



*At the Heart of Community*

## Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, June 14, 2022- 6:30 PM

### AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: April 12, 2022
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
  - A. Park Donation Policy

Summary: The purpose of this policy is to establish guidelines, standards and procedures for the installation and care of donations for Village Parks, either as a result of a cash or physical property donation from private and/or public entities.
  - B. Give Where You Live Program

Summary: The purpose of the program is to expand and further create awareness of giving opportunities to Village of Lake Zurich parks, natural areas, recreation programs and program participants in need within our community. Establishing a program that encourages further investments into our parks, programs and people benefits the community as a whole.
  - C. Lake Zurich Lake Property Owner's Association (LPOA) Shelter Rental Request

Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the LPOA to reserve the Playground Pavilion (formerly shelter A) for their member social event proposed to be held at Paulus Park Sunday, August 21st from 10am-7pm for approximately 100-150 attendees. Event proposal also includes alcohol to be available to attendees and will require a liquor license.
6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
  - A. Cathy Malloy- Picture in a Park and Miracle on Main Street
  - B. Shawn Bergfalk- Groove Grove
  - C. Kevin Koch-Farmers Market
  - D. Jeff Carey- Rock the Block
  - E. Tim Andrews- Miracle on Main Street

- F. Allen Borg- Special Events Opportunities/Give Where You Live
- G. Sariah Quimby- Special Events Opportunities/Give Where You Live

9. Director's Report

- A. Event Updates- Block A Food Truck Socials, Stephen Siller Tunnel to Towers, Movies in the Park, Fishing Derby (6/19), July 4<sup>th</sup>, LZ Tri (7/10), AOF Programs (page 10 of the Spring Summer Brochure)
- B. Park Highlights/Updates- FY22 OSLAD projects update, Chalet Deck, Buffalo Creek Parking Lot, Oak Ridge Basketball Court Reno
- C. Facility Highlights/Updates –Barn Reno Punchlist -Elevator Inspection
- D. Program Update- Spring Dance Recital and Summer Enrollment, Day Camp Enrollment, Beach Updates (Wibits status), Rectrac Upgrade Postponed until October

10. Written Communications- Academy of Performing Arts Parent Email, Local News, Event & Program Promotions

11. Adjournment

August 9, 2022

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.

**Unapproved**  
**VILLAGE OF LAKE ZURICH**  
**PARK AND RECREATION**  
**ADVISORY BOARD MEETING**

Virtual Meeting  
Tuesday, April 12<sup>th</sup>, 2022- 6:30 PM

**AGENDA**

**1. Call to Order**

The meeting was called to order at 6:33pm by Chair Koch.

**2. Roll Call:** Chairperson Kevin Koch; Members: Tim Andrews, Shawn Bergfalk, Cathyy Malloy and Sariah Quimby. Staff present: Recreation Director Bonnie Caputo, Recreation Supervisor Jenna Stanonik and Elke Kadzielawski. Allen Borg and Jeff Carey were excused.

**3. Approval of Minutes:** February 8, 2022

MOTION made by Shawn Bergfalk, seconded by Tim Andrews to approve the minutes of the February 8, 2022 Park Advisory Board meetings as presented. Roll call vote, all yes. MOTION CARRIED

**4. Public Comments:** There were public comments submitted prior to the meeting. There were two residents who attended with public comment.

A. **Mary Kozub {Representing the Tree Commission, which she has been part of for 25 years.}** Mary shared that she was wearing two hats, one as a citizen and one as the Safety Education Chair of Lake Zurich and has concerns of the scope of work regarding additional parking and the oaks at Breezewald. Mary wanted to let the board know how she feels. Safety wise the park is overcrowded and children will run in between cars into the streets. The park will have a loss of trees, asphalt death by suffocation and the pressure/stress on the roots will cause damage in 3-5 years. Loss of public space for private enterprises is wrong. The park is already at capacity adding additional parking will create further overcrowding. Other things of concerns are headlights, car doors, parking too close to a playground (within 100'). Mary believes it will endanger public by squeezing everyone into one area. We now allow dogs too and its too much. It's forcing pollutions into the lake, increasing litter, exhaust and runoff. Backing a car out into traffic on an inclined road is dangerous and the loss of sunscape will be gone. Mary is encouraging to keep our current sunscape and save downtown.

B. **Alicia Timm {Representing Ancient Oaks} 6:40pm** Alicia expressed the Breezewald parking consideration has many safety concerns. The parking lot is within 100' of a playground and consists of bad planning, cars backing out on a hill makes cars invisible, kids running between cars, families riding bikes, and crossing the street into the park. Breezewald is a citizen's property and the community should protect our trees 100% of the time including protecting our trees from stress. Tree roots should be protected out to the canopy of the tree with no heavy equipment to hurt them like the lower level of sunset pavilion. Space is valuable and should be expanded and not cut into park space for parking. Parking will create an eyesore of the cars along the entire length of the park and homes

across the street. Alicia and her family moved to Lake Zurich for more open space and would like to protect all open space so not be like Arlington Heights or Palatine. Parking spaces are valuable to residents not just for drinkers. Residents pay tax dollars for park upkeep. Park aesthetics, open space is important to spiritual health. Spending \$150k is too much money for 16 parking spots. Alicia would like to see a bigger plan. Maybe parks for sale to the highest bidder? We must prioritize the health and safety in order to protect the lands.

- C. Director Caputo read 3 emails into the record.
  - i. Kevin Moline's email was read into the record.
  - ii. Laura Bohoquest's email was read into the record.
  - iii. Katie Herzog's email was read into the record.

