



AGENDA PACKET
VILLAGE OF LAKE ZURICH
Village Board of Trustees Meeting

September 19, 2022
07:00 pm

VILLAGE OF LAKE ZURICH

VILLAGE BOARD OF TRUSTEES MEETING

SEPTEMBER 19, 2022

07:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

5. PRESIDENT'S REPORT / COMMUNITY UPDATE

- Police Department Bicycle Safety Program Winner

6. CONSENT AGENDA

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

A. Approval of Minutes of the Village Board Meeting, September 6, 2022

Attachment: [6a.pdf](#)

B. Approval of Semi-Monthly Warrant Register Dated September 19, 2022 Totaling \$3,221,122.21

Attachment: [6b.pdf](#)

C. Agreement with Layne Christensen Company for Preventative Maintenance on Well #12 in the Amount Not-to-Exceed \$154,000

Summary: The FY 2022 budget includes \$154,000 in the Water and Sewer Fund for this planned expense. On September 6, 2022, the Village Board renewed a five-year professional services agreement with Layne Christensen Company. Maintenance of well #12 includes pulling the pump assembly and column pipe to the surface, cleaning of 1,130 feet of 10-inch column pipe, replacement of deteriorated column pipe if necessary, servicing of the submersible motor, and repair of the pump assembly.

Attachment: [6c.pdf](#)

D. Agreement with Layne Christensen Company for the Decommission of Well #11 in the Amount Not-to-Exceed \$128,225

Summary: The FY 2022 budget includes \$125,000 in the Water and Sewer Fund for this planned expense. Well #11 is the one municipal well that does not have ion exchange technology and has acted as an emergency-use only facility since December 31, 2008, which has not been used since that time. Between 2007 and 2021, the Village's daily water production average has declined approximately 26%.

A recent study by Engineering Enterprises concludes that the capacity of the municipal water system without well #11 is adequate under worst-case scenarios and the village's capacity is currently sufficient to meet the 2050 projected average demand of 1.8 million gallons per day.

Attachment: [6d.pdf](#)

E. Agreement with Home Depot of Lake Zurich to Purchase Materials for Promenade Boardwalk Decking Replacement in the Amount Not-to-Exceed \$71,755.70

Summary: The FY 2022 budget includes \$150,000 in the Capital Projects Fund for the replacement of the deck at the Paulus Park Chalet, which will occur in autumn 2022. The Chalet project was approved by the Village Board on August 15, 2022 in the amount not-to-exceed \$55,211.69. Significant savings from this Chalet deck project are possible by a material-only purchase and the work

being completed in-house. The savings from the Chalet project are large enough to fund additional work for deck replacement at the promenade boardwalk.

The current promenade composite decking was installed in 2003 and is showing signs of deteriorating throughout the entire decking structure, necessitating complete replacement of the decking. Public Works crews intend to complete this work in-house, using materials purchased locally.

Attachment: [6e.pdf](#)

F. Ordinance of the Village of Lake Zurich, Lake County, Illinois, to Set a Date for, and to Approve a Public Notice of a Public Hearing on the Village of Lake Zurich Redevelopment Plan and Project for the Proposed Industrial Park TIF District (Assign Ord. #2022-09-476)

Summary: The State TIF Act requires the adoption of an ordinance setting the date for a public hearing when contemplating the creation of a new tax increment financing district. Approval of this ordinance will schedule the public hearing for the proposed industrial park TIF district for the evening of November 21, 2022

Attachment: [6f.pdf](#)

7. NEW BUSINESS - None at this time.

8. TRUSTEE REPORTS

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees).

9. VILLAGE STAFF REPORTS

- Monthly Data Metrics

Attachment: [Village Managers Office.pdf](#)

Attachment: [Community Development.pdf](#)

Attachment: [Parks and Rec.pdf](#)

Attachment: [Police Department.pdf](#)

Attachment: [Fire Department.pdf](#)

Attachment: [Public Works Department.pdf](#)

Attachment: [Finance Department.pdf](#)

10. ADJOURNMENT

UNAPPROVED MINUTES
VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



AGENDA ITEMS

6A

Tuesday, September 6, 2022 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7:00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Carmen Forte Jr., Management Services Dir. Michael Duebner, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, Park and Rec. Dir. Bonnie Caputo, H.R. Dir. Doug Gibson.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
Chris Michalek, 28 Mionske Dr., addressed the Board on his opposition to Agenda Item 7A near a residential area.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
Proclamation Declaring September 2022 as Suicide Prevention Awareness Month
Rock The Block is Saturday Sept. 10th on Main Street.
Unplugged fest is Sunday Sept. 11th at Paulus Park
Mary Kozub's letter, reported that Kuechman Kove was vandalized on Saturday night causing over \$500 in damages. Mayor Poynton invited Ms. Kozub to address the meeting, and she added details including where to donate to replace the damaged items at the Ancient Oaks Facebook page. It was suggested by Trustee Spacone that cameras be installed for security.
6. **CONSENT AGENDA**
 - A. Approval of Minutes of the Village Board Meeting, August 15, 2022
 - B. Approval of Semi-Monthly Warrant Register Dated September 6, 2022 Totaling \$1,059,667.93
 - C. Special Event Approval for Phase Three Brewing Company Bushel of Apples Fall Fest at Paulus Park on September 30 and October 1, 2022
Summary: Phase Three Brewing Company proposes its Bushel of Apples Fall Fest in Paulus Park on Friday, September 30 from 3:9 pm and Saturday, October 1 from noon – 9 pm. Phase Three Brewing is aware of the other Village-approved event, Jack O' Lantern World, using the park grounds for the entire month of October by All Community Events, another local Lake Zurich

Village of Lake Zurich Board of Trustees Regular Meeting. Tuesday September 6th, 2022 2

business. Both businesses have agreed to work together for the first weekend in October potentially sharing food trucks and utilizing Phase Three brews to streamline operations.

D. Five-Year Professional Services Agreement with Layne Christensen Company for Ongoing Maintenance of Deep Aquifer Wells and Pumps and a Motion to Waive the Competitive Bidding Process for a Sole-Source Vendor

Summary: Layne Christensen Company has performed annual maintenance and repairs on the Village's deep wells and pumping equipment as the designated deep well contractor for over five years. They are also the sole source representative in the State of Illinois for deep well pumping equipment manufactured by Flowserve Corporation, the manufacturer of the Byron-Jackson brand of submersible well pump motors which the Village utilizes.

***E. Ordinance Granting Variation from Lake Protection District Standards for the Installation of a Pier at 440 North Old Rand Road ORD. #2022-09-473**
This Agenda item was pulled for a separate vote at the request of Trustee Gannon.

F. Ordinance Granting a Planned Unit Development for Geremarie Corporation at 1275 Ensell Road ORD. #2022-09-474

Summary: Geremarie Corporation and Flex Construction requests approval of a Planned Unit Development, Site Plan, and Exterior Appearance to construct a new 40,000 square foot addition to the existing building at 1275 Ensell Road. The Planning and Zoning Commission held a public hearing on August 17, 2022 and voted unanimously to recommend approval of this project with the conditions outlined in the proposed ordinance.

Trustee Spacone asked Public Works Dir. Brown for an explanation of Agenda item 6C and the waving of the competitive bidding process. Dir. Brown explained the circumstances that this company is the sole source company.

Recommended Action: A motion was made by Mayor Poynton, seconded by Trustee Sprawka, to approve the Consent Agenda as presented with the exclusion of 6E.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

***E. Ordinance Granting Variation from Lake Protection District Standards for the Installation of a Pier at 440 North Old Rand Road ORD. #2022-09-473**

Summary: The property owners of 440 North Old Rand Road are requesting a variation from the Lake Protection District zoning standards that provide regulations for the construction of piers. The property owners are seeking to install a second pier and associated dock that will exceed the lake frontage requirements for allowable number of piers and required pier width.

The Planning and Zoning Commission held a Public Hearing on June 15, 2022 that was continued to its August 17, 2022 meeting. At its August meeting, the Commission recommended approval of the requested variation subject to the conditions outlined in the proposed Ordinance.

Trustee Gannon stated that she disagreed with the requested variance as there would be two piers in the 75 feet area. She was concerned about setting

Village of Lake Zurich Board of Trustees Regular Meeting, Tuesday September 6th, 2022 3

precedence with this variance. Community Development Dir. Sarosh Saher explained the process with the PZC hearing, nearby residents are not opposed to the request and he answered the Board's questions. Mr. Roger Comins, resident of the property, addressed the Board on his reasoning behind the request.

A motion was made by Trustee Poynton, seconded by Trustee Sprawka, to approve the Consent Agenda item 6E.

AYES: 5 Trustees Bobrowski, Euker, Spacone, Sprawka, Weider.
 NAYS: 1 Trustee Gannon.
 ABSENT: 0
 MOTION CARRIED.

7. NEW BUSINESS

A. Courtesy Review for Proposed Miniature Golf Course at 61 West Main Street / Block B

Summary: Mr. Kyle Essary proposes the development of the 1.63-acre property at the site of the former Lake Zurich police station and dispatch center, commonly referred to as Block B at 61 West Main Street. This property has remained vacant since the demolition of the former police station.

The developer is proposing the construction of a new 18-hole miniature golf course in addition to a 40-foot by 20-foot building for customer check-in, golf club and ball rentals, packaged food and non-alcoholic beverages, and parking lot for approximately 39 vehicles.

This village-owned property is zoned within the B-2 Central Business District, which does not provide for mini-golf as an approved land use. Thus, if the Village Board approves of such a concept on Main Street, it would need to approve a Special Use amendment after a future public hearing.

Asst. Village Manager Roy Witherow introduced Mr. Kyle Essary who then gave his presentation to the Board. The proposed miniature golf would operate from Memorial Day to late October. The Board members comments included:- exiting onto Mionske Dr., hours of operation, lighting, landscaping, sustainability and parking. There was a suggestion from the Board to explore an ice skating rink for wintertime.

Recommended Action: This is a non-voting item at this time. The developer and Village Staff seek to understand the Board's preferences towards the proposed use at this site.

Feedback was given by the Board.

B. Intergovernmental Agreement with the Central Lake County Joint Action Water Agency for the Sharing of Engineering Study Costs in the Amount Not-to-Exceed \$86,859.20

Summary: The decision to transition to Lake Michigan water versus staying with the current deep-well system is extremely complex. The Village of Lake Zurich recognizes that there are substantial costs in the millions of dollars associated with providing a long-term and safe water supply.

On January 22, 2022, the Village Board held a community workshop meeting to analyze the data that had been collected from the recent Engineering Enterprises study and provide direction to Staff moving forward. This

Village of Lake Zurich Board of Trustees Regular Meeting, Tuesday September 6th, 2022 4

community workshop meeting was held in-person at Village Hall and also live-streamed on Facebook Live and the Village website. The direction from the Village Board at that time was unanimous: to explore in greater detail the feasibility of providing Lake Michigan water as the primary water source for the community.

The Village has been presented with an intergovernmental agreement from the Central Lake County Joint Action Water Agency for the sharing of future engineering costs to provide Lake Michigan water to Lake Zurich. This agreement details a contract with Construction Engineering Company (CDM Smith) for a total cost not-to-exceed \$108,574.

The cost of the engineering shall be paid at an obligation of 20% by the CLC Joint Action Water Agency at \$21,714.80 and 80% by the Village at \$86,859.20. The Village's current 2022 budget has funds in the Water and Sewer Fund for this expense.

The Board had no comments for this agenda item.

Recommended Action: A motion was made by Trustee Spacone, seconded by Trustee Weider, to approve an Intergovernmental Agreement with the Central Lake County Joint Action Water Agency for the Sharing of Engineering Study Costs in the Amount Not-to-Exceed \$86,859.20.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

8. TRUSTEE REPORTS

Trustee Sprawka requested an annual review of the Village owned properties and the TIF debts.

Trustee Bobrowski stated that the Village's website has information on the Lake Michigan water process.

9. VILLAGE STAFF REPORTS

Park and Rec. Dir. Bonnie Caputo thanked all the sponsors of the many events and camps this summer as well as the many volunteers at events. Village Manager Ray Keller thanked the Park and Rec staff including Bonnie Caputo, Jenna Stanonik and Elke Kadzielawski for a great summer programme. He also thanked the Fire Dept., and Police Dept., for their assistance as well as Public Work staff.

10. EXECUTIVE SESSION called for the purpose of:

5 ILCS 120 / 2 (c) (21) review of executive session minutes and

5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Motion was made by Trustee Sprawka, seconded by Trustee Euker, to adjourn to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) review of executive session minutes and 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees. There will be no further business in Open Session.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0.

MOTION CARRIED.

Village of Lake Zurich Board of Trustees Regular Meeting. Tuesday September 6th, 2022 5

11. ADJOURNMENT

The meeting adjourned to Executive Session at 8.25pm.

The executive meeting adjourned at 9.21pm

Respectfully submitted by:-

Kathleen Johnson, Village Clerk.

Approved by:-

Mayor Thomas M. Poynton.

Date.

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 1 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL				
Dept 00000				
101-00000-21201	OTHER ACCOUNTS PAYABLE	STATE TREASURER	MEG JAG GRANT - 2022 Q3	27,041.76
101-00000-21202	AMBULANCE FEES PAYABLE	UNITED HEALTHCARE	AMB REF - BISCHOF, F DOS 5/31/22	939.41
101-00000-21455	BUILDING DEPOSIT PAYABLES	FREDRICKSON, WILLIAM A	BD PAYMENT REF - PERMIT #PB22-1052	75.00
		Total For Dept 00000		<u>28,056.17</u>
Dept 12001 VILLAGE ADMIN ADMINISTRATION				
101-12001-52111	OTHER PROFESSIONAL SVCS	KATHLEEN FIELD ORR & ASSOCIATES	TIF LEGAL SERVICES AUGUST 2022	792.00
101-12001-52111	OTHER PROFESSIONAL SVCS	TESKA ASSOCIATES	INDUSTRIAL TIF SETUP JULY 2022	2,580.00
101-12001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - JUL 2022	5,175.00
101-12001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - MAY 2022	5,175.00
101-12001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PENS, PAPER, TAPE, MISC	41.99
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		<u>13,763.99</u>
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				
101-12120-51655	EMPLOYEE RECOGNITION	LZ ACE LLC	UTILITY LIGHTER, LIGHTER FLUID	11.20
101-12120-52111	OTHER PROFESSIONAL SVCS	CAREERBUILDER EMPL. SCREENING, LLC	NEW EMPLOYEE TESTING - AUG'22	199.50
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		<u>210.70</u>
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
101-12180-54308	TAX REBATES	BRADFORD LAKE ZURICH 5 LLC	TAX REBATE - MAY 2022	16,556.86
101-12180-54308	TAX REBATES	VILLAGE OF HAWTHORN WOODS	TAX REBATE - MAY 2022	5,238.14
101-12180-54308	TAX REBATES	VILLAGE OF KILDEER	TAX REBATE - MAY 2022	10,476.29
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		<u>32,271.29</u>
Dept 13001 FINANCE ADMINISTRATION				
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PENS, PAPER, TAPE, MISC	68.87
		Total For Dept 13001 FINANCE ADMINISTRATION		<u>68.87</u>
Dept 17001 TECHNOLOGY ADMINISTRATION				
101-17001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2022 - OCT 2022	2,095.60
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE - SEP	74.46
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE - MAY	1.48
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE - JUN	1.48

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 2 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE - JUL	178.41
101-17001-53203	TELEPHONE & DATA SVCS	GRANITE TELECOMMUNICATIONS LLC	BARN ELEVATOR PHONE - AUG	69.02
101-17001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - AUG 2022	240.28
101-17001-53203	TELEPHONE & DATA SVCS	WINDSTREAM	ANALOG LINES - SEP 2022	481.02
101-17001-53203	TELEPHONE & DATA SVCS	AT & T	VH ELEVATOR	462.42
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	<u>164.74</u>
Total For Dept 17001 TECHNOLOGY ADMINISTRATION				3,768.91
 Dept 24001 POLICE ADMINISTRATION				
101-24001-51652	TRAINING AND MEETINGS	PIECZYNSKI, LINDA S	ROLL CALL NEWS SUBSCRIPTION	140.00
101-24001-51654	MEMBERSHIPS & SUBSCRIP	NORTHWEST POLICE ACADEMY	NWPA ANNUAL DUES	75.00
101-24001-52111	OTHER PROFESSIONAL SVCS	GATSO USA, INC	RED LIGHT CAMERA FEE - AUGUST	6,510.00
101-24001-52602	WASTE REMOVAL	DANIELS SHARPSMART, INC	SHARPS REMOVAL SEP '22	252.85
101-24001-52602	WASTE REMOVAL	DANIELS SHARPSMART, INC	SHARPS REMOVAL AUG '22	227.76
101-24001-53209	UNIFORMS	GALL'S, LLC	JOHNSON SOCKS	55.00
101-24001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	BATHROOM TISSUE, TOWELS, ROLL TOWELS	<u>424.85</u>
Total For Dept 24001 POLICE ADMINISTRATION				7,685.46
 Dept 24210 POLICE OPERATIONS				
101-24210-51652	TRAINING AND MEETINGS	FROST, SCOTT	DRE CONFERENCE HOTEL	598.32
101-24210-51652	TRAINING AND MEETINGS	NORTHWEST COMMUNITY HOSPITAL	CPR CARDS	850.00
101-24210-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	STARCOM RADIO FEES SEP '22	1,530.00
101-24210-52204	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING FEE - AUG'22	187.50
101-24210-52704	MAINT-EQUIPMENT	STRYKER SALES CORPORATION	AED CERTIFICATIONS	2,354.03
101-24210-52704	MAINT-EQUIPMENT	ULTRA STROBE COMMUNICATIONS INC	RADAR CERTIFICATIONS	455.00
101-24210-53209	UNIFORMS	GAFFNEY, COLIN	HOLSTER	146.78
101-24210-53209	UNIFORMS	GALL'S, LLC	MCCORMACK SHIRTS	73.75
101-24210-53209	UNIFORMS	GALL'S, LLC	MAHANNA SOCKS PANTS SHIRTS	210.21
101-24210-53209	UNIFORMS	GALL'S, LLC	BIKE UNIT GLOVES BATON HOLDER	20.50
101-24210-53209	UNIFORMS	GALL'S, LLC	SCARRY PANTS	55.97
101-24210-53209	UNIFORMS	GALL'S, LLC	MARINE UNIT POLOS	456.21
101-24210-53209	UNIFORMS	MC CORMACK, VINCENT	EARPIECE	26.32
101-24210-53209	UNIFORMS	MC CORMACK, VINCENT	GLOVES	25.16

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 3 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
101-24210-53211	OTHER SUPPLIES	BROWNELLS, INC	22 CONVERSION KITS	727.96
101-24210-53211	OTHER SUPPLIES	BROWNELLS, INC	THERMAL SLING	86.88
		Total For Dept 24210 POLICE OPERATIONS		<u>7,804.59</u>
Dept 24230 POLICE CRIME PREVENTION				
101-24230-52111	OTHER PROFESSIONAL SVCS	TLO LLC	INVESTIGATIVE SEARCH ENGINE	120.40
101-24230-52111	OTHER PROFESSIONAL SVCS	TRANS UNION LLC	CREDIT CHECKS	80.00
101-24230-52111	OTHER PROFESSIONAL SVCS	WEST PUBLISHING GROUP	INVESTIGATIVE SEARCH ENGINE - SEPTEMBER	226.74
101-24230-53209	UNIFORMS	BUTLER, RYAN D	BOOTS	125.96
101-24230-53211	OTHER SUPPLIES	SIRCHIE	EVIDENCE BAGS	152.76
		Total For Dept 24230 POLICE CRIME PREVENTION		<u>705.86</u>
Dept 25001 FIRE ADMINISTRATION				
101-25001-51655	EMPLOYEE RECOGNITION	WCS PHOTOGRAPHY	PHOTOS FOR STATIONS - 2022	691.00
101-25001-52111	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS, INC	SUPPORT AGMT 2022 - OCT 2022	1,128.40
101-25001-52111	OTHER PROFESSIONAL SVCS	TARGET SOLUTIONS LEARNING, LLC	TRAINING SOFTWARE - VECTOR SOLUTIONS	5,557.00
101-25001-52701	MAINT-BLDGS & GROUNDS	HASTINGS AIR-ENERGY CONTROL, INC	SERVICE CALL - ST. 1	225.00
101-25001-52707	MAINT-OTHER	WAREHOUSE DIRECT, INC	DISPENSERS, SOAP, HANDWASH FOAM	256.18
101-25001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - AUG 2022	28.91
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	36.81
101-25001-53209	UNIFORMS	EAGLE ENGRAVING, INC	PASSPORT TAGS (24)	43.40
101-25001-53209	UNIFORMS	EAGLE ENGRAVING, INC	EAGLE OVER SHIELD SHAPE BADGES	148.40
101-25001-53210	SMALL TOOLS & EQUIP	LZ ACE LLC	MOUNTING STRIPS	6.45
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, FURNACE FILTERS	73.40
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER TOWELS, Z FOLDS, REHAB SUPPLIES	77.98
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	SEPTIC CLEANER - ST. 2	29.97
101-25001-53405	BLDG & GROUND MAINT SUPP	CONSERV FS, INC	ICE MELT & DELIVERY	489.55
101-25001-53405	BLDG & GROUND MAINT SUPP	GRAINGER	HEARING PROTECTION - EAR PLUGS	376.44
101-25001-53405	BLDG & GROUND MAINT SUPP	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DETERGENT, FURNACE FILTERS	63.92
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & PD - COPIER LEASE	<u>164.73</u>
		Total For Dept 25001 FIRE ADMINISTRATION		<u>9,397.54</u>
Dept 25310 FIRE EMERGENCY MANAGEMENT				
101-25310-53211	OTHER SUPPLIES	MOTOROLA SOLUTIONS, INC	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHON	4,336.20
		Total For Dept 25310 FIRE EMERGENCY MANAGEMENT		<u>4,336.20</u>

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 4 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
Dept 25320 FIRE FIRE SUPPRESSION				
101-25320-51652	TRAINING AND MEETINGS	TANNER, ALEX	PER DIEM - INSTRUCTOR II	81.00
101-25320-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	FIRE STARCOM FEES - SEP	1,512.00
101-25320-53209	UNIFORMS	ELEGANT EMBROIDERY INC	VEHICLE IN-SERVICE DEDICATION TOWELS	985.00
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	TURNOUT GEAR (4) COATS (4) PANTS	5,898.00
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	SNACK MIX VARIETY	89.73
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TRAIL MIX	32.86
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER TOWELS, Z FOLDS, REHAB SUPPLIES	59.94
Total For Dept 25320 FIRE FIRE SUPPRESSION				<u>8,658.53</u>
Dept 25330 FIRE EMS				
101-25330-51651	LICENSING/CERTIFICATIONS	JOHNSON, JEREMIAH	PARAMEDIC LICENSE REIMB	40.00
101-25330-51651	LICENSING/CERTIFICATIONS	NORTHWEST COMMUNITY HOSPITAL	SYSTEM ENTRY - FISHMAN	75.00
101-25330-52111	OTHER PROFESSIONAL SVCS	ANDRES MEDICAL BILLING	AMBULANCE FEES - JULY 2022	2,695.18
101-25330-53204	CELL PHONE & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - JUL 2022	60.72
101-25330-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	PURCHASE CREDITS - IPAD CASES	(93.80)
101-25330-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	IPAD CASES, IPADS, SHIELDS	2,289.52
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	149.16
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	66.08
101-25330-53211	OTHER SUPPLIES	BOUND TREE MEDICAL LLC	DISPLAY W/VIDEO-OUT PORT, REPLACEMENT CARR'	2,610.00
101-25330-53211	OTHER SUPPLIES	BOUND TREE MEDICAL LLC	DISPLAY W/VIDEO-OUT PORT, REPLACEMENT CARR'	56.56
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	10 CASES LARGE GLOVES - 2 CASES MEDIUM GLOVE	1,396.80
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	HI-LO GLUCOMETER SOLUTION	69.54
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	EMS MEDICAL SUPPLIES - GAUZE, NEEDLES, CHEST S	<u>170.95</u>
Total For Dept 25330 FIRE EMS				<u>9,585.71</u>
Dept 25340 FIRE SPECIAL RESCUE				
101-25340-51652	TRAINING AND MEETINGS	EQUIPMENT MANAGEMENT COMPANY	HEAVY RESCUE CLASS - HEDQUIST OCT 2022	525.00
101-25340-55254	MACHINERY & EQUIPMENT	DIVE RESCUE INTERNATIONAL	WATER RESCUE ROPE	<u>132.58</u>
Total For Dept 25340 FIRE SPECIAL RESCUE				<u>657.58</u>
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
101-28001-52111	OTHER PROFESSIONAL SVCS	KLEIN THORPE & JENKINS	CREDIT - BCE22-0002 DUP PYMT	(1,100.00)
101-28001-52111	OTHER PROFESSIONAL SVCS	KLEIN THORPE & JENKINS	CREDIT - BCE22-0004 & BCE22-0005	(748.00)
101-28001-52113	ENGR/ARCHITECTURAL	CHRISTOPHER B. BURKE ENG., LTD	LIFETIME PROJ - JUL 31 TO AUG 2022	<u>117.50</u>

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 5 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
			Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION	(1,730.50)
Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09-01	32.76
101-36001-52603	LAKE/WATER QUALITY MGMT	MC GINTY BROS., INC.	2022 NATURAL AREA MAINT OAK RIDGE MARSH	2,200.00
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 09-01	53.33
101-36001-52701	MAINT-BLDGS & GROUNDS	GRECO ELECTRIC	PD LIGHT SWITCHES	555.36
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	PD AC REPAIR	748.75
101-36001-52701	MAINT-BLDGS & GROUNDS	MC GINTY BROS., INC.	STUMP GRINDING - 1145 AMHERST CT	350.00
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHREEN PEST MANAGEMENT SERVICES	PD PEST CONTROL - SEPT	93.00
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHREEN PEST MANAGEMENT SERVICES	PW PEST CONTROL - SEPT	49.00
101-36001-52702	MAINT-LAWN & LANDSCAPING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT AUG	5,490.66
101-36001-52704	MAINT-EQUIPMENT	METROPOLITAN INDUSTRIES INC.	LOT 42 PANEL SCREEN	900.00
101-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	1043 PARTRIDGE LANE	27.20
101-36001-53204	CELL PHONES & PAGERS	FORCE AMERICA	PW TRUCK DATA PLAN	200.00
101-36001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - JUL 2022	3.44
101-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER, PENS, HIGHLIGHTERS, TAPE, POST IT, CALEN	81.77
101-36001-53403	LANDSCAPING SUPPLIES	CONSERV FS, INC	SEED	590.00
101-36001-53403	LANDSCAPING SUPPLIES	KANZLER CONSTRUCTION LLC	TOPSOIL 9/6/22 #211329	75.00
101-36001-53404	RIGHT OF WAY SUPPLIES	FASTENAL COMPANY	CUTTING WHEELS FOR GRINDER	34.24
101-36001-53404	RIGHT OF WAY SUPPLIES	SHERWIN WILLIAMS CO	DOWNTOWN PAINT SCREENS	7.31
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	CARPET CLEANER	6.28
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	ELECTRICAL OUTLETS	53.53
			Total For Dept 36001 PUBLIC WORKS ADMINISTRATION	11,551.63
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52701	MAINT-BLDGS & GROUNDS	FSS TECHNOLOGIES, INC	BC FIRE SYSTEM INSTALL - BUFFALO CREEK PK BLDG	3,200.00
101-36420-52701	MAINT-BLDGS & GROUNDS	GRECO ELECTRIC	BARN ELEVATOR ELECTRIC	592.14
101-36420-52702	MAINT-LAWN & LANDSCAPING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT AUG	21,084.23
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	7 E MAIN ST	28.21
101-36420-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	HARDWARE,FOR CANS/BENCHES	66.08
101-36420-53210	SMALL TOOLS & EQUIP	LZ ACE LLC	PITCH FORKS	71.38
101-36420-53405	BLDG & GROUND MAINT SUPP	FERGUSON ENTERPRISES LLC	SLOAN VALVE	189.00
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	HOSE FOR BREEZEWALD	57.70
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	PLUMBING REPAIR WASHER	5.09

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 6 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	PLUMBING REPAIR STRAINER	16.14
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	BARN DOOR HANDLE HARDWARE	10.10
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	PAULUS PARK BEACH MAINT - ANCHOR SHACKLES	34.26
101-36420-53405	BLDG & GROUND MAINT SUPP	LZ ACE LLC	P TRAP	22.94
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	PAULUS PARK PORT-O-POTTY	140.69
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	CHESTNUT PORT-O-POTTY	<u>127.33</u>
Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE				25,645.29
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-51652	TRAINING AND MEETINGS	MUNICIPAL FLEET MANAGERS ASSN.	CHEVROLET MEETING - SEPT'22	25.00
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 09-01	48.99
101-36471-52703	MAINT-VEHICLES	WICKSTROM AUTO GROUP, INC	EXHAUST CHECK	140.25
101-36471-53210	SMALL TOOLS & EQUIP	WELDERS SUPPLY COMPANY	BANDSAW	3,800.00
101-36471-53211	OTHER SUPPLIES	LAWSON PRODUCTS INC.	HARDWARE	473.50
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	HARDWARE	10.92
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	PAINT BRUSH	5.08
101-36471-53211	OTHER SUPPLIES	LZ ACE LLC	HARDWARE	20.80
101-36471-53211	OTHER SUPPLIES	TERMINAL SUPPLY INC	WIRE	125.74
101-36471-53401	CUSTODIAL SUPPLIES	LZ ACE LLC	GLASS CLEANER	5.76
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	AC COMPRESSOR	333.72
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	WIPER BLADE	10.58
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	CREDIT-PARTS RETURN	(192.97)
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	BRAKE ROTORS	144.38
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	BRAKE ROTORS	146.98
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	AIR FILTERS	30.68
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	LIGHT CABLE	44.26
101-36471-53406	AUTO PARTS & SUPPLIES	CHICAGO PARTS & SOUND LLC	HEADLAMP - CREDIT	(37.98)
101-36471-53406	AUTO PARTS & SUPPLIES	LAKESIDE INTERNATIONAL LLC	CREDIT-CORE RETURN	(33.25)
101-36471-53406	AUTO PARTS & SUPPLIES	LAKESIDE INTERNATIONAL LLC	BLOWER MOTOR 247	137.03
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	SWITCH 210	69.82
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	SEALS 247	64.44
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BREAKER 102	47.99
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	FILTERS	78.07
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-WARRANTY RETURN	(246.78)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 7 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(18.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BATTERIES 531	825.61
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	CREDIT-CORE RETURN	(135.00)
101-36471-53406	AUTO PARTS & SUPPLIES	MOTOR PARTS & EQUIPMENT CORP	BLEND DOOR MOTOR 247	32.46
101-36471-53406	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BULB	23.97
101-36471-53406	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	HEADLAMP	37.98
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	RADIO	113.84
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	REMOTE 122	59.14
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	WASHER JET	8.37
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ARLINGTON POWER EQUIPMENT	CREDIT-PARTS RETURN	(51.92)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ARLINGTON POWER EQUIPMENT	SAW PARTS	41.06
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	FLOW METER	652.46
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	GASKET 532	0.58
101-36471-53407	EQUIP MAINT PART&SUPPLIE	MOTOR PARTS & EQUIPMENT CORP	GASKET	0.81
101-36471-53407	EQUIP MAINT PART&SUPPLIE	STANDARD EQUIPMENT COMPANY	ELBOW 532	944.89
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ZARNOOTH BRUSH WORKS, INC	SWEeper BRUSHES	1,074.00
101-36471-53415	FUELS	AL WARREN OIL CO, INC	FUEL 8/24	13,124.10
101-36471-53415	FUELS	AL WARREN OIL CO, INC	FUEL 8/24	<u>13,454.10</u>
		Total For Dept 36471 PUBLIC WORKS FLEET SERVICES		<u>35,423.46</u>
Dept 67001 RECREATION ADMINISTRATION				
101-67001-53204	CELL PHONE & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - JUL 2022	2.32
101-67001-53212	PROGRAM SUPPLIES	LZ ACE LLC	KEYS	<u>17.62</u>
		Total For Dept 67001 RECREATION ADMINISTRATION		<u>19.94</u>
Dept 67970 RECREATION AQUATICS				
101-67970-55254	MACHINERY & EQUIPMENT	SUMMERSET MARINE CONSTRUCTION LLC	PIER & CHAIR REPLACEMENT - INV 12579	<u>4,812.70</u>
		Total For Dept 67970 RECREATION AQUATICS		<u>4,812.70</u>
		Total For Fund 101 GENERAL		<u>202,693.92</u>

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 8 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
Fund 202 MOTOR FUEL TAX				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	2022 MOWING CONTRACT AUG	4,902.38
202-36001-52701	MAINT-BLDGS & GROUNDS	LAKE COUNTY DIV OF TRANSPORTATION	LCDOT SIGNAL MAINT QUENTIN/ENSELL	206.70
202-36001-52701	MAINT-BLDGS & GROUNDS	MEADE, INC	MN STREET SIGNAL MAINT	200.00
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	45 S OLD RAND ROAD	26.57
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	280 CLAIRVIEW DR	29.65
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>5,365.30</u>
		Total For Fund 202 MOTOR FUEL TAX		<u>5,365.30</u>
Fund 207 SPECIAL EVENTS FUND				
Dept 67601 RECREATION ROCK THE BLOCK				
207-67601-53212	PROGRAM SUPPLIES	HOME DEPOT CREDIT SERVICES	BUNGEEES	169.25
207-67601-54302	PUBLIC RELATIONS	FRANKENSTITCH PROMOTIONS, LLC	ROCK THE BLOCK STAGE BANNERS 2022	2,310.00
207-67601-54302	PUBLIC RELATIONS	FRANKENSTITCH PROMOTIONS, LLC	ROCK THE BLOCK STAGE BANNERS 2022	708.50
		Total For Dept 67601 RECREATION ROCK THE BLOCK		<u>3,187.75</u>
		Total For Fund 207 SPECIAL EVENTS FUND		<u>3,187.75</u>
Fund 227 DISPATCH CENTER				
Dept 24220 POLICE DISPATCH				
227-24220-53209	UNIFORMS	GALL'S, LLC	YANGO SOCKS SHOES	179.20
227-24220-53209	UNIFORMS	GALL'S, LLC	STEFFY SHOES	100.00
		Total For Dept 24220 POLICE DISPATCH		<u>279.20</u>
		Total For Fund 227 DISPATCH CENTER		<u>279.20</u>
Fund 301 VILLAGE DEBT SERVICE				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
301-10001-56602	PRINCIPAL	CORNERSTONE NATIONAL BANK & TRUST	DEBT PAYMENT SERIES 2022 - PRINCIPAL	1,188,000.00
301-10001-56603	INTEREST	CORNERSTONE NATIONAL BANK & TRUST	DEBT PAYMENT SERIES 2022 - INTEREST	18,810.00
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		<u>1,206,810.00</u>
		Total For Fund 301 VILLAGE DEBT SERVICE		<u>1,206,810.00</u>

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 9 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
Fund 401 VILLAGE CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251	LAND IMPROVEMENTS	HITCHCOCK DESIGN INC	PAULUS PARK PLANNING - OSLAD	317.89
401-36001-55252	BLDG & BLDG IMPROVEMENTS	INDUSTRIAL ROOFING SERVICES INC	PHASE II ROOFING PROJECT - LZ POLICE	16,300.00
401-36001-55252	BLDG & BLDG IMPROVEMENTS	INDUSTRIAL ROOFING SERVICES INC	PHASE II ROOFING PROJECT - BUFFALO CREEK	6,450.00
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>23,067.89</u>
Total For Fund 401 VILLAGE CAPITAL PROJECTS				23,067.89
Fund 405 NHR CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
405-36001-53416	CONCRETE & ASPHALT	PETER BAKER & SON COMPANY	BLACKTOP 8/23-8/24/22	2,312.19
405-36001-53416	CONCRETE & ASPHALT	PETER BAKER & SON COMPANY	BLACKTOP 08/30/22	1,027.20
405-36001-55253	INFRASTRUCTURE IMPROVEMT	PETER BAKER & SON COMPANY	ROAD RESURFACING BRAEMAR SUBDIV	1,170,256.37
405-36001-55253	INFRASTRUCTURE IMPROVEMT	SOIL ENG & TESTING CONSULTANTS, LLC	ENGINEERING SERVICES - 8/1-8/31	6,299.38
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>1,179,895.14</u>
Total For Fund 405 NHR CAPITAL PROJECTS				1,179,895.14
Fund 501 WATER & SEWER				
Dept 00000				
501-00000-21206	WATER BILLING REFUNDS	TURNER, THOMAS E	UB REF - FINAL 950 HEARTWOOD LN	120.50
501-00000-27104	WATER METER LEASE OBLIG	US BANK NATIONAL ASSOC.	WATER METER LEASE PAYMENT #17	27,367.42
Total For Dept 00000				<u>27,487.92</u>
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - JUL 2022	575.00
501-36001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES - MAY 2022	575.00
501-36001-53203	TELEPHONE & DATA SVCS	PEERLESS NETWORK INC	ANALOG LINES - AUG 2022	19.91
501-36001-53203	TELEPHONE & DATA SVCS	WINDSTREAM	ANALOG LINES - SEP	1,331.89
501-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER, PENS, HIGHLIGHTERS, TAPE, POST IT, CALEN	69.38
501-36001-53209	UNIFORMS	CINTAS CORPORATION #2	UNIFORMS/MATS 09-01	72.04
501-36001-56603	INTEREST	US BANK NATIONAL ASSOC.	WATER METER LEASE PAYMENT #17	<u>16,275.32</u>
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>18,918.54</u>

