



**AGENDA PACKET**  
**VILLAGE OF LAKE ZURICH**  
**Village Board of Trustees Meeting**

**January 16, 2023**  
**07:00 pm**

# **VILLAGE OF LAKE ZURICH**

## **VILLAGE BOARD OF TRUSTEES MEETING**

**JANUARY 16, 2023**  
**07:00 PM**  
**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

**3. PLEDGE OF ALLEGIANCE**

**4. PRESIDENT'S REPORT / COMMUNITY UPDATE**

**A. 2023 State of the Village**

Attachment: [2023 State of the Village.pdf](#)

**B. Lake Zurich "Techno Warriorz" Presentation**

**5. PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

**6. CONSENT AGENDA**

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

**A. Approval of Minutes of the Village Board Meeting, January 3, 2023**

Attachment: [6a.pdf](#)

**B. Approval of Semi-Monthly Warrant Register Dated January 16, 2023 Totaling \$2,263,502.87**

Attachment: [01-16-23 WARRANT COMBINED.pdf](#)

**7. NEW BUSINESS**

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action).

**A. Agreement with St. Aubin Nursery for 2023 Tree Replacement Program in the Amount Not-to-Exceed \$100,000 (Trustee Spacone)**

**Summary:** The Fiscal Year 2023 budget includes \$100,000 for parkway tree replacements. After a competitive bid process, on February 16, 2021 the Village Board awarded a three-year contract to St. Aubin Nursery of Kirkland, IL for multiple planting seasons. This parkway tree replacement program will be completed in 2023, two years earlier than originally planned. 2023 plantings will include Chestnut Corners, Hunters Creek, and Millers Grove neighborhoods.

In an effort to more quickly wrap up Lake Zurich's multi-year tree replacement program after the damage caused by the emerald ash beetle infestation, the Village doubled funding for two years in a row to accelerate tree plantings.

**Recommended Action:** A motion to approve an agreement with St. Aubin Nursery for the 2023 tree replacement program in an amount not-to-exceed \$100,000.

Attachment: [7a.pdf](#)

**8. TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees).

## **9. VILLAGE STAFF REPORTS**

(This is an opportunity for the Village Manager or Department Heads to report on matters of interest to the Board of Trustees).

### **A. Give Where You Live Program**

Attachment: [Give Where You Live.pdf](#)

### **B. Monthly Data Metric Reports**

Attachment: [Village Managers Office.pdf](#)

Attachment: [Park and Recreation Department.pdf](#)

Attachment: [Public Works Department.pdf](#)

Attachment: [Community Development Department.pdf](#)

Attachment: [Police Department.pdf](#)

Attachment: [Fire Department.pdf](#)

Attachment: [Finance Department.pdf](#)

## **10. ADJOURNMENT**



# State of the Village

## Strategic Update

### 2023



*At the Heart of Community*

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# Message from the Mayor.

**We did it!** Another year of successfully meeting the challenges in our mutual quest to make Lake Zurich better. Lake Zurich continues to attract new developments along the Rand Road retail corridor.

- In September 2022, the 121,000-square-foot Life Time fitness facility and luxury spa opened to the public. **This place will amaze you and your family!**
- Across the street from that, construction is underway for the Sanctuary of Lake Zurich. The LZ Development Group is constructing a mixed-use development with 23 residential townhomes in three buildings with large windows overlooking the Lake Zurich waterfront. The development includes a 4,200-square-foot mixed use commercial building. **Something delicious is coming!**
- Also on Rand, the former Giordano's restaurant has been leveled to make way for a new Chase Bank building, consolidating operations from the two existing Chase facilities in Lake Zurich. **Just a bank, but it's a good sign when big banks are investing millions in our community!**
- Just down the street, village leaders cut ribbons in October on a new Casey's General Store, which not only sells gas but made-from-scratch pizza and more. **More than just your typical gas station!**

The village also saw redevelopment in the Main Street District in 2022, thanks to Lake Zurich private-public partnerships. Construction is wrapping up on the new home of the Lake Zurich Florist, the new high-end Vault 232 restaurant has opened, along with the long-awaited Korean Barbeque on the Lake. Also, the new patio extension at Sunset Pavilion at Breezwald Park. All adding to the vibrancy of our Main Street District.

The village ended the year in a positive financial position, with a budget surplus and \$1.8 million set aside for larger infrastructure projects in 2023. This past year the village



Lake Zurich State of the Village Annual Report 2023 • 847-438-5141 • LakeZurich.org | 3

invested \$1.9 million in road resurfacing in June Terrance and the Braemar neighborhoods plus \$3.4 million in water main replacements and lining sanitary sewers to efficiently extend their lifespans.

The village also completed significant improvements at Paulus Park including a new stage, new piers, shoreline stabilization, and a handicap accessible kayak/canoe launch.

In an effort to more quickly wrap up our multi-year tree replacement program after the devastation of the emerald ash beetle infestation, we doubled funding for two years in a row to accelerate and finalize tree plantings. **This parkway tree replacement program will be completed in 2023, two years earlier than originally planned!**

The weekly Main Street Food Truck Socials at the Lake Zurich Promenade continued to draw crowds in 2022 as did the annual Lake Zurich Lion's Club Alpine Fest, Rock the Block and Miracle on Main—among 40 special events hosted by the village this past year.

The village is making steady progress for making the major decision on securing a Lake Michigan water supply. A preliminary engineering study has been conducted and the village is planning to partner with the Central Lake County Joint Action Water Agency. **We're currently working on the detailed engineering plans required for such a multi-million-dollar capital investment connection to become reality.**

We remain committed to financial sustainability and maintaining a solid local government position. We take seriously our responsibility to be stewards of your hard-earned tax dollars. We remain focused on our five primary goals: 1) financial sustainability; 2) infrastructure investment; 3) economic development; 4) service sustainability; and 5) civic engagement.

Yes, operating a local government in this environment continues to be challenging, as we have invested in our top-notch public safety teams, expanded recycling options for eco-minded residents, and invested heavily in aging local infrastructure in order to get ahead of the curve. **A strong and resilient Village Infrastructure benefits every single resident and business in Lake Zurich.**

Each year presents a new challenge. We deal with tight revenue streams, pandemic restrictions, labor and supply chain disruptions, and inflationary pressures that will continue to throw punches into 2023. Our solid footing we've obtained will help us through these times.

Lake Zurich's team of elected individuals and professional staff seeks constant improvement, are resourceful, adaptable and resilient – we will adapt to whatever the new year brings, while remaining focused on what we can continue to do next to make Lake Zurich even better. ONWARD!

Stay Safe -Stay Healthy

Tom Poynton  
Mayor, Village of Lake Zurich

# Village Trustees and Department Directors.



**MAYOR**  
TOM POYNTON



**VILLAGE CLERK**  
KATHLEEN JOHNSON



**TRUSTEE**  
MARC SPACOME



**TRUSTEE**  
DAN BOBROWSKI



**TRUSTEE**  
JONATHAN SPRAWKA



**TRUSTEE**  
MARY-BETH EUKER



**TRUSTEE**  
GREG WEIDER



**TRUSTEE**  
JANICE GANNON



**VILLAGE MANAGER**  
RAY KELLER



**ASSISTANT VILLAGE  
MANAGER**  
ROY WITHEROW



**FINANCE DIRECTOR**  
AMY SPARKOWSKI



**POLICE CHIEF**  
STEVE HUSAK



**FIRE CHIEF**  
DAVID PILGARD



**MANAGEMENT  
SERVICES DIRECTOR**  
MICHAEL DUEBNER



**PARKS & RECREATION  
DIRECTOR**  
BONNIE CAPUTO



**HUMAN RESOURCES  
DIRECTOR**  
DOUG GIBSON



**COMMUNITY  
DEVELOPMENT DIRECTOR**  
SAROSH SAHER



**PUBLIC WORKS  
DIRECTOR**  
MIKE BROWN



## Mission

The mission of the Village of Lake Zurich is to provide our residents and businesses with exceptional quality municipal services. We will achieve this through strategic planning, fiscal responsibility, and transparent, accessible, and responsive municipal leadership and staff. This will result in continually improving quality of life and return on investment for all stakeholders in the community.

## Vision

Lake Zurich – The PREMIER community in Lake County offering a high quality of life, thriving economic opportunity, exceptional services, and fiscally responsible local government.

## Guiding Principles

- Trust & Integrity
- Teamwork
- High Performance, Quality Services
- Caring and Respectful Leadership
- Transparency and Accountability
- Dedicated Professionals

## Fiscal Sustainability.

Lake Zurich maintains a long-term perspective when managing public finances. While maintaining a balanced budget each year and diligent use of revenues, the Village continues to maintain its top-notch status AAA bond rating while investing in aging underground infrastructure and public safety pensions.

**Balanced Budget.** Created balanced 2023 budget with an eye on sustaining multi-year progress towards strategic goals with \$19.8 million in infrastructure improvements and \$864,000 in vehicle and major equipment replacements for public safety and public works services. The 2023 budget totals \$73.9 million to fund a full-service municipality with 163 full-time employees.

**Village Reserves.** The Village's official fund balance policy is to maintain a minimum of 25% for the General Fund, with a target of 40%. This reserve is maintained for use in emergency situations. The projected 2023 year-end General Fund Reserve is 35%. This is a significant accomplishment that allows for AAA bond ratings and low interest rates for tax payers.

**Maintaining Top Status.** Lake Zurich has managed to maintain for another year a AAA stable outlook bond rating status from Standard & Poor's, partly based on a strong local economy and overall budgetary flexibility and performance.

**Audit Results - Budget Surplus Achieved.** In August 2022, independent auditors with Baker Tilly presented the Village's FY 2021 audit results. Long-term bonded debt decreased \$1.9 million in 2021, for a total of \$21.2 million outstanding. 10 years ago, in 2012, this bonded debt was at \$36.4 million. AAA bond rating performance. Impressive turnaround!

**Public Pension Funding.** The Fire Pension Fund is now 74.84% funded, an increase of 6.83% on an actuarial value from 2021 status of 68.01% funded. The Police Pension Fund is now 57.65% funded, an increase of 3.76% on an actuarial value from 2021 status of 53.89% funded.

**20-Year Community Investment Plan - The stuff financial sustainability is made of.** In August 2022, the Village Board adopted a new community investment plan, a two-decade forecast of all municipal capital demands including infrastructure, land improvements, equipment, tech and the municipal fleet.

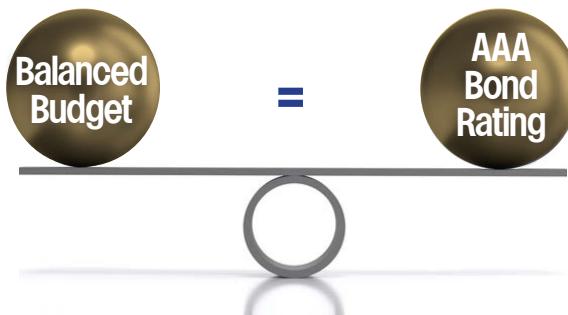
Replacing these big-ticket capital items as they age are a huge hit on the financial resources of the Village, especially when they compete for limited resources against more immediate

service needs. Emergency repairs and replacement costs are significantly more expensive than planned purchases, proving a fiscally prudent necessity to maintain financial stability.

**Industrial TIF District Receives Green Light to Proceed.** In October 2022, the Village took an important step with the proposed industrial Tax Increment Finance district. The TIF Joint Review Board (JRB) unanimously recommended the proposed district. The JRB includes reps from each local taxing entity that receives property taxes from land in the industrial park.

The JRB unanimously agreed with the Village's assessment that an industrial TIF district as proposed would stimulate new economic development and infrastructure investment, ultimately benefiting all local governments and the community as a whole. The dedicated revenue stream directed into the TIF over time will provide a sustainable funding mechanism to replace aging industrial park infrastructure built in the 1970's and 1980's.

**Solid Financial Footing.** Despite the pandemic challenges of 2021, the long-term financial planning of the Village, coupled with the strength of the local economy and private-sector investment, Lake Zurich finances remain on solid footing for the foreseeable future.



**“The projected 2023 year-end General Fund Reserve is 35%!”**

# Economic Development.

Lake Zurich is the primary economic hub for southwest Lake County with a booming Rand Road corridor and thriving industrial park. The Village seeks to expand the economic base of the community with a focus on the Main Street District in order to further establish and expand Lake Zurich as a regional economic hub.

**Welcoming New Families.** Lake Zurich welcomed somewhere around 350 new households into town in 2022, with the largest influx in June 2022. The Village continues to facilitate the safe construction of several ongoing residential developments listed below to welcome new families from all over the world right here in Lake Zurich.

**1** The new townhome neighborhood on Route 22, **Canterbury Townes**, is nearing completion of its 38-unit development by Ryan Homes. Units are moving fast as young families are attracted to the great location near the Main Street District, Ela Library, local shops, restaurants, and Sunset Pavilion.

**2** **Brierwoods Estates**. Nestled across the street from Seth Paine Elementary School, the seven-home development of Brierwoods Estates is going up now and should be full of future Lake Zurich Bears by the Summer of 2023.

**3** **Wildwood Estates on Honey Lake Road** are nearing completion of 24 duplex residences within 12 buildings. The rear 28+ acres of this land are remaining wild open space as the duplexes are built only adjacent to the road.

**4** **The Sanctuary of Lake Zurich**, situated along the northwest shores of the lake, are an attractive addition to the village skyline that promise residents breathtaking views of the water. This development contains commercial uses with a 4,200 sq. foot commercial building on the corner of Old Rand and Route 12 and 23 townhomes within three buildings along the waterfront. Expected Completion: Late 2023.



**Canterbury Townes, Route 22**



**The Sanctuary of Lake Zurich, Route 12**

## Economic Development.

**Welcoming New Business.** Lake Zurich economic development efforts continue to attract private sector investment. A few new businesses in 2022 include: Scenthound, Hello Fresh, Ace Hardware, Tactic Sports Performance, Life Time, Vault 232, Korean BBQ on the Lake, Ace Hardware, Planet Fitness, Avalon Spa, Casey's General Store, Every Kind of Beautiful, Beyond Components, Serenity Wellness Studio, Bella Sleep, The Absurd Art Gallery, and SVT Supply Chain Solutions.



**Reaching out at IOSC Central Event at Navy Pier.** After a three-year hiatus due to the pandemic, Lake Zurich attended the International Conference of Shopping Centers retail event in October at Navy Pier. Mayor Poynton and staff pitched LZ to numerous retail reps, brokers, and developers to discuss potential projects. Of interest was the potential for retail development along Rand Road near the new Life Time facility and Sactuary projects. Several brokers indicated that this dynamic is not uncommon where Life Time builds a new facility and noted that new retail tends to follow.

**Vault 232 Brings High-End Dining to Main Street.** In Summer 2022, the Main Street District welcomed Vault 232, a high-end dining establishment with a banquet space, bar area, and fresh seafood store. An excellent example of the reuse of an obsolete property and how TIF financing can spur redevelopment. We invite you to dine, drink, and celebrate in Lake Zurich's restored historical State bank!

**Korean BBQ on the Lake.** Main Street also celebrated the grand opening of Korean BBQ on the Lake in 2022, which excels in serving fresh and delicious BBQ flavors that will melt your mouth and your heart. On warm evenings, take your dinners across the street to the boardwalk promenade and eat lake side.

**LZ Florist Upgrades to Next Level.** The Lake Zurich Florist on Main Street has purchased the village-owned land at 17 South Old Rand and has begun construction on a two-story mixed-use building containing four commercial tenant spaces on the first floor and four residential units on the second floor. This new Main Street development was made possible by a public-private partnership with the Village to encourage investment in the TIF District.

**Geremarie Expands in Industrial Park.** Geremarie Corporation, a manufacturer of precision aluminum components, obtained its zoning entitlements in 2022 to proceed with a new 40,000 square foot addition to its existing building on Ensell Road.

**Life Time Opens at Long Last!** More than five years after its initial proposal to build in Lake Zurich on the site of the former Hackneys restaurant, in 2022 Village residents finally got to enjoy the opulent experience that is Life Time Lake Zurich.

This luxury health spa and gym is a beautiful 121,000 square-foot facility with large studios for group classes, indoor cycling, a full array of cardio and strength-training equipment, pools, saunas, steam rooms, salon and spa services, and an outdoor beach club with leisure pool, waterslide, and whirlpools.

The ribbon-cutting ceremony was in September 2022.

**Chase Bank Doubles-Down on LZ.** JP Morgan Chase knows doing business in Lake Zurich is so smart it's infusing a massive investment into a modern retail banking center at the southwest corner of Rand Road and Route 22. The Village approved this new bank in July 2022.

## Economic Development.

**National Restaurant Trade Event.** Lake Zurich and other villages hosted a reception with Select Chicago, Jones Lang LaSalle, and the Chilean Trade Commission in May 2022 at the annual National Restaurant Trade Event at McCormick Place. This was an opportunity to connect international trade reps, corporations, and investors of the food and restaurant industry with local restaurateurs and food industry manufacturers and to discuss potential foreign investment in the local commercial and manufacturing economies of Illinois.

**Facade Improvement Pilot Program.** Towards the end of 2022, the Village launched a small business facade pilot program to provide assistance to local businesses to improve the look and functionality of their spaces in the Main Street District. Eligible improvements include signage, awnings, facade installations, building repairs/tuck pointing, exterior lighting, fresh paint and new windows.

**Construction Permits.** Despite the economic and supply chain challenges of 2022, the Village has issued 1,430 construction permits as of 12/29/2022. These permits represent an overall construction value of \$60,051,326 million.



Casey's  
Ribbon  
Cutting  
10-27-2022



Sanctuary Ground Breaking  
9-19-2022



Wildwood Estates  
Ground Breaking  
4-22-2022

## Infrastructure Investment.

With much of Lake Zurich built in the 1960's – 1980's, there are miles of aging underground infrastructure that are 50+ years old. The Village is seeking to fund its 20-year Community Investment Plan of replacing \$145 million in capital assets while also enhancing the suburban tree canopy and transitioning to a Lake Michigan water source.



**\$1.9 Million Street Resurfacing Investment.** Trustees unanimously approved a large road resurfacing program in 2022, directing a year's worth of the local half-cent Non-Home Rule Sales tax directly into Lake Zurich neighborhood streets in the Braemar subdivision, plus June Terrace & Rosehall Drive in Concord Village behind Costco.

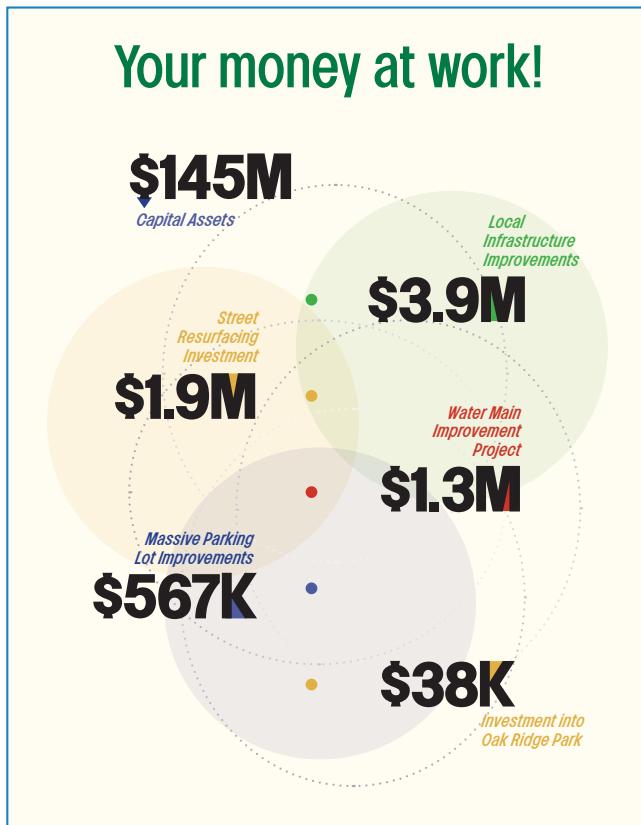
**\$1.3 Million Water Main Investment.** The Village completed a large water main improvement project within Flint Creek Estates in 2022, seeing some 3,350 feet of new 8-inch PVC water main, fire hydrants, valves, and connections to the existing water main and water services. This has improved municipal water services for hundreds of people!

**Phase Two SCADA Improvements.** Lake Zurich implemented phase two of a SCADA system improvement plan, updating original 2004 water-supply communication platforms designed specifically to control Village wells, water towers, and sanitary sewer pump station. These new improvements will address recent unreliability and performance issues.

**\$3.9 Million Investment in Lake Zurich's Foundation.** In June 2022, the Village approved more than \$3.4 million in local infrastructure improvements, advancing a primary strategic goal of investing in aging underground pipes. The 2022 sewer lining program includes reinforcing about 6,200 feet of sewer along a transmission main on Aptakisic Road and a storm sewer in Sparrow Ridge subdivision. Funds were also allocated for replacing some 3,350 feet of underground water mains in Flint Creek Estates, including a new 8-inch pipe, fire hydrants, valves, and connections to existing water services.

*(Continued on page 10.)*

## Infrastructure Investment.



**Eyeing a Lake Michigan Water Supply.** In January 2022, the Village Board held and live-streamed a community workshop meeting to analyze data collected from the recent Engineering Enterprises study. The direction from the Board was unanimous: explore in greater detail Lake Michigan water as the primary water source for the community.

**Lift Station Enhancements.** Funding received from the developer of The Wildwood Estates along Honey Lake Road allowed for the Village to replace a sanitary lift station control panel that would support the added sanitary flow produced from the future duplexes. The station cabinet had deteriorated but the new control components boosted operational capacity and reliability.

**Basketball Court Resurfacing.** The Oak Ridge courts were resurfaced in 2022, a \$38,000 investment into this popular local park.

**Massive Parking Lot Improvements.** The municipal lots at Village Hall and Buffalo Creek Parks and Rec facility were completed replaced in 2022. The Village Hall parking lot pavement cores reflected a more aggressive project with full rehabilitation of the subbase required. Drainage and sidewalk improvements were added to help direct rainfall more efficiently and provide enhanced access for people of all mobilities. A big infrastructure project with a price tag of \$567,000, will provide the public reliable parking of another 20+ years.



## Service Sustainability.

For years, Lake Zurich has embraced innovation in how we provide core municipal services the public depends on. We are focused on being a sustainable municipality that is both adaptable and responsive in delivering the high-quality services the people of Lake Zurich expect.

**2022 Sees Paulus Park Enhancements.** Lake Zurich moved on installing two new piers along the shoreline at Paulus Park, as well as woodland trails, shoreline restorations, and a new stage. These improvements were made possible by a \$400,000 IDNR grant that was secured by the Village.

**Special Events are At the Heart of Community.** As a small slice of the suburban ideal in the American Midwest, Lake Zurich has no shortage of community events that gather family and friends. From Rock the Block, Independence Day celebrations, Alpine Fest, Bushel of Apples Fest, Jack O' Lantern World, Miracle on Main, and others, Lake Zurich families always have something circled on the calendar.

**Parks and Rec Giving Enjoyment to Families.** Lake Zurich parks and rec had another solid year in 2022, with a beach season that saw 413 season passes sold and 16,462 total beach visits by pass holders and daily visitors to both Breezewald and Paulus Park beaches, a summer day camp that saw 616 kids in attendance, and a farmer's market season that was at its capacity with farmers offering fresh produce, live entertainment, and local artisans.

**Equipping LZ's Bravest with Faster, Lighter Tools.** Firefighter-paramedics at Lake Zurich's four stations rely on extrication equipment to be able to work reliably, every time. The Village bought a \$35,000 set of top-of-the-line, lighter-weight tools that are fast and powerful enough to cut through boron steel found in new vehicles. The new spreader, cutter, and ram are in service and ready now.

**County Dispatch Consolidation Efforts.** As a result of Illinois legislation mandating public safety dispatch center consolidation, all emergency dispatch centers in Lake County have been invited to participate in a future County-wide campus planned in Libertyville. In 2022, the Village formally joined this effort with an intergovernmental agreement with multiple other municipalities moving towards a more efficient and sustainable dispatch model.

**4th of July Fireworks – Big Shells!** Lake Zurich inked a new three-year fireworks deal with larger, more spectacular five-inch and six-inch shells now that the Village launches the fireworks from a barge in the lake, allowing an increased safety zone. We are able to continue offering amazing Independence Day celebrations thanks to the sustainable hotel-motel tax funds received from the Lake Zurich Holiday Inn Express.

**Hydrogen Sulfide Reduction Program.** Hydrogen sulfide is a gas that commonly forms in sewers and is corrosive to concrete and steel, destroying the components of village sanitary systems. For the past few years, Lake Zurich has implemented a HS2 reduction program that slows down the pace of corrosion and extends the life of our sanitary sewer infrastructure – saving Village residents tax funds for better purposes.

**Replacing the Fleet.** The Village has 80 vehicles in its municipal fleet, necessitating a slow and steady replacement to stay ahead of rising maintenance costs.

In 2022, the Village took delivery of a new dump truck, track loader, front-end loader, fire engine, ambulance, and police vehicle.



## Civic Engagement.

Village leadership strives to meet you where you are.

By attending neighborhood block parties, large special events, regular Coffee with the Mayor sit-downs, and public safety personnel having a community-oriented mindset, Lake Zurich officials are leaning forward to hear from you.

**A**

**Promoting Transparent Government.** The Village continued to promote the availability of live broadcasts of Village public meetings and information available through the Village website, Benchmarks, and Facebook. The Village's website served content to over 450,000 visitors... The most viewed pages were 4th of July Event and LZ Beaches.

**C**

**Mayor Poynton Monthly Sit-Downs.** Mayor Tom continues his monthly Coffee with the Mayor series at the Koffee Kup in the Main Street District. Meeting most months on the third Wednesday, these sit-downs are the perfect opportunity to bring any concerns, ideas, or just pleasant conversations to Mayor Poynton.

**E**

**Business Outreach Survey.** In May, the Village launched Lake Zurich's first-ever Business Outreach Survey, with questions to gauge how businesses are faring, their outlook for the future of Lake Zurich commerce, and their overall experience as being part of the Lake Zurich community.

**B**

**Community Oriented Public Safety.** Lake Zurich police and fire personnel love being out in the community speaking with residents instead of patrolling in a squad car or waiting in a station. Be it a neighborhood block party, a picnic at the park, or coffee with a cop, developing relationships with the public is an important strategy. Here they are at the Orchards subdivision annual 4th of July parade.

**D**

**Finding Next Gen Workers.** In addition to college career fairs, Lake Zurich recruiting efforts during 2022 included high school events in April. Staff from police, fire, and parks and rec participated in the LZ High School Career Expo, promoting public safety careers and seasonal employment opportunities.

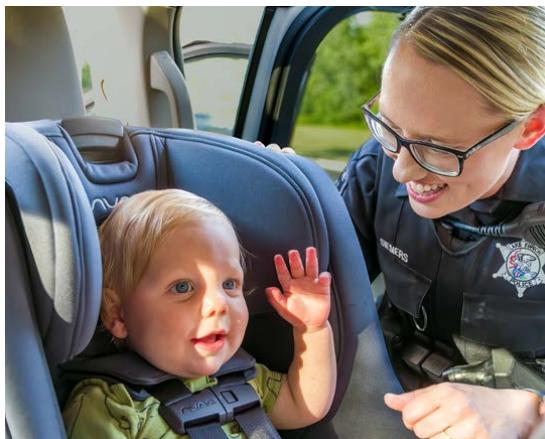


## Public Safety.

Lake Zurich routinely ranks below the national, state, and county averages in all reported categories for crime statistics. Village crime rates are 46% lower than the national average and violent crimes in Lake Zurich are 90% lower than the national average. Said another way, Lake Zurich is safer than 74% of the cities in the United States.

**Prescription Drug Disposal.** The police hosted two prescription take back events with the DEA, giving residents a way to prevent pill abuse and theft by ridding their homes of dangerous expired, unused, and unwanted prescription drugs. The police department also houses a drug disposal box and sharps container in the lobby for residents to dispose of these items. Over 1,200 pounds of unwanted drugs were collected during 2022.

In October 2022, LZ police hosted a drug take back event, giving residents an opportunity to prevent pill abuse and theft by ridding their homes of dangerous expired, unused, and unwanted prescription drugs. Nearly 90 pounds of unwanted drugs were collected during this outreach event.



**Child Safety Seat Inspection.** The LZPD certified child safety technicians assisted with the installation of 49 child safety seats during 2022, including 19 seats that were installed at a safety event in September. LZPD is committed to the safety of children traveling in vehicles and knows the importance of educating the public on properly installed car seats.



Lake Zurich is **74% safer**  
than other cities in the United States!



# Green Initiatives.

Local governments have an important role to play in reducing carbon emissions and ensuring future generations inherit a sustainable ecosystem and livable environment. Some small things Lake Zurich is doing to help the planet include:

 **Natural Area Maintenance.** Lake Zurich is proactively assessing and planning for the short term and long term needs of our many natural areas, which are inspected and evaluated during the autumn months. The Village partnered with Integrated Lakes Management to formulate a comprehensive five-year plan for maintenance and restoration of these critical natural spaces.

 **Shoreline Stabilization.** The Village completed lakeside stabilization efforts along the Paulus Park shore to protect soils from erosion and the future loss of park space. We also completed initial designs for stabilization along Buffalo Creek expected for 2023, which will improve about 700 feet of creek adjacent to Bristol Trails Park.

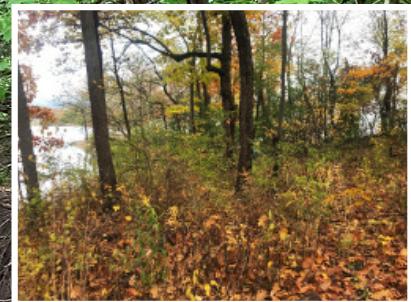
 **Reducing Phosphate Runoff.** The Village adds anti-icing and pre-wet controls to all snow plow vehicles to reduce road salt usage and phosphate deposits that runs off into surface water.

 **Electronics Recycling.** In July 2022, Lake Zurich conducted its second year of a new annual village-wide curbside electronics waste recycling event for residents, a free event for all customers of Lakeshore Recycling Systems.

 **Double the Trees.** Lake Zurich doubled its investment in the suburban forest canopy to \$100,000 for 2022, or about 428 parkway trees.

 **Clothing and Textile Recycling.** Lake Zurich offers clothing and textile recycling, which redirects gently used items away from landfills towards reuse in developing countries around the world.

 **Styrofoam Recycling Here to Stay.** Last year's styrofoam recycling pilot program is no longer a pilot. This opportunity to recycle material that typically ends up in nearby landfills for thousands of years was heavily used by Village residents.



# Priorities for 2023 and Beyond!



## ☒ Maintain Fund Balances and Protect Bond Rating.

Maintain and enhance the Village's target fund balances of 40% and 30% for the General Fund and the Water/Sewer Fund, respectively.

## ☒ Promote Environmental Sustainability

By implementing changes to the zoning and permitting regs that explicitly allow solar development by-right in all zoning districts and promote private sector solar development.

## ☒ Continue Successful Community Events

With an emphasis on the 10th annual Rock the Block and planning for the new Paulus Park stage amenity, priorities that enhance the quality of community life.

## ☒ Implement Industrial TIF District.

Complete the setup of TIF #4 anchored in the industrial park to provide a long-term mechanism for infrastructure and building reinvestment.

## ☒ Install a New Community Playground

2023 will include a replacement playground for Jonquil Park.



## ☒ Meet Residents Where They Are.

Continue monthly Coffee with the Mayor series and encourage neighborhood block parties with Village officials, police and fire to foster civically engaged residents.

## ☒ Promenade Deck Replacement

Complete deck replacement project at the promenade boardwalk, one of Lake Zurich's most popular gathering spots. In 2023, Public Works will be replacing the original deck material from 03' with new Trex decking for a long-lasting, low-maintenance surface.

## ☒ Stabilize the Streambank.

Complete the Buffalo Creek streambank stabilization project centered around Stanton Road and Bristol Trails Park.

## ☒ Continue Progress Towards Lake Michigan Water.

Analyze, secure, and refine costs to construct long-term investments needed to secure a Lake Michigan water source through CLC JAWA.

## ☒ Prepare for potential 911 Dispatch Consolidation.

Work with partner agencies to develop a joint-plan for a future Lake County consolidated public safety answering point.

## ☒ Join County Public Safety Dispatch and Records System.

Progress towards the county-wide computer aided dispatch system, police records management system, and e-citation system continue.





UNAPPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Tuesday, January 3, 2023 7:00 p.m.

1. CALL TO ORDER by Mayor Thomas M. Poynton at 7.00pm.
2. ROLL CALL: Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Jonathan Sprawka, Trustee Greg Weider. Trustee Marc Spacone was absent and excused. Also in attendance: Village Manager Ray Keller, Village Atty. Scott Uhler, Management Services Dir. Michael Duebner, Fire Chief Dave Pilgard, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher.
3. PLEDGE OF ALLEGIANCE
4. PRESIDENT'S REPORT / COMMUNITY UPDATE
  - A. Oath of Office

Firefighter / Paramedic Jacob Rowe: Chief Dave Pilgard introduced Mike Hilt, Commissioner of the Police and Fire Board and FF/PM Jacob Rowe. Chief Pilgard gave background information on FF/PM Rowe. Mike Hilt administered the Oath of Office and Mr. Rowe was pinned by his father.
5. PUBLIC COMMENT

Ken Voss, 590 Pheasant Ridge Dr., addressed the Board on his opposition to Agenda item 7A. (*see attached*)

Elise Hood, 739 Handley Court, addressed the Board on her opposition to Agenda item 7A.

Mark O'Rourke, 443 Farm Bridge, addressed the Board on his opposition to Agenda item 7A.
6. CONSENT AGENDA
  - A. Approval of Minutes of the Village Board Meeting, December 5, 2022
  - B. Ratification of Semi-Monthly Warrant Register Dated December 19, 2022 Totaling \$636,523.72.
  - C. Approval of Semi-Monthly Warrant Register Dated January 3, 2023 Totaling \$773,478.11
  - D. Agreement with Midwest Salt for Purchase of Bulk Water Conditioning Salt in the Amount Not-to-Exceed \$155,000

Summary: The FY 2023 budget includes \$155,000 for this purchase. Lake Zurich's existing contract with Midwest Salt for water conditioning salt expires on December 31, 2022. As in years past, Staff solicited the bulk water

Village of Lake Zurich Board of Trustees Regular Meeting. January 3<sup>rd</sup>, 2023.

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conditioning salt suppliers in the area and recommends another contract with Midwest Salt that will expire on December 31, 2023.

**Recommended Action:** A motion was made by Mayor Poynton, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.

AYES: 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Spacone.

MOTION CARRIED.

#### 7. OLD BUSINESS

- A. Ordinance Granting Approval of a Planned Unit Development, Amendment to the Official Zoning Map, Preliminary Plat, Development Concept Plan, Special Use Permits and Modifications to the Zoning and Land Development Code for a Residential Subdivision by OSK Townhouse Development at 670 South Old Rand Road ORD. #2022-10-478

**Summary:** OSK Capital Partners requests consideration of the proposed Planned Unit Development Ordinance to construct a new residential townhome subdivision at 670 South Old Rand Road.

The development proposal now includes 50 attached single-family townhouses in 12 separate buildings, including ten 4-unit buildings and two 5-unit buildings. The density of the development is now proposed at 5.37 units per acre. The original plan included 58 units or 6.32 units per acre.

After a Public Hearing on August 17, 2022, the Planning and Zoning Commission recommended approval of this development concept plan with conditions for approval included in the proposed Ordinance.

This development proposal was presented to the Village Board on October 3, 2022. Following the presentation by the Applicant and discussion of the proposed development, the Village Board voted to continue consideration of the proposed development to give the Applicant the opportunity to address the questions and comments of the Village Board and Staff with a revised proposal. Successive continuances were granted to January 3, 2023.

Dir. Of Community Development Sarosh Saher introduced Jodie McCarthy, Engineer, Manhard Consulting (Village engineers) and Lawrence Freeman, Atty. for OSK Capital Partners, LLC. Mr. Freeman stated that they had listened to the public comment at various meetings and had reduced the number of units. He then introduced the Architect who gave a short PowerPoint presentation of the changes which had been made since their last presentation. After the presentation Dir. Saher stated that a tree survey had not been turned in at this point. Ms. McCarthy addressed the Board meeting on the engineering issues around the wetlands and creek retaining wall. Dir. Saher said that the lack of parking at Building 7 did not meet code. The Board members then asked questions of the applicants and staff in the areas of density, parking, wetlands issues, and procedure for applicants if denied. The Mayor addressed some of the publics' comments from the Village's Facebook page. He then asked for feedback from the Board on the three motion choices which are recommended by the staff, and deny was the choice.

**Recommended Actions:** The Village Board has three options for this proposal:

- a) A motion to APPROVE Ordinance #2022-10-478 Granting Approval of a Planned Unit Development, Amendment to the Official Zoning Map, Preliminary Plat, Development Concept Plan, Special Use Permits and Modifications to the Zoning and Land Development Code for a Residential Subdivision by OSK Townhouse Development at 670 South Old Rand Road, with or without additional modifications and conditions to be accepted by the applicant as a condition of such approval.
- b) A motion to DENY the application for approval of the requested zoning change, relief and approvals, or  
A motion was made by Trustee Bobrowski, seconded by Trustee Weider, to deny the application for approval of the requested zoning change, relief and approvals.  
AYES: 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.  
NAYS: 0  
ABSENT: 1 Trustee Spacone.  
MOTION CARRIED.
- c) REFER THE APPLICATION BACK to the Planning and Zoning Commission for further consideration of all specified matters recommended by the Board of Trustees.

**8. NEW BUSINESS**

- A. Three Ordinances Designating, Approving, and Adopting TIF District #4 to Facilitate Future Infrastructure Investment and Economic Development in the Lake Zurich Industrial Park

**Summary:** In May 2022, the Lake Zurich Village Board approved a resolution of intent to proceed with the setup process for a potential TIF district in the industrial park. Throughout the summer of 2022, the Village worked with TIF consultants at Teska & Associates to complete the required eligibility report and redevelopment plan for this potential new TIF district.

The proposed TIF project area is a 409-acre site generally bounded by Route 22 on the south, consisting of property along the north side of Route 22 and located on Oakwood Road, Rose Road, Ensell Road, and Telser Road. This TIF district is primarily intended to fund aging infrastructure in the industrial park that will need replacement in the coming years, as well as future economic development opportunities.

In October 2022, the Lake Zurich TIF Joint Review Board reviewed the eligibility report and redevelopment plan, ultimately recommending approval of the proposed TIF district. The Joint Review Board agreed with the Village's assessment that an industrial TIF district as proposed would stimulate new economic development and infrastructure investment, ultimately benefiting all local governments and the community as a whole.

A public hearing for this proposed TIF District was held on November 21, 2022 and no objections were received. The three ordinances proposed for approval tonight will complete the TIF setup process.

Village of Lake Zurich Board of Trustees Regular Meeting, January 3<sup>rd</sup>, 2023.

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Village Manager Ray Keller had no additional comments on the proposal. Mr. Keller thanked the Asst. to the Village Manager, Kyle Kordell, for his hard work on the TIF #4. There were no more comments from the Board.

**Recommended Action:** Three separate motions and votes are required to approve the following three ordinances.

a) **Ordinance of the Village of Lake Zurich, Lake County, Illinois, Approving the Lake Zurich Industrial Center Tax Increment Financing Redevelopment Project Area Redevelopment Plan and Program**  
Ord. # 2023-01-491

A motion was made by Trustee Sprawka, seconded by Trustee Weider, to approve an Ordinance of the Village of Lake Zurich, Lake County, Illinois, Approving the Lake Zurich Industrial Center Tax Increment Financing Redevelopment Project Area Redevelopment Plan and Program. ORD 2023-01-491

AYES: 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Spacone.

MOTION CARRIED.

b) **Ordinance of the Village of Lake Zurich, Lake County, Illinois, Designating the Proposed Village of Lake Zurich Industrial Center Tax Increment Financing District a Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act** ORD. # 2023-01-492

A motion was made by Trustee Sprawka, seconded by Trustee Euker, to approve Ordinance of the Village of Lake Zurich, Lake County, Illinois, Designating the Proposed Village of Lake Zurich Industrial Center Tax Increment Financing District a Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act ORD. # 2023-01-492

AYES: 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Spacone.

MOTION CARRIED.

c) **Ordinance of the Village of Lake Zurich, Lake County, Illinois, Adopting Tax Increment Allocation Financing for the Village of Lake Zurich Industrial Center Tax Increment Financing District** ORD. # 2023-01-493

A motion was made by Trustee Sprawka, seconded by Trustee Euker, to approve Ordinance of the Village of Lake Zurich, Lake County, Illinois, Adopting Tax Increment Allocation Financing for the Village of Lake Zurich Industrial Center Tax Increment Financing District ORD. # 2023-01-493

AYES: 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Spacone.

MOTION CARRIED.

B. **Ordinance Amending Title 13 Entitled "Comprehensive Fee Schedule" of the Village of Lake Zurich Municipal Code to Amend Water and Sewer Delivery Fees** ORD. #2023-01-494

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**Summary:** The 2023 budget includes \$5.5 million in capital investments comprised of the continuation of the sewer lining project, water main replacements, and other projects intended to support investment in the Main Street District. The Village-controlled portion of the water rate has not been adjusted since 2020.

The proposed rate increase of 5.2% of the Village-controlled portion changes it from \$14.40 to \$15.50 per 1,000 gallons of water consumption. The Lake County Treatment Charge is increasing from \$4.54 to \$4.68 per 1,000 gallons. The new combined total rate will be \$19.83 per 1,000 gallons for Lake Zurich residents with a minimum monthly bill of \$39.66. These new rates are effective January 1, 2023.

Management Services Dir. Michael Duebner gave a PowerPoint presentation on the proposed increase. The Board had no questions.

**Recommended Action:** A motion was made by Sprawka, seconded by Trustee Weider, to approve Ordinance #2023-01-494 Amending Title 13 Entitled "Comprehensive Fee Schedule" of the Village of Lake Zurich Municipal Code to Amend Water and Sewer Delivery Fees.

AYES: 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Spacone.

MOTION CARRIED.

**9. TRUSTEE REPORTS**

There were none.

**10. VILLAGE STAFF REPORTS**

Chief Pilgard reported on an event on CPR open to the public will be held on February 11<sup>th</sup>.

**11. ADJOURNMENT**

A motion was made by Trustee Euker, seconded by Trustee Sprawka, to adjourn the meeting.

AYES: 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Spacone.

MOTION CARRIED.

Meeting adjourned at 8.40pm.

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

\_\_\_\_\_  
Mayor Thomas M. Poynton

\_\_\_\_\_  
Date

*Agenda Item 4*

I understand that OSK Capital Partners has proposed to the Village of Lake Zurich a complex featuring 52 townhouses in 12 buildings on a five-acre wooded property between Old Rand Road and Buesching. This project has seemed to just recently come to the public's attention even though the Village must have had knowledge and working with the developers.

When I asked the Mayor, he responded, "There is a multi-step process in the proposed development of any large chunk of private property that comes before the Village for consideration and ultimate approval. In fact, these projects percolate for a while before being exposed to the public. It is totally up to the petitioner when a project is made public." That statement, especially the last sentence, certainly seems incongruent with you all here in serving the community's public interest. If you know a project like this is being considered, should the potentially affected neighboring area be aware that there is consideration for such a zoning change long before the investment by all parties in engineering and planning?

