



**AGENDA PACKET**  
**VILLAGE OF LAKE ZURICH**  
**Village Board of Trustees Meeting**

**January 15, 2024**  
**07:00 pm**

# VILLAGE OF LAKE ZURICH

## VILLAGE BOARD OF TRUSTEES MEETING

**JANUARY 15, 2024**  
**07:00 PM**  
**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

**5. CONSENT AGENDA**

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee).

**A. Approval of Minutes from the Village Board Meeting of December 4, 2023**

Attachment: [5a.pdf](#)

**B. Ratification of Semi-Monthly Warrant Register Dated December 18, 2023 Totaling \$831,916.11**

Attachment: [5b.pdf](#)

**C. Ratification of Semi-Monthly Warrant Register Dated January 2, 2024 Totaling \$791,532.09**

Attachment: [5c.pdf](#)

**D. Approval of Semi-Monthly Warrant Register Dated January 15, 2024 Totaling \$1,402,999.60**

Attachment: [5d.pdf](#)

**E. IDOT Resolution for Motor Fuel Tax Maintenance under the Illinois Highway Code in the Amount Not-to-Exceed \$680,360**

**Summary:** Lake Zurich contracts maintenance services and material purchases each year using its Motor Fuel Tax (MFT) allocation from the State of Illinois. The Village has allocated MFT funds for this year in the 2024 annual budget for \$607,483. The requested not-to-exceed amount includes a 11.9% contingency amount in addition to the operations costs.

Attachment: [5e.pdf](#)

**F. Agreement with Sensys Gatso, USA for Automated Traffic Law Enforcement Red Light Cameras**

**Summary:** The Village of Lake Zurich has deployed red light cameras at three high-volume intersections since 2009. These three locations experienced 61 accidents in 2020, 83 accidents in 2019, and 103 accidents in 2018. Sensys Gatso has been the Village's vendor for the duration of the red-light camera program and as part of the renewal is upgrading its Lake Zurich equipment.

Attachment: [5f.pdf](#)

**G. Agreement with WT Group to Develop an ADA Transition Plan for the Village of Lake Zurich in the Amount Not-to-Exceed \$52,042.58**

**Summary:** Village Staff has reviewed five proposals from professional firms with experience in conducting access audits and transition plans related to municipal compliance with Title II of the American with Disabilities Act. Staff anticipates working with the WT Group from February 2024 through August 2024 to evaluate 32 public parks, most municipal facilities, and 20 miles of high-priority sidewalks.

Attachment: [5g.pdf](#)

**H. Ordinance Amending Various Chapters of Titles 8 and 12 of the Lake Zurich Municipal Code for Miscellaneous Code Amendments (Assign Ord. #2024-1-542)**

**Summary:** The Village of Lake Zurich has filed an application for proposed text amendments to the Municipal Code. A few of the various amendments include clarifications of residential side and rear yard setbacks, permitted uses in a business district, distancing requirements for cannabis dispensaries, and regulations for murals.

The Planning and Zoning Commission held a public hearing on December 13, 2023 to review this application and after deliberation, decided to separate the item related to "cannabis distancing requirements" from the group and have a separate motion and vote on this item, with one Commissioner voting against the cannabis distancing amendment and all others voting for approval.

Attachment: [5h.pdf](#)

**I. Resolution Appointing Director and Alternate Director to the Board of Directors of the Solid Waste Agency of Lake County (Assign Reso. #2024-1-081)**

**Summary:** The Solid Waste Agency of Lake County (SWALCO) is a non-profit intergovernmental agency that provides solid waste management services, programs and resources to its 42-member communities. As a member, Lake Zurich is entitled to elect a Director and Alternate Directors to serve on the SWALCO. Staff proposes to reappoint Mayor Tom Poynton as Director to SWALCO and Director Kordell and Assistant to the Village Manager Rauscher as Alternate Directors.

Attachment: [5i.pdf](#)

**J. Reduction in Letter of Credit to \$10,133.50 for LZF Blooms, LLC at 17 South Old Rand Road**

**Summary:** LZF Blooms requests a reduction in its letter of credit for site improvements in the amount of \$111,469. Village staff and Manhard Engineering have inspected the property and concur the reduction amount to \$10,133.50 to be retained for two more years to protect against any possible faulty workmanship or materials.

Attachment: [5j.pdf](#)

**K. Ordinance Proposing the Establishment of a Special Service Area #21 in the Village of Lake Zurich and Providing for a Public Hearing and Other Procedures in Connection Therewith for Wildwood Estates Subdivision Duplex Residential Lots 1-12 and Outlot 1 (Assign Ord #2024-01-543)**

**Summary:** This proposed SSA #21 would provide a future funding mechanism for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance for areas located within the Wildwood Estates Subdivision on Honey Lake Road. This SSA is being setup as a backup SSA in the event future owners of residential units, the homeowner's association, the owner of the open space or any future parties of interest fail to maintain, repair, reconstruct or replace these stormwater management improvements. No levy of taxes is currently proposed.

Attachment: [5L.pdf](#)

**L. Ordinance Proposing the Establishment of a Special Service Area #22 in the Village of Lake Zurich and Providing for a Public Hearing and Other Procedures in Connection Therewith for Wildwood Estates Subdivision Outlot 2 (Assign Ord #2024-01-544)**

**Summary:** This proposed SSA #22 would provide a future funding mechanism for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance for areas located within the Wildwood Estates Subdivision on Honey Lake Road. This SSA is being setup as a backup SSA in the event future owners of residential units, the homeowner's association, the owner of the open space or any future parties of interest fail to maintain, repair, reconstruct and/or replace these stormwater management improvements. No levy of taxes is currently proposed.

Attachment: [5k.pdf](#)

**M. Agreement with Midwest Salt for Purchase of Bulk Water Conditioning Salt in the Amount Not-to-Exceed \$165,000**

**Summary:** The FY 2024 budget includes \$165,000 for this purchase. Lake Zurich's existing contract with Midwest Salt for water conditioning salt expired on December 31, 2023. As in years past, Staff solicited the bulk water conditioning salt suppliers in the area and recommends another contract with Midwest Salt for 2024 at \$137 per ton.

Attachment: [5m.pdf](#)

**N. Agreement with State Industrial Products for Quentin Road and Northwest Pumping Station Hydrogen Sulfide Reduction Program in the Amount Not-to Exceed \$63,672**

**Summary:** The FY 24 budget includes \$63,672 in the Water and Sewer Fund for the ongoing hydrogen sulfide reduction program, which uses a proprietary chemical blend on a monthly basis to reduce the formation of sulfuric acid in sanitary sewers. Village Staff is pleased with the results of previous years' hydrogen sulfide reduction programs and recommends continuing the annual program to extend the life of the municipal sanitary sewer system. In August 2015, American Infrastructure Technologies provided the Village with recommendations to use chemical additives to reduce hydrogen sulfide formation and reduce the pace of pipe corrosion, which can lead to underground transmission main collapses similar to the experiences from 2012 and 2015 beneath Cuba Road.

Attachment: [5n.pdf](#)

**O. Amendment #1 to the Intergovernmental Agreement regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points**

**Summary:** In 2022, nine police agencies that operate emergency dispatch centers in Lake County partnered together on a plan to consolidate public safety answering points into a single Regional Operations Center. The initial term of this planning agreement was 18 months. Since that time, the participating agencies have worked to achieve the goals set forth in the agreement. Because the agreement is approaching the 18-month expiration, the participating parties seek to extend the term with the attached amendment. The term of the amended agreement shall be thirty (30) months from the original effective date of September 1, 2022, making the extension valid through March 1, 2025.

Attachment: [5o.pdf](#)

**P. Third Amendment to Communications Site Lease Agreement with SBA Network Services for 36-month Rent Abatement at Police Department Cell Tower**

**Summary:** SBA Network Services (formerly Nextel West Corp.) is requesting a 36-month rent abatement for the cell tower and ground lease located at the Police Department of \$2,850 per month while they seek new sub-tenancy for the site. If a client is count, the rent abatement would terminate and lease payments would resume.

Attachment: [5p.pdf](#)

**6. PRESIDENT'S REPORT / COMMUNITY UPDATE**

**7. TRUSTEE REPORTS**

**8. VILLAGE STAFF REPORTS**

- Monthly Data Metric Reports

Attachment: [Village Managers Office.pdf](#)

Attachment: [Finance.pdf](#)

Attachment: [Community Development.pdf](#)

Attachment: [Fire.pdf](#)

Attachment: [Police.pdf](#)

Attachment: [Public Works.pdf](#)

Attachment: [Parks and Rec.pdf](#)

**9. EXECUTIVE SESSION called for the purpose of:**

• 5 ILCS 120 / 2 (c) (21) review/approval of executive session minutes

- 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate

**10. ADJOURNMENT**

The next regularly scheduled Village Board meeting is on Monday, February 5, 2024.



UNAPPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Board of Trustees  
70 East Main Street

Monday, December 4, 2023 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Greg Weider. Trustee Roger Sugrue was absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Village Atty. Mallory Milluzi, Finance Dir. Amy Sparkowski, Fire Chief Dave Pilgard, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, H.R. Dir. Doug Gibson, Management Services Dir. Kyle Kordell.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Jeff Wood, addressed the Board on his support of the proposed Midlothian Manor which will come before the Board in a future meeting.

Paul Virgilio, Echo Lake, addressed the Board in support of the Midlothian Manor 's low income housing proposed project. Mr. Virgilio shared a handout for the Board

- .5. **PUBLIC HEARING ON CONSIDERATION OF PROPOSED VILLAGE OF LAKE ZURICH ANNUAL BUDGET FOR FISCAL YEAR 2024**

**Summary:** This is a public hearing for the proposed annual budget for the Village of Lake Zurich's 2024 fiscal year, which will run January 1 through December 31, 2024. This public hearing was noticed in the *Daily Herald* on November 24, 2023, on the front of the Village website, and in *Benchmarks* and *Facebook*. The proposed 2024 budget totals \$78 million to fund a full-service municipality with 164 full-time employees at Police and Fire, Public Works, Community Development, Parks and Recreation, Finance, and Administration.

The Village enjoys a stable financial position and as such, this budget is presented as a balanced operational plan for the next year with a projected operating surplus of \$5,000 for the General Fund. The 2024 budget includes over \$21 million in local infrastructure improvements and more than \$1.2 million in municipal fleet and equipment upgrades for public safety and public works.

Total revenues and other financing sources for 2024 are budgeted to be at \$65.7 million, an increase of 10% over the 2023 budget. A copy of the proposed budget has been available for public review at Village Hall, Ela Area Public Library, and on the

AGENDA ITEM

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Village website since November 17, 2023. All interested persons are invited to attend this public hearing and provide feedback to the Village Board on the proposed budget.

**Recommended Action #1:** A motion was made by Trustee Weider, seconded by Trustee Euker, to open the Public Hearing on the Fiscal Year 2023 Village Budget and receive into the record public comments.

AYES: 5 Trustees Bobrowski, Euker, Riley, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sugrue

MOTION CARRIED.

*VOICE VOTE.*

Meeting opened at 7.13pm

**PUBLIC COMMENT**

There were none.

**Recommended Action #2:** A motion was made by Trustee Weider, seconded by Trustee Riley, to close the Public Hearing on the Fiscal Year 2023 Village Budget.

AYES: 5 Trustees Bobrowski, Euker, Riley, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sugrue

MOTION CARRIED.

*VOICE VOTE.*

Public Hearing closed at 7.14pm

**6. CONSENT AGENDA**

A. Approval of Minutes from the Village Board Meeting of November 20, 2023

B. Approval of Semi-Monthly Warrant Register Dated December 4, 2023 Totaling \$1,917,242.79

C. Annual Village of Lake Zurich Meeting Schedule for 2024

**Summary:** Each year the Village Board approves the annual schedule of meetings for the following calendar year. Upon approval, the schedule for Lake Zurich public bodies and advisory commissions will be published accordingly to fulfil the State of Illinois Open Meetings Act requirements.

D. Agreement with Axon Enterprises for Body Worn and Squad Car Videos, Electronic Weapon Systems, and Digital Evidence Storage in the Amount Not-to-Exceed \$636,000

**Summary:** The State of Illinois mandates the use of body-worn cameras by Illinois police departments stateside starting January 1, 2025 for municipalities with populations under 50,000. While this is a new mandate for body-worn cameras, in-car cameras and audio recording devices have been used since 2016 but are due for an upgrade. The Police Departments taser electrical weapons systems are also beyond the end of their useful life. Staff recommends replacing the in-car video, conducted electrical weapon systems and integrating body-worn cameras through a single vendor, Axon Enterprise. Axon is the sole distributor and retailer of all Taser-branded products and bundling all three hardware components into a single, integrated solution is only available through Axon.

E. Ordinance Amending Title 13 "Comprehensive Fee Schedule" of the Village Code to Amend Fines and Fees related to the Costs of Municipal Services  
ORD #2023-12-536



Village of Lake Zurich Board of Trustees Regular Meeting. Monday, December 4<sup>th</sup> 2023. 3

**Summary:** In 2018, Title 13 was added to the Lake Zurich Village Code as a Comprehensive Fee Schedule to provide a single convenient location for a list of all fees and fines that have been codified into the Village Code over several decades. The proposed Ordinance amends various fees and fines that have not been adjusted in several years in order to offset increases to the Village's costs of administering and enforcing local laws for zoning violations, land development violations, and fees relation to building permits, business regulations, the traffic code, public health and safety, and animal violations.

- F. **Ordinance Amending Title 3 of Chapter 3 of the Village Code to Increase Authorized Class A-1 Liquor Licenses for Lago Lake Zurich Partners, LLC at 350 North Old Rand Road ORD #2023-12-537**

**Summary:** Lago Lake Zurich Partners, doing-business-as Lago by Fabio Viviani at 350 North Old Rand Road have applied for a full-service restaurant Class-A1 Liquor License for on-site premise consumption including its outdoor seating area. Application, supporting documents, and background checks have passed for a Class-A1 Liquor License.

- G. **Agreement with Layne Christensen Company for Well #12 Maintenance in the Amount Not-to-Exceed \$131,481**

**Summary:** In October 2023 during normal operation, Well 12 experienced an electrical fault, resulting in the well being out of service. On September 6, 2022, the Village Board approved a five-year professional services agreement with Layne Christensen Company, a sole-source provider of Byron Jackson parts and service in Illinois. All five Village wells utilize Byron Jackson pumping equipment.

- H. **Ordinance Authorizing Disposal of Surplus Property Owned by the Village of Lake Zurich ORD. #2023-12-538**

**Summary:** Staff has identified pieces of equipment that are not in working order, would requires repairs in excess of present market value, or are obsolete.

- I. **Letter of Credit Reduction to \$64,997 for Alpha Tekniko at 1400 Rose Road**

**Summary:** Alpha Tekniko provided a guarantee of site improvements in the amounts of \$769,917 for site work at its new development in the industrial park on Rose Road. The amount the Village will maintain is required to guarantee the improvements against faulty workmanship for two years. Village Staff have inspected the property and concur with the reduction to \$64,997.

- J. **Agreement with Flock Safety for Automatic License Plate Reader System in the Amount Not-to-Exceed \$100,500**

**Summary:** The proposed Flock Safety automatic license plate reader system will provide the Lake Zurich Police Department with additional investigate resources. The Flock Safety system is currently in use in over 150 agencies in Illinois and all data is deleted from the system after 30 days. No information obtained through this system is sold to anybody or used to issue any type of traffic citations, it is strictly an investigate tool for law enforcement to solve crimes.

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**K. Ordinance Amending Chapter 6 of Title 1 of the Village of Lake Zurich Municipal Code Adopting a Paid Leave Section for Employees of the Village of Lake Zurich ORD. #2023-12-539**

**Summary:** The Paid Leave for All Workers Act goes into effect on January 1, 2024 and requires all employers in Illinois to provide one hour of paid time off for every 40 hours worked up to a maximum of 40 hours of paid time off in total. The Village finds the law places an obligation on the Village as an employer given the current rights employees already have available under collective bargaining agreements and the Village of Lake Zurich Personnel Manual. The Village finds it in the public interest to clearly define the minimum requirements regarding paid time off that apply to the Village and its employees with the proposed Ordinance.

**L. Agreement with Stryker for Patient Transport and Treatment Equipment in the Amount Not-to-Exceed \$198,528.17**

**Summary:** The Fire Department utilizes Stryker transport and patient care equipment to provide EMS services on a daily basis. Stryker is a vendor that supplies patient power cots, LifePak devices, and Lucas CPR devices. While Stryker is not the sole source provided for patient transport and treatment equipment, the Department transitioned to Stryker products in the 1990's to benefit from equipment standardization among all four stations. A ten-year lease agreement with Stryker is proposed for the ongoing maintenance needs of patient care equipment.

Trustee Bobrowski requested a clarification on Agenda Item 6E fees and Police Chief Husak explained the changes. Trustee Spacone would like a category for motorized scooters, skateboards etc. to be included in a future fee schedule.

**Recommended Action:** A motion was made by Mayor Poynton, seconded by Trustee Spacone, to approve the Consent Agenda as presented.

AYES: 5 Trustees Bobrowski, Euker, Riley, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sugrue

MOTION CARRIED.

**7. OLD BUSINESS**

**A. Ordinance Granting a Planned Unit Development for Chipotle Mexican Grill at 442 South Rand Road Ord. #2023-11-536**

**Summary:** Terraco Incorporated requests approval to construct a new quick service Chipotle restaurant with a drive-through pick-up lane and outdoor patio at 442 South Rand Road, located at the southeast corner of Rand Road and Route 22. This request was discussed at the November 20, 2023 Village Board meeting but was tabled to allow the developer to address issues raised by the Village Board regarding the sidewalk along Rand Road and the location of the trash enclosure.

The Applicant has submitted a revised site plan indicating a new sidewalk along the Rand Road frontage of the property. The new sidewalk will require the removal of three existing parkway trees. However, their removal is offset by the new trees, shrubs, grasses and other plant material proposed as part of the overall landscape plan for the project. The sidewalk condition therefore remains in place from the previously provided recommendation.



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The Applicant has provided an exhibit showing two options for the location of the trash enclosure: Chipotle's previously proposed and preferred location along Rand Road (Option 1), and a location interior to the site, southeast of their building (Option 2). Option 2 will be close to a Village water line and may require Chipotle to use smaller corrals and have more frequent garbage pickups, but Staff regard Option 2 as being closer to the Village Board's stated expectations for the site.

At its June 21, 2023 meeting, the Planning and Zoning Commission provided unanimous recommendation for approval to the Village Board. Village Staff also recommends approval of the Planned Unit Development with the conditions for approval incorporated into the attached Ordinance.

Community Development Dir. Saher addressed the Board on the conditions and introduced Joe Goodman of Terraco Inc., and his team.

Mr. Goodman gave a brief PowerPoint presentation focusing on the sidewalk and the Garbage enclosure. He requested that the Lake Zurich permit be issued while the permit from IDOT goes through their process.

**Recommended Action:** A motion was made by Trustee Bobrowski, seconded by Trustee Riley, to approve Ord. #2023-11-536 Granting a Planned Unit Development for Chipotle Mexican Grill at 442 South Rand Road, with the inclusion of garbage enclosure Option 2.

AYES: 5 Trustees Bobrowski, Euker, Riley, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sugrue

MOTION CARRIED.

#### 8. NEW BUSINESS

##### A. Ordinance Amending Title 13 Entitled "Comprehensive Fee Schedule" of the Village of Lake Zurich Municipal Code to Increase Water and Sewer Rates ORD. #2023-12-540

**Summary:** The Water and Sewer Fund is an enterprise fund and accounts for all revenues and expenditures related to the production, distribution and collection of the Village's public water supply and sanitary sewer system. Increasing cost of operations, maintenance and capital investment in the system necessitate an increase in the user charge for this service.

The 2024 Budget includes \$3.68 million in capital investments comprised of the continuation of water main replacement and engineering for sanitary sewer lining. The budget also allocates \$5 million to begin design engineering for bringing Lake Michigan water to Lake Zurich.

Staff is recommending a two-year water and sewer rate schedule with new rates going into effect on January 1, 2024 and January 1, 2025.

In 2024, the proposed rates will increase 3% for operations, maintenance and infrastructure improvements for the Water and Sewer Fund, plus a \$3 per 1,000-gallon charge that will start to generate a revenue source for the pending Lake Michigan Water project.

In 2025, the proposed rates will increase another 3% for operations, maintenance and infrastructure improvements for the Water and

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Sewer Fund, plus another \$3 per 1,000-gallon charge for the Lake Michigan water rate.

The Lake Michigan Water rate is scheduled to increase annually by \$3 per 1,000-gallons up to \$15 in 2028.

The Lake Michigan water rate schedule establishes the dedicated funding source needed to support the debt payments anticipated to start in 2028. This other revenues that may be applied to the project, as well as any cost savings realized during project implementation.

Village Manager Keller explained the dedicated funding source.

**Recommended Action:** A motion was made by Trustee Spacone, seconded by Trustee Weider, to approve Ordinance #2023-12-540 Amending Title 13 Entitled "Comprehensive Fee Schedule" of the Village of Lake Zurich Municipal Code to Increase Water and Sewer Rates.

AYES: 5 Trustees Bobrowski, Euker, Riley, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sugrue

MOTION CARRIED.

**B. Ordinance Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024 ORD. #2023-12-541**

**Summary:** At the November 18, 2023 Committee of the Whole budget workshop meeting, Mayor Poynton and Trustees reviewed with Village Staff the proposed budget for Fiscal Year 2024, which begins January 1.

The Fiscal Year 2024 budget is presented as a balanced operational plan for the next year with a projected operating surplus of \$5,000 for the General Fund. Expenditures in the General Fund next year are expected to total \$35.6 million, ending 2024 with a 37% fund balance.

The 2024 budget includes a reduction of the Village's bond debt by \$3.3 million. Ten years ago this bonded debt level was at \$34 million. At the end of next year, this total debt is projected to be \$18.7 million. This is an impressive reduction of 45% of overall Village debt over the past decade, a significant accomplishment that allows for AAA bond ratings and lower interest rates for tax payers.

Among all Village Funds, the 2024 budget totals \$78 million to fund a full-service municipality with 164 full-time employees. This budget blueprint was created with an eye on sustaining multi-year progress towards strategic goals and includes over \$21 million in local infrastructure improvements and more than \$1.2 million in municipal fleet and equipment upgrades for public safety and public works. There were no questions/comments from the Board.

**Recommended Action:** A motion was made by Trustee Riley, seconded by Trustee Weider, to approve Ordinance 2023-12-541 Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024.

AYES: 5 Trustees Bobrowski, Euker, Riley, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sugrue

MOTION CARRIED.

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**9. PRESIDENT'S REPORT / COMMUNITY UPDATE**

Mayor Poynton thanked the many people involved in the recent "Miracle on Main Street" event including the many sponsors, the Lake Zurich family who donated the tree, residents of Kincaid and Oak streets, and the many volunteers. He thanked the Park and Rec staff and the Public Works staff and reminded residents that the decorations in Breezewald Park would be there through the holidays.

**10. TRUSTEE REPORTS**

Trustee Riley thanked the Finance Director, staff and department Directors on the Budget and its process.

**11. VILLAGE STAFF REPORTS**

Police Chief Steve Husak reported that the onsite accreditation visit is ongoing as part of the CALEA accreditation. Chief Husak stated that the public can participate in the process online at the portal on the Village's website.

V.M. Keller stated that the December Planning and Zoning Commission will meet on the 2<sup>nd</sup> Wednesday of the month in December.

**12. EXECUTIVE SESSION called for the purpose of:**

5 ILCS 120 / 2 (c) (21) approval of executive session minutes and 5 ILCS 120 / 2 (c) (5) purchase or lease of real estate

Motion was made by Trustee Bobrowski, seconded by Trustee Riley, to adjourn to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) approval of executive session minutes and 5 ILCS 120 / 2 (c) (5) purchase or lease of real estate; and to close Open Session with no further business to be conducted.

AYES: 5 Trustees Bobrowski, Euker, Riley, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sugrue MOTION CARRIED.

**13. ADJOURNMENT**

The meeting adjourned to Executive Session at 7.57pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

\_\_\_\_\_  
Mayor Thomas M. Poynton

\_\_\_\_\_  
Date



**VILLAGE OF LAKE ZURICH**  
WARRANT REPORT - 12/18/2023  
\$831,916.11

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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund 101 GENERAL</b>				
Dept 00000				
101-00000-14101	INVENTORY	CMRS - POSTAGE BY PHONE	POSTAGE REPLENISH A/C #34328807	2,000.00
101-00000-15001	PREPAID EXPENDITURES	ARCHIVESOCIAL INC	SOCIAL MEDIA ARCHIVING SUBSCRIPTION 2024	4,188.00
101-00000-15001	PREPAID EXPENDITURES	COMPUTERIZED FLEET ANALYSIS INC	CFA SUPPORT 2024	1,795.00
101-00000-15001	PREPAID EXPENDITURES	EARTHCHANNEL COMMUNICATIONS, INC	2024 WEB STREAMING	7,495.00
101-00000-15001	PREPAID EXPENDITURES	TSI INCORPORATED	PORTACOUNT RESPIRATOR FIT TESTER - 3 YEAR PLAN	3,215.00
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING, LTD	865 TELSER	383.00
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING, LTD	442 S RAND - CHIPOTLE	376.00
		Total For Dept 00000		<u>19,452.00</u>
Dept 11006 LEGISLATIVE MAYOR & BOARD				
101-11006-54303	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	BUDGET HEARING PUBLIC NOTICE #2026458	59.80
101-11006-54303	LEGAL NOTICE/PUBLISHING	STERLING CODIFIERS LLC	VILLAGE CODE UPDATES	1,178.79
		Total For Dept 11006 LEGISLATIVE MAYOR & BOARD		<u>1,238.59</u>
Dept 12001 VILLAGE ADMIN ADMINISTRATION				
101-12001-53208	OFFICE SUPPLIES	LZ ACE LLC	KEYS	5.08
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		<u>5.08</u>
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				
101-12120-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER	10.99
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		<u>10.99</u>
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
101-12180-52111	OTHER PROFESSIONAL SVCS	JMK DESIGN, LTD	ECONOMIC DEVELOPMENT MARKETING	1,425.00
101-12180-54308	TAX REBATES	BRADFORD LAKE ZURICH S LLC	TAX REBATE - AUGUST 2023	15,931.29
101-12180-54308	TAX REBATES	VILLAGE OF HAWTHORN WOODS	TAX REBATE - AUGUST 2023	4,905.22
101-12180-54308	TAX REBATES	VILLAGE OF KILDEER	TAX REBATE - AUGUST 2023	9,810.43
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		<u>32,071.94</u>
Dept 13001 FINANCE ADMINISTRATION				
101-13001-51652	TRAINING AND MEETINGS	GFOA	IGFOA LMS VIRTUAL TRAINING	315.00
101-13001-51652	TRAINING AND MEETINGS	GFOA	IGFOA HOLIDAY LUNCHEON	40.00
101-13001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	SEALS, PAPER	36.63
101-13001-53208	OFFICE SUPPLIES	PITNEY BOWES - SUPPLIES	POSTAGE METER INK 11-2023	91.29
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CALCULATOR RIBBON	7.10
101-13001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	STANDING DESKS	759.94
		Total For Dept 13001 FINANCE ADMINISTRATION		<u>1,249.96</u>

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Dept 17001 TECHNOLOGY ADMINISTRATION				
101-17001-52111	OTHER PROFESSIONAL SVCS	ADOBE INC	CREATIVE CLOUD - NOV	282.56
101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE	GOOGLE SERVICE - OCT	36.00
101-17001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2023 - OCT	2,095.60
101-17001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2023 - NOV	2,095.60
101-17001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2023 - DEC	2,095.60
101-17001-52111	OTHER PROFESSIONAL SVCS	TOSHIBA BUSINESS SOLUTIONS, USA	DOCUWARE SUPPORT - DEC	435.01
101-17001-53203	TELEPHONE & DATA SVCS	AT & T	VH ELEVATOR 540-9255	574.74
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE	76.69
101-17001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - DEC	1,168.13
101-17001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	TABLET WALL MOUNT, CASE	80.98
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.76
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		9,105.67
Dept 24001 POLICE ADMINISTRATION				
101-24001-51655	EMPLOYEE RECOGNITION	CROWN TROPHY	APPRECIATION PLAQUES	140.00
101-24001-52111	OTHER PROFESSIONAL SVCS	AT & T	SUBPOENA FEE	245.00
101-24001-52111	OTHER PROFESSIONAL SVCS	GATSO USA, INC	RED LIGHT CAMERA FEE	6,840.00
101-24001-52701	MAINT-BLDGS & GROUNDS	MATTHEW INC	COMMUNITY ROOM BLINDS	180.00
101-24001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - PD OCT 2023	395.26
101-24001-53207	PRINTING-STATIONERY/FORM	K & M PRINTING	NO TRESSPASS FORMS	165.00
101-24001-53211	OTHER SUPPLIES	MGN LOCK-KEY & SAFES INC.	MAILBOX KEYS	7.70
101-24001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	GARBAGE BAGS PAPER TOWELS TISSUE	341.29
		Total For Dept 24001 POLICE ADMINISTRATION		8,314.25
Dept 24210 POLICE OPERATIONS				
101-24210-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	STARCOM RADIO MONTHLY FEE	2,460.00
101-24210-52204	OTHER LEGAL	ALBARRAN, LUIS	LOCAL PROSECUTOR FEES - NOV	6,666.67
101-24210-52204	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING FEE	225.00
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	NEW HIRE 2 - REESE	493.94
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	CUFF CASE - REESE	48.63
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	CAP - REESE	58.94
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	NEW HIRE - REESE	1,432.40
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	ADMIN AIDE - ROSENBAUM	1,075.61
101-24210-53209	UNIFORMS	SIEBER, ANDREW	HOLSTER	62.99
101-24210-53209	UNIFORMS	SIEBER, ANDREW	SUSPENDER KEEPERS	32.50
101-24210-53210	SMALL TOOLS & EQUIP	STOP STICK LTD	STOP STICKS	2,297.00
101-24210-53211	OTHER SUPPLIES	BROWNELLS, INC	WEAPON LIGHT	347.68
		Total For Dept 24210 POLICE OPERATIONS		15,201.36

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Dept 24230 POLICE CRIME PREVENTION				
101-24230-52111	OTHER PROFESSIONAL SVCS	TLO LLC	INVESTIGATIVE SEARCH ENGINE	78.20
101-24230-52111	OTHER PROFESSIONAL SVCS	TRANS UNION LLC	CREDIT CHECKS	80.00
101-24230-52111	OTHER PROFESSIONAL SVCS	WEST PUBLISHING GROUP	INVESTIGATIVE SEARCH ENGINE	240.19
Total For Dept 24230 POLICE CRIME PREVENTION				398.39
Dept 25001 FIRE ADMINISTRATION				
101-25001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2023 - DEC	1,128.40
101-25001-52111	OTHER PROFESSIONAL SVCS	WAUCONDA FIRE PROTECTION DISTRICT	DAVALLE PLAN REVIEW/BUREAU HOURS	6,572.00
101-25001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - DEC	162.67
101-25001-53204	CELL PHONES & PAGERS	APPLE STORE #R258 DEER PARK	ICLOUD 50BG STORAGE - DEC	0.99
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE OCT	218.45
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	36.85
101-25001-53209	UNIFORMS	CHRISTOPHERSON, JOE A	REIMBURSEMENT - UNIFORMS	90.00
101-25001-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	SHIRTS, BUGLES, PATCHES	278.73
101-25001-53210	SMALL TOOLS & EQUIP	LZ ACE LLC	CABLE TIES	6.45
101-25001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2023 - OCT	1,128.40
101-25001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2023 - NOV	1,128.40
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CLEANSER - STA 4	16.00
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS - STA 3	49.99
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, TOWELS - STA 4	123.93
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS - STA 4	69.96
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, TOWELS - STA 2	153.95
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS - STA 3	149.97
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, TISSUE - STA 1	148.95
101-25001-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	BOWL BRUSH, GRILL BRUSH, DRAINER DISH	51.80
101-25001-54305	EMPLOYEE EXAMS	CENTRAL POLYGRAPH SERVICE, LTD	POLYGRAPHS - FD - SWANSON	210.00
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.71
Total For Dept 25001 FIRE ADMINISTRATION				11,890.60
Dept 25320 FIRE FIRE SUPPRESSION				
101-25320-51652	TRAINING AND MEETINGS	O'BRIEN, MARGARET S	STRENGTH & CONDITIONING SESSIONS - NOV 2023	300.00
101-25320-51652	TRAINING AND MEETINGS	VILLAGE OF ROMEVILLE	VEHICLE & MACHINERY TECHNICIAN - STODOLA	950.00
101-25320-51652	TRAINING AND MEETINGS	WASCOW, JEFFREY	GAS REIMBURSEMENT - CLASS	30.00
101-25320-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	FIRE STARCOM FEES - 2023	1,888.00
101-25320-52707	MAINT-OTHER	CONSOLIDATED FLEET SERVICES, INC	LADDER TESTING	1,475.00
101-25320-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE OCT 2023	298.55
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	STRUCTURAL, EXTRICATION GLOVES - NEW HIRES/REPLACEMENTS	783.00
101-25320-53210	SMALL TOOLS & EQUIP	MUNICIPAL EMERGENCY SERVICES, INC	20 HOSE GASKETS FOR HOSE CURRENTLY IN USE	486.64

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101-25320-53211	OTHER SUPPLIES	MUNICIPAL EMERGENCY SERVICES, INC	1 X FOAM EDUCTOR FOR ENGINE 322 FOR ECO-GEL	770.74
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	REHAB SUPPLIES	107.33
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	REHAB SUPPLIES	36.99
101-25320-53407	EQUIP MAINT PART&SUPPLIE	MUNICIPAL EMERGENCY SERVICES, INC	POS13 USB SOFTWARE - LIFETIME UPDATE	565.00
101-25320-55254	MACHINERY & EQUIPMENT	THE BLOWHARD COMPANY	RETROFIT BATTERY REPLACEMENT KIT	648.00
Total For Dept 25320 FIRE FIRE SUPPRESSION				8,339.25
Dept 25330 FIRE EMS				
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	72.17
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	145.82
101-25330-53211	OTHER SUPPLIES	STRYKER SALES LLC	LUCAS SUCTION CUPS	564.55
Total For Dept 25330 FIRE EMS				782.54
Dept 25340 FIRE SPECIAL RESCUE				
101-25340-53211	OTHER SUPPLIES	GRAINGER	HEARING PROTECTION - SPECIAL TEAMS	408.84
Total For Dept 25340 FIRE SPECIAL RESCUE				408.84
Dept 25350 FIRE FIRE PREVENTION BUREAU				
101-25350-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE OCT 2023	211.70
Total For Dept 25350 FIRE FIRE PREVENTION BUREAU				211.70
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
101-28001-52111	OTHER PROFESSIONAL SVCS	LAKE COUNTY CLERK	RECORDING DOCUMENTS	126.00
101-28001-52111	OTHER PROFESSIONAL SVCS	TESKA ASSOCIATES	COMPREHENSIVE PLAN CONSULT SRVCS LAK23-67	8,860.55
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	JANKE SUBDIVISION	598.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	4 S SHORE LN	372.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	410 TELSER RD - PARKING EXPANSION	376.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	COMMUNITY DEVELOPMENT ENGINEERING	846.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	525 ENTERPRISE	903.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	255 QUENTIN RD - HERITAGE CHURCH	1,789.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SEC US 12 & N OLD RAND DEVELOPMENT	582.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SANCTUARY OF LZ EXTRA SERVICES	564.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	WILDWOOD ESTATES	6,349.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1177 SYCAMORE	477.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	629 ROSE	1,162.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	152 OAK	415.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	940 TELSER - BUILDING ADDITION	667.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	41 LAKEVIEW	417.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	900 WINNETKA	285.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	BLOCK G	1,873.50

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101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	BUILDING PERMIT REVIEWS - 2023	8,247.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	495 ENTERPRISE PKWY	289.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1110 HONEY LAKE RD	166.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1275 ENSELL	670.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	550 ENTERPRISE	531.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	455 S RAND RD	1,241.00
101-28001-52113	ENGR/ARCHITECTURAL	PADDOCK PUBLICATIONS INC.	TEXT AMEND LEGAL NOTICE #2031954	57.50
101-28001-52119	SERVICE CONTRACT MAINTENANCE	IMAGING ESSENTIALS INC	CANON PRINTER/SCANNER MAINTENANCE 11/23-10/24	962.80
101-28001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - OCT '23	49.71
		Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION		38,882.06
Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 11/22	32.44
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 11/30	32.44
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/07	34.68
101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	2023 LZ GENERAL ENGINEERING	2,517.25
101-36001-52113	ENGR/ARCHITECTURAL	PATRICK ENGINEERING INC	RAIL QUIET ZONE RENEWAL	2,320.49
101-36001-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	VILLAGE HALL PEST CONTROL - NOV	75.00
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL BC	604.16
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL BC	604.16
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL FD	240.00
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL FD	240.00
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL PD	948.66
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL PD	948.66
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL VH	1,342.33
101-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	SNOW REMOVAL VH	1,342.33
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 11/22	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 11/30	96.25
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/07	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	DOCK & DOOR NATIONAL LLC	505 PARK SHOP MAN DOOR	3,258.00
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	PD RTU 1 IGNITION	85.00
101-36001-52701	MAINT-BLDGS & GROUNDS	METRO DOOR & DOCK, INC	505 FLEET ASTRAGALS	1,350.00
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT SERVICES	PD PEST CONTROL - NOV	93.00
101-36001-52701	MAINT-BLDGS & GROUNDS	THUNDERSTRUCK ENTERPRISES	NOVEMBER SNOW REMOVAL SERVICE	200.00
101-36001-52704	MAINT-EQUIPMENT	IMAGING ESSENTIALS INC	CANON PRINTER/SCANNER MAINTENANCE 11/23-10/24	890.59
101-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	1043 PARTRIDGE LN	39.43
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - OCT	30.12
101-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - OCT '23	267.57
101-36001-53204	CELL PHONES & PAGERS	FORCE AMERICA DISTRIBUTING LLC	PW TRUCK DATA PLAN	300.00
101-36001-53209	UNIFORMS	ABATIX CORP	PPE GLOVES	29.25

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101-36001-53209	UNIFORMS	CUTLER WORKWEAR	WINTER GEAR - JACKETS	188.98
101-36001-53209	UNIFORMS	ELEGANT EMBROIDERY INC	HATS	432.00
101-36001-53404	RIGHT OF WAY SUPPLIES	INTERSTATE ALL BATTERY CENTER	RRFB BATTERIES	63.60
101-36001-53405	BLDG & GROUNDS SUPPLIES	A STARS & STRIPES FLAG CORPORATION	VILLAGE FLAGS	1,263.06
101-36001-53405	BLDG & GROUNDS SUPPLIES	CHICAGO FILTER SUPPLY, INC	FILTERS	205.68
101-36001-53405	BLDG & GROUNDS SUPPLIES	CONSERV FS, INC	SALT	219.27
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	BULBS	75.94
101-36001-53405	BLDG & GROUNDS SUPPLIES	LZ ACE LLC	MASTER LOCK 0834	65.97
101-36001-53405	BLDG & GROUNDS SUPPLIES	LZ ACE LLC	CUTOFF WHEELS	11.70
101-36001-53405	BLDG & GROUNDS SUPPLIES	LZ ACE LLC	EYE BOLTS	4.06
101-36001-53405	BLDG & GROUNDS SUPPLIES	ULINE, INC	PALLET RACK	1,118.00
101-36001-54305	EMPLOYEE EXAMS	NORTHWEST COMMUNITY HOSPITAL	EMPLOYEE EXAMS	135.00
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				21,819.95
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PAULUS PK PEST CONTROL - NOV	73.05
101-36420-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 11/30	125.36
101-36420-52701	MAINT-BLDGS & GROUNDS	FSS TECHNOLOGIES, INC	CONCESSION KEYPAD	275.00
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	7 E MAIN ST	34.67
101-36420-53405	BLDG & GROUND MAINT SUPP	CONSERV FS, INC	SALT	219.28
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	BC MOUNTING HARDWARE	27.85
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	HEX HEAD SCREWS	27.47
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	BC MOUNTING HARDWARE	57.75
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	CHRISTMAS STORAGE TOTES	258.78
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	OUTLETS	141.80
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	TAPCON	21.47
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	CLR	48.19
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	GREAT STUFF	4.98
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	ALEX PLUS CLEAR	2.58
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	MASTER LOCK 0834	65.97
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	ELECTRICAL OUTLET	8.15
101-36420-53405	BLDG & GROUND MAINT SUPP	MENARDS - FOX LAKE	COLD PATCH	74.95
101-36420-53405	BLDG & GROUND MAINT SUPP	ULINE, INC	PALLET RACK	1,908.00
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	PAULUS PARK PORT-O-POTTY	173.14
Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE				3,548.44
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 11/22	47.19
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 11/30	36.63

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101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/07	36.63
101-36471-52703	MAINT-VEHICLES	CET COMMERCIAL DEVELOPMENT	POLICE BOAT SERVICE	428.68
101-36471-52703	MAINT-VEHICLES	WICKSTROM AUTO GROUP, INC	EXHAUST REPAIR 7496	566.20
101-36471-53209	UNIFORMS	LZ ACE LLC	KNEE PADS	25.48
101-36471-53211	OTHER SUPPLIES	AIRGAS USA, LLC	WELDING GAS	261.26
101-36471-53211	OTHER SUPPLIES	AIRGAS USA, LLC	TORCH GAS	200.55
101-36471-53211	OTHER SUPPLIES	LAWSON PRODUCTS INC.	HARDWARE	1,177.62
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	FASTENERS	8.05
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	SPRAY PAINT	18.68
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	BRAKE PADS	469.86
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	BRAKE PADS	64.51
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	BRAKE PADS	64.12
101-36471-53406	AUTO PARTS & SUPPLIES	FORCE AMERICA DISTRIBUTING LLC	JOYSTICK	432.23
101-36471-53406	AUTO PARTS & SUPPLIES	FORCE AMERICA DISTRIBUTING LLC	SPREADER CONTROL	1,026.95
101-36471-53406	AUTO PARTS & SUPPLIES	FOSTER COACH SALES INC.	AIR TANK	273.84
101-36471-53406	AUTO PARTS & SUPPLIES	LZ ACE LLC	PLUG 246	2.20
101-36471-53406	AUTO PARTS & SUPPLIES	LZ ACE LLC	DRAIN COCK	7.48
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	MIRROR BRACE	77.19
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	U-JOINT	316.85
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	CREDIT-PARTS RETURN	(38.28)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-PARTS RETURN	(34.18)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BULBS	20.80
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BRAKE ROTORS	186.62
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	242.61
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	117.81
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BRAKE ROTORS	508.48
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	WIPER BLADES	24.98
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	WALLET	25.74
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BRAKE ROTORS 295	453.90
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	TUBE	157.19
101-36471-53406	AUTO PARTS & SUPPLIES	VICTOR FORD, INC	WATER PUMP	261.82
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	CREDIT - PUMP	(245.76)
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	CREDIT - GASKET	(16.64)
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	WATER PUMP	332.16
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	GASKET	16.64
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	WIRE ASSB.	210.30
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	SHAFT ASSB.	175.36
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	FILTERS	310.53
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BURRIS EQUIPMENT COMPANY	FILTER	35.28
101-36471-53407	EQUIP MAINT PART&SUPPLIE	LZ ACE LLC	PAINT	5.94



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101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	BATTERY	154.51
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	FUSE	1.98
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	FILTERS	69.41
101-36471-53407	EQUIP MAINT PART&SUPPLIE	STANDARD EQUIPMENT COMPANY	ELBOW	1,101.21
101-36471-53407	EQUIP MAINT PART&SUPPLIE	WEST SIDE TRACTOR SALES	FILTERS LOADER	348.25
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ZARNOTH BRUSH WORKS, INC	SWEEPER BROOMS	1,256.10
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1797051 12/1/23	7,459.08
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1797052 12/1/23	4,772.07
101-36471-53418	LUBRICANTS & FLUIDS	KELLER-HEARTT OIL., INC	GEAR LUBE	1,323.62
Total For Dept 36471 PUBLIC WORKS FLEET SERVICES				24,761.73
Dept 67001 RECREATION ADMINISTRATION				
101-67001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CALENDAR	19.99
101-67001-53212	PROGRAM SUPPLIES	THE PRESTWICK GROUP, INC	BENCH PLAQUE	170.00
Total For Dept 67001 RECREATION ADMINISTRATION				189.99
Dept 67935 RECREATION DANCE				
101-67935-52115	RECREATION PROGRAM SERVICE	FAGAN, JONATHAN	MASTER CLASS JAN 2024	300.00
Total For Dept 67935 RECREATION DANCE				300.00
Dept 67945 RECREATION YOUTH PROGRAMS				
101-67945-52115	RECREATION PROGRAM SERVICE	FAMBROW MANAGEMENT, LLC	FALL CHESS SCHOLARS 12 PARTICIPANTS	1,134.00
Total For Dept 67945 RECREATION YOUTH PROGRAMS				1,134.00
Dept 67965 RECREATION ATHLETICS				
101-67965-52115	RECREATION PROGRAM SERVICE	LINCOLNSHIRE TENNIS MGMT INC	PICKLEBALL FALL 2023	131.25
101-67965-52115	RECREATION PROGRAM SERVICE	LINCOLNSHIRE TENNIS MGMT INC	TENNIS FALL 2023	1,462.50
Total For Dept 67965 RECREATION ATHLETICS				1,593.75
<b>Total For Fund 101 GENERAL</b>				<b>200,911.08</b>
<b>Fund 202 MOTOR FUEL TAX</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-52701	MAINT-BLDGS & GROUNDS	LAKE COUNTY DIV OF TRANSPORTATION	LCDOT SIGNAL MAINT QUENTIN/ENSELL	244.19
202-36001-52701	MAINT-BLDGS & GROUNDS	MEADE, INC	MAIN ST SIGNAL MAINT	200.00
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	45 S OLD RAND RD	30.27
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	280 CLAIRVIEW DR	37.67

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202-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2023 LZ ROAD PROGRAM	3,499.75
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		4,011.88
<b>Total For Fund 202 MOTOR FUEL TAX</b>				<b>4,011.88</b>
<b>Fund 207 SPECIAL EVENTS FUND</b>				
Dept 67605 RECREATION WINTER FESTIVAL				
207-67605-53212	PROGRAM SUPPLIES	LZ ACE LLC	TENT STAKES	16.94
		Total For Dept 67605 RECREATION WINTER FESTIVAL		16.94
<b>Total For Fund 207 SPECIAL EVENTS FUND</b>				<b>16.94</b>
<b>Fund 214 TIF #2 DOWNTOWN</b>				
Dept 10490 GENERAL GOVERNMENT TIF				
214-10490-54315	ECOMONIC DEVELOPMENT EXPENSE	VELA CARINA LLC	MAIN ST REDEVELOPMENT AGMT	11,100.99
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	MAIN ST DISTRICT INFRASTRUCTURE IMPROV	27,118.25
		Total For Dept 10490 GENERAL GOVERNMENT TIF		38,219.24
<b>Total For Fund 214 TIF #2 DOWNTOWN</b>				<b>38,219.24</b>
<b>Fund 227 DISPATCH CENTER</b>				
Dept 24220 POLICE DISPATCH				
227-24220-53210	SMALL TOOLS & EQUIP	KNIGHT, SHAUN	TELEVISION - COMMUNICATIONS	299.99
		Total For Dept 24220 POLICE DISPATCH		299.99
<b>Total For Fund 227 DISPATCH CENTER</b>				<b>299.99</b>
<b>Fund 401 VILLAGE CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-53203	TELEPHONE & DATA SVCS	T-MOBILE USA INC	SCADA CELLPHONE/MODEM CONNECTION - NOV	30.80
501-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - OCT	271.08
501-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - OCT	147.62
401-36001-55251	LAND IMPROVEMENTS	FLOORS INC	BCB DANCE FLOOR	48,215.00
401-36001-55251	LAND IMPROVEMENTS	GALLAGHER ASPHALT CORPORATION	PEDESTRIAN ENHANCEMENTS	22,300.00
401-36001-55251	LAND IMPROVEMENTS	MANHARD CONSULTING LTD	BREEZEWALD PARK ADA ENHANCEMENT	1,560.00
401-36001-55251	LAND IMPROVEMENTS	POINT READY MIX LLC	BREEZEWALD CONCRETE 11/30/23	2,944.88
401-36001-55251	LAND IMPROVEMENTS	TYNIS CONCRETE INC	FOUNDATION	24,700.00
401-36001-55251	LAND IMPROVEMENTS	ULINE, INC	RAILS FOR BCB	551.00

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401-36001-55251	LAND IMPROVEMENTS	UNITED RENT-A-FENCE INC	FENCING	3,591.90
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		104,312.28
<b>Total For Fund 401 VILLAGE CAPITAL PROJECTS</b>				<b>104,312.28</b>
<b>Fund 405 NHR CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
405-36001-55253	INFRASTRUCTURE IMPROVEMT	CHICAGOLAND PAVING CONTRACTORS, INC	2023 PAVEMENT PATCHING	98,729.40
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2024 LZ ROAD PROGRAM	1,423.00
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MOBOTREX, INC	FLASHING STOP SIGNS	13,074.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		113,226.40
<b>Total For Fund 405 NHR CAPITAL PROJECTS</b>				<b>113,226.40</b>
<b>Fund 501 WATER &amp; SEWER</b>				
Dept 00000				
501-00000-21206	WATER BILLING REFUNDS	MANN, ROGER D & LUZ N	UB REF - A/C #001919-00 FINAL	27.81
501-00000-27104	WATER METER LEASE OBLIG	US BANK NATIONAL ASSOC.	WATER METER LEASE PAYMENT #22	40,128.76
		Total For Dept 00000		40,156.57
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 11/22	38.75
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 11/30	38.75
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/07	36.51
501-36001-52704	MAINT-EQUIPMENT	IMAGING ESSENTIALS INC	CANON PRINTER/SCANNER MAINTENANCE 11/23-10/24	553.61
501-36001-53203	TELEPHONE & DATA SVCS	LINGO TELECOM LLC	ANALOG LINES - NOV ADJ	5.01
501-36001-53203	TELEPHONE & DATA SVCS	LINGO TELECOM LLC	ANALOG LINES - DEC	234.09
501-36001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - DEC	147.87
501-36001-53209	UNIFORMS	ABATIX CORP	PPE GLOVES	29.24
501-36001-53209	UNIFORMS	ELEGANT EMBROIDERY INC	HATS	432.00
501-36001-53209	UNIFORMS	PRO-SAFETY, INC	GLOVES	76.50
501-36001-56603	INTEREST	US BANK NATIONAL ASSOC.	WATER METER LEASE PAYMENT #22	15,118.82
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		16,711.15
Dept 36530 PUBLIC WORKS WATER BILLING				
501-36530-52111	OTHER PROFESSIONAL SVCS	MATRIX IMAGING SOLUTIONS LLC	WATER BILL PROCESSING - NOV 2023	635.20
501-36530-53206	POSTAGE & SHIPPING	MATRIX IMAGING SOLUTIONS LLC	WATER BILL PROCESSING - NOV 2023	2,662.07
		Total For Dept 36530 PUBLIC WORKS WATER BILLING		3,297.27

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Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52113	ENGR/ARCHITECTURAL	CDM SMITH, INC	WATER SOURCE STUDY	14,404.95
501-36550-52113	ENGR/ARCHITECTURAL	LAND SURVEYING SERVICES INC	ENGINEERING SERVICES - TOPOGRAPHY	4,200.00
501-36550-52607	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	WATER SAMPLE ANALYSIS	602.30
501-36550-52709	MAINT-METERS	VORTEX TECHNOLOGIES INC.	ANNUAL CALIBRATION/TEST OF WELL FLOW METERS	2,295.00
501-36550-53201	ELECTRICITY	DYNEGY ENERGY SERVICES LLC	ELECTRICITY-WELLS/WTP'S (MID YEAR VENDOR CHANGE)	24,728.63
501-36550-53211	OTHER SUPPLIES	HACH COMPANY	WATER ANALYZER TESTING SUPPLIES	320.55
501-36550-53211	OTHER SUPPLIES	HACH COMPANY	PORTABLE WATER ANALYZERS & TESTING SUPPLIES	165.00
501-36550-53211	OTHER SUPPLIES	PRO-SAFETY, INC	JULIE LOCATE MARKING PAINT	510.00
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2020 RT 12 WM - LA FITNESS TO STARBUCKS	11,240.50
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	CEDAR CREEK WATER MAIN	1,746.00
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	RT 22 WATER MAIN SURVEY	12,965.50
501-36550-55254	MACHINERY & EQUIPMENT	ARLINGTON POWER EQUIPMENT	PORTABLE WATER CAN	109.99
501-36550-55256	VEHICLES	CURRIE MOTORS FRANKFORT INC.	2023 FORD F250 PER QUOTE LZF251	47,574.00
Total For Dept 36550 PUBLIC WORKS WATER SERVICE				120,862.42
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	STATE INDUSTRIAL PRODUCTS CORP	HYDROGEN SULFIDE REDUCTION PRGM QUENTIN,NW PUMP STA	5,149.99
501-36560-52113	ENGR/ARCHITECTURAL	CDM SMITH, INC	LZ SOURCE WATER STUDY	23,275.00
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY/SANITARY FLOW CONTROL	54.53
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY VACUUM PRIME STRUCTURES	27.77
501-36560-53201	ELECTRICITY	DYNEGY ENERGY SERVICES LLC	ELECTRICITY-SANITARY PUMP/LIFT STATIONS	4,174.18
501-36560-53211	OTHER SUPPLIES	PRO-SAFETY, INC	JULIE LOCATE MARKING PAINT	255.00
501-36560-53408	LIFT STATION PARTS & SUP	HOME DEPOT CREDIT SERVICES	4" SUMP DRAIN PIPE ADJUSTMENT/BETTY DR LIFT	27.97
501-36560-53412	SEWER SYST REPAIR	LZ ACE LLC	4" SEWER PLUG	8.49
501-36560-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2022 SANITARY SEWER LINING	889.00
Total For Dept 36560 PUBLIC WORKS SEWER SERVICE				33,861.93
<b>Total For Fund 501 WATER &amp; SEWER</b>				<b>214,889.34</b>
<b>Fund 603 RISK MANAGEMENT</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
603-10001-52114	LIABILITY INSURANCE CLAIMS	INTERGOVERNMENTAL RISK MGMT AGENCY	IRMA OCTOBER 2023	3,880.48
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				3,880.48
Dept 12125 RISK EVENT MANAGEMENT				
603-12125-53205	COMPUTER SUPPLIES	AMAZON.COM SALES, INC	VIDEO CONFERENCE ROOM CAMERA	659.00
Total For Dept 12125 RISK EVENT MANAGEMENT				659.00
<b>Total For Fund 603 RISK MANAGEMENT</b>				<b>4,539.48</b>

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<b>Fund 615 EQUIPMENT REPLACEMENT</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
615-10001-55254	MACHINERY & EQUIPMENT	CDW GOVERNMENT LLC	HP LASERJET PRINTER	745.31
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		745.31
Dept 36001 PUBLIC WORKS ADMINISTRATION				
615-36001-55254	MACHINERY & EQUIPMENT	ARI PHOENIX, INC	MOBILE COLUMN LIFTS LP-9-4-AJ	82,222.38
615-36001-55262	VEHICLES - FIRE	HOME DEPOT CREDIT SERVICES	STEEL NEW 270	69.45
615-36001-55262	VEHICLES - FIRE	MOTOROLA SOLUTIONS, INC	270 RADIO SYSTEM PER QUOTE 2115141	12,006.34
615-36001-55263	VEHICLES - PUBLIC WORKS	CURRIE MOTORS FRANKFORT INC.	2023 FORD F250 PER QUOTE LZ251	47,574.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		141,872.17
		<b>Total For Fund 615 EQUIPMENT REPLACEMENT</b>		<b>142,617.48</b>
<b>Fund 710 PERFORMANCE ESCROW</b>				
Dept 00000				
710-00000-25201	BUILDING PERMIT DEPOSITS	150 OAKWOOD PROPERTY INC	BOND REF #BBD23-0482 - 140 OAKWOOD RD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	360 ELECTRIC	BOND REF #BBD23-0133 - 265 HIDDEN CREEK	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ABC	BOND REF #BBD22-0453 - 580 WATERFORD DR	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ABC	BOND REF #BBD22-0599 - 330 PRAIRIE LN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ABC	BOND REF #BBD23-0181 - 95 MEADOWBROOK LN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ABC	BOND REF #BBD23-0447 - 269 SEBBY LN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ARCHITECTURAL WINDOWS & MILLWORK	BOND REF #BBD23-0233 - 929 PHEASANT RIDG	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	AUTO-RAIN	BOND REF #BBD22-0577 - 1319 THORNDAL LN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	DAVID W NERENBERG TRUST DTD 12/30/1	BOND REF #BBD23-0061 - 140 RAMBLEWOOD LN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	DEREK'S REMODELING & PAINTING, INC	BOND REF #BBD23-0269 - 1040 AVERY RIDGE	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	DREYS, ANDY & SUE	BOND REF #BBD23-0066 - 397 OLD MILL GROV	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	FRESH COAST SOLAR	BOND REF #BBD23-0442 - 540 ANDREW LN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	GAVIN, PETER & ANNE	BOND REF #BBD23-0238 - 59 BEECH DR	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	GILKEY WINDOW COMPANY	BOND REF #BBD23-0292 - 448 PHEASANT RIDG	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	HOME DEPOT USA INC	BD PAYMENT REF #PB20-0417 - 1378 EDDY	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	HOME DEPOT USA INC	BOND REF #BBD23-0448 - 1275 COUNTRY CLUB	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	HOME DEPOT USA INC	BOND REF #BBD22-0646 - 51 LIONS DR	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	HORNAK HOME IMPROVEMENT PRODUCTS	BD PAYMENT REF #PB20-0116 - 243 SANDY POINT	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	JB CONSTRUCTION	BD PAYMENT REF #PB20-1132 - 1388 BERNARD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	JNL CLIMATE CONTROL INC	BOND REF #BBD23-0484 - 199 ROSEHALL DR	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	K7W HOME SERVICE INC	BOND REF #BBD23-0468 - 1370 LOUISE CT	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	KERRY DEAN KININMONTH	BOND REF #BBD22-0594 - 45 S OLD RAND RD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	KING HVAC SYSTEMS, LLC	BOND REF #BBD22-0479 - 127 ROSEHALL DR	105.00

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710-00000-25201	BUILDING PERMIT DEPOSITS	KULIKOWSKI, JOHNATHAN & ASHLEY	BOND REF #BBD23-0108 - 1219 YORKSHIRE	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	LIANG, HAICHUN	BD PAYMENT REF #PB20-1444 - 1163 O'MALLEY	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	MORITZ SERVICES INC.	BOND REF #BBD22-0466 - 405 GRAND AVE	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	MULLER EXTERIORS	BOND REF #BBD23-0505 - 763 WARWICK LN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	MV REMODELING	BOND REF #BBD23-0397 - 565 CORTLAND DR	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	NEXT DOOR AND WINDOW	BOND REF #BBD22-0607 - 63 MILLER RD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	PARAGON DEVELOPMENT	BOND REF #BBD22-0331 - 1173 TRACIE DR	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	PERMA-SEAL	BOND REF #BBD22-0500 - 388 FAIRWAY RD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	PINTER, RICK M & DAWN L	BOND REF #BBD23-0338 - 885 BUFFALO CREEK	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RENEWAL BY ANDERSEN	BOND REF #BBD23-0237 - 4 CENTURY CT	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	STRICTLY NEON INC	BOND REF #BBD23-0381 - 799 W IL RT 22	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SUNRUN INSTALLATION INC	BOND REF #BBD23-0196 - 486 CROMWELL CT	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SUNRUN INSTALLATION INC	BOND REF #BBD22-0463 - 1127 LEXINGTON LN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SUNRUN INSTALLATION INC	BOND REF #BBD23-0400 - 7 FERN CT	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SUNRUN INSTALLATION INC	BOND REF #BBD23-0079 - 452 TALLGRASS CIR	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	THE SHAKE GUYS LLC	BOND REF #BBD23-0478 - 512 CAROLIAN DR	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	TUFF SHED INC	BOND REF #BBD23-0490 - 27 CAROLYN CT	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	WEEGER, DANIEL	BD PAYMENT REF #PB21-0004 - 94 GOLFVIEW	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	WILLIAM & SUSAN BLECHSCHMIDT, TRUST	BOND REF #BBD23-0425 - 1080 CARDINAL DR	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	WINDOW NATION	BOND REF #BBD23-0370 - 1143 WILKES LN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	WINDOW WORKS	BOND REF #BBD23-0385 - 360 KNOX PARK RD	105.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	7113 PROPERTY MANAGEMENT	BOND REF #BBD22-0675 - 495 ENTERPRISE	510.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	JOURNEY CREMATIONS	BOND REF #BBD23-0374 - 495 ENTERPRISE	1,530.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	KULIKOWSKI, JOHNATHAN & ASHLEY	BOND REF #BBD23-0109 - 1219 YORKSHIRE	1,020.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	LAKE ZURICH WINGS INC	BOND REF #BBD23-0331 - 799 W IL RT 22	510.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	PURE BEAUTY	BOND REF #BBD23-0274 - 92 E MAIN ST	510.00
Total For Dept 00000				8,700.00
<b>Total For Fund 710 PERFORMANCE ESCROW</b>				<b>8,700.00</b>
<b>Fund 720 PAYROLL CLEARING</b>				
Dept 00000				
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	NCPERS-IL IMRF - 0157	GROUP LIFE INSURANCE - DEC	172.00
Total For Dept 00000				172.00
<b>Total For Fund 720 PAYROLL CLEARING</b>				<b>172.00</b>

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\$831,916.11

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund Totals:</b>				
			Fund 101 GENERAL	200,911.08
			Fund 202 MOTOR FUEL TAX	4,011.88
			Fund 207 SPECIAL EVENTS FUND	16.94
			Fund 214 TIF #2 DOWNTOWN	38,219.24
			Fund 227 DISPATCH CENTER	299.99
			Fund 401 VILLAGE CAPITAL PROJECTS	104,312.28
			Fund 405 NHR CAPITAL PROJECTS	113,226.40
			Fund 501 WATER & SEWER	214,889.34
			Fund 603 RISK MANAGEMENT	4,539.48
			Fund 615 EQUIPMENT REPLACEMENT	142,617.48
			Fund 710 PERFORMANCE ESCROW	8,700.00
			Fund 720 PAYROLL CLEARING	172.00
				<u>\$ 831,916.11</u>



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\$791,532.09

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund 101 GENERAL</b>				
Dept 00000				
101-00000-15001	PREPAID EXPENDITURES	BUFFALO GROVE PARK DIS BUFFALO G	ROOM RENTAL MAR 24, 2023	1,563.00
101-00000-15001	PREPAID EXPENDITURES	CRICKET THEATRE COMPANY	FY 24 THEATER RENTAL	200.00
101-00000-15001	PREPAID EXPENDITURES	DISCOUNT DANCE SUPPLY 800-451-5	FY 24 COMP COSTUMES - SKIRT	42.23
101-00000-15001	PREPAID EXPENDITURES	ELEVATED SAFETY LLC	SEP 2024 TRAINING CLASS	1,790.00
101-00000-15001	PREPAID EXPENDITURES	ESO.COM* 2023 WAVE FEA ESO.COM	APR 2024 - ESO CONFERENCE	1,998.00
101-00000-15001	PREPAID EXPENDITURES	JUST FOR KIX LLC	FY 24 COMP COSTUMES	599.84
101-00000-15001	PREPAID EXPENDITURES	REVDANCE.TENTH HOUSE 800-806-1	FY 24 COMP COSTUMES - LEOTARDS	128.90
101-00000-15001	PREPAID EXPENDITURES	SPECIAL RECREATION ASSOCIATION	SRACLC	2,510.00
101-00000-15001	PREPAID EXPENDITURES	TOWNSHIP HIGH SCHOOL DISTRICT 214	DANCE RECITAL - MAY 2024	3,688.93
101-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - DECEMBER 2023	472.99
101-00000-24402	SUSPENDED REVENUE	WAL-MART #1404 LAKE ZURI	ERROR OF PERSONAL USE, REPAID	93.93
101-00000-25201	BUILDING PERMIT DEPOSITS	KLEIN, THORPE & JENKINS, LTD	CHIPOTLE (REIMBURSABLE)	495.00
		Total For Dept 00000		<u>13,582.82</u>
Dept 11006 LEGISLATIVE MAYOR & BOARD				
101-11006-51652	TRAINING AND MEETINGS	LZ AREA CHAMBER OF COMMERCE	MEETING W/MAYOR	30.00
101-11006-51652	TRAINING AND MEETINGS	PETTY CASH - FINANCE	COMMUNITY WORKSHOP - ELA LIBRARY, DONUTS - BOARD MEETING	129.60
101-11006-52111	OTHER PROFESSIONAL SVCS	IL STATE POLICE	LIQUOR COMMISSION ILL11543L A/C #01671	226.00
101-11006-54303	LEGAL NOTICE/PUBLISHING	STERLING CODIFIERS LLC	ANNUAL WEB HOSTING FEE	450.00
		Total For Dept 11006 LEGISLATIVE MAYOR & BOARD		<u>835.60</u>
Dept 12001 VILLAGE ADMIN ADMINISTRATION				
101-12001-51652	TRAINING AND MEETINGS	DUNKIN #307271 Q35 LAKE ZURI	BUDGET WORKSHOP - DONUTS	63.97
101-12001-51652	TRAINING AND MEETINGS	JEWEL #3485 LAKE ZURI	BUDGET WORKSHOP - PLATES	8.97
101-12001-51652	TRAINING AND MEETINGS	TST* KOFFEE KUP RESTAU LAKE ZURI	COFFEE WITH MAYOR EVENT	96.03
101-12001-52111	OTHER PROFESSIONAL SVCS	OTTOSEN DINOLFO HASENBALG	TIF LEGAL SERVICES - NOV 2023	44.00
101-12001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - NOV 2023	5,175.00
101-12001-52202	LITIGATION	KLEIN THORPE & JENKINS	LEGAL SERVICES - NOV 2023	1,653.50
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		<u>7,041.47</u>
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				
101-12120-51655	EMPLOYEE RECOGNITION	BEELOW'S STEAKHOUS LAKE ZURI	LUNCH MTG W/ STAFF - NEW EMPLOYEE	134.65
101-12120-51655	EMPLOYEE RECOGNITION	PETTY CASH - FINANCE	WALMART/COSTCO - EMPLOYEE LUNCH	48.31
101-12120-51655	EMPLOYEE RECOGNITION	ROSATIS PIZZA - LAKE LAKE ZURI	VH HOLIDAY LUNCH - PIZZA	89.98
101-12120-54305	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	EMPLOYEE TESTING	761.00
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		<u>1,033.94</u>

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Dept 13001 FINANCE ADMINISTRATION				
101-13001-52704	MAINT-EQUIPMENT	PITNEY BOWES - LEASE	METER LEASE - OCT 29, 23 - JAN 28, 23	173.04
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	SHREDDER OIL	14.99
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	LABELS	8.99
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CALCULATOR	78.04
101-13001-53208	OFFICE SUPPLIES	STAPLES CONTRACT & COMMERCIAL, INC	PAPER	63.80
Total For Dept 13001 FINANCE ADMINISTRATION				338.86
Dept 17001 TECHNOLOGY ADMINISTRATION				
101-17001-52111	OTHER PROFESSIONAL SVCS	AWS #140011104 aws.amazon	AWS CLOUD SVCS - NOV	15.46
101-17001-52111	OTHER PROFESSIONAL SVCS	DNH*GODADDY.COM 480-50588	SSL FOR VSI	199.98
101-17001-52111	OTHER PROFESSIONAL SVCS	DOCUSIGN 866-219-4	WATER BILLING PAYMENT PLAN	150.00
101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE	GOOGLE SERVICE - NOV	36.00
101-17001-52111	OTHER PROFESSIONAL SVCS	MICROSYSTEMS INC.	MS CLOUD SERVICES - NOV	100.60
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	INTERNET - 133 N OLD RAND	114.90
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS - COPIER LEASE	119.50
Total For Dept 17001 TECHNOLOGY ADMINISTRATION				736.44
Dept 24001 POLICE ADMINISTRATION				
101-24001-51652	TRAINING AND MEETINGS	PETTY CASH - POLICE DEPARTMENT	FBI TRAINING	25.00
101-24001-51652	TRAINING AND MEETINGS	ROSATIS PIZZA - LAKE LAKE ZURI	STAFF & COMMAND LUNCH - PIZZA	196.64
101-24001-51655	EMPLOYEE RECOGNITION	CROWN TROPHY	RETIREMENT PLAQUES	227.00
101-24001-51655	EMPLOYEE RECOGNITION	PETTY CASH - POLICE DEPARTMENT	EMPLOYEE RECOGNITION	10.94
101-24001-52111	OTHER PROFESSIONAL SVCS	T-MOBILE USA INC	SUBPOENA FEES	50.00
101-24001-53202	NATURAL GAS	NICOR GAS COMPANY	200 MOHAWK TRAIL	867.15
101-24001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - PD NOV 2023	359.02
101-24001-53207	PRINTING-STATIONERY/FORM	P F PETTIBONE & COMPANY	NON-TRAFFIC CITATIONS	484.25
101-24001-53208	OFFICE SUPPLIES	PETTY CASH - POLICE DEPARTMENT	SHOP WITH COP SUPPLIES, FACILITY SUPPLIES	45.52
101-24001-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	CUFF CASE - JOHNSON	35.49
101-24001-53211	OTHER SUPPLIES	MGN LOCK-KEY & SAFES INC.	BUILDING KEYS	21.00
101-24001-53211	OTHER SUPPLIES	PETTY CASH - POLICE DEPARTMENT	TRAINING ROOM SUPPLIES STAFF AND COMMAND	22.27
Total For Dept 24001 POLICE ADMINISTRATION				2,344.28
Dept 24210 POLICE OPERATIONS				
101-24210-51652	TRAINING AND MEETINGS	NORTHEAST MULTI-REGIONAL TRNG.	TRAINING COURSE - PARLBERG	300.00
101-24210-51652	TRAINING AND MEETINGS	SAFE KIDS WORLDWIDE	CHILD SEAT RECERT - ALBER	55.00
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	DUTY BELT, LEGGINGS - FREY	142.67
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	RAIN COAT - FREY	79.66
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	CASE WITH LOCK - REESE	33.45
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	EYEWEAR, TOURNIQUET, CAP, COAT - REESE	386.47

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101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	JACKET - REESE	270.18
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	NAME BAR - REESE	45.00
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	ARMORSKIN - ROSENBAUM	229.96
101-24210-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	COFFEE FILTERS	22.42
101-24210-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	AUTHORIZED ONLY SIGNS	171.78
101-24210-53211	OTHER SUPPLIES	BRIMAR INDUSTRIES	HAND HELD STOP SIGNS	230.70
101-24210-53211	OTHER SUPPLIES	PETTY CASH - POLICE DEPARTMENT	TRAINING SUPPLIES	8.36
101-24210-53211	OTHER SUPPLIES	PHOENIX SUPPLY, LLC	PRISONER PANTS	68.85
Total For Dept 24210 POLICE OPERATIONS				2,044.50
Dept 25001 FIRE ADMINISTRATION				
101-25001-52118	SOFTWARE MAINTENANCE	KNO2 LLC	KNO2 SUBSCRIPTION	1,920.00
101-25001-52203	LABOR ATTORNEY	CLARK HILL PLC	LEGAL SERVICES - NOV 2023	49,590.32
101-25001-53202	NATURAL GAS	NICOR GAS COMPANY	321 S BUESCHING RD	657.16
101-25001-53202	NATURAL GAS	NICOR GAS COMPANY	77 S OLD RAND RD	206.33
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE NOV 2023	218.04
101-25001-53209	UNIFORMS	BLAUER MANUFACTURING 800-225-6	JACKETS	1,773.69
101-25001-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	PRO 2X, 125V PLUG	19.96
101-25001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	HEAVY DUTY FASTENERS	7.93
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, TOWELS, CLEANER, FOIL	269.20
101-25001-53211	OTHER SUPPLIES	WAREHOUSE DIRECT, INC	HANDWASH, SOAP	180.59
101-25001-53405	BLDG & GROUND MAINT SUPP	AMAZON.COM SALES, INC	PURE AIR FILTERS	29.74
101-25001-53405	BLDG & GROUND MAINT SUPP	BRIMAR INDUSTRIES	SIGNAGE FOR STATION 1	208.14
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS - COPIER LEASE	119.50
Total For Dept 25001 FIRE ADMINISTRATION				55,200.60
Dept 25320 FIRE FIRE SUPPRESSION				
101-25320-51652	TRAINING AND MEETINGS	HILTON HOTEL AUSTIN 512-48280	TANNER RIT CLASS	480.25
101-25320-51652	TRAINING AND MEETINGS	HOLIDAY INN EXPRESS INVER GROV	STODOLA VMT TRAINING	524.32
101-25320-51652	TRAINING AND MEETINGS	JONES & BARTLETT LEARN 800832003	VEHICLE MACHINERY TECH BOOK	95.61
101-25320-51652	TRAINING AND MEETINGS	LAKE COUNTY EMERGENCY PLANNING COMM	CHIEF CONFERENCE	50.00
101-25320-51652	TRAINING AND MEETINGS	SPRINGHILL SUITES INDI INDIANAPO	WASCOW, BROOKS SCBA TECH II	445.77
101-25320-51652	TRAINING AND MEETINGS	TRAIN FIREFIGHTERS ACA HTTPSWWW.	BOOTH - COMMAND CLASS	299.00
101-25320-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE NOV 2023	297.99
101-25320-53209	UNIFORMS	AMAZON.COM SALES, INC	DC KELLY GEAR BAG	106.64
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	BOOTS - HAUTZINGER	637.99
101-25320-53211	OTHER SUPPLIES	JEWEL #3485 LAKE ZURI	CHILI COOKOFF - ICE	31.95
Total For Dept 25320 FIRE FIRE SUPPRESSION				2,969.52

