



# VILLAGE MANAGER'S OFFICE

---

MONTHLY INFORMATION REPORT

**OCTOBER 2022**

---

HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## A Look Back at October 2022...

### ICSC Central Event at Navy Pier

After a three-year hiatus due to the COVID pandemic, the annual International Conference of Shopping Centers retail event was held October 20 at Navy Pier in Chicago. Mayor Poynton, Assistant Manager Witherow, and Director Saher engaged with numerous retail representatives, brokers, and commercial developers to discuss potential projects in Lake Zurich.

While attendance at this year's event was nearly half of previous events, the number of meetings held with Village officials was approximately the same as in previous years, indicating that, despite certain unease over the state of the economy, Lake Zurich still remains an attractive location for retail commerce.



Of particular interest was the potential for retail development along Rand Road near the new Life Time facility and Sactuary project. Several brokers indicated that this dynamic is not uncommon where Life Time builds a new center and noted that new retail tends to follow.

### Industrial TIF District Receives Recommendation to Proceed

The Village took an important step on October 21, 2022, progressing with the proposed industrial Tax Increment Finance district, with the TIF Joint Review Board (JRB) unanimously recommending the proposed TIF district. The JRB includes representatives from each local taxing entity that receives property taxes from parcels in the industrial park.

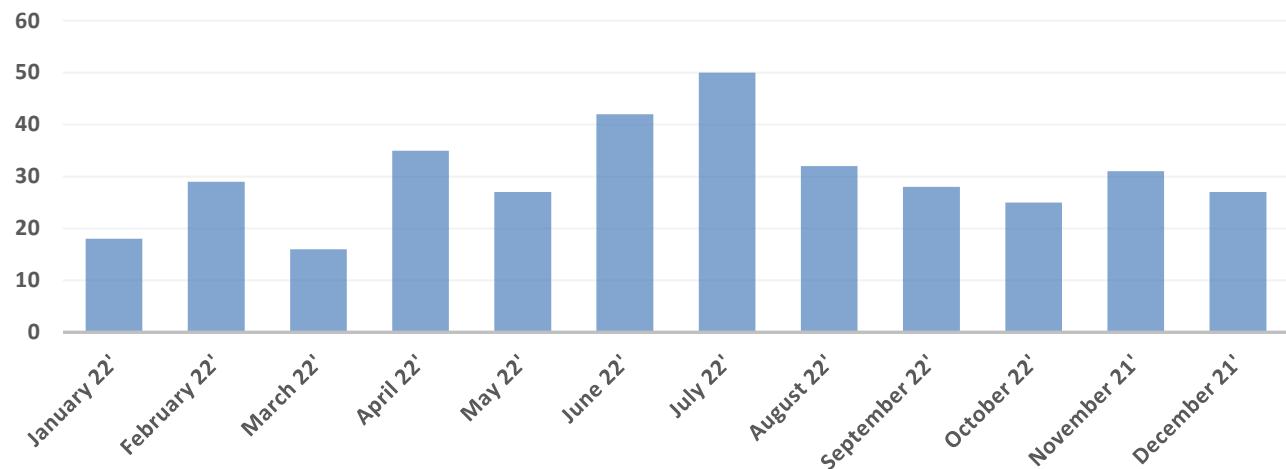
The JRB unanimously agreed with the Village's assessment that an industrial TIF district as proposed would stimulate new economic development and infrastructure investment, ultimately benefiting all local governments and the community as a whole. The next step in setting up this new TIF District is a formal Public Hearing, which is scheduled for the November 21, 2022 Village Board meeting. The final approval Ordinances are anticipated to appear before the Village Board for approval in January 2023.

### OSK Townhome Development Proposed

At the October 3, 2022 Village Board meeting, a development was proposed by OSK Capital Partners, LLC, the contract purchasers of 670 South Old Rand Road. The proposal includes 52 attached single-family townhouses in 12 separate buildings. Several residents expressed concerns at this meeting, including traffic, noise, stormwater management, an overall feeling that the proposed development was too dense. Several Trustees also raised similar concerns about the proposed development.

The developers said they hear the consensus of the community and requested additional time to take these concerns into consideration to see what changes can be made. The Board granted the developers a continuation of this agenda item until the November 7, 2022 meeting.

## New Lake Zurich Households



This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.

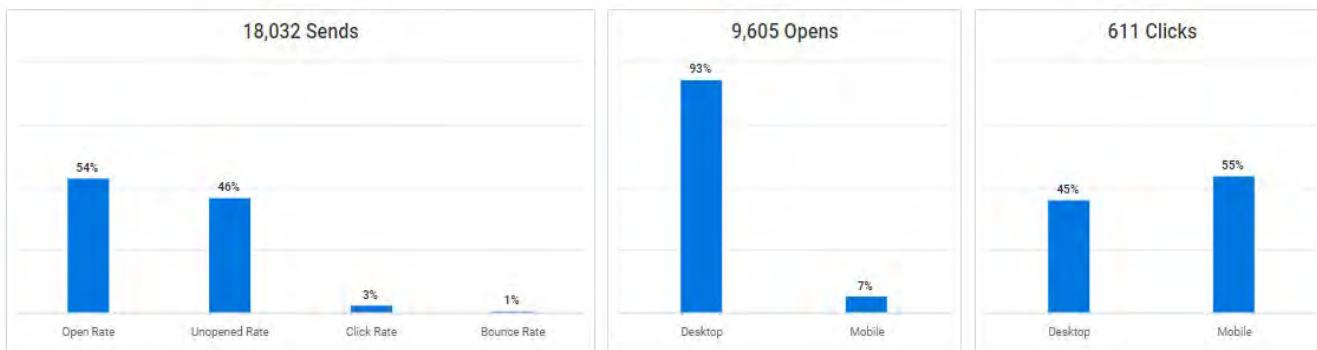
## Village Board Agenda Items



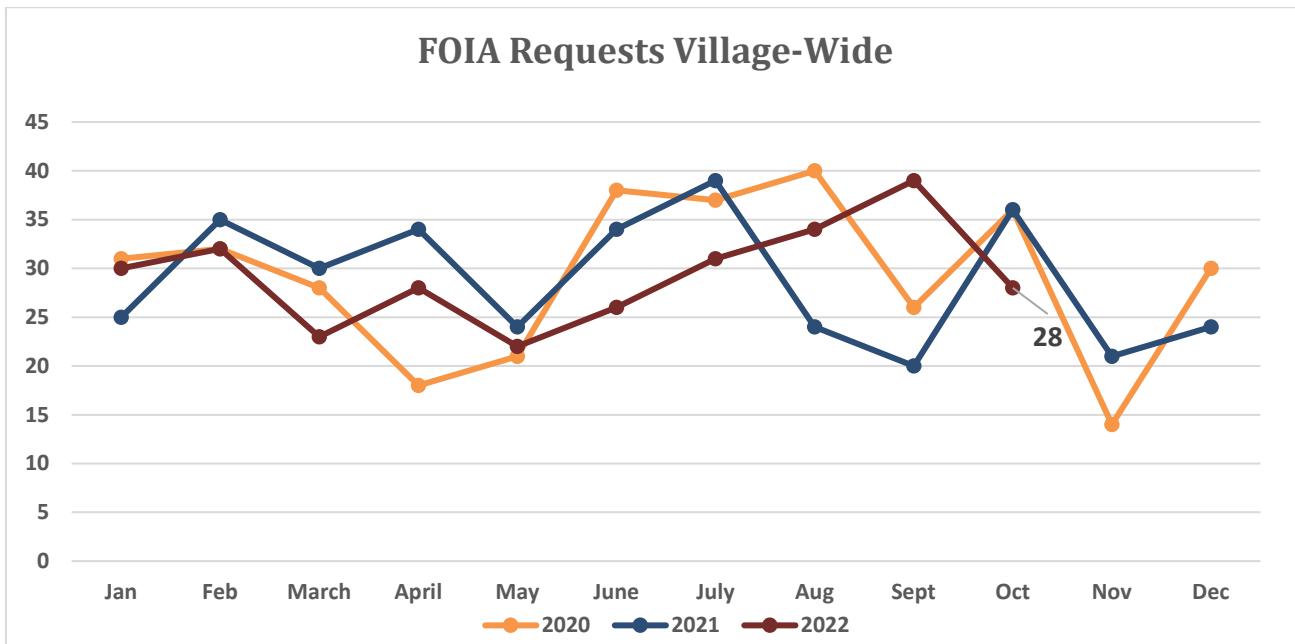
This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

**Average length of regular October Village Board meetings: 1 hour, 5 minutes**

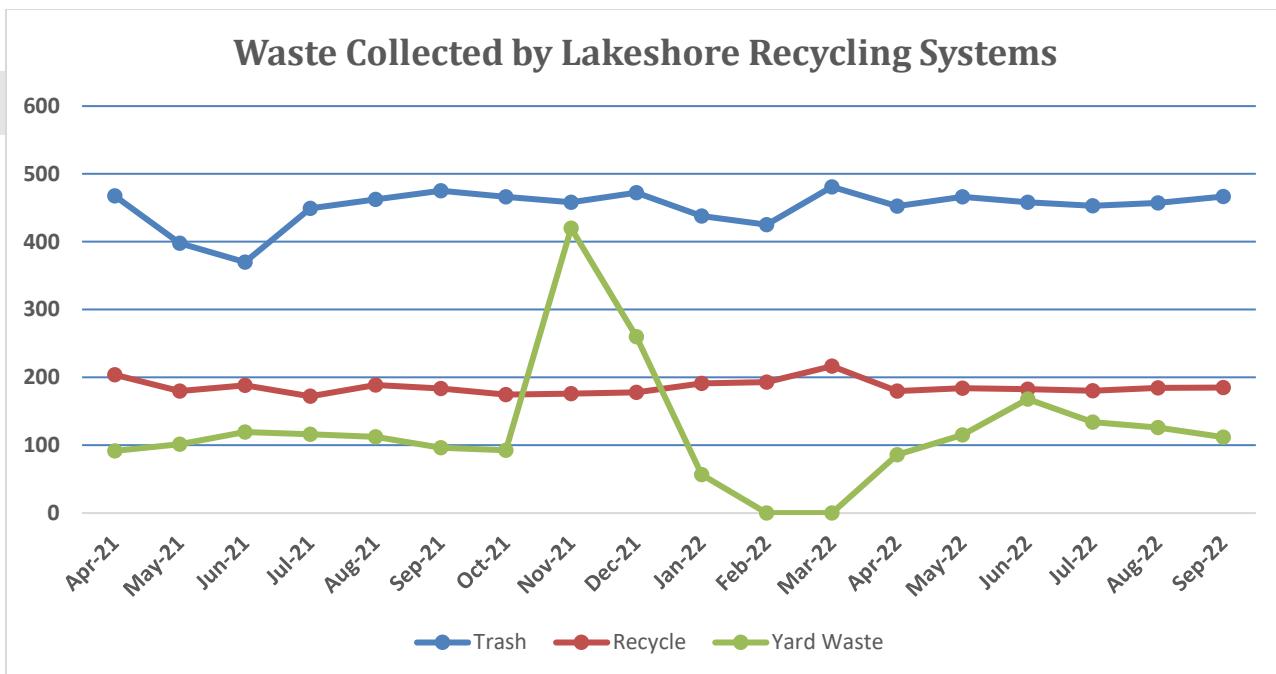
## Benchmarks Rates – Past Month



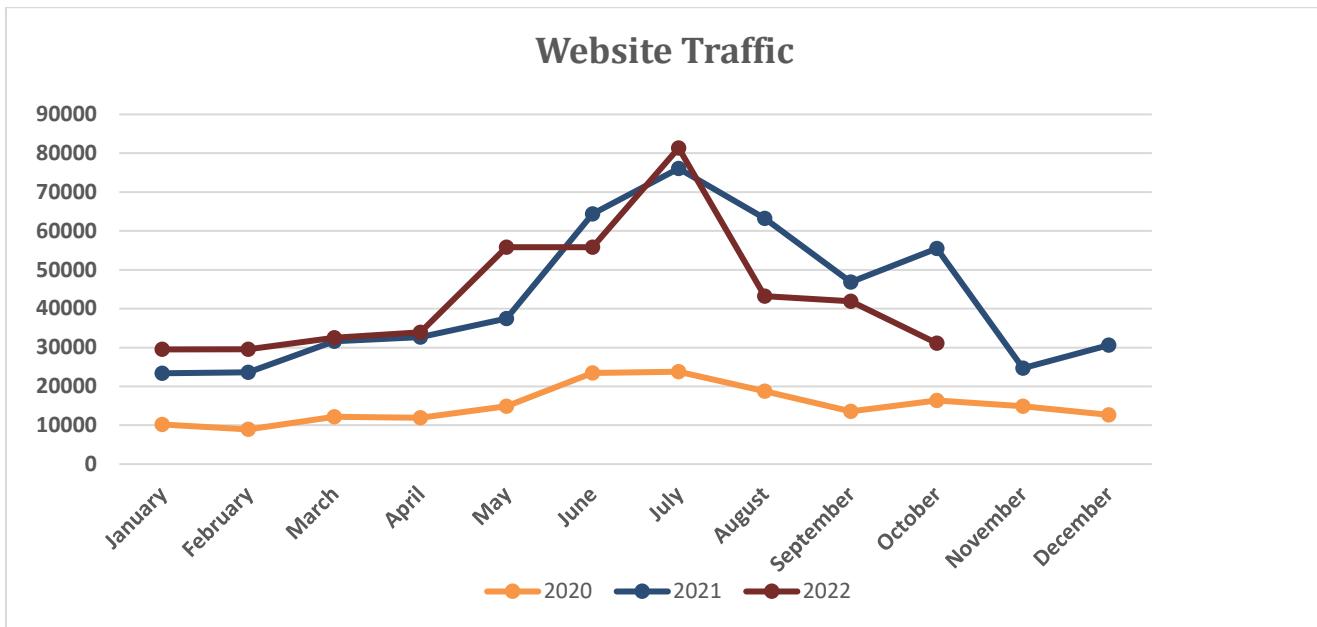
*Benchmarks* is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 6,000 subscribers.



Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

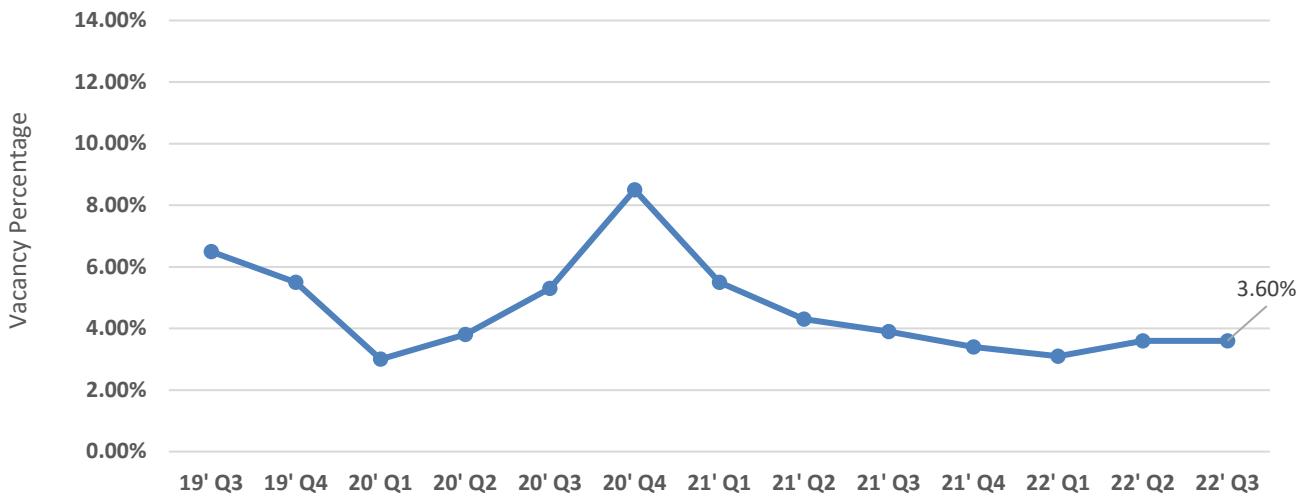


Prairieland Disposal began service to Lake Zurich in September 2020. Lakeshore Recycling Systems (LRS) took over service in October 2021. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter. *Trash* and *Recycling* is reported in tons while *Yard Waste* is reported in cubic yards.



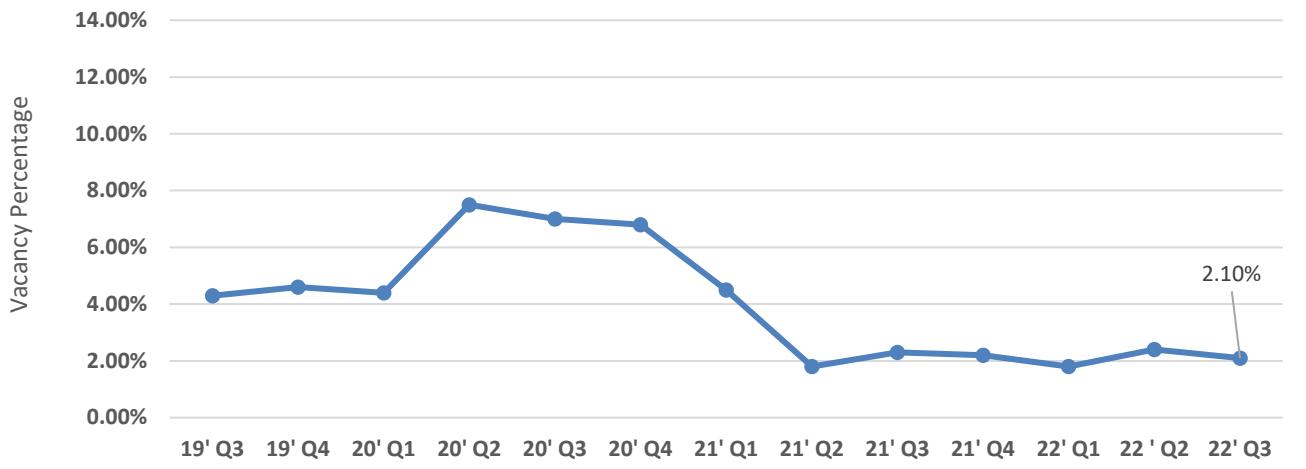
This data represents the number of visits to LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page on LakeZurich.org for October: Jack O' Lantern World**

## Retail Vacancy Q3 2022

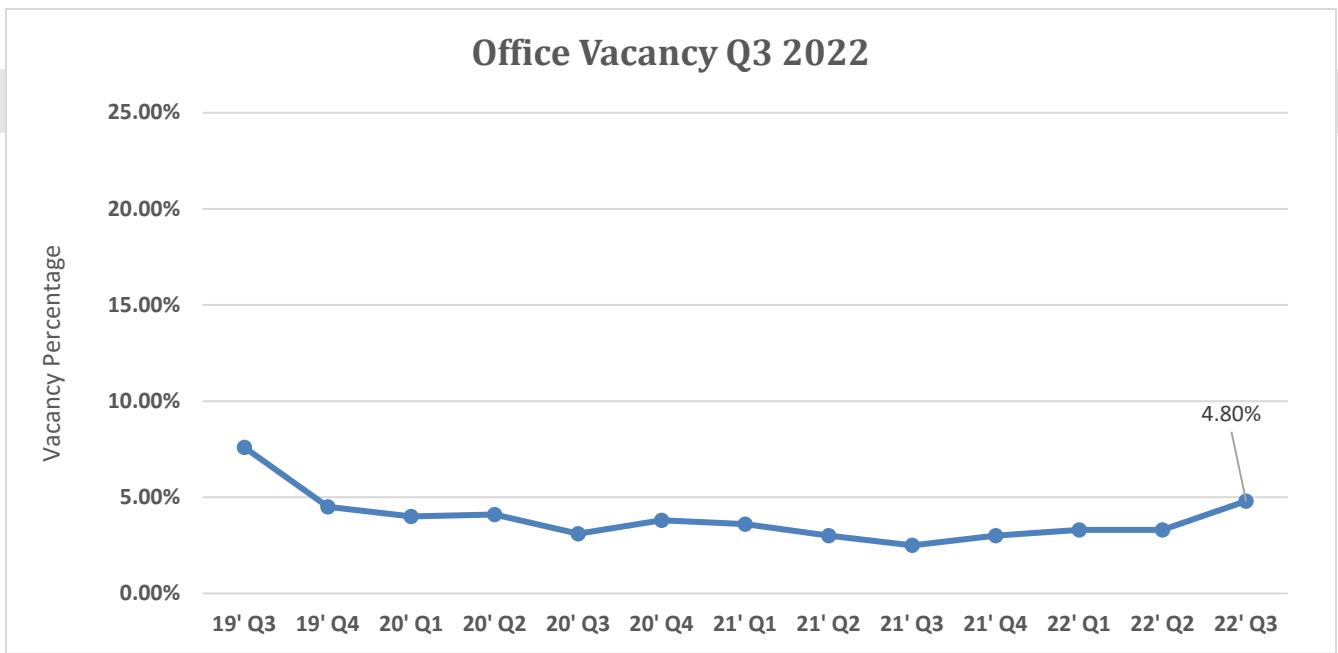


The Lake Zurich retail vacancy rate remained flat in the third quarter of 2022 at 3.6% vacant compared to the second quarter (*based on Lake County Partners data*). As of September 30, 2022, there was 95,425 square feet of retail space reported vacant in Lake Zurich, with average rates at \$17.08 per square foot (nnn).

## Industrial Vacancy Q3 2022

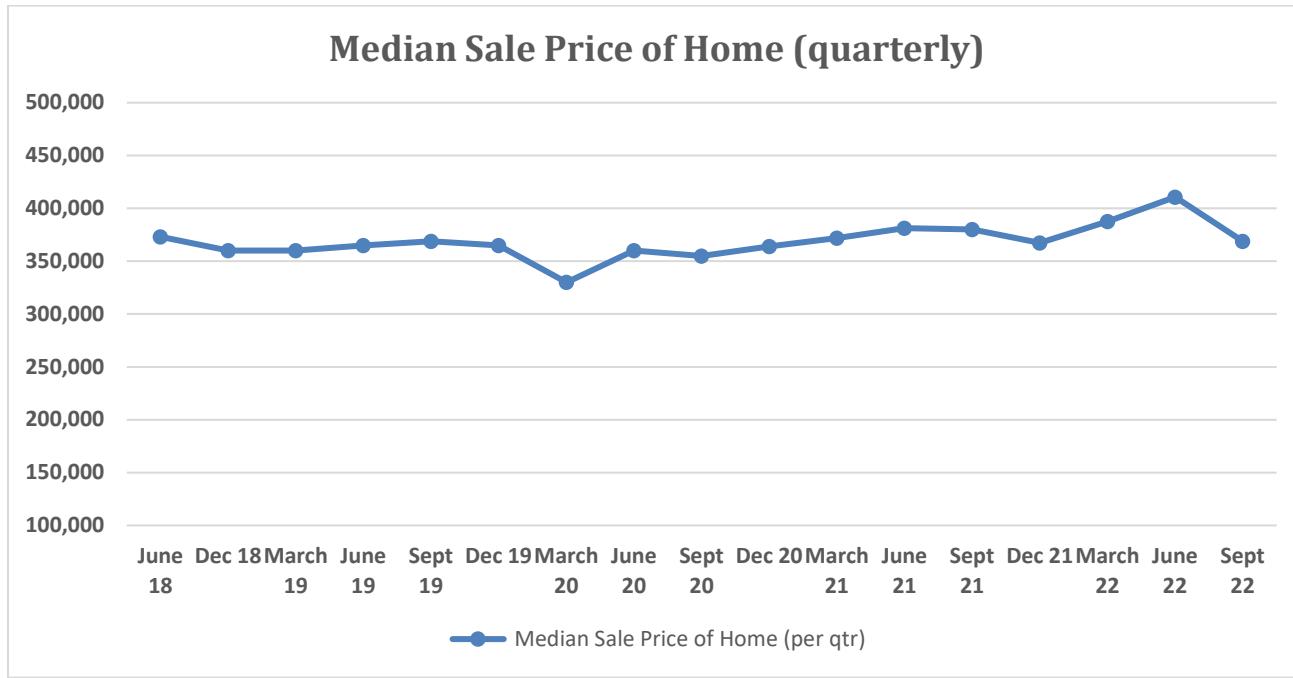


The Lake Zurich industrial vacancy rate decreased to 2.1% in Quarter 3 of 2022 compared to Quarter 2 when 2.4% was reported vacant (*based on Lake County Partners data*). As of September 30, 2022, there was 120,480 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$6.95 per square foot (nnn).



The Lake Zurich office vacancy rate increased to 4.8% in Quarter 3 of this year compared to Quarter 2 (based on *Lake County Partners* data). As of September 30, 2022, there was 18,623 square feet of office space reported vacant in Lake Zurich, with average rates at \$27.28 per square foot (full service).

## Real Estate Housing Trends – Residential Inventory



The chart *above* reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

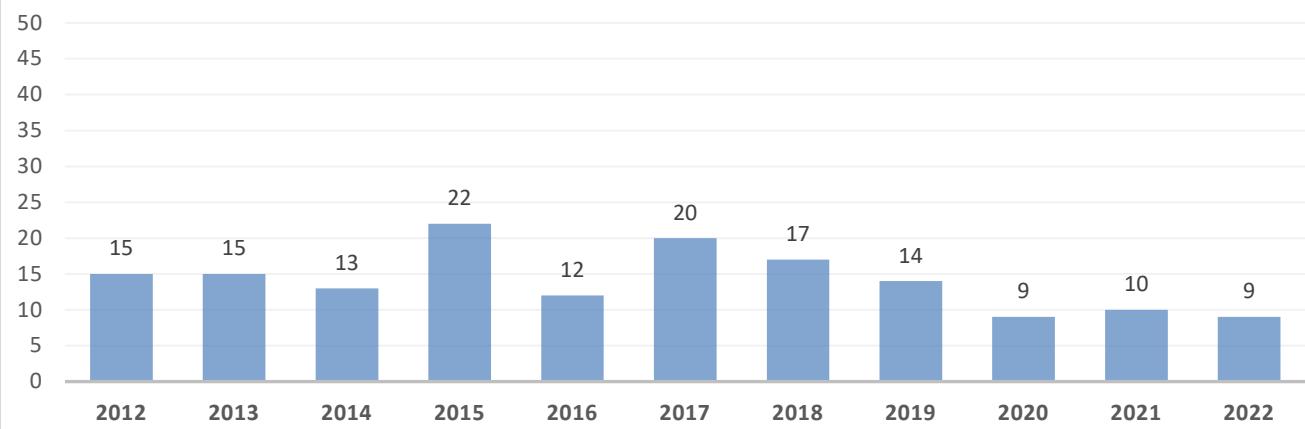
The monthly snapshot *below* reports more details about the residential real estate market for the most recent month.

### October Snapshot of Real Estate Trends

Homes Reported for Sale:	45
Median Sale Price:	\$369,000
Median Days on Market:	49
Number of Homes Sold:	31

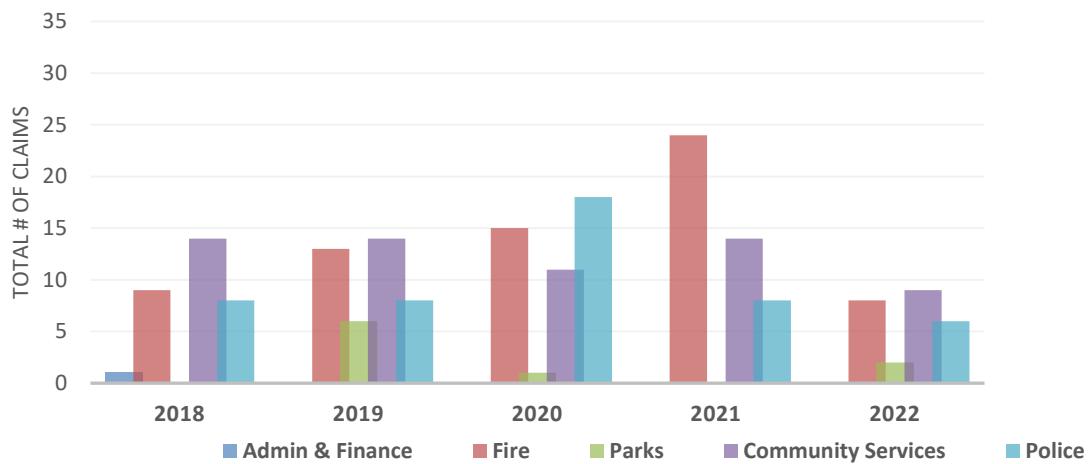
\*Source: Redfin Corporation

## General Liability Claims -Total Incidents (Year-to-Date)



Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1<sup>st</sup>.

