



**AGENDA PACKET**  
**VILLAGE OF LAKE ZURICH**  
**Village Board of Trustees Meeting**

**February 5, 2024**  
**07:00 pm**

# **VILLAGE OF LAKE ZURICH**

## **VILLAGE BOARD OF TRUSTEES MEETING**

**FEBRUARY 5, 2024**  
**07:00 PM**  
**AGENDA**

### **1. CALL TO ORDER**

### **2. ROLL CALL**

Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

### **3. PLEDGE OF ALLEGIANCE**

### **4. PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

### **5. PUBLIC HEARING ON CONSIDERATION OF PROPOSED SPECIAL SERVICE AREA NUMBER 21 FOR WILDWOOD ESTATES OF LAKE ZURICH ON HONEY LAKE ROAD -- DUPLEX RESIDENTIAL LOTS 1-12 AND OUTLOT 1 (Mayor Poynton)**

**Summary:** This is a Public Hearing for the proposed Special Service Area #21 located at the Wildwood Estates of Lake Zurich subdivision and covering common street addresses of 1121 -- 1235 Honey Lake Road as well as the common open space comprising of stormwater management facilities at 24909 West Signal Hill Road.

The purpose of this proposed SSA is to fund the Village of Lake Zurich's costs of maintaining, repairing, reconstructing or replacing stormwater management improvements and shared open space in these locations. This SSA would be activated in the future only in the event that the property owners fail to adequately maintain these spaces.

All interested persons affected by the formation of Lake Zurich Special Service Area #21 are invited to be heard at this Public Hearing.

**Recommended Action #1:** A motion to open the Public Hearing on proposed SSA #21 and receive into the record public comments. Voice Vote.

**Recommended Action #2:** A motion to close the Public Hearing on proposed SSA #21. Voice Vote.

Attachment: [5.pdf](#)

### **6. PUBLIC HEARING ON CONSIDERATION OF PROPOSED SPECIAL SERVICE AREA NUMBER 22 FOR WILDWOOD ESTATES OF LAKE ZURICH ON HONEY LAKE ROAD -- OUTLOT 2 (Mayor Poynton)**

**Summary:** This is a Public Hearing for the proposed Special Service Area #22 located at the Wildwood Estates of Lake Zurich subdivision and covering the open space comprising of stormwater management facilities, wetlands, and waterways on the south side of Honey Lake Road with the common address 24909 West Signal Hill Road.

The purpose of this proposed SSA is to fund the Village of Lake Zurich's costs of maintaining, repairing, reconstructing or replacing stormwater management improvements and shared open space in these locations. This SSA would be activated in the future only in the event that the property owners fail to adequately maintain these spaces.

All interested persons affected by the formation of Lake Zurich Special Service Area #22 are invited to be heard at this Public Hearing.

**Recommended Action #1:** A motion to open the Public Hearing on proposed SSA #22 and receive into the record public comments. Voice Vote.

**Recommended Action #2:** A motion to close the Public Hearing on proposed SSA #22. Voice Vote.

Attachment: [6.pdf](#)

### **7. CONSENT AGENDA**

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

#### **A. Approval of Minutes from the Village Board Meeting of January 15, 2024**

Attachment: [7a.pdf](#)

**B. Approval of Executive Session Minutes from the Village Board Meeting of December 4, 2023**

**C. Approval of Semi-Monthly Warrant Register Dated February 5, 2024 Totaling \$3,145,745.03**

Attachment: [7c.pdf](#)

**D. Agreement with J & M Displays for July 4, 2024 Fireworks Display in the Amount Not-to-Exceed \$40,000**

**Summary:** The 2024 budget includes \$40,000 in the Hotel Tax Fund for the annual fireworks display over the lake. The Village approved a three-year contract with J & M Displays in 2022, with this being the final year of that contract.

Attachment: [7d.pdf](#)

**E. 2024 Internal Special Event Requests for the Annual Egg Hunt, Arbor Day, Food Truck Socials, Farmers Market, Family Fishing Derby, Live at the Lake Event Series, Independence Day Celebration, Rock the Block, and Miracle on Main Street**

**Summary:** The Parks and Rec Department requests approval of these community special events organized and managed by the Village. Events with anticipated attendance of over 100 people are reviewed by the Parks and Rec Advisory Board and then approved by the Village Board.

Attachment: [7e.pdf](#)

**F. 2024 External Special Event Requests for the LPOA Winter Lake Fest, Purple Plunge, My Density Matters Boat Crawl, Gigi's Playhouse 5K, the Lake Zurich Triathlon, Unplugged Fest, Alpine Races, Bushel of Apples Fest, Jack O' Lantern World, and My Density Matters Paint the Lake Pink**

**Summary:** The Parks and Rec Department requests approval of these community special events organized and managed by external organizations. Events with anticipated attendance of over 100 people are reviewed by the Parks and Rec Advisory Board and then approved by the Village Board.

Attachment: [7f.pdf](#)

**G. Paulus Park Playground Pavilion Reservation Request on July 14, 2024 for Family Reunion Event**

**Summary:** A local Lake Zurich family requests approval to utilize the Paulus Park Playground Pavilion for a family reunion on July 14, 2024 from 9 am -- 6 pm. Anticipated attendance is 140 people.

Attachment: [7g.pdf](#)

**H. Agreement with ComEd for Design Engineering Services for Underground Burial of Electric Utilities on South Old Rand Road in the Amount Not-to-Exceed \$39,581.50**

**Summary:** The Village has \$1.25 million in the 2024 budget for this planned expense with ongoing Main Street District streetscape improvements. Burying electric lines will enhance the overall appearance of the area and make it more attractive for potential redevelopment opportunities. To initiate this project, ComEd requires a customer work agreement and an initial deposit of \$39,581.50, although the final cost of engineering and installation will be determined later.

Attachment: [7h.pdf](#)

**I. Ordinance Granting a Special Use for a Planned Unit Development and Related Zoning Approvals for a Beauty Spa at 900 Winnetka Terrace (Assign Ord. #2024-02-545)**

**Summary:** Atelier De Beauté requests approval of a Planned Unit Development, Site Plan Approval, and Exterior Appearance Review to construct a new building containing a beauty spa at 900 Winnetka Terrace. This business has been operating out of an office suite within the Sandy Point Office development for the past nine years but has outgrown that space. The Applicant is proposing a new 2,340 square-foot building to house all its services that include hair styling, skin care treatments and body treatments such as massage therapy. The Planning and Zoning Commission held a public hearing on this proposal on January 17, 2024 and voted 5-0 to recommend approval.

Attachment: [7i.pdf](#)

**J. Ordinance Approving Budget Amendment #4 for Fiscal Year 2023 Budget (Assign Ord. #2024-02-546)**

**Summary:** Upon evaluation of the financial projections for the 2023 fiscal year, a number of necessary budget amendments have been identified. These amendments are based on either actual figures or best estimates for projected year-end results. The total net impact to the General Fund is an increase of \$16,273 and the total net impact to the Capital Improvement Fund is an increase of \$4,650,000. The large capital adjustment is related to revenues received from the American Rescue Plan Act over the last couple years. The most significant adjustments to the General Fund expenditures are related to Public Safety salaries and engineering / architectural expenditures.

Attachment: [7j.pdf](#)

## **K. Agreement with CDWG to Purchase One HPE Alletra Storage Array in the Amount Not-to-Exceed \$45,600**

**Summary:** The 2024 budget has \$86,000 in the Equipment Replacement Fund for this planned expense. The existing storage array that hosts various forms of digital information is no longer eligible for hardware and software support after April 2024. Village technology relies heavily on this storage array to host digital evidence for long periods of time.

Attachment: [7k.pdf](#)

## **8. NEW BUSINESS**

### **A. Courtesy Review with True North Properties for Proposed Redevelopment of Northwest Corner of Main Street and Old Rand Road (Trustee Bobrowski)**

**Summary:** True North Properties requests a Courtesy Review for consideration of a proposal to redevelop and enhance the property at the northwest corner of Main Street and Old Rand Road, currently leased by Craving Gyros, Johnny's Shoe Repair, and MyFlavorItPlace. The property has been owned by the Village of Lake Zurich since 2006 and is one of the most highly-visible corners of the Main Street District. This property is zoned in the B-2 Central Business District, which is intended to serve consumers with a wide variety of retail and service uses.

True North Properties is proposing to redevelop this property with a minimum of \$1.5 million of enhancements including significant exterior facade improvements, updating the interior of the three units with full renovations and raised ceilings, and potentially adding a drive-through or pedestrian pickup window at 10 East Main Street.

A future redevelopment agreement between the Village and True North Properties would include the stipulation that rent on the three existing businesses could not increase greater than 10% before June 2025, providing a window of adjustment for the tenants to adjust to a new owner and any new lease negotiated with the new owners.

This potential real estate transaction would be structured as a TIF real-estate redevelopment agreement with a future Public Hearing at the Planning and Zoning Commission to consider a drive through window. A future TIF redevelopment agreement would appear on a future Village Board agenda for final action.

**Recommended Action:** This is a non-voting item at this time. The developer and Village Staff seek to understand the Board's preferences towards the proposed use at this site.

Attachment: [8a.pdf](#)

### **B. Courtesy Review with Tofino Shoreline Partners for Proposed Cannabis Dispensary at Oakwood Commons Shopping Center at 680 Route 22 (Trustee Bobrowski)**

**Summary:** Tofino Shoreline Partners requests a Courtesy Review for consideration of a proposal to open an adult use cannabis dispensary at a vacant storefront in the Oakwood Commons Shopping Center. This commercial space has been vacant since 2022 and is zoned in the B-1 Local and Community Business District, which is intended to serve the everyday shopping needs of consumers and provide specialty shops to attract a wider suburban target market.

This location is compliant with the Lake Zurich buffer requirements for cannabis zoning, providing sufficient distance away from any school, library, day care, or park.

Operating a dispensary in Lake Zurich requires issuance of a Special Use Permit after a Public Hearing by the Planning and Zoning Commission with final approval by the Village Board.

**Recommended Action:** This is a non-voting item at this time. The developer and Village Staff seek to understand the Board's preferences towards the proposed use at this site.

Attachment: [8b.pdf](#)

## **9. TRUSTEE REPORTS**

## **10. PRESIDENT'S REPORT / COMMUNITY UPDATE**

## **11. VILLAGE STAFF REPORTS**

**12. EXECUTIVE SESSION called for the purpose of:**

§ 5 ILCS 120 / 2 (c) (21) review of executive session minutes

§ 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees

**13. ADJOURNMENT**

The next regularly scheduled Village Board meeting is on Tuesday, February 20, 2024.



*At the Heart of Community*

**COMMUNITY DEVELOPMENT DEPARTMENT**

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

RECEIVED  
MAY 1 2024  
LAKESIDE MAIL

**MEMORANDUM**

Date: February 5, 2024

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

Re: **Public Hearing to propose Backup Special Service Area No. 21**  
**Wildwood Estates Subdivision – Honey Lake Road**

**Issue:** Public Hearing to propose the creation of backup Special Service Area No 21 (SSA No. 21) for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements for certain areas located within the Wildwood Estates Subdivision.

**Village Strategic Plan:** This agenda item is consistent with the following objectives under Goal #2 – Development:

- Expand the Village's role as a major regional economic hub in Lake County
- Become more business friendly and customer oriented.

**Background:** Ordinance No 2024-01-543 approved on January 15, 2024 proposed the creation of SSA No 21 for the portion of Wildwood Estates Subdivision designated as the "Duplex Residential Lots 1-12 and Outlot 1," "Common open space around Residential Duplex Properties including the stormwater management areas."

**Analysis:** The Ordinance required that a public hearing to propose the SSA be held on February 5, 2024. Proper notice was provided as stated in the attached ordinance. SSA No. 21 proposes a tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property.

**Recommendation:** Staff recommends that the Village Board conduct the public hearing as required by Ordinance No 2024-01-543.

**Next Steps:** State Statute requires a comment period of 60 days following the adjournment of the hearings. Within that period, the proposal for the SSA may be vetoed by a petition of 51 percent of electors and owners of record of the property. If vetoed, the proposal for the SSAs may not be re-proposed by the municipality for two years.

Public Hearing for Backup Special Service Area No. 21 – Wildwood Estates Subdivision  
February 5, 2024

If no such petition is filed, the Village Board will be required to adopt an “Establishing Ordinance” for the special service area.

Attachments:

- Approved Ordinance No 2024-01-543 proposing the creation of backup SSA No. 21
- Certificate of Publication of Notice of Hearing

• Page 2

**ORDINANCE No. 2024-01-543**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL SERVICE AREA NUMBER 21 IN THE VILLAGE OF LAKE ZURICH, AND PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN CONNECTION THEREWITH**

***Wildwood Estates Subdivision – Duplex Residential Lots 1-12 and Outlot 1***

BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: AUTHORITY TO ESTABLISH SPECIAL SERVICE AREAS.**

Special Service Areas within non-home rule municipalities are established pursuant to Article VII, Section 7 of the Constitution of the State of Illinois, and pursuant to the provisions of the Special Service Area Tax Law, 35 ILCS 200/27-5 *et seq.*

**SECTION 2: FINDINGS.**

The Village Board finds:

- A. It is in the public interest that the creation of the area hereinafter described as a special service area, for the purposes set forth herein, be considered.
- B. That the area hereinafter described is compact and contiguous, and said area lies within and is approved as a Planned Unit Development (PUD) for a duplex residential development within the R-6 multiple-family residential district, in the Village of Lake Zurich (the "Village").
- C. That the area hereinafter described will benefit specifically from the municipal services to be provided, and that the proposed municipal services are unique and in addition to municipal services provided to the Village as a whole, and it is, therefore, in the best interests of the Village that the special expenditure of funds by the Village, and the levy of special taxes against said area, if needed, for the services to be provided, be considered.
- D. That the special services to be authorized for provision by the Village shall consist of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements in the Subdivision, which include the maintenance of the outlot as common open space and stormwater management-areas located

within the Wildwood Estates Subdivision (the “Subdivision”) in the event that the owners of units or interests in the area described in Section 4 below, fail to establish, maintain, repair, reconstruct and/or replace said areas and outlots as common space and stormwater management improvements as required by:

- (i) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled “Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (ii) Village Ordinance No 2020-09-383 entitled “An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property),” approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (iii) Village Ordinance No. 2020-09-384 entitled “An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (iv) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (v) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the “Special Services”).

### SECTION 3: PUBLIC HEARING - TAX RATES.

- A. That a public hearing shall be held on the 15<sup>th</sup> day of January , 2024, at 7:00 p.m., in the Lake Zurich Village Hall, Board Room, 70 East Main Street, Lake Zurich, Illinois, to consider the creation of Special Service Area Number 21 of the Village in the area described in the notice of public hearing set forth in Section 4 hereof (hereinafter the “Public Hearing”).

B. At said Public Hearing, the levy of direct annual taxes at the rate not to exceed the following:

- Properties designated as the "Duplex Residential Lots 1-12 and Outlot 1," "Common open space around Residential Duplex Properties including the stormwater management areas": A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property

C. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 21; however, any such initial tax levy shall not exceed the maximum tax rate as set forth in B. above.

D. The aforementioned taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Property Tax Code (35 ILCS 200/1-1 *et seq.*), as amended.

#### SECTION 4: NOTICE OF PUBLIC HEARING.

Notice of the Public Hearing shall be published at least once not less than fifteen (15) days prior to the Public Hearing in one (1) or more newspapers of general circulation in the Village, and notice by mailing shall be given by depositing said notice in the U.S. mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Special Service Area Number 21, with said notice by mailing being mailed not less than ten (10) days prior to the time set for the Public Hearing (hereinafter collectively the "Notice"). In the event taxes for the last preceding year were not paid, the Notice shall be sent to the person last listed on the tax rolls prior to that year as the owner of said property. The Notice shall be in the following form:

**"NOTICE OF PUBLIC HEARING  
VILLAGE OF LAKE ZURICH  
SPECIAL SERVICE AREAS NUMBER 21**

NOTICE IS HEREBY GIVEN that on February 5, 2024, at 7:00 p.m. public hearings will be held by the President and Board of Trustees of the Village of Lake Zurich to consider forming special service areas consisting of the following described property:

Wildwood Estates of Lake Zurich Subdivision being described as being a subdivision of part of the northwest 1/4 of section 19, township 43 north, range 10 east of the third principal meridian, in Lake County, Illinois.

Special Service Area Number 21  
Common Street Addresses and Associates PINs:  
1121 Honey Lake Road – 14-19-101-112 (Lot 12B)

1125 Honey Lake Road – 14-19-101-111 (Lot 12A)  
 1131 Honey Lake Road – 14-19-101-110 (Lot 11B)  
 1135 Honey Lake Road – 14-19-101-109 (Lot 11A)  
 1141 Honey Lake Road – 14-19-101-108 (Lot 10B)  
 1145 Honey Lake Road – 14-19-101-107 (Lot 10A)  
 1151 Honey Lake Road – 14-19-101-106 (Lot 9B)  
 1155 Honey Lake Road – 14-19-101-105 (Lot 9A)  
 1161 Honey Lake Road – 14-19-101-104 (Lot 8B)  
 1165 Honey Lake Road – 14-19-101-103 (Lot 8A)  
 1171 Honey Lake Road – 14-19-101-102 (Lot 7B)  
 1175 Honey Lake Road – 14-19-101-101 (Lot 7A)  
 1181 Honey Lake Road – 14-19-101-100 (Lot 6B)  
 1185 Honey Lake Road – 14-19-101-099 (Lot 6A)  
 1191 Honey Lake Road – 14-19-101-098 (Lot 5B)  
 1195 Honey Lake Road – 14-19-101-097 (Lot 5A)  
 1201 Honey Lake Road – 14-19-101-096 (Lot 4B)  
 1205 Honey Lake Road – 14-19-101-095 (Lot 4A)  
 1211 Honey Lake Road – 14-19-101-094 (Lot 3B)  
 1215 Honey Lake Road – 14-19-101-093 (Lot 3A)  
 1221 Honey Lake Road – 14-19-101-092 (Lot 2b)  
 1225 Honey Lake Road – 14-19-101-091 (Lot 2A)  
 1231 Honey Lake Road – 14-19-101-090 (Lot 1B)  
 1235 Honey Lake Road – 14-19-101-089 (Lot 1A)

Common open space comprising of stormwater management facilities; 24909 W. Signal Hill Road, 14-19-101-113 (Outlot 1).

General Street Location: The south side of Honey Lake Road in Lake Zurich, Illinois.

All interested persons affected by the formation of Lake Zurich Special Service Area Number 21 will be given an opportunity to be heard regarding the formation of and the boundaries of Special Service Area Number 21 and those with a qualifying legal interest may object to the formation of Special Service Areas Number 21 and the levy of taxes affecting said Special Service Area Number 21.

The purpose of the formation of Lake Zurich Special Service Area Number 21 is to fund the Village of Lake Zurich's cost of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance in the Subdivision for the above-described property, in the event that the owners of the above-described property fail to maintain, repair, reconstruct and/or replace said stormwater management improvements and open space as required by:

- (vi) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled "Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the

19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;

- (vii) Village Ordinance No 2020-09-383 entitled "An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property)," approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (viii) Village Ordinance No. 2020-09-384 entitled "An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (ix) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (x) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the "Special Services") within said Special Service Areas Number 21.

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 21 is determined as follows:

- Properties designated as the "Duplex Residential Lots 1-12 and Outlot 1," "Common open space around Residential Duplex Properties including the stormwater management areas":  
A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property;

A tax levy, not to exceed the above depicted tax rates, for each year during which the Village of Lake Zurich is required to expend funds relative to said Special Services, so long as the Improvements, as referenced above, exist, will be considered at the public hearing. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 21; however, any such initial tax levy shall not exceed the maximum tax rates as set forth above. Said taxes are to be levied upon all taxable property within the proposed Special Service Area Number 21.

At the public hearing, all persons affected by the formation of said Special Service Area Number 21, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The public hearing may be adjourned by the President and

Board of Trustees to another date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment and/or as otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors residing within Special Service Area Number 21 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of Special Service Area Number 21 is filed with the Village Clerk, within sixty (60) days following the final adjournment of the public hearing, objecting to the creation of Special Service Area Number 21, the enlargement thereof, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a proposed increase in the tax rate, said Special Service Area Number 21 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

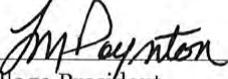
DATED this 13<sup>th</sup> day of January, 2024.

Kathleen Johnson  
Village Clerk  
Village of Lake Zurich

#### SECTION 5: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED** by a roll call vote of the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, at a Regular Meeting thereof, held on the 15<sup>th</sup> day of January, 2024, and approved by me as Village President, and attested by the Village Clerk, on the same day.

  
Village President

#### ATTEST:

  
Village Clerk

STATE OF ILLINOIS )  
 ) SS  
COUNTY OF LAKE )

**CLERK'S CERTIFICATE**

I, Kathleen Johnson, Village Clerk of the Village of Lake Zurich, in the County of Lake and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my office, entitled:

**ORDINANCE NO. 2024-01-543**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
SERVICE AREA NUMBER 21 IN THE VILLAGE OF LAKE ZURICH, AND  
PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
CONNECTION THEREWITH**

## **Wildwood Estates Subdivision – Duplex Residential Lots 1-12 and Outlot 1**

which Ordinance was passed by the Board of Trustees of the Village of Lake Zurich at its Regular Meeting on the 15<sup>th</sup> day of January, 2024, at which meeting a quorum was present, and approved by the President of the Village of Lake Zurich on the 17<sup>th</sup> day of January, 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Lake Zurich was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Lake Zurich, and that the result of said vote was as follows, to-wit:

AYES: 5 Trustees Eubanks, Riley, Spokane, Sugrue, Weider

NAYS: 0

ABSENT: 1 Trustee Bobrowski

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Lake Zurich, this 17<sup>th</sup> day of January, 2024.



Kontor in Telusse

Kathleen Johnson  
Village Clerk

## PLAT INFORMATION SHEET

Image# 063291280003 Type: PSB  
 Recorded: 07/24/2023 at 04:42:53 PM  
 Receipt#: 2023-00031877  
 Page 1 of 3  
 Fees: \$62.00  
 IL Rental Housing Fund: \$0.00  
 Lake County IL  
 Anthony Vega Lake County Clerk  
 File 7986179

NUMBER OF PLAT PAGES

3

SECTION	TOWNSHIP	RANGE
19	43	10
<b>LEGAL DESCRIPTION</b>		

CHECK (✓) TYPE OF PLAT:

- ANNEXATION/DISCONNECTION
- CONDOMINIUM
- DEDICATION
- EASEMENT
- VACATION
- OTHER \_\_\_\_\_

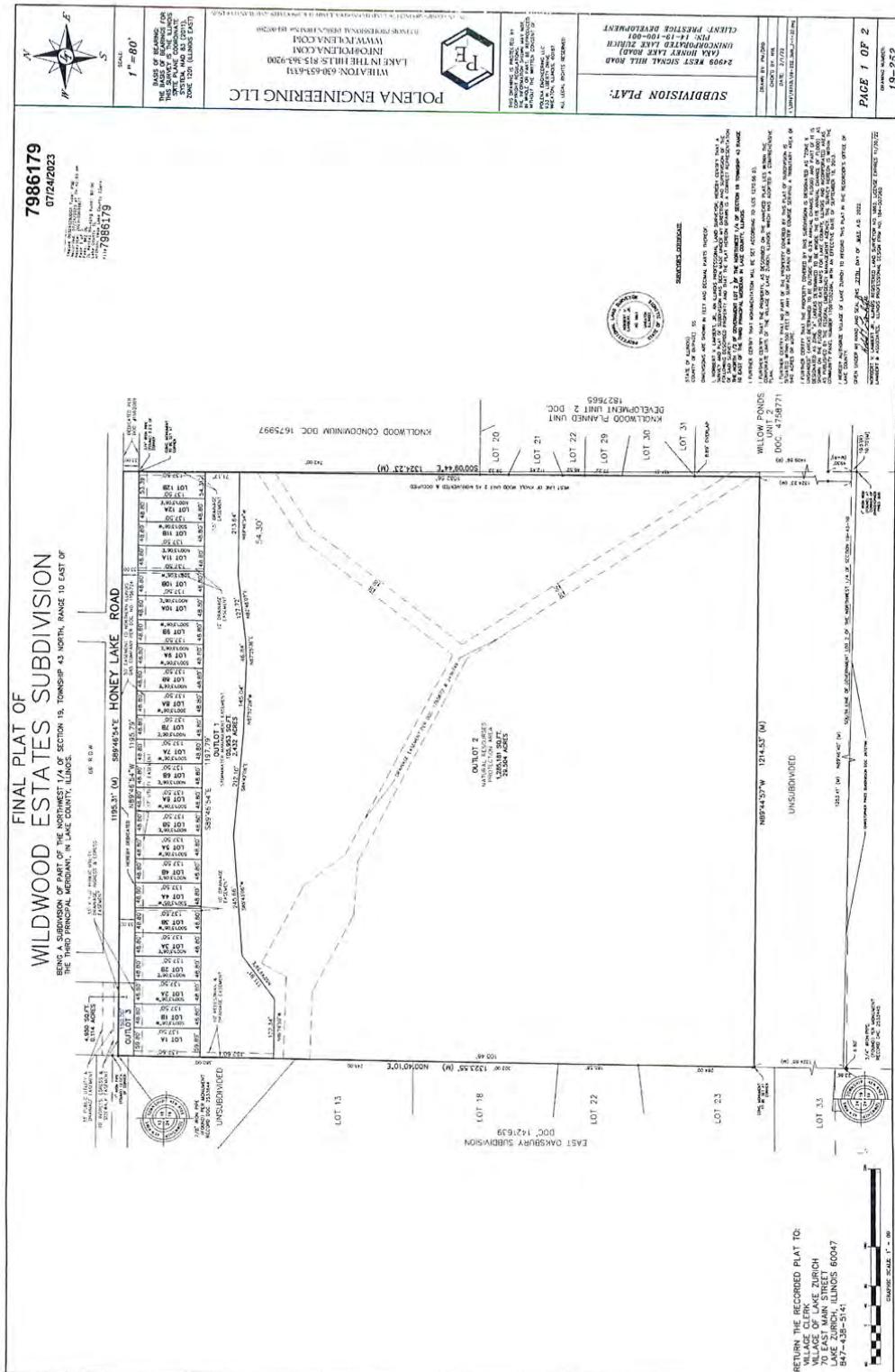
SUBDIVISION (enter subdivision name on line below)

Wildwood Estates Sub

IF THE PLAT RECORDED WAS LARGER THAN 11" X 17", THE  
ATTACHED COPY HAS BEEN REDUCED FROM A SCANNED IMAGE.

ORIGINAL SCALE PAPER COPIES OR DIGITAL IMAGE FILES ARE  
ALSO AVAILABLE FOR PURCHASE – PLEASE CALL (847) 377-2575  
FOR MORE INFORMATION

U:\Forms\PlatInfo\Plat Information Coversheet for Scanning.docx  
Revised: December 1, 2022 8:30 AM





## Lake County, Illinois



### Wildwood Estates Subdivision Honey Lake Road Aerial Map

Tax Parcel Lines  
Tax Parcel Information



Map Printed on 1/3/2024

Lake County, Illinois

**Disclaimer:** The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

January 18, 2024

RE: Wildwood Estates of Lake Zurich Backup SSA #21 and #22 Public Hearing Notices

**Please note the rescheduled dates of the hearings as set by the Lake Zurich Village Board on January 15, 2024.**

The attached notices for public hearings on February 5, 2024 are sent to the following recipients: (includes all the property owners in the proposed SSA and to persons who paid the property taxes for the preceding year).

WILDWOOD OF LAKE ZURICH LLC  
35 W. HIGGINS, SUITE 720  
SOUTH BARRINGTON, IL 60010

MANAGERS:  
PRASHANTHA, RAMU  
35 W. HIGGINS, SUITE 720  
SOUTH BARRINGTON, IL 60010

SCHMITT, GREGORY C.,  
35 W. HIGGINS, SUITE 720  
SOUTH BARRINGTON, IL 60010

For questions or comments, please contact:  
Sarosh B. Saher, AICP  
Community Development Director  
Village of Lake Zurich  
505 Telser Road, Lake Zurich, IL 60047  
sarosh.saher@lakezurich.org  
Direct: 847-540-1754

A handwritten signature in black ink, appearing to read "Sarosh Saher".

Sarosh Saher  
Community Development Director

Copy to: File

**"NOTICE OF PUBLIC HEARING  
VILLAGE OF LAKE ZURICH  
SPECIAL SERVICE AREAS NUMBER 21**

NOTICE IS HEREBY GIVEN that on February 5, 2024, at 7:00 p.m. public hearings will be held by the President and Board of Trustees of the Village of Lake Zurich to consider forming special service areas consisting of the following described property:

Wildwood Estates of Lake Zurich Subdivision being described as being a subdivision of part of the northwest 1/4 of section 19, township 43 north, range 10 east of the third principal meridian, in Lake County, Illinois.

Special Service Area Number 21

Common Street Addresses and Associates PINs:

1121 Honey Lake Road – 14-19-101-112 (Lot 12B)  
1125 Honey Lake Road – 14-19-101-111 (Lot 12A)  
1131 Honey Lake Road – 14-19-101-110 (Lot 11B)  
1135 Honey Lake Road – 14-19-101-109 (Lot 11A)  
1141 Honey Lake Road – 14-19-101-108 (Lot 10B)  
1145 Honey Lake Road – 14-19-101-107 (Lot 10A)  
1151 Honey Lake Road – 14-19-101-106 (Lot 9B)  
1155 Honey Lake Road – 14-19-101-105 (Lot 9A)  
1161 Honey Lake Road – 14-19-101-104 (Lot 8B)  
1165 Honey Lake Road – 14-19-101-103 (Lot 8A)  
1171 Honey Lake Road – 14-19-101-102 (Lot 7B)  
1175 Honey Lake Road – 14-19-101-101 (Lot 7A)  
1181 Honey Lake Road – 14-19-101-100 (Lot 6B)  
1185 Honey Lake Road – 14-19-101-099 (Lot 6A)  
1191 Honey Lake Road – 14-19-101-098 (Lot 5B)  
1195 Honey Lake Road – 14-19-101-097 (Lot 5A)  
1201 Honey Lake Road – 14-19-101-096 (Lot 4B)  
1205 Honey Lake Road – 14-19-101-095 (Lot 4A)  
1211 Honey Lake Road – 14-19-101-094 (Lot 3B)  
1215 Honey Lake Road – 14-19-101-093 (Lot 3A)  
1221 Honey Lake Road – 14-19-101-092 (Lot 2b)  
1225 Honey Lake Road – 14-19-101-091 (Lot 2A)  
1231 Honey Lake Road – 14-19-101-090 (Lot 1B)  
1235 Honey Lake Road – 14-19-101-089 (Lot 1A)

Common open space comprising of stormwater management facilities; 24909 W. Signal Hill Road, 14-19-101-113 (Outlot 1).

General Street Location: The south side of Honey Lake Road in Lake Zurich, Illinois.

All interested persons affected by the formation of Lake Zurich Special Service Area Number 21 will be given an opportunity to be heard regarding the formation of and the boundaries of Special Service Area Number 21 and those with a qualifying legal interest

may object to the formation of Special Service Areas Number 21 and the levy of taxes affecting said Special Service Area Number 21.

The purpose of the formation of Lake Zurich Special Service Area Number 21 is to fund the Village of Lake Zurich's cost of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance in the Subdivision for the above-described property, in the event that the owners of the above-described property fail to maintain, repair, reconstruct and/or replace said stormwater management improvements and open space as required by:

- (i) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled “Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (ii) Village Ordinance No 2020-09-383 entitled “An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property),” approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (iii) Village Ordinance No. 2020-09-384 entitled “An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (iv) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (v) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the “Special Services”) within said Special Service Areas Number 21.

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 21 is determined as follows:

- Properties designated as the “Duplex Residential Lots 1-12 and Outlot 1,” “Common open space around Residential Duplex Properties including the stormwater management areas”:

A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property;

A tax levy, not to exceed the above depicted tax rates, for each year during which the Village of Lake Zurich is required to expend funds relative to said Special Services, so long as the Improvements, as referenced above, exist, will be considered at the public hearing. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 21; however, any such initial tax levy shall not exceed the maximum tax rates as set forth above. Said taxes are to be levied upon all taxable property within the proposed Special Service Area Number 21.

At the public hearing, all persons affected by the formation of said Special Service Area Number 21, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The public hearing may be adjourned by the President and Board of Trustees to another date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment and/or as otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors residing within Special Service Area Number 21 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of Special Service Area Number 21 is filed with the Village Clerk, within sixty (60) days following the final adjournment of the public hearing, objecting to the creation of Special Service Area Number 21, the enlargement thereof, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a proposed increase in the tax rate, said Special Service Area Number 21 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

DATED this 13<sup>th</sup> day of January, 2024.

Kathleen Johnson  
Village Clerk  
Village of Lake Zurich

NOTICE OF PUBLIC HEARING  
VILLAGE OF LAKE ZURICH

**SPECIAL SERVICE AREA NUMBER 21**  
NOTICE IS HEREBY GIVEN that on January 5, 2024, at 7:00 p.m. a public hearing will be held by the Village Board and Board of Trustees of the Village of Lake Zurich to consider forming special service areas consisting of the following described property: Wildwood Estates of Lake Zurich Subdivision being described as being a subdivision of part of the northwest 1/4 of section 10, Township 10 north, range 10 east of the third principal meridian, Lake County, Illinois.

## Special Service Area Number 21

Common Street Addresses and Associates PINs:

1120 Honey Lake Road - 14-19-101-100 (Lot 1A)

1125 Honey Lake Road - 14-19-101-111 (Lot 12B)

1131 Honey Lake Road - 14-19-101-110 (Lot 1B)

1132 Honey Lake Road - 14-19-101-109 (Lot 10B)

1141 Honey Lake Road - 14-19-101-108 (Lot 10A)

1145 Honey Lake Road - 14-19-101-107 (Lot 9B)

1150 Honey Lake Road - 14-19-101-106 (Lot 9A)

1161 Honey Lake Road - 14-19-101-104 (Lot 8B)

1165 Honey Lake Road - 14-19-101-103 (Lot 8A)

1171 Honey Lake Road - 14-19-101-102 (Lot 7A)

1172 Honey Lake Road - 14-19-101-101 (Lot 7B)

1181 Honey Lake Road - 14-19-101-109 (Lot 6B)

1189 Honey Lake Road - 14-19-101-099 (Lot 6A)

1195 Honey Lake Road - 14-19-101-097 (Lot 5A)

201 Honey Lake Road - 14-19-101-096 (Lot 4B)

202 Honey Lake Road - 14-19-101-095 (Lot 4B)

211 Honey Lake Road - 14-19-101-092 (Lot 3B)

215 Honey Lake Road - 14-19-101-093 (Lot 3A)

222 Honey Lake Road - 14-19-101-094 (Lot 2B)

223 Honey Lake Road - 14-19-101-090 (Lot 1B)

1233 Honey Lake Road - 14-19-101-089 (Lot 1A)

Common Street Locations: The south side of Honey Lake Road in Lake Zurich, Illinois.

All Interested persons affected by the formation of Lake Zurich Special Service Area Number 21 will be given an opportunity to be heard at the public hearing to be held within the boundaries of Special Service Area Number 21 and those with a qualifying legal interest may object to the formation of Special Service Area Number 21 by filing a tax levy affecting said Special Service Area Number 21.

The purpose of the formation of Lake Zurich Special Service Area Number 21 is to fund the Village of Lake Zurich's cost of providing services, to repair, reconstruct, or replace the stormwater management improvements and open space maintenance in the Subdivision for the above-described property, to maintain the value of the above-described property, to maintain, repair, reconstruct and/or replace said stormwater management improvements and open space as required by:

(i) The Annexation Agreement for Wildwood estates of Lake Zurich - 2499 West Signal Hill Road (Honey Lake Road) approved by Resolution entitled "Resolution of the Village of Lake Zurich for the Execution and Affestation of an Annexation Agreement from the Wildwood Estates of Lake Zurich of 2499 West Signal Hill Road (Honey Lake Road) approved by the Village on the 19th day of June, 2023 and recorded with the Lake County Recorder of Deeds as document number 7982722";

(ii) Village Ordinance No. 2020-09-383 entitled "An Ordinance Rezoning Newly Annexed Property within an R-6 Multi-Family Residential District to a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modification to the Zoning and Land Development Code for a Residential Subdivision (Wildwood Estates of Lake Zurich, at 2499 West Signal Hill Road (Hummel Property)) approved by the Village on the 24th day of September, 2020 and recorded with the Lake County Recorder of Deeds as document number 7982723";

(iii) Village Ordinance No. 2020-09-384 entitled "An Ordinance Rezoning Newly Annexed Property within an R-6 Multi-Family Residential District to a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modification to the Zoning and Land Development Code for a Residential Subdivision (Wildwood Estates of Lake Zurich, at 2499 West Signal Hill Road (Hummel Property)) approved by the Village on the 24th day of September, 2020 and recorded with the Lake County Recorder of Deeds as document number 7982724";

(iv) The Plot of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24th day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and

(v) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24th day of September, 2020; and

(hereinafter the "Special Services") within said Special Service Area Number 21.

A Tax Levy of the following rate of equalized assessed valuation of the following property in Special Service Area Number 21 is determined as follows:

• Residential Duplex Properties - "Duplex Residential Lots 1-12 and Outlot 1," "Common open space around Residential Duplex Properties including the stormwater management area."

A tax levy at a rate not to exceed \$2.27 per \$100.00 (tax rate) of equalized assessed valuation of such property;

A tax levy, not to exceed the above depicted tax rates, for equalized assessed valuation of such property, as required to expend funds relative to said Special Services, so long as the improvements, as referenced above, exist, will be levied until such time, if any, as the Village actually expends funds for said Special Services. It is currently unknown as to the actual amount of the taxes that will be levied for the above depicted tax rates, which may be levied within Special Service Area Number 21; however, any such initial tax levy shall not exceed the maximum tax rates as set forth above. No tax shall be levied on any property within the proposed Special Service Area Number 21.

At the public hearing, all persons affected by the formation of said Special Service Area Number 21, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The public hearing may be adjourned at the discretion of the Board and Trustees, either date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment and/or as otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors residing within Special Service Area Number 21 and by at least one (1) elector residing within the boundaries of property included within the boundaries of Special Service Area Number 21 is filed with the Village Clerk, within sixty (60) days following the public hearing, requesting a public hearing respecting the creation of Special Service Area Number 21, the enlargement thereof, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a proposed increase in the tax rate, within Special Service Area Number 21 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

DATED this 13th day of January, 2024.

Kathleen Johnson  
Village Clerk  
Village of Lake Zurich

Published in Daily Herald January 13, 2024 (4610462)

## CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Lake County  
**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Lake County DAILY HERALD**. That said **Lake County**

**DAILY HERALD** is a secular newspaper, published in Libertyville, Lake County, State of Illinois, and has been in general circulation daily throughout Lake County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Lake County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5.

That a notice of which the annexed printed slip is a true copy, was published 01/13/2024

in said **Lake County DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY Paula Baetz  
Designee of the Publisher of the Daily Herald

Control # 4610462







*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
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LakeZurich.org

COMMUNITY DEVELOPMENT DEPARTMENT

6

MEMORANDUM

Date: February 5, 2024

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

Re: **Public Hearing to propose Backup Special Service Area No. 22**  
**Wildwood Estates Subdivision – Honey Lake Road**

**Issue:** Public Hearing to propose the creation of backup Special Service Area No 22 (SSA No. 22) for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements for certain areas located within the Wildwood Estates Subdivision.

**2014-2019 Strategic Plan:** This agenda item is consistent with the following objectives under Goal #2 – Development:

- Expand the Village's role as a major regional economic hub in Lake County
- Become more business friendly and customer oriented.

**Background:** Ordinance No 2024-01-544 approved on January 15, 2024 proposed the creation of SSA No 22 for the portion of Wildwood Estates Subdivision designated as "Outlot 2" including the open space containing stormwater management areas, wetlands and waterways.

**Analysis:** The Ordinance required that a public hearing to propose the SSA be held on February 5, 2024. Proper notice was provided as stated in the attached ordinance. SSA No. 22 proposes a tax levy at a rate not to exceed \$21.110 per \$100.00 (tax rate) of equalized assessed valuation of such property.

**Recommendation:** Staff recommends that the Village Board conduct the public hearing as required by Ordinance No 2024-01-544.

**Next Steps:** State Statute requires a comment period of 60 days following the adjournment of the hearings. Within that period, the proposal for the SSA may be vetoed by a petition of 51 percent of electors and owners of record of the property. If vetoed, the proposal for the SSAs may not be re-proposed by the municipality for two years.

If no such petition is filed, the Village Board will be required to adopt an "Establishing Ordinance" for the special service area.

Public Hearing for Backup Special Service Area No. 22 – Wildwood Estates Subdivision  
February 5, 2024

Attachments:

- Approved Ordinance No 2024-01-544 proposing the creation of backup SSA No. 22
- Certificate of Publication of Notice of Hearing

● Page 2

## ORDINANCE No. 2024-01-544



**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
SERVICE AREA NUMBER 22 IN THE VILLAGE OF LAKE ZURICH, AND  
PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
CONNECTION THEREWITH  
*Wildwood Estates Subdivision "Outlot 2"***

BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: AUTHORITY TO ESTABLISH SPECIAL SERVICE AREAS.**

Special Service Areas within non-home rule municipalities are established pursuant to Article VII, Section 7 of the Constitution of the State of Illinois, and pursuant to the provisions of the Special Service Area Tax Law, 35 ILCS 200/27-5 *et seq.*

**SECTION 2: FINDINGS.**

The Village Board finds:

- A. It is in the public interest that the creation of the area hereinafter described as a special service area, for the purposes set forth herein, be considered.
- B. That the area hereinafter described is compact and contiguous, and said area lies within and is approved as a Planned Unit Development (PUD) for a duplex residential development within the R-6 multiple-family residential district, in the Village of Lake Zurich (the "Village").
- C. That the area hereinafter described will benefit specifically from the municipal services to be provided, and that the proposed municipal services are unique and in addition to municipal services provided to the Village as a whole, and it is, therefore, in the best interests of the Village that the special expenditure of funds by the Village, and the levy of special taxes against said area, if needed, for the services to be provided, be considered.
- D. That the special services to be authorized for provision by the Village shall consist of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements in the Subdivision, which include the maintenance of the outlot as open space comprising of stormwater management facilities,

wetlands and waterways located within the Wildwood Estates Subdivision (the "Subdivision") in the event that the owners of units or interests in the area described in Section 4 below, fail to establish, maintain, repair, reconstruct and/or replace said areas and outlots as common space and stormwater management improvements as required by:

- (i) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled "Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (ii) Village Ordinance No 2020-09-383 entitled "An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property)," approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (iii) Village Ordinance No. 2020-09-384 entitled "An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (iv) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (v) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the "Special Services").

### SECTION 3: PUBLIC HEARING - TAX RATES.

- A. That a public hearing shall be held on the 15<sup>th</sup> day of January , 2024, at 7:00 p.m., in the Lake Zurich Village Hall, Board Room, 70 East Main Street, Lake Zurich, Illinois, to consider the creation of Special Service Area Number 22 of the Village in the area described in the notice of public hearing set forth in Section 4 hereof (hereinafter the "Public Hearing").

B. At said Public Hearing, the levy of direct annual taxes at the rate not to exceed the following:

- Properties designated as the "Duplex Residential Lots 1-12 and Outlot 1," "Common open space around Residential Duplex Properties including the stormwater management areas": A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property

C. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 22; however, any such initial tax levy shall not exceed the maximum tax rate as set forth in B. above.

D. The aforementioned taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Property Tax Code (35 ILCS 200/1-1 *et seq.*), as amended.

**SECTION 4: NOTICE OF PUBLIC HEARING.**

Notice of the Public Hearing shall be published at least once not less than fifteen (15) days prior to the Public Hearing in one (1) or more newspapers of general circulation in the Village, and notice by mailing shall be given by depositing said notice in the U.S. mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Special Service Area Number 22, with said notice by mailing being mailed not less than ten (10) days prior to the time set for the Public Hearing (hereinafter collectively the "Notice"). In the event taxes for the last preceding year were not paid, the Notice shall be sent to the person last listed on the tax rolls prior to that year as the owner of said property. The Notice shall be in the following form:

**"NOTICE OF PUBLIC HEARING  
VILLAGE OF LAKE ZURICH  
SPECIAL SERVICE AREAS NUMBER 22**

NOTICE IS HEREBY GIVEN that on February 5, 2024, at 7:00 p.m. public hearings will be held by the President and Board of Trustees of the Village of Lake Zurich to consider forming special service areas consisting of the following described property:

Wildwood Estates of Lake Zurich Subdivision being described as being a subdivision of part of the northwest  $\frac{1}{4}$  of section 19, township 43 north, range 10 east of the third principal meridian, in Lake County, Illinois.

Special Service Area number 22

Open space comprising of stormwater management facilities, wetlands and waterways; 24909 W. Signal Hill Road – 14-19-101-114 (Outlot 2).

General Street Location: The south side of Honey Lake Road in Lake Zurich, Illinois.

All interested persons affected by the formation of Lake Zurich Special Service Area Number 22 will be given an opportunity to be heard regarding the formation of and the boundaries of Special Service Area Number 22 and those with a qualifying legal interest may object to the formation of Special Service Areas Number 22 and the levy of taxes affecting said Special Service Area Number 22.

The purpose of the formation of Lake Zurich Special Service Area Number 22 is to fund the Village of Lake Zurich's cost of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance in the Subdivision for the above-described property, in the event that the owners of the above-described property fail to maintain, repair, reconstruct and/or replace said stormwater management improvements and open space as required by:

- (vi) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled "Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (vii) Village Ordinance No 2020-09-383 entitled "An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property)," approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (viii) Village Ordinance No. 2020-09-384 entitled "An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (ix) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (x) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the “Special Services”) within said Special Service Areas Number 22.

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 22 is determined as follows:

- Property designated as “Outlot 2” including the open space containing stormwater management areas, wetlands and waterways:  
A tax levy at a rate not to exceed \$21.110 per \$100.00 (tax rate) of equalized assessed valuation of such property.

A tax levy, not to exceed the above depicted tax rates, for each year during which the Village of Lake Zurich is required to expend funds relative to said Special Services, so long as the Improvements, as referenced above, exist, will be considered at the public hearing. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 22; however, any such initial tax levy shall not exceed the maximum tax rates as set forth above. Said taxes are to be levied upon all taxable property within the proposed Special Service Area Number 22.

At the public hearing, all persons affected by the formation of said Special Service Area Number 22, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The public hearing may be adjourned by the President and Board of Trustees to another date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment and/or as otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors residing within Special Service Area Number 22 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of Special Service Area Number 22 is filed with the Village Clerk, within sixty (60) days following the final adjournment of the public hearing, objecting to the creation of Special Service Area Number 22, the enlargement thereof, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a proposed increase in the tax rate, said Special Service Area Number 22 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

DATED this 13<sup>th</sup> day of December, 2023.

Kathleen Johnson  
Village Clerk  
Village of Lake Zurich

#### SECTION 5: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED** by a roll call vote of the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, at a Regular Meeting thereof, held on the 15<sup>th</sup> day of January, 2024, and approved by me as Village President, and attested by the Village Clerk, on the same day.

JM Paynter

Village President

**ATTEST:**

Katleen Johnson

Village Clerk

STATE OF ILLINOIS )  
 ) SS  
COUNTY OF LAKE )

**CLERK'S CERTIFICATE**

I, Kathleen Johnson, Village Clerk of the Village of Lake Zurich, in the County of Lake and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my office, entitled:

**ORDINANCE NO. 2024-01-544**

AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
SERVICE AREA NUMBER 22 IN THE VILLAGE OF LAKE ZURICH, AND  
PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
CONNECTION THEREWITH

which Ordinance was passed by the Board of Trustees of the Village of Lake Zurich at its Regular Meeting on the 15<sup>th</sup> day of January, 2024, at which meeting a quorum was present, and approved by the President of the Village of Lake Zurich on the 17<sup>th</sup> day of January, 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Lake Zurich was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Lake Zurich, and that the result of said vote was as follows, to-wit:

AYES: 5 Trustees Eulkes, Peiley, Sparone, Sugrue, Weider.

NAYS: 0      0      0

ABSENT: 1 Trustee Bobrowski

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Lake Zurich, this 17<sup>th</sup> day of January, 2024.

[SEAL]



Karen Johnson

Kathleen Johnson  
Village Clerk

## PLAT INFORMATION SHEET

  
 Image# 063291280003 Type: PSB  
 Recorded: 07/24/2023 at 04:42:53 PM  
 Receipt#: 2023-00031877  
 Page 1 of 3  
 Fees: \$62.00  
 IL Rental Housing Fund: \$0.00  
 Lake County IL  
 Anthony Vega Lake County Clerk  
 File 7986179

NUMBER OF PLAT PAGES

3

SECTION	TOWNSHIP	RANGE
19	43	10
LEGAL DESCRIPTION		

CHECK (✓) TYPE OF PLAT:

- ANNEXATION/DISCONNECTION
- CONDOMINIUM
- DEDICATION
- EASEMENT
- VACATION
- OTHER \_\_\_\_\_

SUBDIVISION (enter subdivision name on line below)

Wildwood Estates Sub

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U:\Forms\PlatInfo\Plat Information Coversheet for Scanning.docx  
Revised: December 1, 2022 8:30 AM





## Lake County, Illinois





*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

January 18, 2024

RE: Wildwood Estates of Lake Zurich Backup SSA #21 and #22 Public Hearing Notices

**Please note the rescheduled dates of the hearings as set by the Lake Zurich Village Board on January 15, 2024.**

The attached notices for public hearings on February 5, 2024 are sent to the following recipients: (includes all the property owners in the proposed SSA and to persons who paid the property taxes for the preceding year).

WILDWOOD OF LAKE ZURICH LLC  
35 W. HIGGINS, SUITE 720  
SOUTH BARRINGTON, IL 60010

MANAGERS:  
PRASHANTHA, RAMU  
35 W. HIGGINS, SUITE 720  
SOUTH BARRINGTON, IL 60010

SCHMITT, GREGORY C.,  
35 W. HIGGINS, SUITE 720  
SOUTH BARRINGTON, IL 60010

For questions or comments, please contact:  
Sarosh B. Saher, AICP  
Community Development Director  
Village of Lake Zurich  
505 Telser Road, Lake Zurich, IL 60047  
sarosh.saher@lakezurich.org  
Direct: 847-540-1754

A handwritten signature in black ink, appearing to read "Sarosh Saher".

