



AGENDA PACKET
VILLAGE OF LAKE ZURICH
Village Board of Trustees Meeting

October 16, 2023
07:00 pm

VILLAGE OF LAKE ZURICH

VILLAGE BOARD OF TRUSTEES MEETING

OCTOBER 16, 2023
07:00 PM
AGENDA

1. CALL TO ORDER

2. ROLL CALL

Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spaccone, Trustee Roger Sugrue, Trustee Greg Weider.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

5. PRESIDENT'S REPORT / COMMUNITY UPDATE

Mayoral Proclamations

- Declaring October 23-31, 2023 as Red Ribbon Week
- Honoring Lake Zurich Resident Doug Bartels

Oath of Office

- Firefighter-Paramedic Connor DeBoer

Community Introduction

- Deputy Fire Marshall John Wiecek

6. CONSENT AGENDA

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

A. Approval of Minutes from the Village Board Meeting of September 18 ,2023

Attachment: [6a.pdf](#)

B. Ratification of Semi-Monthly Warrant Register Dated October 2, 2023 Totaling \$1,598,805.75

Attachment: [6b.pdf](#)

C. Approval of Semi-Monthly Warrant Register Dated October 16, 2023 Totaling \$491,119.76

Attachment: [6c.pdf](#)

D. Agreement with Pipe View America for 2023 Sanitary and Storm Sewer Inspection Program in the Amount Not-to-Exceed \$100,000

Summary: The FY 2023 budget has \$100,000 in the Water and Sewer Fund for this expense. Since 2017, the Village has been inspecting critical sanitary and storm sewer infrastructure with closed-circuit television and subsequently completing repairs. A bid opening on September 20, 2023 resulted in five bids received, with Pipe View America of Schaumburg offering the most competitive submission.

Attachment: [6d.pdf](#)

E. Reduction in Letter of Credit to \$88,533.50 for LZ Development Group, LLC for the Sanctuary of Lake Zurich Development

Summary: LZ Development Group LLC is requesting a reduction in its letter of credit for the Sanctuary of Lake Zurich at the southeast corner of Rand Road and Old Rand Road. A guarantee of site work in the amount of \$872,005.20 was provided as a performance security for site improvements at the development. The majority of this work has been completed and the proposed reduction is based on substantial completion of the items in the Engineer's Opinion of Probable Cost submitted in 2021 at the time of approval of the development.

Attachment: [6e.pdf](#)

F. Ordinance Amending Chapter 2 of Title 4 of the Lake Zurich Municipal Code regarding All-Terrain Vehicle and Off-Road Motorcycle Noise (Assign Ord. #2023-10-528)

Summary: The proposed Ordinance adds a section to Title 4, Chapter 2 of the Village Code that identifies noise from off-road motor vehicles as a public nuisance. This will apply to all-terrain vehicles, dirt bikes, mini-bikes, and other off-road vehicles. The Ordinance provides a clearly understood and clearly enforceable rule that off-road motor vehicle noise heard from more than 100 feet away from a property line constitutes a local noise nuisance and is subject to fines.

Attachment: [6f.pdf](#)

G. Ordinance Amending Various Chapters Title 9, 10, and 4 of the Lake Zurich Municipal Code with Miscellaneous Code Amendments (Assign Ord. #2023-10-529)

Summary: The Village of Lake Zurich is seeking amendments to the Municipal Code in order to clarify specific definitions and the requirements for refuse storage, remove antiquated language for hearing notices and references to the former Zoning Board of Appeals, and provide for a measurement to exterior lighting standards. The Planning and Zoning Commission held a public hearing on September 20, 2023 and voted 4-0 in favor of recommending approval of the proposed Zoning Code amendments.

Attachment: [6g.pdf](#)

H. Resolution of the Village of Lake Zurich, Lake County, Illinois, to Induce the Development of Certain Property within the Industrial Park Tax Increment Financing Redevelopment Project Area (Assign Reso. #2023-10-079)

Summary: The proposed development inducement Resolution allows Smalley Steel Ring, a well-established Lake Zurich manufacturing company, to be eligible for future TIF reimbursements related to the future development of vacant industrial acreage in Lake Zurich. Such development would increase the assessed value of the entire TIF, thus generating future TIF increment. Smalley is considering a significant multi-million dollar investment into an expanded global headquarters facility on Oakwood Road. A detailed redevelopment agreement with Smalley is being prepared and will be presented at a future Village Board meeting.

Attachment: [6h.pdf](#)

I. Request by Housing Opportunity Development Corporation to Continue Consideration of the Annexation, Zoning, and Development Concept Plan at 22843 Lakewood Lane to the January 15, 2024 Village Board Meeting

Summary: The Housing Opportunity Development Corporation submitted petitions to annex the former Midlothian Manor property at 22843 Lakewood Lane to the Village of Lake Zurich and to rezone and approve a planned unit development concept plan to construct 24 rental residential apartments on the subject property. The Planning and Zoning Commission held public hearings on the petitions between June 21 and August 16, 2023. The PZC concluded its process with a 3-2 recommendation for approval of the petitions, subject to conditions. The findings and recommendation of the PZC are attached.

The petitioner requests the Village Board's consideration of the petitions be continued to a future Village Board meeting, as their Executive Director recovers from an illness. Staff recommend continuing consideration of the petitions to the Village Board meeting on January 15, 2024.

Attachment: [6i.pdf](#)

7. NEW BUSINESS

This agenda item includes matters coming to the Board of Trustees for discussion and possible action.

A. Police Pension Municipal Compliance Report and Tax Levy Request (Trustee Sugrue)

Summary: The Illinois Pension Code requires the Village to levy a tax each year to meet the actuarial requirements of the Police Pension Fund. The Lake Zurich Police Pension Board is requesting a tax levy in the amount of \$2,305,938 for the Village Board to consider.

Last year, the Police Pension Board requested a levy of \$2,142,608 and the actual levy was the same amount. The Police Pension Fund is now 58.3% funded, an increase of 0.6% on an actuarial value from last year's status of 57.7% funded.

Recommended Action: No Village Board action requested at this point. This tax levy request is for informational purposes only.

Attachment: [7a.pdf](#)

B. Ordinance authorizing the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation

alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof (Assign Ord. #2023-10-530) (Trustee Riley)

Summary: From 2009 -- 2016, the Village issued various General Obligation TIF Bonds, of which payment of these bonds is from various revenue sources as well as annual issuance of taxable general obligation bonds.

The proposed ordinance for Series 2024 general obligation bonds is the Village's 14th year of this procedure. The Series 2024 Bonds will pay interest and principal due during Fiscal Year 2024.

The total size of the proposed bond issuance is \$1,299,000, which includes fees of approximately \$13,000. As in the past, Cornerstone Bank has agreed to purchase the bonds. The bonds are to be approved in 2023 and be included in the 2023 property tax levy.

Recommended Action: A motion to approve Ordinance #2023-10-530 authorizing the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Attachment: [7b.pdf](#)

C. Discussion on Special Recreation Association Property Tax Levy (Trustee Riley)

Summary: The Village currently levies a 2% SRA property tax for the purpose of providing programs and facilities for people with disabilities or special needs. The current levy is insufficient to create new opportunities for people with special needs. In fact, Lake Zurich's SRA Fund is expected to close the 2023 budget year with a \$75,000 deficit.

During a recent Village Board meeting, Trustees advocated for facilities that go beyond making ADA-required accommodations in our parks. For example, staff has already received valuable information on next steps for creating sensory opportunities for people with autism. Additional funding is needed to activate new opportunities.

An SRA levy of up to 4% is permitted by law. This levy is outside of the Illinois Property Tax Extension Law Limit to prevent providing services for people with disabilities from competing with core municipal services. If the Village were to increase this property tax levy to 4%, the typical Lake Zurich property owner would see an increase of approximately \$27 annually.

After the annual membership to the Special Recreation Association of Central Lake County is paid, this higher levy would result in approximately \$220,000 available for local SRA investment, versus the \$60,000 available now each year.

Recommended Action: No Village Board action requested at this point. This agenda item is for discussion purposes only.

Attachment: [7c.pdf](#)

8. VILLAGE STAFF REPORTS

- Monthly Data Metric Reports

Attachment: [Village Managers Office.pdf](#)

Attachment: [Finance Department.pdf](#)

Attachment: [Fire Department.pdf](#)

Attachment: [Police Department.pdf](#)

Attachment: [Park and Recreation Department.pdf](#)

Attachment: [Community Development Department.pdf](#)

Attachment: [Public Works Department.pdf](#)

9. TRUSTEE REPORTS

This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.

10. EXECUTIVE SESSION called for the purpose of:

- 5 ILCS 120 / 2 (c) (21) approval of executive session minutes
- 5 ILCS 120 / 2 (c) (2) collective bargaining

11. ADJOURNMENT

The next regularly scheduled Village Board meeting is on Monday, November 6, 2023.

UNAPPROVED MINUTES
VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Board of Trustees
70 East Main Street

Monday, September 18, 2023 7:00 p.m.

AGENDA ITEM

6A

1. CALL TO ORDER by Mayor Thomas M. Poynton at 7:00pm.
2. ROLL CALL: Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Roger Sugrue, Trustee Greg Weider. Trustee Marc Spacone was absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Village Atty. Scott Uhler, Police Chief Steve Husak, Park and Rec. Dir. Bonnie Caputo, H.R. Dir. Doug Gibson.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
Eric Dubiel, 25 N. Pleasant Rd., addressed the Board on a few issues, including flooding at Zurites Park; questionable expenses including the fishing pier at Paulus Park; Canoe racks blocking the lake view; placements of food trucks at a "noisy" Rock The Block event.
5. PRESIDENT'S REPORT / COMMUNITY UPDATE
 - A. Rock The Block thank yous: Mayor Poynton thanked all the sponsors, volunteers, Dave Brack and for the Lions Club for the use of their premises; to the Rock The Block committee members; Finance Dept.; Public Works and the over 100 volunteers.
 - B. Proclamation Declaring September 18 – 24, 2023 as Rail Safety Week.
 - C. Police Department Bicycle Safety Program Winner. An explanation of the programme was given by Officer Heer, and a new bike and helmet were presented to Roz. The bike and helmet were donated by The Cyclery.
6. CONSENT AGENDA
 - A. Approval of Minutes from the Village Board Meeting of September 5, 2023
 - B. Approval of Semi-Monthly Warrant ister Dated September 18, 2023 Totaling \$3,059,575.88
 - C. Agreement with Floors Incorporated to Install an ADA Accessible Sprung Dance Floor at Buffalo Creek Building B in the Amount Not-to-Exceed \$42,500
Summary: The FY 23 budget includes \$46,000 in the Capital Projects Fund for basketball court resurfacing at Bristol Trails Park. As the basketball court is currently in better-than-expected condition, Staff is recommending these

Village of Lake Zurich Board of Trustees Regular Meeting. Monday, September 18th, 2023. 2

capital dollars be shifted to renovate flooring at the Buffalo Creek facility to support the Lake Zurich Academy of Performing Arts. A competitive bid opening on September 9, 2023 resulted in two bids received, with the most competitive bid from Floors Incorporated of Woodstock.

D. Ordinance Approving Budget Amendment #3 for Fiscal Year 2023 Budget to Adjust Staffing Positions in the Fire Department ORD. #2023-09-526

Summary: Approval of this amendment reclassifies the Deputy Fire Marshall position from Grade 8 to Grade 11 in the Authorized Full Time Personnel section of the FY 2023 budget. The grade change reflects the updated job description for and the assumption of additional duties by the new Deputy Fire Marshall.

E. Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Increase Authorized Class A-1 Restaurant Full Service Liquor Licenses for G&J Ghost Kitchen, Inc DBA as Papagus Gyros at 1110 South Old Rand Road ORD. #2023-09-527

Summary: Papagus Gyros has requested a full-service Class A-1 liquor license that authorizes the retail sale of alcoholic beverages for consumption at an outdoor café accessory to a restaurant.

Mayor Poynton asked Park and Rec. Dir. Bonnie Caputo to comment on Agenda Item #6C. After giving background on the successful Dance Programme, Dir. Caputo addressed the Public Comment about the fishing pier. She stated that the pier was sinking and there was the opportunity to replace it during the current OSLAD grant and make the pier ADA accessible.

Recommended Action: A motion was made by Mayor Poynton, seconded by Trustee Euker, to approve the Consent Agenda as presented.

AYES: 5 Trustees Bobrowski, Euker, Riley, Sugrue, Weider.

NAY: 0

ABSENT: 1 Trustee Spacone.

MOTION CARRIED.

7. NEW BUSINESS

None at this time.

8. TRUSTEE REPORTS

Trustee Weider thanked the Rock The Block volunteers.

9. VILLAGE STAFF REPORTS

Monthly Data Metric Reports

Park and Rec. Dir. Caputo thanked the Rock The Block volunteers and the support of the Board, she reminded all to submit their feedback.

Village Manager Keller thanked the volunteers from the Lake Zurich Area Chamber of Commerce who took the later shifts at the ticket sales tables.

10. EXECUTIVE SESSION called for the purpose of:

5 ILCS 120 / 2 (c) (21) approval of executive session minutes

5 ILCS 120 / 2 (c) (2) collective bargaining

5 ILCS 120 / 2 (c) (11) pending or imminent litigation

Motion was made by Trustee Euker, seconded by Trustee Riley, to adjourn to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) approval of

Village of Lake Zurich Board of Trustees Regular Meeting, Monday, September 18th, 2023. 3

executive session minutes; 5 ILCS 120 / 2 (c) (2) collective bargaining; 5 ILCS 120 / 2 (c) (11) pending or imminent litigation. There will be no further business in Open Session.

AYES: 5 Trustees Bobrowski, Euker, Riley, Sugrue, Weider.

NAY: 0

ABSENT: 1 Trustee Spacone.

MOTION CARRIED

Meeting adjourned at 7.28pm.

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

Mayor Thomas M. Poynton

Date.

VILLAGE OF LAKE ZURICH WARRANT REPORT - 10/02/2023 <u>\$1,598,805.75</u>					Page 1 of 16
GL Number	GL Desc	Vendor	Invoice Description	Amount	
Fund 101 GENERAL					
Dept 00000					
101-00000-15001	PREPAID EXPENDITURES	STRYKER SALES LLC	AED MAINTENANCE AGREEMENT 9/23-8/24	1,570.80	
101-00000-21203	RECREATION CREDIT PAYABLE	BRENNAN, RYAN	REF PRG CXL - JUNIOR TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	DEFRANCESCA, SARA	REF PRG CXL - BALLET TAP 2	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	DENEVE, DAWN	REF PRG CXL - PICKLEBALL	24.84	
101-00000-21203	RECREATION CREDIT PAYABLE	FINE, LINDA	REF PRG CXL - JUNIOR TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	GLON, SHANNON	REF PRG CXL - PEE WEE TENNIS	12.00	
101-00000-21203	RECREATION CREDIT PAYABLE	GOLDBERG, KYLE	REF PRG CXL - JUNIOR TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	JACOB, ACCAMMA	REF PRG CXL - JUNIOR TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	O'CONNELL, KELLI	REF PRG CXL - BASEBALL 101	60.00	
101-00000-21203	RECREATION CREDIT PAYABLE	PITTMAN, MARK	REF PRG CXL - PICKLEBALL	29.84	
101-00000-21203	RECREATION CREDIT PAYABLE	RENKEN, ANNA	REF PRG CXL - BEGINNER LACROSSE	30.66	
101-00000-21203	RECREATION CREDIT PAYABLE	ROGERS, LAURA & JOHN	REF PRG CXL - YOUTH TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	STUBSTAD, REBECCA	REF PRG CXL - JUNIOR TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	TAUTENHAHN, KYRA	REF PRG CXL - JUNIOR TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	TSCHINIAK, CARLA	REF PRG CXL - JUNIOR TENNIS	31.20	
101-00000-21203	RECREATION CREDIT PAYABLE	VESELY, ABBEY	REF PRG CXL - PEE WEE TENNIS	14.40	
101-00000-21203	RECREATION CREDIT PAYABLE	VOIGT, DEBORAH	REF PRG CXL - DANCE POS	150.00	
101-00000-21203	RECREATION CREDIT PAYABLE	WITTICH, KELLY	REF PRG CXL - BEGINNER LACROSSE	25.00	
101-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - SEP	472.99	
		Total For Dept 00000		2,525.73	
Dept 12001 VILLAGE ADMIN ADMINISTRATION					
101-12001-51652	TRAINING AND MEETINGS	KORDELL, KYLE	REIMB TIF CONFERENCE	353.00	
101-12001-51652	TRAINING AND MEETINGS	TST* KOFFEE KUP RESTAU LAKE ZURI	KOFFEE WITH MAYOR EVENT	36.30	
101-12001-52111	OTHER PROFESSIONAL SVCS	OTTOSEN DINOLFO HASENBALG	TIF LEGAL SERVICES - AUG 2023	880.00	
101-12001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - AUG 2023	5,175.00	
101-12001-52202	LITIGATION	KLEIN THORPE & JENKINS	LEGAL SERVICES - AUG 2023	1,271.00	
101-12001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	NAMEPLATES - KORDELL, DUEBNER	40.00	
101-12001-53208	OFFICE SUPPLIES	STAPLES CONTRACT & COMMERCIAL, INC	CHAIRMAT	100.89	
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		7,856.19	
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES					
101-12120-52203	LABOR ATTORNEY	CLARK BAIRD SMITH LLP	HR GENERAL LABOR LEGAL SERVICES	273.75	
101-12120-54303	LEGAL NOTICE/PUBLISHING	ICMA ONLINE 202-289-4	ATVM AD POST	75.00	
101-12120-54305	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	NEW EMPLOYEE TESTING	532.00	
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		880.75	

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WARRANT REPORT - 10/02/2023					
<u>\$1,598,805.75</u>					
<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>	
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT					
101-12180-51652	TRAINING AND MEETINGS	BISNOW 202-29303	RETAIL TRENDS SEMINAR	218.00	
Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT					<u>218.00</u>
Dept 17001 TECHNOLOGY ADMINISTRATION					
101-17001-52111	OTHER PROFESSIONAL SVCS	ADODE INC	CREATIVE CLOUD - AUG	265.94	
101-17001-52111	OTHER PROFESSIONAL SVCS	AWS #140011104 aws.amazon	AWS CLOUD SVCS - AUG	15.17	
101-17001-52111	OTHER PROFESSIONAL SVCS	AWS #140011104 aws.amazon	AWS CLOUD SVCS - JUL	15.17	
101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE	GOOGLE SERVICE - AUG	36.00	
101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE	GOOGLE SERVICE - JUL	36.00	
101-17001-52111	OTHER PROFESSIONAL SVCS	MICROSYSTEMS INC.	MS CLOUD SERVICES - AUG	102.21	
101-17001-52118	SOFTWARE MAINTENANCE	2CO.COM*TELESTREAM.NET 888-24716	EML TO MSG CONVERSION TOOL	37.29	
101-17001-53407	EQUIP MAINT PART&SUPPLIE	DATACARD 800-328-3	PRINTER REPAIR	318.07	
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS - COPIER LEASE	119.50	
Total For Dept 17001 TECHNOLOGY ADMINISTRATION					<u>945.35</u>
Dept 24001 POLICE ADMINISTRATION					
101-24001-51652	TRAINING AND MEETINGS	GAFFNEY, COLIN	REIMB HOST SUPPLIES - BANANAS, COFFEE CAKE	72.28	
101-24001-51652	TRAINING AND MEETINGS	LAKE COUNTY CHIEFS OF POLICE ASSOC	LAKE COUNTY CHIEFS MEETING - HUSAK	28.00	
101-24001-51652	TRAINING AND MEETINGS	NORTHWEST POLICE ACADEMY	TRAINING - JOHNSON	25.00	
101-24001-51654	MEMBERSHIPS & SUBSCRIP	NORTHWEST POLICE ACADEMY	ANNUAL DUES	75.00	
101-24001-52118	SOFTWARE MAINTENANCE	HID GLOBAL CORPORATION	LIVESCAN IMPLEMENTATION	1,485.00	
101-24001-52118	SOFTWARE MAINTENANCE	HID GLOBAL CORPORATION	LIVESCAN ANNUAL MAINTENANCE	751.50	
101-24001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	CABLE - PD	63.18	
101-24001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	BINDERS, SHEET PROTECTORS, HOOKS	56.64	
101-24001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	BATTERIES, CABLES, DVD CD'S	75.44	
101-24001-53208	OFFICE SUPPLIES	ULINE, INC	CITATION LABELS	65.45	
101-24001-53208	OFFICE SUPPLIES	ULINE, INC	CITATION LABELS	90.90	
101-24001-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	SHOES, BOOTS - HUSAK	270.00	
101-24001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	WHITEBOARD - CONVEX MIRROR	235.94	
101-24001-53401	CUSTODIAL SUPPLIES	AMAZON.COM SALES, INC	BATTERIES, CABLES, DVD CD'S	36.33	
101-24001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	TOWELS, TISSUE, GARBAGE BAGS, SOAP	619.35	
Total For Dept 24001 POLICE ADMINISTRATION					<u>3,950.01</u>
Dept 24210 POLICE OPERATIONS					
101-24210-51652	TRAINING AND MEETINGS	GRUNDER, ANTHONY	STAFF & COMMAND REFRESHMENTS	151.79	
101-24210-51652	TRAINING AND MEETINGS	ITEA San Franci	IMPAIRED DRIVING CONFERENCE	450.00	

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 WARRANT REPORT - 10/02/2023
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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
101-24210-51652	TRAINING AND MEETINGS	NE IL PUBLIC SAFETY TRAINING ACADEM	ICS 400 TRAINING - KNIGHT	300.00
101-24210-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	STARCOM RADIO - SEP	1,845.00
101-24210-52704	MAINT-EQUIPMENT	STRYKER SALES LLC	AED MAINTENANCE AGREEMENT 9/23-8/24	785.40
101-24210-52704	MAINT-EQUIPMENT	ULTRA STROBE COMMUNICATIONS INC	RADAR CALIBRATIONS	520.00
101-24210-53209	UNIFORMS	PANIK, ZACHARY	BOOTS	134.09
101-24210-53209	UNIFORMS	PANIK, ZACHARY	BALLISTIC PANELS	305.01
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	SHOES - MCCORMACK	144.95
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	BELT - SIEMERS	89.66
101-24210-53210	SMALL TOOLS & EQUIP	NITERIDER TECH LIGHTIN 858-712-6	BICYCLE LIGHT	322.49
101-24210-53210	SMALL TOOLS & EQUIP	NITERIDER TECH LIGHTIN 858-712-6	BICYCLE LIGHT	322.49
101-24210-53211	OTHER SUPPLIES	ACTION TARGETS INC.	SHOOTING RANGE TARGETS	324.60
101-24210-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	BATTERIES, CABLES, DVD CD'S	34.82
101-24210-53211	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	CABLE TIES	10.98
101-24210-53211	OTHER SUPPLIES	SQ *POLICE BIKE STORE gosq.com	POLICE BIKE EMERGENCY LIGHTS	71.93
101-24210-54305	EMPLOYEE EXAMS	NATIONAL TESTING NETWORK INC	ENTRY LEVEL POLICE EXAM	500.00
		Total For Dept 24210 POLICE OPERATIONS		6,313.21
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Dept 24240 POLICE INTERGOVERNMENTAL				
101-24240-51655	EMPLOYEE RECOGNITION	JIMMY JOHNS # 770 - E 847-726-2	CROSSING GUARD TRAINING - LUNCH	113.83
101-24240-53209	UNIFORMS	LONSKI, ANGELA	CID CLOTHING SHIRTS	178.67
101-24240-53209	UNIFORMS	LONSKI, ANGELA	CID CLOTHING SHIRTS	170.97
101-24240-53209	UNIFORMS	LONSKI, ANGELA	CID CLOTHING SLACKS	83.58
101-24240-53209	UNIFORMS	NIPAS	MFF PATCH - PANIK	12.75
		Total For Dept 24240 POLICE INTERGOVERNMENTAL		559.80
<hr/>				
Dept 25001 FIRE ADMINISTRATION				
101-25001-51655	EMPLOYEE RECOGNITION	JEWEL #3485 LAKE ZURI	NEW HIRE CAKE, PLATES, COFFEE	76.50
101-25001-53204	CELL PHONES & PAGERS	APPLE STORE #R258 DEER PARK	ICLOUD 50BG STORAGE - SEP	0.99
101-25001-53207	PRINTING-STATIONERY/FORM	AMAZON.COM SALES, INC	CARDS, ENVELOPES	20.94
101-25001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	PENS	6.99
101-25001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	POST-ITS	7.91
101-25001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	LABELS	21.89
101-25001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PRINTER PAPER	41.99
101-25001-53209	UNIFORMS	AMAZON.COM SALES, INC	HONOR GUARD UNIFORMS	131.70
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	NEW HIRE UNIFORM - HEIDERMAN	1,038.50
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	NEW HIRE UNIFORM - ST. JOHN	1,169.50
101-25001-53209	UNIFORMS	REDWING BUSINESS ADVANTAGE A/CS	BOOTS - MICHEHL	157.49
101-25001-53210	SMALL TOOLS & EQUIP	AMAZON.COM SALES, INC	TOWPOWER EYE LOCK	37.99

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101-25001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	FILTERS - ST. 1	29.45
101-25001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	GREASE CUP TRAY	32.99
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TISSUE, CLEANER - STA 1	227.94
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS	104.94
101-25001-53211	OTHER SUPPLIES	WAREHOUSE DIRECT, INC	SOAP FOR THE STATIONS	134.96
101-25001-54305	EMPLOYEE EXAMS	NORTHWEST COMMUNITY HOSPITAL	NEW HIRE PHYSICALS - DEBOER, ST. JOHN	1,798.00
101-25001-54305	EMPLOYEE EXAMS	PERSONNEL STRATEGIES, LLC	PSYCHOLOGICAL ASSESSMENT - KENYON, BARTMANN	1,400.00
101-25001-54305	EMPLOYEE EXAMS	PERSONNEL STRATEGIES, LLC	PSYCHOLOGICAL ASSESSMENT - DEBOER	700.00
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS - COPIER LEASE	119.50
Total For Dept 25001 FIRE ADMINISTRATION				<u>7,260.17</u>
 Dept 25310 FIRE EMERGENCY MANAGEMENT				
101-25310-51654	MEMBERSHIPS & SUBSCRIPTIONS	NORTHWEST COMMUNITY HOSPITAL	CPR CARDS - BLS, HEARTSAVER	735.00
Total For Dept 25310 FIRE EMERGENCY MANAGEMENT				<u>735.00</u>
 Dept 25320 FIRE FIRE SUPPRESSION				
101-25320-51652	TRAINING AND MEETINGS	BENE, RYAN	PER DIEM - VEHICLE/MACHINERY TECH	194.25
101-25320-51652	TRAINING AND MEETINGS	BOOTH, CLAYTON	PER DIEM - FIRE SERVICE CONFERENCE	66.50
101-25320-51652	TRAINING AND MEETINGS	CAMPBELL, ANTHONY	PER DIEM - VEHICLE/MACHINERY TECH	194.25
101-25320-51652	TRAINING AND MEETINGS	IL FIRE CHIEFS ASSOCIATION	INSTRUCTOR I CLASS - DAHL	300.00
101-25320-51652	TRAINING AND MEETINGS	JONES & BARTLETT LEARN 800832003	2-VMO BOOKS FOR CLASS-CORRAL, FRANO	124.42
101-25320-51652	TRAINING AND MEETINGS	O'BRIEN, MARGARET S	STRENGTH & CONDITIONING SESSIONS - AUG	800.00
101-25320-51652	TRAINING AND MEETINGS	REID, DAVID	PER DIEM - DHS - CISA COMMUNICATION	225.75
101-25320-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	FIRE STARCOM FEES - 2023	1,888.00
101-25320-52704	MAINT-EQUIPMENT	JEFFERSON FIRE & SAFETY INC	HOLMATRO TOOLS EQUIPMENT REPAIR	143.00
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	WORK GLOVES - NEW HIRES AND REPLACEMENTS	991.61
101-25320-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	CERTIFICATES, PAPER	95.26
101-25320-53211	OTHER SUPPLIES	GRAYSLAKE FEED SALES GRAYSLAKE	STRAW FOR LIVE BURNS - NEW HIRES	30.00
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	REHAB SUPPLIES	36.99
Total For Dept 25320 FIRE FIRE SUPPRESSION				<u>5,090.03</u>
 Dept 25330 FIRE EMS				
101-25330-52111	OTHER PROFESSIONAL SVCS	ANDRES MEDICAL BILLING	AMBULANCE FEES - AUG	3,096.84
101-25330-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - AUG	61.77
101-25330-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	CPR SUPPLIES - MANIKINS	759.18
101-25330-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	CPR SUPPLIES - MANIKINS	599.00
101-25330-53211	OTHER SUPPLIES	MENARDS - FOX LAKE	EMS STORAGE BINS	259.67
Total For Dept 25330 FIRE EMS				<u>4,776.46</u>

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Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
101-28001-52111	OTHER PROFESSIONAL SVCS	TESKA ASSOCIATES	COMPREHENSIVE PLAN CONSULT SRVCS LAK23-67	11,013.06
101-28001-52604	SWEEPING & MOWING	MILIEU DESIGN LLC	VIOLATION MOW - SEP	302.50
101-28001-52604	SWEEPING & MOWING	MILIEU DESIGN LLC	VIOLATION MOW - JUL	262.35
101-28001-52604	SWEEPING & MOWING	MILIEU DESIGN LLC	VIOLATION MOW - SEP	758.00
Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				<u>12,335.91</u>
Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/14	34.68
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/21	34.68
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2023 NATURAL AREA MAINT KUECHMANN GARDEN	500.00
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/14	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/21	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	EMCEE BUILDING SERVICES LLC	PD CARPET CLEAN	460.00
101-36001-52701	MAINT-BLDGS & GROUNDS	EMCEE BUILDING SERVICES LLC	CLEANING SERVICES - SEP	5,716.85
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	FD THERMOSTAT	946.00
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	PD WATER HEATER	1,689.00
101-36001-52701	MAINT-BLDGS & GROUNDS	MC GINTY BROS., INC.	HAZARD TREE REMOVAL	2,300.00
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHREEN PEST MANAGEMENT SERVICES	PW PEST CONTROL - SEP	49.00
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - AUG	297.37
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - JUL	297.39
101-36001-53404	RIGHT OF WAY SUPPLIES	EPASALES 423-876-4	VACTOR REDUCER	104.53
101-36001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - AUG	2.75
101-36001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	TISSUE, TOWELS, WIPES, BAGS	631.14
101-36001-53403	LANDSCAPING SUPPLIES	ARLINGTON POWER EQUIPMENT	SAW CHAINS	110.98
101-36001-53403	LANDSCAPING SUPPLIES	ARLINGTON POWER EQUIPMENT	RAKES	65.94
101-36001-53403	LANDSCAPING SUPPLIES	HOME DEPOT CREDIT SERVICES	WEED CONTROL	88.32
101-36001-53404	RIGHT OF WAY SUPPLIES	HOME DEPOT CREDIT SERVICES	CONCRETE	39.04
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	MARQUEE CUP	10.66
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	OPENERS	139.25
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	LIGHTNING WIRE	37.56
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	FASTENERS	10.97
101-36001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	TENNIS NET	199.98
101-36001-53407	EQUIP MAINT PART&SUPPLIE	RAIN HARVESTING SUPPLI 817-246-4	TANK LEVELS	623.92
101-36001-53407	EQUIP MAINT PART&SUPPLIE	RAIN HARVESTING SUPPLI 817-246-4	TANK LEVELS	623.92
101-36001-55254	MACHINERY & EQUIPMENT	EQUIPMENT DEVELOPMENT 877-24484	CONCRETE VACUUM	<u>1,199.00</u>
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>16,327.81</u>

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Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PAULUS PK PEST CONTROL - SEP	76.40
101-36420-52701	MAINT-BLDGS & GROUNDS	EMCEE BUILDING SERVICES LLC	CLEANING SERVICES - SEP	7,444.31
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	972 MARCH ST	19.95
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	200 S RAND RD	659.95
101-36420-53202	NATURAL GAS	NICOR GAS COMPANY	125 N OLD RAND RD	69.90
101-36420-53401	CUSTODIAL SUPPLIES	VALDES, LLC	TISSUE, TOWELS, WIPES, BAGS	699.14
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	LATCHES, DOORBELL	33.75
101-36420-53405	BLDG & GROUND MAINT SUPP	MENARDS - FOX LAKE	MOUNTING HARDWARE	21.10
101-36420-53407	EQUIP MAINT PART&SUPPLIE	TEAM REIL, INC	SONOMA DECKS	2,542.00
Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE				<hr/> 11,566.50
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/14	36.63
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/21	36.63
101-36471-52111	OTHER PROFESSIONAL SVCS	SECRETARY OF STATE VEHICLE SVC DEPT	PLATE RENEWAL 120	154.40
101-36471-52118	SOFTWARE MAINTENANCE	AMAZON.COM SALES, INC	BOSCH SCANNER RENEWAL	1,771.84
101-36471-53210	SMALL TOOLS & EQUIP	AMAZON.COM SALES, INC	REMOTE	8.95
101-36471-53210	SMALL TOOLS & EQUIP	MOTOR PARTS & EQUIPMENT CORP	TIRE GAUGE	49.24
101-36471-53211	OTHER SUPPLIES	AIRGAS USA, LLC	TORCH/WELDING GAS	229.39
101-36471-53211	OTHER SUPPLIES	ZEP SALES & SERVICE INC.	HAND SOAP	200.37
101-36471-53406	AUTO PARTS & SUPPLIES	AMAZON.COM SALES, INC	PROTECTION WRAP 214	14.24
101-36471-53406	AUTO PARTS & SUPPLIES	ARLINGTON HEIGHTS FORD LLC	CONTROL MODULE	289.61
101-36471-53406	AUTO PARTS & SUPPLIES	ARLINGTON HEIGHTS FORD LLC	CREDIT- CONTROL RETURN	(289.61)
101-36471-53406	AUTO PARTS & SUPPLIES	ARLINGTON HEIGHTS FORD LLC	SEAT COVER	268.50
101-36471-53406	AUTO PARTS & SUPPLIES	BONNELL INDUSTRIES INC	CHAIN SLEEVE	34.20
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	BRAKE PADS	58.19
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	TIRE SENSOR	44.61
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	SPARK PLUGS 436	212.50
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BRAKE ROTORS	399.46
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(81.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	78.41
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BRAKE PARTS 247	577.11
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	SEAL 247	144.38
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BATTERY 247	482.07
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	TENSIONER 344	75.65
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BELT 344	22.93

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101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES	1,817.48
101-36471-53406	AUTO PARTS & SUPPLIES	SP LIGHTBARPARTS.COM HTTPS DKSAF	LED 105	76.78
101-36471-53406	AUTO PARTS & SUPPLIES	TOMAR.COM HTTPSTOMAR	OPTICOM STROBE 251	125.58
101-36471-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	CREDIT - LIGHT	(204.98)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	LATCH	29.61
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	BATTERY GENERATORS	447.78
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	FILTERS	71.49
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	FILTERS	350.85
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	CONNECTOR	26.50
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	BATTERY	109.48
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	BREAK AWAY	106.65
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	Nauset Marine 508-25507	BOW LIGHT PD BOAT	162.00
101-36471-53407	EQUIP MAINT PART&SUPPLIE	R.N.O.W., INC	SUCTION HOSE	305.78
101-36471-53407	EQUIP MAINT PART&SUPPLIE	WHOLESALE DIRECT, INC	PLOW JACKS	425.60
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1778227 9/8/23	9,543.00
			Total For Dept 36471 PUBLIC WORKS FLEET SERVICES	18,194.30
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Dept 67001 RECREATION ADMINISTRATION				
101-67001-51654	MEMBERSHIPS & SUBSCRIPT	A S C A P	MEMBERSHIP & SUBSCRIPTIONS LICENSE	437.50
101-67001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - AUG	4.11
101-67001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	WHITE BOARD FOR OFFICE	263.02
101-67001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	WHITE BOARD FOR OFFICE	65.48
101-67001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	DRY ERASE BOARD	85.94
101-67001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	NAMEPLATES - QUIMBY	11.00
101-67001-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	GLOVES	53.94
101-67001-54301	BANK & CREDIT CARD FEES	PLUG N PAY INC 800-945-2	BANK & CREDIT CARD FEES	30.00
			Total For Dept 67001 RECREATION ADMINISTRATION	950.99
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Dept 67935 RECREATION DANCE				
101-67935-52115	RECREATION PROGRAM SERVICE	DANCESTUDIO-PRO DANCESTUDI	DANCE LESSON PLANS	69.00
101-67935-52115	RECREATION PROGRAM SERVICE	WWW.CLISTUDIOS.COM WWW.CLISTU	DANCE LESSON PLANS	1,000.00
101-67935-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	FACE PAINT	43.96
101-67935-53212	PROGRAM SUPPLIES	OFFICE DEPOT	DANCE POSTERS	71.97
101-67935-53212	PROGRAM SUPPLIES	WERKSMAN-SMITH, ELLEN J	MARLEY FLOOR BCB	350.00
			Total For Dept 67935 RECREATION DANCE	1,534.93

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Dept 67945 RECREATION YOUTH PROGRAMS				
101-67945-52115	RECREATION PROGRAM SERVICE	KANTOR, GARY	MAGIC CLASS - SEPT	66.00
101-67945-52115	RECREATION PROGRAM SERVICE	MORETTI, KATHRYN A.	GUITAR/UKULELE ADULT & CHILD FEB - OCT 9TH	<u>2,158.00</u>
		Total For Dept 67945 RECREATION YOUTH PRC		<u>2,224.00</u>
Dept 67960 RECREATION CAMPS				
101-67960-52115	RECREATION PROGRAM SERVICE	CHICAGO DOGS BASEBALL	CAMP CEDAR FIELD TRIP CHICAGO DOGS BASEBALL GAME	230.00
101-67960-52115	RECREATION PROGRAM SERVICE	CONGO RIVER GOLF & EXP HOFFMAN E	CAMP CEDAR FIELD TRIP MINI GOLF	364.25
101-67960-52115	RECREATION PROGRAM SERVICE	DOCNETWORK, INC	CAMPDOCS SUBSCRIPTION - OCT	250.00
101-67960-52115	RECREATION PROGRAM SERVICE	ELK GROVE PARK DISTRICT	CAMP CEDAR FIELD TRIP RAINBOW FALLS	90.00
101-67960-52115	RECREATION PROGRAM SERVICE	INDEPENDENCE GROVE LIBERTYVI	CAMP CEDAR FIELD TRIP INDEPENDENCE GROVE	212.00
101-67960-52115	RECREATION PROGRAM SERVICE	VILLAGE OF HAWTHORN WOODS	CAMP CEDAR FIELD TRIP HAWTHORN WOODS AQUATIC CENTER	250.00
101-67960-52115	RECREATION PROGRAM SERVICE	WHEELING PARK DISTRICT	CAMP CEDAR FIELD TRIP WHEELING WATER PARK	284.50
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	RETURN PIPE CLEANERS, CHALK, POM POMS	(63.97)
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	PIPE CLEANERS, CHALK, POM POMS	63.97
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	BLOCKS	27.99
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	PIPE CLEANERS POM POMS	16.98
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	LANYARD STRING	58.97
101-67960-53212	PROGRAM SUPPLIES	JEWEL #3485 LAKE ZURI	CHIPS, PLATES, BOWLS, GIFT CARDS	271.84
101-67960-53212	PROGRAM SUPPLIES	ROSATIS PIZZA - LAKE LAKE ZURI	PIZZA FOR STAFF DINNER	<u>271.00</u>
		Total For Dept 67960 RECREATION CAMPS		<u>2,327.53</u>
Dept 67965 RECREATION ATHLETICS				
101-67965-52115	RECREATION PROGRAM SERVICE	HOT SHOTS SPORTS	HOT SHOTS SPORTS SUMMER 2	<u>4,440.10</u>
		Total For Dept 67965 RECREATION ATHLETICS		<u>4,440.10</u>
Dept 67970 RECREATION AQUATICS				
101-67970-53211	OTHER SUPPLIES	DUNKIN #307271 Q35 LAKE ZURI	AQUATIC FOOD - DONUTS	48.34
101-67970-53211	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	STORAGE TOTES	98.90
101-67970-53211	OTHER SUPPLIES	JEWEL #3485 LAKE ZURI	GIFT CARDS FOR STAFF	<u>80.00</u>
		Total For Dept 67970 RECREATION AQUATICS		<u>227.24</u>
Total For Fund 101 GENERAL				
				<u>111,240.01</u>
Fund 202 MOTOR FUEL TAX				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	1432 CONRAD LN	55.25
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	STREETLIGHT ELECTRIC	<u>118.28</u>

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202-36001-55253	INFRASTRUCTURE IMPROVEMT	TRAFFIC CONTROL & PROTECTION LLC	SIGN RIVITS	725.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>898.53</u>
			Total For Fund 202 MOTOR FUEL TAX	<u>898.53</u>
Fund 203 HOTEL TAX				
Dept 10160 GENERAL GOVERNMENT MARKETING & TOURISM				
203-10160-52111	OTHER PROFESSIONAL SVCS	LAKE COUNTY, ILLINOIS CVB	LC TOURISM ANNUAL LUNCHEON	50.00
		Total For Dept 10160 GENERAL GOVERNMENT MARKETING & TOURISM		<u>50.00</u>
			Total For Fund 203 HOTEL TAX	<u>50.00</u>
Fund 207 SPECIAL EVENTS FUND				
Dept 00000				
207-00000-22501	ER - UNDISTRIBUTED LIFE INS	IP B C	IPBC INSURANCE COVERAGE - SEP	2.72
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	COLSON, ROBERT & MARIA	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	FARMER NICK'S LLC	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	KHRITINA, ANNA	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	LINCOLN LAND KETTLE CORN LLC	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	MORIARTY, FRANK J	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	MULHALL, MICHAEL & SHERYL	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	NELLS, DAVID & AMANDA	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	PET HEROES, INC	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	SIX GENERATIONS FARMIN'LOCAL INC	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	SULLIVAN, ROBBIE	REFUND - FARMERS MARKET DEPOSIT 2023	50.00
207-00000-25607	SPECIAL EVENTS - VENDOR DEPOSITS	THE CHEESE PEOPLE	REFUND - FARMERS MARKET DEPOSIT 2023	<u>50.00</u>
		Total For Dept 00000		<u>552.72</u>
Dept 67601 RECREATION ROCK THE BLOCK				
207-67601-45951	EVENT ITEM SALES	SCOREBOARD BAR & GRILL	RTB TICKET SALES	257.00
207-67601-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	MASKING TAPE	17.98
207-67601-53212	PROGRAM SUPPLIES	KLOSS DISTRIBUTING COMPANY, INC	RTB ADULT BEVERAGES	<u>12,318.80</u>
207-67601-54302	PUBLIC RELATIONS	PADDOCK PUBLICATIONS INC.	RTB AD #1980673	<u>1,248.39</u>
		Total For Dept 67601 RECREATION ROCK THE BLOCK		<u>13,842.17</u>
Dept 67603 RECREATION FARMERS MARKET				
207-67603-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	TREASURE BOX PRIZES	80.11
		Total For Dept 67603 RECREATION FARMERS MARKET		<u>80.11</u>

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Dept 67604 RECREATION FOURTH OF JULY FESTIVAL				
207-67604-52115	RECREATION PROGRAM SERV	EMPIRE COOLER SERVICE 312-733-3	ICE	250.00
		Total For Dept 67604 RECREATION FOURTH OF JULY FESTIVAL		250.00
Dept 67699 RECREATION MISC SPECIAL EVENTS				
207-67699-53212	PROGRAM SUPPLIES	JIMMY JOHNS # 770 - E 847-726-2	GROOVE GROVE BAND FOOD	46.99
		Total For Dept 67699 RECREATION MISC SPECIAL EVENTS		46.99
		Total For Fund 207 SPECIAL EVENTS FUND		14,771.99
Fund 210 TIF #1				
Dept 10490 GENERAL GOVERNMENT TIF				
210-10490-54309	SCHOOL TIF IMPACT FEE	LAKE ZURICH COMMUNITY UNIT	TIF IMPACT FEE - 2022 LEVY	569,107.79
		Total For Dept 10490 GENERAL GOVERNMENT TIF		569,107.79
		Total For Fund 210 TIF #1		569,107.79
Fund 214 TIF #2 DOWNTOWN				
Dept 10490 GENERAL GOVERNMENT TIF				
214-10490-52111	OTHER PROFESSIONAL SVCS	LAND SURVEYING SERVICES INC	ALTA LAND SURVEY	3,200.00
214-10490-55253	INFRASTRUCTURE IMPROVEMT	PIRTANO CONSTRUCTION CO LLC	INFRASTRUCTURE IMPROVEMENTS	384,721.80
		Total For Dept 10490 GENERAL GOVERNMENT TIF		387,921.80
		Total For Fund 214 TIF #2 DOWNTOWN		387,921.80
Fund 227 DISPATCH CENTER				
Dept 00000				
227-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - SEP	48.46
		Total For Dept 00000		48.46
Dept 24220 POLICE DISPATCH				
227-24220-51651	LICENSING/CERTIFICATIONS	NATIONAL ACADEMIES OF 801-363-9	DOMINGUEZ EMD RECERTIFICATION	55.00
227-24220-53209	UNIFORMS	LOVELACE, CASEY	SHOES	116.82
227-24220-53210	SMALL TOOLS & EQUIP	CDW GOVERNMENT LLC	HEAD SETS	134.64
		Total For Dept 24220 POLICE DISPATCH		306.46
		Total For Fund 227 DISPATCH CENTER		354.92

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Fund 401 VILLAGE CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251	LAND IMPROVEMENTS	CHICAGOLAND PAVING CONTRACTORS, INC	PAVING IMPROVEMENTS	120,155.92
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	STAPLES PAINT	27.22
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	STAPLES MASKING PAPER	5.48
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	STAPLES SOFFIT LIGHTS	139.88
401-36001-55251	LAND IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	STAPLES PAINT	18.44
401-36001-55251	LAND IMPROVEMENTS	SHERWIN WILLIAMS CO	STAPLES PAINT	410.93
401-36001-55251	LAND IMPROVEMENTS	SHERWIN WILLIAMS CO	STAPLES PAINT	486.24
401-36001-55251	LAND IMPROVEMENTS	SHERWIN WILLIAMS CO	STAPLES PAINT	100.91
401-36001-55252	BLDG & BLDG IMPROVEMENTS	AMAZON.COM SALES, INC	FASTENERS	169.42
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>121,514.44</u>
Total For Fund 401 VILLAGE CAPITAL PROJECTS				<u>121,514.44</u>
Fund 405 NHR CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
405-36001-53416	CONCRETE & ASPHALT	FISCHER BROS FRESH CONCRETE, INC.	CONCRETE #121245	2,032.50
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>2,032.50</u>
Total For Fund 405 NHR CAPITAL PROJECTS				<u>2,032.50</u>
Fund 501 WATER & SEWER				
Dept 00000				
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPARTMENT	LC CONNECTION FEE - 1110 HONEY LAKE RD	4,030.00
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPARTMENT	LC CONNECTION FEE - 202 MARK LN	4,030.00
501-00000-21206	WATER BILLING REFUNDS	FINE, LINDA	UB REF A/C #002973-01 FINAL	37.88
501-00000-21206	WATER BILLING REFUNDS	KREISER, MATTHEW	UB REF - A/C #005236-02 FINAL	41.67
501-00000-21206	WATER BILLING REFUNDS	M/I HOMES OF CHICAGO LLC	UB REF - A/C #006910-00 FINAL	37.88
501-00000-21206	WATER BILLING REFUNDS	PATAKY-SHAPERA, ALEXANDREA	UB REF- A/C #001597-01 FINAL	65.22
501-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	IPBC INSURANCE COVERAGE - SEP	52.38
Total For Dept 00000				<u>8,295.03</u>
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/14	39.03
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/21	39.03
501-36001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - AUG 2023	575.00

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501-36001-53203	TELEPHONE & DATA SVCS	LINGO TELECOM LLC	ANALOG LINES - SEP	234.00
501-36001-53207	PRINTING-STATIONERY/FORM	OFFICE DEPOT	SWPP REPORT BINDING	11.94
			Total For Dept 36001 PUBLIC WORKS ADMINIS	<u>899.00</u>
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #7	167.12
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #9	52.70
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #12	68.01
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #8	173.53
501-36550-53211	OTHER SUPPLIES	GRAINGER	HYDRANT PUMP	180.85
501-36550-53211	OTHER SUPPLIES	JOSEPH D FOREMAN & COMPANY, INC	HYDRANT REPAIR SUPPLIES/WINDEMERE & OMG RD	188.00
501-36550-53403	LANDSCAPING SUPPLIES	CONSERV FS, INC	SEED, BLANKET, STAPLES, PELLETS	589.30
501-36550-53403	LANDSCAPING SUPPLIES	KANZLER CONSTRUCTION LLC	TOPSOIL FOR LANDSCAPE REPAIRS	75.00
501-36550-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	REPLACEMENT UNDER CABINET LIGHT	24.97
501-36550-53409	PUMP REPAIR SUPPLIES	PUMPBIZ INC.	BRINE/WASTE PUMP FOR WTP'S	2,858.26
501-36550-53413	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER OF WAUCONDA INC	LEAK REPAIR SUPPLIES/430 S RAND	1,619.58
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #12	3,077.98
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #9	2,942.64
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #10	2,934.60
501-36550-55256	VEHICLES	RAY O'HERRON COMPANY INC.	WARNING LIGHTS 339/432	512.00
			Total For Dept 36550 PUBLIC WORKS WATER S	<u>15,464.54</u>
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	METROPOLITAN INDUSTRIES INC.	METROCLOUD DATA MONITORING/LIFT STATIONS	495.00
501-36560-53412	SEWER SYST REPAIR	MID AMERICAN WATER OF WAUCONDA INC	PIPE REPAIR COUPLINGS	2,162.96
501-36560-53412	SEWER SYST REPAIR	VOLLMAR CLAY PRODUCTS CO	SANITARY MANHOLE REP MATLS/CAROLYN CT	470.00
			Total For Dept 36560 PUBLIC WORKS SEWER SERVICE	<u>3,127.96</u>
Total For Fund 501 WATER & SEWER				
				<u>27,786.53</u>
Fund 601 MEDICAL INSURANCE				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
601-10001-52340	MEDICAL ADMIN FEE	BASIC BENEFITS LLC	FSA PLAN - SEP	124.25
601-10001-52340	MEDICAL ADMIN FEE	BASIC BENEFITS LLC	COBRA PLAN - SEP	108.80
601-10001-52341	HEALTH INS. FIXED COSTS	I P B C	IPBC INSURANCE COVERAGE - SEP	211,916.73
601-10001-52342	LOCAL 150 HEALTH INS PRE	MIDWEST OPERATING ENG L/150	LOCAL 150 INSURANCE - OCT	44,116.00
601-10001-54310	WELLNESS PROGRAM	EMPOWER HEALTH SERVICES LLC	WELLNESS PROGRAM INCENTIVES	620.00
			Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION	<u>256,885.78</u>

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Total For Fund 601 MEDICAL INSURANCE					<u>256,885.78</u>
Fund 603 RISK MANAGEMENT					
Dept 00000					
603-00000-22501	ER - UNDISTRIBUTED LIFE INS	IP B C	IPBC INSURANCE COVERAGE - SEP	1.68	
		Total For Dept 00000		1.68	
Total For Fund 603 RISK MANAGEMENT					<u>1.68</u>
Fund 615 EQUIPMENT REPLACEMENT					
Dept 36001 PUBLIC WORKS ADMINISTRATION					
615-36001-55262	VEHICLES - FIRE	AMAZON.COM SALES, INC	ON BOARD CHARGER 270	122.79	
615-36001-55262	VEHICLES - FIRE	FLEET SAFETY SUPPLY	DASH MOUNT #270	412.15	
615-36001-55262	VEHICLES - FIRE	GRAINGER	POWER INLET #270	93.16	
615-36001-55263	VEHICLES - PUBLIC WORKS	AMAZON.COM SALES, INC	EXTINGUISHER BRACKET 327	128.60	
615-36001-55263	VEHICLES - PUBLIC WORKS	AMAZON.COM SALES, INC	HANDLIGHT 327	165.15	
615-36001-55263	VEHICLES - PUBLIC WORKS	MIKE'S TOWING, INC	SAFETY INSPECTION	36.00	
615-36001-55263	VEHICLES - PUBLIC WORKS	RAY O'HERRON COMPANY INC.	WARNING LIGHTS 339/432	512.00	
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		1,469.85	
Total For Fund 615 EQUIPMENT REPLACEMENT					<u>1,469.85</u>
Fund 710 PERFORMANCE ESCROW					
Dept 00000					
710-00000-25201	BUILDING PERMIT DEPOSITS	ARS OF ILLINOIS	BD BOND REF - PERMIT #BBD23-0246	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	COMPLETE CONSTRUCTION OF IL, INC	BD BOND REF - PERMIT #BBD23-0197	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	CONNELLY ELECTRIC CO	BD BOND REF - PERMIT #BBD23-0288	155.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	DETERS, ROBERT & WENDY	BD BOND REF - PERMIT #BBD23-0360	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	FELDCO FACTORY	BD BOND REF - PERMIT #BBD23-0337	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	FORTUNA V.K. INC	BD BOND REF - PERMIT #BBD23-0325	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	HOME DEPOT USA INC	BD BOND REF - PERMIT #BBD23-0120	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	JONES, JEFF	BD PAYMENT REF - PERMIT #PB21-0143	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	KING HVAC SYSTEMS, LLC	BD BOND REF - PERMIT #BBD23-0359	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	MOLL, JOSHUA & BRITTANY	BD BOND REF - PERMIT #BBD23-0141	1,020.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	MOLL, JOSHUA & BRITTANY	BD BOND REF - PERMIT #BBD23-0142	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	MULLER EXTERIORS	BD BOND REF - PERMIT #BBD23-0393	105.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	O'BRIEN, KEVIN & ANGELA	BD BOND REF - PERMIT #BBD23-0267	105.00	

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710-00000-25201	BUILDING PERMIT DEPOSITS	OMEGA SIGN & LIGHTING INC	BD BOND REF - PERMIT #BBD23-0201	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	PEERLESS ROOFING INC	BD BOND REF - PERMIT #BBD23-0375	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RENEWAL BY ANDERSEN	BD BOND REF - PERMIT #BBD23-0348	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RIZZO, ANNA V & JOSEPH	BD BOND REF - PERMIT #BBD22-0324	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RMB PROPERTIES INC.	BD PAYMENT REF - PERMIT #PB20-0747	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ROBERTS, TIMOTHY & DEBBIE	BD BOND REF - PERMIT #BBD22-0619	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SUMMIT PROPERTY SERVICES INC	BD BOND REF - PERMIT #BBD23-0324	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SUNRUN INSTALLATION INC	BD BOND REF - PERMIT #BBD23-0229	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	UNLIMITED SITE LLC	BD BOND REF - PERMIT BBD23-0289	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ZIGGY PROFESSIONAL PAINTING INC	BD BOND REF - PERMIT #BBD23-0328	105.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	JONES, JEFF	BD PAYMENT REF - PERMIT #PB21-0143	3,260.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	NVR RYAN HOMES	BD BOND REF - PERMIT #BOD23-0001	3,060.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	PRINCIPLE CONSTRUCTION CORP.	BD PAYMENT REF - PERMIT #PB22-0117	930.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	PRINCIPLE CONSTRUCTION CORP.	BD BOND REF - PERMIT BOD23-0006	5,100.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	RMB PROPERTIES INC.	BD PAYMENT REF - PERMIT #PB20-0747	1,020.00
710-00000-25502	PEG CABLE FEES	APPLE STORE #R258 DEER PARK	CONFIGURATION FILES	2.99
		Total For Dept 00000		<u>16,752.99</u>
			Total For Fund 710 PERFORMANCE ESCROW	<u>16,752.99</u>
Fund 720 PAYROLL CLEARING				
Dept 00000				
720-00000-22253	IMRF W/H	I M R F	PR DEDUCTIONS - AUG	58,035.93
720-00000-22301	DENTAL / VISION BENEFITS	VISION SERVICE PLAN OF ILLINOIS NFP	VISION INSURANCE - SEP	2,005.28
720-00000-22301	DENTAL / VISION BENEFITS	STANDARD LIFE INSURANCE COMPANY	DENTAL INSURANCE - SEP	11,517.96
720-00000-22403	AFLAC PLANS PAYABLE	AFLAC INC.	AFLAC INSURANCE COVERAGE - AUG	6,012.28
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	I P B C	IPBC INSURANCE COVERAGE - SEP	1,618.49
		Total For Dept 00000		<u>79,189.94</u>
			Total For Fund 720 PAYROLL CLEARING	<u>79,189.94</u>
Fund 732 SSA #9 WILLOW PONDS SUBDV				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
732-10099-52603	LAKE/WATER QUALITY MGMT	DAVEY RESOURCE GROUP INC	2023 NATURAL AREA MAINT SSA 9	2,445.00
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		<u>2,445.00</u>
			Total For Fund 732 SSA #9 WILLOW PONDS SUBDV	<u>2,445.00</u>

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Fund 735 SSA #13 CONVENTRY CRK SUB				
Dept 10099	GENERAL GOVERNMENT SSA ACTIVITY			
735-10099-52603	LAKE/WATER QUALITY MGMT	DAVEY RESOURCE GROUP INC	2023 NATURAL AREA MAINT SSA 13	<u>6,382.00</u>
		Total For Dept 10099	GENERAL GOVERNMENT SSA ACTIVITY	<u>6,382.00</u>
		Total For Fund 735 SSA #13 CONVENTRY CRK SUB		<u>6,382.00</u>

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Fund Totals:

Fund 101 GENERAL	111,240.01
Fund 202 MOTOR FUEL TAX	898.53
Fund 203 HOTEL TAX	50.00
Fund 207 SPECIAL EVENTS FUND	14,771.99
Fund 210 TIF #1	569,107.79
Fund 214 TIF #2 DOWNTOWN	387,921.80
Fund 227 DISPATCH CENTER	354.92
Fund 401 VILLAGE CAPITAL PROJECTS	121,514.44
Fund 405 NHR CAPITAL PROJECTS	2,032.50
Fund 501 WATER & SEWER	27,786.53
Fund 601 MEDICAL INSURANCE	256,885.78
Fund 603 RISK MANAGEMENT	1.68
Fund 615 EQUIPMENT REPLACEMENT	1,469.85
Fund 710 PERFORMANCE ESCROW	16,752.99
Fund 720 PAYROLL CLEARING	79,189.94
Fund 732 SSA #9 WILLOW PONDS SUBDV	2,445.00
Fund 735 SSA #13 CONVENTRY CRK SUB	6,382.00
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Fund 101 GENERAL				
Dept 00000				
101-00000-14101	INVENTORY	CMRS - POSTAGE BY PHONE	POSTAGE REPLENISH A/C #34328807	2,000.00
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING LTD	152 OAK ST	581.50
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING LTD	1194 E RT 22 SELF STORAGE	564.00
101-00000-25201	BUILDING PERMIT DEPOSITS	SV ESTATES LLC	BD BOND REF - BCE23-0004	619.40
		Total For Dept 00000		<u>3,764.90</u>
Dept 12001 VILLAGE ADMIN ADMINISTRATION				
101-12001-52111	OTHER PROFESSIONAL SVCS	LAKE ZURICH COMMUNITY UNIT	2022 PTAB TAX APPEALS	106.14
101-12001-53207	PRINTING-STATIONERY/FORM	AMAZON.COM SALES, INC	POSTER FRAME	42.90
101-12001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	FUTON	(195.99)
101-12001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	FUTON	195.99
101-12001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CALCULATOR RIBBON, TAPE, CORK BOARD	21.33
101-12001-53208	OFFICE SUPPLIES	STAPLES CONTRACT & COMMERCIAL, INC	COPY PAPER	31.90
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		<u>202.27</u>
Dept 13001 FINANCE ADMINISTRATION				
101-13001-51652	TRAINING AND MEETINGS	GALLUZZI, THERESA	REIMB: IGFOA CONFERENCE 2023	455.83
101-13001-51652	TRAINING AND MEETINGS	SPARKOWSKI, AMY	REIMB: IGFOA CONFERENCE 2023	455.83
101-13001-51654	MEMBERSHIPS & SUBSCRIPTIONS	AMERICAN EXPRESS	MEMBERSHIP FEES 2023	75.00
101-13001-52704	MAINT-EQUIPMENT	PITNEY BOWES - LEASE	METER LEASE - JUL 29, 23 - OCT 28, 23	173.04
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CALCULATOR RIBBON, TAPE, CORK BOARD	8.82
101-13001-53208	OFFICE SUPPLIES	STAPLES CONTRACT & COMMERCIAL, INC	COPY PAPER	63.80
		Total For Dept 13001 FINANCE ADMINISTRATION		<u>1,232.32</u>
Dept 17001 TECHNOLOGY ADMINISTRATION				
101-17001-53203	TELEPHONE & DATA SVCS	AT & T	VH ELEVATOR 540-9255	571.56
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE	75.95
101-17001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - OCT 2023	1,106.57
101-17001-53407	EQUIP MAINT PART&SUPPLIES	AMAZON.COM SALES, INC	HARD DRIVE	194.22
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.73
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		<u>2,113.03</u>
Dept 24001 POLICE ADMINISTRATION				
101-24001-52111	OTHER PROFESSIONAL SVCS	GATSO USA, INC	RED LIGHT CAMERA FEE	3,450.00
101-24001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - PD AUG 2023	394.59
101-24001-53207	PRINTING-STATIONERY/FORM	P F PETTIBONE & COMPANY	TRAFFIC CITATIONS	1,011.45
101-24001-53209	UNIFORMS	ANDERSON, DAVID	TIES, SHIRT	118.50

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101-24001-53209	UNIFORMS	ANDERSON, DAVID	PANTS, TIE, SHOES	145.77
101-24001-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	PANTS - BUFFO	87.75
			Total For Dept 24001 POLICE ADMINISTRATION	<u>5,208.06</u>
Dept 24210 POLICE OPERATIONS				
101-24210-51652	TRAINING AND MEETINGS	NORTHEAST MULTI-REGIONAL TRNG.	TRAINING COURSES - FREY	200.00
101-24210-51652	TRAINING AND MEETINGS	NORTHEAST MULTI-REGIONAL TRNG.	TRAINING COURSES - SCARRY	300.00
101-24210-52204	OTHER LEGAL	ALBARRAN, LUIS	LOCAL PROSECUTOR FEES - SEP	6,666.67
101-24210-52204	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING FEE	150.00
101-24210-52703	MAINT-VEHICLES	RACEWAY CAR WASH INC	SQUAD CAR DETAIL	149.95
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	BOOTS, PANTS - KNIGHT	317.26
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	SHIRTS - STRUGA	123.09
101-24210-53209	UNIFORMS	MC CORMACK, VINCENT	PANTS, GRIP	157.68
101-24210-53209	UNIFORMS	STRUGA, PRZEMYSŁAW	DUTY RIFLE OPTIC	564.85
101-24210-53210	SMALL TOOLS & EQUIP	BROWNELLS, INC	AR-15 SCOPE	1,149.69
101-24210-53210	SMALL TOOLS & EQUIP	BROWNELLS, INC	AR-15 LIGHT	359.00
101-24210-53210	SMALL TOOLS & EQUIP	BROWNELLS, INC	ALL IN ONE TORQUE DRIVER	106.19
101-24210-53211	OTHER SUPPLIES	PHOENIX SUPPLY, LLC	PRISONER UNIFORMS	98.03
101-24210-54305	EMPLOYEE EXAMS	ALAN F. FRIEDMAN, PH.D., INC	POLICE OFFICER PSYCHOLOGICAL EXAM	725.00
101-24210-54305	EMPLOYEE EXAMS	CENTRAL POLYGRAPH SERVICE, LTD	POLICE OFFICER POLYGRAPH - REESE	210.00
			Total For Dept 24210 POLICE OPERATIONS	<u>11,277.41</u>
Dept 24230 POLICE CRIME PREVENTION				
101-24230-52111	OTHER PROFESSIONAL SVCS	TLO LLC	INVESTIGATIVE SEARCH ENGINE	94.70
101-24230-52111	OTHER PROFESSIONAL SVCS	TRANS UNION LLC	CREDIT CHECKS	185.16
101-24230-52111	OTHER PROFESSIONAL SVCS	WEST PUBLISHING GROUP	INVESTIGATIVE SEARCH ENGINE	240.19
101-24230-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	POLO - WITT	27.20
101-24230-53209	UNIFORMS	WITT, RANDY	CID CLOTHING	427.38
101-24230-53211	OTHER SUPPLIES	TRI-TECH FORSENICS INC	DUI KITS	171.50
			Total For Dept 24230 POLICE CRIME PREVENTION	<u>1,146.13</u>
Dept 25001 FIRE ADMINISTRATION				
101-25001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - OCT 2023	154.09
101-25001-53204	CELL PHONES & PAGERS	APPLE STORE #R258 DEER PARK	ICLOUD 50BG STORAGE - OCT 2023	0.99
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE AUG 2023	36.60
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE AUG 2023	177.12
101-25001-53206	POSTAGE & SHIPPING	LZ ACE LLC	TAPE, MASKING PAPER	18.67
101-25001-53206	POSTAGE & SHIPPING	PIONEER SHIPPING INC	SHIPPING CHARGES	50.69
101-25001-53206	POSTAGE & SHIPPING	PIONEER SHIPPING INC	SHIPPING CHARGES	14.01

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101-25001-53206	POSTAGE & SHIPPING	PIONEER SHIPPING INC	SHIPPING CHARGES	13.46
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	NEW HIRE UNIFORM - WIECEK	229.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	NEW HIRE UNIFORM - DEBOER	757.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	TSHIRTS - ERB	72.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	JOB SHIRT, POLOS - ST. JOHN	183.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	HATS - CORRAL	48.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS, HAT - FISHMAN	120.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	HATS, SHIRTS, JOB SHIRT - GLASDER	243.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS, NAMEPLATE, SHORTS, SWEATPANTS - SPATA	320.00
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, CLEANER, TISSUE, FOIL	332.91
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TISSUE, TOWELS, WATER - STA 4	96.95
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, WATER	18.99
101-25001-53211	OTHER SUPPLIES	WAREHOUSE DIRECT, INC	CREDIT - SOAPS FOR THE STATIONS	(83.28)
101-25001-53211	OTHER SUPPLIES	WAREHOUSE DIRECT, INC	SOAPS FOR THE STATIONS	83.28
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.74
Total For Dept 25001 FIRE ADMINISTRATION				3,051.22
Dept 25320 FIRE FIRE SUPPRESSION				
101-25320-51652	TRAINING AND MEETINGS	O'BRIEN, MARGARET S	STRENGTH & CONDITIONING SESSIONS - SEP	500.00
101-25320-52704	MAINT-EQUIPMENT	FIREGROUND SUPPLY	TURNOUT GEAR CLEANING	821.70
101-25320-52707	MAINT-OTHER	THE JEAN ROSS COMPANY	LADDER TESTING	286.45
101-25320-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE AUG	242.07
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	BOOTS - DEBOER	491.99
101-25320-53210	SMALL TOOLS & EQUIP	MUNICIPAL EMERGENCY SERVICES, INC	ELKHART RAM AND ACCESSORIES	3,720.89
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, WATER	38.97
Total For Dept 25320 FIRE FIRE SUPPRESSION				6,102.07
Dept 25330 FIRE EMS				
101-25330-51651	LICENSING/CERTIFICATIONS	STODOLA, BRIAN	REIMB: PARAMEDIC LICENSE	40.00
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	94.49
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	145.82
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	87.26
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	145.82
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	CAT TOURNIQUESTS	1,126.08
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	GLOVES, HYFIN, SPO2 SENSOR, CABLE, 3M SHAVER HEADS, DRUG SEALS	1,603.54
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	MEDICAL GLOVES	79.54
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	MEDICAL GLOVES	477.24
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	MEDICAL GLOVES	159.08
Total For Dept 25330 FIRE EMS				3,958.87

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Dept 25350 FIRE FIRE PREVENTION BUREAU				
101-25350-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE AUG 2023	171.20
			Total For Dept 25350 FIRE FIRE PREVENTION BUREAU	171.20
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
101-28001-52111	OTHER PROFESSIONAL SVCS	LAKE COUNTY CLERK	RECORDING DOCUMENTS	274.00
101-28001-52111	OTHER PROFESSIONAL SVCS	LAKE COUNTY TREASURER	AUGUST 2023 BUILDING SERVICES	13,027.33
101-28001-52113	ENGR/ARCHITECTURAL	CHRISTOPHER B. BURKE ENG., LTD	LIFETIME ASBUILTS SURVEY, OVERFLOW ROUTES	191.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	629 ROSE RD	658.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	440 N OLD RAND RD	333.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	865 TELSER	376.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SEC US 12 & N OLD RAND RD DEVELOPMENT	342.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SANCTUARY OF LZ EXTRA SERVICES	1,078.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	LZ COMMERCE CENTER - ROSE RD LOTS 6 & 7	847.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	495 ENTERPRISE PKWY	548.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1275 ENSELL	441.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	550 ENTERPRISE	1,592.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	430/440 TELSER RD	218.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	455 S RAND RD	333.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	634 N OLD RAND RD	260.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	COMMUNITY DEVELOPMENT ENGINEERING	940.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	710 N OLD RAND RD	376.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	605 ORCHARD POND DR	227.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	255 QUENTIN RD - HERITAGE CHURCH	4,697.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	BUILDING PERMIT REVIEWS - 2023	3,486.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SARAH ADAMS SCHOOL	146.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	WILDWOOD ESTATES	2,058.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SCHOOL DISTRICT NO 95 PROJECTS	146.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	242 MARK LN	260.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	JANKE SUBDIVISION	308.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	454 N OLD RAND RD	422.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	MAY WHITNEY SCHOOL	285.00
101-28001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - AUG '23	49.58
			Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION	33,923.91
Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-51654	MEMBERSHIPS & SUBSCRIPTIONS	ZIMMERMAN, RYAN	WEATHER SERVICE - 1ST HALF	570.00
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/28	34.68
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 10/05	34.68

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101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	2023 LZ GENERAL ENGINEERING	4,995.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MANHARD CONSULTING LTD	2023 LZ MS4 PROGRAM	239.75
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2023 NATURAL AREA MAINT PP OAK GROVE	1,000.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2023 NATURAL AREA MAINT PP RAIN	450.00
101-36001-52701	MAINT-BLDGS & GROUNDS	AMERICAN BACKFLOW & FIRE PREVENTION	BACKFLOW CERTIFICATION	750.00
101-36001-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	VILLAGE HALL PEST CONTROL - SEP	75.00
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/28	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 10/05	96.25
101-36001-52701	MAINT-BLDGS & GROUNDS	INTL FIRE EQUIPMENT	VH PANEL	14,982.00
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	VH SHORT CYCLE	85.00
101-36001-52701	MAINT-BLDGS & GROUNDS	OTIS ELEVATOR COMPANY	BARN LIFT LATCH	1,381.00
101-36001-52702	MAINT-LAWN & LANDSCAPING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	6,381.71
101-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - AUG '23	266.87
101-36001-53204	CELL PHONES & PAGERS	FORCE AMERICA DISTRIBUTING LLC	PW TRUCK DATA PLAN	300.00
101-36001-53211	OTHER SUPPLIES	ADAMS STEEL SERVICE & SUPPLY, INC	CONCRETE FORMS	1,121.00
101-36001-53403	LANDSCAPING SUPPLIES	CONSERV FS, INC	SEED	465.50
101-36001-53404	RIGHT OF WAY SUPPLIES	HOME DEPOT CREDIT SERVICES	SEAL COAT	30.95
101-36001-53404	RIGHT OF WAY SUPPLIES	MC CANN INDUSTRIES INC.	CONCRETE FORMING	210.60
101-36001-53404	RIGHT OF WAY SUPPLIES	NAC SUPPLY, INC	V SQUEEGEE	57.50
101-36001-53404	RIGHT OF WAY SUPPLIES	NAC SUPPLY, INC	PAINT TIP	141.15
101-36001-53404	RIGHT OF WAY SUPPLIES	NAC SUPPLY, INC	TRAFFIC PAINT	1,122.25
101-36001-53405	BLDG & GROUNDS SUPPLIES	FERGUSON ENTERPRISES LLC	PD FAUCET	125.00
101-36001-53405	BLDG & GROUNDS SUPPLIES	FERGUSON ENTERPRISES LLC	PD FAUCET HARDWARE	109.35
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	HVAC REGISTER	7.38
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	BUILDING MAINTENANCE	32.97
101-36001-53405	BLDG & GROUNDS SUPPLIES	LZ ACE LLC	WATER TRUCK FITTING	4.24
101-36001-53405	BLDG & GROUNDS SUPPLIES	LZ ACE LLC	MOUNTING HARDWARE	5.93
101-36001-53405	BLDG & GROUNDS SUPPLIES	LZ ACE LLC	FD GAS FITTINGS	21.02
101-36001-53405	BLDG & GROUNDS SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	HVAC BELTS	88.88
101-36001-54305	EMPLOYEE EXAMS	NORTHWEST COMMUNITY HOSPITAL	EMPLOYEE TESTING	75.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		35,318.10

Dept 36420 PUBLIC WORKS PARK MAINTENANCE

101-36420-52701	MAINT-BLDGS & GROUNDS	AMERICAN BACKFLOW & FIRE PREVENTION	BACKFLOW CERTIFICATION	375.00
101-36420-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	BUFFALO CREEK PEST CONTROL - SEP	70.20
101-36420-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 10/05	125.36
101-36420-52702	MAINT-LAWN & LANDSCAPING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	22,126.53
101-36420-52702	MAINT-LAWN & LANDSCAPING	ROBERT W HENDRICKSEN CO	OAK TREATMENTS	6,120.50
101-36420-53405	BLDG & GROUND MAINT SUPP	BATTERIES PLUS HOLDING CORP	BATTERIES	173.37

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101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	MOUNTING HARDWARE	30.90
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	EPOXY	111.62
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	SPRAYGROUND WINTERIZE MATERIALS	71.20
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	SPRAYGROUND ELECTRIC REPAIR	13.84
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	BALLASTS	36.97
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	TOILET SEAT	28.98
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	BULBS	138.93
101-36420-53407	EQUIP MAINT PART&SUPPLIE	ULINE, INC	BOLLARDS	990.00
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	CHESTNUT PORT-O-POTTY	141.36
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	PAULUS PARK PORT-O-POTTY	153.39
Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE				30,708.15
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-51652	TRAINING AND MEETINGS	MATHESON, SEAN	FUEL REIMBURSEMENT	25.00
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/28	47.19
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 10/05	36.63
101-36471-52703	MAINT-VEHICLES	JORSON & CARLSON, INC	CHIPPER BLADES	131.00
101-36471-52703	MAINT-VEHICLES	STANDARD EQUIPMENT COMPANY	VACTOR REPAIRS	1,117.93
101-36471-53206	POSTAGE & SHIPPING	PIONEER SHIPPING INC	SHIPPING	17.01
101-36471-53210	SMALL TOOLS & EQUIP	LZ ACE LLC	SAW BLADES	14.44
101-36471-53210	SMALL TOOLS & EQUIP	SNAP-ON INDUSTRIAL	HEX WRENCH	8.20
101-36471-53210	SMALL TOOLS & EQUIP	SNAP-ON INDUSTRIAL	TORQUE WRENCH	467.17
101-36471-53211	OTHER SUPPLIES	ADAMS STEEL SERVICE & SUPPLY, INC	STEEL	80.00
101-36471-53211	OTHER SUPPLIES	LAWSON PRODUCTS INC.	HARDWARE/COUPLERS	1,005.51
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	ROLLER	16.94
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	WIRE NUTS	7.64
101-36471-53211	OTHER SUPPLIES	TERMINAL SUPPLY INC	RELAYS	57.41
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	HALF SHAFT	142.16
101-36471-53406	AUTO PARTS & SUPPLIES	FORCE AMERICA DISTRIBUTING LLC	HYDRAULIC FILTERS	1,002.10
101-36471-53406	AUTO PARTS & SUPPLIES	LAWSON PRODUCTS INC.	HARDWARE/COUPLERS	412.80
101-36471-53406	AUTO PARTS & SUPPLIES	LZ ACE LLC	FLAT BAR	7.30
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BACK UP ALARM 3246	33.99
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	HOSE CLAMP	17.96
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	Brake Rotors	561.84
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	255.84
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT- CORE RETURN	(18.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	814.34
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTER	135.49
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)

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101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BATTERY	143.39
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	177.68
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BATTERY	143.39
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	272.88
101-36471-53406	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BULB	7.99
101-36471-53406	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BALL JOINT	149.92
101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES 246	1,743.00
101-36471-53406	AUTO PARTS & SUPPLIES	RAY O'HERRON COMPANY INC.	STROBE	264.00
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	FILTERS	150.36
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	STARTER 215	326.44
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	HORN 324	40.63
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	SHIELD	24.19
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	BOX 114	295.97
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	TRANS TUBE 341	140.80
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ADAMS STEEL SERVICE & SUPPLY, INC	STEEL	216.00
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ARLINGTON POWER EQUIPMENT	BUFFER	9.39
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	PIN	139.12
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	COUPLER	124.17
101-36471-53407	EQUIP MAINT PART&SUPPLIE	KNAPHEIDE EQUIPMENT CO - CHICAGO	TRAILER DECKING	177.38
101-36471-53407	EQUIP MAINT PART&SUPPLIE	POMP'S TIRE SERVICE	TRAILER TIRES	1,249.72
101-36471-53414	CHEMICALS	LZ ACE LLC	BAKING SODA	1.69
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1773284 8/17/23	9,545.20
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1773285 8/17/23	9,700.60
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1782826 9/29/23	7,943.60
101-36471-53415	FUELS	AL WARREN OIL CO, INC	DIESEL & FUEL #1782827 9/29/23	9,837.22
		Total For Dept 36471 PUBLIC WORKS FLEET SERVICES		49,213.60

Dept 67920 RECREATION SPECIAL RECREATION

101-67920-52116	SRA PROGRAMS	HOMER INDUSTRIES INC.	PLAYGROUND MULCH	1,440.00
101-67920-52116	SRA PROGRAMS	HOMER INDUSTRIES INC.	PLAYGROUND MULCH	1,440.00
101-67920-52116	SRA PROGRAMS	HOMER INDUSTRIES INC.	PLAYGROUND MULCH	1,440.00
		Total For Dept 67920 RECREATION SPECIAL RECREATION		4,320.00

Dept 67945 RECREATION YOUTH PROGRAMS

101-67945-52115	RECREATION PROGRAM SERVICE	FAMBROW MANAGEMENT, LLC	STEAM - 3 PARTICPANTS 8/30-10/4	297.00
		Total For Dept 67945 RECREATION YOUTH PROGRAMS		297.00

Dept 67965 RECREATION ATHLETICS

101-67965-52115	RECREATION PROGRAM SERVICE	LINCOLNSHIRE TENNIS MGMT INC	TENNIS JULY-OCT 2023	922.50
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101-67965-52115	RECREATION PROGRAM SERVICE	LINCOLNSHIRE TENNIS MGMT INC	PICKLEBALL JULY-AUG 2023	1,147.30
101-67965-52115	RECREATION PROGRAM SERVICE	MORETTI, KATHRYN A.	REFUND.86PP FOR MISSED CLASS - 9/25/23	(95.43)
			Total For Dept 67965 RECREATION ATHLETICS	<u>1,974.37</u>
 Dept 67970 RECREATION AQUATICS				
101-67970-53414	CHEMICALS	LZ ACE LLC	MURIATIC ACID	59.44
			Total For Dept 67970 RECREATION AQUATICS	<u>59.44</u>
			Total For Fund 101 GENERAL	<u>194,042.05</u>
 Fund 202 MOTOR FUEL TAX				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	3,226.92
202-36001-52701	MAINT-BLDGS & GROUNDS	MEADE, INC	MAIN ST SIGNAL MAINT	200.00
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	45 S OLD RAND RD	28.45
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	280 CLAIRVIEW DR	35.31
202-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2023 LZ ROAD PROGRAM	40,088.00
202-36001-55253	INFRASTRUCTURE IMPROVEMT	TRAFFIC CONTROL & PROTECTION LLC	2023 SIGN PROGRAM	584.90
			Total For Dept 36001 PUBLIC WORKS ADMINISTRATION	<u>44,163.58</u>
			Total For Fund 202 MOTOR FUEL TAX	<u>44,163.58</u>
 Fund 207 SPECIAL EVENTS FUND				
Dept 67600 RECREATION SPECIAL EVENTS ADMIN				
207-67600-53212	PROGRAM SUPPLIES	HOME DEPOT CREDIT SERVICES	BITS	33.97
207-67600-53212	PROGRAM SUPPLIES	HOME DEPOT CREDIT SERVICES	AMP, BITS, WIRE CONNECTORS	316.25
			Total For Dept 67600 RECREATION SPECIAL EVENTS ADMIN	<u>350.22</u>
 Dept 67601 RECREATION ROCK THE BLOCK				
207-67601-54302	PUBLIC RELATIONS	AMAZON.COM SALES, INC	CABLES, CONVERTER	(292.51)
			Total For Dept 67601 RECREATION ROCK THE BLOCK	<u>(292.51)</u>
 Dept 67603 RECREATION FARMERS MARKET				
207-67603-45952	VENDOR FEE	STATE TREASURER	UNCLAIMED PROPERTY OCTOBER 2023	50.00
			Total For Dept 67603 RECREATION FARMERS MARKET	<u>50.00</u>
			Total For Fund 207 SPECIAL EVENTS FUND	<u>107.71</u>