## Claim Frequency By Department (Year-to-Date)



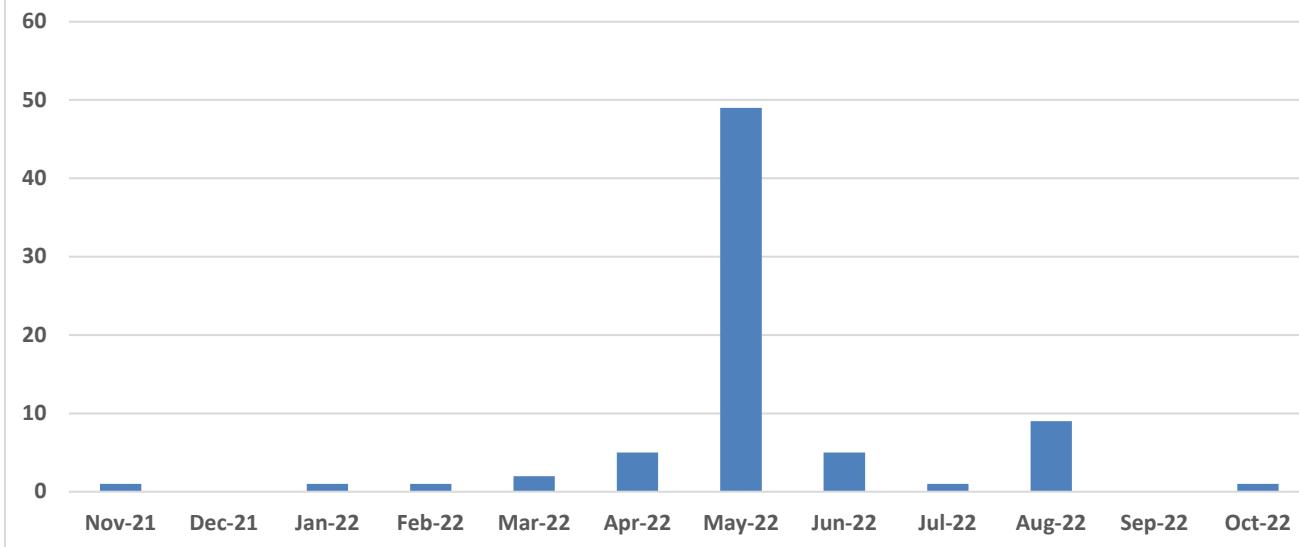
Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.

## Claim Severity for General Liability and Workers Compensation (Year-to-Date)



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.

## Employee New Hires (Year-to-Date)



This metric shows the number of new hires over the past 12 months. Includes full-time, part-time, and seasonal employees. A large number of seasonal staff are hired each spring to accommodate parks and recreation programs and lifeguards for the beaches.



# PARKS & RECREATION DEPARTMENT

---

## MONTHLY INFORMATION REPORT

**October 2022**

---

HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

Save the Date for this year's Miracle on Main Street to be held in downtown Lake Zurich on Saturday, December 3rd from 3-6:30pm. The committee is continuing to work on event logistics and finalizing artisans, community organizations, nonprofits and hot food vendors. The event will feature the tree lighting of the beautiful 35 foot tree to be displayed for the holiday season, an opportunity to meet Santa and his reindeer. Event entertainment includes Lake Zurich High School's Bare Voices, Blue Notes, Peace Lutheran Church Bell Choir, a DJ and the Academy of Performing Arts. Continuing at Miracle on Main Street this year will be children's crafts, sleigh rides, adult beverages, and food vendors. Hot cocoa provided by the Lake Zurich Area Chamber of Commerce and hot cider provided by the Lions Club. The Lions Club will be holding their Annual Candy Cane Hunt at 3pm as well as offering an area with photos for Santa, tractor rides and seasonal children's tattoos by their Leos Club. Thank you to our event sponsors, Moore Orthodontics, Lake Zurich Tire & Auto Inc, Lake Zurich Area Chamber of Commerce, Lions Club, and LRS as well as our many volunteers especially LZHS NHS and Interact Club.

All other internal event committees such as the Farmers Market and Rock the Block are continuing to meet in the upcoming months to update event forms, marketing pieces and discuss logistics for 2023. Event dates and details coming soon.

The department is in the beginning stages of planning and mapping out the Spring Summer 2023 brochure which is set to be released to the residents early February. New program independent contracts for the new year include LifeSport (pickleball and tennis), Top Performance Strength (sports conditioning), Exact Sports (lacrosse and pickleball) and the return of Dog Obedience with a new instructor, Morgan Pierce. Pending budget approval, staff will also begin planning for dry nonmotorized storage only available to residents who purchase a seasonal permit as well as nonmotorized rentals at the Paulus Park concessions stand during the 9 week regular beach season.

Through October, we have seen an overall enrollment increase of approximately 10% over 2021.  
Summer Camp- 616 (FY21- 606)

Preschool- 265 (FY21- 155)

Dance- 806 (FY21- 623)

Athletics- 720 (FY21-915) \*Decrease due to contractor limited instructor availability in FY22  
Breezewald Beach Attendance- 3,061 (FY21-2,392) Paulus Park Beach Passes- 413 (FY21- 426) Paulus Park Daily Attendance (not including beach pass holder visits)- 10,705 (FY21- 9,758)

The department is continuing to work with the Public Works team to complete a variety of projects including OSLAD approved projects which includes any punch list items to be identified during a walk thru later November (had to extend the date due to Jack O Lantern operations on the property), the Chalet deck replacement, parking lot renovation at Buffalo Creek, and basketball court renovation at Oak Ridge Park. The department has been working with Vermont Systems to upgrade our internal registration software throughout the month of October. The upgrade was necessary as the current version that the department operates off of is

now unsupported. To convert all the data to the new software, the department was off line for approximately a week both in house and online, however, due to timing, there was little disruption to users. The migration also resulted in an upgrade of our online portal which has a fresh new look, additional features and is much more user friendly.

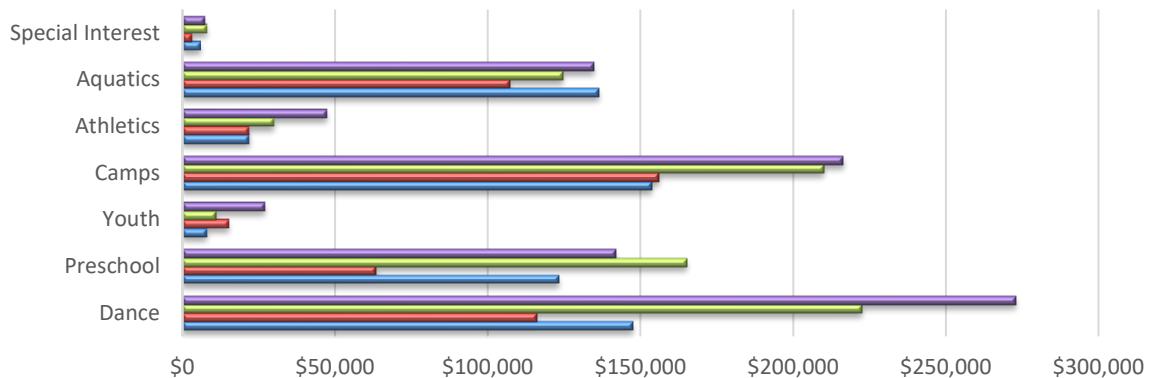
The Park and Recreation Advisory Board will be meeting on Tuesday, December 13<sup>th</sup> to discuss next year's playground renovation and affiliate agreements with Ela Soccer and Flames Football.

All Community Events wrapped up their second annual Jack O 'Lantern World event series at Paulus Park on Sunday, October 30<sup>th</sup>. They have reported to the Village that their final attendance numbers over the course of the month were 40,245 which resulted in a payment to be made to the Village in the amount of \$38,881.72 for use of the park (5% of gross ticket sales). This year, the Village did work with CERT to provide traffic and pedestrian assistance at the park intersection on Route 12 on Fridays and Saturdays during high traffic times. For the use of their equipment and staffing, the Village donated \$4,000 to CERT. All Community Events has conveyed that they are looking forward to returning to Paulus Park next October and does plan to continue to invest in the growth of the event with new attractions/amenities for 2023.

All returning events have through December 21, 2022 to resubmit their event for first right of refusal. The department will continue their collaboration with Ancient Oaks Foundation quarterly community events. We have had paperwork submitted from Purple Plunge to return in 2023 and received verbal confirmation of desire to return to Paulus Park from All Community Events, Phase 3, Jodi Alt, Stephen Siller Tunnel to Towers, and Alpine Runners. The Village has decided that due to road construction on Route 12, the Village will not be entertaining applications for a triathlon with hopes to interview any interested organizations with the anticipated return of the event to Paulus Park in 2024.

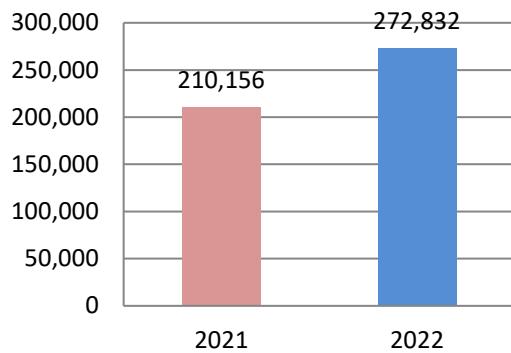
Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

## Program Cost Recovery Fiscal Y-T-D

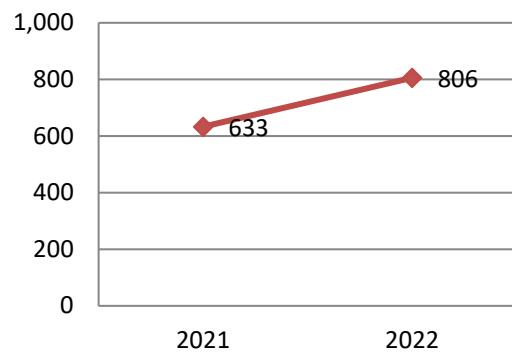


	Dance	Preschool	Youth	Camps	Athletics	Aquatics	Special Interest
Actual Rev	\$272,832	\$141,773	\$26,867	\$216,389	\$47,049	\$134,700	\$7,225
Budgeted Rev	\$222,500	\$165,105	\$11,000	\$210,005	\$30,000	\$124,425	\$8,000
Actual Exp	\$115,969	\$63,433	\$15,061	\$155,840	\$21,661	\$107,079	\$3,089
Budgeted Exp	\$147,382	\$123,250	\$7,900	\$153,728	\$21,850	\$136,151	\$5,850

### Dance Year over Year Revenue Y-T-D

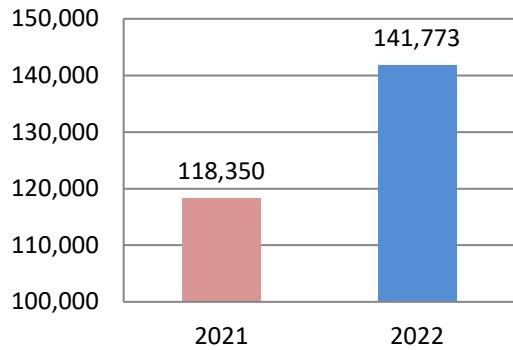


### Dance Year over Year Enrollment

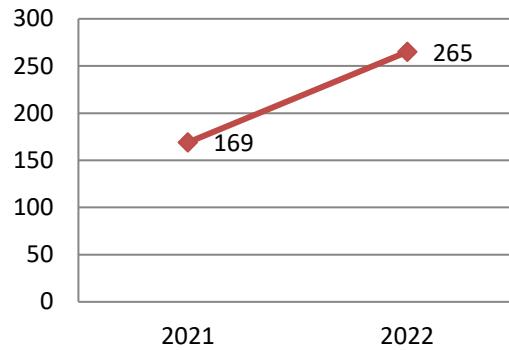


Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options.

### Preschool Year over Year Revenue Y-T-D

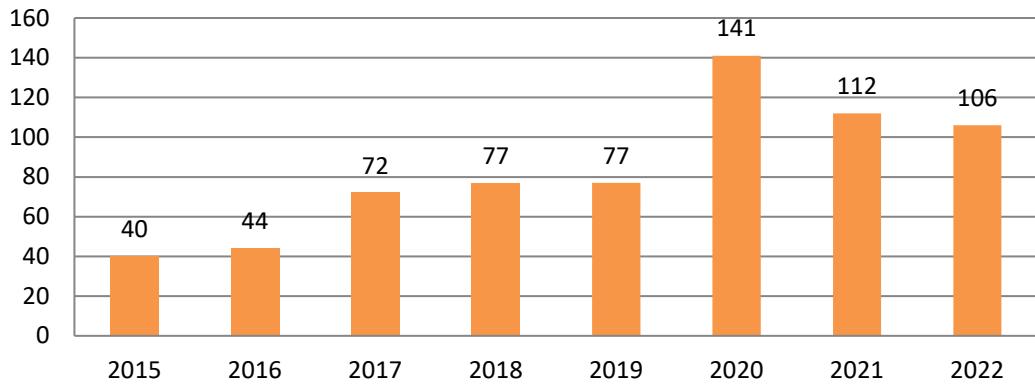


### Preschool Year over Year Enrollment

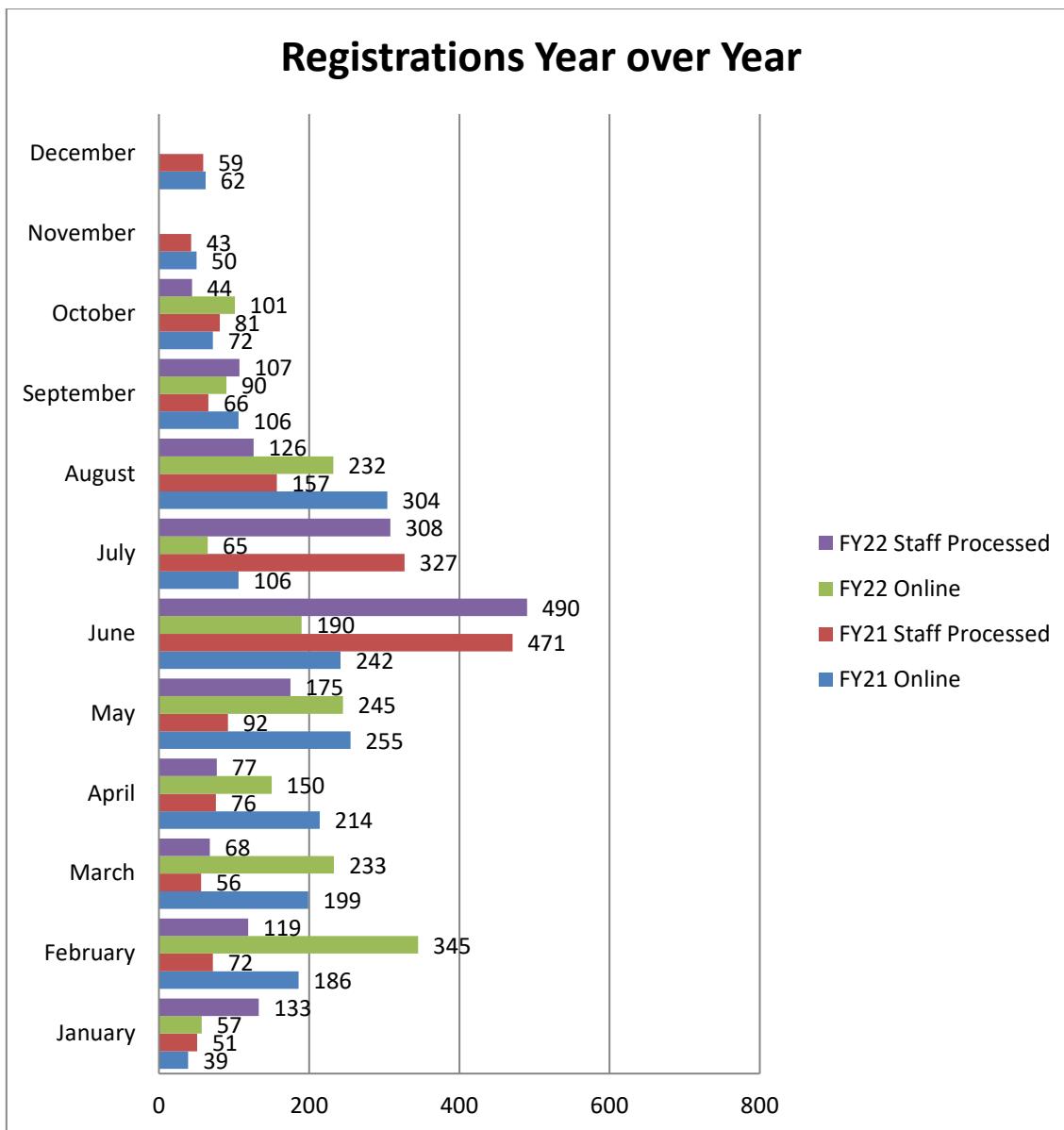


Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in Winter/Spring 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for Winter/Spring 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Due to increased need and enrollment, Fall 2021 includes operations at both the Paulus Park Barn and Buffalo Creek locations.

### Non-motorized Boat Permits Year over Year



2021 and 2022 numbers include both daily and seasonal nonmotorized craft permits; includes 36 daily permits and 70 season permits purchased. Permits are sold April-October 1<sup>st</sup>; totals for previous years listed above are yearly totals. This past season, 74 total residents participated in the programs resulting in gross revenue of \$2,970.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Please note that in October 2022, due to the migration to the updated Rectrac Park and Recreation software, our in house and web operations were not available for approximately 2 weeks.



# PUBLIC WORKS DEPARTMENT

---

## MONTHLY INFORMATION REPORT

**October 2022**

---

HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

## DEPARTMENTAL NARRATIVE

**Park Maintenance:** Crews have begun the process of beach and Splashpad closing for the season. Piers and Wibits will be cleaned and stored for the winter season. Public restrooms at Paulus and Breezewald Park were closed for the season on October 15<sup>th</sup>. Damage occurred to the Braemar Park sign. The old sign has been removed and a new unit has been installed. Bristol Trails, Manor, and Braemar Parks all had slide failures. Bristol Trails has been replaced; both Manor and Braemar are currently backordered.

Staff has been in contact with a Girl Scout troop reference a GaGa Pit installation in a Village Park. The location was chosen as Chestnut Corners Park. Crews completed the rough grading for the project in September. Volunteers, Village crews and troop members completed the project in October.

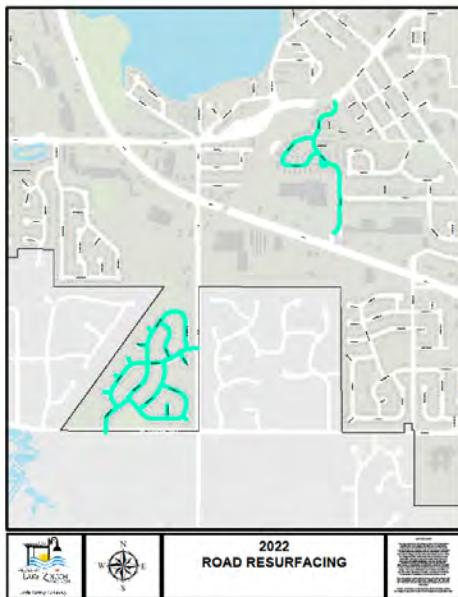


**Special Events:** Jack O Lantern preparation has begun and will run through October. Staff installed parking restrictions in multiple locations and placed message boards weekly. Staff assisted with Bushel of Apples and set out block party barricades.

**Infrastructure Projects:** The resurfacing of the Oak Ridge Basketball is complete. The striping includes a pickle ball overlay.



The 2022 Road Resurfacing Program is complete.



Crews have completed fieldwork for the 2022 sign replacement program. The program locations mimics the annual Road Resurfacing Program. Installations are scheduled to be complete in early November.

Substantial work has been completed on the Parking Lot improvements at Village Hall and Buffalo Creek Park Facility. Paving and striping are complete with trash corrals, restoration, and punch list items anticipated for November.

#### **October Water Main Break Locations:**

300 Church St.  
550 W. Cuba Rd.  
805 Oakwood Rd.  
928 Manchester Rd. (Hampshire Ln. side)

#### **Water Main Replacement:**

A plan for the Rt. 12 water main replacement (between L.A. Fitness and Starbucks) is being reviewed and is anticipated to be part of the 2023 scheduled improvements. This segment will continue to remain out of service until the planned improvements are completed.

The sole bid for S. Old Rand water main replacement was rejected due to higher than anticipated cost. The project scope of work will be reviewed and will be rebid at a future date for consideration of the 2023 scheduled improvements.

The water main replacement project for Flint Creek Estates was approved and awarded to Mauro Sewer. Construction began August 1<sup>st</sup> and is substantially complete. Pavement and landscape restoration not able to be completed this year will be completed next spring.

#### **Employee Training:**

Eight employees attended Brush Chipping training.

Five Employees attended a Liquid Deicing workshop.

Three employees attended Winter Operations Calibration training.

M. Cernock; D. Pearson; J. Schuler have completed ICS 300 training.

12 Employees have obtained their Class A CDL. The remainder of employees are in the process of Training and upgrading their CDL driver's license to Class A.

All employees participated in a safety review of Confined Space; Trench Safety; and Chipper operations.

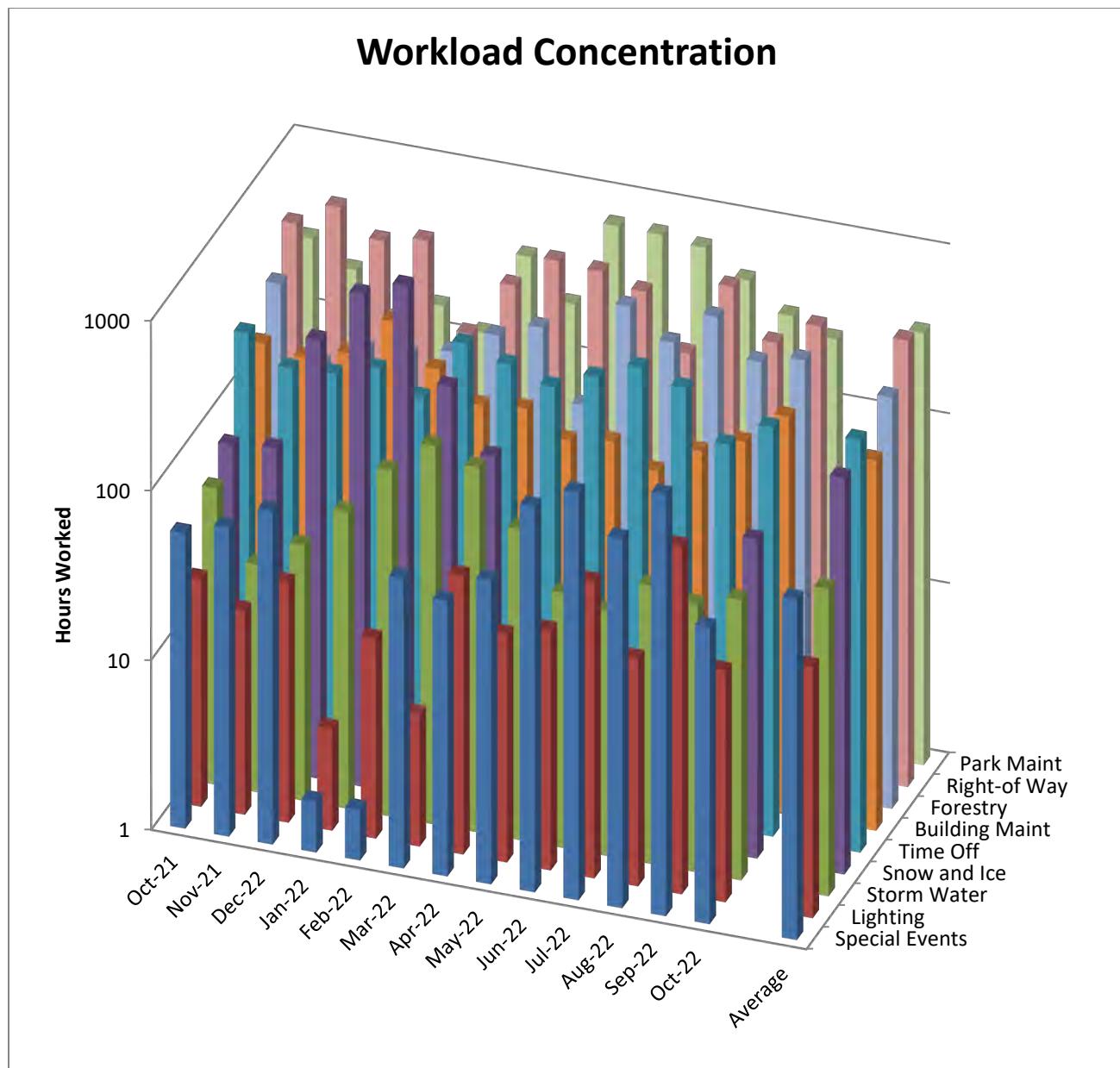
**Anniversaries:**

Mike Wicinski celebrated 15 years on October 8<sup>th</sup>.

**New Employees:**

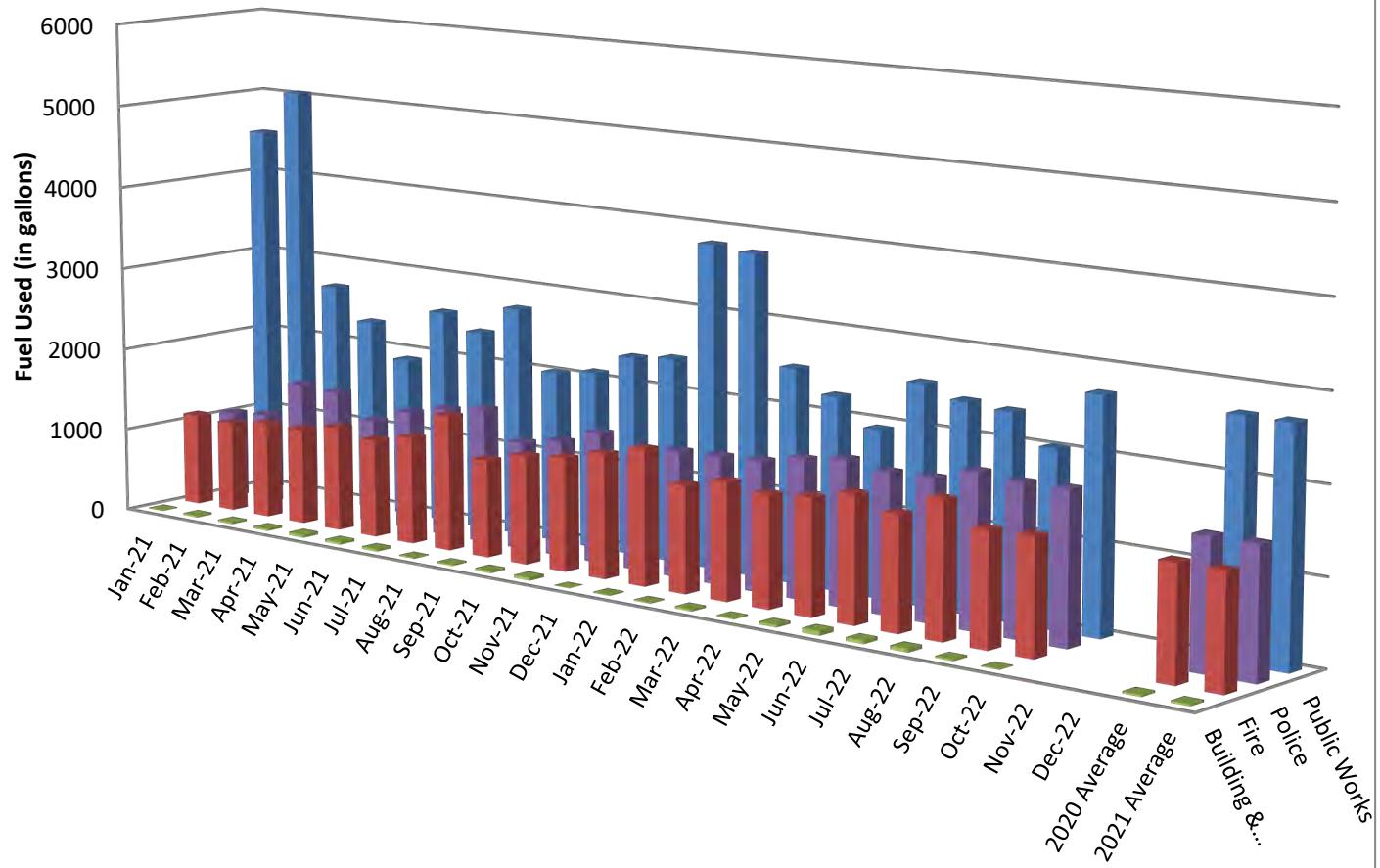
James Huber join the Department October 24<sup>th</sup> as a Maintenance Worker I.