Sarosh Saher  
Community Development Director

Copy to: File

**“NOTICE OF PUBLIC HEARING**  
**VILLAGE OF LAKE ZURICH**  
**SPECIAL SERVICE AREAS NUMBER 22**

NOTICE IS HEREBY GIVEN that on February 5, 2024, at 7:00 p.m. public hearings will be held by the President and Board of Trustees of the Village of Lake Zurich to consider forming special service areas consisting of the following described property:

Wildwood Estates of Lake Zurich Subdivision being described as being a subdivision of part of the northwest  $\frac{1}{4}$  of section 19, township 43 north, range 10 east of the third principal meridian, in Lake County, Illinois.

**Special Service Area number 22**

Open space comprising of stormwater management facilities, wetlands and waterways; 24909 W. Signal Hill Road – 14-19-101-114 (Outlot 2).

**General Street Location:** The south side of Honey Lake Road in Lake Zurich, Illinois.

All interested persons affected by the formation of Lake Zurich Special Service Area Number 22 will be given an opportunity to be heard regarding the formation of and the boundaries of Special Service Area Number 22 and those with a qualifying legal interest may object to the formation of Special Service Areas Number 22 and the levy of taxes affecting said Special Service Area Number 22.

The purpose of the formation of Lake Zurich Special Service Area Number 22 is to fund the Village of Lake Zurich's cost of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance in the Subdivision for the above-described property, in the event that the owners of the above-described property fail to maintain, repair, reconstruct and/or replace said stormwater management improvements and open space as required by:

- (i) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled “Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (ii) Village Ordinance No 2020-09-383 entitled “An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property),” approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (iii) Village Ordinance No. 2020-09-384 entitled “An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open

Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;

- (iv) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (v) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the "Special Services") within said Special Service Areas Number 22.

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 22 is determined as follows:

- Property designated as "Outlot 2" including the open space containing stormwater management areas, wetlands and waterways:  
A tax levy at a rate not to exceed \$21.110 per \$100.00 (tax rate) of equalized assessed valuation of such property.

A tax levy, not to exceed the above depicted tax rates, for each year during which the Village of Lake Zurich is required to expend funds relative to said Special Services, so long as the Improvements, as referenced above, exist, will be considered at the public hearing. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 22; however, any such initial tax levy shall not exceed the maximum tax rates as set forth above. Said taxes are to be levied upon all taxable property within the proposed Special Service Area Number 22.

At the public hearing, all persons affected by the formation of said Special Service Area Number 22, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The public hearing may be adjourned by the President and Board of Trustees to another date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment and/or as otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors residing within Special Service Area Number 22 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of Special Service Area Number 22 is filed with the Village Clerk, within sixty (60) days following the final adjournment of the public hearing, objecting to the creation of Special Service Area Number 22, the enlargement thereof, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a

proposed increase in the tax rate, said Special Service Area Number 22 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

DATED this 13<sup>th</sup> day of January, 2024.

Kathleen Johnson  
Village Clerk  
Village of Lake Zurich

NOTICE OF PUBLIC HEARING  
FOR THE FORMATION OF  
SPECIAL SERVICE AREA NUMBER 22

NOTICE IS HEREBY GIVEN that on February 5, 2024, at 6:00 p.m. public hearings will be held by the President and Board of Trustees of the Village of Lake Zurich, concerning the formation of special service areas consisting of the following described property:

With the property of Lake Zurich Subdivision being described as being a subdivision of part of the northwest 1/4 of section 19, township 43 north, range 10 east of the third principal meridian, in Lake County, Illinois.

Open space comprising of stormwater management facilities, wetlands and waterways; 24909 W. Signal Hill Road - 14-19-10-114 (Outline 2).

Location: The south side of Honey Lake Road in Lake Zurich, Illinois.

All interested persons affected by the formation of Lake Zurich Special Service Area Number 22 are given the opportunity to be heard during the formation of open space boundaries of Special Service Area Number 22 and those with a qualifying legal interest may object to the formation of Special Service Area Number 22 and the levy of taxes for the formation of Special Service Area Number 22.

The purpose of the formation of Lake Zurich Special Service Area Number 22 is to fund the Village of Lake Zurich's costs associated with the maintenance and operation of placing the stormwater management improvements and open space maintenance in the Subdivision for the above-described property. In the event that the owners of the described property do not contribute to maintain the structure and/or replace said stormwater management improvements and open space as required by:

(i) The Agreement of Annexation and Development Agreement for Wildwood estates of Lake Zurich, 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled "Resolution Ratifying and Reauthorizing the Execution of an Agreement of Annexation and Development for Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/Honey Lake Road" approved by the Village on the 19th day of July, 2022 and recorded on the Lake County Recorder of Deeds on July 24, 2022 as document number 7982920;

(ii) The Resolution No. 2020-09-364 entitled "An Ordinance Annexing Certain Property to the Village of Lake Zurich, 24909 West Signal Hill Road (Hummel Property)" approved by the Village on the 24th of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;

(iii) The Resolution No. 2020-09-364 entitled "An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development, and a Development Plan, and Final Plat, and Modifications to the Zoning and Land Development Code for a Residential Subdivision (Wildwood Estates of Lake Zurich) at 24909 West Signal Hill Road (Hummel Property)" approved by the Village on the 24th day of September, 2020;

(iv) The Plot of Subdivision for Wildwood Estates Subdivision, Lake Zurich, Illinois, 24909 West Signal Hill Road, recorded on September 24, 2020 and filed with the Lake County Recorder of Deeds on September 24, 2020 as document number 7984179; and

(v) The Resolution Declaration for Wildwood Estates approved by the Village on the 24th day of September, 2020; and

hereinafter the "Special Services" within said Special Service Area Number 22.

A Tax Levy of the following rate of equalized assessed valuation of the following property in Special Service Area Number 22 is determined as follows:

- Properly described as "Outline 2" including the open space containing stormwater management areas, wet lands and waterways;

A tax levy will not exceed \$21.10 per \$100.00 (tax rate) of equalized assessed valuation of such property. A tax levy, not to exceed the above depicted tax rates, for each year during which the Village of Lake Zurich is responsible for the maintenance and operation of the improvements, as referenced above, exists will be considered at the public hearing. As taxes will not be levied until such time, if any, as the Village actually exercises its authority to spend the amount of taxes known as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied in the Special Service Area Number 22; however, any such initial tax levy shall not exceed the maximum tax rate set forth above. Said taxes are to be levied upon all taxable property within the proposed Special Service Area Number 22.

At the public hearing, all persons affected by the formation of said Special Service Area Number 22, including all persons owning taxable real estate therein, will be given an opportunity to be heard during the formation of open space boundaries by the President and Board of Trustees to another date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment under or otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors of the Village of Lake Zurich, or by at least fifty-one (51%) of the owners of record of the lots included within the boundaries of Special Service Area Number 22 is filed with the Village Clerk, within sixty (60) days of the public hearing, and the petition is approved by the Village Clerk, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a portion of the areas, within the boundaries of Special Service Area Number 22 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

DATED this 13th day of January, 2024.

Matthew Johnson  
Village Clerk  
Village of Lake Zurich

Published in Daily Herald January 13, 2024 (4610463)

## CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Lake County  
**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the Lake County **DAILY HERALD**. That said **Lake County DAILY HERALD** is a secular newspaper, published in Libertyville, Lake County, State of Illinois, and has been in general circulation daily throughout Lake County, continuously for more than 50 weeks prior to the first publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Lake County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 01/13/2024

in said **Lake County DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY   
\_\_\_\_\_  
Designee of the Publisher of the Daily Herald

Control # 4610463

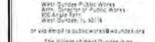
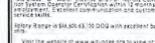
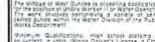


SATURDAY, JANUARY 13, 2024

SECTION 2

# dh marketplace

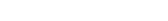
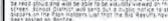
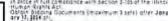
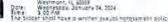
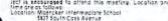
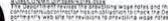
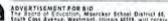
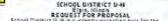
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hours M - F



UNAPPROVED MINUTES  
VILLAGE OF LAKE ZURICH

Board of Trustees  
70 East Main Street



Board of Trustees  
70 East Main Street

Monday, January 15, 2024 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Trustee Dan Bobrowski was absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Village Atty. Scott Uhler, Management Services Dir. Kyle Kordell, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown.
3. **PLEDGE OF ALLEGIANCE** lead by Cub Scout Henry Skulemowski, from Pack 92.
4. **PUBLIC COMMENT**  
Henry Skulemowski, 81 Interlaken Dr, addressed the Village Board on his merit badge work and would like to talk to the Board members. Mayor Poynton invited him to stay until the end of the meeting to interview the Board.
5. **CONSENT AGENDA**
  - A. Approval of Minutes from the Village Board Meeting of December 4, 2023
  - B. Ratification of Semi-Monthly Warrant Register Dated December 18, 2023  
Totaling \$831,916.11
  - C. Ratification of Semi-Monthly Warrant Register Dated January 2, 2024  
Totaling \$791,532.09
  - D. Approval of Semi-Monthly Warrant Register Dated January 15, 2024 Totaling \$1,402,999.60
  - E. IDOT Resolution for Motor Fuel Tax Maintenance under the Illinois Highway Code in the Amount Not-to-Exceed \$680,360  
**Summary:** Lake Zurich contracts maintenance services and material purchases each year using its Motor Fuel Tax (MFT) allocation from the State of Illinois. The Village has allocated MFT funds for this year in the 2024 annual budget for \$607,483. The requested not-to-exceed amount includes a 11.9% contingency amount in addition to the operations costs.
  - F. Agreement with Sensys Gatso, USA for Automated Traffic Law Enforcement Red Light Cameras  
**Summary:** The Village of Lake Zurich has deployed red light cameras at three high-volume intersections since 2009. These three locations experienced 61

Village of Lake Zurich Board of Trustees Regular Meeting. Monday January 15<sup>th</sup>, 2024 2

accidents in 2020, 83 accidents in 2019, and 103 accidents in 2018. Sensys Gatso has been the Village's vendor for the duration of the red-light camera program and as part of the renewal is upgrading its Lake Zurich equipment.

**G. Agreement with WT Group to Develop an ADA Transition Plan for the Village of Lake Zurich in the Amount Not-to-Exceed \$52,042.58**

**Summary:** Village Staff has reviewed five proposals from professional firms with experience in conducting access audits and transition plans related to municipal compliance with Title II of the American with Disabilities Act. Staff anticipates working with the WT Group from February 2024 through August 2024 to evaluate 32 public parks, most municipal facilities, and 20 miles of high-priority sidewalks.

**H. Ordinance Amending Various Chapters of Titles 8 and 12 of the Lake Zurich Municipal Code for Miscellaneous Code Amendments ORD. #2024-1-542**

**Summary:** The Village of Lake Zurich has filed an application for proposed text amendments to the Municipal Code. A few of the various amendments include clarifications of residential side and rear yard setbacks, permitted uses in a business district, distancing requirements for cannabis dispensaries, and regulations for murals.

The Planning and Zoning Commission held a public hearing on December 13, 2023 to review this application and after deliberation, decided to separate the item related to "cannabis distancing requirements" from the group and have a separate motion and vote on this item, with one Commissioner voting against the cannabis distancing amendment and all others voting for approval.

**I. Resolution Appointing Director and Alternate Director to the Board of Directors of the Solid Waste Agency of Lake County RES. #2024-1-081**

**Summary:** The Solid Waste Agency of Lake County (SWALCO) is a non-profit intergovernmental agency that provides solid waste management services, programs and resources to its 42-member communities. As a member, Lake Zurich is entitled to elect a Director and Alternate Directors to serve on the SWALCO. Staff proposes to reappoint Mayor Tom Poynton as Director to SWALCO and Director Kordell and Assistant to the Village Manager Rauscher as Alternate Directors.

**J. Reduction in Letter of Credit to \$10,133.50 for LZF Blooms, LLC at 17 South Old Rand Road**

**Summary:** LZF Blooms requests a reduction in its letter of credit for site improvements in the amount of \$111,469. Village staff and Manhard Engineering have inspected the property and concur the reduction amount to \$10,133.50 to be retained for two more years to protect against any possible faulty workmanship or materials.

**K. Ordinance Proposing the Establishment of a Special Service Area #21 in the Village of Lake Zurich and Providing for a Public Hearing and Other Procedures in Connection Therewith for Wildwood Estates Subdivision Duplex Residential Lots 1-12 and Outlot 1 ORD #2024-01-543**

**Summary:** This proposed SSA #21 would provide a future funding mechanism for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance for areas located

Village of Lake Zurich Board of Trustees Regular Meeting, Monday January 15<sup>th</sup>, 2024 3

within the Wildwood Estates Subdivision on Honey Lake Road. This SSA is being setup as a backup SSA in the event future owners of residential units, the homeowner's association, the owner of the open space or any future parties of interest fail to maintain, repair, reconstruct or replace these stormwater management improvements. No levy of taxes is currently proposed.

**L. Ordinance Proposing the Establishment of a Special Service Area #22 in the Village of Lake Zurich and Providing for a Public Hearing and Other Procedures in Connection Therewith for Wildwood Estates Subdivision Outlot 2 ORD #2024-01-544**

**Summary:** This proposed SSA #22 would provide a future funding mechanism for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance for areas located within the Wildwood Estates Subdivision on Honey Lake Road. This SSA is being setup as a backup SSA in the event future owners of residential units, the homeowner's association, the owner of the open space or any future parties of interest fail to maintain, repair, reconstruct and/or replace these stormwater management improvements. No levy of taxes is currently proposed.

**M. Agreement with Midwest Salt for Purchase of Bulk Water Conditioning Salt in the Amount Not-to-Exceed \$165,000**

**Summary:** The FY 2024 budget includes \$165,000 for this purchase. Lake Zurich's existing contract with Midwest Salt for water conditioning salt expired on December 31, 2023. As in years past, Staff solicited the bulk water conditioning salt suppliers in the area and recommends another contract with Midwest Salt for 2024 at \$137 per ton.

**N. Agreement with State Industrial Products for Quentin Road and Northwest Pumping Station Hydrogen Sulfide Reduction Program in the Amount Not-to Exceed \$63,672**

**Summary:** The FY 24 budget includes \$63,672 in the Water and Sewer Fund for the ongoing hydrogen sulfide reduction program, which uses a proprietary chemical blend on a monthly basis to reduce the formation of sulfuric acid in sanitary sewers. Village Staff is pleased with the results of previous years' hydrogen sulfide reduction programs and recommends continuing the annual program to extend the life of the municipal sanitary sewer system. In August 2015, American Infrastructure Technologies provided the Village with recommendations to use chemical additives to reduce hydrogen sulfide formation and reduce the pace of pipe corrosion, which can lead to underground transmission main collapses similar to the experiences from 2012 and 2015 beneath Cuba Road.

**O. Amendment #1 to the Intergovernmental Agreement regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points**

**Summary:** In 2022, nine police agencies that operate emergency dispatch centers in Lake County partnered together on a plan to consolidate public safety answering points into a single Regional Operations Center. The initial term of this planning agreement was 18 months. Since that time, the participating agencies have worked to achieve the goals set forth in the agreement. Because the agreement is approaching the 18-month expiration,

Village of Lake Zurich Board of Trustees Regular Meeting. Monday January 15<sup>th</sup>, 2024 4

the participating parties seek to extend the term with the attached amendment. The term of the amended agreement shall be thirty (30) months from the original effective date of September 1, 2022, making the extension valid through March 1, 2025.

**P. Third Amendment to Communications Site Lease Agreement with SBA Network Services for 36-month Rent Abatement at Police Department Cell Tower**

**Summary:** SBA Network Services (formerly Nextel West Corp.) is requesting a 36-month rent abatement for the cell tower and ground lease located at the Police Department of \$2,850 per month while they seek new sub-tenancy for the site. If a client is count, the rent abatement would terminate and lease payments would resume.

**Recommendation Action:** A motion was made by Trustee Riley, seconded by Trustee Euker, to approve the Consent Agenda as presented.

AYES: 5 Trustees Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Bobrowski.  
MOTION CARRIED.

**6. PRESIDENT'S REPORT / COMMUNITY UPDATE**

There was none.

**7. TRUSTEE REPORTS**

There were none.

**8. VILLAGE STAFF REPORTS**

Monthly Data Metric Reports

**9. EXECUTIVE SESSION called for the purpose of:**

5 ILCS 120 / 2 (c) (21) review/approval of executive session minutes

5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate and 5ILCS 120 120 / 2 (c) (5) purchase or lease of real estate.

A motion was made by Trustee Sugrue, seconded by Trustee Weider, to adjourn to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) review/approval of executive session minutes; 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate 5ILCS 120 120 / 2 (c) (5) purchase or lease of real estate. No further business will be conducted in Open Session.

AYES: 5 Trustees Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Bobrowski.  
MOTION CARRIED.

**10. ADJOURNMENT**

Meeting adjourned at 7.10pm to Executive Session.

Village of Lake Zurich Board of Trustees Regular Meeting. Monday January 15<sup>th</sup>, 2024 5

Respectfully submitted:

Kathleen Johnson  
Village Clerk.

Approved by

\_\_\_\_\_  
Mayor Thomas M. Poynton

\_\_\_\_\_  
Date.

VILLAGE OF LAKE ZURICH					Page 1 of 20
WARRANT REPORT - 02/05/2024					
<u><b>\$3,145,745.03</b></u>					
<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>	
<b>Fund 101 GENERAL</b>					
Dept 00000					
101-00000-15001	PREPAID EXPENDITURES	AMERICAN CAMPING ASSOC 765-34284	ACA MEMBERSHIP - 2024	2,017.00	
101-00000-21203	RECREATION CREDIT PAYABLE	FLEMING, CARINN	REF PRG CXL - PEE WEE TENNIS	24.00	
101-00000-21203	RECREATION CREDIT PAYABLE	IURCU, NINA	REF PRG CXL - JAZZ III	12.45	
101-00000-21203	RECREATION CREDIT PAYABLE	WILKERSON, CHRISTINE	REF PRG CXL - JAZZ V	9.68	
101-00000-21455	BUILDING DEPOSIT PAYABLES	MANHARD CONSULTING LTD	CREDIT COMMUNITY DEVELOPMENT ENGINEERING	(47.00)	
101-00000-24402	SUSPENDED REVENUE	LAKE ZURICH EXPLORER POST #2	WAILUNGA, I #173255	300.00	
101-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - JAN 2023	487.32	
101-00000-25201	BUILDING PERMIT DEPOSITS	HOUSING OPPORTUNITY DEVELOPMENT COR	BOND REF #BCE22-0015 - 2275 W N. LAKEWOO	2,369.96	
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING, LTD	900 WINNETKA	470.00	
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING, LTD	WILDWOOD ESTATES HOUSELINE	1,837.28	
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING, LTD	900 WINNETKA	188.00	
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING, LTD	442 S RAND - CHIPOTLE	1,156.00	
101-00000-25201	BUILDING PERMIT DEPOSITS	PADDOCK PUBLICATIONS INC	900 WINNETKA AD #2052241	71.30	
101-00000-25201	BUILDING PERMIT DEPOSITS	RADIOLOGY REPORTS ONLINE LLC	BOND REF #BCE23-0007 - 721 W IL RT 22	170.00	
	Total For Dept 00000			9,065.99	
Dept 11006 LEGISLATIVE MAYOR & BOARD					
101-11006-51654	MEMBERSHIPS & SUBSCRIP	LAKE COUNTY TRANSPORTATION ALLIANCE	LCTA ANNUAL DUES	880.00	
	Total For Dept 11006 LEGISLATIVE MAYOR & BOARD			880.00	
Dept 12001 VILLAGE ADMIN ADMINISTRATION					
101-12001-51652	TRAINING AND MEETINGS	ILLINOIS CITY COUNTY M 999-99999	IAMMA HOLIDAY LUNCH	35.00	
101-12001-51652	TRAINING AND MEETINGS	JIMMY JOHNS # 770 - E 847-726-2	WORKING LUNCH	59.57	
101-12001-51652	TRAINING AND MEETINGS	NORTHERN ILLINOIS UNIVERSITY	FINANCIAL FORECAST FORUM - KORDELL, KELLER, RAUSCHER	259.50	
101-12001-51654	MEMBERSHIPS & SUBSCRIP	AMERICAN PLANNING ASSOC.	IL CHAPTER, AICP, APA MEMBERSHIP	746.00	
101-12001-51654	MEMBERSHIPS & SUBSCRIP	PADDOCK PUBLICATIONS INC.	DH ANNUAL SUBSCRIPTION	119.00	
101-12001-51654	MEMBERSHIPS & SUBSCRIP	PLACER LABS INC	PLACER AI ONE YEAR PILOT PROGRAM	15,000.00	
101-12001-52111	OTHER PROFESSIONAL SVCS	JMK DESIGN, LTD	STATE OF THE VILLAGE - DESIGN	1,550.00	
101-12001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - DEC 2023	5,175.00	
101-12001-53208	OFFICE SUPPLIES	K & M PRINTING	STRATEGIC PLAN POSTERS	385.00	
	Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION			23,329.07	
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES					
101-12120-52203	LABOR ATTORNEY	TST* KOREAN BBQ ON THE LAKE ZURI	FD WORKING LUNCH	110.61	
	Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES			110.61	
Dept 13001 FINANCE ADMINISTRATION					
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TAX FORMS, ENVELOPES	109.96	
	Total For Dept 13001 FINANCE ADMINISTRATION			109.96	

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 2 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
<b>Dept 17001 TECHNOLOGY ADMINISTRATION</b>				
101-17001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2024 - FEB	2,095.60
101-17001-52111	OTHER PROFESSIONAL SVCS	MICROSYSTEMS INC.	MS CLOUD SERVICES - DEC	103.22
101-17001-52111	OTHER PROFESSIONAL SVCS	TOSHIBA BUSINESS SOLUTIONS, USA	DOCUWARE SUPPORT - JAN	435.01
101-17001-52118	SOFTWARE MAINTENANCE	BS& A SOFTWARE	WORK ORDERS - ANNUAL SERVICE/SUPPORT	1,700.00
101-17001-52118	SOFTWARE MAINTENANCE	DIGITAL RIVER INC	BACKUP TO AWS SUPPORT	6.38
101-17001-52704	MAINT-EQUIPMENT	TOSHIBA BUSINESS SOLUTIONS, USA	REC COPIES - 10/01/23 - 12/31/23	632.02
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JAN/FEB 2024	5,601.32
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - DEC'23	2,099.57
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JAN'24	2,099.56
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE - JAN	76.87
101-17001-55255	COMPUTER SOFTWARE	ADOBE INC	ACROBAT PRO	4.64
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS - COPIER LEASE	<u>119.50</u>
Total For Dept 17001 TECHNOLOGY ADMINISTRATION				14,973.69
<b>Dept 24001 POLICE ADMINISTRATION</b>				
101-24001-51652	TRAINING AND MEETINGS	BBQ'D PRODUCTIONS BAR & GRILL INC	CALEA ASSESSOR LUNCHEON	91.05
101-24001-51652	TRAINING AND MEETINGS	CHASERS SPORTS BAR & G LAKE ZURI	CALEA ASSESSOR LUNCHEON	47.99
101-24001-51652	TRAINING AND MEETINGS	LAKE COUNTY CHIEFS OF POLICE ASSOC	CHIEFS TRAINING	112.00
101-24001-51652	TRAINING AND MEETINGS	NU CTR PUBLIC SAFETY 1 847-491-3447	STAFF & COMMAND CEREMONY	64.00
101-24001-51652	TRAINING AND MEETINGS	ROSATIS PIZZA - LAKE LAKE ZURI	STAFF & COMMAND LUNCH - PIZZA	214.53
101-24001-51654	MEMBERSHIPS & SUBSCRIP	IL LAW ENFORCEMENT ADMIN PROF L3C	ILEAP ANNUAL DUES - STEINER	75.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	IL FIRE & POLICE COMMISSION	FIRE & POLICE COMMISSION RENEWAL	400.00
101-24001-51655	EMPLOYEE RECOGNITION	AMAZON.COM SALES, INC	RETIREMENT FLAGS	121.98
101-24001-51655	EMPLOYEE RECOGNITION	MICHAELS #9490 800-642-4	FLAG BOXES	59.39
101-24001-52701	MAINT-BLDGS & GROUNDS	AMAZON.COM SALES, INC	HUMIDIFIER FILTERS	68.40
101-24001-52701	MAINT-BLDGS & GROUNDS	FLAG DESK INC	LIGHT POLES	<u>1,150.20</u>
101-24001-53203	TELEPHONE & DATA SVCS	AT & T	ANALOG LINE EXTRA USAGE - PD	2.17
101-24001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	CABLE - PD	63.00
101-24001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	CABLE - PD	63.18
101-24001-53207	PRINTING-STATIONERY/FORM	K & M PRINTING	PROPERTY TRANSFER FORMS	35.00
101-24001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	DVD'S CORRECTION TAPE	59.95
101-24001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	STICKY NOTES	26.32
101-24001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	FOLDERS, STICKY NOTES	105.63
101-24001-53209	UNIFORMS	GRUNDER, ANTHONY	REIMB: SGT CLOTHING	194.40
101-24001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	COFFEE CUPS	102.60
101-24001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	TOWELS, GARBAGE BAGS, TISSUE	<u>522.60</u>
Total For Dept 24001 POLICE ADMINISTRATION				3,579.39
<b>Dept 24210 POLICE OPERATIONS</b>				
101-24210-51652	TRAINING AND MEETINGS	NORTHEAST MULTI-REGIONAL TRNG.	TRAINING COURSE - HEER	300.00

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 3 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
101-24210-51652	TRAINING AND MEETINGS	NORTHEAST MULTI-REGIONAL TRNG.	TRAINING COURSE - EBBING PABLBERG	800.00
101-24210-51652	TRAINING AND MEETINGS	SAFE KIDS WORLDWIDE	CHILD SAFETY RECERT - FREY	55.00
101-24210-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	STARCOM RADIOS - JAN	2,460.00
101-24210-52111	OTHER PROFESSIONAL SVCS	NORTHEASTERN IL REGIONAL CRIME LAB	CRIME LAB ANNUAL DUES	31,848.00
101-24210-52704	MAINT-EQUIPMENT	ADVANCED WEIGHING SYSTEMS INC	PORTABLE SCALE CALIBRATION	200.00
101-24210-52704	MAINT-EQUIPMENT	IL DEPT OF AGRICULTURE	PORTABLE SCALE CERTIFICATION	800.00
101-24210-53209	UNIFORMS	BEIDELMAN, COLE	REIMB: SUSPENDERS	119.49
101-24210-53209	UNIFORMS	BEIDELMAN, COLE	REIMB: COLD WEATHER GEAR, PANTS	212.83
101-24210-53209	UNIFORMS	BROWNEILLS, INC	RED DOT SIGHT - MAHANNA	524.98
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	SLING, TOURNIQUET - MAHANNA	112.05
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	BADGE HOLDER, PANTS - SCARRY	113.58
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	BATON, FIN EAR TOP ULTRA - STRUGA	62.80
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	TIE BAR - REESE	31.98
101-24210-53209	UNIFORMS	P F PETTIBONE & COMPANY	POLICE PATCHES	1,736.60
101-24210-53209	UNIFORMS	PANIK, ZACHARY	REIMB: RIFLE LIGHT	151.15
101-24210-53209	UNIFORMS	PANIK, ZACHARY	REIMB: RIFLE SIGHT	431.99
101-24210-53209	UNIFORMS	SCARRY, GREG	REIMB: HANDGUN LIGHT	312.80
101-24210-53209	UNIFORMS	SCARRY, GREG	REIMB: HOLSTER AND SYSTEM	260.10
101-24210-53209	UNIFORMS	SCARRY, GREG	REIMB: RED DOT SIGHT	309.27
101-24210-53209	UNIFORMS	STRUGA, PRZEMYS LAW	REIMB: SHIRTS	168.50
101-24210-53209	UNIFORMS	YOUNG, ADAM	REIMB: RIFLE SIGHT, MOUNT	299.59
101-24210-54305	EMPLOYEE EXAMS	CENTRAL POLYGRAPH SERVICE, LTD	POLYGRAPH - DUDEK	210.00
101-24210-54305	EMPLOYEE EXAMS	WITT, RANDY	REIMB: BACKGRND INVEST - SPRINGFIELD - DINNER	34.57
101-24210-54305	EMPLOYEE EXAMS	WITT, RANDY	REIMB: BACKGRND INVEST - SPRINGFIELD - GAS	37.47
101-24210-54305	EMPLOYEE EXAMS	WITT, RANDY	REIMB: BACKGRND INVEST - SPRINGFIELD - HOTEL	115.31
Total For Dept 24210 POLICE OPERATIONS				41,708.06
<b>Dept 24230 POLICE CRIME PREVENTION</b>				
101-24230-51652	TRAINING AND MEETINGS	PP*Geocell	214-5365646	GEO CELL COURSE - VANACKER
101-24230-51654	MEMBERSHIPS & SUBSCRIP	IAPE		PROPERTY EVIDENCE ASSOCIATION DUES 2024
101-24230-51654	MEMBERSHIPS & SUBSCRIP	M O C I C		MOCIC ANNUAL DUES
101-24230-52111	OTHER PROFESSIONAL SVCS	TRANS UNION LLC		CREDIT CHECKS
101-24230-53209	UNIFORMS	WITT, RANDY		REIMB: CID CLOTHING
101-24230-53211	OTHER SUPPLIES	DOLLAR TREE ECOMM 877-530-8		SHOP WITH A COP - TABLE COVERS, GIFTBAGS
101-24230-53211	OTHER SUPPLIES	JJ TWIGS	LAKE ZURICH	SHOP WITH A COP - PIZZA
101-24230-53211	OTHER SUPPLIES	WAL-MART #1404 LAKE ZURI		SHOP WITH A COP - DRINKS, CUPS, TAPE
101-24230-53211	OTHER SUPPLIES	WAL-MART #1404 LAKE ZURI		SHOP WITH A COP GIFT CARDS
Total For Dept 24230 POLICE CRIME PREVENTION				450.00
				3,510.46
<b>Dept 25001 FIRE ADMINISTRATION</b>				
101-25001-51655	EMPLOYEE RECOGNITION	JEWEL #3485 LAKE ZURI		NEW HIRE - CAKE, COFFEE, PLATES
101-25001-51655	EMPLOYEE RECOGNITION	NADURILLE, AMBER		FLAG CASE
				77.81
				181.90

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 4 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
101-25001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2024 - FEB	1,128.40
101-25001-52701	MAINT-BLDGS & GROUNDS	FIRST GLOBAL HVAC LLC	ICE MACHINE MAINTENANCE	389.00
101-25001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JAN/FEB 2024	2,800.66
101-25001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - DEC'23	2,099.56
101-25001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JAN'24	2,099.57
101-25001-53204	CELL PHONES & PAGERS	APPLE STORE #R258 DEER PARK	ICLOUD 50BG STORAGE - JAN	0.99
101-25001-53206	POSTAGE & SHIPPING	PIONEER SHIPPING INC	SHIPPING COSTS - SAFETY LAB	15.68
101-25001-53206	POSTAGE & SHIPPING	UNITED PARCEL SERVICE INC	SHIPPING CHARGES	65.07
101-25001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	SPIRAL NOTEBOOKS	38.26
101-25001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	NOTEBOOKS, STICKY NOTES	66.57
101-25001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	SPIRAL NOTEBOOKS	15.21
101-25001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TAPE, PAPER, PENS, NOTE PADS	103.09
101-25001-53209	UNIFORMS	5.11 INC	PANTS - KELLY	278.80
101-25001-53209	UNIFORMS	AMAZON.COM SALES, INC	PANTS - CHRISTOPHERSON	115.98
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	CAP, NAMEPLATE - CAMPBELL	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SWEATPANTS, SHORTS, BOOTS - KEMPF	360.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS - PILGARD	108.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	TRousERS - PILGARD	79.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS - KINSLEY	91.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS, PANTS, BELT - STODOLA	421.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS, SHIRTS - WASCOW	324.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	POLO - KRAUS	56.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	JOB SHIRT, SHIRTS - SKALSKI	197.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS - KEMPF	54.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS, SHIRTS, CAP - ROTSTEIN	324.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS - ROTSTEIN	22.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS, SHIRTS, CAP, TIE - MICHEHL	219.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	POLO - WIECEK	42.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	JOB SHIRT - KEMPF	79.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	JOB SHIRT - BENE	75.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	WINDSHIRT, JOB SHIRT - YEE	200.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	POLOS, PANTS, CAPS, BELT - KRAUS	366.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS, SHIRTS - BOECKMANN	121.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	BELT - WASCOW	18.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SWEATPANTS, CAP, SHIRTS, BELT - HOLDEN	121.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS, PANTS, SHIRTS, POLOS - HENRIKSEN	499.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS - ST. JOHN	18.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS - DEBOER	18.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	JACKET - SKALSKI	296.50
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	JOB SHIRT - BOECKMANN	79.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS, CAP - FISHMAN	144.00
101-25001-53210	SMALL TOOLS & EQUIP	AMAZON.COM SALES, INC	KEYCHAIN CLIPS	5.99

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 5 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
101-25001-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	EXTENSION CORD	41.94
101-25001-53210	SMALL TOOLS & EQUIP	PAYPAL *OLIGHTTECHN 402935773	FLASHLIGHT	72.55
101-25001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	HAND SANITIZER FOAM	158.38
101-25001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	BAKING SHEETS, GRILL SCRAPER	55.94
101-25001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	TOILET BRUSH & HOLDER	27.11
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, TISSUE, REHAB SUPPLIES	63.98
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	STORAGE BOXES	27.49
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, TISSUE, LINERS, REHAB SUPPLIES	298.22
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, TOWELS, TISSUES	248.20
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, CLEANER, DETERGENT	239.92
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, TISSUE	114.85
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS	165.96
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, TISSUE, WATER, CLEANER	411.61
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	SOAP, DETERGENT, GARBAGE BAGS	104.23
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	FOIL, LINERS	117.86
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, CLEANER	107.97
101-25001-53405	BLDG & GROUND MAINT SUPP	AMAZON.COM SALES, INC	BATTERIES	30.95
101-25001-53405	BLDG & GROUND MAINT SUPP	AMAZON.COM SALES, INC	FILTERS - STATION 1	45.94
101-25001-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	TRASH CAN, DOLLY	136.88
101-25001-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	LIGHT DUTY TARPS	150.24
101-25001-54305	EMPLOYEE EXAMS	IL STATE POLICE	PRE-EMPLOYMENT BACKGROUNDS ACCT#06431	28.25
101-25001-54305	EMPLOYEE EXAMS	JERSEY MIKES ONLINE OR 732-223-4044	BOFPC - ORAL INTERVIEWS - SANDWICHES	66.72
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS - COPIER LEASE	<u>119.50</u>
Total For Dept 25001 FIRE ADMINISTRATION				16,680.73
<b>Dept 25320 FIRE FIRE SUPPRESSION</b>				
101-25320-51652	TRAINING AND MEETINGS	ERB, DOUGLAS	PER DIEM - IFSI WINTER FIRE SCHOOL	135.00
101-25320-51652	TRAINING AND MEETINGS	UNIVERSITY OF ILLINOIS URBANA-CHAMP	INSTRUCTOR II TRAINING - BENE	350.00
101-25320-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	FIRE STARCOM FEES - 2024	1,888.00
101-25320-52704	MAINT-EQUIPMENT	FIREGROUND SUPPLY	REDZONE CO2 CLEAN DUE TO LITHIUM BATTERY EXPOSURE	1,348.80
101-25320-53209	UNIFORMS	EAGLE ENGRAVING, INC	PASSPORT TAGS	24.20
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	WORK GLOVES - NEW HIRES AND REPLACEMENTS	112.50
101-25320-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	KEYCHAIN CLIPS	89.94
101-25320-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	BATTERIES	14.99
101-25320-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	TOILET BRUSH & HOLDER	164.99
101-25320-53211	OTHER SUPPLIES	FIREGROUND SUPPLY	FIREREIN ECO-GEL (FOAM REPLACEMENT)	4,520.00
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, TISSUE, REHAB SUPPLIES	21.99
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, TISSUE, LINERS, REHAB SUPPLIES	25.98
101-25320-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	SCBA SUPPLIES - GREASE	49.99
101-25320-53407	EQUIP MAINT PART&SUPPLIE	MUNICIPAL EMERGENCY SERVICES, INC	SCBA REPAIR & PARTS	322.26
101-25320-54305	EMPLOYEE EXAMS	HEALTH ENDEAVORS, SC	PHYSICALS - KEMPF & KINSLEY	555.00

VILLAGE OF LAKE ZURICH					Page 6 of 20
WARRANT REPORT - 02/05/2024					
<u><b>\$3,145,745.03</b></u>					
<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>	
101-25320-55254	MACHINERY & EQUIPMENT	ROLL N RACK LLC	1 INCH ADAPTER SET	140.00	
		Total For Dept 25320 FIRE FIRE SUPPRESSION		9,763.64	
Dept 25330 FIRE EMS					
101-25330-51651	LICENSING/CERTIFICATIONS	REID, DAVID	PARAMEDIC LICENSE REIMBURSEMENT	40.00	
101-25330-52111	OTHER PROFESSIONAL SVCS	ANDRES MEDICAL BILLING	AMBULANCE FEES - DEC 2023	3,156.53	
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	78.09	
101-25330-54317	GEMT FEES	HFS BUREAU OF FISCAL OP - GEMT	GEMT 2022 Q3 Q4 & 2023 Q1 Q2	408,538.82	
		Total For Dept 25330 FIRE EMS		411,813.44	
Dept 25340 FIRE SPECIAL RESCUE					
101-25340-52707	MAINT-OTHER	DJ'S SCUBA LOCKER, INC	DIVE ANNUAL MAINTENANCE ON EQUIPMENT	5,192.70	
		Total For Dept 25340 FIRE SPECIAL RESCUE		5,192.70	
Dept 25350 FIRE FIRE PREVENTION BUREAU					
101-25350-51652	TRAINING AND MEETINGS	WPY*FireNuggets Inc 855-999-3	FLASHPOINT -LEADERSHIP SEMINAR	180.00	
101-25350-51654	MEMBERSHIPS & SUBSCRIP	NORTHERN IL FIRE INSPECTORS ASSOC	2024 DUES - WIECEK	50.00	
101-25350-53211	OTHER SUPPLIES	BOOTH, CLAYTON	REIMB: CHILI COOK OFF OCT '23	30.00	
101-25350-53211	OTHER SUPPLIES	CHRISTOPHERSON, JOE A	REIMB: CHILI COOK OFF OCT '23	27.50	
101-25350-53211	OTHER SUPPLIES	CORNELL, SPENCER	REIMB: CHILI COOK OFF OCT '23	30.00	
101-25350-53211	OTHER SUPPLIES	HENRIKSEN, JASON	REIMB: CHILI COOK OFF OCT '23	30.00	
101-25350-53211	OTHER SUPPLIES	KELLY, JOHN	REIMB: CHILI COOK OFF OCT '23	30.00	
101-25350-53211	OTHER SUPPLIES	KRAUS, JASON	REIMB: CHILI COOK OFF OCT '23	27.99	
101-25350-53211	OTHER SUPPLIES	ROTSTEIN, PHILIP	REIMB: CHILI COOK OFF OCT '23	30.00	
101-25350-53211	OTHER SUPPLIES	SPROW, JENNIFER	REIMB: CHILI COOK OFF OCT '23	29.74	
101-25350-53211	OTHER SUPPLIES	WASCOW, JEFFREY	REIMB: CHILI COOK OFF OCT '23	30.00	
101-25350-53211	OTHER SUPPLIES	YEE, BENNY	REIMB: CHILI COOK OFF OCT '23	30.00	
		Total For Dept 25350 FIRE FIRE PREVENTION BUREAU		525.23	
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION					
101-28001-51652	TRAINING AND MEETINGS	NORTHERN ILLINOIS UNIVERSITY	FINANCIAL FORECAST FORUM - SAHER	86.50	
101-28001-52111	OTHER PROFESSIONAL SVCS	LAKE COUNTY TREASURER	DECEMBER 2023 BUILDING SERVICES	8,949.51	
101-28001-52111	OTHER PROFESSIONAL SVCS	PADDOK PUBLICATIONS INC.	SSA 21, 22 AD #2052800	356.50	
101-28001-52111	OTHER PROFESSIONAL SVCS	PADDOK PUBLICATIONS INC.	SSA21 WILDWOOD AD #2059973	328.90	
101-28001-52111	OTHER PROFESSIONAL SVCS	PADDOK PUBLICATIONS INC.	SSA22 WILDWOOD AD #2059974	269.10	
101-28001-52111	OTHER PROFESSIONAL SVCS	TESKA ASSOCIATES	COMPREHENSIVE PLAN CONSULTANT SRVCS LAK23-67	2,640.80	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	JANKE SUBDIVISION	316.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	35 W MAIN ST	390.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	COMMUNITY DEVELOPMENT ENGINEERING	27.75	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	525 ENTERPRISE	576.50	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	BUILDING PERMIT REVIEW - 2023	7,162.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	572 W MAIN ST	470.00	

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 7 of 20

<b><i>GL Number</i></b>	<b><i>GL Desc</i></b>	<b><i>Vendor</i></b>	<b><i>Invoice Description</i></b>	<b><i>Amount</i></b>
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	LZ COMMERCE CENTER - ROSE RD LOTS 6&7	616.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1110 HONEY LAKE RD	471.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1275 ENSELL	1,052.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	550 ENTERPRISE	692.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	455 S RAND RD	402.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	287 SUNRISE LN	333.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	629 ROSE RD	4,864.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	316 FAIRWAY	499.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	940 TELSER - BUILDING ADDITION	892.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	41 LAKEVIEW	371.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	504 N OLD RAND RD	927.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	WILDWOOD ESTATES	5,533.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	WILDWOOD ESTATES HOUSELINE	562.72
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	JANKE SUBDIVISION	388.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	EVERY RIDGE SUBDIVISION	188.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	525 ENTERPRISE	1,444.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	710 N OLD RAND RD	94.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	255 QUENTIN RD - HERITAGE CHURCH	436.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	BUILDING PERMIT REVIEWS - 2023	4,048.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	17 S OLD RAND RD	65.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	LZ COMMERCE CENTER - 1400 ROSE RD	897.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1265 COUNTRY CLUB	363.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1110 HONEY LAKE RD	194.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1275 ENSELL	1,045.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	550 ENTERPRISE	542.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	455 S RAND RD	342.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	676 S RAND RD	422.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	287 SUNRISE LN	222.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	629 ROSE RD	4,496.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1186 Sycamore	333.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	45 LAKEVIEW PLACE	83.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	440 N OLD RAND RD	277.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	940 TELSER - BUILDING ADDITION	333.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	ACCESSORY STRUCTURE - 140 RAMBLEWOOD	499.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	41 LAKEVIEW	783.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	504 N OLD RAND RD	922.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	CANTERBURY ESTATES - BLOCK G	530.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SEC US 12 & N OLD RAND DEVELOPMENT	342.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	WILDWOOD ESTATES	4,502.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SCHOOL DISTRICT NO 95 PROJECTS	324.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	COMMUNITY DEVELOPMENT ENGINEERING	277.50

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 8 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
101-28001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - DEC '23	52.86
			Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION	63,244.39
Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-51652	TRAINING AND MEETINGS	APWA	APWA DEC MEETING/LUNCH	240.00
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/05	34.68
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/11	34.68
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/18	34.68
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/25	34.68
101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	2023 LZ GENERAL ENGINEERING	2,850.00
101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	LZ FY2023 GENERAL MAINTENANCE	780.00
101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	2023 LZ GENERAL ENGINEERING	4,630.00
101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	LZ FY2023 GENERAL MAINTENANCE	390.00
101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	24560 W MILLER RD	520.00
101-36001-52113	ENGR/ARCHITECTURAL	PATRICK ENGINEERING INC	CN RAIL QUIET ZONE EVALUATION	2,202.75
101-36001-52603	LAKE/WATER QUALITY MGMT	DAVEY RESOURCE GROUP INC	2023 NATURAL AREA MAINT GENERAL	9,884.00
101-36001-52603	LAKE/WATER QUALITY MGMT	DAVEY RESOURCE GROUP INC	2023 NATURAL AREA MAINT SSA 8	6,278.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MANHARD CONSULTING LTD	2023 LZ MS4 PROGRAM	3,328.25
101-36001-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	VILLAGE HALL PEST CONTROL - JAN	75.00
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL BC	604.16
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL FD	240.00
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL PD	948.66
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL VH	1,342.33
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/05	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/11	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/18	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/25	96.25
101-36001-52701	MAINT-BLDGS & GROUNDS	EMCEE BUILDING SERVICES LLC	CLEANING SERVICES - JAN	5,716.85
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	HVAC 505 MAU POWER	242.50
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	505-MB VAV BLOWER	1,292.00
101-36001-52701	MAINT-BLDGS & GROUNDS	OTIS ELEVATOR COMPANY	ANNUAL ELEVATOR SERVICE VH,505	6,228.12
101-36001-52701	MAINT-BLDGS & GROUNDS	OTIS ELEVATOR COMPANY	PD ANNUAL ELEVATOR MAINT	3,177.60
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT SERVICES	PW PEST CONTROL - JAN	49.00
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT SERVICES	PD PEST CONTROL - JAN	93.00
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - DEC	30.16
101-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - DEC '23	284.51
101-36001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	CHRISTMAS WRAPS, BALLS	81.62
101-36001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	LABEL MAKER	25.98
101-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CUSTOM STAMP, INK	103.50
101-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CALENDAR	8.99
101-36001-53209	UNIFORMS	ABATIX CORP	PPE GLOVES	287.92
101-36001-53209	UNIFORMS	AMAZON.COM SALES, INC	PPE HATS	21.17

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 9 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
101-36001-53209	UNIFORMS	AMAZON.COM SALES, INC	PPE HAT	7.92
101-36001-53209	UNIFORMS	AMAZON.COM SALES, INC	CORDOVA PPE GLOVES	103.00
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE COLD WEATHER	86.36
101-36001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	PAPER PLATES	11.19
101-36001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	CUTLERY	2.70
101-36001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	FLAGS	42.36
101-36001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	CHRISTMAS WRAPS, BALLS	45.98
101-36001-53211	OTHER SUPPLIES	TRAFFIC SAFETY STORE I 800-42990	DELINEATORS	181.95
101-36001-53404	RIGHT OF WAY SUPPLIES	HOME DEPOT CREDIT SERVICES	SNOW MARKERS	13.90
101-36001-53404	RIGHT OF WAY SUPPLIES	HOME DEPOT CREDIT SERVICES	4 INCH PIPE	76.80
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	FLAGS	20.97
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	MAGNETS	61.96
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	PPE HAT	201.04
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	SALINITY METER	35.61
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	CHARGERS, SURGE PROTECTOR	120.94
101-36001-53405	BLDG & GROUNDS SUPPLIES	CHICAGO FILTER SUPPLY, INC	FILTERS	118.56
101-36001-53405	BLDG & GROUNDS SUPPLIES	CITY ELECTRIC SUPPLY	FUSES	96.60
101-36001-53405	BLDG & GROUNDS SUPPLIES	CONSERV FS, INC	NOZZLES	89.25
101-36001-53405	BLDG & GROUNDS SUPPLIES	CONSERV FS, INC	SALT	219.27
101-36001-53405	BLDG & GROUNDS SUPPLIES	CONSERV FS, INC	SALT	219.27
101-36001-53405	BLDG & GROUNDS SUPPLIES	COSTCO WHOLESALE #378	CHAIRS	956.19
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	RAIN X	11.56
101-36001-53405	BLDG & GROUNDS SUPPLIES	SUPERBREAKERS 866-809-9	FD BREAKER	413.88
101-36001-53407	EQUIP MAINT PART&SUPPLIE	DULTMEIER SALES LLC	LIQUID DEICER FITTINGS	99.54
101-36001-53407	EQUIP MAINT PART&SUPPLIE	DULTMEIER SALES LLC	LIQUID DEICER FITTINGS	144.80
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				55,744.96
 Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	BUFFALO CREEK PEST CONTROL - JAN	70.20
101-36420-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PAULUS PK PEST CONTROL - JAN	73.05
101-36420-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/25	125.36
101-36420-52701	MAINT-BLDGS & GROUNDS	EMCEE BUILDING SERVICES LLC	CLEANING SERVICES - JAN	4,837.86
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	972 MARCH ST	22.19
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	200 S RAMD RD	158.07
101-36420-53202	NATURAL GAS	NICOR GAS COMPANY	125 N OLD RAND RD	42.25
101-36420-53210	SMALL TOOLS & EQUIP	AMAZON.COM SALES, INC	VANDAL PROOF TORX	78.27
101-36420-53405	BLDG & GROUND MAINT SUPP	CONSERV FS, INC	SALT	219.28
101-36420-53405	BLDG & GROUND MAINT SUPP	CONSERV FS, INC	SALT	219.28
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	MOUNTING HARDWARE - SCREWS	22.10
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	PAULUS PARK PORT-O-POTTY	173.14
Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE				6,041.05

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 10 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-51652	TRAINING AND MEETINGS	APWA	FLEET CERTIFICATION - MATHESON	150.00
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/05	36.63
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/11	36.63
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/18	47.19
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/25	36.63
101-36471-52111	OTHER PROFESSIONAL SVCS	IL STATE TOLLWAY HWY AUTHORITY	I-PASS	20.00
101-36471-52118	SOFTWARE MAINTENANCE	CUMMINGS INC	INSITE SOFTWARE	818.13
101-36471-52118	SOFTWARE MAINTENANCE	CUMMINGS INC	CREDIT - TAX	(48.13)
101-36471-52703	MAINT-VEHICLES	INTL FIRE EQUIPMENT	EXTINGUISHER RECHARGE	59.09
101-36471-53209	UNIFORMS	CUTLER WORKWEAR	BOOTS - PAULUS	261.84
101-36471-53210	SMALL TOOLS & EQUIP	AMAZON.COM SALES, INC	HAND LIGHTS NEW TRUCKS	17.70
101-36471-53210	SMALL TOOLS & EQUIP	AMAZON.COM SALES, INC	LABEL MAKER	129.99
101-36471-53210	SMALL TOOLS & EQUIP	MOTOR PARTS & EQUIPMENT CORP	GREASE GUN	34.99
101-36471-53210	SMALL TOOLS & EQUIP	SNAP-ON INDUSTRIAL	HOSE CLAMP	83.53
101-36471-53211	OTHER SUPPLIES	AIRGAS USA, LLC	WELDING GAS	229.39
101-36471-53211	OTHER SUPPLIES	GRAINGER	SLEEVE	70.37
101-36471-53211	OTHER SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FUNNEL	22.98
101-36471-53211	OTHER SUPPLIES	TERMINAL SUPPLY INC	WIRE	166.43
101-36471-53406	AUTO PARTS & SUPPLIES	AMAZON.COM SALES, INC	FUEL FILTERS	163.00
101-36471-53406	AUTO PARTS & SUPPLIES	ARLINGTON HEIGHTS FORD LLC	LAMP ASSB	70.76
101-36471-53406	AUTO PARTS & SUPPLIES	FIRE SAFETY USA INC 507-529-8	EXTINGUISHER BRACKETS	158.92
101-36471-53406	AUTO PARTS & SUPPLIES	FLEET SAFETY SUPPLY	BRACKETS	175.11
101-36471-53406	AUTO PARTS & SUPPLIES	HOME DEPOT CREDIT SERVICES	CLAMPS 121	6.54
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	TRANS COOLER	3,087.89
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	MIRROR	60.78
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FUSE 121	165.40
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	204.38
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	88.07
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTER	15.97
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	STARTER 324	376.00
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	COVER 321	28.64
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	SEAT COVER 245	232.05
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	HUB 248	149.20
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	TERMINAL 121	51.24
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	4X4 MOTOR	294.14
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	SHIELD	24.19
101-36471-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	HITCH, STEP, MOUNT NEW 270	143.97
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ARLINGTON POWER EQUIPMENT	SNOWBLOWER PARTS	46.72
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	FILTERS	555.86
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	WING BOLT	89.95
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	CARBIDE WING BLADE 327	3,368.20