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 10 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
Dept 36530 PUBLIC WORKS WATER BILLING				
501-36530-52111	OTHER PROFESSIONAL SVCS	DATAPROSE, LLC	WATER BILL PROCESSING - AUG 2022	692.61
501-36530-53206	POSTAGE & SHIPPING	DATAPROSE, LLC	WATER BILL PROCESSING - AUG 2022	2,653.65
			Total For Dept 36530 PUBLIC WORKS WATER BILLING	<u>3,346.26</u>
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52607	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	WATER SAMPLE ANALYSIS	764.55
501-36550-52701	MAINT-BLDGS & GROUNDS	APEX LANDSCAPING, INC	2022 MOWING CONTRACT AUG	799.30
501-36550-52704	MAINT-EQUIPMENT	CONCENTRIC INTEGRATION, LLC	SCADA SYSTEM REPAIR/SERVICE CALL	875.00
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL # 11	1,786.94
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL # 7	2,570.78
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL # 8	3,710.91
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL # 12	3,351.59
501-36550-53407	EQUIP MAINT PART&SUPPLIE	LZ ACE LLC	REPAIR WELL 12 CHLORINE FEED PIPING	76.46
501-36550-53409	PUMP REPAIR SUPPLIES	PUMPBIZ INC.	MARCH PUMP REPAIR KIT/WTP'S	4,543.20
501-36550-53413	DISTRIBUTION SYS REPAIR	CORE & MAIN LP	WATER MAIN REPAIR CLAMPS	3,955.00
501-36550-53413	DISTRIBUTION SYS REPAIR	FERGUSON ENTERPRISES LLC	HYMAX WATER MAIN COUPLINGS	1,538.73
501-36550-53413	DISTRIBUTION SYS REPAIR	JOSEPH D FOREMAN & COMPANY, INC	CUBA RD VALVE REPAIR	589.27
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL # 9	2,592.72
501-36550-53414	CHEMICALS	MIDWEST SALT LLC	BULK WTR COND SALT - WELL # 10	2,899.73
501-36550-53414	CHEMICALS	VIKING CHEMICAL COMPANY	CHLORINE	2,617.50
501-36550-55253	INFRASTRUCTURE IMPROVEMT	CORE & MAIN LP	REPLACEMENT HYDRANTS	13,758.00
501-36550-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	FLINT CREEK	1,409.25
501-36550-55254	MACHINERY & EQUIPMENT	CONCENTRIC INTEGRATION, LLC	PARTIAL PHASE 2 SCADA IMPROVEMENTS-CELLULAI	<u>6,346.10</u>
			Total For Dept 36550 PUBLIC WORKS WATER SERVICE	<u>54,185.03</u>
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	BAXTER & WOODMAN, INC	INDUSTRIAL MONITORING SUPPORT SERVICES	1,191.25
501-36560-52607	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	WATER SAMPLE ANALYSIS AUG '22	570.00
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY- FLOW CONTROL	51.42
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	ELECTRICITY- VACUUM PRIMING STRUCTURES	27.34

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 11 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 1160 BRISTOL TRAIL	82.23
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 700 OLD MILL GROVE RD	40.19
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 620 CHURCH ST	126.07
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 61 W MAIN ST VILLAGE	34.92
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 1005 MARCH ST	50.93
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 1100 QUENTIN RD	465.88
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATION - 1160 THORNDALE LN	111.89
501-36560-55253	INFRASTRUCTURE IMPROVEMT	MAURO SEWER CONSTRUCTION	FLINT CREEK 2022 WATER MAIN IMPROV	479,413.80
		Total For Dept 36560 PUBLIC WORKS SEWER SERVICE		482,165.92
				<hr/>
		Total For Fund 501 WATER & SEWER		586,103.67

Fund 603 RISK MANAGEMENT

Dept 10001 GENERAL GOVERNMENT ADMINISTRATION

603-10001-52114	LIABILITY INSURANCE CLAIMS	INTERGOVERNMENTAL RISK MGMT AGENCY	IRMA CLAIMS JUNE 2022	2,722.95
603-10001-52114	LIABILITY INSURANCE CLAIMS	INTERGOVERNMENTAL RISK MGMT AGENCY	UNDERGROUND STORAGE TANKS	760.04
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		3,482.99
				<hr/>
		Total For Fund 603 RISK MANAGEMENT		3,482.99

Fund 710 PERFORMANCE ESCROW

Dept 00000

710-00000-18651	PROJECT FEES SUSPENSE	KLEIN THORPE & JENKINS	CREDIT - BCE22-0007, 0009, 0010, 0014	(880.00)
710-00000-21455	BUILDING DEPOSIT PAYABLES	A & D HOME IMPROVEMENT	BD BOND REF - PERMIT #BBD22-0323	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	AIRTRON ENTERPRISES	BD BOND REF - PERMIT #BBD22-0407	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	ALL STAR PRODUCTS	BD BOND REF - PERMIT #BBD22-0493	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	AMATO, ANNA	BD BOND REF - PERMIT #BBD22-0441	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	AMERICAN DECK BUILDERS	BD BOND REF - PERMIT #BBD22-0413	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	ARCHADECK OF CHICAGOLAND	BD BOND REF - PERMIT #BBD22-0065	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	BOLDT COMPANY	BD BOND REF - PERMIT #BBD22-0223	510.00

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 12 of 14

GL Number	GL Desc	Vendor	Invoice Description	Amount
710-00000-21455	BUILDING DEPOSIT PAYABLES	CHIAPPETTA, ROBERT & LYNN	BD BOND REF - PERMIT #BBD22-0257	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	COGITO SOLUTIONS INC	BD BOND REF - PERMIT #BBD22-0243	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	CUSTOM CONTRACTING LTD	BD BOND REF - PERMIT #BBD22-0368	510.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	EVANS, NICKALUS	BD BOND REF - PERMIT #BBD22-0108	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FELDBERG, JONATHAN & JENNIFER	BD BOND REF - PERMIT #BBD22-0420	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FLYNN, PATRICK	BD BOND REF - PERMIT #BBD22-0418	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FREDDY'S LAND LLC	BD PAYMENT REF - PERMIT #P18060159	5,500.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FREEDOM FOREVER ILLINOIS LLC	BD BOND REF - PERMIT #BBD22-0310	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	GINA PLESCIA	BD BOND REF - PERMIT #BBD22-0472	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	GORODETSKIY, GRIGORY	BD BOND REF - PERMIT #BBD22-0338	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	JMEN RENOVATIONS	BD BOND REF - PERMIT #BBD22-0465	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	KEITH HODOR ROOFING	BD BOND REF - PERMIT #BBD22-0430	150.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	M/I HOMES OF CHICAGO, LLC	BD BOND REF - PERMIT #BBD22-0059	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	MARONEY, PATRICK J & HEIDI B	BD BOND REF - PERMIT #BBD22-0474	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	MODERN HOMES INC	BD PAYMENT REF - PERMIT #PB21-0413	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	MULLER EXTERIORS	BD BOND REF - PERMIT #BBD22-0411	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	NEXT DOOR AND WINDOW	BD BOND REF - PERMIT #BBD22-0252	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	NOVAK CONSTRUCTION	BD PAYMENT REF - PERMIT #PB21-0159	510.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	RENEWAL BY ANDERSON	BD BOND REF - PERMIT #BBD22-0300	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	RESIPRO LLC	BD PAYMENT REF - PERMIT #PB19-0216	260.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	SUNRUN INSTALLATION INC	BD BOND REF - PERMIT #BBD22-0305	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	TUFF SHED INC	BD BOND REF - PERMIT #BBD22-0446	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	WBR ROOFING COMPANY, INC	BD BOND REF - PERMIT #BBD22-0515	155.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	WINDOW CONCEPTS, INC	BD BOND REF - PERMIT #BBD22-0277	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	WINDOW WORKS	BD BOND REF - PERMIT #BBD22-0346	105.00
		Total For Dept 00000		<hr/> 9,340.00
		Total For Fund 710 PERFORMANCE ESCROW		<hr/> 9,340.00

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 13 of 14

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund 720 PAYROLL CLEARING				
Dept 00000				
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	NCPERS-IL IMRF - 0157	GROUP LIFE INSURANCE PREMIUM	188.00
	Total For Dept 00000			188.00
			Total For Fund 720 PAYROLL CLEARING	188.00
Fund 731 SSA #8 HEATHERLEIGH SUBDV				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
731-10099-52604	SWEEPING & MOWING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT AUG	372.18
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		372.18
			Total For Fund 731 SSA #8 HEATHERLEIGH SUBDV	372.18
Fund 734 SSA #11 LZ PINES SUBDV				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
734-10099-52604	SWEEPING & MOWING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT AUG	16.01
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		16.01
			Total For Fund 734 SSA #11 LZ PINES SUBDV	16.01
Fund 735 SSA #13 CONVENTRY CRK SUB				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
735-10099-52604	SWEEPING & MOWING	APEX LANDSCAPING, INC	2022 MOWING CONTRACT AUG	320.16
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		320.16
			Total For Fund 735 SSA #13 CONVENTRY CRK SUB	320.16

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 09/19/2022
\$3,221,122.21

Page 14 of 14

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund Totals:				
	Fund 101 GENERAL			202,693.92
	Fund 202 MOTOR FUEL TAX			5,365.30
	Fund 207 SPECIAL EVENTS FUND			3,187.75
	Fund 227 DISPATCH CENTER			279.20
	Fund 301 VILLAGE DEBT SERVICE			1,206,810.00
	Fund 401 VILLAGE CAPITAL PROJECTS			23,067.89
	Fund 405 NHR CAPITAL PROJECTS			1,179,895.14
	Fund 501 WATER & SEWER			586,103.67
	Fund 603 RISK MANAGEMENT			3,482.99
	Fund 710 PERFORMANCE ESCROW			9,340.00
	Fund 720 PAYROLL CLEARING			188.00
	Fund 731 SSA #8 HEATHERLEIGH SUBDV			372.18
	Fund 734 SSA #11 LZ PINES SUBDV			16.01
	Fund 735 SSA #13 CONVENTRY CRK SUB			320.16
Total for All Funds				<u>\$ 3,221,122.21</u>



At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

AGENDA ITEM

6C

MEMORANDUM

Date: September 7, 2022
To: Ray Keller, Village Manager *PK*
From: Steve Schmitt, Utilities Superintendent
Copy: Michael J. Brown, Public Works Director
Subject: Preventative Maintenance Well No. 12

Issue: The Village provides potable water to residents from deep wells that draw water from the underground aquifer. To ensure system reliability, each well receives regular preventative maintenance on a five-year rotating basis. Staff has received a cost estimate from the Village's designated deep well contractor, Layne Christensen Company to provide preventative maintenance for Well No. 12 and recommends approval of the proposal.

Village Strategic Plan: This agenda item is consistent with the following Goal of the Strategic Plan.

- *Infrastructure Investment:* Ensure a sustainable, healthy and economical water source for current and future Lake Zurich residents.

Background: The well maintenance rotation focuses on our five wells with the Ion Exchange water treatment process. One well is scheduled each year for preventative maintenance. Preventative maintenance for Well No. 12 last occurred in 2017.

Preventative maintenance will include pulling the pumping assembly and column pipe to the surface, cleaning and inspection of 1130' of 10" column pipe, replacement of deteriorated column pipe if necessary, inspection and servicing of the 400 H.P. submersible motor and repair of the pump assembly.

On September 6, 2022, the Village Board approved a renewal of our five-year professional services agreement with Layne Christensen Company to provide well and pump maintenance.

The five-year agreement provides the Village a 5% discount on labor and equipment rates currently in effect.

Analysis: Regularly scheduled preventative maintenance is an American Water Works Association (AWWA) and industry recommended “key requirement for ensuring reliable equipment operation” and is vital in identifying problems, minimizing unforeseen failures and major repairs, and keeping our wells functioning reliably to meet the Village’s peak water demand and fire flow emergencies. The current five-year preventative maintenance interval is designed specifically for our system operation, equipment and water characteristics.

The proposed maintenance for Well No. 12 is divided into two phases. Phase 1 includes mobilization, pulling, disassembly, transportation, cleaning, motor service, cable testing, reinstallation and most anticipated maintenance costs. The phase 1 cost estimate is \$119,050. Phase 2 includes maintenance that is unanticipated or unpredictable until inspection occurs, such as pump repairs, cutting & rethreading column pipe, replacement surge control valves or significant replacement of deteriorated column pipe.

A phase 2 cost estimate will be provided after inspection occurs to determine the phase 2 scope of work. Anticipated phase 2 costs are accounted for in our current budget not to exceed \$35,500. The FY 2022 budget includes funds of \$154,000 to cover the expense of this project.

Recommendation: Approve the proposal from Layne Christensen Company authorizing preventative maintenance for Well No. 12 based on the terms and conditions of our professional services agreement in an amount not to exceed the allocated budget of \$154,000.

W/Attachments:

- Well No. 12 maintenance proposal from Layne Christensen Company dated August 25, 2022. (5 pages)



Michael McDonald
721 W. Illinois Avenue
Aurora, IL 60506
630.897.8941
graniteconstruction.com

August 25, 2022

Village of Lake Zurich
Attn: Mr. Steve Schmitt, Utilities Superintendent
505 Telser Road
Lake Zurich, IL 60047

RE: Well No. 12 Scheduled Maintenance

Mr. Schmitt:

It is a pleasure to present this estimate to perform a maintenance inspection on the Byron Jackson submersible pumping assembly installed in Lake Zurich Well No. 12. Per our records, the pump's maintenance history consists of new Byron Jackson submersible pump installation in 1996; motor service and bowl rebuild in 2003; motor repair/replacement in 2005; scheduled maintenance inspection and repairs in 2011 (rebuilt bowl, motor service, 200' of new column pipe); and schedule maintenance inspection and repairs in 2017 (motor service, rebuilt bowl w/new impeller shaft, repaired column pipe ends).

This pump consists of a Byron Jackson 13-stage 13MQ/12MQH designed for 1100 GPM at 1008' TDH, a Byron Jackson 400HP, 3/4/60/2300 volt Type H motor set to a depth of 1130" on 10" SRL Line Pipe with #1/0 cable.

If contracted, Layne will perform the work on a time and material basis per the attached service rates and will follow the terms and conditions of our Professional Services Agreement (PSA) with the Village. The estimates in this letter include the PSA stipulated 5% deduct applied toward labor and 10% deduct applied toward special services.

Layne recommends a Phase I scope of work to include:

- Mobilize and remove pump, rack pump onsite
- Perform a visual inspection of pump components on site with a Lake Zurich representative(s) and our Pump Foreman.
- Haul the Byron Jackson bowl assembly, Byron Jackson motor, column pipe, and cable to our Aurora yard for disassembly, clean up, inspection, and Pump Inspection Report.
- Perform a shop Byron Jackson motor service on the motor if it is found to be electrically and mechanically sound
- Hypot test the #1/0 cable
- Replace flat cable motor link.
- Televise the well.
- Return to site, reinstall pump and test after necessary component repairs.

Lake Zurich, IL Well 12
 ATTN: Steve Schmitt
 August 25, 2022
 Page 2

PHASE I ESTIMATES

1. Load and mobilize to site	\$ 7,500.00
2. Remove and rack pump on site	\$ 35,000.00
3. Bowl, motor, column pipe handling, disassembly, clean up, Inspection, transportation of equipment	\$ 15,000.00
4. Complete motor inspection and service	\$ 8,000.00
5. High Potential cable test	\$ 1,300.00
6. Replace flat cable motor link	\$ 7,800.00
7. Television survey of well	\$ 1,800.00
8. Airline, banding, and other miscellaneous consumables	\$ 1,500.00
9. Load and remobilize to site	\$ 7,500.00
10. Install pump and test after necessary repairs	\$ 40,000.00
11. 5% PSA Labor Discount	\$ (5,250.00)
12. 10% PSA Special Services Discount	<u>\$ (1,100.00)</u>
Total Phase I Estimate	\$119,050.00

OPTIONAL SERVICE

Well bailing of additional fill as needed after downhole video survey would be conducted at a rate of \$472/Hour. No well work has been completed during the last two scheduled maintenance projects. Very little fill has accumulated historically over time.

Estimate two days of well bailing	\$ 7,552.00
-----------------------------------	-------------

A proposed Phase I PSA Task Order is included that reflects this scope and references the estimate in this cover letter.

It is difficult to project pump repair costs prior to clean up and inspection of the pump components. It is Layne's custom to meet with an Owner representative and our Crew Foreman to conduct a preliminary inspection of the racked components on site. During this inspection, it is decided which components require additional clean up and inspection in Layne's Aurora, IL yard. Layne encourages the Village to visit our yard to inspect components with us. At this point, Layne is in position to present a Pump Inspection Report with observations, recommendations, and accurate repair and updated total project cost estimates. Typically, a project of this scope that includes bowl rebuild, motor service, and moderate pipe replacement, threading and coating will budget in the \$150,000 to \$170,000 range. This figure does not account for the possibility of new bowl, new motor, or main power cable replacement, etc.

Lake Zurich, IL Well 12
ATTN: Steve Schmitt
August 25, 2022
Page 3

Thank you for the opportunity to present this information. If you have any questions, or if we may be of any service, please do not hesitate to contact me.

Sincerely,

Layne Christensen Company



Mike McDonald
Account Manager, Water Resources Division

Enclosure(s)

CC: Kayla Koenig
Project Manager

Lake Zurich, IL Well 12
 ATTN: Steve Schmitt
 August 25, 2022
 Page 4

SERVICE RATES - EFFECTIVE OCTOBER 1, 2021

	Straight Time Per Hr.	8 Hr. Day	Overtime Per Hr.	Doubletime Per Hr.
Serviceman w/hand tools	196.00	1568.00	294.00	392.00
Serviceman w/service truck and hand tools, or welder	225.00	1800.00	323.00	421.00
Helper	170.00	1360.00	255.00	340.00
Serviceman and 1 Helper	366.00	2928.00	549.00	732.00
<u>Small Rig or Winch Truck</u>				
1 Man Crew	245.00	1960.00	343.00	441.00
2 Man Crew	415.00	3320.00	598.00	781.00
3 Man Crew	585.00	4680.00	853.00	1121.00
<u>Middle Rig, Large Hoist or Flatbed Crane</u>				
1 Man Crew	261.00	2088.00	359.00	457.00
2 Man Crew	431.00	3448.00	614.00	797.00
3 Man Crew	601.00	4808.00	869.00	1137.00
<u>Big Rig, Large Hoist and Poles, or Large Crane</u>				
1 Man Crew	302.00	2416.00	400.00	498.00
2 Man Crew	472.00	3776.00	655.00	838.00
3 Man Crew	642.00	5136.00	910.00	1178.00
4 Man Crew	812.00	6496.00	1165.00	1518.00
Power Tong Usage, per 8 hour shift		470.00		
<u>Machine Shop/Yard Labor and Equipment</u>				
Machinist and Equipment	193.00	1544.00	280.00	367.00
12" Threading Machine and Operator	219.00	1752.00	306.00	393.00
Serviceman w/hand tools	174.00	1392.00	261.00	348.00
Helper	166.00	1328.00	249.00	332.00
Sandblast Equipment and 2 man crew	385.00	3080.00	555.00	725.00

Mileage: Auto: \$0.55 Pickup: \$0.70 1-Ton:\$1.00 2-1/2 Ton Flatbed: \$2.10 Semi-Tractor: \$2.75

Subsistence-Per Man

Over 55 miles radius from home office.....\$65.00 + Hotel

Lake Zurich, IL Well 12
 ATTN: Steve Schmitt
 August 25, 2022
 Page 5

Date	
Project Name	Lake Zurich Well #12 Maintenance Inspection
Project Scope (provide attachment as required)	<ul style="list-style-type: none"> • Mobilize and remove pump, rack pump onsite • Perform a visual inspection of pump components on site with a Lake Zurich representative(s) and our Pump Foreman • Haul the Byron Jackson bowl assembly, Byron Jackson motor, column pipe, and cable to our Aurora yard for disassembly, clean up, inspection, and Pump Inspection Report • Perform a shop motor service on the motor if it is found to be electrically and mechanically sound • Hypot test the power cable and replace flat cable motor link • Teleview the well • Return to site, reinstall pump and test after necessary component repairs
Schedule / timeline	As required and dictated by the Village of Lake Zurich, IL and within Layne Christensen's' competencies
Additional Information	See cover proposal and cost estimates dated August 25, 2022.

Village of Lake Zurich, IL	Layne Christensen Company
Print Name:	Print Name: Michael McDonald
Title:	Title: Account Manager
Signature:	Signature:
Attest:	Attest:
Date:	Date:



At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

RECEIVED
6/20/2022

MEMORANDUM

Date: September 7, 2022
To: Ray Keller, Village Manager *PK*
From: Steve Schmitt, Utilities Superintendent
Copy: Michael J. Brown, Public Works Director
Subject: Decommission & Abandonment of Well No. 11

Issue: The Village currently provides potable water to residents from six deep sandstone wells that draw water from the underground aquifer. Five of the six wells have Ion Exchange water treatment processes for radium compliance and water softening benefits. Well No. 11, which does not have Ion Exchange treatment has acted as an emergency use only facility since December 31, 2008.

As an ongoing review of efficiencies within the operation of the Public Works Department, Staff is recommending the decommissioning of Well 11 as we believe that it is no longer necessary.

Staff has received a cost-estimate from the Village's designated deep well contractor, Layne Christensen Company to provide assessment, equipment removal and well sealing services per Health Department standards.

Village Strategic Plan: This agenda item is consistent with the following Goals and Objectives of the Strategic Plan.

- Infrastructure Investment: Ensure a sustainable, healthy and economical water source for current and future Lake Zurich residents.

Background: From 2004 to 2008, Ion Exchange facilities were constructed at five of the six Village wells in order to meet regulatory requirements. Well No. 11, while intended to have Ion Exchange water treatment installed, was placed on hold for expansion in 2012 due to several factors including the consideration of switching to a Lake Michigan water supplier. From 2008

to present, Well No. 11 has remained on emergency status and has not supplemented or been called upon to back up our existing facilities.

Analysis: Our daily water production average has declined approximately 26% from 1.952 million gallons in 2007 to 1.553 million gallons in 2021. A recent study by Engineering Enterprises concludes that the firm supply capacity of our water system without Well No. 11 is adequate under “worst-case” scenarios and is able to meet the 2050 projected average day demand of 1.8 million gallons.

With the current projected cost estimate to add Ion Exchange treatment to Well No. 11 of \$2,400,000 and the additional capacity resulting from such an investment not needed to meet future daily demands, staff is recommending Well No. 11 be decommissioned and abandoned.

The FY 2022 budget includes funds of \$125,000 to execute the first phase of this project, with electrical equipment removal and building demolition to be included in a future project that will be presented to the Village Board for consideration.

If approved, the pumping equipment removed from Well No. 11 will be assessed for reconditioning and will act as a spare pump to the unit that was utilized earlier this year at our Well No. 9 facility.

The site would be restored as green space as it has both water and storm water utilities that currently reside within the parameter of the parcel.

Recommendation: Approve the proposal from Layne Christensen Company authorizing equipment removal, assessment and well sealing services based on the terms and conditions of the professional services agreement in an amount not to exceed \$128,225.

W/Attachments:

- Well No. 11 abandonment proposal from Layne Christensen Company dated August 25, 2022. (5 pages)



Michael McDonald
721 W. Illinois Avenue
Aurora, IL 60506
630.897.6941
graniteconstruction.com

August 25, 2022

Village of Lake Zurich
Attn: Mr. Steve Schmitt, Utilities Superintendent
505 Telser Road
Lake Zurich, IL 60047

RE: Well No. 11 Abandonment

Mr. Schmitt:

It is a pleasure to present this estimate based upon recent discussions regarding testing and abandoning Lake Zurich Well No. 11.

Per Layne records, Well 11's installed pumping equipment consists of a Byron Jackson 13MQ/12MQH bowl assembly, and a Byron Jackson 450HP, 3/4/60/2300 volt, 16" Type H motor.

Well 11 was drilled to the Cambrian-Ordovician aquifer by Layne and completed in 1993. The well consists of 22" steel casing to 556'; 21" open hole to 1067'; 18" steel casing at from 1068' to 1193'; and 17" open hole to a total depth of 1358'.

Layne estimates that a large pump rig, crane, service truck and trailer will be used with a 3-person crew to load, mobilize, setup, remove the installed pump equipment at Well 11, and a 2-person crew to abandon the well with the appropriate materials. Layne will backfill the borehole with a combination of chlorinated pea gravel, bentonite chips, and concrete, and remove the top 2' of casing and cap with cement.

If contracted, Layne will perform the work on a time and material basis per the attached service rates and will follow the terms and conditions of our Professional Services Agreement (PSA) with the Village. The estimates in this letter include the PSA stipulated 5% deduct applied toward labor and 10% deduct applied toward special services.

Layne recommends a Phase I scope of work to include:

- Mobilize to site and conduct a pump test
- Remove pump, rack pump onsite
- Perform a visual inspection of pump components on site with a Lake Zurich representative(s) and our Pump Foreman to determine salvageable components
- Haul the Byron Jackson bowl assembly, Byron Jackson motor, column pipe, and cable to our Aurora yard for storage for further determination
- Televise the well (if required by Lake County prior to abandonment)
- Abandon well in accordance with Lake County Health Department's approval
- Backfilling and site restoration to be performed by the Village of Lake Zurich

Lake Zurich, IL Well 11
 ATTN: Steve Schmitt
 August 25, 2022
 Page 2

ABANDONMENT ESTIMATES

1. Load equipment and materials; mobilize to site	\$ 6,500.00
2. Conduct pump test	\$ 2,000.00
3. Remove and rack pump on site	\$ 15,000.00
4. Labor to abandon the well	\$ 15,000.00
5. Abandonment materials	\$ 85,000.00
6. Load equipment for transport to Aurora; demobilize	\$ 7,000.00
7. 5% PSA Labor Discount	\$ (2,275.00)
8. 10% PSA Special Services Discount (TBD if necessary)	\$ (00.00)
Well Abandonment Estimate	\$128,225.00

OPTIONAL SERVICES

Television survey of the well if required by Lake County
 Television survey of well \$ 1,800.00

Well work required due the discovery of a bridge or other issue that would need to be addressed prior to well abandonment
 Well bailing \$ 472.00/Hr.

Please note this budget estimate has been prepared by making certain project assumptions. Most notably we assume that the site is accessible to our truck mounted service equipment and that no extraordinary measures are necessary to rig in and service the pump. We also assume that the pump can be removed in a normal fashion without any unusual downhole circumstances, parting of the column pipe, etc. There could be additional costs to this project would consist of additional abandonment material such as bentonite should any large crevices be present in the borehole that is unknown to Layne at the time of this proposal.

The potential exists for collapse of the borehole since the well has not been recently used. Any additional work required outside of this proposal required by the Health Department will be a negotiated price before beginning. Furthermore, Layne reserves the right to change the scope of abandoning to meet Lake County Health Department instructions.

Layne would obtain necessary permits with the Lake County Health Department. No site restoration is included. This estimate is valid for 30 days and is subject to material pricing fluctuations.

A proposed Phase I PSA Task Order is included that reflects this scope and references the estimate in this cover letter.

We understand the Village is considering using some of the pulled equipment for spare components. The equipment would need to be transported to Aurora for further inspection to make a full determination and what work will be required to refurbish. This will be addressed in a separate proposal later.

Lake Zurich, IL Well 11
ATTN: Steve Schmitt
August 25, 2022
Page 3

Layne values its relationship with the Village of Lake Zurich. Thank you for the opportunity to present this information. If you have any questions, or if we may be of any service, please do not hesitate to contact me.

Sincerely,

Layne Christensen Company



Mike McDonald
Account Manager, Water Resources Division

Enclosure

CC: Kayla Koenig
Project Manager

Lake Zurich, IL Well 11
 ATTN: Steve Schmitt
 August 25, 2022
 Page 4

SERVICE RATES - EFFECTIVE OCTOBER 1, 2021

	Straight Time Per Hr.	8 Hr. Day	Overtime Per Hr.	Doubletime Per Hr.
Serviceman w/hand tools	196.00	1568.00	294.00	392.00
Serviceman w/service truck and hand tools, or welder	225.00	1800.00	323.00	421.00
Helper	170.00	1360.00	255.00	340.00
Serviceman and 1 Helper	366.00	2928.00	549.00	732.00
<u>Small Rig or Winch Truck</u>				
1 Man Crew	245.00	1960.00	343.00	441.00
2 Man Crew	415.00	3320.00	598.00	781.00
3 Man Crew	585.00	4680.00	853.00	1121.00
<u>Middle Rig, Large Hoist or Flatbed Crane</u>				
1 Man Crew	261.00	2088.00	359.00	457.00
2 Man Crew	431.00	3448.00	614.00	797.00
3 Man Crew	601.00	4808.00	869.00	1137.00
<u>Big Rig, Large Hoist and Poles, or Large Crane</u>				
1 Man Crew	302.00	2416.00	400.00	498.00
2 Man Crew	472.00	3776.00	655.00	838.00
3 Man Crew	642.00	5136.00	910.00	1178.00
4 Man Crew	812.00	6496.00	1165.00	1518.00
Power Tong Usage, per 8 hour shift		470.00		
<u>Machine Shop/Yard Labor and Equipment</u>				
Machinist and Equipment	193.00	1544.00	280.00	367.00
12" Threading Machine and Operator	219.00	1752.00	306.00	393.00
Serviceman w/hand tools	174.00	1392.00	261.00	348.00
Helper	166.00	1328.00	249.00	332.00
Sandblast Equipment and 2 man crew	385.00	3080.00	555.00	725.00

Mileage: Auto: \$0.55 Pickup: \$0.70 1-Ton:\$1.00 2-1/2 Ton Flatbed: \$2.10 Semi-Tractor: \$2.75

Subsistence-Per Man

Over 55 miles radius from home office.....\$65.00 + Hotel

Lake Zurich, IL Well 11
 ATTN: Steve Schmitt
 August 25, 2022
 Page 5

Date	
Project Name	Lake Zurich Well #11 Abandonment
Project Scope (provide attachment as required)	<ul style="list-style-type: none"> • Mobilize to site and conduct a pump test • Remove pump, rack pump onsite • Perform a visual inspection of pump components on site with a Lake Zurich representative(s) and our Pump Foreman to determine salvageable components • Haul the Byron Jackson bowl assembly, Byron Jackson motor, column pipe, and cable to our Aurora yard for storage for further determination • Teleview the well (if required by Lake County prior to abandonment) • Abandon well in accordance with Lake County Health Department's approval
Schedule / timeline	As required and dictated by the Village of Lake Zurich, IL and within Layne Christensen's' competencies
Additional Information	See cover proposal and cost estimates dated August 24, 2022.

Village of Lake Zurich, IL	Layne Christensen Company
Print Name:	Print Name: Michael McDonald
Title:	Title: Account Manager
Signature:	Signature:
Attest:	Attest:
Date:	Date:



At the Heart of Community

PUBLIC WORKS DEPARTMENT
505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

AGENDA ITEM

6
E

MEMORANDUM

Date: September 12, 2022

To: Ray Keller, Village Manager *PK*

From: Michael J. Brown, Public Works Director

Subject: Promenade Deck Replacement

Issue: The current Promenade composite decking was installed in 2003 and it has developed significant deterioration throughout the entire decking structure. Multiple repairs have been made throughout the years, but the frequency of repairs has increased dramatically. Staff has determined that due to the severity of the deterioration, complete replacement of the decking is needed.

Village Strategic Plan: This agenda item is consistent with the following Goal of the Strategic Plan.

- *Infrastructure Investment:* Assure that municipal assets are responsibly maintained by the most equitable and efficient funding sources available.

Background: The FY 2022 budget includes \$150,000 in the Capital Improvement fund for the replacement of the deck on the Paulus Park Chalet. Significant savings from this original approved budget number were made possible by a material only purchase, and Public Works crews performing the installation of the deck. The savings are estimated at \$85,000.00 after completion of the Chalet deck replacement.

Analysis: Maximizing the savings from the Chalet materials, Public Works staff will complete the re-decking of the Promenade as a internal maintenance project. Utilizing the original construction plans, staff was able to create a materials list to submit to local suppliers for material proposals.

Staff began soliciting proposals for materials for the project on August 1, 2022. The proposals specified "Trex Transcend" decking to ensure a long lasting, low maintenance surface for this highly trafficked Village amenity.

The Village received two (2) proposals. The results can be found on the next page. The results reflect a base proposal for the decking and framing materials.

<u>Vendor</u>	<u>Proposal</u>
Chain-O-Lakes Lumber	\$72,684.70
Lake Zurich Home Depot	\$71,755.70

Recommendation: Approve the proposal for the purchase of the Promenade decking replacement materials with Home Depot of Lake Zurich, Illinois for the amount not to exceed \$71,755.70

W/Attachments:

1. Chain-O-Lakes Lumber Proposal
2. Lake Zurich Home Depot Proposal

8/24/2022
Store: 1

Work Order #2924

Ordered: 8/24/2022
Associate:
Page 1

Chain O Lakes Lumber CO. Inc.

340 W. Railroad Ave
Round Lake, IL 60073
847-546-2142
847-546-2148 FAX

BILL TO: VILLAGE OF LAKE ZURICH
VILLAGE OF LAKE ZURICH
847-540-1696

SHIP TO: VILLAGE OF LAKE ZURICH
VILLAGE OF LAKE ZURICH
847-540-1696

Order Status: Open
Due Date:

Item Name	Item Description	Qty	Sold	Due	Price	Ext Price
TXTS54616GV5/4X6X16	GV TRANSCEND TREX DECKING SPEC COLOR	775	0	775	\$82.50	\$63,937.50
TXTS54618SQ5/4X6X16	SOLID TRANSCEND TREX DECKING SPEC COLOR	6	0	6	\$82.50	\$495.00
2816YPT2	2X8x16 #25YP TREATED SQ FT	50	0	50	\$21.50	\$1,075.00
TXCLIPS500P	TREX PLASTIC UNIVERSAL CONNECTORS 500 SPECIFY COLOR	12	0	12	\$290.00	\$3,480.00
TXTSFB	1X12X12' TREX TRANSCENDS FACIA BOARD	28	0	28	\$119.00	\$3,332.00
TXFS	100 CT TREX FACIA SCREWS SPEC COLOR	12	0	12	\$17.95	\$215.40
		Total Qty Ordered:	883	0	883	

Percent Unfilled: 100

Subtotal: \$72,534.90
Exempt 0 % Tax: + \$0.00
Shipping: + \$150.00
TOTAL: \$72,684.90
Deposit Balance: \$0.00
Balance Due: \$72,684.90

Thank you for your patronage!