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Dept 25330 FIRE EMS				
101-25330-51652	TRAINING AND MEETINGS	NORTHWEST COMMUNITY HOSPITAL	INSTATION AND ADMIN FEES	2,925.00
101-25330-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - NOV	62.55
101-25330-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - DEC	222.55
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	MEGA MOVERS X2 CASES	387.00
101-25330-53211	OTHER SUPPLIES	ZAGG - ECOM 800-700-9	EMS - RUGGED BOOK REPLACEMENT	9.99
Total For Dept 25330 FIRE EMS				3,607.09
Dept 25340 FIRE SPECIAL RESCUE				
101-25340-52704	MAINT-EQUIPMENT	BETA TECH SCIENTIFIC INC	CALIBRATION OF GAS MONITORS	288.00
101-25340-53211	OTHER SUPPLIES	BETA TECH SCIENTIFIC INC	2 GAS METERS	5,163.90
Total For Dept 25340 FIRE SPECIAL RESCUE				5,451.90
Dept 25350 FIRE FIRE PREVENTION BUREAU				
101-25350-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE NOV 2023	211.30
101-25350-53211	OTHER SUPPLIES	JEWEL #3485 LAKE ZURI	CHILI COOKOFF - CRACKERS, CHEESE	54.36
101-25350-53211	OTHER SUPPLIES	PARTY CITY 433 LAKE ZURI	CHILI COOKOFF - PLATES, SILVERWARE, CUPS	213.93
Total For Dept 25350 FIRE FIRE PREVENTION BUREAU				479.59
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
101-28001-52111	OTHER PROFESSIONAL SVCS	LAKE COUNTY TREASURER	NOVEMBER 2023 BUILDING SERVICES	9,754.08
101-28001-52111	OTHER PROFESSIONAL SVCS	PETTY CASH - FINANCE	USPS CERTIFIED POSTAGE, LC CLERK - STAMP, PLAT SEARCH	37.12
Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				9,791.20
Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-51652	TRAINING AND MEETINGS	APWA	APWA NOV MEETING - BROWN	35.00
101-36001-51652	TRAINING AND MEETINGS	APWA	APWA LUNCHEON - POYNTON, SCHULER, MICHELES	105.00
101-36001-51654	MEMBERSHIPS & SUBSCRIP	APWA	APWA MEMBERSHIP	764.00
101-36001-51654	MEMBERSHIPS & SUBSCRIP	IL PUBLIC WORKS MUTUAL AID NETWORK	MUTAL AID MEMBERSHIP 2024	125.00
101-36001-51654	MEMBERSHIPS & SUBSCRIP	INTL SOCIETY OF ARBORICULTURE	FENTON ISA	190.00
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/21	34.68
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/14	34.68
101-36001-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	VILLAGE HALL PEST CONTROL - DEC	75.00
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/21	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/14	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	EMCEE BUILDING SERVICES LLC	CLEANING SERVICES - DEC	5,716.85
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	VH TXV FOR COIL	2,280.00
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	CRAVING GYROS CAPACITOR	402.17
101-36001-53202	NATURAL GAS	NICOR GAS COMPANY	505 TELSER RD	2,036.78
101-36001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - NOV	4.17

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101-36001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - DEC	3.54
101-36001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	CONTACTORS	15.73
101-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CORK BOARD	23.26
101-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	NOTE PADS, CORK BOARD, MARKERS, INDEX CARDS	104.76
101-36001-53209	UNIFORMS	AMAZON.COM SALES, INC	UPLIGHTING	124.66
101-36001-53209	UNIFORMS	AMAZON.COM SALES, INC	PPE HAT	9.45
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE JACKET RYAN	145.79
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE JACKET HERNANDEZ	145.79
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE JACKET KRAMER	161.99
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE JACKET/BIBS FENTON	267.28
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS-HARTMANN	211.45
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	WINTER WORK GEAR - JACKETS	125.98
101-36001-53209	UNIFORMS	GRAINGER	PPE EAR PROTECTION	475.56
101-36001-53209	UNIFORMS	R S HUGHES CO., INC.	PPE GLOVES	21.45
101-36001-53209	UNIFORMS	SAF-T-GARD INTERNATIONAL, INC	PPE GLOVES	17.73
101-36001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	SIGHT GLASSES	397.89
101-36001-53404	RIGHT OF WAY SUPPLIES	MULTIPLE CONCRETE ACCESS CORP	EXPANSION JOINT	48.00
101-36001-53404	RIGHT OF WAY SUPPLIES	VOLLMAR CLAY PRODUCTS CO	SPACER RINGS	61.00
101-36001-53405	BLDG & GROUNDS SUPPLIES	ABBOTT RUBBER CO.	WASH HOSE	303.94
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	CLOCK	15.99
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	SIGHT GLASSES	36.60
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	BREEZEWALD LIGHTING	63.58
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	WEATHERSTRIPPING	28.99
101-36001-53405	BLDG & GROUNDS SUPPLIES	CHEMSTATION OF CHICAGO LLC	FLOOR AND TRUCK SOAP	560.80
101-36001-53405	BLDG & GROUNDS SUPPLIES	CITY ELECTRIC SUPPLY	ELECTRICAL EXTERIOR REPAIR	323.08
101-36001-53405	BLDG & GROUNDS SUPPLIES	CITY ELECTRIC SUPPLY	ELECTRICAL EXTERIOR REPAIR RETURN	(323.08)
101-36001-53405	BLDG & GROUNDS SUPPLIES	CITY ELECTRIC SUPPLY	BULBS	59.50
101-36001-53405	BLDG & GROUNDS SUPPLIES	GRAINGER	505 VENTILATOR SWITCH	148.56
101-36001-53405	BLDG & GROUNDS SUPPLIES	GRAINGER	DRIVE RIVITS	68.99
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	VH SHELF	159.99
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	TAPCON	9.37
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	TOILET REPAIR KITS	62.94
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	WINDOW WASHING SQUEEGEE, POLE	53.94
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	505 MICROWAVE	208.00
101-36001-53405	BLDG & GROUNDS SUPPLIES	ULINE, INC	RAILS FOR PD	906.00
101-36001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	CONTACTORS	185.30
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		17,152.01
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PAULUS PK PEST CONTROL - DEC	73.05

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101-36420-52701	MAINT-BLDGS & GROUNDS	EMCEE BUILDING SERVICES LLC	CLEANING SERVICES - DEC	4,837.86
101-36420-52702	MAINT-LAWN & LANDSCAPING	PETTY CASH - FINANCE	FERTILIZER	30.07
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	200 S RAND RD	154.32
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	972 MARCH ST	19.96
101-36420-53202	NATURAL GAS	NICOR GAS COMPANY	125 N OLD RAND RD	46.76
101-36420-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	LADDER	189.00
101-36420-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	UPLIGHTING	151.98
101-36420-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	UPLIGHTING	151.98
101-36420-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	WEATHERSTRIPPING	85.98
101-36420-53405	BLDG & GROUND MAINT SUPP	AMAZON.COM SALES, INC	SIGHT GLASSES	19.78
101-36420-53405	BLDG & GROUND MAINT SUPP	CHEMSTATION OF CHICAGO LLC	FLOOR AND TRUCK SOAP	560.80
101-36420-53405	BLDG & GROUND MAINT SUPP	CITY ELECTRIC SUPPLY	BARN EXTERIOR REPAIR	231.76
101-36420-53405	BLDG & GROUND MAINT SUPP	CITY ELECTRIC SUPPLY	ELECTRICAL EXTERIOR REPAIR	143.49
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	SHELF LUMBER	146.04
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	PVC CAP	15.99
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	MORTAR	18.78
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	EXTENSION CORDS	37.92
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	SHELTER ELECTRIC	150.88
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	PAINT	57.69
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	TWINE	8.15
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	ELECTRICAL/ZIP TIES	41.97
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	NUTS AND BOLTS	10.96
101-36420-53407	EQUIP MAINT PART&SUPPLIE	DRI*UPRINTING 888-888-4	PARK AGE STICKERS	525.14
		Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE		7,710.31
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/21	47.19
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/14	36.63
101-36471-52111	OTHER PROFESSIONAL SVCS	MIKE'S TOWING, INC	SAFETY INSPECTIONS	198.00
101-36471-52111	OTHER PROFESSIONAL SVCS	MIKE'S TOWING, INC	SAFETY INSPECTION	40.00
101-36471-52703	MAINT-VEHICLES	RAINBOW COLLISION CENTER, INC	PAINT TAILGATE	912.20
101-36471-53210	SMALL TOOLS & EQUIP	FASTOOL INC 888-65488	CORD REEL TAX CREDIT	(34.52)
101-36471-53210	SMALL TOOLS & EQUIP	FASTOOL INC 888-65488	CORD REEL	586.84
101-36471-53210	SMALL TOOLS & EQUIP	SP ARCANTENNA.COM HTTPSARCAN	ANTENNA CONNECTORS	52.02
101-36471-53210	SMALL TOOLS & EQUIP	ZORO TOOLS INC 855-28996	STORAGE TOTES	77.14
101-36471-53211	OTHER SUPPLIES	GEIB INDUSTRIES INC	HYDRAULIC FITTINGS	1,193.57
101-36471-53211	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	SCREWS	26.14
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	HARDWARE	2.18
101-36471-53406	AUTO PARTS & SUPPLIES	ARLINGTON HEIGHTS FORD LLC	SEAT COVER	205.00
101-36471-53406	AUTO PARTS & SUPPLIES	BONNELL INDUSTRIES INC	LIGHT MODULE	112.10

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101-36471-53406	AUTO PARTS & SUPPLIES	BONNELL INDUSTRIES INC	TAILGATE 332	1,509.28
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	BRAKE PADS	87.28
101-36471-53406	AUTO PARTS & SUPPLIES	CUMMINS SALES AND SERVICE	SENSOR	126.50
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	STANCHIONS	169.02
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	AIR CLEANER	716.30
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	WIPER BLADES	119.94
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	308.20
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BRAKE ROTOR	399.46
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	81.43
101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES	1,889.24
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	STEERING GEAR	1,529.37
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	CREDIT- CORE RETURN	(605.15)
101-36471-53406	AUTO PARTS & SUPPLIES	SWITCH SUSPENSION 800-92819	AIR FITTING 247	30.88
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	KEY	127.50
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	SWITCH 111	52.48
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	SEAL KIT	98.02
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	COUPLER	57.83
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	SEAL KIT	163.34
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	GRINDER TOOTH	579.26
101-36471-53407	EQUIP MAINT PART&SUPPLIE	eReplacementparts.com 866-32298	SAW PARTS	94.04
101-36471-53407	EQUIP MAINT PART&SUPPLIE	HOME DEPOT CREDIT SERVICES	PLUG	16.82
101-36471-53407	EQUIP MAINT PART&SUPPLIE	KNAPHEIDE EQUIPMENT CO - CHICAGO	SEAL CAPS	7.44
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	BATTERY	165.61
101-36471-53407	EQUIP MAINT PART&SUPPLIE	O'REILLY AUTOMOTIVE STORES, INC	BELT	15.98
101-36471-53407	EQUIP MAINT PART&SUPPLIE	O'REILLY AUTOMOTIVE STORES, INC	CREDIT - BELT	(15.98)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	STANDARD EQUIPMENT COMPANY	SEAL KIT	246.57
101-36471-53407	EQUIP MAINT PART&SUPPLIE	STANDARD EQUIPMENT COMPANY	SWITCH 532	141.35
101-36471-53407	EQUIP MAINT PART&SUPPLIE	TASK FORCE 1, INC	REPAIR KITS	448.87
101-36471-53407	EQUIP MAINT PART&SUPPLIE	TENNANT SALES & SERVICE COMPANY	SCRUBBER PARTS	188.30
101-36471-53407	EQUIP MAINT PART&SUPPLIE	WINTER EQUIPMENT COMPANY INC	PLOW GUARD	216.21
Total For Dept 36471 PUBLIC WORKS FLEET SERVICES				12,383.88
Dept 67001 RECREATION ADMINISTRATION				
101-67001-51652	TRAINING AND MEETINGS	ILLINOIS BASSET COURS 629-481-1	BASSET CERTIFICATION - BOYNTON	13.95
101-67001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - NOV	2.78
101-67001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - DEC	3.68
101-67001-53211	OTHER SUPPLIES	SOUTH LAKE COUNTY REGIONAL CERT	EXTERNAL EVENT CONTRACT SERVICE	5,500.00



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101-67001-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	FRIDGE COVERING	14.78
101-67001-54301	BANK & CREDIT CARD FEES	PLUG N PAY INC 800-945-2	BANK & CREDIT CARD FEES	30.00
		Total For Dept 67001 RECREATION ADMINISTRATION		5,565.19
Dept 67935 RECREATION DANCE				
101-67935-52115	RECREATION PROGRAM SERVICE	DANCESTUDIO-PRO DANCESTUDI	LESSON PLANS	69.00
101-67935-52115	RECREATION PROGRAM SERVICE	SIGNS BY TOMORROW	BCB DOOR	444.82
101-67935-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	POLES - PROP	38.98
101-67935-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	BCB SAFETY SIGNS	35.96
101-67935-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	SASHES	27.54
101-67935-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	RETURN - CHALET WINDOW COVERINGS	(459.64)
101-67935-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	CHALET WINDOW COVERINGS	459.64
101-67935-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	BCB DESK	209.99
		Total For Dept 67935 RECREATION DANCE		826.29
Dept 67940 RECREATION PRESCHOOL				
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	OVEN MITS	29.99
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	WASHABLE TEMPERA PAINT	21.99
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	PONY BEADS	63.96
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	JUMBO PAINT BRUSHES	15.98
101-67940-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	CLOTHES PINS	28.49
101-67940-53212	PROGRAM SUPPLIES	ELLISON EDUCATIONAL EQ 800253223	ELLISON CRANKS	80.95
101-67940-53212	PROGRAM SUPPLIES	LZ ACE LLC	COPY ROOM KEYS	15.25
101-67940-53212	PROGRAM SUPPLIES	PETTY CASH - FINANCE	PICTURES, LOOFAS, MINI PUMPKINS, PRIZES, APPLES	63.07
		Total For Dept 67940 RECREATION PRESCHOOL		319.68
Dept 67945 RECREATION YOUTH PROGRAMS				
101-67945-52115	RECREATION PROGRAM SERVICE	MUSIC IN THE BOX, INC	FALL MUSIC MASTERS - 2 PARTICIPANTS	1,251.00
		Total For Dept 67945 RECREATION YOUTH PROGRAMS		1,251.00
Dept 67960 RECREATION CAMPS				
101-67960-52115	RECREATION PROGRAM SERVICE	VSI*HANOVER HANOVER P	CAMP CEDAR FIELD TRIP	308.00
		Total For Dept 67960 RECREATION CAMPS		308.00
Dept 67970 RECREATION AQUATICS				
101-67970-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	CPR MASKS, HEADPHONE JACK ADAPTER	147.78
		Total For Dept 67970 RECREATION AQUATICS		147.78

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Dept 67975 RECREATION SPECIAL INTERESTS/EVENTS				
101-67975-52115	RECREATION PROGRAM SERVICE	MORETTI, KATHRYN A.	FALL 2 SESSION - GUITAR & UKULELE LESSONS	712.50
		Total For Dept 67975 RECREATION SPECIAL INTERESTS/EVENTS		712.50
<b>Total For Fund 101 GENERAL</b>				<b>151,834.45</b>
<b>Fund 202 MOTOR FUEL TAX</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-55253	INFRASTRUCTURE IMPROVEMT	TRAFFIC CONTROL & PROTECTION LLC	2023 SIGN PROGRAM	564.10
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		564.10
<b>Total For Fund 202 MOTOR FUEL TAX</b>				<b>564.10</b>
<b>Fund 207 SPECIAL EVENTS FUND</b>				
Dept 00000				
207-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - DEC 2023	2.72
		Total For Dept 00000		2.72
Dept 67605 RECREATION WINTER FESTIVAL				
207-67605-52115	RECREATION PROGRAM SERV	ARMENAKIS ENTERPRISES INC	TABLE CHAIR RENTALS	110.00
207-67605-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	BREEZEWALD LIGHTING	569.97
207-67605-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	ORNAMENTS	132.75
207-67605-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	RETURN - INFLATABLES	(63.99)
207-67605-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	INFLATABLES	445.95
207-67605-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	INFLATABLES	207.80
207-67605-53212	PROGRAM SUPPLIES	HOME DEPOT CREDIT SERVICES	SAND	17.85
207-67605-53212	PROGRAM SUPPLIES	OFFICE DEPOT	SNOWMAN SIGNS	240.00
207-67605-53212	PROGRAM SUPPLIES	SIGNS BY TOMORROW	ORNAMENT SIGNS	291.85
		Total For Dept 67605 RECREATION WINTER FESTIVAL		1,952.18
Fund 207 SPECIAL EVENTS FUND				
Dept 67699 RECREATION MISC SPECIAL EVENTS				
207-67699-53212	PROGRAM SUPPLIES	PETTY CASH - FINANCE	FISHING DERBY - WORMS, NIGHT CRAWLERS	48.41
		Total For Dept 67699 RECREATION MISC SPECIAL EVENTS		48.41
<b>Total For Fund 207 SPECIAL EVENTS FUND</b>				<b>2,003.31</b>
<b>Fund 214 TIF #2 DOWNTOWN</b>				
Dept 10490 GENERAL GOVERNMENT TIF				

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214-10490-54315	ECOMONIC DEVELOPMENT EXPENSE	ANPING LOVEJOY	LZF BLOOMS REDEVELOPMENT AGREEMENT	1,412.54
		Total For Dept 10490 GENERAL GOVERNMENT TIF		1,412.54
<b>Total For Fund 214 TIF #2 DOWNTOWN</b>				<b>1,412.54</b>
<b>Fund 227 DISPATCH CENTER</b>				
Dept 00000				
227-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - DEC 2023	48.46
		Total For Dept 00000		48.46
Dept 24220 POLICE DISPATCH				
227-24220-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	SHOES - STEFFY	106.84
227-24220-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	POLOS, PANTS - STEFFY	212.64
227-24220-53210	SMALL TOOLS & EQUIP	CDW GOVERNMENT LLC	HEADSETS	204.66
		Total For Dept 24220 POLICE DISPATCH		524.14
<b>Total For Fund 227 DISPATCH CENTER</b>				<b>572.60</b>
<b>Fund 401 VILLAGE CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251	LAND IMPROVEMENTS	COMMONWEALTH EDISON	BREEZEWALD DISCONNECT	1,099.79
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD FRAMING HARDWARE	317.99
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD UNDERGROUND PLUMBING	1,444.71
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	RIDGID CONDUIT	256.88
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD-PLUMBING/ELECTRICAL - FITTINGS, PIPE	110.43
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	HOME DEPOT TOOL RENTAL	50.00
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	HOME DEPOT TOOL RENTAL RETURN	(22.97)
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD NEW BUILDING UNDERGROUND PLUMBING	44.46
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD BATHROOM/PAVILION	481.40
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD UNDERGROUND PLUMBING	177.36
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	PLUMBING SUPPLIES	63.29
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	PLUMBING PARTS BREEZEWALD	31.13
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD FRAMING HARDWARE	24.30
401-36001-55251	LAND IMPROVEMENTS	JOSEPH D FOREMAN & COMPANY, INC	SANITARY LINE CONNECTION BREEZEWALD	68.00
401-36001-55251	LAND IMPROVEMENTS	JOSEPH D FOREMAN & COMPANY, INC	SANITARY LINE FITTINGS BREEZEWALD NEW BUILDING	487.50
401-36001-55251	LAND IMPROVEMENTS	LANGOS CORPORATION	DEMOLITION SERVICES	7,500.00
401-36001-55251	LAND IMPROVEMENTS	MID AMERICAN WATER OF WAUCONDA INC	UTILITY CONNECTIONS BREEZEWALD	3,602.30
401-36001-55251	LAND IMPROVEMENTS	MID AMERICAN WATER OF WAUCONDA INC	NEW COPPER WATER SERVICE TO BREEZEWALD	1,216.80
401-36001-55251	LAND IMPROVEMENTS	POINT READY MIX LLC	BREEZEWALD CONCRETE 12/7/23	5,973.38

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401-36001-55251	LAND IMPROVEMENTS	SPRUCE LAKE SAND & GRAVEL	STONE BASE FOR CONCRETE FLOOR	1,399.69
401-36001-55251	LAND IMPROVEMENTS	ST. AUBIN NURSERY & LANDSCAPING	2023 FALL EAB PLANTING	50,521.80
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				74,848.24
<b>Total For Fund 401 VILLAGE CAPITAL PROJECTS</b>				<b>74,848.24</b>
<b>Fund 405 NHR CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
405-36001-53416	CONCRETE & ASPHALT	PETER BAKER & SON COMPANY	COLD PATCH 12/5/23	2,371.50
405-36001-53416	CONCRETE & ASPHALT	POINT READY MIX LLC	CONCRETE 12/8/23	1,202.00
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				3,573.50
<b>Total For Fund 405 NHR CAPITAL PROJECTS</b>				<b>3,573.50</b>
<b>Fund 501 WATER &amp; SEWER</b>				
Dept 00000				
501-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - DEC 2023	52.39
501-00000-27102	IEPA LOAN PAYABLE	IL EPA	2006 IEPA LOAN PRINCIPAL	59,837.16
Total For Dept 00000				59,889.55
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-51654	MEMBERSHIPS & SUBSCRIP	IL PUBLIC WORKS MUTUAL AID NETWORK	MUTAL AID MEMBERSHIP 2024	125.00
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/21	36.51
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/14	36.51
501-36001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - NOV 2023	575.00
501-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	LABELS, SHREDDER OIL	8.99
501-36001-53209	UNIFORMS	AMAZON.COM SALES, INC	UPLIGHTING	124.67
501-36001-53209	UNIFORMS	R S HUGHES CO., INC.	PPE GLOVES	21.45
501-36001-53209	UNIFORMS	REDWING BUSINESS ADVANTAGE A/CS	WORK BOOTS; ABBOTT, FITCH, REUSCH & STEFKA	1,200.00
501-36001-53209	UNIFORMS	REDWING BUSINESS ADVANTAGE A/CS	SAFETY TOE WORK BOOTS	1,797.49
501-36001-53209	UNIFORMS	SAF-T-GARD INTERNATIONAL, INC	PPE GLOVES	17.74
501-36001-56603	INTEREST	IL EPA	2006 IEPA LOAN INTEREST	5,270.14
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				9,213.50
Dept 36530 PUBLIC WORKS WATER BILLING				
501-36530-52111	OTHER PROFESSIONAL SVCS	DOCUSIGN 866-219-4	WATER BILLING PAYMENT PLAN	150.00
Total For Dept 36530 PUBLIC WORKS WATER BILLING				150.00
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52113	ENGR/ARCHITECTURAL	THE UNDERGROUND DETECTIVE	SURVEY UTILITIES MAIN STREET	3,905.00

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501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #12	222.96
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #7	411.48
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #8	506.62
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #9	268.63
501-36550-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	IMPACT WRENCH	279.00
501-36550-53211	OTHER SUPPLIES	HACH COMPANY	PORTABLE WATER ANALYZERS & TESTING SUPPLIES	105.20
501-36550-53407	EQUIP MAINT PART&SUPPLIE	CORE & MAIN LP	PRATT VALVE REBUILD KIT (WTP)	561.00
501-36550-53410	METERS PARTS & SUPPLIES	CORE & MAIN LP	WATER METERS & SUPPLIES	11,522.00
501-36550-53410	METERS PARTS & SUPPLIES	CORE & MAIN LP	WATER METERS & SUPPLIES	13,306.00
501-36550-53413	DISTRIBUTION SYS REPAIR	FERGUSON ENTERPRISES LLC	CREDIT FOR DEFECTIVE COUPLINGS	(1,097.32)
501-36550-53413	DISTRIBUTION SYS REPAIR	FERGUSON ENTERPRISES LLC	WATER MAIN COUPLINGS	1,136.74
501-36550-53413	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER OF WAUCONDA INC	DISTRIBUTION REPAIR SUPPLIES	933.60
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #9	3,083.34
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #10	3,099.42
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #8	3,084.68
501-36550-54306	EQUIPMENT RENTAL	HOME DEPOT CREDIT SERVICES	TOOL RENTAL/ELECTRIC CHIPPING HAMMER	27.00
501-36550-54306	EQUIPMENT RENTAL	HOME DEPOT CREDIT SERVICES	TOOL RENTAL/ELECTRIC CHIPPING HAMMER	50.00
501-36550-55252	BLDG & BLDG IMPROVEMENTS	ELEMECH INC	FS-43 BULK WATER FILL STATION	27,575.00
501-36550-55254	MACHINERY & EQUIPMENT	AMAZON.COM SALES, INC	FILLER PLUG NEW 270	451.98
501-36550-55256	VEHICLES	COMMUNICATIONS DIRECT INC.	RADIOS NEW VEHICLES	1,618.00
Total For Dept 36550 PUBLIC WORKS WATER SERVICE				71,050.33
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	BAXTER & WOODMAN, INC	2023 PRETREATMENT ASSISTANCE	1,218.75
501-36560-52111	OTHER PROFESSIONAL SVCS	METROPOLITAN INDUSTRIES INC.	METROCLOUD DATA MONITORING/LIFT STATIONS	495.00
501-36560-55254	MACHINERY & EQUIPMENT	METROPOLITAN INDUSTRIES INC.	REPLACE CONTROL PANEL/TRAFFIC BOX - WICKLOW LIFT STA	89,891.00
Total For Dept 36560 PUBLIC WORKS SEWER SERVICE				91,604.75
Total For Fund 501 WATER & SEWER				231,908.13
Fund 601 MEDICAL INSURANCE				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
601-10001-52340	MEDICAL ADMIN FEE	BASIC BENEFITS LLC	COBRA PLAN - DEC	108.80
601-10001-52340	MEDICAL ADMIN FEE	BASIC BENEFITS LLC	FSA PLAN - DEC	124.25
601-10001-52341	HEALTH INS. FIXED COSTS	I P B C	IPBC INSURANCE COVERAGE - DEC 2023	223,960.22
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				224,193.27
Total For Fund 601 MEDICAL INSURANCE				224,193.27

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<b>Fund 603 RISK MANAGEMENT</b>				
Dept 00000				
603-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - DEC 2023	1.67
		Total For Dept 00000		1.67
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
603-10001-52114	LIABILITY INSURANCE CLAIMS	INTERGOVERNMENTAL RISK MGMT AGENCY	IRMA NOVEMBER 2023	3,981.64
603-10001-52114	LIABILITY INSURANCE CLAIMS	MEADE, INC	STREET LIGHT REPLACE = US12 & OLD RAND ROAD	4,601.35
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		8,582.99
<b>Total For Fund 603 RISK MANAGEMENT</b>				<b>8,584.66</b>
<b>Fund 615 EQUIPMENT REPLACEMENT</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
615-10001-55254	MACHINERY & EQUIPMENT	APPLE STORE #R258 DEER PARK	IPADS FOR TIME MANAGEMENT	838.00
615-10001-55254	MACHINERY & EQUIPMENT	INSIGHT PUBLIC SECTOR, INC	FORTINET FORTIWIFI 60F, 40F	1,307.45
615-10001-55254	MACHINERY & EQUIPMENT	INSIGHT PUBLIC SECTOR, INC	FORTINET FORTIAP U431F	1,145.76
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		3,291.21
Dept 36001 PUBLIC WORKS ADMINISTRATION				
615-36001-55261	VEHICLES - POLICE	COMMUNICATIONS DIRECT INC.	RADIOS NEW VEHICLES	2,403.94
615-36001-55262	VEHICLES - FIRE	AMAZON.COM SALES, INC	TOOL BOXES NEW 270	1,276.50
615-36001-55262	VEHICLES - FIRE	AMAZON.COM SALES, INC	TRUCK STEP NEW 270	116.52
615-36001-55262	VEHICLES - FIRE	AMAZON.COM SALES, INC	POWER INLET NEW 270	29.62
615-36001-55262	VEHICLES - FIRE	AMAZON.COM SALES, INC	FILLER PLUG NEW 270	6.53
615-36001-55262	VEHICLES - FIRE	AMAZON.COM SALES, INC	ANTENNA ADAPT. NEW 270	39.74
615-36001-55262	VEHICLES - FIRE	KNAPHEIDE EQUIPMENT CO - CHICAGO	TOOL BOXES NEW 270	2,632.25
615-36001-55263	VEHICLES - PUBLIC WORKS	ARLINGTON HEIGHTS FORD LLC	MODULE	196.00
615-36001-55263	VEHICLES - PUBLIC WORKS	ARLINGTON HEIGHTS FORD LLC	MODULE	183.75
615-36001-55263	VEHICLES - PUBLIC WORKS	COMMUNICATIONS DIRECT INC.	RADIOS NEW VEHICLES	3,205.24
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		10,090.09
<b>Total For Fund 615 EQUIPMENT REPLACEMENT</b>				<b>13,381.30</b>
<b>Fund 710 PERFORMANCE ESCROW</b>				
Dept 00000				
710-00000-25201	BUILDING PERMIT DEPOSITS	ALL-AMERICAN SIGN COMPANY INC	BOND REF #BBD23-0365 - 733 W IL RT 22	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	CERTASUN LLC	BOND REF #BBD23-0508 - 1050 CORMAR DR	105.00

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710-00000-25201	BUILDING PERMIT DEPOSITS	DESIGN GROUP SIGNAGE	BOND REF #BBD23-0295 - 504 S RAND RD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	DOYLE SIGNS, INC.	BOND REF #BBD23-0032 - 787 W IL RT 22	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ERDMANN EXTERIOR DESIGNS	BOND REF #BBD23-0403 - 1233 THORNDALE	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	GRANTZ CONSTRUCTION INC	BOND REF #BBD23-0444 - 815 OAKWOOD STE G	510.00
710-00000-25201	BUILDING PERMIT DEPOSITS	INTEGRITY SIGN COMPANY	BOND REF #BBD23-0318 - 1325 ENSELL RD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	MAGLUYAN, DIVINE & MELCHOR	BOND REF #BBD23-0248 - 50 HOBBLE BUSH	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SKYLINE EXTERIORS & CONSTRUCTION PL	BOND REF #BBD23-0483 - 1080 CARDINAL	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	TFA SIGNS	BOND REF #BBD23-0329 - 927 S RAND RD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	THE HOLLAND DESIGN GROUP	BOND REF #BBD23-0455 - 985 S RAND RD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	TONER, RICHARD SCOTT & KRISTIN	BOND REF #BBD23-0454 - 873 SURRYSE	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	URRY, CAROLE	BOND REF #BBD23-0036 - 710 FIELDSTONE	105.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	GS CONSTRUCTION & REMODELING, INC.	BOND REF #BBD23-0063 - 710 FIELDSTONE	1,020.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	PAMALEX LLC	BOND REF #BBD22-0686 - 1400 ROSE RD	510.00
710-00000-25502	PEG CABLE FEES	APPLE STORE #R258 DEER PARK	CONFIGURATION FILES	2.99
710-00000-25502	PEG CABLE FEES	AT & T	CELL PHONES - PD NOV 2023	386.23
Total For Dept 00000				3,689.22
<b>Total For Fund 710 PERFORMANCE ESCROW</b>				<b>3,689.22</b>
<b>Fund 720 PAYROLL CLEARING</b>				
Dept 00000				
720-00000-22253	IMRF W/H	I M R F	PR DEDUCTIONS - NOV 2023	53,629.68
720-00000-22301	DENTAL / VISION BENEFITS	STANDARD LIFE INSURANCE COMPANY	DENTAL INSURANCE - DEC 2023	11,997.00
720-00000-22301	DENTAL / VISION BENEFITS	VISION SERVICE PLAN OF ILLINOIS NFP	VISION INSURANCE - DEC 2023	2,102.52
720-00000-22403	AFLAC PLANS PAYABLE	AFLAC INC.	AFLAC INSURANCE PREMIUM - NOV 2023	5,763.76
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	I P B C	IPBC INSURANCE COVERAGE - DEC 2023	1,437.10
720-00000-22502	PAYROLL PAYABLE	MESCHA, CALEIGH	PR05262023 REPL CK 121256869	36.71
Total For Dept 00000				74,966.77
<b>Total For Fund 720 PAYROLL CLEARING</b>				<b>74,966.77</b>

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<b>Fund Totals:</b>				
			Fund 101 GENERAL	151,834.45
			Fund 202 MOTOR FUEL TAX	564.10
			Fund 207 SPECIAL EVENTS FUND	2,003.31
			Fund 214 TIF #2 DOWNTOWN	1,412.54
			Fund 227 DISPATCH CENTER	572.60
			Fund 401 VILLAGE CAPITAL PROJECTS	74,848.24
			Fund 405 NHR CAPITAL PROJECTS	3,573.50
			Fund 501 WATER & SEWER	231,908.13
			Fund 601 MEDICAL INSURANCE	224,193.27
			Fund 603 RISK MANAGEMENT	8,584.66
			Fund 615 EQUIPMENT REPLACEMENT	13,381.30
			Fund 710 PERFORMANCE ESCROW	3,689.22
			Fund 720 PAYROLL CLEARING	74,966.77
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<b>Fund 101 GENERAL</b>					
Dept 00000					
101-00000-25201	BUILDING PERMIT DEPOSITS	HOME DEPOT USA INC	BD PAYMENT REF #PB23-0038 - 5 FERN CT	104.00	
		Total For Dept 00000		104.00	
Dept 11006 LEGISLATIVE MAYOR & BOARD					
101-11006-51654	MEMBERSHIPS & SUBSCRIP	LZ AREA CHAMBER OF COMMERCE	LZ CHAMBER 2024 DUES	440.00	
		Total For Dept 11006 LEGISLATIVE MAYOR & BOARD		440.00	
Dept 12001 VILLAGE ADMIN ADMINISTRATION					
101-12001-53207	PRINTING-STATIONERY/FORM	K & M PRINTING	DIGITAL PRINTS	65.00	
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		65.00	
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES					
101-12120-54303	LEGAL NOTICE/PUBLISHING	ILLINOIS CITY COUNTY M 999-99999	ILCMA JOB POSTING	50.00	
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		50.00	
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT					
101-12180-54308	TAX REBATES	BRADFORD LAKE ZURICH 5 LLC	TAX REBATE - SEPTEMBER 2023	15,964.68	
101-12180-54308	TAX REBATES	VILLAGE OF HAWTHORN WOODS	TAX REBATE - SEPTEMBER 2023	4,939.60	
101-12180-54308	TAX REBATES	VILLAGE OF KILDEER	TAX REBATE - SEPTEMBER 2023	9,879.19	
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		30,783.47	
Dept 13001 FINANCE ADMINISTRATION					
101-13001-53207	PRINTING-STATIONERY/FORM	STAPLES CONTRACT & COMMERCIAL, INC	WINDOW ENVELOPES	189.68	
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CALCULATOR	108.57	
		Total For Dept 13001 FINANCE ADMINISTRATION		298.25	
Dept 17001 TECHNOLOGY ADMINISTRATION					
101-17001-52111	OTHER PROFESSIONAL SVCS	ADOBE INC	CREATIVE CLOUD - DEC	265.94	
101-17001-52111	OTHER PROFESSIONAL SVCS	AWS #140011104 aws.amazon	AWS CLOUD SVCS - DEC	15.46	
101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE	GOOGLE SERVICE - DEC	36.00	
101-17001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2024 - JAN	2,095.60	
101-17001-53203	TELEPHONE & DATA SVCS	AT & T	VH ELEVATOR 540-9255	574.74	
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - NOV/DEC 2023	5,598.83	
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	INTERNET - 133 N OLD RAND	117.90	
101-17001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - JAN 2024	1,168.39	
101-17001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	LAPTOP BAG, TIMETEC 16GB KIT, HDMI ADAPTER CABLE	116.13	

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101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.74
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		10,153.73
Dept 24001 POLICE ADMINISTRATION				
101-24001-51652	TRAINING AND MEETINGS	FORCE SCIENCE INSTITUTE	BODY-WORN CAMERA TRAINING MAY '24	1,090.00
101-24001-51653	BOOKS & PUBLICATIONS	IACP	IACP.NET 2024 ANNUAL DUES	875.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	IACP	INTL CHIEFS 2024 ANNUAL DUES - ANDERSON	190.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	IACP	INTL CHIEFS 2024 ANNUAL DUES - HUSAK	190.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	IACP	INTL CHIEFS 2024 ANNUAL DUES - JOHNSON	190.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	ILACP	IL CHIEFS 2024 DUES - ANDERSON	115.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	ILACP	IL CHIEFS 2024 DUES - HUSAK	265.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	ILACP	IL CHIEFS 2024 DUES - JOHNSON	115.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	LAW ENFORCEMENT RECORDS MGRS.OF IL	2024 ANNUAL RECORDS DUES - BIONDO	40.00
101-24001-52111	OTHER PROFESSIONAL SVCS	GATSO USA, INC	RED LIGHT CAMERA FEE	4,200.00
101-24001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - PD DEC 2023	395.26
101-24001-53211	OTHER SUPPLIES	MGN LOCK-KEY & SAFES INC.	MAILBOX KEYS	6.75
101-24001-53211	OTHER SUPPLIES	PETTY CASH - POLICE DEPARTMENT	PRISONER MEALS	29.32
101-24001-53211	OTHER SUPPLIES	P F PETTIBONE & COMPANY	ADMIN AIDE BADGE	97.40
101-24001-53401	CUSTODIAL SUPPLIES	PETTY CASH - POLICE DEPARTMENT	CLEANING SUPPLIES - DISH PACS	12.35
101-24001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	KITCHEN TOWELS SOAP CUPS	213.94
101-24001-56601	CAPITAL LEASE	FLOCK GROUP INC	FLOCK CAMERAS	20,100.00
		Total For Dept 24001 POLICE ADMINISTRATION		28,125.02
Dept 24210 POLICE OPERATIONS				
101-24210-52111	OTHER PROFESSIONAL SVCS	911 TECH INC	PS TRACKER 2024 ANNUAL DUES	3,700.00
101-24210-52204	OTHER LEGAL	ALBARRAN, LUIS	LOCAL PROSECUTOR FEES - DEC	6,666.67
101-24210-52204	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING FEE	112.50
101-24210-53209	UNIFORMS	HOOPS, BRADLEY	REIMB: PANTS, SHIRTS	208.47
		Total For Dept 24210 POLICE OPERATIONS		10,687.64
Dept 24230 POLICE CRIME PREVENTION				
101-24230-52111	OTHER PROFESSIONAL SVCS	ELINEUP LLC	E LINE-UP 2024 ANNUAL DUES	350.00
101-24230-52111	OTHER PROFESSIONAL SVCS	TLO LLC	INVESTIGATIVE SEARCH ENGINE	75.00
101-24230-52111	OTHER PROFESSIONAL SVCS	WEST PUBLISHING GROUP	INVESTIGATIVE SEARCH ENGINE	240.19
101-24230-53209	UNIFORMS	WITT, RANDY	REIMB: CID CLOTHING	98.07
		Total For Dept 24230 POLICE CRIME PREVENTION		763.26
Dept 25001 FIRE ADMINISTRATION				
101-25001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2024 - JAN	1,128.40

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101-25001-52701	MAINT-BLDGS & GROUNDS	UESCO INDUSTRIES, INC	HOIST INSPECTION - 2023	1,099.08
101-25001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - NOV/DEC 2023	2,799.42
101-25001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - JAN 2024	162.71
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	36.85
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE DEC 2023	217.05
101-25001-53211	OTHER SUPPLIES	WAREHOUSE DIRECT, INC	LAUNDRY DETERGENT, HANDWASH, SOAP	440.00
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.73
Total For Dept 25001 FIRE ADMINISTRATION				6,048.24
Dept 25320 FIRE FIRE SUPPRESSION				
101-25320-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE DEC 2023	296.63
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	REPAIRS/ALTERATIONS - TANNER	100.00
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	BOOTS - KAMMIN	410.00
Total For Dept 25320 FIRE FIRE SUPPRESSION				806.63
Dept 25330 FIRE EMS				
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	145.82
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	110.23
101-25330-52111	OTHER PROFESSIONAL SVCS	ANDRES MEDICAL BILLING	AMBULANCE FEES - NOV 2023	3,203.72
Total For Dept 25330 FIRE EMS				3,459.77
Dept 25350 FIRE FIRE PREVENTION BUREAU				
101-25350-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE DEC 2023	210.34
Total For Dept 25350 FIRE FIRE PREVENTION BUREAU				210.34
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
101-28001-53204	CELL PHONES & PAGERS	AMAZON.COM SALES, INC	IPHONE MAGNETIC CASE	14.99
101-28001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - NOV '23	49.85
Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				64.84
Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-51654	MEMBERSHIPS & SUBSCRIP	ZIMMERMAN, RYAN	WEATHER SERVICE - 2ND HALF	570.00
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/29	34.68
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/29	96.25
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT SERVICES	PD PEST CONTROL - DEC	93.00
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT SERVICES	PW PEST CONTROL - DEC	49.00
101-36001-52704	MAINT-EQUIPMENT	METROPOLITAN INDUSTRIES INC.	LOT 42 TRANSDUCER	1,453.20
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - NOV	30.11
101-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - NOV '23	268.32

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101-36001-53204	CELL PHONES & PAGERS	FORCE AMERICA DISTRIBUTING LLC	PW TRUCK DATA PLAN	300.00
101-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	RETURN - CORK BOARD	(23.26)
101-36001-53209	UNIFORMS	ABATIX CORP	PPE GLOVES - FREIGHT CHARGES	12.53
101-36001-53209	UNIFORMS	ABATIX CORP	PPE GLOVES	33.86
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - BONESTROO	246.50
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - CREECH	223.13
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - CUELLAR	215.04
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - FENTON	284.28
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - HERNANDEZ	125.95
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - KRAMER	287.95
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - MICHAELS	228.48
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - POPOILEK	246.44
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - ROGERS	287.95
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - RYAN	278.95
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - SCHULER	260.95
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - WALKINGTON	280.74
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BOOTS - WICINSKI	170.95
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	CREDIT PPE BOOTS - POPOILEK	(64.72)
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	CREDIT PPE BOOTS - MICHAELS	(80.03)
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	CREDIT PPE BOOTS - BONESTROO	(56.66)
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE JACKET ROGERS	137.69
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE BIB CUELLAR	105.29
101-36001-53209	UNIFORMS	CUTLER WORKWEAR	PPE JACKET BONESTROO	153.89
101-36001-53209	UNIFORMS	R S HUGHES CO., INC.	PPE GLOVES	41.92
101-36001-53211	OTHER SUPPLIES	FASTENAL COMPANY	BANDING	175.95
101-36001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	TOWELS, TISSUE, LYSOL WIPES, BAGS	775.43
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	ELECTRIC REPAIR FD	168.73
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		7,412.49
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	BUFFALO CREEK PEST CONTROL - DEC	70.20
101-36420-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/29	125.36
101-36420-52701	MAINT-BLDGS & GROUNDS	ROBERT W HENDRICKSEN CO	BREEZEWALD OAK TREATMENT	743.75
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	7 E MAIN ST	50.16
101-36420-53202	NATURAL GAS	NICOR GAS COMPANY	351 LIONS DR	426.76
101-36420-53401	CUSTODIAL SUPPLIES	VALDES, LLC	TOWELS, TISSUE, LYSOL WIPES, BAGS	519.59
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	STORAGE TOTES	44.93
101-36420-53405	BLDG & GROUND MAINT SUPP	SHERWIN WILLIAMS CO	BC PAINT	218.08
101-36420-53405	BLDG & GROUND MAINT SUPP	ULINE, INC	SCAFFOLD	750.00

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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
101-36420-55254	MACHINERY & EQUIPMENT	ARLINGTON POWER EQUIPMENT	SAW CHAINS	500.95
		Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE		3,449.78
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/29	36.63
101-36471-52111	OTHER PROFESSIONAL SVCS	MIKE'S TOWING, INC	SAFETY INSPECTION	40.00
101-36471-53211	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	CORD REEL PARTS	169.93
101-36471-53211	OTHER SUPPLIES	LAWSON PRODUCTS INC.	HARDWARE	498.47
101-36471-53206	POSTAGE & SHIPPING	PIONEER SHIPPING INC	SHIPPING CHARGES - DAVID CLARK CO	15.34
101-36471-53406	AUTO PARTS & SUPPLIES	ARLINGTON HEIGHTS FORD LLC	JETS	45.44
101-36471-53406	AUTO PARTS & SUPPLIES	ARLINGTON HEIGHTS FORD LLC	SEAT PADS 7494	433.34
101-36471-53406	AUTO PARTS & SUPPLIES	ARLINGTON HEIGHTS FORD LLC	CREDIT - MOTOR RETURN	(196.00)
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	SEALANT 7493	17.79
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	BELT 7493	43.46
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	AIR FILTERS	138.74
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT - CORE RETURN	(18.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	SPARK PLUGS 7493	54.46
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FUSE	46.90
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	303.43
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BATTERY 104	157.30
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BATTERY	157.30
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT - AIR FILTER RETURN	(53.33)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT - CORE RETURN	(18.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT - CORE RETURN	(55.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	408.16
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	AIR FILTER	53.33
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BRAKE ROTORS	255.60
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	ALTERNATOR	305.36
101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES 215	1,575.00
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	WHEEL COVER 107	70.50
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	WATER PUMP 7493	190.08
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	EXHAUST TUBE	207.36
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	BATTERY	166.03
101-36471-53414	CHEMICALS	CHICAGO PARTS & SOUND LLC	SEALANT	22.66
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1801731 12/22/23	7,219.14
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1801732 12/22/23	5,504.27
		Total For Dept 36471 PUBLIC WORKS FLEET SERVICES		17,795.69

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Dept 67001 RECREATION ADMINISTRATION				
101-67001-53211	OTHER SUPPLIES	SHERWIN WILLIAMS CO	PAINT FOR BCA DOORS	305.87
		Total For Dept 67001 RECREATION ADMINISTRATION		305.87
Dept 67935 RECREATION DANCE				
101-67935-53212	PROGRAM SUPPLIES	GLOBAL EQUIPMENT COMPANY, INC	SHOWER PAN LINER	2,515.00
		Total For Dept 67935 RECREATION DANCE		2,515.00
Dept 67960 RECREATION CAMPS				
101-67960-52115	RECREATION PROGRAM SERVICE	DOCNETWORK, INC	CAMPDOCS SUBSCRIPTION - JAN	250.00
		Total For Dept 67960 RECREATION CAMPS		250.00
Dept 67965 RECREATION ATHLETICS				
101-67965-52115	RECREATION PROGRAM SERVICE	HOT SHOTS SPORTS	HOT SHOTS SPORTS FALL II	2,624.30
101-67965-52115	RECREATION PROGRAM SERVICE	LZ FAMILY MARTIAL ARTS ACADEMY	JUNE-DEC 2023 MARTIAL ARTS CLASSES	576.00
101-67965-52115	RECREATION PROGRAM SERVICE	ULTIMATE NINJAS LIBERTYVILLE LLC	FALL NINJAS OBSTACLE COURSE	560.00
		Total For Dept 67965 RECREATION ATHLETICS		3,760.30
		<b>Total For Fund 101 GENERAL</b>		<b>127,549.32</b>
<b>Fund 202 MOTOR FUEL TAX</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-52701	MAINT-BLDGS & GROUNDS	MEADE, INC	MAIN ST SIGNAL MAINT	200.00
202-36001-53201	ELECTRICITY	AEP ENERGY, INC	STREETLIGHT ELECTRIC	13,382.97
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	45 S OLD RAND RD	32.01
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	280 CLAIRVIEW DR	42.97
202-36001-53405	BLDG & GROUND MAINT SUPP	COMPASS MINERALS AMERICAN INC	ROAD SALT	16,155.73
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		29,813.68
		<b>Total For Fund 202 MOTOR FUEL TAX</b>		<b>29,813.68</b>
<b>Fund 207 SPECIAL EVENTS FUND</b>				
Dept 67601 RECREATION ROCK THE BLOCK				
207-67601-52115	RECREATION PROGRAM SERV	INSANE IMPACT LLC	LED SCREEN RENTAL FOR RTP 2024	3,600.00
		Total For Dept 67601 RECREATION ROCK THE BLOCK		3,600.00
		<b>Total For Fund 207 SPECIAL EVENTS FUND</b>		<b>3,600.00</b>

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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund 227 DISPATCH CENTER</b>				
Dept 24220 POLICE DISPATCH				
227-24220-52118	SOFTWARE MAINTENANCE	BIDDLE CONSULTING GROUP, INC	CRITI CALL TESTING 2024 ANNUAL DUES	995.00
		Total For Dept 24220 POLICE DISPATCH		995.00
<b>Total For Fund 227 DISPATCH CENTER</b>				<b>995.00</b>
<b>Fund 401 VILLAGE CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251	LAND IMPROVEMENTS	CITY ELECTRIC SUPPLY	BREEZEWALD ELECTRICAL SUPPLIES	1,288.97
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BUILDING MATERIALS BREEZEWALD	336.08
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	FRAMING MATERIALS	46.48
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD CONSTRUCTION MATL	276.02
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD FRAMING NAILS	223.98
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	BREEZEWALD NEW CONSTRUCTION	432.47
401-36001-55251	LAND IMPROVEMENTS	MENARDS - FOX LAKE	FLOOR DRAINS BREEZEWALD NEW BUILDING	244.65
401-36001-55251	LAND IMPROVEMENTS	PIRTANO CONSTRUCTION CO LLC	BREEZEWALD PARK	24,750.00
401-36001-55251	LAND IMPROVEMENTS	PJ'S CONCRETE PUMPING SERVICE	CONCRETE	495.10
401-36001-55251	LAND IMPROVEMENTS	PJ'S CONCRETE PUMPING SERVICE	CONCRETE	732.10
401-36001-55251	LAND IMPROVEMENTS	PJ'S CONCRETE PUMPING SERVICE	CONCRETE	711.80
401-36001-55251	LAND IMPROVEMENTS	POINT READY MIX LLC	CONCRETE FLOOR	7,702.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		37,239.65
<b>Total For Fund 401 VILLAGE CAPITAL PROJECTS</b>				<b>37,239.65</b>
<b>Fund 501 WATER &amp; SEWER</b>				
Dept 00000				
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPARTMENT	LC CONNECTION FEE - 629 ROSE RD	35,826.70
		Total For Dept 00000		35,826.70
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12/29	36.51
501-36001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - JAN 2024	147.90
501-36001-53203	TELEPHONE & DATA SVCS	T-MOBILE USA INC	SCADA CELLPHONE/MODEM CONNECTION - DEC	30.80
501-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - NOV	271.07
501-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - NOV '23	148.03
501-36001-53209	UNIFORMS	R S HUGHES CO., INC.	PPE GLOVES	41.93
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		676.24

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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Dept 36530 PUBLIC WORKS WATER BILLING				
501-36530-52111	OTHER PROFESSIONAL SVCS	MATRIX IMAGING SOLUTIONS LLC	WATER BILL PROCESSING - DEC 2023	630.81
501-36530-53206	POSTAGE & SHIPPING	MATRIX IMAGING SOLUTIONS LLC	WATER BILL PROCESSING - DEC 2023	2,694.02
501-36530-53206	POSTAGE & SHIPPING	MATRIX IMAGING SOLUTIONS LLC	BUCKSLIP NOTICE INSERT - DEC 2023	408.20
Total For Dept 36530 PUBLIC WORKS WATER BILLING				3,733.03
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52607	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	WATER SAMPLE ANALYSIS	542.05
Total For Dept 36550 PUBLIC WORKS WATER SERVICE				542.05
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	STATE INDUSTRIAL PRODUCTS CORP	HYDROGEN SULFIDE REDUCT PRGRM QUENTIN/NW PUMP STA	5,149.99
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY/SANITARY FLOW CONTROL	56.42
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY VACUUM PRIME STRUCTURES	28.47
501-36560-53211	OTHER SUPPLIES	1ST AYD CORPORATION	RAGS, DISPOSABLE GLOVES	496.65
501-36560-55254	MACHINERY & EQUIPMENT	MC CANN INDUSTRIES INC.	PNEUMATIC CHIPPING HAMMER W/CHISELS	823.25
Total For Dept 36560 PUBLIC WORKS SEWER SERVICE				6,554.78
<b>Total For Fund 501 WATER &amp; SEWER</b>				<b>47,332.80</b>
<b>Fund 603 RISK MANAGEMENT</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
603-10001-52114	LIABILITY INSURANCE CLAIMS	MC GINTY BROS., INC.	TREE REMOVAL 26 N OLD RAND ROAD	3,100.00
603-10001-52114	LIABILITY INSURANCE CLAIMS	WIZARD OF WOOD FLOORING LTD	BUFFALO CREEK BUILDING FLOOR DAMAGE REPAIRS	3,771.00
603-10001-52510	RISK MANAGEMENT INSURANC	INTERGOVERNMENTAL RISK MGMT AGENCY	2024 IRMA CONTRIBUTION	1,100,000.00
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				1,106,871.00
<b>Total For Fund 603 RISK MANAGEMENT</b>				<b>1,106,871.00</b>
<b>Fund 615 EQUIPMENT REPLACEMENT</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
615-36001-55261	VEHICLES - POLICE	SUTTON FORD INC	2023 FORD F150 RESPONDER	46,215.00
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				46,215.00
<b>Total For Fund 615 EQUIPMENT REPLACEMENT</b>				<b>46,215.00</b>
<b>Fund 710 PERFORMANCE ESCROW</b>				
Dept 00000				
710-00000-25201	BUILDING PERMIT DEPOSITS	ABC	BOND REF #BBD23-0524 - 510 SHALLOW COVE	105.00



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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
710-00000-25201	BUILDING PERMIT DEPOSITS	CONTINENTAL ELECTRICAL CONSTRUCTION	BOND REF #BBD23-0091 - 790 W IL RT 22	155.00
710-00000-25201	BUILDING PERMIT DEPOSITS	DAVID W NERENBERG TRUST DTD 12/30/1	BOND REF #BBD23-0059 - 140 RAMBLEWOOD	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	EPIC HOME IMPROVEMENT	BOND REF #BBD23-0489 - 440 FARM BRIDGE	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	HOME DEPOT USA INC	BOND REF #BBD23-0025 - 5 FERN CT	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	JKZ HOME IMPROVEMENT INC	BOND REF #BBD23-0485 - 787 INTERLAKEN	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	PLATINUM DECKING	BOND REF #BBD23-0372 - 330 KNOX PARK	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ROBERTS, JAMES & STEPHANIE	BOND REF #BBD23-0476 - 419 PHEASANT RIDG	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	STANLEY L CONSTRUCTION	BOND REF #BBD23-0507 - 462 PHEASANT RIDG	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	TRINUC LLC	BOND REF #BBD23-0519 - 1199 HONEY LAKE	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	WINDOW WORKS	BOND REF #BBD23-0511 - 688 WHITE BIRCH	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	WINDOW WORLD OF WESTERN CHICAGO	BOND REF #BBD23-0459 - 55 HOBBLE BUSH	105.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	DAVID W NERENBERG TRUST DTD 12/30/1	BOND REF #BBD23-0060 - 140 RAMBLEWOOD	1,020.00
710-00000-25502	PEG CABLE FEES	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - NOV/DEC 2023	933.15
710-00000-25502	PEG CABLE FEES	PANOZZO, CARSON	MEDIA CREW - NOV/DEC 2023	120.00
		Total For Dept 00000		3,383.15
		<b>Total For Fund 710 PERFORMANCE ESCROW</b>		<b>3,383.15</b>

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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund Totals:</b>				
			Fund 101 GENERAL	127,549.32
			Fund 202 MOTOR FUEL TAX	29,813.68
			Fund 207 SPECIAL EVENTS FUND	3,600.00
			Fund 227 DISPATCH CENTER	995.00
			Fund 401 VILLAGE CAPITAL PROJECTS	37,239.65
			Fund 501 WATER & SEWER	47,332.80
			Fund 603 RISK MANAGEMENT	1,106,871.00
			Fund 615 EQUIPMENT REPLACEMENT	46,215.00
			Fund 710 PERFORMANCE ESCROW	3,383.15
PRIOR YEAR 2023	\$	258,616.65		
CURRENT YEAR 2024	\$	1,144,382.95		
		<u>\$</u>		
		<u>1,402,999.60</u>		
				<u>\$ 1,402,999.60</u>

*At the Heart of Community*

## PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

AGENDA ITEM

5E

## MEMORANDUM

**Date:** January 1 , 2024

**To:** Ray Keller, Village Manager

**From:** Michael Brown, Director of Public Works

**Subject:** **Motor Fuel Tax Maintenance Resolution**

**Issue:** The Village of Lake Zurich contracts maintenance services and materials purchases each year using its Motor Fuel Tax (MFT) allocation from the State of Illinois.

The enclosed Resolution must be executed by the Village Board and approved by IDOT to appropriate the funds needed for new contracts in FY 2024.

**Analysis:** The Village has allocated the following funds in the approved FY 2024 Annual Budget.

Right-of-Way Landscaping & Mowing:	\$28,403.00
Traffic Signal Maintenance IDOT:	\$41,000.00
Traffic Signal Maintenance LCDOT:	\$980.00
Traffic Signal Maintenance VOLZ:	\$2,400.00
Streetlight Electricity:	\$155,000.00
Road Salt:	\$169,200.00
Deicing Liquid:	\$10,500.00
Pavement Marking:	\$24,500.00
Sign Replacement Program:	\$15,500.00
Crack Sealing Program:	\$60,000.00
Pavement Rejuvenator	\$100,000.00
Total Estimated Cost	\$607,483.00

**Recommendation:** Adopt the enclosed MFT Maintenance Resolution in the amount of \$680,360 this includes \$607,483 in operations costs, plus a 11.9% contingency.

W/Attachments:

1. Resolution for Maintenance under the Illinois Highway Code (BLR14220)
2. Illinois Department of Transportation, Estimate of Maintenance Cost (BLR14222)



## Local Public Agency General Maintenance

Submittal Type 

## Estimate of Maintenance Costs

District Estimate of Cost For

 Municipality

Local Public Agency	County	Section Number	Beginning	Ending
Lake Zurich	Lake	24-00000-00-GM	01/01/24	12/31/24

## Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Right of Way Landscaping and Mowing	IIA	No	Work By Contractor	LS	1	\$24,500.00	\$24,500.00	\$24,500.00
Traffic Signal Maintenance	I	No	IDOT	LS	1	\$45,000.00	\$45,000.00	\$45,000.00
Traffic Signal Maintenance	I	No	LCDOT	LS	1	\$1,200.00	\$1,200.00	\$1,200.00
Traffic Signal Maintenance	IIA	No	Lake Zurich	LS	1	\$3,000.00	\$3,000.00	\$3,000.00
Streetlight Electricity	I	No	ComEd	LS	1	\$190,000.00	\$190,000.00	\$190,000.00
Road Salt (CMS Contract)	I	No	Salt	Ton	2,400	\$80.90	\$194,160.00	\$194,160.00
Deicing Liquid	IIA	No	Deicing Liquid	Gallon	15,000	\$0.70	\$10,500.00	\$10,500.00
Pavement Marking	IIA	No	Work By Contractor	LS	1	\$24,500.00	\$24,500.00	\$24,500.00
Sign Replacement	IIA	No	Work By Contractor	LS	1	\$17,500.00	\$17,500.00	\$17,500.00
Crack Sealing	IIB	No	Work By Contractor	LS	1	\$65,000.00	\$65,000.00	\$65,000.00
Pavement Rejuvenator	IIB	No	Work By Contractor	LS	1	\$105,000.00	\$105,000.00	\$105,000.00
<b>Total Operation Cost</b>								<b>\$680,360.00</b>

## Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$316,200.00			\$316,200.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)	\$364,160.00			\$364,160.00
<b>Maintenance Total</b>	<b>\$680,360.00</b>			<b>\$680,360.00</b>

## Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
<b>Maintenance Engineering Total</b>				
<b>Total Estimated Maintenance</b>	<b>\$680,360.00</b>			<b>\$680,360.00</b>

Remarks

Completed 01/08/24

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BLR 14222 (Rev. 05/26/23)

**Estimate of Maintenance Costs**Submittal Type 

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Lake Zurich	Lake	24-00000-00-GM	01/01/24	12/31/24

**SUBMITTED**

Local Public Agency Official Signature &amp; Date

Title

County Engineer/Superintendent of Highways Signature &amp; Date

**APPROVED**

Regional Engineer Signature &amp; Date

Department of Transportation

**IDOT Department Use Only**

Received Location Received Date Additional Location?

<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
----------------------	----------------------	--------------------------

WMFT Entry By

Entry Date

<input type="text"/>	<input type="text"/>
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Completed 01/08/24

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BLR 14222 (Rev. 05/26/23)



## Instructions for BLR 14222 - Page 1 of 4

NOTE: Form instructions should not be included when the form is submitted

This form is used by all Local Public Agencies (LPAs) to submit their maintenance program and also submit their maintenance expenditure statements. A resolution (BLR 14220) must be submitted and approved by the Illinois Department of Transportation (IDOT) prior to incurring any expenditures. For items required to be bid the estimate of cost must be submitted prior to submittal of required bidding documents. Authorizations will be made based on the resolution and/or the approved contract/acceptance/material quotations documents.

The maintenance expenditure statement must be submitted within 3 months of the end of the maintenance period. Maintenance resolutions and estimates submitted for future maintenance periods after that date will not be processed until the delinquent maintenance expenditure statement has been submitted. Only one form needs to be completed per maintenance period, combine all operations on one form.

For additional information refer to the Bureau of Local Roads Manual (BLRS), Chapter 14. For signature requirements refer to Chapter 2, section 3.05(b) of the BLRS Manual.

For items being completed for the estimate all materials, equipment, labor and contract amounts are considered estimates. For estimates where LPA equipment is completed, an Equipment Rental Schedule (BLR 12110) must also be submitted for approval. When completing the form for the Maintenance Expenditure all items must be actual amounts spent.

**Maintenance** — From the drop down choose which type of document is being submitted. Choose Estimate of Cost if an estimate is being submitted, choose Maintenance Expenditure Statement if a maintenance expenditure statement is being submitted

**Submittal** — Choose the type of submittal, if this is the first submittal choose original, if revising a previous submittal choose, revised. If adding to a previous submittal choose supplemental.

**Estimate of Cost For** — Select the type of LPA submitting this form from the drop down. Types to choose are County, Municipality, or Road District/Township.

**Local Public Agency** — Insert the name of the Local Public Agency.

**County** — Insert the County in which the Local Public Agency is located.

**Maintenance Period**

**Beginning** — Insert the beginning date of the maintenance period.

**Ending** — Insert the ending date of the maintenance period.

**Section** — Insert the section number assigned to this project. The letters at the end of the section number will always be a "GM".

**Maintenance Operations** — List each maintenance operation separately

**Maintenance Eng. Category** — From the drop down choose the maintenance engineering category as it applies to the operation listed to the left. The definitions of the categories can be found in the BLRS Manual Chapter 14, section 14-2.04

**Maintenance Engineering Categories are:**

**Category I** — Services purchased without a proposal such as electric energy or materials purchased from Central Management Services' Joint Purchasing Program or another joint purchasing program that has been approved by the District BLRS or CBLRS.

**Category II-A** — Maintenance items that are not included in Maintenance Engineering Category I or do not require competitive sealed bids according to Section 12-1.02(a) or a local ordinance/resolution.

**Category II-B** — Routine maintenance items that require competitive sealed bids according to Section 12-1.02(a) or a local ordinance/resolution. Routine maintenance includes all items in the following work categories: snow removal, street sweeping, lighting and traffic signal maintenance, cleaning ditches or drainage structures, tree trimming or removal, mowing, crack sealing, pavement marking, shoulder maintenance limited amounts of concrete curb and gutter repair, scour mitigation, pavement patching, and minor drainage repairs.

**Category III** — Maintenance items that are not covered by Maintenance Engineering Category I or Category II-B and require competitive bidding with a material proposal, a deliver and install proposal or material quotation.

**Category IV** — Maintenance items that are not covered by Maintenance Engineering Category I or Category II-B and require competitive bidding with a formal contract proposal.

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#### Instructions for BLR 14222 - Page 2 of 4

The instructions listed below only apply to the maintenance estimate of cost. For LPA's using Local Public Agency Labor and/or Local Public Agency Equipment Rental, the estimated amounts are only listed on those specific lines and are not to be included with each operation on the estimate of cost.

Insp Req — From the drop down choose No or Yes as it applies to the maintenance operation listed to the left. Items requiring no engineering inspection should be no.

Material Categories/Point of Delivery or Work Performed by an Outside Contractor — List the items for each operation on a separate line, grouping items for the same operation together, for the operation listed to the left. If work being done as a contract list work by contractor.

Unit — Insert the unit of measure for the material listed to the left, if applicable.

Quantity — Insert the quantity for the material listed to the left, if applicable.

Unit Cost — Insert the unit cost of the material listed to the left, if applicable.

Cost — No entry necessary, this is a calculated field. This is the quantity times the unit cost.

Total Maintenance Operation Cost — Insert the total of the Maintenance Operation Cost, for items done by a contract insert the estimated contract amount.

#### Maintenance

Estimate of Maintenance Costs Summary — Under each item listed below, list the amount of estimated MFT funds, Rebuild Illinois (RBI) funds and local funds to be expended, if applicable. The total Estimated cost is a calculated field.

Local Public Agency Labor — Insert the estimated amount for LPA labor for all maintenance operations, if applicable.

Local Public Agency Equipment Rental — Insert the estimated amount for LPA equipment rental for all maintenance operations, if applicable.

Materials/Contracts (Non Bid Items) — Insert the estimated amount for materials and/or contracts for items the LPA is not required to bid, if applicable.

Materials/Deliver & Install, Material Quotations — For the operation listed to the left insert the estimate amount to be expended using a bidding process for material/deliver & install proposal and/or material quotations, if applicable.

Formal Contracts — Insert the total amount estimated to be expended on formal contracts. This will be for items required to be bid.

Total Estimated Cost — This is a calculated field and will be automatically filled in for each type. This is the sum of all funding for the item.

Total Maintenance Operation Cost — This is a calculated field, no entry is necessary. This is the sum of all items estimated to be expended on this operation.

Total Maintenance Cost — This is a calculated field, no entry is necessary. This is the sum of all maintenance operation costs.

Maintenance Engineering Cost Summary — For each item listed below, list under the funding type what the estimated amount to be expended for each item.

Preliminary Engineering Fee — Insert the amount of funds estimated to be expended for Preliminary Engineering, if applicable.

Engineering Inspection Fee — Insert the amount of funds estimated to be expended for Engineering Inspection, if applicable.

Material Testing Costs — Insert the dollar amount of funds estimated to be expended on material testing costs, if applicable.

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#### Instructions for BLR 14222 - Page 3 of 4

Advertising Costs — Insert the amount of funds estimated to be expended on advertising costs, if applicable.

Bridge Inspection Costs — Insert the amount of funds estimated to be expended on bridge inspection costs, if applicable.

Total Maintenance Engineering — This is a calculated field, no entry is necessary. This is the sum of all maintenance engineering costs listed above.

Totals — This is a calculated field. It is the total of the estimated maintenance cost plus the estimated maintenance engineering cost.

These instructions apply to the Maintenance Expenditure Statement.

Maintenance Operation — Type in the name of the maintenance operation for which the amounts to the right will be completed. For a form that was completed as an Estimate of Cost and is now being changed to a Maintenance Expenditure Statement, this field will be completed from the estimate.

Maint Eng Category — From the drop down select the Maintenance Engineering Category that applies to the operation listed to the left.

LPA Labor — For the operation listed to the left insert the amount expended for LPA labor, if applicable.

LPA Equipment Rental — For the operation listed to the left insert the amount expended on LPA equipment rental if applicable.

Materials/Contracts (Non-Bid) — For the operation listed to the left insert the amount expended for materials and/or contracts that was not required to be bid, if applicable.

Materials/Deliver & Install/Material Quotations (Bid Items) — Insert the total amount expended on Materials Proposals, Deliver and Install proposals, Materials Quotations (Bid Items). This will be for items that were required to be bid.

Formal Contract — For the operation listed to the left insert the amount expended for items bid using the formal contract process, if applicable.

Total Operation Cost — This is a calculated field, it will sum the amounts expended for the operation listed to the left.

Operation Engineering Inspection Fee — For the operation listed to the left insert the amount of engineering inspection charged for this operation, if applicable.

Total Maintenance — This is a calculated field, no entry necessary. It is the sum of all maintenance operations.

Maintenance Engineering Cost Summary Preliminary Engineering Fee — Insert the dollar amount of funds spent on preliminary engineering for this maintenance section.

Engineering Inspection Fee — Insert the amount of funds expended for Engineering Inspection, if applicable.

Material Testing Costs — Insert the dollar amount of funds spent on material testing costs, if applicable.

Advertising Costs — Insert the dollar amount of funds spent on advertising costs, if applicable.

Bridge Inspection Costs — Insert the dollar amount of funds spent on bridge inspection costs, if applicable.

Total Maintenance Engineering — This is a calculated field, no entry is necessary. This is the sum of all maintenance engineering costs listed above.

Total Maintenance Program Costs — Insert the total cost of the Maintenance and Maint. Engineering. The maintenance amount will be the amount from the Total Cost from the Maintenance Items table. The Maint. Eng will be the Maintenance Engineering Total from above.

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**Instructions for BLR 14222 - Page 4 of 4**

Contributions, Refunds, Paid with Other Funds — Enter the dollar amount of contributions, refunds or amounts paid with other funds for this maintenance section, if applicable, for both maintenance and maintenance engineering.

Total Motor Fuel Tax/Rebuild Illinois Portion — These are calculated fields, no entry is necessary. This is the sum of the total cost minus the amount paid with local funds.

Motor Fuel Tax Portion — Insert the amount of the total cost that was paid for with Motor Fuel Tax funds for Maintenance and Maint. Engineering, as applicable.

Motor Fuel Tax Funds Authorized — Insert the net amount of Motor Fuel Tax Funds authorized for each type.

Motor Fuel Tax Surplus/Deficit — These are calculated fields, no entry is necessary. This is the sum of the Total Motor Fuel Tax funds expended minus the amount of Motor Fuel Tax funds authorized. A positive number will result in a credit to the unobligated fund of the Motor Fuel Tax fund. A negative number means more funds were spent than authorized. If the negative number has a resolution to cover the overage, the item(s) that resulted in the overage have been approved by IDOT, and are covered in the overrun policy, this amount will be authorized. If these conditions are not met you must contact your District office for guidance.

Rebuild Illinois Portion — Insert the amount of the total cost that was paid for with Rebuild Illinois funds for Maintenance and Maint. Engineering, as applicable.

Rebuild Illinois Funds Authorized — Insert the net amount of Rebuild Illinois Funds authorized for each type.

Rebuild Illinois Surplus/Deficit — These are calculated fields, no entry is necessary. This is the sum of the Total Rebuild Illinois funds expended minus the amount of Rebuild Illinois funds authorized. A positive number will result in a credit to the unobligated fund of the Motor Fuel Tax fund. A negative number means more funds were spent than authorized. If the negative number has a resolution to cover the overage, the item(s) that resulted in the overage have been approved by IDOT, and are covered in the overrun policy, this amount will be authorized. If these conditions are not met you must contact your District office for guidance.

Difference — No entry necessary, this field is automatically calculated. It is the difference between Total Motor Fuel Tax/Rebuild Illinois Portion for Maintenance and Maint. Engineering. The fields must equal zero; if not, review the amounts inserted under Motor Fuel Tax and Rebuild Illinois need to be corrected.

Remarks — Enter remarks as applicable covering the items entered.

Certification — Upon submittal of this form as the maintenance expenditure statement the LPA official shall check this box as certification.

**End of instructions for Maintenance Expenditure Statement****Submitted**

Local Public Agency Official — The proper official shall sign, insert their title and date here. For Estimates of Cost covering a Township/Road District the road commissioner shall sign and date as Local Public Agency Official. For Municipalities the municipal official shall sign and date here.

County Engineer/Superintendent of Highways — For County project and/or Township/Road District projects the county engineer/superintendent of highways shall sign here.

Approved — Upon approval the Regional Engineer shall sign and date here. This approval is subject to change based upon a documentation review by the Department.

When submitting the form via USPS mail, submit a minimum of three (3) signed original must be submitted to the Regional Engineer's District office. This form may be submitted electronically with electronic signatures. Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk  
Engineer (Consultant or County Engineer)  
District File

IDOT Department Use Only      The Following fields are for IDOT use only.

**Received**

Location      Enter the location received from the drop down.  
Date      Enter the date the document was received.

**WMFT Entry**

By      Enter the name of the person entering the information into the WMFT system.  
Date      Enter the date on which the information was entered.