While this area borders on the north with some mixed-used commercial properties, generally this area is surrounded by single family housing to the east, west and south with the proposed property concept not mixing well with the complexion of the area. With that, I believe Lake Zurich should reconsider the development of the land as proposed.

There are three single family homes in the 600-700 block of South Old Rand Road. It appears the 670 address is the property in question. There are also single family homes at 700 and 750 South Old Rand Road that do not appear to be part of this development, as well as another at the corner of Old Rand and Beusching. How will those be impacted?

On top of that, currently the greater Lake Zurich area has over 200 housing units in various developments under construction including Avery Ridge and Villas at the Commons on Midlothian Road, Hawthorne Place at Quentin and Route 22 - with another development slated for the southwest corner of that intersection, Kildeer Crossing at the intersection of Cuba and Rand, Canterbury Estates on Route 22, the Sanctuary of Lake Zurich townhouse complex on the southeast corner of Old Rand and Rand Roads on the lake, Stonebridge in Hawthorne Woods plus units under construction in the downtown area. The Mayor has indicated to me that not all these are within Lake Zurich boundaries, but I believe most are and all impact Lake Zurich schools and other services and utilities including water, electric, sewage, drainage and roads.

For example, the Kildeer Crossing development is being tied into the Lake Zurich water system. The Mayor has indicated numerous times that we are nearing end-of-life of the current well system we are currently on and need to explore other sources.

In addition, there are neighborhoods in the nearby area that are reaching 40 to 50 years in age with aging water and sewer lines that the Village has had to deal with emergency patches on a fairly consistent basis. Will the addition of the 52 townhouses (along with the Kildeer Crossing project to the south) put additional stress and strain on that area's infrastructure. And a complex of this nature will add roughly 70-90 more vehicles impacting traffic and road maintenance.

With the recent federal government moves to stem inflation with rising interest rates, the real estate market has admitted there is an anticipated slow down of housing sales. Perhaps Lake Zurich should take a step back and allow those developments currently under construction to complete marketing of their properties before moving forward on additional housing.

That would also give Lake Zurich more time to see how the current construction projects will impact schools, traffic flow/congestion, along with water and utility infrastructure. Especially as Lake Zurich continues exploring other water options as the current well structure has been in question regarding long term. While it is good to see the growth of Lake Zurich, is it time to take a breather with the limited land remaining available in the long term? And time to allow the current projects to come to fruition and see what impact they will ultimately have on the character of our community.

Ken Voss – 590 Pheasant Ridge Dr., Lake Zurich – kenvoss1@outlook.com

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**VILLAGE OF LAKE ZURICH**  
WARRANT REPORT - 01/16/2023  
**\$2,263,502.87**

GL Number	GL Desc	Vendor	Invoice Description	Amount
<b>Fund 101 GENERAL</b>				
Dept 00000				
101-00000-14101	INVENTORY	CMRS - POSTAGE BY PHONE	POSTAGE REPLENISH A/C	500.00
101-00000-21201	OTHER ACCOUNTS PAYABLE	STATE OF ILLINOIS, TREASURER	REIMB: LCMEG Q3 GRANT	27,041.76
101-00000-21455	BUILDING DEPOSIT PAYABLES	MANHARD CONSULTING LTD	455 S RAND RD	1,270.00
101-00000-21455	BUILDING DEPOSIT PAYABLES	SUNRUN INSTALLATION INC	BD PAYMENT REF - PERMIT #PB22-0982	137.60
		Total For Dept 00000		<u>28,949.36</u>
Dept 11006 LEGISLATIVE MAYOR & BOARD				
101-11006-51654	MEMBERSHIPS & SUBSCRIP	CHICAGO METROPOLITAN AGENCY	CMAP 2023 DUES	750.84
101-11006-51654	MEMBERSHIPS & SUBSCRIP	LAKE COUNTY TRANSPORTATION ALLIANCE	LCTA 2023 MEMBERSHIP	880.00
101-11006-54303	LEGAL NOTICE/PUBLISHING	STERLING CODIFIERS LLC	ANNUAL WEB HOSTING FEE	450.00
		Total For Dept 11006 LEGISLATIVE MAYOR & BOARD		<u>2,080.84</u>
Dept 12001 VILLAGE ADMIN ADMINISTRATION				
101-12001-52111	OTHER PROFESSIONAL SVCS	KATHLEEN FIELD ORR & ASSOCIATES	TIF LEGAL SERVICES DEC 2022	88.00
101-12001-52111	OTHER PROFESSIONAL SVCS	TESKA ASSOCIATES	INDUSTRIAL TIF SETUP FEES	2,304.47
101-12001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - NOV 2022	5,425.69
101-12001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	STENO BOOK, FOLDERS	8.99
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		<u>7,827.15</u>
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
101-12180-54308	TAX REBATES	BRADFORD LAKE ZURICH 5 LLC	TAX REBATE - SEPTEMBER 2022	16,275.18
101-12180-54308	TAX REBATES	VILLAGE OF HAWTHORN WOODS	TAX REBATE - SEPTEMBER 2022	5,030.35
101-12180-54308	TAX REBATES	VILLAGE OF KILDEER	TAX REBATE - SEPTEMBER 2022	10,060.71
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		<u>31,366.24</u>
Dept 13001 FINANCE ADMINISTRATION				
101-13001-52704	MAINT-EQUIPMENT	PITNEY BOWES - LEASE	METER LEASE - OCT '22 - JAN '23	173.04
101-13001-53206	POSTAGE & SHIPPING	U S POSTMASTER	PERMIT #71 ANNUAL FEES	530.00
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	STENO BOOK, FOLDERS	1.68
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	STAMP	5.24
101-13001-54303	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	PUBLIC HEARING #4591002	62.10
		Total For Dept 13001 FINANCE ADMINISTRATION		<u>772.06</u>
Dept 17001 TECHNOLOGY ADMINISTRATION				
101-17001-52111	OTHER PROFESSIONAL SVCS	ADOBE INC	CREATIVE CLOUD - CREDIT	(13.19)
101-17001-52111	OTHER PROFESSIONAL SVCS	ADOBE INC	CREATIVE CLOUD - CREDIT	(1.05)

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101-17001-52111	OTHER PROFESSIONAL SVCS	ADOBE INC	CREATIVE CLOUD - CREDIT	(13.19)
101-17001-52111	OTHER PROFESSIONAL SVCS	ADOBE INC	CREATIVE CLOUD - CREDIT	(13.19)
101-17001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2023 - JAN	2,095.60
101-17001-52111	OTHER PROFESSIONAL SVCS	MICROSYSTEMS INC.	MS CLOUD SERVICES - NOV	92.87
101-17001-52111	OTHER PROFESSIONAL SVCS	MICROSYSTEMS INC.	MS CLOUD SERVICES - OCT	95.91
101-17001-52111	OTHER PROFESSIONAL SVCS	TOSHIBA BUSINESS SOLUTIONS, USA	DOCWARE SUPPORT - SEP - DEC '22	1,460.04
101-17001-53203	TELEPHONE & DATA SVCS	AT & T	VH ELEVATOR 540-9255	446.18
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	INTERNET - 133 N OLD RAND	114.90
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - DEC'22	2,005.26
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JAN '23	2,005.26
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE	73.59
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE	73.68
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE	74.60
101-17001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - DEC 2022	239.12
101-17001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	HDMI CABLES, GRAPHICS CARD	210.18
101-17001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	HDMI CABLES	(53.97)
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FINANCE COPIER LEASE	192.31
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.74
Total For Dept 17001 TECHNOLOGY ADMINISTRATION				9,249.65

## Dept 24001 POLICE ADMINISTRATION

101-24001-51652	TRAINING AND MEETINGS	NORTHWEST POLICE ACADEMY	CHIEFS TRAINING	75.00
101-24001-51652	TRAINING AND MEETINGS	PETTY CASH - POLICE DEPARTMENT	TRAINING ROOM SUPPLIES	20.45
101-24001-51653	BOOKS & PUBLICATIONS	IACP	IACP.NET ANNUAL DUES	875.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	IACP	IACP ANNUAL DUES - ANDERSON	190.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	IACP	IACP ANNUAL DUES - HUSAK	190.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	IACP	IACP ANNUAL DUES - JOHNSON	190.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	ILACP	ILACP ANNUAL DUES - ANDERSON	115.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	ILACP	ILACP ANNUAL DUES - HUSAK	265.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	ILACP	ILACP ANNUAL DUES - JOHNSON	115.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	LAW ENFORCEMENT RECORDS MGRS.OF IL	LERMI ANNUAL DUES - BIONDO	40.00
101-24001-52111	OTHER PROFESSIONAL SVCS	GATSO USA, INC	RED LIGHT CAMERA FEE	5,940.00
101-24001-53203	TELEPHONE & DATA SVCS	AMAZON.COM SALES, INC	IPHONE CASE	14.99
101-24001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	CABLE - PD	63.18
101-24001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - PD DEC 2022	404.64
101-24001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - PD NOV 2022	401.73
101-24001-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	SOCKS - GRUNDER	22.00
101-24001-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	SOCKS - GRUNDER	33.00

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**\$2,263,502.87**

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
101-24001-53209	UNIFORMS	GRUNDER, ANTHONY	HOLSTER - GRUNDER	428.75
101-24001-53209	UNIFORMS	GRUNDER, ANTHONY	HOLSTER - GRUNDER	238.83
		Total For Dept 24001 POLICE ADMINISTRATION		<u>9,622.57</u>
<b>Dept 24210 POLICE OPERATIONS</b>				
101-24210-51652	TRAINING AND MEETINGS	DEFENSIVE EDGE TRAIN & CONSULT INC	TRAINING - SCARRY	550.00
101-24210-52111	OTHER PROFESSIONAL SVCS	911 TECH INC	ADMIN SOFTWARE ANNUAL FEE	3,700.00
101-24210-52204	OTHER LEGAL	ALBARRAN, LUIS	LOCAL PROSECUTOR FEES	6,666.67
101-24210-52204	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING FEE	150.00
101-24210-52703	MAINT-VEHICLES	RACEWAY CAR WASH INC	SQUAD CAR WASHES	246.50
101-24210-53209	UNIFORMS	ENTENMANN-ROVIN COMPANY	BADGES	420.50
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	EYEWEAR, EARMUFFS, CAP COVER - EBBING	205.35
101-24210-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	BELT - BIKE UNIT	19.99
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	CUFF CASE - EBBING	42.82
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	NEW OFFICER UNIFORM - PARLBERG	1,596.35
101-24210-53211	OTHER SUPPLIES	MGN LOCK-KEY & SAFES INC.	MAILBOX KEYS	5.10
		Total For Dept 24210 POLICE OPERATIONS		<u>13,603.28</u>
<b>Dept 24230 POLICE CRIME PREVENTION</b>				
101-24230-52111	OTHER PROFESSIONAL SVCS	TLO LLC	INVESTIGATIVE SEARCH ENGINE	86.60
101-24230-52111	OTHER PROFESSIONAL SVCS	TRANS UNION LLC	CREDIT CHECKS	158.87
101-24230-52111	OTHER PROFESSIONAL SVCS	WEST PUBLISHING GROUP	INVESTIGATIVE SEARCH ENGINE	228.75
		Total For Dept 24230 POLICE CRIME PREVENTION		<u>474.22</u>
<b>Dept 25001 FIRE ADMINISTRATION</b>				
101-25001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2023 - JAN	1,128.40
101-25001-52118	SOFTWARE MAINTENANCE	KNO2 LLC	KNO2 SUBSCRIPTION	1,920.00
101-25001-53202	NATURAL GAS	NICOR GAS COMPANY	GAS BILL - 77 S OLD RAND	468.21
101-25001-53202	NATURAL GAS	NICOR GAS COMPANY	GAS BILL - 321 S BUESCHING RD	1,620.97
101-25001-53203	TELEPHONE & DATA SVCS	AMAZON.COM SALES, INC	IPHONE CASE	14.99
101-25001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - DEC'22	2,005.26
101-25001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JAN '23	2,005.26
101-25001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - DEC 2022	28.77
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE NOV 2022	148.78
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE DEC 2022	148.54
101-25001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER FOR STATION 1	43.99
101-25001-53209	UNIFORMS	EAGLE ENGRAVING, INC	BADGES ORDER (LIEUTENANT & CAPTAIN)	816.10
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - SPATA	29.00

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**\$2,263,502.87**

GL Number	GL Desc	Vendor	Invoice Description	Amount
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - PENKAVA	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - JOHNSON	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	HAT - JOHNSON	24.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS - JOHNSON	54.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - MURRA	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - BENE	64.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - RAINES	64.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS, SWEATSHIRTS, SHORTS, SHIRTS - BOECKMANN	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - LUC	64.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	NEW HIRE UNIFORM - DAHL	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	NEW HIRE UNIFORMS - PORTILLO	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - WASCOW	29.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - KINSLEY	29.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - FUHS	29.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - RAINES	58.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - ERB	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - FISHMAN	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - GRIFFITHS	32.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS, SHIRTS, TIE - WASCOW	77.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	BELT - FRANO	26.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - BOECKMANN	29.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - REID	29.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - RYAN	29.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	CAP, SHIRTS - HENRIKSEN	60.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	TROUSERS, SHORTS, TIE - SKALSKI	117.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS - GLASDER	71.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	COLLAR INSIGNIA - REID	44.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	NEW HIRE UNIFORM - ROWE	653.00
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER TOWELS, DETERGENT, DISINFECTANT - ST. 3	124.59
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	INK CARTRIDGES - ST. 2	158.96
101-25001-54305	EMPLOYEE EXAMS	CENTRAL POLYGRAPH SERVICE, LTD	POLYGRAPH - STAHOVIK	210.00
101-25001-54305	EMPLOYEE EXAMS	PERSONNEL STRATEGIES, LLC	PSYCHOLOGICAL ASSESSMENTS - MUÑOZ	700.00
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	164.73
		Total For Dept 25001 FIRE ADMINISTRATION		13,574.55

## Dept 25320 FIRE FIRE SUPPRESSION

101-25320-52707	MAINT-OTHER	CONSOLIDATED FLEET SERVICES, INC	LADDER TESTING	975.00
101-25320-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE NOV 2022	289.05

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101-25320-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE DEC 2022	288.59
101-25320-53211	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	MOP COMBOS, HUMIDIFIER	235.94
101-25320-53407	EQUIP MAINT PART&SUPPLIE	MUNICIPAL EMERGENCY SERVICES, INC	SCBA PARTS - REGULATORS, MASK SHIELDS, PURGE PINS	4,246.00
		Total For Dept 25320 FIRE FIRE SUPPRESSION		6,034.58
Dept 25330 FIRE EMS				
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	135.80
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	66.08
101-25330-53211	OTHER SUPPLIES	STRYKER SALES CORPORATION	LUCAS CUPS FOR MECHANICAL CPR	541.89
		Total For Dept 25330 FIRE EMS		743.77
Dept 25340 FIRE SPECIAL RESCUE				
101-25340-53211	OTHER SUPPLIES	AFC INTERNATIONAL, INC	GAS MONITOR SUPPLIES - GAS INLET ADAPTER	57.86
101-25340-55254	MACHINERY & EQUIPMENT	ELEVATED SAFETY LLC	HARNESS FOR NEW MEMBER	415.37
101-25340-55254	MACHINERY & EQUIPMENT	INTERSPIRO INC.	DIVE EQPT - REGULATORS, PRESSURE RELIEF HANDLE	1,705.55
		Total For Dept 25340 FIRE SPECIAL RESCUE		2,178.78
Dept 25350 FIRE FIRE PREVENTION BUREAU				
101-25350-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE NOV 2022	184.52
101-25350-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE DEC 2022	184.23
101-25350-53211	OTHER SUPPLIES	LZ ACE LLC	BUREAU - STORAGE BOXES & TOTES	94.27
		Total For Dept 25350 FIRE FIRE PREVENTION BUREAU		463.02
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
101-28001-52111	OTHER PROFESSIONAL SVCS	PADDOCK PUBLICATIONS INC.	BD BOND REF #1850047	161.00
101-28001-52111	OTHER PROFESSIONAL SVCS	PADDOCK PUBLICATIONS INC.	BD BOND REF #1850049	85.10
101-28001-52111	OTHER PROFESSIONAL SVCS	PADDOCK PUBLICATIONS INC.	BD BOND REF #1850048	110.40
101-28001-52111	OTHER PROFESSIONAL SVCS	PADDOCK PUBLICATIONS INC.	BD BOND REF #1850050	89.70
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	935 S RAND PLANET FITNESS	358.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	935 S RAND PLANET FITNET	370.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	935 S RAND PLANET FITNESS - CREDIT	(380.00)
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	935 S RAND PLANET FITNESS - CREDIT	(398.75)
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	WILDWOOD ESTATES	2,010.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	TRUE NORTH ENERGY	231.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SEC US12	715.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SCHOOL DIST 95	268.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SARAH ADAMS	716.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	SANCTUARAY OF LZ	447.50

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101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	MAY WHITNEY SCHOOL	367.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	LZ COMMERCE CENTER	787.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	JANKE SUBDV	4,469.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	BLDG PERMIT REV	2,860.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	BLOCK G	325.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	AVERY RIDGE SUBDV	1,901.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	935 S RAND RD	380.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	676 S RAND RD	262.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	550 ENTERPRISE	984.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	50 BEECH DR	78.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	495 ENTERPRISE PKWY	1,512.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	440 TELSER RD	268.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	410 TELSER RD PKNG EXP	179.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	287 SUNRISE LN	824.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	242 MARK LN	78.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	17 S OLD RAND RD	734.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1275 ENSELL	2,438.50
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	255 QUENTIN RD	3,754.75
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	265 N RAND RD	858.00
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1265 COUNTRY CLUB	310.25
101-28001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1162 SYCAMORE	367.50
101-28001-53204	CELL PHONES & PAGERS	AMAZON.COM SALES, INC	IPHONE CASE	15.99
101-28001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - NOV 2022	51.68
101-28001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - DEC 2022	49.19
101-28001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - OCT 2022	51.33
Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				28,695.39

## Dept 36001 PUBLIC WORKS ADMINISTRATION

101-36001-51654	MEMBERSHIPS & SUBSCRIP	ZIMMERMAN, RYAN	WEATHER SERVICE - 11/1-4/30/23 2ND PYMNT	555.00
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12-22	32.76
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12-30	32.76
101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	2022 LZ GENERAL ENGINEERING	2,447.50
101-36001-52603	LAKE/WATER QUALITY MGMT	MANHARD CONSULTING LTD	2022 LZ MS4 PROGRAM	634.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT - BRAEMAR	800.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT - LIONS CT	200.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT - PARTRIDGE	500.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT - OAK RIDGE MARSH	1,900.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT - ZURICH ESTATES	500.00

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101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT - BREEZEWALD	600.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT SSA 8	1,700.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT SSA 13	1,900.00
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 12-22	53.33
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 12-30	89.37
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	PD RTU 3 LIMIT SWITCH	85.00
101-36001-52701	MAINT-BLDGS & GROUNDS	MC GINTY BROS., INC.	HAZARD TREE STUMP GRINDING	700.00
101-36001-52701	MAINT-BLDGS & GROUNDS	METRO DOOR & DOCK, INC	505 WEST DOOR CABLE	420.00
101-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	1043 PARTRIDGE LN	66.31
101-36001-53202	NATURAL GAS	NICOR GAS COMPANY	FACILITY GAS - 505 TELSER RD	6,026.78
101-36001-53202	NATURAL GAS	NICOR GAS COMPANY	FACILITY GAS - 70 E MAIN ST	511.95
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - OCT	361.27
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - NOV	295.06
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - DEC	315.79
101-36001-53204	CELL PHONES & PAGERS	AMAZON.COM SALES, INC	IPHONE CASE	31.98
101-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - NOV 2022	278.22
101-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - DEC 2022	264.82
101-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - OCT 2022	276.32
101-36001-53204	CELL PHONES & PAGERS	FORCE AMERICA DISTRIBUTING LLC	PW TRUCK DATA PLAN	200.00
101-36001-53204	CELL PHONES & PAGERS	FORCE AMERICA DISTRIBUTING LLC	PW TRUCK DATA PLAN	200.00
101-36001-53204	CELL PHONES & PAGERS	FORCE AMERICA DISTRIBUTING LLC	PW TRUCK DATA PLAN	200.00
101-36001-53204	CELL PHONES & PAGERS	FORCE AMERICA DISTRIBUTING LLC	PW TRUCK DATA PLAN	200.00
101-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CALCULATOR, NOTEBOOK, PENS, WHITE OUT	62.96
101-36001-53209	UNIFORMS	SUBURBAN ACCENTS, INC	HARD HAT DECALS	132.50
101-36001-53405	BLDG & GROUNDS SUPPLIES	ABBOTT RUBBER CO.	WASH HOSE	159.15
101-36001-53405	BLDG & GROUNDS SUPPLIES	CITY ELECTRIC SUPPLY	BULBS	28.10
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	PD DRAIN REPAIR	15.41
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	PD DRAIN REPAIR	26.83
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	PAINT	25.92
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	PAINT	38.88
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	CAULK	8.78
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	TOLIET REPAIR	41.95
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	VH SHELF MATERIAL	322.27
101-36001-53405	BLDG & GROUNDS SUPPLIES	LZ ACE LLC	MASTER LOCKS	311.76
101-36001-53405	BLDG & GROUNDS SUPPLIES	LZ ACE LLC	TOLIET REPAIR PARTS	18.68
101-36001-53405	BLDG & GROUNDS SUPPLIES	LZ ACE LLC	WOOD STAIN	8.49
101-36001-53405	BLDG & GROUNDS SUPPLIES	MENARDS - LONG GROVE	CEILING TILES	43.12
101-36001-53405	BLDG & GROUNDS SUPPLIES	MENARDS - LONG GROVE	GAS STORAGE	559.98

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101-36001-53405	BLDG & GROUNDS SUPPLIES	MENARDS - LONG GROVE	SHELVES	593.75
101-36001-53405	BLDG & GROUNDS SUPPLIES	SHERWIN WILLIAMS CO	505 PAINT	136.80
101-36001-53407	EQUIP MAINT PART&SUPPLIE	DULTMEIER SALES LLC	LIQUID DEICER FITTINGS	18.01
101-36001-53407	EQUIP MAINT PART&SUPPLIE	HOME DEPOT CREDIT SERVICES	PAINT GUN MAINT PARTS	20.95
101-36001-55254	MACHINERY & EQUIPMENT	HOME DEPOT CREDIT SERVICES	PAINT GUN	167.97
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		25,120.48
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 12-30	103.05
101-36420-52701	MAINT-BLDGS & GROUNDS	GRECO ELECTRIC	SPRAYGROUND PANEL	4,846.00
101-36420-52701	MAINT-BLDGS & GROUNDS	MC GINTY BROS., INC.	HAZARD TREE STUMP GRINDING	700.00
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	200 S RAND RD	99.06
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	7 E MAIN ST	109.69
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	BARN WOOD	2.68
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	TOILET INSTALL RINGS	21.92
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	PAULUS PARK PORT-O-POTTY	160.44
		Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE		6,042.84
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-53209	UNIFORMS	CUTLER WORKWEAR	GLOVES	24.29
101-36471-53210	SMALL TOOLS & EQUIP	LZ ACE LLC	SAW BLADES	14.44
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12-22	43.26
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 12-30	43.26
101-36471-52602	WASTE REMOVAL	LIBERTY TIRE RECYCLING HOLDCO LLC	TIRE RECYCLING	106.45
101-36471-52703	MAINT-VEHICLES	RACEWAY CAR WASH INC	FD CAR WASH 295	93.50
101-36471-53211	OTHER SUPPLIES	LAWSON PRODUCTS INC.	HARDWARE	312.91
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	SEALANT	12.74
101-36471-53211	OTHER SUPPLIES	ZEP SALES & SERVICE INC.	HAND SOAP	213.41
101-36471-53401	CUSTODIAL SUPPLIES	GRAINGER	SCRUBBING PADS	178.84
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	BRAKE PADS	190.86
101-36471-53406	AUTO PARTS & SUPPLIES	LZ ACE LLC	DOOR LATCH 247	14.60
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	INTAKE SENSOR	660.10
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	MASTER DRAIN KITS	63.32
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	GAUGES	361.71
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	HUB CAP	31.08
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	TAG	22.37
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	COOLANT LINE KIT	83.65
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	RETURN COOLANT LINE KIT	(83.65)

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101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	ROTORS 437	453.90
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BATTERY 248	138.69
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	51.38
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	WIPER BLADES	119.94
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	205.22
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	202.99
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BACKUP ALARM	31.49
101-36471-53406	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BULB	7.99
101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	SQUAD TIRES	1,889.24
101-36471-53406	AUTO PARTS & SUPPLIES	VICTOR FORD, INC	INSULATOR 432	26.49
101-36471-53406	AUTO PARTS & SUPPLIES	VICTOR FORD, INC	INSULATOR 432	30.82
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	HOUSING 434	271.24
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	FUEL DOOR	42.12
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	BEARING	516.94
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	AUGER SENSORS	1,697.23
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BURRIS EQUIPMENT COMPANY	BLOWER EDGE	158.25
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BURRIS EQUIPMENT COMPANY	BLOWER SHOE	73.78
101-36471-53407	EQUIP MAINT PART&SUPPLIE	GRAINGER	OIL KIT	915.28
101-36471-53415	FUELS	AL WARREN OIL CO, INC	FUEL #1724545 12/22/22	5,310.91
101-36471-53415	FUELS	AL WARREN OIL CO, INC	FUEL #1724546 12/22/22	7,197.63
101-36471-53418	LUBRICANTS & FLUIDS	MOTOR PARTS & EQUIPMENT CORP	DEF	267.86
		Total For Dept 36471 PUBLIC WORKS FLEET SERVICES		21,978.53

## Dept 67001 RECREATION ADMINISTRATION

101-67001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER, KEY TAGS, BINDERS, PENS, FOLDERS	424.52
		Total For Dept 67001 RECREATION ADMINISTRATION		424.52

## Dept 67935 RECREATION DANCE

101-67935-53213	FUNDRAISING EXPENSES	DES PLAINES PARK DISTR 847-39157	DANCE IDOL COMP FEB 3-5, '23 - ACA OF PERFORM ARTS	4,160.00
		Total For Dept 67935 RECREATION DANCE		4,160.00

## Dept 67945 RECREATION YOUTH PROGRAMS

101-67945-52115	RECREATION PROGRAM SERVICE	FAMBROW MANAGEMENT, LLC	WINTER I - CHESS SCHOLAR CAMP	1,125.00
		Total For Dept 67945 RECREATION YOUTH PROGRAMS		1,125.00

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**VILLAGE OF LAKE ZURICH**  
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**\$2,263,502.87**

<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
Dept 67965 RECREATION ATHLETICS				
101-67965-52115	RECREATION PROGRAM SERVICE	HOT SHOTS SPORTS	HOT SHOTS SPORTS FALL 2	2,219.28
		Total For Dept 67965 RECREATION ATHLETICS		<u>2,219.28</u>
Dept 67970 RECREATION AQUATICS				
101-67970-53211	OTHER SUPPLIES	GLOBAL EQUIPMENT COMPANY, INC	OUTDOOR CONCESSION STAND LOCKERS	263.45
101-67970-53211	OTHER SUPPLIES	GLOBAL EQUIPMENT COMPANY, INC	AQUATIC LOCKERS	<u>901.05</u>
		Total For Dept 67970 RECREATION AQUATICS		<u>1,164.50</u>
			<b>Total For Fund 101 GENERAL</b>	<b><u>217,870.61</u></b>
<b>Fund 202 MOTOR FUEL TAX</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-52701	MAINT-BLDGS & GROUNDS	MEADE, INC	MN STREET SIGNAL MAINT	200.00
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	45 S OLD RAND RD	30.17
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	280 CLAIRVIEW DR	37.82
202-36001-53405	BLDG & GROUND MAINT SUPP	COMPASS MINERALS AMERICAN INC	ROAD SALT	7,925.67
202-36001-53405	BLDG & GROUND MAINT SUPP	COMPASS MINERALS AMERICAN INC	ROAD SALT	<u>11,776.11</u>
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>19,969.77</u>
			<b>Total For Fund 202 MOTOR FUEL TAX</b>	<b><u>19,969.77</u></b>
<b>Fund 207 SPECIAL EVENTS FUND</b>				
Dept 00000				
207-00000-15001	PREPAID EXPENDITURES	SOUND WORKS PRODUCTIONS INC	FY23 RTB CONTRACT SERVICE DEPOSIT	1,300.00
		Total For Dept 00000		<u>1,300.00</u>
Dept 67601 RECREATION ROCK THE BLOCK				
207-67601-53212	PROGRAM SUPPLIES	METEOR WEB MARKETING INC	RTB TICKETS	983.00
		Total For Dept 67601 RECREATION ROCK THE BLOCK		<u>983.00</u>
Dept 67699 RECREATION MISC SPECIAL EVENTS				
207-67699-52115	RECREATION PROGRAM SERV	HOLIDAYGOO, INC	CANDY EGGS FOR EGG HUNT	2,672.00
		Total For Dept 67699 RECREATION MISC SPECIAL EVENTS		<u>2,672.00</u>
			<b>Total For Fund 207 SPECIAL EVENTS FUND</b>	<b><u>4,955.00</u></b>

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GL Number	GL Desc	Vendor	Invoice Description	Amount
<b>Fund 214 TIF #2 DOWNTOWN</b>				
Dept 10490 GENERAL GOVERNMENT TIF				
214-10490-52201	VILLAGE ATTORNEY	KATHLEEN FIELD ORR & ASSOCIATES	TIF LEGAL SERVICES DECEMBER 2022	253.00
214-10490-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	BLOCK A, LAKE, MIONSK PUBLIC IMPROV	1,502.50
		Total For Dept 10490 GENERAL GOVERNMENT TIF		1,755.50
<b>Total For Fund 214 TIF #2 DOWNTOWN</b>				
				<b>1,755.50</b>
<b>Fund 227 DISPATCH CENTER</b>				
Dept 24220 POLICE DISPATCH				
227-24220-51654	MEMBERSHIPS & SUBSCRIP	N E N A	NENA ANNUAL DUES - HARPER CIPOLLA	147.00
227-24220-51654	MEMBERSHIPS & SUBSCRIP	N E N A	NENA ANNUAL DUES - HARPER	147.00
227-24220-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	BELT, PANTS - MORGAN	245.48
227-24220-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	JACKET, TEES - SEVERINO	94.68
227-24220-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	FLEECE - DISPATCH	45.08
227-24220-53209	UNIFORMS	GALL'S PARENT HOLDINGS LLC	SHOES - CIPOLLA	102.17
227-24220-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	SHIRTS, PANTS - CRENSHAW	259.79
227-24220-53209	UNIFORMS	RISICATO DESIGNS LLC	SHIRTS - DISPATCH	259.50
		Total For Dept 24220 POLICE DISPATCH		1,300.70
<b>Total For Fund 227 DISPATCH CENTER</b>				
				<b>1,300.70</b>
<b>Fund 310 TIF #1 DEBT SERVICE</b>				
Dept 10490 GENERAL GOVERNMENT TIF				
310-10490-56602	PRINCIPAL	BANK OF NEW YORK MELLON	2016A BOND - PRINCIPAL & INTEREST	680,000.00
310-10490-56603	INTEREST	BANK OF NEW YORK MELLON	2016A BOND - PRINCIPAL & INTEREST	69,496.25
		Total For Dept 10490 GENERAL GOVERNMENT TIF		749,496.25
<b>Total For Fund 310 TIF #1 DEBT SERVICE</b>				
				<b>749,496.25</b>
<b>Fund 401 VILLAGE CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251	LAND IMPROVEMENTS	HITCHCOCK DESIGN INC	PAULUS PARK PLANNING - OSLAD	395.06
401-36001-55251	LAND IMPROVEMENTS	PADDOCK PUBLICATIONS INC.	PLAYGROUND BID NOTIFICATION #1848354	73.60
401-36001-55252	BLDG & BLDG IMPROVEMENTS	AGS CHICAGO INC	STRUCTURAL REPAIRS CHALET	12,800.00
401-36001-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CHALET DECK MATERIALS	84.30
401-36001-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CHALET DECK MATERIALS	273.19

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GL Number	GL Desc	Vendor	Invoice Description	Amount
401-36001-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CHALET DECK MATERIALS	309.27
401-36001-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CHALET DECK MATERIALS	1,587.66
401-36001-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CHALET DECK MATERIALS	1,089.98
401-36001-55252	BLDG & BLDG IMPROVEMENTS	PADDOCK PUBLICATIONS INC.	BUFFALO CREEK/PD ROOF BID #1848754/1848753	234.60
401-36001-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CHALET DECK MATERIALS	118.15
401-36001-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CHALET DECK MATERIALS	92.87
401-36001-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CHALET DECK MATERIALS	42.70
401-36001-55252	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	CHALET DECK MATERIALS	34.97
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>17,136.35</u>
Dept 36440 PUBLIC WORKS RIGHT OF WAY				
401-36440-55251	LAND IMPROVEMENTS	MANHARD CONSULTING LTD	2022 PARKING LOTS - VH/BUFFALO CREEK	<u>5,210.25</u>
Total For Dept 36440 PUBLIC WORKS RIGHT OF WAY				<u>5,210.25</u>
Dept 36470 PUBLIC WORKS STORM WATER CONTROL				
401-36470-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	BUFFALO CREEK IMPROVEMENT	<u>16,586.00</u>
Total For Dept 36470 PUBLIC WORKS STORM WATER CONTROL				<u>16,586.00</u>
<b>Total For Fund 401 VILLAGE CAPITAL PROJECTS</b>				<b><u>38,932.60</u></b>
<b>Fund 405 NHR CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
405-36001-53405	BLDG & GROUND MAINT SUPP	K-TECH SPECIALTY COATINGS, INC	BEET HEET	8,037.03
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2023 LZ ROAD PROGRAM	1,197.50
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2023 LZ ROAD PROGRAM - CREDIT	(1,285.00)
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2022 LZ ROAD PROGRAM	1,417.50
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2023 LZ ROAD PROGRAM	3,338.00
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>12,705.03</u>
<b>Total For Fund 405 NHR CAPITAL PROJECTS</b>				<b><u>12,705.03</u></b>
<b>Fund 501 WATER &amp; SEWER</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - NOV 2022	602.85
501-36001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - DEC 2022	19.81
501-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - NOV 2022	153.50
501-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - DEC 2022	146.11
501-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW - OCT 2022	152.46

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<b>GL Number</b>	<b>GL Desc</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount</b>
501-36001-53209	UNIFORMS	CINTAS CORPORATION #2	UNIFORMS/MATS 12-22	39.56
501-36001-53209	UNIFORMS	CINTAS CORPORATION #2	UNIFORMS/MATS 12-30	39.56
501-36001-53209	UNIFORMS	REDWING BUSINESS ADVANTAGE A/CS	BOOTS-ROGERS	200.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		1,353.85
Dept 36530 PUBLIC WORKS WATER BILLING				
501-36530-52111	OTHER PROFESSIONAL SVCS	DATAPROSE, LLC	WATER BILL PROCESSING - DEC 2022	671.19
501-36530-53206	POSTAGE & SHIPPING	DATAPROSE, LLC	WATER BILL PROCESSING - DEC 2022	2,571.87
		Total For Dept 36530 PUBLIC WORKS WATER BILLING		3,243.06
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52607	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	WATER SAMPLE ANALYSIS	659.75
501-36550-52708	MAINT-PUMPS	LAYNE CHRISTENSEN COMPANY	WELL 12 PREVENTATIVE MAINTENANCE	14,118.90
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL #9	3,426.57
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL #10	4,851.09
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL #12	662.61
501-36550-53211	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	TRUCK CLEANING SUPPLIES	16.96
501-36550-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	PLUMBING PARTS	23.44
501-36550-53409	PUMP REPAIR SUPPLIES	BUSHNELL INCORPORATED	SCH 80 PVC PIPE & FITTINGS/WELL 12 BRINE PIPE REPAIR	1,255.40
501-36550-53410	METERS PARTS & SUPPLIES	CORE & MAIN LP	WATER METER MXU'S (RADIO)	1,095.45
501-36550-53410	METERS PARTS & SUPPLIES	CORE & MAIN LP	WATER METER MXU'S (RADIO)	824.74
501-36550-53413	DISTRIBUTION SYS REPAIR	CORE & MAIN LP	WM REPAIR CLAMPS, SERVICE FITTINGS	3,565.17
501-36550-53413	DISTRIBUTION SYS REPAIR	JOSEPH D FOREMAN & COMPANY, INC	WATER MAIN REPAIR CLAMP	753.00
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL #8	2,698.38
501-36550-53414	CHEMICALS	VIKING CHEMICAL COMPANY	CHLORINE	2,013.75
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	FLINT CREEK ESTATES WATER MAIN REPLACE	7,637.50
		Total For Dept 36550 PUBLIC WORKS WATER SERVICE		43,602.71
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	BAXTER & WOODMAN, INC	2022 PRETREATMENT ASSISTANCE	698.75
501-36560-52111	OTHER PROFESSIONAL SVCS	METROPOLITAN INDUSTRIES INC.	METROCLOUD MONITORING/11 LIFT STATIONS	405.00
501-36560-52111	OTHER PROFESSIONAL SVCS	STATE INDUSTRIAL PRODUCTS CORP	HYDRO SULFIDE REDUC PROG - QUENTIN/NW PUMP ST	5,000.00
501-36560-52606	SYSTEM(S) INSPECTIONS	SEWERTECH LLC	2022 SEWER TELEVISING PROGRAM	72,437.80
501-36560-52607	WATER SAMPLE ANALYSIS	FIRST ENVIRONMENTAL LABORATORIES, I	QUENTIN QTRLY DISCHARGE ANALYSIS	438.00
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY- FLOW CONTROL	50.38
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY- VACUUM PRIMING STRUCTURES	27.59
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 1115 BETTY DR	29.38
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 1297 BERKSHIRE LN	195.16

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GL Number	GL Desc	Vendor	Invoice Description	Amount
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 719 CYPRESS BRIDGE RD	43.62
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 1150 DEERPATH RD	50.87
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 90 S PLEASANT RD	83.15
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 750 N RAND RD	1,264.47
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 825 W MAIN ST	308.81
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 1080 HONEY LAKE RD	34.89
501-36560-53408	LIFT STATION PARTS & SUP	XYLEM WATER SOLUTIONS USA, INC	LIFT STATION PARTS	2,186.60
501-36560-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2022 SANITARY SEWER LINING	3,385.00
			Total For Dept 36560 PUBLIC WORKS SEWER SERVICE	<u>86,639.47</u>
				<b><u>134,839.09</u></b>
<b>Total For Fund 501 WATER &amp; SEWER</b>				
<b>Fund 601 MEDICAL INSURANCE</b>				
Dept 00000				
601-00000-15001	PREPAID EXPENDITURES	MIDWEST OPERATING ENG L/150	LOCAL 150 INSURANCE - FEBRUARY 2023	43,278.00
		Total For Dept 00000		<u>43,278.00</u>
				<b><u>43,278.00</u></b>
<b>Total For Fund 601 MEDICAL INSURANCE</b>				
<b>Fund 603 RISK MANAGEMENT</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
603-10001-46101	INTERNAL CHARGES	INTERGOVERNMENTAL RISK MGMT AGENCY	IRMA 2023 CONTRIBUTION	1,000,000.00
603-10001-52114	LIABILITY INSURANCE CLAIMS	GRAINGER	HARD HATS	472.20
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		<u>1,000,472.20</u>
				<b><u>1,000,472.20</u></b>
<b>Total For Fund 603 RISK MANAGEMENT</b>				
<b>Fund 615 EQUIPMENT REPLACEMENT</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
615-36001-55262	VEHICLES - FIRE	STRYKER SALES CORPORATION	POWER LOAD SYSTEM	22,118.68
615-36001-55262	VEHICLES - FIRE	STRYKER SALES CORPORATION	POWER LOAD SYSTEM	6,307.20
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>28,425.88</u>
				<b><u>28,425.88</u></b>
<b>Total For Fund 615 EQUIPMENT REPLACEMENT</b>				
<b>Fund 710 PERFORMANCE ESCROW</b>				
Dept 00000				
710-00000-21455	BUILDING DEPOSIT PAYABLES	ABC	BD BOND REF - PERMIT #BBD22-0668	105.00

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710-00000-21455	BUILDING DEPOSIT PAYABLES	AMG BUILDERS INC	BD BOND REF - PERMIT #BBD22-0637	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FELDCO FACTORY	BD BOND REF - PERMIT #BBD22-0579	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FIDELITY CONSTRUCTION CO, INC	BD BOND REF - PERMIT #BBD22-0424	510.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	KIRSHENBAUM, JOSEPH & WILMA	BD BOND REF - PERMIT #BBD22-0181	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ABC	BD BOND REF - PERMIT #BBD22-0555	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	ARK FRANCHISE HOLDINGS CORP	BD BOND REF - PERMIT #BBD22-0488	510.00
710-00000-25201	BUILDING PERMIT DEPOSITS	BANOVITZ, WILLIAM & THERESA	BD BOND REF - PERMIT #BBD22-0380	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	BASEMENT FLOOD PROTECTOR	BD PAYMENT REF - PERMIT #PB20-0251	310.00
710-00000-25201	BUILDING PERMIT DEPOSITS	BUNTEL, DAVID A	BD BOND REF - PERMIT #BBD22-0662	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	M/I HOMES OF CHICAGO, LLC	BD PAYMENT REF - PERMIT #PB21-1109	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	M/I HOMES OF CHICAGO, LLC	BD PAYMENT REF - PERMIT #PB21-1109	3,060.00
710-00000-25201	BUILDING PERMIT DEPOSITS	OMEGA ELECTRICAL SERVICE	BD BOND REF - PERMIT #BBD22-0580	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	PALMETTO SOLAR	BD BOND REF - PERMIT #BBD22-0538	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	SUNRUN INSTALLATION INC	BD BOND REF - PERMIT #BBD22-0630	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	THE HOLLAND DESIGN GROUP	BD BOND REF - PERMIT #BBD22-0432	105.00
710-00000-25201	BUILDING PERMIT DEPOSITS	WATER WORKS INC	BD PAYMENT REF - PERMIT #PB22-0469	105.00
710-00000-25502	PEG CABLE FEES	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - DEC'22	891.24
		Total For Dept 00000		6,646.24
				<hr/>
			<b>Total For Fund 710 PERFORMANCE ESCROW</b>	<b>6,646.24</b>
				<hr/>
<b>Fund 720 PAYROLL CLEARING</b>				
Dept 00000				
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	NCPERS-IL IMRF - 0157	GROUP LIFE INSURANCE - JAN	156.00
		Total For Dept 00000		156.00
				<hr/>
			<b>Total For Fund 720 PAYROLL CLEARING</b>	<b>156.00</b>
				<hr/>
<b>Fund 732 SSA #9 WILLOW PONDS SUBDV</b>				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
732-10099-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT SSA 9	2,400.00
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		2,400.00
				<hr/>
			<b>Total For Fund 732 SSA #9 WILLOW PONDS SUBDV</b>	<b>2,400.00</b>
				<hr/>

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<b>Fund 734 SSA #11 LZ PINES SUBDV</b>				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
734-10099-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT - JOHN CT	300.00
			Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY	300.00
			<b>Total For Fund 734 SSA #11 LZ PINES SUBDV</b>	<b>300.00</b>
 <b>Fund Totals:</b>				
PRIOR YEAR 2022	\$ 471,287.65		Fund 101 GENERAL	217,870.61
CURRENT YEAR 2023	\$ 1,792,215.22		Fund 202 MOTOR FUEL TAX	19,969.77
			Fund 207 SPECIAL EVENTS FUND	4,955.00
			Fund 214 TIF #2 DOWNTOWN	1,755.50
			Fund 227 DISPATCH CENTER	1,300.70
			Fund 310 TIF #1 DEBT SERVICE	749,496.25
			Fund 401 VILLAGE CAPITAL PROJECTS	38,932.60
			Fund 405 NHR CAPITAL PROJECTS	12,705.03
			Fund 501 WATER & SEWER	134,839.09
			Fund 601 MEDICAL INSURANCE	43,278.00
			Fund 603 RISK MANAGEMENT	1,000,472.20
			Fund 615 EQUIPMENT REPLACEMENT	28,425.88
			Fund 710 PERFORMANCE ESCROW	6,646.24
			Fund 720 PAYROLL CLEARING	156.00
			Fund 732 SSA #9 WILLOW PONDS SUBDV	2,400.00
			Fund 734 SSA #11 LZ PINES SUBDV	300.00
				<b>\$ 2,263,502.87</b>



*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

**MEMORANDUM**

Date: December 16, 2022  
To: Ray Keller, Village Manager *PK*  
From: Michael J. Brown, Public Works Director  
Subject: **Tree Planting/Emerald Ash Borer Action Plan**

**Issue:** The FY 2023 budget includes \$100,000 for parkway tree replacement as part of the Emerald Ash Borer Action Plan.