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Fund 210 TIF #1				
Dept 10490 GENERAL GOVERNMENT TIF				
210-10490-51652	TRAINING AND MEETINGS	SPARKOWSKI, AMY	REIMB: IL TAX INCREMENT CONFERENCE	400.44
		Total For Dept 10490 GENERAL GOVERNMENT TIF		400.44
			Total For Fund 210 TIF #1	400.44
Fund 214 TIF #2 DOWNTOWN				
Dept 10490 GENERAL GOVERNMENT TIF				
214-10490-55253	INFRASTRUCTURE IMPROVEMT	CHRISTOPHER B. BURKE ENG., LTD	LZ OUTFALL STRUCTURE 2023	1,210.00
214-10490-55253	INFRASTRUCTURE IMPROVEMT	COMMONWEALTH EDISON	7 E MAIN ST	29.77
214-10490-55253	INFRASTRUCTURE IMPROVEMT	COMMONWEALTH EDISON	1043 PARTRIDGE LN	30.07
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	MAIN ST DISTRICT INFRASTRUCTURE IMPROVEMENTS	29,890.00
		Total For Dept 10490 GENERAL GOVERNMENT TIF		31,159.84
			Total For Fund 214 TIF #2 DOWNTOWN	31,159.84
Fund 401 VILLAGE CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251	LAND IMPROVEMENTS	MANHARD CONSULTING LTD	2023 PARKING LOT MAINTENANCE	858.50
401-36001-55251	LAND IMPROVEMENTS	MICHAELS SIGNS INC	MESSAGE BOARD/SIGNS AT PAULUS PARK - DEPOSIT	42,450.00
401-36001-55252	BLDG & BLDG IMPROVEMENTS	RANGE VENTILATION DESIGN INC	GUN RANGE VENTILATION DESIGN	11,370.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		54,678.50
Dept 36470 PUBLIC WORKS STORM WATER CONTROL				
401-36470-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	BUFFALO CREEK IMPROVEMENTS - BRISTOL TRAILS PK	975.00
		Total For Dept 36470 PUBLIC WORKS STORM WATER CONTROL		975.00
			Total For Fund 401 VILLAGE CAPITAL PROJECTS	55,653.50
Fund 405 NHR CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
405-36001-53416	CONCRETE & ASPHALT	PETER BAKER & SON COMPANY	COLD PATCH 9/20	963.00
405-36001-53416	CONCRETE & ASPHALT	PETER BAKER & SON COMPANY	BLACKTOP 09/28	529.75
405-36001-53416	CONCRETE & ASPHALT	POINT READY MIX LLC	CONCRETE 9/22/23	1,259.75
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2024 LZ ROAD PROGRAM	650.00
405-36001-55253	INFRASTRUCTURE IMPROVEMT	PRECISION PAVEMENT MARKINGS, INC	TRAFFIC MARKING	5,575.40
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		8,977.90
			Total For Fund 405 NHR CAPITAL PROJECTS	8,977.90

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Fund 501 WATER & SEWER				
Dept 00000				
501-00000-15001	PREPAID EXPENDITURES	WATERLY LLC	DATA COLLECTION SERVICE 10/1/23 - 9/30/24	4,050.00
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPARTMENT	LC CONNECTION FEE - 216 W IL RT 22	1,813.50
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPARTMENT	LC CONNECTION FEE - 1221 HONEY LAKE RD	4,030.00
501-00000-21206	WATER BILLING REFUNDS	GARRETT, IAN	UB REF - A/C #006714-03 FINAL	37.88
501-00000-21206	WATER BILLING REFUNDS	GOMEZ, OCTAVIO	UB REF - A/C #003744-02 FINAL	37.88
501-00000-21206	WATER BILLING REFUNDS	MURPHY, BRIAN	UB REF - A/C #003765-01 FINAL	174.26
501-00000-21206	WATER BILLING REFUNDS	NASCA, MICHAEL	UB REF - A/C #004048-05 FINAL	35.18
501-00000-21206	WATER BILLING REFUNDS	STATE TREASURER	UNCLAIMED PROPERTY OCTOBER 2023	<u>91.64</u>
Total For Dept 00000				<u>10,270.34</u>
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/28	39.03
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 10/05	39.03
501-36001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - OCT	140.08
501-36001-53203	TELEPHONE & DATA SVCS	T-MOBILE USA INC	SCADA CELLPHONE/MODEM CONNECTION - SEP	27.86
501-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - AUG '23	147.24
501-36001-53207	PRINTING-STATIONERY/FORM	STAPLES CONTRACT & COMMERCIAL, INC	DOOR TAGS	170.56
501-36001-53209	UNIFORMS	PRO-SAFETY, INC	REPLACEMENT SAFETY TOE HIP BOOTS/FITCH	142.00
501-36001-54305	EMPLOYEE EXAMS	NORTHWEST COMMUNITY HOSPITAL	EMPLOYEE TESTING	<u>90.00</u>
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>795.80</u>
Dept 36530 PUBLIC WORKS WATER BILLING				
501-36530-52111	OTHER PROFESSIONAL SVCS	MATRIX IMAGING SOLUTIONS LLC	WATER BILL PROCESSING - SEP 2023	641.39
501-36530-53206	POSTAGE & SHIPPING	MATRIX IMAGING SOLUTIONS LLC	WATER BILL PROCESSING - SEP 2023	<u>2,690.49</u>
Total For Dept 36530 PUBLIC WORKS WATER BILLING				<u>3,331.88</u>
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52111	OTHER PROFESSIONAL SVCS	WATERLY LLC	DATA COLLECTION SERVICE 10/1/23 - 9/30/24	1,350.00
501-36550-52607	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	WATER SAMPLE ANALYSIS	1,408.85
501-36550-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	637.54
501-36550-53210	SMALL TOOLS & EQUIP	GRAINGER	SHORING SLINGS	113.12
501-36550-53210	SMALL TOOLS & EQUIP	HD SUPPLY INC	REPLACEMENT METAL DETECTORS	1,400.61
501-36550-53211	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	PENETRATING OIL	27.92
501-36550-53211	OTHER SUPPLIES	LZ ACE LLC	WASP SPRAY	21.00
501-36550-53405	BLDG & GROUND MAINT SUPP	GRAINGER	AIR CYLINDER STAND	198.25
501-36550-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	WASP & HORNET SPRAY	14.00
501-36550-53409	PUMP REPAIR SUPPLIES	INTL FIRE EQUIPMENT	AIR CYLINDER REPAIR	117.65
501-36550-53410	METERS PARTS & SUPPLIES	LZ ACE LLC	METER REPLACEMENT SUPPLIES/527 TELSER	22.23

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501-36550-53413	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER OF WAUCONDA INC	WATER MAIN COUPLINGS	2,683.13
501-36550-53413	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER OF WAUCONDA INC	DISTRIBUTION SYSTEM REPAIR MATERIALS	2,090.83
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #8	2,968.10
501-36550-53414	CHEMICALS	VIKING CHEMICAL COMPANY	CHLORINE	3,000.00
501-36550-53417	SAND & GRAVEL	THELEN MATERIALS, LLC	GRADE 9 GRAVEL 9/19	3,026.17
501-36550-55252	BLDG & BLDG IMPROVEMENTS	ELEMECH INC	FS-43 BULK WATER FILL STATION	4,800.00
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	CEDAR CREEK WATER MAIN	1,493.00
501-36550-55256	VEHICLES	KNAPHEIDE EQUIPMENT CO - CHICAGO	WESTERN PRODIGY SNOW PLOW	<u>7,861.00</u>
Total For Dept 36550 PUBLIC WORKS WATER SERVICE				33,233.40
 Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	BAXTER & WOODMAN, INC	2023 PRETREATMENT ASSISTANCE	201.25
501-36560-52111	OTHER PROFESSIONAL SVCS	STATE INDUSTRIAL PRODUCTS CORP	HYDROGEN SULFIDE REDUCTION PRGM QUENTIN/NW PUMP STA	5,149.99
501-36560-52607	WATER SAMPLE ANALYSIS	FIRST ENVIRONMENTAL LABORATORIES, I	SAMPLE ANALYSIS	438.00
501-36560-52701	MAINT-BLDGS & GROUNDS	AMERICAN BACKFLOW & FIRE PREVENTION	BACKFLOW CERTIFICATION	225.00
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY/SANITARY FLOW CONTROL	59.18
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY VACUUM PRIME STRUCTURES	28.41
501-36560-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	SHIMS/QUENTIN PS TOILET REPAIR	5.09
501-36560-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	TOILET REPAIR/QUENTIN PUMP STATION	23.78
501-36560-53408	LIFT STATION PARTS & SUP	LZ ACE LLC	TRANSDUCER ANCHOR/BRISTOL TRL LIFT	24.64
501-36560-53414	CHEMICALS	UNITED LABORATORIES, INC	LIFT STATION DEGREASER	5,913.00
501-36560-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2022 SANITARY SEWER LINING	<u>972.50</u>
Total For Dept 36560 PUBLIC WORKS SEWER				13,040.84
 Total For Fund 501 WATER & SEWER				<u><u>60,672.26</u></u>
 Fund 601 MEDICAL INSURANCE				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
601-10001-54310	WELLNESS PROGRAM	PETTY CASH - FINANCE	WELLNESS BIOMETRICS - OCTOBER	<u>4,000.00</u>
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				<u>4,000.00</u>
 Total For Fund 601 MEDICAL INSURANCE				<u><u>4,000.00</u></u>
 Fund 603 RISK MANAGEMENT				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
603-10001-52114	LIABILITY INSURANCE CLAIMS	INTERGOVERNMENTAL RISK MGMT AGENCY	IRMA AUGUST 2023	<u>1,408.55</u>
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				<u>1,408.55</u>
 Total For Fund 603 RISK MANAGEMENT				<u><u>1,408.55</u></u>

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Fund 615 EQUIPMENT REPLACEMENT				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
615-10001-55254	MACHINERY & EQUIPMENT	AMAZON.COM SALES, INC	THINKPAD	237.95
615-10001-55254	MACHINERY & EQUIPMENT	CDW GOVERNMENT LLC	APC BACKUPS	939.84
615-10001-55254	MACHINERY & EQUIPMENT	CDW GOVERNMENT LLC	TRIPP 48V BATTERY SMART UPS	<u>1,508.60</u>
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				<u>2,686.39</u>
Dept 36001 PUBLIC WORKS ADMINISTRATION				
615-36001-55262	VEHICLES - FIRE	LZ ACE LLC	HARDWARE # 270	43.54
615-36001-55262	VEHICLES - FIRE	LZ ACE LLC	SHEET ALUM. 270	8.49
615-36001-55262	VEHICLES - FIRE	LZ ACE LLC	HARDWARE #270	7.90
615-36001-55262	VEHICLES - FIRE	LZ ACE LLC	HARDWARE #270	1.19
615-36001-55262	VEHICLES - FIRE	TERMINAL SUPPLY INC	ELECTRICAL SUPPLIES NEW 270	840.29
615-36001-55263	VEHICLES - PUBLIC WORKS	KNAPHEIDE EQUIPMENT CO - CHICAGO	WESTERN PRODIGY SNOW PLOW	<u>7,861.00</u>
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>8,762.41</u>
Total For Fund 615 EQUIPMENT REPLACEMENT				<u>11,448.80</u>
Fund 710 PERFORMANCE ESCROW				
Dept 00000				
710-00000-21455	BUILDING DEPOSIT PAYABLES	STATE TREASURER	UNCLAIMED PROPERTY OCTOBER 2023	210.00
710-00000-25201	BUILDING PERMIT DEPOSITS	A+ SIGN SOURCE	BD BOND REF - PERMIT #BBD23-0349	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ABC	BD BOND REF - PERMIT #BBD23-0355	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ABC	BD BOND REF - PERMIT #BBD23-0390	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ABSOLUTE CONSTRUCTION	BD BOND REF - PERMIT #BBD23-0167	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	BAKER ELECTRIC & GENERATORS	BD BOND REF - PERMIT #BBD23-0254	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	BAKER ELECTRIC & GENERATORS	BD BOND REF - PERMIT #BBD23-0291	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	BONEFAS, JOSEPH P & LORI A	BD BOND REF - PERMIT #BBD23-0408	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	CERVANTES, MOISES & FRANCISCA	BD BOND REF - PERMIT #BBD23-0320	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	DEMATTEO, ADRIANO	BD BOND REF - PERMIT #BBD22-0221	155.00
710-00000-25201	BUILDING PERMIT DEPOSITS	DISHU, THOMAS	BD BOND REF - PERMIT #BBD22-0533	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	EURO-TECH, INC.	BD BOND REF - PERMIT #BBD23-0344	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	FELDCO FACTORY	BD BOND REF - PERMIT #BBD23-0309	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	HOLLAND ROOFING OF CINCINNATI	BD BOND REF - PERMIT #BBD23-0357	155.00
710-00000-25201	BUILDING PERMIT DEPOSITS	JENSEN GROUP CONSTRUCTION	BD PAYMENT REF - PERMIT #PB20-1405	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	MULLER EXTERIORS	BD BOND REF - PERMIT #BBD23-0394	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	NYBERG ENTERPRISES INC	BD BOND REF - PERMIT #BBD23-0398	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	POTTER, NANCY & WILLIAM	BD BOND REF - PERMIT #BBD23-0315	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RENEWAL BY ANDERSEN	BD BOND REF - PERMIT #BBD23-0335	105.00

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710-00000-25201	BUILDING PERMIT DEPOSITS	STATE TREASURER	UNCLAIMED PROPERTY OCTOBER 2023	260.00	
710-00000-25201	BUILDING PERMIT DEPOSITS	WONDERS, DALE A & TINA M	BOND REF #BBD23-317 - 957 HOLLY CIR	105.00	
710-00000-25501	RECORDS MGMT CONSORT	TYLER TECHNOLOGIES, INC	RECORDS MGMT PROJ	71,154.00	
710-00000-25502	PEG CABLE FEES	AMAZON.COM SALES, INC	PROPELLERS	(34.99)	
710-00000-25502	PEG CABLE FEES	AMAZON.COM SALES, INC	PROPELLERS	34.99	
710-00000-25502	PEG CABLE FEES	FEDERAL EXPRESS CORPORATION	SHIPPING FEES - MEDIA START	124.91	
710-00000-25502	PEG CABLE FEES	MEDIASTAR	ANNUAL PEG CONTRACT 2023	4,465.00	
Total For Dept 00000				78,308.91	
Total For Fund 710 PERFORMANCE ESCROW					78,308.91
Fund 720 PAYROLL CLEARING					
Dept 00000					
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	NCPERS-IL IMRF - 0157	GROUP LIFE INSURANCE - OCT	172.00	
Total For Dept 00000				172.00	
Total For Fund 720 PAYROLL CLEARING					172.00
Fund 731 SSA #8 HEATHERLEIGH SUBDV					
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY					
731-10099-52604	SWEEPING & MOWING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	317.47	
Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				317.47	
Total For Fund 731 SSA #8 HEATHERLEIGH SUBDV					317.47
Fund 734 SSA #11 LZ PINES SUBDV					
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY					
734-10099-52604	SWEEPING & MOWING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	13.65	
Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				13.65	
Total For Fund 734 SSA #11 LZ PINES SUBDV					13.65
Fund 735 SSA #13 CONVENTRY CRK SUB					
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY					
735-10099-52604	SWEEPING & MOWING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	273.10	
Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				273.10	
Total For Fund 735 SSA #13 CONVENTRY CRK SUB					273.10

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Fund Totals:				
	Fund 101 GENERAL			194,042.05
	Fund 202 MOTOR FUEL TAX			44,163.58
	Fund 207 SPECIAL EVENTS FUND			107.71
	Fund 210 TIF #1			400.44
	Fund 214 TIF #2 DOWNTOWN			31,159.84
	Fund 401 VILLAGE CAPITAL PROJECTS			55,653.50
	Fund 405 NHR CAPITAL PROJECTS			8,977.90
	Fund 501 WATER & SEWER			60,672.26
	Fund 601 MEDICAL INSURANCE			4,000.00
	Fund 603 RISK MANAGEMENT			1,408.55
	Fund 615 EQUIPMENT REPLACEMENT			11,448.80
	Fund 710 PERFORMANCE ESCROW			78,308.91
	Fund 720 PAYROLL CLEARING			172.00
	Fund 731 SSA #8 HEATHERLEIGH SUBDV			317.47
	Fund 734 SSA #11 LZ PINES SUBDV			13.65
	Fund 735 SSA #13 CONVENTRY CRK SUB			273.10
			<u>\$ 491,119.76</u>	



At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

AGENDA ITEM

6D

MEMORANDUM

Date: October 6, 2023

To: Ray Keller, Village Manager *PK*

From: Michael J. Brown, Director of Public Works

Subject: **Bid Award: 2023 Sanitary Sewer CCTV Inspection Program**

Issue: The FY 2023 budget includes \$100,000 in the water and sewer fund for televising the Village's sewer systems for the purposes of determining the condition of these sewers prior to roadway surface and/or infrastructure projects.

Background: As a planning tool to address public infrastructure concerns Public Works has created an annual plan for closed-circuit television (CCTV) inspection and evaluation of the Village's sanitary sewer system. Early detection of sewer damage is crucial to maintaining an operational and cost-effective sanitary sewer system. Since 2017, the Village have been inspecting critical sanitary sewer infrastructure, and by means of cured-in-place pipe (CIPP) lining, repairing trunk sewers throughout the Village.

The FY 2023 CCTV Sewer Televising Program will include a conditional analysis of the Village's sanitary system in the following locations. Cedar Creek Subdivision, Buffalo Creek force main segment, South Old Rand Road, Main Street, Lake Zurich Drive, and Whitney Road.

Village Strategic Plan: This agenda item is consistent with the following Goals and Objectives of the Strategic Plan.

- **Goal #3 – Infrastructure:** *Complete televising of sanitary sewers and develop lining/replacement program to minimize future sewer collapses.*

Analysis: Staff solicited bids on September 20, 2023. The bid yielded five (5) submittals, which are shown on the next page. This contract was bid as a one-year contract, with the option to extend for two additional years.

The lowest responsible bid was received from Pipe View America out of Schaumburg, Illinois. The Village has contacted the references provide and has found the company to be a competent and reputable contractor.

Name of Bidder	Bid Amount Year 1
Pipe View America	\$79,920
Sewertech LLC	\$84,300.00
Dukes Root Control Inc	\$271,100.00
Visu-Sewer of Illinois LLC	\$284,500.00
National Power Rodding	\$329,750.00

Recommendation: Award a one-year contract for the 2023 Sanitary and Storm Sewer Closed Circuit Television (CCTV) Inspection project to Pipe View America in the amount not-to-exceed \$100,000.00

W/Attachments:

1. Bid Tab
2. Bid Submittal-Pipe View America

BID: 2023 Sanitary & Sewer CCTV

Due: September 20, 2023 10:00 a.m.

Bidder	Bid Amount	Total
Dukes Root Control Inc 400 Airport Rd Elgin, IL 60123	Bond - Yes Addendum 1 - Yes 09/20/2023 9:01 a.m.	\$271,100.00
National Power Rodding 2500 W Arthington St Chicago, IL 60612	Bond - Yes Addendum 1 - Yes 09/20/2023 8:07 a.m.	\$329,750.00
Sewertech LLC 1730 Epping Pl Schaumburg, IL 60194	Bond - Yes Addendum 1 - Yes 09/20/2023 8:57 a.m.	\$84,300.00
Visu-Sewer of Illinois LLC 9014 S Thomas Ave Bridgeview, IL 60455	Bond - Yes Addendum 1 - Yes 09/20/2023 9:25 a.m.	\$284,500.00
Pipe View LLC 900 National Pkwy, Ste 260 Schaumburg, IL 60173	Bond - Yes Addendum 1 - No 09/20/2023 9:26 a.m.	\$79,920.00

Mike Brown, PW Director

9/20/2023 10:02a.m.

Laura Berg, Accounts Payable

Village Hall 1st Floor Conference Room

Kevin Lill, Project Eng. Manhard



PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
LakeZurich.org

At the Heart of Community

Via Email

September 25th, 2023

Mr. Tony Barger
Pipe View America

**RE: NOTICE OF AWARD
2023 SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISION (CCTV)
INSPECTION – VILLAGE OF LAKE ZURICH**

Dear Mr. Barger:

You are hereby notified to proceed with the above referenced contract in the Village of Lake Zurich, Illinois. Please find enclosed one (1) set of the Contract Documents for your records. Please sign and return before October 4th so that a memorandum and recommendation can be made to City Council for their meeting on October 16th. Upon City Council approval, the Notice to Proceed will be issued and work shall be expected to start within 10 days of the notice to proceed.

If you should have any questions, please do not hesitate to contact me.

Yours truly,

Kevin Lill, P.E.
Project Engineer
Manhard Consulting

P:\201.001 Village of Lake Zurich\003 Annual Road Maintenance Projects\20-00000-00-GM\2020-2022 Sewer Televising (MPI)\Contracts\Notice to Proceed\Lake Zurich 2020 Sewer Televising-Notice to Proceed Letter.docx

Enclosure

cc: Michael Brown, Director of Public Works (w/enclosure)

FORM OF CONTRACT

1. This Agreement made and concluded this 16th day of October, 2023, between The Village of Lake Zurich, acting by and through its Mayor and Board of Trustees, known as the party of the first part and Pipe View America, his/their executors, administrators, successors, or assigns, known as the party of the second part.

2. WITNESSETH: That for and in consideration of the payment and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to furnish all labor, equipment, supplies and materials necessary to complete the work in accordance with the Plans and Specifications hereinafter described and in full compliance with all the terms and conditions of this Agreement.

3. And it is also understood and agreed that the Notice to Bidder, Instructions to Bidder, Form of Proposal and Contract Bond hereto attached and the Plans and Specifications titled:

**CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR
SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION
LAKE ZURICH, ILLINOIS**

as prepared by Manhard Consulting

and DATED: August 30th, 2023

are all essential documents of this Contract and are a part thereof.

4. IN WITNESS THEREOF, the said parties have executed these presents on the date above mentioned.

Party of the First Part
, Mayor

Attest:
, Village Clerk

Party of the Second Part

Attest: (For Corporation -Secretary)

FORM OF CONTRACT BOND

We _____ as PRINCIPAL, and _____ as SURETY, are held and firmly bound unto the Village of Lake Zurich in the penal sum of One Hundred Thousand and No/100 Dollars (\$100,000.00), lawful money of the United States, well and truly to be paid unto said Village of Lake Zurich, for payment of which we bind ourselves, our heirs, executors, administrators, successors, jointly and pay to the Village of Lake Zurich this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the Village of Lake Zurich acting through its awarding authority for the construction of work on the attached contract, which contract is hereby referred to and made a part thereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company, or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm, company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the Village of Lake Zurich and its awarding authority harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers and their corporate seals to be hereunto affixed this ____ day of _____ A.D. 20____.

PRINCIPAL

(Company Name) (seal)

(Company Name) (Seal)

By: _____
(Signature & Title)

By: _____
(Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, seals and authorized signatures of each contractor must be affixed.)

SURETY

(Name of Surety) (seal)

(Signature of Attorney-in-Fact)

STATE OF ILLINOIS, COUNTY OF

I, _____, a Notary Public in and for said County, do hereby certify that
(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed, sealed, and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS ____ DAY OF _____, A.D. 20____.

My commission expires _____

Approved this ____ day of _____, A.D. 20____

Notary Public

Attest:

(Awards Authority)

(Village Clerk)

(Mayor)

REQUEST FOR BIDS

RFB # 201.001003.23

BID DOCUMENTS AND SPECIFICATIONS

SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION

FOR THE MUNICIPALITY OF:

LAKE ZURICH,



**VILLAGE OF LAKE ZURICH
505 TELSER ROAD
LAKE ZURICH, IL 60047
(847) 540-1696**

LEGAL NOTICE

Official notice is hereby given that separate sealed bids will be received at Lake Zurich Village Hall, 70 E. Main Street, Lake Zurich, Illinois 60047 until 10:00 a.m. local time on September 20th, 2023, and then at said office publicly opened and read aloud for the following:

RFB NO: 201.001003.23

**RFB ON: SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION FOR
THE MUNICIPALITY OF LAKE ZURICH**

Scope of work will include furnishing all necessary labor, materials, and equipment for closed circuit television (CCTV) inspections of storm and sanitary sewers as determined by the Municipality.

Plans, specifications and bid forms may be obtained at www.QuestCDN.com for a \$22.00 non-refundable charge by inputting Quest project number 8665765 on the website's Project Search page. Please contact (847) 325-7233 for assistance.

All bids shall be accompanied by a Bid Bond for not less than five percent (5%) of the bid amount. The successful bidder must furnish a satisfactory performance and payment bond in the full amount of the bid.

All work under this contract shall comply with the Prevailing Wage Act of the State of Illinois, 820 ILCS 130/0.01 et seq. & the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et. seq).

Offers may not be withdrawn for ninety (90) days after closing date without the consent of the Municipality.

Any Bid submitted unsealed, unsigned, via fax, via email or received subsequent to the aforementioned date and time, may be disqualified and returned to the Bidder.

The Municipality reserve the right to reject any and all bids or parts thereof, to waive any irregularities or informalities in bid procedures and to award the contract in a manner best serving the interest of each participating Municipality.

Dated: August 30th, 2023
 Kevin Lill, P.E.
 Manhard Consulting
 on behalf of the Village of Lake Zurich



SUBMISSION INFORMATION

Village of Lake Zurich
505 Telser Road
Lake Zurich, IL 60047
(847) 540-1696

INVITATION: #201.001003.20
BID OPENING DATE: September 20th, 2023

TIME: 10:00 A.M. Local Time
LOCATION: Village Hall Boardroom

COPIES: One (1) original & one (1) electronic copy (flash drive only, NO EMAIL)

REQUEST FOR BID INFORMATION

Company Name: Pipe View America
Address: 13190 Farm to Market Rd 730 S
City, State, Zip Code: Azle TX 76020

Sanitary and Storm Sewer Closed Circuit Television (CCTV) Inspection
per the specifications identified herein

I. BASE BID

a. Year 1 (2023)

Item No.	Item Description	Estimated Quantities*	Unit of Measure	Unit Price	Extended Price
1.	CCTV Inspection of Storm Sewers, 6" to 42"	12,000	LF	\$ 1.96	\$ 23,520.00
2.	CCTV Inspection of Sanitary Sewers, 8" to 12" (no dyed-water flooding)	15,000	LF	\$ 1.84	\$ 27,600
3.	CCTV Inspection of Sanitary Sewers, 15" to 18" (no dyed-water flooding)	1,000	LF	\$ 1.84	\$ 1,840.00
4.	CCTV Inspection of Sanitary Sewers, 21" to 30" (no dyed-water flooding)	3,000	LF	\$ 3.87	\$ 11,610.00
5.	CCTV Inspection of Sanitary Sewers, 36" to 42" (no dyed-water flooding)	3,000	LF	\$ 3.87	\$ 11,610.00
6.	Sewer Condition Evaluation	34,000	LF	\$ 0.11	\$ 3,740.00
SUBTOTAL BASE BID, YEAR 1 (2023)				\$ 79,920.00	

*The estimated quantities listed in the bid table are for reference only. The actual quantity will be determined in the field by the footage televised. The pipe diameters are estimated and quantity may be included so that a unit price is established.

b. Year 2 (2024)

Item No.	Item Description	Estimated Quantities*	Unit of Measure	Unit Price	Extended Price
1.	CCTV Inspection of Storm Sewers, 6" to 42"	12,000	LF	\$ 1.98	\$ 23,760.00
2.	CCTV Inspection of Sanitary Sewers, 8" to 12" (no dyed-water flooding)	15,000	LF	\$ 1.85	\$ 27,750.00
3.	CCTV Inspection of Sanitary Sewers, 15" to 18" (no dyed-water flooding)	1,000	LF	\$ 1.85	\$ 1,850.00
4.	CCTV Inspection of Sanitary Sewers, 21" to 30" (no dyed-water flooding)	5,000	LF	\$ 3.89	\$ 19,450.00
5.	CCTV Inspection of Sanitary Sewers, 36" to 42"(no dyed-water flooding)	1,000	LF	\$ 3.89	\$ 3,890.00
6.	Sewer Condition Evaluation	34,000	LF	\$ 0.12	\$ 4,080.00
	SUBTOTAL BASE BID, YEAR 2 (2024)			\$ 80,780.00	

c. Year 3 (2025)

Item No.	Item Description	Estimated Quantities*	Unit of Measure	Unit Price	Extended Price
1.	CCTV Inspection of Storm Sewers, 6" to 42"	12,000	LF	\$ 1.99	\$ 23,880.00
2.	CCTV Inspection of Sanitary Sewers, 8" to 12" (no dyed-water flooding)	14,000	LF	\$ 1.87	\$ 26,180.00
3.	CCTV Inspection of Sanitary Sewers, 15" to 18" (no dyed-water flooding)	1,000	LF	\$ 1.87	\$ 1,870.00
4.	CCTV Inspection of Sanitary Sewers, 21" to 30" (no dyed-water flooding)	1,000	LF	\$ 3.92	\$ 3,920.00
5.	CCTV Inspection of Sanitary Sewers, 36" to 42" (no dyed-water flooding)	6,000	LF	\$ 3.92	\$ 23,520.00
6.	Sewer Condition Evaluation	34,000	LF	\$ 0.13	\$ 4,420.00
	SUBTOTAL BASE BID, YEAR 3 (2025)			\$ 83,790.00	

*The estimated quantities listed in the bid table are for reference only. The actual quantity will be determined in the field by the footage televised. The pipe diameters are estimated and quantity may be included so that a unit price is established.

TOTAL BASE BID AMOUNT (YEARS 1-3) \$ 244,490.00

II. SUPPLEMENTAL UNIT PRICES

Item No.	Item Description	Unit of Measure	Year 1 (2023) Unit Price	Year 2 (2024) Unit Price	Year 3 (2025) Unit Price
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF	\$ 4.03	\$ 4.23	\$ 4.43
2.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	LF	\$ 1.84	\$ 1.85	\$ 1.87
3.	CCTV Inspection of Sanitary Sewers (8" to 12") with Concurrent Dyed-water Flooding	LF	\$ 13.20	\$ 13.40	\$ 13.60
4.	CCTV Inspection of Sanitary Sewers (15" to 18") with Concurrent Dyed-water Flooding	LF	\$ 13.20	\$ 13.40	\$ 13.60
5.	CCTV Inspection of Sanitary Sewers (21" to 30") with Concurrent Dyed-water Flooding	LF	\$ 15.45	\$ 15.65	\$ 15.85
6.	Root Cutting (8" to 12")	LF	\$ 2.05	\$ 2.15	\$ 2.25
7.	Root Cutting (15" to 18")	LF	\$ 2.25	\$ 2.45	\$ 2.65
8.	Root Cutting (21" to 30")	LF	\$ 2.55	\$ 2.75	\$ 2.95
9.	Heaving Cleaning	CREW HRS	\$ 365.00	\$ 385.00	\$ 405.00
10.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	CREW HRS	\$ 365.00	\$ 385.00	\$ 405.00

*The estimated quantities listed in the bid table are for reference only. The actual quantity will be determined in the field by the footage televised. The pipe diameters are estimated and quantity may be included so that a unit price is established.

BIDS SHALL BE ACCOMPANIED BY BID SECURITY IN AN AMOUNT NOT LESS THAN FIVE PERCENT (5%) OF THE AMOUNT OF THE TOTAL BID.

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary. **NOTE TO BIDDERS:** Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. **Fax and e-mail bids are not acceptable and will not be considered.**

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

PROMPT PAYMENT DISCOUNT: 0 % N/A DAYS

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature: Tony Barger Company Name: Pipe View America
 Typed/Printed Name: Tony Barger Date: 9/19/23
 Title: Director of Estimating Telephone Number: 970-404-5182
 E-mail: tonyb@pipeviewamerica.com Fax Number: 815-600-8248



Pipe View, LLC
900 National Parkway, Suite 260
Schaumburg, IL 60173

RE: Village of Lake Zurich
Sanitary and Storm Sewer Closed Circuit Television Inspection - RFB# 201.001003.23

Bid Date: 9/20/2023

Dear Pipe View, LLC

Enclosed please find the above captioned bid bond, executed per your request. The bid bond must be signed by an authorized representative of your company and sealed with the corporate seal.

We urge you to double-check all signatures, dates, amounts and job descriptions for accuracy. This will avoid the possibility of having a low bid rejected because of a clerical error. Please verify again that the bid bond form we executed is on the form required by the specification. In addition, please verify that anything unusual that has been requested by the Obligee is attached to the bid request.

THE BID BOND AUTHORIZATION IS BASED UPON YOUR ORIGINAL ESTIMATE. IF THE ACTUAL BID PRICE EXCEEDS THIS ESTIMATE BY 10% OR MORE, PLEASE CONTACT US FOR ADDITIONAL AUTHORITY!

Please call our office if you should need any further assistance and good luck on your bid!

Sincerely,

Shorewest Surety Services, Inc.

Your bid results are very important; please fax this information back to (262) 835-9649 or email bonds@shorewestsurety.com within 5 days of the bid opening.

	Contractors Name	Contract Price
1.	_____	_____
2.	_____	_____
3.	_____	_____

IF YOUR BID IS NOT LISTED ABOVE - WHAT WAS YOUR BID PRICE? \$_____

COMMENTS: _____

**PLEASE FAX TO (262) 835-9649
OR EMAIL TO BONDS@SHOREWESTSURETY.COM**


AIA® Document A310™ – 2010
Bid Bond
CONTRACTOR:

(Name, legal status and address)
Pipe View, LLC

900 National Parkway, Suite 260
Schaumburg, IL 60173

OWNER:

(Name, legal status and address)
Village of Lake Zurich
505 Telser Road
Lake Zurich, IL 60047

BOND AMOUNT: *FIVE PERCENT OF AMOUNT BID*****

SURETY:

(Name, legal status and principal place
of business)

Hudson Insurance Company
100 William Street, 5th Floor
New York, NY 10038

This document has important legal
consequences. Consultation with
an attorney is encouraged with
respect to its completion or
modification.

Any singular reference to
Contractor, Surety, Owner or
other party shall be considered
plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)

Sanitary and Storm Sewer Closed Circuit Television Inspection - RFB# 201.001003.23

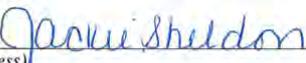
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

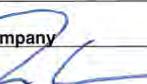
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

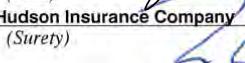
Signed and sealed this 20th day of September 2023
Pipe View, LLC

(Witness)


(Witness)

(Principal)  (Seal) Tony Barger

(Title)  (Seal) Todd Schaap, Attorney-in-Fact

(Surety)  (Seal)

(Title) Todd Schaap, Attorney-in-Fact

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POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That **HUDSON INSURANCE COMPANY**, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Thomas O. Chambers and Todd Schaat

of the State of Wisconsin

its true and lawful Attorney(s)-in-Fact, at New York, New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking shall obligate said Company for any portion of the penal sum thereof in excess of the sum of **Twenty Five Million Dollars (\$25,000,000.00)**.

Such bonds and undertakings when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, **HUDSON INSURANCE COMPANY** has caused these presents to be of its Senior Vice President thereunto duly authorized, on this 3rd day of June, 20 22 at New York, New York.



Attest:
Dina Daskalakis
Corporate Secretary

STATE OF NEW YORK
COUNTY OF NEW YORK. SS.

On the 3rd day of June, 20 22 before me personally came **Michael P. Cifone** to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of **HUDSON INSURANCE COMPANY**, the corporation described herein and which executed the above instrument, that he knows the seal of said Corporation, that the seal affixed to said instrument is such corporate seal, that it was so affixed by order of the Board of Directors of said Corporation, and that he signed his name thereto by like order.

(Notarial Seal)



STATE OF NEW YORK
COUNTY OF NEW YORK. SS.

HUDSON INSURANCE COMPANY

By
Michael P. Cifone
Senior Vice President

Michael P. Cifone
ANN MURPHY
Notary Public, State of New York
No. 01MU6067553
Qualified in Nassau County
Commission Expires December 10, 2025

CERTIFICATION

The undersigned **Dina Daskalakis** hereby certifies:

That the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOLVED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.

Witness the hand of the undersigned and the seal of said Corporation this 20th day of September, 2023.



By

Dina Daskalakis
Dina Daskalakis, Corporate Secretary



STATE OF WISCONSIN)

COUNTY OF Milwaukee)

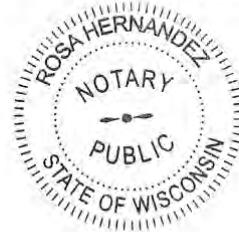
ON THIS 20th day of September, 2023,

before me, a notary public, within and for said County and State, personally appeared

Todd Schaap to me personally known, who being duly sworn,
upon oath did say that he is the Attorney-in-Fact of and for the

Hudson Insurance Company, a corporation
of Delaware, created, organized and existing under and
by virtue of the laws of the State of Delaware; that the corporate seal
affixed to the foregoing within instrument is the seal of the said Company; that the seal
was affixed and the said instrument was executed by authority of its Board of Directors;
and the said Todd Schaap did acknowledge that he/she
executed the said instrument as the free act and deed of said Company.


Rosa Hernandez
Notary Public, Milwaukee County, Wisconsin
My Commission Expires 1/22/2027



11. SUBSTITUTIONS

No substitutions shall be allowed during the term of this agreement without written consent from the Municipality's Purchasing Division. The contractor shall request permission to substitute an item of equal or higher quality when an item ordered is unavailable for delivery within the time required by the Department of Facilities.

12. AFFIDAVITS

The following affidavits included in these contract documents must be executed and submitted with the bid:

- a) References
- b) Disqualification of Certain Bidders (affirmation by signing bid form)
- c) Affidavit/Anti-collusion
- d) Conflict of Interest Form
- e) Tax Compliance
- f) Identification of Subcontractors
- g) Participation Affidavit

13. SECURITY GUARANTEE

Each bidder shall submit a Bid Bond to serve as a guarantee that the bidders shall enter into a contract with the Municipality to perform the work identified herein, at the price bid. As soon as the bid prices have been compared, the Municipality will return the bonds of all except the three lowest responsible bidders. When the Agreement is executed the bonds of the two remaining unsuccessful bidders will be returned. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned.

Any bid not complying with the Security requirement may be rejected as non-responsive.

14. CONTRACT BONDS

The successful Contractor shall furnish within ten (10) calendar days after being notified of the acceptance of bid:

- 6.1 A performance bond satisfactory to the Municipality, executed by a surety company authorized to do business in the State of Illinois, in an amount equal to 100 percent (100%) of the purchase order issued by the Municipality as security for the faithful performance of the Municipality's contract; and
- 6.2 A payment bond satisfactory to the Municipality, executed by a surety company authorized to do business in the State of Illinois, for the protection of all persons supplying labor and materials to the Contractor or Subcontractors for the performance of work provided for in the contract, in an amount equal to 100 percent (100%) of the purchase order issued by the Municipality.
- 6.3 Documents required by this section must be received and approved by the Owner before a written contract will be issued.

All bonds must be from companies having a rating of at least A-minus and of a class size of at least X as determined by A.M. Best Ratings.

15. COORDINATION

The Contractor shall appoint a single point of contact for communications and coordination with the Municipality. This individual shall be responsible for arranging work assignments, follow-up monitoring and supervision of work.

16. REPORTING

A status report indicating the work completed the week prior and the work planned for the current week should be provided to the Municipality weekly. The weekly report should also indicate any issues that the Contractors staff have experienced during the week as well as any work planned that was not accomplished.

LABOR STATUTES, RECORDS AND RATES CONSTRUCTION CONTRACTS FOR STATE OF ILLINOIS

All Contractors shall familiarize themselves with all provisions of all Acts referred to herein and in addition shall make an investigation of labor conditions and all negotiated labor agreements which may exist or are contemplated at this time. Nothing in the Acts referred to herein shall be construed to prohibit the payment of more than the prevailing wage scale.

In the employment and use of labor, the Contractor and any subcontractor of the Contractor shall conform to all Illinois Constitutional and statutory requirements including, but not limited to, the following:

- 1.0 Equal Employment Opportunity:
 - 1.1 Illinois Constitution, Article I, Section 17, which provides: "All persons shall have the right to be free from discrimination on the basis of race, color, creed, national ancestry and sex in the hiring and promotion practices of any employer or in the sale or rental of property."
 - 1.2 Illinois Constitution, Article I, Section 18, which provides: "The equal protection of the laws shall not be denied or abridged on account of sex by the state or its units of local government and school districts."
 - 1.3 The Public Works Employment Discrimination Act, 775 ILCS 10/1, provides in substance that no person may be refused or denied employment by reason of unlawful discrimination, nor may any person be subjected to unlawful discrimination in any manner in connection with contracting for or performance of any work or service of "any kind by, for, on behalf of, or for the benefit of the State, or of any department, bureau, commission, board or other political subdivision or agency thereof."
 - 1.4 Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), which is incorporated herein by reference. Furthermore, the Contractor shall comply with the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 *et seq.*, as amended.
- 2.0 The Veterans Preference Act, 330 ILCS 55/1, provides: "In the employment and appointment to fill positions in the construction, addition to, or alteration of all public works undertaken or contracted for by the State, or any of its political subdivisions thereof, preference shall be given to persons who have been members of the Armed Forces of the United States...in times of hostilities with a foreign country..."
- 3.0 The Servicemen's Employment Tenure Act, as amended, 330 ILCS 60/2, "safeguarding the employment and the rights and privileges inhering in the employment contract, of servicemen."
- 4.0 The Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, provides: "It is the policy of the State of Illinois that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works." The current Schedule of Prevailing Wages for Cook County and/or Lake County must be prominently posted at the project site by the Contractor.
 - 4.1 The Prevailing Wage Act, 820 ILCS 130/4, provides: "All bid specifications shall list the specified rates to all laborers, workers and mechanics in the locality for each craft or type of worker or mechanic needed to execute the contract. If the Department of Labor revises the prevailing rate of hourly wages to be paid by the public body, the revised rate shall apply to such contract, and the public body shall be responsible to notify the Contractor and each subcontractor of the revised rate."

- 4.1.1 The Village shall notify the Contractor of any revised rates as determined by the Department of Labor and as received by the Village. It shall be the responsibility and liability of the Contractor to promptly notify each and every subcontractor of said revised rates.
- 4.1.2 Unless otherwise specified in the Contract Documents, the Contractor shall assume all risks and responsibility for any changes to the prevailing hourly wage which may occur during the Contract Time. A revision to the prevailing rate of hourly wages shall not be cause for any adjustment in the Contract Sum.
- 4.2 The Prevailing Wage Act, 820 ILCS 130/5 provides that the Contractor and each Sub Contractor shall, "submit monthly, in person, by mail or electronically a certified payroll to the public body in charge of the project."
 - 4.2.1 The Contractor shall submit to the Village by the tenth day, monthly, a certified payroll list including all workers, laborers and mechanics employed by the Contractor and each of the Sub Contractors.
 - 4.2.2 The certified payroll records shall include each worker's name, address, telephone number, social security number, classification, number of hours worked each day, the hourly wage and starting and ending times each day.
 - 4.2.3 Included with the payroll records, the Contractor and each Sub Contractor shall attest, in writing, to the veracity and accuracy of the records and that the hourly rate paid is not less than the general prevailing wages required.
- 5.0 The Child Labor Law, as amended, 820 ILCS 205/1, which provides: "No minor under 16 years of age...at any time shall be employed, permitted or suffered to work in any gainful occupation...in any type of construction work within this state."

The Contractor will include verbatim or by reference the provisions contained herein in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. The Contractor will be liable for compliance with these provisions by such subcontractors.

The Contractor and each subcontractor shall keep or cause to be kept an accurate record of names, occupations and actual wages paid to each laborer, workman and mechanic employed by him in connection with the contract. This record shall be open at all reasonable hours for inspection by any representative of the Village or the Illinois Department of Labor and must be preserved for four (4) years following completion of the contract.

The current Prevailing Wages Rates for Cook County can be found at:

<https://www2.illinois.gov/idot/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx>

REFERENCES

Please list below five (5) references for which your firm has performed similar work for Municipality as identified in Bidder Qualifications.

Municipality:	Village of Round Lake
Address:	751 W Townline Rd
City, State, Zip Code:	Round Lake, IL, 60073
Contact Person/	
Telephone Number:	Adam Wedoff 847-546-0962
Dates of Service/Award	
Amount:	2016-2022 \$400K +
Municipality:	Village of Mount Prospect
Address:	1700 W Central Road
City, State, Zip Code:	Mount Prospect, IL 60056
Contact Person/Telephone	
Number:	Scott Moe 847-870-5640
Dates of Service/Award	
Amount:	2014-2023 \$400k+
Agency:	Village of Franklin Park
Address:	9300 W Belmont Ave
City, State, Zip Code:	Franklin Park IL 60131
Contact Person/	
Telephone Number:	Nick Weber 847-671-8299
Dates of Service/Award	
Amount:	2015-2022 \$300K+
Agency:	Village of Algonquin
Address:	110 Meyer Dr
City, State, Zip Code:	Algonquin IL
Contact Person/	
Telephone Number:	Justin Ryter 847-489-2438
Dates of Service/Award	
Amount:	2019-2022 \$25K+
Agency:	Village of Woodstock
Address:	326 Washington St
City, State, Zip Code:	Woodstock, IL 60098
Contact Person/	
Telephone Number:	Sean Parker 815-338-6118
Dates of Service/Award	
Amount:	2014-2019 \$250K+

DISQUALIFICATION OF CERTAIN BIDDERS

PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or subcontract, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity,

- (A) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bribery or attempting to bribe an officer or employee in the State of Illinois, or any State in the United States in that officer's or employee's official capacity;
- (B) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bid rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act 15 U.S.C.;
- (C) has been convicted of bid rigging or attempting to rotate bids under the laws of the State of Illinois, or any state in the United States;
- (D) has been convicted of bid rotating or attempting to rotate bids under the laws of the State of Illinois, or any state in the United States;
- (E) has been convicted of an act committed, within the State of Illinois or any state in the United States, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et sig.;
- (F) has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, or any state in the United States;
- (G) has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois or in any state in the United States;
- (H) has made an admission of guilt of such conduct as set forth in subsection (A) through (G) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;
- (I) has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (G) above.

Business entity, as used herein, means a corporation, partnership, trust, association, unincorporated business or individually owned business.

(Please sign bid form indicating compliance)

ANTI-COLLUSION AFFIDAVIT AND CERTIFICATION

Tony Barger _____, being first duly sworn,
 deposes and says that he is Director of Estimating
 (Partner, Officer, Owner, Etc.)
 of Pipe View America
 (Contractor)

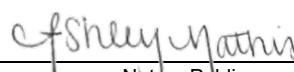
The party making the foregoing bid or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.
 The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.



Tony Barger

(Name of Bidder if the Bidder is an Individual)
 (Name of Partner if the Bidder is a Partnership)
 (Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.
 Subscribed and Sworn to this 19th day of September, 2023



Notary Public



Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

RFB Number 201.001003.23
 CCTV Inspections

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Due: September 20th, 2023, 10:00 AM

CONFFLICT OF INTEREST

_____, hereby certifies that

it has conducted an investigation into whether an actual or potential conflict of interest exists between the bidder, its owners and employees and any official or employee of the Municipality.

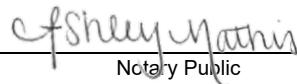
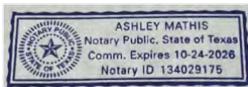
Bidder further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if bidder has not disclosed any actual or potential conflict of interest, the Municipality may disqualify the bid.



Tony Barger

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.
Subscribed and Sworn to this 19th day of September, 2023


Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

RFB Number 201.001003.23
CCTV Inspections

38

Due: September 20th, 2023, 10:00 AM

TAX COMPLIANCE AFFIDAVIT

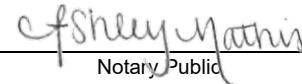
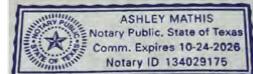
Tony Barger _____, being first duly sworn,
 deposes and says that he is Director of Estimating
 (Partner, Officer, Owner, Etc.)
 of Pipe View America _____
 (Contractor)

The individual or entity making the foregoing bid or bid certifies that he is not barred from contracting with the Municipality because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, or entity making the bid or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action

 Tony Barger
 (Name of Bidder if the Bidder is an Individual)
 (Name of Partner if the Bidder is a Partnership)
 (Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this 19th day of September, 2023


 Notary Public


Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

SUB-CONTRACTOR INFORMATION

(ATTACH ADDITIONAL PAGES AS NEEDED)

NONE

Name: _____ **# Years in Business:** _____

Address: _____ # Years used by Contractor: _____

Services provided by Sub-Contractor: _____

Name: _____ **# Years in Business:** _____

Address: _____ # Years used by Contractor: _____

Services provided by Sub-Contractor: _____

Name: _____ **# Years in Business:** _____

Address: _____ # Years used by Contractor: _____

Services provided by Sub-Contractor: _____

RFB Number 201.001003.23
CCTV Inspections

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Due: September 20th, 2023, 10:00 AM

PARTICIPATION AFFIDAVIT

Tony Barger _____, being first duly sworn,
 deposes and says, under penalties as provided in Section -109 of the Illinois Code of Civil Procedures, 735 ILCS 5/1-
 109, that he is _____ Director of Estimating
 (Partner, Officer, Owner, Etc.)

of Pipe View America _____
 (Contractor)

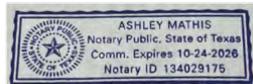
The individual or entity making the foregoing Bid or quotation certifies that the Contractor or SubContractor, respectively, is not barred from being awarded a contract or subcontract pursuant to 30 ILCS 500/50-10. Additionally, the Contractor or SubContractor, respectively, certifies he/she is not suspended from doing business with any State, Federal or Local Agency.

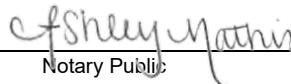
 Tony Barger

(Name of Quoter if the Quoter is an Individual)
 (Name of Partner if the Quoter is a Partnership)
 (Name of Officer if the Quoter is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this 19th day of September, 2020




 Notary Public

Failure to complete and return this form will be considered sufficient reason for rejection of the bid.

RFB Number 201.001003.23
 CCTV Inspections

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Due: September 20th, 2023, 10:00 AM

ADDENDUM NO. 1
VILLAGE OF LAKE ZURICH
SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION

SEPTEMBER 18TH, 2023

TO: ALL PROSPECTIVE BIDDERS

FROM: VILLAGE OF LAKE ZURICH

Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

ADDENDUM NO. 1

Bidders shall acknowledge receipt of this Addendum by signing below.

This Addendum No. 1 contains the following project updates:

QUESTIONS ANSWERED VIA EMAIL CORRESPONDENCE:

Q1) Is there a heated location to be able to park a Jetvac in town if the work is going to be done during cold weather conditions?

A1) No

Q2) Is there a location to park and store required equipment?

A2) Yes outdoor equipment storage will be possible on approved Village owned properties throughout town.

Q3) Is there any atlas that shows what Fire hydrants can be used?

A3) For the purposes of the bid, please assume all water filling be performed at 1015 Ensell Road.

Q4) Does the contractor have to provide dumpsters and pay for the transportation and dumping fees of the debris removed from the sewers?

A4) Spoils can be hauled to Village dump site at 505 Telser. Dumping shall be coordinated with Public Works to ensure the site does not get overfilled.

Bidders shall acknowledge receipt of this Addendum by signing below.

Signed:



Tony Barger

Printed Name

Pipe View America

Name of Company

End of Addendum # 1

PROJECT SPECIFICATIONS

1. INTENT

It is the intent of the Village of Lake Zurich ("Lake Zurich hereafter referred to as the "Municipality", to bid the Closed Circuit Television (CCTV) inspection of both sanitary and storm sewers for the purpose of determining the structural condition of the sewers and to determine the locations and quantity of clear water entering the sanitary sewers by concurrent dyed-water flooding of adjacent storm sewers.

All work under this contract shall comply with the Prevailing Wage Act of the State of Illinois, 820 ILCS 130/0.01 et seq. and Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq.).

2. BID PRICE

The Contractor shall provide pricing on the Bid Form included in this Request for Bids ("RFB") per the Specifications identified herein. The Contractor shall offer pricing for all of the items included on the Bid Form. The Bid Form includes base bid items and additional items for which the Municipality is requesting supplemental unit prices. As of this date, the municipality cannot offer estimated quantities for the supplemental items. The supplemental unit prices will be utilized if the municipality later determines items are needed. Elevated unit prices for supplemental items are subject to bid rejection at the discretion of the Municipality. Quantities and diameters are estimated based on the Village atlases. Actual lengths and diameters shall be determined in the field.

3. AWARD

The Contract award will be based on the Total Base Bid Amount for all three (3) years. Award shall be made to the lowest responsive and responsible bidder(s) who best meets the specifications including financial capacity to perform, experience and qualifications performing similar work, and scheduling based upon the evaluation criteria specified herein.

The Municipality reserve the right to award in part, in whole, not to award any portion of the bid, or to award to multiple contractors, whatever is deemed to be in the best interest of the Municipality.

No work shall be awarded to a Bidder that is in arrears or is in default to any of the Municipality for any debt or contract, or that has defaulted, as surety or otherwise, upon any obligation to the municipality, or that has failed to perform satisfactorily any previous contract with, or work for, the Municipality.

4. TERM

The Agreement shall be in effect for three (3) years from date of award. The Municipality reserve the right to renew the Agreement for two (2) additional one (1) year terms, subject to acceptable performance by the Contractor. At the end of any contract term, the Municipality reserve the right to extend this contract for a period of up to sixty (60) days for the purpose of getting a new contract in place.

For subsequent terms, requests for increases of unit prices shall be limited to two percent (2%). The final increase is up to the Municipality' discretion. Written requests for price revisions after the initial period shall be submitted at least ninety (90) days in advance of the annual contract period.

Requests must be based upon and include documentation of the actual change in the cost of the components involved in the contract and shall not include overhead or profit.

The Municipality reserve the right to reject a proposed price increase and terminate the Agreement. Actual compensation to the Contractor shall be based upon the actual quantities multiplied by the unit prices for each item.

7. ESCALATION

Written requests for price revisions after the initial three (3) year term shall be submitted at least ninety (90) days in advance of the annual contract period. Requests must be based upon and include documentation of the actual change in the cost of the components involved in the contract and shall not include overhead, or

profit and pursuant to the CPI-All Urban Consumers, Chicago or 2% whichever is less. CPI will be based upon the average of the previous twelve months, non-seasonal adjusted.

The Municipality reserve the right to reject a proposed price increase and terminate the agreement.

8. SCOPE OF SERVICES

Please see pages 9 to 11 of this document to view the Scope of Work.

9. INVOICES AND PAYMENTS

The Contractor shall submit invoices to the municipality detailing the services provided on a monthly basis. All services shall be invoiced based on unit pricing and quantities used. The Municipality shall only pay for quantities used or ordered. Quantities may be adjusted up or down based on the needs of the Municipality. Payment shall be made in accordance with the Local Government Prompt Payment Act.

Invoices shall be delivered to:

Village of Lake Zurich
Director of Public Works
Attn: Michael Brown
505 Telser Road
Lake Zurich, IL 60047

10. CALENDAR OF EVENTS (TENTATIVE AND SUBJECT TO CHANGE)

DATE	ACTIVITY
August 30th, 2023	Bid advertised on QuestCDN. For bid questions please contact Kevin Lill at klill@manhard.com .
September 14th, 2023	Last day to submit questions and requests for clarification.
September 15th, 2023	Addendum issued if necessary
September 20, 2023	<p>Deadline for Bid Submission. Bids received after the date and time identified will be returned unopened</p> <p>One (1) original (clearly identified), and one (1) electronic copy of the complete/signed bid by September 20th before 10:00 A.M. CST, to:</p> <p>Village Hall Boardroom Village of Lake Zurich 70 E. Main Street Lake Zurich, IL 60047 RFB # 201.001003.23</p> <p>RFB ON: SANITARY AND STORM SEWER CCTV INSPECTION</p>

11. ADDITIONAL INFORMATION

Should the bidder require additional information about this bid, please submit questions via email to: klill@manhard.com. Questions are required **no later than 5:00 P.M. on September 14th, 2023**.

ANY and ALL changes to these specifications are valid only if they are included by written Addendum from the Village of Lake Zurich to All Bidders. No interpretation of the meaning of the plans, specifications or other contract documents will be made orally. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused a bidder to improperly submit a bid.

The Municipality recognizes that in some cases the information conveyed in this RFB may provide an insufficient basis for performing a complete analysis of the RFB requirements. Prospective bidders are, therefore, requested to make the best possible use of the information provided, without the expectation that the Municipality will be able to answer every request for further information or that the schedule for receipt and evaluation of bids will be modified to accommodate such request.

SCOPE OF SERVICES

1. **SCOPE OF WORK**

The work consists of internal closed circuit television (CCTV) inspection of both sanitary and storm sewers, including preparatory cleaning, disposal of debris, bypass pumping, traffic control, and completion and submittal of inspection logs. The work also includes dyed-water flooding of storm sewers parallel to and/or crossing the sanitary sewers, concurrent with the CCTV inspection of the sanitary sewers.

2. **PROJECT SUBMITTALS**

The Contractor is required to submit the Material Safety Data Sheet (MSDS) for dye to be used in the dyed-water flooding to each Municipality's Director of Public Works or his/her designee prior to initiation of the work. The contractor shall maintain a copy of the MSDS onsite at all times during dyed-water flooding activities.

3. **MATERIALS & SERVICES TO BE PROVIDED BY THE MUNICIPALITY**

3.1 Water and Water Meter – The Municipality shall furnish water for sewer cleaning and dyed-water flooding at no cost to the contractor. Water shall be obtained from hydrants designated by each Municipality's Director of Public Works or his/her designee and only through a meter obtained from the Municipality. There is a refundable deposit (up to \$1500 as determined by each Municipality) required for each meter. The meter deposit costs are subject to change. Meters shall only be used within the Municipality from which they are obtained. The Contractor shall not use a Municipality's meter to meter water in any other Municipality. If no hydrant in an area is deemed serviceable, the contractor will need to fill water tanks at the Village Filling station on Ensell Road.

The contractor shall keep track of water usage on a daily basis and shall provide water use records to the Municipality's Public Works Director or his/her designee at the end of each week in which work occurs. The water meter shall only be used for Owner's projects and shall not be used by the contractor for outside work.

All fire hydrants shall remain available for use by emergency services in the event of a fire, and shall not be obstructed by contractor vehicles or equipment. The contractor shall ensure that a vacuum break is provided when obtaining water from Municipal hydrants.

3.2 Sewer Atlases – The Municipality shall furnish the contractor with one (1) copy of the storm and/or sanitary sewer atlas sheets including the areas to be televised. The atlas sheets shall represent the best available information regarding the storm and sanitary sewers within the inspection area. Diameters of sewers may not be provided with the atlases and it shall be the contractor's responsibility to verify sewer diameters for payment. The atlas sheets for the proposed televising to take place in 2023 are included with this bid. These areas are subject to change, but currently represent the best information for the work to be done in 2023.

4. **TECHNICAL SPECIFICATIONS**

The contractor shall provide CCTV inspection of the entire sewer segment (manhole to manhole), utilizing equipment specifically designed for sewer inspection. The contractor shall provide preparatory cleaning of the entire sewer section before conducting the CCTV inspection, as specified herein. The contractor shall

provide dyed-water flooding of storm sewers adjacent to and/or crossing the sanitary sewers being televised when required by the Village. The contractors shall provide all necessary labor, tools, materials, equipment and appurtenances to complete the preparatory cleaning, dyed-water flooding, and CCTV inspection to obtain a clear video of the sewer interior.

The contractor shall provide and maintain all necessary signs, barricades, and lights as necessary to provide for the public's safety, and to comply with the requirements of the agency having jurisdiction over the right-of-way.

4.1 Preparatory Cleaning

4.1.1 General – Provide preparatory cleaning of all sanitary and storm sewers to be inspected via CCTV inspection. Light cleaning shall be completed for all lines. Heavy cleaning shall be completed as directed and approved by the Director of Public Works or his/her designee.

4.1.2 Equipment – Provide equipment specifically designed for sewer cleaning as specified herein. Provide High-Velocity Jet (Hydrocleaning) equipment with 2 or more nozzles capable of producing a scouring action from 15 to 45 degrees in all size lines designated to be inspected. Provide equipment capable of producing 2,000 psi at 65 gallons per minute (gpm) for light cleaning. Provide higher capacity cleaning equipment for large diameter pipes and for heavy cleaning.

Provide a root cutter as needed for root removal for pipe sizes from 8 inches through 36 inches in diameter.

For heavy cleaning, utilize equipment acceptable to the Municipality Public Works Director or his/her designee, which may include power rodding or bucket equipment equipped with root cutter, sand nozzles, root saws or expandable cutters. Equipment shall be belt-driven or shall be equipped with an overload device. Direct-drive equipment that could cause damage to the sewers shall not be used.

Care should be taken to protect sewer lines from damage from either high-velocity jet cleaning or heavy cleaning. Damage to sewers, equipment or appurtenances are the responsibility of the Contractor and any repairs shall be performed at no additional cost to the Municipality.

4.1.3 Execution

Light Cleaning – Provide preparatory cleaning of the sewer section to permit unobstructed passage of the CCTV camera and clean enough for the camera to identify structural defects, misalignments, service lateral connections, and points of infiltration to the satisfaction of the Public Works Director or his/her designee. Perform a cleaning with high-velocity jet consisting of up to three passes or flushes of the entire sewer section, if necessary, to allow adequate viewing of the pipe for the purpose of proper condition assessment. Limit pullback speed to no more than one foot per second, and utilize a maximum pressure of 1200 pounds per square inch (psi). Remove roots as needed to allow for unobstructed passage of the televising equipment. Light cleaning is incidental to the CCTV inspection of sanitary and storm sewers.

Root Cutting – Perform root cutting, as directed by the Municipality Public Works Director or his/her designee when the televising camera is unable to pass through the pipe or adequately inspect the pipe due to excessive root intrusion.

Heavy Cleaning – Perform additional cleaning (heavy cleaning), as directed by the Municipality's Public Works Director or his/her designee when the initial three passes of the jetting equipment and/or root cutting are not effective. Heavy cleaning can include, but not be limited to, additional passes or flushes of the entire sewer section with the high-velocity jet, power rodding, or bucket equipment.

The contractor shall take all precautions necessary during all cleaning operations to protect the sewer lines and to prevent water from being forced back up service laterals. The contractor is responsible for completing all necessary cleanup and restoration required as the result of backups or flooding onto/into public or private property at no additional cost to the Municipality.

4.1.4 Traffic Control - The Contractor shall provide all signs, equipment, and personnel necessary to provide for safe and efficient flow in all areas where the work will interrupt, interfere, or cause to change in any form, the conditions of traffic flow that existed prior to the commencement of any portions of the work. The Village may, at their discretion, require the Contractor to furnish traffic control under these or other circumstances where it is necessary for the protection of life and property. All signs, equipment, and personnel shall be in compliance with the latest edition of the Manual of Uniform traffic Control Devices. The cost of all traffic control shall be included in the price of the televising line items provided.

4.1.5 Disposal of Material

The contractor shall remove all sludge, dirt, roots, sand, rocks, grease and other solid or semi-solid material resulting from the cleaning operation at the downstream manhole of the section being cleaned. The contractor shall not allow material cleaned from one manhole section to pass into another manhole section as this can result in line stoppages, accumulation of material in wet wells, or damage to pumping equipment.

All material removed during cleaning shall be removed from the site at the end of each work day and disposed of by the contractor in a manner acceptable to the Public Works Director or his/her designee. Storage of material on site or within the sewer system is not allowed.

4.1.6 Deliverables

The contractor shall keep a log of cleaning operations, including for each sewer the date it was cleaned, which cleaning method was utilized, type and approximate quantity of material removed. This information shall be provided to each Municipality at the end of each work week.

4.2 Dyed-Water Flooding of Storm Sewers

4.2.1 General – Provide all labor, material, tools, equipment and appurtenances necessary to safely isolate storm sewers (and ditches, where present) and to flood with dyed-water without damage to the sewers; including but not limited to, plugs, hoses, non-toxic dye, compressors, chains, ropes, guides, installation equipment, etc. All storm sewers which cross or are parallel to sanitary sewers shall be flooded with dyed- water prior to the CCTV inspection of the sanitary sewer.

4.2.2 Equipment – Provide equipment designed and constructed specifically for dyed-water flooding.

4.2.3 Dye – The contractor shall utilize only non-toxic dye for dyed-water flooding, such as Uranine or Fluorescein.

4.2.4 Execution – Isolate each storm sewer to be flooded with dyed-water with inflatable plugs. Water from nearby hydrants (as designated by the Director of Public Works or his/her designee) shall be colored using the non-toxic dye and used to fill the isolated storm sewers. The isolated storm sewers shall be completely filled prior to conducting CCTV inspection of the adjacent sanitary sewers. The contractor shall maintain the dyed-water level in the storm sewers for the duration of the CCTV inspection, adding additional dyed-water as necessary.

After the storm sewer has been filled, the contractor shall wait 15 minutes or until dyed-water appears in the downstream sanitary manhole (whichever is shorter) prior to beginning the CCTV inspection.

The contractor shall take all precautions necessary during all dye-water flooding to protect the sewer lines and to prevent water from being forced back up service laterals. The contractor is responsible for completing all necessary cleanup and restoration required as the result of backups or flooding onto/into public or private property at no additional cost to the Municipality.

4.3 Closed-Circuit Television (CCTV) Inspection

4.3.1 General – Provide all labor, material, tools, equipment and appurtenances necessary to provide closed circuit television (CCTV) and audio-video recording of the internal inspection of sanitary and storm sewers at a picture quality to the satisfaction of the Director of Public Works or his/her designee.

4.3.2 Equipment – The contractor shall utilize a digital color television camera designed and constructed for sewer inspection with the following capabilities:

- a. High-resolution color-chip camera and monitor capable of producing a minimum of 650 lines of resolution.
- b. Adjustable directional lighting sufficient to allow a clear picture of the entire periphery of the pipe.
- c. Auxiliary lighting for sewers larger than 12-inch diameter.
- d. Operable in 100 percent humidity conditions.
- e. A 360 degree radial by 270 degree pan-and-tilt viewing field.
- f. Remote or manually operated.
- g. Electronic footage counters accurate to less than 1 percent error over the length of each pipe segment.
- h. Able to be equipped with skids or floatation device where necessary to position the camera in the center of the pipe for all diameter sewers being televised.

The contractor shall utilize a total audio-video recording system and procedures as required to produce a high-quality digital video and audio production of bright, sharp, clear pictures with accurate color, free from distortion. The audio portion shall have proper volume and clarity and shall be free from distortion. The contractor shall record inspections electronically and create DVDs directly from digital content without an intermediate analog conversion.

4.3.3 Large Diameter Sewer Flow

- a. The contractor shall expect high flows in the larger diameter sanitary sewers. Televising of these lines shall be avoided during peak flows. It is the contractor's responsibility to provide the Village with a televising video that allows full visual inspection of the pipe condition, uninhibited by flows. Televising during off-hours should be expected and included in the unit prices for the larger diameter sewer televising.
- b. Infiltration resulting from storm or snow melt water may also cause high flowage through the pipes. Televising of these lines should be performed when conditions allowed.

4.3.4 Execution

- a. Prior to conducting any CCTV inspection, complete preparatory cleaning and dyed-water flooding (where storm sewers cross or run parallel to sanitary sewers to be inspected) as specified herein.
- b. Provide a complete inspection of the entire length of sewer, including both upstream and downstream manholes; panning as needed to see all areas of the sewer and manholes.
- c. Utilize blowers, fans or other means to force out steam from the sewers as needed to provide a clear image of the pipe condition.
- d. Conduct the inspections with the flow of sewage from upstream to downstream manhole ("forward setup"). "Reverse setups" (from downstream to upstream manhole) shall only be allowed if a forward setup is not possible (e.g. upstream manhole is not accessible) or if the forward setup could not be completed due to an obstruction in the sewer. The cost to reset the televising equipment for a reverse setup is incidental to the contract.
- e. All inspections shall begin at the center of the beginning manhole and conclude at the center of the ending manhole.
- f. Move the camera at a speed no greater than 30 feet per minute, stopping at all defects and points of infiltration. Pan as necessary to permit proper documentation of the sewer's condition.
- g. Stop at all service connections, pan and look up service, and note items such as type of connection, presence of plugs, leaks, type of material, and any structural damage. Adjust focus and lighting as needed to obtain a bright, clear view of the connection and service pipe. Position the camera to view as far up the service connection as possible.

- h. Stop televising if camera becomes submerged due to significant sag or high flows. Use high- pressure jetting or other means to lower water level to a point below the camera. Provide temporary plugs and/or bypass pumping if necessary and as approved by the Director of Public Works or his/her designee.
 - i. The contractor may complete multiple sewer runs from a single setup, however each sewer segment (manhole to manhole) must have a discrete CCTV inspection video and inspection log.
 - j. Stop camera and pan and look up in all manholes.
- 4.3.5 Deliverables – The contractor shall provide the following to each Municipality:
- a. One (1) set of DVDs with the following:
 - i. Inspection Videos
 - ii. Computer generated inspection logs
 - b. Hard-copies bound in "D-ring" type binder of:
 - i. Computer generated inspection logs
 - ii. Review logs (if required)
 - c. One (1) USB Flash Drive or portable external hard with the **all** the following:
 - i. Inspection videos
 - ii. Computer generated inspections logs
 - iii. Review logs (if required).
 - d. Field mark-up of any clarifications to the sewer system configuration as shown on the Municipality's atlases, including but not limited to incorrectly shown connections between structures, pipes or manholes not shown on the atlases, sewers shown in the wrong location, etc.
 - e. Videos shall include the following (at a minimum):
 - i. Verbal commentary of the sewer inspection for the entire length of inspection.
 - ii. Verbal explanation of the current date, project name, and Municipality at the start of each segment.
 - iii. Information superimposed on video signal at beginning of each video including general location, manhole segment, direction of viewing, and beginning footage count.
 - iv. Footage counter and manhole segment appearing throughout the entire video recording.
 - v. Audio track, video, and inspection log shall all match.
 - vi. Video File Requirements:
 - vii. Digital format of .mpg, .avi or other file supported by Microsoft Media Player
 - viii. PipeTech or Visual Pipe software, if required by Municipality.
 - ix. Each Municipality shall come to an agreed upon file format with contractor at the preconstruction meeting or prior to work commencing.
 - x. If file format is not compatible with the Municipality video equipment, contractor will be responsible for converting to supported file at no additional cost to the Municipality.
 - f. Computer generated inspection log should be completed in the field and include the following information (at a minimum):
 - i. Municipality Name
 - ii. Project Name
 - iii. Location of sewer line including street name and nearest address to upstream manhole
 - iv. Inspector's name
 - v. Date
 - vi. Upstream and Downstream Manhole IDs
 - vii. Direction of flow
 - viii. Direction of inspection
 - ix. Depth from rim to invert at the upstream and downstream manholes
 - x. Pipe size, type/material, joint spacing, and total length

- xi. Surface weather conditions
- xii. Photographs of specific severe defects and a representative sample of overall pipe condition
- xiii. Manhole construction material
- xiv. Documented footage (from starting manhole) and clock orientation of all pipe defects, changes in pipe material, infiltration sources (including estimated flow rates in gallons per minute), service connections, root intrusion, mineral deposits, obstructions, protruding laterals, grease accumulation, back-pitched sections, offset joints and any other abnormal conditions.
- g. DVDs shall include the following:
 - i. Professionally labeled.
 - ii. Municipality name
 - iii. Project Name
 - iv. Unique DVD ID Number
 - v. Storm sewer and sanitary sewers shall be recorded on separate DVDs.
- h. "D-ring" Binder shall have the following:
 - i. Front Cover with Municipality name, project title / type of sewer televised, contractor name and contact information, year televising was performed, and volume (if applicable).
 - ii. Tab inserts to separate each DVDs inspection logs
 - iii. Table of contents for each DVD with file name, page number, street name, manhole start, manhole stop, pipe size, section length, date televised, sewer type, and DVD ID Number.

4.4. Sewer Condition Evaluation

4.4.1 General –

The contractor shall review each CCTV video inspection and log for both sanitary and storm sewers, identify deficiencies in the sewers and manholes in need of repair, and recommend sewer rehabilitation to correct each identified deficiency. The contractor shall provide a sewer repair specialist experienced in CCTV inspection review to identify deficiencies and familiar with modern sewer repair technologies, including but not limited to all forms of in-situ repairs (cured-in-place lining, slip-lining, chemical grout, cementations grout, etc.) and excavation repairs for both sewers and manholes.

4.4.2 Execution

- a. CCTV video inspection footage must be reviewed to complete the evaluation. Preparing evaluations based solely on the written inspection log is not allowed.
- b. Prior to conducting any review of the inspections, the Contractor's sewer repair specialist shall meet with the Public Works Director or his/her designee to become familiar with the Municipality's forms, abbreviations to be used on the forms, and sewer repair strategies.
- c. The contractor shall complete a "Sewer Footage Review" form (attached) for each CCTV inspection reviewed (manhole to manhole). Each review shall identify all service connections, deficiencies requiring repair, and the footages from the upstream manhole to each. Each form must be filled out completely. Partially filled out forms will be rejected. The contractor may use multiple forms for each CCTV inspection if needed, however only one inspection will be allowed on a form.
- d. The contractor shall complete a "Sewer Repair" form (attached) for each discrete repair required for the deficiencies identified on the "Sewer Footage Review" form. A discrete repair may include cured-in-place lining, removal and replacement of one or more sections of sewer, service lateral repair, etc. The contractor should be aware that a single manhole-to- manhole sewer segment may include multiple discrete repairs; therefore requiring more than one "Sewer Repair" form. Each form must be filled out completely. Partially filled out forms will be rejected.

4.4.3 Deliverables – The contractor shall provide the Municipality with one copy of each "Sewer

Footage Review" and "Sewer Repair" form. Forms shall be bound in packets corresponding to each CCTV inspection DVD.

5. SCHEDULING OF WORK

The Contractor shall coordinate directly with the Public Works Director (or his/her designee) for each Municipality to Schedule the work. Sanitary Sewer CCTV inspection with concurrent dyed-water flooding of storm sewers must be completed by November 30th of each year. All field work shall be completed prior to December 15th of each year and all final deliverables shall be provided prior to December 30th of each year, unless otherwise agreed to by a Municipality.

The contractor shall arrange and schedule work so as to minimize the disruption of traffic and access to property.

6. EMERGENCY RESPONSE

In the event of an emergency, a Municipality may request CCTV inspection services from the Contractor. The Contractor shall respond, be on-site with all needed materials, equipment, and labor, and complete the work within 24 hours of the request.

7. MEASUREMENT OF PAYMENT

7.1 CCTV Inspection of Storm Sewers (6" to 42") – This item includes the CCTV inspection of storm sewers ranging in size from 6 to 42 inches in diameter, including preparatory light cleaning and preparation and delivery of cleaning operations log, DVDs and inspection logs. This item will be measured in linear feet of completed, unique CCTV inspection along the centerline of each sewer segment. The contractor will not be paid for redundant or overlapping CCTV inspections.

a. CCTV Inspection of Storm Sewers (48" to 72") – This item includes the CCTV inspection of storm sewers ranging in size from 48 to 72 inches in diameter, including preparatory light cleaning and preparation and delivery of cleaning operations log, DVDs and inspection logs. This item will be measured in linear feet of completed, unique CCTV inspection along the centerline of each sewer segment. The contractor will not be paid for redundant or overlapping CCTV inspections.

7.2 CCTV Inspection of Sanitary Sewers (various size ranges) with Concurrent Dyed-water Flooding – This item includes the CCTV inspection of sanitary sewers ranging in size from 8 to 42 inches in diameter, including preparatory light cleaning, concurrent dyed-water flooding of storm sewers (and ditches, where present) crossing or parallel to the sanitary sewer, and preparation and delivery cleaning operations log, DVDs and inspection logs. This item will be measured in linear feet of completed, unique CCTV inspection along the centerline of each sewer segment for the size range indicated. The contractor will not be paid for redundant or overlapping CCTV inspections.

7.3 CCTV Inspection of Sanitary Sewers (various size ranges) (no dyed-water flooding) – This item includes the CCTV inspection of separate sanitary sewers or combine sewers ranging in size from 6 to 42 inches in diameter, including preparatory light cleaning and preparation and delivery of cleaning operations log, DVDs and inspection logs. This item will be measured in linear feet of completed, unique CCTV inspection along the centerline of each sewer segment for the size range indicated. The contractor will not be paid for redundant or overlapping CCTV inspections.

7.4 Heavy Cleaning – This item includes heavy cleaning of the sewer as specified and at the direction and prior written approval of the Director of Public Works or his/her designee. This item will be measured in crew hours on site when heavy cleaning was successfully performed.

7.5 Root Cutting – This item includes root cutting as specified and at the direction and prior written approval of the Director of Public Works or his/her designee. This item will be measured in linear feet, for the sewer size range indicated, where root cutting was successfully performed.

7.6 Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (all pipe sizes – This

item includes the CCTV inspection of sanitary and/or storm sewers ranging in size from 8 to 42 inches in diameter, including preparatory light cleaning and preparation, delivery of DVDs and inspection logs within the 24-hour emergency response time frame. This item will be measured in the number of crew hours on-site in the Municipality. Response to requests for Emergency CCTV Inspection not within the required 24-hour emergency response time frame will be paid at the applicable non-emergency per-foot rate.

7.7 Sewer Condition Evaluation – This item includes the review and evaluation (including sewer repair recommendations) of the CCTV video inspections and logs by a sewer repair specialist and the preparation and delivery of "Sewer Footage Review" and "Sewer Repair" forms as specified. This item will be measured in linear feet of CCTV sewer inspection reviewed.

8. PERMITS

The contractor is responsible for obtaining all permits needed for CCTV inspection and dyed-water testing work within Municipality, County, State or Railroad rights-of-way. The cost for obtaining permits is incidental to the contract.

Municipality: _____

Public Works Department

Sewer Footage Review

Roadway: _____
Map Section: _____

DVD Date/Number: _____
Storm or Sanitary: _____

RFB Number 201.001003.23
CCTV Inspections

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Due: September 20th, 2023, 10:00 AM

Municipality: _____

Public Works Department

Sewer Footage Review

Roadway: _____
Map Section: _____

DVD Date/Number: _____
Storm or Sanitary: _____

Date DVD was reviewed: _____ DVD was reviewed by: _____

Manhole or address numbers between which repair will take place:

Footage of damage from first point of reference listed above: _____

Located in: _____ pavement _____ parkway _____ easement Sewer depth: _____ feet/inches
diameter: _____ inches Material from which sewer is constructed: _____
Condition of sewer:

Recommended repair:

Additional comments:

Diagram: (Please provide drawing of section to be repaired and service connections) Bird's eye view

Bird's eye view



Manhole 1



Manhole 2

GENERAL TERMS AND CONDITIONS

1. DEFINITIONS

- A. **Base Bid** is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Option Bids/Alternate Bids or Unit Prices.
- B. **Optional or Alternate Bid** is an amount stated in the Bid for each item to be added to or deducted from the amount of the Base Bid if the corresponding changes in the Work, as described in the Bidding Documents, if accepted.
- C. **Unit Price** is an amount stated in the bid as a price per unit of measurement for materials, equipment or services, including all overhead and profit for a portion of the Work as described in the Bidding Documents. The Owner may reject or negotiate any unit price which is considered excessive or unreasonable.

In the event of a conflict or calculation error between the total base bid pricing, and/or extension pricing, the Unit Price shall prevail.

- D. **Optional Price** is a base bid price that may be accepted in lieu of the base bid.

2. RESPONSIVE BID

- A. A "Responsive Bid" is defined as a "bid which conforms in all material respects to the requirements set forth in the invitation for bids." Bidders are hereby notified that any exceptions to the requirements of this bid may be cause for rejection of the bid.
- B. Bidders shall promptly notify the Municipality of any ambiguity, inconsistency or error which they may discover upon examination of the bidding documents. Interpretations, corrections and changes will be made by addendum. **Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.**

3. UNBALANCED BIDDING

Bidders shall not submit a bid, which contains irregularities of any kind, including unbalanced bids. By an unbalanced bid, it is meant that one or more separate items or subsections are substantially out of line with the current market price for the materials and/or work covered herein.

The Municipality further reserve the right not to award or to negotiate any items whose unit prices or subsection appears excessive or unbalanced. Furthermore, the Municipality reserve the right to reject the unbalance item(s) and to contract with another provider for the services without giving further consideration to the bidder.

4. WITHDRAWAL OF BID

Upon written request, bids may be withdrawn at any time prior to the advertised bid opening. Bidders withdrawing their bid prior to the date and time set for the bid opening may still submit another bid if done so in accordance with these instructions. After the bid opening time, no bid shall be withdrawn or canceled for a period of ninety (90) calendar days thereafter. The successful Bidder shall not withdraw or cancel its bid after having been notified that the Municipality's governing authority has accepted said bid.

5. DOCUMENT OBTAINED FOR OTHER SOURCES

QuestCDN.com is the only official source for bid packages and supporting materials. To ensure receipt of addenda and any other notices concerning this project, bidders must create an account with QuestCDN.com and download the bid packages and supporting materials from the website. Lake Zurich cannot ensure that bidders who do not use QuestCDN.com will receive addenda and other notices. All bidders are advised that bids that do not conform to the requirements of this bid package, including

compliance with and attachment of all addenda and other notices, may, at Lake Zurich's discretion, be rejected as nonresponsive and/or the bidder disqualified. **In such cases, Lake Zurich will NOT rebid the project absent extraordinary circumstances.**

6. CONTACT WITH MUNICIPALITY PERSONNEL

All offerors are prohibited from making any contact with the respective Municipality' Presidents/Mayors, Trustees, or any other official or employee of the Municipality (collectively, "Municipal Personnel") with regard to the request for proposals, other than in the manner and to the person(s) designated herein. The respective City/Village Manager or Administrator reserves the right to disqualify any offeror found to have contacted Municipal Personnel in any manner with regard to the request for proposals. Additionally, if the Manager or Administrator determines that the contact with Municipal Personnel was in violation of any provision of 720 ILCS 5/33E, the matter will be turned over to the Cook County or Lake County State's Attorney for review and prosecution.

7. DISCLOSURES AND POTENTIAL CONFLICTS OF INTEREST (30 ILCS 500/50-35)

Each Municipality's Code of Ethics prohibits public officials or employees from performing or participating in an official act or action with regard to a transaction in which he has or knows he will thereafter acquire an interest for profit, without full public disclosure of such interest. This disclosure requirement extends to the spouse, children and grandchildren, and their spouses, parents and the parents of a spouse, and brothers and sisters and their spouses.

To ensure full and fair consideration of all bids, the Municipality require all Bidders including owners or employees to investigate whether a potential or actual conflict of interest exists between the Bidder and any Municipality, their officials, and/or employees. If the Bidder discovers a potential or actual conflict of interest, the Bidder must disclose the conflict of interest in its bid, identifying the name of the municipal official or employee with whom the conflict may exist, the nature of the conflict of interest, and any other relevant information. The existence of a potential or actual conflict of interest does NOT, on its own, disqualify the disclosing Bidder from consideration. Information provided by Bidders in this regard will allow the Village of Lake Zurich to take appropriate measures to ensure the fairness of the bidding process.

The Village of Lake Zurich requires all bidders to submit a certification, enclosed with this bid packet, that the bidder has conducted the appropriate investigation and disclosed all potential or actual conflicts of interest.

By submitting a bid, all Bidders acknowledge and accept that if a Municipality discovers an undisclosed potential or actual conflict of interest, that Municipality may disqualify the Bidder and/or refer the matter to the appropriate authorities for investigation and prosecution.