Completed 01/08/24

BLR 14222 (Rev. 05/26/23)



## Resolution for Maintenance Under the Illinois Highway Code

District	County	Resolution Number	Resolution Type	Section Number
1	Lake	N/A	Original	23-00000-00-GM

BE IT RESOLVED, by the \_\_\_\_\_ Board \_\_\_\_\_ of the \_\_\_\_\_ Village \_\_\_\_\_ of  
Governing Body Type Local Public Agency Type

\_\_\_\_\_ Lake Zurich \_\_\_\_\_ Illinois that there is hereby appropriated the sum of \_\_\_\_\_  
Name of Local Public Agency

Six hundred eighty thousand,three hundred sixty \_\_\_\_\_ Dollars ( \$680,360.00 )

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/24 to 12/31/24  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Lake Zurich  
Local Public Agency Type Name of Local Public Agency  
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Kathleen Johnson, Village Clerk in and for said Village  
Name of Clerk Local Public Agency Type Local Public Agency Type  
of Lake Zurich in the State of Illinois, and keeper of the records and files thereof, as  
Name of Local Public Agency  
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Lake Zurich at a meeting held on \_\_\_\_\_  
 Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_  
 Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature &amp; Date

APPROVED

Regional Engineer Signature & Date  
Department of Transportation

Completed 01/08/24

BLR 14220 (Rev. 12/13/22)



### Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County, Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County, Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Approved	The Department of Transportation representative shall sign and date here upon approval.

**A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.**

Following IDOT's approval, distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Municipal, Consultant or County)

Completed 01/08/24

BLR 14220 (Rev. 12/13/22)



*At the Heart of Community*

POLICE DEPARTMENT

200 Mohawk Trail  
Lake Zurich, Illinois 60047  
(847) 719-1690  
[www.lakezurich.org](http://www.lakezurich.org)

AGENDA ITEM

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MEMORANDUM

Date: January 8, 2024  
To: Ray Keller, Village Manager *PK*  
From: Steven D. Husak, Police Chief  
Subject: **Proposed Master Services Agreement Update  
Automated Traffic Law Enforcement System**

**Issue:** The Village of Lake Zurich has deployed Automated Traffic Law Enforcement Systems (red light cameras) at three major intersections in the village since 2009. Sensys Gatso has been our vendor for the duration of the red-light camera program and we have developed a good relationship with them. A master services agreement outlines the responsibilities of the company and the village. The original 2009 agreement was amended in 2014, 2019, and 2020. Based on the age of this document, Sensys Gatso has recommended that the master services agreement be updated.

**Analysis:** The red-light cameras monitor the intersections of Route 12 at Route 22, Route 12 at Miller Road, and Route 12 at June Terrace. These high-volume intersections do not contain areas for officers to position squad cars to monitor traffic for potential law violations. In addition, it can be dangerous for officers to pull into traffic and stop violators. Red light cameras provide a technical solution to traffic law enforcement and the associated safety concerns. Information about the program is contained in our Automated Traffic Law Enforcement System report on the police department section of village website.

As part of the proposed master services agreement, Sensys Gatso has agreed to upgrade their equipment. The upgrade is desirable due to the fact that the current equipment is at the end of useful life.

**Recommendation:** In order to continue the use of the Sensys Gatso Automated Traffic Law Enforcement System, the Lake Zurich Police Department respectfully requests approval of the attached master services agreement.

w/Attachment:  
Sensys Gatso master services agreement

### **Master Services Agreement**

This Master Services Agreement is made on January 16, 2024 (the "Execution Date"), between Sensys Gatso USA, Inc., a Delaware corporation with a principal business address at 900 Cummings Center, Suite 316-U, Beverly, MA 01915 ("Sensys Gatso") and the Village of Lake Zurich, an Illinois municipal corporation with a principal business address at 70 East Main Street Lake Zurich, IL 60047 (the "Customer").

WHEREAS, Customer previously retained the business and technology services of Sensys Gatso pursuant to an agreement dated July 7, 2014, which was amended by the parties effective July 8, 2019 (the "First Amendment") and on July 7, 2020 (the "Second Amendment") (as amended by the First Amendment and the Second Amendment, the "2014 Agreement");

WHEREAS, Customer now wishes to retain Sensys Gatso for some of the same and additional services (the "Services") as set forth in this Master Services Agreement (the "Agreement") and in one or more attachments, incorporated herein by reference (each a "Service Attachment") to facilitate the detection, issuance and/or processing of violations of one or more of Customer's traffic law or code enforcement programs (each a "Program"); and

WHEREAS, in connection with each Service, Sensys Gatso agrees to provide the Services and the equipment described in a Service Attachment ("Equipment"); and

WHEREAS, Sensys Gatso also agrees to provide Customer with access to certain proprietary software and technology (the "System") and associated back-end processing of notices issued to registered owner(s) of vehicles determined to be violating a Program (each a "Notice of Violation"), pursuant to the terms of this Agreement;

NOW THEREFORE, the parties mutually agree as follows:

#### **1. AGREEMENT TERM; TERMINATION**

- 1.1. Initial Term and Extensions. This Agreement shall take effect on the date that Sensys Gatso provides Customer with notice of substantial completion of the installation of upgraded equipment to be installed on or after March 31, 2024 by Sensys Gatso (the "Effective Date"). Prior to the Effective Date, Sensys Gatso and Customer agree to remain bound by the terms of the 2009 Agreement. On the Effective Date, the 2009 Agreement will automatically terminate. The Term of this Agreement shall then continue from the Effective Date for a period of five (5) years ("Initial Term"). Upon expiration of the Initial Term, the Agreement will automatically renew for a two (2) year term (each an "Extension Term" and, collectively with the Initial Term, the "Term"), unless either party provides a written notice declining to extend not later than thirty (30) days prior to expiration of the then-current Initial Term or an Extension Term. Except as otherwise set forth herein, Extension Terms are subject to extension pricing which shall be mutually agreed upon by the parties no less than sixty (60) days prior to the expiration of the then-current Initial Term or Extension Term.
- 1.2. Termination by Agreement. This Agreement may be terminated at any time by the mutual written agreement of Sensys Gatso and Customer.
- 1.3. Termination for Cause. Either party may terminate this Agreement or any Service Attachment, as



applicable, for cause if the other party has breached its obligations under the Agreement or the applicable Service Attachment provided. In the event of a termination under this Section 1.3, the terminating party must provide sixty (60) days advance written notice to the other party of its intent to terminate, which notice must include the reasons for the termination. The notice must provide the other party with an opportunity to cure the breach during the sixty (60) day period following receipt of the notice. However, if the nature of such default is such that it cannot reasonably be cured within such period, the party required to cure shall be deemed to have cured such default if within such period such party commences performance thereof and thereafter diligently prosecutes with proof the same to completion.

- 1.4 Termination by Sensys Gatso due to Change in Law. Sensys Gatso may terminate this Agreement or any Service Attachment by giving Customer not less than ninety (90) days' prior written notice if (a) applicable law is amended, or a federal or state agency adopts a rule or other requirement, to prohibit or substantially restrict the operation of automated traffic law or code enforcement systems described in a Service Attachment, including the Equipment and System being provided by Sensys Gatso; or (b) any court of competent jurisdiction rules that the System, or other similar systems, violates applicable law or cannot otherwise be used to enforce Notices of Violation (each of (a) and (b) is a "Change in Law"). Notwithstanding the foregoing, Sensys Gatso or Customer may, following Sensys Gatso's notice of termination under this Section 1.4, choose to immediately suspend the Services described in such Service Attachment, upon the effective date of such Change in Law.

Notwithstanding the foregoing, Sensys Gatso shall not terminate this agreement or any service attachment due to Change in Law until (1) legal action involving the customer related to Change in Law has been resolved; or (2) in the case of a Change of Law that substantially restricts the operation of automated traffic law or code enforcement systems, but does not prohibit such systems, until the Parties have had a reasonable opportunity to confer in good faith regarding mutually acceptable amendments to this Agreement or the Services to permit the continued operations of the Services.

- 1.5. Effect of Termination or Expiration. On the termination date or on the first day after any other date of termination or expiration of this Agreement ("Effective Date of Termination"), the Services shall immediately cease. The following Sections of the Agreement shall survive any termination or expiration of the Agreement: 1.5 (Effect of Termination), 1.6 (Removal of Equipment), 2.1 (Service Fees), 3.8 (Storage of Violation Data), 4.2 (Cooperation), 5.3 (Indemnification Obligations), 5.6 (Applicable Law; Jurisdiction and Venue), and 5.16 (Notices). Notwithstanding the foregoing, unless otherwise prohibited by law, Sensys Gatso will continue to provide customer service team coverage for ninety (90) days after the "Effective Date of Termination" and shall process Program violations detected or issued pursuant to this Agreement prior to the Effective Date of Termination until such violation is dismissed by Customer, payment is made, or judgment is entered by a court.
- 1.6. Removal of Equipment. Within forty-five (45) days following the Effective Date of Termination, Sensys Gatso shall retrieve all Equipment from Customer. Customer shall not charge any storage fees for the Equipment during this period. Sensys Gatso shall be responsible for obtaining any permits required to remove equipment from appropriate agencies. Customer shall agree to waive any permit fees that would be paid to Customer which Customer is legally permitted to waive.

## 2. COMPENSATION

- 2.1. Service Fees. Customer shall pay Sensys Gatso all fees set forth in one or more Service Attachments (the "Service Fees") within thirty (30) days of a receipt of an invoice therefore.
- 2.2. Service Fees Payment.
  - 2.2.1. Invoicing. Sensys Gatso shall invoice the Customer for service fees on or before the 30<sup>th</sup> day of each month. Payment terms are thirty (30) days net from the date of invoice. Each invoice shall state the total quantity of citations collected and service fees owed to Sensys Gatso. A late fee of 1.5% will be added to all fees not paid within 15 days after the Due Date. The late payments will be added to the invoices of the next month.
  - 2.2.2. Fees are Sole Compensation. Except as explicitly set forth in a Service Attachment, the Service Fees, any Termination Fees, and any Credit Card Convenience Fees, as defined in Section 3.6, shall be Sensys Gatso's sole compensation for the Services. Sensys Gatso shall remain responsible for all costs and expenses associated with the supply, installation, commissioning, operation, maintenance, repair, replacement, and removal of the Equipment and maintenance of the System unless otherwise set forth in this Agreement or a Service Attachment.

## 3. SCOPE OF SERVICES

- 3.1. Sensys Gatso Project Manager. Sensys Gatso will designate one Sensys Gatso employee as Customer's principal contact at Sensys Gatso ("Sensys Gatso Project Manager"). Sensys Gatso reserves the right to replace the employee designated as the Sensys Gatso Project Manager at its discretion. In the case Sensys Gatso designates a new employee as the Sensys Gatso Project Manager, it will give Customer written notice of the new employee's name and contact information. The Sensys Gatso Project Manager shall be generally available between 0800 hours and 1700 hours (CST) Monday through Friday (excluding holidays) by phone and/or e-mail. Sensys Gatso will also provide customer with a dedicated "hotline" number for emergencies situations. The Customer's principal contact is designated to address all other Client needs. Phone calls or e-mails shall be returned by the Sensys Gatso Project manager or a Sensys hotline support team member within one (1) hour for all equipment and software related issues that have resulted or will result in degraded or cessation of operation. All other phone calls or e-mails shall be returned within one (1) business day.
- 3.2. Services: System Operation. Sensys Gatso shall perform the Services in accordance with the Business Rules, as defined in Section 4.4. Sensys Gatso shall operate the System on a continuous, 24-hour basis, seven (7) days per week, except for reasonable scheduled and unscheduled downtime, and Force Majeure as set forth in Section 5.10. Sensys Gatso shall notify the Customer two (2) business days prior to any scheduled downtime in writing. The System shall utilize commercially reasonable security protocols and shall be accessible by end-users employed by the Customer, and, to the extent required to provide the Services, the general public, over the internet through supported web browsers. Sensys Gatso shall install, operate, and maintain the System in accordance with the provisions of the Customer's Municipal Code,



Section 11-208.6 of the Illinois Vehicle Code, 625 ILCS 5/11-208.6, and any other applicable law.

- 3.3. System Upgrades. In the event Sensys Gatso makes upgrades to the software or related performance capabilities of the System generally available to other customers, Sensys Gatso will provide such upgrades without charge to Customer. This Section 3.3, shall not, however, entitle Customer to receive any additional Services or Equipment other than those described in the Service Attachment. If subsequent to the execution of this Agreement the State of Illinois LED traffic signal requirements change, Sensys Gatso and the Customer shall each bear fifty percent (50%) of the cost of future state-mandated LED traffic signal upgrades. However, either party shall have the right to decline participation in future upgrades and terminate the contract.
- 3.4. Customer Personnel Training. On days and at times agreed by the parties, Sensys Gatso will provide training to Customer personnel designated by Customer with respect to accessing and using the System. Sensys Gatso may make available to Customer certain written materials to support Customer personnel use of the System (the "Training Materials").
- 3.5. Notices of Violation. Except for Notices of Violation issued by Customer personnel at the time of violation, Sensys Gatso shall issue a Notice of Violation to the registered owner(s) of each vehicle identified by Customer personnel as described in a Service Attachment, in a form and manner approved by Customer. With respect to any registered owner(s), who has not paid a Notice of Violation in a timely manner, Sensys Gatso shall send additional notices thereafter as further described in a Service Attachment.
- 3.6. Payment Methods; Telephone Support. Sensys Gatso shall provide the registered owner(s) or designated violator the opportunity to pay or request to contest a Notice of Violation using one of the following methods: web, telephone, and mail. To the extent permitted by applicable law, Sensys Gatso may pass through to registered owners any reasonable credit card convenience fees imposed upon Sensys Gatso by its suppliers for violations paid by credit card ("Credit Card Convenience Fee"). Registered owners may remit payment to Sensys Gatso by mail in the form of a money order or check drawn upon a U.S. bank in order to avoid paying the Credit Card Convenience Fee. Customer shall have no obligation for the payment of any Credit Card Convenience Fee. Additionally, Sensys Gatso will maintain a toll-free telephone number for registered owners to discuss Notices of Violation and make payments, with hours of 8:00 a.m. to 5:00 p.m. (Eastern) Monday through Friday, not including state and federal holidays. Sensys Gatso shall respond to customer inquiries or questions within one business day.
- 3.7. Deposit of Fines. Sensys Gatso will collect Notice of Violation fines from those who voluntarily pay and shall have authority to receive such payments and endorse checks, drafts, money orders and other negotiable instruments which may be received in payment on Customer's behalf. Sensys Gatso will place such amounts in a separate account with a banking institution approved by Customer ("Master Account"). The Master Account shall be established in a manner which permits: (a) funds to be swept to a Customer-designated bank account by Sensys Gatso; and (b) for Customer to have viewing rights to the Master Account. Sensys Gatso will sweep Notice of Violation fines from the Master Account to the Customer-designated bank account weekly.
- 3.8. Storage of Violation Data. Sensys Gatso will store all violation data for five (5) years after payment or final

adjudication of such violation or such longer period as required by applicable law. Customer shall have reasonable access to the violation data during the storage period.

- 3.9. NLETS Requirements. All authorized Sensys Gatso or subcontractor personnel reviewing vehicle information database or other program obtained via the National Law Enforcement Telecommunications System ("NLETS") on behalf of Customer shall comply with all applicable federal and state laws and all NLETS requirements. Without limiting the foregoing, Sensys Gatso expressly acknowledges the restrictions imposed by Driver Privacy Protection Act and shall comply therewith.
- 3.10. Reports. The System shall include functionality that permits Customer to run reports with regard to the functioning of the System, including but not limited to the number of Notices of Violation issued and paid, the aggregate amounts paid by registered owners or designated violators, the number of contested Notices of Violation, the amount of scheduled and unscheduled downtime of the System, and such other data as set forth in a Service Attachment or reasonably requested by Customer.
- 3.11. Public Awareness. Sensys Gatso shall, to the extent permitted by law, assist and support Customer's efforts in public education and awareness programs, by providing information including, but not limited to, violation statistics and violation statistic improvements. Sensys Gatso shall provide Customer with a pamphlet that Customer may reproduce and distribute to Customer residents (each a "Pamphlet"). The Pamphlet, which may be customized to include branding provided by Customer, shall include a description of the operation of the System in non-technical terms.
- 3.12. Insurance. Sensys Gatso shall, during the Term of this Agreement, maintain insurance coverage in at least the minimum amounts set forth in this Section 3.12:
- a. Workers' Compensation and Employer's Liability with limits not less than:
    - Workers' Compensation: statutory
    - Employer's Liability: \$500,000 ea. accident-injury  
\$500,000 ea. employee-disease  
\$500,000 disease-policy

This insurance shall provide that coverage applies to the state of Illinois.
  - b. Comprehensive Motor Vehicle Liability, with limits for vehicles owned, non-owned, or rented of not less than \$1,000,000 Bodily Injury and Property Damage Combined Single Limit
  - c. Comprehensive General Liability, with limits not less than \$1,000,000 Bodily Injury and Property Damage Combined Single Limit. Coverage must be written on an "occurrence" basis.
  - d. Umbrella Liability with limits not less than \$2,000,000 Bodily Injury and Property Damage Combined Single Limit. This policy shall apply in excess of the limits stated in 3.12.a and c. above.
- Sensys Gatso shall list the Customer as an additional insured under all of the policies described in this Section 3.12 and must file with the Customer certificates of insurance reflecting the minimum insurance



coverage and limits provided in this Section 3.12 prior to commencing work on the System.

#### 4. CUSTOMER RESPONSIBILITIES

4.1. Customer Project Manager. Customer will designate one Customer employee as Sensys Gatso's principal contact ("Customer Project Manager"). Customer reserves the right to replace the employee designated as the Customer Project Manager at its discretion. In the case Customer designates a new employee as the Customer Project Manager, it will give Sensys Gatso written notice of the new employee's name and contact information.

4.2. Cooperation. Customer will cooperate with Sensys Gatso during all aspects of the planning, installation, implementation, and operation of the Equipment and the System and to perform any other Customer obligations set forth in this Agreement and in any Service Attachments attached hereto. Customer will provide Sensys Gatso, at no cost, all Customer permits necessary for the System. Customer will also reasonably assist Sensys Gatso in securing necessary permits from other governmental agencies.

Customer shall: (a) keep all Equipment and Systems in its possession free of all security interests of any kind whatsoever, including liens, encumbrances and claims; (b) take reasonable measures to protect the Equipment and Systems from theft, unauthorized use or vandalism; (c) not remove or have removed any identification marks applied to the Equipment by Sensys Gatso or the manufacturer; (d) use the Equipment and the System with due care and in conformity with all applicable laws; and (e) not modify the Equipment or the System in any way.

4.3. Access to Information Services. To the extent required by NLETS or other data provider agreed by the parties, Customer will provide written authorization (in a form reasonably acceptable to Customer) for Sensys Gatso to perform motor vehicle ownership inquiries on behalf of Customer.

4.4. Business Rules. Customer will establish and document certain Program parameters as reasonably requested by Sensys Gatso (the "Business Rules"). Customer will provide Sensys Gatso with at least sixty (60) days' written notice of any proposed change to the Business Rules unless the changes requested are required by a Change in Law impacting the operation of the program. Business Rules shall be deemed Program Data, as defined in Section 5.2.1.

4.5. Collection of Unpaid Fines. For any Services for which Sensys Gatso is compensated based on Notices of Violation fines or other fees paid by violators, Customer agrees to take collections action against those registered owners or designated violators that fail to pay or contest a Notice of Violation as set forth in Section 3.5. Customer may retain a third-party collections agency or law firm to recover the fines, including collections costs and expenses, or retain Sensys Gatso to perform such collections activities pursuant to a Collections Service Attachment. Any amounts collected through the collections process described in this Section 4.5 will be included in total Notice of Violation fines collected for the purposes of calculating Service Fees, if applicable.

4.6. Change Order. The Customer may from time to time request changes to the work required to be performed or the addition of products or services to those required pursuant to the terms of this Agreement by

providing written notice to Sensys Gatso, setting forth in reasonable detail the proposed changes (a "Change Order Notice"). Upon Sensys Gatso's receipt of a Change Order Notice, Sensys Gatso shall deliver a written statement describing the cost, if any (the "Change Order Proposal"). The Change Order Proposal shall include (i) a detailed breakdown of the charge and any schedule impact, (ii) a description of any resulting changes to the specifications and obligations of the Parties, (iii) a schedule for the delivery and other performance obligations, and (iv) any other information relating to the proposed changes reasonably requested by the Customer. Following the Customer's receipt of the Change Order Proposal, the Parties shall negotiate in good faith and agree in writing to a plan and schedule for implementation of the proposed changes, the time, manner and amount of payment or price increases or decreases, as the case may be, and any other matters relating to the proposed changes; provided, however, in the event that any proposed change involves only the addition of equipment or services to the existing Designated Intersection Approaches, or the addition of Intersection Approaches to be covered by the terms of this Agreement, to the maximum extent applicable, the pricing terms set forth in this Agreement shall govern. Any failure of the Parties to reach agreement with respect to any of the foregoing as a result of any proposed changes shall not be deemed to be a breach of this Agreement provided each Party acted in good faith.

## 5. GENERAL PROVISIONS

### 5.1. Representations and Warranties.

5.1.1. Sensys Gatso represents and warrants that at all times during the Term:

- a) it has the independent legal authority to enter into the Agreement and any Service Attachment;
- b) the Equipment will conform with all written specifications provided by Sensys Gatso to Customer;
- c) the Equipment will conform with the intended purpose and use it was designed for;
- d) the Services described herein will be performed in a professional manner with due care and skill;
- e) it will perform the Services in compliance with all applicable federal, state, and local laws including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification including without limitation the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq*;
- f) it is not barred by law from contracting with Customer or with any other unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Department of Revenue in the state in which Customer is located unless Sensys Gatso is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax or (ii) any finding of recovery made against Sensys



Gatso by the Auditor of such state;

- g) the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to Customer prior to the execution of this Agreement and that this Agreement is made without collusion with any other person, firm, or corporation; and
- h) neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specifically Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specifically Designated National and Blocked Person. Sensys Gatso further represents and warrants to Customer that Sensys Gatso and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specifically Designated National and Blocked Person.
- i) EXCEPT AS OTHERWISE PROVIDED IN THIS SECTION 5.1:
  - 1. THE PARTIES EXPRESSLY DISCLAIM ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT AS WELL AS ALL WARRANTIES ARISING BY USAGE OF TRADE, COURSE OF DEALING OR COURSE OF PERFORMANCE.
  - 2. SENSYS GATSO MAKES NO WARRANTY THAT THE SERVICES, THE EQUIPMENT OR THE SYSTEM WILL MEET CUSTOMER'S REQUIREMENTS, OR THAT THE SERVICES AND SYSTEMS WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR FREE; NOR DOES SENSYS GATSO MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICES, THE EQUIPMENT OR THE SYSTEM. THE PROGRAM DATA AND PROGRAM MATERIALS ARE PROVIDED "AS IS" WITHOUT WARRANTIES OF ANY KIND.

5.1.2. Customer represents and warrants that at all times during the Term:

- a) it has the independent legal authority to enter into the Agreement and that it has complied with any and all applicable federal, state, and local procurement requirements in connection therewith;
- b) it has the legal right to grant the licenses set forth in Section 5.2.3; and
- c) it will establish Business Rules, and utilize the Services and the System, in compliance with all applicable federal, state and local laws.

5.2. Ownership: Licenses.

5.2.1. Program Data. Customer shall retain all right, title and interest in and to any information, data, study findings, or report content created by Sensys Gatso related specifically to the Program or its operation ("Program Data"). Customer grants to Sensys Gatso: (a) a non-exclusive, worldwide, royalty-free, fully paid up, sub licensable, non-transferrable right and license during the Term to copy, distribute, display and create derivative works of and use Program Data solely to perform the Services; and (b) a perpetual, irrevocable, non-exclusive, worldwide, royalty-free, fully paid up, right and license to use Program Data solely in an aggregated, de-identified or anonymized format such that Customer, its personnel and violators are not identified, in order to evaluate and enhance Sensys Gatso's systems and services. Sensys Gatso and its affiliates may identify Customer as an entity utilizing the Services and the System in its marketing materials, including but not limited to its website and proposals to perform the same or similar Services for others, without the prior written consent of Customer.

5.2.2. Program Materials. Sensys Gatso shall retain all right, title and interest in and to any information, data, software (including with respect to any System integration performed by or on behalf of Sensys Gatso), templates, studies, reports or other documents, including Training Materials, Pamphlets, and other materials used generally by Sensys Gatso in performing services for its clients ("Program Materials"). Sensys Gatso grants to Customer a non-exclusive, royalty-free, fully paid up, non-sub licensable, non-transferrable right and license during the Term to create a limited number of copies, distribute, display and create derivative works of and use, Program Materials solely by its authorized personnel for Customer's internal use in connection with the Services.

5.2.3. Customer Marks. Customer hereby grants to Sensys Gatso and its affiliates a non-exclusive, non-transferable, sub licensable, license during the Term to use, reproduce, display, and distribute the Customer name, seal, logo, domain name and other marks owned or controlled by Customer ("Customer Marks") solely in connection with the Program Materials and as otherwise required in connection with the performance of the Services. Sensys Gatso will provide Customer the opportunity to review and approve all uses of the Customer Marks. Notwithstanding the foregoing, Sensys Gatso and its affiliates may identify the Customer as an entity utilizing the Services in its marketing materials, including but not limited to its website and proposals to perform the same or similar services for others, without the prior written consent of Customer. Nothing in this Agreement grants the Customer any right to use the name, logo or other marks of Sensys Gatso or its affiliates except as incorporated in Program Data and Program Materials, or otherwise with the prior written consent of Sensys Gatso.

5.3. Indemnification Obligations.

5.3.1. Sensys Gatso shall indemnify, defend, and hold harmless the Customer and its elected officials, officers, employees, agents, attorneys, representatives, and permitted assignees and all persons acting by, through, under, or in concert with them (the Customer Indemnitees) from and against any and all losses that may be imposed on or incurred by the Customer Indemnitees arising out of

or in any way related to:

- a) any material representation, inaccuracy, or breach of any covenant, warranty, or representation of Sensys Gatso contained in this Agreement.
  - b) negligence or misconduct of Sensys Gatso or its employees, contractors, or agents that results in bodily injury to any natural person (including third parties) or any damage to any real or tangible personal property (including the personal property of third parties), except to the extent caused by the negligence or misconduct of any Customer Indemnitee; or
  - c) any claim, action, or demand not caused by the Customer's failure to perform its obligations under this Agreement.
- 5.3.2. Notwithstanding anything to the contrary in this Agreement, neither Sensys Gatso nor the Customer will be liable to the other, by reason or any representation or express or implied warranty, condition, or other term or any duty at common or civil law, for any lost profits or any indirect, incidental, or consequential damages however caused.
- 5.3.3. In the event any claim, action, or demand (collectively a "Claim") in respect of which the Customer seeks indemnification from Sensys Gatso, the Customer must give Sensys Gatso written notice of such Claim promptly after the Customer first becomes aware of it. Sensys Gatso will have the right to choose counsel to defend against the Claim (subject to approval of such counsel by the Customer, which approval may not be unreasonably withheld, conditioned, or delayed) and to control and settle the Claim. The Customer will have the right to participate in the defense at its sole expense.
- 5.3.4 To the extent not prohibited by the laws of the state in which Customer is located, Customer shall indemnify, defend, and hold harmless Sensys Gatso and its affiliates, shareholders or other interest holders, managers, officers, directors, employees, agents, representatives and successors, permitted assigns and all persons acting through, by, under or in concert with them (including but not limited to Equipment or System suppliers and installers) (the "Sensys Gatso Indemnitees") from and against any and all third party claims arising out of or related to:
- 3. any material breach of the representations and warranties of Customer set forth in Section 5.1.2;
  - 4. negligence or misconduct of Customer or its employees, contractors, or agents that results in bodily injury to any natural person (including third parties) or any damage to any real or tangible personal property (including the personal property of third parties), except to the extent caused by the negligence or misconduct of any Sensys Gatso Indemnitee; or
  - 5. the validity of the results of Customer's use of the System or any portion thereof; or the validity of any Notice of Violation issued, prosecuted, and collected as a result of Customer's use of the System except to the extent caused by Sensys Gatso's failure to comply with the terms of the Agreement.



- 5.4. Relationship between Sensys Gatso and Customer. Sensys Gatso is an independent contractor. This Agreement does not create, and nothing in this Agreement may be deemed, construed, or applied to create a partnership, joint venture or the relationship of principal and agent or employer and employee between the parties. Further, This Agreement does not permit either Party to incur any debts or liabilities or obligations on behalf of the other Party, except only as specifically provided herein.
- 5.5. Assignment; Successors and Assigns. Neither party may assign this Agreement, in whole or in part, without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed. Sensys Gatso further reserves the right to use third party contractors to fulfill its obligations to provide certain Services provided that Sensys Gatso shall be responsible for the performance of such subcontractors in accordance with the terms of this Agreement. Notwithstanding the foregoing, Sensys Gatso may assign the Agreement to an affiliate or in connection with a merger or sale of substantially all of the assets related to the Agreement. The Agreement shall bind and inure to the benefit of the parties hereto and their respective successors and permitted assigns.
- 5.6. Applicable Law; Jurisdiction and Venue. This Agreement is governed by and construed in all respects in accordance with the laws of the state in which Customer is located, without regard to any conflicts of laws rules. Any lawsuit arising out of or in connection with this Agreement must be filed in a state or federal court of competent jurisdiction and venue in the state in which Customer is located, and both parties specifically agree to be bound by the jurisdiction and venue of such courts.
- 5.7. Compliance with Laws. Sensys Gatso must provide and perform all services under this Agreement in compliance with, and Sensys Gatso agrees to be bound by, all applicable federal, State of Illinois, and local laws including without limitation the Fair Labor Standards Act; any statutes regarding affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification including without limitation the Americans with Disabilities Act of 1990, 42 U.S.C. 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*
- 5.8. Not Barred; No Collusion. Sensys Gatso hereby represents that it is not barred by law from contracting with the Customer or with any other unit of the state or local government as a result of (a) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Sensys Gatso is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or amount of the tax as set forth in in 65 ILCS 5/11-42.1-1 or (b) a violation of either Sec. 33E-4 of Art. 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.*
- 5.9. Disclosure of Interested Persons. Sensys Gatso hereby represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Customer prior to the execution of this Agreement and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Sensys Gatso, in procuring this Agreement, has colluded with any other person, firm, or corporation, then Sensys Gatso will be liable to the Customer for all loss or damage that the Customer may suffer thereby, and this Agreement will be null and void, at the Customer's option.
- 5.10. Patriot Act Compliance. Sensys Gatso represents and warrants that to the Customer that neither it nor any of



its principals, shareholders, members, partners, or affiliates, as applicable is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. Sensys Gatso further represents and warrants to the Customer that Sensys Gatso and its principals, shareholders, members, partners, or affiliates, as applicable, are not directly or indirectly, engaged in, and are not facilitating the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. Sensys Gatso hereby agrees to defend, indemnify, and hold harmless the Customer, its corporate authorities, and all Customer appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses, including reasonable attorneys' fees and costs arising from or related to any breach of the foregoing representations and warranties.

- 5.11. Force Majeure. Neither party shall be liable for delays in the performance of its obligations hereunder to the extent due to a Force Majeure Event or the negligence or misconduct of a third party. "Force Majeure Event" means conditions or other circumstances, such as acts of God that: (a) were not foreseen, and could not have been reasonably foreseen, by the party obligated to perform, (b) are beyond the control of the party obligated to perform, and (c) materially hinder or interfere with the ability of the party obligated to perform to complete performance; provided, however, that no such condition or circumstance will be a Force Majeure Event if it is the result of the fault, negligence, or material breach of this Agreement by the party obligated to perform. Examples of Force Majeure events include wars, floods, strikes and labor disputes, unusual delays in transportation, epidemics, earthquakes, severe adverse weather conditions not reasonably anticipated, and delays in permitting.
- 5.12. Escalation Procedure. The following procedure will be followed if resolution of a conflict arising during the performance of this Agreement is required:
- 5.12.1. When a conflict arises between Customer and Sensys Gatso, the project team members will first strive to work out the problem internally.
  - 5.12.2. If the project team cannot resolve the conflict within five (5) business days, the Customer Project Manager identified pursuant to Section 4.1 and the Sensys Gatso Project Manager identified pursuant to Section 3.1 will confer to resolve the issue.
  - 5.12.3. If the conflict is not resolved within five (5) business days after being escalated to the Project Managers, a senior executive of Sensys Gatso will confer with a senior level administrator for Customer within five (5) days to resolve the issue.
  - 5.12.4. If no resolution is reached pursuant to Section 5.12.3, the parties may mutually agree to terminate the Agreement pursuant to Section 1.2 or seek any available legal or equitable remedies.
  - 5.12.5. During any conflict resolution as described in this Section 5.12, Sensys Gatso agrees to provide the Services relating to items not in dispute, to the extent practicable, pending resolution of the conflict. Customer agrees to reasonably cooperate with Sensys Gatso's provision of such services and shall pay invoices per the Agreement.

- 5.13. Entire Agreement; Amendment. This Agreement and its Service Attachments constitutes the entire agreement between the parties about the Services and supersedes all prior and contemporaneous agreements or communications, including without limitation the 2014 Agreement, except with respect to those provisions that survive the termination or expiration thereof. This Agreement and any Service Attachment may only be amended by a writing specifically referencing the section of the Agreement or Service Attachment to be amended and which has been signed by authorized representatives of the parties.
- 5.14. Counterparts; Electronic Signature. This Agreement may be signed in one or more counterparts, each of which will be deemed to be an original and all of which when taken together will constitute the same Agreement. Any signature or copy of this Agreement made by reliable means (for example, photocopy, electronic signature or electronic mail) shall be considered an original.
- 5.15. Enforceability. If any term in this Agreement is found by competent judicial authority to be unenforceable in any respect, the validity of the remainder of this Agreement will be unaffected, provided that such unenforceability does not materially affect the parties' rights under this Agreement.
- 5.16. Waiver. An effective waiver under this Agreement must be in writing signed by the party waiving its right. A waiver by either party of any instance of the other party's noncompliance with any obligation or responsibility under this Agreement, whether or not made in writing, will not be deemed a waiver of any subsequent instances.
- 5.17. Notices. Any notices provided pursuant to this Agreement shall be effective three days after deposit in the U.S. Mail if sent by Certified Mail Return Receipt Requested, or immediately if by in-person delivery or confirmed electronic mail, to the parties at the addresses first set forth herein.
- 5.18. LIMITATION OF LIABILITY. EXCEPT FOR AMOUNTS PAYABLE WITH RESPECT TO THE INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 5.3: (A) NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOST PROFITS OR FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES IN CONNECTION WITH THE AGREEMENT, THE SERVICES, OR THE SYSTEMS, HOWEVER CAUSED, UNDER ANY THEORY OF LIABILITY; AND (B) THE AGGREGATE LIABILITY OF EITHER PARTY FOR DIRECT DAMAGES ARISING OUT OF THE AGREEMENT AND THE TRANSACTIONS CONTEMPLATED HEREBY SHALL BE LIMITED TO THE SERVICE FEES PAID OR PAYABLE BY CUSTOMER UNDER THE APPLICABLE SERVICE ATTACHMENT DURING THE TWELVE (12) MONTHS PRIOR TO THE EVENT GIVING RISE TO SUCH CLAIM.

IN WITNESS WHEREOF, Sensys Gatso and Customer have caused this Agreement to be executed by their properly authorized representatives as of the Execution Date.

*Agreed to:*

Sensys Gatso USA, Inc.

*Agreed to:*

The \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Authorized Signature

William Braden

President

[b.braden@sensysgatso.com](mailto:b.braden@sensysgatso.com)

Name: \_\_\_\_\_ Title:

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*Attested to:*

By: \_\_\_\_\_  
Authorized Signature

*Attested to:*

By: \_\_\_\_\_  
Authorized Signature

Name (type or print): \_\_\_\_\_

Name (type or print): \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## SERVICE ATTACHMENTS

### **Fixed Location Traffic Enforcement**

This Fixed Location Traffic Enforcement Service Attachment (this "Service Attachment") is made pursuant and subject to the terms of the Master Services Agreement between Sensys Gatso USA, Inc. ("Sensys Gatso") and the Village of Lake Zurich, Illinois ("Customer") dated \_\_\_\_\_, 2023 (the "Agreement"). This Service Attachment is incorporated into, and governed by the terms of, the Agreement. In the event of a conflict between the terms of the Agreement and this Service Attachment, the terms of this Service Attachment shall prevail solely with respect to the Services described herein. All capitalized terms not otherwise defined herein shall have the meaning given such terms in the Agreement.

#### **1. SERVICE FEES**

- 1.1 Existing Systems and Systems Operational Under 24 Months. For all existing camera systems and any new camera systems operational in a 24 month period after the execution of this agreement the Sensys Gatso fees for services under this Agreement will be paid on a service-fee-per-transaction basis up to a maximum of \$35.00 for any single citation. Sensys Gatso scope of services as provided shall remain the same and are calculated as follows:

1. Image capture	\$5.83
2. Initial review	\$5.83
3. DMV inquiry	\$5.83
4. Second review	\$5.83
5. Police Dept review preparation	\$5.83
6. Citation issuance & mailing	\$5.83

- 1.2 New Red Light Enforcement Systems installed after the first twenty four (24) months of the Term. Such prices shall be determined by Sensys Gatso and Customer prior to such installation.
- 1.3 Adjustments for Equipment Downtime. If an installed Red Light Enforcement System is inoperative or needs repair due to knockdown, damage, or road construction, and such repair requires more than ten (10) business days to complete, the [Service Fees] city will be required pursuant to Section 1.1 shall be fifty percent (50%) of the rolling twelve (12) month average of the Service Fees for that system for a period not to exceed six (6) months or until such repair is completed, whichever is earlier; provided, however, that such Service Fee adjustment shall not apply where the Customer is responsible in whole or in part for such delay.
- 1.4 Consumer Price Index Adjustment. The Service Fees provided in Sections 1.1 of this Service may be subject to a Consumer Price Index ("CPI") adjustment should the Annual CPI index increase 4% or more for three consecutive years or a cumulative 9% during a three-year period of the contract term. The CPI increase, if triggered, will be adjusted by one half of the total increase in CPI for those three years as calculated by the CPI for All Urban Consumers for the region in which the Customer is located as published by the United States Department of Labor's Bureau of Economic Statistics, or, in the event that the United States Department of Labor ceases to publish such an index, a similar index determined by Sensys Gatso.

## 2. SCOPE OF SERVICES

- 2.1 Equipment. Sensys Gatso shall operate, and maintain, and where necessary install or replace, fixed location traffic enforcement cameras (each a "Camera") in accordance with Sensys Gatso's standard installation and maintenance practices.
- 2.2 Camera Installation; Camera Poles. Sensys Gatso will install Cameras on Customer owned or controlled poles at enforcement locations mutually agreed by Sensys Gatso and Customer based upon community safety considerations. In the event that there is no feasible pole located at an identified location, Sensys Gatso will install a pole at such location subject to the additional terms and conditions set forth in Exhibit A (each a "Camera Pole").
- 2.3 24-Hour Operation. Sensys Gatso shall operate the Equipment on a continuous, 24-hour basis, seven (7) days per week, except for reasonable scheduled and unscheduled maintenance and repairs and Force Majeure as set forth in Section 5.5 of the Agreement. For the first thirty (30) days after the first Equipment components are activated, Customer may elect to issue warning notices rather than Notices of Violation ("Warning Period").
- 2.4 Images and Data Processing. Sensys Gatso will: (a) upload encrypted violation images and embedded violation data from the Cameras to the System; (b) correlate images and data with motor vehicle records, and (c) assemble the images and data for each violation detected by a Camera that meets the business rules provided by Customer into an electronic package accessible through the System (each a "Violation Package"). Sensys Gatso will use commercially reasonable efforts to complete these activities within twenty (20) days of the date of violation.
- 2.5 Notices of Violation. Within ten (10) days of approval of a Notice of Violation by Customer pursuant to Section 3.1 of this Service Attachment, Sensys Gatso shall issue a Notice of Violation, including images and data of the violation, to registered owners of vehicles identified in the Violation Package by first class mail. The System shall allow the registered owner(s) to review the images and data related to the notice of violation, through the web-portal by using a unique identifier code included in the Notice of Violation. If a registered owner disputes responsibility for a violation and identifies a different violator in a manner agreed by Customer, then Sensys Gatso will reissue the Notice of Violation to that different violator within ten (10) days after such identification. With respect to any Notice of Violation that is not paid or contested within forty-five (45) days of mailing of the Notice of Violation, Sensys Gatso may send additional notices thereafter, in a form mutually agreed upon by the parties (each a "Subsequent Notice"). Sensys Gatso shall provide reasonable aid and assistance in the prosecution of Notices of Violation issued hereunder, including the provision of fact witnesses, as may be required in a court or quasi-judicial panel of competent jurisdiction, at no additional charge to Customer. The Customer will grant Gatso access to those records necessary in order to meet notification requirements in issuing notices.
- 2.6 Equipment Maintenance and Repair. Sensys Gatso shall maintain the Equipment and shall promptly repair or replace any damaged or defective components at its own expense, except if the damage was caused by the negligent operation of a Customer owned or controlled vehicle. Sensys Gatso shall perform preventative maintenance and cleaning of Equipment components on a regular basis, including review and testing of Camera settings and operation, communications, and other Equipment components. Sensys Gatso will use commercially reasonable efforts to notify Customer and initiate repairs within seventy-two (72) hours after identification of any material damage, defect, or other issue with respect to the Equipment.

- 2.7 Signage. If required by State legislation or local governing ordinance, Sensys Gatso will provide and install necessary signage at no cost to Customer informing inbound traffic that Customer utilizes traffic law photo-enforcement devices to enforce traffic laws. Sensys Gatso shall provide and install additional signage as requested by Customer and agreed by Sensys Gatso at Customer's expense.
- 2.8 Traffic Studies. If agreed in writing by Sensys Gatso and Customer, Sensys Gatso will conduct an informal traffic study for proposed enforcement locations or other purposes agreed to by the parties (each a "Traffic Study"). Any reports resulting from a Traffic Study will be considered Program Data, as defined in Section 5.2.1 of the Agreement. Notwithstanding anything to the contrary in Section 5.1 of the Agreement, the Traffic Study and any resulting reports are provided "as-is" with no warranties of any kind.

### 3. **CUSTOMER RESPONSIBILITIES**

- 3.1 Review of Violations. Customer will provide sworn police officers, community service officers or other designated Customer personnel to carefully review each Violation Package to determine whether: (a) the violation is approved, and a Notice of Violation can be mailed; or (b) the violation is rejected. If the violation is rejected, the Customer Project Manager, identified pursuant to Section 4.1 of the Agreement, will report to Sensys Gatso the basis for the rejection. Customer is solely responsible for determining which violations identified by Sensys Gatso are issued as Notices of Violation.
- 3.2 Customer Infrastructure. Customer will maintain any traffic control devices at enforced locations in good working order and ensure that stop lines or speed zones are clearly marked, as applicable. For Customer owned or controlled poles, Customer will provide Sensys Gatso with access to such poles, and electricity for operation of the Cameras on such poles, at no charge to Sensys Gatso.



## **EXHIBIT A**

### **Additional Terms and Conditions for Installation of Camera Poles**

In the event that Sensys Gatso is required to install one (1) or more Camera Poles pursuant to Section 2.2 of this Service Attachment, the following additional terms and conditions shall apply:

- A. Obtaining Permits. Sensys Gatso shall prepare all permit applications, design drawings and other documents as may be reasonably required by Customer or any other governmental entity for the installation and operation of any applicable Camera Poles. Customer will provide to Sensys Gatso, at no cost, all Customer permits necessary for the installation of Camera Poles provided Sensys Gatso meets the minimum requirements for such permits. Sensys Gatso will use commercially reasonable efforts to obtain any other necessary permits for the Camera Poles from applicable agencies and shall pay all permit or other fees charged by such governmental entities in connection with the installation and operation of the Camera Poles. Customer will reasonably assist Sensys Gatso in securing necessary permits from other governmental agencies, as required and shall agree to waive any permit fees that would be paid to Customer which Customer is legally permitted to waive.
- B. Installation. Sensys Gatso will commence installation of the Camera Poles within ten (10) business days after any and all necessary state, county or other permit applications have been approved and such permits have been received. Sensys Gatso shall not be responsible for any delays associated with the failure of any state or local government to promptly provide applicable permits. In the event any permitting agency requires one (1) or more upgrades to any traffic control infrastructure at any enforcement location where the Camera Pole will be installed, such upgrades shall be the sole responsibility of Customer.
- C. Restoration of Locations. Upon any expiration or termination of this Service Attachment, Sensys Gatso shall remove any Camera Poles installed pursuant to this Exhibit A and restore such locations to substantially the same condition as existed prior to such installation. Notwithstanding the foregoing, Sensys Gatso will not remove any pole foundation, which shall be left approximately flush with grade with no exposed bolts or other hazards. Installed underground conduit and other equipment shall not be required to be removed. Sensys Gatso shall use commercially reasonable efforts such that removal and restoration activities occur within forty-five (45) days after the Effective Date of Termination and do not unreasonably interfere with or adversely affect traffic flow.



*At the Heart of Community*

VILLAGE MANAGER'S OFFICE

Lake Zurich Village Hall  
70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

AGENDA ITEM

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**MEMORANDUM**

Date: January 2, 2024

To: Ray Keller, Village Manager *PK*

From: Erin Rauscher, Assistant to the Village Manager

Copy: Kyle Kordell, Management Services Director

**Subject: Agreement with WT Group for ADA Access Audit and Transition Plan**

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**Issue:** Accessibility is vital to creating an inclusive community for all people, regardless of age or mobility. American demographics are aging, with the senior population projected to be about 22% of the total population people by 2050. One-third of Americans over age 65 will experience a disability that limits their mobility sometime in their lives. Due to the increasing percentage of the population that is aging and mobility-challenged, Village staff proposes an agreement with the WT Group to conduct access audits and an American with Disabilities Act transition plan in compliance with Title 2 of the ADA.

**Village Strategic Plan:** This agenda item is consistent with the following objectives in the Strategic Plan.

- *Infrastructure Investment.* Identify means to enhance pedestrian mobility, such as sidewalks, bike paths, and recreational trails.
- *Service Sustainability.* Identify methods of alternative service delivery.



**Analysis:** The Village received four proposals from accessibility and design professionals to provide a scope of service and cost estimate for an ADA transition plan. After background checks and a due diligence period, Village Staff is recommending the WT Group in the amount not-to-exceed \$52,042.58. The entire project should require 7-8 months from start to finish and will include:

- Access audits at all 32 village parks
- Access audits at most municipal facilities
- Access audits along the highest priority sidewalks (19.7 miles out of total 98.5 miles)

Building access audits will identify any access deficiencies and recommend retrofits when needed. Retrofit recommendations will be priority-ranked based on construction tolerance, technical feasibility, and cost.

The sidewalk audits will use a handheld app named *DeepWalk* that was developed at the University of Illinois to identify sidewalk width, gaps, slope issues, changes in level, vegetative interference in the right-of-way, and protruding objects.

**Recommendation:** Staff recommends the Village Board approve the proposal submitted by WT Group, LLC to conduct the Access Audit and Transition Plan for the Village of Lake Zurich's ADA Transition Plan.

*w/ Attachments:* WT Group Proposal



# VILLAGE OF LAKE ZURICH 2023 ACCESS AUDIT AND TRANSITION PLAN

A PROPOSAL BY THE WT GROUP, LLC  
ACCESSIBILITY PRACTICE - **REVISED**

December 15, 2023

2675 Pratum Avenue  
Hoffman Estates, IL 60192

224.293.6333  
wtengineering.com

Engineering with Precision, Pace & Passion.

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## INTRODUCTION

We provide this proposal by The WT Group, LLC (WTG) Accessibility Practice at the request of the Village of Lake Zurich, for an Access Audit and Transition Plan. In this proposal, we describe our experience, our approach to the scope of service, alternates, and our team and our qualifications. We also discuss our costs for the project. We formed in 2008 for exactly this scope of service, and have since served more than 500 entities.

## EXPERIENCE

Our corporate status has evolved to meet the needs of Villages and other local governments across the country. In 2008, The WT Group created the Accessibility Practice. We formed to address compliance efforts by municipalities. Our focus then and today is the requirements of the title II regulation issued by the US Department of Justice (DOJ) to implement the comprehensive civil rights law, the Americans with Disabilities Act (ADA).

We have served municipalities large and small across the country. In 2022, we worked in 18 states, conducting access audits and developing transition plans. Many of our municipal clients have retained us more than once. Plan review, staff training, updating prior transition plans, dispute resolution, and providing expert advice are the most common reasons we return to a former client.

As to The WT Group (WTG), we have provided professional services to villages for more than 50 years. A full-service firm, our access, architecture, and engineering consulting is valued nationwide. Our professional licenses span all of the 50 states. WTG clients include many villages, cities, counties, townships, school districts, colleges and universities, businesses, states, property owners, nonprofits, faith-based entities, and homeowners.

Today, Minorities, women, and people with disabilities own more than 70% of WTG. Our Practice Areas work together for our clients. Practice Areas include Accessibility, Architecture, Civil Engineering, Construction, Electrical Engineering, Land Surveying, Mechanical Engineering, Plumbing Engineering, Structural Engineering, and a strong presence in the rapidly changing Telecommunications Engineering world. For the Village of Lake Zurich project, only the Accessibility Practice will be involved. All of the other Practices are available if the design of a solution becomes a part of the scope.



W-T Engineering founded by Donald R. Triphahn and William White in Triphahn's Hoffman Estates home



W-T Engineering moves to a new headquarters in Schaumburg, Illinois



W-T Engineering expands, establishing a presence in key markets across the United States



W-T Engineering returns to its roots, moving into a new, state-of-the-art headquarters in Hoffman Estates

**WT Group**

W-T Engineering becomes the WT Group, offering clients market-leading capabilities for a wide range of needs



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## SCOPE OF SERVICE AND OUR APPROACH

### Introduction

The information regarding Village facilities and parks was helpful. Using that, we see six tasks for the project. We describe each below, along with some alternates.

1. Project Management;
2. Access Audits of Parks and Facilities;
3. Site Reports;
4. Transition Plan and Cost References;
5. Community Engagement; and
6. Preparation and Presentation of the Final Report.

Alternate 1 is report data in a GIS shapefile. We can do that, within the BlueDAG app we use for auditing. This has become an increasingly popular service for many villages.

Alternate 2 is a staff training series. The topics will touch administrative staff, planners, recreation and facility staff, and maintenance staffs. Training is essential to efficient and effective ADA compliance.

***Alternate 3 is an audit and report regarding the accessibility of public right-of-way assets. This is especially important in light of recent litigation in Illinois.***

### Task 1 – Project Management

Regular communication is essential for a transition plan project. Towards that end, our Project Manager is Shelley Zuniga, the WTG Accessibility Practice Senior Project Manager and a Certified Access Specialist (CASP). She leads this effort, establishing schedules and agendas for regular meetings. Meetings will occur in-person or by Zoom or a similar platform.

Meeting agendas include a review of work the prior month, work planned the next month, and issues or questions that may arise during the month. She will also produce and distribute meeting notes to Village staff. She will lead the meetings, but other WTG staff (Aaron Hirthe and John McGovern) may attend. We ask that the Village have at least one staff on the project management team.

### Task 2 – Access Audits of Parks and Facilities

Task 2 is conducting access audits of Village facilities and parks, based on the list provided to us by the Village. Zuniga leads our effort here, supported by Hirthe. Zuniga will schedule audits for the sites. Our auditors are Hirthe and Zuniga. We anticipate two weeks to complete all site audits.

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We often conduct access audits alone, but at some sites, Hirthe and Zuniga may work together. For site audits, we use a handheld smartphone app called BlueDAG. This cloud-based system incorporates federal and Illinois requirements, and smart practices we recommend for Villages.

Our carefully designed checklists prompt our experienced auditors regarding access requirements, who then gather metrics (slope, height, etc.) and enter observations in BlueDAG. We use simple tools, including a 2' digital level, tape measure, door pressure gauge, and a GPS enabled smartphone. Auditors are experienced in applying federal and Illinois requirements, and smart practices.

Our audit process is more efficient with BlueDAG. The smartphone is easy to use and very portable. This system writes site reports as the audit occurs (more on site reports later), and we can provide site

reports with a range of information, as desired by Village staff. Our objective here is to make the site reports clear and easy to understand. We document access deficits with a digital image.

As to schedule, we will prepare a schedule for the project once the work is awarded. Two factors could affect audits: weather and Covid-19. We are hopeful neither will be an issue. If a schedule issue arises, we will resolve it in Project Management meetings. The entire project should require seven months from start to finish. Please advise if an earlier timeline is required by the Village. We evaluate everything; we do not have digital eyeballs or feet. We will make spaces used by the public our highest priority for audits. We will also evaluate spaces used only by employees, and apply the "approach, enter, and exit" test in the 2010 Standards. Zuniga will prepare a proposed audit schedule and seek feedback from Village staff as to times and proximity of sites. We understand the importance of your residents having unrestricted access to sites. Our auditors will not interfere with Village functions.





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***Task 3 – Site Reports***

Task 3 is the preparation of site reports after the audits. Zuniga and Hirthe, will lead our work here. McGovern is also involved.

Site reports note noncompliant elements. For those elements, we describe the deficit, recommend a retrofit, and then apply the program access test. This may result in an asset at a facility, or a facility itself, being left as is and inaccessible. The DOJ makes it clear that not necessarily every deficit must be removed. We do use DOJ guidance on unique, one-of-a-kind sites like Kuechmann Arboretum, as well as recurring sites or site assets.

The site reports will include digital images and a brief description of the deficit, and this assures that Village staff will know the precise location of the deficit. Our digital images and our site report language make clear where the deficit is at the site.

In site reports, we incorporate construction tolerance, technical infeasibility, safe harbor, and equivalent facilitation. As a result, site reports may describe a deficit, but recommend it be left as is if safe harbor applies, remediation is technically infeasible, the variance is within a construction tolerance, or the remediation is not necessary because of the program access test. Site reports also address the opportunities for universal design, enabling ease of access by persons of all types.

Importantly, we will provide a priority for retrofit. Our three-phased approach is based on the type of space and the type of deficit. The title II regulation is silent on the order of retrofit for existing facilities, except in the circumstance of an alteration or addition. Our approach assures that Village services within its facilities are accessible to Lake Zurich residents. We discuss this further in the portion of our response that addresses the transition plan report.

To familiarize staff with the site reports, we will provide two draft site reports after the first week of audits. These can be reviewed and discussed in person or at a project management meeting, or both. The discussion can shape the format of the remaining site reports. We caution the Village that the site reports will be full of detail. Reports for larger sites exceed 100 pages. We urge the Village to view reports digitally, for conservation purposes.

***Task 4 – Transition Plan and Cost References***

Task 4 is the preparation of a Transition Plan that exceeds the title II 35.150(d) requirements. Zuniga, Hirthe, and McGovern are involved in this Task. The Transition Plan is the key deliverable. The work product must be useful for Village staff now and in the future. This deliverable is an Excel spreadsheet database. With the site reports, it meets and exceeds the title II 35.150(d) requirements. Title II 35.150(d) requires a transition plan to include:

- A description of every deficit (this is in our site report);
- A description of the recommended retrofit we recommend (in our site report and Excel document);
- Name the person responsible for barrier removal (this is in the Excel document);
- Date by which barrier removal will occur (we include this as a phase in the Excel spreadsheet).

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We also include cost references for planning purposes. We note here that title II does not require costs. However, we know the Village cannot make a plan without costs.

We apply the program access test, and advise the Village as to whether we believe a retrofit must occur or can be left as is. We use RS Means for accessible design to develop cost references, adding a multiplier because this version of Means has not been revised in 19 years. These are cost references for planning purposes, not estimates or budgets. We will work with Village staff to apply a multiplier to Means' numbers to reflect the change in the cost of retrofits since 2004 in Illinois.

We will seek feedback on retrofit priorities from Village staff by way of an order of retrofit memo. This memo describes factors that other entities have applied in the development of a transition plan. To the greatest extent possible, we will blend feedback from the public with feedback from Village staff.

The Transition Plan is an Excel document with two tabs. Excel is a great tool for this, as it allows sorting by task, site, cost, completion, and other variables.

The first tab has nine columns. Those are:

- 1) The name of the site (the first time the site is named it is hyperlinked to the site report for ease of reference);
- 2) The citation to our recommended retrofit in the site report;
- 3) The type of correction (a few-word description, e.g., parking signs);
- 4) Our specific retrofit recommendation, such as "Install accessible parking signs at accessible parking stall";
- 5) The price or cost reference per unit;
- 6) The unit type, e.g., linear feet, staff time, or an object;
- 7) The number of units, e.g., 100 linear feet;
- 8) The projected total cost reference; and
- 9) The Phase in which we recommend the work occur.

The second tab is an Excel Pivot Table, which provides an at-a-glance review for each site. This is an excellent fiscal summary of the cost references provided. Projected costs for all five phases of the work are sorted on a table. Village staff can sort and search pivot tables in many ways.

We generally phase work as described below.

*Phase One* usually has two sets of tasks. One set is tasks that the Village can complete with current human and fiscal resources (low hanging fruit). The second set is work completed by the Village since 1992, if that work was constructed or designed in a way that fails the access standards. This latter set of work is a high priority for work since it was done wrong. We typically make Phase One include three or four fiscal years.

*Phase Two* usually includes elements new to the 2010 Standards. This includes park assets, pavilions, sport fields and courts, playgrounds, boat ramps, fishing areas, golf, pools, and



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other recreation assets. We include Illinois guidance for trails and picnic areas too. We typically make Phase Two include three or four fiscal years.

*Phase Three* usually includes two sets of tasks. One set is tasks that are complex or costly, or the second being ones that involve a partner entity. These are considered long-term tasks. We typically make Phase Three include two or three fiscal years.

Not necessarily every site, or every element at a site, needs to be retrofit. The retrofit may be technically infeasible, or the retrofit may not be necessary because of the program access test. We call this *fourth phase* "Village Option".

Finally, we include smart practices. These are access methods that exceed minimum requirements, such as a power door opener. This is the fifth phase in our report.

Village staff will see and review the draft Transition Plan. Staff feedback is critical to internal adoption and understanding of the Transition Plan. Once we have heard the voices of staff, we can move to gather community feedback.

***Task 5 - Plan and Conduct Community Engagement Activities***

Task 5 is planning and conducting community engagement. We propose two means of gathering public feedback. The public feedback requirement is required in title II at both 35.105 and 35.150(d).

That said, title II is not prescriptive as to the form of community engagement. We have had great success with both of the methods below. We will work closely with Village staff on this part of the project.

*In-Person Public Feedback Session:* In this method, we conduct one in-person meeting, during the day on a weekday. We review the project scope, discuss ADA requirements for existing facilities, and illustrate some findings with images of park and facility access deficits. We will discuss the factors used to phase retrofit work by other jurisdictions, and then ask the public for their access preferences and priorities, listening for ideas that can influence our recommendations to the Village for the order of retrofit. These typically run 90 minutes.

*Survey:* In this method, we survey known Lake Zurich residents with disabilities. This has been very helpful in identifying access preferences and priorities. This survey is not interactive, but provides the Village with much more feedback. We will review survey results in tandem with the Public Feedback Session comments. The survey requires four to five minutes to complete.

***Task 6 – Preparation and Presentation of Final Report***

Task 6 is preparing and presenting the Final Report, and is the last of our Tasks. McGovern and Zuniga lead here.

Our Final Report is in Word and pdf. It captures the title II requirements for existing facilities, the process used to evaluate sites, how we applied the program access test, how we applied

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the technical infeasibility exception, how we treated construction tolerance, how community engagement influenced the recommendations, the final priorities for the retrofits, fiscal issues, implementation strategies, and more.

This report is not developed in a vacuum. Village leaders will see and discuss the first draft before we make a final report. The Village may also choose to share the draft with stakeholders as it sees fit.

Our Practice Area Principal-in-Charge and the Project Manager will report to the Village leadership and other Village officials as desired, at a date to be determined.

***Value-Added Staff Training***

We do offer the Village a training series as an alternate. However, we understand the importance of training staff regarding the implementation of the Transition Plan. Towards that end, regardless of whether the Village chooses the training series alternate below, we will provide two workshops for staff at no charge.



Both are two hours in length. The first addresses Village infrastructure in general, and reviews common problems and solutions in parks and facilities. We intend the second for recreation and administrative staff, and it addresses policy requirements, the eight-step recreation inclusion process, and the definition of reasonable modification. We usually conduct these towards the end of the project, but are happy to work on dates that may better meet the needs of the Village of Lake Zurich.

**Alternate 1 – GIS Shapefiles**

We can develop GIS shapefiles consistent with any GIS system in use by the Village. Zuniga coordinates this effort.

**Alternate 2 – Staff Training Series**

We propose a training series with content we develop in collaboration with the Village. Topics are one hour in length and related topics can be combined in a longer session. All sessions are supported by the statute, regulations, court decisions, and settlement agreements. Topics could include, but are not limited to:

- The eight-step recreation inclusion process
- Recreation dispute case studies



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- Top ten park errors
- Top ten facility errors
- The role of maintenance in ADA compliance
- Just what is a reasonable modification?
- Rules and policies must change as medical technology advances
- ADA enforcement methods
- What are the 2010 Standards and IAC 2018, and what do they cover?

**Alternate 3 – Audits and Reports Regarding Village Right-of-Way Assets**

The Village operates and maintains just under 20 miles of sidewalks. We use another handheld app named DeepWalk, and developed at the University of Illinois. With our staff, DeepWalk identifies sidewalk width, gaps, slope issues, changes in level, vegetative interference in the right-of-way, protruding objects, and more. This powerful tool is very useful for jurisdictions. With our approach, the deliverables also identifies retrofit priorities consistent with the ADA title II regulation.

**TEAM QUALIFICATIONS**

***Our Personnel***

Our team includes a wide range of credentials and experience. Three are assigned to the Lake Zurich project, and each are identified below.

***The Project Director is John McGovern.*** He leads the WTG Accessibility Practice. His career experience includes more than 30 years in local government, and fifteen years as a nationwide ADA consultant. While working in local government, he was appointed to represent the National Recreation and Park Association (NRPA) on the three federal advisory committees that developed content for the 2010 Standards for Accessible Design. When US DOJ wanted enforcement staffs to better understand how local governments implement ADA title II, he was invited to Washington to train enforcement staff, including lawyers, architects, engineers, investigators, and others.

In every one of the more than 500 WTG Accessibility Practice projects, he is the title II interpreter. He leads the community engagement process, and is the primary reporter to Village leadership. A sought after trainer, he is involved in developing training content and providing the training itself. He regularly speaks at conferences across the country.

***The Project Manager is Shelley Zuniga.*** She is the Senior Project Manager in the WTG Accessibility Practice, and a Certified Access Specialist. A Certified ADA Coordinator, she brings great value to the Village. She has a great understanding of the accessibility code requirements. She will perform tasks she has implemented for many other municipalities.

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She will plan and conduct access audits of existing sites. Post-audit, she will coordinate site reports, serve as quality control, and with McGovern complete reporting to Village leadership.

**Aaron Hirthe is one of our Accessibility Specialists.** He is a Certified Parks and Recreation Professional (CPRP). He has served people with disabilities his entire career. He will lead audits and write site reports.

Other staff at WTG are available if needed. This includes architects, engineers, a Registered Accessibility Specialist, and more. If such a need arises, we will provide credentials to, and seek consent from, the Village before changing our team.

#### REFERENCES

We do list three references below, all of which occurred in the last four years. If you wish to see more, please reach out.

**Bartlett Park District IL:** The Village retained us in early 2022 for a scope identical to the one proposed for Lake Zurich. We completed audits and a transition plan for all Village parks and facilities in 2008 and 2010. For this second project, we audited all parks and facilities including new assets, prepared site reports, conducted community engagement, prepared a transition plan, and reported to Village leadership.

❖ Rita Fletcher at [rfletcher@bartlettparks.org](mailto:rfletcher@bartlettparks.org) or by phone at 630-540-4835.

**City of Ames IA:** The City retained us for a transition plan project after an RFP process. We conducted access audits of all existing parks and recreation sites, and prepared a transition plan with cost references. We also conducted community engagement, and planned and conducted staff training. We completed the project in 2022.

❖ Keith Abraham at 515-290-0502 or [keith.abraham@cityofames.org](mailto:keith.abraham@cityofames.org).

**City of Shawnee KS:** The City hired us for an access audit after an RFP process in 2022. The scope of work included access audits, a transition plan, and policy and plan review. Access audits were conducted in parks, aquatic centers, fire stations, community gardens, historic replica sites, and more. WTG developed site reports, planned and conducted community engagement sessions, and prepared and finalized a transition plan with cost references. Additionally, WTG staff provided plan review for sites in construction. Our work ended in late 2022 with an in-person report to City leadership.

❖ Tonya Lecuru at [tlecuru@cityofshwane.org](mailto:tlecuru@cityofshwane.org) or 913-742-6402.

#### PROJECT TIMETABLE

As noted earlier, weather and Covid are the only probable delays in the completion of the project. We anticipate the project will require seven months, depending on when we start. Once awarded, we will prepare a detailed schedule for your review. As noted before, please advise if an accelerated schedule is required.



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TASKS	February	March	April	May	June	July	August
Project Management							
Access Audits of Parks and Facilities							
Site Reports							
Transition Plan and Cost References							
Community Engagement							
Final Report							
Staff Training							

#### PROPOSED COSTS

Here, we include information about the NRPA discount, a rate table, and proposed costs by Task. We also provide a cost for each of the Alternates.

##### ***NRPA Discount***

Since 2013 our firm has been the preferred provider of access consulting to the more than 60,000 members of the National Recreation and Park Association. We value this recognition, and in return, we provide a 10% discount in our rates to agencies with staff or commissioners who are NRPA members. We know the Village staff or commissioners are NRPA members. We have therefore applied the 10% discount.

CONSULTANT	TITLE AND CREDENTIALS	NRPA RATE
<b>John McGovern</b>	WTG Partner, Principal-in-Charge of the WTG Accessibility Practice, licensed attorney (IL)	\$ 175.50
<b>Shelley Zuniga</b>	WTG Accessibility Practice Senior Project Manager, Certified Access Specialist (CASP), Certified ADA Coordinator	\$ 144.00
<b>Aaron Hirthe</b>	WTG Accessibility Practice Accessibility Specialist, CPRP	\$ 121.50

##### ***Total All Inclusive Proposed Cost***

The total proposed cost, exclusive of alternates, is \$41,518.50. We have also applied a 5% "in the neighborhood" discount as we start another Lake County project in 2024, reducing the project cost to \$39,442.58, excluding alternates.

By Task, we list the proposed fees below.

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***Total All Inclusive Proposed Cost by Task***

Project management:	\$1,633.50
Access audits of sites and facilities:	\$17,124.00
Prepare site reports:	\$9,373.50
Prepare Excel spreadsheet Transition Plan:	\$4,378.50
Plan and conduct community engagement:	\$2,781.00
Prepare and present the Final Report:	\$6,228.00

***Proposed Fees for Alternates***

Alternate 1	Preparation of a GIS shapefile	\$6,000.00
Alternate 2	staff training modules (each)	\$2,250.00
Alternate 3	Audit and report on PROW assets	\$12,600.00

**TERMS AND CONDITIONS**

We have attached our general terms and conditions, and these are an integral part of our proposal.

**CONCLUSION**

Compliance with the Americans with Disabilities Act can be made more complex than it need be. Acting voluntarily, as the Village is here, saves valuable resources for other Village activities. A Transition Plan is also a great tool for the Village, helping meet accreditation requirements and demonstrating your commitment to equity in Lake Zurich

Our unique team stands ready to help. We know of no other team with an attorney with ADA experience, a Certified Access Specialist, a Registered Accessibility Specialist, a Certified Therapeutic Recreation Specialist, a MSW, two Certified ADA Coordinators, and two Certified Park and Recreation Professionals. Our career local government experience complements our work with municipalities nationwide. We hope you agree.

If there are any questions, please reach me at [jmcgovern@wtgroup.com](mailto:jmcgovern@wtgroup.com) or call my desk at 224-293-6451. Thanks for the invitation to submit, and we look forward to serving the Village.

Proposal to Village of Lake Zurich ADA Transition Plan Proposal - **Revised**  
Submitted by The W-T Group, LLC Accessibility Practice  
December 15, 2023  
Page 14

Sincerely,



John N. McGovern, JD  
Partner, Principal-in-Charge  
The WT Group, LLC Accessibility Practice

JNM/VILLAGE OF LAKE ZURICH ADA INITIATIVE 202302







*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

AGENDA ITEM  
5H

MEMORANDUM

Date: January 15, 2024  
To: Ray Keller, Village Manager *PK*  
From: Sarosh Saher, Community Development Director  
CC: Mary Meyer, Building Services Supervisor  
Re: **Zoning Application for Text Amendments  
Miscellaneous Amendments to the Zoning Code and Sign Code**

**Issue:** The Village of Lake Zurich (the “Applicant”), has filed an application for proposed text amendments to the Lake Zurich Municipal Code. Specifically, the Village is seeking amendments to the following sections of the code:

- Zoning Code Chapters 9-3-11, 9-4-2, 9-4-3, 9-5-3, 9-6-2, 9-6-3, and 9-24-2
- Sign Code Sections 12-1-2, 12-1-7 and 12-1-9

**Village Strategic Plan:** This agenda item is consistent with the following objectives under Goal #2 – Development:

- Update regulations and develop proactive policies which will include revision of the Comprehensive Plan
- Become more business friendly and customer oriented

**Background:** From time to time, village development staff reviews the codes to ensure that they are updated, accurate, and serve the needs and aspirations of the community. This process ensures their effectiveness and provides the necessary clarity, flexibility and opportunity to properly regulate development in the community.

**Analysis:** The following are the proposed amendments to sections of the Lake Zurich Zoning and Land Development Codes, and concurrent sections of the Municipal Codes for consistency:

1. *Section 9-3-11:* Clarify Bulk, Space, and Yard Requirements of this section entitled “Residential District Exceptions and Explanatory Notes on Side And Rear Yard

Text Amendments – Miscellaneous Amendments to Title 9 and Title 12  
January 15, 2024

Regulations For Accessory Structures And Uses to provide clarification on allowing service walks to encroach into specific yards on residential zoning lots.

2. *Section 9-4-2: “Permitted Uses”* in the Business District. Remove duplicate listings referencing the NAICS code and add “Yoga Instruction,” and “Office” uses based on the increasing number of such requests received.
3. *Section 9-4-3, 9-5-3 and 9-6-3: “Special Uses”* in the Business, Office and Industrial Districts: Amend the distancing requirements for Cannabis Dispensing and similarly related organizations and businesses. Two modifications to the text are proposed:
  - i. Remove the requirement of distancing from “Group Homes.” The goal of the distancing requirement was to separate cannabis related land uses from child education and care facilities. Group homes that comprise nursing homes, memory care centers, certain types of managed senior living and rehabilitation facilities cater only to adults and therefore do not need to be subject to these distancing requirements.  
  
Village staff additionally researched a number of communities and found that a majority do not include distancing requirements from Group Homes.
  - ii. Add the methodology for measuring the distance between cannabis related uses and sensitive land uses. The code did not properly define how the distance between the uses would be measured. The amendment defines the parameters to be used to determine the distance between a cannabis related use and a nearby sensitive use.
4. *Section 9-6-2: Permitted uses within the I- Industrial District.* The section is proposed to be amended to provide for refrigerated warehousing and storage (such as cold storage of foods, wine and spirits, and other perishable goods) as a permitted use while continuing to exclude Farm Product Warehousing and Storage (such as grain elevators, farm product warehousing, tobacco and wool warehousing). General warehousing and storage will continue to remain as a permitted use, while miniwarehouse warehousing or self-storage warehousing or special warehousing and storage, not elsewhere classified will continue to remain as a Special use.
5. *Section 9-24-2:* Update and clarify certain definitions within the zoning code for “Office” uses. The definition of “Office” will generally allow for office uses regardless of the associated land uses including various business services (SIC Major Group 73) such as offices of medical practitioners, attorneys, contractors, etc., to be established. This would also allow for co-working environments to be established.

Text Amendments – Miscellaneous Amendments to Title 9 and Title 12  
January 15, 2024

6. *Sections 12-1-2, 12-1-7 and 12-1-9:* Add a definition and regulations for “Murals” under “Exempt Signs – No Permit Required.” The sign code currently provides for certain signs that are exempt from requiring permits but need to be constructed according to certain parameters of type, sign face area, location, dimensions, etc. With the introduction of murals in the community, staff recommends that the sign code include requirements for murals as guidance to owners that are contemplating them on their commercial properties.

The Planning and Zoning Commission (PZC) held a public hearing on December 13, 2023. Upon completion of deliberation, it was decided to separate the item related to “cannabis distancing requirements” from the group and have a separate motion and vote on this item.

The PZC voted 4-0 in favor of recommending approval of the amendments listed under items 1, 2, 4, 5 and 6.

The PZC voted 3-1 in favor of recommending approval of the amendments listed under item 3.

No public comment or additional discussion or change was provided. The video from the PZC meeting can be accessed via the following link:

<https://play.champds.com/lakezurichil/event/105>

Further detailed analysis, summary and clarification of the proposed amendments are contained with the attached staff report to the PZC.

**Recommendation:** At their meeting on December 13, 2023, the Planning and Zoning Commission recommended approval of the text amendments.