## 5. **New Business**

### A. Event Sponsorships Program

**Summary:** The Special Event Sponsorship Opportunities program was created in 2017. As events have shifted over the course of the past 5 years, the document was reviewed and updated by a subtask force of Park and Recreation Advisory Board members. Chairperson Koch said the previous program was big and cumbersome. The new program is easy to pick out and drop off. The old program was 15 pages and a waste of paper. Looking at the sponsorship pricing; suggests the committee may want to change some of the pricing. Cathyy Malloy asked what the purpose was for revising the program. Chairperson Koch said it was to change the feel and look. Director Caputo stated that this program continues to help offset costs for events that do not receive funding from Hotel Motel, ie July 4<sup>th</sup>. The program includes three major buckets in the program Premium events, Signature events and community events to help streamline items. Chairperson Koch asked about the sizing and Director Caputo thanked Sariah Quimby for giving us different formats to choose from. Sariah Quimby answered Chairperson Koch's size question stating the program book will be 21" X 8". Vice-Chairperson Andrews asked if the majority of people are putting this under advertising budgets, is there the ability for a business donation to park and recreation for a full tax write off. Greg Weider responded that in order to use this as a tax write off, the Village would have to create a separate 501-C3.

Director Caputo stated that Jody Hartman, former Finance Director, looked into this year's back and said it was not feasible. Greg Weider asked what our annual sponsorship dollars were and Director Caputo responded she would have to double check for exact numbers but believed it was around \$30k including in-kind sponsorships. Sariah Quimby and Vice-chairperson Andrews stated it that the updated presented well. Sariah Quimby said yes and Vice-Chair Andrews was the second. Roll call vote, all yes. MOTION CARRIED

### B. Park Donation Policy

**Summary:** The purpose of this policy is to establish guidelines, standards and procedures for the installation and care of donations for Village Parks, either as a result of a cash or physical property donation from private and/or public entities. The Village currently does not have a donation policy in place and we have drafted a compilation of national and local donation policies. Director Caputo is looking for recommendation to bring it to the board and asked the board to get back to her with any changes that they may want on the donation policy in lieu of

a pending program in draft, Give Where You Live, that expands on possible park donation opportunities. Chairperson Koch questioned whether or not the Village parks need benches and trees and should we push this more? Director Caputo said it is great to see more trees go up especially the ones that have diseases must come down. Memorial trees remain \$200-\$300 ranges and benches are \$1250. Chairperson Koch questioned if the Village should sell trees for private properties. Director Caputo stated that AOF did an oak sale and sold 50 trees; some were donated for placement in Village parks. AOF is likely to offer the program again. The other program offered through the Village is the parkway tree program. Chairperson Koch said that former Park Advisory Board, Janet Barron, suggests we reach outside of our town for special event sponsorships and he feels that's a good idea. Chairperson Koch then asked when the event sponsorship opportunities program would be approved and Director Caputo said it doesn't require Village board approval for the revisions and as it was just approved by the PAB, it is considered approved as of this evening. Vice-Chairperson Andrews asked if the event sponsorship revenue went to the general fund and Director Caputo stated all event revenue is in Fund 207. Chairperson Koch reviewed the documents and said that we should review it and approve it at a future meeting. Vice-Chairperson Andrews asked if we should buy additional benches and trees, etc. Director Caputo stated the desire to expand on donation opportunities and recognition but this would require more transparent policy and procedures. Chairperson Koch recommended the board review the policy and bring suggestions to the June PAB meeting.

**6. Old Business**

A. None

**7. Treasurer's Report**

Director Caputo shared that things are very positive. Dance is \$27k ahead and Impulse showcase has more participating dancers than ever before. Yellow Brick Road is \$11k up in enrollment. In 2021, the program was condensed to one site and now currently is running back to 2 sites. Day camp numbers are up \$30k year after year and almost full with camp at the non-resident registration date. Park fees increased \$57k from Jack O'lantern world. Chairperson Koch asked if the department was trending with 2019 enrollment. Director Caputo stated that athletics is in step and over. YBR is rebounding and is close to 2019. Camp is instep with 2019. Chairperson Koch asked percentage? Director Caputo said she will have that information for next meeting. Cathyy Malloy asked with the loss of yoga if the department was looking for another independent contractor and Director Caputo stated that the department has tried unsuccessfully to run a variety of adult group fitness over the course of the past 8 years so at this time the department is not looking and will continue to support local fitness businesses with referrals.

**8. Advisory Board Member Reports/Update**

- A. Cathyy Malloy -Cathyy shared that Picture in a Park is taking place this Spring from May 30-Aug 6<sup>th</sup>. Lawn signs out and people enter the raffle for free daily pass to Paulus.
- B. Shawn Bergfalk- Groove Grove everything is status quo. Bands are booked for June and August; still need one for July. Spread the word. Moved to Wednesday nights with food truck social and the times are 4-7pm, every last Wednesday of the month.
- C. Kevin Koch- Farmer's Market is doing well.
- D. Jeff Carey-absent. Director Caputo stated that there is a Rock the Block meeting scheduled for next week to discuss the layout as there are only 2 vendor spaces left. Everything is being finalized now. Sariah Quimby asked if there were any changes from customer survey responses. Director Caputo stated that the committee will be pushing vendors back due to damage to vehicles and trash thrown into vehicles as well as the possibility of placing metal fencing around vendors towards the front. The committee will also have a contingency plan/layout if Brask sells his property and there is a need to move ticket sales and ID checks. Adult beverage cup sizes will return to 14oz and prices will remain the same. Our headliner is 7<sup>th</sup> Heaven.
- E. Tim Andrews- Miracle on Main Street has nothing to report.
- F. Allen Borg absent.
- G. Sariah Quimby has nothing to report.

