

## VILLAGE OF LAKE ZURICH

Board of Trustees  
70 East Main Street



Monday, May 6, 2024 7:00 p.m.

### AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spaccone, Trustee Roger Sugrue, Trustee Greg Weider.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**  
This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
  - Lake Zurich Green Business Award Winner – g2 revolution at 800 Church Street, a Pioneering Force in Sustainable Business Practices
  - Advice and Consent of Trustees to Appoint Eric Bereza to the Community and Police Advisory Committee
  - Proclamation Honoring Deputy Chief David Anderson upon His Retirement from the Village of Lake Zurich after 28 Years of Public Service
  - Oath of Office
    - Promotion of Deputy Chief Colin Gaffney
    - Promotion of Sergeant Cole Beidelman
    - Swearing in Officer Piotr Dudek
    - Swearing in Officer William Lewandowski
  - Proclamation Declaring May 12 – 18, 2024, as Police Week

- **Proclamation Declaring May 19 – 25, 2024, as Emergency Medical Services Week**

## **6. CONSENT AGENDA**

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

- A. **Approval of Minutes from the Village Board Meeting of April 15, 2024**
- B. **Approval of Executive Session Minutes from the Village Board Meeting of March 4, 2024**
- C. **Approval of Semi-Monthly Warrant Register Dated May 6, 2024, Totaling \$1,991,922.15.**
- D. **Ordinance Amending Various Chapters Title 8 and Title 9 of the Lake Zurich Municipal Code (Assign Ord. #2024-05-568)**

**Summary:** From time to time, Village staff reviews the codes to ensure that they are updated, accurate, and serve the needs and aspirations of the community. This process ensures their effectiveness and provides the necessary clarity, flexibility and opportunity to properly regulate development in the community. The Village is seeking text amendments to chapters of the Zoning Code and Building Code located in the Lake Zurich Municipal Code.

The proposed amendments increase the maximum allowed size of a shed, clarifies the storage requirements of recreational vehicles, and adds new sections providing for the regulation of outdoor storage of firewood and temporary storage containers. The Planning and Zoning Commission held a public hearing on March 20, 2024 and voted unanimously in favor of approval of the proposed amendments.

- E. **Resolution Approving the Public Release of Executive Session Meeting Minutes of the Lake Zurich Village Board of Trustees (Assign Reso. 2024-05-085)**

**Summary:** The Village is required to conduct periodic reviews of Executive Session minutes for the purpose of determining whether any minutes may be released for public viewing. The proposed Resolution identifies the Executive Session minutes that the Board has provided consensus on to either keep confidential or release.

- F. **Four-Year Agreement with Stryker for Stair Charis and Power Load Cot Systems in the Amount Not-to-Exceed \$41,248 Paid in Four Annual Installments**

**Summary:** The Fire Department uses stair-chairs and power cot systems to minimize the risk of injury to the patient and first responder when moving and lifting patients. These devices require maintenance and preventative care to

ensure proper operation and longevity. The proposed agreement includes parts, labor, travel expenses, and battery services on an annual basis for this emergency response equipment, to be paid out annually at \$10,312 per payment.

**G. Agreement with Pipe View America for 2024 Sewer Televising Inspection Program in the Amount Not-to-Exceed \$100,000**

**Summary:** The 2024 budget includes \$100,000 in the Water and Sewer Fund for video inspection services of Lake Zurich's sanitary sewer system. A competitive bid opening last year on September 20, 2023 resulted in five bids received, with the lowest responsible bid from Pipe View America of Schaumburg for a three-year contract. Staff is recommending an extension of this 2023 contract for year two.

**H. Resolution of the Village of Lake Zurich Lake County, Illinois to Induce the Development of Certain Property within the Industrial District Tax Increment Financing Redevelopment Project Area #4 for Industrial Wire & Cable Corporation At 595 Rose Road (Assign Reso. #2024-05-086)**

**Summary:** The proposed development inducement resolution allows the Industrial Wire & Cable Corporation at 66 North Buesching Road to be eligible for future TIF reimbursements related to the acquisition and development of underutilized parcels at 595 Rose Road. Such redevelopment would raise the equalized assessed value of the entire TIF, thus generating future TIF increment.

**I. Paulus Park Lakeside Pavilion Reservation for Phillips Family Graduation Party on July 20, 2024**

**Summary:** A local Lake Zurich family is requested use of the Lakeside Pavilion on July 20, 2024 from 10 am – 7 pm with anticipated attendance of 140 people.

**J. Ordinance Appointing a Director and Alternate Director to Represent the Village of Lake Zurich on the Central Lake County Joint Action Water Agency (Assign Ord. #2024-05-569)**

**Summary:** The Village has entered into an Intergovernmental Agreement with other units of local government as part of the agency's thirteen-member Board of Directors establishing the Central Lake County Joint Action Water Agency (CLCJAWA) with each municipality appointment one Director and one Alternate Director. This agreement requires appointments to be made by ordinance, with the Village appointment Mayor Tom Poynton as the Director and Trustee William Riley as Alternate Director.

