



*At the Heart of Community*

## **Park and Recreation Advisory Board**

Village Hall Board Room

Tuesday, December 13, 2022- 6:30 PM

### AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: June 14, 2022
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
  - A. Affiliate Agreements

Summary: The Village of Lake Zurich has entered into a formal agreement with the Lake Zurich Baseball & Softball Association (LZBSA), Ela Soccer and the Lake Zurich Flames Football Organization over the past eight years for the use of Village property. Due to the service these organizations provide for our community, the Village of Lake Zurich is looking to continue the attached agreements through 2024 to protect parties, their officers and volunteers.
6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
  - A. Cathy Malloy/Tim Andrews- Miracle on Main Street- Survey Results
  - B. Shawn Bergfalk- Groove Grove
  - C. Kevin Koch-Farmers Market
  - D. Jeff Carey- Rock the Block- Survey Results
9. Director's Report
  - A. Event Updates- Bushel of Apples Recap, Jack O Lantern World (attendance of 40,245), & AOF Programs (page 10 of the Fall/Winter Brochure); Letters to Santa & Deck the Trees at Breeze
  - B. Park Highlights/Updates- Memorial Tree Recognition, FY22 OSLAD projects update, Oak Ridge Basketball Court Reno; FY23 OSLAD Grant Application, Paulus Park Bandshell/Electronic Marquee and Playground Reno (Jonquil)
  - C. Facility Highlights/Updates -FY 22 Parking Lot Improvements at Buffalo Creek & Air Conditioner replacement in building B and Chalet deck/floor; FY23 Buffalo Creek Roof in A/B, Buffalo Creek Building B Dance Floor

- D. Program Update- Fall Preschool & Dance Update, Rectrac Upgrade, New Contractors for Spring/Summer 2023, Nonmotorized craft dry storage and rentals
- E. Staff Update- FY23 Special Events Supervisor position; hiring for afternoon Guest Service Associate position

10. Written Communications- Annual Schedule of Meetings for 2023, Resident Email, Local News, Event & Program Promotions

11. Adjournment

February 14, 2023

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.

**Unapproved**  
**VILLAGE OF LAKE ZURICH**  
**PARK AND RECREATION**  
**ADVISORY BOARD MEETING**

In Person Meeting- Village Hall 70 E. Main St.

Tuesday, June 14<sup>th</sup>, 2022- 6:30 PM

**AGENDA**

**1. Call to Order**

The meeting was called to order at 6:31pm by Chair Koch.

**2. Roll Call:** Chairperson Kevin Koch; Members: Tim Andrews, Shawn Bergfalk, Cathy Malloy and Sariah Quimby. Staff present: Recreation Director Bonnie Caputo, Recreation Supervisor Jenna Stanonik and Elke Kadzielawski. Allen Borg and Jeff Carey were excused.

**3. Approval of Minutes:** April 12<sup>th</sup>, 2022

MOTION made by Tim Andrews, seconded by Sariah Quimby to approve the minutes of the February 12<sup>th</sup>, 2022 Park Advisory Board meetings as presented. Roll call vote, all yes. MOTION CARRIED

**4. Public Comments:** There were no public comments for the meeting.

**5. New Business**

**A. Park Donation Policy**

Summary: Director Caputo read the policy. The purpose of this policy is to establish guidelines, standards and procedures for the installation and care of donations for Village Parks, either as a result of a cash or physical property donation from private and/or public entities. She had not received any feedback from the Park Advisory Board since the last meeting. Chairperson Koch had said it seems like Director Caputo covered a lot and there were no additions or changes he felt necessary. Vice-Chair Andrews mentioned that 3F on the 3<sup>rd</sup> page was brilliant to include the right to refuse any donations. He thanked Director Caputo for her hard work on the document. Cathy Malloy asked Director Caputo if this would be advertised. Director Caputo shared that it will be on the Village of Lake Zurich website and an excerpt will be in the Park & Recreation Dept. Program Brochure. It will be posted that it is a draft and there will not be active solicitation of donations. The donation policy is different than the Give Where you Live program- this covers all bases. Shawn Bergfalk asked if there was any conversation on the dollar amount you can give or if it was set. Director Caputo shared that the dollar amounts are the best realistic expectations of what amenities cost. Shawn Bergfalk suggested allowing approachable donations for everyone in the community, maybe smaller amounts than \$50. He also shared he would love for his charity to participate in this. Director Caputo shared that it is just a jump start to the piece. Chairperson Koch asked how the process starts if someone wants to donate. He asked who vets this donation process. Director Caputo shared that it would go to the Park & Recreation Dept. then to the other Directors around the Village, go through the Park Advisory Board & then final approval to the Village Board. Chairperson Kevin Koch made the motion to

approve. Shawn Bergfalk said yes and Vice-Chair Andrews was the second. Sariah Quimby said yes and Vice-Chair Andrews was the second. Roll call vote, all yes.  
MOTION CARRIED

**B. Give Where You Live Program**

Summary: Director Caputo read the summary of the program. This concept was present by Chairperson Koch during COVID. The department then created a draft that was worked on by a subtask force comprised of Chairperson Koch, Allen Borg and Sariah Quimby. Chairperson Koch shared he was in favor of displaying a variety of options, from \$50 to \$10K+. This was echoed by Vice-Chair Andrews. Director Caputo stated that the only recommended change she received is to reference the donation policy in the document. Chairperson Koch asked if dog waste stations have bags. Director Caputo shared that this is a new opportunity for the community to assist with per resident feedback. Vice-Chair Andrews asked what the maintenance fee attached to the unit is. Director Caputo shared each unit is about \$300-\$350. Chairperson Koch asked if there were any additional questions or comments. Shawn Bergfalk asked the procedure for input in regards to who determines where it goes or who gets it. Director Caputo shared that these will be mostly designated gifts that the Park & Recreation Department will take and we will also allow them to leave it up to us for placement. Chairperson Koch asked for a motion to approve. Vice-Chair Andrews said yes and Sariah Quimby was the second. Roll call vote, all yes.

MOTION CARRIED

**6. Old Business**

A. None

**7. Treasurer's Report**

Director Caputo shared that things are very healthy right now. With Dance it is better year over year by \$30,000. This exceeds 2019 numbers. Preschool is favorable year over year as well. Year over year we are under for Camp revenue but ahead in enrollment. A lot of paid deposits but not paid in full amount. Chairperson Koch asked if we are close to getting back to normal. Director Caputo shared that Dance is far exceeding. Camp is lower but we also lowered the attendance overall since 2019. We now have 40 upstairs and 75 downstairs. The Village went for referendum and it did not pass so we have to stay where we are in regards to enrollment. Athletics is coming back down which was expected. They also have staffing shortages and cannot take as much in regards to enrollment as years prior. Vice-Chair Andrews had two questions. The first in regards to dance stating the clearly people are enjoying it as numbers continue to rise. He asked if it has been discussed to expand and if so where. Director Caputo shared that 360/365 dancers in 2019 we have capacity within current class structure with 2 studios now vs. the 1 prior. Linda Donner was an independent contractor who moved out of studio space and that was repurposed for dance. Director Caputo shared that we cannot expand any more classes M-Thu & Sa that we run. Sundays are currently used for rehearsals sparingly. There are 57

classes offered. Another studio would be needed to expand at all and could be a potential problem in the future. With the remodel of the Paulus Park Barn, the upstairs classroom does have a ballet bar installed just in case for future. Vice Chair Andrews asked his second question in regards to recruitment for lifeguards.

Recreation Supervisor Elke Kadzielawski shared that it had been a struggle initially but is currently fully staffed for the Summer season. She hired 37 staff members this year and brought back the gate guard position in order to be able to hire fully. There are 11 staff on the team who are 14 & 15yr. olds that fill the gate guard position. There are 40 certified guards, 4 seasonable subs and 11 gate guards. Vice-Chair Andrews congratulated Recreation Supervisor Elke Kadzielawski on being able to fully hire stating he was concerned. Chairperson Koch asked the starting pay. Director Caputo shared that it is \$12/hr. Director Caputo then continued with highlights from the April 2022 Village Board Report. She also highlighted events such as Arbor Day, Block A Food Truck Socials, efforts with Rock the Block and new Farmer's Market sponsors as well. The Spring Dance recital took place in May and Dance Coordinator Mollee Johnson got a big shout out for the wonderful performances that took place. Vice-Chair Andrews asked if there were any sponsors for the Fishing Derby. Director Caputo shared that it is all volunteer run and that she shops with the volunteers Bob & John at Wal-Mart to purchase about \$300 in prizes and worms. Vice-Chair Andrews stated he will purchase the worms for the event and drop off.

## **8. Advisory Board Member Reports/Update**

- A. Cathy Malloy -Cathy shared that Picture in a Park is taking place. Nothing to report for Miracle on Main- first meeting in August.
- B. Shawn Bergfalk- Groove Grove needs some help with the following:
  - i. Pass out flyers to local businesses
  - ii. Trying to kick up more interest
  - iii. Bands booked for all 3 months
  - iv. Food trucks set
  - v. Needing more artists-Shawn Bergfalk met with artists from Main St. Art {Jean}
  - vi. Live painting from a student at Main St. ArtGroove Grove is now the last Wednesday of the month in June, July & August from 4:00-7:00pm.
- C. Kevin Koch- Farmer's Market is going very well. The opening market had about 1,500 people and the 2<sup>nd</sup> had around 1,000. It is wonderful to have food, drinks and a band all together. The Non-Profit booths have returned along with a pet rescue every week. Very happy with the first couple of weeks. Shawn Bergfalk thanked the committee for allowing his non-profit charity to be there.
- D. Jeff Carey-absent. Director Caputo stated that Rock the Block has over \$30,000 in sponsorships currently with Echo, Volles, Medical Murray, Lifetime, Smalley, MUIR, Martin Enterprises Heating & Air Conditioning as well as Lake Zurich Tire & Automotive. The committee is looking at how we can better the experience for attendees with the sponsorship dollars. Chairperson Koch asked if we are getting any new sponsors for anything else. Director Caputo shared that McDonald's, Herrera & Mendez. Behr Restaurant Family as well as Dipstick Oil.

There has definitely been some traction from the new sponsorship piece that was created.

E. Tim Andrews- nothing to report.

F. Allen Borg - none

G. Sariah Quimby has nothing to report but did ask who printed the new sponsorship piece. She loves the new piece and that great quality. Director Caputo shared that SIR SPEEDY is the printer that the Park & Recreation Department used. The piece was also created with multiple year use in mind. Chairperson Koch asked what happened with the marquee sign. Director Caputo shared that there is \$54,000 from Jack-O-Lantern World sitting there so we have to wait and see what they bring in this year to cover the cost. Director Caputo shared that the Village President is very happy with the OSLAD projects as they look beautiful. The trail and shelter are operational. The stage electrical panel is set to be put in place by July. The CIP for the Village will include a bandshell portion to be added to the stage. There could be potential donors to fund the cover of the bandshell. The quote we received for the bandshell and half wall & back was about \$105,000. This does not include an AV. With adding that in, it is closer to \$150,000. There are multiple pots to pull from. Pulte gave a large sum of money for the development they just began. The Park Impact fees are not significant. Those funds helped create Sunset Pavilion. There is a certain formula to determine park impact fees.

9.

**Director's Report**

- A. Block A is running. Stephen Siller raised over \$30,000 in sponsorships. Movies in the Park is this Friday- Sing 2! The Fishing Derby, 4<sup>th</sup> of July and the Tri are all coming up as well. For the 4<sup>th</sup> of July it is opening at 10am with \$5 open carry wristbands.
- B. Park Highlights/Updates: FY22 OSLAD projects are done. The Chalet deck will be completed this Fall. The Buffalo Creek Parking Lot will be in August/September. Oak Ridge basketball court is also getting a renovation soon.
- C. Facility Updates: The elevator has its final inspection coming up. The windows in the upper level of the Paulus Park Barn are currently leaking. Public Works is working to fix the issue.
- D. Program Update: Camp is running smoothly. The beach is open and running. The IRMA visit for the beach took place today and it went very well. The WIBITS will be opening after the 4<sup>th</sup> of July. Cathy Malloy asked what the WIBIT rules are. Director Caputo shared that there are a lot of rules. The participant must be 7 and older, has to swim 25 yards out and back, they have to tread water for 1 minute. They are on a 20-minute rotation for usage. Chairperson Koch asked if they have to swim test every time. Director Caputo said yes every time. There are 5 lifeguards dedicated to the WIBITS.

10. Written Communications- Local News, Event & Program Promotions

Director Caputo recommended the board look through the attachments included in the Park Board Packet.

Cathy Malloy asked if the Day Camp Program was full. Director Caputo shared that we are full with waitlists. Cathy Malloy asked if Phase 3 was returning this year in the Fall and Director Caputo shared that she just spoke with a manager at the Brewery and they are not interested in returning. When Michael Duebner spoke with them, they are interested, so it is conflicting answers at the moment.

11. Adjournment

MOTION made by Vice-Chairperson Andrews, seconded by Sariah Quimby to adjourn the meeting. Voice vote, all in favor. MOTION CARRIED. The meeting was adjourned at 7:42pm.



*At the Heart of Community*

## PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047

(847) 438-5146  
LakeZurich.org

### MEMORANDUM

Date: December 13, 2022  
To: Park and Recreation Advisory Board  
From: Bonnie Caputo, Recreation Director  
Subject: Affiliate Agreements- Ela Soccer & Flames Football

#### **Issue:**

The Village of Lake Zurich has entered into a formal agreement with Ela Soccer and the Lake Zurich Flames Football Organization over the past eight years for the use of Village property. Due to the service these organizations provide for our community, the Village of Lake Zurich is looking to continue the attached agreements through 2024 to protect parties, their officers and volunteers.

#### **Analysis:**

Staff has spoken to representatives of the all organizations to discuss the usage and needs of the fields in the future. The Village owned fields currently used by Ela Soccer are the following Braemar, Bristol Trails, Buffalo Creek, Countryside East, Countryside West, Orchards and Wicklow Parks. The Village owned fields currently used by the Lake Zurich Flames Football are the following: Zurites Park, Old Mill Grove and Manor Park.

The majority (at least 51%) of the participants in the organizations is residents of Lake Zurich and as such is considered an affiliate of the Village of Lake Zurich. Participant enrollment numbers and percentage of Lake Zurich residents are to be provided annually to the Village of Lake Zurich along with other criteria listed in the agreements such as Board members, background checks verification, certificate of insurance listing the Village of Lake Zurich as additionally insured, etc.

The purpose of an affiliate agreement is to realize the best interests of the community and have both entities work in unison to coordinate, integrate and consolidate the planning and provision of recreational facilities and programs when basic functions are compatible and a public benefit may be derived.

The attached affiliate agreement defines the following important areas between the two entities:

1. Criteria and Conditions
2. Facility Usage
3. Rental/Usage Fee
4. Improvement, Repair, Replacement and Acquisition Costs
5. Insurance and Indemnification
6. No Third Party Beneficiary
7. Termination and Duration

The agreement is consistent with prior Affiliate Agreements and the above guidelines.

**Recommendation:**

Staff recommends that the Park and Recreation Advisory Board accept the affiliate agreements attached with Ela Soccer and Lake Zurich Flames Football Organization thru December 31, 2024.

w/Attachments: Affiliate Agreements

**Affiliate Agreement**  
**Village of Lake Zurich and Ela Soccer**

**Purpose**

The Village of Lake Zurich (hereafter "Village") recognizes that certain organizations exist within the community whose purposes are to serve and enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from the Village and provide for their own leadership, organizational and operational structure. Although the stated missions of the organizations may differ, public investment in public recreational facilities and programs creates a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

The Village recognizes that at times it is in the best interest of the community that the Village work with outside organizations in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of their individual responsibilities.

To this end, the Village is willing to establish a working relationship and cooperative agreement with the Ela Soccer (hereafter "Affiliate"). With this agreement, the parties will define the working relationship, mutual expectations, and individual responsibilities. However, this agreement cannot be considered absolute; but shall serve as a frame of reference. Standards outlined herein ensure that the parties' concept of joint planning, use, and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action in planning, developing and maintaining recreational programs.

**Criteria and Conditions**

- The Village agrees to cut the grass outside of the soccer field play areas ("common areas") and maintain the common areas, including the walking paths and parking lots as the Village deems appropriate at the following Village-owned parks: Braemar, Bristol Trails, Buffalo Creek, Countryside East, Countryside West, Orchards and Wicklow. The Affiliate will be responsible for the maintenance of inside the soccer field play areas.
- The Village Reserves the right to schedule any unused dates for use by the Village or another organization.
- The Affiliate shall provide its own leadership, structure, and must delegate operational duties to its membership.
- The Affiliate shall conduct its own financial business and be financially self-supporting.
- The Affiliate shall have its own volunteer governing board with adopted written bylaws or guidelines to guide the board in policy-making decisions, and:
  - Is a not-for-profit corporation or organization dedicated to offering and promoting recreational activities which are compatible with and supplement Village programs.
  - At least 51% of the members/participants of the Affiliate must be residents of the Village of Lake Zurich.