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 11 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	WING BOLT	149.91
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	RUBBER BUSHING	185.04
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	CURB SHOES	666.15
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BURRIS EQUIPMENT COMPANY	SNOWBLOWER PARTS	563.65
101-36471-53407	EQUIP MAINT PART&SUPPLIE	FASTENAL COMPANY	PLOW HARDWARE	306.00
101-36471-53407	EQUIP MAINT PART&SUPPLIE	FASTENAL COMPANY	PLOW NUTS	118.80
101-36471-53407	EQUIP MAINT PART&SUPPLIE	FIND IT PARTS 888-312-8	HITCH LOCK	58.19
101-36471-53407	EQUIP MAINT PART&SUPPLIE	GEIB INDUSTRIES INC	HYDRAULIC HOSE	683.99
101-36471-53407	EQUIP MAINT PART&SUPPLIE	HOME DEPOT CREDIT SERVICES	NUMBERS	1.69
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	CREDIT - CORE RETURN	(27.00)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	MASTER LINK	1.69
101-36471-53414	CHEMICALS	LAWSON PRODUCTS INC.	PENETRANT SPRAY	298.51
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1805507 1/11/24	6,352.76
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1805508 1/11/24	4,879.93
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1807942 1/25/24	6,466.03
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1807941 1/25/24	7,483.17
101-36471-53418	LUBRICANTS & FLUIDS	KELLER-HEARTT OIL, INC	HYDRAULIC OIL	875.45
		Total For Dept 36471 PUBLIC WORKS FLEET SERVICES		40,794.33
Dept 67001 RECREATION ADMINISTRATION				
101-67001-51654	MEMBERSHIPS & SUBSCRIP	IPRA 708-588-2	ANNUAL MEMBERSHIP	265.00
101-67001-53207	PRINTING-STATIONERY/FORM	JMK DESIGN, LTD	FY24 SPRING SUMMER BROCHURE	5,290.00
101-67001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	FOLDERS	107.97
101-67001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER, LEGAL PADS, ENVELOPES	279.93
101-67001-54301	BANK & CREDIT CARD FEES	PLUG N PAY INC 800-945-2	BANK & CREDIT CARD FEES	30.00
		Total For Dept 67001 RECREATION ADMINISTRATION		5,972.90
Dept 67935 RECREATION DANCE				
101-67935-52115	RECREATION PROGRAM SERVICE	DANCESTUDIO-PRO DANCESTUDI	LESSON PLANS	69.00
101-67935-52115	RECREATION PROGRAM SERVICE	FAGAN, JONATHAN	MASTER CLASS JAN 2024	300.00
101-67935-52115	RECREATION PROGRAM SERVICE	MASTER CORP INC	DEPOSIT FOR VIDEOTAPING SHOWCASE 3/22/24	687.50
101-67935-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	HANGERS	114.50
101-67935-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	FRIDGE COVER	43.59
101-67935-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	WALLPAPER	(114.50)
101-67935-53211	OTHER SUPPLIES	ICON GRAPHICS & SCREEN PRINTING	APA TSHIRTS	1,776.45
101-67935-53211	OTHER SUPPLIES	SP CONFETTIONTHEDANC HTTPSCONFET	WOW CARDS CLASS MATERIALS	66.50
101-67935-53211	OTHER SUPPLIES	WAL-MART #1404 LAKE ZURI	RETURN - HANGERS	47.69
101-67935-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	CABLE CLIPS, CORD CLIPS	29.05
101-67935-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	WALLPAPER	(14.78)
101-67935-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	CHALET CLOCK	251.97
101-67935-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	ADJ FOLDING DIP STAND, POST-IT NOTES	328.55
101-67935-53212	PROGRAM SUPPLIES	SP DANCING DISC TM HTTPS DANCING	SPOTTING STICKERS	39.98

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 12 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
101-67935-53213	FUNDRAISING EXPENSES	INFERNO DANCE	IMPULSE COMP MAR 15-17TH	<u>9,179.50</u>
		Total For Dept 67935 RECREATION DANCE		<u>12,805.00</u>
 Dept 67940 RECREATION PRESCHOOL				
101-67940-53211	OTHER SUPPLIES	WWW.LAKESHORELEARNING.COM	CLASSROOM RUG	850.00
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	JINGLE BELLS & GLITTER STARS	30.92
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	MAGNETIC WANDS	97.08
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	CONSTRUCTION PAPER	73.85
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	CARDSTOCK	25.32
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	WINTER MUGS	62.32
101-67940-53212	PROGRAM SUPPLIES	WALGREENS #4464 LAKE ZURI	PICTURES	6.91
101-67940-53212	PROGRAM SUPPLIES	WWW.LAKESHORELEARNING.COM	CLASSROOM RUG	493.35
101-67940-53212	PROGRAM SUPPLIES	WWW.LAKESHORELEARNING.COM	CLASSROOM RUG	<u>412.70</u>
		Total For Dept 67940 RECREATION PRESCHOOL		<u>2,052.45</u>
 Dept 67945 RECREATION YOUTH PROGRAMS				
101-67945-52115	RECREATION PROGRAM SERVICE	KANTOR, GARY	MAGIC CLASS - JAN	<u>16.50</u>
		Total For Dept 67945 RECREATION YOUTH PROGRAMS		<u>16.50</u>
 Dept 67960 RECREATION CAMPS				
101-67960-52115	RECREATION PROGRAM SERVICE	BARRINGTON TRANSPORTATION CO. INC	2023 DAY CAMP FIELD TRIP TRANSPORTATION	5,708.00
101-67960-52115	RECREATION PROGRAM SERVICE	DOCNETWORK, INC	CAMPDOCS SUBSCRIPTION - FEB	<u>250.00</u>
		Total For Dept 67960 RECREATION CAMPS		<u>5,958.00</u>
 Dept 67970 RECREATION AQUATICS				
101-67970-53211	OTHER SUPPLIES	SIGNS BY TOMORROW	NM BOAT STICKERS	<u>255.50</u>
		Total For Dept 67970 RECREATION AQUATICS		<u>255.50</u>
		<b>Total For Fund 101 GENERAL</b>		<b><u>734,128.05</u></b>
 <b>Fund 202 MOTOR FUEL TAX</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-53201	ELECTRICITY	AEP ENERGY, INC	STREETLIGHT ELECTRIC	13,778.32
202-36001-53405	BLDG & GROUND MAINT SUPP	SICALCO LTD	LIQUID CALCIUM CHLORIDE	2,809.47
202-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2023 LZ ROAD PROGRAM	2,207.50
202-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2023 LZ ROAD PROGRAM	<u>1,718.75</u>
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>20,514.04</u>
		<b>Total For Fund 202 MOTOR FUEL TAX</b>		<b><u>20,514.04</u></b>

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 13 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
<b>Fund 207 SPECIAL EVENTS FUND</b>				
Dept 00000				
207-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - JAN 2023	2.80
207-00000-15001	PREPAID EXPENDITURES	ZOOS ARE US, INC	MOM '24 - REINDEER	<u>3,540.00</u>
Total For Dept 00000				<u>3,542.80</u>
Dept 67600 RECREATION SPECIAL EVENTS ADMIN				
207-67600-53212	PROGRAM SUPPLIES	KWIK COVERS 866-586-9	TABLE CLOTHS	<b>(466.45)</b>
207-67600-53212	PROGRAM SUPPLIES	TST* NOTHING BUNDT CAK KILDEER	SPONSOR THANK YOU	<u>392.00</u>
Total For Dept 67600 RECREATION SPECIAL EVENTS ADMIN				<b>(74.45)</b>
Dept 67605 RECREATION WINTER FESTIVAL				
207-67605-52115	RECREATION PROGRAM SERV	TODD, MICHAEL H	MOM 24 SLEIGH RIDES DEPOSIT	1,650.00
207-67605-53212	PROGRAM SUPPLIES	HOME DEPOT CREDIT SERVICES	ANCHORING SUPPLIES	222.16
207-67605-53212	PROGRAM SUPPLIES	JEWEL #3485 LAKE ZURI	SANTA - GIFT CARD	83.52
207-67605-53212	PROGRAM SUPPLIES	LOUIS GLUNZ WINES, INC	GLOGG FOR MOM 2023 - DEPOSIT	614.00
207-67605-53212	PROGRAM SUPPLIES	LOUIS GLUNZ WINES, INC	CREDIT GLOGG FOR MOM 2023	<b>(250.00)</b>
207-67605-53212	PROGRAM SUPPLIES	LZ ACE LLC	SAND	6.45
207-67605-53212	PROGRAM SUPPLIES	VISTAPR*VistaPrint.com 866-89367	THANK YOU CARDS	<u>118.99</u>
Total For Dept 67605 RECREATION WINTER FESTIVAL				<u>2,445.12</u>
Dept 67699 RECREATION MISC SPECIAL EVENTS				
207-67699-52115	RECREATION PROGRAM SERV	DANCE PARTY DJS INC	DEPOSIT LIVE AT THE LAKE PROGRAM SERVICES	100.00
207-67699-53212	PROGRAM SUPPLIES	HOLIDAYGOO, INC	CANDY EGGS FOR EGG HUNT	<u>2,851.00</u>
Total For Dept 67699 RECREATION MISC SPECIAL EVENTS				<u>2,951.00</u>
<b>Total For Fund 207 SPECIAL EVENTS FUND</b>				<b><u>8,864.47</u></b>
<b>Fund 214 TIF #2 DOWNTOWN</b>				
Dept 10490 GENERAL GOVERNMENT TIF				
214-10490-52201	VILLAGE ATTORNEY	OTTOSEN DINOLFO HASENBALG	TIF LEGAL SERVICES - DECEMBER 2023	165.00
214-10490-55252	BLDG & BLDG IMPROVEMENTS	HINMAN FAMILY LIMITED PARTNERSHIP	FAÇADE IMPROVEMENT - 48 SOUTH OLD RAND RD	803.80
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	MAIN ST DISTRICT INFRASTRUCTURE IMPROV	9,367.50
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	S OLD RAND UTILITY RELOCATION PRELIM	422.50
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	MAIN ST DISTRICT INFRASTRUCTURE IMPROVEMENTS	2,182.00
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	S OLD RAND UTILITY RELOCATION PRELIM	574.50
214-10490-55253	INFRASTRUCTURE IMPROVEMT	PIRTANO CONSTRUCTION CO LLC	LZ WATER MAIN IMPROVEMENTS	<u>212,795.41</u>
214-10490-55253	INFRASTRUCTURE IMPROVEMT	SOIL ENG & TESTING CONSULTANTS, LLC	MAIN ST REHABILITATION	<u>2,640.00</u>
Total For Dept 10490 GENERAL GOVERNMENT TIF				<u>228,950.71</u>
<b>Total For Fund 214 TIF #2 DOWNTOWN</b>				<b><u>228,950.71</u></b>

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 14 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
<b>Fund 227 DISPATCH CENTER</b>				
Dept 00000				
227-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - JAN 2023	<u>49.92</u>
		Total For Dept 00000		<u>49.92</u>
Dept 24220 POLICE DISPATCH				
227-24220-51654	MEMBERSHIPS & SUBSCRIP	N E N A	NENA 2024 MEMBERSHIP DUES - HARPER	147.00
227-24220-51654	MEMBERSHIPS & SUBSCRIP	N E N A	NENA 2024 MEMBERSHIP DUES - CIOPOLLA	147.00
227-24220-52111	OTHER PROFESSIONAL SVCS	FRONTLINE PUBLIC SAFETY SOLUTIONS	FRONTLINE ANNUAL DUES	4,848.12
227-24220-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	POLO, SWEATER - LEUTHOUDOM	89.25
227-24220-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	POLO - SEVERINO	48.77
		Total For Dept 24220 POLICE DISPATCH		<u>5,280.14</u>
<b>Total For Fund 227 DISPATCH CENTER</b>				
				<b><u>5,330.06</u></b>
<b>Fund 310 TIF #1 DEBT SERVICE</b>				
Dept 10490 GENERAL GOVERNMENT TIF				
310-10490-56602	PRINCIPAL	BANK OF NEW YORK MELLON	2016A BOND - PRINCIPAL & INTEREST	695,000.00
310-10490-56603	INTEREST	BANK OF NEW YORK MELLON	2016A BOND - PRINCIPAL & INTEREST	61,846.25
		Total For Dept 10490 GENERAL GOVERNMENT TIF		<u>756,846.25</u>
<b>Total For Fund 310 TIF #1 DEBT SERVICE</b>				
				<b><u>756,846.25</u></b>
<b>Fund 401 VILLAGE CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251	LAND IMPROVEMENTS	CHICAGOLAND PAVING CONTRACTORS, INC	2023 PARKING LOT IMPROVEMENTS	31,441.03
401-36001-55251	LAND IMPROVEMENTS	FERGUSON ENTERPRISES LLC	BREEZEWA LD MATERIALS	3,653.12
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CREDIT RETURN	(157.38)
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWA LD BUILDING MATERIAL	146.40
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWA LD BUILDING	157.38
401-36001-55251	LAND IMPROVEMENTS	MANHARD CONSULTING LTD	2023 PARKING LOT MAINTENANCE	520.00
401-36001-55251	LAND IMPROVEMENTS	MANHARD CONSULTING LTD	2024 PARKING LOT AND PATH DESIGN	4,883.00
401-36001-55251	LAND IMPROVEMENTS	MANHARD CONSULTING LTD	PROMENADE LANDSCAPING DESIGN, PRELIM ENGIN	820.00
401-36001-55251	LAND IMPROVEMENTS	MID AMERICAN WATER OF WAUCONDA INC	COUPLINGS BREEZEWA LD	104.00
401-36001-55251	LAND IMPROVEMENTS	MID AMERICAN WATER OF WAUCONDA INC	PVC PIPE, REDUCERS - BREEZEWA LD	503.00
401-36001-55251	LAND IMPROVEMENTS	RELIABLE SAND & GRAVEL CO., INC	PEA GRAVEL	1,183.27
401-36001-55252	BLDG & BLDG IMPROVEMENTS	PADDOCK PUBLICATIONS INC.	PUBLIC WORKS ROOF BID AD #2047535	115.00
401-36001-55252	BLDG & BLDG IMPROVEMENTS	PADDOCK PUBLICATIONS INC.	MULTI SITE ROOF BID AD #2047536	117.30
401-36001-55252	BLDG & BLDG IMPROVEMENTS	PADDOCK PUBLICATIONS INC.	GUN RANGE BID AD #2058525	112.70
401-36001-55252	BLDG & BLDG IMPROVEMENTS	SHERWIN WILLIAMS CO	505 PAINT	1,190.68
401-36001-55252	BLDG & BLDG IMPROVEMENTS	SHERWIN WILLIAMS CO	505 PAINT	36.54
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>44,826.04</u>

VILLAGE OF LAKE ZURICH					Page 15 of 20
WARRANT REPORT - 02/05/2024					
<u>\$3,145,745.03</u>					
<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>	
Dept 36470 PUBLIC WORKS STORM WATER CONTROL					
401-36470-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	BUFFALO CREEK IMPROVEMENTS - BRISTOL TRAIL PARK	1,008.00	
			Total For Dept 36470 PUBLIC WORKS STORM WATER CONTROL	1,008.00	
			<b>Total For Fund 401 VILLAGE CAPITAL PROJECTS</b>	<b>45,834.04</b>	
<b>Fund 405 NHR CAPITAL PROJECTS</b>					
Dept 36001 PUBLIC WORKS ADMINISTRATION					
405-36001-53405	BLDG & GROUND MAINT SUPP	K-TECH SPECIALTY COATINGS, INC	BEET HEET	8,538.78	
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2024 LZ ROAD PROGRAM	5,600.00	
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2024 LZ ROAD PROGRAM	3,868.50	
405-36001-55253	INFRASTRUCTURE IMPROVEMT	SOIL ENG & TESTING CONSULTANTS, LLC	2024 ROAD PROGRAM - GEOTECHNICAL	5,966.00	
			Total For Dept 36001 PUBLIC WORKS ADMINISTRATION	23,973.28	
			<b>Total For Fund 405 NHR CAPITAL PROJECTS</b>	<b>23,973.28</b>	
<b>Fund 501 WATER &amp; SEWER</b>					
Dept 00000					
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPARTMENT	LC CONNECTION FEE - 65 S RAND RD	2,619.50	
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPARTMENT	LC CONNECTION FEE - 83 S RAND RD	1,934.40	
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPT.	LC CONNECTION FEE - 17 S OLD RAND RD	20,633.60	
501-00000-21205	LC TREATMENT CHARGE PAYABLE	LAKE COUNTY PUBLIC WORKS DEPT.	2023 4TH QTR COLLECTIONS	548,386.17	
501-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - JAN 2023	53.97	
			Total For Dept 00000	573,627.64	
Dept 36001 PUBLIC WORKS ADMINISTRATION					
501-36001-51651	LICENSING/CERTIFICATIONS	WIERER, WILLIAM	CDL DL REIMBURSEMENT	50.00	
501-36001-51652	TRAINING AND MEETINGS	AWWA - IS	PUMP STA OPER - PEARSON	60.00	
501-36001-51654	MEMBERSHIPS & SUBSCRIP	J U L I E INC.	ANNUAL ASSESSMENT	12,412.27	
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/05	36.51	
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/11	36.51	
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/18	36.51	
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 01/25	36.51	
501-36001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - DEC 2023	575.00	
501-36001-53203	TELEPHONE & DATA SVCS	LINGO TELECOM LLC	ANALOG LINES - TERMINATION FEE	527.60	
501-36001-53203	TELEPHONE & DATA SVCS	LINGO TELECOM LLC	ANALOG LINES - JAN	135.06	
501-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - DEC	271.49	
501-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - DEC '23	156.97	
501-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DESK PAD, CALENDARS	27.97	
501-36001-53209	UNIFORMS	CUTLER WORKWEAR	WINTER JACKET - WIERER	73.79	
501-36001-53209	UNIFORMS	CUTLER WORKWEAR	WINTER JACKET - SIKORSKI	65.69	

VILLAGE OF LAKE ZURICH				
WARRANT REPORT - 02/05/2024				
<u><b>\$3,145,745.03</b></u>				
<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
501-36001-53211	OTHER SUPPLIES	SHERWIN WILLIAMS CO	PAINT	139.02
501-36001-54303	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	WATERMAIN BID AD #2060051	193.20
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>14,834.10</u>
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52111	OTHER PROFESSIONAL SVCS	DIXON ENGINEERING, INC	1.5 MG TANK - MAINTENANCE INSPECTION	4,450.00
501-36550-52111	OTHER PROFESSIONAL SVCS	ME SIMPSON CO., INC	WATER DISTRIBUTION SYSTEM LEAK SURVEY	23,460.00
501-36550-52113	ENGR/ARCHITECTURAL	CDM SMITH, INC	LZ SUPPLY STUDY ASSESSMENT	9,180.52
501-36550-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	MAIN, CHURCH, LIONS WATERMAIN REPLACEMENT	585.00
501-36550-52606	SYSTEM(S) INSPECTIONS	AMERICAN BACKFLOW & FIRE PREVENTION	ANNUAL BACKFLOW INSPECTIONS/WTP'S	750.00
501-36550-52606	SYSTEM(S) INSPECTIONS	PVA HOLDCO LLC	CEDAR CREEK SANITARY SERVICES	94,850.19
501-36550-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	WELL 12 UNIT HEATER REPAIR	85.00
501-36550-52704	MAINT-EQUIPMENT	CONCENTRIC INTEGRATION, LLC	REPAIR SCADA COMMUNICATION FAIL 1/11/24	295.00
501-36550-53201	ELECTRICITY	DYNEGY ENERGY SERVICES LLC	ELECTRICITY-WELLS/WTP'S (MID YEAR VENDOR CHANGE)	30,969.50
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #7	440.10
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #8	570.07
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #9	317.38
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #12	240.36
501-36550-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	TOOLS & PIPE THREAD SEALANT	50.94
501-36550-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	UTILITY HEATERS	59.96
501-36550-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	SPACE HEATERS	218.00
501-36550-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	GAS VALVE/WELL 12 WATER HEATER	12.03
501-36550-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	WELL 12 WATER HEATER VENT SUPPLIES	22.66
501-36550-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	WELL 12 WATER HEATER PLUMBING SUPPLIES	19.56
501-36550-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	WELL 12 WATER HEATER VENT COUPLING	1.09
501-36550-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	WELL 12 BLDG/REPLACEMENT WTR HEATER, SUPPLIES	1,452.52
501-36550-53405	BLDG & GROUND MAINT SUPP	NORTHSTOCK INC. 877-301-4660	ELEC UNIT HEATER-WELL 8 CLORINE RM	739.30
501-36550-53410	METERS PARTS & SUPPLIES	HOME DEPOT CREDIT SERVICES	TOOLS & PIPE THREAD SEALANT	33.88
501-36550-53413	DISTRIBUTION SYS REPAIR	CORE & MAIN LP	WATER MAIN REPAIR CLAMPS	894.00
501-36550-53413	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER OF WAUCONDA INC	B-BOXES	279.00
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #10	3,243.00
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	WATER CONDITIONING SALT/WELL 8	3,276.84
501-36550-53414	CHEMICALS	VIKING CHEMICAL COMPANY	CHLORINE	3,000.00
501-36550-53417	SAND & GRAVEL	THELEN MATERIALS, LLC	GRADE 9 GRAVEL 1/8	3,202.02
501-36550-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	SHELVING FOR WELL 8 STORAGE	1,494.00
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2020 RT 12 WM - LA FITNESS TO STARBUCKS	650.00
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	CEDAR CREEK WATER MAIN	9,144.75
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	RT 22 WATER MAIN SURVEY, DESIGN, BIDDING	5,447.50
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2020 RT 12 WM - LA FITNESS TO STARBUCKS	689.11
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	CEDAR CREEK WATER MAIN	7,340.11
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	RT 22 WATER MAIN SURVEY, DESIGN	1,072.11
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	MAIN, CHURCH AND LIONS WATERMAIN	715.00

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 17 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
501-36550-55253	INFRASTRUCTURE IMPROVEMT	SOIL ENG & TESTING CONSULTANTS, LLC	2024 ROAD PROGRAM - GEOTECHNICAL	5,966.00
501-36550-55256	VEHICLES	AMAZON.COM SALES, INC	HAND LIGHTS NEW TRUCKS	443.98
501-36550-55256	VEHICLES	AMAZON.COM SALES, INC	PLOW CONTROL HOLDER	63.90
		Total For Dept 36550 PUBLIC WORKS WATER SERVICE		<u>215,724.38</u>
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	BAXTER & WOODMAN, INC	2023 PRETREATMENT ASSISTANCE	481.25
501-36560-52111	OTHER PROFESSIONAL SVCS	METROPOLITAN INDUSTRIES INC.	METROCLOUD DATA MONITORING/LIFT STATIONS	495.00
501-36560-52111	OTHER PROFESSIONAL SVCS	METROPOLITAN INDUSTRIES INC.	METROCLOUD DATA MONITORING/LIFT STATIONS	495.00
501-36560-52111	OTHER PROFESSIONAL SVCS	STATE INDUSTRIAL PRODUCTS CORP	HYDROGEN SULFIDE REDUCTION PRGM QUENTIN/NW PUMP STA	5,149.99
501-36560-52607	WATER SAMPLE ANALYSIS	FIRST ENVIRONMENTAL LABORATORIES, I	EFFLUENT SAMPLE ANALYSIS	438.00
501-36560-52701	MAINT-BLDGS & GROUNDS	INSIGHT PUBLIC SECTOR, INC	REPAIR OF WATER DISP STATION	268.18
501-36560-53201	ELECTRICITY	DYNEGY ENERGY SERVICES LLC	ELECTRICITY-SANITARY PUMP/LIFT STATIONS (MID YEAR VENDOR CHANGE)	5,794.90
501-36560-53408	LIFT STATION PARTS & SUP	CONTROL SERVICE INC	QUENTIN PS REPLACE FAILED MOTOR SOFT STARTER	3,437.81
501-36560-53408	LIFT STATION PARTS & SUP	HD SUPPLY INC	LIFT STATION CHART RECORDER, PENS, HOUR METERS	307.81
501-36560-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2022 SANITARY SEWER LINING	766.00
501-36560-55254	MACHINERY & EQUIPMENT	METROPOLITAN INDUSTRIES INC.	REPLACE CONTROL PANEL/TRAFFIC BOX - WICKLOW LIFT STA	<u>89,891.00</u>
		Total For Dept 36560 PUBLIC WORKS SEWER SERVICE		<u>107,524.94</u>
		<b>Total For Fund 501 WATER &amp; SEWER</b>		<b><u>911,711.06</u></b>
<b>Fund 601 MEDICAL INSURANCE</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
601-10001-52340	MEDICAL ADMIN FEE	BASIC BENEFITS LLC	COBRA PLAN - JAN	108.80
601-10001-52340	MEDICAL ADMIN FEE	BASIC BENEFITS LLC	FSA PLAN - JAN	131.50
601-10001-52341	HEALTH INS. FIXED COSTS	I P B C	IPBC INSURANCE COVERAGE - JAN 2023	<u>271,532.28</u>
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		<u>271,772.58</u>
		<b>Total For Fund 601 MEDICAL INSURANCE</b>		<b><u>271,772.58</u></b>
<b>Fund 603 RISK MANAGEMENT</b>				
Dept 00000				
603-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - JAN 2023	<u>1.74</u>
		Total For Dept 00000		<u>1.74</u>
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
603-10001-52114	LIABILITY INSURANCE CLAIMS	INTERGOVERNMENTAL RISK MGMT AGENCY	IRMA DECEMBER 2023	<u>10,439.52</u>
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		<u>10,439.52</u>
		<b>Total For Fund 603 RISK MANAGEMENT</b>		<b><u>10,441.26</u></b>

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 18 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
<b>Fund 615 EQUIPMENT REPLACEMENT</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
615-36001-55254	MACHINERY & EQUIPMENT	ARLINGTON POWER EQUIPMENT	GENERATORS	3,698.00
615-36001-55261	VEHICLES - POLICE	SECRETARY OF STATE VEHICLE SVC DEPT	PLATES/TITLE 121	173.00
615-36001-55262	VEHICLES - FIRE	AMAZON.COM SALES, INC	HITCH, STEP, MOUNT NEW 270	237.02
615-36001-55262	VEHICLES - FIRE	AMAZON.COM SALES, INC	REFLECTIVE TAPE	6.99
615-36001-55262	VEHICLES - FIRE	SP CASCADE FIRE EQUI	HTTPSCASCADE	220.00
615-36001-55263	VEHICLES - PUBLIC WORKS	AMAZON.COM SALES, INC	HAND LIGHTS NEW TRUCKS	835.99
615-36001-55263	VEHICLES - PUBLIC WORKS	AMAZON.COM SALES, INC	LIGHT MOUNT NEW TRUCK	301.60
615-36001-55263	VEHICLES - PUBLIC WORKS	LAMPLINE LI 319-385-4	WARNING LIGHTS NEW TRUCK	262.80
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>5,735.40</u>
<b>Total For Fund 615 EQUIPMENT REPLACEMENT</b>				<b><u>5,735.40</u></b>
<b>Fund 710 PERFORMANCE ESCROW</b>				
Dept 00000				
710-00000-25201	BUILDING PERMIT DEPOSITS	ALL AMERICAN EXTERIOR SOLUTIONS	BOND REF #BBD23-0487 - 345 STONE AVE	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	DAS, ARDEEP & DEBASMITA	BOND REF #BBD24-0017 - 1023 AVERY RIDGE	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	FIRST CHOICE REMODELING	BOND REF #BBD23-0147 - 1256 PHEASANT RID	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	FIRST CHOICE REMODELING	BOND REF #BBD23-0146 - 1256 PHEASANT RID	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	FRESH COAST SOLAR	BOND REF #BBD23-0477 - 1120 ENSELL RD	155.00
710-00000-25201	BUILDING PERMIT DEPOSITS	MG2	BD PAYMENT REF - PERMIT #PB21-0118	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	QUINN, AIDAN & CALLIE	BD BOND REF - PERMIT #BBD22-0694	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RENEWAL BY ANDERSEN	BOND REF #BBD23-0422 - 1486 SANDY PASS	105.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	CROSSFIT LYKOS	BOND REF #BCE23-0010 - 519 TELSER RD	873.27
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	ELA AREA PUBLIC LIBRARY	BOND REF #BBD24-0024 - 275 MOHAWK TRL	5,100.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	GRAFT & JORDAN	BOND REF #BCE22-0002 - 444 S RAND RD	1,990.28
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	LAPENTINA, BERMAN	BOND REF #BCE23-0009 - 1194 E IL RT 22	2,182.12
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	RWE DESIGN BUILD	BOND REF #BBD23-0424 - 917 S RAND RD	510.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	RWE DESIGN BUILD	BOND REF #BOD23-0022 - 917 S RAND RD	1,530.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	URRY, CAROLE	BOND REF #BCE22-0022 - 710 FIELDSTONE	449.22
710-00000-25502	PEG CABLE FEES	APPLE STORE #R258 DEER PARK	CONFIGURATION FILES	2.99
710-00000-25502	PEG CABLE FEES	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JAN/FEB 2024	933.56
710-00000-25502	PEG CABLE FEES	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - DEC'23	933.14
710-00000-25502	PEG CABLE FEES	Dropbox*TKRHN5GQN972 888-44683	COMMUNITY FILE SHARE PEG	119.88
710-00000-25502	PEG CABLE FEES	MEDIASTAR	MASTER CONTROL SWAP OUT	3,691.49
710-00000-25502	PEG CABLE FEES	PANOZZO, CARSON	MEDIA CREW - JAN 2024	45.00
Total For Dept 00000				<u>19,250.95</u>
<b>Total For Fund 710 PERFORMANCE ESCROW</b>				<b><u>19,250.95</u></b>

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 19 of 20

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
<b>Fund 720 PAYROLL CLEARING</b>				
Dept 00000				
720-00000-22253	IMRF W/H	I M R F	PR DEDUCTIONS - DEC	64,654.21
720-00000-22403	AFLAC PLANS PAYABLE	AFLAC INC.	AFLAC INSURANCE PREMIUM - DEC	5,763.76
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	NCPERS-IL IMRF - 0157	GROUP LIFE INSURANCE - JAN	172.00
720-00000-22301	DENTAL / VISION BENEFITS	STANDARD LIFE INSURANCE COMPANY	DENTAL INSURANCE - JAN	13,755.76
720-00000-22301	DENTAL / VISION BENEFITS	VISION SERVICE PLAN OF ILLINOIS NFP	VISION INSURANCE - JAN	2,332.05
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	I P B C	IPBC INSURANCE COVERAGE - JAN	2,137.85
Total For Dept 00000				<u>88,815.63</u>
<b>Total For Fund 720 PAYROLL CLEARING</b>				<b><u>88,815.63</u></b>
<b>Fund 732 SSA #9 WILLOW PONDS SUBDV</b>				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
732-10099-52603	LAKE/WATER QUALITY MGMT	DAVEY RESOURCE GROUP INC	2023 NATURAL AREA MAINT SSA 9	5,680.75
Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				<u>5,680.75</u>
<b>Total For Fund 732 SSA #9 WILLOW PONDS SUBDV</b>				<b><u>5,680.75</u></b>
<b>Fund 734 SSA #11 LZ PINES SUBDV</b>				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
734-10099-52603	LAKE/WATER QUALITY MGMT	DAVEY RESOURCE GROUP INC	2023 NATURAL AREA MAINT SSA 11	1,619.00
Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				<u>1,619.00</u>
<b>Total For Fund 734 SSA #11 LZ PINES SUBDV</b>				<b><u>1,619.00</u></b>
<b>Fund 735 SSA #13 CONVENTRY CRK SUB</b>				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
735-10099-52603	LAKE/WATER QUALITY MGMT	DAVEY RESOURCE GROUP INC	2023 NATURAL AREA MAINT SSA 13	6,277.50
Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				<u>6,277.50</u>
<b>Total For Fund 735 SSA #13 CONVENTRY CRK SUB</b>				<b><u>6,277.50</u></b>

**VILLAGE OF LAKE ZURICH**  
 WARRANT REPORT - 02/05/2024  
**\$3,145,745.03**

Page 20 of 20

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund Totals:</b>				
			Fund 101 GENERAL	734,128.05
			Fund 202 MOTOR FUEL TAX	20,514.04
			Fund 207 SPECIAL EVENTS FUND	8,864.47
			Fund 214 TIF #2 DOWNTOWN	228,950.71
			Fund 227 DISPATCH CENTER	5,330.06
			Fund 310 TIF #1 DEBT SERVICE	756,846.25
			Fund 401 VILLAGE CAPITAL PROJECTS	45,834.04
			Fund 405 NHR CAPITAL PROJECTS	23,973.28
			Fund 501 WATER & SEWER	911,711.06
			Fund 601 MEDICAL INSURANCE	271,772.58
			Fund 603 RISK MANAGEMENT	10,441.26
			Fund 615 EQUIPMENT REPLACEMENT	5,735.40
			Fund 710 PERFORMANCE ESCROW	19,250.95
			Fund 720 PAYROLL CLEARING	88,815.63
			Fund 732 SSA #9 WILLOW PONDS SUBDV	5,680.75
			Fund 734 SSA #11 LZ PINES SUBDV	1,619.00
			Fund 735 SSA #13 CONVENTRY CRK SUB	6,277.50
PRIOR YEAR 2023	\$	1,823,064.32		
CURRENT YEAR 2024	\$	1,322,680.71		
	<hr/> <u>\$</u>	<hr/> <u>3,145,745.03</u>		<hr/> <u>\$ 3,145,745.03</u>



*At the Heart of Community*

PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047

(847) 438-5146  
LakeZurich.org

RECEIVED  
MAY 2024

**MEMORANDUM**

Date: February 5, 2024  
To: Ray Keller, Village Manager *PK*  
From: Bonnie Caputo, Recreation Director  
Subject: **2024 Fireworks Agreement**

**Issue:** The Fiscal Year 2024 budget includes \$40,000 for the Annual July 4<sup>th</sup> fireworks display over the lake.

**Background:** The Village of Lake Zurich's three-year firework contract was awarded in January of 2022 to J&M Displays (2022-2024) to provide the July 4<sup>th</sup> event displays for years 2022-2024 and amended authorizing \$40,000 per year to the contractor in 2023 to be supported by the Hotel Motel Tax Fund.

**Recommendation:** A motion to approve the J&M Displays 2024 July 4<sup>th</sup> event agreement for the amount of \$40,000.

*w/ attachments:* 2024 J&M Displays Fireworks Agreement



## FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this 14th day of January, 2024, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and Village Of Lake Zurich, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ 40,000.00 program (the "Fireworks Program") submitted to and accepted by the Buyer, and which by reference is made a part hereof as Exhibit A. The display is to take place on the evening of July 4th, 2024 at approximately 9:15 p.m., weather permitting.

**IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:**

**I. FIRING OF DISPLAY**

- a. Seller agrees to furnish all necessary fireworks display materials and personnel for a professional fireworks display in accordance with the Fireworks Program approved by the Parties. Seller agrees to comply with all local, state, and federal regulations and guidelines pertaining to the storing and displaying of fireworks. Seller, with Buyer's assistance, shall obtain any necessary permits for the fireworks display.
- b. Buyer Agrees to provide:
  - i. Sufficient area for the display, including a minimum spectator set back as determined by Seller;
  - ii. Protection of the display area by roping off or similar facility;
  - iii. Adequate police or security protection to prevent spectators from entering the display area; and
  - iv. Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display;
- c. The cost and acquisition of any site-specific materials or display restrictions (such as sand or the use of a barge) shall be discussed prior to adoption of this Agreement, and the Party responsible for any such acquisition and cost shall be specifically laid out in the Fireworks Program (Exhibit A).
- d. Buyer understands that its failure to provide an appropriate area for the fireworks display, with requirement minimum setbacks and security, may result in a change to Buyer's display (such as a restriction on the type(s) of products which can be utilized) or a cancellation of the display for safety reasons, at Seller's sole discretion. In such event, if Buyer cannot immediately remedy the setback or security concern prior to the Display time noted above, Buyer remains responsible for the entire purchase price of the display regardless of any limitation or cancellation of the display.

**II. PAYMENT**. The Buyer shall pay to the Seller (check one of the below options):

- The sum of \$ \_\_\_\_\_ as a down payment upon execution of this Agreement. The balance of \$ \_\_\_\_\_ shall be due and payable within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 1/2 %) per month shall be added to the unpaid balance if the account is not paid in full with the fifteen (15) days from the date of the display. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.
- \$ 40,000.00 in full by April 25th (70 days prior to the display date). The Buyer will receive 8% prepayment bonus product in this fireworks display.
- \$ \_\_\_\_\_ in full by \_\_\_\_\_ (30 days prior to the display date). The Buyer will receive 5% prepayment bonus product in this fireworks display.

**III. LOYALTY PROGRAM**

- a. Seller has in place, a bonus system for Buyer's who purchase their fireworks displays exclusively from Seller year-to-year. The full terms of Seller's loyalty program have been provided to Buyer with the Program and are available on J&M's website.
- b. Pursuant to Buyer's status in the loyalty program, Buyer will receive an additional  5%  10%  15% (check one) bonus product for this display.

**IV. POSTPONEMENT/CANCELLATION**

- a. Rain Date: Should inclement weather prevent the firing of the display on the date intended, the Parties agree to a mutually convenient rain date of TBD or another date as agreed to by both Parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller, the Authority Having Jurisdiction, and the Seller's lead pyrotechnician.
- b. Except as specifically provided for elsewhere in this Agreement, neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (hereinafter referred to as "Force Majeure"), to the extent beyond the Party's reasonable control: acts of God, accident, riots, public disturbances including but not limited to an active-shooter situation, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.
- c. Disruption of Services due to Covid-19, supply chain disruptions, and public health. Fireworks displays and related events are prone to cancellation due to the ongoing and unforeseeable nature of the Covid-19 pandemic and related health issues, government intervention (such as stay-at-home orders or restrictions on gatherings), and unavailability of supplies and personnel. As such, Seller will work with all customers to ensure a timely and safe display, but due to circumstances outside Seller's and Buyer's control, certain fireworks displays may have to be cancelled or rescheduled with limited notice. Each Party's obligations to perform hereunder will be excused in the case of a Force Majeure Event, which is defined to include (but is not limited to) supply chain disruptions which prevent Seller from obtaining the necessary materials to perform the Display; medical conditions which result in quarantine or similar limitations, or restrictions on travel or congregation in the metropolitan area where the Display is scheduled to be held; and death, serious illness or incapacity of one or more of the display Shoot Team member(s) which renders it impossible, unsafe, or not reasonably practical for the Shoot Team to perform the display.

A governmental or municipal Buyer, who in its discretion and control, acts or adopts a restriction on public gatherings shall not be relieved of its obligations under the Force Majeure provisions of this Agreement. A Buyer who anticipates any such restriction or potential cancellation shall immediately notify and contact Seller to discuss alternative arrangements.

- d. Unless specified above: Displays postponed to an alternate date will be charged an additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date; for Displays canceled and not rescheduled within the same calendar year, Seller shall be entitled to 20% of the contract price for out-of-pocket expenses incurred in preparation for the display.

**V. INSURANCE and LIMITATIONS OF LIABILITY**

- a. Seller agrees to provide, at its expense, general liability insurance coverage in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify, and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney's fees that

may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks for the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

- b. Separate from, and in addition to Seller's insurance of the fireworks, Buyer agrees to provide, at its expense, a general liability policy or "special event" insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law. For any injury or property claims that may arise during the course of Buyer's event, not arising out of Seller's acts or the performance of the fireworks, Buyer's insurance shall be primary. Buyer agrees to defend, indemnify, and hold harmless the Seller and its agents and employees from and against all such claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Buyer or third-parties occurring during the course of Buyer's event.
- c. In no event shall Seller's liability to Buyer arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount of insurance coverage as described in this section. Notwithstanding any provisions to the contrary, in no event shall either Party be liable to the other, or to any third party, for any loss of use, revenue or profit, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

VI. Each Party has read all of the provisions of this Agreement, they understand all of its provisions, and agree to be bound by them. This written contract, and its Exhibits, contains the entire agreement of the Parties and modifies and supersedes all prior agreements or negotiations, all of which are merged into and incorporated into this Agreement. If any provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this agreement.

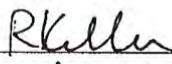
VII. Choice of Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as set forth by State and Federal law. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

SELLER

BUYER

BY: 

BY: 

ROLE: Sales

ROLE: Village Manager

J&M Displays, Inc.

ENTITY: Village of Lake Zurich

Please include the DISPLAY INFORMATION FORM with this Agreement so your order is processed accurately.

J&M Displays

Fireworks Display Agreement  
12/2/2022

Page 3 of 3

*At the Heart of Community*

## PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047(847) 438-5146  
LakeZurich.orgA  
RECEIVED  
7/2/2024  
✓

## MEMORANDUM

Date: February 5, 2024  
To: Ray Keller, Village Manager *PK*  
From: Bonnie Caputo, Recreation Director  
Subject: Park and Recreation Internal Special Event Requests FY24

**Issue:** To continue to meet the Village objective to enhance the community image and positive interactions through special events, the Park and Recreation Department would like consideration of a variety of internally ran special events for our community in the upcoming year. According to Special Events guidelines, events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Village Board of Trustees.

**Analysis:** Below is a summary of the internal special events the Park and Recreation Department is requesting approval for in FY24:

Event	Date(s) and Time(s)	Location	Estimated Attendance
Annual Egg Hunt	3/23/24 11am-12pm	Paulus Park	1,500+
Arbor Day	4/27/24 9am-12pm	Paulus Park & designated park clean up	100+
Food Truck Socials	Every Wednesday, June-August 4-7pm	Paulus Park	300+ per date

<b>Farmers Market</b>	6/7/24-9/13/24 3-7pm (no market on 7/5)	Paulus Park	1,000+ each market
<b>Family Fishing Derby</b>	6/16/24 9am-12pm	Paulus Park	100+
<b>Live at the Lake Event Series</b>	6/20, 6/27, 7/11, 7/18, 7/25	Paulus Park	100+ per night
<b>July 4<sup>th</sup></b>	7/4/24 10am-approx. 10pm	Paulus Park	10,000+
<b>Rock the Block</b>	9/14/24 5pm-11pm	Downtown Lake Zurich Main Street	8,000+
<b>Miracle on Main Street</b>	12/7/24 3-6:30pm	Downtown Lake Zurich Main Street	3,000+

Certain events listed above require local street closures for event set up and operations. Rock the Block requires Main Street (from Church to Old Rand Road) to be closed from 9am through event clean up (approximately 3am on 9/15/24). The Miracle on Main Street event requires Main Street (from Church Street to Old Rand Road) to be closed from 9am through event clean up (approximately 11pm on 12/7/24).

**Recommendation:** Staff recommends accepting the above internal special event requests for FY24.

*At the Heart of Community*

## PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047(847) 438-5146  
LakeZurich.orgA  
RECEIVED  
MAY 11 2024

## MEMORANDUM

Date: February 5, 2024

To: Ray Keller, Village Manager *PK*

From: Bonnie Caputo, Recreation Director

Subject: FY24 External Special Event Requests

✓  
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**Issue:** The Park and Recreation Department would like consideration to partner with a variety of organizations to offer special events for our community in the upcoming year. This would continue to meet the Village's Strategic Goal to enhance our community image and positive interactions through special events. According to Special Events guidelines, private events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Park and Recreation Advisory Board and then the Village Board of Trustees.

**Analysis:** Below are additional external special event requests the Park and Recreation Department is requesting approval for in FY24:

Event	Date(s) and Time(s)	Location	Estimated Attendance
Purple Plunge	3/2/24 10:30am-12:30pm	Breezewald Park/Beach	1000+
My Density Matters Boat Crawl	6/8/24 (Rain Date 6/9) 5:30-9:30pm	Paulus Park	175-200
Gigi's Playhouse 5K	6/15/24 7am-12pm	Paulus Park on park pathways only (no use of roads)	300+
Lake Zurich Triathlon	7/7/24 4am-1pm	Paulus Park	1,000+
Unplugged Fest	8/11/24 11am-3pm	Paulus Park	300+

<b>Alpine Races</b>	8/18/24 5am-12pm	Breezewald Park	700+
<b>Phase Three Brewing Bushel of Apples Fest</b>	9/20/24-3-9pm	Paulus Park	1,500+ total anticipated attendance for fest
	9/21/24- 11am-9pm		
	9/22/24- 11am-4pm		
<b>All Community Events Inc.</b>	9/27-10/27 Thursdays-Sundays and Halloween (Thursday, October 31 <sup>st</sup> ); Set up the week of 9/16 and clean up thru 11/15) 6:30-10:30pm	Paulus Park Event Areas closed off to the public 9/16-11/15; Event Map remains consistent with prior years pending park projects	25,000+
<b>Jack O Lantern World</b>			
<b>My Density Paint the Lake Pink Walk</b>	10/13/24 10am-12pm	Paulus Park	200+

My Density Matters, the new request for FY23, is requesting permission to a Breast Cancer Awareness fundraiser Boat Crawl at Paulus Park on June 8<sup>th</sup> (rain date will be Sunday, June 9<sup>th</sup>) from 5:30-9:30pm for approximately 200 guests. Participants would enjoy dinner, dessert, cocktails and a DJ prior to boarding boats for a sunset boat ride at the nonmotorized area at Paulus Park. Motorized boats to be used for the event are LPOA members with valid boat stickers. The nonmotorized area next to the beach is currently used as a launch as well as a space for motorized boats to pull up, beach it and enjoy the park.

The other new event request comes from Gigi's Playhouse and is a fundraising walk supporting families and individuals with Downs Syndrome. The event is to utilize only the park grounds and pathways, no road closures needed.

Included is the special events permit and application received from 10xEM, LLC to operate the LZ Tri this year. This is the organization had submitted a proposal to the Village's RFP mid-summer and has been vetted by the Park and Rec, Fire and Police Department. Included in the attachment is their RFP submission for your review.

All other event applications are consistent with years past.

**Recommendation:** Staff recommends accepting the above external special event requests for FY24 with all applicable park usage fees to be collected.

*w/Attachments:* Special Events Requests and/or Applications and LZ Tri RFP proposal

# SPECIAL EVENT APPLICATION & AGREEMENT

## ■ EVENT SUMMARY

Event Name Purple Plunge

Event Type/Purpose CHARITY

Event Date(s) 3/2/24 Event Start/End Time 10:30am - 12:30

Event Location Breezeway Park: Beach

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

## ■ APPLICANT INFORMATION

Organization Name Purple Plunge Inc.

Applicant's Name/Responsible Party Joe Bordenave

Organization/Applicant/Address/City/State/Zip 804 Woodbine Cir

Lake Zurich, IL 60047

Applicant Phone Numbers 224-715-4545

Applicant E-Mail Address JR.BORDENAVE@Comcast.net

Contact Name & Phone Number During Event Same as Above

\*Representative must be on site and available during event hours

## ■ EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Participants Plunge into

Lake Zurich



Approximate number of people expected at event 1000

Is this a returning event to Lake Zurich or first time event? Yes

Will there be food concessions at the event? No Contact the Lake County Health Dept. for requirements

Will there be inflatables/bounce houses at the event? No

(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? Yes

(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? No If yes, contact Village Hall and see IH. for details

Number and location of portable toilet facilities provided # 3 Location: Scoreboard Back Garden

Will there be assembly tents/canopies erected at the event? Yes  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? Yes

Are you requesting the closure of any streets? If so, provide street names and include a map

No  
(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures. - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) Yes - Electricity

Does the applicant/organization owe any outstanding invoices to the Village? No  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included PurplePlunge.org

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature

Date 10/27/23



**■ WAIVER AND RELEASE OF ALL CLAIMS**

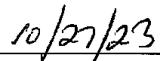
The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.



