

## VILLAGE OF LAKE ZURICH

Board of Trustees  
70 East Main Street



Monday, December 5, 2022 7:00 p.m.

### AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.
3. **PLEDGE OF ALLEGIANCE**
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
  - A. **Fire Department Oaths of Office**
    - Captain Keith Hohs
    - Lieutenant Jeremiah Johnson
5. **PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.
6. **PUBLIC HEARING ON CONSIDERATION OF PROPOSED VILLAGE OF LAKE ZURICH ANNUAL BUDGET FOR FISCAL YEAR 2023** (Mayor Poynton)

**Summary:** As noticed in the Daily Herald on November 23, 2022 and on the Village website and in *Benchmarks*, this is a public hearing for the proposed annual budget for the Village of Lake Zurich's 2023 fiscal year, which will run January 1 through December 31, 2023. The proposed budget totals \$73.98 million to fund a full-service municipality with 163 full-time employees at Police and Fire, Public Works, Community Development, Parks and Recreation, Finance, and Administration.

The Village enjoys a stable financial position and as such, this budget is presented as a balanced operational plan for the next year with a projected operating surplus of almost \$8,000 for the General Fund. The 2023 budget includes \$11.15 million in

funding for road and related infrastructure improvements, along with another \$3.55 million in land and building capital improvements and \$5.15 million in water and sewer-related improvements. The 2023 budget also includes about \$864,000 in vehicle and major equipment purchases for public safety and public works personnel.

The proposed 2023 budget totals \$73.98 million for all expenditures. Due to rising market costs for commodities and services, personnel adjustments, and funding for additional capital, this is a 20.7% increase from the 2022 budget. Total revenues and other financing sources for 2023 are budgeted to be at \$59.64 million, an increase of 2.4% over the 2022 budget.

A copy of the proposed budget has been available for public review at Village Hall, Ela Area Public Library, and on the Village website since November 11, 2022. All interested persons are invited to attend this public hearing and provide feedback to the Village Board on the proposed budget.

**Recommended Action #1:** A motion to open the Public Hearing on the Fiscal Year 2023 Village Budget and receive into the record public comments. Voice Vote.

**Recommended Action #2:** A motion to close the Public Hearing on the Fiscal Year 2023 Village Budget. Voice Vote.

## 7. CONSENT AGENDA

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

- A. Approval of Minutes of the Village Board Meeting, November 21, 2022
- B. Approval of Semi-Monthly Warrant Register Dated December 5, 2022 Totaling \$1,351,943.69
- C. Resolution Authorizing an Intergovernmental Agreement for Participation in the Mutual Aid Box Alarm System Master Agreement 2022 (Reso #2022-12-071)

**Summary:** The original Mutual Aid Box Alarm Systems (MABAS) agreement was adopted in the late 1960's and amended once in 2014 to address FEMA reimbursements. The framework for the MABAS structure allows fire service agencies to request and obtain resources for incidents that are of a size, complexity or length that exceeds the ability of any single fire service.

With the growth and evolution of the MABAS structure to now include over 2,600 departments in six states, along with several other factors outlined in the attached staff memo, MABAS governing bodies recommend an update to the Master Agreement.

- D. Ordinance Approving the Alpha Tekniko Second Re-subdivision at 1400 Rose Road (Ordinance #2022-12-488)

**Summary:** Premier Design + Build Group has filed an application on behalf of Alpha Tekniko for a Second Re-subdivision of the Alpha Tekniko Plat of Consolidation. The purpose of this second re-subdivision is to convey an approximately 1,400 square-foot triangular sliver of land from Lot 5 over to the lots owned and controlled by Alpha Tekniko to allow for access to their property at 1400 Rose Road.

**Recommended Action:** A motion to approve the Consent Agenda as presented.

## 8. OLD BUSINESS

(This agenda item includes matters for action by the Board of Trustees.)

### A. Request to Continue Consideration of OSK Capital Partners Proposed Townhome Development at 670 South Old Rand Road (Trustee Bobrowski)

**Summary:** OSK Capital Partners has requested approval of a Planned Unit Development, Zoning Map Amendment, and Preliminary Plat of Subdivision to construct a new residential townhome subdivision at 670 South Old Rand Road. During the October 3, 2022 Village Board meeting, Trustees voted to continue consideration of the proposed development to November 7, 2022 to give the applicant the opportunity to address questions and concerns of the Village Board within a revised proposal.

The Applicant has requested additional time to revise the proposed development plans and requested further continuance of consideration to the next scheduled Board meeting on January 3, 2023.

**Recommended Action:** A motion to continue consideration of the proposed residential subdivision by OSK Capital Partners at 670 South Old Rand Road to January 3, 2023.

## 9. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action).

### A. Ordinance Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2023 and Ending December 31, 2023 (Ordinance #2022-12-489) (Trustee Sprawka)

**Summary:** At the November 16, 2022 Committee of the Whole budget workshop meeting, Mayor Poynton and Trustees reviewed with Village Staff the proposed budget for Fiscal Year 2023, which begins January 1.

The Fiscal Year 2023 budget is presented as a balanced operational plan for the next year with a projected operating surplus of almost \$8,000 for the Village General Fund. Expenditures in the General Fund next year are expected to total \$33.52 million, ending 2023 with a 35% fund balance.

The 2023 budget includes a reduction of the Village's bond debt by \$3.6 million. Ten years ago, in 2012, this bonded debt level was at \$36.4 million. At the end of next year, this total debt is projected to be \$20.67 million. An impressive reduction of 43% over a decade. This is a significant accomplishment that allows for AAA bond ratings and lower interest rates for tax payers.

Among all Village Funds, the 2023 budget totals \$73.9 million to fund a full-service municipality with 163 full-time employees. This budget blueprint was created with an eye on sustaining multi-year progress towards strategic goals and includes \$19.8 million in infrastructure improvements and major equipment replacements for public safety and public works services.

**Recommended Action:** A motion to approve Ordinance #2022-12-489 Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2023 and Ending December 31, 2023.

**10. TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees).

**11. VILLAGE STAFF REPORTS**

(This is an opportunity for the Village Manager or Department Heads to report on matters of interest to the Board of Trustees).

**12. ADJOURNMENT**

(Next regularly scheduled Village Board meeting on Monday, December 19, 2022)

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.