- Within 5 business days, the Affiliate agrees to provide the Village with complete copies of any of its governing documents, schedules, bylaws, or operational guidelines which may be requested by the Village. The Village and Affiliate may mutually agree in writing to additional time for the production of such documents.
- The Affiliate shall provide a list of its officers to the Village annually or as otherwise requested by the Village. The Affiliate will designate one individual as the primary contact to the Village.
- The Affiliate shall designate both a liaison and alternate liaison and provide the individuals' telephone numbers and other contact information to the Village.
- The Affiliate agrees and understands that neither the Affiliate nor its officials, officers, members, employees or volunteers (collectively the "Affiliate Group") are employed by, agents of, nor entitled to any benefits or protections afforded employees or volunteers of the Village and are not bound by any obligations as employees of the Village.
- The Affiliate Group will not be covered under provisions of the unemployment compensation insurance of the Village or the workers' compensation insurance of the Village and that any injury or property damage arising out of any Affiliate Group activity will be the Affiliate's sole responsibility and not the Village's. Also, it is understood that the Affiliate Group is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Village and therefore, the Affiliate will be solely responsible for its own actions. The Village will in no way defend the Affiliate in matters of liability.
- Affiliate shall fully cooperate with any investigation conducted by or on behalf of the Village and/or the Intergovernmental Risk Management Agency "IRMA".
- The Affiliate shall not represent itself or members of the Affiliate as employees, volunteers, or agents of the Village.
- The Affiliate or members of the Affiliate will not advertise or solicit participants using the name or logo of the Village without prior written permission of the Village.
- All fees, charges, monies, and expenditures shall be handled by the Affiliate itself, with its own accounts in the group's name. The group shall have a written policy regarding refunds. All requests for refunds shall be addressed in a timely manner.
- The responsibilities of treasurer or person(s) handling the Affiliate funds shall not be placed solely with one person. Checks written on the Affiliate bank account must require two signatures. The two persons with access to the Affiliate's accounts cannot be related to one another.
- The Affiliate acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials related to the Affiliate's activities and use of Village property and facilities, unless otherwise specified and agreed to in writing.
- Activities, programs, and events sponsored by Affiliate shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, for participation for reasons of race, color, creed, national origin, sex, sexual orientation, disability, or any other characteristic protected by local, state, or federal law.

- The Affiliate agrees to arrange for criminal background checks to be conducted by a reputable third party for the designated managers and coaches for all teams comprised of players under eighteen (18) years of age. Such background checks will include a search of sex offender registries.
- The Affiliate is solely responsible for determining whether any conviction disqualifies any employee/volunteer. If requested by the Village, the Affiliate will provide the Village with the name of the third party retained in any given year to conduct such background checks and describe the background check package selected by the Affiliate so that the Village can confirm the scope of the background checks conducted on behalf of the Affiliate.
- The Affiliate understands and agrees that it is solely responsible for determining whether any staff, employee, or volunteer is qualified and suitable for any Affiliate position and/or activity and that the Village is not responsible for any hiring or retention decision.
- Registration for membership/tryouts must not exclude residents of the Village that meet all requirements for such membership/tryouts.
- The Affiliate shall comply with all applicable local, state, and federal laws, including, but not limited to the Illinois Human Rights Act, the American with Disabilities Act, and the Civil Rights Act of 1964.
- The Affiliate shall base employment, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as an appropriate division for athletics programming), national origin, age (except as an appropriate division of programming levels for youth athletics programming), marital status, or any other protected characteristic as established by law.
- The Affiliate and Village agree to meet annually reviewing the agreement and evaluating the season by September 30.

#### **Facility Use**

- The Village hereby authorizes the Affiliate to use and operate Braemar, Bristol Trails, Buffalo Creek, Countryside East, Countryside West, Orchards and Wicklow soccer fields as they are presently constituted for soccer activities authorized by the Affiliate.
- The Village acknowledges that the soccer fields are important to the Affiliate in conducting its own financial business and maintaining its financial self-sufficiency in ~~accordance~~ with above.
- Priority scheduling for the Village soccer fields will be as follows:
  - Village of Lake Zurich
  - Affiliate
  - \*Community Groups
  - \*Residents
  - \*Non-Residents

\*These classified groups will be charged a fee based on the approved policy. If one of these groups rents the fields for soccer practices, games or camps, the rental revenue will be collected and kept by the Village. The Village agrees to contact Affiliate to coordinate the rental schedule.

- It is the sole responsibility of the Affiliate to determine whether any field for which Affiliate is granted

a license hereunder is safe, suitable, and/or appropriate for any intended use by the Affiliate, despite any notice provided to the Village, including, but not limited to, weather conditions, soil or other unsafe circumstances or field conditions. If the fields are not safe, they should not be used.

- The Affiliate shall promptly report to the Village any unsafe condition of which the Affiliate becomes aware on any of the fields for which the Affiliate is granted a licensehereunder (subsurface conditions, holes in sports fields, broken equipment, etc.).
- The Affiliate is solely responsible for providing supervision and security services, as needed, for any and all Affiliate activities.
- The Village does not assume any responsibility, care, custody, or control of any Affiliate property or equipment brought upon or stored upon Village property. The Affiliate is solely responsible for the safety and/or security of any Affiliate property or equipment brought upon or stored on Village property.
- The Affiliate shall adhere to all applicable facility and Village ordinances, rules,regulations, policies, and procedures.
- The use of Village meeting rooms is based on availability and Village scheduling concerns. The Village retains the right to move, cancel or reschedule meetings based upon Village needs.
- The Village shall keep in force at all times during the term of this agreement Commercial General Liability Insurance or self-insurance, specifically including bodily injury, personal injury and property damage with limits of not less than \$1,000,000 per occurrence, written on an occurrence basis. Neither the purchase of this insurance nor the provisions of this section shall serve to limit or waive in any fashion the Village's protections from liability under Illinois law or the Illinois Local Governmental and Governmental Employees Tort Immunity Act, as amended.

#### **Improvement, Repair, Replacement and Acquisition Costs**

- Purchases must be approved by a majority vote by the Village and Affiliate Boards according to the respective agencies purchasing policies.
- The Affiliate agrees to pay one hundred (100%) for costs associated with any equipment storage facility that is provided by the Affiliate and used for storage of Affiliate equipment.
- The Village shall have no obligation to undertake any projects or improvements related to any of the property covered by this Agreement.
- The Affiliate will work with the Village, to the extent reasonably possible, to contribute to the maintenance, repair and improvement of fields used by the Affiliate but under no circumstance will the Affiliate be required to contribute to such maintenance, repairs or improvements without prior written approval by the Affiliate.

#### **Advertisement**

- The Village will provide the Affiliate with a maximum of one-quarter page of advertising in their seasonal program guide. The Affiliate is responsible for providing information for the advertisement, and the Village will design the advertisement with consultation of the group. A copy of the Village's Program Guide Production Timeline, which established deadlines for promotional copy, will be given the group on an annual basis.

## **Insurance and Indemnification**

- The Affiliate shall procure and maintain for the duration of this agreement, the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with any of Affiliate's activities:

### **Commercial General Liability Insurance**

- Affiliate shall provide, on an annual basis on or before March 1<sup>st</sup> of each year, a Certificate of Insurance evidencing general liability insurance for the Affiliate with limits not less than \$1,000,000 for personal injury and property damage combined and \$2,000,000 aggregate for personal injury and property damage combined. Affiliate shall also name the Village as an additional insured on the aforementioned general liability insurance and the Affiliate's policy shall be designated as primary in coverage as to any injury or damage arising out of Affiliate's programs or activities.

### **Workers Compensation Insurance**

- If applicable, the Affiliate shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$500,000 each accident for bodily injury by accident or \$500,000 each employee for bodily injury by disease.

## **General Insurance Provisions**

### **Evidence of Insurance**

- Upon request, the Affiliate shall provide a certificate of insurance as evidence that the insurance requirements under this Agreement are current and remain in effect. All certificates of insurance shall provide for 30 days' written notice to the Village prior to the cancellation or material change of any insurance referred to therein except for notices of cancellation for non-payment which shall be 10 (ten days). Written notice to the Village shall be by certified mail, return receipt requested.
- Failure of a party to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Village to identify a deficiency from evidence that is provided shall not be construed as a waiver of the Affiliate's obligation to maintain such insurance.
- The Village shall have the right, but not the obligation, of prohibiting the Affiliate from using any field for which Affiliate is granted authorization hereunder until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Village.
- Failure to maintain the required insurance may result in termination of this agreement at Village's option.
- The Affiliate shall provide certified copies of all insurance policies from its insurers required above within 10 days of the execution of this agreement.

### **Acceptability of Insurers**

- For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the AM. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Village has the right to reject insurance written by an insurer it deems unacceptable.

### **Deductibles and Self-Insured Retentions**

- Any deductibles or self-insured retentions must be declared to the Village. At the option of the Village, the Affiliate may be asked to eliminate such deductibles or self-insured retentions as respects to the Village, its

officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

### **Indemnification**

- The Affiliate shall indemnify and hold harmless the Village and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (reasonable attorney's and paralegals' fees and court costs), arising from or in any way connected with (i) the Affiliate's conduct or management of the fields for which Affiliate is granted a license hereunder, any business or activity therein that is related to the activities of the Affiliate, or any work or thing whatsoever done by Affiliate, or condition created in or about the fields by Affiliate; (ii) any act, omission wrongful act or negligence of the Affiliate or any of the Affiliate's partners, directors, officials, officers, agents, employees, members, volunteers, participants, invitees, licensees, contractors, or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or upon any field for which Affiliate is granted a license hereunder that is related to the activities of the Affiliate, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. The Affiliate shall similarly protect, indemnify and hold and save harmless the Village, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of the Affiliate's breach of any of its obligations under, or the Affiliate's default of, any provision of this agreement.
- The Village agrees to indemnify and hold harmless the Affiliate, and its officers, agents, employees, members, participants and volunteers, from any and all claims, causes of action or liability arising out of or from the use of the fields by the Village, including but not limited to any claim made by any spectator, guest, invitee or trespasser for personal injury or property damage sustained by any such person or entity in any or the fields caused solely by the Village's use of the fields, unless the claim, cause of action or liability arises solely from the negligence or wrongful conduct of the Affiliate and/or any officer, agent, employee, participant, member or volunteer of the Affiliate. This provision shall not be construed to negate, abridge, or otherwise reduce the indemnification obligations of the Affiliate as stated in Section IV 4(a) above, and the Affiliate's obligation to inspect and maintain the fields prior to and during their use, regardless of their use by any other party, including the Village.
- This provision shall not be construed to limit the Village's immunities as provided in the Local Governmental and Governmental Employees Tort Immunity Act, (745 ILCS 10/1, et seq.

### **No Third-Party Beneficiary**

- This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

### **Termination and Duration**

- The initial term of this Agreement shall commence on the date hereof and end on December 31, 2024. Thereafter, this Agreement shall be deemed automatically renewed for successive one-year periods unless either party shall advise the other party in writing of its intention not to renew the Agreement at least six (6) months prior to the annual renewal date of its intention not to renew the agreement, unless

the Parties otherwise mutually agree in writing to terminate the Agreement.

- The Village retains the right to terminate this Agreement due to a breach by the Affiliate of its obligations under this Agreement, due to misconduct of the Affiliate or for misuse of property by the Affiliate, for purposes deemed necessary for public safety or preservation of property, or if termination serves the interests of Village residents, as reasonably determined by the Village.
- The Agreement may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

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Village of Lake Zurich

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Ela Soccer

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Date

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Date

**Affiliate Agreement**  
**Village of Lake Zurich and Lake Zurich Flames Football**

**Purpose**

The Village of Lake Zurich (hereafter "Village") recognizes that certain organizations exist within the community whose purposes are to serve and enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from the Village and provide for their own leadership, organizational and operational structure. Although the stated missions of the organizations may differ, public investment in public recreational facilities and programs creates a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

The Village recognizes that at times it is in the best interest of the community that the Village work with outside organizations in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of their individual responsibilities.

To this end, the Village is willing to establish a working relationship and cooperative agreement with the Lake Zurich Flames Football (hereafter "Affiliate"). With this agreement, the parties will define the working relationship, mutual expectations, and individual responsibilities. However, this agreement cannot be considered absolute; but shall serve as a frame of reference. Standards outlined herein ensure that the parties' concept of joint planning, use, and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action in planning, developing and maintaining recreational programs.

**Criteria and Conditions**

- The Village agrees to cut the grass outside of the field play areas ("common areas") and maintain the common areas, including the walking paths and parking lots as the Village deems appropriate at the following Village-owned parks during the designated season of August 1<sup>st</sup> – October 31<sup>st</sup>: Old Mill Grove Park, Zurites Park and Manor Park. The Affiliate will be responsible for the maintenance of inside the field play areas.
- The Village Reserves the right to schedule any unused dates for use by the Village or another organization.
- The Affiliate shall provide its own leadership, structure, and must delegate operational duties to its membership.
- The Affiliate shall conduct its own financial business and be financially self-supporting.
- The Affiliate shall have its own volunteer governing board with adopted written bylaws or guidelines to guide the board in policy-making decisions, and:
  - Is a not-for-profit corporation or organization dedicated to offering and promoting recreational activities which are compatible with and supplement Village programs.
  - At least 51% of the members/participants of the Affiliate must be residents of the Village of Lake Zurich.
- Within 5 business days, the Affiliate agrees to provide the Village with complete copies of any of

its governing documents, schedules, bylaws, or operational guidelines which may be requested by the Village. The Village and Affiliate may mutually agree in writing to additional time for the production of such documents.

- The Affiliate shall provide a list of its officers to the Village annually or as otherwise requested by the Village. The Affiliate will designate one individual as the primary contact to the Village.
- The Affiliate shall designate both a liaison and alternate liaison and provide the individuals' telephone numbers and other contact information to the Village.
- The Affiliate agrees and understands that neither the Affiliate nor its officials, officers, members, employees or volunteers (collectively the "Affiliate Group") are employed by, agents of, nor entitled to any benefits or protections afforded employees or volunteers of the Village and are not bound by any obligations as employees of the Village.
- The Affiliate Group will not be covered under provisions of the unemployment compensation insurance of the Village or the workers' compensation insurance of the Village and that any injury or property damage arising out of any Affiliate Group activity will be the Affiliate's sole responsibility and not the Village's. Also, it is understood that the Affiliate Group is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Village and therefore, the Affiliate will be solely responsible for its own actions. The Village will in no way defend the Affiliate in matters of liability.
- Affiliate shall fully cooperate with any investigation conducted by or on behalf of the Village and/or the Intergovernmental Risk Management Agency "IRMA".
- The Affiliate shall not represent itself or members of the Affiliate as employees, volunteers, or agents of the Village.
- The Affiliate or members of the Affiliate will not advertise or solicit participants using the name or logo of the Village without prior written permission of the Village.
- All fees, charges, monies, and expenditures shall be handled by the Affiliate itself, with its own accounts in the group's name. The group shall have a written policy regarding refunds. All requests for refunds shall be addressed in a timely manner.
- The responsibilities of treasurer or person(s) handling the Affiliate funds shall not be placed solely with one person. Checks written on the Affiliate bank account must require two signatures. The two persons with access to the Affiliate's accounts cannot be related to one another.
- The Affiliate acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials related to the Affiliate's activities and use of Village property and facilities, unless otherwise specified and agreed to in writing.
- Activities, programs, and events sponsored by Affiliate shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, for participation for reasons of race, color, creed, national origin, sex, sexual orientation, disability, or any other characteristic protected by local, state, or federal law.
- The Affiliate agrees to arrange for criminal background checks to be conducted by a reputable third party for

the designated managers and coaches for all teams comprised of players under eighteen (18) years of age. Such background checks will include a search of sex offender registries.

- The Affiliate is solely responsible for determining whether any conviction disqualifies any employee/volunteer. If requested by the Village, the Affiliate will provide the Village with the name of the third party retained in any given year to conduct such background checks and describe the background check package selected by the Affiliate so that the Village can confirm the scope of the background checks conducted on behalf of the Affiliate.
- The Affiliate understands and agrees that it is solely responsible for determining whether any staff, employee, or volunteer is qualified and suitable for any Affiliate position and/or activity and that the Village is not responsible for any hiring or retention decision.
- Registration for membership/tryouts must not exclude residents of the Village that meet all requirements for such membership/tryouts.
- The Affiliate shall comply with all applicable local, state, and federal laws, including, but not limited to the Illinois Human Rights Act, the American with Disabilities Act, and the Civil Rights Act of 1964.
- The Affiliate shall base employment, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as an appropriate division for athletics programming), national origin, age (except as an appropriate division of programming levels for youth athletics programming), marital status, or any other protected characteristic as established by law.
- The Affiliate and Village agree to meet annually reviewing the agreement and evaluating the season by September 30.

#### **Facility Use**

- The Village hereby authorizes the Affiliate to use and operate : Old Mill Grove Park, Zurites Park and Manor Park fields as they are presently constituted for football activities authorized by the Affiliate.
- The Village acknowledges that the fields are important to the Affiliate in conducting its own financial business and maintaining its financial self-sufficiency in accordance with above.
- Priority scheduling for the Village fields will be as follows:
  - Village of Lake Zurich
  - Affiliate
  - \*Community Groups
  - \*Residents
  - \*Non-Residents

\*These classified groups will be charged a fee based on the approved policy. If one of these groups rents the fields for football practices, games or camps, the rental revenue will be collected and kept by the Village. The Village agrees to contact Affiliate to coordinate the rental schedule.

- It is the sole responsibility of the Affiliate to determine whether any field for which Affiliate is granted

a license hereunder is safe, suitable, and/or appropriate for any intended use by the Affiliate, despite any notice provided to the Village, including, but not limited to, weather conditions, soil or other unsafe circumstances or field conditions. If the fields are not safe, they should not be used.