Signature

Date



**■ FOR OFFICE USE ONLY**

Date application received 10/30/23

Application approved or denied by Mansabeyhan

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by Mansabeyhan

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_





**VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)**  
**PLEASE COMPLETE PAGE ONE OF THE APPLICATION**

<b>Organization</b>	Name of Organization <i>CPES Runke, Inc</i>	Type of Organization <i>Charity</i>	Is this a "Not For Profit Organization" <input type="checkbox"/> <input checked="" type="checkbox"/> Yes	
	Address for Organization <i>804 WoodBine Cir LZ 60097</i>		Email Address	
	Contact Person <i>Joe BORDENAVE</i>	Home Number <i>—</i>	Business Number <i>—</i>	Cell Phone Number <i>224-715-4845</i>
	Chairman/President's Name (if Different) <i>PAUL HUNT</i>	Home Number <i>—</i>	Business Number <i>—</i>	Cell Phone Number <i>847-306-0753</i>
	Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?			
<b>Event</b>	Date(s) of Event <i>3/2/24</i>	Day(s) of the week <i>SATURDAY</i>	Time(s) of Event <i>10:30 - 12:30 @ 11:00</i>	Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When? <i>past 10 yrs</i>
	Describe the type of Event you wish to hold		Location(s) of event	
	Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name(s) of roads to be closed	
Type of assistance needed from the Police Department (Check all that apply)		Type of Police Department Equipment Needed		
<input type="checkbox"/> Road Closure <input checked="" type="checkbox"/> Traffic Control <input checked="" type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input checked="" type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other		<input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input checked="" type="checkbox"/> Traffic Cones <input type="checkbox"/> Other		
List any other assistance the Police Department would be providing <i>Explorers</i>				
Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Police Official Contacted	Rank	When Contacted:
<b>Police Department</b>	Will your event require the assistance of the Fire Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will your event require the use of Fire Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will any equipment belonging to the Fire Department be used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <i>AMBULANCE</i>		Describe the type of assistance required from the Fire Department <i>DIVERS IN WATER</i>	
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted	Rank
<b>Park &amp; Recreation Dept.</b>	Will your event require assistance of the Park & Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain	Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		
	Name of Park Property to be used (if applicable) <i>GRASSWOOD</i>		Address of Park Property to be used (if applicable)	
	Will the event require use of Park & Recreation Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required	
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input type="checkbox"/> Shelters <input type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents	
	Describe any other Park & Recreation Department Equipment Needed <i>BOATS</i>			
Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted <i>BONNIE CAPUTO</i>	Title <i>RECREATION</i>	When Contacted:
<b>Public Works</b>	Will the event require the assistance of the Public Works Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain	Will the event require the use of Public Works Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the Event require the use of Public Works Equipment? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department <i>BARRIERS FOR OPEN ICE</i>			
	Type of equipment needed <input checked="" type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:			
<b>Building</b>	Will the event require the use of any Public Works Property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain			
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Public Works Department Official Contacted	Title
	Will the event require the assistance of the Building Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will any electrical equipment be used outdoors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will the event involve the modification of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the event require the assistance of any Building Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted	Title	When Contacted:

# SPECIAL EVENT APPLICATION & AGREEMENT

## ■ EVENT SUMMARY

Event Name Boat Crawl

Event Type/Purpose Non-Profit fund-Raiser

Event Date(s) 5/1/2024 Event Start/End Time 5:30 - 9:30

Event Location Paulus Park

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

## ■ APPLICANT INFORMATION

Organization Name My Density Matters

Applicant's Name/Responsible Party Laura Matuszewski

Organization/Applicant/Address/City/State/Zip

50 S. Rand Rd. Lake Zurich, IL 60047

Applicant Phone Numbers (847) 312-0884

Applicant E-Mail Address laura.matuszewski@mydensitymatters.org

Contact Name & Phone Number During Event Laura Matuszewski (847) 312-0884

\*Representative must be on site and available during event hours

## ■ EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Participants will enjoy

cocktails, dinner, dessert, & a d.j. prior to

boarding boats for a sunset boat ride. If you could keep the bathrooms open a bit later that would be helpful.

Village of Lake Zurich Parks & Recreation Dept. | 200 S. Rand Road | Lake Zurich | 60047 | 847.438.6176 | LakeZurichIL.org

NO Candles -



- **Site Clean Up & Trash Disposal** - The applicant shall be responsible for clean-up of sites after the event. This includes the removal of trash from the site. Applicants shall provide their own Dumpster (if Village dumpster is not on-site or trash exceeds dumpster capacity). The Village shall have the right to enforce cleanup measures, including but not limited to entry and cleaning of property by Village personnel with costs charged to the applicant. Village staff may require a walk-through after the event to ensure proper clean-up. In the case of recurring problems with clean-up of an event, the Village may require a cash deposit prior to event approval or deny the issuance of an event permit.
- **Merchandise Sales** - Sales of all merchandise for Special Events must have prior approval (permit may be required) and be out of the public right-of-way, unless prior authorization is received.
- **Compliance with all Regulations** - Special Event applicants/organizations are responsible to ensure that all applicable laws and ordinances are followed. Failure to comply with all Village ordinances, rules and regulations may result in the denial of future Special Event requests.

### **III. LIABILITY INSURANCE REQUIREMENTS**

*You may contact an insurance agent of your choice to obtain liability insurance coverage. (Check out [irmarisk.org](http://irmarisk.org), click on TULIP for coverage limits.) Please inform your insurance agent that the wording on the certificate must read:*

*"The Village of Lake Zurich, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof; it is understood and agreed that by naming the Village of Lake Zurich as additional insured, coverage afforded is considered to be primary and any other insurance the Village of Lake Zurich may have in effect shall be considered secondary and/or excess."*

If you would like to take out proper insurance policy from the Village of Lake Zurich's Risk Management Agency, IRMA, please follow these instructions:

1. Go to [irmarisk.org](http://irmarisk.org) (Intergovernmental Risk Management Agency)
2. Click on TULIP on the left hand side of the screen (Tenant User Liability Insurance Program)
3. Click on 'Click here To Obtain a Quote for a Non-Sports Event'
4. Fill out quote application
5. An automated quote will generate.
6. Continue to fill out information for the application
7. Address information of the Village venue needs to be provided.
8. Application will be e-mailed to you - a copy must accompany your application one week prior to the event. (Deliver to The Paulus Park Barn, Attn. Recreation Manager, 200 S. Rand Road, Lake Zurich, IL 60047).



Approximate number of people expected at event 16000 175 - 200

Is this a returning event to Lake Zurich or first time event? 2nd year of the event,  
first time at Paulus.

Will there be food concessions at the event? Contact the Lake County Health Dept. for requirements  
Food will be provided for paying guests.

Will there be inflatables/bounce houses at the event? ND  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? ND  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? Yes If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # N/A Location: N/A

Will there be assembly tents/canopies erected at the event? ND  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10)

Will you be selling items or raffling items? Yes (Selling raffle tickets)

Are you requesting the closure of any streets? If so, provide street names and include a map

ND

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) ND

Does the applicant/organization owe any outstanding invoices to the Village? ND  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included mydensitymatters.org

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature Dana Matuonyte Date 11-15-23



WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Janusz Matysiak

**Signature**

11-15-23

Date

■ FOR OFFICE USE ONLY

Date application received \_\_\_\_\_

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Alcohol License received by \_\_\_\_\_

Tent Permit received by

Julie contacted

Page 11 of 12 | Zhen Peng Recitation Book | 2013 | Kerei Roca | Lee Yuching | 2007 | 10/17/2013 | 6 | Home | About | Log In | Log Out | 12





## VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)

PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Playground Pavilion

<b>Organization</b> 	Name of Organization <b>My Density Matters</b>		Type of Organization <b>Breast Cancer non-profit</b>	<input type="checkbox"/> Is this a "Not For Profit Organization" <b>Yes</b>	
	Address for Organization <b>23450 New Haven Dr. Hawthorn Woods</b>		Email Address <b>laura.matuszewski@mydensitymatters.org</b>		
	Contact Person <b>laura Matuszewski</b>	Home Number <b>847 312-0884</b>	Business Number <b>Same</b>	Cell Phone Number <b>Same</b>	
	Chairman/President's Name (If Different) <b>Leslie Ferris Yerger</b>	Home Number <b>1847 612-5182</b>	Business Number <b>Same</b>	Cell Phone Number <b>Same</b>	
Is your Organization willing to reimburse the Village for costs of services rendered? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?					
<b>Event</b>	Date(s) of Event <b>10-8-24</b>	Day(s) of the week <b>Sat.</b>	Time(s) of Event <b>5:30 p.m.</b>	Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When? <b>6-10-23</b>	
	Describe the Type of Event you wish to hold <b>Dinner cocktails, boating</b>		Location(s) of event <b>Paulus Park</b>		
<b>Police Department</b>	Will your event require the assistance of the Police Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name(s) of roads to be closed		
	Type of assistance needed from the Police Department (Check all that apply)				
	<input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other				
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:		
<b>Fire Department</b>	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Police Official Contacted	Rank	
				When Contacted:	
	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)				
Describe the type of assistance required from the Fire Department					
<b>Park &amp; Recreation Dept.</b>	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Fire Department Official Contacted	Rank	
				When Contacted:	
	Will your event require assistance of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		
	Name of Park Property to be used (if applicable)		Address of Park Property to be used (if applicable)		
<b>Public Works</b>	Will the event require use of Park & Recreation Department Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required <b>Need picnic tables moved to shelter</b>		
	Will any Park & Recreation Department equipment be required? <input type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input checked="" type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents		
	Describe any other Park & Recreation Department Equipment Needed				
	Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted <b>Bonnie Caputo</b>	Title <b>Rec. Director</b>	When Contacted: <b>10-16-23</b>
<b>Building</b>	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No	Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department				
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:				
	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain				
<b>Building</b>	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Public Works Department Official Contacted	Title	
				When Contacted:	
	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input type="checkbox"/> Yes <input type="checkbox"/> No	Will any electrical equipment be used outdoors <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Building Department Official Contacted	Title	When Contacted:	

# SPECIAL EVENT APPLICATION

## EVENT SUMMARY

Event Name The Deerfield/McHenry GiGiFIT Acceptance Challenge 5K and Field Day

Event Type/Purpose 5K/1-Mile and 50 Yard Dash raising awareness and funds for Down syndrome

Event Date(s) Saturday, June 15th 2024 Event Start/End Time 7AM Registration 8AM run, Over at Noon

Event Location Paulus Park center field area and walkways, we welcome the public to join us!

*Note: The Village does not grant exclusive use of their parks and outdoor facilities.*

## APPLICANT INFORMATION

Organization Name GiGi's Playhouse Deerfield and GiGi's Playhouse McHenry

Applicant's Name/Responsible Party Shannon Kerin, Site Director from GiGi's Playhouse Deerfield

Organization/Applicant/Address/City/State/Zip GiGi's Playhouse Deerfield, 2511 Waukegan Road

Bannockburn, IL 60015 moving to 750 Estate, Deerfield, IL 60015 on 3/1/2024

Applicant Phone Numbers 630-204-5446

Applicant E-Mail Address SKerin@gigisplayhouse.org

Contact Name & Phone Number During Event Shannon Kerin 630-204-5446

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event The GiGiFIT Acceptance Challenge is a nationwide event and the largest fundraiser each year for GiGi's Deerfield. We host a 5K run, 1-mile walk, and 50 yard dash for kids along with small field day games like bags, bozo buckets, hula hoops, parachutes, pick a duck. The run and walks are held at different times and are hosted on the same paths just with shorter distances.



Approximate number of people expected at event

approx. 350 people attending Is this a returning event to Lake Zurich or first

time event? First time hosting this event at Paulus Park Will there be food concessions at the

✓ We will have snacks like apples and bananas, apple sauce pouches, water and gaterade at the event.  
event? Contact the Lake County Health Dept. for requirements Will there be inflatables/bounce houses at the

event? No Inflatables

*(You will be required to note this on your certificate of insurance and contact JULIE)*

Will there be emergency medical services present?

No

*(Outside municipalities may not provide services in the Village)*

Will you be selling or serving alcohol (**only for LZ residents + LZ businesses/organizations**) at the

event? No If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # 4 Location: Next to pavilion

Will there be assembly tents/canopies erected at the event?

None larger than 10x10

*(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))*

Will you be selling items or raffling items?

We will be selling merchandise like t-shirts, sweatshirts, onesies, etc.

Are you requesting the closure of any streets? If so, provide street names and include a map

No road closures

*(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)*

Are you requesting any other Village services? (i.e. water, electric, etc) No

Does the applicant/organization owe any outstanding invoices to the Village? No

*(Unpaid invoices may result in denial of event application.)*

Would you like your event listed on the Village's social media (free of charge) Yes! Would love to!

Note your event's website address, if you'd like that included

[www.gigisplayhouse.org/deerfield/5K-and-Deerfield-day/](http://www.gigisplayhouse.org/deerfield/5K-and-Deerfield-day/)

Village of Lake Zurich Park & Recreation Dept. | 200 S. Rand Road, Lake Zurich, IL 60047 | 847.385.5146 | [LakeZurichIL.org](http://LakeZurichIL.org)

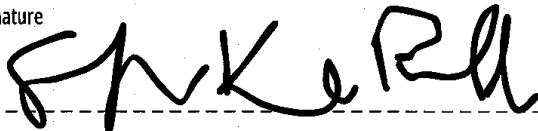


**WAIVER AND RELEASE OF ALL CLAIMS**

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Signature



Date

12/29/2024

**FOR OFFICE USE ONLY**

Date application received \_\_\_\_\_

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_



# SPECIAL EVENT APPLICATION & AGREEMENT

## ■ EVENT SUMMARY

Event Name 2024 Lake Zurich Triathlon

Event Type/Purpose Triathlon

Event Date(s) 07/06/233-07/07/23 Event Start/End Time 6AM-NOON

Event Location Paulus Park - 200 S. Rand Rd. Lake Zurich, IL 60047

*Note: The Village does not grant exclusive use of their parks and outdoor facilities.*

## ■ APPLICANT INFORMATION

Organization Name 10xEM, LLC

Applicant's Name/Responsible Party Nick Lynch

Organization/Applicant/Address/City/State/Zip 927 N Hedwood Dr., Palatine, IL 60074

Applicant Phone Numbers Nick Lynch 773.849.3519

Applicant E-Mail Address nlynch@race10x.com

Contact Name & Phone Number During Event Nick Lynch 773.849.3519

\*Representative must be on site and available during event hours

## ■ EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event See Attached Files



Approximate number of people expected at event 1500

Is this a returning event to Lake Zurich or first time event? yes- historical Lake Zurich Tri

Will there be food concessions at the event? Yes Contact the Lake County Health Dept. for requirements

Will there be inflatables/bounce houses at the event? No  
(You will be required to note this on your certificate of insurance and contact JULE)

Will there be emergency medical services present? Yes  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (**only for LZ residents + LZ businesses/organizations**) at the event? Yes If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # 20 Location: Pauls Park

Will there be assembly tents/canopies erected at the event? No  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? No

Are you requesting the closure of any streets? If so, provide street names and include a map

Yes, See attached Maps

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) Yes

Does the applicant/organization owe any outstanding invoices to the Village? No  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included www.lakezuricktriathlon.com

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature \_\_\_\_\_ Date 12/14/2023

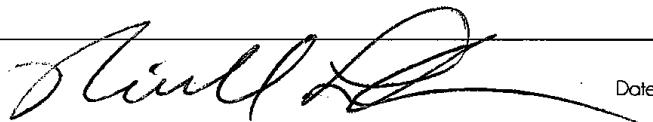


■ **WAIVER AND RELEASE OF ALL CLAIMS**

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Signature



Date 12/14/2023

■ **FOR OFFICE USE ONLY**

Date application received 12/15/23

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

Tent Permit received by \_\_\_\_\_

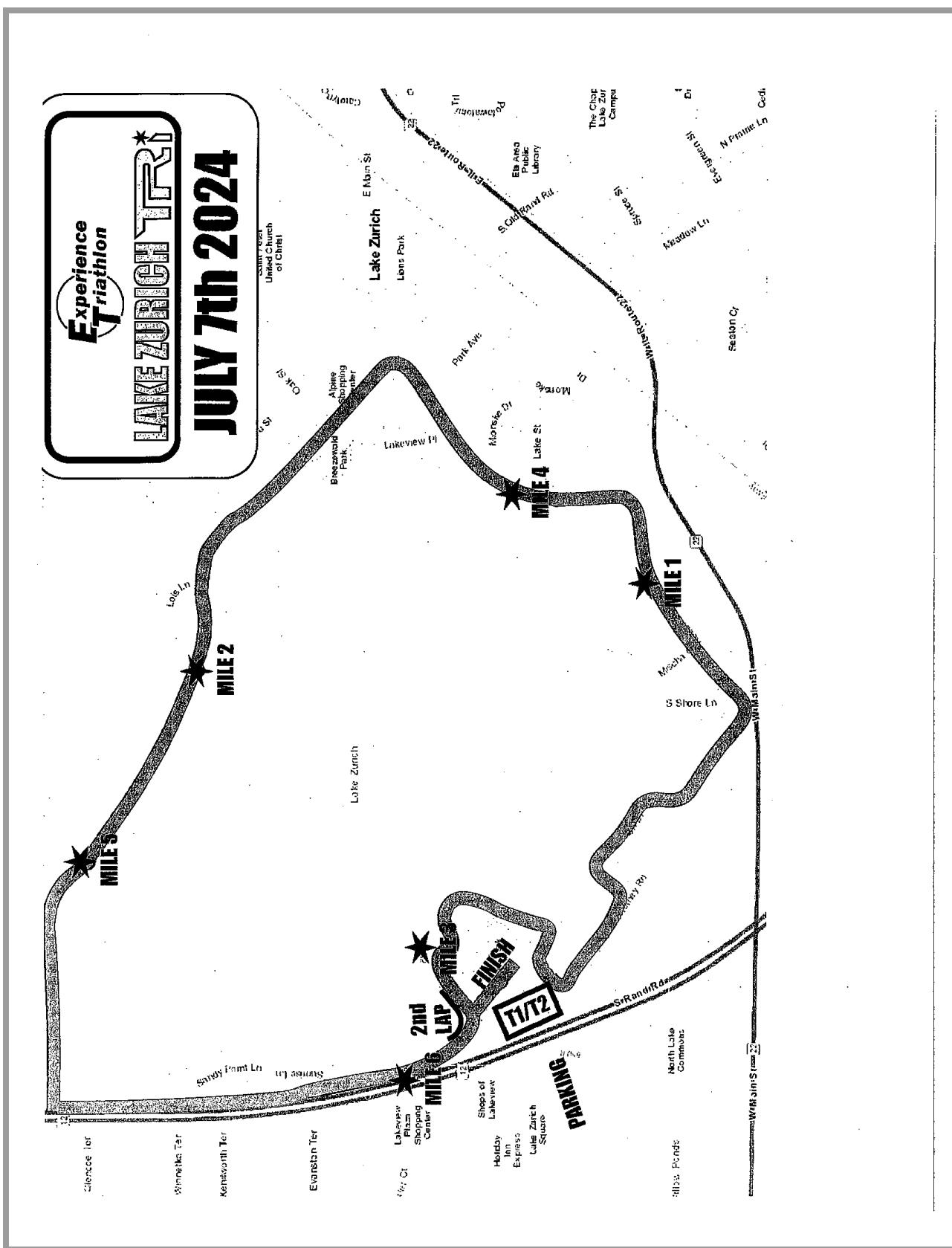
JULIE contacted \_\_\_\_\_

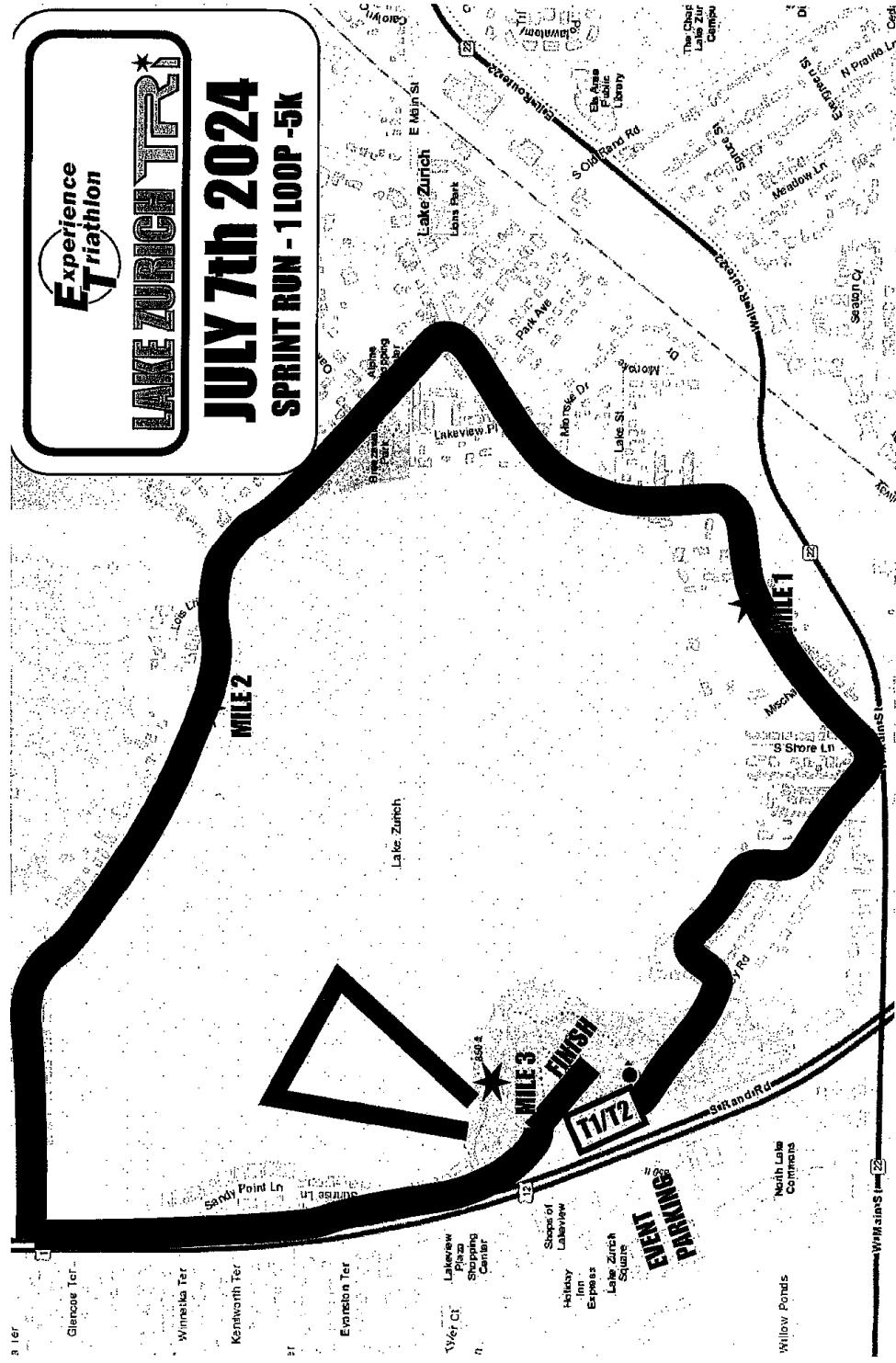


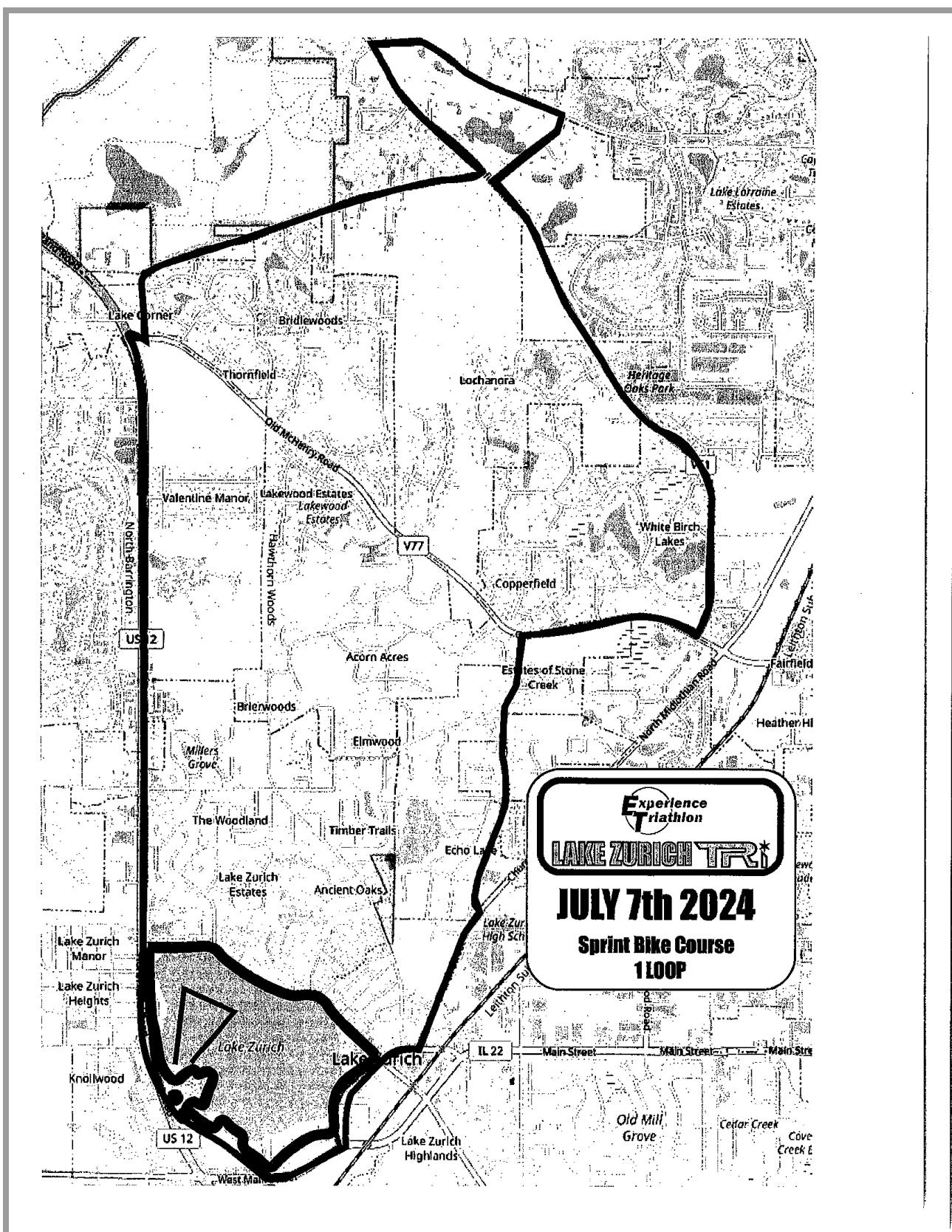


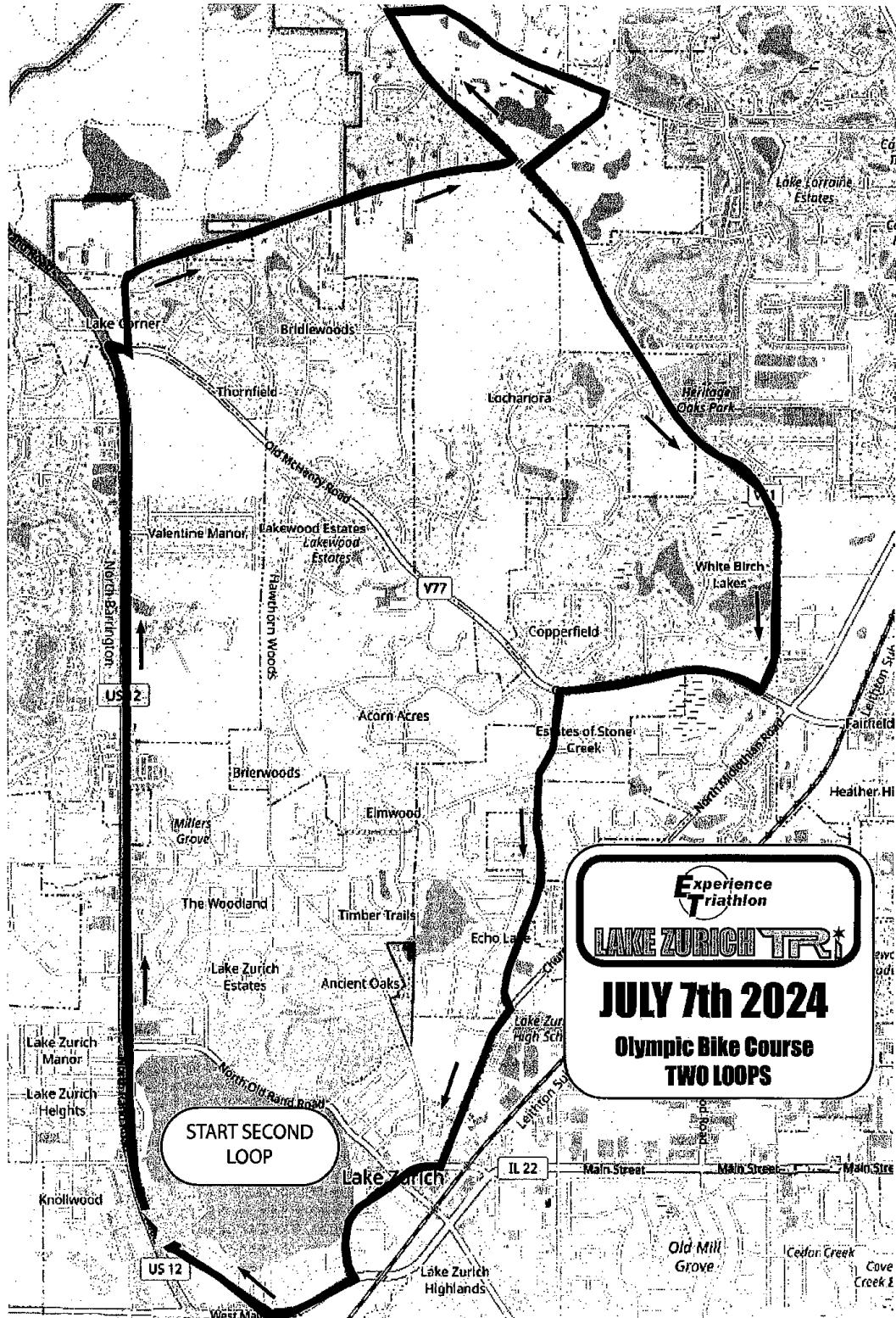
**VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)**  
**PLEASE COMPLETE PAGE ONE OF THE APPLICATION**

<b>Organization</b>	Name of Organization 10xEM, LLC		Type of Organization for Profit Event Management Company	Is this a "Not For Profit Organization" <input type="checkbox"/> <input checked="" type="checkbox"/> NO			
	Address for Organization 927 N Hedgewood Dr., Palatine, IL 60074		Email Address nlynch@race10x.com				
	Contact Person Nick Lynch		Home Number	Business Number	Cell Phone Number 773.849.3518		
	Chairman/President's Name (If Different)		Home Number	Business Number	Cell Phone Number		
<b>Event</b>	Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, Indicate why?						
	Date(s) of Event 07/06/23 - 07/07/23	Day(s) of the week Sat - Sun	Time(s) of Event 6AM-NOON	Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When?			
	Describe the Type of Event you wish to hold Triathlon		Location(s) of event Paulus Park				
<b>Police Department</b>	Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will the event require the closing of any roadways? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Name(s) of roads to be closed see map attached				
	Type of assistance needed from the Police Department (Check all that apply)				<input checked="" type="checkbox"/> Road Closure <input checked="" type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other		
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input checked="" type="checkbox"/> Squad Cars <input checked="" type="checkbox"/> No Parking Signs <input checked="" type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:				
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Police Official Contacted		Rank	When Contacted:	
<b>Fire Department</b>	Will your event require the assistance of the Fire Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will your event require the use of Fire Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will any equipment belonging to the Fire Department be used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain				
	Type of Equipment <input checked="" type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)						
	Describe the type of assistance required from the Fire Department Medical Transport- ALS and BLS Support						
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	When Contacted:	
<b>Park &amp; Recreation Dept.</b>	Will your event require assistance of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain				
	Name of Park Property to be used (if applicable) Paulus Park		Address of Park Property to be used (if applicable)				
	Will the event require use of Park & Recreation Department Personnel <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required				
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> Stage <input checked="" type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents				
Describe any other Park & Recreation Department Equipment Needed							
<b>Public Works</b>	Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted Bonnie Caputo		Title Rec Director	When Contacted: 7/11/2023	
	Will the event require the assistance of the Public Works Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the Event require the use of Public Works Equipment <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
	Describe the type of assistance required from the Public Works Department						
	Type of equipment needed <input checked="" type="checkbox"/> Barricades <input checked="" type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:						
<b>Building</b>	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain						
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Public Works Department Official Contacted		Title		When Contacted:
	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will any electrical equipment be used outdoors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title		When Contacted:	









Bonnie-

Enclosed you will find our information for the consideration to produce the Lake Zurich Triathlon. Please let me know if you have any questions about the included materials.

Thanks,



Nick Lynch  
President/CEO  
773.849.3519



Event Name: Lake Zurich Triathlon, Sunday July 7<sup>th</sup> 2024

Website: LZTRI.com

Mission: Establish the Lake Zurich Triathlon as the premier triathlon in the Northwest suburbs.

**Company Information and Partnerships:**

10xEM, LLC would like to be considered as the event management company to bring back the Lake Zurich Triathlon to the Village of Lake Zurich for 2024 and beyond. 10xEM is an endurance management company based out of Palatine, IL. 10xEM believes in encouraging a healthy and social lifestyle through mass participation events with a higher level of efficiency. I am the founder and the sole owner of this endurance management company. Before branching off to start this event consulting/ownership business, I had a 15+ year career including employment at the three largest endurance sports companies globally (Ironman, Lifetime Fitness and Competitor Group). I have served in many different roles at hundreds of outdoor mass participatory events over the course of my career. My personal experience includes In House Race Director for World Triathlon Corporation, Managing Director of the world's largest triathlon in Chicago (The Chicago Triathlon), VP of Triathlon for TriRock series (San Diego, Denver, Tampa, Philadelphia, Washington DC, Lake Geneva, WI), as well as the Regional Operations Director for some of the largest running events in the country for the Rock'n'Roll Marathon Series.

During the course of my career, I have had many opportunities to develop and plan new events. This has allowed me to gain many valuable skills such as site selection, route development and community outreach. I also have extensive experience in city and local government relations, permitting, leading agency meetings and city council presentations.

I have managed countless event operations teams across the US and am skilled in staff management of both in house and contracted personnel. As well as managing operations teams, I have extensive experience in the forecasting and development of budgets. I am also skilled in vendor relations, proposal negotiations and fulfillment of contracted duties. When it comes to race day operations, I have the ability to think critically, assess problem situations and adjust accordingly.

I currently own 5 events across the country and consult directly with many events on a contract basis. One of the events I own, The Naperville Sprint Triathlon, was a partner Triathlon to the old Lake Zurich Triathlon. The Naperville Sprint Triathlon is celebrating its 15<sup>th</sup> anniversary this year. This race has sold out the last several years with over 1,800 registering each year. We have over 20,000 followers on Facebook and over 15,000 known athletes in our database in the Chicagoland area to market and promote the event effectively.

Additionally, 10xEM is a strategic, long-term partner with Joe LoPresto. Joe is the Founder and CEO of Experience Triathlon. Joe is an expert-level USAT-certified coach and race director. His experience as co-race director at the Lake Zurich triathlon over the last ten years will help ensure a successful outcome for the athletes, volunteers, and community partners. Joe has a team of high-quality event course captains and volunteers that add a level of professionalism to the events we co-produce. He has also worked very closely with Mark Borst. This trusted

relationship will ensure we have effective, constant communication and leverage all the past learning experiences at the Lake Zurich Triathlon.

I'm highly confident that the experienced team of 10xEM, Joe LoPresto, and Mark Borst can produce a first-class event, year after year, for the Lake Zurich community.

**2024 Proposed Staffing:**

Nick Lynch – Event Director  
Joe LoPresto – Race Director  
Mark Borst –Local Consultant – Volunteer Director  
Jake Jass – Operations Director  
Andrea Johnson – Registration  
Gina Lynch – Sponsorship/Post Race  
Dave Kappas – Announcer  
Scott Langford –Timing Lead  
Bryant Kirzik – Command Lead  
Howard Wallach– Audio/Sounds Lead

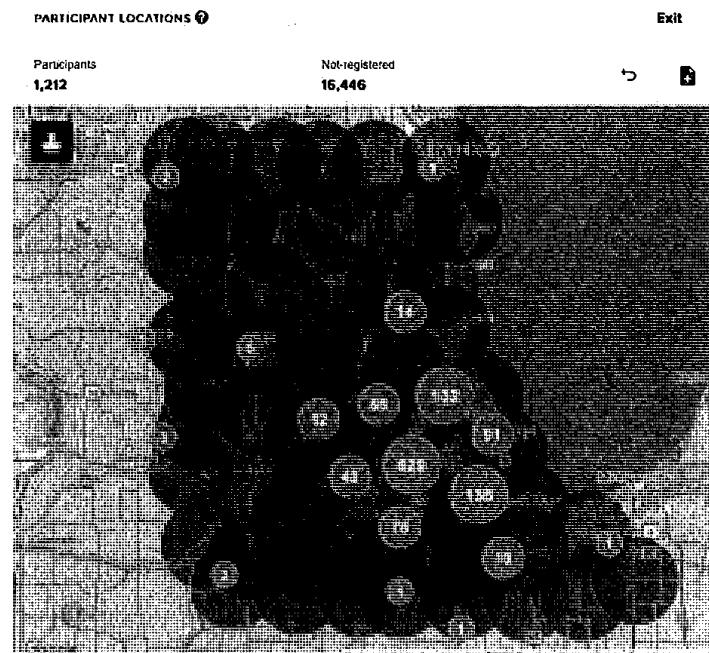
**References:**

Dawn Portner  
City of Naperville  
Special Events Coordinator  
400 S. Eagle Street  
Naperville, IL 60540  
P: 630-305-5340  
E: [portnerd@naperville.il.us](mailto:portnerd@naperville.il.us)

Shannon Nackord  
City of Napa  
Parks and Recreation Services  
Technical Associate, Recreation Division  
1500 Jefferson Street  
Napa, CA 94559  
P: (707)257-9529  
E: [snackord@cityofnapa.org](mailto:snackord@cityofnapa.org)

**Beth Brown**  
Alpharetta Convention & Visitors Bureau  
Director of Sales  
178 South Main Street  
Suite 200  
Alpharetta, GA 30009  
P: 678-297-2811 x 203  
E: [beth@awesomealpharetta.com](mailto:beth@awesomealpharetta.com)

**Marketing Reach: Geographical footprint of known athletes who have participated in our events.  
(2023 Naperville Sprint Data- Current)**



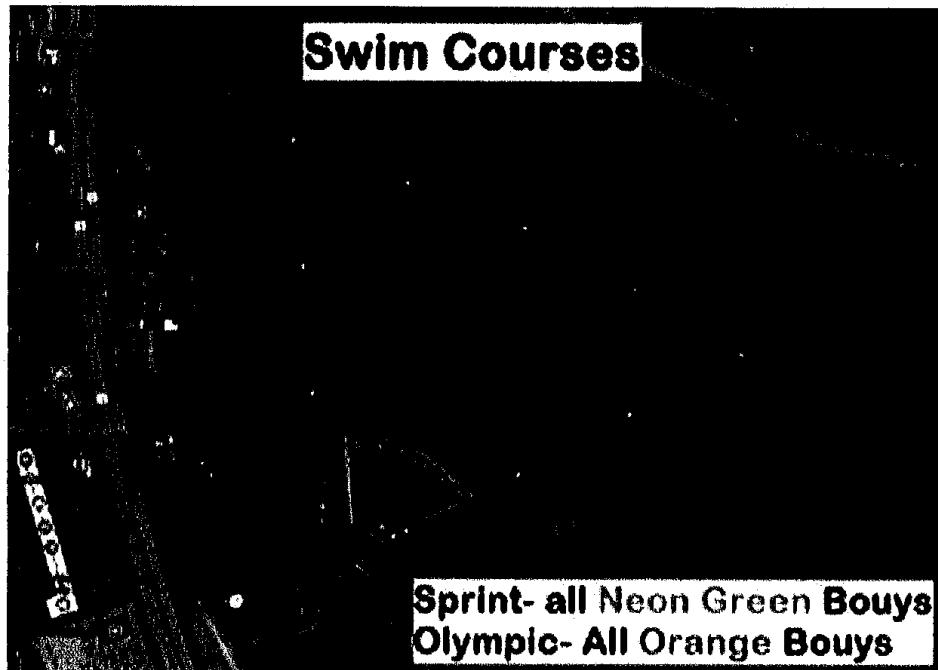
**Social Reach:**  
**Naperville Sprint Triathlon**



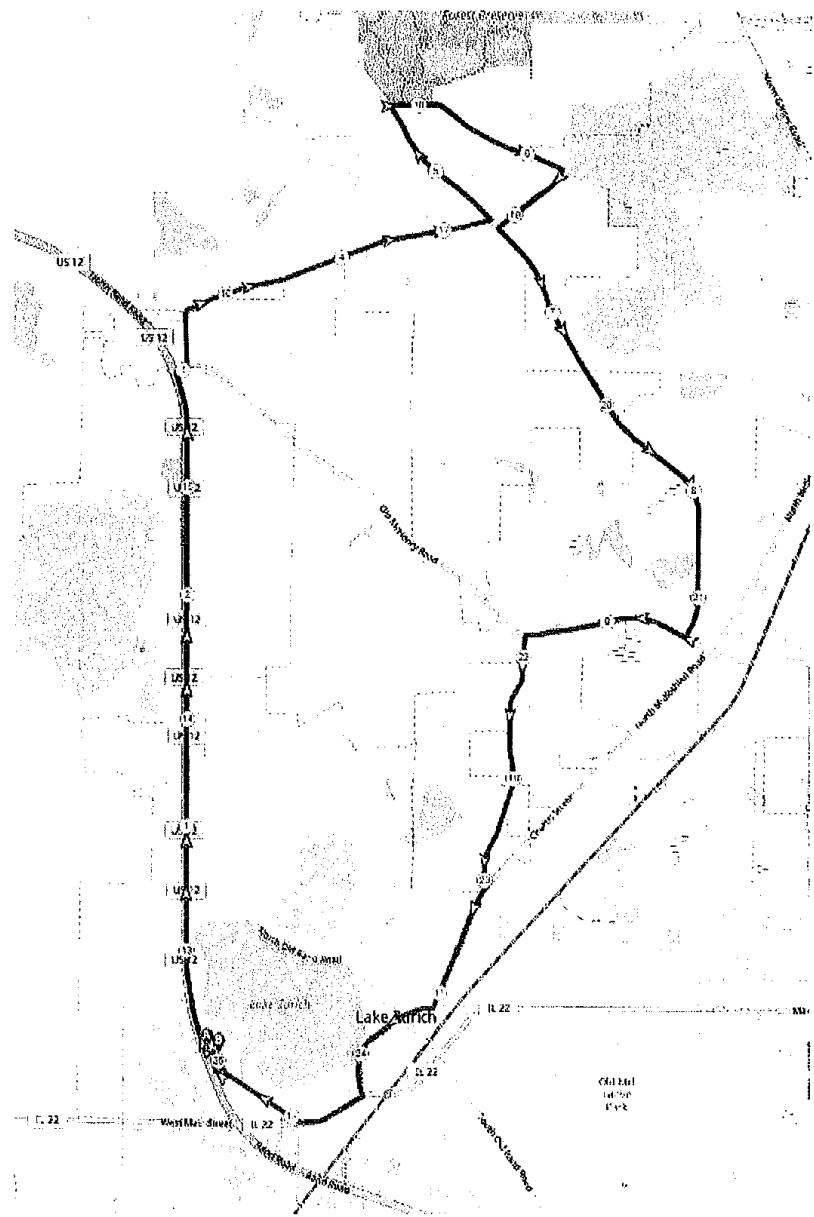
**Naperville Women's Half Marathon**



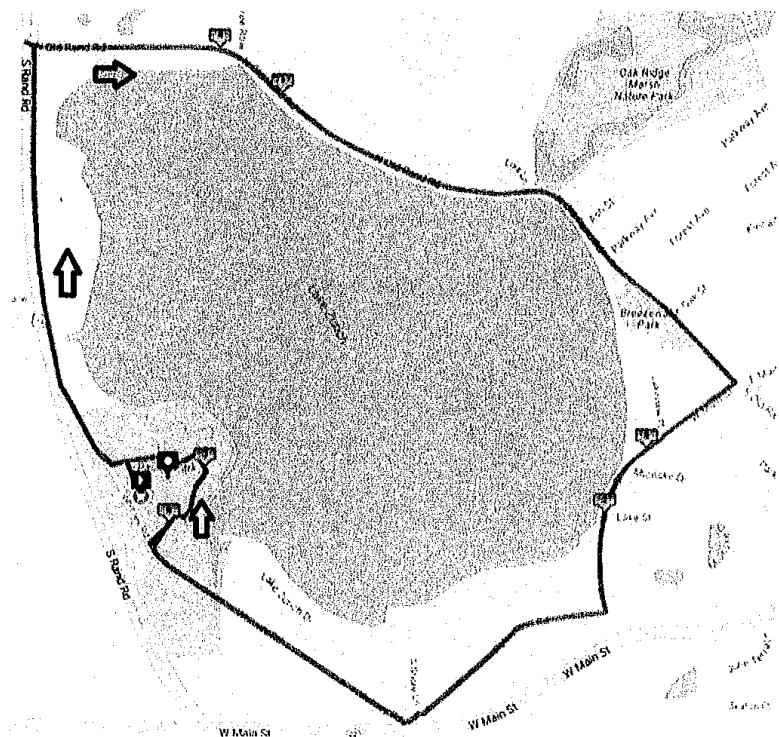
SWIM MAP:



