



*At the Heart of Community*

PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047

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LakeZurich.org

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**Park and Recreation Advisory Board**

Village Hall Board Room

Tuesday, February 13, 2024- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: December 12, 2023
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
  - A. External Special Event Request- Water Lantern Festival  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the Water Lantern Festival special event proposed to be held at Paulus Park on Saturday, May 18, 2024 from 5-9:30pm. The approximate number of attendees for the event is 2,000 to utilize the park grounds/Playground Pavilion and park waterfront at Paulus Park.
6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
  - A. Cathy Malloy/Tim Andrews- Miracle on Main Street Survey Results
  - B. Shawn Bergfalk- Live at the Lake
  - C. Shawn Bergfalk/Sariah Quimby- ADA Park Improvement Survey (open until February 28<sup>th</sup> /Food Allergy & Communication Boards Playground Signage/ADA Picnic Table purchase Staples Park
  - D. Kevin Koch-Farmers Market (purchases/Compeer Grant)
  - E. Jeff Carey- Rock the Block
9. Director's Report
  - A. Event Updates- Purple Plunge (3/4), Annual Egg Hunt (3/23), Arbor Day (4/27) & AOF Programs (page 9 of the Spring/Summer Brochure); Event Volunteer Sign Up Now; Event Sponsorship Opportunities Updated
  - B. Park Highlights/Updates- OSLAD Grant, Electronic Marquee Status, FY24 includes Paulus Park Improvements (sprayground/band shell), continued Staples Park improvements, roof

replacements (Chalet, concessions stand and Shelter A), and tennis court renovations at Staples and Sonoma Park

- C. Facility Highlights/Updates - FY24 budget includes Buffalo Creek A floor replacement, blinds at each park and rec facility, facility exterior signage at the Barn & BC
- D. Program Update- Spring Summer Highlights & Enrollment Updates for Preschool & Day Camp
- E. Staff Update- Guest Service Associate position hiring status, Seasonal Staff- Aquatics & Day Camp

10. Written Communications- Spring Summer 2024 Brochure, Local News, Event & Program Promotions

11. Adjournment

April 9, 2024

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.