- The Affiliate shall promptly report to the Village any unsafe condition of which the Affiliate becomes aware on any of the fields for which the Affiliate is granted a licensehereunder (subsurface conditions, holes in sports fields, broken equipment, etc.).
- The Affiliate is solely responsible for providing supervision and security services, as needed, for any and all Affiliate activities.
- The Village does not assume any responsibility, care, custody, or control of any Affiliate property or equipment brought upon or stored upon Village property. The Affiliate is solely responsible for the safety and/or security of any Affiliate property or equipment brought upon or stored on Village property.
- The Affiliate shall adhere to all applicable facility and Village ordinances, rules,regulations, policies, and procedures.
- The use of Village meeting rooms is based on availability and Village scheduling concerns. The Village retains the right to move, cancel or reschedule meetings based upon Village needs.
- The Village shall keep in force at all times during the term of this agreement Commercial General Liability Insurance or self-insurance, specifically including bodily injury, personal injury and property damage with limits of not less than \$1,000,000 per occurrence, written on an occurrence basis. Neither the purchase of this insurance nor the provisions of this section shall serve to limit or waive in any fashion the Village's protections from liability under Illinois law or the Illinois Local Governmental and Governmental Employees Tort Immunity Act, as amended.

#### **Improvement, Repair, Replacement and Acquisition Costs**

- Purchases must be approved by a majority vote by the Village and Affiliate Boards according to the respective agencies purchasing policies.
- The Affiliate agrees to pay one hundred (100%) for costs associated with any equipment storage facility that is provided by the Affiliate and used for storage of Affiliate equipment.
- The Village shall have no obligation to undertake any projects or improvements related to any of the property covered by this Agreement.
- The Affiliate will work with the Village, to the extent reasonably possible, to contribute to the maintenance, repair and improvement of fields used by the Affiliate but under no circumstance will the Affiliate be required to contribute to such maintenance, repairs or improvements without prior written approval by the Affiliate.

#### **Advertisement**

- The Village will provide the Affiliate with a maximum of one-quarter page of advertising in their seasonal program guide. The Affiliate is responsible for providing information for the advertisement, and the Village will design the advertisement with consultation of the group. A copy of the Village's Program Guide Production Timeline, which established deadlines for promotional copy, will be given the group on an annual basis.

## **Insurance and Indemnification**

- The Affiliate shall procure and maintain for the duration of this agreement, the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with any of Affiliate's activities:

### **Commercial General Liability Insurance**

- Affiliate shall provide, on an annual basis on or before March 1<sup>st</sup> of each year, a Certificate of Insurance evidencing general liability insurance for the Affiliate with limits not less than \$1,000,000 for personal injury and property damage combined and \$2,000,000 aggregate for personal injury and property damage combined. Affiliate shall also name the Village as an additional insured on the aforementioned general liability insurance and the Affiliate's policy shall be designated as primary in coverage as to any injury or damage arising out of Affiliate's programs or activities.

### **Workers Compensation Insurance**

- If applicable, the Affiliate shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$500,000 each accident for bodily injury by accident or \$500,000 each employee for bodily injury by disease.

## **General Insurance Provisions**

### **Evidence of Insurance**

- Upon request, the Affiliate shall provide a certificate of insurance as evidence that the insurance requirements under this Agreement are current and remain in effect. All certificates of insurance shall provide for 30 days' written notice to the Village prior to the cancellation or material change of any insurance referred to therein except for notices of cancellation for non-payment which shall be 10 (ten days). Written notice to the Village shall be by certified mail, return receipt requested.
- Failure of a party to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Village to identify a deficiency from evidence that is provided shall not be construed as a waiver of the Affiliate's obligation to maintain such insurance.
- The Village shall have the right, but not the obligation, of prohibiting the Affiliate from using any field for which Affiliate is granted authorization hereunder until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Village.
- Failure to maintain the required insurance may result in termination of this agreement at Village's option.
- The Affiliate shall provide certified copies of all insurance policies from its insurers required above within 10 days of the execution of this agreement.

### **Acceptability of Insurers**

- For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the AM. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Village has the right to reject insurance written by an insurer it deems unacceptable.

### **Deductibles and Self-Insured Retentions**

- Any deductibles or self-insured retentions must be declared to the Village. At the option of the Village, the Affiliate may be asked to eliminate such deductibles or self-insured retentions as respects to the Village, its

officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

### **Indemnification**

- The Affiliate shall indemnify and hold harmless the Village and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (reasonable attorney's and paralegals' fees and court costs), arising from or in any way connected with (i) the Affiliate's conduct or management of the fields for which Affiliate is granted a license hereunder, any business or activity therein that is related to the activities of the Affiliate, or any work or thing whatsoever done by Affiliate, or condition created in or about the fields by Affiliate; (ii) any act, omission wrongful act or negligence of the Affiliate or any of the Affiliate's partners, directors, officials, officers, agents, employees, members, volunteers, participants, invitees, licensees, contractors, or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or upon any field for which Affiliate is granted a license hereunder that is related to the activities of the Affiliate, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. The Affiliate shall similarly protect, indemnify and hold and save harmless the Village, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of the Affiliate's breach of any of its obligations under, or the Affiliate's default of, any provision of this agreement.
- The Village agrees to indemnify and hold harmless the Affiliate, and its officers, agents, employees, members, participants and volunteers, from any and all claims, causes of action or liability arising out of or from the use of the fields by the Village, including but not limited to any claim made by any spectator, guest, invitee or trespasser for personal injury or property damage sustained by any such person or entity in any or the fields caused solely by the Village's use of the fields, unless the claim, cause of action or liability arises solely from the negligence or wrongful conduct of the Affiliate and/or any officer, agent, employee, participant, member or volunteer of the Affiliate. This provision shall not be construed to negate, abridge, or otherwise reduce the indemnification obligations of the Affiliate as stated in Section IV 4(a) above, and the Affiliate's obligation to inspect and maintain the fields prior to and during their use, regardless of their use by any other party, including the Village.
- This provision shall not be construed to limit the Village's immunities as provided in the Local Governmental and Governmental Employees Tort Immunity Act, (745 ILCS 10/1, et seq.

### **No Third-Party Beneficiary**

- This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

### **Termination and Duration**

- The initial term of this Agreement shall commence on the date hereof and end on December 31, 2024. Thereafter, this Agreement shall be deemed automatically renewed for successive one-year periods unless either party shall advise the other party in writing of its intention not to renew the Agreement at least six (6) months prior to the annual renewal date of its intention not to renew the agreement, unless

the Parties otherwise mutually agree in writing to terminate the Agreement.

- The Village retains the right to terminate this Agreement due to a breach by the Affiliate of its obligations under this Agreement, due to misconduct of the Affiliate or for misuse of property by the Affiliate, for purposes deemed necessary for public safety or preservation of property, or if termination serves the interests of Village residents, as reasonably determined by the Village.
- The Agreement may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

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Village of Lake Zurich

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Date

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Lake Zurich Flames Football

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Date

## Summary of Operations

### Current Year and Prior Year

Park & Rec	NOVEMBER	Current Month			Comments	
		Current Year Actual	Current Year Budget	Actual vs Budget	2022 vs 2021 Actual	2022 FY Actual vs Budget
Dance	294,770	222,500	72,270	215,604	79,166	Higher year over year due to the increase in dancers and Impulse members participating in competitions and conventions
Preschool	153,760	165,105	(11,345)	126,214	27,546	Higher year over year due to expansion back to operating at two sites allowing for increased enrollment: Barn and Buffalo Creek
Youth	29,545	11,000	18,545	25,050	4,495	Increased enrollment in youth programs year over year
Camp	216,389	210,005	6,384	199,988	16,401	Larger number of residents registered and registered earlier than years past with most camps full before nonresident registration began on March 14th. Higher enrollment numbers year over year (625 in 2022 vs. 475 in 2021); revenue differs due to the lower amount of nonresidents registered as well as deposits vs. paid in full opportunities; on target to meet and exceed budgeted revenue
Athletics	45,847	30,000	15,847	55,948	(10,101)	Decrease year over year attributed to contractor's struggle to offer additional classes this year due to lack of staff. Increase in field trip attendance for other agencies year over year
Aquatics- Park Fees	100,773	87,425	13,348	85,892	14,781	Increase attributed to the return to the White Inflatable operations
Aquatics- Park Permits	33,927	37,000	(3,073)	31,335	2,592	Due to the late opening of Whiteman's beach pass sales were down slightly but daily sales (above) offset the decrease.
Special Programs Fees	7,191	8,000	(809)	10,748	(3,557)	Loss of Spring dog obedience classes due to instructor conflict; current conversations with another provider to step in later this year or early next year.
Fitness	46	2,500	(2,454)	3,083	(3,037)	Loss of Yoga Instructor to stand alone facility in downtown
Park Fees	3,650	2,000	1,650	7,287	(3,637)	See 2022 FY Actual vs Budget Note
Rental Income	842	600	242	1,746	(904)	Down year over year due to park construction and limited pavilion rental opportunities this summer
Operating Revenue	886,740	776,135	110,605	762,595	123,745	Down year over year due to the indoor Lake County Farmers Market not returning to the Chalet due to construction on site.
Personnel- Full Time	108,947	131,917	23,030	109,700	753	
Personnel- Part Time	36,662	49,872	13,210	17,343	(19,319)	FY22 includes the reinstatement of the Guest service Associate position (position was vacant from Jan-August).
Personnel- Seasonal	330,969	385,738	54,749	274,508	(56,481)	FY21 Jan-May included seasonal preschool expenses at one condensed site with no Terrick Twos classes in operation; FY22 includes operations for Terrick Twos M/W and both the Barn and BC operational M-F; FY22 includes COLA and minimum wage increases
Social Security	29,480	35,211	5,781	24,162	(4,668)	
Medicare	6,882	8,235	1,353	5,791	(1,091)	
IMRF	9,024	10,930	1,906	12,096	3,076	
Health Ins	23,984	26,165	2,181	23,272	(712)	
Licensing/Certification	3,828	5,690	1,862	4,556	728	
Memberships & Subscriptions	1,682	2,038	356	1,892	210	
Program Services	69,766	69,500	(266)	77,862	8,096	FY22 includes Yoga (\$2,600) and Dog Obedience (\$2,500) contractors which are no longer operating as of FY22; this also reflects a dip of enrollment with our athletics
Postage & Shipping	3,015	4,500	1,485	2,659	(356)	See 2022 FY Actual vs Budget Note
Printing, Stationery/Forms	20,687	22,000	1,313	17,916	(2,771)	FY22 savings attributed to no mailed Winter program registration postcard
Office Supplies	3,396	3,500	134	3,455	89	
Uniforms	4,173	5,050	877	5,015	842	
Other Supplies	42,640	37,525	(5,115)	23,889	(18,751)	Increase in dancers which was reflected in the increase in costume orders (\$2K) and expense for CERT assistance for Jack O' Lantern Wand (\$4K); revenue off sets increases in memorial tree benches (\$8,500), day camp revenue off sets expenses.
Program Supplies	21,792	17,600	(4,192)	10,666	(11,126)	Continued increase of online registrations and payments; with the upgrade of software, exploring passing on convenience fees to customers in FY'23
Bank & Credit Card Fees	28,601	26,000	(2,601)	25,200	(3,401)	No fees associated with YBR as it is now onsite at the Paulus Park Barn (in Winter/Spring F'22, was still operating at St. Peters)
Rentals	988	3,000	2,012	6,225	5,237	See 2022 FY Actual vs Budget Note
Liability Ins	48,144	52,521	4,377	32,111	(16,053)	
Operating Expense	794,600	897,052	102,452	678,921	(115,679)	



# PARKS & RECREATION DEPARTMENT

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## MONTHLY INFORMATION REPORT

**October 2022**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

Save the Date for this year's Miracle on Main Street to be held in downtown Lake Zurich on Saturday, December 3rd from 3-6:30pm. The committee is continuing to work on event logistics and finalizing artisans, community organizations, nonprofits and hot food vendors. The event will feature the tree lighting of the beautiful 35 foot tree to be displayed for the holiday season, an opportunity to meet Santa and his reindeer. Event entertainment includes Lake Zurich High School's Bare Voices, Blue Notes, Peace Lutheran Church Bell Choir, a DJ and the Academy of Performing Arts. Continuing at Miracle on Main Street this year will be children's crafts, sleigh rides, adult beverages, and food vendors. Hot cocoa provided by the Lake Zurich Area Chamber of Commerce and hot cider provided by the Lions Club. The Lions Club will be holding their Annual Candy Cane Hunt at 3pm as well as offering an area with photos for Santa, tractor rides and seasonal children's tattoos by their Leos Club. Thank you to our event sponsors, Moore Orthodontics, Lake Zurich Tire & Auto Inc, Lake Zurich Area Chamber of Commerce, Lions Club, and LRS as well as our many volunteers especially LZHS NHS and Interact Club.

All other internal event committees such as the Farmers Market and Rock the Block are continuing to meet in the upcoming months to update event forms, marketing pieces and discuss logistics for 2023. Event dates and details coming soon.

The department is in the beginning stages of planning and mapping out the Spring Summer 2023 brochure which is set to be released to the residents early February. New program independent contracts for the new year include LifeSport (pickleball and tennis), Top Performance Strength (sports conditioning), Exact Sports (lacrosse and pickleball) and the return of Dog Obedience with a new instructor, Morgan Pierce. Pending budget approval, staff will also begin planning for dry nonmotorized storage only available to residents who purchase a seasonal permit as well as nonmotorized rentals at the Paulus Park concessions stand during the 9 week regular beach season.

Through October, we have seen an overall enrollment increase of approximately 10% over 2021.  
Summer Camp- 616 (FY21- 606)

Preschool- 265 (FY21- 155)

Dance- 806 (FY21- 623)

Athletics- 720 (FY21-915) \*Decrease due to contractor limited instructor availability in FY22

Breezewald Beach Attendance- 3,061 (FY21-2,392) Paulus Park Beach Passes- 413 (FY21-

426) Paulus Park Daily Attendance (not including beach pass holder visits)- 10,705 (FY21- 9,758)

The department is continuing to work with the Public Works team to complete a variety of projects including OSLAD approved projects which includes any punch list items to be identified during a walk thru later November (had to extend the date due to Jack O Lantern operations on the property), the Chalet deck replacement, parking lot renovation at Buffalo Creek, and basketball court renovation at Oak Ridge Park. The department has been working with Vermont Systems to upgrade our internal registration software throughout the month of October. The upgrade was necessary as the current version that the department operates off of is

now unsupported. To convert all the data to the new software, the department was off line for approximately a week both in house and online, however, due to timing, there was little disruption to users. The migration also resulted in an upgrade of our online portal which has a fresh new look, additional features and is much more user friendly.

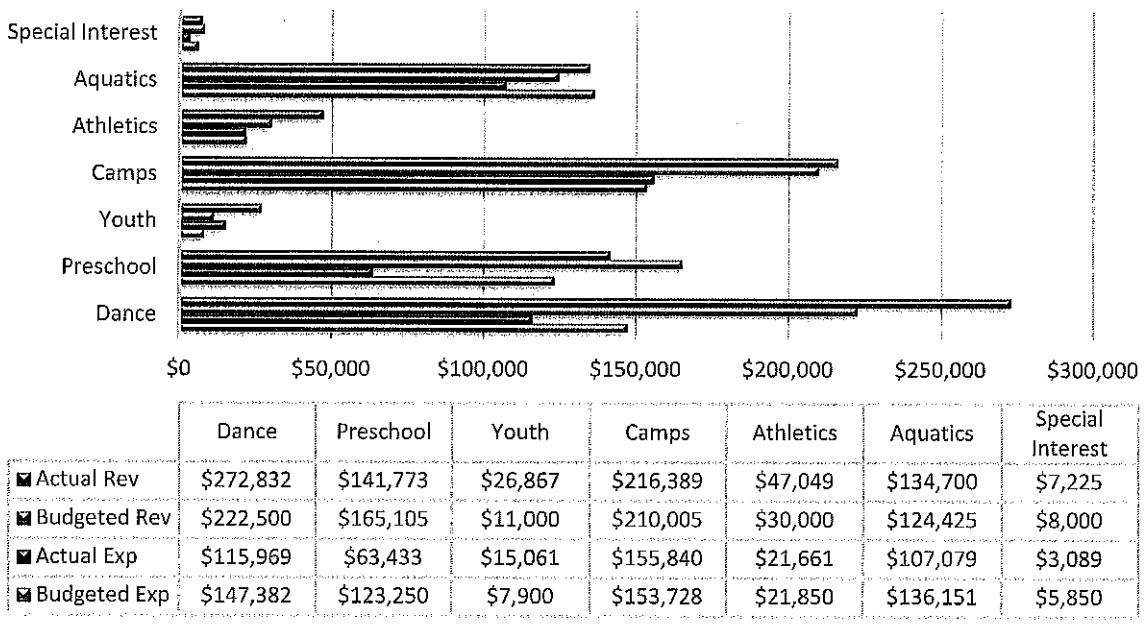
The Park and Recreation Advisory Board will be meeting on Tuesday, December 13<sup>th</sup> to discuss next year's playground renovation and affiliate agreements with Ela Soccer and Flames Football.

All Community Events wrapped up their second annual Jack O 'Lantern World event series at Paulus Park on Sunday, October 30<sup>th</sup>. They have reported to the Village that their final attendance numbers over the course of the month were 40,245 which resulted in a payment to be made to the Village in the amount of \$38,881.72 for use of the park (5% of gross ticket sales). This year, the Village did work with CERT to provide traffic and pedestrian assistance at the park intersection on Route 12 on Fridays and Saturdays during high traffic times. For the use of their equipment and staffing, the Village donated \$4,000 to CERT. All Community Events has conveyed that they are looking forward to returning to Paulus Park next October and does plan to continue to invest in the growth of the event with new attractions/amenities for 2023.