## BIKE MAP:



**RUN MAP:**

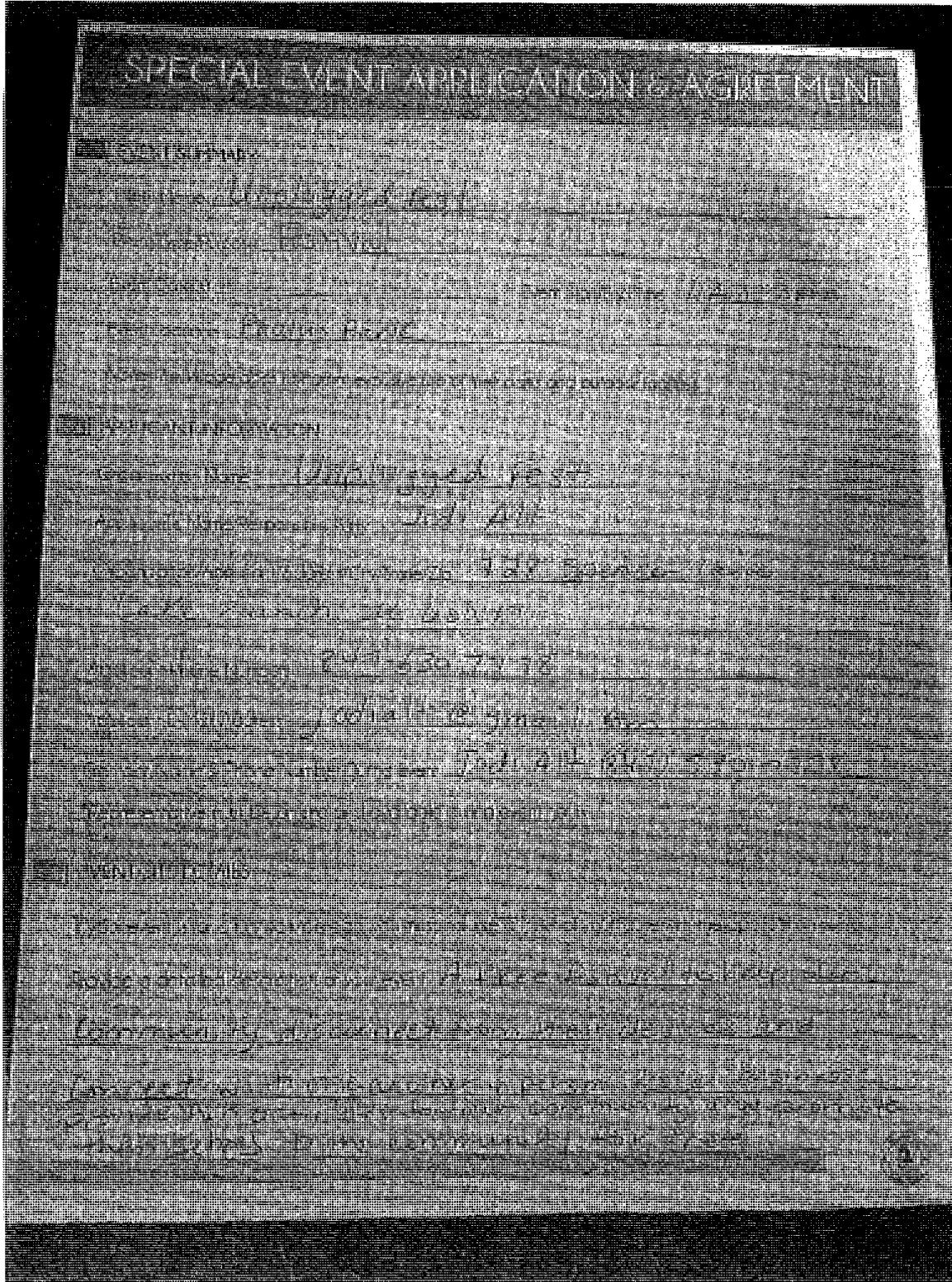


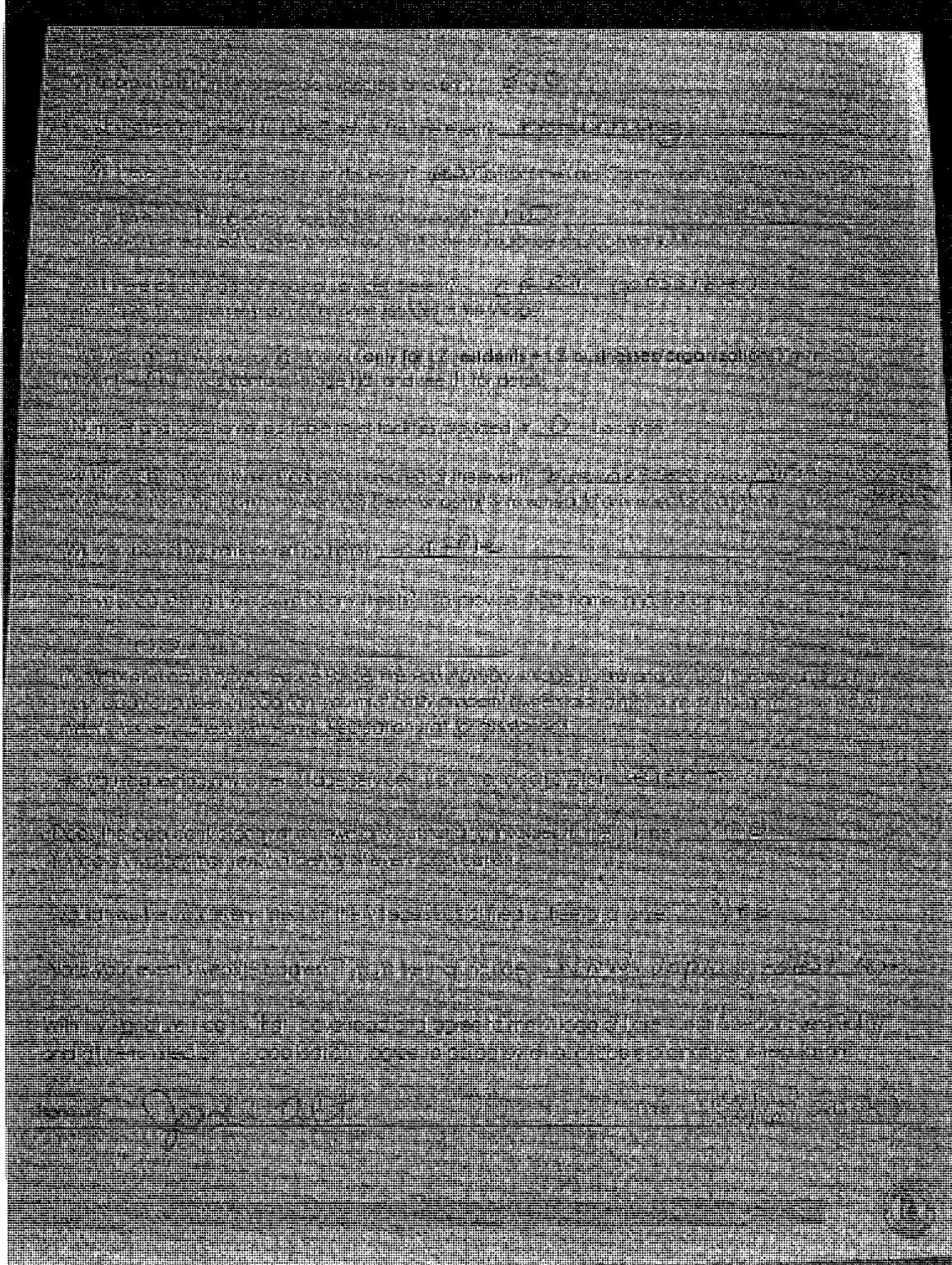


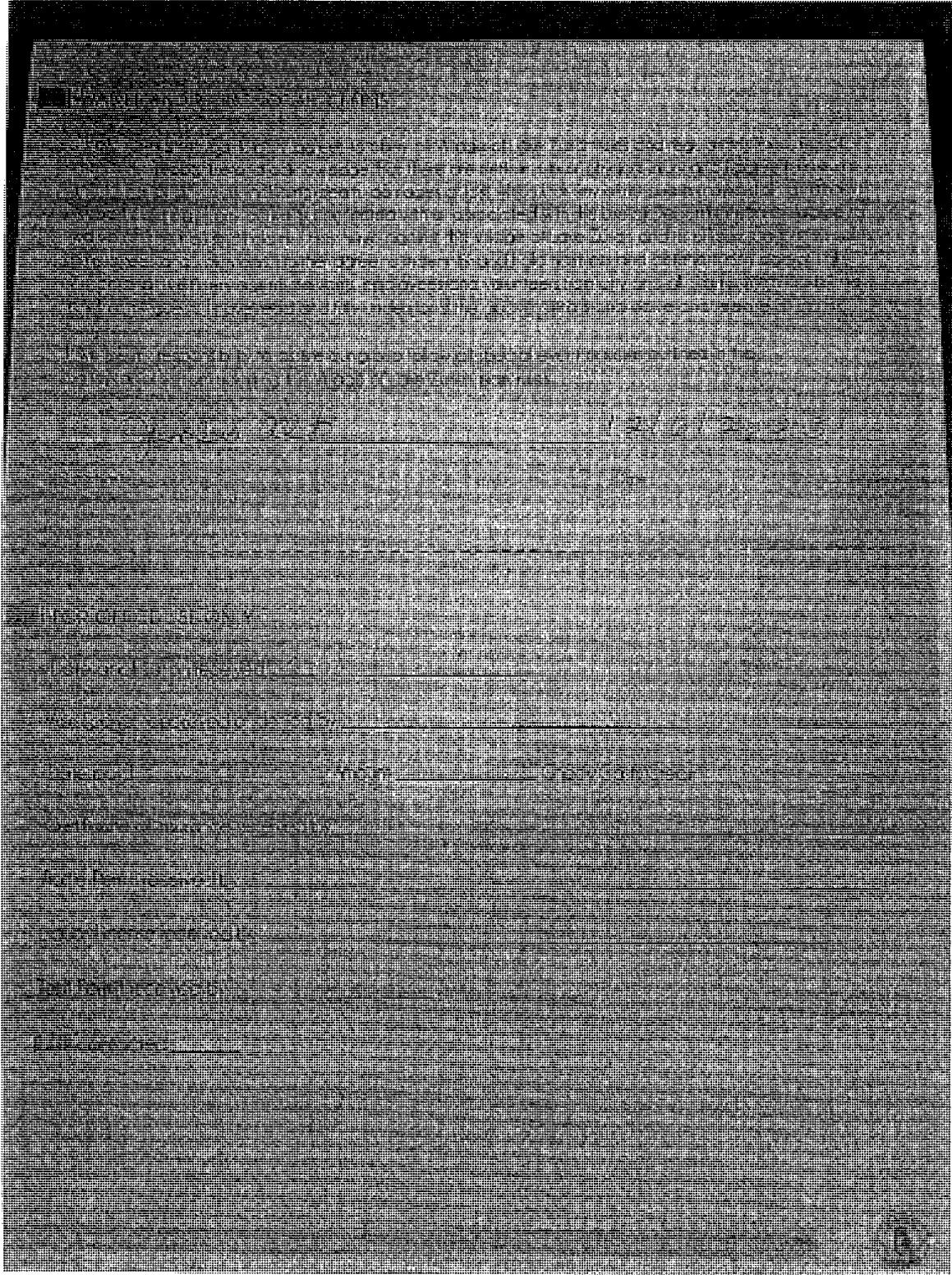
50103	Medical Support			\$ 1,500.00
50103	Blankets/Towels/Mylar			
50103	Bike Rack Labels, Helmet Numbers and Bike Numbers			\$ 1,000.00
50104	Athlete Sticker Sheets			
50104	Body Marking			
50104	Waivers			
50104	Envelopes			\$ 500.00
50104	Bike Checkout Tickets			
50104	Misc Registration Expense			
50104	Swim Course Supplies			
50105	Event Supplies			\$ -
50105	Run Course Food Items / 1/2 Marathon Only			
50105	On Course Music Bands / DJ's			
50105	Aid Station - Supplies			\$ 500.00
50106	Cups			\$ 300.00
50106	Total Site Branding			\$ 4,000.00
50107	Course Signage			\$ 500.00
50107	Impact Notice & Race Day Guides			
50108	Traffic Impact Notice Mailing			\$ 1,000.00
50108	Posters/Programs/Artwork			
50109	Bibs			\$ 400.00
50110	Goodie Bags			\$ 500.00
50110	Wrist Bands			
50110	Swim Caps			\$ 1,000.00
50110	Sling Bags			
50111	VIP Kits			
50112	Finish Line Swag			
50113	Credentials			
50114	Staff/Captain/Other Uniforms			
50114	Volunteer/Finisher Shirts	1,000 x 5.00		\$ 5,000.00
50115	Radio's			\$ 600.00
	Rent - Communications (Radios/Phones)			
50200	Rent - Jumbo Tron / Sound			
50201	Rent - Clocks			
50202	Utilities - Water & Sewer			
50300	Utilities - Trash			\$ 500.00
50300	Utilities - Cable TV			
50301	Utilities - Cable TV			
50302	Utilities - Internet			
50302	Utilities - Phone			
50303	Rent - Box Trucks; Course Vehicles			\$ 1,200.00

50400	Trailer Shipping			
50401	Rent - Bus/Parking			
50402	Fuel		\$ 550.00	
50403	Rent - Barricades		\$ 2,000.00	
50404	Rent - Bike Racks		\$ 1,500.00	
50405	Rent - Cones/Traffic Equipment			
50406	Rent - Porta Johns		\$ 1,500.00	
50407	Rent - Forklifts			
50408	Rent - Generators			
50408	Rental Equipment - All		\$ 1,575.00	
50408	Rent - Fans/Heaters/Propane			
50408	Rent - Tents		\$ 2,000.00	
50409	Rent - Expo Equipment (Excluding Tents)			
50410	Lighting			
50411	Rent- Other			
50412	Entertainment			
50500	Awards Banquet- Food			
50500	VIP Tent Food			
50501	Entertainment			
50501	Guest Hosting			
50501	Volunteer Party/ Gifts			
50502	Volunteer Meetings			
50502	Volunteer Food			
50502	Course Food			
50503	Water		\$ 500.00	
50503	Soda/Juice		\$ 750.00	
50503	Ice		\$ 705.00	
50503	Welcome Banquet- Videos/Production			
50504	Awards Banquet- Videos/Production			
50504	Athlete Post Race Food		\$ 1,000.00	
50505	Elite Athletre Q & A & Expenses			
	Prizes & Awards			
50700	Kids Race Expenses			
50700	Prize Money			
50701	Beer Mugs			
50702	Hats			
50703	Athlete Assistance			
50703	Medals		\$ 3,500.00	
	Travel - Airfare		\$ 1,000.00	
50800	Travel - Lodging		\$ 1,500.00	
50801	Travel - Meals/Per Diem		\$ 500.00	
50802	Business Meals			

<b>50802</b>	<b>Travel - Other</b>			
<b>50803</b>	<b>Travel - Car Rental</b>			\$ 500.00
<b>50804</b>	<b>Travel - Mileage &amp; Tolls</b>			\$ -
<b>50805</b>	<b>Travel - Parking</b>			\$ -
<b>50806</b>				
	<b>Appearance Fees</b>			
<b>50600</b>	<b>City Medical Fees/ EMS</b>			\$ 2,750.00
<b>50602</b>	<b>Licenses &amp; Permits</b>			\$ 350.00
<b>50900</b>	<b>Sanctioning</b>			\$ 325.00
<b>50901</b>	<b>Postage &amp; Shipping</b>			
<b>50902</b>	<b>Timing Services</b>			\$ 4,000.00
<b>50995</b>	<b>Bib Tags</b>			
<b>50999</b>	<b>Advertising</b>			\$ 10,000.00
<b>50999</b>	<b>License Fee</b>			
<b>50999</b>				
	<b>Total Budgeted Expenses</b>			\$ 85,005.00
	<b>Total Budgeted Net Income</b>			\$ (2,005.00)







STATE OF CALIFORNIA SCHOOL SAFETY REPORT APPROVAL FORM ATTACHMENT OVER PAGE			
PLEASE COMPLETE PAGE ONE ON THE ATTACHED.			
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## SPECIAL EVENT APPLICATION & AGREEMENT

## ■ EVENT SUMMARY

Event Name Alpine Races

Event Type/Purpose Running races for adults & kids

Event Date(s) 8/18/24 Event Start/End Time 5 AM, 12 noon

Event Location BreezeWorld Park

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

## ■ APPLICANT INFORMATION

Organization Name Alpine Runners

Applicant's Name/Responsible Party Louis Baigorr, A

Organization/Applicant/Address/City/State/Zip 830 111 RT 22 Po Box 202

Lake Zurich 11-60047

Applicant Phone Numbers (847)848-4827

Applicant E-Mail Address louibaifcdw.com

Contact Name & Phone Number During Event SAME as above

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event IT IS A running event. See attached

## Running Routes



Approximate number of people expected at event 650

Is this a returning event to Lake Zurich or first time event? Returning 47<sup>th</sup> Year

Will there be food concessions at the event? NO Contact the Lake County Health Dept for requirements

Will there be inflatables/bounce houses at the event? NO  
(You will be required to note this on your certificate of insurance and contact JULE)

Will there be emergency medical services present? Yes  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? NO If yes, contact Village Hall and see IH for details

Number and location of portable toilet facilities provided # 10 Location: Breeze Field

Will there be assembly tents/canopies erected at the event? Small vendor tents  
(If yes, contact the Community Services Dept for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? NO

Are you requesting the closure of any streets? If so, provide street names and include a map

NO

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) Just trash cans

Does the applicant/organization owe any outstanding invoices to the Village? NO  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes!

Note your event's website address, if you'd like that included Alpinerunners.com / Alpineraces

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature

Karen A Baymard

Date 12/28/23



**WAIVER AND RELEASE OF ALL CLAIMS**

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

*Les Baugess*

Signature

Date

**FOR OFFICE USE ONLY**

Date application received \_\_\_\_\_

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_





Course Certification  
Measured on 5/15/2022  
by Brad Krugler  
krugler@yahoo.com

Map not to scale

This course was measured using  
the full width of the roads/trails  
and the Shortest Possible Route  
(SPR) except as noted on map  
details

Start: See inset 42.19824, -88.09495  
20' 2" NW edge of curb adjacent from Oak St  
43' 7" NW of hydrant located adjacent to Oak St on Old  
Rand Rd

Mile 1: 36' 2" SE of stop sign on SE corner of Golfview  
and Pinetree Row 42.207081, -88.108533

Mile 2: 29' S of Slow Children sign S of 6 Brierwoods Ln.  
42.21744, -88.10177

Mile 3: 54' 3" NE of mailbox at 9 Acorn Dr  
42.22013, -88.08637

Mile 4: 5' S 23199 W Lochanora Dr mailbox  
42.23086, -88.08537

Mile 5: 17' 8" S of stop sign at the corner of Governors  
Way and Deerpoint Trail  
42.13433, -88.04483

Mile 6: 10' 2" S of mailbox at 12 Mulberry Dr  
42.22416, -88.07677

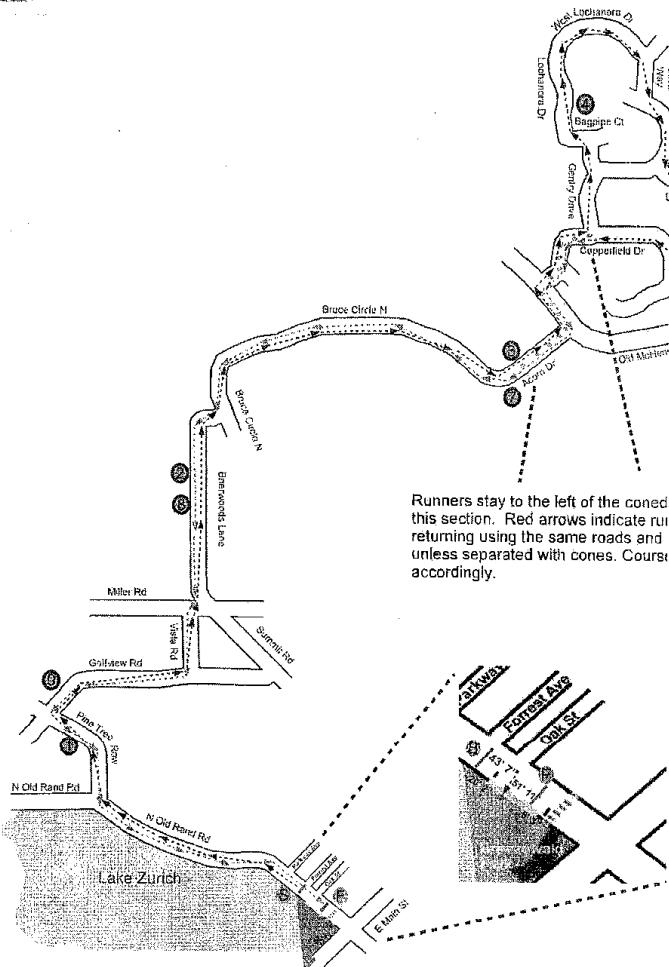
Mile 7: 5' 3" NE of 1<sup>st</sup> stone pillar NE of driveway at  
address 12 on Acorn Dr  
42.21967, -88.08721

Mile 8: 28' 3" N of mailbox at 16 Brierwoods Ln  
42.21690, -88.101771

Mile 9: 19' 3" SE of sewer cover on Pine Tree Row SE of  
Summit Terrace  
42.20664, -88.10768

Finish: See inset 51' 11" SE of fire hydrant located  
adjacent to Oak St an SW side of Old Rand Rd  
8' 3" from NW edge of crosswalk  
42.19808, -88.09469

## Lake Zurich 10 Mile



Course Certification  
Measured on 5/15/2022  
by Brad Krugler  
krugler@yahoo.com

Map not to scale

This course was measured using  
the full width of the roads/trails  
and the Shortest Possible Route  
(SPR)



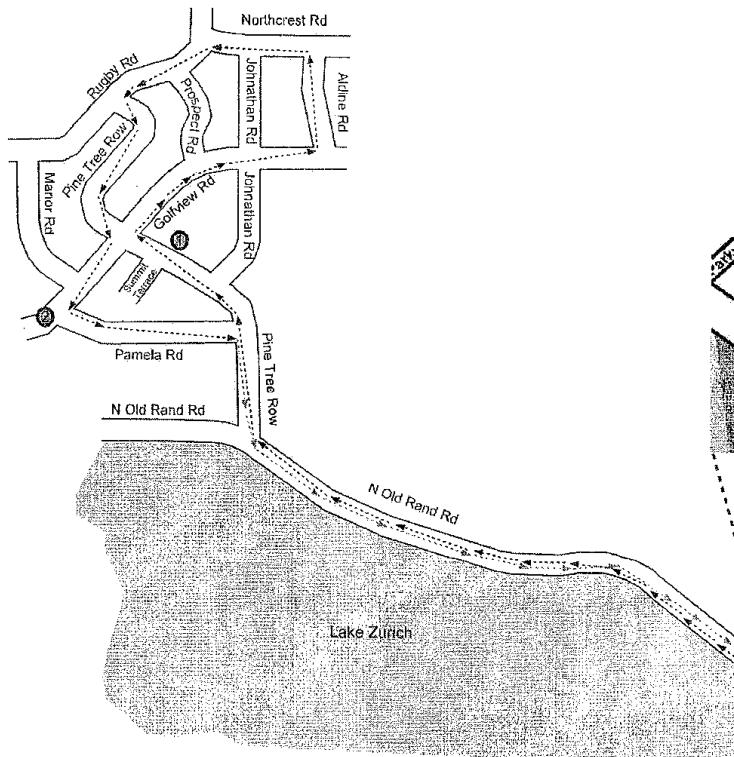
## Lake Zurich 5K Lake Zurich, IL

Start/Finish: See inset 51' 11" SE of fire hydrant located adjacent to Oak St an SW side of Old Rand Rd 8' 3" from NW edge of crosswalk  
42.19808, -88.09459

Mile 1: 44' SE of fire hydrant located on NE corner of Pine Tree Row and Summit Terrace  
42.20679, -88.10796

Mile 2: 9' 9" NE of fire hydrant on SE side of Golfview road SW of intersection of Golfview and Manor Rd  
42.20622, -88.10951

Mile 3: 6' 9" NW of manhole cover on W side of Old Rand Rd SW of Parkway Ave  
42.19919, -88.09641





## VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)

PLEASE COMPLETE PAGE ONE OF THE APPLICATION

<p><b>Organization</b></p> <p>Name of Organization <b>Alpine Runners</b> Type of Organization <b>Running clubs</b> Is this a "Not For Profit Organization" <input type="checkbox"/> <input checked="" type="checkbox"/> Yes</p> <p>Address for Organization <b>630 III 12 Po Box 202, IL 60047</b> Email Address <b>LOUIBAL@CDW.COM</b></p> <p>Contact Person <b>Louis BAGUERIA</b> Home Number <b></b> Business Number <b></b> Cell Phone Number <b>(847)848/4827</b></p> <p>Chairman/Presidents Name (If Different) <b>MARY HUNT</b> Home Number <b></b> Business Number <b></b> Cell Phone Number <b>(847)714 6195</b></p> <p>Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?</p>			
<p><b>Event</b></p> <p>Date(s) of Event <b>8/10/2024</b> Day(s) of the week <b>SUNDAY</b> Time(s) of Event <b>8AM TO 12 noon</b> Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When?</p> <p>Describe the Type of Event you wish to hold <b>10 mile Run 5K Run: Running Race</b> Location(s) of event <b>Breezewald Park</b></p>			
<p><b>Police Department</b></p> <p>Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Name(s) of roads to be closed <b>See attached course maps</b></p> <p>Type of assistance needed from the Police Department (Check all that apply)  <input type="checkbox"/> Road Closure <input checked="" type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other</p> <p>List any other assistance the Police Department would be providing <b></b> Type of Police Department Equipment Needed <b></b></p> <p>Has contact been made with a representative of the Police Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Name of Police Official Contacted <b>Colin Gaffney</b> Rank <b></b> When Contacted: <b>10/10/23</b></p>			
<p>Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Will your event require the use of Fire Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Will any equipment belonging to the Fire Department be used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain</p> <p>Type of Equipment <b>Ambulance</b> <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe) <b>Stand By ambulance</b></p> <p>Describe the type of assistance required from the Fire Department <b>Stand By ambulance</b></p> <p>Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Name of Fire Department Official Contacted <b></b> Rank <b></b> When Contacted: <b></b></p>			
<p><b>Park &amp; Recreation Dept.</b></p> <p>Will your event require assistance of the Park &amp; Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain</p> <p>Name of Park Property to be used (if applicable) <b>Breezewald Park</b> Address of Park Property to be used (if applicable) <b>125 N Old Rand Rd LZ IL 60047</b></p> <p>Will the event require use of Park &amp; Recreation Department Personnel <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain Describe the type of personnel assistance required <b></b></p> <p>Will any Park &amp; Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input type="checkbox"/> Shelters <input type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents</p> <p>Describe any other Park &amp; Recreation Department Equipment Needed <b>no parking signs, trash cans</b></p> <p>Has contact been made with a representative of the Park &amp; Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Name of Park &amp; Recreation Department Official Contacted <b>Bonnie Cyputo</b> Title <b>Director</b> When Contacted: <b>12/12/23</b></p>			
<p><b>Public Works</b></p> <p>Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe the type of assistance required from the Public Works Department <b></b></p> <p>Type of equipment needed  <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:</p> <p>Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain</p> <p>Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Name of Public Works Department Official Contacted <b></b> Title <b></b> When Contacted: <b></b></p>			
<p><b>Building</b></p> <p>Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown Will the event involve the use of electrical equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Will any electrical equipment be used outdoors <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Will the event involve the modification of any structures <input type="checkbox"/> Yes <input type="checkbox"/> No Will the event involve the building of any structures <input type="checkbox"/> Yes <input type="checkbox"/> No Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input type="checkbox"/> No Name of Building Department Official Contacted <b></b> Title <b></b> When Contacted: <b></b></p>			

# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name A Bushel of Apples Fall Fest 2024

Event Type/Purpose Fall Festival

Event Date(s) 9/20/24-9/22/24 Event Start/End Time 11am-9pm

Event Location Paulus Park

*Note: The Village does not grant exclusive use of their parks and outdoor facilities.*

## APPLICANT INFORMATION

Organization Name Phase Three Brewing

Applicant's Name/Responsible Party Mark Mesrobian

Organization/Applicant/Address/City/State/Zip

Phase Three Brewing, Mark Mesrobian, 932 Donata Ct, Lake Zurich, IL 60047

Applicant Phone Numbers 847 809 5989

Applicant E-Mail Address Mark@phasethreebrewing.com

Contact Name & Phone Number During Event Mark Mesrobian, 847 809 5989

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application.

Provide a detailed description of your event

Village of Lake Zurich Special Event Application Form



- **Site Clean Up & Trash Disposal** - The applicant shall be responsible for clean-up of sites after the event. This includes the removal of trash from the site. Applicants shall provide their own Dumpster (if Village dumpster is not on-site or trash exceeds dumpster capacity). The Village shall have the right to enforce cleanup measures, including but not limited to entry and cleaning of property by Village personnel with costs charged to the applicant. Village staff may require a walk-through after the event to ensure proper clean-up. In the case of recurring problems with clean-up of an event, the Village may require a cash deposit prior to event approval or deny the issuance of an event permit.
- **Merchandise Sales** - Sales of all merchandise for Special Events must have prior approval (permit may be required) and be out of the public right-of-way, unless prior authorization is received.
- **Compliance with all Regulations** - Special Event applicants/organizations are responsible to ensure that all applicable laws and ordinances are followed. Failure to comply with all Village ordinances, rules and regulations may result in the denial of future Special Event requests.

### III. LIABILITY INSURANCE REQUIREMENTS

You may contact an insurance agent of your choice to obtain liability insurance coverage. (Check out [imarisk.org](http://imarisk.org), click on TULIP for coverage limits.) Please inform your insurance agent that the wording on the certificate must read:

*"The Village of Lake Zurich, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof, it is understood and agreed that by naming the Village of Lake Zurich as additional insured, coverage afforded is considered to be primary and any other insurance the Village of Lake Zurich may have in effect shall be considered secondary and/or excess."*

If you would like to take out proper insurance policy from the Village of Lake Zurich's Risk Management Agency, IRMA, please follow these instructions:

1. Go to [imarisk.org](http://imarisk.org) (Intergovernmental Risk Management Agency)
2. Click on TULIP on the left hand side of the screen (Tenant User Liability Insurance Program)
3. Click on 'Click here To Obtain a Quote for a Non-Sports Event'
4. Fill out quote application
5. An automated quote will generate.
6. Continue to fill out information for the application
7. Address information of the Village venue needs to be provided.
8. Application will be e-mailed to you - a copy must accompany your application one week prior to the event. (Deliver to The Paulus Park Barn, Attn: Recreation Manager, 200 S. Rand Road, Lake Zurich, IL 60047).



Approximate number of people expected at event 1500

Is this a returning event to Lake Zurich or first time event? Returning

Will there be food concessions at the event? Yes Contact the Lake County Health Dept for requirements

Will there be inflatables/bounce houses at the event? \_\_\_\_\_

(You will be required to note this on your certificate of insurance and contact JULE)

Will there be emergency medical services present? \_\_\_\_\_

(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (**only for LZ residents + LZ businesses/organizations**) at the event? Yes If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided. # 6 Location: Paulus Park

Will there be assembly tents/canopies erected at the event? Yes

(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? Yes

Are you requesting the closure of any streets? If so, provide street names and include a map

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) Electric

Does the applicant/organization owe any outstanding invoices to the Village? No  
(Unpaid invoices may result in denial of event application)

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature: Mark Dunleavy Mesrobian

Date 11/10/23



**WAIVER AND RELEASE OF ALL CLAIMS**

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Signature *Mark Drivileary Mesrobian*

Date *11/10/23*

**FOR OFFICE USE ONLY**

Date application received \_\_\_\_\_

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_





**VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)**  
**PLEASE COMPLETE PAGE ONE OF THE APPLICATION**

<b>Organization</b>	Name of Organization Phase Three Brewing		Type of Organization Brewery	Is this a "Not For Profit Organization" <input type="checkbox"/> <input checked="" type="checkbox"/>		
	Address for Organization 932 Donata Ct. Lake Zurich, 60047		Email Address Mark@phasethreebrewing.com			
	Contact Person Mark Mesrobian		Home Number	Business Number	Cell Phone Number 8478095989	
	Chairman/President's Name (If Different) Evan Morris		Home Number	Business Number	Cell Phone Number 8473380071	
	Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?					
<b>Event</b>	Date(s) of Event 9/20-9/22	Day(s) of the week Friday-Sunday	Time(s) of Event 3pm-9pm, 11am-9pm, 11am-4pm	Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When?		
	Describe the Type of Event you wish to hold Fall Festival		Location(s) of event Paulus Park			
	Will your event require the assistance of the Police Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name(s) of roads to be closed		
<b>Police Department</b>	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:			
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Police Official Contacted		Rank	When Contacted:
	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input type="checkbox"/> No	Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		
<b>Fire Department</b>	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)					
	Describe the type of assistance required from the Fire Department					
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	When Contacted:
	Will your event require assistance of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
<b>Park &amp; Recreation Dept.</b>	Name of Park Property to be used (if applicable) Paulus Park		Address of Park Property to be used (if applicable) 200 S Rand Rd, Lake Zurich, IL 60047			
	Will the event require use of Park & Recreation Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required			
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input checked="" type="checkbox"/> Picnic Tables <input checked="" type="checkbox"/> Tents			
	Describe any other Park & Recreation Department Equipment Needed Light Towers					
<b>Public Works</b>	Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted Bonnie Caputo		Title The Best!	When Contacted: 9/22/23
	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department					
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
<b>Building</b>	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain					
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Public Works Department Official Contacted		Title	When Contacted:
	Will the event require the assistance of the Building Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any electrical equipment be used outdoors <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has contact been made with a representative of the Building Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Building Department Official Contacted		Title	When Contacted:	

# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name Jack O'lantern World

Event Type/Purpose Halloween Walk

Event Date(s) 9/27-10/27 Event Start/End Time 6:30pm-10:30pm

Event Location Paulus Park

*Note: The Village does not grant exclusive use of their parks and outdoor facilities.*

## APPLICANT INFORMATION

Organization Name All Community Events

Applicant's Name/Responsible Party All Community Events

Organization/Applicant/Address/City/State/Zip 1152 Ensell Road

Applicant Phone Numbers 224-757-5425

Applicant E-Mail Address bobby@allcommunityevents.com

Contact Name & Phone Number During Event 630-656-0804

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Event will use same route as previous years however entrance will be moved to the gate rather than entering by barn

Village of Lake Zurich Parks & Recreation Dept | 200 S. Pine Road, Lake Zurich, IL 60047 | 847/438-5176 | [lakenz.org](http://lakenz.org)



Approximate number of people expected at event 30,000-50,000

Is this a returning event to Lake Zurich or first time event? Returning

Will there be food concessions at the event? Yes Contact the Lake County Health Dept. for requirements

Will there be inflatables/bounce houses at the event? No  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? No  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? Yes yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # 10 Location: By Shelter same  
No as previous year

Will there be assembly tents/canopies erected at the event? No  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10)

Will you be selling items or raffling items? Yes

Are you requesting the closure of any streets? If so, provide street names and include a map

No

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) No

Does the applicant/organization owe any outstanding invoices to the Village? No  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included jackolanternworld.com

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature

Date 1/12/24



**WAIVER AND RELEASE OF ALL CLAIMS**

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy application including the Village of Lake Zurich park rules.



Signature

1/12/24

Date

**FOR OFFICE USE ONLY**

Date application received \_\_\_\_\_

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_





**VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)**  
**PLEASE COMPLETE PAGE ONE OF THE APPLICATION**

<b>Organization</b>	Name of Organization All Community Events		Type of Organization Event Management	Is this a "Not For Profit Organization" <input type="checkbox"/> <input checked="" type="checkbox"/>	
	Address for Organization 1152 Ensell Road, Lake Zurich IL, 60047		Email Address bobby@allcommunityevents.com		
	Contact Person Robert Jaenicke		Home Number	Business Number 224-757-5425	Cell Phone Number 630-656-0804
	Chairman/President's Name (if Different) Peter Starykowicz		Home Number	Business Number	Cell Phone Number 847-344-0861
	Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?				
<b>Event</b>	Date(s) of Event 9/28/24-10/29/24	Day(s) of the week Thursday-Sunday	Time(s) of Event 6:00pm -10:30pm	Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When?	
	Describe the Type of Event you wish to hold Jack O'lantern World		Location(s) of event Paulus Park		
	Will your event require the assistance of the Police Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name(s) of roads to be closed
<b>Police Department</b>	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other				
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:		
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Police Official Contacted		Rank
	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain	
<b>Fire Department</b>	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)				
	Describe the type of assistance required from the Fire Department				
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted		Rank
	Will your event require assistance of the Park & Recreation Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		
<b>Park &amp; Recreation Dept.</b>	Name of Park Property to be used (if applicable) Paulus Park		Address of Park Property to be used (if applicable) 200 S Rand Road, Lake Zurich IL, 60047		
	Will the event require use of Park & Recreation Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required		
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input type="checkbox"/> Shelters <input type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents		
	Describe any other Park & Recreation Department Equipment Needed Garbage Cans				
	Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted		Title
<b>Public Works</b>	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department				
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:				
	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain				
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Public Works Department Official Contacted		Title
<b>Building</b>	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input type="checkbox"/> Yes <input type="checkbox"/> No	Will any electrical equipment be used outdoors <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title
					When Contacted:

# SPECIAL EVENT APPLICATION & AGREEMENT

## ■ EVENT SUMMARY

Event Name Paint The Lake Park Walk

Event Type/Purpose Non-profit fundraiser

Event Date(s) Sun. Oct. 13, 2024 Event Start/End Time 10:00 am - Noon

Event Location Paulus Park

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

## ■ APPLICANT INFORMATION

Organization Name My Density Matters

Applicant's Name/Responsible Party Laura Matuszewski

Organization/Applicant/Address/City/State/Zip 505 Rand Rd

Okemos, Zurich, IL 60047

Applicant Phone Numbers (847) 312-0884

Applicant E-Mail Address laura.matuszewski@mydensitymatters.org

Contact Name & Phone Number During Event (847) 312-0884 Laura Matuszewski

\*Representative must be on site and available during event hours

## ■ EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Participants will gather

at 10:00 a.m. for announcements/speeches

and begin the walk at 10:30 a.m. Upon returning

raffle tickets will be pulled & winners announced.

City of Okemos Park & Recreation Department 2005 Rand Road, Okemos, MI 46007 (517) 355-1610 | Okemos.org



of people expected at event 200

Event to Lake Zurich or first time event? Returning

Food concessions at the event? ND Contact the Lake County Health Dept. for requirements

Will there be inflatables/bounce houses at the event? ND  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? ND  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? ND If yes, contact Village Hall and see IH for details

Number and location of portable toilet facilities provided # N/A Location: N/A

Will there be assembly tents/canopies erected at the event? ND  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10)

Will you be selling items or raffling items? Yes

Are you requesting the closure of any streets? If so, provide street names and include a map

No

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) ND

Does the applicant/organization owe any outstanding invoices to the Village? ND  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included www.mydensitymatters.org

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature Shana Matuszewska Date 11-15-23



- **Site Clean Up & Trash Disposal** - The applicant shall be responsible for clean-up of sites after the event. This includes the removal of trash from the site. Applicants shall provide their own Dumpster (if Village dumpster is not on-site or trash exceeds dumpster capacity). The Village shall have the right to enforce cleanup measures, including but not limited to entry and cleaning of property by Village personnel with costs charged to the applicant. Village staff may require a walk-through after the event to ensure proper clean-up. In the case of recurring problems with clean-up of an event, the Village may require a cash deposit prior to event approval or deny the issuance of an event permit.
- **Merchandise Sales** - Sales of all merchandise for Special Events must have prior approval (permit may be required) and be out of the public right-of-way, unless prior authorization is received.
- **Compliance with all Regulations** - Special Event applicants/organizations are responsible to ensure that all applicable laws and ordinances are followed. Failure to comply with all Village ordinances, rules and regulations may result in the denial of future Special Event requests.

### III. LIABILITY INSURANCE REQUIREMENTS

*You may contact an insurance agent of your choice to obtain liability insurance coverage. (Check out [irmarisk.org](http://irmarisk.org), click on TULIP for coverage limits.) Please inform your insurance agent that the wording on the certificate must read:*

*"The Village of Lake Zurich, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof; it is understood and agreed that by naming the Village of Lake Zurich as additional insured, coverage afforded is considered to be primary and any other insurance the Village of Lake Zurich may have in effect shall be considered secondary and/or excess."*

If you would like to take out proper insurance policy from the Village of Lake Zurich's Risk Management Agency, IRMA, please follow these instructions:

1. Go to [irmarisk.org](http://irmarisk.org) (Intergovernmental Risk Management Agency)
2. Click on TULIP on the left hand side of the screen (Tenant User Liability Insurance Program)
3. Click on 'Click here To Obtain a Quote for a Non-Sports Event'
4. Fill out quote application
5. An automated quote will generate.
6. Continue to fill out information for the application
7. Address information of the Village venue needs to be provided.
8. Application will be e-mailed to you - a copy must accompany your application one week prior to the event. (Deliver to The Paulus Park Barn, Attn. Recreation Manager, 200 S. Rand Road, Lake Zurich, IL 60047, 847/438-5148, [lakezurich@il.rr.com](mailto:lakezurich@il.rr.com))



**WAIVER AND RELEASE OF ALL CLAIMS**

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulation. I, the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain, of participating in any activities connected with or associated with the use of Department parks. I do waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

*Chitra Matusngarai*

Signature

*11-15-23*

Date

**FOR OFFICE USE ONLY**

Date application received \_\_\_\_\_

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_





## VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)

PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Woodland Parkers

Organization	Name of Organization <b>My Density Matters</b>	Type of Organization <b>Non-profit Breast Cancer</b>	Is this a "Not For Profit Organization" <input type="checkbox"/> <input checked="" type="checkbox"/> Yes
	Address for Organization <b>23450 New Haven Dr. H. Woods</b>		Email Address <b>laura.matuszewski@mydensitymatters.org</b>
	Contact Person <b>Laura Matuszewski</b>	Home Number <b>(847) 312-0884</b>	Business Number <b>Same</b>
	Chairman/President's Name (if different) <b>Leslie Ferris Yerger</b>	Home Number <b>(847) 602-5182</b>	Business Number <b>Same</b>
Cell Phone Number <b>Same</b>			
Is your Organization willing to reimburse the Village for costs of services rendered? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?			
Event	Date(s) of Event <b>Oct. 13 24</b>	Day(s) of the week <b>Sunday</b>	Time(s) of Event <b>10:00 a.m.</b>
	Has this event been held in the past? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No When? <b>10-15-23</b>		
	Describe the Type of Event you wish to hold <b>Breast Cancer Walk</b>		
Police Department	Will your event require the assistance of the Police Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name(s) of roads to be closed
	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other		
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Police Official Contacted
	Rank		When Contacted:
Fire Department	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain
	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)		
	Describe the type of assistance required from the Fire Department		
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Fire Department Official Contacted
Park & Recreation Dept.	Will your event require assistance of the Park & Recreation Department <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain
	Name of Park Property to be used (if applicable)		Address of Park Property to be used (if applicable)
	Will the event require use of Park & Recreation Department Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input checked="" type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents
	Describe any other Park & Recreation Department Equipment Needed		
Public Works	Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted <b>Donnie Caputo</b>
	Will the event require the assistance of the Public Works Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No
	Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Describe the type of assistance required from the Public Works Department <b>Moving picnic tables, call (847) 312-0884 for details</b>		
Building	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:		
	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Public Works Department Official Contacted
	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input type="checkbox"/> Yes <input type="checkbox"/> No
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Building Department Official Contacted	
		Title	
		When Contacted:	



*At the Heart of Community*

PARK AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047

(847) 438-5146  
LakeZurich.org

RECEIVED  
2/6/2024

ZG

**MEMORANDUM**

Date: February 5, 2024  
To: Ray Keller, Village Manager *PK*  
From: Bonnie Caputo, Recreation Director  
Subject: Park and Recreation Pavilion Reservation Request FY24

**Issue:** According to Special Events guidelines, private events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Park and Recreation Advisory Board and then the Village Board of Trustees.

**Analysis:** Below is a summary of the pavilion reservation requests received by the Park and Recreation Department thru January that are requesting approval for FY24:

Event	Date(s) and Time(s)	Location	Estimated Attendance
Kujawa Family Reunion Reservation	7/14/24 9am-6pm	Paulus Park Playground Pavilion	140

**Recommendation:** Staff recommends accepting the above applicant request to utilize Paulus Park property.



*At the Heart of Community*

COMMUNITY SERVICES DEPARTMENT  
Public Works Division

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org



HZ

**MEMORANDUM**

**Date:** January 18, 2024

**To:** Ray Keller, Village Manager *PK*

**From:** Michael J. Brown, Director of Public Works

**Subject:** **Approval of Customer Work Agreement with Commonwealth Edison - Design Engineering Services for Underground Burial of Electric Utilities South Old Rand Road**

**Issue:** In anticipation of the infrastructure and streetscape improvements of the South Old Rand corridor of the Main Street District (MSD), staff has discussed with Commonwealth Edison the process for burial of the electric utility lines within the ROW of South Old Rand Road.

**Strategic Plan:** This agenda item is consistent with this objective in the Village Strategic Plan:

- Development: Revitalization of Downtown.

**Analysis:** Burying electric lines in the MSD is recommended. It will enhance the overall appearance and make it more attractive for potential redevelopment opportunities within the MSD.

The anticipated time frame for design would be through the spring of 2024 with construction to follow later this summer.

To initiate the design engineering process, Com-Ed requires the Village enter into a customer work agreement and submit a \$39,581.50 deposit. The final cost of design engineering and installation will be determined at a later date once the design has been completed.

**Recommendation:** Approval of Customer Work Agreement with Commonwealth Edison for design engineering services for underground burial of electric utilities in the downtown

**W/Attachments:**

- 1) Commonwealth Edison Customer Work Agreement

LP CENTRAL OFFICE  
1N423 SWIFT ROAD  
LOMBARD, IL 60148  
281-650-3377



VILLAGE OF LAKE ZURICH  
70 E MAIN ST  
LAKE ZURICH, IL 60047

Date: 12/12/2023

For Electrical Service To:  
**7 E MAIN ST**  
**LAKE ZURICH, IL**

Enclosed please find a copy of your Customer Work Agreement.  
To ensure prompt processing of your agreement please do the following:

Review, sign and date the Customer Work Agreement.  
Return the signed copy of the agreement and payment of **\$39,581.50** in the enclosed envelope, to my attention.

Work cannot proceed until we have received the signed document with your remittance and a call to 1-866-NEW-ELEC (1-866-639-3532) letting us know your electrician has completed work and passed required municipal government inspections. Upon approval by our Company, one copy of the document will be returned to you for your records.

If this contract is not returned within 30 days, it will be cancelled.

You may make payments on the ComEd website or by phone.

By Internet go to: <https://www.comed.com/MyAccount/MyBillUsage/Pages/PayMyBill.aspx>  
(for payments of \$5,000 or less for Credit/Debit)  
(for non-business payments of \$100,000 or less for eCheck)  
(for business payments of \$500,000 or less for eCheck)

Or

By Customer Service Representatives (English & Spanish)  
1-800-334-7661 (for payments of \$5,000 or less for Credit/Debit)  
1-800-588-9477 (for non-business payments of \$100,000 or less for eCheck)  
1-877-426-6331 (for business payments of \$500,000 or less for eCheck)

If you have any questions concerning this contract please contact your Field Representative.

Sincerely,

Enclosures

SAILENDRA PAUDEL  
CPE  
281-650-3377

## CUSTOMER WORK AGREEMENT

PL#: 414201

CWA#: LC230041 R:0000

Date: 12/12/2023

VILLAGE OF LAKE ZURICH ("Customer") and ComEd ("Company") agree that the Company will furnish at the Customer's expense the labor and materials necessary to do the work for the Customer on or adjacent to the Customer's premises at 7 E MAIN ST, LAKE ZURICH, IL 60047, described below.

### CUSTOMER WORK AGREEMENT - ADVANCED ENGINEERING DEPOSIT

ADVANCED DEPOSIT	\$39,581.50
<b>TOTAL CUSTOMER CHARGE</b>	<b>\$39,581.50</b>

The Customer agrees to pay to the Company the sum of **\$39,581.50**, payment in full due prior to beginning of Company work.

The charges listed in this contract are for performing the work identified herein under normal field conditions. If abnormal field conditions are encountered and additional labor and materials are required to complete the work, or if the scope of work is altered, ComEd reserves the right to collect, and the owner agrees to pay, additional money to cover the increased costs.

The sketch, if any, attached hereto is hereby made a part of this Agreement and expressly designates ownership of the facilities referred to.

The Total Customer Charge reflects the scope of work described in this Customer Work Agreement that will be performed by the Company. This does not include charges for the relocation or removal of equipment owned by others, such as cable television or communication companies, that are attached to the Company's poles. If it is the Customer's responsibility to contact these other companies to schedule the relocation or removal of their equipment from the poles. These companies will bill the Customer separately for the work they must perform.

Work will be done during the Company's regular working hours, unless otherwise specified.

This Agreement shall be void if not accepted by the Customer within thirty days from date submitted.

Transformers and metering equipment installed in conjunction with this work, shall in all cases, remain the property of the Company.

In the event the work covered by this Agreement cannot be completed within one year from the above date as a result of delays on the part of the Customer or because the Company has been denied access to the premises, the charge to the Customer shall be recomputed based on the level of costs prevailing at the time of completion of the work as stipulated in the Company's General Company Order No. 25.

This agreement is subject to the provisions of the Company's Schedule of Rates and Information and Requirements for Electric Services as on file with the Illinois Commerce Commission.

FOR THE COMPANY:

FOR APPLICANT:

SAILENDRA PAUDEL

Submitted By

Accepted By

Signature

Accepted By

Signature

Print Name

Print Name

Official Capacity

Account Number: 2127666015

Work Task Number: 1894582901

Mail Bills To: VILLAGE OF LAKE ZURICH  
70 E MAIN ST  
LAKE ZURICH, IL 60047

Payment Stamp



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

RECEIVED  
2/5/2024

V  
H

MEMORANDUM

Date: February 5, 2024  
To: Ray Keller, Village Manager *PK*  
From: Sarosh Saher, Community Development Director  
CC: Mary Meyer, Building Services Supervisor  
Re: Zoning Application for a Planned Unit Development  
Atelier De Beauté at 900 Winnetka Terrace

**Issue:** Atelier De Beauté, Inc, (the “Applicant” and “Owner”) requests approval of a Planned Unit Development (PUD), Site Plan Approval and Exterior Appearance Review to construct a new building containing a beauty spa located at 900 Winnetka Terrace and legally described in Exhibit A attached hereto (the “Subject Property”). The Subject Property is currently located within the Village’s B-1 Local and Community Business District.

**Village Strategic Plan:** This agenda item is consistent with the following objectives under Goal #2 – Development:

- Expand the Village’s role as a major regional economic hub in Lake County
- Continue Route 12 Corridor Development
- Become more business friendly and customer oriented

**Background:** The subject property is located along the Rand Road corridor at its intersection with Winnetka Terrace, and is legally described in Exhibit A attached hereto (the “Subject Property”). It comprises approximately 17,132 square feet (0.4 acres), and currently contains the vacant building formerly used by Lake Zurich Animal Hospital.

The salon has been operating out of an office suite at 290 North Rand Road, Suite C within the Sandy Point Office development for the past nine years, but has outgrown that space. The Applicant is proposing a new 2,340 square-foot building to house all its services. Services offered will include hair styling, skin care treatments and body treatments including massage therapy. The interior will be configured to include a salon space containing 4 chairs, hair treatment space containing 3 chairs, and 4 rooms containing spa beds for body treatments including massage therapy. The establishment will also be provided with a reception and waiting area, 2 restrooms and a small kitchen and laundry for the employees.

900 Winnetka Terrace – Atelier de Beauté Salon and Spa  
February 5, 2024

The exterior of the building will be constructed with a stucco finish (EIFS) and will be oriented in a north-south direction with its main entrance facing Rand Road (east). While the exterior materials proposed are not natural masonry such as brick or stone, EIFS (stucco finish) is an acceptable material per the building codes. The attached renderings depict the finish and colors of the proposed building.

Specifically, the Applicant is seeking:

- Special Use Permit for a Planned Unit Development (PUD) to allow for the construction of a single tenant commercial building and parking area on the Subject Property.
- The grant of modifications to the Zoning Code under the PUD as follows:
  - Development proposed on a non-conforming lot, comprising land area that is less than the minimum required area for a lot in the B-1 Local and Community Business district.
  - Reduction in rear yard setback from 25 feet to 12 feet
  - Reduction in the special yard abutting Rt 12 (Rand Road) from 50 feet to 25 feet.
  - Reduction in the calculation of requirements for plant units from 7 to 6 units.
- Exterior Appearance Review to approve the proposed building and related site features on the Subject Property.
- Site Plan Review and approval of the Redevelopment

**Analysis:** The Planning and Zoning Commission (PZC) considered the application at a public hearing on January 17, 2024. There were no objectors to the proposal. The Applicant agreed to all the conditions recommended by staff in its report. At the close of the hearing, the PZC adopted the recommendations and conditions of staff as its own and voted 5-0 to recommend approval of the project with an additional recommendation that the Applicant provide renderings of the proposed building and site for the consideration of the Village Board. Such renderings have been added to the packet.

The video from the PZC meeting can be accessed via the following link:  
<https://play.champds.com/lakezurichil/event/108>

A detailed evaluation and summary of the project can be found in the Staff Report that was provided to the Planning and Zoning Commission, which is a part of the attached Ordinance.

#### **Recommendation**

At their meeting on January 17, 2024, the PZC recommended approval of the Planned Unit Development (PUD) incorporating the conditions for approval provided by staff in its report.

• Page 2

900 Winnetka Terrace – Atelier de Beauté Salon and Spa  
February 5, 2024

Staff therefore recommends approval of the attached ordinance, with its specific attachments based on the following conditions for approval that are contained within the accompanying approval ordinance:

1. Substantial conformance with the following documentation submitted as part of the Application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:
  - a. Zoning Application dated December 15, 2023, Cover Letter and attachments dated January 4, 2024, prepared by Ms. Egle Jocubaitiene of Atelier De Beaute, Inc.
  - b. Legal Description of the Subject Property
  - c. Plat of Survey prepared by Spiewak Consulting, dated May 12, 2022
  - d. Revised Floor Plans and Elevations, Sheets A3 and A5, prepared by E. Miniscalco, Architect, dated August 26, 2023 and last revised on January 3, 2024.
  - e. Preliminary Plans, prepared by Bono Consulting, Civil Engineers, dated January 2, 2024 and including the following sheets:
    - i. Existing Conditions and Demolition Plan, Sheet C-0
    - ii. Site Plan, Sheet C-1
    - iii. Utility Plan, Sheet C-2
    - iv. Grading Plan, Sheet C-3
  - f. Landscape Plans, Sheets L-1.0 and L-2.0, prepared by Pamela Self Landscape Architecture, dated January 4, 2024.
  - g. Architectural Renderings prepared by Pamela Self Landscape Architecture, dated January 29, 2024.
2. Compliance with Title 10, the Land Development Code of the Village of Lake Zurich, requiring the Applicant to install all required public utilities and to provide surety to guarantee the proper installation of these improvements and to ensure that water and sanitary sewer service is delivered to the lot per the current codes and requirements.
3. A sidewalk shall be installed along the street frontages of the Subject Property in accordance with the Village's sidewalk requirements. In the event that the construction of a sidewalk is not possible, the Applicant shall pay a fee in lieu of installing a sidewalk along both street frontages of the Subject Property to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village. Such fee shall be based upon the per square-foot cost of a 5-foot wide sidewalk as determined by the Village at the time of issuance of the building permit, and collected at such time.
4. Removal of the existing structures on the Subject Property shall occur upon the issuance of a demolition permit and prior to issuance of any building permit.
5. The access curb cut onto Winnetka Terrace shall be subject to the Village Engineer's review for alignment with the redesigned parking lot. All improvements shall be in

900 Winnetka Terrace – Atelier de Beauté Salon and Spa  
February 5, 2024

accordance with 2010 ADA Standards for Accessible Design and 2018 Illinois Accessibility Parking requirements.

