



VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

APRIL 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at April 2023...

Industrial TIF Redevelopment

Our April 17, 2023, the Village Board approved its first industrial TIF development agreement with JGS Lake Zurich West. The Industrial TIF District was created in January 2023 by the Village Board (*after the unanimous review and approval of the Joint Review Board and all Village Trustees*) for the purpose of providing a long-term funding mechanism for infrastructure improvements and supporting industrial business expansion-modernization efforts.

JGS Lake Zurich West is a component of Geremarie, a company that has been operating in the Lake Zurich industrial park manufacturing aluminum components for 20+ years. Since its initial decision over 20 years ago to be in Lake Zurich, Geremarie has built several additions to the building as it has seen increased demand for its product.

The approved redevelopment agreement allows for the implementation of a new manufacturing line at 550 Enterprise Parkway, which would increase the overall investment in the community and create 8 – 10 full time positions.

The approved redevelopment agreement allows for a multi-year reimbursement of a portion of the increased property taxes (*the increment*) attributable to this expansion project. All other TIF increment generated each year from this new industrial building will go into the fund balance of the Industrial TIF District to be used for future funding of industrial infrastructure, such as stormwater management, water and sanitary sewer main replacements, and road resurfacing.

Comprehensive Plan Update

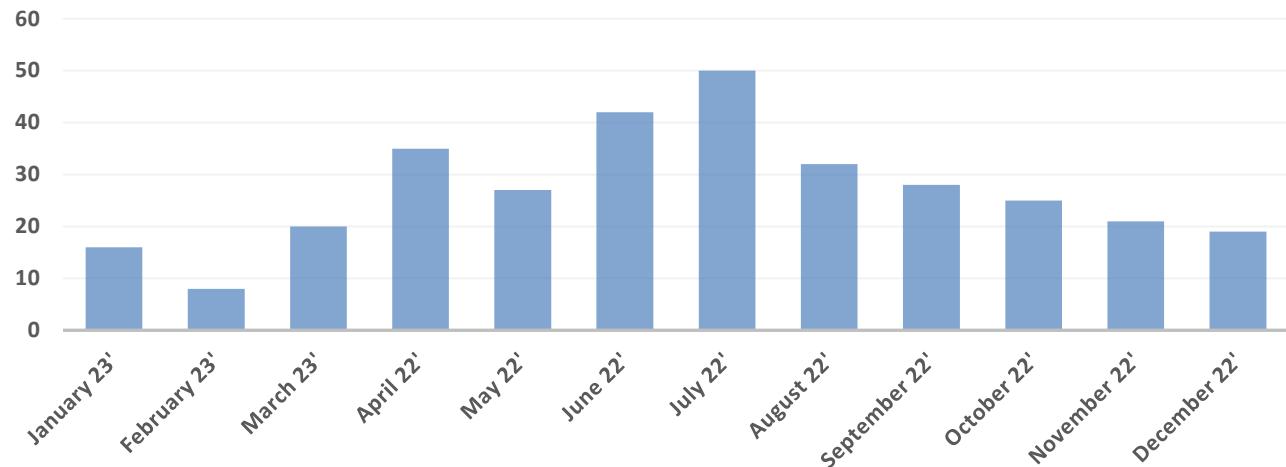
Lake Zurich's comprehensive plan was last updated in 2003 and needs updated so that Lake Zurich can maximize its reputation as being a safe community where families want to raise children and businesses want to operate. A request for proposals was launched in January 2023, resulting in two proposals to consider. Both proposals include a process of community assessment, engagement, analysis, visioning, goals, community branding, and plan preparation. However, one proposal is \$33,000 less expensive than the other. Therefore, in April 2023, the Board approved Teska Associates as the selected consultant to lead this process.

Updating the comprehensive plan in earnest will start in July 2023 and continue with much community engagement all year and into 2024.

Midlothian Manor Property Annexation

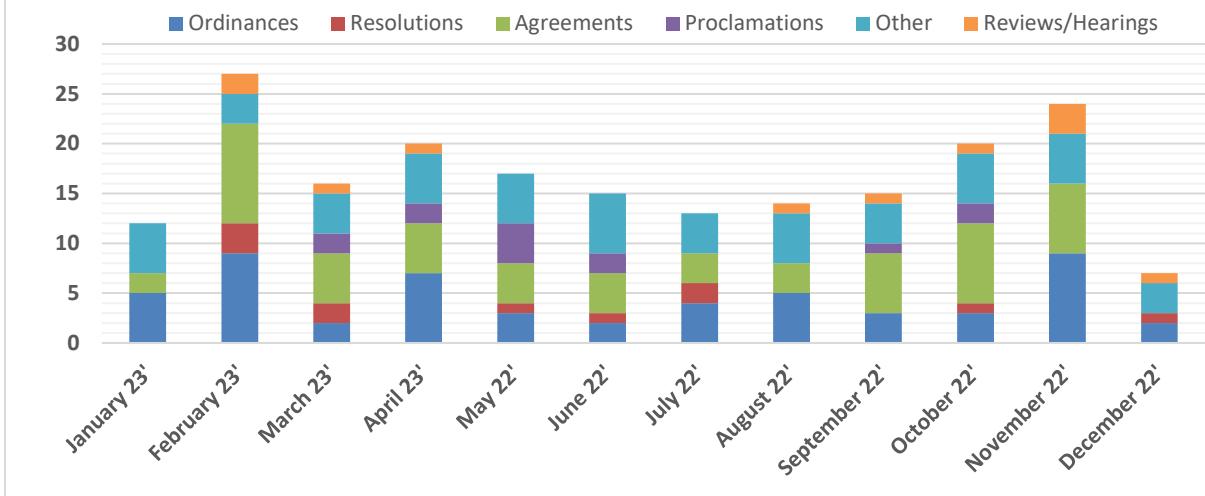
In April 2023, an application for annexation zoning and development of the property was submitted by Housing Opportunity Development Corporation (HODC). The submittal is being reviewed and is likely to be scheduled for a Planning and Zoning Commission Public Hearing in June.

New Lake Zurich Households



This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.

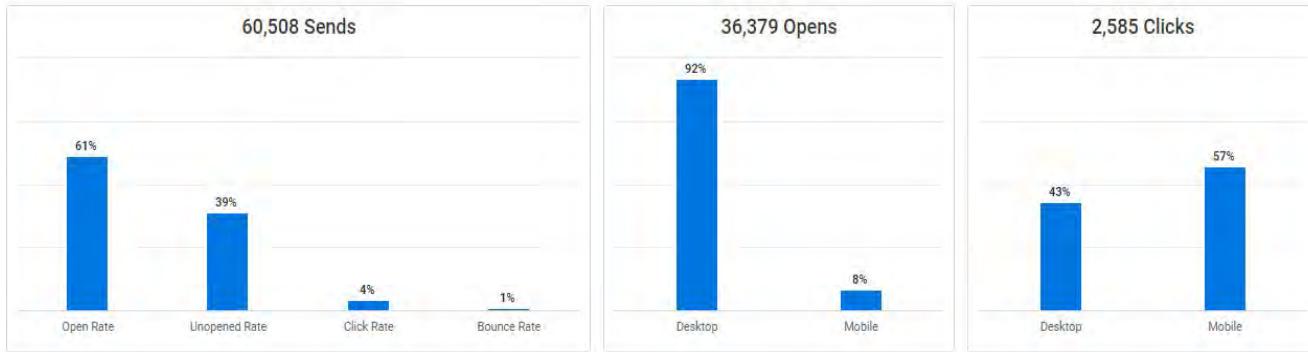
Village Board Agenda Items



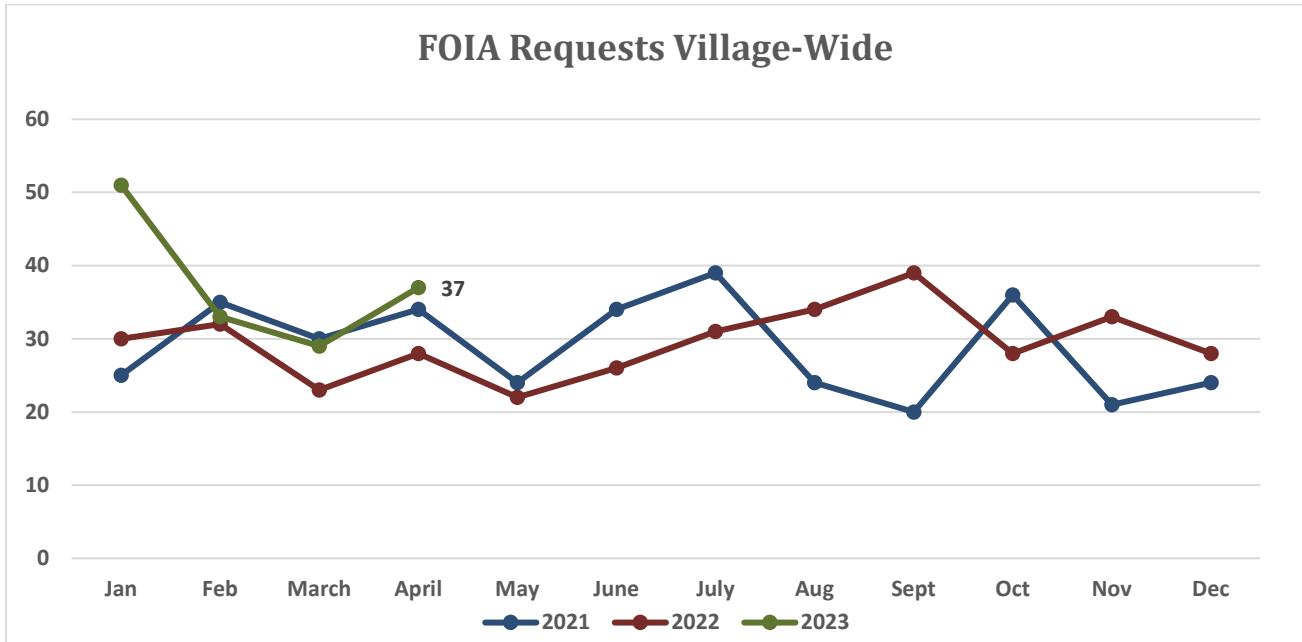
This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

Average length of regular April Village Board meetings: 1 hour and 40 minutes

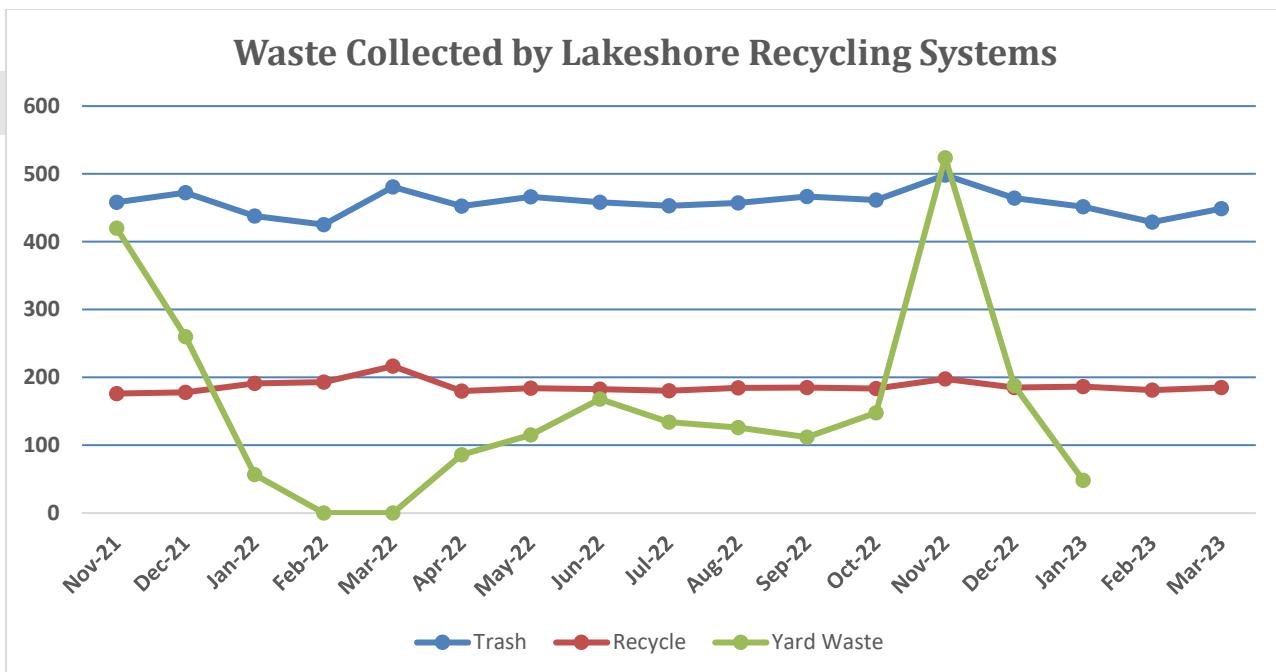
Benchmarks Engagement



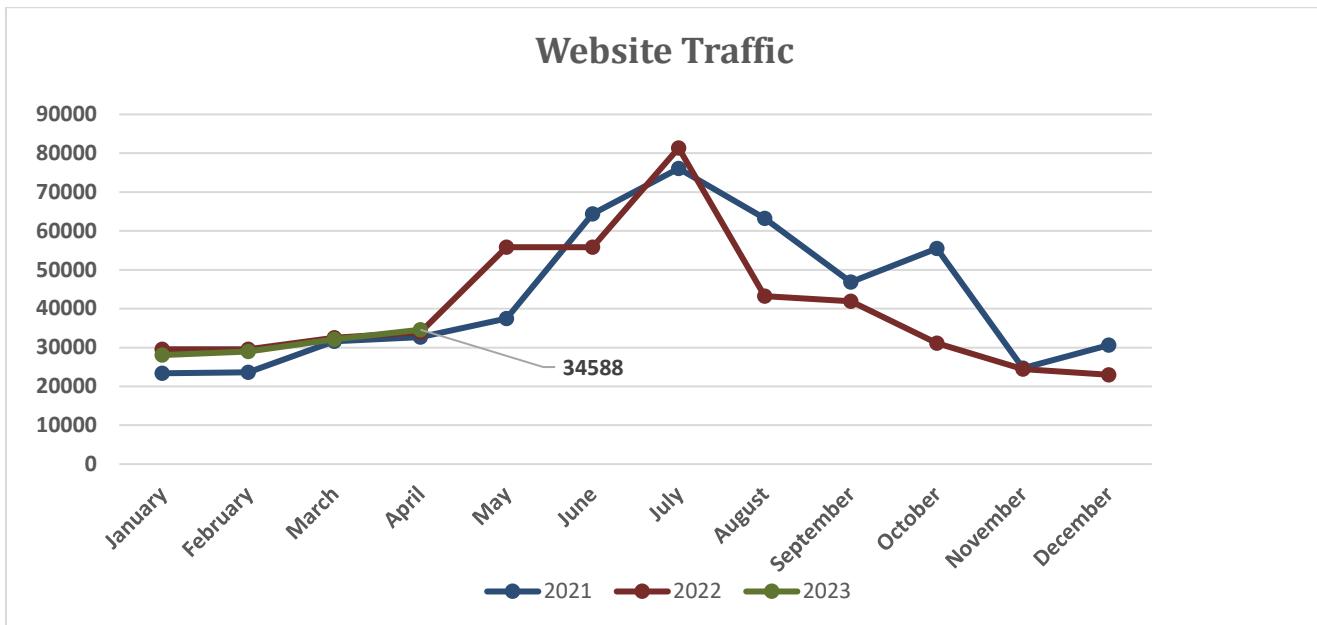
Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 6,000 subscribers.



Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

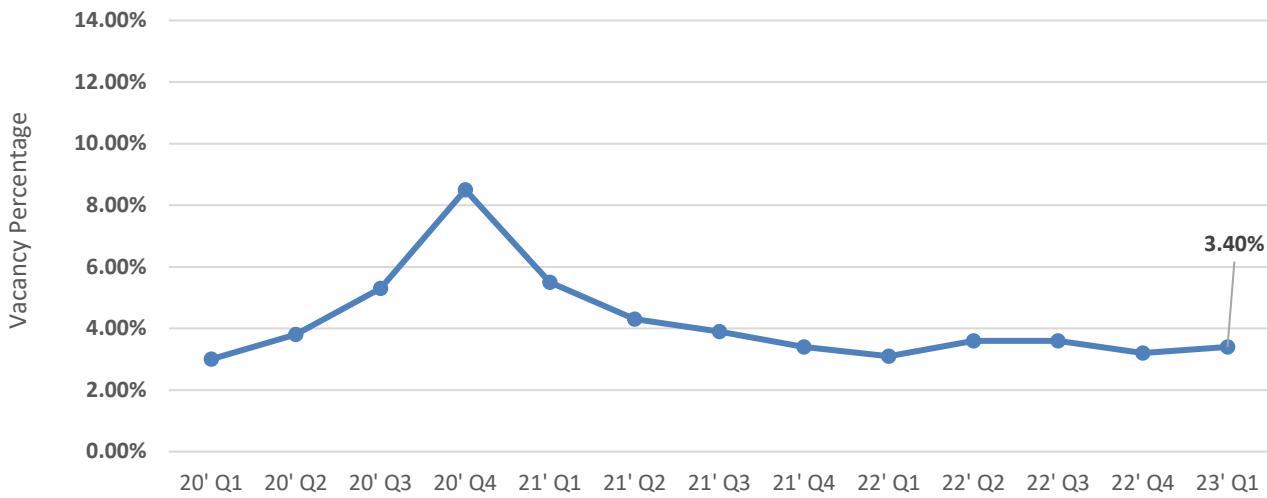


Prairieland Disposal began service to Lake Zurich in September 2020. Lakeshore Recycling Systems (LRS) took over service in October 2021. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter. *Trash* and *Recycling* is reported in tons while *Yard Waste* is reported in cubic yards.



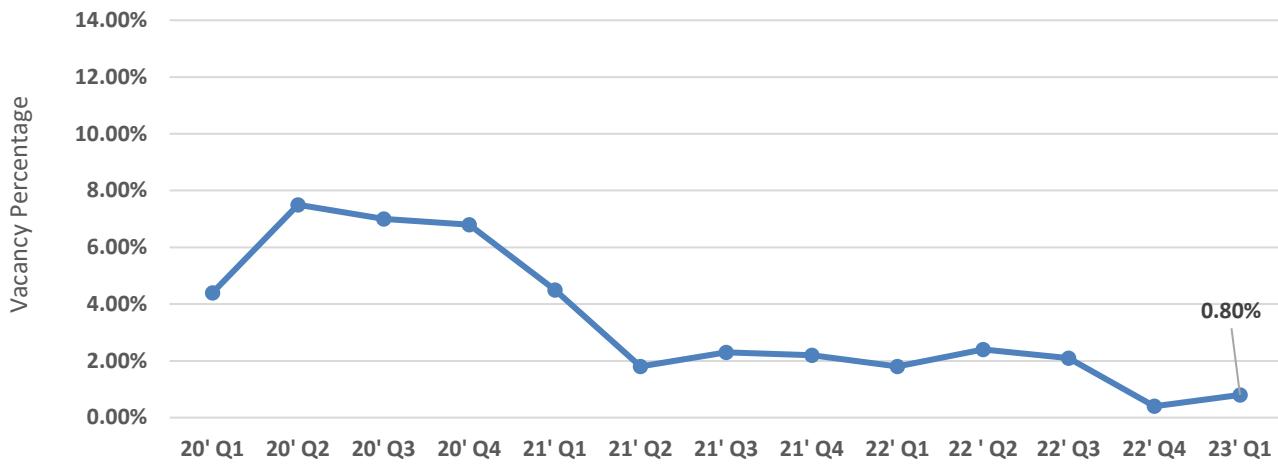
This data represents the number of visits to LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page for April: Parks and Rec**

Retail Vacancy Q1 2023



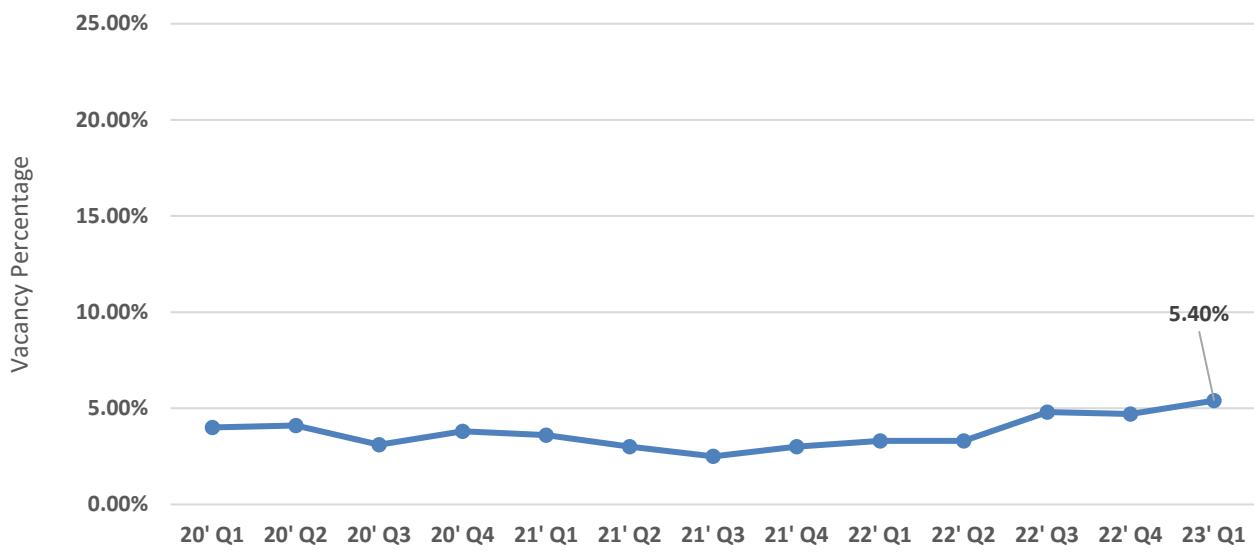
The Lake Zurich retail vacancy rate increased in the first quarter of 2023 from 3.2% to 3.4% vacant compared to the fourth quarter (*based on Lake County Partners data*). As of March 31, 2023, there was 89,193 square feet of retail space reported vacant in Lake Zurich, with average rates at \$17.19 per square foot (nnn).

Industrial Vacancy Q1 2023



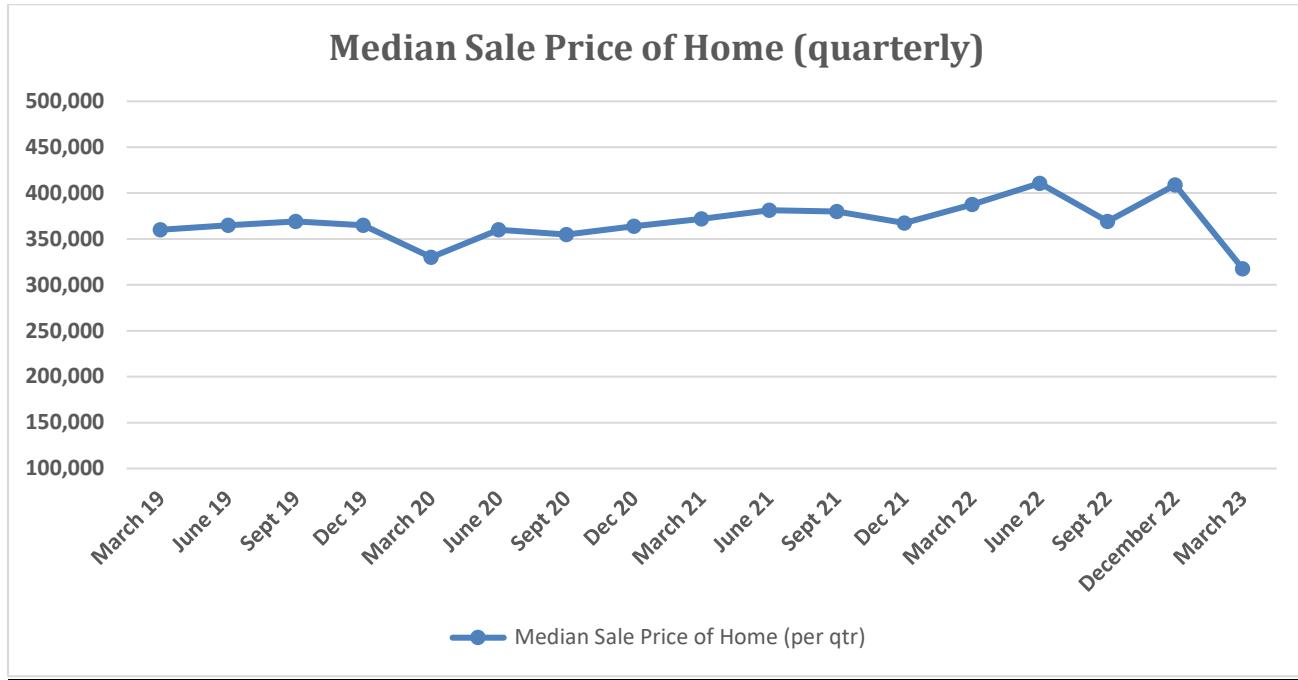
The Lake Zurich industrial vacancy rate increased to 0.8% in Quarter 1 of 2023 compared to Quarter 4 when 0.4% was reported vacant (*based on Lake County Partners data*). As of March 31, 2023, there was 45,991 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$6.95 per square foot (nnn).

Office Vacancy Q1 2023



The Lake Zurich office vacancy rate increased to 5.4% in Quarter 1 of this year compared to Quarter 4 at 4.7% vacant (*based on Lake County Partners data*). As of March 31, 2023, there was 21,416 square feet of office space reported vacant in Lake Zurich, with average rates at \$26.59 per square foot (full service).

Real Estate Housing Trends – Residential Inventory



The chart *above* reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

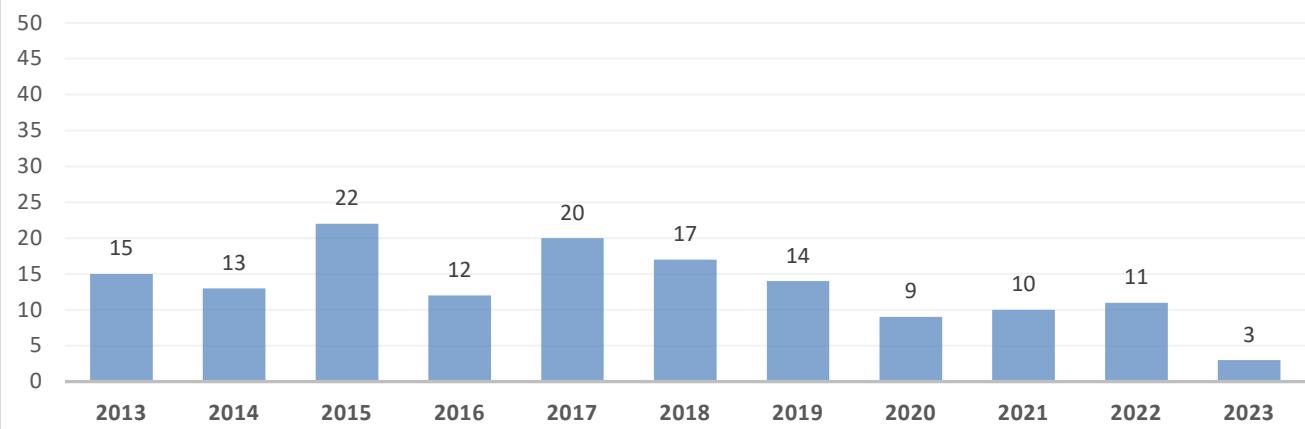
The monthly snapshot *below* reports more details about the residential real estate market for the most recent month.