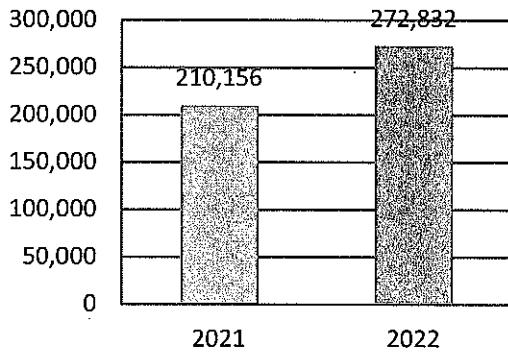
All returning events have through December 21, 2022 to resubmit their event for first right of refusal. The department will continue their collaboration with Ancient Oaks Foundation quarterly community events. We have had paperwork submitted from Purple Plunge to return in 2023 and received verbal confirmation of desire to return to Paulus Park from All Community Events, Phase 3, Jodi Alt, Stephen Siller Tunnel to Towers, and Alpine Runners. The Village has decided that due to road construction on Route 12, the Village will not be entertaining applications for a triathlon with hopes to interview any interested organizations with the anticipated return of the event to Paulus Park in 2024.

Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

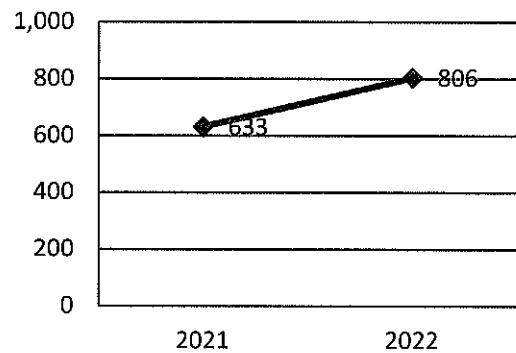
## Program Cost Recovery Fiscal Y-T-D



### Dance Year over Year Revenue Y-T-D

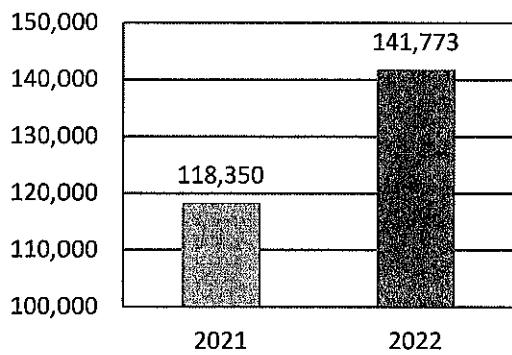


### Dance Year over Year Enrollment

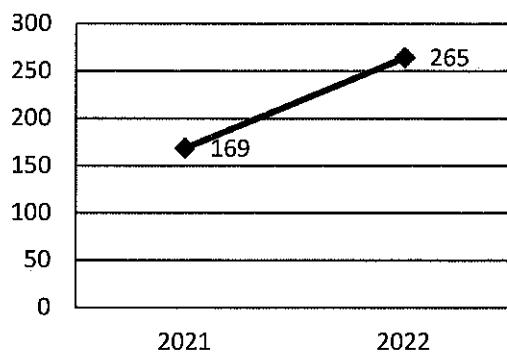


Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options.

### Preschool Year over Year Revenue Y-T-D

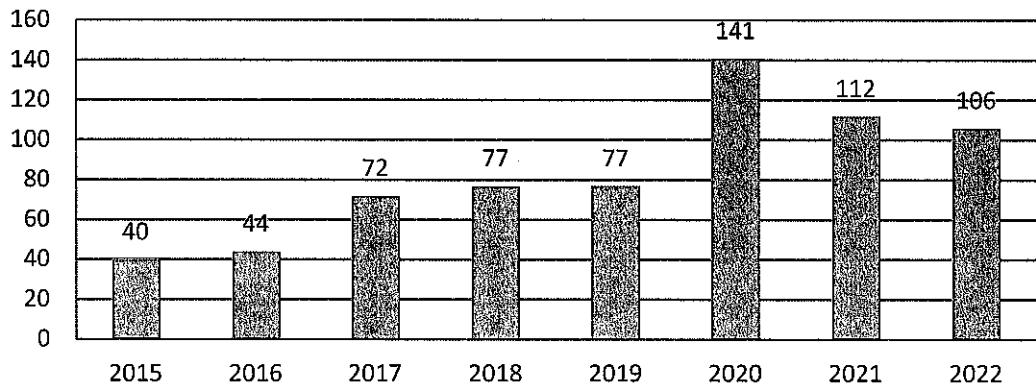


### Preschool Year over Year Enrollment



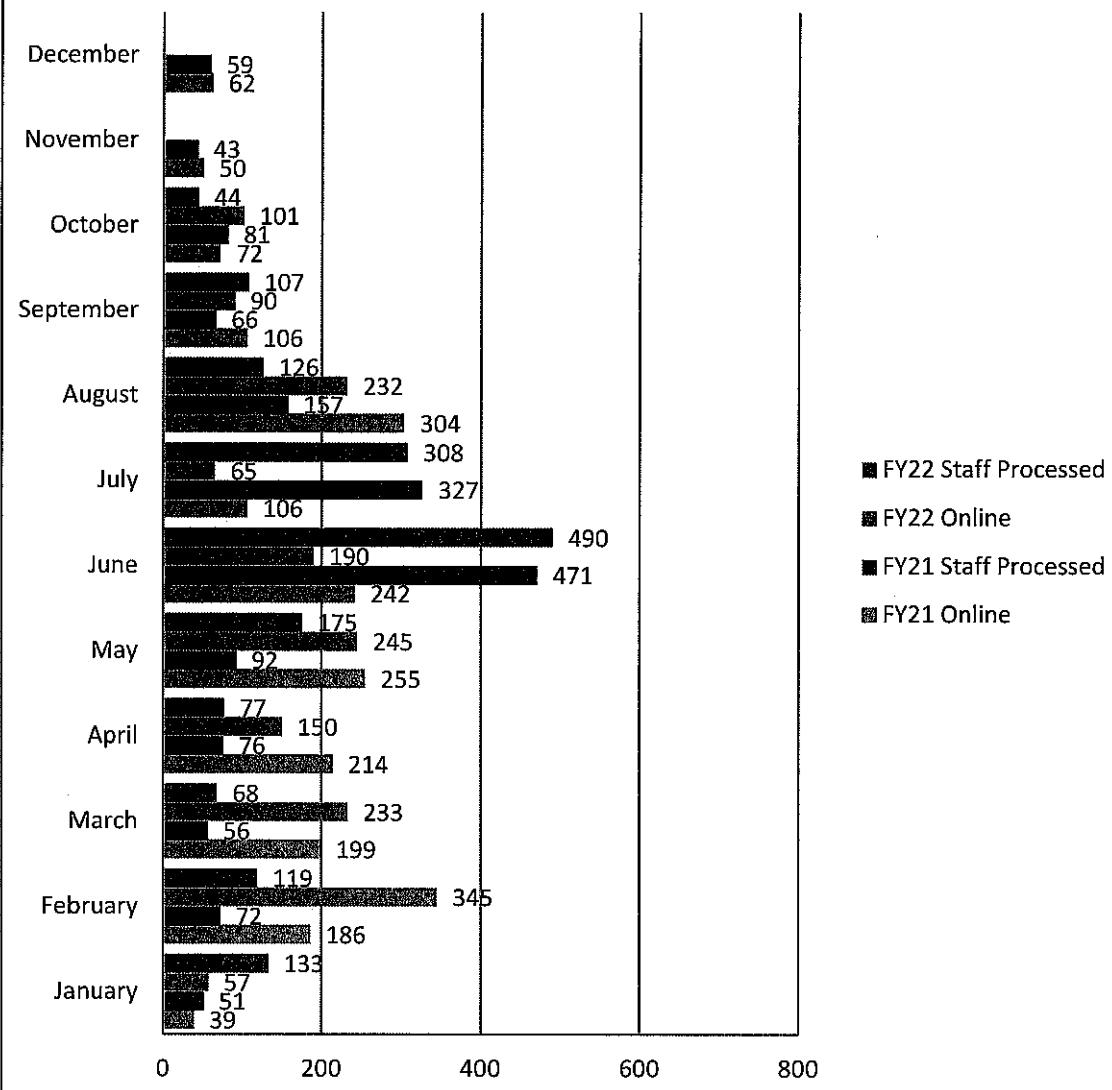
Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in Winter/Spring 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for Winter/Spring 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Due to increased need and enrollment, Fall 2021 includes operations at both the Paulus Park Barn and Buffalo Creek locations.

### Non-motorized Boat Permits Year over Year



2021 and 2022 numbers include both daily and seasonal nonmotorized craft permits; includes 36 daily permits and 70 season permits purchased. Permits are sold April-October 1<sup>st</sup>; totals for previous years listed above are yearly totals. This past season, 74 total residents participated in the programs resulting in gross revenue of \$2,970.

## Registrations Year over Year



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Please note that in October 2022, due to the migration to the updated Rectrac Park and Recreation software, our in house and web operations were not available for approximately 2 weeks.



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## Rock the Block 2022 - Attendee

QUESTION SUMMARIES

DATA TRENDS

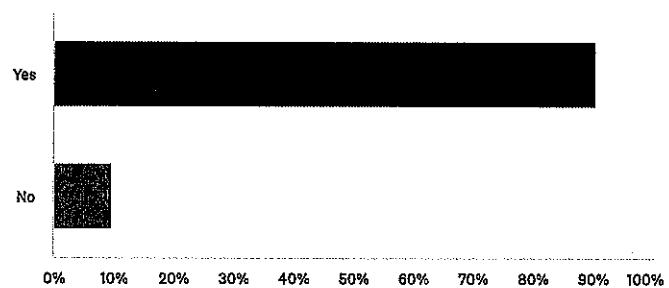
INDIVIDUAL RESPONSES

Q1



Have you attended Rock the Block in the past?

Answered: 168 Skipped: 0



## ANSWER CHOICES

## RESPONSES

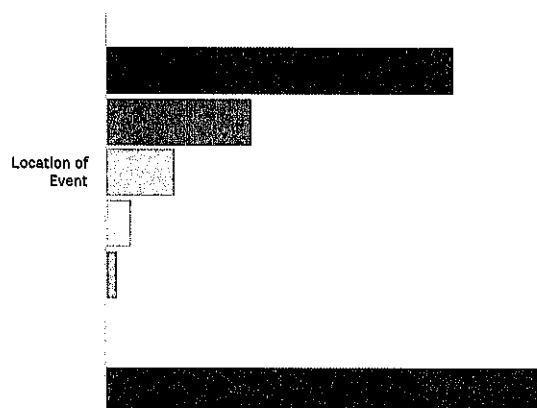
Yes	90.48%	152
No	9.52%	16
<b>TOTAL</b>		<b>168</b>

Q2



Please rate the 2022 Lake Zurich Rock the Block event on the following: (Excellent, Above Average, Average, Fair, Poor)

Answered: 168 Skipped: 0

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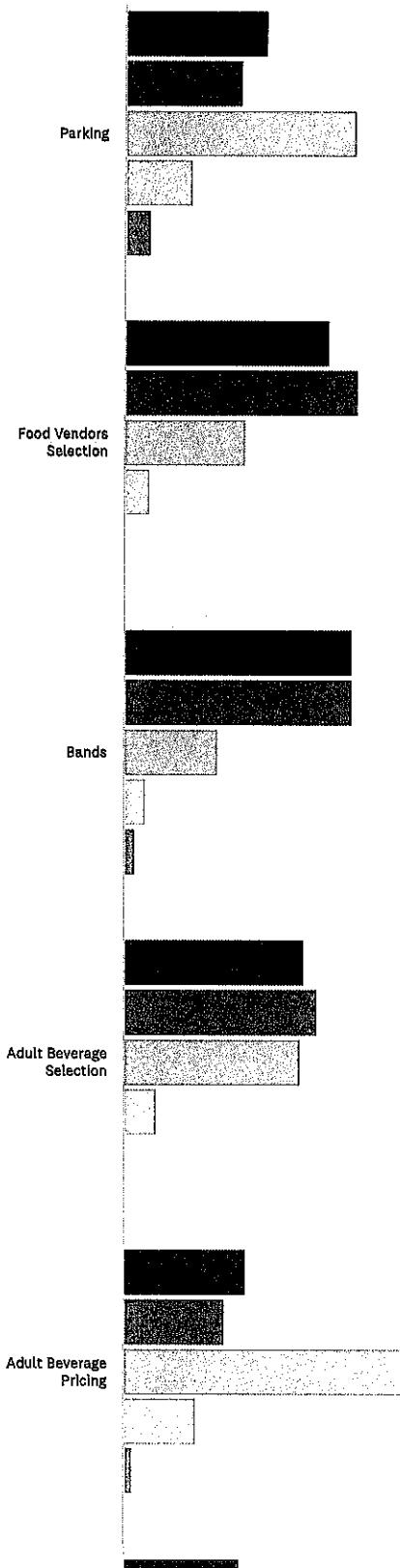
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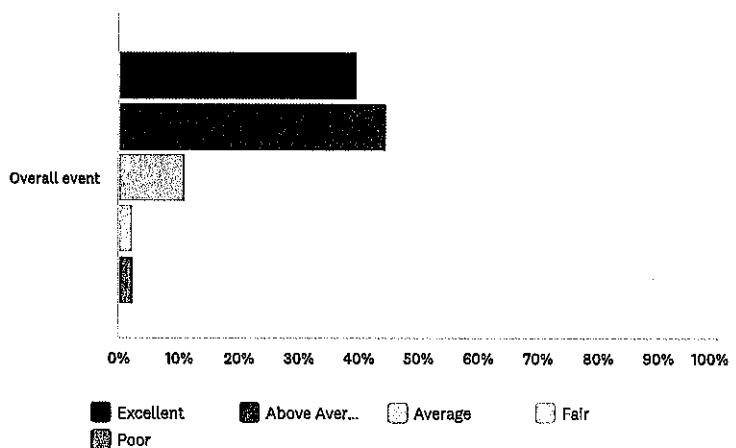
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	EXCELLENT	ABOVE AVERAGE	AVERAGE	FAIR	POOR	TOTAL	WEIGHTED AVERAGE
Location of Event	57.93% 95	24.39% 40	11.59% 19	4.27% 7	1.83% 3	164	1.68
Day/Time of the Event	73.81% 124	18.45% 31	7.14% 12	0.60% 1	0.00% 0	168	1.35
Parking	24.39% 40	20.12% 33	39.63% 65	11.59% 19	4.27% 7	164	2.51
Food Vendors Selection	35.15% 58	40.00% 66	20.61% 34	4.24% 7	0.00% 0	165	1.94
Bands	39.29% 66	39.29% 66	16.07% 27	3.57% 6	1.79% 3	168	1.89
Adult Beverage Selection	30.86% 50	33.33% 54	30.25% 49	5.56% 9	0.00% 0	162	2.10
Adult Beverage Pricing	20.99% 34	17.28% 28	48.15% 78	12.35% 20	1.23% 2	162	2.56
Wine Tent	19.86% 29	25.34% 37	49.32% 72	4.11% 6	1.37% 2	146	2.42
Overall event	39.76% 66	44.58% 74	10.84% 18	2.41% 4	2.41% 4	166	1.83

« Previous | Next »

Q3



Did you come out to see a particular band?

Answered: 168 Skipped: 0



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ANSWER CHOICES	RESPONSES
Oh Yes	5.95%
Libido Funk Circus	7.14%
7th heaven	26.19%
No specific band	70.24%
<b>Total Respondents: 168</b>	

**Q4**

Do you have a particular band for the committee to consider to be the headlining act in 2022?

Answered: 118 Skipped: 50

<http://www.the-moods.com/>

9/20/2022 08:31 PM



Wedding Banned

9/20/2022 08:11 PM

Gone to Paradise — [Gone2ParadiseBand.com](http://Gone2ParadiseBand.com)

9/20/2022 05:46 PM

No

9/19/2022 10:21 PM

Nasty Snacks- a local resident is lead singer

**Q5**

What did you enjoy or value most about Rock the Block?

Answered: 147 Skipped: 21

Variety of food items and visiting with friends

9/20/2022 10:11 PM



Hanging out with my community.

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[SIGN UP FREE](#)**Food variety****Q6**

Do you have any suggestions for improving Rock the Block?

Answered: 144 Skipped: 24

Do not allow camp chairs in the band stage areall Most people do not sit in them and they just take up space and make moving through the crowd extremely difficult and dangerous. There should be a dedicated "seating area" that is off to the side rather than directly in front of the stage. There is a large presence of MS/HS age kids. Maybe a designated area for them to hang out with seating separate from the "bar" area?

9/20/2022 10:11 PM

A few more picnic tables scattered in Lions Park for people who need to be out of the crowd.

9/20/2022 08:31 PM

Different octoberfest beer selection—Leinie's

9/20/2022 08:11 PM

1. Need more food options - would like more to be from LZ, too, 2. Bring back canned food drive for CAW/Local Food Pantry. 3. Didn't like that Girl Scouts were selling lemonade for their booth - they

**Q7**

If we held a 10th Annual Rock the Block again in 2023, would you attend?