**Village Strategic Plan:** This agenda item progresses the following Goal and Objective of the Strategic Plan.

- Goal #3 – Infrastructure: Address emerald ash borer issue.

**Background:** The Village has completed the removal of the approximately 3,300 ash trees located within the public right-of-way owned by the Village, municipal facilities, retention/detention basins, and parks that were infected with the Emerald Ash Borer.

The Village's EAB plan calls for a multi-year tree replacement program in order to restore the urban forest canopy. A parkway tree replacement program was developed to be funded with support from the Capital Projects Fund.

In May 2016, the Village Board approved a resolution adopting a Parkway Tree Replacement program and associated its policy. The "Size Upgrade Program," will provide property owners who are selected to receive a replacement tree in the parkway adjacent to their property the opportunity to upgrade to a larger diameter tree by contributing private funds to the Parkway Tree Replacement Pilot Program.

The Program will give property owners the option to upgrade from a standard 1-1/2" diameter tree to a 2-1/2" diameter tree. A resident's share of the cost will equal the difference in price between the two available sizes. For example, an Autumn Blaze Maple in 1-1/2" diameter and 2-1/2" diameter costs \$251.85 and \$340.40, respectively. If the resident wishes to have a 2-1/2" diameter tree installed, they must contribute \$88.55 to the replacement program.

The Public Works Department will maintain a tree replacement schedule that prioritizes tree replacement in specific neighborhoods based on the order that EAB infested trees were removed.

Trees will be replanted in approximately the same locations as the ones previously removed by the Village.

The 2023 plantings will conclude the program and complete plantings in the Chestnut Corners, Hunters Creek, and Millers Grove Subdivisions.

Selection of the species of trees to be planted shall be recommended by the Village Arborist and approved by the Director of Public Works. A preference will be placed on species that enhance the overall diversity of the Village's overall tree population.

The approved species list will be reviewed and updated annually based upon seasonal availability, anticipated unit costs, and the current progress towards meeting diversity goals for the overall tree population.

The property owners in the zones proposed to be included in each season's tree replacement program will be notified in writing prior to the commencement of the planting program. In an effort to achieve the highest survival rate possible, an instructional notice will also be distributed via door hanger to properties receiving a tree outlining care instructions for the new tree.

**Analysis:** Through the competitive bid process, the Village awarded a contract to St. Aubin Nursery & LPG Inc. on February 19, 2021. The 2023 plantings will complete the Emerald Ash Borer tree replacement program.

The proposed unit costs for 1-1/2" diameter trees is \$251.85 and \$340.40 for 2-1/2" diameter trees. The work consists of delivery, transport, excavation, planting of trees, backfilling, mulching, watering and removal of excess dirt. The trees will be guaranteed for one (1) year from the date of final inspection and acceptance.

**Recommendation:** Award a contract for the 2023 Tree Replacement Program to St Aubin Nursery, Kirkland, Illinois in an amount not-to-exceed \$100,000.00

**W/Attachments:**

1. 2021 Bid Submittal – St Aubin Nursery, Kirkland, Illinois

ST Aubin  
Nursery

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR



*At the Heart of Community*

RECEIVED

JAN 29 2021

58

2021-2023 TREE PLANTING PROGRAM  
LAKE ZURICH, ILLINOIS

Dated: January 4, 2021

Village of Lake Zurich  
Tree Planting Program

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Village of Lake Zurich  
Tree Planting Program

**NOTICE TO BIDDERS**

**Village of Lake Zurich  
2021-2023 Tree Planting Program**

**TIME AND PLACE FOR OPENING BIDS:** Sealed proposals for the improvements described below will be received at the offices of:

Village of Lake Zurich  
Village Hall  
70 East Main Street  
Lake Zurich, Illinois 60047

until 10:00 AM, Friday, January 29, 2021. All bids will be publicly opened and read aloud at that time, and may be acted upon at said time and place or at such later time and place as may then be fixed; but in no case more than sixty (60) calendar days from date of bid opening.

**AVAILABILITY OF BIDDING DOCUMENTS:** Bidding documents may be obtained as follows:

Packets are available for download on the Village's website starting January 4, 2021. Please follow the link below:  
<https://www.lakezurich.org/296/Requests-Bids>.

**AFFIDAVIT OF EXPERIENCE:** Bidders will submit a resume of similar projects performed, enumerated as to location, type of work, approximate completion date, and project landscape architecture firm together with a list of equipment owned by or available to them for efficient pursuance of the project.

**REJECTION OF BIDS:** The Owner reserves the right to reject any or all bids of bidders and to waive all technicalities.

**LOCATION OF THE WORK:** Scattered sites within the corporate boundaries of the Village of Lake Zurich.

**DESCRIPTION OF WORK:** The delivery, transport, hole excavation, planting of trees, backfilling, mulching, watering, and removal or excess dirt of tree species listed with this document.

**BID SECURITY:** A \$1,000.00 Bidder's Bond, Cashier's Check, Certified Check, or Bank Draft will be accepted as bid security and must accompany the bid. All proposals submitted shall be valid for a period of 60 days.

**OWNER:** Village of Lake Zurich, 505 Telser Rd, Lake Zurich, IL 60047

**CONSTRUCTION SCHEDULE:** It is anticipated that work will begin on or around April 1, 2021, and be completed by May 31, 2023.

**CONTRACT TIME:** The term of the contract shall be for three (3) years, and work will include the 2021, 2022, and 2023 spring planting season. The spring planting season shall be from April 1 to May 31. All work shall be completed between these planting times of each year and the contract will expire on December 31, 2023.

**METHOD OF PAYMENT:** The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided. Payment will be made by cash or check upon the satisfactory completion and acceptance of the work.

**PREVAILING WAGE** This project is not subject to the Prevailing Wage Act (820 OLCS 130), as amended.

**PROJECT INQUIRIES:** Project related questions shall be received until 12:00 PM on Wednesday, January 27, 2021.

Village of Lake Zurich  
Tree Planting Program

**OWNER'S RIGHTS RESERVED:** The owner reserves the right to reject any or all the Proposals received or any portion thereof or to accept any proposal or portion thereof and to waive any informality or technicality in any Proposal in the interest of the OWNER.

**DETAILED REQUIREMENTS** – The Village of Lake Zurich is seeking proposals to supply and plant quality trees starting April 1, 2021 and ending May 31, 2023. The Village of Lake Zurich must approve all stock prior to planting.

The proposal for tree planting shall be based on the species and diameter classes indicated on the bid proposal and should include costs for the following five (5) categories of work:

1. Delivery and transport of tagged trees.
2. Hole excavation.
3. Tree Planting.
4. Back filling.
5. Mulching.

Note: The Contractor will distribute watering instructions to all adjoining property owners indicating that watering shall be provided by the property owners to continue growth of the trees.

**ESTIMATED QUANTITIES** The following are the estimated quantities of trees that the Village of Lake Zurich will purchase.

250 to 300 trees yearly

The Village of Lake Zurich will not purchase a specific quantity of trees. The Village does not guarantee, nor does the selected bidder have a right to demand that, the work and quantities in this bid packet will in fact include the estimates provided herein.

Please direct all questions to:

Shawn Walkington, Village Arborist  
[shawn.walkington@lakezurich.org](mailto:shawn.walkington@lakezurich.org)  
(847) 540-1695

Village of Lake Zurich  
Tree Planting Program

## INSTRUCTIONS TO BIDDERS

### BIDDER'S REPRESENTATIONS

- a. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents.
- b. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
- c. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the work.
- d. Submission of bid constitutes representation by Bidder that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of work.

### METHOD OF BIDDING

- a. Type of bid: Unit prices.
- b. Awards may be made on the following basis: To the lowest, responsive, and responsible bidder for the improvements. The owner reserves the right to reject any or all the Proposals received or any portion thereof or to accept any proposal or portion thereof and to waive any informality or technicality in any Proposal in the interest of the OWNER.

### SUBMISSION OF BIDS

- a. Prepare bid on **Form of Proposal** included herewith.
- b. Submit all pages of the **Form of Proposal** in sealed envelope.
- c. Sealed envelope shall be marked with bidder's return address, and shall be addressed as follows:

TO: Village of Lake Zurich  
Village Hall  
70 East Main Street  
Lake Zurich, Illinois 60047

PROPOSAL FOR: 2021-2023 Tree Planting Program

- d. Retain Duplicate Copy for Bidder.
- e. Legally authorized representative of bidder shall initial Bid Proposal on bid sheet and sign Bid Proposal on last page.
- f. Business entity: Indicate on Proposal whether bidder is an individual, partnership, corporation or other business entity.

Village of Lake Zurich  
Tree Planting Program

**BID SECURITY**

- a. Submit, with bid, a bid security in form of bidder's bond, cashier's check, or certified check in amount of \$1,000.00.
- b. Attach to the submitted Bid Proposal.
- c. Make check or bidder's bond payable to the Village of Lake Zurich; check or bidder's bond will be forfeited and becomes property of Owner if bidder fails or refuses to enter into a contract and furnish surety bond within ten (10) calendar days after notice of award of contract.
- d. Checks or bidder's bond of all bidders, except the three lowest bidders, will be returned within ten (10) days after award of contract.
- e. Check or bidder's bond of three lowest bidders will be returned within three (3) calendar days after execution of a contract and furnishing of acceptable surety bond by successful bidder.

**WITHDRAWAL OF BIDS**

Bids may be withdrawn any time prior to scheduled closing time for receipt of bids; no bid may be withdrawn for a period of sixty (60) calendar days thereafter.

**EVALUATION OF BIDS**

- a. Owner may consider such factors as bid price, time of completion of work, experience and responsibility of bidder, and similar factors in determining which bid it deems to be in its best interests.
- b. Owner may reject any or all bids of bidders, waive informalities or technicalities in any bid, and accept bid which it deems to be in the best interests of the Owner.

**TAXES**

Include in proposals amounts payable to Contractor or Owner on account of taxes imposed by taxing authorities upon sale, purchase, or use of materials and equipment; taxes of foregoing descriptions payable to the Contractor. Improvements will be dedicated to the Village of Lake Zurich upon completion.

**EXECUTION OF CONTRACT**

- a. Successful bidder shall, within ten (10) calendar days of notice of award of contract, enter into a written contract with Owner, on forms included with Specifications, for performance of work awarded to him.
- b. Contract, when executed, shall be deemed to include entire agreement between parties; Contractor shall not claim any modification resulting from representation of promise made by representatives of Owner or other persons.

**COMMENCEMENT OF WORK**

Work will not be started until contract has been executed and all applicable State and local permits, and/or bonds, and certificates of insurance have been received.

**BIDDERS QUALIFICATIONS**

The Owner at any time may request to receive the following:

- a. Personnel and facilities: If requested, satisfy the Owner as to integrity, equipment, personnel and financial ability to perform work.
- b. Business entity: Indicate on Proposal whether Bidder is an individual, partnership, corporation or other business entity.
- c. Experience: If requested, submit list of projects of a similar nature completed by Bidder, identified as to project owner, location, approximate date of construction and cost performed by Bidder.

Village of Lake Zurich  
Tree Planting Program

**LIST OF SUBCONTRACTORS**

Successful Bidders shall submit list of subcontractors and major material suppliers at time of approval of bid for Owner's review and approval.

**COUNTER-PART DOCUMENTS**

The number of counter-parts of contract and bond required to be executed is as follows:

- Three (3) original counter-parts of the Contract Documents will be required to be executed.

**INTERPRETATIONS**

All questions about the meaning or intent of the Contract Documents shall be submitted to the Village Arborist in writing. Replies will be issued by Addendum and mailed or delivered to all parties recorded by Village of Lake Zurich as having received the Bidding Documents. Questions received after 12:00 PM on Wednesday, January 27, 2021 will not be answered. Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

Village of Lake Zurich  
Tree Planting Program

**Tree Planting – Bid Proposal**

**UNIT COST**

1-1/2" CALIPER TREES \$ 217 -

2-1/2" CALIPER TREES \$ 296 -

Fill in the following table of acceptable trees. Include only plant inventory that is in your nursery:

Common Name	Botanical Name	Mark If Only Available for Spring Planting	1-1/2" Caliper Quantity Available	2-1/2" Caliper Quantity Available
Freeman Maple	Acer freemanii		100	85
Autumn Blaze Maple	Acer x freemanii 'Jeffsred'		120	100
Marmo Maple	Acer x freemanii 'Marmo'		70	25
Miyabel Maple	Acer miyabel 'State Street'		25	50
Emerald Queen Maple	Acer platanoides 'Emerald Queen'		5	5
Red Maple	Acer rubrum		150	25
Red Sunset Maple	Acer rubrum 'Red Sunset'		100	30
Sugar Maple	Acer saccharum		50	20
Legacy Sugar Maple	Acer saccharum 'Legacy'		50	15
Green Mountain Sugar Maple	Acer saccharum 'Green Mountain'		40	20

AVAILABILITY SUBJECT TO PRIOR ORDERS

Village of Lake Zurich  
Tree Planting Program

Common Name	Botanical Name	Mark if Only Available for Spring Planting	1-1/2" Caliper Quantity Available	2-1/2" Caliper Quantity Available
Fall Fiesta Sugar Maple	<i>Acer saccharum 'Fall Fiesta'</i>		5	5
Yellow Buckeye	<i>Aesculus flava</i>		300	50
Ohio Buckeye	<i>Aesculus glabra</i>		400	100
Ruby Red Horsechestnut	<i>Aesculus hippocastanum bloti</i>		2	2
Red Buckeye	<i>Aesculus pavia</i>		1	1
American Hornbeam	<i>Carpinus caroliniana</i>		150	25
Shagbark Hickory	<i>Carya ovata</i>	✓	2	1
Northern Catalpa	<i>Catalpa speciosa</i>		75	20
Common Hackberry	<i>Celtis occidentalis</i>		150	20
Chicagoland Hackberry	<i>Celtis occidentalis 'Chicagoland'</i>		75	10
Katsuratree	<i>Ceridiphyllum japonicum</i>		5	1
Serviceberry	<i>Amelanchier grandiflora</i>		200	20
American Beech	<i>Fagus grandifolia</i>	✓	10	5
Ginkgo (male only)	<i>Ginkgo biloba</i>		5	4
Princeton Sentry Gold Ginkgo	<i>Ginkgo biloba 'Princeton Sentry Gold'</i>		20	1
Eastern Redbud	<i>Cercis canadensis</i>		25	25
Japanese Tree Lilac	<i>Syringa reticulata</i>		200	25
Majestic Honeylocust	<i>Gleditsia triacanthos inermis 'Majestic'</i>		25	20
Shademaster Honeylocust	<i>Gleditsia triacanthos inermis 'Shademaster'</i>		50	30

Village of Lake Zurich  
Tree Planting Program

Common Name	Botanical Name	Mark If Only Available for Spring Planting	1-1/2" Caliper Quantity Available	2-1/2" Caliper Quantity Available
Skyline Honeylocust	<i>Gleditsia triacanthos</i> <i>Inermis 'Skyline'</i>		100	25
Sweetgum	<i>Liquidambar styraciflua</i>	✓	20	15
Tuliptree	<i>Liriodendron tulipifera</i>		75	40
Dawn Redwood	<i>Metasequoia</i> <i>glyptostroboides</i>	✓	1	1
Black Tupelo	<i>Nyssa sylvatica</i>	✓	20	20
Ironwood	<i>Ostrya virginiana</i>		25	25
Callery Pear	<i>Pyrus calleryana</i>	✓	1	1
Chanticleer Pear	<i>Pyrus calleryana</i> <i>'Chanticleer'</i>	✓	1	1
Autumn Blaze Pear	<i>Pyrus calleryana</i> <i>'Autumn Blaze'</i>	✓	1	1
White Oak	<i>Quercus alba</i>	✓	500	10
Swamp White Oak	<i>Quercus bicolor</i>		400	15
Scarlet Oak	<i>Quercus coccinea</i>		200	20
Shingle Oak	<i>Quercus imbricaria</i>	✓	150	25
Bur Oak	<i>Quercus macrocarpa</i>		400	75
Chinkapin Oak	<i>Quercus muehlenbergii</i>		350	100
Chestnut Oak	<i>Quercus prinus</i>		200	50
Northern Red Oak	<i>Quercus rubra</i>		400	30
Black Oak	<i>Quercus velutina</i>	✓	50	8

Village of Lake Zurich  
Tree Planting Program

Common Name	Botanical Name	Mark If Only Available for Spring Planting	1-1/2" Caliper Quantity Available	2-1/2" Caliper Quantity Available
American Linden	<i>Tilia americana</i>		200	25
Redmond Linden	<i>Tilia americana 'Redmond'</i>		75	10
American Sentry Linden	<i>Tilia americana 'American Sentry'</i>		250	35
Littleleaf Linden	<i>Tilia cordata</i>		180	30
Greenspire Linden	<i>Tilia cordata 'Greenspire'</i>		125	40
Silver Linden	<i>Tilia tomentosa</i>		75	10
Green Mountain Linden	<i>Tilia tomentosa 'Green Mountain'</i>		75	10
Valley Forge Elm	<i>Ulmus americana 'Valley Forge'</i>		410	85
Accolade Elm	<i>Ulmus Japonica x wilsoniana 'Accolade'</i>		250	50
Triumph Elm	<i>Ulmus Japonica x wilsoniana 'Morton Glossy'</i>		300	60
Regal Elm	<i>Ulmus pumila x hollandia x carpinolia</i>		5	5
Frontier Elm	<i>Ulmus x carpinifolia x parvifolia</i>		40	20

## Other: Any other available parkway trees recommended by bidder:

Cucumber Magnolia	<i>Magnolia Acuminata</i>		150	70
Exclamation Plane	<i>Platanus occidentalis</i>		100	25
Black Walnut	<i>Juglans Nigra</i>		50	50
Regal Amre oak	<i>Quercus X</i>		75	35

AVAILABILITY SUBJECT TO PRIOR ORDERS

Village of Lake Zurich  
Tree Planting Program

Pin Oak	<i>Quercus palustris</i>		100	75
Black Cherry	<i>Aprinus serotina</i>		200	50
Blackhaw Viburnum	<i>Viburnum</i>	Tree-Form	25	Available in 21/2" - 2022
Yellow Birch	<i>Betula alleghaniensis</i>		50	25

Note: All pricing shown shall be firm for the duration of bid and contract.

  
Initiated by Bidder

AVAILABILITY SUBJECT TO PRIOR ORDERS

Village of Lake Zurich  
Tree Planting Program

## GENERAL CONDITIONS

### DEFINITION OF TERMS

- a. "Bidder" shall mean an individual, firm co-partnership or corporation, or combination thereof, submitting a Proposal for the work contemplated and acting directly or through a duly authorized representative.
- b. "Contract" shall mean the written agreement covering the performance of the work described in the Contract Documents including all supplemental agreements thereto.
- c. "Contract Documents" shall mean those documents listed in the Form of Contract, including all additions, deletions and modifications incorporated therein before execution of the Contract.
- d. "Contractor" shall mean the individual, firm co-partnership or corporation, and his, their or its heirs, executors, administrators, successors and assigns, or the lawful agent of any such individual, firm, partnership, covenanter or corporation, or his, their or its surety under any Contract Bond, constituting one of the principals to the Contract and undertaking to perform the work herein specified. Where any pronoun is used as referring to the word "Contractor" it shall mean the Contractor as defined herein.
- e. "Jurisdictional Governmental Entity" shall mean any municipal, county, state or federal unit of government from whom an approval, permit and/or review is required for any aspect of the subject project.
- f. "Owner" shall mean the Village of Lake Zurich.
- g. "Proposal" shall mean the written offer or copy thereof of a Bidder to perform the work described by the Contract Documents when made out and submitted on the prescribed Form of Proposal, properly signed and accompanied by any required bid security.
- h. "Subcontractor" shall mean any person, firm or corporation with a direct contract with the Contractor who acts for or in behalf of the Contractor in executing any part of the Contract, but does not include one who merely furnishes the material.
- i. "Work" shall mean the equipment, supplies, materials and service to be furnished under Contract, unless some other meaning is indicated by context.
- j. "Written Notice" shall be considered as served when delivered in person or by registered mail to the individual, firm or corporation or to the last business address of such known to him who serves the notice. It shall be the duty of each party to advise the other parties to the Contract of any change in his business address until completion of the Contract.

### INTENT OF THE CONTRACT DOCUMENTS

The intention of the Contract Documents and Specifications is to set forth requirements of performance, type of equipment and structures, and standards of materials and construction. It is also intended to include all labor and materials, equipment and transportation necessary for the proper execution of the work, to require new material and equipment unless otherwise indicated, and to require complete performance of the work in spite of omission of specific reference to any minor component part. It is not intended, however, that materials or work not covered by or properly inferred from any heading, branch, class or trade of the Specifications shall be supplied unless distinctly so noted. Materials or work described in words, which so applied have a well-known technical or trade meaning, shall be held to refer to such recognized standards.

Village of Lake Zurich  
Tree Planting Program

**CONTRACTOR'S RESPONSIBILITY**

- a. The Contractor assumes full responsibility for the safekeeping of all materials and equipment and for all unfinished work until final acceptance by the Owner, and if any of it be damaged or be destroyed from any cause, he shall replace it at his own expense.
- b. The Contractor shall indemnify and save harmless the Owner against any liens filed for non-payment of his bills in connection with the Contract work. The Contractor shall furnish the Owner satisfactory evidence that all persons who have done work or furnished materials, equipment, or service of any type under this Contract have been fully paid prior to the acceptance of the work by the Owner.
- c. The Contractor shall erect and maintain such barricades and lights and/or watchmen to protect and warn pedestrians and vehicles, and prevent accidents as a consequence of his work. He shall indemnify and hold harmless the Owner, the Owner's employees, the Owner and the Owners employees from any and all liability, loss, cost, damage, and expense (including reasonable attorney's fees and court costs) resulting from, arising out of, or incurred by reason of any claims, actions, or suits based upon or alleging bodily injury, including death, or property damage arising out of or resulting from Contractor's operations under this Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them. The Contractor shall obtain insurance for this purpose, which shall insure the interests of the Owner and Owner as the same may appear, and shall file with the Owner certificates of such insurance.
- d. The Contractor shall protect the Owner's property and adjacent property from injury or loss resulting from his operations. Objects sustaining such damage shall be replaced to the satisfaction of the Owner; the cost of such repairs shall be borne by the Contractor.
- e. The Contractor, his agents and employees and their employees and their equipment, machinery and vehicles shall confine their work within the boundaries of the project and shall be solely liable for any damages they cause.

**SELECTION OF LABOR**

The Contractor shall comply with all Illinois statutes pertaining to the selection of labor.

Equal Employment Opportunity. During the performance of this contract, the Contractor agrees as follows:

- a. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap or unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- b. That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- c. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap or unfavorable discharge from military service.
- d. That it will send to each labor organization or representative of workers with which it has or is bound by collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with so such Act and Rules and Regulations, the Contractor will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

Village of Lake Zurich  
Tree Planting Program

- e. That it will submit reports as required by the Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects, comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- f. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- g. That it will include verbatim or by reference the provisions of this clause in every subcontract so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the Contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

**EMPLOYMENT OF ILLINOIS WORKERS DURING PERIODS OF EXCESSIVE UNEMPLOYMENT**

Whenever there is a period of excessive unemployment in Illinois, which is defined herein as any month immediately following two consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded five percent as measured by the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures, the Contractor shall employ at least 90 percent Illinois laborers. "Illinois laborer" means any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident.

Other laborers may be used when Illinois laborers as defined herein are not available, or are incapable of performing the particular type of work involved, if so certified by the Contractor and approved by the Owner. The Contractor may place no more than three of his regularly employed non-resident executive and technical experts, who do not qualify as Illinois laborers, to do work encompassed by this Contract during a period of excessive unemployment.

This provision applies to all labor, whether skilled, semi-skilled or unskilled, whether manual or non-manual.

**SUBCONTRACTS**

- a. The Contractor shall not assign, sublet, or transfer the whole or any part of the work herein specified without the written consent of the Owner. Any such assignment, subletting, or transfer shall not in any manner relieve the Contractor from any of the responsibilities assumed herein.

**CONTRACTOR'S EMPLOYEES**

- a. The Contractor shall either personally superintend his work or shall cause it to be done by a capable superintendent satisfactory to the Village Arborist, and such superintendent shall be authorized to act on behalf of the Contractor and to supervise the work in a manner that will comply with all requirements of the Contract Documents and Specifications as interpreted by the Village Arborist.
- b. Incompetent or incorrigible employees shall be dismissed by the Contractor or his representative when requested by the Owner, and such persons shall not again be permitted to return to work without the written consent of the Owner.
- c. No person whose age or physical condition is such as to make his employment dangerous to his health or safety, or to the health or safety of others, shall be employed in the development or construction of the project.
- d. There shall be no discrimination against any employee or applicant for employment because of race, creed, or color. This provision shall also be included in all Subcontracts.

Village of Lake Zurich  
Tree Planting Program

**PATENTS**

- a. All fees or royalties for patented inventions, equipment, or arrangements that may be used in any manner connected with the construction or erection of the work, or any part thereof, shall be included in the price mentioned in the Contract.
- b. The Contractor shall protect and hold harmless the Owner against any and all claims of litigation by reason of infringement of any patent rights on any materials, equipment, or construction furnished by the Contractor.

**GUARANTEE – WARRANTY- PERFORMANCE BOND**

- a. The Bidder awarded the contract will be required to furnish a Performance Bond in the amount of one hundred percent (100%) of the full contract price, a Payment Bond, Public Liability Insurance, and Workers Compensation Insurance; all of which shall be acceptable to the Village of Lake Zurich.
- b. The suppliers and erectors of all materials, and work furnished and used in the construction of this project shall and hereby do warrant, and the Contractor shall and hereby does guarantee that all such equipment, apparatus, materials and work covered by this Contract will satisfactorily perform the intended function as integral and coordinated units, and further guarantees these items against defects, malfunctions, failures, breakdown, excessive wear, inadequate installation, or any other deficiency, as determined by the Village Arborist, and guarantees these facilities for a period of one (1) year from date of final acceptance by the Owner. Bond shall guarantee the continued performance by the Contractor under the Guarantee-Warranty requirements as detailed in the Special Conditions, Bond shall become effective on the date of written final acceptance by the Village of Lake Zurich and remain in effect until May31, 2024.
- c. All above mentioned parties further agree that they will, at their expense and without extra cost to the Owner, remove, repair or replace all defective materials, equipment, apparatus and work, and all other work damaged thereby which becomes defective during the term of the Guarantee-Warranty.

**HOLD HARMLESS**

To the fullest extent permitted by law, the Contractor shall waive any right of contribution and shall indemnify and hold harmless the Owner and their agents and employees and consultants from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees and economic or consequential damages, arising out of or resulting from or in connection with the performance of the Work, provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent act or omission of any Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in party by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Agreement.

In any and all claims against the Owner or any of their agents or employees and consultants by any employee of the Contractor or any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this clause shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefits acts.

Claims, damages, losses and expenses as these words are used in the Agreement shall be construed to include, but not be limited to (1) injury or damage consequent upon the failure of or use or misuse by Contractor, its Subcontractors, agents, servants or employees, of any hoist, rigging, blocking, scaffolding, or any and all other kinds of items of equipment, whether or not the same be owned, furnished or loaned by Owner; (2) all attorneys' fees and costs incurred in bringing an action to enforce the provisions of this indemnity or any other indemnity contained in the General

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Conditions, as modified by the Supplementary General Conditions; and (3) time expended by the party being indemnified and their employees, at their usual rates plus costs of travel, long distance telephone and reproduction of documents.

Only to the extent necessary to prevent this provision from being void under Chapter 29, Illinois Revised Statutes, Chapter 51 entitled "Indemnification of Person from Person's Own Negligence-Effect -Enforcement", this indemnity agreement shall not require the Contractor to indemnify the Owner, their consultants, agents or employees against their own negligence.

**INSURANCE**

The Contractor shall obtain, before commencing work on the site, and maintain throughout the duration of the project, insurance in a company or companies acceptable to the Owner that will defend and indemnify the Owner from all claims of bodily injury or property damage that may occur at the site during the project or arising out of the Contractor's work, including, at a minimum, the following coverages:

- a. Workmen's compensation and occupational disease insurance covering all employees in statutory limits who perform any obligations assumed under Contract.
- b. Public liability and property damage liability insurance covering all operations under Contract; limits for bodily injury or death not less than \$2,000,000 for each accident; for property damage, not less than \$500,000 for each accident.
- c. Automobile liability insurance on all self-propelled vehicles used in connection with Contract, whether owned, non-owned or hired; public liability limits of not less than \$2,000,000 for each accident, property damage not less than \$500,000 for each accident.
- d. "Builder's Risk" insurance with extended coverage using complete value form for amount of full insurable value for all work accomplished under the Contract, including equipment and materials delivered to project site for incorporation into complete project.
- e. Owner will have right to require public liability insurance and/or property damage liability insurance greater than specified. If required, additional premium or premiums payable will be paid for by Owner.
- f. Furnish to Village Arborist three copies of certificates of insurance made in favor of Owner and Contractor, as their respective interests may appear, evidencing compliance with foregoing requirements at the time of submission of Contract. Owner shall be named as certificate holder.
- g. The Owner, along with their employees and agents shall be named as additional insureds on the comprehensive general liability and automotive liability policies. These policies shall further state: The coverage afforded the additional insured shall be primary insurance for the additional insured with respect to claims arising out of operations performed by or on behalf of the Contractor. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the company's liability under this insurance policy shall not be reduced by the existence of such other insurance.
- h. All certificates must state that the coverage will not be terminated or reduced without 30 days advanced notice by certified mail to the Owner.
- i. The Contractor shall supply the Owner with a Certificate of Insurance evidencing compliance with the above requirements prior to beginning construction.

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**INTERPRETATION OF CONTRACT DOCUMENTS AND SPECIFICATIONS**

- a. The Owner and/or Contractor shall promptly report any errors or ambiguities in the Contract Documents and Specifications to the Village Arborist. Questions as to meaning of Contract Documents and Specifications shall be interpreted by the Village Arborist, whose decision shall be final and binding on all parties concerned.
- b. The Village Arborist will provide the Owner with such information as may be required to show revised or additional details of construction.
- c. Should any discrepancies or conflicts in the Contract Documents or Specifications be discovered either prior to or after award of the contract, the Village Arborist's attention shall be called to the same before the work is begun thereon and the proper corrections made. Neither the Owner nor the Contractor may take advantage of any error or omissions in the Contract Documents and Specifications. The Village Arborist will provide full information when errors or omissions are discovered.

**WORKMANSHIP AND MATERIALS**

- a. The Village of Lake Zurich must approve all stock prior to planting.
- b. All work done and all materials and equipment furnished by the Contractor shall conform to the Contract Documents and Specifications. Competent labor and tradesmen shall be used on all work.
- c. All workmanship shall be of the best quality.
- d. Wherever the Specifications call for an item of material or equipment by a manufacturer's name and type, and additional features of the item are specifically required by the Specifications, the additional features specified shall be provided whether or not they are normally included in the standard manufacturer's item listed.
- e. Wherever the Specifications call for an item of material or equipment by a manufacturer's name and type, and the specified item becomes obsolete and is no longer available, the Contractor shall provide an item equal in quality and performance which is currently available, which is approved by the Village Arborist at no change in Contract price.

**CONSTRUCTION OBSERVATION**

- a. The Village Arborist shall periodically observe the work on behalf of the Owner and will provide general assistance during construction insofar as proper interpretation of the Contract requirements is affected.
- b. The Village Arborist shall not be responsible for the acts or omissions of those performing the work.
- c. All materials used and all completed work by the Contractor shall be subject at all times to the observation, test, and review of the Village Arborist. The Contractor shall furnish such samples of materials for examination and tests as may be requested by the Village Arborist and shall furnish any information required concerning the nature or source of any materials or equipment which he proposes to use.
- d. The planting materials and stock specified herein may be observed by the Village Arborist at the nursery, and the Village Arborist shall have free access to make such observation at his discretion.
- e. Any material, equipment, or work which does not satisfactorily meet the Specifications may be rejected by the Owner by giving written notice to the Contractor. All rejected materials, equipment, or work shall be promptly taken out and replaced.
- f. Any defective material, equipment, or work may be rejected by the Village Arborist at any time prior to final acceptance by the Owner even though said defective items may have been previously overlooked.

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**OWNER FIELD REPRESENTATIVES**

- a. Field Representatives may be appointed by the Owner to insure that the work is performed in accordance with the Plans and Specifications.
- b. Field Representatives shall have the authority to condemn and/or reject defective work that does not conform to the Plans and Specifications.
- c. Field Representatives shall have no authority to permit deviation from Contract Documents and Specifications; any deviations must be pursuant to a written order from the Owner.

**DELAYS**

- a. Delays caused by injunction or legal actions, "Acts of God", or other causes beyond the control of the Contractor (of which the Owner shall be the sole judge) shall entitle the Contractor to a reasonable extension of time within which to complete the work.
- b. "Acts of God" shall mean an earthquake, flood, cyclone, or other cataclysmic phenomena of nature. Rain, wind, flood, or other natural phenomena of normal intensity for the locality of the Project shall not be construed as an "Act of God", and no extension of time shall be allowed the Contractor because of effects of such phenomena.
- c. Application for such extension of time shall be made to the Owner by the Contractor within ten days after the occurrence of such delay and shall state reasons for the request for the extension of time.
- d. No extension of time shall be valid unless it is given in writing by the Owner.

**CHANGES**

- a. The Village Arborist shall have the right, with the approval of the Owner, to order extra work or to make changes by altering, adding to, or deducting from, the work.
- b. No such changes or extra work shall be authorized unless covered by written order of the Village Arborist and approved by the Owner. No changes shall be made or extra work ordered under this paragraph that will increase or decrease the total cost of the original contract price by more than 25%.
- c. Written orders for changes or extra work shall specify an extension of the completion time, if any, and method of payment that shall be determined as follows:
  - 1. Where unit prices or unit adjustment prices form a part of the Contract, these unit prices shall be used to compute adjustment of compensation, if applicable to the changes.
  - 2. Where no applicable unit prices or unit adjustment prices form a part of the Contract, payment for the changes will be made by one of the following methods:
    - a) By a lump sum based on Contractor's estimate, reviewed by the Village Arborist and approved by the Owner.
    - b) By actual direct cost plus 15% for overhead and profit.
- d. In case the Contractor deems that extra compensation is due him for labor or materials not clearly covered in the Contract, and not ordered by the Village Arborist as a change or as extra work, the Contractor shall notify the Village Arborist in writing of his intention to make a claim for such extra compensation before he begins the work on which he bases his claim, and he shall furnish a daily record of the cost of the work to the Village Arborist. Failure on the part of the Contractor to give such notification or to furnish records of cost shall constitute a waiver of the claim for

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extra compensation. However, the filing of notice and the furnishing of cost records shall not be construed to prove the validity of the claim.

- e. In no case shall the Contractor delay work because of lack of agreement for compensation for changes or extra work mentioned hereinbefore.
- f. All claims for extra compensation shall be filed, in writing, with the Village Arborist before Owner's final acceptance of work.
- g. When changes or extra work are done on a cost-plus basis, the Contractor shall submit a statement of costs to the Village Arborist for his approval. After such a statement is approved, the Village Arborist shall verify its correctness to the Owner.

**UNAUTHORIZED WORK**

Work done without lines and grades having been established, work done without proper inspection, or any changes made or extra work done without written authority will be done at the Contractor's risk and will be considered unauthorized, and, at the option of the Village Arborist, payment may not be made.

**OTHER CONTRACTS**

- a. The Owner reserves the right to let other contracts in connection with this work. The Contractor shall afford other contractors reasonable opportunity for the introduction and storage of their materials and for the execution of their work, and shall properly connect and coordinate his work with theirs.
- b. If any part of the Contractor's work depends for proper execution or results upon the work of any other contractors, the Contractor shall inspect and promptly report to the Village Arborist any defects in such work that render it unsuitable for such proper execution and results. His failure to inspect and report shall constitute an acceptance of the other contractor's work as fit and proper for the reception of his work, except as to defects which may develop in the other contractor's work after the execution of his work.
- c. To insure the proper execution of his subsequent work, the Contractor shall measure work already in place and shall at once report to the Village Arborist any discrepancy between the executed work and the Contract Documents and Specifications.

**OWNER'S RIGHT TO DO WORK**

If the Contractor should neglect to prosecute the work properly or fail to perform any provision of this Contract, the Owner after ten (10) calendar days written notice to the Contractor may, without prejudice to any other remedy he may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor; provided, however, that the Village Arborist shall approve both such action and the amount charged to the Contractor.

**OWNER'S RIGHT TO TERMINATE CONTRACT**

- a. If the Contractor should be adjudged bankrupt; or if he should make a general assignment for the benefit of his creditors; or if a receiver should be appointed on account of his insolvency; or if he should fail to make prompt payment to the subcontractors for materials or labor; or persistently disregard laws, ordinances, or the instructions of the Village Arborist; or otherwise be guilty of a substantial violation of any provision of the Contract, then the Owner, upon the certification of the Village Arborist that sufficient cause exists to justify each action, may, without prejudice to any other right or remedy and after giving the Contractor seven days written notice, terminate the employment of the Contractor and take possession of the premises and of all materials, tools, and appliances thereon and finish the work by whatever method he may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the work is finished in accordance with the provisions and limits of his contract.

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- b. If the unpaid balance of the Contract price shall exceed the expense of finishing the work, including compensation for additional materials and administrative services, such excess shall be paid to the Contractor. If such expense shall exceed such unpaid balance, the Contractor shall pay the difference to the Owner. The expense incurred by the Owner as herein provided, and the damage incurred through the Contractor's default, shall be certified by the Village Arborist with supporting documentation and records.

**CONTRACTOR'S RIGHT TO TERMINATE CONTRACT**

If the Owner should fail to issue any certificate for payment within thirty days after it is due, or if the Owner should fail to pay the Contractor within thirty days of its maturity and presentation, any sum certified by the Owner, then the Contractor may, upon seven days written notice to the Owner and the Owner, stop work or terminate this Contract and recover from the Owner payment for all work executed and any loss sustained for any labor or materials and reasonable profit and damages.

**PAYMENTS WITHHELD**

- a. The may withhold or, on account of subsequently discovered evidence, nullify the whole or a part of any certificate to such extent as may be necessary to protect the Owner from loss on account of:
  - 1. Defective work not remedied.
  - 2. Claims filed or reasonable evidence indicating probable filing of claims.
  - 3. Failure of the Contractor to make payments properly to subcontractors or suppliers for material or labor.
  - 4. A reasonable doubt that the Contract can be completed for the balance then unpaid.
  - 5. Damage to another Contractor.
- b. When the above grounds are removed, payment will be made for amounts withheld because of them.

**PAYMENTS TO CONTRACTOR**

- a. At least ten (10) days before each progress payment falls due (but no more than once a month), the Contractor shall submit to the Owner a partial payment estimate filled out and signed by the Contractor covering the work performed during the period covered by partial payment estimate and supported by such data as the Owner may reasonably require. The Owner will within ten (10) days after receipt of each partial payment estimate, either indicate in writing his approval of payment and present the partial payment estimate to the Owner or return the partial payment estimate to the Contractor or indicate in writing his reasons for refusing to approve payment. In the latter case, the Contractor may make the necessary corrections and resubmit the partial payment estimate. The Owner will pay the Contractor within thirty (30) days of presentation of an approved partial estimate. The Owner shall retain ten (10) percent of the amount of each payment until final completion and acceptance of all work covered by the Contract Documents. The Owner at any time, however, after fifty (50) percent of the work has been completed, if he finds that satisfactory progress is being made, may reduce retainage to five (5) percent on the current and remaining estimates. When the work is substantially complete (operational or beneficial occupancy), the retained amount may be further reduced below five (5) percent to only that amount necessary to assure completion. On completion and acceptance of a part of the work on which the price is stated separately in the Contract Documents, payment may be made in full, including retained percentages, less authorized deductions.
- b. Prior to substantial completion, the Owner with the approval of the Owner and with the concurrence of the Contractor, may use any completed or substantially completed portions of the work. Such use shall not constitute an acceptance of such portions of the work.

**ACCEPTANCE AND FINAL PAYMENT**

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- a. As soon as the work has been substantially and satisfactorily completed, the Village Arborist will certify the Contractor's final estimate stating that the work has been completed in accordance with the terms and conditions of this Contract thereof with qualifications, if any, as stated. The balance found to be due the Contractor according to the terms of payment will be paid by the Owner as provided in the Contract; provided, however, that any state laws which designate the manner of final payment shall be followed in lieu of the manner of final payment outlined above. Prior to receipt of final payment, the Contractor shall file with the Owner, a receipt in full from each manufacturer, subcontractor, and dealer for all equipment and materials used on the work, and a complete release of all liens, including tax liens, which may have arisen from this Contract. In lieu thereof, the Owner, at his option, may accept from the Contractor a statement showing balance due on all accounts.
- b. The making and acceptance of the final payment shall constitute a waiver of all claims by the Owner, other than those arising from unsettled liens, from faulty work or materials appearing after final payment or from requirements of the plans and specifications, and of all claims by the Contractor, except those previously made and still unsettled.
- c. If the work has been partially but substantially completed to the extent that all adjustments in the Contract sum may be made in accordance with the prices accepted in the Contractor's proposal or in accordance with the provisions of the paragraph titled "Changes" in this document, then the Owner may, if significant delay in completion is anticipated or if otherwise deemed in the interest of the work, file a final estimate, retaining, in addition to any other requirements which may be specified, an amount representing the cost of unfinished work. Such payment will be made under the terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

**NO WAIVER OF LEGAL RIGHTS**

Neither the payment for, nor acceptance of the whole or any part of the work by the Owner or representatives of the Owner, nor any extension of time, nor the withholding of payments, nor any possession taken by the Owner, nor the termination of employment of the Contractor shall operate as a waiver of any portion of the Contract of any power therein reserved or any right therein reserved or any right therein provided.