6. A complete sign package including signs for walls, awnings (if proposed) and ground mounted signs shall be submitted prior to transmittal of the project to the Village Board.
7. An exterior site lighting (illumination) plan shall be submitted prior to Final approval including a photometric plan (using a light-loss factor of 1.0) indicating fixture foot-candle levels, locations, and mounting heights along with lighting and pole fixture specification sheets. Lighting fixture specifications should indicate full opaque housing, flat lenses in lieu of drop lenses, cut-off angles, and the ability of fixtures to add shielding and/or dampers to address hotspots/glare after installation.
8. The site landscape plan shall indicate and implement the following:
  - a. The shrubs shall be increased in size to be planted at 36 inches in height per code requirements
  - b. The parking lot landscaping shall conform to the requirements of Section 10-6-18.F. "Parking Lot Landscaping," requiring the use of landscaped areas (islands) within certain areas of the parking lot to mitigate the overall paved area.
  - c. The two (2) of the proposed 3" caliper shade trees are proposed in the Winnetka Terrace right-of-way along the south lot line landscaping area. These two (2) trees shall be relocated within the property lines of the Subject Property.
  - d. It is recommended that the trees along the Subject Property's frontage with Rand Road be clustered instead of proposing them in a straight line for the purpose of creating visual interest on the site.
9. The Redevelopment shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land improvement requirements, standards and specifications set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans or development agreement for the Subject Property.
  - Approval Ordinance including the following exhibits:
    - Legal description of the Subject Property
    - Architectural Renderings, Site Plan, Building Elevations, Preliminary Engineering and other exhibits submitted by Applicant
    - January 17, 2024 staff report and PZC final recommendation/conditions

**VILLAGE OF LAKE ZURICH**  
**ORDINANCE NO. 2024-02-545**



**AN ORDINANCE GRANTING A SPECIAL USE FOR A  
 PLANNED UNIT DEVELOPMENT AND RELATED ZONING APPROVALS**  
***Atelier de Beauté – 900 Winnetka Terrace***

WHEREAS, Ms. Egle Jocubaitiene of Atelier de Beauté, Inc., is the applicant ("Applicant" and "Owner") for the property at 900 Winnetka Terrace ("Subject Property") in the Village of Lake Zurich ("Village"), said property legally described in Exhibit A attached hereto; and

WHEREAS, Owner of the Subject Property submitted an application for a Planned Unit Development ("PUD"), Site Plan Approval for a PUD and Exterior Appearance Review and approval to construct a new building for the purpose of establishing a beauty spa; and

WHEREAS, the Subject Property is zoned within the B-1 Local and Community Business District under the Village of Lake Zurich Zoning Code ("Zoning Code") and comprises 17,132 square feet (0.4 acres), requiring modifications to the zoning code for minimum lot area, and such Subject Property is currently improved with a vacant building and parking lot; and

WHEREAS, the Applicant has applied for zoning approvals to construct a new approximately 2,340 square-foot building on the Subject Property (hereinafter referred to as the "Redevelopment"); and

WHEREAS, the Applicant has filed zoning application PZC 2023-20, dated December 15, 2023, (the "Application"), a copy of which is attached hereto as Exhibit B, seeking the specific approvals of the following:

- Special Use Permit for a Planned Unit Development (PUD) to allow for the construction of a single tenant commercial building and parking area on the Subject Property.
- The grant of modifications to the Zoning Code under the PUD as follows:
  - Development proposed on a non-conforming lot, comprising land area that is less than the minimum required area for a lot in the B-1 Local and Community Business district.

- Reduction in rear yard setback from 25 feet to 12 feet
- Reduction in the special yard abutting Rt 12 (Rand Road) from 50 feet to 25 feet.
- Reduction in the calculation of requirements for plant units from 7 to 6 units.
- Exterior Appearance Review to approve the proposed building and related site features on the Subject Property.
- Site Plan Review and approval of the Redevelopment

WHEREAS, in compliance with the law, and the requirements of the Zoning Code, notice was published on December 30, 2023, in The Daily Herald, and the Village posted a public hearing sign on the Subject Property on January 2, 2024, both the newspaper and sign notices informing the public of a public hearing to be held before the Lake Zurich Planning and Zoning Commission (the "PZC") on January 17, 2024, to consider the Application for this requested zoning authority and approval; and

WHEREAS, the PZC conducted the public hearing on January 17, 2024 and received and considered the STAFF REPORT dated January 17, 2024, which was provided to the PZC for the meeting, addressing the request for approval of said PUD as a special use and modifications therein, approval of Development Concept and Final Plan, including Site Plan, and review of Exterior Appearance submittals to allow for the construction of the commercial building on the Subject Property within the B-1 Local and Community Business District; and considered all information presented by the Applicant, and the applicable factors required under the Zoning Code; and, after the conclusion of the public hearing, the PZC recommended that the Board of Trustees approve the zoning approvals and modifications requested in this Application, subject to those conditions of approval recommended by Village staff in said STAFF REPORT and the recommendation that a colored rendering of the building be provided to the Board of Trustees for the consideration along with said PUD; and

WHEREAS, the Mayor and Board of Trustees of the Village of Lake Zurich met on February 5, 2024, and considered the findings and recommendations of the PZC, including the STAFF REPORT dated January 17, 2024, all consisting of 18 pages, said required zoning standards, findings and recommendations attached hereto as Exhibit B, the requirements of the Land Development Code, and having considered all of the facts and circumstances affecting the Application and these recommended approvals and modifications, the Mayor and Board of Trustees have determined that the applicable standards related to these zoning approvals and Land Dev elopement Code standards have been met.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: ADOPTION AND INCORPORATION OF RECITALS. The foregoing recitals, findings, recommendations, exhibits and plans are incorporated herein as findings and requirements of the Mayor and Board of Trustees, and Exhibits A and B

referenced herein are made a part of and incorporated into this Ordinance and related approval, except as otherwise provided below.

**SECTION 2: GRANT OF SPECIAL USE PERMIT, APPROVAL OF DEVELOPMENT CONCEPT AND FINAL PLAN FOR A PUD, SITE PLAN APPROVAL AND EXTERIOR APPEARANCE APPROVAL.** The Mayor and Board of Trustees, pursuant to the authority vested in them under the laws of the State of Illinois and Chapter 19, Chapter 20, Chapter 21 and Chapter 22 of the Lake Zurich Zoning Code, hereby grant the following approval, as shown and provided in the STAFF REPORT dated January 17, 2024, and final findings and recommendations of the PZC, all consisting of 18 pages:

- Special Use Permit for a Planned Unit Development (PUD) including the construction of the proposed new building and accompanying parking lot on the Subject Property.
- The PUD Development Concept and Final Plan Approval, including Site Plan Approval to allow for the commercial building within the B-1 Local and Community Business District, such Site Plan included as Sheet C-1 of the plan set entitled "Preliminary Site Engineering" prepared by Pearson Brown and Associates, Inc. dated January 2, 2024.
- Exterior Appearance approval of the proposed building on the Subject Property, per Revised Floor Plans and Elevations, Sheets A3 and A5, prepared by E. Miniscalco, Architect, dated August 26, 2023 and last revised on January 3, 2024.
- Modifications to the Zoning Code under the PUD to allow for the location and construction of the commercial building on the Subject Property.

And subject to the following conditions for approval:

1. Substantial conformance with the following documentation submitted as part of the Application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:
  - a. Zoning Application dated December 15, 2023, Cover Letter and attachments dated January 4, 2024, prepared by Ms. Egle Jocubaitiene of Atelier De Beaute, Inc.
  - b. Legal Description of the Subject Property
  - c. Plat of Survey prepared by Spiewak Consulting, dated May 12, 2022
  - d. Revised Floor Plans and Elevations, Sheets A3 and A5, prepared by E. Miniscalco, Architect, dated August 26, 2023 and last revised on January 3, 2024.
  - e. Preliminary Plans, prepared by Bono Consulting, Civil Engineers, dated January 2, 2024 and including the following sheets:
    - i. Existing Conditions and Demolition Plan, Sheet C-0
    - ii. Site Plan, Sheet C-1
    - iii. Utility Plan, Sheet C-2
    - iv. Grading Plan, Sheet C-3
  - f. Landscape Plans, Sheets L-1.0 and L-2.0, prepared by Pamela Self Landscape Architecture, dated January 4, 2024.

g. Architectural Renderings prepared by Pamela Self Landscape Architecture, dated January 29, 2024.

2. Compliance with Title 10, the Land Development Code of the Village of Lake Zurich, requiring the Applicant to install all required public utilities and to provide surety to guarantee the proper installation of these improvements and to ensure that water and sanitary sewer service is delivered to the lot per the current codes and requirements.

3. A sidewalk shall be installed along the street frontages of the Subject Property in accordance with the Village's sidewalk requirements. In the event that the construction of a sidewalk is not possible, the Applicant shall pay a fee in lieu of installing a sidewalk along both street frontages of the Subject Property to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village. Such fee shall be based upon the per square-foot cost of a 5-foot wide sidewalk as determined by the Village at the time of issuance of the building permit, and collected at such time.

4. Removal of the existing structures on the Subject Property shall occur upon the issuance of a demolition permit and prior to issuance of any building permit.

5. The access curb cut onto Winnetka Terrace shall be subject to the Village Engineer's review for alignment with the redesigned parking lot. All improvements shall be in accordance with 2010 ADA Standards for Accessible Design and 2018 Illinois Accessibility Parking requirements.

6. A complete sign package including signs for walls, awnings (if proposed) and ground mounted signs shall be submitted prior to transmittal of the project to the Village Board.

7. An exterior site lighting (illumination) plan shall be submitted prior to Final approval including a photometric plan (using a light-loss factor of 1.0) indicating fixture foot-candle levels, locations, and mounting heights along with lighting and pole fixture specification sheets. Lighting fixture specifications should indicate full opaque housing, flat lenses in lieu of drop lenses, cut-off angles, and the ability of fixtures to add shielding and/or dampers to address hotspots/glare after installation.

8. The site landscape plan shall indicate and implement the following:

- The shrubs shall be increased in size to be planted at 36 inches in height per code requirements
- The parking lot landscaping shall conform to the requirements of Section 10-6-18.F. "Parking Lot Landscaping," requiring the use of landscaped areas (islands) within certain areas of the parking lot to mitigate the overall paved area.
- The two (2) of the proposed 3" caliper shade trees are proposed in the Winnetka Terrace right-of-way along the south lot line landscaping area.

These two (2) trees shall be relocated within the property lines of the Subject Property.

d. It is recommended that the trees along the Subject Property's frontage with Rand Road be clustered instead of proposing them in a straight line for the purpose of creating visual interest on the site.

9. The Redevelopment shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land improvement requirements, standards and specifications set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans or development agreement for the Subject Property.

**SECTION 3: MODIFICATIONS FROM THE PROVISIONS OF THE ZONING CODE PURSUANT TO THE PUD:** The Mayor and Board of Trustees, pursuant to the authority vested in them to modify any provisions of the Zoning Code under the laws of the State of Illinois and Section 9-22-8 entitled "Authority To Modify Regulations" within Chapter 22 of the Lake Zurich Zoning Code, hereby grant the following modifications to such Codes in connection with the grant of the PUD:

1. The Applicant is hereby granted approval of the Redevelopment on a non-conforming lot with a land area of 17,132 square feet; Section 9-4-10.B.1 entitled "Minimum Lot Area" would otherwise require a minimum lot area of 20,000 square feet in the B-1 Local and Community Business District for the Redevelopment.
2. The Applicant is hereby granted a decrease in the minimum rear yard setback to 12 feet (52%); Section 9-4-10.C.3 entitled "Minimum Yards; Rear" requires a minimum rear yard setback of 25 feet in the B-1 Local and Community Business district.
3. The Applicant is hereby granted a decrease in the special yard setback along Rt 12 to 25 feet; Section 9-4-10.F.8. entitled Special Yards Abutting Route 12 and Route 22 would otherwise require that all yards along every lot line abutting Route 12 or abutting Route 22 between Ela Road and the westernmost Village limits be not less than 50 feet.
4. The Applicant is hereby granted the allowance to use 6 plant units along the west lot line of the Subject Property lot lines; Section 9-8A-7.B entitled "Calculation of Required Plant Units" would otherwise require that all fractional numbers of required plants be rounded to the next highest number thereby requiring the west lot line calculation of 6.1 plant units to be rounded up to 7 plant units.

**SECTION 4: FINDINGS IN SUPPORT OF APPROVAL OF GRANT OF SPECIAL USE PERMITS, PLANNED UNIT DEVELOPMENT, DEVELOPMENT CONCEPT AND**

FINAL PLAN. The findings, conditions and recommendations as set forth in the STAFF REPORT dated January 17, 2024, and the PZC findings and recommendations, all consisting of 18 pages, are hereby accepted as the Board's own, are incorporated herein by this reference and shall be made a part of the official record for the Application.

**SECTION 5: SEVERABILITY.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 6: CONFLICTS.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 7: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

**SECTION 8: BINDING EFFECT; SUCCESSION IN INTEREST.** This Ordinance shall constitute a covenant running with the land and be binding upon and inure to the benefit of the parties hereto, their successors in interest, assignees, lessees, and upon any successor municipal authorities of the Village and successor municipalities. Except as otherwise expressly provided herein, upon the conveyance or assignment by Applicant of its interest in the Property to any successor, assign or nominee, Applicant shall be released from any and all further liability or responsibility under this Ordinance except to the extent previously undertaken by Applicant, or for which Applicant has posted security to perform an obligation in which case Applicant shall be bound to continue to complete its performance unless a replacement bond or letter of credit is posted by the new owner or Applicant, and accepted by the Village, which shall not be unreasonably withheld. In such event, the Applicant shall be released from the underlying obligation to perform. The Village shall thereafter look only to the successor, assign, or nominee of duties and obligations of Applicant hereby undertaken.

PASSED THIS 5<sup>TH</sup> day of February, 2024.

Ayes:

Nays:

Absent:

Abstain:

APPROVED this \_\_\_\_\_ day of February, 2024.

\_\_\_\_\_  
Mayor Tom Poynton

\_\_\_\_\_  
Village Clerk  
Kathleen Johnson

EXHIBIT A

Legal description of the Subject Property

THE SOUTH 1/2 OF LOT 3, ALL OF LOTS 4 AND 5 (EXCEPT THAT PART OF SAID LOTS 3, 4 AND 5 TAKEN FOR U.S. HIGHWAY NO. 12) AND ALL OF LOTS 6 AND 7 IN BLOCK 10 IN FRANK W. KINGSLEY'S ZURICH HEIGHTS GOLF CLUB ESTATES, BEING A SUBDIVISION IN THE SOUTH 1/2 OF SECTION 18, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 4, 1928 AS DOCUMENT 315560 IN BOOK "S" OF PLATS, PAGES 63, 64 AND 65, IN LAKE COUNTY, ILLINOIS.

P.I.N: 14-18-316-023

Commonly known as 900 Winnetka Terrace, Lake Zurich, Illinois 60047

EXHIBIT B

Architectural Renderings Site Plans, Building Elevations, Engineering and other exhibits submitted by Applicant

January 17, 2024 staff report and PZC final recommendation/conditions











*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

**APPLICATION PZC 2023-20**  
**PZC Meeting Date: January 17, 2024**

**AGENDA ITEM 4.A**

**STAFF REPORT**

To: Chairperson Stratman and Members of the Planning & Zoning Commission  
 From: Sarosh Saher, Community Development Director  
 CC: Mary Meyer, Building Services Supervisor  
 Date: January 17, 2024  
 Re: PZC 2023-20 – Planned Unit Development (PUD)  
 900 Winnetka Terrace – Salon and Spa

**SUBJECT**

Ms. Egle Jocubaitiene of Atelier De Beaute, Inc, (the “Applicant” and “Owner”) requests a Planned Unit Development (PUD), for the construction of a new building containing a beauty spa at the property commonly known as 900 Winnetka Terrace and legally described in Exhibit A attached hereto (the “Subject Property”).

**GENERAL INFORMATION**

Requested Action:	<u>Planned Unit Development</u>
Current Zoning:	<u>B-1 Local and Community Business District</u>
Current Use	<u>Vacant building previously used as a Veterinary Clinic</u>
Proposed Use:	<u>Beauty Shop (723)</u>
Property Location:	<u>900 Winnetka Terrace</u>
Applicant & Owner:	<u>Ms. Egle Jocubaitiene of Atelier De Beaute, Inc.</u>
Staff Coordinator:	<u>Sarosh Saher, Community Development Director</u>

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

**LIST OF EXHIBITS**

- A. Legal Description
- B. Public Meeting Sign
- C. Site Photos
- D. Aerial Map
- E. Zoning Map
- F. Parcel Map
- G. Development Application and Attachments
- H. Development Review Comments

**BACKGROUND**

Ms. Jocubaitiene, (the “Applicant” and “Owner”), is proposing to demolish the existing approximately 1,580 square-foot building on the property and construct a new 2,340 square-foot salon and spa on the property with an accompanying parking lot. The salon has been operating out of an office suite at 290 North Rand Road, Suite C within the Sandy Point Office development for the past nine years, but has outgrown that space.

The property is located at the northwest corner of Winnetka Terrace and North Rand Road, and legally described in Exhibit A attached hereto (the “Subject Property”). The Applicant filed an application with the Village of Lake Zurich received on December 15, 2023, (the “Application”) seeking approval of the following:

- Special Use Permit for a Planned Unit Development (PUD) to allow for the construction of the beauty salon and spa.
- Modification to the zoning code requirements for Lot area, certain setbacks and landscape requirements.

The Subject Property comprises one zoning lot with a land area of approximately 17,132 square feet (0.4 acres). The property is zoned within the Village’s B-1 Local and Community Business District and is improved with a commercial building that was used as a veterinary clinic operated by Lake Zurich Animal Hospital. The property has remained vacant for approximately three years since the animal hospital moved to a new location in Lake Zurich.

The new commercial building containing the proposed salon and spa will comprise a 2,340 square-foot building constructed with a stucco finish (EIFS) and will be oriented in a north-south direction with its main entrance facing Rand Road (east). While the exterior materials proposed are not natural masonry such as brick or stone, EIFS (stucco finish) is an acceptable material per the building codes.

Services offered will include hair styling, skin care treatments and body treatments including massage therapy. The interior will be configured to include a salon space containing 4 chairs, hair treatment space containing 3 chairs, and 4 rooms containing spa beds for body treatments including

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

massage therapy. The establishment will also be provided with a reception and waiting area, 2 restrooms and a small kitchen and laundry for the employees.

The development will be served by a parking lot containing 19 parking spaces including 1 ADA accessible space. This meets the minimum requirement (10 spaces) for such a use on the property as well the design demand of the user. The parking lot is proposed to encroach into the 50-foot setback from Rand Road requiring a modification to the zoning code.

The establishment is expected to have 10 employees on the premises during peak hours. Likewise, 8 clients are expected to be treated on the premises during peak hours. Hours of operation are currently proposed between 9:00am to 6:00pm on Tuesdays, Wednesdays and Fridays; 9:00am to 8:00pm on Thursdays; 8:00am to 5:00pm on Saturdays; 9:00am to 3:00pm on Sundays and closed on Mondays. Over the long term and once fully established, the Applicant intends to operate from 9:00am to 9:00pm on Monday through Friday and 8:00am to 5:00pm on Saturday and Sunday.

Pursuant to public notice published on December 30, 2023 in the Daily Herald, a Public Hearing is scheduled with the Lake Zurich Planning & Zoning Commission for January 17, 2024, to consider the Application. On January 2, 2024, the Village posted a public hearing sign on the Subject Property (Exhibit B).

Staff offers the following additional information:

- A. Courtesy Review.** Due to the low impact of this project, courtesy review was not recommended.
- B. Zoning History.** The property is located along the Rand Road corridor and is part of the earlier development in the area. The lot was platted within Frank W. Kingsley's Zurich Heights Golf Club Estates Subdivision recorded in 1928. The property has historically been zoned for commercial uses beginning in the 1950s within the Special Business district, later within the Retail and Service Business district, to its current designation within the B-1 Local and Community Business district following a comprehensive amendment to the zoning code in 1994. The building was constructed in 1947 and has largely remained in its current configuration. An original vehicular access to the property from Rand Road was removed in the 1960s with the development of the road as a regional highway.
- C. Surrounding Land Use and Zoning.** The subject property is located along the Rand Road corridor and zoned within the B-1 Local and Community Business district. The property to the north is zoned within the B-1 district and improved with a multiple-tenant commercial building serving the neighborhood and local community. The property to the south is also zoned within the B-1 district and improved with a 5-unit residential apartment building. The properties to the west are zoned within the R-5 single-family residential district and improved with a mix of older and newer single-family homes constructed between the 1940s and 1970s. The property to the east across Rand Road is zoned within the R-6 multiple-family residential district and improved with the Sandy Point Townhomes development.

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

The property enjoys frontage and visibility from Rand Road which is a regional arterial corridor connecting Lake Zurich to neighboring communities in the region. Vehicular access to the subject property is from Winnetka Terrace, which is a local road serving the residential properties to the west.

- D. Trend of Development.** The property is located on a portion of the Rand Road Corridor of Lake Zurich that is developed with a mix of mature commercial and residential uses.
- E. Zoning District.** The zoning code provides for three (3) zoning districts for business and commercial uses. When taken together, these districts are intended to permit development of property for the full range of business and commercial uses needed to serve the citizens of Lake Zurich and the surrounding suburban area.

The B-1 Local and Community Business District is intended to serve the everyday shopping needs of Village residents as well as to provide opportunities for specialty shops attractive to the wider suburban residential community around the Village. It permits uses that are necessary to satisfy most basic, frequently occurring shopping needs. It also permits compatible uses that, although not used as frequently, would be desirably located in close proximity to potential users. The district is located principally on primary or secondary thoroughfares, is relatively small in size, and has bulk standards that provide for compatibility with nearby residential uses. (Ord. 10-2004)

## **GENERAL FINDINGS**

Staff of the Community Development Department's development review team has evaluated the development against the various standards and provisions of the Lake Zurich Municipal Code and offers findings on the following specific sections of the Code.

### **Standards for Special Use Permits**

- A. General Standards.** No special use permit shall be recommended or granted pursuant to this Chapter unless the applicant shall establish that:

1. **Code and Plan Purposes.** The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of the official Comprehensive Plan.

**Staff Response: Standard met. The proposed land use for a Beauty Shop offering various services including massage therapy is a permitted use within the B-1 Local and Community Business District, and the "Commercial" land use designation of the currently adopted Comprehensive Plan.**

2. **No Undue Adverse Impact.** The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

**Staff Response:** Standard met. The proposed building and its associated parking lot will be constructed in a manner to minimize any undue adverse effect upon itself or any adjacent properties as it relates the character of the area, or the public health, safety, and general welfare.

Standard partially met. The building is proposed to be located at a distance of 12 feet from the west lot line, which by definition is the rear lot line. The required set back is 25 feet. A modification to the code will be required to allow for the reduced setback. It should be noted that there is an existing solid 5'-high fence along approximately 90 feet of the 122-foot rear lot line. To mitigate the impact of the reduced setback, the applicant is proposing to install screening landscape plantings along the entire rear lot line.

As a point to note, the existing building is constructed 8.5 feet back from the rear lot line. However, its impact was low due to the angle of exposure of the façade with the rear lot line.

3. **No Interference with Surrounding Development.** The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations.

**Staff Response:** Standard met. The land uses and their operation are proposed to be conducted entirely on the Subject Property. The new building is proposed as a single-story commercial building, and will not dominate or interfere with the street facing character of the adjacent 2-story residential building.

Adequate parking will be provided on the premises thereby removing any need for clients of the Subject Property to park on the adjacent neighborhood streets.

4. **Adequate Public Facilities.** The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.

**Staff Response:** Standard met. No changes to streets or public amenities are proposed. The property is currently served adequately with essential public facilities and services such as streets, utilities, drainage and other municipal services. The resultant building will be provided with these services and utilities.

5. **No Traffic Congestion.** The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through the surrounding streets.

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

**Staff Response:** The Applicant anticipates that during peak hours, there will be 10 employees working at the spa. Accordingly, there will be 8 clients receiving treatments at the spa.

The property will contain a parking lot with 19 parking spaces including 1 ADA accessible space. The proposal parking is in conformance with the requirements of the zoning code and adequate for the demand of the proposed land use.

6. **No Destruction of Significant Features.** The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.

**Staff Response:** Standard Met. Although constructed in 1947, and updated over the years, the existing building is not designated as a historic building. The reconfiguration of the property will therefore not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance other than what was previously impacted by the original development.

7. **Compliance with Standards.** The proposed use and development comply with all additional standards imposed on it by the particular provision of this Code authorizing such use.

**Staff Response:** Standard met. The proposed development will comply with all other additional standards imposed through the building codes for commercial buildings.

8. **Positive Effect.** The proposed special use creating a positive effect for the zoning district, its purpose, and adjacent properties shall be placed before the benefits of the petitioner.

**Staff Response:** Standard met. The proposed development will continue to uphold the established character of the Rand Road commercial corridor. The proposed development will result in the removal of an obsolete building to be replaced with a new contemporary building up to date on the current codes and design requirements.

- B. **Special Standards for Specified Special Uses.** When the district regulations authorizing any special use in a particular district impose special standards to be met by such use in such district, a permit for such use in such district shall not be recommended or granted unless the applicant shall establish compliance with such special standards.

**Staff Response:** Standard met. There are no uses proposed that warrant special standards for their establishment. Staff will ensure that compliance is established before any additional permits are issued.

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

C. Considerations. In determining whether the applicant's evidence establishes that the foregoing standards have been met, the Plan Commission and the Board of Trustees shall consider:

1. Benefit. Whether and to what extent the proposed use and development at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.

**Staff Response: Standard met. The proposed beauty spa will provide an attractive and convenient location for the residents of the community and surroundings to obtain this service.**

2. Alternative Locations. Whether the purposes of the zoning code can be met by the location of the proposed use and development in some other area or zoning district that may be more appropriate than the proposed site.

**Staff Response: Standard met. The business is currently operating from a location across the street within a tenant space within an office building also zoned within the B-1 district. The business has outgrown that location and is looking to expand.**

**The owner has taken the opportunity to acquire the Subject Property due to its availability and finds that it will more than serve their needs and allow for growth of the business without impacting the capacity of the property.**

3. Mitigation of Adverse Impacts. Whether all steps possible have been taken to minimize any substantial or undue adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.

**Staff Response: Standard met. The new building will be developed to prevent any undue adverse impact on itself or on surrounding property in relation to its location, design and operation. In particular:**

- The new building will be located to screen any noise and activity generated by the parking lot and Rand Road from the single-family residences to the west.
- The building will be oriented with its front entrance to the east, and away from the residences to the west.
- The property will be screened from the residences to the west by means of landscape material and an existing 5-foot high solid fence.

**9-22-5: STANDARDS FOR PLANNED UNIT DEVELOPMENTS (PUDs).**

Planned unit developments are included in the zoning code as a distinct category of special use. As such, they are authorized for the same general purposes as all other special uses

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

and in recognition of the fact that traditional bulk, space, and yard regulations that may be useful in protecting the character of substantially developed and stable areas may impose rigidities on the development or redevelopment of parcels or areas that lend themselves to an individual, planned approach.

A. **Special Use Permit Standards:** No special use permit for a planned unit development shall be recommended or granted pursuant to this chapter unless the applicant shall establish that the proposed development will meet each of the standards made applicable to special use permits pursuant to chapter 19 of this title.

**Staff Response: Standard met. Please refer to the “Standards for Special Use Permits” contained within this report.**

B. **Additional Standards for All Planned Unit Developments:** No special use permit for a planned unit development shall be recommended or granted unless the applicant shall establish that the proposed development will meet each of the following additional standards:

1. **Unified Ownership Required:** The entire property proposed for planned unit development treatment shall be in single ownership or under such unified control as to ensure that the entire property will be developed as a unified whole. All owners of the property shall be included as joint applicants on all applications and all approvals shall bind all owners. The violation of any owner as to any tract shall be deemed a violation as to all owners and all tracts.

**Staff Response: Standard met. The entirety of the property subject to this PUD is under common ownership of Atelier De Beaute, Inc, represented by Ms. Egle Jocubaitiene.**

2. **Minimum Area:** The applicant shall have the burden of establishing that the subject property is of sufficient size and shape to be planned and developed as a unified whole capable of meeting the objectives for which planned unit developments may be established pursuant to this section.

**Staff Response: Standard partially met. The development will require relief from the bulk requirements of the B-1 district as outlined below:**

- **Per the Bulk, Space, and Yard Requirements (Section 9-4-10) of the B-1 district, the minimum lot area is 20,000 square feet. The existing lot is 17,132 square feet. This was a pre-existing condition established by the plat of the lot in 1928, over which the Applicant did not have any control.**
- **Per the Bulk, Space, and Yard Requirements (Section 9-4-10) related to setbacks in the B-1 Local and Community Business district as follows:**

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

- The minimum setback for all lots with frontage along Rand Road is 50 feet. While the building location meets this requirement, the Applicant is requesting relief for the parking lot to encroach into this setback by 25 feet (50%). This improves upon the encroachment of the existing parking lot which was setback at 19 feet (62%).
- The minimum required rear yard setback is 25 feet. The applicant is requesting a decrease in the minimum setback to 12 feet (52%) to accommodate the building and parking lot. This improves upon the encroachment of the existing building which was setback at 8.51 feet (65%).  
 By definition, the zoning code delineates the east lot line (shortest street lot line) as the front lot line, thereby making the west lot line the rear lot line subject to a 25-foot rear yard setback.

Both these conditions are prevalent along this stretch of Rand Road as these properties were developed prior to the establishment of these standards. The development will be in keeping with the general trend of development along this stretch of Rand Road.

3. Covenants and Restrictions to Be Enforceable by Village: All covenants, deed restrictions, easements, and similar restrictions to be recorded in connection with the planned unit development shall provide that they may not be modified, removed, or released without the express consent of the board of trustees and that they may be enforced by the village as well as by future landowners within the proposed development.

**Staff Response:** Standard met. An existing 5-foot public utility easement runs along the easterly third of the Subject Property in a north-south direction. The easement does not appear to accommodate any overhead utilities, and it is unknown as to whether there are any underground utilities within the easement. However, in its current state, the existing parking lot extends over this easement.

The proposed development will continue to maintain the easement and will similarly construct the new parking lot over the easement, thereby allowing for access to the beneficiaries of the easement.

The Village will ensure that all easements are properly recorded, abided by the owners and enforced by the Village.

4. Public Open Space and Contributions: Whenever the official comprehensive plan, zoning map, or official map indicates that development of a planned unit development will create a need for land for public purposes of the village within the proposed planned unit development, the board of trustees may require that such

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

area be designated and to the extent such need is specifically and uniquely attributable to the proposed development, dedicated to the village for such use. In addition, the board of trustees may require evidence that all requirements of village ordinances pertaining to the dedication of land or the contribution of cash in connection with subdivisions or developments of land have been met as respects the proposed planned unit development.

**Staff Response: Not Applicable. The nature and scope of the development does not create a need for land for public purposes of the village within the proposed planned unit development. The purpose and intent of such contributions are provided primarily for larger residential developments consisting of multiple properties with common areas to provide for or compensate for public amenities for the benefit of new residents that will move into the community to occupy such developments.**

**The village has therefore determined that the development is not required to provide any public open space at this time.**

**5. Common Open Space:**

- a. **Amount, Location, And Use:** The failure of a planned unit development to provide common open space shall be considered to be an indication that it has not satisfied the objectives for which such developments may be approved pursuant to this zoning code. When common open space is provided in a planned unit development, the amount and location of such open space shall be consistent with its intended function as set forth in the application and planned unit development plans. No such open space shall be used for the construction of any structure or improvement except such structures and improvements as may be approved in the final plan as appropriate to the intended leisure and recreational uses for which such open space is intended.
- b. **Preservation:** Adequate safeguards, including recorded covenants or dedication of development rights, shall be provided to prevent the subsequent use of common open space for any use, structure, improvement, or development other than that shown on the approved final plan. The restrictions must be permanent and not for a given period of years and must run with the land. Such covenants and dedications may provide that they may be released, but only with the express written consent of the board of trustees.
- c. **Ownership And Maintenance:** The final plan shall include such provisions for the ownership and maintenance of such open space and improvements as are reasonably necessary to ensure their continuity, care, conservation, maintenance, and operation in accordance with predetermined standards and to ensure that remedial measures will be available to the village if such open space or improvements are permitted to deteriorate or are not maintained in a condition consistent with the best interests of the planned unit development or the village.

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

- d. **Property Owners' Association:** When the requirements of subsection B5c of this section are to be satisfied by the ownership or maintenance of such open space or improvements by a property owners' association, such association shall meet each of the following standards:
  - i. The bylaws and rules of the association and all declarations, covenants, and restrictions to be recorded must be approved as part of the final plan prior to becoming effective. Each such document shall provide that it shall not be amended in any manner that would result in it being in violation of the requirements of this subsection B5d(1); and
  - ii. The association must be established and all covenants and restrictions must be recorded prior to the sale of any property within the area of the planned unit development designated to have the exclusive use of the proposed open space or improvements; and
  - iii. The association must be responsible for casualty and liability insurance, taxes, and the maintenance of the open space and improvements to be deeded to it; and
  - iv. Membership in the association must be mandatory for each property owner and any successive owner having a right to the use or enjoyment of such open space or improvements; and
  - v. Every property owner having a right to the use or enjoyment of such open space or improvements must pay its pro rata share of the cost of the association by means of an assessment to be levied by the association that meets the requirements for becoming a lien on the property in accordance with state statutes; and
  - vi. The association must have the right to adjust the assessment to meet changed needs. The membership vote required to authorize such adjustment shall not be fixed at more than two-thirds (2/3) of the members voting on the issue; and
  - vii. The village must be given the right to enforce the covenants; and
  - viii. The village must be given the right, after ten (10) days' written notice to the association, to perform any maintenance or repair work that the association has neglected to perform, to assess the membership for such work and to have a lien against the property of any member failing to pay such assessment. For this purpose alone, the village shall have all the rights and powers of the association and its governing body under the agreements and declarations creating the association.

**Staff Response: Not Applicable. Based on the nature and scope of the development, and size of the subject property, the village has determined that the development is not required to provide any public open space at this time.**

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

6. **Landscaping and Perimeter Treatment:** Any area of a planned unit development not used for structures or circulation elements shall be landscaped or otherwise improved. The perimeter of the planned unit development shall be treated so as to ensure compatibility with surrounding uses by means such as provision of compatible uses and structures, setbacks, screening, or natural or manmade buffers.

**Staff Response: Standard Partially Met.** All portions of the development are proposed to be either improved with paved areas or landscaped. Perimeter landscape material is proposed along all lot lines and around the parking lot.

However, based on the calculations required by the code, relief will be needed along the west lot line. The zoning code requires that the west lot line contain 6.1 plant units and that all fractional numbers of required plants shall be rounded to the next highest number. The Applicant has rounded down the calculations thereby causing the west lot line to be deficient by 1 tree, 1 tall shrub and 1 evergreen shrub.

7. **Private Streets:** Private streets are prohibited unless expressly approved by the board of trustees. If so approved, they shall meet all construction standards applicable to public streets. No such streets shall be approved except upon the condition that they shall be owned and maintained by a property owners' association meeting the requirements set forth in subsection B5d of this section.

**Staff Response: Not Applicable.** The development is being proposed on a single site and therefore no private streets are proposed.

8. **Sidewalks:** A sidewalk meeting the standards of the Lake Zurich subdivision ordinance shall be provided along at least one side of every street in or abutting a planned unit development; provided, however, that such sidewalk may be constructed in a street right of way or as a specific element of the design of the planned unit development.

**Staff Response: Standard not met.** No sidewalk is current proposed for this development.

Additionally, no sidewalk currently exists along the Winnetka Terrace or Rand Road frontages of the property. This trend exists throughout the Subdivision as well as along Rand Road. The parkway along Rand Road contains a drainage swale resulting sloping topography, and there is an underpass to the north. These conditions would only allow for a sidewalk to be constructed on the private property within a new village easement area.

The frontage of the property along Winnetka Terrace has topographical conditions that are conducive to the construction of a new sidewalk.

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

**A new sidewalk along Winnetka Terrace or a compensating amenity fee will therefore need to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village.**

9. **Utilities:** All utility lines shall be installed underground.

**Staff Response: Standard Met. All proposed utilities including water and sanitary mains, electric, gas and communications (cable) attributable to the development are proposed to be underground. Currently, existing cable and electric utilities are run overhead along the east right-of-way. These will continue to remain in their current configuration.**

C. **Additional Standards for Specific Planned Unit Developments:** When the district regulations authorizing any planned unit development use in a particular district impose standards to be met by such planned unit development in such district, a special use permit for such development shall not be recommended or granted unless the applicant shall establish compliance with such standards. (Ord., 10-2004)

**Staff Response: Standard Met. There are no additional standards imposed through the establishment of the development within such district other than what are currently being requested for approval.**

**IDENTIFICATION AND ANALYSIS OF ZONING RELIEF FOR THE PLANNED UNIT DEVELOPMENT (PUD)**

On analysis of the proposed development against the various standards contained within the municipal code, staff has identified the following modifications to the zoning code.

1. **Section 9-4-10.B.1 Minimum Lot Area:** The minimum required lot area in the B-1 district is 20,000 square feet. The Applicant is proposing the development on a non-conforming lot with a land area of 17,132 square feet.

This was a pre-existing condition established as a part of the platting of the lot in 1928, over which the Applicant did not have any control.

2. **Section 9-4-10.C.3 Minimum Yards; Rear:** The minimum required rear yard setback in the B-1 district is 25 feet. The applicant is requesting a decrease in the minimum setback to 12 feet (52%).

3. **Section 9-4-10.F.8. Special Yards Abutting Route 12 And Route 22:** The zoning code requires that all yards along every lot line abutting Route 12 or abutting Route 22 between Ela Road and the westernmost village limits shall be not less than 50 feet. The property has a lot line that abuts Rt 12 (Rand Road). The Applicant is requesting relief for the proposed parking lot to encroach into this setback by 25 feet (50%).

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

The setbacks are in keeping with the trend of development of the mature residential and commercial lots within the Subdivision and along Rand Road.

4. **Section 9-8A-7.B Calculation of Required Plant Units:** The landscaping section of the zoning code requires that all fractional numbers of required plants be rounded to the next highest number. The code requirement for the west lot line is 6.1 plant units calling for 7 shade trees, 31 tall shrubs and 13 evergreen shrubs. The Applicant has rounded down the calculations to 6 plant units thereby proposing 6 shade trees, 30 tall shrubs and 12 evergreen shrubs.

The landscape plan continues to meet the intent and purpose for perimeter screening.

**RECOMMENDATION**

The recommendation of the Planning and Zoning Commission should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-19-3: Standards for Special Use Permits
- Section 9-22-5: Standards for Planned Unit Developments (PUD)

Based on the review of staff, the standards for approval will be met with the recommended zoning relief and therefore staff recommends that the Planning and Zoning Commission make these standards a part of the official record of the Application.

Staff of the Community Development Department therefore recommends the approval of Application PZC 2023-20, subject to the following conditions:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:
  - a. Zoning Application dated December 15, 2023, Cover Letter and attachments dated January 4, 2024, prepared by Ms. Egle Jocubaitiene of Atelier De Beaute, Inc.
  - b. Legal Description of the Subject Property
  - c. Plat of Survey prepared by Spiewak Consulting, dated May 12, 2022
  - d. Revised Floor Plans and Elevations, Sheets A3 and A5, prepared by E. Miniscalco, Architect, dated August 26, 2023 and last revised on January 3, 2024.
  - e. Preliminary Plans, prepared by Bono Consulting, Civil Engineers, dated January 2, 2024 and including the following sheets:
    - i. Existing Conditions and Demolition Plan, Sheet C-0
    - ii. Site Plan, Sheet C-1
    - iii. Utility Plan, Sheet C-2
    - iv. Grading Plan, Sheet C-3
  - f. Landscape Plans, Sheets L-1.0 and L-2.0, prepared by Pamela Self Landscape Architecture, dated January 4, 2024.

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

2. In compliance with the Village of Lake Zurich Land Development Code, the Applicant is required to install all required public utilities and shall provide surety to guarantee the proper installation of these improvements and to ensure that water and sanitary sewer service is delivered to the lot per the current codes and requirements.
3. A sidewalk shall be installed along the street frontages of the property in accordance with the village's sidewalk requirements. In the event that the construction of a sidewalk is not possible, the Applicant shall pay a fee in lieu of installing a sidewalk along the street frontages of both properties to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village. Such fee shall be based upon the per square-foot cost of a 5-foot wide sidewalk as determined by the Village at the time of issuance of the building permit, and collected at such time.
4. Removal of the existing structures on the Subject Property shall occur upon the issuance of a demolition permit and prior to issuance of any building permit.
5. The access curb cut onto Winnetka Terrace shall be subject to the Village Engineer's review for alignment with the redesigned parking lot. All improvements shall be in accordance with 2010 ADA Standards for Accessible Design and 2018 Illinois Accessibility Parking requirements.
6. A complete sign package including signs for walls, awnings (if proposed) and ground mounted signs shall be submitted prior to transmittal of the project to the Village Board.
7. An Exterior Lighting (Illumination) Plan shall be submitted prior to Final approval including a Photometric Plan (using a light-loss factor of 1.0) indicating fixture foot-candle levels, locations, and mounting heights along with lighting and pole fixture specification sheets. Lighting fixture specifications should indicate full opaque housing, flat lenses in lieu of drop lenses, cut-off angles, and the ability of fixtures to add shielding and/or dampers to address hotspots/glare after installation.
8. The Landscape Plan shall indicate and implement the following:
  - a. The shrubs shall be increased in size to be planted at 36 inches in height per code requirements
  - b. The parking lot landscaping shall conform to the requirements of Section 10-6-18.F. "Parking Lot Landscaping," requiring the use of landscaped areas (islands) within certain areas of the parking lot to mitigate the overall paved area.
  - c. The two (2) of the proposed 3" Caliper Shade Trees are proposed in the Winnetka Terrace right-of-way along the south lot line landscaping area. These two (2) trees shall be relocated within the property lines of the Subject Property.
  - d. It is recommended that the trees along the property's frontage with Rand Road be clustered instead of providing them in a straight line
9. The Redevelopment shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

improvement requirements, standards and specifications set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans or development agreement for the Subject Property.

Respectfully Submitted,

Sarosh Saher, Community Development Director

**Staff Report**  
APPLICATION PZC 2023-20

**Community Development Department**  
PZC Meeting Date: January 17, 2024

**LAKE ZURICH PLANNING & ZONING COMMISSION**  
**FINAL FINDINGS & RECOMMENDATIONS**

**FOR 900 WINNETKA TERRACE – PUD**  
**January 17, 2024**

The Planning & Zoning Commission recommends approval of Application PZC 2023-20, and the Planning & Zoning Commission adopts the findings as contained within the Staff Report dated **January 17, 2024** for this Application and subject to any changes or approval conditions as listed below:

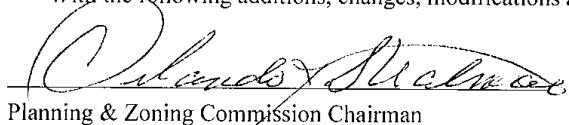
1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:
  - a. Zoning Application dated December 15, 2023, Cover Letter and attachments dated January 4, 2024, prepared by Ms. Egle Jocubaitiene of Atelier De Beaute, Inc.
  - b. Legal Description of the Subject Property
  - c. Plat of Survey prepared by Spiewak Consulting, dated May 12, 2022
  - d. Revised Floor Plans and Elevations, Sheets A3 and A5, prepared by E. Miniscalco, Architect, dated August 26, 2023 and last revised on January 3, 2024.
  - e. Preliminary Plans, prepared by Bono Consulting, Civil Engineers, dated January 2, 2024 and including the following sheets:
    - i. Existing Conditions and Demolition Plan, Sheet C-0
    - ii. Site Plan, Sheet C-1
    - iii. Utility Plan, Sheet C-2
    - iv. Grading Plan, Sheet C-3
  - f. Landscape Plans, Sheets L-1.0 and L-2.0, prepared by Pamela Self Landscape Architecture, dated January 4, 2024.
2. In compliance with the Village of Lake Zurich Land Development Code, the Applicant is required to install all required public utilities and shall provide surety to guarantee the proper installation of these improvements and to ensure that water and sanitary sewer service is delivered to the lot per the current codes and requirements.
3. A sidewalk shall be installed along the street frontages of the property in accordance with the village's sidewalk requirements. In the event that the construction of a sidewalk is not possible, the Applicant shall pay a fee in lieu of installing a sidewalk along the street frontages of both properties to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village. Such fee shall be based upon the per square-foot cost of a 5-foot wide sidewalk as determined by the Village at the time of issuance of the building permit, and collected at such time.
4. Removal of the existing structures on the Subject Property shall occur upon the issuance of a demolition permit and prior to issuance of any building permit.

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

5. The access curb cut onto Winnetka Terrace shall be subject to the Village Engineer's review for alignment with the redesigned parking lot. All improvements shall be in accordance with 2010 ADA Standards for Accessible Design and 2018 Illinois Accessibility Parking requirements.
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8. The Landscape Plan shall indicate and implement the following:
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  - b. The parking lot landscaping shall conform to the requirements of Section 10-6-18.F. "Parking Lot Landscaping," requiring the use of landscaped areas (islands) within certain areas of the parking lot to mitigate the overall paved area.
  - c. The two (2) of the proposed 3" Caliper Shade Trees are proposed in the Winnetka Terrace right-of-way along the south lot line landscaping area. These two (2) trees shall be relocated within the property lines of the Subject Property.
  - d. It is recommended that the trees along the property's frontage with Rand Road be clustered instead of providing them in a straight line
9. The Redevelopment shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land improvement requirements, standards and specifications set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans or development agreement for the Subject Property.

Without any further additions, changes, modifications and/or approval conditions.  
 With the following additions, changes, modifications and/or approval conditions:

  
 Planning & Zoning Commission Chairman

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

**EXHIBIT A**  
**LEGAL DESCRIPTION OF SUBJECT PROPERTY**

THE SOUTH 1/2 OF LOT 3, ALL OF LOTS 4 AND 5 (EXCEPT THAT PART OF SAID LOTS 3, 4 AND 5 TAKEN FOR U.S. HIGHWAY NO. 12) AND ALL OF LOTS 6 AND 7 IN BLOCK 10 IN FRANK W. KINGSLEY'S ZURICH HEIGHTS GOLF CLUB ESTATES, BEING A SUBDIVISION IN THE SOUTH 1/2 OF SECTION 18, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 4, 1928 AS DOCUMENT 315560 IN BOOK "S" OF PLATS, PAGES 63, 64 AND 65, IN LAKE COUNTY, ILLINOIS.