Staff concurs and therefore requests approval of the attached ordinance amending the provisions of the Lake Zurich Zoning Title 9 and Title 12, with specific attachments based on the following findings. The Amended Codes:

1. Will enhance the effectiveness of the Lake Zurich Municipal Code;
2. Will provide the Village Board with additional clarity, flexibility and opportunity to properly regulate development in the community;
3. Will not negatively affect Lake Zurich’s efforts to promote a positive image; and
4. Will not adversely affect the Village’s ability in enforcing other regulations pertaining to Building, Zoning, Land Development or any other code or ordinance that protects the health, safety and welfare of the community.

Attachments:

- Approval Ordinance including the following exhibits:
  - Exhibit A – Copy of the Public Notice to the Daily Herald Newspaper, November 25, 2023
  - Exhibit B – December 13, 2023 staff report and Planning and Zoning Commission final recommendation/conditions



**ORDINANCE NO. 2024-01-542**

**AN ORDINANCE AMENDING VARIOUS CHAPTERS TITLES 9, AND 12  
OF THE LAKE ZURICH MUNICIPAL CODE  
(Miscellaneous Code Amendments)**

WHEREAS, the Village of Lake Zurich ("Applicant") filed an application on December 4, 2023, seeking to amend certain provisions within Title 9 ("Zoning Code"), and Title 12 ("Signs") of the Lake Zurich Municipal Code ("Municipal Code"), such provisions set forth in Chapters 3, 4, 5, 6 and 24 of said Zoning Code, and in Chapter 1 of said Sign Code, ("Application"); and

WHEREAS, in compliance with the law, and the requirements of Title 9 of the Municipal Code, notice was published on November 25, 2023, in the *Daily Herald* newspaper informing the public of a public hearing to be held before the Lake Zurich Planning and Zoning Commission ("PZC") on December 13, 2023, to consider this Application for amendments to the current provisions of Title 9 and Title 12 of the Municipal Code, a copy of said notice attached hereto as **Exhibit A**; and

WHEREAS, the PZC received the STAFF REPORT dated December 13, 2023, consisting of 5 pages, all as set forth in **Exhibit B**, and considered the Application for these amendments to Title 9 and Title 12 of the Municipal Code, and, after the conclusion of the public hearing, the PZC voted to recommend that the Board of Trustees approve such amendments to the existing provisions of the Municipal Code.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: ADOPTION AND INCORPORATION OF RECITALS.** The foregoing recitals are hereby incorporated into this Ordinance as the findings of the Mayor and Board of Trustees.

**SECTION 2: APPROVAL OF AMENDMENTS TO TITLE 9 OF THE VILLAGE MUNICIPAL CODE.** The Board of Trustees, pursuant to the authority vested in it under the laws of the State of Illinois and the Lake Zurich Municipal Code, hereby approves the following amendments to Chapters 3, 4, 5, 6, and 24 of Title 9 of the Lake Zurich Municipal Code, specifically as follows:

- A. An amendment to subparagraph 6, entitled "Specified Structures And Uses In Required Yards:" of paragraph E, entitled "Exceptions and Explanatory Notes:" of

Section 9-3-11 entitled “Bulk, Space, And Yard Requirements” of Chapter 3, entitled “Residential Districts,” of Title 9 of the Municipal Code by amending the provisions of Subparagraph 6 to add the provisions shown in bold italics and underscored, including a new sub-subparagraph “m” providing regulations for “Service Walks” each as depicted in bold italics and underscored, to read as set forth below in its entirety:

6. Specified Structures And Uses In Required Yards: The following structures and uses, except as limited below, may be located in any required yard:

- a. Statuary, arbors, trellises, and ornamental light standards having a height of 8 feet or less, but not in any side yard in the LP district; and
- b. Eaves and gutters projecting not more than 2 feet from an exterior wall; and
- c. Awnings, canopies, bay windows, and balconies projecting not more than 3 feet into a front or rear yard from an exterior wall for a distance not more than  $\frac{1}{3}$  of the length of such wall, projecting not more than 2 feet into a side yard from an exterior wall for a distance not more than  $\frac{1}{4}$  of the length of such wall; and
- d. Chimneys, flues, belt courses, leaders, sills, pilasters, lintels, ornamental features, cornices, and the like projecting not more than 2 feet from an exterior wall, but not in any side yard in the LP district; and
- e. Outside stairways that extend from an exterior wall, but not more than 3 feet into the required yard, not greater than a height of 4 feet or less, and not in any side yard in the LP district, and provided that such exterior wall shall be located outside of the required yard; and
- f. Flagpoles, but not in any side yard in the LP district; and
- g. Clotheslines, except in any front, side, or corner side yard; and
- h. Terraces, but not within 20 feet of any front, corner side, or rear lot line, and not within 5 feet of any interior side lot line; and
- i. Recreational devices, but only freestanding basketball standards and no other recreational devices in any front yard and not in any side yard in the LP district; and
- j. Fences, walls (except in corner side yards), and hedges, subject to the limitations of the Lake Zurich municipal code; and
- k. Driveways, subject to the limitations of subsection 9-10-1C of this title, but not within 3 feet of any side lot line on the lot on which such driveway is located, including, without limitation, any unimproved (dirt, gravel, or other) driveway that is paved and any driveway that is substantially rebuilt or that is removed and replaced. However, an existing residential driveway that encroaches on the required 3-foot side lot line may be maintained, repaired, and replaced at its current location if, but only if, the driveway complied at the time of its original installation with applicable provisions of this zoning code; and
- l. **Service Walks may not be within 3 feet of any side lot line on the lot on which such service walk is located, including, without limitation, any unimproved (dirt, gravel, or other) service walk, a service walk that is paved, and any service walk that is substantially rebuilt or that is removed and replaced. However,**



**an existing service walk that encroaches into the required 3-foot side lot line setback may be maintained, repaired, and replaced at its current location, but only if the service walk complied at the time of its original installation with applicable provisions of this zoning code; and**

- m. Decks, swimming pools, swimming pool equipment, and gazebos in any residential district, but not in any front, corner side, or interior side yard and not within 23 feet of any rear lot line. Swimming pools shall not be located closer to the front lot line than any part of the principal building and shall not be located in any required front yard or corner side yard.

The remaining provisions of Section 9-3-11 shall remain unchanged in their present form as stated.

- B. An amendment to Paragraph C entitled "Retail Trade" and Paragraph E entitled "Services" of Section 9-4-2 entitled "Permitted Uses" of Chapter 4 entitled "Business Districts", of Title 9 of the Municipal Code as depicted below, those provisions shown in strikeout to be deleted, and those shown in bold italics and underscored to be added, to read as set forth below:

**9-4-2: PERMITTED USES:**

The following uses and no others are permitted as of right in the Business Districts indicated in the following table. In interpreting the use designations, reference should be made to the "Standard Industrial Classification Manual", the North American industry classification system, and chapter 15 of this title. SIC codes and NAICS codes, where applicable, are given in parentheses following each use listing.

		<b>B-1</b>	<b>B-2</b>	<b>B-3</b>
C.	Retail trade:			
1.	Paint, glass, and wallpaper stores (523)	P	P	P
2.	Hardware stores (525)	P	P	P
3.	Department stores (531)	-	-	P
4.	Variety stores (533)	P	P	P
5.	Miscellaneous general merchandise stores (539)	P	P	P
6.	Grocery stores (541)	P	P	P
7.	Meat and fish markets (542)	P	P	P
8.	Fruit and vegetable markets (543)	P	P	P

9.	Candy, nut, and confectionery stores (544)	P	P	P
10.	Dairy products stores (545)	P	P	P
11.	Retail bakeries (546)	P	P	P
12.	Miscellaneous food stores (549), except poultry dealers	P	P	P
13.	Men's and boys' clothing and accessory stores (561)	P	P	P
14.	Women's clothing stores (562)	P	P	P
15.	Women's accessory and specialty stores (563)	P	P	P
16.	Children's and infants' wear stores (564)	P	P	P
17.	Family clothing stores (565)	P	P	P
18.	Shoe stores (566)	P	P	P
19.	Miscellaneous apparel and accessory stores (569)	P	P	P
20.	Home furniture and furnishing stores (571)	P	P	P
21.	Household appliance stores (572)	P	P	P
22.	Radio, television, consumer electronics, and music stores (573)	P	P	P
23.	Eating places (5812), but not including live entertainment or drive-in establishments	P	P	P
24.	Drinking places (5813) accessory to permitted eating places or accessory to a special use granted at subsection <a href="#">9-4-3J1</a> of this chapter	P	P	P
25.	Drugstores and proprietary stores (591)	P	P	P
26.	Sporting goods stores and bicycle shops (5941)	P	P	P
27.	Bookstores (5942)	P	P	P
28.	Stationery stores (5943)	P	P	P

	29.	Jewelry stores (5944)	P	P	P
	30.	Hobby, toy, and game shops (5945)	P	P	P
	31.	Camera and photographic supply stores (5946)	P	P	P
	32.	Gift, novelty, and souvenir shops (5947)	P	P	P
	33.	Luggage and leather goods stores (5948)	P	P	P
	34.	Sewing, needlework, and piece goods stores (5949)	P	P	P
	35.	Florists (5992)	P	P	P
	36.	<p>Tobacco and Alternative Nicotine Product stores and stands (5993) but only subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The establishment and operation of such uses shall conform to the provisions of Sections <a href="#">3-2-4</a> and <a href="#">3-2-18</a>.</li> <li>2. Such uses shall not be located within one thousand five hundred feet (1,500 feet) of the property line of any residential property, school, daycare facility or property intended for use by minors for education or recreational purposes.</li> <li>3. Such uses shall not be located within 1,000 feet of any other Principal Tobacco and Alternative Nicotine Product stores as defined in Section <a href="#">9-24-2</a>.</li> <li>4. The on premise use of tobacco and alternative products shall only be conducted within designated lounges as defined in Section <a href="#">9-24-2</a> and in conformance with the provisions of Section <a href="#">3-2-18</a>.</li> </ol>	P	P	P
	37.	Lounges for the use of tobacco or alternative nicotine products, and only accessory to an approved tobacco and alternative nicotine product store and stand, but only subject to the following conditions:	P	P	P

		<p>1. Such use shall not exceed the normal business hours of the principal use.</p> <p>2. Lounges shall only be permitted when the principal use is the sole occupant located within a freestanding building.</p> <p>3. Adequate ventilation shall be provided for the removal of all smoke and vapor generated as a result of the use of the lounge. The ventilation system shall also assure that smoke or vapor from the lounge is incapable of migrating into any other portion of the building operating the lounge or into any other building in the vicinity of the lounge.</p>			
	38.	<p>Accessory Tobacco and Alternative Nicotine Product stores and stands (5993) but only subject to the following conditions:</p> <p>1. Such uses shall only be accessory to a land use that is otherwise permitted within Section 9-4-2: Permitted Uses: C. Retail Trade, OR Section <a href="#">9-4-3</a>: Special Uses: C. Retail Trade</p> <p>2. Such uses shall not occupy more than 10% of the floor area of the premises or 200 square feet, whichever is less</p> <p>3. Such uses shall be so designed, located, and advertised so as not to be visible or accessible except from the interior of such building and within view and control of the manager of the premises at all times.</p> <p>4. Such uses shall not include the establishment, operation or on-premise use of tobacco and alternative products within smoking lounges</p>	P	P	P
	39.	News dealers and newsstands (5994)	P	P	P
	40.	Optical goods stores (5995)	P	P	P
	41.	Miscellaneous retail stores (5999), but not including auction rooms, firework sales, gravestone sales, sales barns, or tombstone sales	P	P	P

42.	Miscellaneous retail trade uses, not otherwise classified, if approved by the Village Manager; provided, however, that any such use shall be: a) compatible with and consistent with existing retail uses in the vicinity of the proposed use, b) consumer oriented, and c) Retail Sales Tax generating if located in the B-3 District. If the Village Manager approves such a use, then the Manager shall report such approval to the next regularly scheduled meeting of the Board of Trustees, which may, by majority vote of those present, overrule such approval. No such use shall be finally approved until after such meeting of the Board of Trustees	P	P	P
43.	Computer and software stores <b>(5734)</b> (NAICS <del>443120</del> )	P	P	P

E.	Services:			
1.	Garment pressing, and agents for laundries and dry cleaners (7212)	P	-	-
2.	Photographic studios, portrait (722)	P	P	P
3.	Beauty shops (723)	P	P	P
4.	Barbershops (724)	P	P	P
5.	Shoe repair shops and shoeshine parlors (725)	P	P	P
6.	Tax preparation services (7291)	P	P	P
<u>7.</u>	<b><u>Office (73)</u></b>	<b><u>P</u></b>	<b><u>P</u></b>	<b><u>P</u></b>
<u>8.</u>	Advertising services (731)	P	P	P
<u>9.</u>	Employment agencies (7361)	P	P	P
<u>10.</u>	Computer programming, data processing, and other computer related services (737)	P	P	P
<u>11.</u>	Photofinishing laboratories (7384)	-	P	P
<u>12.</u>	Packaging and labeling service (not packing and crating), parcel packing service (packaging), and mailing service (7389)	-	P	P
<u>13.</u>	Electrical repair shops (762), but not including refrigeration and air conditioning service and repair shops (7623)	-	P	-
<u>14.</u>	Watch, clock, and jewelry repair (763)	P	P	P



<b><u>15.</u></b>	Picture framing to individual order, not connected with retail art stores, and picture framing, custom (7699)	P	P	P
<b><u>16.</u></b>	Videotape rental (784)	P	P	P
<b><u>17.</u></b>	Offices and clinics of doctors of medicine, dentists, osteopaths, chiropractors, optometrists, podiatrists, and other health practitioners (801-804)	P	P	P
<b><u>18.</u></b>	Legal services (81)	P	P	P
<b><u>19.</u></b>	Engineering, architectural, and surveying services (871)	P	P	P
<b><u>20.</u></b>	Accounting, auditing, and bookkeeping services (872)	P	P	P
<b><u>21.</u></b>	Management and public relations services (874)	P	P	P
<b><u>22.</u></b>	Miscellaneous services (89)	-	P	P
<b><u>23.</u></b>	The following general office services: clerical services such as telephone, fax, copier, computer, scheduling, billing, administration, and other clerical work in support of a retail use or other permitted service use that is performed off site. Such general office services shall not include any use that is listed as a permitted or special use in the B-2 District and shall not include any delivery, distribution, or storage of materials	-	P	-
<b><u>24.</u></b>	The following miscellaneous personal services, not elsewhere classified (7299): baby sitting bureaus, birth certificate agencies, buyers' clubs, car title and tag service, checkroom concessions or services, clothing rental (except industrial launderers and linen supply), college clearinghouses, computer photography or portraits, consumer buying service, costume rental, debt counseling or adjustment service to individuals, depilatory salons, diet workshops, dress suit rental, electrolysis, genealogical investigation service, hair weaving or replacement service, marriage bureaus, massage therapy, porter service, quilting for individuals, scalp treatment service, shopping service for individuals, tanning salons, tuxedo rental, valet parking wardrobe service (except theatrical)	P	P	P
-	Massage therapy shall be subjected to the following conditions:			

	-	a. Such use shall be ancillary to a full-service hairdressing and beauty salon (729), ancillary to a full-service nail salon <del>in the B-3 District only</del> , or such use shall be ancillary to an office or clinic of doctors of medicine, osteopaths, chiropractors, podiatrists, and other health practitioners (801-804)			
	-	b. Such use shall be offered during normal business hours, and only when all other services of business are offered, and never before 8:00 A.M. or after 9:00 P.M. on any day			
	-	c. Massage therapy services shall be restricted to 2 rooms, not to exceed a total of 200 square feet. "Tune up" services shall be restricted to the reception area			
	-	d. Massage therapy services shall be performed only by trained and professionally certified massage therapists			
	<u>25.</u>	Physical fitness facilities (7991) including aerobic dance and exercise classes, health clubs, exercise salons, fitness salons, gymnasiums, physical fitness centers, reducing facilities-physical fitness (without lodging), slenderizing salons, spaces-health fitness (except resort lodges)	P	P	P
	<u>26.</u>	<b><i>Yoga Instruction (7999)</i></b>	<b><i>P</i></b>	<b><i>P</i></b>	<b><i>P</i></b>
	<del>26.</del>	<del>Computer programming (NAICS 541511) -</del>	<del>P</del>	<del>P</del>	<del>P</del>
	<del>27.</del>	<del>Computer software analysis and design (NAICS 541512)</del>	<del>P</del>	<del>P</del>	<del>P</del>
	<u>27.</u>	Personnel supply services (7360)	P	P	P
	<u>28.</u>	Photocopying and duplicating service (7334)	P	P	P
	<u>29.</u>	Party stores (454390)	P	P	P
	<u>30.</u>	Travel agencies (4724)	P	P	P

The remaining provisions of Section 9-4-2 shall remain unchanged in their present form as stated.

- C. An amendment to Subparagraph 15 entitled "Cannabis Dispensing Organization," "Cannabis Infuser Organization Or Infuser" of Paragraph C entitled "Retail Trade" of Section 9-4-3 entitled "Special Uses" of Chapter 4 entitled "Business Districts", of Title 9 of the Municipal Code as depicted below, those provisions shown in ~~strikeout~~ to be deleted, and those shown in bold italics and underscored to be added to read as set forth below:

## 9-4-3: SPECIAL USES:

Except as specifically limited, the uses listed in the following table may be permitted in the Business Districts indicated subject to the issuance of a special use permit as provided in chapter 19 of this title. In interpreting the use designations, reference should be made to the "Standard Industrial Classification Manual", the North American industry classification system, and chapter 15 of this title. SIC codes and NAICS codes, where applicable, are given in parentheses following each use listing.

15.	<p>CANNABIS DISPENSING ORGANIZATION CANNABIS INFUSER ORGANIZATION OR INFUSER (SIC #5912) and only subject to the following conditions:</p> <p>1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."</p> <p>2. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility or group home.</p> <p>3. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes. <b><u>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes</u></b></p> <p>4. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2. <b><u>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility</u></b></p> <p>5. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.</p> <p>6. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access</p>	S	S	S
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		<p>under the Compassionate Use of Medical Cannabis Act.</p> <p>7. The on-premise use of cannabis and cannabis-related products shall be prohibited.</p> <p>8. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located. No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.</p> <p>9. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.</p> <p>These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code.</p>			
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- D. An amendment to Subparagraph 4. entitled "Cannabis Dispensing Organization," "Cannabis Infuser Organization Or Infuser" of Paragraph D entitled "Miscellaneous" of Section 9-5-3 entitled "Special Uses" of Chapter 5 entitled "Office Districts", of Title 9 of the Municipal Code as depicted below those provisions shown in strikeout to be deleted, and those shown in bold italics and underscored to be added to read as set forth below:

**9-5-3: SPECIAL USES:**

Except as specifically limited, the uses listed in the following table may be permitted in the office districts indicated subject to the issuance of a special use permit as provided in chapter 19 of this title. In interpreting the use designations, reference should be made to the "Standard Industrial Classification Manual", the North American industry classification system, and chapter 15 of this title. SIC codes and NAICS codes, where applicable, are given in parentheses following each use listing.

	4.	CANNABIS DISPENSING ORGANIZATION CANNABIS INFUSER ORGANIZATION OR INFUSER	--	S	S
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(SIC #5912) and only subject to the following conditions:

1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."

2. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility or group home

3. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes.

**The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes**

4. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2.

**The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility**

5. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.

6. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access under the Compassionate Use of Medical Cannabis Act.

7. The on-premise use of cannabis and cannabis-related products shall be prohibited.

8. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located. No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.



	<p>9. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.</p> <p>These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code</p>			
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- E. An amendment to Subparagraph 3 entitled "Cannabis Craft Grower," "Cannabis Cultivation Center," and "Cannabis Processing Organization or Processor" of Paragraph A entitled "Agricultural Services;" and Subparagraph 6 entitled "Cannabis Transporting Organization or Transporter," of Paragraph D entitled "Transportation and Public Services" and Subparagraph 16 entitled "Cannabis Dispensing Organization," "Cannabis Infusing Organization or Infuser" of Paragraph F entitled "Services, as follows, but only if the maintenance of any such service does not require or actually include routine attendance of clients, customers, patients, patrons, or other clientele:" of Section 9-6-3 entitled "Special Uses" of Chapter 6 entitled "Industrial Districts", of Title 9 of the Municipal Code as depicted below, those provisions shown in ~~strikeout~~ to be deleted, and those shown in **bold italics and underscored** to be added to read as set forth below:

**9-6-3: SPECIAL USES:**

Except as specifically limited, the uses listed in the following table may be permitted in the industrial district subject to the issuance of a special use permit as provided in chapter 19 of this title. In interpreting the use designations, reference should be made to the "Standard Industrial Classification Manual", the North American industry classification system, and chapter 15 of this title. SIC codes and NAICS codes, where applicable, are given in parentheses following each use listing.

3.	<p><b>CANNABIS CRAFT GROWER</b>  <b>CANNABIS CULTIVATION CENTER</b>  <b>CANNABIS PROCESSING ORGANIZATION OR PROCESSOR</b>  <b>(SIC #5912) and only subject to the following conditions:</b></p> <p>1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."  2. Such uses shall not be established in multiple use or tenant property or on a property that shares parking with other uses.</p>	S
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3. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility, ~~or group home~~

4. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes.

**The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes**

5. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2.

**The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility**

6. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.

7. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access under the Compassionate Use of Medical Cannabis Act.

8. The on-premise use of cannabis and cannabis-related products shall be prohibited.

9. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located. No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.

10. Cannabis uses related to craft growers, cultivation, processing and transportation shall operate in a manner that prevents odor impacts on neighboring premises or properties and, if necessary, such facilities shall be ventilated with a system for odor control.

11. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.

These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code.

6.	<p>CANNABIS TRANSPORTING ORGANIZATION OR S TRANSPORTER (SIC #5912) and only subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."</li> <li>2. Such uses shall not be established in multiple use or tenant property or on a property that shares parking with other uses.</li> <li>3. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility <del>or group home</del></li> <li>4. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes. <b><u>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes</u></b></li> <li>5. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2. <b><u>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility</u></b></li> <li>6. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.</li> <li>7. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access under the Compassionate Use of Medical Cannabis Act.</li> <li>8. The on-premise use of cannabis and cannabis-related products shall be prohibited.</li> <li>9. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located. No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.</li> <li>10. Cannabis uses related to craft growers, cultivation, processing and transportation shall operate in a manner that prevents odor impacts on neighboring premises or properties</li> </ol>
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	<p>and, if necessary, such facilities shall be ventilated with a system for odor control.</p> <p>11. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.</p> <p>These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code.</p>	
16.	<p>CANNABIS DISPENSING ORGANIZATION CANNABIS INFUSER ORGANIZATION OR INFUSER (SIC #5912) and only subject to the following conditions:</p> <p>1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."</p> <p>2. Such uses shall not be established in multiple use or tenant property or on a property that shares parking with other uses.</p> <p>3. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility <del>or group home</del></p> <p>4. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes. <b><u>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes</u></b></p> <p>5. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2. <b><u>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility</u></b></p> <p>6. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.</p> <p>7. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access under the Compassionate Use of Medical Cannabis Act.</p>	S

	<p>8. The on-premise use of cannabis and cannabis-related products shall be prohibited.</p> <p>9. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located. No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.</p> <p>10. Cannabis uses related to craft growers, cultivation, processing and transportation shall operate in a manner that prevents odor impacts on neighboring premises or properties and, if necessary, such facilities shall be ventilated with a system for odor control.</p> <p>11. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.</p> <p>These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code.</p>	
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- F. An amendment to Subparagraph 3 of Paragraph D entitled "Transportation and Public Utilities" of Section 9-6-2 entitled "Permitted Uses" of Chapter 6 entitled "Industrial Districts", of Title 9 of the Municipal Code as depicted below in bold italics and underscored to read as set forth below:

**9-6-2: PERMITTED USES:**

The following uses and no others are permitted as of right in the industrial district as indicated in the following table. In interpreting the use designations, reference should be made to the "Standard Industrial Classification Manual", the North American industry classification system, and chapter 15 of this title. SIC codes and NAICS codes, where applicable, are given in parentheses following each use listing.

	3.	<p><b><u>Public Warehousing and Storage (422) only including General Warehousing and storage (4225) and Refrigerated Warehousing and Storage (4222);</u></b> not including Farm Product Warehousing and Storage (4221), miniwarehouse warehousing or self-storage warehousing (4225) or special warehousing and storage, not elsewhere classified (4226)</p>	P
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- G. An amendment to Section 9-24-2 entitled “Definitions” of Chapter 24 “Usage and Definitions,” of Title 9 of the Lake Zurich Municipal Code by amending the current provisions of said Section 9-24-2 of Chapter 24, by adding those provisions, as shown in bold italics and underscored to read as set forth below:

**OFFICE: Any building or portion thereof utilized for the transaction of business limited to the preparation or processing of information, documents, plans or graphics for commercial, professional, organizational and governmental work.**

**SECTION 3: APPROVAL OF AMENDMENTS TO TITLE 12 OF THE VILLAGE MUNICIPAL CODE.** The Board of Trustees, pursuant to the authority vested in it under the laws of the State of Illinois and the Lake Zurich Municipal Code, hereby approves the following amendments to Chapter 1 of Title 12 of the Lake Zurich Municipal Code, specifically as follows:

- A. An amendment to Section 12-1-2 entitled “Definitions” of Title 12 entitled “Signs” of the Lake Zurich Municipal Code, by adding the following provisions to the current provisions of said Section 12-1-2 of Chapter 1, as shown in bold italics and underscored and listed in alphabetical order, to read as set forth below:

**MURAL: Mural means a hand painted or handmade work of visual art that is either affixed to or painted directly on the exterior wall of a structure with the permission of a property owner. Examples of murals include hand painted images or mosaics comprised of individual tiles or other like material. A mural does not include mechanically produced or computer-generated prints or images, including, but not limited to, digitally printed vinyl; electrical or mechanical components; or changing image art display. Murals that are either permanent or temporary, shall not direct attention to a specific business, product, service, entertainment event, activity, or other commercial activity that is not sold, produced, manufactured, furnished, or conducted at the property upon which the mural is located; also called a billboard – and shall constitute “off-premises commercial signs,” and subject to the regulations of the sign code.**

- B. An amendment to Subparagraph 5 of Paragraph B entitled “Construction Standards” of Section 12-1-7 entitled “General Sign Standards” of Title 12 entitled “Signs” of the Lake Zurich Municipal Code, by adding the following provisions to the current provisions of said Section 12-1-7 of Chapter 1, as shown in bold italics, underscored and listed in alphabetical order, to read as set forth below:

B. Construction Standards:

1. Supports and braces must be designed as an integral part of the overall sign and obscured from public view to the extent technically feasible.
2. All signs attached to a building must be installed and maintained so that wall penetrations are watertight and the structure does not exceed allowable stresses of supporting materials. To the greatest extent feasible, such penetrations should be located at joints of masonry units, or at locations of structural members of wood or other like constructed facades.
3. All signs must be designed and constructed in compliance with the building code, Electrical Code, and all other applicable codes and ordinances.
4. All permanent signs must be constructed of rigid, weather- proof materials, as determined by the Village Manager.
5. No sign may be painted on a wall or any other structure, **except "Murals".**
6. Glass comprising any part of a sign must be safety glass.
7. All letters, figures, characters, or representations in cut- out or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign must be safely and securely built into or attached to the sign structure.
8. Audio components are prohibited on any sign, with the exception of Menuboard. For Menuboard, the audio component is limited to communication between the customer and service window.

- C. An amendment to Paragraph C entitled "exempt Permanent and Temporary Signs" of Section 12-1-9 entitled "Exempt Signs, No Permit Required" of Title 12 entitled "Signs" of the Lake Zurich Municipal Code, by adding the following provisions to the current provisions of said Section 12-1-9 of Chapter 1, as shown in bold italics, underscored and listed in alphabetical order, to read as set forth below:

C. Exempt Permanent And Temporary Signs:

1. A-Frame Sign:

- a. A-frame signs are permitted in the business districts and the O-1 and O-2 Districts.
- b. One (1) A-frame sign is permitted per establishment, including one (1) for each tenant in a multi-tenant development. A minimum fifteen-foot (15') separation is required between all A-frame signs.
- c. An A-frame sign must be placed within fifteen feet (15') of the primary entrance of the business, and must not interfere with pedestrian traffic or violate standards of accessibility as required by the ADA or other accessibility codes. A-frame signs may be placed in the public right-of-way concurrent with the lot of the establishment being advertised, but must maintain a five-foot (5') sidewalk clearance at all times.
- d. A-frame signs are limited to six (6) square feet in area per side and four feet (4') in height.
- e. The placement of A-frame signs outdoors is limited to business hours only. A-

frame signs must be stored indoors at all other times.

f. A-frame signs must not be used outdoors when high winds, heavy rain, or snow conditions exist.

g. Illumination of A-frame signs is prohibited.

h. No A-frame sign may have any type of electronic component.

2. Construction Activity Sign: On a lot where active construction is taking place, a temporary sign is permitted in conjunction with such construction and may identify the proposed use for the property even if such use is not yet established, subject to the following:

a. Construction activity signs are permitted in all districts on all sites with active construction projects.

b. Construction activity signs may be installed only after approval of a building permit for such activity. Construction activity signs must be removed as follows:

(1) For additions, alterations, or repairs to an existing structure: Sixty (60) days or when the building permit expires, whichever occurs first.

(2) For new construction: once construction is complete or the building permit expires, whichever occurs first.

c. Construction activity signs may be constructed as either freestanding signs, wall signs, or installed on accessory structures such as fences, and subject to the following:

(1) Signs are limited to sixteen (16) square feet in area for construction sites for individual single-family or two-family dwellings, and for any site of less than one (1) acre in lot area. Signs are limited to thirty-two (32) square feet in area for all other construction sites.

(2) Freestanding signs are limited to seven feet (7') in height and must be located five feet (5') from any lot line.

(3) Signs may not be illuminated.

3. Flags: Flags are permitted in any district.

a. Flags may be freestanding or wall-mounted.

b. Flagpoles are limited to the maximum number of three (3) poles and a maximum height of thirty feet (30').

c. Flagpoles must be set back a minimum of ten feet (10') from any lot line.

d. Wall-mounted flags may not extend over the public right-of-way.

e. External illumination of flags is permitted but must be focused on the flagpole and flag.

f. All flags must be maintained in good condition.

4. Government Sign: Federal, State, or local governments or taxing bodies may install signs in the public interest in any number, configuration, or size in any district. Such signs may be illuminated as required by the agency. Any electronic message signs require Village approval, with the exception of temporary roadway

work, utility work, or emergency information signs.

5. **Holiday Decorations:** Decorations on private property clearly incidental and customary, and commonly associated with, national, local, or religious holidays, are allowed but are limited to a maximum display period of forty-five (45) days for each holiday.

6. **Light Pole Banner:** Light pole banners on private property are allowed as follows:

- a. Light pole banners are permitted for light poles on private property and must be mounted so that they are held taut between support posts.
- b. Light pole banners are limited to a maximum area of fifteen (15) square feet.
- c. Light pole banners must be mounted to project perpendicular from light poles.
- d. Light pole banners must not be used as a temporary off- premises sign.

7. **Memorial Signs:** To memorialize a historic person, event, structure, or site, a sign is permitted as follows:

- a. Memorial signs are permitted in any district.
- b. Memorial signs may be constructed as either freestanding or wall signs, subject to the following:
  - (1) Memorial signs are limited to four (4) square feet.
  - (2) Freestanding signs are limited to four feet (4') in height and must be located five feet (5') from any lot line.
  - (3) Wall mounted signs shall be inlaid so as to be an integral part of the structure, cut into stone or masonry, or be a permanently affixed plaque of bronze or aluminum.
  - (4) Signs may be internally or externally illuminated.

c. Memorial signs are limited to one (1) per street frontage.

8. **Multiple Tenant Building Entryway Sign:** Multiple tenant buildings, such as townhouse dwellings, multi-family dwellings, and non-residential developments with multiple tenants, are permitted an additional building entryway sign subject to the following:

- a. Multiple tenant building entryway signs may be constructed as either freestanding or wall signs, subject to the following:
  - (1) Signs are limited to six (6) square feet in area.
  - (2) Freestanding signs are limited to five feet (5') in height, and must be located within five feet (5') of the building entry and no less than five feet (5') from any lot line. Freestanding building entryway signs must be installed so that they are primarily viewable from the building entryway and not intended to be viewed from a public right-of-way.
  - (3) Signs may only be internally illuminated.
- b. Multiple tenant building entryway signs are limited to one (1) per building entry.

**9. Murals may be located only in compliance with the provisions of this section.**

**a. Murals shall be allowed only in non-residential districts including the Business Districts (B-1, B-2 and B-3), Office (O-1, O-2 and O-3), I-Industrial District, IB Institutional Building District, and OS Open Space District, and corresponding "Overlay" districts. Additionally, Murals shall not be placed on a building which is used exclusively for a residential principal use, regardless of the underlying zoning district.**

**b. Murals shall not extend more than six (6) inches from the plane of the wall upon which they are painted or to which they are affixed, and shall not extend above the top of the wall upon which they are painted or to which they are affixed.**

**c. Murals shall not cover or interrupt major architectural features, such as doors, exits, and windows.**

**d. Murals shall contain less than three (3) percent text.**

**e. The property owner shall not be compensated for the display of the mural or the right to place the mural on a site/property/building wall (advertising).**

**10. Noncommercial Message Sign:** Signs used for the expression of noncommercial ideas and messages, which include but are not limited to signs advocating a public issue, recommending a candidate for public office, alerts, or warnings, are permitted in all districts.

a. Noncommercial message signs may be constructed as either freestanding, wall, or window signs. There is no limit on the number of signs permitted.

b. Freestanding and wall-mounted noncommercial message signs in residential districts are limited to sixteen (16) square feet in area. Noncommercial message signs in all other districts are limited to thirty-two (32) square feet in area.

c. Window-mounted noncommercial message signs must meet the coverage limitations of window signs. If no coverage is specified, the limitation is thirty percent (30%) of the window area.

d. Freestanding noncommercial message signs must be located five feet (5') from any lot line.

e. Noncommercial message signs posted on private property must have the permission of the property owner.

f. Noncommercial message signs may not be illuminated.

g. Noncommercial message signs cannot be used as a temporary off- premises sign.

**11. Not-For-Profit Community Event Signs:**

a. Not-for-profit community events are permitted temporary signs. Signs allowed for not-for-profit community events cannot be used as temporary off-premises signs, which are prohibited, that direct attention to a for-profit



commercial activity.

b. When located on private property, permission from the property owner is required. When located on public property, permission from the Village or other applicable authority is required.

c. Signs for not-for-profit community events are limited to six (6) square feet in area.

d. Signs for not-for-profit community event are limited to the following display periods:

(1) When the sign for not-for-profit community event advertises an event that has a specific start and end time: a total display period of thirty (30) days prior to the start of the event, the time period of the event, and three (3) days following the end of the event.

(2) All other attention-getting device advertises (non-time specific): Thirty (30) days.

**12.** Parking Lots And Structures; Additional Signs: Parking lots and structures are permitted additional signs, whether such parking lots or structures are a principal or ancillary use.

a. An additional sign is permitted at each entrance/exit, driveway intersection, drive-through lane, and other circulation points.

b. Signs are limited to four (4) square feet in area.

c. A freestanding sign is limited to six feet (6') in height and must be five feet (5') from any lot line that abuts a street.

d. Signs located at an entrance/exit, driveway intersection, drive-through lane, and other circulation points may be internally or externally illuminated.

**13.** Real Estate Activity Sign: When a structure or lot is offered for sale, lease, or rent, such lot is permitted an additional temporary sign as follows:

a. Real estate activity signs are permitted in all districts. Real estate signs must be located on the site of the property for sale, lease, or rent.

b. Real estate signs are limited to one (1) per street frontage.

c. Real estate activity signs may be constructed as either freestanding, wall, or window signs.

d. Real estate activity signs are limited to sixteen (16) square feet in residential districts and thirty-two (32) square feet in all other districts.

e. Freestanding signs are limited to five feet (5') in height and must be located within five feet (5') from any lot line.

f. Real estate activity signs may not be illuminated.

g. Real estate activity signs must be removed within five (5) days of final closing, lease, or rental. If such real estate signs are used in conjunction with a promotional event related to the sale, lease or rent, such signs may be installed forty-eight (48) hours prior to event and must be removed within twenty-four (24) hours of the end of the event.

**14.** Window Sign:

- a. Window signs are permitted for all non-residential uses in all districts.
- b. All window signs, whether temporary or permanent, are limited to no more than thirty percent(30%) of the surface of each window area. Window area is counted as a continuous surface until divided by an architectural or structural element. Mullions are not considered an element that divides window area.
- c. Up to five percent (5%) of window area may be illuminated, including any neon or LED sign, but this area is included in the maximum total area of thirty percent (30%). Flashing or animation is prohibited.

**SECTION 4: FINDINGS AND RECOMMENDATION.** The findings and recommendations of the PZC and the STAFF REPORT and other filings provided to the PZC are hereby accepted as the Board's own and shall be made a part of the official record for the Application and are attached hereto as **Exhibit B**.

**SECTION 5: SEVERABILITY.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 6: CONFLICTS.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 7: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

PASSED THIS 15<sup>th</sup> day of January, 2024.

Ayes:

Nays:

Absent:

Abstain:

APPROVED this 17<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Mayor  
Tom Poynton

\_\_\_\_\_  
Village Clerk  
Kathleen Johnson

**Exhibit A**

**Copy of the Public Notice to the Daily Herald Newspaper, published on  
September 2, 2023**

**VILLAGE OF LAKE ZURICH  
NOTICE OF PUBLIC HEARING**

PUBLIC NOTICE IS HEREBY GIVEN to all persons that the Village of Lake Zurich Planning & Zoning Commission shall conduct a public hearing on December 13, 2023, at 7:00 P.M. in the Board Room of the Lake Zurich Village Hall, 70 East Main Street, Lake Zurich, Illinois, for the purpose of considering a zoning application filed by the Village requesting various miscellaneous amendments to the text of the Lake Zurich Zoning and Land Development Codes. A copy of the application and the Zoning Code are on file with, and available for public inspection during regular Village business hours at the Lake Zurich Community Development Department.

At said public hearing, the Planning & Zoning Commission shall accept all testimony and evidence pertaining to said application and shall consider any and all possible zoning actions, including the granting amendments to the text of the Lake Zurich Municipal Code that may be necessary or convenient to accomplish such actions. All interested persons are invited to attend and be heard.

DATED: November 21, 2023

Orlando Stratman  
Chairperson, Planning & Zoning Commission

Published: The Daily Herald, November 25, 2023

**Exhibit B**

**Staff Report and Findings of the Planning and Zoning Commission  
Dated December 13, 2023.**



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

**APPLICATION PZC 2023-19**  
**PZC Hearing Date: December 13, 2023**

**AGENDA ITEM 4.A**

**STAFF REPORT**

To: Chairperson Stratman and Members of the Planning & Zoning Commission

From: Sarosh Saher, Community Development Director

CC: Mary Meyer, Building Services Supervisor

Re: PZC 2023-19 Zoning Application for Amendments to the  
Lake Zurich Zoning and Land Development Codes

**SUBJECT**

The Village of Lake Zurich, (the “Applicant”) requests amendments to the text of the zoning and land development codes for the purpose of clarifying and increasing the effectiveness of the codes. These include various miscellaneous and procedural amendments.

**GENERAL INFORMATION**

Requested Action: Text Amendments

Applicant: Village of Lake Zurich

Staff Coordinator: Sarosh Saher, Community Development Director

**LIST OF EXHIBITS**

- A. Development Application and Attachments
- B. Draft Ordinance Language

**BACKGROUND**



**Staff Report**  
**APPLICATION PZC 2023-19**

**Community Development Department**  
**PZC Hearing Date: December 13, 2023**

The Village of Lake Zurich (the “Applicant”), is the Applicant for the proposed text amendment to the Lake Zurich Zoning and Land Development Codes. Staff offers the following additional information:

- **Courtesy Review.** Due to the miscellaneous nature of the amendments, no courtesy review of the Village Board was requested.
- **Proposed Amendments.** The following is a summary of the language that is proposed to be amended in the various sections of the Lake Zurich Zoning and Land Development Codes:
  1. *Definitions:* Update and clarify certain definitions within Section 9-24-2 “Definitions” of the zoning code.  
 Office Use. The definitions provide for an “Office Use of Purpose” but only in an Office District (O-1, O-2 and O-3 ). Office uses are not provided for in the B-1 and B-3 Business districts.  
  
 The definition of “Office” will generally allow for office uses regardless of the associated land uses including various business services (SIC Major Group 73) such as offices of medical practitioners, attorneys, contractors, etc., to be established. This would also allow for co-working environments to be established.  
  
 The proposed definition is as follows:  
*Office* - Any building or portion thereof utilized for the transaction of business limited to the preparation or processing of information, documents, plans or graphics for commercial, professional, organizational and governmental work.
  2. *Murals:* Include a definition and regulations for “Murals” in Title 12 – “Signs” under Section 12-1-9 Exempt Signs – No Permit Required.” The sign code currently provides for certain signs that are exempt from requiring permits but need to be constructed according to certain parameters of type, sign face area, location, dimensions, etc. With the introduction of murals in the community, staff recommends that the sign code include requirements for murals as guidance to owners that are contemplating them on their commercial properties. Section 12-1-7 “General Sign Standards;” will also be amended to allow for such signs. (Exhibit A).
  3. *Cannabis distancing requirements:* Amend the distancing requirements for Cannabis Dispensing and similarly related organizations and businesses. Two modifications to the text are proposed:
    - a. Remove the requirement of distancing from “Group Homes.” The ordinance currently requires that new dispensaries “...not be located within five hundred feet (500 feet) of the property line of any school, daycare facility or group home.”

**Staff Report**  
**APPLICATION PZC 2023-19**

**Community Development Department**  
**PZC Hearing Date: December 13, 2023**

The goal of the distancing requirement was to separate cannabis related land uses from child education and care facilities. Group homes that comprise nursing homes, memory care centers, certain types of managed senior living and rehabilitation facilities cater only to adults and therefore do not need to be subject to these distancing requirements.

Village staff additionally researched a number of communities and found that a majority of these do not include distancing requirements from Group Homes (Exhibit B)

The proposed text will read “Such uses shall not be located within five hundred feet (500 feet) of the property line of any school or daycare facility.”

- b. Clarify the method to measuring the distance between cannabis related uses and sensitive land uses. The code did not properly define how the distance between the uses would be measured. Staff has determined that there are a number of parameters which the measurement can be taken. As such staff recommends that the following measuring parameter be used to determine the distance between a cannabis related use and a nearby sensitive use.
  - The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes;
  - The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility.”

4. *Clarify Public Warehousing and Storage uses within the industrial district.* Section 9-6-2 “Permitted Uses” within the Industrial Park is unclear on which specific uses under Public Warehousing and Storage are allowed permitted or special uses. Currently only general warehousing and storage is allowed as a permitted use, while miniwarehouse warehousing or self-storage warehousing or special warehousing and storage, not elsewhere classified is allowed as a Special use. The list is silent on refrigerated warehousing and storage and Farm Product Warehousing and Storage.

The code is proposed to be amended to provide for refrigerated warehousing and storage (such as cold storage of foods, wine and spirits, and other perishable goods) as a permitted use and not allow Farm Product Warehousing and Storage (such as grain elevators, farm product warehousing, tobacco and wool warehousing). (reference Exhibit C)

**Staff Report**  
**APPLICATION PZC 2023-19**

**Community Development Department**  
**PZC Hearing Date: December 13, 2023**

5. *Clarify Bulk, Space, and Yard Requirements of Section 9-3-11 "Residential District Exceptions and Explanatory Notes on Side And Rear Yard Regulations For Accessory Structures And Uses. Providing clarification to allow for service walks to encroach into specific yards on residential zoning lots. (Reference Exhibit D)*
6. *Cleanup and clarification of business district land use list. Section 9-4-2 "Permitted Uses" in the Business districts has a few duplicates referencing the NAICS code which are being removed. Additionally, based on the number of requests, yoga instruction is being added to the list. (Reference Exhibit E)*

**GENERAL FINDINGS**

Staff of the Community Development Department offers the following findings on the amendments to the sections of the Code.

**9-18-3 STANDARDS FOR AMENDMENTS**

- A. Standards: Amending the zoning map or the text of the zoning code is a matter committed to the sound legislative discretion of the board of trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied, the board of trustees shall act in what it reasonably believes to be in the best interest of the general public, and may consider, among other factors, the following factors as they may be relevant to a particular application:

1. The consistency of the proposed amendment with the purposes of this zoning code.

**Staff Response: Standard met. The proposed are amendments to the text of the zoning and land development codes. Staff has found the proposed amendments will enhance the purposes of the zoning and land development codes as they relate to the proper definition and interpretation of the codes.**

2. The community need for the proposed amendment and for the uses and development it would allow.

**Staff Response: Standard met. The amendments to the code are part of routine review and amendment to the codes to enhance their effectiveness.**

3. If a specific parcel of property is the subject of the proposed amendment, then the following factors:

**Staff Response: Not Applicable. The text amendments do not pertain to any specific property, rather they are applicable to all property within the community.**

**Staff Report**  
**APPLICATION PZC 2023-19**

**Community Development Department**  
**PZC Hearing Date: December 13, 2023**

**RECOMMENDATION**

The recommendation of the Planning and Zoning Commission should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-18-3: Standards for Amendments

Based on the review of staff, the standards for approval have been met and therefore staff recommends that the Planning and Zoning Commission make these standards a part of the official record of the Application.

Staff of the Community Development Department therefore recommends the approval of Application PZC 2023-18. Staff further finds that the amended zoning and land development codes:

1. Will enhance the effectiveness of the Lake Zurich Municipal Code;
2. Will provide the Village Board with additional clarity, flexibility and opportunity to properly regulate development in the community;
3. Will not negatively affect Lake Zurich's efforts to promote a positive image; and
4. Will not adversely affect the Village's ability in enforcing other regulations pertaining to Building, Zoning, Land Development or any other code or ordinance that protects the health, safety and welfare of the community.

Respectfully Submitted,

Sarosh Saher,  
Community Development Director

**Staff Report**  
**APPLICATION PZC 2023-19**

**Community Development Department**  
**PZC Hearing Date: December 13, 2023**

**LAKE ZURICH PLANNING & ZONING COMMISSION**  
**FINAL FINDINGS & RECOMMENDATIONS**

**MISCELLANEOUS AND PROCEDURAL AMENDMENTS TO THE LAKE ZURICH**  
**ZONING AND LAND DEVELOPMENT CODES**  
**December 13, 2023**

The Planning & Zoning Commission recommends approval of Application PZC 2023-18, and the Planning & Zoning Commission adopts the findings as contained within the Staff Report dated **December 13, 2023** for this Application for the following reasons:

1. Will enhance the effectiveness of the Lake Zurich Municipal Code;
2. Will provide the Village Board with additional clarity, flexibility and opportunity to properly regulate development in the community;
3. Will not negatively affect Lake Zurich's efforts to promote a positive image; and
4. Will not adversely affect the Village's ability in enforcing other regulations pertaining to Building, Zoning, Land Development or any other code or ordinance that protects the health, safety and welfare of the community.

- ☐ Without any further additions, changes, modifications and/or approval conditions.
- ☐ With the following additions, changes, modifications and/or approval conditions:

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Planning & Zoning Commission Chairman





## ANNEXATION AND ZONING APPLICATION

Community Development Department

505 Telser Rd.

Lake Zurich, IL 60047

Phone: (847) 540-1696

Fax: (847) 540-1769

(Please Type or Print)

1. Address of Subject Property: N/A
2. Please attach complete legal description
3. Property Identification number(s): N/A
4. Owner of record is: N/A Phone: \_\_\_\_\_  
E-Mail \_\_\_\_\_ Address: \_\_\_\_\_
5. Applicant is (if different from owner): Village of Lake Zurich Phone: 847-540-1696  
E-Mail \_\_\_\_\_ Address: 70 E Main Street
6. Applicant's interest in the property (owner, agent, realtor, etc.): N/A
7. All existing uses and improvements on the property are: N/A
8. The proposed uses on the property are: N/A
9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions:  
N/A
10. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property:  
N/A
11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property.

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.  
THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT, THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.

Sarosh Saher

(Name of applicant)

(Signature of applicant)

Subscribed and sworn to before me this 4<sup>th</sup> day of December, 2023.

(Notary Public)

My Commission Expires



(Name of Owner, if different)

(Signature of Owner, if different)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

(Notary Public)

My Commission Expires \_\_\_\_\_

Please indicate what form of zoning relief your application requires. For assistance, please contact Staff:

☐ Zoning Code Map Amendment to change zoning of Subject Property from \_\_\_\_ to \_\_\_\_

☐ Zoning Code Text Amendment to amend the following section(s) of the Zoning Code \_\_\_\_\_

(See Section 18-103 of the Lake Zurich Zoning Code for specific standards. If a specific parcel is the subject of this amendment, then provide the additional information listed in Section 18-103C.)

☐ Special Use Permit/Amendment for \_\_\_\_\_

(See Section 19-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Planned Unit Development/Major Adjustment/Amendment

(Planned Unit Developments are a distinct category of special use and are intended to create a more desirable environment than through strict application of the zoning and subdivision regulations. See Section 22-105 of the Lake Zurich Zoning Code for specific standards. Please list all the 'modifications' requested in the cover letter.)

☐ Variation for \_\_\_\_\_

(See Section 17-104 of the Lake Zurich Zoning Code for specific standards. Please indicate what your specific hardships are in the cover letter.)

☐ Modification to the Land Development Code (includes retaining walls more than 2 feet in height)

(See Section 10-6-18 of the Land Development Code for specific standards.)

☐ Preliminary Plat of Subdivision

☐ Final Plat of Subdivision or Amendment to Plat of Subdivision

(See Sections 10-5-2 and 10-5-9 of the Land Development Code for specific standards.)

☐ Site Plan Approval/Major Adjustment/Amendment

(See Section 20-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Exterior Appearance Approval or Amendment

(See Section 21-103 of the Lake Zurich Zoning Code for specific standards.)

#### **APPLICATION TO ANNEX CERTAIN TERRITORY**

All land annexed to the Village is classified automatically after such annexation in the R-1\2 Single Family Residential District. The owner must file an application for a Zoning Map amendment if he or she desires a different zoning classification for the Subject Property.

☐ Petition to Annex Certain Territory (Please complete attached petition)

☐ Application to Annex Certain Territory

#### **COMPREHENSIVE PLAN APPLICATION**

☐ Comprehensive Plan Map Amendment for \_\_\_\_\_

☐ Comprehensive Plan Text Amendment for \_\_\_\_\_

**Village of Lake Zurich  
Proposed Text Amendment**

Amendments to Title 9 and Title 10 of the Lake Zurich Municipal Code

Proposal: Various miscellaneous and procedural amendments to the text of the zoning and land development codes to enhance its effectiveness.

The Village of Lake Zurich (the “Applicant”), is the Applicant for the proposed text amendment to the Lake Zurich Zoning Code.

Submitted by:

A handwritten signature in black ink, appearing to read 'Sarosh Saher', with a stylized flourish at the end.

Sarosh Saher, Community Development Director  
Village of Lake Zurich  
505 Telser Road  
Lake Zurich, IL 60047

Dated: December 4, 2023

**Exhibit A****Section 12-1-9 Exempt Signs – No Permit Required.”****Murals**

*Definition:* Mural means a hand painted or handmade work of visual art that is either affixed to or painted directly on the exterior wall of a structure with the permission of a property owner.

Examples of murals include hand painted images or mosaics comprised of individual tiles or other like material. A mural does not include mechanically produced or computer-generated prints or images, including, but not limited to, digitally printed vinyl; electrical or mechanical components; or changing image art display.

Murals that are either permanent or temporary, shall not direct attention to a specific business, product, service, entertainment event, activity, or other commercial activity that is not sold, produced, manufactured, furnished, or conducted at the property upon which the mural is located; also called a billboard – and shall constitute “off-premises commercial signs,” and subject to the regulations of the sign code.

*Regulations:*

Murals may be located only in compliance with the provisions of this section.

1. Murals shall be allowed only in non-residential districts including the Business Districts (B-1, B-2 and B-3), Office (O-1, O-2 and O-3), I-Industrial District, IB Institutional Building District, and OS Open Space District, and corresponding “Overlay” districts. Additionally, Murals shall not be placed on a building which is used exclusively for a residential principal use, regardless of the underlying zoning district.
2. Murals shall not extend more than six (6) inches from the plane of the wall upon which they are painted or to which they are affixed, and shall not extend above the top of the wall upon which they are painted or to which they are affixed.
3. Murals shall not cover or interrupt major architectural features, such as doors, exits, and windows.
4. Murals shall contain less than three (3) percent text.
5. The property owner shall not be compensated for the display of the mural or the right to place the mural on a site/property/building wall (advertising).

**Section 12-1-7 “General Sign Standards;” b. Construction Standards.**

5. No sign may be painted on a wall or any other structure, **except “Murals”**

**Exhibit B**  
**Cannabis distancing requirements**

Chapter 4 entitled "Business Districts"

15.	<p>CANNABIS DISPENSING ORGANIZATION  CANNABIS INFUSER ORGANIZATION OR INFUSER  (SIC #5912) and only subject to the following conditions:</p> <p>1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."</p> <p>2. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility <del>or group home</del>.</p> <p>3. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes.</p> <p><b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes</b></p> <p>4. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2.</p> <p><b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility</b></p> <p>5. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.</p> <p>6. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access under the Compassionate Use of Medical Cannabis Act.</p> <p>7. The on-premise use of cannabis and cannabis-related products shall be prohibited.</p> <p>8. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located. No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.</p> <p>9. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.</p>	S	S	S
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		These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code.			
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## Chapter 5 entitled "Office Districts"

	4.	<p>CANNABIS DISPENSING ORGANIZATION CANNABIS INFUSER ORGANIZATION OR INFUSER (SIC #5912) and only subject to the following conditions:</p> <p>1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."</p> <p>2. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility <del>or group home</del></p> <p>3. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes. <b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes</b></p> <p>4. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2. <b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility</b></p> <p>5. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.</p> <p>6. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access under the Compassionate Use of Medical Cannabis Act.</p> <p>7. The on-premise use of cannabis and cannabis-related products shall be prohibited.</p> <p>8. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located.</p>	--	S	S
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	<p>No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.</p> <p>9. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.</p> <p>These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code</p>			
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## Chapter 6 entitled "Industrial Districts"

	<p>3. CANNABIS CRAFT GROWER CANNABIS CULTIVATION CENTER CANNABIS PROCESSING ORGANIZATION OR PROCESSOR (SIC #5912) and only subject to the following conditions:</p> <p>1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."</p> <p>2. Such uses shall not be established in multiple use or tenant property or on a property that shares parking with other uses.</p> <p>3. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility <del>or group home</del></p> <p>4. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes.</p> <p><b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes</b></p> <p>5. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2.</p> <p><b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility</b></p> <p>6. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.</p> <p>7. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access under the Compassionate Use of Medical Cannabis Act.</p> <p>8. The on-premise use of cannabis and cannabis-related products shall be prohibited.</p>	S
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	<p>9. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located. No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.</p> <p>10. Cannabis uses related to craft growers, cultivation, processing and transportation shall operate in a manner that prevents odor impacts on neighboring premises or properties and, if necessary, such facilities shall be ventilated with a system for odor control.</p> <p>11. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.</p> <p>These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code.</p>	
6.	<p>CANNABIS TRANSPORTING ORGANIZATION OR TRANSPORTER (SIC #5912) and only subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."</li> <li>2. Such uses shall not be established in multiple use or tenant property or on a property that shares parking with other uses.</li> <li>3. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility <del>or group home</del></li> <li>4. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes. <b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes</b></li> <li>5. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2. <b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility</b></li> <li>6. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.</li> <li>7. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access under the Compassionate Use of Medical Cannabis Act.</li> </ol>	S

	<p>8. The on-premise use of cannabis and cannabis-related products shall be prohibited.</p> <p>9. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located. No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.</p> <p>10. Cannabis uses related to craft growers, cultivation, processing and transportation shall operate in a manner that prevents odor impacts on neighboring premises or properties and, if necessary, such facilities shall be ventilated with a system for odor control.</p> <p>11. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.</p> <p>These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code.</p>	
16.	<p>CANNABIS DISPENSING ORGANIZATION CANNABIS INFUSER ORGANIZATION OR INFUSER (SIC #5912) and only subject to the following conditions:</p> <p>1. The establishment and operation of such uses shall conform to the provisions of Title 3 "Business Licensing, Regulation, Taxation, and Fees."</p> <p>2. Such uses shall not be established in multiple use or tenant property or on a property that shares parking with other uses.</p> <p>3. Such uses shall not be located within five hundred feet (500 feet) of the property line of any school, daycare facility <del>or group home</del></p> <p>4. Such uses shall not be located within two hundred fifty feet (250 feet) of the property line of any parks or property intended for recreational purposes.</p> <p><b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest property line of the premises of any school, child daycare facility, parks, property intended for recreational purposes</b></p> <p>5. Such uses shall not be located within 1,500 feet (state law) of any other Cannabis Business Establishment as defined in Chapter 9-24-2. <b>The distance limitation shall be measured in a straight line from the nearest exterior structural wall of each cannabis establishment to the nearest exterior structural wall of any other existing cannabis facility</b></p> <p>6. Such uses may open for operation no earlier than 6:00 a.m. and close no later than 10:00 p.m.</p>	S

7. Such Uses shall prohibit any person who is under the age of twenty-one (21) years of age from entering such facility, except for cardholders over eighteen (18) years of age who are granted medical access under the Compassionate Use of Medical Cannabis Act.

8. The on-premise use of cannabis and cannabis-related products shall be prohibited.

9. No cannabis related uses shall be maintained or operated in a manner that causes, creates, or allows the public viewing of cannabis, or cannabis -related products from any sidewalk, public or private right of way, or any property other than the lot on which such use is located. No portion of the exterior of the facility shall utilize or contain any flashing lights, search lights, right-of-way spot lights or any similar lighting system.

10. Cannabis uses related to craft growers, cultivation, processing and transportation shall operate in a manner that prevents odor impacts on neighboring premises or properties and, if necessary, such facilities shall be ventilated with a system for odor control.

11. All cannabis related uses shall implement and maintain a security and surveillance plan in accordance with state statute 410 ILCS 705/15-100 for such businesses.

These express conditions and all other requirements and conditions of state statute shall apply to these Uses, in addition to any other conditions or considerations deemed appropriate by the Village, pursuant to the existing standards for the approval of a special use under this Zoning Code.



Group Home rationale:

The general idea was to separate adult use cannabis from children. Hence the parks and school buffers are reasonable. But group homes in Lake Zurich are currently only being used by adults.

Hoffman Estates	Group homes not included in our buffer requirements.
Hanover Park	Group homes not included in our buffer requirements.
Antioch	Group homes not included in our buffer requirements.
Arlington Heights	Group homes not included in our buffer requirements.
Deerfield	Group homes not included in our buffer requirements.
Park Ridge	Group homes not included in our buffer requirements.
Rolling Meadows	Group homes not included in our buffer requirements.
Skokie	Group homes not included in our buffer requirements.
Streamwood	Group homes not included in our buffer requirements.
Schaumburg	Group homes not included in our buffer requirements.
Deer Park	Group homes not included in our buffer requirements.
Cary	Group homes not included in our buffer requirements.
Buffalo Grove	Group homes not included in our buffer requirements.
Addison	250 from "any residential structure"
Glenview	1,000 feet from " <i>group day care homes</i> "

Buffalo Grove

1,000 feet from group homes

Crystal Lake

250 foot buffer away from Residential Care Homes

**Exhibit C**

Clarify Public Warehousing and Storage uses within the industrial park. Section 9-6-2 "Permitted Uses" within the Industrial Park is unclear on which specific uses under Public Warehousing and Storage are allowed permitted or special uses. Currently only general warehousing and storage is allowed as a permitted use, while miniwarehouse warehousing or self-storage warehousing or special warehousing and storage, not elsewhere classified is allowed as a Special use. The list is silent on refrigerated warehousing and storage and Farm Product Warehousing and Storage.

The code is proposed to be amended to provide for refrigerated warehousing and storage (such as cold storage of foods, wine and spirits, and other perishable goods) as a permitted use and not allow Farm Product Warehousing and Storage (such as grain elevators, farm product warehousing, tobacco and wool warehousing).

**9-6-2: PERMITTED USES:**

The following uses and no others are permitted as of right in the industrial district as indicated in the following table. In interpreting the use designations, reference should be made to the "Standard Industrial Classification Manual", the North American industry classification system, and chapter 15 of this title. SIC codes and NAICS codes, where applicable, are given in parentheses following each use listing.

D.	Transportation and public utilities:		
	1.	Local transit stations (411)	P
	2.	Trucking and courier services, except air (421)	P
	3.	<u>Public Warehousing and Storage (422) only including General Warehousing and storage (4225) and Refrigerated Warehousing and Storage (4222); not including Farm Product Warehousing and Storage (4221),</u> miniwarehouse warehousing or self-storage warehousing (4225) or special warehousing and storage, not elsewhere classified (4226)	P

**Exhibit D**

Clarify Bulk, Space, and Yard Requirements of Section 9-3-11 "Residential District Exceptions and Explanatory Notes on Side And Rear Yard Regulations For Accessory Structures And Uses. Providing clarification to allow for **service walks** to encroach into specific yards on residential zoning lots.

**9-3-11: BULK, SPACE, AND YARD REQUIREMENTS:**

The building height, lot, yard, and landscaped surface requirements applicable in the residential districts are set forth in the following table:

.....

\* Accessory structures are also subject to the provisions of subsection [9-9-1C](#) of this title and applicable provisions of title 8 of the Lake Zurich municipal code.

**E. Exceptions And Explanatory Notes:**

1. Nonconforming Lots: See section [9-11-5](#) of this title for requirements with respect to legal nonconforming lots of record.
2. Minimum Lot Area: Water areas and land areas with natural resource restrictions including floodplains, wetlands, and lowland conservancy soils are not included as part of the calculation of the required minimum lot area.
3. Lot Areas In R-5 District: Many lots in the R-5 district were platted and developed at times when applicable regulations permitted lot areas smaller than 10,000 square feet. Subsections B1a, C1a, and C2a of this section establish such lots as permitted in the R-5 district. The regulations of subsections B1a, C1a, and C2a of this section shall not be interpreted, construed, or applied in any way to authorize the creation of any lot, whether by subdivision or any other means, the area of which is less than 10,000 square feet; provided, however that the minimum lot area shall be 5,400 square feet for lots that, as of January 1, 2006, abut South Shore Lane and are classified in the R-5 district. No alteration or addition of any kind shall be allowed to encroach into any established required front, corner side, or side yard/setback lines.
4. Visibility Across Corners: Any other provision of this zoning code to the contrary notwithstanding, nothing shall be erected, placed, planted, allowed to grow, or maintained on any corner lot in any residential district in violation of the provisions of subsection [4-2-1-3C](#) of the Lake Zurich municipal code.
5. Special Setbacks For Signs: Special setbacks established for some signs in the Lake Zurich municipal code shall control over the yard requirements established in the table.
6. Specified Structures And Uses In Required Yards: The following structures and uses, except as limited below, may be located in any required yard:
  - a. Statuary, arbors, trellises, and ornamental light standards having a height of 8 feet or less, but not in any side yard in the LP district; and
  - b. Eaves and gutters projecting not more than 2 feet from an exterior wall; and

c. Awnings, canopies, bay windows, and balconies projecting not more than 3 feet into a front or rear yard from an exterior wall for a distance not more than  $\frac{1}{3}$  of the length of such wall, projecting not more than 2 feet into a side yard from an exterior wall for a distance not more than  $\frac{1}{4}$  of the length of such wall; and

d. Chimneys, flues, belt courses, leaders, sills, pilasters, lintels, ornamental features, cornices, and the like projecting not more than 2 feet from an exterior wall, but not in any side yard in the LP district; and

e. Outside stairways that extend from an exterior wall, but not more than 3 feet into the required yard, not greater than a height of 4 feet or less, and not in any side yard in the LP district, and provided that such exterior wall shall be located outside of the required yard; and

f. Flagpoles, but not in any side yard in the LP district; and

g. Clotheslines, except in any front, side, or corner side yard; and

h. Terraces, but not within 20 feet of any front, corner side, or rear lot line, and not within 5 feet of any interior side lot line; and

k. Recreational devices, but only freestanding basketball standards and no other recreational devices in any front yard and not in any side yard in the LP district; and

l. Fences, walls (except in corner side yards), and hedges, subject to the limitations of the Lake Zurich municipal code; and

m. Driveways, subject to the limitations of subsection 9-10-1C of this title, but not within 3 feet of any side lot line on the lot on which such driveway is located, including, without limitation, any unimproved (dirt, gravel, or other) driveway that is paved and any driveway that is substantially rebuilt or that is removed and replaced. However, an existing residential driveway that encroaches on the required 3 foot side lot line may be maintained, repaired, and replaced at its current location if, but only if, the driveway complied at the time of its original installation with applicable provisions of this zoning code; and

n. Service Walks may not be within 3 feet of any side lot line on the lot on which such service walk is located, including, without limitation, any unimproved (dirt, gravel, or other) service walk that is paved and any service walk that is substantially rebuilt or that is removed and replaced. However, an existing service walk that encroaches on the required 3-foot side lot line may be maintained, repaired, and replaced at its current location, but only if the service walk complied at the time of its original installation with applicable provisions of this zoning code; and

o. Decks, swimming pools, swimming pool equipment, and gazebos in any residential district, but not in any front, corner side, or interior side yard and not within 23 feet of any rear lot line. Swimming pools shall not be located closer to the front lot line than any part of the principal building and shall not be located in any required front yard or corner side yard.

7. Front And Corner Side Yard Adjustment Next To Existing Structures: When a lot abuts, on both sides, lots that have already been developed, the front yard applicable to such lot shall be determined by taking the average of the setbacks of the buildings on the 2 abutting lots; provided, however, that no such front yard shall be less than 20 feet. When a lot abuts a lot that has already been developed on 1 side and a vacant lot or street is on the other side, the front or corner side yard applicable to such lot shall be determined by taking the average of the setback



of the building on the abutting developed lot and the required front or corner side yard in the zoning district; provided, however, that no such front or corner side yard shall be less than 20 feet, except as provided in subsection E8 of this section.

8. Side And Rear Yard Regulations For Accessory Structures And Uses: Parking areas wherever located, and other detached accessory structures and uses when located within the rear 25 percent of the depth of the lot, shall not be required to maintain an interior side or rear yard in excess of 5 feet; provided, however, that this exception shall not apply to residential recreational facilities, antennas, or antenna support structures. No accessory structure or use, or combination of such structures or uses, located within an otherwise required side or rear yard pursuant to this subsection E8 shall occupy more than 30 percent of such required yard.

9. Density Adjustment For Senior Housing:

a. Authority To Approve Increased Density: The plan commission may recommend and the board of trustees may authorize an increase in the overall density of development when approving a special use permit for a senior housing development in the R-6 district, by reducing the required minimum lot area per unit.

b. Maximum Permissible Adjustment; Maximum FAR: No such adjustment shall reduce the lot area per dwelling unit requirement to less than 2,000 square feet. The maximum floor area ratio for senior housing and all related support service areas shall be 0.40 excluding all areas devoted to enclosed parking areas or lots, and 0.45 including all such areas.

c. Standard For Adjustment: No such adjustment shall be recommended or authorized except on the basis of a finding that the adjustment will not result in any undue congestion in or adverse impact on the surrounding area. In determining the amount of any such adjustment to be recommended or authorized, consideration shall be given to:

(1) The development's excellence in satisfying the standards set forth in subsection [9-3-3A](#) of this chapter; and

(2) The extent to which public or private subsidies are provided to allow some or all of the proposed dwelling units to be occupied by individuals of low or moderate income within the meaning of section 103(b)(4)(A) of the internal revenue code of 1954, as amended.

10. Calculation Of Nursing Or Personal Care Facility Density: Every patient room in a nursing or personal care facility, whether private or semiprivate, shall be counted as 1 dwelling unit. For patient rooms able to accommodate more than 2 patient beds, each patient bed more than 2 shall be counted as a separate dwelling unit. In addition, any dwelling unit occupied or available for occupancy by staff of the nursing or personal care facility shall be counted as a dwelling unit. The maximum floor area ratio for a nursing or personal care facility including all related support service areas shall be 0.45.

11. Special Yard From Ela Road And Cuba Road: Notwithstanding any other provision of this section, all yards along every lot line abutting Ela Road or Cuba Road shall be not less than 40 feet.

12. Special Yard From Route 12 And Route 22: Notwithstanding any other provision of this section, all yards along every lot line abutting Route 12 or abutting Route 22 between Ela Road and the westernmost village limits shall be not less than 50 feet.

13. Minimum Lot Width In Grand Avenue Neighborhood: Notwithstanding the lot width requirements contained in subsection B3 of this section, the minimum lot width for any lot that: a) was located in that portion of the Grand Avenue neighborhood that was rezoned to the R-4 single-family residential district pursuant to ordinance 2002-01-147, and b) consists of at least 15,000 square feet in lot area, shall be not less than 75 feet.

(Ord., 10-2004; amd. Ord. 2006-06-423, 6-19-2006; Ord. 2016-4-122, 4-4-2016)

**Exhibit E**

Cleanup and clarification of business district land use list. Section 9-4-2 "Permitted Uses" in the Business districts has a few duplicates referencing the NAICS code which are being removed. Additionally, based on the number of requests, yoga instruction is being added to the list.

**9-4-2: PERMITTED USES:**

The following uses and no others are permitted as of right in the Business Districts indicated in the following table. In interpreting the use designations, reference should be made to the "Standard Industrial Classification Manual", the North American industry classification system, and chapter 15 of this title. SIC codes and NAICS codes, where applicable, are given in parentheses following each use listing.