Answered: 166 Skipped: 2

Yes



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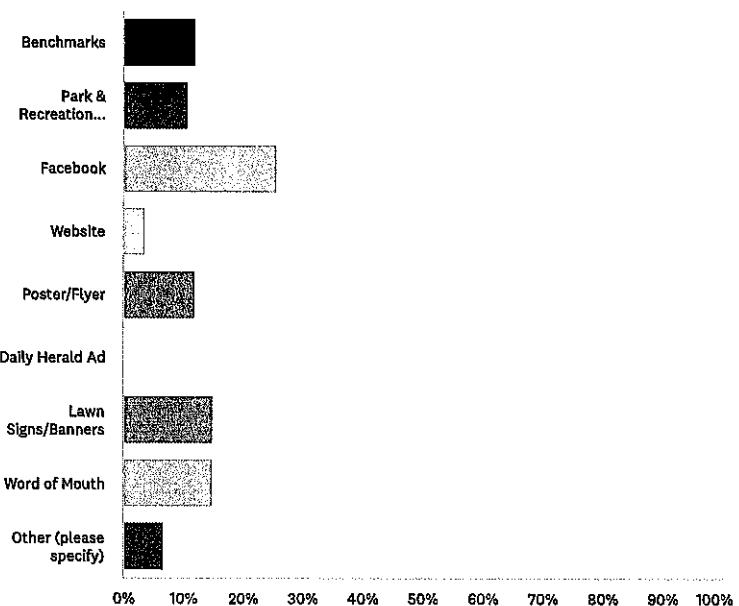
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ANSWER CHOICES	RESPONSES
Yes	88.55%
No	1.81%
Maybe	9.64%
<b>TOTAL</b>	<b>166</b>

**Q8****How did you hear about this year's Rock the Block?**

Answered: 168 Skipped: 0



ANSWER CHOICES	RESPONSES
Benchmarks	11.90%
Park & Recreation Brochure	10.71%
Facebook	25.60%
Website	3.57%
Poster/Flyer	11.90%
Daily Herald Ad	0.00%
Lawn Signs/Banners	14.88%
Word of Mouth	14.88%
Other (please specify)	Responses 6.55%
<b>TOTAL</b>	<b>168</b>

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Great job to everyone who had a hand in putting this event together. It was a blast!

9/20/2022 08:31 PM

Thank you for all of the events, such as this, that have been incorporated into the community culture...they help to build community and make LZ a special place to live

9/20/2022 05:46 PM

We felt the event drew too many people for the size of the venue.

9/19/2022 10:21 PM

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## Rock the Block 2022 - Vendor

QUESTION SUMMARIES

DATA TRENDS

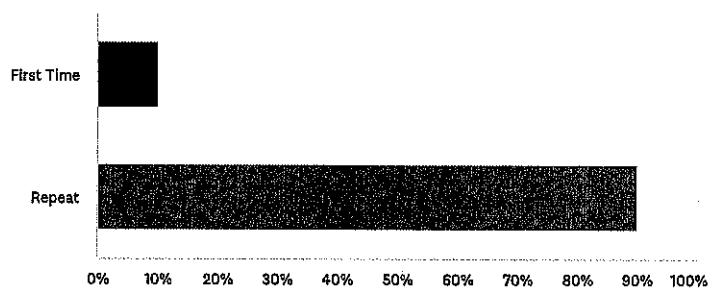
INDIVIDUAL RESPONSES

Q1



Was this your first year, or were you a repeat vendor at Rock the Block?

Answered: 10 Skipped: 0



## ANSWER CHOICES

## RESPONSES

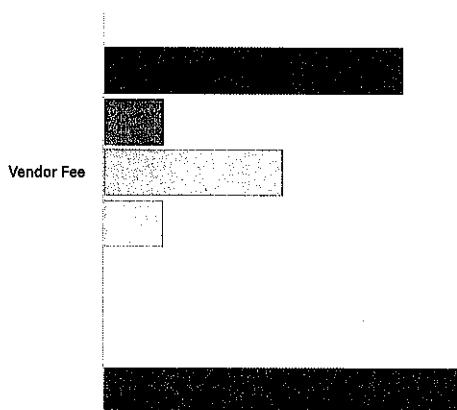
First Time	10.00%	1
Repeat	90.00%	9
<b>TOTAL</b>		<b>10</b>

Q2



Please rate the event on the following: (Excellent, Above Average, Average, Fair, Poor)

Answered: 10 Skipped: 0

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[SIGN UP FREE](#)Vendor  
CommunicationLoad In Time  
FrameLoad In  
LocationLocation of  
Booth

Event Hours

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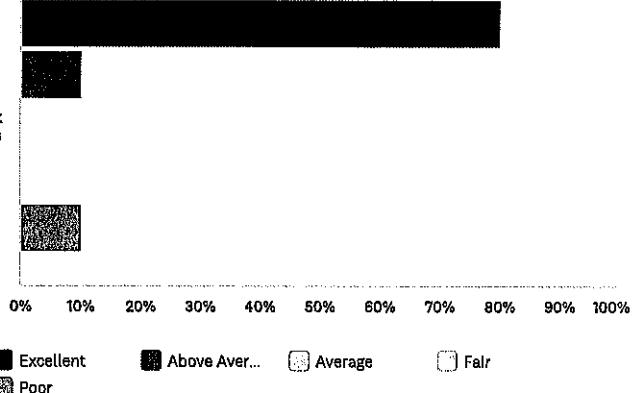
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## Rock the Block Activities



	EXCELLENT	ABOVE AVERAGE	AVERAGE	FAIR	POOR	TOTAL	WEIGHTED AVE
Vendor Fee	50.00% 5	10.00% 1	30.00% 3	10.00% 1	0.00% 0	10	
Vendor Application	60.00% 6	20.00% 2	20.00% 2	0.00% 0	0.00% 0	10	
Vendor Communication	90.00% 9	0.00% 0	10.00% 1	0.00% 0	0.00% 0	10	
Load in Time Frame	90.00% 9	0.00% 0	10.00% 1	0.00% 0	0.00% 0	10	
Load in Location	80.00% 8	10.00% 1	10.00% 1	0.00% 0	0.00% 0	10	
Location of Booth	70.00% 7	20.00% 2	0.00% 0	10.00% 1	0.00% 0	10	
Event Hours	80.00% 8	10.00% 1	0.00% 0	10.00% 1	0.00% 0	10	
Variety of Vendors	70.00% 7	10.00% 1	10.00% 1	10.00% 1	0.00% 0	10	
Rock the Block Activities	80.00% 8	10.00% 1	0.00% 0	0.00% 0	10.00% 1	10	

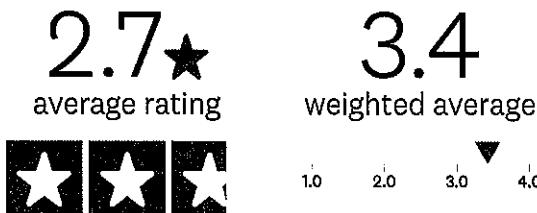
4 of 10 questions completed. You have 1 question remaining and this question is worth 1 point.

Q3



Were you satisfied with the amount of product you sold during the event?

Answered: 7 Skipped: 3



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[SIGN UP FREE](#)**Q4**

### Suggestions for ways we can improve your experience:

Answered: 10 Skipped: 0

this is such a great event, so maybe looking into the number of vendors and not duplicating same product

9/21/2022 04:27 PM

it gets better every year

9/20/2022 10:09 AM

Na

9/15/2022 09:25 AM

\*\*\*\*

9/14/2022 02:38 PM

**Q5**

### Suggestions for ways we can improve the attendees experience:

Answered: 9 Skipped: 1

it is hard to make any come up some feasible since i know that team spent tremendous time to look into every detail

9/21/2022 04:27 PM

more garbage cans

9/20/2022 10:09 AM

Na

9/15/2022 09:25 AM

\*\*\*\*

9/14/2022 02:38 PM

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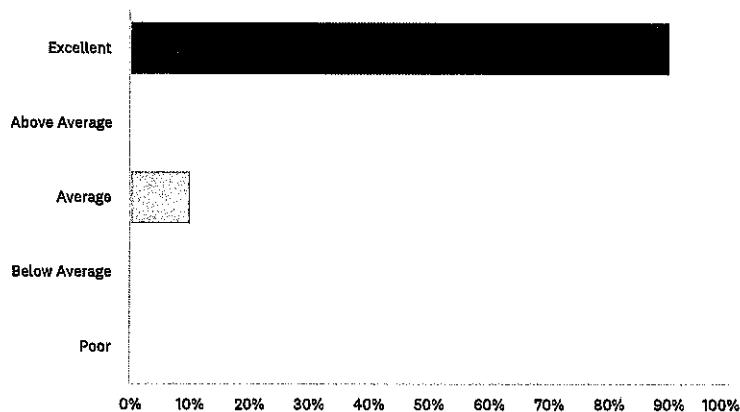


Q6



Compared to other one day festivals and event you participate in, how would you rate Rock the Block:

Answered: 10 Skipped: 0



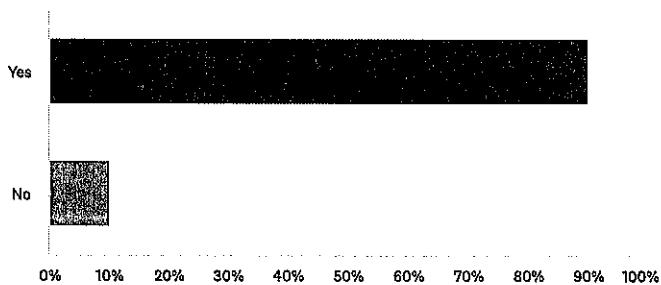
ANSWER CHOICES	RESPONSES
Excellent	90.00%
Above Average	0.00%
Average	10.00%
Below Average	0.00%
Poor	0.00%
<b>TOTAL</b>	<b>10</b>

Q7



Are you interested in participating as a vendor at Rock the Block in 2023 (date of Saturday, September 9, 2023 (tentative)?

Answered: 10 Skipped: 0

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Q8



## Let us know who you are (optional)

Answered: 7 Skipped: 3

ANSWER CHOICES	RESPONSES	
Name	Responses 100.00%	7
Company	Responses 100.00%	7
Address	Responses 0.00%	0
Address 2	Responses 0.00%	0
City/Town	Responses 0.00%	0
State/Province	Responses 0.00%	0
ZIP/Postal Code	Responses 0.00%	0
Country	Responses 0.00%	0
Email Address	Responses 85.71%	6
Phone Number	Responses 71.43%	5

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# Rock the Block 2022 - Volunteer

QUESTION SUMMARIES

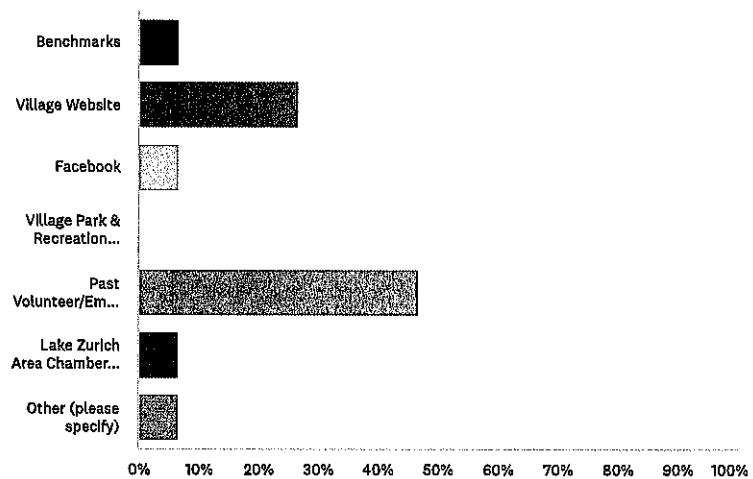
DATA TRENDS

INDIVIDUAL RESPONSES

Q1

How did you hear about the Rock the Block volunteer event opportunity?

Answered: 15 Skipped: 1



## ANSWER CHOICES

## RESPONSES

Benchmarks	6.67%	1
Village Website	26.67%	4
Facebook	6.67%	1
Village Park & Recreation Brochure	0.00%	0
Past Volunteer/Email Invite	46.67%	7
Lake Zurich Area Chamber of Commerce	6.67%	1
Other (please specify)	6.67%	1
<b>TOTAL</b>		<b>15</b>

Q2

Which area did you volunteer at:

Answered: 16 Skipped: 0

Beverage Area

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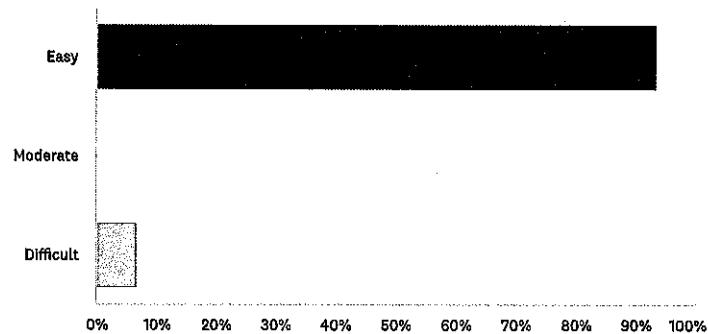
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ANSWER CHOICES	RESPONSES	
Beverage Area	75.00%	12
Ticket Area	25.00%	4
Other (please specify)	Responses	0.00%
<b>TOTAL</b>		<b>16</b>

Q3

How easy was it to find your volunteer location and supervisor?

Answered: 15 Skipped: 1



ANSWER CHOICES	RESPONSES	
Easy	93.33%	14
Moderate	0.00%	0
Difficult	6.67%	1
<b>TOTAL</b>		<b>15</b>

Q4

How clear was the orientation/ instruction about your task?

Answered: 15 Skipped: 1

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ANSWER CHOICES	RESPONSES	
Very Clear	93.33%	14
Clear	0.00%	0
Somewhat Clear	6.67%	1
I had no idea what I was supposed to do!	0.00%	0
<b>TOTAL</b>		<b>15</b>

**Q5****Suggestions for ways we can improve your experience:**

Answered: 10 Skipped: 6

None, it was fun!

9/14/2022 09:25 AM

Got nothing, It was great!

9/13/2022 07:58 PM

The only issue was the tech issue with the credit card reader...other than that, everything was spot on

9/13/2022 04:10 PM

Everybody was amazing!! Super helpful!!

9/13/2022 04:08 PM

**Q6****Suggestions for ways we can improve the attendees experience:**

Answered: 10 Skipped: 6

Lower the prices.

9/14/2022 09:25 AM

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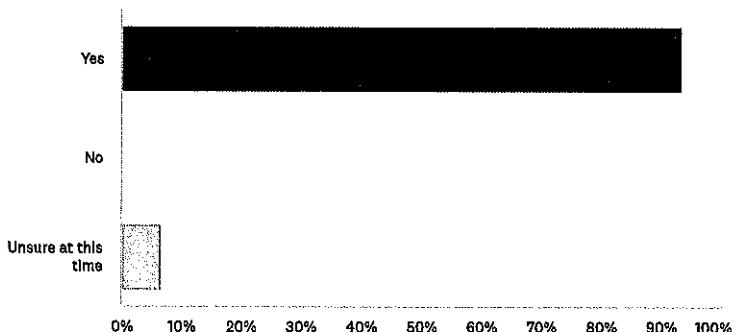
Offer two different drink stations.

9/13/2022 04:08 PM

Try not to run out of certain beverages. Huge sellers like the vodka soda and Mikes Hard raspberry

**Q7****Will you volunteer at Rock the Block again?**

Answered: 15 Skipped: 1

**ANSWER CHOICES****RESPONSES**

Yes	93.33%	14
No	0.00%	0
Unsure at this time	6.67%	1
<b>TOTAL</b>		<b>15</b>

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VILLAGE OF LAKE ZURICH

# GIVING TREE PROGRAM

Memorial Giving Trees, once planted, will be a living remembrance that will also benefit the community for many years to come. If you would like to commemorate a date, person, event or organization, you can arrange to have a tree of your choice planted in your favorite Village park.

## TREE SELECTION & LOCATION

All trees and locations must be preapproved by the Village of Lake Zurich. The Village Arborist can suggest locations and tree species. An appointment can also be arranged to have a staff member assist in selecting a specific location for your memorial tree. The memorial site must be located on Village property. Prices begin at \$300 for a tree with a minimum of 2 inch diameter.

## VILLAGE OBLIGATION/PLANTING SEASONS

Trees are guaranteed for a maximum of 2 years and are planted during both Spring/Fall seasons to ensure proper growth. In the event that the tree dies within 2 years of planting OR that the Village must remove a healthy tree, the Village will replace it. Please see below for the listing of available tree species.

## SHADE TREES (\$300)

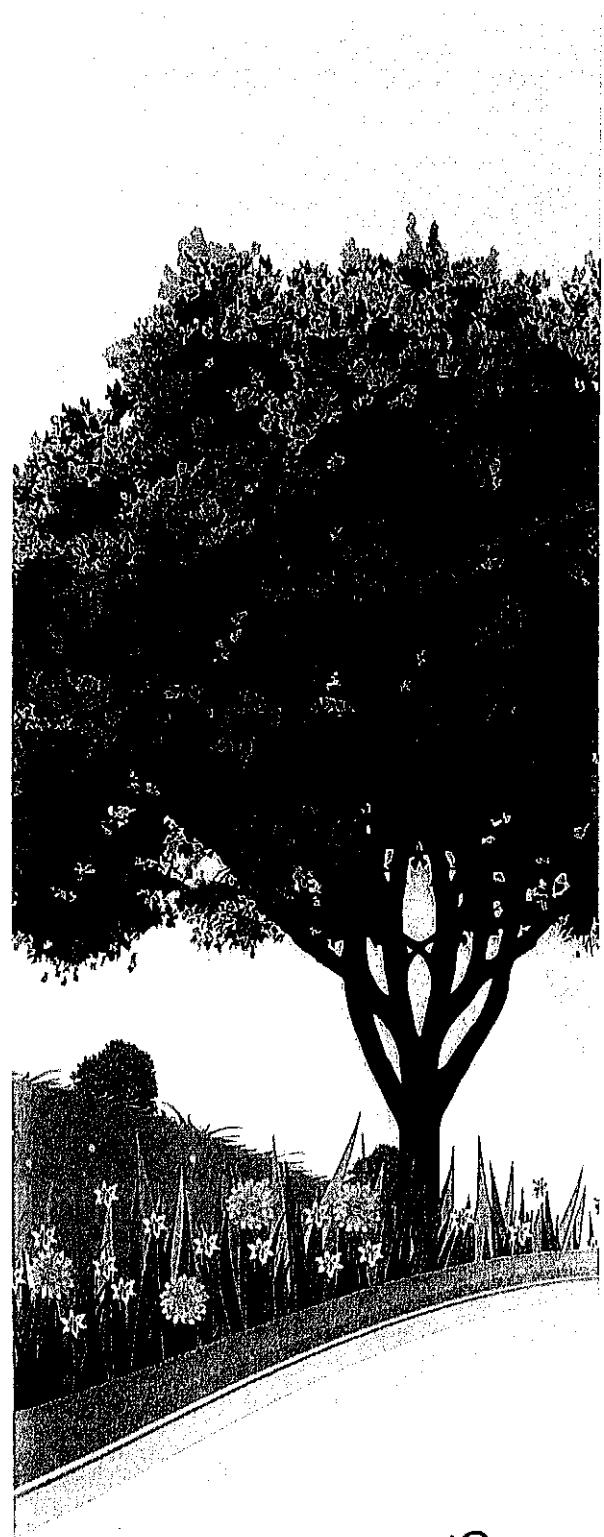
Maple / Oak / Locust / Linden / Beech/Walnut  
General characteristics: Tall, strong deciduous trees with a large canopy, often exceeding 45 feet in height.