No. H1952-175489

Page 1 of 2

QUOTE

Store 1952 LAKE ZURICH
670 S RAND ROAD
LAKE ZURICH, IL 60047

Phone: (847) 726-0707
Salesperson: GD51KR
Reviewer: GD51KR

QUOTE

Name CERNOCK	MIKE	Phone 1 (847) 540-1696
Address 505 TELSER ROAD		Phone 2 (847) 815-6961
City LAKE ZURICH		Company Name VILLAGE OF LAKE ZURICH
State IL	Zip 60047	Item Description Promenade
	County LAKE	2022-08-24 10:03 Prices Valid Thru: 08/31/2022

HOME DEPOT DELIVERY #1 MERCHANDISE AND SERVICE SUMMARY

REF # V08

STOCK MERCHANDISE TO BE DELIVERED:

REF #	SKU	QTY	UM	DESCRIPTION		REF #	DESCRIPTION	REF #	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION	
R07		1001-802-034		50.00		EA		1X8-16FT #2 PRIME PT CEDAR-TONE GC /		A		\$23.67	\$1,183.50	
SO - MDSE TO BE DELIVERED: S/O BOISE CASCADE		REF # S01		ESTIMATED ARRIVAL DATE: 09/02/2022		REF # S01		ESTIMATED ARRIVAL DATE: 09/02/2022		A		\$82.41	\$63,867.75	
S0101		1000-038-516		775.00		EA		543134416 / 1X8-16' Trex Transcend Tropic Composite / 1X6-16' Trex Transcend Tropic Composite Deck Board [Tiki Torch Grooved Edge] [Actual Size: .94"X5-1/2"] TT010616TGS01] [HDQC2:28631313:1.49204389.0021][QC]		A		N	\$82.41	\$63,867.75
S0102		1000-038-516		6.00		EA		543134016 / 1X8-16' Trex Transcend Tropic Composite Deck Board [Tiki Torch Grooved Edge] [Actual Size: .94"X5-1/2"] TT010616TS01] [HDQC2:28631313:1.49204389.0021][QC]		A		N	\$86.71	\$520.26
S0103		1000-038-516		28.00		EA		543134912 / 1X12-12' Trex Transcend Tropic Composite / 1X12-12' Trex Transcend Tropic Composite [Tiki Torch Grooved Edge] [Actual Size: .94"X5-1/2"] TT011212TS01] [HDQC2:28631313:1.49204389.0021][QC]		A		N	\$114.71	\$3,211.88
S0104		1004-718-757		12.00		EA		543700002 / Trex Hideaway Glass-Filled Nylon Univers /Trex Hideaway Glass [Tiki Torch Grooved Edge] [Actual Size: .56"X11.375"] TT011212TS01] [HDQC2:28631313:1.49204389.0031][QC]		A		N	\$231.59	\$2,779.08
SO - MDSE TO BE DELIVERED: S/O AMERHART		REF # S05		ESTIMATED ARRIVAL DATE: 09/02/2022		REF # S05		ESTIMATED ARRIVAL DATE: 09/02/2022		A		\$231.59	\$2,779.08	

We reserve the right to limit the quantities of merchandise sold to customers

*** CONTINUED ON NEXT PAGE ***

No. H1952-175489

Page 1 of 2

Customer Copy



At the Heart of Community

OFFICE OF THE VILLAGE MANAGER

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

RECEIVED
6/17/2022

MEMORANDUM

Date: September 12, 2022

To: Ray Keller, Village Manager *PK*

From: Kyle Kordell, Assistant to the Village Manager

Subject: Setting Date of Public Hearing for Proposed Industrial Park TIF District

Issue: The State TIF Act requires the adoption of an ordinance setting the date for a public hearing when contemplating the creation of a new tax increment financing (TIF) district in the Lake Zurich industrial park. The proposed ordinance would set the public hearing date for the November 21, 2022 Board meeting and the format of the statutorily required notice.

The proposed TIF district would provide the Village a flexible financial tool for stimulating redevelopment and reinvestment in underutilized, vacant, and blighted properties along Route 22 and within the industrial park.

Village Strategic Plan: This agenda item advances the following objectives in the Lake Zurich Strategic Plan:

- *Financial Sustainability*
 - Maximize existing and identify new revenue sources
- *Economic Development*
 - Develop proactive policies to promote economic development
 - Partner with the business community to determine how needs can be met
 - Expand the Village's role as a major regional economic hub
 - Continue Route 22 corridor development

Background: Tax increment financing is permitted in Illinois under the Tax Increment Allocation Redevelopment Act. This allows municipalities to implement economic development initiatives and infrastructure investment projects within eligible "conservation" or "blighted" areas over a period of 23 years. A TIF district accumulates revenue generated by increases in the equalized

assessed value of property within the designated project area during the 23-year life of the TIF district. These revenue increases are primarily generated by new private development or redevelopment that would not be possible but for the TIF assistance provided by the municipality.

Analysis: At its May 16, 2022 meeting, the Village Board approve a Resolution of Intent to proceed with the setup process for a potential TIF district in the Lake Zurich industrial park. Since then, Village Staff has been working with TIF consultant Teska & Associates to complete the required eligibility report and redevelopment plan for this potential new TIF district.

The proposed industrial park TIF project area is a 409-acre site that will primarily focus on redeveloping aged industrial properties with newer modern industrial park projects. If approved, this new TIF district would provide steady funding over 23 years for the following public improvement projects:

- Roadway and traffic control improvements
- Soil erosion and sediment control
- Stormwater drainage improvements
- Sewer line repair and replacement
- Water main repair and replacement
- Wetland enhancements and environmental mitigation

The proposed industrial park TIF would generally include properties along the north side of Route 22 and located on Oakwood Road, Rose Road, Ensell Road, and Telser Road. Anchored by some of Lake Zurich's largest employers such as Echo, Smalley Steel Ring, and Termax, the proposed district could provide economic development incentives to these companies to secure future expansion efforts and keep them invested in Lake Zurich.

Teska & Associates and Village staff has been working together to complete the draft Eligibility Report and Redevelopment Project Plan and proceed with the next steps in the TIF setup process. State statute requires that the Village Board adopt an ordinance establishing the public hearing date and the format of the notice for the public hearing. The notice will be published in the Daily Herald twice before the hearing and will be mailed to all property owners and taxing jurisdictions within the proposed TIF project area.

The ordinance also schedules a November 21, 2022 meeting of the Joint Review Board (JRB), consisting of representatives of all of the local taxing jurisdictions in the proposed TIF district. At that meeting, the JRB members will be invited to review and provide recommendations of the proposed TIF district. The process will subsequently conclude with the Village Board's action on the final setup ordinances, anticipated for January 2023.

Recommendation: Staff recommend approval of the proposed ordinance setting the date of the public hearing on the proposed industrial park TIF district for the Village Board meeting on November 21, 2022 at 7:00 pm.

ORDINANCE NO. 2022-09-



AN ORDINANCE OF THE VILLAGE LAKE ZURICH, LAKE COUNTY, ILLINOIS, TO SET A DATE FOR, AND TO APPROVE A PUBLIC NOTICE OF A PUBLIC HEARING ON THE VILLAGE OF LAKE ZURICH REDEVELOPMENT PLAN AND PROJECT FOR THE PROPOSED INDUSTRIAL PARK TIF DISTRICT

WHEREAS, the Village of Lake Zurich, Lake County, Illinois (the “*Village*”) is a municipal corporation and political subdivision of the State of Illinois and as such is reviewing the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1, *et seq.* (the “*Act*”) for purposes of designating the proposed Industrial Park TIF District; and,

WHEREAS, pursuant to the *Act*, the *Village* is required to adopt an ordinance fixing the time and place for a public hearing on the proposed Industrial Park TIF District; and,

WHEREAS, the *Village* desires to adopt this Ordinance in order to comply with such requirements of the *Act*.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the *Village* of Lake Zurich, Lake County, Illinois, as follows:

Section 1. The above recitals are incorporated herein and made a part hereof.

Section 2. It is necessary and in the best interests of the *Village* that a public hearing be held prior to the consideration of the adoption by the Mayor and Board of Trustees of the *Village* (the “*Corporate Authorities*”) of an ordinance or ordinances approving the *Village* of Lake Zurich Redevelopment Plan and Project Industrial Park TIF District (the “*Plan and Project*”), designating the Industrial Park Redevelopment Project Area (the “*Project Area*”) and adopting tax increment allocation financing, and accordingly, it is necessary that a date for such

public hearing be established and notice thereof be given, all in accordance with the provisions of the Act.

Section 3. It is hereby determined that a public hearing (the “*Hearing*”) on the proposed Plan and Project for the proposed Industrial Park TIF District, as legally described in *Exhibit A*, attached hereto and made a part hereof this Ordinance, shall be held on the 21st day of November, 2022 at 7:00 p.m., at the Village of Lake Zurich Village Hall, 70 East Main Street, Lake Zurich, Illinois.

Section 4. Within a reasonable time after the adoption of this ordinance, the Plan and Project along with the name of the contact person at the Village shall be sent to the affected taxing districts by certified mail.

Section 5. Notice of the Hearing is hereby authorized to be given by publication and mailing, said notice by publication to be given at least twice, the first publication to be not more than thirty (30) nor less than ten (10) days prior to the Hearing in a newspaper of general circulation within the taxing districts having property in the Project Area, and notice by mailing to be given by depositing such notice in the United States mail by certified mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract, or parcel of land lying within the Project Area and to each residential address located within the Project Area, not less than ten (10) days prior to the date set for the Hearing. In the event taxes for the last preceding year were not paid, notice shall also be sent to the persons last listed on the tax rolls within the preceding three (3) years as owner(s) of such property.

Section 6. Notice of the Hearing is hereby directed to be in substantially the following form:

NOTICE OF PUBLIC HEARING

VILLAGE OF LAKE ZURICH, LAKE COUNTY, ILLINOIS, PROPOSED APPROVAL OF THE VILLAGE OF LAKE ZURICH REDEVELOPMENT PLAN AND PROJECT INDUSTRIAL PARK TIF DISTRICT

Notice is hereby given that on the 21st day of November, 2022 at 7:00 p.m., at the Village of Lake Zurich Village Hall, 70 East Main Street, Lake Zurich, Illinois, a public hearing (the “*Hearing*”) will be held to consider the approval of the proposed Village of Lake Zurich Redevelopment Plan and Project Industrial Park TIF District (the “*Plan and Project*”), the designation of the Industrial Park Redevelopment Project Area (the “*Project Area*”) and the adoption of tax increment financing therefore. The Project Area consists of the territory legally described on Exhibit A and generally described as follows:

Generally bounded by IL Highway 22 and consisting of properties along the north side of Route 22 and located on Oakwood Road, Rose Road, Ensell Road, and Telser Road.

The Plan and Project objectives are to reduce or eliminate blighting conditions, to enhance the tax base of the Village and other affected taxing districts by encouraging private investment in retail, commercial, and mixed-use development within the Project Area, and to preserve and enhance the value of properties therein, all in accordance with the provisions of the “Tax Increment Allocation Redevelopment Act,” effective January 10, 1977, as amended (the “*Act*”). The Village may issue obligations to finance project costs in accordance with the Plan and Project, which obligations may also be secured by the special tax allocation fund and other available funds, if any, as now or hereafter permitted by law, and which also may be secured by the full faith and credit of the municipality.

At the Hearing, there will be a discussion of the Plan and Project, designation of the Project Area, and the adoption of tax increment allocation financing for the Project Area. The Plan and Project is on file and available for public inspection at the office of the Village Clerk at Village Hall, 70 East Main Street, Lake Zurich, Illinois.

Pursuant to the proposed Plan and Project, the Village proposes to facilitate redevelopment of the Project Area by incurring or reimbursing eligible redevelopment project costs, which may include, but shall not be limited to, studies, surveys, professional fees, property assembly costs, construction of public improvements and facilities, building and fixture rehabilitation, reconstruction, renovation and repair, financing costs, and interest costs, all as authorized under the Act. The Plan and Project proposes to provide assistance by paying or reimbursing costs including, but not limited to, site assembly, analysis, professional services and administrative activities, public improvements and facilities, building rehabilitation, capital costs incurred by a taxing district as a direct result of a redevelopment project, the payment of financing and interest costs, and such other project costs as permitted by the Act pursuant to one or more redevelopment agreements.

Tax increment financing is a public financing tool that does not raise property taxes but is used to assist economic development projects by capturing the projected increase in the property tax revenue stream to be created by the increase of the assessed value of the development or development area and investing those funds in improvements associated with the project.

At the Hearing, all interested persons or affected taxing districts may file written objections with the Village Clerk and may be heard orally with respect to any issues regarding the approval of the proposed Plan and Project, designation of the Project Area, and adoption of tax increment allocation financing therefore.

The Hearing may be adjourned by the Mayor and Board of Trustees of the Village without further notice other than a motion to be entered upon the minutes of the Hearing fixing the time and place of the subsequent hearing.

For additional information about the proposed Plan and Project and to file comments or suggestions prior to the hearing contact Ray Keller, Village Manager of the Village of Lake Zurich, Village Hall, 70 East Main Street, Lake Zurich, Illinois 60047 (847) 438-5141.

By Order of the Mayor and Board of Trustees of the Village of Lake Zurich this _____ day of September, 2022.

Village Clerk

Section 7. The above notice is hereby directed to be given by mail, not less than forty-five (45) days prior to the date set for the Hearing, to all taxing districts of which taxable property is included in the proposed Project Area and to the Illinois Department of Commerce and Economic Opportunity ("DCEO"). Notice shall include an invitation to each taxing district and DCEO to submit written comments to the Village, in care of the Village Clerk of the Village of Lake Zurich, Village Hall, 70 East Main Street, Lake Zurich, Illinois 60047, concerning the subject matter of the Hearing prior to the date of the Hearing.

Section 8. It is hereby ordered that a Joint Review Board (the "*Board*") shall be convened on the 21st day of October, 2022 at 10:00 a.m., at Village Hall, 70 East Main Street, Lake Zurich, Illinois which is not sooner than fourteen (14) days nor later than twenty-eight (28) days following the notice to be given to all taxing districts, as provided in Section 7 above, to review the public record, the proposed Plan and Project and the proposed ordinances approving

the proposed Plan and Project. The Joint Review Board shall consist of a representative selected by the community college district, local community unit school district, the library district, the township, and the county that has authority to directly levy taxes on the property in the proposed Project Area, a representative selected by the Village, and a public member to be selected by a majority of other Board members, and shall act in accordance with the applicable provisions of the Act.

Section 9. The document entitled *Village of Lake Zurich Redevelopment Plan and Project Industrial Park TIF District* has been available for inspection and review commencing the 16th day of August, 2022 which is more than 10 days prior to the adoption of this Ordinance at the office of the Village Clerk at Village Hall, 70 East Main Street, Lake Zurich, Illinois, during regular office hours.

Section 10. Notice of the establishment of an interested parties' registry which entitles all registrants to receive information on activities related to the proposed designation of a redevelopment project area and the preparation of a redevelopment plan and project is hereby authorized.

Section 11. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Ordinance.

Section 12. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 13. This Ordinance shall be in full force and effect immediately upon its passage.

PASSED THIS _____ day of September, 2022, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED THIS _____ day of September, 2022.

Mayor

VILLAGE CLERK

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS.

CERTIFICATE

I, Kathleen Johnson, Village Clerk of the Village of Lake Zurich, Lake County and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 2022-09-_____.

**AN ORDINANCE OF THE VILLAGE LAKE ZURICH, LAKE COUNTY, ILLINOIS, TO SET A
DATE FOR, AND TO APPROVE A PUBLIC NOTICE OF A PUBLIC HEARING ON THE
VILLAGE OF LAKE ZURICH REDEVELOPMENT PLAN AND PROJECT FOR THE
PROPOSED INDUSTRIAL PARK TIF DISTRICT**

which was adopted by the Mayor and Board of Trustees of the Village of Lake Zurich on the
____ day of September, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of
the Village of Lake Zurich this _____ day of September, 2022.

Kathleen Johnson, Village Clerk

Exhibit A

Legal Description

Industrial Park TIF District Redevelopment Project Area

PART OF THE SOUTHEAST QUARTER OF SECTION 9, PART OF THE NORTHEAST QUARTER, PART OF THE SOUTHEAST QUARTER, PART OF THE SOUTHWEST QUARTER AND PART OF THE NORTHWEST QUARTER OF SECTION 16, PART OF SOUTHWEST QUARTER OF SECTION 15 AND PART OF SOUTHEAST QUARTER OF SECTION 17, ALL IN TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN LAKE COUNTY, ILLINOIS, BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTH MOST CORNER OF LOT 2 IN 3RD AMENDMENT TO ASTOR SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 9 TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON MARCH 18, 2011, AS DOCUMENT NO. 6717648; THENCE SOUTHEASTERLY, ALONG THE NORTHERLY LINE OF SAID LOT 2 AND ITS SOUTHEASTERLY EXTENSION TO THE NORTH LINE OF LOT 11A IN SAID SUBDIVISION; THENCE SOUTHWESTERLY, ALONG THE LAST DESCRIBED LINE, AND WESTERLY LINE OF SAID LOT 11A, TO THE SOUTH LINE OF LOT 1 IN SAID SUBDIVISION EXTENDED EASTERLY; THENCE WESTERLY, ALONG THE LAST DESCRIBED LINE AND THE SOUTH LINE OF SAID LOT 1 TO THE NORTHWEST CORNER OF SUMKA DEVELOPMENT INDUSTRIAL CONDOMINIUM, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 9 AND PART OF THE NORTHEAST QUARTER OF SECTION 16 TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON MAY 21, 2004, AS DOCUMENT NO. 5564728; THENCE SOUTHERLY, ALONG THE WEST LINE OF SAID DEVELOPMENT TO THE SOUTHEAST CORNER OF SAID DEVELOPMENT; THENCE EASTERLY, ALONG THE SOUTH LINE OF SAID DEVELOPMENT TO THE NORTHERLY EXTENSION OF THE WEST LINE OF LOT 3 IN LAKE ZURICH INDUSTRIAL CENTER UNIT 5, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 16 TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON FEBRUARY 16, 1996, AS DOCUMENT NO. 3785942; THENCE SOUTHERLY, ALONG THE LAST DESCRIBED LINE AND THE WEST LINES OF LOT 3, LOT 2, AND LOT 1 IN SAID SUBDIVISION TO THE NORTH LINE OF LOT 2 IN LAKE ZURICH INDUSTRIAL CENTER UNIT 4A, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 16 TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON JANUARY 15, 1992, AS DOCUMENT NO. 3104597; THENCE WESTERLY, ALONG THE LAST DESCRIBED LINE TO THE NORTHWEST CORNER OF SAID LOT 2; THENCE SOUTHERLY, ALONG THE WEST LINE OF SAID LOT 2 TO THE SOUTHWESTERLY LINE OF SAID LOT 2; THENCE EASTERLY, ALONG THE LAST DESCRIBED LINE TO THE SOUTHWEST CORNER OF LOT 7 IN LAKE ZURICH INDUSTRIAL CENTER UNIT 3, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 16 TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON AUGUST 14, 1986, AS DOCUMENT NO. 2471902; THENCE NORTHERLY, ALONG THE WEST LINE OF SAID LOT 7 TO THE NORTHWEST CORNER OF SAID LOT 7; THENCE EASTERLY, ALONG THE NORTH LINE OF SAID LOT 7 AND ITS EASTERLY EXTENSION TO THE WEST LINE OF LOT 8 IN SAID SUBDIVISION; THENCE SOUTHERLY, ALONG THE LAST DESCRIBED LINE AND THE WEST LINE OF LOT 9, LOT 10, LOT 11, LOT 12, LOT 13 AND LOT 14 IN SAID SUBDIVISION AND THE WEST LINE OF LOT 15 IN LAKE ZURICH INDUSTRIAL CENTER UNIT 3 RESUBDIVISION, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER AND THE SOUTHEAST QUARTER OF SECTION 16 TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON AUGUST 25, 1988, AS DOCUMENT NO. 2714906 TO

THE SOUTHWEST CORNER OF SAID LOT 15 ; THENCE SOUTHERLY, ALONG THE SOUTHERLY EXTENSION OF SAID WEST LINE OF SAID LOT 15 TO THE NORTHWEST CORNER OF LOT 17 IN SAID SUBDIVISION; THENCE SOUTHERLY, ALONG THE WEST LINE OF SAID LOT 17 AND THE WEST LINE OF LOT 18, IN SAID SUBDIVISION TO THE NORTHWEST CORNER OF LOT 13 IN LAKE ZURICH INDUSTRIAL CENTER UNIT 2 SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON OCTOBER 24, 1983, AS DOCUMENT NO. 2246623; THENCE SOUTHERLY, ALONG THE WEST LINE OF SAID LOT 13 AND THE WEST LINE OF LOT 14, LOT 15, LOT 16, LOT 17, LOT 18, LOT 19 AND LOT 20 IN SAID SUBDIVISION TO THE NORTHWEST CORNER OF LOT 19 IN SAID LAKE ZURICH INDUSTRIAL CENTER UNIT 3; THENCE SOUTHERLY, ALONG THE WEST LINE OF SAID LOT 19 AND THE WEST LINE OF LOT 20 IN SAID SUBDIVISION TO THE SOUTHWEST CORNER OF SAID LOT 20; THENCE EASTERLY, ALONG THE SOUTH LINE OF SAID LOT 20 AND THE SOUTH LINE OF LOT 1 AND LOT 2 IN FLEX ROSE SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON SEPTEMBER 5, 2003 AS DOCUMENT NO. 5354744 TO THE SOUTHWEST CORNER OF LOT 7 IN LAKE ZURICH COMMERCE CENTER SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 15, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON APRIL 5, 1999 AS DOCUMENT NO. 4331924; THENCE NORtherly, ALONG THE WEST LINE OF SAID LOT 7 TO THE NORTHWEST CORNER OF SAID LOT 7; THENCE EASTERLY ALONG THE NORTH LINE OF SAID LOT 7 AND THE NORTH LINE OF LOT 6 IN SAID SUBDIVISION TO THE NORTHEAST CORNER OF SAID LOT 6; THENCE SOUTHERLY, ALONG THE EAST LINE OF SAID LOT 6 AND THE EAST LINE OF LOT 5 IN SAID SUBDIVISION TO THE NORTH LINE OF LOT 1 IN BRADFORD TOWN CROSSING SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 15, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON DECEMBER 19, 2012, AS DOCUMENT NO. 6936850; THENCE WESTERLY, ALONG THE LAST DESCRIBED LINE TO THE POINT, FORMERLY KNOWN AS THE NORTHEAST CORNER OF LOT 13 IN SAID LAKE ZURICH ESTATES SUBDIVISION; THENCE SOUTHERLY, ALONG THE LINE, FORMERLY KNOWN AS THE EAST LINE OF SAID LOT 13 TO THE SOUTH LINE OF SAID LOT 1 IN SAID BRADFORD TOWN CROSSING SUBDIVISION; THENCE WESTERLY, ALONG THE LAST DESCRIBED LINE AND THE SOUTH LINE OF OUTLOT 1 IN SAID SUBDIVISION AND THE SOUTH LINE OF SAID LOT 1, IN SAID BRADFORD TOWN CROSSING SUBDIVISION TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE WESTERLY, ALONG THE SOUTH LINE OF LOT 14 IN SAID LAKE ZURICH ESTATES SUBDIVISION, TO THE SOUTHWEST CORNER OF SAID LOT 14; THENCE SOUTHWESTERLY TO THE SOUTHEAST CORNER OF LOT 15 IN SAID LAKE ZURICH ESTATES SUBDIVISION; THENCE WESTERLY, ALONG THE SOUTH LINE OF SAID LOT 15 TO THE SOUTHEAST CORNER OF ALL CREATURES ANIMAL HOSPITAL SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON OCTOBER 28, 2009, AS DOCUMENT NO. 6536521; THENCE WESTERLY, ALONG THE SOUTH LINE OF SAID SUBDIVISION TO THE EAST LINE OF THE WEST HALF OF LOT 16, IN SAID LAKE ZURICH ESTATES SUBDIVISION; THENCE WESTERLY, ALONG THE SOUTH LINE OF SAID LOT 16 AND THE SOUTH LINE OF LOT 22, AND LOT 21 IN SAID SUBDIVISION TO THE SOUTHWEST CORNER SAID LOT 21; THENCE SOUTHWESTERLY TO THE SOUTHEAST CORNER OF LOT 43 IN SAID LAKE ZURICH ESTATES SUBDIVISION; THENCE WESTERLY, ALONG THE SOUTH LINE OF SAID LOT 43, AND THE SOUTH LINE OF THE EAST HALF OF LOT 44 IN SAID SUBDIVISION TO THE ANGLE POINT; THENCE NORtherly, ALONG THE WEST LINE OF THE EAST HALF OF SAID LOT 44 TO THE SOUTH LINE OF THE WEST HALF OF SAID LOT 44; THENCE WESTERLY, ALONG THE LAST DESCRIBED LINE AND ITS WESTERLY EXTENSION TO THE EAST LINE OF THE WEST 250 FEET OF LOT 45; THENCE WESTERLY, ALONG THE SOUTH LINE OF THE WEST 250 FEET OF SAID LOT 45, AND THE SOUTH LINE OF LOT 46 TO THE SOUTHWEST CORNER OF SAID LOT 46; THENCE

NORTHERLY, ALONG THE WEST LINE OF SAID LOT 46 TO THE EASTERLY EXTENSION OF THE NORTH LINE OF LOT 2 IN LAKE ZURICH BUSINESS CENTER, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON JUNE 9, 1987, AS DOCUMENT NO. 2576236; THENCE WESTERLY, ALONG SAID EASTERLY EXTENSION AND SAID NORTH LINE OF LOT 2 TO THE NORTHWEST CORNER OF SAID LOT 2; THENCE SOUTHERLY, ALONG THE WEST LINE OF SAID LOT 2 AND THE WEST LINE OF LOT 1 IN SAID SUBDIVISION TO THE SOUTH LINE OF SAID LOT 1; THENCE WESTERLY, ALONG THE SOUTH LINE OF LOT 14 AND LOT 13 IN SCHOOL TRUSTEES' SUBDIVISION OF SECTION 16, TOWNSHIP AND RANGE AFORESAID TO THE WEST LINE OF THE EAST 362.05 FEET OF SAID LOT 13; THENCE NORTHERLY, ALONG THE LAST DESCRIBED LINE TO THE SOUTH LINE OF THE NORTH HALF OF SAID LOT 13; THENCE WESTERLY, ALONG THE LAST DESCRIBED LINE AND ITS WESTERLY EXTENSION TO THE EAST LINE OF LOT 1 IN THE LANDINGS OF LAKE ZURICH SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 16 AND PART OF THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON MAY 18, 1999, AS DOCUMENT NO. 4358979; THENCE NORTHERLY, ALONG THE LAST DESCRIBED LINE TO THE WESTERLY EXTENSION OF THE SOUTH LINE OF LOT 12 IN SAID SCHOOL TRUSTEES' SUBDIVISION; THENCE EASTERLY, ALONG SAID WESTERLY EXTENSION TO THE SOUTHWEST CORNER OF SAID LOT 12; THENCE NORTHERLY, ALONG THE WEST LINE OF SAID LOT 12 TO THE NORTHWEST CORNER OF SAID LOT 12, ALSO BEING THE SOUTHEASTERLY RIGHT OF WAY LINE OF ELGIN JOLIET AND EASTERN RAILWAY; THENCE, ALONG THE NORTHWESTERLY LINE OF SAID LOT 12, AND THE NORTHWESTERLY LINE OF LOT 1 IN E J & E SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON JUNE 20, 2002 AS DOCUMENT NO. 4948584, ALSO BEING THE SOUTHEASTERLY RIGHT OF WAY LINE OF ELGIN JOLIET AND EASTERN RAILWAY AND THE WESTERLY LINE OF LOT 8 IN DONATA SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER AND PART OF THE NORTHWEST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON JULY 18, 2006 AS DOCUMENT NO. 6029161, ALSO BEING THE SOUTHEASTERLY RIGHT OF WAY LINE OF ELGIN JOLIET AND EASTERN RAILWAY AND THE WESTERLY LINE OF LOT 5 IN SAID SCHOOL TRUSTEES' SUBDIVISION, ALSO BEING THE SOUTHEASTERLY RIGHT OF WAY LINE OF ELGIN JOLIET AND EASTERN RAILWAY TO THE NORTHEAST CORNER OF SAID LOT 5 IN SAID SUBDIVISION, ALSO BEING THE SOUTHERLY EXTENSION OF THE WEST LINE OF LOT 9 IN MIDLOTHIAN COURT SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER AND OF PART OF THE NORTHWEST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON JULY 9, 1997 AS DOCUMENT NO. 3990919; THENCE NORTHERLY, ALONG SAID SOUTHERLY EXTENSION TO THE MOST SOUTH CORNER OF SAID LOT 9; THENCE NORTHEASTERLY ALONG THE SOUTHEASTERLY LINE OF SAID LOT 9, ALSO BING THE NORTHWESTERLY LINE OF SAID RAILWAY RIGHT OF WAY TO SOUTHEASTERLY CORNER OF SAID LOT 9; THENCE NORtherly AND NORTHWESTERLY, ALONG THE EAST LINE AND NORtheasterly LINE AND ITS NORTHWESTERLY EXTENSION OF SAID LOT 9 TO THE SOUTHEASTERLY LINE OF LOT 1 IN SCHWEITZER SUBDIVISION, BEING A SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON JANUARY 30, 2006, AS DOCUMENT NO. 5938658; THENCE NORtheasterly AND NORtherly, ALONG THE LAST DESCRIBED LINE TO THE NORTHEAST CORNER OF SAID LOT 1; THENCE WESTERLY, ALONG THE NORtheasterly, NORtherly AND NORTHWESTERLY LINES OF SAID LOT 1, AND THE NORTH LINE OF LOT 2, IN SAID SUBDIVISION, TO THE SOUTHWEST CORNER OF LOT 23 IN SAID MIDLOTHIAN COURT SUBDIVISION; THENCE NORtheasterly, ALONG THE WESTERLY LINE AND ITS NORtheasterly EXTENSION TO THE SOUTH LINE OF LOT 905 IN WICKLOW VILLAGE SUBDIVISION, BEING A SUBDIVISION OF PART OF THE

SOUTHWEST QUARTER OF SECTION 9, AND OF PART OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON DECEMBER 12, 1995, AS DOCUMENT NO. 3759185; THENCE EASTERLY, ALONG THE LAST DESCRIBED LINE AND ITS EASTERLY EXTENSION TO THE NORTHERLY EXTENSION OF THE EAST LINE OF LOT 1 IN SAID MIDLOTHIAN COURT SUBDIVISION; THENCE SOUTHERLY, ALONG SAID NORTHERLY EXTENSION, TO THE NORTHEAST CORNER OF SAID LOT 1; THENCE SOUTHERLY ALONG THE EAST LINE OF SAID LOT 1 AND THE EAST LINE OF LOT 2 IN SAID SUBDIVISION TO THE NORTHEAST CORNER OF LOT 1 IN MIDLOTHIAN COURT FIRST RESUBDIVISION, BEING A SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON MARCH 15, 2004, AS DOCUMENT NO. 5517234; THENCE SOUTHERLY, ALONG THE EAST LINE OF SAID LOT 1 TO THE SOUTHWESTERLY EXTENSION OF THE SOUTHEASTERLY LINE OF LOT G IN OAKWOOD COMMONS CONDOMINIUM II, BEING A SUBDIVISION OF PART OF THE NORTHWEST QUARTER AND OF PART OF THE NORTHEAST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON DECEMBER 15, 1994, AS DOCUMENT NO. 3625910; THENCE NORTHEASTERLY, ALONG THE LAST DESCRIBED LINE TO THE NORTHERLY EXTENSION OF THE WEST LINE OF LOT 2 IN OAKWOOD COMMONS CONDOMINIUM, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 16, TOWNSHIP AND RANGE AFORESAID, ACCORDING TO THE PLAT THEREOF RECORDED ON DECEMBER 13, 1989, AS DOCUMENT NO. 2748896; THENCE SOUTHERLY, ALONG THE LAST DESCRIBED LINE TO THE NORTHWESTERLY CORNER OF SAID LOT 2; THENCE NORTHEASTERLY, ALONG THE NORTHWESTERLY LINE OF SAID LOT 2 TO THE NORTH MOST CORNER OF SAID LOT 2; THENCE NORTHEASTERLY TO THE WEST MOST CORNER OF LOT 2 IN SAID SCHOOL TRUSTEES' SUBDIVISION OF SECTION 16, TOWNSHIP AND RANGE AFORESAID; THENCE NORTHEASTERLY, ALONG THE NORTHWESTERLY LINE OF SAID LOT 2 IN SAID SCHOOL TRUSTEES' SUBDIVISION OF SECTION 16, TOWNSHIP AND RANGE AFORESAID AND SCHOOL TRUSTEES' SUBDIVISION OF SECTION 9, TOWNSHIP AND RANGE AFORESAID AND WESTERLY LINES OF LOT 1 AND LOT 2 IN SAID 3RD AMENDMENT TO ASTOR SUBDIVISION, TO THE POINT OF BEGINNING;



VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

AUGUST 2022

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at August 2022...

Fiscal Year 2021 Audit Presented

At the first Board meeting in August 2022, independent auditors with Baker Tilly presented the village's comprehensive annual financial report covering Fiscal Year 2021. Village finances fared well during Fiscal Year 2021.

- The General Fund surplus balance increased by \$909,000, bringing the total fund balance to \$13 million, of which \$1.7 million are non-spendable.
- The General Fund balance sits at 36% of Fund expenditures as of the end of 2021, a significant accomplishment that allows for top bond ratings and low interest rates for tax payers. The Village's official General Fund balance target is 40%.
- Long-term bonded debt decreased \$1.9 million to a total of \$21.2 million outstanding as of December 31, 2021. Ten years ago, in 2012, this bonded debt was at \$36.4 million

For business-type activities related to the Water and Sewer Fund, total net position increased by \$2.9 million, largely due to the increased connection fees from new residential developments connecting to the Lake Zurich municipal system. As the infrastructure continues to age, capital expenses will continue to be a large drain of resources for the Water and Sewer Fund.

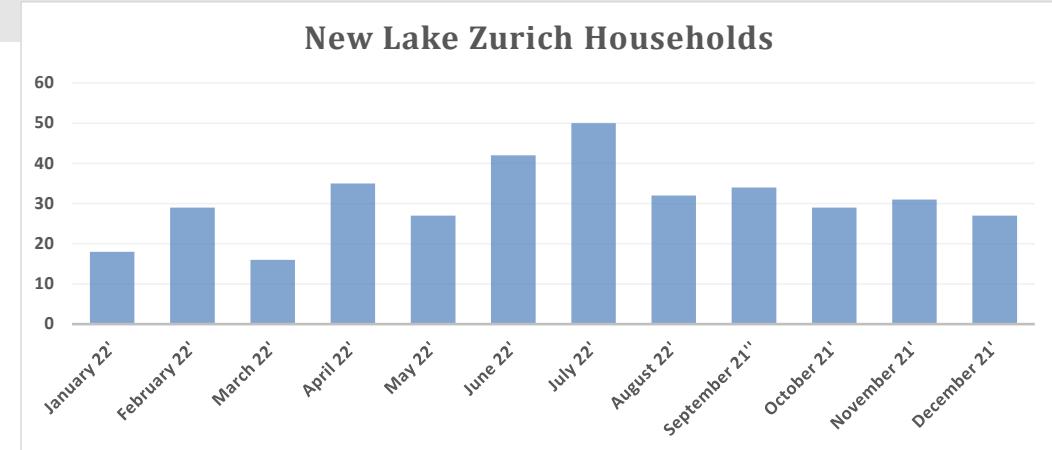
Despite the challenges of 2021, the long-term financial planning of the Village coupled with the strength of the local economy and private-sector investment, municipal finances remain on solid footing for the foreseeable future.

Justice Cannabis Renovations on Rand

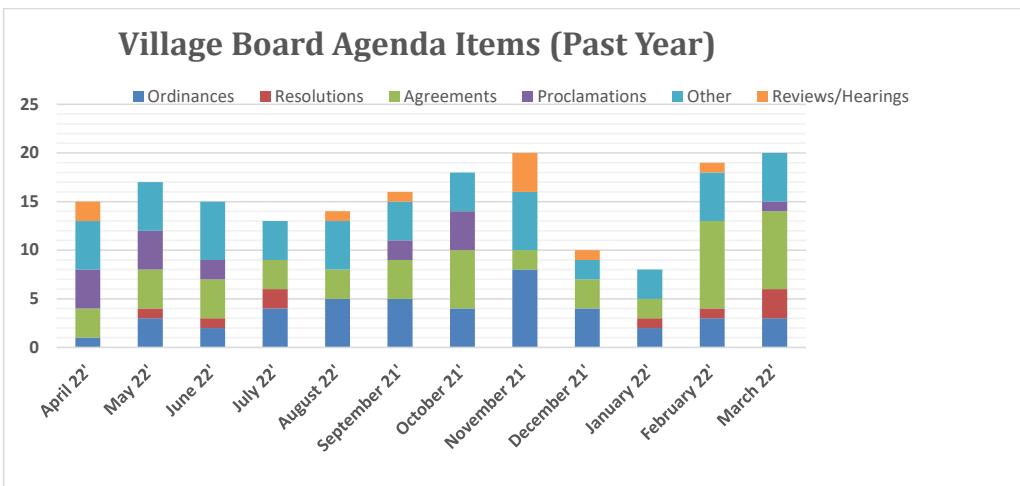
At the end of August 2022, the Village received a permit application from Justice Cannabis for the interior and exterior buildout of the former TGI Friday's building at 676 South Rand Road that they intend to occupy. Upon issuance of their permit, Justice intends to begin work right away. Justice was granted a Special Use Permit to establish a dispensary at this property in November 2021, but had to hold off on moving forward until their state license was issued.