C.	Retail trade:				
	1.	Paint, glass, and wallpaper stores (523)	P	P	P
	2.	Hardware stores (525)	P	P	P
	3.	Department stores (531)	-	-	P
	4.	Variety stores (533)	P	P	P
	5.	Miscellaneous general merchandise stores (539)	P	P	P
	6.	Grocery stores (541)	P	P	P
	7.	Meat and fish markets (542)	P	P	P
	8.	Fruit and vegetable markets (543)	P	P	P
	9.	Candy, nut, and confectionery stores (544)	P	P	P
	10.	Dairy products stores (545)	P	P	P
	11.	Retail bakeries (546)	P	P	P
	12.	Miscellaneous food stores (549), except poultry dealers	P	P	P
	13.	Men's and boys' clothing and accessory stores (561)	P	P	P
	14.	Women's clothing stores (562)	P	P	P
	15.	Women's accessory and specialty stores (563)	P	P	P
	16.	Children's and infants' wear stores (564)	P	P	P
	17.	Family clothing stores (565)	P	P	P
	18.	Shoe stores (566)	P	P	P

19.	Miscellaneous apparel and accessory stores (569)	P	P	P
20.	Home furniture and furnishing stores (571)	P	P	P
21.	Household appliance stores (572)	P	P	P
22.	Radio, television, consumer electronics, and music stores (573)	P	P	P
23.	Eating places (5812), but not including live entertainment or drive-in establishments	P	P	P
24.	Drinking places (5813) accessory to permitted eating places or accessory to a special use granted at subsection <a href="#">9-4-3J1</a> of this chapter	P	P	P
25.	Drugstores and proprietary stores (591)	P	P	P
26.	Sporting good stores and bicycle shops (5941)	P	P	P
27.	Bookstores (5942)	P	P	P
28.	Stationery stores (5943)	P	P	P
29.	Jewelry stores (5944)	P	P	P
30.	Hobby, toy, and game shops (5945)	P	P	P
31.	Camera and photographic supply stores (5946)	P	P	P
32.	Gift, novelty, and souvenir shops (5947)	P	P	P
33.	Luggage and leather goods stores (5948)	P	P	P
34.	Sewing, needlework, and piece goods stores (5949)	P	P	P
35.	Florists (5992)	P	P	P
36.	<p>Tobacco and Alternative Nicotine Product stores and stands (5993) but only subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The establishment and operation of such uses shall conform to the provisions of Sections <a href="#">3-2-4</a> and <a href="#">3-2-18</a>.</li> <li>2. Such uses shall not be located within one thousand five hundred feet (1,500 feet) of the property line of any residential property, school, daycare facility or property intended for use by minors for education or recreational purposes.</li> <li>3. Such uses shall not be located within 1,000 feet of any other Principal Tobacco and Alternative Nicotine Product stores as defined in Section <a href="#">9-24-2</a>.</li> <li>4. The on premise use of tobacco and alternative products shall only be conducted within designated lounges as defined in Section <a href="#">9-24-2</a> and in conformance with the provisions of Section <a href="#">3-2-18</a>.</li> </ol>	P	P	P

37.	Lounges for the use of tobacco or alternative nicotine products, and only accessory to an approved tobacco and alternative nicotine product store and stand, but only subject to the following conditions:  1. Such use shall not exceed the normal business hours of the principal use.  2. Lounges shall only be permitted when the principal use is the sole occupant located within a freestanding building.  3. Adequate ventilation shall be provided for the removal of all smoke and vapor generated as a result of the use of the lounge. The ventilation system shall also assure that smoke or vapor from the lounge is incapable of migrating into any other portion of the building operating the lounge or into any other building in the vicinity of the lounge.	P	P	P
38.	Accessory Tobacco and Alternative Nicotine Product stores and stands (5993) but only subject to the following conditions:  1. Such uses shall only be accessory to a land use that is otherwise permitted within Section 9-4-2: Permitted Uses: C. Retail Trade, OR Section <a href="#">9-4-3</a> : Special Uses: C. Retail Trade  2. Such uses shall not occupy more than 10% of the floor area of the premises or 200 square feet, whichever is less  3. Such uses shall be so designed, located, and advertised so as not to be visible or accessible except from the interior of such building and within view and control of the manager of the premises at all times.  4. Such uses shall not include the establishment, operation or on-premise use of tobacco and alternative products within smoking lounges	P	P	P
39.	News dealers and newsstands (5994)	P	P	P
40.	Optical goods stores (5995)	P	P	P
41.	Miscellaneous retail stores (5999), but not including auction rooms, firework sales, gravestone sales, sales barns, or tombstone sales	P	P	P
42.	Miscellaneous retail trade uses, not otherwise classified, if approved by the Village Manager; provided, however, that any such use shall be: a) compatible with and consistent with existing retail uses in the vicinity of the proposed use, b) consumer oriented, and c) Retail Sales Tax generating if located in the B-3 District. If the Village Manager approves such a use, then the Manager shall report such approval to the next regularly scheduled meeting of the Board of Trustees, which may, by majority vote of those present, overrule such approval. No such use shall be finally approved until after such meeting of the Board of Trustees	P	P	P
43.	Computer and software stores ( <a href="#">5734</a> )	P	P	P



E.	Services:			
1.	Garment pressing, and agents for laundries and dry cleaners (7212)	P	-	-
2.	Photographic studios, portrait (722)	P	P	P
3.	Beauty shops (723)	P	P	P
4.	Barbershops (724)	P	P	P
5.	Shoe repair shops and shoeshine parlors (725)	P	P	P
6.	Tax preparation services (7291)	P	P	P
7.	Advertising services (731)	P	P	P
8.	Employment agencies (7361)	P	P	P
9.	Computer programming, data processing, and other computer related services (737)	P	P	P
10.	Photofinishing laboratories (7384)	-	P	P
11.	Packaging and labeling service (not packing and crating), parcel packing service (packaging), and mailing service (7389)	-	P	P
12.	Electrical repair shops (762), but not including refrigeration and air conditioning service and repair shops (7623)	-	P	-
13.	Watch, clock, and jewelry repair (763)	P	P	P
14.	Picture framing to individual order, not connected with retail art stores, and picture framing, custom (7699)	P	P	P
15.	Videotape rental (784)	P	P	P
16.	Offices and clinics of doctors of medicine, dentists, osteopaths, chiropractors, optometrists, podiatrists, and other health practitioners (801-804)	P	P	P
17.	Legal services (81)	P	P	P
18.	Engineering, architectural, and surveying services (871)	P	P	P
19.	Accounting, auditing, and bookkeeping services (872)	P	P	P
20.	Management and public relations services (874)	P	P	P
21.	Miscellaneous services (89)	-	P	P
22.	The following general office services: clerical services such as telephone, fax, copier, computer, scheduling, billing, administration, and other clerical work in support of a retail use or other permitted service use that is performed off site. Such general office services shall not include any use that is listed as a permitted or special use in the B-2 District and shall not include any delivery, distribution, or storage of materials	-	P	-
23.	The following miscellaneous personal services, not elsewhere classified (7299): baby sitting bureaus, birth certificate agencies, buyers' clubs, car title and tag service, checkroom concessions or services, clothing rental (except industrial launderers and linen supply), college clearinghouses, computer photography or portraits, consumer buying service, costume rental, debt counseling or adjustment service to individuals, depilatory	P	P	P

		salons, diet workshops, dress suit rental, electrolysis, genealogical investigation service, hair weaving or replacement service, marriage bureaus, massage therapy, porter service, quilting for individuals, scalp treatment service, shopping service for individuals, tanning salons, tuxedo rental, valet parking wardrobe service (except theatrical)			
		Massage therapy shall be subjected to the following conditions:			
		a. Such use shall be ancillary to a full service hairdressing and beauty salon (729), ancillary to a full service nail salon <del>in the B-3 District only</del> , or such use shall be ancillary to an office or clinic of doctors of medicine, osteopaths, chiropractors, podiatrists, and other health practitioners (801-804)			
		b. Such use shall be offered during normal business hours, and only when all other services of business are offered, and never before 8:00 A.M. or after 9:00 P.M. on any day			
		c. Massage therapy services shall be restricted to 2 rooms, not to exceed a total of 200 square feet. "Tune up" services shall be restricted to the reception area			
		d. Massage therapy services shall be performed only by trained and professionally certified massage therapists			
	24.	Physical fitness facilities (7991) including aerobic dance and exercise classes, health clubs, exercise salons, fitness salons, gymnasiums, physical fitness centers, reducing facilities-physical fitness (without lodging), slenderizing salons, spaces-health fitness (except resort lodges)	P	P	P
	<del>25.</del>	<del>Yoga Instruction (7999)</del>	<del>P</del>	<del>P</del>	<del>P</del>
	<del>26.</del>	<del>Computer programming (NAICS 541511) - This is a duplicate</del>	<del>P</del>	<del>P</del>	<del>P</del>
	<del>27.</del>	<del>Computer software analysis and design (NAICS 541512) - This is a duplicate</del>	<del>P</del>	<del>P</del>	<del>P</del>
	<del>26.</del>	<del>Personnel supply services (7360)</del>	<del>P</del>	<del>P</del>	<del>P</del>
	<del>27.</del>	<del>Photocopying and duplicating service (7334)</del>	<del>P</del>	<del>P</del>	<del>P</del>
	28.	Party stores (454390)	P	P	P
	29.	Travel agencies (4724)	P	P	P



*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

RESOLUTION

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MEMORANDUM

**Date:** January 1, 2024  
**To:** Ray Keller, Village Manager *PK*  
**From:** Erin Rauscher, Assistant to the Village Manager  
**Copy:** Kyle Kordell, Management Services Director  
**Subject:** **Appointments for SWALCO Board of Directors**

**Issue:** The Solid Waste Agency of Lake County (SWALCO) is a nonprofit intergovernmental agency that provides solid waste management services, programs and resources to its 42 member communities. As a SWALCO member community, Lake Zurich is able to participate in a variety of programs that promote responsible waste reduction solutions. The mission of SWALCO is to achieve a 60% recycling rate for Lake County.

**Analysis:** Lake Zurich is entitled to elect a Director and Alternate Directors to serve as members on the SWALCO Board of Directors. Per SWALCO by-laws, Lake Zurich's Director is required to be an elected official. The proposed resolution appoints Mayor Poynton as the Director to SWALCO, with Management Services Director Kyle Kordell and Assistant to the Village Manager Erin Rauscher as Alternate SWALCO Directors.

**Recommendation:** Approve the attached Resolution.

*W/ attachments:* Resolution for SWALCO Appointments

## VILLAGE OF LAKE ZURICH



## RESOLUTION NO. 2024-01-\_\_\_\_

**A RESOLUTION APPOINTING DIRECTOR AND ALTERNATE DIRECTORS TO  
THE BOARD OF DIRECTORS OF  
THE SOLID WASTE AGENCY OF LAKE COUNTY**

**WHEREAS**, the Village of Lake Zurich has entered into an Agreement establishing the Solid Waste Agency of Lake County, Illinois; and

**WHEREAS**, Section 8 of said Agreement requires the Solid Waste Agency of Lake County (SWALCO) to be governed by a Board of Directors; and

**WHEREAS**, Section 8.2 of said Agreement provides that each Member of SWALCO shall appoint a Director by a vote of the corporate authorities, said Director being (a) Mayor or President of the Member, (b) Trustee, Councilperson, or Alderman, or (c) Chief Administrative Officer of the Member; and

**WHEREAS**, said Agreement also provides for the appointment of one or more Alternate Directors. An Alternative Director shall be a full-time employee in an executive level position with the Member; and

**WHEREAS**, the terms of the current appointment of the Director and Alternates will be indefinite unless otherwise forfeited by the current Director and or Alternates.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Village of Lake Zurich appoint Mayor Poynton as the Director to SWALCO; and

**BE IT FURTHER RESOLVED** that the Board of Trustees of the Village of Lake Zurich appoint Management Services Director Kordell and Assistant to the Village Manager Rauscher as Alternate Directors to SWALCO; and

**BE IT FURTHER RESOLVED** that the Village Clerk is ordered to distribute a certified copy of the Resolution to the appointees and the Secretary of SWALCO, 1311 N. Estes Street, Gurnee, IL 60031.

AYES:

NAYS:

ABSENT:

**APPROVED** this \_\_\_\_ day of January 15, 2024

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk





*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

RECEIVED

57

MEMORANDUM

Date: January 15, 2024

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

CC: Mike Brown, Public Works Director  
Mary Meyer, Building Services Supervisor

Re: **Reduction in Letter of Credit - LCF Blooms, LLC - 17 South Old Rand Road**

**Issue:** Village staff received the attached request from Mr. Matthew Lovejoy of LZFBlooms LLC to reduce the letter of credit dated May 18, 2022, regarding the property at 17 South Old Rand Road.

**Background:** A guarantee of site improvements in the form of a Letter of Credit (LOC) in the amount of \$111,469.00 was provided as a performance and payment security for site work at the development. This included storm sewer improvements, retaining wall and miscellaneous improvements including grading and erosion control. The work has been completed.

A request to reduce the guarantee to a maintenance LOC in an amount of \$10,133.50 has been requested by the property owner and agreed to by the Village's Development Review Team (DRT). An itemized breakdown of the LOC reduction is attached. The LOC is required to guarantee the improvements against faulty workmanship and/or materials for a period of two (2) years and cannot be less than 10% of the total initial cost of improvements attributed to the LOC.

**Analysis:** The proposed reduction is based on substantial completion of the items denoted in the Engineer's Opinion of Probable Cost submitted in 2022 at the time of approval of the development. Village Engineer Manhard Consulting and Staff have inspected the property, reviewed the request and concur.

**Recommendation:** Staff recommends a reduction of the LOC to \$10,133.50.

**Attachments:**

- Developer's request for reduction dated January, 2024
- 17 S Old Rand Road Surety Reduction Calculations – dated January 3, 2024
- Original Engineer's Opinion of Probable Cost dated Final Revised 03/29/2022



LZF Blooms LLC

Ray Keller  
Village Manager  
70 E Main Street  
Lake Zurich, IL 60047

**RE: Request for Surety Letter of Credit Reduction for 17 South Old Rand Road**

Mr. Keller,

LZF Blooms LLC, kindly requests a reduction in the surety Letter of Credit amount for 17 S Old Rand Road. Total current surety amount (110% of all applicable items based on the EOPC) is \$111,469.00.

The following actions have been completed or submitted to the village as part of the completion process:

☒ X Inspections of improvements that have been completed. Inspections have been completed by the Village Engineer, Manhard Consulting.


☒ X Record Drawings (as-built plans) covering the improvements to be accepted have been submitted for review. (All as built drawings shall satisfy all standards of Section 10-5-8-1 of this chapter and of the Lake Zurich stormwater management ordinance)

☐ A revised surety Letter of Credit in the amount of \$10,133.50 will be submitted guaranteeing the improvements against faulty workmanship and/or materials for a period of two (2) years after acceptance.

We are requesting a reduction on all items to a 10% maintenance Letter of Credit completed Attached is a list of the items, amounts and completion status.

LZF Blooms LLC appreciates the cooperation of the Village of Lake Zurich during the improvement project.

Sincerely,



LZF Blooms, LLC  
24295 Dells Court  
Lake Zurich, IL 60047

01/04/2024

Date

LOC: Confirmed w/ Sarosh:

PEARSON, BROWN & ASSOCIATES, INC.  
Multi-Use Building at 15 S. Old Rand Road  
Lake Zurich, Illinois

\$111,468.00

JOB #: 21108  
DATE: 11/30/2021  
REV. DATE: 3/29/2022  
PLAN DATE: 11/30/2021  
REV. PLAN DATE: 3/29/2022

ENGINEER'S OPINION OF PROBABLE COST FOR PUBLIC IMPROVEMENTS,  
STORMWATER MANAGEMENT, & EROSION CONTROL

ITEM	QUANTITY	UNIT	UNIT PRICE	EXTENSION
<b><u>SANITARY SERVICE</u></b>				
6" PVC SDR26 SANITARY SERVICE	40	LF	\$45.00	\$1,800.00
OPEN CUT OLD RAND RD FOR SERVICE INSTALLATION (INCLUDING PAVEMENT/CURB RESTORATION)	1	LS	\$4,000.00	\$4,000.00
4' DIA. INSPECTION MANHOLE	1	EA	\$4,000.00	\$4,000.00
			<b>TOTAL STORM SEWER</b>	<b>\$9,800.00</b>
<b><u>WATER SERVICE</u></b>				
6" PVC C900 WATER SERVICE	50	LF	\$55.00	\$2,750.00
OPEN CUT OLD RAND RD FOR SERVICE INSTALLATION (INCLUDING PAVEMENT/CURB RESTORATION)	1	LS	\$5,000.00	\$5,000.00
6" x 6" PRESSURE CONNECTION WITH 5' DIA VALVE VAULT	1	EA	\$6,000.00	\$6,000.00
			<b>TOTAL STORM SEWER</b>	<b>\$13,750.00</b>
<b><u>STORM SEWER</u></b>				
12" RCP STORM SEWER	194	LF	\$40.00	\$7,760.00
6" PVC SDR26 STORM SEWER (incl. connection to ex. C.B.)	70	LF	\$40.00	\$2,800.00
4' CATCH BASIN	1	EA	\$2,500.00	\$2,500.00
4' CATCH BASIN OVER EXISTING 12" RCP	1	EA	\$3,000.00	\$3,000.00
2' INLET	3	EA	\$1,500.00	\$4,500.00
GRANULAR TRENCH BACKFILL	250	LF	\$30.00	\$7,500.00
			<b>TOTAL STORM SEWER</b>	<b>\$28,060.00</b>
<b><u>PAVEMENT &amp; RETAINING WALLS</u></b>				
HMA PAVEMENT (Including Stone, Binder & Surface)	1,122	SY	\$35.00	\$39,270.00
PCC PAD FOR TRASH ENCLOSURE	380	SF	\$10.00	\$3,800.00
PCC SIDEWALKS	2,600	SF	\$7.00	\$18,200.00
B-6.12 CURB & GUTTER	282	LF	\$30.00	\$8,460.00
RETAINING WALL	376	FSF	\$35.00	\$13,160.00
			<b>TOTAL STORM SEWER</b>	<b>\$82,890.00</b>

PEARSON, BROWN &amp; ASSOCIATES, INC.

Multi-Use Building at 15 S. Old Rand Road  
Lake Zurich, Illinois
 JOB #: 21108  
 DATE: 11/30/2021  
 REV. DATE: 3/29/2022  
 PLAN DATE: 11/30/2021  
 REV. PLAN DATE: 3/29/2022

**ENGINEER'S OPINION OF PROBABLE COST FOR PUBLIC IMPROVEMENTS,  
STORMWATER MANAGEMENT, & EROSION CONTROL**

ITEM	QUANTITY	UNIT	UNIT PRICE	EXTENSION
<b><u>GRADING, EROSION CONTROL, &amp; MISCELLANEOUS</u></b>				
TREE REMOVALS	1	LS	\$5,000.00	\$5,000.00
SIDEWALK REMOVAL	715	SF	\$5.00	\$3,575.00
ASPHALT & STONE REMOVAL	410	SF	\$18.00	\$7,380.00
GRADE SITE TO SUBGRADE	1	LS	\$35,000.00	\$35,000.00
RESPREAD TOPSOIL, FINE GRADE, SEED & BLANKET DISTURBED AREAS OUTSIDE OF ASPHALT & GRAVEL AREAS	1	LS	\$3,000.00	\$3,000.00
CONSTRUCTION ENTRANCE (INCL. MAINTENANCE)	1	LS	\$3,500.00	\$3,500.00
SILT FENCE	220	LF	\$3.00	\$660.00
INLET FILTER BASKET	10	EA	\$150.00	\$1,500.00
CONCRETE WASHOUT	1	EA	\$500.00	\$500.00
<b>TOTAL GRADING, EROSION CONTROL, &amp; MISCELLANEOUS</b>				<b>\$80,115.00</b>

101,335  
 x 110% =  
 \$ 111,468.50  
 Loc req'd

PEARSON, BROWN &amp; ASSOCIATES, INC.

Multi-Use Building at 15 S. Old Rand Road  
Lake Zurich, Illinois

JOB #: 21108  
 DATE: 11/30/2021  
 REV. DATE: 3/29/2022  
 PLAN DATE: 11/30/2021  
 REV. PLAN DATE: 3/29/2022

**ENGINEER'S OPINION OF PROBABLE COST FOR PUBLIC IMPROVEMENTS,  
STORMWATER MANAGEMENT, & EROSION CONTROL**

ITEM	QUANTITY	UNIT	UNIT PRICE	EXTENSION
<b>RECAPITULATION</b>				
SANITARY SERVICE				\$9,800.00
WATER SERVICE				\$13,750.00
STORM SEWER				\$28,060.00
PAVEMENT & RETAINING WALLS				\$82,890.00
GRADING, EROSION CONTROL & MISCELLANEOUS				\$60,115.00
<b>TOTAL OPINION OF PROBABLE COST</b>				<b>\$194,615.00</b>

**NOTE:**

THIS ENGINEER'S OPINION OF PROBABLE COST HAS BEEN PREPARED BASED UPON THE ENGINEER'S EXPERIENCE AS A DESIGN PROFESSIONAL AND IS FURNISHED FOR INFORMATION ONLY. IT DOES NOT CONSTITUTE A GUARANTEE OF ACTUAL CONSTRUCTION COST AND DOES NOT INCLUDE THE FOLLOWING: ENGINEERING FEES, TAP ON FEES, PERMITS, DEWATERING OTHER THAN SPECIFICALLY LISTED ABOVE, TIGHT SHEETING, ANY WET OR DRY UTILITY RELOCATION NOT SPECIFICALLY INCLUDED ABOVE OR LANDSCAPING

ANY ITEM NOT SPECIFICALLY SHOWN IN THIS PEOPC ARE CONSIDERED INCIDENTAL TO THE COST OF THE PROJECT AND SHOULD BE INCLUDED IN THE UNIT PRICE FOR THE BID ITEMS LISTED ABOVE.







## FIFTH THIRD BANK

LETTER OF CREDIT NO. S509961

PAGE 1

ISSUER:  
FIFTH THIRD BANK, N.A.

BENEFICIARY:  
VILLAGE OF LAKE ZURICH  
70 EAST MAIN STREET  
LAKE ZURICH, IL 60047

APPLICANT:  
LZF BLOOMS LLC  
24285 DELL COURT  
LAKE ZURICH, IL 60047

LETTER OF CREDIT NO: S509961  
ISSUE DATE: MAY 18, 2022  
EXPIRATION DATE: MAY 18, 2023  
EXPIRATION PLACE: AT OUR COUNTERS  
AMOUNT: 111,468.00 USD ONE HUNDRED ELEVEN THOUSAND FOUR HUNDRED SIXTY EIGHT 00/100

WE HEREBY ISSUE OUR IRREVOCABLE NON-TRANSFERABLE STANDBY LETTER OF CREDIT NUMBER S509961 (THIS "LETTER OF CREDIT") IN FAVOR OF VILLAGE OF LAKE ZURICH (HEREINAFTER REFERRED TO AS "BENEFICIARY") FOR THE ACCOUNT, AND AT THE REQUEST, OF LZF BLOOMS LLC ("APPLICANT") IN THE AMOUNT EQUAL TO U.S. \$111,468.00 (ONE HUNDRED ELEVEN THOUSAND FOUR HUNDRED SIXTY EIGHT AND 00/100 UNITED STATES DOLLARS). DRAFTS ON THIS LETTER OF CREDIT SHALL BE PRESENTED ONLY AT OUR COUNTERS AT FIFTH THIRD BANK, N.A., TRADE SERVICES, 5050 KINGSLEY DRIVE, MD 1MOCBR, CINCINNATI, OH 45263 ACCOMPANIED BY:

1) A STATEMENT SIGNED BY VILLAGE MANAGER OR DIRECTOR OF PUBLIC WORKS (SIGNED AS SUCH) STATING THAT:

EITHER:

(A) WE HAVE RECEIVED NOTICE FROM FIFTH THIRD BANK, N.A. THAT LETTER OF CREDIT NUMBER S509961 IS ABOUT TO EXPIRE AND APPLICANT HAS FAILED TO PROVIDE US WITH AN EXTENSION TO SAID LETTER OF CREDIT OR AN ACCEPTABLE REPLACEMENT LETTER OF CREDIT; OR

(B) THE AMOUNT DRAWN UNDER FIFTH THIRD BANK, N.A. LETTER OF CREDIT NUMBER S509961 IN ACCORDANCE WITH THE TERMS OF A REVISED

Page 1 of 3





# FIFTH THIRD BANK

LETTER OF CREDIT NO. S509961

PAGE 2

DEVELOPMENT APPLICATION BY LZFBLOOMS LLC AND SUBMITTED TO THE VILLAGE OF LAKE ZURICH, WITH ARCHITECTURAL PLANS ORIGINALLY SUBMITTED TO THE VILLAGE AS RELATES TO VILLAGE OF LAKE ZURICH ORDINANCE NO. #2021-07-423 AND ENGINEERING PLANS ORIGINALLY SUBMITTED TO THE VILLAGE AS ALSO RELATES TO SAID ORDINANCE, AND THAT LZFBLOOMS LLC IS IN DEFAULT THEREUNDER, OR THAT LZFBLOOMS LLC IS IN DEFAULT OF THEIR REQUIRED PUBLIC IMPROVEMENTS OBLIGATIONS OR ANY OTHER AGREEMENT OR AGREEMENTS BETWEEN THE VILLAGE AND LZFBLOOMS LLC AS ARE ENTERED INTO OR AMENDED FROM TIME TO TIME, OR THAT LZFBLOOMS LLC IS IN VIOLATION OF ANY VILLAGE ORDINANCE.

2) ORIGINAL OF THIS LETTER OF CREDIT AND ANY AMENDMENTS THERETO.

3) A SIGHT DRAFT SPECIFYING THAT IT IS PRESENTED UNDER THIS LETTER OF CREDIT AND STATING "DRAWN UNDER FIFTH THIRD BANK, N.A. LETTER OF CREDIT NUMBER S509961 DATED MAY 18, 2022."

IF THE FOREGOING DOCUMENTS ARE PRESENTED IN STRICT COMPLIANCE WITH THE TERMS AND CONDITIONS OF THIS LETTER OF CREDIT, OUR OBLIGATION UNDER THIS LETTER OF CREDIT IS UNCONDITIONAL AND INDEPENDENT OF ANY OBLIGATIONS, PAYMENT OR REIMBURSEMENT BY BENEFICIARY OR THE APPLICANT.

PARTIAL DRAWINGS ARE PERMITTED, BUT MUST STILL BE ACCOMPANIED BY THE ORIGINAL OF THIS LETTER OF CREDIT. WE RESERVE THE RIGHT TO SUBSTITUTE A REPLACEMENT LETTER OF CREDIT WITH THE STATED AMOUNT REDUCED BY THE AMOUNT OF SUCH DRAW.

THIS LETTER OF CREDIT SHALL REMAIN IN FULL FORCE FOR A PERIOD OF ONE (1) YEAR FROM THE EFFECTIVE DATE HEREOF AND SHALL AUTOMATICALLY EXTEND ITSELF FROM YEAR TO YEAR THEREAFTER UNLESS AND UNTIL FIFTH THIRD BANK, N.A. SHALL GIVE AT LEAST NINETY (90) DAYS PRIOR WRITTEN NOTICE TO THE VILLAGE OF LAKE ZURICH, ILLINOIS, BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED, OF ITS INTENT TO TERMINATE THE SAME AT THE THEN-CURRENT EXPIRATION DATE. DURING THE LAST THIRTY (30) DAYS DURING WHICH THE LETTER OF CREDIT IS IN FULL FORCE AND EFFECT, THE VILLAGE OF LAKE ZURICH MAY DRAW UP TO THE FULL AMOUNT AVAILABLE UNDER THE LETTER OF CREDIT WITH A DRAFT ACCOMPANIED BY A DOCUMENT STATING THAT THE LZFBLOOMS LLC OR ITS AGENT HAS NOT COMPLIED WITH THE DEVELOPMENT AGREEMENT, AND HAS NOT PROVIDED AN ACCEPTABLE SUBSTITUTE IRREVOCABLE LETTER OF CREDIT, AND THAT THE DRAWING IS FOR THE EXPLICIT PURPOSE OF GUARANTEEING AND/OR PROVIDING FOR THE COMPLETION.

Page 2 of 3





## FIFTH THIRD BANK

LETTER OF CREDIT NO. S509961


PAGE 3

THIS LETTER OF CREDIT MAY NOT BE TRANSFERRED IN WHOLE OR IN PART.

THIS LETTER OF CREDIT SHALL NOT BE AMENDED, EXCEPT BY WRITING SIGNED BY US AND BY THE BENEFICIARY STATING EXPRESSLY THAT IT IS INTENDED TO BE AN AMENDMENT. THIS LETTER OF CREDIT SHALL NOT BE AMENDED BY ANY ACTION (OTHER THAN SIGNING SUCH AN AMENDMENT) OR BY ANY INACTION BY EITHER US OR THE BENEFICIARY, EXCEPT AS EXPRESSLY PROVIDED IN THE IMMEDIATELY SUCCEEDING PARAGRAPH.

THIS LETTER OF CREDIT SHALL BE GOVERNED BY THE INTERNATIONAL STANDBY PRACTICES 1998 ("ISP 98"), INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION NO. 590 (THE "ISP 98"), OR ANY LATER REVISION WHICH MAY BE IN EFFECT AT THE TIME. THIS LETTER OF CREDIT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE OF ILLINOIS TO THE EXTENT THAT THE TERMS OF THE ISP 98 ARE NOT APPLICABLE; PROVIDED THAT, IN THE EVENT OF ANY CONFLICT BETWEEN THE ISP 98 AND SUCH ILLINOIS LAWS, THE ISP 98 SHALL CONTROL.

  
AUTHORIZED SIGNATURE

  
AUTHORIZED SIGNATURE

Page 3 of 3



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

AGENDA ITEM  
5K-5L

MEMORANDUM

Date: January 15, 2024

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

CC: Mary Meyer, Building Services Supervisor

Re: **Ordinances Proposing Backup Special Service Areas No. 21 and No. 22  
Wildwood Estates Subdivision – Honey Lake Road**

**Issue:** Ordinances proposing the establishment of backup Special Service Areas No 21 (SSA No. 21) and No. 22 (SSA No. 22) for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance for areas located within the Wildwood Estates Subdivision (the “Subdivision”).

SSA No. 21 and SSA No. 22 are being set up as backup SSAs in the event that the owners of residential units, the homeowners association, the owner of the open space or any future parties of interest fail to maintain, repair, reconstruct and/or replace these stormwater management improvements. No levy of taxes is proposed at this time.

**Village Strategic Plan:** This agenda item is consistent with the following objectives under Goal #2 – Development:

- Expand the Village’s role as a major regional economic hub in Lake County
- Become more business friendly and customer oriented.

**Background:** The backup SSAs were required as a condition within the Annexation Agreement between the Village of Lake Zurich and developer, Wildwood of Lake Zurich, LLC (“Developer”) for the development of the property.

The Subject Property comprises of land owned by Wildwood of Lake Zurich, LLC. A Final Plat of Subdivision creating the subdivision was approved by the Village on September 24, 2020, and recorded with the Lake County Recorder of Deeds on July 24, 2023, as document number 7986179. The Developer, who is the current property owner agreed to the establishment of the backup SSAs.



Backup Special Service Areas No. 21 and 22 – Wildwood Estates Subdivision – Ordinances Proposing SSA  
January 15, 2024

**Analysis:** The SSAs will allow the Village to assess a tax, in the future and only if necessary, on the property owners of the single-family homes within the built subdivision and to the owner of the vacant open space to the south, to pay for maintenance and repairs to the storm water management facilities and other features located within the outlots and open space of the subdivision, and only in the event the subdivision's Homeowners Association (HOA) or the owner of the open space to the south is delinquent in fulfilling these obligations.

The intent is to provide the Village with a tool to make repairs to these facilities which are not functioning properly or damaged, before they cause further damage to property within the subdivision or downstream of the facility. The HOA and owner of the open space to the south will be given adequate notification and time to remedy the situation before the Village takes action and begins levying the tax.

Because taxes will not be levied until the Village actually takes action to remedy the HOA's or owner's obligations and expends funds for the implementation of these Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year. The line item for the SSA will therefore show up on a property owner's tax bill with a tax rate of zero.

In the event taxes are levied for work conducted by the village, any such initial tax levy shall not exceed a maximum tax rates as follows:

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 21 determined as follows:

- Properties designated as the "Duplex Residential Lots 1-12 and Outlot 1," "Common open space around Residential Duplex Properties including the stormwater management areas":  
A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property;

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 22 determined as follows:

- Property designated as "Outlot 2" including the open space containing stormwater management areas, wetlands and waterways:  
A tax levy at a rate not to exceed \$21.110 per \$100.00 (tax rate) of equalized assessed valuation of such property.

The tax rates are estimated to generate no less than an average annualized amount of \$48,347.60 per year in maintenance costs to be shared by 24 single-family duplex homes on the property with an average market value of approximately \$500,000; and an average annualized amount of \$34,550.50 in maintenance costs for the open space with an average market value of approximately \$1,000,000.

Backup Special Service Areas No. 21 and 22 – Wildwood Estates Subdivision – Ordinances Proposing SSA  
January 15, 2024

**Recommendation:** Staff recommends that the Village Board approve the ordinance proposing backup SSAs No. 21 and No. 22, and schedule the public hearings as required by statute on February 5, 2024. Proper notice will be provided as stated in the attached ordinance for approval.

**Next Steps:** Public Hearings on SSA No. 21 and SSA No. 22 will be conducted on February 5, 2024.

State Statute requires a comment period of 60 days following the adjournment of the hearings. Within that period, the proposal for the SSAs may be vetoed by a petition of 51 percent of electors and owners of record of the property. If vetoed, the proposal for the SSAs may not be re-proposed by the municipality for two years.

If no such petition is filed, the Village Board will be required to adopt an “Establishing Ordinance” for each of the special service areas. After adoption, the Establishing Ordinances will be filed with the Lake County Clerk’s Office, and the Lake County Recorder’s Office. The line item for the SSA will show up on a property owner’s tax bill with a tax rate of zero in the following tax year. It is likely that the status on the tax bill will continue as such (tax rate of zero) if the HOA meets its maintenance obligation in perpetuity.

Finally, in the future, if the Village is required to take action to remedy the HOA’s or property owner’s obligations and expend funds for the implementation of the Special Services within the subdivision, an appropriation ordinance will need to be adopted for those items to be financed out of the annual tax levy, and be published and considered through a separate public hearing of the Village Board.

**Attachments:**

- Ordinances proposing the establishment of backup SSA No. 21 and 22
- Recorded Final Plat of Subdivision
- Map of the special service areas

**ORDINANCE No. 2024-01-544**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
SERVICE AREA NUMBER 21 IN THE VILLAGE OF LAKE ZURICH, AND  
PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
CONNECTION THEREWITH  
*Wildwood Estates Subdivision – Duplex Residential Lots 1-12 and Outlot 1***

BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: AUTHORITY TO ESTABLISH SPECIAL SERVICE AREAS.**

Special Service Areas within non-home rule municipalities are established pursuant to Article VII, Section 7 of the Constitution of the State of Illinois, and pursuant to the provisions of the Special Service Area Tax Law, 35 ILCS 200/27-5 *et seq.*

**SECTION 2: FINDINGS.**

The Village Board finds:

- A. It is in the public interest that the creation of the area hereinafter described as a special service area, for the purposes set forth herein, be considered.
- B. That the area hereinafter described is compact and contiguous, and said area lies within and is approved as a Planned Unit Development (PUD) for a duplex residential development within the R-6 multiple-family residential district, in the Village of Lake Zurich (the "Village").
- C. That the area hereinafter described will benefit specifically from the municipal services to be provided, and that the proposed municipal services are unique and in addition to municipal services provided to the Village as a whole, and it is, therefore, in the best interests of the Village that the special expenditure of funds by the Village, and the levy of special taxes against said area, if needed, for the services to be provided, be considered.
- D. That the special services to be authorized for provision by the Village shall consist of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements in the Subdivision, which include the maintenance of the outlot as common open space and stormwater management-areas located



within the Wildwood Estates Subdivision (the “Subdivision”) in the event that the owners of units or interests in the area described in Section 4 below, fail to establish, maintain, repair, reconstruct and/or replace said areas and outlots as common space and stormwater management improvements as required by:

- (i) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled “Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (ii) Village Ordinance No 2020-09-383 entitled “An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property),” approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (iii) Village Ordinance No. 2020-09-384 entitled “An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (iv) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (v) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the “Special Services”).

### SECTION 3: PUBLIC HEARING - TAX RATES.

- A. That a public hearing shall be held on the 15<sup>th</sup> day of January , 2024, at 7:00 p.m., in the Lake Zurich Village Hall, Board Room, 70 East Main Street, Lake Zurich, Illinois, to consider the creation of Special Service Area Number 21 of the Village in the area described in the notice of public hearing set forth in Section 4 hereof (hereinafter the “Public Hearing”).



B. At said Public Hearing, the levy of direct annual taxes at the rate not to exceed the following:

- Properties designated as the “Duplex Residential Lots 1-12 and Outlot 1,” “Common open space around Residential Duplex Properties including the stormwater management areas”: A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property

C. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 21; however, any such initial tax levy shall not exceed the maximum tax rate as set forth in B. above.

D. The aforementioned taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Property Tax Code (35 ILCS 200/1-1 *et seq.*), as amended.

#### SECTION 4: NOTICE OF PUBLIC HEARING.

Notice of the Public Hearing shall be published at least once not less than fifteen (15) days prior to the Public Hearing in one (1) or more newspapers of general circulation in the Village, and notice by mailing shall be given by depositing said notice in the U.S. mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Special Service Area Number 21, with said notice by mailing being mailed not less than ten (10) days prior to the time set for the Public Hearing (hereinafter collectively the “Notice”). In the event taxes for the last preceding year were not paid, the Notice shall be sent to the person last listed on the tax rolls prior to that year as the owner of said property. The Notice shall be in the following form:

“NOTICE OF PUBLIC HEARING  
VILLAGE OF LAKE ZURICH  
SPECIAL SERVICE AREAS NUMBER 21

NOTICE IS HEREBY GIVEN that on February 5, 2024, at 7:00 p.m. public hearings will be held by the President and Board of Trustees of the Village of Lake Zurich to consider forming special service areas consisting of the following described property:

Wildwood Estates of Lake Zurich Subdivision being described as being a subdivision of part of the northwest  $\frac{1}{4}$  of section 19, township 43 north, range 10 east of the third principal meridian, in Lake County, Illinois.

Special Service Area Number 21  
Common Street Addresses and Associates PINs:  
1121 Honey Lake Road – 14-19-101-112 (Lot 12B)

1125 Honey Lake Road – 14-19-101-111 (Lot 12A)  
 1131 Honey Lake Road – 14-19-101-110 (Lot 11B)  
 1135 Honey Lake Road – 14-19-101-109 (Lot 11A)  
 1141 Honey Lake Road – 14-19-101-108 (Lot 10B)  
 1145 Honey Lake Road – 14-19-101-107 (Lot 10A)  
 1151 Honey Lake Road – 14-19-101-106 (Lot 9B)  
 1155 Honey Lake Road – 14-19-101-105 (Lot 9A)  
 1161 Honey Lake Road – 14-19-101-104 (Lot 8B)  
 1165 Honey Lake Road – 14-19-101-103 (Lot 8A)  
 1171 Honey Lake Road – 14-19-101-102 (Lot 7B)  
 1175 Honey Lake Road – 14-19-101-101 (Lot 7A)  
 1181 Honey Lake Road – 14-19-101-100 (Lot 6B)  
 1185 Honey Lake Road – 14-19-101-099 (Lot 6A)  
 1191 Honey Lake Road – 14-19-101-098 (Lot 5B)  
 1195 Honey Lake Road – 14-19-101-097 (Lot 5A)  
 1201 Honey Lake Road – 14-19-101-096 (Lot 4B)  
 1205 Honey Lake Road – 14-19-101-095 (Lot 4A)  
 1211 Honey Lake Road – 14-19-101-094 (Lot 3B)  
 1215 Honey Lake Road – 14-19-101-093 (Lot 3A)  
 1221 Honey Lake Road – 14-19-101-092 (Lot 2b)  
 1225 Honey Lake Road – 14-19-101-091 (Lot 2A)  
 1231 Honey Lake Road – 14-19-101-090 (Lot 1B)  
 1235 Honey Lake Road – 14-19-101-089 (Lot 1A)  
 Common open space comprising of stormwater management facilities; 24909 W. Signal Hill Road, 14-19-101-113 (Outlot 1).

General Street Location: The south side of Honey Lake Road in Lake Zurich, Illinois.

All interested persons affected by the formation of Lake Zurich Special Service Area Number 21 will be given an opportunity to be heard regarding the formation of and the boundaries of Special Service Area Number 21 and those with a qualifying legal interest may object to the formation of Special Service Areas Number 21 and the levy of taxes affecting said Special Service Area Number 21.

The purpose of the formation of Lake Zurich Special Service Area Number 21 is to fund the Village of Lake Zurich's cost of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance in the Subdivision for the above-described property, in the event that the owners of the above-described property fail to maintain, repair, reconstruct and/or replace said stormwater management improvements and open space as required by:

- (vi) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled "Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the



19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;

- (vii) Village Ordinance No 2020-09-383 entitled “An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property),” approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (viii) Village Ordinance No. 2020-09-384 entitled “An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (ix) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (x) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the “Special Services”) within said Special Service Areas Number 21.

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 21 is determined as follows:

- Properties designated as the “Duplex Residential Lots 1-12 and Outlot 1,” “Common open space around Residential Duplex Properties including the stormwater management areas”:  
A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property;

A tax levy, not to exceed the above depicted tax rates, for each year during which the Village of Lake Zurich is required to expend funds relative to said Special Services, so long as the Improvements, as referenced above, exist, will be considered at the public hearing. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 21; however, any such initial tax levy shall not exceed the maximum tax rates as set forth above. Said taxes are to be levied upon all taxable property within the proposed Special Service Area Number 21.

At the public hearing, all persons affected by the formation of said Special Service Area Number 21, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The public hearing may be adjourned by the President and

Board of Trustees to another date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment and/or as otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors residing within Special Service Area Number 21 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of Special Service Area Number 21 is filed with the Village Clerk, within sixty (60) days following the final adjournment of the public hearing, objecting to the creation of Special Service Area Number 21, the enlargement thereof, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a proposed increase in the tax rate, said Special Service Area Number 21 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

DATED this 13<sup>th</sup> day of January, 2024.

Kathleen Johnson  
Village Clerk  
Village of Lake Zurich

**SECTION 5: EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED** by a roll call vote of the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, at a Regular Meeting thereof, held on the \_\_\_\_ day of \_\_\_\_\_, 2024, and approved by me as Village President, and attested by the Village Clerk, on the same day.

\_\_\_\_\_  
Village President

**ATTEST:**

\_\_\_\_\_  
Village Clerk

STATE OF ILLINOIS     )  
   ) SS  
 COUNTY OF LAKE        )

**CLERK'S CERTIFICATE**

I, Kathleen Johnson, Village Clerk of the Village of Lake Zurich, in the County of Lake and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my office, entitled:

**ORDINANCE NO. 2024-01-544**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
 SERVICE AREA NUMBER 21 IN THE VILLAGE OF LAKE ZURICH, AND  
 PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
 CONNECTION THEREWITH  
*Wildwood Estates Subdivision – Duplex Residential Lots 1-12 and Outlot 1***

which Ordinance was passed by the Board of Trustees of the Village of Lake Zurich at its Regular Meeting on the 15<sup>th</sup> day of January, 2024, at which meeting a quorum was present, and approved by the President of the Village of Lake Zurich on the 17<sup>th</sup> day of January, 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Lake Zurich was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Lake Zurich, and that the result of said vote was as follows, to-wit:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Lake Zurich, this 17<sup>th</sup> day of January, 2024.

[SEAL]

\_\_\_\_\_  
 Kathleen Johnson  
 Village Clerk



**ORDINANCE No. 2024-01-545**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
SERVICE AREA NUMBER 22 IN THE VILLAGE OF LAKE ZURICH, AND  
PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
CONNECTION THEREWITH  
*Wildwood Estates Subdivision "Outlot 2"***

BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: AUTHORITY TO ESTABLISH SPECIAL SERVICE AREAS.**

Special Service Areas within non-home rule municipalities are established pursuant to Article VII, Section 7 of the Constitution of the State of Illinois, and pursuant to the provisions of the Special Service Area Tax Law, 35 ILCS 200/27-5 *et seq.*

**SECTION 2: FINDINGS.**

The Village Board finds:

- A. It is in the public interest that the creation of the area hereinafter described as a special service area, for the purposes set forth herein, be considered.
- B. That the area hereinafter described is compact and contiguous, and said area lies within and is approved as a Planned Unit Development (PUD) for a duplex residential development within the R-6 multiple-family residential district, in the Village of Lake Zurich (the "Village").
- C. That the area hereinafter described will benefit specifically from the municipal services to be provided, and that the proposed municipal services are unique and in addition to municipal services provided to the Village as a whole, and it is, therefore, in the best interests of the Village that the special expenditure of funds by the Village, and the levy of special taxes against said area, if needed, for the services to be provided, be considered.
- D. That the special services to be authorized for provision by the Village shall consist of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements in the Subdivision, which include the maintenance of the outlot as open space comprising of stormwater management facilities,



wetlands and waterways located within the Wildwood Estates Subdivision (the "Subdivision") in the event that the owners of units or interests in the area described in Section 4 below, fail to establish, maintain, repair, reconstruct and/or replace said areas and outlots as common space and stormwater management improvements as required by:

- (i) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled "Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (ii) Village Ordinance No 2020-09-383 entitled "An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property)," approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (iii) Village Ordinance No. 2020-09-384 entitled "An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (iv) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (v) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the "Special Services").

### SECTION 3: PUBLIC HEARING - TAX RATES.

- A. That a public hearing shall be held on the 15<sup>th</sup> day of January , 2024, at 7:00 p.m., in the Lake Zurich Village Hall, Board Room, 70 East Main Street, Lake Zurich, Illinois, to consider the creation of Special Service Area Number 22 of the Village in the area described in the notice of public hearing set forth in Section 4 hereof (hereinafter the "Public Hearing").

- B. At said Public Hearing, the levy of direct annual taxes at the rate not to exceed the following:
- Properties designated as the “Duplex Residential Lots 1-12 and Outlot 1,” “Common open space around Residential Duplex Properties including the stormwater management areas”: A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property
- C. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 22; however, any such initial tax levy shall not exceed the maximum tax rate as set forth in B. above.
- D. The aforementioned taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Property Tax Code (35 ILCS 200/1-1 *et seq.*), as amended.

#### SECTION 4: NOTICE OF PUBLIC HEARING.

Notice of the Public Hearing shall be published at least once not less than fifteen (15) days prior to the Public Hearing in one (1) or more newspapers of general circulation in the Village, and notice by mailing shall be given by depositing said notice in the U.S. mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Special Service Area Number 22, with said notice by mailing being mailed not less than ten (10) days prior to the time set for the Public Hearing (hereinafter collectively the “Notice”). In the event taxes for the last preceding year were not paid, the Notice shall be sent to the person last listed on the tax rolls prior to that year as the owner of said property. The Notice shall be in the following form:

“NOTICE OF PUBLIC HEARING  
VILLAGE OF LAKE ZURICH  
SPECIAL SERVICE AREAS NUMBER 22

NOTICE IS HEREBY GIVEN that on February 5, 2024, at 7:00 p.m. public hearings will be held by the President and Board of Trustees of the Village of Lake Zurich to consider forming special service areas consisting of the following described property:

Wildwood Estates of Lake Zurich Subdivision being described as being a subdivision of part of the northwest  $\frac{1}{4}$  of section 19, township 43 north, range 10 east of the third principal meridian, in Lake County, Illinois.

Special Service Area number 22



Open space comprising of stormwater management facilities, wetlands and waterways; 24909 W. Signal Hill Road – 14-19-101-114 (Outlot 2).

General Street Location: The south side of Honey Lake Road in Lake Zurich, Illinois.

All interested persons affected by the formation of Lake Zurich Special Service Area Number 22 will be given an opportunity to be heard regarding the formation of and the boundaries of Special Service Area Number 22 and those with a qualifying legal interest may object to the formation of Special Service Areas Number 22 and the levy of taxes affecting said Special Service Area Number 22.

The purpose of the formation of Lake Zurich Special Service Area Number 22 is to fund the Village of Lake Zurich's cost of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance in the Subdivision for the above-described property, in the event that the owners of the above-described property fail to maintain, repair, reconstruct and/or replace said stormwater management improvements and open space as required by:

- (vi) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled “Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (vii) Village Ordinance No 2020-09-383 entitled “An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property),” approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (viii) Village Ordinance No. 2020-09-384 entitled “An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (ix) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (x) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the “Special Services”) within said Special Service Areas Number 22.

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 22 is determined as follows:

- Property designated as “Outlot 2” including the open space containing stormwater management areas, wetlands and waterways:  
A tax levy at a rate not to exceed \$21.110 per \$100.00 (tax rate) of equalized assessed valuation of such property.

A tax levy, not to exceed the above depicted tax rates, for each year during which the Village of Lake Zurich is required to expend funds relative to said Special Services, so long as the Improvements, as referenced above, exist, will be considered at the public hearing. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 22; however, any such initial tax levy shall not exceed the maximum tax rates as set forth above. Said taxes are to be levied upon all taxable property within the proposed Special Service Area Number 22.

At the public hearing, all persons affected by the formation of said Special Service Area Number 22, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The public hearing may be adjourned by the President and Board of Trustees to another date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment and/or as otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors residing within Special Service Area Number 22 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of Special Service Area Number 22 is filed with the Village Clerk, within sixty (60) days following the final adjournment of the public hearing, objecting to the creation of Special Service Area Number 22, the enlargement thereof, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a proposed increase in the tax rate, said Special Service Area Number 22 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

DATED this 13<sup>th</sup> day of December, 2023.

Kathleen Johnson  
Village Clerk  
Village of Lake Zurich

#### SECTION 5: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED** by a roll call vote of the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, at a Regular Meeting thereof, held on the 15<sup>th</sup> day of January, 2024, and approved by me as Village President, and attested by the Village Clerk, on the same day.

\_\_\_\_\_  
Village President

**ATTEST:**

\_\_\_\_\_  
Village Clerk



STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF LAKE        )

**CLERK'S CERTIFICATE**

I, Kathleen Johnson, Village Clerk of the Village of Lake Zurich, in the County of Lake and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my office, entitled:

**ORDINANCE NO. 2024-01-545**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
SERVICE AREA NUMBER 22 IN THE VILLAGE OF LAKE ZURICH, AND  
PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
CONNECTION THEREWITH  
*Wildwood Estates Subdivision "Outlot 2"***

which Ordinance was passed by the Board of Trustees of the Village of Lake Zurich at its Regular Meeting on the 15<sup>th</sup> day of January, 2024, at which meeting a quorum was present, and approved by the President of the Village of Lake Zurich on the 17<sup>th</sup> day of January, 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Lake Zurich was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Lake Zurich, and that the result of said vote was as follows, to-wit:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Lake Zurich, this 17<sup>th</sup> day of January, 2024.

[SEAL]

\_\_\_\_\_  
Kathleen Johnson  
Village Clerk

# PLAT INFORMATION SHEET



Image# 063291280003 Type: PSB  
 Recorded: 07/24/2023 at 04:42:53 PM  
 Receipt#: 2023-00031877  
 Page 1 of 3  
 Fees: \$62.00  
 IL Rental Housing Fund: \$0.00  
 Lake County IL  
 Anthony Vega Lake County Clerk  
 File **7986179**

NUMBER OF PLAT PAGES

3

SECTION	TOWNSHIP	RANGE
19	43	10
LEGAL DESCRIPTION		

CHECK (✓) TYPE OF PLAT:

- ☐ ANNEXATION/DISCONNECTION
- ☐ CONDOMINIUM
- ☐ DEDICATION
- ☐ EASEMENT
- ☐ VACATION
- ☐ OTHER \_\_\_\_\_
- ☒ SUBDIVISION (enter subdivision name on line below)

Wildwood Estates Sub

IF THE PLAT RECORDED WAS LARGER THAN 11" X 17", THE  
 ATTACHED COPY HAS BEEN REDUCED FROM A SCANNED IMAGE.

ORIGINAL SCALE PAPER COPIES OR DIGITAL IMAGE FILES ARE  
 ALSO AVAILABLE FOR PURCHASE – PLEASE CALL (847) 377-2575

FOR MORE INFORMATION

U:\Forms\PlatInfo\Plat Information Coversheet for Scanning.docx  
 Revised: December 1, 2022 8:30 AM

File Number: 7986179 Page 1 of 3





File Number: 7986179 Page 3 of 3



# Lake County, Illinois





Map Printed on 1/3/2024



N

☐ Tax Parcel Lines  
Tax Parcel Information

### Wildwood Estates Subdivision Honey Lake Road Aerial Map



Lake County, Illinois

**Disclaimer:**

The selected features may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.





*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

AGENDA ITEM  
5K-5L

MEMORANDUM

Date: January 15, 2024

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

CC: Mary Meyer, Building Services Supervisor

Re: **Ordinances Proposing Backup Special Service Areas No. 21 and No. 22  
Wildwood Estates Subdivision – Honey Lake Road**

**Issue:** Ordinances proposing the establishment of backup Special Service Areas No 21 (SSA No. 21) and No. 22 (SSA No. 22) for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance for areas located within the Wildwood Estates Subdivision (the “Subdivision”).

SSA No. 21 and SSA No. 22 are being set up as backup SSAs in the event that the owners of residential units, the homeowners association, the owner of the open space or any future parties of interest fail to maintain, repair, reconstruct and/or replace these stormwater management improvements. No levy of taxes is proposed at this time.

**Village Strategic Plan:** This agenda item is consistent with the following objectives under Goal #2 – Development:

- Expand the Village’s role as a major regional economic hub in Lake County
- Become more business friendly and customer oriented.

**Background:** The backup SSAs were required as a condition within the Annexation Agreement between the Village of Lake Zurich and developer, Wildwood of Lake Zurich, LLC (“Developer”) for the development of the property.

The Subject Property comprises of land owned by Wildwood of Lake Zurich, LLC. A Final Plat of Subdivision creating the subdivision was approved by the Village on September 24, 2020, and recorded with the Lake County Recorder of Deeds on July 24, 2023, as document number 7986179. The Developer, who is the current property owner agreed to the establishment of the backup SSAs.

Backup Special Service Areas No. 21 and 22 – Wildwood Estates Subdivision – Ordinances Proposing SSA  
January 15, 2024

**Analysis:** The SSAs will allow the Village to assess a tax, in the future and only if necessary, on the property owners of the single-family homes within the built subdivision and to the owner of the vacant open space to the south, to pay for maintenance and repairs to the storm water management facilities and other features located within the outlots and open space of the subdivision, and only in the event the subdivision's Homeowners Association (HOA) or the owner of the open space to the south is delinquent in fulfilling these obligations.

The intent is to provide the Village with a tool to make repairs to these facilities which are not functioning properly or damaged, before they cause further damage to property within the subdivision or downstream of the facility. The HOA and owner of the open space to the south will be given adequate notification and time to remedy the situation before the Village takes action and begins levying the tax.

Because taxes will not be levied until the Village actually takes action to remedy the HOA's or owner's obligations and expends funds for the implementation of these Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year. The line item for the SSA will therefore show up on a property owner's tax bill with a tax rate of zero.

In the event taxes are levied for work conducted by the village, any such initial tax levy shall not exceed a maximum tax rates as follows:

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 21 determined as follows:

- Properties designated as the "Duplex Residential Lots 1-12 and Outlot 1," "Common open space around Residential Duplex Properties including the stormwater management areas":  
A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property;

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 22 determined as follows:

- Property designated as "Outlot 2" including the open space containing stormwater management areas, wetlands and waterways:  
A tax levy at a rate not to exceed \$21.110 per \$100.00 (tax rate) of equalized assessed valuation of such property.

The tax rates are estimated to generate no less than an average annualized amount of \$48,347.60 per year in maintenance costs to be shared by 24 single-family duplex homes on the property with an average market value of approximately \$500,000; and an average annualized amount of \$34,550.50 in maintenance costs for the open space with an average market value of approximately \$1,000,000.

Backup Special Service Areas No. 21 and 22 – Wildwood Estates Subdivision – Ordinances Proposing SSA  
January 15, 2024

**Recommendation:** Staff recommends that the Village Board approve the ordinance proposing backup SSAs No 21 and No 22, and schedule the public hearings as required by statute on February 5, 2024. Proper notice will be provided as stated in the attached ordinance for approval.

**Next Steps:** Public Hearings on SSA No. 21 and SSA No. 22 will be conducted on February 5, 2024.

State Statute requires a comment period of 60 days following the adjournment of the hearings. Within that period, the proposal for the SSAs may be vetoed by a petition of 51 percent of electors and owners of record of the property. If vetoed, the proposal for the SSAs may not be re-proposed by the municipality for two years.

If no such petition is filed, the Village Board will be required to adopt an “Establishing Ordinance” for each of the special service areas. After adoption, the Establishing Ordinances will be filed with the Lake County Clerk’s Office, and the Lake County Recorder’s Office. The line item for the SSA will show up on a property owner’s tax bill with a tax rate of zero in the following tax year. It is likely that the status on the tax bill will continue as such (tax rate of zero) if the HOA meets its maintenance obligation in perpetuity.

Finally, in the future, if the Village is required to take action to remedy the HOA’s or property owner’s obligations and expend funds for the implementation of the Special Services within the subdivision, an appropriation ordinance will need to be adopted for those items to be financed out of the annual tax levy, and be published and considered through a separate public hearing of the Village Board.

**Attachments:**

- Ordinances proposing the establishment of backup SSA No. 21 and 22
- Recorded Final Plat of Subdivision
- Map of the special service areas



**ORDINANCE No. 2024-01-544**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
SERVICE AREA NUMBER 21 IN THE VILLAGE OF LAKE ZURICH, AND  
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CONNECTION THEREWITH  
*Wildwood Estates Subdivision – Duplex Residential Lots 1-12 and Outlot 1***

BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: AUTHORITY TO ESTABLISH SPECIAL SERVICE AREAS.**

Special Service Areas within non-home rule municipalities are established pursuant to Article VII, Section 7 of the Constitution of the State of Illinois, and pursuant to the provisions of the Special Service Area Tax Law, 35 ILCS 200/27-5 *et seq.*

**SECTION 2: FINDINGS.**

The Village Board finds:

- A. It is in the public interest that the creation of the area hereinafter described as a special service area, for the purposes set forth herein, be considered.
- B. That the area hereinafter described is compact and contiguous, and said area lies within and is approved as a Planned Unit Development (PUD) for a duplex residential development within the R-6 multiple-family residential district, in the Village of Lake Zurich (the "Village").
- C. That the area hereinafter described will benefit specifically from the municipal services to be provided, and that the proposed municipal services are unique and in addition to municipal services provided to the Village as a whole, and it is, therefore, in the best interests of the Village that the special expenditure of funds by the Village, and the levy of special taxes against said area, if needed, for the services to be provided, be considered.
- D. That the special services to be authorized for provision by the Village shall consist of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements in the Subdivision, which include the maintenance of the outlot as common open space and stormwater management-areas located

within the Wildwood Estates Subdivision (the “Subdivision”) in the event that the owners of units or interests in the area described in Section 4 below, fail to establish, maintain, repair, reconstruct and/or replace said areas and outlots as common space and stormwater management improvements as required by:

- (i) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled “Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
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(hereinafter the “Special Services”).

### SECTION 3: PUBLIC HEARING - TAX RATES.

- A. That a public hearing shall be held on the 15<sup>th</sup> day of January , 2024, at 7:00 p.m., in the Lake Zurich Village Hall, Board Room, 70 East Main Street, Lake Zurich, Illinois, to consider the creation of Special Service Area Number 21 of the Village in the area described in the notice of public hearing set forth in Section 4 hereof (hereinafter the “Public Hearing”).



B. At said Public Hearing, the levy of direct annual taxes at the rate not to exceed the following:

- Properties designated as the “Duplex Residential Lots 1-12 and Outlot 1,” “Common open space around Residential Duplex Properties including the stormwater management areas”: A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property

C. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 21; however, any such initial tax levy shall not exceed the maximum tax rate as set forth in B. above.

D. The aforementioned taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Property Tax Code (35 ILCS 200/1-1 *et seq.*), as amended.

#### SECTION 4: NOTICE OF PUBLIC HEARING.

Notice of the Public Hearing shall be published at least once not less than fifteen (15) days prior to the Public Hearing in one (1) or more newspapers of general circulation in the Village, and notice by mailing shall be given by depositing said notice in the U.S. mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Special Service Area Number 21, with said notice by mailing being mailed not less than ten (10) days prior to the time set for the Public Hearing (hereinafter collectively the “Notice”). In the event taxes for the last preceding year were not paid, the Notice shall be sent to the person last listed on the tax rolls prior to that year as the owner of said property. The Notice shall be in the following form:

“NOTICE OF PUBLIC HEARING  
VILLAGE OF LAKE ZURICH  
SPECIAL SERVICE AREAS NUMBER 21

NOTICE IS HEREBY GIVEN that on February 5, 2024, at 7:00 p.m. public hearings will be held by the President and Board of Trustees of the Village of Lake Zurich to consider forming special service areas consisting of the following described property:

Wildwood Estates of Lake Zurich Subdivision being described as being a subdivision of part of the northwest  $\frac{1}{4}$  of section 19, township 43 north, range 10 east of the third principal meridian, in Lake County, Illinois.

Special Service Area Number 21  
Common Street Addresses and Associates PINs:  
1121 Honey Lake Road – 14-19-101-112 (Lot 12B)

1125 Honey Lake Road – 14-19-101-111 (Lot 12A)  
 1131 Honey Lake Road – 14-19-101-110 (Lot 11B)  
 1135 Honey Lake Road – 14-19-101-109 (Lot 11A)  
 1141 Honey Lake Road – 14-19-101-108 (Lot 10B)  
 1145 Honey Lake Road – 14-19-101-107 (Lot 10A)  
 1151 Honey Lake Road – 14-19-101-106 (Lot 9B)  
 1155 Honey Lake Road – 14-19-101-105 (Lot 9A)  
 1161 Honey Lake Road – 14-19-101-104 (Lot 8B)  
 1165 Honey Lake Road – 14-19-101-103 (Lot 8A)  
 1171 Honey Lake Road – 14-19-101-102 (Lot 7B)  
 1175 Honey Lake Road – 14-19-101-101 (Lot 7A)  
 1181 Honey Lake Road – 14-19-101-100 (Lot 6B)  
 1185 Honey Lake Road – 14-19-101-099 (Lot 6A)  
 1191 Honey Lake Road – 14-19-101-098 (Lot 5B)  
 1195 Honey Lake Road – 14-19-101-097 (Lot 5A)  
 1201 Honey Lake Road – 14-19-101-096 (Lot 4B)  
 1205 Honey Lake Road – 14-19-101-095 (Lot 4A)  
 1211 Honey Lake Road – 14-19-101-094 (Lot 3B)  
 1215 Honey Lake Road – 14-19-101-093 (Lot 3A)  
 1221 Honey Lake Road – 14-19-101-092 (Lot 2b)  
 1225 Honey Lake Road – 14-19-101-091 (Lot 2A)  
 1231 Honey Lake Road – 14-19-101-090 (Lot 1B)  
 1235 Honey Lake Road – 14-19-101-089 (Lot 1A)  
 Common open space comprising of stormwater management facilities; 24909 W. Signal Hill Road, 14-19-101-113 (Outlot 1).

General Street Location: The south side of Honey Lake Road in Lake Zurich, Illinois.

All interested persons affected by the formation of Lake Zurich Special Service Area Number 21 will be given an opportunity to be heard regarding the formation of and the boundaries of Special Service Area Number 21 and those with a qualifying legal interest may object to the formation of Special Service Areas Number 21 and the levy of taxes affecting said Special Service Area Number 21.

The purpose of the formation of Lake Zurich Special Service Area Number 21 is to fund the Village of Lake Zurich's cost of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance in the Subdivision for the above-described property, in the event that the owners of the above-described property fail to maintain, repair, reconstruct and/or replace said stormwater management improvements and open space as required by:

- (vi) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled "Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the



19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;

- (vii) Village Ordinance No 2020-09-383 entitled “An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property),” approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (viii) Village Ordinance No. 2020-09-384 entitled “An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (ix) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (x) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the “Special Services”) within said Special Service Areas Number 21.

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 21 is determined as follows:

- Properties designated as the “Duplex Residential Lots 1-12 and Outlot 1,” “Common open space around Residential Duplex Properties including the stormwater management areas”:  
A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property;

A tax levy, not to exceed the above depicted tax rates, for each year during which the Village of Lake Zurich is required to expend funds relative to said Special Services, so long as the Improvements, as referenced above, exist, will be considered at the public hearing. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 21; however, any such initial tax levy shall not exceed the maximum tax rates as set forth above. Said taxes are to be levied upon all taxable property within the proposed Special Service Area Number 21.

At the public hearing, all persons affected by the formation of said Special Service Area Number 21, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The public hearing may be adjourned by the President and

Board of Trustees to another date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment and/or as otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors residing within Special Service Area Number 21 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of Special Service Area Number 21 is filed with the Village Clerk, within sixty (60) days following the final adjournment of the public hearing, objecting to the creation of Special Service Area Number 21, the enlargement thereof, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a proposed increase in the tax rate, said Special Service Area Number 21 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

DATED this 13<sup>th</sup> day of January, 2024.

Kathleen Johnson  
Village Clerk  
Village of Lake Zurich

#### SECTION 5: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED** by a roll call vote of the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, at a Regular Meeting thereof, held on the \_\_\_\_ day of \_\_\_\_\_, 2024, and approved by me as Village President, and attested by the Village Clerk, on the same day.

\_\_\_\_\_  
Village President

**ATTEST:**

\_\_\_\_\_  
Village Clerk

STATE OF ILLINOIS       )  
   ) SS  
 COUNTY OF LAKE        )

**CLERK'S CERTIFICATE**

I, Kathleen Johnson, Village Clerk of the Village of Lake Zurich, in the County of Lake and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my office, entitled:

**ORDINANCE NO. 2024-01-544**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
 SERVICE AREA NUMBER 21 IN THE VILLAGE OF LAKE ZURICH, AND  
 PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
 CONNECTION THEREWITH  
*Wildwood Estates Subdivision – Duplex Residential Lots 1-12 and Outlot 1***

which Ordinance was passed by the Board of Trustees of the Village of Lake Zurich at its Regular Meeting on the 15<sup>th</sup> day of January, 2024, at which meeting a quorum was present, and approved by the President of the Village of Lake Zurich on the 17<sup>th</sup> day of January, 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Lake Zurich was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Lake Zurich, and that the result of said vote was as follows, to-wit:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Lake Zurich, this 17<sup>th</sup> day of January, 2024.

[SEAL]

\_\_\_\_\_  
 Kathleen Johnson  
 Village Clerk



**ORDINANCE No. 2024-01-545**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
SERVICE AREA NUMBER 22 IN THE VILLAGE OF LAKE ZURICH, AND  
PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
CONNECTION THEREWITH  
*Wildwood Estates Subdivision "Outlot 2"***

BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: AUTHORITY TO ESTABLISH SPECIAL SERVICE AREAS.**

Special Service Areas within non-home rule municipalities are established pursuant to Article VII, Section 7 of the Constitution of the State of Illinois, and pursuant to the provisions of the Special Service Area Tax Law, 35 ILCS 200/27-5 *et seq.*

**SECTION 2: FINDINGS.**

The Village Board finds:

- A. It is in the public interest that the creation of the area hereinafter described as a special service area, for the purposes set forth herein, be considered.
- B. That the area hereinafter described is compact and contiguous, and said area lies within and is approved as a Planned Unit Development (PUD) for a duplex residential development within the R-6 multiple-family residential district, in the Village of Lake Zurich (the "Village").
- C. That the area hereinafter described will benefit specifically from the municipal services to be provided, and that the proposed municipal services are unique and in addition to municipal services provided to the Village as a whole, and it is, therefore, in the best interests of the Village that the special expenditure of funds by the Village, and the levy of special taxes against said area, if needed, for the services to be provided, be considered.
- D. That the special services to be authorized for provision by the Village shall consist of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements in the Subdivision, which include the maintenance of the outlot as open space comprising of stormwater management facilities,

wetlands and waterways located within the Wildwood Estates Subdivision (the "Subdivision") in the event that the owners of units or interests in the area described in Section 4 below, fail to establish, maintain, repair, reconstruct and/or replace said areas and outlots as common space and stormwater management improvements as required by:

- (i) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled "Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (ii) Village Ordinance No 2020-09-383 entitled "An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property)," approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (iii) Village Ordinance No. 2020-09-384 entitled "An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (iv) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (v) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and

(hereinafter the "Special Services").

### SECTION 3: PUBLIC HEARING - TAX RATES.

- A. That a public hearing shall be held on the 15<sup>th</sup> day of January , 2024, at 7:00 p.m., in the Lake Zurich Village Hall, Board Room, 70 East Main Street, Lake Zurich, Illinois, to consider the creation of Special Service Area Number 22 of the Village in the area described in the notice of public hearing set forth in Section 4 hereof (hereinafter the "Public Hearing").



- B. At said Public Hearing, the levy of direct annual taxes at the rate not to exceed the following:
- Properties designated as the “Duplex Residential Lots 1-12 and Outlot 1,” “Common open space around Residential Duplex Properties including the stormwater management areas”: A tax levy at a rate not to exceed \$2.272 per \$100.00 (tax rate) of equalized assessed valuation of such property
- C. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 22; however, any such initial tax levy shall not exceed the maximum tax rate as set forth in B. above.
- D. The aforementioned taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Property Tax Code (35 ILCS 200/1-1 *et seq.*), as amended.

#### SECTION 4: NOTICE OF PUBLIC HEARING.

Notice of the Public Hearing shall be published at least once not less than fifteen (15) days prior to the Public Hearing in one (1) or more newspapers of general circulation in the Village, and notice by mailing shall be given by depositing said notice in the U.S. mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Special Service Area Number 22, with said notice by mailing being mailed not less than ten (10) days prior to the time set for the Public Hearing (hereinafter collectively the “Notice”). In the event taxes for the last preceding year were not paid, the Notice shall be sent to the person last listed on the tax rolls prior to that year as the owner of said property. The Notice shall be in the following form:

“NOTICE OF PUBLIC HEARING  
VILLAGE OF LAKE ZURICH  
SPECIAL SERVICE AREAS NUMBER 22

NOTICE IS HEREBY GIVEN that on February 5, 2024, at 7:00 p.m. public hearings will be held by the President and Board of Trustees of the Village of Lake Zurich to consider forming special service areas consisting of the following described property:

Wildwood Estates of Lake Zurich Subdivision being described as being a subdivision of part of the northwest  $\frac{1}{4}$  of section 19, township 43 north, range 10 east of the third principal meridian, in Lake County, Illinois.

Special Service Area number 22

Open space comprising of stormwater management facilities, wetlands and waterways; 24909 W. Signal Hill Road – 14-19-101-114 (Outlot 2).

General Street Location: The south side of Honey Lake Road in Lake Zurich, Illinois.

All interested persons affected by the formation of Lake Zurich Special Service Area Number 22 will be given an opportunity to be heard regarding the formation of and the boundaries of Special Service Area Number 22 and those with a qualifying legal interest may object to the formation of Special Service Areas Number 22 and the levy of taxes affecting said Special Service Area Number 22.

The purpose of the formation of Lake Zurich Special Service Area Number 22 is to fund the Village of Lake Zurich's cost of maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space maintenance in the Subdivision for the above-described property, in the event that the owners of the above-described property fail to maintain, repair, reconstruct and/or replace said stormwater management improvements and open space as required by:

- (vi) The Amended Annexation and Development Agreement for Wildwood estates of Lake Zurich – 24909 West Signal Hill Road (Honey Lake Road), approved by Resolution entitled “Resolution Ratifying and Reauthorizing the Execution and Attestation of an Annexation Agreement (for the Wildwood Estates of Lake Zurich at 24909 West Signal Hill Road/ Honey Lake Road) approved by the Village on the 19<sup>th</sup> day of July, 2022 and recorded with the Lake County Recorder of Deeds as document number 7982922;
- (vii) Village Ordinance No 2020-09-383 entitled “An Ordinance Annexing Certain Property to the Village of Lake Zurich (24909 West Signal Hill Road – Hummel Property),” approved by the Village on the 24<sup>th</sup> of September 2020 and recorded with the Lake County Recorder of Deeds as document number 7982920;
- (viii) Village Ordinance No. 2020-09-384 entitled “An Ordinance Rezoning Newly Annexed Property within an R-6 Multiple-family Residential District, and Open Space District, and Granting Approval of a Planned Unit Development (PUD), Development Concept Plan and Final Plan and Modifications to the Zoning and Land Development Code for a Residential Subdivision [Wildwood Estates of Lake Zurich, at 24909 West Signal Hill Road (Hummel Property)], approved by the Village on the 24<sup>th</sup> day of September, 2020;
- (ix) The Plat of Subdivision for Wildwood Estates Subdivision in Lake County, Illinois, approved by the Village on the 24<sup>th</sup> day of September, 2020 and recorded with the Lake County Recorder of Deeds on July 24, 2023 as document number 7986179; and
- (x) Homeowners Association Declaration for Wildwood Estates approved by the Village on the 24<sup>th</sup> day of September, 2020; and



(hereinafter the “Special Services”) within said Special Service Areas Number 22.

A Tax Levy at the following rate of equalized assessed valuation of the following property in Special Service Area Number 22 is determined as follows:

- Property designated as “Outlot 2” including the open space containing stormwater management areas, wetlands and waterways:  
A tax levy at a rate not to exceed \$21.110 per \$100.00 (tax rate) of equalized assessed valuation of such property.

A tax levy, not to exceed the above depicted tax rates, for each year during which the Village of Lake Zurich is required to expend funds relative to said Special Services, so long as the Improvements, as referenced above, exist, will be considered at the public hearing. As taxes will not be levied until such time, if any, as the Village actually expends funds for said Special Services, it is currently unknown as to the actual amount of the taxes that will be levied for the initial year, if any, for which taxes will be levied within Special Service Area Number 22; however, any such initial tax levy shall not exceed the maximum tax rates as set forth above. Said taxes are to be levied upon all taxable property within the proposed Special Service Area Number 22.

At the public hearing, all persons affected by the formation of said Special Service Area Number 22, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The public hearing may be adjourned by the President and Board of Trustees to another date without further notice, other than a motion, to be entered upon the minutes of its meeting, fixing the time and place of its adjournment and/or as otherwise required by law.

If a petition signed by at least fifty-one (51%) of the electors residing within Special Service Area Number 22 and by at least fifty-one (51%) of the owners of record of the land included within the boundaries of Special Service Area Number 22 is filed with the Village Clerk, within sixty (60) days following the final adjournment of the public hearing, objecting to the creation of Special Service Area Number 22, the enlargement thereof, the levy or imposition of a tax for the provision of the Special Services to the areas, or to a proposed increase in the tax rate, said Special Service Area Number 22 may not be created or enlarged, and no tax may be levied or imposed nor the rate increased.

DATED this 13<sup>th</sup> day of December, 2023.

Kathleen Johnson  
Village Clerk  
Village of Lake Zurich

#### SECTION 5: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.



**PASSED** by a roll call vote of the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, at a Regular Meeting thereof, held on the 15<sup>th</sup> day of January, 2024, and approved by me as Village President, and attested by the Village Clerk, on the same day.

\_\_\_\_\_  
Village President

**ATTEST:**

\_\_\_\_\_  
Village Clerk

STATE OF ILLINOIS     )  
                                       ) SS  
 COUNTY OF LAKE        )

**CLERK'S CERTIFICATE**

I, Kathleen Johnson, Village Clerk of the Village of Lake Zurich, in the County of Lake and State of Illinois, certify that the annexed and foregoing is a true and correct copy of that certain Ordinance now on file in my office, entitled:

**ORDINANCE NO. 2024-01-545**

**AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL  
 SERVICE AREA NUMBER 22 IN THE VILLAGE OF LAKE ZURICH, AND  
 PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN  
 CONNECTION THEREWITH  
*Wildwood Estates Subdivision "Outlot 2"***

which Ordinance was passed by the Board of Trustees of the Village of Lake Zurich at its Regular Meeting on the 15<sup>th</sup> day of January, 2024, at which meeting a quorum was present, and approved by the President of the Village of Lake Zurich on the 17<sup>th</sup> day of January, 2024.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Lake Zurich was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Lake Zurich, and that the result of said vote was as follows, to-wit:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Lake Zurich, this 17<sup>th</sup> day of January, 2024.