9. Director's Report

- A. Tween Nite lite brought in 80 tweens to hunt for eggs and over 15 volunteers. The outside hunt portion is structured like a lazy river set around the walking path with the volunteers stationed throughout to keep the kids inside the designated hunt area. Each kid was placed in a numbered group, given a wristband and assigned volunteer leaders that checked them in at the beginning, middle and end of the event. Pizza, ice cream, cookies and pop were served.
- B. Egg hunt served 1500-2000 people aged 2-10. The event ran very smooth. DJ Dave donated his services and pictures with the bunny was a hit.
- C. Arbor day is coming up May 1<sup>st</sup>. Tree commission will do a demo and plant a tree. They will pass out samplings. This event will take place at Kuechmann Arboretum.
- D. Ancient Oak Foundations events can be found on page 10 of our spring/summer brochure. These events are for families and youth.
- E. OSLAD projects is coming along and should be completed by July 4<sup>th</sup>. The shoreline restoration was done before Thanksgiving and the non-motorized and fishing piers are on order. The shelter is halfway built and the stage has been marked off and digging has begun. The Stage will have a parkway to help prevent more compaction on the Elms. The chalet deck will be done as well as Buffalo Creek parking lot.
- F. Wibit Inflatables at Paulus Park Beach this year are unlikely due to limited staff and applications to work at the beach this season (5 additional staff needed per day during regular season for 5 hours each day to operate the structures).

- G. We are pushing out RecTrac upgrade migration to the fall for a smoother transition.
- 10. Written Communications- Local News, Event & Program Promotions  
The Impulse Dance company went to Dance Idol and performed 24 dances. Director Caputo read through the stellar achievements they received and gave accolades to Mollee Johnson and her team. Director Caputo also reminded the Park and Recreation Advisory Board that the dance recital is on April 30<sup>th</sup> and May 1<sup>st</sup> at Cutting Hall in Palatine.
- 11. Adjournment  
MOTION made by Vice-Chairperson Andrews, seconded by Sariah Quimby to adjourn the meeting. Voice vote, all in favor. MOTION CARRIED. The meeting was adjourned at 7:41pm.



*At the Heart of Community*

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## MEMORANDUM

Date: June 14, 2022  
To: Park and Recreation Advisory Board  
From: Bonnie Caputo, Recreation Director  
Subject: Donation Guidelines and Policy

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**Issue:** The Village of Lake Zurich currently accepts donations in the form of memorial benches and trees on Village property. The Park and Recreation Advisory Board and staff acknowledge that these types of donations have the ability to add to the beauty of our properties as well as preserve and enhance the quality of life in the community. Park and Recreation Advisory Board Chair, Kevin Koch, had asked the department to determine if there were other donation opportunities that could be available throughout our park and Village properties for private and public engagement.

**Analysis:** As the department worked with three members of the Park and Recreation Advisory Board to compile and craft additional donation opportunities, the group began discussing items related to expectations, guidelines and policies associated with donated items. Currently the Village does not have a specific donation policy. This prompted the department to research local and national Park District and municipal donation policies resulting in the attached draft donation policy for the Village of Lake Zurich. Policy recommendations may require Village Manager and/or Village Board approvals.

**Recommendation:** To be discussed by the Park Advisory Board with a recommendation to be made for possible Village Manager and/or Village Board consideration.

w/ Attachments; Donation Guidelines and Policy

## Village of Lake Zurich Donation Guidelines and Policy

The purpose of these guidelines is to establish standards and procedures for the consistent decision-making process related to acceptance, placement and long-term maintenance of public requests for donations in Village-owned facilities, parks, programs and services natural areas and trail system.

These guidelines will provide the structure for sustainability and maintenance of site-appropriate amenities so as not to detract from the visual aesthetics of the surrounding natural environment or place an undue burden on the Village of Lake Zurich.

Standards established by this policy will apply to purchased equipment, installation techniques, donation acknowledgements, decoration, and long-term care of all donations made after the adoption of this policy.

### Guidelines for Existing Donations

Definition of Existing Donations: Existing donations are those donations installed prior to the adoption of the donation policy.

**Appearance and Aesthetics:** The Village and the community have an interest in ensuring that existing donations remain in the best appearance and aesthetic quality. Decoration, ornamentation and adornment of donated park elements can interfere with routine maintenance and appearance of the donated item. Decorations may be allowed with Village approval for a temporary basis for a limited time should they not interfere with the use of nearby public space, nor represent a hazard to motorists, bicyclist or pedestrians. The donor shall remove any temporary decorations within a reasonable amount of time as they can weather, and become unattractive and detract from the image of the community.

**Maintenance:** Existing donations are the property of and maintained by the Village of Lake Zurich until removal or relocation is necessary.

### Guidelines for New/Standard Donations

Definition of New Donations: New donations are those made after the adoption of the donation policy.

**Purchase and Installation:** The Village will be responsible for the purchase, placement and installation of all donated items.

**Appearance and Aesthetics:** The Village and the community have an interest in ensuring that donations remain in the best appearance and aesthetic quality. All donations should be accepted and installed in such a manner that will not substantially change the character of the location or its intended use. Decoration, ornamentation and adornment of donated park elements can interfere with routine maintenance and appearance of the donated item. Decorations may be allowed with Village approval for a temporary basis for a limited time should they not interfere with the use of nearby public space, nor represent a hazard to motorists, bicyclist or pedestrians.

The donor shall remove any temporary decorations within a reasonable amount of time as they can weather, and become unattractive and detract from the image of the community.

Maintenance: Upon purchase, the donation is the property of and maintained by the Village of Lake Zurich until removal or relocation is necessary.

Cost/Repair: The Village has an interest in ensuring that the donor covers the full cost for purchase and installation. The Village also has an interest in ensuring that on-going maintenance costs do not negatively impact the resources available for maintenance of other Village amenities and property. Consequently, the Village may assess, at the time of donation, a charge sufficient to cover anticipated on-going maintenance of donated park elements during their expected life expectancy. The community has an interest in ensuring that all Village elements remain in good condition. Donated items are purchased with quality in mind to ensure a long life and be resistant to the elements, wear and tear, and acts of vandalism. The Village is not responsible to replace donated items to damage due to vandalism, theft or deteriorated donations.