Vault 232 Official Opening

Vault 232 celebrated its official opening on August 17, 2022 with a traditional ribbon-cutting followed by a networking-social event. This marked a successful culmination of a three-year effort and is an excellent example of the reuse of an obsolete property and how the use of tax increment financing can spur redevelopment.



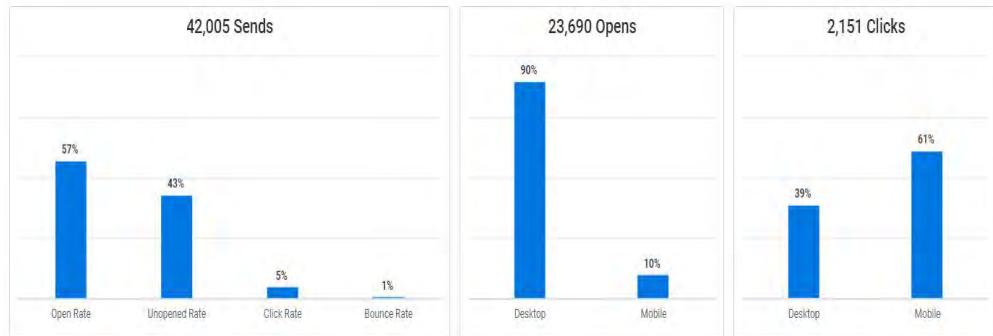
This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.



This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

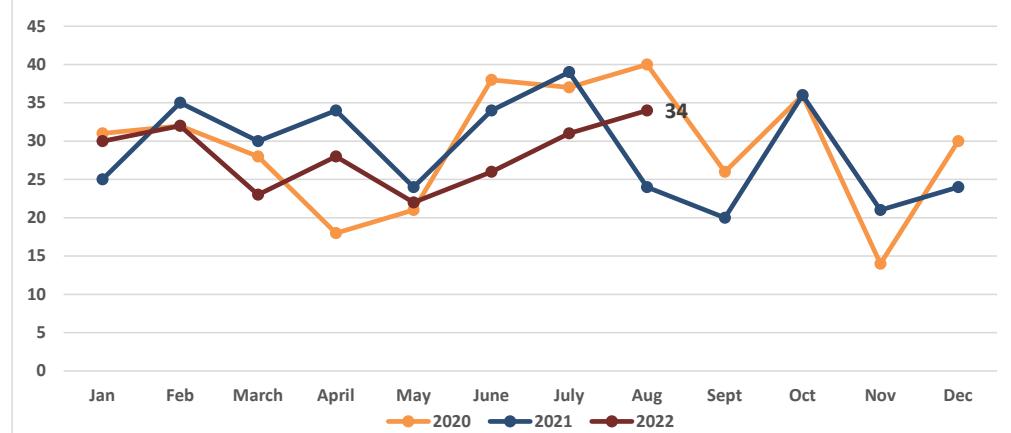
Average length of regular August Village Board meetings: 42 minutes

Benchmarks Rates – Past Month

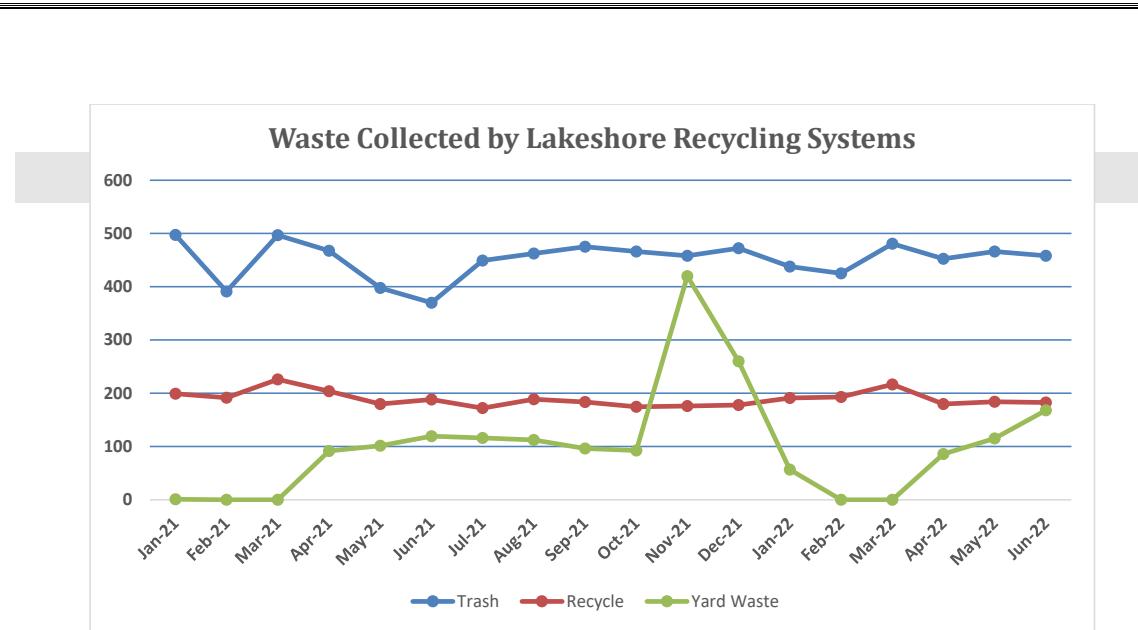


Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has approximately 6,000 subscribers.

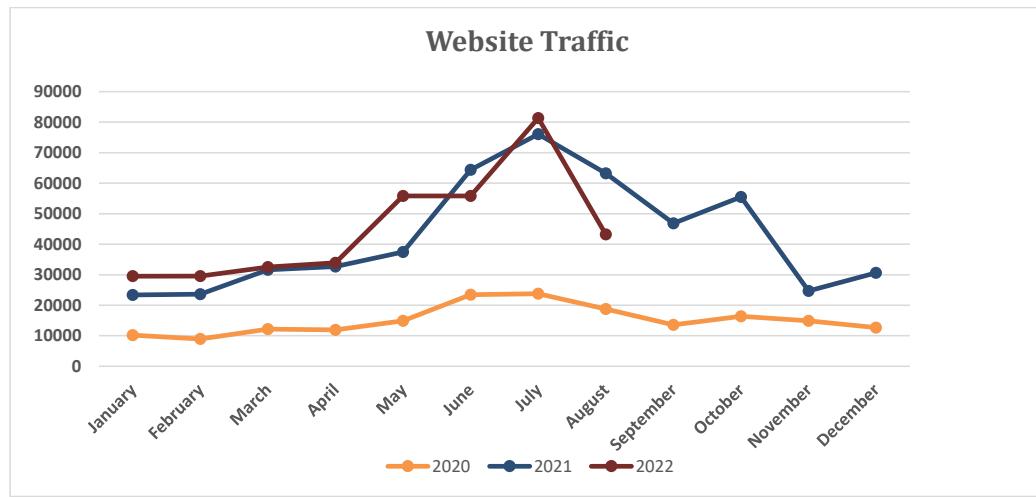
FOIA Requests Village-Wide



Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

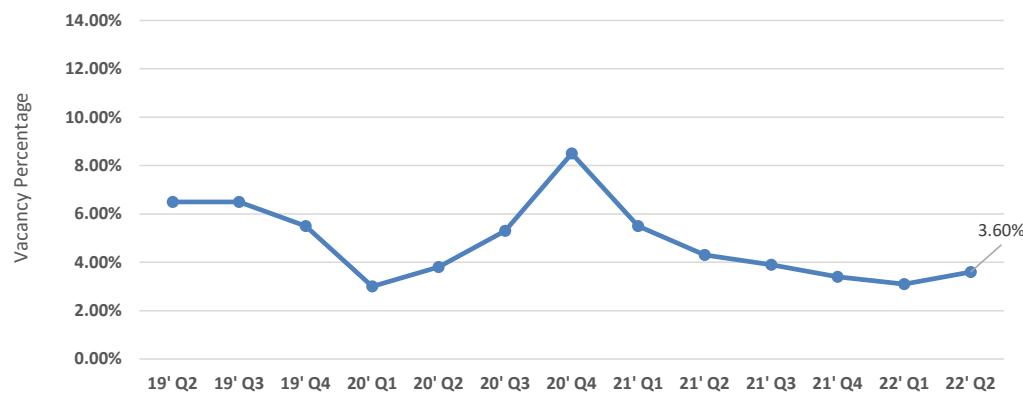


Prairieland Disposal began service to Lake Zurich in September 2020. Lakeshore Recycling Systems (LRS) took over service in October 2021. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter. *Trash* and *Recycling* is reported in tons while *Yard Waste* is reported in cubic yards.



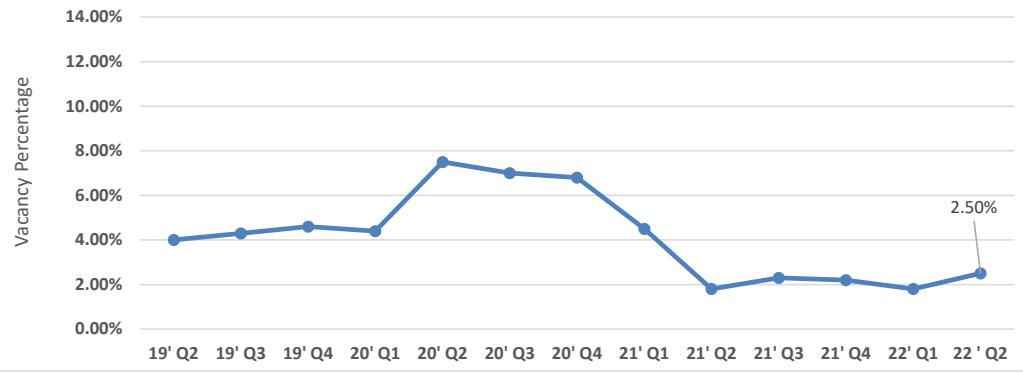
This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page on LakeZurich.org for August: Home Page**

Retail Vacancy Q2 2022

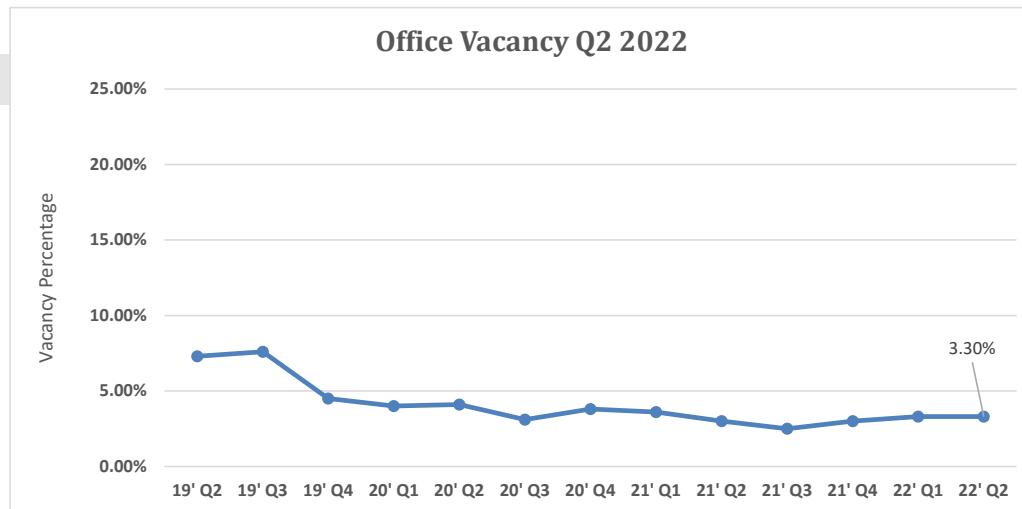


The Lake Zurich retail vacancy rate increased in the second quarter of 2022 to 3.6% vacant from 3.1% in the first quarter (*based on Lake County Partners data*). As of June 30, 2022, there was 95,309 square feet of retail space reported vacant in Lake Zurich, with average rates at \$12.59 per square foot (nnn).

Industrial Vacancy Q2 2022

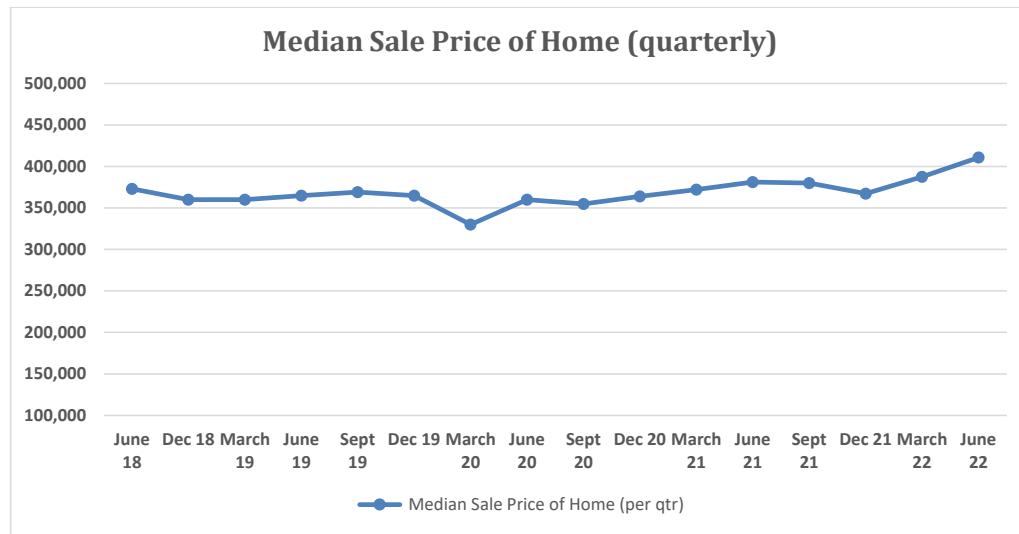


The Lake Zurich industrial vacancy rate increased to 2.5% in Quarter 2 of 2022 compared to Quarter 1 when 1.8% was reported vacant (*based on Lake County Partners data*). As of June 30, 2022, there was 137,762 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$6.95 per square foot (nnn).



The Lake Zurich office vacancy rate remained stable at 3.3% in Quarter 2 of this year compared to Quarter 1 (based on Lake County Partners data). As of June 30, 2022, there was 12,925 square feet of office space reported vacant in Lake Zurich, with average rates at \$27.28 per square foot (full service).

Real Estate Housing Trends – Residential Inventory



The chart *above* reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

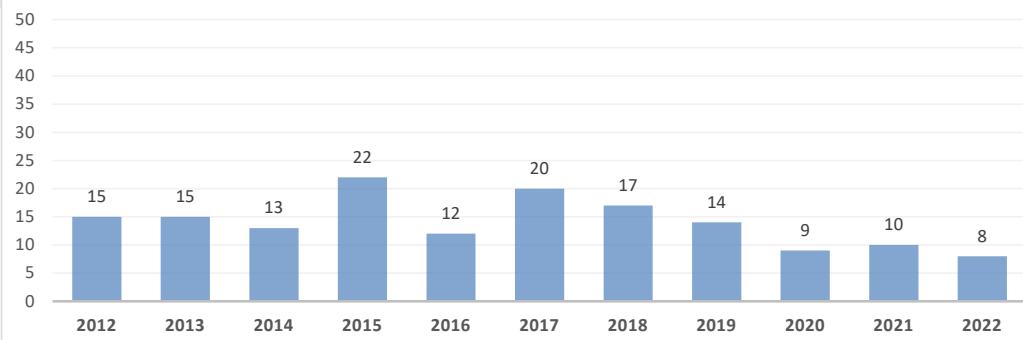
The monthly snapshot *below* reports more details about the residential real estate market for the most recent month.

August Snapshot of Real Estate Trends

Homes Reported for Sale:	47
Median Sale Price:	\$411,500
Median Days on Market:	50
Number of Homes Sold:	42

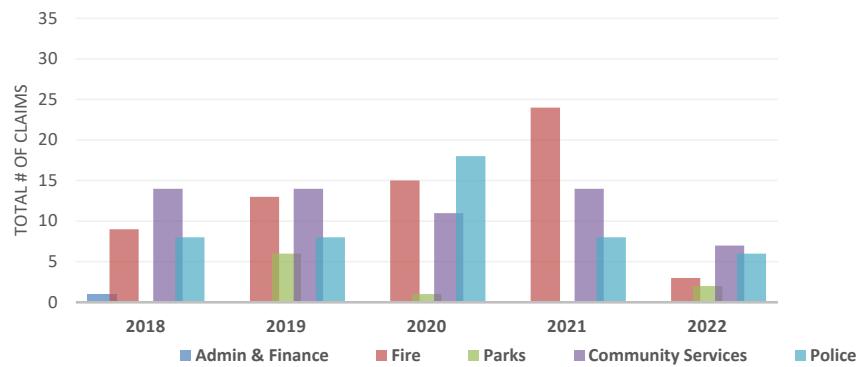
*Source: Redfin Corporation

General Liability Claims -Total Incidents (Year-to-Date)

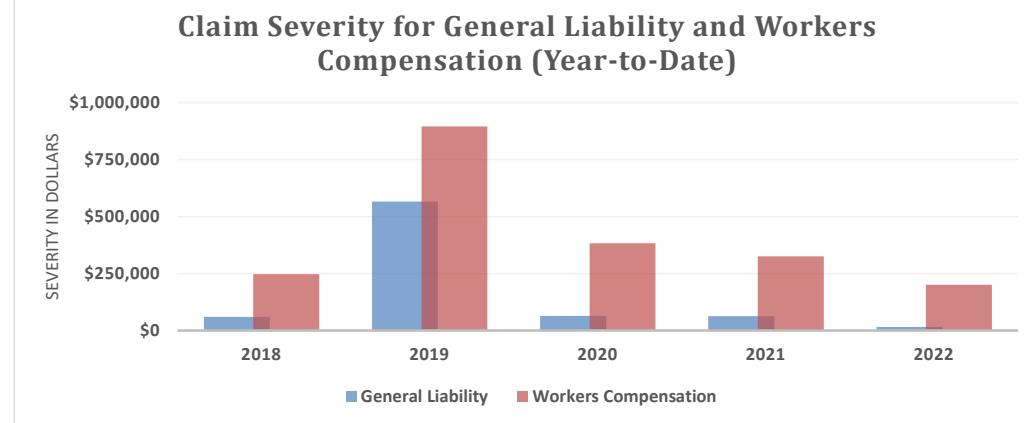


Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1st.

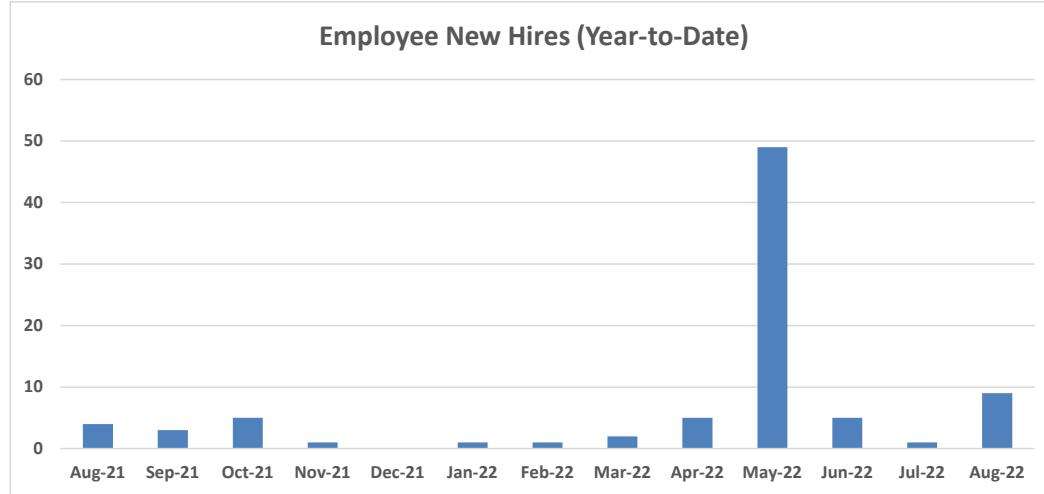
Claim Frequency By Department (Year-to-Date)



Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.



This metric shows the number of new hires over the past 12 months. Includes full-time, part-time, and seasonal employees. A large number of seasonal staff are hired each spring to accommodate parks and recreation programs and lifeguards for the beaches.



COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

August 2022

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of August 2022, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Permits Issued:

- 160 S Rand: Deck at Paulus Park Chalet
- 35 W Main: Sculpture/outdoor bench
- 708 S Rand: Scent Hound interior remodel
- 51 Lions: American Legion memorial patio area

Commercial Occupancies Issued:

- 1025 Old McHenry: Foglia YMCA remodel
- 444 S Rand, Ste 214: Khan Insurance
- 165 S Rand: SOL Chicago, nutritional coaching
- 444 S Rand, Ste 101L: Worldbridge Partners
- 444 S Rand, Ste 200: Lake Zurich Dental
- 444 S Rand, Ste 211: Cerebrum Neurotherapy
- 985 S Rand: Treehouse Ventures
- 48 S Old Rand, Unit 103: Adam J Mayster CPA
- 48 S Old Rand, Unit 105: The Absurd Art Gallery
- 700 S Rand: Advance Vape & Tobacco, owner change
- 510 E Route 22, JVS Wine Distributor

FOIA Requests: Total number of FOIA requests: **9**

PLANNING AND DEVELOPMENT DIVISION:

Planning and Zoning Commission (PZC) Activity:

The following items were considered by the PZC at its August 17, 2022 meeting.

1. *440 N Old Rand Road. Variation for a Pier – Roger and Victoria Comins (Applicants and Owners):* The application was presented by the property owner, Mr. Roger Comins who provided his reasons for requesting the variation, both as an individual amenity, but to also create clarity of ownership and use of the pier on the property. He also indicated that he had obtained the consent of adjacent property owners on granting the variation. There were no objectors present at the meeting. Following the close of the hearing, the PZC voted unanimously to recommend approval of the variation.
2. *1275 Ensell Road – PUD for Building expansion – Gere Marie:* The application was presented by Ms. Kelly Sheehan of Flex Construction Corp, the builder and applicant for the project. Ms. Sheehan acknowledged the issue raised by staff related to water service interruption during construction and indicated that their engineer was in the process of working on a resolution. Compliance with parking requirements related to minimum required number of accessible spaces was also clarified. There were no objectors present at the meeting. Following the close of the hearing, the PZC voted unanimously to recommend approval of the variation.

3. *670 South Old Rand Road – Rezoning and PUD for new Townhouse development – OSK Capital Partners, LLC, (Applicant):* The application was presented by the architect for the project, Mr. Dennis Kulak of KLLM Architects. During the hearing, adjacent property owners were in attendance and offered their questions, comments and recommendations. Two residents objected to the proposal on the basis of the intensity of the development. The PZC additionally discussed a number of issues in detail pertaining to sidewalks, landscape buffer and lighting. Following the close of the hearing the PZC voted 6 yeas and 1 nay to recommend approval of the project with the following additional conditions:

Sidewalks:

- Internal Sidewalks shall all be connected to allow pedestrians to access public sidewalks at the streets.
- The sidewalk along Buesching Road shall be constructed to a width of 5 feet.
- The sidewalk facing Old Rand Road shall be relocated towards the street.
- The sidewalk along Old Rand Road shall be extended in a northward direction to connect to the nearest public sidewalk to the north.

Landscaping:

- The trees classified as “heritage trees” in the tree survey should be incorporated into the plans to the greatest extent possible.
- The property line along the south of the project shall be landscaped with a combination of a berm, solid privacy fence and landscape plant material consisting largely of evergreens.

4. *815 Oakwood Road – Special Use Permit – Wolf Point Distilling:* The Applicant did not attend the meeting. As such the application was continued to the September meeting of the PZC.

New Zoning Applications received (for PZC consideration).

The following applications were received for consideration by the PZC at their September 21, 2022 meeting.

1. *181 South Rand Road: Joyce's Driving School – Text Amendment and Special Use Permit.* Joyce's Driving School is proposing to move from its current location at 45 S Old Rand Road in the Main Street District to a tenant space at 181 S Rand Road located within Lakeview Plaza Shopping Center. The business is looking to expand and upgrade and the new location offers room for growth.
2. *350 N Rand Road: Sanctuary of Lake Zurich - Amendment to PUD.* Mr. Romeo Kapudija is requesting amendment to the PUD for the Sanctuary for Lake Zurich to allow for piers that are larger in deck area than what was originally approved by the PUD. While the design has been reconfigured, the piers are not proposed to extend further into the lake than what was approved. Additionally, the number of piers and boat slips will continue to remain the same – 30 boat slips on 3 piers.
3. *815 Oakwood Road – Special Use Permit – Wolf Point Distilling:* The item was continued to the September 21, 2022 meeting as the Applicant was not present at the hearing. The Applicant had also since withdrawn the application and the public hearing will therefore be closed.

New and Ongoing Development:

1. *Former Chase Bank property at 444 S Rand Road.* Assistant Village Manager Witherow and Community Development Director Saher met with Mr. Joseph Goodman of Terraco and his engineer

Mr. Scott DiGilio of RTM Consultants (the project engineer). Mr. Goodman was representing Terraco Real Estate Development and Management, who were in contract to purchase the entire property from the current owners. They were intending to close on the property in September. They further intend to proceed with the development of the outlot that was recently approved by the Village. Terraco was also the developer of the True North Gas Station on the NW corner of the Rt 12/Rt 22 intersection. Mr. Goodman shared a concept for the development of the new outlot with an approx. 3,400 sq.ft. retail/convenience store, but did not disclose the end user. The development proposal will need to be considered through an amendment to the PUD of the original development to allow for the new building within the outlot. A design proposal is anticipated to be submitted in fall.

2. *Sanctuary of Lake Zurich*. Community Development Director Saher and Building Services Supervisor Meyer met with Mr. Romeo Kapudija and his pier contractor, Mr. Rod and Ms. Brittany Schuh of Captain Rod's Boat Lift and Pier Services to discuss the details of the piers proposed for the project. During reviewing of the permit application, staff had become aware that the proposed piers were larger than those that were authorized by the PUD ordinance for the project. Captain Rod's indicated that the reason for the increase in these dimensions was due to their estimate of the water depth closer to the shore necessitating extending the piers out to deeper water. In light of that, Director Saher offered Mr. Kapudija the option of either conforming with the approved piers after verification of the lake bottom depths at the property, or to request an amendment to the PUD by action of the Village Board to allow for the larger piers. Mr. Kapudija initially opted to conform to the requirements of the ordinance and indicated that a revised submittal would be submitted shortly. However, during the preparation of the revisions, it was determined that the piers would need to be enlarged to accommodate the number of boat slips originally approved and as such, Mr. Kapudija submitted a request for an amendment to the PUD.
3. *Midlothian Manor Property Annexation*. Staff of the Village's Development Review Team (DRT) met with Mr. Richard Koenig of the Housing Opportunity Development Corporation (HODC) and his engineering and architectural team to discuss specific engineering issues related to the annexation and redevelopment of the property at 22843 North Lakewood Lane. The meeting was requested to introduce his development team to the village with the intent of moving forward with redeveloping the property with a new affordable housing development. The project engineer, Mr. Gerald Kotowski of IG Consulting Inc., led the discussion with questions related to stormwater management requirements, and requested information on available utilities in the vicinity. Also present was the project architect, Mr. John Clark of Cordogan Clark Architects and his team. Village Engineer, Jodi McCarthy of Manhard Consulting accompanied village staff and provided feedback on the various engineering issues. Mr. Koenig of HODC presented his concept for annexation, zoning and development of the property to the Village Board in April of this year. It was their intent to submit a formal application for review and consideration during the upcoming months.
4. *Life Time Construction*. Representatives of the Lake County Stormwater Management Commission (SMC) conducted their inspection of the easterly wetland following woody plant (dead tree) removal in and near the preserved wetland area. SMC found the site to be compliant as no evidence of wetland impacts was found from the tree removal work. Life Time had since also replaced the trees that had been removed. Additionally, as road work neared completion, flashing beacon signage would be installed at the crosswalk in front of the Old Rand Road entrance. Life Time had removed their "sidewalk closed" sign as their sidewalk work was completed along the roadway and available for use by the public. Along Rand Road (Rt 12), work continued to progress, and Life Time was in the process of completing the punch list resulting from an IDOT inspection last month. Lifetime anticipated a mid-September completion of the project and being open to the public shortly thereafter.

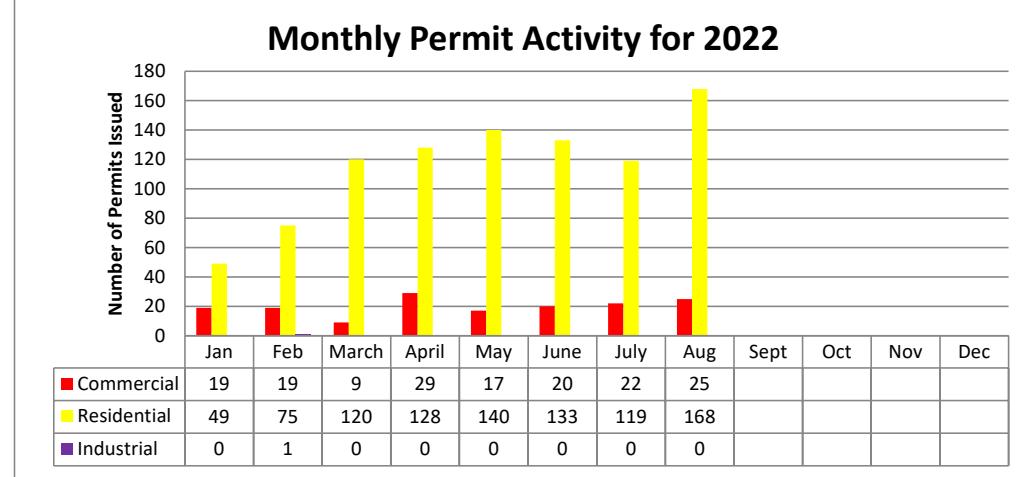
The Community Development Department tentatively scheduled inspections for Village staff, Lake County inspectors and the Fire Department for final inspections of the building and site beginning on Monday August 29. The inspections were anticipated to take a few days to be conducted for a few hours each day so that other property inspections can also be accommodated. However, Life Time later indicated that they were running behind on their finishing schedule and needed additional time to finish interior work. In light of that they requested their inspections to be pushed back by a week to which village and Lake County staff accommodated them. Additionally, to remain on their schedule for completion, Life Time also requested permission from the Village to conduct Sunday work over the three Sundays of 8/28, 9/4, and 9/11. Village codes provide for a special permit to be issued to allow such work. The work they were proposing to complete included only indoor work in the building. No outside work, such as operating any equipment or noise generating tools was proposed. The work essentially included tile grouting, floor prep and cleaning (no saw cutting), painting, electrical, trimming out fixtures, wallcovering and general cleaning.

5. *Vault 232 at 35 W Main Street.* Vault 232 celebrated its official opening on August 17 with a traditional ribbon-cutting followed by a networking/social event. This marked a successful culmination of a three-year effort and served as an excellent example of the reuse of obsolete property and how the use of tax increment financing can spur redevelopment.
6. *BLOC by Justice Cannabis at 676 S Rand Road.* The Community Development Department received a permit application from Justice Cannabis for the interior and exterior buildout of the former TGI Fridays Building at 676 S. Rand Road that they intend to occupy. Upon issuance of their permit, Justice would begin work right away. Justice was granted a Special Use Permit (Zoning approval) to establish a dispensary at the property in November 2021, but had to hold off on moving forward until their state license was issued.
7. *MP Consulting at the Valenti Property.* Following up on earlier discussion with Mr. Mitul Patel of MP Consulting in July, Assistant Village Manager Witherow and Public Works Director Brown walked the Valenti property to determine the best options for access. The property has frontage on Route 22, West Main Street and Robertson Road. In a virtual meeting week with Assistant Manager Witherow, Director Brown and Community Development Director Saher, Director Brown reiterated the Village's recommendation for access to the property from Route 22 by means of a right-in right-out access approved by IDOT. The options for access from Main Street and Robertson Road were not recommended due to traffic stacking issues along Main Street, and the width, construction classification and proximity to residential homes along Robertson Road. Assistant Manager Witherow also suggested partnering with Mr. Rob Breslow at the northeast corner of Route 22 and Old Rand Road (former LZ Lumber property) to explore the development of that property along with other commercial partners. Mr. Patel indicated his appreciation for the recommendations and stated that he would continue working on his search for a property in the vicinity of Main Street.
8. *Wolf Point Distilling at 815 Oakwood.* Mr. Pavlos Dafnis, the Applicant and Owner of Wolf Point Distilling, that was proposing to set up a Whiskey warehouse at the property in the industrial park did not attend the August 17 meeting of the PZC. As such his Special Use Permit application was continued to the September meeting of the PZC. After reaching out to him to find out the reasons for his absence, Community Development staff was informed that the building's existing sprinkler system was not sufficient to allow for the warehousing of the material (alcohol) that he was proposing. As such, Mr. Dafnis requested that his application be withdrawn from consideration. As a matter of procedure, the public hearing will be closed at the September meeting of the PZC. He indicated that he would get back to Village staff if he finds another more suitable location in the industrial park.

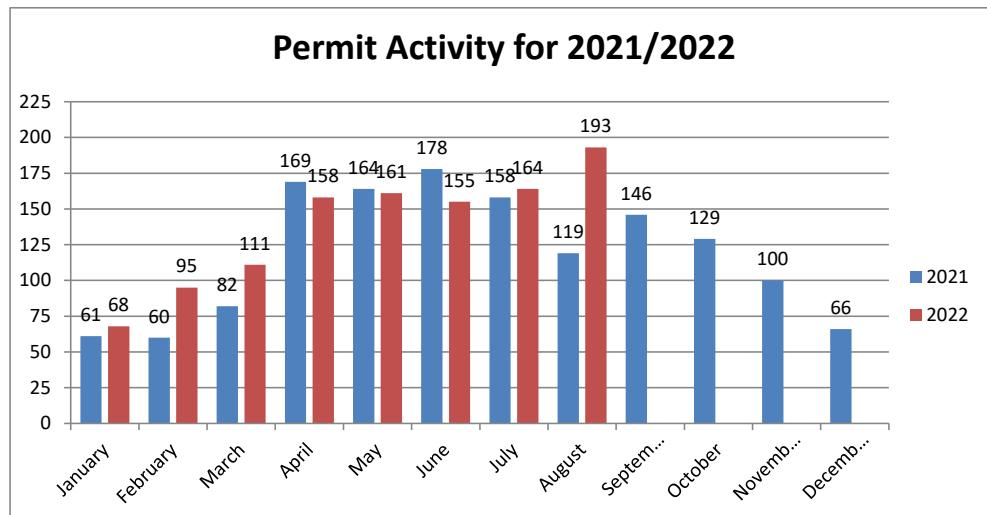
9. *Fidelity Lease Space Updates.* Mr. Jason Sfire of Fidelity provided the following updates to Community Development Director Saher.

- a. The former La-Z-Boy (20,000 sq.ft.) space was being leased to Planet Fitness. The facility would be operated by Black Duck Partners, one of the largest franchisees in the Planet Fitness Franchise chain of health clubs.
- b. Deerpath Commons
 - i. 11,000 sq.ft. vacant space adjacent to DMV leased to House of Hope for a furniture resale store. House of Hope was already leasing 18,000 at Deerpath Commons.
 - ii. SW massage closed and the space was being marketed. Mr. Sfire is in conversation with a nail salon.
 - iii. The former "La Mula" space was in consideration by a quick service restaurant.
- c. Deerpath Court
 - i. The former GameStop space had been leased to a sports memorabilia store. With this new occupant the center was 100% leased. Mr. Sfire indicated that once the leases for the new tenants were finalized, they would submit for buildout and occupancy permits.

Once the above spaces are leased, the center will be 100% leased

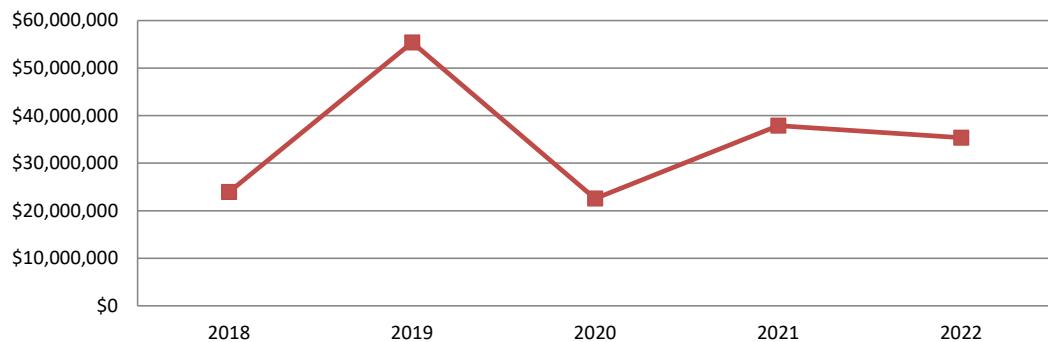


The chart above represents the total of permit activity on a monthly basis for 2022.