April Snapshot of Real Estate Trends

Homes Reported for Sale:	37
Median Sale Price:	\$365,500
Median Days on Market:	56
Number of Homes Sold:	20

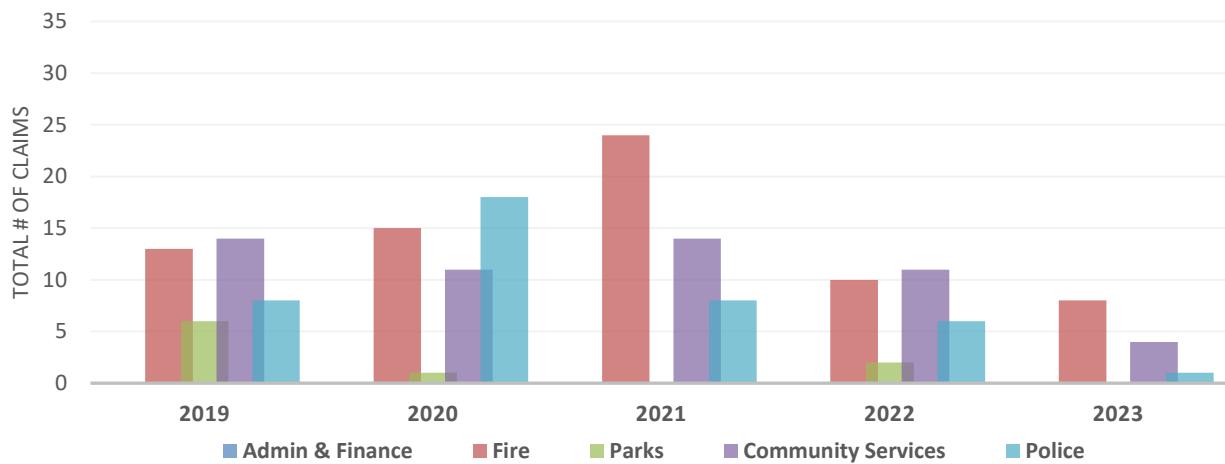
*Source: Redfin Corporation

General Liability Claims -Total Incidents (Year-to-Date)



Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1st.

Claim Frequency By Department (Year-to-Date)



Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.

Claim Severity for General Liability and Workers Compensation (Year-to-Date)



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.

Employee New Hires (Past 12 Months)



This metric shows the number of new hires over the past 12 months. Includes full-time, part-time, and seasonal employees. A large number of seasonal staff are hired each spring to accommodate parks and recreation programs and lifeguards for the beaches.



COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

April 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
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505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of April 2023, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Permits Issued:

- 185 S Rand – 50/50 Barber Shop – interior build out
- 103 S Rand – Lake Liquors – interior build out
- 1400 Rose – Alpha Tekniko – interior build out
- 81 E Main – Lions Park - installation of batting cages

Commercial Occupancies Issued:

- 751 W IL Rt 22: Saludabless (restaurant)

FOIA Requests: Total number of FOIA requests: 5

PLANNING AND DEVELOPMENT DIVISION:

Planning and Zoning Commission (PZC) Activity:

At the April 19, 2023 meeting of the PZC, the following applications were considered:

1. *154 Oak Street – SV Estates, LLC - PUD and Plat of Subdivision* – The item was continued to the May 17, 2023 meeting as the Applicant was not present at the hearing.
2. *405 N Rand Road – BBQ'd Productions Grill* – The Application had been continued from the January 18, 2023 meeting of the PZC. The Applicant, Mr. Kris Schoenberger was present at the meeting and read a brief statement regarding what he had done in the interim to address the concerns of a neighbor to the rear and staff to bring the property into compliance. In particular he pointed out that the illumination of the lights had been reduced to acceptable levels, additional landscape material had been planted along the rear lot line to replace the trees that had been removed, the smoke stack had been extended by 36 inches to dissipate the smoke, the dumpster had been moved to a point as far away from the northwest corner and will remain covered at all times, and the gate along the rear fence would be locked, but not removed. He also clarified the hours of garbage pickup were during the day time rather at night. Community Development Director Saher also verified these items through receipt of a lighting plan and inspection of the premises. The adjacent resident on Betty Drive that had objected to the application in January restated her objections at this meeting. There were also others present who voiced their support for the restaurant and the Applicant. Following the close of the hearing and discussion, the PZC voted 5-0 to recommend approval of the special use permits for live entertainment within the building and the exterior lighting. The application is likely to be presented to the Village Board for approval May 15.

New Zoning Applications received (for PZC consideration).

The following new applications were received for consideration by the PZC at their next meeting on May 17, 2023.

New Application.

1. *833 Foxmoor Lane – Jay and Divya Gandhi – Fence Variation.* Variation to allow the construction of a 5-foot high ornamental fence within the corner side yard setback, facing Pheasant Ridge Drive.

Continued Application.

2. *154 Oak Street – SV Estates, LLC - PUD and Plat of Subdivision* – Continued consideration of application for the subdivision of the existing 18,840 square-foot lot into two single-family residential lots to allow for the construction of two new single-family residences. A PUD is being requested to allow for one of the two new lots to be configured with a land area and street frontage that is less than the minimum required by the zoning code.

New and Ongoing Development:

1. *Midlothian Manor Annexation.* An application for annexation zoning and development of the property was submitted by Housing Opportunity Development Corporation (HODC). The submittal is currently being reviewed by the Development Review Team (DRT) and is likely to be scheduled for a PZC hearing in June.
2. *OSK Townhomes - 670 S Old Rand Road.* Following the denial of the Application by the Village Board in January, the Developer's architect held conversations with Community Development Director Saher and the Village engineer to understand the engineering requirements and redesign the proposal. The architect indicated that they intend to submit a revised proposal in May.
3. *Sanctuary of Lake Zurich.* The developer requested temporary occupancy of the first residential unit. However, staff advised them that there are items yet to be completed before temporary occupancy could be granted. Staff was concurrently ready to issue a permit for the construction of the commercial restaurant and was awaiting the project contractors to register. Staff was also preparing the final establishing ordinance for the subdivision's backup SSA to be presented to the Village Board on May 1.
4. *Wildwood Estates of Lake Zurich.* The developer, Projades, LLC is nearing completion of the site and utility work. However, during the last heavy rain event, their silt fences were breached allowing silt-laden water to leave the development area into the adjacent wetland. Following the issue of a Notice of Violation of the stormwater ordinance, the developers began repairs and mitigation of the damage to the wetland areas. Staff completed a review of their first duplex building will issue a building permit upon the developer's demonstration of compliance with the stormwater ordinance.
5. *Block A Development.* Village Staff met this week with a potential development group which is considering submitting a proposal for a restaurant and entertainment venue on Block A. The group has previous experience in this industry and asked to meet to learn how the process is managed with the Village. They noted they have been working with an investment group which had previously requested demographic data for southwest Lake County and believe such a venue would prove successful on Block A. After discussing initial concepts with staff, they will meet again with their investment group to determine the feasibility of moving forward. If it is determined that such a venue could prove successful, they will return with a preliminary concept of the project.
6. *BLOC Cannabis at 676 S Rand Road.* Mr. Greg Winner of Hamilton Partners, the owner of the property contacted the Village to say that he had heard back from BLOC and that they are close to securing their contractor. Community Development Staff is still awaiting their submittal of their occupancy and

business license application and information on the contractor that will need to be registered once confirmed, which will then enable issuance of permits.

7. Andy's Deli at 265 North Rand Road. The developers had been working to resolve an issue of accommodating the screening wall along Sunrise Lane and parking on the property and submitted their revised plans for DRT review. The project had not progressed since the building was demolished in late 2021.
8. Chipotle Restaurant at 442 S Rand Road. Chipotle is planning a new quick serve restaurant at 442 South Rand Road (out lot at the former Chase Bank Building), with a drive-through. They intend to present their concept to the Village Board in May for Courtesy Review feedback.
9. Westberry Subdivision requesting an active SSA for the maintenance of the detention basin. A resident with support of a few of the subdivision's homeowners approached the Village with a request to set up an SSA for the maintenance of the detention pond and adjacent natural areas. The detention basin property is privately owned by an out-of-town owner that acquired the property not realizing that it was not buildable. Staff would notify them of the proposed SSA so that funds for its maintenance can be secured. There is currently an SSA (#10) for the maintenance of drain tile on the property. However, with the completion of Avery Ridge immediately to the north and its stormwater management features, the drain tile was no longer needed and was removed. SSA 10 will therefore be repealed with the establishment of the new maintenance SSA. Village staff also encouraged the residents of Westberry to reinstate their HOA to oversee their activities.
10. Medical Office Building at former White Alps property - 572 West Main St. The project to construct a medical office building for an Arizona based company providing access to pain relief for chronic pain conditions without surgery, drugs or invasive treatments had been delayed while awaiting IDOT's review for utility connections. Upon release of that permit, a building permit would be issued for the project to commence.
11. NorthStar Pickle Company at 629 Rose Road. Community Development Director Saher and Assistant to the Village Manager Kordell accepted a meeting request from NorthStar Pickle Company (968 and 972 Donata Court) and its building contractor Flex Construction to discuss the company's future plans for growth and expansion. The company is considering various available sites in other municipalities and even Wisconsin properties, but they are also eyeing an available vacant property on Rose Road in the Lake Zurich Industrial Park. The Company has learned about the recently created Industrial TIF District and inquired about how TIF can be utilized as an economic development tool to turn their plans into reality in Lake Zurich. Representatives from the Company and Flex Construction reviewed potential TIF-eligible items (such as site work, property assemblage costs, engineering costs and public utility connections) that could provide enough TIF assistance to stimulate the company to jump-start expansion efforts on Rose Road instead of another municipality. NorthStar Pickle Company has been operating in Lake Zurich since the summer of 2014. Lake Zurich is the location of their newest manufacturing line, which is capable of producing a wide variety of pickle flavor profiles in almost any cut imaginable for any size customer. The company has been a good neighbor in the industrial park with no issues. The company currently employs 14 full-time positions on Donata Court, but is looking to expand due to increasing demand for their product in national markets. The proposal to expand includes construction of a new approximately 80,000 square foot facility on the vacant property at 629 Rose Road. The new facility would create an approximately 25-line jobs along with two to three indirect office management positions. Village Staff will continue discussions with the company to determine if the economic development potential of the Industrial TIF can induce a \$15+ million redevelopment project on Rose Road. NorthStar has also offered manufacturing facility tours of their existing operations if any

Trustees are interested in touring the interesting pickle work they do in Lake Zurich. Please contact Assistant to the VM Kordell to arrange a tour.

Report on Recent Rainfall

With all the recent storms and rain events there had been a significant increase in calls and emails to the Village regarding standing water and flooding on residential properties. Our region had a wet late winter and the ground was heavily saturated with no capacity to take in more rain. The rain that had fallen had been really intense over very short time periods, resulting in more visible ponding and running channels of water than normal.

- The historical average for February was exceeded just during one event, and then followed up by another rainy month in March. In just the first few days of April, we were already close to the average for the month. Area rain-gauge data showed that we had more rain than normal, and additionally rain for multiple days, with little time to recover in-between.
- Another contributing factor to seeing more water standing around was that these rainfall events were producing significant amounts of rainfall in very short durations, in just a few minutes to maybe an hour. The ground was already saturated from previous snow melts and rainfall, with the existing depressions and receiving ditches full of water and unable to take more from intense dumps of precipitation.
- We were also still coming out of winter and didn't have the benefit of warm weather and sunshine to help speed up the process of drying out and promoting evapotranspiration, and the vegetation and just newly defrosted soil wasn't ready to soak up the excess this time of year.

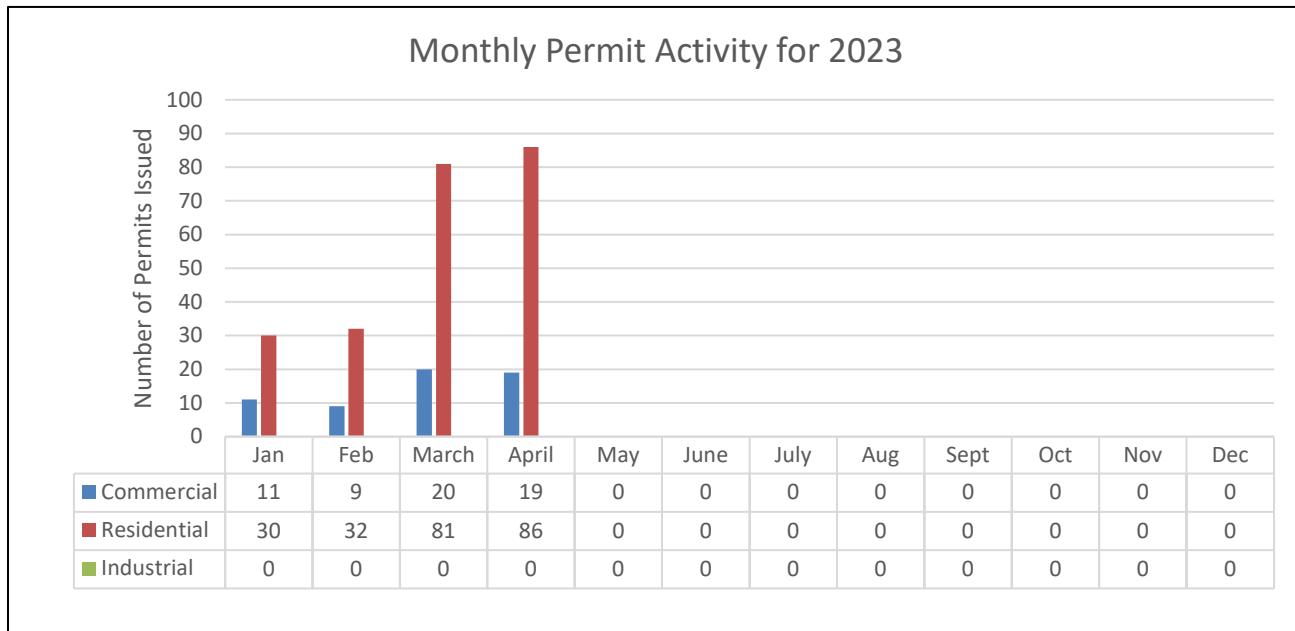
This is not typical for this time of year, as we had more rain than normal, ground already saturated, depressions and ditches already full, vegetation unable to absorb, the weather not warm enough to dry out, and intense rain coming down so hard it could not soak in and needed to take time to drain away – the combination of which resulted in the a "perfect storm" for flooding. However, after monthly dry and warmer weather was able to dry out these areas.

Code Compliance Updates.

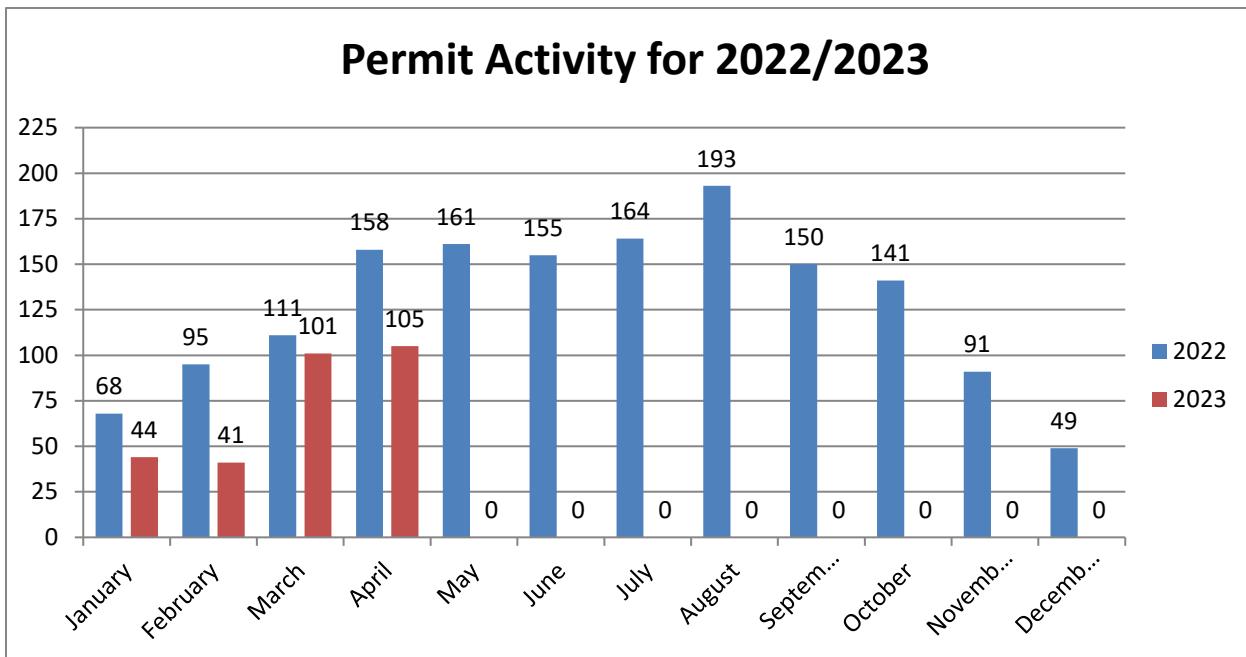
Mazeika Vehicle Violations. On Monday, April 3, 2023 at 10:30 am, Attorney Scott Uhler represented the Village at the Mundelein Branch Court for the scheduled hearing of the Mazeika Vehicle violations. Mr. Mazeika was not present, but represented by his attorney, Mr. Joe Morrison. Attorney Morrison identified himself as representing Mr. Mazeika and requested additional time to familiarize himself with the case. Judge John Joanem granted the request and scheduled a status of compliance date on June 2, 2023.

Comprehensive Plan Update.

Teska selected as consultant to complete Comprehensive Plan Update. The Village has received two proposals for a comprehensive plan update – from Teska Associates and The Lakota Group. The comp plan was last updated in 2003. The purpose of the update is to identify recent – and forthcoming – economic development trends and land use patterns to chart a path forward for continued economic growth in Lake Zurich over the next 10-20 years. Both Teska and Lakota Group teams proposed a conventional process including community assessment, engagement, analysis, visioning, goals, branding, plan preparation including preliminary and final plan documents. Both teams had substantial experience in having prepared comprehensive plans in the past, many of which were in the vicinity and the region of Lake Zurich including Lake County and northeast Illinois. However, the total cost proposed by Teska was significantly less than Lakota. Staff prepared a recommendation to engage with Teska Associates for a comp plan update for the Board's consideration.

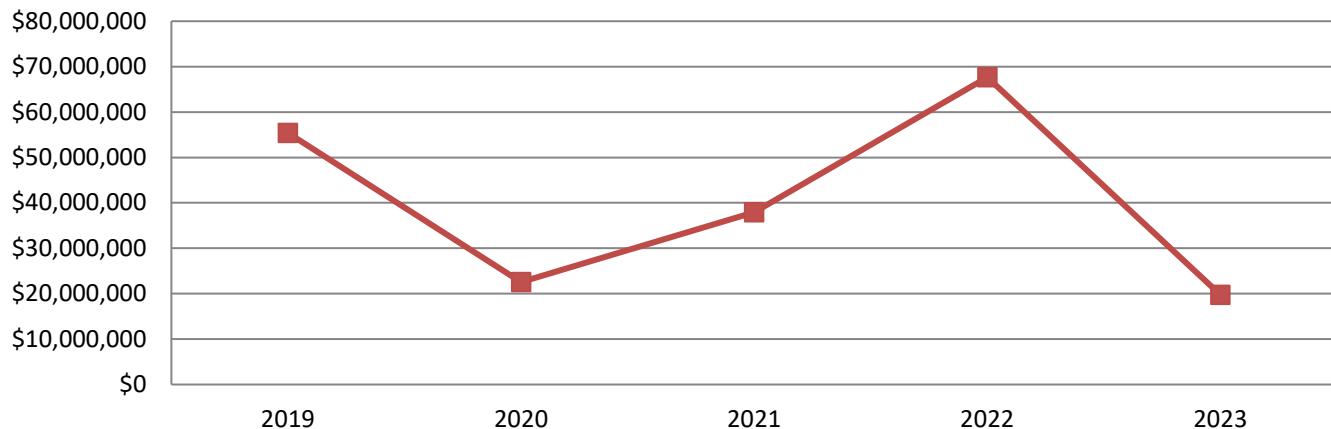


The chart above represents the total of permit activity on a monthly basis for 2023.



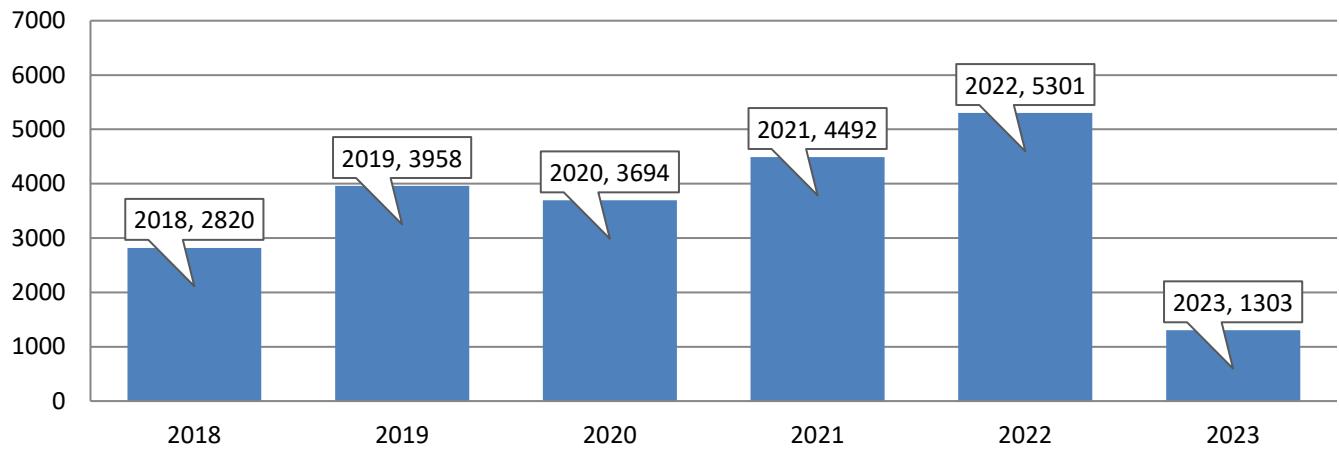
The chart above compares monthly permit activity for 2023 to the previous year 2022.

Construction Value of New Permits: January-December 2019-2023



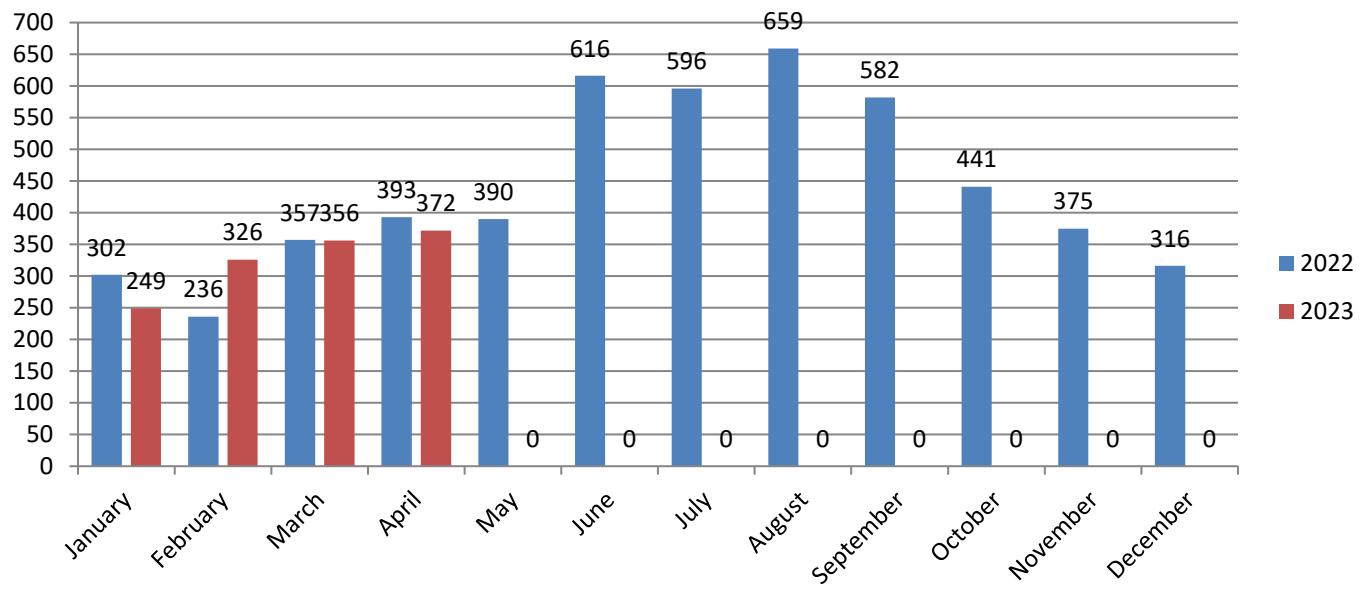
This chart tracks construction value of permit activity by year for 5 years.

Inspection Activity: January-December 2018-2023



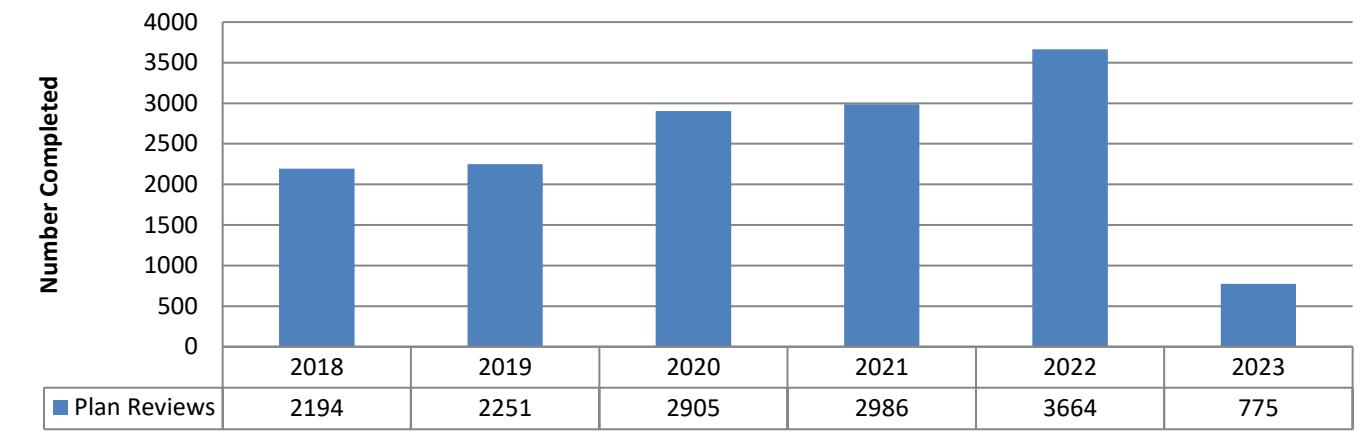
This graph illustrates the number of inspections performed by year.