8. BIDDER QUALIFICATIONS AND EVALUATION CRITERIA

Bids shall be evaluated as follows (not listed in order of priority):

- Bid pricing
- Compliance with specifications
- References (Complete the Reference Sheet included herein)
- Experience
- Submittal of required documentation

Please identify references for similar projects as outlined above. Please include the organization, contact name, title, address, telephone number and cost of the project on the reference sheet provided herein.

Failure to provide references as identified may result in the bid being considered non-responsive with no further consideration for award.

9. JOINT PURCHASING/PURCHASING EXTENSION

The purchase of goods and services pursuant to the terms of this Agreement shall also be offered for purchases

to be made by the Municipality, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, *et seq.* (the "Act"). All purchases and payments made under the Act shall be made directly by and between each Municipality and the successful bidder. The bidder agrees that the Village of Lake Zurich shall not be responsible in any way for purchase orders or payments made by the other Municipality. The bidder further agrees that all terms and conditions of this Agreement shall continue in full force and effect as to the other Municipality during the extended term of this Agreement.

Bidder and the other Municipality may negotiate such other and further terms and conditions to this Agreement ("Other Terms") as individual projects may require. In order to be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other Municipality.

The bidder shall provide the other Municipality with all documentation as required in the RFB, and as otherwise required by the Village of Lake Zurich, including, but not limited to:

- 100% performance and payment bonds in the amount awarded by the respective Municipality
- Certificate of insurance naming each additional Municipality as an additional insured
- Certified payrolls to each Municipality for work performed

10. MODIFICATIONS

Bidders shall be allowed to modify/withdraw their bids prior to opening. Once bids have been received and opened, bids cannot be withdrawn or modified without the approval of the Municipality's Board of Trustees.

11. CHANGE ORDERS

The Municipality believe that the project is fully defined in the Contract Documents and that Change orders will not be necessary. However, **in the event that a Change Order is required, the Contractor shall review the scope of work to be performed under the contract to suggest alternatives that can be implemented to offset the cost increase of any necessary changes without sacrificing the quality and/or scope of the contract specifications.** All Change Orders and alternative suggestions must be approved by the Municipality prior to execution.

- A. In case of an increase in the Contract Sum, there will be an allowance for overhead and profit.
- B. The allowance for the combined overhead and profit, including premiums for all bonds and insurance, shall be based on the percentage as bid. This same percentage shall apply to **both extras and credits and for work** performed by the Contractor, a Subcontractor, or Sub-subcontractor.
- C. Detailed written Requests for Change Orders must be submitted to the Municipality's Purchasing Agent. In order to facilitate checking of quotations for extras or credits, all requests for change orders shall be accompanied by a complete itemization of costs including labor, materials and Subcontracts. Where major cost items are Subcontracts, they shall also be itemized. Requests will be reviewed by the Municipality's Purchasing Agent.
- D. Each written Request for a Change Order must be accompanied by written suggestions where costs can be reduced to offset the Change Order increase requested or a written certification stating that the Contractor has reviewed the work to be performed and cannot identify areas where costs can be reduced.
- E. A written Change Order must be issued by the Municipality's Purchasing Agent prior to commencing any additional work covered by such order. Work performed without proper authorization shall be the Contractor's sole risk and expense.

12. RESPONSIBILITY OF BIDDER

No agreement will be awarded to any person, firm or corporation that is in whole or in part, in an unsatisfactory manner, in any agreement with the Municipality, or who is a defaulter as to surety or otherwise upon any obligation to the Municipality.

13. ADDITIONS/DELETIONS

The quantities indicated are estimated quantities. The Municipality do not guarantee any specific amount and shall not be held responsible for any deviation. This contract shall cover the Municipality' requirements whether more or less than the estimated amount.

The Municipality reserve the right to increase and/or decrease quantities, or add or delete locations during the term of the Agreement, whatever is deemed to be in the best interest of the Municipality.

14. SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail or apparent omission from it as detailed description concerning any portion shall be interpreted as meaning that only the best commercial material or practice shall prevail and that only items of the best material or workmanship to used.

15. HOLD HARMLESS

The Contractor agrees to indemnify, save harmless and defend the Municipality and their respective elected and appointed officials, employees, agents, consultants, attorneys and representatives and each of them against and hold it and them harmless from any and all lawsuits, claims, injuries, demands, liabilities, losses, and expenses; including court costs and attorneys' fees for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of, or in connection with the work covered by this project. The foregoing indemnity shall apply except if such injury is caused directly by the willful and wanton conduct of the Municipality, its agents, servants, or employees or any other person indemnified hereafter. The obligations of the Contractor under this provision shall not be limited by the limits of any applicable insurance required by the Contractor.

16. CHANGE IN STATUS

The Contractor shall notify the Municipality immediately of any change in its status resulting from any of the following: (a) vendor is acquired by another party; (b) vendor becomes insolvent; (c) vendor, voluntary or by operation law, becomes subject to the provisions of any chapter of the Bankruptcy Act; (d) vendor ceases to conduct its operations in normal course of business. The Municipality shall have the option to terminate their contract with the vendor immediately on written notice based on any such change in status.

17. TERMINATION

The Municipality reserve the right to terminate this Agreement, or any part thereof, upon thirty (30) days written notice. In case of such termination, the Contractor(s) shall be entitled to receive payment from the Municipality for work completed to date in accordance with the terms and conditions of this agreement. In the event that this Contract is terminated due to Contractor's default, the Municipality shall be entitled to purchase substitute items and/or services elsewhere and charge the Contractor with any or all losses incurred, including attorney's fees and expenses.

18. TERMINATION FOR DEFAULT

The Municipality reserve the right to immediately terminate this Agreement with written notification for default. Contractor's default shall include but not be limited to: failure to perform or complete tasks outlined in the specifications within the stipulated time frame, failure of requests to provide additional labor, any criminal activity by any staff member within the Municipality, failure to promptly comply with the contract specifications and repeat non-compliance with the contract specifications after written notice, etc.

19. REFERENCES

The Contractor shall provide customer references using the form identified herein. Each bidder must demonstrate at least five (5) years' prior experience, as a full-time firm, primarily, continuously and actively engaged in the work as identified in the Scope of Work.

The Municipality reserve the right to contact references, review financial statements and any other resources to determine the capability of the bidder.

20. SUBCONTRACTORS

If any Bidder submitting a bid intends on subcontracting out all or any portion of the engagement, that fact, and the name of the proposed subcontracting firm(s) must be clearly disclosed in the bid on the form provided herein (use additional sheets if necessary).

In the event the Contractor requires a change of the subcontractor (s) identified, a written request from the Contractor and a written approval from the Municipality is required.

Failure to identify subcontractors could result in disqualification.

21. PRECEDENCE

Where there appears to be variances or conflicts, the following order of precedence shall prevail: The Agreement between the Municipality and Contractor, the Municipality's Project Specifications, the General Terms & Conditions and Special Terms & Conditions and the Contractor's Bid Response.

22. JURISDICTION, VENUE, CHOICE OF LAW

This agreement shall be governed by and construed according to the laws of the State of Illinois. Jurisdiction and venue shall be exclusively found in the Circuit Court of Lake County, State of Illinois.

23. PROPERTY OF THE MUNICIPALITY

All documents, findings and work products shall become the property of the Municipality upon payment for services rendered.

24. NON-ENFORCEMENT BY THE MUNICIPALITY

The Contractor shall not be excused from complying with any of the requirements of the agreement because of any failure on the part of the Municipality, on any one or more occasions, to insist on the Contractor's performance or to seek the Contractor's compliance with any one or more of said terms or conditions.

26. RESERVATION OF RIGHTS

The Municipality reserve the right to accept the Bid that is, in its judgment, the best and most favorable to the interests of the Municipality and the public; to reject the low price Bid; to reject any and all Bids; to accept and incorporate corrections, clarifications or modifications following the opening of the Bid when to do so would not, in the Municipality' opinion, prejudice the bidding process or create any improper advantage to any Bidder; and to waive irregularities and informalities in the bidding process or in any Bid submitted; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defects or informalities, and Bidders should not rely upon, or anticipate, such waivers in submitting the Bid. The enforcement of this Reservation of Rights by the Municipality shall not be considered an alteration of the bids.

27. NON APPROPRIATIONS

The Municipality reserve the right to terminate their respective part of this contract or to reject bids, in the event that sufficient funds to complete the contract are not appropriated by the Municipality governing authority.

28. COMPETENCY OF BIDDER

If requested in writing by the Municipality, the Bidder must present within three (3) working days, satisfactory evidence of its ability and possession of the necessary facilities, experience, financial resources and adequate insurance to comply with the terms of the Contract Documents.

29. CONTRACTOR'S LICENSES

The bidder to which the contract is awarded (including subcontractors), prior to commencing any work, must have a valid Contractor's License or other required license on-file with the Municipality.

30. PERMITS AND LICENSES

A. Contractor shall obtain, at its own expense, all permits and licenses which may be required to complete the Work, and/or required by municipal, state, and federal regulations and laws. Prior to performing any Work, Contractor and all subcontractors must obtain a business license in the Municipality. Contractor is directed to

the permitting requirements (including but not limited fence, construction, demolition, dumpster, electrical, grading, plumbing, right-of-way and roofing permits) contained in each Municipality's code.

B. Contractor represents that it, its employees, agents and subcontractors shall hold all required licenses, permits, qualifications and certificates, and have duly registered and otherwise complied in all respects with all applicable federal, state and local laws, regulations and ordinances applicable to the performance of this contract.

31. SAFETY

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work on this project. The Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, or injury to all persons and property. The Contractor shall comply with all applicable federal, state, and local safety laws, regulations and codes. The Contractor shall be in charge of, and responsible for, maintaining the site and performing the Services, so as to prevent accidents or injury to persons on, about, or adjacent to the site where the Services are being performed. The Contractor shall maintain and implement, and ensure that all Subcontractors maintain and implement, an appropriate safety/loss prevention program for the protection of the life and health of employees and persons nearby. The Contractor is fully responsible and assumes liability for the failure of Subcontractors to comply with the requirements herein.

32. ADDITIONAL SAFETY STANDARDS

Contractor shall perform all Work in compliance with all applicable Federal, State and local laws and regulations, including but not limited to, the following:

All equipment used under this contract shall be maintained in good operating condition and be appropriately licensed and inspected by the State of Illinois or authority having jurisdiction.

Any hazardous work practice(s) being conducted as determined by the Municipality shall be immediately discontinued by the Contractor upon receipt of either written or verbal notice by the Municipality to discontinue such practice(s). The Contractor shall not continue any work which it considers dangerous and shall immediately notify the Municipality if such is the case.

OSHA STANDARDS

Contractor shall read and comply with all applicable Occupational Safety and Health Act (OSHA) standards. Special attention is directed to the Congressional Federal Register, Volume 58, Number 9, Thursday, January 14, 1993, Part 1910 (Permit Required Confined Spaces for General Industry.) Equipment supplied to the Municipality must comply with all requirements and standards as specified by the OSHA. Items not meeting any OSHA specifications will be refused.

33. INDEPENDENT CONTRACTOR

The Contractor is an independent contractor and no employee or agent of the Contractor shall be deemed for any reason to be an employee or agent of the Municipality.

34. AUDIT/ACCESS TO RECORDS

A. The contractor shall maintain books, records, documents and other evidence directly pertinent to performance on the work under this agreement consistent with generally accepted accounting standards in accordance with the American Institute of Certified Public Accountants Professional Standards. The contractor shall also maintain the financial information and data used by the contractor in the preparation or support of any cost submissions required under this subsection, (Negotiation of Contract Amendments, Change Orders) and a copy of the cost summary submitted to the owner. The Auditor General, the owner, the Agency, or any of their duly authorized representatives shall have access to the books, records, documents, and other evidence for purposes of inspection, audit, and copying. The contractor will provide facilities for such access and inspection.

B. If this contract is a formally advertised, competitively awarded, fixed price contract, the contractor agrees

to include access to records as specified in above. This requirement is applicable to all negotiated change orders and contract amendments in excess of \$25,000, which affect the contract price. In the case of all other prime contracts, the contractor also agrees to include access to records as specified above in all his contracts and all tier subcontracts or change orders thereto directly related to project performance, which are in excess of \$25,000.

- C. Audits conducted pursuant to this provision shall be consistent with generally accepted auditing standards in accordance with the American Institute of Public Accountants Professional Standards.
- D. The contractor agrees to the disclosure of all information and reports resulting from access to records pursuant to the subsection above. Where the audit concerns the contractor, the auditing agency will afford the contractor an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- E. Records under the subsections above shall be maintained and made available during performance of the work under this loan agreement and until three years from the date of final audit for the project. In addition, those records which relate to any dispute or litigation or the settlement of claims arising out of such performance, costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the date of resolution of such dispute, appeal, litigation, claim or exception.
- F. The right of access conferred by this clause will generally be exercised (with respect to financial records) under:
 - i. negotiated prime contractors;
 - ii. negotiated change orders or contract amendments in excess of \$25,000 affecting the price of any formally advertised, competitively awarded, fixed price contract; and
 - iii. subcontracts or purchase orders under any contract other than a formally advertised, competitively awarded, fixed price contract.
- G. This right of access will generally not be exercised with respect to a prime contract, subcontract, or purchase order awarded after effective price competition. In any event, the right of access shall be exercised under any type of contract or subcontract:
 - i. with respect to records pertaining directly to contract performance, excluding any financial records of the contractor; and
 - ii. if there is any indication that fraud, gross abuse, or corrupt practices may be involved.

35. OMISSIONS/HIDDEN CONDITIONS

The drawings and/or specifications are intended to include all work and materials necessary for completion of the work. Any incidental item of material, labor, or detail required for the proper execution and completion of the work and omitted from either the drawings or specifications or both, but obviously required by governing codes, federal or state laws, local regulations, trade practices, operational functions, and good workmanship, shall be provided as a part of the contract work at no additional cost to the owner, even though not specifically detailed or mentioned.

36. NEW PARTS AND MATERIALS: TITLE

Equipment and materials must be of current date (latest model or supply) and meet specifications. This provision excludes the use of surplus, re-manufactured or used products, whether in part or in whole, except where specifications explicitly provide therefore. Further, the bidder warrants that it has lien free title to all equipment, supplies, or materials purchased under the terms of this contract.

37. EXCEPTIONS TO SPECIFICATIONS

Any exceptions to these specifications shall be listed and fully explained on a separate page entitled "Exceptions to Specifications", prepared by the Bidder on its firm's letterhead, to be attached to and submitted with these

documents at the time of submission of the bid. Each exception must refer to the page number and paragraph to which it pertains. The nature of each exception shall be fully explained. Bidders are cautioned that any exceptions to these specifications may be cause for rejection of the bid.

Should a Bidder submit a bid where any exception is not clearly marked, described and explained, the Municipality will consider the bid to be in strict compliance with these specifications. If then awarded an agreement, the successful Bidder shall comply with all requirements in accordance with these specifications.

38. FIELD MODIFICATIONS

A field modification is written by the Municipality to the contractor for purposes of clarification of the specifications or plans. A field modification is limited to items that do not change the scope of the project. Field modifications do not affect either the project cost or completion date.

Field modifications become part of the Contract Documents and become binding upon the contractor if the bidder fails to object within three (3) working days after receiving the modification. A field modification may be used as the basis of a project cost change or contract extension if all parties agree on the field modification form to a potential future claim of either party, or that the field modification will be compiled with, but under protest.

39. NOTICE TO PROCEED

No work shall be undertaken prior to contract approval by the Contractor and the Municipality and the issuance of a Notice to Proceed and purchase order.

40. GUARANTIES AND WARRANTIES

All guarantees and warranties required shall be furnished by the bidder and shall be delivered to the Municipality before the final voucher on the contract is issued.

41. CONFIDENTIALITY

Consideration will be given to requests to maintain confidentiality for certain proprietary or confidential information provided in a bid. If the Bidder desires to maintain confidentiality for specific information, the pages containing the information should be clearly marked on the bid as "Proprietary and Confidential." In no event should all pages of the bid be so marked. The bid should include a separate written request clearly evidencing the need for confidentiality. The Municipality shall examine the bids to determine the validity of any written requests for nondisclosure of trade secrets and other proprietary data identified. After award of the agreement, all responses, documents, and materials submitted by the Bidder pertaining to this RFB will be considered public information and will be made available for inspection, unless otherwise determined by the Municipality. All data, documentation and innovations developed as a result of these contractual services shall become the property of the Village of Lake Zurich. Based upon the public nature of these RFB's, a Bidder must inform the Village of Lake Zurich, of the exact materials in the offer that the Bidder believes should not be made a part of the public record in accordance with the Illinois Freedom of Information Act.

SPECIAL TERMS & CONDITIONS

1. INSURANCE

The Contractor shall be required to purchase and maintain during the life of the Agreement, the following required insurance with limits of not less than set forth below:

A. COMMERCIAL GENERAL LIABILITY INSURANCE

Coverage on an occurrence basis that insures against claims for bodily injury (including death), property damage and personal and advertising injury arising out of or in connection with any Services under the Agreement, whether such operations or services are by the Contractor or a subcontractor. The minimum limits of liability for this insurance is as follows:

- a. \$1,000,000 combined single limit - each occurrence
- b. \$1,000,000 personal and advertising injury;
- c. \$2,000,000 combined single limit - general aggregate; and
- d. \$1,000,000 combined single limit - products/completed operations aggregate.

This insurance shall include coverage for all of the following:

- e. When the following box is checked - any general aggregate limit shall apply per project;
- f. Liability arising from premises and operations;
- g. Liability arising from the actions of independent contractors;
- h. When the following box is checked - liability arising from the explosion, collapse and underground hazards;
- i. Liability arising from products and completed operations with such coverage to be maintained for two (2) years after termination of the Agreement;
- j. Contractual liability including protection for the Contractor from bodily injury (including death) and property damage claims arising out of liability assumed under any resulting Agreement; and

On all Commercial General Liability Insurance policies, the Municipality, its elected and appointed officials and its employees shall be named as additional insureds, on a primary and non-contributory basis. The endorsements evidencing the additional insured status required herein shall accompany the certificates of insurance furnished to the Municipality under this Section.

B. BUSINESS AUTO LIABILITY INSURANCE

At least \$1,000,000 combined single limit each accident, covering bodily injury (including death) and property damage claims arising out of the ownership, maintenance or use of owned, non-owned, and hired autos.

C. WORKERS' COMPENSATION INSURANCE

Statutory benefits as required by Illinois law, including standard Other States Insurance and Employers' Liability Insurance with limits of at least \$1,000,000 each accident/\$1,000,000 each employee disease/\$1,000,000 disease policy limit. The minimum employers' liability limits may be satisfied with a combination of employers' liability and umbrella excess liability insurance.

D. UMBRELLA EXCESS LIABILITY or EXCESS LIABILITY INSURANCE

Umbrella Excess Liability or Excess Liability insurance with minimum limits of:

- a. \$5,000,000 combined single limit - each occurrence;
- b. \$5,000,000 combined single limit – aggregate other than products/completed operations and auto liability; and

- c. \$5,000,000 combined single - products/completed operations aggregate.

This insurance shall include all of the following coverages on the applicable schedule of underlying insurance:

- d. Commercial general liability;
- e. Business auto liability; and
- f. Employers' liability,

and shall follow form with the coverage provisions required for underlying insurance.

E. PROFESSIONAL LIABILITY INSURANCE

Professional Liability Insurance with limits of at least \$1,000,000 each occurrence and \$2,000,000 aggregate, for claims alleging acts, errors or omissions by the Contractor or its subcontractors, arising from the rendering or failure to render Contractor's professional services under the Agreement.

The Contractor shall not commence services under the Agreement until it has obtained, at its own expense, all required insurance and such insurance has been approved by the Municipality; nor shall the Contractor allow any subcontractor to commence operations or services on any subcontract until all insurance required of the subcontractor has been so obtained and approved by the Contractor. Approval of the Contractor's required insurance will be granted only after submission to the Municipality of original certificates of insurance and any required endorsements evidencing the required insurance, signed by authorized representatives of the insurers, to the Municipality.

1. The Contractor shall require all subcontractors to maintain during the term of the Agreement, commercial general liability insurance, business auto liability insurance and workers' compensation and employers' liability insurance to the same extent required of the Contractor in 1.A., 1.B., 1.C. and 1.E. (when required) herein. The Contractor shall furnish subcontractor's certificates of insurance to the Municipality immediately upon the Municipality's request.
2. Providing any insurance required herein does not relieve the Contractor of any of the responsibilities or obligations assumed by the Contractor in the Agreement or for which the Contractor may be liable by law or otherwise.
3. Failure to provide and continue in force insurance as required herein may be deemed a material breach of the Agreement and shall be grounds for immediate termination of the Agreement by the Municipality, in the Municipality's sole discretion.
4. Failure of the Municipality to receive from Contractor certificates or other evidence of full compliance with these insurance requirements or failure of the Municipality to identify a deficiency in these requirements from such certificates or other evidence provided shall not be construed as a waiver of Contractor's obligation to maintain required insurance.
5. By requiring insurance and insurance limits herein, the Municipality does not represent that coverage and limits will necessarily be adequate to protect Contractor.
6. The Contractor shall advise the Municipality by certified mail, return receipt requested, within two (2) business days after Contractor's receipt of any notice of cancellation, non-renewal, or other termination of, or any substantive change to any insurance policy providing or represented as providing the coverages mandated herein. Failure to do so may be construed as a material breach of the Agreement.
7. The Contractor's and all subcontractor's insurers must be lawfully authorized to do business in the State of Illinois and must be acceptable to the Municipality, in their sole discretion. All such insurers must have a Best's Financial Strength Rating of "A" or better, and a Financial Size Category of "Class VII" or better in the latest evaluation by the A. M. Best Company, unless the Municipality grants specific prior written approval for an exception.
8. Any deductibles or retentions of \$5,000 or greater (\$10,000 for umbrella excess liability) for any policies required hereunder shall be disclosed by the Contractor, and are subject to the Municipality's prior written

approval. Any deductible or retention amounts elected by the Contractor or its subcontractor or imposed by Contractor's or its subcontractor's insurer(s) shall be the sole responsibility of Contractor or its subcontractors and are not chargeable to the Municipality as expenses.

9. If any required insurance purchased by the Contractor or its subcontractors has been issued on a "claims made" basis, the Contractor must comply with the following additional conditions. The limits of liability and the extensions to be included remain the same. Contractor or its subcontractor must either:

- a. Agree to provide certificates of insurance to the Municipality evidencing the above coverages for a period of two (2) years after termination. Such certificates shall evidence a retroactive date no later than the beginning of the Services under the Agreement, or;
- b. Purchase an extended (minimum two (2) years) reporting period endorsement for each such "claims made" policy in force as of the date of termination and evidence the purchase of this extended reporting period endorsement by means of a certificate of insurance and a copy of the endorsement itself. Such certificates and copy of the endorsement shall evidence a retroactive date no later than the beginning of the Services under the Agreement.

10. **Certificate of Insurance** that states the Municipality has been endorsed as an "additional insured" by the Contractor's **insurance carrier**. Specifically, this Certificate **must** include the following language: **"The Municipality and their respective elected and appointed officials, employees, agents, consultants, attorneys and representatives, are, and have been endorsed, as an additional insured under the above reference policy number _____ on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term."**

2. **WARRANTY**

- A. Contractor warrants to the Municipality that all materials furnished under this Contract shall be new and of the most suitable grade for the purpose intended and that all Work shall be of good quality, free from faults and defects and in conformance with the Contract Documents. Prior to Final Completion, Contractor shall deliver to the Municipality all warranties required under the Contract Documents, or to which Contractor is entitled from manufacturers, suppliers, and Subcontractors. Unless otherwise provided, all warranties for products and materials incorporated into the Work shall begin on the date of Substantial Completion and remain in effect for a period of one (1) year.
- B. Neither the final payment, any provision in the Contract Documents nor partial or entire use or occupancy of the premises by the Owner shall constitute an acceptance of Work not done in accordance with Contract Documents or relieve the Contractor or its sureties of liability with respect to any warranties or responsibilities for faulty or defective materials and workmanship. Contractor or its sureties shall remedy any defects in Work and any resulting damage to Work at its own expense. Contractor shall be liable for correction of all damage resulting from defective Work. If Contractor fails to remedy any defects or damage, the Municipality may correct the defective Work or repair damages and the cost and expense incurred shall be paid by or be recoverable from the Contractor or its surety.
- C. Contractor warrants that the Work shall be done in a workmanlike manner in strict accordance with the Contract Documents and guarantees that the labor and material will be free of defects for the period stated in the Contract Documents, but in no event less than one (1) year from the date of Substantial Completion.

3. **EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS ACT (30 ILCS 570/)**

Pursuant to 30 ILCS 570/0.01 *et seq.*, any month immediately following 2 consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5% as measured by the United States Department of Labor, the Contractor shall employ only Illinois laborers on this project unless Illinois laborers are not available, or are incapable of performing the particular type of work involved, which the contractor must certify with the Municipality.

4. EQUAL EMPLOYMENT OPPORTUNITY

The successful Proposer shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended, and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), which is incorporated herein by reference. Additionally, the consultant shall comply with any Fair Employment Ordinance that has been adopted by the Municipality.

5. ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5/)

In the event the Contractor's non-compliance with the provision of the Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Applicable Rules and Regulations of the Illinois Department of Human Rights ("Department"), the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

6. SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS ACT (820 ILCS 265/1, et seq.)

Contractor shall comply with all provisions of 820 ILCS 265/1, et seq. including having in place, and providing to the Municipality, a written substance abuse program for the prevention of substance abuse among employees PRIOR to commencement of work on a Municipality project. Contractor shall be responsible for ensuring its substance abuse program meets or exceeds the standards set forth in the Substance Abuse Prevention on Public Works Projects Act. If a collective bargaining agreement is in effect that fulfills the aforementioned requirements, Contractor shall provide the Municipality with a copy of the relevant sections of said agreement in lieu of the written substance abuse program.

7. WAIVER OF WORKERS COMPENSATION/OCCUPATIONAL DISEASE EXPENSE REIMBURSEMENT

The Contractor agrees to waive any and all rights to reimbursement of workers' compensation expenses under Section 1(a)(4) of the Illinois Workers' Compensation Act (820 ILCS 305), and as amended; and the Contractor agrees to waive any and all rights to reimbursement of occupational disease expenses under Section 1(a)(3) of the Illinois Occupational Diseases Act (820 ILCS 310), and as amended.

8. TOXIC SUBSTANCES DISCLOSURES

All bidders must comply with the requirements of the Toxic Substance Disclosure to Employees Act, for any materials, supplies, and covered by said Act.

9. ALTERNATE AND MULTIPLE BIDS

Unless otherwise indicated in these documents, the bidder may not submit alternate or multiple bids as part of this package. The submission of more than one bid within a single package may be cause for rejection of any or all of the bids of that bidder.

10. EQUALITY/BRAND NAME

Whenever this RFB mentions an item by name and uses specific descriptions, it is intended to convey to the Contractor an understanding of the standard of excellence required by the Municipality. Items of equal type, quality, and size, which will conform substantially to the standard of excellence established to provide equivalent merit, strength, durability, and to perform the required functions in accordance with this RFB may be offered. Manufacturer/model names provided in the bid specifications herein convey the standard and uniformity the Municipality' demands.

It shall be understood that prior to bidding a substitute, the bidder must receive prior **written** approval. Therefore, it shall be understood that, by submitting a bid, the bidder is stating to the Municipality that no substitutions were made and that the bidder's pricing is based upon pre-approved brands.

The Municipality shall be the sole determiner about whether a substitute item is equal to the item specified.

11. SUBSTITUTIONS

No substitutions shall be allowed during the term of this agreement without written consent from the Municipality's Purchasing Division. The contractor shall request permission to substitute an item of equal or higher quality when an item ordered is unavailable for delivery within the time required by the Department of Facilities.

12. AFFIDAVITS

The following affidavits included in these contract documents must be executed and submitted with the bid:

- a) References
- b) Disqualification of Certain Bidders (affirmation by signing bid form)
- c) Affidavit/Anti-collusion
- d) Conflict of Interest Form
- e) Tax Compliance
- f) Identification of Subcontractors
- g) Participation Affidavit

13. SECURITY GUARANTEE

Each bidder shall submit a Bid Bond to serve as a guarantee that the bidders shall enter into a contract with the Municipality to perform the work identified herein, at the price bid. As soon as the bid prices have been compared, the Municipality will return the bonds of all except the three lowest responsible bidders. When the Agreement is executed the bonds of the two remaining unsuccessful bidders will be returned. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned.

Any bid not complying with the Security requirement may be rejected as non-responsive.

14. CONTRACT BONDS

The successful Contractor shall furnish within ten (10) calendar days after being notified of the acceptance of bid:

- 6.1 A performance bond satisfactory to the Municipality, executed by a surety company authorized to do business in the State of Illinois, in an amount equal to 100 percent (100%) of the purchase order issued by the Municipality as security for the faithful performance of the Municipality's contract; and
- 6.2 A payment bond satisfactory to the Municipality, executed by a surety company authorized to do business in the State of Illinois, for the protection of all persons supplying labor and materials to the Contractor or Subcontractors for the performance of work provided for in the contract, in an amount equal to 100 percent (100%) of the purchase order issued by the Municipality.
- 6.3 Documents required by this section must be received and approved by the Owner before a written contract will be issued.

All bonds must be from companies having a rating of at least A-minus and of a class size of at least X as determined by A.M. Best Ratings.

15. COORDINATION

The Contractor shall appoint a single point of contact for communications and coordination with the Municipality. This individual shall be responsible for arranging work assignments, follow-up monitoring and supervision of work.

16. REPORTING

A status report indicating the work completed the week prior and the work planned for the current week should be provided to the Municipality weekly. The weekly report should also indicate any issues that the Contractors staff have experienced during the week as well as any work planned that was not accomplished.

17. SUPERVISION

The Contractor is responsible for supervising all employees and their work. Any work which the Municipality determines not to be satisfactory must be performed again at the Contractor's own expense. The Contractors supervisor should conduct random or spot inspections of its employees work.

The Contractors supervisor is also responsible for training new personnel and any additional training of experienced personnel as requested by the Municipality at the Contractor's expense. Training includes, but shall not be limited to, geographic areas of the Municipality, field equipment, and safety. The Municipality reserve the right to require a replacement of the Supervisor if they do not meet the Municipality' standards.

18. DAMAGES

The Contractor is responsible for any damage to public or private property caused as a result of their work. The Contractor shall take all necessary steps to prevent damage to public right-of-ways, trees, businesses, houses, sidewalks, and other real or personal property. If any claims are filed by residents, the Contractor should resolve all claims and report the claim to the Municipality within 12 hours.

LABOR STATUTES, RECORDS AND RATES CONSTRUCTION CONTRACTS FOR STATE OF ILLINOIS

All Contractors shall familiarize themselves with all provisions of all Acts referred to herein and in addition shall make an investigation of labor conditions and all negotiated labor agreements which may exist or are contemplated at this time. Nothing in the Acts referred to herein shall be construed to prohibit the payment of more than the prevailing wage scale.

In the employment and use of labor, the Contractor and any subcontractor of the Contractor shall conform to all Illinois Constitutional and statutory requirements including, but not limited to, the following:

- 1.0 Equal Employment Opportunity:
 - 1.1 Illinois Constitution, Article I, Section 17, which provides: "All persons shall have the right to be free from discrimination on the basis of race, color, creed, national ancestry and sex in the hiring and promotion practices of any employer or in the sale or rental of property."
 - 1.2 Illinois Constitution, Article I, Section 18, which provides: "The equal protection of the laws shall not be denied or abridged on account of sex by the state or its units of local government and school districts."
 - 1.3 The Public Works Employment Discrimination Act, 775 ILCS 10/1, provides in substance that no person may be refused or denied employment by reason of unlawful discrimination, nor may any person be subjected to unlawful discrimination in any manner in connection with contracting for or performance of any work or service of "any kind by, for, on behalf of, or for the benefit of the State, or of any department, bureau, commission, board or other political subdivision or agency thereof."
 - 1.4 Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), which is incorporated herein by reference. Furthermore, the Contractor shall comply with the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 *et seq.*, as amended.
- 2.0 The Veterans Preference Act, 330 ILCS 55/1, provides: "In the employment and appointment to fill positions in the construction, addition to, or alteration of all public works undertaken or contracted for by the State, or any of its political subdivisions thereof, preference shall be given to persons who have been members of the Armed Forces of the United States...in times of hostilities with a foreign country..."
- 3.0 The Servicemen's Employment Tenure Act, as amended, 330 ILCS 60/2, "safeguarding the employment and the rights and privileges inhering in the employment contract, of servicemen."
- 4.0 The Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, provides: "It is the policy of the State of Illinois that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works." The current Schedule of Prevailing Wages for Cook County and/or Lake County must be prominently posted at the project site by the Contractor.
 - 4.1 The Prevailing Wage Act, 820 ILCS 130/4, provides: "All bid specifications shall list the specified rates to all laborers, workers and mechanics in the locality for each craft or type of worker or mechanic needed to execute the contract. If the Department of Labor revises the prevailing rate of hourly wages to be paid by the public body, the revised rate shall apply to such contract, and the public body shall be responsible to notify the Contractor and each subcontractor of the revised rate."

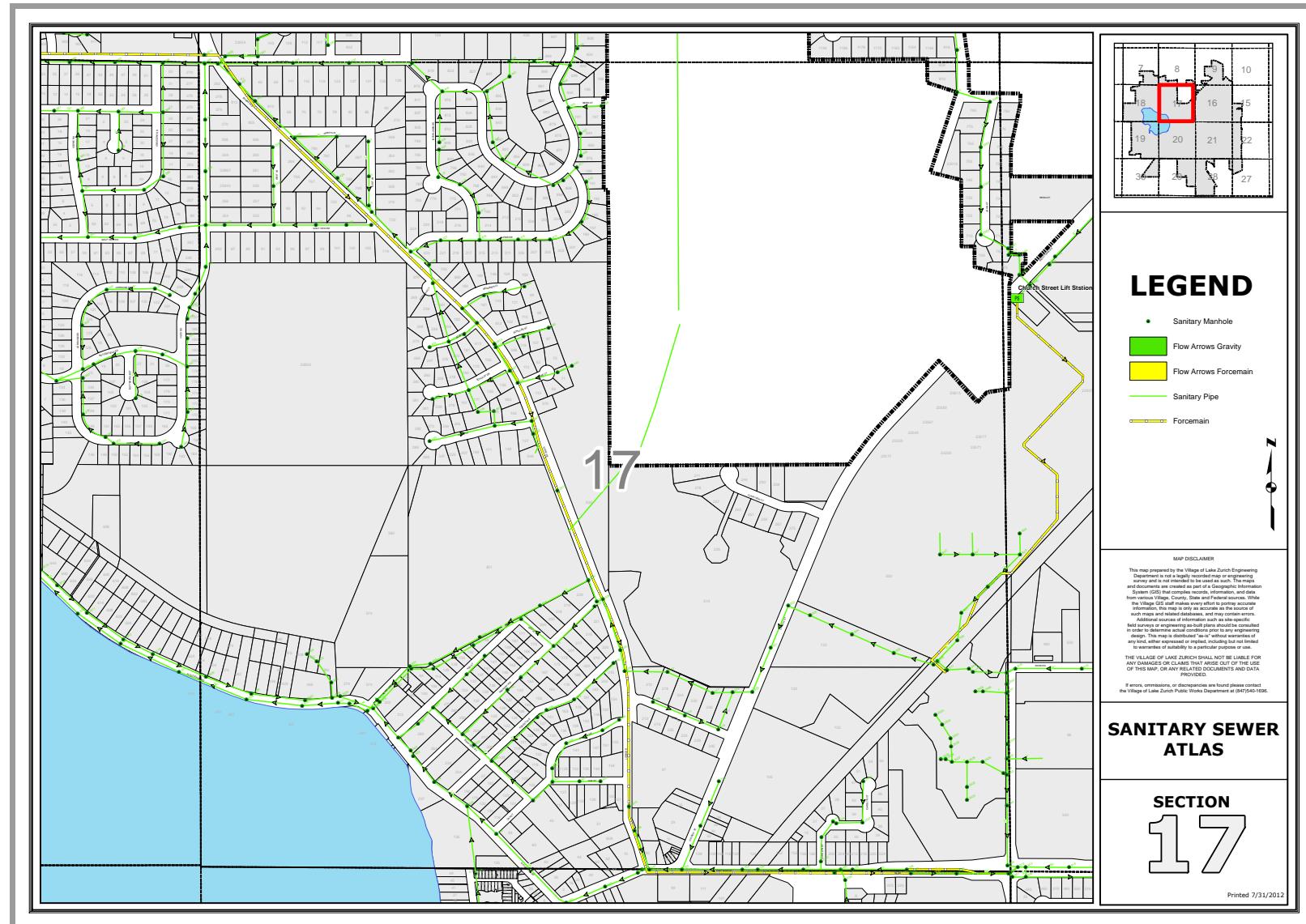
- 4.1.1 The Village shall notify the Contractor of any revised rates as determined by the Department of Labor and as received by the Village. It shall be the responsibility and liability of the Contractor to promptly notify each and every subcontractor of said revised rates.
- 4.1.2 Unless otherwise specified in the Contract Documents, the Contractor shall assume all risks and responsibility for any changes to the prevailing hourly wage which may occur during the Contract Time. A revision to the prevailing rate of hourly wages shall not be cause for any adjustment in the Contract Sum.
- 4.2 The Prevailing Wage Act, 820 ILCS 130/5 provides that the Contractor and each Sub Contractor shall, "submit monthly, in person, by mail or electronically a certified payroll to the public body in charge of the project."
 - 4.2.1 The Contractor shall submit to the Village by the tenth day, monthly, a certified payroll list including all workers, laborers and mechanics employed by the Contractor and each of the Sub Contractors.
 - 4.2.2 The certified payroll records shall include each worker's name, address, telephone number, social security number, classification, number of hours worked each day, the hourly wage and starting and ending times each day.
 - 4.2.3 Included with the payroll records, the Contractor and each Sub Contractor shall attest, in writing, to the veracity and accuracy of the records and that the hourly rate paid is not less than the general prevailing wages required.
- 5.0 The Child Labor Law, as amended, 820 ILCS 205/1, which provides: "No minor under 16 years of age...at any time shall be employed, permitted or suffered to work in any gainful occupation...in any type of construction work within this state."

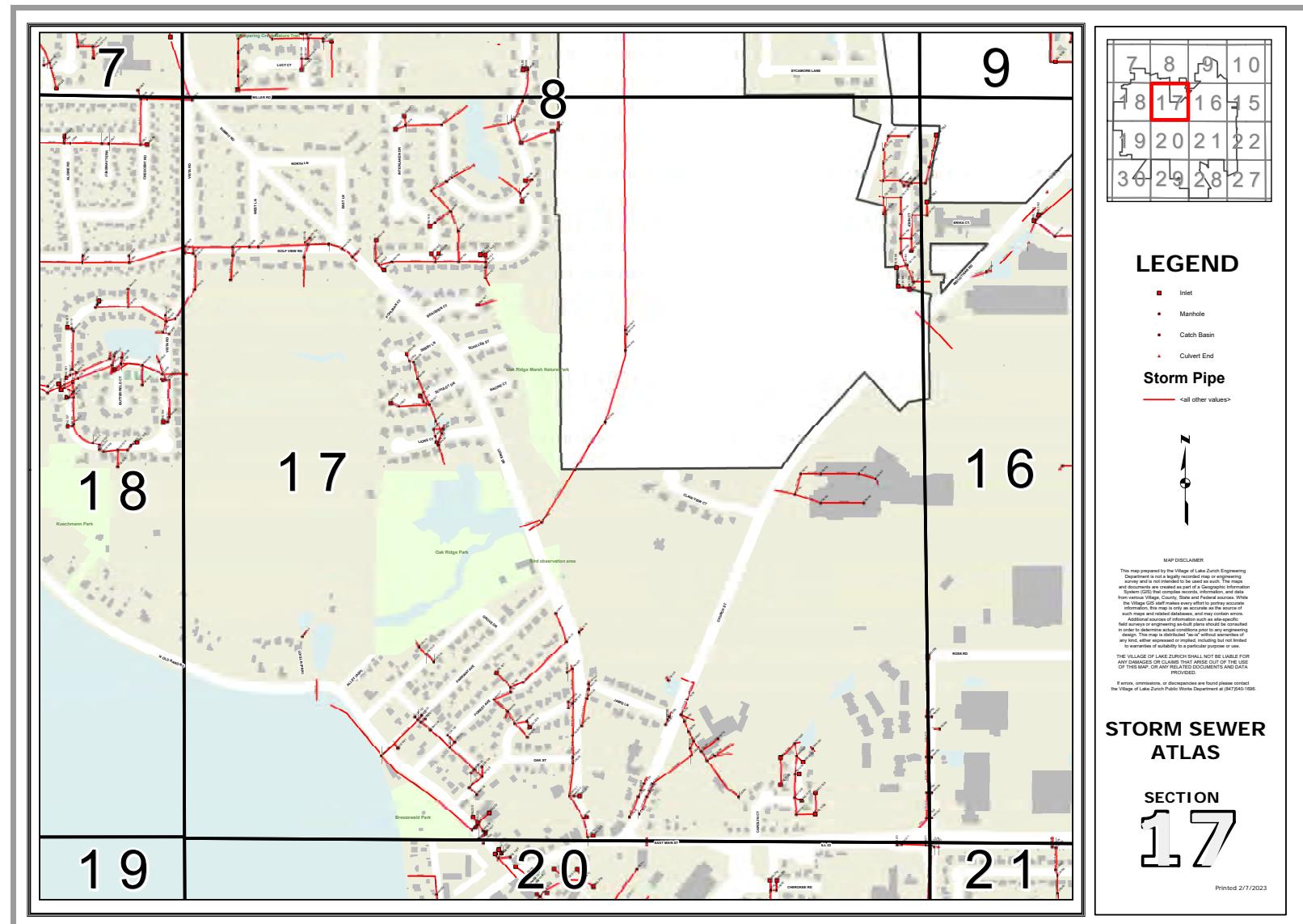
The Contractor will include verbatim or by reference the provisions contained herein in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. The Contractor will be liable for compliance with these provisions by such subcontractors.

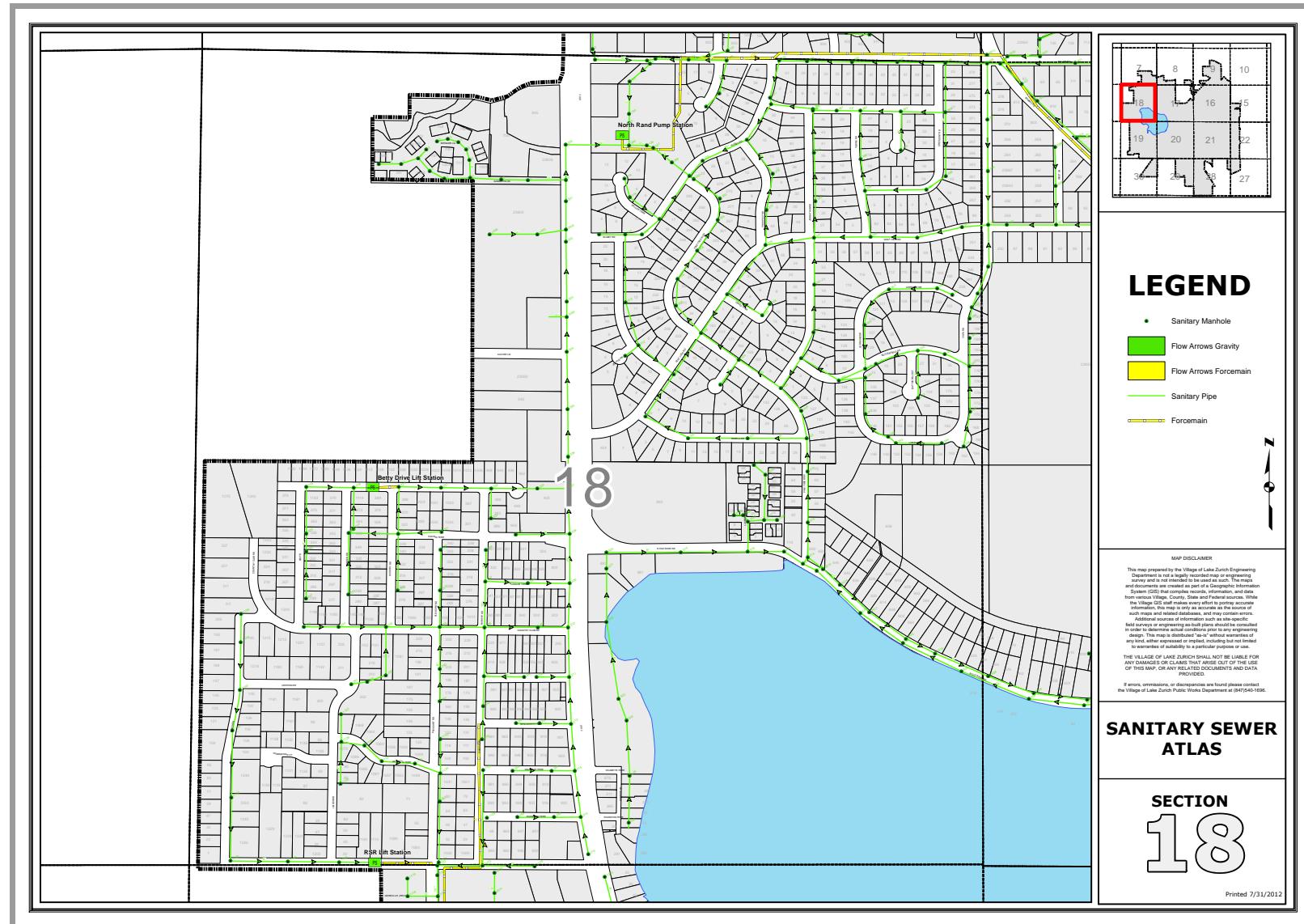
The Contractor and each subcontractor shall keep or cause to be kept an accurate record of names, occupations and actual wages paid to each laborer, workman and mechanic employed by him in connection with the contract. This record shall be open at all reasonable hours for inspection by any representative of the Village or the Illinois Department of Labor and must be preserved for four (4) years following completion of the contract.

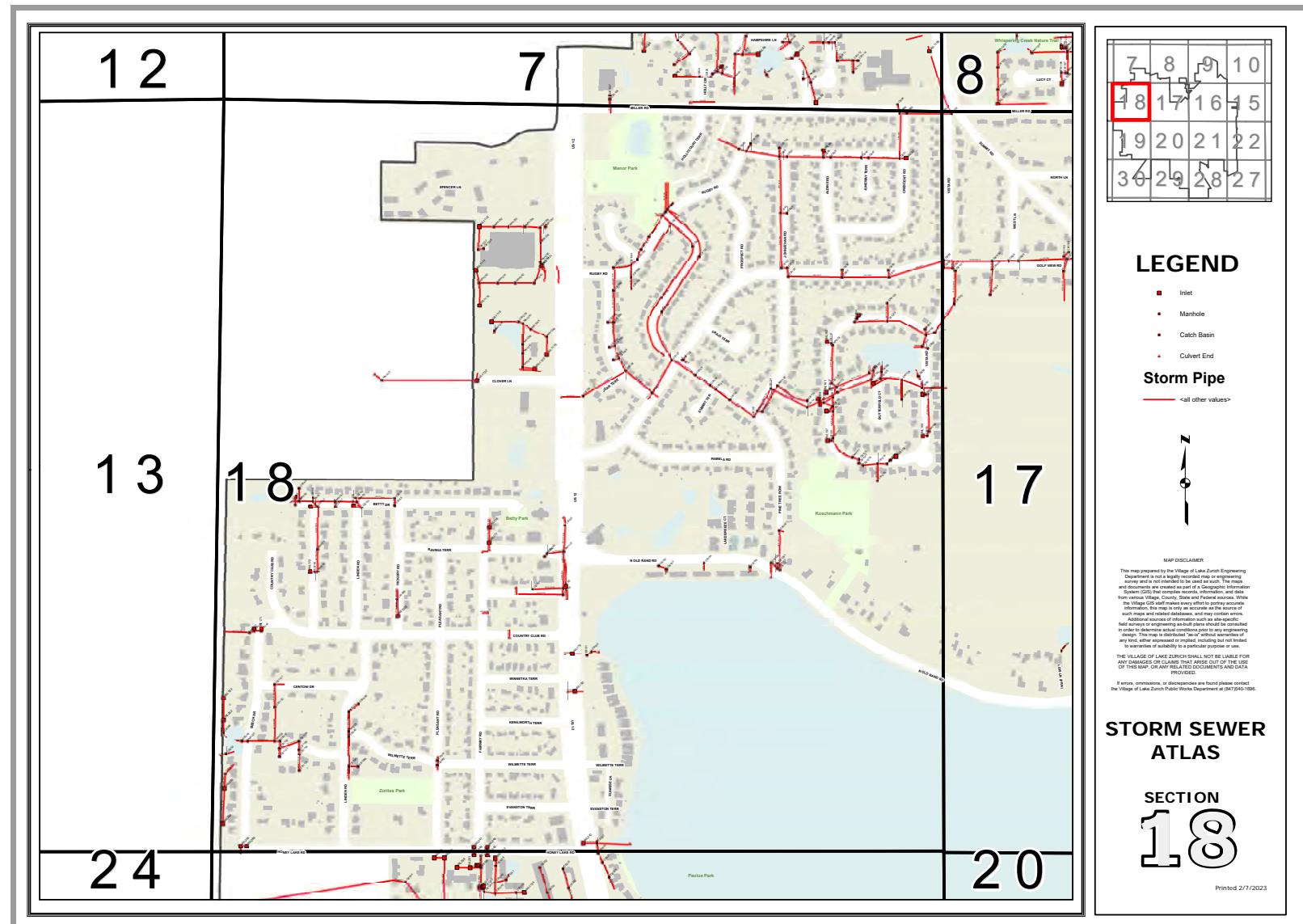
The current Prevailing Wages Rates for Cook County can be found at:

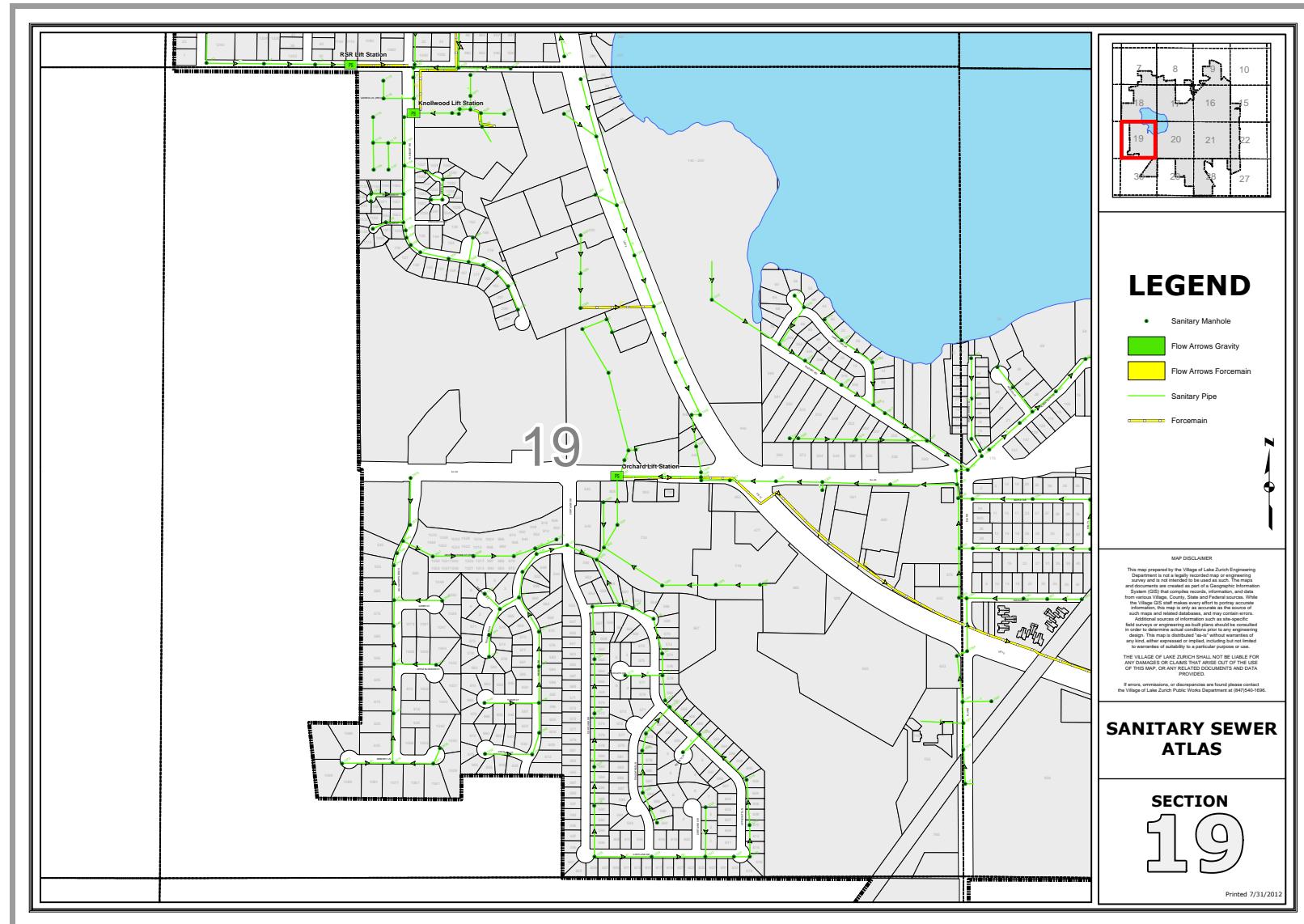
<https://www2.illinois.gov/idot/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx>

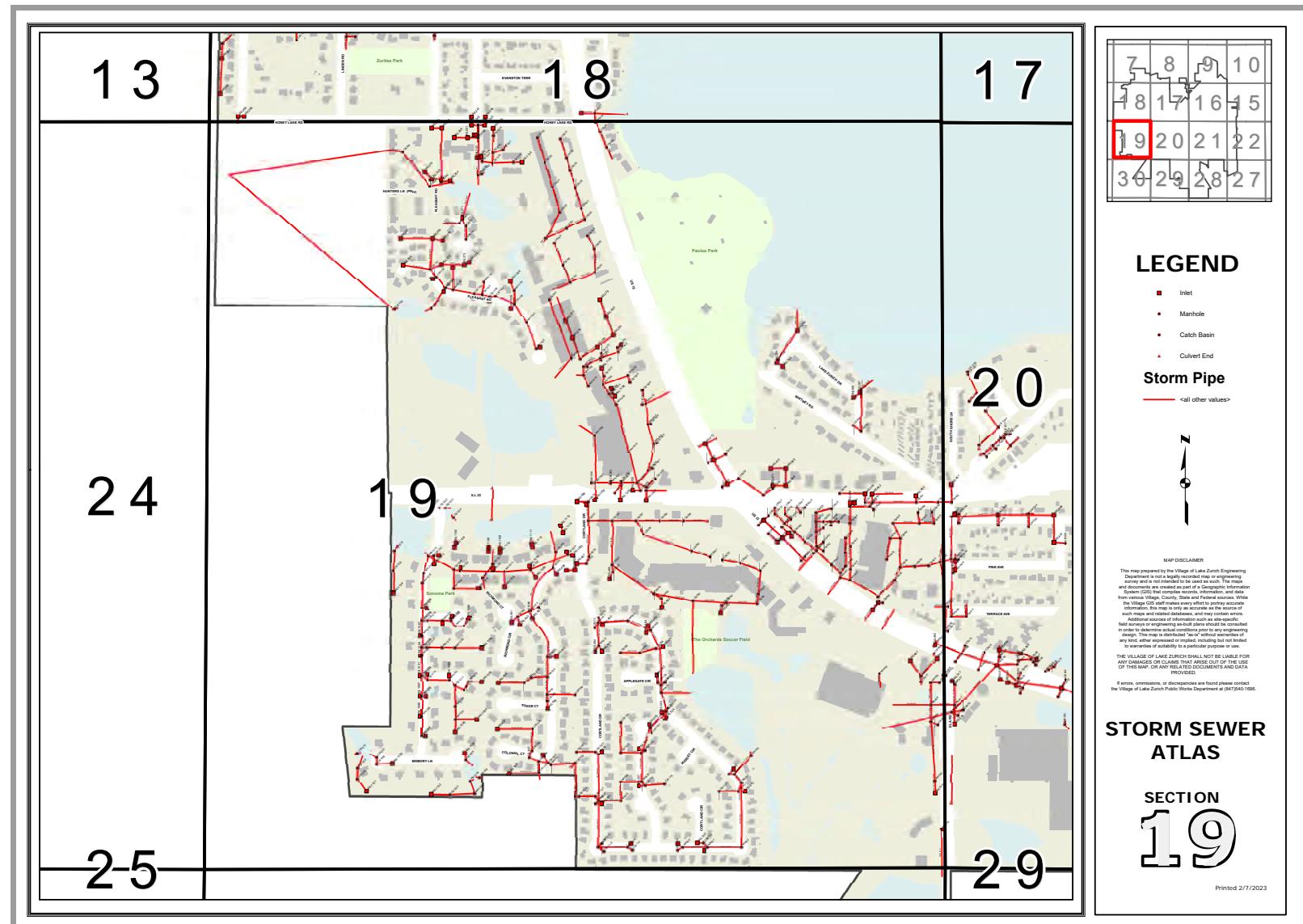


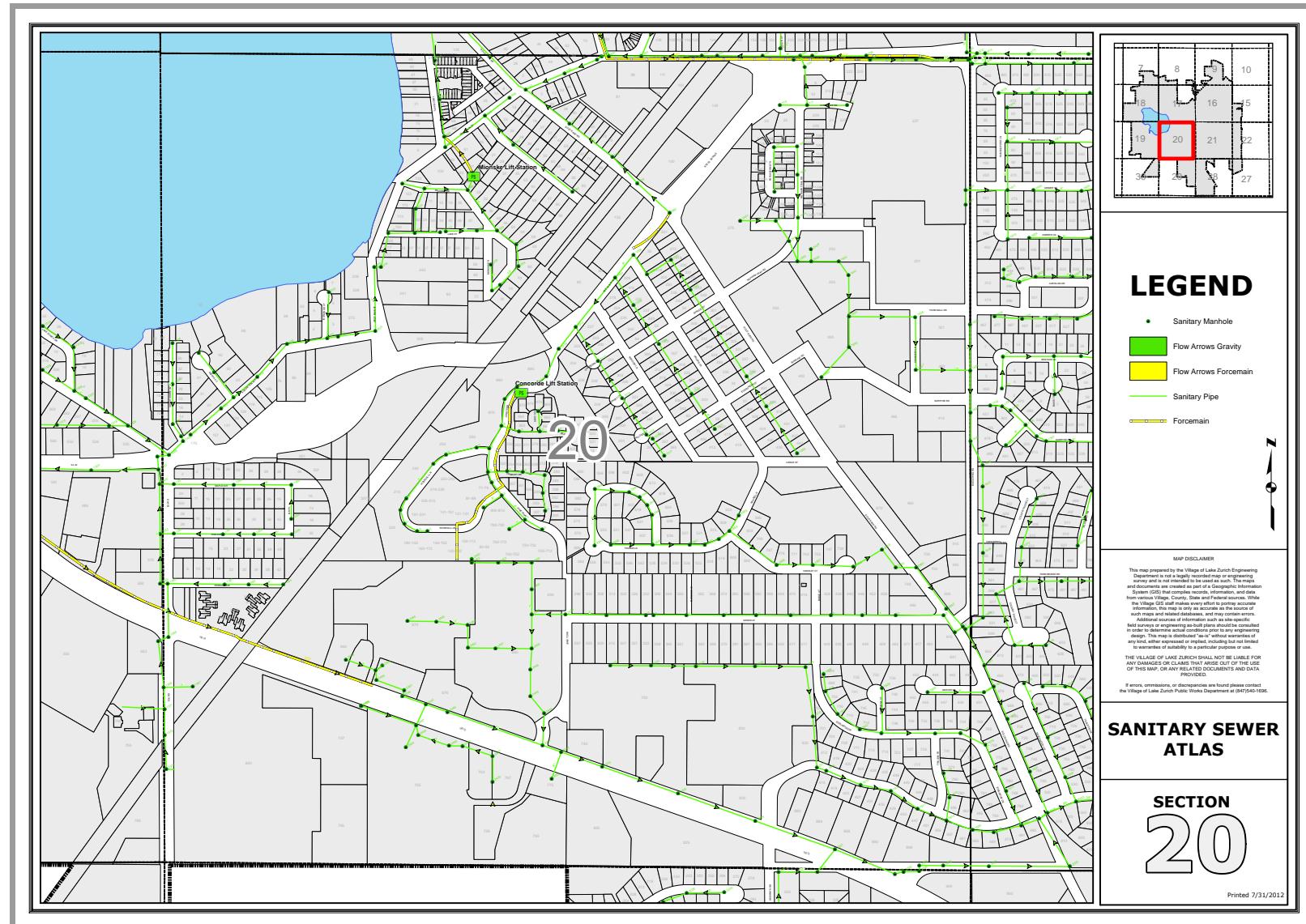


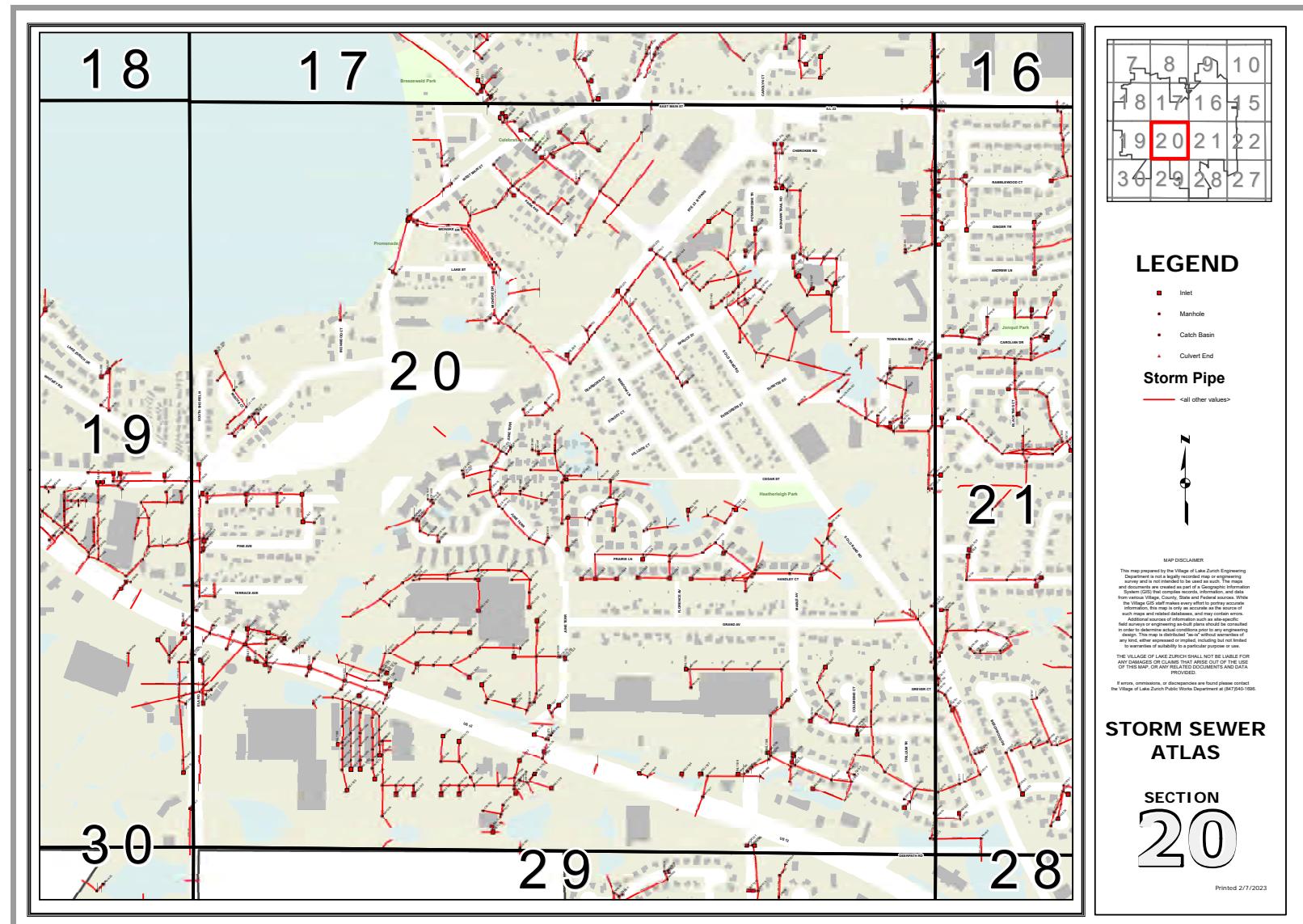


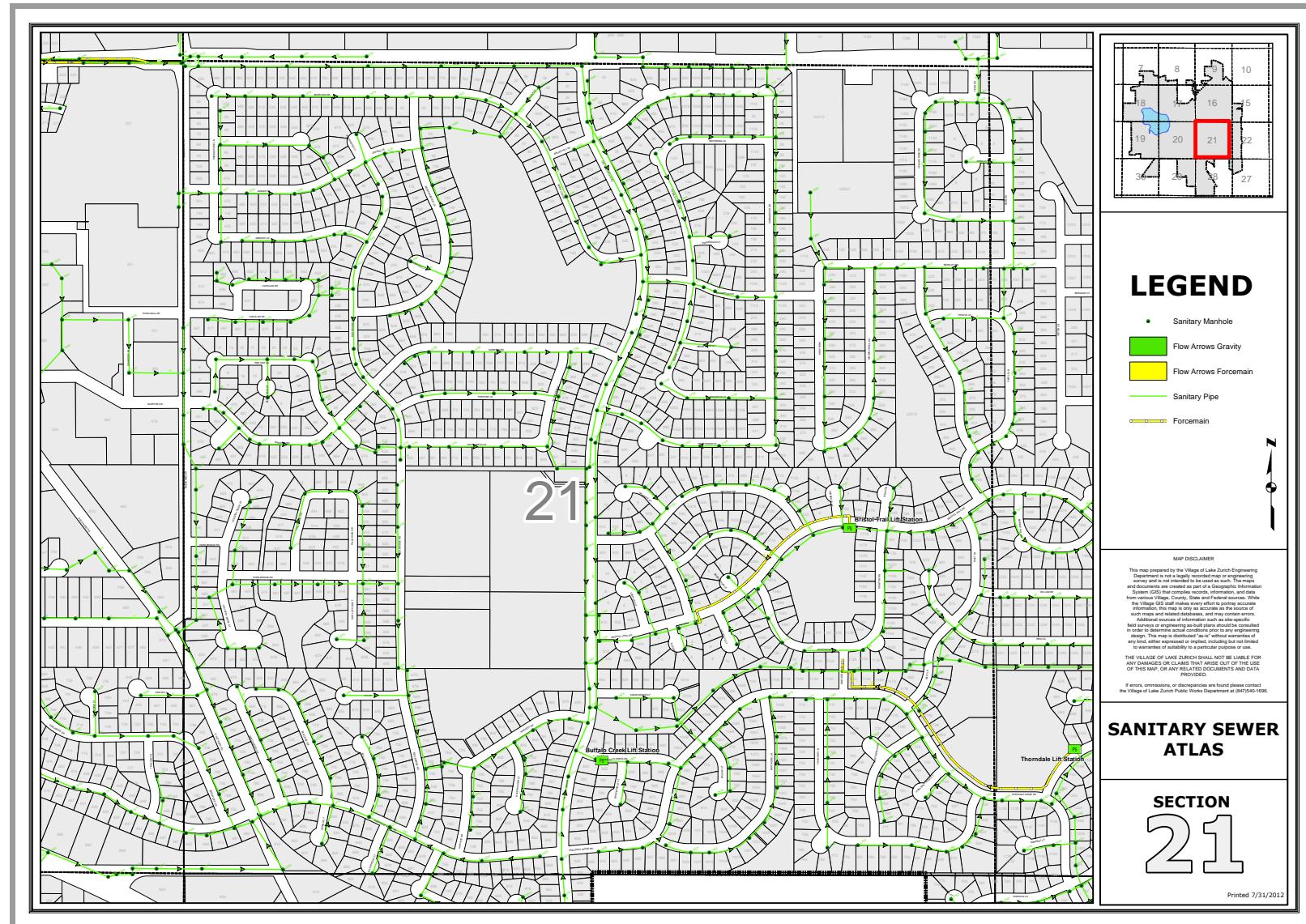


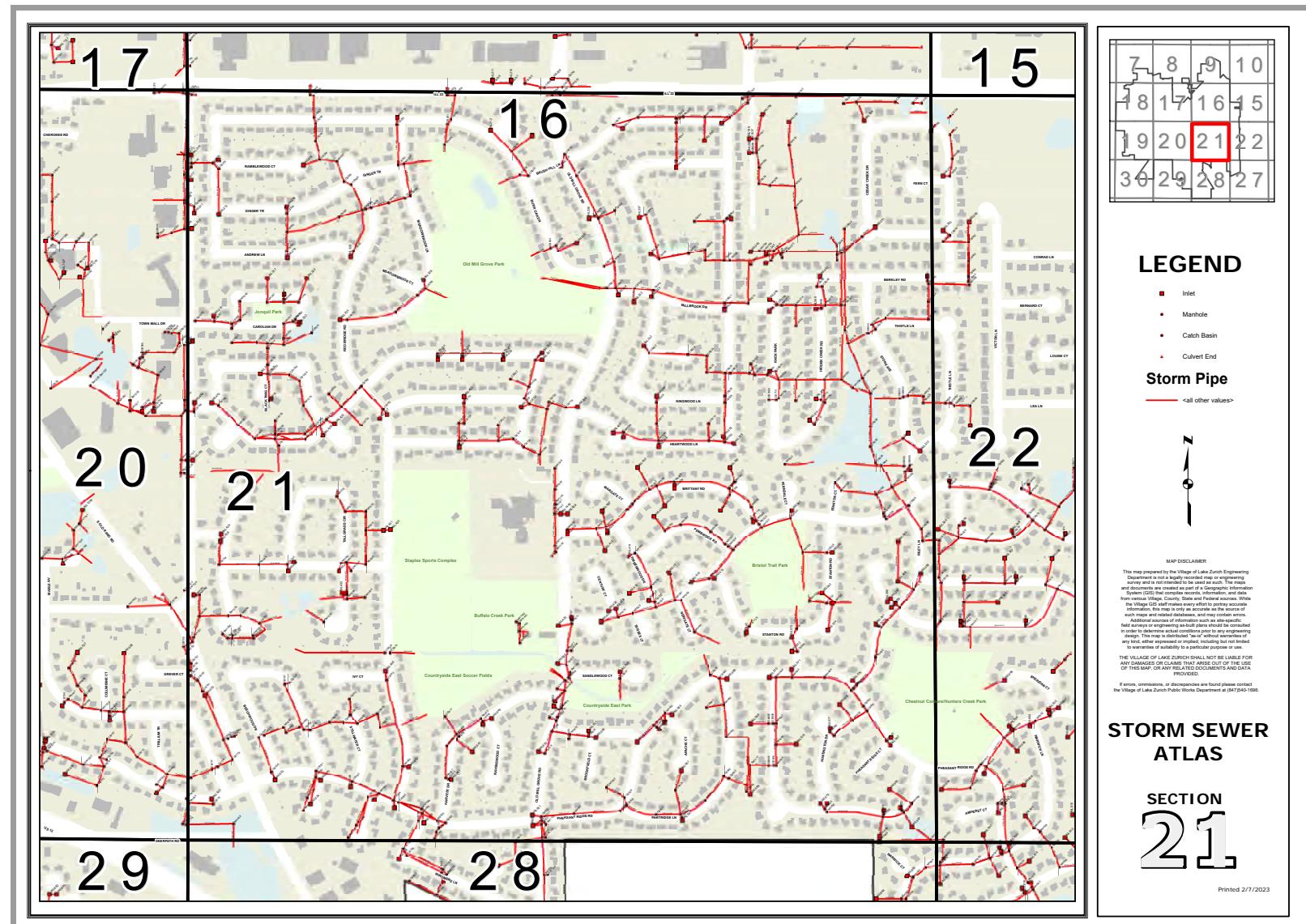


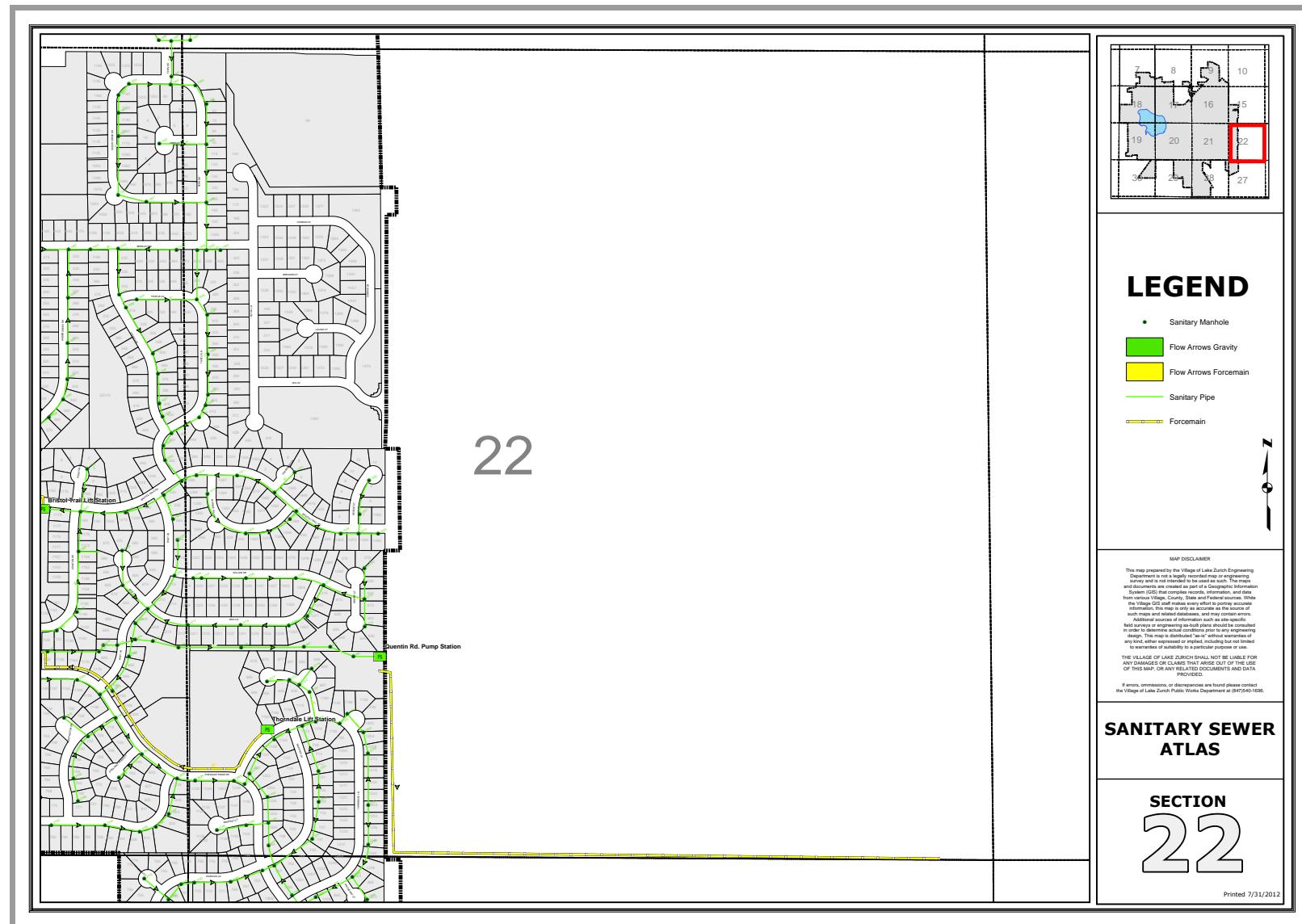












*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

AGENDA ITEM

6 E

MEMORANDUM

Date: October 16, 2023

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

CC: Mike Brown, Public Works Director
Mary Meyer, Building Services Supervisor

Re: **Reduction in Letter of Credit**
LZ Development Group, LLC – Sanctuary of Lake Zurich

Issue: Village staff received the attached request to reduce the letter of credit dated November 10, 2021 and subsequently renewed on November 10, 2022 from Mr. Romeo Kapudija of LZ Development Group LLC, regarding Sanctuary of Lake Zurich located at the southeast corner of Rand and Old Rand Road.

Background: A guarantee of site improvements in the form of a Letter of Credit (LOC) in the amount of \$872,005.20 was provided as a performance and payment security for site work at the development. This included site earthwork and demolitions, water main, sanitary sewer, storm sewer and detention improvements, site paving, and miscellaneous improvements including internal streetlighting, and required landscaping. The majority of this work has been completed.

Certain items such as paving public roadway zones that requires a final roadway surface (lift), and the final landscape within and around the detention basin zones and at the rear of the property are yet to be completed. These are typically implemented once construction of the units is completed so as not to further damage these areas during construction. Additionally, these are private improvements and are not required to be guaranteed through an LOC.

A request to reduce the guarantee to a maintenance LOC in an amount of \$88,533.50 has been requested and agreed to by the Village's Development Review Team (DRT). An itemized breakdown of the LOC reduction is attached. The LOC is required to guarantee the improvements against faulty workmanship and/or materials for a period of two (2) years and cannot be less than 10% of the total initial guarantee. However, there are number of private or temporary improvements that are complete and no longer require guarantee against their construction, or certain items that are required to be guaranteed at their full value.

Reduction in LOC – LZ Development Group – Sanctuary of Lake Zurich
October 16, 2023

Analysis: The proposed reduction is based on substantial completion of the items denoted in the Engineer's Opinion of Probable Cost submitted in 2021 at the time of approval of the development. Village Engineer Manhard Consulting and Staff have inspected the property, reviewed the request and concur.

Recommendation: Staff recommends a reduction in the LOC to \$88,533.50.

Attachments:

- Developer's request for reduction dated September 26, 2023
- Sanctuary of Lake Zurich Surety Reduction Calculations – v.2 dated October 6, 2023
- Original Engineer's Opinion of Probable Cost dated October 19, 2021

LZ Development Group

Ray Keller
Village Manager
70 E Main Street
Lake Zurich, IL 60047

RE: Request for Surety Letter of Credit Reduction for [Development Name]

Mr. Keller,

LZ Development Group LLC, kindly requests a reduction in the surety Letter of Credit amount for The Sanctuary of Lake Zurich

Total current surety amount (110% of all applicable items based on the EOPC) is \$872,005.20.

The following actions have been completed or submitted to the village as part of the completion process:

- Inspections of improvements that have been completed. Inspections have been completed by the Village Engineer, Manhard Consulting.
- Record Drawings (as-built plans) covering the improvements to be accepted have been submitted for review. (All as built drawings shall satisfy all standards of section 10-5-8-1 of this chapter and of the Lake Zurich stormwater management ordinance)
- A revised surety Letter of Credit in the amount of [\$TBD] has been submitted guaranteeing the improvements against faulty workmanship and/or materials for a period of two (2) years after acceptance.

We are requesting a reduction on all items to a 10% maintenance Letter of Credit completed with some items remaining to be maintained at full surety (110%). Attached is a list of the items, amounts and completion status.

LZ Development Group LLC appreciates the cooperation of the Village of Lake Zurich during the improvement project.