**K. Agreement with Alpha Maintenance and Services for 2024 Hydrant Painting in the Amount Not-to-Exceed \$83,700**

**Summary:** The 2024 budget includes funding for hydrant maintenance and painting services in the Water and Sewer Fund. The village's Hydrant Painting Program is designed to annually paint 300 of the Village's 1500 hydrants. The Municipal Partnering Initiative (MPI) helps local communities bid on similar projects to reduce expenses. Five bids were received, with Alpha Maintenance & Services being selected to be awarded the contract.

**L. Agreement with Martin Enterprises for Replacement of the Police Department Firearms Range Ventilation System in the Amount Not-to-Exceed \$418,724**

**Summary:** The 2024 budget includes \$250,000 for the replacement of the firearms range ventilation system. Based on the age and functionality of the police department firearms range ventilation systems, replacement is recommended. A bid opening was conducted on February 29, 2024 which yielded three bids. Public Works staff thoroughly reviewed all submitted bids, with staff recommending to award a contract to Martin Enterprises in the amount of \$375,490, with the total project not to exceed the amount of \$418,724.

**M. Surety Reduction for Bish Creative Display at 940 Telser Road to \$998.10**

**Summary:** The Chief Operating Officer of Bish Creative Display, has requested a reduction in surety dated September 12, 2023 from the property located at 940 Telser Road. The original amount for site improvements was \$9,981.00 with a request to reduce the guarantee to a maintenance cash deposit in the amount of \$998.10 requested by the property owner and agreed to by the Village's Development Review Team (DRT). The proposed reduction is based on substantial completion of the items denoted in the Engineer's Opinion of Probable Cost submitted in 2023 at the time of approval of the development. Staff recommends a partial reduction of the surety for site work only to \$998.10, to be held as a cash deposit.

**N. Ordinance Approving the Vacation of Certain Unimproved Right-of-Way at Heritage Church Located at 255 Quentin Road (Assign Ord. #2024-05-570)**

**Summary:** The owners of Heritage Church have requested the Village to vacate approximately 586.31 feet of 30-foot wide village right-of-way to their adjacent property. In 2002, the property was annexed into the Village and was granted a Planned unit Development (PUD) along with the remaining southernly 30-foot-right-of-way. In 2022, the church received approval for further expansion however the remaining 30 foot right-of-way was never improved and has remained vacant. Staff has no objection to the conveyance of the half right-of-way as it will not affect the village's use, maintenance and operation. Vacation of this portion of the property will relieve the village of any liability associated with the ownership and maintenance of the land.

**O. Agreement with MGT of America Consulting for Classification & Compensation Study in the Amount Not-to-Exceed \$30,000**

**Summary:** Staff is recommending a contract between the Village and MGT of America Consulting LLC for the purpose of reviewing current compensation practices, evaluating employee benefits to resolve inequities, and recommending classification and compensation adjustments. The Fiscal Year 2024 budget includes \$75,000 in the General Fund for a classification and compensation study. Staff issued a request for proposals in March 2024 and received eight responses. With a five-month project timeline, MGT of America has presented a solid proposal that coincides with the needs of the Village. Staff recommends the Village Board approve an agreement with MGT in the amount not-to-exceed \$30,000.

**Recommended Action:** A motion to approve the Consent Agenda as presented.

## 7. NEW BUSINESS

This agenda item includes matters coming to the Board of Trustees for discussion and possible action.

### A. LAKECOMM Consolidated Dispatch Services Update (Trustee Sugrue)

**Summary:** In 2022, the Village of Lake Zurich entered into an intergovernmental agreement for and contributed \$50,000 toward an effort to establish a consolidated 911 dispatch operations center to serve Lake County.

Over the past two years, Village staff have actively participated in the planning process for a new consolidated dispatch center, anchored by a new facility being built in Libertyville by Lake County. Staff will provide an update on the planning process as it nears conclusion, including recommendations for a new intergovernmental agreement establishing LakeComm as the 911 dispatch center for Lake Zurich and its partner agencies.

**Recommended Action:** This is a non-voting item at this time. Village Staff request any Board feedback or questions prior to preparing the intergovernmental agreement for future Board consideration.

## 8. TRUSTEE REPORTS

## 9. VILLAGE STAFF REPORTS

## 10. EXECUTIVE SESSION called for the purpose of:

- 5 ILCS 120 / 2 (c) (21) review of executive session minutes
- 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

## 11. ADJOURNMENT

The next regularly scheduled Village Board meeting is on Monday, May 20, 2024.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

**\*Agenda posted on May 2, 2024.**