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**OWNER'S RIGHT TO SUSPEND WORK**

- a. The Owner may at any time suspend the work, or any part thereof, by giving ten day's notice to the Contractor in writing. The work shall be resumed by the Contractor within ten days after the date fixed in the written notice from the Owner to Contractor to do so.
- b. But if the work, or any part thereof, shall be stopped by the notice in writing aforesaid, and if the Owner does not give notice in writing to the Contractor to resume work at a date within a year of the date fixed in the written notice to suspend, then the Contractor may abandon that portion of the work so suspended, and he will be entitled to the estimate and payments for all work done on the portions so abandoned, if any.
- c. If suspension of all or part of the work causes additional expense not due to the fault or negligence of the Contractor, the Owner shall reimburse the Contractor for the additional expense incurred due to suspension of the work; provided, however, that this paragraph shall not be construed as entitling the Contractor to compensation for delays due to inclement weather, failure to furnish additional surety upon request of the Owner. Application for such compensation, with complete substantiating records, shall be filed with the Village Arborist within ten days after the date of order to resume work in order to receive consideration.
- d. Upon termination of the Contract by the Owner for a violation of the Contract, no further payments shall be due the Contractor until the work is completed. If the unpaid balance of the Contract amount shall exceed the cost of completing the work, the excess shall be paid to the Contractor. If the cost of completing the work shall exceed the unpaid balance, the Contractor shall pay the difference to the Owner. Costs incurred by the Owner in completing the work and damages sustained by the Owner through the Contractor's default shall be certified by the Owner and approved by the Village Arborist.

**OWNERSHIP OF MATERIALS**

All material and work covered by partial payments shall become the sole property of the Owner, but this provision shall not be construed as relieving the Contractor from the sole responsibility for all materials and work for which payments have been made, for the restoration of damaged work, or as a waiver of rights of the Owner to require the fulfillment of all the terms of the Contract.

**CLEANING UP**

The Contractor shall at all times keep the premises free from accumulations of waste material or rubbish caused by his employees or work, and at the completion of the work he shall remove all his rubbish, tools and surplus materials and shall leave his work "broom clean" or its equivalent, unless more exactly specified. In case of dispute, the Owner may remove the rubbish and charge the cost to the Contractor or withhold the payment due the Contractor for such cost incurred by the Owner as determined to be just.

**NOTIFICATION OF UTILITY COMPANIES**

The Contractor shall notify all applicable Governmental Entities or utility companies, i.e., electric, telephone, gas and cable TV prior to beginning any construction so that said entity or company can establish the ground, the location of underground pipes, conduits or cables adjoining or crossing proposed construction.

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**TRAFFIC CONTROL**

The Contractor shall provide all signs, equipment and personnel necessary to provide for safe and efficient flow in all areas where the work will interrupt, interfere or cause to change in any form, the conditions of traffic flow that existed prior to the commencement of any portions of the work. The Contractor shall be responsible for maintaining traffic control and shall be responsive to taking necessary corrective actions to address deficiencies, issues or complaints brought to their attention by the Owner or Owner's Representative. All signs, equipment, and personnel shall be in compliance with the latest edition of the Manual for Uniform Traffic Control Devices.

**RESTORATION**

Restoration of damage to public or private property outside the limits of this project and of all existing roads and rights-of-way and easements shall be completed in accordance with the applicable sections of the Standard Specifications for Road and Bridge Construction, Department of Transportation, State of Illinois, latest edition.

**ROAD CLEANING**

The Contractor shall maintain roadways adjoining the project site free from mud and debris at all times. If mud and/or debris is carried onto the roadways from vehicles entering onto the highway from either the Contractor's trucks, his employees' vehicles, or his material suppliers, the Contractor shall immediately remove said mud and/or debris.

**PERMITS**

The Owner shall obtain the necessary Permits from all the Jurisdictional Governing Entities having jurisdiction.

The Contractor shall obtain all permits for construction within public roadways, which require a Performance Bond, Maintenance Bond and/or Insurance Certificates and the cost of same shall be incidental to the Contract and will not be a pay item. Copies of all permits shall be submitted to the Village Arborist before commencing construction.

**WORKING HOURS AND DAYS**

The Contractor shall notify the Village Arborist 48 hours prior to beginning construction and whenever a two (2) day work stoppage has occurred prior to renewing construction. The work under the Contract Documents shall not be performed at night or on Sunday, or on Legal Holidays, without the approval of the Village Arborist and/or the Jurisdictional Governmental Entity. It is the intention of these Contract Documents that all labor connected with the work shall be performed during the hours between 7:00 AM and 7:00 PM Monday through Friday and between 8:00 AM and 5:00 PM on Saturday. If the Owner and/or Jurisdictional Governmental Entity deem it necessary to continue the work at night or on Sunday, or on Legal Holidays, the Contractor will be charged for construction observation as an additional service.

**PARKING**

The Contractor, his employees, and subcontractors may park on Village streets during work hours. Worker personal and work vehicles must only occupy one side of the street and must not impede traffic on the street or into any private driveways. No vehicles will be allowed to park in private driveways or parking lots.

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Tree Planting Program

**FORM OF PROPOSAL**

TO: Village of Lake Zurich  
70 East Main Street  
Lake Zurich, Illinois 60047

FROM: St. Rubin Nursery & Landscaping, Inc.

CONTRACTOR

35445 Irene Rd.

ADDRESS

Kirkland, IL 60146

CITY, STATE, ZIP CODE

815-522-3535

TELEPHONE NUMBER

Todd Sullivan

CONTRACTOR'S CONTACT FOR THIS BID

info@stlaurin.com

E-MAIL

Having examined the Contract Documents and Specifications, Instructions to Bidders, Form of Contract and having thoroughly examined the site and pertinent areas adjacent thereto, acknowledging the same to be accurate and complete insofar as pertinent details are concerned, we the undersigned agree to furnish all labor, materials, equipment, tools and services or whatever else is required for construction as enumerated below, all in accordance with Contract Documents and Specifications prepared by Village of Lake Zurich 70 E. Main St, Lake Zurich IL 60047, and entitled:

CONTRACT DOCUMENTS AND SPECIFICATIONS  
FOR  
2021-2023 TREE PLANTING PROGRAM  
LAKE ZURICH, ILLINOIS

DATED: January 27, 2021

The undersigned Bidder declares that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the unit price shown on the Schedule of Prices contained herein.

The undersigned further agrees that if the Owner decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a unit price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Owner prior to performing extra work or at a unit price determined in the same manner.

The undersigned further agrees to execute a Contract for this work and present the same to the Owner within ten (10)

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calendar days after the date of written notice of the award of the Contract to him.

The undersigned further agrees that he will commence work not later than ten (10) calendar days after written notice to proceed and execution and approval of the Contract and the Contract Bond, unless otherwise provided, and will diligently prosecute the work in such manner and with such materials, equipment, and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the work within the time stated herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the Owner shall withhold from such sums as may be due him under the terms of this Contract the costs (which costs shall be considered and treated not as a penalty but as damages due the Owner) of additional landscape architecture and observation, maintenance of detours, interest, and other items have caused an expenditure of funds resulting from the failure of the undersigned to complete the work within the time specified in the contract.

The undersigned agrees to complete the work by May 31, 2023 after the issuance of a Notice to Proceed unless granted additional time in writing by the Owner.

Accompanying this Proposal is a bank draft, cashier's check, bld bond or certified check complying with the requirements of the Specifications, for \$1,000.00, made payable to the Village of Lake Zurich.

If this Proposal is accepted and the undersigned fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Owner and shall be considered as payment of damages due to delay and other causes suffered by the Owner because of failure to execute said Contract; upon the undersigned properly executing a contract and furnishing, said check or draft shall be returned to the undersigned.

The undersigned submits herewith his schedule of prices covering the work to be performed under the Contract; he understands that he must show in the schedule the unit prices where applicable for which he proposes to perform each item of work; that the extension must be made by him and that if not so done, his Proposal may be rejected as irregular.

SUBMITTED:

1-18-2021

Date

CORPORATE SEAL

Attest: Jessica Shullin  
Secretary

CONTRACTOR: St. Huber Nursery & Ldg. Inc.

CORPORATE NAME:

BUSINESS ADDRESS: 35445 Irene Rd

Kirkland, IL 60146

TELEPHONE NUMBER: 815-522-3535

SIGNED BY: CJ Kuhl  
President

Village of Lake Zurich  
Tree Planting Program

**CERTIFICATE OF COMPLIANCE**  
**WITH ARTICLE 33E OF THE**  
**CRIMINAL CODE OF 1961**

The undersigned, St. Aubin Nursery, Inc., being the Contractor submitting a bid for the public project as described in these bid documents, hereby certifies that the undersigned is not barred from bidding on the public contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, approved July 28, 1961, as amended.

Date: 1-18-2021

Contractor: St. Aubin Nursery, Inc.

By: Chellie, Inc.

Attest: Jessica Chellie

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**NON COLLUSION STATEMENT**

By submission of this Bid, the undersigned certifies, and in the case of a joint Bid, each party thereto certifies as to his own organization, that in connection with the Bid:

1. The prices in the Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any manner relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in the Bid have not knowingly been disclosed by the Bidder, prior to opening, directly or indirectly to any other Bidder or to any competitor; and,
3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
4. He is the person in the Bidder's organization responsible within that organization for the decision as to the prices being Bid but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to Paragraphs 1 through 3, above, and as their agent shall so certify; and shall also certify the he has not participated, and will not participate in any action contrary to Paragraphs 1 through 3 above.

**COMPLIANCE WITH ARTICLE 33 OF THE CRIMINAL CODE OF 1961**

I have completed the certificate included as part of this Bid Form regarding compliance with Article 33 of the Crmlnal code of 1961.

RESPECTFULLY SUBMITTED, signed and sealed this 18 day of January 2021.

Contractor: St. Aubin Nursery & Lg, Inc

By (Signature) C. Johnson

Title: President

Business Address: 35445 Irene Rd

City/State: Kirkland, IL 60146

ATTEST:

Secretary: Jessica Shull

SEAL

**FORM OF CONTRACT**

1. This Agreement made and concluded this 19th day of February, 2021, between the Village of Lake Zurich, acting by and through its President and Board of Trustees, known as the party of the first part and St. Aubin Nursery and LPG, Inc., his/their executors, administrators, successors, or assigns, known as the party of the second part.

2. WITNESSETH: That for and in consideration of the payment and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to furnish all labor, equipment, supplies and materials necessary to complete the work in accordance with the Contract Documents and Specifications hereinafter described and in full compliance with all the terms and conditions of this Agreement.

3. And it is also understood and agreed that the Notice to Bidder, Instructions to Bidder, Form of Proposal and bid bond hereto attached and the Contract Documents and Specifications titled:

CONTRACT DOCUMENTS AND SPECIFICATIONS  
FOR  
2021 TREE PLANTING PROGRAM  
LAKE ZURICH, ILLINOIS

as prepared by Village of Lake Zurich

and DATED: February 19, 2021

are all essential documents of this Contract and are a part thereof.

4. IN WITNESS THEREOF, the said parties have executed these presents on the date mentioned.

John P. Reiter, Mayor  
Party of the First Part

John P. Reiter,  
Party of the Second Part

Matthew J. Schmitz, Village Clerk  
Attest:

Jessica D. Wilson  
Attest: (For Corporation -Secretary)



Village of Lake Zurich  
Tree Planting Program

## Specifications & Planting Detail

Tree Planting Program  
Scattered Locations  
Lake Zurich, Illinois

### Specifications

#### 1.0 SHREDDED BARK MULCH

1.010 **Description:** This work shall consist of the placement of shredded bark mulch in accordance with planting detail and as herein specified.

1.020 **Materials:** Shredded tree bark mulch shall be those materials produced when raw wood products are mechanically debarked by conventional type debarking units. The processed shredded bark material shall consist of an array of bark shreds and particle sizes ranging from fines (1/32") up to and including coarse shreds and particles large enough to be refused by a one inch mesh screen. Bark slabs and particles greater than (3") will not be permitted.

1.030 **Installation:** Placement of bark mulch will be to a minimum depth of four (4) inches as shown on the planting detail.

Village of Lake Zurich  
Tree Planting Program

## Specifications

### 1.0      TREES

1.010    **Description:** This work shall consist of digging balled and burlapped plant material, and of furnishing and delivery of said material.

1.010(1)    Plant material shall conform to the standards adopted by the American Association of Nurserymen, and the Illinois Department of Transportation Standard Specification for Road and Bridge Construction.

1.020    **Digging:** Plants shall not be dug until contractor is ready to transport Material to delivery site. The maximum time limit between digging and delivery shall be four (4) days for balled and burlapped, hereafter known as BB, material. They shall be dug with care, giving proper attention in maintaining a fibrous root system and preventing damage to the plants. Immediately after digging, roots shall be protected from drying out and/or Freezing by proper mulching of plant material.

1.021    **Source:** All materials shall be grown nursery stock and from a site no farther than one sub-zone from delivery site.

1.022    **Quality:** Plants shall be free from insects, disease and other objectionable disfigurements. They shall possess average or normal well developed branching systems, as well as healthy, vigorous root structures for BB root material. Plants shall have been root pruned at least in the last (3) years.

1.023    **Size & Measurement:** All measurements shall conform to the minimum standards set forth in the current edition of the American Standards for Nursery Stock as published by the American Association of Nurserymen.

1.024    **Shipment:** Plants shall be packed and covered in such a manner as to insure adequate protection against damage and moisture loss.

1.025    **Tree Installation:** See planting detail.

1.026    **Mulching:** Within three days after planting, plants shall be mulched with a minimum of four (4) inches of shredded bark mulch.

1.027    **Pruning:** Prune in a manner to preserve the natural character of the plant. Pruning shall be limited to the minimum necessary to remove injured or broken branches, and to compensate for the loss of roots during transplanting, but never to exceed 1/3 of the branching structure.

1.028    **Protection of Work:** Provide protection for all plant materials, new and existing, at all times. All damaged plant materials shall be replaced.

1.029    **Locations of Tree Plantings:** The Village of Lake Zurich or a representative of the Village will provide the locations for the tree plantings. The contractor will be responsible for contacting the Village to request the locations of the individual tree planting locations.

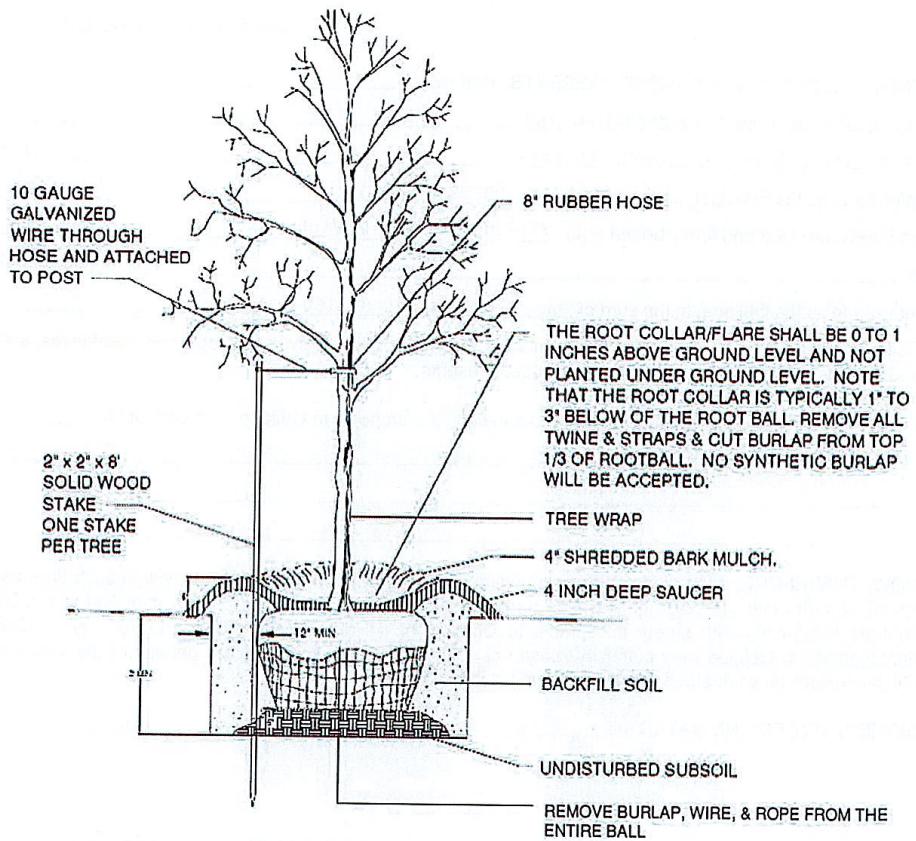
1.030    **Location of Utilities:** The contractor will be responsible for contacting J.U.L.I.E. for the utility locations at the tree planting locations.

Village of Lake Zurich  
Tree Planting Program

1.031 **Incidental to Construction:** The transportation of plant material, excavating of planting hole, filling of planting hole with topsoil, topsoil, spreading of shredded bark mulch, shredded bark mulch, and removal and disposal of excavated material are incidental to the construction and should be included in the unit price cost per tree.

1.032 **Guarantee for Plant Materials:** All plant materials shall be guaranteed for one (1) year from the date of final inspection and final acceptance by the Village of Lake Zurich or a representative of the Village. This Article shall apply to all plantings and replacements.

Village of Lake Zurich  
Tree Planting Program



## Planting Detail - 1 1/2" Caliper Trees

NOT TO SCALE

NOTE:

1. 2 1/2" CALIPER TREES DO NOT HAVE TO BE STAKED

**BID BOND**  
(Specified Amount)

Bond Number: 65354129

KNOW ALL PERSONS BY THESE PRESENTS, That we \_\_\_\_\_  
St. Aubin Nursery & Landscaping, Inc. \_\_\_\_\_ of  
35445 Irene Road, Kirkland, IL 60146 \_\_\_\_\_, hereinafter  
 referred to as the Principal, and WESTERN SURETY COMPANY \_\_\_\_\_,  
 as Surety, are held and firmly bound unto Village of Lake Zurich \_\_\_\_\_  
 of \_\_\_\_\_, hereinafter  
 referred to as the Obligee, in the sum of One Thousand and 00/100  
Dollars (\$ 1,000.00 ), for the payment of which we bind ourselves, our legal representatives, successors  
 and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Obligee on a contract for \_\_\_\_\_  
2021 SPRING TREE PROGRAM \_\_\_\_\_

NOW, THEREFORE, If the said contract be awarded to Principal and Principal shall, within such time as may be  
 specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or  
 contract documents with surely acceptable to Obligee; or if Principal shall fail to do so, pay to Obligee the  
 damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this  
 obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 29th day of January, 2021.

St. Aubin Nursery & Landscaping, Inc.  
 (Principal)  
 By C. P. Kull (Seal)

WESTERN SURETY COMPANY  
 (Surety)  
 By Jonathan P. Tomak Attn: Jonathan P. Tomak  
 Jonathan P. Tomak



# Western Surety Company

## POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 65354129

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint Jonathan P Tomek

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: St. Aubin Nursery & Landscaping, Inc.

Obligee: Village of Lake Zurich

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

If Bond No. 65354129 is not issued on or before midnight of April 29th, 2021, all authority conferred in this Power of Attorney shall expire and terminate.

In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Brufat, and its corporate seal to be affixed this 29th day of January, 2021.

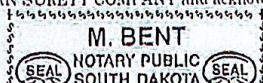


WESTERN SURETY COMPANY

Paul T. Brufat

Paul T. Brufat, Vice President

On this 29th day of January, in the year 2021, before me, a notary public, personally appeared Paul T. Brufat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



M. Bent  
Notary Public - South Dakota

My Commission Expires March 2, 2026

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 29th day of January, 2021.

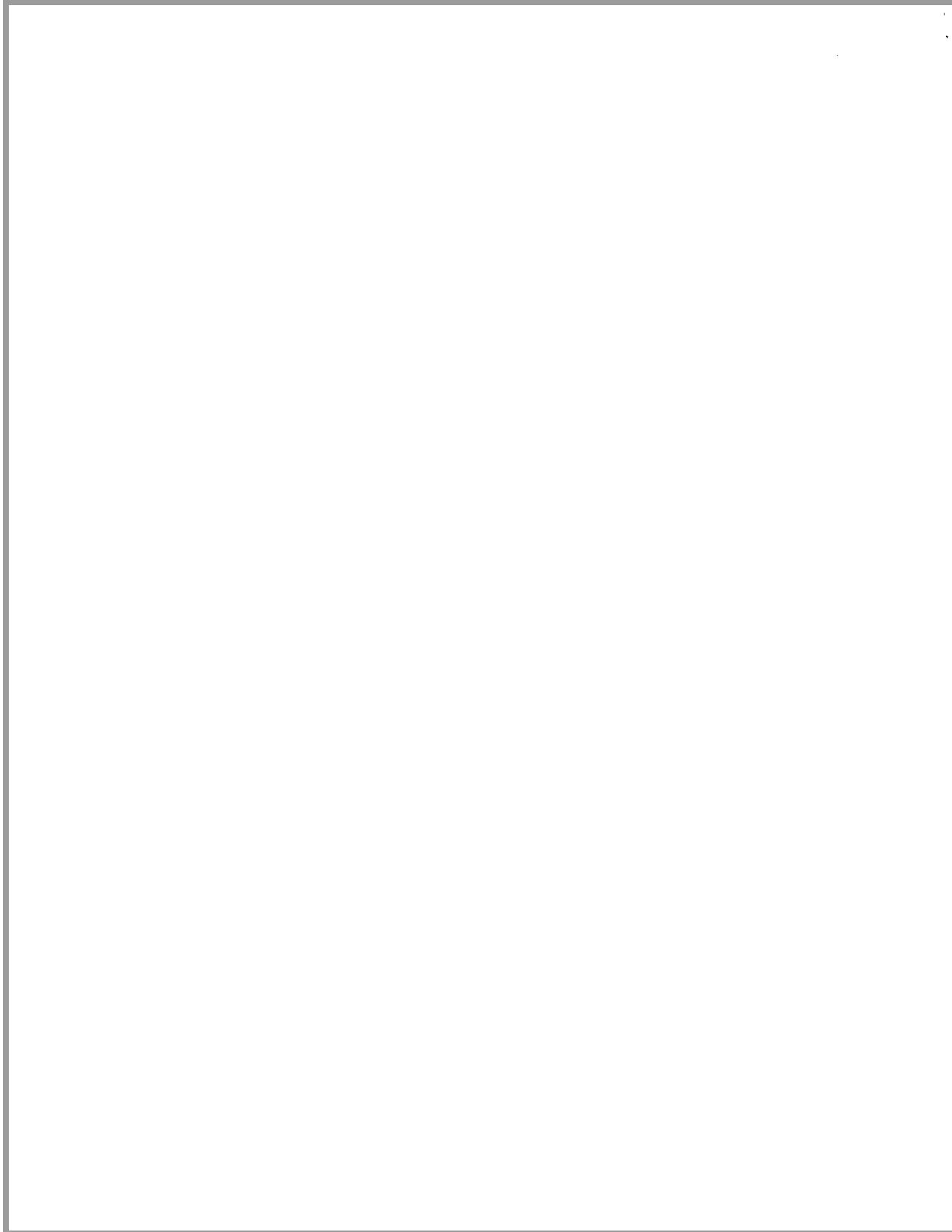
WESTERN SURETY COMPANY

Paul T. Brufat

Paul T. Brufat, Vice President

To validate bond authenticity, go to [www.enasurety.com](http://www.enasurety.com) > Owner/Obligee Services > Validate Bond Coverage.

Form F6306-11-2020





# Give Where You Live

- ★ Parks
- ★ Arboretum
- ★ Facilities
- ★ Recreational Programming

Make a contribution today that helps to protect and enhance our Lake Zurich parks for present and future generations to come.

#### Village of Lake Zurich Park & Recreation Dept

200 S. Rand Rd, Lake Zurich, IL 60047  
847.438.5146 | [LakeZurich.org](http://LakeZurich.org)





## ★ Village of Lake Zurich Park & Recreation Department

The Village of Lake Zurich owns and maintains a variety of park properties with many unique amenities throughout the Lake Zurich community. Through our parks, residents can improve their physical health through recreational activities and improve their mental health through connecting with nature.

Investing in our parks demonstrates our community's dedication to preserving, protecting and improving natural green areas throughout our community.

Healthy parks help produce healthy people resulting in a more positive, healthy community for all. Your gift will help to protect and enhance our park systems for present and future generations to come.

Thank you for your consideration,  
Bonnie Caputo  
Village of Lake Zurich Recreation Director



## ★ Park & Rec Advisory Board Members



Kevin Koch



Tim Andrews



Shawn Bergfalk



Allen Borg



Jeff Carey



Cathy Malloy



Sariah Quimby



## ★ Park & Recreation Department Vision Statement

Our department is dedicated to enriching the quality of life for our community through our commitment to maximize the value of our parks and services through environmental stewardship and diversity of uses and recreational opportunities across the complete age spectrum.

## ★ Park & Recreation Department Mission

The mission of the Village of Lake Zurich's programs, services and special events is to provide a diverse program of events that will enhance the already high quality of life in Lake Zurich. The Village of Lake Zurich is proud to offer a wide variety of programs and special events throughout the year that help to create a sense of community and foster civic pride in Lake Zurich residents. There are a variety of opportunities for residents and local businesses to get involved and give back to our community through volunteering, donating or sponsoring our programs and events.

## SPECIAL EVENT SPONSORSHIP OPPORTUNITY

The Village of Lake Zurich is proud to offer a wide variety of special events throughout the year that create a sense of community and foster civic pride. The Village of Lake Zurich values its sponsors and provides quality opportunities that businesses will find have a positive return on their investment.

All sponsors enjoy these great benefits:

- ★ Increased brand recognition
- ★ Ability to build community support and brand loyalty
- ★ Direct contact with community leaders
- ★ Feel free to contact the Village of Lake Zurich Park and Recreation Office with any questions or to discuss customized packages targeting your marketing and advertising goals



## SNAPSHOT OF OUR GREEN SPACES

**\$400,000**

Grant Dollars from the IDNR for Paulus Park improvements in 2021 and 2022

**247**

Acres of natural green space with a variety of trails to be maintained



**31**

Neighborhood and community parks throughout Lake Zurich



**2**

Swimming Beaches



**5**

Tennis Courts



**6**

Sand Volleyball Courts



**1**

Arboretum, Bird Observatory, Skate Park & Sled Hill



**22**

Playgrounds



**10**

Baseball Fields

**10**

Park Picnic Shelters



**4**

Basketball Courts



## COMMUNITY MAKES IT POSSIBLE

**1,600+**

Volunteer hours from 450+ individuals for special events, and volunteer work in our parks, trails and open spaces

**\$37,895**

Cash and in-kind donations for event sponsorship and recreation programming

**80+**

Lake Zurich businesses and organizations partnered to support events and programming

**30+**

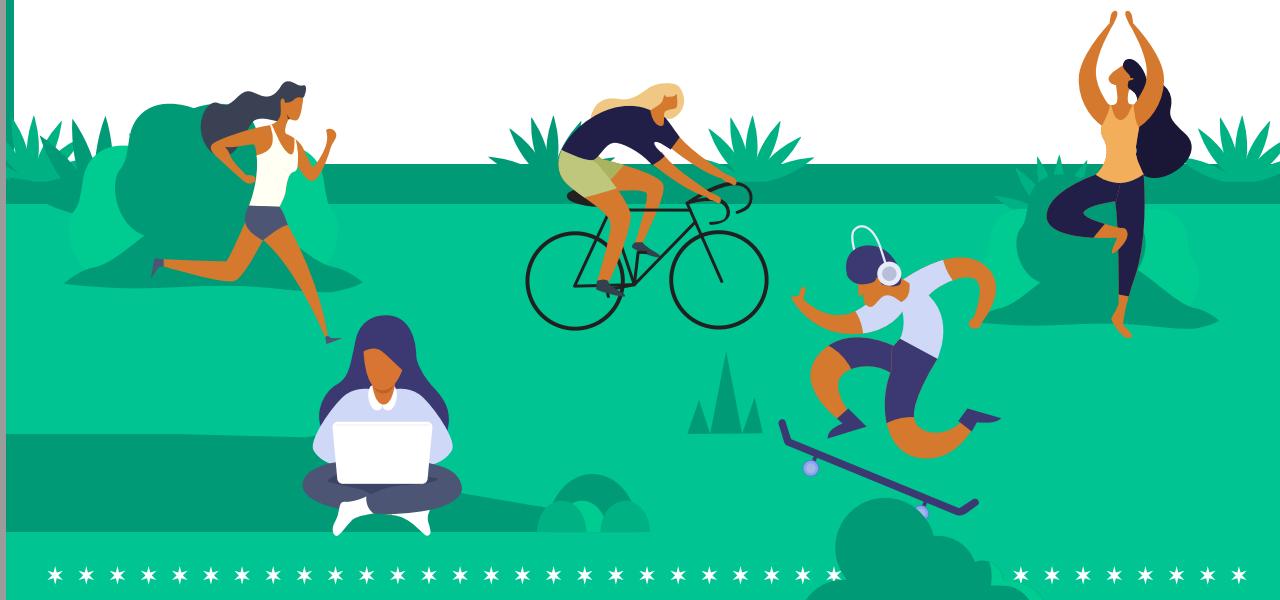
Community special events ran and/or hosted by the Village on park property

**3,000+**

Youth and adults participate in a variety of park and recreation programs throughout the year

**20,000+**

Seasonal visits to Paulus & Breezewald Beaches throughout the summer





## ★ SUPPORT YOUR NATURAL AREAS

*There are many natural, green areas throughout the community in need of preservation and consistent attention.*

### BIRD OBSERVATORY

This one of a kind location was donated and built for all bird lovers to enjoy. It truly is a place to study the different populations of birds in the community and observe patterns related to behavior.

### KEUCHMANN ARBORETUM

Arborets encourage the planting and conservation of trees and other plants for a greener, healthier and more beautiful Lake Zurich. Kuechmann Arboretum is situated on 8 acres of land featuring Kuechmann Kove, a naturescape for all ages to enjoy and learn.

### PARK TRAIL SYSTEMS

Park trail systems are important to our community as they are an enjoyable and safe opportunity for not only transportation but also contribute greatly to an overall enhanced quality of life for the community. They allow residents of Lake Zurich a chance to enjoy the outdoors and get physical and mental health benefits.

### YOUR DONATION OF:

**\$300**

Plants a tree.

**\$500**

Removes an acre of invasive plant species; preserving native plantings while improving wildlife habitat.

**\$1,000**

Supports native plantings for a raingarden.

**\$1,500**

Provides fibar mulching for a park pathway or playground area in the Village.

**\$5,000**

Supports necessary controlled burns at Village parks and on Village properties.

**\$10,000**

Produces educational signage for an entire green infrastructure project.

**\$25,000**

Supports the natural areas of a neighborhood park for one year.

APPLICATION CAN BE FOUND ON LAST PAGE





★ SUPPORT YOUR  
**NEIGHBORHOOD  
& COMMUNITY  
PARKS**

*There are a variety of ways to enhance experiences at our community parks. Here are some ways to make a meaningful impact in your park.*

**YOUR DONATION OF:**

**\$500**

Installs a dog waste station in your park.

**\$1,000**

Purchases an ADA picnic table.

**\$1,250**

Memorial bench to be placed in the park and location of your choice.

**YOUR DONATION OF:**

**\$3,500**

Purchases a large Funbrella for a beach of your choice to further provide protection from the elements for beach goers.

**\$5,000**

Purchase of a large lake Wibit inflatable for youth and beach goers to enjoy all Summer long.

**\$10,000**

Purchase and installation of shade sails at your neighborhood playground.

**\$15,000**

Resurfacing and repainting of tennis and pickleball courts.

**\$20,000**

Purchase and installation of a neighborhood park pavilion for public get togethers of all types.

**\$50,000**

Renovation of a park playground.

APPLICATION CAN BE FOUND ON LAST PAGE



## YOUR DONATION OF:

In Kind Donations Programs are always in need of gently used items such as books, puzzles, toys, playing cards, board games, sports equipment, and construction paper

**\$500**

Covers a field trip for day campers or guest speaker for our camp, preschool or dance programs.

**\$750**

Support a preschool classroom for the school year supplying the teachers and students with the necessary basics such as cleaning supplies, replacement toys, paper, holiday parties and more! Classroom donors can identify the location to receive the donation (Paulus Park or Buffalo Creek).

**\$1,000**

Supports our Preschool Graduation providing supplies, signage and t-shirts to the graduates and their family. Donor logo available for printing on the shirt.

**\$2,500**

Supports the day camp program providing t-shirts to each camper making them more identifiable on the park grounds and when off property at field trips. Donor logo available for printing on the shirt.

**\$4,000**

Supports the dance annual recitals providing the venue, supplies and volunteer shirts. Donor logo available for printing on shirts and recital materials.

**\$6,000**

Support technology used in our day camp, preschool and dance programs such as IPADs, Virtual learning subscriptions or Smartboards.



**APPLICATION CAN BE FOUND ON LAST PAGE**

\*\*\*\*\*

Page 8 of 11

Meeting - PACKET - (Page 87 of 165)

General Attachment: Give Where You Live.pdf (Page 8 of 11)



★ SUPPORT YOUR  
**NEIGHBORS IN NEED**  
**SUPPORT A CHILD IN  
 OUR COMMUNITY!**

**DANCE**

Academy of Performing Arts (APA) offers classes in tap, ballet, jazz, lyrical, contemporary, hip hop and specialty classes. The program offers students an exceptional and progressive dance curriculum with class offerings appropriate for students eighteen months old through high school. APA offers both Summer and a Fall/Winter/Spring sessions.

**AQUATICS**

The Village is particularly proud of its signature 47-acre lakefront property Paulus Park residing on the westside of Lake Zurich. The park features 400 feet of sandy beach front boasting aquatic amenities such as large lake Wibit inflatables and a spray-ground situated alongside Lakeside Lookout playground, indoor showers and restrooms, a sand volleyball court, trails, covered pavilions, and a skate park. On the other side of the lake, is the second Village owned and operated beach at Breezewald Park, a free Lake Zurich resident only beach residing on a 5.5-acre lakeside park property composed of a playground, lighted trails, covered pavilion, floating fishing pier, indoor restrooms and the award winning Sunset Pavilion Beverage Pavilion.

**YOUR DONATION OF:**

**\$50**

Provides a child a session of swim lesson at Paulus Park Beach.

**\$150**

Gives the opportunity to a local family to utilize the beach all season long.

**\$400**

Allows a youth the ability to participate to take a dance class (Sept-May) and participate in the Spring Dance Recital.

**\$550**

Provides a 4 week session of day camp for an elementary aged child.

**\$750**

Provides a 4 week session of day camp for a middle school aged youth.

**\$1,000**

Makes preschool for a 3 year old child possible for the full school year.

**\$1,500**

Makes preschool for a 4 year old child possible for the full school year.

APPLICATION CAN BE FOUND ON LAST PAGE



## ★ DONATION PROGRAM APPLICATION

VILLAGE OF LAKE ZURICH PARKS & RECREATION DONATION PROPOSAL	
Donor Name:	Date:
Address:	City/State:
Organization (if applicable):	Email:
Item or Project to be Donated:	
Reason for Making Donation:	
Approximate Cost or Worth: \$	
Donor Cost Responsibility: \$	Expected City Cost Responsibility: \$
How will the Village be expected to maintain donation in the future/estimated cost of maintenance:	
Desired location, if applicable (be specific):	
<small>* Please note: The Village may not be able to place the item in desired location, let us know if there is an alternate location in addition to first priority.</small>	
Expected Completion Date:	Do you wish to be present when installed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Recognition Plaque Wording (if applicable):	
Donor Signature:	Date:





*At the Heart of Community*



**Village of Lake Zurich Park & Recreation Dept**

200 S. Rand Rd, Lake Zurich, IL 60047 | 847.438.5146 | [LakeZurich.org](http://LakeZurich.org)





# VILLAGE MANAGER'S OFFICE

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## MONTHLY INFORMATION REPORT

**DECEMBER 2022**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

### **A Look Back at December 2022...**

#### **Chief Husak Elected Chairman of the Lake County Emergency Telephone System Board**

Chief Husak will serve as the chairman of the Lake County ETSB for the next two years. He has been a member of the ETSB for over eight years and has previously served on several committees and working groups for the organization. As Lake County agencies continue to investigate regional emergency services dispatch consolidation, the ETSB will have significant input in the process. Having our police chief as the ETSB chairman should be advantageous as we continue to work with our partners to achieve common goals.

#### **Lake Zurich Joins Updated MABAS Agreement**

The original Mutual Aid Box Alarm Systems (MABAS) agreement was adopted in the late 1960's and amended once in 2014 to address FEMA reimbursements. The framework for the MABAS structure allows fire service agencies to request and obtain resources for incidents that are of a size, complexity or length that exceeds the ability of any single fire service.

With the growth and evolution of the MABAS structure to now include over 2,600 departments in six states, along with several other factors outlined in the attached staff memo, MABAS governing bodies recommend an update to the Master Agreement, adopted by Lake Zurich on December 5, 2022.

#### **First Facade Improvement Project Completed**

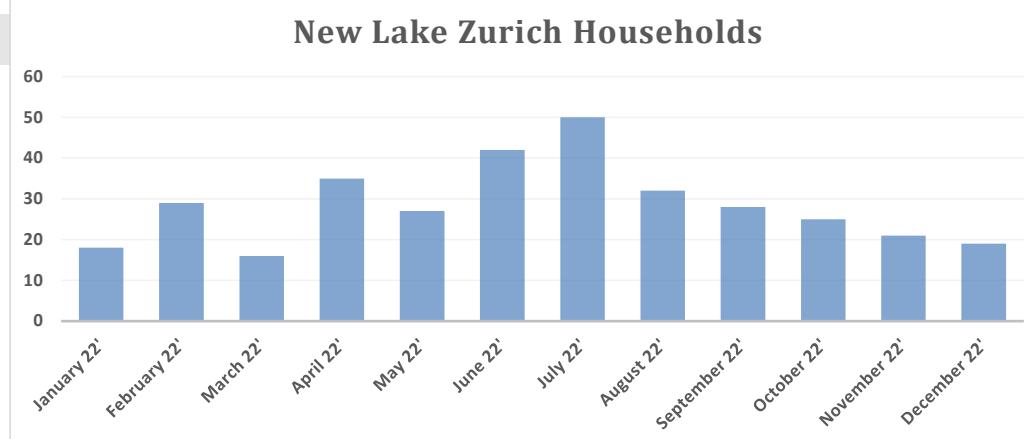
While Staff is still working with multiple other businesses on facade improvement applications and project ideas, the first small business applicant has completed its first project. The property at 45 South Old Rand Road has replaced its old mossy awnings, providing a cleaner look to the whole building. Staff is moving forward with the 50% reimbursement of \$3,250 for this project.

The Village is running a pilot of a small business facade improvement program. The goal of this pilot program is to provide both assistance and incentives to local businesses to improve the look and functionality of their properties. This facade improvement program is available for use by small business operators and commercial property owners located in the Village's Main Street TIF District.

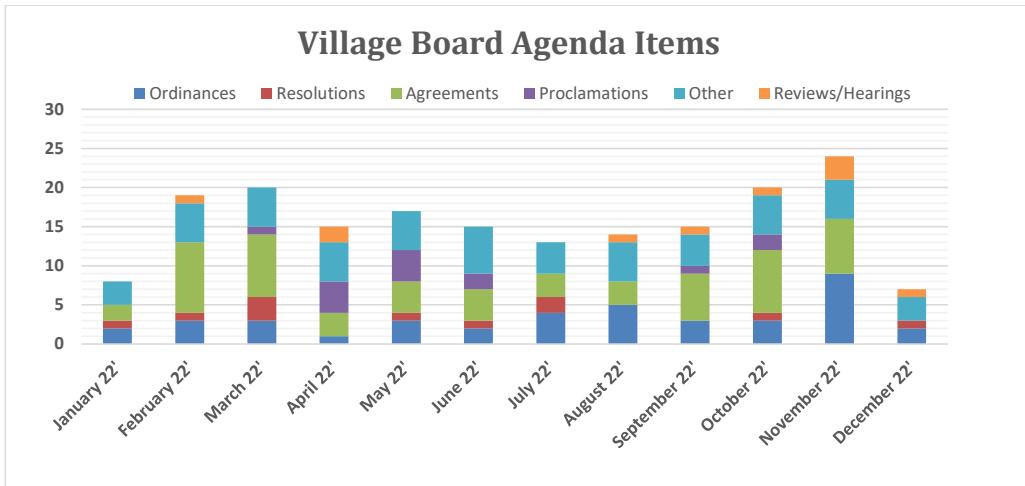
Eligible small business owners can apply for a Village grant that may reimbursed up to 50% of the cost of approved improvements to a maximum of \$5,000 per project.

#### **FY23 Budget Unanimously Adopted**

AT the December 5, 2022 board meeting, Trustees unanimously adopted the proposed 2023 budget for the Village of Lake Zurich. The Fiscal Year 2023 budget was presented as a balanced operational plan with a projected operating surplus of almost \$8,000 for the General Fund. Expenditures in the General Fund next year are expected to total \$33.52 million, ending 2023 with a 35% fund. Among all Village Funds, the 2023 budget totals \$73.9 million to fund a full-service municipality with 163 full-time employees.



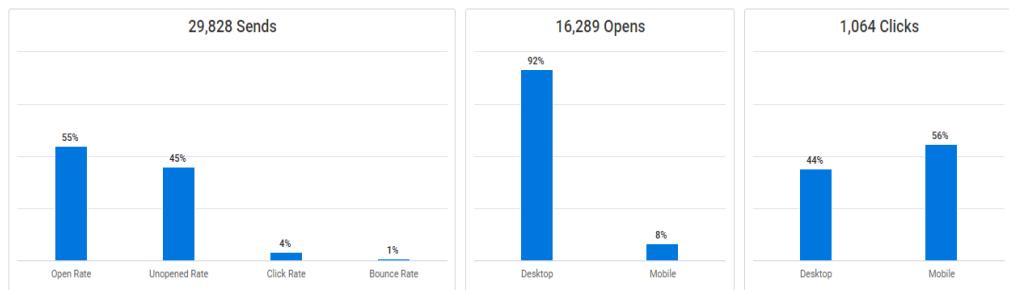
This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.



