



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail
Lake Zurich, Illinois 60047
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MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on April 18, 2023 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:30 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt, Commissioner Kelly and Commissioner Bush.

Also present: Police Chief Husak and Fire Chief Pilgard

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the March 21, 2023 meeting as presented, seconded by Commissioner Kelly and passed on a voice vote.

IV Communications

None

V. Unfinished Business

None

VI. New Business

Fire

A. Department Update

- a. Chief Pilgard advised the board that 15 candidates are currently involved in the firefighter/paramedic testing process. He provided a timeline for the rest of the process. The commissioners confirmed that they will conduct panel interviews of the candidates on May 2, 2023.
- b. Three department members are out with injuries. Chief Pilgard also advised the commissioners about future retirements which will create additional staffing vacancies.

Police

A. Department Update

- a. Chief Husak advised the board that the department continues to fill telecommunicator vacancies. Recruit Parlberg is doing well at the basic police academy. He should graduate on April 28, 2023. Chief Husak advised the board that the department would like to swear Officer Parlberg in at a

public ceremony at a village board meeting in May or June. It is hoped that those officers who were not sworn in publicly in recent years due to pandemic restrictions would be able to be recognized at that time.

B. Promotional process update

- a. The written promotional examination is scheduled for May 19. The assessment center sessions are scheduled for May 31 & June 1. The board agreed to schedule sergeant candidate oral interviews on June 20 & 21. The commissioners agreed to interview one candidate on July 18 due to a scheduling conflict. The commissioners agreed on what oral interview questions to use.

VIII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Kelly and passed on a voice vote.

Meeting adjourned at 6:00 p.m.

Michael Holt
Commissioner

5-2-23
Date

Submitted by: Alma
Recording Secretary