



*At the Heart of Community*

## Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, December 12, 2023- 6:30 PM

### AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: August 8, 2023
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
  - A. Breezewald Park Multi Use Facility & Beach Discussion

Current operational demands require additional storage for aquatics and public works to maintain the beach. During inclement weather aquatics staff is currently utilizing the small mechanical closet for shelter. The fiscal 2023 and 2024 budget includes construction for a new multi-purpose shelter and restroom facility that would provide ample storage for operations and shelter for aquatics staff. The facility will be constructed in-house over the winter months with a May 2024 completion date. The new facility will also provide for better connectivity and Wi-Fi access. Currently the beach, per Village ordinance, is a resident and beach pass holder beach only. There is an opportunity to allow for beach pass purchases on site at Breezewald Beach in the Summer of 2024 to accommodate nonresidents who would like to gain entry to the site. Per the Village ordinance, Breezewald Beach is free to residents and able to be utilized by nonresident beach pass holders.
  - B. Internal Special Event Approvals

Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the following internally run special events in FY24: Annual Egg Hunt, Arbor Day, Food Truck Socials, Farmers Market, Family Fishing Derby, Groove Grove, July 4<sup>th</sup>, Rock the Block, and Miracle on Main Street
  - C. External Special Event Approvals

Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the following externally run special events proposed to be held on Village park property in FY24: LPOA Winter Fest, Purple Plunge, My Density Matters Boat Crawl, Unplugged Fest, Bushel of Apples Fest, and My Density Matters Paint the Lake Pink Walk
6. Old Business
7. Treasurer's Report

8. Advisory Board Member Reports/Updates
  - A. Cathy Malloy/Tim Andrews- Miracle on Main Street- 12/2
  - B. Shawn Bergfalk- Groove Grove
  - C. Kevin Koch-Farmers Market
  - D. Jeff Carey- Rock the Block
9. Staff Report
  - A. SRA Fund – Subtask force
  - B. Park Highlights/Updates- OSLAD Grant, Electronic Marquee Status, Staples Park Façade Improvements; FY24 includes Paulus Park Improvements (sprayground/band shell), continued Staples Park improvements, roof replacements (Chalet, concessions stand and Shelter A), and tennis court renovations at Staples and Sonoma Park
  - C. Facility Highlights/Updates – Flooring at Buffalo Creek Building B update; FY24 budget includes Buffalo Creek A floor replacement
  - D. Program Update- Do Art Productions Contractor,
  - E. Event Updates- Jack O Lantern World Update, Merry & Bright Breezewald at Night, Letters to Santa, Annual Egg Hunt, Arbor Day & AOF Programs (page 9 of the Spring/Summer Brochure)
  - F. Staff Update- Guest Service Associate position hiring status

10. Written Communications- Local News, Event & Program Promotions

11. Adjournment

February 13, 2024

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.