## ORNAMENTAL TREES (\$300)

Flowering Crabs / River Birch / Magnolia / Lilac  
General characteristics: Larger deciduous trees with unique growth habit or other unique characteristics.

## EVERGREEN NEEDLES (\$300)

White Pine / Colorado Blue Spruce / Norway Spruce / Douglas Fir  
General characteristics: Evergreens with needle-like or scale-like needles, which remain on most species year round.



*At the Heart of Community*

Village of Lake Zurich  
Park & Recreation Dept.  
200 S. Rand Road, Lake Zurich, IL  
847.438.5146 | [LakeZurich.org](http://LakeZurich.org)

**PURCHASER INFORMATION**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Daytime Phone: (        )

**TREE INFORMATION**

Type of Tree: \_\_\_\_\_  
Desired Park: \_\_\_\_\_

**MEMORIAL PLAQUE**

Memorial plaques may be purchased for an additional cost of \$550. The 4"x11" bronze plaques are 1/4" thick with etched graphics and text. The plaques are affixed to flagstone with unseen mounting pins on the backside of the plaque at the base of the tree. Plaques include the name of person/event the memorial is for, years associated to the dedication and a brief personalized message. After installation of the plaque, the Village is not responsible for lost or damaged plaques. If you would like a plaque, please include your message below (max of 2 lines and 25 letters per line):

In Living Memory Of: \_\_\_\_\_  
Year(s) for Dedication: \_\_\_\_\_ - \_\_\_\_\_ OR \_\_\_\_\_ ie. August 23, 1957 - March 2, 2019 OR 2022

1 \_\_\_\_\_

2 \_\_\_\_\_

**METHOD OF PAYMENT**

Check  payable to: Village of Lake Zurich      Check number: \_\_\_\_\_ Check amount: \$ \_\_\_\_\_  
Visa  Mastercard  Discover       Amount to be charged: \$ \_\_\_\_\_

\_\_\_\_\_

Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Name as it appears on card (please print): \_\_\_\_\_

Authorized Signature of card holder: \_\_\_\_\_

After payment is received, a representative from our Park and Recreation Department will contact you to make date and time arrangements for your tree planting dedication.



Approved on \_\_\_\_\_

**VILLAGE OF LAKE ZURICH, ILLINOIS**  
**Annual Schedule of Meetings for 2023**

All meetings are held at the **Village of Lake Zurich, 70 East Main Street** unless otherwise noted below. Village Board and Planning & Zoning Commission meetings are webcast live at [LakeZurich.org](http://LakeZurich.org) and [Facebook Live](#).

**BOARD OF TRUSTEES** meets the 1<sup>st</sup> and 3<sup>rd</sup> Monday each month at **7:00 PM** at Village Hall except for Tuesdays on: January 3, 2023 (*closed January 2, 2023*), February 21, 2023 (*closed February 20, 2023*) and September 5, 2023 (*closed September 4, 2023*).

**COMMUNITY & POLICE ADVISORY COMMITTEE** meets the 3<sup>rd</sup> Wednesday of every 3<sup>rd</sup> month at 6:30 pm (Training Room at Police Station).

**FIRE & POLICE COMMISSION** meets the 3<sup>rd</sup> Tuesday each month at 5:30 pm at the Police Dept, 200 Mohawk Trail.

January 17 February 21 March 21 April 18 May 16 June 20  
July 18 August 15 September 19 October 17 November 21 December 19

**FIRE PENSION BOARD** meets the 3<sup>rd</sup> Wednesday of every 3<sup>rd</sup> month at 8:00 a.m. at Village Hall.

**PARK & RECREATION ADVISORY BOARD** meets the 2<sup>nd</sup> Tuesday of every 2<sup>nd</sup> month at 6:30 pm at Village Hall.

February 14      April 11      June 13      August 8      October 10      December 12

**PLANNING & ZONING COMMISSION** meets the 3<sup>rd</sup> Wednesday each month at 7:00 pm at Village Hall.

January 18	February 15	March 15	April 19	May 17	June 21
July 19	August 16	September 20	October 18	November 15	December 20

**POLICE PENSION BOARD** meets the 2<sup>nd</sup> Tuesday of every 3<sup>rd</sup> month at 8:00 am at the Police Dept., 200 Mohawk Trail.

**TREE COMMISSION** meets the first Tuesday of every month at 6:30 pm at Community Services, 505 Telser Road.

January 3	February 7	March 7	April 4	May 2	June 6
July 11	August 1	September 5	October 3	November 7	Decem

## **Bonnie Caputo**

---

**From:** Catherine Savage <catsav@gmail.com>  
**Sent:** Wednesday, June 29, 2022 7:23 PM  
**To:** Bonnie Caputo  
**Subject:** Thank you for Lake Zurich events

Just a quick note (and if you are not the right person, please pass this along!) —

I really appreciate the nice events that Lake Zurich puts on. My family recently moved from one LZ neighborhood to another, and it's always fun to run into old neighbors at these things. It's also nice to have these things as an "excuse" to invite family to come visit (we've brought nieces and nephews to the Holidays on Main more than once.) Even when we don't attend - we can hear the music from around town and I'm happy that the opportunity is there if we want to head over.

I know how much effort and planning it takes to make these events come off so smoothly. Thank you to everyone involved. They always make me proud of my hometown.

Best,  
Catherine Savage  
20 year Pine Avenue resident, now of Vista Road



Chicago Bears Q&A: Is the rebuild working? Why not run Justin Fields more? And...

We'd like to send you notifications for the latest news and updates.

Log In

No Thanks      Allow

mous leader  
ia-Utah  
wives, many...



Ask A  
advic  
engag

## LAKE ZURICH COURIER

### LAKE ZURICH

# Santa comes to town, holiday tree lighted during 'Miracle on Main Street' celebration in Lake Zurich

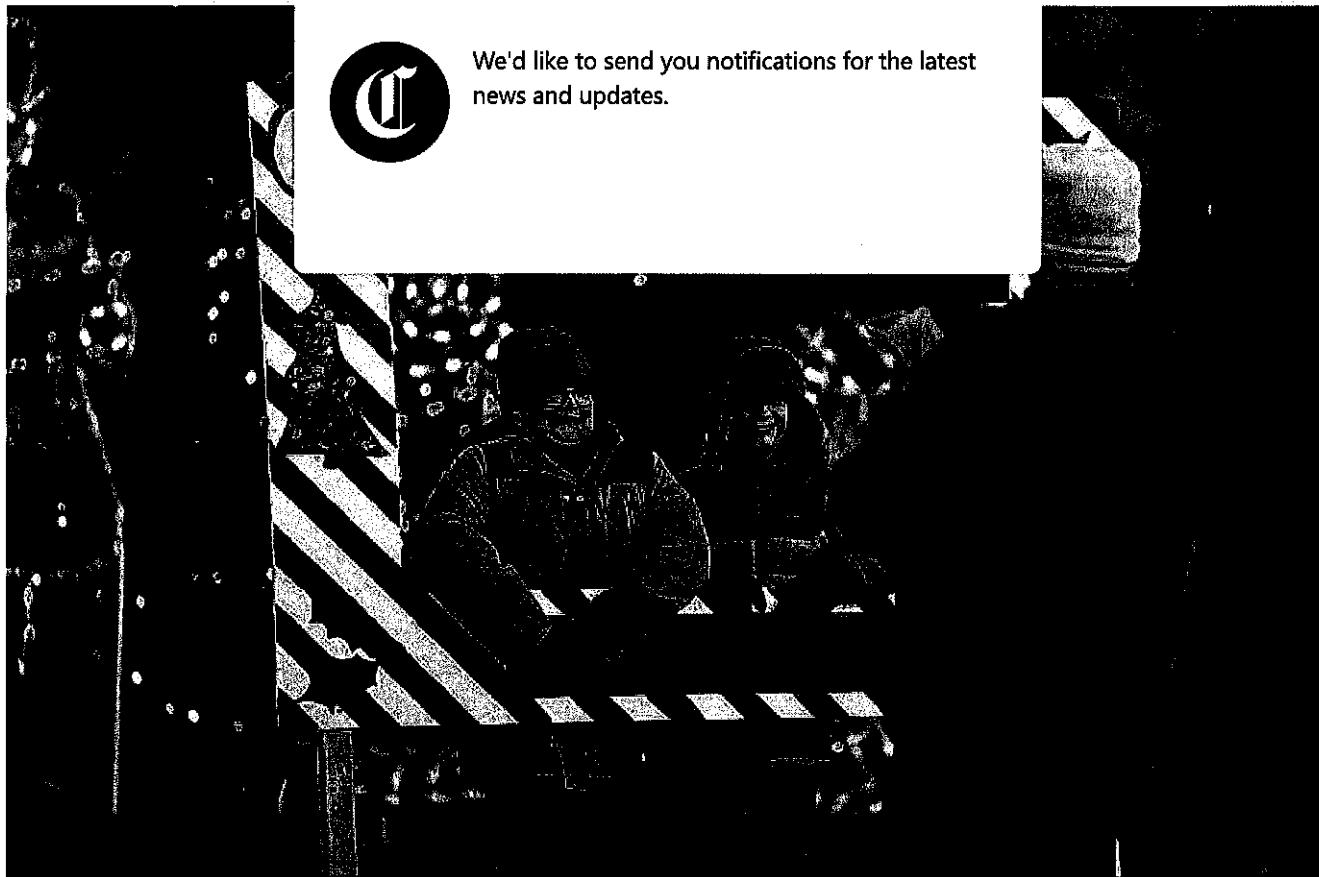
By Karie Angell Luc  
Pioneer Press • Dec 06, 2022 at 4:56 am



 Expand



We'd like to send you notifications for the latest news and updates.



Simon Wiersum, 12, of Hawthorn Woods, left, and Oliver LeFager, 11, of Lake Zurich, pose in a cutout photo opportunity during the "Miracle on Main Street" holiday kickoff event Dec. 3, 2022 in downtown Lake Zurich. (Karie Anne Luc / Pioneer Press)

[Listen to this article](#)

Santa Claus made a grand entrance in Lake Zurich Saturday, riding into town on a fire engine as the village held its "Miracle on Main Street" holiday season kickoff.

Santa joined Lake Zurich Mayor Tom Poynton and local children to illuminate the town tree on the corner of Main Street and Old Rand Road in the village's downtown area.



We'd like to send you notifications for the latest news and updates.



Miracle on Main Street is in its eighth event year, and this year returned to a more pre-pandemic-like experience. The last two years, modifications were made to the holiday celebration due to the COVID-19 pandemic. This year, Main Street was packed with attendees.

“We are still fighting COVID but we have learned to live with it, and we move onward,” Poynton told the crowd before lighting the holiday tree.

#### Fueling your business with your fleet

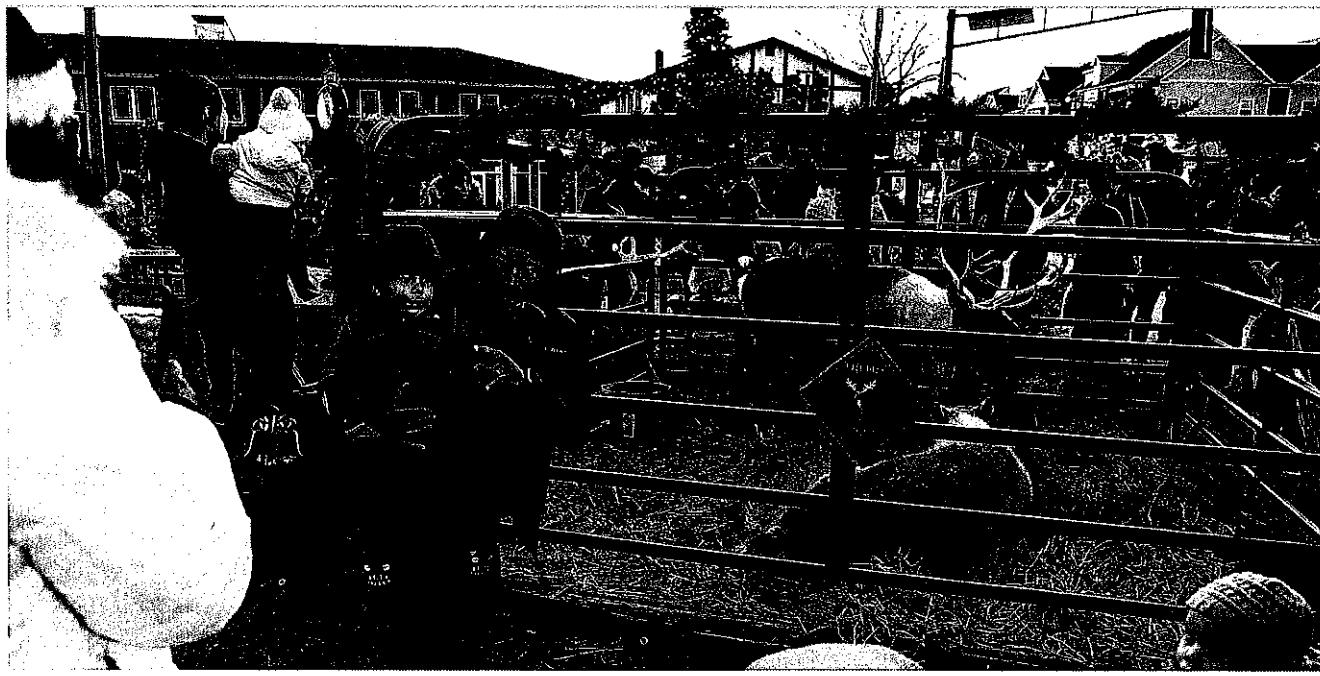
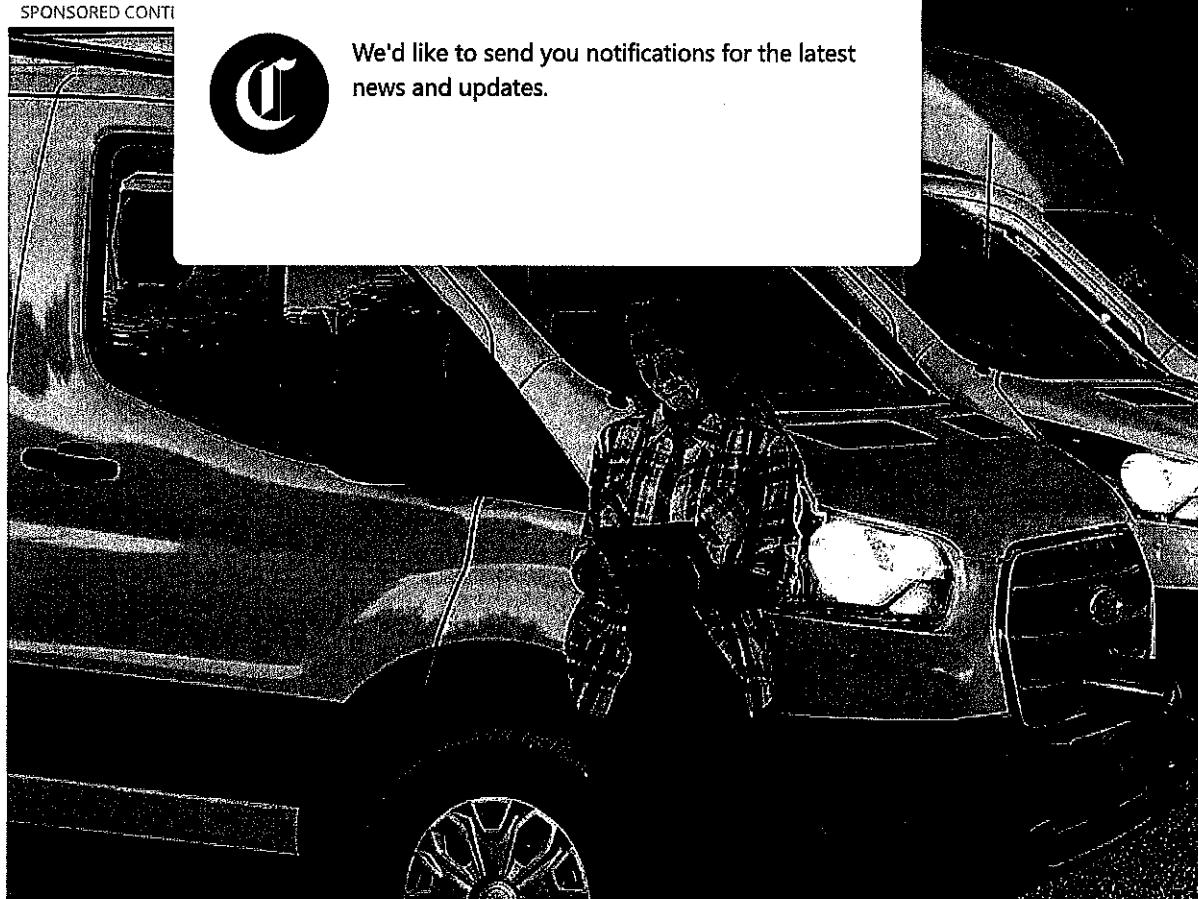
(BPT) - For owners of small- and medium-size businesses, there are so many elements to be handled that finances often do not get the attention...

