



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail
Lake Zurich, Illinois 60047
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MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on May 16, 2023 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:27 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused.

Also present: Police Chief Husak and Fire Chief Pilgard

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the May 2, 2023 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

A. Election of officers

- a. There was a motion by Commissioner Bush to appoint Commissioner Hilt as Chairperson. Motion seconded by Commissioner Hilt and passed on a voice vote.
- b. There was a motion by Commissioner Hilt to appoint Commissioner Bush as Secretary. Motion seconded by Commissioner Bush and passed on a voice vote.

V Unfinished Business

None

VI New Business

Fire

A. Department update

- a. Chief Pilgard shared information about four department members who are out with injuries.

B. Probationary FF/PM update

- a. Chief Pilgard advised the board that probationary members of the department continue to perform well.

- C. 2023 FF/PM candidate list – hiring process update
 - a. Chief Pilgard shared updates on the first eight candidates on the current eligibility list. Background investigations continue as needed. He hopes to have background information ready for the commissioners to review in the coming weeks.
- D. 2023B FF/PM candidate testing
 - a. Chief Pilgard and the board continued a discussion about the National Testing Network as a potential testing vendor. Chief Pilgard confirmed that once an eligibility list was created, it would be in effect for two years, or until it was exhausted. The information received positive reactions from the board.

Police

- A. Department update
 - a. Chief Husak advised that Officer Parlberg is doing well in field training.
 - b. Communications has three telecommunicators in training and is still short two positions.
 - c. Countywide dispatch consolidation continues to move forward with a regional meeting being planned for May 31 and a groundbreaking for the Regional Operations Center on July 7.
- B. Promotional process update
 - a. Chief Husak shared the following schedule:
 - i. Written exam – May 19
 - ii. Assessment centers – May 31 & June 1
 - iii. Fire & Police Commissioners interviews – June 20 & 21

VII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 6:16 p.m.



Commissioner

6-20-23
Date

Submitted by: 

Recording Secretary