

APPROVED MINUTES  
VILLAGE OF LAKE ZURICH

Board of Trustees  
70 East Main Street



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Monday, January 15, 2024 7:00 p.m.

1. CALL TO ORDER by Mayor Thomas M. Poynton at 7.00pm.
2. ROLL CALL: Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Trustee Dan Bobrowski was absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Village Atty. Scott Uhler, Management Services Dir. Kyle Kordell, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown.
3. PLEDGE OF ALLEGIANCE lead by Cub Scout Henry Skulemowski., from Pack 92.
4. PUBLIC COMMENT

Henry Skulemowski, 81 Interlaken Dr, addressed the Village Board on his merit badge work and would like to talk to the Board members. Mayor Poynton invited him to stay until the end of the meeting to interview the Board.
5. CONSENT AGENDA
  - A. Approval of Minutes from the Village Board Meeting of December 4, 2023
  - B. Ratification of Semi-Monthly Warrant Register Dated December 18, 2023 Totaling \$831,916.11
  - C. Ratification of Semi-Monthly Warrant Register Dated January 2, 2024 Totaling \$791,532.09
  - D. Approval of Semi-Monthly Warrant Register Dated January 15, 2024 Totaling \$1,402,999.60
  - E. IDOT Resolution for Motor Fuel Tax Maintenance under the Illinois Highway Code in the Amount Not-to-Exceed \$680,360

**Summary:** Lake Zurich contracts maintenance services and material purchases each year using its Motor Fuel Tax (MFT) allocation from the State of Illinois. The Village has allocated MFT funds for this year in the 2024 annual budget for \$607,483. The requested not-to-exceed amount includes a 11.9% contingency amount in addition to the operations costs.
  - F. Agreement with Sensys Gatso, USA for Automated Traffic Law Enforcement Red Light Cameras

**Summary:** The Village of Lake Zurich has deployed red light cameras at three high-volume intersections since 2009. These three locations experienced 61

accidents in 2020, 83 accidents in 2019, and 103 accidents in 2018. Sensys Gatso has been the Village's vendor for the duration of the red-light camera program and as part of the renewal is upgrading its Lake Zurich equipment.

**G. Agreement with WT Group to Develop an ADA Transition Plan for the Village of Lake Zurich in the Amount Not-to-Exceed \$52,042.58**

**Summary:** Village Staff has reviewed five proposals from professional firms with experience in conducting access audits and transition plans related to municipal compliance with Title II of the American with Disabilities Act. Staff anticipates working with the WT Group from February 2024 through August 2024 to evaluate 32 public parks, most municipal facilities, and 20 miles of high-priority sidewalks.

**H. Ordinance Amending Various Chapters of Titles 8 and 12 of the Lake Zurich Municipal Code for Miscellaneous Code Amendments ORD. #2024-1-542**

**Summary:** The Village of Lake Zurich has filed an application for proposed text amendments to the Municipal Code. A few of the various amendments include clarifications of residential side and rear yard setbacks, permitted uses in a business district, distancing requirements for cannabis dispensaries, and regulations for murals.

The Planning and Zoning Commission held a public hearing on December 13, 2023 to review this application and after deliberation, decided to separate the item related to "cannabis distancing requirements" from the group and have a separate motion and vote on this item, with one Commissioner voting against the cannabis distancing amendment and all others voting for approval.

**I. Resolution Appointing Director and Alternate Director to the Board of Directors of the Solid Waste Agency of Lake County RES. #2024-1-081**

**Summary:** The Solid Waste Agency of Lake County (SWALCO) is a non-profit intergovernmental agency that provides solid waste management services, programs and resources to its 42-member communities. As a member, Lake Zurich is entitled to elect a Director and Alternate Directors to serve on the SWALCO. Staff proposes to reappoint Mayor Tom Poynton as Director to SWALCO and Director Kordell and Assistant to the Village Manager Rauscher as Alternate Directors.

**J. Reduction in Letter of Credit to \$10,133.50 for LZF Blooms, LLC at 17 South Old Rand Road**

**Summary:** LZF Blooms requests a reduction in its letter of credit for site improvements in the amount of \$111,469. Village staff and Manhard Engineering have inspected the property and concur the reduction amount to \$10,133.50 to be retained for two more years to protect against any possible faulty workmanship or materials.

**K. Ordinance Proposing the Establishment of a Special Service Area #21 in the Village of Lake Zurich and Providing for a Public Hearing and Other Procedures in Connection Therewith for Wildwood Estates Subdivision Duplex Residential Lots 1-12 and Outlot 1 ORD #2024-01-543**

**Summary:** This proposed SSA #21 would provide a future funding mechanism for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance for areas located

within the Wildwood Estates Subdivision on Honey Lake Road. This SSA is being setup as a backup SSA in the event future owners of residential units, the homeowner's association, the owner of the open space or any future parties of interest fail to maintain, repair, reconstruct or replace these stormwater management improvements. No levy of taxes is currently proposed.