[SEAL]

\_\_\_\_\_  
 Kathleen Johnson  
 Village Clerk

**PLAT INFORMATION SHEET**

Image# 063291280003 Type: PSB  
 Recorded: 07/24/2023 at 04:42:53 PM  
 Receipt#: 2023-00031877  
 Page 1 of 3  
 Fees: \$62.00  
 IL Rental Housing Fund: \$0.00  
 Lake County IL  
 Anthony Vega Lake County Clerk  
 File **7986179**

NUMBER OF PLAT PAGES

3

SECTION	TOWNSHIP	RANGE
19	43	10
LEGAL DESCRIPTION		

CHECK (✓) TYPE OF PLAT:

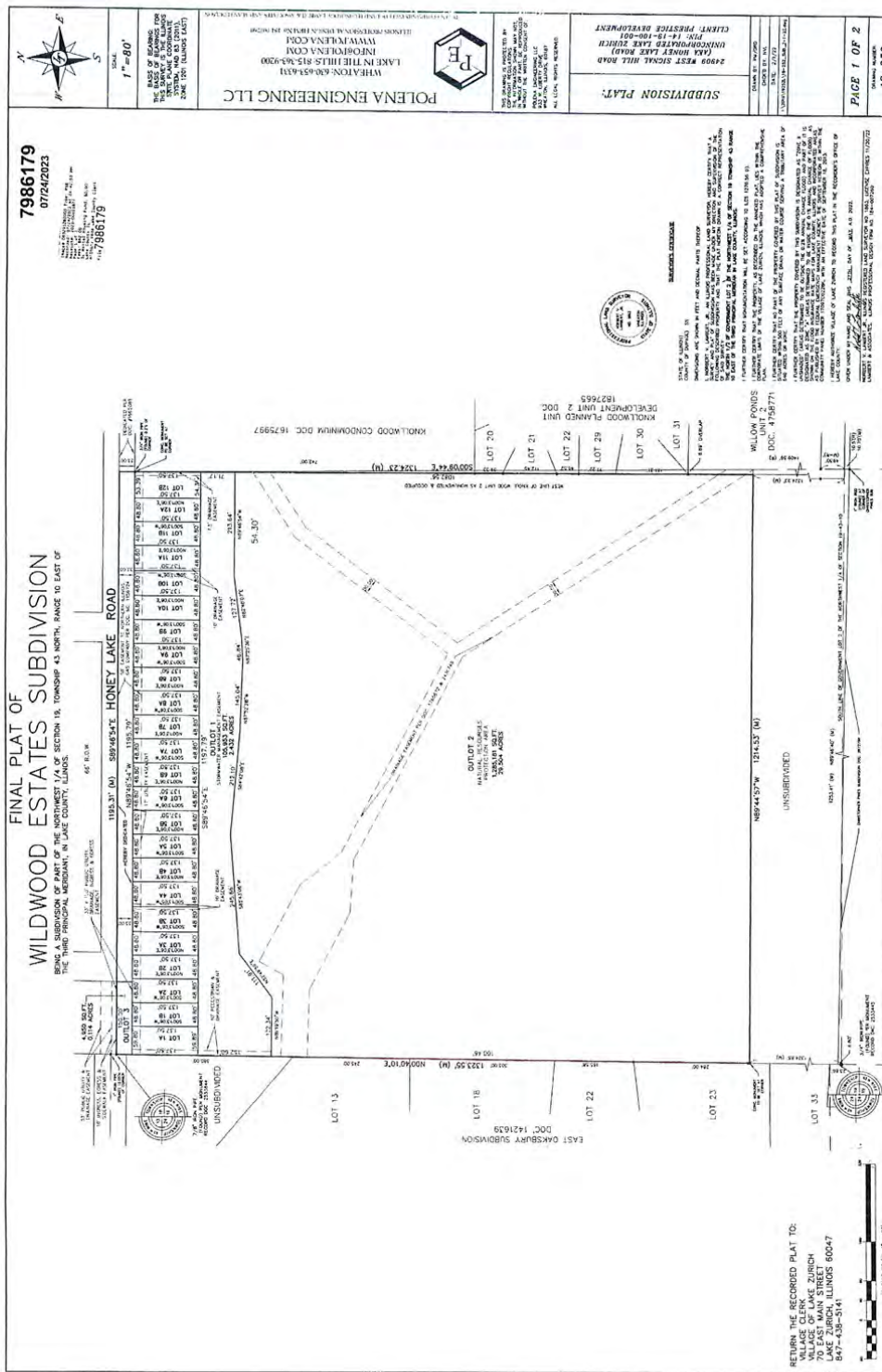
- ☐ ANNEXATION/DISCONNECTION
- ☐ CONDOMINIUM
- ☐ DEDICATION
- ☐ EASEMENT
- ☐ VACATION
- ☐ OTHER \_\_\_\_\_
- ☒ SUBDIVISION (enter subdivision name on line below)

Wildwood Estates Sub

IF THE PLAT RECORDED WAS LARGER THAN 11" X 17", THE  
 ATTACHED COPY HAS BEEN REDUCED FROM A SCANNED IMAGE.

ORIGINAL SCALE PAPER COPIES OR DIGITAL IMAGE FILES ARE  
 ALSO AVAILABLE FOR PURCHASE – PLEASE CALL (847) 377-2575  
 FOR MORE INFORMATION

U:\Forms\PlatInfo\Plat Information Coversheet for Scanning.docx  
 Revised: December 1, 2022 8:30 AM





File Number: 7986179 Page 3 of 3



# Lake County, Illinois

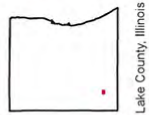


## Wildwood Estates Subdivision Honey Lake Road Aerial Map

☐ Tax Parcel Lines  
Tax Parcel  
Information



Map Printed on 1/3/2024



**Disclaimer:** The selected features may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.





*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

**Date:** January 8, 2024  
**To:** Ray Keller, Village Manager *PK*  
**From:** Steve Schmitt, Utilities Superintendent  
**Copy:** Michael J. Brown, Public Works Director  
**Subject:** **Purchase of Bulk Water Conditioning Salt**

**Issue:** The Village's contract with Midwest Salt for bulk water conditioning salt expired on December 31, 2023. The 2023 contract price was \$134.00 per ton, for controlled dump or pneumatic delivered. Water conditioning salt, purchased in bulk, is used during the regeneration process of the Ion Exchange filter resin at the Village's five water treatment plants. Four of our water treatment plants require a controlled dump delivery method and one requires the pneumatic delivery method.

**Analysis:** As in years past, staff solicited the bulk water conditioning salt suppliers in the area. Listed below are bid unit prices per ton effective January 1, 2024 to December 31, 2024.

1. **Midwest Salt** - \$137.00 per ton, controlled dump or pneumatic delivered.
2. **Compass Minerals** - \$138.00 per ton, controlled dump or pneumatic delivered.
3. **Morton Salt** - \$151.37 per ton, controlled dump or pneumatic delivered.
4. **Cargill Salt** - Declined to bid (no rock salt availability).
5. **U.S. Salt** - Declined to bid (no response to solicitation).

Based on past water production trends, the total estimated amount of salt needed for the Village's five Ion Exchange Water Treatment Plants between January 1, 2024 and December 31, 2024 is 1000 to 1200 tons.

The FY 2024 budget includes \$165,000 for this commodity purchase.

**Recommendation:** Approve the unit price quote from Midwest Salt of \$137.00 per ton, controlled dump or pneumatic delivered, for the period effective January 1, 2024 to December 31, 2024.

**W/Attachments:**

Midwest Salt proposal #2133725000078641173 (1 page)  
Compass Minerals proposal dated 12/13/23 (1 page)  
Morton Salt e-mail dated 1/2/24 (1 page)  
Cargill Salt e-mail (2 pages)



1300 W. Washington St.  
West Chicago, IL 60185  
Phone: 630-513-7575 - Fax: 630-513-8546  
www.MidwestSalt.com

# Quote

Valid Till: Dec 31, 2024

Quote Number: 2133725000078641173

BILL TO: Village of Lake Zurich 505 Telser Road Lake Zurich, IL, 60047		SHIP TO: Village of Lake Zurich 505 Telser Road Lake Zurich, IL 60047			
Contact Name: Steve Schmitt Contact Phone: 847-540-1696 Ext.8006 Contact Email: steve.schmitt@lakezurich.org Contact Fax: 847-726-2182		Sales Person: Jason Kane Sales Person Phone: 630-206-4434 Sales Person Email: jason.kane@midwestsalt.net Payment Terms: Net 30			
S.No.	Product Details	Qty	Unit Price	Sales Tax	Total
1.	MVP - Industrial Southern 986CM Spec Provided.  Based on 1000-1200 annual tons +/- 50 either side.  Delivery Via Control flow dump truck or Pneumatic  from time to time we need the ability to deliver around 4pm, can we drop a scale ticket. If you need somebody there, or not we can come up with a method to leave tickets behind, lock box for opening the lock etc.	1100	\$ 137.00	\$ 0.00	\$ 150,700.00
2.	MVP - Ind. Coarse Solar- 991 Bulk NSF water conditioning salt 99.1% ave Nacl purity Specification and SDS sheets available upon request  Alternately used for this period or contract term of FY 2024.	1100	\$ 137.00	\$ 0.00	\$ 150,700.00

## Terms and Conditions

- Prices do not include applicable sales tax. If your company is sales tax exempt, submit a current tax-exempt certificate to CustomerService@MidwestSalt.net. Any sales that occur prior to receiving the certificate would be subject to your state's sales tax law.
- Credit terms may be established, length of terms are dependent on application process. For a credit application please contact your Midwest Salt sales representative. You can submit completed applications to CustomerService@MidwestSalt.net.
- Prior to credit approval, we accept cash, check, ACH, wire transfer or credit card. Payment will be required before the product can be released or shipped.
- Rates quoted are honored through quote "Valid Till" date, after which the rate would be reviewed and resubmitted.
- Modifications to delivery may be subject to additional fees including but not limited to:
  - a. Detention \$100.00 per hour after 1 hour of waiting
  - b. Washout \$250.00
  - c. Return Full Load, 75% of per ton rate
  - d. Return Partial Load, 50% of per ton rate
  - e. Diversion/Reroute deliver, \$150.00 plus applicable rate per mile



Compass Minerals  
9900 West 109<sup>th</sup> Street  
Suite 100  
Overland Park, Kansas 66210  
[www.compassminerals.com](http://www.compassminerals.com)  
913-344-9200

12/13/2023

Village of Lake Zurich  
505 Tesler Road  
Lake Zurich, IL 60047

Dear Steve Schmitt-Utilities Superintendent:

Product will be delivered to Lake Zurich, IL in a pneumatic truck and dump from our Chicago, IL facility.

Southern Rock delivered price to one location, including freight and fuel is \$148.00/Ton (see product data sheet). Sorted Northern Rock (see product data sheet, and photo of the white product) delivered price to one location, including freight and fuel is \$138.00/ton. Should you accept the quoted price, the price is valid for one year starting on 1/1/2024 through 12/31/2024.

This quote is good for 30 days from date of this letter. If you accept the pricing, please sign below and return a copy along with a signed copy of the agreement at your earliest convenience.

If you have any questions, please feel free to contact me (913) 231-0794.

Regards,

Bruce Jardon  
National Sales Manager- Industrial  
Compass Minerals America Inc.  
(913) 231-074 [jardonb@compassminerals.com](mailto:jardonb@compassminerals.com)

Agreed: \_\_\_\_\_





*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

**Date:** January 8, 2024  
**To:** Ray Keller, Village Manager *PK*  
**From:** Steve Schmitt, Utilities Superintendent  
**Copy:** Michael J. Brown, Public Works Director  
**Subject:** **Annual H2S Reduction Program**

**Issue:** Hydrogen Sulfide (H2S) is a gas that commonly forms in sanitary sewers and dissolves in the sewer stream to form sulfuric acid, which is very corrosive to certain materials such as concrete and steel and can destroy the components of a collection system rapidly. For the past several years, we have implemented a program to feed a proprietary chemical blend from State Industrial Products to reduce and control the formation of H2S at the Northwest and Quentin Road sanitary sewer pump stations. Monitoring results of H2S levels confirm the effectiveness of the program thereby slowing down the pace of the corrosion and extending the life of our sanitary sewer infrastructure. The FY 2024 budget includes \$63,672 for an H2S reduction program.

**Village Strategic Plan:** This agenda item is consistent with the following Goal of the Strategic Plan.

- Infrastructure Investment: Develop a formalized, long-range sanitary sewer system improvement plan.

**Background:** In 2012 and 2015, portions of the concrete sewer transmission main beneath Cuba Road in Long Grove collapsed prompting emergency repairs. The Village issued bonds in 2014 for rehabilitation and lining a portion of the sewer transmission main, and retained American Infrastructure Technologies (AIT) to evaluate the sewer. In August 2015, AIT's report presented to the Village Board included a recommendation to consider introducing a chemical additive to the waste stream that would reduce the production of hydrogen sulfide and slow down the pace of corrosion.

**Analysis:** Traditionally, chemicals such as calcium nitrate or potassium permanganate have been used in wastewater treatment to neutralize H<sub>2</sub>S for odor control but these chemicals are expensive and have limitations when used independently.

In our efforts to find a more cost-effective approach, we discovered an alternative technique that feeds a blend of bacteria. This blend of bacteria (good) competes for the same food source as the bacteria (bad) that creates the H<sub>2</sub>S ultimately eliminating the (bad) bacteria and the H<sub>2</sub>S byproduct. Once the (bad) bacteria is under control, the (good) bacteria continues to be fed at a reduced rate providing us a cost savings over the traditional method use of other chemicals.

A pilot test and trial program was conducted in 2018 at the Quentin Road Pump Station with two proprietary bacterial products, Pit Raider and NutriPro from State Industrial Products. The results of the pilot test and trial program led to the implementation of an annual program for the past 5 years. Results of monitoring in 2023 indicate H<sub>2</sub>S concentrations continue to be much less than the average H<sub>2</sub>S level occurring prior to the pilot test and trial program.

State Industrial Products has provided a proposal for 2024 to continue to provide their proprietary Pit Raider and NutriPro products in a monthly program for the Northwest & Quentin Road Pump Stations that includes the chemical feed equipment and periodic H<sub>2</sub>S testing for \$5,306.00 per month.

The 2024 proposal reflects an increase of 3% (\$1872) above the 2023 cost but staff is pleased with the results of previous years' programs and believes that continuing with an annual H<sub>2</sub>S reduction program is an effective approach for controlling H<sub>2</sub>S to protect and extend the life of our sanitary sewer infrastructure.

**Recommendation:** Authorize staff to enter into a one (1) year program with State Industrial Products for the Quentin Road and Northwest Pumping Stations in an amount not-to-exceed \$63,672.00

**W/Attachments:**

1. Program Agreement (each) for Quentin & Northwest Pump Stations (2 pages).



## United States Program Agreement

Care for Work Environments®

Customer Number:	796946	Sales Code:	90101176
Customer Name:	Lake Zurich Waste Water	Customer Contact:	Steve Schmitt
Address:	505 Telser Road	Customer Telephone:	847-550-1773
City, State, Zip:	Lake Zurich, IL 60046	Invoice Recipient Email:	Steve.schmitt@lakezurich.org

### Agreement

This Agreement, between Lake Zurich Waste Water ("Customer") and State Industrial Products Corp. ("State"), is effective for an initial period of 1 year(s) from the date of acceptance by State ("initial Term"). This Agreement will automatically renew for successive one (1) year Terms following the initial Term ("renewal Term(s)") unless terminated as set forth below.

- 1) Customer agrees to subscribe to the "Program" set forth below.
- 2) Customer shall be responsible for the proper storage and maintenance of Products and Dispensers. Damaged or lost Dispensers provided under this Agreement will be charged to the Customer at the then current list price. Defective Dispensers will be repaired or replaced by State, at State's sole discretion.
- 3) State will provide Dispenser installation, set-up and Dispenser maintenance, including replacement of wearable parts, during the initial Term or, any renewal Term of this Agreement.
- 4) The Agreement fee includes freight for delivery of Dispensers and Products.
- 5) The Agreement includes only the leased Dispensers, Products and Services listed in the Program below. Additional Dispensers, Products and Services must be purchased separately. State retains title to Dispensers at all times.
- 6) This Agreement may be discontinued by either party with 30 days advance written notice. E-mail [AgreementMaintenance@StateIndustrial.com](mailto:AgreementMaintenance@StateIndustrial.com) directly for cancellations.
- 7) Customer agrees that upon termination of this Agreement for any reason, Customer will return Dispensers, as directed by State, in the same condition as when received, except for reasonable wear and tear. Returns must be made within 45 days of the cancellation date. Failure to return Dispensers within 45 days, in reusable condition, will result in Customer being invoiced for Dispensers at the then current list price. State shall have the right to enter onto Customer's property to recover Dispensers not returned.
- 8) If this Agreement is discontinued prior to the end of the initial Term, Customer agrees to be charged 15% of all remaining Fees for the balance of the initial term.
- 9) Fees will not increase during the initial Term. Upon renewal, increases shall not exceed 3% and will only be adjusted on the anniversary date. This Agreement may be assigned by State but shall not be assignable by Customer.

### Program

Type	<input type="checkbox"/> One Solution™ <input type="checkbox"/> 24/7™ <input type="checkbox"/> Air Care <input type="checkbox"/> Hand Care <input type="checkbox"/> Fresh Zone™ <input checked="" type="checkbox"/> Waste Water		
Dispensers	2 Variable Speed Pumps (FREE)		
Products	13- 55GL Drums PitRaider, 19- 55GL Drums NitroPro		
Services	Free Installation, Free Service, Free Reports		
Fees	\$3,400	Paid:	<input type="checkbox"/> Quarterly <input type="checkbox"/> Every Other Month <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Payment by Credit Card

### Acceptance

	Accepted by State	Accepted by Customer
Accepted by (signature)		
Printed Name	Jay Mann	
Title	Account Manager	
Acceptance Date		





## United States Program Agreement

Care for Work Environments®

Customer Number:	796946	Sales Code:	90101176
Customer Name:	Lake Zurich Waste Water	Customer Contact:	Steve Schmitt
Address:	505 Telser Road	Customer Telephone:	847-550-1773
City, State, Zip:	Lake Zurich, IL 60046	Invoice Recipient Email:	Steve.schmitt@lakezurich.org

### Agreement

This Agreement, between Lake Zurich Waste Water ("Customer") and State Industrial Products Corp. ("State"), is effective for an initial period of 1 year(s) from the date of acceptance by State ("initial Term"). This Agreement will automatically renew for successive one (1) year Terms following the initial Term ("renewal Term(s)") unless terminated as set forth below.

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- 2) Customer shall be responsible for the proper storage and maintenance of Products and Dispensers. Damaged or lost Dispensers provided under this Agreement will be charged to the Customer at the then current list price. Defective Dispensers will be repaired or replaced by State, at State's sole discretion.
- 3) State will provide Dispenser installation, set-up and Dispenser maintenance, including replacement of wearable parts, during the initial Term or, any renewal Term of this Agreement.
- 4) The Agreement fee includes freight for delivery of Dispensers and Products.
- 5) The Agreement includes only the leased Dispensers, Products and Services listed in the Program below. Additional Dispensers, Products and Services must be purchased separately. State retains title to Dispensers at all times.
- 6) This Agreement may be discontinued by either party with 30 days advance written notice. E-mail [AgreementMaintenance@StateIndustrial.com](mailto:AgreementMaintenance@StateIndustrial.com) directly for cancellations.
- 7) Customer agrees that upon termination of this Agreement for any reason, Customer will return Dispensers, as directed by State, in the same condition as when received, except for reasonable wear and tear. Returns must be made within 45 days of the cancellation date. Failure to return Dispensers within 45 days, in reusable condition, will result in Customer being invoiced for Dispensers at the then current list price. State shall have the right to enter onto Customer's property to recover Dispensers not returned.
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- 9) Fees will not increase during the initial Term. Upon renewal, increases shall not exceed 3% and will only be adjusted on the anniversary date. This Agreement may be assigned by State but shall not be assignable by Customer.

### Program

Type	<input type="checkbox"/> One Solution™ <input type="checkbox"/> 24/7™ <input type="checkbox"/> Air Care <input type="checkbox"/> Hand Care <input type="checkbox"/> Fresh Zone™ <input checked="" type="checkbox"/> Waste Water		
Dispensers	2 Variable Speed Pumps (FREE)		
Products	6- 55GL Drums PitRaider, 9- 55GL Drums NitroPro		
Services	Free Installation, Free Service, Free Reports		
Fees	\$1,906	Paid:	<input type="checkbox"/> Quarterly <input type="checkbox"/> Every Other Month <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Payment by Credit Card

### Acceptance

	Accepted by State	Accepted by Customer
Accepted by (signature)		
Printed Name	Jay Mann	
Title	Account Manager	
Acceptance Date		





*At the Heart of Community*

POLICE DEPARTMENT

200 Mohawk Trail  
Lake Zurich, Illinois 60047

(847) 719-1690  
[www.lakezurich.org](http://www.lakezurich.org)

5-0

MEMORANDUM

Date: December 28, 2023  
To: Ray Keller, Village Manager *PK*  
From: Steve Husak, Police Chief  
C: Michael Duebner, Assistant Village Manager  
Subject: **Lake County Public Safety Answering Point Consolidation  
Intergovernmental Agreement Amendment**

**Issue:** In 2022 nine agencies that operate Public Safety Answering Points (PSAPs) in Lake County partnered through a planning intergovernmental agreement (IGA) that establishes a new consolidated PSAP to replace and consolidate the PSAPs operated by the parties to the agreement.

On July 18, 2022, the Lake Zurich Village Board approved Resolution #2022-07-069 authorizing the village's participation in this IGA.

**Analysis:** The initial term of this planning IGA was 18 months from its effective date of September 1, 2022. Since that time, the participating parties have worked to achieve the goals set forth in the agreement. Because the agreement is approaching the 18-month expiration, the participating parties seek to extend the term of the IGA with the attached amendment.

The term of the amended agreement shall be thirty (30) months from the original effective date of September 1, 2022, making the extension valid through March 1, 2025.

**Recommendation:** The Village of Lake Zurich is committed to the concept of PSAP consolidation in order to provide the most timely, effective, and efficient 9-1-1 and emergency dispatch service to Lake County residents and first responders.

Approval of the attached amendment to the IGA regarding development of the plan and agreement to consolidate participating Lake County public safety answering points is recommended.

This amendment to the original agreement will become effective when all of the parties have signed it, but no later than March 1, 2024, at which time the amendment to the agreement will go into effect for the parties who have signed the amendment.

w/ Attachment: Amendment to PSAP consolidation IGA

**AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT**  
**REGARDING DEVELOPMENT OF THE PLAN AND AGREEMENT TO CONSOLIDATE**  
**PARTICIPATING LAKE COUNTY PUBLIC SAFETY ANSWERING POINTS**

This amendment to the original agreement is between the **County of Lake** ("County"), an Illinois body politic and corporate; **CenCom E911**, an Intergovernmental Cooperative organized under 50 ILCS 750/1, *et seq.*; the **Village of Fox Lake**, an Illinois municipal corporation; the **Village of Gurnee**, an Illinois municipal corporation; the **Village of Lake Zurich**, an Illinois municipal corporation; the **Village of Mundelein**, an Illinois municipal corporation; the **Village of Vernon Hills**, an Illinois municipal corporation; and the **City of Waukegan**, an Illinois municipal corporation, all referred to individually as a "Party" or collectively as the "Parties."

**Recitals**

1. In an agreement titled *Intergovernmental Agreement Regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points* ("Planning IGA") and made effective September 1, 2022, nine governmental entities partnered to "develop an Implementing Intergovernmental Agreement ("Implementing IGA") that establishes a NEW CONSOLIDATED PSAP in Lake County, Illinois to replace and consolidate the PSAPs operated by the Parties to this Agreement."
2. The Planning IGA set forth a governance structure and other procedures that its signatories have followed since that IGA's inception.
3. On November 20, 2023, the Sheriff of Lake County ("Sheriff") notified the Parties through the Executive Agent that the Sheriff, "made the decision to pull out of the dispatch consolidation aspect of the project" and will not sign an extension to the Agreement.
4. In the Sheriff's absence, the County seeks to become a full Party to the Planning IGA through this Amendment.
5. The initial term of the Planning IGA is 18 months from its effective date, and the Parties listed above continue to work to achieve the goals set forth in that Agreement. For that reason, these Parties seek to extend the term of the Planning IGA with this Amendment.

**In light of the foregoing, the Parties agree as follows:**

1. **Article 1:** Article 1 of the Planning IGA shall be replaced with the following language, which establishes the County as a full Party to the Agreement.

*The Parties to this Agreement are municipal corporations and intergovernmental cooperatives that independently operate Public Safety Answering Points (PSAPs) in Lake County, Illinois, plus the County, which is an additional Party to this Agreement. The Parties signing below agree that any entity approved for participation in this Agreement, under the procedures set forth below, shall be entitled to participate in this Agreement under the terms set forth in this Agreement.*

2. **Article 3:** Sections 3.1, 3.1.1 and 3.3.1 of the Planning IGA shall be replaced with the following language, which establishes the County as a voting member of the PSAP Consolidation Committee.

***3.1. PSAP Consolidation Committee.** The PSAP Consolidation Committee shall be comprised of one representative from each Party to this Agreement, as well as an alternate who may serve in the absence of the primary representative. The PSAP Consolidation Committee will be primarily responsible for providing input and direction to the Project Manager as they develop the Implementing IGA.*

***3.1.1 (Deleted by this Amendment #1)***

***3.3.1 Quorum.** The quorum for all PSAP Consolidation Committee meetings shall be a simple majority of the Parties to this Agreement.*

3. **Article 8:** Section 8.1 of the Planning IGA shall be replaced with the following language, which extends the IGA's term to thirty (30) months:

***8.1 Term.** The term of this Agreement shall be thirty months (30) with an effective date of September 1, 2022. If a Party signs but fails to date a signature, the date that the County (the Executive Agent) receives the signing Party's signature will be deemed to be the date that the signing party signed this Agreement, and the County may inscribe that date as the date associated with the signing Party's signature.*

4. Aside from the items listed above, all other provisions of the Planning IGA shall remain in full force and effect.
5. The Parties may sign this Amendment in several counterparts, each of which will be deemed an original but all of which together will constitute one instrument.
6. **Effective Date.** This Amendment to the original Agreement will become effective when all of the parties have signed it, but no later than March 1, 2024, at which time this Amendment to the Agreement will go into effect for the Parties who have signed the Amendment. Prior to March 1, 2024, the date this Amendment is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the "Effective Date" of this Amendment.

**AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT  
REGARDING DEVELOPMENT OF THE PLAN AND AGREEMENT TO CONSOLIDATE  
PARTICIPATING LAKE COUNTY PUBLIC SAFETY ANSWERING POINTS**

**COUNTY OF LAKE**

**Signed:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_



**AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT  
REGARDING DEVELOPMENT OF THE PLAN AND AGREEMENT TO CONSOLIDATE  
PARTICIPATING LAKE COUNTY PUBLIC SAFETY ANSWERING POINTS**

**CENCOM E911**

**Signed:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Version: 12.08.23

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**AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT  
REGARDING DEVELOPMENT OF THE PLAN AND AGREEMENT TO CONSOLIDATE  
PARTICIPATING LAKE COUNTY PUBLIC SAFETY ANSWERING POINTS**

**VILLAGE OF FOX LAKE**

**Signed:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT  
REGARDING DEVELOPMENT OF THE PLAN AND AGREEMENT TO CONSOLIDATE  
PARTICIPATING LAKE COUNTY PUBLIC SAFETY ANSWERING POINTS**

**VILLAGE OF GURNEE**

**Signed:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Version: 12.08.23

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**AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT  
REGARDING DEVELOPMENT OF THE PLAN AND AGREEMENT TO CONSOLIDATE  
PARTICIPATING LAKE COUNTY PUBLIC SAFETY ANSWERING POINTS**

**VILLAGE LAKE ZURICH**

**Signed:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_



**AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT  
REGARDING DEVELOPMENT OF THE PLAN AND AGREEMENT TO CONSOLIDATE  
PARTICIPATING LAKE COUNTY PUBLIC SAFETY ANSWERING POINTS**

**VILLAGE OF MUNDELEIN**

**Signed:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT  
REGARDING DEVELOPMENT OF THE PLAN AND AGREEMENT TO CONSOLIDATE  
PARTICIPATING LAKE COUNTY PUBLIC SAFETY ANSWERING POINTS**

**VILLAGE OF VERNON HILLS**

**Signed:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**AMENDMENT #1 TO THE INTERGOVERNMENTAL AGREEMENT  
REGARDING DEVELOPMENT OF THE PLAN AND AGREEMENT TO CONSOLIDATE  
PARTICIPATING LAKE COUNTY PUBLIC SAFETY ANSWERING POINTS**

**CITY OF WAUKEGAN**

**Signed:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Version: 12.08.23

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*At the Heart of Community*

OFFICE OF THE VILLAGE MANAGER

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

Date: January 9, 2024  
To: Ray Keller, Village Manager *PK*  
From: Michael Duebner, Assistant Village Manager  
Subject: **Cell Tower Rent Abatement**

**Issue:** SBA Network Services (formerly Nextel West Corp.) is requesting a 36-month rent abatement for the cell tower and ground lease located at the Police Department.

**Analysis:** Nextel West Corp. received approval for a cell tower and ground lease located at the Police Department in 2001 to host Nextel equipment. The lease was renewed in 2014 for five successive 5-year renewals, ending in 2046. After merger between Nextel and Sprint the new network classified this location as redundant and removed all cellular equipment.

The lease agreement stipulated the Village's use of the cell tower for public safety needs and various antennas and line of site microwave equipment has been mounted on the tower and is in use today.

SBA has unsuccessfully marketed the site to other carriers while maintain the lease payments. They are now requesting a 36-month rent abatement of \$2,850/month while they continue to seek new sub-tenancy for the site. If a client is found, the abatement would terminate, and lease payments would resume. SBA will continue to maintain the cell tower and ground station during the abatement period.

**Recommendation:** Staff is requesting authorization execute documents relative to the 36-month abatement period.

Attachments: Third Amendment to the Site Lease Agreement  
Unanimous Written Consent



Prepared by: Tiffany Gonsalves  
 After recording return to: Rita Drinkwater  
 SBA Network Services, LLC  
 8051 Congress Avenue  
 Boca Raton, FL 33487  
 Ph: 800-487-7483 ext. 7872

Parcel ID: 14-20-213-036

**THIRD AMENDMENT TO COMMUNICATIONS SITE LEASE AGREEMENT  
 (GROUND)**

**THIS THIRD AMENDMENT TO COMMUNICATIONS SITE LEASE AGREEMENT (GROUND)** ("Third Amendment") is executed this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_ ("Effective Date") by and between **VILLAGE OF LAKE ZURICH, an Illinois municipal corporation**, having an address at 70 East Main Street, Lake Zurich, IL 60047 ("Lessor") and **SBA TOWERS IX, LLC, a Delaware limited liability company**, having a principal office located at 8051 Congress Avenue, Boca Raton, FL 33487-1307 ("Lessee").

**WHEREAS**, Lessor and Nextel West Corp., a Delaware corporation, d/b/a/ Nextel Communications, entered into that certain Communications Site Lease Agreement (Ground) dated January 29, 2001, as evidenced by that certain Memorandum of Agreement dated January 29, 2001, and recorded April 16, 2001, as Instrument No. 4674894, as amended and assigned from time to time (collectively, "Agreement") and ultimately assigned to Lessee, successor in interest to TowerCo Assets LLC, a Delaware limited liability company, pursuant to that certain Memorandum of Assignment dated April 17, 2017, and recorded December 13, 2018, as Instrument No. 7531681; said recordings of the Recorder's Office of Lake County, Illinois, for Lessee's use of a portion of the real property ("Premises"), located at 200 Mohawk Trail, Lake Zurich, IL 60047 ("Land"), being more particularly described in the attached **Exhibit "A"**; and

**WHEREAS**, Lessor and Lessee desire and intend to amend and supplement the Agreement as provided herein.

**NOW, THEREFORE**, for good and valuable consideration of Ten and No/100 Dollars (\$10.00), the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant, agree and bind themselves to the following modifications to the Agreement:

1

IL46480-A / Lake Zurich

1. **Section 5. Rent**, of the Agreement is hereby amended to include the following:

Commencing on the first (1st) day of the month following the Effective Date of this Third Amendment, Rent and any escalations pursuant to the terms of the Agreement shall be abated for a period of thirty-six (36) months ("Abatement Period"). Rent and any escalations shall resume upon the expiration of the Abatement Period according to the terms of the Agreement. However, in the event that Lessee enters into a new sub-tenancy with any broadband telephony provider during the Abatement Period, Rent and any escalations will resume pursuant to the terms of the Agreement upon the first (1st) day of the month following the commencement of rent payment by Lessee's sublessee

2. **Section 18. Miscellaneous**, of the Agreement is hereby amended as follows:

If to Lessee:       SBA Towers IX, LLC  
                               Attn: Site Administration  
                               8051 Congress Avenue  
                               Boca Raton, FL 33487-1307  
                               Re: IL46480-A / Lake Zurich

3. Capitalized terms not defined in this Third Amendment will have the meaning ascribed to such terms in the Agreement.
4. This Third Amendment will be governed by and construed and enforced in accordance with the laws of the state in which the Land is located without regard to principles of conflicts of law.
5. Except as specifically set forth in this Third Amendment, the Agreement is otherwise unmodified and remains in full force and effect and is hereby ratified and reaffirmed. In the event of any inconsistencies between the Agreement and this Third Amendment, the terms of this Third Amendment shall take precedence.
6. Lessor acknowledges that the attached **Exhibit "A"** may be preliminary or incomplete and, accordingly, Lessee may replace and substitute such exhibit with an accurate survey and legal descriptions of the Premises and re-record this Third Amendment without obtaining the further approval of Lessor. Following such re-recording, the descriptions of the Premises described therein shall serve as the descriptions for same for all purposes under the Agreement.
7. Lessor represents and warrants to Lessee that Lessor is the sole owner in fee simple title to the Land and Lessor's interest under the Agreement and that consent or approval of no other person is necessary for Lessor to enter into this Third Amendment.
8. This Third Amendment may be executed in one or more counterparts, and by the different parties hereto in separate counterparts, each of which when executed shall be deemed to be an original but all of which taken together shall constitute one and the same Third Amendment.

9. Lessee shall have the right to record this Third Amendment.

**[The remainder of this page is intentionally left blank. Signatures to follow.]**

IL46480-A / Lake Zurich

**WITNESSES:**

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
\_\_\_\_\_  
Print Name: \_\_\_\_\_

**Lessor:**

**VILLAGE OF LAKE ZURICH, an  
Illinois municipal corporation**

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**STATE OF ILLINOIS**

**COUNTY OF \_\_\_\_\_**

I, \_\_\_\_\_ the undersigned Notary Public, do hereby certify that  
on the \_\_\_\_\_ day of 202\_\_, \_\_\_\_\_ and \_\_\_\_\_, as  
\_\_\_\_\_, respectively, personally appeared before me and being first duly sworn by  
me severally acknowledged that they signed the foregoing document in the respective capacities  
therein set forth and declared that the statements therein contained are true.

In Witness Whereof, I have hereunto set my hand and seal the day and year before written.

(NOTARY SEAL)

\_\_\_\_\_  
Notary Public \_\_\_\_\_  
My Commission Expires \_\_\_\_\_



**WITNESSES:**

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

**Lessee:**

**SBA TOWERS IX, LLC, a Delaware  
limited liability company**

By: \_\_\_\_\_  
Joshua Koenig, Executive Vice  
President and General Counsel

**STATE OF FLORIDA**

**COUNTY OF PALM BEACH**

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this \_\_\_\_ day of \_\_\_\_\_, 202\_\_, by Joshua Koenig, Executive Vice President and General Counsel of SBA Towers IX, LLC, a Delaware limited liability company, on behalf of said company, who is personally known to me and did not take an oath.

\_\_\_\_\_  
Notary Public \_\_\_\_\_  
My Commission Expires \_\_\_\_\_

(NOTARY SEAL)

**EXHIBIT "A"**

LOT 2 IN GOOD SHEPHERD SUBDIVISION, A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 20, TOWNSHIP 43 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 4571518 IN LAKE COUNTY, ILLINOIS.

---

**UNANIMOUS WRITTEN CONSENT  
OF THE BOARD OF DIRECTORS OF  
VILLAGE OF LAKE ZURICH**

The undersigned constitute all of the board of directors of the **Village of Lake Zurich, an Illinois municipal corporation** (the "Corporation"). The undersigned hereby consent to, and adopt, the following preamble and resolutions by this instrument in lieu of a formal meeting of the board of directors of the Corporation:

**WHEREAS**, the board of directors of the Corporation on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_, duly adopted a resolution for a Third Amendment to Communications Site Agreement (Ground) ("Third Amendment") on the property described in **Exhibit "A"** to SBA Towers IX, LLC, a Delaware limited liability company ("SBA"), to amend that certain Communications Site Agreement (Ground) dated January 29, 2001, as evidenced by that certain Memorandum of Agreement dated January 29, 2001, and recorded April 16, 2001, as Instrument No. 4674894, as amended and assigned from time to time (collectively, "Agreement") and ultimately assigned to Lessee, successor in interest to TowerCo Assets LLC, a Delaware limited liability company, pursuant to that certain Memorandum of Assignment dated April 17, 2017, and recorded December 13, 2018, as Instrument No. 7531681; said recordings of the Recorder's Office of Lake County, Illinois, by and between the Corporation as Lessor and SBA as Lessee.

**RESOLVED**, that the Corporation shall be and is hereby authorized and directed to grant the Third Amendment, and in connection therewith \_\_\_\_\_, *[Signing Officer]* as \_\_\_\_\_ *[Title]* of the Corporation, is hereby authorized, empowered and directed to execute and deliver for, on behalf of, and in the name of the Corporation, the Third Amendment, and any and all documents in connection with the Agreement as \_\_\_\_\_, *[Title]* or the signing officer in his/her sole and absolute discretion deems to be in the best interests of the Corporation; and it is

**FURTHER RESOLVED**, that \_\_\_\_\_ *[Signing Officer]* be and is hereby authorized to execute, in the name and on behalf of this Corporation, to take or cause to be taken, any and all actions necessary to enter into, execute, deliver and perform the Third Amendment and any and all documents and documentation (all of which are to be in form and substance as the person executing the same may deem necessary or desirable, the execution thereof by \_\_\_\_\_, *[Signing Officer]* is conclusive evidence of approval of such form and substance by \_\_\_\_\_, *[Signing Officer]* that may be required or contemplated under the terms of the Agreement and to do any and all things which in his/her discretion he/she may deem to be necessary or appropriate in connection with or in furtherance of the foregoing resolution; and it is

**FURTHER RESOLVED**, that the signature of \_\_\_\_\_,  
[*Signing Officer*] on the Third Amendment, and any other documents and  
instruments executed in connection therewith or pursuant thereto shall be  
conclusive evidence of his/her authority to execute and deliver such instruments or  
documents.

**FURTHER RESOLVED**, that all actions previously taken by the Corporation in  
connection with the Third Amendment, and the transactions contemplated by the  
foregoing resolution thereby be, and they hereby are adopted, ratified, confirmed  
and approved in all respects.

This document may be executed in two or more counterparts, each of which will be deemed an  
original and together, but all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, the undersigned hereby affix their hands and seal effective as of this  
\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_.

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_



**EXHIBIT "A"**

**LOT 2 IN GOOD SHEPHERD SUBDIVISION, A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 20, TOWNSHIP 43 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 4571518 IN LAKE COUNTY, ILLINOIS.**



# VILLAGE MANAGER'S OFFICE

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## MONTHLY INFORMATION REPORT

**DECEMBER 2023**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

### **A Look Back at December 2023...**

#### **FY2024 Balanced Budget Approved**

In December, the Village Board approved Lake Zurich's 2024 budget, which totals \$78 million to fund a full-service municipality with 164 full-time employees at Police and Fire, Public Works, Community Development, Parks and Recreation, Finance, and Administration.

The Village enjoys a stable financial position and as such, this budget is presented as a balanced operational plan for the next year with a projected operating surplus of \$5,000 for the General Fund. The 2024 budget includes over \$21 million in local infrastructure improvements and more than \$1.2 million in municipal fleet and equipment upgrades for public safety and public works.

The 2024 budget includes a reduction of the Village's bond debt by \$3.3 million. Ten years ago, this bonded debt level was at \$34 million. At the end of 2024, this total debt is projected to be \$18.7 million. This is an impressive reduction of 45% of overall Village debt over the past decade, a significant accomplishment that allows for AAA bond ratings and lower interest rates for tax payers.

#### **NorthStar Pickle Expansion Now Under Way**

The Village issued an earthwork and foundation permit to begin work at 629 Rose Road where NorthStar Pickle is planning to construct its new 80,000 square-foot industrial building. This \$15 million+ expansion is expected to create about 25-27 new jobs and was the result of an industrial TIF district redevelopment agreement the Village approved as Lake Zurich expands its role as a major regional economic hub.

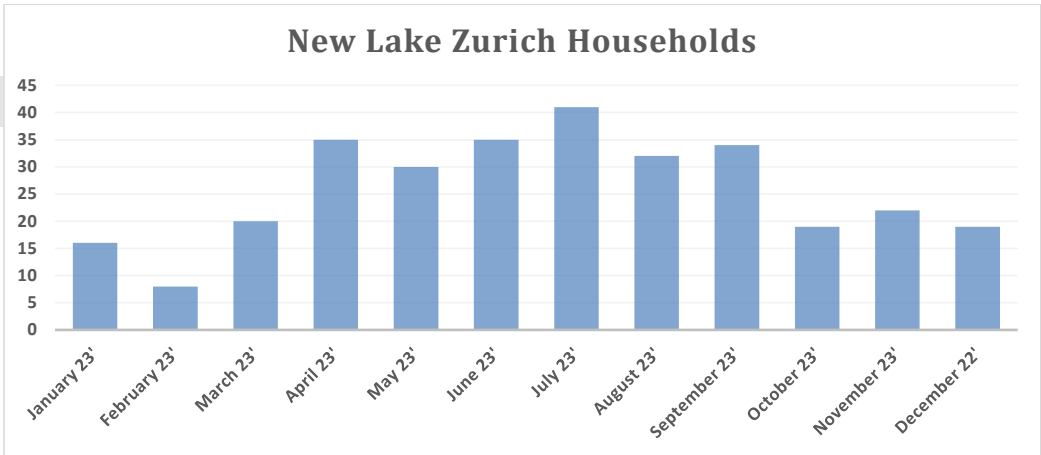
#### **Lago Restaurant at the Sanctuary**

The construction of the shell is complete, and work is proceeding on the interior. According to the developer, the Fabio Viviani-branded restaurant is planning for an opening in February provided the final construction remains on target. More information can be viewed at their website at <https://lagolakezurich.com/>

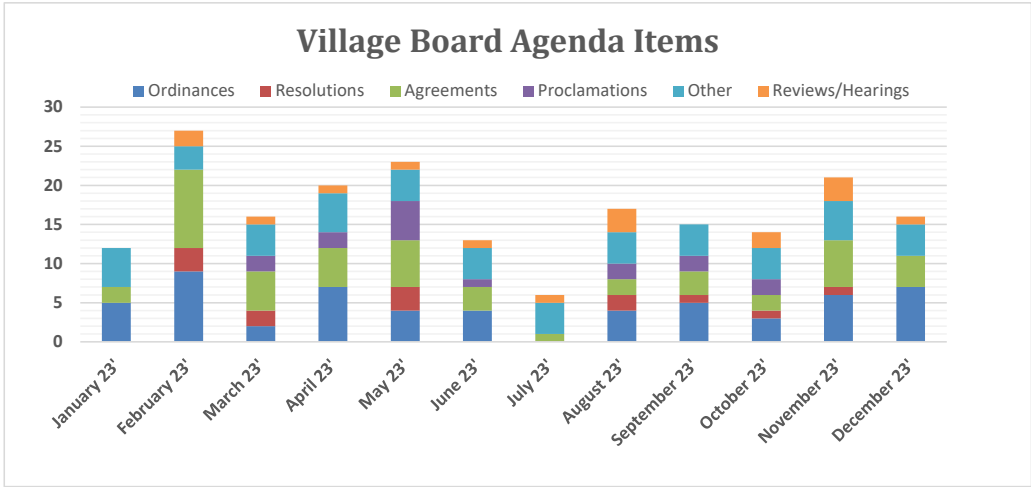
#### **Consume at The Lake**

The Village continues to work with the owners of Consume on the proposed redevelopment of village-owned Block A for the future *Consume At The Lake* restaurant. A draft redevelopment agreement is being reviewed by their lenders, the Small Business Association loan committee and Village TIF attorney.

As part of the loan approval, among other items, the lender has ordered a Phase 1 Environmental Assessment of the site which could take several weeks to complete. Staff will continue to update the Village Board as this high-visibility project moves toward presentation of the redevelopment agreement at a future board meeting.



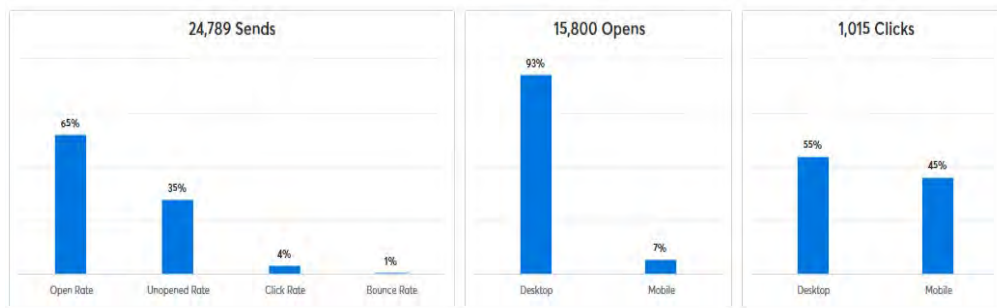
This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.



This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

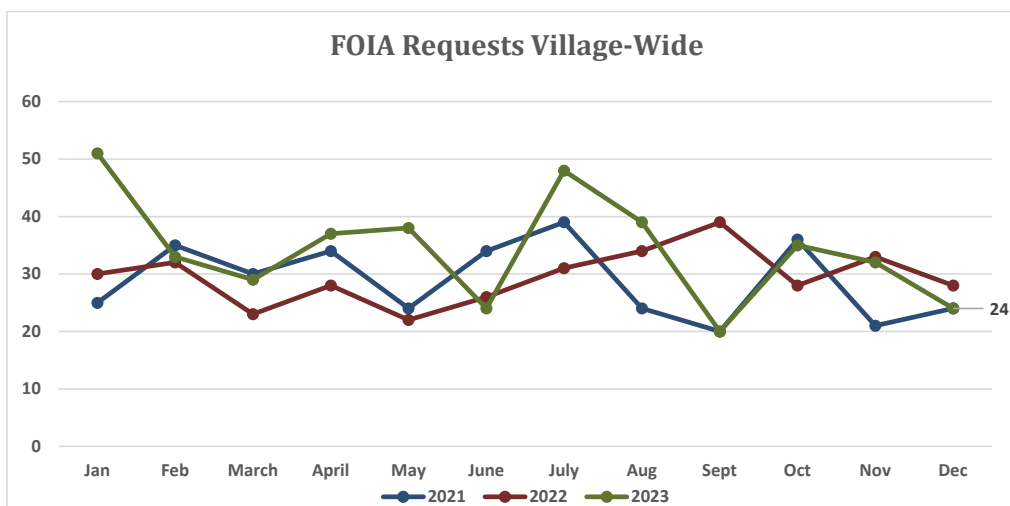
**Average length of regular December Village Board meetings: 57 minutes**

### Benchmarks Engagement



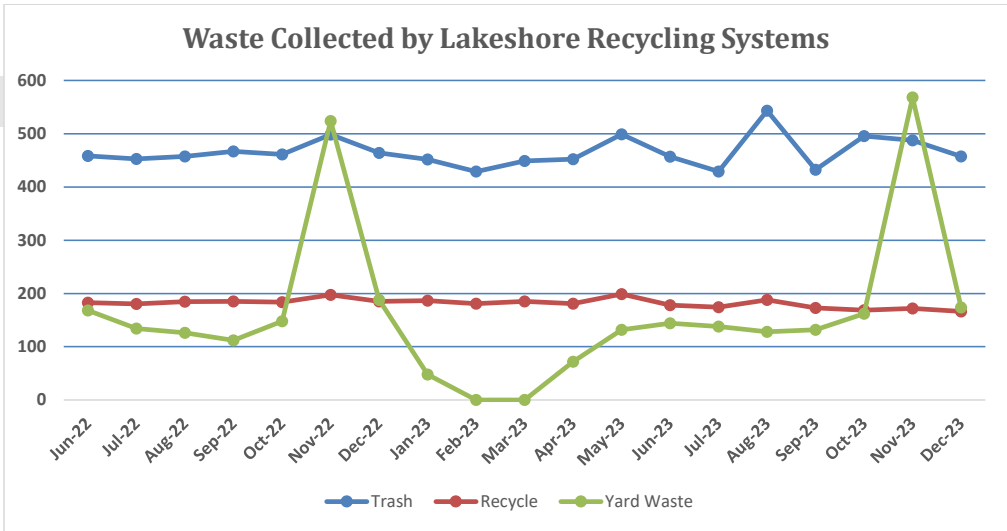
*Benchmarks* is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 6,000 subscribers.

### FOIA Requests Village-Wide

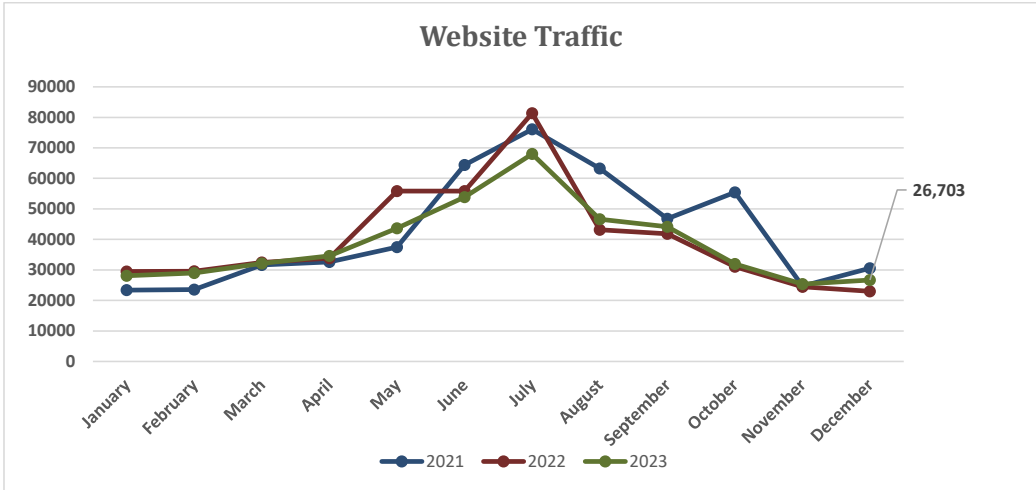


Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

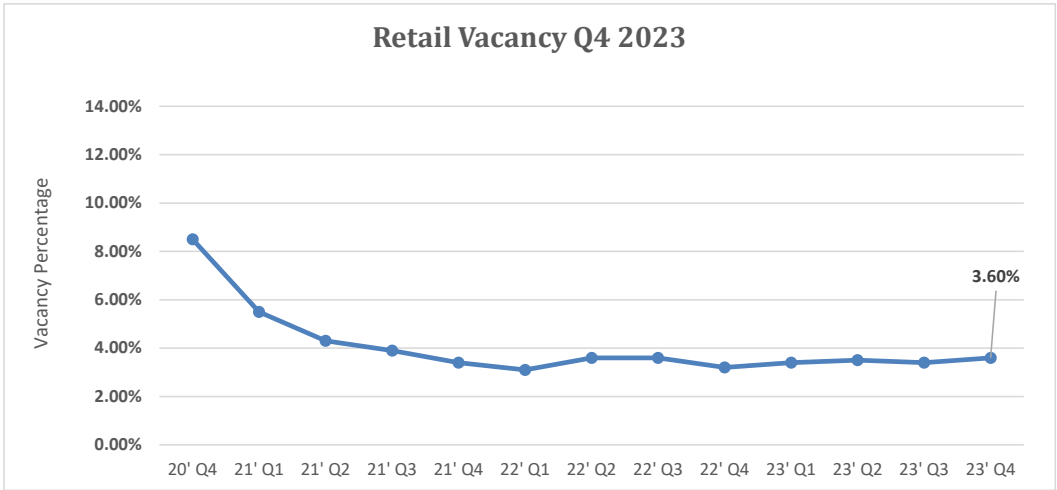




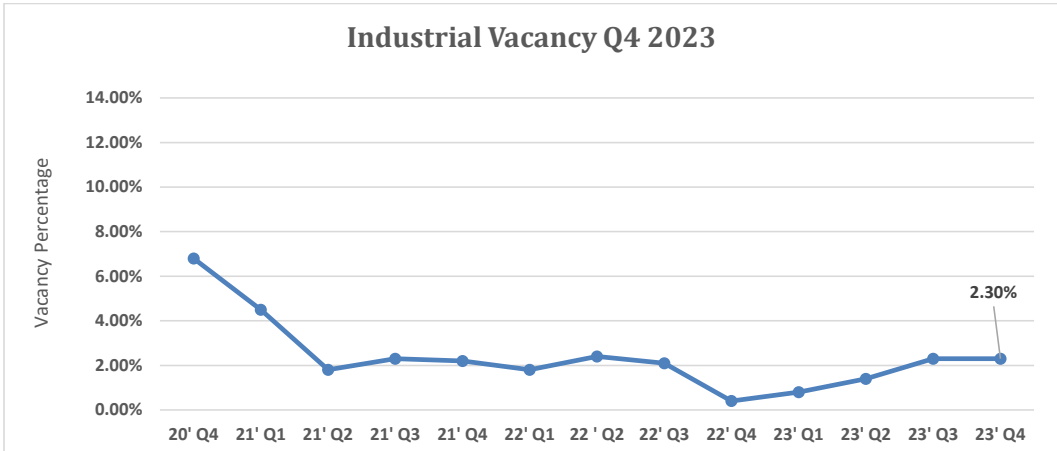
Prairieland Disposal began service to Lake Zurich in September 2020. Lakeshore Recycling Systems (LRS) took over service in October 2021. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter. *Trash* and *Recycling* is reported in tons while *Yard Waste* is reported in cubic yards.



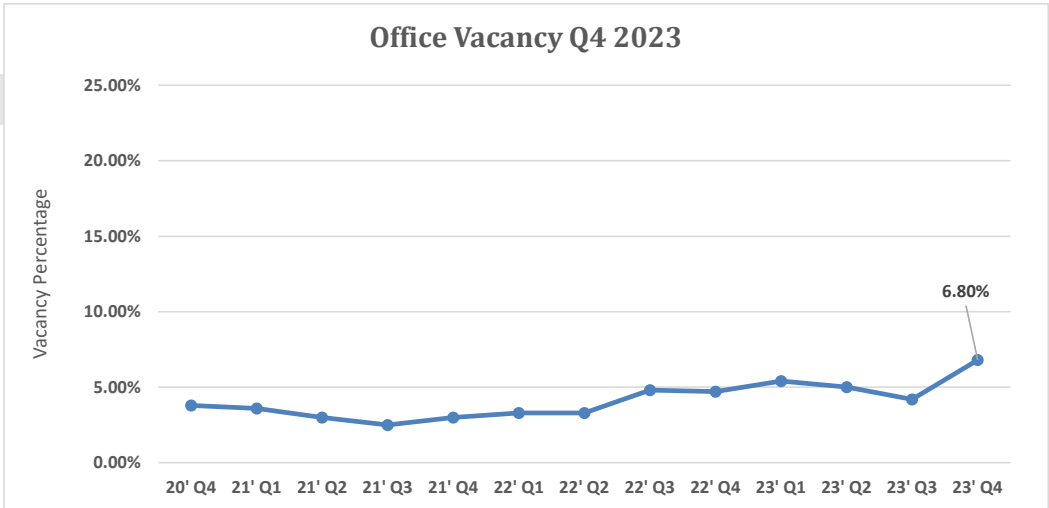
This data represents the number of visits to LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page for December: Miracle on Main**



The Lake Zurich retail vacancy rate remained nearly unchanged in Quarter 4 of 2023 from 3.4% to 3.6% vacant compared to the third quarter (*based on Lake County Partners data*). As of December 31, 2023, there was 95,618 square feet of retail space reported vacant in Lake Zurich, with average rates at \$18.43 per square foot (nnn).

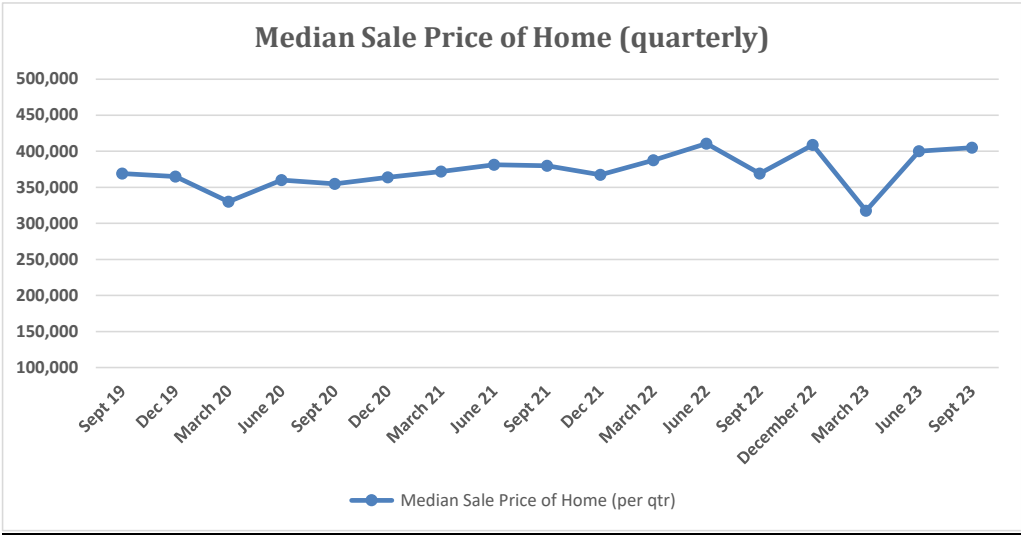


The Lake Zurich industrial vacancy rate remained flat at 2.3% in Quarter 4 of 2023 compared to Quarter 3 when the same 2.3% was reported vacant (*based on Lake County Partners data*). As of December 31, 2023, there was 128,546 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$5.21 per square foot (nnn).



The Lake Zurich office vacancy rate increased to 6.8% in Quarter 4 of this year compared to Quarter 3 at 4.2% vacant (*based on Lake County Partners data*). As of December 31, 2023, there was 27,524 square feet of office space reported vacant in Lake Zurich, with average rates at \$25.26 per square foot (full service).

**Real Estate Housing Trends – Residential Inventory**



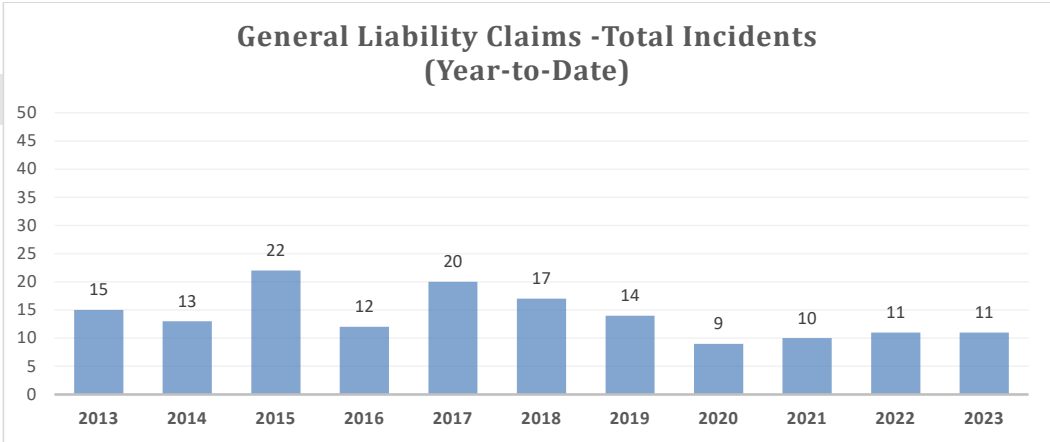
The chart *above* reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

The monthly snapshot *below* reports more details about the residential real estate market for the most recent month.

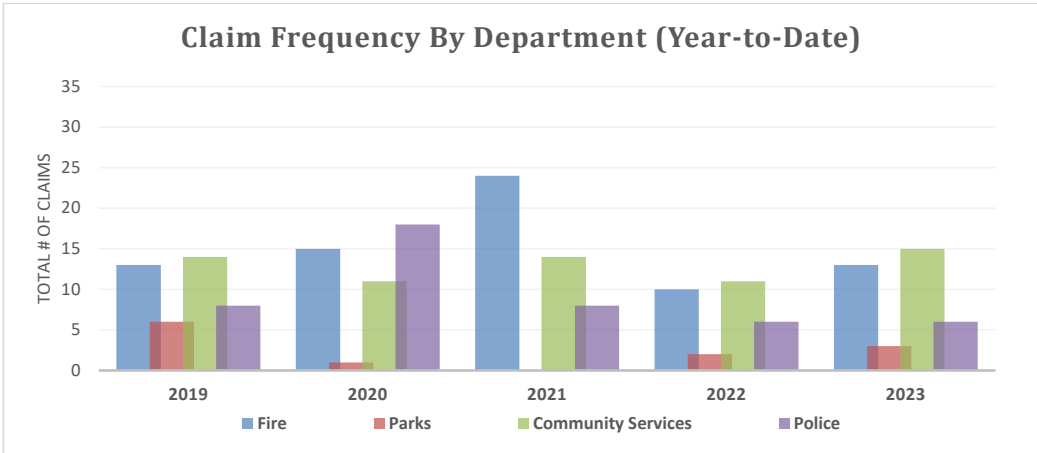
**December Snapshot of Real Estate Trends**

Homes Reported for Sale:	N/A – data not available.
Median Sale Price:	N/A
Median Days on Market:	N/A
Number of Homes Sold:	N/A

\*Source: Redfin Corp. December 2023 data was not available as of 1-10-2024.

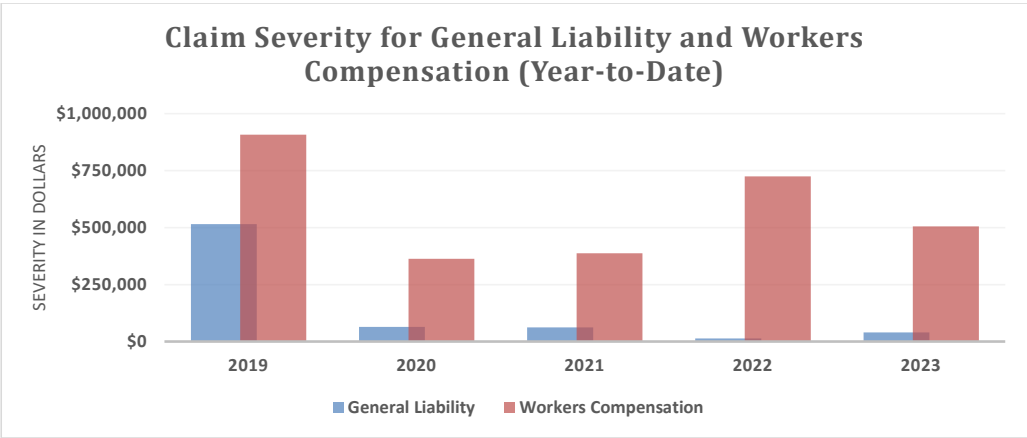


Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1<sup>st</sup>.

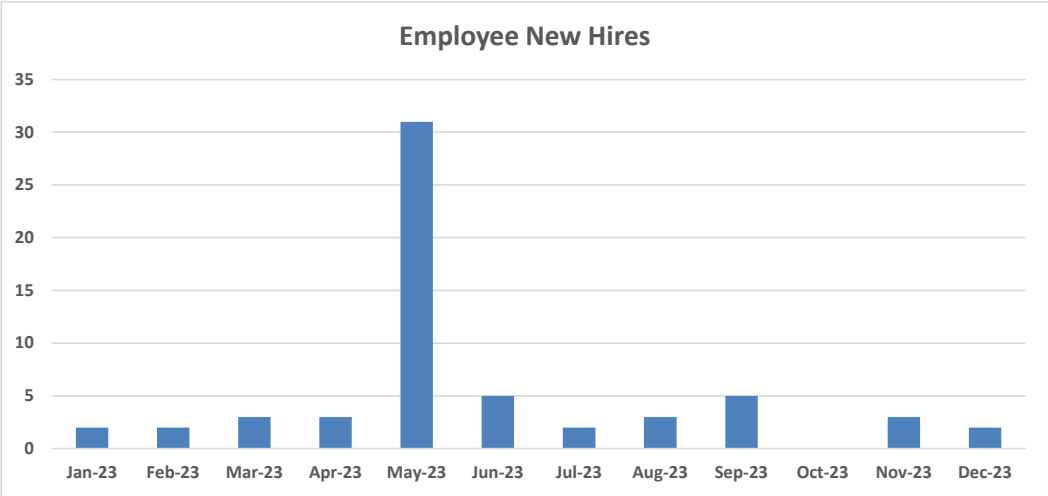


Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.





This metric provides a snapshot of the Village’s overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.



This metric shows the number of new hires over the past year. Includes full-time, part-time, and seasonal employees. A large number of seasonal staff are hired each spring to accommodate parks and recreation programs and lifeguards for the beaches.



# FINANCE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**NOVEMBER 2023**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

Finance Monthly Report – November 2023

### DEPARTMENT NARRATIVE

During November, preparations for the annual budget for 2024 were finalized. The budget was presented to the Village Board for consideration and feedback; the final budget is presented to the Village Board for adoption in December.

### GENERAL FUND OPERATING RESULTS *SUMMARY*

For the month of November, revenues totaled \$2.85 million and expenditures \$2.39 million, resulting in an operating excess of \$458k. From a budget perspective, we had expected expenditures to exceed revenues by \$338k. Year-to-date figures below represent the eleventh month of activity for the year.

#### **General Fund Operating Results**

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 2,168,606	\$ 2,848,709	\$ 31,411,734	\$ 36,378,339
Expenditures	2,506,563	2,391,096	30,305,263	29,775,146
<b>Excess (Deficiency)</b>	<b>\$ (337,957)</b>	<b>\$ 457,613</b>	<b>\$ 1,106,471</b>	<b>\$ 6,603,192</b>

### *REVENUES*

Following is a summary of revenues by type through November 30, 2023. These figures represent eleven months of financial activity. A more detailed analysis can be found on page 9.

## Finance Monthly Report – November 2023

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 306,476	\$ 719,393	134.7%	\$ 10,497,600	\$ 10,785,849	2.75%	99.7%
Intergovernmental	1,588,671	1,752,139	10.3%	17,189,121	20,505,522	19.29%	109.7%
Licenses & Permits	37,711	39,795	5.5%	813,277	785,318	-3.44%	91.6%
Fines and Forfeits	34,589	27,609	-20.2%	396,867	394,962	-0.48%	91.8%
Charges for Services	165,810	209,183	26.2%	2,199,414	2,897,708	31.75%	122.3%
Investment Income	18,480	73,985	300.4%	162,287	669,459	312.52%	334.7%
Miscellaneous	16,870	26,605	57.7%	153,168	339,520	121.67%	206.5%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 2,168,606	\$ 2,848,709	31.4%	\$ 31,411,734	\$ 36,378,339	15.81%	108.5%

**Taxes:**

Revenues from taxes came in at \$719k in November, 135% above budget expectations. The budget expectations are determined using historical averages, whereas the actual disbursement fluctuates depending on the timing of property tax payments received by the county. Year to date, property tax is 2% above expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 29% higher than expected for the month at \$27k. That is 9% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Both utility taxes came in lower than expected for the month. The gas utility tax had \$19k in receipts compared to an expected \$20k. Electric utility tax came in at \$71k versus the expected \$72k. Combined, utility taxes were 2% lower than expected. The payments are based primarily on October activity. More detail on the Utility Taxes can be found on page 13.

**Intergovernmental Revenue:**

Revenue from other governments totaled \$1.75 million in November, which exceeded budget expectations for the category. Year-to-date receipts are 20% above expectations.

State sales tax receipts were above budget expectations for the month at \$867k. This represents sales from August and 24% more than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

#### Finance Monthly Report – November 2023

Income Tax receipts came in 19% above expectations with the receipts for November totaling \$231k compared to an expected \$193k. Year to date Income Tax receipts are 6% above budget expectations. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 2% below budget expectations at \$27k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for November relate to tax for September activity.

#### **Licenses and Permits:**

Revenue from the issuance of licenses and permits came in at \$40k for November, 6% above budget expectations. Building permits (\$12k), fire operational permits (\$6k), contractor registration (\$6k), and permit plan review (\$5k) were the biggest contributors. Additional items included in license and permit revenue are overweight truck permits (\$2k), other permits (\$2k), and plumbing permits (\$2k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

#### **Fines and Forfeits:**

Revenue from police fines came in below budget expectations during November, with receipts of \$28k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

#### **Charges for Services:**

Revenue from service charges totaled \$209k in November. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$89k. Engineering review receipts for the month were recorded at \$52k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in November were below budget expectations at \$11k. Year to date, park program fees are 21% higher than expected.



## Finance Monthly Report – November 2023

**Investment Income:**

The General Fund investment income in November was \$74k. Currently, the investments are concentrated in certificates of deposit, treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

**Miscellaneous:**

The General Fund miscellaneous revenue in November was \$27k. Receipts for this category consisted mainly of dance fund raising proceeds (\$19k), rental income (\$5k), and other small items.

***EXPENDITURES***

For the month of November, expenditures totaled \$2.39 million for the General Fund, which was below projections of \$2.51 million. The table below presents a summary of General Fund expenditures by department as of November 30, 2023. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 4,564	\$ 3,788	-17.0%	\$ 67,086	\$ 53,417	-20.4%	75.4%
Administration	\$ 125,505	\$ 105,240	-16.1%	\$ 1,259,331	\$ 1,218,470	-3.2%	80.0%
Finance	\$ 43,440	\$ 40,541	-6.7%	\$ 529,003	\$ 514,466	-2.7%	89.9%
Technology	\$ 33,358	\$ 33,321	-0.1%	\$ 449,751	\$ 427,187	-5.0%	88.8%
Police	\$ 607,105	\$ 636,416	4.8%	\$ 8,348,258	\$ 8,191,283	-1.9%	91.2%
Fire	\$ 1,030,166	\$ 884,741	-14.1%	\$ 12,251,286	\$ 11,752,214	-4.1%	88.8%
Community Develop.	\$ 98,613	\$ 132,121	34.0%	\$ 884,519	\$ 973,382	10.0%	92.1%
Public Works	\$ 377,382	\$ 338,432	-10.3%	\$ 3,973,615	\$ 3,790,218	-4.6%	86.1%
Park & Recreation	\$ 67,806	\$ 55,628	-18.0%	\$ 1,150,631	\$ 1,084,965	-5.7%	88.2%
Operating Transfers	\$ 118,622	\$ 160,868	35.6%	\$ 1,391,783	\$ 1,769,545	27.1%	89.4%
Total	\$ 2,506,563	\$ 2,391,096	-4.6%	\$ 30,305,263	\$ 29,775,146	-1.7%	88.8%

**OPERATING RESULTS OF OTHER FUNDS**

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

## Finance Monthly Report – November 2023

**Special Revenue Funds:**

Motor fuel tax revenue came in at \$96k in November, which was 21% above the budget of \$79k. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were \$31k for electricity (\$14k), signal maintenance (\$11k), mowing contracts (\$3k), and the road program (\$3k).

November revenues for the Hotel Tax Fund totaled \$12k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$8k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for November totaled \$31k, which relate to funding transfers in from other funds (\$28k), and Miracle on Main vendor fees and donations (\$3k). Expenditures for the month totaled \$26k, consisting of normal staff expenses (\$18k), expenses relating to Miracle on Main (\$7k), and other small items.

**Debt Service Funds:**

The debt service funds record annual debt service payments for several of the village issuances. November revenues for the debt service fund are \$77k from property taxes and \$6k from interest and changes in market value of investments. The expenditures recorded for November were \$990k million for principal and interest on the Series 2014A TIF Alternative Revenue Bond.

**Capital Projects Funds:**

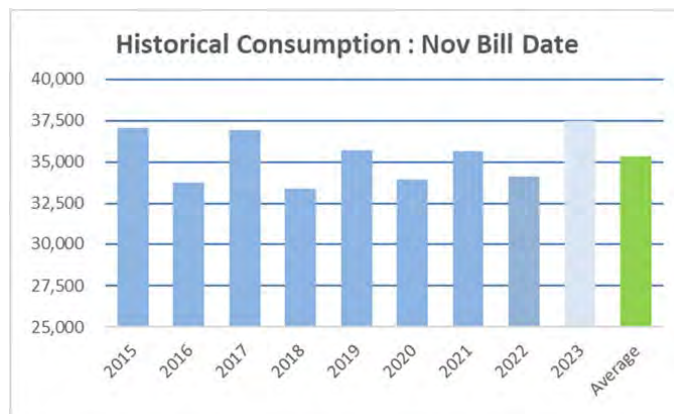
November revenue for the capital projects funds came in at \$422k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from November of \$272k. This was 7% higher than budget expectations and 10% higher than the same month last year. November receipts represent sales from August. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funding transfers (\$85k), interest income and change in market value of investments (\$55k), and park impact fees (\$10k).

