



At the Heart of Community

Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, April 11, 2023- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: February 14, 2023
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
 - A. External Special Event Request- Stephen Siller Tunnel to Towers 5K Walk/Run
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the Stephen Siller Tunnel to Towers 5K Walk/Run special event proposed to be held at Breezewald Park on Sunday, June 11, 2023 from 9am-12pm. The approximate number of attendees for the event is approximately 600 to utilize the park grounds and Lake Zurich Police proposed route leaving from and returning to the park (requiring no fully street closures nor use of State/County roads).
 - B. Parks Program Capital Improvement Project
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation to shift the \$46,000 budgeted capital dollars associated with resurfacing the basketball court amenity at Bristol Trails Park to renovating the flooring at Buffalo Creek building B. The facility flooring will require ADA accessible ramps which allows the department to also utilize the SRA funds to support the project. The court is currently in good condition and the department is proposing to use the capital dollars to further support the dance program with a more suitable and permanent floor. Currently building B has modular grid lock floor tiles along with multiple rolls of shower pan liner that cover the existing linoleum floor. The Academy of Performing Arts dance program generates \$222,500 and is the department's largest program revenue source serving 822 participants last year.
6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
 - A. Cathy Malloy/Tim Andrews- Miracle on Main Street- 12/2
 - B. Shawn Bergfalk- Groove Grove – 6/28, 7/26, 8/30

C. Kevin Koch-Farmers Market- 6/2-9/8

D. Jeff Carey- Rock the Block- 9/9

9. Director's Report

- A. Event Updates- Arbor Day (4/29), Food Truck Socials at Paulus Park June- August, Movies in the Park (6/16 & 7/14), Dick Schick's Annual Fishing Derby (6/18), July 4th, Unplugged Fest (8/6) & AOF Programs (page 9 of the Spring/Summer Brochure)
- B. Park Highlights/Updates- FY23 OSLAD Grant Application status, Paulus Park Bandshell/Electronic Marquee, and Jonquil Playground Reno (contract signed and equipment is on order; to be completed by August)
- C. Facility Highlights/Updates - Chalet deck/floor completed, status of Buffalo Creek Roof in A/B
- D. Program Update- Spring Summer Highlights & Enrollment Updates, Nonmotorized craft dry storage and rentals
- E. Staff Update- FY23 Seasonal Positions Update, Special Events Supervisor & Guest Service Associate position hiring status

10. Written Communications- Playground Community Voting Results, Local News, Event & Program Promotions

11. Adjournment

June 13, 2023

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.