**Staff Kudos:**



A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

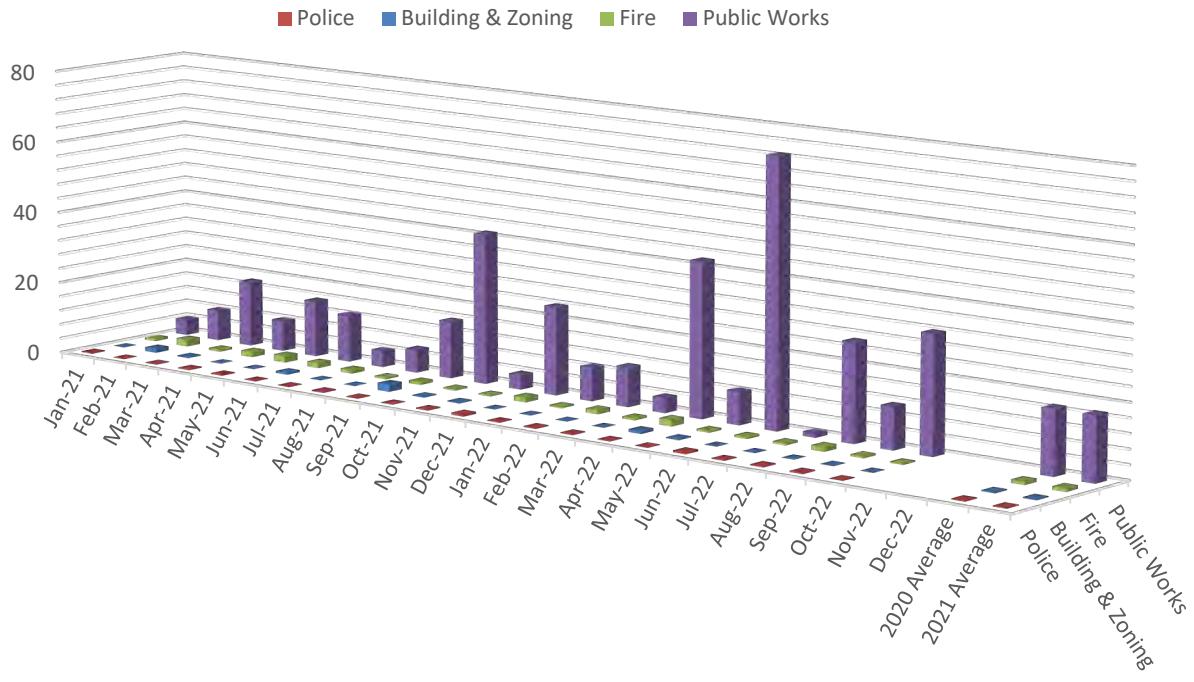
## Fleet Fuel Consumption (By Department)



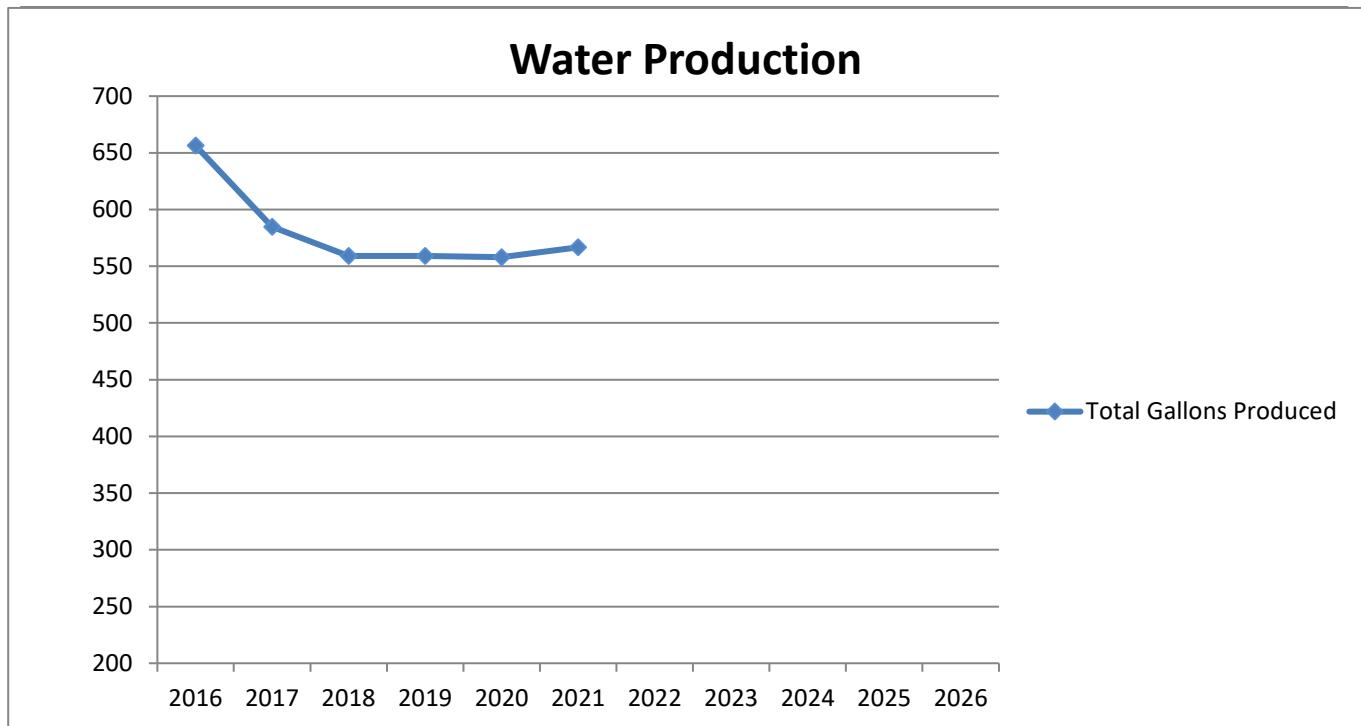
Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used.

Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

## Average Cost per Mile for Village Fleet (By Department)



Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.

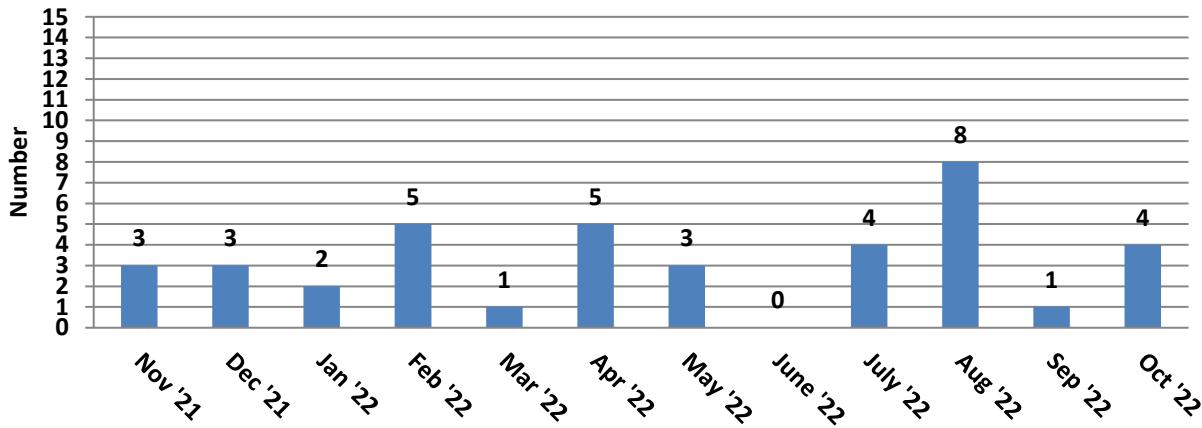


From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319	43.414		
February	45.801	40.952	41.098	41.452	41.645	40.367	39.261		
March	53.467	44.543	43.155	43.946	43.552	42.924	41.852		
April	55.963	49.974	45.098	43.570	40.662	45.129	43.301		
May	60.273	49.588	48.065	45.339	44.834	51.240	67.048		
June	63.819	56.169	46.114	45.489	51.130	56.763	60.282		
July	68.751	53.755	57.074	59.526	54.529	53.105	55.144		
August	66.229	54.746	54.067	61.419	58.959	54.083	55.279		
September	58.664	53.928	46.809	44.786	51.040	51.058	48.164		
October	45.838	47.169	44.369	43.476	44.443	44.019	44.912		
November	42.120	42.335	42.089	41.475	40.680	42.441			
December	46.088	44.961	45.305	44.379	42.684	43.222			
<b>Total</b>	<b>656.314</b>	<b>584.787</b>	<b>559.111</b>	<b>559.084</b>	<b>558.025</b>	<b>566.670</b>	<b>498.657</b>		
<b>Avg</b>	1.793	1.598	1.532	1.532	1.529	1.553	1.640		
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%	1.55%			

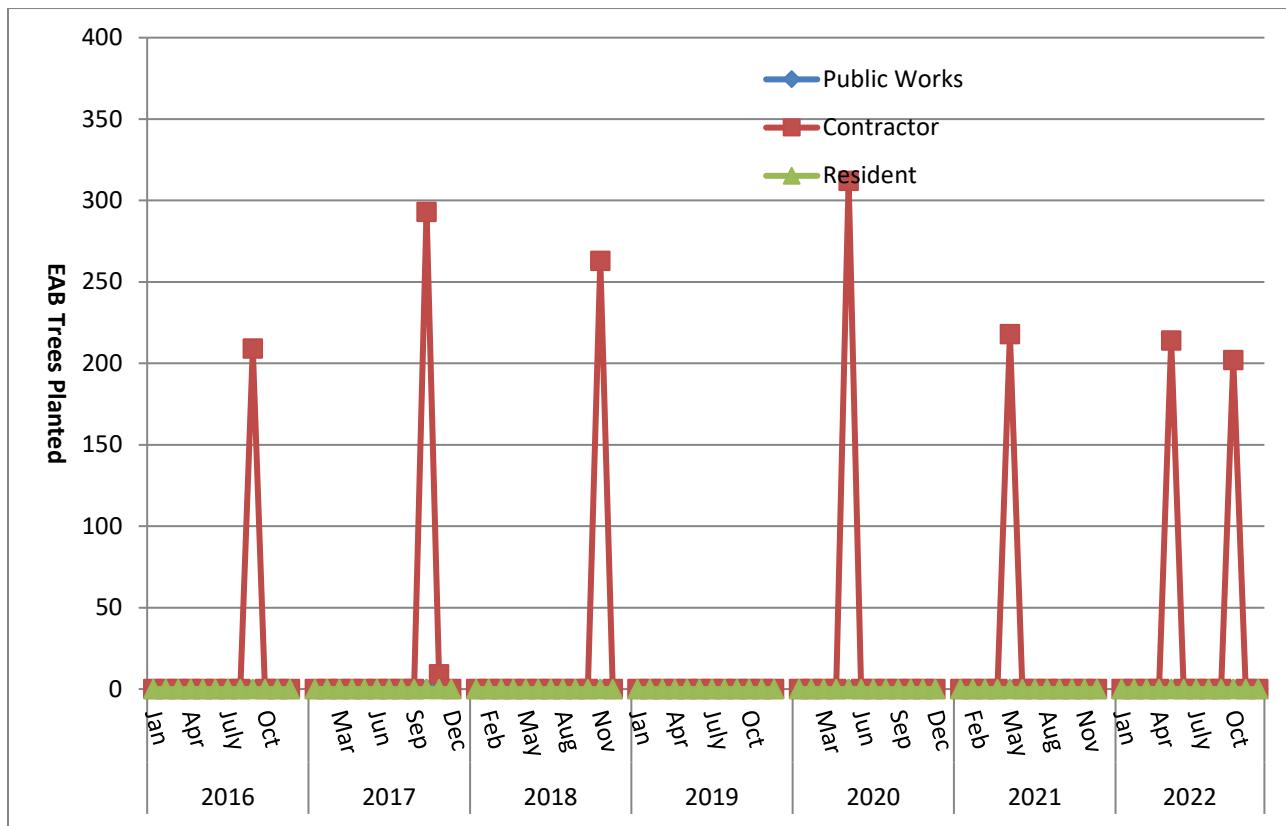
The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 6 years occurred in July of 2016. In 2021, our daily average was 1.55 million gallons per day.

## Water Main Breaks Repaired

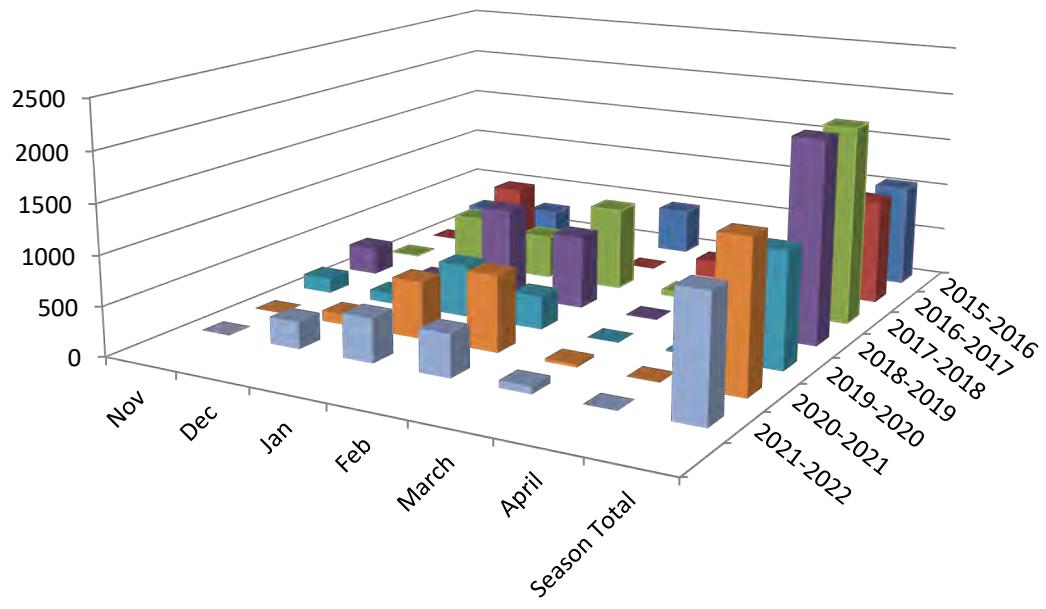


A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

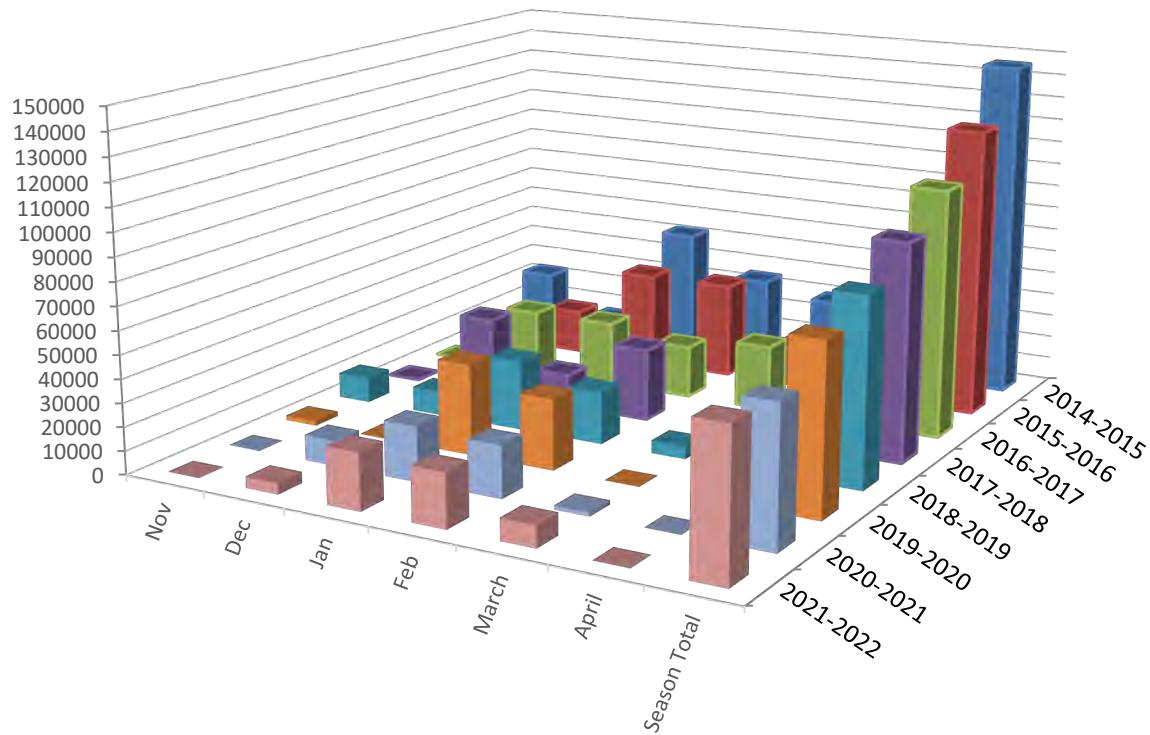
## Emerald Ash Borer Tree Replacement Program



## Tons of Road Salt



## Gallons of Liquid Deicer





# COMMUNITY DEVELOPMENT DEPARTMENT

---

## MONTHLY INFORMATION REPORT

**October 2022**

---

HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

## DEPARTMENT NARRATIVE

During the month of October 2022, the Community Development Department was engaged in the following activities:

### **BUILDING & ZONING DIVISION:**

#### **Commercial Permits Issued:**

- 255 N Quentin Rd: Heritage Church
- 275 Mohawk Trl: Ela Library Remodel
- 935 S Rand: Planet Fitness Buildout
- 63 Oakwood: Buildout
- 1400 Rose: Earthwork
- 550 Enterprise: Foundation Only/Earthwork
- 1275 Enterprise: Foundation Only

#### **Commercial Occupancies Issued:**

- 181 S Rand: Joyce's Driving School
- 430 S Rand, Unit 140: Charles Schwab

**FOIA Requests:** Total number of FOIA requests: **5**

### **PLANNING AND DEVELOPMENT DIVISION:**

#### **Planning and Zoning Commission (PZC) Activity:**

The following items were considered by the PZC at its October 19, 2022 meeting.

1. *845 Oakwood Road, ComEd – Variation for a Security Fence.* The Application and team were introduced by Ms. Calandra Davis, External Affairs Manager for ComEd. Mr. Will Otter of Sidley Austin, LLP, corporation counsel for ComEd presented the application my means of a PowerPoint presentation. There was discussion on the height, material, and location of the proposed 7-foot tall security fence with a 1-foot "Y"-shaped barbed wire on top. Additional information on the security needs for the facility was provided by Ms. Christina Deuchler, ComEd's Infrastructure Protection Manager and the landscape information was provided by Mr. Doug Gotham of Christopher Burke Engineering, Ltd. There were no objectors to the proposal at the meeting. Following the close of the hearing, the PZC voted unanimously to recommend approval of the variation.
2. *1420 Deerchase Road, Demetrios Tzoras – Variation for a Swimming Pool.* The property owner, Mr. Tzoras presented his case for locating the pool within the 23-foot rear yard setback at the property. He also provided justification for the need for the proposed diameter pool for the needs of his son. There was discussion on whether a smaller pool would suffice. There were no objectors to the variation present at the meeting. The applicant confirmed that he had also shared his request with his immediate neighbors who did not object to the request. Following the close of the hearing, the PZC voted unanimously to recommend approval of the variation.

## **New Zoning Applications received (for PZC consideration).**

The November 16, 2022 meeting of the PZC was canceled as no new applications for consideration were received.

## **New and Ongoing Development:**

1. Medical Office at Molly's Original Pancake House - 572 W. Main St. The former While Alps Restaurant property has been in permit review since January of this year. The project proposed the demolition of the existing restaurant building and reconstruction with a new building to contain medical offices operated by "Advanced Medical Care," an urgent care facility. However, the owners were unable to secure a deal with Advanced Medical and have since seen interest by a new tenant, Neurogenic Treatment Centers, an Arizona based company providing access to pain relief for chronic pain conditions without surgery, drugs or invasive treatments. They have requested a few modifications to the originally submitted layout and are in permit review. The project is also awaiting approval of their access onto Route 22 from IDOT. The property is included within the boundaries of Rand Road TIF District #3 centered around the former K-Mart property and Paulus Park.
2. Alpha Tekniko at 1400 Rose Road. The Community Development Department issued an earthwork permit to Alpha Tekniko for the construction of their new approximately 78,400 square foot manufacturing facility on the 5.58-acre vacant piece of property at the easterly end of Rose Road.
3. Sanctuary of Lake Zurich. Mr. Romeo Kapudija met with certain members of the Development Review Team (DRT) to provide an update on the construction at the new development and also requested consideration of certain changes due to budgetary considerations. He stated that the property was being final graded and stabilized for winter, the retaining walls around the foundation were installed, and while the building framing was completed, the balconies were on back order. Mr. Kapudija requested consideration of certain changes to the exterior building materials such as substituting hardiplank siding and panels for the originally proposed EIFS (Dryvit) and metal panels, installation of an interior elevator within one unit as requested by the prospective buyer, and a minor change to the downspout drainage from each building. Staff provided feedback, but requested documentation before a final determination on the changes (and process to approve the changes) could be made. Mr. Kapudija indicated that he would like to request temporary occupancy by December of this year. To meet that requirement, staff provided him with all of the necessary stages of construction that needed to be complete before temporary occupancies could be granted.
4. BLOC by Justice Cannabis at 676 S Rand Road. Community Development staff received revised drawings from Justice Cannabis clarifying a number of questions of the Development Review Team (DRT) from a meeting on September 21, 2022, related to the space at the rear of their building that will remain vacant. The revisions would be reviewed after which permits would likely be issued allowing their buildout to commence.
5. 1275 Ensell Road Gere Marie PUD. The Community Development Department issued an earthwork and foundation permit for the expansion (40,000 square foot addition) of Geremarie's existing facility on Ensell Road.
6. Ela Library Substantial Interior Remodel The Community Development Department issued permits to the Ela Area Library to begin construction on their approximately \$1.5 Million interior remodel project. The proposed work relates to the administrative offices and youth area.

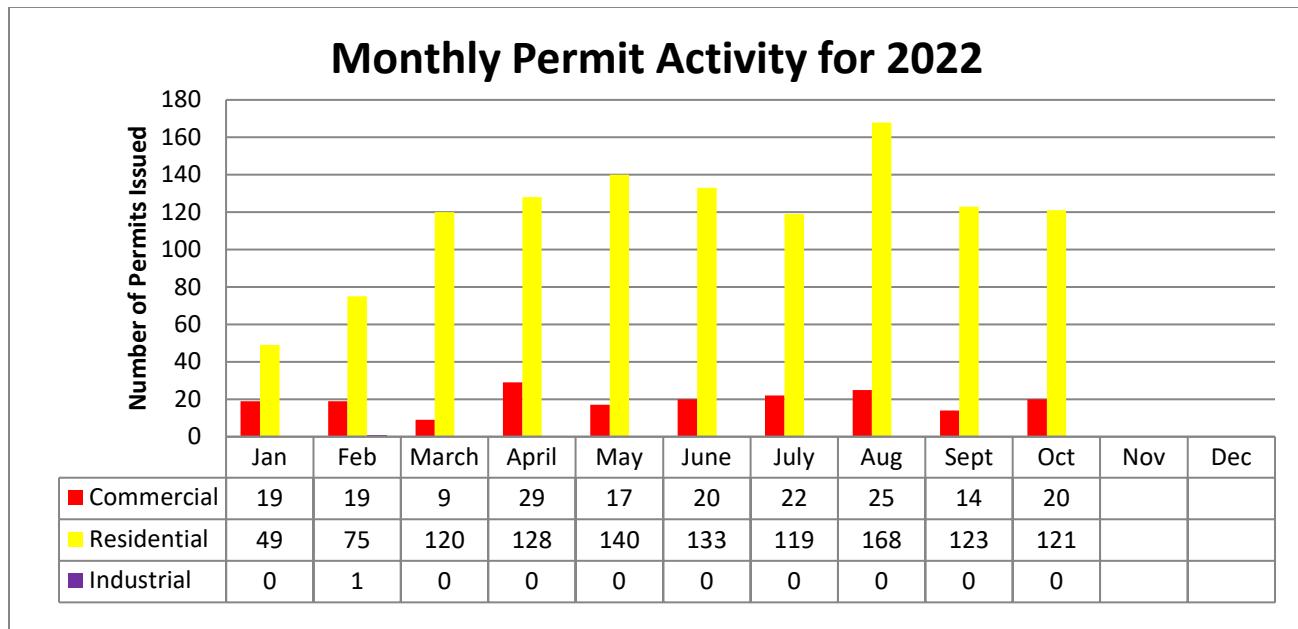
7. *Geremarie at 550 Enterprise Parkway.* The Community Development Department issued an earthwork and foundation permits for a new approximately 33,000 square foot industrial building for Geremarie.
8. *D-95 Capital Project at 400 South Old Rand Road.* Members of the village's Development Review Team (DRT) met with representatives of D-95 led by Mr. Dean Romano. He was accompanied by the school's architect, engineer and general contractor for the project. The meeting was requested by Mr. Romano to discuss the next project of the district which is to rehab and upgrade their vacant building at 400 South Old Rand Road, which used to formerly house their administrative offices until those moved to South Rand Road near Walmart. The district is looking to rehab and upgrade the building to be used for offices and classrooms of their transitional students' program. The building will undergo a complete gut-rehab on the interior with certain new materials on the exterior and site work. Staff provided feedback to the district on the various requirements for site improvements and zoning. A zoning map amendment would be required since the property is currently zoned in the B-1 district and not for the intended uses.
9. *NorthStar Pickle at 629 Rose Road.* Assistant Village Manager Roy Witherow, Community Development Director Saher and Planner Verbeke met with the owner of NorthStar Pickle, Mr. Jeff Oziemkowski and Ms. Kelly Sheehan of Flex Construction Corp, to discuss the company's expansion onto a new vacant property at 625 Rose Road. The company is currently located at 968 and 972 Donata Court and is looking to expand due to increasing demand for their product in national markets. The proposal includes construction of a new approximately 40,000 square foot facility on the vacant property at 629 Rose Road. The property will be subdivided to accommodate the new facility. The building is proposed to be constructed with certain insulated metal panels to achieve the company's requirement for refrigerated interiors. Staff advised the owner that the process of approval would require a PUD as certain modifications to the code would be required. Mr. Oziemkowski also added that the total investment in the new facility would be approximately \$9 Million and requested consideration of incentives for construction of infrastructure from the potential new TIF district being proposed by the village.

### **Economic Development Activity**

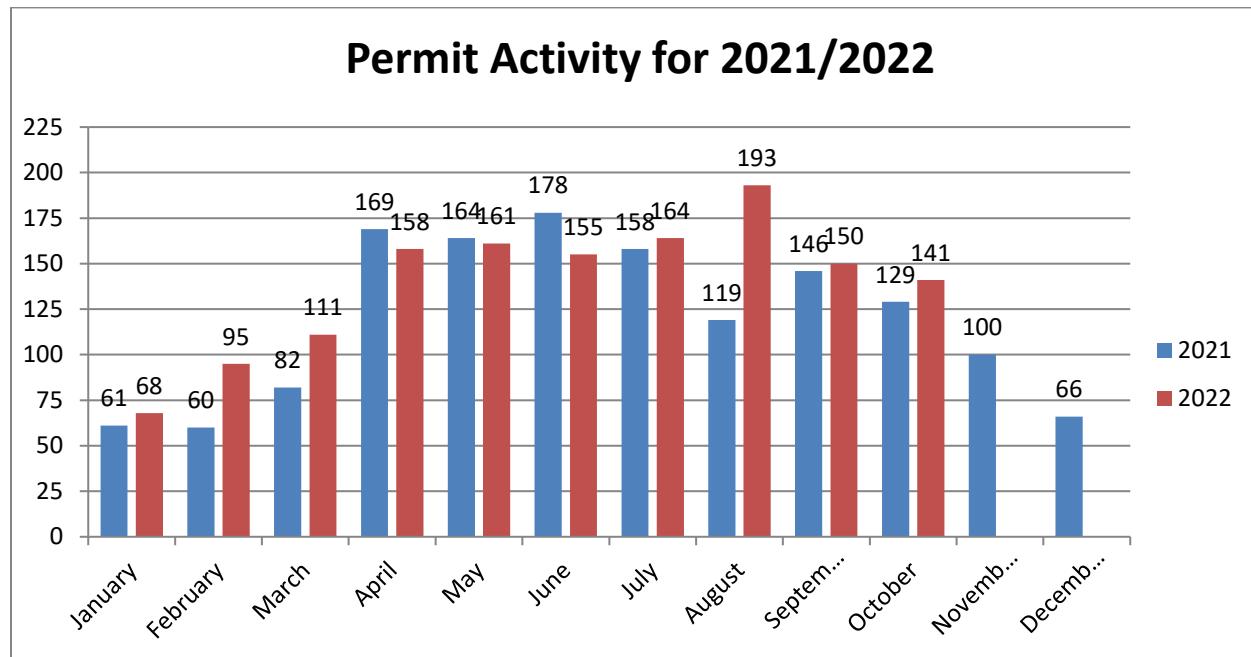
1. *ICSC Central Event at Navy Pier.* After a three-year hiatus due to the COVID pandemic, the annual International Conference of Shopping Centers retail event was held October 20 at Navy Pier in Chicago. Mayor Poynton, Assistant Manager Witherow, and Community Development Director Saher engaged with numerous retail representatives, brokers, and commercial developers to discuss potential projects in Lake Zurich. While attendance at this year's event was nearly half of previous events, the number of meetings held with Village officials was approximately the same as in previous years, indicating that, despite certain unease over the state of the economy, Lake Zurich still remains an attractive location for retail commerce. Of particular interest was the potential for retail development along Rand Road near the new Life Time facility and Sanctuary project. Several brokers indicated that this dynamic is not uncommon where Life Time builds a new center and noted that new retail tends to follow.