Monthly Inspection Activity 2022/2023



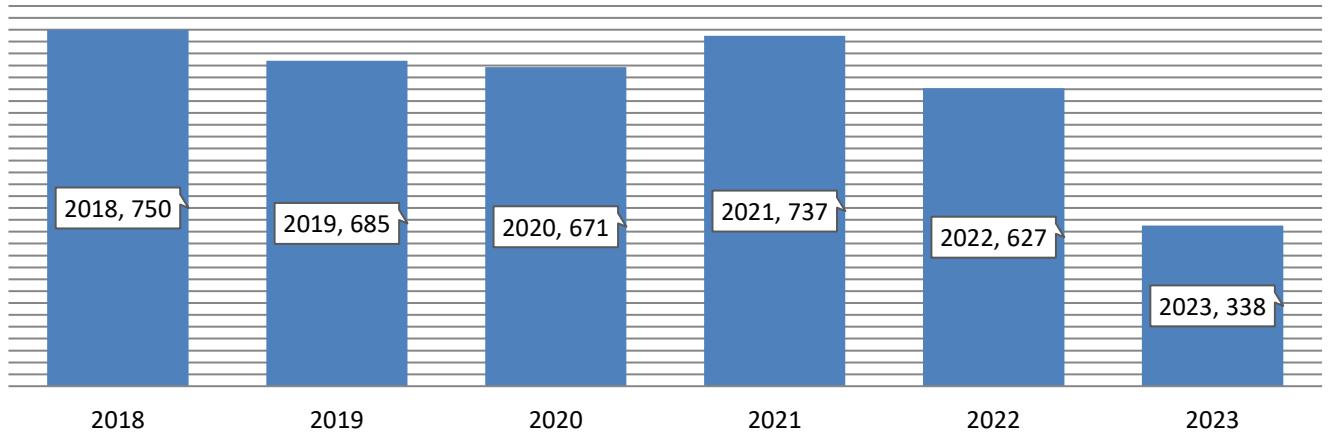
This chart indicates inspection activity on a monthly basis for 2023 compared to the previous year 2022.

Plan Reviews Completed: January-December 2018-2023



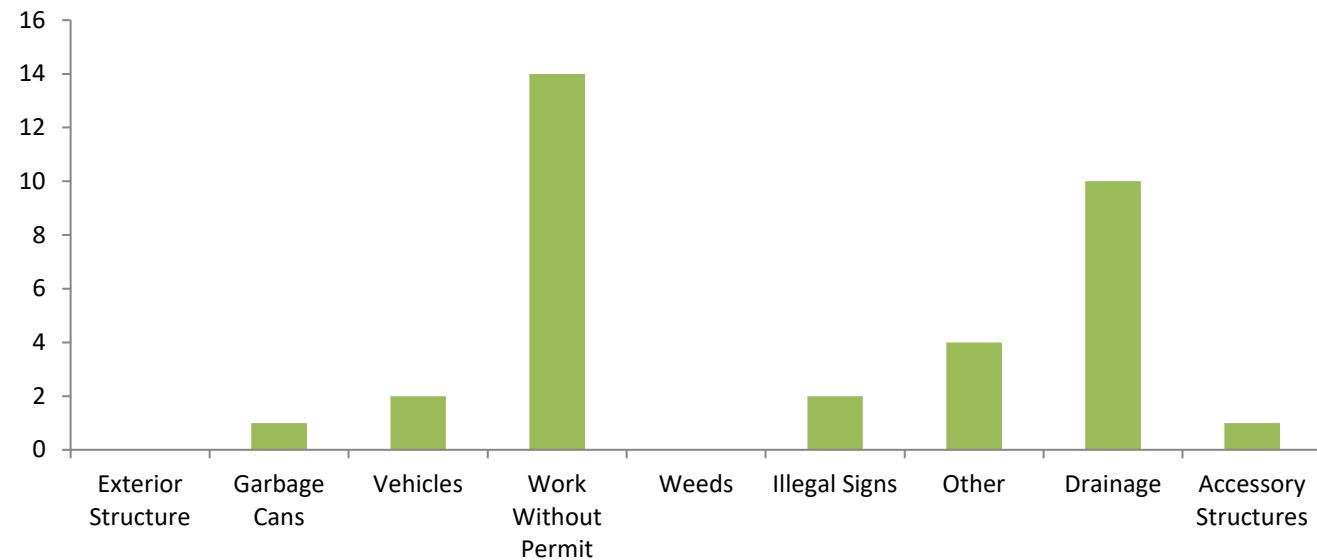
This graph illustrates the number of plan reviews performed by year.

Contractor Registrations January-December (applied for) 2018-2023



The graph represents the number of contractor registrations for the year as compared to prior years. Contractors are required to register on an annual basis to remain current with the village.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

MARCH 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
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70 E. MAIN STREET
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During March, preparation for the annual audit and closing of the financial records for fiscal year 2022 were the primary activities outside of day-to-day operations. Auditors from Baker Tilly will spend two weeks in April working through the Village financials and policies. The Annual Comprehensive Financial Report (ACFR) will be presented to the Board in early summer once all adjustments are finalized.

GENERAL FUND OPERATING RESULTS SUMMARY

For the month of March, revenues totaled \$2.28 million and expenditures \$2.93 million, resulting in an operating deficit of \$656k. From a budget perspective, we had expected expenditures to exceed revenues by \$80k. Year-to-date figures below represent the third month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 2,024,017	\$ 2,277,266	\$ 6,275,553	\$ 7,357,255
Expenditures	2,104,489	2,933,159	6,376,584	7,094,068
Excess (Deficiency)	\$ (80,472)	\$ (655,893)	\$ (101,031)	\$ 263,186

REVENUES

Following is a summary of revenues by type through March 31, 2023. These figures represent three months of financial activity. A more detailed analysis can be found on page 9.

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 160,875	\$ 175,201	8.9%	\$ 550,998	\$ 639,935	16.14%	5.9%
Intergovernmental	1,611,615	1,656,867	2.8%	4,761,423	4,988,018	4.76%	26.7%
Licenses & Permits	51,490	68,542	33.1%	302,042	375,617	24.36%	43.8%
Fines and Forfeits	37,587	32,264	-14.2%	111,314	104,688	-5.95%	24.3%
Charges for Services	151,868	243,509	60.3%	505,235	976,734	93.32%	41.2%
Investment Income	4,889	89,654	1733.9%	20,207	203,201	905.60%	101.6%
Miscellaneous	5,692	11,228	97.2%	24,334	69,061	183.81%	42.0%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 2,024,017	\$ 2,277,266	12.5%	\$ 6,275,553	\$ 7,357,255	17.24%	21.9%

Taxes:

Revenues from taxes came in at \$175k in March, exceeding budget expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 13% higher than expected for the month at \$26k. That is 10% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility taxes were mixed for the month. The gas utility tax had \$76k in receipts compared to an expected \$58k. Electric utility tax came in at \$73k versus the expected \$80k. Combined, utility taxes were 8% higher than expected. The payments are based primarily on February activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.66 million in March, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$814k. This represents sales from December and was 9% higher than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in 3% above expectations with the receipts for March totaling \$172k compared to an expected \$168k. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 26% above budget expectations at \$28k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for March relate to tax for January activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$69k for March, 33% above budget expectations. Permit plan review (\$15k), building permits (\$12k), contractor registration (\$10K), and electric permits (\$10k) were the biggest contributors. Additional items included in license and permit revenue are fire operational permits (\$6k), business licenses (\$4k), and liquor licenses (\$4k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines came in below budget expectations during March, with receipts of \$32k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$244k in March. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$130k. Engineering review receipts for the month were recorded at \$39k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in March were below budget expectations at \$39k.

Investment Income:

The General Fund investment income in March was \$90k. Currently, the investments are concentrated in certificates of deposit, treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

Miscellaneous:

The General Fund miscellaneous revenue in March was \$11k. Receipts for this category were rental income (\$5k), a Home Depot rebate (\$5k), and other small items.

EXPENDITURES

For the month of March, expenditures totaled \$2.93 million for the General Fund, which was 39% above projections of \$2.10 million. The table below presents a summary of General Fund expenditures by department as of March 31, 2023. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 5,432	\$ 3,313	-39.0%	\$ 24,121	\$ 18,028	-25.3%	25.5%
Administration	\$ 111,462	\$ 154,753	38.8%	\$ 261,273	\$ 312,417	19.6%	20.5%
Finance	\$ 41,533	\$ 58,511	40.9%	\$ 136,555	\$ 148,614	8.8%	26.0%
Technology	\$ 29,543	\$ 79,115	167.8%	\$ 136,614	\$ 149,329	9.3%	31.1%
Police	\$ 525,176	\$ 696,155	32.6%	\$ 1,596,580	\$ 1,745,912	9.4%	19.4%
Fire	\$ 794,238	\$ 1,113,169	40.2%	\$ 2,493,000	\$ 2,710,618	8.7%	20.5%
Community Develop.	\$ 66,806	\$ 100,690	50.7%	\$ 179,951	\$ 198,912	10.5%	18.8%
Public Works	\$ 325,886	\$ 385,835	18.4%	\$ 940,452	\$ 988,667	5.1%	22.5%
Park & Recreation	\$ 78,442	\$ 180,752	130.4%	\$ 230,127	\$ 338,968	47.3%	27.6%
Operating Transfers	\$ 125,970	\$ 160,868	27.7%	\$ 377,911	\$ 482,604	27.7%	24.4%
Total	\$ 2,104,489	\$ 2,933,159	39.4%	\$ 6,376,584	\$ 7,094,068	11.3%	21.2%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Special Revenue Funds:

Motor fuel tax revenue came in at \$81k in March, which was 33% above the budget of \$61k. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were \$21k for electricity (\$13k), and signs and signal maintenance (\$8k).

March revenues for the Hotel Tax Fund totaled \$7k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due

quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$9k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for March totaled \$30k, which relate to funding transfers in from other funds (\$28k), special event vendor fees (\$1k), and event admission for Easter activities (\$1k). Expenditures for the month totaled \$42k, consisting of normal staff expenses (\$18k), Fourth of July deposits (\$20k), supplies for Rock the Block (\$3k), and miscellaneous events (\$1k).

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances. Revenues for the debt service fund are from interest and changes in market value of investments at this point in the year. Transfers from other funding sources will occur later in the year. Interest rates continue to be low for the options available for village investment per law. The expenditures recorded for March were \$2k for paying agent fees.

Capital Projects Funds:

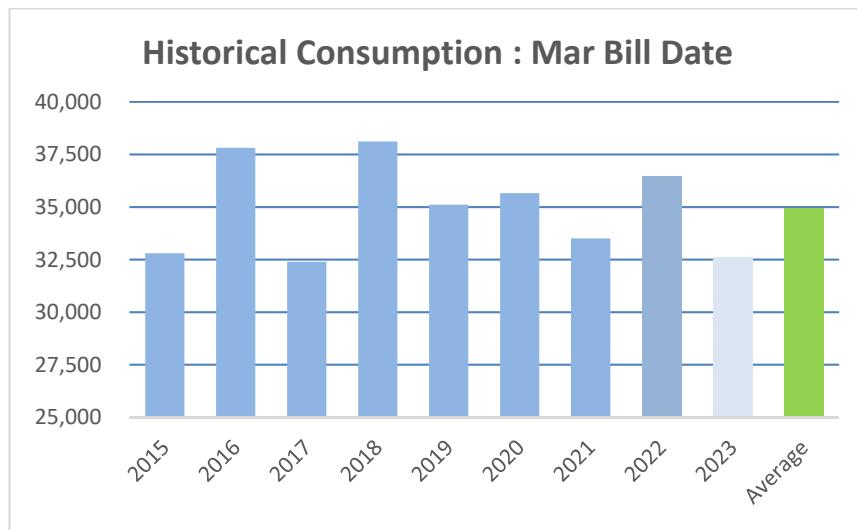
March revenue for the capital projects funds came in at \$416k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from March of \$276k. This was 6% higher than budget expectations and 11% higher than the same month last year. March receipts represent sales from December. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include funding transfers (\$85k), interest income and change in market value of investments (\$47k, the electric aggregation civic contribution (\$6k), and tree replacement revenue (\$2k).

Expenditures for capital projects were recorded in March of \$53k, consisting of cross walk beacons (\$18k), road resurfacing, (\$16k), beet heet (\$8k), Buffalo Creek streambank improvements (\$7k), as well as other small items.

Water and Sewer Fund:

March revenue totaled \$708k, which was 9% above the budget estimate of \$651k. Consumption metered in March was 33M gallons, lower than the nine-year average of 35M gallons. The consumption billed in March primarily represents water metered in late February and early March. With about 40M

gallons pumped, about 18% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing March water consumption over the past eight years provided below.



Expenses in the Water Fund were \$565k for the month. Of this amount, \$177k is a non-cash transaction to record depreciation of the infrastructure assets of the fund and \$16k is for interest payments. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. March expenses include community room chairs (\$14k), and non-cash depreciation expenses (\$42k).

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in March were \$8k for water quality management (SSA #8).

SSA Activity Mar-23									
SSA #	Location	Beginning	Year-To-Date		Ending	Annual	Annual		
		Balance 1/1/2023	Revenues	Expenses	Balance 12/31/2023	Expected Revenues	YTD %	Expected Expenses	YTD %
SSA #8	Heatherleigh	54,659	-	8,000	46,659	9,697	0.00%	23,196	34.49%
SSA #9	Willow Ponds	135,274	-	-	135,274	11,851	0.00%	19,300	0.00% ^b
SSA #10	Westberry	17,990	-	-	17,990	1,000	0.00%	-	N/A
SSA #11	Lake Zurich Pines	27,075	-	-	27,075	2,999	0.00% ^a	2,163	0.00%
SSA #13	Conventry Creek	223,208	-	-	223,208	29,894	0.00% ^a	16,662	0.00%
SSA #16	Country Club	(282)	-	-	(282)	1,760	N/A	-	N/A
		457,923	-	8,000	449,923	57,202	0.00%	61,321	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$458k for the month. For March, the fund recorded an unrealized gain of \$396k from investments. Total municipal and member contributions for the month totaled \$61k. Expenses for the month were \$472k of which \$460k was for pension and benefit payments, \$5k was for insurance, and \$7k was for professional services and investment expenses. For the month of March, the fund experienced a loss of \$14k. As of March 31st, the fund had a net position of \$29.4 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had a similar month for investments, with an unrealized gain of \$958k from investments. Total municipal and member contributions for the month totaled \$85k. Total revenues for the month were \$1.04 million. Expenses for the month were \$235k, of which \$226k was for pension and benefit payments, \$3k was for professional services, and \$6k was for investment and other

expenses. For the month of March, the fund experienced a gain of \$807k. As of March 31st, the fund had a net position of \$47.8 million. Additional information can be found on page 18.

Conclusion:

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

Amy Sparkowski

Amy Sparkowski
Director of Finance

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
GENERAL FUND
March 31, 2023

REVENUES	Current Month		Year-to-Date		Amended Annual Budget	% of Annual Budget Achieved	
	Budget	Actual	% Variance	Budget	Actual		
Taxes							
Property Taxes	-	-	0.0%	-	-	0.0%	8,888,026 0.0%
Utility Tax - Electric	79,806	72,939	(8.6%)	247,212	233,776	(5.4%)	963,006 24.3%
Utility Tax - Gas	58,072	76,365	31.5%	150,787	249,074	65.2%	388,292 64.1%
Cable Tv Franchise	-	-	0.0%	80,426	77,947	(3.1%)	320,456 24.3%
Telecom Tax	22,997	25,897	12.6%	72,573	79,138	9.0%	262,649 30.1%
Total Taxes	160,875	175,201	8.9%	550,998	639,935	16.1%	10,822,429 5.9%
Intergovernmental							
State Sales Tax	783,197	814,249	4.0%	2,075,453	2,132,875	2.8%	7,847,985 27.2%
State Income Tax	167,560	172,211	2.8%	686,452	757,052	10.3%	2,983,609 25.4%
State Use Tax	90,313	90,557	0.3%	222,798	236,440	6.1%	770,601 30.7%
Video Gaming Tax	22,437	28,161	25.5%	66,041	82,680	25.2%	290,247 28.5%
Fire/Rescue Srvc Contract	528,655	528,655	0.0%	1,585,966	1,585,966	0.0%	6,350,975 25.0%
Other Intergovernmental	19,452	23,034	18.4%	124,713	193,004	54.8%	446,178 43.3%
Total Intergovernmental	1,611,615	1,656,867	2.8%	4,761,423	4,988,018	4.8%	18,689,595 26.7%
Licenses & Permits							
Liquor Licenses	2,331	4,200	80.2%	124,641	159,200	27.7%	160,000 99.5%
Business Licenses	1,140	4,380	284.3%	61,803	103,413	67.3%	95,000 108.9%
Building Permits	19,626	12,447	(36.6%)	34,125	23,387	(31.5%)	204,000 11.5%
Permit Plan Review	6,196	15,107	143.8%	16,052	21,187	32.0%	85,000 24.9%
Other Permits	22,198	32,408	46.0%	65,422	68,431	4.6%	313,050 21.9%
Total Licenses & Permits	51,490	68,542	33.1%	302,042	375,617	24.4%	857,050 43.8%
Fines and Forfeits	37,587	32,264	(14.2%)	111,314	104,688	(6.0%)	430,300 24.3%
Charges for Services							
Fire/Rescue Ambulance Fee	51,834	129,619	150.1%	213,421	564,134	164.3%	1,000,000 56.4%
Park Program Fees	53,409	39,010	(27.0%)	179,192	204,895	14.3%	686,997 29.8%
Other Charges for Services	46,625	74,881	60.6%	112,622	207,705	84.4%	683,025 30.4%
Total Charges for Services	151,868	243,509	60.3%	505,235	976,734	93.3%	2,370,022 41.2%
Investment Income	4,889	89,654	1,733.9%	20,207	203,201	905.6%	200,000 101.6%
Miscellaneous	5,692	11,228	97.2%	24,334	69,061	183.8%	164,396 42.0%
Total General Fund Revenues	2,024,017	2,277,266	12.5%	6,275,553	7,357,255	17.2%	33,533,792 21.9%
Operating Transfers In	-	-	0.0%	-	-	0.0%	- 0.0%
EXPENDITURES							
General Government							
Legislative	5,432	3,313	(39.0%)	24,121	18,028	(25.3%)	70,820 25.5%
Administration	111,462	154,753	38.8%	261,273	312,417	19.6%	1,523,851 20.5%
Finance	41,533	58,511	40.9%	136,555	148,614	8.8%	572,259 26.0%
Technology	29,543	79,115	167.8%	136,614	149,329	9.3%	480,914 31.1%
Total Gen. Govt.	187,971	295,691	57.3%	558,564	628,388	12.5%	2,647,844 23.7%
Public Safety							
Police	525,176	696,155	32.6%	1,596,580	1,745,912	9.4%	8,978,592 19.4%
Fire	794,238	1,113,169	40.2%	2,493,000	2,710,618	8.7%	13,232,400 20.5%
Community Development	66,806	100,690	50.7%	179,951	198,912	10.5%	1,057,254 18.8%
Total Public Safety	1,386,220	1,910,014	37.8%	4,269,531	4,655,442	9.0%	23,268,246 20.0%
Streets - Public Works	325,886	385,835	18.4%	940,452	988,667	5.1%	4,399,699 22.5%
Culture - Park and Recreation	78,442	180,752	130.4%	230,127	338,968	47.3%	1,229,651 27.6%
Total General Fund Expend.	1,978,519	2,772,291	40.1%	5,998,673	6,611,465	10.2%	31,545,440 21.0%
Operating Transfers Out	125,970	160,868	27.7%	377,911	482,604	27.7%	1,980,413 24.4%
NET INCOME (LOSS) FOR GENERAL	(80,472)	(655,893)		(101,031)	263,186		7,939

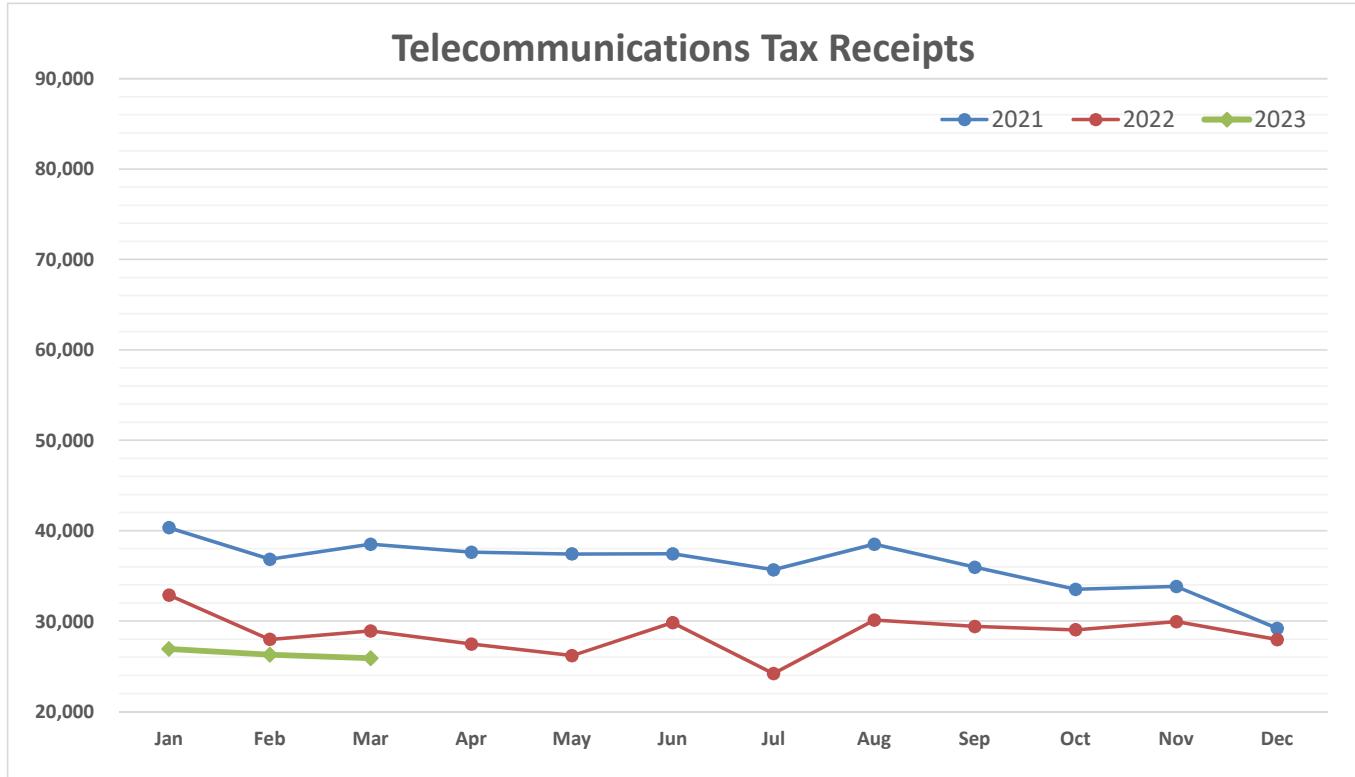
VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
March 31, 2023

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
SPECIAL REVENUE FUNDS										
MOTOR FUEL TAX FUND										
Revenues	60,762	80,884	33.1%	189,291	239,646	26.6%	823,004	29.1%		
Expenditures	276,110	21,233	(92.3%)	358,728	62,998	(82.4%)	3,830,453	1.6%		
Net Activity Gain (Loss)	(215,348)	59,651		(169,437)	176,648		(3,007,449)			
HOTEL TAX FUND										
Revenues	5,000	7,431	48.6%	25,776	24,521	(4.9%)	119,230	20.6%		
Expenditures	15,116	8,540	(43.5%)	35,666	25,226	(29.3%)	116,198	21.7%		
Net Activity Gain (Loss)	(10,116)	(1,109)		(9,890)	(705)		3,032			
SPECIAL EVENTS FUND										
Admin & Miscellaneous										
Revenues	21,692	21,931	1.1%	64,431	66,238	2.8%	259,763	25.5%		
Expenditures	20,339	19,612	(3.6%)	62,302	51,033	(18.1%)	259,523	19.7%		
Net Activity Gain (Loss)	1,353	2,318		2,129	15,205		240			
Rock the Block										
Revenues	2,397	325	(86.4%)	2,968	4,175	40.6%	60,000	7.0%		
Expenditures	1,454	2,646	82.0%	14,444	6,429	(55.5%)	57,547	11.2%		
Net Activity Gain (Loss)	943	(2,321)		(11,476)	(2,254)		2,453			
Farmers Market										
Revenues	2,580	540	(79.1%)	3,611	3,360	(7.0%)	8,700	38.6%		
Expenditures	-	-	0.0%	974	-	(100.0%)	8,773	0.0%		
Net Activity Gain (Loss)	2,580	540		2,638	3,360		(73)			
Fourth of July										
Revenues	6,014	5,725	(4.8%)	17,224	17,275	0.3%	80,200	21.5%		
Expenditures	481	20,000	4,055.8%	29,639	20,000	(32.5%)	77,346	25.9%		
Net Activity Gain (Loss)	5,532	(14,275)		(12,415)	(2,725)		2,854			
Winter Festival										
Revenues	1,112	1,196	7.6%	3,168	3,538	11.7%	19,250	18.4%		
Expenditures	324	-	(100.0%)	4,907	6,591	34.3%	20,574	32.0%		
Net Activity Gain (Loss)	788	1,196		(1,739)	(3,054)		(1,324)			
Special Events Fund Total	11,197	(12,542)		(20,863)	10,532		4,150			
TIF #1 TAX FUND										
Revenues	91	930	925.5%	302	2,546	742.5%	1,417,500	0.2%		
Expenditures	-	-	0.0%	-	-	0.0%	1,408,494	0.0%		
Net Activity Gain (Loss)	91	930		302	2,546		9,006			
TIF #2 - DOWNTOWN										
Revenues	2,598	4,997	92.4%	11,966	17,513	46.4%	362,900	4.8%		
Expenditures	308,971	28,905	(90.6%)	311,118	29,114	(90.6%)	6,451,440	0.5%		
Net Activity Gain (Loss)	(306,373)	(23,907)		(299,152)	(11,600)		(6,088,540)			
TIF #3 - RAND ROAD										
Revenues	-	3	0.0%	-	10	0.0%	78,000	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	1,840	0.0%		
Net Activity Gain (Loss)	-	3		-	10		76,160			
DISPATCH CENTER FUND										
Revenues	95,734	91,618	(4.3%)	407,926	448,371	9.9%	1,648,965	27.2%		
Expenditures	125,422	182,813	45.8%	368,964	430,491	16.7%	1,614,395	26.7%		
Net Activity Gain (Loss)	(29,688)	(91,195)		38,961	17,880		34,570			