P.I.N: 14-18-316-023

Commonly known as 900 Winnetka Terrace, Lake Zurich, Illinois 60047



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

**EXHIBIT B**  
PUBLIC HEARING SIGN PRESENT AT SUBJECT PROPERTY



**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

**EXHIBIT C**  
**IMAGES OF THE SUBJECT PROPERTY**



View of Property from Rand Road



View of Property from Winnetka Terrace

**Staff Report**  
**APPLICATION PZC 2023-20**

**Community Development Department**  
**PZC Meeting Date: January 17, 2024**

IMAGES OF THE SUBJECT PROPERTY (continued)



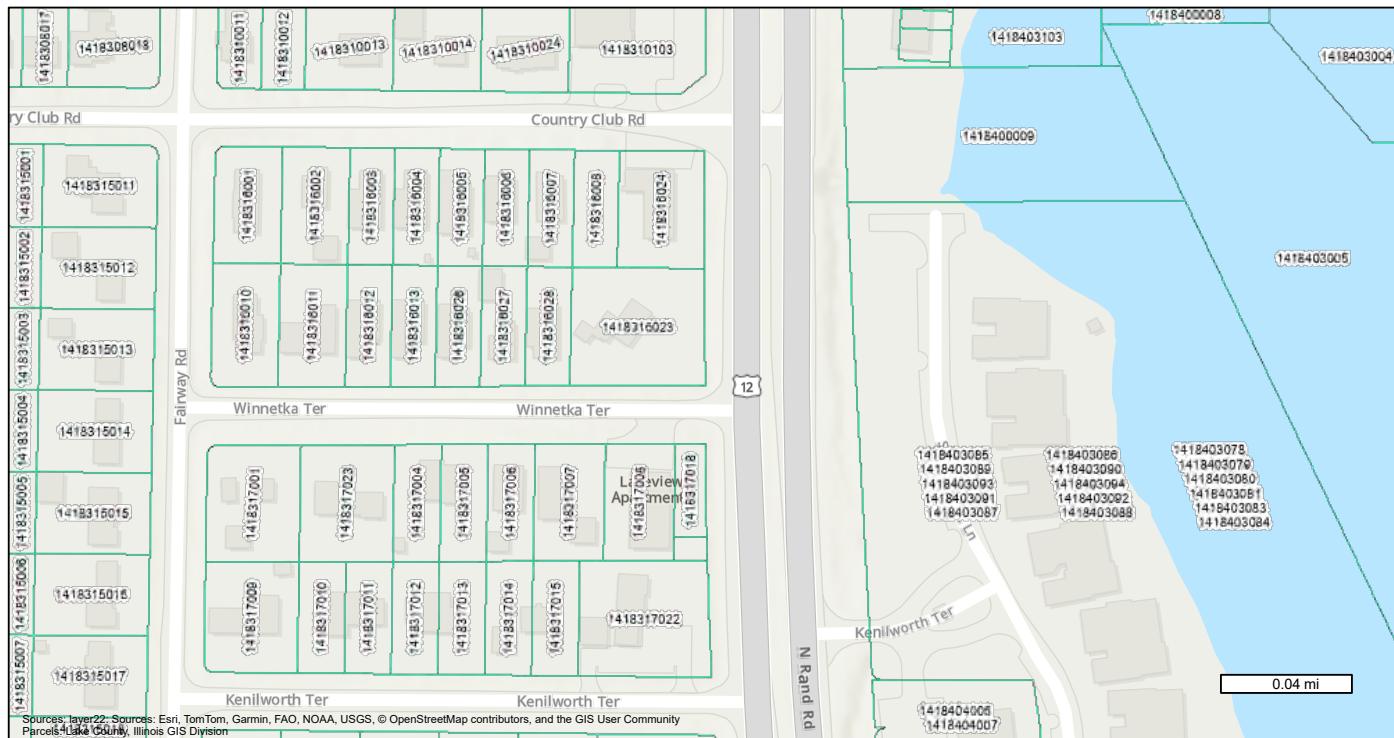
View of Subject Property and adjacent Residential Property from Winnetka Terrace

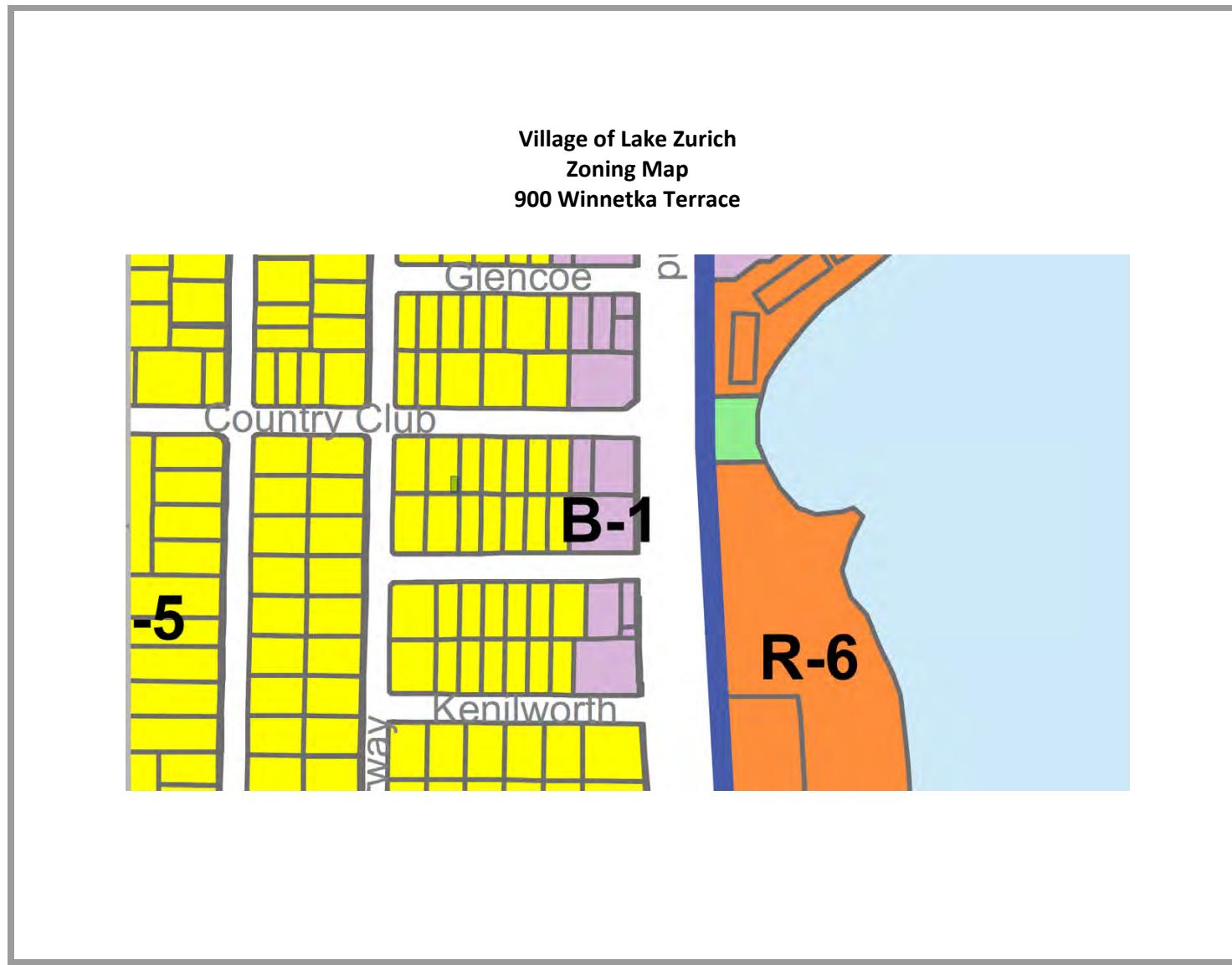


View of Subject Property and adjacent Commercial Property from Rand Road



## Lake County, Illinois





**Atelier de Beaute Spa**

Egle Jokubaitiene  
290 N. Rand Rd. Suite C  
Lake Zurich, IL 60047  
224.662.4936

January 4, 2024

**Mr. Orlando Stratman**

Chairperson of the Planning and Zoning Commission  
Village of Lake Zurich Illinois

Dear Mr. Stratman,

I am writing to request a Planned Unit Development approval for the property/building located at 900 Winnetka Terrace in Lake Zurich, Illinois 60047. The building was previously used as a Veterinary Hospital but has been vacant for the past three years. I intend to construct a new building on that parcel of property that will become a future location for Atelier de Beaute Spa which would provide services such as hair styling, skin care treatments and body treatments

My current business has been located in the Village of Lake Zurich Illinois for the past nine years and we have outgrown our existing location. For the proposed new spa, I plan to ensure there is adequate parking for customers with minimal impact on the surrounding homes. It is my goal to construct a moderately sized building that would blend well and enhance the aesthetic style of the neighborhood.

Atelier de Beaute has been proudly serving the Lake Zurich community since 2014. I would greatly appreciate your consideration of granting a Planned Unit Development approval to allow us to expand while preserving the character of the neighborhood. Please do not hesitate to contact me if you need any additional information regarding this proposal. I look forward to hearing from you.

Sincerely,

**Egle Jokubaitiene, Owner**



(Please Type or Print)

**ZONING APPLICATION**

Community Development Department

505 Telser Rd.

Lake Zurich, IL 60047

Phone: (847) 540-1696

Fax: (847) 540-1769

1. Address of Subject Property: 900 WINNETKA TERRACE LAKE ZURICH IL 60047

2. Please attach complete legal description

3. Property Identification number(s): \_\_\_\_\_

4. Owner of record is: EGLE JURKAITIS/IE Phone: 224 662 4836E-Mail eglej@x26.rr.com Address: 23 HUMMER TERRACE

5. Applicant is (if different from owner): \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail \_\_\_\_\_ Address: \_\_\_\_\_

6. Applicant's interest in the property (owner, agent, realtor, etc.): OWNER

7. All existing uses and improvements on the property are: \_\_\_\_\_

8. The proposed uses on the property are: \_\_\_\_\_

9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions: \_\_\_\_\_

10. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property: \_\_\_\_\_

11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property.

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.

THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT, THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.

EGLE JURKAITIS/IE  
(Name of applicant)

eglej  
(Signature of applicant)

Subscribed and sworn to before me this 15 day of DEC, 2023.

Nadine M. Schlueter  
(Notary Public)



(Name of Owner, if different)

(Signature of Owner, if different)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

(Notary Public)

My Commission Expires \_\_\_\_\_

Please indicate what zoning relief your application requires. For assistance, please contact Staff.

**Zoning Code Map** Amendment to change zoning of Subject Property from \_\_\_\_\_ to \_\_\_\_\_

**Zoning Code Text** Amendment to amend the following section(s) of the Zoning Code \_\_\_\_\_

(See Section 18-103 of the Lake Zurich Zoning Code for specific standards. If a specific parcel is the subject of this amendment, then provide the additional information listed in Section 18-103C.)

Special Use Permit/Amendment for \_\_\_\_\_

(See Section 19-103 of the Lake Zurich Zoning Code for specific standards.)

Planned Unit Development/Major Adjustment/Amendment

(Planned Unit Developments are a distinct category of special use and are intended to create a more desirable environment than through strict application of the zoning and subdivision regulations. See Section 22-105 of the Lake Zurich Zoning Code for specific standards. Please list all the 'modifications' requested in the cover letter.)

Variation for \_\_\_\_\_

(See Section 17-104 of the Lake Zurich Zoning Code for specific standards. Please indicate what your specific hardships are in the cover letter.)

Modification to the Land Development Code (includes retaining walls more than 2 feet in height)

(See Section 10-6-18 of the Land Development Code for specific standards.)

Preliminary Plat of Subdivision

Final Plat of Subdivision or Amendment to Plat of Subdivision

(See Sections 10-5-2 and 10-5-9 of the Land Development Code for specific standards.)

Site Plan Approval/Major Adjustment/Amendment

(See Section 20-103 of the Lake Zurich Zoning Code for specific standards.)

Exterior Appearance Approval or Amendment

(See Section 21-103 of the Lake Zurich Zoning Code for specific standards.)

#### **APPLICATION TO ANNEX CERTAIN TERRITORY**

All land annexed to the Village is classified automatically after such annexation in the R-1\2 Single Family Residential District. The owner must file an application for a Zoning Map amendment if he or she desires a different zoning classification for the Subject Property.

Petition to Annex Certain Territory (Please complete attached petition)

Application to Annex Certain Territory

#### **COMPREHENSIVE PLAN APPLICATION**

Comprehensive Plan **Map** Amendment for \_\_\_\_\_

Comprehensive Plan **Text** Amendment for \_\_\_\_\_

**SPECIAL WARRANTY DEED**

This instrument prepared by

Sid Glick  
Ray & Glick LLC  
611 South Milwaukee, Ste. 1  
Libertyville, Illinois 60048

When recorded mail to:

Matthew Howeth  
Wifler Law Group, P.C.  
103 West Gilmer Road  
Hawthorn Woods, IL 60047

Mail subsequent tax bills to:

Atelier De Beaute Inc.  
900 Winnetka Terrace  
Lake Zurich, Illinois 60047

certify that this is a true,  
correct, and accurate copy of the  
original instrument.

Chicago Title and Trust Company  


*This space reserved for Recorder's use only.*

21027507W  
1&1

**SPECIAL WARRANTY DEED**

THIS SPECIAL WARRANTY DEED being made the 17th day of January, 2022, REAL VET LAKE ZURICH LLC, an Illinois limited liability company, having an address of 1699 Wall Street, Suite 718, Village of Mount Prospect, State of Illinois 60056 ("Grantor"), for and in consideration of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration in hand paid, by these presents does REMISE, RELEASE, ALIENATE AND CONVEY to ATELIER DE BEAUTE INC., an Illinois corporation, having an address of 290 North Rand Road, Lake Zurich, Illinois 60047 ("Grantee"), forever, the following described real estate situated in the County of Lake, in the State of Illinois, attached as Exhibit A and commonly known as 900 Winnetka Terrace, Lake Zurich, Illinois.

Together with all and singular hereditaments and appurtenances belonging there, or in any way appertaining, and the reversion or reversions, remainder or remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim or demand whatsoever, of the Grantor, either at law or in equity of, in and to the above-described premises, with the hereditaments and appurtenances.

TO HAVE AND TO HOLD the said premises as described above, with the appurtenances, unto the Grantee, its successors and assigns, forever.

And the Grantor, for itself and its successors, does covenant, promise and agree to and with the Grantee and its successors and assigns that it has not done or suffered to be done, anything whereby the said premises hereby granted are, or may be, in any manner encumbered or charged, except as herein recited; and that it is lawfully seized of said real estate in fee simple; and that it has good right and lawful authority to sell and convey said real estate; and that it WILL WARRANT AND DEFEND, said premises against all persons lawfully claiming, subject only to those matters listed on Exhibit B attached hereto and made a part hereof.

IN WITNESS WHEREOF, this Deed has been executed by Grantor on and as of the date first above written.

**Grantor:**

**REAL VET LAKE ZURICH LLC**, an Illinois limited liability company

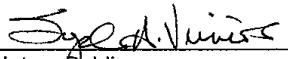
By: 

Scott T. Petererit, Authorized Signatory

STATE OF ILLINOIS )  
                         ) SS.  
COUNTY OF LAKE    )

I, Sophia A. Vriniotis, a Notary Public in and for said County in the State aforesaid, do hereby certify that Scott T. Petererit personally known to me to be a Member of Real Vet Lake Zurich LLC, an Illinois limited liability company, and the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered such instrument as his/her own free and voluntary acts for the uses and purposes set forth therein.

GIVEN under my hand and notarial seal this 17th day of January, 2022.

  
Notary Public

My Commission expires:

6/24/23



**EXHIBIT A**

**Legal Description**

THE SOUTH 1/2 OF LOT 3, ALL OF LOTS 4 AND 5 (EXCEPT THAT PART OF SAID LOTS 3, 4 AND 5 TAKEN FOR U.S. HIGHWAY NO. 12) AND ALL OF LOTS 6 AND 7 IN BLOCK 10 IN FRANK W. KINGSLEY'S ZURICH HEIGHTS GOLF CLUB ESTATES, BEING A SUBDIVISION IN THE SOUTH 1/2 OF SECTION 18, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 4, 1928 AS DOCUMENT 315560 IN BOOK "S" OF PLATS, PAGES 63, 64 AND 65, IN LAKE COUNTY, ILLINOIS.

P.I.N: 14-18-316-023

Commonly known as 900 Winnetka Terrace, Lake Zurich, Illinois 60047

**EXHIBIT B**

**Permitted Exceptions**

1. Taxes for the year 2021.
2. Easement for public utilities and drainage over, upon and under the rear 5 feet of the Land as shown on the plat of subdivision.
3. Building setback line of 25 feet (from the street line) as shown on the plat of subdivision.
4. Designation and establishment of Federal Aid Route No. 60 as a "freeway" (pursuant to Statutes of State of Illinois), by instrument dated March 30, 1959 and recorded April 21, 1959 as document 1027587 denying new highway, street, road, alley or other public way to the land herein from State Route No. 60, except upon written consent to the Department of Public Works and Buildings.

**BILL OF SALE**

Reference is hereby made to that certain Real Estate Sale Contract dated November 30, 2021, by and between **REAL VET LAKE ZURICH LLC**, an Illinois limited liability company ("Seller") and **ATELIER DE BEAUTE INC.**, an Illinois corporation, as ("Purchaser") for the sale and purchase of 900 Winnetka Terrace, Lake Zurich, Illinois (the "Property") (the "Agreement").

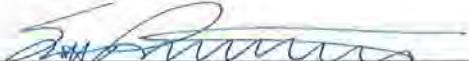
Seller hereby sells, transfers and conveys to Purchaser the Personal Property referenced in the Agreement.

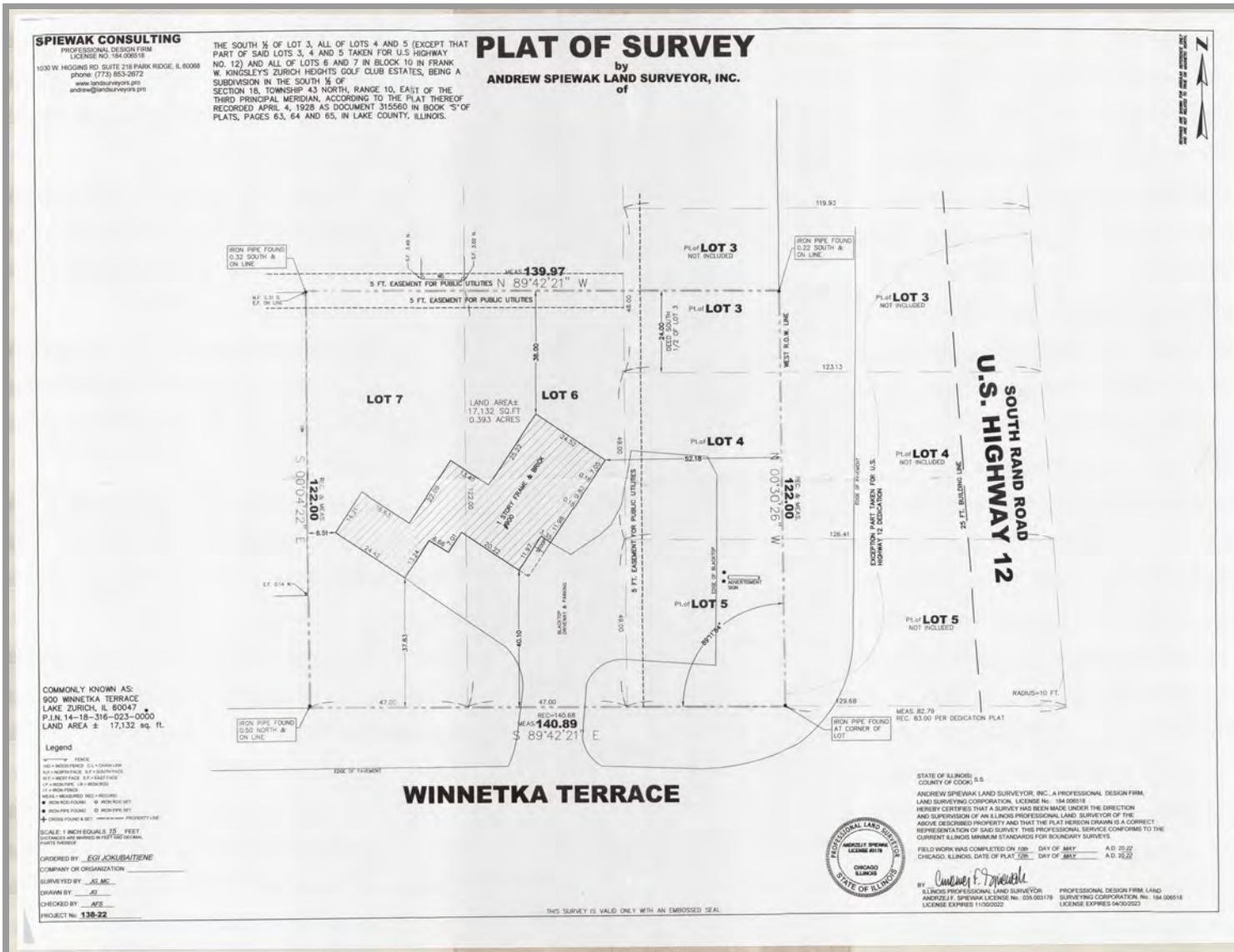
Seller hereby represents and warrants to Purchaser that Seller is the absolute owner of said property, that said property is free and clear of all liens, charges and encumbrances, and that Seller has full right, power and authority to sell said personal property and make this Bill of Sale.

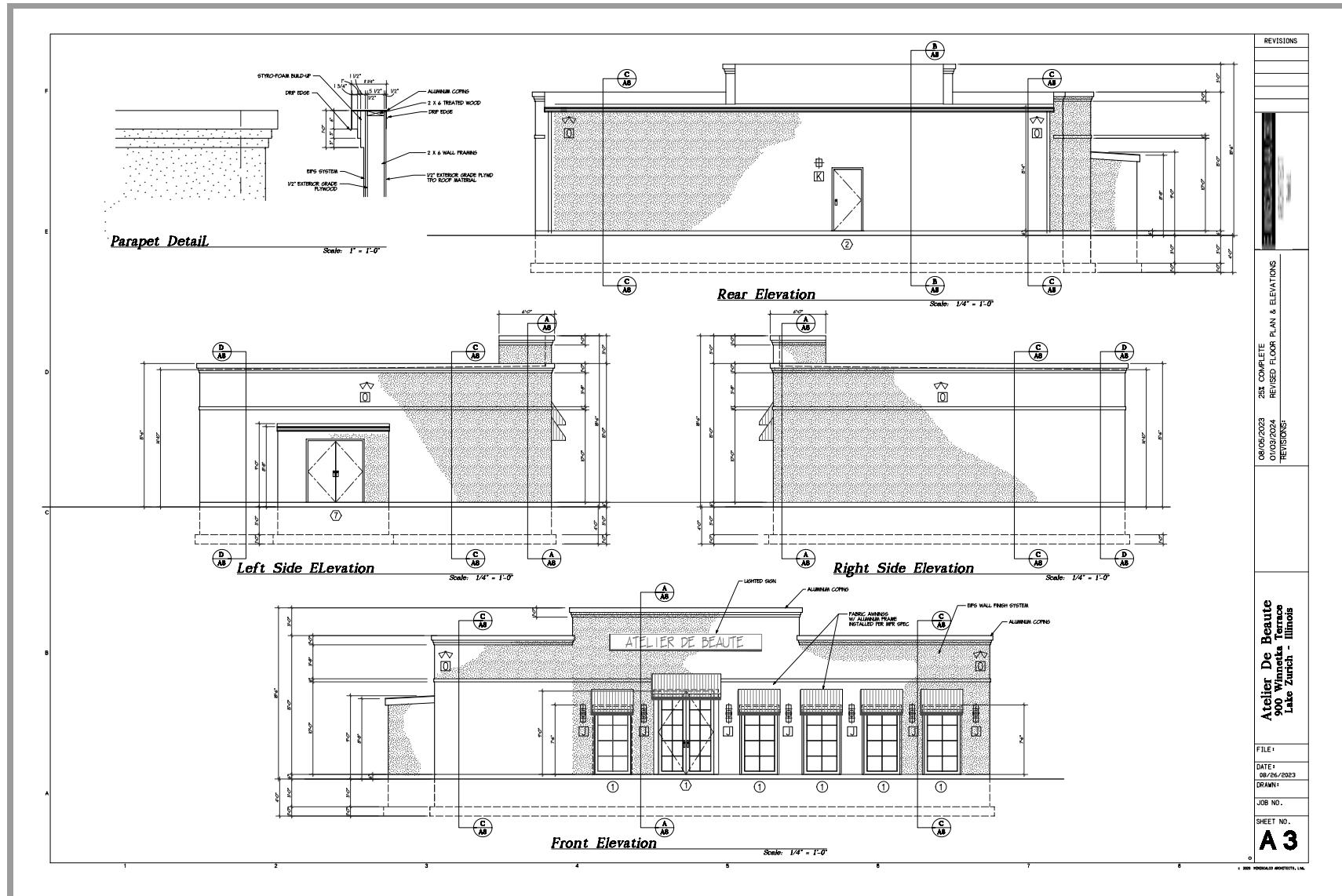
**SELLER MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE PERSONAL PROPERTY, INCLUDING, WITHOUT LIMITATION, CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. PURCHASER IS PURCHASING THE PERSONAL PROPERTY "AS-IS".**

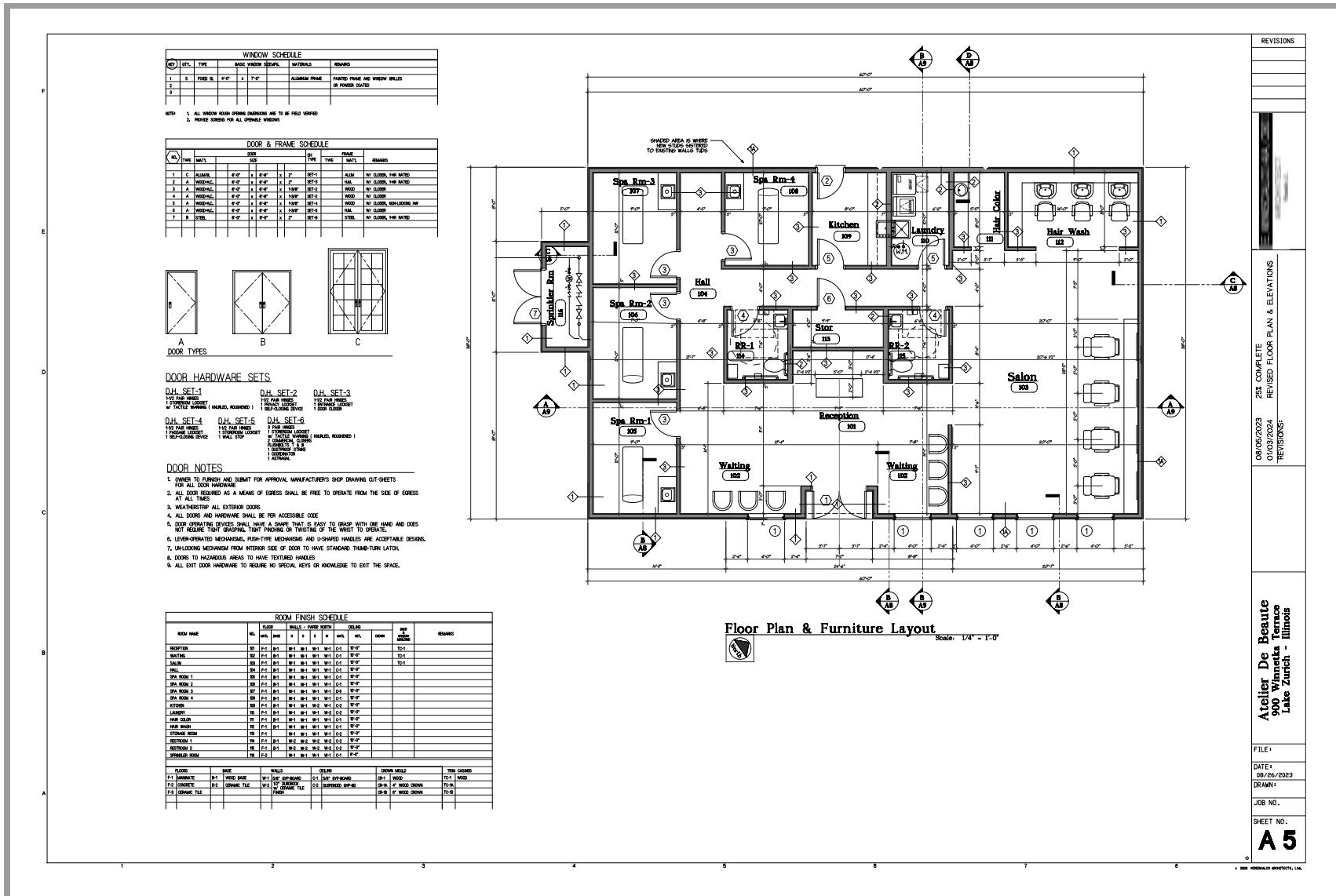
**IN WITNESS WHEREOF**, Seller has executed this Bill of Sale as of this 17th day of January, 2022.

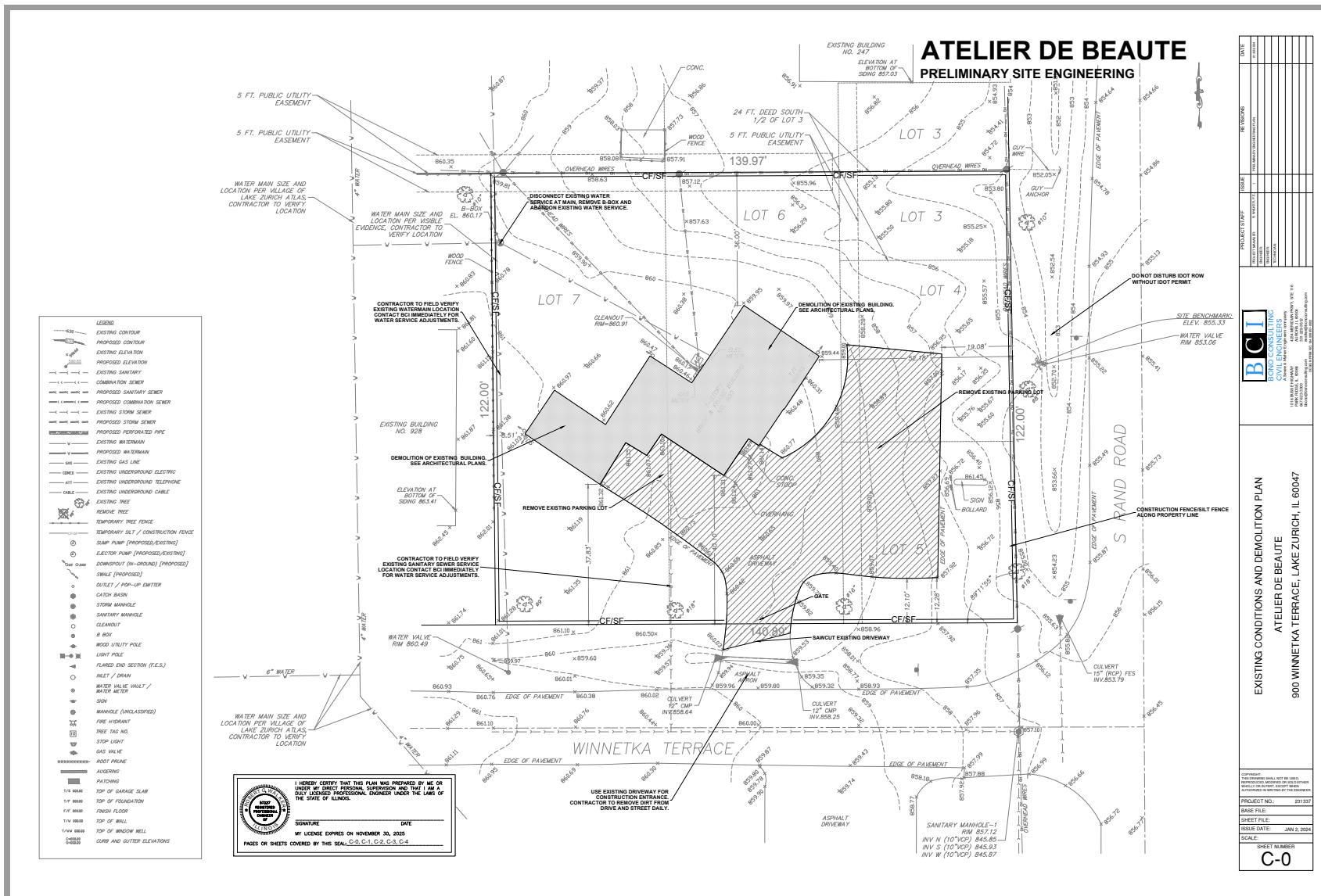
**REAL VET LAKE ZURICH LLC**, an Illinois limited liability company

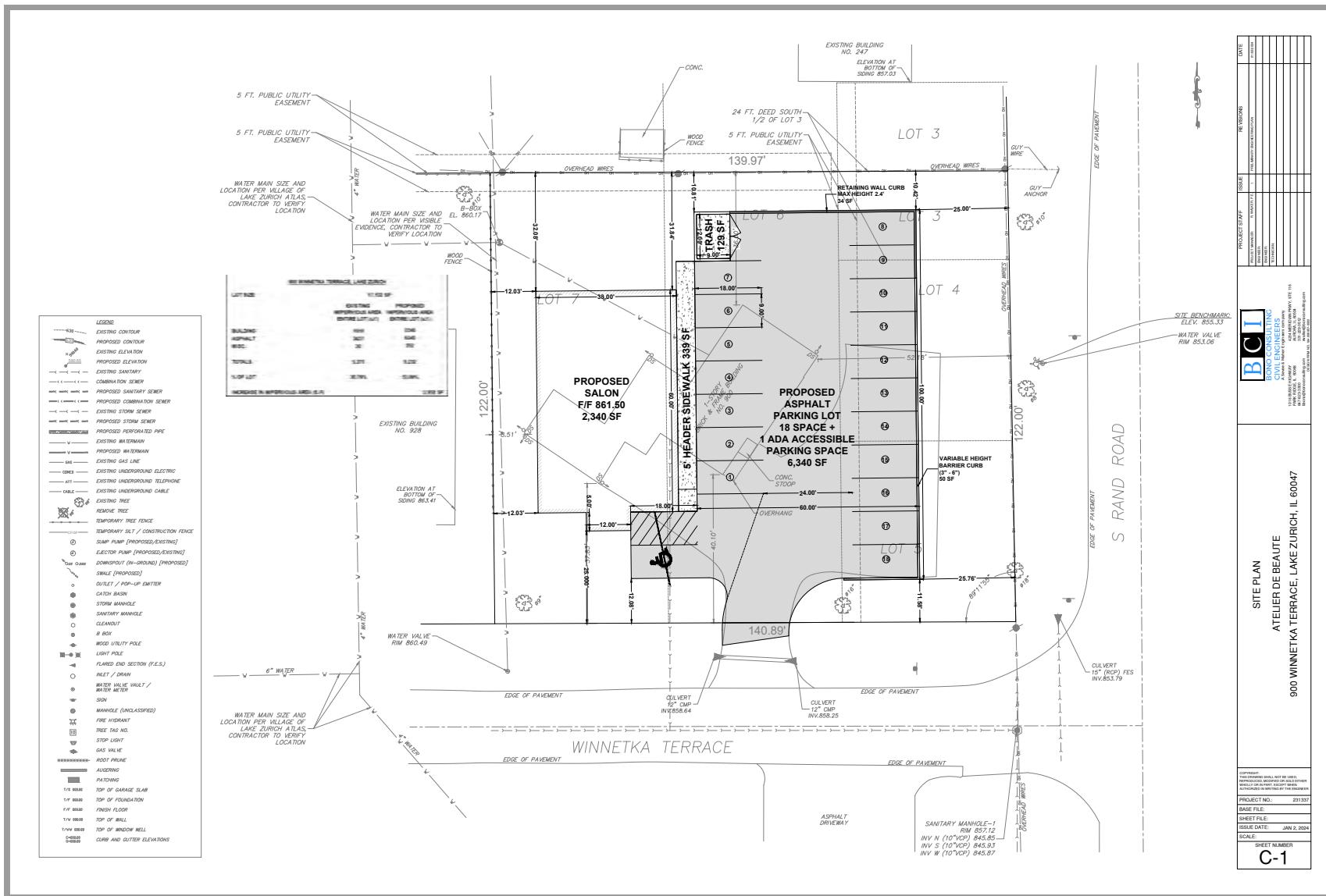
By:   
Scott Petereit, Authorized Signatory

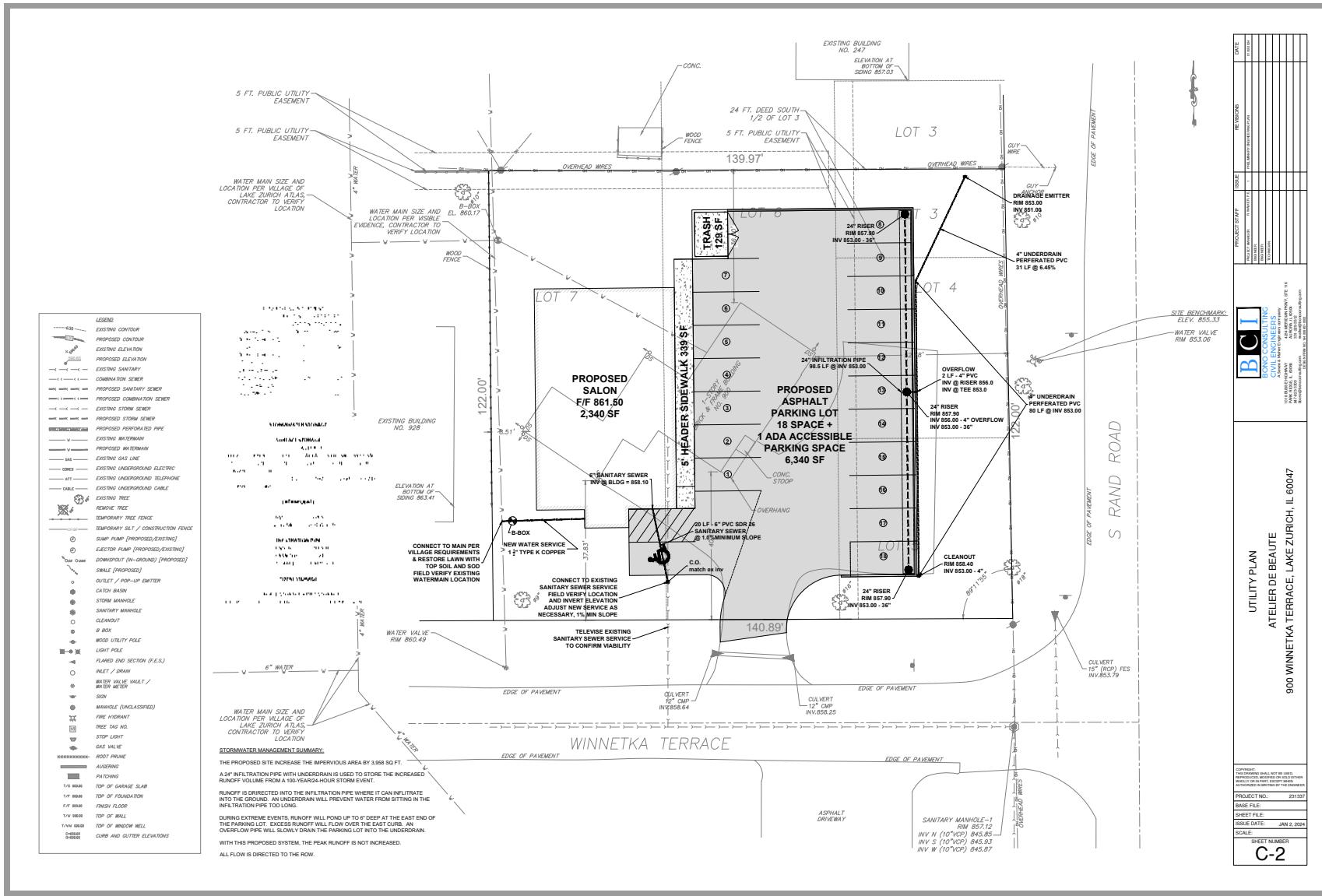


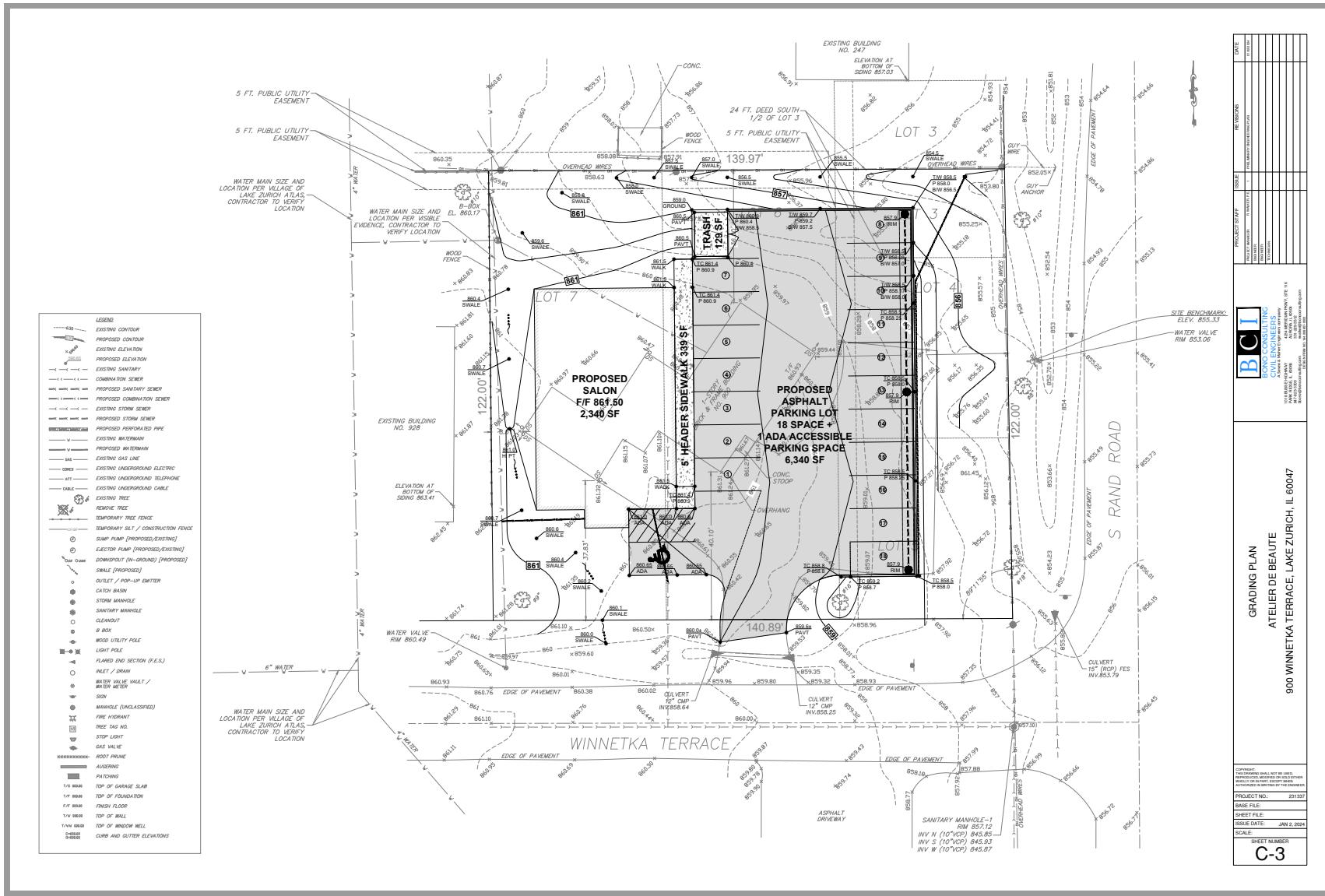


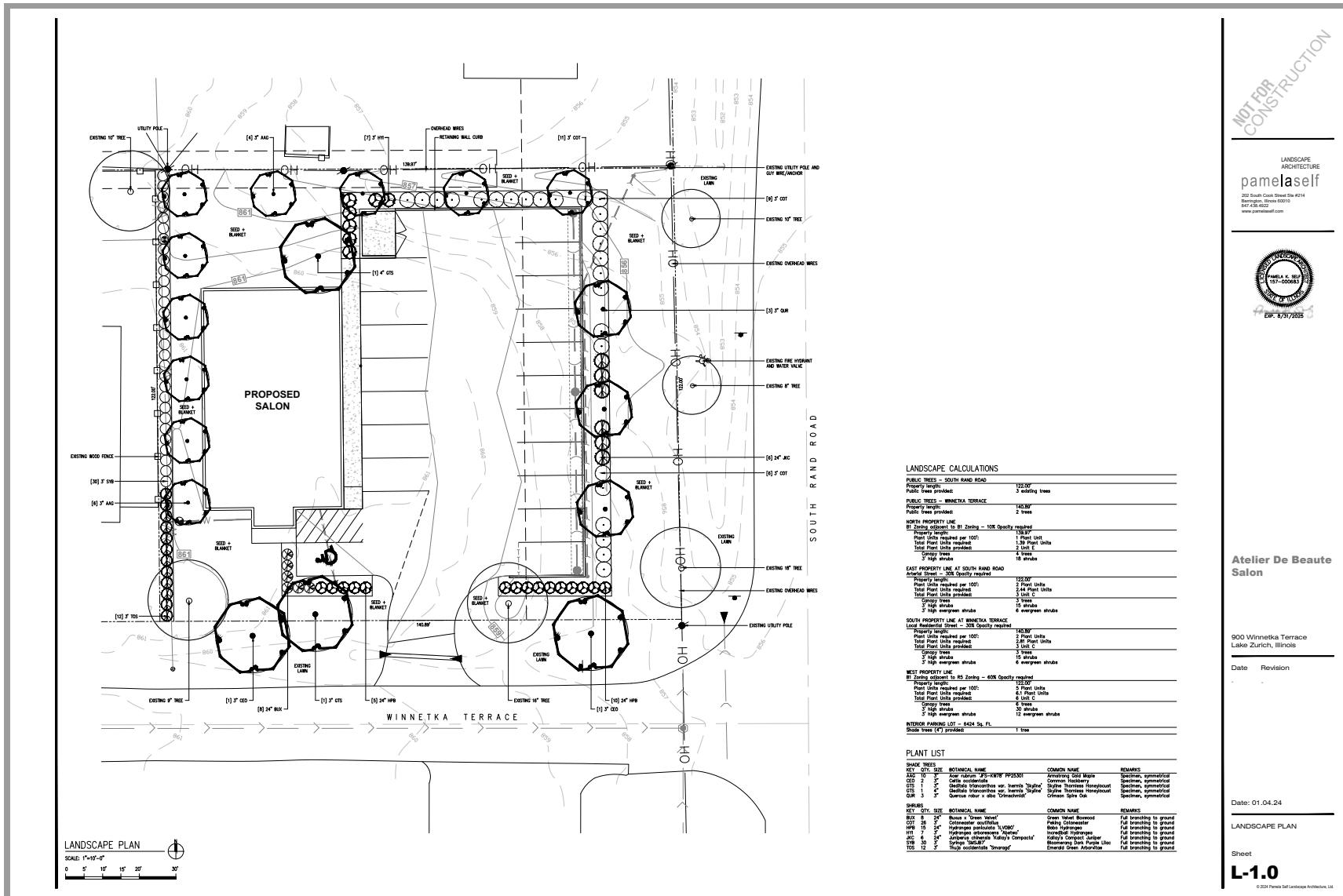


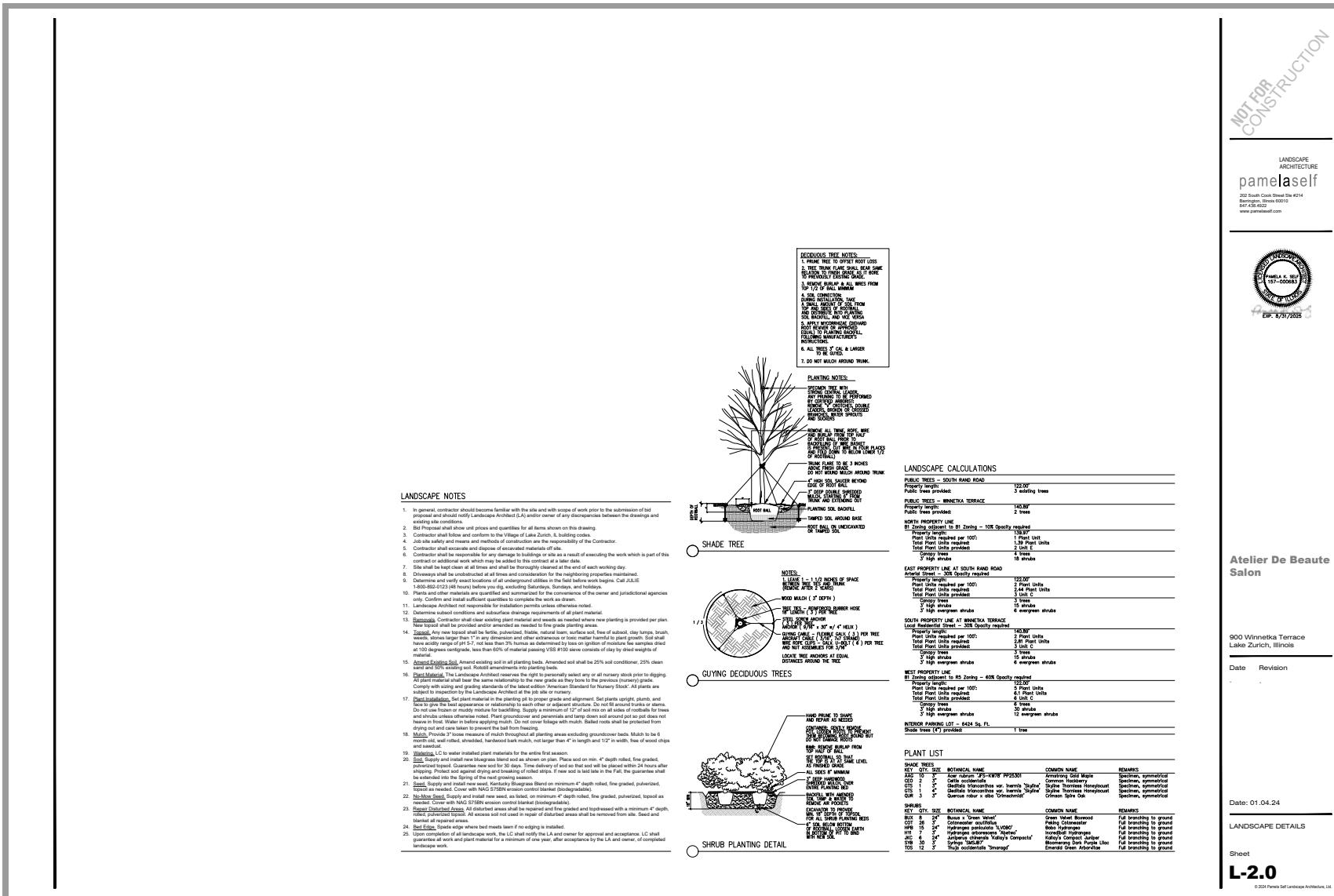














One Overlook Point, Suite 290, Lincolnshire, IL 60069  
Ph: (847) 735-1000 Fax: (847) 735-1010 [www.rolfcampbell.com](http://www.rolfcampbell.com)

**PLANNING AND ZONING CONSULTANTS MEMORANDUM**

Date: January 10, 2024

To: Planning & Zoning Commission (PZC)  
Sarosh Saher, Community Development Director  
Village of Lake Zurich

From: Brad Dethloff, PLA & Jeramiah Yeksavich, AICP

**Re: Atelier De Beaute Salon – Planned Unit Development (PUD)  
900 Winnetka Terrace**

The Petitioner, Atelier De Beaute Salon, is seeking Planned Unit Development (PUD) approval to build a new building at 900 Winnetka Terrace (Subject Property: PIN #: 14-18-316-023; Approximately 0.4 acres) in a B-1 - Business District. The Petitioner is seeking PUD approval to allow for departures from Zoning Ordinance standards for Minimum Lot Area, Rear Yard Setback, and any other from standards identified during the review process.

1) Subject Property & Neighboring Properties Land Use & Zoning:

a. Subject Property

i. Existing, Proposed, & Planned Land Uses:

1. Existing Use: Vacant commercial building, previously used for a veterinary hospital.
2. Proposed Land Use: Beauty shop
3. Comprehensive Plan Land Use: Commercial land uses.

ii. Existing & Proposed Zoning:

1. Existing Zoning: B-1 Business District; “Beauty shops (723)” are a Permitted Use in a B-1 District
2. Proposed Zoning: B-1 Business District PUD
3. Surrounding Land Uses and Zoning: The following table outlines the existing and planned land uses and exiting zoning for the neighboring properties. See also Exhibit A: Surrounding Existing Zoning and Comprehensive Plan Use attached to this memo.

Rolf Campbell Associates  
January 10, 2024

**Surrounding Land Uses and Zoning Review Table**

Neighboring Property	Existing Land Use	Comprehensive Plan Land Use	Existing Zoning
<b>North</b>	Multi-Tenant Commercial Building	Commercial	B-1
<b>East (Across U.S. Rte. 12)</b>	Townhomes	Low Density Multi-Family	R-6
<b>South (Across Winnetka Ter.)</b>	Apartments	Commercial and Traditional Single Family	B-1/R-6
<b>West</b>	Single-Family Home	Traditional Single Family	R-5

2) Business Operations Questions for Petitioner: It is requested the Petitioner verbally review the following with the PZC:

- i. Number of employees that are anticipated at a given time.
- ii. Business hours of operations.
- iii. Describe the security measures in place with the operations.