### **Code Compliance Activity**

1. *Mazeika Vehicle violations (228 W Main St).* Building Services Supervisor Mary Meyer attended Court for the trial on October 7, 2022. However, at the request of the property owner, Mr. Frank Mazeika, the trial date was moved to November 4, 2022.



The chart above represents the total of permit activity on a monthly basis for 2022.



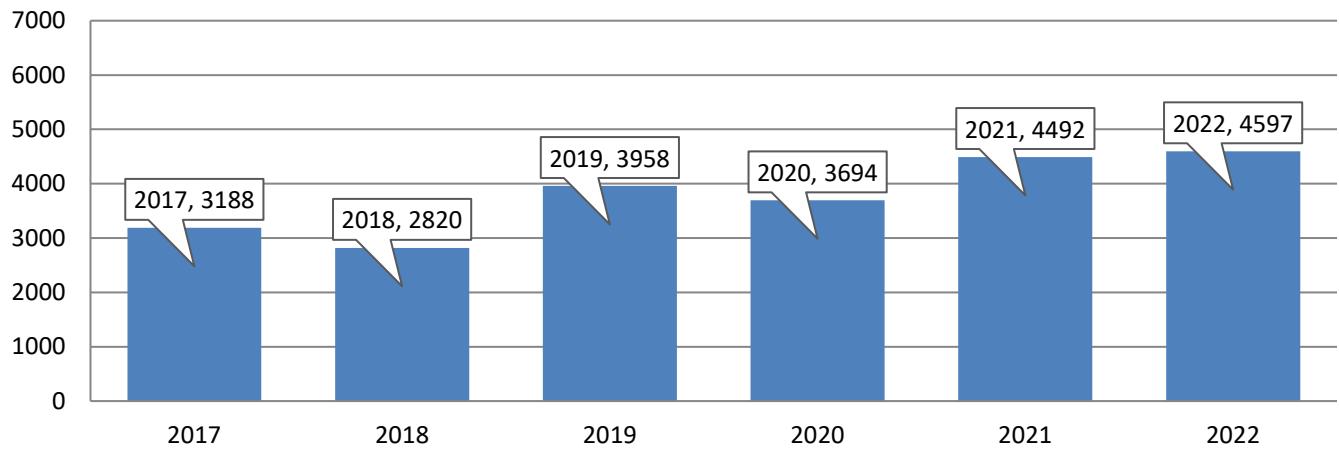
The chart above compares monthly permit activity for 2022 to the previous year 2021.

## Construction Value of New Permits: January-December 2018-2022



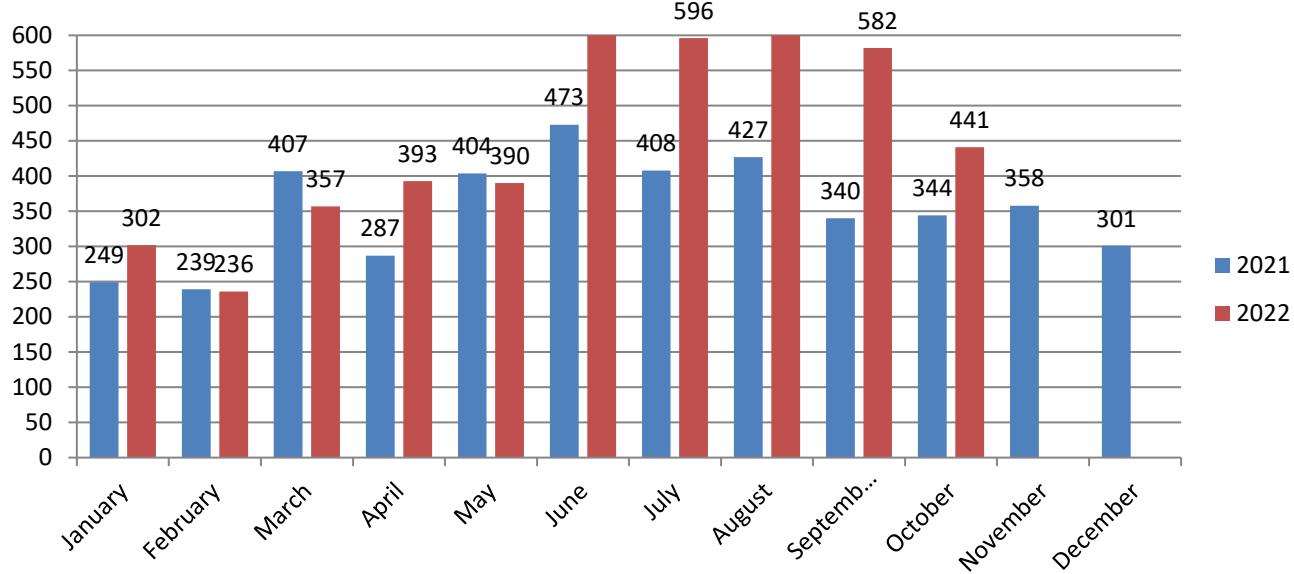
This chart tracks construction value of permit activity by year for 5 years.

## Inspection Activity: January-December 2017-2022



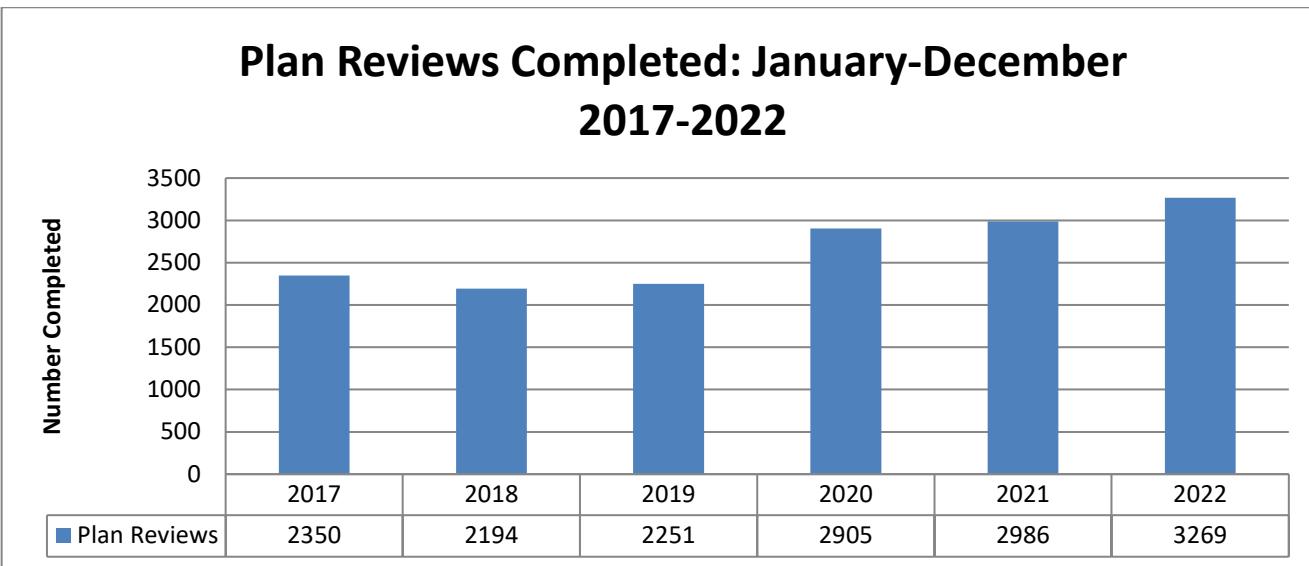
This graph illustrates the number of inspections performed by year.

## Monthly Inspection Activity 2021/2022



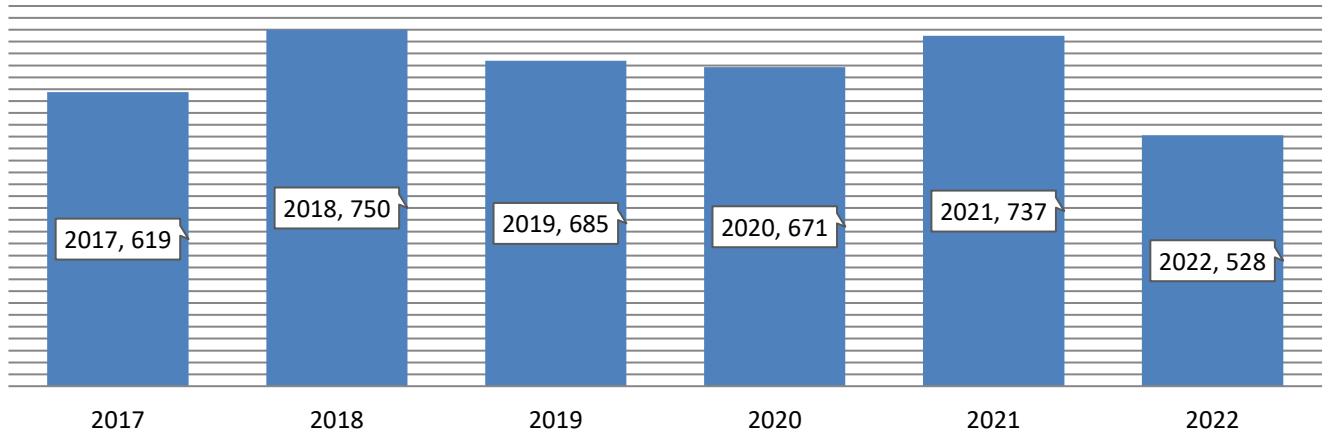
This chart indicates inspection activity on a monthly basis for 2022 compared to the previous year 2021.

## Plan Reviews Completed: January-December 2017-2022



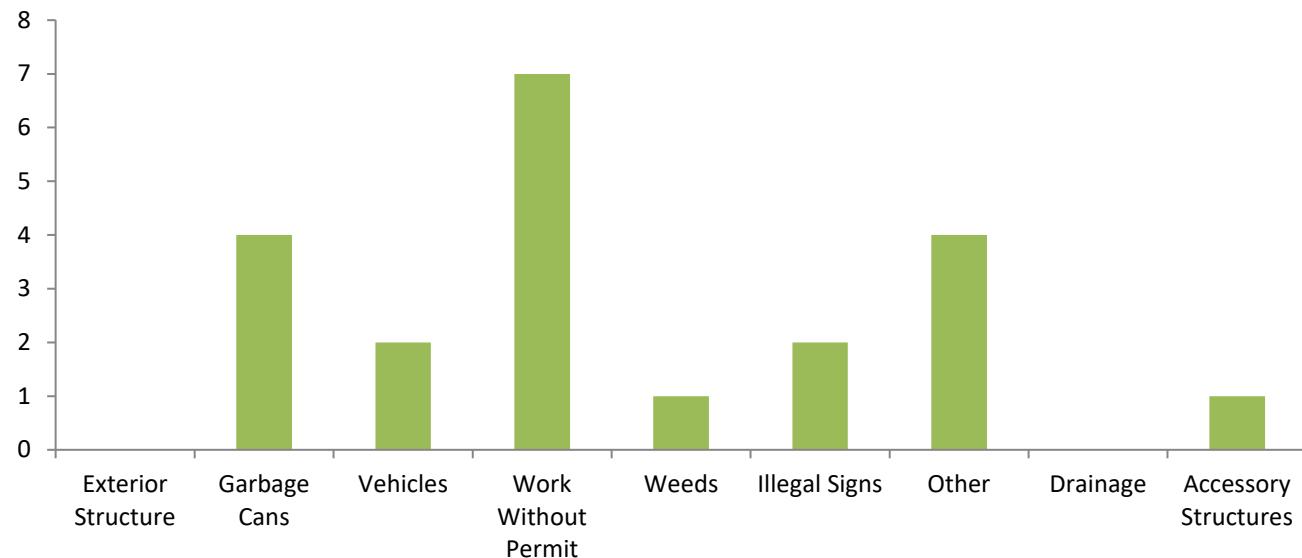
This graph illustrates the number of plan reviews performed by year.

## Contractor Registrations January-December (applied for) 2017-2022



The graph represents the number of contractor registrations for the year as compared to prior years. Contractors are required to register on an annual basis to remain current with the village.

## Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



# FIRE DEPARTMENT

---

## MONTHLY INFORMATION REPORT

**October 2022**

---

HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

**OUR MISSION:** To care for and protect our community.

**OUR VISION:** The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

**OUR VALUES:** Professionalism, Responsibility, Integrity, Dedication, Honor

## Departmental Narrative - October 2022 Overview

In October, the Department responded to **414** calls for service, averaged **12** calls per day, and required **620 individual vehicle responses** to provide the necessary personnel for each incident.

Forty-three (43%) percent of the service area responses occurred while another call was in progress. Twenty (20%) percent of the service area needs required an apparatus from a Lake Zurich Fire Department non-primary engine or ambulance; or a mutual aid department due to multiple calls. This leads to a service area without a primary engine or ambulance and increased response times.

Our current staffing model increases response times when simultaneous calls occur as the Department is only structured to handle a single response per station. We staff two vehicles with only three personnel using a "jump company. If the call is for the ambulance, the personnel respond with it; if it is a fire call, the staff responds with the engine. One of the vehicles remains in the station, unstaffed on every incident we respond to due to our limited personnel on shift. Once a station commits to a call, the next call for service requires another station or mutual aid to handle the incident.



**Lake Zurich - Year To Date -  
Fire Value/Save/Loss**



## Letters of Gratitude

October 19, 2022

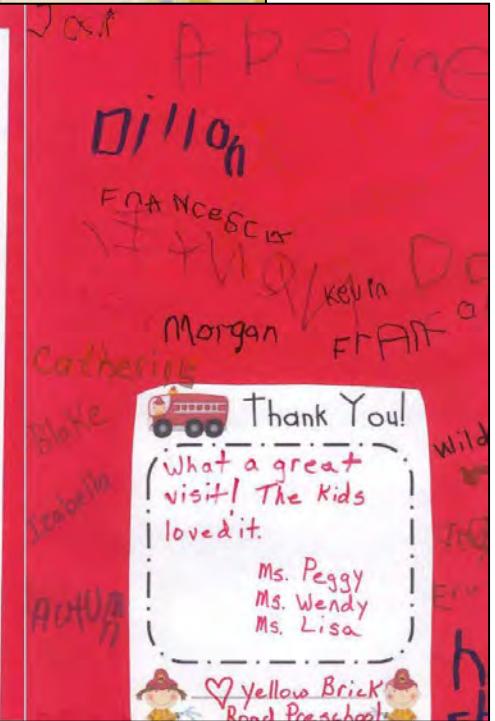
To all the members of the Lake Zurich Reserve Squad:

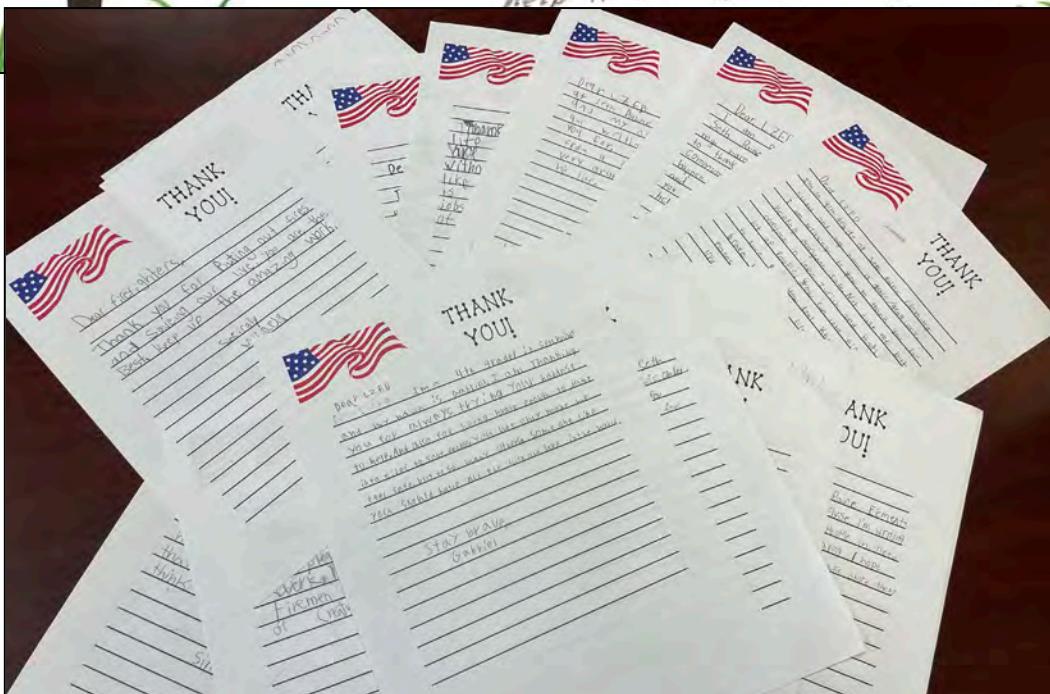
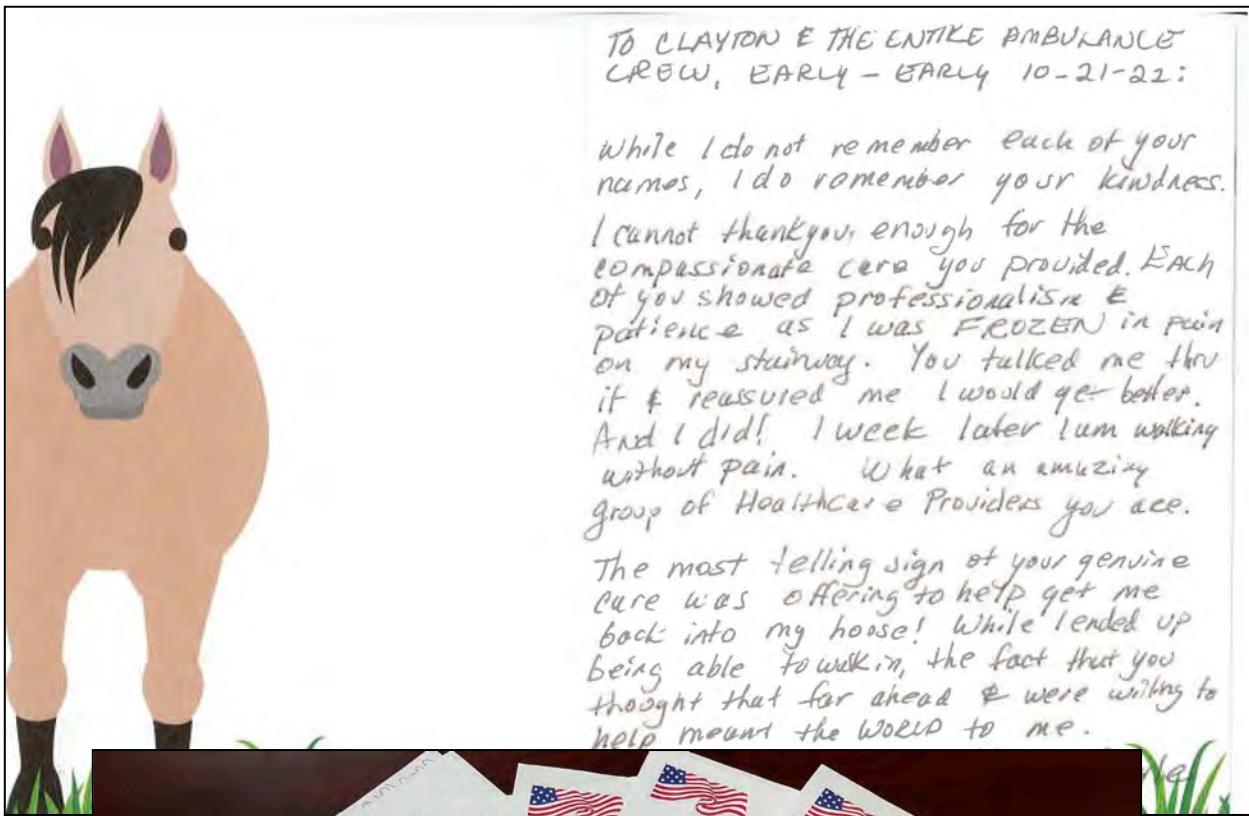
I am writing to you once again to thank you for the professionalism, kindness and patience you demonstrated while interacting with my husband during the many times I called for your assistance.

I want to let you know that he died at Good Shepherd Hospital under hospice care on Tuesday Oct 18.

I will not forget all of you. God bless! Every time I hear the sirens, I pray for your safety.

A grateful resident,





We received a batch of thank-you letters from the Seth Paine Fourth Grade Class that were written for National First Responders Day - October 28<sup>th</sup>. A photo of some of the thank you letters is above. Here are some of the noted comments:

“I am writing to you to thank you for saving my dad’s life from a car accident. I am very grateful for you saving his life.”

“You are the stars that keep us safe.”

“I am writing to you to thank you for keeping everyone safe. Not just me but everyone in Lake Zurich. And that’s a lot of people! You run into fires just to save people you don’t know.”

“You are the greatest people who ever lived.”

## Community Focus/Risk Reduction/Public Education

Examples of community focus/risk reduction/public education include but are not limited to; school talks and station tours where a safety message such as stop, drop, and roll is covered. We also monitor fire and severe weather drills in schools and educate children about fire safety. Also, we teach exit drills in the home to middle school students and provide CPR/First-Aid training.

Below you will see numerous photos of our crew members interacting at public education and community events.



Kidde Academy of Hawthorn Woods (*pictured left*)

Bright Horizons visited our Station 4 (*pictured below/right*)

Isaac Fox Elementary (*pictured bottom*)





Preschoolers from Buffalo Creek Preschool visit (*pictured top / left*)

Lake Zurich FD provided an Engine for Seth Paine Elementary “Trunk n Treat” event (*pictured top / right*)

Fire Drill & Engine Tour for students at St. Matthews (*pictured left*)

## Administration Division

### Overtime Accounts

The department continues to work with the Board of Fire and Police Commission (BOFPC) on the administration of candidate testing for the open positions in the department. The screening process requires many hours, including a background interview, follow-up phone calls, neighborhood canvas, and medical and psychological exams. The department has exhausted our budgeted overtime costs but anticipates costs decreasing once we can bring the new hires on board and assigned to shift.

### Fire Department Budget

\$12,503,594

\$10,239,551

OVERALL BUDGET

YTD BUDGET SPENT

■ Overall Budget ■ YTD Budget Spent

### Overtime Accounts

\$758,031

\$551,580

OVERTIME BUDGET

YTD OVERTIME SPENT

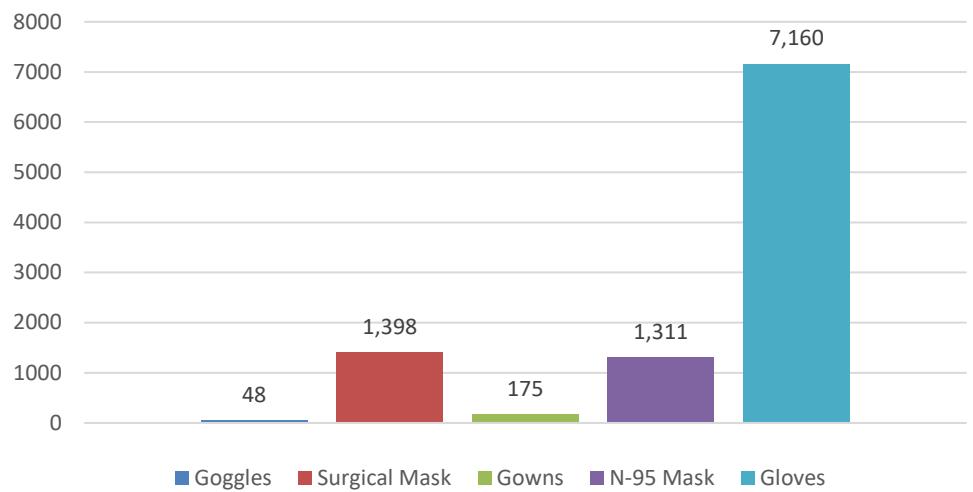
■ Overtime Budget ■ YTD Overtime Spent

## COVID-19 Updates

We are tracking the Personal Protective Equipment (PPE) that members use and dispose of due to the COVID-19 pandemic.

In October, we issued **3 pairs of safety goggles** and used **75 surgical masks** on patients, **70 - N95 respirators** for our personnel, **5 gowns**, and approximately **380 surgical gloves**. The graph pictured below shows the year-to-date (2022).

## PPE Utilized & Disposed 2022



## Personnel Updates



Congratulations to FF/PM Dan Frano & FF/PM Anthony Kinsley on completing their 1-year probationary period with the Lake Zurich Fire Department! (Pictured left)

Congratulations to FF/PM Jon Corral on his Fire Investigator certification and FF/PM Patrick Murray on his Vehicle and Machinery Operations certification. (Pictured below/ left)

Congratulations to FF/PM Brandon Spata on his Advanced Technician Firefighter and Vehicle and Machinery Operations certifications and FF/PM Brian Stodola on his Company Fire Officer certification. (Pictured below/ right)



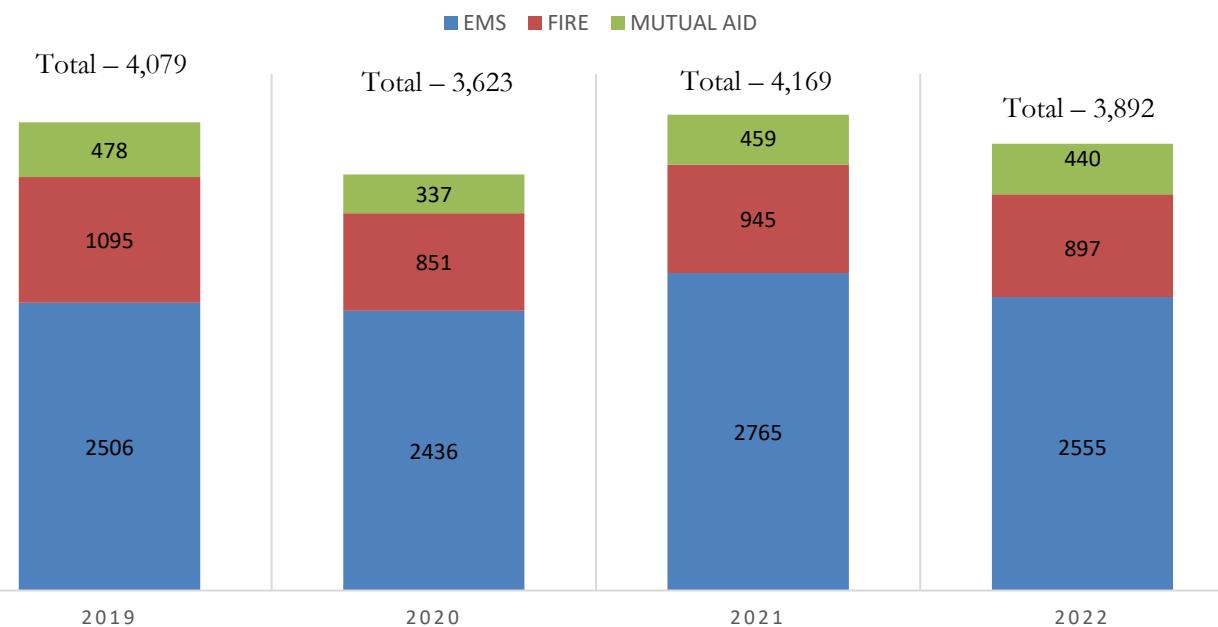
# Operations Division

## Vehicles Out of Service

- During October, the following vehicles were out of service due to maintenance, repairs, or breakdowns:
  - Ambulances – 56 hours
  - Engines – 51 hours
  - Year-To-Date Hours:

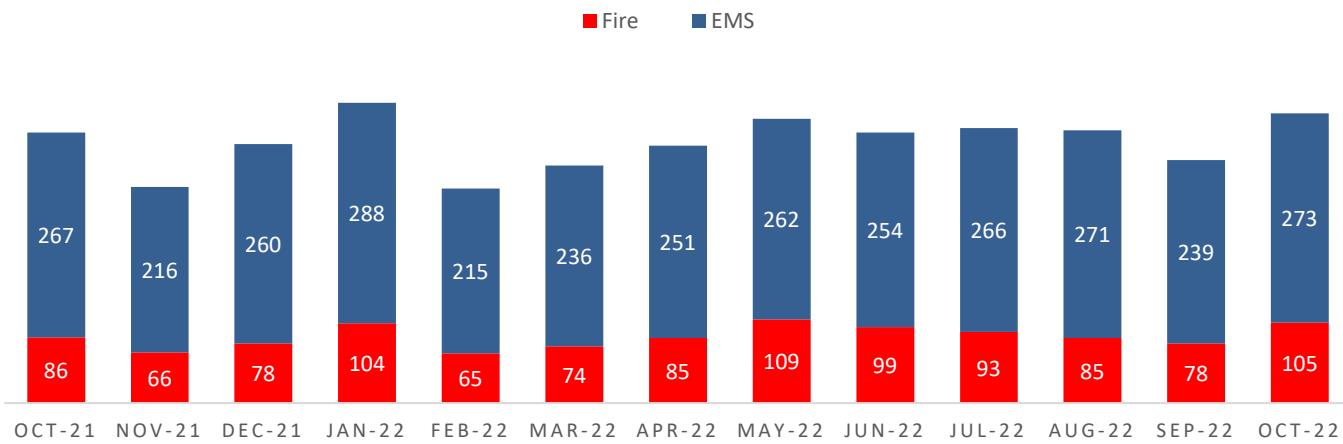
Ambulances: 891.43 hours | Engines: 1,162.58 hours

### TOTAL CALLS - YTD (DATA WILL BE ADDED EACH MONTH TO 2022)



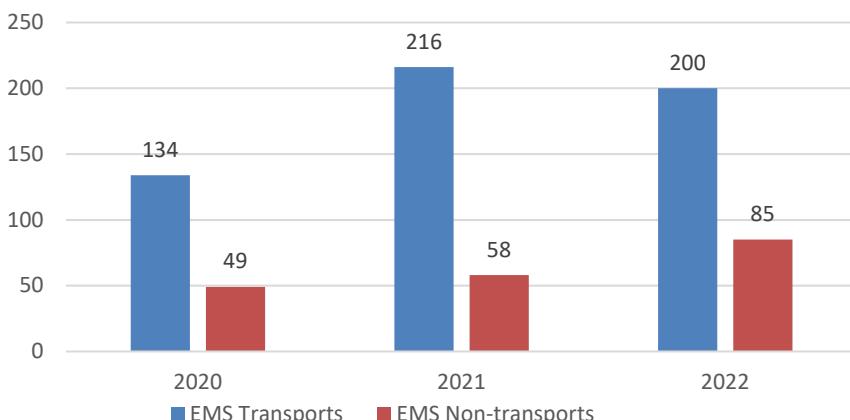
Below is the breakdown of Fire versus EMS incidents in Lake Zurich – minus aid given. Our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other types of service calls.