This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

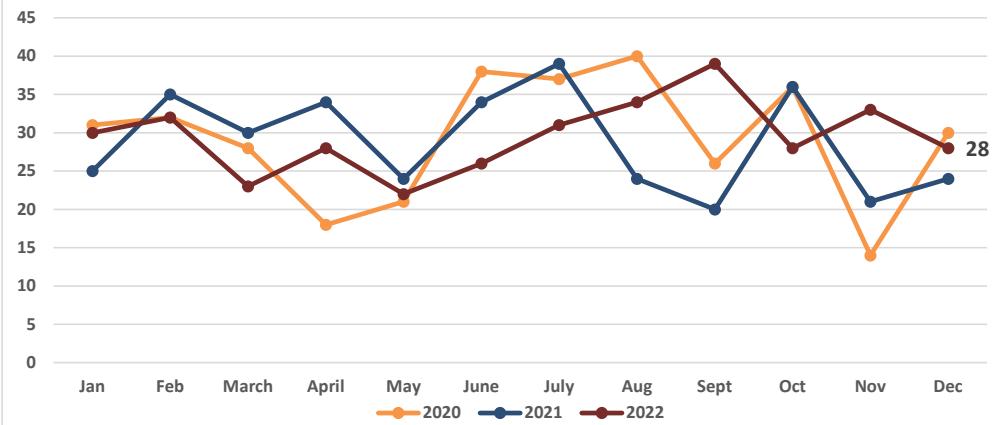
**Average length of regular December Village Board meetings: 33 minutes**

## Benchmarks Engagement

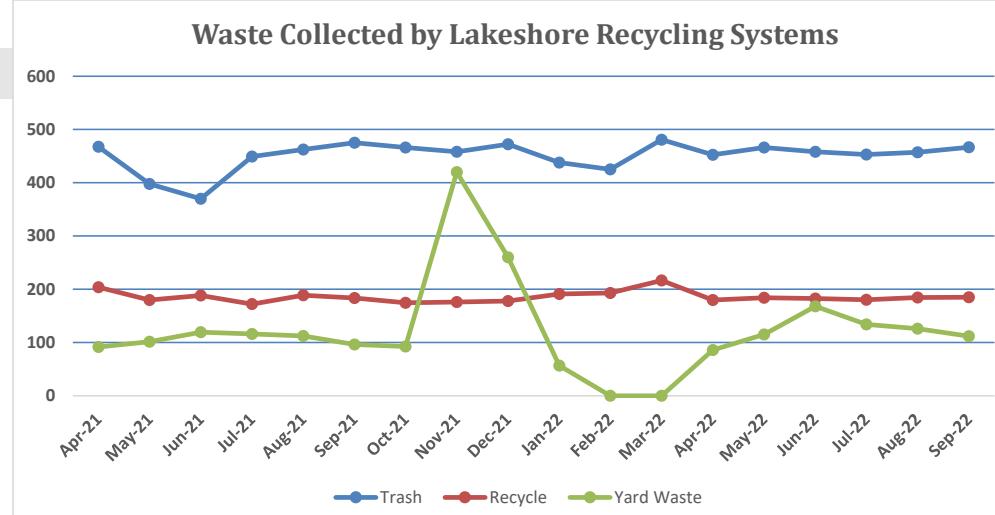


*Benchmarks* is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has around 6,000 subscribers.

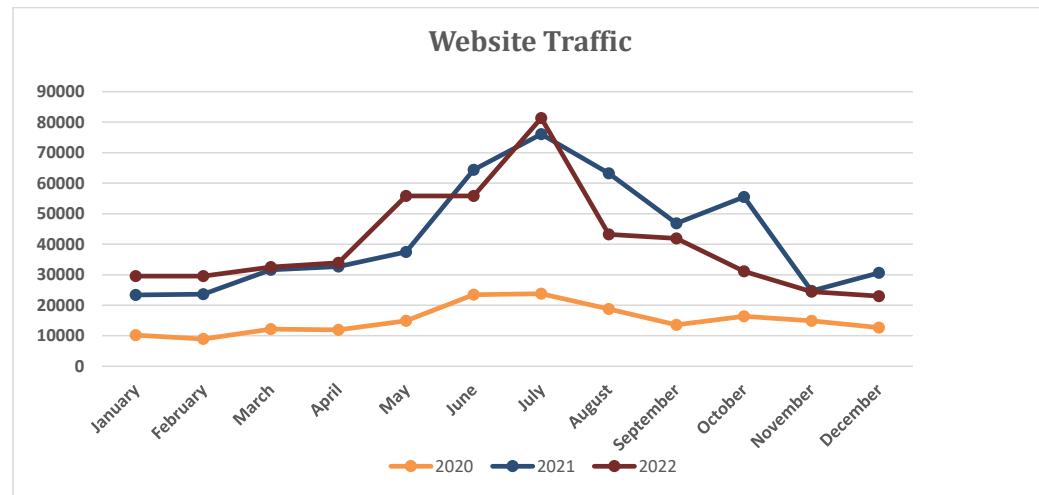
## FOIA Requests Village-Wide



Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

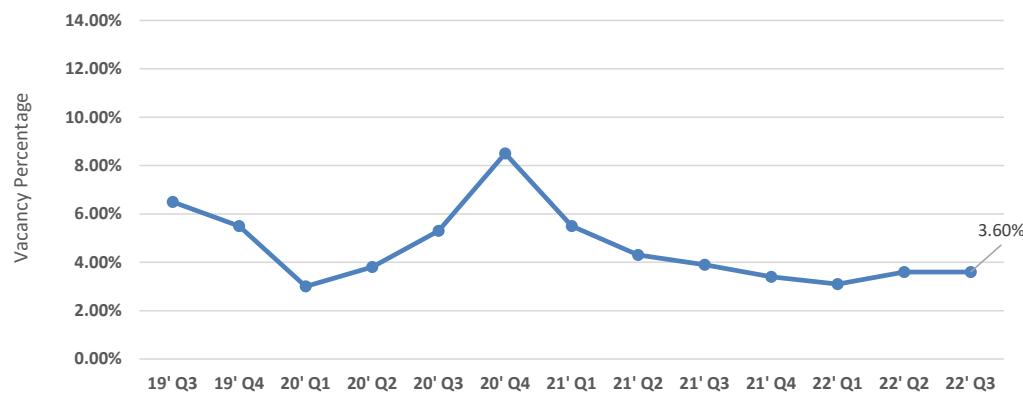


Prairieland Disposal began service to Lake Zurich in September 2020. Lakeshore Recycling Systems (LRS) took over service in October 2021. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter. *Trash* and *Recycling* is reported in tons while *Yard Waste* is reported in cubic yards.



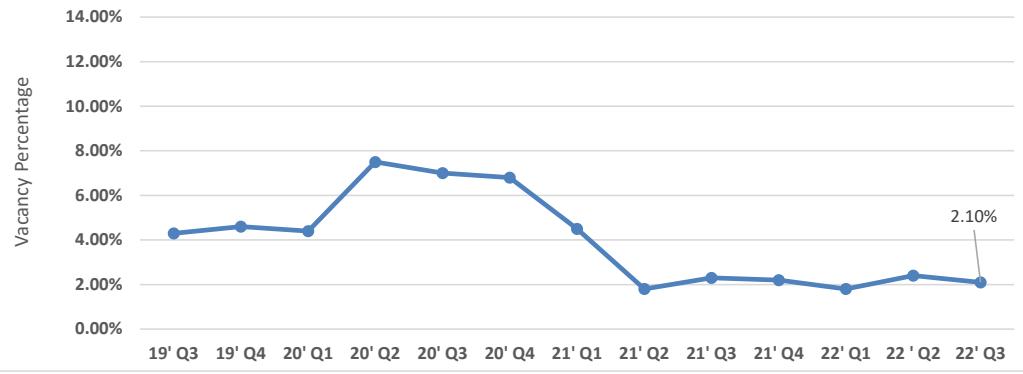
This data represents the number of visits to LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page on LakeZurich.org for December: Miracle on Main**

### Retail Vacancy Q3 2022

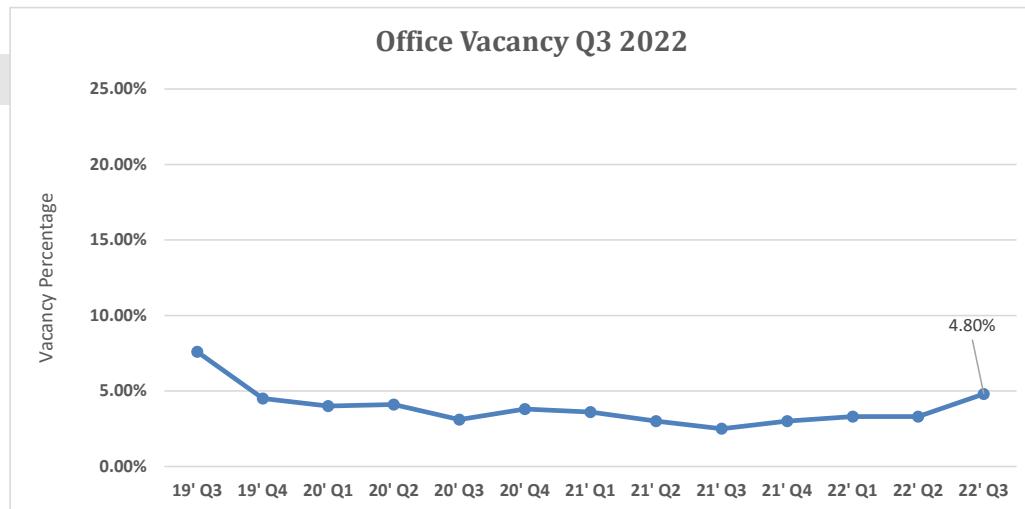


The Lake Zurich retail vacancy rate remained flat in the third quarter of 2022 at 3.6% vacant compared to the second quarter (*based on Lake County Partners data*). As of September 30, 2022, there was 95,425 square feet of retail space reported vacant in Lake Zurich, with average rates at \$17.08 per square foot (nnn).

### Industrial Vacancy Q3 2022

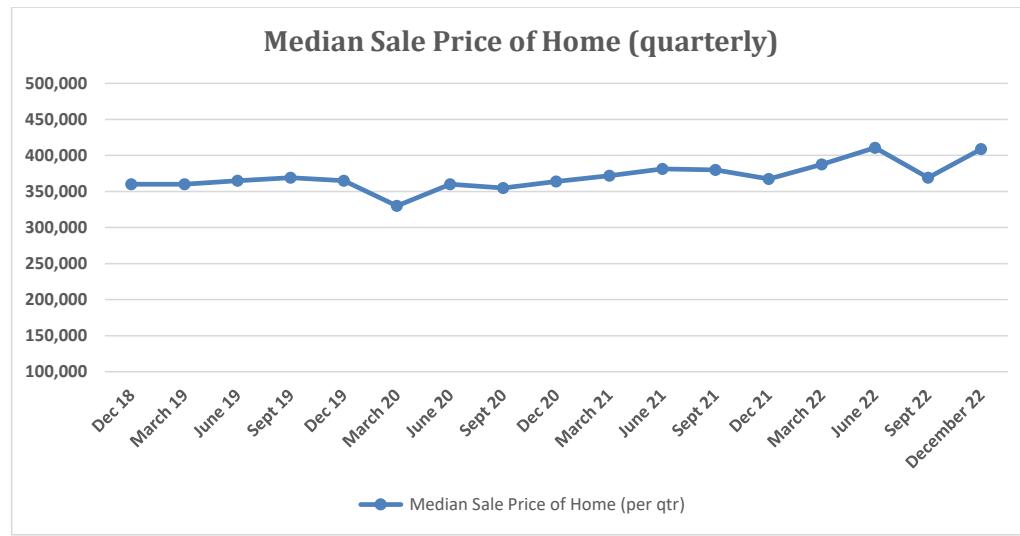


The Lake Zurich industrial vacancy rate decreased to 2.1% in Quarter 3 of 2022 compared to Quarter 2 when 2.4% was reported vacant (*based on Lake County Partners data*). As of September 30, 2022, there was 120,480 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$6.95 per square foot (nnn).



The Lake Zurich office vacancy rate increased to 4.8% in Quarter 3 of this year compared to Quarter 2 (based on Lake County Partners data). As of September 30, 2022, there was 18,623 square feet of office space reported vacant in Lake Zurich, with average rates at \$27.28 per square foot (full service).

## Real Estate Housing Trends – Residential Inventory



The chart *above* reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

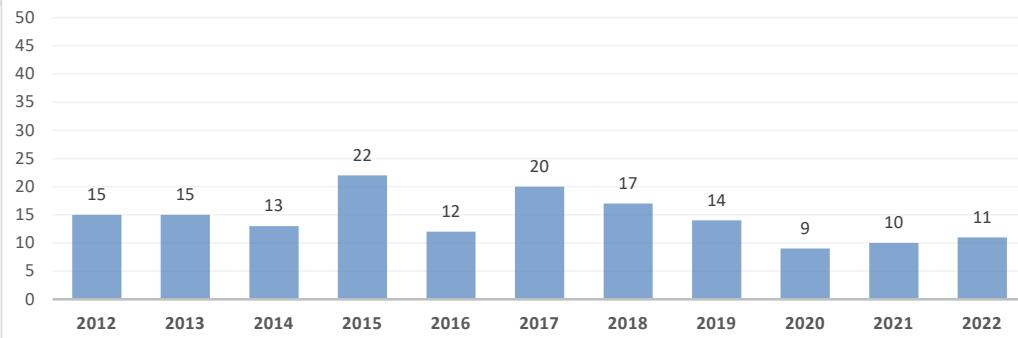
The monthly snapshot *below* reports more details about the residential real estate market for the most recent month.

### December Snapshot of Real Estate Trends

Homes Reported for Sale:	37
Median Sale Price:	\$409,000
Median Days on Market:	55
Number of Homes Sold:	16

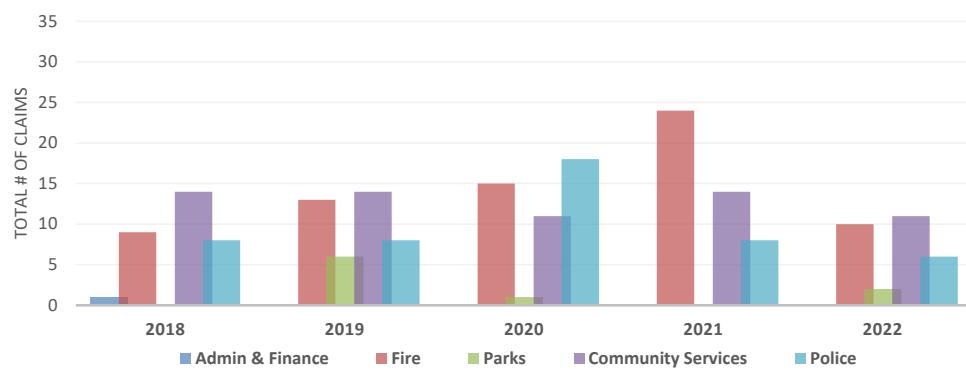
\*Source: Redfin Corporation

### General Liability Claims -Total Incidents (Year-to-Date)

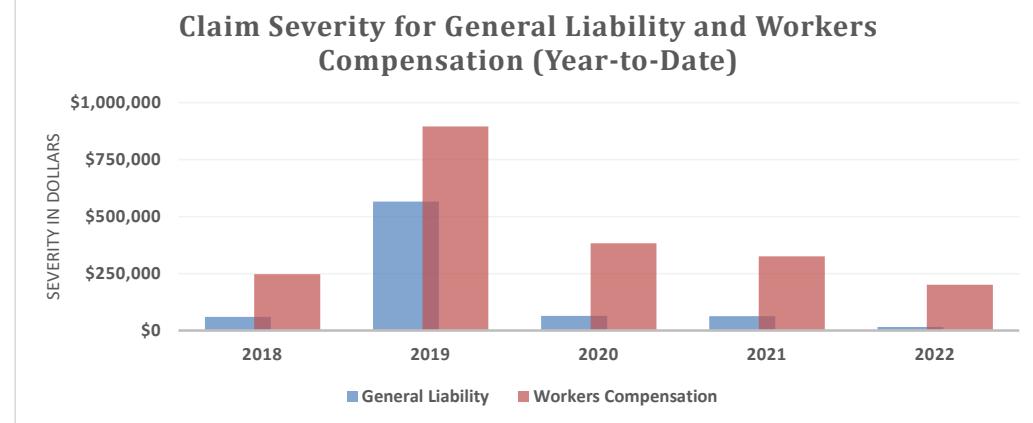


Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1<sup>st</sup>.

### Claim Frequency By Department (Year-to-Date)



Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.



This metric shows the number of new hires over the past 12 months. Includes full-time, part-time, and seasonal employees. A large number of seasonal staff are hired each spring to accommodate parks and recreation programs and lifeguards for the beaches.



# PARKS & RECREATION DEPARTMENT

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## MONTHLY INFORMATION REPORT

**December 2022**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

### Departmental Narrative

The department is working on Spring and Summer planning for 2023 which includes updating administrative forms, marketing pieces, participant forms, etc. for camp, aquatics and dance. The Spring and Summer program guide is currently in drafts and anticipated to hit LZ households for registration to begin February 6<sup>th</sup>. (Priority registration for day camp for LZ residents will be from February 6<sup>th</sup> thru March 12<sup>th</sup>.) Staff are also working on pricing out equipment and creating signage and promotional pieces associated with the new nonmotorized craft storage and rental opportunities for this Summer.

This month the department is also working to update all administrative forms and promotional pieces associated with our internal events. Vendor applications and invites to return to Food Truck Socials, Groove Grove, July 4<sup>th</sup>, Farmers Market, Rock the Block and Miracle on Main Street were sent out, with a returning vendor priority registration period thru February 28<sup>th</sup>, mid-December. Please note that due to planned infrastructure projects near the Block A property this year, staff have decided to move Food Truck Socials (happening Wednesdays weekly June-August) and Groove Grove events (last Wednesday of the month, June-August) to the Paulus Park property for this year. This was communicated and agreed upon with the Park and Recreation Advisory Board and volunteer, Cara Marquis, who heads up the Food Truck Socials. The Miracle on Main Street committee will be meeting in January to review the event and survey results from the community, vendors and volunteers. Survey results can be viewed on the following links:

Community Survey Results: [https://www.surveymonkey.com/results/SM-moZ9IAHcxJikTU0n9aoyg\\_3D\\_3D/](https://www.surveymonkey.com/results/SM-moZ9IAHcxJikTU0n9aoyg_3D_3D/)

Vendor Survey Results: [https://www.surveymonkey.com/results/SM-4eKHPLutqjCYtostfqxnaA\\_3D\\_3D/](https://www.surveymonkey.com/results/SM-4eKHPLutqjCYtostfqxnaA_3D_3D/)

Volunteer Survey Results: [https://www.surveymonkey.com/results/SM-TbsVN8\\_2Flr\\_2B05y4ktv0Ug9Q\\_3D\\_3D/](https://www.surveymonkey.com/results/SM-TbsVN8_2Flr_2B05y4ktv0Ug9Q_3D_3D/)

Also set to meet in January is the Rock the Block committee to discuss event logistics associated with the 10<sup>th</sup> annual event. The Farmers Market committee will be late February to review the status of returning vendors, discussion on any new vendors and to begin planning for the new season.

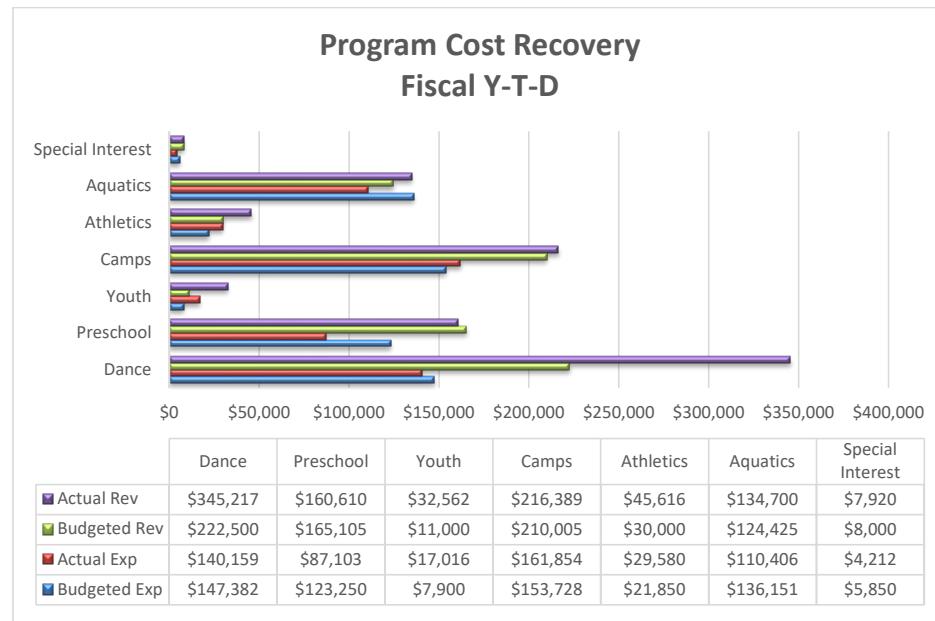
Other items the department is working on is updating all special event public works work orders and event checklists for the upcoming year, RFP for the playground renovation at Jonquil Park, updating all independent contractor agreements, COIs, etc., and the department is beginning seasonal hiring efforts as well as hiring for our part time guest service associate and Special Events Recreation Supervisor positions. Job opportunities for all positions are posted at <https://lakezurich.org/jobs.aspx>

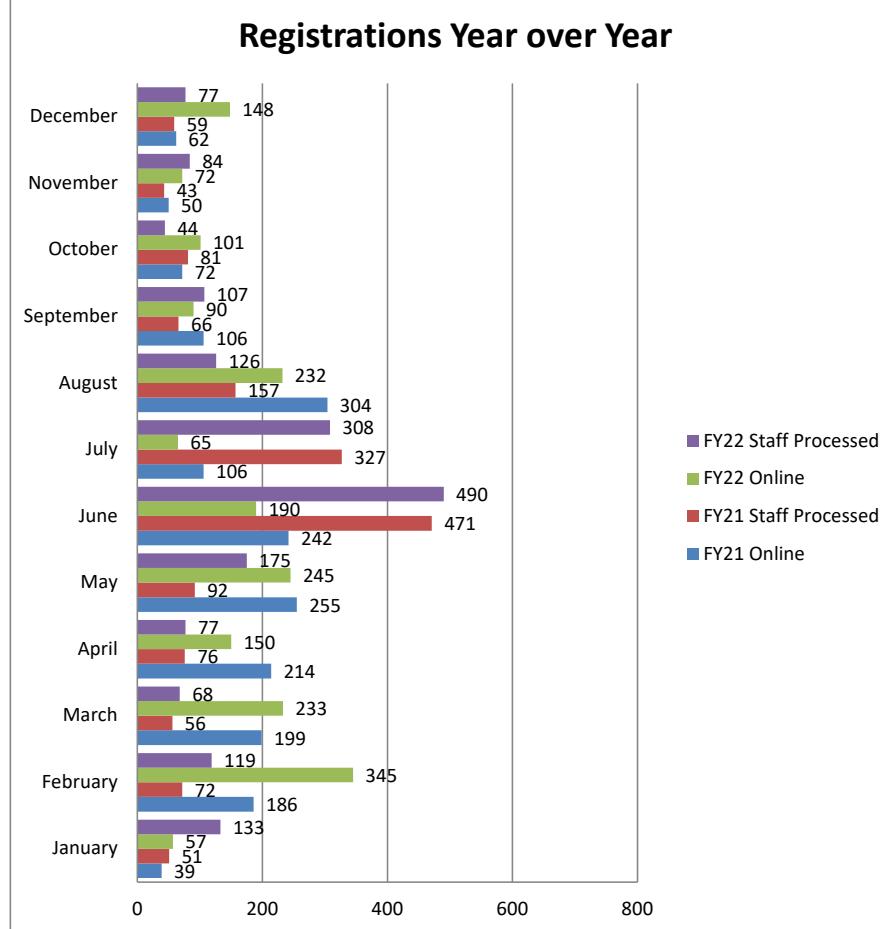
The department is continuing to work with the Public Works team to complete a variety of projects including OSLAD approved projects which includes any punch list items to be

identified during a walk thru later November and the Chalet deck replacement (scheduled to be finished in February weather pending). The departments will begin discussing FY23 approved projects within the next month which include the basketball court at Bristol Trails, OSLAD application for Paulus Park (waiting to see if the IDNR opens up the grant process this year; application/projects would need to be approved by the Village Board), and Paulus Park Improvements (bandshell and electronic marquee). The department is also working with our Management Services Director, Michael Duebner, to get cameras installed at the Barn facility as well as a keyless entry system to eliminate keys handed out to contractors, rentals and staff to increase safety and limit access to our site.

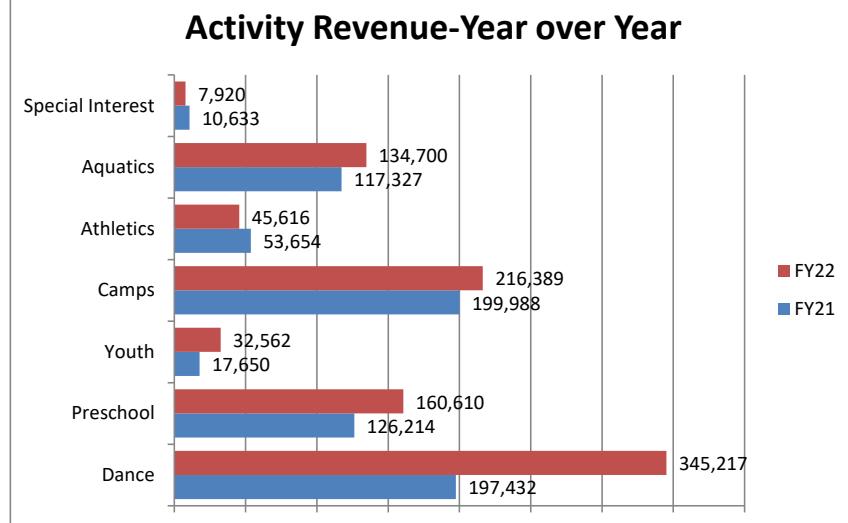
All returning events had through December 21, 2022 to resubmit their event for first right of refusal and all organizers have been sent a few reminders of the deadline. The department will continue their collaboration with Ancient Oaks Foundation quarterly community events. We have had paperwork submitted from Purple Plunge, Unplugged Fest, Alpine Races and Jack O Lantern World to return in 2023 and received written confirmation of desire to return to Paulus Park from Phase 3 (application to come in January). Events not to return to Paulus Park in 2023 include Stephen Siller Tunnel to Towers/Flag Remembrance, LZ Tri, Taste of the Towns and Brazilian Fest (have not heard back from the organizers of the Brazilian Fest).

Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.





Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Please note that in October 2022, due to the migration to the updated Rectrac Park and Recreation software, our in house and web operations were not available for approximately 2 weeks.



All programs are exceeding revenue year over year with the exception of athletics and special interest. Athletics is down from FY21 due to independent contractor's inability to run additional programs to accommodate the waitlists this year because of lack of staff. Special interest is down year over year due to the loss of our former dog obedience contractor (moved out of the area). We have a new contractor set to begin to offer classes in FY23.



# PUBLIC WORKS DEPARTMENT

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## MONTHLY INFORMATION REPORT

**December 2022**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

## DEPARTMENTAL NARRATIVE

**Special Events:** Staff completed all set-up and breakdown for Miracle on Main Street event which was held on Saturday December 3, 2022

**Winter Operations:** Crews have prepared all vehicles and equipment associated with winter operations. Initial blending of liquid de-icing products used in anti-icing and pre-wetting of granular material is complete and will continue throughout the season. Crews responded to four (4) events in December with snow totaling 2.6 inches. Detailed resource usage can be found in the graphs in the final section of this report.

**December Water Main Break Locations:**

610 Burr Oak Dr  
105 Ramblewood Ln

**Water Main Replacement:**

A plan for the Rt. 12 water main replacement (between L.A. Fitness and Starbucks) is being reviewed and is anticipated to be part of the 2023 scheduled improvements. This segment will continue to remain out of service until the planned improvements are completed.

The sole bid for S. Old Rand water main replacement was rejected due to higher than anticipated cost. The project scope of work will be reviewed and will be rebid at a future date for consideration of the 2023 scheduled improvements.

**Employee Training:**

All employees have obtained their Class A CDL.

**Anniversaries:**

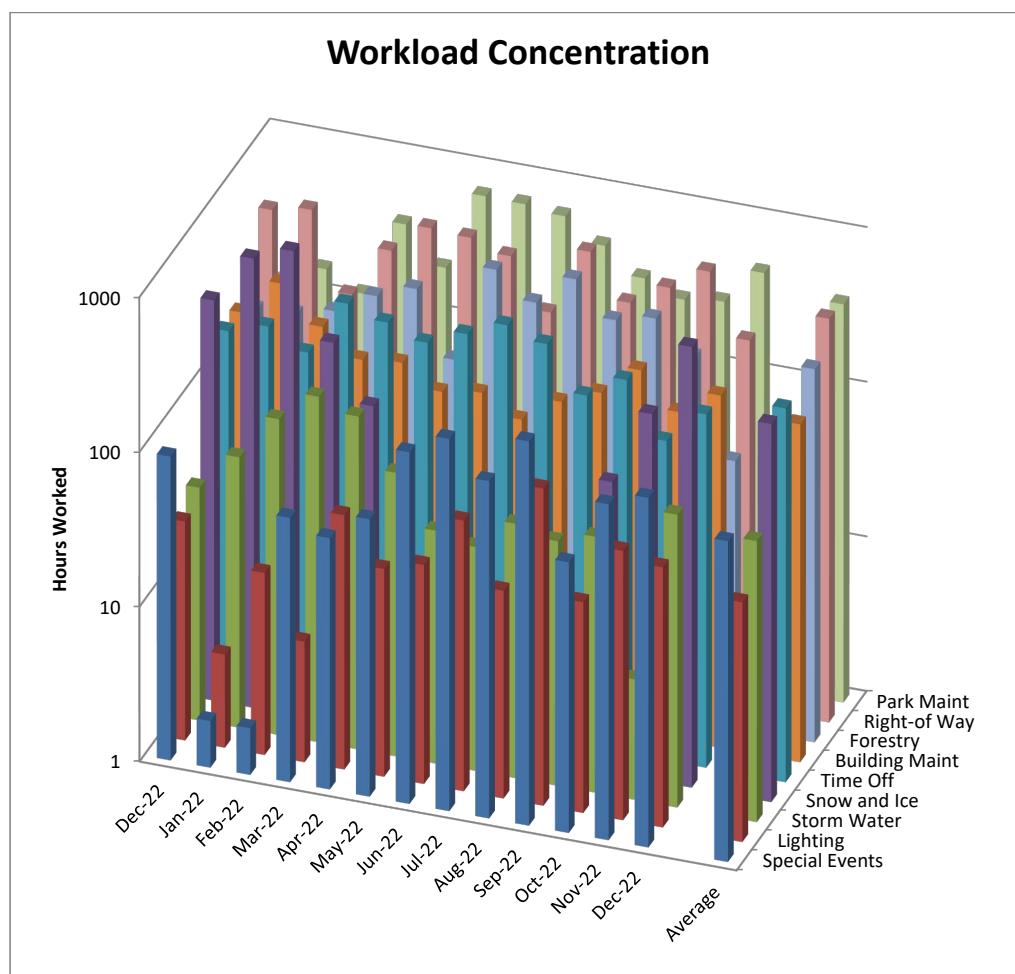
**New Employees:**

**Staff Kudos:**

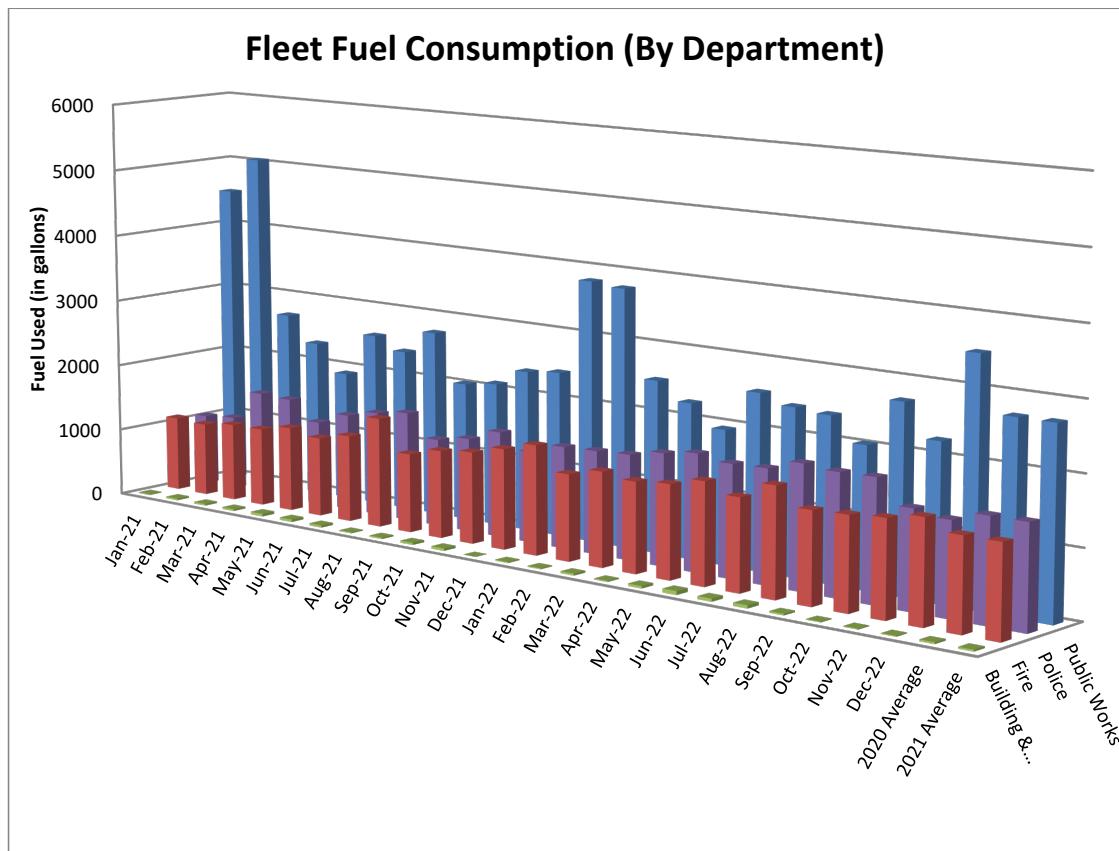
Many compliments in the Month of December were reported to Keli Amato, Public Works Assistant;

- Promenade Beautification-Claudette Dybeck called in to thank our staff for the beautiful job that was done. General Services Division- Austin Bonestroo, John Cuellar, & Jake Kramer
- Wonderful Christmas Decorations- The resident thinks they are “the Prettiest” she has ever seen them. General Services Division-Entire Staff

- Stump grinding in Countryside West-Multiple Residents emailed expressing how pleased they are with the work that was completed. General Services Division-Abe Hernandez & Jake Kramer



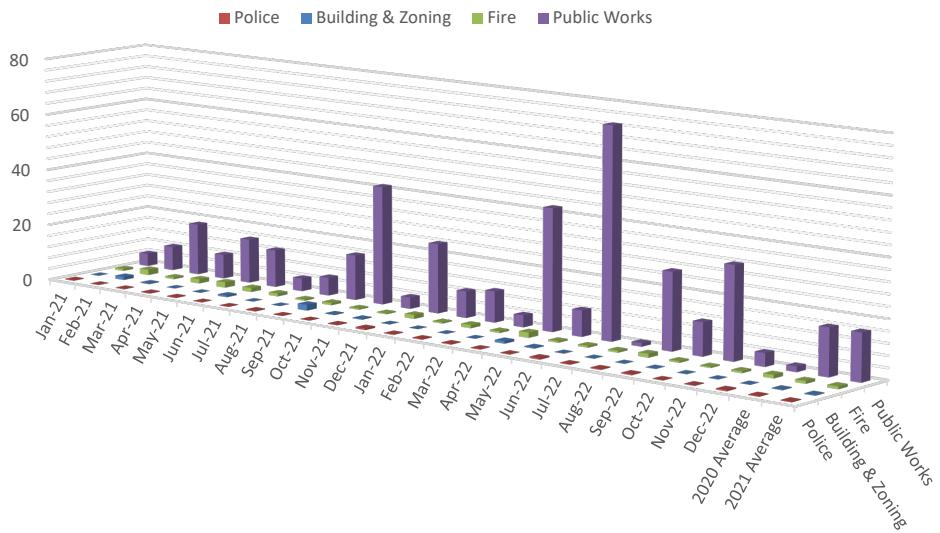
A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.



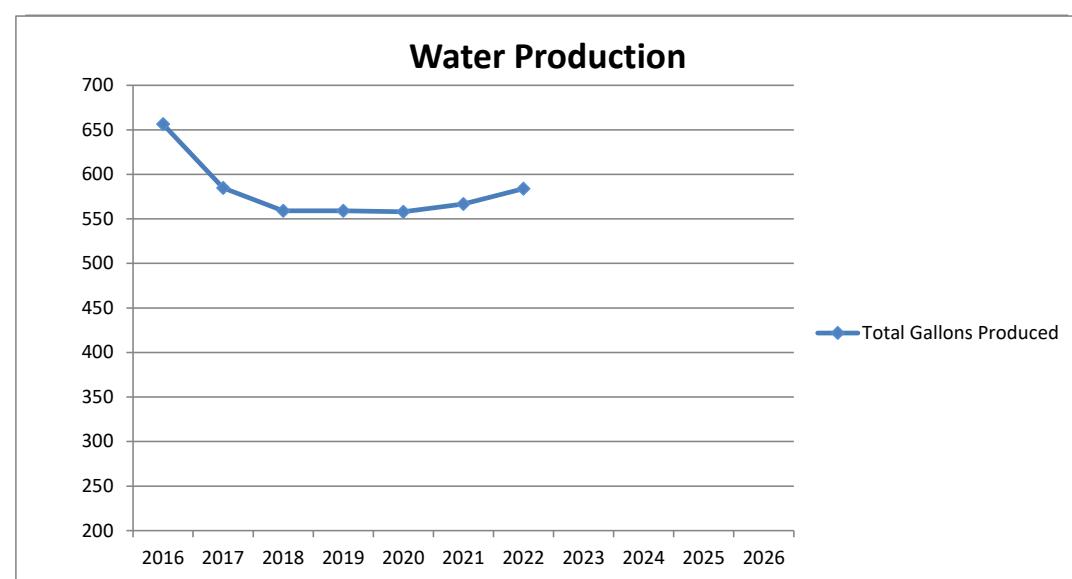
Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used.

Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

## Average Cost per Mile for Village Fleet (By Department)



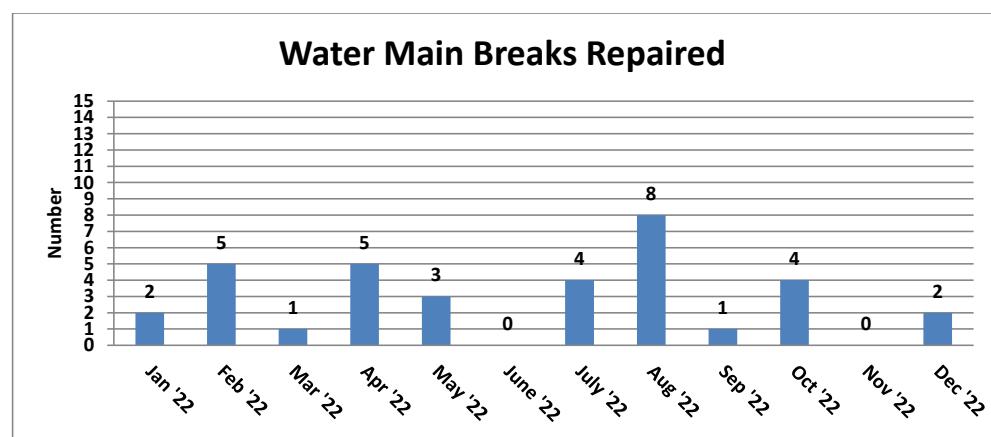
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

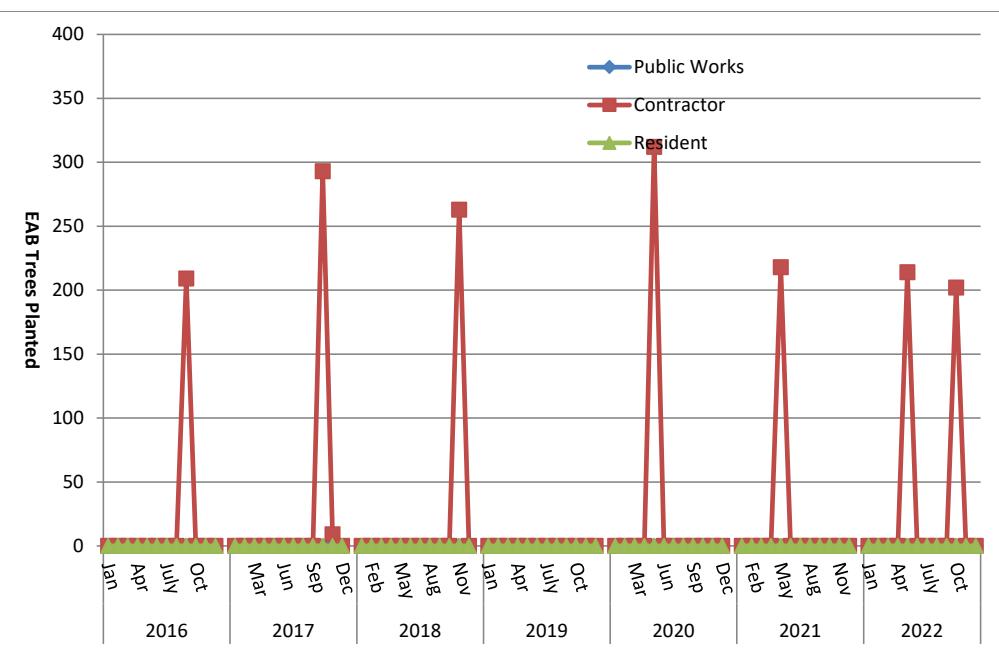
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319	43.414		
February	45.801	40.952	41.098	41.452	41.645	40.367	39.261		
March	53.467	44.543	43.155	43.946	43.552	42.924	41.852		
April	55.963	49.974	45.098	43.570	40.662	45.129	43.301		
May	60.273	49.588	48.065	45.339	44.834	51.240	67.048		
June	63.819	56.169	46.114	45.489	51.130	56.763	60.282		
July	68.751	53.755	57.074	59.526	54.529	53.105	55.144		
August	66.229	54.746	54.067	61.419	58.959	54.083	55.279		
September	58.664	53.928	46.809	44.786	51.040	51.058	48.164		
October	45.838	47.169	44.369	43.476	44.443	44.019	44.912		
November	42.120	42.335	42.089	41.475	40.680	42.441	40.581		
December	46.088	44.961	45.305	44.379	42.684	43.222	44.757		
<b>Total</b>	<b>656.314</b>	<b>584.787</b>	<b>559.111</b>	<b>559.084</b>	<b>558.025</b>	<b>566.670</b>	<b>583.995</b>		
<b>Avg</b>	1.793	1.598	1.532	1.532	1.529	1.553	1.600		
<b>% incr/decr</b>	11.37%	-12.23%	-4.59%	0%	-0.02%	1.55%	3.06%		

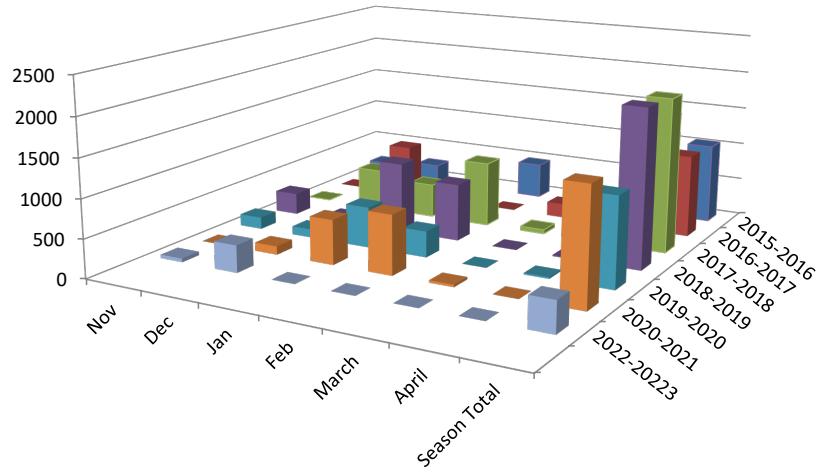
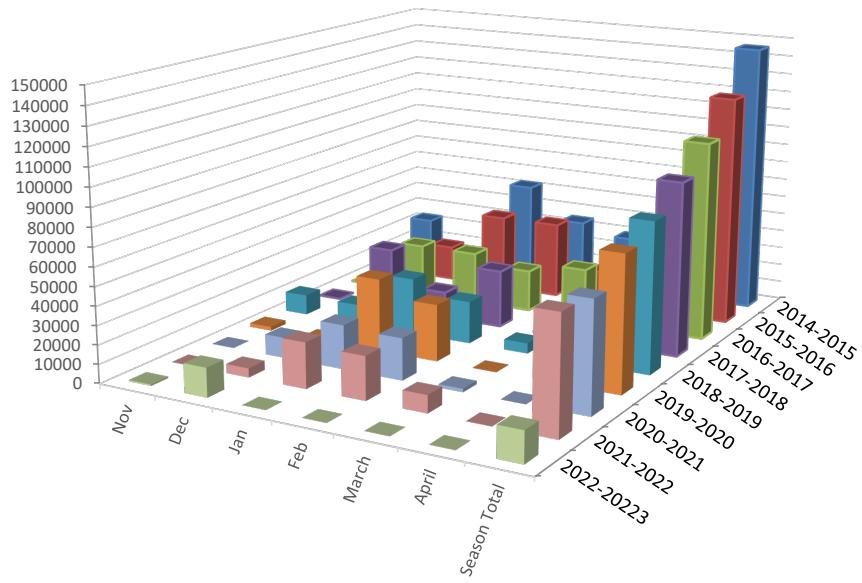
The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 6 years occurred in July of 2016. In 2022, our daily average was 1.6 million gallons per day.