#### Procedure for Making A Donation

The Village of Lake Zurich Park and Recreation Department and Public Works offices will manage the care of all donations located on Village property.

Donor discusses proposed donation idea with department staff to address the appropriateness of the subject as it relates to the site, the compatibility of the work within the landscape, the impact on the property and its use, aesthetic merit as well as safety and maintenance issues. Following the meeting, the donor submits the formal Donation Program Application including suggested donation item(s) and associated costs.

Village staff will review and determine the appropriateness of the proposal as measured by the approved policy criteria to notify the donor within 20 business days of the initial review decision, identifying any recommendations. The application then may proceed to the Park and Recreation Advisory Board for their review and recommendation to be forwarded to the Village Board.

Upon receipt of the Park and Recreation Advisory Board, the Village Board will review the donation and make a recommendation for approval of the application as submitted, or make modifications as they deem necessary, or shall disapprove the application.

Upon the final approval from the Village Board, staff will collect the appropriate fees to begin with the order and installation of the donation. Once ordered, the donation becomes the property of the Village of Lake Zurich.

The Village does not guarantee permanency of the donation. If a donation must be removed or relocated within the life expectancy of the donation, the Village will notify the donor per the contact information on the Donation Program Application.

## Donation Policy

The Village of Lake Zurich welcomes donations from individuals and entities that support their local community owned facilities, parks, programs and services, natural areas and trail systems.

### Purpose

To establish a policy, guidelines and procedures for acceptance of donations which may include the recognition of donors.

### Policy

It is the policy of the Village of Lake Zurich (the “Village”):

1. To accept and facilitate public and private donations in a manner that enhance, beautify, support or otherwise benefit and serve the interest of the community and are compatible with existing development and strategic plans.
2. To accept only donations that are consistent with the donation guidelines as well as the Village’s mission, policies, property restrictions, and strategic plans approved by the Village Managers Office and Village Board.
3. Donations that shall not be considered are those which:
  - a. Are religious, political, cultural or theological in nature
  - b. Are deemed to have a negative environmental or aesthetic impact
  - c. Promote practices that, if they took place, would violate U.S., State of Illinois, or Lake County law.
  - d. Promote companies whose primary business is the sale of drugs, alcohol, tobacco, gambling, adult entertainment, or firearms.
  - e. Discriminate on the basis of race/ethnicity, color, religion, national origin, sex, disability, medical condition, sexual orientation, marital status, veteran status or age.
  - f. Endorse products or services that do not comply with Village of Lake Zurich policies and procedures, Lake County, State of Illinois, or federal regulations, ordinances, codes, or statutes.
  - g. Appear to be in direct competition with Village of Lake Zurich services or products.
  - h. Infer in any way the Village’s endorsement of the Donor’s goods and/or services or any proprietary interest of the Donor.
  - i. Endorse products or services that conflict with Village of Lake Zurich’s mission or approved strategic goals and objectives.
  - j. Create any public safety or security issues.
  - k. Do not meet the requirements of the American with Disabilities Act (ADA) by providing accessibility to all users.
4. To accept only donations with no contingencies and the full understanding that they become the property of the Village and are subject to the laws, ordinances, policies and procedures that govern the Village. The Village reserves the right to remove the donation from public property at any time and for any reason.
5. To accept only donations with the knowledge that the Village is in no way obligated to replace the donation if it is stolen, vandalized, worn out, irreparably damaged or destroyed.

6. The Village has interest in ensuring that the donor covers the full cost of purchase, installation and maintenance during the probable useful life of the donated item. The Village also has an interest in ensuring that on-going maintenance costs do not negatively impact the resources available for maintenance of other Village facilities and properties. The Village will assess, at the time of application, a charge sufficient to cover anticipated on-going maintenance of donated elements during their life expectancy.
7. The Village reserves the right to design, edit, approve or deny any signage that is installed as a result of the donation. Signs shall be made of high quality, durable material compliant with all Village ordinances. The signage shall be purchased by the Donor and installed by the Village.
8. Purchase and installation of donations, including signage, will be completed by Village staff or approved contractors. Materials selected will be of excellent quality to ensure a long life, resistance to wear and tear and acts of vandalism and, where appropriate, will be able to withstand outdoor conditions without unreasonable deterioration. The installation will be scheduled at a time and date as determined by Village staff so as not to unnecessarily interfere with property activities and Village operations. Should a dedication ceremony be desired the Village will confer with the donor to arrange a mutually convenient time.



*At the Heart of Community*

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**MEMORANDUM**

Date: June 14, 2022

To: Park and Recreation Advisory Board

From: Bonnie Caputo, Recreation Director

Subject: Give Where You Live program

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**Issue:** The Village of Lake Zurich currently accepts donations in the form of memorial benches and trees on Village property. The Park and Recreation Advisory Board and staff acknowledge that these types of donations have the ability to add to the beauty of our properties as well as preserve and enhance the quality of life in the community. Park and Recreation Advisory Board Chair, Kevin Koch, had asked the department to determine if there were other donation opportunities that could be available throughout our park and Village properties for private and public engagement.

**Analysis:** Over the course of the winter, the department worked with three members of the Park and Recreation Advisory Board to compile and craft additional donation opportunities that would further support the parks, natural areas, recreation programs and recreation participants in our community resulting in the attached proposed Give Where You Live program. Program recommendations may require Village Manager and/or Village Board approvals.

**Recommendation:** To be discussed by the Park Advisory Board with a recommendation to be made for possible Village Manager and/or Village Board consideration.

w/ Attachments; Give Where You Live program packet



# Give Where You Live

- ★ Parks
- ★ Arboretum
- ★ Facilities
- ★ Recreational Programming

Make a contribution today that helps to protect and enhance our Lake Zurich parks for present and future generations to come.