### OCTOBER - EMS V FIRE CALLS (NO MUTUAL OR AUTO AID)



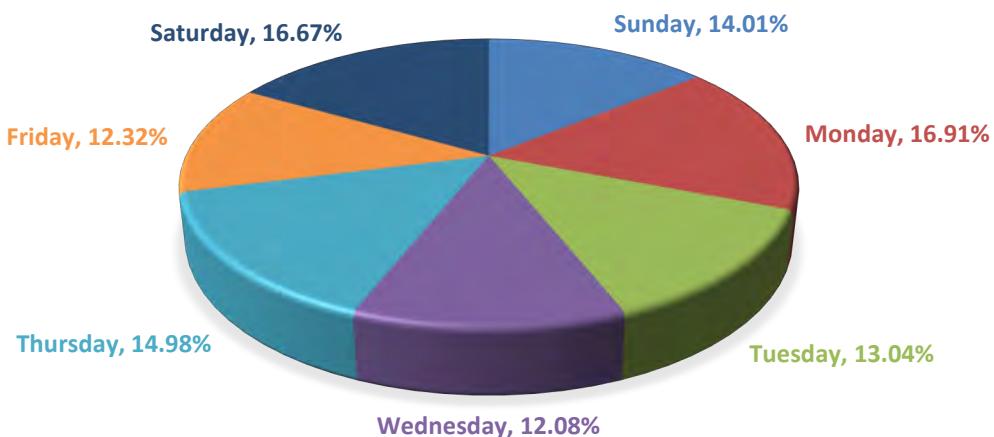
The following chart reflects activity related to emergency medical services, a core function of the fire department — not every EMS call results in transport. A prime example is an automobile accident where several victims refuse transport. EMS transports always outpace refusals. This chart compares the month of October across 3 years. The trend is consistent with the data period. These numbers represent the patients seen.

### EMS Transports vs Non-Transports - (Patients) Monthly 3 year - Comparison

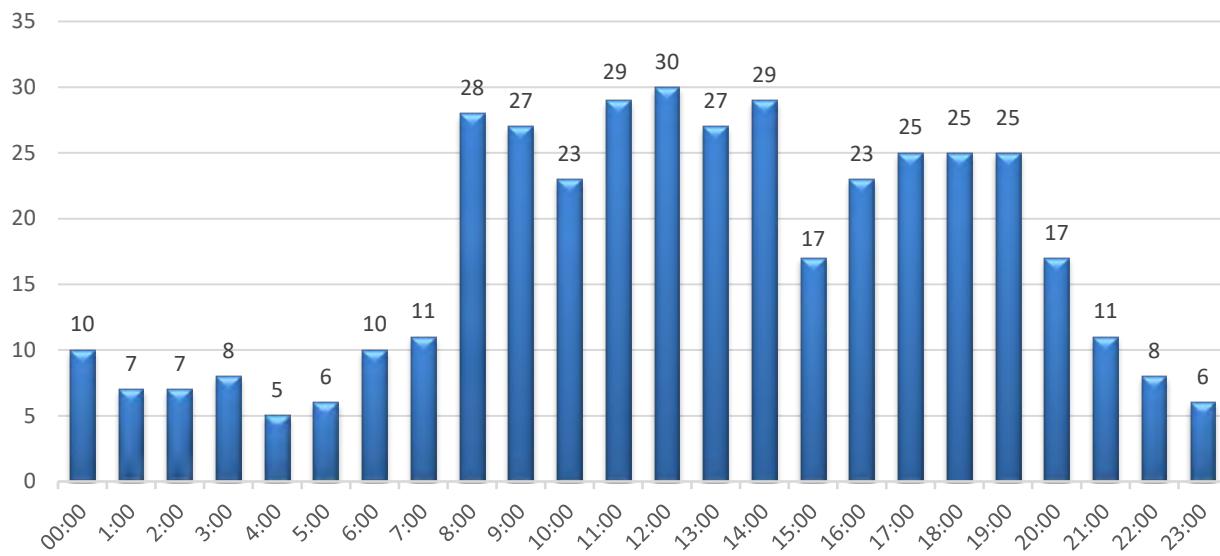


The following two charts break down calls by the day of the week and hour of the day.

### RESPONSE BY DAY OF WEEK - OCTOBER



### RESPONSE BY HOUR OF DAY - OCTOBER



**STATION 1**

321 S. Buesching Road  
Lake Zurich, IL 60047

**APPARATUS & STAFFING**  
BATTALION 32



ENGINE 321  
AMBULANCE 321



**STATION 2**

350 W. Highway 22  
North Barrington, IL 60010

**APPARATUS & STAFFING**

ENGINE 322  
AMBULANCE 322



**STATION 3**

1075 Old McHenry Road  
Lake Zurich, IL 60047

**APPARATUS & STAFFING**

ENGINE 323  
AMBULANCE 323



**STATION 4**

21970 Field Pkwy  
Deer Park, IL 60010

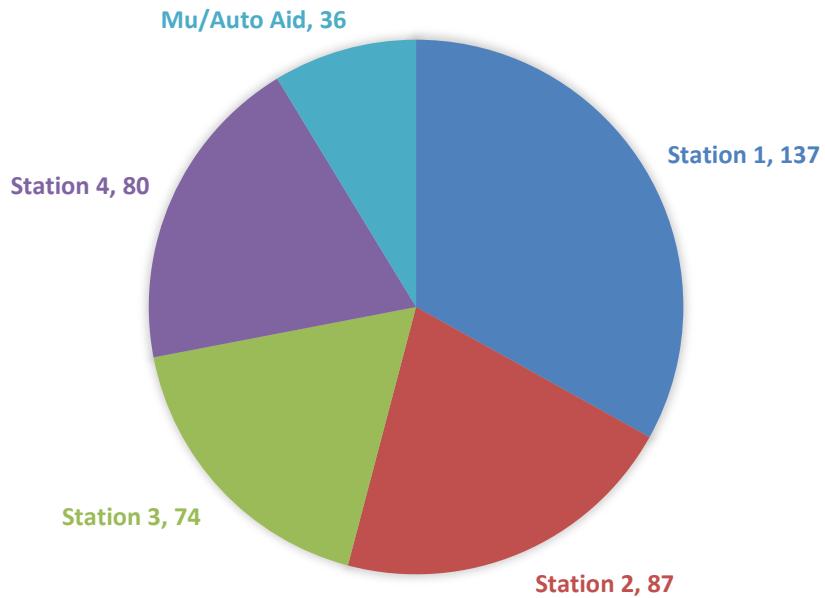
**APPARATUS & STAFFING**

ENGINE 324  
AMBULANCE 324



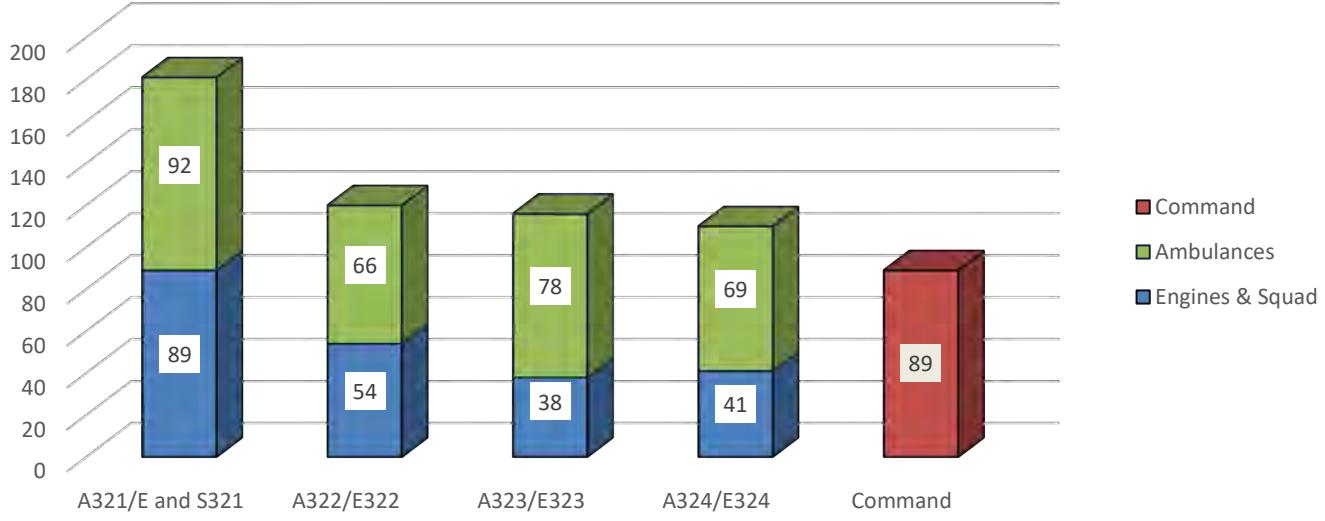
The graph below represents the percentage of calls by each station and mutual/auto aid for October 2022. The chart does **not** represent the station that responded as the primary resource to the area – it means where the call originated. Station 1 is historically the busiest district.

### ORIGIN OF CALLS - OCTOBER 2022

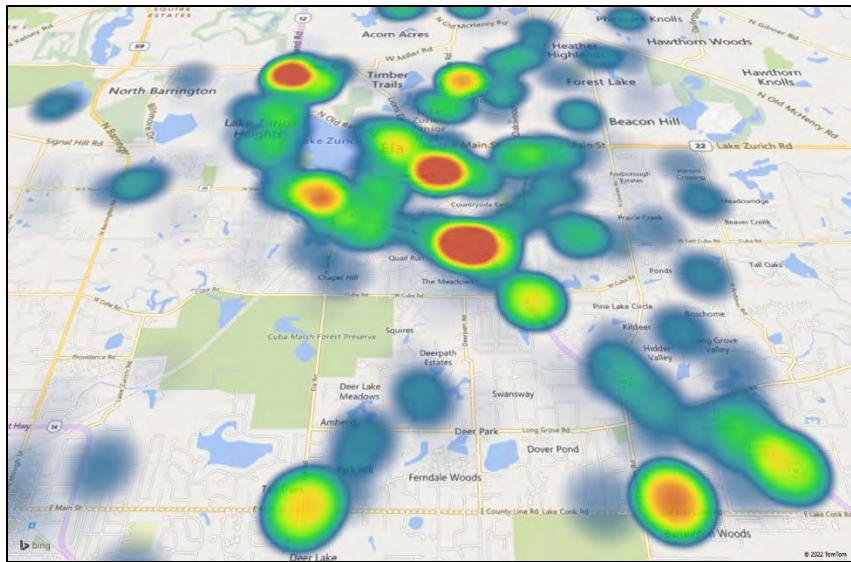


The graph below shows the responses by each unit – Ambulances, Engines, and Command Officer – in October

### Total Unit Responses - Ambulances, Engines/Squad, & Command Officer



The following graphic is a visual representation of call distribution for October. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top ten locations responded to each month. We frequently respond to doctor offices, health clinics, and automobile accidents near the Route 12 corridor.

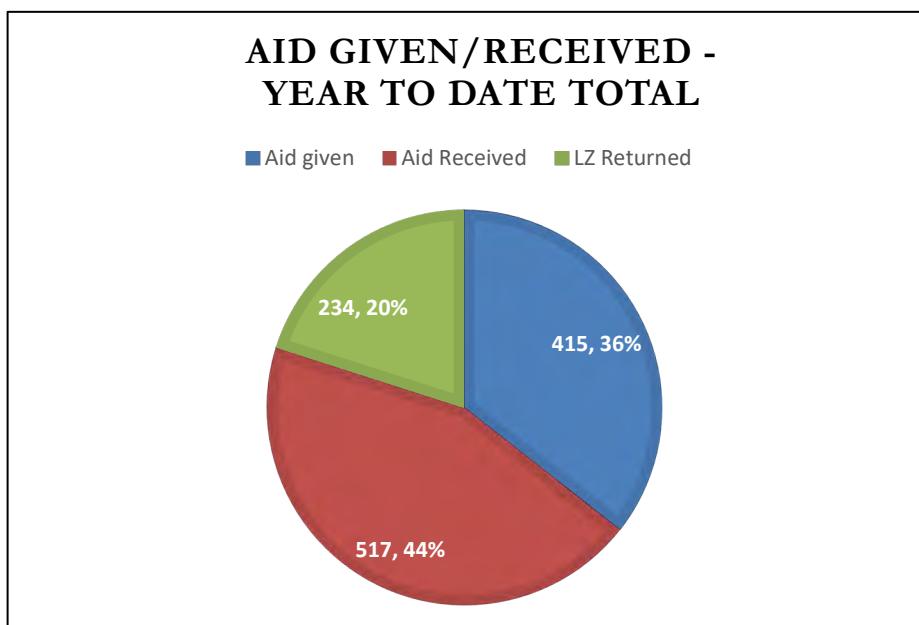


#### Frequent Call Locations:

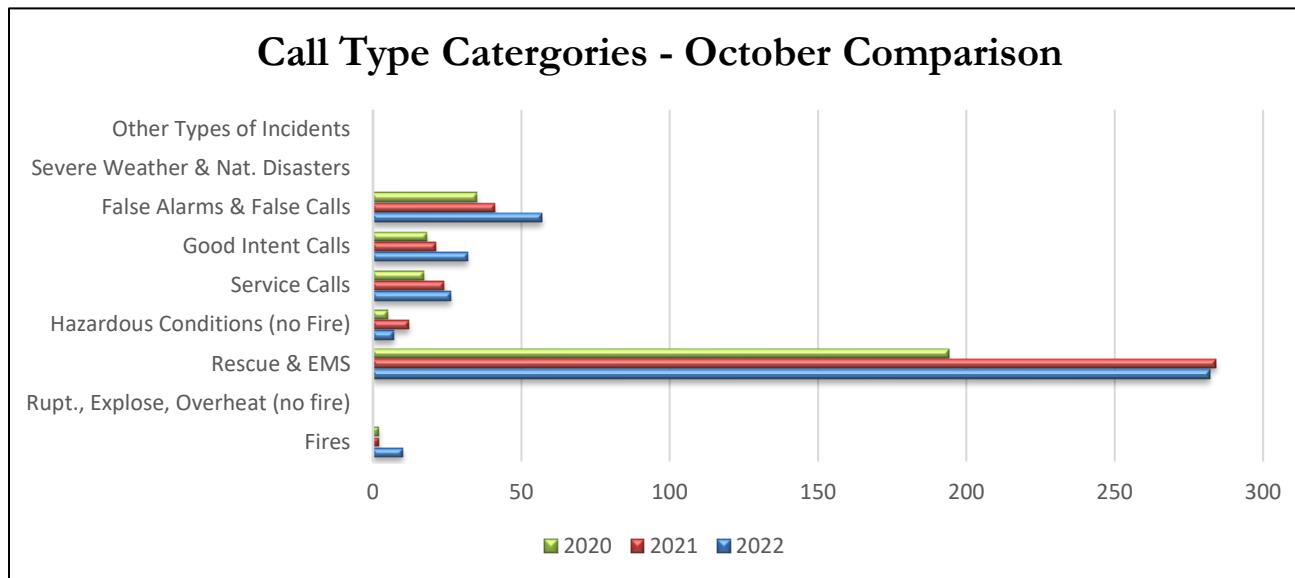
- 777 Church Street - Cedar Lake Assistant Living - 14 Responses
- 900 S. Rand Road – Avantara Health Care Center of Lake Zurich – 14 responses
- 795 N. Rand Road – Azpira Place of Lake Zurich – 12 responses
- 21840 Lake Cook Road – Deer Park Village Senior Living – 12 responses
- 21481 Rand Road – Northwest Community Healthcare – 10 responses

#### Mutual/Auto Aid Response Year to Date –

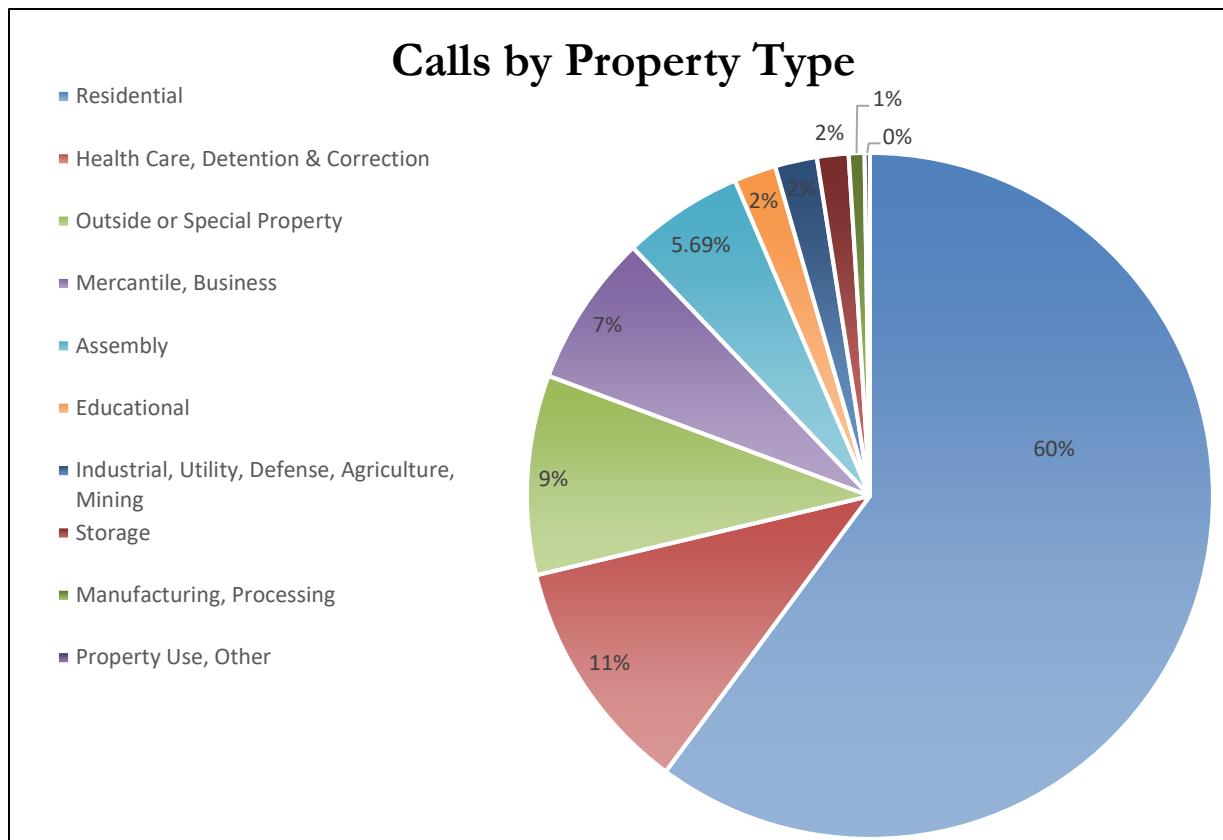
The mutual aid agreements are designed not to overburden any agency and are looked at carefully for necessary adjustments. Run cards for the Department have changed, and our partners respond to assist us more often. In October, we responded to **36 mutual aid calls and returned 17 times** before arrival. The chart to the right shows YTD Aid Given/Received and how many times LZ returned before their arrival. Many of our response incidents do not require intervention from the LZPD 911 center through automated dispatching and resource sharing. They are handled by the agency requesting our response — direct cost savings to our budget and an added benefit of the automated dispatch system.



All calls we code as a department within the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the chart below. As indicated below, you will see that the trends remain mostly the same across the three years. As shown below, rescue and EMS incidents account for most calls we respond to and continue to increase.

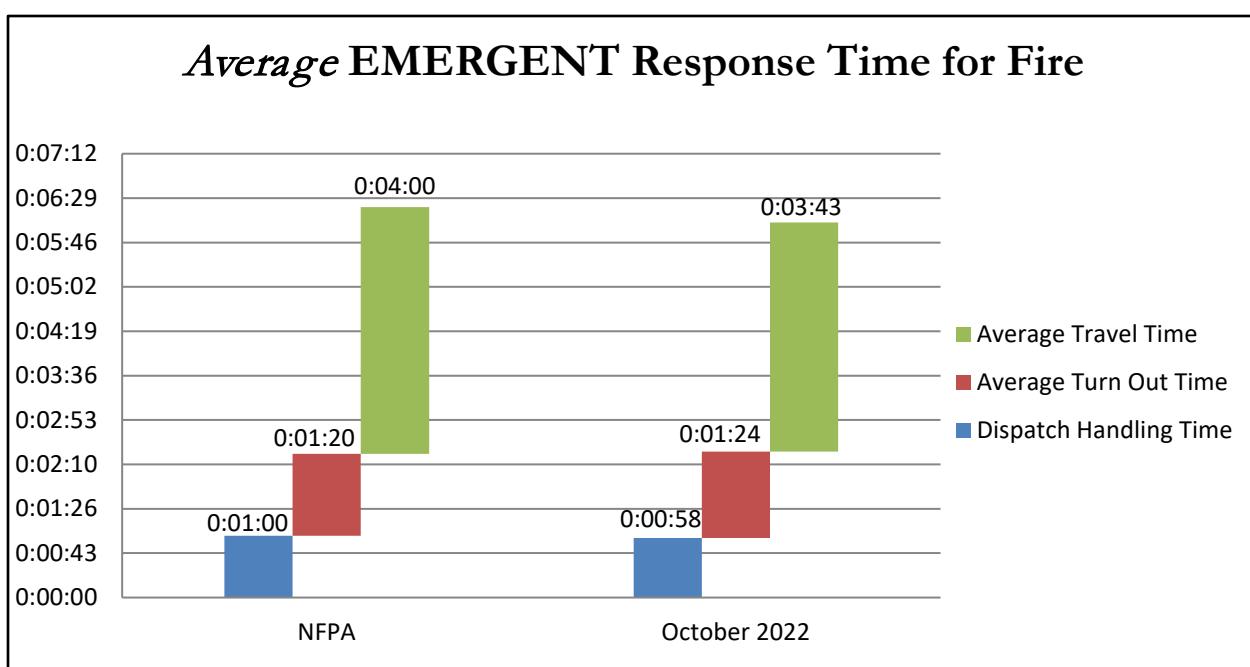
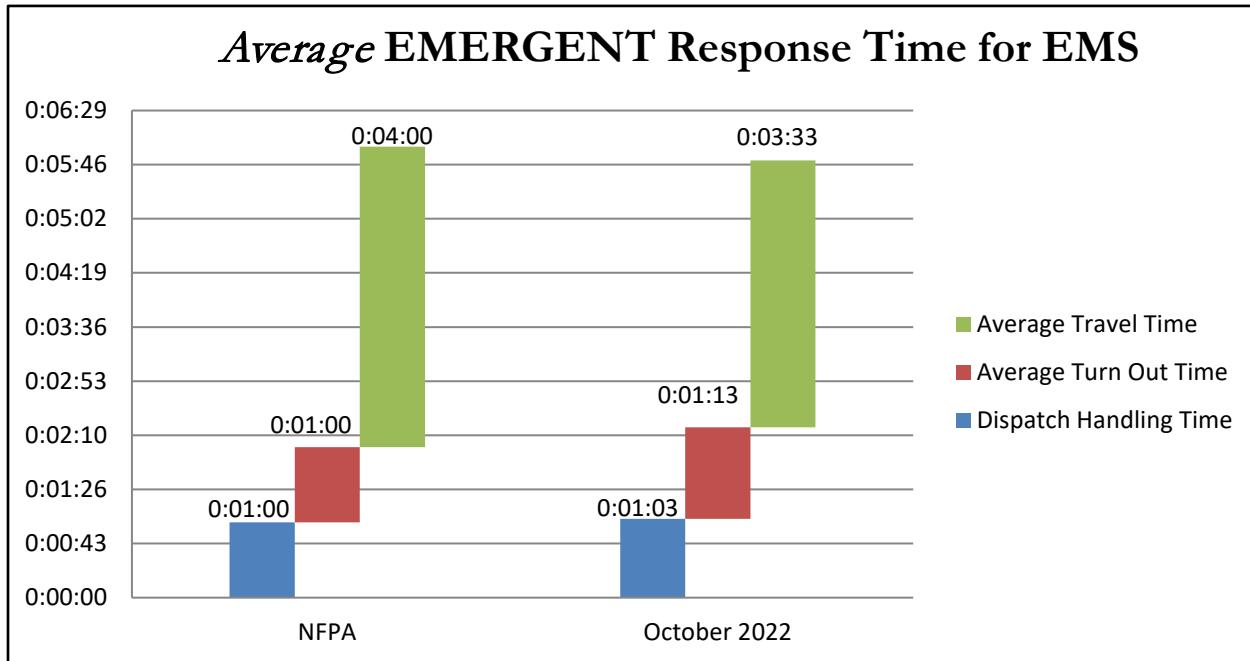


As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various occupancies and use them to determine our service demand. For example, the healthcare category would increase if additional assisted living or nursing homes were open. As shown below, we continue to respond to Residential Properties more than any other (60%), and Health Care was second with (11%) of all calls.



Response time includes three key factors: dispatch handling, turnout, and travel time. Dispatch handling time is when dispatch takes in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from en route to when they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following two graphs compare the average emergency response times for Fire and EMS calls within our first arriving unit's primary response area. These times will vary based on the first responding unit's location, multiple calls, weather, time of day, and traffic conditions. \*Dispatch handle times have increased after switching to the new CAD system and delays caused by processing an alarm. The ETSB and Infor continue to work on the issue.



## **Training Division**

During October, we completed the following shift training:

**EMS Continued Education** – Paramedics completed continuing education training covering Cardiac Rhythm Interpretation and Treatment.