Sincerely,



Romeo Kapudija
LZ Development Group
224-662-0000

9/26/2023

Date

		Item Surety to reduce		Item Surety to remain at full surety		Comments Last revised - 10/6/23	
SUMMARY OF ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST¹							
Section	Description	Final Amounts on EOPC					
A	Site Earthwork & Demolition	Total Cost	\$ 92,460.00	Item Cost	\$ 6,400.00		
B	Water Main		\$ 85,200.00		\$ 7,340.00		
C	Storm Sewer		\$ 350,685.00		\$ 35,668.50		
D	Sanitary Sewer		\$ 70,330.00		\$ 5,225.00		
E	Site Paving		\$ 336,174.00		\$ 22,844.50		
F	Miscellaneous		\$ 94,812.50		\$ 4,500.00		
		Total	\$ 1,029,661.50		\$ 88,533.50		
Summary							
Total Reduced surety - 10%			\$ 58,533.50				
Total surety required (in a new LOC) after reduction			\$ 30,000.00				
Total surety required (in a new LOC) after reduction			\$ 88,533.50				
ITEM NO. DESCRIPTION							
A	Site Earthwork & Demolition	QTY	UNIT	UNIT PRICE	TOTAL PRICE		
1	Tree Cleaning and replacement	64	EA	\$ 250.00	\$ 16,000.00		
2	Pavement Removal	575	SY	\$ 7.00	\$ 4,025.00		
3	Fence Removal	937	LF	\$ 5.00	\$ 4,685.00		
4	Excavation to Embankment	8,300	CY	\$ 4.00	\$ 34,000.00		
4	Topsoil Strip & Stockpile	2,500	CY	\$ 8.750.00	\$ 8,750.00		
5	Surplus Material Haul-off	1,000	CY	\$ 15.00	\$ 15,000.00		
6	Surround Demolition	1	EA	\$ 10,000.00	\$ 10,000.00		
			Subtotal	\$ 92,460.00	\$ 92,460.00		
B	Water Main	QTY	UNIT	UNIT PRICE	TOTAL PRICE		
1	Ductile Iron Watermain - 6"	192	LF	\$ 40.00	\$ 7,680.00		
2	PVC C-900 Watermain - 8"	656	LF	\$ 45.00	\$ 29,520.00		
3	Valve Box	3	EA	\$ 1,500.00	\$ 4,500.00		
4	Fire Hydrant	3	EA	\$ 3,400.00	\$ 10,200.00		
5	Valve Vault	3	EA	\$ 3,500.00	\$ 10,500.00		
6	Pressure Connection in Valve Vault	2	EA	\$ 5,500.00	\$ 11,000.00		
7	Trench Backfill	350	CY	\$ 28.00	\$ 9,800.00		
8	Watermain Testing & Chlorination	1	LS	\$ 2,000.00	\$ 2,000.00		
			Subtotal	\$ 85,200.00	\$ 85,200.00		
ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE		
C	Storm Sewer	QTY	UNIT	UNIT PRICE	TOTAL PRICE		
1	Underdrain - 4"	67	LF	\$ 20.00	\$ 1,340.00		
2	Underdrain - 6"	102	LF	\$ 30.00	\$ 3,060.00		
3	PVC Storm Sewer - 8"	22	LF	\$ 40.00	\$ 880.00		
4	RCP Storm Sewer - 12"	480	LF	\$ 45.00	\$ 21,600.00		
5	RCP Storm Sewer - 15"	174	LF	\$ 50.00	\$ 8,700.00		
6	RCP Storm Sewer - 18"	371	LF	\$ 55.00	\$ 20,405.00		
7	Catch Basin - w/Frame & Grate	22	EA	\$ 3,000.00	\$ 68,200.00		
8	Storm Manhole - w/ Frame & Lid	2	EA	\$ 3,000.00	\$ 6,000.00		
9	Trench Backfill	250	CY	\$ 28.00	\$ 7,000.00		

		DESCRIPTION			QTY	UNIT	UNIT PR CIE	TOTAL PRICE
	F	Miscellaneous						
1		Salt Fence	2,325	LF	\$ 2.50	\$ 5,812.50	\$ 5,812.50	\$ -
2		Inlet Basket	24	EA	\$ 250.00	\$ 6,000.00	\$ 6,000.00	\$ -
3		Concrete Washout Station	1	EA	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
4		Stabilized Construction Insurance	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
5		Street Lighting	9	EA	\$ 5,000.00	\$ 45,000.00	\$ 45,000.00	\$ -
6		Site Temporary Seeding & Restoration	1	AC	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -
7		Hauler / Repairman Area Landscaping	1.0	LS	\$ 11,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
		• Does not include site landscaping						
		Subtotal			\$ 94,812.50	\$ 4,500.00	\$ 94,812.50	\$ 4,500.00
		Notes:						
		See Final submitted approved LOC						



100 East State Parkway
Schaumburg, Illinois 60173-4546
Tel: 847.394.6600
Fax: 847.394.6608

Project: Sanctuary of Lake Zurich
Location: Lake Zurich
Project #: 21-024

Prepared: KML
Date: 10/19/21

Final Engineer's Opinion of Probable Cost - Site Improvements

SUMMARY OF ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

Section	Description	Total Cost
A	Site Earthwork & Demolition	\$92,460.00
B	Water Main	\$85,200.00
C	Storm Sewer	\$350,685.00
D	Sanitary Sewer	\$70,330.00
E	Site Paving	\$336,174.00
F	Miscellaneous	\$94,812.50
		Total \$1,029,661.50

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
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A Site Earthwork & Demolition					
1	Tree Clearing	64	EA	\$250.00	\$16,000.00
2	Pavement Removal	575	SY	\$7.00	\$4,025.00
3	Fence Removal	937	LF	\$5.00	\$4,685.00
4	Excavation to Embankment	8,500	CY	\$4.00	\$34,000.00
4	Topsoil Strip & Stockpile	2,500	CY	\$3.50	\$8,750.00
5	Surplus Material Haul-off	1,000	CY	\$15.00	\$15,000.00
6	Structure Demolition	1	EA	\$10,000.00	\$10,000.00
					Subtotal \$92,460.00

B Water Main					
1	Ductile Iron Watermain - 6"	192	LF	\$40.00	\$7,680.00
2	PVC C-900 Watermain - 8"	656	LF	\$45.00	\$29,520.00
3	Valve Box	3	EA	\$1,500.00	\$4,500.00
4	Fire Hydrant	3	EA	\$3,400.00	\$10,200.00
5	Valve Vault	3	EA	\$3,500.00	\$10,500.00
6	Pressure Connection in Valve Vault	2	EA	\$5,500.00	\$11,000.00
7	Trench Backfill	350	CY	\$28.00	\$9,800.00
8	Watermain Testing & Chlorination	1	LS	\$2,000.00	\$2,000.00
					Subtotal \$85,200.00

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
C Storm Sewer					
1	Underdrain - 4"	67	LF	\$20.00	\$1,340.00
2	Underdrain - 6"	102	LF	\$30.00	\$3,060.00
3	PVC Storm Sewer - 8"	22	LF	\$40.00	\$880.00
4	RCP Storm Sewer - 12"	480	LF	\$45.00	\$21,600.00
5	RCP Storm Sewer - 15"	174	LF	\$50.00	\$8,700.00
6	RCP Storm Sewer - 18"	371	LF	\$55.00	\$20,405.00
7	Catch Basin - w/Frame & Grate	22	EA	\$3,100.00	\$68,200.00
8	Storm Manhole - w/ Frame & Lid	2	EA	\$3,000.00	\$6,000.00
9	Trench Backfill	250	CY	\$28.00	\$7,000.00
10	Rip-Rap Overflow Trench	100	CY	\$60.00	\$6,000.00
11	ADS Storm Tech Underground Detention System (incl. excavation, stone, ADS material)	1	EA	\$200,000.00	\$200,000.00
12	Outlet Control Structure	1	EA	\$7,500.00	\$7,500.00
					Subtotal \$350,685.00
D Sanitary Sewer					
1	8" PVC SDR26 Sanitary Sewer	545	LF	\$40.00	\$21,800.00
2	6" PVC SDR26 Sanitary Service	175	LF	\$30.00	\$5,250.00
3	48" San. Manhole w/Frame & Lid	8	EA	\$3,000.00	\$24,000.00
4	Grease Trap - 1500 Gal.	1	EA	\$6,500.00	\$6,500.00
5	Trench Backfill	360	CY	\$28.00	\$10,080.00
6	Connect to existing sewer with boot	1	EA	\$1,200.00	\$1,200.00
7	System Testing	1	EA	\$1,500.00	\$1,500.00
					Subtotal \$70,330.00
E Site Paving					
1	1.5" HMA Surface Course, Mix D, N50	3,588	SY	\$10.00	\$35,880.00
2	2.5" HMA Binder Course, IL-19, N50	3,588	SY	\$12.00	\$43,056.00
3	Aggregate Base Course, 10", CA-6	3,588	SY	\$13.00	\$46,644.00
4	HMA Driveways and Aggregate Base	790	SY	\$25.00	\$19,750.00
5	Permeable Pavers and CA-16 Bedding	10,381	SF	\$7.00	\$72,667.00
6	Aggregate Base Course, 10", CA-7	1,153	SY	\$17.50	\$20,177.50
7	Non-Woven Geotextile Fabric	1,153	SY	\$2.50	\$2,882.50
8	B.6-12 Curb & Gutter	2,843	LF	\$15.00	\$42,645.00
9	PCC Sidewalk, 5"	7,404	SF	\$5.50	\$40,722.00
10	Aggregate Base Course, 3", CA-6 Crushed	823	SY	\$7.00	\$5,761.00
11	Painted Striping, 4"	1,197	LF	\$1.00	\$1,197.00
12	Painted Striping, 6"	131	LF	\$2.00	\$262.00
13	Painted Striping, 24"	40	LF	\$4.50	\$180.00
14	Signage	12	EA	\$300.00	\$3,600.00
15	Handicapped Painted Symbol	3	EA	\$250.00	\$750.00
					Subtotal \$336,174.00

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
F	Miscellaneous				
1	Silt Fence	2,325	LF	\$2.50	\$5,812.50
2	Inlet Basket	24	EA	\$250.00	\$6,000.00
3	Concrete Washout Station	1	EA	\$500.00	\$500.00
4	Stabilized Construction Entrance	1	EA	\$5,000.00	\$5,000.00
5	Street Lighting	9	EA	\$5,000.00	\$45,000.00
6	Site Temporary Seeding & Restoration	1	AC	\$2,500.00	\$2,500.00
7	Buffer / Riparian Area Landscaping	1.0	LS	\$30,000.00	\$30,000.00
* Does not include site landscaping					Subtotal \$94,812.50

Notes:

1 This Engineer's Opinion of Probable Construction Cost is based upon The Sanctuary of Lake Zurich Engineering drawings dated 10-04-2021 and is based on Haeger Engineering's best judgment as an experienced and qualified professional, familiar with the construction industry. However, since Haeger Engineering has no control over the cost of labor, materials, equipment, or services provided by others, or over Contractor methods of determining prices, or over competitive bidding or market conditions, Haeger Engineering LLC cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Opinions of Probable Construction Cost prepared by Haeger Engineering LLC.

2 This Engineer's Opinion of Probable Construction Cost does not include cost of permits, engineering fees, inspections or other rights of access.



At the Heart of Community

POLICE DEPARTMENT

200 Mohawk Trail
Lake Zurich, Illinois 60047

(847) 719-1690
LakeZurich.org

AGENDA ITEM

6
T1

MEMORANDUM

Date: October 9, 2023
To: Ray Keller, Village Manager *PK*
From: Steven D. Husak, Police Chief
Subject: Proposed Municipal Code Amendment - 4-2-1-8

Issue: Over the past several years, Lake Zurich police officers have responded to an increasing amount of off-highway motorcycle and All-Terrain Vehicle (ATV) complaints. These complaints do not only refer to these off-road vehicles utilizing roadways, but often are complaints about the loud noise they create on private property, such as residential yards. There were 24 complaints made in 2021, 21 in 2022, and 20 through the first six months of 2023.

The number of incidents is likely lower than the actual amount that officers responded to, as complaints about off-highway motorcycles and ATVs and their associated noise can be logged as minibike complaints, noise complaints, public complaints, or violations of village ordinance. Current ordinances allow for citing violators who ride off-highway motorcycles or ATVs on public roadways in accordance with state law, but there is no such ordinance that covers private property and the associated nuisances.

Analysis: Currently, there is one general noise ordinance for officers to utilize:

4-2-1-3: The following acts, omissions, places, conditions and things are hereby declared to be public nuisances affecting peace and safety, but such enumeration shall not be construed to exclude other nuisances affecting public peace or safety coming within the provisions of this section 4-2-1:

H: Noises and Vibrations: All loud and discordant noises or vibrations of any kind.

There are some barriers for enforcement of this ordinance when officers respond to noise-related calls, whether they are for loud music or loud vehicles. First, complainants do not want to be seen for a variety of reasons. This limits the officer's ability to address the issue, especially when it's recurring. Second, "loud and discordant noises" is subjective. What one considers loud or discordant might be far different from his/her neighbor. Third, offenders can be difficult to locate

and identify if vague descriptions are given or helmets are worn limiting views of the operator's face. Holding the property owner responsible for what occurs on their property should address this challenge.

Illinois Compiled Statute (720 ILCS 5/47-5) defines several public nuisances, and concludes with, *"Nothing in this Section shall be construed to prevent the corporate authorities of a city, village, or incorporated town, or the county board of a county, from declaring what are nuisances and abating them within their limits. Counties have that authority only outside the corporate limits of a city, village, or incorporated town."*

Recommendation: In order to benefit the residents of the village in keeping neighborhoods free of nuisance noises, we are recommending adding a section to Chapter 2 of the Lake Zurich Code of Ordinances that identifies noise from off road motor vehicles as a public nuisance. The draft ordinance provides a clearly understood, clearly enforceable rule that off-road motor vehicle noise heard from more than 100 feet away from a property line constitutes a nuisance.

1. General Prohibition: It is a public nuisance to operate, or for a property owner to allow, off road motor vehicles, including All-Terrain Vehicles (ATVs) and off-highway motorcycles, on private property where the noise from which can be heard from a distance of one hundred feet (100') or more from the property line of the source of the noise in such a manner as to disturb the peace and comfort of occupants of neighboring or surrounding properties. Excluded from the provisions of this subsection are vehicles or machines used for construction activities.

The fine structure will match the existing nuisance ordinance schedule.

Respectfully,



Steven D. Husak
Chief of Police

C: Lake Zurich Municipal Code - 4-2-1-8

ORDINANCE NO. 2023-10-



AN ORDINANCE AMENDING CHAPTER 2 OF TITLE 4 OF THE LAKE ZURICH MUNICIPAL CODE REGARDING ALL-TERRAIN VEHICLE AND OFF-ROAD MOTORCYCLE NOISE

WHEREAS, Illinois Compiled Statute 720 ILCS 5/47-5 defines several public nuisances and allows corporate authorities to declare nuisances and abate them; and

WHEREAS, Chapter 2 of Title 4, titled "Public Nuisances" contains specific conditions that substantially annoy, injure or endanger the comfort, health, repose or safety of the public, render the public insecure in life or in the use of property, greatly offend the public morals or decency, and interfere with, obstruct or tend to obstruct or render dangerous for passage any street, alley, highway, navigable body of water or other public way; and

WHEREAS, the President and Board of Trustees have determined that it is necessary and appropriate to revise Title 4, Chapter 2, Section 1 in the manner provided in this Ordinance to promote the health, safety, and general welfare of the community.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: ADOPTION AND INCORPORATION OF RECITALS. The foregoing recitals are hereby incorporated into this Ordinance as the findings of the Mayor and Board of Trustees.

SECTION 2: APPROVAL OF AMENDMENT. That CHAPTER 2 entitled "PUBLIC NUISANCES" of TITLE 4 entitled PUBLIC HEALTH AND SAFETY" of the Village Code of the Village of Lake Zurich is hereby amended by adding a new section 4-2-1-8 to said CHAPTER 2, the new section entitled "4-2-1-8: ALL-TERRAIN VEHICLE and OFF-ROAD MOTORCYCLE NOISE". The index at CHAPTER 2 of TITLE 4 is hereby amended by adding the following provisions shown in italics below as "**4-2-1-8: All-Terrain Vehicle And Off-Road Motorcycle Noise**". The Village Code of the Village of Lake Zurich is hereby further amended by adding new section "4-2-1-8: ALL-TERRAIN VEHICLE and OFF-ROAD MOTORCYCLE NOISE" to immediately follow existing section **4-2-1-7** entitled "Business District Deliveries And Similar Noisemaking Activities" and be inserted immediately before existing section **4-2-2** entitled "Public Nuisances Prohibited", said section 4-2-1-8 to read in its entirety as set forth below:

569446_1

TITLE 4
PUBLIC HEALTH AND SAFETY
CHAPTER 2
PUBLIC NUISANCES

SECTION:

- 4-2-1: Public Nuisances Defined**
- 4-2-1-1: Public Nuisances Affecting Health**
- 4-2-1-2: Public Nuisances Offending Morals And Decency**
- 4-2-1-3: Public Nuisances Affecting Peace And Safety**
- 4-2-1-4: Graffiti**
- 4-2-1-5: Prohibition Of Open Burning**
- 4-2-1-6: Firearms**
- 4-2-1-7: Business District Deliveries And Similar Noisemaking Activities**
- 4-2-1-8: All-Terrain Vehicle And Off-Road Motorcycle Noise**
- 4-2-2: Public Nuisances Prohibited**
- 4-2-3: Abatement Procedures And Costs**

4-2-1-8: ALL-TERRAIN VEHICLE and OFF-ROAD MOTORCYCLE NOISE

- A. Definitions: For purposes of this section, the following terms have the meaning ascribed to them herein:

ALL-TERRAIN VEHICLE (ATV): Any motorized off-highway device designed to travel primarily off-highway, 50 inches or less in width, having a manufacturer's dry weight of 1,500 pounds or less, traveling on 3 or more non-highway tires, designed with a seat or saddle for operator use, and handlebars or steering wheel for steering control, except equipment such as lawnmowers (625 ILCS 5/1-101.8).

OFF-HIGHWAY MOTORCYCLE: Any motorized device designed to travel primarily off-highway on 2 wheels, having a seat or saddle for the use of the operator, upon or by which any person, persons or property may be transported or drawn (625 ILCS 5/1-153.1).

OPERATE: To use continuously or intermittently in any manner within the boundaries of the Village.

PROPERTY OWNER: Any person, agent, firm or corporation having any legal or equitable interest in the property. Owner includes, but is not limited to:

1. A mortgagee in possession in who is vested:
 - a. All or part of the legal title to the property.
 - b. All or part of the beneficial ownership and the rights to the present use and enjoyment of the premises.
2. An occupant who can control what occurs on the property.

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B. Prohibited Acts:

General Prohibition: It is a public nuisance to operate, or for a property owner to allow, off road motor vehicles, including All-Terrain Vehicles (ATVs) and off-highway motorcycles, on private property where the noise from which can be heard from a distance of one hundred feet (100') or more from the property line of the source of the noise in such a manner as to disturb the peace and comfort of occupants of neighboring or surrounding properties. Excluded from the provisions of this subsection are vehicles or machines used for construction activities (Ord. 10-6-1 F.)

C. Penalties:

General Penalty: Any person or owner violating any provision of this section will be subject to fine pursuant to title 13, chapter 1, "Fee Schedule", of this Code. Each occurrence of a violation of this section will constitute a separate offense subject to a separate fine.

SECTION 3: SEVERABILITY. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

PASSED this 16th day of October, 2023.

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of October, 2023.

Mayor
Tom Poynton

ATTEST:

Village Clerk
Kathleen Johnson

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At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

AGENDA ITEM

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MEMORANDUM

Date: October 16, 2023

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

CC: Tim Verbeke, Planner
Mary Meyer, Building Services Supervisor

**Re: Zoning Application for Text Amendments
Miscellaneous Amendments to the Zoning Code and concurrent Sections of
the Land Development Code and Public Health and Safety Code**

Issue: The Village of Lake Zurich (the “*Applicant*”), has filed an application for proposed text amendments to the Lake Zurich Municipal Code. Specifically, the Village is seeking amendments to the following sections of the code:

- Zoning Code Sections 9-3-11, 9-8A-11, 9-8B-3, 9-14-3, 9-16-1 through 9-16-4 and 9-24-2,
- Land Development Code Sections 10-2-3 and 10-6-20 to be consistent with Zoning Code Section 9-24-2
- Public Health and Safety Code Section 4-3-4 to be consistent with Zoning Code Section 9-8A-11

Village Strategic Plan: This agenda item is consistent with the following objectives under Goal #2 – Development:

- Update regulations and develop proactive policies which will include revision of the Comprehensive Plan
- Become more business friendly and customer oriented

Background: From time to time, village development staff reviews the codes to ensure that they are updated, accurate, and serve the needs and aspirations of the community. This process ensures their effectiveness and provides the necessary clarity, flexibility and opportunity to properly regulate development in the community.

Text Amendments – Miscellaneous Amendments to Title 9 and Title 10
October 16, 2023

Analysis: The following are the proposed amendments to sections of the Lake Zurich Zoning and Land Development Codes, and concurrent sections of the Municipal Codes for consistency:

- a. *Section 9-3-11:* Clarify Bulk, Space, and Yard Requirements of this section entitled “Residential District Exceptions and Explanatory Notes on Side And Rear Yard Regulations For Accessory Structures And Uses.
- b. *Section 9-8A-11:* Clarify the requirements for Refuse Storage Regulations and requirements for Refuse Containers for consistency across the Municipal Code related to their location. *Section 4-3-4* of the Public Health and Safety Code will concurrently be amended to be consistent with the zoning code.
- c. *Section 9-8B-3:* Provide means for the measurement of Exterior Lighting within this section entitled “Standards Applicable To Exterior Lighting.”
- d. *Section 9-14-3:* Remove the requirements for a legal description of a property within public Hearing and Meeting notices. State Statute provides that public hearing notices for special uses, variations and zoning amendments “...need not include a metes and bounds legal description of the area classified for special uses, provided that the notice includes: (i) the common street address or addresses and (ii) the property index number ("PIN") or numbers of all the parcels of real property contained in the area classified for [the specified zoning change or relief]...”
- e. *Sections 9-16-1 through 9-16-4:* Remove references to the Zoning Board of Appeals in Chapter 16 of the Zoning Code. In 2015, the Zoning Board of Appeals and the Plan Commission were consolidated into the Planning and Zoning Commission, through Ordinance 2015-03-50. In 2020, Chapter 12 was amended to remove references of the Zoning Board of Appeals. However, it appears that Chapter 16 was never updated.
- f. *Section 9-24-2:* Update and clarify certain definitions within “Definitions” of the zoning code for public access ways, including pedestrian and bicycle access ways and further clarify the definitions of private streets. *Section 10-2-3 and Section 10-6-20* will be concurrently updated to be consistent with the Zoning Code.

The Planning and Zoning Commission (PZC) held a public hearing on September 20, 2023, and voted 4-0 in favor of recommending approval of the amendments. No public comment or additional discussion or change was provided. The video from the PZC meeting can be accessed via the following link:

<https://play.champds.com/lakezurichil/event/100>

Further detailed analysis, summary and clarification of the proposed amendments are contained with the attached staff report to the PZC.

Text Amendments – Miscellaneous Amendments to Title 9 and Title 10
October 16, 2023

Recommendation: At their meeting on September 20, 2023, the Planning and Zoning Commission recommended approval of the text amendments.

Staff concurs and therefore requests approval of the attached ordinance amending the provisions of the Lake Zurich Zoning Title 19 and concurrent sections of the Land Development Code Title 20 and Public Health and Safety Code Title 4, with specific attachments based on the following findings. The Amended Codes:

1. Will enhance the effectiveness of the Lake Zurich Municipal Code;
2. Will provide the Village Board with additional clarity, flexibility and opportunity to properly regulate development in the community;
3. Will not negatively affect Lake Zurich's efforts to promote a positive image; and
4. Will not adversely affect the Village's ability in enforcing other regulations pertaining to Building, Zoning, Land Development or any other code or ordinance that protects the health, safety and welfare of the community.

Attachments:

- Approval Ordinance including the following exhibits:
 - Exhibit A – Copy of the Public Notice to the Daily Herald Newspaper, September 2, 2023
 - Exhibit B – September 20, 2023 staff report and Planning and Zoning Commission final recommendation/conditions

● Page 3

VILLAGE OF LAKE ZURICH**ORDINANCE NO. 2023-10-_____**

**AN ORDINANCE AMENDING VARIOUS CHAPTERS TITLES 9, 10 AND 4
OF THE LAKE ZURICH MUNICIPAL CODE
(*Miscellaneous Code Amendments*)**

WHEREAS, the Village of Lake Zurich ("Applicant") filed an application with the Village of Lake Zurich that was received on August 25, 2023, seeking to amend certain provisions within Title 9 ("Zoning Code"), Title 10 ("Land Development Code") and Title 4 ("Public Health and Safety Code") of the Lake Zurich Municipal Code ("Municipal Code"), such provisions set forth in Chapters 3, 8A, 8B, 14, 16 and 24 of said Zoning Code; in Chapters 2 and 6 of said Land Development Code, and in Chapter 3 of said Public Health and Safety Code ("Application"); and

WHEREAS, in compliance with the law, and the requirements of Title 9 of the Municipal Code, notice was published on September 2, 2023, in the *Daily Herald* newspaper informing the public of a public hearing to be held before the Lake Zurich Planning and Zoning Commission ("PZC") on September 20, 2023, to consider this Application for amendments to the current provisions of Title 9, Title 10 and Title 4 of the Municipal Code, a copy of said notice attached hereto as **Exhibit A**; and

WHEREAS, the PZC received the STAFF REPORT dated September 20, 2023, consisting of 4 pages, all as set forth in **Exhibit B**, and considered the Application for these amendments to Title 9, Title 10 and Title 4 of the Municipal Code, and, after the conclusion of the public hearing, the PZC voted to recommend that the Board of Trustees approve such amendments to the existing provisions of the Municipal Code.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: ADOPTION AND INCORPORATION OF RECITALS. The foregoing recitals are hereby incorporated into this Ordinance as the findings of the Mayor and Board of Trustees.

SECTION 2: APPROVAL OF AMENDMENTS TO TITLE 9 OF THE VILLAGE MUNICIPAL CODE. The Board of Trustees, pursuant to the authority vested in it under the laws of the State of Illinois and the Lake Zurich Municipal Code, hereby approves the following amendments to Chapters 3, 8A, 8B, 14, 16 and 24 of Title 9 of the Lake Zurich Municipal Code, specifically as follows:

- A. An amendment to subparagraph 8, entitled "Side And Rear Yard Regulations For Accessory Structures And Uses:" of paragraph E, entitled "Exceptions and Explanatory Notes:" of Section 9-3-11 entitled "Bulk, Space, And Yard Requirements" of Chapter 3, entitled "Residential Districts," of Title 9 of the Municipal Code by amending the provisions of Subparagraph 8 to add the word "entirely" as depicted in bold italics and underscored, to read as set forth below in its entirety:

8. Side And Rear Yard Regulations For Accessory Structures And Uses: Parking areas wherever located, and other detached accessory structures and uses when located **entirely** within the rear 25 percent of the depth of the lot, shall not be required to maintain an interior side or rear yard in excess of 5 feet; provided, however, that this exception shall not apply to residential recreational facilities, antennas, or antenna support structures. No accessory structure or use, or combination of such structures or uses, located within an otherwise required side or rear yard pursuant to this subsection E8 shall occupy more than 30 percent of such required yard.

The remaining provisions of Section 9-3-11 shall remain unchanged in their present form as stated.

- B. An amendment to paragraph B, entitled "Location", of Section 9-8A-11 entitled "Refuse Containers; Outdoor Storage" of Chapter 8, Article A "Landscaping," of Title 9 of the Municipal Code by amending the provisions of paragraph B to add the following language, as depicted in bold italics and underscored to read as set forth below:

9-8A-11: REFUSE CONTAINERS; OUTDOOR STORAGE:

A. Screening: All refuse containers and all areas of permitted outdoor storage shall be fully enclosed by an opaque fence, wall, or densely planted evergreen hedge of a height sufficient to completely screen such containers or storage areas from view from adjoining properties and public or private streets.

B. Location: **All authorized refuse containers and carts used for municipal waste, landscape waste and/or recyclable materials shall be kept in a fully enclosed area or at the rear or side of any private premises, except during collection times.** No refuse containers or storage areas shall be located between any principal structure and either its front or corner side lot line. **When the district regulations allow outdoor refuse container storage areas, such outdoor storage areas shall comply with the use regulations for the district in which they are located.**

C. Exemption: The requirements of subsection A of this section (Screening) shall not apply to standard receptacles permitted for use by single-family

dwellings. None of the requirements of this section shall apply to receptacles placed and maintained for use by the general public to avoid littering.

D. Existing Refuse Containers And Storage Areas: All existing refuse containers or storage areas, except those exempted in subsection C of this section, shall be screened in accordance with the standards of subsection A of this section on or before January 1, 2004.

The remaining provisions of Article A shall remain unchanged in their present form as stated.

C. An amendment to Section 9-8B-3 entitled "STANDARDS APPLICABLE TO EXTERIOR LIGHTING" of Article B, entitled "Exterior Lighting," of Chapter 8, of Title 9 of the Municipal Code by adding a new paragraph G, immediately following the current paragraph F, said paragraph G entitled "Measuring Maximum Illumination" as depicted in bold italics and underscored to read in its entirety as set forth below:

G. Measuring Maximum Illumination:

1. Light Metering Equipment: Light levels (Illumination) of both direct and indirect light shall be measured in foot-candles with a direct-reading portable light meter. Readings shall be taken only after the cell and instrument has been fully calibrated to provide a constant reading.

2. Method of Measurement: Foot-candle horizontal measurements shall be taken at a height of three and one-half feet (3.5') above the average grade below where the light source is located.

The remaining provisions of Section 9-8B-3 shall remain unchanged in their present form as stated.

D. An amendment to subparagraph 2 entitled "Content of Notice:", of paragraph B, entitled "Notice", of Section 9-14-3 entitled "Public Hearings and Meetings" of Chapter 14 "Zoning Applications and Hearings," of Title 9 of the Municipal Code by amending the provisions of subparagraph 2 by adding those provisions shown as depicted in bold italics, and underscored, and by deleting those provisions shown as ~~stricken through~~, to read in its entirety as set forth below:

2. Content Of Notice: All notices shall include: a) the date, time, and place of the hearing or meeting, b) a description of the matter to be heard or, considered, c) ~~a legal description of the subject property, the property index number ("PIN") or numbers of all the parcels of real property contained in the area under consideration~~ and d)

the **common street** address or **addresses** or particular location of the subject property.

The remaining provisions of Section 9-14-3 shall remain unchanged in their present form as stated.

- E. An amendment to Chapter 16 entitled "Appeals" of Title 9 of the Lake Zurich Municipal Code, by removing the words "Zoning Board of Appeals" and replacing the words "Zoning Board of Appeals" with the words "Planning and Zoning Commission", to read in its entirety as set forth below:

9-16-1: GENERAL PROVISIONS:

A. Authority: The **Zoning Board of Appeals Planning and Zoning Commission** shall serve in the authority of hearing appeals to the interpretation and implementation of the provisions of Title 9 of the Lake Zurich Municipal Code, entitled "Zoning Code." The **Zoning Board of Appeals Planning and Zoning Commission** shall hear and decide appeals from, and review orders, decisions, determinations, or the failure to act of, the village manager acting pursuant to his or her authority and duties under this zoning code. To that end the **Zoning Board of Appeals Planning and Zoning Commission** shall have the same powers and be subject to the same standards and limitations as the village manager with respect to any order, decision, or determination being appealed.

B. Purpose: The appeal procedure is intended to avoid the need for resorting to legal action by establishing local procedures to review and correct administrative errors. It is not intended, however, as a means to subvert the clear purposes, meanings, or intents of this zoning code or the rightful authority of the village manager to enforce the requirements of this zoning code. To these ends, the reviewing body should give all proper deference to the spirit and intent embodied in the language of this zoning code and to the reasonable interpretations of that language by those charged with the administration of this zoning code.

C. Parties Entitled To Appeal: An application for appeal to the **Zoning Board of Appeals Planning and Zoning Commission** may be filed by any person aggrieved or adversely affected by an order, decision, determination, or failure to act of the village manager acting pursuant to his or her authority and duties under this zoning code.

9-16-2: PROCEDURE:

A. Application: An application for appeal to the **Zoning Board of Appeals Planning and Zoning Commission** shall be filed not later than forty five (45) days after the action being appealed and in accordance with the requirements of section 9-14-1 of this title.

B. Action By Village Manager: After receipt of a properly completed application for an appeal, the village manager shall forthwith transmit to the **Zoning Board of Appeals Planning and Zoning Commission** the application together with all papers constituting the record on which the action appealed from was taken.

C. Public Hearing: A public hearing shall be set, noticed, and conducted by the **Zoning Board of Appeals Planning and Zoning Commission** in accordance with section 9-14-3 of this title.

D. Action By **Zoning Board of Appeals Planning and Zoning Commission**: Within forty five (45) days after the close of the public hearing, the **Zoning Board of Appeals Planning and Zoning Commission** shall render a decision on the appeal in the manner and form specified in subsection 9-12-2H of this title. Such decision may reverse, affirm, or modify, in whole or in part, the action appealed from and may include such order or determination as, in the opinion of the **Zoning Board of Appeals Planning and Zoning Commission**, is proper to be made in the premises. The failure of the **Zoning Board of Appeals Planning and Zoning Commission** to act within thirty (30) days, or such further time to which the applicant may agree, shall be deemed to be a decision denying the appeal.

9-16-3: STAY OF PROCEEDINGS:

An application for appeal properly filed pursuant to section 9-16-2 of this title shall stay all proceedings in the furtherance of the action appealed from, unless the village manager certifies to the **Zoning Board of Appeals Planning and Zoning Commission** after the application for appeal has been filed with the manager that, by reason of facts stated in the certificate, a stay would, in the manager's opinion, cause imminent peril to life or property, in which case the proceedings shall not be stayed other than by a restraining order, which may be granted by the **Zoning Board of Appeals Planning and Zoning Commission** or by the Illinois circuit court on application, on reasonable written notice to the manager, and on due cause shown.

9-16-4: CONDITIONS AND LIMITATIONS ON RIGHTS GRANTED BY APPEAL:

In any case where this zoning code imposes conditions and limitations on any right, any such right granted by the **Zoning Board of Appeals Planning and Zoning Commission** on appeal shall be subject to such conditions and limitations in the same manner and to the same extent as if secured without the necessity of an appeal.

- F. An amendment to Section 9-24-2 entitled "Definitions" of Chapter 24 "Usage and Definitions," of Title 9 of the Lake Zurich Municipal Code by amending the current

provisions of said Section 9-24-2 of Chapter 24, by adding those provisions, as shown in bold italics and underscored to read as set forth below:

9-24-2 : DEFINITIONS:

When used in this Zoning Code, the following terms shall have the meanings herein ascribed to them:

ABUT: To touch, to lie immediately next to, to share a common wall or lot line, or to be separated by only a street, alley, or drainage course.

ACCESSORY BUILDING, STRUCTURE, OR USE: See section 9-9-1 of this title.

ACCESS WAY CONNECTION: A continuous, unobstructed, reasonably direct route between two points that is intended and suitable for vehicle, bicycle or pedestrian use. Access way connections shall include but are not limited to vehicle connections, bicycle and pedestrian connections. No new private or non-public access way connection shall connect to property outside of the village's municipal boundary lines. No new public access way connection shall connect to property outside of the village's municipal boundary lines without the express recommendation and approval of the Lake Zurich Village Board.

ADJACENT: To lie near, close to, or in the vicinity.

ADULT BOOTH: Any area of an adult entertainment establishment set off from the remainder of such establishment by one or more walls or other dividers or partitions and used to show, play, or otherwise demonstrate any adult materials or to view any live performance that is distinguished or characterized by an emphasis on the exposure, depiction, or description of specified anatomical areas or the conduct or simulation of specified sexual activities.

ADULT CABARET: Any commercial establishment that as a substantial or significant portion of its business features or provides any of the following:

- A. Persons who appear seminude.
- B. Live performances that are distinguished or characterized by an emphasis on the exposure, depiction, or description of specified anatomical areas or the conduct or simulation of specified sexual activities.
- C. Films, motion pictures, video or audio cassettes, slides, computer displays, or other visual representations or recordings of any kind that are distinguished or characterized by an emphasis on the exposure, depiction, or description of specified anatomical areas, or the conduct or simulation of specified sexual activities.

ADULT ENTERTAINMENT ESTABLISHMENT: An "adult cabaret", "adult store", or "adult theater", as defined in this section.

ADULT MATERIAL: Any of the following, whether new or used:

A. 1. Books, magazines, periodicals, or other printed matter, or digitally stored materials; or

B. 2. Films, motion pictures, video or audio cassettes, slides, computer displays, or other visual representations or recordings of any kind, that are distinguished or characterized by an emphasis on the exposure, depiction, or description of specified anatomical areas, or the conduct or simulation of specified sexual activities.

C. Instruments, novelties, devices, or paraphernalia that are designed for use in connection with specified sexual activities, or that depict or describe specified anatomical areas.

ADULT STORE: Any commercial establishment: a) that contains one or more adult booths; b) that as a substantial or significant portion of its business offers for sale, rental, or viewing any adult materials; or c) that has a segment or section devoted to the sale or display of adult materials.

ADULT THEATER: Any commercial establishment that as a substantial or significant portion of its business features or provides films, motion pictures, video or audio cassettes, slides, or other visual representations or recordings that are distinguished or characterized by an emphasis on the exposure, depiction, or description of specified anatomical areas, or the conduct or simulation of specified sexual activities.

ALCOHOLIC LIQUOR: Shall, in addition to its definition in the liquor control act, include the following: any beverage containing any alcoholic content, including those beverages commonly known as or marketed as "near beer", "nonalcoholic beer", or "nonalcoholic wine".

ALCOHOLIC LIQUOR, ACCESSORY PACKAGE LIQUOR SALES ESTABLISHMENT: A business having as a subordinate purpose the retail sales of "alcoholic liquors" in original package for consumption off premises.

ALCOHOLIC LIQUOR, PACKAGE LIQUOR SALES ESTABLISHMENT: A business having as its primary purpose the retail sales of "alcoholic liquors" in original package for consumption off premises.

ALLEY: A public right of way primarily for vehicular traffic along the side or in the rear of properties which affords only a secondary means of access to abutting properties.

ALTERATION: Any change in the size, shape, character, occupancy, or use of a structure.

ALTERATION, STRUCTURAL: See definition of structural alteration.
 AMENDMENT: See chapter 18 of this title.

ANTENNA: Any structure designed for transmitting signals to a receiving station or for receiving television, radio, data, or other signals from satellites or other services.

ANTENNA SUPPORT STRUCTURE: Any structure used for the principal purpose of supporting an antenna.

ANTENNA SURFACE AREA: See definition of surface area, antenna.

APARTMENT DWELLING: See "Dwelling, Apartment" in this Section.

APPEAL: See chapter 16 of this title.

ATTACHED, DWELLING: See definition of dwelling, single-family attached.

AUTOMATIC TELLER MACHINE: An automated device that performs banking or financial functions. AWNING: A rooflike covering, temporary in nature, that projects from the wall of a building.

BASEMENT: A portion of a structure located partly underground having an average ceiling height above grade of more than 3.5 feet but less than six feet (6').

BED AND BREAKFAST ESTABLISHMENT: A single-family detached dwelling that provides sleeping accommodations for charge to the public. See subsection 9-3-3F of this title for requirements and standards applicable to bed and breakfast establishments.

BERM: A hill or contour of land that acts as a visual barrier between a lot and adjacent properties, alleys, or streets.

BICYCLE AND PEDESTRIAN CONNECTION: An access way connection between two points that is intended and suitable for bicycle or pedestrian use. Bicycle and Pedestrian connections include but are not limited to sidewalks, walkways, bicycle paths, stairways and pedestrian bridges. The definition of bicycle and pedestrian connections includes hard surfaced or paved areas on developed parcels, soft-surfaced pathways in parks and natural areas, or rights-of-way or easements for future bicycle or pedestrian improvements on undeveloped parcels or parcels intended for redevelopment. No bicycle or pedestrian connection shall connect to property outside of the village's municipal boundary lines without the express recommendation and approval of the Lake Zurich Village Board.

BLOCK: A tract of land bounded by streets, or by a combination of streets and public parks, cemeteries, railroad rights of way, bulkhead lines or shorelines of waterways, or corporate boundary lines of the Village.

BOARD OF APPEALS: The Planning and Zoning Commission of the Village. See section 9-12-2 and section 9-16-1 of this title.

BOARD OF TRUSTEES: The President and the Board of Trustees of the Village of Lake Zurich.

BOAT LAUNCH RAMP: An inclined, hard surface slab or slipway on the shore of a water body that extends into the water, upon which trailered boats can be launched and retrieved; such ramp may consist of one or more launch lanes. Such definition of boat launch ramp shall only be applicable to such structures directly associated with and on the premises of an authorized marina, as defined in this chapter. An existing "boat launch ramp" shall be pursuant to the provisions of chapter 11, "Nonconformities", of this title.

BUFFERING: Any means of protecting a parcel from the visual or auditory effects of an adjacent use. Buffering may include, but is not limited to, berming, fencing, landscaping, setbacks, or open spaces.

BUILDING: Any structure with substantial walls and roof securely affixed to the land and entirely separated on all sides from any other structure by space or by walls in which there are no communicating doors, windows or openings; and which is designed or intended for shelter, enclosure or protection of persons, animals or chattels. Also, see definition of structure. References to "building" shall in all cases be deemed to refer to both buildings and structures.

BUILDING, ACCESSORY: See section 9-9-1 of this title. **BUILDING CODE:** The Building Code of the Village of Lake Zurich.

BUILDING DEPTH: The longest straight line that can be drawn through a structure substantially parallel to the side or corner side lot lines of the lot on which it is located.

BUILDING, DETACHED: A building surrounded entirely by open space.

BUILDING, ENCLOSED: A building separated on all sides from the adjacent open area, or from other buildings or structures, by a permanent roof and by exterior walls or party walls, pierced only by windows or doors normally provided for the accommodation of persons, goods or vehicles. However, a parking structure that has less than fifty percent (50%) of its outer wall space open but that does not allow any parked vehicle within said structure to be seen from the exterior thereof shall be considered an enclosed building.

BUILDING HEIGHT: See definition of height.

BUILDING OR STRUCTURE FRONT: That exterior wall of a building or structure facing the front line of the lot on which it is located.

BUILDING PERMIT: A permit issued by the Village of Lake Zurich for the construction, erection or alteration of a structure or building.

BUILDING, PRINCIPAL: A building in which is conducted the principal use or uses of the lot on which said building is situated.

BUILDING WIDTH: The longest straight line that can be drawn through a structure parallel to the front lot line.

BULK AND SPACE REGULATIONS: The regulations of this Zoning Code pertaining to the permissible or required height, volume, area, floor area, floor area ratio, open space ratio, minimum lot area and dimensions, building coverage, lot coverage, usable open space, and density standards applicable to uses and structures. The term does not include yard requirements.

BUSINESS DISTRICT: Any district whose designation begins with the letter "B", as set forth in section 9-2-1 of this title.

BUSINESS USE OR PURPOSE: Any use permitted in a business or shopping district.

CALIPER: The diameter of a tree trunk measured at six inches (6") above ground level for trees less than four inches (4") in diameter at ground level and measured twelve inches (12") above ground level for all other trees.

CANOPY: A rooflike structure of a permanent nature that projects from the wall of a building.

CAR WASH: Any land, "structure", "building" or portion thereof containing facilities for washing, cleaning, polishing, waxing, or drying one or more "motor vehicles" using production line methods with a chain conveyor, blower, steam cleaning equipment, or other mechanical device; or providing space, water, equipment, or soap for the complete or partial hand washing of a motor vehicle. Car washes may include open vacuum bays and a maximum of one open wash bay. The open wash bay shall be screened on both sides by a minimum six-foot (6') wall of the same construction material as the "principal building".

CARDHOLDER: A qualifying patient or a designated caregiver who has been issued and possesses a valid registry identification card by the Department of Public Health.

CARRYOUT EATING PLACE: See definition of eating place, carryout.

CELLAR: A portion of a structure located partly or wholly underground having an average ceiling height above grade of not more than 3.5 feet.

CEMETERY: A burial ground including structures such as mausoleums, columbariums, incidental management offices, and maintenance facilities.

CERTIFICATE OF ZONING COMPLIANCE: See chapter 13 of this title.

CIRCULATION AISLE: The means of access to a parking or loading space for a motor vehicle.

CIVIC OR CIVIC USE OR PURPOSE: An undertaking in which the citizens of a community, by their cooperative action and as their central goal, seek to promote the general welfare and common good of the community; in other words, a community movement to accomplish community goals.

CLASSIFICATION OR ZONING CLASSIFICATION: The district into which a parcel of land is placed and the body of regulations to which it is subjected by this Zoning Code and the zoning map.

CLEAR SITE AREA: See section 4-2-1-3 of the Lake Zurich Municipal Code.
CODE: See definition of Zoning Code.

COMMERCIAL BUILDING: A building the principal use of which is a commercial use.

COMMERCIAL ESTABLISHMENT: Any place where admission, services, performances, or products are provided for or upon payment of any form of consideration.

COMMERCIAL OFF-STREET PARKING AREA: A parking area serving more than four (4) residential units or serving non-residential uses including but not limited to educational, religious, commercial (including office and retail), medical, industrial or similar land uses.

COMMERCIAL USE OR PURPOSE: Any use permitted in a business district.

COMPLETELY ENCLOSED BUILDING: See Building, Enclosed.

COMPREHENSIVE PLAN: The composite of the functional and geographic elements of the Official Comprehensive Plan of the Village of Lake Zurich and environs or any segment thereof, in the form of plans, maps, charts, text of reports, implementing ordinances and the Official Map, modified and updated from time to time. Also, see section 9-2-5 of this title.

CORNER LOT: See definition of lot, corner.

CUL-DE-SAC: A minor street having one end open and one end permanently terminated by a vehicular turnaround.

CURB: The permanent edge of a paved surface designed to separate the vehicular travel way from the landscaped parkway.

CURB LEVEL: The street curb height at the midpoint of a lot line. Where no curb exists, the elevation of the crown of the street at the midpoint of the lot line shall be deemed to be the curb level.

CUTOFF: A device used to completely eliminate all light rays emitted by a lamp, luminaire, or other light source at a specific angle above the ground.

CUTOFF ANGLE: The angle formed by the intersection of a straight line drawn perpendicular to the ground at the source of light and a straight line drawn from the light source along the path above which no light is emitted.

DAYCARE: Daytime care or instruction of children away from their own homes by a person other than a relative, whether or not for compensation or reward.

DAYCARE HOME: A dwelling unit in which daycare for children is being provided as a home occupation.

DECK: A structure attached to or closely adjacent to any dwelling unit that is designed and intended for the support of persons; that is made of wood; that has no permanent or temporary cover or canopy; that is constructed on piers and without continuous foundation or footings; and that has no part extending above the floor level of the first story of such dwelling, excluding any cellar or basement; provided, however, that protective, decorative, or ornamental appurtenances such as hand railings, benches, and the like may extend to a height of forty two inches (42") above such floor level.

DEDICATION: The designation of land for a public use by the owner thereof.

DEPTH OF LOT: See definition of lot depth.

DESIGNATED CAREGIVER: A person who: a) is at least twenty-one (21) years of age; b) has agreed to assist with a patient's medical use of cannabis; c) has not been convicted of an excluded offense; and d) assists no more than one registered qualifying patient with his or her medical use of cannabis.

DETENTION: Temporary on-site storage of stormwater to be released at a predetermined rate by means of facilities engineered for that purpose.

DEVELOPMENT: Any manmade change, other than maintenance of existing structures, paved areas, or utilities, to improved or unimproved real estate, including, without limitation, the construction or installation of new, or enlargement of existing, structures, streets, or utilities; dredging, filling, drilling, mining, grading, paving, or excavating operations; and open storage of materials.

DIAMETER AT BREAST HEIGHT (dbh): The diameter of a tree trunk measured at fifty-four inches (54") above ground level.

DIRECTOR OF COMMUNITY DEVELOPMENT: The Lake Zurich Director of the Community Development Department overseeing the functions of Building, Zoning and Code Enforcement.

DISTRICT BOUNDARY LINE: A line on the zoning map separating one district from another. See also subsection 9-2-4C of this title.

DISTRICT BOUNDARY LOT: Any lot or parcel of land any lot line of which coincides with a district boundary line or which is contiguous to any public or private right-of-way containing a district boundary line.

DISTRICT OR DISTRICT, ZONING: See definition of zoning district.

DRAINAGEWAY: Any natural or artificial watercourse, trench, ditch, swale, or similar depression or topographic feature into which surface water flows.

DRIVE-IN EATING PLACE: See definition of eating place, drive-in.

DRIVE-IN ESTABLISHMENT OR FACILITY: An establishment or facility that by design of physical facilities or by service or packaging procedures encourages or permits customers to receive a service or obtain a product that may be used or consumed in a motor vehicle on or off the premises or to be entertained while remaining in a motor vehicle.

DRIVE THROUGH FACILITY: Any area within a driveway on which business is transacted directly with customers while the customers are located within in a "motor vehicle".

DRIVEWAY: A private accessway that provides direct access from a street to not more than one lot or one principal building or use, such private accessway being constructed primarily outside the street right of way and leading to a parking garage or structure, parking area, parking lot or parking space, loading dock or loading space. A private accessway that provides access to two or more lots of record shall be considered a private street. **No new private or non-public driveway shall connect to property outside of the village's municipal boundary lines.**

DRIVEWAY ENTRANCE: A paved way from the roadway to the driveway over the parkway. A driveway entrance shall include the curb cut and the driveway entrance pavement (driveway apron) itself but not the sidewalk.

DWELLING: Any structure or portion thereof designed or used for habitation by one or more families.

DWELLING, APARTMENT: A "building" [SR] or a portion thereof in which a "dwelling unit" [SR] or a portion thereof is located above or below another dwelling unit, or above or below any other independently used portion of the building.

DWELLING, MULTIPLE-FAMILY: A dwelling, other than a townhouse dwelling, containing more than two (2) dwelling units.

DWELLING, SINGLE-FAMILY ATTACHED: See definition of dwelling, townhouse.

DWELLING, SINGLE-FAMILY DETACHED: A dwelling containing only one dwelling unit, situated on a separate subdivision lot or being a separate

condominium unit capable of individual sale and completely surrounded by open space.

DWELLING, STAFF: A dwelling where lodging is provided in rooming units exclusively for the administrators, employees, vocational students, or other personnel of a hospital, and their families.

DWELLING, TOWNHOUSE: A dwelling composed of a row of two (2) or more adjoining dwelling units, each situated on a separate subdivision lot or being a separate condominium unit capable of individual sale, and each of which is separated from the others by one or more unpierced walls extending from ground to roof, and each of which is provided with garage space sufficient for at least two (2) vehicles.

DWELLING, TWO-FAMILY (DUPLEX): A dwelling, other than a townhouse dwelling, containing two (2) dwelling units, each of which is totally separated from the other by an unpierced wall extending from ground to roof or an unpierced ceiling and floor extending from exterior wall to exterior wall.

DWELLING UNIT: Any room or group of rooms located within a dwelling forming a single habitable unit with facilities that are used or intended to be used for general living by one family, including any such unit in which food or drink is stored on a regular basis, or in which a bed is placed at any time, or in which kitchen or cooking facilities are installed or used at any time.

EASEMENT: Authorization by a property owner for the use by the general public, a corporation or a certain person or persons, and for a specified purpose, of any designated area of his or her property. The term also refers to such a designated area.

EATING PLACE: An establishment where food is available to the general public primarily for consumption within a structure on the premises, where at least fifty percent (50%) of the gross floor area of the establishment is devoted to patron seating, and where the consumption of food in motor vehicles on the premises is neither encouraged nor permitted.

EATING PLACE, CARRYOUT: An establishment which by design of physical facilities or by service or packaging procedures permits or encourages the purchase of prepared, ready to eat foods intended to be consumed off the premises, and where the consumption of food in motor vehicles on the premises is neither permitted nor encouraged.

EATING PLACE, DRIVE-IN: A drive-in establishment, as defined as "drive-in establishment or facility" in this section, where food is prepared and served for consumption in motor vehicles.

EFFECTIVE DATE: See section 9-23A-7 of this title.

ENLARGEMENT: An addition to the floor area of, or any other increase in the size of, any existing structure.

EXTENSION: An increase in the amount of existing floor area used for an existing use within an existing structure or an increase in that portion of a tract of land occupied by an existing use.

EXTERIOR WALL: Any wall of a building or structure one side of which is exposed to the outdoors.

FAMILY: One or more persons related by blood, marriage, legal adoption, or guardianship, or not more than four (4) persons not so related, together with gratuitous guests and domestic servants, living together as a single housekeeping unit.

FENCE: A barrier structure used as a boundary or as a means of protection, confinement, or screening.

FINANCIAL SERVICES: Any commercial or office establishment or business that primarily performs central banking functions (such as issuing currency, managing national money supply and international reserves, and acting as fiscal agent for the central government) and accepts deposits (or share deposits) and lends funds from these deposits, and which establishment may include these services to patrons and customers through an accessory, drive-through, as a special use. Uses include banks; savings associations; savings and loan institutions; investment banking; brokerage securities or commodities; credit reporting services; certified financial planning; accounting; auditing bookkeeping; credit services offices, including credit unions; holdings and investment services; savings and loans association officers; and consumer and mercantile credit reporting services.

Financial services does not include pawnshops, businesses primarily engaged in check cashing or issuing money orders or title loan establishments or other businesses offering short term consumer loans secured by personal property, certificates of title to such property, estimated tax refunds or other such collateral (all of which are prohibited money changing/money brokering uses).

FLOOR AREA, GROSS: Except as hereinafter provided, the sum of the gross horizontal areas of all floors of all stories of a building or of such area devoted to a specific use, measured from the exterior face of exterior walls or from the centerline of walls separating two (2) buildings or uses. Gross floor area shall include areas such as elevator shafts and stairwells at each floor; floor spaces and shafts used for mechanical, electrical, and plumbing equipment, except as indicated below or when located on the roof; penthouses; interior balconies and mezzanines; atria; enclosed porches; and floor space used for accessory uses. Gross floor area shall include one-half (1/2) of the floor area of basement floors; one-half (1/2) of the floor area located in the uppermost story of a structure when said uppermost story has a ceiling height of seven feet (7') or more over a floor area that is one-third (1/3) or more but less than one-half (1/2) of the floor area of the next lower story; and all of the floor area located in the uppermost story of a structure when said uppermost story has a ceiling height of seven feet (7') or more over a floor area that is one-half (1/2) or more of the floor area of the next

lower story. Gross floor area shall include one-half (1/2) of the floor area of the uppermost level of a multilevel parking structure and all of the floor area of all other levels of all parking structures except basement and cellar levels, which shall be treated like basement and cellar stories. Gross floor area shall not include the floor area of the uppermost story of a structure when said uppermost story has a ceiling height of seven feet (7') or more over a floor area than is less than one-third (1/3) of the floor area of the next lower story; or cellar floor area. Where any space has a floor to ceiling height of more than sixteen feet (16'), each sixteen feet (16') of height or major fraction thereof shall be treated as a separate floor.

FLOOR AREA, NET: The gross floor area of a building minus floor space devoted to washrooms intended for general public use; elevator shafts and stairwells at each floor; floor space and shafts used for mechanical, electrical, and plumbing equipment; public foyers and atria intended for general public use; exterior building walls; floor space devoted to off street parking and loading; and basement floor space used only for bulk storage.

FLOOR AREA RATIO (FAR): The gross floor area of a building divided by the lot area of the zoning lot on which it is located. For purpose of calculating the FAR, "lot area" shall not include areas permanently covered by water or areas subject to natural resource restrictions, including floodplains, wetlands, and lowland conservancy soils.

FOOT-CANDLE: The illumination of a surface one foot (1') distant from a source of one candle power, equal to one lumen per square foot.

FOOT-CANDLE, MAXIMUM: The maximum permitted illumination, measured in foot-candles both horizontally and vertically, at the lot line of the lot on which the light source is located.

FRONT LOT LINE: See definition of lot line, front. **FRONT YARD:** See definition of yard: front.

FRONT YARD LINE: See definition of yard line, front.

FRONTAGE: All of the property fronting on one side of a street, measured along such street, between an intersecting or intercepting street and another intersecting or intercepting street, a right-of-way in excess of thirty feet (30'), an end of a dead-end street, or a Village boundary.

FRONTAGE, ZONING LOT: All of the property of a zoning lot fronting on a street, measured between side or corner side lot lines.

GARAGE, PARKING: A structure, or part thereof, designed or used for the parking and storage of vehicles at one or more levels.

GLARE, DIRECT: Light visible directly from the source thereof.

GRADE: The average level of the ground existing prior to any reshaping of the natural contours at the four (4) principal corners of a structure or proposed

structure that are closest to the lot lines. When the existing natural ground level slopes away from any such corner, then the level of the ground at such corner shall be measured at the lowest point lying within six feet (6') of such corner. In engineering terms, the Grade shall also mean the slope of the land, road, street or other public way expressed in percent.

GRADING: Reshaping natural land contours using natural land materials.

HEIGHT: The vertical distance measured from grade to the highest point of the roof for flat roofs, or to the deck line for mansard roofs, or to the mean height between eaves and ridge for gable, hip, and gambrel roofs, or to the highest point of a structure without a roof. When a parapet wall, a penthouse, or any similar structure is located on the roof of a building, the building height shall be measured to the highest point of said structure if any part of it extends above the height as measured pursuant to the first sentence of this definition. Notwithstanding the foregoing, mechanical equipment and any wall or similar structure designed exclusively for the purpose of screening such mechanical equipment from view shall not be considered in determining the height of a building. Chimneys shall not be considered in determining the height of a building.

HOME OCCUPATION: See section 9-9-3 of this title.

HOTEL: An establishment that is designed for transient guests, that is commonly known as a hotel in the community in which it is located, that does not have individual entrances from the outside of the building for the dwelling or rooming units located therein, and that provides customary hotel services such as maid service, furnishing and laundry of linen, telephone service, desk service, bellboy service, and the use and upkeep of furniture.

IMPERVIOUS SURFACE: Buildings, sidewalks, paved areas, routinely used storage areas, or any other material or surface area that prevents the absorption of water into the ground.

IMPROVEMENT OR FACILITY, PUBLIC: A sanitary sewer, storm sewer, drainage appurtenance, water main, roadway, parkway, sidewalk, planting strip, or other facility for which the Village or any other government agency may assume maintenance or operational responsibility.

INSTITUTIONAL BUILDING: Any building the principal use of which is an institutional use. **INSTITUTIONAL USE OR PURPOSE:** Any use permitted in the Institutional Buildings District. **INTERIOR LOT:** See definition of lot, interior.

INTERPRETATION: See chapter 15 and chapter 23, article B of this title.

LAND BANKING: The setting aside of land area for future use. See also subsection 9-10-1E of this title.

LANDSCAPED SURFACE: The area of a lot maintained as a natural, landscaped area, undisturbed or with the addition of lawns, trees, or other plant life.

LANDSCAPED SURFACE AREA: The percent of total lot that is maintained as landscaped surface.

LAUNCH LANE: A designated/delineated area within a boat launch ramp for use by one vehicle/boat at a time.

LEGAL NONCONFORMING LOT OF RECORD: See definition of nonconforming lot of record, legal. **LESS RESTRICTIVE DISTRICT:** See section 9-2-2 of this title.

LIVE ENTERTAINMENT: A public performance intended to be diverting or engaging with or without the use of instrumental, electronic, or mechanical accompaniment.

LOADING DOCK: An off-street area and facility that opens onto a building facade, within which one or more loading spaces are located.

LOADING SPACE: An off-street area used for the standing, loading, or unloading of one truck or trailer. See section 9-10-2 of this title.

LOT: A parcel of land legally described as distinct portion or piece of land of record. See definitions of lot of record and lot, zoning. Unless the context indicates otherwise, all references in this Zoning Code to a "lot" shall be deemed to mean a "zoning lot".

LOT AREA PER UNIT: That portion of the total lot area allocated for each dwelling unit located on a lot.

LOT AREA, TOTAL: The total land and water area included within lot lines, excluding, however, land areas subject to easements for public or private access or egress.

LOT, BUILDABLE AREA OF A: That portion of a lot bounded by the required yards.

LOT, BUILDABLE WIDTH OF A: The width of a lot remaining as buildable after side yards and corner side yards are provided.

LOT, CORNER: A lot abutting upon two (2) or more streets at their intersection or junction or a lot bounded on two (2) sides by a curving street where it is possible to draw two (2) intersecting tangents, one each commencing at each of the two (2) points of intersection of the lot lines and street line, which intersect with each other to form an interior angle of less than one hundred thirty-five degrees (135°).

LOT DEPTH: The maximum straight-line distance between the front and rear lot lines or, in the case of a through lot, the distance between the two (2) front lot lines located along the nonintersecting streets.

LOT, INTERIOR: A lot other than a corner lot.

LOT LINE, CORNER SIDE: Any street line of a corner lot other than its front lot line.

LOT LINE, FRONT: In the case of an interior lot abutting upon only one street, the line separating such lot from such street; in the case of a through lot, each line separating such lot from a street shall be considered a front lot line; in the case of a corner lot, the shorter lot line separating such lot from a street shall be considered to be the front lot line.

LOT LINE, REAR: That lot line that is parallel to and most distant from the front lot line of the lot; provided, however, that in any case where no lot line of at least twenty feet (20') in length is parallel to the front lot line, an imaginary line twenty feet (20') in length, entirely within the lot, parallel to, and at the maximum possible distance from, the front lot line shall be considered to be the rear lot line.

LOT LINE, SIDE: Any lot line other than a front, corner side, or rear lot line.

LOT LINES: The property lines bounding a lot; provided, however, that when a lot includes land subject to a public right-of-way easement for street purposes, the line separating such right-of-way from the rest of the lot shall be deemed to be the lot line.

LOT, MINIMUM TOTAL AREA OF: The smallest lot on which a particular use or structure may be located in a particular district. The areas of a lot permanently covered by water or subject to natural resource restrictions, including floodplains, wetlands, or lowland conservancy soils, shall not be included in the calculation of minimum total lot area. (Such areas of the lot shall be included, however, in calculating the total land area of a lot for other purposes.)

LOT OF RECORD: A lot that is part of a subdivision, the plat of which has been recorded in the Office of the Lake County Recorder of Deeds, or a parcel of land separately described in a recorded deed.

LOT, THROUGH: A lot having frontage on two (2) parallel or approximately parallel streets, and which is not a corner lot. On a through lot, both street lines shall be deemed front lines.

LOT, WIDTH OF: The shortest distance between side lot lines measured by a line passing through the point of the required front yard line equidistant from the points where the front yard line intersects the side yard lines (measured along the front yard line); provided, however, that the length of the front lot line shall not be less than eighty percent (80%) of the required minimum lot width.

LOT, ZONING: A tract of land consisting of one or more lots of record, or parts thereof, under single ownership or control, located entirely within a block and occupied by, or designated by its owner or developer at the time of filing for any zoning approval or building permit as a tract to be developed for, a principal

building and its accessory buildings, or a principal use, together with such open spaces and yards as are designed and arranged, or required under this Zoning Code, to be used with such building or use. Notwithstanding the foregoing, sale of individual lots of record underlying individual dwelling units in a townhouse or two-family dwelling, following issuance of a certificate of occupancy for such dwelling, shall not prevent treatment of the tract of land underlying such dwelling as a zoning lot and all applicable bulk, space, and yard requirements shall be applied with respect to such dwelling and such zoning lot rather than with respect to individually owned dwelling units and lots of record.

LOUNGE FOR THE USE OF TOBACCO OR ALTERNATIVE NICOTINE PRODUCT, ONLY ACCESSORY TO TOBACCO AND ALTERNATIVE NICOTINE PRODUCT STORES AND STANDS: An area within the premises of a tobacco and/or alternative nicotine product store with seating and tables where customers may use, smoke, vape or sample tobacco or alternative nicotine products and/or vapor products purchased on the premises. The use and/or consumption of marijuana (cannabis) and its derivative products shall be prohibited within such lounge.

LUMINAIRE: A complete lighting unit consisting of a light source and all necessary mechanical, electrical, and decorative parts.

MARINA: A "commercial use or purpose", operating as a "commercial establishment", as further defined within this section, located on waterfront property containing one or more of the following facilities: secure moorings/slips for pleasure boats, boat rental, a boat dock, a boat launch ramp, boat livery, boat sales, maintenance shops, marine supplies, boat storage or restrooms. An existing "marina" shall be pursuant to the provisions of chapter 11, "Nonconformities", of this title.

MARQUEE OR CANOPY: A rooflike structure of a permanent nature that projects from the wall of a building.

MEDICAL CANNABIS CULTIVATION CENTER: A facility authorized by Illinois law and operated by an organization or business registered by the Department of Agriculture to grow, and/or cultivate, and/or perform necessary activities to provide registered medical cannabis dispensing organizations with usable medical cannabis, in accordance with all Illinois and Village Statutes, ordinances, and regulations.

MEDICAL CANNABIS DISPENSARY: A facility authorized by Illinois law and operated by an organization or business registered by the Department of Financial and Professional Regulation to acquire, and/or sell, and/or dispense medical cannabis from a registered medical cannabis cultivation facility, in accordance with all Illinois and Village Statutes, ordinances, and regulations.

MINIMUM LOT AREA: See definition of lot, minimum total area of. **MORE RESTRICTIVE DISTRICT:** See section 9-2-2 of this title.

MOTOR VEHICLE: Any self-propelled wheeled vehicle designed primarily for transportation of persons or goods along streets.

MULTIPLE-FAMILY DWELLING: See definition of dwelling, multiple- family.
NET FLOOR AREA: See definition of floor area, net.

NONCONFORMING LOT OF RECORD: A lot of record that does not comply with the lot requirements for any use permitted in the district in which it is located.

NONCONFORMING LOT OF RECORD, LEGAL: A nonconforming lot of record that:

- A. Was created by a plat or deed recorded at a time when, and came into ownership separate from adjoining tracts of land at a time when, the creation of a lot of such size, shape, depth, and width at such location would not have been prohibited by any ordinance or other regulation; and
- B. Has remained in separate and individual ownership from adjoining tracts of land continuously during the entire time that the creation of such a lot has been prohibited by any applicable ordinance or other regulation.

NONCONFORMING STRUCTURE: Any building or structure, other than a sign, lawfully existing on the effective date of this Zoning Code, or any amendment to it rendering such building or structure nonconforming, that:

- A. Does not comply with all of the regulations of this Zoning Code, or any such amendment thereto, governing parking, loading, or bulk and space requirements for the zoning district in which such building or structure is located; or
- B. Is located on a lot that does not, or is so located on a lot as not to, comply with the yard or setback requirements for the zoning district in which such building or structure is located; or
- C. Both subsections A and B of this definition; except
- D. Any building containing more than one dwelling unit in addition to the number permitted by the district regulations in the district where it is located shall be deemed to be a nonconforming use rather than a nonconforming structure.

NONCONFORMING USE: Any use lawfully being made of any land, building, or structure, other than a sign, on the effective date of this Zoning Code, or any amendment to it rendering such use nonconforming, that does not comply with all of the regulations of this Zoning Code, or any such amendment hereto, governing use for the zoning district in which such land, building, or structure is located.

NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS): The 2002 edition of the

publication prepared by the Office of Management and Budget, executive office of the President of the United States, available from the Superintendent of Documents, U.S. government printing office, Washington, D.C., as amended through the effective date of this Zoning Code.

NURSING AND PERSONAL CARE FACILITY: An establishment that provides full time nursing and health related personal care, but not hospital services, with inpatient beds for three (3) or more individuals who are not related by blood or marriage to the operator and who, by reason of advanced age, chronic illness, or infirmity, are unable to care for themselves. No care for the acutely ill or surgical or obstetrical services shall be provided in such an establishment; a hospital shall not be construed to be included in this definition.

OFFICE BUILDING: Any building the principal use of which is an office use.

OFFICE DISTRICT: Any district, except the Open Space District, whose designation begins with the letter "O" as set forth in section 9-2-1 of this title.

OFFICE USE OR PURPOSE: Any use permitted in an office district. **OFFICIAL COMPREHENSIVE PLAN:** See section 9-2-5 of this title.

OPEN SALES LOT: Land used or occupied for the purpose of buying, selling, or renting merchandise out of doors.

OPEN SPACE AND USABLE OPEN SPACE: An area or areas of a lot, including required yards, that is:

- A. Open and unobstructed from ground to sky except by facilities specifically designed, arranged, and intended for use in conjunction with passive or active outdoor recreation or relaxation; and
- B. Landscaped, maintained, or otherwise treated to create a setting appropriate to recreation or relaxation; and
- C. Usable by the residents of all dwellings, or the users of all nonresidential buildings, it is intended or required to serve.

OPEN SPACE, COMMON: Open space held in private ownership, regularly available for use by the occupants of more than one dwelling or the users of more than one nonresidential building.

OPEN SPACE, PRIVATE: Open space held in private ownership, the use of which is normally limited to the occupants of one dwelling or the users of one nonresidential building.

OPEN SPACE, PUBLIC: Open space dedicated to or owned by any government or governmental agency or authority.

OPEN SPACE RATIO (OSR): The total open space, common, public, or private, on a lot divided by the total lot area of the zoning lot on which such total open space is located.

OUTDOOR EATING AND DRINKING FACILITY: Any land or "structure" utilized for preparing, serving, or consuming food or beverages outdoors. Unless otherwise specifically allowed, all outdoor eating and drinking facilities shall be operated on the same zoning lot and in conjunction with a land use, which is operated entirely within an enclosed building.

OWNER: Includes the holder of legal title as well as holders of any equitable interest, such as trust beneficiaries, contract purchasers, option holders, lessees under leases having an unexpired term of at least ten (10) years, and the like.

PARCEL: All contiguous land in one ownership.

PARKING AREA: Any land area, not located in a garage, designed and used for the parking of not more than four (4) vehicles.

PARKING AREA, RESIDENTIAL OFF STREET: A parking area serving no more than four (4) residential units with a maximum of four (4) individual parking spaces including garage spaces per residential unit.

PARKING GARAGE OR STRUCTURE: See definition of garage, parking.

PARKING LOT: Any land area designed or used for the parking, and associated circulation, of more than four (4) vehicles.

PARKING SPACE: A space located within a parking structure, a parking lot, a parking garage, or a residential parking area for leaving one motor vehicle. Parking spaces shall adjoin and have direct vehicular access only from a residential parking area, a circulation aisle, or a driveway.

PARTICULATE MATTER: Material other than water that is suspended or discharged into the atmosphere in a finely divided form as a liquid or solid.

PASSIVE RECREATION: Recreational uses or activities that are noncompetitive in nature and that require no special equipment, such as picnicking, hiking, bicycling, bird watching, jogging, and the like.

PERIMETER LANDSCAPED OPEN SPACE: A landscaped open space intended to enhance the appearance of, or screen from view, parking lots and other outdoor aesthetically unpleasant uses or areas or to create a transition between incompatible uses by means of appropriate buffering, landscaping, or screening primarily along lot lines.

PLANNED UNIT DEVELOPMENT: A parcel or tract of land, initially under single ownership or control, which contains two (2) or more principal buildings and one or more principal uses, planned and constructed as a unified development where specific regulations of a given zoning district are modified through the issuance of a special use permit. Also referred to as a PUD.

PLANNING AND ZONING COMMISSION: The Plan Commission of the Village of Lake Zurich. See section 9-12-2 of this title.

PLAY FIELD: An area of active recreation such as a baseball diamond, a football field, a soccer field, or the like.

PREMISES: A lot, plot, or parcel of land, together with the buildings and structures thereon.

PRINCIPAL STRUCTURE OR BUILDING: A structure or building on a zoning lot intended to be utilized for a principal use and to which any other structure on such lot must be accessory.

PRINCIPAL USE: The use of a zoning lot, whether a permitted or specially permitted use, designated by the owner of such lot as the primary or main use of such lot and to which any other use on such lot must be accessory.

PRIVATE RIGHT-OF-WAY: See definition of right-of-way, private. **PROPERTY LINE:** See definition of lot lines.

PROTECTED USES: A. A church, synagogue, mosque, or other place of worship.

- B. A public or private nursery, elementary, or secondary school.
- C. A childcare facility, licensed by the Illinois Department Of Children and Family Services.
- D. A public park, playground, playing field, or forest preserve.
- E. A public or private cemetery.
- F. A public housing facility.
- G. A youth-oriented gymnasium or sports training facility.

PUBLIC HEARING: A meeting conducted pursuant to the provisions of the Illinois Open Meetings Act at which members of the general public must be permitted to give testimony, evidence, or opinions relevant to the subject matter.

PUBLIC IMPROVEMENT OR FACILITY: See definition of improvement or facility, public.

PUBLIC MEETING: A meeting conducted pursuant to the provisions of the Illinois Open Meetings Act at which members of the general public, as opposed to members of the committee, board, or commission and as opposed to the applicant for relief, have no right (but may be given the opportunity) to offer testimony, evidence, or opinions.

PUBLIC RIGHT-OF-WAY OR PUBLIC WAY: See definition of right-of-way, public.

PUBLIC UTILITY: Any person, firm, or corporation under public regulation furnishing franchised services such as cable television, electricity, gas, telephone, water, or sewage service.

RAILROAD RIGHT-OF-WAY: A strip of land with tracks and auxiliary facilities for track operation, but not including freight depots or stations, loading platforms, train sheds, warehouses, car or locomotive shops, or car yards.

REAR LOT LINE: See definition of lot line, rear. **REAR YARD:** See definition of yard: rear.

REAR YARD LINE: See definition of yard line, rear.

RECEIPT OF THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION: The convening of the first regularly scheduled meeting of the standing committee of the Board of Trustees having jurisdiction over the matter in question or, if there is no such standing committee, the convening of the first regularly scheduled meeting of the Board of Trustees after the approval by the Planning and Zoning Commission of its written findings and recommendations.

RECREATIONAL DEVICE: A structure or outdoor facility not attached to the principal structure on a lot and intended principally for recreational use by children such as, but not limited to, a play house, a swing set, a trampoline, a sandbox, or a freestanding basketball standard.

RECREATIONAL FACILITY, RESIDENTIAL: An area, court, pool, or facility, other than a recreational device, intended for active recreational or athletic use such as game courts, swimming pools, or ball fields established as an accessory use to a residential dwelling.

RECREATIONAL VEHICLE: Every vehicle or boat originally designed for living quarters, recreation, or human habitation and not used as a commercial vehicle, including, but not limited to, the following:

- A. **Boat:** Any vessel used for water travel. A boat mounted on a trailer shall be considered one vehicle.
- B. **Camper Trailer:** A folding or collapsible vehicle without its own motive power, designed as temporary living quarters for travel, camping, recreation or vacation use.
- C. **Motorized Home:** A temporary dwelling designed and constructed for travel, camping, recreational or vacation uses as an integral part of a self-propelled vehicle.
- D. **Off The Road Vehicle:** A vehicle intended principally for recreational use off of roads where State vehicle licenses are required, such as a dune buggy, go-cart, or snowmobile.
- E. **Racing Car Or Cycle:** A vehicle intended to be used in racing competition, such as a race car, stock car, or racing cycle.
- F. **Travel Trailer:** A vehicle without its own motive power, designed to be used as a temporary dwelling for travel, camping, recreational, or vacation uses.

G. Truck Camper: A structure designed primarily to be mounted on a pickup or truck chassis and designed to be used as a temporary dwelling for travel, camping, recreational, or vacation uses. When mounted on a truck, such a structure and the truck shall together be considered one vehicle.

H. Van: A general term applied to a noncommercial motor vehicle licensed by the State of Illinois as a recreational vehicle.

I. Vehicle Trailer: A vehicle without its own motive power that is designed to transport another vehicle, such as a boat, motorcycle or snowmobile for recreational or vacation use and that is eligible to be licensed or registered and insured for highway use. A vehicle trailer with another vehicle mounted on it shall be considered one vehicle.

RESIDENTIAL DISTRICT: Any district the designation of which begins with the letter "R" as set forth in section 9-2-1 of this title.

RESIDENTIAL PROPERTY: Any lot or other tract of land used for residential purposes, or any lot or other tract of land zoned in any of the residential districts or zones under chapter 3 of this title, or, for land outside the corporate limits of the Village, in any of the residential districts of the zoning regulations of the government with jurisdiction.

RESIDENTIAL STRUCTURE: A structure containing one or more dwelling units. **RESIDENTIAL USE OR PURPOSE:** Any use permitted in a residential district.

RETENTION BASIN: An area containing a permanent pool of water as well as capacity to detain additional stormwater for long periods of time.

RIGHT-OF-WAY, PRIVATE: A strip of land designated for use for vehicular or pedestrian access or passage, or for utility lines or similar facilities, that has not been dedicated to or accepted by any government agency. **No new private or non-public right-of-way shall connect to property outside of the village's municipal boundary lines.**

RIGHT-OF-WAY, PUBLIC: A strip of land designated for use for vehicular or pedestrian access or passage, or for utility lines or similar facilities, that has been dedicated to and accepted by a government agency. **No new public right-of-way shall connect to property outside of the village's municipal boundary lines without the express recommendation and approval of the Lake Zurich Village Board.**

ROOMING UNIT: Any habitable room or group of not more than two (2) habitable rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking or eating purposes.

SIC: The "Standard Industrial Classification Manual".

SCREENING: A structure erected or vegetation planted that conceals an area from view at all times during the year.

SEMINUDE: A state of dress or undress in which clothing covers no more than the genitals, pubic region, and areolae of the female breast, as well as portions of the body covered by supporting straps or devices or by other minor accessory apparel such as hats, gloves, and socks.

SENIOR HOUSING: Dwelling units designed and built for, and occupied by, persons fifty-five (55) years of age or older. Senior housing may take the form of independent retirement housing providing meals, activities, housekeeping, and maintenance; or assisted living providing supportive services such as personal care; or nursing and personal care facilities providing longer term healthcare services, or facilities providing any combination of these services.

SETBACK: The minimum horizontal distance between a specified lot line, measured along a straight line and at a right angle to such lot line, and the nearest point of a building or structure.

SIDE DOCKS (BOARDING FLOAT): A platform-type floating structure located within a boat launch ramp that provides pedestrian access to and from a boat in the water.

SIDE LOT LINE: See definition of lot line, side. **SIDE YARD:** See definition of yard: side.

SIDE YARD LINE: See definition of yard line, side. **SIGHT TRIANGLE:** See definition of clear site area.

SINGLE-FAMILY ATTACHED DWELLING: See definition of dwelling, single-family attached. **SINGLE-FAMILY DETACHED DWELLING:** See definition of dwelling, single-family detached.

SITE PLAN: A graphic rendering of a proposed use, construction, or development that complies with the provisions of chapter 20 of this title.

SITE PLAN REVIEW: See chapter 20 of this title.

SMOKE: Small gas borne particles other than water that form a visible plume in the air.

SPECIAL USE: A use that has some special impact or uniqueness that requires careful review of its location, design, configuration, and impact. See chapter 19 of this title.

SPECIAL USE PERMIT: See chapter 19 of this title. **SPECIFIED ANATOMICAL AREAS:** Any of the following:

A. Less than completely and opaquely covered human genitals; pubic region; buttocks; anus; or female breast below a point immediately above the top of the areola, but not including any portion of the cleavage of the female breast exhibited by a dress, blouse, shirt, leotard, bathing suit, or other wearing apparel, provided the areola is not exposed.

B. Human male genitals in a discernibly turgid state, even if completely and opaquely covered, or any device or covering that, when worn, simulates

human male genitals in a discernibly turgid state.

SPECIFIED SEXUAL ACTIVITIES: Any of the following:

- A. Fondling or other erotic touching of human genitals, pubic region, buttocks, anus, or female breasts.
- B. Sex acts, normal or perverted, actual or simulated, including intercourse, oral copulation, or sodomy.
- C. Masturbation, actual or simulated.
- D. Human genitals in a state of sexual simulation, arousal or tumescence.
- E. Excretory functions as part of or in connection with any of the activities set forth in subsection A, B, C, or D of this definition.

STACKING SPACE: An area, measuring at least eight feet (8') in width and twenty feet (20') in length, for the temporary storage of a vehicle awaiting access to a drive-in establishment or facility. See section 9-9-1 of this title.

STANDARD INDUSTRIAL CLASSIFICATION MANUAL (SIC): The 1987 edition of the publication prepared by the Office of Management and Budget, executive office of the President of the United States, available from the Superintendent of Documents, U.S. government printing office, Washington, D.C., as amended through the effective date of this Zoning Code.

STORY: Except as otherwise specifically provided in this Zoning Code, that portion of a building included between the surface on any floor and the surface of the floor next above it, or if there is no floor above, then the space between the floor and the ceiling next above it. The floor of a story may split levels provided that there is not more than four feet (4') difference in elevation between the different levels of the floor. When the uppermost story of a structure has a ceiling height of seven feet (7') or more over a floor area that is less than one-third (1/3) of the floor area of the next lower story, then said uppermost story shall not be counted as a story; and when the uppermost story of a structure has a ceiling height of seven feet (7') or more over a floor area that is one-third (1/3) or more but less than one-half (1/2) of the floor area of the next lower story, then said uppermost story shall be counted as one-half (1/2) story. A basement shall be counted as one-half (1/2) story. A cellar shall not be counted as a story. Any area in which the distance from one floor to the floor or ceiling above it is more than sixteen feet (16') shall be deemed to consist of one story for each sixteen feet (16') of height or major fraction thereof.

STREET: The paved portion of a public or private right-of-way, that affords the principal means of vehicular access to two or more lots of record which adjoin such right-of-way. All streets shall be constructed in conformance with all village standards and codes for design and construction. **All streets within the Village of Lake Zurich require the prior review and approval of the**

Lake Zurich Village Board. No private or non-public road street shall connect to property outside of the village's municipal boundary lines.

STREET LINE: A lot line separating a street right-of-way from other land.

STREET, PRIVATE: Any street other than a public street serving two or more lots of record within a zoning lot, or a subdivision, the plat of which has been recorded in the Office of the Lake County Recorder of Deeds, or a parcel of land separately described in a recorded deed, all located wholly within the municipal boundary lines of the Village of Lake Zurich. **Private streets are prohibited unless expressly authorized by a Planned Unit Development (PUD), or other zoning approval by the Lake Zurich Village Board. No private street shall connect to property outside of the village's municipal boundary lines.**

STREET, PUBLIC: A street that has been dedicated to and accepted by, or otherwise acquired by, a government body or agency.

STREET STUB: A temporary street ending where the street is intended to be extended through adjacent property in the future, as such adjacent property develops. A street stub is not a permanent street-end or dead-end street. The control and disposal of the land composing such street stubs shall be placed under the express jurisdiction and approval of the Lake Zurich Village Board. No street stub shall be constructed to provide a future connection to property outside of the village's municipal boundary lines.

STRUCTURAL ALTERATION: Any change, other than incidental repairs, that would prolong the life of the supporting members of a structure such as bearing walls, columns, beams, girders, or foundations or that would alter the dimensions or configurations of the roof or exterior walls of a structure or that would increase either the gross or net floor area of a structure.

STRUCTURE: Anything constructed or erected, the use of which requires more or less permanent location on the ground, or anything attached to something having a permanent location on the ground, but not including paving or surfacing of the ground. "Structure" shall in all cases be deemed to refer to both structures and buildings.

STRUCTURE, ACCESSORY: See section 9-9-1 of this title.

STRUCTURE, NONCONFORMING: See definition of nonconforming structure.
STRUCTURE, PRINCIPAL: See definition of principal structure or building.

SUBDIVISION: The division of land into two (2) or more tracts of five (5) acres or less in an area. See current edition of Illinois Compiled Statutes for exemptions. In addition, any multiple-family, commercial or industrial planned

unit development shall be deemed a subdivision regardless of whether the land is divided into separate parcels and shall be subject to improvement and design requirements of the Code.

SUBDIVISION ORDINANCE: The Lake Zurich subdivision ordinance.

SUBSTANTIAL CONFORMITY: For the purposes of granting plan approvals relating to site plans, a newly submitted plan shall be deemed to be in substantial conformity with a previously approved plan if, but only if, the newly submitted plan:

- A. Does not increase the number of dwelling units, the gross floor area of the development, or the gross floor area devoted to any particular use; and
- B. Does not increase building coverage by more than five percent (5%) of the percentage of the previously approved plan; and
- C. Does not change the orientation of any building; and
- D. Does not decrease open space; and
- E. Does not change the general location of any open space in any manner to detract from its intended function in the previously approved plan; and
- F. Does not change the general location and arrangement of land uses within the development as shown on the previously approved plan; and
- G. Does not change or relocate rights-of-way shown on the previously approved plan in any manner or to any extent that would decrease their functionality, adversely affect their relation to surrounding land use and rights-of-way elements, or reduce their effectiveness as buffers or amenities; and
- H. Does not alter the percentage of any land use in any stage of the development by more than ten
 - I. percentage points as compared to its percentage in the previously approved plan; and
 - J. Does not delay any stage of the previously approved development schedule by more than twelve
 - K. (12) months; and
 - L. Does not violate any applicable law or ordinance; and
- M. Does not depart from the previously approved plan in any other manner determined by the reviewing body or official, based on stated findings and conclusions, to be a material deviation from the previously approved plan.

SURFACE AREA, ANTENNA: An area determined by adding together the actual surface area of each solid element or part of an antenna or its support structure, where "solid" is defined to include all air spaces that are fully bounded by solid elements.

TEMPORARY USES: See section 9-9-2 of this title.

TERRACE: A level plane or surfaced patio, abutting a principal building at grade with no railings or other vertical structural elements and not covered by any permanent structure.