Village of Lake Zurich Park & Recreation Dept

200 S. Rand Rd, Lake Zurich, IL 60047  
847.438.5146 | [LakeZurich.org](http://LakeZurich.org)



*At the Heart of Community*





## ★ Village of Lake Zurich Park & Recreation Department

The Village of Lake Zurich owns and maintains a variety of park properties with many unique amenities throughout the Lake Zurich community. Through our parks, residents can improve their physical health through recreational activities and improve their mental health through connecting with nature.

Investing in our parks demonstrates our community's dedication to preserving, protecting and improving natural green areas throughout our community.

Healthy parks help produce healthy people resulting in a more positive, healthy community for all. Your gift will help to protect and enhance our park systems for present and future generations to come.

Thank you for your consideration,  
Bonnie Caputo  
Village of Lake Zurich Recreation Director

## ★ Park & Rec Advisory Board Members



Kevin Koch



Tim Andrews



Shawn Bergfalk



Allen Borg



Jeff Carey



Cathy Malloy



Sariah Quimby



## ★ Park & Recreation Department Vision Statement

Our department is dedicated to enriching the quality of life for our community through our commitment to maximize the value of our parks and services through environmental stewardship and diversity of uses and recreational opportunities across the complete age spectrum.

## ★ Park & Recreation Department Mission

The mission of the Village of Lake Zurich's programs, services and special events is to provide a diverse program of events that will enhance the already high quality of life in Lake Zurich. The Village of Lake Zurich is proud to offer a wide variety of programs and special events throughout the year that help to create a sense of community and foster civic pride in Lake Zurich residents. There are a variety of opportunities for residents and local businesses to get involved and give back to our community through volunteering, donating or sponsoring our programs and events.

# SPECIAL EVENT SPONSORSHIP OPPORTUNITY

The Village of Lake Zurich is proud to offer a wide variety of special events throughout the year that create a sense of community and foster civic pride. The Village of Lake Zurich values its sponsors and provides quality opportunities that businesses will find have a positive return on their investment.

All sponsors enjoy these great benefits:

- ★ Increased brand recognition
- ★ Ability to build community support and brand loyalty
- ★ Direct contact with community leaders
- ★ Feel free to contact the Village of Lake Zurich Park and Recreation Office with any questions or to discuss customized packages targeting your marketing and advertising goals



# SNAPSHOT OF OUR GREEN SPACES

# \$400,000

Grant Dollars from the IDNR for Paulus Park improvements in 2021 and 2022

# 247

Acres of natural green space with a variety of trails to be maintained



# 10

Soccer Fields

# 31

Neighborhood and community parks throughout Lake Zurich

# 2

Swimming Beaches

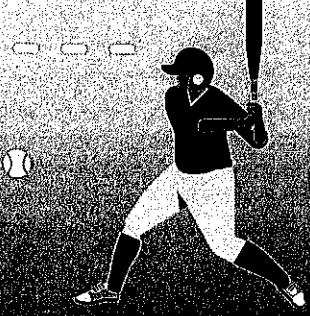


# 4

Basketball Courts



Tennis Courts



# 10

Baseball Fields



# 10

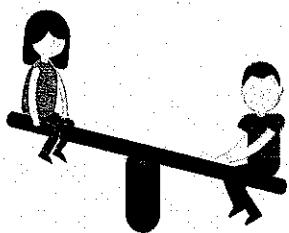
Park Picnic Shelters



Sand Volleyball Courts

# 1

Arboretum, Bird Observatory, Skate Park & Sled Hill



# 22

Playgrounds

# COMMUNITY MAKES IT POSSIBLE

**1,600+**

Volunteer hours from 450+ individuals  
for special events, and volunteer work  
in our parks, trails and open spaces

**\$37,895**

Cash and in-kind donations for event  
sponsorship and recreation programming

**80+**

Lake Zurich businesses and organizations  
partnered to support events and programming

**30+**

Community special events ran and/or  
hosted by the Village on park property

**3,000+**

Youth and adults participate in a  
variety of park and recreation  
programs throughout the year

