



AGENDA PACKET
VILLAGE OF LAKE ZURICH
Village Board of Trustees Meeting

September 18, 2023
07:00 pm

VILLAGE OF LAKE ZURICH

VILLAGE BOARD OF TRUSTEES MEETING

SEPTEMBER 18, 2023

07:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spaccone, Trustee Roger Sugrue, Trustee Greg Weider.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

5. PRESIDENT'S REPORT / COMMUNITY UPDATE

- Proclamation Declaring September 18 -- 24, 2023 as Rail Safety Week
- Police Department Bicycle Safety Program Winner

6. CONSENT AGENDA

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

A. Approval of Minutes from the Village Board Meeting of September 5 ,2023

Attachment: [6a.pdf](#)

B. Approval of Semi-Monthly Warrant Register Dated September 18, 2023 Totaling \$3,059,575.88

Attachment: [6b.pdf](#)

C. Agreement with Floors Incorporated to Install an ADA Accessible Sprung Dance Floor at Buffalo Creek Building B in the Amount Not-to-Exceed \$42,500

Summary: The FY 23 budget includes \$46,000 in the Capital Projects Fund for basketball court resurfacing at Bristol Trails Park. As the basketball court is currently in better-than-expected condition, Staff is recommending these capital dollars be shifted to renovate flooring at the Buffalo Creek facility to support the Lake Zurich Academy of Performing Arts. A competitive bid opening on September 9, 2023 resulted in two bids received, with the most competitive bid from Floors Incorporated of Woodstock.

Attachment: [6c.pdf](#)

D. Ordinance Approving Budget Amendment #3 for Fiscal Year 2023 Budget to Adjust Staffing Positions in the Fire Department (Assign Ord. #2023-09-526)

Summary: Approval of this amendment reclassifies the Deputy Fire Marshall position from Grade 8 to Grade 11 in the Authorized Full Time Personnel section of the FY 2023 budget. The grade change reflects the updated job description for and the assumption of additional duties by the new Deputy Fire Marshall.

Attachment: [6d.pdf](#)

E. Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Increase Authorized Class A-1 Restaurant Full Service Liquor Licenses for G&J Ghost Kitchen, Inc DBA as Papagus Gyros at 1110 South Old Rand Road (Assign Ord. #2023-09-527)

Summary: Papagus Gyros has requested a full-service Class A-1 liquor license that authorizes the retail sale of alcoholic beverages for consumption at an outdoor café accessory to a restaurant.

Attachment: [6e.pdf](#)

7. NEW BUSINESS - None at this time.

8. TRUSTEE REPORTS

This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.

9. VILLAGE STAFF REPORTS

↳ Monthly Data Metric Reports

Attachment: [Village Managers Office.pdf](#)

Attachment: [Finance Department.pdf](#)

Attachment: [Community Development Department.pdf](#)

Attachment: [Public Works Department.pdf](#)

Attachment: [Park and Recreation Department.pdf](#)

Attachment: [Fire Department.pdf](#)

Attachment: [Police Department.pdf](#)

10. EXECUTIVE SESSION called for the purpose of:

- 5 ILCS 120 / 2 (c) (21) approval of executive session minutes
- 5 ILCS 120 / 2 (c) (2) collective bargaining
- 5 ILCS 120 / 2 (c) (11) pending or imminent litigation

11. ADJOURNMENT

The next regularly scheduled Village Board meeting is on Monday, October 2, 2023.

UNAPPROVED MINUTES
VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Board of Trustees
70 East Main Street

Tuesday, September 5, 2023 7:00 p.m.

AGENDA ITEM

6A

1. CALL TO ORDER by Mayor Thomas M. Poynton at 7.00pm.
2. ROLL CALL: Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Trustee Dan Bobrowski was absent and excused. Also in attendance: Village Manager Ray Keller, Village Atty. Scott Uhler, Finance Dir. Amy Sparkowski, Management Services Dir. Michael Duebner, Fire Chief Dave Pilgard, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Asst. Public Works Dir. Steve Paulus, Asst. to the Village Manager Kyle Kordell. Guest: Mike Hilt Fire/Police Commissioner
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
There were none.
5. PRESIDENT'S REPORT / COMMUNITY UPDATE
 - A. Proclamation Honoring Fire Inspector Bob Kleinheinz upon His Retirement . Mayor Poynton recognized the retirement of Fire Inspector Bob Kleinheinz upon His Retirement with a plaque and a proclamation which the Mayor read.
 - B. Oath of Office for Firefighter-Paramedics. Fire Chief Pilgard gave background information on the two probationary FireFighters/Paramedics. Oath of Office was given by Mike Hilt Fire/Police Commissioner. First Oath was given to Zachary Heiderman who was pinned by his wife. Next Oath was given to Jacob St. John who was pinned by his mother.
6. CONSENT AGENDA
 - A. Approval of Minutes from the Village Board Meeting of August 21 ,2023
 - B. Approval of Semi-Monthly Warrant Register Dated September 5, 2023 Totaling \$1,067,227.93
 - C. Ordinance Approving a Special Use Permit for CrossFit Lykos at 519 Telser Road ORD. #2023-09-523
Summary: CrossFit Lykos has filed a zoning application for the property at 519 Telser Road seeking a Special Use Permit to operate a private training facility. The Planning and Zoning Commission held a public hearing on July 20, 2023 to consider this application and voted 5-0 to recommend approval.

Village of Lake Zurich Board of Trustees Regular Meeting. Tuesday September 5th, 2023. 2

D Resolution to Induce the Redevelopment of Certain Property within the Downtown Tax Increment Financing Redevelopment Project Area for Consume LLC at 133 West Main Street RES. #2023-09-078

Summary: The proposed development inducement resolution allows Consume LLC, a well-established Lake Zurich restauranteur and retailer, to be eligible for certain future TIF reimbursements related to the acquisition and development of vacant acreage in Lake Zurich. Such redevelopment would increase the assessed value of the entire TIF, thus generating future TIF increment. Consume has recently introduced an expanded multi-story restaurant and retail concept to the Village Board of Trustees at the acreage generally known as Block A.

E. Agreement to Purchase One Bulk Water Fill Station from Elemech Inc in the Amount Not-to-Exceed \$50,000

Summary: The Village currently uses a fire hydrant in the industrial park to provide water to contractors, swimming pool fill companies and landscapers, with water volume being billed to a Finance account. In efforts to more accurately track water consumption and pinpoint water loss, the proposed water fill station is a small, galvanized steel enclosure with a backflow device, operating valves, and a meter system. The lowest quote received for this equipment is from Elemech Inc at \$32,000, with the remaining not-to-exceed authorized amount to be used for site preparation.

F. First Amendment to Utilities Services Easement and Development Agreement by and between the Village of Lake Zurich and Bradford Kildeer LLC and the Accompanying Plat of Easement Dedication

Summary: In 2021, Lake Zurich entered into an agreement with The Pulte Home Corporation to provide drinking water and sanitary sewer services to service its 42-acre Kildeer Crossings subdivision within the Village of Kildeer. Churchill Associates, Inc. had retained a 5.6-acre, three-lot commercial property along Rand Road that has since been conveyed to Bradford. Bradford has re-subdivided the property into four lots, necessitating an amendment to the Utilities Services Easement and Development Agreement to serve the reconfigured property with water and sewer services.

The agreement amendment also references a plat of easement dedication (Exhibit C), which would establish perpetual easements over Lake Zurich's utilities extending along the periphery of the commercial property. This easement configuration and language were developed to particularly accommodate Buona Beef's (Lot 1) site design, which extends paved parking areas over the Village's water main, which is normally not allowed. The easement language clarifies the property owner's and Lake Zurich's rights and responsibilities for restoration should the site be disrupted for utility repair.

The existing 2015 intergovernmental agreement between Lake Zurich and Kildeer that establishes a 50-50 sharing of sales and municipal property taxes between the two villages will continue to remain in place.

Village of Lake Zurich Board of Trustees Regular Meeting, Tuesday September 5th, 2023. 3

G. **Ordinance Approving Budget Amendment #2 for Fiscal Year 2023 Budget to Adjust Staffing Positions in the Village Manager's Office** ORD. #2023-09-524

Summary: Approval of this amendment reclassifies the Assistant Village Manager position from Grade 18 to Grade 20 in the Authorized Full Time Personnel section of the FY 2023 budget. The grade change reflects the updated job description for and the assumption of additional duties by the new Assistant Village Manager.

Recommended Action: A motion was made by Mayor Poynton, seconded by Trustee Weider, to approve the Consent Agenda as presented.

AYES: 5 Trustees Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Bobrowski.

MOTION CARRIED.

7. **NEW BUSINESS**

A. **Ordinance Authorizing Temporary Vehicle Purchases in the Amount Not-to-Exceed \$707,000 to be Executed by the Village Manager** ORD #2023-09-525

Summary: The current state of the automotive and medium truck industries has created extremely long lead times to deliver vehicles and equipment. Order windows are extremely short, as little as one day in some cases. Currently there are no joint purchasing contracts available that would provide the standard process for staff to purchase municipal vehicles.

A procedural change to allow the Village Manager to approve certain vehicle purchases such as pickups, squads, and small dump trucks prior to Board approval would give the staff the flexibility to act within the limited ordering time frames. Custom built vehicles, and equipment such as, a fire apparatus, ambulance and larger construction equipment would still follow the current purchasing procedure.

Village Manager Keller explained the situation and he thanked the Asst. Public Works Dir. Steve Paulus and staff for his research and work on this issue.

Recommended Action: A motion was made by Trustee Spacone, seconded by Trustee Riley, to approve Ordinance #2023-09-525 Authorizing Temporary Vehicle Purchases in the Amount Not-to-Exceed \$707,000 to be Executed by the Village Manager.

AYES: 5 Trustees Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Bobrowski.

MOTION CARRIED.

8. **TRUSTEE REPORTS**

Trustee Euker reminded residents of Rock The Block this Saturday, Sept. 9th from 4-11:30

9. **VILLAGE STAFF REPORTS**

V. M. Keller stated that there is still a need for volunteers for Rock The Block on 9/9/23.

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10. ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Euker, seconded by Trustee Spacone.

AYES: 5 Trustees Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Bobrowski.

MOTION CARRIED.

Meeting adjourned at 7.23pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

Mayor Thomas M. Poynton

Date.

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<u>\$3,059,575.88</u>					
<u>GL Number</u>	<u>GL Desc</u>	<u>Vendor</u>	<u>Invoice Description</u>	<u>Amount</u>	
Fund 101 GENERAL					
Dept 00000					
101-00000-15001	PREPAID EXPENDITURES	ESO SOLUTIONS, INC	CREDIT FOR RECORD MANAGEMENT SYSTEM - 9/23 - 9/24	(2,399.90)	
101-00000-15001	PREPAID EXPENDITURES	ESO SOLUTIONS, INC	RECORD MANAGEMENT SYSTEM - 9/23 - 9/24	12,232.97	
101-00000-21202	AMBULANCE FEES PAYABLE	UNITED HEALTHCARE	AMB REF - FREDRIK, C 07/17/22	547.78	
101-00000-21203	RECREATION CREDIT PAYABLE	ARGUIDAS, JILL	REF PRG CXL - PEE WEE TENNIS	14.40	
101-00000-21203	RECREATION CREDIT PAYABLE	CHUNG, JENNIFER	REF PRG CXL - JUNIOR TENNIS	26.00	
101-00000-21203	RECREATION CREDIT PAYABLE	DWYER, LESLIE	REF PRG CXL - MATCH PICKLEBALL	15.00	
101-00000-21203	RECREATION CREDIT PAYABLE	FENNELL, CAREY	REF PRG CXL - PEE WEE TENNIS	12.00	
101-00000-21203	RECREATION CREDIT PAYABLE	FESSENDEN, SALLY	REF PRG CXL - MATCH PICKLEBALL	12.50	
101-00000-21203	RECREATION CREDIT PAYABLE	FISHKIN, SERGE	REF PRG CXL - JUNIOR TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	GOGGIN, TREVOR	REF PRG CXL - YBR DISCOUNT	88.20	
101-00000-21203	RECREATION CREDIT PAYABLE	KOLZE, ALYSSA	REF PRG CXL - ADULT TOT T-BALL	10.00	
101-00000-21203	RECREATION CREDIT PAYABLE	MACKAY, LORI	REF PRG CXL - JUNIOR TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	MOCHOCKI, GEORGE	REF PRG CXL - YBR DISCOUNT	75.15	
101-00000-21203	RECREATION CREDIT PAYABLE	PERDIKARIS, ANGELINA	REF PRG CXL - YBR DISCOUNT	88.20	
101-00000-21203	RECREATION CREDIT PAYABLE	PEREIRA, LAURIE	REF PRG CXL - PICKLEBALL	29.82	
101-00000-21203	RECREATION CREDIT PAYABLE	RENKEN, ANNA	REF PRG CXL - ADULT TOT T-BALL	24.00	
101-00000-21203	RECREATION CREDIT PAYABLE	ROAMN, NATASCHIA	REF PRG CXL - LBP PRE-BALLET A/B	469.00	
101-00000-21203	RECREATION CREDIT PAYABLE	SALATA, BRIDGET	REF PRG CXL - PICKLEBALL	14.91	
101-00000-21203	RECREATION CREDIT PAYABLE	SALERNO, ROBIN	REF PRG CXL - PICKLEBALL	12.50	
101-00000-21203	RECREATION CREDIT PAYABLE	SCHUBERT, KELLY	REF PRG CXL - PEE WEE SOCCER	59.85	
101-00000-21203	RECREATION CREDIT PAYABLE	SHEPECK, CHRIS	REF PRG CXL - PEE WEE TENNIS	12.00	
101-00000-21203	RECREATION CREDIT PAYABLE	SINGH, DEVINDER	REF PRG CXL - JUNIOR TENNIS	13.00	
101-00000-21203	RECREATION CREDIT PAYABLE	SOSZKO, KENDRA	REF PRG CXL - PEE WEE TENNIS	12.00	
101-00000-21203	RECREATION CREDIT PAYABLE	VERDIN, ROCIO	REF PRG CXL - TENNIS	62.40	
101-00000-21203	RECREATION CREDIT PAYABLE	VICKMAN-JOHNSON, SARAH	REF PRG CXL - YOUTH TENNIS	31.20	
101-00000-21203	RECREATION CREDIT PAYABLE	WILSON, JUDY	REF PRG CXL - PICKLEBALL 123	12.41	
101-00000-21203	RECREATION CREDIT PAYABLE	WOLD, HEATHER	REF PRG CXL - MATCH PICKLEBALL	15.00	
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING LTD	1194 E RT 22 SELF STORAGE	1,366.00	
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING LTD	MIDLOTHIAN MANOR	1,236.00	
101-00000-25201	BUILDING PERMIT DEPOSITS	MANHARD CONSULTING LTD	KILDEER CROSSINGS SUBDIVISION	965.00	
	Total For Dept 00000			15,083.39	
 Dept 12001 VILLAGE ADMIN ADMINISTRATION					
101-12001-52111	OTHER PROFESSIONAL SVCS	LAKE ZURICH COMMUNITY UNIT	2022 PTAB TAX APPEALS	599.88	
101-12001-53207	PRINTING-STATIONERY/FORM	AMAZON.COM SALES, INC	POSTER FRAME	42.90	
101-12001-53211	OTHER SUPPLIES	RUNCOW OFFICE SUPPLY & EQUIPMENT CO.	BOOKCASE, FILE CABINET	1,007.00	
	Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION			1,649.78	

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<u>GL Number</u>	<u>GL Desc</u>	<u>Vendor</u>	<u>Invoice Description</u>	<u>Amount</u>
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				
101-12120-51655	EMPLOYEE RECOGNITION	AMAZON.COM SALES, INC	UTENSIL CADDY, CAR VACUUM, PICKLEBALL SET	88.77
101-12120-51655	EMPLOYEE RECOGNITION	BELLALUKES	EMPLOYEE RECOGNITION LUNCH	453.39
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		542.16
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
101-12180-54308	TAX REBATES	BRADFORD LAKE ZURICH 5 LLC	TAX REBATE - MAY 2023	16,625.45
101-12180-54308	TAX REBATES	VILLAGE OF HAWTHORN WOODS	TAX REBATE - MAY 2023	5,087.86
101-12180-54308	TAX REBATES	VILLAGE OF KILDEER	TAX REBATE - MAY 2023	10,175.73
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		31,889.04
Dept 13001 FINANCE ADMINISTRATION				
101-13001-53208	OFFICE SUPPLIES	PITNEY BOWES - SUPPLIES	POSTAGE METER INK 9-2023	91.29
		Total For Dept 13001 FINANCE ADMINISTRATION		91.29
Dept 17001 TECHNOLOGY ADMINISTRATION				
101-17001-52111	OTHER PROFESSIONAL SVCS	TOSHIBA BUSINESS SOLUTIONS, USA	DOCUWARE SUPPORT - SEP 2023	435.01
101-17001-53203	TELEPHONE & DATA SVCS	AT & T	VH ELEVATOR 540-9255	571.56
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - AUG/SEP 2023	5,415.87
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	INTERNET - 133 N OLD RAND	114.90
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE	74.22
101-17001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - SEP 2023	1,106.51
101-17001-53407	EQUIP MAINT PARTS&SUPPLIE	AMAZON.COM SALES, INC	CCTV POWER CABLE	9.09
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.74
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		7,891.90
Dept 24001 POLICE ADMINISTRATION				
101-24001-52111	OTHER PROFESSIONAL SVCS	GATSO USA, INC	RED LIGHT CAMERA FEE	6,300.00
101-24001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	CABLE - PD	63.18
101-24001-53209	UNIFORMS	JOHNSON, ROBERT	HOLSTER, MAG POUCH	158.18
		Total For Dept 24001 POLICE ADMINISTRATION		6,521.36
Dept 24210 POLICE OPERATIONS				
101-24210-51652	TRAINING AND MEETINGS	PIECZYNSKI, LINDA S	ROLL CALL NEWS	140.00
101-24210-52204	OTHER LEGAL	ALBARRAN, LUIS	LOCAL PROSECUTOR FEES - AUG	6,666.67
101-24210-52204	OTHER LEGAL	ETERNO, DAVID G	ADMINISTRATIVE HEARING FEE	150.00
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	BELT - BRADSTREET	52.94
101-24210-53209	UNIFORMS	MC CORMACK, VINCENT	SOCKS	35.99
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	PANTS, MIC, WEDGE - BRADSTREET	288.11

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101-24210-53211	OTHER SUPPLIES	MEDLINE INDUSTRIES, INC	SHARPS CONTAINERS	176.26
101-24210-53211	OTHER SUPPLIES	YOUNG, ADAM	CAR SEAT EVENT - DRINKS, FOOD	97.11
101-24210-54305	EMPLOYEE EXAMS	CENTRAL POLYGRAPH SERVICE, LTD	ENTRY LEVEL POLYGRAPH - GLEICZ	210.00
		Total For Dept 24210 POLICE OPERATIONS		<u>7,817.08</u>
Dept 24230 POLICE CRIME PREVENTION				
101-24230-52111	OTHER PROFESSIONAL SVCS	TLO LLC	INVESTIGATIVE SEARCH ENGINE	140.60
101-24230-52111	OTHER PROFESSIONAL SVCS	TRANS UNION LLC	CREDIT CHECKS	185.16
101-24230-52111	OTHER PROFESSIONAL SVCS	WEST PUBLISHING GROUP	INVESTIGATIVE SEARCH ENGINE	228.75
		Total For Dept 24230 POLICE CRIME PREVENTION		<u>554.51</u>
Dept 25001 FIRE ADMINISTRATION				
101-25001-52111	OTHER PROFESSIONAL SVCS	ESO SOLUTIONS, INC	CREDIT FOR RECORD MANAGEMENT SYSTEM - 9/23 - 9/24	(1,199.95)
101-25001-52111	OTHER PROFESSIONAL SVCS	ESO SOLUTIONS, INC	RECORD MANAGEMENT SYSTEM - 9/23 - 9/24	6,116.48
101-25001-52701	MAINT-BLDGS & GROUNDS	SCHWARTZ, CRAIG	REPAIRS TO STATION 1 DOORS	800.00
101-25001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - AUG/SEP 2023	2,707.94
101-25001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - SEP 2023	154.09
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	36.60
101-25001-53207	PRINTING-STATIONERY/FORM	EAGLE ENGRAVING, INC	DOOR NAME PLATES	38.00
101-25001-53209	UNIFORMS	EAGLE ENGRAVING, INC	CLASS A HAT BADGES	1,028.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	RESPONDER JACKET - BARTMANN	296.50
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	BOOTS - KENYON	129.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	TROUSERS - PILGARD	79.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	TROUSERS - HALL	79.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS, NAMEPLATE - ERB	92.00
101-25001-53210	SMALL TOOLS & EQUIP	GRAINGER	CASTERS FOR FORCEABLE ENTRY DOOR	142.60
101-25001-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	VELCRO TAPE	7.48
101-25001-53210	SMALL TOOLS & EQUIP	LZ ACE LLC	KEYKRAFTER (4)	12.21
101-25001-53210	SMALL TOOLS & EQUIP	LZ ACE LLC	BRASS KEY, KEY RACK 8 TAGS	15.09
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, TOWELS, TISSUE, SNACKS - STA 1	316.44
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, TISSUE - STA 3	141.94
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.73
		Total For Dept 25001 FIRE ADMINISTRATION		<u>11,157.15</u>
Dept 25310 FIRE EMERGENCY MANAGEMENT				
101-25310-52111	OTHER PROFESSIONAL SVCS	BRANIFF COMMUNICATIONS INC.	REPL TRANSFORMER ASSMB - CUBA RD OUTDOOR WARN SIREN	4,580.00
101-25310-53211	OTHER SUPPLIES	MOTOROLA SOLUTIONS, INC	EARPIECES FOR EMA SPECIAL EVENTS	204.40
		Total For Dept 25310 FIRE EMERGENCY MANAGEMENT		<u>4,784.40</u>

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<u>\$3,059,575.88</u>					
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Dept 25320 FIRE FIRE SUPPRESSION					
101-25320-52704	MAINT-EQUIPMENT	KNOX ASSOCIATES, INC	ENGINE KNOX BOX REPLACEMENTS.	3,480.00	
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	STRUCTURAL BOOTS 3 PAIR	1,230.00	
Total For Dept 25320 FIRE FIRE SUPPRESSION					<u>4,710.00</u>
Dept 25330 FIRE EMS					
101-25330-51651	LICENSING/CERTIFICATIONS	NORTHWEST COMMUNITY HOSPITAL	SYSTEM ENTRY - BARTMANN	75.00	
101-25330-52111	OTHER PROFESSIONAL SVCS	ANDRES MEDICAL BILLING	AMBULANCE FEES - JULY 2023	2,600.95	
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	145.82	
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	87.26	
Total For Dept 25330 FIRE EMS					<u>2,909.03</u>
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION					
101-28001-52111	OTHER PROFESSIONAL SVCS	LAKE COUNTY CLERK	RECORDING DOCUMENTS	528.00	
101-28001-52111	OTHER PROFESSIONAL SVCS	LAKE COUNTY TREASURER	JULY 2023 BUILDING SERVICES	13,120.00	
101-28001-52111	OTHER PROFESSIONAL SVCS	TESKA ASSOCIATES	COMPREHENSIVE PLAN CONSULTANT SRVCS LAK23-67	16,947.84	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	JANKE SUBDIVISION	402.25	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	4 S SHORE LN	111.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	454 N OLD RAND RD	582.75	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	410 TELSER RD - PARKING EXPANSION	282.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	474 N OLD RAND RD	111.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	634 N OLD RAND RD	509.50	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	AVERY RIDGE SUBDIVISION	1,966.75	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	COMMUNITY DEVELOPMENT ENGINEERING	271.25	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SARAH ADAMS SCHOOL	83.25	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	710 N OLD RAND RD	3,097.50	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	BUILDING PERMIT REVIEW - 2023	8,229.99	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	LZ COMMERCE CENTER - ROSE RD LOTS 6 & 7	1,814.50	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	495 ENTERPRISE PKWY	2,028.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	265 N RAND RD	473.50	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1110 HONEY LAKE RD	224.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1275 ENSELL	1,000.50	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	550 ENTERPRISE	2,438.25	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	455 S RAND RD	1,484.50	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	287 SUNRISE LN	176.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	255 QUENTIN RD - HERITAGE CHURCH	2,679.25	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	927 S RAND RD	162.50	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	316 FAIRWAY	438.50	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	865 TELSER	1,128.00	
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	BLOCK G	685.00	

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101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SEC US 12 & N OLD RAND RD DEVELOPMENT	685.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SANCTUARY OF LZ EXTRA SERVICES	94.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	WILDWOOD ESTATES	3,576.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SCHOOL DISTRICT NO 95 PROJECTS	1,282.00
101-28001-52113	ENGR/ARCHITECTURAL	PADDOCK PUBLICATIONS INC.	LEGAL AD - TEXT AMENDMENT #4604687	57.50
101-28001-52604	SWEEPING & MOWING	MILIEU DESIGN LLC	VIOLATION MOW - AUG	247.50
			Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION	66,918.08
 Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 08/31	34.68
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/07	34.68
101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	2023 LZ GENERAL ENGINEERING	3,411.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MANHARD CONSULTING LTD	2023 LZ MS4 PROGRAM	3,055.50
101-36001-52701	MAINT-BLDGS & GROUNDS	AHERNS, KEVIN	505 RECEPTION SIMPLEX	1,300.00
101-36001-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	VILLAGE HALL PEST CONTROL - AUG	75.00
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 08/31	57.44
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/07	96.25
101-36001-52701	MAINT-BLDGS & GROUNDS	MC GINTY BROS., INC.	HAZARD TREE REMOVAL	2,100.00
101-36001-52701	MAINT-BLDGS & GROUNDS	OTIS ELEVATOR COMPANY	FUEL IMPACT	100.00
101-36001-52702	MAINT-LAWN & LANDSCAPING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	7,880.48
101-36001-53204	CELL PHONES & PAGERS	FORCE AMERICA DISTRIBUTING LLC	PW TRUCK DATA PLAN	280.00
101-36001-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	TIE OUT STAKES, CLIPS, SLEDGE HAMMER	139.92
101-36001-53403	LANDSCAPING SUPPLIES	HOME DEPOT CREDIT SERVICES	HOSES	106.20
101-36001-53404	RIGHT OF WAY SUPPLIES	NAC SUPPLY, INC	TRAFFIC PAINT	348.00
101-36001-53405	BLDG & GROUNDS SUPPLIES	FLAGS USA LLC	FLAGS	265.00
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	CEILING TILES	180.78
101-36001-53405	BLDG & GROUNDS SUPPLIES	RADIANT PARTS, LLC	CO/RAY/VAC FILTERS	263.87
101-36001-54305	EMPLOYEE EXAMS	NORTHWEST COMMUNITY HOSPITAL	EMPLOYEE TESTING	180.00
			Total For Dept 36001 PUBLIC WORKS ADMINISTRATION	19,908.80
 Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52701	MAINT-BLDGS & GROUNDS	AGS CHICAGO INC	CHALET FLOOR REPAIR	200.00
101-36420-52701	MAINT-BLDGS & GROUNDS	AHERNS, KEVIN	BC PANIC	435.00
101-36420-52701	MAINT-BLDGS & GROUNDS	AHERNS, KEVIN	PAULUS PARK LOCK REPAIRS	950.00
101-36420-52701	MAINT-BLDGS & GROUNDS	AHERNS, KEVIN	PAULUS PARK LOCK REPAIRS	885.00
101-36420-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/07	125.36
101-36420-52702	MAINT-LAWN & LANDSCAPING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	27,323.00
101-36420-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	HARDWARE STORAGE	72.94
101-36420-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	SAW AND CABLE TIES	139.97
101-36420-53401	CUSTODIAL SUPPLIES	HOME DEPOT CREDIT SERVICES	WINDOW CLEANER	18.97