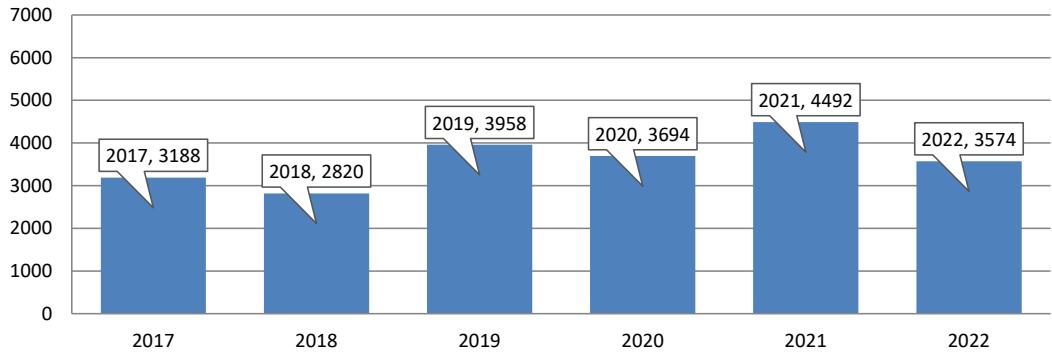
The chart above compares monthly permit activity for 2022 to the previous year 2021.

Construction Value of New Permits:
January-December
2018-2022

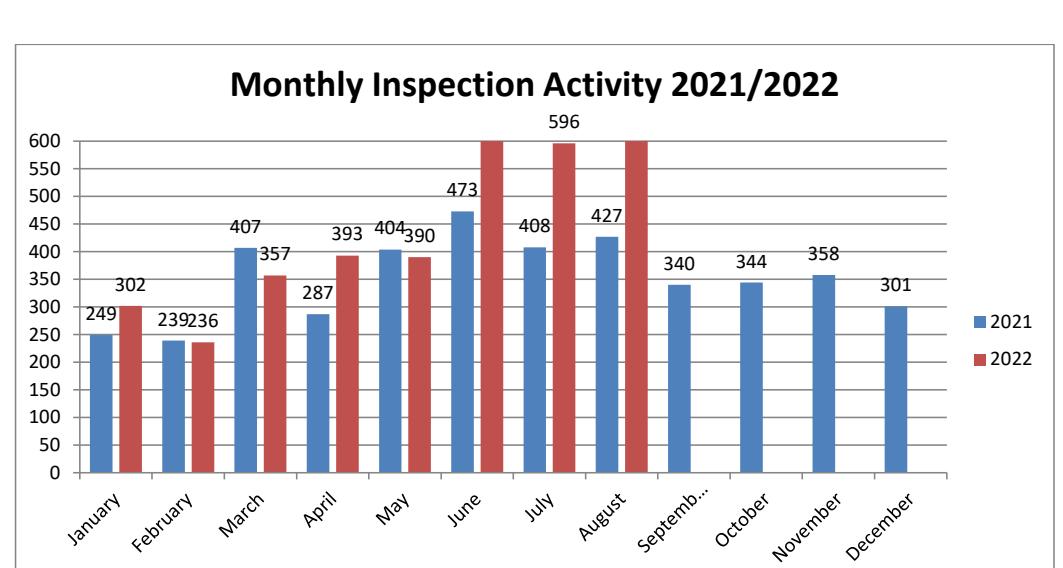


This chart tracks construction value of permit activity by year for 5 years.

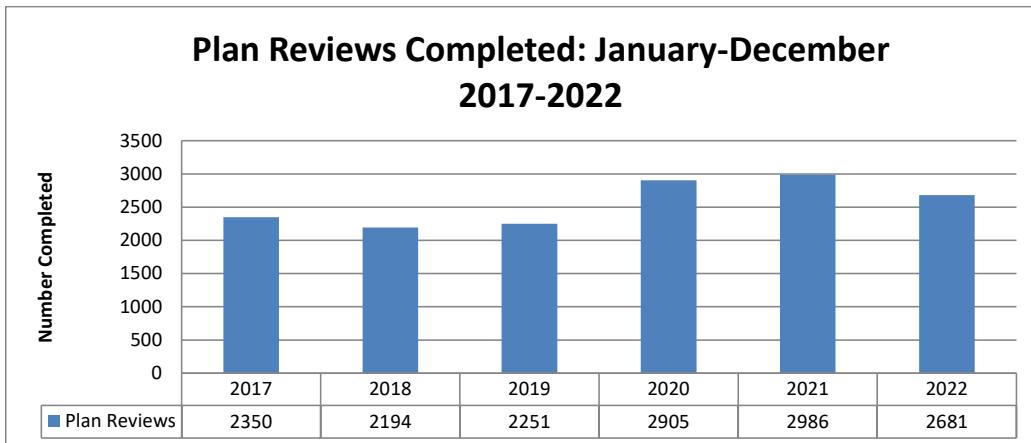
Inspection Activity: January-December
2017-2022



This graph illustrates the number of inspections performed by year.

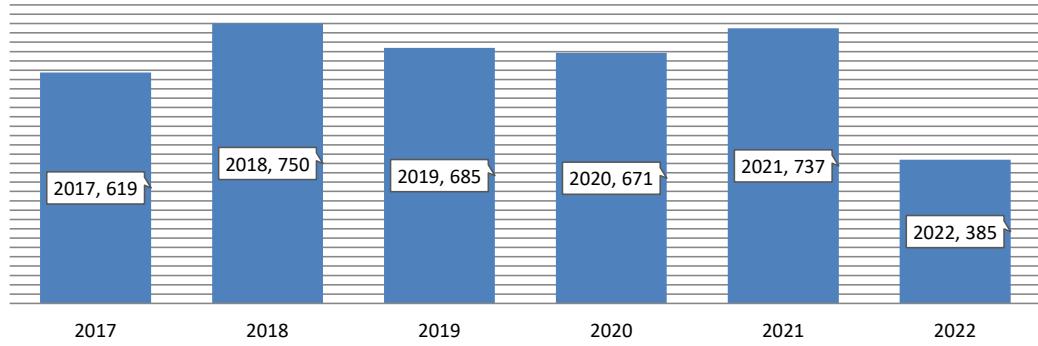


This chart indicates inspection activity on a monthly basis for 2022 compared to the previous year 2021.



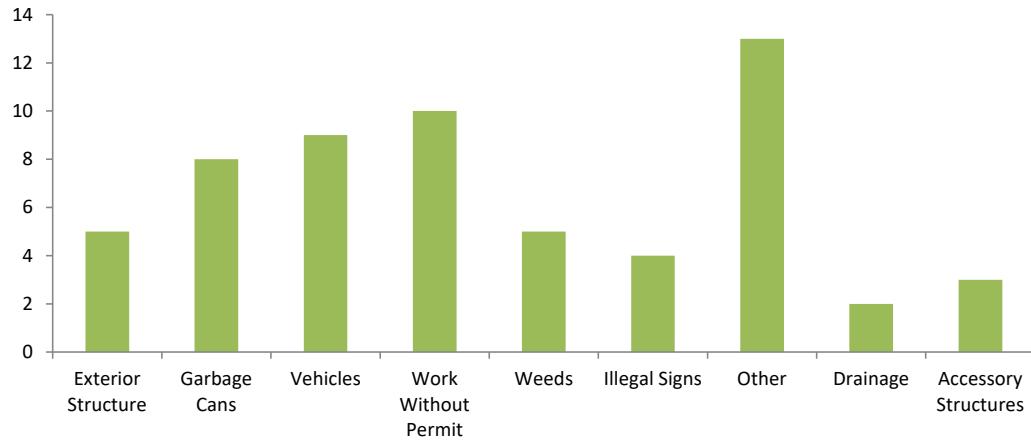
This graph illustrates the number of plan reviews performed by year.

Contractor Registrations January-December (applied for) 2017-2022



The graph represents the number of contractor registrations for the year as compared to prior years. Contractors are required to register on an annual basis to remain current with the village.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

August 2022

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

Registration for Fall is ongoing as space allows. Our Academy of Performing Arts dance program has seen an all time high in Fall registration with over 475 dancers currently enrolled for the season thru May with many classes full to capacity or necessitating an aide due to instructor:student ratios. Registration for Yellow Brick Road Preschool is continuing with limited spaces still available in our 3-year-old Paulus Park Barn site. Our 2-year-old, Just for Me Almost 3 and 4-year-old programs are all currently full. Registration for both our signature dance and preschool programs are ongoing thru the early Fall with both programs beginning after Labor Day. The department will begin working with a new independent contractor for dog obedience, Morgan Pierce, this Fall as this was a popular option in the past but lost the previous instructor due to a move out of area. Morgan is also one of our featured artisans weekly at the Farmers Market and well known in the community. We have no doubt she will be a great fit and have continued success with the program.

The department is continuing to work with the Public Works team to complete a variety of projects including OSLAD approved projects (fishing and nonmotorized piers and electrical panel at the stage), the Chalet deck replacement, parking lot renovation at Buffalo Creek, and basketball court renovation at Oak Ridge Park. Due to weather, shipping and change order delays, the Village was granted an extension from the IDNR for an extension on the grant completion date. All projects are anticipated to be wrapped up no later than end of September. Other items the department is continuing to work on transition of spaces from Summer to Fall programming, updates to all forms and manuals for the new year, updates to the Memorial Tree program (to possibly include recognition) and budgeting for FY23. The department has also begun in house training associated with the upgrade of the registration software, Rectrac, in October. The upgrade is necessary as the current version that the department operates off of is now unsupported.

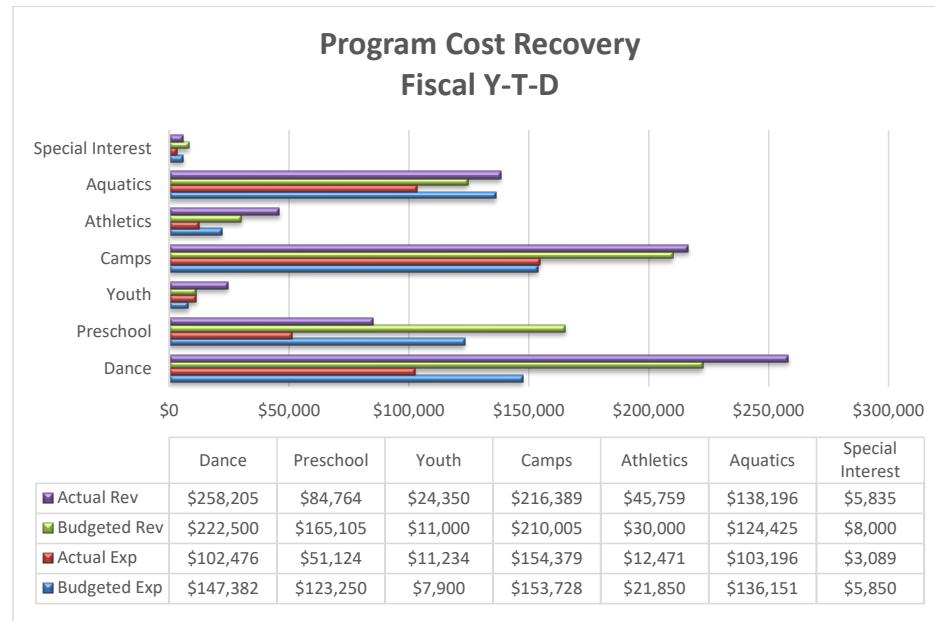
Groove Grove ran concurrently with Block A Food Truck Social for the final date of Wednesday, August 31 from 4-7pm featuring Downers Grove, 8 artisans and 4 food trucks bringing out over 400 attendees to enjoy the night. Thank you to sponsor, Lake Zurich Tire and Auto Inc, Cara Marquis and Park and Recreation Advisory Board, Shawn Bergfalk, for their support and assistance with these events. Just a reminder that Block A Food Truck Socials will continue to run from 4-7pm weekly thru September.

The department is continuing to work thru operational checklists, follow up with vendors and volunteers as well as with the other municipal departments in preparation for Rock the Block to be held on Saturday, September 10th from 5-11pm. The band lineup includes Oh Yes as the opening band, Libido Funk Circus returning to the 6:45pm time slot with 7th Heaven closing the evening from 9-11pm. Please save the date and come out to enjoy the festivities. Thank you again to all of our sponsors for RTB: Presenting Sponsors- Ace Hardware, Echo, Factor, Fidelity Group, Life Time, Martin Enterprises Heating and Air Conditioning, Medical Murray, Muir Insurance Group, Paint Plus Hardware, Smalley, Volle's Bridal Boutique; Gold Sponsor- LRS; Silver Sponsors- ComEd, Lake Zurich Tire and Auto Inc. and Moore Orthodontics. If you would like to volunteer some time to the event, we are still looking for people to share their time-please visit our volunteer sign up at <https://lakezurich.org/571/Event-Volunteer-Opportunities>

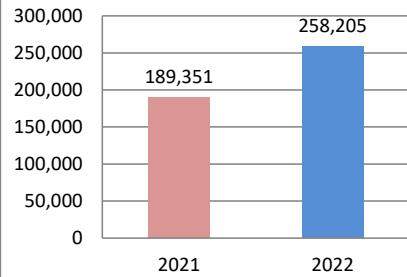
Other event committees set to begin planning for the 2022 event season as of Fall includes Miracle on Main Street. Please market your calendars for the downtown holiday event held on Saturday, December 3rd from 3-6:30pm featuring a visit from Santa Claus, photo op with Santa's reindeer, sleigh rides, crafts, local artisans, food vendors, adult beverages and more! Thank you to our event sponsors, Lake Zurich Area Chamber of Commerce, Lake Zurich Lions Club, Moore Orthodontics, Grand Dental, and Lake Zurich Tire & Auto Inc. Hope to see everyone downtown again for a magical night.

External events that took place at Paulus Park this past month included Taste of the Towns (8/14), Alpine Races (8/21), and Brazilian Festival (8/27-8/28). Events canceled due to inclement weather included Boys Scout Overnight (8/20-8/21) and Unplugged Fest. The department has received Village Board approval for the following special event to operate their special events on Village property the remainder of 2022: All Community Event's Jack O Lantern World (Thurs-Sun entire month of Oct). and Phase Three Brewing's Bushel of Apples Fest (9/30 & 10/1) In preparation for October external events on the property, the department continuing to work with CERT who will provide traffic assistance at the park and Route 12 intersection on Friday and Saturday evenings from 6-9pm in October (for a small donation to be made by the Village to CERT for their assistance throughout the month as opposed to staffing internally). The department will continue their collaboration with Ancient Oaks Foundation quarterly community events.

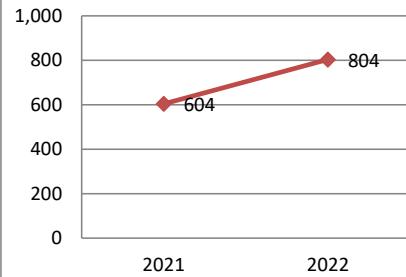
Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.



Dance Year over Year Revenue Y-T-D

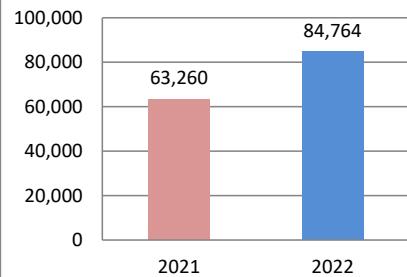


Dance Year over Year Enrollment

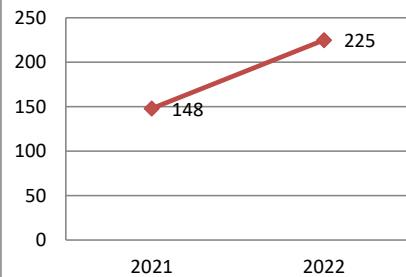


Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options.

Preschool Year over Year Revenue Y-T-D

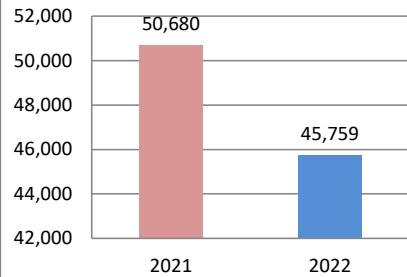


Preschool Year over Year Enrollment

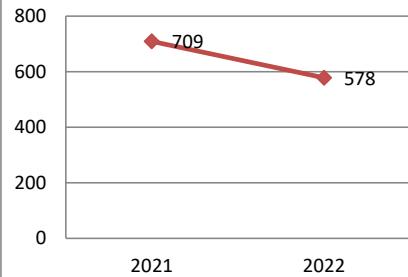


Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in Winter/Spring 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for Winter/Spring 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Due to increased need and enrollment, Fall 2021 includes operations at both the Paulus Park Barn and Buffalo Creek locations.

Athletics Year over Year Rev Y-T-D

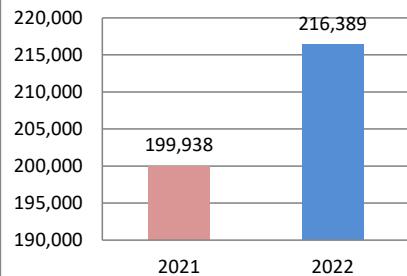


Athletics Year over Year Enrollment

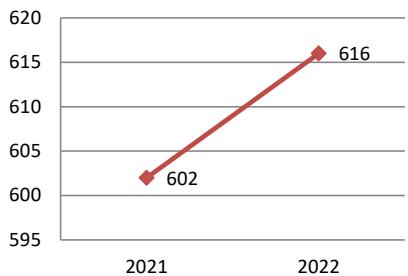


Athletic programs include the following independent contractors: tennis, tae kwon do, golf, soccer, horseback riding, agility training, and youth/parent child sports. There has been a dip year over year due to contractor's instructor availability.

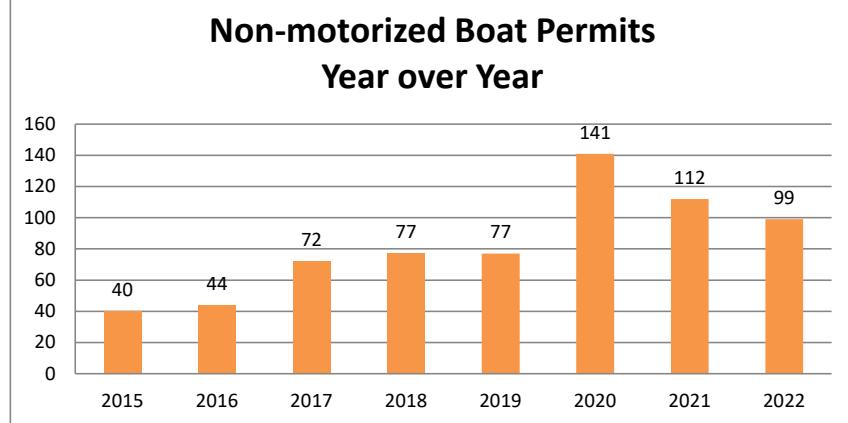
Day Camp Year over Year Revenue Y-T-D



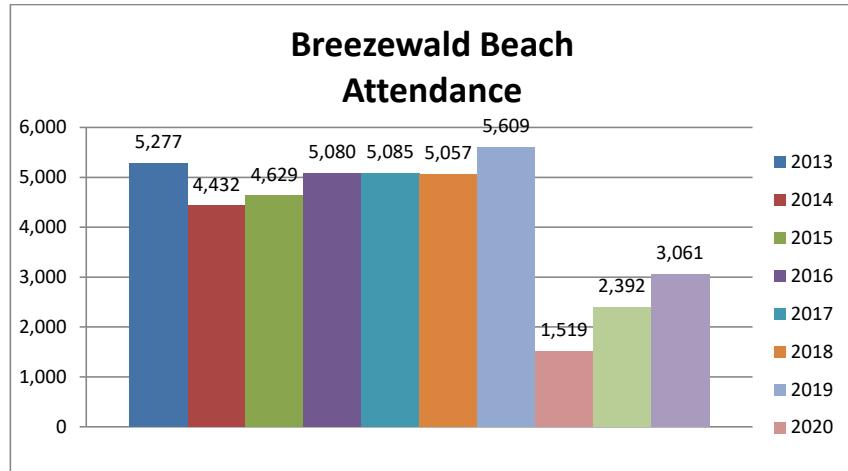
Day Camp Year over Year Enrollment



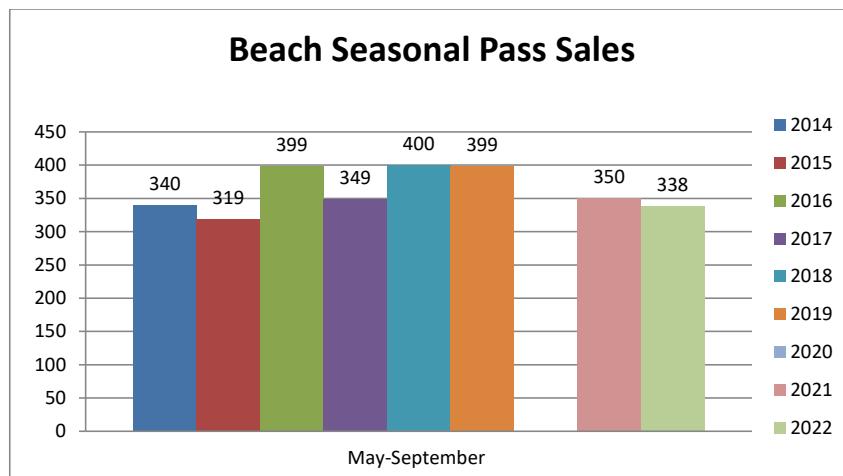
Day camp includes Kamp Kiddie (ages 3-5), Camp Alpine (grades 1st-5th) and Teen Camp (grades 6th-8th) as well as daily lunch punch cards and specialty weekly camps. Revenue does not necessarily follow enrollment due to adjusted fees due to the July 4th holiday on a Monday this year (was Sunday in 2021) and an increase in resident enrollment year over year (in 2021, 25% enrollment was nonresident which is a higher camper rate).



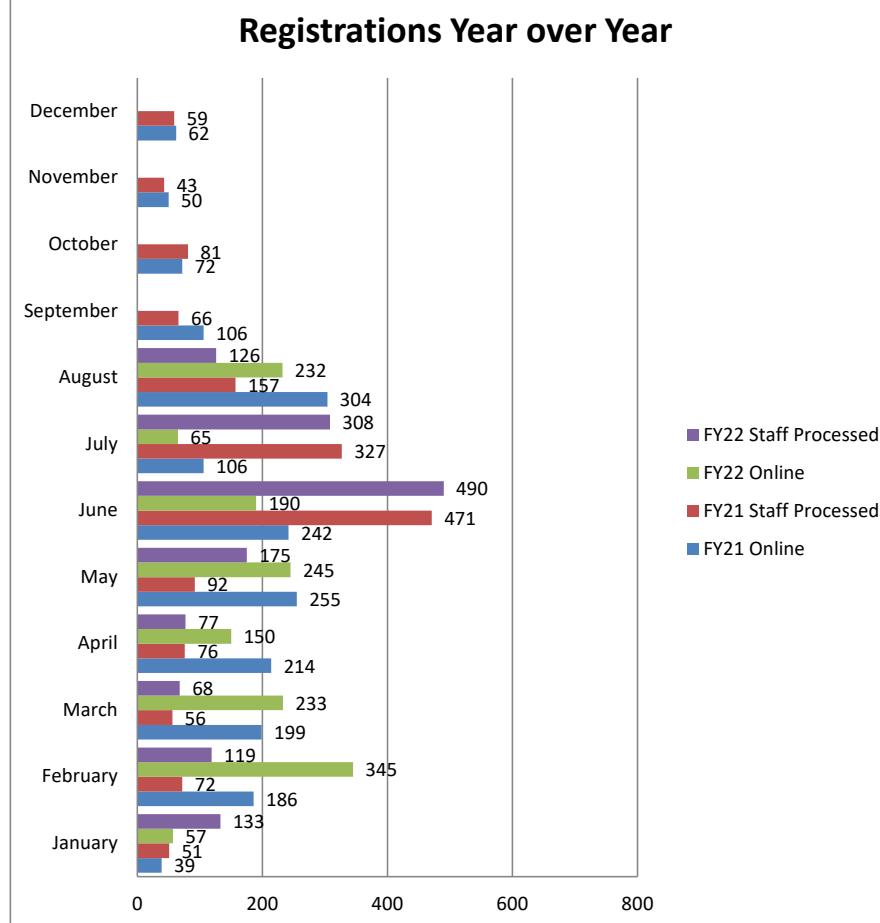
2021 and 2022 numbers include both daily and seasonal nonmotorized craft permits; includes 29 daily permits and 70 season permits purchased. Permits are sold April-October 1st; totals for previous years listed above are yearly totals.



In 2020, Breezewald Beach opened in July and had limited availability due to COVID social distancing restrictions.



Beach pass sales are back up for the season. In 2018 the Paulus Park location underwent a beach expansion adding an addition 220 feet of shoreline to the facility. In addition, passes increased in 2019 due to the addition of the Wibit inflatables. In 2020, beach passes were eliminated due to COVID. Wibits did not open until mid-July in 2022 due to staffing contributing to lower pass sales than the previous year.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Numbers do not include processing for refunds, credits, POS and rentals.



POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

AUGUST 2022

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

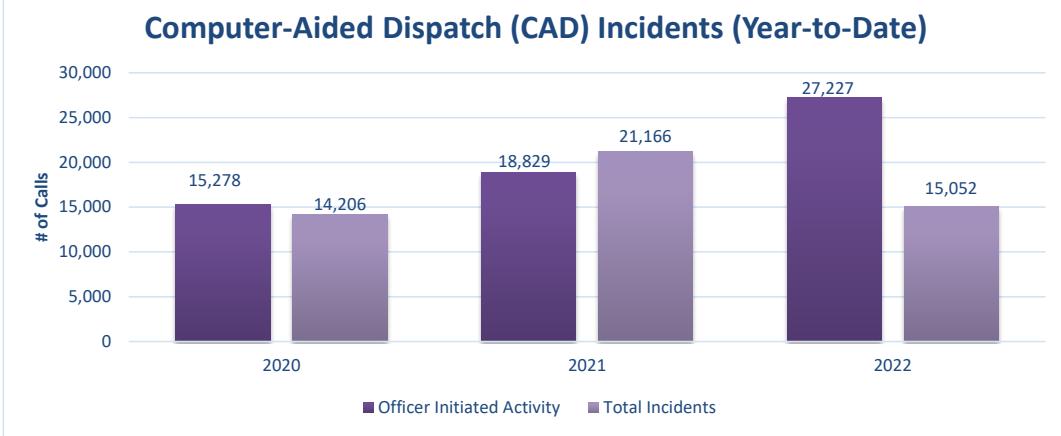
- Members of the Department participated in the 'Cop on a Rooftop' event at Dunkin' Donuts on August 19th. The generous community contributed over \$4800 for Special Olympics Illinois.
- The Police Department processed 23 Freedom of Information requests this month.
- \$975.00 in overweight truck permit fees were received during the month of August.
- Our agency participated in an IDOT speed enforcement grant from July 13th – August 9th. 80.25 grant hours were worked as part of the campaign. The grant hours yielded the following results: 3 seat belt citations, 93 speeding citations, 2 distracted driving citations, 2 DUI arrests, 3 other arrests, and 8 other citations.

Patrol and Communications

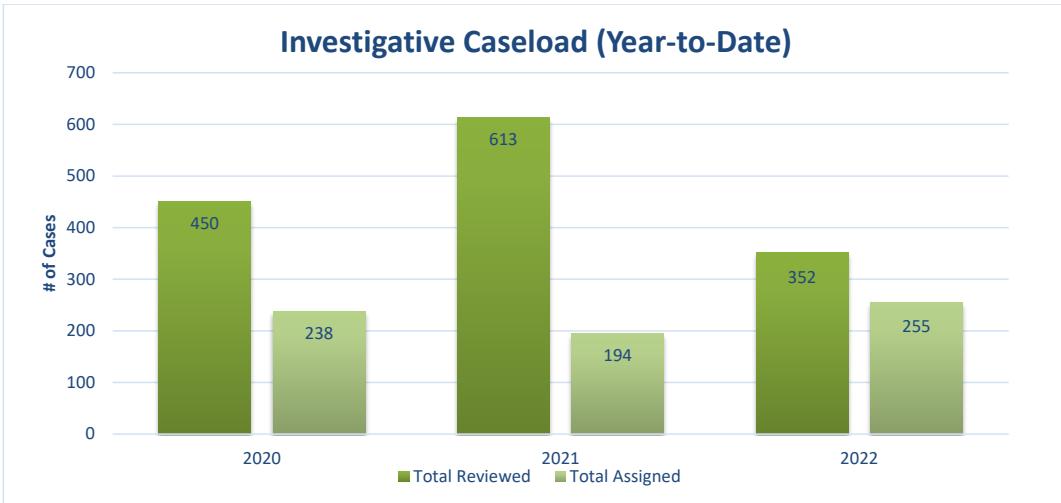
- Year-to-date, officers have conducted 3131 traffic stops and issued 1617 traffic citations.
- During the month, Dispatch handled 1709 9-1-1 calls and 4402 administrative calls.
- Officers Scott Frost and Andrew Heer were recognized and awarded PRIDE awards at the August officers meeting. They went above and beyond during a call involving a homeless couple who had a flat tire on their car. They searched for a cost-effective solution for tire repair by using their resources and local businesses.
- Trace Parlberg started as a telecommunicator on August 1st. Trace is a third generation Lake Zurich Police Department member.
- Breanna Morgan began her training as a telecommunicator on August 22nd.
- Brandy Jenkins also started as a telecommunicator in August, starting her training on August 29th.
- Three child safety seats were inspected by certified officers in August.

Investigations

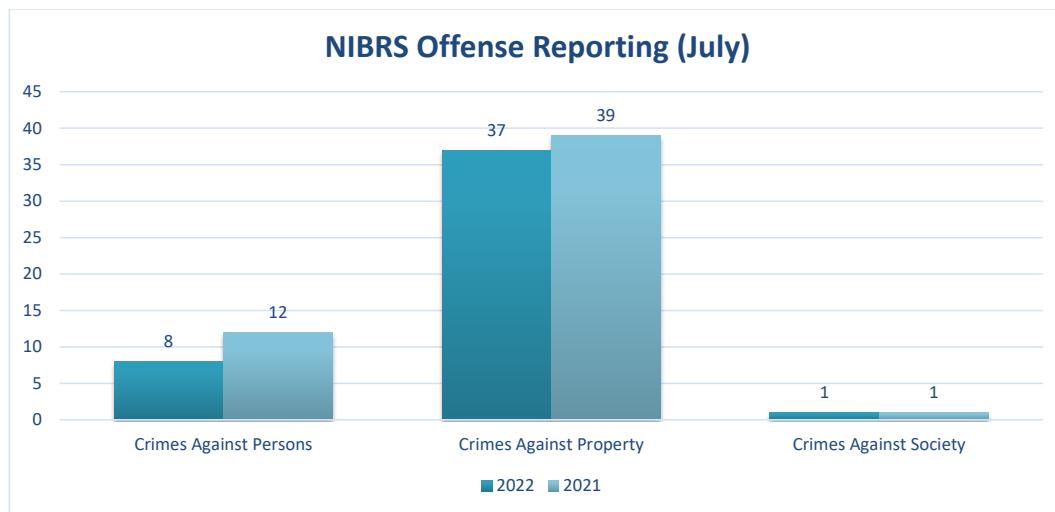
- Detective Jason VanAcker was selected to serve on the Lake County Major Crime Task Force.
- The Criminal Investigations Division is currently investigating 129 cases, averaging 32.25 cases per detective. Of the 129 cases, 18 have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects.
- Three raffle permits were requested and approved. Two liquor licenses were also requested and approved.



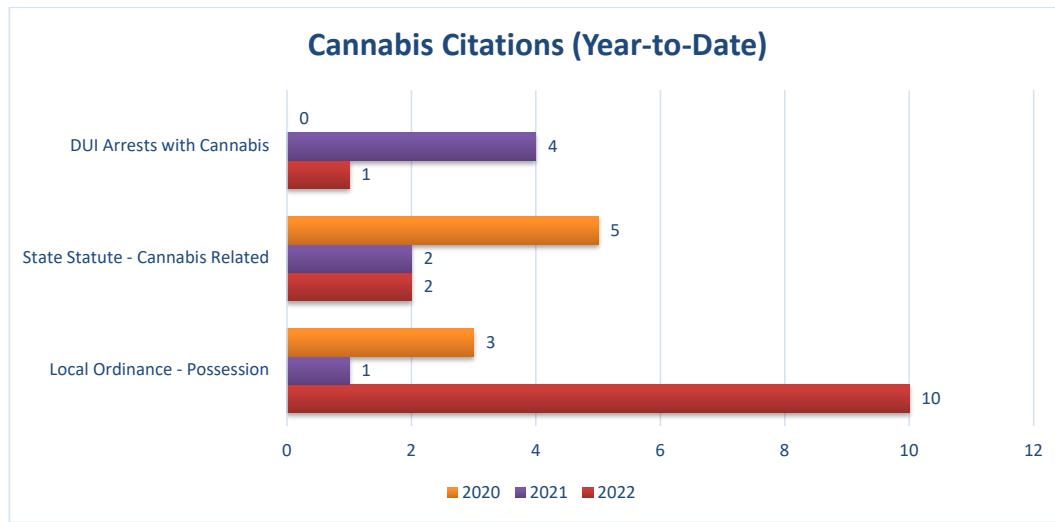
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.



Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.



The Lake Zurich Police Department has switched over to the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations.



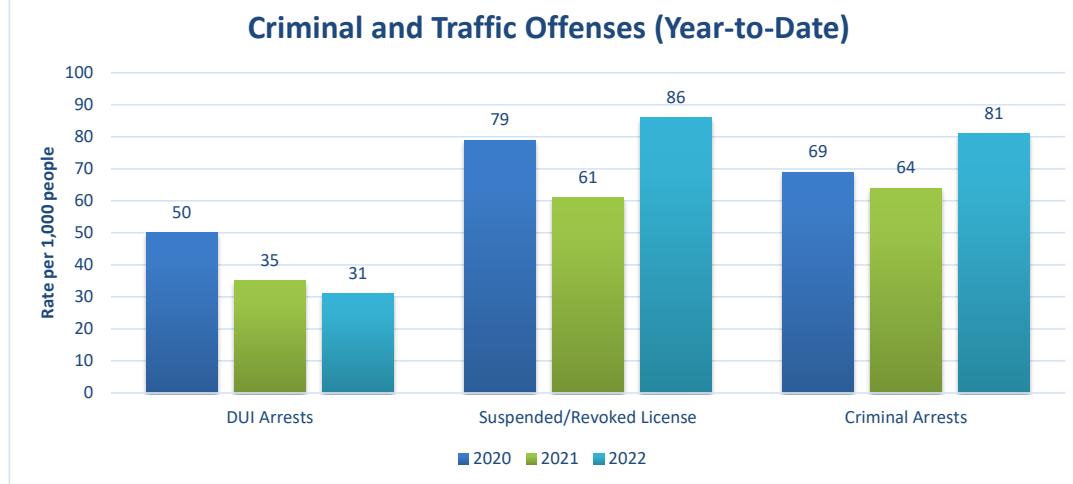
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



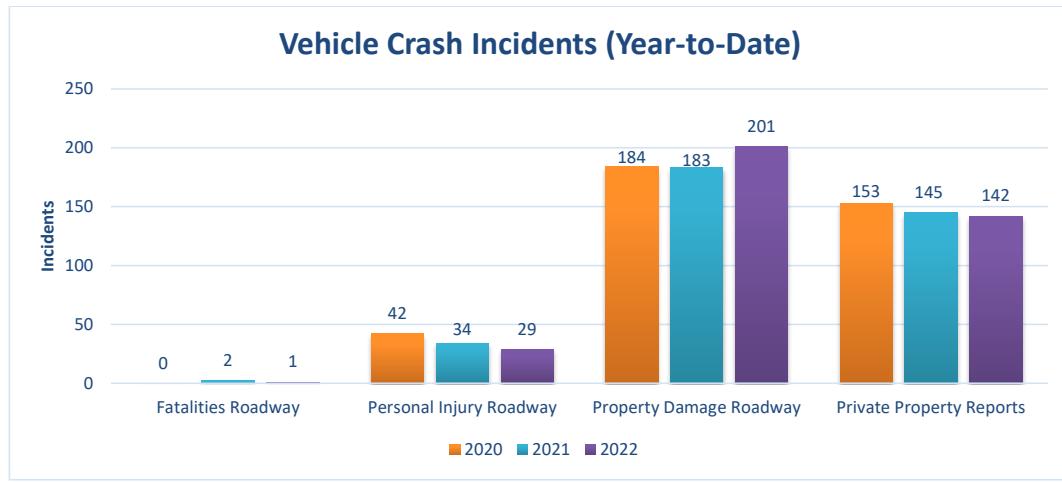
Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a 'mental health crisis' is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.