TOBACCO AND ALTERNATIVE NICOTINE PRODUCT STORES AND STANDS (5993): A retail establishment primarily engaged in the sale of prepackaged smoking and tobacco products, alternative nicotine products and/or vapor products as defined in Section 3-2-18. For the purposes of this definition only, "primarily engaged" means when more than 80% of an establishment's gross revenue comes from the sale of pre-packaged smoking and tobacco products, alternative nicotine products, vapor products, related products and accessories, and in which the sale of other products is merely incidental.

TOBACCO AND ALTERNATIVE NICOTINE PRODUCT STORES AND STANDS; ACCESSORY (5993): A business having as a subordinate purpose the retail sale of tobacco products and/or alternate nicotine products as defined in Section 3-2-18 and pursuant to the provisions of Section 9-9-1 entitled "Accessory Structures and Uses."

TOWNHOUSE: See definition of dwelling, townhouse.

TRANSITIONAL SERVICE FACILITY: An authorized and licensed dwelling operated by a public or private agency duly authorized and licensed by any State agency having authority to license and approve said facility that houses individuals being cared for by the agency and deemed by the agency to be capable of living and functioning in the community and that provides continuous professional guidance.

TRANSITIONAL SERVICE FACILITY RESIDENT: A person receiving care or treatment at a transitional service facility.

TWO-FAMILY DWELLING: See definition of dwelling, two-family.

USABLE OPEN SPACE: See definition of open space and usable open space.

USE: The purpose or activity for which a structure or land is designed, arranged, or intended, or for which it is occupied or maintained.

USE, ACCESSORY: See section 9-9-1 of this title.

USE INTERPRETATION: An interpretation of the permitted use or special use lists established by this Zoning Code for the purpose of allowing a use not expressly mentioned in those lists to be established in a zoning district found to

be appropriate for such use by application of the standards established in chapter 15 of this title.

USE, LAND: The purpose or type of activity for which land, or the structure or building thereon, is designed and intended, or for which it is occupied or maintained.

USE, NONCONFORMING: See definition of nonconforming use.

USE, PERMITTED: A use that appears on the permitted use list of a particular zoning district. **USE, PRINCIPAL:** See definition of principal use.

USE, SPECIAL: A use that appears on the special use list in a particular district. **USE, TEMPORARY:** See section 9-9-2 of this title.

VACANT: Not developed with any building, structure, or paving or surfacing of the ground. **VARIATION:** See chapter 17 of this title.

VEHICLE: Any device for carrying passengers, goods, or equipment including, but not limited to, passenger automobiles, vans, trucks, buses, recreational vehicles, and vehicles used for commercial, business, or governmental purposes.

VEHICLE CONNECTION: A hard surfaced or paved access way connection between two points that is intended and suitable for vehicle, motor vehicle or recreational vehicle use. Vehicle connections shall include but are not limited to public streets and roadways, private streets, street stubs, driveways, circulation aisles, drive through facility lanes. No vehicle connection shall connect from private property or properties to property outside of the village's municipal boundary lines.

VEHICLE, RECREATIONAL: See definition of recreational vehicle.

VILLAGE ENGINEER: The head of the Engineering Department of the Village.

VILLAGE MANAGER: See title 1, chapter 6, article A of the Lake Zurich Municipal Code. The chief administrative official of the Village, subject to the superior right and power of the Board of Trustees to supervise and administer the government and affairs of the Village. When used in this Zoning Code, the term Village Manager shall refer either to such official or to his or her duly authorized delegate.

WHOLESALE TRADE: A business engaged in the sale of commodities in quantity, usually for resale or business use chiefly to retailers, other businesses, industries, and institutions rather than to the ultimate consumer.

WIDTH OF LOT: See definition of lot, width of.

YARD: A required open space on a lot between a lot line and a yard line that is, except as otherwise expressly authorized by this Zoning Code, unoccupied and unobstructed from grade to the sky.

YARD, Corner Side: A yard extending from the front yard line to the rear lot line between the corner side lot line of the lot and the corner side yard line.

YARD, Front: A yard extending across the entire front of a lot between the front lot line of the lot and the front yard line.

YARD, Rear: A yard extending along the full length of the rear lot line between the side lot lines and between the rear lot line and the rear yard line, except that in the case of a corner lot the rear yard shall extend from the inner side lot line to the corner side yard line.

YARD, Side: A yard extending along a side lot line from the front yard to the rear yard between the side lot line and the side yard line.

YARD LINE, CORNER SIDE: A line drawn parallel to a corner side lot line at a distance therefrom equal to the depth of the required corner side yard.

YARD LINE, FRONT: A line drawn parallel to a front lot line at a distance therefrom equal to the depth of the required front yard. If the front lot line is not straight, then the front yard line shall be drawn as nearly parallel to such front lot line as possible but shall in no case be drawn closer to any point on such front lot line than the depth of the required front yard.

YARD LINE, REAR: A line drawn parallel to a rear lot line at a distance therefrom equal to the depth of the required rear yard.

YARD LINE, SIDE: A line drawn parallel to a side lot line at a distance therefrom equal to the depth of the required side yard.

YARD REQUIRED: The minimum yard depth designated in the regulations of this Zoning Code establishing minimum front, corner side, side, and rear yard requirements for various uses, structures, and districts.

ZONING CLASSIFICATION: See definition of classification or zoning classification.

ZONING CODE: The Lake Zurich Zoning Code, title 9 of the Lake Zurich Municipal Code. Unless the context specifically requires otherwise, all references to this Zoning Code shall be deemed to refer to any certificate, permit, approval, resolution, or ordinance granted or adopted pursuant to this Zoning Code.

ZONING DISTRICT: A part of the corporate area of the Village wherein regulations of this Zoning Code are uniform. See also section 9-2-1 of this title.

ZONING DISTRICT MAP OR ZONING MAP: See section 9-2-4 of this title.

ZONING ENFORCEMENT OFFICIAL: The Village Manager of the Village.

ZONING LOT: See definition of lot, zoning.

SECTION 3: APPROVAL OF AMENDMENTS TO TITLE 10 OF THE VILLAGE MUNICIPAL CODE. The Board of Trustees, pursuant to the authority vested in it under the laws of the State of Illinois and the Lake Zurich Municipal Code, hereby approves the

following amendments to Chapters 2 and 6 of Title 10 of the Lake Zurich Municipal Code, specifically as follows:

- A. An amendment to Chapter 2 entitled "Definitions" of Title 10 of the Lake Zurich Municipal Code, by amending the following provisions to the current provisions of said Section 10-2-3 of Chapter 2, as shown in italics, underscored and listed in alphabetical order, to read as set forth below:

10-2-3: DEFINITIONS:

ALLEY: A public right of way primarily for vehicular traffic along the side or in the rear of properties which affords only a secondary means of access to abutting properties.

ACCESS WAY CONNECTION: A continuous, unobstructed, reasonably direct route between two points that is intended and suitable for vehicle, bicycle or pedestrian use. Access way connections shall include but are not limited to vehicle connections, bicycle and pedestrian connections. No new private or non-public access way connection shall connect to property outside of the village's municipal boundary lines. No new public access way connection shall connect to property outside of the village's municipal boundary lines without the express recommendation and approval of the Lake Zurich Village Board.

BICYCLE AND PEDESTRIAN CONNECTION: An access way connection between two points that is intended and suitable for bicycle or pedestrian use. Bicycle and Pedestrian connections include but are not limited to sidewalks, walkways, bicycle paths, stairways and pedestrian bridges. The definition of bicycle and pedestrian connections includes hard surfaced or paved areas on developed parcels, soft-surfaced pathways in parks and natural areas, or rights-of-way or easements for future bicycle or pedestrian improvements on undeveloped parcels or parcels intended for redevelopment. No bicycle or pedestrian connection shall connect to property outside of the village's municipal boundary lines without the express approval of the Lake Zurich Village Board.

BLOCK: A tract of land bounded by streets, or by a combination of streets and public parks, cemeteries, railroad rights of way, bulkhead lines or shorelines of waterways, or corporate boundary lines of the Village.

BORINGS, SOIL: Examination and analysis of the subsoil conditions of a specific parcel of land by drilling.

BUILDING: Any structure with substantial walls and roof securely affixed to the land and entirely separated on all sides from any other structure by space or by walls in which there are no communicating doors, windows or openings; and which

is designed or intended for shelter, enclosure or protection of persons, animals or chattels.

BUILDING PERMIT: A permit issued by the Village of Lake Zurich for the construction, erection or alteration of a structure or building.

BUILDING SETBACK LINE: A line parallel to the street line at a distance from it, regulated by the front yard requirements of the Lake Zurich Zoning Ordinance. 1

COMPREHENSIVE PLAN: The composite of the functional and geographic elements of the Official Comprehensive Plan of the Village of Lake Zurich and environs or any segment thereof, in the form of plans, maps, charts, text of reports, implementing ordinances and the Official Map.

CORINGS, PAVEMENT: Examinations and analysis of the completed surface and/or subsurface of a finished pavement by removing a core by drilling.

CROSSWALK: A public right of way located across a block to provide pedestrian access to adjacent streets or alleys.

CUL-DE-SAC: A minor street having one open end and being permanently terminated by a vehicular turnaround.

CURB: The permanent edge of a paved surface designed to separate the vehicular travel way from the landscaped parkway.

DATUM PLANE: A reference point from which elevations are measured. The datum plane is a mean sea level as established by the United States Geodetic Survey (U.S.G.S.).

DETENTION BASIN: A covered or uncovered reservoir designed to hold an excessive accumulation of storm water so as to reduce peak flow in a storm water drainage system.

DRAINAGE SWALE: A turf drainage ditch of shallow depth with side slopes not exceeding one to twelve (1 to 12).

EASEMENT: A grant by a property owner for the use of a strip of land by the general public, a corporation or a certain person or persons for a specific purpose or purposes.

ELEVATION: The vertical distance measured from a point on the ground to the datum plane.

EXCAVATION: Any act by which organic matter, earth, sand, gravel, rock or any other similar material is cut into, dug, quarried, uncovered, removed, displaced, relocated or bulldozed, and shall include the conditions resulting therefrom.

EXISTING GRADE: The vertical location of the existing ground surface prior to excavation or filling.

FILL: Any act by which earth, sand, gravel, rock or other material is deposited, placed, replaced, pushed, dumped, pulled, transported or moved by man to a new location and shall include the conditions resulting therefrom.

GRADE: The slope of the land, road, street or other public way expressed in percent.

GRADING: Excavation or fill or any combination thereof and shall include the conditions resulting from any excavation or fill.

GROSS LAND AREA: The entire area of a development including lots, streets and alleys, measured to the center line of any bounding streets.

LOT: A parcel of land legally described as distinct portion or piece of land of record.

LOT, THROUGH: A lot having frontage on two (2) parallel or approximately parallel streets, and which is not a corner lot. On a through lot, both street lines shall be deemed front lines.

OFFICIAL MAP: The Map showing the streets, highways and parks theretofore laid out, adopted and established by law and any amendments or additions thereto resulting from the Board of Trustees' action or the approval of subdivision plats.

PARCEL: All contiguous land in one ownership.

PARKWAY: A route intended to be used primarily by passenger vehicles and whose right of way is or is intended to be developed in a park-like character.

PERSON: Any person, firm or corporation, public or private, the State of Illinois and its agencies or political subdivisions, and the United States of America, its agencies and instrumentalities, and any agent, servant, officer or employee of any of the foregoing.

PLANNING AND ZONING COMMISSION: The words "Plan Commission" 2 as used herein, refer to the Planning and Zoning Commission of the Village of Lake Zurich, Illinois.

PLAN, FINAL: The drawings and documents presented for final approval as described in Section 10-5-9.

PLAN, PRELIMINARY: The drawings and documents presented for tentative approval as described in Section 10-5-3 of this Title.

PLAN, SKETCH: A general map or drawing on which the subdivider's design for the subdivision of land is presented for discussion purposes prior to the preparation of the preliminary plan.

PLANNED UNIT DEVELOPMENT: A parcel or tract of land, initially under single ownership or control, which contains two (2) or more principal buildings and one or more principal uses, planned and constructed as a unified development where specific regulations of a given zoning district are modified through the issuance of a special use permit.

PLAT: A plan, map, drainage or chart on which the subdivider's plan for the subdivision of land is presented and which he submits for approval and intends to record in final form.

RESIDUE AREA: A residue area is that portion of a planned development not platted as residential lots or designed for dedication as streets or alleys.

ROADWAY: The paved area within a street right of way intended for vehicular traffic, including all curb and gutter facilities.

SITE: A lot or parcel of land, or a contiguous combination thereof, where grading work is performed as a single unified operation.

SITE DEVELOPMENT: Altering terrain and/or a vegetation and constructing driveways.

SOIL TESTING: Determination and analysis of the subsoil conditions of a specific land area by use of soil borings.

STORMWATER MANAGEMENT ORDINANCE: Lake Zurich Ordinance No. 92-11-560, as it may be amended from time to time.

STREET: The paved portion of a public or private right-of-way, that affords the principal means of vehicular access to two or more lots of record which adjoin such right-of-way. All streets shall be constructed in conformance with all village standards and codes for design and construction. **All streets within the Village of Lake Zurich require the prior review and approval of the Lake Zurich Village Board.**

STREET, APPROVED: Any streets, whether public or private, meeting standards and specifications of the Village of Lake Zurich.

STREET, HALF: A street of less than the total required width along one or more property lines of a subdivision.

STREET, MAJOR: A street of considerable continuity which serves or is intended to serve as a major traffic artery connecting various sections of Lake Zurich.

STREET, MARGINAL ACCESS: A minor street which is parallel and adjacent to highways and major streets and which provides access to abutting properties and protection to local traffic from fast, through moving traffic on the highways and major streets.

STREET, MINOR: A street primarily as access to abutting properties. **All streets within the Village of Lake Zurich require the prior review and approval of the Lake Zurich Village Board.**

STREET, PRIVATE: Any street other than a public street serving two or more lots of record within a zoning lot, **or** a subdivision, the plat of which has been recorded in the Office of the Lake County Recorder of Deeds, or a parcel of land separately described in a recorded deed, all located wholly within the municipal boundary lines of the Village of Lake Zurich. **Private streets are prohibited unless**

expressly authorized by a Planned Unit Development (PUD), or other zoning approval by the Lake Zurich Village Board. No private street shall connect to property outside of the village's municipal boundary lines.

STREET, PUBLIC: Any major or secondary street or minor street which is shown on the subdivision plat and is or is to be dedicated to public use, or a street that has been dedicated to and accepted by, or otherwise acquired by, a government body or agency. All new public streets within the Village of Lake Zurich require the prior review and approval of the Lake Zurich Village Board.

STREET, SECONDARY OR COLLECTOR: A street which carries traffic from minor streets to the major street system, including the principal entrance streets of residential development and streets for circulation within such development.

STREET STUB: A temporary street ending where the street is intended to be extended through adjacent property in the future, as such adjacent property develops. A street stub is not a permanent street-end or dead-end street. The control and disposal of the land composing such street stubs shall be placed under the express jurisdiction and approval of the Lake Zurich Village Board. No street stub shall be constructed to provide a future connection to property outside of the village's municipal boundary lines.

STREET WIDTH: The shortest distance between lines of lots delineating the public street.

SUBDIVIDER: The person or persons responsible for preparing and recording the plats of the subdivision and for carrying out all appropriate requirements relating thereto as outlined in this Code.

SUBDIVISION: The division of land into two (2) or more tracts of five (5) acres or less in an area. See current edition of Illinois Compiled Statutes for exemptions. In addition, any multiple-family, commercial or industrial planned unit development shall be deemed a subdivision regardless of whether the land is divided into separate parcels and shall be subject to improvement and design requirements of this Code.

VEHICLE CONNECTION: A hard surfaced or paved access way connection between two points that is intended and suitable for vehicle, motor vehicle or recreational vehicle use. Vehicle connections shall include but are not limited to public streets and roadways, private streets, street stubs, driveways, circulation aisles, drive through facility lanes. No vehicle connection shall connect from private property or properties to property outside of the village's municipal boundary lines.

VILLAGE ENGINEER: The person or firm charged with the responsibility of Municipal engineering matters.

WATER LEVEL, CONSTANT: The minimum depth of water designed to be contained at all times within a retention basin.

WATER LEVEL, OCCASIONAL: The maximum depth of water designed to be continued within a retention or detention basin during periods of peak storm water flow. (Ord. 89-08-335, 8-21-89; amd. Ord. 93-10-615, 10-4-93)

- B. An amendment to Paragraphs A through C of Section 10-6-20, entitled "Driveway Entrances, Driveways And Off-Street Parking", of Chapter 6 entitled "Engineering and Land Improvements" of Title 10 of the Lake Zurich Municipal Code, by amending the Paragraphs A through C to add those provisions shown in italics and underscored, to read as set forth below:

10-6-20 : DRIVEWAY ENTRANCES, DRIVEWAYS AND OFF-STREET PARKING:

A. Intent: The intent for the design of driveway entrances, driveways and off-street parking are threefold: 1) to provide for safe, efficient, easily maintained and attractive access to off street parking; 2) to limit the number of access points to off street parking areas in major and collector streets; and 3) to provide convenient access and safety for the handicapped. (Ord. 89-08-335, 8-21-1989)

B. Design: All parking lots and driving aisles shall be designed to promote safe movement of pedestrians and vehicular traffic and shall be designed and constructed in accordance with all of the following standards of the Illinois department of transportation, as applicable: (Ord. 2003-10-243, 10-6-2003)

1. "Promoting Sustainable Transportation through Site Design: An ITE Recommended Practice"
2. "Standard Specifications For Road And Bridge Construction"
3. "Manual For Structural Design Of Portland Cement Concrete Pavement".
4. "Manual On Uniform Traffic Control Devices For Streets And Highways".

C. Definition Of Terms:

COMMERCIAL OFF-STREET PARKING AREA: A parking area serving more than four (4) residential units or serving non-residential uses including but not limited to educational, religious, commercial (including office and retail), medical, industrial or similar land uses.

DRIVEWAY: A private accessway that provides direct access from a street to not more than one lot or one principal building or use, such private accessway being constructed primarily outside the street right of way and leading to a parking garage or structure, parking area, parking lot or parking

space, loading dock or loading space. A private accessway that provides access to two or more lots of record shall be considered a private street. **No new private or non-public driveway shall connect to property outside of the village's municipal boundary lines.**

DRIVEWAY ENTRANCE: A paved way from the roadway to the driveway over the parkway. A driveway entrance shall include the curb cut and the driveway entrance pavement (driveway apron) itself but not the sidewalk.

RESIDENTIAL OFF-STREET PARKING AREA: A parking area serving no more than four (4) residential units with a maximum of four (4) individual parking spaces including garage spaces per residential unit.

STREET: The paved portion of a public or private right-of-way, that affords the principal means of vehicular access to two or more lots of record which adjoin such right-of-way. All streets shall be constructed in conformance with all village standards and codes for design and construction. **All streets within the Village of Lake Zurich require the prior review and approval of the Lake Zurich Village Board.**

STREET, PRIVATE: Any street other than a public street serving two or more lots of record within a zoning lot, **or** a subdivision, the plat of which has been recorded in the Office of the Lake County Recorder of Deeds, or a parcel of land separately described in a recorded deed, all located wholly within the municipal boundary lines of the Village of Lake Zurich. **Private streets are prohibited unless expressly authorized by a Planned Unit Development (PUD), or other zoning approval by the Lake Zurich Village Board. No private street shall connect to property outside of the village's municipal boundary lines.**

STREET, PUBLIC: A street that has been dedicated to and accepted by, or otherwise acquired by, a government body or agency.

The remaining Paragraphs D through E shall remain unchanged in their present form as stated.

SECTION 4: APPROVAL OF AMENDMENTS TO TITLE 4 OF THE VILLAGE MUNICIPAL CODE. The Board of Trustees, pursuant to the authority vested in it under the laws of the State of Illinois and the Municipal Code, hereby approves the following amendments to Chapter 3 of Title 4 of the Lake Zurich Municipal Code, specifically as follows:

- A. An amendment to Section 4-3-4 entitled "Refuse Storage Regulations" of Chapter 3, "Garbage and Refuse" of Title 4 of the Lake Zurich Municipal Code to add those provisions depicted in bold italics and underscored, and to delete those provisions shown as **stricken through**, to read as set forth below:

4-3-4: REFUSE STORAGE REGULATIONS:

A. Screening: All refuse containers and all areas of permitted outdoor storage shall be fully enclosed by an opaque fence, wall, or densely planted evergreen hedge of a height sufficient to completely screen such containers or storage areas from view from adjoining properties and public or private streets.

D. Location Of Refuse Containers:

1. It shall be the duty of every person in possession of any premises in the village for which a reusable refuse container or containers is provided to place said containers in a fully enclosed area or at the rear or side of any private premises in between days of collections. ~~No refuse containers or storage areas shall be located between any principal structure and either its front or corner side lot line, so that they are not in plain view from the street or to place said containers in such a place that would be offensive or be a nuisance to immediate adjoining neighbors.~~ It shall be unlawful for any person to place any reusable container within the parkways of the village except on the day of collection.

2. Dumpsters shall be placed at the rear of the commercial and manufacturing establishments and shall be screened in accordance with the standards of subsection A of this section in an enclosure as provided for in the building code.

The remaining provisions of Chapter 3 shall remain unchanged in their present form as stated.

SECTION 5: FINDINGS AND RECOMMENDATION. The findings and recommendations of the PZC and the STAFF REPORT and other filings provided to the PZC are hereby accepted as the Board's own and shall be made a part of the official record for the Application and are attached hereto as **Exhibit B**.

SECTION 6: SEVERABILITY. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 7: CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 8: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

PASSED THIS _____ day of October, 2023.

Ayes:

Nays:

Absent:

Abstain:

APPROVED this _____ day of October, 2023.

Mayor
Tom Poynton

ATTEST:

Village Clerk
Kathleen Johnson

Exhibit A

**Copy of the Public Notice to the Daily Herald Newspaper, published on
September 2, 2023**

**VILLAGE OF LAKE ZURICH
NOTICE OF PUBLIC HEARING**

PUBLIC NOTICE IS HEREBY GIVEN to all persons that the Village of Lake Zurich Planning & Zoning Commission shall conduct a public hearing on September 20, 2023, at 7:00 P.M. in the Board Room of the Lake Zurich Village Hall, 70 East Main Street, Lake Zurich, Illinois, for the purpose of considering a zoning application filed by the Village requesting various miscellaneous amendments to the text of the Lake Zurich Zoning and Land Development Codes. A copy of the application and the Zoning Code are on file with, and available for public inspection during regular Village business hours at the Lake Zurich Community Development Department.

At said public hearing, the Planning & Zoning Commission shall accept all testimony and evidence pertaining to said application and shall consider any and all possible zoning actions, including the granting amendments to the text of the Lake Zurich Municipal Code that may be necessary or convenient to accomplish such actions. All interested persons are invited to attend and be heard.

DATED: August 30, 2023

Orlando Stratman
Chairperson, Planning & Zoning Commission

Published: The Daily Herald, September 2, 2023

Exhibit B

**Staff Report and Findings of the Planning and Zoning Commission
Dated September 20, 2023.**



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

APPLICATION PZC 2023-18
PZC Hearing Date: September 20, 2023

AGENDA ITEM 4.C

STAFF REPORT

To: Chairperson Stratman and Members of the Planning & Zoning Commission

From: Sarosh Saher, Community Development Director

CC: Mary Meyer, Building Services Supervisor
Tim Verbeke, Planner

Re: PZC 2023-18 Zoning Application for Amendments to the
Lake Zurich Zoning and Land Development Codes

SUBJECT

The Village of Lake Zurich, (the “Applicant”) requests amendments to the text of the zoning and land development codes for the purpose of clarifying and increasing the effectiveness of the codes. These include various miscellaneous and procedural amendments.

GENERAL INFORMATION

Requested Action: Text Amendments

Applicant: Village of Lake Zurich

Staff Coordinator: Sarosh Saher, Community Development Director

LIST OF EXHIBITS

- A. Development Application and Attachments
- B. Draft Ordinance Language

Staff Report
APPLICATION PZC 2023-18

Community Development Department
PZC Hearing Date: September 20, 2023

BACKGROUND

The Village of Lake Zurich (the “Applicant”), is the Applicant for the proposed text amendment to the Lake Zurich Zoning and Land Development Codes.

Staff offers the following additional information:

- **Courtesy Review.** Due to the miscellaneous nature of the amendments, no courtesy review of the Village Board was requested.
- **Proposed Amendments.** The following is a summary of the language that is proposed to be amended in the various sections of the Lake Zurich Zoning and Land Development Codes:
 - Update and clarify certain definitions within Section 9-24-2 “Definitions” of the zoning code. Concurrently updating and clarifying the definitions contained in Section 10-2-3 and Section 10-6-20 of the Land Development Code to be consistent with the Zoning Code.
 - Provide means for the measurement of Exterior Lighting within Section 9-8B-3: Standards Applicable To Exterior Lighting.
 - Remove the requirements for a legal description of a property within public Hearing and Meeting notices. State Statute provides that public hearing notices for special uses, variations and zoning amendments “...need not include a metes and bounds legal description of the area classified for special uses, provided that the notice includes: (i) the common street address or addresses and (ii) the property index number (“PIN”) or numbers of all the parcels of real property contained in the area classified for [the specified zoning change or relief]...”
 - Clarify Bulk, Space, and Yard Requirements of Section 9-3-11 “Residential District Exceptions and Explanatory Notes on Side And Rear Yard Regulations For Accessory Structures And Uses.
 - Remove references to the Zoning Board of Appeals in Chapter 16 of the Zoning Code. In 2015, the Zoning Board of Appeals and the Plan Commission were consolidated into the Planning and Zoning Commission, through Ordinance 2015-03-50. In 2020, Chapter 12 was amended to remove references of the Zoning Board of Appeals. However, it appears that Chapter 16 was never updated.
 - Clarify the requirements for Refuse Storage Regulations and requirements for Refuse Containers for consistency across the Municipal Code related to their location.

Staff Report
APPLICATION PZC 2023-18

Community Development Department
PZC Hearing Date: September 20, 2023

GENERAL FINDINGS

Staff of the Community Development Department offers the following findings on the amendments to the sections of the Code.

9-18-3 STANDARDS FOR AMENDMENTS

A. Standards: Amending the zoning map or the text of the zoning code is a matter committed to the sound legislative discretion of the board of trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied, the board of trustees shall act in what it reasonably believes to be in the best interest of the general public, and may consider, among other factors, the following factors as they may be relevant to a particular application:

1. The consistency of the proposed amendment with the purposes of this zoning code.

Staff Response: Standard met. The proposed are amendments to the text of the zoning and land development codes. Staff has found the proposed amendments will enhance the purposes of the zoning and land development codes as they relate to the proper definition and interpretation of the codes.

2. The community need for the proposed amendment and for the uses and development it would allow.

Staff Response: Standard met. The amendments to the code are part of routine review and amendment to the codes to enhance their effectiveness.

3. If a specific parcel of property is the subject of the proposed amendment, then the following factors:

Staff Response: Not Applicable. The text amendments do not pertain to any specific property, rather they are applicable to all property within the community.

RECOMMENDATION

The recommendation of the Planning and Zoning Commission should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-18-3: Standards for Amendments

**Staff Report
APPLICATION PZC 2023-18**

**Community Development Department
PZC Hearing Date: September 20, 2023**

Based on the review of staff, the standards for approval have been met and therefore staff recommends that the Planning and Zoning Commission make these standards a part of the official record of the Application.

Staff of the Community Development Department therefore recommends the approval of Application PZC 2023-18. Staff further finds that the amended zoning and land development codes:

1. Will enhance the effectiveness of the Lake Zurich Municipal Code;
2. Will provide the Village Board with additional clarity, flexibility and opportunity to properly regulate development in the community;
3. Will not negatively affect Lake Zurich's efforts to promote a positive image; and
4. Will not adversely affect the Village's ability in enforcing other regulations pertaining to Building, Zoning, Land Development or any other code or ordinance that protects the health, safety and welfare of the community.

Respectfully Submitted,

Sarosh Saher,
Community Development Director

Staff Report
APPLICATION PZC 2023-18

Community Development Department
PZC Hearing Date: September 20, 2023

LAKE ZURICH PLANNING & ZONING COMMISSION
FINAL FINDINGS & RECOMMENDATIONS

**MISCELLANEOUS AND PROCEDURAL AMENDMENTS TO THE LAKE ZURICH
ZONING AND LAND DEVELOPMENT CODES**
September 20, 2023

The Planning & Zoning Commission recommends approval of Application PZC 2023-18, and the Planning & Zoning Commission adopts the findings as contained within the Staff Report dated **September 20, 2023** for this Application for the following reasons:

1. Will enhance the effectiveness of the Lake Zurich Municipal Code;
2. Will provide the Village Board with additional clarity, flexibility and opportunity to properly regulate development in the community;
3. Will not negatively affect Lake Zurich's efforts to promote a positive image; and
4. Will not adversely affect the Village's ability in enforcing other regulations pertaining to Building, Zoning, Land Development or any other code or ordinance that protects the health, safety and welfare of the community.

- Without any further additions, changes, modifications and/or approval conditions.
 With the following additions, changes, modifications and/or approval conditions:



Orlando J. Stratton
Planning & Zoning Commission Chairman



(Please Type or Print)

ANNEXATION AND ZONING APPLICATION

Community Development Department

505 Telser Rd.

Lake Zurich, IL 60047

Phone: (847) 540-1696

Fax: (847) 540-1769

1. Address of Subject Property: N/A

2. Please attach complete legal description

3. Property Identification number(s): N/A4. Owner of record is: N/A Phone: _____

E-Mail _____ Address: _____

5. Applicant is (if different from owner): Village of Lake Zurich Phone: 847-540-1696
E-Mail _____ Address: 70 E Main Street6. Applicant's interest in the property (owner, agent, realtor, etc.): N/A7. All existing uses and improvements on the property are: N/A8. The proposed uses on the property are: N/A

9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions:

N/A10. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property:
N/A

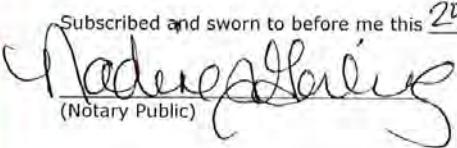
11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property.

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.
 THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT,
 THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.

Sarosh Saher

(Name of applicant)

(Signature of applicant)

Subscribed and sworn to before me this 25 day of AUGUST, 2023.

 (Notary Public)


My Commission Expires _____

(Name of Owner, if different)

(Signature of Owner, if different)

Subscribed and sworn to before me this _____ day of _____, 2023.

(Notary Public)

My Commission Expires _____

Please indicate what form of zoning relief your application requires. For assistance, please contact Staff:

- Zoning Code **Map** Amendment to change zoning of Subject Property from _____ to _____
 Zoning Code **Text** Amendment to amend the following section(s) of the Zoning Code _____

(See Section 18-103 of the Lake Zurich Zoning Code for specific standards. If a specific parcel is the subject of this amendment, then provide the additional information listed in Section 18-103C.)

- Special Use Permit/Amendment for _____
(See Section 19-103 of the Lake Zurich Zoning Code for specific standards.)

- Planned Unit Development/Major Adjustment/Amendment

(Planned Unit Developments are a distinct category of special use and are intended to create a more desirable environment than through strict application of the zoning and subdivision regulations. [See Section 22-105 of the Lake Zurich Zoning Code for specific standards.](#) Please list all the 'modifications' requested in the cover letter.)

- Variation for _____

(See Section 17-104 of the Lake Zurich Zoning Code for specific standards. Please indicate what your specific hardships are in the cover letter.)

- Modification to the Land Development Code (includes retaining walls more than 2 feet in height)
(See Section 10-6-18 of the Land Development Code for specific standards.)

- Preliminary Plat of Subdivision

- Final Plat of Subdivision or Amendment to Plat of Subdivision

(See Sections 10-5-2 and 10-5-9 of the Land Development Code for specific standards.)

- Site Plan Approval/Major Adjustment/Amendment

(See Section 20-103 of the Lake Zurich Zoning Code for specific standards.)

- Exterior Appearance Approval or Amendment

(See Section 21-103 of the Lake Zurich Zoning Code for specific standards.)

APPLICATION TO ANNEX CERTAIN TERRITORY

All land annexed to the Village is classified automatically after such annexation in the R-1\2 Single Family Residential District. The owner must file an application for a Zoning Map amendment if he or she desires a different zoning classification for the Subject Property.

- Petition to Annex Certain Territory (Please complete attached petition)
 Application to Annex Certain Territory

COMPREHENSIVE PLAN APPLICATION

- Comprehensive Plan **Map** Amendment for _____

- Comprehensive Plan **Text** Amendment for _____

**Village of Lake Zurich
Proposed Text Amendment**

Amendments to Title 9 and Title 10 of the Lake Zurich Municipal Code

Proposal: Various miscellaneous and procedural amendments to the text of the zoning and land development codes to enhance its effectiveness.

The Village of Lake Zurich (the “Applicant”), is the Applicant for the proposed text amendment to the Lake Zurich Zoning Code.

Submitted by:



Sarosh Saher, Community Development Director
Village of Lake Zurich
505 Telser Road
Lake Zurich, IL 60047

Dated: August 25, 2023

Proposed Text Amendments to the Zoning and Land Development Codes

Language proposed to be removed from the code are denoted as ~~strikeout~~; new language proposed to be inserted to the code are denoted as underlined.

Titles 9 and 10; Usage, Rules and Definitions:

Update and clarify certain definitions within Section 9-24-2 "Definitions" of the zoning code. Concurrently updating and clarifying the definitions contained in Section 10-2-3 and Section 10-6-20 of the Land Development Code to be consistent with the Zoning Code.

The following new definitions are proposed.

ACCESS WAY CONNECTION: A continuous, unobstructed, reasonably direct route between two points that is intended and suitable for vehicle, bicycle or pedestrian use. Access way connections shall include but are not limited to vehicle connections, bicycle and pedestrian connections. No new access way connection shall connect to property outside of the village's municipal boundary lines without the express approval of the Lake Zurich Village Board.

BICYCLE AND PEDESTRIAN CONNECTION: An access way connection between two points that is intended and suitable for bicycle or pedestrian use. Bicycle and Pedestrian connections include but are not limited to sidewalks, walkways, bicycle paths, stairways and pedestrian bridges. The definition of bicycle and pedestrian connections includes hard surfaced or paved areas on developed parcels, soft-surfaced pathways in parks and natural areas, or rights-of-way or easements for future bicycle or pedestrian improvements on undeveloped parcels or parcels intended for redevelopment. No bicycle or pedestrian connection shall connect to property outside of the village's municipal boundary lines without the express approval of the Lake Zurich Village Board.

STREET STUB: A temporary street ending where the street is intended to be extended through adjacent property in the future, as such adjacent property develops. A street stub is not a permanent street-end or dead-end street. The control and disposal of the land composing such street stubs shall be placed under the express jurisdiction and approval of the Lake Zurich Village Board.

STREET, PRIVATE: Any street other than a public street serving two or more lots of record within a zoning lot, a subdivision, the plat of which has been recorded in the Office of the Lake County Recorder of Deeds, or a parcel of land separately described in a recorded deed, all located wholly within the municipal boundary lines of the Village of Lake Zurich. Private streets are prohibited unless expressly authorized by a Planned Unit Development (PUD), or other zoning approval by the Lake Zurich Village Board. No private street shall connect to property outside of the village's municipal boundary lines without the express approval of the Lake Zurich Village Board.

VEHICLE CONNECTION: A hard surfaced or paved access way connection between two points that is intended and suitable for vehicle, motor vehicle or recreational vehicle use. Vehicle connections shall include but are not limited to public streets and roadways, private streets, street stubs, driveways, circulation aisles, drive through facility lanes. No vehicle connection shall connect to property outside of the village's municipal boundary lines without the express approval of the Lake Zurich Village Board.

9-8B-3: STANDARDS APPLICABLE TO EXTERIOR LIGHTING:

Provide means for the measurement of Exterior Lighting within Section 9-8B-3: Standards Applicable To Exterior Lighting.

G. Measuring Maximum Illumination:

1. Light Metering Equipment: Light levels (illumination) of both direct and indirect light shall be measured in foot-candles with a direct-reading portable light meter. Readings shall be taken only after the cell and instrument has been fully calibrated to provide a constant reading.
2. Method of Measurement: Foot-candle horizontal measurements shall be taken at a height of three and one-half feet (3.5') above the average grade below where the light source is located.

Section 9-14-3: Public Hearings and Meetings.

Remove the requirements for a legal description of a property within public Hearing and Meeting notices. State Statute provides that public hearing notices for special uses, variations and zoning amendments "...need not include a metes and bounds legal description of the area classified for special uses, provided that the notice includes: (i) the common street address or addresses and (ii) the property index number ("PIN") or numbers of all the parcels of real property contained in the area classified for [the specified zoning change or relief]..."

Modify Paragraph B.2 "Content of Notice" as follows:

2. Content Of Notice: All notices shall include: a) the date, time, and place of the hearing or meeting, b) a description of the matter to be heard or, considered, c) a legal description of the subject property, the property index number ("PIN") or numbers of all the parcels of real property contained in the area under consideration and d) the common street address or addresses or particular location of the subject property.

Section 9-3-11: Bulk, Space, And Yard Requirements:

Clarify Bulk, Space, and Yard Requirements of Section 9-3-11 "Residential District Exceptions and Explanatory Notes on Side And Rear Yard Regulations For Accessory Structures And Uses.

E. Exceptions And Explanatory Notes:

8. Side And Rear Yard Regulations For Accessory Structures And Uses: Parking areas wherever located, and other detached accessory structures and uses when located entirely within the rear 25 percent of the depth of the lot, shall not be required to maintain an interior side or rear yard in excess of 5 feet; provided, however, that this exception shall not apply to residential recreational facilities, antennas, or antenna support structures. No accessory structure or use, or combination of such structures or uses, located within an otherwise required side or rear yard pursuant to this subsection E8 shall occupy more than 30 percent of such required yard.

Chapter 16 of the Zoning Code "Appeals"

Remove references to the Zoning Board of Appeals in Chapter 16 of the Zoning Code. In 2015, the Zoning Board of Appeals and the Plan Commission were consolidated into the Planning and Zoning Commission, through Ordinance 2015-03-50. In 2020, Chapter 12 was amended to remove references of the Zoning Board of Appeals. However, it appears that Chapter 16 was never updated.

9-16-1: GENERAL PROVISIONS:

A. Authority: The Planning and Zoning Commission shall serve in the authority of hearing appeals to the interpretation and implementation of the provisions of Title 9 of the Lake Zurich Municipal Code, entitled "Zoning Code." The zoning board of appeals Planning and Zoning Commission shall hear and decide appeals from, and review orders, decisions, determinations, or the failure to act of, the village manager acting pursuant to his or her authority and duties under this zoning code. To that end the zoning board of appeals Planning and Zoning Commission shall have the same powers and be subject to the same standards and limitations as the village manager with respect to any order, decision, or determination being appealed.

B. Purpose: The appeal procedure is intended to avoid the need for resorting to legal action by establishing local procedures to review and correct administrative errors. It is not intended, however, as a means to subvert the clear purposes, meanings, or intents of this zoning code or the rightful authority of the village manager to enforce the requirements of this zoning code. To these ends, the reviewing body should give all proper deference to the spirit and intent embodied in the language of this zoning code and to the reasonable interpretations of that language by those charged with the administration of this zoning code.

C. Parties Entitled To Appeal: An application for appeal to the zoning board of appeals Planning and Zoning Commission may be filed by any person aggrieved or adversely affected by an order, decision, determination, or failure to act of the village manager acting pursuant to his or her authority and duties under this zoning code. (Ord., 10-2004)

9-16-2: PROCEDURE:

A. Application: An application for appeal to the zoning board of appeals Planning and Zoning Commission shall be filed not later than forty five (45) days after the action being appealed and in accordance with the requirements of section 9-14-1 of this title.

B. Action By Village Manager: After receipt of a properly completed application for an appeal, the village manager shall forthwith transmit to the zoning board of appeals Planning and Zoning Commission the application together with all papers constituting the record on which the action appealed from was taken.

C. Public Hearing: A public hearing shall be set, noticed, and conducted by the zoning board of appeals Planning and Zoning Commission in accordance with section 9-14-3 of this title.

D. Action By zoning board of appeals Planning and Zoning Commission: Within forty five (45) days after the close of the public hearing, the zoning board of appeals Planning and Zoning Commission shall render a decision on the appeal in the manner and form specified in subsection 9-12-2H of this title. Such decision may reverse, affirm, or modify, in whole or in part, the action appealed from and may include such order or determination as, in the opinion of the zoning board of appeals Planning and Zoning Commission, is proper to be made in the premises. The failure of the zoning board of appeals Planning and Zoning Commission to act within thirty (30) days, or such further time to which the applicant may agree, shall be deemed to be a decision denying the appeal. (Ord., 10-2004)

9-16-3: STAY OF PROCEEDINGS:

An application for appeal properly filed pursuant to section 9-16-2 of this title shall stay all proceedings in the furtherance of the action appealed from, unless the village manager certifies to the zoning board

~~of appeals Planning and Zoning Commission~~ after the application for appeal has been filed with the manager that, by reason of facts stated in the certificate, a stay would, in the manager's opinion, cause imminent peril to life or property, in which case the proceedings shall not be stayed other than by a restraining order, which may be granted by the ~~zoning board of appeals Planning and Zoning Commission~~ or by the Illinois circuit court on application, on reasonable written notice to the manager, and on due cause shown. (Ord., 10-2004)

9-16-4: CONDITIONS AND LIMITATIONS ON RIGHTS GRANTED BY APPEAL:

In any case where this zoning code imposes conditions and limitations on any right, any such right granted by the ~~zoning board of appeals Planning and Zoning Commission~~ on appeal shall be subject to such conditions and limitations in the same manner and to the same extent as if secured without the necessity of an appeal. (Ord., 10-2004)

Chapter 4-3-4 Refuse Storage Regulations and 9-8A-11 Refuse Containers; Outdoor Storage

Clarify the requirements for Refuse Storage Regulations and requirements for Refuse Containers for consistency across the Municipal Code related to their location.

9-8A-11: REFUSE CONTAINERS; OUTDOOR STORAGE:

A. Screening: All refuse containers and all areas of permitted outdoor storage shall be fully enclosed by an opaque fence, wall, or densely planted evergreen hedge of a height sufficient to completely screen such containers or storage areas from view from adjoining properties and public or private streets.

B. Location: All authorized refuse containers and carts used for municipal waste, landscape waste and/or recyclable materials shall be kept in a fully enclosed area or at the rear or side of any private premises, except during collection times. No refuse containers or storage areas shall be located between any principal structure and either its front or corner side lot line. When the district regulations allow outdoor refuse container storage areas, such outdoor storage areas shall comply with the use regulations for the district in which they are located.

C. Exemption: The requirements of subsection A of this section (Screening) shall not apply to standard receptacles permitted for use by single-family dwellings. None of the requirements of this section shall apply to receptacles placed and maintained for use by the general public to avoid littering.

D. Existing Refuse Containers And Storage Areas: All existing refuse containers or storage areas, except those exempted in subsection C of this section, shall be screened in accordance with the standards of subsection A of this section on or before January 1, 2004. (Ord. 2013-12-944, 1-6-2014)

4-3-4: REFUSE STORAGE REGULATIONS:

A. Screening: All refuse containers and all areas of permitted outdoor storage shall be fully enclosed by an opaque fence, wall, or densely planted evergreen hedge of a height sufficient to completely screen such containers or storage areas from view from adjoining properties and public or private streets.

D. Location Of Refuse Containers:

1. It shall be the duty of every person in possession of any premises in the village for which a reusable refuse container or containers is provided to place said containers in a fully enclosed area or at the rear or side of any private premises in between days of collections. No refuse containers or storage areas shall be located between any principal structure and either its front or corner side lot line, so that they

~~are not in plain view from the street or to place said containers in such a place that would be offensive or be a nuisance to immediate adjoining neighbors.~~ It shall be unlawful for any person to place any reusable container within the parkways of the village except on the day of collection.

2. Dumpsters shall be placed at the rear of the commercial and manufacturing establishments and shall be screened in accordance with the standards of subsection A of this section in an enclosure as provided for in the building code. (Ord. 1090-82)



At the Heart of Community

OFFICE OF THE VILLAGE MANAGER

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

וילג'ז'וריך מנג'ר'ז'

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MEMORANDUM

Date: October 12, 2023

To: Ray Keller, Village Manager *PK*

From: Kyle Kordell, Management Services Director

Subject: **Industrial TIF Development Inducement – The Greenhill Company/Smalley Steel Ring Co.**

Issue: The Illinois Tax Increment Allocation Redevelopment Act allows for the Village of Lake Zurich to stimulate or induce redevelopment projects within the area unanimously designated in January 2023 as the Industrial Center Redevelopment Project Area.

The proposed development inducement resolution allows The Greenhill Company, LLC and affiliate Smalley Steel Ring Co, a well-established Lake Zurich manufacturing company, to be eligible for certain future TIF reimbursements related to the acquisition and development of vacant industrial acreage in Lake Zurich. Such redevelopment would raise the equalized assessed value of the entire TIF, thus generating future TIF increment.

Village Strategic Plan: This agenda item advances the following objectives in the Lake Zurich Strategic Plan:

- Financial Sustainability
 - Maximize existing and identify new revenue sources
- Economic Development
 - Develop proactive policies to promote economic development
 - Partner with the business community to determine how needs can be met
 - Expand the Village's role as a major regional economic hub
- Infrastructure Investment
 - Ensure long-range funding is available for infrastructure improvements such as stormwater management and sanitary/water services.

Analysis: Smalley Steel Ring Co. has been operating in Lake Zurich for over 20 years. Smalley is a global supplier of wave springs, retaining rings, and constant section rings that are used in precision manufacturing, including, for example, in the medical, aerospace, automotive and military industry segments.



The company currently employs about 600 full-time positions on Oakwood Road, but is looking to invest tens of millions of dollars over the next decade expanding its operations in Lake Zurich. The company has been a good neighbor in the industrial park with no issues. Smalley has explored options for expansion in other communities as well as out-of-state, but would prefer to stay and grow here in Lake Zurich.

The Company has learned about the recently created Industrial TIF District and inquired about how TIF can be utilized as an economic development tool to turn their plans into reality right here in Lake Zurich.

The proposal to expand includes a multi-phase ten-year expansion with a total of approximately 200,000 square feet of new building, including 86,000 square feet of office, 100,000 square feet of warehouse, and 13,420 square feet of manufacturing. The office expansion includes some new private offices and over 130 new cubicles. The company anticipates adding some 30-40 employees each year as new square footage comes online.

If the Company decides to grow its operations in Lake Zurich, the proposed inducement resolution allows costs related to the redevelopment project to qualify for consideration as eligible TIF reimbursement costs. These reimbursements would occur in future years, utilizing incremental real estate taxes that would not otherwise be available “*but for*” the redevelopment project occurring.

Recommendation: Staff recommends approval of the proposed inducement resolution for Smalley Steel Ring Co.

VILLAGE OF LAKE ZURICH



RESOLUTION NO. 2023-10-____

**A RESOLUTION OF THE VILLAGE OF LAKE ZURICH
LAKE COUNTY, ILLINOIS, TO INDUCE THE REDEVELOPMENT OF
CERTAIN PROPERTY WITHIN THE INDUSTRIAL PARK TAX INCREMENT
FINANCING REDEVELOPMENT PROJECT AREA**

WHEREAS, the Village of Lake Zurich, Lake County, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and a non-home-rule municipality pursuant to the Illinois Constitution of 1970; and,

WHEREAS, in accordance with the requirements of the Tax Increment Allocation Redevelopment Act of the State of Illinois, 65 ILCS 5/11-74.4-1, *et seq.*, as from time to time amended (the “*TIF Act*”), the President and Board of Trustees of the Village (the “*Corporate Authorities*”), on January 4, 2023, pursuant to Ordinance Nos. 2023-01-491, 2023-01-492 and 2023-01-493, approved a Redevelopment Project Plan and Eligibility Report for an area designated as the Industrial Center Redevelopment Project Area (the “*Project Area*”), and adopted tax increment financing for the payment and financing of redevelopment project costs incurred within the Project Area; and,

WHEREAS, the Village has been approached by The Greenhill Company, LLC (the “*Developer*”), who proposes to develop certain property located within the Project Area,

Section 2. That the Corporate Authorities may consider expenditures that are "Redevelopment Project Costs", as such term is defined in the TIF Act, in connection with the Project, incurred prior to the approval and execution of a redevelopment agreement with the Developer, to be expenditures that are eligible for reimbursement through the TIF Act to the extent the Project is in furtherance of the redevelopment plan and project for the overall Project Area.

Section 3. That all undertakings of the Village set forth in this Resolution are specifically contingent upon the Village approving and executing a redevelopment agreement with the Developer, or a successor or assignee of the Developer, which provides for the redevelopment of the Subject Property in accordance with the terms and conditions to be negotiated by the parties.

Section 4. That any financial assistance rendered to the Developer by the Village shall be contingent upon the authority, restrictions, terms, and conditions imposed by the TIF Act.

Section 5. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED by the President and the Village Board of Trustees of the Village of Lake Zurich, Illinois, this ____ day of October 2023, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED by me this ____ day of October, 2023

Village President

Village Clerk



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

AGENDA ITEM
6
H

MEMORANDUM

Date: October 16, 2023

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

CC: Tim Verbeke, Planner
Mary Meyer, Building Services Supervisor

Re: **Midlothian Manor at 22843 North Lakewood Lane
Request to Continue Consideration to January 15, 2024
Annexation, Zoning and Development Concept Plan (PUD Preliminary Plan)**

Issue: Mr. Richard Koenig, FAICP, Executive Director of the Housing Opportunity Development Corporation (HODC) (the “Applicant”) requests Annexation, Zoning and Development Concept Plan (PUD Preliminary Plan) approval to redevelop the property commonly known as Midlothian Manor with a new two-story building containing 24 affordable rental residential apartments at the property commonly known as Midlothian Manor at 22843 Lakewood Lane.

Village Strategic Plan: This agenda item is consistent with the following objectives under Goal #2 – Development:

Development: Become more business friendly and customer oriented.

Background: The PZC held its public hearings on the application between June 21 and August 16, 2023. Following the close of the hearing and subsequent deliberations, the PZC voted 3 yeas and 2 nays to recommend approval of the PUD and zoning classification for the project.

Chapter 22 of the Zoning Code requires that the PZC’s recommendation be transmitted to the Village Board of Trustees within 60 days from the close of the hearing and adoption of its findings and recommendations. The findings and recommendations of the PZC are therefore attached.

However, Mr. Richard Koenig has requested that Village Board consideration of the development petitions for Midlothian Manor project be postponed to a future meeting due to health issues.

Recommendation: Staff therefore recommends that consideration of the Annexation, Zoning and Development Concept Plan (Preliminary Plan) be postponed to the January 15, 2024 scheduled meeting of the Village Board.

Exhibits:

- August 16, 2023 PZC final findings and recommendations

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LAKE ZURICH PLANNING & ZONING COMMISSION
FINAL FINDINGS & RECOMMENDATIONS

22843 North Lakewood Lane
June 21, 2023, July 19, 2023, August 16, 2023

The Planning & Zoning Commission recommends approval of Application PZC 2023-09, and the Planning & Zoning Commission adopts the findings as contained within the Staff Reports dated **June 21, 2023, July 19, 2023 and August 16, 2023** for this Application and subject to any changes or approval conditions as listed below:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff and applicable governmental agencies:
 - a. Zoning Application dated March 14, 2023 including cover letter and zoning application prepared by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC) with application signed by Mr. Koenig as Applicant and Ms. Lorraine Hocker representing the Lake County Housing Authority.
 - b. Exhibit A: Legal Description of the Subject Property
 - c. Petition for Annexation dated March 15, 2023 submitted by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC) and Ms. Lorraine Hocker representing the Lake County Housing Authority.
 - d. ALTA/NSPS Land Title Survey for Midlothian Manor, 22843 Lakewood Lane prepared by IG Consulting, Inc., dated prepared on August 17, 2022.
 - e. Site Plan including First Floor Plan-Alternate Option, Parking Lot and Stormwater Detention facility, Sheet B2.1, prepared by Cordogan Clark, dated August 18, 2022, and Aerial with Landscape plan prepared by the Applicant and submitted on July 12, 2023.
 - f. Landscape Plan Sheet A1.1 prepared by Cordogan Clark, dated August 18, 2022.
 - g. Engineering Improvement Plans for Midlothian Manor, Sheets 1-9, prepared by IG Consulting, Inc., dated prepared on November 22, 2021.
 - h. Site Photometric Plan for Midlothian Manor, prepared by Cree Lighting, 1 sheet, dated November 18, 2022, accompanied by Specification Sheets for OSQ Series LED Area/Flood Luminaires, last revised on July 18, 2022.
 - i. Storm Water Report and Calculations for Midlothian Manor, prepared by IG Consulting, Inc., dated prepared on December 6, 2022.
 - j. Traffic Impact Study for Midlothian Manor Affordable Housing Development, prepared by Kimley Horn, dated October 2022.
 - k. Tree Survey and Tree Inventory for Midlothian Manor, prepared by IG Consulting, Inc., dated prepared on August 1, 2022 and July 22, 2022 respectively.
 - l. Current Elevation Photograph dated March 14, 2023 including cover letter and zoning application prepared by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC).
 - m. Proposed Building Elevations, Alternate Option prepared by Cordogan Clark, dated August 18, 2022.
 - n. Lake Zurich Market Study, prepared by HODC and submitted on August 7, 2023.

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2. The entire 2.6-acre property shall be annexed into the Village of Lake Zurich and zoned within the R-6 Multiple-Family Residential District. The Developer shall agree to the dedication of any prescriptive right-of-way for the use of roadways at their current or future width.
3. Compliance with and satisfaction of the terms and conditions for annexation, zoning, subdivision, land development, as required by Village Code, including all those on- and off-site improvements, application and development impact fees and contributions to be set forth and approved within a binding annexation agreement undertaken between the developer and Village of Lake Zurich.
4. The developer, owner and operator of the facility, HODC, shall be responsible for the general upkeep of the site and private common areas including the parking lot, landscape material and stormwater management facilities. All required maintenance plans shall be prepared and approved by Village Staff prior to Final Plan approval.
5. The binding annexation agreement with the village shall contain provisions to install all the required improvements and providing surety for such improvements, in the form of a Letter of Credit as approved by the village. In addition to the requirements outlined in Chapter 5 of the Land Development Code entitled "Procedure for Subdivision Approval," specifically Section 10-5-7 entitled "Agreements and Guarantee of Improvements," such agreement shall additionally contain the following additional provisions:
 - a. Establishment of a back-up stormwater management Special Service Area (SSA) to ensure that these areas are cared for in the event of a future dissolution or the lack of required maintenance of the stormwater facilities by the developer, owner and operator of the facility or its successors.
 - b. Establishment of a permanent maintenance plan for the maintenance of the stormwater facilities on the subject property, with rights in the Village to maintain if the property owner fails to do so.
 - c. Construction of a sidewalk along the frontage of the property along Midlothian Road and North Lakewood Lane, with additional extension of the sidewalk along Midlothian Road to connect to the nearest existing public sidewalk located approximately 400 feet to the south along the frontage of Cedar Lake Assisted Living & Memory Care Center at 777 Church Street. Absence the construction of such sidewalk, the Applicant shall pay a fee in lieu of installing a sidewalk along the street frontages of the property to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village. Such fee shall be based upon the per square-foot cost of a 5-foot wide sidewalk, the unit cost for which shall be determined by the Village at the time of issuance of the building permit, and collected at such time.
6. The interior yards coterminous with the adjacent residential properties shall be landscaped in a manner to provide year-round screening by use of evergreen and deciduous trees, shrubs and plant material, and shall also include a solid privacy fence of no greater than 6 feet in height within the interior yards. Such fence shall extend no higher than 3 feet if proposed to be located in a front or corner side yard with frontage along a street. All

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landscaping proposed along the remaining periphery of the site shall conform to the requirements of the landscape codes.

7. No patios or balconies shall be constructed or installed on the west elevation of the building so as to minimize any impact on the adjacent residential property. Additionally, no lighting fixtures shall be installed on the west elevation of the building.
8. Removal of the existing structures on the Subject Property shall occur upon the issuance of a demolition permit and prior to issuance of any building permit.
9. The Developer shall be responsible for payment of the all Impact Fees and as a condition of the approval of the Final Plan. Such Impact Fees shall be as follows:
 - a. The required school impact fee:
 - i. 1-2 bedroom - \$795.00 per unit
 - ii. 3 Bedrooms - \$1,275.00 per unit
 - b. The required park impact fee for Low Density Apartments (up to 15/acre)
 - iii. 1-bedroom unit \$2,849.40 per unit
 - iv. 2-bedroom unit \$4,365.00 per unit
 - v. 3-bedroom unit \$5,934.60 per unit
 - c. The required library impact fee: \$125.00 per unit

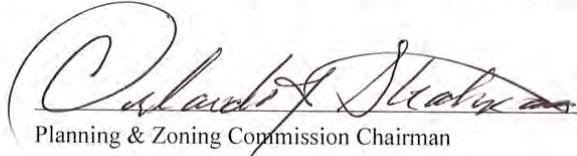
The school impact fees, park impact fees, and library impact fees are paid pro-rata and due at the time a building permit is issued for the applicable building and shall include the fees for all units contained within such building.

10. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land improvement requirements, standards and specifications set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans for this Property.



Without any further additions, changes, modifications and/or approval conditions.

With the following additions, changes, modifications and/or approval conditions:


Planning & Zoning Commission Chairman



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
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APPLICATION PZC 2023-09
PZC Hearing Date: June 21, 2023

AGENDA ITEM 4.C

STAFF REPORT

To: Chairperson Stratman and Members of the Planning & Zoning Commission

From: Sarosh Saher, Community Development Director

CC: Mary Meyer, Building Services Supervisor
Tim Verbeke, Planner

Date: June 21, 2023

Re: Zoning Application for 22843 North Lakewood Lane (2023-09)
Annexation, Zoning and Planned Unit Development (PUD)
Midlothian Manor

SUBJECT

Mr. Richard Koenig, FAICP, Executive Director of the Housing Opportunity Development Corporation (HODC) (the “Applicant”) requests approval of Annexation, Zoning and Development Concept Plan (Preliminary Plan) Approval to redevelop the property commonly known as Midlothian Manor with a new two-story building containing 24 affordable rental residential apartments at the property commonly known as Midlothian Manor at 22843 Lakewood Lane, and legally described in Exhibit A attached hereto (the “Subject Property”).

GENERAL INFORMATION

Requested Action:	Annexation, Zoning Classification <u>Development Concept Plan Approval through a PUD</u>
Current Zoning:	<u>Unincorporated R-1 Residential District (Lake County)</u>
Proposed Zoning:	<u>R-6 Multiple-family Residential District</u>
Existing Use	<u>Vacant former assisted living/supportive housing facility</u>

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Proposed Uses: Rental Residential Apartments

Property Location: 22843 North Lakewood Lane

Applicant: Housing Opportunity Development Corporation (HODC)

Owner: Lake County Housing Authority

Staff Coordinator: Sarosh Saher, Community Development Director

LIST OF EXHIBITS

- A. Legal Description
- B. Public Hearing Sign
- C. Site Photos
- D. Aerial Map
- E. Zoning Map
- F. Parcel Map
- G. Development Application and Attachments
- H. Development Review Comments

BACKGROUND

HODC (the “Applicant”), is the Applicant for the proposed rental residential apartment building at 22843 North Lakewood Lane, and legally described in Exhibit A attached hereto (the “Subject Property”). The Applicant filed an application with the Village of Lake Zurich dated March 14, 2023 (the “Application”) specifically seeking:

- Amendment to the Zoning Map of the Village of Lake Zurich to classify property to be annexed within an R-6 Multiple-Family Residential Zoning District
- Special Use Permit for a Planned Unit Development providing for Development Concept Plan (Preliminary Plan) approval with modifications to the Zoning and Land Development Code for certain bulk and parking requirements.

Housing Opportunity Development Corporation (HODC) is a community-based nonprofit organization whose mission is to create affordable housing in the Chicagoland suburbs. The organization was founded in 1983 and is overseen by a board of directors. HODC has completed over 30 housing developments with more than 500 units in 18 communities. The organization is a Community Housing Development Organization (CHDO) as well as a HUD approved housing counseling agency that also serves in north suburban Cook, Lake and McHenry Counties. HODC currently manages 409 affordable apartments with more developments in the pipeline. HODC would own and manage this property upon completion.

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HODC proposes to model the new development after their other nearby facilities - Heart's Place in Arlington Heights (2019) and Axley Place in Glenview (2016). Information about the organization and their facilities is also available at www.hodc.org.

The Subject Property at 22843 North Lakewood Lane comprises an irregularly-shaped assemblage of two contiguous parcels under single ownership with a land area of 111,795 square feet (approx. 2.6 acres). The Subject Property is improved with a 1-story residential building containing 14 units, common areas, a parking lot containing 18 spaces. The building and its parking lot are located along the westerly end of the property. The front entrance faces east. Vehicular access is provided from North Lakewood Lane.

The property was operated as an assisted living/supportive housing facility. Residents lived in individual apartments and shared a common space in which they could receive services from an on-site service provider. For a number of years, the occupants were low-income seniors, often with disabilities.

Proposal

Housing Opportunity Development Corporation (HODC) is proposing the acquisition and redevelopment of the property with a new rental apartment development. As part of the development the developer would like access to Village water and sanitary sewer services and have therefore requested annexation. The project would include the demolition of the existing building to be replaced with the proposed 2-story building containing 24 residential units.

The new building will be oriented in an east-west direction to benefit solar power as well as reduce the façade exposure of the building to a minimum as it faces the west lot line, thereby minimizing impact on the adjacent residential property. The site will be landscaped, provided with fences along the interior lot lines and sidewalks for pedestrian access.

The apartments will comprise a mix of 1-bedroom, 2-bedroom and 3-bedroom units as follows:

- 1-Bedroom Units (8 units)
- 2-Bedroom Units (12 units)
- 3-Bedroom Units (4 units)

The facility will also be provided with a community room, tenant storage, utility rooms and offices for staff. The exterior of the building will be designed with a hipped roof and clad with a combination of architectural stone and cement board siding. Balconies are proposed on specific units and also to provide design relief to the exterior elevation. The building would be energy efficient and obtain green certification, be accessible and fully sprinklered. Rents per unit would average \$600 for 1-bedroom units, \$750 for 2-bedroom units, and \$950 for 3-bedroom units.

The development will include 41 parking spaces, with four handicap accessible spaces. One full access driveway will be provided, utilizing the existing driveway access point located on North Lakewood Lane. Per the zoning code, parking is based on the unit mix and will need to be provided as follows:

- 2 Spaces per 1-Bedroom Unit (8 units): 16 Spaces
- 2 Spaces per 2-Bedroom Unit (12 units): 24 Spaces

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- 3 Spaces per 3-Bedroom Unit (4 units): 12 Spaces
- 1 Space for Every 10 Spaces for Visitor Parking: 5 Spaces

Total Required: 57 Spaces, with a multiple-family residential code reduction to 48 spaces. The development has proposed a total of 41 Spaces indicating a deficiency of 7 spaces.

The Applicant has indicated that in general, residents of affordable housing tend to have lower vehicle ownership rates as opposed to market rate housing, thus generating less traffic.

The site will be designed with a stormwater detention facility to prevent any negative impact of drainage onto adjacent downstream properties. Stormwater facilities will be constructed in compliance with the Lake County Watershed Development Ordinance (Stormwater Ordinance).

Pursuant to public notice published on June 3, 2023, in the Daily Herald, a public hearing has been scheduled with the Lake Zurich Planning & Zoning Commission for June 21, 2023, to consider the Application. On June 5, 2023, the Village posted a public hearing sign on the Subject Property (Exhibit B).

Staff offers the following additional information:

- A. **Courtesy Review.** On April 18, 2022, Mr. Koenig of HODC presented their concept to the Village Board at a Courtesy Review and received feedback on the potential annexation and redevelopment of the property. The video from the Village Board meeting can be accessed via the following link:
<https://play.champds.com/lakezurichil/event/53>
- B. **Public Engagement.** HODC also held two Community meetings at Hope Collective Church at 23153 Miller Road to present the proposal to the neighborhood and to answer questions regarding the project. The first of these meetings was held on January 28, 2023 and a follow-up meeting on March 6, 2023 to follow up on questions raised at the January meeting. A summary of discussion as well as an FAQ document listing responses to the questions is attached along with this report.
- C. **Zoning History.** The property is currently located within unincorporated Lake County and zoned within an R-1 residential district. It has been under the ownership of the Lake County Housing Authority since 2001 when the construction of the existing building was completed. From historical aerial maps it appeared that a majority of the residences in the area along North Lakewood Lane had been constructed prior to this development.
- D. **Land Use History.** Since its development in 2001, the property was operated as an assisted living/supportive housing facility. Residents lived in individual apartments and shared a common space in which they could receive services from an on-site service provider. For a number of years, the occupants were low-income seniors, often with disabilities. In 2010, the Housing Authority decided to close the building and it has remained vacant since that time under their maintenance.

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Following its closure, Lake County engaged in discussion about the potential sale of the property with a number of buyers/agencies including PADS Lake County, Youth Build Lake County, A Safe Place, Lambs Farm, Lake County Center for Independent Living and the members of the Lake County Homeless Coalition. In 2014, after having identified the best use of the property for housing the homeless with the support of a nonprofit organization dedicated to providing permanent supportive housing, Lake County issued an RFP for a non-profit agency to occupy the property. However, that proposed use did not come to fruition and the property has continued to remain vacant.

- E. Surrounding Land Use and Zoning.** The Subject Property is located at the southwest corner of the intersection of Church Street/Midlothian Road and North Lakewood Lane, and across the street from the Village's corporate and industrial park. The areas to the north and south of the property are zoned within Lake County's R-1 residential district and improved with single-family homes constructed between the 1960s and 1990s with a few homes dating back to an earlier construction period. The properties to the northeast are zoned within Lake Zurich's OS Open Space and R-6 multiple-family residential district and developed with the Village's Wicklow Ball Field and Wicklow Village Townhomes respectively. The property to the east is zoned within the Village's I Industrial District and contains an approximately 109,750 square-foot industrial manufacturing and warehouse facility operated by G2 Revolution.
- F. Trend of Development.** The property is located in an area that contains a mix of residential, recreational and industrial properties, the earliest of which are single-family homes developed within the county.
- G. Zoning District.** Five (5) zoning districts are provided for all types of residential development. Four (4) zoning districts are provided for single-family residential development and one (1) for multiple-family residential development.

The Applicant is requesting a zoning classification within the R-6 multiple-family residential district. The R-6 district provides for townhouse, two-family, and multiple-family residential development. The R-6 district is intended to function principally as a transition between single-family detached houses and other zoning districts and to provide for lower density townhouse and two-family building types, which may result in higher densities than in single-family developments. The existing multiple-family development in the village is mapped in the R-6 district.

- H. Annexation of Property.** Annexation is a function of the corporate authorities (Village Board) of the municipality. By statute, all land annexed to the village is typically classified automatically after such annexation within the R-1/2 single-family residential district, unless the petitioner requests a different classification (which in this case is R-6 zoning). The process of annexation involves the undertaking of an annexation agreement requiring a public hearing of the Village Board. For every annexation agreement hearing, there must also be a notice of public hearing held before the Village Board. An annexation agreement can only be approved by a two-thirds vote of the Village Board (5 out of 7). Once approved, an annexation agreement can only be amended after the appropriate public hearings and by

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a similar extra majority vote. An annexation agreement is typically authorized for a period not exceeding 20 years.

Additionally, when an annexation agreement contains a promise of a zoning classification (R-6, as in this case), all public hearings regarding zoning, including special uses and variances where necessary, need to take place before the annexation agreement can be considered and approved.

The Planning and Zoning Commission reviews a petition for annexation with a proposed development only if a zoning classification other than R-1/2, special use or otherwise a variation or modification in the zoning and/or subdivision ordinance is sought. In the case of the subject development, the request for classification within the R-6 zoning district (through an amendment of the village zoning map) and modifications to the zoning and land development code via a Development Concept Plan approval requires the review by the Planning and Zoning Commission at this public hearing.

GENERAL FINDINGS

Staff of the Village's Development Review Team (DRT) including the Village Engineer, has evaluated the development against the various standards and provisions of the Lake Zurich Municipal Code and offers findings on specific sections of the Code.

9-18-3: STANDARDS FOR AMENDMENTS TO THE ZONING MAP:

Amending the zoning map or the text of the zoning code is a matter committed to the sound legislative discretion of the board of trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied, the board of trustees (with the recommendation of the PZC) should act in what it reasonably believes to be in the best interest of the general public, and may consider, among other factors, the following factors as they may be relevant to the application.

In the case of the Subject Property, the boundary of the zoning map is being amended to add a zoning classification to property that is being annexed to the village.

A. The consistency of the proposed amendment with the purposes of this zoning code.

Staff Response: Standard met. The proposed map amendment meets the purpose of the zoning code whose overall purpose is to maintain Lake Zurich as a community comprised principally of well-maintained residential neighborhoods and separately located, thriving business areas, and in particular with respect to land use patterns, public infrastructure, community expectations and value.

The current comprehensive plan calls for the property to be developed with low density single-family residential development. However, the developer is requesting

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development with a low density multiple-family residential configuration in keeping with the requested R-6 residential zoning classification.

The amendment will continue to promote and protect the public health, safety, morals, and the general welfare of the village.

- B. The community need for the proposed amendment and for the uses and development it would allow.

Staff Response: Standard met. The proposed uses allowed by the zoning map amendment are residential uses. These uses fill the need for affordable housing in the community while meeting the purpose and intent of the zoning code as it relates to the development of property with residential uses.

- C. If a specific parcel of property is the subject of the proposed amendment, then the following factors:

1. Existing Uses and Classifications: The existing uses and zoning classifications for properties in the immediate vicinity of the subject property.

Staff Response: Standard met. The Subject Property is located at the southwest corner of the intersection of Church Street/Midlothian Road and North Lakewood Lane, and across the street from the Village's corporate and industrial park. The areas to the north and south of the property are zoned within Lake County's R-1 residential district and improved with single-family homes constructed between the 1960s and 1990s with a few homes dating back to an earlier construction period. The properties to the northeast are zoned within Lake Zurich's OS Open Space and R-6 multiple-family residential district and developed with the Village's Wicklow Ball Field and Wicklow Village Townhomes respectively. The property to the east is zoned within the Village's I Industrial District and contains an approximately 109,750 square-foot industrial manufacturing and warehouse facility operated by G2 Revolution.

2. Trend of Development: The trend of development in the immediate vicinity of the subject property, including changes, if any, in such trend since the subject property was placed in its present zoning classification.

Staff Response: Standard met. The property is located in an area that contains a mix of residential, recreational and industrial properties, the earliest of which are single-family homes developed within the county.

3. Diminution of Values: The extent to which the value of the subject property is diminished by the existing zoning classification applicable to it.

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Staff Response: Standard met. The current zoning district R-1 in the County does not allow for development that can yield the necessary return on investment given its zoning district requirements. Therefore, the current zoning classification negatively affects the value of the Subject Property as developed or proposed to be developed.

The Subject Property is improved with a 1-story residential building containing 14 units, common areas, a parking lot containing 18 spaces. The building and its parking lot are located along the westerly end of the property. The front entrance faces east. Vehicular access is provided from North Lakewood Lane.

The proposed development of the property with a new two-story building constructed to present day codes and requirements will increase the overall value of the property.

4. Increase in Health, Safety, And Welfare: The extent, to which any such diminution in value is offset by an increase in the public health, safety, and welfare.

Staff Response: Standard met. There is no evidence that this diminution in value is offset by an increase in the overall public health, safety, and welfare. However, the development will be designed in compliance with current Village codes and ordinance that will benefit the public health, safety, and welfare of the community.

5. Effects On Adjacent Properties: The extent to which the use and enjoyment of adjacent properties would be affected by the proposed amendment.

Staff Response: Standard met. The proposed development will not have a negative impact on the use and enjoyment of adjacent properties. The development is proposed to be constructed in conformance with the requirements of the zoning classification that is being requested. The requested zoning classification contains proper standards for land use and bulk considerations that will prevent the subject development from creating a negative impact on the surrounding properties.

6. Value Of Adjacent Properties: The extent to which the value of adjacent properties would be affected by the proposed amendment.

Staff Response: Standard met. No evidence has been provided to demonstrate that the proposed development will have a negative impact on the value of adjacent properties. The development of the property with a new building, parking lot, landscaped areas and stormwater management facilities that are constructed to present day codes and serviced with Village utilities and stormwater facilities will serve to enhance property values of those that surround it.

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7. Future Development: The extent to which the future orderly development of adjacent properties would be affected by the proposed amendment.

Staff Response: Not applicable. The properties surrounding the Subject Property have been developed to their full extent as allowable by Lake County codes and policies to the north and south, and Lake Zurich codes and policies to the east and northeast.

8. Suitability Of Text Amendment: The suitability of the proposed text amendment for the zoning district in which the amendment is being proposed.

Staff Response: Not Applicable. No amendment to the text of the Zoning or Land Development Code is being requested at this time.

9. Ingress and Egress: The availability, where relevant, of adequate ingress to and egress from the subject property and the extent to which traffic conditions in the immediate vicinity of the subject property would be affected by the proposed amendment.

Staff Response: Standard met. The development is located on Midlothian Road and North Lakewood Lane. Midlothian Road is a regional arterial road which experiences moderate volumes of traffic for an arterial road. North Lakewood Lane is a collector street serving the older residential areas within unincorporated Lake County and portions of Lake Zurich.

The Developer has proposed one point of vehicular access to the property from North Lakewood Lane.

10. Utilities and Services: The availability, where relevant, of adequate utilities and essential public services to the subject property to accommodate the uses permitted or permissible under its present zoning classification.

Staff Response: Standard met. The development will be served with new water, sanitary and storm water utilities in accordance with the standards provided in the land development code.

11. Length of Vacancy: The length of time that the subject property has been vacant, considered in the context of the pace of development in the vicinity of the subject property.

Staff Response: Standard met. The building on the property has remained vacant since 2010, despite the numerous efforts by the present owner to re-occupy the premises in their existing configuration.

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12. **Positive Effect:** The proposed amendment creating a positive effect for the zoning district, its purposes, and adjacent properties shall be placed before the benefits of the petitioner.

Staff Response: Standard met. The proposed development will assist in providing residents of Lake Zurich and surrounding areas new options for housing.

ADDITIONAL GENERAL FINDINGS

9-22-5: STANDARDS FOR PLANNED UNIT DEVELOPMENTS.

Planned unit developments are included in the zoning code as a distinct category of special use. As such, they are authorized for the same general purposes as all other special uses and in recognition of the fact that traditional bulk, space, and yard regulations that may be useful in protecting the character of substantially developed and stable areas may impose rigidities on the development or redevelopment of parcels or areas that lend themselves to an individual, planned approach.

- A. **Special Use Permit Standards:** No special use permit for a planned unit development shall be recommended or granted pursuant to this chapter unless the applicant shall establish that the proposed development will meet each of the standards made applicable to special use permits pursuant to chapter 19 of this title.

Staff Response: Standard met. Refer to the “Standards for Special Use Permits” contained within this report.

- B. **Additional Standards for All Planned Unit Developments:** No special use permit for a planned unit development shall be recommended or granted unless the applicant shall establish that the proposed development will meet each of the following additional standards:

1. **Unified Ownership Required:** The entire property proposed for planned unit development treatment shall be in single ownership or under such unified control as to ensure that the entire property will be developed as a unified whole. All owners of the property shall be included as joint applicants on all applications and all approvals shall bind all owners. The violation of any owner as to any tract shall be deemed a violation as to all owners and all tracts.

Staff Response: Standard met. The property is currently owned in its entirety by the Lake County Housing Authority. The PUD to be developed is proposed by the Housing Opportunity Development Corporation (HODC). On approval of entitlements and an annexation agreement, it is the intent of HODC to acquire all portions of the property.

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2. **Minimum Area:** The applicant shall have the burden of establishing that the subject property is of sufficient size and shape to be planned and developed as a unified whole capable of meeting the objectives for which planned unit developments may be established pursuant to this section.

Staff Response: Standard met. The property is of a sufficient size to accommodate the proposed development. The 2.6-acre piece of land will accommodate the 2-story building containing 24 apartment dwellings, the 41-space parking lot and detention pond.

3. **Covenants and Restrictions to Be Enforceable by Village:** All covenants, deed restrictions, easements, and similar restrictions to be recorded in connection with the planned unit development shall provide that they may not be modified, removed, or released without the express consent of the board of trustees and that they may be enforced by the village as well as by future landowners within the proposed development.

Staff Response: Standard met. The Village will ensure that all covenants, deed restrictions and easements are properly prepared, reviewed, recorded and will be enforced by the Village. Such covenants and restrictions will need to be established prior to approval of the Final Plan.

4. **Public Open Space and Contributions:** Whenever the official comprehensive plan, zoning map, or official map indicates that development of a planned unit development will create a need for land for public purposes of the village within the proposed planned unit development, the board of trustees may require that such area be designated and to the extent such need is specifically and uniquely attributable to the proposed development, dedicated to the village for such use. In addition, the board of trustees may require evidence that all requirements of village ordinances pertaining to the dedication of land or the contribution of cash in connection with subdivisions or developments of land have been met as respects the proposed planned unit development.

Staff Response: Not Applicable. The Comprehensive Plan does not call for the dedication of any land within the proposed development for public purposes (public active or passive recreational space, or public facilities). As such, in lieu of providing such amenities, the developer will compensate the village with the applicable parks impact fees which will be provided at the time of issuance of permits for the building.

5. **Common Open Space:**

- a. Amount, Location, And Use: The failure of a planned unit development to provide common open space shall be considered to be an indication that it has not satisfied the objectives for which such developments may be

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approved pursuant to this zoning code. When common open space is provided in a planned unit development, the amount and location of such open space shall be consistent with its intended function as set forth in the application and planned unit development plans. No such open space shall be used for the construction of any structure or improvement except such structures and improvements as may be approved in the final plan as appropriate to the intended leisure and recreational uses for which such open space is intended.

- b. **Preservation:** Adequate safeguards, including recorded covenants or dedication of development rights, shall be provided to prevent the subsequent use of common open space for any use, structure, improvement, or development other than that shown on the approved final plan. The restrictions must be permanent and not for a given period of years and must run with the land. Such covenants and dedications may provide that they may be released, but only with the express written consent of the board of trustees.
- c. **Ownership And Maintenance:** The final plan shall include such provisions for the ownership and maintenance of such open space and improvements as are reasonably necessary to ensure their continuity, care, conservation, maintenance, and operation in accordance with predetermined standards and to ensure that remedial measures will be available to the village if such open space or improvements are permitted to deteriorate or are not maintained in a condition consistent with the best interests of the planned unit development or the village.
- d. **Property Owners' Association:** When the requirements of subsection B5c of this section are to be satisfied by the ownership or maintenance of such open space or improvements by a property owners' association, such association shall meet each of the following standards:
 - i. The bylaws and rules of the association and all declarations, covenants, and restrictions to be recorded must be approved as part of the final plan prior to becoming effective. Each such document shall provide that it shall not be amended in any manner that would result in it being in violation of the requirements of this subsection B5d(1); and
 - ii. The association must be established and all covenants and restrictions must be recorded prior to the sale of any property within the area of the planned unit development designated to have the exclusive use of the proposed open space or improvements; and
 - iii. The association must be responsible for casualty and liability insurance, taxes, and the maintenance of the open space and improvements to be deeded to it; and

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- iv. Membership in the association must be mandatory for each property owner and any successive owner having a right to the use or enjoyment of such open space or improvements; and
- v. Every property owner having a right to the use or enjoyment of such open space or improvements must pay its pro rata share of the cost of the association by means of an assessment to be levied by the association that meets the requirements for becoming a lien on the property in accordance with state statutes; and
- vi. The association must have the right to adjust the assessment to meet changed needs. The membership vote required to authorize such adjustment shall not be fixed at more than two-thirds (2/3) of the members voting on the issue; and
- vii. The village must be given the right to enforce the covenants; and
- viii. The village must be given the right, after ten (10) days' written notice to the association, to perform any maintenance or repair work that the association has neglected to perform, to assess the membership for such work and to have a lien against the property of any member failing to pay such assessment. For this purpose alone, the village shall have all the rights and powers of the association and its governing body under the agreements and declarations creating the association.

Staff Response: Standard met. The responsibility of maintenance of any common open space such as stormwater management facilities will lie with HODC who will be the developer, owner and operator of the facility.

- 6. **Landscaping and Perimeter Treatment:** Any area of a planned unit development not used for structures or circulation elements shall be landscaped or otherwise improved. The perimeter of the planned unit development shall be treated so as to ensure compatibility with surrounding uses by means such as provision of compatible uses and structures, setbacks, screening, or natural or manmade buffers.

Staff Response: Standard Met. All portions of the lots within the development are proposed to be either improved with paved areas or landscaped.

- 7. **Private Streets:** Private streets are prohibited unless expressly approved by the board of trustees. If so approved, they shall meet all construction standards applicable to public streets. No such streets shall be approved except upon the condition that they shall be owned and maintained by a property owners' association meeting the requirements set forth in subsection B5d of this section.

Staff Response: Not Applicable. No private streets are proposed.

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8. **Sidewalks:** A sidewalk meeting the standards of the Lake Zurich subdivision ordinance shall be provided along at least one side of every street in or abutting a planned unit development; provided, however, that such sidewalk may be constructed in a street right of way or as a specific element of the design of the planned unit development.

Staff Response: Standard met. Staff is requiring that the Developer construct a sidewalk along the frontage of the property along Midlothian Road and North Lakewood Lane, with additional extension of the sidewalk along Midlothian Road to connect to the nearest existing public sidewalk located approximately 400 feet to the south along the frontage of Cedar Lake Assisted Living & Memory Care Center at 777 Church Street. Absence the construction of such sidewalk, the Applicant shall pay a fee in lieu of installing a sidewalk along the street frontages of the property to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village. Such fee shall be based upon the per square-foot cost of a 5-foot wide sidewalk, the unit cost for which shall be determined by the Village at the time of issuance of the building permit, and collected at such time.

9. **Utilities:** All utility lines shall be installed underground.

Staff Response: Standard Met. All proposed utilities including water and sanitary mains, electric, gas attributable to the development and on the premises are proposed to be located underground.

- C. **Additional Standards for Specific Planned Unit Developments:** When the district regulations authorizing any planned unit development use in a particular district impose standards to be met by such planned unit development in such district, a special use permit for such development shall not be recommended or granted unless the applicant shall establish compliance with such standards. (Ord., 10-2004)

Staff Response: Standard Met. There are no additional standards imposed through the establishment of a multiple-family residential subdivision that are proposed within such district.