## Finance Monthly Report – November 2023

Expenditures for capital projects were recorded in November of \$127k, including buffalo creek dance floor (\$49k), Breezewald Facility Improvements (\$37k), radar speed signs (\$17k), flashing beacon (\$10k), and other small items.

**Water and Sewer Fund:**

November revenue totaled \$652k, which was 9% above the budget estimate of \$601k. Consumption metered in November was 37M gallons, higher than the nine-year average of 35M. The consumption billed in November primarily represents water metered in late October and early November. With about 45M gallons pumped, about 16% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing November water consumption over the past eight years provided below.



Expenses in the Water Fund were \$1.36 million for the month. Of this amount, \$177k is a non-cash transaction to record depreciation of the infrastructure assets of the fund and \$789k is for the sanitary sewer lining project. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

a

## Finance Monthly Report – November 2023

**Internal Service Funds:**

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. November expenses include non-cash depreciation expenses (\$42k), computer equipment (\$2k), and vehicle accessories (\$13k).

**Special Service Areas:**

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in November were \$600 for sweeping and mowing (SSA #8, SSA #11, and SSA #13).

SSA Activity  
Nov-23

SSA #	Location	Beginning Balance 1/1/2023	Year-To-Date		Ending Balance 12/31/2023	Annual Expected		Annual Expected	
			Revenues	Expenses		Revenues	YTD %	Expenses	YTD %
SSA #8	Heatherleigh	54,659	9,874	10,119	54,415	9,697	101.83%	23,196	43.62%
SSA #9	Willow Ponds	135,274	11,951	14,359	132,866	11,851	100.85%	19,300	74.40% <sup>b</sup>
SSA #10	Westberry	17,990	998	-	18,987	1,000	99.77%	-	N/A
SSA #11	Lake Zurich Pines	27,075	2,994	1,212	28,857	2,999	99.83% <sup>a</sup>	2,163	56.04%
SSA #13	Conventry Creek	223,208	29,786	17,841	235,152	29,894	99.64% <sup>a</sup>	16,662	107.08%
SSA #16	Country Club	(282)	1,760	-	1,478	1,760	N/A	-	N/A
		457,923	57,364	43,531	471,755	57,202	100.28%	61,321	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

**Police and Firefighters' Pension Funds:**

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is

## Finance Monthly Report – November 2023

the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$2.08 million for the month. For November, the fund recorded an unrealized gain of \$1.93 million from investments. Total municipal and member contributions for the month totaled \$156k. Expenses for the month were \$214k of which \$211k was pension and benefit payments, \$2k was professional services, and \$1k was investment expenses. For the month of November, the fund experienced a gain of \$1.87 million. As of November 30th, the fund had a net position of \$31.4 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had an unrealized gain of \$3.54 million from investments. Total municipal and member contributions for the month totaled \$191k. Total revenues for the month were \$3.73 million. Expenses for the month were \$270k, of which \$260k was pension and benefit payments, \$5k was professional services, \$3k insurance, and \$2k was investment and other expenses. For the month of November, the fund experienced a gain of \$3.46 million. As of November 30th, the fund had a net position of \$50.9 million. Additional information can be found on page 18.

**Conclusion:**

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

*Amy Sparkowski*

Amy Sparkowski  
Director of Finance



VILLAGE OF LAKE ZURICH  
OPERATING REPORT SUMMARY  
GENERAL FUND  
November 30, 2023

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
REVENUES								
Taxes								
Property Taxes	126,355	541,112	328.2%	8,689,504	8,888,421	2.3%	8,888,026	100.0%
Utility Tax - Electric	71,983	70,967	(1.4%)	893,945	862,305	(3.5%)	963,006	89.5%
Utility Tax - Gas	20,216	18,983	(6.1%)	346,915	453,662	30.8%	388,292	116.8%
Cable Tv Franchise	66,685	61,031	(8.5%)	318,245	294,891	(7.3%)	320,456	92.0%
Telecom Tax	21,237	27,301	28.6%	248,990	286,570	15.1%	262,649	109.1%
Total Taxes	306,476	719,393	134.7%	10,497,600	10,785,849	2.7%	10,822,429	99.7%
Intergovernmental								
State Sales Tax	758,378	866,772	14.3%	7,190,763	7,384,751	2.7%	7,847,985	94.1%
State Income Tax	193,093	230,643	19.4%	2,806,614	2,974,683	6.0%	2,983,609	99.7%
State Use Tax	61,602	59,997	(2.6%)	695,762	718,896	3.3%	770,601	93.3%
Video Gaming Tax	27,584	27,138	(1.6%)	256,542	290,516	13.2%	290,247	100.1%
Fire/Rescue Srvc Contract	528,655	528,655	0.0%	5,815,210	5,815,210	0.0%	6,350,975	91.6%
Other Intergovernmental	19,359	38,934	101.1%	424,228	3,321,466	682.9%	446,178	744.4%
Total Intergovernmental	1,588,671	1,752,139	10.3%	17,189,121	20,505,522	19.3%	18,689,595	109.7%
Licenses & Permits								
Liquor Licenses	-	-	0.0%	160,000	169,450	5.9%	160,000	105.9%
Business Licenses	-	-	0.0%	95,000	109,150	14.9%	95,000	114.9%
Building Permits	16,618	11,688	(29.7%)	182,524	163,535	(10.4%)	204,000	80.2%
Permit Plan Review	5,680	4,961	(12.7%)	80,013	90,054	12.5%	85,000	105.9%
Other Permits	15,413	23,146	50.2%	295,741	253,129	(14.4%)	313,050	80.9%
Total Licenses & Permits	37,711	39,795	5.5%	813,277	785,318	(3.4%)	857,050	91.6%
Fines and Forfeits	34,589	27,609	(20.2%)	396,867	394,962	(0.5%)	430,300	91.8%
Charges for Services								
Fire/Rescue Ambulance Fee	88,965	88,827	(0.2%)	890,631	1,338,915	50.3%	1,000,000	133.9%
Park Program Fees	15,527	11,352	(26.9%)	673,839	816,842	21.2%	686,997	118.9%
Other Charges for Services	61,319	109,005	77.8%	634,945	741,952	16.9%	683,025	108.6%
Total Charges for Services	165,810	209,183	26.2%	2,199,414	2,897,708	31.7%	2,370,022	122.3%
Investment Income	18,480	73,985	300.4%	162,287	669,459	312.5%	200,000	334.7%
Miscellaneous	16,870	26,605	57.7%	153,168	339,520	121.7%	164,396	206.5%
Total General Fund Revenues	2,168,606	2,848,709	31.4%	31,411,734	36,378,339	15.8%	33,533,792	108.5%
EXPENDITURES								
General Government								
Legislative	4,564	3,788	(17.0%)	67,086	53,417	(20.4%)	70,820	75.4%
Administration	125,505	105,240	(16.1%)	1,259,331	1,218,470	(3.2%)	1,523,851	80.0%
Finance	43,440	40,541	(6.7%)	529,003	514,466	(2.7%)	572,259	89.9%
Technology	33,358	33,321	(0.1%)	449,751	427,187	(5.0%)	480,914	88.8%
Total Gen. Govt.	206,868	182,890	(11.6%)	2,305,171	2,213,539	(4.0%)	2,647,844	83.6%
Public Safety								
Police	607,105	636,416	4.8%	8,348,258	8,191,283	(1.9%)	8,978,592	91.2%
Fire	1,030,166	884,741	(14.1%)	12,251,286	11,752,214	(4.1%)	13,232,400	88.8%
Community Development	98,613	132,121	34.0%	884,519	973,382	10.0%	1,057,254	92.1%
Total Public Safety	1,735,885	1,653,278	(4.8%)	21,484,062	20,916,879	(2.6%)	23,268,246	89.9%
Streets - Public Works	377,382	338,432	(10.3%)	3,973,615	3,790,218	(4.6%)	4,399,699	86.1%
Culture - Park and Recreation	67,806	55,628	(18.0%)	1,150,631	1,084,965	(5.7%)	1,229,651	88.2%
Total General Fund Expend.	2,387,941	2,230,228	(6.6%)	28,913,479	28,005,601	(3.1%)	31,545,440	88.8%
Operating Transfers Out	118,622	160,868	35.6%	1,391,783	1,769,545	27.1%	1,980,413	89.4%
NET INCOME (LOSS) FOR GENERAL	(337,957)	457,613		1,106,471	6,603,192		7,939	

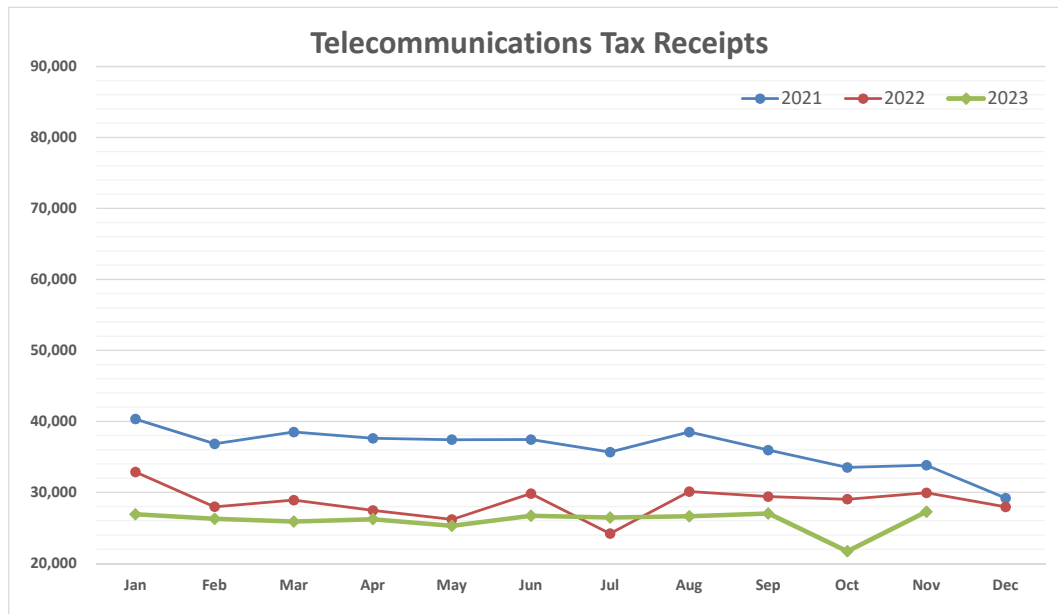
**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**November 30, 2023**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
SPECIAL REVENUE FUNDS								
MOTOR FUEL TAX FUND								
Revenues	78,731	95,585	21.4%	738,446	997,594	35.1%	823,004	121.2%
Expenditures	722,607	30,703	(95.8%)	3,634,756	2,828,926	(22.2%)	3,830,453	73.9%
Net Activity Gain (Loss)	(643,876)	64,882		(2,896,310)	(1,831,333)		(3,007,449)	
HOTEL TAX FUND								
Revenues	13,908	12,007	(13.7%)	112,189	119,890	6.9%	119,230	100.6%
Expenditures	7,848	8,349	6.4%	108,610	105,994	(2.4%)	116,198	91.2%
Net Activity Gain (Loss)	6,060	3,659		3,580	13,896		3,032	
SPECIAL EVENTS FUND								
Admin & Miscellaneous								
Revenues	21,476	21,557	0.4%	236,558	240,210	1.5%	259,763	92.5%
Expenditures	21,231	19,031	(10.4%)	239,839	188,120	(21.6%)	259,523	72.5%
Net Activity Gain (Loss)	245	2,527		(3,281)	52,090		240	
Rock the Block								
Revenues	-	-	0.0%	59,827	79,349	32.6%	60,000	132.2%
Expenditures	76	(5)	(106.0%)	55,169	67,913	23.1%	57,547	118.0%
Net Activity Gain (Loss)	(76)	5		4,657	11,436		2,453	
Farmers Market								
Revenues	-	-	0.0%	8,531	11,200	31.3%	8,700	128.7%
Expenditures	-	-	0.0%	8,595	10,874	26.5%	8,773	123.9%
Net Activity Gain (Loss)	-	-		(64)	326		(73)	
Fourth of July								
Revenues	4,614	5,600	21.4%	74,806	75,733	1.2%	80,200	94.4%
Expenditures	-	-	0.0%	77,346	65,899	(14.8%)	77,346	85.2%
Net Activity Gain (Loss)	4,614	5,600		(2,540)	9,834		2,854	
Winter Festival								
Revenues	1,460	3,546	142.9%	13,540	28,341	109.3%	19,250	147.2%
Expenditures	2,590	7,203	178.1%	9,273	24,675	166.1%	20,574	119.9%
Net Activity Gain (Loss)	(1,130)	(3,658)		4,267	3,666		(1,324)	
Special Events Fund Total	3,653	4,474		3,039	77,352		4,150	
TIF #1 TAX FUND								
Revenues	22,776	66,704	192.9%	1,400,378	1,523,372	8.8%	1,417,500	107.5%
Expenditures	-	-	0.0%	563,494	571,388	1.4%	1,408,494	40.6%
Net Activity Gain (Loss)	22,776	66,704		836,884	951,984		9,006	
TIF #2 - DOWNTOWN								
Revenues	7,371	29,767	303.8%	354,526	496,432	40.0%	362,900	136.8%
Expenditures	625,908	649,141	3.7%	3,061,666	3,484,667	13.8%	6,451,440	54.0%
Net Activity Gain (Loss)	(618,536)	(619,374)		(2,707,140)	(2,988,235)		(6,088,540)	
TIF #3 - RAND ROAD								
Revenues	191	696	263.7%	74,419	96,356	29.5%	78,000	123.5%
Expenditures	-	-	0.0%	1,840	440	(76.1%)	1,840	23.9%
Net Activity Gain (Loss)	191	696		72,579	95,916		76,160	
DISPATCH CENTER FUND								
Revenues	147,880	174,743	18.2%	1,504,654	1,697,900	12.8%	1,648,965	103.0%
Expenditures	135,382	127,147	(6.1%)	1,485,392	1,464,948	(1.4%)	1,614,395	90.7%
Net Activity Gain (Loss)	12,498	47,596		19,262	232,953		34,570	

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**November 30, 2023**

	Current Month			Year-to-Date			Amended	% of
	Budget	Actual	%	Budget	Actual	%	Annual	Budget
			Variance			Variance	Budget	Achieved
DEBT SERVICE FUNDS								
VILLAGE DEBT SERVICE								
Revenues	18,900	80,075	323.7%	1,250,744	1,302,497	4.1%	1,280,000	101.8%
Expenditures	-	-	0.0%	1,266,855	1,266,854	(0.0%)	1,266,855	100.0%
Net Activity Gain (Loss)	18,900	80,075		(16,111)	35,643		13,145	
TIF #1 DEBT SERVICE								
Revenues	634,236	2,020	(99.7%)	2,012,172	1,256,660	(37.5%)	2,091,500	60.1%
Expenditures	265,894	990,318	272.4%	2,049,978	2,048,030	(0.1%)	2,049,978	99.9%
Net Activity Gain (Loss)	368,343	(988,297)		(37,806)	(791,370)		41,522	
CAPITAL PROJECT FUNDS								
CAPITAL IMPROVEMENTS								
Revenues	44,397	123,507	178.2%	584,523	1,557,772	166.5%	1,113,498	139.9%
Expenditures	650,544	114,465	(82.4%)	3,359,165	1,751,900	(47.8%)	4,580,500	38.2%
Net Activity Gain (Loss)	(606,147)	9,043		(2,774,642)	(194,128)		(3,467,002)	
NON-HOME RULE SALES TAX								
Revenues	255,785	298,656	16.8%	2,412,088	2,699,186	11.9%	2,658,081	101.5%
Expenditures	39,973	12,343	(69.1%)	312,863	275,922	(11.8%)	388,000	71.1%
Net Activity Gain (Loss)	215,812	286,313		2,099,225	2,423,265		2,270,081	
ENTERPRISE FUND								
WATER AND SEWER								
Revenues	600,995	652,069	8.5%	7,501,520	8,224,134	9.6%	8,159,608	100.8%
Expenses								
Administration	60,262	53,543	(11.2%)	589,411	594,572	0.9%	677,820	87.7%
Debt	13,497	16,155	19.7%	101,247	113,129	11.7%	118,850	95.2%
Depreciation	176,640	176,640	0.0%	1,943,040	1,943,040	0.0%	2,119,680	91.7%
Billing	17,805	17,236	(3.2%)	212,886	205,752	(3.4%)	239,740	85.8%
Water	902,357	245,072	(72.8%)	3,958,425	1,910,133	(51.7%)	5,094,382	37.5%
Sewer	470,657	855,043	81.7%	2,482,554	2,804,106	13.0%	3,794,591	73.9%
	1,641,218	1,363,688		9,287,562	7,570,732		12,045,063	
Net Activity Gain (Loss)	(1,040,223)	(711,619)		(1,786,042)	653,402		(3,885,455)	
INTERNAL SERVICE FUNDS								
MEDICAL INSURANCE								
Revenues	288,194	293,495	1.8%	3,167,843	3,198,982	1.0%	3,443,819	92.9%
Expenses	180,678	272,530	50.8%	3,217,671	2,947,758	(8.4%)	3,402,865	86.6%
Net Activity Gain (Loss)	107,516	20,965		(49,828)	251,224		40,954	
RISK MANAGEMENT								
Revenues	106,392	145,343	36.6%	1,150,599	1,387,195	20.6%	1,345,204	103.1%
Expenses	219,021	24,615	(88.8%)	1,282,166	1,349,182	5.2%	1,502,204	89.8%
Net Activity Gain (Loss)	(112,629)	120,728		(131,566)	38,013		(157,000)	
EQUIPMENT REPLACEMENT								
Revenues	274,362	93,281	(66.0%)	1,013,246	1,004,880	(0.8%)	1,134,311	88.6%
Expenses	73,458	56,942	(22.5%)	1,100,049	1,396,610	27.0%	1,370,311	101.9%
Net Activity Gain (Loss)	200,904	36,339		(86,803)	(391,730)		(236,000)	
TOTAL ALL VILLAGE FUNDS	(2,402,716)	(1,120,204)		(6,345,209)	5,180,045		(14,340,887)	

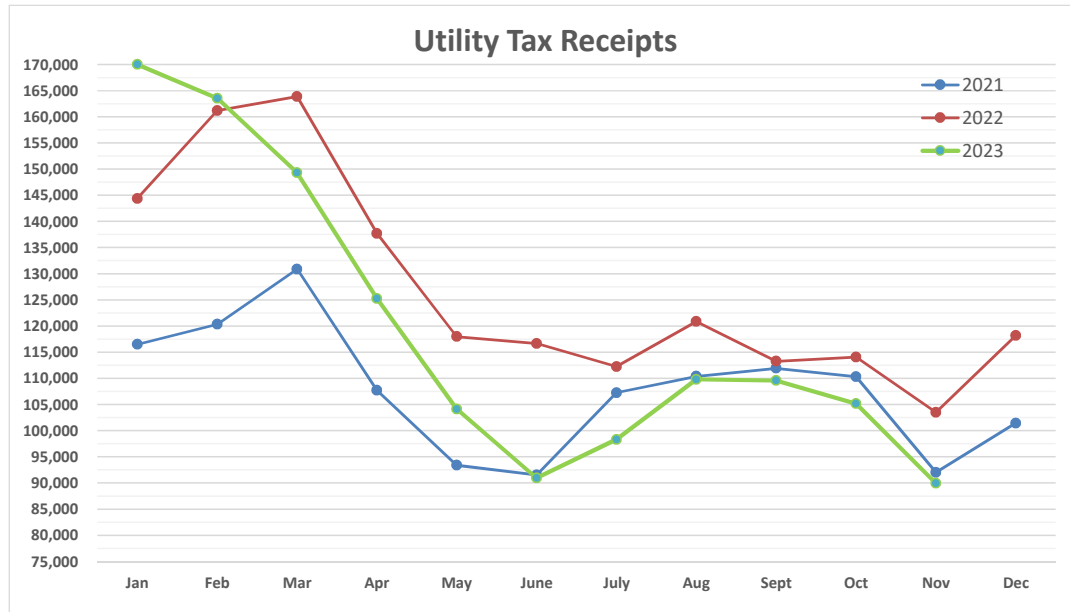
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
NOVEMBER 2023



**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2021	FY 2022	% Change	FY 2023	% Change	Budget	Variance \$	Variance %
January	October	40,329	32,888	-18.45%	26,937	-18.10%	24,502	2,435	9.94%
February	November	36,855	27,974	-24.10%	26,305	-5.97%	25,074	1,231	4.91%
March	December	38,514	28,903	-24.95%	25,897	-10.40%	22,997	2,900	12.61%
April	January	37,621	27,467	-26.99%	26,239	-4.47%	21,524	4,716	21.91%
May	February	37,428	26,181	-30.05%	25,298	-3.37%	25,786	(487)	-1.89%
June	March	37,438	29,825	-20.33%	26,724	-10.40%	22,107	4,617	20.88%
July	April	35,678	24,202	-32.17%	26,470	9.37%	21,037	5,433	25.83%
August	May	38,518	30,131	-21.77%	26,641	-11.58%	22,085	4,556	20.63%
September	June	35,963	29,408	-18.23%	27,045	-8.03%	21,390	5,655	26.44%
October	July	33,528	29,037	-13.40%	21,714	-25.22%	21,253	461	2.17%
November	August	33,847	29,947	-11.52%	27,301	-8.84%	21,237	6,064	28.55%
December	September	29,210	27,958	-4.28%			13,659		
		434,929	343,921	-20.92%	286,570		262,649	37,580	
Y-T-D		405,720	315,962	-22.12%	286,570	-9.30%	248,990	37,580	15.09%

DEPARTMENT OF FINANCE  
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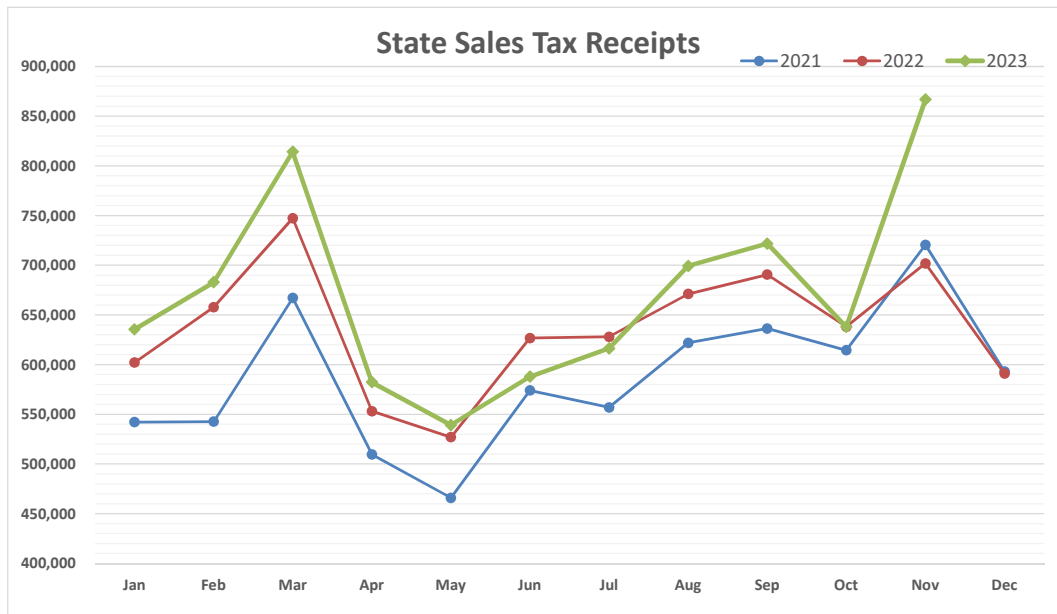
**Collection History**

**COMBINED - ELECTRICITY & GAS**

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	FY 2022	Variance \$	Variance %
Jan	Dec	116,503	144,392	23.9%	169,997	17.7%	127,393	42,604	33.4%
Feb	Jan	120,335	161,197	34.0%	163,549	1.5%	132,728	30,821	23.2%
Mar	Feb	130,883	163,887	25.2%	149,304	-8.9%	137,878	11,426	8.3%
Apr	Mar	107,700	137,718	27.9%	125,258	-9.0%	119,627	5,631	4.7%
May	Apr	93,403	117,990	26.3%	104,119	-11.8%	100,438	3,681	3.7%
June	May	91,526	116,659	27.5%	90,943	-22.0%	95,911	(4,968)	-5.2%
July	June	107,244	112,246	4.7%	98,324	-12.4%	100,861	(2,537)	-2.5%
Aug	July	110,403	120,867	9.5%	109,785	-9.2%	117,546	(7,761)	-6.6%
Sept	Aug	111,936	113,271	1.2%	109,576	-3.3%	110,679	(1,103)	-1.0%
Oct	Sept	110,319	114,085	3.4%	105,163	-7.8%	105,600	(437)	-0.4%
Nov	Oct	92,037	103,512	12.5%	89,950	-13.1%	92,199	(2,249)	-2.4%
Dec	Nov	101,437	118,176	16.5%	-		110,439		
		1,293,726	1,524,000	17.80%	1,315,968	-13.7%	1,351,299	75,108	
Y-T-D		1,192,288	1,405,825	17.91%	1,315,968	-6.4%	1,240,860	75,108	6.1%



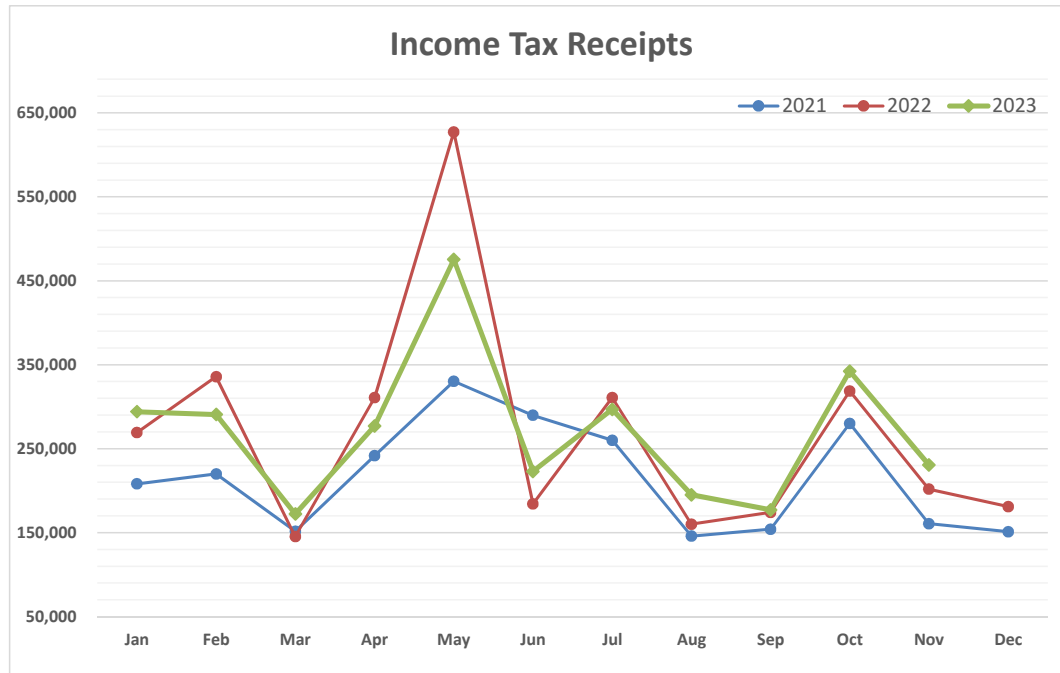
DEPARTMENT OF FINANCE  
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**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	Amended Budget	Variance \$	Variance %
January	October	542,215	602,130	11.05%	635,589	5.56%	635,747	(157)	-0.02%
February	November	542,675	657,819	21.22%	683,036	3.83%	656,509	26,527	4.04%
March	December	667,111	747,307	12.02%	814,249	8.96%	783,197	31,052	3.96%
April	January	509,698	553,226	8.54%	582,383	5.27%	573,852	8,531	1.49%
May	February	466,021	527,013	13.09%	539,316	2.33%	544,793	(5,476)	-1.01%
June	March	574,063	626,731	9.17%	587,956	-6.19%	624,656	(36,699)	-5.88%
July	April	556,926	627,982	12.76%	616,353	-1.85%	601,555	14,798	2.46%
August	May	622,012	671,146	7.90%	699,262	4.19%	669,770	29,492	4.40%
September	June	636,306	690,544	8.52%	721,854	4.53%	686,538	35,316	5.14%
October	July	614,470	638,060	3.84%	637,980	-0.01%	655,769	(17,789)	-2.71%
November	August	720,532	701,860	-2.59%	866,772	23.50%	758,378	108,394	14.29%
December	September	593,038	590,991	-0.35%			657,222		
		7,045,068	7,634,808	8.37%	7,384,751		7,847,985	193,988	
Y-T-D		6,452,030	7,043,818	9.17%	7,384,751	4.84%	7,190,763	193,988	2.70%

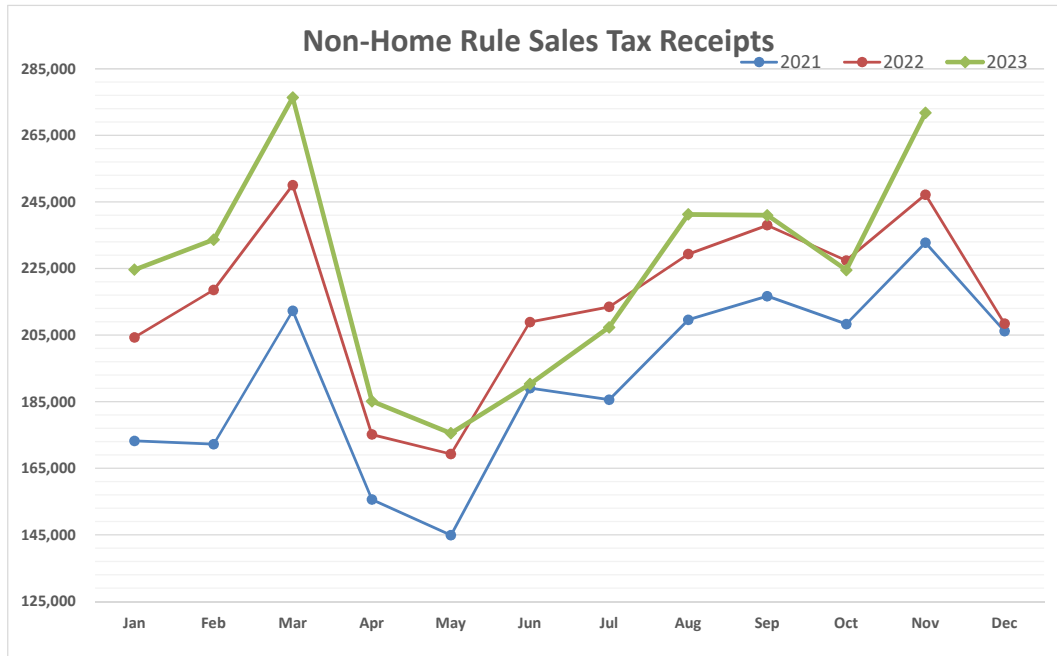
DEPARTMENT OF FINANCE  
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**Revenue History**

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2021	2022	% Change	2023	% Change	Amended Budget	Variance \$	Variance %
January	208,145	269,221	29.34%	294,073	9.23%	243,179	50,895	20.93%
February	220,056	335,693	52.55%	290,768	-13.38%	275,713	15,055	5.46%
March	151,661	145,504	-4.06%	172,211	18.36%	167,560	4,651	2.78%
April	241,823	310,848	28.54%	277,166	-10.84%	279,882	(2,716)	-0.97%
May	330,332	627,194	89.87%	475,308	-24.22%	450,216	25,091	5.57%
June	289,833	184,242	-36.43%	222,875	20.97%	212,836	10,039	4.72%
July	260,006	311,032	19.62%	296,937	-4.53%	280,611	16,326	5.82%
August	145,998	160,199	9.73%	195,159	21.82%	219,270	(24,112)	-11.00%
September	154,181	174,093	12.91%	177,137	1.75%	179,094	(1,957)	-1.09%
October	280,184	318,729	13.76%	342,406	7.43%	305,159	37,246	12.21%
November	160,617	201,830	25.66%	230,643	14.28%	193,093	37,549	19.45%
December	151,210	181,090	19.76%			176,995		
	2,594,046	3,219,676	24.12%	2,974,683	-7.61%	2,983,609	168,069	5.63%
Y-T-D	2,442,836	3,038,586	24.39%	2,974,683	-2.10%	2,806,614	168,069	5.99%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
NOVEMBER 2023



**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	Budget	Variance \$	Variance %
January	October	173,241	204,354	17.96%	224,659	9.94%	210,290	14,369	6.83%
February	November	172,248	218,598	26.91%	233,707	6.91%	220,709	12,998	5.89%
March	December	212,281	250,074	17.80%	276,394	10.52%	260,440	15,954	6.13%
April	January	155,657	175,158	12.53%	185,148	5.70%	178,761	6,387	3.57%
May	February	144,939	169,297	16.81%	175,551	3.69%	172,863	2,688	1.56%
June	March	189,084	208,932	10.50%	190,319	-8.91%	203,519	(13,200)	-6.49%
July	April	185,597	213,499	15.03%	207,354	-2.88%	198,078	9,276	4.68%
August	May	209,622	229,356	9.41%	241,257	5.19%	229,165	12,092	5.28%
September	June	216,705	238,022	9.84%	241,006	1.25%	239,060	1,946	0.81%
October	July	208,328	227,420	9.16%	224,555	-1.26%	227,226	(2,671)	-1.18%
November	August	232,762	247,180	6.19%	271,762	9.95%	253,934	17,828	7.02%
December	September	206,167	208,471	1.12%			244,036		
		2,306,629	2,590,359	12.30%	2,471,713		2,638,081	77,668	
Y-T-D		2,100,462	2,381,889	13.40%	2,471,713	3.77%	2,394,045	77,668	3.24%

Village of Lake Zurich  
Investment Report  
November, 2023

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
<b>MONEY MARKET &amp; CASH</b>									
IPRIME	NA	NA	5.288%		1,327,791.97	1,327,791.97	-	1,327,791.97	N/A
<b>CERTIFICATE OF DEPOSIT</b>									
Colorado Federal Svgs Bk	01/24/23	01/31/24	4.500%	19646PAV6	238,000.00	238,341.63	(341.63)	237,670.02	(671.61)
First Financial Bank	01/25/23	02/07/24	4.502%	32021SKB1	238,000.00	238,450.08	(450.08)	237,644.35	(805.73)
First Mid Bank & Trust, Nat'l As	04/04/23	04/03/24	5.190%		249,773.66	237,450.00	12,323.66	237,450.00	-
MainStreet Bank, VA	04/04/23	04/03/24	5.242%		249,758.07	237,350.00	12,408.07	237,350.00	-
Baxter Credit Union	08/02/23	08/01/24	5.327%		249,730.65	237,100.00	12,630.65	237,100.00	-
Global Bank, NY	08/02/23	08/01/24	5.341%		249,764.53	237,100.00	12,664.53	237,100.00	-
Sallie Mae Bank/Salt Lke	08/03/22	08/05/24	3.204%	795451BY8	245,000.00	245,690.62	(690.62)	241,478.68	(4,211.94)
Capital One NA	08/03/22	08/05/24	3.204%	14042TIA6	245,000.00	245,690.62	(690.62)	241,478.68	(4,211.94)
Capital One NA	08/03/22	08/05/24	3.204%	14042RTF8	245,000.00	245,690.62	(690.62)	241,478.68	(4,211.94)
Ally Bank	08/04/22	08/05/24	3.206%	02007GXE8	245,000.00	245,443.29	(443.29)	241,397.61	(4,045.68)
Modern Bank, Nat'l Assoc NY	08/02/23	01/23/25	5.383%		249,718.81	231,300.00	18,418.81	231,300.00	-
PeopleFirst Bank, IL	02/01/23	01/31/25	4.348%		249,849.18	229,500.00	20,349.18	229,500.00	-
Morgan Stanley Bank NA	02/01/23	02/10/25	4.356%	61690UY53	244,000.00	244,669.89	(669.89)	241,185.09	(3,484.80)
Fieldpoint Private B&T	04/04/23	04/03/25	5.032%		249,618.22	226,400.00	23,218.22	226,400.00	-
Schertz B&T	04/04/23	04/03/25	4.893%		249,654.67	227,400.00	22,254.67	227,400.00	-
Cornerstone Bank, NE	08/02/23	07/30/25	5.060%		249,649.12	226,350.00	23,299.12	226,350.00	-
<b>AGENCY</b>									
US Treasury N/B	04/15/21	01/15/24	0.200%	91282CBE0	250,000.00	249,140.63	859.37	248,404.12	(736.51)
US Treasury N/B	03/01/23	02/29/24	5.000%	91282CEA5	1,034,000.00	999,223.67	34,776.33	1,024,104.30	24,880.63
US Treasury N/B	04/15/21	01/31/25	0.480%	912828Z52	964,000.00	996,422.03	(32,422.03)	923,670.15	(72,751.88)
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	376,438.13	(23,202.26)
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	324,515.63	(20,835.93)
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	233,651.25	(15,848.44)
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	912,968.75	(44,921.88)
					9,531,308.88	9,318,887.32	212,421.56	9,143,827.41	(175,059.91)
<b>TOTAL</b>				PMA Invests	9,531,308.88	9,318,887.32	212,421.56	9,143,827.41	(175,059.91)
Per Statement				Total	9,531,308.88	9,318,887.32		9,143,827.41	
<b>TOTAL BY CATEGORY</b>									
INVESTMENT POOL (ISC)					1,327,791.97	1,327,791.97	-	1,327,791.97	-
Certificate of Deposit (DTC), (CD)					3,947,516.91	3,793,926.75	153,590.16	3,772,283.11	(21,643.64)
Agencies (SEC)					4,256,000.00	4,197,168.60	58,831.40	4,043,752.33	(153,416.27)
Fixed Income Other									-
					9,531,308.88	9,318,887.32	212,421.56	9,143,827.41	(175,059.91)

Village of Lake Zurich  
Police and Firefighters' Pension Funds  
Statement of Net Position  
November 30, 2023

POLICE PENSION FUND			FIREFIGHTERS' PENSION FUND		
	November-23	Year-to-Date		November-23	Year-to-Date
<b>Revenues:</b>			<b>Revenues:</b>		
Municipal Contributions	129,365	2,147,886	Municipal Contributions	151,691	2,519,424
Member Contributions	26,921	457,980	Member Contributions	39,348	483,773
Total Contributions	156,285	2,605,867	Total Contributions	191,040	3,003,197
Investment Income	1,928,418	2,485,485	Investment Income	3,537,185	4,644,202
<b>Total Revenues</b>	<b>2,084,703</b>	<b>5,091,352</b>	<b>Total Revenues</b>	<b>3,728,224</b>	<b>7,647,399</b>
<b>Expenses:</b>			<b>Expenses:</b>		
Pension and Benefits	211,121	2,546,164	Pension and Benefits	259,847	2,623,052
Insurance	-	5,090	Insurance	2,832	8,007
Professional Services	1,615	21,531	Professional Services	5,284	37,469
Investment Expenses	1,113	45,085	Investment Expenses	1,397	46,049
Other Expenses	-	1,345	Other Expenses	140	1,953
<b>Total Expenses</b>	<b>213,849</b>	<b>2,619,214</b>	<b>Total Expenses</b>	<b>269,500</b>	<b>2,716,529</b>
Operating Income (Loss)	1,870,855	2,472,137	Operating Income (Loss)	3,458,724	4,930,869
Beginning Net Position*	29,535,836	28,934,554	Beginning Net Position*	47,473,163	46,001,018
<b>Ending Net Position</b>	<b>31,406,691</b>	<b>31,406,691</b>	<b>Ending Net Position</b>	<b>50,931,887</b>	<b>50,931,887</b>
<b>Assets</b>			<b>Assets</b>		
Cash and Investments	31,406,549		Cash and Investments	50,931,465	
Other Assets	2,042		Other Assets	3,897	
Total Assets	31,408,591		Total Assets	50,935,362	
<b>Liabilities</b>	1,900		<b>Liabilities</b>	3,475	
<b>Net Position 11/30</b>	<b>31,406,691</b>		<b>Net Position 11/30</b>	<b>50,931,887</b>	





# COMMUNITY DEVELOPMENT DEPARTMENT

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## MONTHLY INFORMATION REPORT

**December 2023**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

1

## DEPARTMENT NARRATIVE

During the month of December 2023, the Community Development Department was engaged in the following activities:

### **BUILDING & ZONING DIVISION:**

#### **Commercial Permits Issued:**

- 307 S Rand: Sugaring NYC – interior build out

**FOIA Requests:** Total number of FOIA requests: 2

### **PLANNING AND DEVELOPMENT DIVISION:**

#### **Planning and Zoning Commission (PZC) Activity:**

Due to the proximity of the December PZC meeting to the holidays, the meeting was rescheduled from December 20 (third Wednesday) to December 13 (second Wednesday).

At the December 13, 2023 meeting, the following application was considered by the PZC.

1. *Miscellaneous Amendments to the Zoning and Land Development Codes.* Six text amendments were presented and briefly summarized by Community Development Director Saher. The amendments were:
  1. Provide clarification on allowing service walks to encroach into specific yards on residential zoning lots
  2. Clean up the Business District permitted use list by removing duplicate/similar listings and add “yoga instruction” as a permitted use.
  3. Clarify the distancing requirements of cannabis organizations and remove the requirement of distancing these uses from “group homes.”
  4. Clarify the listing of various “warehousing” uses within the industrial district
  5. Update and clarify the definition of “office” land uses
  6. Add a definition and regulations for “murals” in the sign code under “exempt signs – no permit required.”

There was discussion on the items pertaining to murals and the distancing requirements for cannabis organizations. Upon completion of deliberation, the PZC decided to separate the item related to “cannabis distancing requirements” (item #3) from the remaining five amendments and have a separate motion for recommending approval on that item.

On the two motions to recommend the amendments, the PZC voted as follows:

- The PZC voted 4-0 in favor of recommending approval of the amendments listed under items 1, 2, 4, 5 and 6.
- The PZC voted 3-1 in favor of recommending approval of the amendments listed under item 3.

The application is scheduled to be presented to the Village Board in mid-January.

Director Saher also updated the PZC on upcoming projects in the pipeline for 2024 and on the current efforts to update the Village Comprehensive Plan.

**Zoning Applications received (for PZC consideration).**

The following item has been received for consideration by the PZC at its January 17, 2024 meeting:

1. *900 Winnetka Terrace – “Atelier de Beaute” by Ms. Egle (Egi) Jokubaitiene* – Planned Unit Development (PUD) for a new health spa. The Applicant proposes to demolish the existing building on the property formerly operated by the Lake Zurich Animal Hospital to construct a new building containing a boutique health spa with massage therapy and other spa services. Construction of the new building and accompanying parking areas will require modifications to the zoning and land development codes through a PUD. The business currently operates out of an office suite at 290 N Rand Road within the Sandy Point Office development.

**New and Ongoing Development:**

1. *Update on the properties owned by Andy’s Deli.* Mayor Poynton and Village staff (Community Development Director Saher and Building Services Supervisor Mary Meyer) met with representatives of Andy’s Deli (“Andy’s”) to discuss the status of their intentions to improve their properties. Andy’s was represented by Mr. Jacek (Jack) Zac and Mr. Jersey Solowiej. The following properties owned by Andy’s were discussed:
  - *265 N Rand Road* was acquired by Andy’s in 2020 and received approval in 2021 to construct a new deli with two residential apartments above. However, since that time, the owners had only demolished the building formerly used by Joe’s barber shop, but not completed the project. As a result, the property remained vacant with a construction fence and equipment. At the meeting, the village required Andy’s to remove the construction fence and maintain the property, to which they agreed to do by the following week. They indicated that they intend to redevelop the property with residential uses and will bring a proposal to the Village in the near future.
  - *500 Ela Road (former La Parroquia Restaurant)* was acquired by Andy’s in early 2023. The owners obtained a demolition permit to remove the impractical stepped-up floor on the interior. It was their intention to reconfigure the interior, construct a new dining area where the exterior deck is currently located to operate a mid-level sit down restaurant and banquet facility. Parking at the restaurant site and adjacent parcel would remain. Staff required that they remove any construction equipment being stored on the lot by the end of the week, and encouraged them to make progress on redeveloping the building.
  - *545 Buesching Road* was acquired by Mr. Jersey Solowiej (one of the owner partners) in 2022 and received approval for a 2-lot subdivision for the construction of two new single-family homes. Construction of the residences had been deferred since Mr. Solowiej has been awaiting completion of the new townhouse development to the north (by OSK townhomes) so that he could work out a connection for water and sanitary sewer utilities with that developer. Staff concurred with this practical approach.
2. *Sanctuary of Lake Zurich “Lago” Restaurant.* The construction of the shell had been completed, and work was proceeding on the interior. According to the developer, Mr. Romeo Kapudija, the Fabio Viviani branded restaurant planned for an opening in early February 2024 provided the final construction remained on target. More information can be viewed at their website at <https://lagolakezurich.com/>
3. *LZF Blooms at 17 S Old Rand Road.* Permits were approved to be issued by the Community Development Department for the *New Bakery at 17 S Old Rand Road*. A final Certificate of Occupancy was approved for a new bakery to be known as “Après Pastry & Bakery” within Unit B of the building recently completed by LZF Blooms (Mr. Matthew Lovejoy). Lake Zurich Florist began operating within the larger unit of the building earlier this year.

4. *"Nirvana" Cannabis Dispensary at former TGI Fridays (676 South Rand Road).* The Village Board had previously approved a special use permit for Bloc/Justice to open a cannabis dispensary at the former TGIF property, located at 676 S Rand Road. Due to the applicant's lack of progress, the special use permit expired on November 10, 2023. The applicant stated that they were still very interested in opening the dispensary in Lake Zurich. The Village Code authorizes the Village Manager to grant an extension to the expiration date of a special use permit.

To minimize the risk of further delay in opening the dispensary, staff negotiated conditions attached to a very limited extension to the special use permit. The applicant, doing business as "Nirvana," was required to submit all their complete building permit applications by December 1, which they successfully completed. The Village required the applicant to make a nonrefundable \$10,000 contribution to the Village's special events fund and to post a \$40,000 letter of credit as a guarantee for further performance. The contribution was received along with the letter of credit.

The special use permit extension was conditional upon two further deadlines:

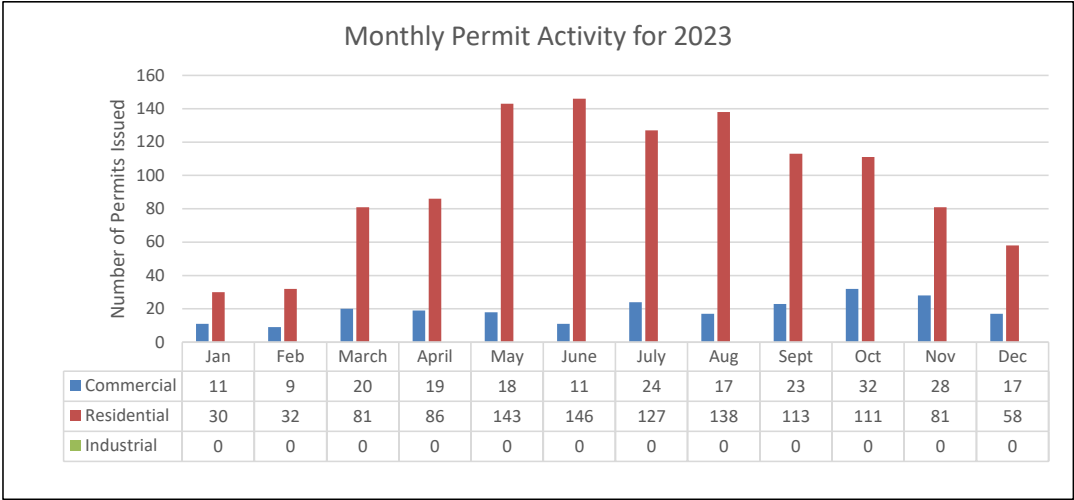
- With permits in hand, the applicant would need to start construction on the building by February 1, 2024, and
- The dispensary would need to be open and operational by July 1, 2024.

If the applicant were to miss either deadline, the special use permit would expire and the Village would take the \$40,000 from the letter of credit in forfeiture. Buildout permits were approved to be issued for the project later in the month.

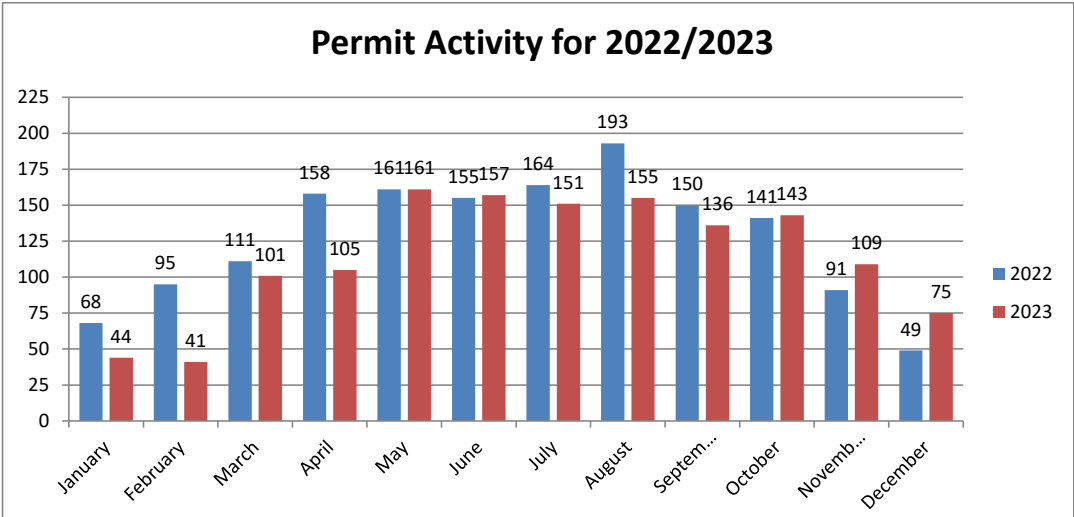
5. *NorthStar Pickle at 629 Rose Road.* Full building permits were approved and issued to *NorthStar Pickle at 629 Rose Road*: Earthwork had been approved to commence earlier this month and is under way. NorthStar Pickle is planning to construct its new approx. 80,000 square-foot industrial building at the property.
6. *New Wingstop Quick Service Restaurant 799 W Rt 22.* The Community Development Department issued a permit to allow Wingstop to begin their buildout within the former T-Mobile tenant space adjacent to the FedEx Office at 799 W Route 22. The building is located in Village Square Shopping Center on one of the outlots. The restaurant chain headquartered in Garland, TX primarily sells chicken wings. Nearby franchises of the restaurant are in Mundelein, Palatine and Wheeling. The restaurant in Lake Zurich has not yet provide an opening date.
7. *7-Eleven Store in Transition.* The franchisee of the 7-Eleven located at 600 E Route 22 (at Oakwood) is expected to transition the store back to corporate operations in January 2024. The heavily trafficked store will remain open during the transition period without alcohol sales as new licenses are applied for. The request for a new Class-C convenience store license will be applied for in the future.

#### **Comprehensive Plan Updates.**

On Tuesday, December 5, Erin Cigliano and Francesca Lawrence of Teska Associates spent the evening with a student focus group from D-95 to obtain their feedback on Lake Zurich's Comprehensive Plan. The event was set up with the assistance of Dr. Romano and Dr. Walsh. The focus group included approximately 20 students ranging from freshman to seniors and took place in the Innovation Hub at Lake Zurich High School. Dr. Walsh assisted with engaging the students and making it a fun session. Dr. Walsh also put Teska in touch with Ms. Jean Malek, Director of Communications at the High School to explore additional marketing opportunities to drive interest to the poll and market the comprehensive plan in the D95 Superintendent Newsletter, which goes to all students, teachers and parents. The newsletter went out on Wednesday, December 6. The community poll remained open until the end of the year.

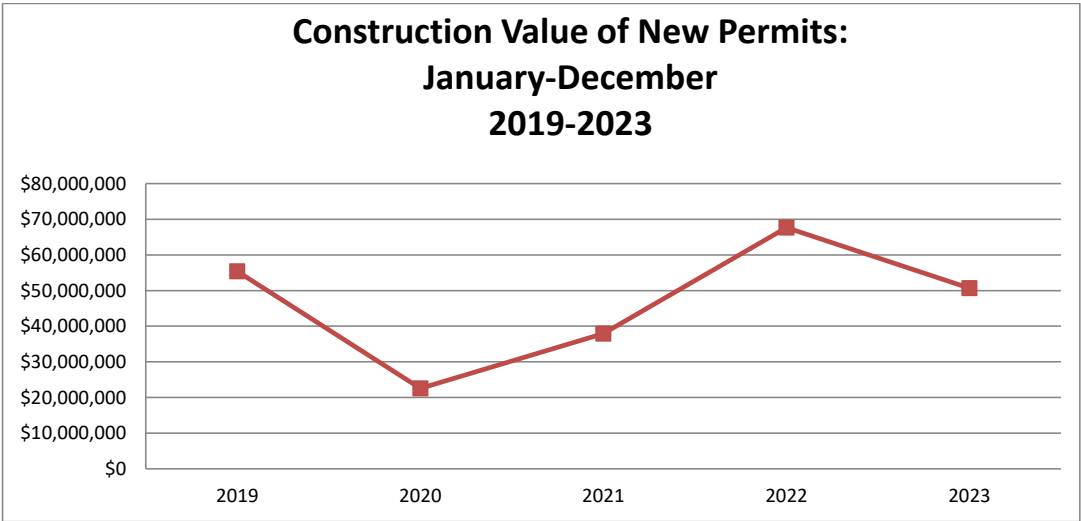


The chart above represents the total of permit activity on a monthly basis for 2023.

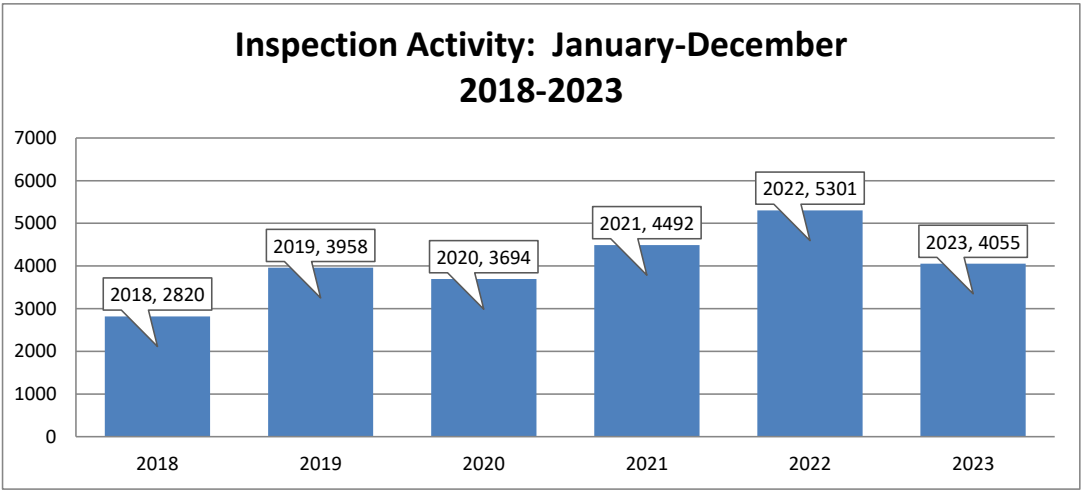


The chart above compares monthly permit activity for 2023 to the previous year 2022.



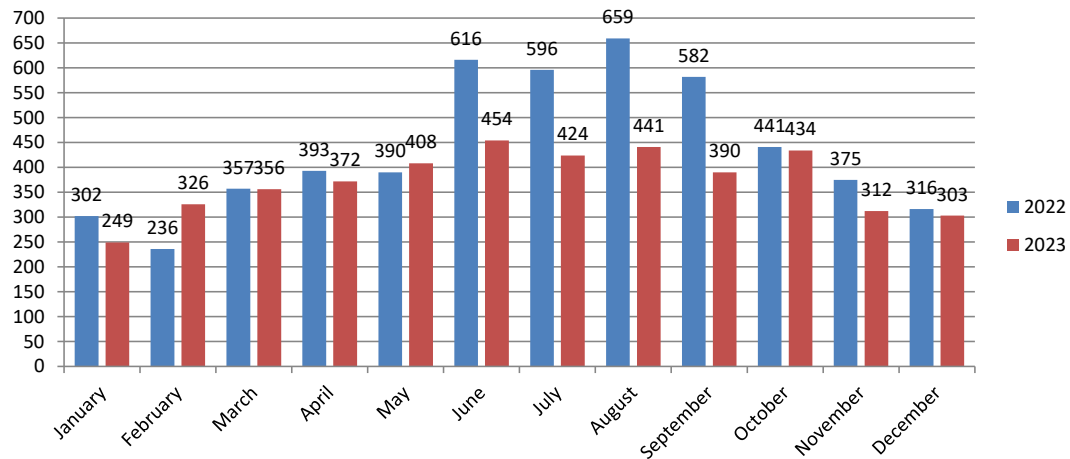


This chart tracks construction value of permit activity by year for 5 years.



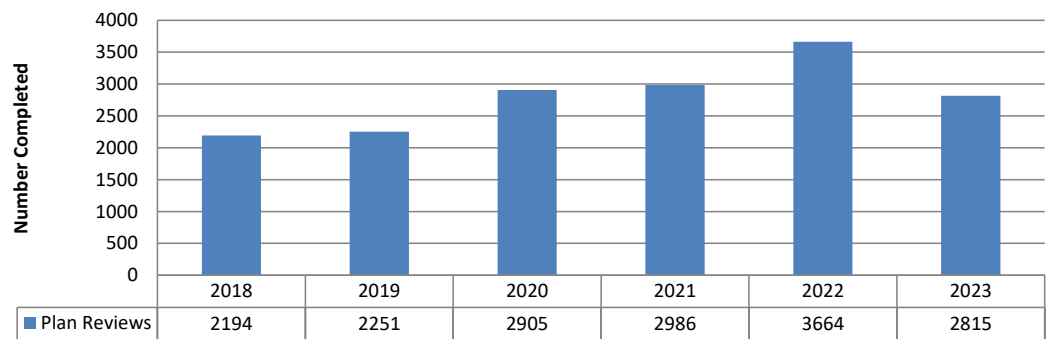
This graph illustrates the number of inspections performed by year.

### Monthly Inspection Activity 2022/2023



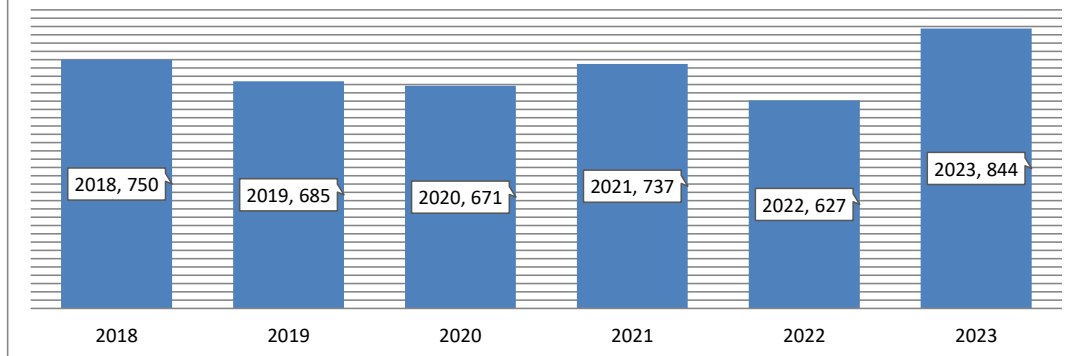
This chart indicates inspection activity on a monthly basis for 2023 compared to the previous year 2022.

### Plan Reviews Completed: January-December 2018-2023



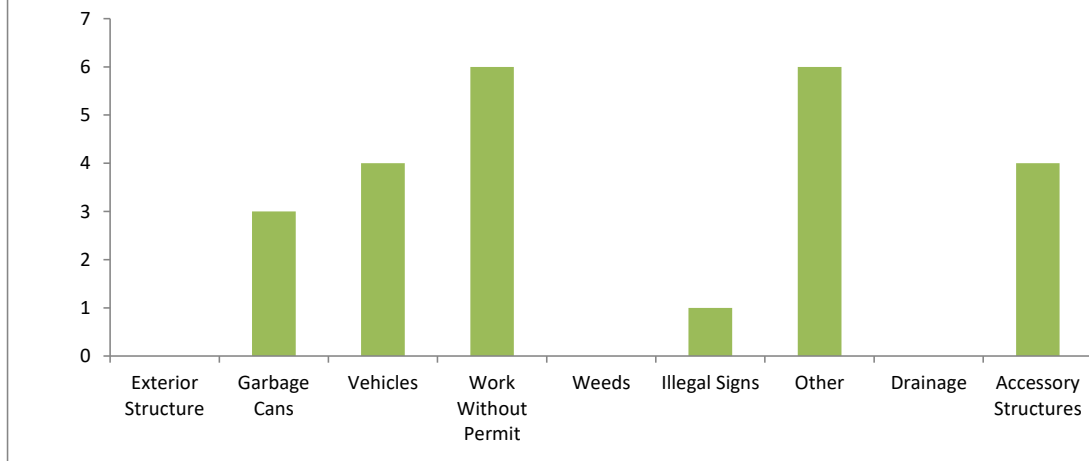
This graph illustrates the number of plan reviews performed by year.

### Contractor Registrations January-December (applied for) 2018-2023



The graph represents the number of contractor registrations for the year as compared to prior years. Contractors are required to register on an annual basis to remain current with the village.

### Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



# FIRE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**December 2023**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

**Departmental Narrative**

**OUR MISSION:** To care for and protect our community.

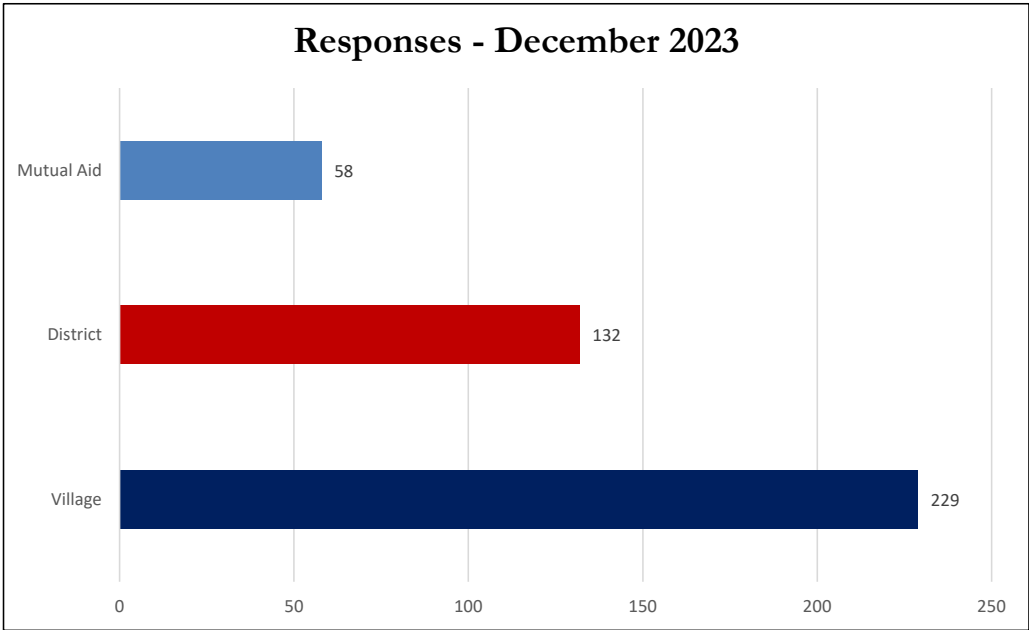
**OUR VISION:** The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

**OUR VALUES:** Professionalism, Responsibility, Integrity, Dedication, Honor

**EXECUTIVE SUMMARY – DECEMBER 2023**

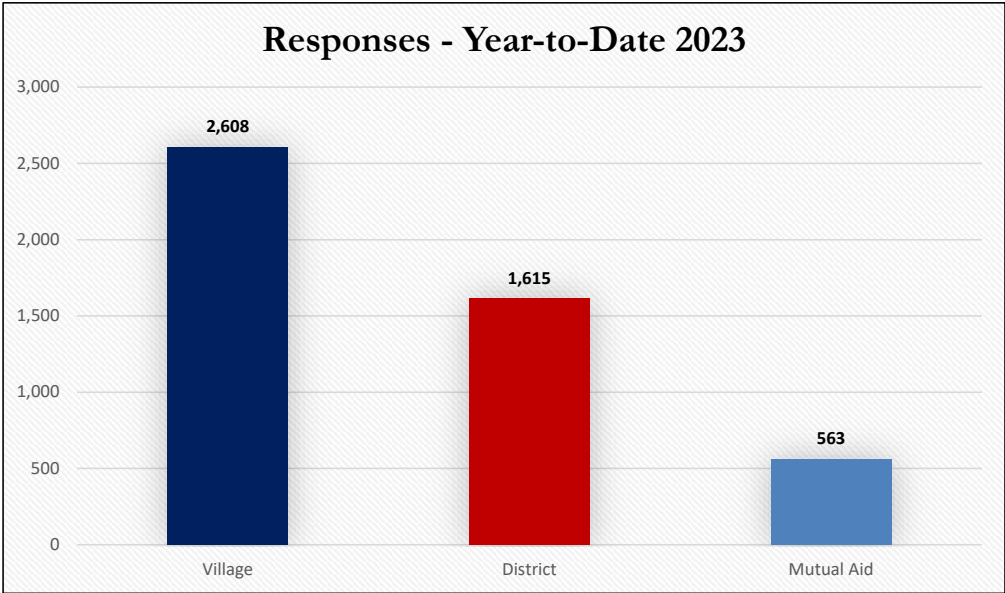
The Lake Zurich Fire Department provides a full range of professional and high-quality services to the Village of Lake Zurich and the Lake Zurich Rural Fire Protection District. We protect approximately 37,000 residents, many local businesses, and visitors across the twenty-five square mile combined service area. The Villages covered in the fire district include Hawthorn Woods, Kildeer, Deer Park, North Barrington, and Lake Barrington.

**419** Incidents – December 2023





4,786 Incidents – Year to Date

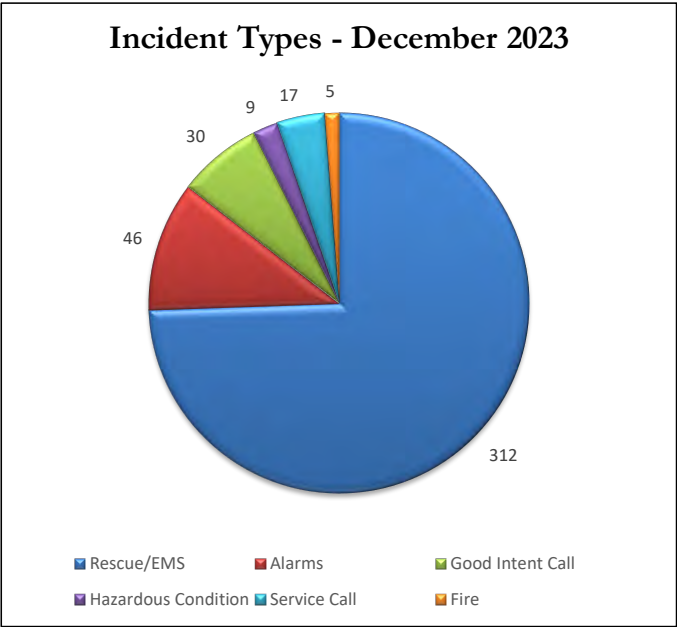


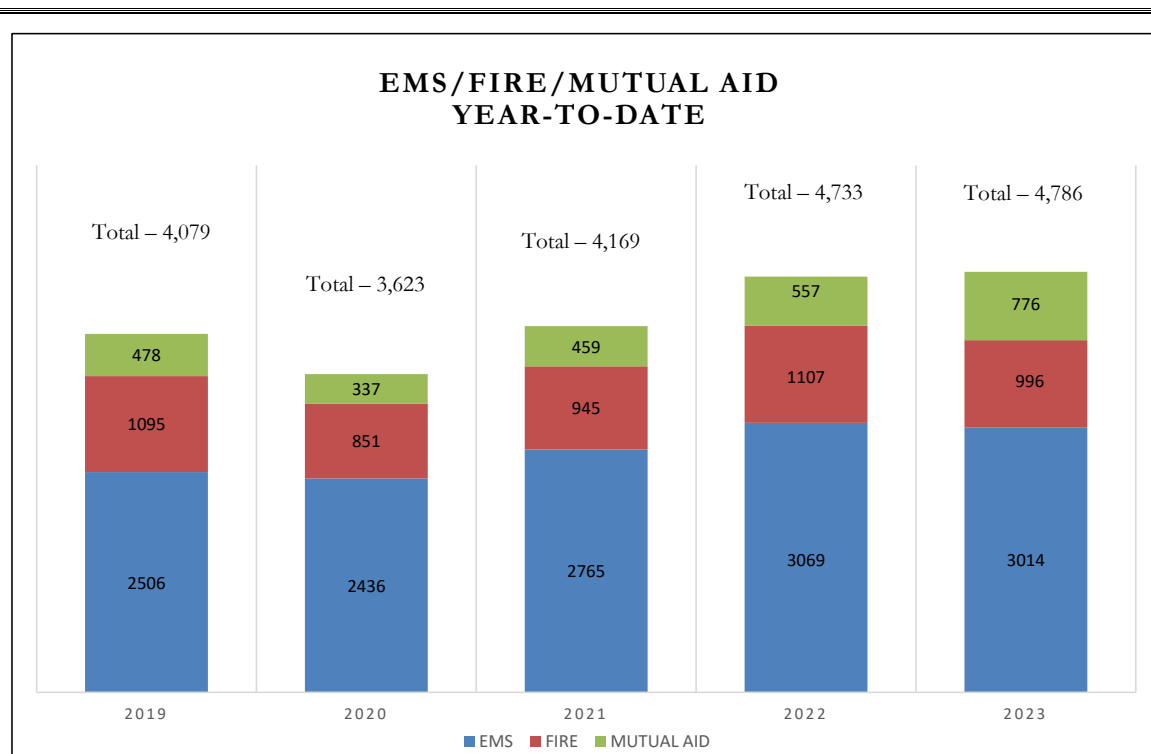
Incident Types

The Department codes all incidents within the National Fire Incident Reporting System (NFIRS).

The codes all relate to the text categories noted in the chart to the right. Rescue and EMS incidents account for the majority of incidents we respond to.

In December, **312** incidents were Rescue and EMS incidents.





### Fire Incidents (Year-to-Date)

#### WORKING FIRES

Total Count for 2023

**74**

#### INCIDENTS WITH PROPERTY VALUE CHANGE

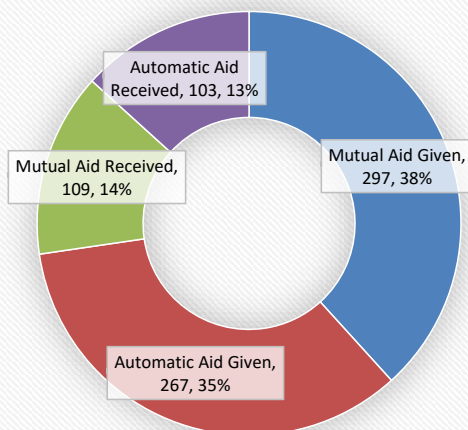
Count of Incidents with Property Loss – 2023

**37**

Percent of Property Value Saved

**85.66%**

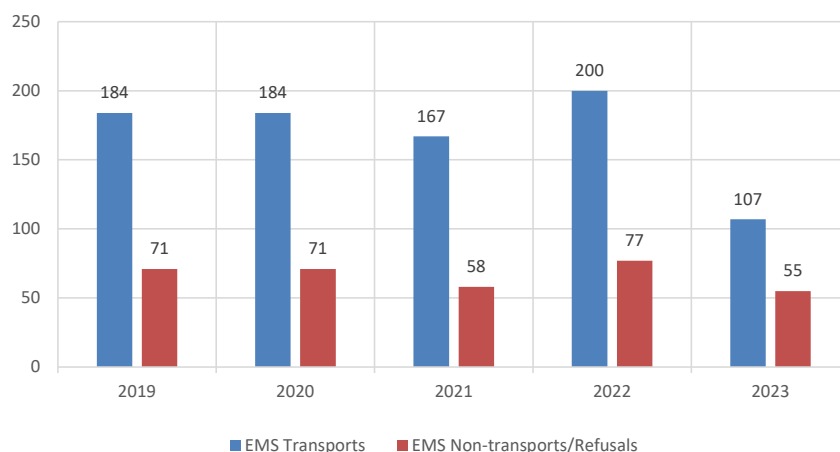
### Mutual Aid - Year-to-Date 2023



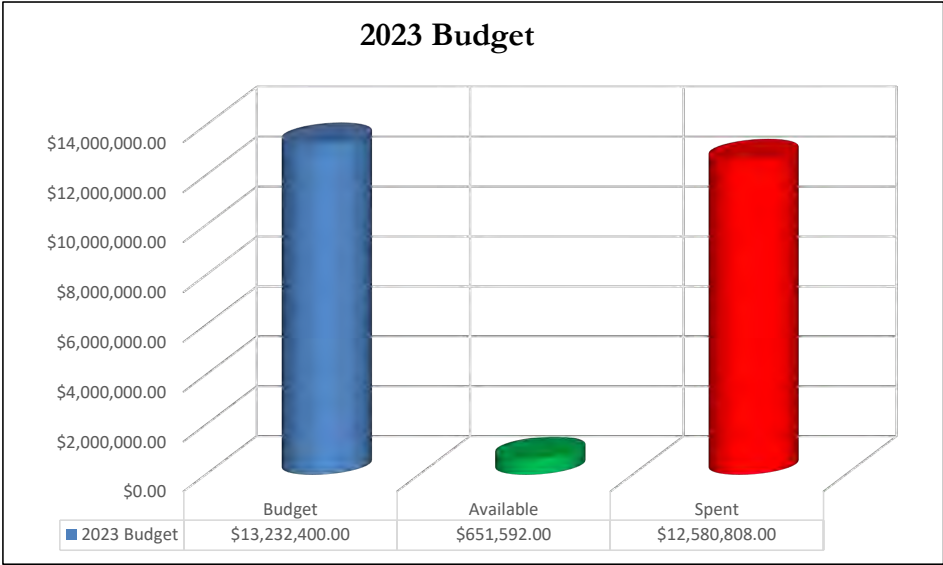
### EMS Incidents

The chart shown below reflects EMS Transports vs. Non-Transports/Refusals. It's important to note that not every EMS call will result in a transport to the hospital. However, as you'll see from the data, transports always outpace Non-Transports/Refusals. This chart below compares the month of December across 5 years.