**L. Ordinance Proposing the Establishment of a Special Service Area #22 in the Village of Lake Zurich and Providing for a Public Hearing and Other Procedures in Connection Therewith for Wildwood Estates Subdivision Outlot 2 ORD #2024-01-544**

**Summary:** This proposed SSA #22 would provide a future funding mechanism for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance for areas located within the Wildwood Estates Subdivision on Honey Lake Road. This SSA is being setup as a backup SSA in the event future owners of residential units, the homeowner's association, the owner of the open space or any future parties of interest fail to maintain, repair, reconstruct and/or replace these stormwater management improvements. No levy of taxes is currently proposed.

**M. Agreement with Midwest Salt for Purchase of Bulk Water Conditioning Salt in the Amount Not-to-Exceed \$165,000**

**Summary:** The FY 2024 budget includes \$165,000 for this purchase. Lake Zurich's existing contract with Midwest Salt for water conditioning salt expired on December 31, 2023. As in years past, Staff solicited the bulk water conditioning salt suppliers in the area and recommends another contract with Midwest Salt for 2024 at \$137 per ton.

**N. Agreement with State Industrial Products for Quentin Road and Northwest Pumping Station Hydrogen Sulfide Reduction Program in the Amount Not-to-Exceed \$63,672**

**Summary:** The FY 24 budget includes \$63,672 in the Water and Sewer Fund for the ongoing hydrogen sulfide reduction program, which uses a proprietary chemical blend on a monthly basis to reduce the formation of sulfuric acid in sanitary sewers. Village Staff is pleased with the results of previous years' hydrogen sulfide reduction programs and recommends continuing the annual program to extend the life of the municipal sanitary sewer system. In August 2015, American Infrastructure Technologies provided the Village with recommendations to use chemical additives to reduce hydrogen sulfide formation and reduce the pace of pipe corrosion, which can lead to underground transmission main collapses similar to the experiences from 2012 and 2015 beneath Cuba Road.

**O. Amendment #1 to the Intergovernmental Agreement regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points**

**Summary:** In 2022, nine police agencies that operate emergency dispatch centers in Lake County partnered together on a plan to consolidate public safety answering points into a single Regional Operations Center. The initial term of this planning agreement was 18 months. Since that time, the participating agencies have worked to achieve the goals set forth in the agreement. Because the agreement is approaching the 18-month expiration,

the participating parties seek to extend the term with the attached amendment. The term of the amended agreement shall be thirty (30) months from the original effective date of September 1, 2022, making the extension valid through March 1, 2025.

**P. Third Amendment to Communications Site Lease Agreement with SBA Network Services for 36-month Rent Abatement at Police Department Cell Tower**

**Summary:** SBA Network Services (formerly Nextel West Corp.) is requesting a 36-month rent abatement for the cell tower and ground lease located at the Police Department of \$2,850 per month while they seek new sub-tenancy for the site. If a client is count, the rent abatement would terminate and lease payments would resume.

**Recommendation Action:** A motion was made by Trustee Riley, seconded by Trustee Euker, to approve the Consent Agenda as presented.

**AYES:** 5 Trustees Euker, Riley, Spacone, Sugrue, Weider.

**NAYS:** 0

**ABSENT:** 1 Trustee Bobrowski.

**MOTION CARRIED.**

**6. PRESIDENT'S REPORT / COMMUNITY UPDATE**

There was none.

**7. TRUSTEE REPORTS**

There were none.

**8. VILLAGE STAFF REPORTS**

**Monthly Data Metric Reports**

**9. EXECUTIVE SESSION called for the purpose of:**

5 ILCS 120 / 2 (c) (21) review/approval of executive session minutes

5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate and 5ILCS 120 120 /2 (c) (5) purchase or lease of real estate.

A motion was made by Trustee Sugrue, seconded by Trustee Weider, to adjourn to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) review/approval of executive session minutes; 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate 5ILCS 120 120 /2 (c) (5) purchase or lease of real estate. No further business will be conducted in Open Session.

**AYES:** 5 Trustees Euker, Riley, Spacone, Sugrue, Weider.

**NAYS:** 0

**ABSENT:** 1 Trustee Bobrowski.

**MOTION CARRIED.**

**10. ADJOURNMENT**

Meeting adjourned at 7.10pm to Executive Session.

Respectfully submitted:

Kathleen Johnson  
Village Clerk.

Approved by

TM Poynton  
Mayor Thomas M. Poynton

2-5-2024  
Date.