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
March 31, 2023

							% of Annual Budget Achieved		
	Current Month			Year-to-Date			Amended Annual Budget		
	Budget	Actual	% Variance	Budget	Actual	% Variance			
DEBT SERVICE FUNDS									
VILLAGE DEBT SERVICE									
Revenues	706	3,111	340.7%	2,482	8,441	240.0%	1,280,000	0.7%	
Expenditures	-	-	0.0%	193,485	-	(100.0%)	1,266,855	0.0%	
Net Activity Gain (Loss)	706	3,111		(191,002)	8,441		13,145		
TIF #1 DEBT SERVICE									
Revenues	53	2,181	3,991.4%	341	4,324	1,169.7%	2,091,500	0.2%	
Expenditures	2,582	1,553	(39.9%)	720,533	751,049	4.2%	2,049,978	36.6%	
Net Activity Gain (Loss)	(2,528)	628		(720,192)	(746,725)		41,522		
CAPITAL PROJECT FUNDS									
CAPITAL IMPROVEMENTS									
Revenues	50,831	121,857	139.7%	149,032	342,068	129.5%	1,113,498	30.7%	
Expenditures	65,034	9,558	(85.3%)	145,958	25,577	(82.5%)	4,580,500	0.6%	
Net Activity Gain (Loss)	(14,203)	112,299		3,074	316,491		(3,467,002)		
NON-HOME RULE SALES TAX									
Revenues	262,245	294,065	12.1%	697,042	780,749	12.0%	2,658,081	29.4%	
Expenditures	4,075	43,009	955.4%	17,736	45,064	154.1%	388,000	11.6%	
Net Activity Gain (Loss)	258,170	251,057		679,306	735,686		2,270,081		
ENTERPRISE FUND									
WATER AND SEWER									
Revenues	651,415	708,157	8.7%	1,891,017	1,996,736	5.6%	8,159,608	24.5%	
Expenses									
Administration	50,834	61,729	21.4%	153,492	169,900	10.7%	677,820	25.1%	
Debt	11,394	15,860	39.2%	29,905	39,804	33.1%	118,850	33.5%	
Depreciation	176,640	176,640	0.0%	529,920	529,920	0.0%	2,119,680	25.0%	
Billing	28,044	20,810	(25.8%)	58,024	60,814	4.8%	239,740	25.4%	
Water	343,784	173,563	(49.5%)	554,256	342,169	(38.3%)	5,094,382	6.7%	
Sewer	136,828	116,232	(15.1%)	291,074	237,887	(18.3%)	3,794,591	6.3%	
	747,525	564,835		1,616,670	1,380,495		12,045,063		
Net Activity Gain (Loss)	(96,110)	143,323		274,347	616,242		(3,885,455)		
INTERNAL SERVICE FUNDS									
MEDICAL INSURANCE									
Revenues	285,678	292,063	2.2%	865,005	868,991	0.5%	3,443,819	25.2%	
Expenses	347,079	438,692	26.4%	987,235	1,046,382	6.0%	3,402,865	30.8%	
Net Activity Gain (Loss)	(61,401)	(146,629)		(122,229)	(177,391)		40,954		
RISK MANAGEMENT									
Revenues	103,213	147,982	43.4%	310,063	382,307	23.3%	1,345,204	28.4%	
Expenses	23,061	39,594	71.7%	874,949	1,088,879	24.5%	1,502,204	72.5%	
Net Activity Gain (Loss)	80,152	108,388		(564,886)	(706,572)		(157,000)		
EQUIPMENT REPLACEMENT									
Revenues	73,920	90,235	22.1%	222,007	265,928	19.8%	1,134,311	23.4%	
Expenses	138,302	57,497	(58.4%)	317,185	296,541	(6.5%)	1,370,311	21.6%	
Net Activity Gain (Loss)	(64,382)	32,738		(95,178)	(30,613)		(236,000)		
TOTAL ALL VILLAGE FUNDS	(530,306)	(219,148)		(1,297,870)	474,057		(14,340,887)		

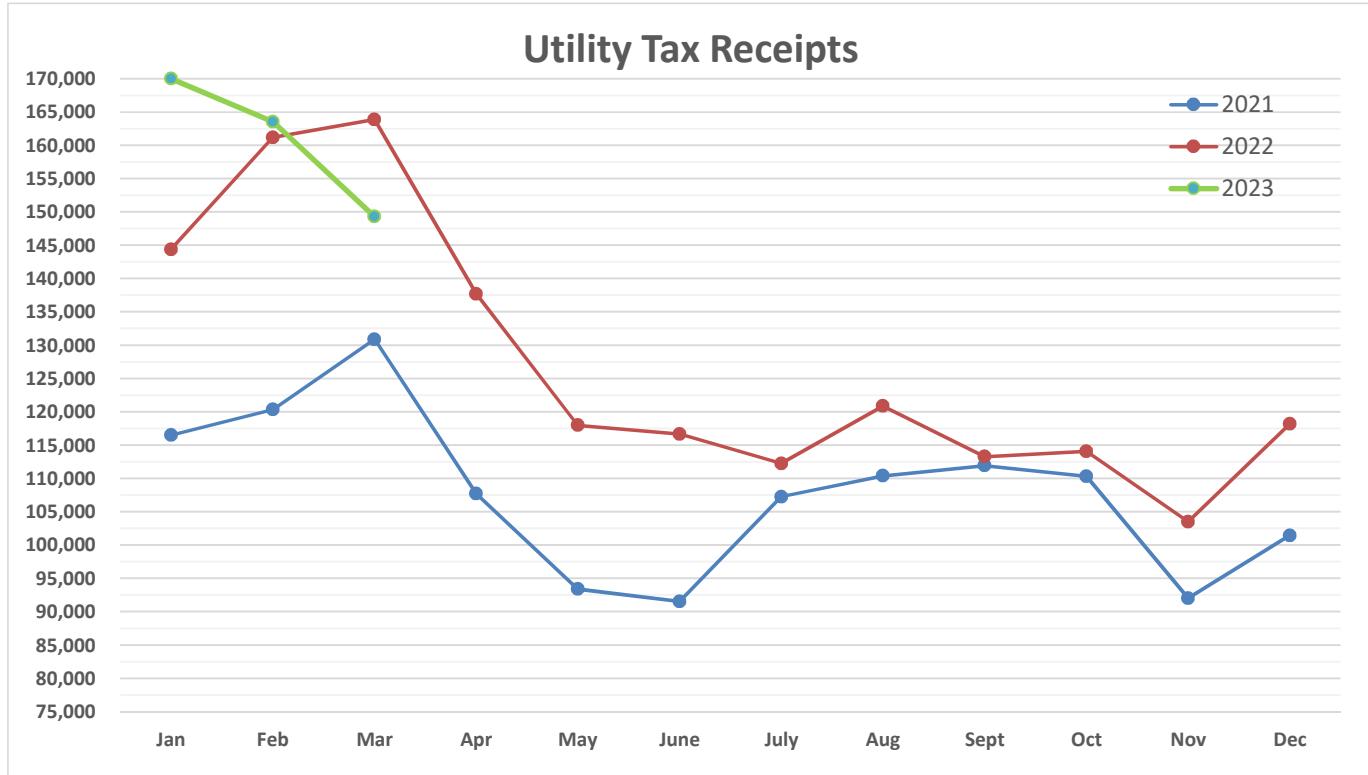
DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2023



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2021	FY 2022	% Change	FY 2023	% Change	Budget	Variance \$	Variance %
January	October	40,329	32,888	-18.45%	26,937	-18.10%	24,502	2,435	9.94%
February	November	36,855	27,974	-24.10%	26,305	-5.97%	25,074	1,231	4.91%
March	December	38,514	28,903	-24.95%	25,897	-10.40%	22,997	2,900	12.61%
April	January	37,621	27,467	-26.99%		-100.00%	21,524	(21,524)	-100.00%
May	February	37,428	26,181	-30.05%		-100.00%	25,786	(25,786)	-100.00%
June	March	37,438	29,825	-20.33%		-100.00%	22,107	(22,107)	-100.00%
July	April	35,678	24,202	-32.17%		-100.00%	21,037	(21,037)	-100.00%
August	May	38,518	30,131	-21.77%		-100.00%	22,085	(22,085)	-100.00%
September	June	35,963	29,408	-18.23%		-100.00%	21,390	(21,390)	-100.00%
October	July	33,528	29,037	-13.40%		-100.00%	21,253	(21,253)	-100.00%
November	August	33,847	29,947	-11.52%		-100.00%	21,237	(21,237)	-100.00%
December	September	29,210	27,958	-4.28%		-100.00%	13,659	(13,659)	-100.00%
		434,929	343,921	-20.92%		79,138		262,649	(183,511)
Y-T-D		115,698	89,765	-22.41%		79,138	-11.84%	72,573	6,565
									9.05%

DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2023

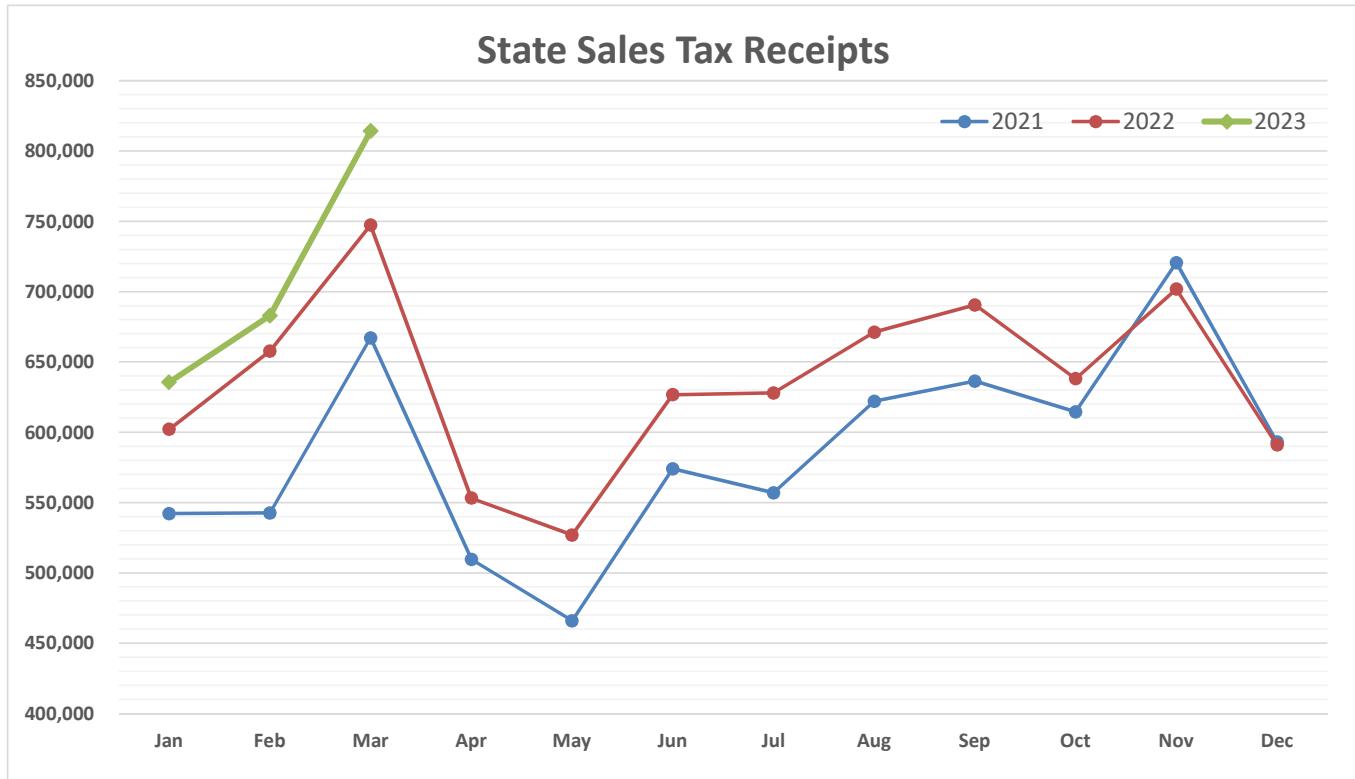


Collection History

COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		Variance %
		2021	2022	% Change	2023	% Change	FY 2022	Variance \$	
Jan	Dec	116,503	144,392	23.9%	169,997	17.7%	127,393	42,604	33.4%
Feb	Jan	120,335	161,197	34.0%	163,549	1.5%	132,728	30,821	23.2%
Mar	Feb	130,883	163,887	25.2%	149,304	-8.9%	137,878	11,426	8.3%
Apr	Mar	107,700	137,718	27.9%	-	-100.0%	119,627	(119,627)	-100.0%
May	Apr	93,403	117,990	26.3%	-	-100.0%	100,438	(100,438)	-100.0%
June	May	91,526	116,659	27.5%	-	-100.0%	95,911	(95,911)	-100.0%
July	June	107,244	112,246	4.7%	-	-100.0%	100,861	(100,861)	-100.0%
Aug	July	110,403	120,867	9.5%	-	-100.0%	117,546	(117,546)	-100.0%
Sept	Aug	111,936	113,271	1.2%	-	-100.0%	110,679	(110,679)	-100.0%
Oct	Sept	110,319	114,085	3.4%	-	-100.0%	105,600	(105,600)	-100.0%
Nov	Oct	92,037	103,512	12.5%	-	-100.0%	92,199	(92,199)	-100.0%
Dec	Nov	101,437	118,176	16.5%	-	-100.0%	110,439	(110,439)	-100.0%
		1,293,726	1,524,000	17.80%	482,850	-68.3%	1,351,299	(868,449)	
Y-T-D		367,722	469,476	27.67%	482,850	2.8%	397,999	84,851	21.3%

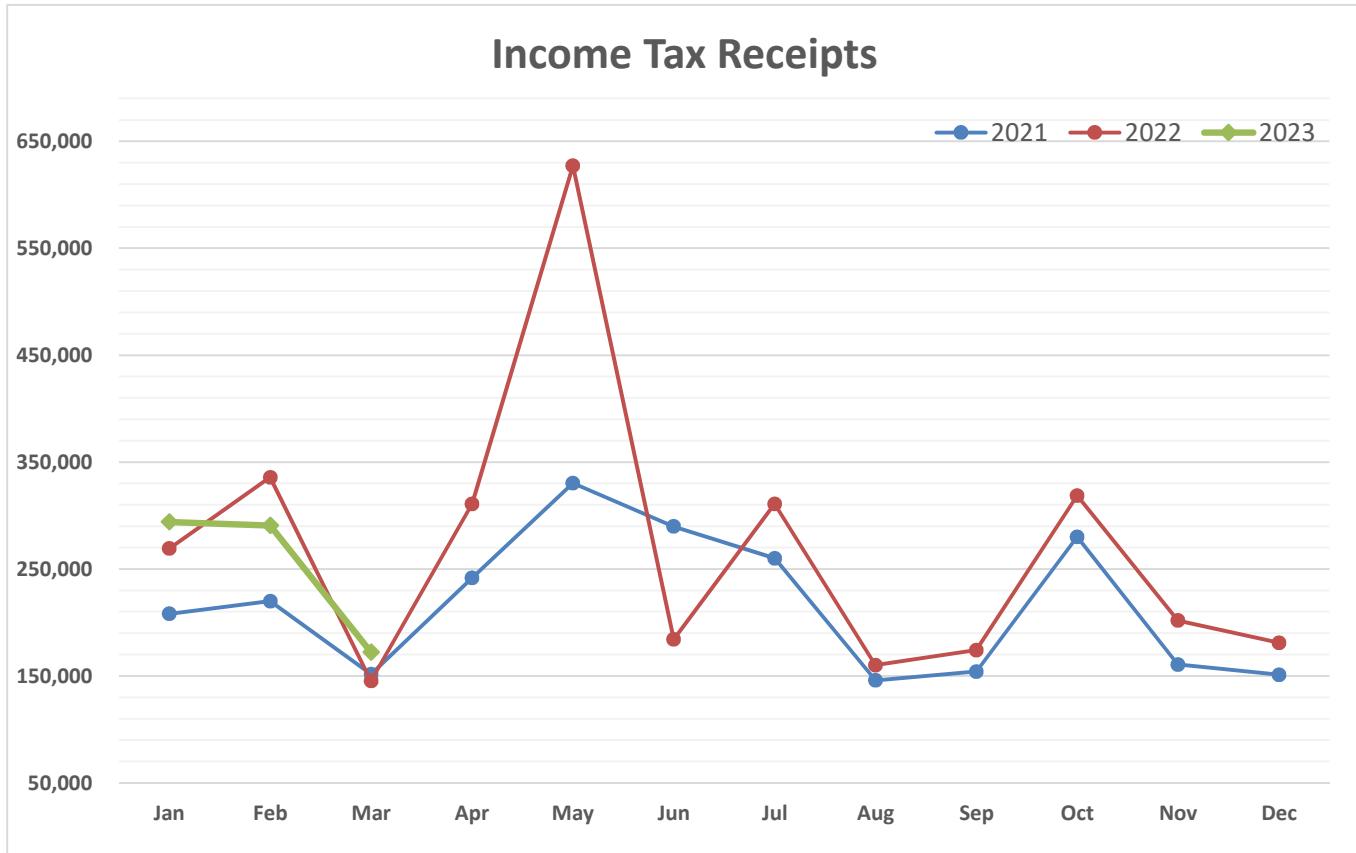
DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2023



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	Amended Budget	Variance \$	Variance %
January	October	542,215	602,130	11.05%	635,589	5.56%	635,747	(157)	-0.02%
February	November	542,675	657,819	21.22%	683,036	3.83%	656,509	26,527	4.04%
March	December	667,111	747,307	12.02%	814,249	8.96%	783,197	31,052	3.96%
April	January	509,698	553,226	8.54%	-	-100.00%	573,852	(573,852)	-100.00%
May	February	466,021	527,013	13.09%	-	-100.00%	544,793	(544,793)	-100.00%
June	March	574,063	626,731	9.17%	-	-100.00%	624,656	(624,656)	-100.00%
July	April	556,926	627,982	12.76%	-	-100.00%	601,555	(601,555)	-100.00%
August	May	622,012	671,146	7.90%	-	-100.00%	669,770	(669,770)	-100.00%
September	June	636,306	690,544	8.52%	-	-100.00%	686,538	(686,538)	-100.00%
October	July	614,470	638,060	3.84%	-	-100.00%	655,769	(655,769)	-100.00%
November	August	720,532	701,860	-2.59%	-	-100.00%	758,378	(758,378)	-100.00%
December	September	593,038	590,991	-0.35%	-	-100.00%	657,222	(657,222)	-100.00%
		7,045,068	7,634,808	8.37%	2,132,875		7,847,985	(5,715,110)	
Y-T-D		1,752,001	2,007,256	14.57%	2,132,875	6.26%	2,075,453	57,422	2.77%

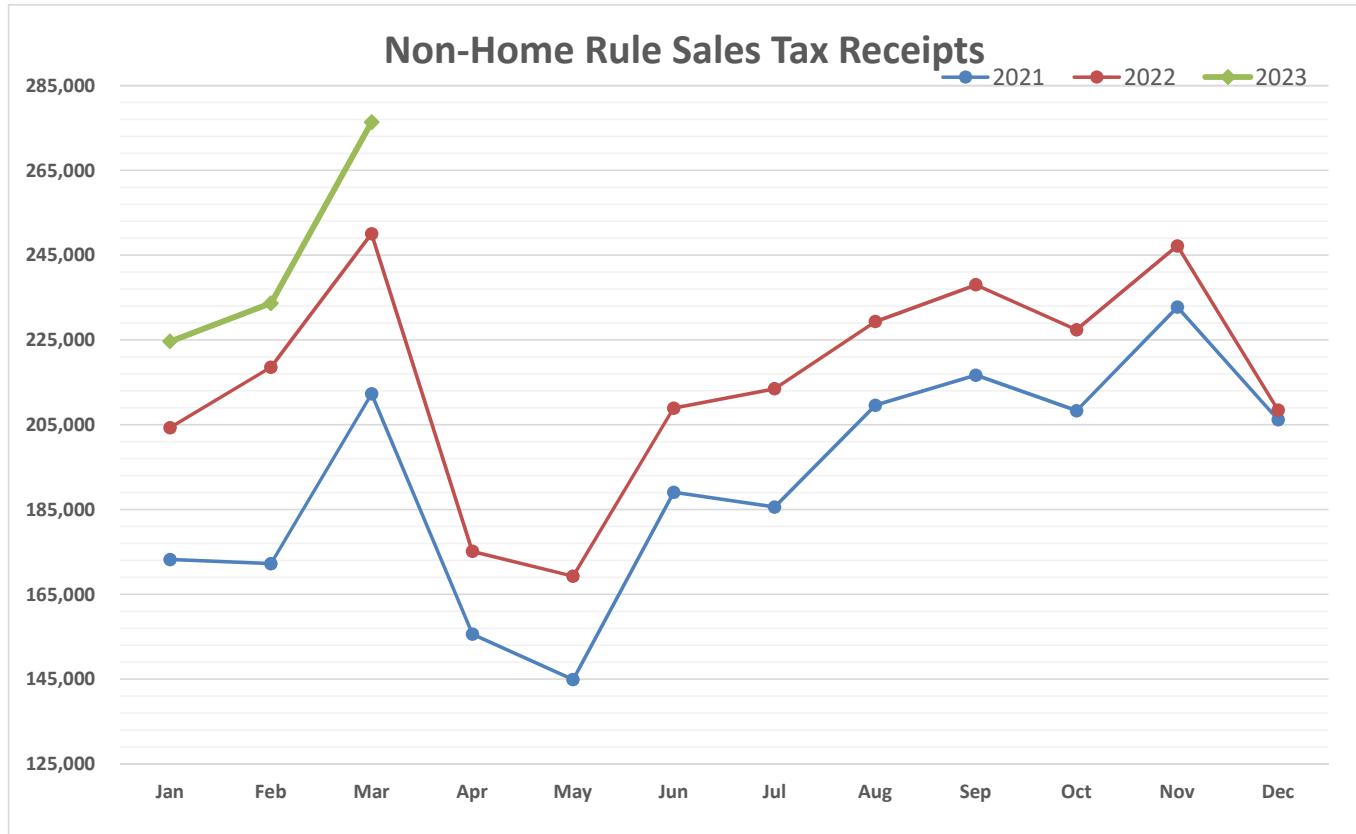
DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2023



Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2021	2022	% Change	2023	% Change	Amended Budget	Variance \$	Variance %
January	208,145	269,221	29.34%	294,073	9.23%	243,179	50,895	20.93%
February	220,056	335,693	52.55%	290,768	-13.38%	275,713	15,055	5.46%
March	151,661	145,504	-4.06%	172,211	18.36%	167,560	4,651	2.78%
April	241,823	310,848	28.54%		-100.00%	279,882	(279,882)	-100.00%
May	330,332	627,194	89.87%		-100.00%	450,216	(450,216)	-100.00%
June	289,833	184,242	-36.43%		-100.00%	212,836	(212,836)	-100.00%
July	260,006	311,032	19.62%		-100.00%	280,611	(280,611)	-100.00%
August	145,998	160,199	9.73%		-100.00%	219,270	(219,270)	-100.00%
September	154,181	174,093	12.91%		-100.00%	179,094	(179,094)	-100.00%
October	280,184	318,729	13.76%		-100.00%	305,159	(305,159)	-100.00%
November	160,617	201,830	25.66%		-100.00%	193,093	(193,093)	-100.00%
December	151,210	181,090	19.76%		-100.00%	176,995	(176,995)	-100.00%
	2,594,046	3,219,676	24.12%	757,052	-76.49%	2,983,609	(2,226,557)	-74.63%
Y-T-D	579,862	750,418	29.41%	757,052	0.88%	686,452	70,601	10.28%

DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2023



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2021	2022	% Change	2023	% Change	Budget	Variance \$	Variance %
January	October	173,241	204,354	17.96%	224,659	9.94%	210,290	14,369	6.83%
February	November	172,248	218,598	26.91%	233,707	6.91%	220,709	12,998	5.89%
March	December	212,281	250,074	17.80%	276,394	10.52%	260,440	15,954	6.13%
April	January	155,657	175,158	12.53%		-100.00%	178,761	(178,761)	-100.00%
May	February	144,939	169,297	16.81%		-100.00%	172,863	(172,863)	-100.00%
June	March	189,084	208,932	10.50%		-100.00%	203,519	(203,519)	-100.00%
July	April	185,597	213,499	15.03%		-100.00%	198,078	(198,078)	-100.00%
August	May	209,622	229,356	9.41%		-100.00%	229,165	(229,165)	-100.00%
September	June	216,705	238,022	9.84%		-100.00%	239,060	(239,060)	-100.00%
October	July	208,328	227,420	9.16%		-100.00%	227,226	(227,226)	-100.00%
November	August	232,762	247,180	6.19%		-100.00%	253,934	(253,934)	-100.00%
December	September	206,167	208,471	1.12%		-100.00%	244,036	(244,036)	-100.00%
Y-T-D		2,306,629	2,590,359	12.30%	734,760	9.17%	2,638,081	(1,903,321)	6.27%

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)	
MONEY MARKET & CASH										
IPRIME	NA	NA	4.501%		2,091,956.39	2,091,956.39	-	2,091,956.39	N/A	
CERTIFICATE OF DEPOSIT										
CIBM Bank, WI	03/26/21	03/27/23	0.070%							
First National Bank, ME	03/26/21	03/27/23	0.070%							
INSBank, TN	03/26/21	03/27/23	0.130%							
Commonwealth Bus Bk	03/31/21	03/31/23	0.100%							
US Treasury N/B	03/30/22	07/31/23	1.870%	912828S92	754,000.00	747,844.30	6,155.70	745,222.69	(2,621.61)	
Alameda Cnty-a-txbl	04/16/21	08/01/23	0.200%	010878AP1	250,000.00	271,707.50	(21,707.50)	249,267.50	(22,440.00)	
Colorado Federal Svgs Bk	01/24/23	01/31/24	4.500%	19646PAV6	238,000.00	238,341.63	(341.63)	236,985.17	(1,356.46)	
US Treasury N/B	04/15/21	01/15/24	0.200%	91282CBE0	250,000.00	249,140.63	859.37	241,191.50	(7,949.13)	
First Financial Bank	01/25/23	02/07/24	4.502%		238,000.00	238,450.08	(450.08)	237,076.32	(1,373.76)	
US Treasury N/B	03/01/23	02/29/24	5.000%		1,034,000.00	999,223.67	34,776.33	1,004,878.42	5,654.75	
Capital One NA	08/03/22	08/05/24	3.204%		245,000.00	245,690.62	(690.62)	239,596.53	(6,094.09)	
Sallie Mae Bank/Salt Lke	08/03/22	08/05/24	3.204%		245,000.00	245,690.62	(690.62)	239,596.53	(6,094.09)	
Capital One NA	08/03/22	08/05/24	3.204%		245,000.00	245,690.62	(690.62)	239,596.53	(6,094.09)	
Ally Bank	08/04/22	08/05/24	3.206%		245,000.00	245,443.29	(443.29)	239,438.26	(6,005.03)	
US Treasury N/B	04/15/21	01/31/25	0.480%	912828Z52	964,000.00	996,422.03	(32,422.03)	916,929.81	(79,492.22)	
PeopleFirst Bank, IL	02/01/23	01/31/25	4.348%		249,849.18	229,500.00	20,349.18	229,500.00	-	
Morgan Stanley Bank NA	02/01/23	02/10/25	4.356%		244,000.00	244,669.89	(669.89)	241,958.70	(2,711.19)	
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	372,600.00	(27,040.39)	
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	321,206.90	(24,144.66)	
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	231,268.97	(18,230.72)	
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	907,109.00	(50,781.63)	
						9,301,805.57	9,242,153.54	59,652.03	8,985,379.22	(256,774.32)
TOTAL				PMA Invests	9,301,805.57	9,242,153.54	59,652.03	8,985,379.22	(256,774.32)	
Per Statement				Total	9,301,805.57	9,242,153.54		8,985,379.22		
					-	-	-	-	-	

Village of Lake Zurich
 Police and Firefighters' Pension Funds
 Statement of Net Position
 March 31, 2023

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND		
	March-23	Year-to-Date	March-23	Year-to-Date
Revenues:			Revenues:	
Municipal Contributions	19,023	19,023	Municipal Contributions	22,869
Member Contributions	42,127	97,973	Member Contributions	61,883
Total Contributions	61,150	116,995	Total Contributions	84,752
Investment Income	396,458	1,224,122	Investment Income	957,585
Total Revenues	457,607	1,341,117	Total Revenues	1,042,338
Expenses:			Expenses:	
Pension and Benefits	460,088	869,867	Pension and Benefits	226,058
Insurance	5,090	5,090	Insurance	-
Professional Services	935	1,635	Professional Services	2,840
Investment Expenses	5,721	11,984	Investment Expenses	5,523
Other Expenses	-	-	Other Expenses	750
Total Expenses	471,834	888,576	Total Expenses	235,171
Operating Income (Loss)	(14,227)	452,541	Operating Income (Loss)	807,166
Beginning Net Position*	29,401,322	28,934,554	Beginning Net Position*	47,002,515
Ending Net Position	29,387,095	29,387,095	Ending Net Position	47,809,682
Assets			Assets	
Cash and Investments	29,386,953		Cash and Investments	47,809,260
Other Assets	2,042		Other Assets	3,897
Total Assets	29,388,995		Total Assets	47,813,157
Liabilities	1,900		Liabilities	3,475
Net Position 3/31	29,387,095		Net Position 3/31	47,809,682



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

April 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

OUR MISSION: To care for and protect our community.

