

**APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street**



**Board of Trustees
70 East Main Street**

Monday, August 7, 2023 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Village Atty. Scott Uhler, Finance Dir. Amy Sparkowski, Management Services Dir. Michael Duebner, Fire Chief Dave Pilgard, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, Park and Rec. Dir. Bonnie Caputo, H.R. Dir. Doug Gibso, Asst. to the Village Manager Kyle Kordell. Guest: former Asst. Village Manager Roy Witherow, Police/Fire Commissioner Mike Hilt.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

William Howarth, 328 Denberry Drive, addressed the Board on an Agenda Item, courtesy review for a the proposal of a carwash, held at a previous meeting.
Dir. Of Community Development Sarosh Saher responded that the petitioner had withdrawn the proposal.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. **Proclamation Honoring Assistant Village Manager Roy Witherow upon his Retirement from the Village of Lake Zurich after 12 years of Public Service.**

Mayor Poynton read proclamations from the Village of Lake Zurich and State Rep. Nabeela Syed and thanked Mr. Witherow for his service.
 - B. **Oath of Office for Firefighter / Paramedic:** Chief Dave Pilgard presented the two candidates, Justin Kenyon and Joseph Bartmann, and read their biographies. Police/Fire Commissioner Mike Hilt administered the Oath of Office. FF/PM Kenyon was pinned his fiancé and son and FF/PM Bartmann was pinned by his wife.
6. **CONSENT AGENDA**
 - A. **Approval of Minutes from the Village Board Meeting of July 17 ,2023**
 - B. **Approval of Semi-Monthly Warrant Register Dated August 7, 2023 Totaling \$1,857,986.91**

C. Resolution Approving Public Release of Executive Session Meeting Minutes of the Lake Zurich Village Board of Trustees RES. #2023-07-073

Summary: The Village is required to conduct periodic reviews of Executive Session minutes for the purpose of determining whether any minutes may be released for public viewing. The proposed Resolution identifies the Executive Session minutes that the Board has provided consensus on to either keep confidential or release.

D, Ordinance Granting Relief from the Maximum Fence Height Requirements in the Corner Side Yard at 615 South Grethe Court ORD. #2023-08-519

Summary: The owners of 612 South Grethe Court are seeking a zoning variation to allow a 2-foot increase above the maximum 3-foot high fence requirement for front or corner side yards. The Planning and Zoning Commission held a public hearing on July 20, 2023 to consider the application and voted 5-0 in favor of recommending approval of the variation.

E. Ordinance Granting a Variation for a Swimming Pool at 679 Beechwood Drive ORD. #2023-08-520

Summary: The owners of 679 Beechwood Drive are seeking a zoning variation from the required 23-foot setback from the rear lot line for swimming pools, allowing the pool to encroach 6-feet. At its meeting on July 20, 2023, the Planning and Zoning Commission recommended approval of the variation incorporating the conditions for approval provided by staff in its report.

Recommended Action: A motion was made by Mayor Poynton, seconded by Trustee Sugrue, to approve the Consent Agenda as presented.

AYES: 6 Trustees Bobrowski, Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

7. NEW BUSINESS

None at this time.

8. TRUSTEE REPORTS

Trustee Bobrowski thanked Fire Chief Pilgard for his presentation at a recent meeting for the Braemar subdivision.

Trustee Spacone reminded residents about driving carefully as school starts soon.

9. VILLAGE STAFF REPORTS

Park and Rec. Dir. Bonnie Caputo invited residents to participate in feedback for a proposed OSLAD grant application. Residents can participate before the Park and Rec. meeting and at the Farmer's Market.

Village Manager Ray Keller congratulated Roy Witherow on his recent retirement and thanked him for his service to the Village.

10. ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Euker, seconded by Trustee Riley.

AYES: 6 Trustees Bobrowski, Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED

Meeting adjourned at 7.27pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

A handwritten signature in black ink, appearing to read "Tom Poynton". The signature is written in a cursive, slightly slanted style.

/s/Mayor Thomas M. Poynton

9/7/23

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