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101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	GUTTER REPAIR	63.45
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	RETAINING WALL ADHESIVE	64.88
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	SCREWS	2.76
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	TIE OUT STAKES, CLIPS, SLEDGE HAMMER	38.48
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	SAW AND CABLE TIES	44.38
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	SPRAYGROUND FASTENERS	0.54
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	SPRAYGROUND PARTS	57.41
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	PAULUS PARK PORT-O-POTTY	153.39
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	CHESTNUT PORT-O-POTTY	141.36
101-36420-55254	MACHINERY & EQUIPMENT	HOME DEPOT CREDIT SERVICES	PICNIC TABLE LUMBER	<u>1,469.07</u>
			Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE	32,185.96
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-51652	TRAINING AND MEETINGS	MATHESON, SEAN	IPSI PER DIEM	126.25
101-36471-51652	TRAINING AND MEETINGS	MUNICIPAL FLEET MANAGERS ASSN.	GM MEETING - NEYFELDT	35.00
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 08/31	47.19
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/07	36.63
101-36471-52703	MAINT-VEHICLES	RAINBOW COLLISION CENTER, INC	PAINT 324 BED	3,500.00
101-36471-53210	SMALL TOOLS & EQUIP	LZ ACE LLC	WIRE BRUSH	21.59
101-36471-53210	SMALL TOOLS & EQUIP	MOTOR PARTS & EQUIPMENT CORP	ADAPTOR	12.24
101-36471-53210	SMALL TOOLS & EQUIP	MOTOR PARTS & EQUIPMENT CORP	AIR CHUCK	42.30
101-36471-53211	OTHER SUPPLIES	LAWSON PRODUCTS INC.	HARDWARE	475.17
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	FASTENERS	10.68
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	BOLTS, SPRINGS	13.58
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	PAINTBRUSH	12.36
101-36471-53211	OTHER SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	CLEANING SUPPLIES	15.48
101-36471-53406	AUTO PARTS & SUPPLIES	LZ ACE LLC	SHEET METAL	20.38
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	SPEEDO 215	330.11
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	SWITCHES	94.39
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	DEF	261.58
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BATTERY 329	143.39
101-36471-53406	AUTO PARTS & SUPPLIES	NORTHWEST TRUCKS, INC.	CAP 532	9.55
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(54.00)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	CONNECTOR	26.50
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	OIL FILTER	16.46
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	FILTERS	107.36
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(126.00)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	BATTERY VH GEN	139.49

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101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	BATTERY MES.BOARD	743.64
101-36471-53407	EQUIP MAINT PART&SUPPLIE	R.N.O.W., INC	SWITCH	30.64
101-36471-53407	EQUIP MAINT PART&SUPPLIE	RUSSO POWER EQUIPMENT	SAW PARTS	116.60
101-36471-53407	EQUIP MAINT PART&SUPPLIE	STANDARD EQUIPMENT COMPANY	DEBRIS HOSE	968.62
101-36471-53407	EQUIP MAINT PART&SUPPLIE	STANDARD EQUIPMENT COMPANY	REBUILD KIT	184.79
101-36471-53407	EQUIP MAINT PART&SUPPLIE	WEST SIDE TRACTOR SALES	TOOTH	53.27
101-36471-53414	CHEMICALS	LZ ACE LLC	WASP SPRAY	4.99
101-36471-53418	LUBRICANTS & FLUIDS	MOTOR PARTS & EQUIPMENT CORP	DEF	<u>203.88</u>
			Total For Dept 36471 PUBLIC WORKS FLEET SERVICES	<u>7,588.11</u>
Dept 67001 RECREATION ADMINISTRATION				
101-67001-51654	MEMBERSHIPS & SUBSCRIP	SE SAC RIGHTS MANAGEMENT INC	MUSIC LICENSE	553.00
101-67001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	POST ITS, PENS, PAPER, SCISSORS, BATTERIES	<u>233.45</u>
			Total For Dept 67001 RECREATION ADMINISTRATION	<u>786.45</u>
Dept 67945 RECREATION YOUTH PROGRAMS				
101-67945-52115	RECREATION PROGRAM SERVICE	MUSIC IN THE BOX, INC	SUMMER MUSIC MASTERS - JUN	<u>1,197.00</u>
			Total For Dept 67945 RECREATION YOUTH PROGRAMS	<u>1,197.00</u>
Dept 67965 RECREATION ATHLETICS				
101-67965-52115	RECREATION PROGRAM SERVICE	EXACT SPORTS LLC	SUMMER VOLLEYBALL AND LACROSSE	518.00
101-67965-52115	RECREATION PROGRAM SERVICE	ON COURSE RIDING ACADEMY	AUG SESSIONS - RIDING LESSONS	<u>840.00</u>
			Total For Dept 67965 RECREATION ATHLETICS	<u>1,358.00</u>
Dept 67970 RECREATION AQUATICS				
101-67970-53414	CHEMICALS	LZ ACE LLC	MURIATIC ACID	33.97
101-67970-53414	CHEMICALS	LZ ACE LLC	MURIATIC ACID	<u>33.97</u>
			Total For Dept 67970 RECREATION AQUATICS	<u>67.94</u>
			Total For Fund 101 GENERAL	<u>225,611.43</u>
Fund 202 MOTOR FUEL TAX				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	3,984.78
202-36001-52701	MAINT-BLDGS & GROUNDS	LAKE COUNTY DIV OF TRANSPORTATION	LCDOT SIGNAL MAINT QUENTIN/ENSELL	244.19
202-36001-52701	MAINT-BLDGS & GROUNDS	MEADE, INC	MAIN ST SIGNAL MAINT	200.00
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	45 S OLD RAND RD	28.58
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	280 CLAIRVIEW DR	32.18

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202-36001-55253	INFRASTRUCTURE IMPROVEMT	ARROW ROAD CONSTRUCTION COMPANY	ROAD RESURFACING	565,168.15
202-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2023 LZ ROAD PROGRAM	42,435.75
202-36001-55253	INFRASTRUCTURE IMPROVEMT	TRAFFIC CONTROL & PROTECTION LLC	2023 SIGN PROGRAM	1,715.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>613,808.63</u>
		Total For Fund 202 MOTOR FUEL TAX		<u>613,808.63</u>
Fund 207 SPECIAL EVENTS FUND				
Dept 67601 RECREATION ROCK THE BLOCK				
207-67601-54302	PUBLIC RELATIONS	AMAZON.COM SALES, INC	CABLES, CONVERTER FOR RTB	292.51
		Total For Dept 67601 RECREATION ROCK THE BLOCK		<u>292.51</u>
		Total For Fund 207 SPECIAL EVENTS FUND		<u>292.51</u>
Fund 214 TIF #2 DOWNTOWN				
Dept 10490 GENERAL GOVERNMENT TIF				
214-10490-52111	OTHER PROFESSIONAL SVCS	SECOND CITY APPRAISAL LLC	BLOCK A UPDATED APPRAISAL	1,000.00
214-10490-55252	BLDG & BLDG IMPROVEMENTS	BUTCHER, STEPHANIE S	FACADE IMPROVEMENT PRG - RYN SALONS	2,180.00
214-10490-55252	BLDG & BLDG IMPROVEMENTS	SCOREBOARD BAR & GRILL	TIF FACADE IMPROVEMENT PROGRAM	4,287.00
214-10490-55253	INFRASTRUCTURE IMPROVEMT	COMMONWEALTH EDISON	7 E MAIN ST	24.55
214-10490-55253	INFRASTRUCTURE IMPROVEMT	COMMONWEALTH EDISON	1043 PARTRIDGE LN	33.29
214-10490-55253	INFRASTRUCTURE IMPROVEMT	DAHME MECHANICAL INDUSTRIES INC	MIONSKA LIFT STATION REPAIRS	24,888.00
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	S OLD RAND RD INFRASTRUCTURE	975.00
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	MAIN ST DISTRICT INFRASTRUCTURE IMPROVEMENTS	37,042.50
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	BLOCK A, LAKE, MIONSKA PUBLIC IMPROVEMENTS	2,827.50
214-10490-55253	INFRASTRUCTURE IMPROVEMT	PIRTANO CONSTRUCTION CO LLC	INFRASTRUCTURE IMPROVEMENTS MSD	<u>450,283.14</u>
		Total For Dept 10490 GENERAL GOVERNMENT TIF		<u>523,540.98</u>
		Total For Fund 214 TIF #2 DOWNTOWN		<u>523,540.98</u>
Fund 301 VILLAGE DEBT SERVICE				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
301-10001-56602	PRINCIPAL	CORNERSTONE NATIONAL BANK & TRUST	DEBT PAYMENT SERIES 2023	1,241,000.00
301-10001-56603	INTEREST	CORNERSTONE NATIONAL BANK & TRUST	DEBT PAYMENT SERIES 2023	25,854.17
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		<u>1,266,854.17</u>
		Total For Fund 301 VILLAGE DEBT SERVICE		<u>1,266,854.17</u>

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Fund 401 VILLAGE CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251	LAND IMPROVEMENTS	APEX LANDSCAPING, INC	WELCOME SIGN PLANTING	11,918.00
401-36001-55251	LAND IMPROVEMENTS	HITCHCOCK DESIGN INC	GRANT APPLICATION - PAULUS PARK/OSLAD	5,095.11
401-36001-55251	LAND IMPROVEMENTS	MANHARD CONSULTING LTD	2022 PARKING LOTS - VH, BUFFALO CREEK PK	388.50
401-36001-55251	LAND IMPROVEMENTS	MANHARD CONSULTING LTD	2023 PARKING LOT MAINTENANCE	918.75
401-36001-55251	LAND IMPROVEMENTS	R.B CUSTOM DESIGNS, INC	DESIGN SERVICES	7,950.00
401-36001-55251	LAND IMPROVEMENTS	T & M MULLER EXTERIORS INC	STAPLES CONCESSION IMPROVEMENTS	24,750.00
401-36001-55252	BLDG & BLDG IMPROVEMENTS	T & M MULLER EXTERIORS INC	CAULK PD WINDOWS	9,875.00
			Total For Dept 36001 PUBLIC WORKS ADMINISTRATION	<u>60,895.36</u>
Dept 36470 PUBLIC WORKS STORM WATER CONTROL				
401-36470-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	BUFFALO CREEK IMPROVEMENTS - BRISTOL TRAIL PK	4,362.00
			Total For Dept 36470 PUBLIC WORKS STORM WATER CONTROL	<u>4,362.00</u>
Total For Fund 401 VILLAGE CAPITAL PROJECTS				<u>65,257.36</u>
Fund 501 WATER & SEWER				
Dept 00000				
501-00000-21201	OTHER ACCOUNTS PAYABLE	R PROFESSIONAL GROUP, INC.	BD PAYMENT REF - PERMIT #PB22-0412	2,985.00
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPARTMENT	LC CONNECTION FEE - 799 W IL RT 22	8,180.90
501-00000-21204	LC CONNECTION FEES PAYABLE	LAKE COUNTY PUBLIC WORKS DEPT.	LC CONNECTION FEE - KILDEER CROSSING	56,420.00
501-00000-21206	WATER BILLING REFUNDS	HUH, KI DO	UB REF - A/C #004376-00 FINAL	33.12
501-00000-27104	WATER METER LEASE OBLIG	US BANK NATIONAL ASSOC.	WATER METER LEASE PAYMENT #21	39,880.01
			Total For Dept 00000	<u>107,499.03</u>
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 08/31	39.03
501-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09/07	39.03
501-36001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - SEP 2023	140.07
501-36001-54303	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	BID NOTICE SANITARY SEWER CCTV #4604825	108.10
501-36001-54305	EMPLOYEE EXAMS	NORTHWEST COMMUNITY HOSPITAL	EMPLOYEE TESTING	210.00
501-36001-56603	INTEREST	US BANK NATIONAL ASSOC.	WATER METER LEASE PAYMENT #21	15,367.57
			Total For Dept 36001 PUBLIC WORKS ADMINISTRATION	<u>15,903.80</u>
Dept 36530 PUBLIC WORKS WATER BILLING				
501-36530-52111	OTHER PROFESSIONAL SVCS	DATAPROSE, LLC	WATER BILL PROCESSING - AUG 2023	645.13
501-36530-53206	POSTAGE & SHIPPING	DATAPROSE, LLC	WATER BILL PROCESSING - AUG 2023	2,705.85
			Total For Dept 36530 PUBLIC WORKS WATER BILLING	<u>3,350.98</u>

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Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52111	OTHER PROFESSIONAL SVCS	FORD PLUMBING	SERVICE CALL/VALVE REPLACEMENT	345.00
501-36550-52113	ENGR/ARCHITECTURAL	CDM SMITH, INC	LZ SUPPLY STUDY	7,887.42
501-36550-52113	ENGR/ARCHITECTURAL	CDM SMITH, INC	LZ SUPPLY STUDY	20,501.66
501-36550-52607	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	WATER SAMPLE ANALYSIS	723.15
501-36550-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	787.27
501-36550-52704	MAINT-EQUIPMENT	MOTOR PARTS & EQUIPMENT CORP	RETURNED BATTERY CORES FOR CREDIT	(90.00)
501-36550-52704	MAINT-EQUIPMENT	MOTOR PARTS & EQUIPMENT CORP	RETURNED BATTERY CORES FOR CREDIT	(18.00)
501-36550-52704	MAINT-EQUIPMENT	MOTOR PARTS & EQUIPMENT CORP	REPLACEMENT GENERATOR BATTERIES	1,044.18
501-36550-53201	ELECTRICITY	DYNEGY ENERGY SERVICES LLC	ELECTRICITY-WELLS/WTP'S (MID YEAR VENDOR CHANGE)	30,353.06
501-36550-53211	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	ORANGE TEMP FENCING	32.55
501-36550-53211	OTHER SUPPLIES	JOSEPH D FOREMAN & COMPANY, INC	HYDRANT REPAIR PARTS	1,112.87
501-36550-53407	EQUIP MAINT PART&SUPPLIE	SES	CHLORINE FEED EQUIPMENT REPAIR PARTS	8,648.02
501-36550-53413	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER OF WAUCONDA INC	DISTRIBUTION LEAK REPAIR MATLS/430 S RAND RD	439.32
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #10	3,001.60
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #8	3,017.68
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2020 RT 22 WM - LA FITNESS TO STARBUCKS	15,384.50
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	CEDAR CREEK WATER MAIN	7,070.00
Total For Dept 36550 PUBLIC WORKS WATER SERVICE				<u>100,240.28</u>
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52701	MAINT-BLDGS & GROUNDS	MOTOR PARTS & EQUIPMENT CORP	RETURNED BATTERY CORES FOR CREDIT	(144.00)
501-36560-52701	MAINT-BLDGS & GROUNDS	MOTOR PARTS & EQUIPMENT CORP	REPLACEMENT GENERATOR BATTERIES	650.44
501-36560-52704	MAINT-EQUIPMENT	MOTOR PARTS & EQUIPMENT CORP	RETURNED BATTERY CORES FOR CREDIT	(144.00)
501-36560-52704	MAINT-EQUIPMENT	MOTOR PARTS & EQUIPMENT CORP	REPLACEMENT GENERATOR BATTERIES	144.00
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY/SANITARY FLOW CONTROL	54.09
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY VACUUM PRIME STRUCTURES	27.50
501-36560-53201	ELECTRICITY	DYNEGY ENERGY SERVICES LLC	SANITARY PUMP/LIFT STATIONS (MID YEAR VENDOR CHANGE)	4,155.11
501-36560-53211	OTHER SUPPLIES	MUNICIPAL EMERGENCY SERVICES, INC	CONFINED SPACE/GAS MONITOR DOCKING STATION PM	157.50
501-36560-53211	OTHER SUPPLIES	MUNICIPAL EMERGENCY SERVICES, INC	CONFINED SPACE EQUIPMENT REPAIR	535.00
501-36560-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2022 SANITARY SEWER LINING	5,920.75
501-36560-55254	MACHINERY & EQUIPMENT	METROPOLITAN INDUSTRIES INC.	BETTY DR LIFT STATION CONTROL PANEL REPLACEMENT	68,614.00
Total For Dept 36560 PUBLIC WORKS SEWER SERVICE				<u>79,970.39</u>
Total For Fund 501 WATER & SEWER				<u>306,964.48</u>
Fund 603 RISK MANAGEMENT				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
603-10001-52114	LIABILITY INSURANCE CLAIMS	INTERGOVERNMENTAL RISK MGMT AGENCY	IRMA JULY 2023	2,952.21
603-10001-52114	LIABILITY INSURANCE CLAIMS	RAINBOW COLLISION CENTER, INC	AUTO DAMAGE CLAIM - 2017 FORD ESCAPE	8,697.41

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603-10001-52114	LIABILITY INSURANCE CLAIMS	STANDARD EQUIPMENT COMPANY	WORK ZONE SAFETY EQUIPMENT	8,999.60
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		20,649.22
			Total For Fund 603 RISK MANAGEMENT	20,649.22
Fund 615 EQUIPMENT REPLACEMENT				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
615-10001-55254	MACHINERY & EQUIPMENT	DELL MARKETING LP	MONITORS	727.96
615-10001-55254	MACHINERY & EQUIPMENT	INSIGHT PUBLIC SECTOR, INC	NETWORK STORAGE	383.44
615-10001-55254	MACHINERY & EQUIPMENT	INSIGHT PUBLIC SECTOR, INC	LASERJET PRINTER, TONER	996.02
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		2,107.42
Dept 36001 PUBLIC WORKS ADMINISTRATION				
615-36001-55262	VEHICLES - FIRE	FLEET SAFETY SUPPLY	2023 FORD F450 BRUSH TRUCK EQUIPMENT	6,482.15
615-36001-55262	VEHICLES - FIRE	MONROE TRUCK EQUIPMENT, INC	9'6" STEEL PLATFORM ASSB.	10,171.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		16,653.15
			Total For Fund 615 EQUIPMENT REPLACEMENT	18,760.57
Fund 710 PERFORMANCE ESCROW				
Dept 0000				
710-00000-25201	BUILDING PERMIT DEPOSITS	AMERICAN NATIONAL SPRINKLE	BD BOND REF - PERMIT #BBD23-0103	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ANDERSON, WALTER L & CAROL L	BD BOND REF - PERMIT #BBD22-0471	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	DUANE BLANTON PLUMBING & SEWER	BD BOND REF - PERMIT #BBD23-0364	1,020.00
710-00000-25201	BUILDING PERMIT DEPOSITS	E ARIEL ROOFING SOLUTIONS, LLC	BD BOND REF - PERMIT #BBD23-0306	155.00
710-00000-25201	BUILDING PERMIT DEPOSITS	FELDCO FACTORY	BD BOND REF - PERMIT #BBD23-0285	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	FUNDERBURK ROOFING INC	BD BOND REF - PERMIT #BBD22-0651	150.00
710-00000-25201	BUILDING PERMIT DEPOSITS	JRC DESIGN BUILD	BD BOND REF - PERMIT #BBD23-0293	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	KING HVAC SYSTEMS, LLC	BD BOND REF - PERMIT #BBD23-0350	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	LAMP INCORPORATED	BD BOND REF - PERMIT #BBD22-0581	510.00
710-00000-25201	BUILDING PERMIT DEPOSITS	LIVE CHICAGO CONSTRUCTION LLC	BD BOND REF - PERMIT #BBD23-0261	155.00
710-00000-25201	BUILDING PERMIT DEPOSITS	NVR RYAN HOMES	BD BOND REF - PERMIT #BBD22-0363	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	NVR RYAN HOMES	BD BOND REF - PERMIT #BBD22-0364	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	NVR RYAN HOMES	BD BOND REF - PERMIT #BBD22-0362	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	NVR RYAN HOMES	BD BOND REF - PERMIT #BBD22-0361	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	NVR RYAN HOMES	BD BOND REF - PERMIT #BBD22-0360	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	O'KANE, SEAMUS & LAURA S	BD BOND REF - PERMIT #BBD23-0340	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	POWER HOME REMODELING GROUP, INC	BD BOND REF - PERMIT #BBD22-0305	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RAETHKE, REECE	BD BOND REF - PERMIT #BBD23-0300	105.00

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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
710-00000-25201	BUILDING PERMIT DEPOSITS	RAINBOW SIGNS INC	BD BOND REF - PERMIT #BBD23-0265	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RECON CONSTRUCTION	BD BOND REF - PERMIT #BBD22-0616	510.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RENEWAL BY ANDERSEN	BD BOND REF - PERMIT #BBD23-0312	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	RESA CONSTRUCTION	BD BOND REF - PERMIT #BBD23-0219	510.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SCHNEERSON,STELLA & MARQUARDT,MIKE	BD BOND REF - PERMIT #BBD23-0244	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SQUARE CIRCLE KITCHEN & BATH	BD BOND REF - PERMIT #BBD23-0323	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	STEZSKAL, ALAN M & CHERYL A	BD BOND REF - PERMIT #BBD23-0218	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	TAKO CHIDO MEXICAN GRILL	BD BOND REF - PERMIT #BBD23-0035	510.00
710-00000-25201	BUILDING PERMIT DEPOSITS	THE FIDELITY GROUP	BD BOND REF - PERMIT #BBD22-0676	510.00
710-00000-25201	BUILDING PERMIT DEPOSITS	THORNTON HEATING SERVICE	BD BOND REF - PERMIT #BBD23-0347	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	TUFF SHED INC	BD BOND REF - PERMIT #BBD23-0334	105.00
710-00000-25202	OCCUPANCY PERMIT DEPOSITS	LAMP INCORPORATED	BD BOND REF - PERMIT #BOD23-0004	5,100.00
710-00000-25205	DEVELOPER DEPOSITS	WEINSHENKER, BRAD	REF PLANT REPLACEMENT REFUND	4,662.00
710-00000-25502	PEG CABLE FEES	AMAZON.COM SALES, INC	POINTS USED - USB CAP PORT COVER	(6.99)
710-00000-25502	PEG CABLE FEES	AMAZON.COM SALES, INC	USB CAP PORT COVER	6.99
710-00000-25502	PEG CABLE FEES	BOZILOFF, ADRIAN T	MEDIA CREW - AUG 2023	30.00
710-00000-25502	PEG CABLE FEES	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - AUG/SEP 2023	902.66
710-00000-25502	PEG CABLE FEES	PANOZZO, CARSON	MEDIA CREW - AUG 2023	93.75
		Total For Dept 00000		<u>16,918.41</u>
			Total For Fund 710 PERFORMANCE ESCROW	<u>16,918.41</u>
Fund 720 PAYROLL CLEARING				
Dept 00000				
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	NCPERS-IL IMRF - 0157	GROUP LIFE INSURANCE - SEP	172.00
		Total For Dept 00000		<u>172.00</u>
			Total For Fund 720 PAYROLL CLEARING	<u>172.00</u>
Fund 731 SSA #8 HEATHERLEIGH SUBDV				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
731-10099-52604	SWEEPING & MOWING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	392.03
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		<u>392.03</u>
			Total For Fund 731 SSA #8 HEATHERLEIGH SUBDV	<u>392.03</u>
Fund 734 SSA #11 LZ PINES SUBDV				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
734-10099-52604	SWEEPING & MOWING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	16.86

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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
			Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY	16.86
			Total For Fund 734 SSA #11 LZ PINES SUBDV	<u>16.86</u>
Fund 735 SSA #13 CONVENTRY CRK SUB				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
735-10099-52604	SWEEPING & MOWING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT	337.23
			Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY	337.23
			Total For Fund 735 SSA #13 CONVENTRY CRK SUB	<u>337.23</u>

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<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund Totals:				
	Fund 101 GENERAL			225,611.43
	Fund 202 MOTOR FUEL TAX			613,808.63
	Fund 207 SPECIAL EVENTS FUND			292.51
	Fund 214 TIF #2 DOWNTOWN			523,540.98
	Fund 301 VILLAGE DEBT SERVICE			1,266,854.17
	Fund 401 VILLAGE CAPITAL PROJECTS			65,257.36
	Fund 501 WATER & SEWER			306,964.48
	Fund 603 RISK MANAGEMENT			20,649.22
	Fund 615 EQUIPMENT REPLACEMENT			18,760.57
	Fund 710 PERFORMANCE ESCROW			16,918.41
	Fund 720 PAYROLL CLEARING			172.00
	Fund 731 SSA #8 HEATHERLEIGH SUBDV			392.03
	Fund 734 SSA #11 LZ PINES SUBDV			16.86
	Fund 735 SSA #13 CONVENTRY CRK SUB			337.23
				<u>\$ 3,059,575.88</u>



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

ACCEMPLIMENT

6C

MEMORANDUM

Date: September 18, 2023
To: Ray Keller, Village Manager *PK*
From: Bonnie Caputo, Recreation Director
Subject: Parks Program Capital Improvement Project

Issue: We are renovating the flooring at the Buffalo Creek Building B site. The Fiscal Year 2023 budget includes \$46,000 in the Capital Fund 401 for the basketball court resurfacing at Bristol Trails Park. As the basketball court is currently in adequate condition, the department is recommending delaying the resurfacing and shift the budgeted capital dollars to renovate the flooring at Buffalo Creek Building B, a project currently residing in our Capital Improvement Plan. The facility flooring will require ADA accessible ramps which allows the department to also utilize the Special Recreation Association (SRA) fund to support the project.

Analysis: The Village of Lake Zurich's Academy of Performing Arts (APA) dance program has continued to grow since its inception in 2013. The program began with under 50 participants and ended 2022 with 822 participants. The program is anticipated to generate \$222,500 in FY23 which makes it the department's largest program revenue source annually.

APA currently operates from the department's Buffalo Creek facilities. Dance utilizes the wooden sprung floor studio in Building A and, due to increased enrollment, expanded to Building B in 2019. To accommodate the expansion as the conversion of space was mid fiscal year, staff were able to cover the existing linoleum floor with modular grid lock floor tiles along with multiple rolls of shower pan liner to provide a more suitable surface for certain genres of dance.

As APA continues to grow and dancers age throughout the program, there is a greater demand to offer a wider variety of classes that cannot always be accommodated in the studio with the modular tiles such as ballet and pointe. The renovation of the facility flooring has been captured in the Capital Improvement Plan since 2019 and had a projected completion date of 2020, however, was delayed partially due to COVID-19, virtual programming and other competing Village needs. The department believes that this investment will support the continued growth of the program in years to come.

When researching potential suitable flooring for the building, the department took note of how the flooring was going to affect dancers such as the impact on the flooring as well as the “softness” of the floor, scratch resistance, non-slip features and comfort feel with great sound insulation.

Staff presented the opportunity to shift the \$46,000 budgeted capital dollars associated with resurfacing the Bristol Trails Park basketball court amenity to renovating the flooring at Buffalo Creek Building B to the Park and Recreation Advisory Board at their April meeting. Members were in full support with a 7-0 recommend to the Village Board.

Staff prepared the bidding specifications and administered the bid opening held on Tuesday, September 5, 2023. The bid results are shown below:

- Floors Incorporated- \$42,500
- Scharn Floor- \$57,235

The lowest responsible bid was received from Floors Incorporated of Woodstock.

Recommendation: Staff and the Park and Recreation Advisory Board recommend awarding a contract to purchase and install the ADA accessible wood sprung floor system to Floors Incorporated of Woodstock in an amount not-to-exceed \$42,500.

W/Attachments:

1. Bid Tabulation
2. Bid Submittal- Floors Incorporated

BID: Buffalo Creek Sprung Floor

Due: September 5, 2023 10:00 a.m.

Bidder	Bid Amount	Total
Floors Inc 1341 Cobblestone Way Woodstock, IL 60014	Bond - N/A	\$42,500.00
	09/1/2023 2:50 p.m.	
Scharm Floor Covering 1843 E Oakton St Des Plaines, IL 60018	Bond - N/A	\$57,235.00
	09/5/2023 8:06 a.m.	

Mike Cernock - Gen Svcs Supervisor
Laura Berg, Accounts Payable
Adam Hartmann, Project Mgr

9/5/2023 10:04a.m.
Village Hall 1st Floor Conference Room

Village of Lake Zurich
Buffalo Creek Facility Sprung Floor

EXHIBIT B
BID PROPOSAL FORM

RECEIVED
SEP 05 2023
BY: *[Signature]*

To: Office of the Village Manager
Village of Lake Zurich
70 E. Main Street
Lake Zurich, IL 60047

From: Floors Inc.
Bidder BIS-338-6566
Phone Number Steve Fantuzzi
Bidder's Contact for Bid

(341 Cobblestone Way Woodstock IL 60098
Address (City, State, Zip) SteveFantuzzi@floorsinc-illinois.com
Email Vice President
Additional Contact information

Having carefully examined the terms set forth in the Notice to Bidders, Instructions to Bidders, Bid Award, General Conditions, Contract and Description of the Work and Procedures and having thoroughly examined the probable work conditions at the work sites/locations and pertinent areas adjacent thereto, the undersigned Bidder acknowledges the same to be accurate and complete insofar as the Work to be performed and related work details are concerned, the undersigned Bidder agrees to furnish all labor, materials, equipment, tools and services or whatever else is required for the Work as set forth in the **2023 Contract Documents for Buffalo Creek Facility Sprung Floor**.

The undersigned Bidder further agrees to execute a Contract for this Work and present the same to the Village within ten (10) calendar days after the date of written notice of the award of the Contract to Bidder.