OUR VISION: The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

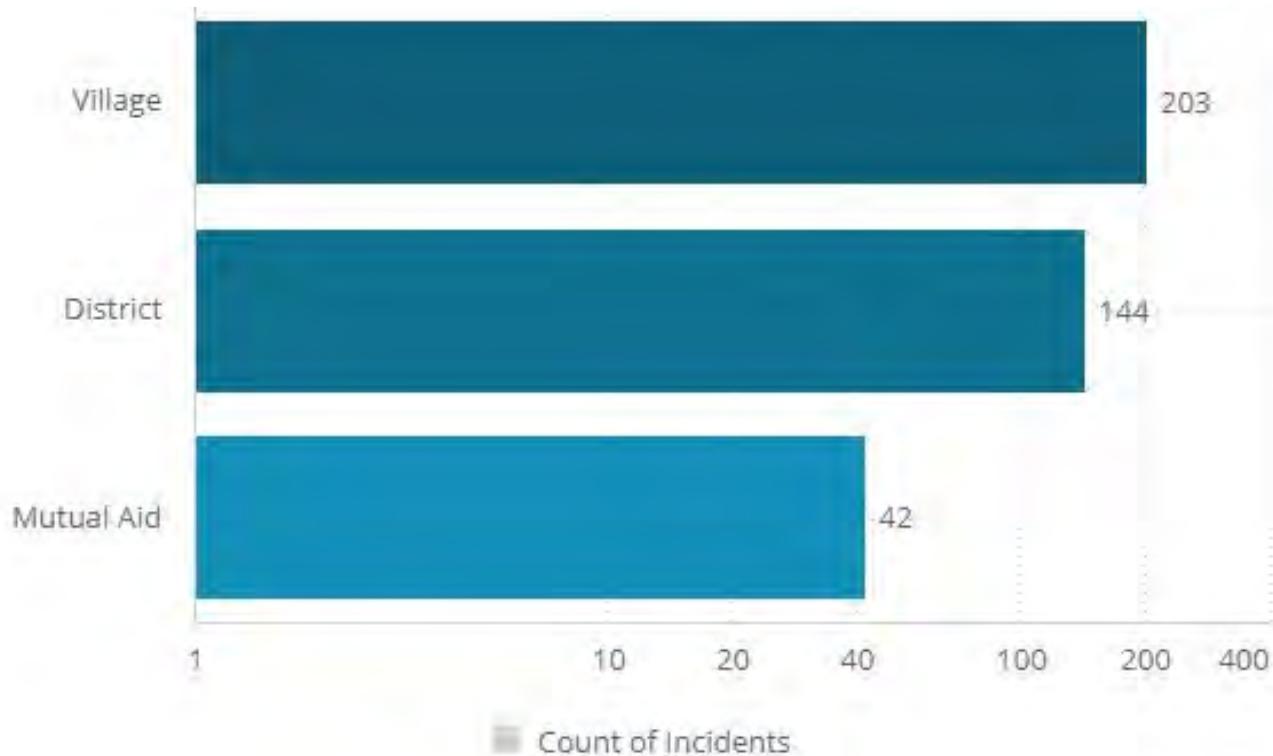
OUR VALUES: Professionalism, Responsibility, Integrity, Dedication, Honor

EXECUTIVE SUMMARY – APRIL 2023

The Lake Zurich Fire Department provides a full range of professional and high-quality services to the Village of Lake Zurich and the Lake Zurich Rural Fire Protection District. We protect approximately 37,000 residents, many local businesses, and visitors across the twenty-five square mile combined service area. The Villages covered in the fire district include Hawthorn Woods, Kildeer, Deer Park, North Barrington, and Lake Barrington.

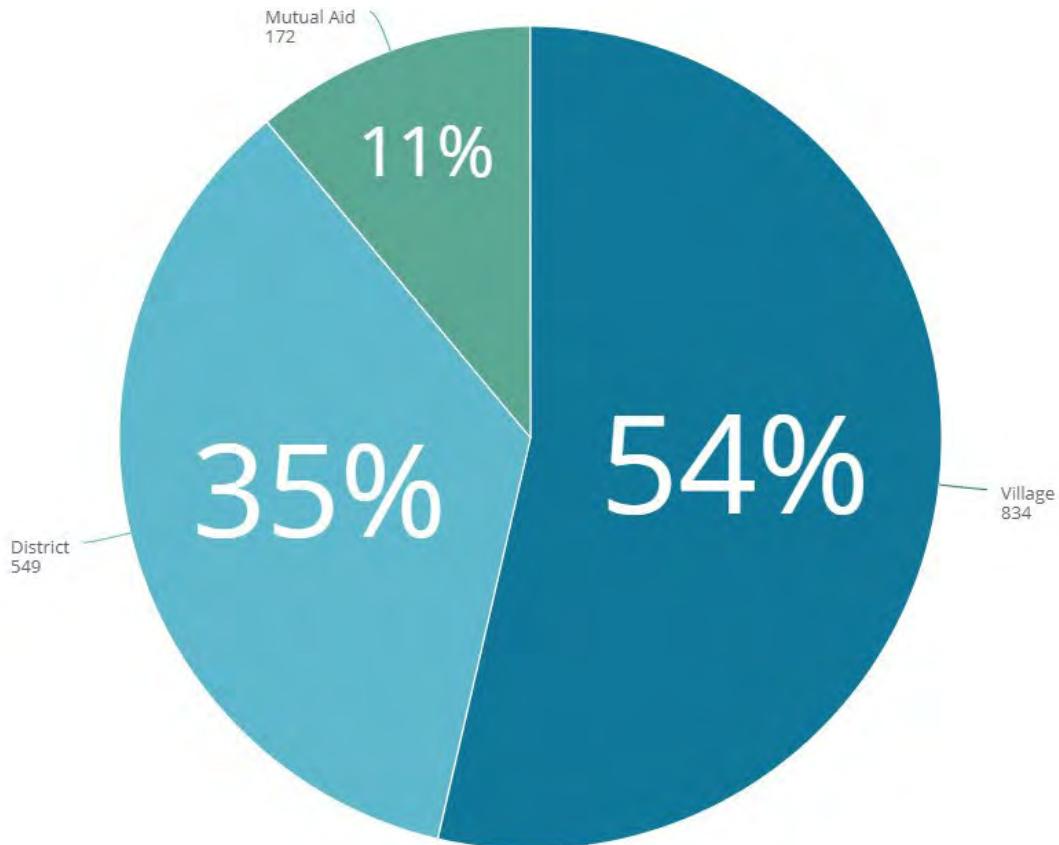
389 Incidents – April 2023

Responses – April 2023



1,555 Incidents – Year to Date

Responses – Year-to-Date 2023



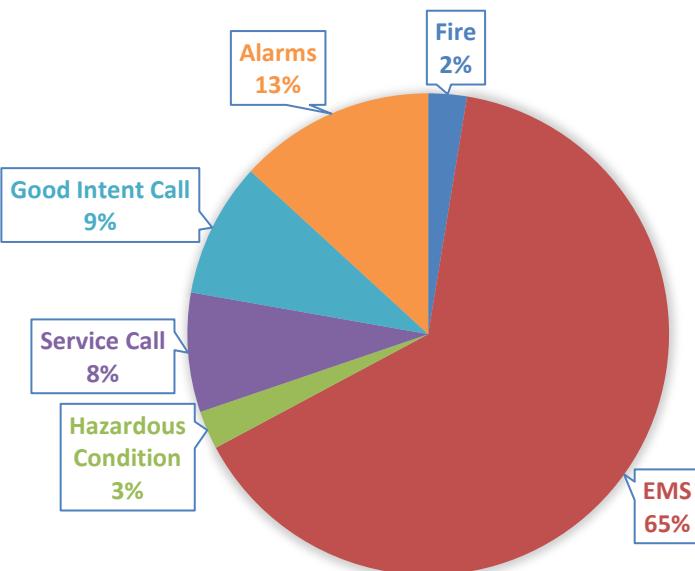
Incident Types

The Department codes all incidents within the National Fire Incident Reporting System (NFIRS).

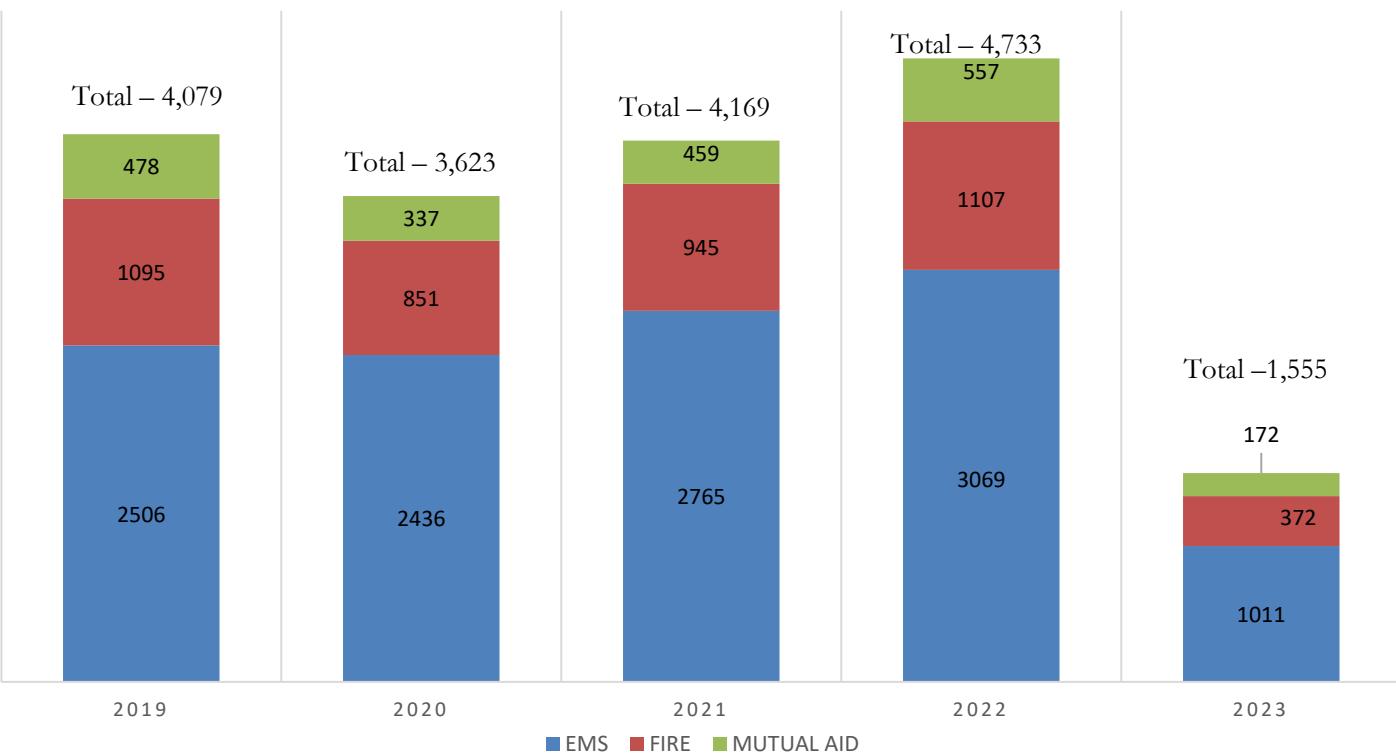
The codes all relate to the text categories noted in the chart to the right. Rescue and EMS incidents account for the majority of incidents we respond to.

In April, 250 incidents were Rescue and EMS incidents.

INCIDENT TYPES - APRIL 2023



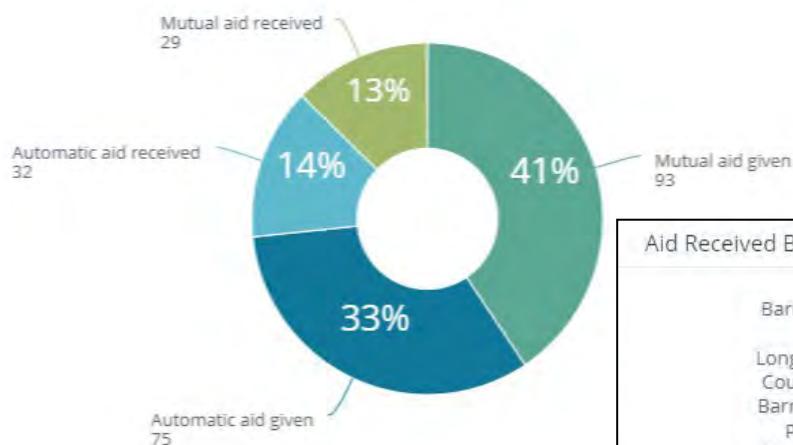
EMS/FIRE/MUTUAL AID YEAR-TO-DATE



Fire Incidents (Year-to-Date)

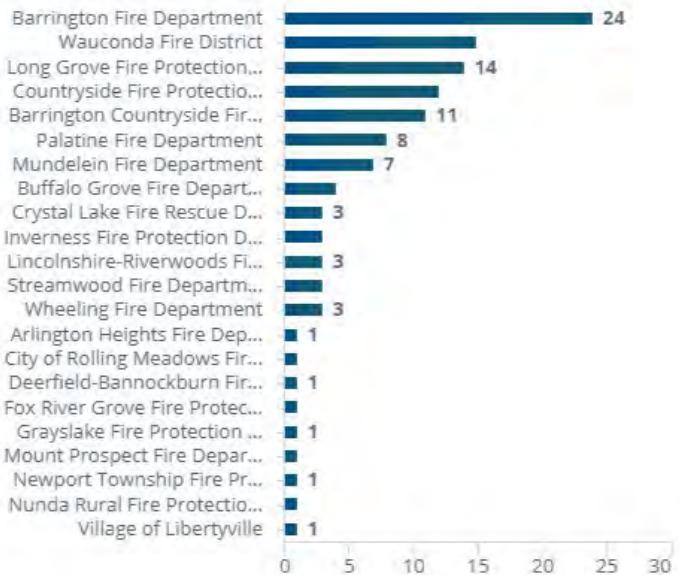


Breakdown of Aid Given or Received - Year to Date - 2023



MUTUAL AID

Aid Received Breakdown by Agency - Year to Date - 2023

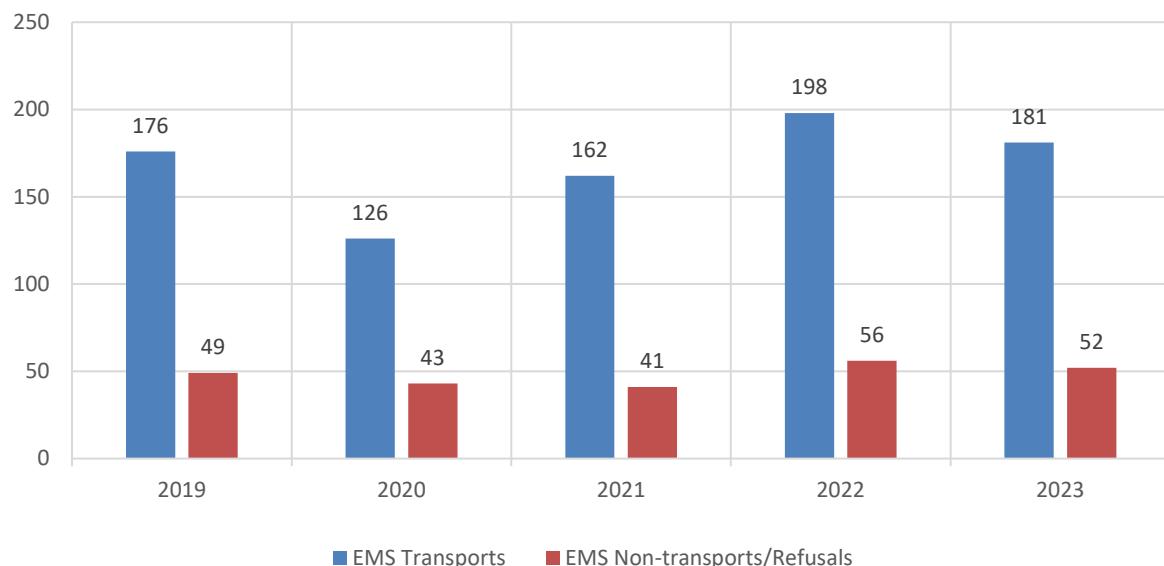


EMS Incidents

The chart shown below reflects EMS Transports vs. Non-Transports/Refusals. It's important to note that not every EMS call will result in a transport to the hospital. However, as you'll see from the data, transports always outpace Non-Transports/Refusals.

This chart below compares the month of April across 5 years.

EMS Transports vs Non-Transports/Refusals Monthly Comparison



ADMINISTRATION DIVISION

Letters of Gratitude

GRAYSLAKE FIRE PROTECTION DISTRICT



Headquarters: 160 Hawley Street Grayslake, IL 60030
www.grayslakefire.com

Tel. 847.223.8960
Fax 847.223.8964

Board of Trustees

Ellen L. Dimock
President

Karen Wojciechowski
Treasurer

Terry Toth
Secretary

From the office of:

Fire Chief
Dan Pierre

April 5, 2023

Chief David Pilgard
Lake Zurich Fire Department
321 S. Buesching Rd.
Lake Zurich, IL 60047

Dear Chief Pilgard,

On behalf of the Grayslake Fire Protection District, please accept my sincere thanks and appreciation for the assistance your department provided to our structure fire MABAS Box #27-22 to the box alarm level on April 3, 2023.

The residence at 1601 Albany Street in Grayslake had a well-involved fire in the end unit of a multi-residential building under construction on the arrival of our crews. The incident commander requested an upgrade of the alarm for additional crews and change of quarters companies. The fire was extinguished with no injuries occurring to residents or firefighters.

We sincerely appreciate the professional members and resources provided by your department. Please extend our thanks to all personnel of your department for the excellent service they provided.

Sincerely,

Dan Pierre
Fire Chief

Community Relations / Public Education

Community focus is an important aspect of the Department. This includes risk reduction through public education. Examples include but are not limited to; school & daycare visits and station tours where fire safety and a safety message, such as stop, drop, and roll is covered.

We also monitor fire and severe weather drills in schools as well as teach exit drills to middle school students. The Department also provides CPR and First-Aid training.

In April, Lake Zurich Fire participated in public education events including Station Tours (*pictured below left*), CPR, Fire Engine Ride to School, the Lake Zurich High School Job Fair (*pictured below right*), and Fire Drills. These interactions totaled over **2,300** public education contacts.

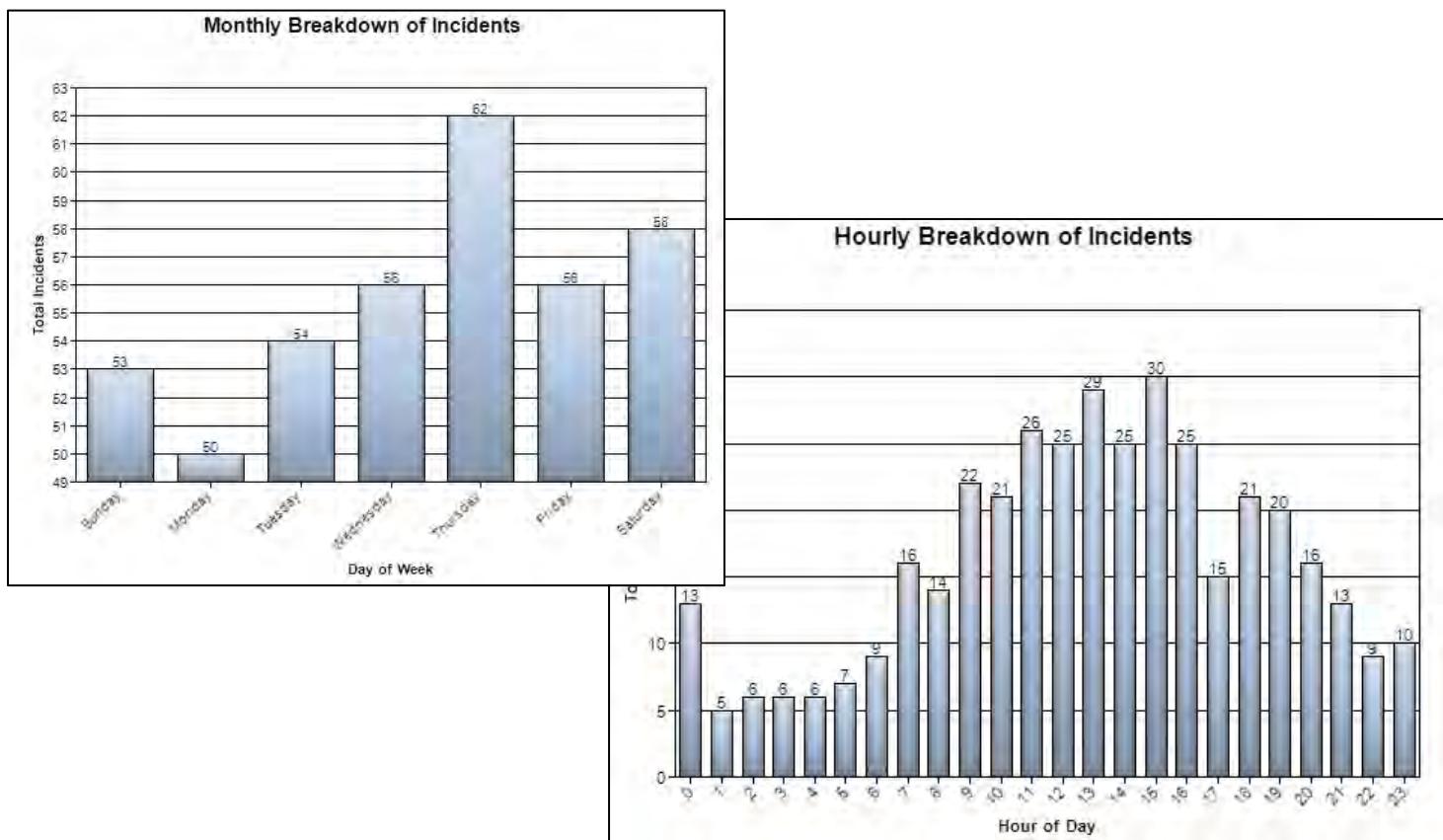


2023 Budget



OPERATIONS DIVISION

The following two charts breakdown incidents by the day of the week and hour of the day.



