

APPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Monday, December 5, 2022 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Village Atty. Scott Uhler, Finance Dir. Amy Sparkowski, Fire Chief Dave Pilgard, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, Asst. to the Village Manager Kyle Kordell.
3. **PLEDGE OF ALLEGIANCE**
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**

**A. Fire Department Oaths of Office**

- Captain Keith Hohs
- Lieutenant Jeremiah Johnson

Fire Chief Dave Pilgard introduced Mike Hilt, Commissioner of the Police and Fire Commission, and the two officers. Cpt. Hohs was pinned by a retired LZFD officer and Lt. Johnson was pinned by his wife, Brittany, after Commissioner Hilt had administered the Oath of Office.

5. **PUBLIC COMMENT**

There were none.

6. **PUBLIC HEARING ON CONSIDERATION OF PROPOSED VILLAGE OF LAKE ZURICH ANNUAL BUDGET FOR FISCAL YEAR 2023**

**Summary:** As noticed in the Daily Herald on November 23, 2022 and on the Village website and in *Benchmarks*, this is a public hearing for the proposed annual budget for the Village of Lake Zurich's 2023 fiscal year, which will run January 1 through December 31, 2023. The proposed budget totals \$73.98 million to fund a full-service municipality with 163 full-time employees at Police and Fire, Public Works, Community Development, Parks and Recreation, Finance, and Administration.

The Village enjoys a stable financial position and as such, this budget is presented as a balanced operational plan for the next year with a projected operating surplus of almost \$8,000 for the General Fund. The 2023 budget includes \$11.15 million in funding for road and related infrastructure improvements, along with another \$3.55 million in land and building capital improvements and \$5.15 million in water and

sewer-related improvements. The 2023 budget also includes about \$864,000 in vehicle and major equipment purchases for public safety and public works personnel.

The proposed 2023 budget totals \$73.98 million for all expenditures. Due to rising market costs for commodities and services, personnel adjustments, and funding for additional capital, this is a 20.7% increase from the 2022 budget. Total revenues and other financing sources for 2023 are budgeted to be at \$59.64 million, an increase of 2.4% over the 2022 budget.

A copy of the proposed budget has been available for public review at Village Hall, Ela Area Public Library, and on the Village website since November 11, 2022. All interested persons are invited to attend this public hearing and provide feedback to the Village Board on the proposed budget.

**Recommended Action #1:** A motion was made by Trustee Sprawka, seconded by Trustee Weider, to open the Public Hearing on the Fiscal Year 2023 Village Budget and receive into the record public comments. Voice Vote.

AYES: 6; NAYS: 0; ABSENT: 0                      VOICE VOTE  
MOTION CARRIED.

The hearing opened at 7.19pm.

PUBLIC COMMENT.

There were none.

**Recommended Action #2:** A motion was made by Trustee Euker, seconded by Trustee Bobrowski, to close the Public Hearing on the Fiscal Year 2023 Village Budget. Voice Vote.

AYES: 6; NAYS: 0; ABSENT: 0                      VOICE VOTE  
MOTION CARRIED.

The hearing closed at 7.20pm.

7. **CONSENT AGENDA**

- A. **Approval of Minutes of the Village Board Meeting, November 21, 2022**
- B. **Approval of Semi-Monthly Warrant Register Dated December 5, 2022 Totaling \$1,351,943.69**
- C. **Resolution Authorizing an Intergovernmental Agreement for Participation in the Mutual Aid Box Alarm System Master Agreement 2022 RES #2022-12-071**  
**Summary:** The original Mutual Aid Box Alarm Systems (MABAS) agreement was adopted in the late 1980's and amended once in 2014 to address FEMA reimbursements. The framework for the MABAS structure allows fire service agencies to request and obtain resources for incidents that are of a size, complexity or length that exceeds the ability of any single fire service.  
With the growth and evolution of the MABAS structure to now include over 2,600 departments in six states, along with several other factors outlined in the attached staff memo, MABAS governing bodies recommend an update to the Master Agreement.
- D. **Ordinance Approving the Alpha Tekniko Second Re-subdivision at 1400 Rose Road #ORD-12-488**  
**Summary:** Premier Design + Build Group has filed an application on behalf of Alpha Tekniko for a Second Re-subdivision of the Alpha Tekniko Plat of

Consolidation. The purpose of this second re-subdivision is to convey an approximately 1,400 square-foot triangular sliver of land from Lot 5 over to the lots owned and controlled by Alpha Tekniko to allow for access to their property at 1400 Rose Road.

**Recommended Action:** A motion was made by Trustee Sprawka, seconded by Trustee Weider, to approve the Consent Agenda as presented.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

## 8. OLD BUSINESS

### A. Request to Continue Consideration of OSK Capital Partners Proposed Townhome Development at 670 South Old Rand Road

**Summary:** OSK Capital Partners has requested approval of a Planned Unit Development, Zoning Map Amendment, and Preliminary Plat of Subdivision to construct a new residential townhome subdivision at 670 South Old Rand Road. During the October 3, 2022 Village Board meeting, Trustees voted to continue consideration of the proposed development to November 7, 2022 to give the applicant the opportunity to address questions and concerns of the Village Board within a revised proposal.

The Applicant has requested additional time to revise the proposed development plans and requested further continuance of consideration to the next scheduled Board meeting on January 3, 2023.

Dir. Of Community Development Sarosh Saher gave background information on this request.

**Recommended Action:** A motion was made by Trustee Bobrowski, seconded by Trustee Euker, to continue consideration of the proposed residential subdivision by OSK Capital Partners at 670 South Old Rand Road to January 3, 2023.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

## 9. NEW BUSINESS

### A. Ordinance Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2023 and Ending December 31, 2023 ORD#2022-12-489

**Summary:** At the November 16, 2022 Committee of the Whole budget workshop meeting, Mayor Poynton and Trustees reviewed with Village Staff the proposed budget for Fiscal Year 2023, which begins January 1.

The Fiscal Year 2023 budget is presented as a balanced operational plan for the next year with a projected operating surplus of almost \$8,000 for the Village General Fund. Expenditures in the General Fund next year are expected to total \$33.52 million, ending 2023 with a 35% fund balance.

The 2023 budget includes a reduction of the Village's bond debt by \$3.6 million. Ten years ago, in 2012, this bonded debt level was at \$36.4 million. At the end of next year, this total debt is projected to be \$20.67 million. An impressive

reduction of 43% over a decade. This is a significant accomplishment that allows for AAA bond ratings and lower interest rates for tax payers.

Among all Village Funds, the 2023 budget totals \$73.9 million to fund a full-service municipality with 163 full-time employees. This budget blueprint was created with an eye on sustaining multi-year progress towards strategic goals and includes \$19.8 million in infrastructure improvements and major equipment replacements for public safety and public works services.

Finance Dir. Amy Sparkowski said she would entertain questions but there were none. Village Manager Ray Keller thanked Dir. Sparkowski and her department for their work on the proposed 2023 budget.

**Recommended Action:** A motion was made by Trustee Sprawka, seconded by Trustee Weider, to approve Ordinance #2022-12-489 Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2023 and Ending December 31, 2023.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

10. **TRUSTEE REPORTS**

Trustee Weider thanked the many volunteers who made the recent Miracle on Main Street a success.

11. **VILLAGE STAFF REPORTS**

There were none.

12. **ADJOURNMENT**

Motion to adjourn was made by Trustee Euker, seconded by Trustee Spacone.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.33pm.

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

  
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Mayor Thomas M. Poynton

1-4-2023  
Date.