**Quarterly Intubations** – Paramedics completed mandatory airway management training including intubation and IGel use.

**Officer Training** – First-In company officers completed training on proper fire-ground communication procedures.

**Pre-plans** – Crews completed a review of using our building pre-plans for fire alarm or fire situations.

**Ropes, Knots and Hoisting** – Crews supported the Lake County Technical Rescue Team during a Confined Space Drill hosted by Lake Zurich.

**IDOL SCBA Drill** – Members completed a mandatory IDOL SCBA training involving hose advancement and vent enter search conducted at the training tower.

**Staff and Officer Meeting** – Members attended Staff and Officer Meetings to receive departmental updates.

**Annual Physicals** – Members completed their annual physicals.

**Company Needs** – Company Officers evaluated their crew and based the training on the needs of their company. This included department SOG review and Daily Training Bulletin completion.

**Weekly Equipment Review** – On a weekly bases crews review department equipment and ensure they can operate is properly and effectively.

**Probationary Program** - Probationary members worked on completing Probationary Program.

The following members attended outside training:

**FF/PM Johnson** completed 40 hour Confined Space Technician class.

**Lt. Hohs & Captain Yee** started the 32 hour self-paced Calming the Chaos class.

**Captain Kammin & Lt. Santoyo** completed the 24 hour Training Program Management class.

**Deputy Chief Kelly** attended the 4 hour “How Not To” seminar.

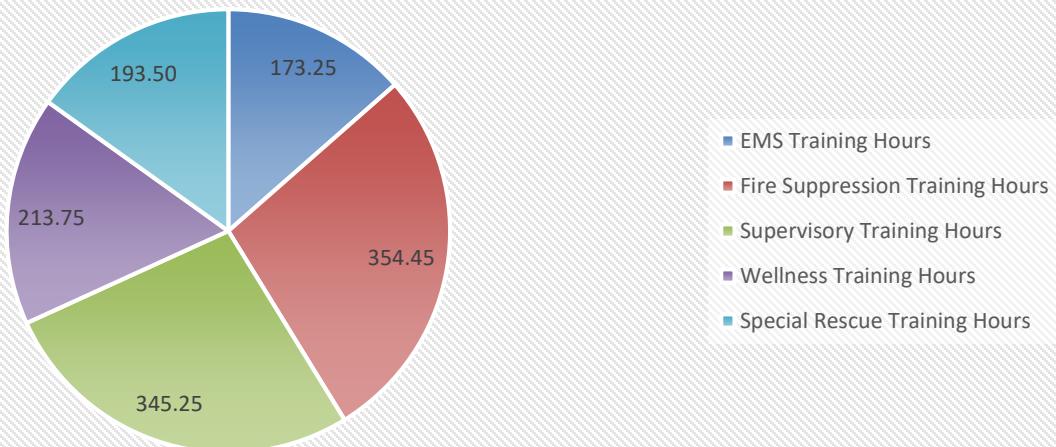
**FF/PM Brooks** completed the 40 hour Vehicle and Machinery Operations class.

**FF/PM Hall** attended the 8 hour Fire Investigators Strike Force Seminar.

**Lt. Kempf** started the 120 hour Advanced Company Officer class.

**Lt. Hedquist** completed the 16 hour Heavy Rescue Academy class.

## Training Hours - 1,280.20 Total



## Fire Prevention Bureau Division

During the month of October, the Fire Prevention Bureau visited numerous elementary schools and preschools for Fire Prevention week activities.

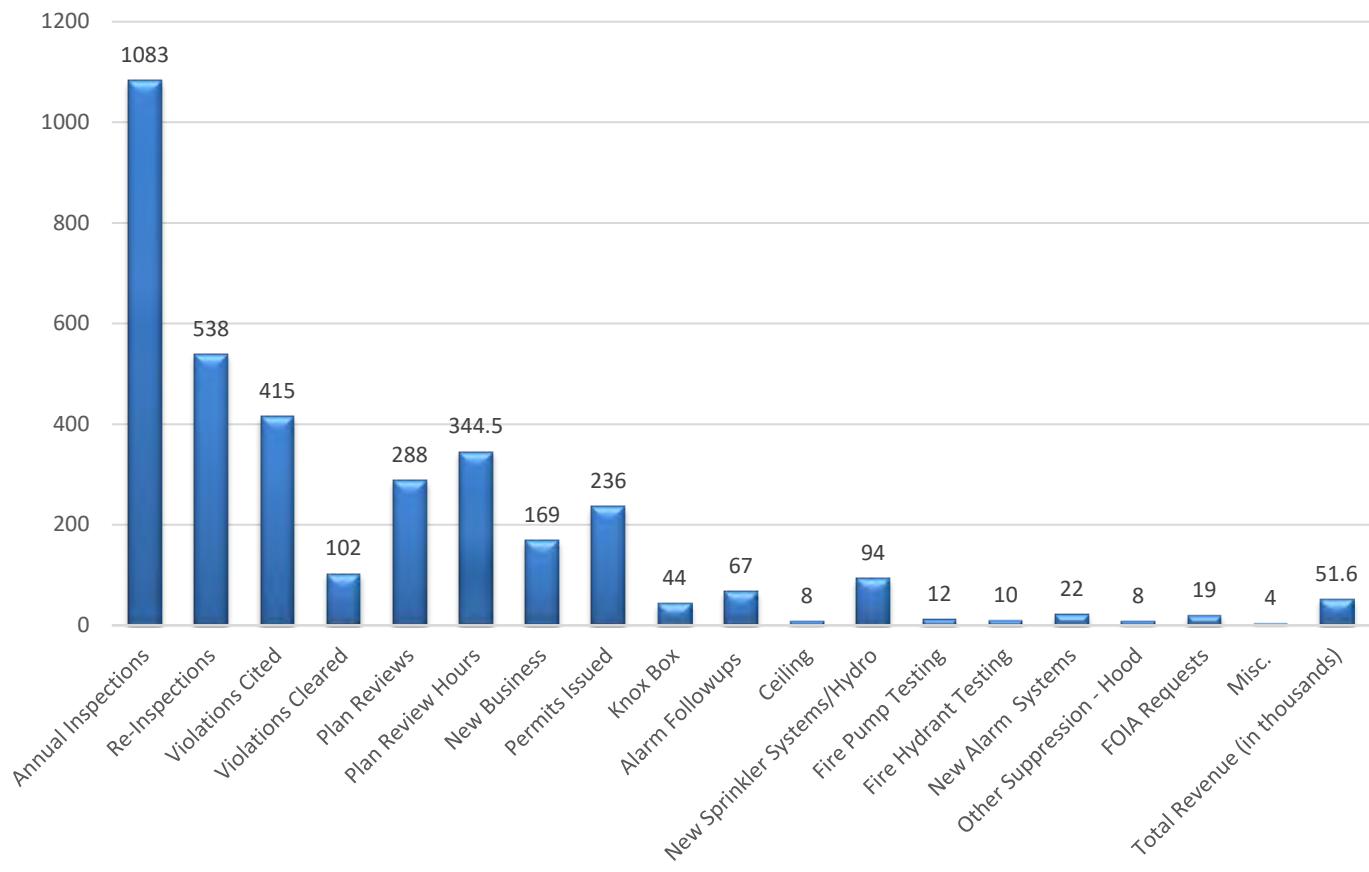
Pictured right is from the annual Chamber of Commerce Chili Cook-Off hosted at the Retired Firefighters Association Hall.

### OCTOBER 2022 ACTIVITIES

- Fire Drills - 5
- Construction Meetings
  - Lifetime
  - District 95
  - Gere Marie Ensell
  - Gere Marie Enterprise
  - Sanctuary Propane
  - 842 March Sprinkler Issues
  - Halloween Inspections at Seth Paine and Foglia YMCA



## Year-To-Date - 2022 (Data will be added each month)





# POLICE DEPARTMENT

---

## MONTHLY INFORMATION REPORT

**OCTOBER 2022**

---

HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

### **General**

- On Saturday, October 29, the Lake Zurich Police Department participated in the DEA's National Prescription Drug Take Back Day. This was an opportunity for citizens to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription and over-the-counter drugs. Community members dropped off over 90 pounds of unwanted drugs.
- On the morning of October 5th, Lake Zurich police officers joined community members at the McDonald's restaurant at 653 S. Rand Road in an informal, neutral space to discuss community issues, build relationships, and drink coffee. The participating officers also enjoyed working with McDonald's staff at the drive through window and delivering food to patrons.
- The Police Department processed 14 Freedom of Information requests this month.
- \$525.00 in overweight truck permit fees were received during the month of October.
- The Department participated in IDOT's Halloween campaign from October 16<sup>th</sup> – October 31<sup>st</sup>. 36 hours were worked as part of the grant. The grant yielded the following results: 19 seat belt citations, 11 speeding citations, 1 distracted driving citation, 1 DUI arrest, 2 other arrests, and 6 other citations.
- Several department members attended a teen vaping learning event at the Lake Zurich High School on October 25<sup>th</sup>. Officer Lonski participated in a panel discussion during the event.
- Chief Husak and SRO Mark Frey helped announce the poster contest winner of the Ela Coalition Against Youth Substance Abuse Red Ribbon Week on October 24<sup>th</sup>.

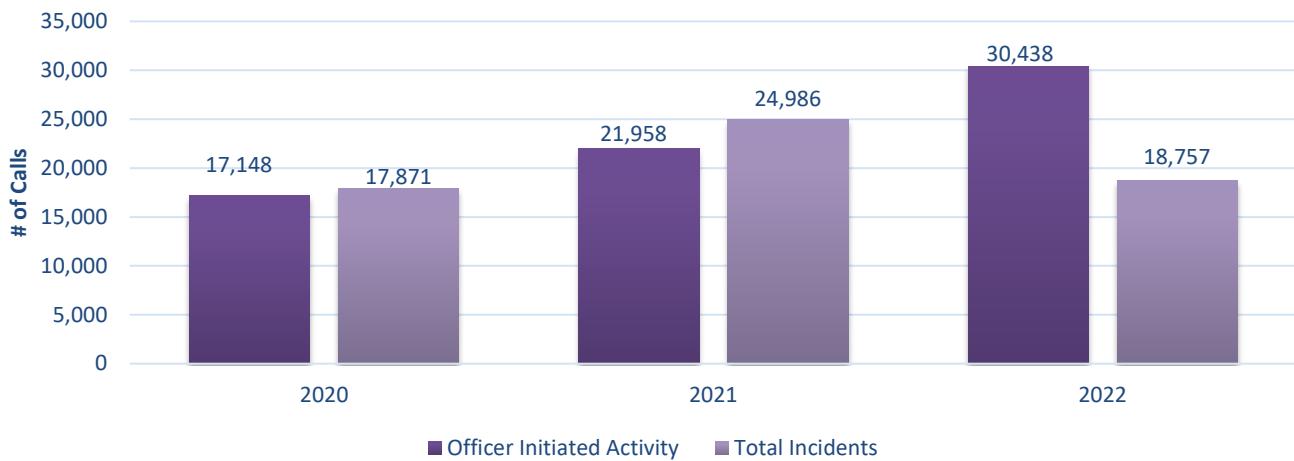
### **Patrol and Communications**

- Year-to-date, officers have conducted 3986 traffic stops and issued 2062 traffic citations.
- During the month, Dispatch handled 1704 9-1-1 calls and 4109 administrative calls.
- Officer Young responded to two Major Crash Assistance Team callouts in October. On October 1<sup>st</sup> he assisted the Major Crime Task Force with drone mapping of a crime scene in Zion, and on October 23<sup>rd</sup> he assisted the Grayslake Police Department with a drone search for a wanted subject.
- There were five child safety seat inspections this month.
- Our agency's portable truck scales were repaired and recertified by the State of Illinois after several years of being out of service. Officer Heer recently attended truck enforcement training and will be monitoring area roadways for violations with the goal of reintegrating commercial vehicle enforcement back into the Traffic Safety Division.

### **Investigations**

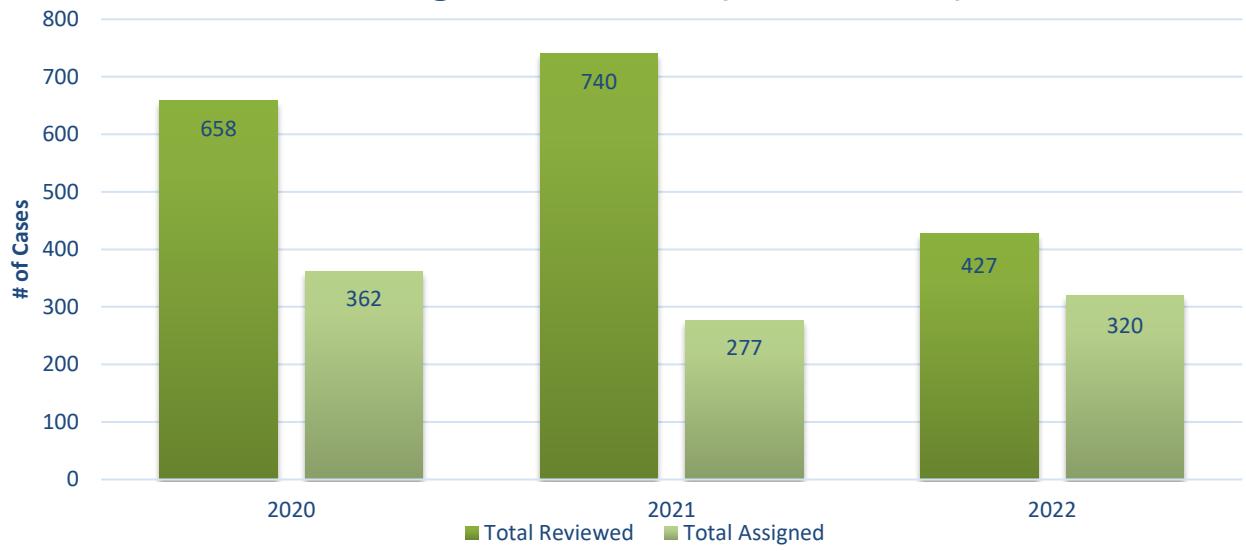
- The Criminal Investigations Division is currently investigating 107 cases, averaging 26.75 cases per detective. Of the 107 cases, 11 have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects.
- Administrative Aide McCormack issued one raffle permit. One liquor license was requested and is pending approval.
- There were two Major Crime Task Force callouts this month. There was one in Zion for a homicide and one in North Chicago for an in-custody death.
- SRO Mark Frey participated in two internet safety presentations, two lockdown drills, and numerous football games during the month of October.

## Computer-Aided Dispatch (CAD) Incidents (Year-to-Date)



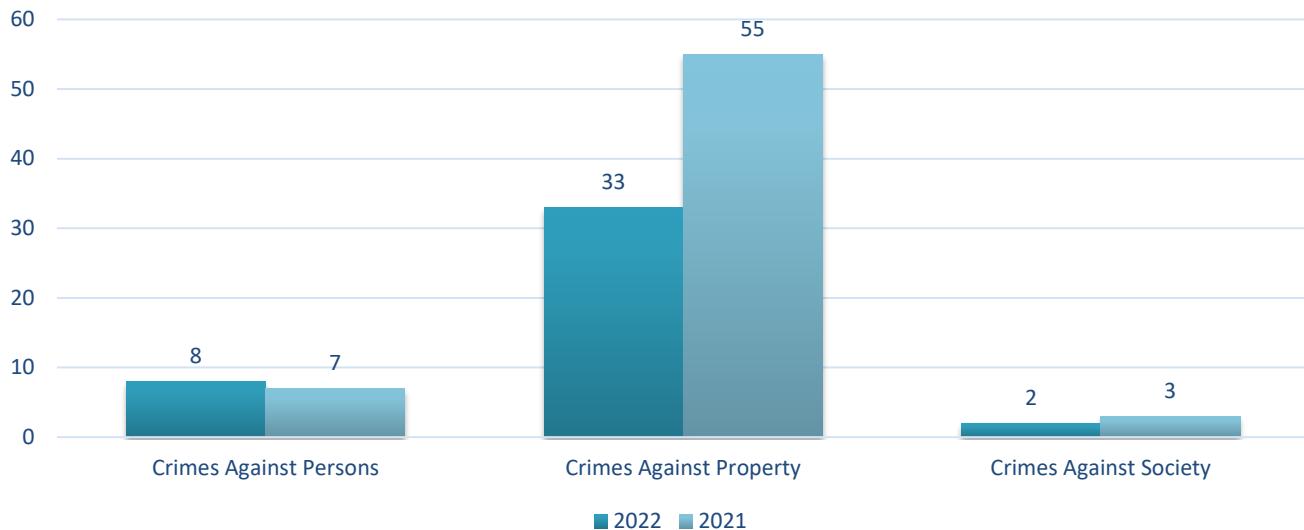
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.

## Investigative Caseload (Year-to-Date)



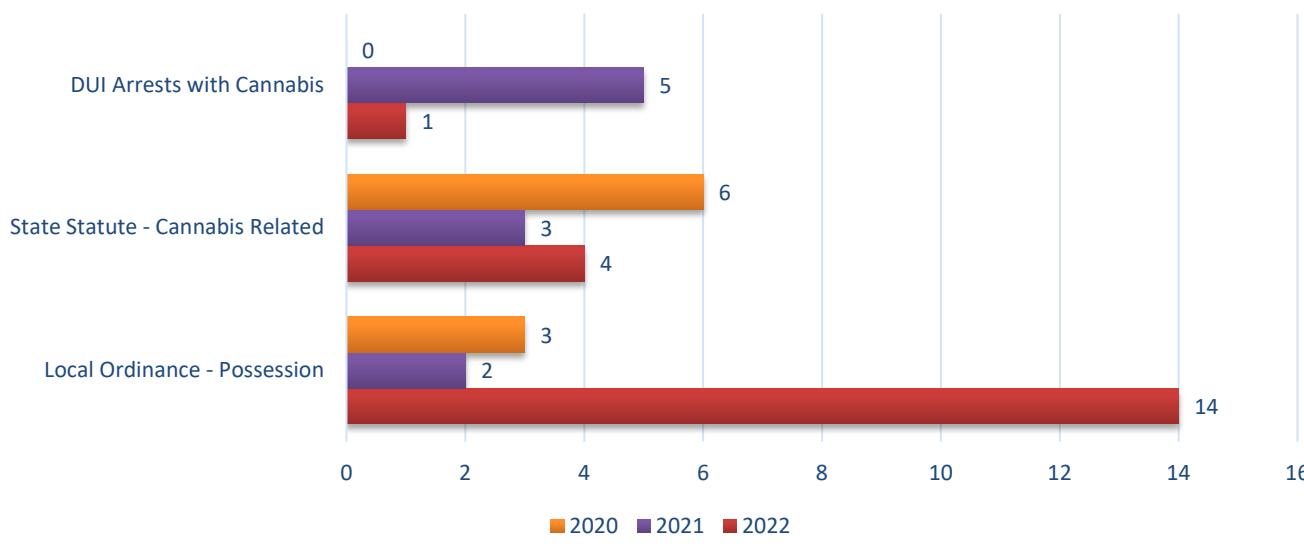
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

## NIBRS Offense Reporting (September)



The Lake Zurich Police Department has switched over to the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations.

## Cannabis Citations (Year-to-Date)

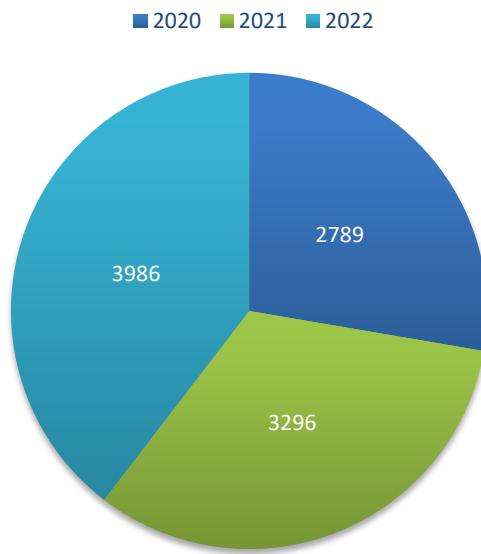


Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



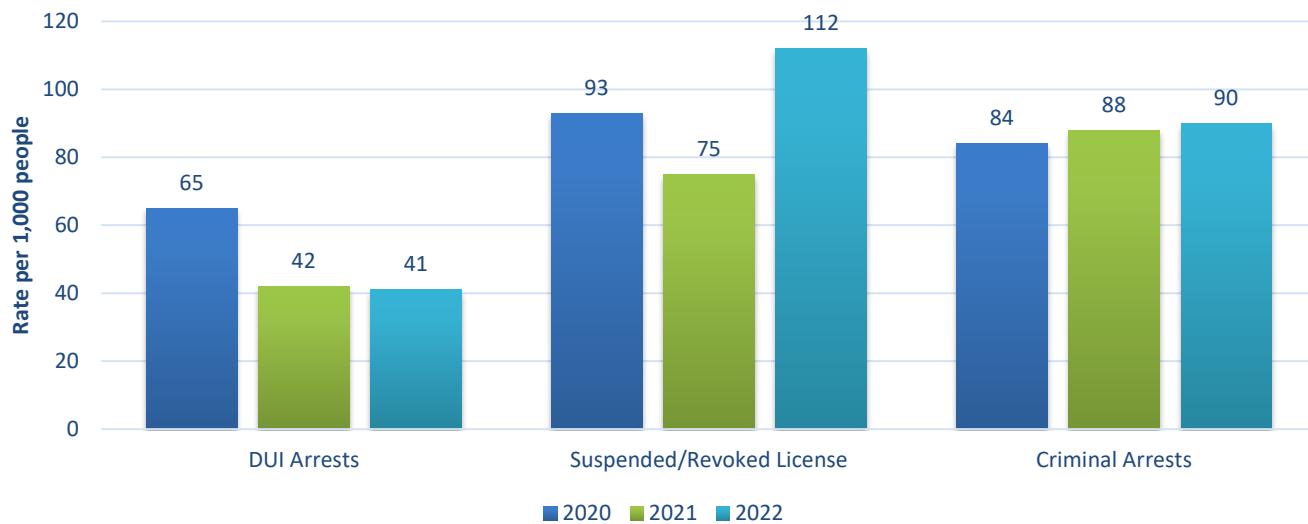
Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a 'mental health crisis' is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.

### Traffic Stops (Year-to-Date)



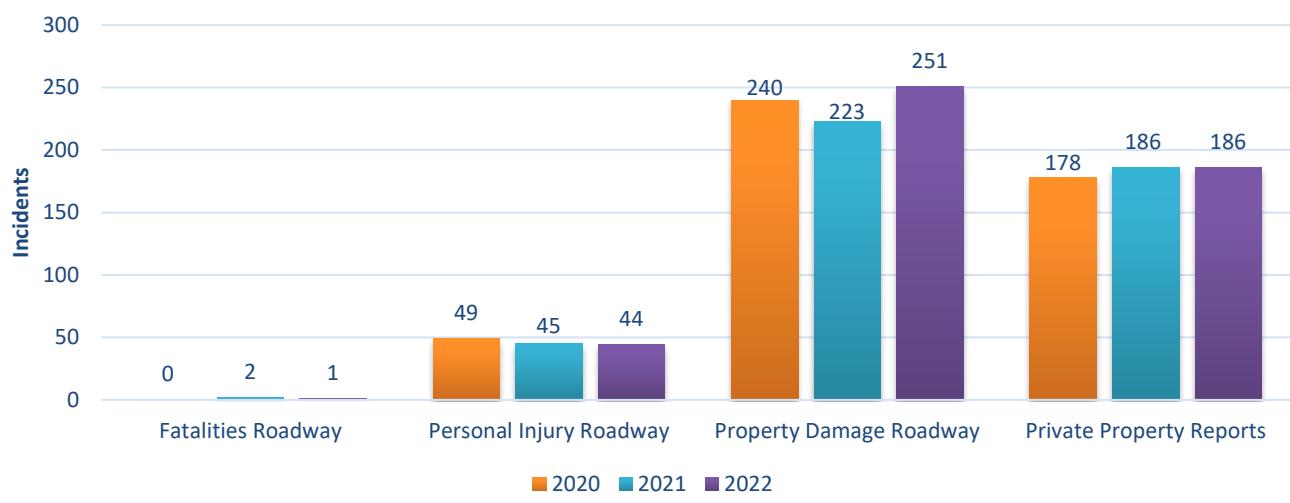
Information depicted in this graph relates to traffic stops conducted by Department personnel.

## Criminal and Traffic Offenses (Year-to-Date)



Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.

## Vehicle Crash Incidents (Year-to-Date)



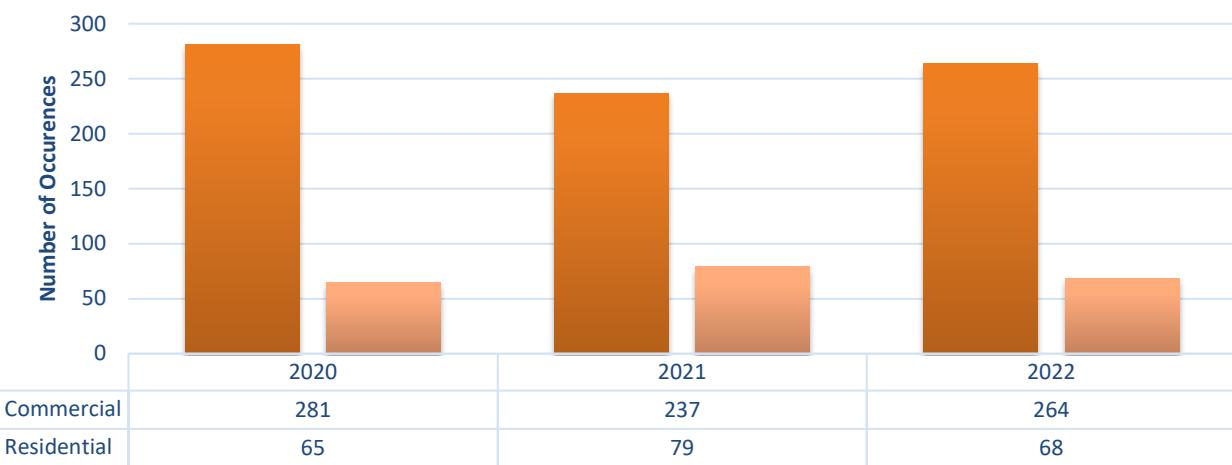
The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.

## Monthly Training Time (in Hours)



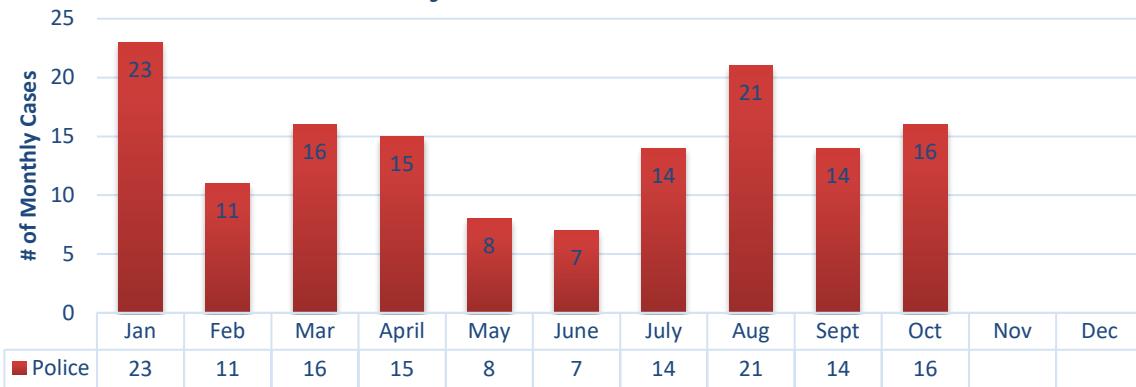
Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief's training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.

## Alarm Occurrences (Year-to-Date)



The records department monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

## Administrative Adjudication Caseload 2022



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

## Red Light Camera Violations and Accidents (Year-to-Date)

2022	Red Light Violations		Adjudication for Red Light				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	213	\$11,760.00	1	1	0	0	1	4	1
February	75	\$14,300.00	3	2	1	0	2	1	2
March	226	\$6,570.00	6	5	0	1	0	4	0
April	241	\$8,120.00	2	1	0	1	0	2	0
May	229	\$8,280.00	0	0	0	0	1	3	1
June	206	\$13,070.00	3	1	2	0	2	2	1
July	215	\$10,900.00	5	2	3	0	0	4	0
August	217	\$12,602.50	5	5	0	0	1	0	2
September	189	\$12,480.00	1	0	1	0	0	1	1
October	164	\$9,530.00	1	1	0	0	3	4	0
November									
December									
<b>Total</b>	<b>1975</b>	<b>\$107,612.50</b>	<b>27</b>	<b>18</b>	<b>7</b>	<b>2</b>	<b>10</b>	<b>25</b>	<b>8</b>

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras. The net received amount factors in the paid violations and subtracts the red light company's fees and the adjudication fees.