9-19-3: STANDARDS FOR SPECIAL USE PERMITS.

Staff has reviewed the plan and found that the amendment will continue to remain in substantial conformance with the standards for Special Use Permits as outlined below.

- A. **General Standards:** No special use permit for a planned unit development shall be recommended or granted unless the applicant shall establish substantial conformance with the following:

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1. **Zoning Code and Plan Purposes:** The proposed use and development will be in harmony with the general and specific purposes for which this zoning code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of the official comprehensive plan.

Staff Response: Standard partially met. The development will remain in substantial conformance with the purpose and intent of the proposed R-6 Multiple-Family Residential District.

Even though the Comprehensive Plan designates the subject property within a low-density single-family residential land use, the property is being developed with a low-density multiple family land use which is in keeping with the trend of development across Midlothian Road within Wicklow Village subdivision.

The proposed multiple-family land use will provide the necessary transition from the higher intensity industrial uses located to the east to the single-family uses located to the west.

2. **No Undue Adverse Impact.** The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.

Staff Response: Standard met. The developer has taken additional measures to reduce any impacts of flooding on the subject property and surrounding property through the installation of on-site stormwater management facilities.

The proposed building will be oriented in an east-west direction so as to minimize impact on the adjacent residential properties. The building is proposed to be located no less than 35.5 feet from the west lot line and no less than 101 feet from the south lot line, both of which are coterminous with single-family residential properties located in unincorporated Lake County. The building will be designed in a style and materials reflective of residential buildings typical of the proposed use – apartment dwellings.

Each of the lot lines coterminous with the adjacent residential properties will be landscaped in a manner to provide year-round screening by use of evergreen and deciduous trees, shrubs and plant material, and shall also include a solid privacy fence of no greater than 6 feet in height within the interior yards. Such fence shall extend no higher than 3 feet if proposed to be located in a front or corner side yard with frontage along a street. All landscaping proposed along the remaining periphery of the site shall conform to the requirements of the landscape codes.

Parking is proposed to be included on the property, but with a deficiency of 7 spaces. However, the Developer has indicated that in general, residents of

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affordable housing tend to have lower vehicle ownership rates as opposed to market rate housing, thus generating less traffic.

The development will otherwise not have any substantial or undue adverse effect upon itself or any adjacent properties.

3. **No Interference with Surrounding Development.** The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations.

Staff Response: Standard met. The proposed development will be constructed and arranged so as not to dominate the immediate vicinity, but instead work in harmony with the surrounding land uses which include a combination of single-family, multiple-family and industrial uses. The proposed multiple-family land use provides the necessary transition from the higher intensity industrial uses located to the east to the single-family uses located to the west.

4. **Adequate Public Facilities.** The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.

Staff Response: Existing utilities currently run adjacent to the Subject Property and the Applicant is working with the Village's Public Works Utilities Staff to propose the most efficient layout for utilities to be provided to the subdivision.

5. **No Traffic Congestion.** The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through the surrounding streets.

Staff Response: The development is located on Midlothian Road and North Lakewood Lane. Midlothian Road is a regional arterial road which experiences moderate volumes of traffic for an arterial road. North Lakewood Lane is a collector street serving the older residential areas within unincorporated Lake County and portions of Lake Zurich. The Developer has proposed one point of access to the property from North Lakewood Lane.

The developer conducted a Traffic Impact analysis that generated the following recommendations:

- The existing roadway network will readily accommodate the proposed development traffic.
- No major geometric improvements, such as adding turn lanes, are anticipated to be needed.

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- **Lakewood Lane / Site Access** – Continue to provide one inbound lane and one outbound lane with minor leg stop control and a stop sign and stop bar on the south leg of the intersection.
- **General Site Design** – Bicycle storage racks should be provided to encourage non-motorized travel.

No further improvements are recommended for the existing signalized intersection of Midlothian Road/Lakewood Lane-Oakwood Road. Additionally, no improvements are recommended for the intersection of Lakewood Lane / Echo Lake Road.

6. **No Destruction of Significant Features.** The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.

Staff Response: Standard met. The proposed development will not result in the destruction, loss, or damage of any natural, scenic, or historic features. Instead, the development has been arranged so as to preserve the existing natural features to the greatest extent possible.

7. **Compliance with Standards.** The proposed use and development complies with all additional standards imposed on it by the particular provision of this Code authorizing such use.

Staff Response: Standard met. The proposed development will comply with all other additional standards imposed through the building codes for multiple-family residences.

8. **Positive Effect.** The proposed special use creating a positive effect for the zoning district, its purpose, and adjacent properties shall be placed before the benefits of the petitioner.

Staff Response: Standard met. The proposed development will assist in redeveloping and revitalizing a property containing a long-vacant building on the periphery of the village with quality affordable housing.

- B. **Special Standards for Specified Special Uses.** When the district regulations authorizing any special use in a particular district impose special standards to be met by such use in such district, a permit for such use in such district shall not be recommended or granted unless the applicant shall establish compliance with such special standards.

Staff Response: Not Applicable. The development does not require the imposing of any special standards in addition to those that are currently in place as the proposed use of the property is for the establishment of multiple-family residential uses.

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C. **Considerations.** In determining whether the applicant's evidence establishes that the foregoing standards have been met, the Plan Commission and the Board of Trustees shall consider:

1. **Benefit.** Whether and to what extent the proposed use and development at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.

Staff Response: Standard met. The Subject Property is surrounded by low- to medium-density residential housing and industrial uses, and is therefore the ideal location for a multiple-family residential development that serves as a transition between these dissimilar uses. This development will provide new housing options for low- to moderate-income families who want to locate within the Lake Zurich community and avail of its services and benefits.

2. **Alternative Locations.** Whether the purposes of the zoning code can be met by the location of the proposed use and development in some other area or zoning district that may be more appropriate than the proposed site.

Staff Response: Standard met. The proposed location is suitable for this type of residential use. The Developer has further indicated that the characteristics of the property by virtue of its location and land area is suitable to be developed with the intended uses.

3. **Mitigation of Adverse Impacts.** Whether all steps possible have been taken to minimize any substantial or undue adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.

Staff Response: Standard met. All steps necessary will be taken to minimize any substantial adverse effects of the proposed development on itself and on surrounding properties and denoted in various portions of this report.

IDENTIFICATION AND ANALYSIS OF ZONING RELIEF FOR THE PLANNED UNIT DEVELOPMENT (PUD)

On analysis of the proposed development against the various standards contained within the municipal code, staff has identified the following areas that will require zoning relief.

1. **Bulk, Space and Yard Requirements.**

- a. **Minimum lot area per unit (square feet):** The minimum lot area per unit is defined as that portion of the total lot area allocated for each dwelling unit located on a lot. Section 9-3-11.B.2 requires lots in the R-6 multiple-family residential district to

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have a minimum lot area per unit of 5,000 square feet. The development is proposing a minimum lot area per unit of 4,658 square feet.

- b. **Minimum Setback of Parking Areas:** Section 9-10-1.C.1 – Location on Lot; requires that parking lots, areas and garages shall comply with the yard requirements made applicable to them by the regulations of the district in which they are located. In the R-6 district, the minimum required Front and Corner Side Yard is 25 feet. The parking lot is designed with a setback of approximately 9 feet from the front lot line of the property along North Lakeview Lane.
- c. **Minimum Number of Off-Street Parking Spaces:** Section 9-10-1.F.2.A requires that parking for multiple-family dwellings be provided at a rate of 2 spaces for each 1- or 2- bedroom dwelling and 3 for each 3 or more-bedroom dwelling unit, plus 1 for each 10 spaces. Based on the proposed number of units, the requirement is as follows:
 - 2 Spaces per 1-Bedroom Units (8 units): 16 Spaces
 - 2 Spaces per 2-Bedroom Units (12 units): 24 Spaces
 - 3 Spaces per 3-Bedroom Units (4 units): 12 Spaces
 - 1 Space for Every 10 Spaces for Visitor Parking: 5 Spaces
 Total Required: 57 Spaces
 Total Proposed: 41 Spaces

However, for multiple-family dwellings, Section 9-10-1.B.2.c.(2) requires that not more than two (2) parking spaces located in a garage, driveway, or other area reserved for the exclusive use of the residents of an individual dwelling unit shall be counted toward the parking spaces required pursuant to subsection F2a(1) of this section for multiple-family dwellings (described earlier in this paragraph). Based on a total unit count of 24, the minimum required number of parking spaces is allowed to be reduced to 48 (24x2), a deficiency of 7 spaces.

Further, the same section provides that not more than two (2) spaces required by said subsection may, and at least one such space shall, be located in an area or areas available for use in common by at least three (3) such individual units. Such areas may include parking spaces located in parking areas or lots within the development in which such units are located, whether located on or off the lot on which such units are located; provided, however, that no such required space shall be located farther than three hundred feet (300'), measured along an established pedestrian circulation route, from the unit it is required to serve. This section essentially provides for parking spaces to be shared by the residential units on the property.

The remaining bulk requirements for building height, number of stories, minimum lot area and width, coverage and minimum landscape surface area remain in compliance with the zoning and land development codes.

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RECOMMENDATION

The recommendation of the Planning and Zoning Commission to classify the development within the R-6 zoning district should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-18-3: Standards for Amendments
- Section 9-19-3 Standards for Special Use Permits
- Section 9-22-5 Standards for Planned Unit Developments (PUD)

Based on the review of staff, the standards for approval will be met with the identified modifications to the zoning and land development codes and therefore staff recommends that the Planning and Zoning Commission make these standards a part of the official record of the Application.

Staff of the Community Development Department therefore recommends the approval of Application PZC 2023-09, subject to the following conditions:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff and applicable governmental agencies:
 - a. Zoning Application dated March 14, 2023 including cover letter and zoning application prepared by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC) with application signed by Mr. Koenig as Applicant and Ms. Lorraine Hocker representing the Lake County Housing Authority.
 - b. Exhibit A: Legal Description of the Subject Property
 - c. Petition for Annexation dated March 15, 2023 submitted by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC) and Ms. Lorraine Hocker representing the Lake County Housing Authority.
 - d. ALTA/NSPS Land Title Survey for Midlothian Manor, 22843 Lakewood Lane prepared by IG Consulting, Inc., dated prepared on August 17, 2022.
 - e. Site Plan including First Floor Plan-Alternate Option, Parking Lot and Stormwater Detention facility, Sheet B2.1, prepared by Cordogan Clark, dated August 18, 2022.
 - f. Landscape Plan Sheet A1.1 prepared by Cordogan Clark, dated August 18, 2022.
 - g. Engineering Improvement Plans for Midlothian Manor, Sheets 1-9, prepared by IG Consulting, Inc., dated prepared on November 22, 2021.
 - h. Site Photometric Plan for Midlothian Manor, prepared by Cree Lighting, 1 sheet, dated November 18, 2022, accompanied by Specification Sheets for OSQ Series LED Area/Flood Luminaires, last revised on July 18, 2022.
 - i. Storm Water Report and Calculations for Midlothian Manor, prepared by IG Consulting, Inc., dated prepared on December 6, 2022.
 - j. Traffic Impact Study for Midlothian Manor Affordable Housing Development, prepared by Kimley Horn, dated October 2022.
 - k. Tree Survey and Tree Inventory for Midlothian Manor, prepared by IG Consulting, Inc., dated prepared on August 1, 2022 and July 22, 2022 respectively.

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1. Current Elevation Photograph dated March 14, 2023 including cover letter and zoning application prepared by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC).
2. Proposed Building Elevations, Alternate Option prepared by Cordogan Clark, dated August 18, 2022.
3. The entire 2.6-acre property shall be annexed into the Village of Lake Zurich and zoned within the R-6 Multiple-Family Residential District. The Developer shall agree to the dedication of any prescriptive right-of-way for the use of roadways at their current or future width.
4. Compliance with and satisfaction of the terms and conditions for annexation, zoning, subdivision, land development, as required by Village Code, including all those on- and off-site improvements, application and development impact fees and contributions to be set forth and approved within a binding annexation agreement undertaken between the developer and Village of Lake Zurich.
5. The developer, owner and operator of the facility, HODC, shall be responsible for the general upkeep of the site and private common areas including the parking lot, landscape material and stormwater management facilities. All required maintenance plans shall be prepared and approved by Village Staff prior to Final Plan approval.
6. The binding annexation agreement with the village shall contain provisions to install all the required improvements and providing surety for such improvements, in the form of a Letter of Credit as approved by the village. In addition to the requirements outlined in Chapter 5 of the Land Development Code entitled "Procedure for Subdivision Approval," specifically Section 10-5-7 entitled "Agreements and Guarantee of Improvements," such agreement shall additionally contain the following additional provisions:
 - a. Establishment of a back-up stormwater management Special Service Area (SSA) to ensure that these areas are cared for in the event of a future dissolution or the lack of required maintenance of the stormwater facilities by the developer, owner and operator of the facility or its successors.
 - b. Establishment of a permanent maintenance plan for the maintenance of the stormwater facilities on the subject property, with rights in the Village to maintain if the property owner fails to do so.
 - c. Construction of a sidewalk along the frontage of the property along Midlothian Road and North Lakewood Lane, with additional extension of the sidewalk along Midlothian Road to connect to the nearest existing public sidewalk located approximately 400 feet to the south along the frontage of Cedar Lake Assisted Living & Memory Care Center at 777 Church Street. Absence the construction of such sidewalk, the Applicant shall pay a fee in lieu of installing a sidewalk along the street frontages of the property to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village. Such fee shall be based upon the per square-foot cost of a 5-foot wide sidewalk, the unit cost for which shall be determined by the Village at the time of issuance of the building permit, and collected at such time.

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6. The interior yards coterminous with the adjacent residential properties shall be landscaped in a manner to provide year-round screening by use of evergreen and deciduous trees, shrubs and plant material, and shall also include a solid privacy fence of no greater than 6 feet in height within the interior yards. Such fence shall extend no higher than 3 feet if proposed to be located in a front or corner side yard with frontage along a street. All landscaping proposed along the remaining periphery of the site shall conform to the requirements of the landscape codes.
7. No patios or balconies shall be constructed or installed on the west elevation of the building so as to minimize any impact on the adjacent residential property. Additionally, no lighting fixtures shall be installed on the west elevation of the building.
8. Removal of the existing structures on the Subject Property shall occur upon the issuance of a demolition permit and prior to issuance of any building permit.
9. The Developer shall be responsible for payment of the all Impact Fees and as a condition of the approval of the Final Plan. Such Impact Fees shall be as follows:
 - a. The required school impact fee:
 - i. 1-2 bedroom - \$795.00 per unit
 - ii. 3 Bedrooms - \$1,275.00 per unit
 - b. The required park impact fee for Low Density Apartments (up to 15/acre)
 - i. 1-bedroom unit \$2,849.40 per unit
 - ii. 2-bedroom unit \$4,365.00 per unit
 - iii. 3-bedroom unit \$5,934.60 per unit
 - c. The required library impact fee: \$125.00 per unit

The school impact fees, park impact fees, and library impact fees are paid pro-rata and due at the time a building permit is issued for the applicable building and shall include the fees for all units contained within such building.

10. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land improvement requirements, standards and specifications set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans for this Property.

Respectfully Submitted,

Sarosh Saher
 Community Development Director



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

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AGENDA ITEM 4.B

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PZC Continued Consideration: July 19, 2023

STAFF REPORT

To: Chairperson Stratman and Members of the Planning & Zoning Commission

From: Sarosh Saher, Community Development Director

CC: Mary Meyer, Building Services Supervisor
Tim Verbeke, Planner

Date: July 19, 2023

Re: Zoning Application for 22843 North Lakewood Lane - Midlothian Manor
Annexation, Zoning and Planned Unit Development (PUD)
Continued Consideration

This report serves as an addendum to the report presented to the Planning and Zoning Commission (PZC) at the hearing conducted on June 21, 2023, which contains the findings and recommendations of Village Staff. The report and all attachments can be viewed at the following link:

[Link to June 21, 2023 Staff Report, Application Packet and Correspondence \(Midlothian Manor\)](#)

SUBJECT

Mr. Richard Koenig, FAICP, Executive Director of the Housing Opportunity Development Corporation (HODC) (the "Applicant") requests approval of Annexation, Zoning and Development Concept Plan (Preliminary Plan) Approval to redevelop the property commonly known as Midlothian Manor with a new two-story building containing 24 affordable rental residential apartments at the property commonly known as Midlothian Manor at 22843 Lakewood Lane, and legally described in Exhibit A attached hereto (the "Subject Property").

Staff Report
APPLICATION PZC 2023-09

Community Development Department
PZC Hearing Date: July 19, 2023

The public hearing was opened by the PZC on June 21, 2023. The proposal was presented by the Applicant who was accompanied by the project engineer and the project architect. The PZC received testimony from attendees that were present at the hearing verbally and in printed copy. However, due to the late hour and the number of persons in attendance that wished to provide their testimony, the proceedings were halted at 9:30 p.m. and the hearing was continued to the July 19 meeting of the PZC. The proceedings of the June 21 meeting can be viewed at the following link: <https://play.champds.com/lakezurichil/event/91>

LIST OF ADDITIONAL EXHIBITS

These exhibits should be considered in addition to those that were included as part of the June 21, 2023 staff report and packet. Note: this report does not contain information that was submitted at the meeting itself.

- A. Aerial Site Plan
- B. Correspondence

This report contains information that was submitted following the June 21 meeting date that is recommended to be added to the testimony and findings of the PZC.

Aerial Site Plan – The Applicant has provided an aerial site plan showing the location of the new development, its building, parking lot and open space/landscaped areas in conjunction with the surrounding streets and properties.

Correspondence – Additional correspondence was received by staff which is attached for the reference of the PZC.

RECOMMENDATION

Staff recommends that the PZC reopen the continued hearing and obtain any additional testimony that is presented by the Applicant, by interested persons, or village staff.

Upon completion of the hearing and deliberation, staff recommends that the PZC adopt its findings and recommendation on the subject zoning application. Such findings and recommendations may be based upon the findings and recommendations of staff contained within the June 21, 2023 report.

The recommendation of the Planning and Zoning Commission to classify the development within the R-6 zoning district should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-18-3: Standards for Amendments
- Section 9-19-3 Standards for Special Use Permits
- Section 9-22-5 Standards for Planned Unit Developments (PUD)

Based on the review of staff contained within its June 21, 2023 report, the standards for approval will be met with the identified modifications to the zoning and land development codes and

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Community Development Department
PZC Hearing Date: July 19, 2023

therefore staff recommends that the Planning and Zoning Commission make these standards a part of the official record of the Application.

Staff of the Community Development Department therefore recommends the approval of Application PZC 2023-09, subject to the following conditions:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff and applicable governmental agencies:
 - a. Zoning Application dated March 14, 2023 including cover letter and zoning application prepared by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC) with application signed by Mr. Koenig as Applicant and Ms. Lorraine Hocker representing the Lake County Housing Authority.
 - b. Exhibit A: Legal Description of the Subject Property
 - c. Petition for Annexation dated March 15, 2023 submitted by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC) and Ms. Lorraine Hocker representing the Lake County Housing Authority.
 - d. ALTA/NSPS Land Title Survey for Midlothian Manor, 22843 Lakewood Lane prepared by IG Consulting, Inc., dated prepared on August 17, 2022.
 - e. Site Plan including First Floor Plan-Alternate Option, Parking Lot and Stormwater Detention facility, Sheet B2.1, prepared by Cordogan Clark, dated August 18, 2022, and Aerial with Landscape plan prepared by the Applicant and submitted on July 12, 2023.
 - f. Landscape Plan Sheet A1.1 prepared by Cordogan Clark, dated August 18, 2022.
 - g. Engineering Improvement Plans for Midlothian Manor, Sheets 1-9, prepared by IG Consulting, Inc., dated prepared on November 22, 2021.
 - h. Site Photometric Plan for Midlothian Manor, prepared by Cree Lighting, 1 sheet, dated November 18, 2022, accompanied by Specification Sheets for OSQ Series LED Area/Flood Luminaires, last revised on July 18, 2022.
 - i. Storm Water Report and Calculations for Midlothian Manor, prepared by IG Consulting, Inc., dated prepared on December 6, 2022.
 - j. Traffic Impact Study for Midlothian Manor Affordable Housing Development, prepared by Kimley Horn, dated October 2022.
 - k. Tree Survey and Tree Inventory for Midlothian Manor, prepared by IG Consulting, Inc., dated prepared on August 1, 2022 and July 22, 2022 respectively.
 - l. Current Elevation Photograph dated March 14, 2023 including cover letter and zoning application prepared by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC).
 - m. Proposed Building Elevations, Alternate Option prepared by Cordogan Clark, dated August 18, 2022.
2. The entire 2.6-acre property shall be annexed into the Village of Lake Zurich and zoned within the R-6 Multiple-Family Residential District. The Developer shall agree to the dedication of any prescriptive right-of-way for the use of roadways at their current or future width.

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Community Development Department
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3. Compliance with and satisfaction of the terms and conditions for annexation, zoning, subdivision, land development, as required by Village Code, including all those on- and off-site improvements, application and development impact fees and contributions to be set forth and approved within a binding annexation agreement undertaken between the developer and Village of Lake Zurich.
4. The developer, owner and operator of the facility, HODC, shall be responsible for the general upkeep of the site and private common areas including the parking lot, landscape material and stormwater management facilities. All required maintenance plans shall be prepared and approved by Village Staff prior to Final Plan approval.
5. The binding annexation agreement with the village shall contain provisions to install all the required improvements and providing surety for such improvements, in the form of a Letter of Credit as approved by the village. In addition to the requirements outlined in Chapter 5 of the Land Development Code entitled "Procedure for Subdivision Approval," specifically Section 10-5-7 entitled "Agreements and Guarantee of Improvements," such agreement shall additionally contain the following additional provisions:
 - a. Establishment of a back-up stormwater management Special Service Area (SSA) to ensure that these areas are cared for in the event of a future dissolution or the lack of required maintenance of the stormwater facilities by the developer, owner and operator of the facility or its successors.
 - b. Establishment of a permanent maintenance plan for the maintenance of the stormwater facilities on the subject property, with rights in the Village to maintain if the property owner fails to do so.
 - c. Construction of a sidewalk along the frontage of the property along Midlothian Road and North Lakewood Lane, with additional extension of the sidewalk along Midlothian Road to connect to the nearest existing public sidewalk located approximately 400 feet to the south along the frontage of Cedar Lake Assisted Living & Memory Care Center at 777 Church Street. Absence the construction of such sidewalk, the Applicant shall pay a fee in lieu of installing a sidewalk along the street frontages of the property to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village. Such fee shall be based upon the per square-foot cost of a 5-foot wide sidewalk, the unit cost for which shall be determined by the Village at the time of issuance of the building permit, and collected at such time.
6. The interior yards coterminous with the adjacent residential properties shall be landscaped in a manner to provide year-round screening by use of evergreen and deciduous trees, shrubs and plant material, and shall also include a solid privacy fence of no greater than 6 feet in height within the interior yards. Such fence shall extend no higher than 3 feet if proposed to be located in a front or corner side yard with frontage along a street. All landscaping proposed along the remaining periphery of the site shall conform to the requirements of the landscape codes.
7. No patios or balconies shall be constructed or installed on the west elevation of the building so as to minimize any impact on the adjacent residential property. Additionally, no lighting fixtures shall be installed on the west elevation of the building.

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8. Removal of the existing structures on the Subject Property shall occur upon the issuance of a demolition permit and prior to issuance of any building permit.
9. The Developer shall be responsible for payment of the all Impact Fees and as a condition of the approval of the Final Plan. Such Impact Fees shall be as follows:
 - a. The required school impact fee:
 - i. 1-2 bedroom - \$795.00 per unit
 - ii. 3 Bedrooms - \$1,275.00 per unit
 - b. The required park impact fee for Low Density Apartments (up to 15/acre)
 - i. 1-bedroom unit \$2,849.40 per unit
 - ii. 2-bedroom unit \$4,365.00 per unit
 - iii. 3-bedroom unit \$5,934.60 per unit
 - c. The required library impact fee: \$125.00 per unit

The school impact fees, park impact fees, and library impact fees are paid pro-rata and due at the time a building permit is issued for the applicable building and shall include the fees for all units contained within such building.

10. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land improvement requirements, standards and specifications set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans for this Property.

Respectfully Submitted,

Sarosh Saher
Community Development Director



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

APPLICATION PZC 2023-09

AGENDA ITEM 4.B

PZC Hearing Opening Date: June 21, 2023

PZC Continued Consideration: August 16, 2023

STAFF REPORT

To: Chairperson Stratman and Members of the Planning & Zoning Commission

From: Sarosh Saher, Community Development Director

CC: Mary Meyer, Building Services Supervisor
Tim Verbeke, Planner

Date: August 16, 2023

Re: Zoning Application for 22843 North Lakewood Lane - Midlothian Manor
Annexation, Zoning and Planned Unit Development (PUD)
Continued Consideration

This report serves as an addendum to reports presented to the Planning and Zoning Commission (PZC) at the hearing opened on June 21, 2023 and continued on July 19, 2023 which contain the findings and recommendations of Village Staff. The reports and all attachments can be viewed at the following links:

[Link to June 21, 2023 Staff Report, Application Packet and Correspondence \(Midlothian Manor\)](#)

[Link to July 19, 2023 Staff Report, Application Packet and Correspondence \(Midlothian Manor\)](#)

SUBJECT

Mr. Richard Koenig, FAICP, Executive Director of the Housing Opportunity Development Corporation (HODC) (the "Applicant") requests approval of Annexation, Zoning and Development Concept Plan (Preliminary Plan) Approval to redevelop the property commonly known as Midlothian Manor with a new two-story building containing 24 affordable rental

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residential apartments at the property commonly known as Midlothian Manor at 22843 Lakewood Lane, and legally described in Exhibit A attached hereto (the “Subject Property”).

The public hearing was opened by the PZC on June 21, 2023 and continued on July 19, 2023. The proposal was presented by the Applicant and his team. The PZC received testimony from attendees that were present at the hearing verbally and in printed copy through July 19, 2023.

The proceedings of the June 21 meeting can be viewed at the following link:
<https://play.champds.com/lakezurichil/event/91>

The proceedings of the July 19 meeting can be viewed at the following link:
<https://play.champds.com/lakezurichil/event/93>

LIST OF ADDITIONAL EXHIBITS

Additional information has been provided by the Applicant which are listed below. These exhibits should be considered in addition to those that were included as part of the June 21 and July 19 staff report and packet. Note: this report does not contain information that was submitted at the meetings.

1. Lake Zurich Housing Market Summary prepared by HODC
2. Economic Analyses regarding Affordable Housing and Home Values submitted by HODC:
 - a. Voith. Journal of Housing Economics, Effects of Concentrated LIHTC Development on surrounding house prices, March 2022 about Cook County and home value increase
 - b. Hipp. Livable Cities Lab Report, The Impact of Affordable Housing on Housing & Crime in Orange County, 2022
 - c. Stacy and Davis. Urban Institute, Assessing the Impact of Affordable Housing on Nearby Project Values in Alexandria, Virginia, April 2022
3. Land Use details and statistics submitted by HODC:
 - a. Census commute
 - b. Census Income
 - c. Census Percent on rent
 - d. Census rents and incomes
 - e. Census rents
 - f. ILHousingSearch.org – local Lake Zurich apartment availability
 - g. U.S. Census Bureau QuickFacts for Lake Zurich

Correspondence – Additional correspondence which is attached for the reference of the PZC.

The Applicant plans to additionally present their response and clarification to statements and information submitted by persons who provided public comment at both the June 21 and July 19 meetings of the PZC and will present such information at the upcoming August 16 meeting.

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CLARIFICATION OF MODIFICATIONS TO THE CODE

The Applicant clarified that parking will be based on the following bedroom units. Section 9-10-1.F.2.A requires that parking for multiple-family dwellings be provided at a rate of 2 spaces for each 1- or 2- bedroom dwelling and 3 for each 3 or more-bedroom dwelling unit, plus 1 for each 10 spaces. Based on the proposed number of units, the requirement is revised to the following counts below. However, the deficiency remains the same based on the provisions of Section 9-10-1.B.2.c.(2) further described below:

- 6 One Bedroom Units requiring 12 spaces
 - 12 Two Bedroom Units requiring 24 spaces
 - 6 Three Bedroom Units requiring 18 spaces
 - 1 additional space for each 10 spaces requiring 6 spaces
- Total required parking – 60 spaces

The Applicant has indicated that based on their experience with managing other facilities and buildings that they need no more than 1 space per unit. This would amount a parking demand of 24 spaces. The Applicant has however proposed 41 spaces.

However, for multiple-family dwellings, Section 9-10-1.B.2.c.(2) requires that not more than two (2) parking spaces located in a garage, driveway, or other area reserved for the exclusive use of the residents of an individual dwelling unit shall be counted toward the parking spaces required pursuant to subsection F2a(1) of this section for multiple-family dwellings (described earlier in this paragraph). Based on a total unit count of 24, the minimum required number of parking spaces is allowed to be reduced to 48 (24x2), a deficiency of 7 spaces.

Further, the same section provides that not more than two (2) spaces required by said subsection may, and at least one such space shall, be located in an area or areas available for use in common by at least three (3) such individual units. Such areas may include parking spaces located in parking areas or lots within the development in which such units are located, whether located on or off the lot on which such units are located; provided, however, that no such required space shall be located farther than three hundred feet (300'), measured along an established pedestrian circulation route, from the unit it is required to serve. This section essentially provides for parking spaces to be shared by the residential units on the property.

As a matter of note, these regulations were written to prevent the over-design of properties with parking spaces thereby eliminating the effect of a “sea of asphalt” on the property, which also reduces the amount of paved impervious surfaces thereby further reducing the impact of stormwater runoff from the property. Additional clarification to procedural issues will also be provided by staff if further required.

EFFECT OF AFFORDABLE HOUSING ON COMMUNITIES

The Applicant has also provided relevant articles that describe the effect of affordable housing on communities in which they are located. The articles are attached for the reference of the PZC.

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PROCEDURE REGARDING THE PUBLIC COMMENT PERIOD

The requirements for obtaining public testimony are contained within the Lake Zurich Municipal Code. Public comment is obtained either through writing in advance of a hearing, or verbally at the hearing during the time allotted by the Chairman of the PZC.

For this application, the opportunity for public comment was provided on June 21 and July 17. The public comment portion of the public hearing process was completed by the PZC on July 19. The PZC continued the public hearing to August 16 for the express purpose of allowing the PZC to review the available hearing information and to give the Petitioner an opportunity to respond to the additional documents, information and comments submitted by members of the public at both the June 21 public hearing, the July 19 continued public hearing and all the written documentation submitted by the public in advance of and during these meeting dates.

The petitioner will therefore be provided the opportunity to present their response upon resuming the hearing on August 16.

PLANNED UNIT DEVELOPMENT (PUD) PROCESS

The PUD process is intended to allow flexibility in the development of property. The PUD process allows a petitioner to request approval for a development that does not otherwise conform to the zoning requirements of the underlying zoning district. The process allows the Village to work cooperatively with a petitioner so that the Village may receive public benefit (known as compensating amenities) that would not otherwise be provided through a by-right development or through the variation process. In exchange for some public benefit, the Village provides some relief from the underlying zoning requirements. In the case of the subject application, such public benefit is outlined in the conditions for approval and will further be outlined within an Annexation Agreement to be considered and approved by the Village Board.

To address the comprehensive nature of a PUD, the Plan Commission reviews all relevant components of the development. In addition to reviewing how the development complies with the Zoning Ordinance, the Plan Commission evaluates the appropriateness of the development for the area and the community, how it conforms to the Comprehensive Plan and other applicable plans and studies and reviews the appearance, materials, and landscaping of the proposal. The review of these Standards for a PUD has been conducted by staff and included within its June 21 report for the PZC to consider.

Upon completion of their review, the Plan Commission makes a recommendation to the Village Board, who will then consider whether or not to grant approval of a PUD (in this case the Development Concept Plan a.k.a. Preliminary Plan, and Special Use) to permit the construction of the proposed multi-family building containing 24 affordable rental apartments in the R-6 multiple-family residential zoning district.

Action By Plan Commission:

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Within sixty (60) days after the conclusion of the public hearing, the PZC will be required to transmit to the board of trustees its recommendation that:

- the development concept plan either be approved, or
- be approved subject to modifications, or
- not be approved.

The failure of the plan commission to act within sixty (60) days, or such further time to which the applicant may agree, shall be deemed a recommendation for the approval of the development concept plan as submitted.

Action By Board Of Trustees:

Within sixty (60) days after the receipt of the recommendation of the PZC, or its failure to act as provided above, the board of trustees shall:

- deny the application for approval of the development concept plan, or
- shall refer it back to the plan commission for further consideration of specified matters, or,
- by ordinance duly adopted, shall approve the development concept plan, with or without modifications and conditions to be accepted by the applicant as a condition of such approval, and shall grant a special use permit authorizing the proposed planned unit development and such additional approvals as may be necessary to permit development of the planned unit development as approved.

The PUD ordinance and special use permit shall be conditioned upon approval of the final plan in accordance with the procedures and the applicant's compliance with all provisions of the zoning code and the ordinance granting the special use permit.

The failure of the board of trustees to act within sixty (60) days, or such further time to which the applicant may agree, shall be deemed to be a decision denying approval of the development concept plan.

Because approval of an annexation agreement is a function of the Village Board, all public hearings regarding zoning, including special uses and variances where necessary, need to take place before the annexation agreement can be considered and approved by the Village Board. The Village Board will conduct the Annexation Agreement Hearing following the receipt of the PZC's recommendation.

RECOMMENDATION

Staff recommends that the PZC reopen the continued hearing and provide the Applicant with the opportunity to present their response to comments and testimony previously presented during the public comment period.

Upon completion of the hearing and deliberation, staff recommends that the PZC adopt its findings and recommendation on the subject zoning application. Such findings and recommendations may be based upon the findings and recommendations of staff contained within the June 21, July 19 and August 16 reports.

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APPLICATION PZC 2023-09

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The recommendation of the Planning and Zoning Commission to classify the development within the R-6 zoning district and approval of a PUD should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-18-3: Standards for Amendments
- Section 9-19-3 Standards for Special Use Permits
- Section 9-22-5 Standards for Planned Unit Developments (PUD)

Based on the review of staff contained within its June 21, July 19 and August 16 reports, the standards for approval will be met with the identified modifications to the zoning and land development codes. The PZC may make these standards a part of its official record of the Application, with any additional conditions so deemed necessary by the PZC to be included in its findings and recommendation to the Village Board.

Staff of the Community Development Department therefore recommends the approval of Application PZC 2023-09, subject to the following conditions:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff and applicable governmental agencies:
 - a. Zoning Application dated March 14, 2023 including cover letter and zoning application prepared by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC) with application signed by Mr. Koenig as Applicant and Ms. Lorraine Hocker representing the Lake County Housing Authority.
 - b. Exhibit A: Legal Description of the Subject Property
 - c. Petition for Annexation dated March 15, 2023 submitted by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC) and Ms. Lorraine Hocker representing the Lake County Housing Authority.
 - d. ALTA/NSPS Land Title Survey for Midlothian Manor, 22843 Lakewood Lane prepared by IG Consulting, Inc., dated prepared on August 17, 2022.
 - e. Site Plan including First Floor Plan-Alternate Option, Parking Lot and Stormwater Detention facility, Sheet B2.1, prepared by Cordogan Clark, dated August 18, 2022, and Aerial with Landscape plan prepared by the Applicant and submitted on July 12, 2023.
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APPLICATION PZC 2023-09

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- k. Tree Survey and Tree Inventory for Midlothian Manor, prepared by IG Consulting, Inc., dated prepared on August 1, 2022 and July 22, 2022 respectively.
 - l. Current Elevation Photograph dated March 14, 2023 including cover letter and zoning application prepared by Mr. Richard Koenig of Housing Opportunity Development Corporation (HODC).
 - m. Proposed Building Elevations, Alternate Option prepared by Cordogan Clark, dated August 18, 2022.
 - n. Lake Zurich Market Study, prepared by HODC and submitted on August 7, 2023.
2. The entire 2.6-acre property shall be annexed into the Village of Lake Zurich and zoned within the R-6 Multiple-Family Residential District. The Developer shall agree to the dedication of any prescriptive right-of-way for the use of roadways at their current or future width.
3. Compliance with and satisfaction of the terms and conditions for annexation, zoning, subdivision, land development, as required by Village Code, including all those on- and off-site improvements, application and development impact fees and contributions to be set forth and approved within a binding annexation agreement undertaken between the developer and Village of Lake Zurich.
4. The developer, owner and operator of the facility, HODC, shall be responsible for the general upkeep of the site and private common areas including the parking lot, landscape material and stormwater management facilities. All required maintenance plans shall be prepared and approved by Village Staff prior to Final Plan approval.
5. The binding annexation agreement with the village shall contain provisions to install all the required improvements and providing surety for such improvements, in the form of a Letter of Credit as approved by the village. In addition to the requirements outlined in Chapter 5 of the Land Development Code entitled "Procedure for Subdivision Approval," specifically Section 10-5-7 entitled "Agreements and Guarantee of Improvements," such agreement shall additionally contain the following additional provisions:
- a. Establishment of a back-up stormwater management Special Service Area (SSA) to ensure that these areas are cared for in the event of a future dissolution or the lack of required maintenance of the stormwater facilities by the developer, owner and operator of the facility or its successors.
 - b. Establishment of a permanent maintenance plan for the maintenance of the stormwater facilities on the subject property, with rights in the Village to maintain if the property owner fails to do so.
 - c. Construction of a sidewalk along the frontage of the property along Midlothian Road and North Lakewood Lane, with additional extension of the sidewalk along Midlothian Road to connect to the nearest existing public sidewalk located approximately 400 feet to the south along the frontage of Cedar Lake Assisted Living & Memory Care Center at 777 Church Street. Absence the construction of such sidewalk, the Applicant shall pay a fee in lieu of installing a sidewalk along the street frontages of the property to be collected and placed into an escrow account that will fund the construction and upkeep of sidewalks within the Village. Such fee shall be based upon the per square-foot cost

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Community Development Department
PZC Hearing Date: August 16, 2023

of a 5-foot wide sidewalk, the unit cost for which shall be determined by the Village at the time of issuance of the building permit, and collected at such time.

6. The interior yards coterminous with the adjacent residential properties shall be landscaped in a manner to provide year-round screening by use of evergreen and deciduous trees, shrubs and plant material, and shall also include a solid privacy fence of no greater than 6 feet in height within the interior yards. Such fence shall extend no higher than 3 feet if proposed to be located in a front or corner side yard with frontage along a street. All landscaping proposed along the remaining periphery of the site shall conform to the requirements of the landscape codes.
7. No patios or balconies shall be constructed or installed on the west elevation of the building so as to minimize any impact on the adjacent residential property. Additionally, no lighting fixtures shall be installed on the west elevation of the building.
8. Removal of the existing structures on the Subject Property shall occur upon the issuance of a demolition permit and prior to issuance of any building permit.
9. The Developer shall be responsible for payment of the all Impact Fees and as a condition of the approval of the Final Plan. Such Impact Fees shall be as follows:
 - a. The required school impact fee:
 - i. 1-2 bedroom - \$795.00 per unit
 - ii. 3 Bedrooms - \$1,275.00 per unit
 - b. The required park impact fee for Low Density Apartments (up to 15/acre)
 - i. 1-bedroom unit \$2,849.40 per unit
 - ii. 2-bedroom unit \$4,365.00 per unit
 - iii. 3-bedroom unit \$5,934.60 per unit
 - c. The required library impact fee: \$125.00 per unit

The school impact fees, park impact fees, and library impact fees are paid pro-rata and due at the time a building permit is issued for the applicable building and shall include the fees for all units contained within such building.

10. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land improvement requirements, standards and specifications set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans for this Property.

Respectfully Submitted,

Sarosh Saher
 Community Development Director

Note: The Complete Packet containing details of the project, exhibits, reports, written testimony and reviews is available electronically upon request.

Please contact the Village of Lake Zurich Community Development Director for the information at (847) 540-1754 or sarosh.saher@lakiezurich.org.



Lake Zurich Police Pension Board
200 Mohawk Trail, Lake Zurich IL 60047
(847) 719-1690 Ext. 366

October 10, 2023

Mayor Tom Poynton and the Members of the Board of Trustees
Village of Lake Zurich
70 E. Main Street
Lake Zurich, Illinois 60047

RE: Tax Levy Request from the Lake Zurich Police Pension Fund (2023)

Dear Mayor Poynton and Village Board Members:

Section 3-125 of the Illinois Pension Code (40 ILCS 5/3-125) requires that the Village of Lake Zurich annually levy a tax to meet the annual actuarial requirements of the police pension fund. At recent meetings of the Board of Trustees of the Lake Zurich Police Pension Fund, the Pension Board reviewed the actuarial valuations prepared by Foster & Foster and the Illinois Department of Insurance for purposes of the next Village tax levy.

In light of the Board's fiduciary obligation to ensure that funds are available to meet the actuarial requirements of the Fund, the Pension Board voted to request that the Village Board levy the recommended employer contribution of \$2,305,938, which is based on a sounder actuarial approach from the Foster valuation than the DOI statutory minimum calculation. Note the following highlights from the valuation:

- The recommended employer contribution is \$163,330 more than last year's recommended contribution, which is an increase of approximately 7.08%.
- The increase in employer contribution is largely attributable to the increase in the amortization payment due to the payroll growth assumption, an increase in the active headcount, and unfavorable plan experience. The plan experience was unfavorable overall based on the plan's actuarial assumptions, including an investment return of 4.99% which fell short of the 6.75% assumption.
- Last fiscal year, the Fund paid out over \$2.3 million in benefits, and ended the year with more than \$28 million in assets.

Pursuant to Public Act 101-0610, the Illinois Police Officers' Pension Investment Fund (IPOPIF) has assumed control of the Fund's assets. The Pension Board continues its gratitude to the Village Board for its ongoing commitment to proper pension funding. Enclosed please find the Board's certified annual municipal compliance report and investment policy for your review. If you have any more questions or concerns regarding the Board's request, please let us know.

Sincerely,

Lake Zurich Police Pension Fund

David Bradstreet, President

Enclosures Municipal Compliance Report, Investment Policy
cc: Amy Sparkowski, Village Finance Director/Treasurer (w/ enclosures)

THE VILLAGE OF LAKE ZURICH,
ILLINOIS
POLICE PENSION FUND

PUBLIC ACT 95-0950
MUNICIPAL COMPLIANCE REPORT

FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2022



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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www.lauterbachamen.com

September 29, 2023

Members of the Pension Board of Trustees
Lake Zurich Police Pension Fund
Lake Zurich, Illinois

Enclosed please find a copy of your Municipal Compliance Report for the Lake Zurich Police Pension Fund for the fiscal year ended December 31, 2022. We have prepared the report with the most recent information available at our office. Should you have more current information, or notice any inaccuracies, we are prepared to make any necessary revisions and return them to you.

The President and Secretary of the Pension Fund are required to sign the report on page 3. If not already included with the enclosed report, please also include a copy of the Pension Fund's most recent investment policy.

The signed Public Act 95-0950 - Municipal Compliance Report must be provided to the Municipality before the tax levy is filed on the last Tuesday in December. We are sending the report via email to promote an environmentally-friendly work atmosphere.

If you have any questions regarding this report, please contact your Client Manager or PSA.

Respectfully submitted,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

**THE VILLAGE OF LAKE ZURICH, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending December 31, 2022**

The Pension Board certifies to the Board of Trustees of the Village of Lake Zurich, Illinois on the condition of the Pension Fund at the end of its most recently completed fiscal year the following information:

- 1) The total cash and investments, including accrued interest, of the fund at market value and the total net position of the Pension Fund:

	Current Fiscal Year	Preceding Fiscal Year
Total Cash and Investments (including accrued interest)	<u>\$28,934,411</u>	<u>\$34,079,418</u>
Total Net Position	<u>\$28,934,554</u>	<u>\$34,064,309</u>

- 2) The estimated receipts during the next succeeding fiscal year from deductions from the salaries of police officers and from other sources:

Estimated Receipts - Employee Contributions	<u>\$350,600</u>
Estimated Receipts - All Other Sources	<u></u>
Investment Earnings	<u>\$1,953,100</u>
Municipal Contribution	<u>\$2,305,938</u>

- 3) The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 3 of the Illinois Pension Code, and (b) to meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:

(a) Pay all Pensions and Other Obligations \$3,033,500

(b) Annual Requirement of the Fund as Determined by:

Illinois Police Officers' Pension Investment Fund \$2,167,345

Private Actuary - Foster & Foster

Recommended Municipal Contribution \$2,305,938

Statutory Municipal Contribution N/A

**THE VILLAGE OF LAKE ZURICH, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending December 31, 2022**

- 4) The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year	Preceding Fiscal Year
Net Income Received from Investment of Assets	<u>(\$5,139,081)</u>	<u>\$3,558,796</u>
Assumed Investment Return		
Illinois Police Officers' Pension Investment Fund	<u>6.800%</u>	<u>6.50%</u>
Private Actuary - Foster & Foster	<u>6.750%</u>	<u>6.750%</u>
Actual Investment Return	<u>N/A</u>	<u>N/A</u>

- 5) The total number of active employees who are financially contributing to the fund:

Number of Active Members	<u>33</u>
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- 6) The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	<u>25</u>	<u>\$2,022,167</u>
(ii) Disability Pension	<u>1</u>	<u>\$59,941</u>
(iii) Survivors and Child Benefits	<u>5</u>	<u>\$312,799</u>
Totals	<u>31</u>	<u>\$2,394,906</u>

**THE VILLAGE OF LAKE ZURICH, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending December 31, 2022**

- 7) The funded ratio of the fund:

	Current Fiscal Year	Preceding Fiscal Year
Illinois Police Officers' Pension Investment Fund	<u>58.36%</u>	<u>56.71%</u>
Private Actuary - Foster & Foster	<u>58.37%</u>	<u>57.65%</u>

- 8) The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability:

Illinois Police Officers' Pension Investment Fund	<u>\$23,152,770</u>
Private Actuary - Foster & Foster	<u>\$23,253,752</u>

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets.

- 9) Please see attached Investment/Cash Management policy if applicable

Please see Notes Page attached.

**CERTIFICATION OF MUNICIPAL POLICE
PENSION FUND COMPLIANCE REPORT**

The Board of Trustees of the Pension Fund, based upon information and belief, and to the best of our knowledge, hereby certify pursuant to §3-143 of the Illinois Pension Code 40 ILCS 5/3-143, that the preceding report is true and accurate.

Adopted this _____ day of _____, 2023

President _____ Date _____

Secretary  Date 16/10/23

**THE VILLAGE OF LAKE ZURICH, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending December 31, 2022**

INDEX OF ASSUMPTIONS

- 1) Total Cash and Investments - as Reported at Market Value in the Audited Financial Statements for the Years Ended December 31, 2022 and 2021.
Total Net Position - as Reported in the Audited Financial Statements for the Years Ended December 31, 2022 and 2021.
- 2) #VALUE!

Estimated Receipts - All Other Sources:

Investment Earnings - Cash and Investments as Reported in the Audited Financial Statements for the Year Ended December 31, 2022, times 6.75% (Actuarial Investment Return Assumption) Rounded to the Nearest \$100.

Municipal Contributions - Recommended Tax Levy Requirement as Reported by Foster & Foster, Actuarial Valuation for the Year Ended December 31, 2022.

- 3) (a) Pay all Pensions and Other Obligations - Total Non-Investment Deductions as Reported in the Audited Financial Statements for the Year Ended December 31, 2022, plus a 25% Increase, Rounded to the Nearest \$100.
- (b) Annual Requirement of the Fund as Determined by:

Illinois Police Officers' Pension Investment Fund - Suggested Amount of Tax Levy as Reported in the December 31, 2022 Actuarial Valuation.

Private Actuary - Foster & Foster:

Recommended Amount of Tax Levy as Reported by Foster & Foster in the December 31, 2022 Actuarial Valuation.

Statutorily Required Amount of Tax Levy - No statutorily required amount has been provided in a December 31, 2022 Private Actuarial Valuation, at the time of this report.

**THE VILLAGE OF LAKE ZURICH, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending December 31, 2022**

INDEX OF ASSUMPTIONS

- 4) Net Income Received from Investment of Assets - Investment Income (Loss) net of Investment Expense, as Reported in the Audited Financial Statements for the Years Ended December 31, 2022 and 2021.

Assumed Investment Return:

Illinois Police Officers' Pension Investment Fund - Current and Preceding Fiscal Year Interest Rate Assumption as Reported in the Years Ended December 31, 2022 and 2021 Actuarial Valuations.

Private Actuary - Current and Preceding Fiscal Year Interest Rate Assumption as Reported in the Years Ended December 31, 2022 and 2021 Actuarial Valuations.

Actual Investment Return - Money Weighted Rate of Return under GASB Pronouncements 67 and 68, as Reported in the Audited Financial Statements for the Fiscal Years Ended December 31, 2022 and 2021.

- 5) Number of Active Members - Illinois Department of Insurance Annual Statement for December 31, 2022 - Schedule P.
- 6) (i) Regular Retirement Pension - Illinois Department of Insurance Annual Statement for December 31, 2022 - Schedule P for Number of Participants and Expense page 1 for Total Amount Disbursed.
- (ii) Disability Pension - Same as above.
- (iii) Survivors and Child Benefits - Same as above.

**THE VILLAGE OF LAKE ZURICH, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending December 31, 2022**

INDEX OF ASSUMPTIONS

- 7) The funded ratio of the fund:

Illinois Police Officers' Pension Investment Fund - Current and Preceding Fiscal Year Net Present Assets as a percentage of Total Assets as Reported in the December 31, 2022 and 2021 Actuarial Valuations.

Private Actuary - Current and Preceding Fiscal Year Net Present Assets as a percentage of Total Assets as Reported in the December 31, 2022 and 2021 Actuarial Valuations.

- 8) Unfunded Liability:

Illinois Police Officers' Pension Investment Fund - Deferred Asset (Unfunded Accrued Liability) as Reported in the December 31, 2022 Actuarial Valuation.

Private Actuary - Deferred Asset (Unfunded Accrued Liability) as Reported by Foster & Foster in the December 31, 2022 Actuarial Valuation.



At the Heart of Community

FINANCE DEPARTMENT

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

AGENDA ITEM

✓ B

MEMORANDUM

Date: October 10, 2023
To: Ray Keller, Village Manager *PK*
From: Amy Sparkowski, Finance Director
Subject: Series 2024 Bond Issuance

Issue: From 2009 through 2016, the village issued various General Obligation TIF Bonds. Payment of these bonds is from various revenue sources as well as annual issuance of taxable general obligation bonds. These bonds are part of the village's overall debt limit and fall within the village's tax cap limit.

Strategic Plan: This proposal supports the strategic plan element of financial sustainability, particularly in relation to the TIF debt.

Analysis: This is the fourteenth year for this procedure. The Series 2024 bonds will pay interest and principal due during fiscal year 2024. Costs of issuance will also come from the bonds. The total size is \$1,299,000, which includes fees of approximately \$13,000. As in the past, Cornerstone Bank has agreed to purchase the bonds. The taxable rate is 7.25%. The bonds are to be approved in 2023 to be included in the 2023 tax levy. The bond will be delivered to Cornerstone mid-2024, minimizing the interest cost.

Recommendation: Staff has determined that it is advisable and in the best interest of the Village to borrow \$1,299,000 at this time for purposes of paying costs related to TIF bond refundings. Staff hereby recommends the Village Board approve the attached ordinance authorizing the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

w/Attachments: Ordinance Authorizing the Issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024

ORDINANCE NUMBER _____

AN ORDINANCE authorizing the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Adopted by the President
and Board of Trustees on the
16th day of October, 2023.

Rollover Ordinance-Village-Taxable - lake zurich 4890-5958-6692 v1
2315216

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ORDINANCE NUMBER _____

AN ORDINANCE authorizing the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

PREAMBLES

WHEREAS

- A. The Village of Lake Zurich, Lake County, Illinois (the "*Village*"), is a municipality and unit of local government operating under the Constitution and laws of the State of Illinois, including the Illinois Municipal Code, as amended (the "*Act*").
- B. On August 18, 2014, the Village authorized General Obligation Refunding Bonds (Sales Tax Alternate Revenue Source), Series 2014A (the "*Series 2014A Bonds*").
- C. On April 6, 2015, the Village authorized Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015A (the "*Series 2015A Bonds*").
- D. On May 16, 2016, the Village authorized Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016A (the "*Series 2016A Bonds*" and together with the Series 2015A Bonds, the "*Prior Bonds*").
- E. It is necessary and desirable to refund (i) the interest due on August 1, 2024, and the principal and interest due on February 1, 2025, on the Series 2016A Bonds, (ii) the interest due on June 15, 2024 and December 15, 2024, on the Series 2015A Bonds and (iii) the interest due on June 15, 2024 and a portion of the principal and interest due on December 15, 2024, on the Series 2014A Bonds and to pay related expenses with respect to the Prior Bonds and the issuance of the Bonds (as defined) (the "*Refunding*"); and

F. The Prior Bonds are outstanding and unpaid and are binding and subsisting legal obligations of the Village.

G. The President and Board of Trustees of the Village (the “*Corporate Authorities*”) find that the Village does not have sufficient funds on hand for the Refunding and that the cost thereof, including legal, financial and other expenses, will be not more than \$1,299,000, and that it is necessary and for the best interests of the Village that it borrow the sum of \$1,299,000 and issue bonds of the Village to evidence the borrowing.

H. The Board does hereby find and determine that upon the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, now proposed to be issued (the “*Bonds*”), the aggregate outstanding unpaid bonded indebtedness of the Village for bonds issued without referendum and payable from ad valorem tax receipts pursuant to Section 8-5-16 of the Act, including the Bonds, will not exceed 1/2 of 1% of the total assessed valuation of all taxable property in the Village as last equalized and determined, and pursuant to the provisions of Section 8-5-16 of the Act and the provisions of Division 4 of Article 8 of the Act, it is not necessary to submit the proposition of issuing the Bonds to the voters of the Village for approval.

I. Subject to the provisions of the Property Tax Extension Limitation Law, as amended (the “*Limitation Law*”) and the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Reform Act*”), the Village is authorized to issue said bonds as “limited bonds” payable from its “debt service extension base.”

J. The Village has a debt service extension base (the “*Base*”).

K. At the time of issuance of the Bonds, the Village will have no other outstanding limited bonds which are payable from the Base.

L. The Corporate Authorities do hereby determine that it is advisable and in the best interests of the Village to borrow \$1,299,000 at this time pursuant to the Act and the Reform Act for the purpose of paying costs of the Refunding and, in evidence of such borrowing, issue its full faith and credit limited bonds in the principal amount of \$1,299,000.

Now, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

Section 1. Definitions. Words and terms used in this Ordinance shall have the meanings given them, unless the context or use clearly indicates another or different meaning is intended. Words and terms defined in the singular may be used in the plural and vice-versa. Reference to any gender shall be deemed to include the other and also inanimate persons such as corporations, where applicable.

A. The following words and terms are as defined in the preambles.

Act
Base
Bonds
Corporate Authorities
Limitation Law
Prior Bonds
Reform Act
Refunding
Series 2015A Bonds
Series 2016A Bonds
Village

B. The following words and terms are defined as set forth.

“Bond Counsel” means Chapman and Cutler LLP, Chicago, Illinois.

“Bond Fund” means the Bond Fund established and defined in (Section 14) this Ordinance.

“Bond Moneys” means the Pledged Taxes and any other moneys deposited into the Bond Fund and investment income held in the Bond Fund.

“Bond Register” means the books of the Village kept by the Bond Registrar to evidence the registration and transfer of the Bonds.

“Bond Registrar” means the Treasurer of the Village.

“Bonds” means the Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, authorized to be issued by this Ordinance.

“Book Entry Form” means the form of the Bonds as fully registered and available in physical form only to the Depository.

“Code” means the Internal Revenue Code of 1986, as amended.

“County Clerk” means the Clerk of The County of Lake, Illinois.

“Depository” means The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York, its successors, or a successor depository qualified to clear securities under applicable state and federal laws.

“Municipal Advisor” means Speer Financial, Inc., Chicago, Illinois, the firm acting as municipal advisor to the Village in the sale of the Bonds.

“Ordinance” means this Ordinance authorizing the issuance of the Bonds.

“Paying Agent” means the Treasurer of the Village.

“Pledged Taxes” means the real property taxes levied to pay the Bonds as described and levied in (Section 11 of) this Ordinance.

“Purchase Contract” means the contract for the purchase and sale of the Bonds with the Purchaser.

“Purchase Price” means the par amount of the Bonds.

“Purchaser” means Cornerstone National Bank & Trust Company, Palatine, Illinois.

“Record Date” means the first day of the month preceding any interest payment date.

C. Definitions also appear in the above preambles or in specific sections, as appearing below. The table of contents preceding and the headings in this Ordinance are for the convenience of the reader and are not a part of this Ordinance.

Section 2. Incorporation of Preambles. The Corporate Authorities hereby find that all of the recitals contained in the preambles to this Ordinance are true, correct and complete and do incorporate them into this Ordinance by this reference.

Section 3. Determination to Issue Bonds. It is necessary and in the best interests of the Village to undertake the Refunding and to pay all related costs and expenses incidental thereto, and to borrow money and issue the Bonds for such purposes. It is hereby found and determined that such borrowing of money is for a proper public purpose and is in the public interest, and is authorized pursuant to the Act and the Reform Act; that the aggregate amount of principal of and interest on the Bonds will not exceed the Base in any year; and these findings and determinations shall be deemed conclusive.

Section 4. Bond Details. There shall be issued the Bonds in the aggregate principal amount of \$1,299,000. The Bonds shall each be designated “*Taxable General Obligation Refunding Bond (Limited Tax), Series 2024*”; be dated the date of issuance thereof (the “*Dated Date*”); and shall also bear the date of authentication thereof. The Bonds shall be in fully registered form, shall be in denominations of \$1,000 or integral multiples thereof (but no single Bond shall represent principal maturing on more than one date), shall be numbered consecutively

in such reasonable fashion as shall be determined by the Bond Registrar, shall become due and payable (without right of prior redemption) on October 7, 2024, and shall bear interest at the rate of 7.25% per annum. Each Bond shall bear interest from its Dated Date as herein provided until the principal amount of such Bond is paid or duly provided for, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable at maturity on October 7, 2024. Interest on each Bond shall be paid by check or draft of the Paying Agent, payable upon presentation thereof in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the applicable Record Date and mailed to the registered owner of the Bond as shown in the Bond Register or at such other address furnished in writing by such Registered Owner, or, if applicable, as otherwise may be agreed with the Depository for so long as the Depository is the registered owner as of a given Record Date. The principal of the Bonds shall be payable in lawful money of the United States of America upon presentation thereof at the office maintained for the purpose by the Paying Agent.

Section 5. Book Entry Provisions. Upon initial issuance, and only if requested by the Purchaser, the ownership of each such Bond shall be registered in the Bond Register in the name of the Depository or a designee or nominee of the Depository (such depository or nominee being the “*Book Entry Owner*”). In such case, all of the outstanding Bonds from time to time shall be registered in the Bond Register in the name of the Book Entry Owner (and accordingly in Book Entry Form as such term is used in this Ordinance). Any Village officer, as representative of the Village is hereby authorized, empowered and directed to execute and deliver a Letter of Representations or Blanket Letter of Representations (either being the “*Letter of Representations*”) substantially in the form common in the municipal securities industry, or with such changes therein as the officer executing the Letter of Representations on behalf of the Village shall approve, his or her execution thereof to constitute conclusive evidence of his

approval of such changes, as shall be necessary to effectuate Book Entry Form. Without limiting the generality of the authority given with respect to entering into such Letter of Representations, it may contain provisions relating to (a) payment procedures, (b) transfers of the Bonds or of beneficial interests therein, (c) redemption notices and procedures unique to the Depository, (d) additional notices or communications, and (e) amendment from time to time to conform with changing customs and practices with respect to securities industry transfer and payment practices. With respect to Bonds registered in the Bond Register in the name of the Book Entry Owner, none of the Village, the Paying Agent or the Bond Registrar shall have any responsibility or obligation to any broker-dealer, bank or other financial institution for which the Depository holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a "*Depository Participant*") or to any person on behalf of whom such a Depository Participant holds an interest in the Bonds. Without limiting the meaning of the immediately preceding sentence, the Village, the Treasurer, the Paying Agent and the Bond Registrar shall have no responsibility or obligation with respect to (a) the accuracy of the records of the Depository, the Book Entry Owner, or any Depository Participant with respect to any ownership interest in the Bonds, (b) the delivery to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register or as otherwise expressly provided in the Letter of Representations, of any notice with respect to the Bonds, including any notice of redemption, or (c) the payment to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to principal of or interest on the Bonds. No person other than a registered owner of a Bond as shown in the Bond Register shall receive a Bond certificate with respect to any Bond. In the event that (a) the Village determines that the Depository is incapable of discharging its responsibilities described herein and in the Letter of Representations, (b) the

agreement among the Village, the Treasurer, the Paying Agent and Bond Registrar, and the Depository evidenced by the Letter of Representations shall be terminated for any reason, or (c) the Village determines that it is in the best interests of the Village or of the beneficial owners of the Bonds either that they be able to obtain certificated Bonds or that another depository is preferable, the Village shall notify the Depository and the Depository shall notify the Depository Participants of the availability of Bond certificates, and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of the Book Entry Owner. Alternatively, at such time, the Village may determine that the Bonds shall be registered in the name of and deposited with a successor depository operating a system accommodating Book Entry Form, as may be acceptable to the Village, or such depository's agent or designee, but if the Village does not select such alternate Book Entry system, then the Bonds shall be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions hereof.

Section 6. Execution; Authentication. The Bonds shall be executed on behalf of the Village by the manual or duly authorized facsimile signature of its President and attested by the manual or duly authorized facsimile signature of its Village Clerk, as they may determine, and shall have impressed or imprinted thereon the corporate seal or facsimile thereof of the Village. In case any such officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. All Bonds shall have thereon a certificate of authentication, substantially in the form hereinafter set forth, duly executed by the Bond Registrar as authenticating agent of the Village and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall

have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance.

Section 7. Redemption. The Bonds are not subject to redemption prior to maturity.

Section 8. Registration and Exchange or Transfer of Bonds; Persons Treated as Owners. The Village shall cause the Bond Register as provided in this Ordinance to be kept at the principal office maintained for the purpose by the Bond Registrar, which is hereby constituted and appointed the registrar of the Village for the Bonds. The Village is authorized to prepare, and the Bond Registrar or such other agent as the Village may designate shall keep custody of, multiple Bond blanks executed by the Village for use in the transfer and exchange of Bonds. Subject to the provisions of this Ordinance relating to the Bonds in Book Entry Form, any Bond may be transferred or exchanged, but only in the manner, subject to the limitations, and upon payment of the charges as set forth in this Ordinance. Upon surrender for transfer or exchange of any Bond at the principal office maintained for the purpose by the Bond Registrar, duly endorsed by or accompanied by a written instrument or instruments of transfer or exchange in form satisfactory to the Bond Registrar and duly executed by the registered owner or an attorney for such owner duly authorized in writing, the Village shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees or, in the case of an exchange, the registered owner, a new fully registered Bond or Bonds of like tenor, of the same maturity, bearing the same interest rate, of authorized denominations, for a like aggregate principal amount. The Bond Registrar shall not be required to transfer or exchange any Bond during the period from the close of business on the Record Date for an interest payment to the opening of business on such interest payment date. The execution by the Village of any fully registered Bond shall constitute full and due authorization of such Bond, and the

Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond; *provided, however,* that the principal amount of Bonds of each maturity authenticated by the Bond Registrar shall not at any one time exceed the authorized principal amount of Bonds for such maturity less the amount of such Bonds which have been paid. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid. No service charge shall be made for any transfer or exchange of Bonds, but the Village or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 9. Form of Bond. The Bonds shall be in substantially the form hereinafter set forth; *provided, however,* that if the text of the Bonds is to be printed in its entirety on the front side of the Bonds, then the second paragraph on the front side and the legend "See Reverse Side for Additional Provisions" shall be omitted and the text of paragraphs set forth for the reverse side shall be inserted immediately after the first paragraph.

[Form of Bond - Front Side]

REGISTERED
No. 1REGISTERED
\$1,299,000

UNITED STATES OF AMERICA
STATE OF ILLINOIS
COUNTY OF LAKE
VILLAGE OF LAKE ZURICH
TAXABLE GENERAL OBLIGATION REFUNDING BOND (LIMITED TAX), SERIES 2024

See Reverse Side for
Additional Provisions.

Interest
Rate: 7.25%

Maturity
Date: October 7, 2024

Dated
Date: June 6, 2024

Registered Owner: CORNERSTONE NATIONAL BANK & TRUST COMPANY

Principal Amount: ONE MILLION TWO HUNDRED NINETY-NINE THOUSAND DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that the Village of Lake Zurich, Lake County, Illinois, a municipality and political subdivision of the State of Illinois (the “*Village*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above (without right of prior redemption) the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the later of the Dated Date of this Bond identified above or from the most recent interest payment date to which interest has been paid or duly provided for, at the Interest Rate per annum identified above, such interest to be payable at maturity on October 7, 2024. The principal of this Bond is payable in lawful money of the United States of America upon presentation hereof at the office maintained for the purpose by the Treasurer of the Village, having an office for this purpose located in Lake Zurich, Illinois, as paying agent (the “*Paying Agent*”). Payment of interest shall be made to the Registered Owner hereof as shown on the registration books of the Village maintained by said Treasurer of the Village,

Lake Zurich, Illinois, as bond registrar (the “*Bond Registrar*”), at the close of business on the Record Date. The Record Date shall be September 1, 2024. Interest shall be paid by check or draft of the Paying Agent, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books, or at such other address furnished in writing by such Registered Owner to the Bond Registrar, or as otherwise agreed by the Village and the Bond Registrar for so long as this Bond is held by a qualified securities clearing corporation as depository, or nominee, in Book Entry Form as provided for same.

Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the Village, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the Village and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the “*Limitation Law*”). The Limitation Law provides that the annual amount of the taxes to be extended to pay the issue of bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) hereafter issued by the Village shall not exceed the debt service extension base (as defined in the Limitation Law) of the Village (the

“Base”). Payments on the Bonds from the Base will be made on a parity with the payments for any other limited bonds hereafter issued by the Village. The Village is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the Village’s limited bonds.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

IN WITNESS WHEREOF, the Village of Lake Zurich, Lake County, Illinois, by its President and Board of Trustees, has caused this Bond to be executed by the manual or duly authorized facsimile signature of its President and attested by the manual or duly authorized facsimile signature of its Village Clerk and its corporate seal or a facsimile thereof to be impressed or reproduced hereon, all as appearing hereon and as of the Dated Date identified above.

SPECIMEN

President, Village of Lake Zurich
Lake County, Illinois

ATTEST:

SPECIMEN

Village Clerk, Village of Lake Zurich
Lake County, Illinois
[SEAL]

Bond Registrar and Paying Agent:
Treasurer, Village of Lake Zurich,
Lake County, Illinois

Date of Authentication: June 6, 2024

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned Ordinance and is one of the Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois.

SPECIMEN

TREASURER, VILLAGE OF LAKE ZURICH,
Bond Registrar

[Form of Bond - Reverse Side]

This bond is one of a series of bonds (the “*Bonds*”) in the aggregate principal amount of \$1,299,000 issued by the Village for the purpose of paying the costs of the Refunding as described and defined in an ordinance of the Village, passed by the President and Board of Trustees on the 16th day of October, 2023, authorizing the Bonds (the “*Ordinance*”), pursuant to and in all respects in compliance with the applicable provisions of the Illinois Municipal Code, as supplemented and amended (the “*Act*”), and as further supplemented by the Property Tax Extension Limitation Law, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and with the Ordinance, which has been duly passed by the President and Board of Trustees of the Village, approved by the President, and published, in all respects as by law required.

The Bonds are not subject to redemption prior to maturity.

This Bond is subject to provisions relating to registration, transfer and exchange and such other terms and provisions relating to security and payment as are set forth in the Ordinance, to which reference is hereby expressly made, and to all the terms of which the Registered Owner hereof is hereby notified and shall be subject.

The Bonds are issued in fully registered form in the denomination of \$1,000 each or authorized integral multiples thereof. This Bond may be exchanged at the office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the Ordinance.

The Village and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof, and interest due hereon and for all other purposes and neither the Village nor the Bond Registrar shall be affected by any notice to the contrary.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

[Redacted] Here insert Social Security Number,
Employer Identification Number or
other Identifying Number

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

as attorney to transfer the said Bond on the books kept for registration thereof with full power of
substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this transfer and assignment must correspond with the name of the
Registered Owner as it appears upon the face of the within Bond in every particular,
without alteration or enlargement or any change whatever.

Section 10. Security for the Bonds. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Reform Act) hereafter issued by the Village shall not exceed the Base. The Corporate Authorities hereby find and expressly determine that the Pledged Taxes do not exceed the Base in any year. No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the Village. The Village is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the Village's limited bonds. No prior lien than the lien on the Bonds for payments to be made from the Base shall be permitted.

Section 11. Tax Levy; Abatements. For the purpose of providing funds required to pay the interest on the Bonds promptly when and as the same falls due, and to pay and discharge the principal thereof at maturity, there is hereby levied upon all of the taxable property within the Village, in the years for which any of the Bonds are outstanding, a direct annual tax for that purpose; and there is hereby levied on all of the taxable property in the Village, in addition to all other taxes, the following direct annual taxes (the "Pledged Taxes" as defined):

FOR THE LEVY YEAR	TAX LEVY (\$)	TO PAY PRINCIPAL AND INTEREST THROUGH OCTOBER 7 OF THE YEAR
2023	1,330,654.10	2024

The Pledged Taxes and other moneys on deposit (collectively, the "Bond Moneys") in the Bond Fund shall be applied to pay principal of and interest on the Bonds when due.

Interest on or principal of the Bonds coming due at any time when there are insufficient funds on hand from the Pledged Taxes to pay the same shall be paid promptly when due from current funds on hand in advance of the collection of the Pledged Taxes; and when the Pledged Taxes shall have been collected, reimbursement shall be made to said funds in the amount so

advanced. The Village covenants and agrees with the purchasers and registered owners of the Bonds that so long as any of the Bonds remain outstanding, the Village will take no action or fail to take any action which in any way would adversely affect the ability of the Village to levy and collect the foregoing tax levy. The Village and its officers will comply with all present and future applicable laws in order to assure that the Pledged Taxes may be levied, extended and collected as provided in this Ordinance and deposited into the Bond Fund. Whenever moneys from any other lawful source are made available for the purpose of paying any principal of or interest on the Bonds so as to enable the abatement of the Pledged Taxes, the Corporate Authorities shall, by proper proceedings, direct the deposit of such moneys into the Bond Fund and further direct the abatement of such taxes by the amount so deposited. The Village covenants and agrees that it will not direct the abatement of taxes until moneys have been deposited into the Bond Fund in the amount of such abatement. A certified copy or other notification of any such proceedings abating taxes may then be filed with the County Clerk in a timely manner to effect such abatement.

Section 12. Filing with County Clerk. Promptly, as soon as this Ordinance becomes effective, a copy hereof, certified by the Village Clerk, shall be filed with the County Clerk. The County Clerk shall in and for each of the years hereinabove set forth, ascertain the rate percent required to produce the aggregate Pledged Taxes levied in each of such years; and the County Clerk shall extend the same for collection on the tax books in connection with other taxes levied in such years in and by the Village for general corporate purposes of the Village; and in each of those years such annual tax shall be levied and collected by and for and on behalf of the Village in like manner as taxes for general corporate purposes for such years are levied and collected, and in addition to and in excess of all other taxes.

Section 13. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer of the Village, and be by said Treasurer delivered to the Purchaser, but not before June 6, 2024, upon receipt of the Purchase Price; the Purchase Contract heretofore entered into is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed 9.00% and that the Purchase Contract is in the best interests of the Village and that no person holding any office of the Village, either by election or appointment, is in any manner financially interested directly, in his or her own name, or indirectly in the name of any other person, association, trust or corporation, in said Purchase Contract.

Section 14. Creation of Funds and Appropriations.

A. There is hereby created the “*Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, Bond Fund*” (the “*Bond Fund*”), which shall be the fund for the payment of principal of and interest on the Bonds. Accrued interest, if any, received upon delivery of the Bonds shall be deposited into the Bond Fund and be applied to pay first interest coming due on the Bonds.

B. The Pledged Taxes shall either be deposited into the Bond Fund and used solely and only for paying the principal of and interest on the Bonds or be used to reimburse a fund or account from which advances to the Bond Fund may have been made to pay principal of or interest on the Bonds prior to receipt of Pledged Taxes. Interest income or investment profit earned in the Bond Fund shall be retained in the Bond Fund for payment of the principal of or interest on the Bonds on the interest payment date next after such interest or profit is received or, to the extent lawful and as determined by the Corporate Authorities, transferred to such other

fund as may be determined. The Village hereby pledges, as equal and ratable security for the Bonds, all Bond Moneys on deposit in the Bond Fund for the sole benefit of the registered owners of the Bonds, subject to the reserved right of the Corporate Authorities to transfer certain interest income or investment profit earned in the Bond Fund to other funds of the Village, as described in the preceding sentence.

C. The amount necessary from the proceeds of the Bonds, including any premium received upon the delivery of the Bonds, shall be used to pay expenses of issuance of the Bonds. Proceeds not needed for the purpose shall be transferred by the Treasurer of the Village for deposit into the Bond Fund.

D. Principal proceeds shall thereupon be used to pay (i) the interest due on August 1, 2024, and the principal and interest due on February 1, 2025, on the Series 2016A Bonds, (ii) the interest due on June 15, 2024 and December 15, 2024, on the Series 2015A Bonds and (iii) the interest due on June 15, 2024 and a portion of the principal and interest due on December 15, 2024, on the Series 2014A Bonds, and to that end shall be held irrevocably by the Treasurer in the Bond Funds for the Prior Bonds (collectively, "*Prior Bond Fund*"), and disbursements shall be made only for the aforesaid purposes.

Section 15. Duties of Treasurer as Bond Registrar and Paying Agent. The obligations and duties of the Treasurer hereunder include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the Village upon request;
- (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;
- (d) to furnish the Village at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the Village at least annually an audit confirmation of Bonds paid, Bonds outstanding, and payments made with respect to interest on the Bonds.

Section 16. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 17. Superseder and Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, are to the extent of such conflict hereby superseded; and this Ordinance shall be in full force and effect immediately upon its passage and approval.

ADOPTED: 16th day of October, 2023

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED: October 16, 2023

President, Village of Lake Zurich
Lake County, Illinois

Recorded in the Village Records on October 16, 2023.

Published in pamphlet form by authority of the President and Board of Trustees on October 16, 2023.

ATTEST:

Village Clerk, Village of Lake Zurich
Lake County, Illinois

EXTRACT OF MINUTES of the regular public meeting of the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, held at the Village Hall, in said Village at 7:00 p.m., on the 16th day of October, 2023.

* * *

The meeting was called to order by the President, and upon the roll being called, the President and the following Trustees were physically present at said location: _____

The following Trustees were allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: _____

Additionally, no Trustee was permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

Various business of the Village was conducted.

* * *

The President and Board of Trustees then discussed that a proposal had been received from Cornerstone National Bank and Trust Company for the purchase of the proposed issuance of bonds to refund certain outstanding obligations of the Village (the “*Refunding*”). Financing for the Refunding was discussed including the pertinent terms of said proposal and said bonds, including the length of maturity, rate of interest, purchase price and tax levy for said bonds.

Thereupon, Trustee _____ presented the following ordinance:

AN ORDINANCE authorizing the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

(the "*Bond Ordinance*") which was before the President and Board of Trustees in words and figures as follows.

After a full and complete discussion thereof, a voice vote was called, and the following

Trustees voted:

AYE: _____

NAY: _____

ABSENT: _____

Trustee _____ moved and Trustee _____ seconded the motion that said ordinance as presented and read by the Village's attorney be adopted.

WHEREUPON the President declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting and did direct the Village Clerk to record the same in full in the records of the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois.

* * *

Other business not pertinent to the proposed Refunding was duly transacted at said meeting.

Upon motion duly made and seconded, the meeting adjourned.

Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

CERTIFICATION OF AGENDA, MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Lake Zurich, Lake County, Illinois (the “*Village*”), and as such official I am the keeper of the official journal of proceedings, books, records, minutes and files of the Village and of the President and Board of Trustees (the “*Corporate Authorities*”) thereof.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Corporate Authorities held on the 16th day of October, 2023, insofar as the same relates to the adoption of an ordinance entitled:

AN ORDINANCE authorizing the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Corporate Authorities on the adoption of the ordinance were taken openly; that the vote on the adoption of the ordinance was taken openly; that the meeting was held at a specified time and place convenient to the public; that notice of the meeting was duly given to all newspapers, radio or television stations, and other news media requesting such notice; that an agenda for the meeting was posted at the location where the meeting was held and at the principal office of the Corporate Authorities (both such locations being at Village Hall) on a day which was not a Saturday, Sunday or legal holiday for

Illinois municipalities and at least 48 hours in advance of the meeting and also not later than 5:00 p.m. on the Friday before the meeting and remained continuously so posted until adjournment of the meeting; that at least one copy of the agenda was continuously available for public review from the time of such posting until said meeting; that said agenda described or made specific reference to said ordinance; **that a true, correct and complete copy of said agenda as so posted is attached hereto;** that the meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended; and the Illinois Municipal Code, as amended; and that the Corporate Authorities have complied with all of the provisions of such act and code and with all of the procedural rules of the Corporate Authorities in the adoption of the ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of the Village this 16th day of October, 2023.

Village Clerk

[SEAL]

Village Clerk to Attach Agenda

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

CERTIFICATE OF PUBLICATION IN PAMPHLET FORM

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Lake Zurich, Lake County, Illinois (the “*Village*”), and as such official I am the keeper of the official journal of proceedings, books, records, minutes, and files of the Village and of the President and Board of Trustees (the “*Corporate Authorities*”) thereof.

I do further certify that on the 16th day of October, 2023, there was published in pamphlet form, by authority of the President and Board of Trustees, a true, correct and complete copy of an ordinance of the Village entitled:

AN ORDINANCE authorizing the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

and providing for the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village and that said ordinance as so published was on said date readily available for public inspection and distribution, in sufficient number to meet the needs of the general public, at my office as Village Clerk located in the Village.

IN WITNESS WHEREOF I have affixed hereto my official signature and the seal of the Village this 16th day of October, 2023.

Village Clerk

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

CERTIFICATE OF FILING

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Lake, Illinois, and as such officer I do hereby certify that on the _____ day of _____, 20____, there was filed in my office a properly certified copy of an ordinance passed by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, on the 16th day of October, 2023, and entitled:

AN ORDINANCE authorizing the issuance of \$1,299,000 Taxable General Obligation Refunding Bonds (Limited Tax), Series 2024, of the Village of Lake Zurich, Lake County, Illinois, for the purpose of refunding certain outstanding general obligation alternate bonds of said Village and paying the expenses incident thereto, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

and that the same has been deposited in, and all as appears from, the official files and records of my office.

IN WITNESS WHEREOF I have hereunto affixed my official signature and the seal of The County of Lake, Illinois, at Waukegan, Illinois, this _____ day of _____, 20____.

County Clerk of The County
of Lake, Illinois

[SEAL]



At the Heart of Community

OFFICE OF THE VILLAGE MANAGER

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

AGENDA ITEM

NC

Date: October 11, 2023
To: Ray Keller, Village Manager *PK*
From: Michael Duebner, Assistant Village Manager
Subject: Special Recreation Association (SRA) Levy

Issue: The Village levies a 2% SRA property tax that is outside of the tax cap for the purpose of providing programs and facilities for people with disabilities or special needs. SRA funds have been expended on required accommodations for individuals with disabilities to participate in park activities. The present levy is insufficient to create new opportunities for people with special needs. In fact, our SRA fund is expected to close the 2023 budget year with a \$75,000 deficit.

Analysis: The Parks & Recreation Department is a member agency of the Special Recreation Association of Central Lake County. SRACLC provides community based therapeutic recreation programs to people of all ages with disabilities or special needs.

SRACLC is a cooperative effort of the Grayslake, Vernon Hills, and Mundelein Park Districts, and the Villages of Hawthorn Woods, Lake Zurich, Libertyville, and Lincolnshire. Individuals residing within the boundaries of the member agencies are considered “residents” of SRACLC and may utilize the services.

The shared funding of expenses is a benefit to SRA involvement. The SRA hires the specialized staff and purchases wheelchair accessible vehicles and other adaptive equipment that serves the residents of all the member districts. Lake Zurich contributes approximately \$120,000 annually to SRACLC.

However, individuals with disabilities or parents of special needs children often seek programs within their own community, rather than incurring the additional burden of traveling to a neighboring village when days are already filled with jobs, school, doctor’s appointments, and therapies.

During a recent Village Board meeting, trustees advocated for facilities that go beyond making ADA required accommodations in our parks. For example, staff has already received valuable

information on next steps for creating sensory opportunities for people with autism. Additional funding is needed to activate new opportunities.

A SRA levy of up to 4% is permitted by law and is outside of the Illinois Property Tax Extension Law Limit to prevent providing services for people with disability from competing with core municipal services.

How does SRA impact Lake Zurich homes and business?

SRA Levy	Approx. Annual Impact per Home/Business	Total Collected	SRACLC Membership Fee	Available for Local Investment
2%	\$27	\$180,000	\$120,000	\$60,000
4%	\$54	\$360,000	\$120,000	\$220,000

Recommendation: This is a discussion item with staff seeking direction from the Board on increasing the SRA levy from 2% to 4%. The adjustment would be presented as part of the truth in taxation hearing and 2023 levy approval at an upcoming meeting.



VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

SEPTEMBER 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at September 2023...

Tropical Smoothie Café Opens

Tropical Smoothie Café at 927 S Rand Road received its final Certificate of Occupancy in September. The fast-casual franchise-based café, known for its brightly colored smoothies with fun summery names also serves smoothies, wraps, sandwiches, flatbreads and salads.

2023 Community Survey Results

Results of this year's National Community Survey (NCS) have been compiled by researchers at the National Research Center. 630 residents provided opinions between July 10th and August 21st on Lake Zurich quality of life and local government services and performance. This is a 21% response rate, which is an average response rate for this type of a survey and slightly lower than the 26% response rate achieved in 2021 (*which was higher than average at that time*).