3) Bulk, Space, & Yard Requirements:

**Bulk, Space, & Yard Requirements Comparison Table**

Highlight Underline = Departure from standard

Development Area	B-1 District Standard	Proposed per Plan (Approximate)	Difference From Bulk Standards
<b>Minimum Lot Area</b>	20,000 sq ft	17,132 sq ft	<b>2,868 sq ft (14.3%)</b>
<b>Minimum Lot Width</b>	100'	122'	Meets Standard
<b>Min. Front Yard Setback (East)</b>	25'	90'	Meets Standard
<b>Min. Side Yard - North</b>	10'	32'	Meets Standard
<b>Min. Corner Side Yard - South</b>	25'	25'	Meets Standard
<b>Min. Rear Yard - West</b>	25'	12'	<b>13' (52%)</b>
<b>Maximum Floor Area Ratio</b>	0.25	0.14	Meets Standard
<b>Proposed Landscape Area</b>	40%	54%	Meets Standard
<b>Building Height</b>	35' or 2 Stories	18.5' and 1 Story	Meets Standard

Rolf Campbell Associates  
January 10, 2024

4) Plat of Subdivision/Site Plan:

- a. Plat of Subdivision: The Plat of Survey of 2022 indicates 5 separate lots, but the Lake County Assessor has 1 consolidated PIN for the entire Subject Property. Village may wish to determine if the 5 lots should be consolidated.

5) Parking, Loading, & Circulation:

a. Off-Street Parking Spaces:

Per the B-1 District, minimum total parking requirements have been provided per use according to the Parking Lot Standards. The following table provides some information to help the Plan Commission in its review and determination of required parking:

**Total Parking Calculations Table**

Zoning Ordinance Parking Category	General Parking Space Standards (ADA Spaces)	Parking Provided	Difference From Parking Standard
<b>General Service Use (Beauty Shop)</b>	10 Spaces <sup>1</sup> (1 ADA Space <sup>2</sup> )	19 Spaces (1 ADA Space <sup>2</sup> )	Meets Standard

Notes:

- 1. General Services: 1 space per 250 square feet of building; Proposed building area: 2,340 sq. ft. based on Site Plan.
- 2. Accessible Parking: 1 space per every 25 striped spaces provided.

- b. Off-Street Loading Spaces: The Zoning Ordinance appears to require one (1) loading space per the first 150,000 square feet of building area for general uses not specified. Given the small building area under 10,000 square feet (minimum area normally required other uses to have a loading space), the Village may wish to review granting a departure from this requirement as part of the PUD approval.
- c. Access Drive: The access curb cut onto Winnetka Terrace is subject to the Village Engineer's review for alignment with the redesigned parking lot.

6) Architecture/Building Elevations: The Petitioner has provided building elevations for the Plan Commission's review and comment regarding design and architectural character.

- a. Screening Enclosure Details: It appears that there is a screening enclosure around the trash enclosure. It is requested the Petitioner provide specifications/details for the trash enclosure that meets section 9-8A-11 of the Village Code.

Rolf Campbell Associates  
January 10, 2024

- b. Roof Top Equipment: It is requested the Petitioner confirm all rooftop mounted equipment will be screened not less than 12" of the highest point with a parapet wall or similar treatment per Section 9-8A-13 of the Village Code.
- c. Building Materials: It is requested the Petitioner confirm all building material colors and that they are fully integrated into materials and conforms to Section 8-3-4 of the Village Code and conform to the Route 12 Corridor Planning architectural guidelines. It appears that most of the façade is EIFS and aluminum coping, which are both discouraged by the Route 12 Corridor Planning architectural guidelines. The Village is recommended to discuss appropriate natural materials (ex. stone, masonry, etc.) for PUD approval that meets the architectural standards of the Route 12 Corridor.

7) Signage Plan:

- a. Wall Signs: The following table outlines the wall signs proposed in the submittals received.

**Wall Sign Area Table**

Façade Location	Sign Code Maximum Area Standard <sup>1</sup>	Proposed Wall Sign (Approximate)	Difference From Standard
East Façade	40 sq. ft.	Business Name: 28 sq. ft.	Meets Requirements

Notes:

1. Wall Sign Area Calculation: 1.5 square feet per 1 lineal building wall foot not to exceed 40 square feet total. East Façade 60 lineal feet x 1.5 square feet/1 lineal foot = 90 sq. ft., so defaults to 40 sq. ft. maximum.

- i. Illumination and Materials: Petitioner is requested to provide sign design details showing illumination of sign and materials.
- ii. Awnings: The east building façade elevation shows awnings. If these awnings will include any text or graphics that qualify as sign under the Sign Code, the Petitioner will need to submit plans showing this information for review.

- b. Ground Monument Signs: Per the submittals received, the Petitioner is not planning to propose any ground monument sign at this time.

- 8) Photometric/Lighting Plan: The Petitioner has not submitted a lighting plan indicating any exterior lighting. If exterior lighting is proposed, the Petitioner will need to submit for review a Photometric Plan (using a light-loss factor of 1.0) indicating fixture foot-candle levels, locations, and mounting heights along with lighting and pole fixture specification sheets. Lighting fixture specifications should indicate full opaque housing, flat lenses in lieu of drop lenses, cut-off angles, and the ability of fixtures to add shielding and/or dampers to address hotspots/glare after installation (International Dark-Sky Association approved fixtures are preferred).

Rolf Campbell Associates  
January 10, 2024

9) Landscape Plan: Subject to final construction plan review.

- a. Landscape Plan generally meets the required screening and planting level standards along the lot lines, except for the west lot line. See table below for calculations of the west lot line:

**Landscape Plan Comparison Table**

**Highlight Underline** = Departure from standard

West Lot Line Landscaping (B-1 Zoning Adjacent to R-5)			
60% Opacity Required	10' Width Min.	5 Plant Units per 100'	
122 Linear Feet			
<b>6.1 Plant Units Required</b>			
Types of Plants	Required	Proposed	Difference
3" Caliper Shade Trees	7	6	-1
3' Tall Shrubs	31	30	-1
3' Tall Evergreen Shrubs	13	12	-1

Note: because the number of plant units is above 6.0, one additional shade tree, one additional shrub and one additional evergreen shrub is required.

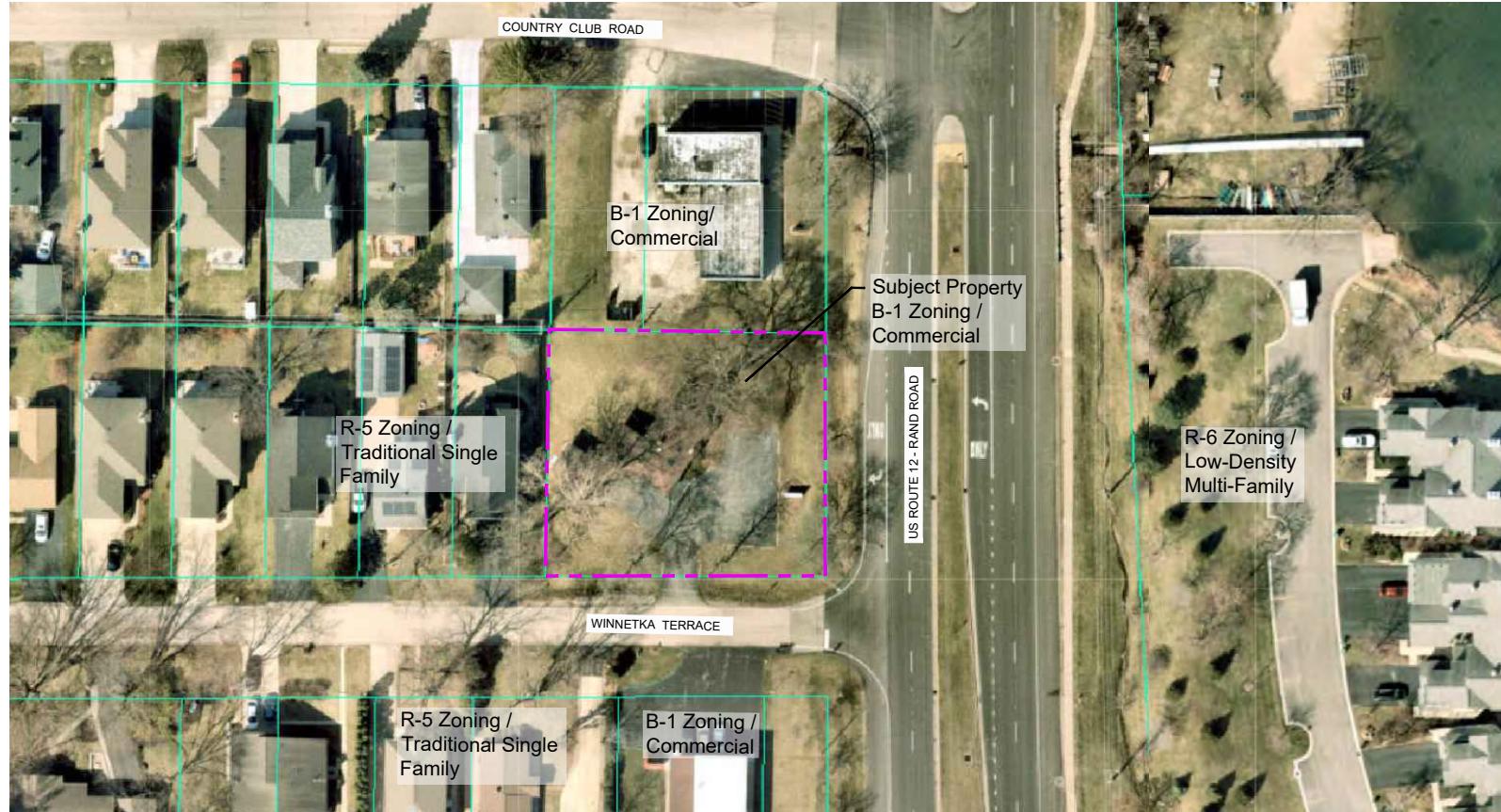
- b. It appears that some of the shrubs shown along the east property line and the south property line are only installed at 24" in height. These shrubs should be increased in size to be planted at 36" in height per code requirements.
- c. The east property line is located long Rand Road and is subject to the Route 12 Corridor Planning landscape guidelines. We recommend clustering the trees instead of providing them in a straight line to meet the requirements of the Route 12 Corridor Planning landscape guidelines.
- d. Along the south lot line landscaping along Winnetka Terrace, it appears that two (2) of the proposed 3" Caliper Shade Trees are proposed in the right-of-way. We require that these two (2) trees be relocated to be inside the property lines.
- e. The landscaping in the parking lot area is required to be at least 15% of the square footage. It appears that approximately 9.3% of landscaping area is provided on plan around the parking lot area. Potentially a parking lot island could be provided in the parking lot to help alleviate this discrepancy.

10) Engineering & Building Plans: Plans are subject to review and comment by the Village Engineer and the Village Building Department.

*Rolf Campbell Associates*  
January 10, 2024

Documents Reviewed:

- 1) Landscape Plan (2 Sheets), Pamela Self Landscape Architecture, 1/4/24.
- 2) Zoning Application, dated 12/15/23.
- 3) Narrative/Proof of Ownership, dated 1/4/24.
- 4) Plat of Survey, 2020, Manuel E. Palma, dated 9/23/20.
- 5) Plat of Survey, 2022, Spiewak Construction, 5/12/22.
- 6) Preliminary Site Engineering (4 Sheets), Bono Consulting Engineers, 1/2/24.
- 7) Architectural Elevation, E. Miniscalco Architecture, 1/3/24.
- 8) Floor Plans, E. Miniscalco Architecture, 1/3/24.



**Exhibit A: Surrounding Existing Zoning and Comprehensive Plan Use**

900 WINNETKA TERRACE

2022 Aerial Photograph and  
Parcel Lines from Lake County  
Maps Online

Prepared by: RCA  
Dated: 01-10-24



**FIRE DEPARTMENT**  
Fire Prevention Bureau

1075 N. Old McHenry Road  
Lake Zurich, Illinois 60047  
Fire.bureau@lakezurich.org  
(847) 540-5073  
LakeZurich.org

*At the Heart of Community*

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January 11, 2024

To: Sarosh Saher  
Village of Lake Zurich  
Community Development Director  
505 Telser Road  
Lake Zurich, Illinois 60047

Re: PR24- 002  
Atelier De Beaute  
900 Winnetka Terrace  
Lake Zurich, Illinois 60047  
Engineering

Dear Sarosh,

This letter is to inform you that the Site plans for the above address are "**APPROVED**" subject to the following notes and comments as listed below.

- The Fire Sprinkler Room shall face Winnetka Terrace. **(Satisfied)**
- The FDC including a water flow notification device (10" bell & strobe) located above FDC must activate on water flow only, and be visible from the road. (Note: An additional water flow strobe shall be mounted facing Rand Road)
- All fire department connections shall be 5-inch Storz with a thirty-degree downturn. **Section 912.8 Fire Department Connections.**
- Provide fire sprinkler shop drawings for review.
- Provide fire alarm shop drawings for review.
- Provide fire pump shop drawings for review.
- Contact FSS Technologies at 847-577-1950 to provide your fire alarm radio contract.
- Provide a Knox Box with a tamper switch for the sprinkler riser room. Contact Knox.com. (If there are 3 keys or less you may order a 3200 series side hinged box. If there will be 3 or more keys then you will need a 4400 series Knox box).

PR24-002  
Atelier De Beaute  
900 Winnetka Terrace  
Lake Zurich, Illinois 60047  
Engineering

- The fire pump room shall be rated with water proof walls. (Provide an emergency light in the pump room).
- Pump room shall be labeled FACP/ Sprinkler Riser.
- Sprinkler designer to provide a drawing showing the required water main to the riser room indicating the proper design size.
- There shall be a fire hydrant within 150' feet of the F.D.C.
- Emergency lighting and exit signs shall be provided for all exiting requirements. Emergency lighting is required for all exit discharge areas immediately adjacent to exit doors in occupancies that require two or more exits. Final approval of exit sign placement and emergency lighting shall be subject to a field inspection.
- A minimum 2A 10BC portable fire extinguisher shall be provided for every 75 feet of travel distance.
- Provide proper address numbering for front and rear – (Minimum 4" bold letters with contrast from door background).
- If the external gas meter is located near parking it shall have vehicle impact protection.

A separate review will be conducted on fire alarm and sprinkler systems when shop drawings and specifications are submitted by the installing contractor. Separate permit(s) may be required for these disciplines.

If you have any questions or concerns, you may contact me, and I will be happy to discuss them with you.

Respectfully,



John Wiecek  
Deputy Fire Marshal  
Lake Zurich Fire Protection District  
224-358-4006  
john.wiecek@lakezurich.org



*At the Heart of Community*

**FINANCE DEPARTMENT**

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

**MEMORANDUM**

Date: January 31, 2024  
To: Ray Keller, Village Manager  
From: Amy Sparkowski, Director of Finance  
Subject: Budget Amendment #4 for Fiscal Year 2023

**Issue:** Upon evaluation of the financial projections for the 2023 fiscal year, a number of necessary budget amendments have been identified. These amendments are based on either actual figures or best estimates for projected year-end results.

**Strategic Plan:** A critical component to financial stability is properly monitoring revenues and expenditures throughout the year, adjusting the budget as necessary.

**Analysis:** The annual budget is a legal document, providing legal level of control at the department level for the General Fund and at the fund level for the remaining funds. The proposed ordinance must be passed by a two-thirds vote of the Village Board. A listing of all proposed amendments has been included as Appendix A. The net impact to each fund affected is as shown below. Positive numbers INCREASE fund balance position, the result of reduced expenditures and/or increased revenues.

Fund Title	Net Impact to Fund Balance
General Fund	16,273
Capital Improvement Fund	4,650,000
<b>Total Net Adjustments</b>	<b>4,155,273</b>

Highlights for the specific funds include:

**GENERAL FUND:**

Overall, the amended budget for General Fund has an increase to fund balance of \$16k and a transfer to the Capital Improvement Fund of \$5.67M. Through the budget process, all revenue and expenditure accounts of the General Fund were evaluated carefully. Staff will review the final numbers once the year end work is complete and evaluate if additional adjustments are required.

The largest adjustments to revenue are Grant Revenue, Investment Income, Income Tax, and Sales Tax. The increase to Grant Revenue is \$2.71M. Per Treasury guidelines, the American Rescue Plan Act Funds received over the last couple years were held as a liability until the Village designated the funds to public safety during 2023. Therefore, the Village will recognize the ARPA funds as revenue in the FY2023 Annual Financial Report. Investment income, Income Tax, and Sales Tax performed better than expected for 2023, increasing revenue by \$435k, \$172k, and \$117k, respectively. Overall, revenue budget changes net an increase of \$4.17M.

The amendment includes revisions to expenditure accounts in the General Fund as well. Any department that is forecasting to end the year over-budget, and unable to meet the allowable budget transfer criteria, is required to have an amendment. The most significant of these adjustments are for Fire Department labor attorney costs and Community Development Engineering/Architectural expenditures. Additional adjustments are then necessary to balance the amendment. These include decreases to the expenditure accounts for public safety full time salaries, and an increase to Fire Department overtime, both attributable to the open positions during the year. Further decreases in expenditures resulted from Public Works coming in under budget for Engineering/Architectural and Lawn and Landscaping.

Additional savings are anticipated of which an amendment is not recommended.

**CAPITAL IMPROVEMENT FUND:** With the better than anticipated General Fund performance, General Fund adjustments include transferring an additional \$4.65M to the Capital Improvement Fund, leading to a revenue increase in this fund. The additional transfer will advance funding for some of the critical projects coming due in future years.

**Recommendation:** Staff recommends the Village Board approve via a minimum two-thirds majority vote, the attached ordinance approving budget amendment #4 for the fiscal year 2023.

W/Attachments:      Ordinance for Budget Amendment #4, including Appendix A

**ORDINANCE NO. 2024-02-546**

**AN ORDINANCE APPROVING BUDGET AMENDMENT #4 FOR FISCAL  
YEAR 2023 BUDGET**

WHEREAS, on December 4, 2023, the President and Board of Trustees of the Village of Lake Zurich approved the FY 2023 budget, as amended on September 18, 2023, and since its passage the Village has found it necessary to amend said Ordinance; and

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, by a two-thirds vote of the members of the corporate authorities then holding office, the annual budget may be revised by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves.

BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: The Village of Lake Zurich Budget Amendment No. 4 for Fiscal Year 2023, attached hereto and made a part hereof, is hereby approved.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

PASSED this \_\_\_\_ day of February, 2024.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_ day of February, 2024.

\_\_\_\_\_  
Tom Poynton, Village President

\_\_\_\_\_  
Kathleen Johnson, Village Clerk

Village of Lake Zurich  
 Fiscal Year 2023  
 Budget Amendment #4  
 February 5, 2023

## APPENDIX A

Revenue/ Expenditure	Department	Title	Account #	I Increase / (Decrease)	Original Budget	Amended Budget
<b>GENERAL FUND</b>						
Revenues	GENERAL GOVERNMENT	PROPERTY TAX - ROAD & BRIDGE	101-10001-41231	79,320	13,000	92,320
Revenues	GENERAL GOVERNMENT	GAS UTILITY TAX	101-10001-41442	55,958	388,292	444,250
Revenues	GENERAL GOVERNMENT	TELECOM TAX	101-10001-41444	30,851	262,649	293,500
Revenues	GENERAL GOVERNMENT	SALES TAX	101-10001-42301	117,015	7,847,985	7,965,000
Revenues	GENERAL GOVERNMENT	INCOME TAX	101-10001-42302	172,286	2,983,609	3,155,895
Revenues	GENERAL GOVERNMENT	PERSONAL PROP REPL TAX	101-10001-42305	48,835	137,057	185,892
Revenues	GENERAL GOVERNMENT	VIDEO GAMING TAX	101-10001-42308	19,753	290,247	310,000
Revenues	GENERAL GOVERNMENT	FIRE DISTRICT AGREEMENT	101-10001-42502	64,247	6,350,975	6,415,222
Revenues	GENERAL GOVERNMENT	GRANTS	101-10001-42503	2,712,080	57,920	2,770,000
Revenues	GENERAL GOVERNMENT	INVESTMENT INCOME	101-10001-47701	435,000	200,000	635,000
Revenues	GENERAL GOVERNMENT	RENTAL INCOME	101-10001-48303	30,992	29,900	60,892
Revenues	GENERAL GOVERNMENT	PAVILION FEES	101-10190-48450	32,088	65,000	97,088
Revenues	GENERAL GOVERNMENT	MISCELLANEOUS INCOME	101-10001-48301	21,268	9,000	30,268
Revenues	GENERAL GOVERNMENT	SALE OF FIXED ASSETS	101-10001-48306	45,631	10,000	55,631
Revenues	FIRE	FIRE INSPECTION MISCELLANEOUS	101-25300-45213	55,527	31,000	86,527
Revenues	COMM. DEVELOPMENT	ENGINEERING REVIEW	101-28001-45801	36,815	102,000	138,815
Revenues	COMM. DEVELOPMENT	ADMIN FEES	101-28001-45805	35,513	18,000	53,513
Revenues	COMM. DEVELOPMENT	CONTRACTOR REGISTRATION	101-28001-43806	16,130	70,000	86,130
Revenues	COMM. DEVELOPMENT	PERMIT PLAN REVIEW	101-28001-43808	15,519	85,000	100,519
Revenues	PARK AND RECREATION	PARK PROGRAM FEES	101-67935-45601	111,014	221,615	332,629
Revenues	PARK AND RECREATION	PARK UTILIZATION FEES	101-67001-45602	30,390	6,000	36,390
				4,166,232		
Expenditure	FINANCE	FULL TIME	101-13001-50111	4,774	363,109	367,883
Expenditure	FINANCE	TRAINING AND MEETINGS	101-13001-51652	225	4,640	4,865
Expenditure	TECHNOLOGY	MEMBERSHIPS & SUBSCRIP	101-17001-51654	183	125	308
Expenditure	TECHNOLOGY	OTHER PROFESSIONAL SVCS	101-17001-52111	1,714	99,903	101,617
Expenditure	TECHNOLOGY	COMPUTER SOFTWARE	101-17001-55255	11,458	13,420	24,878
Expenditure	FIRE	LABOR ATTORNEY	101-25001-52203	70,522	20,000	90,522
Expenditure	FIRE	MACHINERY & EQUIPMENT	101-25340-55254	9,424	11,575	20,999
Expenditure	FIRE	CAPITAL LEASE	101-25001-56601	879	2,532	3,411
Expenditure	FIRE	DISPATCH SERVICES	101-25001-57703	10,000	150,000	160,000
Expenditure	FIRE	FULL TIME	101-25320-50111	(701,964)	5,572,899	4,870,935
Expenditure	FIRE	OVERTIME	101-25320-50114	165,226	750,000	915,226
Expenditure	FIRE	SOCIAL SECURITY	101-25320-50201	(55,052)	395,517	340,465
Expenditure	FIRE	UNIFORMS	101-25320-53209	(49,506)	123,096	73,590
Expenditure	POLICE	GRANT PASS THROUGH EXPENDITURES	101-24001-54316	189,257	0	189,257
Expenditure	POLICE	FULL TIME	101-24210-50111	(52,159)	2,526,984	2,474,825
Expenditure	POLICE	SOCIAL SECURITY	101-24210-50201	(13,154)	193,154	180,000
Expenditure	PUBLIC WORKS	EQUIPMENT RENTAL	101-36001-54306	1,222	500	1,722
Expenditure	PUBLIC WORKS	EQUIPMENT RENTAL	101-36420-54306	1,512	3,100	4,612
Expenditure	PUBLIC WORKS	MACHINERY & EQUIPMENT	101-36001-55254	11,655	7,400	19,055
Expenditure	PUBLIC WORKS	ENGR/ARCHITECTURAL	101-36001-52113	(105,041)	170,000	64,959
Expenditure	PUBLIC WORKS	LAKE/WATER QUALITY MGMT	101-36001-52603	18,194	70,000	88,194
Expenditure	PUBLIC WORKS	MAINT-LAWN & LANDSCAPING	101-36420-52702	(67,502)	227,731	160,229
Expenditure	PUBLIC WORKS	OVERTIME	101-36450-50114	(23,495)	72,000	48,505
Expenditure	COMM. DEVELOPMENT	SEASONAL	101-28001-50113	(23,626)	23,626	
Expenditure	COMM. DEVELOPMENT	ENGR/ARCHITECTURAL	101-28001-52113	115,169	200,000	315,169
Expenditure	PARK AND RECREATION	BANK & CREDIT CARD FEES	101-67001-54301	23,424	7,500	30,924
Expenditure	PARK AND RECREATION	SEASONAL	101-67970-50113	(43,380)	122,910	79,530
Expenditure	GENERAL GOVERNMENT	TRANSFER TO CIP	101-99001-59401	4,650,000	1,015,000	5,665,000
				4,149,959		
				16,273		

<b>CAPITAL IMPROVEMENT FUND</b>						
Revenue	GENERAL GOVERNMENT	TRANSFER FROM GENERAL	401-99001-49101	4,650,000	1,015,000	5,665,000

*At the Heart of Community*

## VILLAGE MANAGER'S OFFICER

70 East Main Street  
Lake Zurich, Illinois 60047Phone (847) 540-1684  
LakeZurich.org

## MEMORANDUM

Date: January 31, 2024

To: Ray Keller, Village Manager *PK*

From: Michael Duebner, Assistant Village Manager

Re: Replacement Storage Array

**Issue:** The high-performance storage array that hosts various forms of digital information is no longer eligible for hardware and software support as of April 2024.

**Village Strategic Plan:** This agenda item is consistent with the following strategic objectives:

- *Service Sustainability*
  - Develop a high performance organization
  - Develop a technology update plan

**Analysis:** A storage array also called disk array is a data storage system for block-based, file-based or object-storage. They offer faster data recovery using snapshots when users accidentally delete a critical file or a storage drive fails, when compared to restore a recent backup.

Village technology relies heavily on this storage array to host digital evidence that by State law needs to be maintained for very long periods, in some cases for decades. The amount of storage required for high-definition video is exponential greater than that of standard-definition video demanding more capacity than the present 31TB array.

Staff solicited quotes from HPE (CDWG), Dell and Pure Storage (CDWG):

Manufacturer/Model	Description	Investment
HPE Alletra 5010	72TB Hybrid Array	\$43,052
Dell Unity XT480F	38TB All Flash Array	\$65,498
Pure Storage X20	22TB All Flash Array	\$65,998

The difference between a hybrid flash array and an all-flash array (AFA) is that hybrid storage arrays have a mixture of hard disk drives (HDDs) and solid-state drives (SSDs), while an all-flash array is equipped only with SSDs. Hybrid arrays allow organizations to take advantage of flash's high performance and optimization levels, while leveraging the benefits of HDD capacity at a lower price point.

The HPE Alletra 5010 achieves the appropriate balance between SSD and HDD to support our workloads.

**Recommendation:** Staff is requesting authorization to purchase the proposed HPE storage array from CDWG including installation/connecting hardware for a project cost not to exceed \$45,600.

Attachments:

HPE (CDWG) Proposal



Thank you for choosing CDW. We have received your quote.

Hardware   Software   Services   IT Solutions   Brands   Research Hub

## QUOTE CONFIRMATION

MICHAEL DUEBNER,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NSCJ367	1/17/2024	5010 3 YR STRG UPGRD	1162361	\$43,041.05
<b>QUOTE DETAILS</b>				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">HPE Alletra 5010 Adaptive Flash Array Dual Controller Base Array - SSD arra</a>	1	7175762	\$14,313.68	\$14,313.68
Mfg. Part #: R4U33A Contract: Sourcewell-3037653-State of IL Participating Agrmnt (081419-CDW)				
<a href="#">HPE Nimble Storage 2-port Adapter Kit - network adapter</a>	1	5103866	\$1,068.99	\$1,068.99
Mfg. Part #: Q8B88B UNSPSC: 43201404 Contract: Sourcewell-3037653-State of IL Participating Agrmnt (081419-CDW)				
<a href="#">HPE Alletra 5000 Adaptive Flash Array 2.88TB SATA 6G FIO Cache Bundle</a>	1	7172678	\$965.95	\$965.95
Mfg. Part #: R4U47A Contract: Sourcewell-3037653-State of IL Participating Agrmnt (081419-CDW)				
<a href="#">HPE Alletra 5000 Adaptive Flash Array 5.76TB SATA 6G FIO Cache Bundle</a>	1	7172679	\$1,476.31	\$1,476.31
Mfg. Part #: R4U48A Contract: Sourcewell-3037653-State of IL Participating Agrmnt (081419-CDW)				
<a href="#">HP Nimble Storage NEMA 5-15 to C13 US FIO Power Cord</a>	2	5102100	\$0.85	\$1.70
Mfg. Part #: Q8J18A UNSPSC: 26121636 Contract: Sourcewell-3037653-State of IL Participating Agrmnt (081419-CDW)				
<a href="#">HPE Alletra 5000 84TB SAS 12G FIO Hard Drive Bundle</a>	1	7172680	\$6,266.74	\$6,266.74
Mfg. Part #: R4U43A Contract: Sourcewell-3037653-State of IL Participating Agrmnt (081419-CDW)				
<a href="#">HPE Alletra Tier 1 Storage Array</a>	1	7027805	\$0.01	\$0.01

**QUOTE DETAILS (CONT.)**

Mfg. Part #: R9X15A

Contract: Sourcewell-3037653-State of IL Participating Agrmt  
(081419-CDW)**HPE Nimble Storage NOS Default Software - license - 1 license** 1 5102099 \$0.29 \$0.29

Mfg. Part #: Q8G27B

UNSPSC: 43232907

Electronic distribution - NO MEDIA

Contract: Sourcewell 081419 Software for SPC members  
(081419-CDW)**HPE Alletra 5010 Software and Support - subscription license  
(5 years) - 1** 1 7175769 \$9,899.27 \$9,899.27

Mfg. Part #: S0L75AAE

Electronic distribution - NO MEDIA

Contract: Sourcewell 081419 Software for SPC members  
(081419-CDW)**HPE Pointnext Tech Care Essential Service - extended service  
agreement - 5** 1 6528602 \$0.01 \$0.01

Mfg. Part #: HU4A6AS

Electronic distribution - NO MEDIA

Contract: MARKET

**HPE Pointnext Tech Care Essential Service - extended service  
agreement - 5** 1 6814504 \$1,146.31 \$1,146.31

Mfg. Part #: HU4A6A5#ZET

Electronic distribution - NO MEDIA

Contract: Sourcewell-3037653-State of IL Participating Agrmt  
(081419-CDW)**HPE ALLETRA 5010 CTO BASE ARRAY SUPP** 1 7175773 \$852.49 \$852.49

Mfg. Part #: HU4A6A5007D

Electronic distribution - NO MEDIA

Contract: Sourcewell-3037653-State of IL Participating Agrmt  
(081419-CDW)**HPE ALLETRA 5000 84TB SAS HDD SUPP** 1 7179034 \$2,840.16 \$2,840.16

Mfg. Part #: HU4A6A5007N

Electronic distribution - NO MEDIA

Contract: Sourcewell-3037653-State of IL Participating Agrmt  
(081419-CDW)**HPE ALLETRA 5000 2.88TB FIO BDL SUPP** 1 7175783 \$1,215.24 \$1,215.24

Mfg. Part #: HU4A6A5007T

Electronic distribution - NO MEDIA

Contract: Sourcewell-3037653-State of IL Participating Agrmt  
(081419-CDW)**HPE ALLETRA 5000 5.76TB FIO BDL SUP** 1 7179035 \$2,309.27 \$2,309.27

Mfg. Part #: HU4A6A5007U

Electronic distribution - NO MEDIA

Contract: Sourcewell-3037653-State of IL Participating Agrmt  
(081419-CDW)**HPE AL STG 5000 2X 1200W PS KIT** 1 7779812 \$684.63 \$684.63

Mfg. Part #: S2V19B

Contract: Sourcewell-3037653-State of IL Participating Agrmt  
(081419-CDW)**SUBTOTAL** \$43,041.05

<b>PURCHASER BILLING INFO</b>	<b>DELIVER TO</b>
<b>Billing Address:</b> VILLAGE OF LAKE ZURICH ACCTS PAYABLE 70 E MAIN ST LAKE ZURICH, IL 60047-2416 <b>Phone:</b> (847) 438-5141 <b>Payment Terms:</b> NET 30-VERBAL	<b>Shipping Address:</b> VILLAGE OF LAKE ZURICH 70 E MAIN ST LAKE ZURICH, IL 60047-2416 <b>Phone:</b> (847) 438-5141 <b>Shipping Method:</b> DROP SHIP-GROUND
	<b>Please remit payments to:</b>
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



### Sales Contact Info

**Sam Raes** | (877) 465-3134 | [sam.raes@cdwg.com](mailto:sam.raes@cdwg.com)

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$43,041.05	\$1,164.26/Month	\$43,041.05	\$1,341.59/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

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Page 4 of 4



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VILLAGE MANAGER'S OFFICER

70 East Main Street  
Lake Zurich, Illinois 60047

Phone (847) 540-1684  
LakeZurich.org

RECEIVED  
FEB 1 2024  
VILLAGE OF LAKE ZURICH

AB  
A

MEMORANDUM

Date: February 1, 2024

To: Ray Keller, Village Manager *PK*

From: Kyle Kordell, Management Services Director

CC: Sarosh Saher, Community Development Director

Re: **Courtesy Review for Northwest Corner of Main Street & Old Rand Road Redevelopment Proposal** (2 East Main Street, 10 East Main Street, & 8 North Old Rand Road)

**Issue:** True North Properties, Inc., represented by Mr. Nicholas Ieremciuc (the “Applicant”), requests a Courtesy Review of the Village Board to consider a proposal to redevelop and enhance the property at the northeast corner of Main Street and Old Rand Road, currently leased by *Craving Gyros*, *Johnny's Shoe Repair*, and *My Flavor It! Place*. The property is currently owned by the Village of Lake Zurich and is one of the most highly-visible corners of the Main Street District.

**Village Strategic Plan:** This agenda item is consistent with the following strategic objectives:

- *Financial Sustainability*
  - Revitalize underutilized village-owned properties for sale.
- *Economic Development*
  - Revitalization of Main Street Area.
  - Expand the Village's role as a regional economic hub in Lake County.
  - Become more business friendly and customer oriented.

**Background:** True North Properties proposes to purchase the property from the Village and redevelop it with a minimum of \$1.5 million of enhancements including significant exterior facade improvements, updating the interior of the three units with full renovations and raised ceilings, and potentially adding a drive-through or pedestrian pickup window at 10 East Main Street (*My Flavor It! Place*).

The property is comprised of approximately 4,500 square feet over 0.16 acres and located within the B-2 Central Business district and DR downtown redevelopment overlay district. It is also located within the boundaries of the Village's TIF 2 community redevelopment district.

Courtesy Review – Northwest Corner of Main Street & Old Rand Road (True North Properties) page 2  
 February 5, 2024

True North Properties has over 30 years of experience in the Chicago suburbs specializing in converting underutilized properties into successful destinations. Recent projects in Crystal Lake, Huntly, and Cary have been managed professionally and with good results, earning praise from professional municipal staff in those communities. In 2021, the City of Crystal Lake presented True North Properties with a Community Investment Award for its contributions that positively impact economic vitality in that community.

**Analysis:** The Village acquired the property in August 2006 as part of a master downtown redevelopment plan of a bygone era. All three units have been leased by the Village since that time. *Johnny's Shoe Repair* has leased 8 North Old Rand Road from the village since 2006. *My Flavor It! Place* has leased 10 East Main Street from the village since 2009, and *Craving Gyros* has leased 2 East Main Street from the village since 2015.

True North Properties proposes to implement its approximately \$1.5 million plan for physical building improvements within 24 months of the transfer of ownership. This includes raising the sight line of the corner, making the buildings feel taller than they do now, with extensive work on the facade and the interior of the units.

The south and west elevations (*front of the buildings*) would have raised parapet walls as part of the facade to give the building a new height and feel, more in line with brand new construction. Materials used would include glass for the store fronts, brick, masonry, stone, and Hardie-board smart-trim.

At the north and east elevations (*back and alley side of the buildings*), the parapet wall would be raised to give more uniform lines to the exterior appearance of the building, and to screen newly installed rooftop mechanical equipment.

A future redevelopment agreement between the Village and True North Properties would include the stipulation that rent on the three existing businesses could not increase greater than 10% before June 2025, providing a window of adjustment for the tenants to adjust to a new owner and any new lease negotiated with the new owners.

There is no dedicated parking lot for these three corner properties. Available parking for these corner properties remain the same as has been utilized over the last decade:

- 39 shared spots available directly behind property, leased by a private party.
- 20 on-street shared spots available on the north side of Main Street.
- 39 shared spots available at the public-private lot across the street behind DiPiero's Ristorante.

Since the land uses are to remain the same and the alterations are either related to the facade and on the interior, no zoning relief or variances are requested from the Applicant to proceed with the improvements.

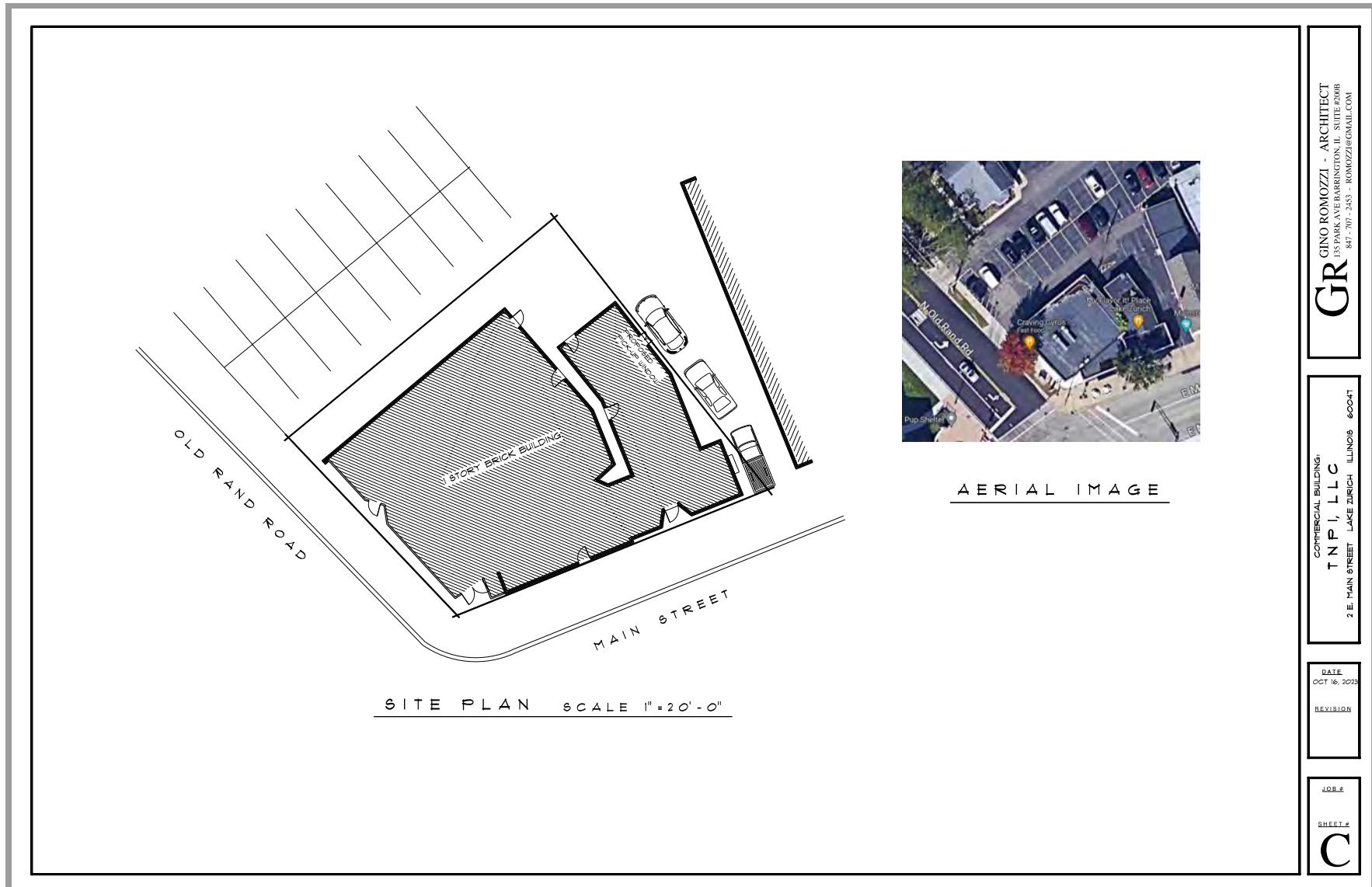
**Recommendation:** The developer and Village staff seek to understand the Village Board's preferences towards the proposed redevelopment of the property.

Courtesy Review – Northwest Corner of Main Street & Old Rand Road (True North Properties) page 3  
February 5, 2024

If favorable, Village staff will begin working on a redevelopment agreement with the developer and return to a future Village Board meeting for consideration of final approval.

w/ attachments:

- Concept Renderings of Proposal
- True North Bio
- True North Past Developments





## INFORMATION RE TRUE NORTH PROPERTIES, INC.

**INTRODUCTION:** My name is George Ieremciuc, the owner of True North Properties, Inc. I am an experienced developer specializing in the conversion of distressed and under-utilized commercial, industrial, and special use properties into highly successful multi-family facilities. Below I present some of my more recent conversion projects, and I have included a list of references whom you are welcome to contact to confirm the quality and the work ethic my construction crews exemplify.

**DEVELOPER PROFILE:** As noted above, I have extensive experience extending over thirty years in Chicago and northern Illinois. I own approximately 300 single family residences, all of which upon acquisition I subjected to rigorous remodeling to make them most appealing and easy to rent. Consequently, I enjoy 100% occupancy with respect to these single-family rental units.

More recently, I completed the successful renovation of several following structures in Crystal Lake, Huntley, and Cary:

- At 95 Grant Street in Crystal Lake is a former downtown office building that was converted in 2015 to six rental units, all of which were rented upon completion.
- In 2018 I purchased a former 17,300 SF, two-story, medical office building located at 460 Coventry Lane in Crystal Lake, and converted it into seventeen one-bedroom and two-bedroom units. The entire building was leased up within two months of obtaining the occupancy permit.
- In 2020 I acquired the former Immanuel Lutheran Church at 178 McHenry Avenue and the adjacent high school at 174 McHenry Avenue. I have converted the church into five loft-style apartments, added garages for each unit, and all of the units were pre-rented by the time the conversion was complete. The renovation of the 38,100 SF school building into twenty-seven apartments was completed last year and, as a result, within four months a total of twenty-seven apartments were 100% rented.
- In 2022 I completed the acquisition of a 110+ year old, vacant, multi-story building from the Village of Huntley. The 33,100 SF building was once a manufacturing facility that reached its present 33,100 SF size by virtue of multiple additions spanning several decades. Both the exterior and the interior of the building evidenced the impact of years of neglect and abandonment. In the summer of 2023, we successfully completed the conversion of this building into 38 apartment units while preserving much of the exterior façade and original architecture and quickly enjoyed 100% occupancy.

- In late 2023 I received approval for (a) the conversion of a 100+ year old former senior living center building on Main Street in Cary into four apartment units, and (b) the construction of two new apartment buildings. This project will be completed in the spring of 2024.
- In late 2023, the Village of Huntley invited True North Properties to facilitate the conversion of the prior Village Hall building into an upscale destination restaurant. This project is currently in the later design phase.

For references, details, and feedback on any of the above projects, please contact any of the following city officials:

Haig Halebian	City of Crystal Lake Mayor
Elizabeth Maxwell	City of Crystal Lake Senior Planner
Dave Johnson	Huntley Village Manager
Mark Kownick	Village of Cary Mayor

**TRANSACTION MATTERS:** As a successful entrepreneur, I do not have to make my proposal contingent upon any financial approval. Nevertheless, I enjoy excellent credit relationships with several northern Illinois financial institutions if their unforeseen assistance should ever become necessary.

George & Nick Ieremciuc  
True North Properties, Inc.

# The Church Street Apartments

174 S. McHenry Ave, Crystal Lake

2020-2021







# The Cornell



**2022-2023  
11117 S Church St  
Huntley**

## **Old Village Hall transformed into upscale dining in downtown Huntley 2023-2024**



# The Schoolhouse Apartments in Cary Coming Soon!

**2023-2024**



And countless  
others  
throughout the  
past 30 years!





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1/30/2024

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MEMORANDUM

Date: January 30, 2024  
To: Ray Keller, Village Manager *PK*  
From: Michael Duebner, Assistant Village Manager  
Re: Courtesy Review for Tofino Shoreline Partners

**Issue:** Tofino Shoreline Partners, LLC & Briteside LLC request a Courtesy Review of the Village Board to consider a proposed adult use cannabis dispensary at a vacant storefront in the Oakwood Commons Shopping Center.

**Village Strategic Plan:** This agenda item is consistent with the following strategic objectives:

- *Financial Sustainability*
  - Maximize current & identify new revenue sources.
- *Economic Development*
  - Continue route 22 development
  - Expand the Village's role as a regional economic hub in Lake County.
  - Become more business friendly and customer oriented.

**Analysis:** Tofino Shoreline Partners, LLC has been awarded a conditional-use license for an adult use cannabis dispensary. Briteside, LLC is operating under a management agreement with Tofino Shoreline Partners, LLC to manage the buildup and opening of the dispensary. Upon approval of the Illinois Department of Financial and Professional Regulation, Briteside, LLC will own and operate the license on a day-to-day basis.

Tofino Shoreline Partners, LLC & Briteside LLC have entered into a conditional lease agreement with DeMucci Realty, owners of Oakwood Commons Shopping Center for 680 E. Main Street (Route 22) to operate an adult use cannabis dispensary. The commercial space of approximately 2,088 sq.ft. is zoned B-1 and has been vacant since 2022. The location is compliant with the requirements of Village Ordinance 2020-12-394.

- Dispensary is to be located a minimum of 500 feet from any school, library, or day care; and
- maintains a minimum distance of 250 feet from any park; and
- is 1,500 feet away from any other cannabis dispensary.

Oakwood Commons offers 72 shared parking spaces which are sufficient to meet the needs of all retail establishments within. It is anticipated that 50% of customers will place orders online ahead of time and will spend 4 minutes inside to collect their order. Walk-in customers typically spend 10 minutes inside the store. Proposed hours of operations will be 9 am to 9 pm, seven days a week with adjustments to meet customer expectations.

Operating a dispensary in Lake Zurich requires issuance of a Special Use Permit through a public hearing process by the Planning & Zoning Commission with final approval by the Village Board.

**Recommendation:** Tofino Shoreline Partners, LLC & Briteside, LLC and village staff seek to understand the Village Board's preferences towards the proposed adult use cannabis dispensary at Lakewood Commons Shopping Center. Given a positive recommendation, parties intend to move forward with obtaining a special use permit for operating the dispensary.

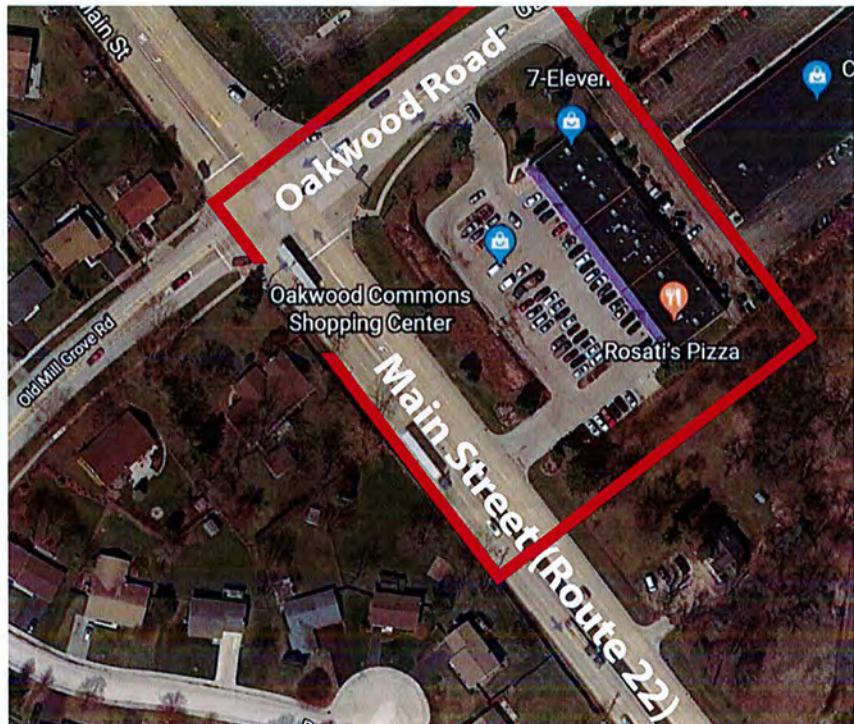
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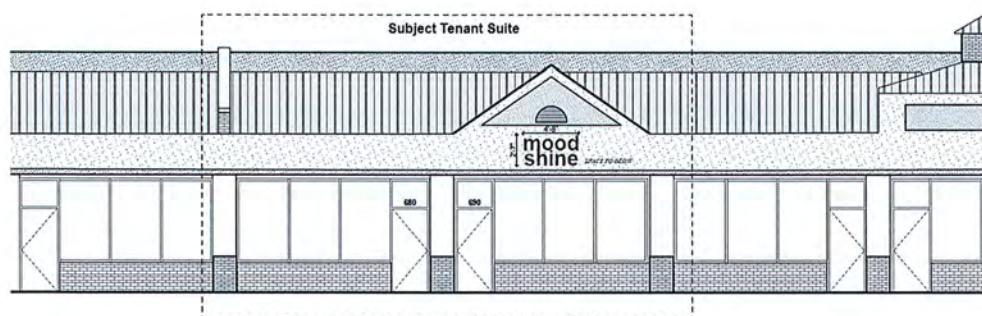
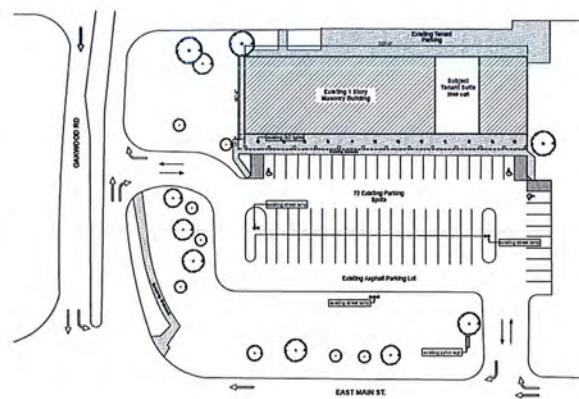
Mood Shine Location Exhibits

## Mood Shine

### Proposed Dispensary

Oakwood Commons Shopping Center





Representative Store Layout – HighLife Chicago Heights