# FINANCE DEPARTMENT

---

## MONTHLY INFORMATION REPORT

**SEPTEMBER 2022**

---

HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## DEPARTMENT NARRATIVE

Preparations of the annual budget for 2023 were in full swing during September. Village Manager Keller, Management Services Director Duebner, Human Resources Director Gibson and Public Works Director Brown all worked, along with Finance, to review department requests and the proposed budget for 2023. The budget will be presented to the Village Board for consideration and feedback/changes in November; the final budget will be presented at a Village Board meeting in December for approval.

## GENERAL FUND OPERATING RESULTS SUMMARY

For the month of September, revenues totaled \$4.90 million and expenditures \$4.08 million, resulting in an operating excess of 824k. From a budget perspective, we had expected revenues to exceed expenditures by \$483K. Year-to-date figures below represent the ninth month of activity for the year.

### **General Fund Operating Results**

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 4,251,032	\$ 4,902,541	\$ 24,137,475	\$ 26,666,541
Expenditures	3,768,486	4,078,140	23,613,613	23,312,331
<b>Excess (Deficiency)</b>	<b>\$ 482,546</b>	<b>\$ 824,401</b>	<b>\$ 523,862</b>	<b>\$ 3,354,211</b>

## **REVENUES**

Following is a summary of revenues by type through September 30th, 2022. These figures represent nine months of financial activity. A more detailed analysis can be found on page 9.

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 2,501,694	\$ 3,007,527	20.2%	\$ 8,600,174	\$ 9,089,873	5.69%	87.2%
Intergovernmental	1,484,975	1,501,442	1.1%	12,776,948	13,863,120	8.50%	76.8%
Licenses & Permits	58,176	55,398	-4.8%	716,572	807,902	12.75%	94.1%
Fines and Forfeits	38,200	38,489	0.8%	334,950	307,847	-8.09%	66.3%
Charges for Services	141,688	298,942	111.0%	1,565,391	2,518,517	60.89%	143.1%
Investment Income	3,500	(23,039)	-758.3%	17,000	(96,654)	-668.56%	-420.2%
Miscellaneous	22,799	23,782	4.3%	126,440	175,936	39.15%	125.1%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 4,251,032	\$ 4,902,541	15.3%	\$ 24,137,475	\$ 26,666,541	10.48%	84.1%

### **Taxes:**

Revenues from taxes came in at \$3.01 million in September, 20% above budget expectations, mostly due to property taxes. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 18% lower than expected for the month at \$29k. That is 18% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility tax results were mixed for the month. The gas utility tax had \$23k in receipts compared to an expected \$12k. Electric utility tax came in at \$90k versus the expected \$96k. Combined, utility taxes were 5% higher than expected. The payments are based primarily on August activity. More detail on the Utility Taxes can be found on page 13.

### **Intergovernmental Revenue:**

Revenue from other governments totaled \$1.50 million in September, which was 1% above budget expectations for the category. Year-to-date receipts are above expectations by 9%.

State sales tax were above budget expectations for the month at \$691k. This represents sales from June and was 9% higher than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Income tax receipts came in 8% above budget expectations with the receipts for September totaling \$174k compared to the an expected \$162k. This is 13% higher than receipts from the prior September. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 43% above budget expectations at \$28k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for September relate to tax for July activity.

**Licenses and Permits:**

Revenue from the issuance of licenses and permits came in at \$55k for September, 5% below budget expectations. Building permits (\$23k), permit plan review (\$8k), and contractor registration (\$7K) were the biggest contributors. Additional items included in license and permit revenue are plumbing permits (\$4k), occupancy certificates (\$3k), and electric permits (\$3k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

**Fines and Forfeits:**

Revenue from police fines came in 1% above expectations during September, with receipts of \$38k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

**Charges for Services:**

Revenue from service charges totaled \$299k in September. The main revenue sources in this category are ambulance, engineering fees, and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$125k. Engineering review receipts for the month were recorded at \$84k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in September were below budget expectations at \$48k. Park fees are 17% higher than expectations year-to-date.

**Investment Income:**

The General Fund investment income in September was negative \$23k, due to the change in market value of investments. The change in market value is an unrealized gain/loss recorded each month based on changes in interest rates. If held to maturity, the Village will receive all of the interest plus the par value of the investments. Currently, the investments are concentrated in certificates of deposit,

treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

**Miscellaneous:**

The General Fund miscellaneous revenue in September was \$24k. Receipts for this category were pavilion fees (\$17k) and rental income (\$5k), as well as other small items.

***EXPENDITURES***

For the month of September, expenditures totaled \$4.08 million for the General Fund, which was 8% above projections of \$3.77 million. The table below presents a summary of General Fund expenditures by department as of September 30, 2022. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 3,947	\$ 7,713	95.4%	\$ 50,315	\$ 51,261	1.9%	74.2%
Administration	\$ 127,480	\$ 142,938	12.1%	\$ 972,640	\$ 911,501	-6.3%	62.4%
Finance	\$ 68,144	\$ 63,584	-6.7%	\$ 449,673	\$ 387,657	-13.8%	67.7%
Technology	\$ 32,733	\$ 21,221	-35.2%	\$ 275,338	\$ 259,478	-5.8%	59.0%
Police	\$ 1,270,103	\$ 1,359,087	7.0%	\$ 6,625,538	\$ 6,533,734	-1.4%	76.1%
Fire	\$ 1,490,001	\$ 1,910,982	28.3%	\$ 9,409,523	\$ 9,718,722	3.3%	77.7%
Community Develop.	\$ 116,298	\$ 66,611	-42.7%	\$ 771,002	\$ 690,071	-10.5%	64.5%
Public Works	\$ 359,991	\$ 315,680	-12.3%	\$ 2,825,916	\$ 2,724,060	-3.6%	71.0%
Park & Recreation	\$ 167,543	\$ 62,245	-62.8%	\$ 1,043,454	\$ 883,133	-15.4%	72.2%
Operating Transfers	\$ 132,246	\$ 128,079	-3.2%	\$ 1,190,214	\$ 1,152,713	-3.2%	61.9%
Total	\$ 3,768,486	\$ 4,078,140	8.2%	\$ 23,613,613	\$ 23,312,331	-1.3%	73.7%

**OPERATING RESULTS OF OTHER FUNDS**

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

### **Special Revenue Funds:**

Motor fuel tax revenue came in at \$295k in September, which was 2% above the budget of \$288k. Receipts for September include the last installment of the Rebuild Illinois Grant. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were \$19k for electricity (\$13k), mowing (\$5k), and signs (\$1k).

September revenues for the Hotel Tax Fund totaled \$14k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$8k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for September totaled \$67k, which consist of funding transfers from other funds (\$19k), Rock the Block event sales (\$48k), and other small items. Expenditures for the month totaled \$33k, consisting of normal staff expenses (\$16k), and expenses relating to Rock the Block (\$16k), and Farmer's Market (\$1k).

### **Debt Service Funds:**

The debt service funds record annual debt service payments for several of the village issuances. Revenues for the debt service fund are \$419k from property taxes and \$585 from interest and changes in market value of investments. The expenditures recorded for September were \$1.21 million for principal and interest on the Series 2022 Refunding Bond.

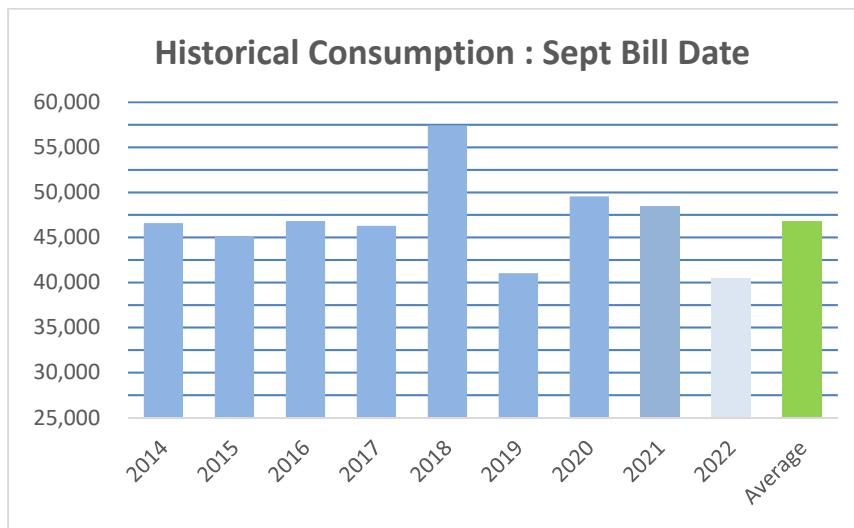
### **Capital Projects Funds:**

September revenue for the capital projects funds came in at \$1.74 million. The majority of the revenue was from the receipt of the second tranche of the ARPA grant (\$1.35 million). Additionally, Non-Home Rule Sales Tax (NHRST) had receipts from September of \$238k. This was 10% higher than budget expectations and 10% higher than the same month last year. September receipts represent sales from June. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include funding transfers (\$68k), park impact fees (\$66k), electric aggregation civic contribution (\$6k), interest and changes in market value of investments (\$4k), and tree replacement (\$1k).

Expenditures for capital projects were recorded in September of \$1.20 million, consisting of road resurfacing (\$1.77 million), and the roof replacement project (\$23k), as well as other small items.

**Water and Sewer Fund:**

September revenue totaled \$749k, which was 2% above the budget estimate of \$733k. Consumption metered in September was 40M gallons, lower than the nine-year average of 47M gallons. The consumption billed in September primarily represents water metered in late August and early September. With about 47M gallons pumped, about 14% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing September water consumption over the past eight years provided below.



Expenses in the Water Fund were \$1.02 million for the month. Of this amount, \$162k is a non-cash transaction to record depreciation of the infrastructure assets of the fund and \$16k is for interest payments. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

**Internal Service Funds:**

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds

as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. September expenses include non-cash depreciation expenses (\$38k), and police vehicle equipment expenses (\$13k).

### **Special Service Areas:**

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in September were \$708 for sweeping and mowing and \$6k for water quality management (SSA #8, SSA #9, SSA #11, and SSA #13).

SSA Activity Sep-22									
SSA #	Location	Beginning	Year-To-Date		Ending	Annual	Annual		
		Balance 1/1/2022	Revenues	Expenses	Balance 12/31/2022	Expected Revenues	YTD %	Expected Expenses	YTD %
SSA #8	Heatherleigh	67,769	9,425	14,051	63,143	9,697	97.19%	15,600	90.07%
SSA #9	Willow Ponds	142,814	10,544	4,400	148,957	11,851	88.97%	17,306	25.43% <sup>b</sup>
SSA #10	Westberry	16,990	903	-	17,892	1,000	90.25%	-	N/A
SSA #11	Lake Zurich Pines	26,238	2,400	355	28,283	2,999	80.02% <sup>a</sup>	1,575	22.55%
SSA #13	Conventry Creek	210,080	27,257	3,706	233,631	29,894	91.18% <sup>a</sup>	TBD	N/A
SSA #16	Country Club	(2,042)	1,760	-	(282)	1,760	N/A	TBD	N/A
		461,847	52,288	22,512	491,624	57,202	91.41%	34,482	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

### **Police and Firefighters' Pension Funds:**

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of negative \$443k for the month. For September, the fund recorded an unrealized loss of \$1.01 million from investments. Total municipal and member contributions for the month totaled \$566k. Expenses for the month were \$195k of which \$194k was for pension and benefit payments, and \$1k for professional services and investment expenses. For the month

of September, the fund experienced a loss of \$638k. As of September 30th, the fund had a net position of \$32.89 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had a similar month for investments, with an unrealized loss of \$1.60 million from investments. Total municipal and member contributions for the month totaled \$708k. Total revenues for the month were negative \$893k. Expenses for the month were \$193k, of which \$192k was for pension and benefit payments, and \$1k was for investment expenses and other expenses. For the month of September, the fund experienced a loss of \$1.09 million. As of September 30th, the fund had a net position of \$52.65 million. Additional information can be found on page 18.

**Conclusion:**

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing well and expenditures have been kept to a minimum. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

*Amy Sparkowski*

Amy Sparkowski  
Director of Finance

**VILLAGE OF LAKE ZURICH  
OPERATING REPORT SUMMARY  
GENERAL FUND  
September 30, 2022**

REVENUES	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
<b>Taxes</b>								
Property Taxes	2,357,457	2,864,848	21.5%	7,028,993	7,404,158	5.3%	8,367,317	88.5%
Utility Tax - Electric	95,864	90,227	(5.9%)	736,894	738,352	0.2%	970,000	76.1%
Utility Tax - Gas	12,463	23,045	84.9%	250,477	449,875	79.6%	305,000	147.5%
Cable Tv Franchise	-	-	0.0%	239,275	240,509	0.5%	322,955	74.5%
Telecom Tax	35,910	29,408	(18.1%)	344,535	256,979	(25.4%)	454,000	56.6%
<b>Total Taxes</b>	<b>2,501,694</b>	<b>3,007,527</b>	<b>20.2%</b>	<b>8,600,174</b>	<b>9,089,873</b>	<b>5.7%</b>	<b>10,419,272</b>	<b>87.2%</b>
<b>Intergovernmental</b>								
State Sales Tax	668,122	690,544	3.4%	5,244,959	5,703,898	8.8%	7,648,077	74.6%
State Income Tax	161,890	174,093	7.5%	2,030,340	2,518,026	24.0%	3,127,435	80.5%
State Use Tax	68,876	69,514	0.9%	686,967	590,948	(14.0%)	920,000	64.2%
Video Gaming Tax	19,583	28,041	43.2%	176,247	267,839	52.0%	235,000	114.0%
Fire/Rescue Srvc Contract	479,881	479,881	0.0%	4,318,929	4,318,930	0.0%	5,758,573	75.0%
Other Intergovernmental	86,623	59,369	(31.5%)	319,506	463,479	45.1%	364,624	127.1%
<b>Total Intergovernmental</b>	<b>1,484,975</b>	<b>1,501,442</b>	<b>1.1%</b>	<b>12,776,948</b>	<b>13,863,120</b>	<b>8.5%</b>	<b>18,053,709</b>	<b>76.8%</b>
<b>Licenses &amp; Permits</b>								
Liquor Licenses	-	650	0.0%	170,000	162,518	(4.4%)	170,000	95.6%
Business Licenses	-	930	0.0%	101,000	97,788	(3.2%)	101,000	96.8%
Building Permits	24,000	23,242	(3.2%)	164,980	199,239	20.8%	220,000	90.6%
Permit Plan Review	11,850	8,361	(29.4%)	74,400	75,629	1.7%	100,000	75.6%
Other Permits	22,326	22,215	(0.5%)	206,192	272,729	32.3%	267,950	101.8%
<b>Total Licenses &amp; Permits</b>	<b>58,176</b>	<b>55,398</b>	<b>(4.8%)</b>	<b>716,572</b>	<b>807,902</b>	<b>12.7%</b>	<b>858,950</b>	<b>94.1%</b>
<b>Fines and Forfeits</b>	<b>38,200</b>	<b>38,489</b>	<b>0.8%</b>	<b>334,950</b>	<b>307,847</b>	<b>(8.1%)</b>	<b>464,500</b>	<b>66.3%</b>
<b>Charges for Services</b>								
Fire/Rescue Ambulance Fee	47,146	125,219	165.6%	533,553	1,253,969	135.0%	675,000	185.8%
Park Program Fees	53,500	48,144	(10.0%)	576,810	673,454	16.8%	618,110	109.0%
Other Charges for Services	41,042	125,579	206.0%	455,028	591,094	29.9%	466,670	126.7%
<b>Total Charges for Services</b>	<b>141,688</b>	<b>298,942</b>	<b>111.0%</b>	<b>1,565,391</b>	<b>2,518,517</b>	<b>60.9%</b>	<b>1,759,780</b>	<b>143.1%</b>
<b>Investment Income</b>	<b>3,500</b>	<b>(23,039)</b>	<b>(758.3%)</b>	<b>17,000</b>	<b>(96,654)</b>	<b>(668.6%)</b>	<b>23,000</b>	<b>-420.2%</b>
<b>Miscellaneous</b>	<b>22,799</b>	<b>23,782</b>	<b>4.3%</b>	<b>126,440</b>	<b>175,936</b>	<b>39.1%</b>	<b>140,670</b>	<b>125.1%</b>
<b>Total General Fund Revenues</b>	<b>4,251,032</b>	<b>4,902,541</b>	<b>15.3%</b>	<b>24,137,475</b>	<b>26,666,541</b>	<b>10.5%</b>	<b>31,719,881</b>	<b>84.1%</b>
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
<b>EXPENDITURES</b>								
<b>General Government</b>								
Legislative	3,947	7,713	95.4%	50,315	51,261	1.9%	69,085	74.2%
Administration	127,480	142,938	12.1%	972,640	911,501	(6.3%)	1,460,744	62.4%
Finance	68,144	63,584	(6.7%)	449,673	387,657	(13.8%)	572,617	67.7%
Technology	32,733	21,221	(35.2%)	275,338	259,478	(5.8%)	439,623	59.0%
Total Gen. Govt.	232,304	235,456	1.4%	1,747,966	1,609,897	(7.9%)	2,542,069	63.3%
<b>Public Safety</b>								
Police	1,270,103	1,359,087	7.0%	6,625,538	6,533,734	(1.4%)	8,586,820	76.1%
Fire	1,490,001	1,910,982	28.3%	9,409,523	9,718,722	3.3%	12,503,594	77.7%
Community Development	116,298	66,611	(42.7%)	771,002	690,071	(10.5%)	1,070,607	64.5%
<b>Total Public Safety</b>	<b>2,876,402</b>	<b>3,336,680</b>	<b>16.0%</b>	<b>16,806,063</b>	<b>16,942,528</b>	<b>0.8%</b>	<b>22,161,021</b>	<b>76.5%</b>
<b>Streets - Public Works</b>	<b>359,991</b>	<b>315,680</b>	<b>(12.3%)</b>	<b>2,825,916</b>	<b>2,724,060</b>	<b>(3.6%)</b>	<b>3,839,132</b>	<b>71.0%</b>
<b>Culture - Park and Recreation</b>	<b>167,543</b>	<b>62,245</b>	<b>(62.8%)</b>	<b>1,043,454</b>	<b>883,133</b>	<b>(15.4%)</b>	<b>1,223,106</b>	<b>72.2%</b>
<b>Total General Fund Expend.</b>	<b>3,636,240</b>	<b>3,950,061</b>	<b>8.6%</b>	<b>22,423,399</b>	<b>22,159,618</b>	<b>(1.2%)</b>	<b>29,765,328</b>	<b>74.4%</b>
Operating Transfers Out	132,246	128,079	(3.2%)	1,190,214	1,152,713	(3.2%)	1,861,950	61.9%
<b>NET INCOME (LOSS) FOR GENERAL</b>	<b>482,546</b>	<b>824,401</b>		<b>523,862</b>	<b>3,354,211</b>		<b>92,603</b>	

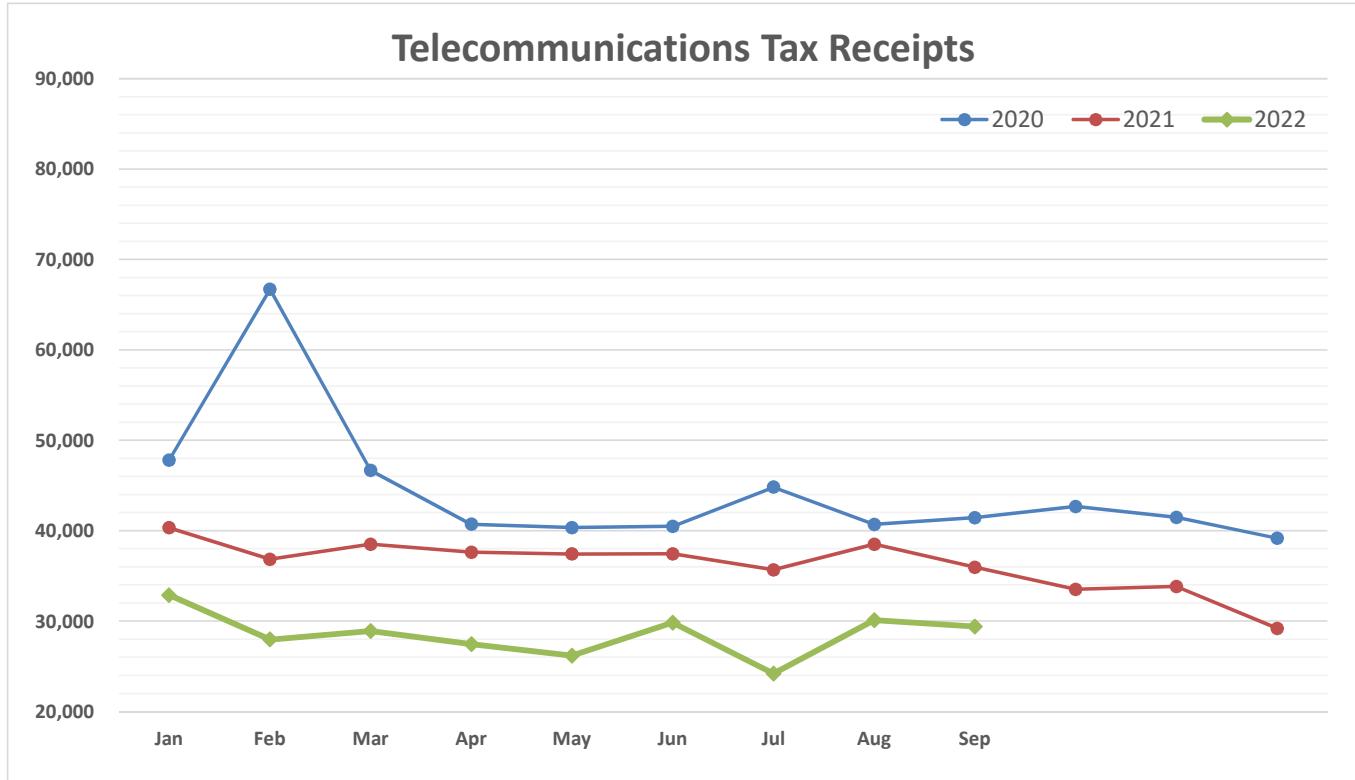
**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**September 30, 2022**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
<b>SPECIAL REVENUE FUNDS</b>										
<b>MOTOR FUEL TAX FUND</b>										
Revenues	288,499	295,092	2.3%	1,010,164	1,057,400	4.7%	1,210,753	87.3%		
Expenditures	23,947	18,683	(22.0%)	269,833	281,427	4.3%	447,531	62.9%		
Net Activity Gain (Loss)	264,552	276,409		740,331	775,973		763,222			
<b>HOTEL TAX FUND</b>										
Revenues	10,148	14,447	42.4%	64,955	102,605	58.0%	86,130	119.1%		
Expenditures	7,766	7,543	(2.9%)	81,327	79,817	(1.9%)	103,953	76.8%		
Net Activity Gain (Loss)	2,382	6,905		(16,372)	22,789		(17,823)			
<b>SPECIAL EVENTS FUND</b>										
Admin & Miscellaneous										
Revenues	15,104	13,190	(12.7%)	121,536	120,736	(0.7%)	161,850	74.6%		
Expenditures	17,329	16,321	(5.8%)	124,223	125,418	1.0%	165,258	75.9%		
Net Activity Gain (Loss)	(2,225)	(3,132)		(2,687)	(4,682)		(3,408)			
Rock the Block										
Revenues	60,000	47,711	(20.5%)	60,000	83,511	39.2%	60,000	139.2%		
Expenditures	42,350	16,462	(61.1%)	46,100	37,166	(19.4%)	54,361	68.4%		
Net Activity Gain (Loss)	17,650	31,249		13,900	46,345		5,639			
Craft Beer Fest										
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%		
Net Activity Gain (Loss)	-	-		-	-		-			
Farmers Market										
Revenues	-	-	0.0%	8,500	12,461	46.6%	8,500	146.6%		
Expenditures	1,175	704	(40.1%)	8,382	9,891	18.0%	8,342	118.6%		
Net Activity Gain (Loss)	(1,175)	(704)		118	2,570		158			
Fourth of July										
Revenues	4,591	4,592	0.0%	55,327	52,359	(5.4%)	69,100	75.8%		
Expenditures	-	-	0.0%	57,144	55,373	(3.1%)	68,904	80.4%		
Net Activity Gain (Loss)	4,591	4,592		(1,817)	(3,014)		196			
Winter Festival										
Revenues	1,146	1,271	10.9%	10,314	12,488	21.1%	16,550	75.5%		
Expenditures	-	-	0.0%	50	4,780	9,459.3%	16,402	29.1%		
Net Activity Gain (Loss)	1,146	1,271		10,264	7,708		148			
Special Events Fund Total	19,987	33,276		19,778	48,927		2,733			
<b>TIF #1 TAX FUND</b>										
Revenues	387,311	548,385	41.6%	1,172,275	1,329,669	13.4%	1,394,900	95.3%		
Expenditures	551,150	552,861	0.3%	551,800	554,236	0.4%	1,387,000	40.0%		
Net Activity Gain (Loss)	(163,839)	(4,476)		620,475	775,433		7,900			
<b>TIF #2 - DOWNTOWN</b>										
Revenues	85,501	142,744	66.9%	273,523	(134,517)	(149.2%)	328,650	(40.9%)		
Expenditures	339,150	1,146	(99.7%)	1,031,152	117,158	(88.6%)	1,731,400	6.8%		
Net Activity Gain (Loss)	(253,649)	141,598		(757,629)	(251,675)		(1,402,750)			
<b>TIF #3 - RAND ROAD</b>										
Revenues	15,573	2,547	(83.6%)	47,131	52,835	12.1%	56,080	94.2%		
Expenditures	-	-	0.0%	-	400	0.0%	800	50.0%		
Net Activity Gain (Loss)	15,573	2,547		47,131	52,435		55,280			
<b>DISPATCH CENTER FUND</b>										
Revenues	78,025	72,944	(6.5%)	1,208,590	1,294,008	7.1%	1,513,590	85.5%		
Expenditures	186,424	163,387	(12.4%)	1,248,109	1,262,938	1.2%	1,668,461	75.7%		
Net Activity Gain (Loss)	(108,399)	(90,442)		(39,519)	31,070		(154,871)			

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**September 30, 2022**

							<b>Amended Annual Budget</b>	<b>% of Annual Budget Achieved</b>		
	<b>Current Month</b>			<b>Year-to-Date</b>						
	<b>Budget</b>	<b>Actual</b>	<b>% Variance</b>	<b>Budget</b>	<b>Actual</b>	<b>% Variance</b>				
<b>DEBT SERVICE FUNDS</b>										
<b>VILLAGE DEBT SERVICE</b>										
Revenues	337,453	420,149	24.5%	1,021,625	1,090,489	6.7%	1,215,700	89.7%		
Expenditures	1,206,810	1,206,810	0.0%	1,206,810	1,206,810	0.0%	1,206,810	100.0%		
Net Activity Gain (Loss)	(869,357)	(786,661)		(185,185)	(116,321)		8,890			
<b>TIF #1 DEBT SERVICE</b>										
Revenues	66	(853)	(1,392.5%)	1,188,602	1,184,281	(0.4%)	2,023,800	58.5%		
Expenditures	-	-	0.0%	1,058,749	1,051,782	(0.7%)	2,045,241	51.4%		
Net Activity Gain (Loss)	66	(853)		129,853	132,499		(21,441)			
<b>CAPITAL PROJECT FUNDS</b>										
<b>CAPITAL IMPROVEMENTS</b>										
Revenues	74,958	1,490,702	1,888.7%	2,225,703	2,479,366	11.4%	2,725,577	91.0%		
Expenditures	203,168	23,233	(88.6%)	1,308,026	769,173	(41.2%)	1,817,524	42.3%		
Net Activity Gain (Loss)	(128,210)	1,467,470		917,677	1,710,193		908,053			
<b>PARK IMPROVEMENTS</b>										
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%		
Net Activity Gain (Loss)	-	-		-	-		-			
<b>NON-HOME RULE SALES TAX</b>										
Revenues	216,220	244,380	13.0%	1,655,931	1,936,303	16.9%	2,279,500	84.9%		
Expenditures	385,959	1,181,302	206.1%	2,250,960	1,530,232	(32.0%)	2,272,000	67.4%		
Net Activity Gain (Loss)	(169,739)	(936,922)		(595,029)	406,071		7,500			
<b>ENTERPRISE FUND</b>										
<b>WATER AND SEWER</b>										
Revenues	732,592	749,450	2.3%	5,673,282	6,147,370	8.4%	7,391,625	83.2%		
Expenses										
Administration	69,011	68,070	(1.4%)	532,624	520,990	(2.2%)	706,296	73.8%		
Debt	17,475	16,275	(6.9%)	113,550	114,188	0.6%	147,432	77.5%		
Depreciation	161,516	161,516	(0.0%)	1,453,644	1,453,643	(0.0%)	1,938,190	75.0%		
Billing	24,761	22,906	(7.5%)	182,905	182,365	(0.3%)	239,104	76.3%		
Water	502,017	134,988	(73.1%)	2,410,302	1,152,752	(52.2%)	3,434,565	33.6%		
Sewer	734,567	618,065	(15.9%)	2,041,057	1,215,723	(40.4%)	3,942,217	30.8%		
	1,509,347	1,021,820		6,734,082	4,639,660		10,407,804			
Net Activity Gain (Loss)	(776,755)	(272,370)		(1,060,800)	1,507,710		(3,016,179)			
<b>INTERNAL SERVICE FUNDS</b>										
<b>MEDICAL INSURANCE</b>										
Revenues	268,212	260,649	(2.8%)	2,364,012	2,304,909	(2.5%)	3,147,258	73.2%		
Expenses	258,984	485,803	87.6%	2,313,656	2,540,648	9.8%	3,090,608	82.2%		
Net Activity Gain (Loss)	9,228	(225,153)		50,356	(235,740)		56,650			
<b>RISK MANAGEMENT</b>										
Revenues	121,107	127,021	4.9%	1,089,949	1,158,382	6.3%	1,453,271	79.7%		
Expenses	37,400	33,883	(9.4%)	1,319,602	1,250,483	(5.2%)	1,615,963	77.4%		
Net Activity Gain (Loss)	83,707	93,138		(229,653)	(92,100)		(162,692)			
<b>EQUIPMENT REPLACEMENT</b>										
Revenues	69,919	73,386	5.0%	629,271	619,308	(1.6%)	1,352,125	45.8%		
Expenses	47,918	50,946	6.3%	558,571	713,182	27.7%	1,554,625	45.9%		
Net Activity Gain (Loss)	22,001	22,440		70,700	(93,874)		(202,500)			
<b>TOTAL ALL VILLAGE FUNDS</b>	<b>(1,569,906)</b>	<b>551,306</b>		<b>235,976</b>	<b>8,027,600</b>		<b>(3,075,425)</b>			