Upon award of the Contract, the Village will send a Notice of Award to the successful Bidder and the Bidder must then execute the Contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) business days. The Village will then issue a written Notice to Proceed and Bidder will thereafter shall commence Work not later than ten (10) calendar days thereafter and, unless otherwise provided,

will diligently prosecute the Work in such manner and with such materials, equipment, and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the Work within the time stated herein, the undersigned agrees that the Village shall withhold from such sums as may be due him under the terms of this Contract the costs of additional engineering and observation, maintenance of detours, interest, and other items incurred by the Village resulting from the failure of the Bidder to complete the Work within the time specified in the Contract.

The undersigned Bidder agrees to complete the Work by **December 31, 2023** unless granted additional time in writing by the Village.

It is hereby agreed that, should Bidder be awarded the Contract for services contemplated under this bid and fail or refuse to execute a Contract for the performance of said Work, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Lake Zurich as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date.

If this Proposal is accepted and the undersigned Bidder fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Village and shall be considered as payment of damages due to delay and other causes suffered by the Village because of failure to execute said Contract or Contract Bond; upon

Village of Lake Zurich
Buffalo Creek Facility Sprung Floor

the undersigned Bidder properly executing a Contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned Bidder submits herewith his schedule of prices covering the work to be performed under the Contract; Bidder understands that it must show in the schedule the unit prices, where applicable, for which Bidder proposes to perform each item of work; that the extension must be made by Bidder and that if not so done, his Proposal may be rejected as irregular.

Bidder hereby bids on all items and has provided a price for all requested services. The Bidder acknowledges it understands all the requested services for which it has submitted a bid. The undersigned proposes to furnish all labor, materials, tools, equipment and perform all necessary requirements for the Work for construction of the sprung dance floor with the attached conditions and specifications, and at the terms and schedule prices herein given:

Base bid for furnishing all labor, materials, equipment, and other incidentals necessary for the preparation, and construction of a sprung dance floor at the Buffalo Creek Park Facility. As per the attached plan.

\$ 42,500

Floor3 Inc.

Company Name

815 338-6566

Phone Number

Steve C floors inc - illinois.

Email

1341 Cobblestone Way

Address (City, State, Zip)

Woodstock IL 60098

Business Address

Submitted

9-1-23

Date

above

Business Address

815 338-6566

Phone Number

Jain Taylor

Attest: Secretary

Bidder

Floors Incorporated

Corporate Name

1341 Cobblestone Way Woodstock IL 60098

Corporate Seal

Steve

Signed By

Steve Fantuzzi

Vice President

Village of Lake Zurich
Buffalo Creek Facility Sprung Floor

c. Sexual Harassment Certificate

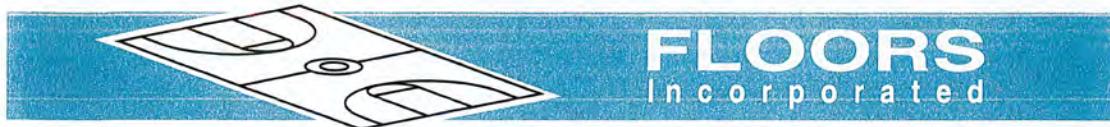
Contractor hereby certifies that it has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A)(4) including the following information: 1. An acknowledgment of the illegality of sexual harassment. 2. The definition of sexual harassment under State law. 3. A description of sexual harassment, utilizing examples. 4. The Contractor's internal complaint process including penalties. 5. The legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission. 6. Directions on how to contact the Department of the Commission. 7. An acknowledgment of protection of a complaint against retaliation as provided in Section 6-101 of the Human Rights Act. The Contractor must provide a copy of such written policy to the Illinois Department of Human Rights upon request.

Contractor

By: 
Authorized Agent

18. General Provisions

- a. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by both the Village and the Contractor.
- b. The Contractor shall give all notices, pay all fees and take all other action that may be necessary to ensure that the Work is provided, performed and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing and completing the Work.
- c. The Contractor shall not assign or transfer this Contract or any portion thereof without the prior approval of the Village.
- d. The terms of this Contract shall bind and inure to the benefit of the Village, the Contractor, and their agents, successors and assigns.
- e. No claim as a third-party beneficiary under this Contract by any person, firm or corporation shall be made or be valid against the Village.
- f. If any term, covenant, condition or provision of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.
- g. For any legal action between the Parties concerning the interpretation, construction and enforcement of this Contract, or subject matter thereof, venue shall be in Lake County, Illinois and the laws of the State of Illinois shall govern the cause of action.
- h. The Contractor warrants and represents to the Village that the persons executing this Contract on its behalf have the full and complete right, power and authority to enter into this Contract and to agree to the terms, provisions and conditions set forth in this Contract, and that all legal actions needed to authorize the execution, delivery and performance of this Contract have been taken.
- i. The failure of the Village to enforce any term, condition or covenant (herein referred to as "provision") of this Contract shall not be deemed a waiver or limitation of the Village's right to subsequently enforce such provision.



1341 Cobblestone Way • P.O. Box 700 • Woodstock, IL 60098 • Phone: (815) 338-6566 • Fax: (815) 338-6679

The following are a list of most recent similar projects:

1. Naperville Park District
Complete 6/23
Wood sprung dance floor
\$46,680
2. Northbrook Park District
Complete 5/23
Wood sprung dance floors
\$87,800
3. Bian Spa - Chicago, IL
Complete 4/23
Wood sprung floors
\$53,700

Thank you for considering Floors Incorporated to complete this work and
please call me if you have any questions or require further information.

Sincerely,



Steven M. Fantuzzi
Vice-President

4. Niles West H.S. - Wood sprung dance floor
Completed 9/20

\$50,100

5. Nells Wellness - Wood sprung dance floor
Completed 6/22

\$39,000



At the Heart of Community

OFFICE OF THE VILLAGE MANAGER
Human Resources Division

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

AGENDA ITEM

6D

MEMORANDUM

Date: September 13, 2023
To: Ray Keller, Village Manager *PK*
From: Douglas Gibson, Human Resources Director
Subject: Position Control Title and Grade Change

Issue: In 2016 the Village underwent a comprehensive study to establish a compensation and position control system for all full-time positions in the Village not currently represented under a collective bargaining agreement. Upon occasion, responsibilities and authorities change for a specific position resulting in the modification of job duties and consequently a title and/or grade change.

Analysis: With the increase in the Fire Prevention Bureau's workload and the retirement of the Village's Fire Prevention Specialist, the Village has analyzed the existing position and has determined that the Fire Prevention Specialist position should be reclassified as a Deputy Fire Marshal and should assume some of the responsibilities of the Deputy Chief. While this does shift duties, it will not have a budget impact, but will have a grade change from 8 to 11.

The current Fire Prevention Specialist is a grade 8 with a budgeted salary of 100,428, the proposed Deputy Fire Marshal would be a grade 11 with a budgeted salary of 96,000.

Recommendation: Approve the change in title and grade for the Fire Prevention Specialist, grade 8, to the Deputy Fire Marshal, grade 11 due to the modification of essential functions for this position.

ORDINANCE NO. 2023-09-526

**AN ORDINANCE APPROVING BUDGET AMENDMENT #3 FOR FISCAL
YEAR 2023 BUDGET TO ADJUST STAFFING POSITIONS IN THE FIRE
DEPARTMENT**

WHEREAS, on December 5, 2022, the President and Board of Trustees of the Village of Lake Zurich approved the FY 2023 budget, and since its passage the Village has found it necessary to amend said Ordinance; and

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, by a two-thirds vote of the members of the corporate authorities then holding office, the annual budget may be revised by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves.

BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: The Village of Lake Zurich Budget Amendment No. 3 for Fiscal Year 2023, attached hereto and made a part hereof, is hereby approved.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

PASSED this ____ day of September, 2023.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of September, 2023.

Tom Poynton, Village President

Kathleen Johnson, Village Clerk

**Village of Lake Zurich
Fiscal Year 2023
Budget Amendment #3 – Exhibit A
September 18, 2023**

Authorized Position Changes for the Fire Department

Fire Department / Prevention Bureau

	Fiscal Year 2023			Fiscal Year 2023 Amendment #3 Proposed		
	# of FT Positions	Budgeted Salary	Grade	# of FT Positions	Budgeted Salary	Grade
Deputy Fire Marshal	1	\$100,428	8	1	\$96,000	11



At the Heart of Community

OFFICE OF THE VILLAGE MANAGER

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

AGENDA ITEM

6E

MEMORANDUM

Date: September 12, 2023
To: Ray Keller, Village Manager *PK*
From: Michael Duebner, Assistant Village Manager
Subject: Liquor License Issuance

Issue: G & J Ghost Kitchen, Inc /dba Papagus Gyros located at 1110 South Old Rand Road has requested a full-service restaurant Class-A1 Liquor License for on premises dispensing of alcoholic beverage including their outdoor seating area.

Analysis: Papagus Gyros previously operated a full-service restaurant with a liquor license before closing in 2018 as part of the Lifetime development.

The owner has completed the application, submitted documentation, and passed the background check for issuance of a Class-A1 Liquor License for dispensing of alcoholic.

Recommendation: Consideration and approval of the proposed ordinance to issue Class-A1 Liquor License to G & J Ghost Kitchen, Inc and amend the number of liquor license issued.

w/Attachments: Ordinance issuing a Class-A1 and amending the license counts.

VILLAGE OF LAKE ZURICH



ORDINANCE NO. 2023-09-527

ORDINANCE AMENDING TITLE 3 OF CHAPTER 3 OF THE VILLAGE OF LAKE ZURICH MUNICIPAL CODE TO INCREASE AUTHORIZED CLASS – A1 RESTAURANT FULL SERVICE LIQUOR LICENSES FOR G & J GHOST KITCHEN, INC. DOING BUSINESS AS PAPAGUS GYROS AT 1110 SOUTH OLD RAND ROAD

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: The number of **Class A1 – Restaurant Outdoor Café Full Service** liquor licenses authorized by section 3-3b-14 of Chapter 3 of Title 3 of the Village Code of the Village of Lake Zurich is hereby **increased** by one for **G & J Ghost Kitchen, Inc. dba Papagus Gyros** located at **1110 South Rand Road** in accordance with the Village Code of the Village of Lake Zurich. Issuance of the license is subject to the approval and action of the Local Liquor Commissioner of the Village of Lake Zurich.

SECTION 2: If any section, paragraph, clause or provision of this Ordinance shall be invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION 3: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

SECTION 4: That if any provision of this ordinance or application thereof to any entity or person or circumstance is declared invalid or held to be unlawful, such declaration or holding shall not affect the validity of any other portion or provision of this Ordinance and such declaration or holding shall be severable from the remainder hereof.

SECTION 5: That Section 3-3B-14 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "NUMBER OF LICENSES" be and is hereby further amended with the corresponding number of licenses in each class, shown with bold letters with underscoring below:

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<u>Class</u>	<u>Description</u>	<u>Maximum Number Issued</u>
A	Restaurant Full Service	18
A-1	Restaurant Outdoor Café Full Service	14 15
B	Retail Sales and Delivery	15
B-1	Annual Tasting Add-On	3
B-2	Single Event Add-On	0
C	Retail Sales Convenience	7
E	Club	1
F	Single Private Event	0
G	Single Public Event	0
G-1	Multiple Public Event	1
H	Complimentary Dispensing of Beer & Wine	1
I	Indoor Interactive Sports Facilities	1
K	Gift Boutique	0
M	BYOB Corkage	0
N	Craft Distillery	1
O	Off-Site Catering	0
P	Craft Brewery	2
R	Outdoor Concession / Beer Garden	1
V	Video Gaming	15
W	Boutique Wine & Sparkling Beverage	1
Y	Brew Pub	0

ADOPTED this _____ 18th of September, 2023 by the following

vote: Ayes: _____

Nays: _____

Absent: _____

APPROVED by the Mayor on this _____ day of September, 2023

Tom Poynton, MAYOR

Kathleen Johnson, VILLAGE CLERK

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VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

AUGUST 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at August 2023...



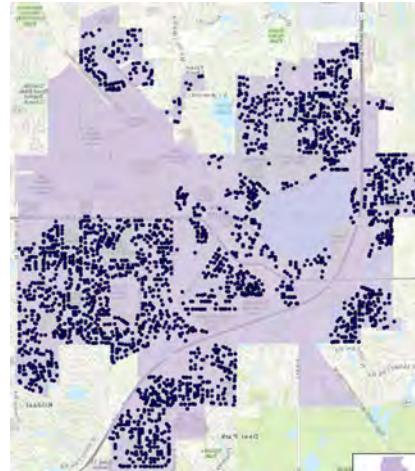
Village Wide Beautification

Landscape improvements were completed in August at several locations throughout the community, including Village Hall and the community entry way signs as several sites had dying plants or had outgrown the current planting beds. Staff worked with the landscaping contractor to utilize some of the existing plant materials along with some new plantings to enhance the sites.

National Community Survey Wrapping Up

The 2023 National Community Survey has been open since July 7 and closed on August 18. The final data outcomes will be analyzed by statisticians at the National Research Center by Polco with a final report expected to the Village by October. The map depicted shows the 3,000 randomly selected households that received two rounds of invitation postcards to complete the survey.

Lake Zurich's response rate in 2021 (*777 total responses*) was at 26%, slightly higher than the national average. We can expect a response rate this time lower than 2021. In spite of the lower response rate, this approach remains the most statistically-valid method for evaluating resident opinions across all the population demographics that comprise Lake Zurich's 20,000 residents.



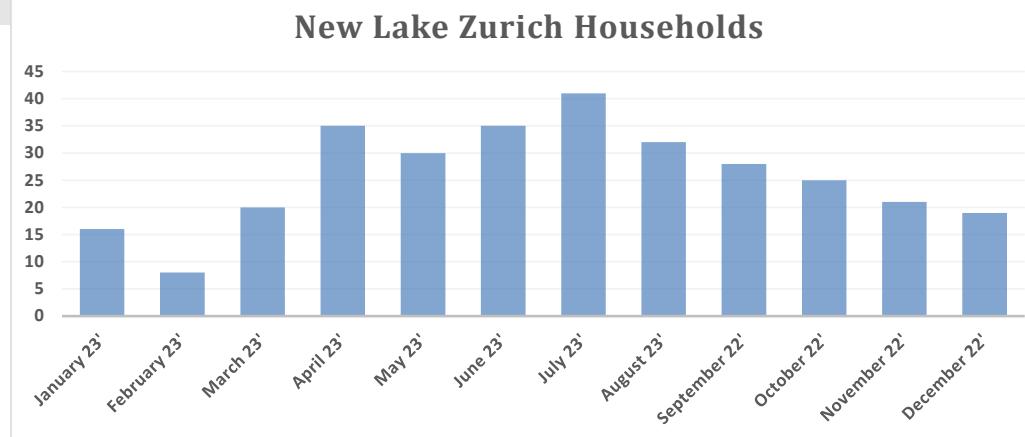
Small Business Facade Improvements

It has been one year since Staff launched Lake Zurich's first facade improvement program, an initiative designed to encourage property owners and local businesses to improve the look and functionality of their businesses using TIF funding in the Main Street TIF District. The program is designed to fund 50% of certain eligible improvements up to a max of \$5,000. Since it has been one year since the inception of this program, a look back is warranted...

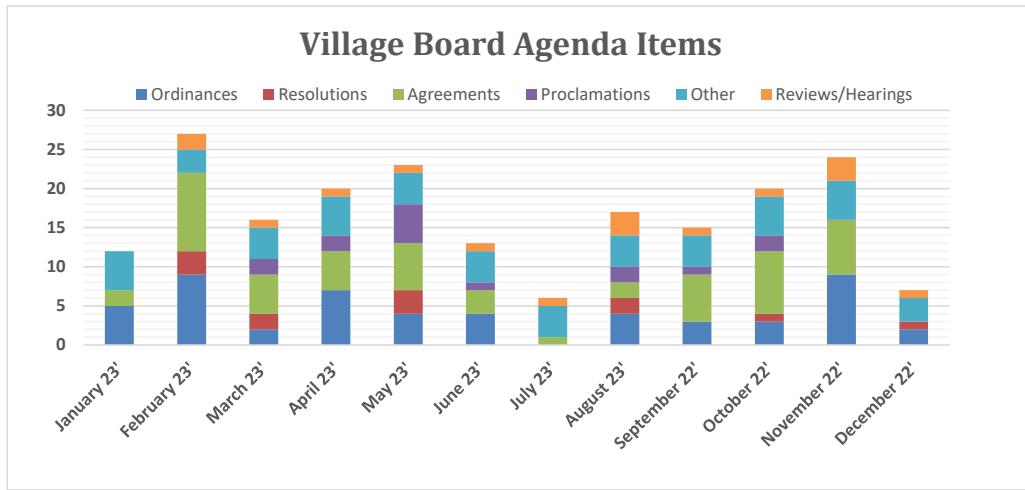
Small Businesses that have already applied for and received funding via Lake Zurich's Facade Improvement Program include:

- *Multi-tenant building* @ 45 South Old Rand received \$3,250 to replace front awnings.
- *Ryn Salon* @ 78 South Old Rand received \$2,180 for a new roof sign and front-lawn sign.
- *Stan's Barber Shop* @ 72 South Old Rand received \$2,789 for a full exterior painting.
- *Scoreboard* @ 84 North Old Rand received \$4,287 for a new roof overhang and full exterior painting.

Several other Main Street District Businesses are considering applying for future facade improvement funds.



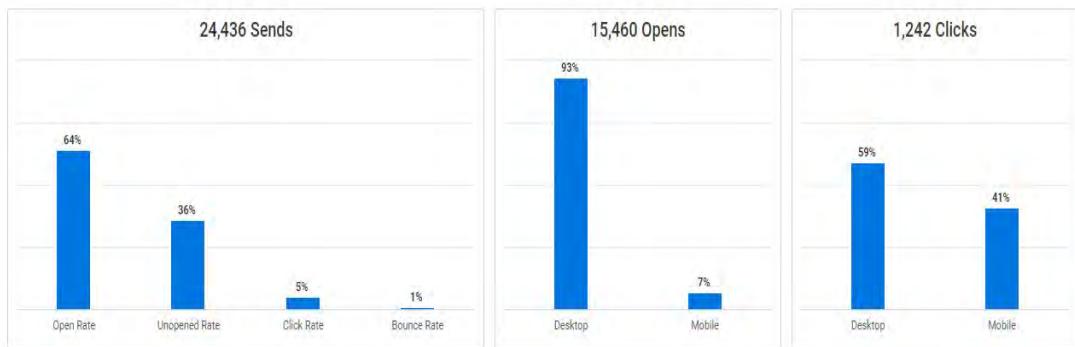
This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.



This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

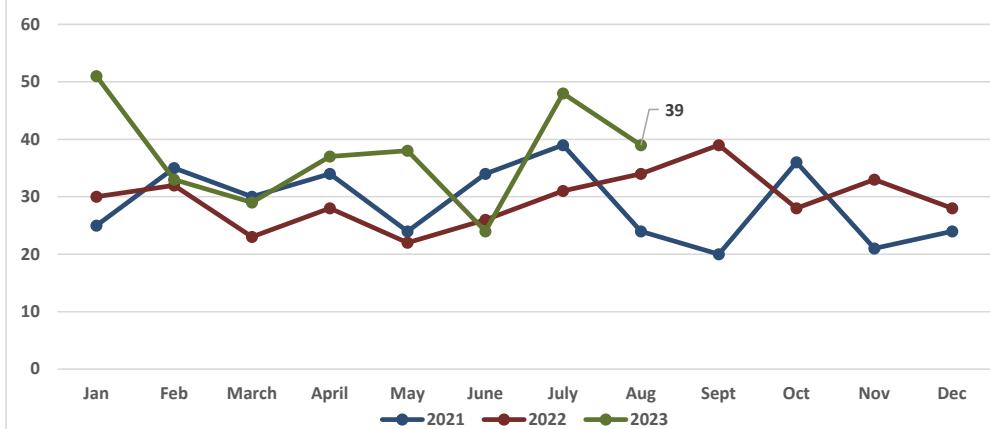
Average length of regular August Village Board meetings: 1 hour 3 minutes

Benchmarks Engagement

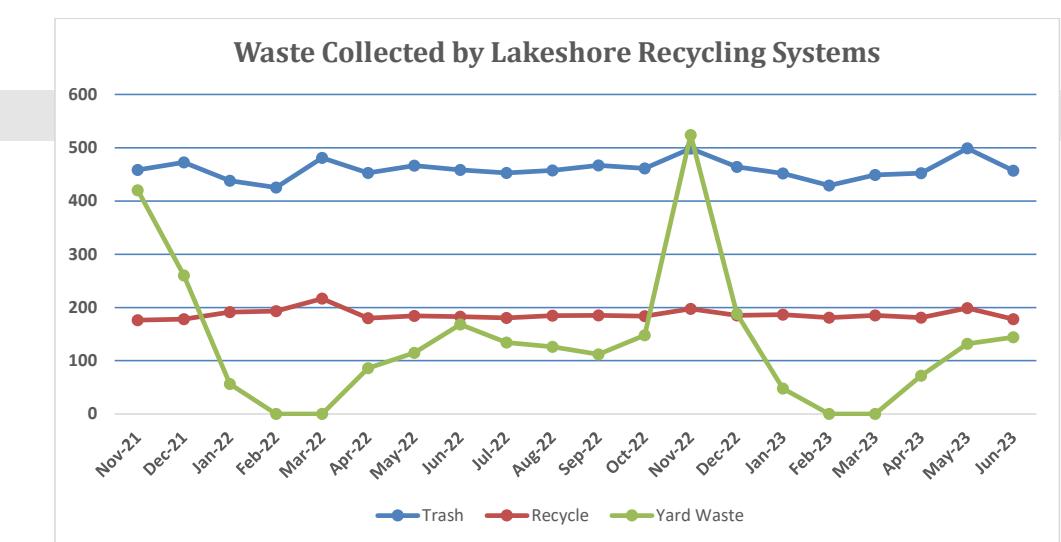


Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 6,000 subscribers.

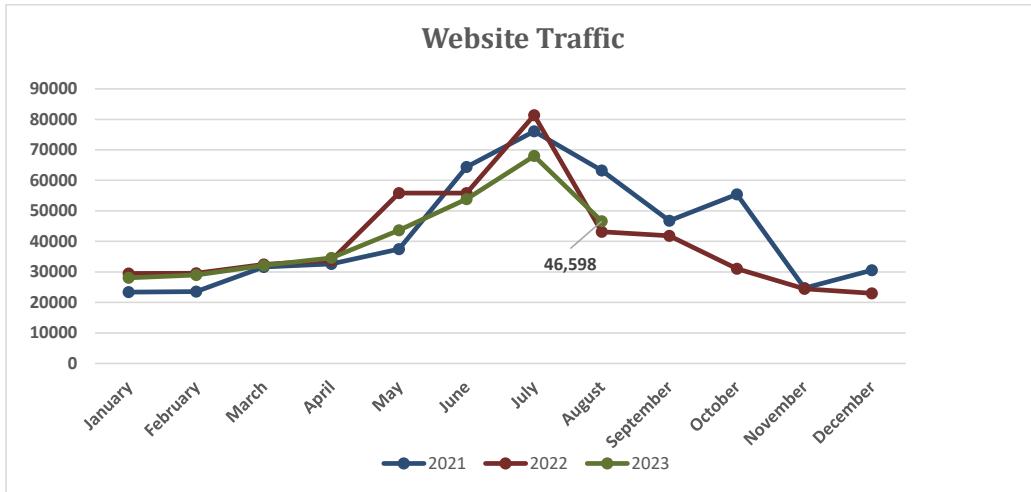
FOIA Requests Village-Wide



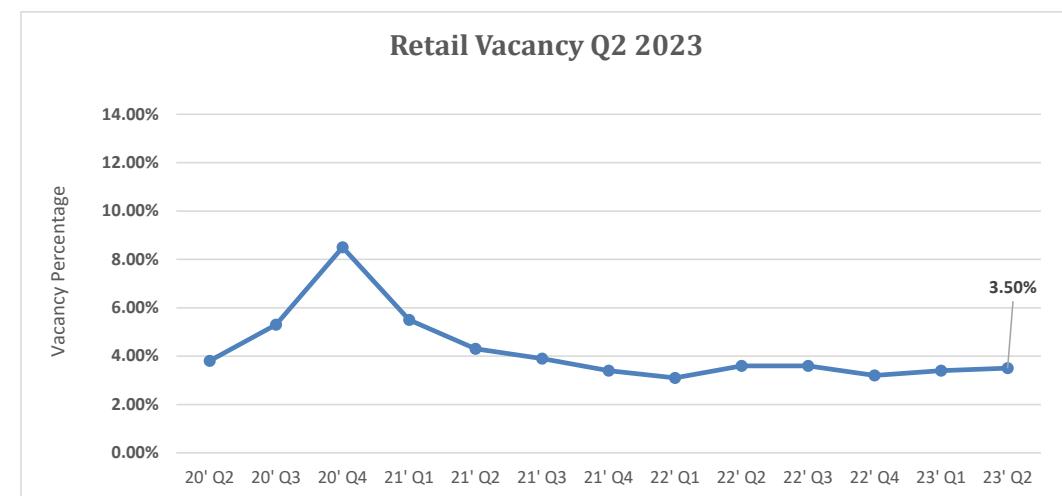
Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.



Prairieland Disposal began service to Lake Zurich in September 2020. Lakeshore Recycling Systems (LRS) took over service in October 2021. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter. *Trash* and *Recycling* is reported in tons while *Yard Waste* is reported in cubic yards.



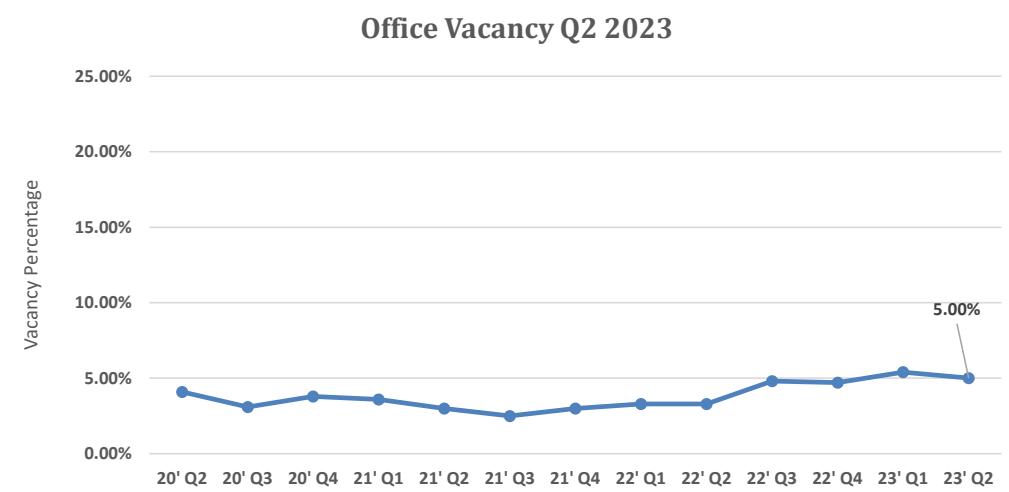
This data represents the number of visits to LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page for August: Home Page**.



The Lake Zurich retail vacancy rate remained basically flat in Quarter 2 of 2023 from 3.4% to 3.5% vacant compared to the first quarter (*based on Lake County Partners data*). As of June 30, 2023, there was 92,973 square feet of retail space reported vacant in Lake Zurich, with average rates at \$17.54 per square foot (nnn).

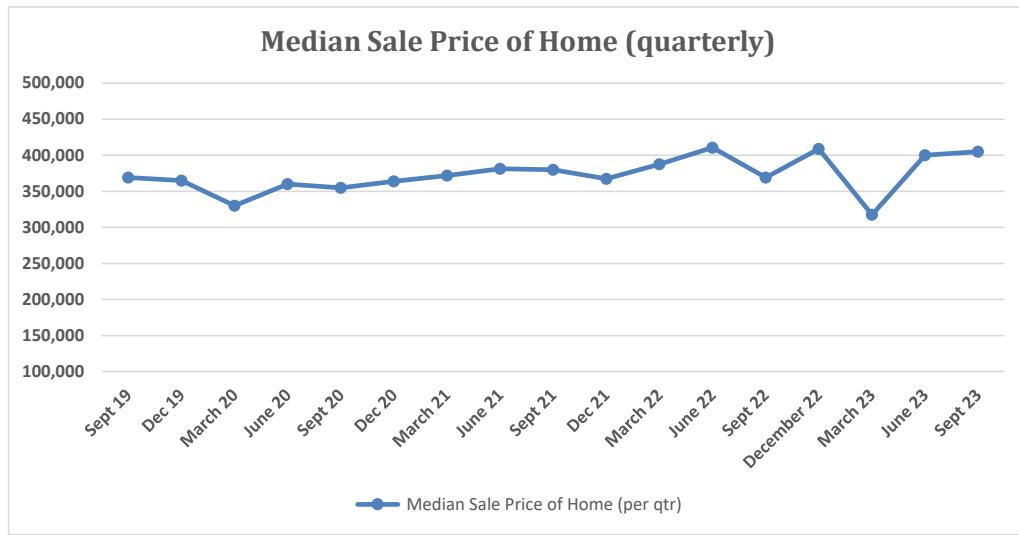


The Lake Zurich industrial vacancy rate increased to 1.4% in Quarter 2 of 2023 compared to Quarter 1 when 0.8% was reported vacant (*based on Lake County Partners data*). As of June 30, 2023, there was 82,379 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$6.95 per square foot (nnn).