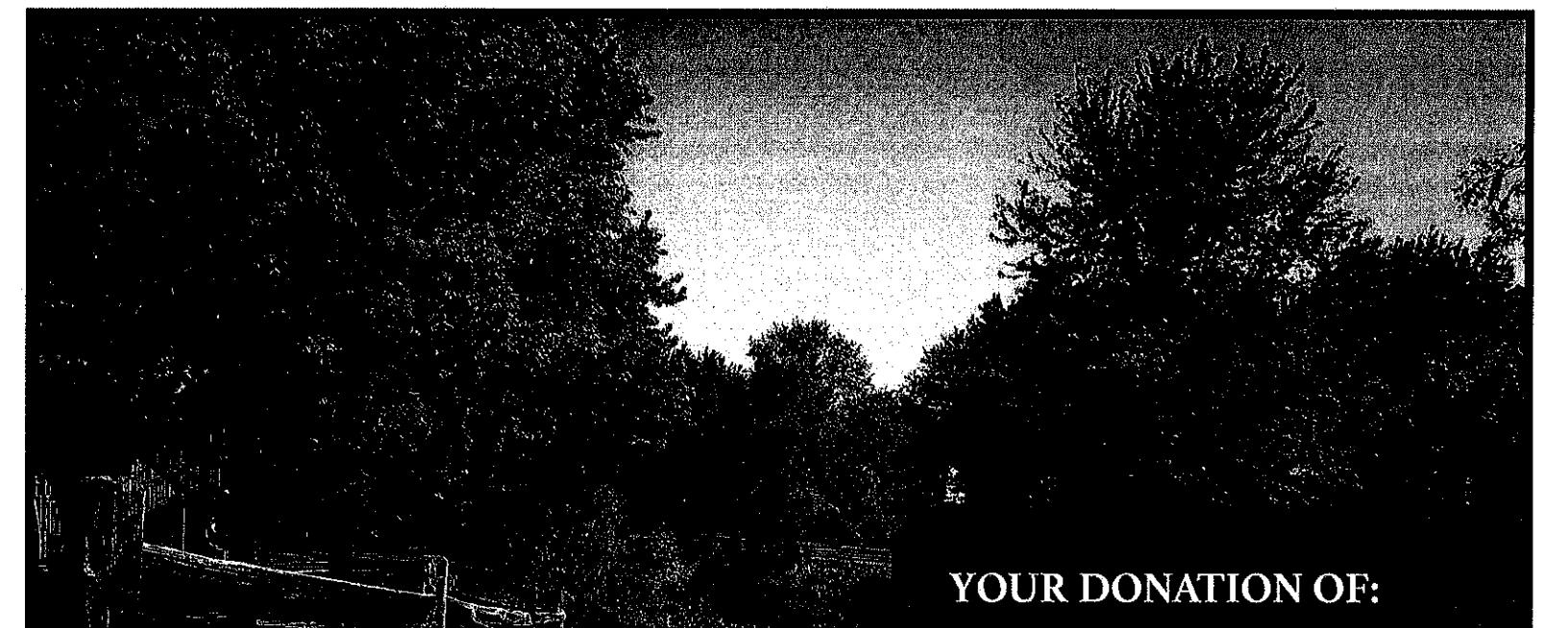
**20,000+**

Seasonal visits to Paulus & Breezewald  
Beaches throughout the summer



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## YOUR DONATION OF:

### ★ SUPPORT YOUR NATURAL AREAS

*There are many natural, green areas throughout the community in need of preservation and consistent attention.*

#### BIRD OBSERVATORY

This one of a kind location was donated and built for all bird lovers to enjoy. It truly is a place to study the different populations of birds in the community and observe patterns related to behavior.

#### KEUCHMANN ARBORETUM

Arborets encourage the planting and conservation of trees and other plants for a greener, healthier and more beautiful Lake Zurich. Kuechmann Arboretum is situated on 8 acres of land featuring Kuechmann Kove, a naturescape for all ages to enjoy and learn.

#### PARK TRAIL SYSTEMS

Park trail systems are important to our community as they are an enjoyable and safe opportunity for not only transportation but also contribute greatly to an overall enhanced quality of life for the community. They allow residents of Lake Zurich a chance to enjoy the outdoors and get physical and mental health benefits.

**\$300**

Plants a tree.

**\$500**

Removes an acre of invasive plant species; preserving native plantings while improving wildlife habitat.

**\$1,000**

Supports native plantings for a raingarden.

**\$1,500**

Provides fibar mulching for a park pathway or playground area in the Village.

**\$5,000**

Supports necessary controlled burns at Village parks and on Village properties.

**\$10,000**

Produces educational signage for an entire green infrastructure project.

**\$25,000**

Supports the natural areas of a neighborhood park for one year.

APPLICATION CAN BE FOUND ON LAST PAGE

\* \* \* \* \*



★ SUPPORT YOUR  
NEIGHBORHOOD  
& COMMUNITY  
PARKS

*There are a variety of ways to enhance experiences at our community parks. Here are some ways to make a meaningful impact in your park.*

YOUR DONATION OF:

**\$500**

Installs a dog waste station in your park.

**\$1,000**

Purchases an ADA picnic table.

**\$1,250**

Memorial bench to be placed in the park and location of your choice.

YOUR DONATION OF:

**\$3,500**

Purchases a large Funbrella for a beach of your choice to further provide protection from the elements for beach goers.

**\$5,000**

Purchase of a large lake Wibit inflatable for youth and beach goers to enjoy all Summer long.

**\$10,000**

Purchase and installation of shade sails at your neighborhood playground.

**\$15,000**

Resurfacing and repainting of tennis and pickleball courts.

**\$20,000**

Purchase and installation of a neighborhood park pavilion for public get togethers of all types.

**\$50,000**

Renovation of a park playground.

APPLICATION CAN BE FOUND ON LAST PAGE

\* \* \* \* \*

## YOUR DONATION OF:

In Kind Donations Programs are always in need of gently used items such as books, puzzles, toys, playing cards, board games, sports equipment, and construction paper

**\$500**

Covers a field trip for day campers or guest speaker for our camp, preschool or dance programs.

**\$750**

Support a preschool classroom for the school year supplying the teachers and students with the necessary basics such as cleaning supplies, replacement toys, paper, holiday parties and more! Classroom donors can identify the location to receive the donation (Paulus Park or Buffalo Creek).

**\$1,000**

Supports our Preschool Graduation providing supplies, signage and t-shirts to the graduates and their family. Donor logo available for printing on the shirt.

**\$2,500**

Supports the day camp program providing t-shirts to each camper making them more identifiable on the park grounds and when off property at field trips. Donor logo available for printing on the shirt.

**\$4,000**

Supports the dance annual recitals providing the venue, supplies and volunteer shirts. Donor logo available for printing on shirts and recital materials.

**\$6,000**

Support technology used in our day camp, preschool and dance programs such as IPADs, Virtual learning subscriptions or Smartboards.

APPLICATION CAN BE FOUND ON LAST PAGE

## ★ SUPPORT YOUR RECREATION PROGRAMS

### CAMP

Our Summer day camps serve ages preschool through middle school age youth and are accredited through the American Camping Association (ACA). Our camps provide an opportunity to run, play and experience the outdoors. We provide an atmosphere in which children can build self-esteem and where they can grow socially, physically, and intellectually in a safe environment.

### EARLY CHILDHOOD/PRESCHOOL

The Yellow Brick Road Preschool program has been a staple in the community for over 30 years, and we are thrilled to be able to continue to serve our families in the community. We are committed to providing quality, safe programming through a balanced curriculum of educational components while learning through play. Offerings include programs for 2 year olds, 3 year olds, 4 year olds and a variety of enrichment programs.