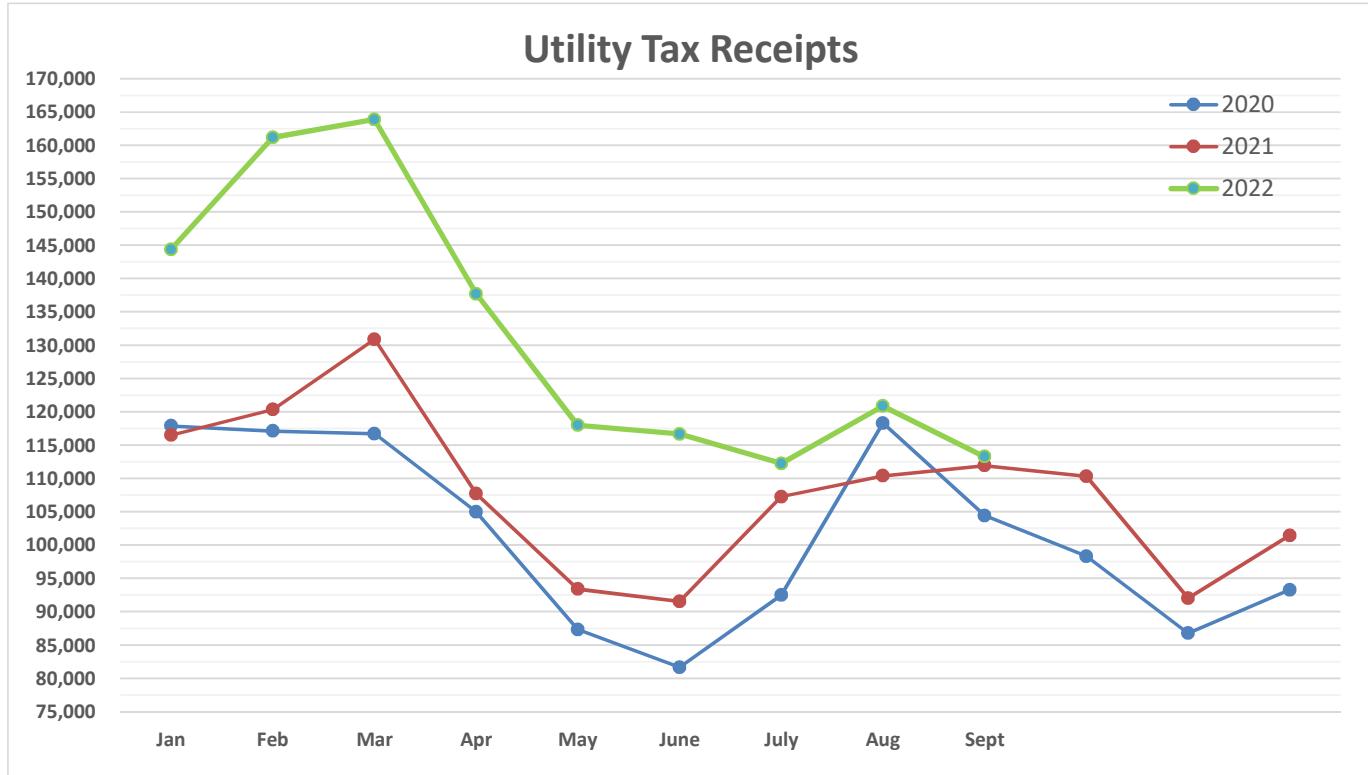
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
SEPTEMBER 2022



### Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2020	FY 2021	% Change	FY 2022	% Change	Budget	Variance \$	Variance %
January	October	47,823	40,329	-15.67%	32,888	-18.45%	41,197	(8,309)	-20.17%
February	November	66,708	36,855	-44.75%	27,974	-24.10%	37,723	(9,749)	-25.84%
March	December	46,694	38,514	-17.52%	28,903	-24.95%	39,482	(10,579)	-26.79%
April	January	40,718	37,621	-7.61%	27,467	-26.99%	38,489	(11,022)	-28.64%
May	February	40,356	37,428	-7.25%	26,181	-30.05%	38,396	(12,215)	-31.81%
June	March	40,486	37,438	-7.53%	29,825	-20.33%	38,306	(8,481)	-22.14%
July	April	44,824	35,678	-20.40%	24,202	-32.17%	35,646	(11,444)	-32.11%
August	May	40,706	38,518	-5.38%	30,131	-21.77%	39,386	(9,255)	-23.50%
September	June	41,448	35,963	-13.23%	29,408	-18.23%	35,910	(6,502)	-18.11%
October	July	42,693	33,528	-21.47%		-100.00%	34,396	(34,396)	-100.00%
November	August	41,476	33,847	-18.39%		-100.00%	39,026	(39,026)	-100.00%
December	September	39,177	29,210	-25.44%		-100.00%	36,043	(36,043)	-100.00%
		533,107	434,929	-18.42%			454,000	(197,021)	
Y-T-D		409,761	338,344	-17.43%	256,979	-24.05%	344,535	(87,556)	-25.41%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
SEPTEMBER 2022

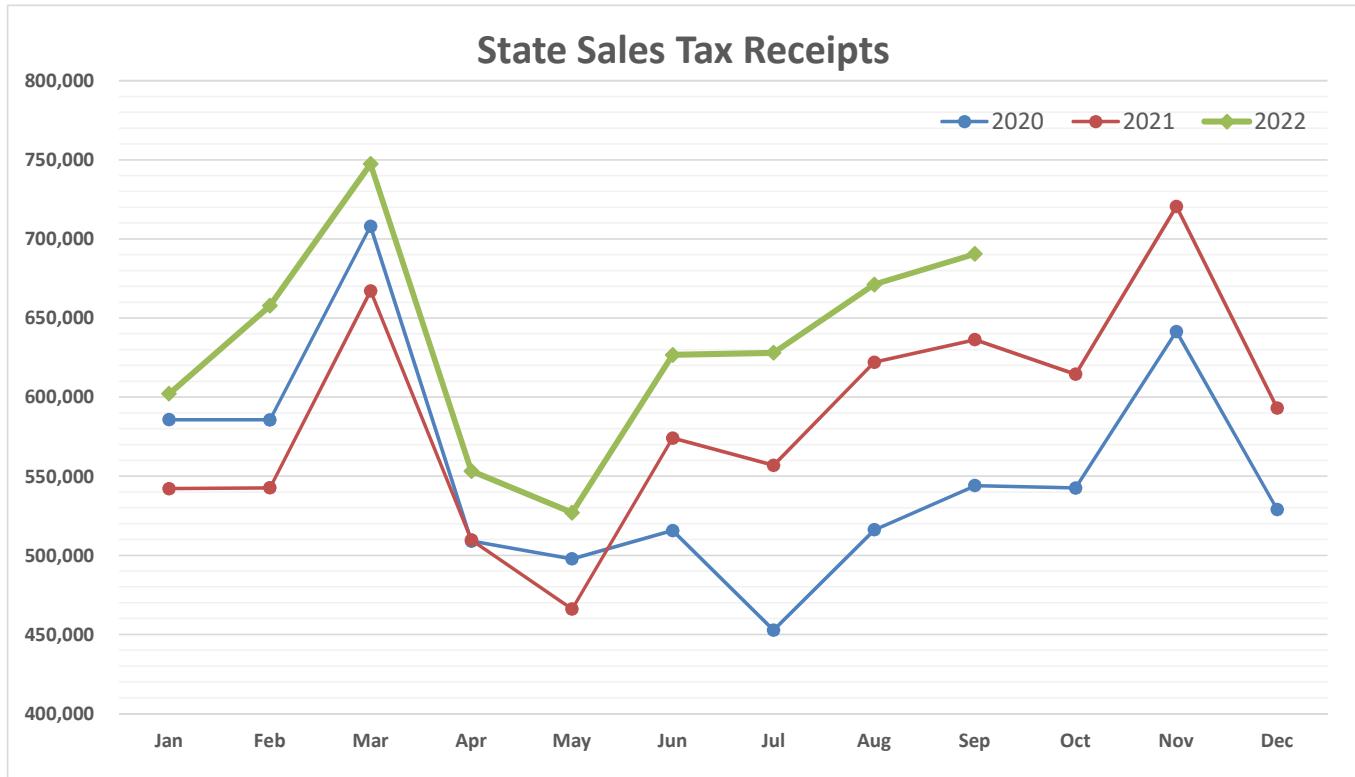


### Collection History

#### COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		Variance %
		2020	2021	% Change	2022	% Change	FY 2022	Variance \$	
Jan	Dec	117,886	116,503	-1.2%	144,392	23.9%	116,788	27,604	23.6%
Feb	Jan	117,123	120,335	2.7%	161,197	34.0%	129,219	31,978	24.7%
Mar	Feb	116,704	130,883	12.2%	163,887	25.2%	123,981	39,906	32.2%
Apr	Mar	104,962	107,700	2.6%	137,718	27.9%	106,153	31,565	29.7%
May	Apr	87,312	93,403	7.0%	117,990	26.3%	97,256	20,734	21.3%
June	May	81,656	91,526	12.1%	116,659	27.5%	91,944	24,715	26.9%
July	June	92,490	107,244	16.0%	112,246	4.7%	103,118	9,128	8.9%
Aug	July	118,303	110,403	-6.7%	120,867	9.5%	110,585	10,282	9.3%
Sept	Aug	104,416	111,936	7.2%	113,271	1.2%	108,327	4,944	4.6%
Oct	Sept	98,328	110,319	12.2%	-	-100.0%	102,025	(102,025)	-100.0%
Nov	Oct	86,781	92,037	6.1%	-	-100.0%	88,006	(88,006)	-100.0%
Dec	Nov	93,274	101,437	8.8%	-	-100.0%	97,598	(97,598)	-100.0%
		1,219,235	1,293,726	6.11%	1,188,227	-8.2%	1,275,000	(86,773)	
Y-T-D		940,852	989,933	5.22%	1,188,227	20.0%	987,371	200,856	20.3%

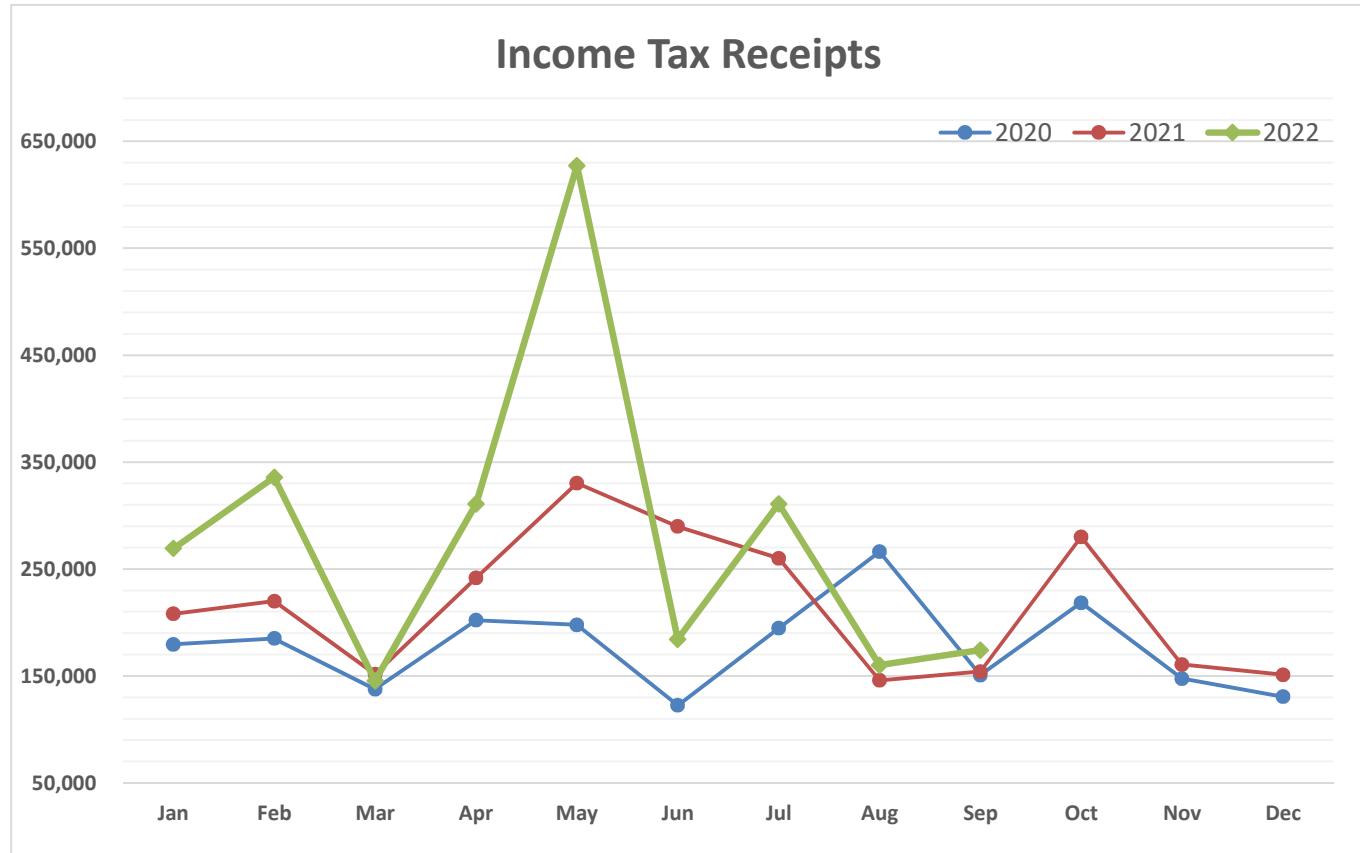
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
SEPTEMBER 2022



### Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2020	2021	% Change	2022	% Change	Amended Budget	Variance \$	Variance %
January	October	585,729	542,215	-7.43%	602,130	11.05%	602,130	-	0.00%
February	November	585,612	542,675	-7.33%	657,819	21.22%	657,819	-	0.00%
March	December	708,009	667,111	-5.78%	747,307	12.02%	747,307	-	0.00%
April	January	508,950	509,698	0.15%	553,226	8.54%	553,226	-	0.00%
May	February	497,768	466,021	-6.38%	527,013	13.09%	527,013	-	0.00%
June	March	515,679	574,063	11.32%	626,731	9.17%	626,731	-	0.00%
July	April	452,741	556,926	23.01%	627,982	12.76%	627,982	-	0.00%
August	May	516,160	622,012	20.51%	671,146	7.90%	671,146	-	0.00%
September	June	544,099	636,306	16.95%	690,544	8.52%	668,122	22,422	3.36%
October	July	542,519	614,470	13.26%	-	-100.00%	626,759	(626,759)	-100.00%
November	August	641,526	720,532	12.32%	-	-100.00%	734,943	(734,943)	-100.00%
December	September	529,081	593,038	12.09%	-	-100.00%	604,899	(604,899)	-100.00%
Y-T-D		6,627,872	7,045,068	6.29%	5,703,898		7,648,077	(1,944,179)	

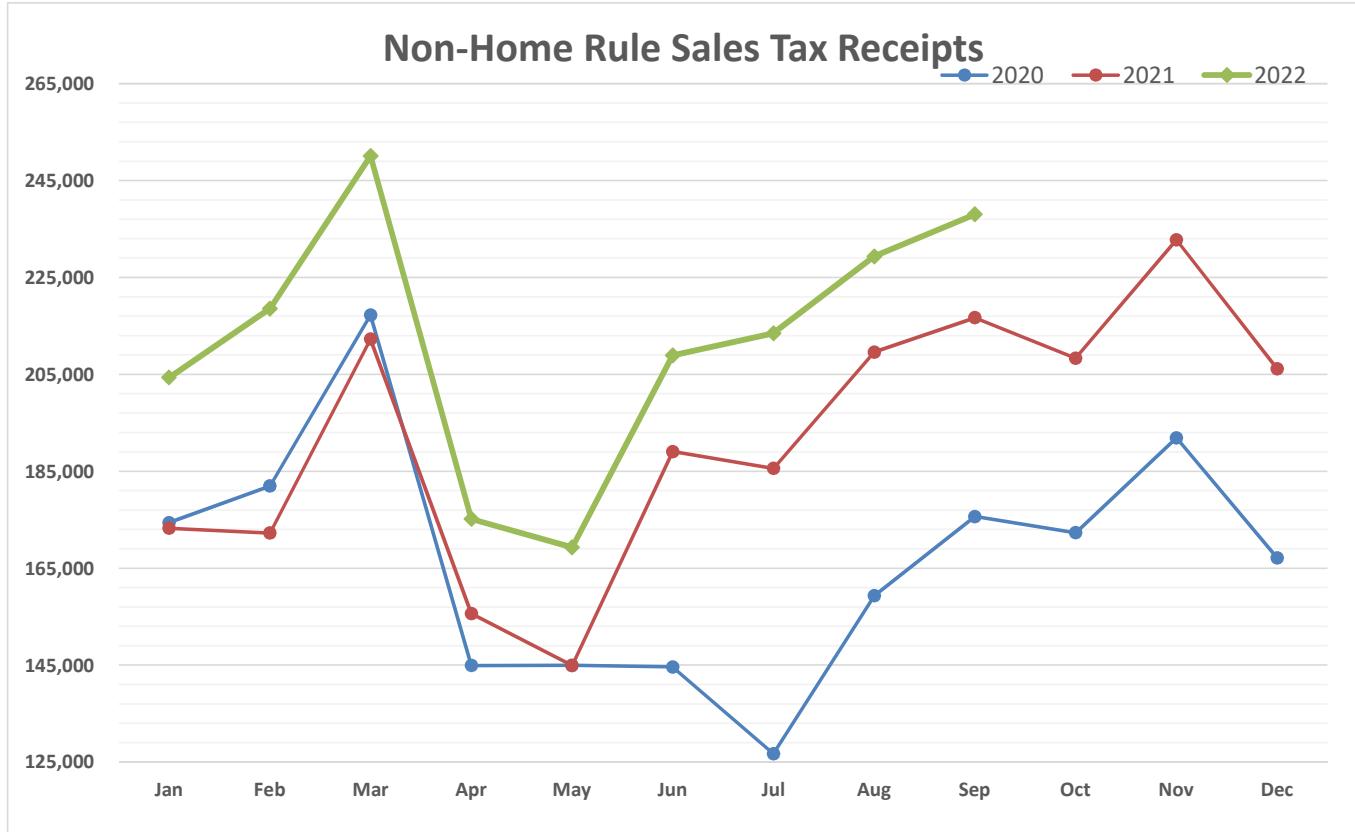
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
SEPTEMBER 2022



### Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2020	2021	% Change	2022	% Change	Amended Budget	Variance \$	Variance %
January	179,651	208,145	15.86%	269,221	29.34%	269,221	0	0.00%
February	185,089	220,056	18.89%	335,693	52.55%	335,693	0	0.00%
March	137,632	151,661	10.19%	145,504	-4.06%	145,504	0	0.00%
April	202,147	241,823	19.63%	310,848	28.54%	310,848	0	0.00%
May	197,921	330,332	66.90%	627,194	89.87%	627,194	0	0.00%
June	122,594	289,833	136.42%	184,242	-36.43%	184,242	0	0.00%
July	194,674	260,006	33.56%	311,032	19.62%	311,032	(0)	0.00%
August	266,162	145,998	-45.15%	160,199	9.73%	160,199	0	0.00%
September	150,811	154,181	2.24%	174,093	12.91%	161,890	12,203	7.54%
October	218,387	280,184	28.30%		-100.00%	294,193	(294,193)	-100.00%
November	147,566	160,617	8.84%		-100.00%	168,648	(168,648)	-100.00%
December	130,645	151,210	15.74%		-100.00%	158,770	(158,770)	-100.00%
	2,133,279	2,594,046	21.60%	2,518,026	-2.93%	3,127,435	(609,409)	-19.49%
Y-T-D	1,636,681	2,002,035	22.32%	2,518,026	25.77%	2,505,824	12,202	0.49%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
SEPTEMBER 2022



### Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2020	2021	% Change	2022	% Change	Budget	Variance \$	Variance %
January	October	174,393	173,241	-0.66%	204,354	17.96%	172,685	31,669	18.34%
February	November	181,973	172,248	-5.34%	218,598	26.91%	171,697	46,901	27.32%
March	December	217,245	212,281	-2.29%	250,074	17.80%	211,601	38,473	18.18%
April	January	144,913	155,657	7.41%	175,158	12.53%	155,158	20,000	12.89%
May	February	144,946	144,939	0.00%	169,297	16.81%	144,475	24,822	17.18%
June	March	144,621	189,084	30.74%	208,932	10.50%	188,478	20,454	10.85%
July	April	126,701	185,597	46.48%	213,499	15.03%	185,003	28,496	15.40%
August	May	159,315	209,622	31.58%	229,356	9.41%	208,950	20,406	9.77%
September	June	175,641	216,705	23.38%	238,022	9.84%	216,011	22,011	10.19%
October	July	172,331	208,328	20.89%		-100.00%	207,661	(207,661)	-100.00%
November	August	191,900	232,762	21.29%		-100.00%	232,016	(232,016)	-100.00%
December	September	167,141	206,167	23.35%		-100.00%	183,265	(183,265)	-100.00%
		2,001,120	2,306,629	15.27%			1,907,289		
								2,277,000	(369,711)
Y-T-D		1,469,748	1,659,372	12.90%	1,907,289	14.94%	1,654,058	253,231	15.31%

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
<b>MONEY MARKET &amp; CASH</b>									
IPRIME	NA	NA	0.000%		1,227,762.05	1,227,762.05	-	1,227,762.05	N/A
<b>CERTIFICATE OF DEPOSIT</b>									
Treasury Bill	08/18/22	01/19/23	2.823%		505,000.00	499,054.92	5,945.08	499,922.73	867.81
Pacific Western Bank	01/28/21	01/30/23	0.210%		249,948.24	248,900.00	1,048.24	248,900.00	-
Servisfirst Bank	01/28/21	01/30/23	0.160%		249,197.83	248,400.00	797.83	248,400.00	-
Allegiance Bank Texas	02/19/21	02/22/23	0.110%		249,953.44	249,400.00	553.44	249,400.00	-
BMW Bank North America	02/19/21	02/22/23	0.150%		249,000.00	249,000.00	-	245,378.05	(3,621.95)
Midland States Bank	02/19/21	02/22/23	0.110%		249,955.94	249,400.00	555.94	249,400.00	-
CIBM Bank, WI	03/26/21	03/27/23	0.070%		249,949.92	249,600.00	349.92	249,600.00	-
First National Bank, ME	03/26/21	03/27/23	0.070%		249,950.10	249,600.00	350.10	249,600.00	-
INSBank, TN	03/26/21	03/27/23	0.130%		249,961.56	249,300.00	661.56	249,300.00	-
Commonwealth Bus Bk	03/31/21	03/31/23	0.100%		249,000.00	249,248.74	(248.74)	244,357.64	(4,891.10)
US Treasury N/B	03/30/22	07/31/23	1.870%	912828S92	754,000.00	747,844.30	6,155.70	735,768.28	(12,076.02)
Alameda Cnty-a-txbl	04/16/21	08/01/23	0.200%	010878AP1	250,000.00	271,707.50	(21,707.50)	249,767.50	(21,940.00)
US Treasury N/B	04/15/21	01/15/24	0.250%	91282CBE0	250,000.00	249,140.63	859.37	236,992.25	(12,148.38)
Capital One NA	08/03/22	08/05/24	3.204%		245,000.00	245,690.62	(690.62)	240,979.55	(4,711.07)
Sallie Mae Bank/Salt Lke	08/03/22	08/05/24	3.204%		245,000.00	245,690.62	(690.62)	240,979.55	(4,711.07)
Capital One NA	08/03/22	08/05/24	3.204%		245,000.00	245,690.62	(690.62)	240,979.55	(4,711.07)
Ally Bank	08/04/22	08/05/24	3.206%		245,000.00	245,443.29	(443.29)	240,763.22	(4,680.07)
US Treasury N/B	04/15/21	01/31/25	0.480%	912828Z52	964,000.00	996,422.03	(32,422.03)	903,072.31	(93,349.72)
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	363,005.41	(36,634.98)
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	312,935.70	(32,415.86)
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	225,313.70	(24,185.99)
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	880,938.00	(76,952.63)
<b>TOTAL</b>					9,185,679.08	9,169,677.59	16,001.49	8,833,515.49	(336,162.10)
Per Statement				PMA Invests	9,185,679.08	9,169,677.59	-	8,833,515.49	(336,162.10)
				Total	9,185,679.08	9,169,677.59	-	8,833,515.49	-

Village of Lake Zurich  
 Police and Firefighters' Pension Funds  
 Statement of Net Position  
 September 30, 2022

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND		
	September-22	Year-to-Date	September-22	Year-to-Date
<b>Revenues:</b>			<b>Revenues:</b>	
Municipal Contributions	704,180	1,875,190	Municipal Contributions	846,573
Member Contributions	38,995	257,602	Member Contributions	61,520
Total Contributions	<u>743,176</u>	<u>2,132,792</u>	Total Contributions	<u>908,094</u>
Investment Income	(1,875,415)	(6,923,917)	Investment Income	(3,434,062)
<b>Total Revenues</b>	<b><u>(1,132,240)</u></b>	<b><u>(4,791,125)</u></b>	<b>Total Revenues</b>	<b><u>(2,525,968)</u></b>
<b>Expenses:</b>			<b>Expenses:</b>	
Pension and Benefits	200,064	1,794,714	Pension and Benefits	195,658
Insurance	-	4,989	Insurance	-
Professional Services	1,915	10,466	Professional Services	3,035
Investment Expenses	501	46,856	Investment Expenses	6,069
Other Expenses	1,320	12,117	Other Expenses	22
<b>Total Expenses</b>	<b><u>203,800</u></b>	<b><u>1,869,141</u></b>	<b>Total Expenses</b>	<b><u>204,784</u></b>
			Operating Income (Loss)	(2,730,752)
				(11,419,635)
Operating Income (Loss)	(1,336,040)	(6,660,266)		
Beginning Net Position*	28,740,083	34,064,309	Beginning Net Position*	46,019,210
<b>Ending Net Position</b>	<b><u>27,404,043</u></b>	<b><u>27,404,043</u></b>	<b>Ending Net Position</b>	<b><u>43,288,458</u></b>
<b>Assets:</b>			<b>Assets:</b>	
Cash and Investments	27,419,152	2,022	Cash and Investments	43,289,000
Other Assets	2,022	2,022	Other Assets	2,821
Total Assets	<u>27,421,174</u>		Total Assets	<u>43,291,820</u>
<b>Liabilities:</b>			<b>Liabilities:</b>	
			Net Position 9/30	3,362
<b>Net Position 9/30</b>	<b><u>27,404,043</u></b>			<b><u>43,288,458</u></b>