The Lake Zurich office vacancy rate decreased to 5% in Quarter 2 of this year compared to Quarter 1 at 5.4% vacant (*based on Lake County Partners data*). As of June 30, 2023, there was 20,007 square feet of office space reported vacant in Lake Zurich, with average rates at \$26.59 per square foot (full service).

Real Estate Housing Trends – Residential Inventory



The chart *above* reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

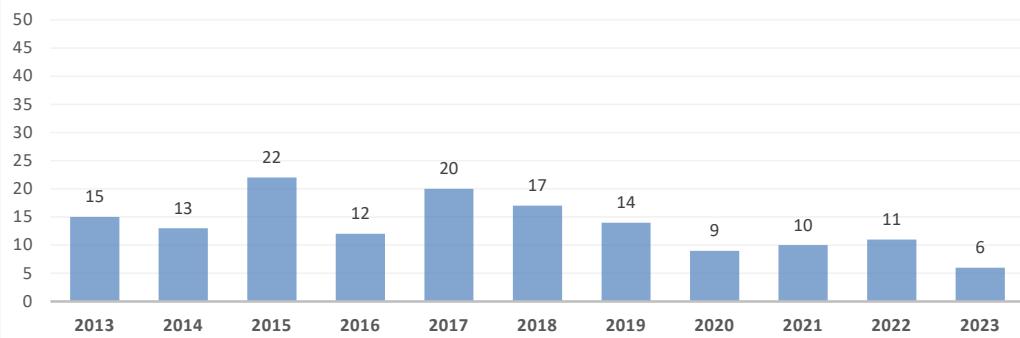
The monthly snapshot *below* reports more details about the residential real estate market for the most recent month.

August Snapshot of Real Estate Trends

Homes Reported for Sale:	46
Median Sale Price:	\$405,000
Median Days on Market:	47
Number of Homes Sold:	31

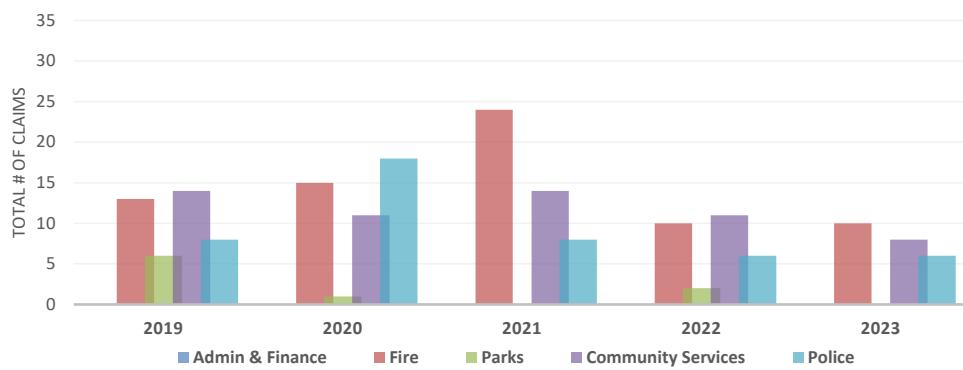
*Source: Redfin Corporation

General Liability Claims -Total Incidents (Year-to-Date)

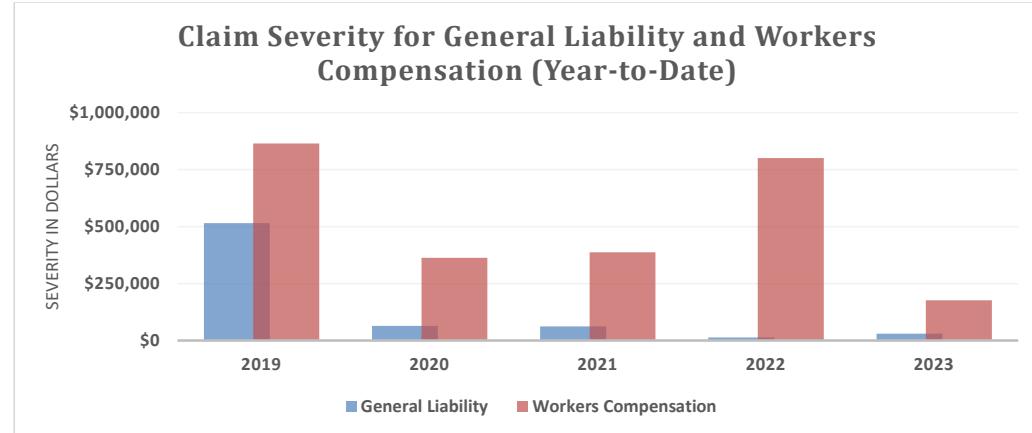


Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1st.

Claim Frequency By Department (Year-to-Date)



Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.



This metric shows the number of new hires over the past year. Includes full-time, part-time, and seasonal employees. A large number of seasonal staff are hired each spring to accommodate parks and recreation programs and lifeguards for the beaches.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

JULY 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Finance Monthly Report – July 2023

DEPARTMENT NARRATIVE

During July, work began on the fiscal year 2024 budget. As part of this process, each department carefully analyzes the current year revenues and expenditures under their control. Current year projections and first round requests are submitted to Finance in early September.

GENERAL FUND OPERATING RESULTS SUMMARY

For the month of July, revenues totaled \$2.58 million and expenditures \$2.57 million, resulting in an operating excess of \$5k. From a budget perspective, we had expected expenditures to exceed revenues by \$46k. Year-to-date figures below represent the seventh month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 2,533,960	\$ 2,577,883	\$ 18,857,561	\$ 20,699,004
Expenditures	2,580,436	2,573,005	18,547,080	18,332,103
Excess (Deficiency)	\$ (46,476)	\$ 4,878	\$ 310,480	\$ 2,366,901

REVENUES

Following is a summary of revenues by type through July 31, 2023. These figures represent seven months of financial activity. A more detailed analysis can be found on page 9.

Finance Monthly Report – July 2023

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 583,635	\$ 471,899	-19.1%	\$ 5,644,288	\$ 5,879,191	4.16%	54.3%
Intergovernmental	1,517,365	1,564,373	3.1%	10,870,194	11,297,714	3.93%	60.4%
Licenses & Permits	60,774	42,961	-29.3%	546,798	588,264	7.58%	68.6%
Fines and Forfeits	39,383	39,634	0.6%	255,862	266,684	4.23%	62.0%
Charges for Services	303,799	361,120	18.9%	1,390,416	2,085,872	50.02%	88.0%
Investment Income	8,785	66,408	655.9%	84,499	408,545	383.49%	204.3%
Miscellaneous	20,218	31,488	55.7%	65,504	172,735	163.70%	105.1%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 2,533,960	\$ 2,577,883	1.7%	\$ 18,857,561	\$ 20,699,004	9.77%	61.7%

Taxes:

Revenues from taxes came in at \$472k in July, 19% below budget expectations. The budget expectations are determined using historical averages, whereas the actual disbursement fluctuates depending on the timing of property tax payments received by the county. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 26% higher than expected for the month at \$26k. That is 9% more than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility tax results were mixed for the month. The gas utility tax had \$18k in receipts, right in line with budget expectations. Electric utility tax came in at \$80k versus the expected \$83k. Combined, utility taxes were 3% lower than expected. The payments are based primarily on June activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.56 million in July, which is slightly above budget expectations for the category. Year-to-date receipts are above expectations by 4%.

State sales tax receipts were above budget expectations for the month at \$616k. This represents sales from April and was 2% less than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Finance Monthly Report – July 2023

Income Tax receipts came in 6% above expectations with the receipts for July totaling \$297k compared to an expected \$281k. Year to date Income Tax receipts are 6% above budget expectations. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 31% above budget expectations at \$25k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for July relate to tax for May activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$43k for July, 29% below budget expectations. Building permits (\$14k), permit plan review (\$6k), contractor registration (\$6k), and other permits (\$4K) were the biggest contributors. Additional items included in license and permit revenue are liquor licenses (\$3k), overweight truck permits (\$2k), and zoning planned unit develop (\$2k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines came in just above budget expectations during July, with receipts of \$40k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$361k in July. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$89k. Engineering review receipts for the month were recorded at \$3k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in July were above budget expectations at \$212k.

Finance Monthly Report – July 2023

Investment Income:

The General Fund investment income in July was \$66k. Currently, the investments are concentrated in certificates of deposit, treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

Miscellaneous:

The General Fund miscellaneous revenue in July was \$31k. Receipts for this category consisted mainly of rental income (\$29k), traffic light share (\$2k), and other small items.

EXPENDITURES

For the month of July, expenditures totaled \$2.57 million for the General Fund, which was just below projections of \$2.58 million. The table below presents a summary of General Fund expenditures by department as of July 31, 2023. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 7,043	\$ 4,774	-32.2%	\$ 49,360	\$ 38,505	-22.0%	54.4%
Administration	\$ 132,404	\$ 100,603	-24.0%	\$ 767,339	\$ 767,173	0.0%	50.3%
Finance	\$ 44,830	\$ 43,075	-3.9%	\$ 352,100	\$ 341,990	-2.9%	59.8%
Technology	\$ 27,588	\$ 30,772	11.5%	\$ 317,783	\$ 310,242	-2.4%	64.5%
Police	\$ 666,669	\$ 652,078	-2.2%	\$ 5,032,211	\$ 4,983,857	-1.0%	55.5%
Fire	\$ 928,009	\$ 892,157	-3.9%	\$ 7,354,835	\$ 7,126,175	-3.1%	53.9%
Community Develop.	\$ 93,989	\$ 136,226	44.9%	\$ 516,470	\$ 546,423	5.8%	51.7%
Public Works	\$ 377,401	\$ 412,389	9.3%	\$ 2,435,741	\$ 2,337,832	-4.0%	53.1%
Park & Recreation	\$ 141,030	\$ 140,062	-0.7%	\$ 803,946	\$ 753,832	-6.2%	61.3%
Operating Transfers	\$ 161,473	\$ 160,868	-0.4%	\$ 917,295	\$ 1,126,074	22.8%	56.9%
Total	\$ 2,580,436	\$ 2,573,005	-0.3%	\$ 18,547,080	\$ 18,332,103	-1.2%	54.7%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Finance Monthly Report – July 2023

Special Revenue Funds:

Motor fuel tax revenue came in at \$114k in July, which was 69% above the budget of \$67k. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were 71k for road resurfacing (\$41k), electricity (\$14k), traffic signal maintenance (\$10k), and mowing contracts (\$6k).

July revenues for the Hotel Tax Fund totaled \$13k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$8k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for July totaled \$39k, which relate to funding transfers in from other funds (\$28k), July 4th event sales (\$11k), and other small items. Expenditures for the month totaled \$31k, consisting of normal staff expenses (\$13k), and expenses relating to July 4th (\$14k), Farmer's Market (\$3k), and miscellaneous events (\$1k).

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances. July revenues for the debt service fund are \$48k from property taxes and \$9k from interest and changes in market value of investments. The expenditures recorded for July were \$63k, mostly for interest related to Series 2016A General Obligation Refunding Bonds.

Capital Projects Funds:

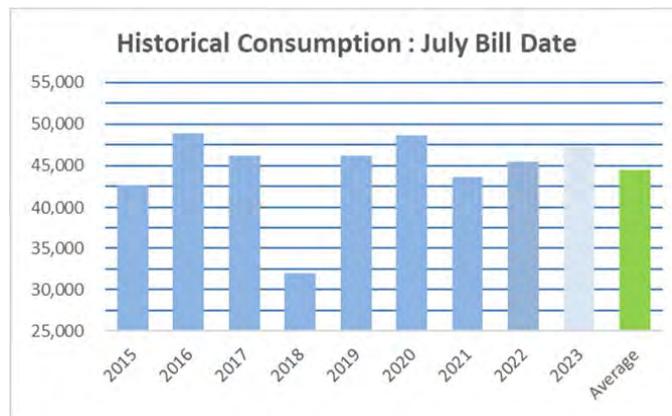
July revenue for the capital projects funds came in at \$346k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from July of \$207k. This was 5% higher than budget expectations and 3% lower than the same month last year. July receipts represent sales from April. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include funding transfers (\$85k), and interest income and change in market value of investments (\$54k).

Finance Monthly Report – July 2023

Expenditures for capital projects were recorded in July of \$359k, including the Police Department roof replacement and painting (\$287k), EAB planting (\$51k), and other small items.

Water and Sewer Fund:

July revenue totaled \$782k, which was 1% above the budget estimate of \$775k. Consumption metered in July was 47M gallons, higher than the nine-year average of 45M gallons. The consumption billed in July primarily represents water metered in late June and early July. With about 51M gallons pumped, about 7% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing June water consumption over the past eight years provided below.



Expenses in the Water Fund were \$679k for the month. Of this amount, \$177k is a non-cash transaction to record depreciation of the infrastructure assets of the fund, \$175k is for sanitary sewer lining, and \$34k is for water main replacement. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Finance Monthly Report – July 2023

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. July expenses include non-cash depreciation expenses (\$42k), and computers (\$5k).

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in July were \$11k for water quality management and \$1k for sweeping and mowing (SSA #8, SSA #9, SSA #11, and SSA #13).

SSA Activity Jul-23							
SSA #	Location	Beginning Balance 1/1/2023		Year-To-Date Revenues Expenses		Annual Expected Revenues	Annual Expected Expenses YTD %
		1/1/2023	Revenues	Expenses	12/31/2023		
SSA #8	Heatherleigh	54,659	5,132	8,784	51,007	9,697	52.92% 23,196 37.87%
SSA #9	Willow Ponds	135,274	6,475	5,958	135,791	11,851	54.63% 19,300 30.87% ^b
SSA #10	Westberry	17,990	463	-	18,452	1,000	46.28% - N/A
SSA #11	Lake Zurich Pines	27,075	1,574	621	28,028	2,999	52.48% ^a 2,163 28.72%
SSA #13	Conventry Creek	223,208	16,183	5,492	233,898	29,894	54.13% ^a 16,662 32.96%
SSA #16	Country Club	(282)	880	-	598	1,760	N/A - N/A
		457,923	30,706	20,855	467,774	57,202	53.68% 61,321 0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is

Finance Monthly Report – July 2023

the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$893k for the month. For July, the fund recorded an unrealized gain of \$783k from investments. Total municipal and member contributions for the month totaled \$110k. Expenses for the month were \$215k of which \$211k was pension and benefit payments, \$2k was professional services, and \$2k was investment expenses. For the month of July, the fund experienced a gain of \$677k. As of July 31st, the fund had a net position of \$31.3 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had an unrealized gain of \$3.12 million from investments. Total municipal and member contributions for the month totaled \$134k. Total revenues for the month were \$3.25 million. Expenses for the month were \$261k, of which \$240k was pension and benefit payments, \$5k was insurance, \$4k was professional services, and \$11k was investment expenses. For the month of July, the fund experienced a gain of \$2.99 million. As of July 31st, the fund had a net position of \$51.3 million. Additional information can be found on page 18.

Conclusion:

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

Amy Sparkowski

Amy Sparkowski
Director of Finance

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
GENERAL FUND
July 31, 2023

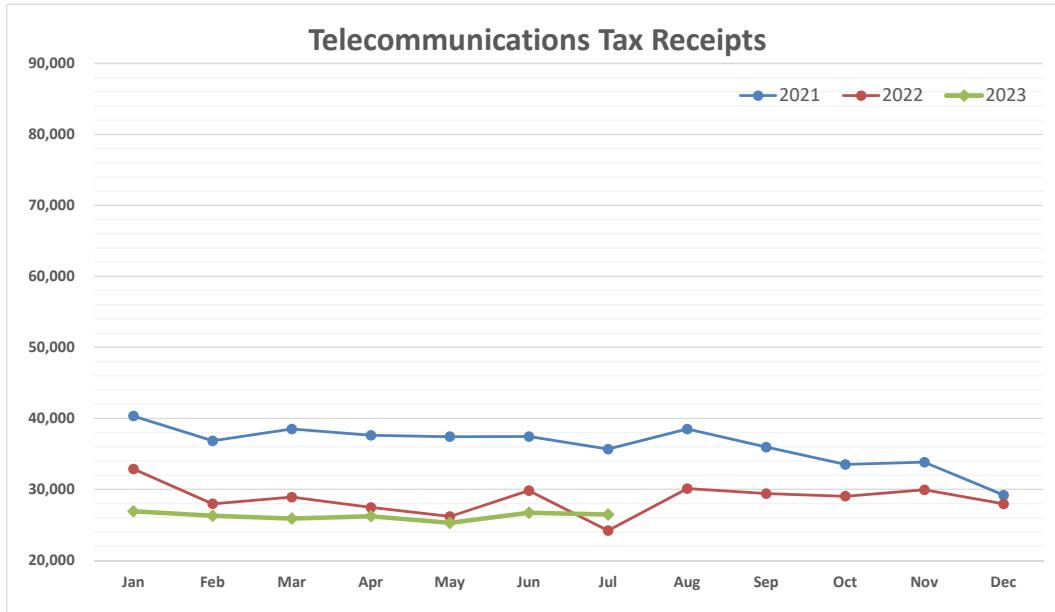
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
REVENUES								
Taxes								
Property Taxes	449,603	338,005	(24.8%)	4,493,608	4,631,926	3.1%	8,888,026	52.1%
Utility Tax - Electric	82,720	80,090	(3.2%)	536,411	515,149	(4.0%)	963,006	53.5%
Utility Tax - Gas	18,141	18,234	0.5%	278,425	386,345	38.8%	388,292	99.5%
Cable Tv Franchise	12,135	9,100	(25.0%)	172,819	161,902	(6.3%)	320,456	50.5%
Telecom Tax	21,037	26,470	25.8%	163,025	183,869	12.8%	262,649	70.0%
Total Taxes	583,635	471,899	-19.1%	5,644,288	5,879,191	4.2%	10,822,429	54.3%
Intergovernmental								
State Sales Tax	601,555	616,353	2.5%	4,420,308	4,458,884	0.9%	7,847,985	56.8%
State Income Tax	280,611	296,937	5.8%	1,909,998	2,029,339	6.2%	2,983,609	68.0%
State Use Tax	57,675	60,457	4.8%	448,213	490,965	9.5%	770,601	63.7%
Video Gaming Tax	18,835	24,601	30.6%	153,491	187,396	22.1%	290,247	64.6%
Fire/Rescue Srvc Contract	528,655	528,655	0.0%	3,700,588	3,700,588	0.0%	6,350,975	58.3%
Other Intergovernmental	30,035	37,369	24.4%	237,596	430,542	81.2%	446,178	96.5%
Total Intergovernmental	1,517,365	1,564,373	3.1%	10,870,194	11,297,714	3.9%	18,689,595	60.4%
Licenses & Permits								
Liquor Licenses	913	2,650	190.2%	126,802	168,050	32.5%	160,000	105.0%
Business Licenses	686	1,125	64.0%	63,661	107,298	68.5%	95,000	112.9%
Building Permits	19,824	14,482	(26.9%)	114,749	86,570	(24.6%)	204,000	42.4%
Permit Plan Review	12,345	5,646	(54.3%)	48,926	61,778	26.3%	85,000	72.7%
Other Permits	27,006	19,057	(29.4%)	192,661	164,569	(14.6%)	313,050	52.6%
Total Licenses & Permits	60,774	42,961	(29.3%)	546,798	588,264	7.6%	857,050	68.6%
Fines and Forfeits	39,383	39,634	0.6%	255,862	266,684	4.2%	430,300	62.0%
Charges for Services								
Fire/Rescue Ambulance Fee	87,833	89,121	1.5%	518,714	967,931	86.6%	1,000,000	96.8%
Park Program Fees	123,371	212,029	71.9%	494,648	658,559	33.1%	686,997	95.9%
Other Charges for Services	92,596	59,969	(35.2%)	377,053	459,382	21.8%	683,025	67.3%
Total Charges for Services	303,799	361,120	18.9%	1,390,416	2,085,872	50.0%	2,370,022	88.0%
Investment Income	8,785	66,408	655.9%	84,499	408,545	383.5%	200,000	204.3%
Miscellaneous	20,218	31,488	55.7%	65,504	172,735	163.7%	164,396	105.1%
Total General Fund Revenues	2,533,960	2,577,883	1.7%	18,857,561	20,699,004	9.8%	33,533,792	61.7%
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
EXPENDITURES								
General Government								
Legislative	7,043	4,774	(32.2%)	49,360	38,505	(22.0%)	70,820	54.4%
Administration	132,404	100,603	(24.0%)	767,339	767,173	(0.0%)	1,523,851	50.3%
Finance	44,830	43,075	(3.9%)	352,100	341,990	(2.9%)	572,259	59.8%
Technology	27,588	30,772	11.5%	317,783	310,242	(2.4%)	480,914	64.5%
Total Gen. Govt.	211,865	179,224	(15.4%)	1,486,581	1,457,910	(1.9%)	2,647,844	55.1%
Public Safety								
Police	666,669	652,078	(2.2%)	5,032,211	4,983,857	(1.0%)	8,978,592	55.5%
Fire	928,009	892,157	(3.9%)	7,354,835	7,126,175	(3.1%)	13,232,400	53.9%
Community Development	93,989	136,226	44.9%	516,470	546,423	5.8%	1,057,254	51.7%
Total Public Safety	1,688,667	1,680,461	(0.5%)	12,903,517	12,656,455	(1.9%)	23,268,246	54.4%
Streets - Public Works	377,401	412,389	9.3%	2,435,741	2,337,832	(4.0%)	4,399,699	53.1%
Culture - Park and Recreation	141,030	140,062	(0.7%)	803,946	753,832	(6.2%)	1,229,651	61.3%
Total General Fund Expend.	2,418,963	2,412,137	(0.3%)	17,629,785	17,206,029	(2.4%)	31,545,440	54.5%
Operating Transfers Out	161,473	160,868	(0.4%)	917,295	1,126,074	22.8%	1,980,413	56.9%
NET INCOME (LOSS) FOR GENERAL	(46,476)	4,878		310,480	2,366,901		7,939	

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
July 31, 2023

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
SPECIAL REVENUE FUNDS										
MOTOR FUEL TAX FUND										
Revenues	67,166	113,579	69.1%	437,905	631,027	44.1%	823,004	76.7%		
Expenditures	285,586	71,385	(75.0%)	1,190,715	1,030,800	(13.4%)	3,830,453	26.9%		
Net Activity Gain (Loss)	(218,420)	42,194		(752,810)	(399,773)		(3,007,449)			
HOTEL TAX FUND										
Revenues	9,542	12,748	33.6%	62,601	67,625	8.0%	119,230	56.7%		
Expenditures	8,562	8,336	(2.6%)	73,561	72,392	(1.6%)	116,198	62.3%		
Net Activity Gain (Loss)	980	4,412		(10,960)	(4,767)		3,032			
SPECIAL EVENTS FUND										
Admin & Miscellaneous										
Revenues	21,424	21,588	0.8%	150,751	153,481	1.8%	259,763	59.1%		
Expenditures	20,107	14,070	(30.0%)	153,858	111,875	(27.3%)	259,523	43.1%		
Net Activity Gain (Loss)	1,318	7,518		(3,107)	41,606		240			
Rock the Block										
Revenues	1,326	-	(100.0%)	11,068	30,031	171.3%	60,000	50.1%		
Expenditures	1,635	370	(77.4%)	19,805	7,920	(60.0%)	57,547	13.8%		
Net Activity Gain (Loss)	(309)	(370)		(8,737)	22,111		2,453			
Farmers Market										
Revenues	175	40	(77.1%)	8,301	10,700	28.9%	8,700	123.0%		
Expenditures	2,215	2,747	24.0%	6,364	8,324	30.8%	8,773	94.9%		
Net Activity Gain (Loss)	(2,041)	(2,707)		1,937	2,376		(73)			
Fourth of July										
Revenues	14,988	16,333	9.0%	50,134	53,333	6.4%	80,200	66.5%		
Expenditures	23,397	13,920	(40.5%)	75,798	64,103	(15.4%)	77,346	82.9%		
Net Activity Gain (Loss)	(8,409)	2,413		(25,664)	(10,770)		2,854			
Winter Festival										
Revenues	1,028	1,146	11.4%	8,291	20,183	143.4%	19,250	104.8%		
Expenditures	-	-	0.0%	5,203	17,269	231.9%	20,574	83.9%		
Net Activity Gain (Loss)	1,028	1,146		3,088	2,914		(1,324)			
Special Events Fund Total	(8,413)	8,001		(32,483)	58,236		4,150			
TIF #1 TAX FUND										
Revenues	43,833	24,547	(44.0%)	729,206	803,538	10.2%	1,417,500	56.7%		
Expenditures	1,098	1,230	12.1%	1,426	1,880	31.9%	1,408,494	0.1%		
Net Activity Gain (Loss)	42,735	23,317		727,780	801,658		9,006			
TIF #2 - DOWNTOWN										
Revenues	35,510	31,287	(11.9%)	215,123	239,895	11.5%	362,900	66.1%		
Expenditures	58,320	32,439	(44.4%)	1,044,266	938,115	(10.2%)	6,451,440	14.5%		
Net Activity Gain (Loss)	(22,810)	(1,152)		(829,142)	(698,219)		(6,088,540)			
TIF #3 - RAND ROAD										
Revenues	10,216	613	(94.0%)	35,018	50,643	44.6%	78,000	64.9%		
Expenditures	1,547	440	(71.6%)	1,840	440	(76.1%)	1,840	23.9%		
Net Activity Gain (Loss)	8,670	173		33,178	50,203		76,160			
DISPATCH CENTER FUND										
Revenues	97,124	115,622	19.0%	1,032,656	1,206,743	16.9%	1,648,965	73.2%		
Expenditures	140,155	123,244	(12.1%)	932,832	934,586	0.2%	1,614,395	57.9%		
Net Activity Gain (Loss)	(43,031)	(7,622)		99,824	272,157		34,570			