By Brandpoint content

SPONSORED CONTI



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Mike Meyer, of Port Barrington, poses for a photo with the reindeer with grandson Watson Raasch, 1, at the "Miracle on Main Street" holiday kickoff event Dec. 3, 2022 in downtown Lake Zurich. (Karie Angell Luc / Pioneer Press)



We'd like to send you notifications for the latest news and updates.



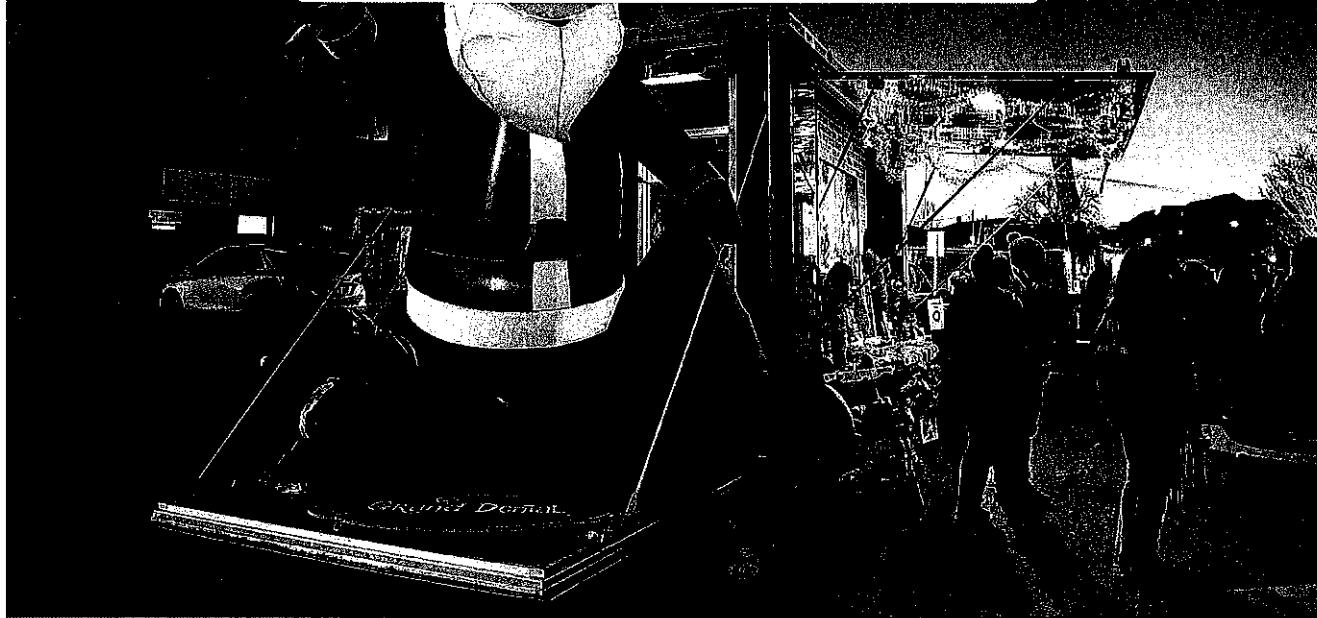
Families gathered in downtown Lake Zurich Dec. 3, 2022 as the community holiday tree was illuminated during the "Miracle on Main Street" holiday kickoff event. (Karie Angell Luc / Pioneer Press)



Santa Claus comes to town during the "Miracle on Main Street" holiday kickoff event Dec. 3, 2022 in downtown Lake Zurich. (Karie Angell Luc / Pioneer Press)



We'd like to send you notifications for the latest news and updates.



Dentist Taina Yanez, of Grand Dental of Lake Zurich, staffs a holiday-themed display at the "Miracle on Main Street" holiday kickoff event Dec. 3, 2022 in downtown Lake Zurich. (Karie Angell Luc / Pioneer Press)

Mayor Poynton summed the experience up.

"I hope everyone enjoys their Christmas as best they can, and, most importantly of all, stay safe and stay healthy," Poynton said. "We wish all of you a very Merry Christmas and Happy New Year, Happy Hanukkah, joyous Kwanzaa, a blissful and generous Ramadan and, of course, Festivus for some of the rest of us."



We'd like to send you notifications for the latest news and updates.



There were sleigh wagon rides fronted by horses plus performances by local choral groups and dance ensembles. Free hot chocolate was a welcome hand and palate warmer.

And yes, there were live reindeer in a pen, a popular attraction.

Near the reindeer, Simon Wiersum, of Hawthorn Woods, 12, and Oliver LeFager, 11, from Lake Zurich, posed in a cutout photo opportunity.

"It's a lot of fun," said Oliver's mother Amy LeFager about Miracle on Main Street. "It's a really good time."

Chris Mostaccio, of Arlington Heights, sold flavored nuts made fresh at the Completely Nuts booth.

"The market is awesome, we're bringing people together in Lake Zurich in the area and we're just roasting up some wonderful cinnamon nuts and the festival is great, lots of people," Mostaccio said.

Dentist Taina Yanez, of Grand Dental of Lake Zurich, was on hand as part of business providers. A large inflatable Santa Claus helped to offer holiday festivity to the Grand Dental vehicle.

"I think it's important to share the Christmas spirit, get out in the community and tell them you're here for them always — not just to be their dentist, but to be their community member," Yanez said. "We're your friendly neighbor."

Among musical groups was the Bare Voices a cappella group of Lake Zurich High School.

Sydney Pine, 17, a junior, and Brooke Johnston, 18, a senior, were among a capella group members.

"We wanted to just give in the next couple of we



We'd like to send you notifications for the latest news and updates.

round the community

Sydney Pine added, "It's joy to everybody during

it's always nice to bring

**Karie Angell Luc is a J. Commerce.**



## Children in Ukraine in the Crossfire

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SATURDAY, DECEMBER 3RD

LAKE ZURICH

# MIRACLE

— ON MAIN STREET —

3PM - 6:30PM

TREE LIGHTING CEREMONY (5PM) | SANTA CLAUS | SLEIGH RIDES | KIDS CRAFTS

ENTERTAINMENT BY BAREVOICES, THE ACADEMY OF PERFORMING ARTS, BLUE NOTES, PEACE LUTHERAN CHURCH BELL CHOIR, & DJDAVECHICAGO



FOOD VENDORS & ADULT BEVERAGES



GOLD SPONSORS:



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BRONZE SPONSORS:



Village of Lake Zurich  
Park & Recreation Dept  
70 E. Main Street, Lake Zurich, IL  
847.438.5146 | LakeZurich.org

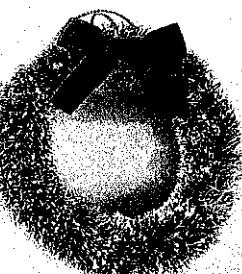
# LETTERS TO SANTA

The Village of Lake Zurich will be visited by Santa's Elves to pick up your letters for Santa! Let Santa know if you have been naughty or nice this year and what you would like for Christmas. Free offering, no postage is necessary! Santa uses the United Elf Postal Service. Sorry we are unable to return original letters. Please remember to include a return address for Santa to respond. Mailbox will be accepting letters from November 26th - December 18th.

## MAILBOX LOCATION

Downtown Lake Zurich

7 East Main Street  
(Near the Holiday Tree)



Village of Lake Zurich Park & Recreation Dept.  
200 S. Rand Road, Lake Zurich, IL 60047 | 847.438.5146 | [LakeZurich.org](http://LakeZurich.org)



# DECK THE TREES AT BREEZE

STOP BY THE PARK  
THIS SEASON TO ENJOY  
THE ADOPTED TREES

THANK YOU TO

CUB SCOUT  
PACK 92

LAKE ZURICH  
FLORIST

GIRL SCOUT  
TROOP 123

SCOREBOARD  
BAR AND GRILL

ELA HISTORICAL  
SOCIETY

VOLLE  
BRIDAL

BROWNIE  
TROOP 294

DAISY TROOP  
745

SUNSET  
PAVILION

LAKE PROPERTY  
OWNERS ASSOCIATION

Now hiring...



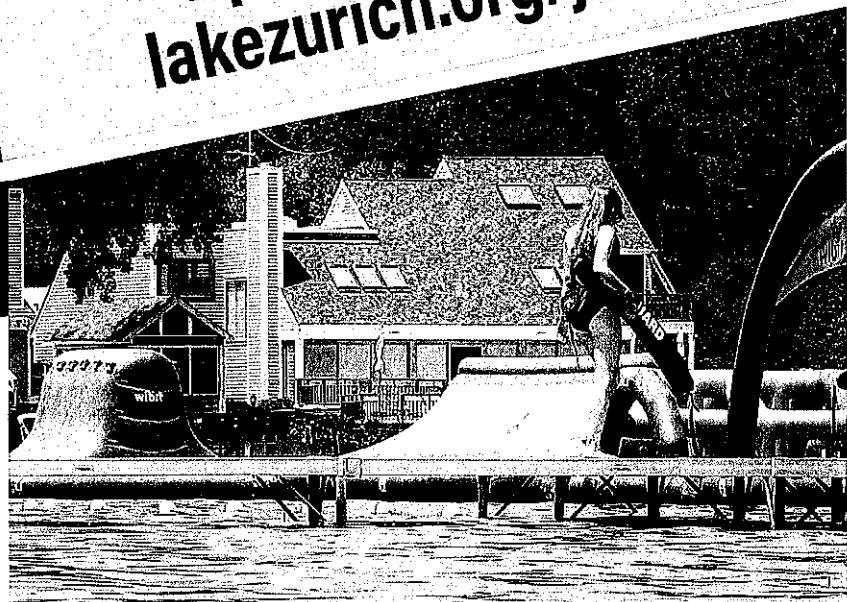
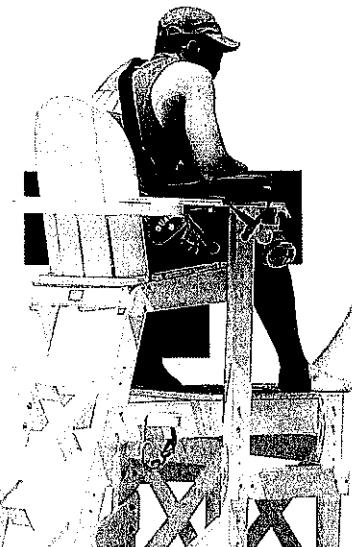
# Lifeguards

Become a Lifeguard

Apply online at:  
[lakezurich.org/jobs](http://lakezurich.org/jobs)

MUST BE  
**16+**  
FOR LIFEGUARDING

We will train and certify you through the  
American Red Cross Lifeguard Certification Course



## BENEFITS INCLUDE:

- Great Pay
- Great Hours and Flexibility
- Great Work Environment
- Free Family Beach Membership
- Free Shelter Rental

Village of Lake Zurich Park & Recreation Department  
200 S. Rand Road, Lake Zurich, IL 60047  
847-438-5146 | [LakeZurich.org](http://LakeZurich.org)

For more information, please contact:  
Elke Kadzielawski (Recreation Supervisor)  
847-540-5075 | [Elke.Kadzielawski@LakeZurich.org](mailto:Elke.Kadzielawski@LakeZurich.org)



**JOIN OUR  
TEAM!**

# **RECREATION INSTRUCTORS & ASSISTANTS**

We are looking for enthusiastic and responsible individuals to join our amazing team of staff who provide recreation programs and services to individuals with disabilities. If you are interested in learning valuable life skills while also enhancing the lives of others, this job is for you!

**ADULT DAY • SPECIAL EVENTS  
WEEKLY PROGRAMS • INCLUSION  
AFTERSCHOOL**

**COMPETITIVE PAY  
WORK PERMITS ACCEPTED**

**APPLY  
NOW!**





**KIDS  
ONLY**



# **FORT BUILDING**

**WED, DEC. 28TH ★ 2-4PM**

**LOCATED AT** Kuechmann Arboretum - 626 N. Old Rand Rd.

Meet us at our local oak woodland park to build a fort. Using materials, we find in the woodland we will build our own self-styled fort. You can work as a team or build your own fort. Tours are given by builders at the end of the program. These forts will be designed for play and dismantled after the program. Dress for the weather.



**Fee Per Person** \$5

**Fee Per Family** \$15

— AGES 5-12 —

# CHESS SCHOLARS

## AFTERSCHOOL CHESS CLUB

**TUES. FROM 5:30-6:30PM**

Develop your child's intellect through the royal game of chess! Current research has shown a strong link between chess and academic performance in a variety of areas, including mathematics and language arts. Also, chess has been proven to enhance children's motivation, concentration, focus, social skills, and creativity. No previous knowledge of chess is necessary. Each class will consist of a fun interactive teaching period and guided practice time. Both beginner and experienced players are welcome and will get to the next level under the guidance of an experienced Chess Scholars coach.

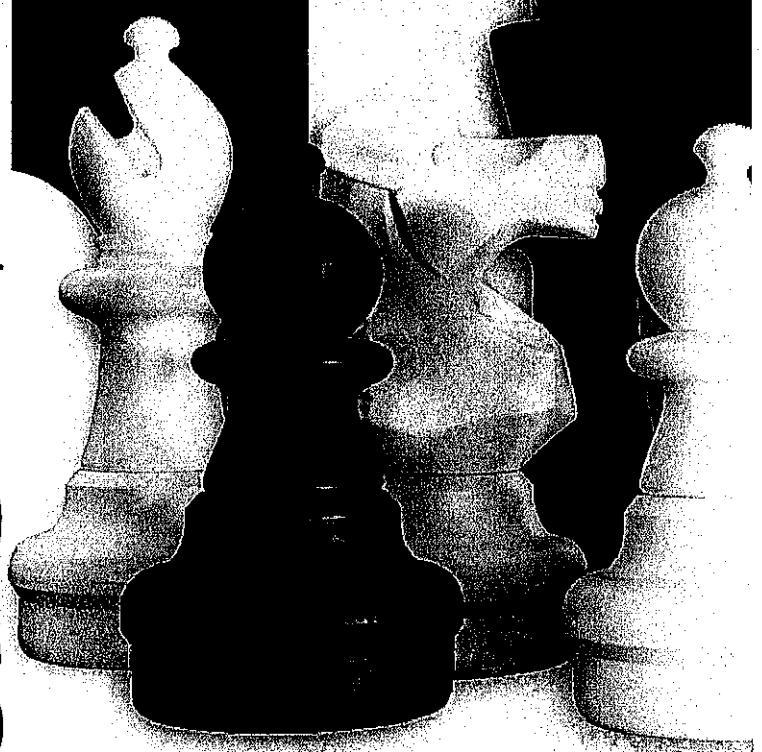
RESIDENT

NON-RESIDENT

**\$99** | **\$119**

### LOCATED AT

**PAULUS PARK BARN**  
200 S. RAND RD



### UPCOMING SESSIONS

**Sept. 6 - Oct. 11**  
5:30-6:30pm

**Nov. 1 - Dec. 6**  
5:30-6:30pm

**Jan. 10 - Feb. 14**  
6:00-7:00pm



*At the Heart of Community*

Village of Lake Zurich Park & Recreation Dept.  
200 S. Rand Rd, Lake Zurich, IL 60047  
847.438.5146 | [LakeZurich.org](http://LakeZurich.org)

# HORSE LOVERS

INDOOR ARENA



**AGES 5+**

Spend time learning horse care and riding. You will learn how to tack up and groom a horse. Each session includes time on horseback. Children who have attended previous lessons can add to their skills.

**Located at:**

Birch Hill Farm  
29031 N. Garland Rd, Wauconda, IL

**Instructed By:**



Village of Lake Zurich Park  
& Recreation Department  
200 S. Rand Road, Lake Zurich, IL  
847.438.5146 | [LakeZurich.org](http://LakeZurich.org)

## **UPCOMING DAYS/DATES/TIMES/PRICES**

**AUGUST 22 - OCTOBER 10**

**MONDAYS \* 5:00-6:00PM \* \$480/\$576**

**AUGUST 27 - OCTOBER 15**

**SATURDAYS \* 1:30-3PM \* \$480/\$576**

**OCTOBER 17 - DECEMBER 5**

**MONDAYS \* 5:00-6:00PM \* \$480/\$576**

**OCTOBER 22 - DECEMBER 10**

**SATURDAYS \* 1:30-3PM \* \$480/\$576**

**JANUARY 9 - FEBRUARY 20**

**MONDAYS \* 5:00-6:00PM \* \$420/\$504**

**JANUARY 14 - FEBRUARY 25**

**SATURDAYS \* 1:30-3PM \* \$420/\$504**



# Beginner Pet Obedience

Thursdays & Saturdays  
Starting in 2023

Our 101

6 week  
class

Located at the Barn  
200 S. Rand Road, Lake Zurich, IL

Beginner Pet Obedience class focuses on helping you create a great bond with your dog through clear and consistent communication! We will focus on obedience skills like sit, down, stay, coming when called, loose leash walking and "climb". We'll also introduce the skills needed to pass the AKC Canine Good Citizen test. The instructor will verify your schedule with you on the first day of class. Please be sure to bring your dog on a 6-foot leash and bring plenty of treats. Class will take place outdoors, weather permitting.