STATION 1

321 S. Buesching Road
Lake Zurich, IL 60047

APPARATUS & STAFFING
BATTALION 32



ENGINE 321
AMBULANCE 321



STATION 2

350 W. Highway 22
North Barrington, IL 60010

APPARATUS & STAFFING

ENGINE 322
AMBULANCE 322



STATION 3

1075 Old McHenry Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

ENGINE 323
AMBULANCE 323



STATION 4

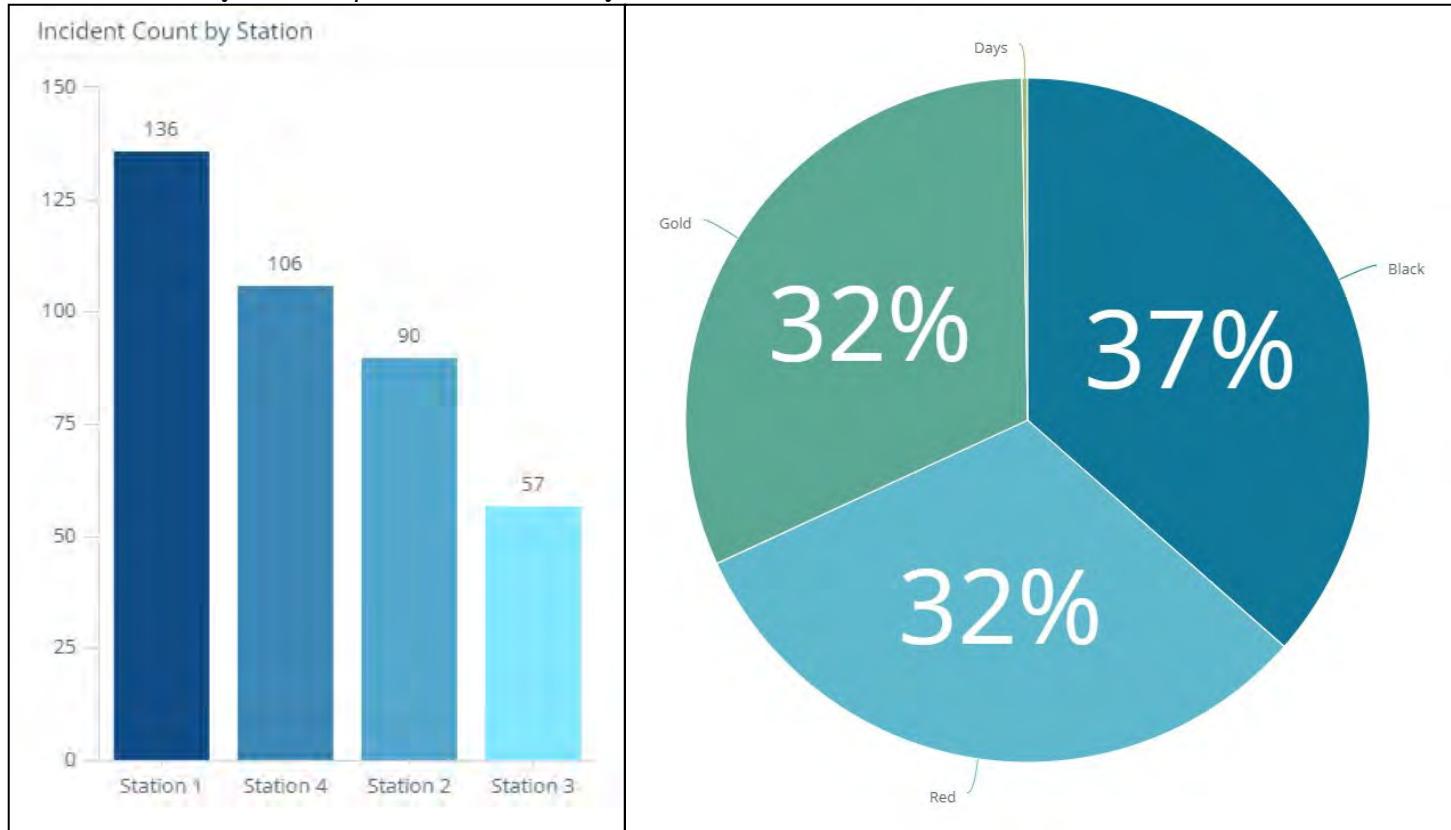
21970 Field Pkwy
Deer Park, IL 60010

APPARATUS & STAFFING

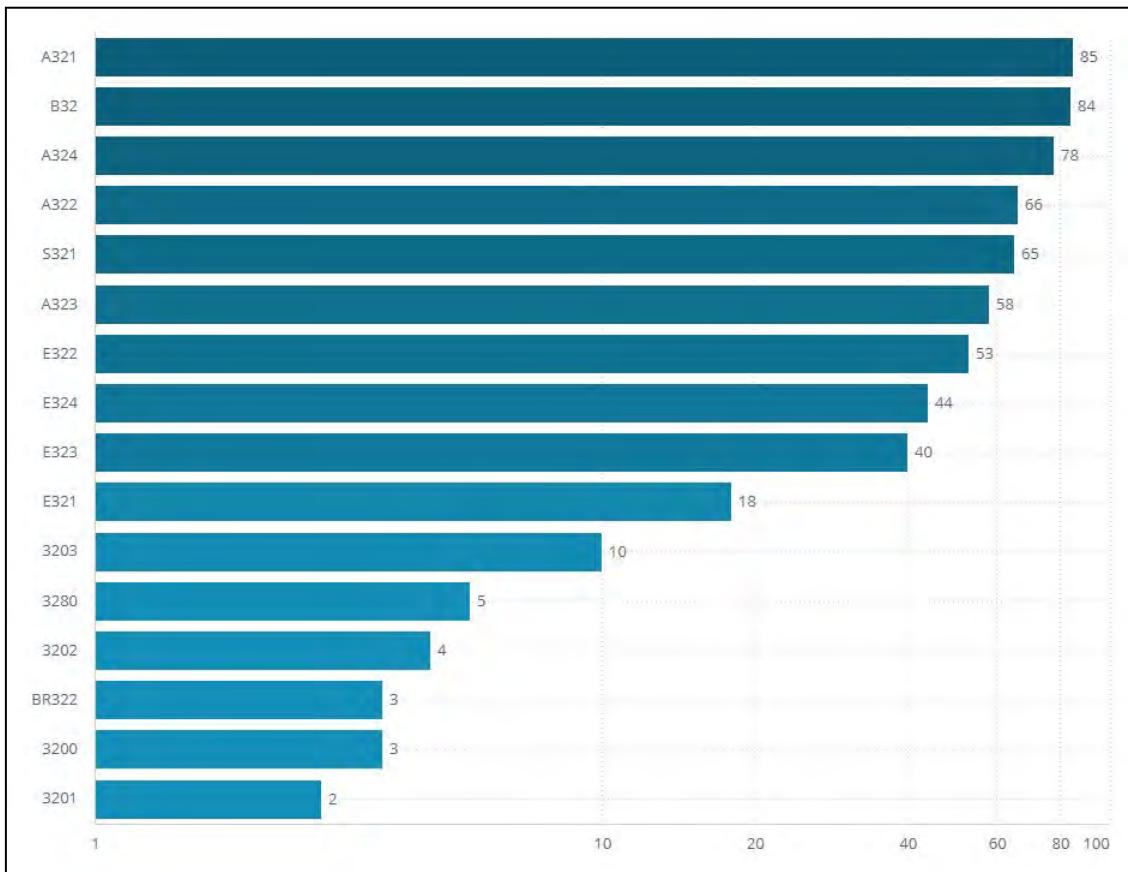
ENGINE 324
AMBULANCE 324



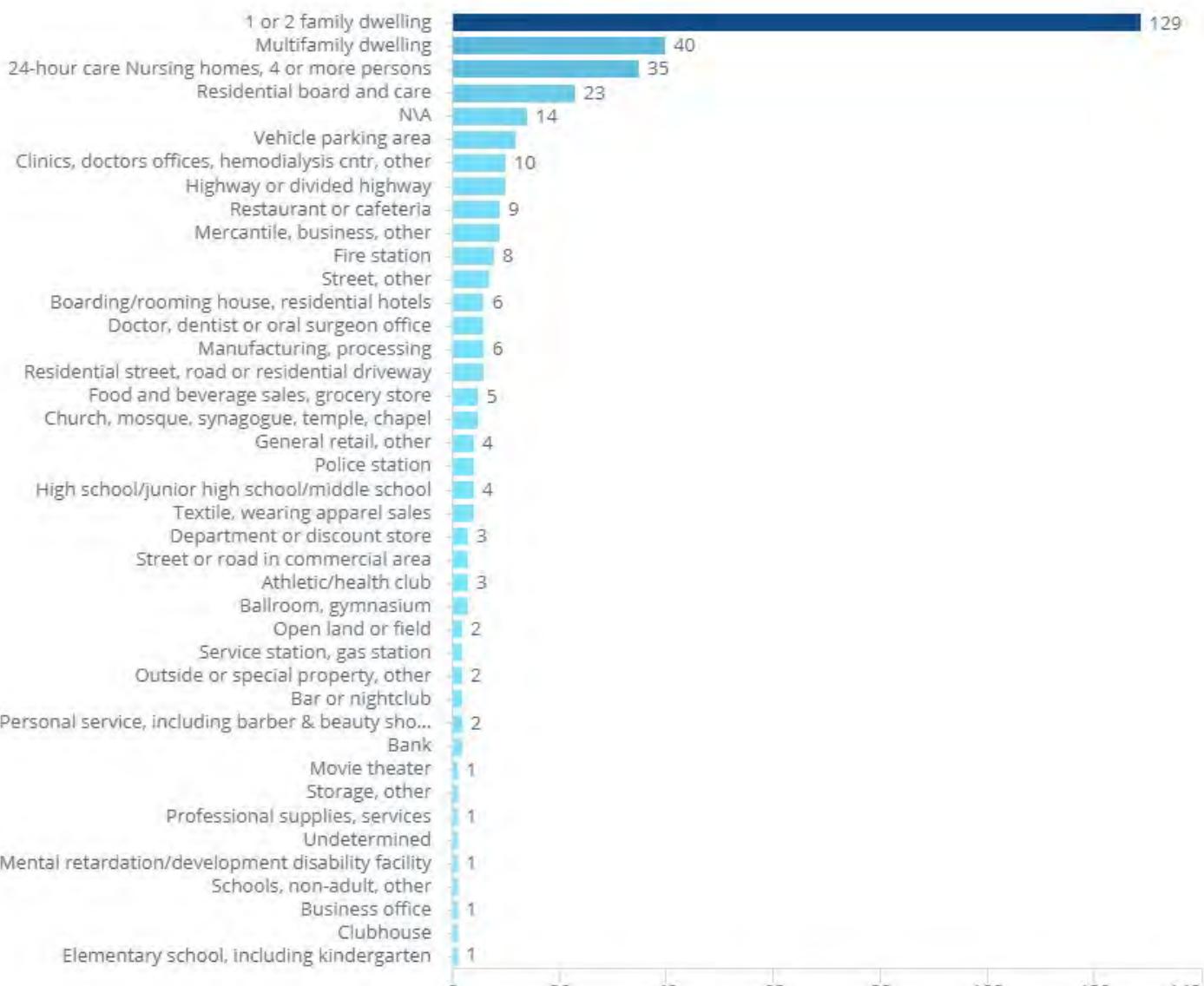
Incident Count by Station | Incident Count by Shift



Incident Count by Unit



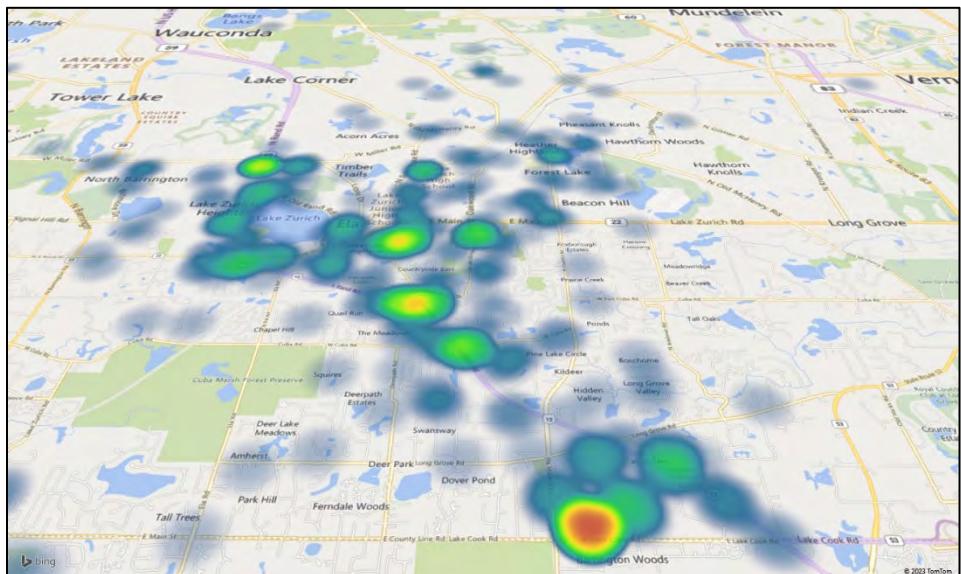
Property Use by Category – April 2023



The graphic to the right is a visual representation of call distribution for April.

As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top locations responded to each month.

We frequently respond to doctor offices, health clinics, and automobile accidents near the Route 12 corridor.



Response Times

Response time includes three key factors: **dispatch handling, turnout, and travel time.**

Dispatch handling time is when dispatch takes in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from en route to when they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times.

The overall goal for arrival at an emergency fire call is 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following shows the average times for all incidents including EMS, Fire, and Mutual Aid in April 2023.



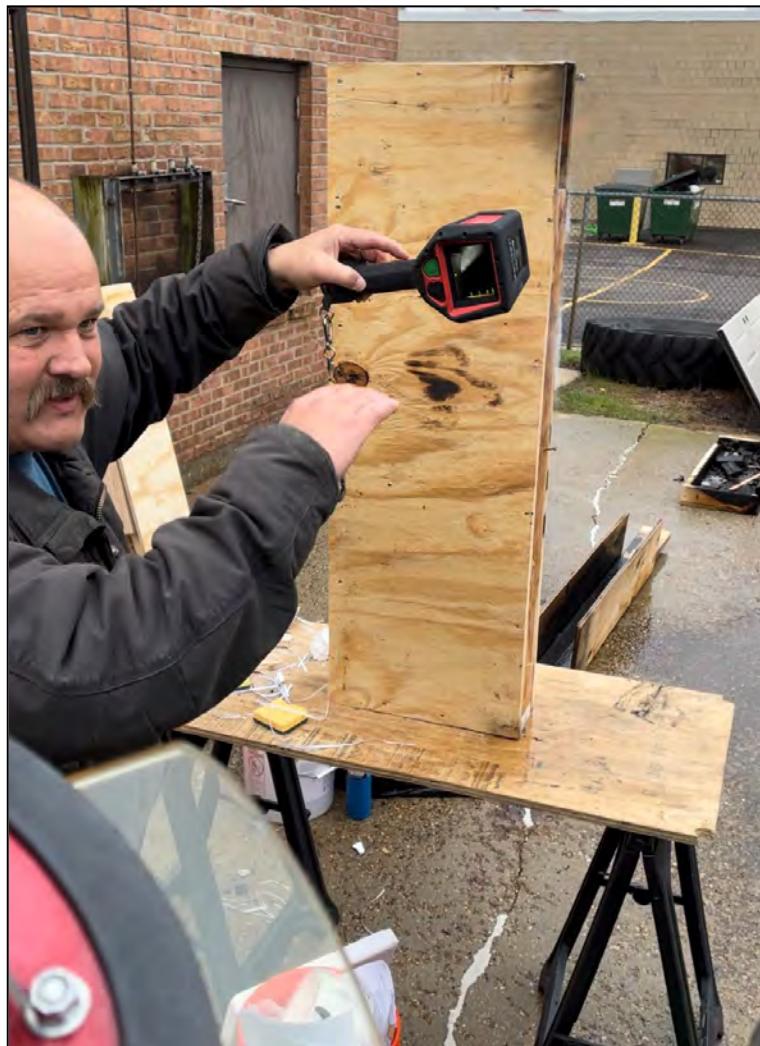
Dispatch Time	Turnout Time
Average Dispatch Time 01m:27s	Average Turnout Time 01m:01s
Travel Time	Response Time
Average Travel Time 04m:38s	Total Response Time 05m:40s

TRAINING DIVISION

During April, we completed the following shift training:

Fire Training

- Firefighter Bailouts- Firefighter survival (*pictured right and below/right*)
- School Bus Extrication
- Forcible Entry
- Ladders
- RAM In-Service
- Dry Hydrant Testing
- Acquired Structure Training – Hose Advancement – Victim Search – First In Operations
- Thermal Imager Use & Fire Behavior – Outside Instructor (*pictured below*)



EMS

- Continued Education with Northwest Community Hospital
- EMS SOP Review

Pre-Planning Review

- Dry Hydrant Pre-planning
- 1350 E Hwy 22
- 1025 Old McHenry Rd

Special Rescue Training

- Rope Rescue Operations continued
- Wildland
- HazMat Monitoring



The following members attended outside training:

The Explorer Post attended live fire training in Huntley (*pictured left & below*)

Lieutenant Johnson – SPRAT 1
(Advanced Rope Rescue Technician Training)

Lieutenant Reid – ESO Conference in Austin Tx

Lieutenant Wascow – ESO Conference in Austin Tx

Captain Kammin – Training Officers Bootcamp – Peoria



FF/PM Glasder – Trench Rescue Operations

Lieutenant Booth - FDIC

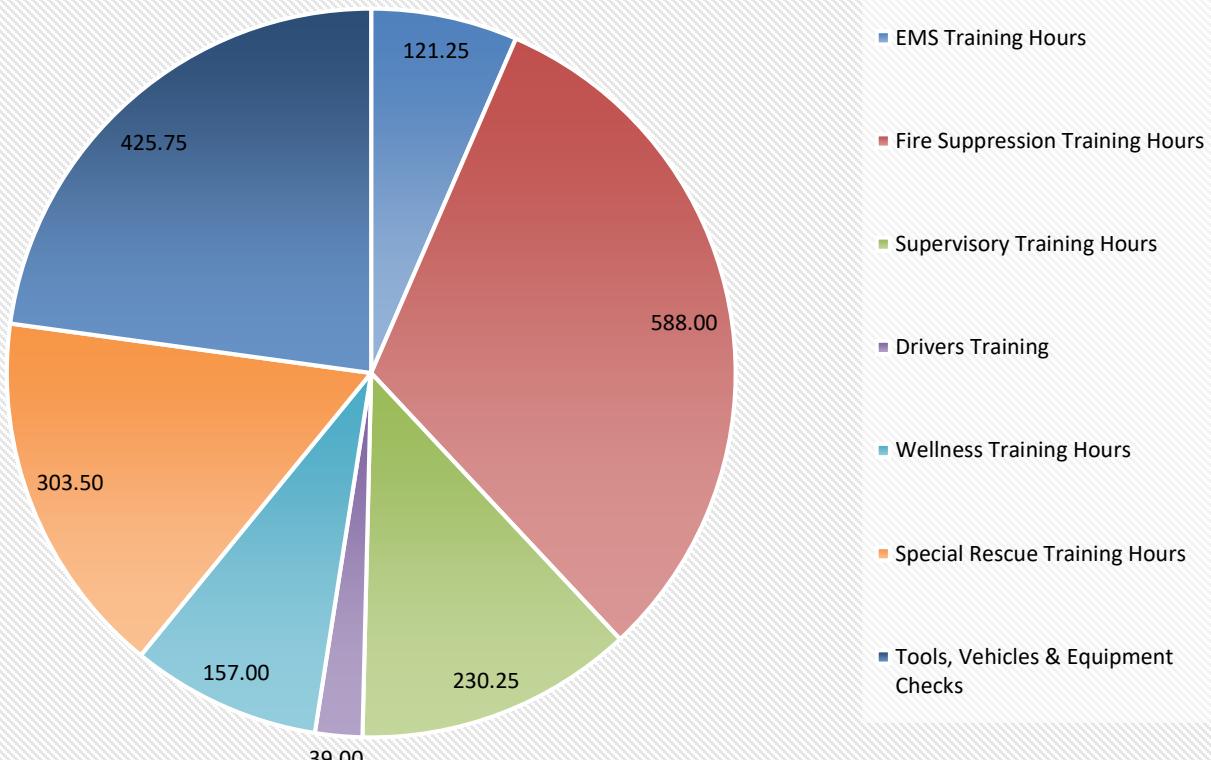
Lieutenant Henriksen – FDIC

FF/PM Stodola – FDIC

FF/PM Tanner – FDIC

Deputy Chief Christopherson – IESMA Conference

Monthly Training Hours - 1,864.75 Total



FIRE PREVENTION BUREAU

April had some unusually warm weather which meant grass fire season was here.

The picture below demonstrates how quickly a simple burn pile can become a field fire.



The picture to the left is from a small fire at Copper Fiddle. The employee was familiar with how to work the fire extinguisher at the restaurant, which limited the fire damage.

The below picture is an example of why annual fire inspections are so important. This non-permitted furniture storage was discovered in an empty store in Kildeer. The store was packed solid from front to back. The Village of Kildeer was notified and is working with the owner to remove the storage and provide the proper permits.

The picture to the left is from a controlled Burning off of Lions Drive.

The Fire Prevention Bureau were there to make sure the burn was done safe and correctly.



The picture to the left is from a mutual aid fire investigation to the Round Lake Fire Department.

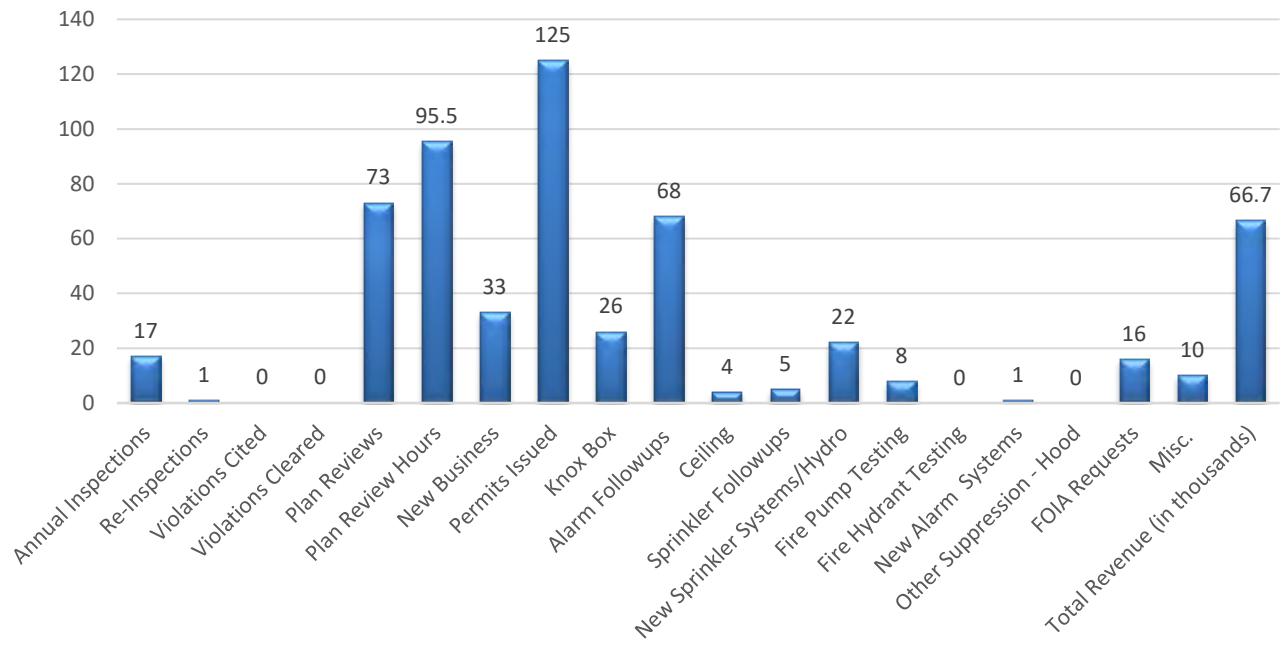
This fire began under the deck and was determined to be from improper disposal of smoking materials.

The following meeting and training sessions were attended during April 2023

- NIFIA Board
- NIFIA general meeting and training session on fire investigations
- Deer Park construction meetings for multiple build outs at Deer Park Mall
- DRT meeting with Building & Zoning

- Costco replacement of Fire Alarm

Fire Prevention Activities Year-To-Date - 2023





PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

April 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

The department is continuing to hire for our seasonal programs. The team attended the Lake Zurich job fair at LZHS on Monday, April 24th and Wauconda job fair on Friday, April 28th. Summer camp staffing is almost at 100% still hiring for approximately 2-3 team members, however, aquatics needs approximately 10-15 to adequately staff all beach hours of operation and 20-25 staff to open the Wibit inflatables. There are many obstacles that the department is facing in regards to hiring for the beach including, but not limited to, new local opportunities such as Life Time (lost 10 guards), varying wages amongst different agencies (Life Time is paying guards \$18, Crystal Lake and Wauconda beaches are at \$15, Hawthorn Woods is \$13,50 and VOLZ is \$14), etc. This year the department has increased their outreach efforts with attending 4 local high school job fairs, posting at 2 community colleges and high schools with swim teams, regular announcements on Benchmarks and FB, announcements of the opportunities to volunteers at events and incentivizing current staff to reach out to their networks to share the seasonal opportunities. Dependent on applications to be received, recommendations on Wibits, beach hours of operation and swim lessons are anticipated to be submitted to the Village Manager's Office the first week in May. All positions can be found

<https://lakezurich.org/jobs.aspx> Any assistance in spreading the word about these opportunities is appreciated. The department did interview and hire Julie Bradley to fill the Guest Service Associate afternoon position which has been vacant since March 6th. Her anticipated start date with the department will be May 15th with training to take place in the mornings until our day camp program begins.

Staff is busy preparing for the end of our Spring season and the start of Summer programs. The Academy of Performing Arts (APA) held costume pick up day on Sunday, April 2nd for over 500 dancers as well as picture day on April 29th and 30th. The Spring recital will be held at Wheeling High School on May 6th (showtimes are 10am and 12:30pm) and May 7th (showtimes are 11am and 1:30pm). This year's theme is "10" celebrating 10 years of the APA program. If you are interested in attending, please email Elke Kadzielawski.

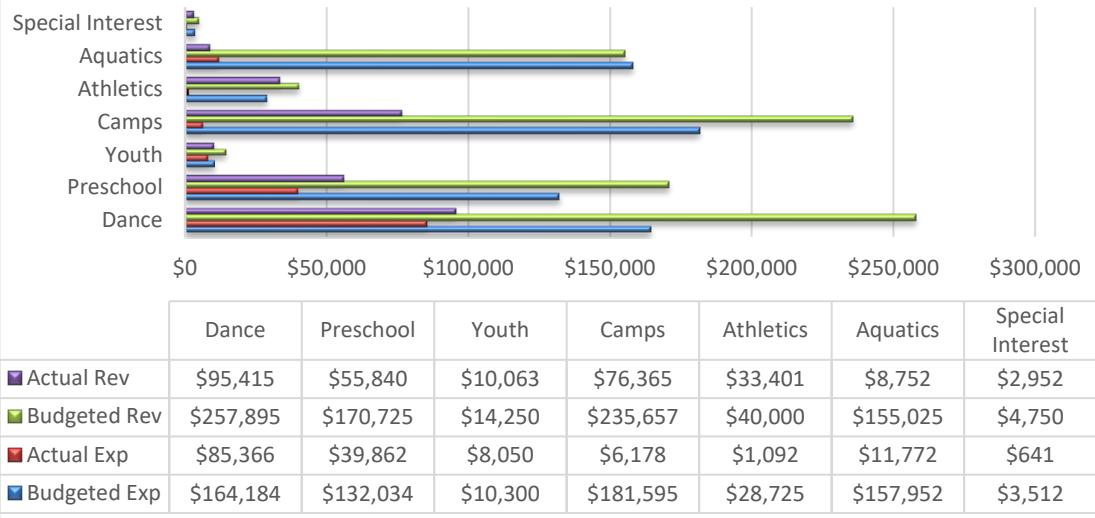
Our day camp team is preparing for the upcoming Summer camp season focusing on purchasing, communication and training week/orientation. We are still at capacity in the Camp Alpine (grades entering 1st thru 4th) and Camp Cedar (grades entering 5th-7th) programs with limited openings available for Kamp Kiddie (ages 3-5). In the past 3 months, the department has only experienced one cancellation and continues to work thru and monitor the wait lists. The program does have 3 participants that have requested inclusion and the department is working with our partner, Special Recreation Association of Central Lake County (SRACLC), to obtain one on one aides for them. The aquatics team is also preparing for the upcoming season with orientation to take place the week of 5/15, beach managers to attend the American Red Cross Lifeguard Instructor course end of May and training of newly hired, uncertified staff to take place early June. Beach preparations have already begun such as replenishing sand and landscaping and will continue thru the month of May for the Labor Day opening at Paulus Park. Nonmotorized permits and storage sales have begun and will continue thru October 1st. At this time, 24 season permits and 4 storage slips have been sold to Lake Zurich residents.