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY July 31, 2023										
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
DEBT SERVICE FUNDS										
VILLAGE DEBT SERVICE										
Revenues	65,235	55,134	(15.5%)	647,618	682,105	5.3%	1,280,000	53.3%		
Expenditures	-	-	0.0%	194,858	-	(100.0%)	1,266,855	0.0%		
Net Activity Gain (Loss)	65,235	55,134		452,760	682,105		13,145			
TIF #1 DEBT SERVICE										
Revenues	208	1,618	678.2%	1,242,824	1,249,195	0.5%	2,091,500	59.7%		
Expenditures	16,862	62,596	271.2%	1,026,191	1,057,713	3.1%	2,049,978	51.6%		
Net Activity Gain (Loss)	(16,655)	(60,978)		216,633	191,482		41,522			
CAPITAL PROJECT FUNDS										
CAPITAL IMPROVEMENTS										
Revenues	86,752	115,617	33.3%	392,252	882,951	125.1%	1,113,498	79.3%		
Expenditures	471,955	354,428	(24.9%)	1,755,154	1,148,251	(34.6%)	4,580,500	25.1%		
Net Activity Gain (Loss)	(385,203)	(238,811)		(1,362,902)	(265,300)		(3,467,002)			
NON-HOME RULE SALES TAX										
Revenues	199,577	230,104	15.3%	1,456,397	1,618,772	11.1%	2,658,081	60.9%		
Expenditures	38,538	4,977	(87.1%)	93,923	244,173	160.0%	388,000	62.9%		
Net Activity Gain (Loss)	161,038	225,128		1,362,474	1,374,599		2,270,081			
ENTERPRISE FUND										
WATER AND SEWER										
Revenues	775,056	782,323	0.9%	4,720,646	5,122,983	8.5%	8,159,608	62.8%		
Expenses										
Administration	55,230	51,902	(6.0%)	369,333	377,908	2.3%	677,820	55.8%		
Debt	-	750	0.0%	69,445	74,377	7.1%	118,850	62.6%		
Depreciation	176,640	176,640	0.0%	1,236,480	1,236,480	0.0%	2,119,680	58.3%		
Billing	17,273	16,389	(5.1%)	141,944	134,512	(5.2%)	239,740	56.1%		
Water	402,483	172,138	(57.2%)	1,863,830	1,143,968	(38.6%)	5,094,382	22.5%		
Sewer	235,435	260,864	10.8%	1,306,954	1,650,547	26.3%	3,794,591	43.5%		
	887,060	678,684		4,987,986	4,617,792		12,045,063			
Net Activity Gain (Loss)	(112,004)	103,639		(267,341)	505,191		(3,885,455)			
INTERNAL SERVICE FUNDS										
MEDICAL INSURANCE										
Revenues	286,335	287,291	0.3%	2,016,933	2,016,959	0.0%	3,443,819	58.6%		
Expenses	287,248	258,880	(9.9%)	2,054,890	1,883,991	(8.3%)	3,402,865	55.4%		
Net Activity Gain (Loss)	(913)	28,411		(37,957)	132,968		40,954			
RISK MANAGEMENT										
Revenues	106,982	123,832	15.8%	735,583	879,926	19.6%	1,345,204	65.4%		
Expenses	25,778	30,083	16.7%	986,541	1,209,364	22.6%	1,502,204	80.5%		
Net Activity Gain (Loss)	81,204	93,749		(250,958)	(329,438)		(157,000)			
EQUIPMENT REPLACEMENT										
Revenues	73,714	94,106	27.7%	517,064	631,117	22.1%	1,134,311	55.6%		
Expenses	43,910	47,717	8.7%	570,385	935,230	64.0%	1,370,311	68.2%		
Net Activity Gain (Loss)	29,804	46,389		(53,321)	(304,113)		(236,000)			
TOTAL ALL VILLAGE FUNDS	(464,258)	326,861		(394,745)	4,433,891		(14,340,887)			

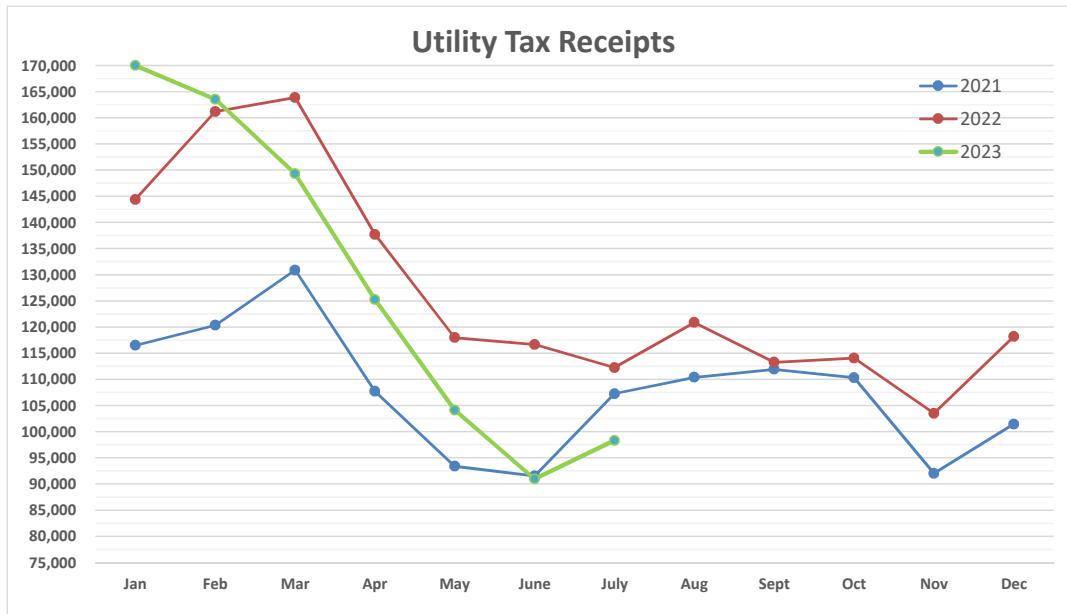
DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2023



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget			
		FY 2021	FY 2022	% Change	FY 2023	% Change	Budget	Variance \$	Variance %	
January	October	40,329	32,888	-18.45%	26,937	-18.10%	24,502	2,435	9.94%	
February	November	36,855	27,974	-24.10%	26,305	-5.97%	25,074	1,231	4.91%	
March	December	38,514	28,903	-24.95%	25,897	-10.40%	22,997	2,900	12.61%	
April	January	37,621	27,467	-26.99%	26,239	-4.47%	21,524	4,716	21.91%	
May	February	37,428	26,181	-30.05%	25,298	-3.37%	25,786	(487)	-1.89%	
June	March	37,438	29,825	-20.33%	26,724	-10.40%	22,107	4,617	20.88%	
July	April	35,678	24,202	-32.17%	26,470	9.37%	21,037	5,433	25.83%	
August	May	38,518	30,131	-21.77%			22,085			
September	June	35,963	29,408	-18.23%			21,390			
October	July	33,528	29,037	-13.40%			21,253			
November	August	33,847	29,947	-11.52%			21,237			
December	September	29,210	27,958	-4.28%			13,659			
		434,929	343,921	-20.92%	183,869		262,649	20,844		
		Y-T-D	263,863	197,440	-25.17%	183,869	-6.87%	163,025	20,844	12.79%

DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2023

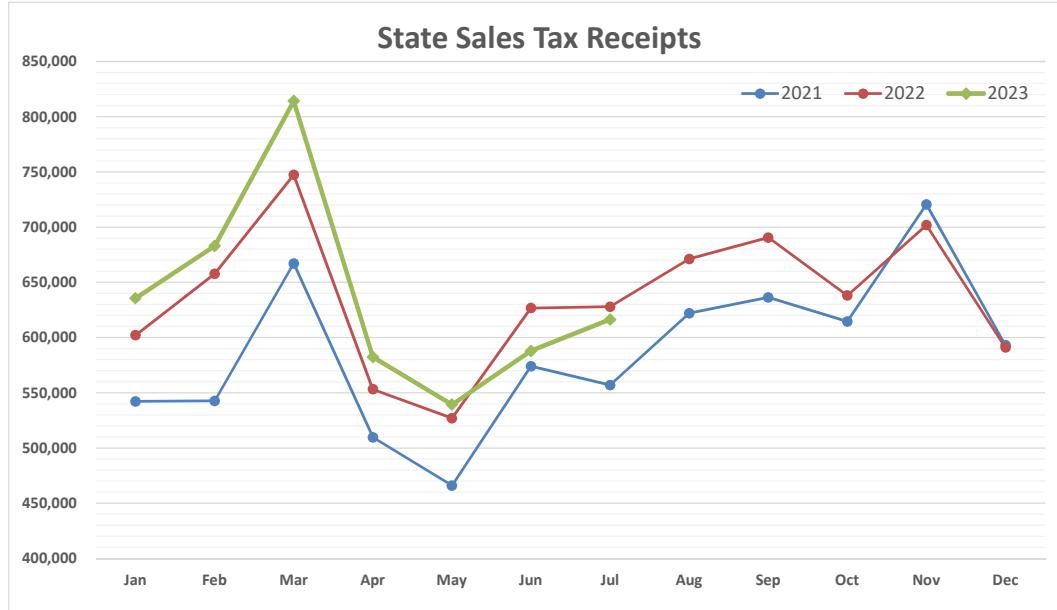


Collection History

COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	FY 2022	Variance \$	%
Jan	Dec	116,503	144,392	23.9%	169,997	17.7%	127,393	42,604	33.4%
Feb	Jan	120,335	161,197	34.0%	163,549	1.5%	132,728	30,821	23.2%
Mar	Feb	130,883	163,887	25.2%	149,304	-8.9%	137,878	11,426	8.3%
Apr	Mar	107,700	137,718	27.9%	125,258	-9.0%	119,627	5,631	4.7%
May	Apr	93,403	117,990	26.3%	104,119	-11.8%	100,438	3,681	3.7%
June	May	91,526	116,659	27.5%	90,943	-22.0%	95,911	(4,968)	-5.2%
July	June	107,244	112,246	4.7%	98,324	-12.4%	100,861	(2,537)	-2.5%
Aug	July	110,403	120,867	9.5%	-	-100.0%	117,546	(117,546)	-100.0%
Sept	Aug	111,936	113,271	1.2%	-	-100.0%	110,679	(110,679)	-100.0%
Oct	Sept	110,319	114,085	3.4%	-	-100.0%	105,600	(105,600)	-100.0%
Nov	Oct	92,037	103,512	12.5%	-	-100.0%	92,199	(92,199)	-100.0%
Dec	Nov	101,437	118,176	16.5%	-	-100.0%	110,439	(110,439)	-100.0%
		1,293,726	1,524,000	17.80%	901,494	-40.8%	1,351,299	(449,805)	
Y-T-D		767,594	954,089	24.30%	901,494	-5.5%	814,836	86,658	10.6%

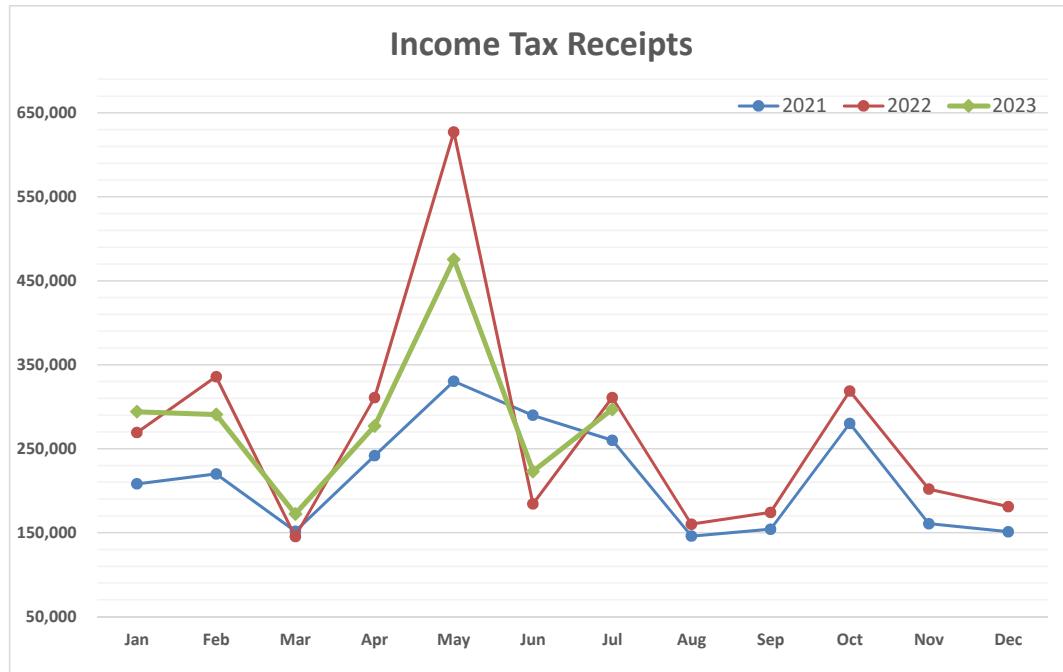
DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2023



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	Amended Budget	Variance \$	Variance %
January	October	542,215	602,130	11.05%	635,589	5.56%	635,747	(157)	-0.02%
February	November	542,675	657,819	21.22%	683,036	3.83%	656,509	26,527	4.04%
March	December	667,111	747,307	12.02%	814,249	8.96%	783,197	31,052	3.96%
April	January	509,698	553,226	8.54%	582,383	5.27%	573,852	8,531	1.49%
May	February	466,021	527,013	13.09%	539,316	2.33%	544,793	(5,476)	-1.01%
June	March	574,063	626,731	9.17%	587,956	-6.19%	624,656	(36,699)	-5.88%
July	April	556,926	627,982	12.76%	616,353	-1.85%	601,555	14,798	2.46%
August	May	622,012	671,146	7.90%			669,770		
September	June	636,306	690,544	8.52%			686,538		
October	July	614,470	638,060	3.84%			655,769		
November	August	720,532	701,860	-2.59%			758,378		
December	September	593,038	590,991	-0.35%			657,222		
		7,045,068	7,634,808	8.37%	7,458,884		7,847,985	38,576	
Y-T-D		3,858,710	4,342,208	12.53%	4,458,884	2.69%	4,420,308	38,576	0.87%

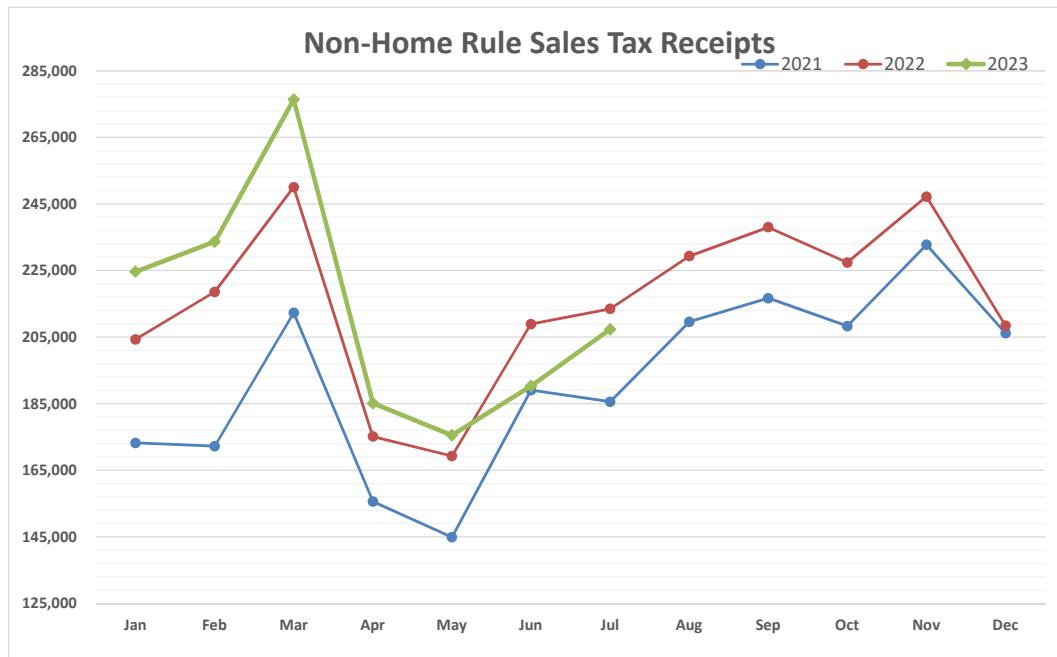
DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2023



Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2021	2022	% Change	2023	% Change	Amended Budget	Variance \$	Variance %
January	208,145	269,221	29.34%	294,073	9.23%	243,179	50,895	20.93%
February	220,056	335,693	52.55%	290,768	-13.38%	275,713	15,055	5.46%
March	151,661	145,504	-4.06%	172,211	18.36%	167,560	4,651	2.78%
April	241,823	310,848	28.54%	277,166	-10.84%	279,882	(2,716)	-0.97%
May	330,332	627,194	89.87%	475,308	-24.22%	450,216	25,091	5.57%
June	289,833	184,242	-36.43%	222,875	20.97%	212,836	10,039	4.72%
July	260,006	311,032	19.62%	296,937	-4.53%	280,611	16,326	5.82%
August	145,998	160,199	9.73%			219,270		
September	154,181	174,093	12.91%			179,094		
October	280,184	318,729	13.76%			305,159		
November	160,617	201,830	25.66%			193,093		
December	151,210	181,090	19.76%			176,995		
	2,594,046	3,219,676	24.12%	2,029,339	-36.97%	2,983,609	119,341	4.00%
Y-T-D	1,701,856	2,183,734	28.31%	2,029,339	-7.07%	1,909,998	119,341	6.25%

DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2023



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	Budget	Variance \$	Variance %
January	October	173,241	204,354	17.96%	224,659	9.94%	210,290	14,369	6.83%
February	November	172,248	218,598	26.91%	233,707	6.91%	220,709	12,998	5.89%
March	December	212,281	250,074	17.80%	276,394	10.52%	260,440	15,954	6.13%
April	January	155,657	175,158	12.53%	185,148	5.70%	178,761	6,387	3.57%
May	February	144,939	169,297	16.81%	175,551	3.69%	172,863	2,688	1.56%
June	March	189,084	208,932	10.50%	190,319	-8.91%	203,519	(13,200)	-6.49%
July	April	185,597	213,499	15.03%	207,354	-2.88%	198,078	9,276	4.68%
August	May	209,622	229,356	9.41%			229,165		
September	June	216,705	238,022	9.84%			239,060		
October	July	208,328	227,420	9.16%			227,226		
November	August	232,762	247,180	6.19%			253,934		
December	September	206,167	208,471	1.12%			244,036		
		2,306,629	2,590,359	12.30%	1,493,132		2,638,081	48,472	
Y-T-D		1,233,045	1,439,911	16.78%	1,493,132	3.70%	1,444,660	48,472	3.36%

Village of Lake Zurich
Investment Report
JuLY, 2023

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
MONEY MARKET & CASH									
IPRIME	NA	NA	5.075%		1,952,011.55	1,952,011.55	-	1,952,011.55	N/A
CERTIFICATE OF DEPOSIT									
Colorado Federal Svgs Bk	01/24/23	01/31/24	4.500%	19646PAV6	238,000.00	238,341.63	(341.63)	237,139.21	(1,202.42)
First Financial Bank	01/25/23	02/07/24	4.502%	32021SKB1	238,000.00	238,450.08	(450.08)	237,158.15	(1,291.93)
First Mid Bank & Trust, Nat'l As	04/04/23	04/03/24	5.190%		249,773.66	237,450.00	12,323.66	237,450.00	-
MainStreet Bank, VA	04/04/23	04/03/24	5.240%		249,758.07	237,350.00	12,408.07	237,350.00	-
Sallie Mae Bank/Salt Lke	08/03/22	08/05/24	3.204%	795451BY8	245,000.00	245,690.62	(690.62)	239,876.60	(5,814.02)
PeopleFirst Bank, IL	02/01/23	01/31/25	4.348%		249,849.18	229,500.00	20,349.18	229,500.00	-
Morgan Stanley Bank NA	02/01/23	02/10/25	4.356%	61690UY53	244,000.00	244,669.89	(669.89)	240,653.00	(4,016.89)
Fieldpoint Private B&T	04/04/23	04/03/25	5.032%		249,618.22	226,400.00	23,218.22	226,400.00	-
Schertz B&T	04/04/23	04/03/25	4.893%		249,654.67	227,400.00	22,254.67	227,400.00	-
Capital One NA	08/03/22	08/05/24	3.204%	14042TJA6	245,000.00	245,690.62	(690.62)	239,876.60	(5,814.02)
Capital One NA	08/03/22	08/05/24	3.204%	14042RTF8	245,000.00	245,690.62	(690.62)	239,876.60	(5,814.02)
Ally Bank	08/04/22	08/05/24	3.206%	02007GXE8	245,000.00	245,443.29	(443.29)	239,756.81	(5,686.48)
AGENCY									
US Treasury N/B	03/30/22	07/31/23	1.870%	912828S92	-	-	-	-	-
Alameda Cnty-a-txbl	04/16/21	08/01/23	0.200%	010878AP1	250,000.00	271,707.50	(21,707.50)	250,000.00	(21,707.50)
US Treasury N/B	04/15/21	01/15/24	0.200%	91282CBE0	250,000.00	249,140.63	859.37	244,218.75	(4,921.88)
US Treasury N/B	03/01/23	02/29/24	5.000%	91282CEA5	1,034,000.00	999,223.67	34,776.33	1,011,058.13	11,834.46
US Treasury N/B	04/15/21	01/31/25	0.480%	91282BZ52	964,000.00	996,422.03	(32,422.03)	911,544.85	(84,877.18)
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	370,459.14	(29,181.25)
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	319,361.33	(25,990.23)
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	229,940.16	(19,559.53)
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	899,843.75	(58,046.88)
						9,406,665.35	9,282,964.40	123,700.95	9,020,874.63
									(262,089.77)
TOTAL				PMA Invests	9,406,665.35	9,282,964.40	123,700.95	9,020,874.63	(262,089.77)
Per Statement				Total	9,406,665.35	9,282,964.40	-	-	9,020,874.63

Village of Lake Zurich
Police and Firefighters' Pension Funds
Statement of Net Position
July 31, 2023

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND			
	July-23	Year-to-Date	July-23		
Revenues:			Revenues:		
Municipal Contributions	80,808	1,130,313	Municipal Contributions	94,751	1,326,126
Member Contributions	28,928	210,841	Member Contributions	39,430	305,635
Total Contributions	<u>109,736</u>	<u>1,341,153</u>	Total Contributions	<u>134,182</u>	<u>1,631,761</u>
Investment Income	783,158	2,806,616	Investment Income	3,116,034	5,358,208
Total Revenues	<u>892,894</u>	<u>4,147,769</u>	Total Revenues	<u>3,250,215</u>	<u>6,989,969</u>
Expenses:			Expenses:		
Pension and Benefits	211,121	1,701,680	Pension and Benefits	239,776	1,594,033
Insurance	-	5,090	Insurance	5,175	5,175
Professional Services	2,351	9,083	Professional Services	4,261	24,452
Investment Expenses	2,012	38,939	Investment Expenses	11,357	29,207
Other Expenses	-	-	Other Expenses	-	788
Total Expenses	<u>215,484</u>	<u>1,754,792</u>	Total Expenses	<u>260,570</u>	<u>1,653,654</u>
Operating Income (Loss)	677,410	2,392,978	Operating Income (Loss)	2,989,646	5,336,315
Beginning Net Position*	30,650,121	28,934,554	Beginning Net Position*	48,347,687	46,001,018
Ending Net Position	<u>31,327,531</u>	<u>31,327,531</u>	Ending Net Position	<u>51,337,333</u>	<u>51,337,333</u>
Assets			Assets		
Cash and Investments	31,327,389		Cash and Investments	51,336,911	
Other Assets	2,042		Other Assets	3,897	
Total Assets	<u>31,329,431</u>		Total Assets	<u>51,340,808</u>	
Liabilities	1,900		Liabilities	3,475	
Net Position 7/31	<u>31,327,531</u>		Net Position 7/31	<u>51,337,333</u>	



COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

August 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of August 2023, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Permits Issued:

- 92 E Main: Pure Beauty – interior build out
- 130 Oakwood: Direct Packaging and Filling – interior build out

Commercial Occupancies Issued:

- 185 S Rand: 50/50 Barber Shop
- 41 S Rand: Tako Chido Mexican Grill
- 732 Telser: King Cargo logistics office

FOIA Requests: Total number of FOIA requests: **15**

PLANNING AND DEVELOPMENT DIVISION:

Planning and Zoning Commission (PZC) Activity:

At the PZC meeting held on August 16, 2023, the following applications were considered, acted upon or continued:

1. *120 Telser Road - "Extra Space" Storage – Special Use Permit.* The Applicant had requested further continuation to the September PZC meeting to allow additional time to address Village Staff comments related to stormwater management and wetland issues. The PZC unanimously moved to continue the application to the September 20, 2023 meeting.
2. *22843 North Lakewood Lane – Annexation, Zoning and Plan Approval (Midlothian Manor).* The hearing had been continued from the July PZC meeting to allow the Applicant, Staff and PZC to review the testimony provided at the earlier meetings and provide a response where necessary. Mr. Richard Koenig of HODC was given the opportunity to respond to the testimony provided and answer questions of the PZC. Following the close of the hearing the PZC moved to deliberation where members of the PZC requested clarification from staff on a number of issues. The PZC then voted 3 yeas and 2 nays to recommend approval of the PUD and zoning classification for the project.

New Zoning Applications received (for PZC consideration).

The following new applications were received for consideration by the PZC at their next meeting on September 20, 2023.

1. *120 Telser Road - "Extra Space" Storage – Special Use Permit.* the Applicant has not submitted additional information to address the stormwater and wetland issues on the property, and as such the Application will be continued to the next meeting of the PZC.

2. *Miscellaneous Amendments to the Zoning and Land Development Codes:* Staff of the Community Development Department are proposing various miscellaneous housekeeping amendments to the Zoning and Land Development Code to enhance their effectiveness.
3. *Comprehensive Plan Kickoff with the Steering Committee.* Teska's Team (the consultant selected for the project) will attend the Planning and Zoning Commission (PZC) monthly meeting to formally introduce the project and present its community conditions analysis. The role of the PZC is to act as the "Steering Committee" for the process. Upon completion of the project planned for the Fall of 2024, the PZC will be asked to make its recommendation to the Village Board to adopt the final Comprehensive Plan document.

New and Ongoing Development:

1. *OSK Townhomes Project at 670 S Old Rand Road.* Village Manager Keller and Community Development Director Saher met with representatives of OSK to discuss their position on the project. OSK was represented by Mr. Neil Bailey and was accompanied by the property owners Mr. Henry and Pat Joern, Real Estate broker Mr. Sean Dailey of Claim Realty and the project architect Mr. Dennis Kulak of KLLM Architects. OSK had indicated that they intended to remain engaged with the project as the new residential home market continues to remain strong in this economy, but also because they had already invested a significant amount in the project and need to see it through to completion. Their architect Mr. Kulak had prepared a revised site plan proposing a mix of single-family and multiple-family residences. Twenty-three (23) single-family homes were proposed on 25-foot wide lots along the frontages of Old Rand and Buesching Roads with fifteen (15) townhomes within 5 buildings located in the interior of the property. The concept of the single-family homes was inspired by the higher density development known as [Arlington Market II in Arlington Heights](#). The townhouse design was the same as proposed during the recent Courtesy Review. Mr. Bailey provided an update on where the applicants were with the project. He renewed the request for staff and the Village Board to take a position on the project so that they have an idea on how to proceed. While the Applicant could request another Courtesy Review, staff recommended that they submit an application with the PZC for Preliminary Plan consideration. Staff also provided general feedback on the development density, architectural design, and. The developers indicated that they would regroup and let the village know of their intentions to proceed.
2. *Sanctuary of Lake Zurich.* The development was wrapping up its residential site work and had closed on 6 of 23 residential townhomes with around 4-6 under contract. The commercial restaurant construction was still under way.
3. *Wildwood Estates of Lake Zurich.* The developer, Mr. Ram Prashantha of Projades informed Community Development Director Saher that they were in contract to sell 16 of 24 duplex units. Sitework on Phase 1 (westerly half) had been completed and the first duplex building was under construction.
4. *Canterbury Townes on Rt 22.* Ryan homes was nearing completion of the final 6-unit building in the 34-unit townhome subdivision. Their website indicated that all units had either been sold or were under contract to sell. The developer intended to request closeout of the project and acceptance of public utilities in the coming months.
5. *Block A Redevelopment.* Village Staff received a request for Courtesy Review for the redevelopment of Block A by Consume. The request submitted by Mr. Jay Keller of Space

Architects + Planners on behalf of Mr. Uday Patel, owner of Consume Restaurant in Lake Zurich. Consume proposed to develop the property with a new 2-story, approx. 11,540 sq.ft. retail/restaurant building accompanied by a parking lot. Consume intended to move from their current location on Rt 22 to occupy the upper floor of the new building. They also intend to set up a market space within one of the three first floor tenant spaces offering higher end meats, cheeses, craft beer, liquor and wine. The second tenant space will be occupied by Swiss Mountain Coffee, an artisan micro coffee roastery that intends to expand their operations currently in Zion IL. An operator for the third tenant space is yet to be secured. Consume has operated their current restaurant on Rt 22 in Lake Zurich since 2016. Discussions with Mr. Patel and his partners began in August 2021 when they shared their intentions to expand in Lake Zurich and were interested in moving to the Main Street area. Block A was acquired by the Village between 2005 and 2007 and has seen numerous inquiries and proposals by developers over the years for a variety of uses including retail, single-family and multiple-family residences, all of which did not proceed past concept plans. More recently, the property was utilized by the village for its Food Truck Socials and Groove Grove.