## Upcoming sessions

- ✿ Sat, January 7 \* 10am
- ✿ Sat, January 28 \* 11am
- ✿ Sat, February 25 \* 10am
- ✿ Thurs, March 30 \* 6:30pm
- ✿ Thurs, April 20 \* 7:30pm
- ✿ Thurs, May 18 \* 6:30am
- ✿ Thurs, June 8 \* 7:30pm

Resident	Non-Resident
\$200	\$240



# MUSIC MASTERS

*Teaching children and their  
grown-ups to DO music!*

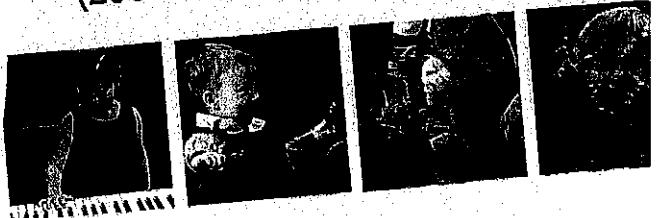
We develop the total child; mind, body & senses through RHYTHM &  
**READINESS, MUSIC & MOVEMENT; AND PURPOSEFUL MUSIC PLAY.**

Visit [musicmattersathome.com](http://musicmattersathome.com)  
for makeup locations and info.



*At the Heart of Community*

**Located at Paulus Park Barn**  
(200 S. Rand Rd, Lake Zurich, IL)



**EVERY MON** MUSIC MASTERS GROUP INTRO TO SUZUKI PIANO  
**EVERY THURS** MUSIC MASTERS 1/2 & 2/3

## MUSIC MASTERS 2/3 29 Months - Pre K

9/15-10/20 • 10:30-11:15am • \$84/\$100  
11/3-12/15\* • 10:30-11:15am • \$84/\$100  
1/12-2/16 • 10:30-11:15am • \$84/\$100

\* No Class 11/24

## MUSIC MASTERS 4 GROUP INTRO TO SUZUKI PIANO 3.5 - 6 Years

9/12-12/19\* • 3:30-4:30pm • \$198/\$238  
\* No Class 10/10, 10/31, 11/21

# CHESS SCHOLARS

**DEC. 27**

**THRU**

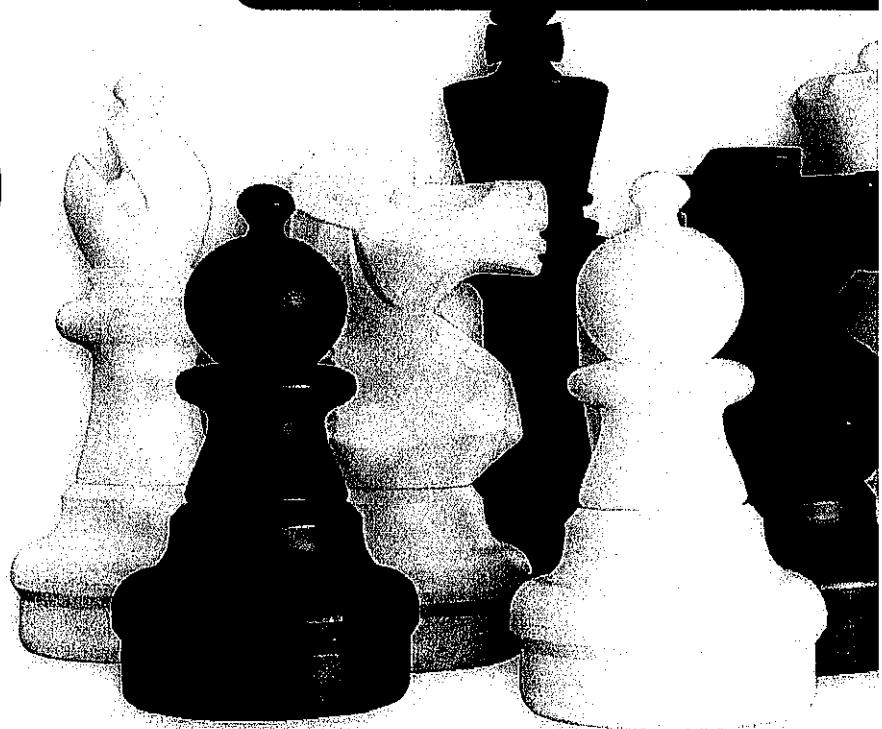
**DEC. 30**

**CAMP**

**9AM-12PM**

at Paulus Park Barn,  
200 S. Rand Road, Lake Zurich

Develop your child's intellect through the royal game of Chess! This half-day camp is perfect for beginners as well as experienced players. Each day of camp will consist of a fun interactive teaching period, followed by guided practice time, allowing the students to play against one another while being coached by an experienced instructor. The camp session will conclude with a non-elimination tournament.



*At the Heart of Community*

**RESIDENT FEE**  
\$163

**NON-RESIDENT FEE**  
\$195

Village of Lake Zurich Park & Recreation Dept.  
200 S. Rand Road, Lake Zurich, IL | 847.438.5146 | LakeZurich.org

FOR AGES 6-12  
YEARS OLD

Instructed by:  
**PICASSO'S WORKSHOP**

# **PICASSO'S PAINT & CLAY STUDIOS & WORKSHOPS**

**Classes are taught by published and experienced artists and teachers**

**FRIDAYS FROM 4:30-6PM**

Young Artists learn to discover, explore and imagine while experimenting with a variety of materials.  
Draw and paint animals, sculpt silly creatures and create colorful works of art!

This class encourages creative thinking and problem solving. Students experience the joy of making  
art through drawing, painting and sculpture. All new projects each session!

**SEPT. 23**

**OCT. 21**

**DEC. 9**

**JAN. 20**

**FEB. 24**

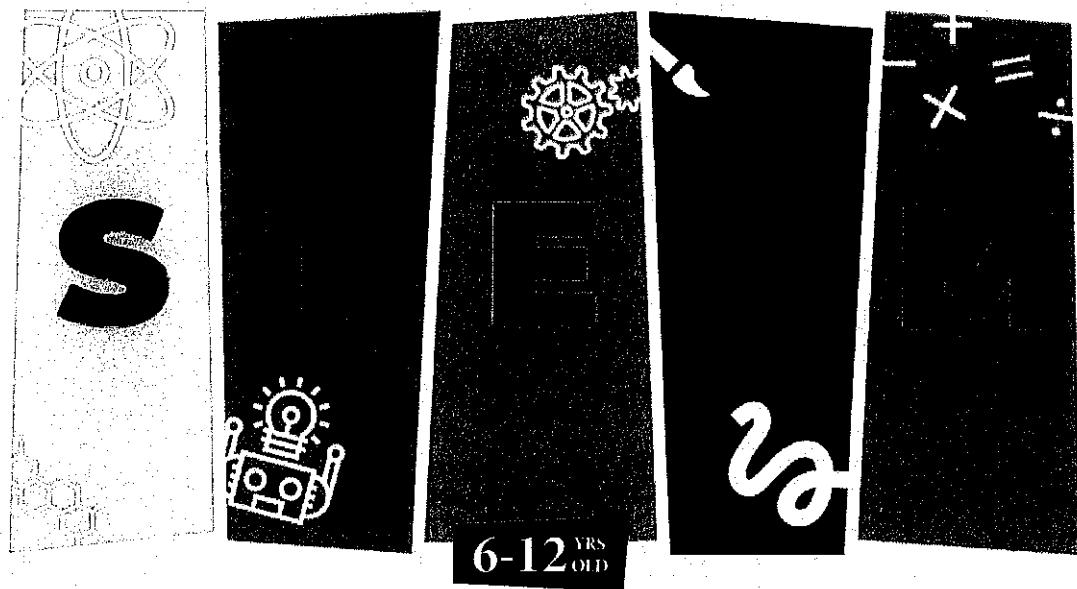
LOCATED AT:  
BUFFALO CREEK BUILDING A-3

**R: \$46 / NR: \$55**



*At the Heart of Community*

Village of Lake Zurich  
Park & Recreation Dept  
200 S. Rand Road, Lake Zurich, IL  
(847) 438.5146 | [LakeZurich.org](http://LakeZurich.org)



This exciting program from Afterschool Enrichment Solutions brings together elements of science, art and math in a hands-on, action-packed environment! Students will conduct experiments, play educational games, and unlock their creativity through building challenges and projects. No experience necessary!

**AWED**

Sept. 7 - Oct. 12

Oct. 19 - Nov. 30\*

Jan. 11 - Feb. 15

\*No class 11/23

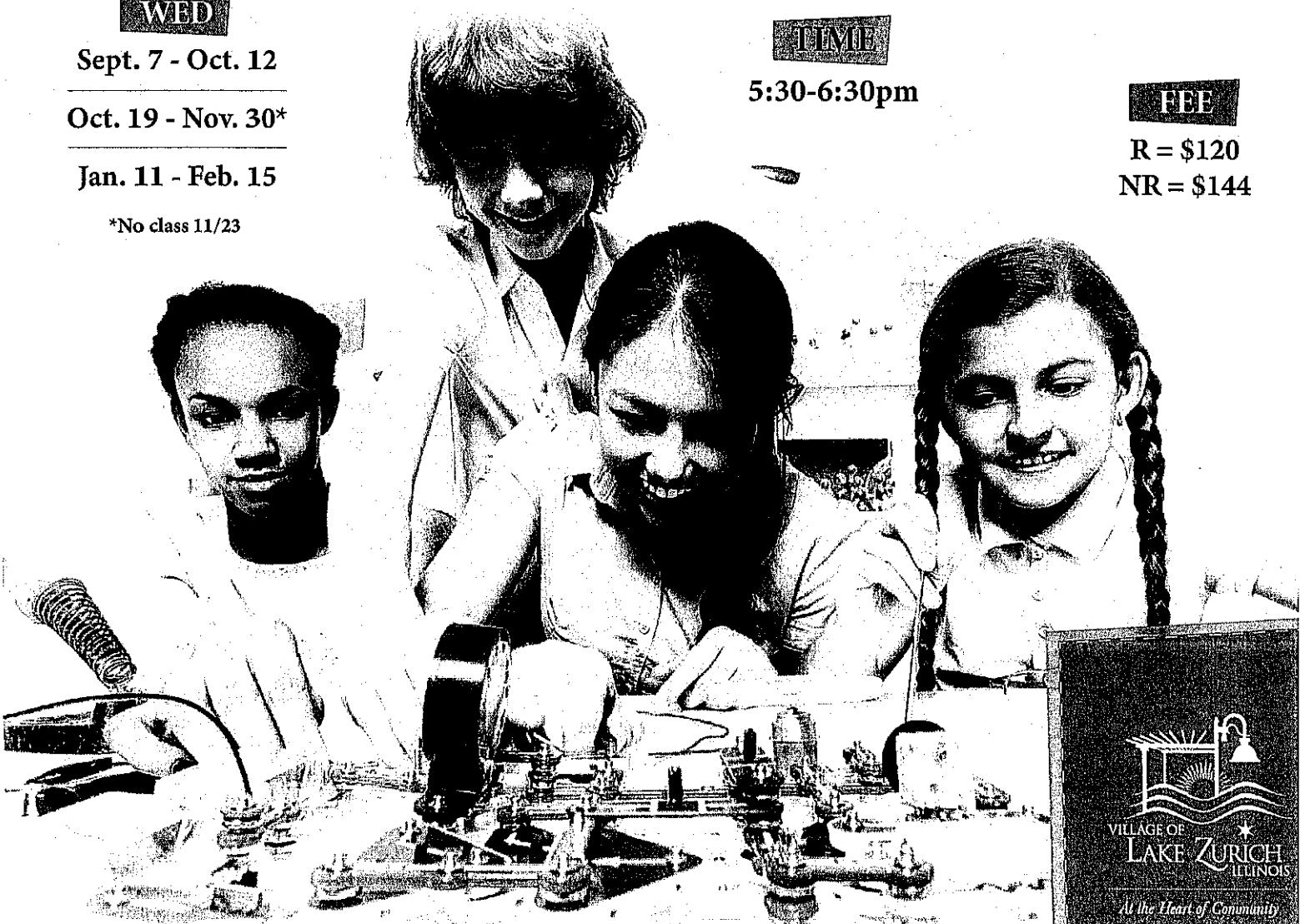
**TIME**

5:30-6:30pm

**FEES**

R = \$120

NR = \$144





AGES: 6-11

LOCATION: CHALET  
165 S. Rand Rd, Lake Zurich

\$250

Presents...

# STUART LITTLE

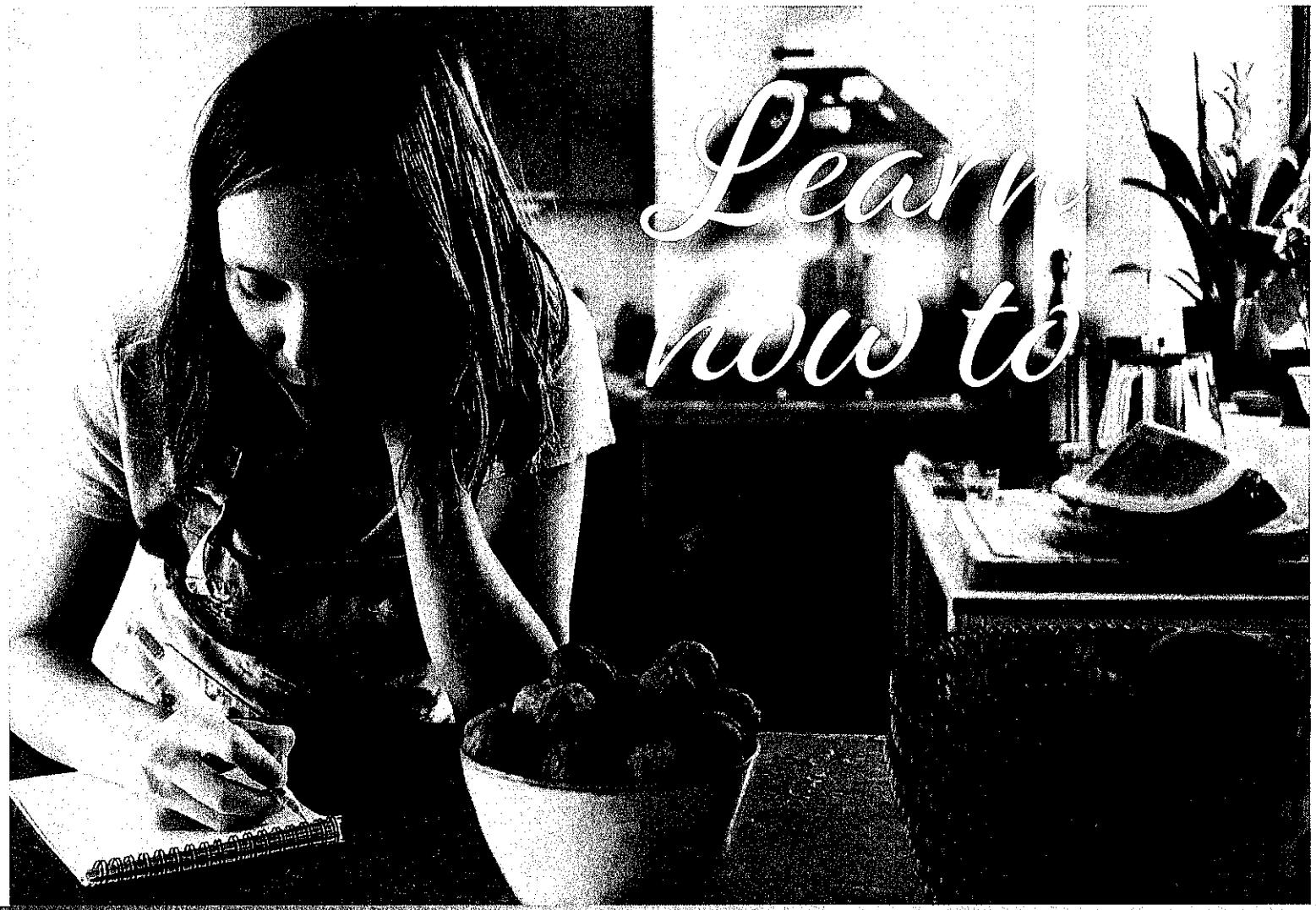
JAN. 7 - MAR. 11

Saturdays,  
10:30-11:30am

Performance  
Date & Time:  
March 11 \* 11am-12:15pm

Based upon the 1945 Children's Novel by E.B. White, this play with music tells the story of a boy named Stuart who is born into a New York family and is normal in every way except....he is a two inch tall mouse. Stuart befriends a bird and shows how being little can be a powerful thing as he is encouraged by his family. This program will be taught in a workshop style to focus on all aspects of theatre including movement, acting, sets, props, costumes and make up. We will be staging two performances back to back at the Chalet on the final day of class so that all family and friends can attend and see the results of this workshop. Adherence to the Governmental and IDPH Guidelines will be observed.





Learn  
how to

# SHOP, COOK, EAT WELL

Join us for 4 weeks of learning how to shop, cook and eat well! Each week we will be offering a healthy lifestyle journey to a better you.

## Upcoming Sessions

- \* September 20 - October 11
- \* October 18 - November 8
- \* November 15 - December 6
- \* January 10 - January 31
- \* February 7 - February 28

R	NR
\$119	\$142

re [treat]

Located at Retreat Care Group  
21660 W Field Pkwy, Deer Park

AGES 16+



Village of Lake Zurich Park & Recreation Department  
200 S. Rand Road, Lake Zurich, IL  
847.438.5146 | LakeZurich.org