The NCS has a statistically valid 95% confidence level. This means we can be 95% sure that this is how the Lake Zurich population feels about important issues. The NCS provides a social-scientific measure that is the most accurate data on hearts and minds compared to any other means available to the Village. The data from Lake Zurich is benchmarked with over 600 other towns across the USA that have also taken the NCS in the past five years.

Of those who completed the survey

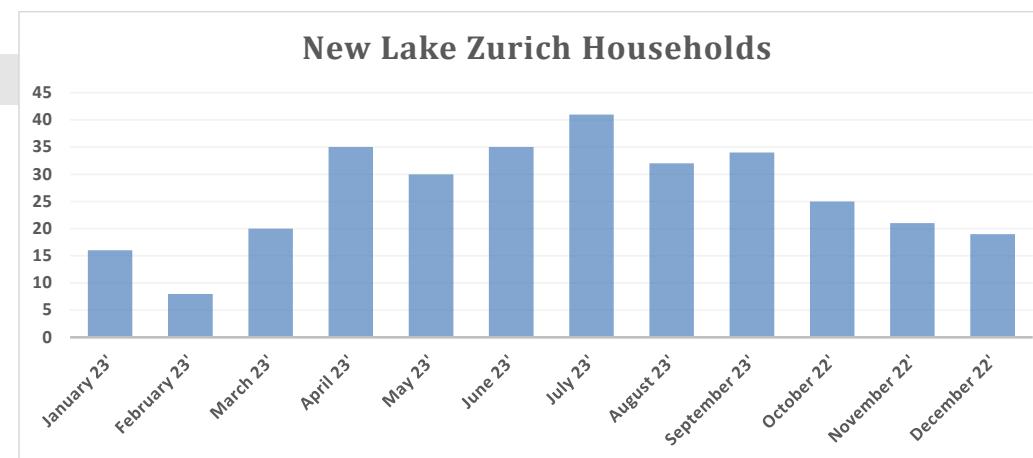
- *48% were men, 52% were women
- *20% were renters – 80% were property owners
- *38% were over the age of 55
- *36% were aged 35-54
- *26% were aged 18-34

Small Business Facade Improvement Program

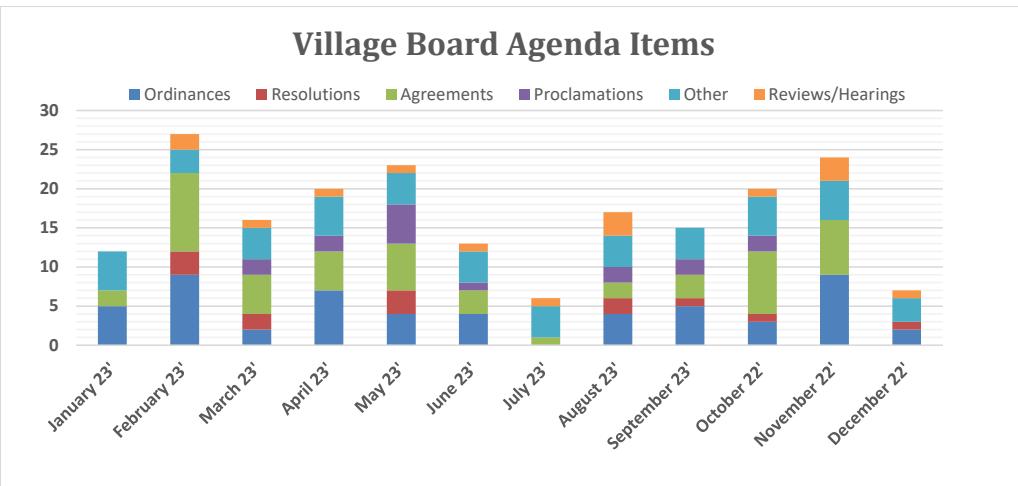
It has been one year since staff launched Lake Zurich's first facade improvement program, an initiative designed to encourage property owners and local businesses to improve the look and functionality of their businesses using TIF funding in the Main Street TIF District. The program is designed to fund 50% of certain eligible improvements up to a max of \$5,000.

Small businesses that have already applied for and received funding via Lake Zurich's Facade Improvement Program include:

- Multi-tenant building @ 45 South Old Rand (location of Every Kind Of Beautiful) received \$3,250 to replace front awnings.
- Ryn Salon @ 78 South Old Rand received \$2,180 for new roof and front-lawn signage.
- Stan's Barber Shop @ 72 South Old Rand received \$2,789 for a full exterior painting.
- Scoreboard @ 84 North Old Rand received \$4,287 for a new roof overhang and full exterior painting.



This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.



This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

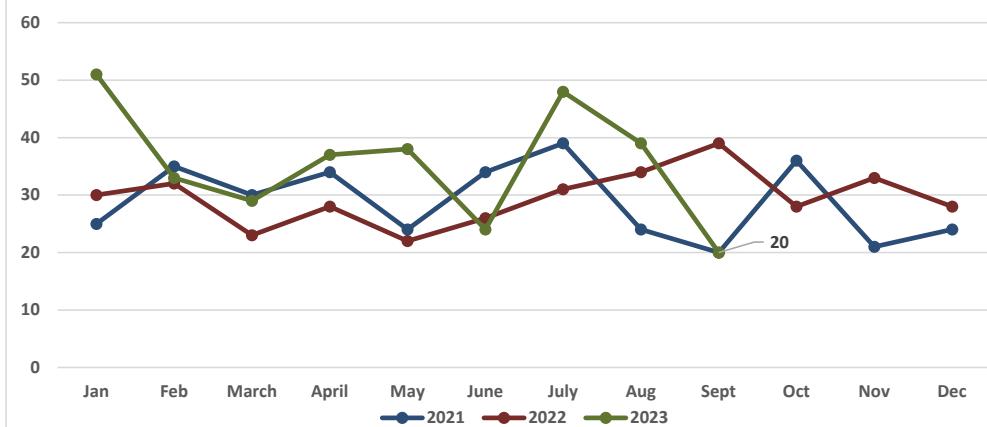
Average length of regular September Village Board meetings: 26 minutes

Benchmarks Engagement

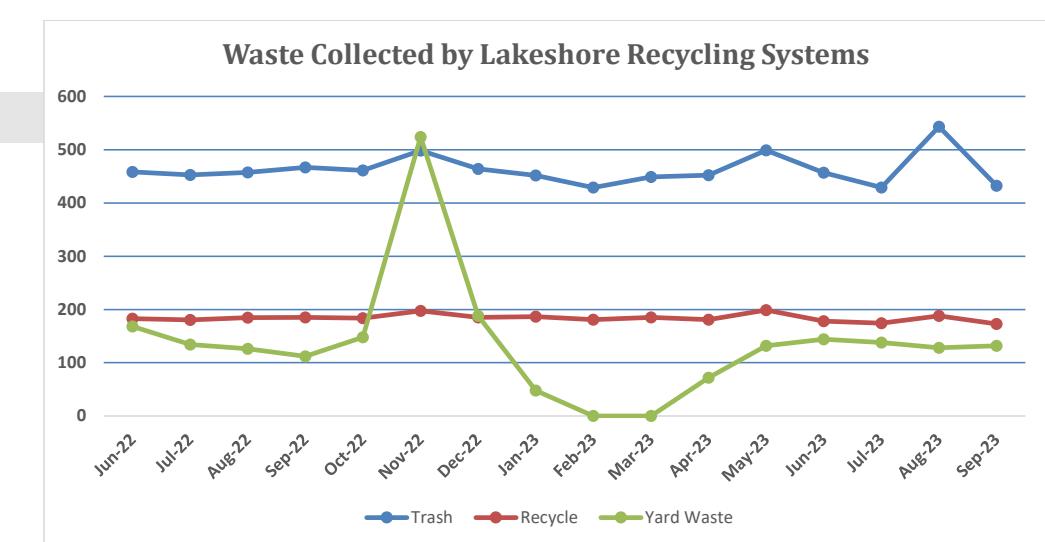


Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 6,000 subscribers.

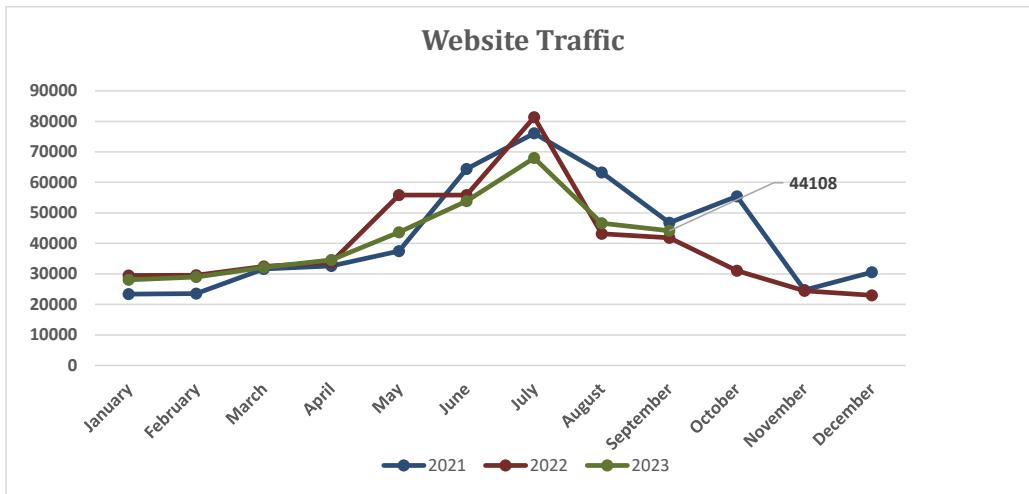
FOIA Requests Village-Wide



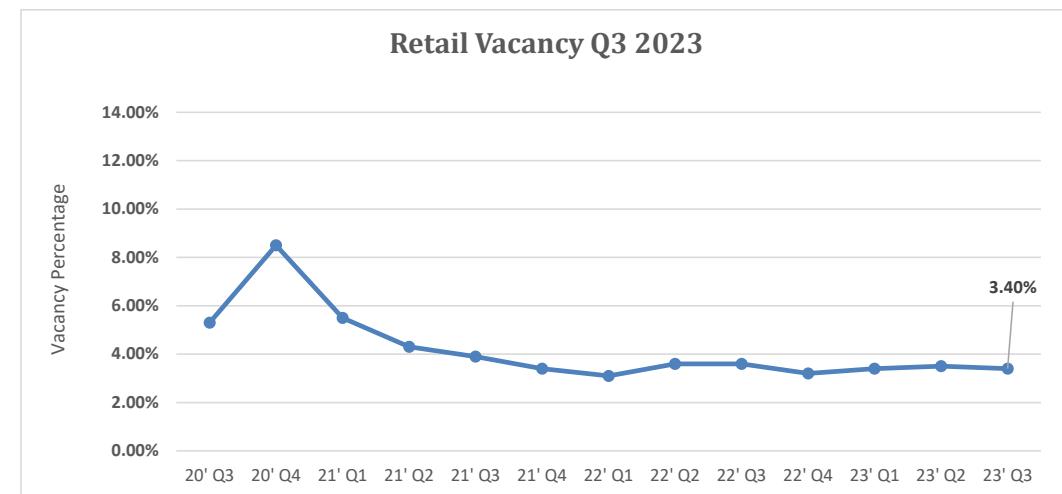
Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.



Prairieland Disposal began service to Lake Zurich in September 2020. Lakeshore Recycling Systems (LRS) took over service in October 2021. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter. *Trash* and *Recycling* is reported in tons while *Yard Waste* is reported in cubic yards.



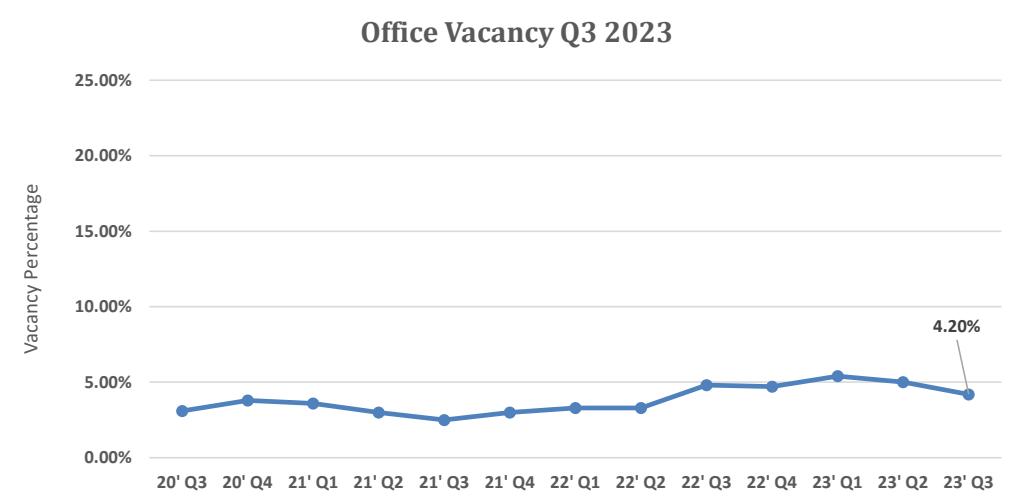
This data represents the number of visits to LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page for September: Rock the Block.**



The Lake Zurich retail vacancy rate remained flat in Quarter 3 of 2023 from 3.5% to 3.4% vacant compared to the second quarter (*based on Lake County Partners data*). As of September 30, 2023, there was 90,144 square feet of retail space reported vacant in Lake Zurich, with average rates at \$18.17 per square foot (nnn).

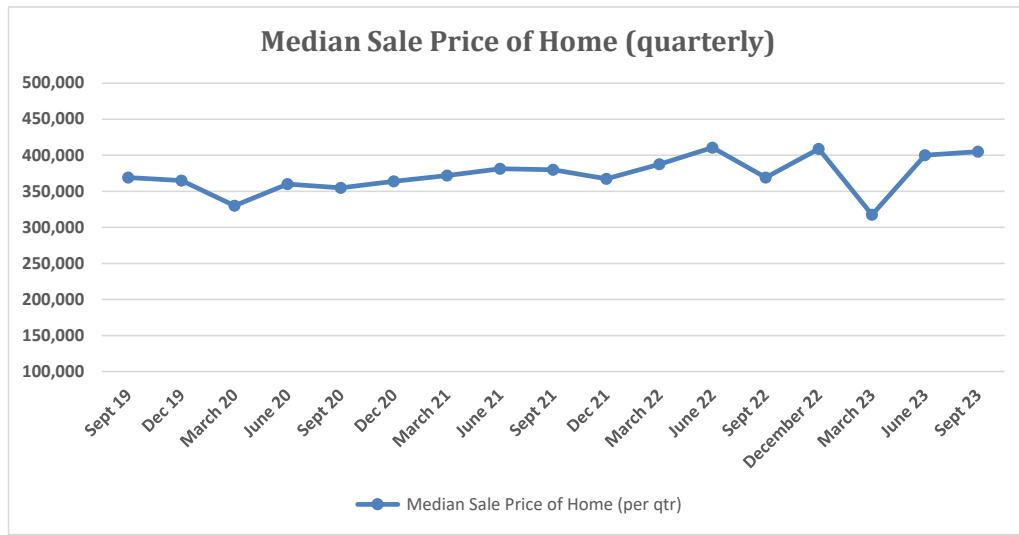


The Lake Zurich industrial vacancy rate increased to 2.3% in Quarter 3 of 2023 compared to Quarter 2 when 1.4% was reported vacant (*based on Lake County Partners data*). As of September 30, 2023, there was 131,867 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$6.95 per square foot (nnn).



The Lake Zurich office vacancy rate decreased to 4.2% in Quarter 3 of this year compared to Quarter 2 at 5% vacant (*based on Lake County Partners data*). As of September 30, 2023, there was 16,821 square feet of office space reported vacant in Lake Zurich, with average rates at \$26.59 per square foot (full service).

Real Estate Housing Trends – Residential Inventory



The chart *above* reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

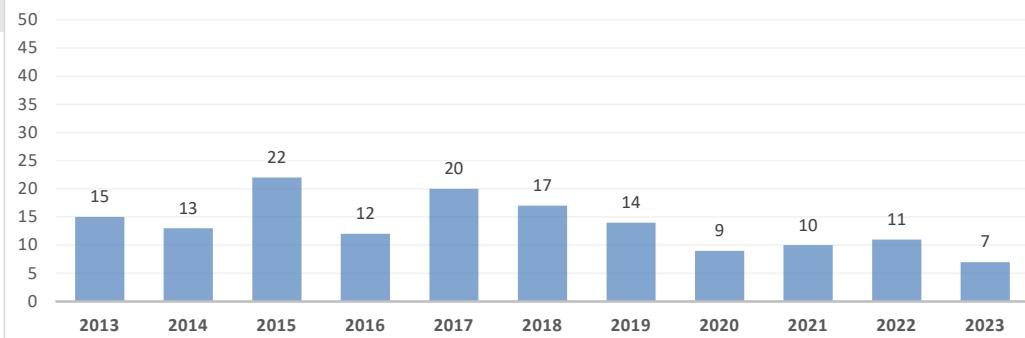
The monthly snapshot *below* reports more details about the residential real estate market for the most recent month.

September Snapshot of Real Estate Trends

Homes Reported for Sale:	33
Median Sale Price:	\$414,000
Median Days on Market:	54
Number of Homes Sold:	26

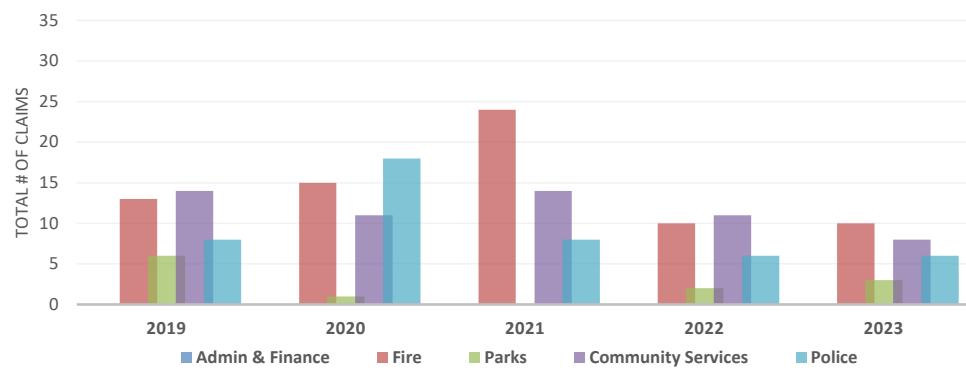
*Source: Redfin Corporation

General Liability Claims -Total Incidents (Year-to-Date)

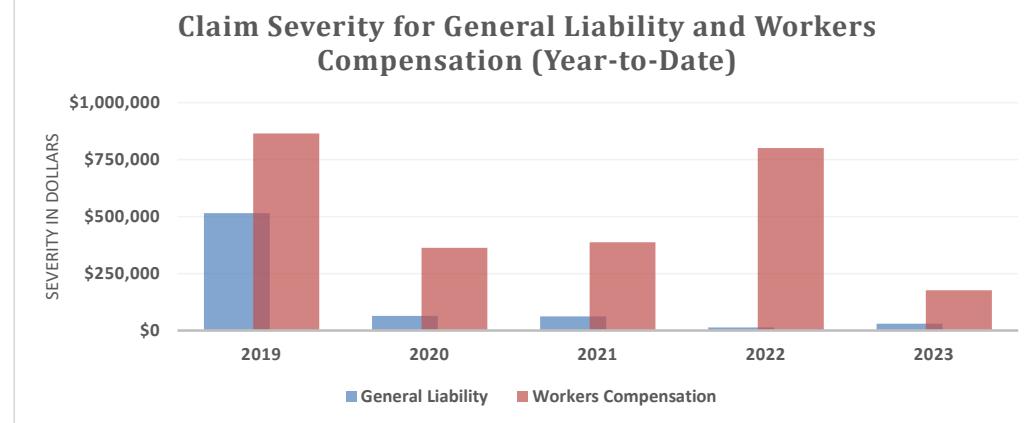


Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1st.

Claim Frequency By Department (Year-to-Date)



Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.



This metric shows the number of new hires over the past year. Includes full-time, part-time, and seasonal employees. A large number of seasonal staff are hired each spring to accommodate parks and recreation programs and lifeguards for the beaches.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

AUGUST 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Finance Monthly Report – August 2023

DEPARTMENT NARRATIVE

During August, work continued on the fiscal year 2024 budget. As part of this process, each department carefully analyzes the current year revenues and expenditures under their control. Current year projections and first round requests are submitted to Finance in early September.

GENERAL FUND OPERATING RESULTS SUMMARY

For the month of August, revenues totaled \$2.25 million and expenditures \$2.26 million, resulting in an operating deficiency of \$9k. From a budget perspective, we had expected expenditures to exceed revenues by \$70k. Year-to-date figures below represent the eighth month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 2,390,827	\$ 2,245,913	\$ 21,248,387	\$ 25,649,872
Expenditures	2,460,445	2,255,100	21,007,525	20,587,203
Excess (Deficiency)	\$ (69,619)	\$ (9,186)	\$ 240,862	\$ 5,062,669

REVENUES

Following is a summary of revenues by type through August 31, 2023. These figures represent eight months of financial activity. A more detailed analysis can be found on page 9.

Finance Monthly Report – August 2023

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 498,977	\$ 271,702	-45.5%	\$ 6,143,265	\$ 6,150,893	0.12%	56.8%
Intergovernmental	1,513,694	1,586,348	4.8%	12,383,887	15,589,017	25.88%	83.4%
Licenses & Permits	37,441	39,775	6.2%	584,239	628,039	7.50%	73.3%
Fines and Forfeits	35,328	30,718	-13.0%	291,190	297,401	2.13%	69.1%
Charges for Services	249,995	200,344	-19.9%	1,640,411	2,286,216	39.37%	96.5%
Investment Income	33,732	74,798	121.7%	118,231	483,344	308.81%	241.7%
Miscellaneous	21,660	42,228	95.0%	87,164	214,963	146.62%	130.8%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 2,390,827	\$ 2,245,913	-6.1%	\$ 21,248,387	\$ 25,649,872	20.71%	76.5%

Taxes:

Revenues from taxes came in at \$272k in August, 46% below budget expectations. The budget expectations are determined using historical averages, whereas the actual disbursement fluctuates depending on the timing of property tax payments received by the county. Year to date, property tax is just above expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 21% higher than expected for the month at \$27k. That is 12% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility tax results were mixed for the month. The gas utility tax had \$17k in receipts, just above budget expectations. Electric utility tax came in at \$93k versus the expected \$101k. Combined, utility taxes were 7% lower than expected. The payments are based primarily on July activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.59 million in August, which exceeded budget expectations for the category. Year-to-date receipts are above expectations by 26%.

State sales tax receipts were above budget expectations for the month at \$699k. This represents sales from May and was 4% more than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Finance Monthly Report – August 2023

Income Tax receipts came in 11% below expectations with the receipts for August totaling \$195k compared to an expected \$219k. Year to date Income Tax receipts are 5% above budget expectations. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 38% above budget expectations at \$25k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for August relate to tax for June activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$40k for August, 6% above budget expectations. Building permits (\$14k), contractor registration (\$7k), permit plan review (\$6k), and overweight truck permits (\$3k) were the biggest contributors. Additional items included in license and permit revenue are other permits (\$2k), plumbing permits (\$2k), and occupancy certificates (\$2k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines came in below budget expectations during August, with receipts of \$31k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$200k in August. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$80k. Engineering review receipts for the month were recorded at \$2k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in August were below budget expectations at \$68k. Year to date, park program fees are 24% higher than expected.

Finance Monthly Report – August 2023

Investment Income:

The General Fund investment income in August was \$75k. Currently, the investments are concentrated in certificates of deposit, treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

Miscellaneous:

The General Fund miscellaneous revenue in August was \$42k. Receipts for this category consisted mainly of rental income (\$32k), the LRS annual franchise fee (\$9k), and other small items.

EXPENDITURES

For the month of August, expenditures totaled \$2.26 million for the General Fund, which was just below projections of \$2.46 million. The table below presents a summary of General Fund expenditures by department as of August 31, 2023. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 3,898	\$ 4,540	16.5%	\$ 53,258	\$ 43,045	-19.2%	60.8%
Administration	\$ 102,333	\$ 121,958	19.2%	\$ 869,672	\$ 889,131	2.2%	58.3%
Finance	\$ 38,123	\$ 42,651	11.9%	\$ 390,223	\$ 384,641	-1.4%	67.2%
Technology	\$ 34,836	\$ 25,405	-27.1%	\$ 352,618	\$ 335,647	-4.8%	69.8%
Police	\$ 597,208	\$ 506,386	-15.2%	\$ 5,629,419	\$ 5,490,243	-2.5%	61.1%
Fire	\$ 930,089	\$ 799,886	-14.0%	\$ 8,284,924	\$ 7,926,061	-4.3%	59.9%
Community Develop.	\$ 99,060	\$ 100,941	1.9%	\$ 615,530	\$ 647,364	5.2%	61.2%
Public Works	\$ 396,392	\$ 352,708	-11.0%	\$ 2,832,133	\$ 2,690,540	-5.0%	61.2%
Park & Recreation	\$ 139,885	\$ 139,758	-0.1%	\$ 943,831	\$ 893,589	-5.3%	72.7%
Operating Transfers	\$ 118,622	\$ 160,868	35.6%	\$ 1,035,917	\$ 1,286,942	24.2%	65.0%
Total	\$ 2,460,445	\$ 2,255,100	-8.3%	\$ 21,007,525	\$ 20,587,203	-2.0%	61.4%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Finance Monthly Report – August 2023

Special Revenue Funds:

Motor fuel tax revenue came in at \$94k in August, which was 28% above the budget of \$73k. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were 975k for road resurfacing (\$958k), electricity (\$13k), and traffic signal maintenance and mowing contracts (\$4k).

August revenues for the Hotel Tax Fund totaled \$15k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$8k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for August totaled \$31k, which relate to funding transfers in from other funds (\$28k), Rock the Block vendor fees (\$2k), and other small items. Expenditures for the month totaled \$25k, consisting of normal staff expenses (\$13k), and expenses relating to Rock the Block (\$8k), miscellaneous events (\$2k), July 4th (\$1k), and Farmer's Market (\$1k).

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances. August revenues for the debt service fund are \$10k from property taxes and \$10k from interest and changes in market value of investments. There were no expenditures recorded for August.

Capital Projects Funds:

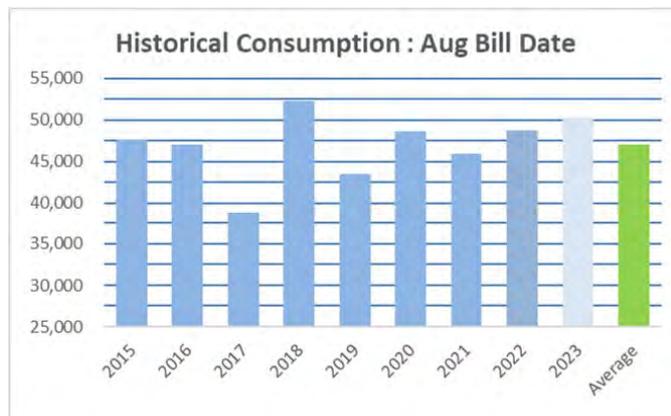
August revenue for the capital projects funds came in at \$399k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from August of \$241k. This was 5% higher than budget expectations and 5% higher than the same month last year. August receipts represent sales from May. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include funding transfers (\$85k), interest income and change in market value of investments (\$56k), tree grant (\$13k), and tree replacement (\$4k).

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Expenditures for capital projects were recorded in August of \$237k, including parking lot improvements (\$211k), OSLAD expenses (\$7k), and other small items.

Water and Sewer Fund:

August revenue totaled \$943k, which was 23% above the budget estimate of \$765k. Consumption metered in August was 50M gallons, higher than the nine-year average of 47M gallons. The consumption billed in August primarily represents water metered in late July and early August. With about 52M gallons pumped, about 3% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing August water consumption over the past eight years provided below.



Expenses in the Water Fund were \$527k for the month. Of this amount, \$177k is a non-cash transaction to record depreciation of the infrastructure assets of the fund, \$6k is for sanitary sewer lining, and \$22k is for water main replacement. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

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Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. August expenses include non-cash depreciation expenses (\$42k), a PW dump truck (\$217k), and brush truck equipment (\$35k).

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in August were \$6k for water quality management and \$1k for sweeping and mowing (SSA #8, SSA #9, SSA #11, and SSA #13).

SSA Activity Aug-23								
SSA #	Location	Beginning Balance 1/1/2023		Year-To-Date Revenues Expenses		Ending Balance 12/31/2023	Annual Expected Revenues	Annual Expected Expenses
		Revenues	Expenses	YTD %	YTD %			
SSA #8	Heatherleigh	54,659	5,221	9,102	50,779	9,697	53.84%	23,196 39.24%
SSA #9	Willow Ponds	135,274	6,715	8,936	133,053	11,851	56.67%	19,300 46.30% ^b
SSA #10	Westberry	17,990	463	-	18,452	1,000	46.28%	- N/A
SSA #11	Lake Zurich Pines	27,075	1,574	875	27,774	2,999	52.48% ^a	2,163 40.43%
SSA #13	Conventry Creek	223,208	16,398	8,175	231,431	29,894	54.85% ^a	16,662 49.06%
SSA #16	Country Club	(282)	880	-	598	1,760	N/A	- N/A
		457,923	31,252	27,087	462,088	57,202	54.63%	61,321 0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is

Finance Monthly Report – August 2023

the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of negative \$582k for the month. For August, the fund recorded an unrealized loss of \$626k from investments. Total municipal and member contributions for the month totaled \$44k. Expenses for the month were \$215k of which \$211k was pension and benefit payments, \$2k was professional services, and \$2k was investment expenses. For the month of August, the fund experienced a loss of \$797k. As of August 31st, the fund had a net position of \$30.5 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had an unrealized loss of \$1.14 million from investments. Total municipal and member contributions for the month totaled \$61k. Total revenues for the month were negative \$1.08 million. Expenses for the month were \$259k, of which \$249k was pension and benefit payments, \$4k was professional services, and \$6k was investment expenses. For the month of August, the fund experienced a loss of \$1.34 million. As of August 31st, the fund had a net position of \$50.0 million. Additional information can be found on page 18.

Conclusion:

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

Amy Sparkowski

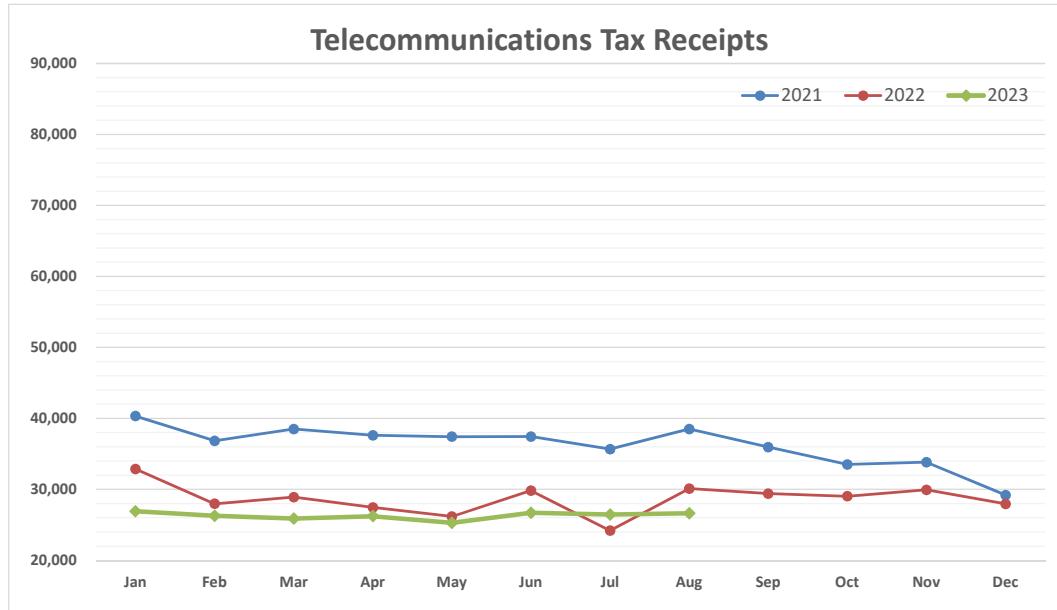
Amy Sparkowski
Director of Finance

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY GENERAL FUND August 31, 2023								
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
REVENUES								
Taxes								
Property Taxes	292,238	71,842	(75.4%)	4,785,846	4,703,767	(1.7%)	8,888,026	52.9%
Utility Tax - Electric	101,386	93,051	(8.2%)	637,798	608,200	(4.6%)	963,006	63.2%
Utility Tax - Gas	16,160	16,735	3.6%	294,584	403,079	36.8%	388,292	103.8%
Cable Tv Franchise	67,107	63,434	(5.5%)	239,926	225,336	(6.1%)	320,456	70.3%
Telecom Tax	22,085	26,641	20.6%	185,111	210,511	13.7%	262,649	80.1%
Total Taxes	498,977	271,702	-45.5%	6,143,265	6,150,893	0.1%	10,822,429	56.8%
Intergovernmental								
State Sales Tax	669,770	699,262	4.4%	5,090,078	5,158,145	1.3%	7,847,985	65.7%
State Income Tax	219,270	195,159	(11.0%)	2,129,268	2,224,497	4.5%	2,983,609	74.6%
State Use Tax	60,011	59,794	(0.4%)	508,224	550,759	8.4%	770,601	71.5%
Video Gaming Tax	18,468	25,416	37.6%	171,959	212,812	23.8%	290,247	73.3%
Fire/Rescue Srvc Contract	528,655	528,655	0.0%	4,229,244	4,229,244	0.0%	6,350,975	66.6%
Other Intergovernmental	17,518	78,063	345.6%	255,114	3,213,560	1,159.7%	446,178	720.2%
Total Intergovernmental	1,513,694	1,586,348	4.8%	12,383,887	15,589,017	25.5%	18,689,595	83.4%
Licenses & Permits								
Liquor Licenses	1,301	1,100	(15.4%)	128,102	169,150	32.0%	160,000	105.7%
Business Licenses	310	900	190.1%	63,971	108,198	69.1%	95,000	113.9%
Building Permits	14,521	14,435	(0.6%)	129,270	101,006	(21.9%)	204,000	49.5%
Permit Plan Review	6,254	6,159	(1.5%)	55,179	67,937	23.1%	85,000	79.9%
Other Permits	15,056	17,180	14.1%	207,717	181,749	(12.5%)	313,050	58.1%
Total Licenses & Permits	37,441	39,775	6.2%	584,239	628,039	7.5%	857,050	73.3%
Fines and Forfeits	35,328	30,718	(13.0%)	291,190	297,401	2.1%	430,300	69.1%
Charges for Services								
Fire/Rescue Ambulance Fee	104,424	80,259	(23.1%)	623,138	1,048,190	68.2%	1,000,000	104.8%
Park Program Fees	91,680	68,412	(25.4%)	586,328	726,971	24.0%	686,997	105.8%
Other Charges for Services	53,891	51,673	(4.1%)	430,944	511,055	18.6%	683,025	74.8%
Total Charges for Services	249,995	200,344	(19.9%)	1,640,411	2,286,216	39.4%	2,370,022	96.5%
Investment Income	33,732	74,798	121.7%	118,231	483,344	308.8%	200,000	241.7%
Miscellaneous	21,660	42,228	95.0%	87,164	214,963	146.6%	164,396	130.8%
Total General Fund Revenues	2,390,827	2,245,913	(6.1%)	21,248,387	25,649,872	20.7%	33,533,792	76.5%
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
EXPENDITURES								
General Government								
Legislative	3,898	4,540	16.5%	53,258	43,045	(19.2%)	70,820	60.8%
Administration	102,333	121,958	19.2%	869,672	889,131	2.2%	1,523,851	58.3%
Finance	38,123	42,651	11.9%	390,223	384,641	(1.4%)	572,259	67.2%
Technology	34,836	25,405	(27.1%)	352,618	335,647	(4.8%)	480,914	69.8%
Total Gen. Govt.	179,190	194,554	8.6%	1,665,771	1,652,464	(0.8%)	2,647,844	62.4%
Public Safety								
Police	597,208	506,386	(15.2%)	5,629,419	5,490,243	(2.5%)	8,978,592	61.1%
Fire	930,089	799,886	(14.0%)	8,284,924	7,926,061	(4.3%)	13,232,400	59.9%
Community Development	99,060	100,941	1.9%	615,530	647,364	5.2%	1,057,254	61.2%
Total Public Safety	1,626,356	1,407,213	(13.5%)	14,529,873	14,063,668	(3.2%)	23,268,246	60.4%
Streets - Public Works	396,392	352,708	(11.0%)	2,832,133	2,690,540	(5.0%)	4,399,699	61.2%
Culture - Park and Recreation	139,885	139,758	(0.1%)	943,831	893,589	(5.3%)	1,229,651	72.7%
Total General Fund Expend.	2,341,823	2,094,232	(10.5%)	19,971,608	19,300,261	(3.4%)	31,545,440	61.2%
Operating Transfers Out	118,622	160,868	35.6%	1,035,917	1,286,942	24.2%	1,980,413	65.0%
NET INCOME (LOSS) FOR GENERAL	(69,619)	(9,186)		240,862	5,062,669		7,939	

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY August 31, 2023								
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
SPECIAL REVENUE FUNDS								
MOTOR FUEL TAX FUND								
Revenues	73,287	93,612	27.7%	511,192	724,639	41.8%	823,004	88.0%
Expenditures	880,570	975,421	10.8%	2,071,286	2,006,221	(3.1%)	3,830,453	52.4%
Net Activity Gain (Loss)	(807,283)	(881,809)		(1,560,094)	(1,281,582)		(3,007,449)	
HOTEL TAX FUND								
Revenues	13,559	14,651	8.0%	76,161	82,276	8.0%	119,230	69.0%
Expenditures	11,746	8,285	(29.5%)	85,307	80,677	(5.4%)	116,198	69.4%
Net Activity Gain (Loss)	1,813	6,366		(9,146)	1,598		3,032	
SPECIAL EVENTS FUND								
Admin & Miscellaneous								
Revenues	21,420	22,054	3.0%	172,171	175,536	2.0%	259,763	67.6%
Expenditures	20,411	14,622	(28.4%)	174,269	126,498	(27.4%)	259,523	48.7%
Net Activity Gain (Loss)	1,009	7,432		(2,098)	49,038		240	
Rock the Block								
Revenues	6,054	1,930	(68.1%)	17,122	31,961	86.7%	60,000	53.3%
Expenditures	7,954	7,802	(1.9%)	27,758	15,722	(43.4%)	57,547	27.3%
Net Activity Gain (Loss)	(1,900)	(5,872)		(10,637)	16,239		2,453	
Farmers Market								
Revenues	172	500	190.0%	8,473	11,200	32.2%	8,700	128.7%
Expenditures	1,437	1,457	1.3%	7,801	9,781	25.4%	8,773	111.5%
Net Activity Gain (Loss)	(1,265)	(957)		672	1,419		(73)	
Fourth of July								
Revenues	10,580	5,600	(47.1%)	60,714	58,933	(2.9%)	80,200	73.5%
Expenditures	1,056	1,546	46.4%	76,854	65,649	(14.6%)	77,346	84.9%
Net Activity Gain (Loss)	9,524	4,054		(16,141)	(6,716)		2,854	
Winter Festival								
Revenues	1,028	1,146	11.4%	9,319	21,329	128.9%	19,250	110.8%
Expenditures	-	-	0.0%	5,203	17,269	231.9%	20,574	83.9%
Net Activity Gain (Loss)	1,028	1,146		4,116	4,059		(1,324)	
Special Events Fund Total	8,396	5,803		(24,087)	64,039		4,150	
TIF #1 TAX FUND								
Revenues	42,255	4,917	(88.4%)	771,462	808,455	4.8%	1,417,500	57.0%
Expenditures	54	-	(100.0%)	1,480	1,880	27.0%	1,408,494	0.1%
Net Activity Gain (Loss)	42,201	4,917		769,982	806,575		9,006	
TIF #2 - DOWNTOWN								
Revenues	7,421	23,861	221.5%	222,544	263,756	18.5%	362,900	72.7%
Expenditures	312,101	750,812	140.6%	1,356,367	1,688,927	24.5%	6,451,440	26.2%
Net Activity Gain (Loss)	(304,680)	(726,952)		(1,133,823)	(1,425,171)		(6,088,540)	
TIF #3 - RAND ROAD								
Revenues	18,809	19	(99.9%)	53,827	50,661	(5.9%)	78,000	65.0%
Expenditures	-	-	0.0%	1,840	440	(76.1%)	1,840	23.9%
Net Activity Gain (Loss)	18,809	19		51,987	50,221		76,160	
DISPATCH CENTER FUND								
Revenues	151,172	147,842	(2.2%)	1,183,829	1,354,585	14.4%	1,648,965	82.1%
Expenditures	133,991	114,559	(14.5%)	1,066,823	1,049,144	(1.7%)	1,614,395	65.0%
Net Activity Gain (Loss)	17,182	33,284		117,006	305,441		34,570	

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY August 31, 2023										
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
DEBT SERVICE FUNDS										
VILLAGE DEBT SERVICE										
Revenues	42,958	17,817	(58.5%)	690,575	699,923	1.4%	1,280,000	54.7%		
Expenditures	-	-	0.0%	-	-	0.0%	1,266,855	0.0%		
Net Activity Gain (Loss)	42,958	17,817		690,575	699,923		13,145			
TIF #1 DEBT SERVICE										
Revenues	1,140	2,391	109.8%	1,243,964	1,251,586	0.6%	2,091,500	59.8%		
Expenditures	-	-	0.0%	1,026,191	1,057,713	3.1%	2,049,978	51.6%		
Net Activity Gain (Loss)	1,140	2,391		217,773	193,873		41,522			
CAPITAL PROJECT FUNDS										
CAPITAL IMPROVEMENTS										
Revenues	55,906	133,299	138.4%	448,158	1,016,250	126.8%	1,113,498	91.3%		
Expenditures	458,243	233,199	(49.1%)	2,213,397	1,380,730	(37.6%)	4,580,500	30.1%		
Net Activity Gain (Loss)	(402,337)	(99,901)		(1,765,238)	(364,480)		(3,467,002)			
NON-HOME RULE SALES TAX										
Revenues	230,812	266,184	15.3%	1,687,208	1,884,956	11.7%	2,658,081	70.9%		
Expenditures	25,385	3,444	(86.4%)	119,308	247,617	107.5%	388,000	63.8%		
Net Activity Gain (Loss)	205,426	262,740		1,567,901	1,637,338		2,270,081			
ENTERPRISE FUND										
WATER AND SEWER										
Revenues	764,711	943,486	23.4%	5,485,356	6,066,469	10.6%	8,159,608	74.3%		
Expenses										
Administration	48,885	50,912	4.1%	418,218	428,820	2.5%	677,820	63.3%		
Debt	8,441	7,229	(14.4%)	77,886	81,606	4.8%	118,850	68.7%		
Depreciation	176,640	176,640	0.0%	1,413,120	1,413,120	0.0%	2,119,680	66.7%		
Billing	16,801	16,625	(1.0%)	158,745	151,138	(4.8%)	239,740	63.0%		
Water	340,110	195,033	(42.7%)	2,203,941	1,339,001	(39.2%)	5,094,382	26.3%		
Sewer	150,249	80,146	(46.7%)	1,457,204	1,730,692	18.8%	3,794,591	45.6%		
	741,127	526,585		5,729,113	5,144,378		12,045,063			
Net Activity Gain (Loss)	23,584	416,900		(243,756)	922,091		(3,885,455)			
INTERNAL SERVICE FUNDS										
MEDICAL INSURANCE										
Revenues	286,886	282,953	(1.4%)	2,303,819	2,310,412	0.3%	3,443,819	67.1%		
Expenses	407,239	259,888	(36.2%)	2,462,129	2,143,879	(12.9%)	3,402,865	63.0%		
Net Activity Gain (Loss)	(120,353)	23,065		(158,310)	166,532		40,954			
RISK MANAGEMENT										
Revenues	101,668	108,793	7.0%	837,251	988,719	18.1%	1,345,204	73.5%		
Expenses	25,216	21,875	(13.2%)	1,011,757	1,231,238	21.7%	1,502,204	82.0%		
Net Activity Gain (Loss)	76,453	86,918		(174,506)	(242,520)		(157,000)			
EQUIPMENT REPLACEMENT										
Revenues	73,916	94,390	27.7%	590,980	725,507	22.8%	1,134,311	64.0%		
Expenses	233,320	294,518	26.2%	803,705	1,229,748	53.0%	1,370,311	89.7%		
Net Activity Gain (Loss)	(159,404)	(200,128)		(212,725)	(504,241)		(236,000)			
TOTAL ALL VILLAGE FUNDS	(1,425,713)	(1,057,757)		(1,625,600)	6,092,307		(14,340,887)			

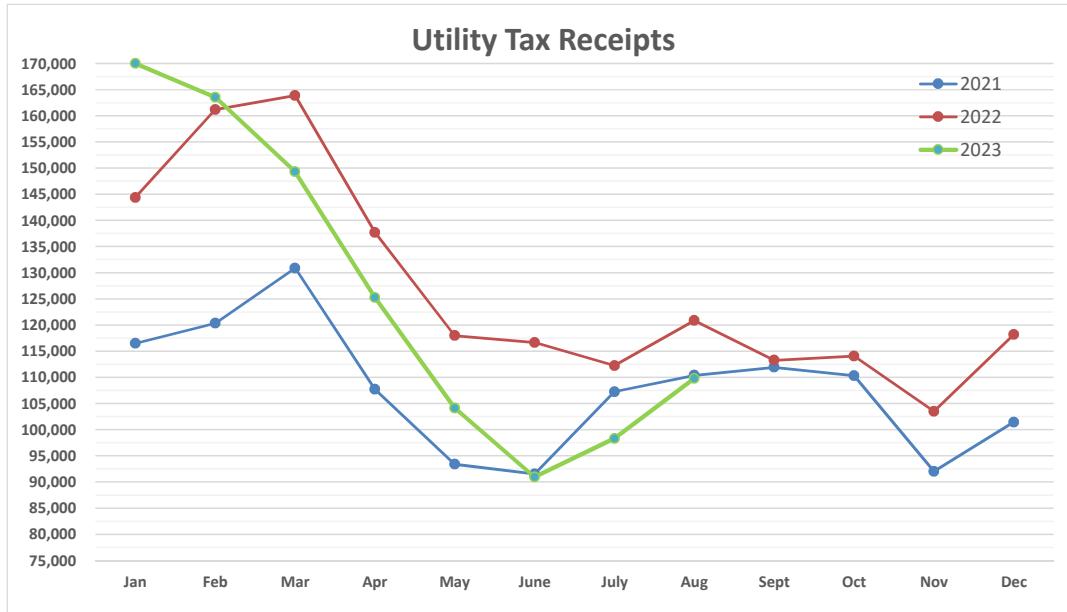
DEPARTMENT OF FINANCE
MONTHLY REPORT
AUGUST 2023



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget			
		FY 2021	FY 2022	% Change	FY 2023	% Change	Budget	Variance \$	Variance %	
January	October	40,329	32,888	-18.45%	26,937	-18.10%	24,502	2,435	9.94%	
February	November	36,855	27,974	-24.10%	26,305	-5.97%	25,074	1,231	4.91%	
March	December	38,514	28,903	-24.95%	25,897	-10.40%	22,997	2,900	12.61%	
April	January	37,621	27,467	-26.99%	26,239	-4.47%	21,524	4,716	21.91%	
May	February	37,428	26,181	-30.05%	25,298	-3.37%	25,786	(487)	-1.89%	
June	March	37,438	29,825	-20.33%	26,724	-10.40%	22,107	4,617	20.88%	
July	April	35,678	24,202	-32.17%	26,470	9.37%	21,037	5,433	25.83%	
August	May	38,518	30,131	-21.77%	26,641	-11.58%	22,085	4,556	20.63%	
September	June	35,963	29,408	-18.23%			21,390			
October	July	33,528	29,037	-13.40%			21,253			
November	August	33,847	29,947	-11.52%			21,237			
December	September	29,210	27,958	-4.28%			13,659			
		434,929	343,921	-20.92%	210,511		262,649	25,400		
		Y-T-D	302,381	227,571	-24.74%	210,511	-7.50%	185,111	25,400	13.72%

DEPARTMENT OF FINANCE
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AUGUST 2023

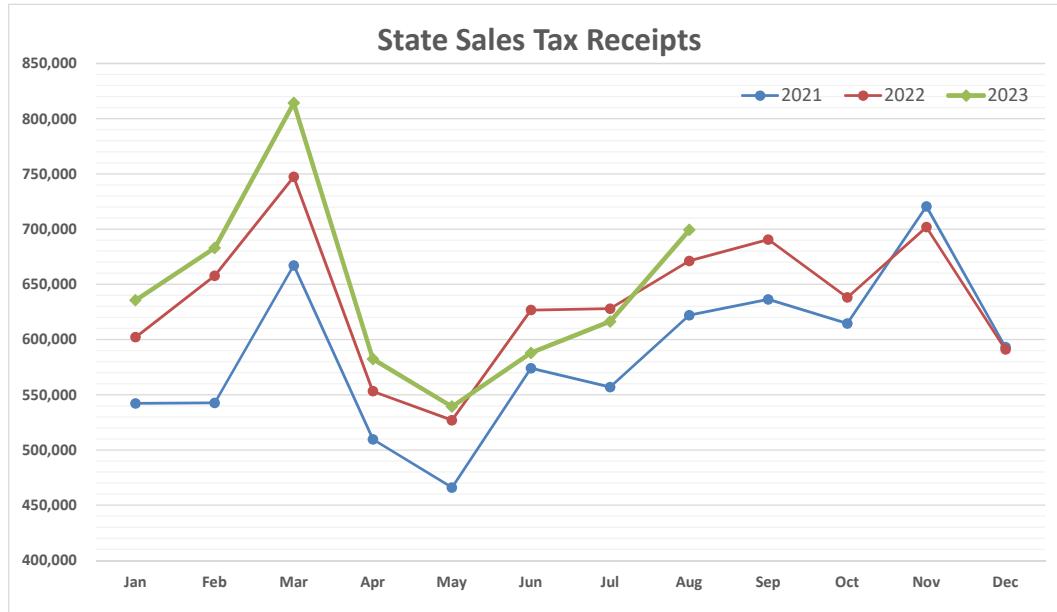


Collection History

COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	FY 2022	Variance \$	Variance %
Jan	Dec	116,503	144,392	23.9%	169,997	17.7%	127,393	42,604	33.4%
Feb	Jan	120,335	161,197	34.0%	163,549	1.5%	132,728	30,821	23.2%
Mar	Feb	130,883	163,887	25.2%	149,304	-8.9%	137,878	11,426	8.3%
Apr	Mar	107,700	137,718	27.9%	125,258	-9.0%	119,627	5,631	4.7%
May	Apr	93,403	117,990	26.3%	104,119	-11.8%	100,438	3,681	3.7%
June	May	91,526	116,659	27.5%	90,943	-22.0%	95,911	(4,968)	-5.2%
July	June	107,244	112,246	4.7%	98,324	-12.4%	100,861	(2,537)	-2.5%
Aug	July	110,403	120,867	9.5%	109,785	-9.2%	117,546	(7,761)	-6.6%
Sept	Aug	111,936	113,271	1.2%	-	-	110,679		
Oct	Sept	110,319	114,085	3.4%	-	-	105,600		
Nov	Oct	92,037	103,512	12.5%	-	-	92,199		
Dec	Nov	101,437	118,176	16.5%	-	-	110,439		
		1,293,726	1,524,000	17.80%	1,011,279	-33.6%	1,351,299	78,897	
Y-T-D		877,997	1,074,956	22.43%	1,011,279	-5.9%	932,382	78,897	8.5%

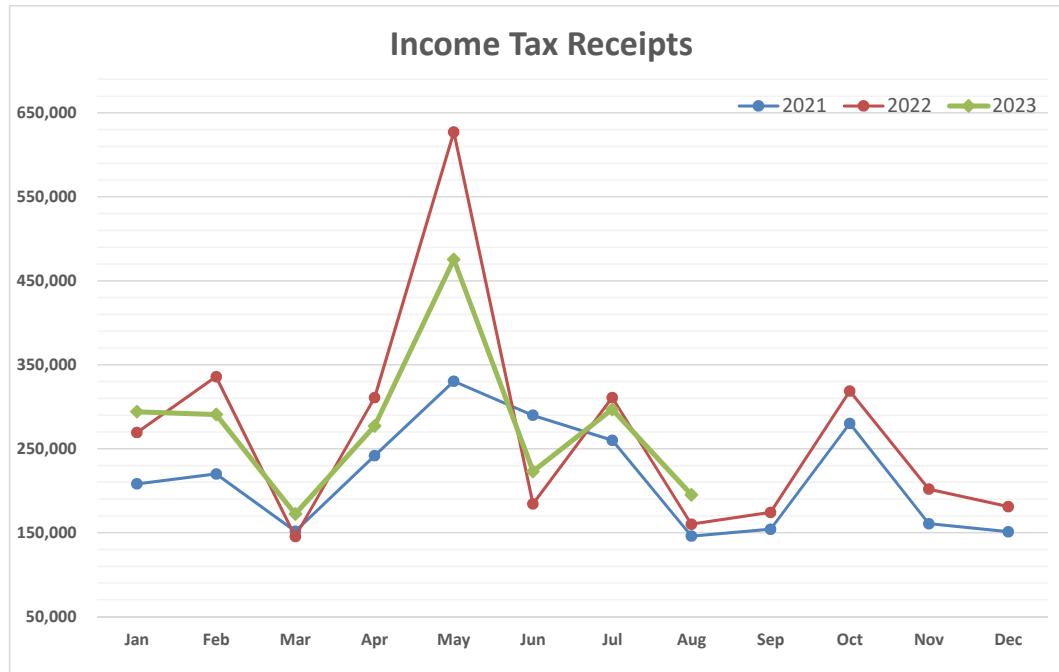
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Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget			
		2021	2022	% Change	2023	% Change	Amended Budget	Variance \$	Variance %	
January	October	542,215	602,130	11.05%	635,589	5.56%	635,747	(157)	-0.02%	
February	November	542,675	657,819	21.22%	683,036	3.83%	656,509	26,527	4.04%	
March	December	667,111	747,307	12.02%	814,249	8.96%	783,197	31,052	3.96%	
April	January	509,698	553,226	8.54%	582,383	5.27%	573,852	8,531	1.49%	
May	February	466,021	527,013	13.09%	539,316	2.33%	544,793	(5,476)	-1.01%	
June	March	574,063	626,731	9.17%	587,956	-6.19%	624,656	(36,699)	-5.88%	
July	April	556,926	627,982	12.76%	616,353	-1.85%	601,555	14,798	2.46%	
August	May	622,012	671,146	7.90%	699,262	4.19%	669,770	29,492	4.40%	
September	June	636,306	690,544	8.52%			686,538			
October	July	614,470	638,060	3.84%			655,769			
November	August	720,532	701,860	-2.59%			758,378			
December	September	593,038	590,991	-0.35%			657,222			
		7,045,068	7,634,808	8.37%	5,158,145		7,847,985	68,067		
		Y-T-D	4,480,722	5,013,354	11.89%	5,158,145	2.89%	5,090,078	68,067	1.34%

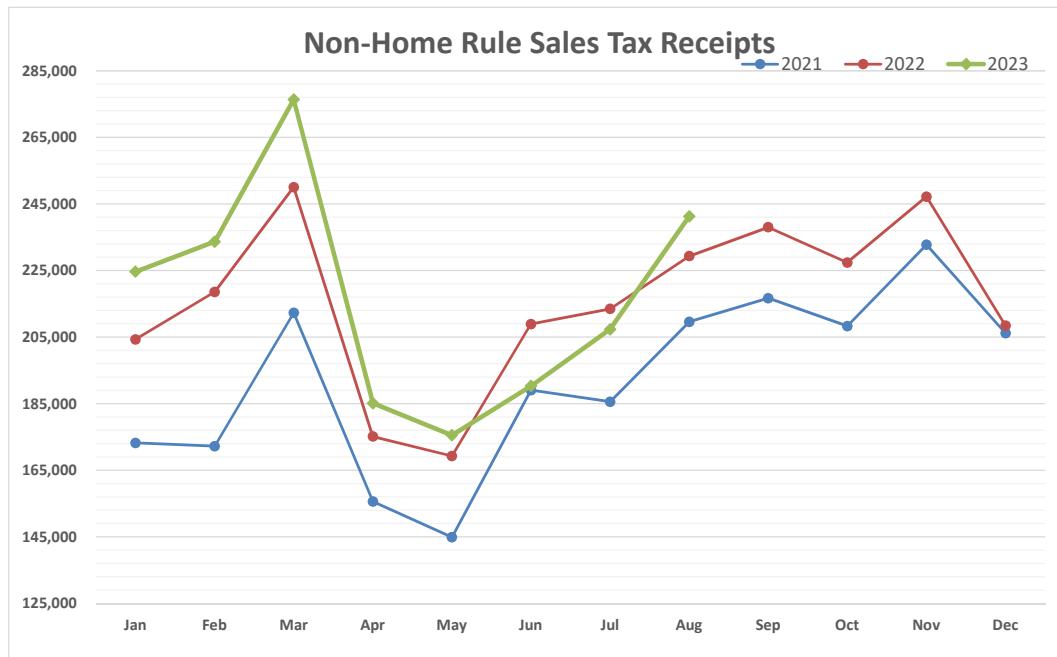
DEPARTMENT OF FINANCE
MONTHLY REPORT
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Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2021	2022	% Change	2023	% Change	Amended Budget	Variance \$	Variance %
January	208,145	269,221	29.34%	294,073	9.23%	243,179	50,895	20.93%
February	220,056	335,693	52.55%	290,768	-13.38%	275,713	15,055	5.46%
March	151,661	145,504	-4.06%	172,211	18.36%	167,560	4,651	2.78%
April	241,823	310,848	28.54%	277,166	-10.84%	279,882	(2,716)	-0.97%
May	330,332	627,194	89.87%	475,308	-24.22%	450,216	25,091	5.57%
June	289,833	184,242	-36.43%	222,875	20.97%	212,836	10,039	4.72%
July	260,006	311,032	19.62%	296,937	-4.53%	280,611	16,326	5.82%
August	145,998	160,199	9.73%	195,159	21.82%	219,270	(24,112)	-11.00%
September	154,181	174,093	12.91%			179,094		
October	280,184	318,729	13.76%			305,159		
November	160,617	201,830	25.66%			193,093		
December	151,210	181,090	19.76%			176,995		
	2,594,046	3,219,676	24.12%	2,224,497	-30.91%	2,983,609	95,230	3.19%
Y-T-D	1,847,853	2,343,933	26.85%	2,224,497	-5.10%	2,129,268	95,230	4.47%

DEPARTMENT OF FINANCE
MONTHLY REPORT
AUGUST 2023



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	Budget	Variance \$	Variance %
January	October	173,241	204,354	17.96%	224,659	9.94%	210,290	14,369	6.83%
February	November	172,248	218,598	26.91%	233,707	6.91%	220,709	12,998	5.89%
March	December	212,281	250,074	17.80%	276,394	10.52%	260,440	15,954	6.13%
April	January	155,657	175,158	12.53%	185,148	5.70%	178,761	6,387	3.57%
May	February	144,939	169,297	16.81%	175,551	3.69%	172,863	2,688	1.56%
June	March	189,084	208,932	10.50%	190,319	-8.91%	203,519	(13,200)	-6.49%
July	April	185,597	213,499	15.03%	207,354	-2.88%	198,078	9,276	4.68%
August	May	209,622	229,356	9.41%	241,257	5.19%	229,165	12,092	5.28%
September	June	216,705	238,022	9.84%			239,060		
October	July	208,328	227,420	9.16%			227,226		
November	August	232,762	247,180	6.19%			253,934		
December	September	206,167	208,471	1.12%			244,036		
		2,306,629	2,590,359	12.30%	1,734,390		2,638,081	60,565	
Y-T-D		1,442,667	1,669,266	15.71%	1,734,390	3.90%	1,673,825	60,565	3.62%

Village of Lake Zurich
Investment Report
August, 2023

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
MONEY MARKET & CASH									
IPRIME	NA	NA	5.250%		1,310,484.41	1,310,484.41	-	1,310,484.41	N/A
CERTIFICATE OF DEPOSIT									
Colorado Federal Svgs Bk	01/24/23	01/31/24	4.500%	19646PAV6	238,000.00	238,341.63	(341.63)	237,098.52	(1,243.11)
First Financial Bank	01/25/23	02/07/24	4.502%	32021SKB1	238,000.00	238,450.08	(450.08)	237,103.90	(1,346.18)
First Mid Bank & Trust, Nat'l As	04/04/23	04/03/24	5.190%		249,773.66	237,450.00	12,323.66	237,450.00	-
MainStreet Bank, VA	04/04/23	04/03/24	5.242%		249,758.07	237,350.00	12,408.07	237,350.00	-
Baxter Credit Union	08/02/23	08/01/24	5.327%		249,730.65	237,100.00	12,630.65	237,100.00	-
Global Bank, NY	08/02/23	08/01/24	5.341%		249,764.53	237,100.00	12,664.53	237,100.00	-
Sallie Mae Bank/Salt Lke	08/03/22	08/05/24	3.204%	795451BY8	245,000.00	245,690.62	(690.62)	240,104.68	(5,585.94)
Capital One NA	08/03/22	08/05/24	3.204%	14042TJA6	245,000.00	245,690.62	(690.62)	240,104.68	(5,585.94)
Capital One NA	08/03/22	08/05/24	3.204%	14042RTF8	245,000.00	245,690.62	(690.62)	240,104.68	(5,585.94)
Ally Bank	08/04/22	08/05/24	3.206%	02007GXE8	245,000.00	245,443.29	(443.29)	239,994.16	(5,449.13)
Modern Bank, Nat'l Assoc NY	08/02/23	01/23/25	5.383%		249,718.81	231,300.00	18,418.81	231,300.00	-
PeopleFirst Bank, IL	02/01/23	01/31/25	4.348%		249,849.18	229,500.00	20,349.18	229,500.00	-
Morgan Stanley Bank NA	02/01/23	02/10/25	4.356%	61690UY53	244,000.00	244,669.89	(669.89)	240,506.33	(4,163.56)
Fieldpoint Private B&T	04/04/23	04/03/25	5.032%		249,618.22	226,400.00	23,218.22	226,400.00	-
Schertz B&T	04/04/23	04/03/25	4.893%		249,654.67	227,400.00	22,254.67	227,400.00	-
Cornerstone Bank, NE	08/02/23	07/30/25	5.060%		249,649.12	226,350.00	23,299.12	226,350.00	-
AGENCY									
Alameda Cnty-a-txbl	04/16/21	08/01/23	0.200%	010878AP1					
US Treasury N/B	04/15/21	01/15/24	0.200%	91282CBE0	250,000.00	249,140.63	859.37	245,205.08	(3,935.55)
US Treasury N/B	03/01/23	02/29/24	5.000%	91282CEA5	1,034,000.00	999,223.67	34,776.33	1,014,289.38	15,065.71
US Treasury N/B	04/15/21	01/31/25	0.480%	912828Z52	964,000.00	996,422.03	(32,422.03)	914,707.97	(81,714.06)
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	371,838.91	(27,801.48)
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	320,550.78	(24,800.78)
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	230,796.56	(18,703.13)
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	902,460.94	(55,429.69)
TOTAL									
Per Statement				Total	9,514,001.32	9,301,579.76	212,421.56	9,075,300.98	(226,278.78)

Village of Lake Zurich
Police and Firefighters' Pension Funds
Statement of Net Position
August 31, 2023

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND			
	August-23	Year-to-Date	August-23		
Revenues:			Revenues:		
Municipal Contributions	17,147	1,147,460	Municipal Contributions	20,123	1,346,249
Member Contributions	26,690	237,531	Member Contributions	40,499	346,135
Total Contributions	<u>43,837</u>	<u>1,384,991</u>	Total Contributions	<u>60,623</u>	<u>1,692,383</u>
Investment Income	(626,249)	2,180,367	Investment Income	(1,141,643)	4,216,565
Total Revenues	<u>(582,411)</u>	<u>3,565,358</u>	Total Revenues	<u>(1,081,021)</u>	<u>5,908,948</u>
Expenses:			Expenses:		
Pension and Benefits	211,121	1,912,801	Pension and Benefits	249,477	1,843,509
Insurance	-	5,090	Insurance	-	5,175
Professional Services	1,910	10,993	Professional Services	3,464	27,916
Investment Expenses	1,812	40,751	Investment Expenses	5,824	35,030
Other Expenses	-	-	Other Expenses	-	788
Total Expenses	<u>214,843</u>	<u>1,969,635</u>	Total Expenses	<u>258,764</u>	<u>1,912,418</u>
Operating Income (Loss)	(797,254)	1,595,723	Operating Income (Loss)	(1,339,785)	3,996,530
Beginning Net Position*	31,327,531	28,934,554	Beginning Net Position*	51,337,333	46,001,018
Ending Net Position	<u>30,530,277</u>	<u>30,530,277</u>	Ending Net Position	<u>49,997,548</u>	<u>49,997,548</u>
Assets			Assets		
Cash and Investments	30,530,135		Cash and Investments	49,997,126	
Other Assets	2,042		Other Assets	3,897	
Total Assets	<u>30,532,177</u>		Total Assets	<u>50,001,023</u>	
Liabilities	1,900		Liabilities	3,475	
Net Position 8/31	<u>30,530,277</u>		Net Position 8/31	<u>49,997,548</u>	



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

September 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

OUR MISSION: To care for and protect our community.

OUR VISION: The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

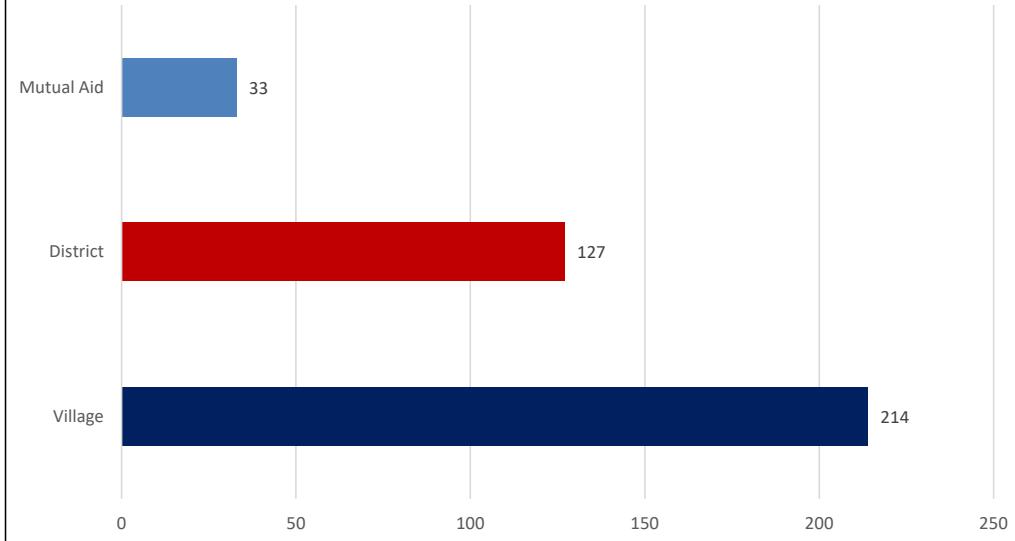
OUR VALUES: Professionalism, Responsibility, Integrity, Dedication, Honor

EXECUTIVE SUMMARY – SEPTEMBER 2023

The Lake Zurich Fire Department provides a full range of professional and high-quality services to the Village of Lake Zurich and the Lake Zurich Rural Fire Protection District. We protect approximately 37,000 residents, many local businesses, and visitors across the twenty-five square mile combined service area. The Villages covered in the fire district include Hawthorn Woods, Kildeer, Deer Park, North Barrington, and Lake Barrington.

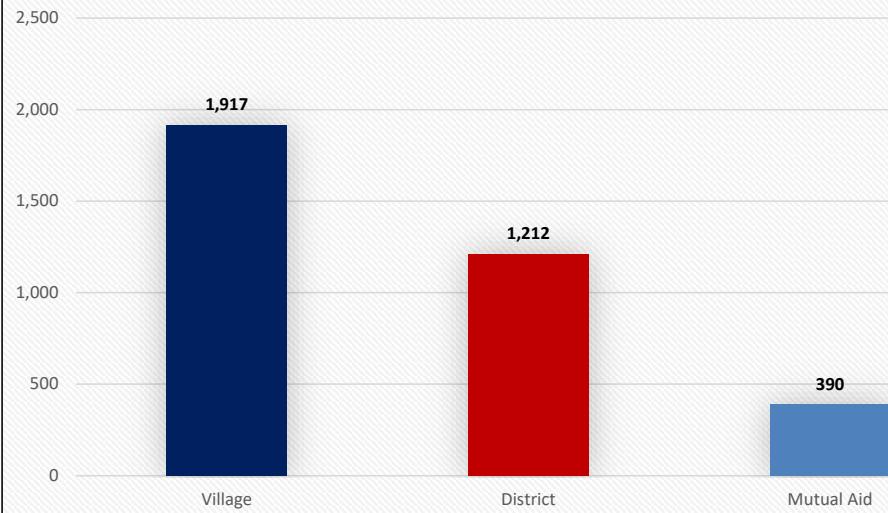
374 Incidents – September 2023

Responses - September 2023



3,519 Incidents – Year to Date

Responses - Year-to-Date 2023



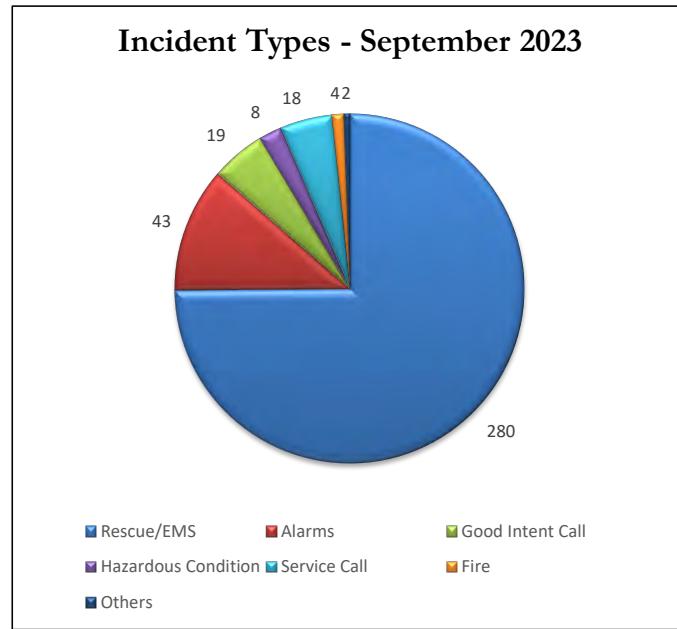
Incident Types

The Department codes all incidents within the National Fire Incident Reporting System (NFIRS).

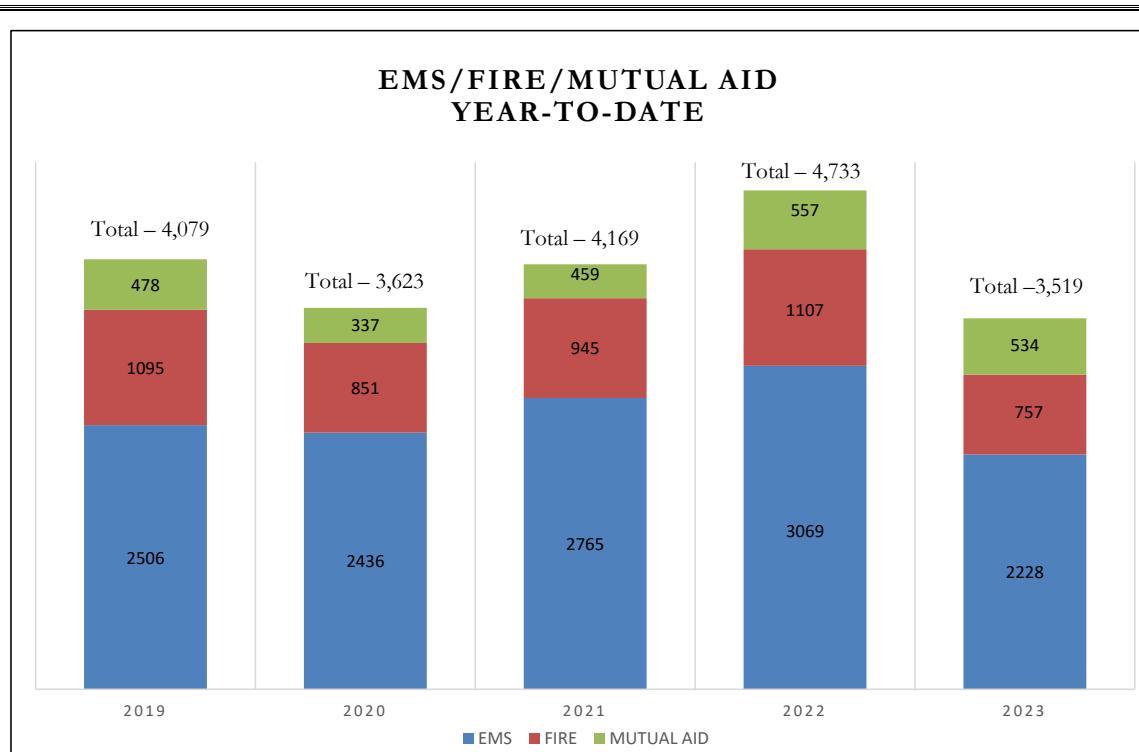
The codes all relate to the text categories noted in the chart to the right. Rescue and EMS incidents account for the majority of incidents we respond to.

In September, **280** incidents were Rescue and EMS incidents.

Incident Types - September 2023



3 | Page



Fire Incidents (Year-to-Date)

WORKING FIRES

Total Count for 2023

55

INCIDENTS WITH PROPERTY VALUE CHANGE

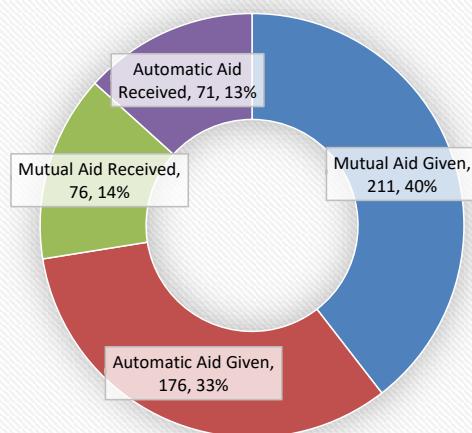
Count of Incidents with Property Loss – 2023

24

Percent of Property Value Saved

93.50%

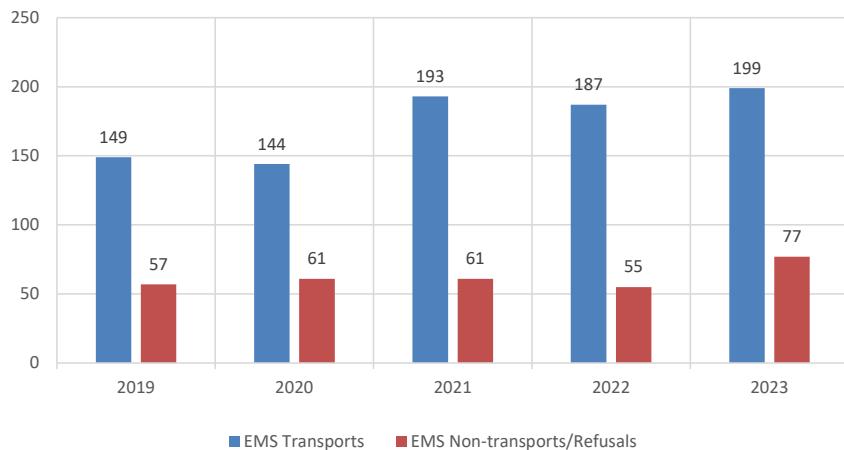
Mutual Aid - Year-to-Date 2023



EMS Incidents

The chart shown below reflects EMS Transports vs. Non-Transports/Refusals. It's important to note that not every EMS call will result in a transport to the hospital. However, as you'll see from the data, transports always outpace Non-Transports/Refusals. This chart below compares the month of September across 5 years.

EMS Transports vs Non-Transports/Refusals Monthly Comparison



ADMINISTRATION DIVISION

2023 Budget



Congratulations!

Congratulations to Firefighter/Paramedic **Kevin Glasder** (pictured left) on completing his Confined Space Operations and Rope Operations certifications.

Community Relations / Public Education

Community focus is an important aspect of the Department.

This includes risk reduction through public education. Examples include but are not limited to; school & daycare visits and station tours where fire safety and a safety message, such as stop, drop, and roll is covered. We also monitor fire and severe weather drills in schools as well as teach exit drills to middle school students. The Department also provides CPR and First-Aid training.

Pictured to the right is students from St. Francis De Sales on their “Spirit Day Walk” which includes passing their fire station and meeting their firefighters!



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STATIONS & STAFFING | OFFICER FIREFIGHTER/PARAMEDIC

STATION 1

321 S. Buesching Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

BATTALION 32



STATION 2

350 W. Highway 22
North Barrington, IL 60010

APPARATUS & STAFFING

ENGINE 322
AMBULANCE 322



STATION 3

1075 Old McHenry Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

ENGINE 323
AMBULANCE 323



STATION 4

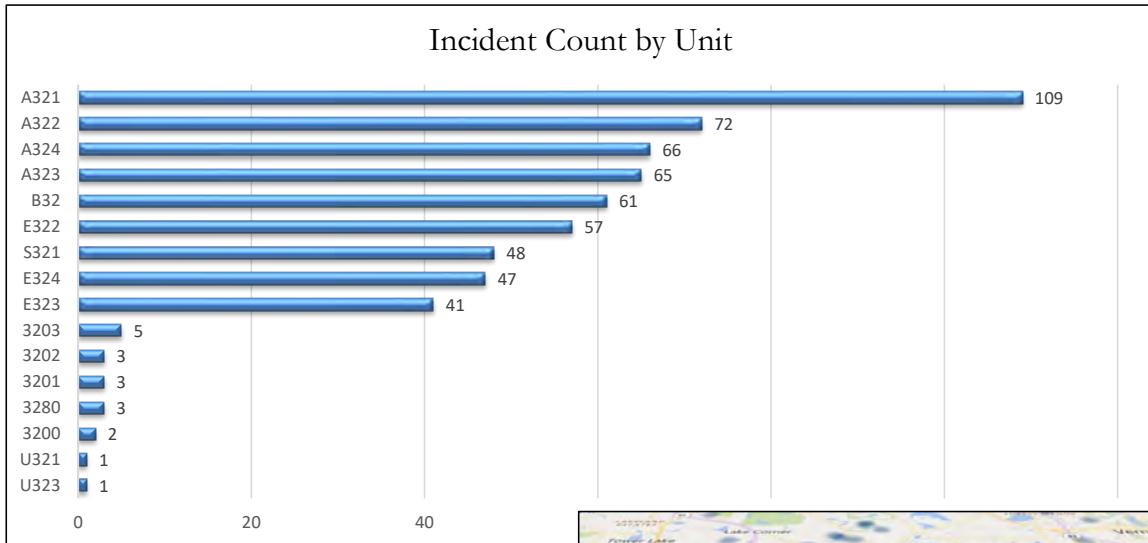
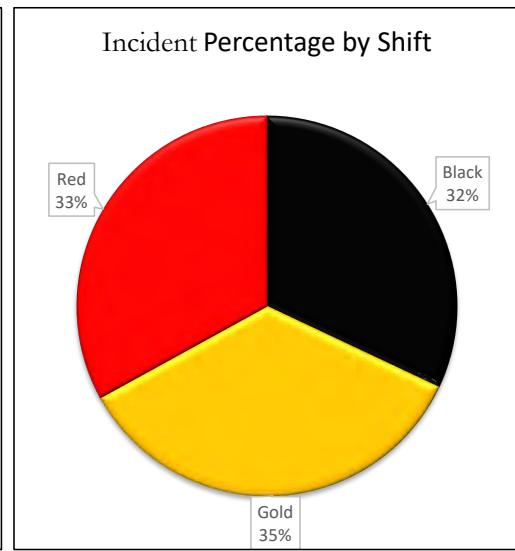
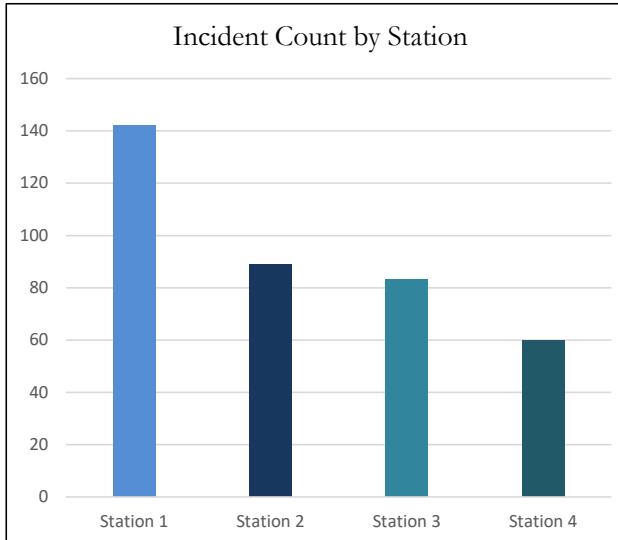
21970 Field Pkwy
Deer Park, IL 60010

APPARATUS & STAFFING

ENGINE 324
AMBULANCE 324



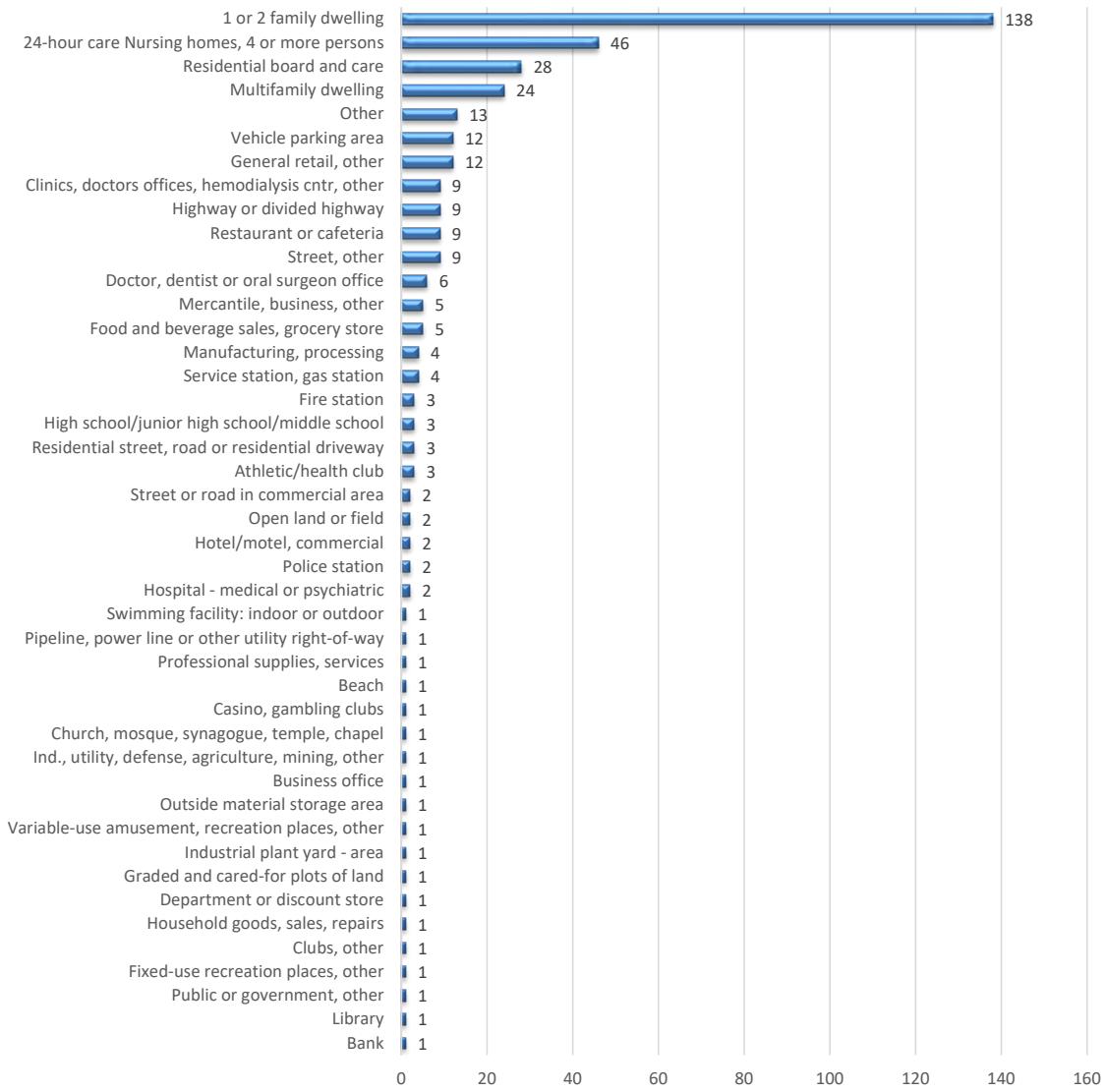
OPERATIONS DIVISION

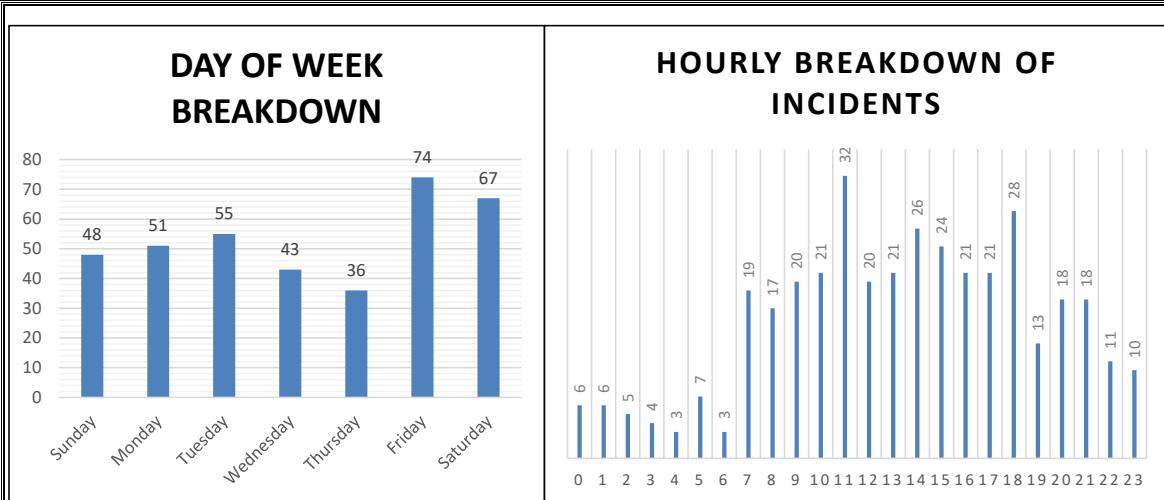


Response Locations The graphic to the right is a visual representation of call distribution for September. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top locations responded to each month. We frequently respond to doctor offices, health clinics, and automobile accidents near the Route 12 corridor.



