



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail

Lake Zurich, Illinois 60047

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MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on November 15, 2022 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:27 p.m. by Commissioner Bush.

Roll call showed the following commissioners were present: Commissioner Kelly and Commissioner Bush. Commissioner Hilt arrived at 5:48 p.m.

Also present: Police Chief Husak, Fire Chief Pilgard, and Deputy Fire Chief Christopherson.

II Public Comment

None

III Approval of Minutes

Commissioner Kelly made a motion to approve the minutes of the November 2, 2022 meeting as presented, seconded by Commissioner Bush and passed on a voice vote.

IV Communications

None

V. Unfinished Business

Chief Pilgard advised the board that he confirmed that the Village of Lake Zurich's recent initiative to digitize various files will not include Board of Fire and Police Commissioners files or information.

VI. New Business

Fire

A. Department Update

a. Chief Pilgard advised the board that the probationary members of the department are progressing well and are on track to successfully complete their training programs.

B. Captain Promotion

a. The recent retirement of Jeffrey Grant has created a captain vacancy. In accordance with Section 7.2 of the Village of Lake Zurich Board of Fire and Police Commission Rules and Regulations, Chief Pilgard confirmed with the village manager and the commissioners that the vacancy could be filled.

There was a motion by Commissioner Kelly, seconded by Commissioner Bush to approve the promotion of Keith Hohs to the rank of fire captain. He is the highest-ranking applicant on the Register of Eligibles for that rank

who, in the opinion of a majority of the board, may be best suited to and qualified for the position to be filled. On a voice vote, there were all ayes and the motion passed.

C. Lieutenant Promotion

- a. The promotion of Captain Hohs created a lieutenant vacancy. In accordance with Section 7.2 of the Village of Lake Zurich Board of Fire and Police Commission Rules and Regulations, Chief Pilgard confirmed with the village manager and the commissioners that the vacancy could be filled.

There was a motion by Commissioner Kelly, seconded by Commissioner Bush to approve the promotion of Jeremiah Johnson to the rank of fire lieutenant. He is the highest-ranking applicant on the Register of Eligibles for that rank who, in the opinion of a majority of the board, may be best suited to and qualified for the position to be filled. On a voice vote, there were all ayes and the motion passed.

Informal swearing in ceremonies will be scheduled for November 22, 2022. Public swearing in ceremonies will be scheduled for December 5, 2022.

D. Review of firefighter/paramedic candidate backgrounds

- a. Chief Pilgard reviewed the background results of firefighter/paramedic candidate Matthew Mangum. Board members discussed their concerns with the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to disqualify firefighter/paramedic candidate Mangum from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.

- b. Chief Pilgard reviewed the background results of firefighter/paramedic candidate Robert Pentek. Board members discussed the results.

There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to offer firefighter/paramedic candidate Pentek a conditional offer of employment contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote, there were all ayes and the motion passed.

- c. Chief Pilgard reviewed the background results of firefighter/paramedic candidate Jacob Rowe. Board members discussed the results.

There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to offer firefighter/paramedic candidate Rowe a conditional offer of employment contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote, there were all ayes and the motion passed.

Police

A. Department Update

- a. Chief Husak advised the board that the department continues to fill telecommunicator vacancies. Officer Lonski has been selected as the next

School Resource Officer. Her assignment will begin with the '23-'24 school year.

- B. Review and approval of final police officer eligibility list
 - a. Chief Husak reviewed the 2022 final police officer eligibility list with the board. Commissioner Kelly made a motion to approve the final police officer eligibility list as presented, seconded by Commissioner Bush and passed on a voice vote.

VII Fire candidate interviews and police department lateral interview

- A. The Board of Fire and Police Commissioners interviewed firefighter/paramedic candidates. Deputy Chief Christopherson moderated the candidate interviews.
 - a. Firefighter/paramedic candidate Michael Klus did not attend his scheduled interview. There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to disqualify firefighter/paramedic candidate Klus from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.
 - b. Firefighter/paramedic candidate Paulius Melingis did not attend his scheduled interview. There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to disqualify firefighter/paramedic candidate Melingis from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.
- B. The Board of Fire and Police Commissioners interviewed a lateral police officer candidate. Chief Husak moderated the candidate interview.
- C. Lateral candidate background review
 - a. Following the interview of lateral entry police officer candidate Russell Todd Ebbing, there was a motion by Commissioner Bush, seconded by Commissioner Kelly, to offer a conditional offer of employment contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote, there were all ayes and the motion passed.

VIII Adjournment

There being no further business to come before the board, Commissioner Kelly made a motion to adjourn the meeting, seconded by Commissioner Bush and passed on a voice vote.

Meeting adjourned at 8:57 p.m.



Commissioner



Date

Submitted by: 

Recording Secretary