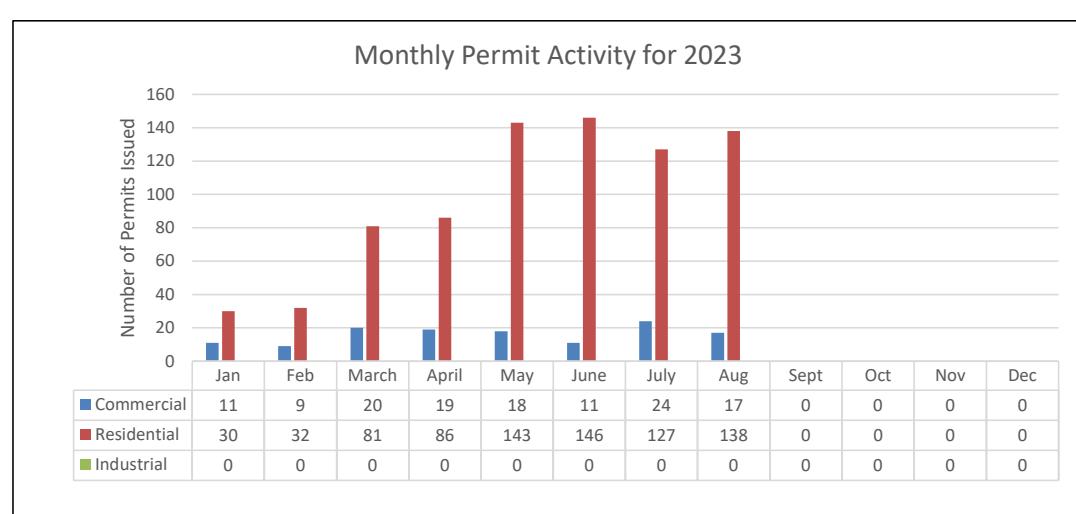
Following the courtesy review of the Consume Group's Block A proposal, Village staff posted a public notice soliciting purchase proposals for Block A. This notice satisfied a procedural requirement of the TIF Act when contemplating the sale of publicly-owned property within a TIF district. Completion of this requirement would enable the Village to consider Consume's or another party's offer to purchase the property. Staff would also prepare a TIF inducement resolution for the Board's consideration at the upcoming September 5 board meeting. Adoption of this resolution would establish the intent to enter into an agreement to redevelop the property, making subsequent expenses to pursue its development (engineering, land purchase, etc.) eligible for potential TIF reimbursement.

Comprehensive Plan Updates. The following activities were completed in August by Teska Associates, as they continued work to update the Comprehensive Plan:

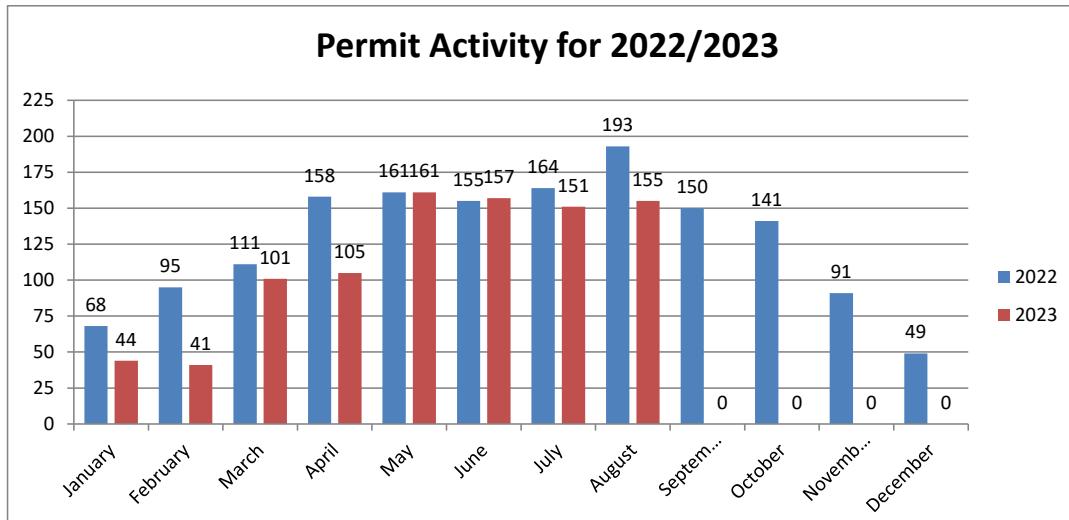
1. *August 28 - Comprehensive Plan Website goes live* – Teska has secured the domain name “LakeZurichTogether.org” as the official project website address. Using the project website, residents will be able to participate in online visioning and provide further input on the plan. Residents and those interested in the Plan’s development can also subscribe to email updates as they are launched on the website.

The following activities are scheduled for the upcoming months:

2. *September 8 – Teska will hold a “Community Pop-up” event* at the Lake Zurich Farmers Market between 3:00 and 7:00 p.m.
3. *Mid-September – Teska will submit a draft Community Conditions Overview report* that will be based on the community input received from recently conducted stakeholder interviews, available documents and reports.
4. *September 20 – Teska’s Team will attend the PZC monthly meeting* to formally introduce the project to the PZC.
5. *October 25 – Teska will conduct the 1st Community Open House and Visioning Workshop* for residents. The event will be held at the Ela Area Public Library, 275 Mohawk Trail, Lake Zurich, IL 60047, between 5:00 and 8:00 p.m.

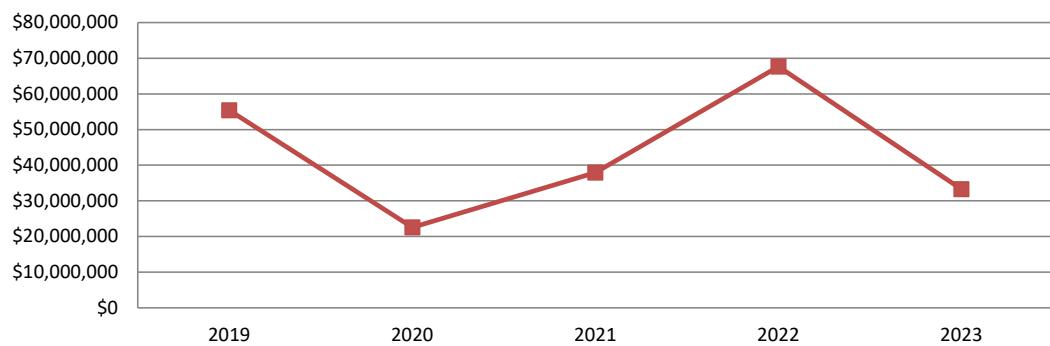


The chart above represents the total of permit activity on a monthly basis for 2023.



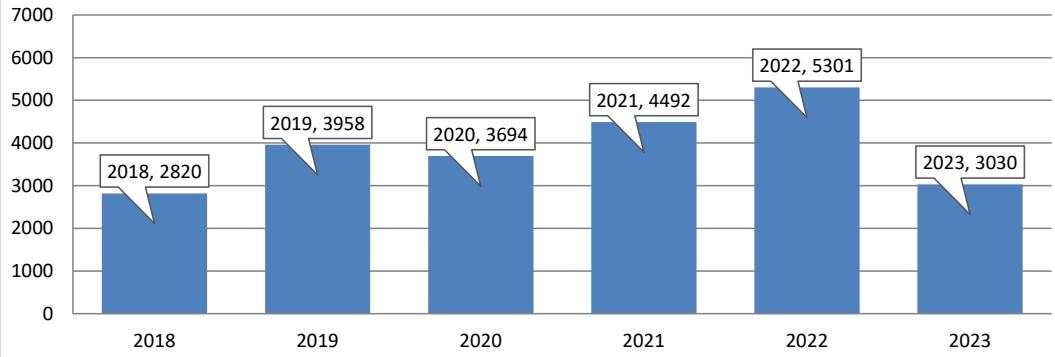
The chart above compares monthly permit activity for 2023 to the previous year 2022.

**Construction Value of New Permits:
January-December
2019-2023**



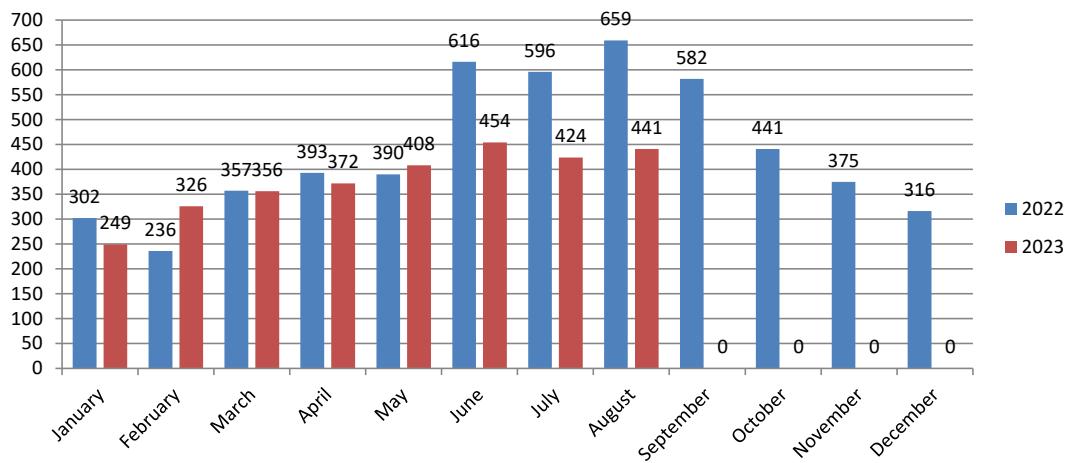
This chart tracks construction value of permit activity by year for 5 years.

**Inspection Activity: January-December
2018-2023**



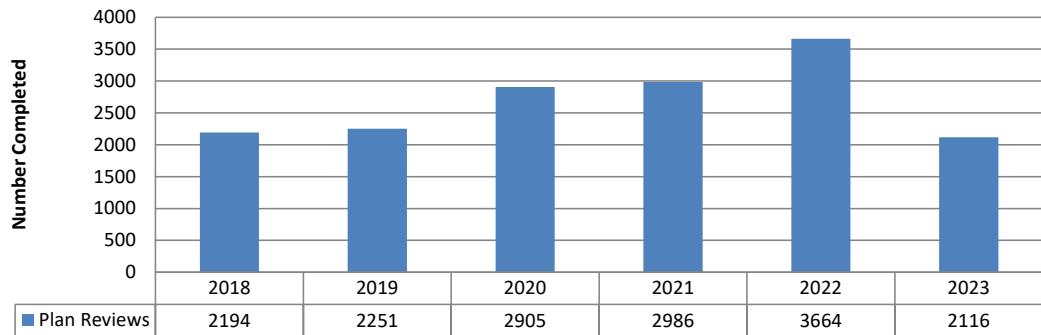
This graph illustrates the number of inspections performed by year.

Monthly Inspection Activity 2022/2023



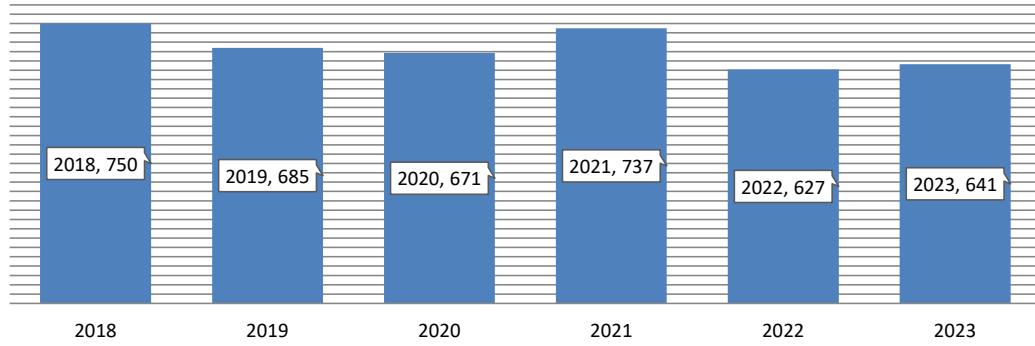
This chart indicates inspection activity on a monthly basis for 2023 compared to the previous year 2022.

Plan Reviews Completed: January-December 2018-2023



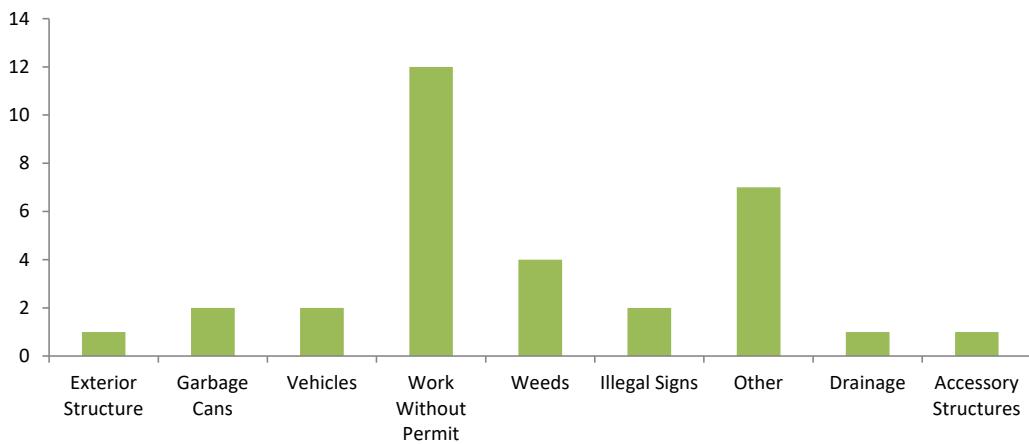
This graph illustrates the number of plan reviews performed by year.

Contractor Registrations January-December (applied for) 2018-2023



The graph represents the number of contractor registrations for the year as compared to prior years. Contractors are required to register on an annual basis to remain current with the village.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

August 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Park Maintenance: Crews continue to address maintenance items within the parks.

Special Events: Special Events: Crews completed set up associated with Brazilian Fest, and participated in the 2023 Touch-A-Truck event at the Foglia YMCA. Staff assisted with 4 Food Truck Socials and 4 Farmers Markets.

Infrastructure Projects: Preparations of bid documents has begun for 2023.

- Emerald Ash Borer Planting has entered its final year. St Aubin Nursery and Landscaping Inc. has completed the final spring planting and a fall planting is scheduled for September in this final year of a three (3) year agreement which began in 2021.
- Natural Area Maintenance has been awarded to Davey Resource Group. Maintenance began in May.
- Asphalt Materials (HMA) has been awarded to Geske and Sons Inc. Materials will be installed by Village crews throughout the construction season.
- Precision Pavement Marking has completed the 2023 Lane Marking Program.
- Roofing project at the Police Facility is complete. As of June 23, final punch list items were completed and approved by IRS.
- Old Mill Grove Pavement Resurfacing is under way. Majority of concrete removal and replacement is done with a small portion remaining, these areas needed manhole adjustments. 6-26 Arrow began milling on the east side of Old Mill Grove neighborhood. They have a 7 day estimate to complete milling. Underground utility repairs and replacements should be completed early July.
- The 2023 Parking Lot and Path Paving Program has begun. Parking lot areas resurfaced include 45 South Old Rand municipal lot, Chestnut Corners, Braemar, Countryside West soccer field, and Zurites. Paths include Interlaken pond, Sandlewood Park, Braemar Park, and the Bird Observatory. Resurfacing and striping is anticipated to be complete in September.

August Water Main Break Locations:

430 S. Rand Rd
627 Surryse Rd (Red Bridge Rd side)

Water Main Replacement:

A Bid opening for the Main Street District (S. Old Rand, Main Street, Lake Street & Mionske Drive) water main improvements was held on February 22nd. Pirtano Construction Company of Addison, IL provided the lowest bid and has been awarded the project. Construction began the first week of May and is anticipated through November. A plan for the Rt. 12 water main replacement (between L.A. Fitness and Starbucks) is being reviewed and may be part of the 2023 scheduled improvements. This segment will continue to remain out of service until the planned improvements are completed. A portion of Cedar Creek subdivision water main is also being planned for replacement ahead of future roadway resurfacing.

Employee Training:

Steve Fenton attended the 2023 ISA Aerial Rigging training hosted by the Village of Lake Zurich at Paulus Park.

The majority of employees attended Lock Out Tagout training.

The majority of employees attended Blood Born Pathogen training.

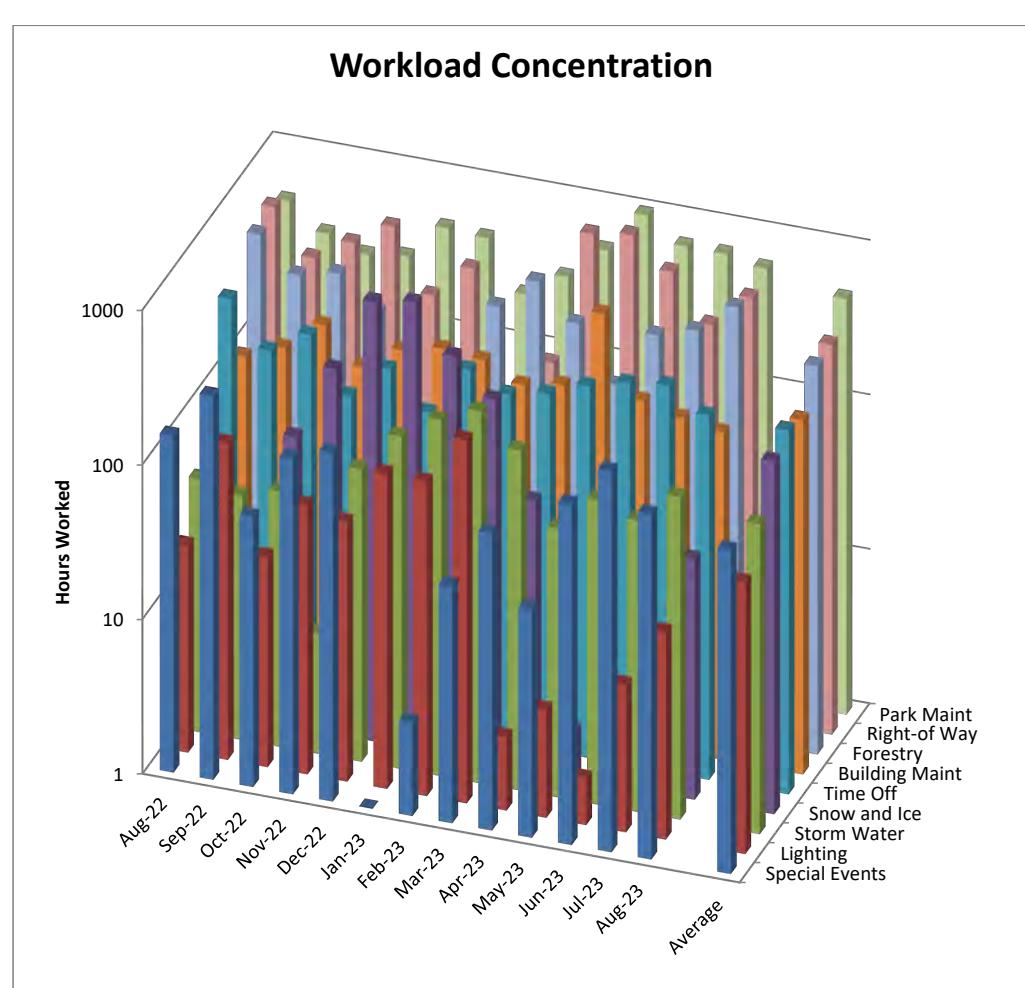
Anniversaries:

Fenton, Steve 8/9/2016

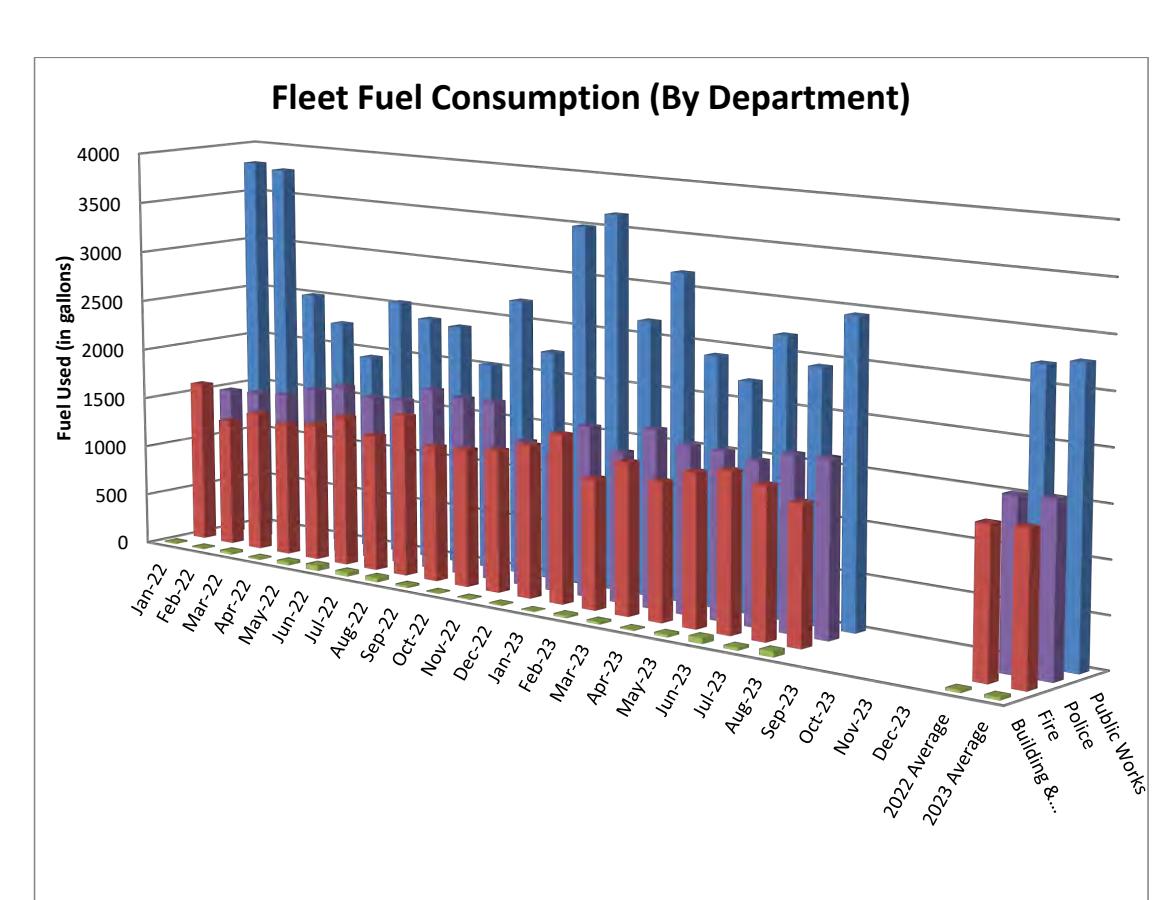
Reusch, Jeremy 8/21/2018

New Employees:

Staff Kudos:

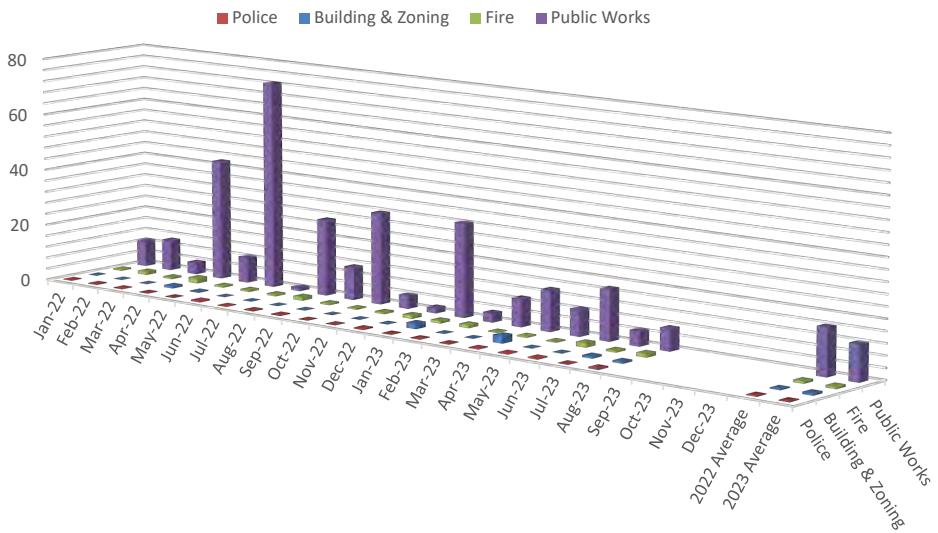


A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

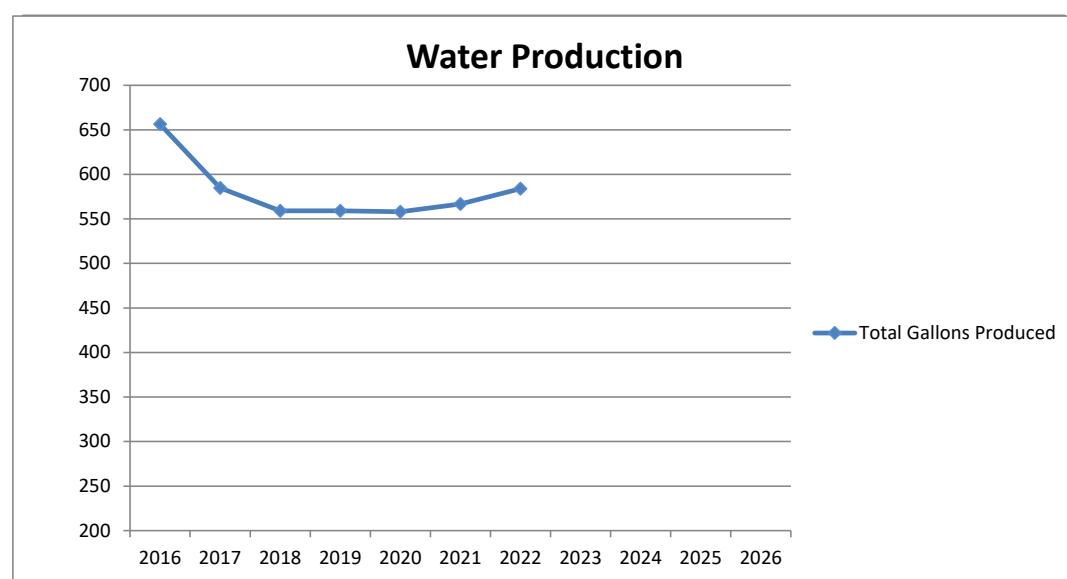


Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



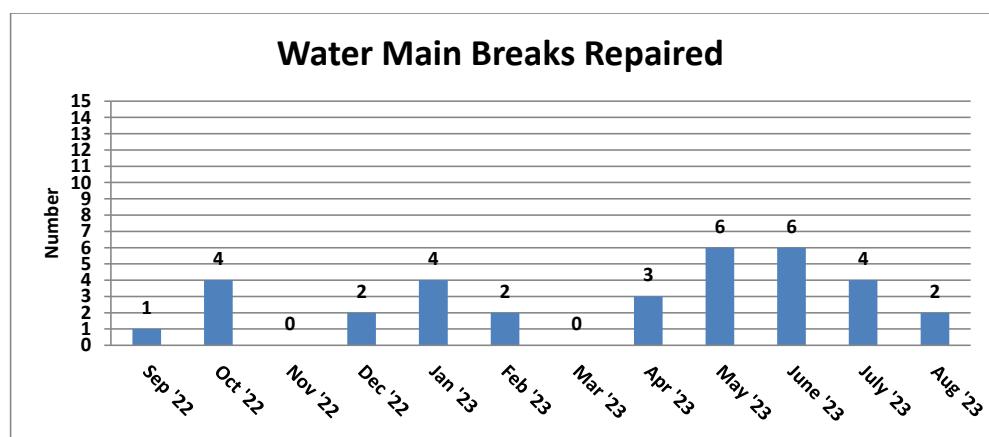
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