**SUPPORT YOUR  
NEIGHBORS IN NEED  
SUPPORT A CHILD IN  
OUR COMMUNITY!**

## DANCE

Academy of Performing Arts (APA) offers classes in tap, ballet, jazz, lyrical, contemporary, hip hop and specialty classes. The program offers students an exceptional and progressive dance curriculum with class offerings appropriate for students eighteen months old through high school. APA offers both Summer and a Fall/Winter/Spring sessions.

## AQUATICS

The Village is particularly proud of its signature 47-acre lakefront property Paulus Park residing on the westside of Lake Zurich. The park features 400 feet of sandy beach front boasting aquatic amenities such as large lake Wibit inflatables and a spray-ground situated alongside Lakeside Lookout playground, indoor showers and restrooms, a sand volleyball court, trails, covered pavilions, and a skate park. On the other side of the lake, is the second Village owned and operated beach at Breezewald Park, a free Lake Zurich resident only beach residing on a 5.5-acre lakeside park property composed of a playground, lighted trails, covered pavilion, floating fishing pier, indoor restrooms and the award winning Sunset Pavilion Beverage Pavilion.

### **YOUR DONATION OF:**

\$50

Provides a child a session of swim lesson at Paulus Park Beach.

\$150

Gives the opportunity to a local family to utilize the beach all season long.

\$400

Allows a youth the ability to participate to take a dance class (Sept-May) and participate in the Spring Dance Recital.

**\$550**

Provides a 4 week session of day camp for an elementary aged child.

**\$750**

Provides a 4 week session of day camp for a middle school aged youth.

\$1,000

Makes preschool for a 3 year old child possible for the full school year.

**\$1,500**

Makes preschool for a 4 year old child possible for the full school year.

APPLICATION CAN BE FOUND ON LAST PAGE

# ★ DONATION PROGRAM APPLICATION

## VILLAGE OF LAKE ZURICH PARKS & RECREATION DONATION PROPOSAL

Donor Name:	Date:
Address:	City/State:
Organization (if applicable):	Email:
Item or Project to be Donated:	
Reason for Making Donation:	
Approximate Cost or Worth: \$	
Donor Cost Responsibility: \$	Expected City Cost Responsibility: \$
How will the Village be expected to maintain donation in the future/estimated cost of maintenance:	
Desired location, if applicable (be specific):	
<small>* Please note: The Village may not be able to place the item in desired location, let us know if there is an alternate location in addition to first priority.</small>	
Expected Completion Date:	Do you wish to be present when installed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Recognition Plaque Wording (if applicable):	
Donor Signature:	Date:





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*At the Heart of Community*



Village of Lake Zurich Park & Recreation Dept  
200 S. Rand Rd, Lake Zurich, IL 60047 | 847.438.5146 | [LakeZurich.org](http://LakeZurich.org)





*At the Heart of Community*

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## MEMORANDUM

Date: June 14, 2022

To: Park and Recreation Advisory Board

From: Bonnie Caputo, Recreation Director

Subject: **Lake Zurich Lake Property Owner's Association Pavilion Rental Request**

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**Issue:** Every year there are several Special Event and Pavilion Rental Requests to take place at Paulus Park that anticipate attendance in excess of 100. According to the Village of Lake Zurich Special Events Guidelines, these requests must be reviewed by the Park and Recreation Advisory Board.

**Analysis:** The Lake Zurich Lake Property Owner's Association (LPOA) are requesting to reserve the Playground Pavilion (formerly shelter A) for their member social event proposed to be held at Paulus Park Sunday, August 21st from 10am-7pm for approximately 100-150 attendees. Event proposal also includes alcohol to be available to attendees and will require a liquor license. Pavilion reservation fee has already been collected with the liquor license to be applied for upon arrival of pavilion request (certificate of insurance will be required).

**Recommendation:** Staff recommends that the Park and Recreation Advisory Board to accept the above applicant request to utilize the Playground Pavilion at Paulus Park for their event on Sunday, August 21, 2022.

w/ Attachments; 2022 Pavilion & Field Reservation Agreement

# PAULUS PARK

# •PAVILION & FIELD

PLEASE NOTE, PICNIC TABLES ARE ONLY AVAILABLE AT PAULUS PARK DRIVING IN OUR PARKS IS STRICTLY PROHIBITED FOR ANY REASON

## PAVILION RENTALS

- Woodland Trails Pavilion - 200 S. Rand Rd
- Playground Pavilion - 200 S. Rand Rd
- Center Stage Pavilion - 200 S. Rand Rd
- Lakeside Pavilion - 200 S. Rand Rd
- Paulus Park Stage - 200 S. Rand Rd

1 Date of Rental Sunday - 8/21/2022

Arrival 10a Departure 7p

2 Contact Thomas Rylko

Phone # 847-708-2337

3 Street Address 272 W. Main Street

City Lake Zurich

4 E-Mail Address thomasrylko@hotmail.com

Date of Birth 08/03/1980

5 Purpose of Rental LPOA - Summer Fest

6 Expected Attendance 100-150

Will Alcohol Be Served?  Yes  No (If yes, see policy 13)

7 Please describe any material, literature or equipment you will supply for your group:

8 Americans with Disabilities Act Special Needs:

Yes  No (If so, please specify)

9 Will there be an admission charge/donation?

Yes  No (If so, please specify)

