



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail

Lake Zurich, Illinois 60047

(847) 719-1690

www.lakezurich.org

MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on September 19, 2023 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:35 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Kelly. Commissioner Bush was absent and excused

Also present: Police Chief Husak and Fire Chief Pilgard

II Public Comment

None

III Approval of Minutes

Commissioner Kelly made a motion to approve the minutes of the August 15, 2023 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

- A. Psychological results request – Marra
 - a. Commissioners denied the request and asked that a letter be sent to the requestor stating such.
- B. AFFI letter to IML
 - a. Commissioners acknowledged the letter had been received.
- C. Illinois Archivist correspondence
 - a. Chief Pilgard shared that the fire department was advised that recently submitted destruction orders had been previously received by the state. He has asked the state to supply written proof of this before he has the records destroyed.

V. Unfinished Business

None

VI. New Business

Fire

- A. Department update
 - a. The new deputy fire marshal has started with the department. Chief Pilgard feels he will bring much good to the position and the agency.
 - b. The part time fire inspector has returned from injury leave.

- c. The 2024 budget has been submitted. Most items are status quo with the exception of a request to move the fire prevention clerk from part time to full time.
- d. The 2023 fire department open house is being planned for October 8.

B. Personnel update

- a. Probationary members of the department are progressing well.
- b. Chief Pilgard briefed the board about current members who are out with injuries.

C. FF/PM candidate conditional offers with passes taken

- a. Firefighter/paramedic Deboer is scheduled to start September 25, with a formal swearing in planned for October 16, 2023.
- b. The remaining candidates on the current eligibility list that took one-time passes will be offered a final opportunity for employment with Lake Zurich.

D. 2023B firefighter/paramedic testing update

- a. Chief Pilgard provided the board with information about the number of candidates who have taken applications out and those who have returned their paperwork through National Testing Network.

Police

A. Department Update

- a. Chief Husak advised the board that two officers are out with duty-related injuries and two are out with non-duty injuries.
- b. Officer Ebbing has been selected as the next detective and Officer Cascio has been selected as the next traffic unit officer. These assignments take place in January, 2024.

B. Background review of police officer candidates

- a. Chief Husak reviewed the background results of police officer candidate Edin Mujanovic. Board members discussed the results.

There was a motion by Commissioner Kelly, seconded by Commissioner Hilt, to disqualify police officer candidate Mujanovic from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.

- b. Chief Husak reviewed the background results of police officer candidate Evan Leonard. Board members discussed the results.

There was a motion by Commissioner Kelly, seconded by Commissioner Hilt, to disqualify police officer candidate Leonard from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.

- c. Chief Husak reviewed the background results of police officer candidate Stephen Glewicz. Board members discussed the results.

There was a motion by Commissioner Kelly, seconded by Commissioner Hilt, to offer police officer candidate Glewicz a conditional offer of employment contingent on him passing a psychological examination, employment

physical, and drug screening. On a voice vote, there were all ayes and the motion passed.

- C. Police officer eligibility list update
 - a. Chief Husak advised the board that the current eligibility list has been exhausted with the exception of one member of the military who is currently deployed. The board recommended allowing this candidate to continue in selection process as soon as he is able regardless if a new testing process is initiated.
- D. Police officer testing update
 - a. The board recommended that the department proceed with an agreement for a new police officer testing process with National Testing Network.

VII Adjournment

There being no further business to come before the board, Commissioner Kelly made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 6:32 p.m.

Michael Hilt
Commissioner

10-25-23
Date

Submitted by: A. Hilt
Recording Secretary