Despite the rainy weather, the department held Arbor Day on Saturday, April 29th at Paulus Park and a tree planting, sapling giveaway, park scavenger hunt for prizes, Coffee & Cocoa with Trustee Weider followed by community park clean ups. Rep. Nabeela Syed was present for the festivities and brought a team out to clean the parks despite the weather. The next event to take place at Paulus Park will be the Food Truck Socials running every Wednesday June thru August from 3-7pm at Paulus Park followed by the opening of the Farmers Market on June 2nd (Fridays from 3-7pm at Paulus Park). There are still a few booth areas for the market available and the committee is continuing to accept and review potential vendor applications. All events are posted on lakezurich.org for viewing as well as for volunteer sign up at <https://lakezurich.org/571/Event-Volunteer-Opportunities>

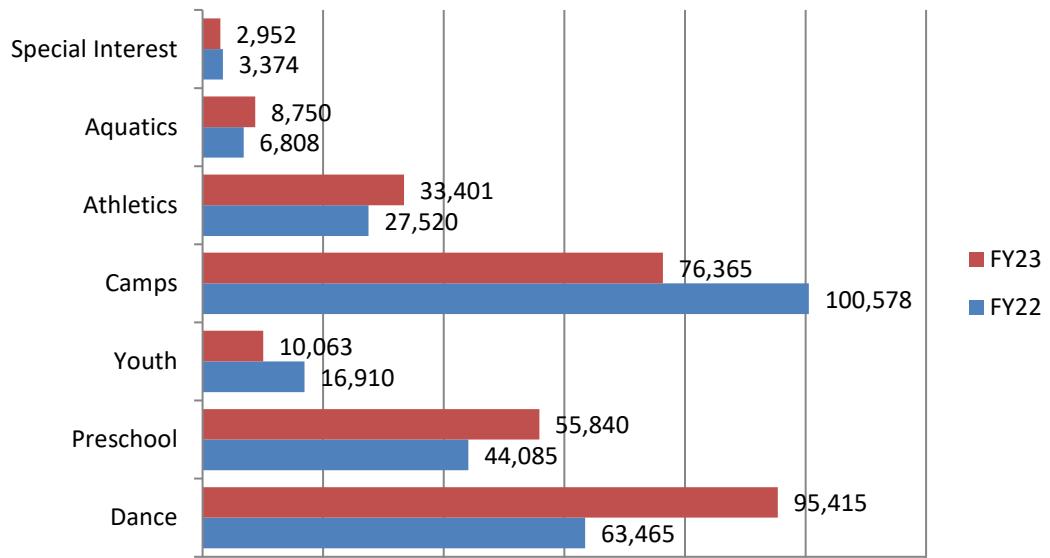
The department is continuing to work with the Public Works team to complete a variety of projects including the Buffalo Creek roof renovations and AC unit replacements (with inspections and punch list items to be wrapped up the first week in May), Paulus Park Bandshell/Electronic Marquee Concept, playground replacement construction at Jonquil Park (to be completed by end of July), and punch list items associated with the OSLAD Paulus Park grant. The department has signed an agreement with Hitchcock Design Group to create a plan and application for the upcoming Open Space Land Acquisition and Development grant opportunity (thru the IDNR) for continued enhancements at Paulus Park such as continued shoreline restoration as well as the renovation of the 20-year-old spray ground which is nearing the end of its useful life. Further information to be shared as the Village progresses thru the application process.

External events approved to hold their events on Village property in 2023 include Purple Plunge (3/4), Unplugged Fest (8/6), Brazilian Festival (8/12), Alpine Races (8/20), My Density Matters (10/15), Bushel of Apples Fest (9/22-9/24) and Jack O Lantern World. Park and Recreation Director Caputo is currently working on a RFP associated with partnering with an organization to produce and manage a triathlon in 2024 with hopes to have a recommendation to the Village Board early Summer. The department will continue their collaboration with Ancient Oaks Foundation quarterly community events that can be viewed in the brochure. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

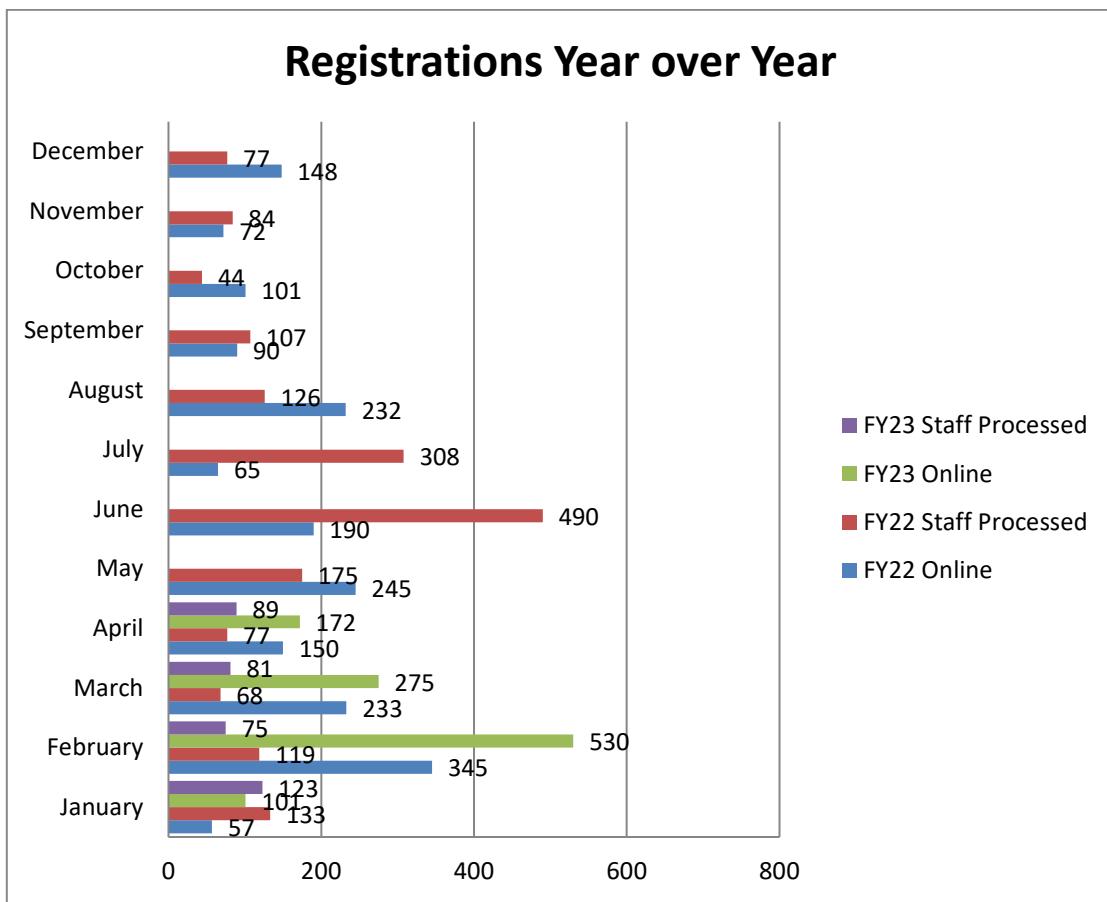
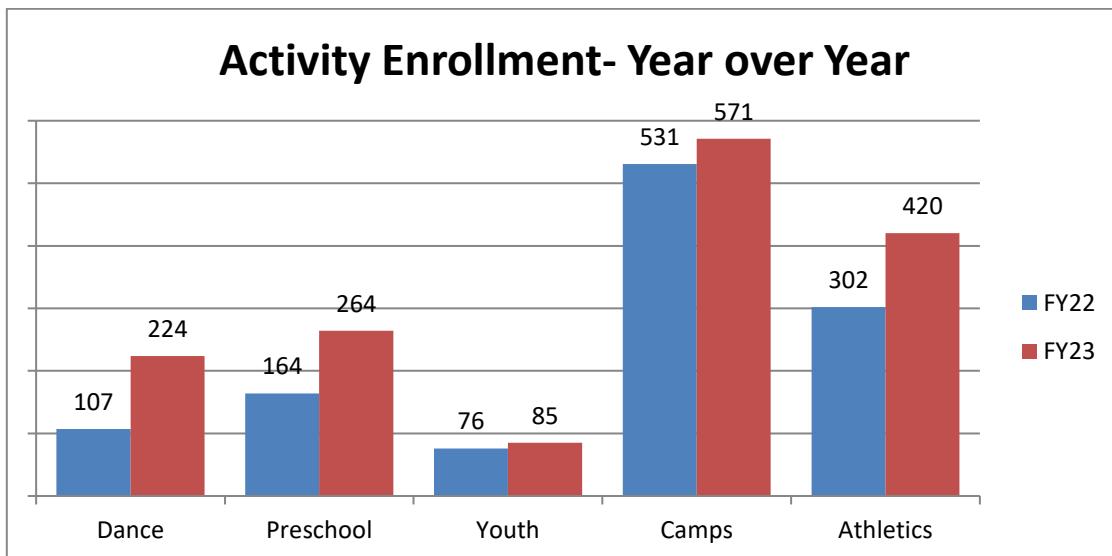
Program Cost Recovery Fiscal Y-T-D



Activity Revenue-Year over Year



All programs are exceeding revenue year over year with the exception of youth which is currently down as we had to cancel contracted programs due to loss of dog obedience instructor and day camp which is solely due to no collection of nonresident rev (full to capacity with residents; still anticipated to make budgeted rev). Dance revenue has increased year over year due to an increase in general class enrollment and the Impulse Dance Company program as well as their participation in competitions and conventions in the upcoming year.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Paulus Park Barn. Payments made at the beach are NOT included in these numbers. February registrations reflect the priority resident registration period for camp deposits/payments.



POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

APRIL 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

- National Public Safety Telecommunicator Week was celebrated by the Department April 9th - 15th.
- The Police Department processed 26 Freedom of Information requests this month.
- As part of National Child Abuse Prevention Month each April, the Lake County Children's Advocacy Center's Blue Kids Program is designed to help advocate the community on child abuse in Lake County. The goal is to encourage local businesses, schools, and the community to have conversations about child abuse. The Lake Zurich Police Department is one of many Lake County organizations promoting the Blue Kids Program this year.
- Our Department received two solicitor permits this month. One permit was issued and one is pending approval. One raffle permit was requested and issued. Two ride-along requests were requested. One was approved and one is pending approval. One liquor license was requested and approved. Three "ride to school in a squad car" events were requested and approved.
- On Saturday, April 22nd, the Department participated in the DEA's 21st National Prescription Drug Take Back Day. Residents dropped off over 300 pounds of unwanted drugs.
- Our agency participated in the IDOT Distracted Driving grant campaign for the month of April. 156 grant hours were worked as part of the campaign. The grant hours yielded the following results: 19 seat belt citations, 26 speeding citations, 164 distracted driving citations, 4 arrests, and 34 other citations.

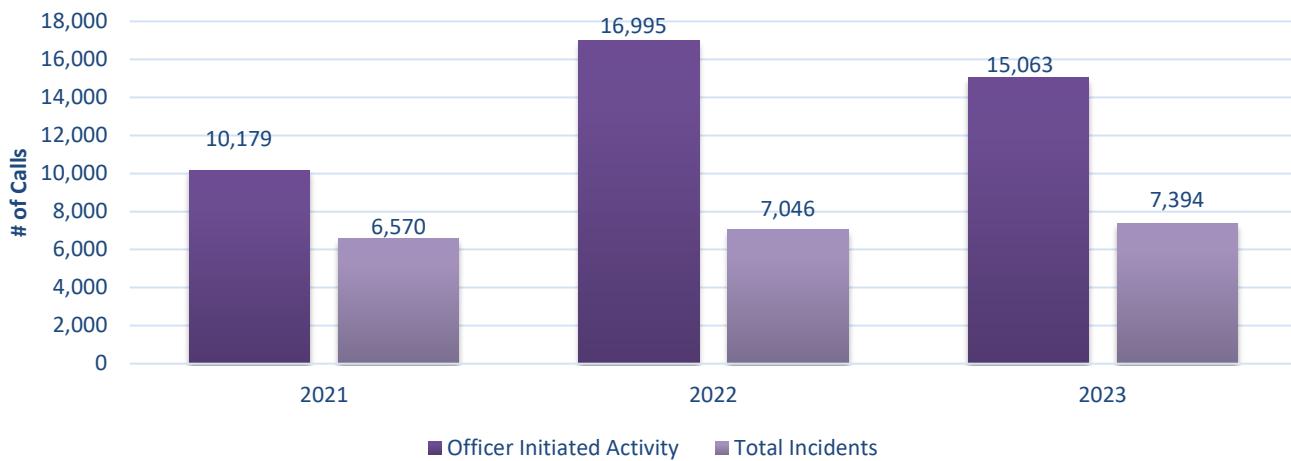
Patrol and Communications

- Officer Trace Parlberg graduated from the Suburban Law Enforcement Academy on April 28th after successfully completing the 16-week police recruit basic training course.
- Year-to-date, officers conducted 1754 traffic stops and issued 912 traffic citations.
- During the month, Dispatch handled 1739 9-1-1 calls and 3822 administrative calls.
- Our agency conducted 6 child safety seat inspections in April.
- 10 truck permits were approved in April totaling \$1,125.00 in permit fees.
- Officer Frost assisted the Wauconda PD on April 12th as a Drug Recognition Expert for a DUI arrest.

Investigations

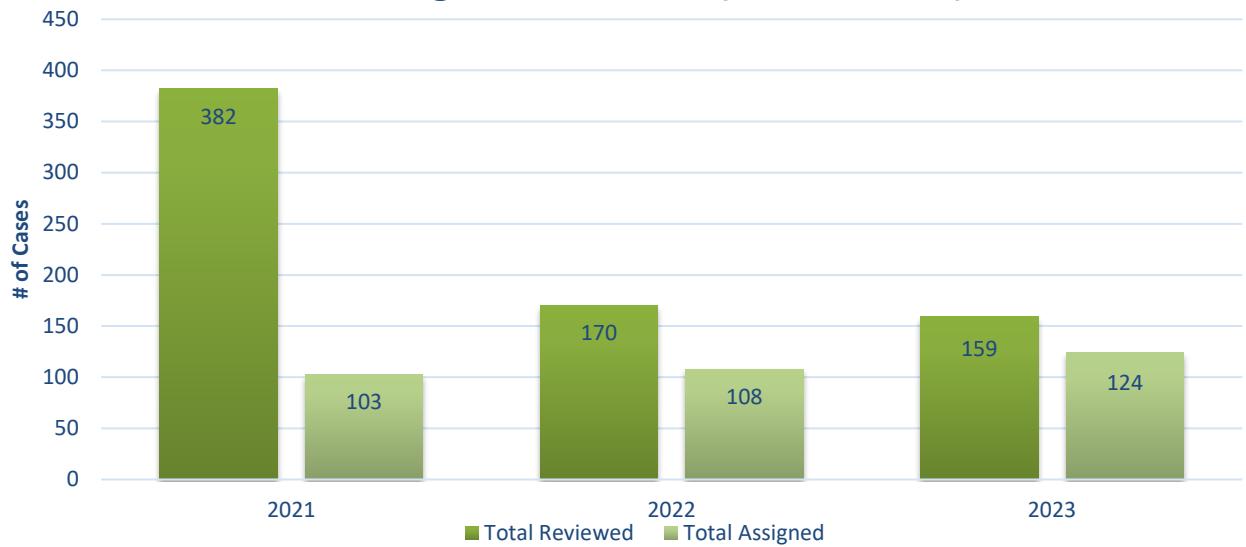
- The Criminal Investigations Division is currently investigating 87 cases, averaging 21.75 cases per detective. Of the 87 cases, 8 have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects.
- There were two NIPAS Mobile Field Force callouts this month. One was in North Riverside and the other was in Forest Park.
- There were two Major Crime Task Force callouts this month. One was in unincorporated Antioch (LCSO) and the other was in Wauconda.

Computer-Aided Dispatch (CAD) Incidents (Year-to-Date)



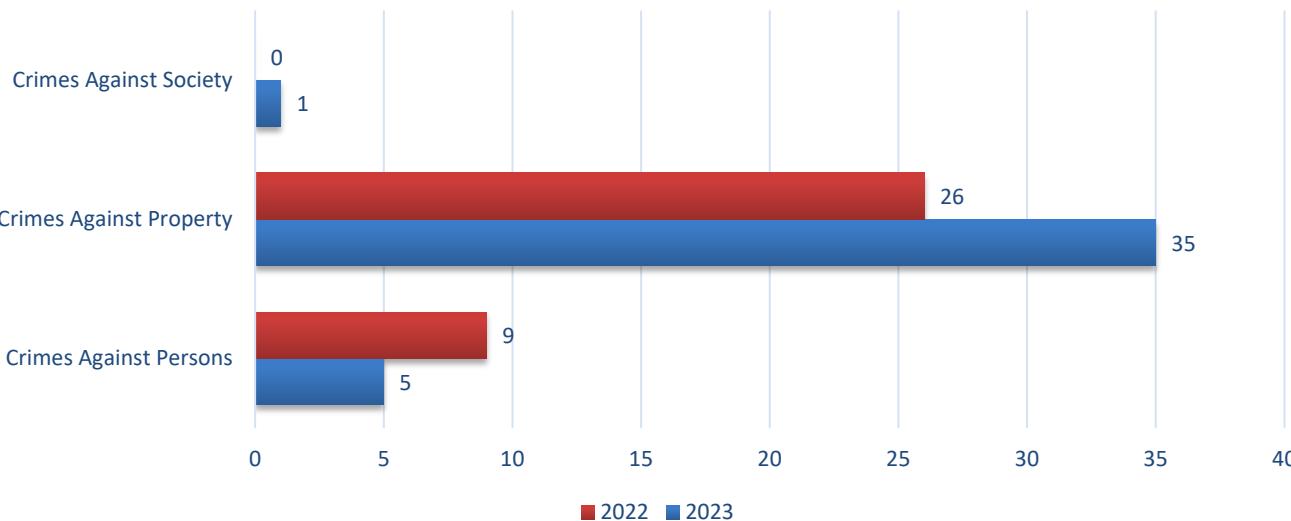
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.

Investigative Caseload (Year-to-Date)



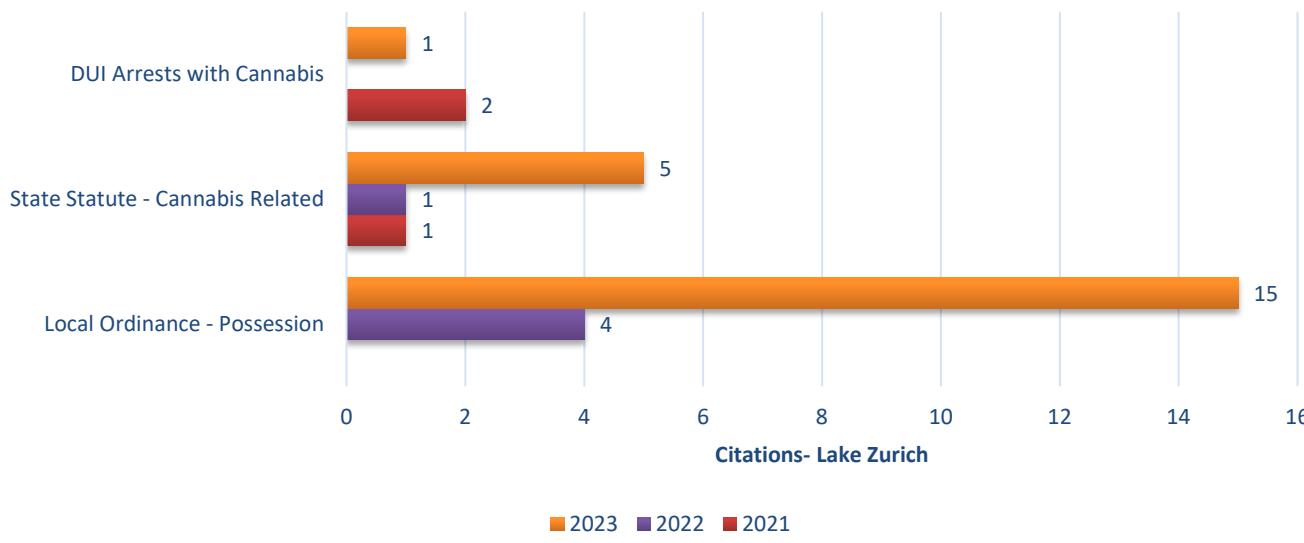
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

NIBRS Offense Reporting (March 2023)



The Lake Zurich Police Department has switched over to the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations. *One month behind

Cannabis Citations (Year-to-Date)

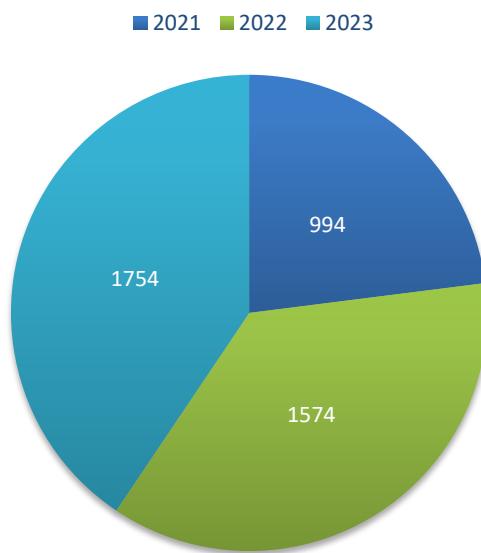


Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



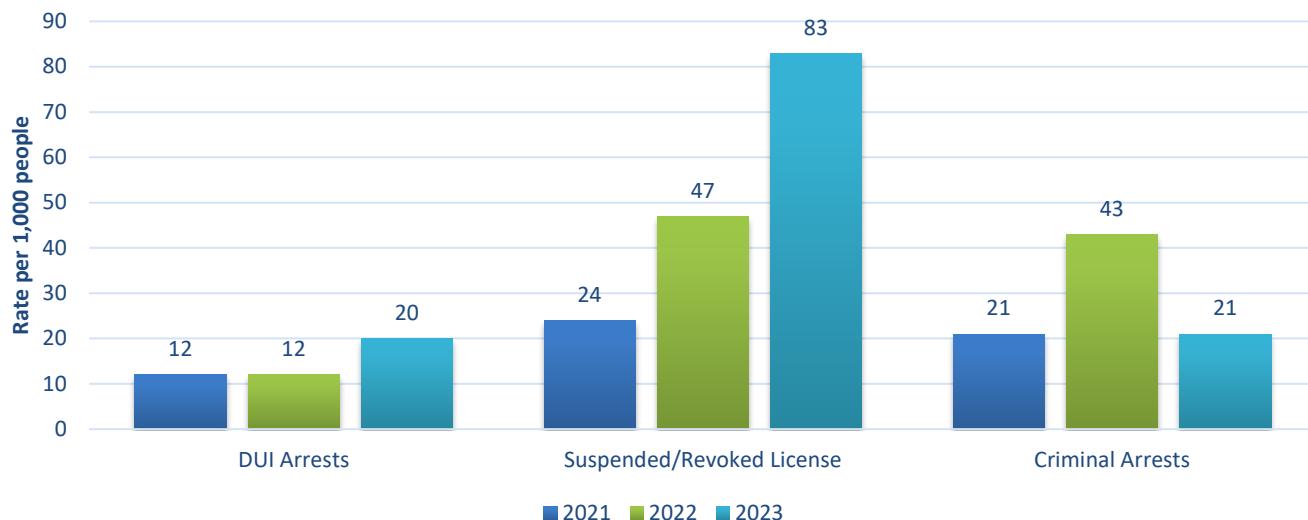
Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a 'mental health crisis' is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.

Traffic Stops (Year-to-Date)



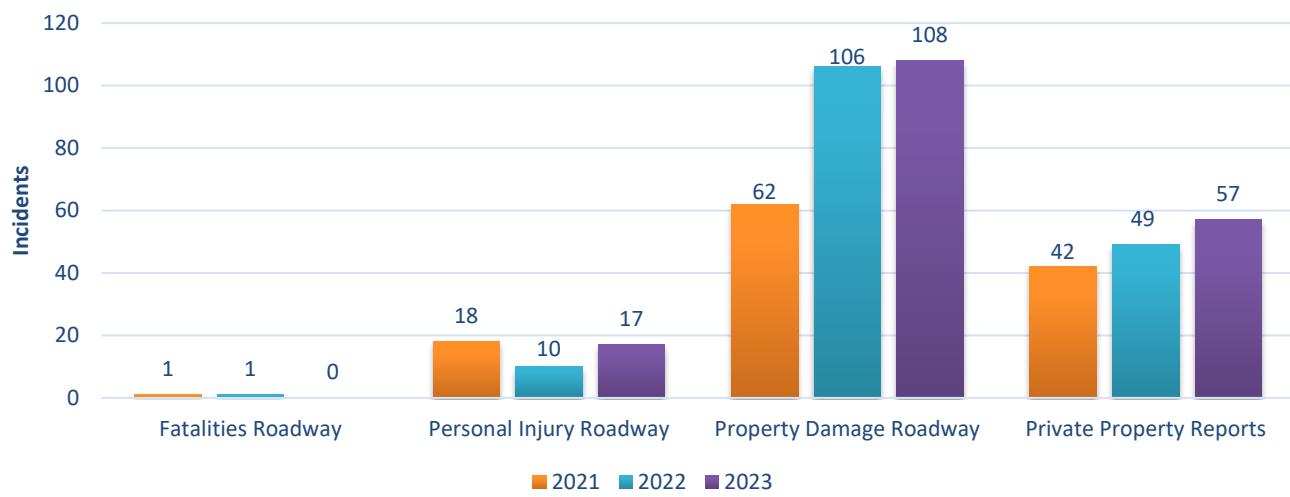
Information depicted in this graph relates to traffic stops conducted by Department personnel.

Criminal and Traffic Offenses (Year-to-Date)



Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.