Information depicted in this graph relates to traffic stops conducted by Department personnel.



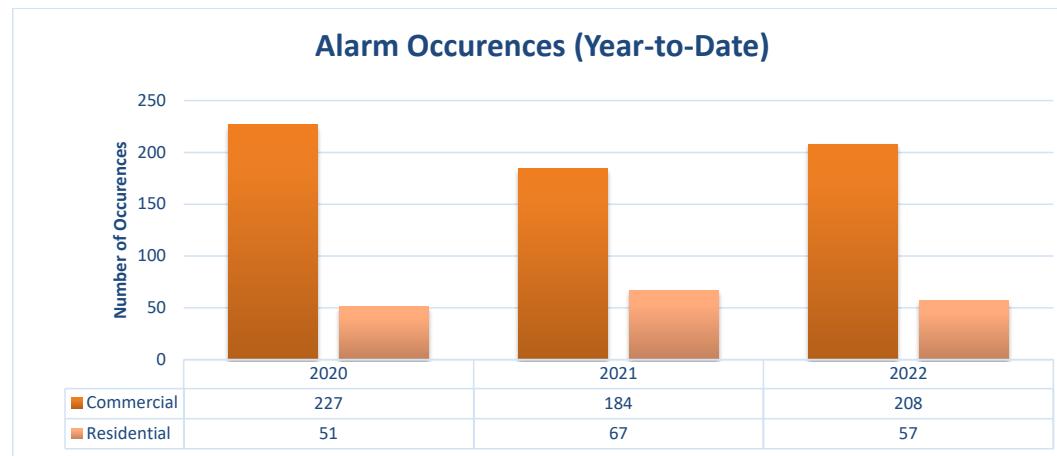
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.



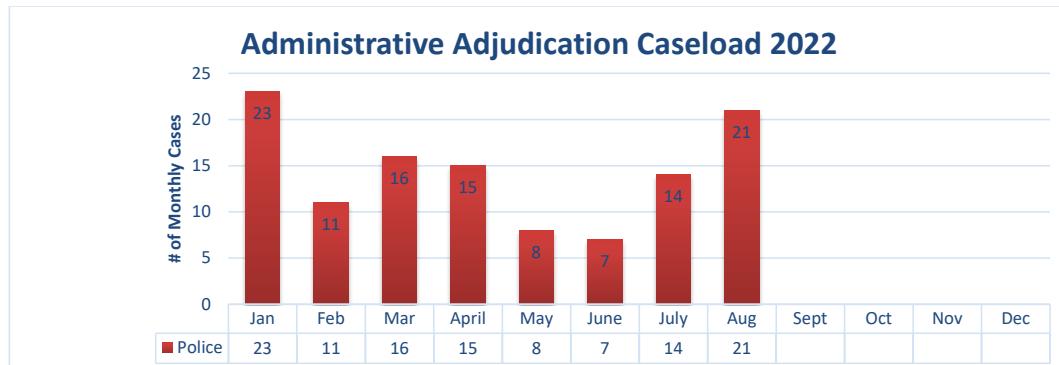
The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.



Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief's training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.



The records department monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

Red Light Camera Violations and Accidents (Year-to-Date)

2022	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	213	\$11,760.00	1	1	0	0	1	4	1
February	75	\$14,300.00	3	2	1	0	2	1	2
March	226	\$6,570.00	6	5	0	1	0	4	0
April	241	\$8,120.00	2	1	0	1	0	2	0
May	229	\$8,280.00	0	0	0	0	1	3	1
June	206	\$13,070.00	3	1	2	0	2	2	1
July	215	\$10,900.00	5	2	3	0	0	4	0
August	217	\$12,602.50	5	5	0	0	1	0	2
September									
October									
November									
December									
Total	1622	\$85,602.50	25	17	6	2	7	20	7

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

August 2022

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

OUR MISSION: To care for and protect our community.

OUR VISION: The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

OUR VALUES: Professionalism, Responsibility, Integrity, Dedication, Honor

Departmental Narrative - August 2022 Overview

In August, the Department responded to **408** calls for service, averaged **13** calls per day, and required **609 individual vehicle responses** to provide the necessary personnel for each incident.

Forty-five (45%) percent of the service area responses occurred while another call was in progress. Twenty-seven (27%) percent of the service area needs the community required an apparatus from a Lake Zurich Fire Department non-primary engine or ambulance; or a mutual aid department due to multiple calls. This leads to a service area without a primary engine or ambulance and increased response times.

Our current staffing model increases response times when simultaneous calls occur as the Department is only structured to handle a single response per station. We staff two vehicles with only three personnel using a "jump company. If the call is for the ambulance, the personnel respond with it; if it is a fire call, the staff responds with the engine. One of the vehicles remains in the station, unstaffed on every incident we respond to due to our limited personnel on shift. Once a station commits to a call, the next call for service requires another station or mutual aid to handle the incident.



**Lake Zurich - Year To Date -
Fire Value/Save/Loss**



Significant Calls

Mundelein Structure Fire – Route 60

Mundelein Fire Department requested Lake Zurich Fire with an ambulance for a working structure fire. Ambulance 323 and Chief Pilgard responded and arrived on the scene. Command assigned Ambulance 323 as the rehabilitation and standby ambulance. Initial fire companies came to find a large two-story residential structure with two people reported trapped. The initial fire crew located two residents trapped on the second floor. They utilized ground ladders and rescued the two occupants from a second-floor bedroom. Both occupants were treated and transported to the hospital by Mundelein and Wauconda Ambulances.

McHenry Structure Fire – Cuhlm Road

Lake Zurich Fire Engine 321 responded on the 3rd alarm to McHenry for their structure fire on Cuhlm Road. Upon arrival, Engine 321 was instructed to report to the fire scene. Engine 321 was assigned to Division 3 to aid in overhaul and a Suppression Company. Engine 321 crew pulled the ceiling as well as cedar shake to gain access to the fire. They also did air monitoring on Division 3. After that, the crew reported to Rehab and aided in the cleanup of equipment.

Letters of Gratitude

<p>Lake Zurich Station 4,</p> <p>Thank you for welcoming me into your fire station when I came to work on the First Aid merit badge. Thank you for being welcoming and letting me learn about the station. Thanks!</p>	<p>8/31/2022</p> <p>TO THE LAKE ZURICH FIRE FIGHTERS</p> <p>Thank you so much for all the care you gave to Mike [redacted] during our Carlson Wagonville [redacted] service</p>
<p>Thanks, Ethan Mason Troop 544</p> <p>Mr. Hantzinger,</p> <p>Thank you for letting me come to your fire station to complete the First Aid merit badge and staying after your shift to help me complete it. I really appreciate you taking your time to help me work on this merit badge. Thanks!</p> <p>Thanks, Ethan.</p>	<p>your patience, caring & professionalism sure helped a serious [redacted] a very scary time.</p> <p>You left no stone unturned & made sure we were safe when you left. I have told so many people about your very kind & caring approach. We have lived here 4 1/2 years. Our experiences with Fire & Police are excellent! Be proud, we are for you!</p> <p>Sincerely, Court [redacted] & Mike [redacted]</p>



Long Grove Fire Protection District
1165 Old McHenry Road Long Grove, IL 60047-5088
Main (847) 634-3143
Fax (847) 634-2027

August 18, 2022

Chief Pilgard
Lake Zurich Fire Department
321 S. Buesching Rd.
Lake Zurich, IL 60047

Dear Chief Pilgard,

On behalf of the Long Grove Fire Protection District, I would like to thank you and the members of your department for your assistance at our recent house fire at 21605 Tiffany Court in Kildeer on July 30, 2022. The efficiency of the Automatic Aid Agreements provided manpower on the scene quickly, while the activation of the Mutual Aid Box Alarm System brought us the additional resources needed to mitigate the incident safely and successfully.

Long Grove Fire Protection District units arrived on scene to find an 8,500 square foot multi-story single-family residential home with heavy fire from the basement through the second floor. All occupants were accounted for and out of the home. Due to limited water source, three fill sites were used, along with drafting operations and command requested MABAS resources through a fifth alarm.

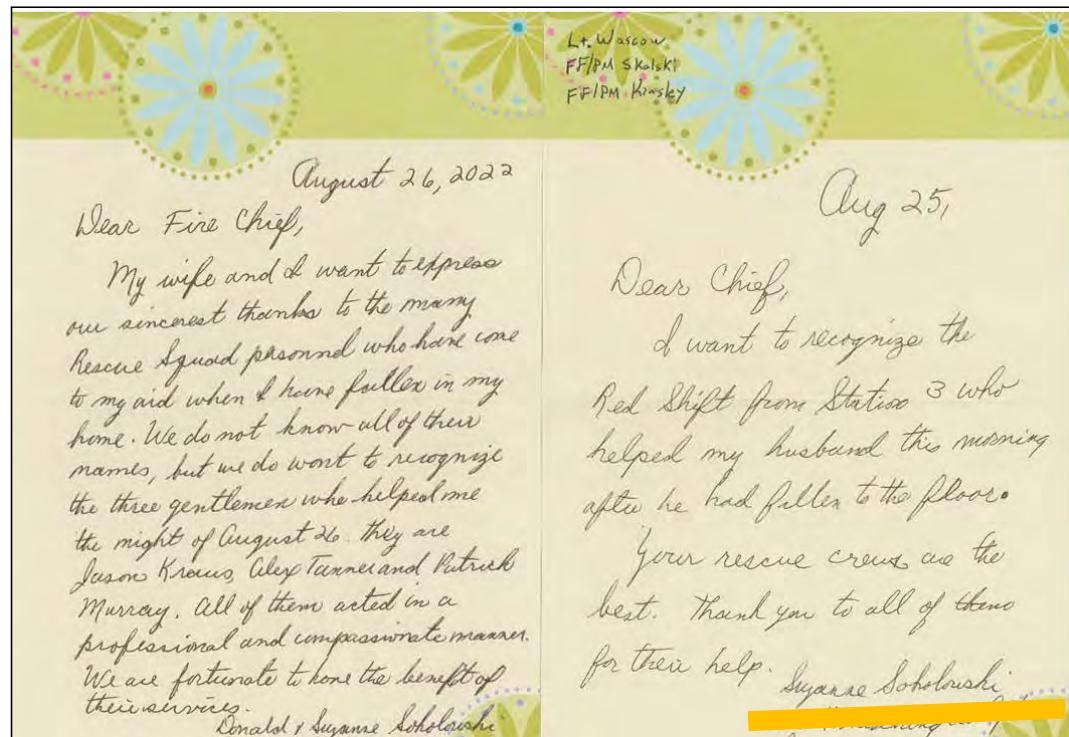
Supporting operations were four portable tanks, two drafting engines, two elevated streams and multiple hand lines flowing over 300,000 gallons of water. With a fire of such magnitude, we were pleased that no civilians or firefighters were injured. The house was left uninhabitable. Mutual aid companies also assisted with the fire investigation.

Please convey my personal thanks to the members of your department who came to our assistance and for the hard work they provided.

Sincerely,

A handwritten signature in black ink that reads "Paul Segalla".

Paul Segalla
Fire Chief



Company Supervisor Penkava, FF/PM Glasder and Fishman,

Mr. Keith Leoni called the station to offer his profound thanks for the care and attention you provided his bride after their dog pulled her to the ground. He indicated that the care and passion shown by the three of you were something they would not forget.

Administration Division

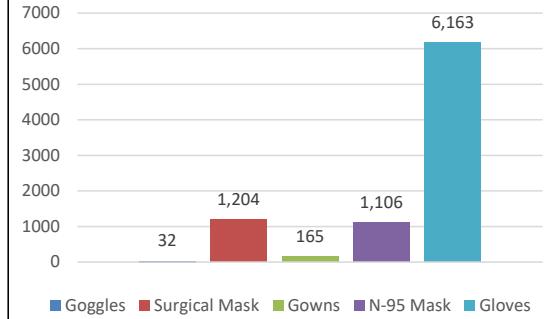
COVID-19 Updates

We are tracking the Personal Protective Equipment (PPE) that members use and dispose of due to the COVID-19 pandemic.

In August, we issued **15 pairs of safety goggles** and used **83 surgical masks** on patients, **114 - N95 respirators** for our personnel, **6 gowns**, and approximately **662 surgical gloves**.

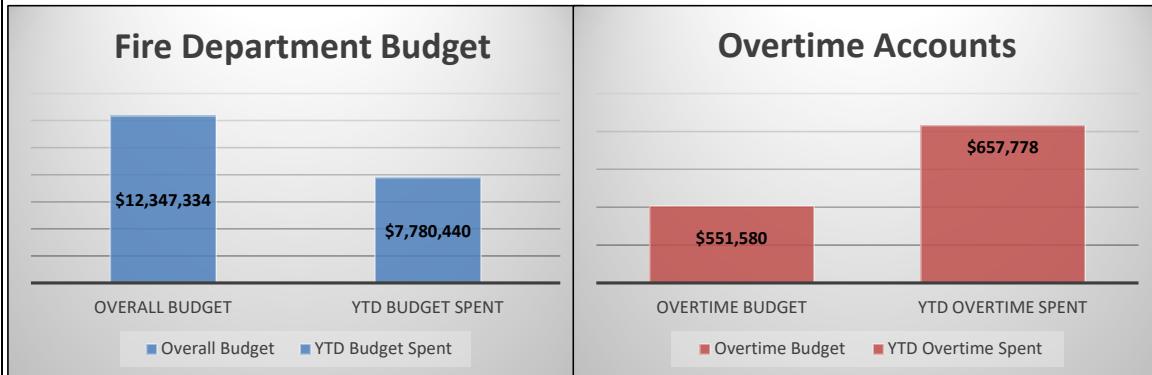
The graph pictured to the right shows the year-to-date (2022).

PPE Utilized & Disposed 2022



Overtime Accounts

The department continues to work with the Board of Fire and Police Commission (BOFPC) on the administration of candidate testing for the open position in the department. The screening process requires many hours, including a background interview, follow-up phone calls, neighborhood canvas, and medical and psychological exams. The department has exhausted our budgeted overtime costs but anticipates costs decreasing once we can bring the new hires on board and assigned to shift.



Personnel

WELCOME FIREFIGHTER/PARAMEDICS ETHAN DAHL & JAIRO PORTILLO



We welcomed our two newest members, Firefighter/Paramedics Ethan Dahl & Jairo Portillo on August 15, 2022. When a new member joins the department, they start their New Hire Orientation which consists of a 5 day/week schedule for two weeks where they learn important skills/policies about the department before they are assigned to a shift. Pictured below is the last day of FF/PMs Dahl & Portillo's New Hire Orientation.



6 | Page



Congratulations Firefighter / Paramedic Jon Corral on his Fire Service Instructor I certification! (Pictured left)



Congratulations Firefighter / Paramedic Justin Brooks on 10 years with the Lake Zurich Fire Department! (Pictured right)



Community Focus/Risk Reduction/Public Education
Examples of community focus/risk reduction/public education include but are not limited to; school talks and station tours where a safety message such as stop, drop, and roll is covered. We also monitor fire and severe weather drills in schools and educate children about fire safety. Also, we teach exit drills in the home to middle school students and provide CPR/First-Aid training.

Pictured left is the Kids Safety Expo at the Foglia YMCA.

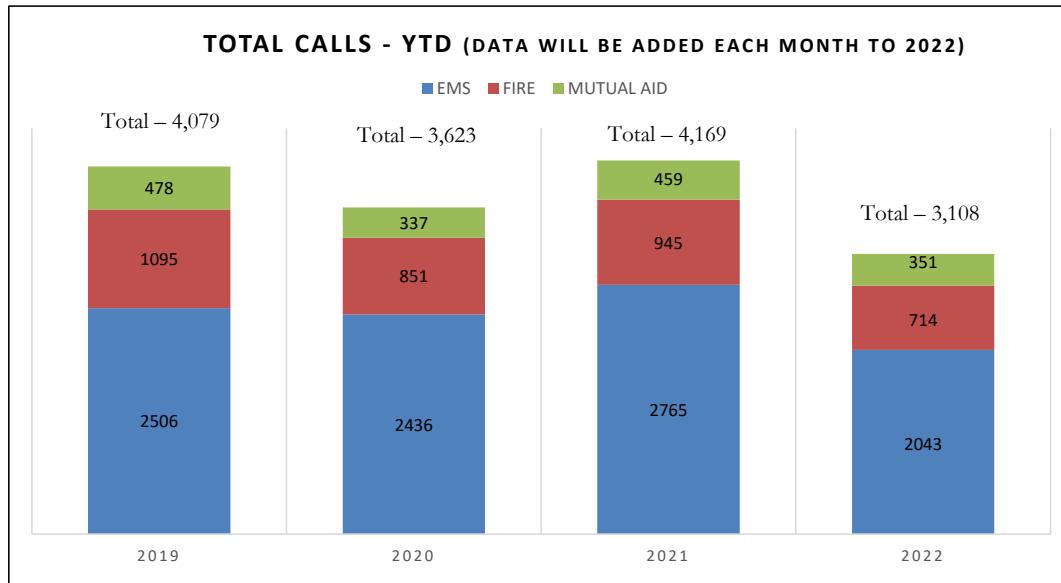
7 | Page

Operations Division

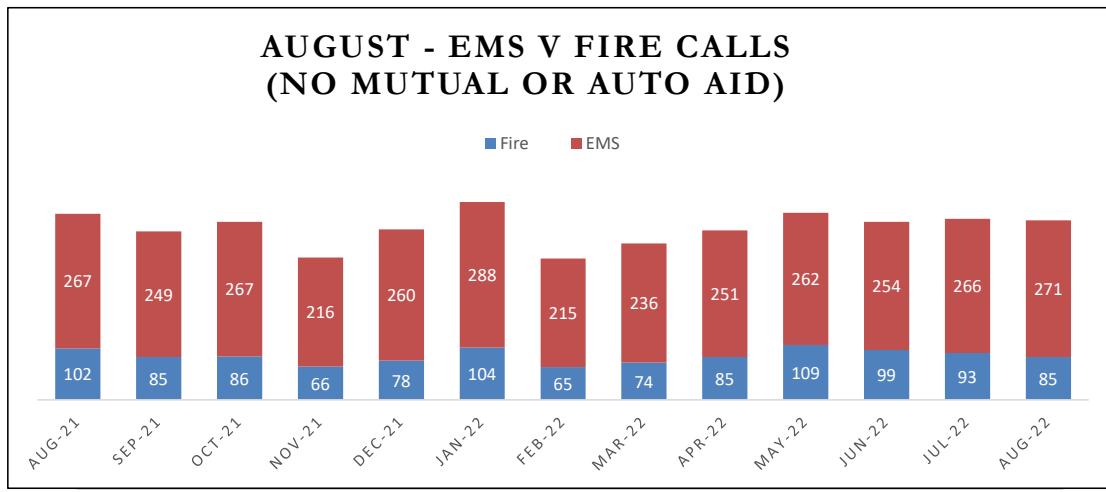
Vehicles Out of Service

- During August, the following vehicles were out of service due to maintenance, repairs, or breakdowns:
 - Ambulances – 47 hours
 - Engines – 42.50 hours
 - Year-To-Date Hours:

Ambulances: 813.68 hours | Engines: 1,074.08 hours

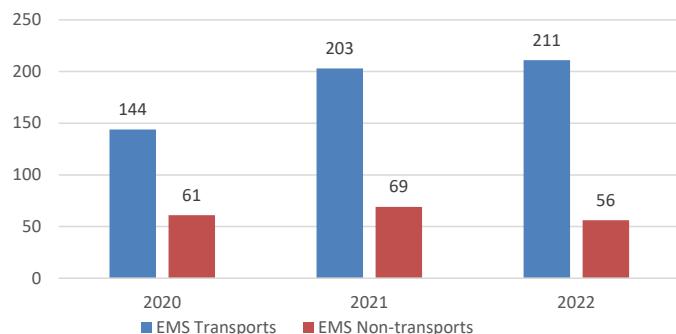


Below is the breakdown of Fire versus EMS incidents in Lake Zurich – minus aid given. Our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other types of service calls.



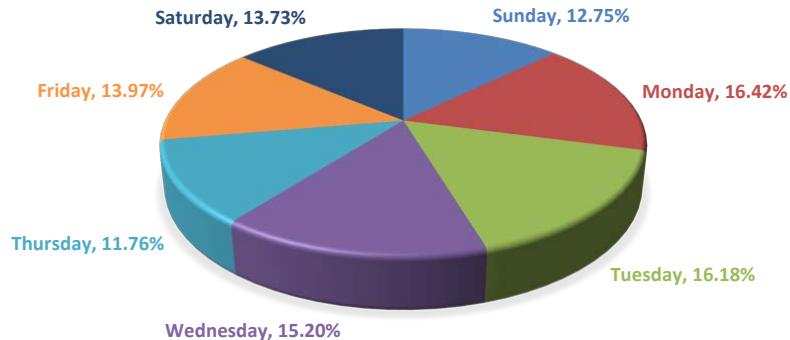
The following chart reflects activity related to emergency medical services, a core function of the fire department — not every EMS call results in transport. A prime example is an automobile accident where several victims refuse transport. EMS transports always outpace refusals. This chart compares the month of August across 3 years. The trend is consistent with the data period. These numbers represent the patients seen.

EMS Transports vs Non-Transports - (Patients)
Monthly 3 year - Comparison

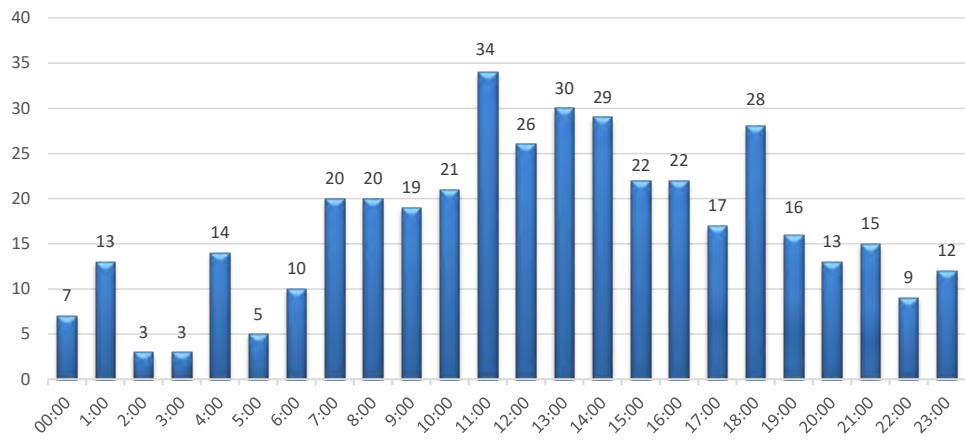


The following two charts break down calls by the day of the week and hour of the day.

RESPONSE BY DAY OF WEEK - AUGUST



RESPONSE BY HOUR OF DAY - AUGUST



STATIONS & STAFFING | OFFICER FIREFIGHTER/PARAMEDIC

STATION 1

321 S. Buesching Road
Lake Zurich, IL 60047

APPARATUS & STAFFING BATTALION 32



STATION 2

350 W. Highway 22
North Barrington, IL 60010

APPARATUS & STAFFING

ENGINE 322
AMBULANCE 322



STATION 3

1075 Old McHenry Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

ENGINE 323
AMBULANCE 323



STATION 4

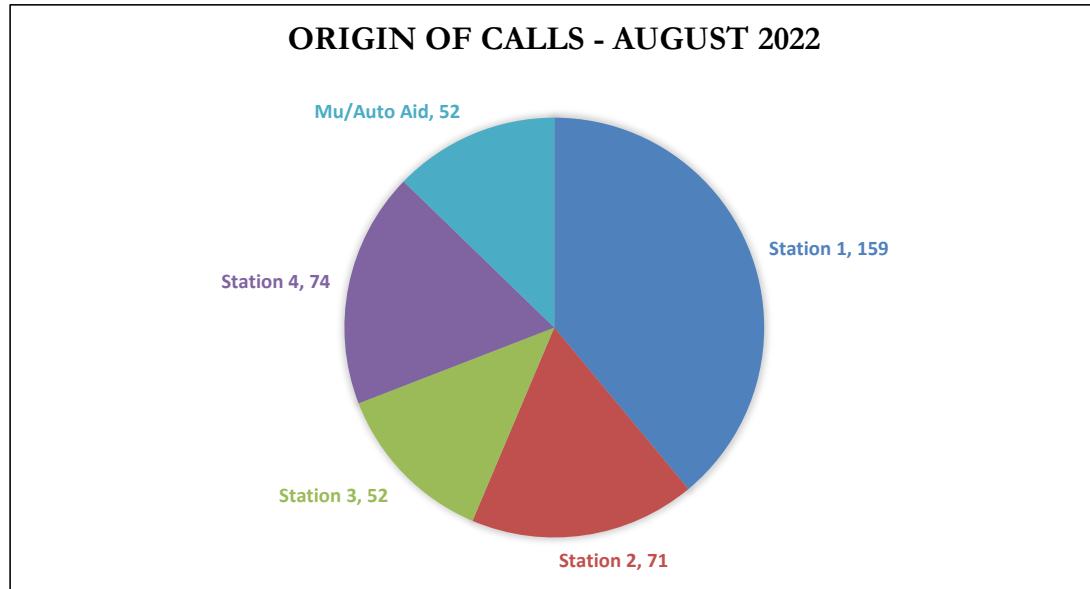
21970 Field Pkwy
Deer Park, IL 60010

APPARATUS & STAFFING

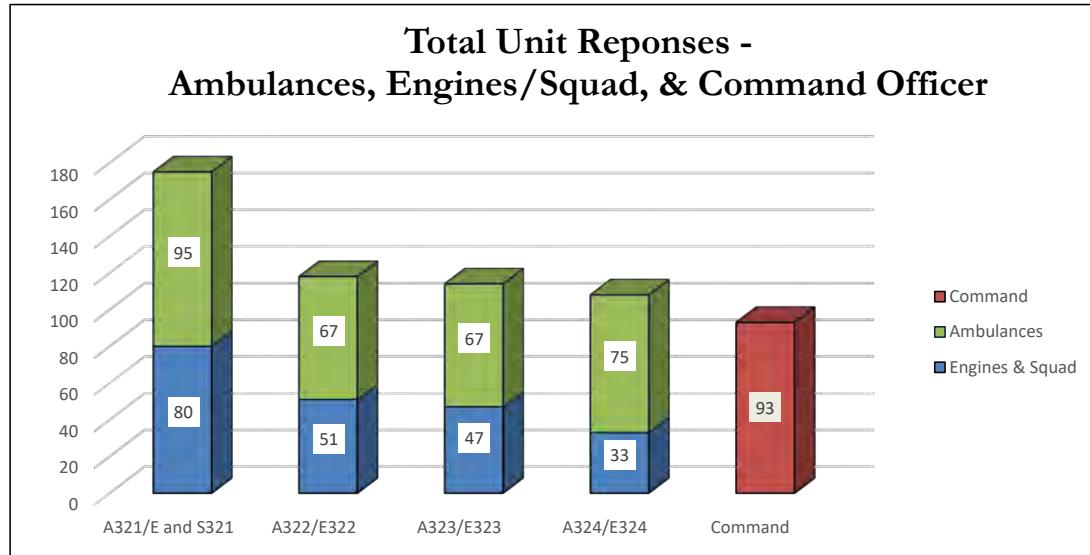
ENGINE 324
AMBULANCE 324



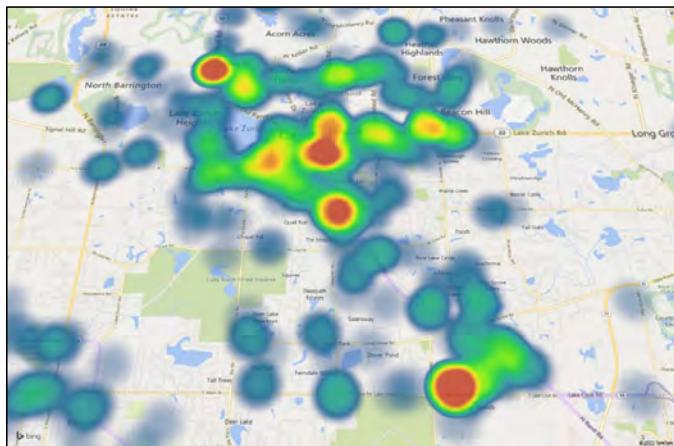
The graph below represents the percentage of calls by each station and mutual/auto aid for August 2022. The chart does **not** represent the station that responded as the primary resource to the area – it means where the call originated. Station 1 is historically the busiest district.



The graph below shows the responses by each unit – Ambulances, Engines, and Command Officer – in August



The following graphic is a visual representation of call distribution for August. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top ten locations responded to each month. We frequently respond to doctor offices, health clinics, and automobile accidents near the Route 12 corridor.



Frequent Call Locations:

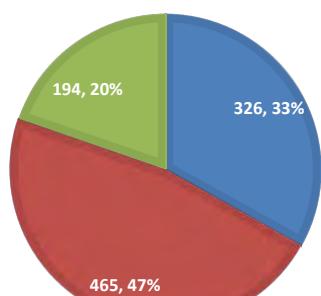
- 21840 Lake Cook Road – Deer Park Village Senior Living – 25 responses
- 795 N. Rand Road – Azpira Place of Lake Zurich – 22 responses
- 900 S. Rand Road – Avantara Health Care Center of Lake Zurich – 11 responses
- 777 Church Street - Cedar Lake Assistant Living - 9 Responses
- 21481 Rand Road – Northwest Community Healthcare – 4 responses

Mutual/Auto Aid Response Year to Date –

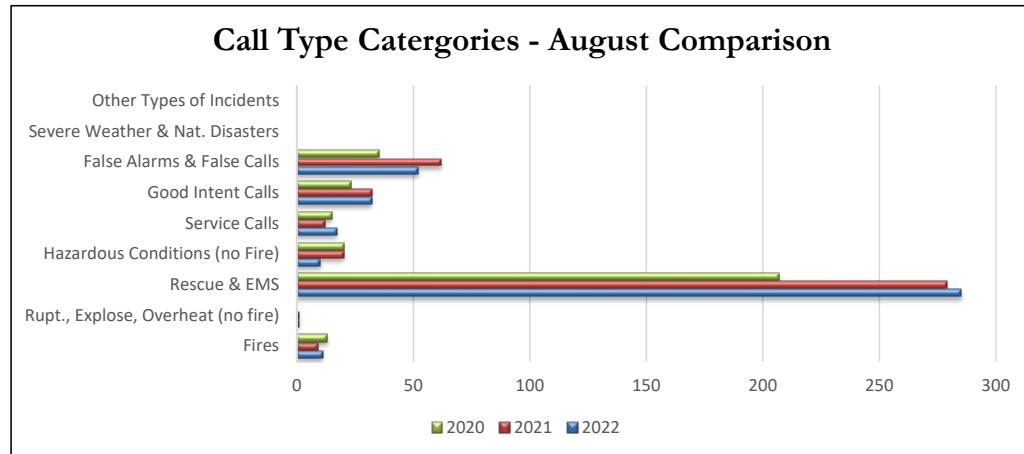
The mutual aid agreements are designed not to overburden any agency and are looked at carefully for necessary adjustments. Run cards for the Department have changed, and our partners respond to assist us more often. In August, we responded to **52 mutual aid calls and returned 25 times** before arrival. The chart to the right shows YTD Aid Given/Received and how many times LZ returned before their arrival. Many of our response incidents do not require intervention from the LZPD 911 center through automated dispatching and resource sharing. They are handled by the agency requesting our response — direct cost savings to our budget and an added benefit of the automated dispatch system.

AID GIVEN/RECEIVED - YEAR TO DATE TOTAL

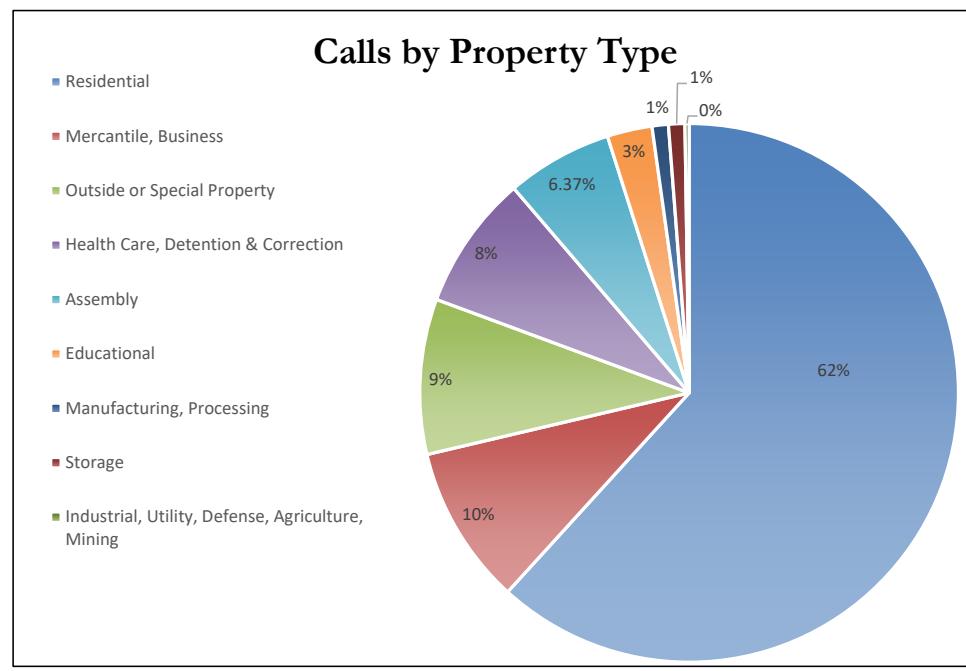
■ Aid given ■ Aid Received ■ LZ Returned



All calls we code as a department within the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the chart below. As indicated below, you will see that the trends remain mostly the same across the three years. As shown below, rescue and EMS incidents account for most calls we respond to and continue to increase.

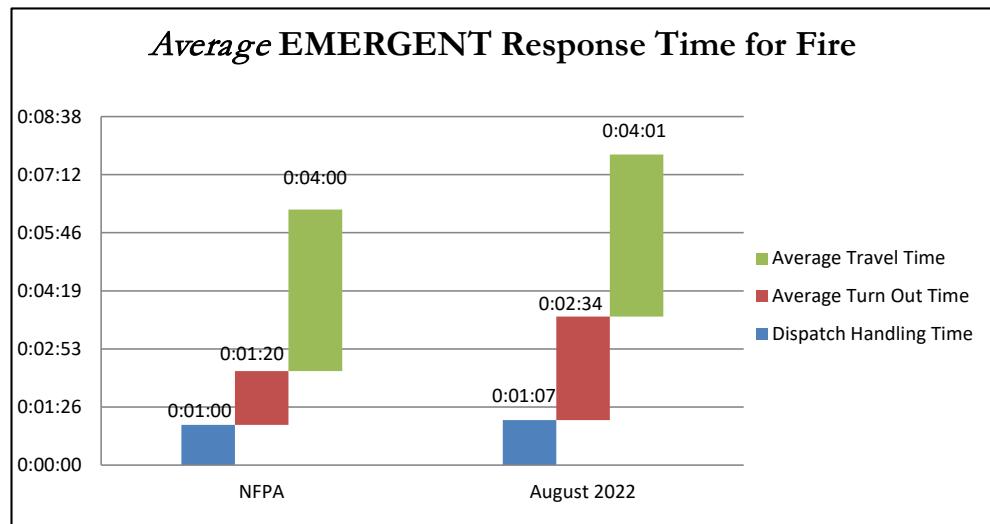
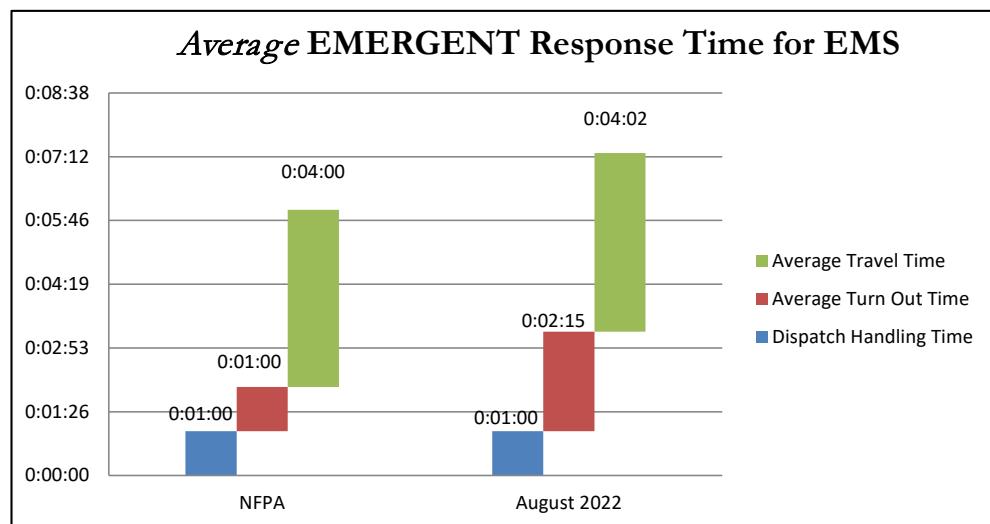


As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various occupancies and use them to determine our service demand. For example, the healthcare category would increase if additional assisted living or nursing homes were open. As shown below, we continue to respond to Residential Properties more than any other (62%), and Mercantile/Business was second with (10%) of all calls.



