



BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail
Lake Zurich, Illinois 60047
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www.lakezurich.org

At the Heart of Community

MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on February 20, 2024 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:35 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt, Commissioner Bush, and Commissioner Kelly.

Also present: Fire Chief Pilgard, Police Chief Husak, Deputy Police Chief Anderson, Deputy Police Chief Johnson, and Sergeant Witt

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the January 31, 2024 meeting as presented, seconded by Commissioner Kelly and passed on a voice vote.

IV Communications

- A. Commissioner Kelly's term expires April 30, 2024. He advised the commission that he would be willing to serve another term if Mayor Poynton recommends him.
- B. Commissioner Hilt shared a newspaper article about the Village of Schaumburg approving a new three-year contract with their fire captains.
- C. The commissioners were reminded to complete their Statements of Economic Interest by May 1, 2024.

V. Unfinished Business

None

VI. New Business Fire

A. Department Update

- a. Chief Pilgard advised the board that the village is preparing an RFQ to find a vendor that can prepare a location and concept study for fire station #1.
- b. Chief Pilgard briefed the commission about ongoing fire captain union hearings.
- c. The department is preparing an Assistance to Firefighters Grant (AFG) for a new ladder truck.

B. Personnel Update

- a. Chief Pilgard advised the board that FF/PM Munoz has successfully completed his probation.
- b. Chief Pilgard advised the board that the other probationary members of the department are progressing well and are on track to successfully complete their training programs.
- c. Chief Pilgard briefed the board about current members who are on temporary light duty and are out with injuries.
- d. Recruitment for the open fire inspector and office manager positions is underway. Assistant to the Village Manager, Erin Rauscher, is assisting the department with office tasks in the interim.

C. Firefighter/paramedic testing update

- a. Chief Pilgard provided an update on the current testing process which ends March 15, 2024. The commission agreed to schedule a special meeting on March 26, 2024 to conduct candidate interviews.

Police

A. Department Update

- a. Chief Husak briefed the board about current staffing vacancies.
- b. Probationary police officer Chris Reese is progressing well in field training and will be sworn in publicly at the Village Board meeting later this evening.

B. Review and approval of final police officer eligibility list

- a. Chief Husak reviewed the 2024 final police officer eligibility list with the board. Commissioner Bush made a motion to approve the final police officer eligibility list as presented, seconded by Commissioner Hilt and passed on a voice vote.

C. Review of police officer backgrounds

- a. Chief Husak reviewed the background investigation and polygraph results of police officer candidate Elvis Halipaj. Board members discussed the results.

There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to disqualify police officer candidate Halipaj from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.

- b. Chief Husak reviewed the background investigation and polygraph results of police officer candidate Guillermo Medina. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly to offer a conditional offer of employment to Guillermo Medina, contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote, there were all ayes and the motion passed.

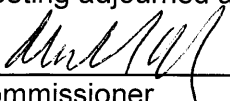
- c. Chief Husak reviewed the background investigation and polygraph results of police officer candidate Erica Stuckmann. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to disqualify police officer candidate Stuckmann from further consideration and remove her from the eligibility list. On a voice vote, there were all ayes and the motion passed.

VII Adjournment

There being no further business to come before the board, Commissioner Kelly made a motion to adjourn the meeting, seconded by Commissioner Bush and passed on a voice vote.

Meeting adjourned at 6:15 p.m.



Commissioner

3-14-2024
Date

Submitted by: 

Recording Secretary