#### EMS Transports vs Non-Transports/Refusals Monthly Comparison



ADMINISTRATION DIVISION



Community Relations / Public Education



Community focus is an important aspect of the Department. This includes risk reduction through public education. Examples include but are not limited to; school & daycare visits and station tours. We also monitor fire and severe weather drills in schools. The Department also provides CPR and First-Aid training.

Pictured above and to the right is our engine escorting Santa and Mrs. Clause for his arrival at Miracle on Main Street.



## STATIONS & STAFFING | OFFICER FIREFIGHTER/PARAMEDIC

### STATION 1

321 S. Buesching Road  
Lake Zurich, IL 60047

#### APPARATUS & STAFFING BATTALION 32



ENGINE 321  
AMBULANCE 321



### STATION 2

350 W. Highway 22  
North Barrington, IL 60010

#### APPARATUS & STAFFING

ENGINE 322  
AMBULANCE 322



### STATION 3

1075 Old McHenry Road  
Lake Zurich, IL 60047

#### APPARATUS & STAFFING

ENGINE 323  
AMBULANCE 323



### STATION 4

21970 Field Pkwy  
Deer Park, IL 60010

#### APPARATUS & STAFFING

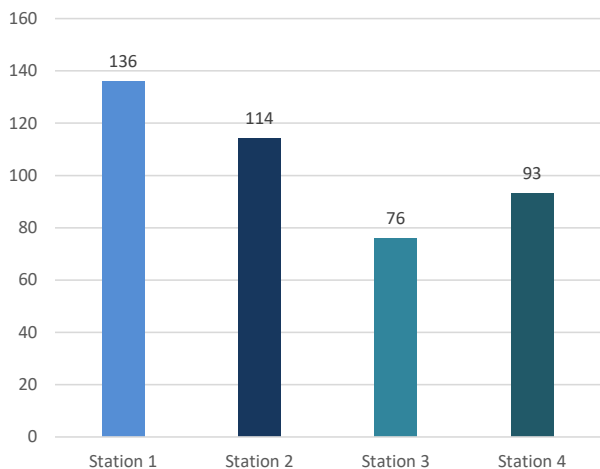
ENGINE 324  
AMBULANCE 324



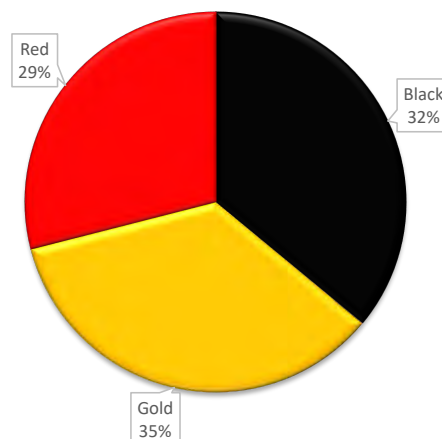


## OPERATIONS DIVISION

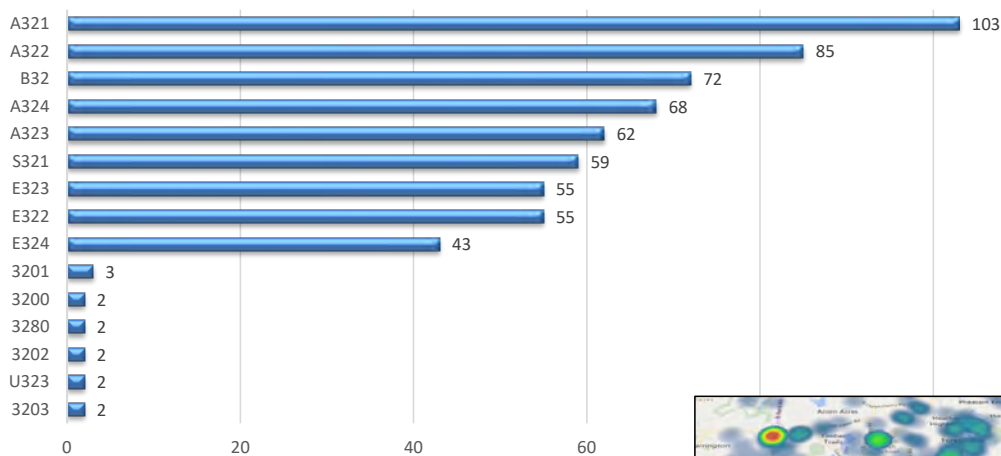
Incident Count by Station



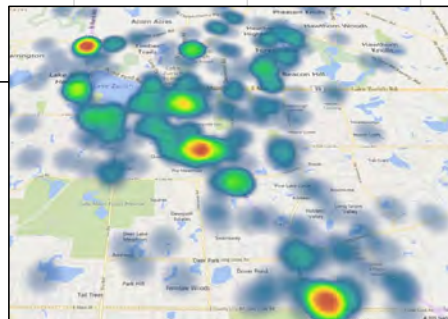
Incident Percentage by Shift



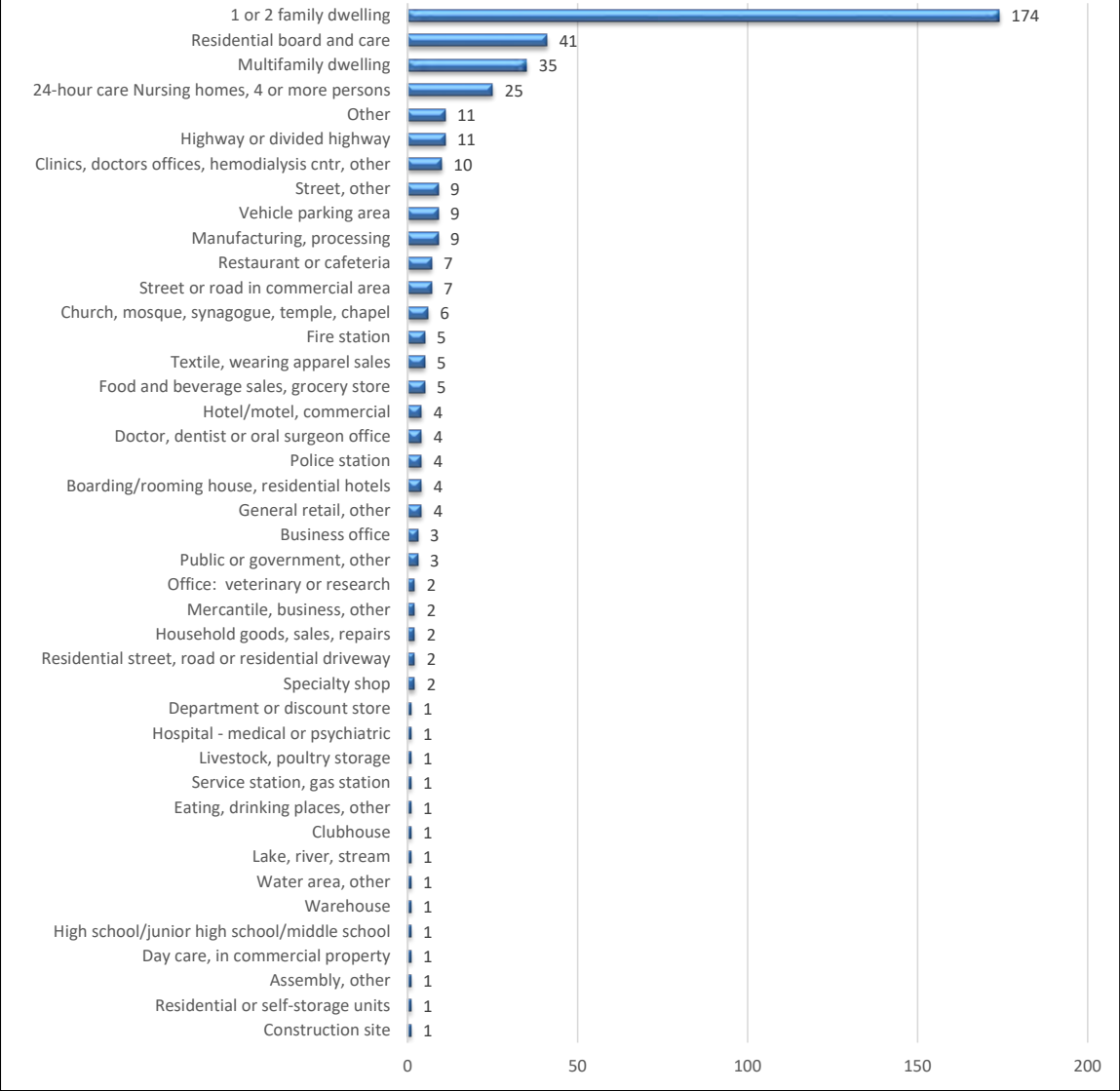
Incident Count by Unit

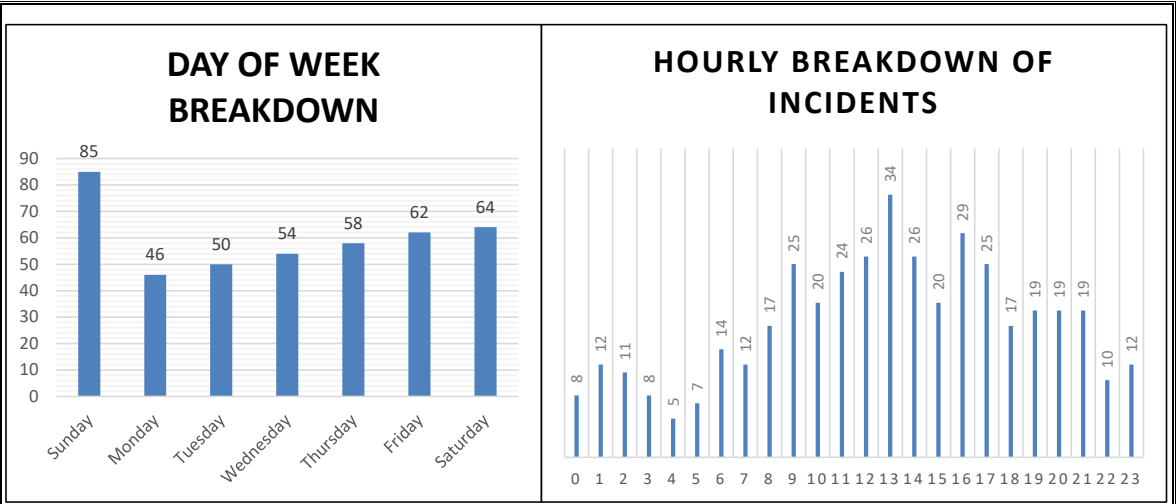


**Response Locations** The graphic to the right is a visual representation of call distribution for December. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top locations responded to each month. We frequently respond to doctor offices, health clinics, and automobile accidents near the Route 12 corridor.



Incidents by Property Type - December 2023





Response Times

Response time includes three key factors: **dispatch handling, turnout, and travel time.**

Dispatch handling time is when dispatch takes in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from en route to when they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following shows the average times for all incidents including EMS, Fire, and Mutual Aid in December 2023.

Dispatch Time	Turnout Time
Average Dispatch Time <b>1 MINUTE, 07 SECONDS</b>	Average Turnout Time <b>1 MINUTE, 03 SECONDS</b>
Travel Time	Response Time
Average Travel Time <b>4 MINUTES, 42 SECONDS</b>	Average Response Time <b>6 MINUTES, 56 SECONDS</b>

## TRAINING DIVISION

### Fire Training:

- Tactical Deployment Model Rapid Fire
- SCBA and N95 Annual Fit Testing
- Right to Know in the Work Place
- Radio Scavenger Hunt - Communications
- Forceable Entry
- Supplying the Fire Department Connection -Sprinkler Systems
- Engineering – 2 new Engineers recognized by department
- Elevator Emergencies
- Bureau Updates – 750 Oakwood and 880 Donata Court Walk-through

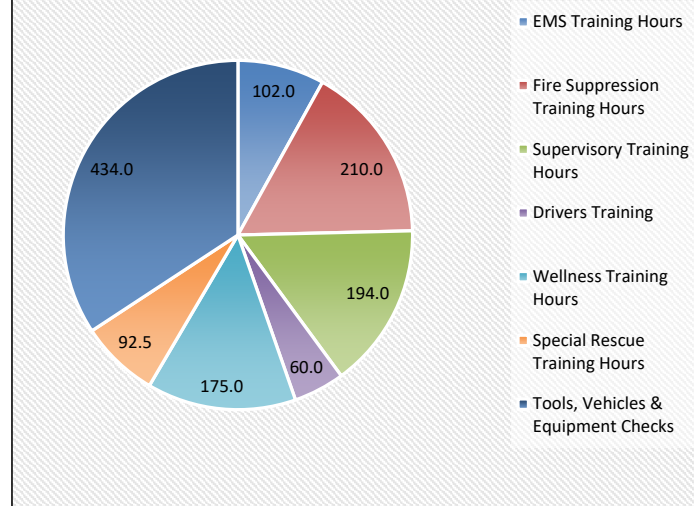
### EMS Training:

- Northwest Community Healthcare Continued Education - NEMSIS V3.5 Reports
- Quarterly Intubations
- Blood Borne Pathogens

### Special Team Training:

- Heavy Rescue – Stabilization and Extrication
- Paratech Strut In-Service – Stabilization and Lifting
- GX6000 Gas Monitor In-service
- TRT – MABAS County Level Training
- Wildland – County Level Training
- HazMat – County Level Training

**Monthly Training Hours - 1,267.50 Total**



### Health and Safety Training:

- Weekly Group Functional Fitness – To serve and protect

### Administrative Training:

- Professional Development

### Outside Training:

- Deputy Chief Kelly – Leadership Seminar
- Captain Lee Kammin – Leadership Seminar
- Captain Benny Yee – Leadership Seminar

## FIRE PREVENTION BUREAU

### Fire Incidents/Investigations:

12/14/2023 – Fire Investigation at 746 Rand Road – (Compactor Fire)

### Inspections and Alarm Follow Ups:

12/1/2023 - Miracle on Main - Food Truck & Food Vendor Inspections.

12/4/2023 – Knox Box key replacement at 763 S. Rand Road – Beelows Steakhouse

12/4/2023 – Sprinkler System Alarm Follow Up at 742 S. Rand Road – Popeyes - (System in Supervisory - Notified Management)

12/4/2023 – Knox Box key replacement at 742 S. Rand Road – Popeyes

12/5/2023 – Fire Alarm System Follow Up at 900 Donata Court - (System Normal Upon Inspection)

12/6/2023 – Fire Pump Test at 21911 N. Quentin Road (Rogers Pump) - PASS

12/6/2023 – Fire Alarm System Follow Up at 1199 Flex Court - (System Normal Upon Inspection)

12/6/2023 – Fire Alarm System Follow Up at 21925 Field Parkway - (System Normal Upon Inspection)

12/6/2023 – Sprinkler System Alarm Follow Up at 742 S. Rand Road – Popeyes – (System Scheduled for Service with International Fire Equipment)

12/7/2023 – Fire Alarm System Follow Up at 21600 Field Parkway – Century Theatres - (System Normal Upon Inspection)

12/7/2023 – Fire Alarm System Follow Up at 21925 Field Parkway – Hamilton Partners - (System Normal Upon Inspection)

12/7/2023 – Fire Alarm System Follow Up at 400 N. Rand Road - Lifetime Fitness - (System Normal Upon Inspection)

12/7/2023 – Fire Alarm System Follow Up at 1325 Ensell Road – (System Normal Upon Inspection)

12/11/2023 – Fire Alarm System Follow Up at 729 W. Route 22 – (System Normal Upon Inspection)

12/11/2023 – Sprinkler System Follow Up at 732 Spencer Lane Building B – (System Normal Upon Inspection)

12/11/2023 – Fire Alarm System Follow Up at 799 W. Route 22 Wing Stop – (System Normal Upon Inspection)

12/11/2023 – Knox Box at 799 W. Route 22 Wing Stop – (New Keys Provided)

12/13/2023 – Fire Alarm System Follow Up at 21925 Field Parkway- (System Normal Upon Inspection)

12/14/2023 – Fire Alarm System Follow Up at 20393 N. Rand Road Kildeer – (Fire Alarm System Scheduled for Service)

12/14/2023 – Fire Alarm System Follow Up at 20413 N. Rand Road Building 2 – (Fire Alarm System Scheduled for Service)

12/14/2023 – Fire Alarm System Follow Up at 900 Donata Court Building B – (System Normal Upon Inspection)

12/14/2023 – Knox Box at 21690 W Long Grove Road, Sprinkler Room – (New Key Provided)

12/15/2023 – Fire Pump Test at 820 Rand Road (Walmart) - PASS

12/15/2023 – Fire Alarm System Follow Up at 750 Oakwood (Fire Alarm System is Scheduled for Service with Cintas)



12/20/2023 – Fire Alarm System Follow Up at 915 S. Rand Road (System Normal Upon Inspection)  
 12/20/2023 – Fire Alarm System Follow Up at 21660 W. Lake Cook Road (System Normal Upon Inspection)  
 12/27/2023 – Key Issue Follow Up at 201 S. Bruesching – Key Issue for unit 210  
 12/27/2023 – Fire Alarm System Follow Up at 21660 W. Lake Cook Road – Hampton Inn (Scheduled Service with International Fire Equipment for Front Entrance Annunciator Repair)  
 12/27/2023 – Sprinkler System Alarm Follow Up at 945 Telser Road – Bish Creative - (Property Management Scheduled Service with Municipal Backflow – Faulty Water Flow Device)  
 12/29/2023 – Knox Box at 107 Roman Lane – Key provided for the front entrance only. (Temporary Key).

- **9 Final Occupancy Inspections**
- **6 New Sprinkler Systems/Hydro**
- **4 New Fire Alarm**
- **21 Alarm Follow-ups**
- **5 Knox Box**
- **2 Ceiling**
- **1 Fire Pump**
- **1 Other Suppression-Hood**
- **21 Re-Inspections**

#### **Annual Fire Inspections:**

The Fire Prevention Bureau conducted **74** Annual Property Inspections in December.

#### **Meetings and Other Activities:**

12/6/2023 – NIFIA regular meeting/ training in Mundelein (Training Topic-Fire Investigations)  
 12/12/2023 – Staff Holiday Lunch  
 12/14/2023 – Walk Through at 750 Oakwood with Building Owner – (Bureau Only)  
 12/18/2023 – Meeting with Mary Derda (Village of Kildeer) Regarding 2023 Annual Inspection Schedule.  
 12/20/2023 – Company Walk Throughs at 750 Oakwood & 880 Donata Court  
 12/20/2023 – Meeting with Fidelity Wes Builders Regarding Casa Bella – (Questions and Comments for the New Subdivision - Turn Radius for Truck)  
 12/21/2023 – Development Review Team Meeting at 505 Telser Road  
 12/21/2023 – Company Walk Throughs at 750 Oakwood & 880 Donata Court

**Plan Reviews:** The FPB completed 26 Plan Reviews taking 40 plan review hours.



# POLICE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**DECEMBER 2023**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

### General

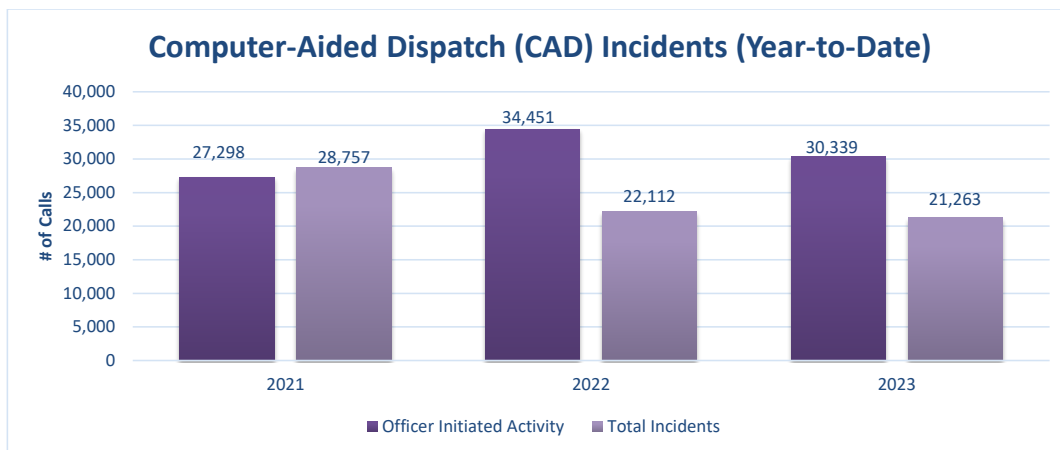
- The Police Department processed 17 Freedom of Information requests this month.
- The Lake Zurich Police Department again participated in the Marine Corps Toys for Tots program this holiday season. This was a very successful year thanks to the generous donations from the community filling the collection truck.
- Department personnel participate in a variety of law enforcement mutual aid task forces (major crime, crash investigation, SWAT, etc.). In 2023, task force officers responded to 53 requests for assistance from stricken agencies.
- Our Department collected over 300 lbs. of unwanted prescription drugs in 2023 during drug take back days. We also collected over 952 lbs. of drugs through our drop off disposal bin located at the PD. The Department also took in 1101 lbs. of sharps for disposal in 2023 through the sharps disposal bin located in the lobby.
- Our agency participated in the IDOT Thanksgiving grant for the period of December 15<sup>th</sup> – December 31<sup>st</sup>. 36 grant hours were worked as part of the campaign. The grant hours yielded the following results: 13 seat belt citations, 11 speeding citation, 3 distracted driving citations, 3 arrests, and 12 other citations.
- In 2023, Lake Zurich Police Department personnel received over 11,229 hours of training (7,275 hours skills-maintenance training and 3,954 hours of FTO/TCO training for new employees). The training was delivered via a number of sources including: monthly officer/training meetings, on-line sources (Police Law Institute, Court Smart, Police Legal Sciences, My Community Workplace, etc.), North East Multi-Regional Training (NEMRT) classes, Northern Illinois Police Alarm System (NIPAS), College of DuPage, Illinois State Police, Lake County States Attorney's Office, etc. The training was broken into the following trackable categories: Civilian Specific Training: 793 hours, Renewal Required Training: 778 hours, In-House Training: 1,788 hours, NEMRT/Outside Training: 3,361 hours, Firearms Training: 482 hours, Chief Specific Training: 72 Hours, and New Dispatchers' and Officers' in Field Training: 3,954 hours.

### Patrol and Communications

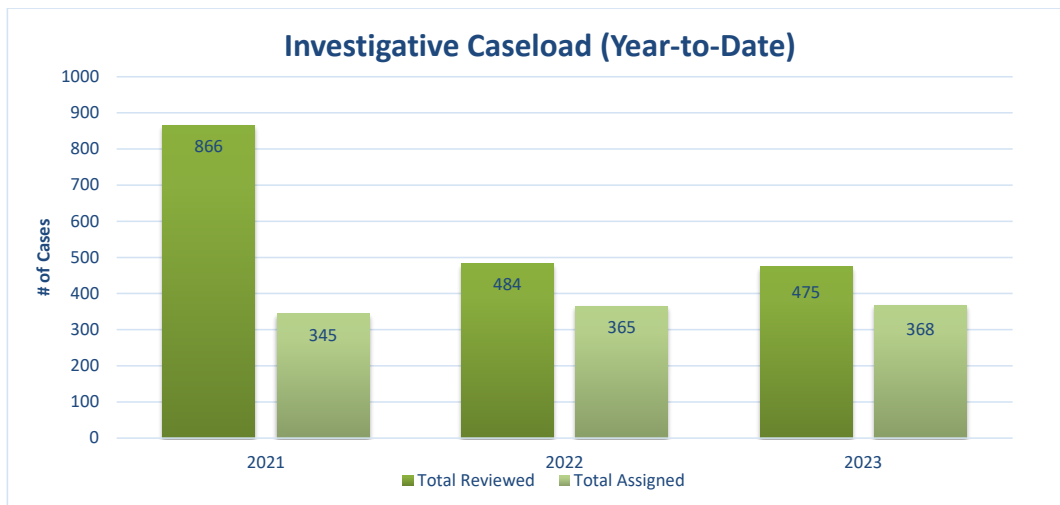
- Year-to-date, officers conducted 4626 traffic stops and issued 2449 traffic citations.
- There were five child safety seat inspections this month.
- Adam Young was recognized at the December officers meeting for his time spent in the traffic unit. He will be rotating to patrol in 2024.
- Greg Pilaski was recognized at the December officers meeting for his time spent as a detective in the CID. He will be rotating to patrol in 2024.

### Investigations

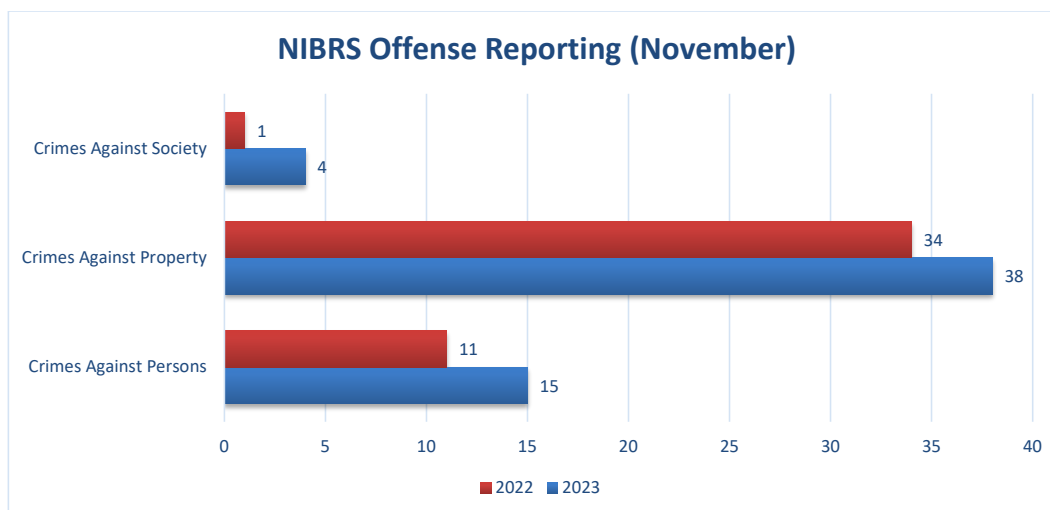
- The Criminal Investigations Division is currently investigating 65 cases, averaging 21.5 cases per detective. Of the 65 cases, 5 have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects. 7 warrants were approved this month.
- Cole Beidelman received a service award from the Lake County Metropolitan Enforcement Group (MEG) for his contributions as an agent from 2018-2023.



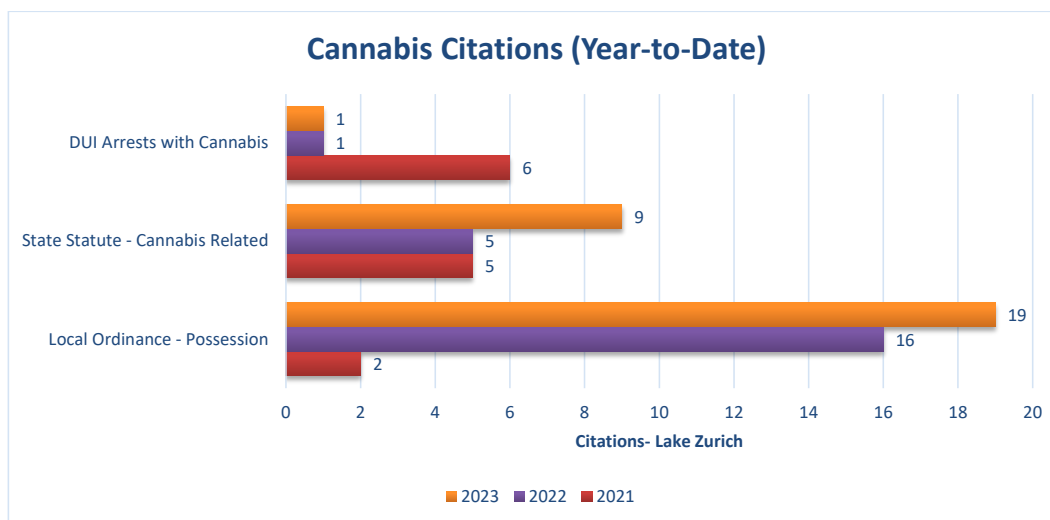
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents. *\*Missing 2023 CAD data for incidents.*



Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

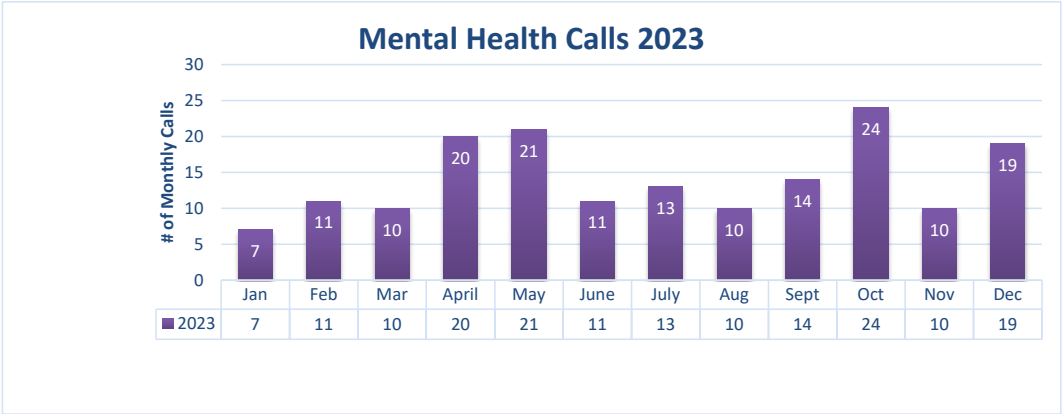


The Lake Zurich Police Department has switched over to the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations. \*One month behind



Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.





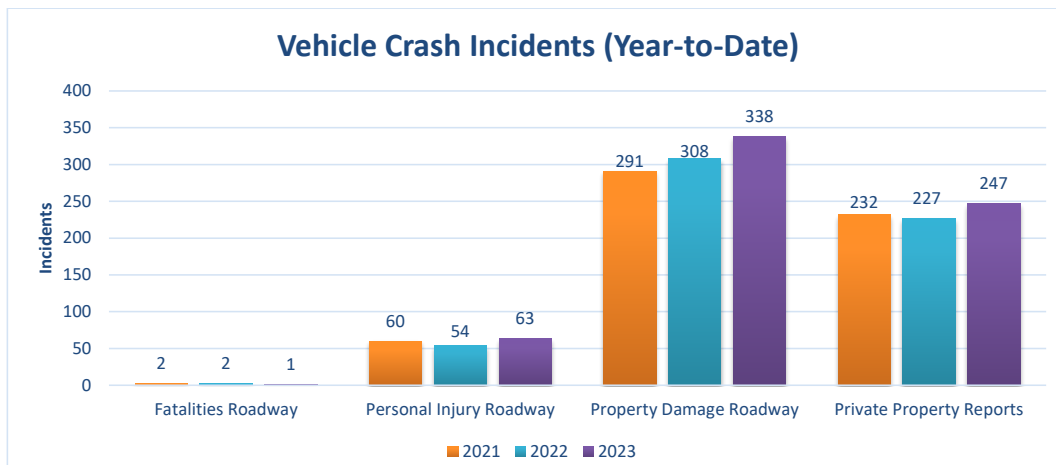
Law enforcement agencies in Illinois are required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a ‘mental health crisis’ is when a person’s behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.



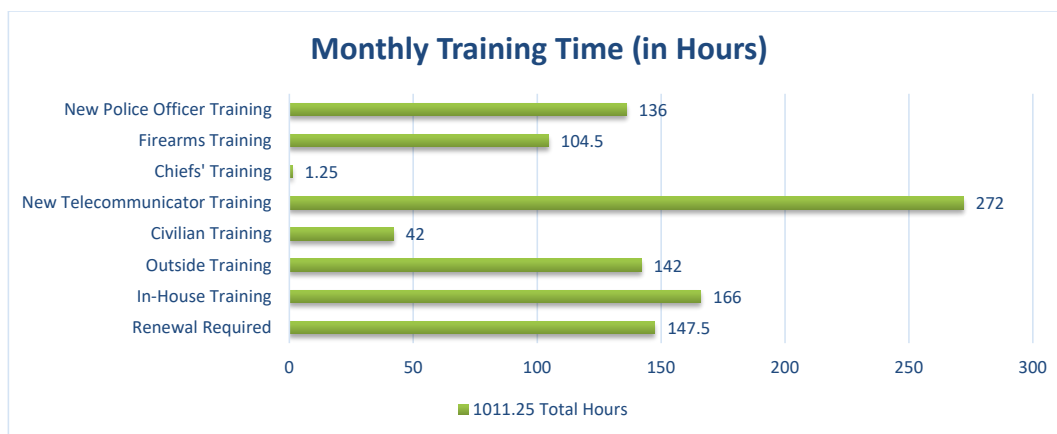
Information depicted in this graph relates to traffic stops conducted by Department personnel.



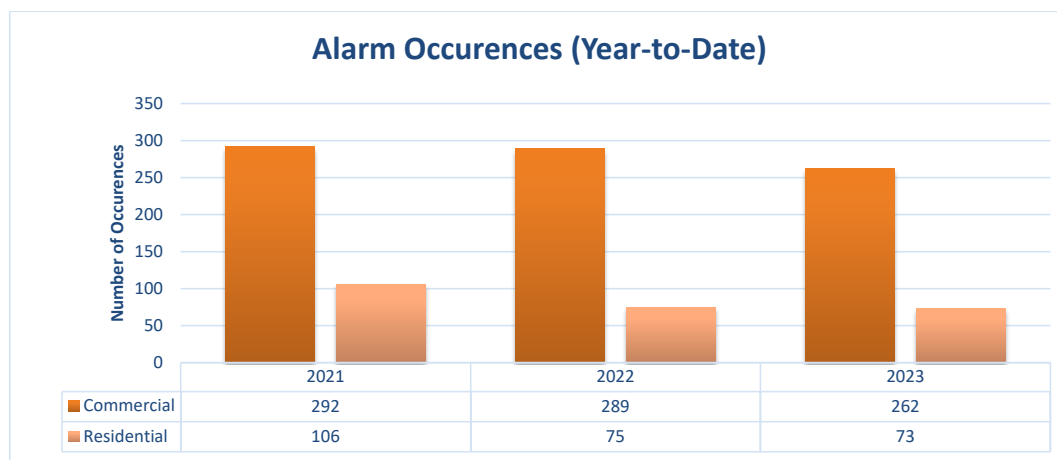
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.



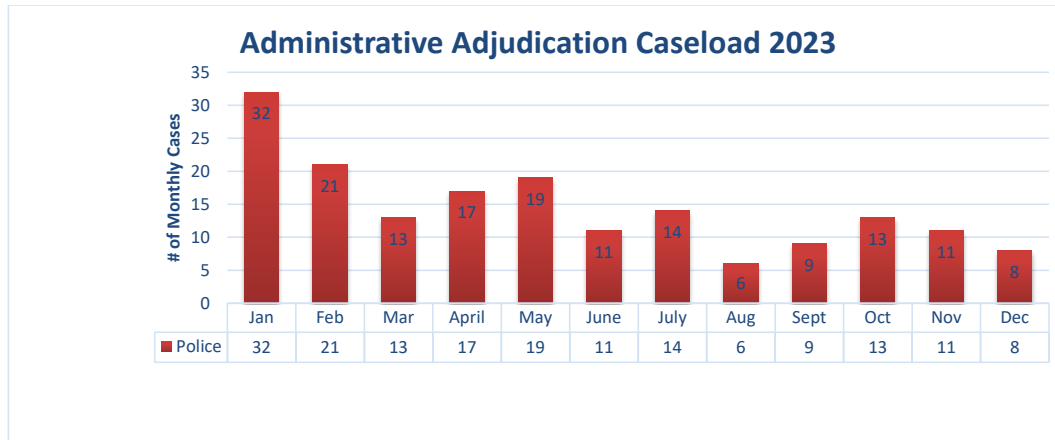
The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.



Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief's training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.



The records department monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

### Red Light Camera Violations and Accidents (Year-to-Date)

2023	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	221	\$12,520	4	3	0	1	2	1	1
February	149	\$12,568	9	6	3	0	4	1	1
March	143	\$10,760	4	3	0	1	0	2	2
April	219	\$9,580	2	2	0	0	2	2	0
May	184	\$8,280	3	3	0	0	0	7	2
June	251	\$7,333	2	2	0	0	1	4	2
July	210	\$13,050	0	0	0	0	0	3	0
August	210	\$10,550	1	1	0	0	2	0	0
September	115	\$13,600	1	0	1	0	2	6	1
October	302	\$3,777.50	4	2	2	0	0	5	1
November	228	\$12,235	1	1	0	0	1	5	0
December	140	\$13,387.50	1	1	0	0	0	4	1
<b>Total</b>	<b>2372</b>	<b>\$127,566</b>	<b>32</b>	<b>24</b>	<b>6</b>	<b>2</b>	<b>14</b>	<b>40</b>	<b>11</b>

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



# PUBLIC WORKS DEPARTMENT

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## MONTHLY INFORMATION REPORT

**December 2023**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047



## DEPARTMENTAL NARRATIVE

**Park Maintenance:** Crews continue to address maintenance items within the parks.

**Special Events:** Crews completed set up associated with Miracle on Main Street and Merry and Bright-Breezewald at Night.

**Winter Operations:** Crews have prepared all vehicles and equipment associated with winter operations. Initial blending of liquid de-icing products used in anti-icing and pre-wetting of granular material is complete and will continue throughout the season. Crews responded to one (1) event in December with snow totaling .9 inches. Detailed resource usage can be found in the graphs in the final section of this report.

**Infrastructure Projects:** Preparations of bid documents has begun for 2024 projects.

**December Water Main Break Locations:**

13 Black Twig Circle

1428 Eddy Lane

Intersection of Chasewood Drive & W. Cuba Road

**Water Main Replacement:**

Plans for the Rt. 12 water main replacement (between L.A. Fitness and Starbucks), Rt. 22 water main replacement (between Telser & Fern Road) and Cedar Creek subdivision water main replacement are significantly complete and are expected to go out to bid early in 2024.

**Employee Training:**

All staff completed the annual Job Safety Analysis review.

Mechanic II Sean Matheson completed the APWA Public Fleet Management Program.

**Anniversaries:**

**New Employees:**

**Staff Kudos:**

**Many Kudos were given out to the entire Public Works Team!**

Each employee was a part of one, if not multiple of the following events:

The main break repairs, Miracle on Main, and the consistent and conscience efforts maintaining a clean construction area at Breezewald.

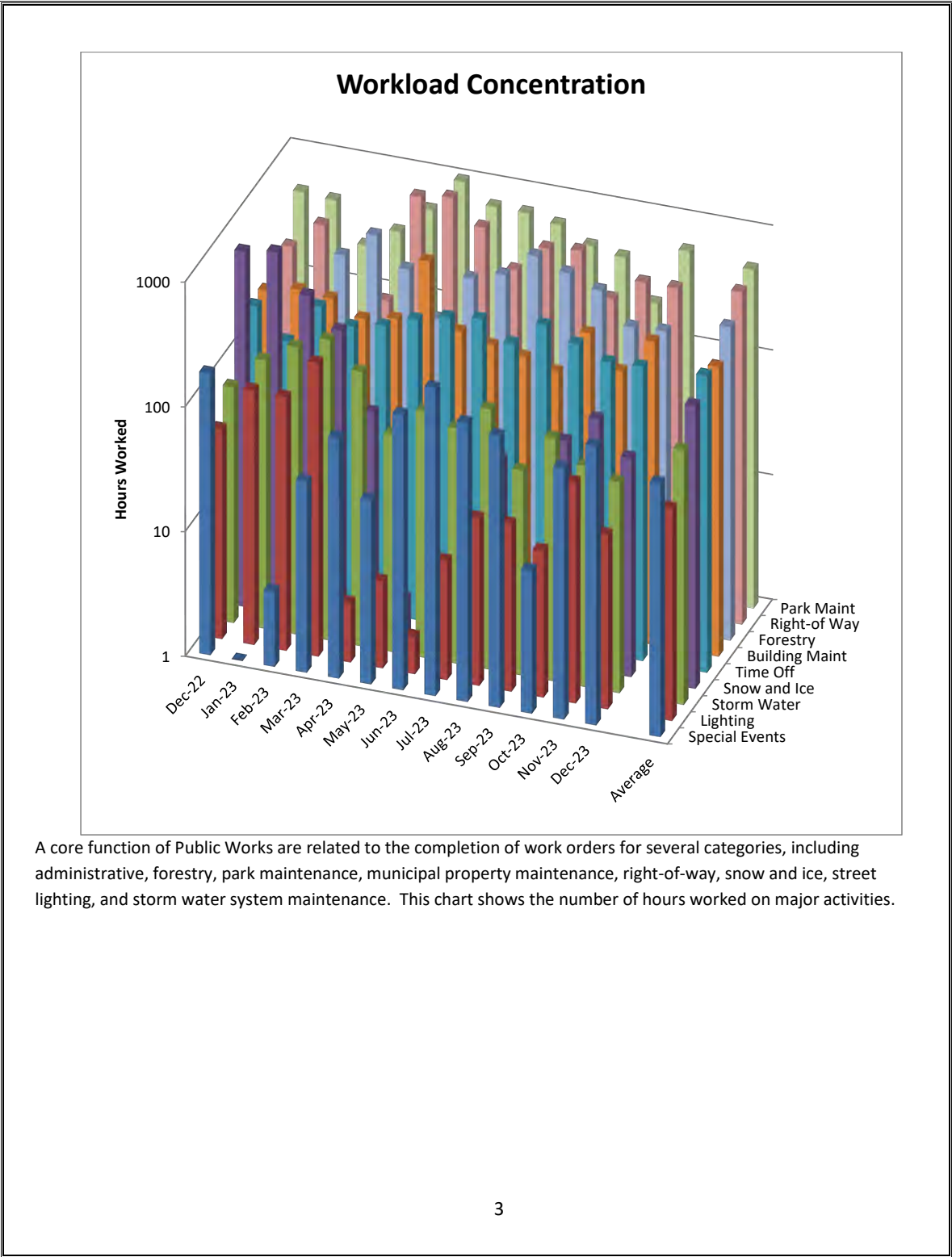
**Breezewald New Construction:**

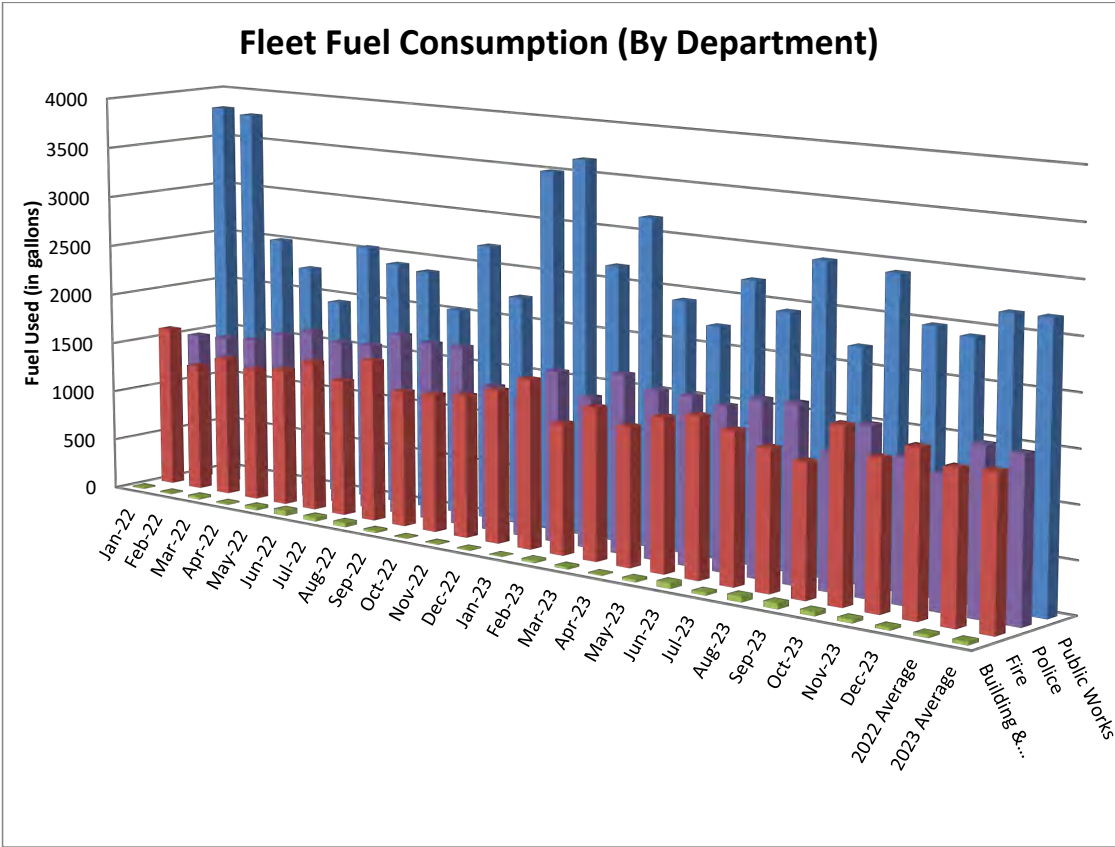
Tynis Concrete was contracted to install concrete footings and foundation walls.

Pirtano Construction poured the interior concrete floor.

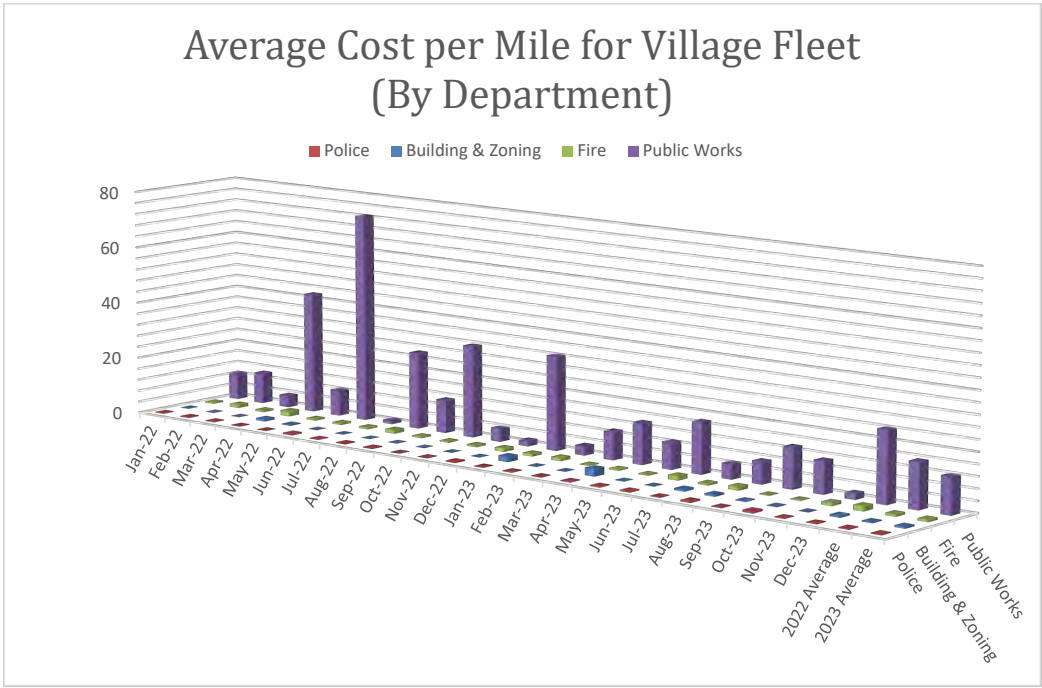
Public Works crews finished the underground plumbing in the building as well as the utilities being ran to the new building.

Public Works crews are currently in the process of building the exterior/interior walls and preparing to start the roof trusses.

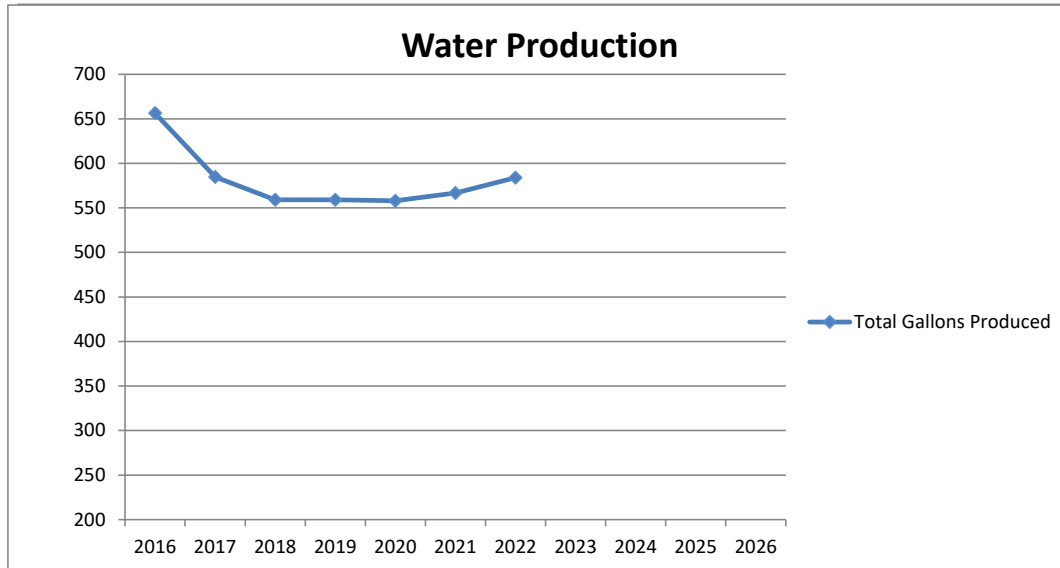




Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)



Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.

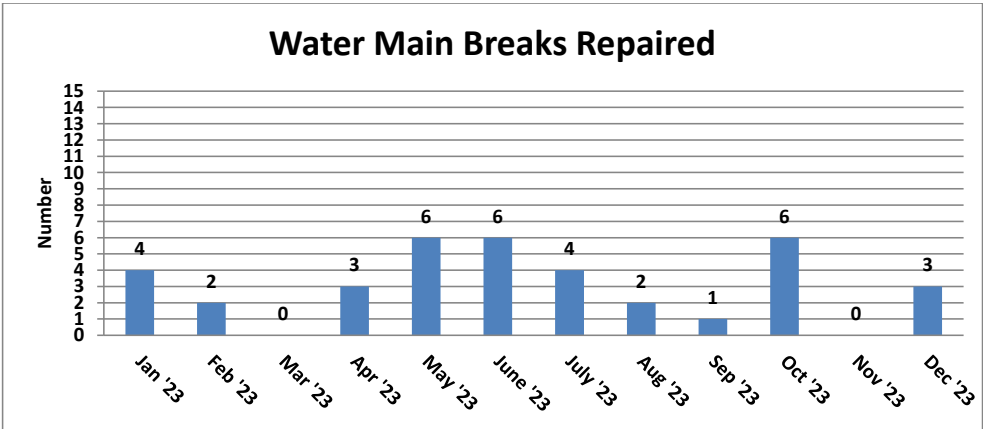


From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

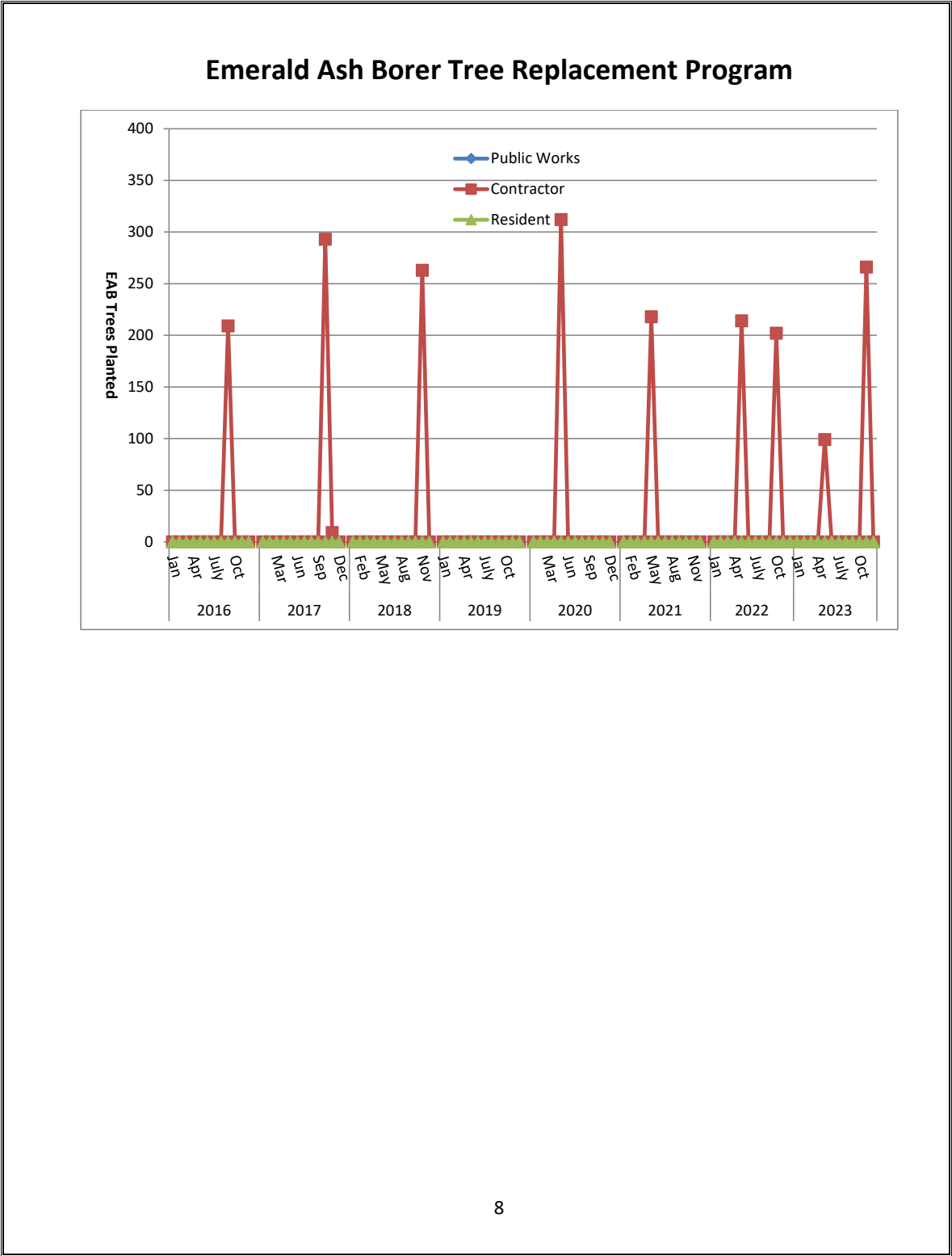
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319	43.414	44.980	
February	45.801	40.952	41.098	41.452	41.645	40.367	39.261	40.767	
March	53.467	44.543	43.155	43.946	43.552	42.924	41.852	44.741	
April	55.963	49.974	45.098	43.570	40.662	45.129	43.301	44.971	
May	60.273	49.588	48.065	45.339	44.834	51.240	67.048	54.729	
June	63.819	56.169	46.114	45.489	51.130	56.763	60.282	62.204	
July	68.751	53.755	57.074	59.526	54.529	53.105	55.144	56.076	
August	66.229	54.746	54.067	61.419	58.959	54.083	55.279	55.155	
September	58.664	53.928	46.809	44.786	51.040	51.058	48.164	50.266	
October	45.838	47.169	44.369	43.476	44.443	44.019	44.912	46.189	
November	42.120	42.335	42.089	41.475	40.680	42.441	40.581	42.471	
December	46.088	44.961	45.305	44.379	42.684	43.222	44.757	43.811	
<b>Total</b>	<b>656.314</b>	<b>584.787</b>	<b>559.111</b>	<b>559.084</b>	<b>558.025</b>	<b>566.670</b>	<b>583.995</b>	<b>586.360</b>	
<b>Avg</b>	1.793	1.598	1.532	1.532	1.529	1.553	1.600	1.606	
<b>% incr/decr</b>	11.37%	-12.23%	-4.59%	0%	-0.02%	1.55%	3.06%	0.04%	

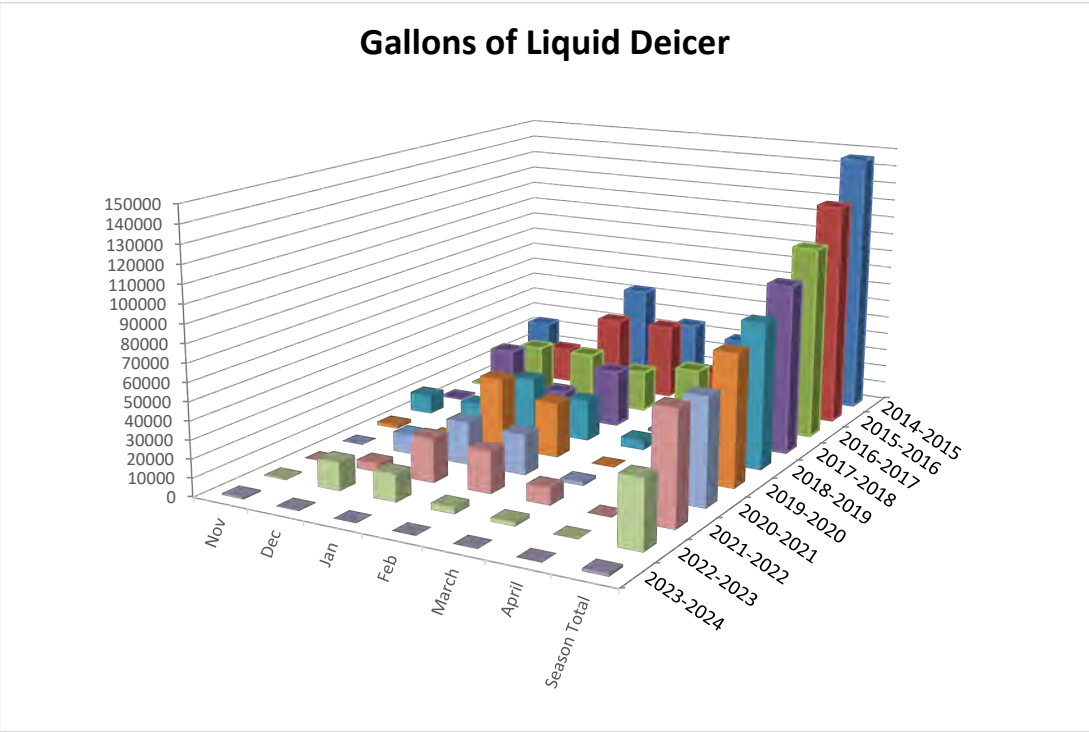
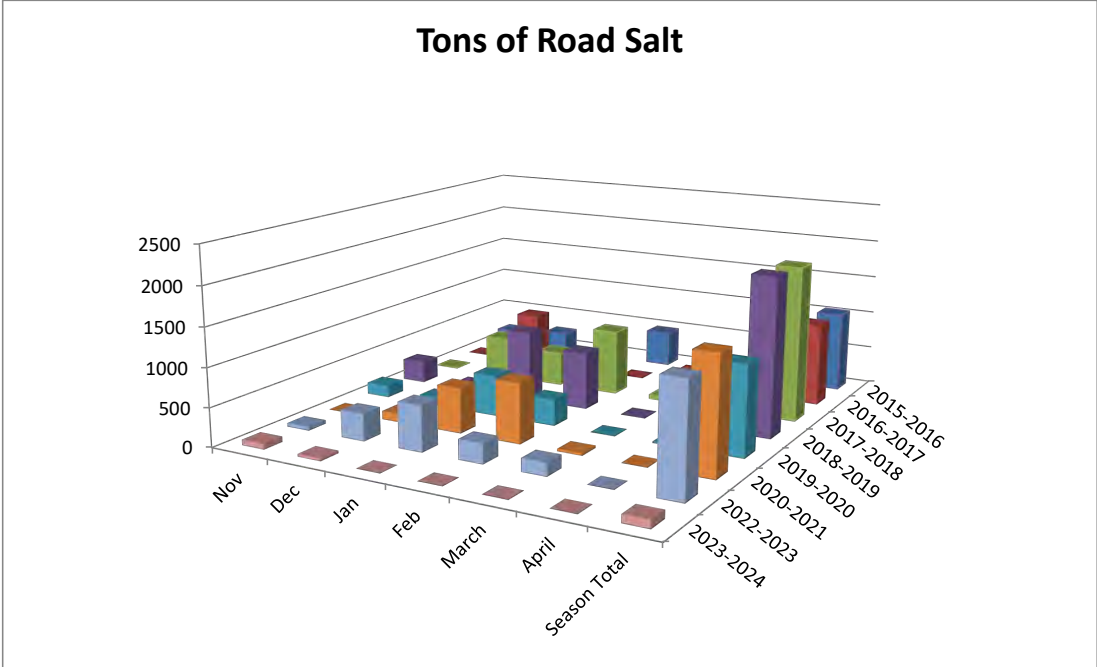
The highlighted months are the lowest for each of these months in the last 8 years. The highest monthly production in the last 8 years occurred in July of 2016. In 2023, our daily average was 1.6 million gallons per day.





A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.







# PARKS & RECREATION DEPARTMENT

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## MONTHLY INFORMATION REPORT

**December 2023**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

### Departmental Narrative

The department is working on Spring and Summer planning for 2024 which includes updating administrative forms, marketing pieces, participant forms, etc. for camp, aquatics and dance. The Spring and Summer program guide has been finalized and anticipated to hit LZ households (and select Hawthorn Woods households for this edition only) for registration to begin February 5<sup>th</sup>. (Priority registration for day camp for LZ residents will be from February 5<sup>th</sup> thru March 3<sup>rd</sup>, staff is preparing for a busy camp registration as last year most camps were full within 72 hours).

Programs will resume as of January 8<sup>th</sup> with Spring planning to begin including dance competition and conventions, costume purchasing/pick up, Impulse Showcase, dance recital, dance and preschool picture days, preschool open houses and graduation. The team has also begun hiring for the Summer seasonal positions in aquatics and day camp. Interested candidates are encourage to apply early by visiting: <https://lakezurich.org/jobs.aspx> The department is coordinating high school expos to ensure representation to recruit talent for the Summer. Interviewing for the afternoon guest service position is set to resume after the holidays with hopes to hire by the end of January.

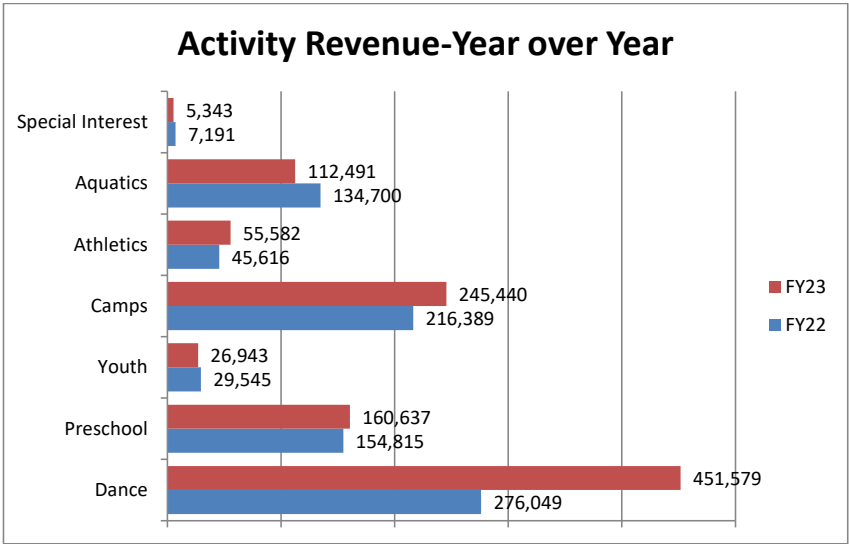
This month the department is also working to update all administrative forms, websites and promotional pieces associated with our internal events. Vendor applications and invites to return to Food Truck Socials, July 4<sup>th</sup>, Farmers Market, Rock the Block and Miracle on Main Street will be sent out as of the 1<sup>st</sup> of the new year with a returning vendor priority registration period thru February 28<sup>th</sup>. The first event of the year will be the Egg Hunt to take place at Paulus Park on Saturday, March 23<sup>rd</sup> followed by Arbor Day on April 27<sup>th</sup>; event details to come in the near future. A new event series planned for this upcoming Summer at Paulus Park will be Live at the Lake on select Thursdays throughout the Summer. The department sees this as an opportunity to introduce a variety of special event concepts to the community in hopes to gage interest and opportunities to budget for in FY25 with the completion of the bandshell. Further details on the Live at the Lake event series will be coming out in January.

The department took on painting of the main facility at Buffalo Creek building A during the winter break as the site was in much need of an update (had not been painted in 20+ years). Public Works assisted with the updating of the doors and trim. The department is continuing to work with the Public Works team to complete a variety of projects in the upcoming year: Breezewald Park facility, roof updates at the Chalet/shelter A/concessions stand, Staples and Sonoma tennis court renovation (exploring adding a couple pickleball courts to Staples Park), Staples Park improvements and flooring renovation at Buffalo Creek building A. The department will continue to work with Michael Duebner on the electronic marquee and exterior building signage for the Barn and Buffalo Creek facilities. The Village received notice from the IDNR on December 22<sup>nd</sup>, that all OSLAD applications have been ranked with recommendations provided to their Director. We hope to hear about the status of our application in January. Just a reminder that the Open Space Land Acquisition and Development grant application included the following potential projects for improvements at Paulus Park: Renovation of the sprayground, bandshell, baggos, shoreline restoration and outlooks.

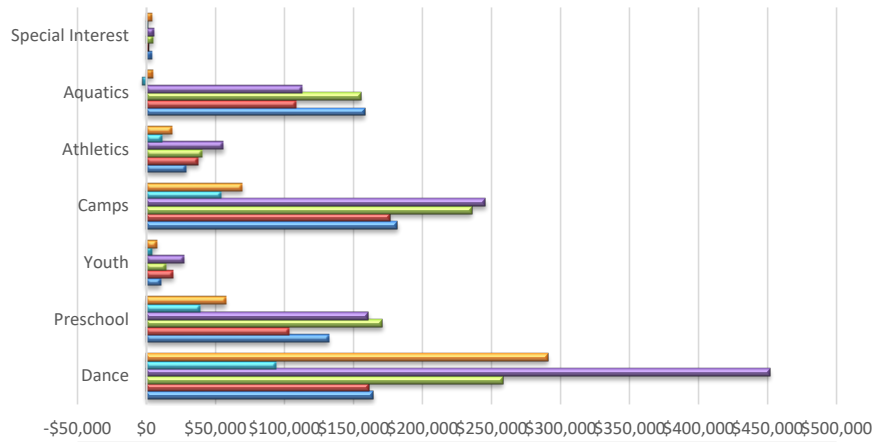


The department did receive confirmation from Lauren McArdle, District 95 Superintendent for Student Services, that they will assist with distributing our ADA Improvement park improvement surveys to their families with students who have special needs. After collecting from the district, the Village will release a second survey to the Lake Zurich community which we anticipate will receive feedback focused more so on the aging population needs.

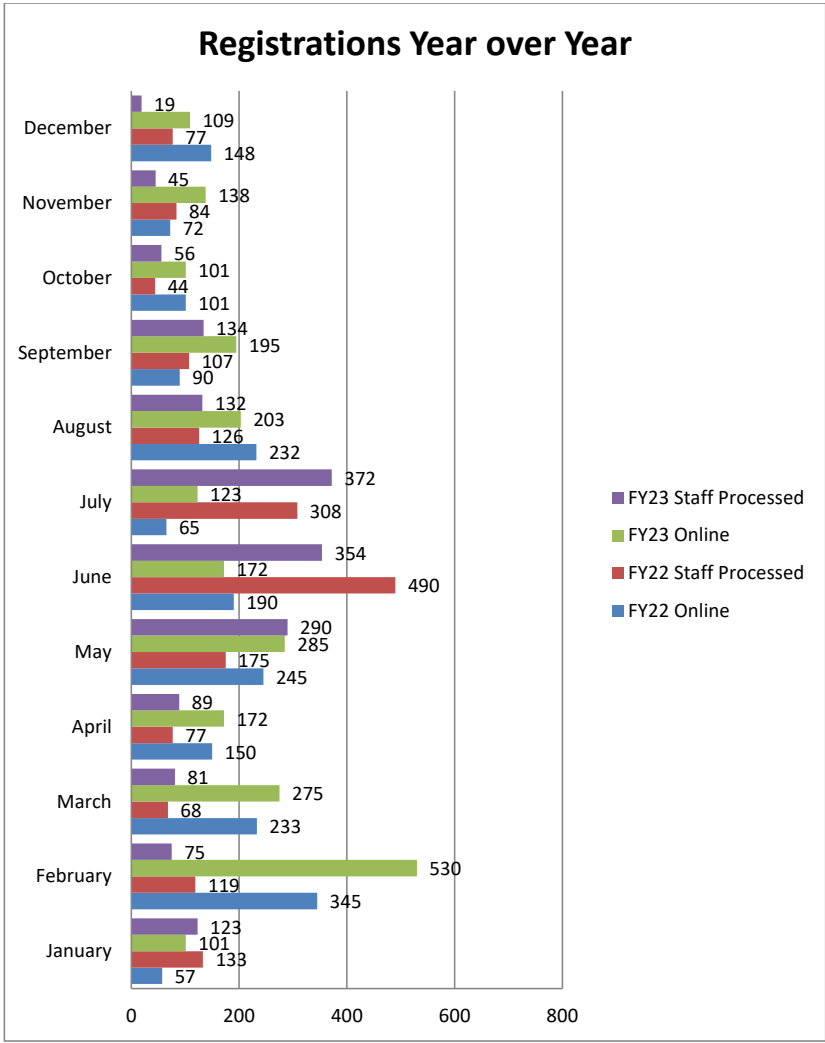
The department will continue their collaboration with Ancient Oaks Foundation quarterly community events and the Ela Public Library partnership with Storywalks at select park locations to hopefully begin back up in the Spring. The department has followed up with all special event external partners with the application for 2024 due by mid-December. At this time all partners with the exception of Brazilian Fest (have not responded) have submitted applications to be presented to the Village Board at their February 5<sup>th</sup> meeting. Received applications include Jack O Lantern World, Phase 3 Bushel of Apples Fest, LZ Tri, Alpine Races, Unplugged Fest, LPOA Winterfest, My Density Matters October fundraising walk and June boat crawl (boat crawl is new) and Purple Plunge. A new application for a 5K walk (on park grounds only; no use of roadways) that was submitted by Gigi's Playhouse, an organization that provides programming & support for people with Down syndrome & their families out of Deerfield. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.



### Program Cost Recovery Fiscal Y-T-D



	Dance	Preschool	Youth	Camps	Athletics	Aquatics	Special Interest
Actual Net	\$290,590	\$57,558	\$7,484	\$69,102	\$18,093	\$4,273	\$3,990
Budgeted Net	\$93,711	\$38,691	\$3,950	\$54,062	\$11,275	-\$2,927	\$1,238
Actual Rev	\$451,579	\$160,637	\$26,943	\$245,440	\$55,582	\$112,491	\$5,343
Budgeted Rev	\$257,895	\$170,725	\$14,250	\$235,657	\$40,000	\$155,025	\$4,750
Actual Exp	\$160,989	\$103,079	\$19,459	\$176,338	\$37,489	\$108,218	\$1,353
Budgeted Exp	\$164,184	\$132,034	\$10,300	\$181,595	\$28,725	\$157,952	\$3,512



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Paulus Park Barn. Payments made at the beach are NOT included in these numbers. February registrations reflect the priority resident registration period for camp deposits/payments.