Response time includes three key factors: dispatch handling, turnout, and travel time. Dispatch handling time is when dispatch takes in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from en route to when they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following two graphs compare the average emergency response times for Fire and EMS calls within our first arriving unit's primary response area. These times will vary based on the first responding unit's location, multiple calls, weather, time of day, and traffic conditions. *Dispatch handle times have increased after switching to the new CAD system and delays caused by processing an alarm. The ETSB and Infor continue to work on the issue.



Training Division

During August, we completed the following shift training:

EMS Continued Education– Paramedics completed continuing education training covering Trauma Triage Guidelines, Head and Spinal Cord Injuries & Burns.

Triple Layer Hose Load – Crews practiced pulling and re-bedding the triple layer hose load prior to adding this hose load to all our engines.

Forcible Entry/Exit – Crews practiced different technics for forcible entry and exit.

Officer Training – Crews, completed fire behavior and reading smoke to help determine the location of the fire and where it is moving.

Squad 321 In-Service – Crews reviewed the operations of our new squad, including the mechanical functions and what equipment it carries.

Squad Drivers Training – Department members completed drivers training of Squad 321.

Grip Hoist In-Service – Personnel completed training on the grip hoist, which is used to lift or move loads up to 6000 lbs.

Company Needs – Company supervisors evaluated their crew and based training on their company's needs. This included department SOG review and Daily Training Bulletin completion.

Weekly Equipment Review – On a weekly basis, crews review department equipment and ensure they can operate properly and effectively.

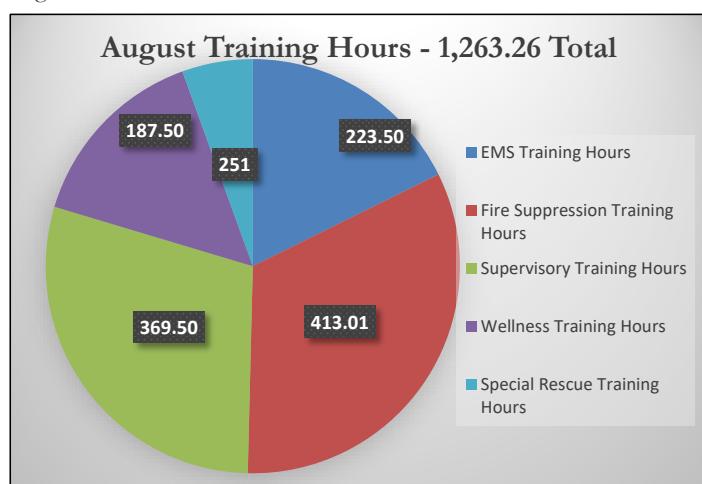
Probationary Program - Probationary members worked on completing Probationary Program. FF/PM Dahl and FF/PM Portillo completed the 2-weeks New Hire Orientation and have been assigned to shifts.

The following members attended outside training:

FF/PM Corral and FF/PM Stodola completed the 40-hour Instructor I class.

FF/PM Spata and FF/PM Murray completed the 40-hour Vehicle & Machinery Operations class.

FF/PM Corral started the 120-hour blended (40 hours of self-study followed by 80 hours in the classroom) Fire Investigation class.



Fire Prevention Bureau Division

With school back in session, students returned to class in District 95. The first week of August consisted of required fire drills. Six drills were held and witnessed by the Fire Prevention Bureau. Over 3,000 students participated in the first drills of the year.



A dry hydrant was rebuilt at Biltmore Country Club. Biltmore staff removed the old hydrant, cleaned the pond, and replaced it after making repairs. (Pictured right)

Pictured left is the Fire Pump acceptance testing at Lifetime Fitness.

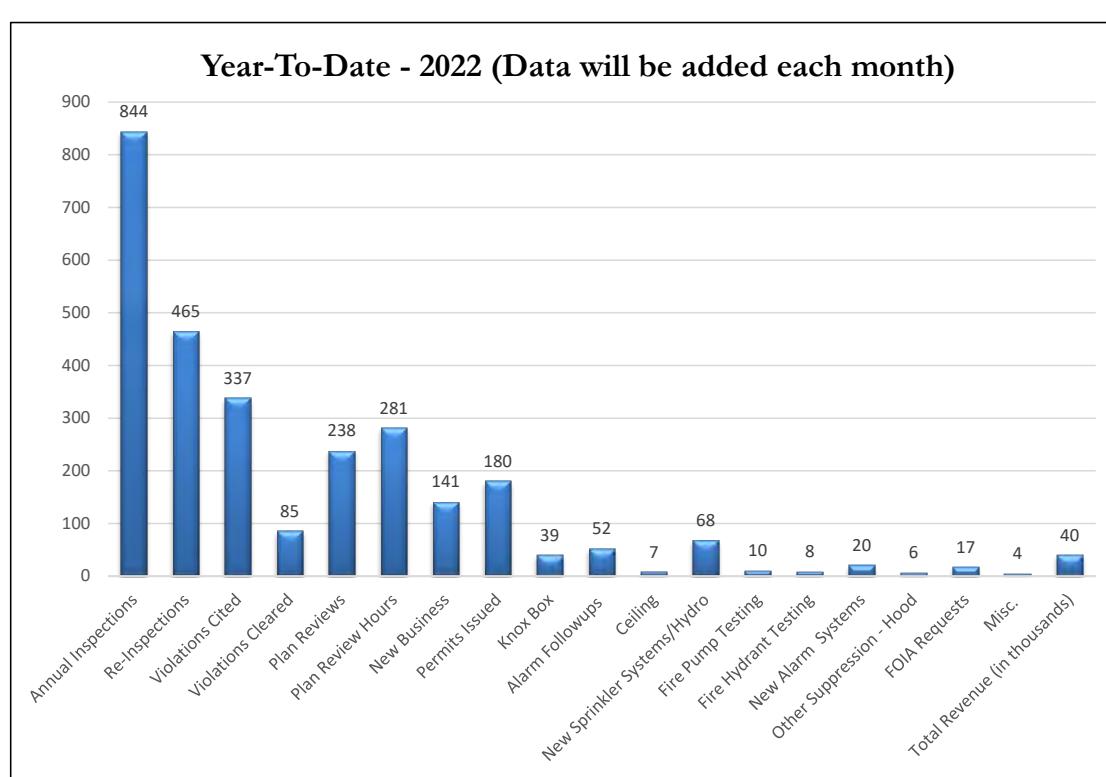
Pictured below is Kids Safety Day at the YMCA. Members of the Lake Zurich Fire Department and the Explorer Post greeted almost 1000 attendees at this event. The children and community enjoyed seeing our new Squad and the Fire Pole.



AUGUST 2022 ACTIVITIES

Construction/Special Events:

- Lake Zurich High School
- Middle School North
- The Sanctuary of Lake Zurich
- Kraft Chemical sprinkler meeting
- Mileau Landscaping fire follow up
- Taste Of Towns Inspections
- Promenade Food Truck inspections
- Rock the Block planning meeting
- Chamber event at Avalon





PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

August 2022

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

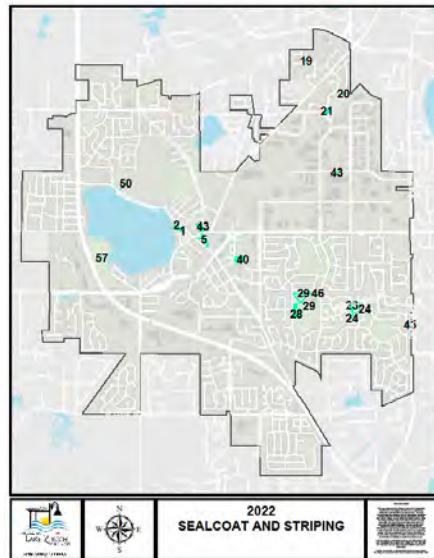
DEPARTMENTAL NARRATIVE

Park Maintenance: Public restrooms, beaches, piers, and splash pad are all open for the season.

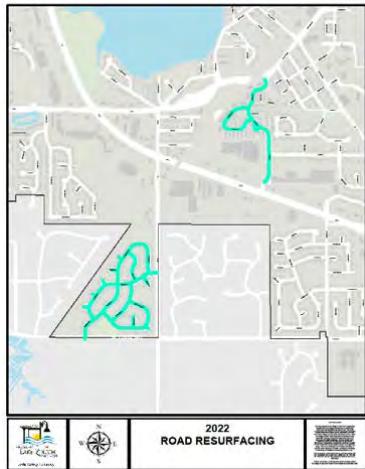
Special Events: Crews completed all set up and breakdowns associated with the Taste of the Town and Alpine Race events. Staff assisted with 5 Food Truck Socials, 4 Farmers Markets, and 6 Block parties.

Infrastructure Projects: The resurfacing of the Oak Ridge Basketball has initiated. Removal and paving are complete with epoxy, paint, and goal installation to follow based on contractor supply chain timeframes.

The 2022 Sealcoat and Striping Contract has been completed.



The 2022 Road Resurfacing Program has been awarded to Peter Baker of Lake Bluff. Concrete and storm water removals, replacements, and repairs began in May with milling completed. Paving to follow projected for September.



Crews have completed fieldwork for the 2021 sign replacement program. The program locations mimics the annual Road Resurfacing Program.

MS4 Inspections have been completed.

August Water Main Break Locations:

463 Surryse Rd
 685 Trailside Dr
 695 Trailside Dr
 1155 E. Rt 22
 511 N. Country Ridge Ct
 627 Surryse Rd
 80 Red Bridge Rd
 60 Ramblewood Ln

Water Main Replacement:

The Rt. 12 emergency water main replacement (between L.A. Fitness and Starbucks) has been postponed due to higher than expected cost estimates. Due to field and operational adjustments, this segment will temporarily remain out of service while a reasonable plan & scope can be developed, budgeted for and competitively bid for in 2022.

The sole bid for S. Old Rand water main replacement was rejected due to higher than anticipated cost. The project scope of work will be reviewed and may be rebid in the fall.

The water main replacement project for Flint Creek Estates was approved and awarded to Mauro Sewer. Construction began August 1st and is anticipated to continue through early October with pavement and

landscape restoration to follow, weather permitting. Pavement and landscape restoration not able to be completed this year will be completed next spring.

Employee Training:

All employees participated in Blood Born Pathogen safety training.

10 Employees have obtained their Class A CDL. The remainder of employees are in the process of Training and upgrading their CDL driver's license to Class A.

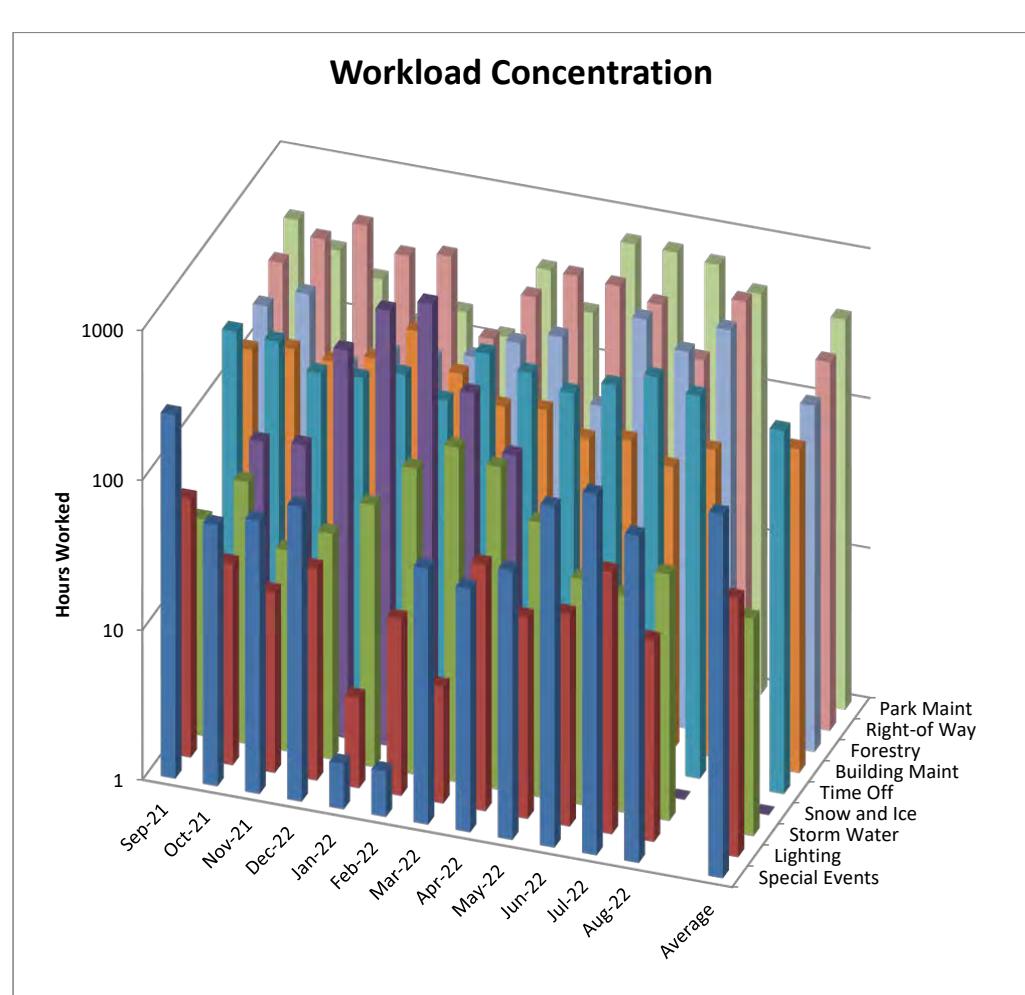
Two employees attended Intro to Plan Reading seminar.

Four employees attended Fall Protection Training.

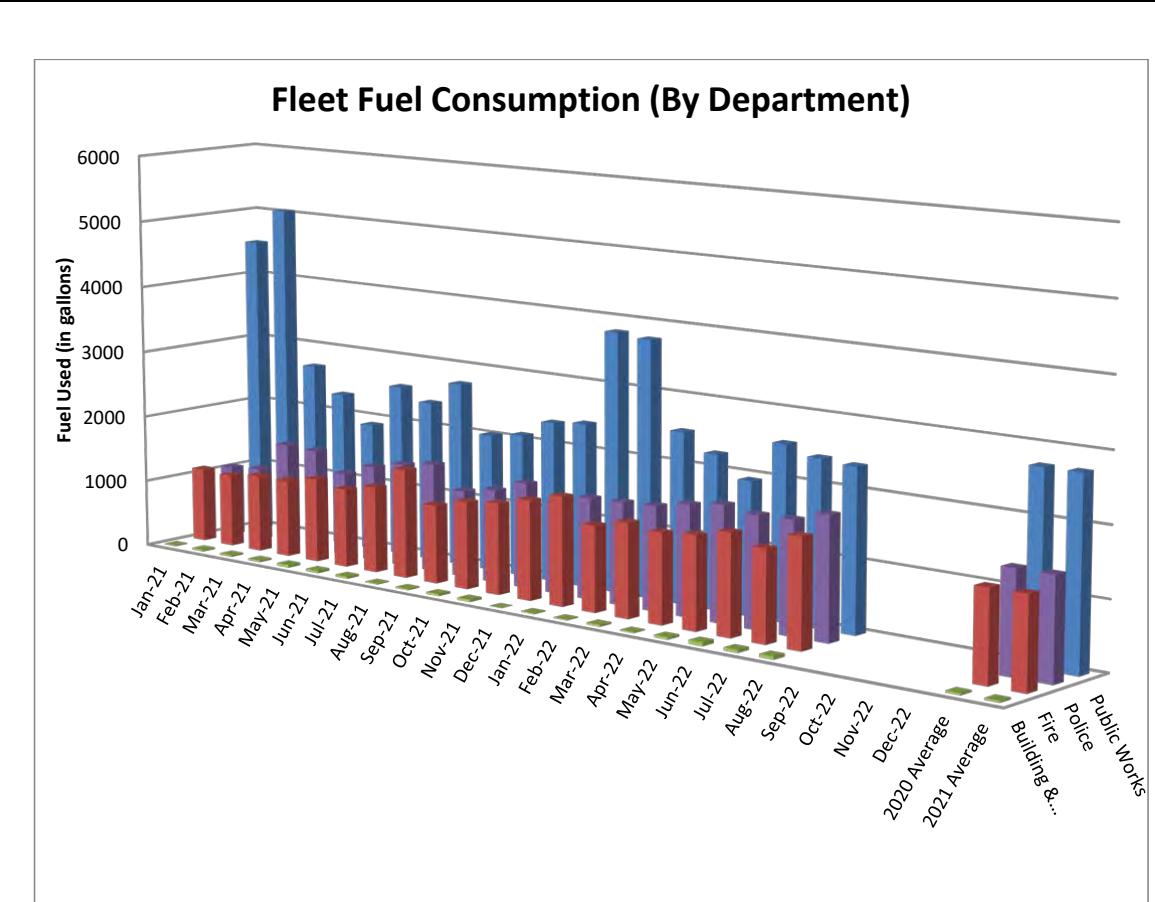
Anniversaries:

New Employees:

Staff Kudos:



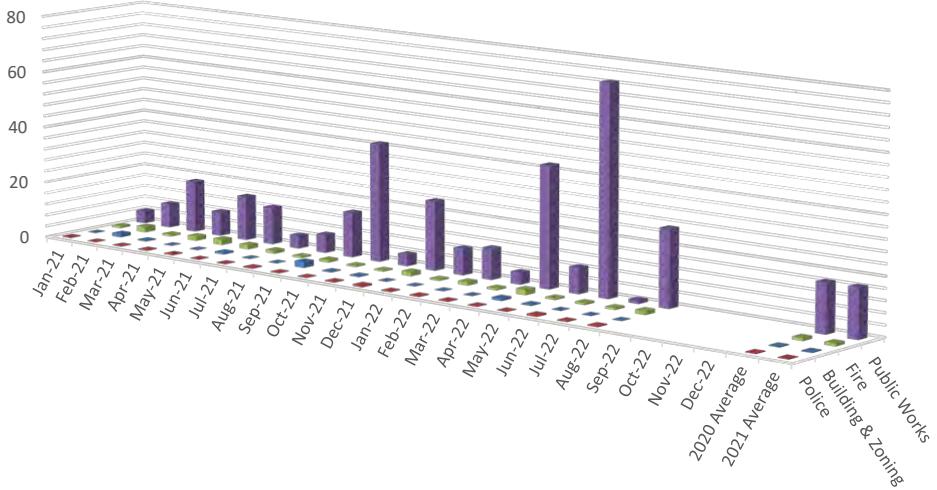
A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.



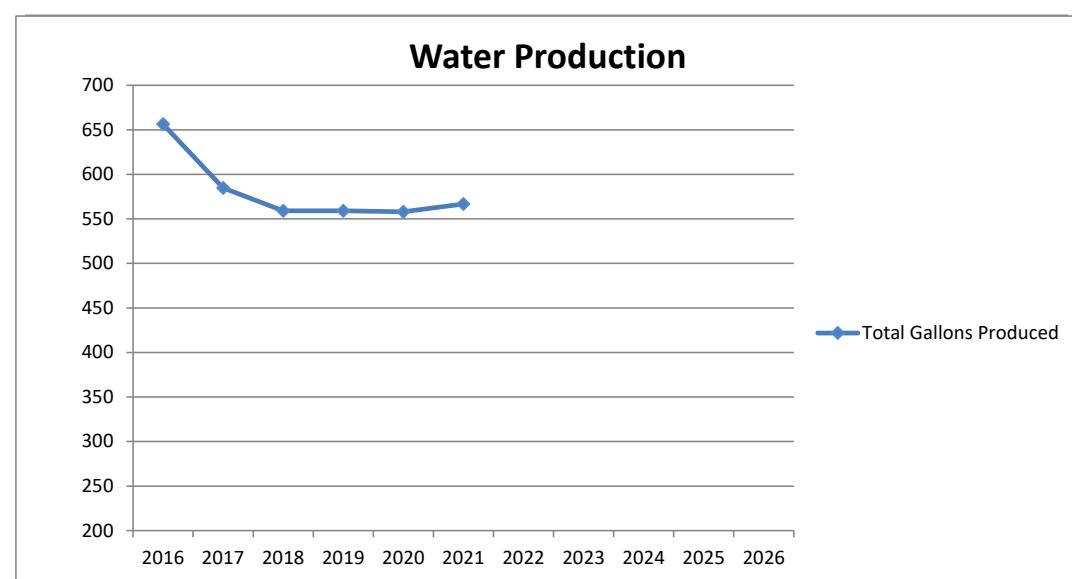
Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)

■ Police ■ Building & Zoning ■ Fire ■ Public Works



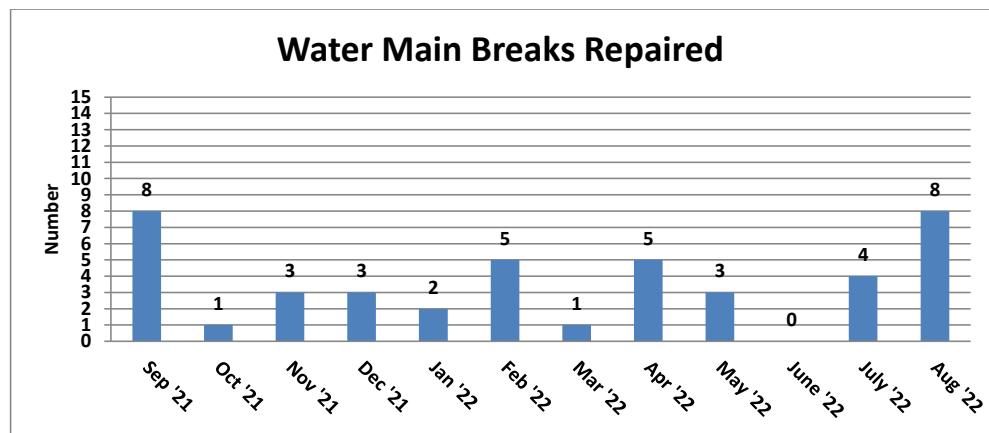
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

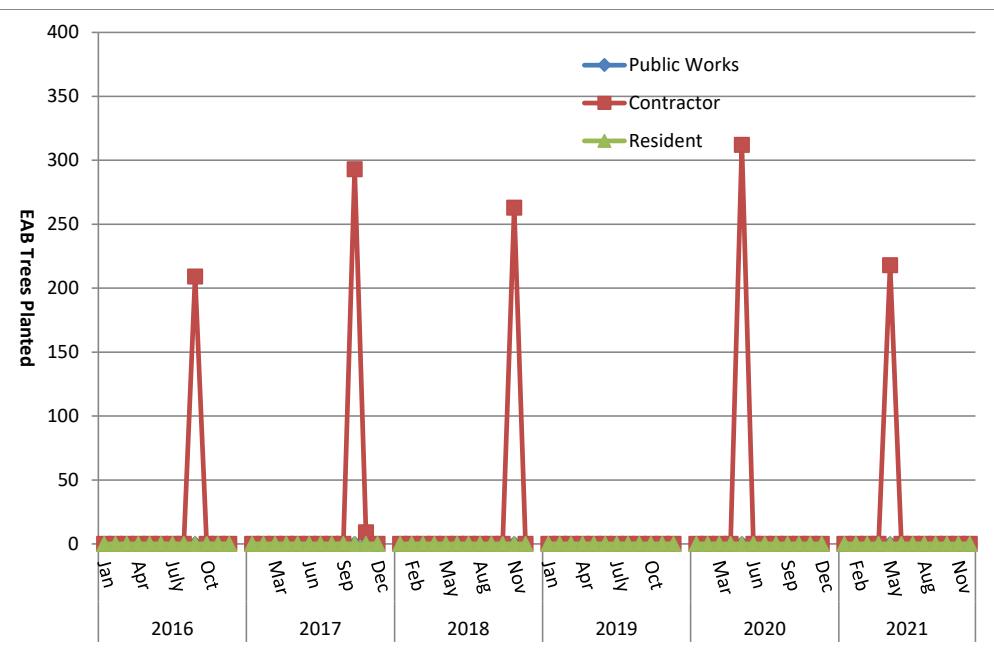
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319	43.414		
February	45.801	40.952	41.098	41.452	41.645	40.367	39.261		
March	53.467	44.543	43.155	43.946	43.552	42.924	41.852		
April	55.963	49.974	45.098	43.570	40.662	45.129	43.301		
May	60.273	49.588	48.065	45.339	44.834	51.240	67.048		
June	63.819	56.169	46.114	45.489	51.130	56.763	60.282		
July	68.751	53.755	57.074	59.526	54.529	53.105	55.144		
August	66.229	54.746	54.067	61.419	58.959	54.083	55.279		
September	58.664	53.928	46.809	44.786	51.040	51.058			
October	45.838	47.169	44.369	43.476	44.443	44.019			
November	42.120	42.335	42.089	41.475	40.680	42.441			
December	46.088	44.961	45.305	44.379	42.684	43.222			
Total	656.314	584.787	559.111	559.084	558.025	566.670	405.581		
Avg	1.793	1.598	1.532	1.532	1.529	1.553	1.669		
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%	1.55%			

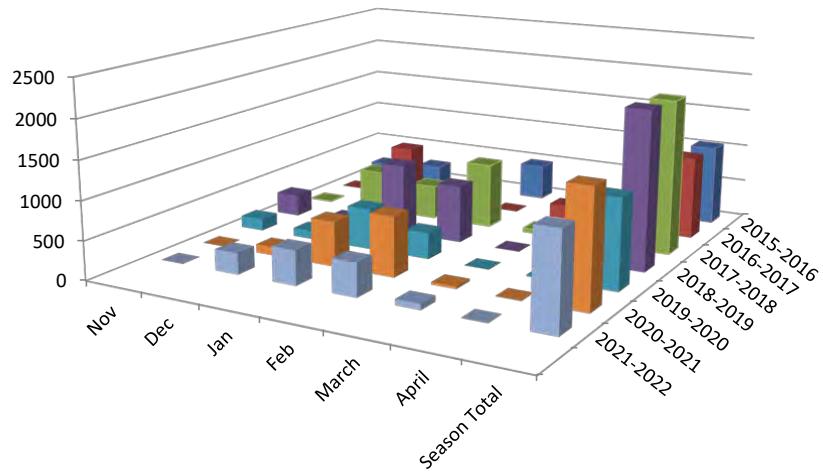
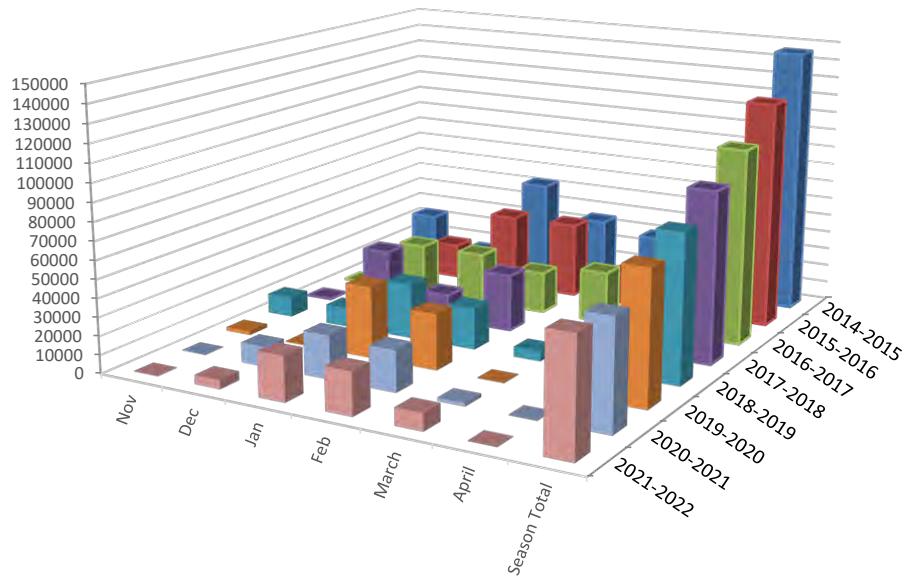
The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 6 years occurred in July of 2016. In 2021, our daily average was 1.55 million gallons per day.



A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

Emerald Ash Borer Tree Replacement Program



Tons of Road Salt**Gallons of Liquid Deicer**



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

JULY 2022

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Finance Monthly Report – July 2022

DEPARTMENT NARRATIVE

During July, work began on the fiscal year 2023 budget. As part of this process, each department carefully analyzes the current year revenues and expenditures under their control. Current year projections and first round requests are submitted to Finance in early August.

Work also continued on the bi-annual Community Investment Plan (CIP); as a collaborative project across all departments, with presentation to the board in August.

GENERAL FUND OPERATING RESULTS SUMMARY

For the month of July, revenues totaled \$2.86 million and expenditures \$2.50 million, resulting in an operating excess of \$365k. From a budget perspective, we had expected expenditures to exceed revenues by \$20K. Year-to-date figures below represent the seventh month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 2,258,603	\$ 2,861,967	\$ 17,429,349	\$ 19,572,537
Expenditures	2,278,582	2,496,871	17,415,057	17,003,640
Excess (Deficiency)	\$ (19,979)	\$ 365,096	\$ 14,292	\$ 2,568,898

REVENUES

Following is a summary of revenues by type through July 31st, 2022. These figures represent seven months of financial activity. A more detailed analysis can be found on page 9.

Finance Monthly Report – July 2022

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 494,645	\$ 773,037	56.3%	\$ 5,370,275	\$ 5,671,240	5.60%	54.4%
Intergovernmental	1,417,018	1,575,639	11.2%	9,887,629	10,922,303	10.46%	64.2%
Licenses & Permits	55,983	33,949	-39.4%	594,008	706,008	18.86%	82.2%
Fines and Forfeits	44,900	39,109	-12.9%	246,000	238,366	-3.10%	51.3%
Charges for Services	227,213	386,706	70.2%	1,232,285	1,986,288	61.19%	112.9%
Investment Income	2,400	23,169	865.4%	10,000	(72,999)	-829.99%	-317.4%
Miscellaneous	16,444	30,359	84.6%	89,152	121,332	36.10%	86.3%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 2,258,603	\$ 2,861,967	26.7%	\$ 17,429,349	\$ 19,572,537	12.30%	63.8%

Taxes:

Revenues from taxes came in at \$773k in July, 56% above budget expectations, mostly due to property taxes. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 32% lower than expected for the month at \$24k. That is 32% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility tax results were mixed for the month. The gas utility tax had \$26k in receipts compared to an expected \$15k. Electric utility tax came in at \$86k versus the expected \$89k. Combined, utility taxes were 9% higher than expected. The payments are based primarily on June activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.58 million in July, which was 11% above budget expectations for the category. Year-to-date receipts are above expectations by 10%.

State sales tax receipts were above original budget expectations for the month at \$628k. This represents sales from April and was 13% higher than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in 19% above original budget expectations with the receipts for July totaling \$311k compared to an expected \$261k. This is 20% higher than receipts from the prior July. Details on Income Tax are provided on page 15.

Finance Monthly Report – July 2022

Video gaming tax receipts came in 56% above budget expectations at \$31k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for July relate to tax for May activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$34k for July, 40% below budget expectations. Building permits (\$10k), contractor registration (\$6k), and permit plan review (\$5k) were the biggest contributors. Additional items included in license and permit revenue are occupancy certificates (\$3k), zoning planned unit development fees (\$2k), and plumbing permits (\$2k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines came in 13% below expectations during July, with receipts of \$39k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$387k in July. The main revenue sources in this category are ambulance, engineering fees, and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$153k. Engineering review receipts for the month were recorded at \$2k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in July were well above budget expectations at \$154k. Park fees are 22% higher than expectations year-to-date.

Investment Income:

The General Fund investment income in July was \$23k. Currently, the investments are concentrated in certificates of deposit, treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

Finance Monthly Report – July 2022

Miscellaneous:

The General Fund miscellaneous revenue in July was \$30k. Receipts for this category were pavilion fees (\$21k) and rental income (\$5k), as well as other small items.

EXPENDITURES

For the month of July, expenditures totaled \$2.50 million for the General Fund, which was 10% above projections of \$2.28 million. The table below presents a summary of General Fund expenditures by department as of July 31, 2022. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 5,779	\$ 10,314	78.5%	\$ 42,421	\$ 40,554	-4.4%	58.7%
Administration	\$ 88,225	\$ 122,935	39.3%	\$ 694,172	\$ 694,534	0.1%	47.6%
Finance	\$ 39,541	\$ 31,431	-20.5%	\$ 343,023	\$ 289,411	-15.6%	50.8%
Technology	\$ 21,488	\$ 15,671	-27.1%	\$ 212,881	\$ 214,759	0.9%	60.5%
Police	\$ 617,017	\$ 669,991	8.6%	\$ 4,697,027	\$ 4,639,393	-1.2%	55.3%
Fire	\$ 857,343	\$ 941,503	9.8%	\$ 6,986,946	\$ 6,948,541	-0.5%	56.3%
Community Develop.	\$ 91,577	\$ 129,628	41.6%	\$ 558,728	\$ 552,138	-1.2%	54.2%
Public Works	\$ 302,738	\$ 317,499	4.9%	\$ 2,167,465	\$ 2,044,551	-5.7%	56.2%
Park & Recreation	\$ 122,628	\$ 129,819	5.9%	\$ 786,672	\$ 683,204	-13.2%	56.2%
Operating Transfers	\$ 132,246	\$ 128,079	-3.2%	\$ 925,722	\$ 896,554	-3.2%	56.5%
Total	\$ 2,278,582	\$ 2,496,871	9.6%	\$ 17,415,057	\$ 17,003,640	-2.4%	55.5%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Special Revenue Funds:

Motor fuel tax revenue came in at \$73k in July, which was 7% above the budget of \$68k. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were \$7k for landscaping (\$6k), as well as other small items.

Finance Monthly Report – July 2022

July revenues for the Hotel Tax Fund totaled \$12k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$7k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for July totaled \$28k, which consist of funding transfers from other funds (\$19k), Fourth of July (\$6k), and Rock the Block donations (\$3k). Expenditures for the month totaled \$29k, consisting of normal staff expenses (\$11k), and expenses relating to Fourth of July (\$13k), Rock the Block (\$3k), Farmer's Market (\$1k), and Groove Grove (\$1k).

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances. Revenues for the debt service fund are \$92k from property taxes and \$2k from interest and changes in market value of investments. The expenditures recorded for July were for interest and paying agent fees.

Capital Projects Funds:

July revenue for the capital projects funds came in at \$305k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from July of \$213k. This was 15% higher than budget expectations and 15% higher than the same month last year. July receipts represent sales from April. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include funding transfers (\$68k), and the electric aggregation civic contribution (\$6k), as well as interest income and change in market value of investments.

Expenditures for capital projects were recorded in July of \$47k, consisting of doors for Staples Park building (\$19k), road resurfacing (\$8k), and parking lot improvements (\$8k), as well as other small items.