Vehicle Crash Incidents (Year-to-Date)



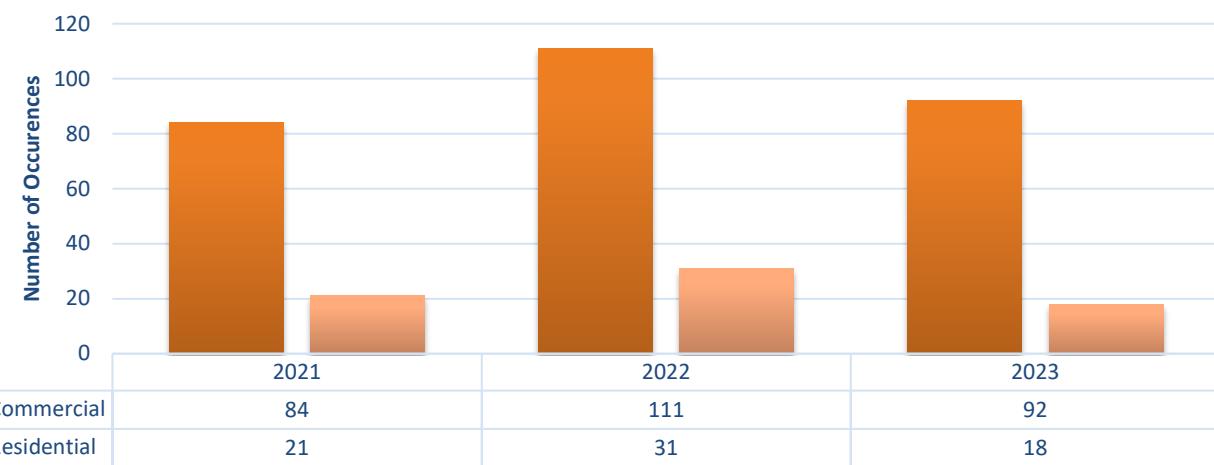
The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.

Monthly Training Time (in Hours)



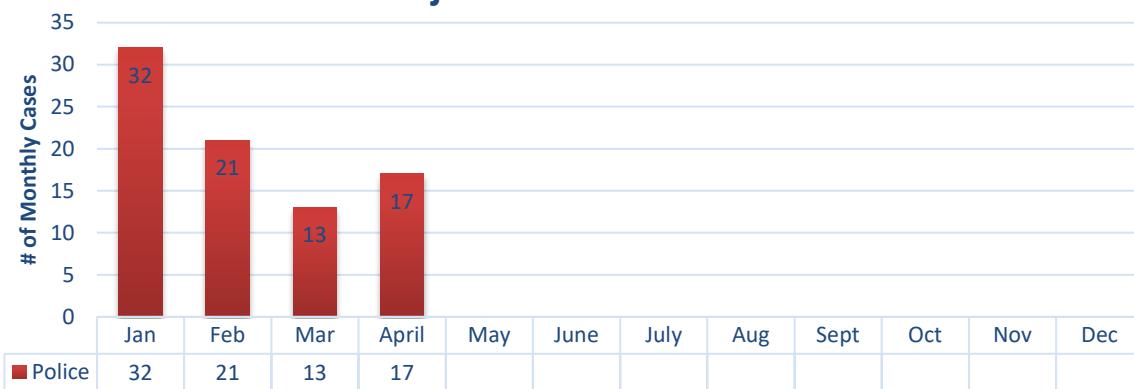
Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief's training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.

Alarm Occurrences (Year-to-Date)



The records department monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

Administrative Adjudication Caseload 2023



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

Red Light Camera Violations and Accidents (Year-to-Date)

2023	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	221	\$12,520	4	3	0	1	2	1	1
February	149	\$12,568	9	6	3	0	4	1	1
March	143	\$10,760	4	3	0	1	0	2	2
April	219	\$9,580	2	2	0	0	2	2	0
May									
June									
July									
August									
September									
October									
November									
December									
Total	732	\$45,353	19	14	3	1	8	6	4

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

April 2023

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Park Maintenance: Crews have begun spring clean-ups at parks. Preparation for public restroom, beach, and splash pad openings will be taking place in early May.

Special Events: Staff assisted with two Easter events at Paulus Park. A tree was planted in celebration of Arbor Day on 4/29/23

Infrastructure Projects: Preparations of bid documents has begun for 2023.

- Emerald Ash Borer Planting has entered its final year. St Aubin Nursery and Landscaping Inc. will be completing the plantings in this final year of a three (3) year agreement which began in 2021. Upgrade letters to residents have been mailed.
- Concrete Replacement program has been awarded to Schroeder and Schroeder Inc. Construction is scheduled to begin in early May. This year's program includes Ancient Oaks, portions of Wicklow West, and portions of Countryside East.
- The sealcoating program has been awarded to Patriot Pavement Maintenance. We are awaiting construction timelines.
- Natural Area Maintenance has been awarded to Davey Resource Group. Maintenance will begin in early May.
- Asphalt Materials (HMA) has been awarded to Geske and Sons Inc. Materials will be installed by Village crews throughout the construction season.
- Roofing project at the Police Facility is well under way and on schedule. Projected completion is around June. Roofing project at Buffalo Creek Park is 95% complete. A few touch up items will be completed the first week in May.

April Water Main Break Locations:

W. Cuba Road @ N. Inglenook Lane
1155 E. Rt 22
505 Telser Road

Water Main Replacement:

A Bid opening for the Main Street District (S. Old Rand, Main Street, Lake Street & Mionske Drive) water main improvements was held on February 22nd. Pirtano Construction Company of Addison, IL provided the lowest bid and has been awarded the project. A construction schedule has been provided indicating work to begin the first week of May.

A plan for the Rt. 12 water main replacement (between L.A. Fitness and Starbucks) is being reviewed and is anticipated to be part of the 2023 scheduled improvements. This segment will continue to remain out of service until the planned improvements are completed.

Employee Training:

All employees participated in Slips, Trips and Fall prevention training.

Anniversaries:

Dave Pearson reached thirty-one years of service.

Shawn Creech reached twenty-eight years of service.

Peter Neyfeldt reached eight years of service.

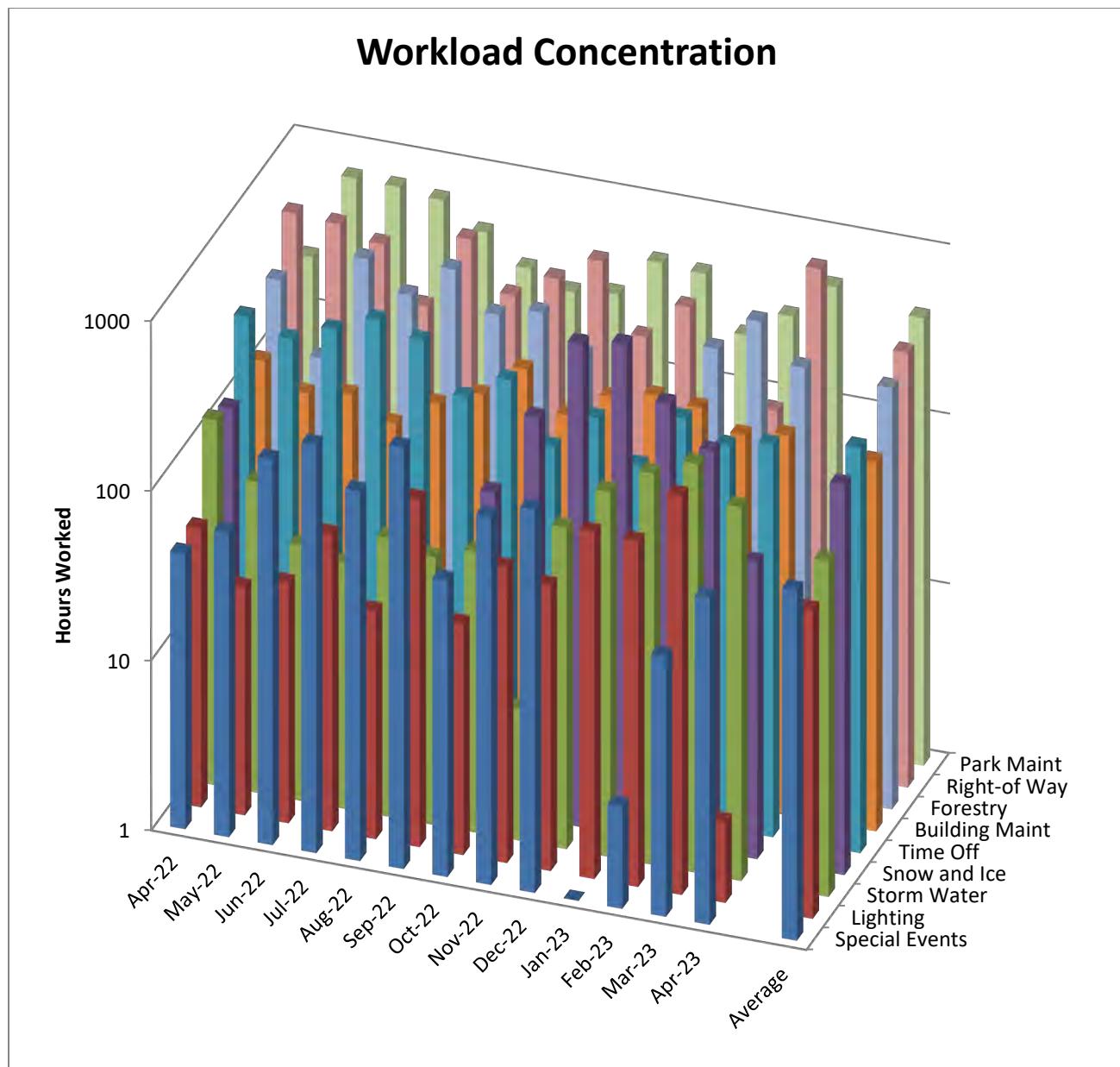
New Employees:**Staff Kudos:****Utilities-**

Matt Sikorski for his patience and understanding while with our residents.

General Services-

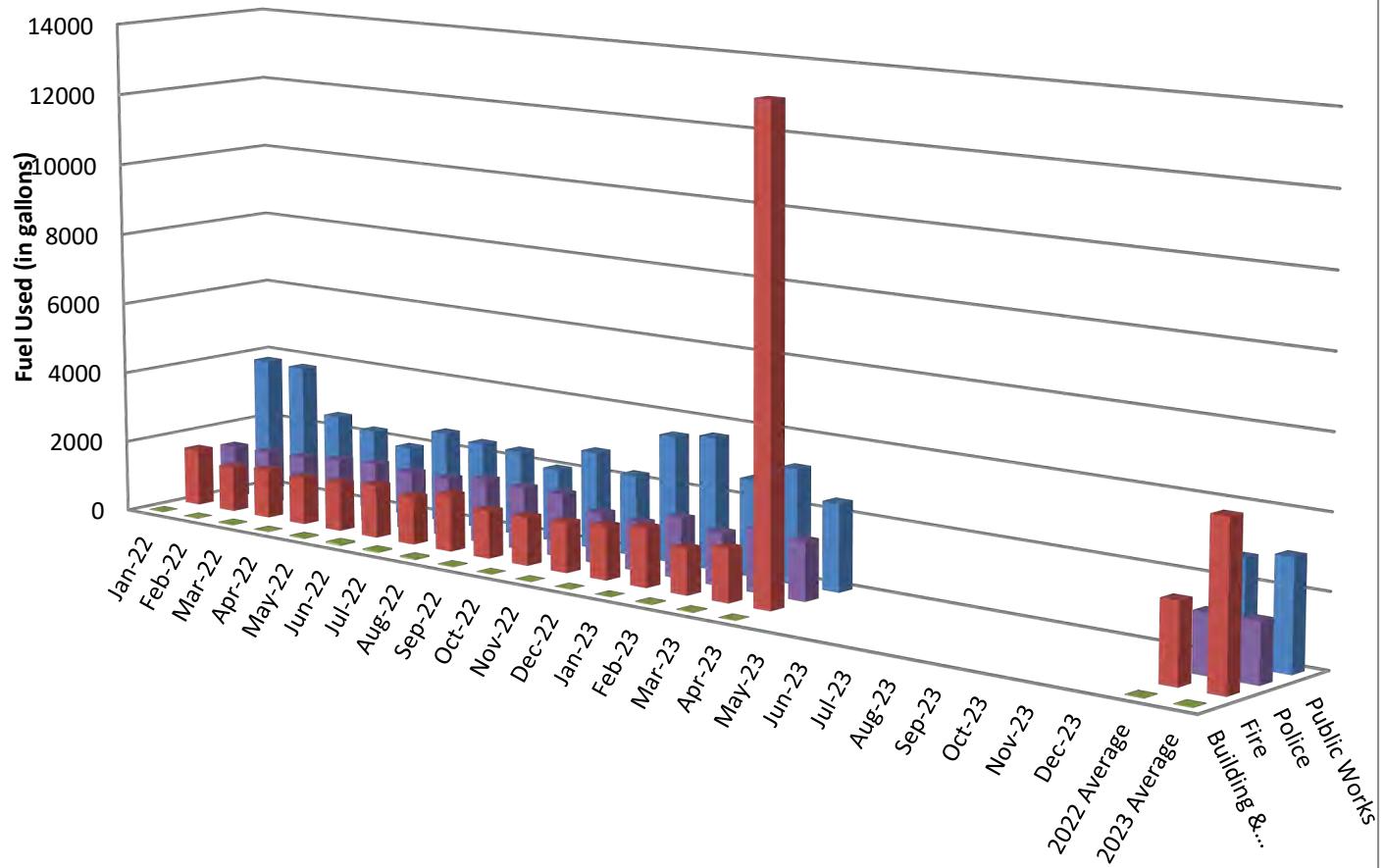
Jake Kramer for his continued professionalism executing tasks.

Mike Wicinski, Abe Hernandez, Ian Ryan for the excellent job on the Promenade re-deck.



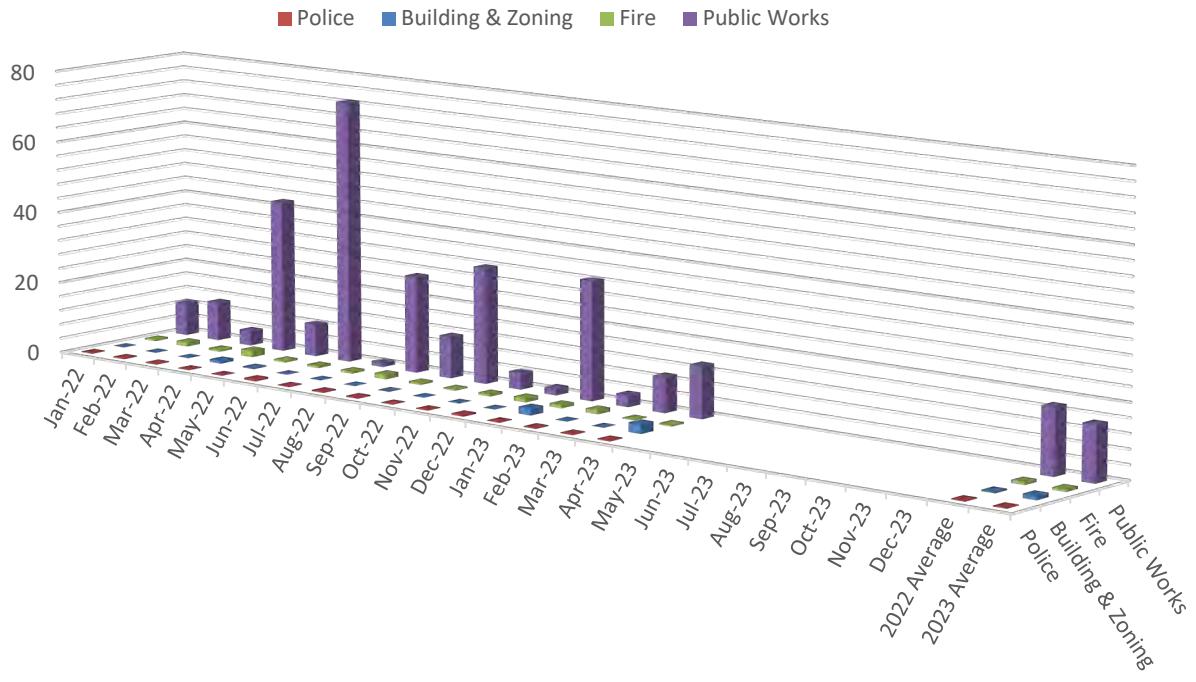
A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

Fleet Fuel Consumption (By Department)

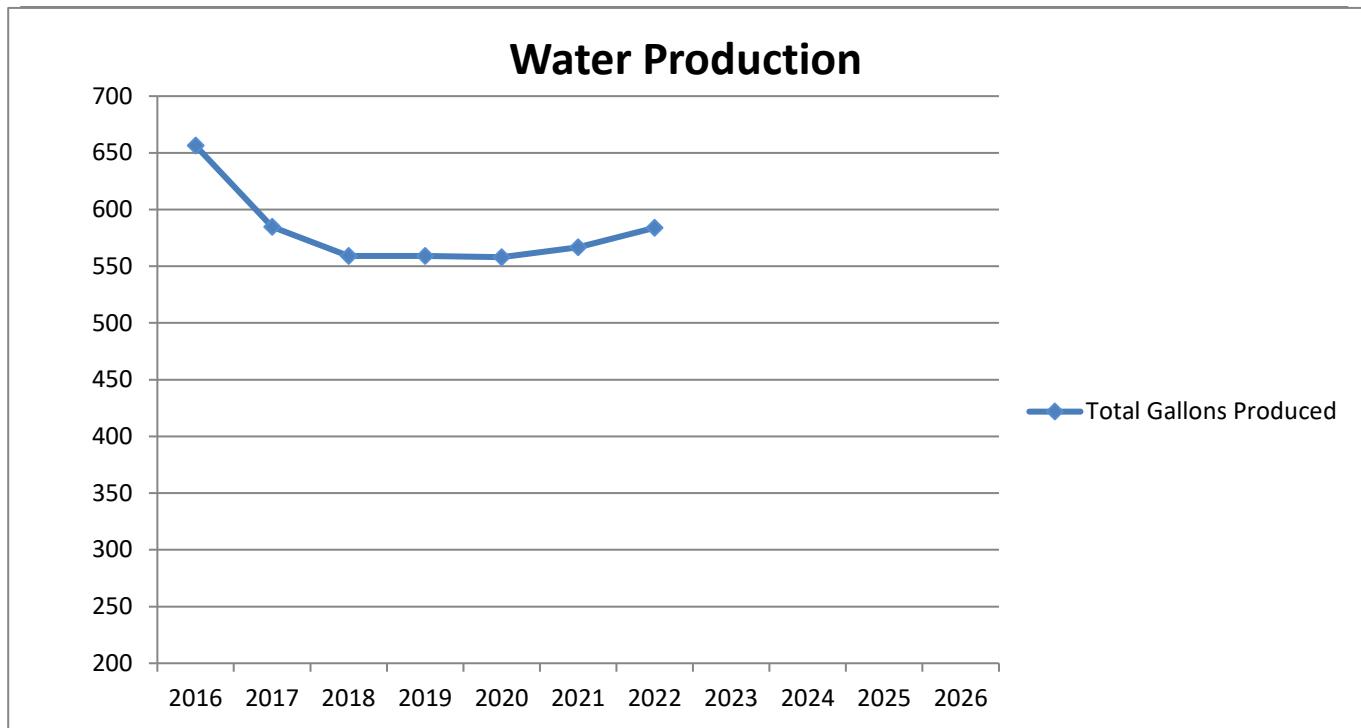


Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.

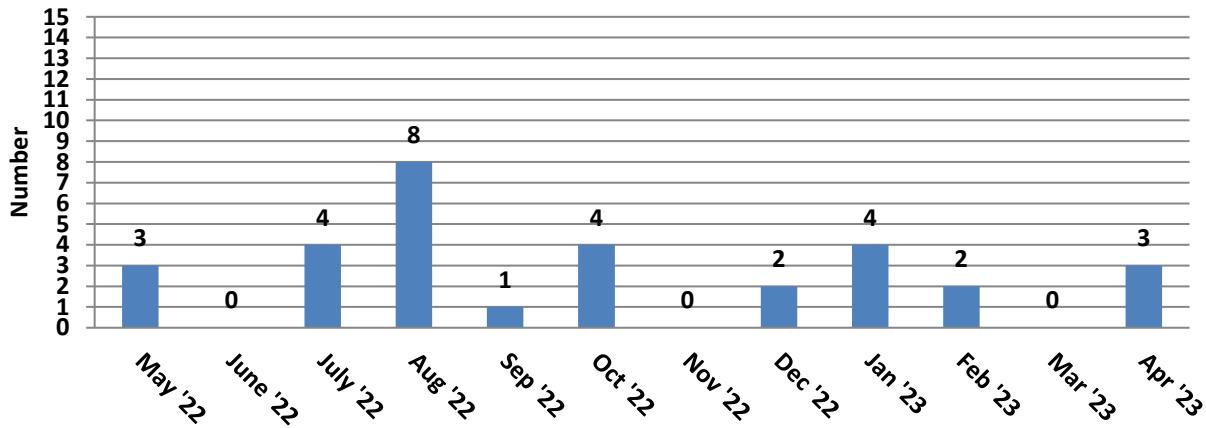


From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319	43.414	44.980	
February	45.801	40.952	41.098	41.452	41.645	40.367	39.261	40.767	
March	53.467	44.543	43.155	43.946	43.552	42.924	41.852	44.741	
April	55.963	49.974	45.098	43.570	40.662	45.129	43.301	44.971	
May	60.273	49.588	48.065	45.339	44.834	51.240	67.048		
June	63.819	56.169	46.114	45.489	51.130	56.763	60.282		
July	68.751	53.755	57.074	59.526	54.529	53.105	55.144		
August	66.229	54.746	54.067	61.419	58.959	54.083	55.279		
September	58.664	53.928	46.809	44.786	51.040	51.058	48.164		
October	45.838	47.169	44.369	43.476	44.443	44.019	44.912		
November	42.120	42.335	42.089	41.475	40.680	42.441	40.581		
December	46.088	44.961	45.305	44.379	42.684	43.222	44.757		
Total	656.314	584.787	559.111	559.084	558.025	566.670	583.995	175.459	
Avg	1.793	1.598	1.532	1.532	1.529	1.553	1.600	1.462	
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%	1.55%	3.06%		

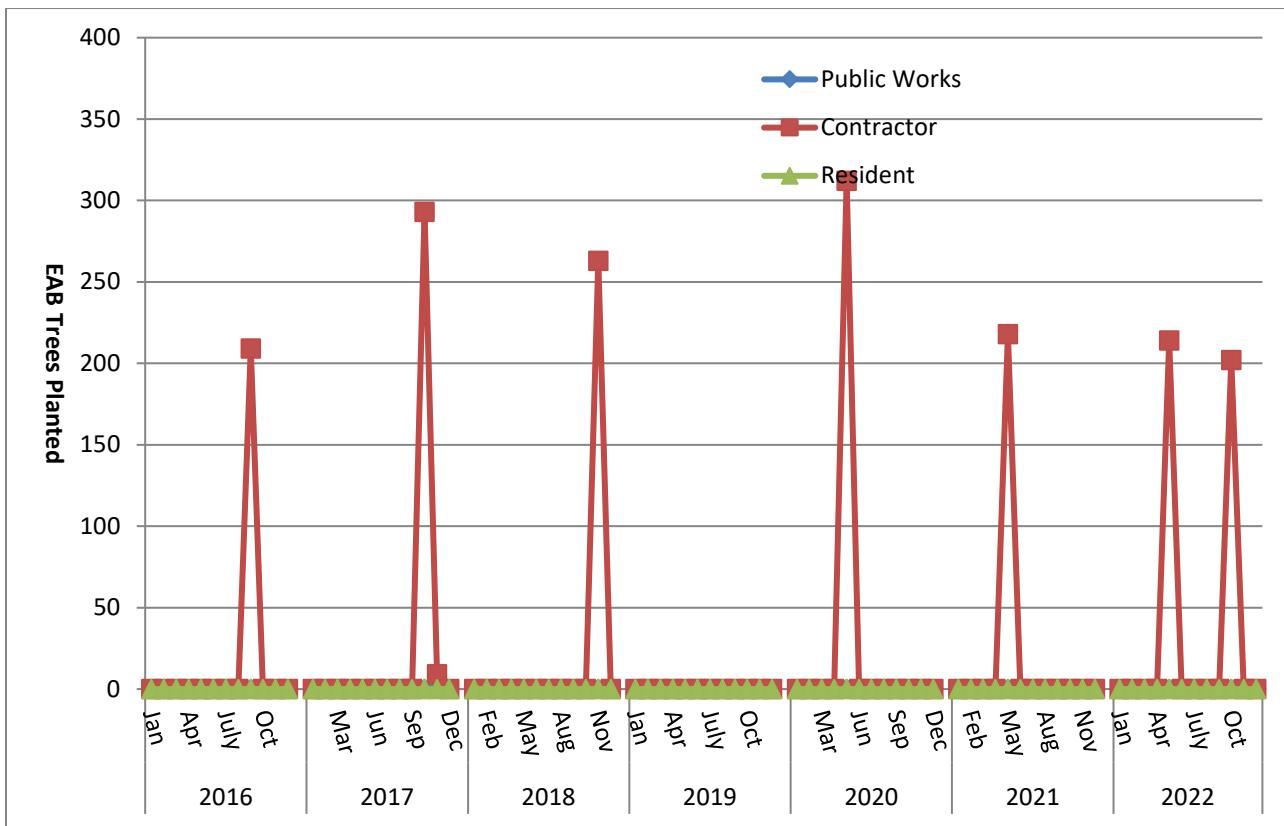
The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 6 years occurred in July of 2016. In 2022, our daily average was 1.6 million gallons per day.

Water Main Breaks Repaired

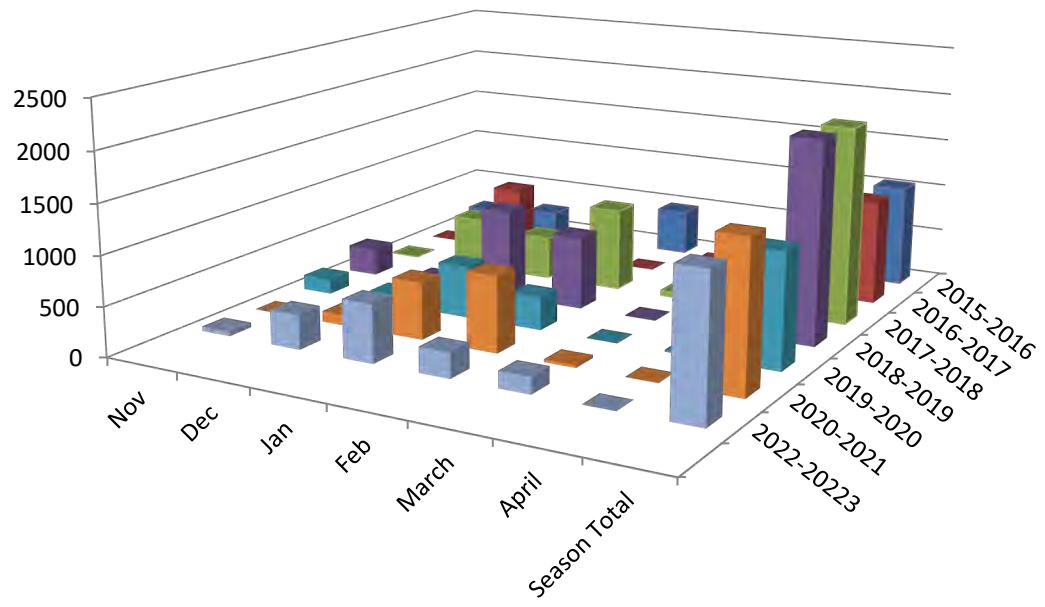


A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

Emerald Ash Borer Tree Replacement Program



Tons of Road Salt



Gallons of Liquid Deicer