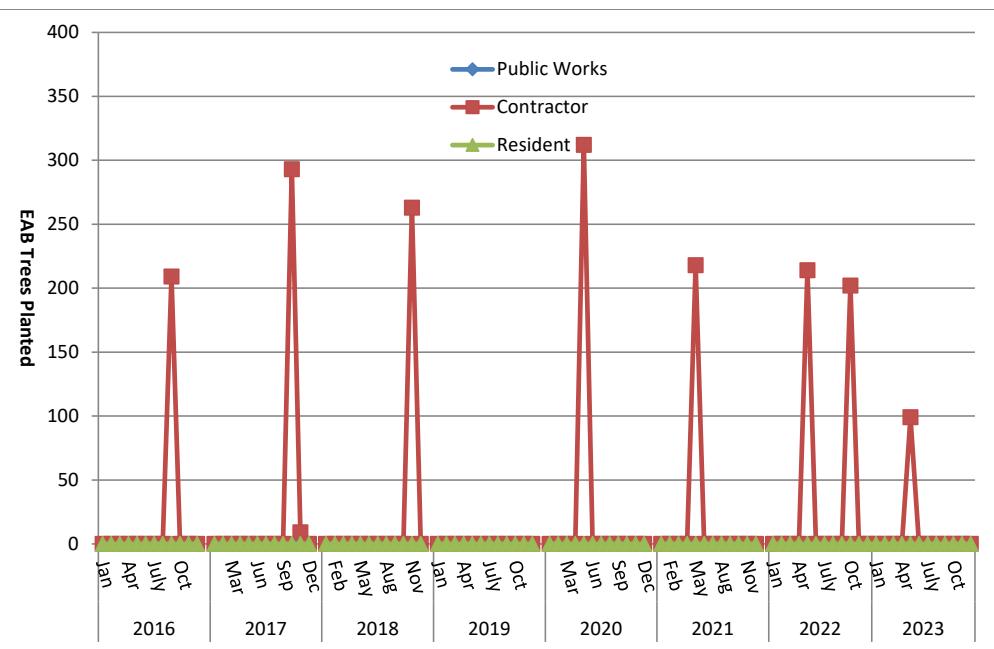
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319	43.414	44.980	
February	45.801	40.952	41.098	41.452	41.645	40.367	39.261	40.767	
March	53.467	44.543	43.155	43.946	43.552	42.924	41.852	44.741	
April	55.963	49.974	45.098	43.570	40.662	45.129	43.301	44.971	
May	60.273	49.588	48.065	45.339	44.834	51.240	67.048	54.729	
June	63.819	56.169	46.114	45.489	51.130	56.763	60.282	62.204	
July	68.751	53.755	57.074	59.526	54.529	53.105	55.144	56.076	
August	66.229	54.746	54.067	61.419	58.959	54.083	55.279	55.155	
September	58.664	53.928	46.809	44.786	51.040	51.058	48.164		
October	45.838	47.169	44.369	43.476	44.443	44.019	44.912		
November	42.120	42.335	42.089	41.475	40.680	42.441	40.581		
December	46.088	44.961	45.305	44.379	42.684	43.222	44.757		
Total	656.314	584.787	559.111	559.084	558.025	566.670	583.995	403.623	
Avg	1.793	1.598	1.532	1.532	1.529	1.553	1.600	1.661	
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%	1.55%	3.06%		

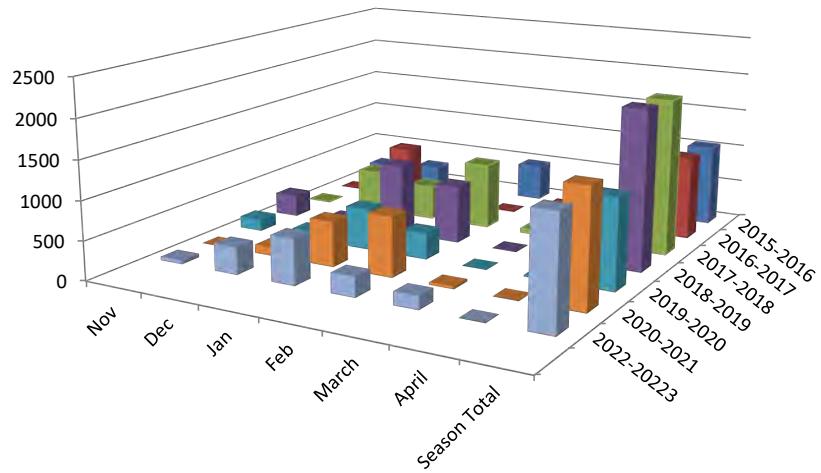
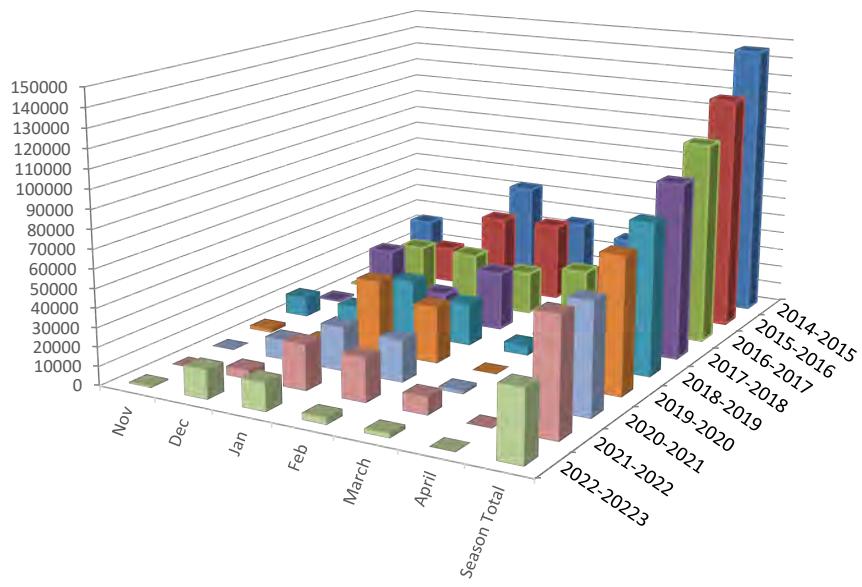
The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 6 years occurred in July of 2016. In 2022, our daily average was 1.6 million gallons per day.



A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

Emerald Ash Borer Tree Replacement Program



Tons of Road Salt**Gallons of Liquid Deicer**



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

August 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

Paulus Park Beach will remain open for post season hours Monday thru Friday from 11am-3pm during the week of August 7th and then move to weekends only thru Labor Day from 11am-5pm. The splash pad at Paulus Park will remain open daily after Labor Day from 10am-7pm until the weather turns. Final data regarding beach usage, nonmotorized craft permits/storage/rentals will be available and reported to the Board after the beach officially closes in September.

Registration for Fall is ongoing as space allows. Our Academy of Performing Arts dance program has seen another all-time high in Fall registration with over 500 dancers currently enrolled for the season thru May with many classes full to capacity or necessitating an aide due to instructor: student ratios. Registration for Yellow Brick Road Preschool is continuing with limited spaces still available in our 3-year-old and 4-year-old Paulus Park Barn and Buffalo Creek sites. Our 2-year-old and Just for Me Almost 3 programs are all currently full.

Other items the department is continuing to work on is Spring/Summer 2024 programming/brochure, reworking seasonal staff manuals, budgeting for FY24 and clean up/transitioning spaces from summer to school year programming. The department is continuing to work with the Public Works team to complete a variety of projects: Staples Park siding renovation and the electronic marquee

The department continues to operate the weekly Farmers Market on Fridays from 3-7pm at Paulus Park thru Friday, September 8th featuring over 30 vendors in attendance, adult beverages, rotating pet rescues, musicians, artisans and kids activity booths. Thank you again to our sponsors Lake Zurich Tire and Auto Inc., Stephanie Seplowin, Coldwell Banker, Raceway Car Wash and Auto Detailing, Total Midwest Construction and Ford Plumbing. Food Truck Social events wrapped up their operations on Wednesdays at Paulus Park from 4-7pm and brought over 16 different trucks to the community throughout the 17 Wednesday occurrences bringing out approximately 200-400 per occurrence. Thank you to community volunteer Cara Marquis for her effects with scheduling and promotion of this wonderful community offering. The August 30th Groove Grove featured the Kevin Purcell and the Root Doctors, 4 artisans and 4 food trucks, Rolling Smoke BBQ and Your Sisters Tomato. The event brought out approximately 200+ people to enjoy the lakeside event to help wrap up Summer Wednesday nights at Paulus Park. Thank you to our Groove Grove sponsor, Lake Zurich Tire & Auto Inc.

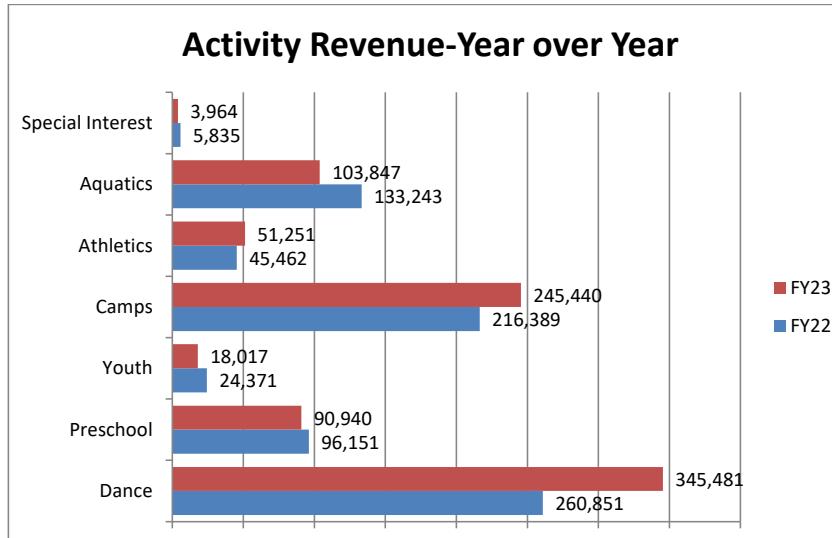
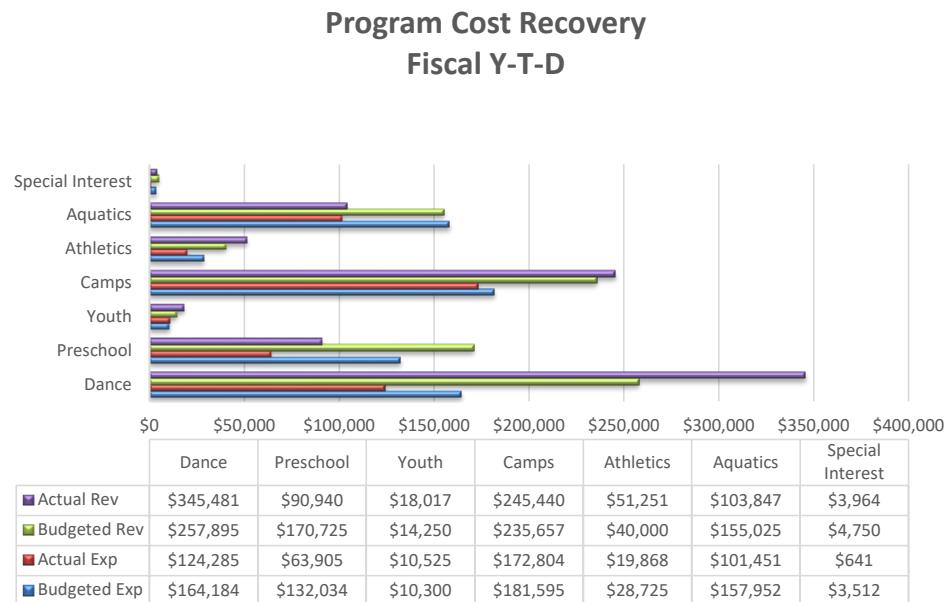
Promotions for the 10th Annual Rock the Block to be held on Main Street on Saturday, September 9th, was in full effect this August. Staff is working on last minute preparations and communications with vendors and volunteers. Please save the date and come out to enjoy the festivities. If you would like to volunteer some time to the event, we are still looking for people to share their time-please visit our volunteer sign up at
<https://www.signupgenius.com/go/20f0548aeac23a6fd0-rock3>

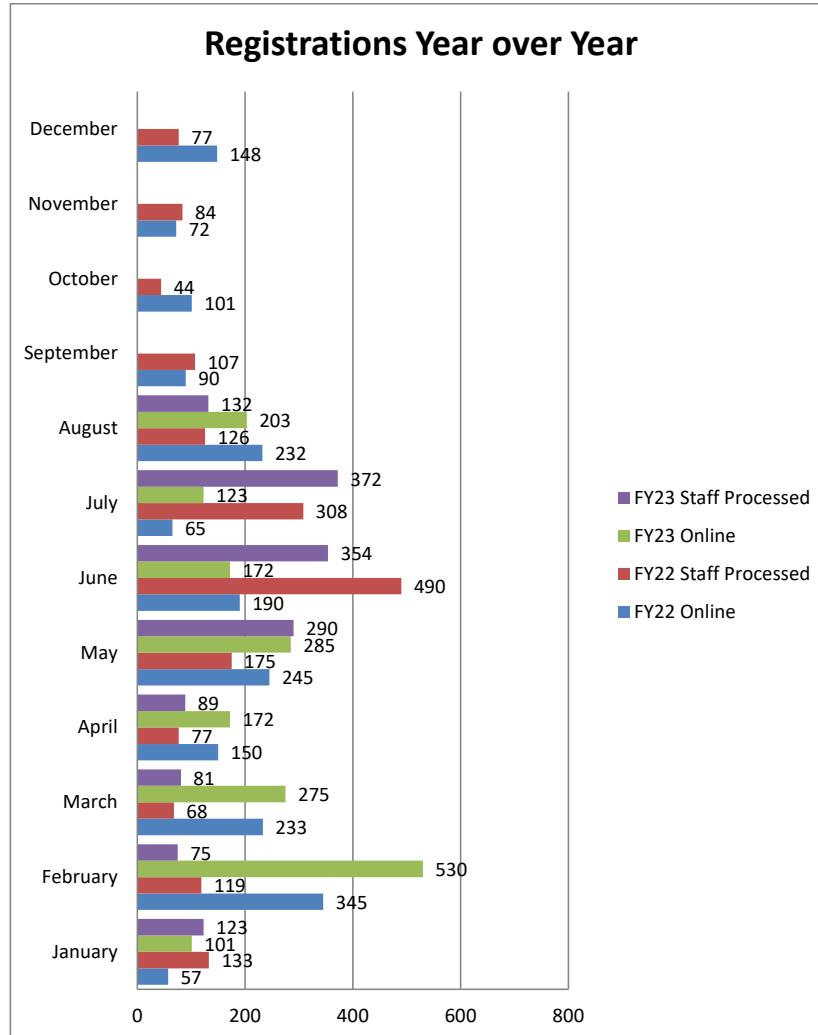
The department will be approaching the Village Board to renovate the flooring at the Buffalo Creek Building B site. The Fiscal Year 2023 budget includes \$46,000 in the Capital Fund 401 for the basketball court resurfacing at Bristol Trails Park. As the basketball court is currently in adequate condition, the department is recommending delaying the resurfacing and shift the

budgeted capital dollars to renovate the flooring at Buffalo Creek Building B, a project currently residing in our Capital Improvement Plan. The facility flooring will require ADA accessible ramps which allows the department to also utilize the Special Recreation Association (SRA) fund to support the project. Staff presented the opportunity to shift the \$46,000 budgeted capital dollars associated with resurfacing the Bristol Trails Park basketball court amenity to renovating the flooring at Buffalo Creek Building B to the Park and Recreation Advisory Board at their April meeting. Members were in full support with a 7-0 recommend to the Village Board. Staff prepared the bidding specifications and administered the bid opening held on Tuesday, September 5, 2023. Results and recommendations will be presented to the Village Board at a September meeting.

The department, along with the assistance of Hitchcock Design Group, submitted an application on August 31st for the upcoming Open Space Land Acquisition and Development grant opportunity (thru the IDNR) for continued enhancements at Paulus Park such as continued shoreline restoration as well as the renovation of the 20-year-old spray ground which is nearing the end of its useful life. The potential projects were presented to the community through Open Houses held at Village Hall on Tuesday, August 8th from 5:30-6:30 pm and at the August 11th Farmers Market from 3-7 pm receiving support and mostly positive feedback for the projects. The resolution was approved by the Village Board at their August 21st meeting. We hope to hear back as to the status of the application in January.

External events approved to hold their events on Village property for the remainder of 2023 include My Density Matters (10/15), Bushel of Apples Fest (9/22-9/24) and Jack O Lantern World. The department will continue their collaboration with Ancient Oaks Foundation quarterly community events that can be viewed in the brochure. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.





Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Paulus Park Barn. Payments made at the beach are NOT included in these numbers. February registrations reflect the priority resident registration period for camp deposits/payments.



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

August 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

OUR MISSION: To care for and protect our community.

OUR VISION: The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

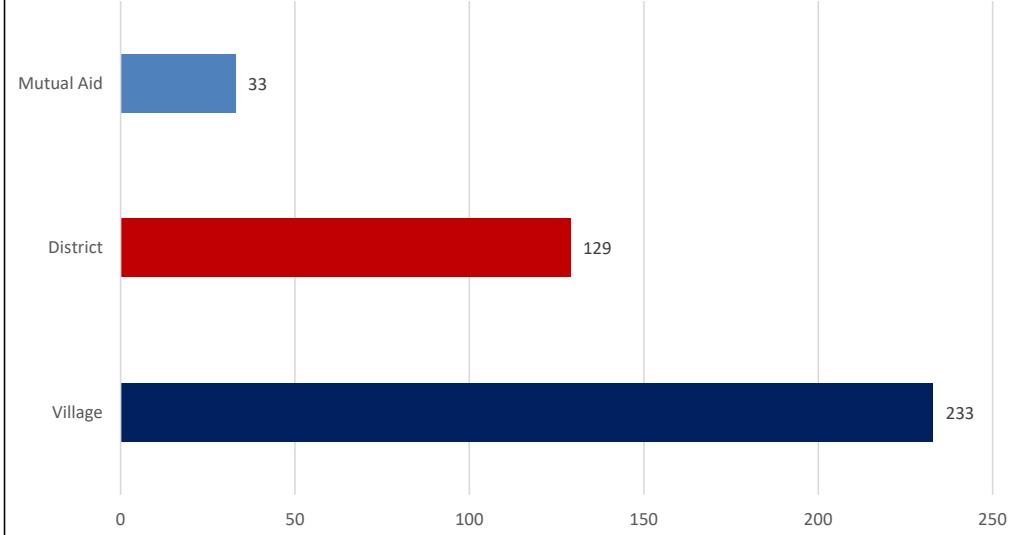
OUR VALUES: Professionalism, Responsibility, Integrity, Dedication, Honor

EXECUTIVE SUMMARY – AUGUST 2023

The Lake Zurich Fire Department provides a full range of professional and high-quality services to the Village of Lake Zurich and the Lake Zurich Rural Fire Protection District. We protect approximately 37,000 residents, many local businesses, and visitors across the twenty-five square mile combined service area. The Villages covered in the fire district include Hawthorn Woods, Kildeer, Deer Park, North Barrington, and Lake Barrington.

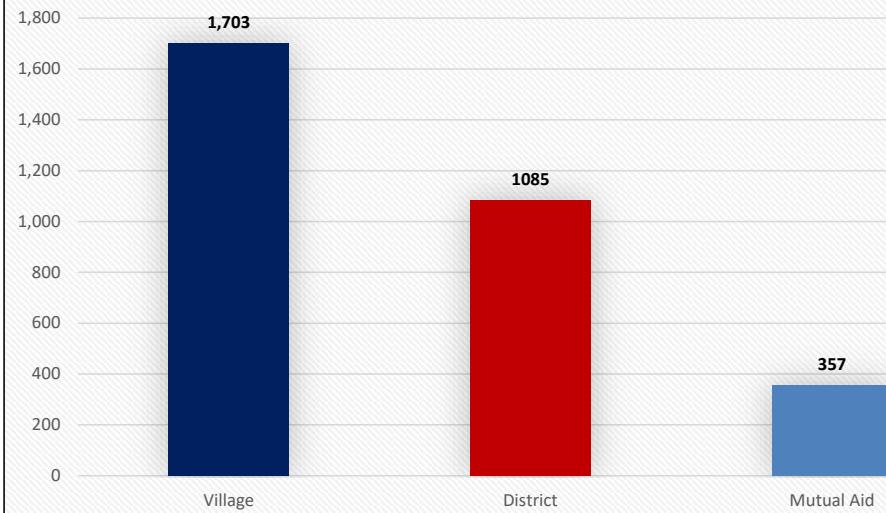
395 Incidents – August 2023

Responses - August 2023



3,145 Incidents – Year to Date

Responses - Year-to-Date 2023



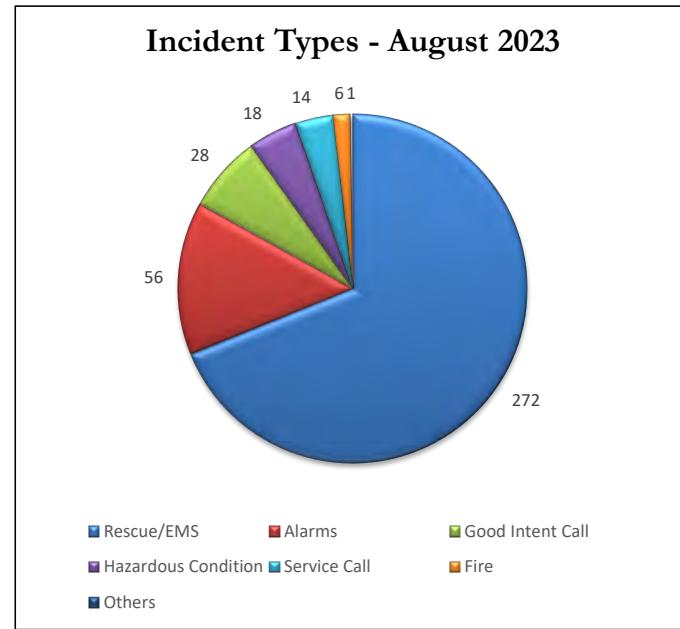
Incident Types

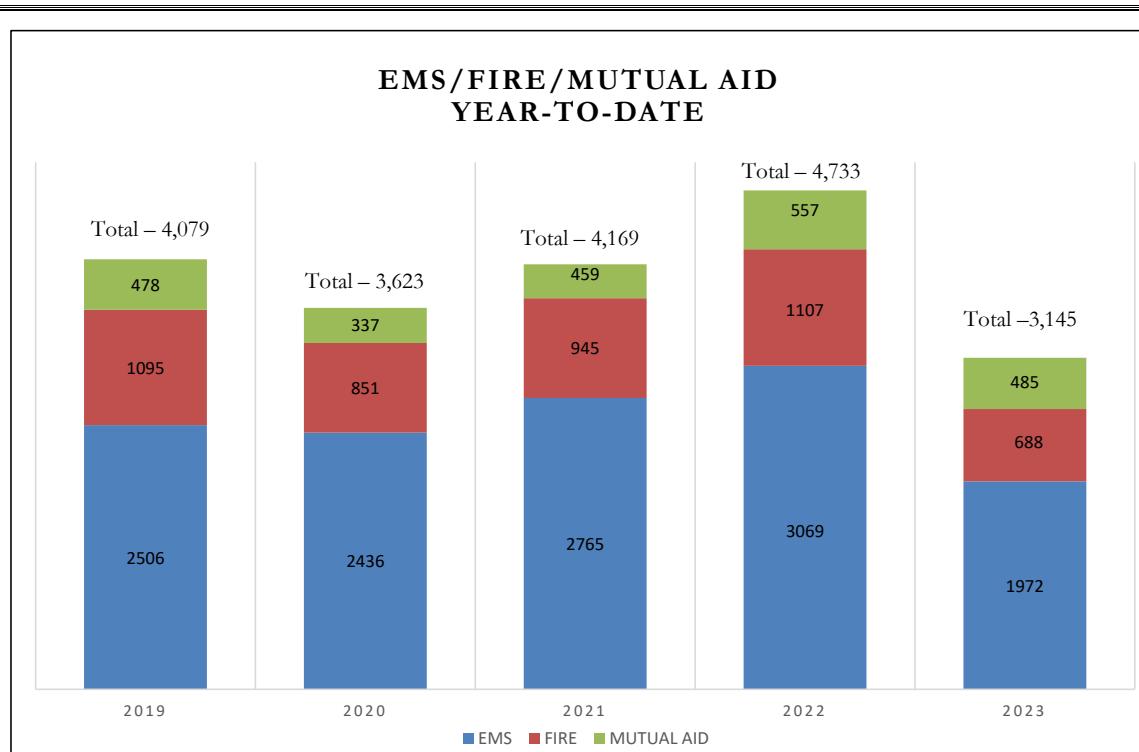
The Department codes all incidents within the National Fire Incident Reporting System (NFIRS).

The codes all relate to the text categories noted in the chart to the right. Rescue and EMS incidents account for the majority of incidents we respond to.

In August, **272** incidents were Rescue and EMS incidents.

Incident Types - August 2023





Fire Incidents (Year-to-Date)

WORKING FIRES

Total Count for 2023

52

INCIDENTS WITH PROPERTY VALUE CHANGE

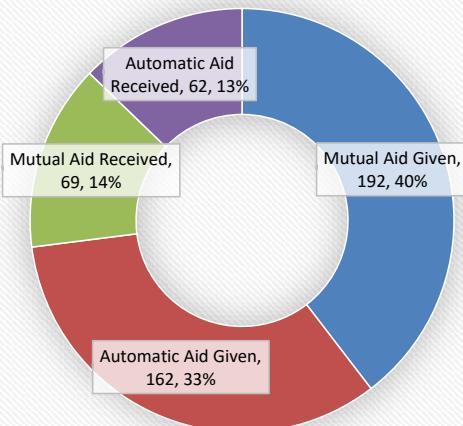
Count of Incidents with Property Loss – 2023

21

Percent of Property Value Saved

92.52%

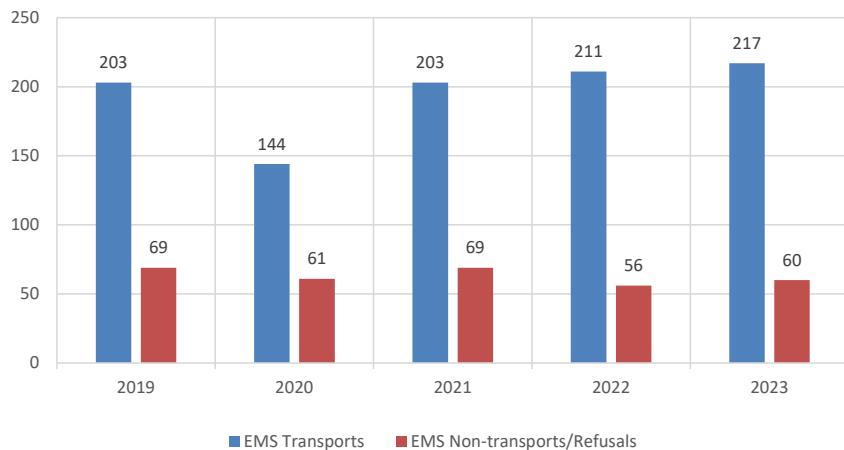
Mutual Aid - Year-to-Date 2023



EMS Incidents

The chart shown below reflects EMS Transports vs. Non-Transports/Refusals. It's important to note that not every EMS call will result in a transport to the hospital. However, as you'll see from the data, transports always outpace Non-Transports/Refusals. This chart below compares the month of August across 5 years.

EMS Transports vs Non-Transports/Refusals Monthly Comparison



ADMINISTRATION DIVISION

2023 Budget



Blood Drive – August 12, 2023

The Lake Zurich Fire Department partnered with Vitalant to host a blood drive at Station 1 on August 12, 2023. The organization, Vitalant provides the necessary blood components that loved ones need to survive, heal and overcome. When blood is donated with Vitalant, you have the potential to help hospital patients within your community and nationwide. We are happy to report that through this event, we had a total of 10 units donated that will impact the lives of 30 needed individuals.

The Lake Zurich Fire Department would like to extend their appreciation to those involved who donated blood as your contributions will quite literally help to save lives.

If you are interested in learning about blood donation and blood donor eligibility you can contact a representative from Vitalant at 847-260-2716. There are many locations in the Chicago land area, you can also find more information at: Vitalant.org.



Congratulations!



Congratulations to Firefighter/Paramedic **Ethan Dahl** (Pictured above/center) & Firefighter/Paramedic **Jairo Portillo** (Pictured above left/right) on completing their probation!

Congratulations to the following members on their retirement from the Lake Zurich Fire Department after 30 years of service!

(Pictured left to right)
Firefighter/Paramedic Ken Mogge
Firefighter/Paramedic Eric Ryan
Firefighter/Paramedic Mike Wiltgen



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Community Relations / Public Education

Community focus is an important aspect of the Department. This includes risk reduction through public education. Examples include but are not limited to; school & daycare visits and station tours where fire safety and a safety message, such as stop, drop, and roll is covered. We also monitor fire and severe weather drills in schools as well as teach exit drills to middle school students. The Department also provides CPR and First-Aid training.