A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

## Emerald Ash Borer Tree Replacement Program



**Tons of Road Salt****Gallons of Liquid Deicer**



# COMMUNITY DEVELOPMENT DEPARTMENT

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## MONTHLY INFORMATION REPORT

**December 2022**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

## DEPARTMENT NARRATIVE

During the month of December 2022, the Community Development Department was engaged in the following activities:

### **BUILDING & ZONING DIVISION:**

#### **Commercial Permits Issued:**

- 1400 Rose: Alpha Tekniko New Building
- 377 S Rand: Station 52 interior demolition (former Fritzl's)
- 925 S Rand: Buildout (general build out-no occupant)
- 927 S Rand: Buildout (general build out-no occupant)
- 430 Telser: McNelly buildout/exterior façade
- 880 Donata: Kraft Chemical buildout
- 650 Telser: Control Systems buildout

#### **Commercial Occupancies Issued:**

- 785 Oakwood, Ste S: Greco Electric (expansion into 2<sup>nd</sup> unit)
- 471 S Rand: La Parroquia Mexican Restaurant (relocated from 500 Ela building)
- 745 Ela: Pelvic & Orthopedic Physical Therapy
- 935 S Rand: Planet Fitness

**FOIA Requests:** Total number of FOIA requests: **7**

### **PLANNING AND DEVELOPMENT DIVISION:**

#### **Planning and Zoning Commission (PZC) Activity:**

The December 21, 2022 meeting of the PZC was canceled as no new applications for consideration were received.

#### **New Zoning Applications received (for PZC consideration).**

The following new applications were received for consideration by the PZC on January 18, 2023.

1. *710 Fieldstone Circle* – Application requesting a setback variation to expand the living room of the residence into the rear yard setback.
2. *377 N Rand Road (former Fritzl's)* – Application for a Special Use Permit to remodel the structure into a new restaurant to be known as "Station 52." The Applicant is the owner of the adjacent BBQ'd Productions Grill and is requesting outdoor seating, live entertainment and a modification in building materials.
3. *405 N Rand Road – BBQ'd Productions Grill* – Application for a Special Use Permit for live entertainment and exterior lighting.
4. *103 S Rand Rd (Lakeview Plaza)* – Special Use Permit for a package liquor store within the shopping center.

**New and Ongoing Development:**

1. Former Giordano's Building violations. The demolition of the former Giordano's building commenced in early December after a permit was issued to the property owner. The building had been vacant since 2014. On completion of demolition, the site was cleared and secured by construction fencing and will remain until new construction of the bank building commences. The new Chase Bank project is under plan review and awaiting revised plans. Tentative schedule for completion is July 2023.
2. Sanctuary of Lake Zurich Mayor Poynton and senior Village staff accompanied by Village Engineer Manhard, met with the project developers, Mr. Romeo Kapudija and Ms. Caroline Cerbus-Kapudija to discuss various items related to the development of the property. The meeting was requested by Mr. Kapudija to discuss modifications to the development from what was originally approved through the PUD and Engineering permit. Mr. Kapudija cited a number of reasons including material availability and costs, timing of the project and preferences of his potential buyers. While a number of previous changes have been proposed, reviewed and approved by staff, these changes constituted a significant change from the purpose and intent of the PUD and the land development codes. Staff also reminded Mr. Kapudija that these modifications are a deviation from the overall package that was presented to and approved by the Village Board in July 2021, and could result in a change in expectations both for his potential buyers and the community as a whole. The changes related to Building materials, Sidewalk Removal, Building Downspout modifications, Patio Size increase, and Relocated gates for townhomes.

Later in the month, staff was notified by the developer that due to supply issues they could not complete the mockup. The siding they were going to use for the sample review had sold out before they could obtain it. They could only install the material that was in stock resulting in a partial mockup. Upon inspecting the partial mockup with the developer, Community Development Director Saher, Building Services Supervisor Meyer and Lake County Plan Reviewer Modrzejewski shared their comments and concerns with the details and methods used to install it. In light of this information, Mr. Kapudija further indicated that he had found that the originally approved materials were now available and would fall back on using those materials. Staff agreed that the return to the approved scope of work would no longer require further consideration of the exterior building materials. Staff continues to review and work with the developer on the remaining requested modifications to the project related to the downspout and drainage related issues among other site changes, and has also requested the developer to provide a schedule for the stabilization of the site with the upcoming onset of cold weather.

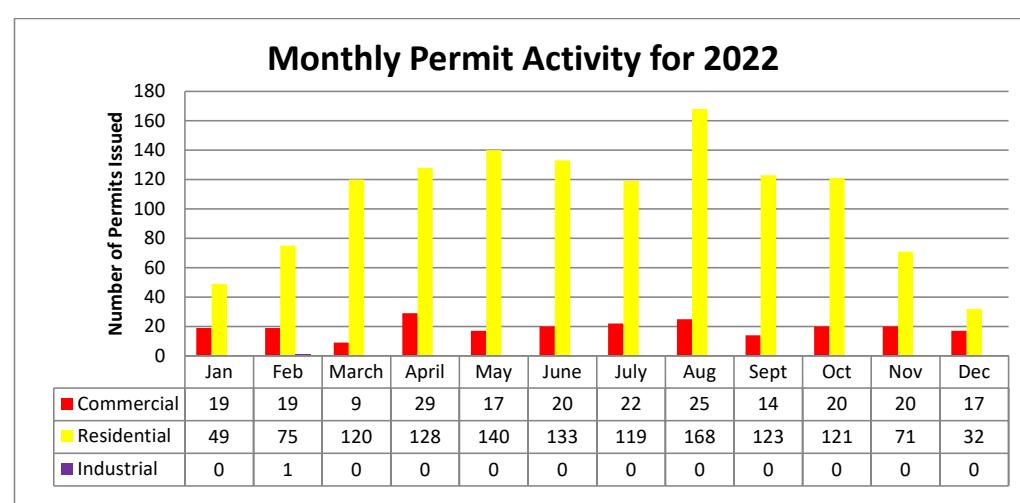
3. Lakeview Plaza Shopping Center. Building Services Supervisor, Mary Meyer spoke with Mr. Dan Shafron of Cambium Realty LLC, the new management company of Lakeview Plaza to request an update on items related to the property and its uses. Mr. Shafron offered the following information:
  - a. Kavkaz fire – it was a minor fire that does not impact the occupancy. However, Mr. Shafron was working with tenants to ensure there are no interior issues that would result in future hazardous conditions. They were requested to submit an occupancy permit for the bakery space.
  - b. Retaining wall at rear of building – The owner's architect was working on plans that would be submitted for permits by the beginning of 2023. Their intention was to repair the failing timber wall in Spring 2023 as soon as weather and ground conditions allow.
  - c. Exterior façade – their architect was finalizing plans which were substantially the same as those previously submitted. He would reach out to Village staff for any available Village assistance, and will also work with Community Development on permits. They planned to have façade upgrades completed in 2023.
  - d. Future tenants – through their efforts to fill vacant spaces, executed leases had been signed with a BBQ restaurant, a Mexican/taco restaurant, and coffee roasting business (in the former

vacuum space). There were 2 additional leases they were close to signing, one of which was a liquor store.

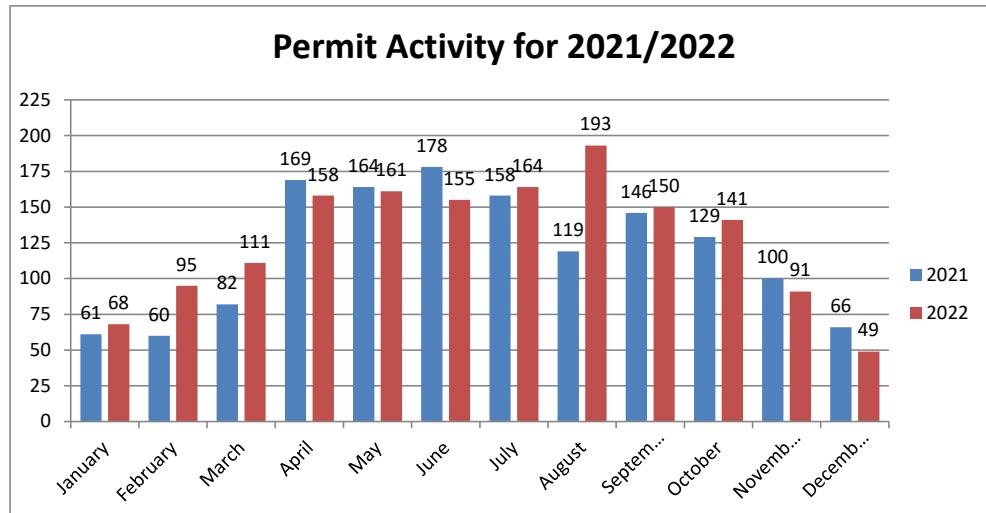
Later in the month, Building Services Supervisor Mary Meyer Met with the owner of a new Mexican Restaurant "Taco Chido" that would be proposed within the northern-most tenant space at Lakeview Plaza. They were looking to establish outdoor seating through a Special Use Permit, working on obtaining a liquor license with Director Duebner, and on approvals with the Lake County Health Department.

4. *BLOC by Justice Cannabis at 676 S Rand Road* Staff learned that BLOC (Justice Cannabis) continued to have difficulties securing their contractor for the project, which was not uncommon for projects in the current construction climate. Community Development Staff was awaiting their submittal of their occupancy and business license application and information on a contractor that would need to be registered once confirmed. Upon receipt and review of the information, permits for construction could be issued.
5. *670 S Old Rand Road - OSK townhouse development* Community Development Director Saher was notified that OSK Townhomes had completed their revisions to the development concept plans to address the comments, concerns and questions of the Village Board and staff and was prepared to present their revised proposal at the scheduled Board meeting on January 3, 2023.
6. *D-95 Capital Project at 400 South Old Rand Road* Members of the Village Development Review Team (DRT) met with members of the School District 95 facilities staff and their architectural and engineering consultants to discuss the status of their project at 400 South Old Rand Road proposed to be rehabbed for the new Transition Center. D95 had contacted Community Development Director Saher to discuss a change in the scope of work on the site plan due to potential repair and maintenance work required on a retaining wall that surrounds the property on two sides. During discussion, staff indicated that further structural analysis would be required of the wall, and that the proposed change in scope of work would trigger additional requirements for parking, landscaping and site lighting. Following close of discussion, D95 indicated that they would need to internally discuss the scope and schedule of the project before returning to the Village with a decision on the revised scope. The district intended to submit an application for zoning and site design approval of the project likely to be considered by the PZC in December or early 2023.

Later in the month, Mr. Lyle Erstad Executive Director of Facilities and Grounds for District 95 informed Community Development Director Saher that D95 has deferred their application for the project to January with the goal of requesting consideration by the PZC in February. He stated that they were not ready with their landscape and lighting plans to meet December's submission deadline for a January meeting of the PZC. D95 is proposing to remodel the former administrative office building to be used for offices and classrooms of their transitional students' program.

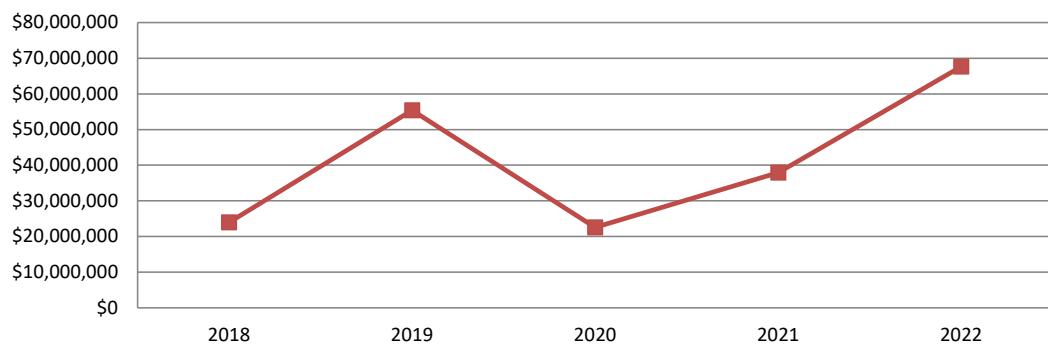


The chart above represents the total of permit activity on a monthly basis for 2022.



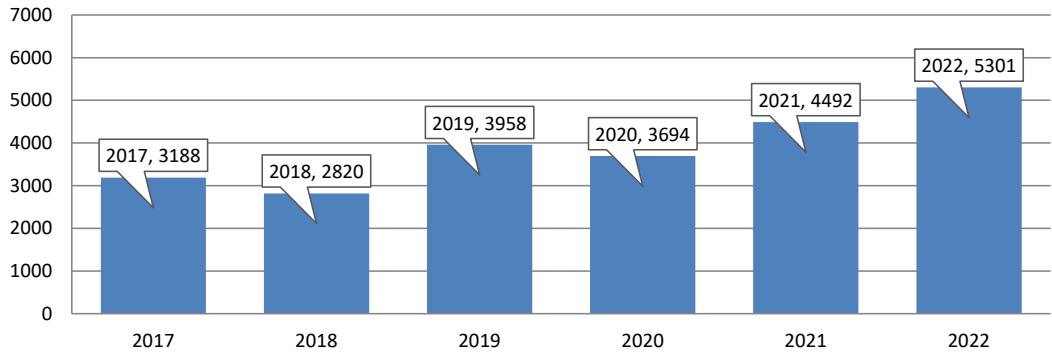
The chart above compares monthly permit activity for 2022 to the previous year 2021.

### Construction Value of New Permits: January-December 2018-2022

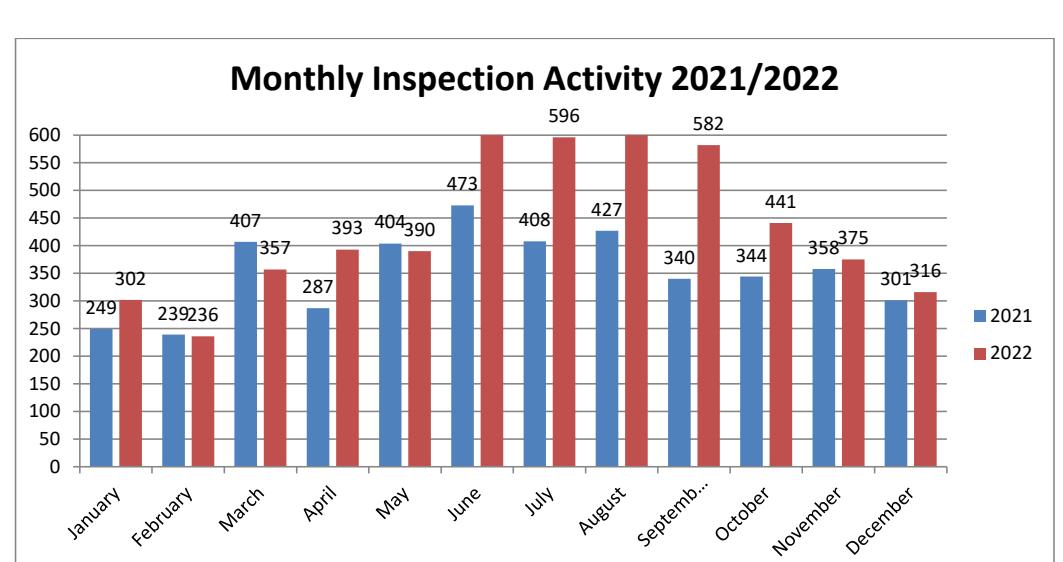


This chart tracks construction value of permit activity by year for 5 years.

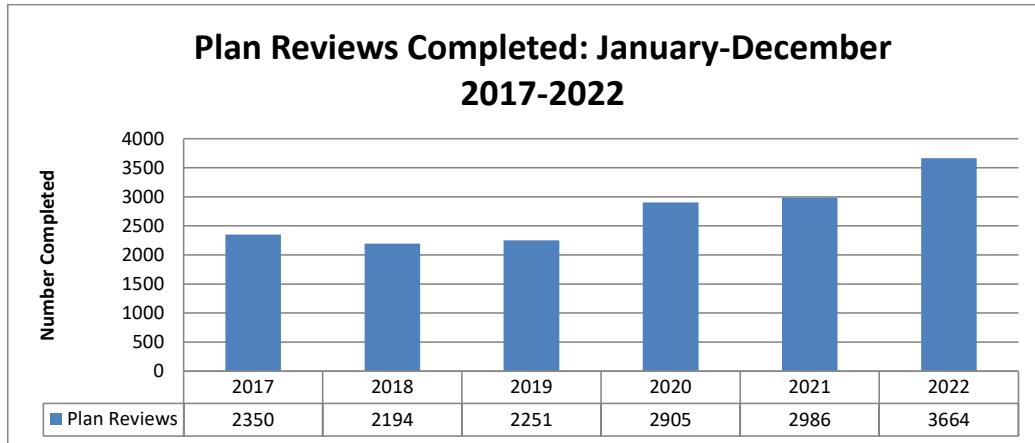
### Inspection Activity: January-December 2017-2022



This graph illustrates the number of inspections performed by year.

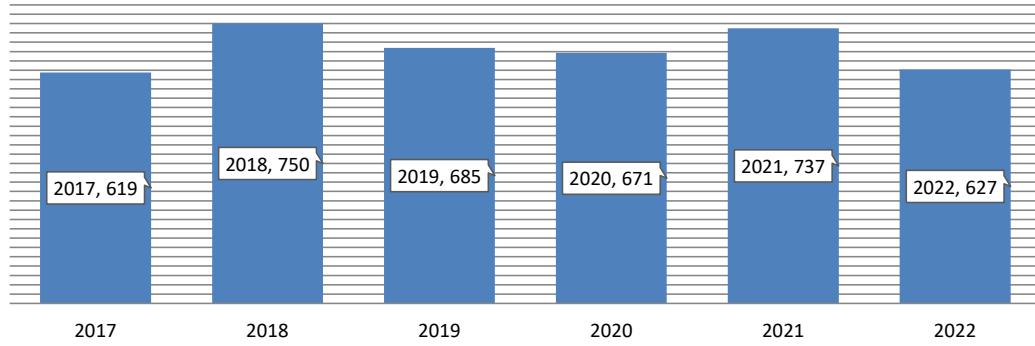


This chart indicates inspection activity on a monthly basis for 2022 compared to the previous year 2021.



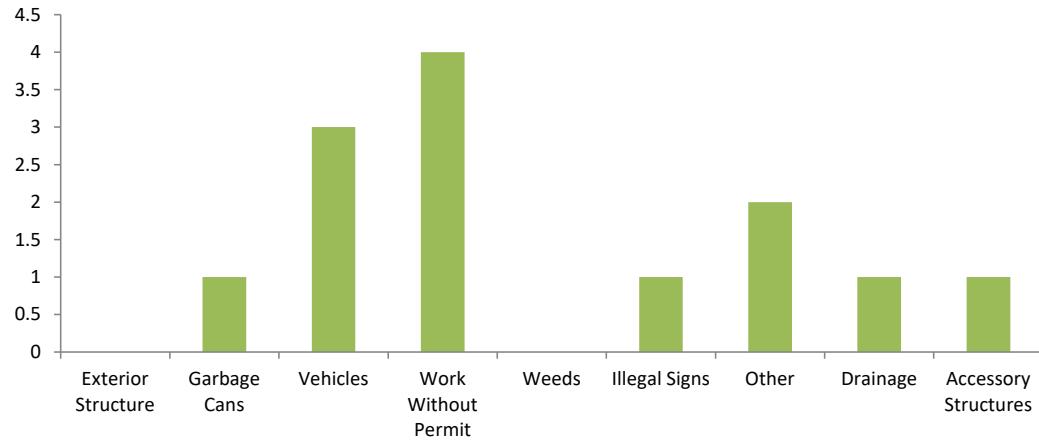
This graph illustrates the number of plan reviews performed by year.

### Contractor Registrations January-December (applied for) 2017-2022



The graph represents the number of contractor registrations for the year as compared to prior years. Contractors are required to register on an annual basis to remain current with the village.

### Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



# POLICE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**DECEMBER 2022**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
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70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

### **General**

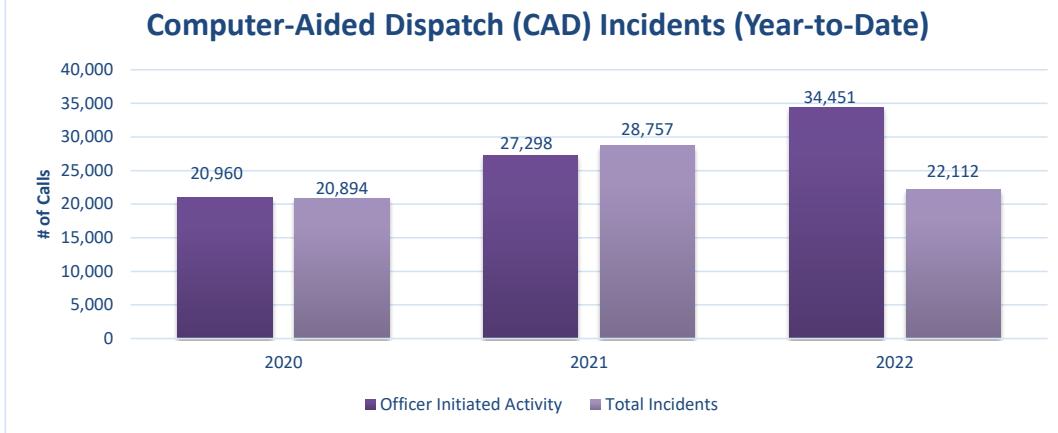
- The Police Department processed 21 Freedom of Information requests in December and 227 overall in 2022.
- The Lake Zurich Police Department again participated in the Marine Corps Toys for Tots program this holiday season. This was a very successful year thanks to the generous donations from the community filling the collection truck.
- Department personnel participate in a variety of law enforcement mutual aid task forces (major crime, crash investigation, SWAT, etc.). In 2022, task force officers responded to 89 requests for assistance from stricken agencies.
- Our Department collected over 420.5 lbs. of unwanted prescription drugs in 2022 during drug take back days. We also collected over 781 lbs. of drugs through our drop off disposal bin located at the PD. The Department also took in 858 lbs. of sharps for disposal in 2022 through the sharps disposal bin located in the lobby.
- Our agency participated in the IDOT Christmas/New Year's grant period from December 16th to January 2nd. 36 grant hours were worked as part of the campaign. The grant hours yielded the following results: 14 seat belt citations, 9 speeding citations, 4 distracted driving citations, 3 arrests, and 8 other citations.
- The Lake Zurich Police Department sponsored its 6<sup>th</sup> annual Shop with a Cop event on December 7, 2022. Financial and volunteer assistance was provided by Target, Fraternal Order of Police Lodge 190, Police Explorer Post 2, Ela Township, Hawthorn Woods Police Department, and the Retired Lake Zurich Volunteer Firefighters Association. The event included dinner, a shopping trip to Target, and some time for games and assistance wrapping presents for needy kids from Lake Zurich.

### **Patrol and Communications**

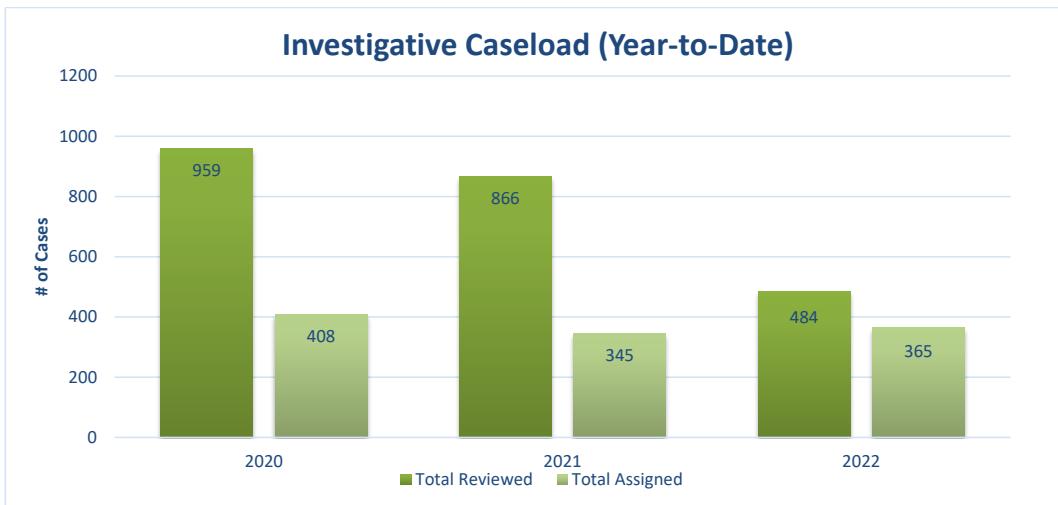
- In 2022, officers conducted 4634 traffic stops and issued 2406 traffic citations.
- During the month, Dispatch handled 1692 9-1-1 calls and 4124 administrative calls.
- The dispatch center handled 22,112 Lake Zurich CAD incidents in 2022.
- Officer Todd Ebbing started on December 5, 2022. Todd is a lateral transfer, coming to us from the Fox Lake Police Department.
- Officer Trace Parlberg was sworn in on December 19, 2022. Trace was previously a dispatcher before becoming a police officer. He is the third member of his family to work as an officer at the Lake Zurich Police Department.

### **Investigations**

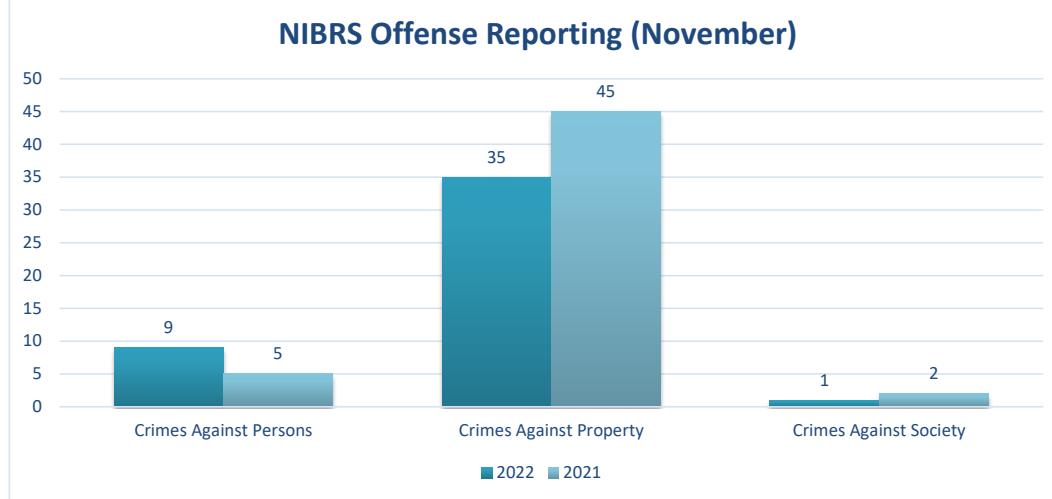
- The Criminal Investigations Division is currently investigating 113 active cases, averaging 28.25 cases per detective. Of the 113 cases, 12 have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects.
- There was one Major Crime Task Force callout this month for a homicide in Fox Lake.



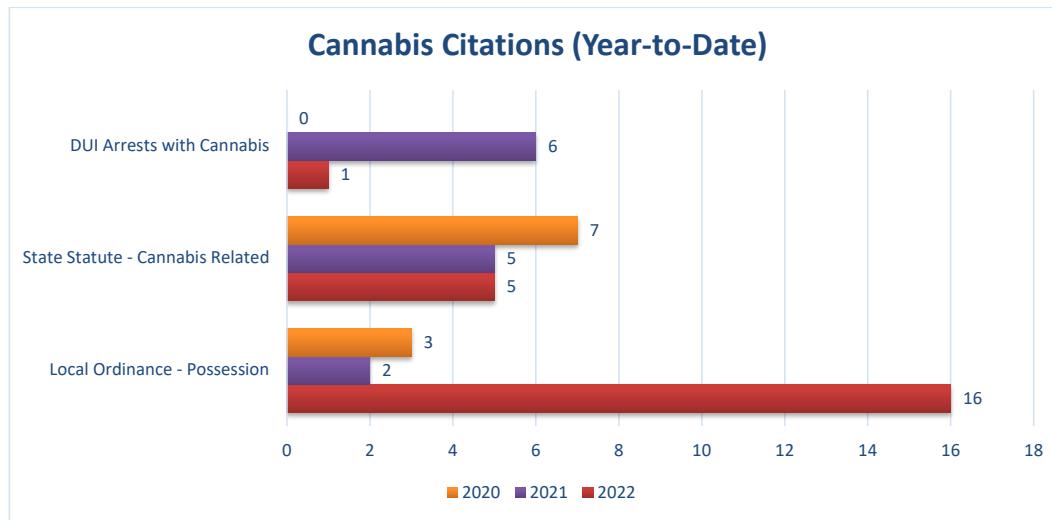
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, vacation watches conducted, directed patrols, and Zero Tolerance enforcement. Total incidents are all CAD incidents.



Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.



The Lake Zurich Police Department has switched over to the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations.



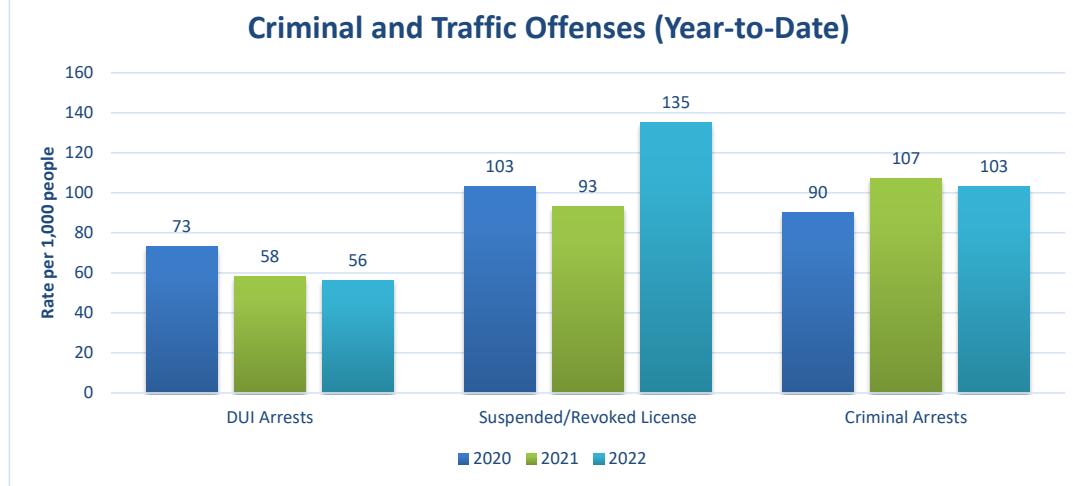
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



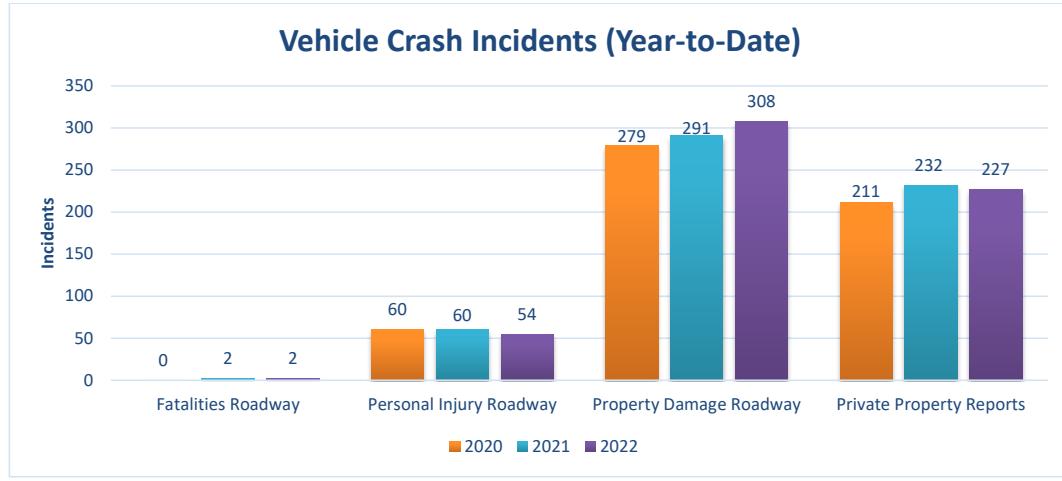
Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a 'mental health crisis' is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.



Information depicted in this graph relates to traffic stops conducted by Department personnel.



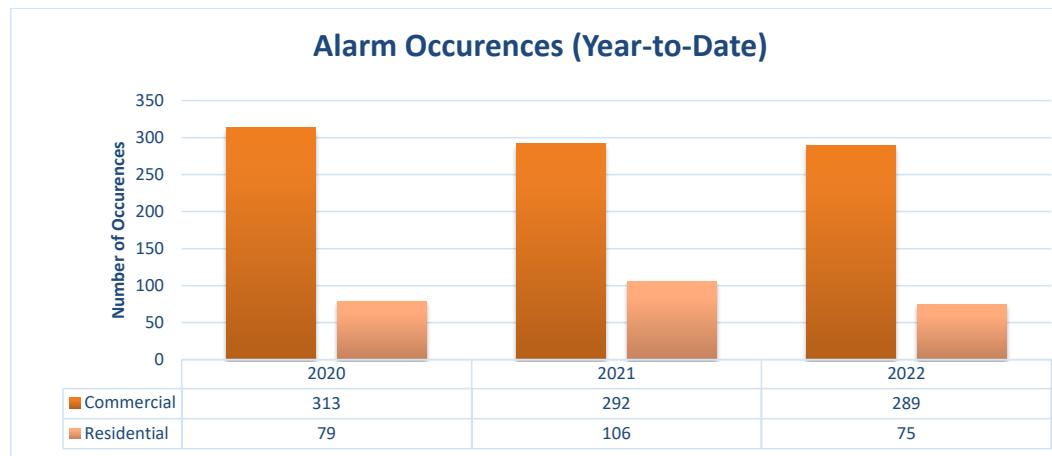
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.



The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.

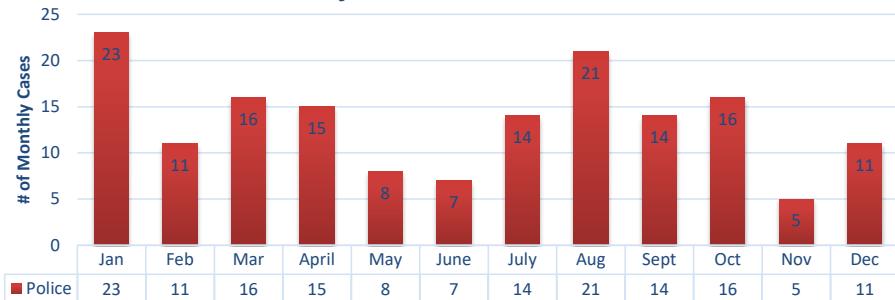


Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief's training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.



The records department monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

### Administrative Adjudication Caseload 2022



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

### Red Light Camera Violations and Accidents (Year-to-Date)

2022	Red Light Violations		Adjudication for Red Light				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	213	\$11,760.00	1	1	0	0	1	4	1
February	75	\$14,300.00	3	2	1	0	2	1	2
March	226	\$6,570.00	6	5	0	1	0	4	0
April	241	\$8,120.00	2	1	0	1	0	2	0
May	229	\$8,280.00	0	0	0	0	1	3	1
June	206	\$13,070.00	3	1	2	0	2	2	1
July	215	\$10,900.00	5	2	3	0	0	4	0
August	217	\$12,602.50	5	5	0	0	1	0	2
September	189	\$12,480.00	1	0	1	0	0	1	1
October	164	\$9,530.00	1	1	0	0	3	4	0
November	287	\$8,140.00	0	0	0	0	2	4	0
December	198	\$13,810.00	6	3	3	0	0	3	3
<b>Total</b>	<b>2460</b>	<b>\$129,562.50</b>	<b>33</b>	<b>21</b>	<b>10</b>	<b>2</b>	<b>12</b>	<b>32</b>	<b>11</b>

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras. The net received amount factors in the paid violations and subtracts the red-light company's fees and the adjudication fees.



# FIRE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**December 2022**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

**OUR MISSION:** To care for and protect our community.

**OUR VISION:** The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

**OUR VALUES:** Professionalism, Responsibility, Integrity, Dedication, Honor

## Departmental Narrative - December 2022 Overview

The Department responded to **443** calls for service in December. The Department averaged **14** calls per day that required **746 individual vehicle responses** to provide the necessary resources for each incident.

Forty-seven (**47%**) percent of the service area responses occurred while another call was in progress. Twenty (**20%**) percent of the service area responses required a non-primary Fire Department engine, ambulance or a mutual aid department due to multiple calls. The frequent effect of multiple calls leads to Fire Department response areas without the primary engine or ambulance to respond and increased response times.

The Department's response model frequently contributes to increased response times when simultaneous calls occur. The Department is only structured to handle a single response per station. We staff two vehicles with three personnel using a "jump company". If the call is EMS related, the personnel respond with the ambulance. If the call is fire related, the personnel responds with the engine. This leads to one vehicle being unstaffed for every incident we respond to. Once a station commits to a call, the next call for service requires another station or mutual aid department to handle the incident.



**Lake Zurich - Year To Date -  
Fire Value/Save/Loss**



## Letters of Gratitude

### VILLAGE OF BUFFALO GROVE



Mike Baker MPA/EM, EFO CFO  
 Fire Chief/Emergency Management Director  
 Buffalo Grove Fire Department  
 1051 Highland Grove Drive  
 Buffalo Grove, Illinois 60089-7026  
 Phone 847-537-0995  
 Fax 847-537-7370

Chief David Pilgard, Lake Zurich Fire Rescue Department

On behalf of the Buffalo Grove Fire Department, I would like to thank you and the members of your department for your prompt and professional response to the trench collapse at 5:29 p.m. on Monday, December 12<sup>th</sup> at 1011 Aspen Dr. We sincerely appreciate the assistance received by the 17 fire departments, who either responded to the scene or were standing by and running other calls for us during their change-of-quarters assignments.

Upon arrival, the first responding Engine Officer noted a construction crew on scene who had been digging a new sewer line to the residence when it structurally collapsed around one of the workers and two other workers were attempting to dig out the victim.

Battalion 4 initiated a MABAS Division 1 TRT response to the scene. While multiple companies removed the spoil pile from the surrounding edge of the trench, incoming companies constructed, inserted, and secured shoring equipment to assist in the safety of the working crews.

At 6:35 p.m. the patient was removed and transported to Northwest Community Hospital, where he was pronounced dead. Additionally, the victim's stepfather, who initially attempted to dig out the victim, and the victim's mother, were transported to the hospital with non-life threatening injuries.

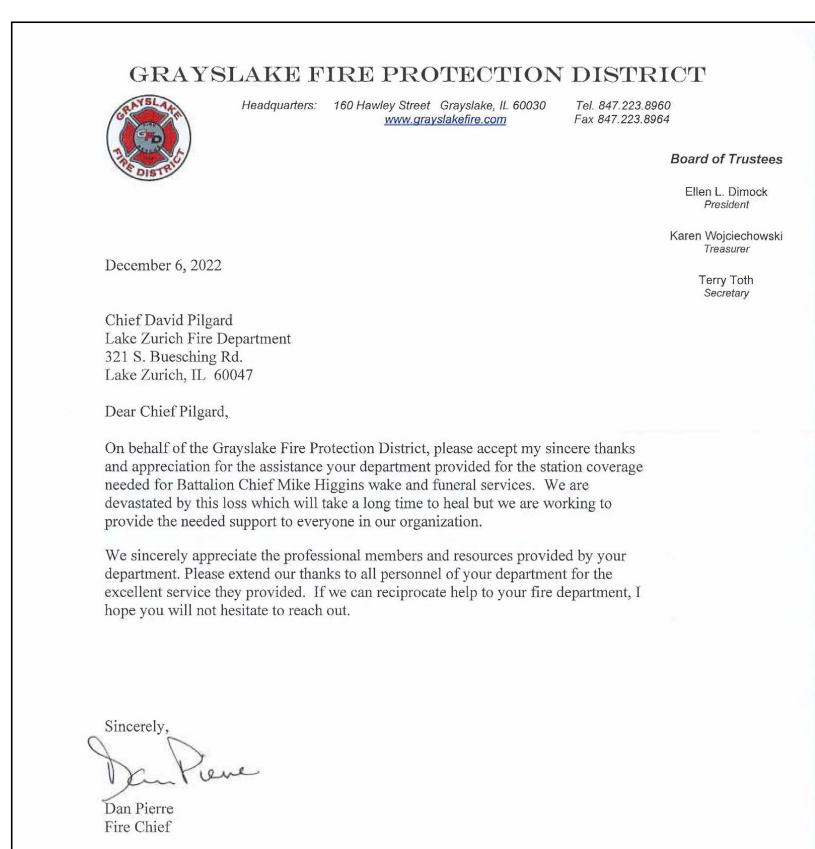
While we are fortunate that there were no firefighter injuries, we offer our deepest condolences to the victim's family. At this time, the investigation has been turned over to the Occupational Safety and Health Administration (OSHA).

