



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS
200 Mohawk Trail
Lake Zurich, Illinois 60047
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www.lakezurich.org

MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on October 25, 2023 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:30 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused.

Also present: Police Chief Husak and Fire Chief Pilgard

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the September 19, 2023 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

- A. Fall Conference – No commissioners expressed interest in attendance.
- B. IL Archivist correspondence
 - a. Chief Pilgard shared that the fire department was advised that recently submitted destruction orders had been previously received and approved by the state. He requested written proof of this, but has not received a response. The commissioners recommended that the department retain the documents until the response is received.

V. Unfinished Business

None

VI. New Business

Fire

- A. Department Update
 - a. Chief Pilgard advised the board that the department's 2024 budget requests have been submitted to the finance department.
- B. Personnel Update
 - a. Chief Pilgard advised the board that the probationary members of the department are progressing well and are on track to successfully complete their training programs.
 - b. Chief Pilgard briefed the board about current members who are out with injuries.

C. Lieutenant Promotion

- a. The fire department has a lieutenant vacancy. In accordance with Section 7.2 of the Village of Lake Zurich Board of Fire and Police Commissioners rules and regulations, Chief Pilgard confirmed with the village manager and the commissioners that the vacancy could be filled.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt to approve the promotion of Anthony Campbell to the rank of fire lieutenant. He is the highest-ranking applicant on the register of eligibles for that rank who, in the opinion of a majority of the board, may be best suited to and qualified for the position to be filled. On a voice vote, there were all ayes and the motion passed.

An informal swearing in ceremony will be scheduled for November 7, 2023. A public swearing in ceremony will be scheduled for November 20, 2023.

D. Review and approval of final firefighter/paramedic candidate eligibility list

- a. Chief Pilgard reviewed the most recent (October 2023) firefighter/paramedic eligibility list with the board. Commissioner Hilt made a motion to approve the eligibility list as presented, seconded by Commissioner Bush and passed on a voice vote.
- b. Commissioner Bush made a motion to remove candidate Aaron Krejci from the eligibility list based on his previous 2023 background investigation that revealed unsatisfactory character or employment references. The motion was seconded by Commissioner Hilt. Motion passed on a voice vote.
- c. Fire Department staff will begin planning candidate interviews for November.

Police

A. Department Update

- a. Chief Husak briefed the board about staffing vacancies, potential retirements, and officers out on injury.

B. Police officer testing update

- a. Chief Husak advised the board that the 2023 police office testing process has begun with National Testing Network. Application deadline will be Dec. 15.

C. Review of police officer candidate backgrounds

- a. Chief Husak reviewed the psychological examination results of police officer candidate Stephen Glewicz. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to disqualify police officer candidate Glewicz from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.

D. Lateral entry police officer candidate interview

- a. The Board of Fire and Police Commissioners interviewed one lateral entry police officer candidate. Chief Husak moderated the interview.
- b. Following the interview of the lateral entry police officer candidate, there was a motion by Commissioner Hilt, seconded by Commissioner Bush, to offer a conditional offer of employment to Christopher Reese, contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote, there were all ayes and the motion passed.

VIII Adjournment

There being no further business to come before the board, Commissioner Hit made a motion to adjourn the meeting, seconded by Commissioner Bush and passed on a voice vote.

Meeting adjourned at 6:57 p.m.


Commissioner

11/21/23
Date

Submitted by: 
Recording Secretary