In August, Lake Zurich Fire participated in public education events including Station Tours, Block Parties, CPR classes, and Fire Drills.

We also attended two Touch-the-Truck events. The first was held at St. Francis Church (*pictured below/left*) and the second was a Touch-the-Truck event hosted by Senator Dan McConchie on Saturday August 19 at the YMCA (*pictured below/right*). In addition to a crew attending, the Lake Zurich Fire Explorer Post was also there. The Lake Zurich fire pole and a public education table were there as well for our members to hand out flyers on fire safety and plastic fire helmets for the kids.



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STATIONS & STAFFING | OFFICER FIREFIGHTER/PARAMEDIC

STATION 1

321 S. Buesching Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

BATTALION 32



STATION 2

350 W. Highway 22
North Barrington, IL 60010

APPARATUS & STAFFING

ENGINE 322
AMBULANCE 322



STATION 3

1075 Old McHenry Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

ENGINE 323
AMBULANCE 323



STATION 4

21970 Field Pkwy
Deer Park, IL 60010

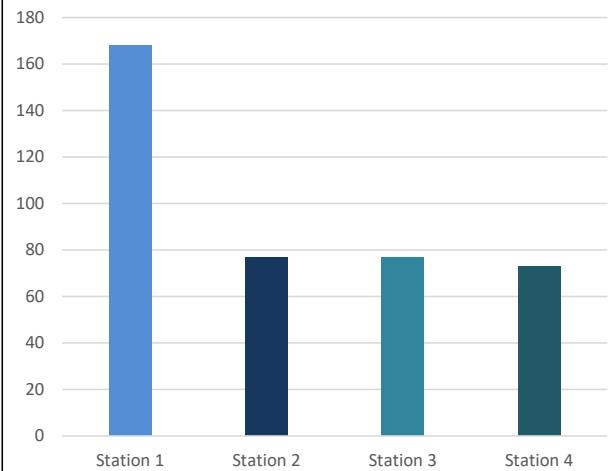
APPARATUS & STAFFING

ENGINE 324
AMBULANCE 324

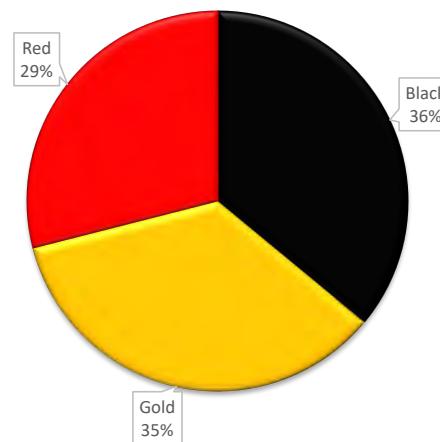


OPERATIONS DIVISION

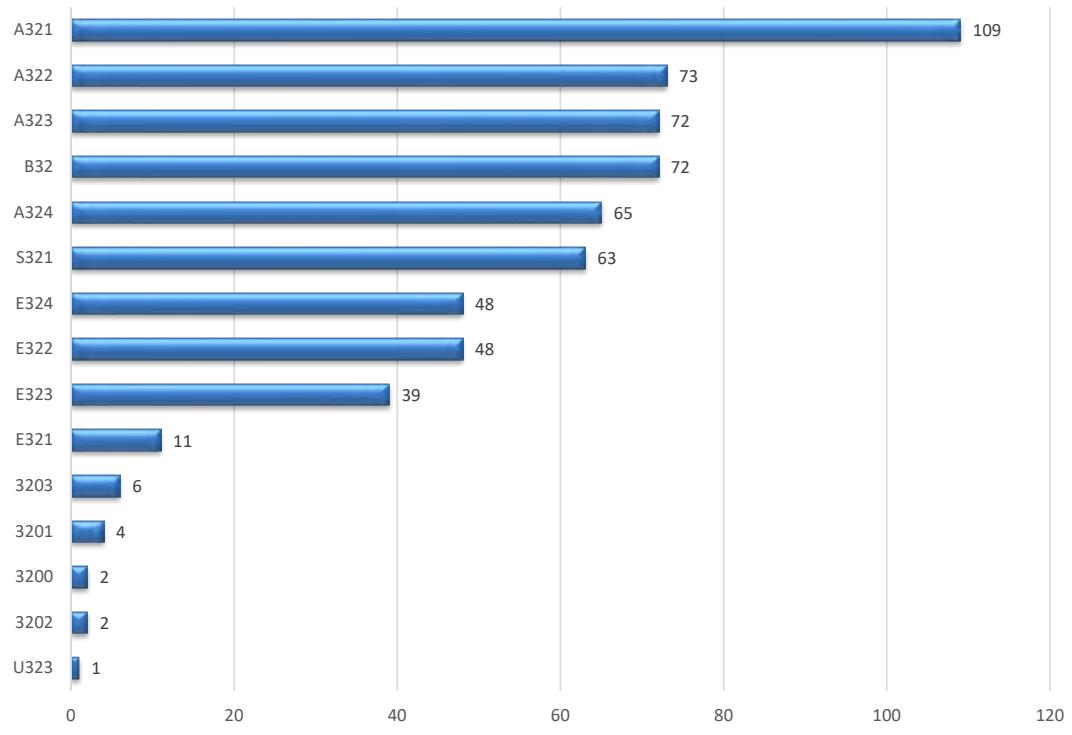
Incident Count by Station



Incident Percentage by Shift



Incident Count by Unit



Response Locations

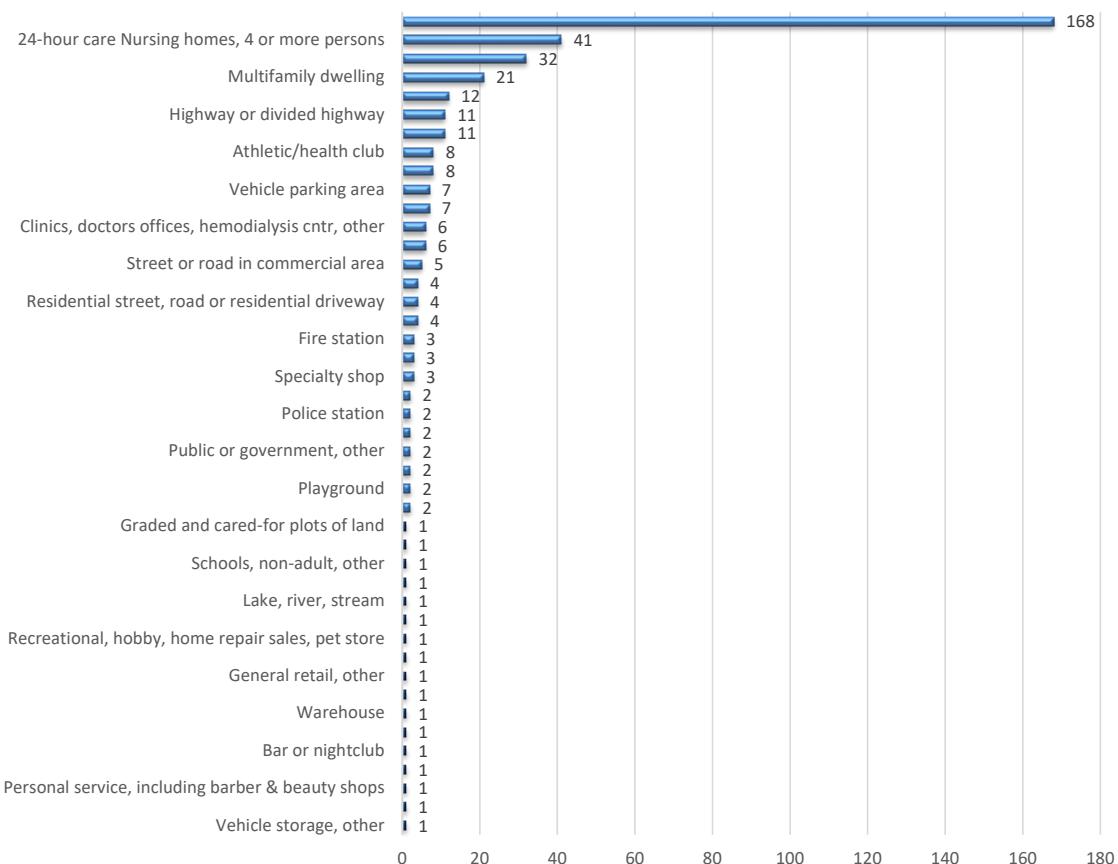
The graphic to the right is a visual representation of call distribution for August.

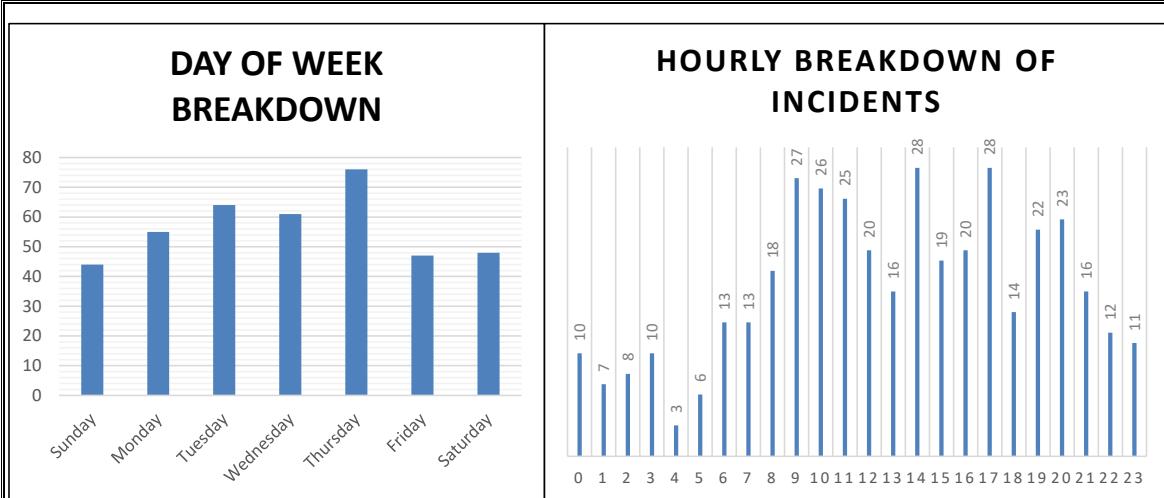
As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top locations responded to each month.

We frequently respond to doctor offices, health clinics, and automobile accidents near the Route 12 corridor.



Incidents by Property Type - August 2023





Response Times

Response time includes three key factors: **dispatch handling, turnout, and travel time**.

Dispatch handling time is when dispatch takes in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from en route to when they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following shows the average times for all incidents including EMS, Fire, and Mutual Aid in August 2023.

Dispatch Time	Turnout Time
Average Dispatch Time 1 MINUTE, 13 SECONDS	Average Turnout Time 0 MINUTES, 58 SECONDS
Travel Time	Response Time
Average Travel Time 4 MINUTES, 26 SECONDS	Average Response Time 5 MINUTES, 24 SECONDS

TRAINING DIVISION

Fire Training:

- Rural Water Supply- Dual Tank operations
- Making the Stretch – Hose Line Advancement Drills
- Rope Operations
- Dry Hydrant Testing
- 2 weeks of New Hire Fire Academy
- Vertical Ventilation – Supporting the Nozzle Team
- Extrication
- Engineering – Department has 6 new Fire Apparatus Engineers in training
- Interior Rapid Intervention Team - Saving our Own

EMS Training:

- Northwest Community Healthcare Continued Education
- New IDPH System Directives

Special Team Training:

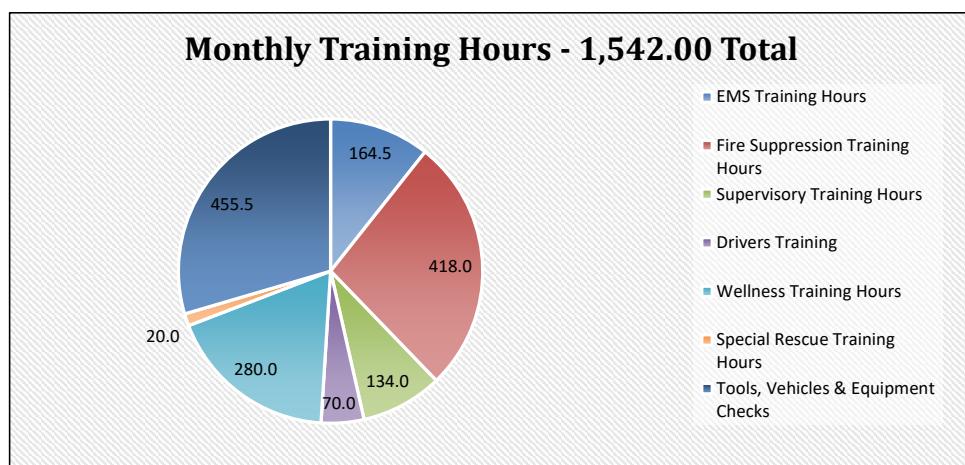
- Haul Systems – Skills Evaluations Rope Rescue Operations
- Extrication Basics
- Rescue Task Force – Gear Donning and Doffing

Health and Safety Training:

- Firefighter Functional Fitness
- Stand Down for 55 – Heart Health and Lifestyle
- Stand Down for 55 – Fitness Initiative

Administrative Training:

- Sexual Harassment – Quarterly Bulletin
- Officer Development



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POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

AUGUST 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

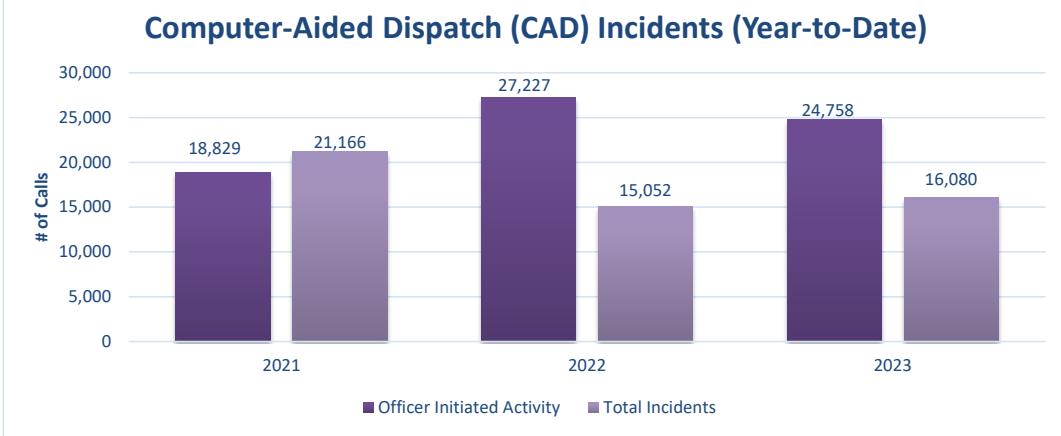
- The Police Department processed 22 Freedom of Information requests this month.
- Our agency participated in the IDOT speed enforcement grant for the period of July 6th – August 15th. 136 grant hours were worked as part of the campaign. The grant hours yielded the following results: 6 seat belt citations, 179 speeding citations, 5 distracted driving citations, 4 arrests, and 24 other citations.
- One raffle permit was requested and approved this month. Two liquor licenses were also requested and approved.
- Representatives from the department participated in Senator McConchie's annual kids fair at Foglia YMCA on Saturday, August 19th. Officers and members of Explorer Post 2 enjoyed showing off village vehicles and department equipment while interacting with the families and kids that attended.

Patrol and Communications

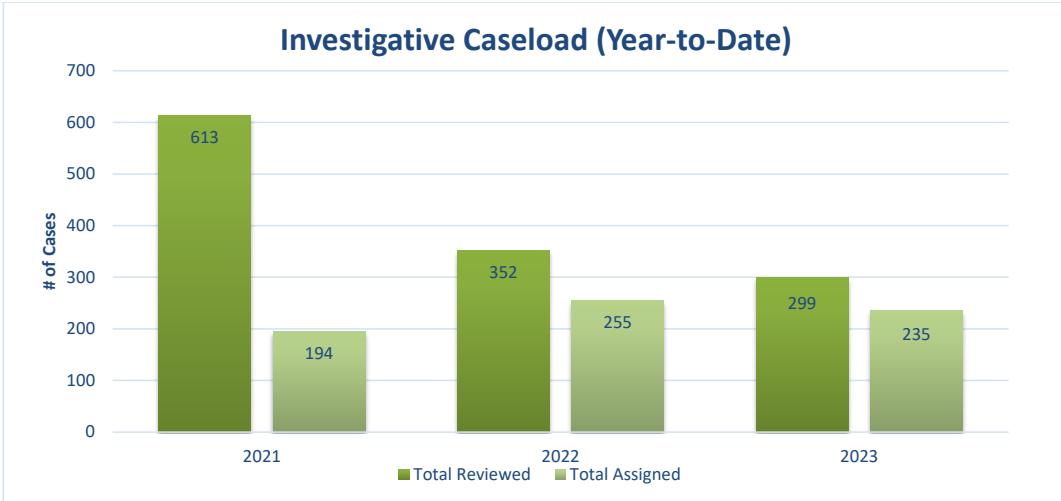
- Year-to-date, officers conducted 3449 traffic stops and issued 1872 traffic citations.
- During the month, Dispatch handled 1866 9-1-1 calls and 4382 administrative calls.
- Seven truck permits were approved in August, totaling \$1,525 in permit fees.
- Five child safety seats were inspected in August.
- Telecommunicator Gabriela Dominguez started with the Department on August 1st.
- Officer Angela Lonski has taken over as the District 95 School Resource Officer (SRO).

Investigations

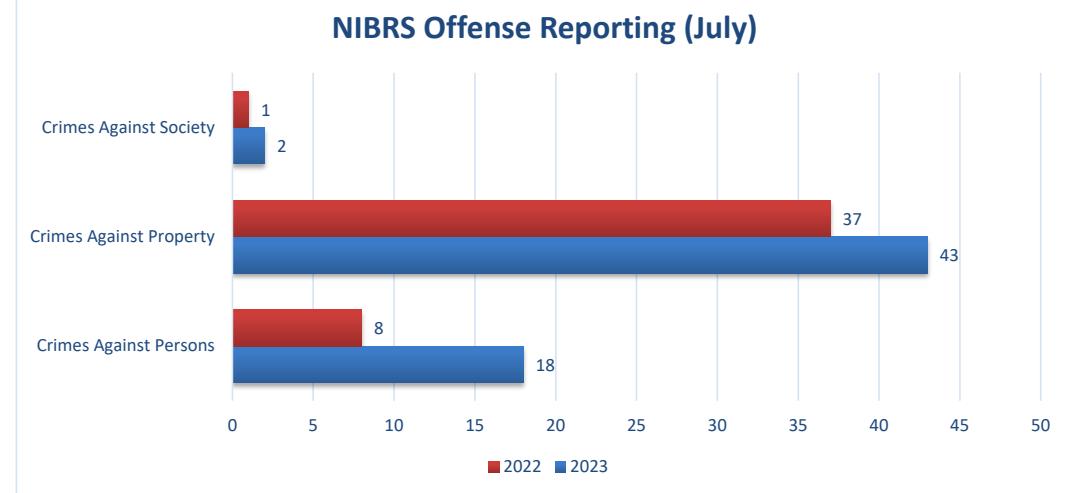
- The Criminal Investigations Division is currently investigating 67 cases, averaging 22 cases per detective. Of the 67 cases, 6 have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects.
- There was one Major Crime Task Force callout this month in Highland Park for a homicide investigation.



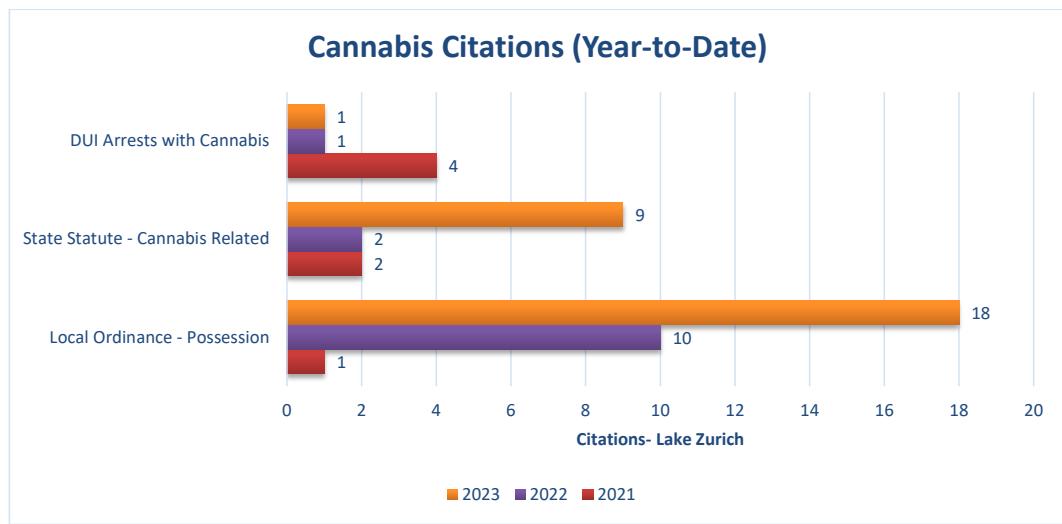
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.



Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.



The Lake Zurich Police Department has switched over to the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations. *One month behind



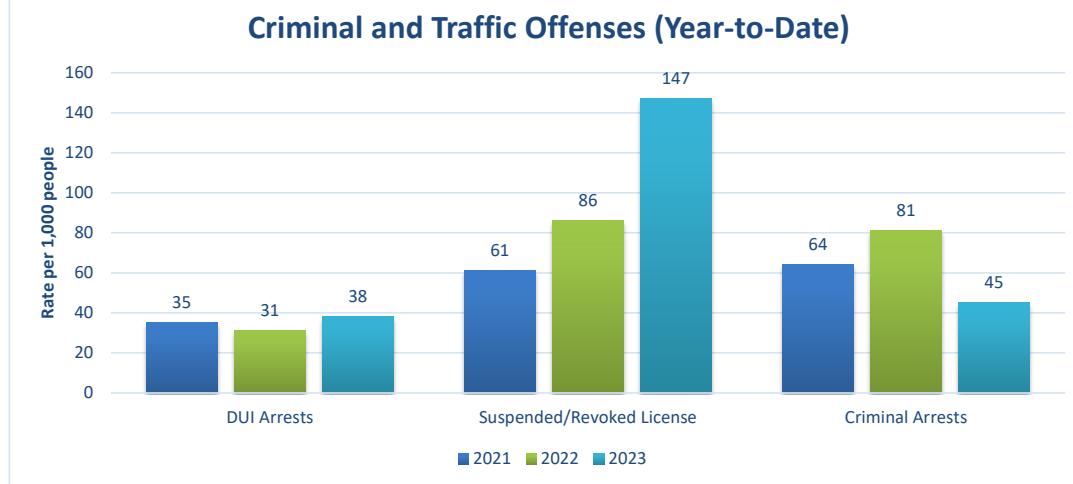
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



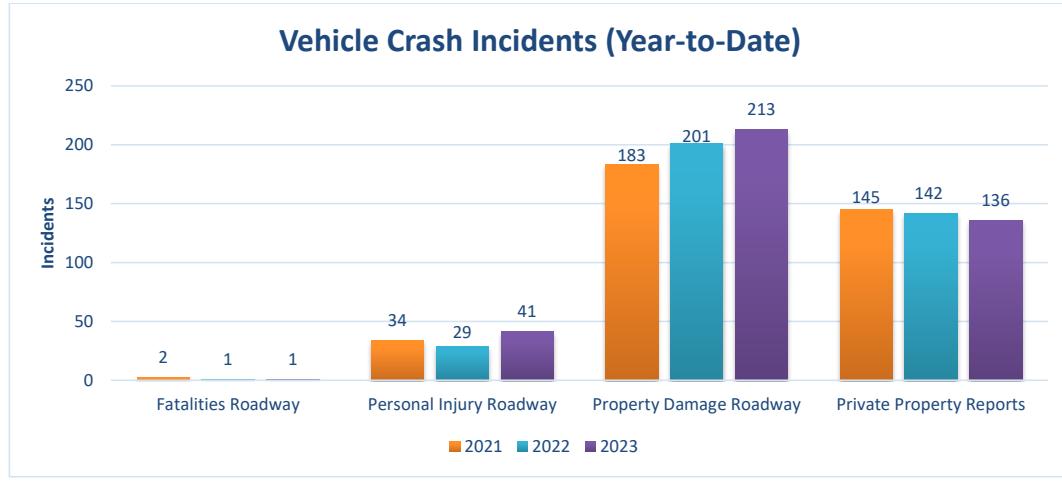
Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a 'mental health crisis' is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.



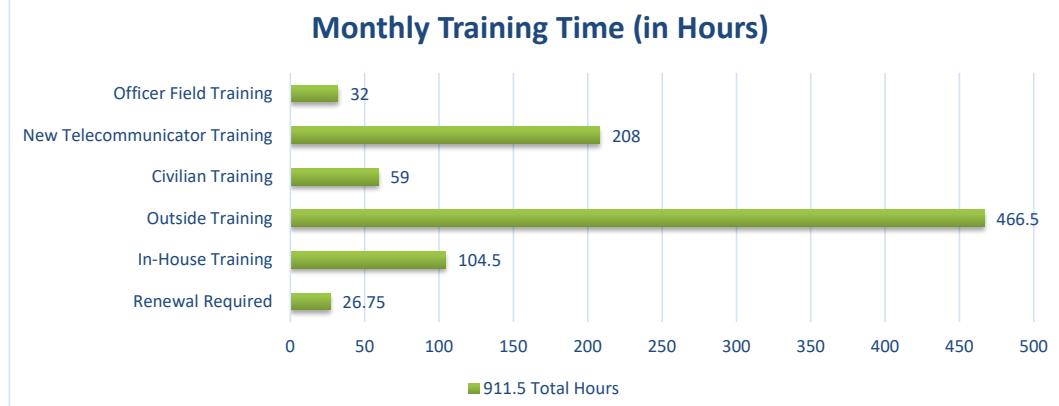
Information depicted in this graph relates to traffic stops conducted by Department personnel.



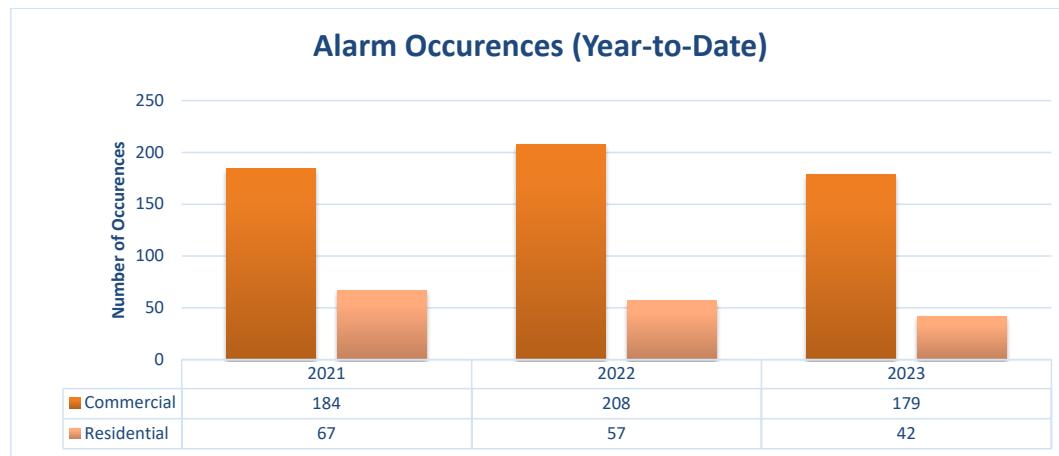
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.



The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.



Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief's training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.



The records department monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

Administrative Adjudication Caseload 2023



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

Red Light Camera Violations and Accidents (Year-to-Date)

2023	Red Light Violations		Adjudication for Red Light Violations			Accidents at Red Light Intersections			
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	221	\$12,520	4	3	0	1	2	1	1
February	149	\$12,568	9	6	3	0	4	1	1
March	143	\$10,760	4	3	0	1	0	2	2
April	219	\$9,580	2	2	0	0	2	2	0
May	184	\$8,280	3	3	0	0	0	7	2
June	251	\$7,333	2	2	0	0	1	4	2
July	210	\$13,050	0	0	0	0	0	3	0
August	210	\$10,550	1	1	0	0	2	0	0
September									
October									
November									
December									
Total	1587	\$84,566	25	20	3	2	11	20	8

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.