Incidents by Property Type - September 2023





Response Times

Response time includes three key factors: **dispatch handling, turnout, and travel time**.

Dispatch handling time is when dispatch takes in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from en route to when they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following shows the average times for all incidents including EMS, Fire, and Mutual Aid in September 2023.

Dispatch Time	Turnout Time
Average Dispatch Time 1 MINUTE, 06 SECONDS	Average Turnout Time 0 MINUTES, 58 SECONDS
Travel Time	Response Time
Average Travel Time 4 MINUTES, 44 SECONDS	Average Response Time 5 MINUTES, 41 SECONDS

TRAINING DIVISION

Fire Training:

- Firefighter Survival – Rapid Intervention Team Operations
- Making the Stretch – Hose Line Advancement Drills
- Rescue Task Force – Movement and Communications with Police Department
- Auto Aid Fire Attack with Countryside Fire Department, Wauconda Fire Department, Libertyville Fire Department and Mundelein Fire Department at Countryside Training Tower
- Vehicle Machinery Operations – Heavy Rescue Stabilization and Extrication
- 2 weeks of New Hire Fire Academy *(pictured right)*
- Vertical Ventilation – Supporting the Nozzle Team
- Engineering – the department has 6 new Fire Apparatus Engineers in Training
- Tactical Deployment Model – The first 10 of an Incident



EMS Training:

- Northwest Community Healthcare Continued Education
- EMS Preparedness and Response to Multi-Patient Incidents
- Quarterly Intubations



Special Team Training:

- Heavy Rescue – Stabilization and Extrication

Health and Safety Training:

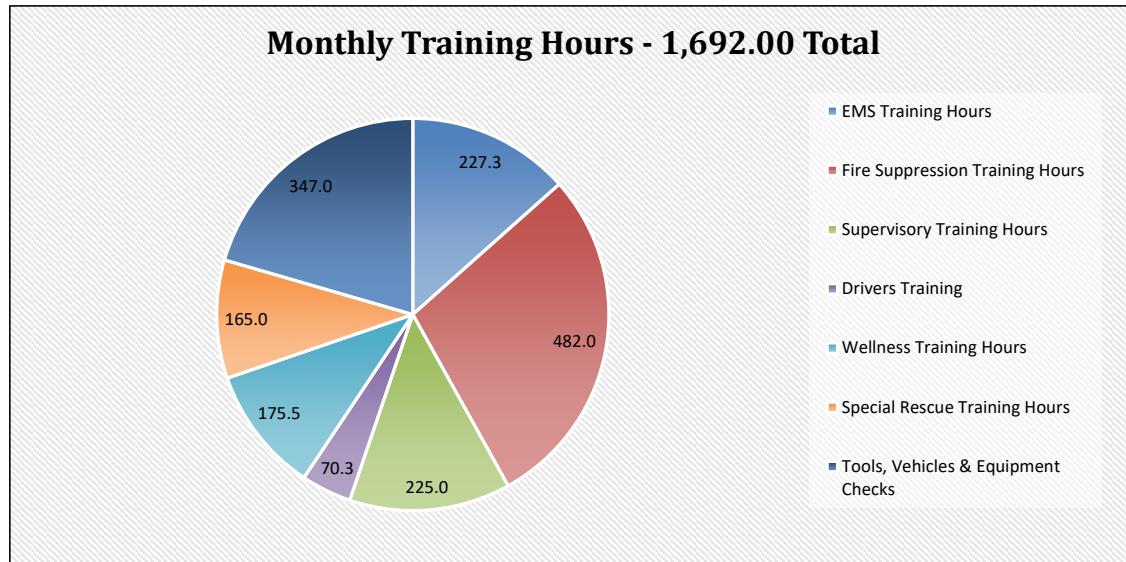
- Safety Committee – Reviewed the village Safety policy and Objectives
- 2nd Quarter Injury Reviews
- Hearing Protection practices
- Plymovent Practices

Administrative Training:

- Sexual Harassment – Quarterly Bulletin
- District Familiarization

Outside Training:

- Deputy Chief Kelly – Metro Fire Chiefs Symposium
- FF/PM Bene & FF/PM Campbell – Vehicle Machinery Technician
- Lieutenant Booth – Illinois Instructors Conference
- FF/PM Spata – Truck Operations
- PFF/PM Rowe & PFF/PM Munoz – Fire Apparatus Engineer



FIRE PREVENTION BUREAU

Fire Incidents:

- September 16 - Closet Fire 201 S. Buesching Road, Apartment 223
- September 20 - Car Fire at Quentin & White Pine

Fire Inspections:

The Fire Prevention Bureau conducted **113** Annual Property Inspections in September.

Additional Inspections:

- 11 Final Inspections for Lake Zurich
- 8 New Sprinkler Systems/Hydro
- 3 New Fire Alarm
- 4 Fire Alarm Follow-ups
- 1 Knox Box
- 1 Ceiling
- 1 Fire Pump
- 1 Flush Test/Witness
- 1 Other Suppression-Hood

Additional Inspections and Other Activities:

- September 14 – Lake Zurich High School – Meeting with District 95 to discuss new mapping and evacuation Plan
- September 16 – Deer Park Art Show Tent Inspections 10:00 to 12:00
- September 18 – Residential Safety Check Follow Up
- September 21 – Sprinkler Relocation Consultation at 65 Oakwood
- September 22 – Bushel of Apples Fest Tent Inspection at Paulus Park
- September 25 – Meeting regarding new Casa Bella Subdivision in Kildeer
- September 27 – Safety Complaint follow up
- September 27 – Job Fair at YMCA in Lake Zurich

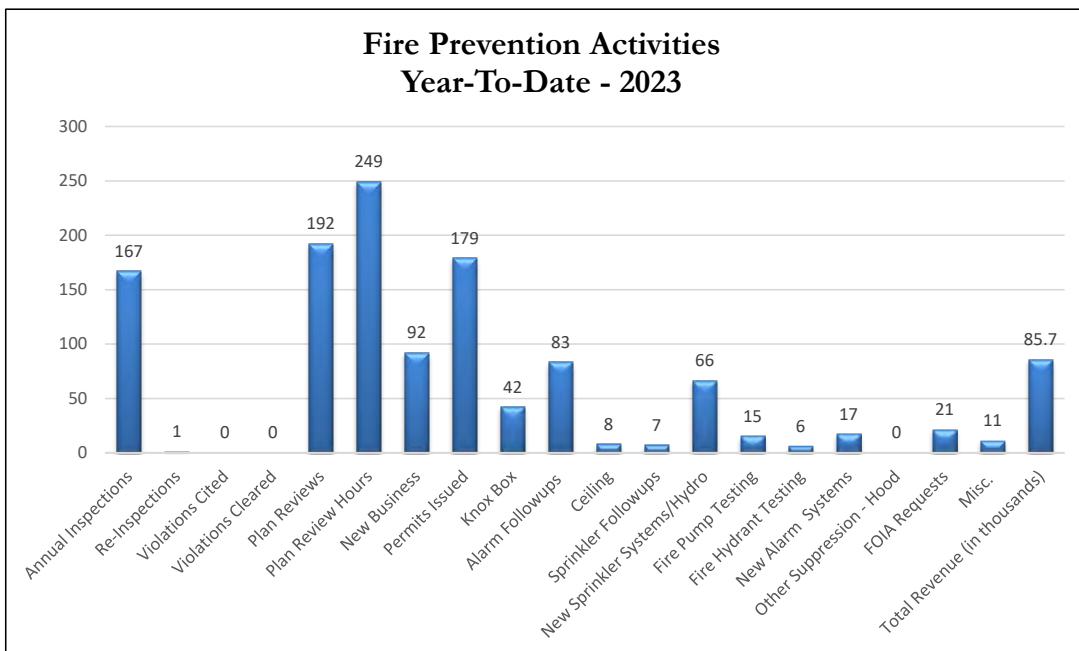
Fire Drills:

The FPB conducted **Five** Fire Drills in the month of September.

- September 13 - 450 Enterprise Parkway
- September 14 – Sarah Adams School
- September 20 - Good Shepherd Hospital “O.R.”
- September 22 – Seth Paine Elementary School
- September 26 - St. Francis De Sales School

Plan Reviews:

The FPB completed 20 Plan Reviews taking 29 plan review hours.





POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

SEPTEMBER 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

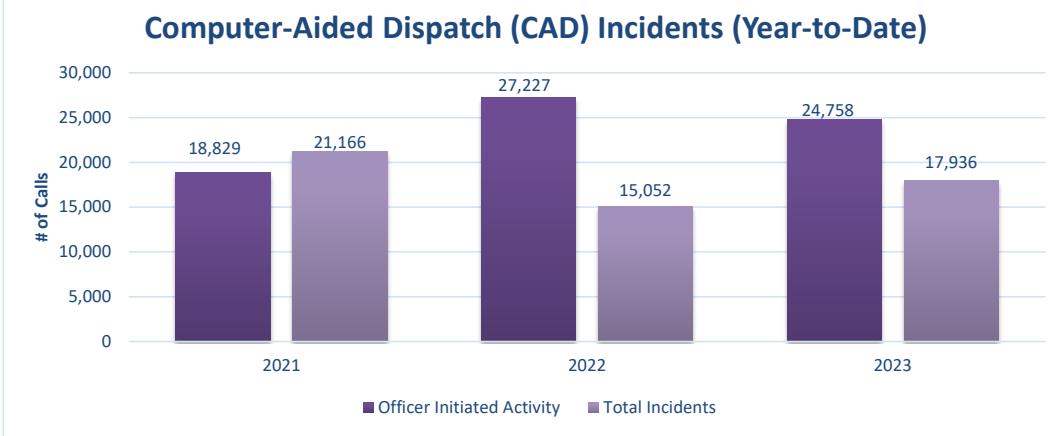
- The Police Department processed 10 Freedom of Information requests this month.
- Our agency participated in the IDOT Labor Day grant for the period of August 18th to September 5th. 58 grant hours were worked as part of the campaign. The grant hours yielded the following results: 19 seat belt citations, 10 speeding citations, 7 distracted driving citations, 1 DUI arrest, 2 arrests, and 16 other citations.
- Our agency participated in the IDOT child passenger grant for the period of September 15th to September 30th. 36 grant hours were worked as part of the campaign. The grant hours yielded the following results: 16 seat belt citations, 8 speeding citations, 4 distracted driving citations, 1 arrest, and 6 other citations.
- At the September 18th Village Board meeting, the winner of the bicycle helmet safety program was announced and she received her new bicycle.
- Two solicitor permits were received this month. One is pending and the second one was denied. One raffle permit was requested and approved this month.
- Certified car seat technicians hosted a child safety seat event on September 2nd. 24 child safety seats were inspected in September, with 20 of those occurring at the child safety seat event.

Patrol and Communications

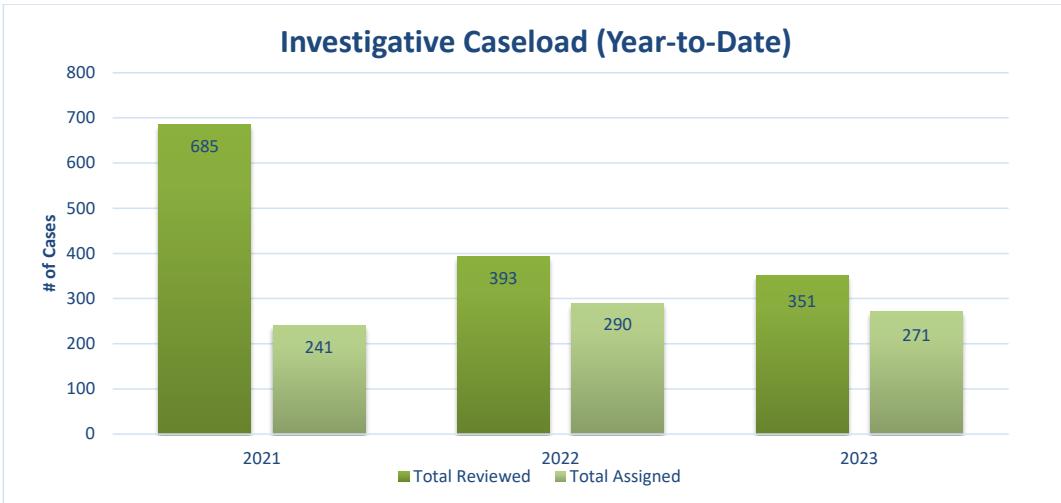
- Year-to-date, officers conducted 3752 traffic stops and issued 2017 traffic citations.
- During the month, Dispatch handled 1733 9-1-1 calls and 4110 administrative calls.
- 14 truck permits were approved in September, totaling \$1,600 in permit fees.
- Daiana Paredes started as a telecommunicator on September 5th.
- Officer Frey visited the students at St. Francis preschool to talk about community caretaking roles of police officers.
- Rescue Task Force and Incident Command System training took place at the end of September with LZFD personnel.

Investigations

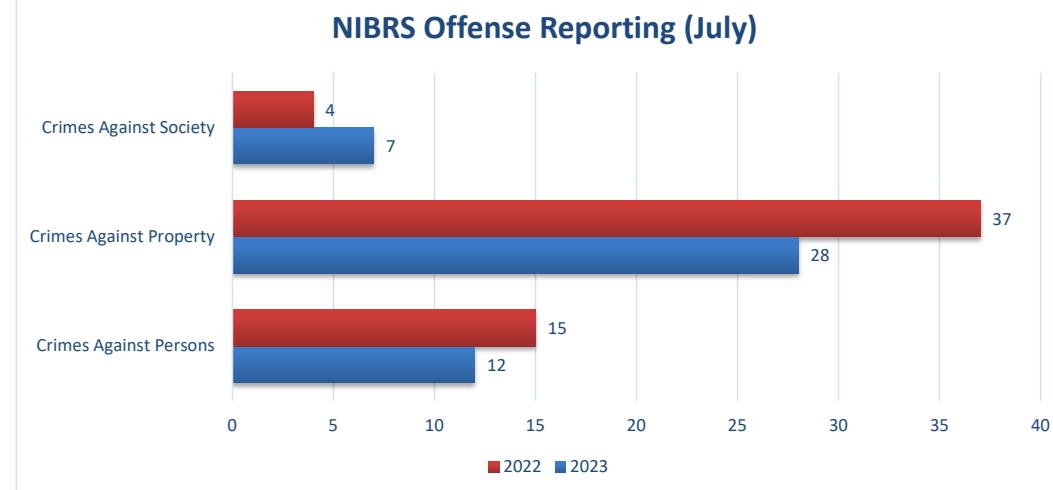
- The Criminal Investigations Division is currently investigating 75 cases, averaging 19 cases per detective. Of the 75 cases, 6 have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects.
- There was one Major Crime Task Force callout this month in North Chicago for a homicide investigation.
- SRO Lonski participated in lockdown drills at May Whitney, Middle School South, Isaac Fox, Middle School North, Spencer Loomis, and Seth Paine.



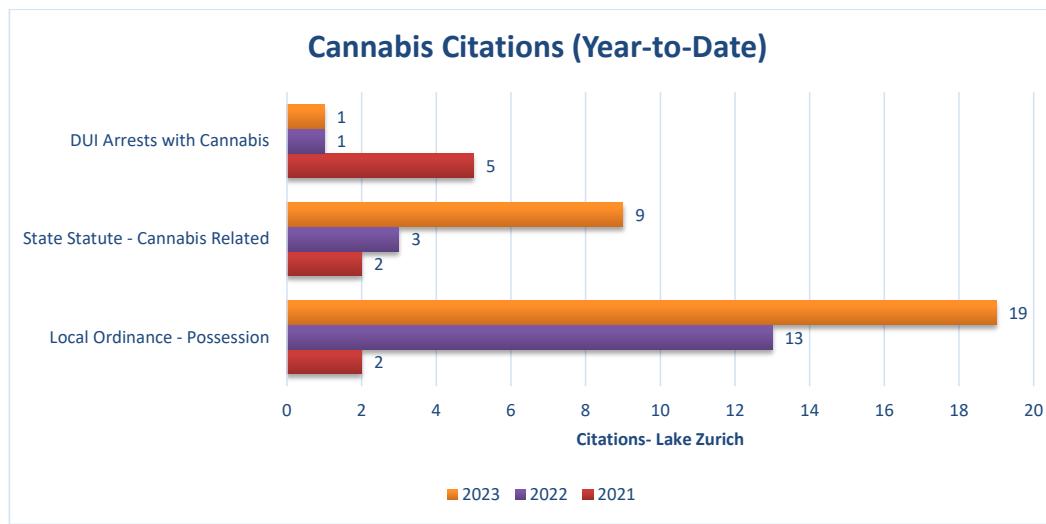
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.



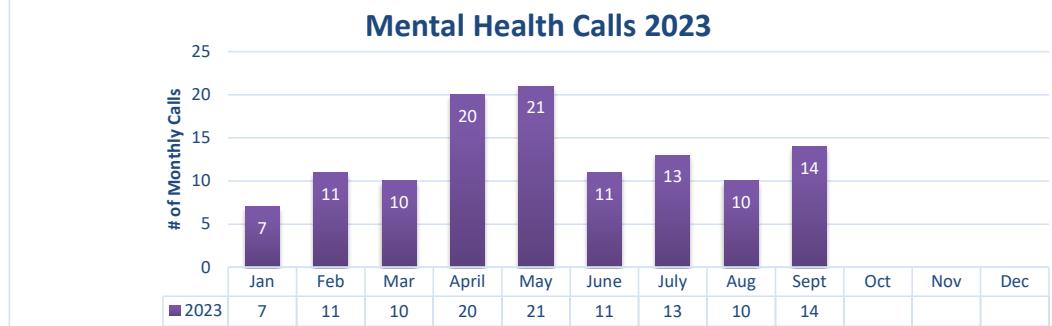
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.



The Lake Zurich Police Department has switched over to the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations. *One month behind



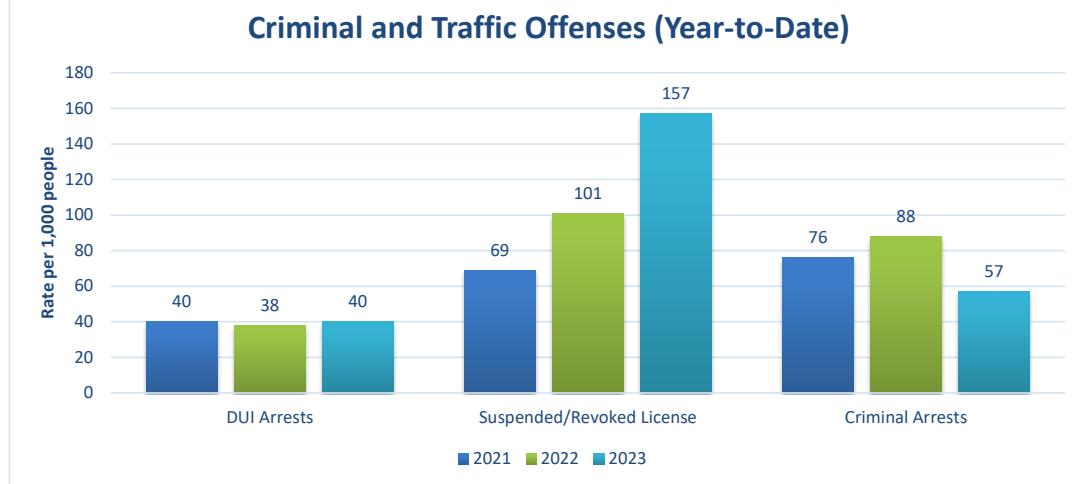
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



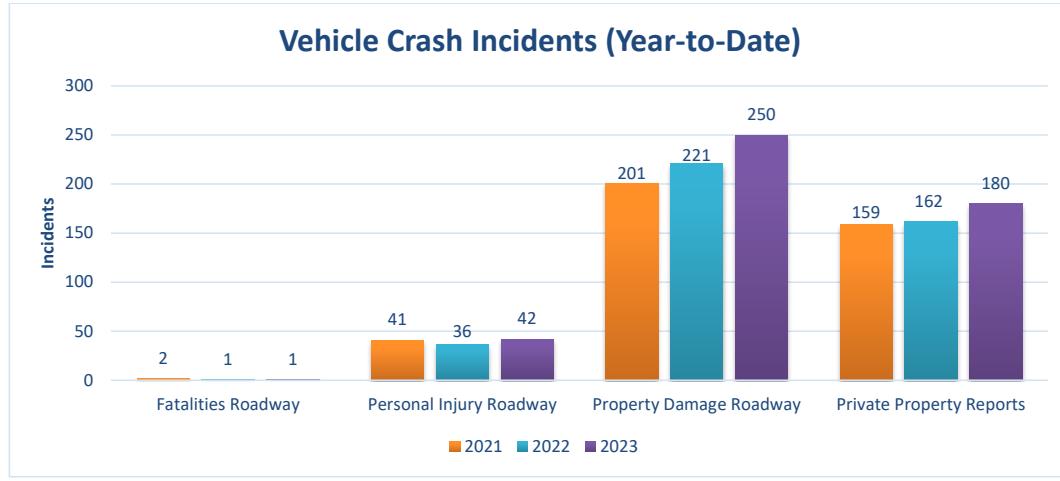
Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a 'mental health crisis' is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.



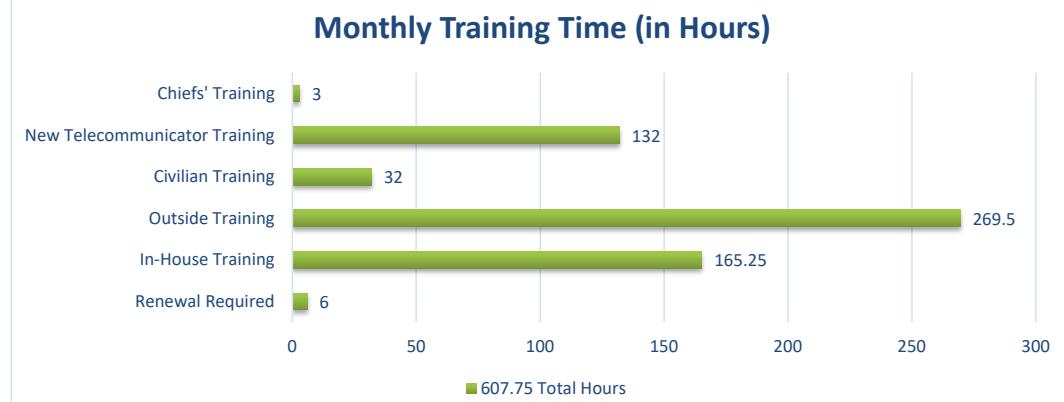
Information depicted in this graph relates to traffic stops conducted by Department personnel.



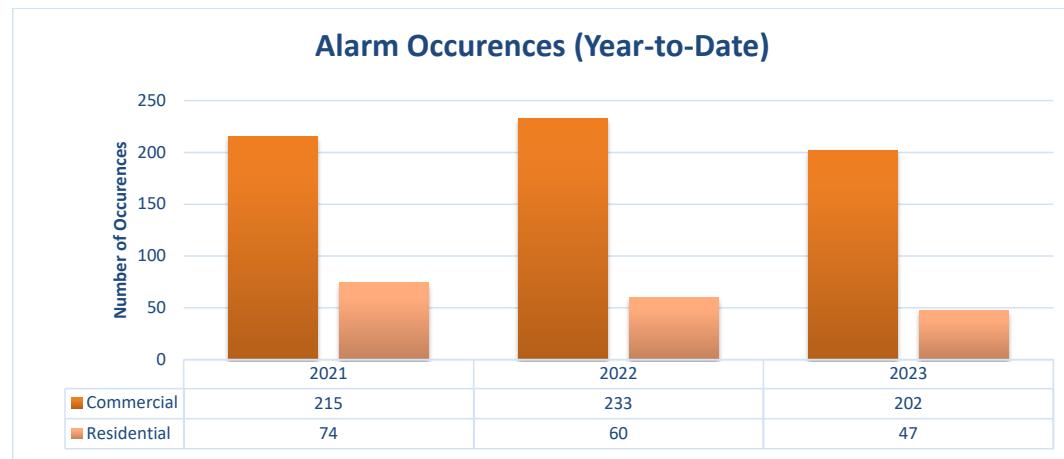
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.



The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.



Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief's training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.



The records department monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

Administrative Adjudication Caseload 2023



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

Red Light Camera Violations and Accidents (Year-to-Date)

2023	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	221	\$12,520	4	3	0	1	2	1	1
February	149	\$12,568	9	6	3	0	4	1	1
March	143	\$10,760	4	3	0	1	0	2	2
April	219	\$9,580	2	2	0	0	2	2	0
May	184	\$8,280	3	3	0	0	0	7	2
June	251	\$7,333	2	2	0	0	1	4	2
July	210	\$13,050	0	0	0	0	0	3	0
August	210	\$10,550	1	1	0	0	2	0	0
September	115	\$13,600	1	0	1	0	2	6	1
October									
November									
December									
Total	1702	\$98,166	26	20	4	2	13	26	9

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

September 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

The 10th Annual Rock the Block brought out an estimated 8,000 people over the course of the event hours (4-11:30pm) to Main Street on Saturday, September 9th. The event boasts over 100 volunteers, 13 local sponsors, 19 food vendors and food trucks, 3 great bands and thousands coming out to enjoy all the festivities. Thank you to all who assisted with this year's event, especially the committee, Bonnie Conte, Joe Schweda, Stefani Jerard, Cheryl Gorey, Janet Barron, Jeff Carey, Marty Jalove, Cara Marquis and Mayor Poynton. Thank you again to all of our volunteers and sponsors for RTB: Ace Hardware, Charles Schwab-Lake Zurich, Echo, Fidelity Group, Hello Fresh/Factor, Life Time, Martin Enterprises Heating & Air Conditioning, Muir Insurance Group, Smalley Steel Ring Company, LRS, Comed, Lake Zurich Tire & Auto Inc., and Moore Orthodontics. Special thank you to CERT, the Lake Zurich Lions Club and Dave Brask as well. The department sent out surveys (vendors, community and volunteer) with the feedback to be reviewed by the RTB committee at their October planning meeting when they begin planning for RTB 2024 (Saturday, September 14th). Survey results can be viewed here:

Rock the Block Attendee Survey-

Results: https://www.surveymonkey.com/results/SM-IPCtP1xyh_2FEWqnloziK_2Bjw_3D_3D/

Rock the Block Volunteer Survey-

Results: https://www.surveymonkey.com/results/SM-hOXqfg16G7knm06ytBBF8w_3D_3D/

Rock the Block Vendor Survey-

Results: https://www.surveymonkey.com/results/SM-PWuk9llgqU7dqmckEQ3RjQ_3D_3D/

The Farmers Market season officially wrapped up on Friday, September 8th. Average market attendance for the season was approximately 877 market goers per week (increased from 2023 average weekly attendance of 700). Surveys to the vendors and community were sent out to gather feedback to begin planning for the 2024 season as of the new year with results that can be viewed here:

Farmers Market Community Survey-

Results: https://www.surveymonkey.com/results/SM-5NKyx7AZO_2FkKd1P4zMIY7w_3D_3D/

Farmers Market Vendor Survey-

Results: https://www.surveymonkey.com/results/SM-j6ZllOhtNikQGIIUhH26A_3D_3D/

Thank you again to our sponsors Lake Zurich Tire and Auto Inc., Stephanie Seplowin, Coldwell Banker, Raceway Car Wash and Auto Detailing, Total Midwest Construction and Ford Plumbing as well as to our volunteers especially Mary Keller, participating pet rescues (Bombshell Bullies Pit Bull Rescue, Heartland Animal Shelter, Midwest Border Collie Rescue, Reach Rescue, Redemption Road Animal Rescue and Animal House Shelter), kids activities and artisans.

The committee for Miracle on Main Street has begun to meet to plan the holiday festivities for this season. A big thank you goes out to the anonymous Lake Zurich family who gifted the community thru the Give Where You Live program with a brand-new holiday tree to be displayed in downtown the entire season. The tree has been picked up and will be assembled in Celebration Park before the Thanksgiving holiday. Please mark your calendars for Saturday, December 2nd from 3-6:30pm featuring a visit from Santa and Mrs. Claus, photo op with

Santa's reindeer, sleigh rides, crafts, local artisans, food vendors, adult beverages and more! We are always looking for great volunteers to assist with a variety of event functions so please visit <https://www.signupgenius.com/go/20F0548AEAC23A6FD0-miracle7#/> for the Miracle on Main Street event listing of all opportunities. Thank you to our event sponsors, Lake Zurich Area Chamber of Commerce, Lake Zurich Lions Club, Moore Orthodontics, LRS, Bright Horizons and Lake Zurich Tire & Auto Inc. The department is also planning for the return of Letters to Santa throughout the holiday season in Celebration Park. Beginning November 27th at 8am (thru December 15th). Also the Lions Club will continue to offer their free holiday Candy Cane Hunt prior to the opening of Miracle on Main Street in Lions Park. Please visit lzlions.com for further information.

The Village of Lake Zurich is a cooperative member agency of the Special Recreation Association of Central Lake County (SRACLC). SRACLC provides community based therapeutic recreation programs to people of all ages with disabilities. SRACLC is a cooperative effort of Grayslake Park District, Vernon Hills Park District, Round Lake Area Park District, Mundelein Park District, Village of Hawthorn Woods, Village of Libertyville and Village of Lincolnshire. Individuals residing within the boundaries of the member agencies are considered "residents" of SRACLC and may utilize service. This allows the Village of Lake Zurich to levy a 2% SRA tax annually (tax cap is 4%) which provides funding of approximately \$180,000 annually for the SRA membership, inclusion aides, ADA accessible equipment/materials, staffing, etc. Over the course of the past five years, including the plan for this year, please see below for a listing of how the funds were used:

FY19 (January 1, 2019- December 31, 2019):

Membership	\$106,840
Administration (staff)	\$29,304.67
SRA Inclusion	\$2,923.00
Paulus Park Beach Wheelchair	\$1,300.00
Playground	\$11,673.75
Pathway surfacing/ADA Park Picnic Tables	\$15,608.25
Chalet Handicap Door	\$4,967.00
Paulus Park ADA Trails, Sidewalks and Park Lot	\$257,360.61**

TOTAL: \$427,054.28*

FY20 (January 1, 2020- December 31, 2020):

Membership	\$110,046
Administration (staff)	\$32,111.38
Paulus Park Beach Wheelchair Mat	\$3,664.81
Playground (Breezewald Park)	\$24,742.75
Pathway surfacing/ADA Park Picnic Tables/Tech	\$11,147.57*

TOTAL: \$181,712.51

FY21 (January 1, 2021- December 31, 2021):

Membership	\$110,046
Administration (staff)	\$33,117.11
Pathway surfacing/ADA Park Picnic Tables/Tech	\$7,510.12***
TOTAL: \$150,673.23*	

FY22 (January 1, 2022- December 31, 2022):

Membership	\$110,046
Administration (staff)	\$35,052.87
Pathway surfacing/ADA Park Picnic Tables/Tech	\$6,164.20*
OSLAD projects (pathways, nonmotorized launch, fishing pier, pavilion)	\$95,000
TOTAL: \$246,263.07	

FY23 (January 1, 2023- December 31, 2023):

Membership	\$115,341
Administration (staff)	\$37,412
SRA Inclusion (above allotted amount)	\$5,000
Pathway surfacing/ADA Park Picnic Tables/Tech	\$20,120*
Jonquil Playground Reno (25%)	\$25,000
TOTAL: \$203,080	

*ADA park picnic tables, all park playground surfacing of the 22 playgrounds and all fiber & limestone pathways are 100% funded.

**Depleted the SRACLC fund balance to assist with the parking lot reno.

****Intentional savings to help fund a portion of the eligible ADA accessible OSLAD projects for next year – nonmotorized launch and fishing pier.

As you can see from the list above, in addition to the team, programs and services at SRACLC, we have many items throughout the Village that benefit from the funds of the SRA tax levy. Many items are related to handicap accessibility within the parks and Village facilities and others are for the enhancement of our park/facilities for special recreation opportunities. We are currently working with the team at SRACLC to develop an ADA survey as it is important that all park goers have access and full use of our park facilities/amenities to ensure opportunities for people of all abilities. The survey will continue to assist the Village of Lake Zurich in gathering data regarding prioritization of funding to improve equitable recreation experiences and provide outdoor opportunities for people of all abilities encouraging both physical and social inclusion especially while planning for the potential Paulus Park OSLAD projects for next year.

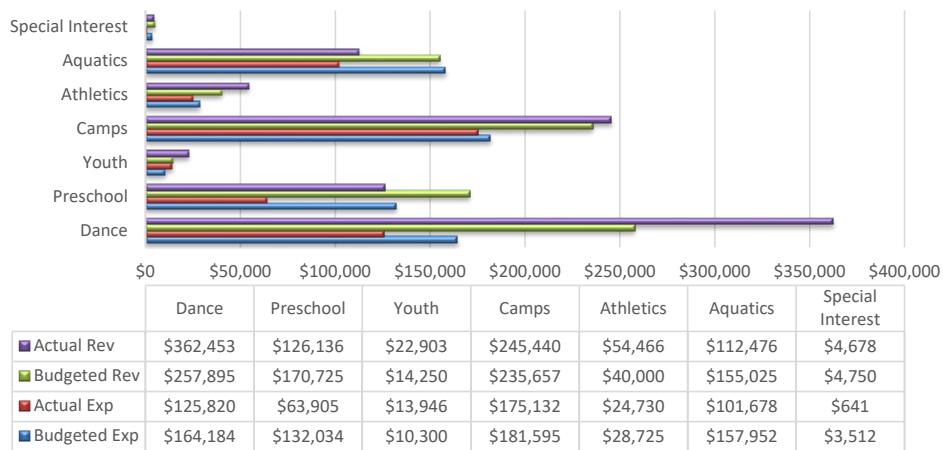
The department is continuing to work with the Public Works team to complete a variety of projects: Breezewald Park facility, electronic marquee, and Buffalo Creek building B flooring. The department is anticipating the flooring to be replaced early Fall and is beginning to prepare for the loss of use of the facility for 3-4 weeks. The disruption to services should be limited as the plans include combining preschool classrooms to allow for relocation of dance classes to

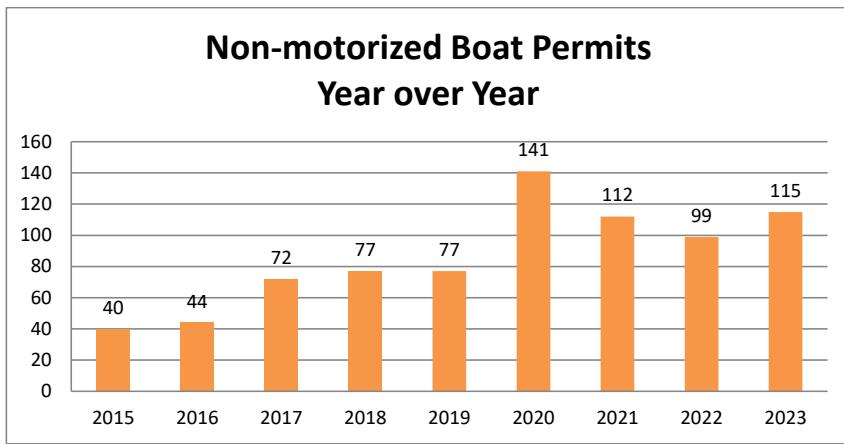
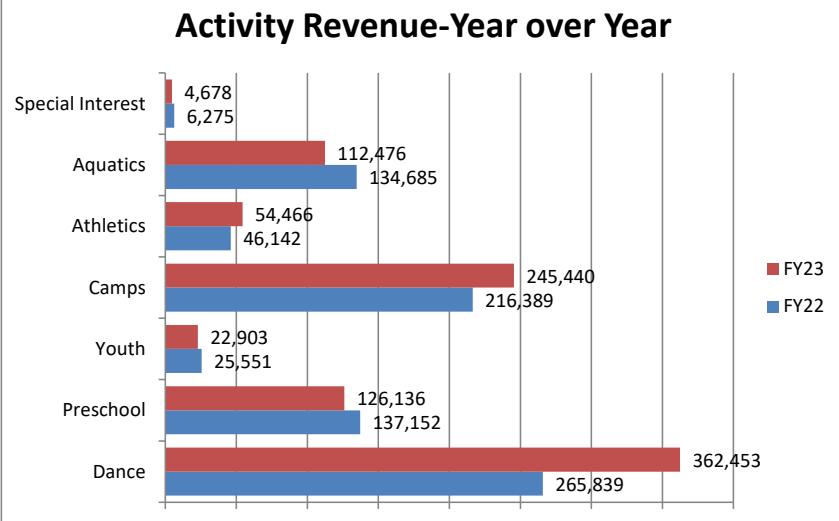
operate out of a temporary studio the staff team will create in Buffalo Creek building A-1 classroom for the duration of the construction.

Other items the department is continuing to work on is 2024 Spring /Summer programming/brochure, reworking seasonal staff manuals for aquatics, dance, day camp and for independent contractors, updating all other general forms as well as all special event applications, marketing materials and the Village's Special Events Policies and Procedures for 2024.

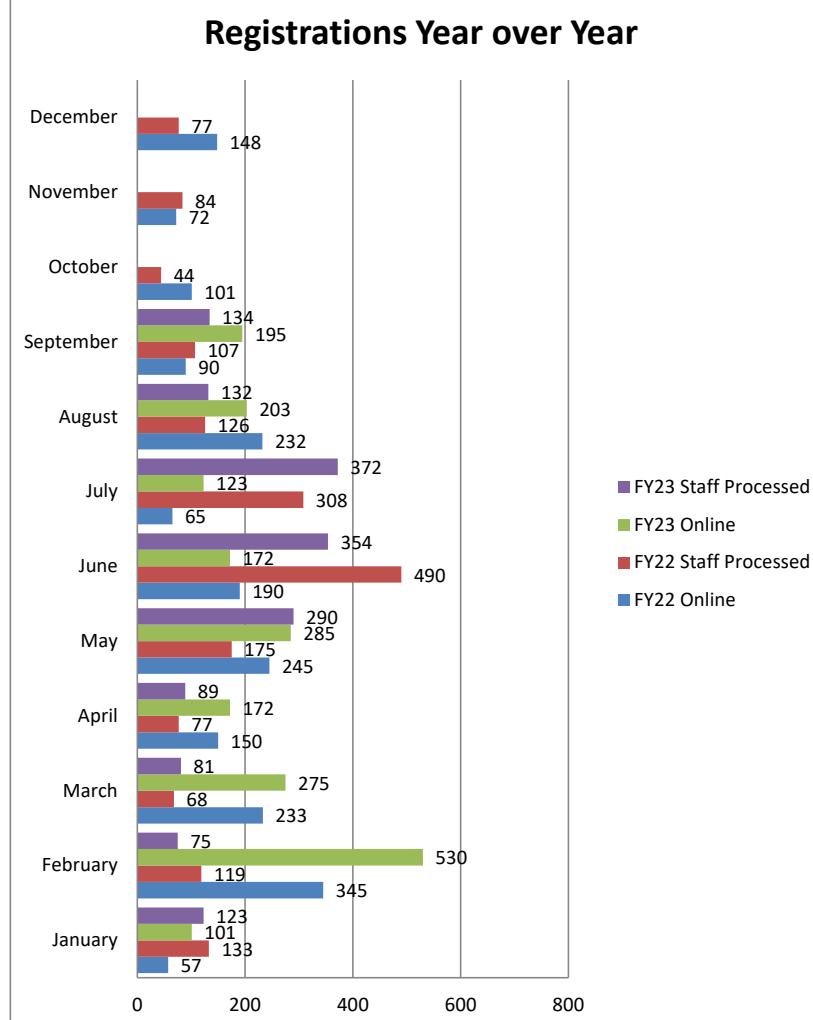
External events approved to hold their events on Village property for the remainder of 2023 include My Density Matters (10/15), Bushel of Apples Fest (9/22-9/24) and Jack O Lantern World. The department will continue their collaboration with Ancient Oaks Foundation quarterly community events and the Ela Public Library partnership, Storywalks available at Oak Ridge Nature Marsh September thru November. The department plans to reach out to all external partners by the end of October with the application for 2024 in hopes that they will return to Lake Zurich. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

Program Cost Recovery Fiscal Y-T-D





2015-2020 include daily permits only; 2021-2023 numbers include both daily and seasonal nonmotorized craft permits; includes 32 daily permits and 83 season permits purchased. Permits are sold April-October 1st. Total nonmotorized storage slips sold in 2023 was 7 and the nonmotorized crafts were rented 91 times throughout the 9 week season (30 transactions so approximately 3 went out per occurrence).



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Paulus Park Barn. Payments made at the beach are NOT included in these numbers. February registrations reflect the priority resident registration period for camp deposits/payments.



COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

September 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of September 2023, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Permits Issued:

- 216 E IL Rt 22: Kitty City Salon – interior remodel
- 799 W IL Rt 22: Wing Stop – interior remodel

Commercial Occupancies Issued:

- 519 Telser: CrossFit Lykos
- 927 S Rand: Tropical Smoothie Café
- 545 Capital Dr: R Professional Group – construction management (relocation from 519 Telser)

FOIA Requests: Total number of FOIA requests: 9

PLANNING AND DEVELOPMENT DIVISION:

Planning and Zoning Commission (PZC) Activity:

At the PZC meeting held on September 20, 2023, the following applications were considered, acted upon or continued:

1. *Comprehensive Plan Kick-Off for the Steering Committee.* Erin Cigliano and Francesca Lawrence of Teska Associates introduced their team and the project to the PZC. Their presentation included information on the role of the PZC serving as the Steering Committee for the project, and the planning and community engagement process completed thus far. The Community Conditions Analysis was also presented followed by brief discussion on the report. No action by the PZC was requested at this time. The next community engagement event is the Community Workshop at the Ela Area Public Library scheduled for October 25.
2. *120 Telser Road – Special Use Permit for a Self-Storage Facility.* The Applicant, Mr. James Lapetina of Design Build Storage had withdrawn his application citing difficulties in overcoming the challenges of stormwater management and wetlands on the property which did not make their project viable. The public hearing was therefore closed and the item removed from the Agenda.
3. *Miscellaneous Amendments to the Zoning and Land Development Codes.* The Text Amendments were presented and briefly summarized by Community Development Director Saher. There was no further discussion on the application. Following the close of the hearing, the PZC voted 4-0 to recommend approval of the Amendments. The application will likely be presented to the Village Board in mid-October.

New Zoning Applications received (for PZC consideration).

No new applications were received for consideration by the PZC at the October 18, 2023. The meeting was therefore canceled.

New and Ongoing Development:

1. OSK Townhomes Project at 670 S Old Rand Road. Community Development Director Saher was contacted by David Haymes of Pappageorge Haymes Partners, a Chicago-based architectural firm who informed him that OSK Capital Partners had enlisted their firm to prepare a revised proposal for the development of the property at 670 S. Old Rand Road. Mr. Haymes introduced himself and shared the experience of his firm on similar townhouse projects. Following a brief discussion, he indicated that his team intended to request a meeting in the upcoming months to introduce themselves to the Village's Development Review Team (DRT) and discuss the technical issues related to the project.

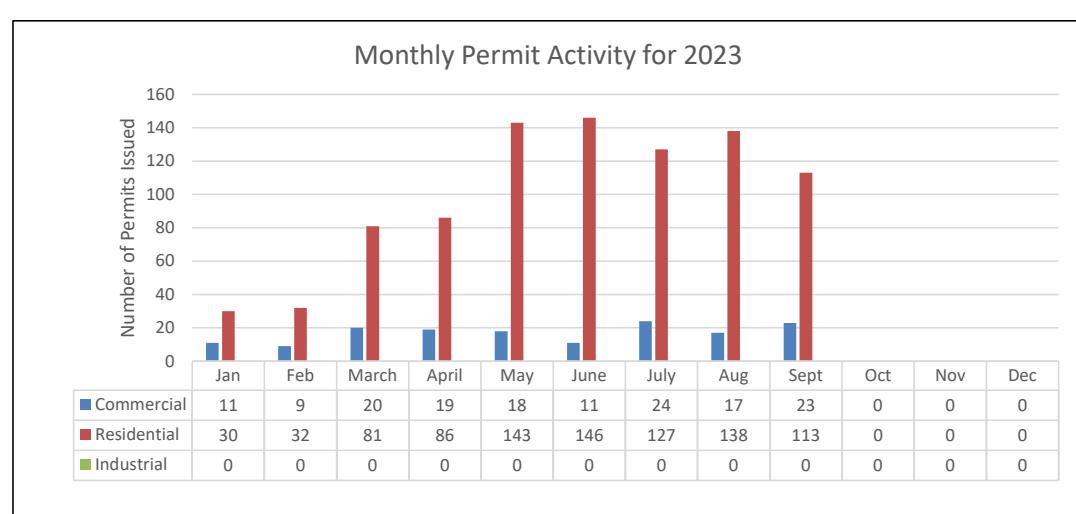
The original application for this residential townhome development had been denied by the Village Board in January of this year after which the developer had returned to the Village Board with a different concept at a Courtesy Review in July but did not proceed with a formal application since then.

2. Cummings Property Update. Community Development Director Saher was contacted by Ms. Rina Dukor, daughter of Mr. Victor Cummings, who provided a status on the family's intentions for the 18-acre property on the southwest corner of Quentin and Rt 22. Staff had reported on having had a conversation with Ms. Dukor in January of this year, when she stated that they were open to developing the property in partnership with GMX Real Estate Group of Northbrook represented by Mr. Austin Vanderstappen. However, with Mr. Cummings' failing health and eventual passing in early August, they had held off on any development related discussion. Ms. Dukor reported that they were now ready to move forward, but were back to having to choose a developer as GMX never responded or agreed to a signed contract. But she stated that they have had many interested parties through the year and will email everyone to let them know that the property is available again for development. Considering that, staff would continue sending leads and facilitating Ms. Dukor and potential developers in any way.
3. Tropical Smoothie Café to locate at 927 S. Rand Road Tropical Smoothie Café at 927 S Rand Road received its final Certificate of Occupancy this week. The fast-casual franchise-based café, known for its brightly colored smoothies with fun summery names also serves smoothies, wraps, sandwiches, flatbreads and salads. The retail rental space located within Deerpath Commons Retail Center was most recently occupied by La Mula Mexican Grill.
4. Bish Expansion at 940 Telser Road. Bish Creative has been at 945 Telser Road since the 1980s and celebrated a groundbreaking of a new expansion next door at 940 Telser Road on Wednesday, September 27th at 11:30am. Bish produces custom designed retail displays and branding solutions. The company had seen significant recent growth and needed to expand. They had been looking at building spaces in Mundelein, Buffalo Grove, Vernon Hills, and Palatine but decided to expand here in Lake Zurich, adjacent to its original facility. This expansion allows them to add approximately 10 new employees while maintaining stability for their existing 40 employees.

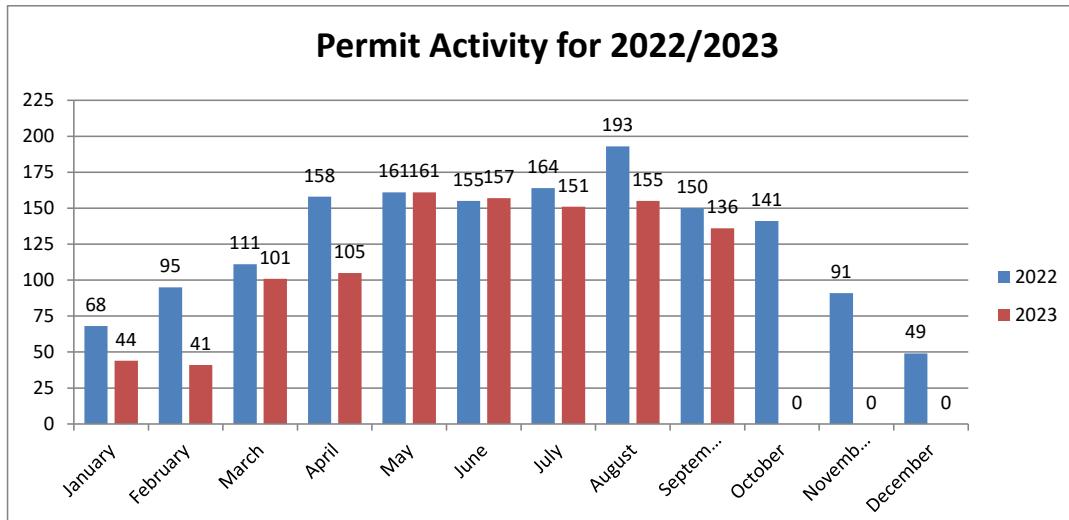
Bish headquarters presently encompasses 20,000 sf and has been in the Lake Zurich for the past 20 years. In existence for over 65 years, Bish manufactures and distributes custom-tailored retail displays with operations in the U.S., Central America, Europe and Asia. The Lake Zurich location is home to 40 employees with 10 additional planned as part of this expansion. Plans call for additional facilities raising the total space to 62,000 sf. One driver for their continued growth are end-to-end fulfillment services that have expanded with the rise in online and hybrid shopping.

Comprehensive Plan Updates.

Teska Associates introduced their team and the project to the PZC. Their presentation included information on the role of the PZC serving as the Steering Committee for the project, and the planning and community engagement process completed thus far. The Community Conditions Analysis was also presented followed by brief discussion on the report. No action by the PZC was requested at this time. The next community engagement event is the Community Workshop at the Ela Area Public Library scheduled for October 25, 2023.

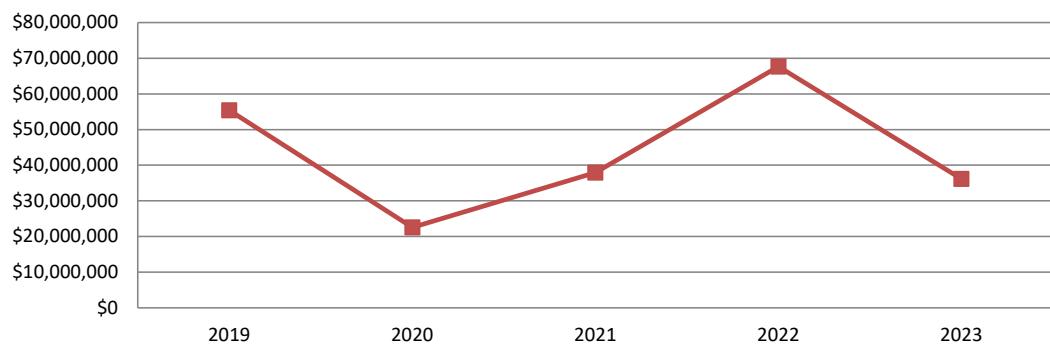


The chart above represents the total of permit activity on a monthly basis for 2023.



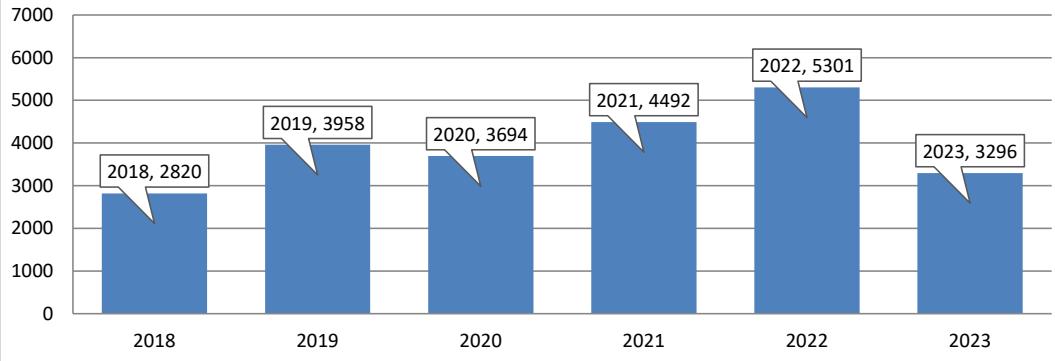
The chart above compares monthly permit activity for 2023 to the previous year 2022.

Construction Value of New Permits: January-December 2019-2023

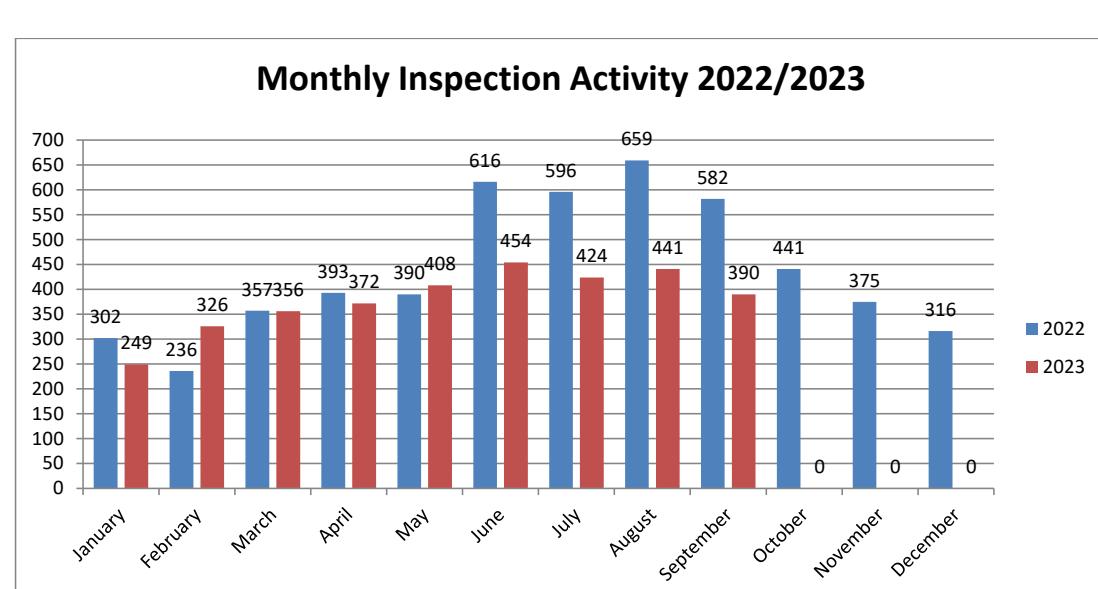


This chart tracks construction value of permit activity by year for 5 years.

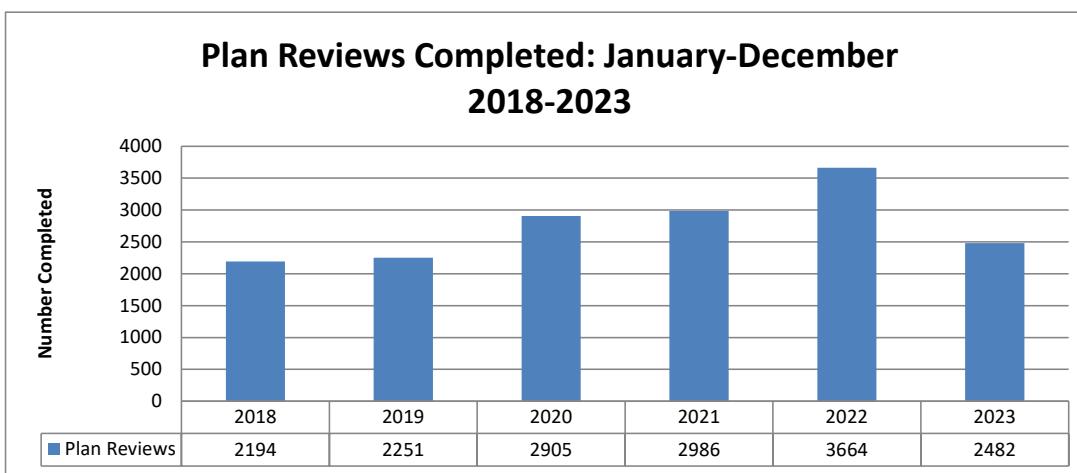
Inspection Activity: January-December 2018-2023



This graph illustrates the number of inspections performed by year.

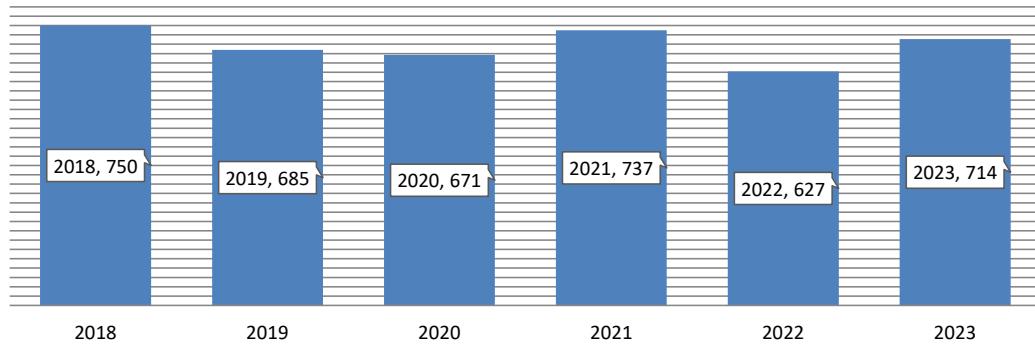


This chart indicates inspection activity on a monthly basis for 2023 compared to the previous year 2022.



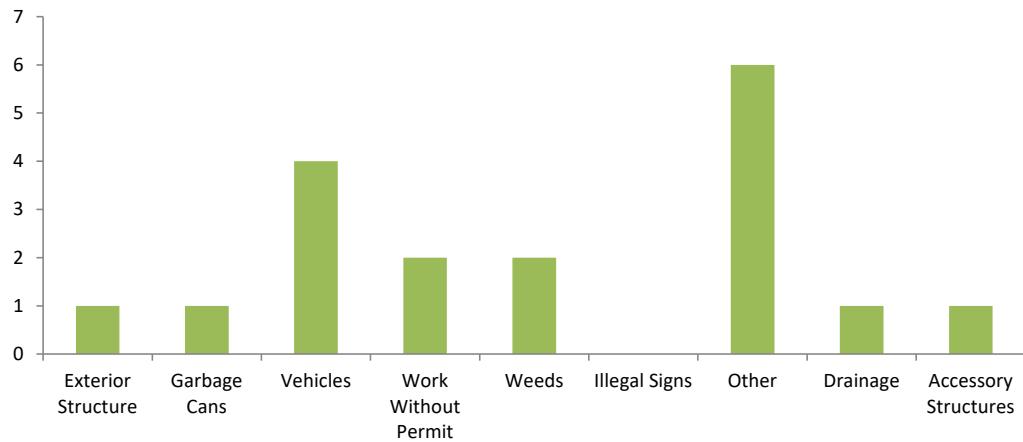
This graph illustrates the number of plan reviews performed by year.

Contractor Registrations January-December (applied for) 2018-2023



The graph represents the number of contractor registrations for the year as compared to prior years. Contractors are required to register on an annual basis to remain current with the village.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

September 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Park Maintenance: Crews continue to address maintenance items within the parks.

Special Events: Special Events: Crews completed set up associated with Rock the Block, and initial preparation for Jack O Lantern Fest and Bushel of Apples. Staff assisted with 2 Farmers Markets.

Infrastructure Projects: Preparations of bid documents has begun for 2023.

- Emerald Ash Borer Planting has entered its final year. St Aubin Nursery and Landscaping Inc. has completed the final spring planting and a fall planting is scheduled for September in this final year of a three (3) year agreement which began in 2021.
- Natural Area Maintenance has been awarded to Davey Resource Group. Maintenance began in May.
- Asphalt Materials (HMA) has been awarded to Geske and Sons Inc. Materials will be installed by Village crews throughout the construction season.
- The 2023 Parking Lot and Path Paving Program has begun. Parking lot areas resurfaced include 45 South Old Rand municipal lot, Chestnut Corners, Braemar, Countryside West soccer field, and Zurites. Paths include Interlaken pond, Sandlewood Park, Braemar Park, and the Bird Observatory. Resurfacing and striping is anticipated to be complete in September.
- Bid specs and documents were prepared for the new bathroom building in Breezewald Park.
- General Services crews finalized exterior building improvements to Staples Concessions building, including painting of the doors and brick façade and improved lighting with new LED fixtures. Muller Exteriors installed new LP Smartside prefinished siding and trim as well as all new soffit and fascia.
- Two decorative preform thermoplastic crosswalks were installed to help pedestrian crossing safety. One was done on N. Old Rand and Forest Ave. The second was installed on Old Mill Grove Rd. at Sarah Adams Elementary School.
- Lake Street and Mionske Drive both had landscape restoration done and were entirely repaved with new hot mix asphalt following the installation of new water main sanitary lines.

September Water Main Break Locations:

440 Farm Bridge Rd

Water Main Replacement:

A Bid opening for the Main Street District (S. Old Rand, Main Street, Lake Street & Mionske Drive) water main improvements was held on February 22nd. Pirtano Construction Company of Addison, IL provided the lowest bid and has been awarded the project. Construction began the first week of May and is anticipated through November. A plan for the Rt. 12 water main replacement (between L.A. Fitness and Starbucks) is being reviewed and may be part of the 2023 scheduled improvements. This segment will continue to remain out of service until the planned improvements are completed. A portion of Cedar Creek subdivision water main is also being planned for replacement ahead of future roadway resurfacing.

Employee Training:

The majority of employees attended Back Injury Prevention training.

Anniversaries:

Paulus, Steve 9/3/1983

Walkington, Shawn 9/21/1992

Popolek, Andy 9/4/2007

New Employees:

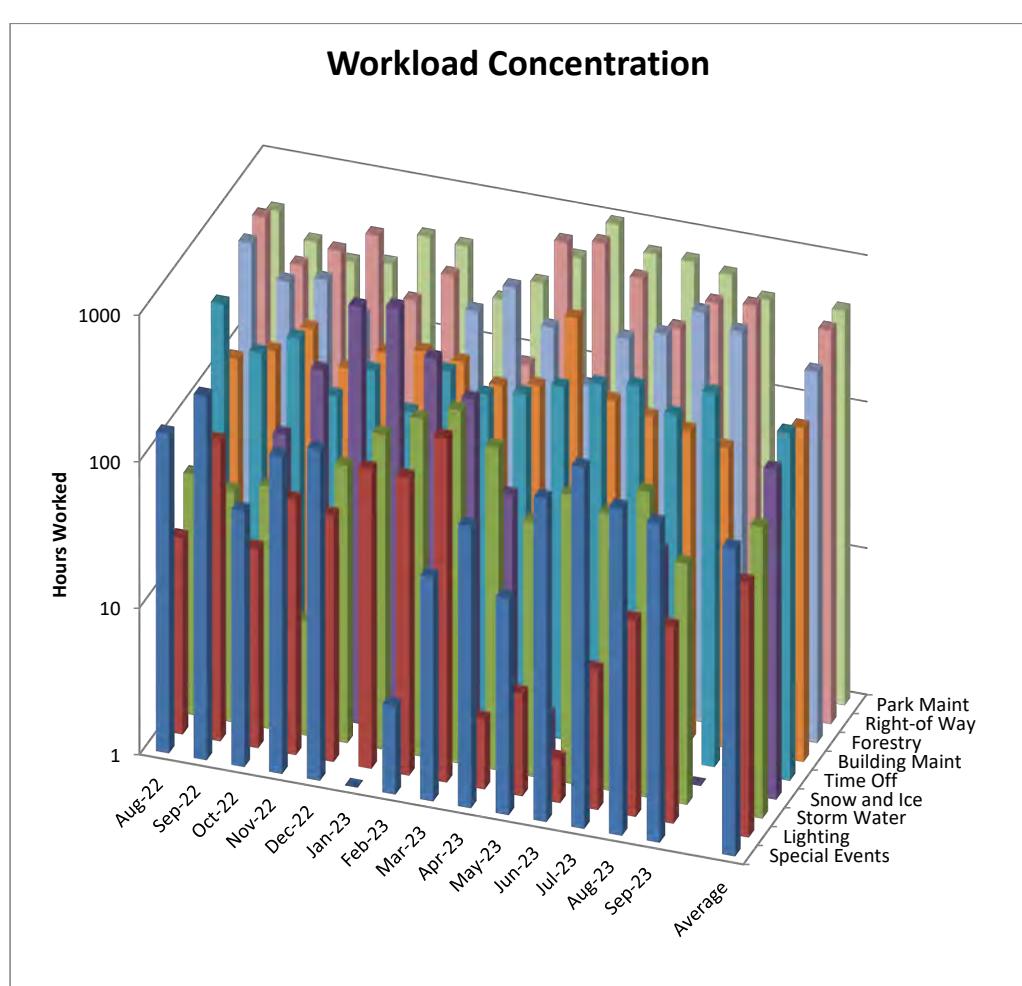
Staff Kudos:

Multiple Compliments to the PW Rock the Block Staff:

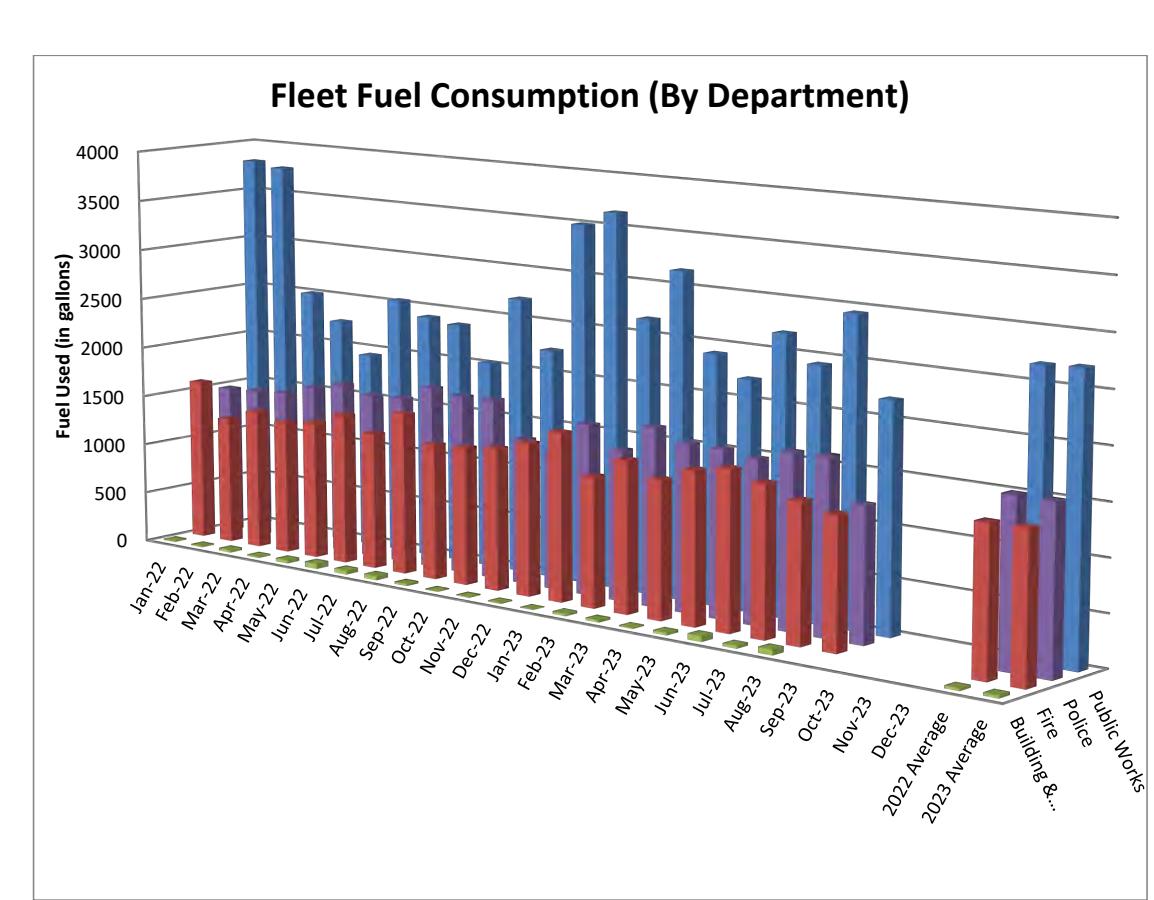
Austin Bonestroo, Terry Brown, Mike Cernock, John Cuellar, Steve Fenton, Jack Fitch, Abe Hernandez, Jake Kramer, Jeremy Michaels, Bryor Renz, Jeremy Reusch, James Rogers, Ian Ryan, Jason Schuler, Frank Stefka, Will Wierer.

Compliment from Resident (Forestry):

Keli Amato, Steve Fenton, Jason Schuler

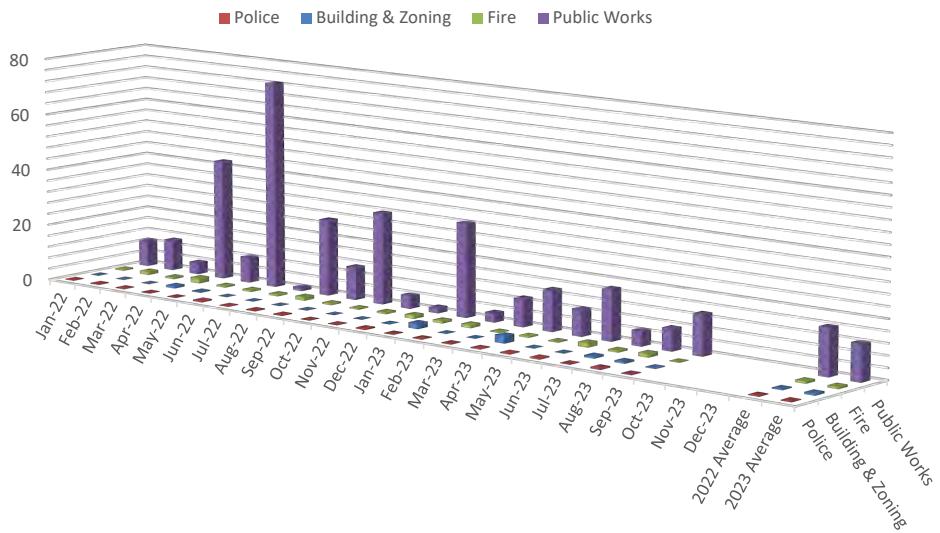


A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

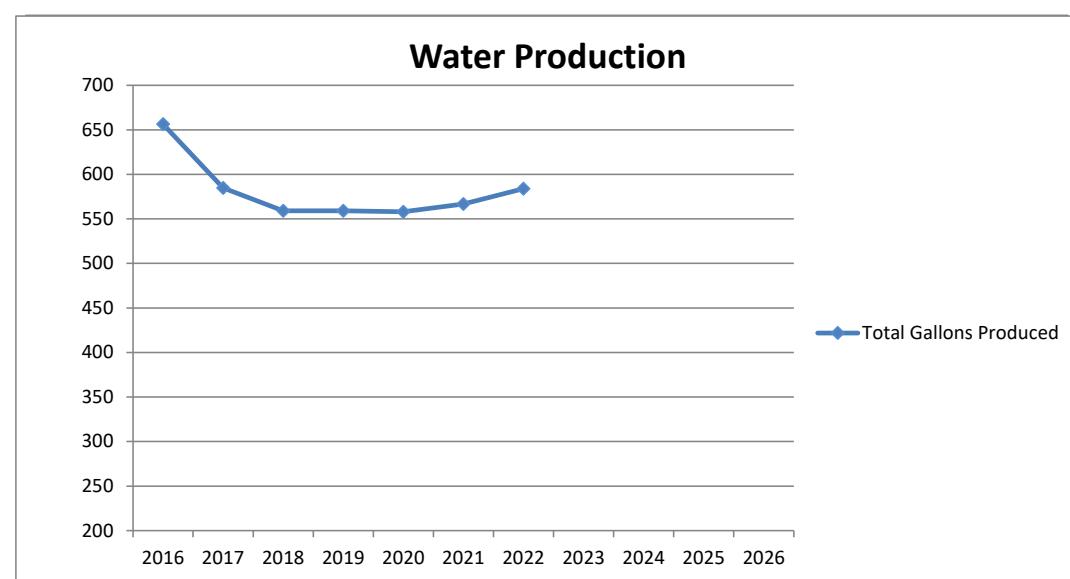


Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



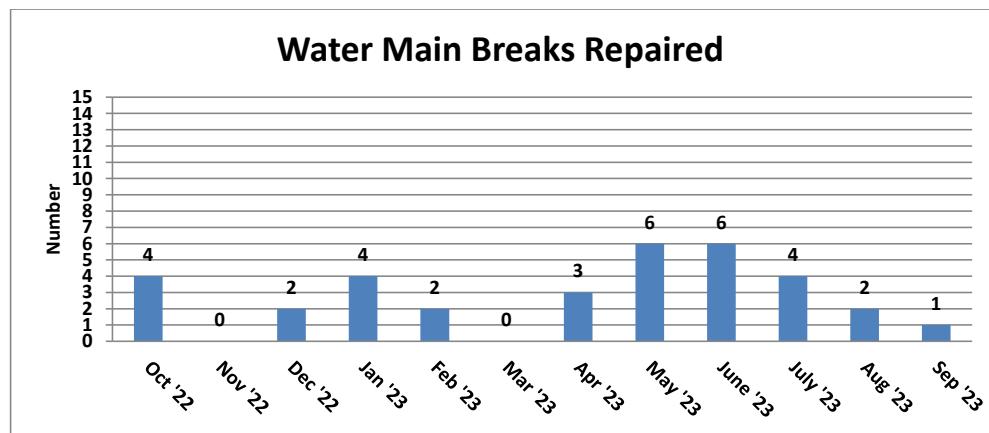
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

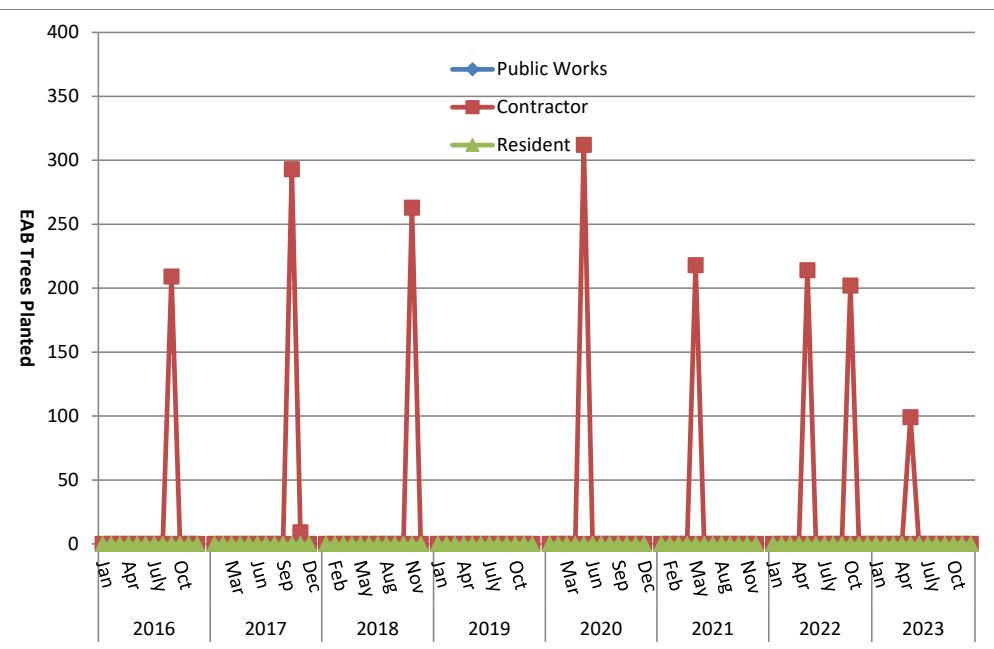
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319	43.414	44.980	
February	45.801	40.952	41.098	41.452	41.645	40.367	39.261	40.767	
March	53.467	44.543	43.155	43.946	43.552	42.924	41.852	44.741	
April	55.963	49.974	45.098	43.570	40.662	45.129	43.301	44.971	
May	60.273	49.588	48.065	45.339	44.834	51.240	67.048	54.729	
June	63.819	56.169	46.114	45.489	51.130	56.763	60.282	62.204	
July	68.751	53.755	57.074	59.526	54.529	53.105	55.144	56.076	
August	66.229	54.746	54.067	61.419	58.959	54.083	55.279	55.155	
September	58.664	53.928	46.809	44.786	51.040	51.058	48.164	50.266	
October	45.838	47.169	44.369	43.476	44.443	44.019	44.912		
November	42.120	42.335	42.089	41.475	40.680	42.441	40.581		
December	46.088	44.961	45.305	44.379	42.684	43.222	44.757		
Total	656.314	584.787	559.111	559.084	558.025	566.670	583.995	453.889	
Avg	1.793	1.598	1.532	1.532	1.529	1.553	1.600	1.663	
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%	1.55%	3.06%		

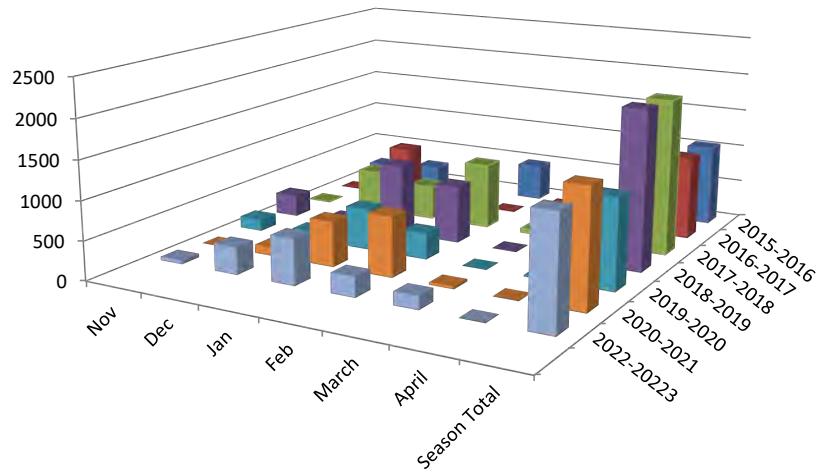
The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 6 years occurred in July of 2016. In 2022, our daily average was 1.6 million gallons per day.



A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

Emerald Ash Borer Tree Replacement Program



Tons of Road Salt**Gallons of Liquid Deicer**