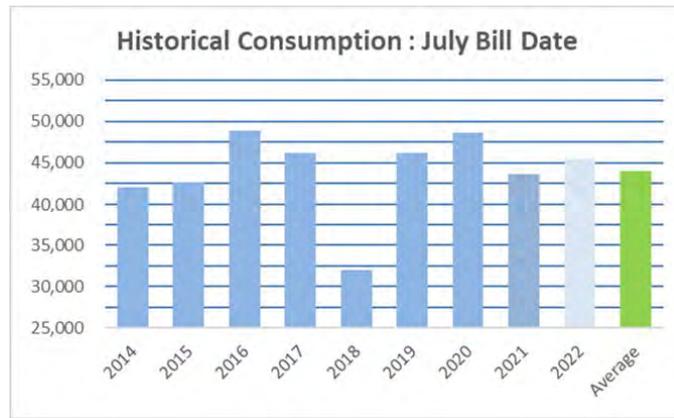
Water and Sewer Fund:

July revenue totaled \$682k, which was 2% below the budget estimate of \$696k. Consumption metered in July was 45M gallons, consistent with the nine-year average of 44M gallons. The consumption billed in July primarily represents water metered in late June and early July. With about 52M gallons

Finance Monthly Report – July 2022

pumped, about 13% of pumped water was lost to main breaks, fire department use, or other small issues.

A chart comparing July water consumption over the past eight years provided below.



Expenses in the Water Fund were \$417k for the month. Of this amount, \$162k is a non-cash transaction to record depreciation of the infrastructure assets of the fund and \$428 is for paying agent fees. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. July expenses include non-cash depreciation expenses (\$38k), and small vehicle and equipment expenses (\$2k).

Finance Monthly Report – July 2022

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in July were \$875 for sweeping and mowing and \$4k for water quality management (SSA #8, SSA #11, and SSA #13).

SSA Activity Jul-22								
SSA #	Location	Beginning Balance 1/1/2022		Year-To-Date		Ending Balance 12/31/2022	Annual Expected Revenues	Annual Expected YTD %
		Revenues	Expenses					
SSA #8	Heatherleigh	67,769	5,387	10,106	63,049	9,697	55.55%	15,600 64.78%
SSA #9	Willow Ponds	142,814	6,339	-	149,153	11,851	53.49%	17,306 0.00% ^b
SSA #10	Westberry	16,990	537	-	17,527	1,000	53.73%	- N/A
SSA #11	Lake Zurich Pines	26,238	1,500	183	27,555	2,999	50.01% ^a	1,575 11.63%
SSA #13	Conventry Creek	210,080	15,848	3,066	222,863	29,894	53.02% ^a	TBD N/A
SSA #16	Country Club	(2,042)	880	-	(1,162)	1,760	N/A	TBD N/A
		461,847	30,492	13,356	478,984	57,202	53.31%	34,482 0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

Police and Firefighters' Pension Funds:

The July financials for the Firefighters' and Police Pension Funds are not available to provide a snapshot. As of June, the eligible assets of the Firefighter's and Police Pension Funds were transferred to the Illinois Pension Investment Fund pursuant to Public Act 101-0610, the mandatory consolidation of the investment assets of the state's public safety pension funds. The fund investment reports are now provided by the state and the Village will continue to provide a snapshot of the pension funds when the information becomes available on a timely basis.

Finance Monthly Report – July 2022

Conclusion:

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing well and expenditures have been kept to a minimum. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

Amy Sparkowski

Amy Sparkowski
Director of Finance

**VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
GENERAL FUND
July 31, 2022**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
REVENUES								
Taxes								
Property Taxes	344,371	626,846	82.0%	4,162,777	4,349,422	4.5%	8,367,317	52.0%
Utility Tax - Electric	88,543	86,333	(2.5%)	543,795	548,636	0.9%	970,000	56.6%
Utility Tax - Gas	14,575	25,914	77.8%	224,664	405,453	80.5%	305,000	132.9%
Cable Tv Franchise	11,510	9,743	(15.3%)	169,800	170,289	0.3%	322,955	52.7%
Telecom Tax	35,646	24,202	(32.1%)	269,239	197,440	(26.7%)	454,000	43.5%
Total Taxes	494,645	773,037	56.3%	5,370,275	5,671,240	5.6%	10,419,272	54.4%
Intergovernmental								
State Sales Tax	563,580	627,982	11.4%	3,905,691	4,342,208	11.2%	7,106,000	61.1%
State Income Tax	261,174	311,032	19.1%	1,708,251	2,183,734	27.8%	2,616,000	83.5%
State Use Tax	65,748	54,048	(17.8%)	557,415	459,813	(17.5%)	920,000	50.0%
Video Gaming Tax	19,583	30,616	56.3%	137,081	212,509	55.0%	235,000	90.4%
Fire/Rescue Srvc Contract	479,881	479,881	0.0%	3,359,167	3,359,168	0.0%	5,758,573	58.3%
Other Intergovernmental	27,052	72,080	166.4%	220,024	364,870	65.8%	364,624	100.1%
Total Intergovernmental	1,417,018	1,575,639	11.2%	9,887,629	10,922,303	10.5%	17,000,197	64.2%
Licenses & Permits								
Liquor Licenses	1,776	1,350	(24.0%)	166,034	159,230	(4.1%)	170,000	93.7%
Business Licenses	(1,715)	1,298	(175.7%)	101,000	95,978	(5.0%)	101,000	95.0%
Building Permits	22,000	9,773	(55.6%)	115,980	158,312	36.5%	220,000	72.0%
Permit Plan Review	10,600	4,991	(52.9%)	50,450	61,412	21.7%	100,000	61.4%
Other Permits	23,322	16,537	(29.1%)	160,544	231,077	43.9%	267,950	86.2%
Total Licenses & Permits	55,983	33,949	(39.4%)	594,008	706,008	18.9%	858,950	82.2%
Fines and Forfeits	44,900	39,109	(12.9%)	246,000	238,366	(3.1%)	464,500	51.3%
Charges for Services								
Fire/Rescue Ambulance Fee	47,146	152,830	224.2%	439,261	1,012,231	130.4%	675,000	150.0%
Park Program Fees	101,000	154,263	52.7%	435,305	532,473	22.3%	618,110	86.1%
Other Charges for Services	79,067	79,613	0.7%	357,719	441,583	23.4%	466,670	94.6%
Total Charges for Services	227,213	386,706	70.2%	1,232,285	1,986,288	61.2%	1,759,780	112.9%
Investment Income	2,400	23,169	865.4%	10,000	(72,999)	(830.0%)	23,000	-317.4%
Miscellaneous	16,444	30,359	84.6%	89,152	121,332	36.1%	140,670	86.3%
Total General Fund Revenues	2,258,603	2,861,967	26.7%	17,429,349	19,572,537	12.3%	30,666,369	63.8%
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
EXPENDITURES								
General Government								
Legislative	5,779	10,314	78.5%	42,421	40,554	(4.4%)	69,085	58.7%
Administration	88,225	122,935	39.3%	694,172	694,534	0.1%	1,458,269	47.6%
Finance	39,541	31,431	(20.5%)	343,023	289,411	(15.6%)	569,543	50.8%
Technology	21,488	15,671	(27.1%)	212,881	214,759	0.9%	355,119	60.5%
Total Gen. Govt.	155,033	180,352	16.3%	1,292,497	1,239,258	(4.1%)	2,452,016	50.5%
Public Safety								
Police	617,017	669,991	8.6%	4,697,027	4,639,393	(1.2%)	8,394,457	55.3%
Fire	857,343	941,503	9.8%	6,986,946	6,948,541	(0.5%)	12,347,334	56.3%
Community Development	91,577	129,628	41.6%	558,728	552,138	(1.2%)	1,019,346	54.2%
Total Public Safety	1,565,937	1,741,122	11.2%	12,242,701	12,140,072	(0.8%)	21,761,137	55.8%
Streets - Public Works	302,738	317,499	4.9%	2,167,465	2,044,551	(5.7%)	3,640,370	56.2%
Culture - Park and Recreation	122,628	129,819	5.9%	786,672	683,204	(13.2%)	1,215,085	56.2%
Total General Fund Expend.	2,146,336	2,368,792	10.4%	16,489,335	16,107,085	(2.3%)	29,068,608	55.4%
Operating Transfers Out	132,246	128,079	(3.2%)	925,722	896,554	(3.2%)	1,586,950	56.5%
NET INCOME (LOSS) FOR GENERAL	(19,979)	365,096		14,292	2,568,898		10,811	

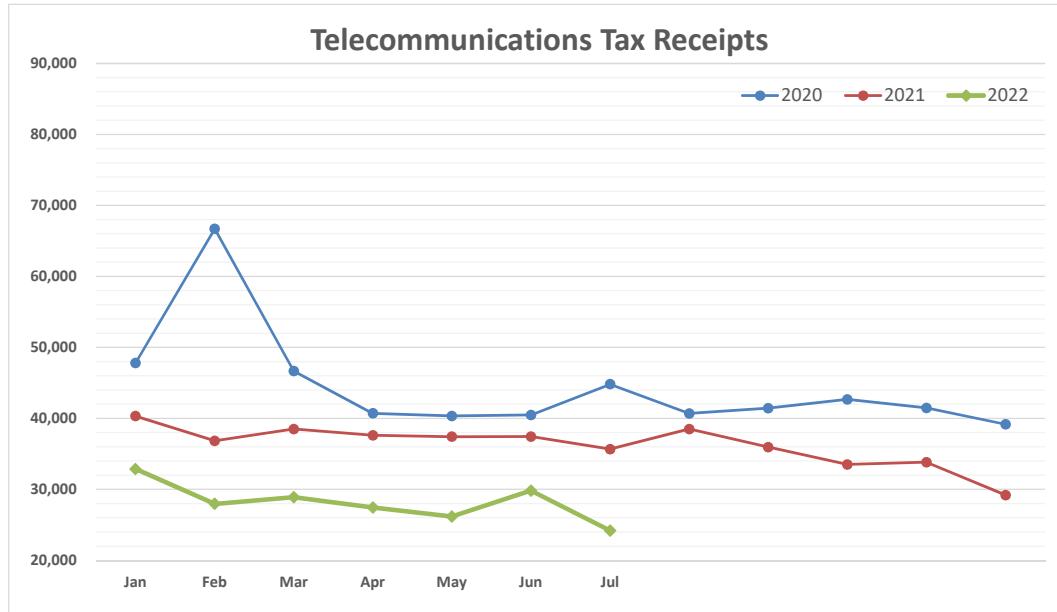
VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY

July 31, 2022

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
SPECIAL REVENUE FUNDS										
MOTOR FUEL TAX FUND										
Revenues	67,825	72,753	7.3%	654,456	690,076	5.4%	1,210,753	57.0%		
Expenditures	32,767	6,554	(80.0%)	222,769	181,687	(18.4%)	447,531	40.6%		
Net Activity Gain (Loss)	35,058	66,199		431,687	508,389		763,222			
HOTEL TAX FUND										
Revenues	11,218	12,442	10.9%	43,673	73,374	68.0%	86,130	85.2%		
Expenditures	7,542	7,349	(2.6%)	66,019	64,837	(1.8%)	103,953	62.4%		
Net Activity Gain (Loss)	3,676	5,092		(22,346)	8,537		(17,823)			
SPECIAL EVENTS FUND										
Admin & Miscellaneous										
Revenues	13,104	13,211	0.8%	93,328	94,263	1.0%	161,850	58.2%		
Expenditures	12,822	11,443	(10.8%)	94,203	97,334	3.3%	160,161	60.8%		
Net Activity Gain (Loss)	282	1,768		(875)	(3,071)		1,689			
Rock the Block										
Revenues	-	3,000	0.0%	-	34,475	0.0%	60,000	57.5%		
Expenditures	2,700	3,400	25.9%	2,700	13,194	388.7%	54,361	24.3%		
Net Activity Gain (Loss)	(2,700)	(400)		(2,700)	21,281		5,639			
Craft Beer Fest										
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%		
Net Activity Gain (Loss)	-	-		-	-		-			
Farmers Market										
Revenues	150	-	(100.0%)	8,000	12,181	52.3%	8,500	143.3%		
Expenditures	2,068	1,165	(43.6%)	5,410	6,209	14.8%	8,342	74.4%		
Net Activity Gain (Loss)	(1,918)	(1,165)		2,590	5,972		158			
Fourth of July										
Revenues	18,592	10,816	(41.8%)	46,144	41,916	(9.2%)	69,100	60.7%		
Expenditures	53,133	12,694	(76.1%)	57,144	53,887	(5.7%)	68,904	78.2%		
Net Activity Gain (Loss)	(34,541)	(1,878)		(11,000)	(11,972)		196			
Winter Festival										
Revenues	1,146	1,146	(0.0%)	8,022	10,071	25.5%	16,550	60.9%		
Expenditures	-	-	0.0%	50	4,780	9,459.3%	16,402	29.1%		
Net Activity Gain (Loss)	1,146	1,146		7,972	5,291		148			
Special Events Fund Total	(37,731)	(530)		(4,013)	17,502		7,830			
TIF #1 TAX FUND										
Revenues	59,494	65,352	9.8%	698,881	734,486	5.1%	1,394,900	52.7%		
Expenditures	650	-	(100.0%)	650	1,050	61.5%	1,387,000	0.1%		
Net Activity Gain (Loss)	58,844	65,352		698,231	733,436		7,900			
TIF #2 - DOWNTOWN										
Revenues	92,471	101,963	10.3%	167,100	(285,622)	(270.9%)	328,650	(86.9%)		
Expenditures	290,750	12,732	(95.6%)	353,252	104,207	(70.5%)	1,716,400	6.1%		
Net Activity Gain (Loss)	(198,279)	89,231		(186,152)	(389,829)		(1,387,750)			
TIF #3 - RAND ROAD										
Revenues	2,392	21,129	783.3%	28,097	42,325	50.6%	56,080	75.5%		
Expenditures	-	-	0.0%	-	400	0.0%	800	50.0%		
Net Activity Gain (Loss)	2,392	21,129		28,097	41,925		55,280			
DISPATCH CENTER FUND										
Revenues	78,025	72,887	(6.6%)	978,665	1,083,602	10.7%	1,513,590	71.6%		
Expenditures	125,791	137,895	9.6%	937,912	932,882	(0.5%)	1,618,461	57.6%		
Net Activity Gain (Loss)	(47,766)	(65,008)		40,753	150,720		(104,871)			

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY July 31, 2022									
DEBT SERVICE FUNDS	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved	
	Budget	Actual	% Variance	Budget	Actual	% Variance			
VILLAGE DEBT SERVICE									
Revenues	51,872	93,137	79.6%	609,137	639,663	5.0%	1,215,700	52.6%	
Expenditures	-	-	0.0%	-	-	0.0%	1,206,810	0.0%	
Net Activity Gain (Loss)	51,872	93,137		609,137	639,663			8,890	
TIF #1 DEBT SERVICE									
Revenues	67	492	634.4%	1,188,469	1,185,093	(0.3%)	2,023,800	58.6%	
Expenditures	69,496	70,246	1.1%	1,057,599	1,051,782	(0.6%)	2,045,241	51.4%	
Net Activity Gain (Loss)	(69,429)	(69,754)		130,870	133,312			(21,441)	
CAPITAL PROJECT FUNDS									
CAPITAL IMPROVEMENTS									
Revenues	1,426,039	86,737	(93.9%)	2,075,787	892,672	(57.0%)	2,450,577	36.4%	
Expenditures	345,674	34,215	(90.1%)	771,184	499,253	(35.3%)	1,817,524	27.5%	
Net Activity Gain (Loss)	1,080,365	52,522		1,304,603	393,420			633,053	
PARK IMPROVEMENTS									
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%	
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%	
Net Activity Gain (Loss)	-	-		-	-			-	
NON-HOME RULE SALES TAX									
Revenues	185,211	218,493	18.0%	1,230,553	1,454,271	18.2%	2,279,500	63.8%	
Expenditures	385,958	12,837	(96.7%)	1,454,043	213,394	(85.3%)	2,272,000	9.4%	
Net Activity Gain (Loss)	(200,747)	205,656		(223,490)	1,240,877			7,500	
ENTERPRISE FUND									
WATER AND SEWER									
Revenues	695,542	682,154	(1.9%)	4,230,750	4,557,091	7.7%	7,391,625	61.7%	
Expenses									
Administration	54,149	57,353	5.9%	406,380	398,181	(2.0%)	702,115	56.7%	
Debt	-	428	0.0%	87,634	89,472	2.1%	147,432	60.7%	
Depreciation	161,516	161,516	(0.0%)	1,130,612	1,130,611	(0.0%)	1,938,190	58.3%	
Billing	18,596	17,126	(7.9%)	139,548	141,851	1.7%	238,763	59.4%	
Water	452,093	117,039	(74.1%)	1,458,191	902,067	(38.1%)	3,434,565	26.3%	
Sewer	150,826	64,001	(57.6%)	679,814	528,307	(22.3%)	3,942,217	13.4%	
	837,180	417,463		3,902,179	3,190,488			10,403,282	
Net Activity Gain (Loss)	(141,638)	264,691		328,571	1,366,603			(3,011,657)	
INTERNAL SERVICE FUNDS									
MEDICAL INSURANCE									
Revenues	261,084	254,060	(2.7%)	1,834,716	1,791,047	(2.4%)	3,147,258	56.9%	
Expenses	256,384	257,970	0.6%	1,795,688	1,792,401	(0.2%)	3,090,608	58.0%	
Net Activity Gain (Loss)	4,700	(3,910)		39,028	(1,354)			56,650	
RISK MANAGEMENT									
Revenues	121,105	138,785	14.6%	847,737	904,114	6.7%	1,453,271	62.2%	
Expenses	30,225	41,817	38.4%	1,250,101	1,182,177	(5.4%)	1,612,872	73.3%	
Net Activity Gain (Loss)	90,880	96,968		(402,364)	(278,063)			(159,601)	
EQUIPMENT REPLACEMENT									
Revenues	69,919	70,526	0.9%	489,433	472,572	(3.4%)	1,039,025	45.5%	
Expenses	92,441	39,446	(57.3%)	472,737	577,658	22.2%	1,241,525	46.5%	
Net Activity Gain (Loss)	(22,522)	31,079		16,696	(105,086)			(202,500)	
TOTAL ALL VILLAGE FUNDS	589,696	1,216,951		2,803,600	7,028,949			(3,354,507)	

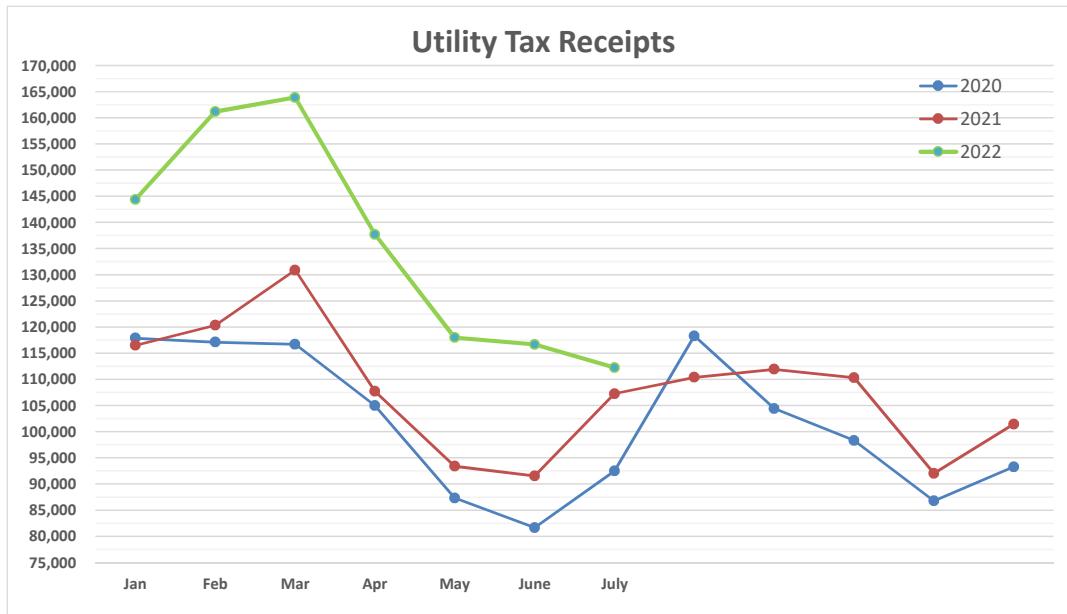
DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2022



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2020	FY 2021	% Change	FY 2022	% Change	Budget	Variance \$	Variance %
January	October	47,823	40,329	-15.67%	32,888	-18.45%	41,197	(8,309)	-20.17%
February	November	66,708	36,855	-44.75%	27,974	-24.10%	37,723	(9,749)	-25.84%
March	December	46,694	38,514	-17.52%	28,903	-24.95%	39,482	(10,579)	-26.79%
April	January	40,718	37,621	-7.61%	27,467	-26.99%	38,489	(11,022)	-28.64%
May	February	40,356	37,428	-7.25%	26,181	-30.05%	38,396	(12,215)	-31.81%
June	March	40,486	37,438	-7.53%	29,825	-20.33%	38,306	(8,481)	-22.14%
July	April	44,824	35,678	-20.40%	24,202	-32.17%	35,646	(11,444)	-32.11%
August	May	40,706	38,518	-5.38%		-100.00%	39,386	(39,386)	-100.00%
September	June	41,448	35,963	-13.23%		-100.00%	35,910	(35,910)	-100.00%
October	July	42,693	33,528	-21.47%		-100.00%	34,396	(34,396)	-100.00%
November	August	41,476	33,847	-18.39%		-100.00%	39,026	(39,026)	-100.00%
December	September	39,177	29,210	-25.44%		-100.00%	36,043	(36,043)	-100.00%
		533,107	434,929	-18.42%	197,440		454,000	(256,560)	
Y-T-D		327,607	263,863	-19.46%	197,440	-25.17%	269,239	(71,799)	-26.67%

DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2022

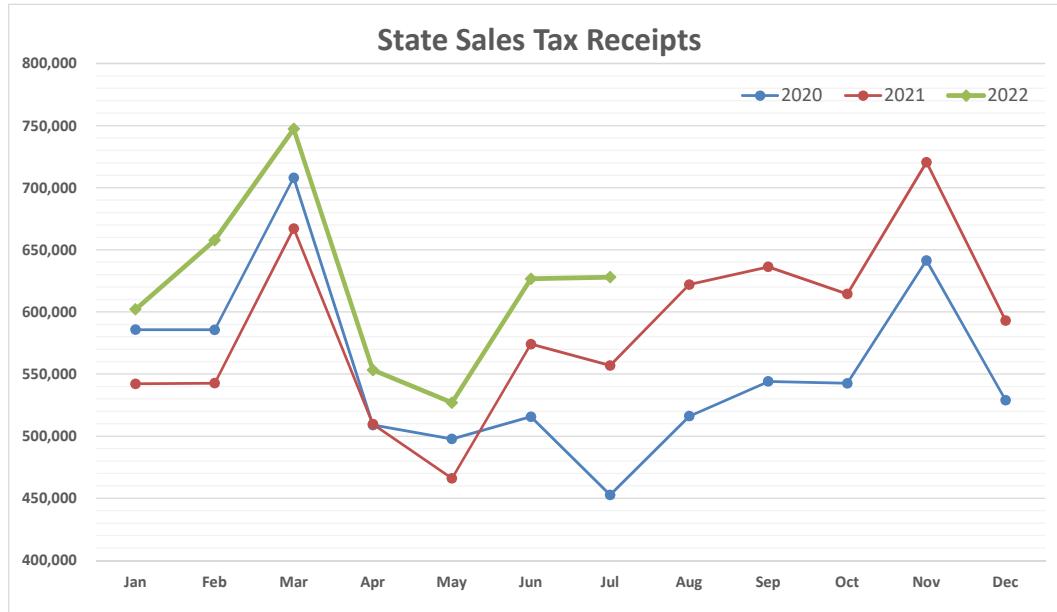


Collection History

COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2020	2021	% Change	2022	% Change	FY 2022	Variance \$	%
Jan	Dec	117,886	116,503	-1.2%	144,392	23.9%	116,788	27,604	23.6%
Feb	Jan	117,123	120,335	2.7%	161,197	34.0%	129,219	31,978	24.7%
Mar	Feb	116,704	130,883	12.2%	163,887	25.2%	123,981	39,906	32.2%
Apr	Mar	104,962	107,700	2.6%	137,718	27.9%	106,153	31,565	29.7%
May	Apr	87,312	93,403	7.0%	117,990	26.3%	97,256	20,734	21.3%
June	May	81,656	91,526	12.1%	116,659	27.5%	91,944	24,715	26.9%
July	June	92,490	107,244	16.0%	112,246	4.7%	103,118	9,128	8.9%
Aug	July	118,303	110,403	-6.7%	-	-100.0%	110,585	(110,585)	-100.0%
Sept	Aug	104,416	111,936	7.2%	-	-100.0%	108,327	(108,327)	-100.0%
Oct	Sept	98,328	110,319	12.2%	-	-100.0%	102,025	(102,025)	-100.0%
Nov	Oct	86,781	92,037	6.1%	-	-100.0%	88,006	(88,006)	-100.0%
Dec	Nov	93,274	101,437	8.8%	-	-100.0%	97,598	(97,598)	-100.0%
		1,219,235	1,293,726	6.11%	954,089	-26.3%	1,275,000	(320,911)	
Y-T-D		718,132	767,594	6.89%	954,089	24.3%	768,459	185,630	24.2%

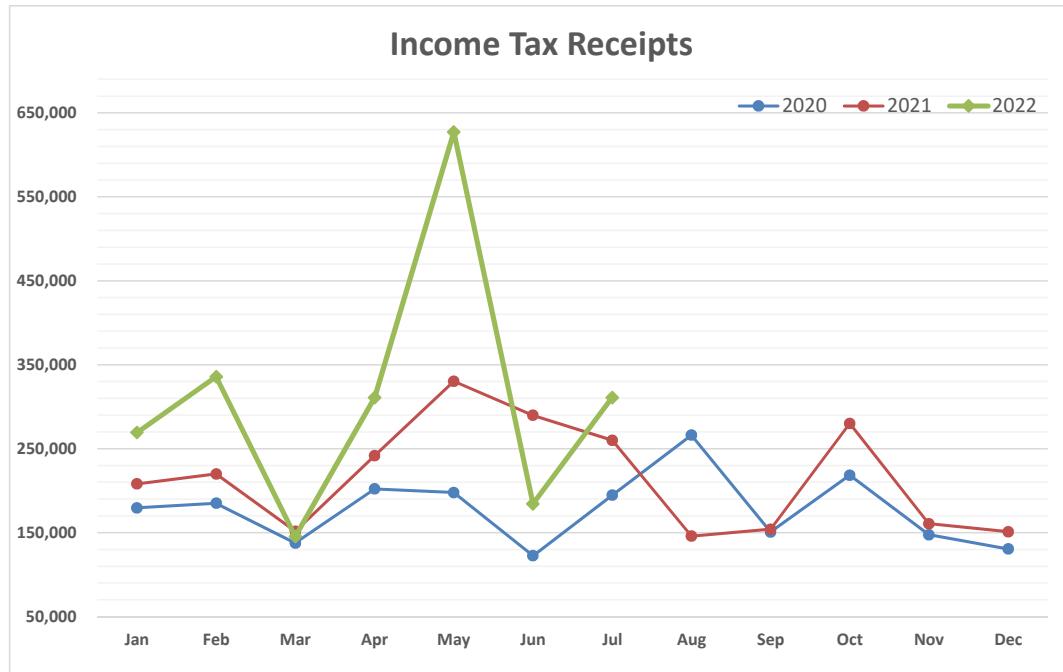
DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2022



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2020	2021	% Change	2022	% Change	Original Budget	Variance \$	Variance %
January	October	585,729	542,215	-7.43%	602,130	11.05%	548,849	53,281	9.71%
February	November	585,612	542,675	-7.33%	657,819	21.22%	549,115	108,704	19.80%
March	December	708,009	667,111	-5.78%	747,307	12.02%	675,618	71,689	10.61%
April	January	508,950	509,698	0.15%	553,226	8.54%	515,844	37,382	7.25%
May	February	497,768	466,021	-6.38%	527,013	13.09%	471,512	55,501	11.77%
June	March	515,679	574,063	11.32%	626,731	9.17%	581,173	45,558	7.84%
July	April	452,741	556,926	23.01%	627,982	12.76%	563,580	64,402	11.43%
August	May	516,160	622,012	20.51%	-	-100.00%	629,842	(629,842)	-100.00%
September	June	544,099	636,306	16.95%	-	-100.00%	644,351	(644,351)	-100.00%
October	July	542,519	614,470	13.26%	-	-100.00%	622,157	(622,157)	-100.00%
November	August	641,526	720,532	12.32%	-	-100.00%	714,740	(714,740)	-100.00%
December	September	529,081	593,038	12.09%	-	-100.00%	589,219	(589,219)	-100.00%
		6,627,872	7,045,068	6.29%	4,342,208		7,106,000	(2,763,792)	
Y-T-D		3,854,487	3,858,710	0.11%	4,342,208	12.53%	3,905,691	436,517	11.18%

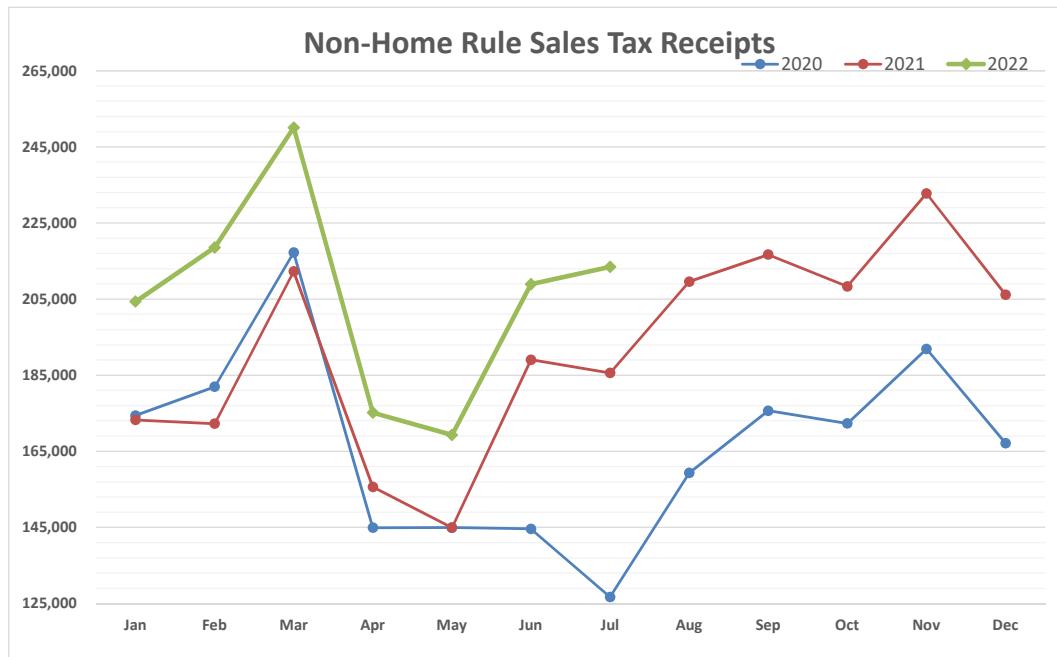
DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2022



Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2020	2021	% Change	2022	% Change	Original Budget	Variance \$	Variance %
January	179,651	208,145	15.86%	269,221	29.34%	208,535	60,686	29.10%
February	185,089	220,056	18.89%	335,693	52.55%	220,625	115,068	52.16%
March	137,632	151,661	10.19%	145,504	-4.06%	151,204	(5,700)	-3.77%
April	202,147	241,823	19.63%	310,848	28.54%	242,710	68,138	28.07%
May	197,921	330,332	66.90%	627,194	89.87%	332,555	294,639	88.60%
June	122,594	289,833	136.42%	184,242	-36.43%	291,448	(107,206)	-36.78%
July	194,674	260,006	33.56%	311,032	19.62%	261,174	49,858	19.09%
August	266,162	145,998	-45.15%	-	-100.00%	145,456	(145,456)	-100.00%
September	150,811	154,181	2.24%	-	-100.00%	153,762	(153,762)	-100.00%
October	218,387	280,184	28.30%	-	-100.00%	281,655	(281,655)	-100.00%
November	147,566	160,617	8.84%	-	-100.00%	168,141	(168,141)	-100.00%
December	130,645	151,210	15.74%	-	-100.00%	158,735	(158,735)	-100.00%
	2,133,279	2,594,046	21.60%	2,183,734	-15.82%	2,616,000	(432,266)	-16.52%
Y-T-D	1,219,708	1,701,856	39.53%	2,183,734	28.31%	1,708,251	475,483	27.83%

DEPARTMENT OF FINANCE
MONTHLY REPORT
JULY 2022



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2020	2021	% Change	2022	% Change	Budget	Variance \$	Variance %
January	October	174,393	173,241	-0.66%	204,354	17.96%	172,685	31,669	18.34%
February	November	181,973	172,248	-5.34%	218,598	26.91%	171,697	46,901	27.32%
March	December	217,245	212,281	-2.29%	250,074	17.80%	211,601	38,473	18.18%
April	January	144,913	155,657	7.41%	175,158	12.53%	155,158	20,000	12.89%
May	February	144,946	144,939	0.00%	169,297	16.81%	144,475	24,822	17.18%
June	March	144,621	189,084	30.74%	208,932	10.50%	188,478	20,454	10.85%
July	April	126,701	185,597	46.48%	213,499	15.03%	185,003	28,496	15.40%
August	May	159,315	209,622	31.58%	-	-100.00%	208,950	(208,950)	-100.00%
September	June	175,641	216,705	23.38%	-	-100.00%	216,011	(216,011)	-100.00%
October	July	172,331	208,328	20.89%	-	-100.00%	207,661	(207,661)	-100.00%
November	August	191,900	232,762	21.29%	-	-100.00%	232,016	(232,016)	-100.00%
December	September	167,141	206,167	23.35%	-	-100.00%	183,265	(183,265)	-100.00%
		2,001,120	2,306,629	15.27%	1,439,911		2,277,000	(837,089)	
Y-T-D		1,134,791	1,233,045	8.66%	1,439,911	16.78%	1,229,097	210,814	17.15%

Village of Lake Zurich
Investment Report
July 31, 2022

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
MONEY MARKET & CASH									
Eagle Bank	N/A	N/A	0.000%	214754-1	-	-	-	0.00	N/A
IPRIME	NA	NA	0.000%		2,185,295.62	2,185,295.62	-	2,185,295.62	N/A
CERTIFICATE OF DEPOSIT									
First Internet Bank of IN	02/10/21	08/11/22	0.080%		249,999.63	249,700.00	299.63	249,700.00	-
GBC International Bank	02/10/21	08/11/22	0.090%		249,946.01	249,600.00	346.01	249,600.00	-
Pacific Western Bank	01/28/21	01/30/23	0.210%		249,948.24	248,900.00	1,048.24	248,900.00	-
Servisfirst Bank	01/28/21	01/30/23	0.160%		249,197.83	248,400.00	797.83	248,400.00	-
Allegiance Bank Texas	02/19/21	02/22/23	0.110%		249,953.44	249,400.00	553.44	249,400.00	-
BMW Bank North America	02/19/21	02/22/23	0.150%		249,000.00	249,000.00	-	245,414.40	(3,585.60)
Midland States Bank	02/19/21	02/22/23	0.110%		249,955.94	249,400.00	555.94	249,400.00	-
CIBM Bank, WI	03/26/21	03/27/23	0.070%		249,949.92	249,600.00	349.92	249,600.00	-
First National Bank, ME	03/26/21	03/27/23	0.070%		249,950.10	249,600.00	350.10	249,600.00	-
INSBank, TN	03/26/21	03/27/23	0.130%		249,961.56	249,300.00	661.56	249,300.00	-
Commonwealth Bus Bk	03/31/21	03/31/23	0.100%		249,000.00	249,248.74	(248.74)	244,725.67	(4,523.07)
US Treasury N/B	03/30/22	07/31/23	1.870%	912828S92	754,000.00	747,844.30	6,155.70	741,393.87	(6,450.43)
Alameda Cnty-a-txbl	04/16/21	08/01/23	0.200%	010878AP1	250,000.00	271,707.50	(21,707.50)	252,440.00	(19,267.50)
US Treasury N/B	04/15/21	01/15/24	0.250%	91282CBE0	250,000.00	249,140.63	859.37	239,931.75	(9,208.88)
US Treasury N/B	04/15/21	01/31/25	0.480%	91282Z52	964,000.00	996,422.03	(32,422.03)	929,280.58	(67,141.45)
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	375,930.83	(23,709.56)
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	324,078.30	(21,273.26)
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	233,336.38	(16,163.31)
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	919,531.00	(38,359.63)
TOTAL					9,158,158.29	9,144,941.09	13,217.20	8,935,258.40	(209,682.69)
Per Statement				PMA Invests	9,158,158.29	9,144,941.09		8,935,258.40	(209,682.69)
					Total	9,158,158.29	9,144,941.09	8,935,258.40	-