Please extend our gratitude to those members of your organization who assisted us during this incident.

Sincerely,

Mike Baker MPA/EM, CFO, EFO  
 Fire Chief/Emergency Management Director





## Community Focus & Public Education

Examples of community focus/risk reduction/public education include but are not limited to; school talks and station tours where a safety message such as stop, drop, and roll is covered. We also monitor fire and severe weather drills in schools and educate children about fire safety. Also, we teach exit drills in the home to middle school students and provide CPR/First-Aid training.

On December 7, 2022, FF/PM Jon Corral and FF/PM Jason Kraus (*pictured right*) taught the Stop the Bleed class at Lake Zurich High School. The day's message was that bleeding is the number 1 cause of death after injury. A total of 240 students/staff went through the presentation. The lessons taught included personal and scene safety, calling for help, identifying life-threatening bleeding, and providing care with pressure, packing and tourniquets. The skills stations allowed each student hands-on experience with each topic.



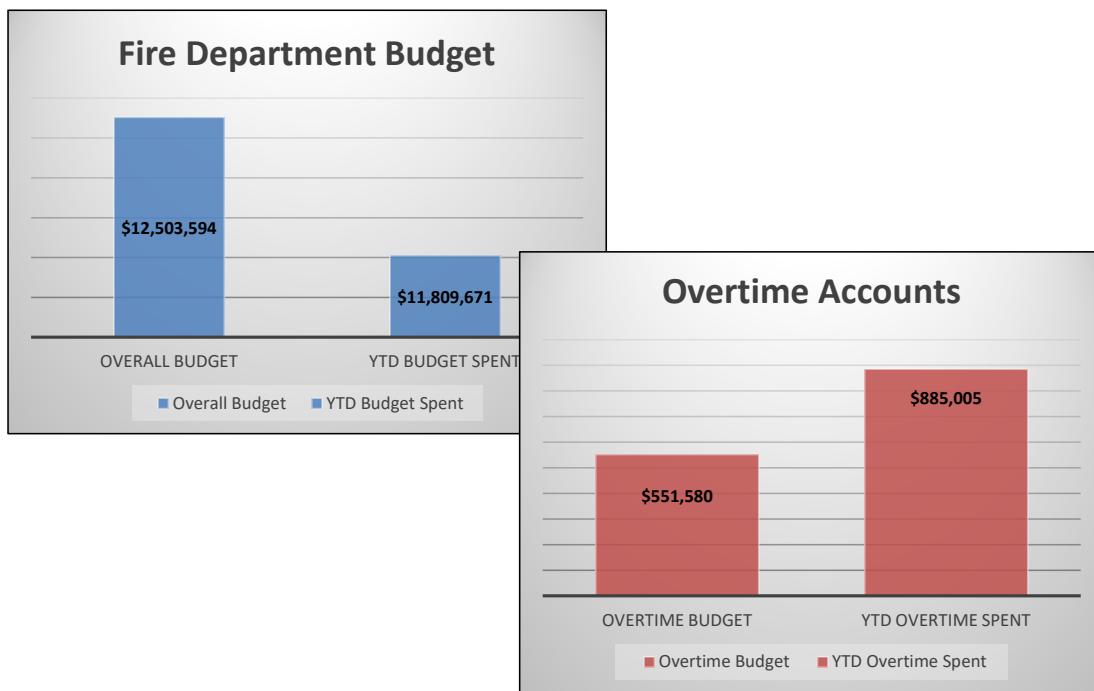
## Administration Division

The Department responded to 4,733 calls for service in 2022. This is the busiest year yet for the Department with a **13.5%** increase in call volume over 2021. In addition, we had the most medical transports in a single year.

The Board of Fire and Police Commissioners (BOFPC) continue to interview and process applicants off the current firefighter/paramedic candidate list. The current Public Safety environment for recruitment, hiring and retention is facing many challenges. The Village, Department and BOFPC continue to pursue creative solutions to attract Public Safety candidates to the Department. In addition, the Department has two firefighter/paramedic vacancies, a manning increase of two full time units and seven to eight anticipated retirements. This will definitely be a year of change and challenge for the Department given the number of promotions and new hires brought on board. The BOFPC is already working on a spring 2023 testing process for firefighter/paramedic candidates as the current hiring list is exhausted.

The Department staff is working on completing operational projects. 2022 had the new squad and new extrication equipment placed in service. We are still waiting for the delivery of the ambulance we ordered in December 2021 and the SCBA compressor and cascade system from the Village 2022 budget amendment.

The 2022 department budget set ambulance billing revenues at \$746,000.00. Ambulance billing revenues and the successful implementation of Ground Emergency Medical Transportation (GEMT) have contributed to much higher than anticipated EMS revenue projections. As of December 31, 2022, ambulance billing revenues stood at \$1,684,703.09. This is an approximate 225% increase in revenue over budget.



## EMS Division

EMS/Rescue call volume rose by **304** calls service over 2021. Service fees and calls for service will increase as assisted living/memory care facilities see an increase in residents and overall development throughout the service area continues.

The Centers for Medicare & Medicaid Services (CMS) website indicated the Village of Lake Zurich would be required to participate in the Medicare Ground Ambulance Data Collection System (GADCS). Failure to participate will subject Lake Zurich to a 10% payment reduction. Lake Zurich is listed in year 3 on the CMS.gov website <https://www.cms.gov/medicare/medicare-fee-for-service-payment/ambulancefeeschedule/ground-ambulance-services-data-collection-system>. As Lake Zurich does not have a full-time EMS coordinator, and this is a human resources intensive project, we will need to determine how to proceed.

## Significant Call

On December 9, 2022, at approximately 1:30 p.m., Lake Zurich Fire Department responded to an unconscious person who fell. Upon arrival, crews noted a house under construction and indicated that the patient was in the basement, accessible only by ladder. Personnel requested Battalion 32 and Utility 321 to the scene for additional staffing and equipment. Once on location, the engine crew immediately utilized technical rescue equipment from Utility 321 to create a pulley system with a 5:1 mechanical advantage to remove the patient, via a secured Stokes basket, from the basement to the first floor. The patient was then transported via ambulance to Lutheran General Hospital.



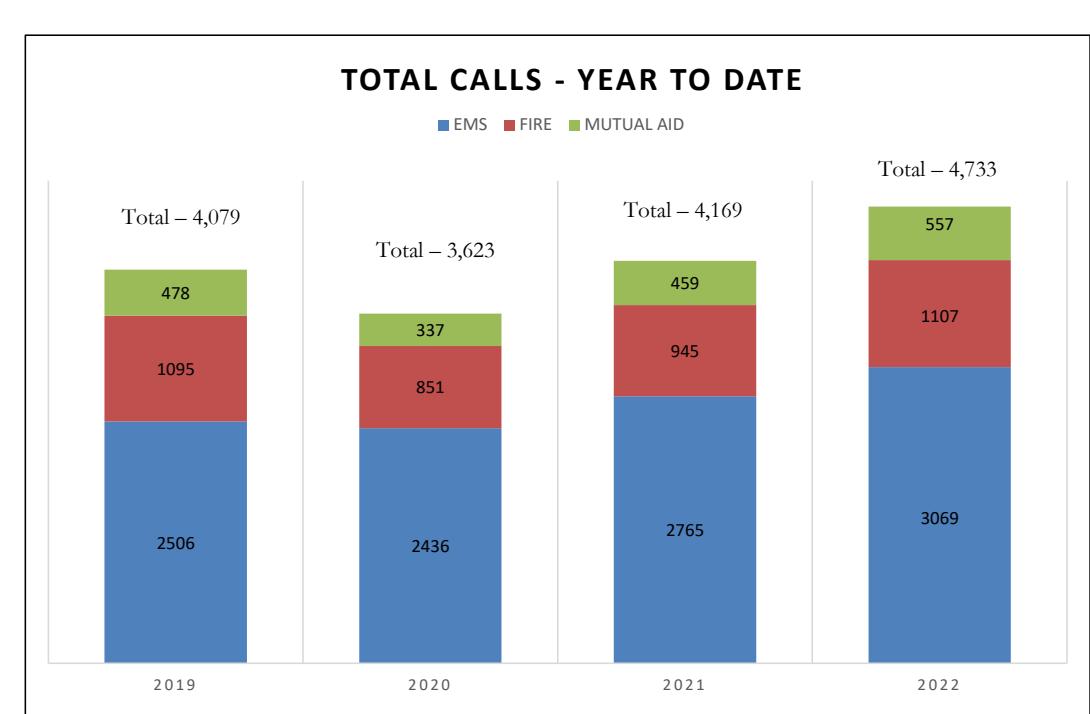
- Ambulance crew: Lt. S. Cornell, FF/PM J. Brooks, FF/PM K. Mogge
- Engine Crew: Lt. C. Hedquist, FF/PM J. Corral, FF/PM D. Frano
- Utility Crew: Div. Chief M. Wenzel
- Battalion 32: Capt. B. Yee

## Operations Division

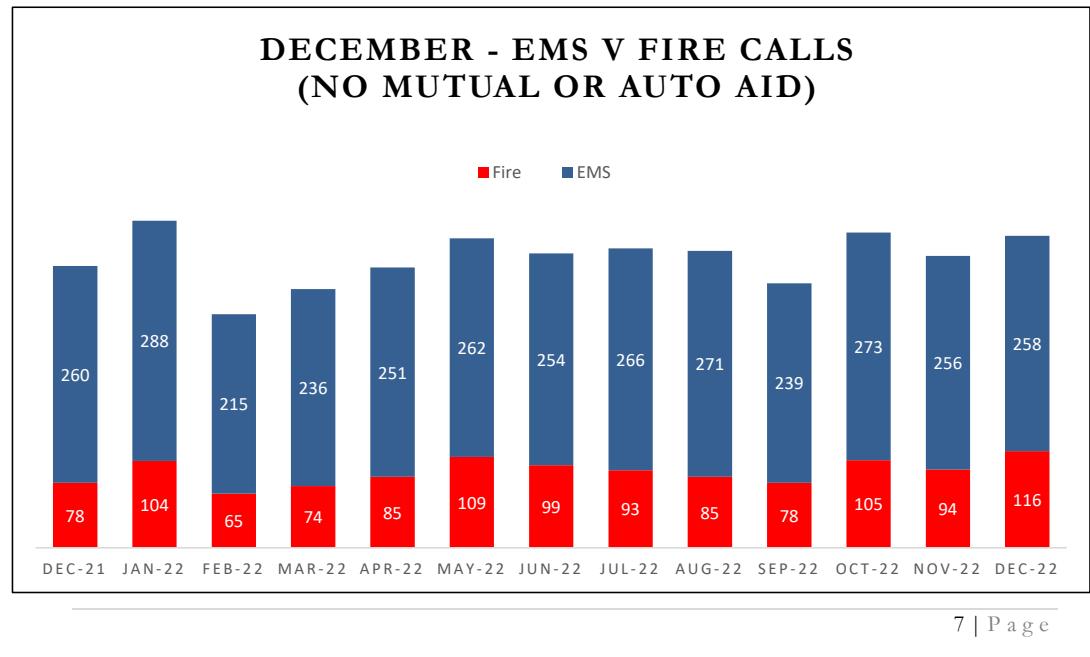
### **Vehicles Out of Service:**

- During December, the following vehicles were out of service due to maintenance, repairs, or breakdowns:
  - **Ambulances** – 132 hours
  - **Engines** – 30.00 hours
  - **Year-To-Date Hours:**

Ambulances: **1,136.93 hours** | Engines: **1,935.58 hours**



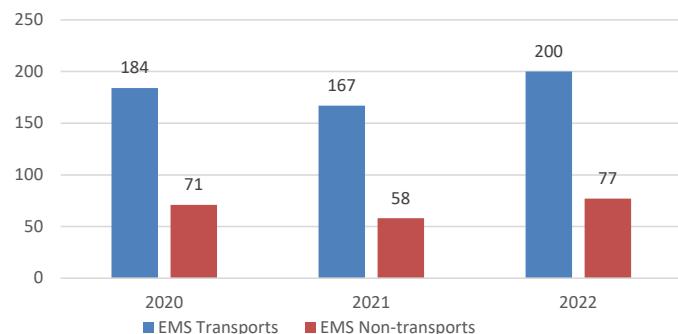
Below is the breakdown of Fire versus EMS incidents in Lake Zurich – minus aid given. Our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other service calls.



The chart shown to the right reflects activity related to emergency medical services, a core function of the fire department. Not every EMS call will result in transport; however, EMS transports always outpace refusals.

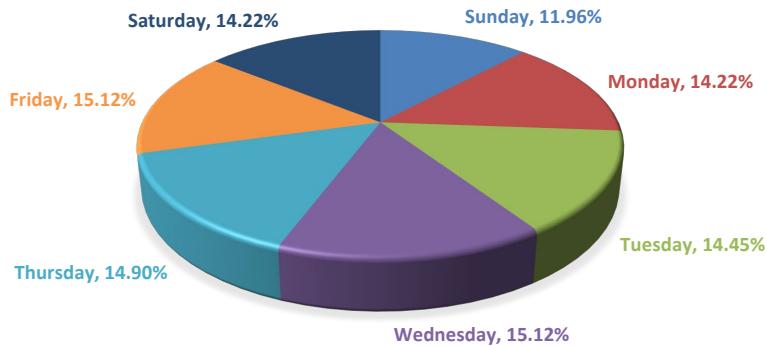
This chart compares the month of December across 3 years.

**EMS Transports vs Non-Transports - (Patients)**  
**Monthly 3 year - Comparison**

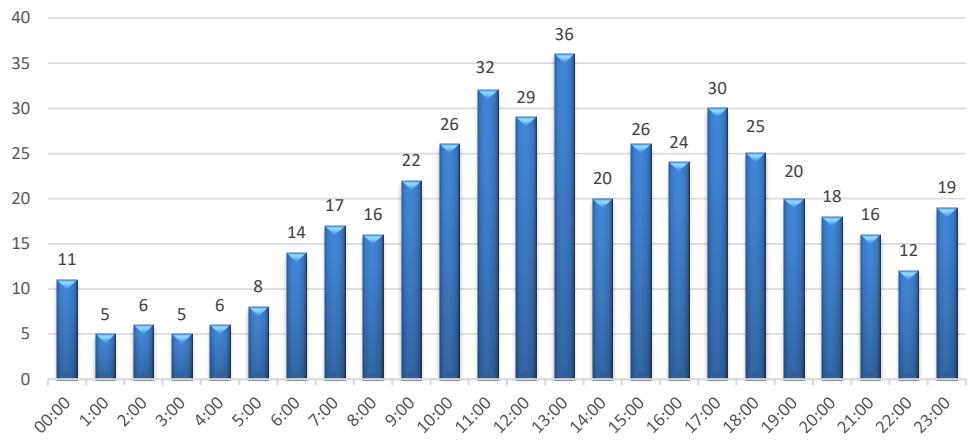


The following two charts break down calls by the day of the week and hour of the day.

**RESPONSE BY DAY OF WEEK - DECEMBER**



**RESPONSE BY HOUR OF DAY - DECEMBER**



## STATIONS & STAFFING | OFFICER FIREFIGHTER/PARAMEDIC

### STATION 1

321 S. Buesching Road  
Lake Zurich, IL 60047

#### APPARATUS & STAFFING BATTALION 32



### STATION 2

350 W. Highway 22  
North Barrington, IL 60010

#### APPARATUS & STAFFING

ENGINE 322  
AMBULANCE 322



### STATION 3

1075 Old McHenry Road  
Lake Zurich, IL 60047

#### APPARATUS & STAFFING

ENGINE 323  
AMBULANCE 323



### STATION 4

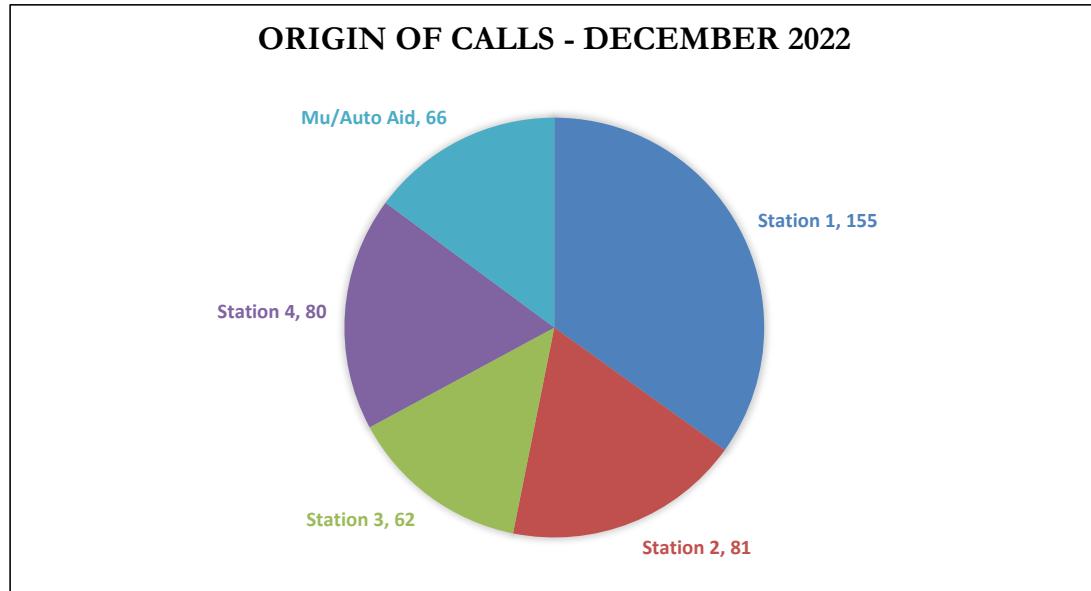
21970 Field Pkwy  
Deer Park, IL 60010

#### APPARATUS & STAFFING

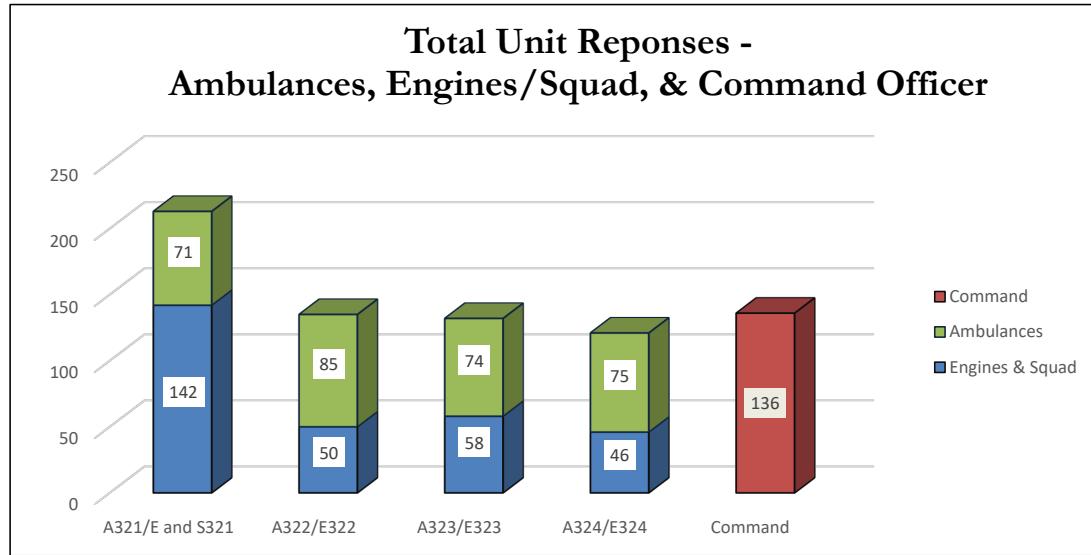
ENGINE 324  
AMBULANCE 324



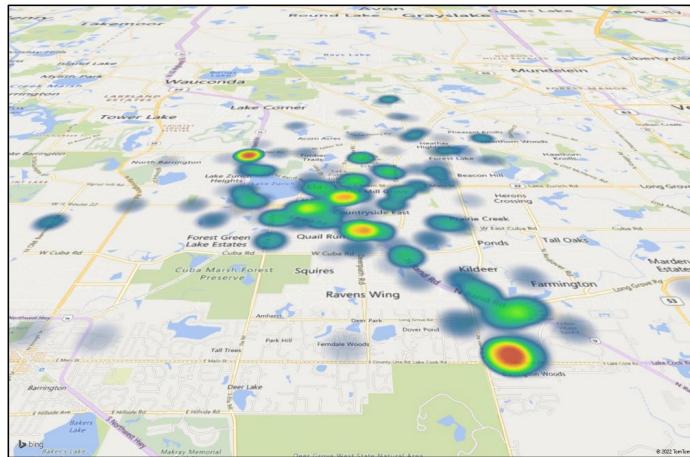
The graph below represents the percentage of calls by each station and mutual/auto aid for December 2022. The chart does **not** represent the station that responded as the primary resource to the area – it means where the call originated. Station 1 is historically the busiest district.



The graph below shows the responses by each unit – Ambulances, Engines, and Command Officer – in December



The following graphic is a visual representation of call distribution for December. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top ten locations responded to each month. We frequently respond to doctor offices, health clinics, and automobile accidents near the Route 12 corridor.



#### Frequent Call Locations:

- 21840 Lake Cook Road – Deer Park Village Senior Living – 21 responses
- 795 N. Rand Road – Azpira Place of Lake Zurich – 21 responses
- 250 Mohawk Trail – Zurich Meadows – 12 responses
- 777 Church Street - Cedar Lake Assistant Living - 10 Responses
- 900 S. Rand Road – Avantara Health Care Center of Lake Zurich – 13 responses
- 21481 Rand Road – Northwest Community Healthcare – 8 responses

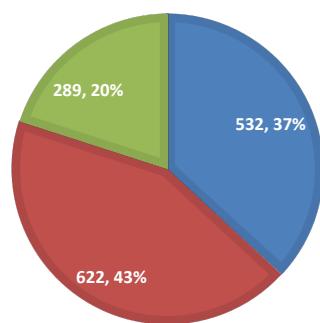
#### Mutual/Auto Aid Response

##### Year to Date –

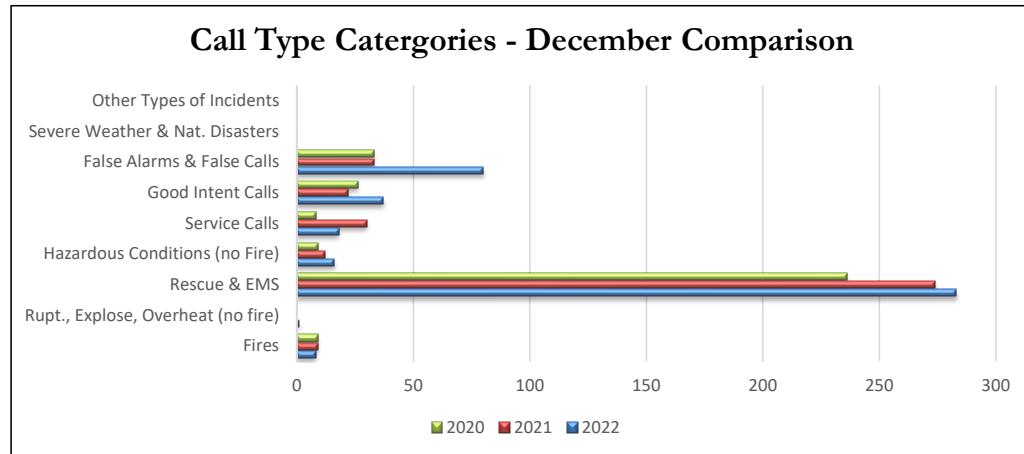
The mutual aid agreements are designed not to overburden any agency and are looked at carefully for necessary adjustments. Run cards for the Department have changed, and our partners respond to assist us more often. In December, we responded to **66 mutual aid calls and returned 27 times** before arrival. The chart to the right shows YTD Aid Given/Received and how many times LZ returned before their arrival. Many of our response incidents do not require intervention from the LZPD 911 center through automated dispatching and resource sharing. They are handled by the agency requesting our response — direct cost savings to our budget and an added benefit of the automated dispatch system.

#### AID GIVEN/RECEIVED - YEAR TO DATE TOTAL

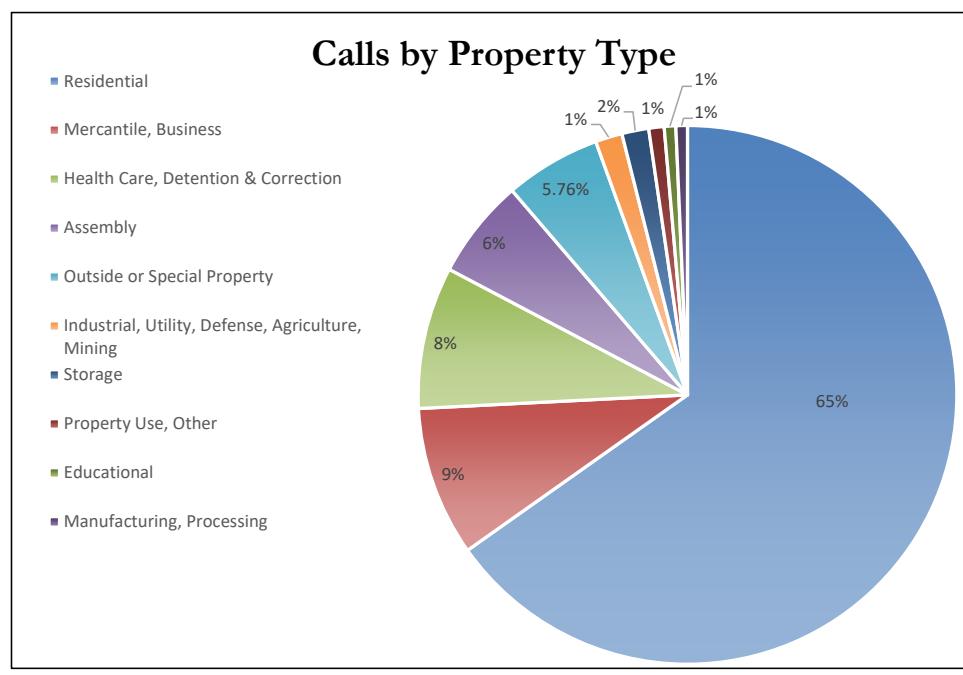
■ Aid given ■ Aid Received ■ LZ Returned



All calls we code as a department within the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the chart below. As indicated below, you will see that the trends remain mostly the same across the three years. As shown below, rescue and EMS incidents account for most calls we respond to and continue to increase.

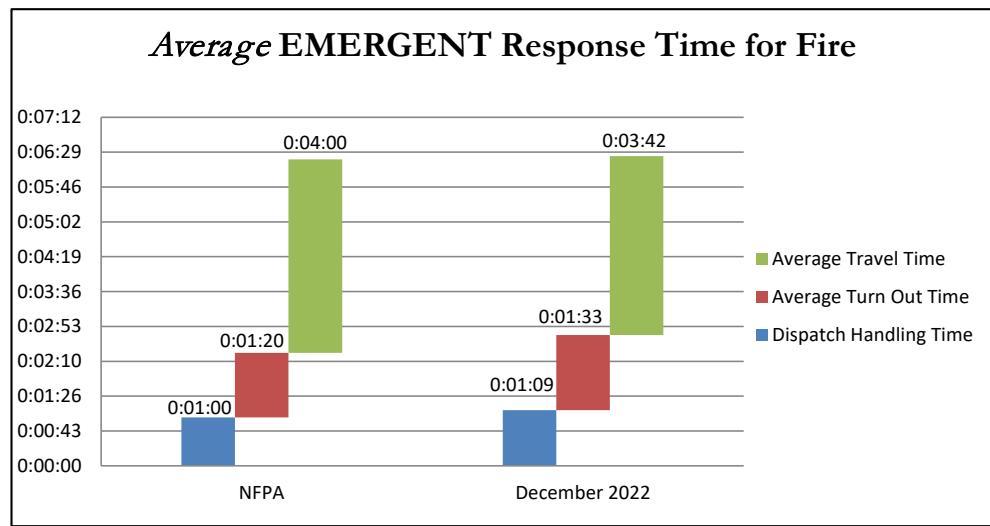
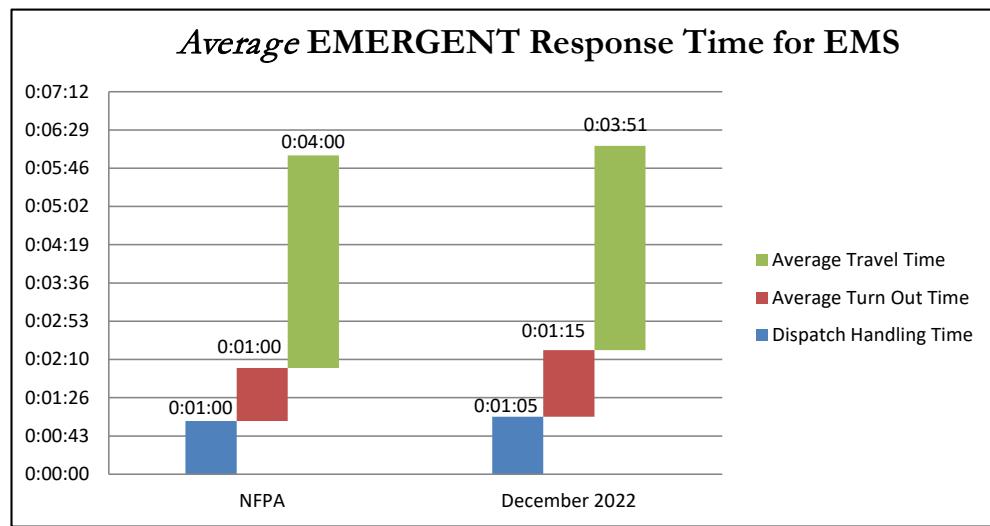


As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various occupancies and use them to determine our service demand. For example, the healthcare category would increase if additional assisted living or nursing homes were open. As shown below, we continue to respond to Residential Properties more than any other (65%), and Mercantile/Business was second with (9%) of all calls.



Response time includes three key factors: dispatch handling, turnout, and travel time. Dispatch handling time is when dispatch takes in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from en route to when they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following two graphs compare the average emergency response times for Fire and EMS calls within our first arriving unit's primary response area. These times will vary based on the first responding unit's location, multiple calls, weather, time of day, and traffic conditions.



## **Training Division**

During December, we completed the following shift training:

**EMS Blood Borne Pathogens** – Paramedics completed annual mandatory review of Blood Borne Pathogens knowledge and safety.

**IDOL Right to Know** – Members completed mandatory IDOL Right to Know training.

**Hazmat Operation** – Members completed training on radiation detection and the involved risks and safety procedures.

**Vector Solutions In-service** – Members completed an in-service training of Vector Solutions, our new training management software.

**ESO In-service** – Members completed an in-service of ESO, our new records management software.

**EMS Restraints** – Paramedics completed NCH mandatory restraint use and procedure training.

**DCFS Mandated Reporter** – Paramedics completed mandatory department of Children and Family Services Mandated Reporter certification training.

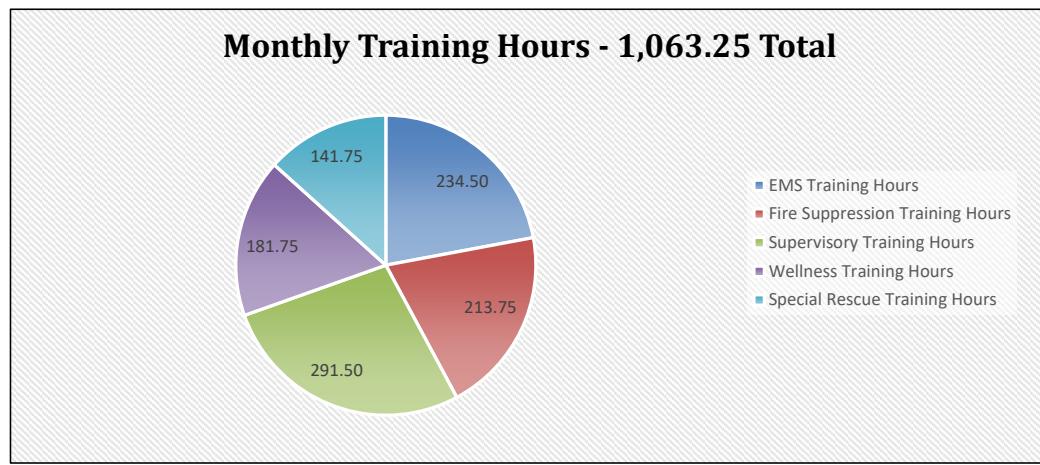
**Company Needs** – Company Officers evaluated their crew and based the training on the needs of their company. This included department SOG review and Daily Training Bulletin completion.

**Weekly Equipment Review** – On a weekly basis crews review department equipment and ensure they can operate is properly and effectively.

**Probationary Program** - Probationary members worked on completing Probationary Program.

The following members attended outside training:

**FF/PM Holden and FF/PM Erb** – Attended the 8 hour Electric Vehicle Emergency Operations class.



## Fire Prevention Bureau Division

December ended what was a hectic year for the Fire Prevention Bureau. We reviewed over 350 sets of plans, the most significant number received in a year and **18%** above 2021, with all reviews completed in-house.

**Plan Reviews 2021:** 300  
**Plan Reviews 2022:** 354

**Plan Review Hours 2021:** 372  
**Plan Review Hours 2022:** 403

We welcomed our new part-time clerk, Mindy Kuehl to the Bureau in 2022. The clerk is responsible for the records management of over 1,500 annual inspections and FOIA requests. The clerk also handles typing a summary for every plan review and new construction inspections. Clerk Kuehl played a significant role in the conversion of the Firehouse record databases over to the new ESO Records Management system.

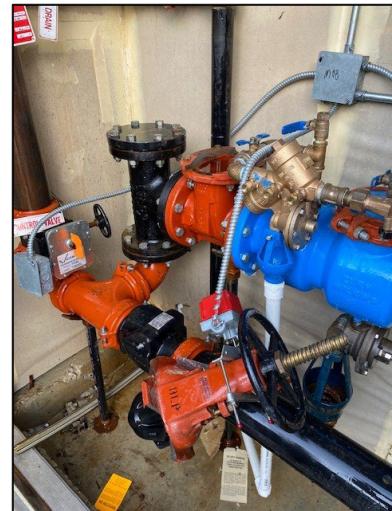
Part-time Inspector Rudy Perocho was unable to work most of December due to an off-the-job injury and is likely to be out for several months. The department is working to bring in temporary help while Rudy recovers.

Fire Prevention Specialist Bob Kleinheinz announced that he would retire in July 2023. The village will find it challenging to fill this position due to the many roles FPS Kleinheinz fulfills within the organization.

The Christmas weekend saw the lowest temperatures in our area in the past few years. The department responded to numerous issues caused by the low temperatures, including frozen and broken domestic and fire system water lines. The Fire Prevention Bureau provided follow up and technical assistance on the numerous broken sprinkler system pipes and frozen fire protection systems ensuring prompt repairs and the fire protection systems being placed back in service.

The picture to the right shows the damage done when systems freeze due to no heat. You will note that one Red Valve is missing its top.

Below is a picture of the new build on Enterprise, one of four (4) new projects or significant additions in the Industrial Park; 2023 is starting busy.

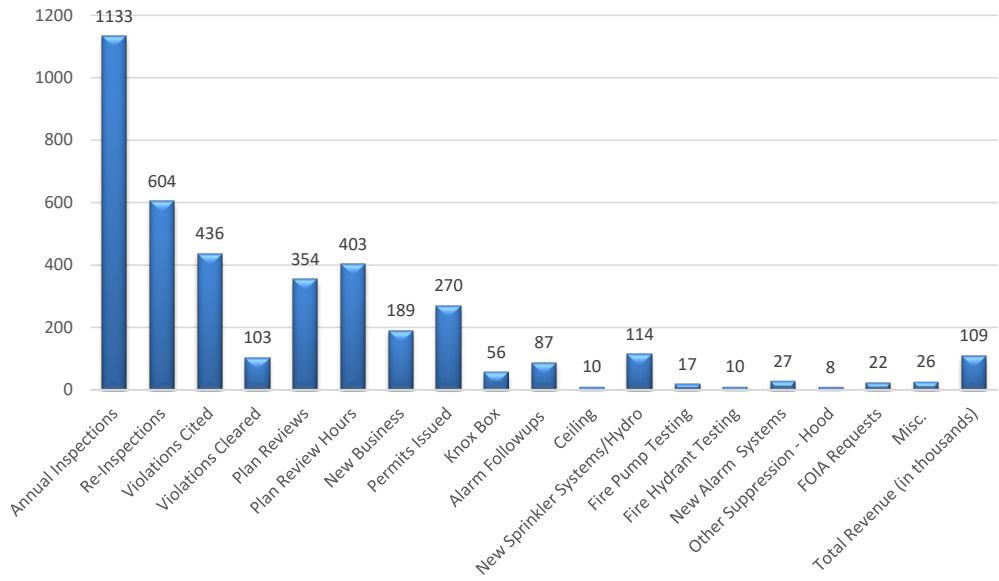


### December 2022 Activities

- 12-3-22: Worked on the Miracle on Main Street, conducting vendor inspections and Santa setup.
- Construction Meetings
  - Gere Marie
  - 550 Enterprise
  - Heritage Church Quentin Road
  - D-95 Re-model Project
  - 495 Enterprise
- We provided a mutual aid fire investigator to the Round Lake Fire Department for a house fire, as shown in the pictures below.



### Year-To-Date - 2022 (Data will be added each month)





# FINANCE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**NOVEMBER 2022**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

Finance Monthly Report – November 2022

### DEPARTMENT NARRATIVE

During November, preparations for the annual budget for 2023 were finalized. The budget was presented to the Village Board for consideration and feedback; the final budget is presented to the Village Board for adoption in December.

### GENERAL FUND OPERATING RESULTS SUMMARY

For the month of November, revenues totaled \$2.32 million and expenditures \$2.06 million, resulting in an operating excess of 264k. From a budget perspective, we had expected expenditures to exceed revenues by \$53K. Year-to-date figures below represent the eleventh month of activity for the year.

#### **General Fund Operating Results**

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,980,743	\$ 2,322,375	\$ 29,825,802	\$ 32,087,881
Expenditures	2,033,567	2,058,069	28,492,786	27,810,138
<b>Excess (Deficiency)</b>	<b>\$ (52,824)</b>	<b>\$ 264,306</b>	<b>\$ 1,333,017</b>	<b>\$ 4,277,744</b>

#### *REVENUES*

Following is a summary of revenues by type through November 30th, 2022. These figures represent eleven months of financial activity. A more detailed analysis can be found on page 9.

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	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 297,209	\$ 311,268	4.7%	\$ 10,051,533	\$ 10,346,512	2.93%	99.3%
Intergovernmental	1,494,552	1,682,492	12.6%	16,690,155	17,140,653	2.70%	94.9%
Licenses & Permits	46,622	47,279	1.4%	815,916	978,674	19.95%	113.9%
Fines and Forfeits	42,800	31,750	-25.8%	426,100	374,036	-12.22%	80.5%
Charges for Services	94,448	180,840	91.5%	1,682,987	3,037,399	80.48%	172.6%
Investment Income	1,750	48,189	2653.7%	21,250	(29,428)	-238.49%	-127.9%
Miscellaneous	3,362	20,557	511.4%	137,861	240,035	74.11%	170.6%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 1,980,743	\$ 2,322,375	17.2%	\$ 29,825,802	\$ 32,087,881	7.58%	101.2%

**Taxes:**

Revenues from taxes came in at \$311k in November, 5% above budget expectations, due to property taxes. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 23% lower than expected for the month at \$30k. That is 12% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility taxes were mixed for the month. The gas utility tax had \$35k in receipts compared to an expected \$15k. Electric utility tax came in at \$68k versus the expected \$73k. Combined, utility taxes were 18% higher than expected. The payments are based primarily on October activity. More detail on the Utility Taxes can be found on page 13.

**Intergovernmental Revenue:**

Revenue from other governments totaled \$1.68 million in November, which was 13% above budget expectations for the category. Year-to-date receipts are above expectations by 3%.

State sales tax were below budget expectations for the month at \$702k. This represents sales from August and was 3% lower than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Income tax receipts came in 20% above budget expectations with the receipts for November totaling \$202k compared to the an expected \$169k. This is 26% higher than receipts from the prior November. Details on Income Tax are provided on page 15.

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Video gaming tax receipts came in 46% above budget expectations at \$29k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for November relate to tax for September activity.

**Licenses and Permits:**

Revenue from the issuance of licenses and permits came in at \$47k for November, 1% above budget expectations. Building permits (\$20k), permit plan review (\$11k), and electric permits (\$6K) were the biggest contributors. Additional items included in license and permit revenue are contractor registration (\$4k), plumbing permits (\$2k), and occupancy certificates (\$2k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

**Fines and Forfeits:**

Revenue from police fines came in 26% below expectations during November, with receipts of \$32k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

**Charges for Services:**

Revenue from service charges totaled \$181k in November. The main revenue sources in this category are ambulance, engineering fees, and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$114k. Engineering review receipts for the month were recorded at \$15k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in November were below budget expectations at \$14k. Park fees are 15% higher than expectations year-to-date.

Police special detail also contributes to charges for services exceeding budget expectations by 80% year to date. The police department provides weekly detail for Factor75, providing additional revenue as well as increased overtime expenditures.

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**Investment Income:**

The General Fund investment income in November was \$48k. Currently, the investments are concentrated in certificates of deposit, treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

**Miscellaneous:**

The General Fund miscellaneous revenue in November was \$21k. Receipts for this category were rental income (\$8k), dance fundraising proceeds (\$7k), and pavilion fees (\$3k), as well as other small items.

***EXPENDITURES***

For the month of November, expenditures totaled \$2.06 million for the General Fund, which was 1% above projections of \$2.03 million. The table below presents a summary of General Fund expenditures by department as of November 30, 2022. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 6,047	\$ 3,816	-36.9%	\$ 60,309	\$ 58,702	-2.7%	85.0%
Administration	\$ 97,701	\$ 108,740	11.3%	\$ 1,227,044	\$ 1,130,964	-7.8%	77.4%
Finance	\$ 40,761	\$ 37,328	-8.4%	\$ 531,501	\$ 462,306	-13.0%	80.7%
Technology	\$ 30,740	\$ 25,363	-17.5%	\$ 334,129	\$ 301,247	-9.8%	68.5%
Police	\$ 515,788	\$ 502,894	-2.5%	\$ 7,873,602	\$ 7,706,504	-2.1%	89.7%
Fire	\$ 800,029	\$ 829,894	3.7%	\$ 11,537,117	\$ 11,571,398	0.3%	92.5%
Community Develop.	\$ 81,575	\$ 77,173	-5.4%	\$ 942,273	\$ 858,983	-8.8%	80.2%
Public Works	\$ 278,911	\$ 286,308	2.7%	\$ 3,363,421	\$ 3,308,209	-1.6%	86.2%
Park & Recreation	\$ 49,770	\$ 58,474	17.5%	\$ 1,168,685	\$ 1,002,953	-14.2%	82.0%
Operating Transfers	\$ 132,245	\$ 128,079	-3.2%	\$ 1,454,705	\$ 1,408,871	-3.2%	75.7%
<b>Total</b>	<b>\$ 2,033,567</b>	<b>\$ 2,058,069</b>	<b>1.2%</b>	<b>\$ 28,492,786</b>	<b>\$ 27,810,138</b>	<b>-2.4%</b>	<b>87.9%</b>

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### OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

#### **Special Revenue Funds:**

Motor fuel tax revenue came in at \$81k in November, which was 25% above the budget of \$64k. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were \$16k for electricity (\$13k), and mowing (\$3k).

November revenues for the Hotel Tax Fund totaled \$10k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$7k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for November totaled \$19k, which consist mostly of funding transfers from other funds.

#### **Debt Service Funds:**

The debt service funds record annual debt service payments for several of the village issuances. Revenues for the debt service fund are \$835k from a transfer from TIF #1, \$16k from property taxes, and \$4k from interest and changes in market value of investments. The expenditures recorded for November were \$21 for bond issuance fees.

#### **Capital Projects Funds:**

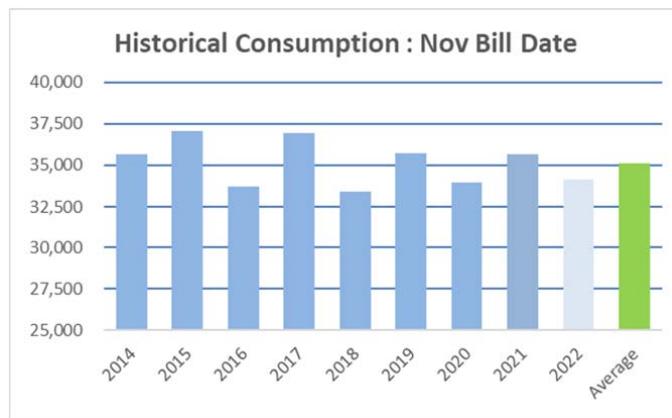
November revenue for the capital projects funds came in at \$343k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST) which had receipts from November of \$247k. This was 7% higher than budget expectations and 6% higher than the same month last year. November receipts represent sales from August. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include funding transfers (\$68k), interest and changes in market value of investments (\$22k), and electric aggregation civic contribution (\$6k).

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Expenditures for capital projects were recorded in November of \$477k, consisting of parking lot resurfacing (\$370k), fall EAB program (\$46k), and concrete (\$23k), as well as other small items.

**Water and Sewer Fund:**

November revenue totaled \$573k, which was 6% above the budget estimate of \$539k. Consumption metered in November was 34M gallons, just below the nine-year average of 35M gallons. The consumption billed in November primarily represents water metered in late October and early November. With about 38M gallons pumped, about 10% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing November water consumption over the past eight years provided below.



Expenses in the Water Fund were \$1.22 million for the month. Of this amount, the most significant expense was \$608k for water main improvements. Additionally, \$162k is a non-cash transaction to record depreciation of the infrastructure assets of the fund and \$13k is for interest payments. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

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**Internal Service Funds:**

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. November expenses include non-cash depreciation expenses (\$38k), ambulance radios (\$13k), and barn access controls (\$3k).

**Special Service Areas:**

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in November were \$354 for sweeping and mowing and \$2k for water quality management (SSA #8, SSA #11, and SSA #13).

SSA Activity Nov-22									
SSA #	Location	Beginning	Year-To-Date		Ending	Annual	Annual		
		Balance 1/1/2022	Revenues	Expenses	Balance 12/31/2022	Expected Revenues	YTD %	Expected Expenses	YTD %
SSA #8	Heatherleigh	67,769	10,041	16,296	61,513	9,697	103.54%	15,600	104.46%
SSA #9	Willow Ponds	142,814	11,760	4,400	150,174	11,851	99.23%	17,306	25.43% <sup>b</sup>
SSA #10	Westberry	16,990	1,000	-	17,990	1,000	100.01%	-	N/A
SSA #11	Lake Zurich Pines	26,238	2,925	523	28,640	2,999	97.52% <sup>a</sup>	1,575	33.20%
SSA #13	Conventry Creek	210,080	29,789	8,662	231,208	29,894	99.65% <sup>a</sup>	TBD	N/A
SSA #16	Country Club	(2,042)	1,760	-	(282)	1,760	N/A	TBD	N/A
		461,847	57,276	29,881	489,242	57,202	100.13%	34,482	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+.

**Police and Firefighters' Pension Funds:**

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

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The Police Pension Fund had total revenue of \$1.56 million for the month. For November, the fund recorded an unrealized gain of \$1.51 million from investments. Total municipal and member contributions for the month totaled \$53k. Expenses for the month were \$201k of which \$200k was for pension and benefit payments, and \$1k for professional services and investment expenses. For the month of November, the fund experienced a gain of \$1.36 million. As of November 30th, the fund had a net position of \$29.66 million. Additional information can be found on page 18.

The Firefighters' Pension Fund financial reports for November were not available to include a snapshot in this month's finance report.

**Conclusion:**

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing well and expenditures have been kept to a minimum. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

*Amy Sparkowski*

Amy Sparkowski  
Director of Finance

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY GENERAL FUND November 30, 2022								
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
<b>REVENUES</b>								
<b>Taxes</b>								
Property Taxes	98,997	109,866	11.0%	8,133,219	8,306,546	2.1%	8,367,317	99.3%
Utility Tax - Electric	73,310	68,439	(6.6%)	899,100	898,181	(0.1%)	970,000	92.6%
Utility Tax - Gas	14,696	35,074	138.7%	278,302	507,643	82.4%	305,000	166.4%
Cable Tv Franchise	71,180	67,943	(4.5%)	322,955	318,179	(1.5%)	322,955	98.5%
Telecom Tax	39,026	29,947	(23.3%)	417,957	315,962	(24.4%)	454,000	69.6%
<b>Total Taxes</b>	<b>297,209</b>	<b>311,268</b>	<b>4.7%</b>	<b>10,051,533</b>	<b>10,346,512</b>	<b>2.9%</b>	<b>10,419,272</b>	<b>99.3%</b>
<b>Intergovernmental</b>								
State Sales Tax	734,943	701,860	(4.5%)	7,043,178	7,043,818	0.0%	7,648,077	92.1%
State Income Tax	168,648	201,830	19.7%	2,968,665	3,038,586	2.4%	3,127,435	97.2%
State Use Tax	81,146	63,013	(22.3%)	835,342	714,632	(14.5%)	920,000	77.7%
Video Gaming Tax	19,583	28,569	45.9%	215,413	326,778	51.7%	235,000	139.1%
Fire/Rescue Srvc Contract	479,881	479,881	0.0%	5,278,691	5,278,692	0.0%	5,758,573	91.7%
Other Intergovernmental	10,351	207,339	1,903.1%	348,866	738,148	111.6%	364,624	202.4%
<b>Total Intergovernmental</b>	<b>1,494,552</b>	<b>1,682,492</b>	<b>12.6%</b>	<b>16,690,155</b>	<b>17,140,653</b>	<b>2.7%</b>	<b>18,053,709</b>	<b>94.9%</b>
<b>Licenses &amp; Permits</b>								
Liquor Licenses	-	-	0.0%	170,000	162,518	(4.4%)	170,000	95.6%
Business Licenses	-	-	0.0%	101,000	97,968	(3.0%)	101,000	97.0%
Building Permits	18,000	20,032	11.3%	204,480	241,482	18.1%	220,000	109.8%
Permit Plan Review	8,000	10,535	31.7%	93,000	107,558	15.7%	100,000	107.6%
Other Permits	20,622	16,713	(19.0%)	247,436	369,149	49.2%	267,950	137.8%
<b>Total Licenses &amp; Permits</b>	<b>46,622</b>	<b>47,279</b>	<b>1.4%</b>	<b>815,916</b>	<b>978,674</b>	<b>19.9%</b>	<b>858,950</b>	<b>113.9%</b>
<b>Fines and Forfeits</b>	<b>42,800</b>	<b>31,750</b>	<b>(25.8%)</b>	<b>426,100</b>	<b>374,036</b>	<b>(12.2%)</b>	<b>464,500</b>	<b>80.5%</b>
<b>Charges for Services</b>								
Fire/Rescue Ambulance Fee	47,146	113,269	140.3%	627,845	1,566,080	149.4%	675,000	232.0%
Park Program Fees	17,000	14,347	(15.6%)	613,110	706,418	15.2%	618,110	114.3%
Other Charges for Services	30,302	53,224	75.6%	442,032	764,901	73.0%	466,670	163.9%
<b>Total Charges for Services</b>	<b>94,448</b>	<b>180,840</b>	<b>91.5%</b>	<b>1,682,987</b>	<b>3,037,399</b>	<b>80.5%</b>	<b>1,759,780</b>	<b>172.6%</b>
<b>Investment Income</b>	<b>1,750</b>	<b>48,189</b>	<b>2,653.7%</b>	<b>21,250</b>	<b>(29,428)</b>	<b>(238.5%)</b>	<b>23,000</b>	<b>-127.9%</b>
<b>Miscellaneous</b>	<b>3,362</b>	<b>20,557</b>	<b>511.4%</b>	<b>137,861</b>	<b>240,035</b>	<b>74.1%</b>	<b>140,670</b>	<b>170.6%</b>
<b>Total General Fund Revenues</b>	<b>1,980,743</b>	<b>2,322,375</b>	<b>17.2%</b>	<b>29,825,802</b>	<b>32,087,881</b>	<b>7.6%</b>	<b>31,719,881</b>	<b>101.2%</b>
<b>Operating Transfers In</b>	-	-	0.0%	-	-	0.0%	-	0.0%
<b>EXPENDITURES</b>								
<b>General Government</b>								
Legislative	6,047	3,816	(36.9%)	60,309	58,702	(2.7%)	69,085	85.0%
Administration	97,701	108,740	11.3%	1,227,044	1,130,964	(7.8%)	1,460,744	77.4%
Finance	40,761	37,328	(8.4%)	531,501	462,306	(13.0%)	572,617	80.7%
Technology	30,740	25,363	(17.5%)	334,129	301,247	(9.8%)	439,623	68.5%
<b>Total Gen. Govt.</b>	<b>175,249</b>	<b>175,246</b>	<b>(0.0%)</b>	<b>2,152,983</b>	<b>1,953,219</b>	<b>(9.3%)</b>	<b>2,542,069</b>	<b>76.8%</b>
<b>Public Safety</b>								
Police	515,788	502,894	(2.5%)	7,873,602	7,706,504	(2.1%)	8,586,820	89.7%
Fire	800,029	829,894	3.7%	11,537,117	11,571,398	0.3%	12,503,594	92.5%
Community Development	81,575	77,173	(5.4%)	942,273	858,983	(8.8%)	1,070,607	80.2%
<b>Total Public Safety</b>	<b>1,397,392</b>	<b>1,409,961</b>	<b>0.9%</b>	<b>20,352,992</b>	<b>20,136,885</b>	<b>(1.1%)</b>	<b>22,161,021</b>	<b>90.9%</b>
<b>Streets - Public Works</b>	<b>278,911</b>	<b>286,308</b>	<b>2.7%</b>	<b>3,363,421</b>	<b>3,308,209</b>	<b>(1.6%)</b>	<b>3,839,132</b>	<b>86.2%</b>
<b>Culture - Park and Recreation</b>	<b>49,770</b>	<b>58,474</b>	<b>17.5%</b>	<b>1,168,685</b>	<b>1,002,953</b>	<b>(14.2%)</b>	<b>1,223,106</b>	<b>82.0%</b>
<b>Total General Fund Expend.</b>	<b>1,901,322</b>	<b>1,929,990</b>	<b>1.5%</b>	<b>27,038,081</b>	<b>26,401,267</b>	<b>(2.4%)</b>	<b>29,765,328</b>	<b>88.7%</b>
<b>Operating Transfers Out</b>	132,245	128,079	(3.2%)	1,454,705	1,408,871	(3.2%)	1,861,950	75.7%
<b>NET INCOME (LOSS) FOR GENERAL</b>	<b>(52,824)</b>	<b>264,306</b>		<b>1,333,017</b>	<b>4,277,744</b>		<b>92,603</b>	

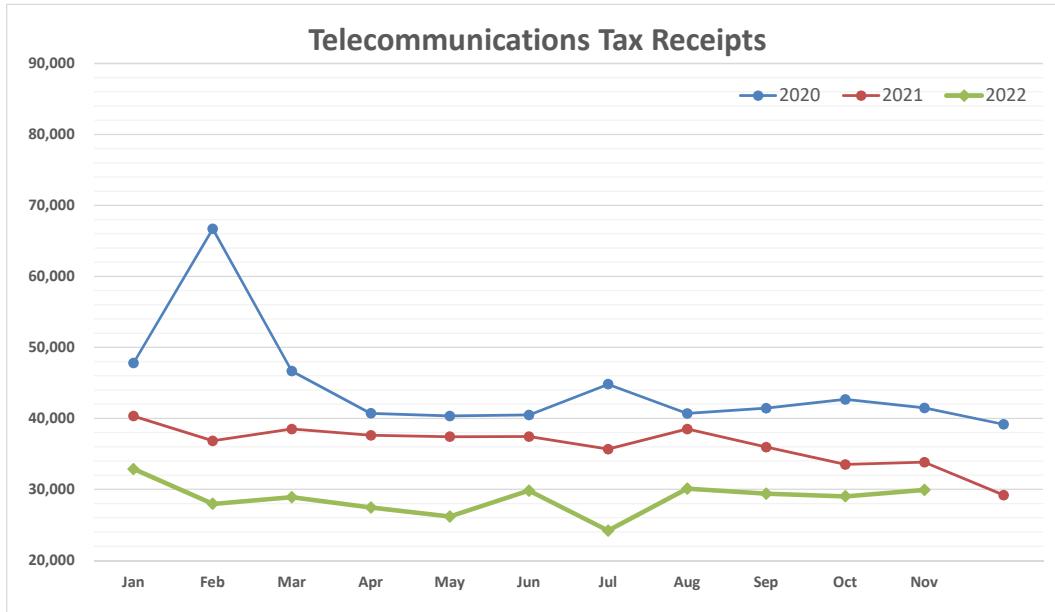
**VILLAGE OF LAKE ZURICH  
OPERATING REPORT SUMMARY  
November 30, 2022**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
<b>SPECIAL REVENUE FUNDS</b>										
<b>MOTOR FUEL TAX FUND</b>										
Revenues	64,423	80,696	25.3%	1,144,516	1,216,512	6.3%	1,210,753	100.5%		
Expenditures	44,466	16,083	(63.8%)	404,415	304,674	(24.7%)	447,531	68.1%		
Net Activity Gain (Loss)	19,957	64,613		740,101	911,838		763,222			
<b>HOTEL TAX FUND</b>										
Revenues	6,026	10,059	66.9%	79,651	124,841	56.7%	86,130	144.9%		
Expenditures	7,541	7,440	(1.3%)	96,409	94,618	(1.9%)	103,953	91.0%		
Net Activity Gain (Loss)	(1,515)	2,619		(16,758)	30,223		(17,823)			
<b>SPECIAL EVENTS FUND</b>										
Admin & Miscellaneous										
Revenues	13,105	13,188	0.6%	147,745	147,100	(0.4%)	161,850	90.9%		
Expenditures	13,587	12,052	(11.3%)	150,429	148,846	(1.1%)	165,258	90.1%		
Net Activity Gain (Loss)	(482)	1,136		(2,684)	(1,746)		(3,408)			
Rock the Block										
Revenues	-	-	0.0%	60,000	83,511	39.2%	60,000	139.2%		
Expenditures	-	60	0.0%	54,361	51,906	(4.5%)	54,361	95.5%		
Net Activity Gain (Loss)	-	(60)		5,639	31,605		5,639			
Craft Beer Fest										
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%		
Net Activity Gain (Loss)	-	-		-	-		-			
Farmers Market										
Revenues	-	-	0.0%	8,500	12,461	46.6%	8,500	146.6%		
Expenditures	-	-	0.0%	8,341	9,891	18.6%	8,342	118.6%		
Net Activity Gain (Loss)	-	-		159	2,570		158			
Fourth of July										
Revenues	4,591	4,592	0.0%	64,509	61,542	(4.6%)	69,100	89.1%		
Expenditures	-	-	0.0%	68,904	55,373	(19.6%)	68,904	80.4%		
Net Activity Gain (Loss)	4,591	4,592		(4,395)	6,169		196			
Winter Festival										
Revenues	1,945	1,671	(14.1%)	13,405	15,454	15.3%	16,550	93.4%		
Expenditures	4,018	1,048	(73.9%)	7,568	9,570	26.5%	16,402	58.3%		
Net Activity Gain (Loss)	(2,073)	623		5,837	5,884		148			
Special Events Fund Total	2,036	6,290		4,556	44,483		2,733			
<b>TIF #1 TAX FUND</b>										
Revenues	19,913	22,374	12.4%	1,360,010	1,408,158	3.5%	1,394,900	101.0%		
Expenditures	835,000	835,000	0.0%	1,386,800	1,389,236	0.2%	1,387,000	100.2%		
Net Activity Gain (Loss)	(815,087)	(812,626)		(26,790)	18,923		7,900			
<b>TIF #2 - DOWNTOWN</b>										
Revenues	6,735	11,458	70.1%	318,704	(105,397)	(133.1%)	328,650	(32.1%)		
Expenditures	339,749	4,679	(98.6%)	1,724,650	137,337	(92.0%)	1,731,400	7.9%		
Net Activity Gain (Loss)	(333,014)	6,779		(1,405,946)	(242,734)		(1,402,750)			
<b>TIF #3 - RAND ROAD</b>										
Revenues	800	10	(98.7%)	54,678	59,257	8.4%	56,080	105.7%		
Expenditures	-	-	0.0%	-	400	0.0%	800	50.0%		
Net Activity Gain (Loss)	800	10		54,678	58,857		55,280			
<b>DISPATCH CENTER FUND</b>										
Revenues	150,150	128,136	(14.7%)	1,436,115	1,515,483	5.5%	1,513,590	100.1%		
Expenditures	119,273	110,463	(7.4%)	1,498,773	1,485,679	(0.9%)	1,668,461	89.0%		
Net Activity Gain (Loss)	30,877	17,674		(62,658)	29,803		(154,871)			

**VILLAGE OF LAKE ZURICH  
OPERATING REPORT SUMMARY  
November 30, 2022**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget		% Variance	Budget		% Variance		
	Budget	Actual		Budget	Actual			
<b>DEBT SERVICE FUNDS</b>								
<b>VILLAGE DEBT SERVICE</b>								
Revenues	17,392	18,486	6.3%	1,185,261	1,226,697	3.5%	1,215,700	100.9%
Expenditures	-	-	0.0%	1,206,810	1,206,810	0.0%	1,206,810	100.0%
Net Activity Gain (Loss)	17,392	18,486		(21,549)	19,887		8,890	
<b>TIF #1 DEBT SERVICE</b>								
Revenues	835,066	836,313	0.1%	2,023,734	2,021,247	(0.1%)	2,023,800	99.9%
Expenditures	-	21	0.0%	2,045,241	2,043,296	(0.1%)	2,045,241	99.9%
Net Activity Gain (Loss)	835,066	836,292		(21,507)	(22,049)		(21,441)	
<b>CAPITAL PROJECT FUNDS</b>								
<b>CAPITAL IMPROVEMENTS</b>								
Revenues	74,958	83,488	11.4%	2,375,619	2,664,165	12.1%	2,725,577	97.7%
Expenditures	303,165	441,548	45.6%	1,764,356	1,288,045	(27.0%)	1,817,524	70.9%
Net Activity Gain (Loss)	(228,207)	(358,060)		611,263	1,376,120		908,053	
<b>PARK IMPROVEMENTS</b>								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
<b>NON-HOME RULE SALES TAX</b>								
Revenues	232,225	259,306	11.7%	2,096,026	2,431,933	16.0%	2,279,500	106.7%
Expenditures	14,748	35,075	137.8%	2,271,666	1,586,271	(30.2%)	2,272,000	69.8%
Net Activity Gain (Loss)	217,477	224,230		(175,640)	845,662		7,500	
<b>ENTERPRISE FUND</b>								
<b>WATER AND SEWER</b>								
Revenues	538,989	572,760	6.3%	6,828,564	7,349,148	7.6%	7,391,625	99.4%
Expenses								
Administration	62,421	56,890	(8.9%)	650,098	639,657	(1.6%)	706,296	90.6%
Debt	12,582	12,582	(0.0%)	147,432	148,069	0.4%	147,432	100.4%
Depreciation	161,515	161,516	0.0%	1,776,675	1,776,674	(0.0%)	1,938,190	91.7%
Billing	18,766	18,602	(0.9%)	220,305	219,452	(0.4%)	239,104	91.8%
Water	462,813	234,369	(49.4%)	3,282,424	1,530,053	(53.4%)	3,434,565	44.5%
Sewer	574,327	734,563	27.9%	3,316,386	2,167,436	(34.6%)	3,942,217	55.0%
	1,292,424	1,218,522		9,393,320	6,481,342		10,407,804	
Net Activity Gain (Loss)	(753,435)	(645,762)		(2,564,756)	867,806		(3,016,179)	
<b>INTERNAL SERVICE FUNDS</b>								
<b>MEDICAL INSURANCE</b>								
Revenues	261,084	255,591	(2.1%)	2,886,180	2,815,622	(2.4%)	3,147,258	89.5%
Expenses	258,984	260,607	0.6%	2,831,624	3,063,227	8.2%	3,090,608	99.1%
Net Activity Gain (Loss)	2,100	(5,016)		54,556	(247,605)		56,650	
<b>RISK MANAGEMENT</b>								
Revenues	121,107	125,769	3.8%	1,332,163	1,409,135	5.8%	1,453,271	97.0%
Expenses	234,395	216,183	(7.8%)	1,584,256	1,483,191	(6.4%)	1,615,963	91.8%
Net Activity Gain (Loss)	(113,288)	(90,414)		(252,093)	(74,056)		(162,692)	
<b>EQUIPMENT REPLACEMENT</b>								
Revenues	269,918	279,774	3.7%	969,107	974,922	0.6%	1,352,125	72.1%
Expenses	37,918	53,329	40.6%	983,607	824,281	(16.2%)	1,554,625	53.0%
Net Activity Gain (Loss)	232,000	226,446		(14,500)	150,641		(202,500)	
<b>TOTAL ALL VILLAGE FUNDS</b>	(939,665)	(244,134)		(1,764,026)	8,045,541		(3,075,425)	

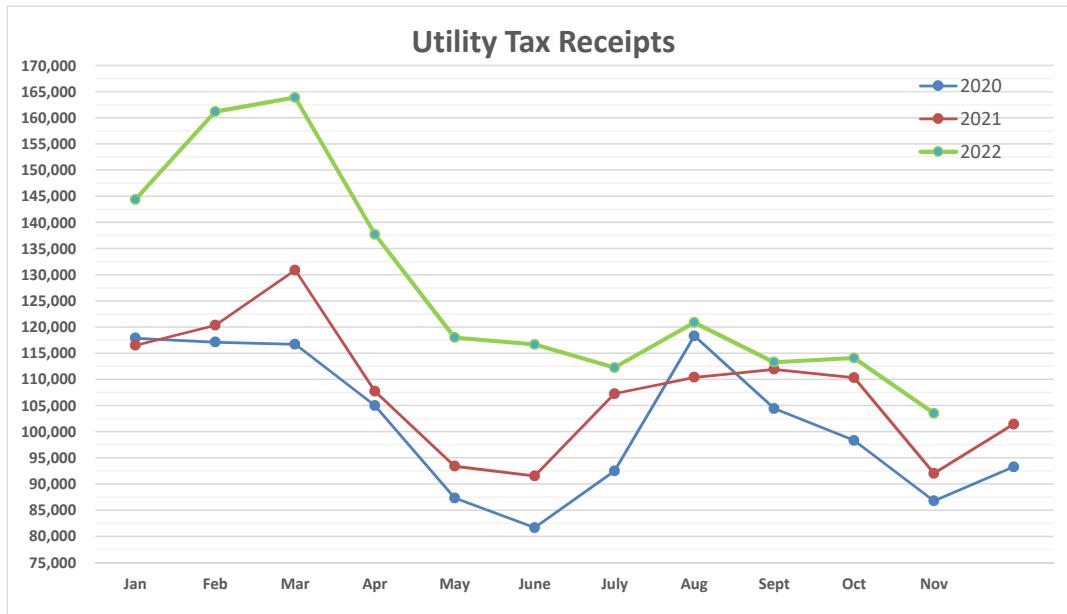
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
NOVEMBER 2022



**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2020	FY 2021	% Change	FY 2022	% Change	Budget	Variance \$	Variance %
January	October	47,823	40,329	-15.67%	32,888	-18.45%	41,197	(8,309)	-20.17%
February	November	66,708	36,855	-44.75%	27,974	-24.10%	37,723	(9,749)	-25.84%
March	December	46,694	38,514	-17.52%	28,903	-24.95%	39,482	(10,579)	-26.79%
April	January	40,718	37,621	-7.61%	27,467	-26.99%	38,489	(11,022)	-28.64%
May	February	40,356	37,428	-7.25%	26,181	-30.05%	38,396	(12,215)	-31.81%
June	March	40,486	37,438	-7.53%	29,825	-20.33%	38,306	(8,481)	-22.14%
July	April	44,824	35,678	-20.40%	24,202	-32.17%	35,646	(11,444)	-32.11%
August	May	40,706	38,518	-5.38%	30,131	-21.77%	39,386	(9,255)	-23.50%
September	June	41,448	35,963	-13.23%	29,408	-18.23%	35,910	(6,502)	-18.11%
October	July	42,693	33,528	-21.47%	29,037	-13.40%	34,396	(5,359)	-15.58%
November	August	41,476	33,847	-18.39%	29,947	-11.52%	39,026	(9,079)	-23.26%
December	September	39,177	29,210	-25.44%		-100.00%	36,043	(36,043)	-100.00%
		533,107	434,929	-18.42%	315,962		454,000	(138,038)	
Y-T-D		493,930	405,720	-17.86%	315,962	-22.12%	417,957	(101,995)	-24.40%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
NOVEMBER 2022

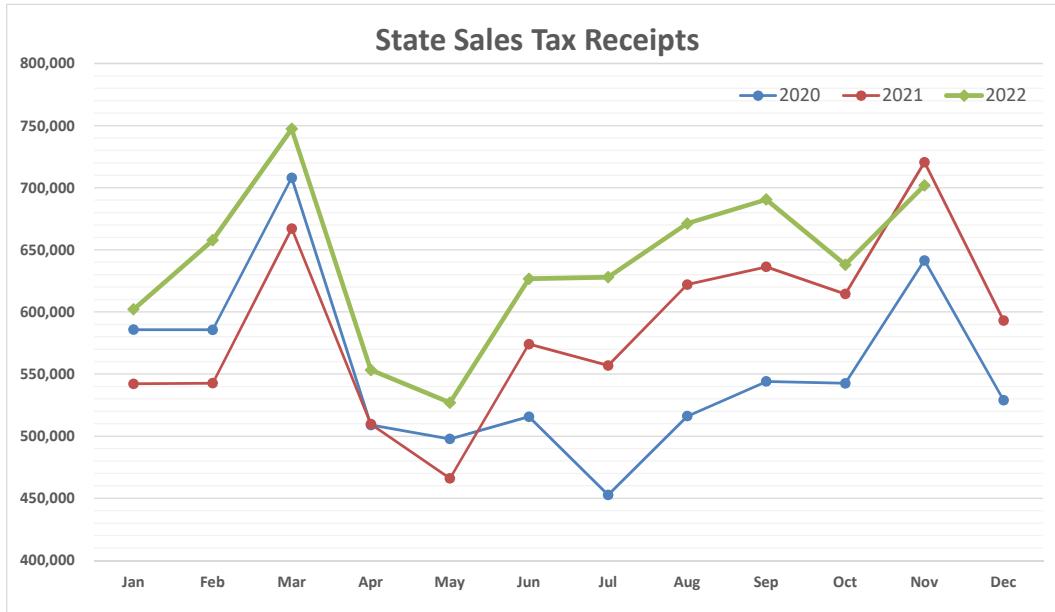


### Collection History

#### COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2020	2021	% Change	2022	% Change	FY 2022	Variance \$	Variance %
Jan	Dec	117,886	116,503	-1.2%	144,392	23.9%	116,788	27,604	23.6%
Feb	Jan	117,123	120,335	2.7%	161,197	34.0%	129,219	31,978	24.7%
Mar	Feb	116,704	130,883	12.2%	163,887	25.2%	123,981	39,906	32.2%
Apr	Mar	104,962	107,700	2.6%	137,718	27.9%	106,153	31,565	29.7%
May	Apr	87,312	93,403	7.0%	117,990	26.3%	97,256	20,734	21.3%
June	May	81,656	91,526	12.1%	116,659	27.5%	91,944	24,715	26.9%
July	June	92,490	107,244	16.0%	112,246	4.7%	103,118	9,128	8.9%
Aug	July	118,303	110,403	-6.7%	120,867	9.5%	110,585	10,282	9.3%
Sept	Aug	104,416	111,936	7.2%	113,271	1.2%	108,327	4,944	4.6%
Oct	Sept	98,328	110,319	12.2%	114,085	3.4%	102,025	12,060	11.8%
Nov	Oct	86,781	92,037	6.1%	103,512	12.5%	88,006	15,506	17.6%
Dec	Nov	93,274	101,437	8.8%	-	-100.0%	97,598	(97,598)	-100.0%
		1,219,235	1,293,726	6.11%	1,405,825	8.7%	1,275,000	130,825	
Y-T-D		1,125,961	1,192,288	5.89%	1,405,825	17.9%	1,177,402	228,423	19.4%

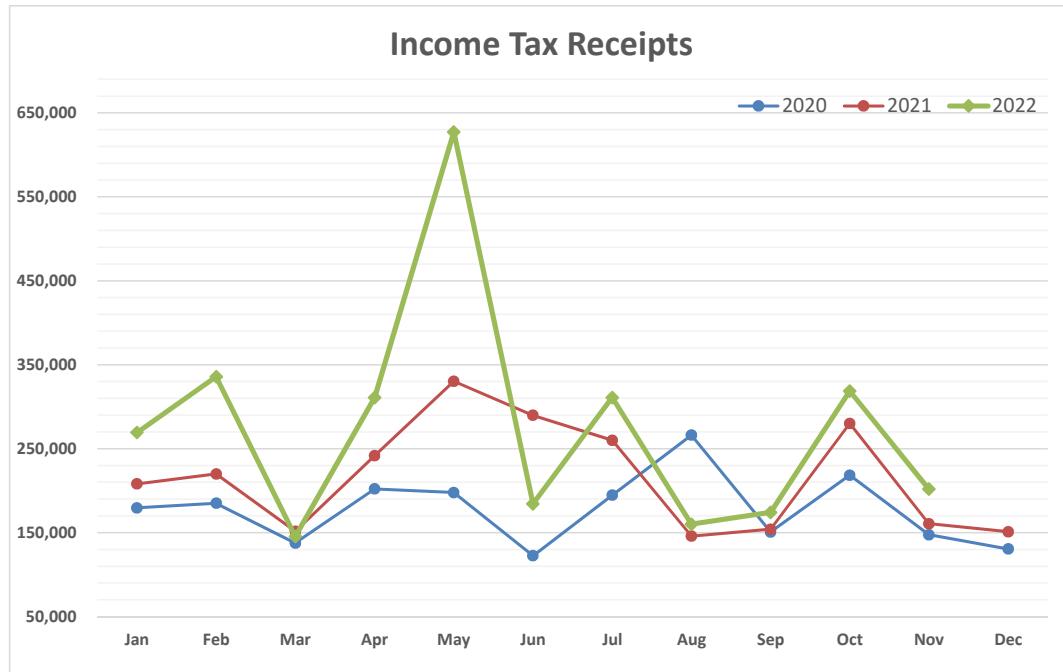
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
NOVEMBER 2022



**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget			
		2020	2021	% Change	2022	% Change	Amended Budget	Variance \$	Variance %	
January	October	585,729	542,215	-7.43%	602,130	11.05%	602,130	-	0.00%	
February	November	585,612	542,675	-7.33%	657,819	21.22%	657,819	-	0.00%	
March	December	708,009	667,111	-5.78%	747,307	12.02%	747,307	-	0.00%	
April	January	508,950	509,698	0.15%	553,226	8.54%	553,226	-	0.00%	
May	February	497,768	466,021	-6.38%	527,013	13.09%	527,013	-	0.00%	
June	March	515,679	574,063	11.32%	626,731	9.17%	626,731	-	0.00%	
July	April	452,741	556,926	23.01%	627,982	12.76%	627,982	-	0.00%	
August	May	516,160	622,012	20.51%	671,146	7.90%	671,146	-	0.00%	
September	June	544,099	636,306	16.95%	690,544	8.52%	668,122	22,422	3.36%	
October	July	542,519	614,470	13.26%	638,060	3.84%	626,759	11,301	1.80%	
November	August	641,526	720,532	12.32%	701,860	-2.59%	734,943	(33,083)	-4.50%	
December	September	529,081	593,038	12.09%	-	-100.00%	604,899	(604,899)	-100.00%	
		6,627,872	7,045,068	6.29%	7,043,818	-	7,648,077	(604,269)		
		Y-T-D	6,098,791	6,452,030	5.79%	7,043,818	9.17%	7,043,178	640	0.01%

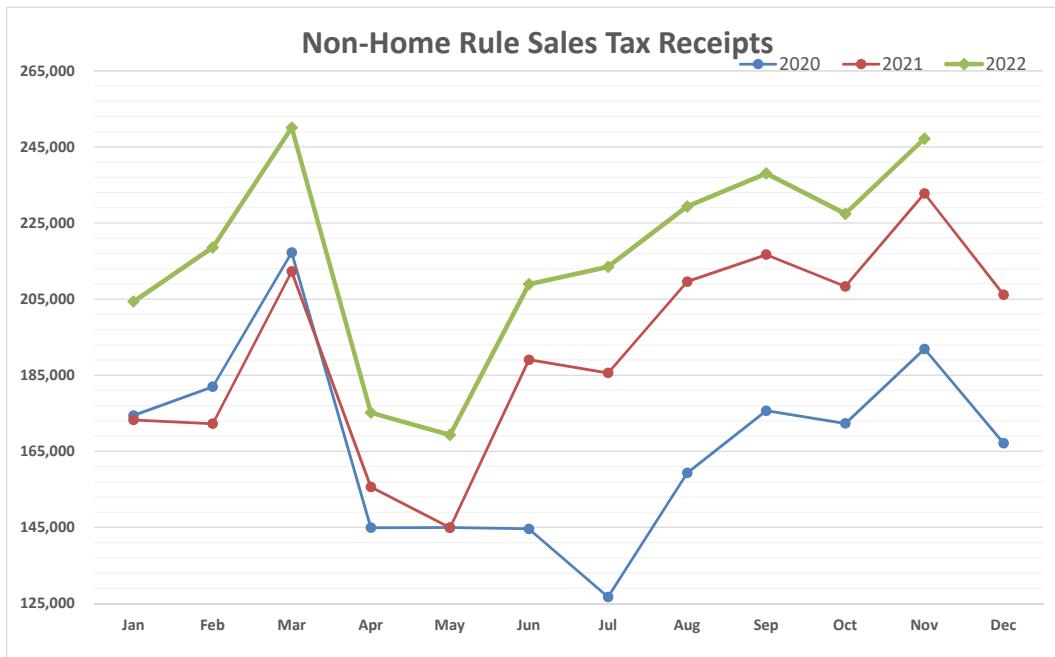
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
NOVEMBER 2022



### Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2020	2021	% Change	2022	% Change	Amended Budget	Variance \$	Variance %
January	179,651	208,145	15.86%	269,221	29.34%	269,221	0	0.00%
February	185,089	220,056	18.89%	335,693	52.55%	335,693	0	0.00%
March	137,632	151,661	10.19%	145,504	-4.06%	145,504	0	0.00%
April	202,147	241,823	19.63%	310,848	28.54%	310,848	0	0.00%
May	197,921	330,332	66.90%	627,194	89.87%	627,194	0	0.00%
June	122,594	289,833	136.42%	184,242	-36.43%	184,242	0	0.00%
July	194,674	260,006	33.56%	311,032	19.62%	311,032	(0)	0.00%
August	266,162	145,998	-45.15%	160,199	9.73%	160,199	0	0.00%
September	150,811	154,181	2.24%	174,093	12.91%	161,890	12,203	7.54%
October	218,387	280,184	28.30%	318,729	13.76%	294,193	24,536	8.34%
November	147,566	160,617	8.84%	201,830	25.66%	168,648	33,182	19.68%
December	130,645	151,210	15.74%		-100.00%	158,770	(158,770)	-100.00%
	2,133,279	2,594,046	21.60%	3,038,586	17.14%	3,127,435	(88,850)	-2.84%
Y-T-D	2,002,634	2,442,836	21.98%	3,038,586	24.39%	2,968,665	69,921	2.36%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
NOVEMBER 2022



**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2020	2021	% Change	2022	% Change	Budget	Variance \$	Variance %
January	October	174,393	173,241	-0.66%	204,354	17.96%	172,685	31,669	18.34%
February	November	181,973	172,248	-5.34%	218,598	26.91%	171,697	46,901	27.32%
March	December	217,245	212,281	-2.29%	250,074	17.80%	211,601	38,473	18.18%
April	January	144,913	155,657	7.41%	175,158	12.53%	155,158	20,000	12.89%
May	February	144,946	144,939	0.00%	169,297	16.81%	144,475	24,822	17.18%
June	March	144,621	189,084	30.74%	208,932	10.50%	188,478	20,454	10.85%
July	April	126,701	185,597	46.48%	213,499	15.03%	185,003	28,496	15.40%
August	May	159,315	209,622	31.58%	229,356	9.41%	208,950	20,406	9.77%
September	June	175,641	216,705	23.38%	238,022	9.84%	216,011	22,011	10.19%
October	July	172,331	208,328	20.89%	227,420	9.16%	207,661	19,759	9.51%
November	August	191,900	232,762	21.29%	247,180	6.19%	232,016	15,164	6.54%
December	September	167,141	206,167	23.35%		-100.00%	183,265	(183,265)	-100.00%
		2,001,120	2,306,629	15.27%	2,381,889		2,277,000	104,889	
Y-T-D		1,833,979	2,100,462	14.53%	2,381,889	13.40%	2,093,735	288,154	13.76%

Village of Lake Zurich  
Investment Report  
November, 2022

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
<b>MONEY MARKET &amp; CASH</b>									
IPRIME	NA	NA	0.000%		1,234,156.97	1,234,156.97	-	1,234,156.97	N/A
<b>CERTIFICATE OF DEPOSIT</b>									
Treasury Bill	08/18/22	01/19/23	2.823%		505,000.00	499,054.92	5,945.08	502,316.94	3,262.02
Pacific Western Bank	01/28/21	01/30/23	0.210%		249,948.24	248,900.00	1,048.24	248,900.00	-
Servisfirst Bank	01/28/21	01/30/23	0.160%		249,197.83	248,400.00	797.83	248,400.00	-
Allegiance Bank Texas	02/19/21	02/22/23	0.110%		249,953.44	249,400.00	553.44	249,400.00	-
BMW Bank North America	02/19/21	02/22/23	0.150%		249,000.00	249,000.00	-	246,643.46	(2,356.54)
Midland States Bank	02/19/21	02/22/23	0.110%		249,955.94	249,400.00	555.94	249,400.00	-
CIBM Bank, WI	03/26/21	03/27/23	0.070%		249,949.92	249,600.00	349.92	249,600.00	-
First National Bank, ME	03/26/21	03/27/23	0.070%		249,950.10	249,600.00	350.10	249,600.00	-
INSBank, TN	03/26/21	03/27/23	0.130%		249,961.56	249,300.00	661.56	249,300.00	-
Commonwealth Bus Bk	03/31/21	03/31/23	0.100%		249,000.00	249,248.74	(248.74)	245,629.54	(3,619.20)
US Treasury N/B	03/30/22	07/31/23	1.870%	912828592	754,000.00	747,844.30	6,155.70	736,799.75	(11,044.55)
Alameda Cnty-a-txbl	04/16/21	08/01/23	0.200%	010878AP1	250,000.00	271,707.50	(21,707.50)	249,062.50	(22,645.00)
US Treasury N/B	04/15/21	01/15/24	0.250%	91282CBE0	250,000.00	249,140.63	859.37	237,627.00	(11,513.63)
Capital One NA	08/03/22	08/05/24	3.204%		245,000.00	245,690.62	(690.62)	238,977.17	(6,713.45)
Sallie Mae Bank/Salt Lke	08/03/22	08/05/24	3.204%		245,000.00	245,690.62	(690.62)	238,977.17	(6,713.45)
Capital One NA	08/03/22	08/05/24	3.204%		245,000.00	245,690.62	(690.62)	238,977.17	(6,713.45)
Ally Bank	08/04/22	08/05/24	3.206%		245,000.00	245,443.29	(443.29)	238,780.92	(6,662.37)
US Treasury N/B	04/15/21	01/31/25	0.480%	912828Z52	964,000.00	996,422.03	(32,422.03)	905,896.83	(90,525.20)
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	366,335.83	(33,304.56)
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	315,806.75	(29,544.81)
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	227,380.86	(22,118.83)
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	890,625.00	(67,265.63)
						9,192,074.00	9,176,072.51	16,001.49	8,858,593.86 (317,478.65)
<b>TOTAL</b>				PMA Invests	9,192,074.00	9,176,072.51		8,858,593.86	(317,478.65)
Per Statement				Total	9,192,074.00	9,176,072.51		8,858,593.86	-

Village of Lake Zurich  
 Police and Firefighters' Pension Funds  
 Statement of Net Position  
 November 30, 2022

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND		
	November 22	Year-to-Date	November 22	Year-to-Date
<b>Revenues:</b>			<b>Revenues:</b>	
Municipal Contributions	27,006	2,096,999	Municipal Contributions	2,490,716
Member Contributions	26,087	309,775	Member Contributions	437,581
Total Contributions	53,093	2,406,773	Total Contributions	-
Investment Income	1,511,096	(4,544,059)	Investment Income	(10,783,847)
<b>Total Revenues</b>	<b>1,564,189</b>	<b>(2,137,286)</b>	<b>Total Revenues</b>	<b>-</b>
<b>Expenses:</b>			<b>Expenses:</b>	
Pension and Benefits	200,064	2,194,842	Pension and Benefits	1,959,478
Insurance	-	4,989	Insurance	5,385
Professional Services	700	11,866	Professional Services	28,428
Investment Expenses	500	47,856	Investment Expenses	59,104
Other Expenses	-	12,117	Other Expenses	3,452
<b>Total Expenses</b>	<b>201,264</b>	<b>2,271,669</b>	<b>Total Expenses</b>	<b>-</b>
Operating Income (Loss)	1,362,925	(4,408,955)	Operating Income (Loss)	(9,911,396)
Beginning Net Position*	28,292,430	34,064,309	Beginning Net Position*	44,796,697
<b>Ending Net Position</b>	<b>29,655,355</b>	<b>29,655,355</b>	<b>Ending Net Position</b>	<b>44,796,697</b>
<b>Assets</b>			<b>Assets</b>	
Cash and Investments	29,670,463		Cash and Investments	
Other Assets	2,022		Other Assets	
Total Assets	29,672,486		Total Assets	-
<b>Liabilities</b>			<b>Liabilities</b>	
Net Position 11/30	17,131		Net Position 11/30	-
	29,655,355			