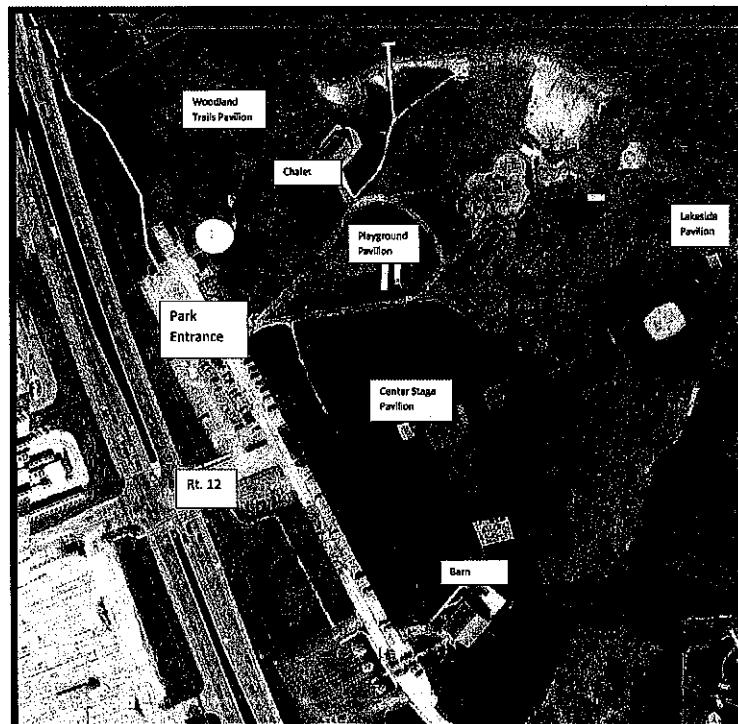
## WILL YOU BE USING SPECIAL EQUIPMENT?

Yes  No (If so, please specify)

The Village does not supply special equipment. You must request permission & obtain a certificate of insurance naming Village of Lake Zurich as an additional insured to use special equipment on Village property. The use of generators and other noisy equipment is prohibited. Water is not available at any of the parks. **TENT PERMITS/FEES ARE APPLICABLE.**

## FIELD RENTALS

- Braemar Park - 608 Chesterfield Ln
- Bristol Trails Park - 1130 Bristol Trails Rd
- Buffalo Creek Park - 675 Old Mill Grove Rd
- Chestnut Corners/Hunters Creek - 1235 Pheasant Ridge Dr
- Countryside East Soccer - 683 Old Mill Grove
- Countryside West Soccer - 1200 Deerpath
- Manor Park - 5 Miller Rd
- Old Mill Grove Park - 285 Old Mill Grove
- Orchards Park - 567 Lawrence
- Staples Park - 510 Red Bridge Rd
- Wicklow Ball Field - 815 March Street
- Wicklow West Park - 1154 O'Malley Street
- Zurites Park - 71 Pleasant



13 No alcoholic beverages of any kind are permitted in the facilities or on the grounds unless you have approval from the Recreation Director and meet the following requirements (**LAKE ZURICH RESIDENTS ONLY**):

- a) pay a non-refundable fee per event to allow your party to be added to the Village of Lake Zurich's insurance policy as an additional insured or see section b below.
- b) by providing a Certificate of Insurance. This Certificate must be for \$2,000,000 Host Liquor Liability with the Village of Lake Zurich added as an additional insured through the homeowner's or renter's insurance.
- c) by providing your local liquor license from Village Hall, 70 E. Main Street (\$50). Your reservation form will indicate whether alcohol is permitted or not. If underage drinking is going on, staff will be required to contact the police.
- d) further information on obtaining a liquor license can be found at [lakezurich.org/liquor](http://lakezurich.org/liquor). Please note that alcohol is prohibited on Village beaches.

14 Renter must begin their party set up at their scheduled reservation time. Place all refuse in garbage cans prior to your reserved ending time as no additional clean up time is allowed. Each Paulus Park shelters have 5 picnic tables – Any additional tables needed must be brought in or you can use any unused picnic tables around the park.

15 Only certain parks have restroom facilities or portable toilets during the summer season. Paulus and Breezewald parks have indoor restroom facilities on the park property (on a locked timer opened dawn to dusk).

16 Leashed dogs are welcome to use park pathways, except as posted for special events or conditions. Please care for your pet: A \$250 fine will be assessed for individuals who do not clean up after their dog. A \$500 fine will be assessed for dogs that are off leash. Please refrain from feeding wildlife.

17 Any custodial service required over and above the group's normal clean-up will be charged at the rate of \$25 per hour.

18 In an emergency, please call the non-emergency police at 847-438-2349 or 911. If your shelter rental is during the week from 8:30am-4pm and you experience any issues you need assistance with, please contact the Barn at 847-438-5146. If your rental is on the weekend and you need assistance, you may contact the Beach Manager as early as 10am (during regular season hours or 12pm for pre/post season hours) at 847-540-5067 for assistance.

19 In the event of inclement weather (lightning, thunder, etc.), reservations will be given a full refund or transferred to an alternate date. No rain dates can be made in advance. The Village of Lake Zurich reserves the right to cancel athletic field reservations in the event of wet weather conditions that could result in damage to turf areas. Any rescheduled reservations **MUST** be cleared through the Park & Recreation department to avoid conflicts.

#### CANCELLATION POLICY

If you need to cancel your rental, please contact us immediately. Cancellations made within 15 days of the rental date will receive the full amount of the rental fee refunded less a 10% service charge (minimum \$5, maximum \$15) with a full refund of your deposit. If a cancellation is made with less than 15 days notice, the Park and Recreation department will retain the rental fee and refund; this includes reservations made less than 15 days from the rental date.

#### RENTAL CATEGORIES & HOURLY RATES

R = Resident NR = Non-Resident CR = Civic Resident CNR = Civic Non-Resident

	R	NR	CR	CNR
Shelter Rental under 100 people	\$90/day	\$125/day	\$45/day	\$62.50/day
Shelter Rental over 100 people	\$120/day	\$175/day	\$60/day	\$87.50/day
Field Rentals (up to 3 hours)	\$50/day	\$70/day	\$25/day	\$40/day

- Shelter rentals for 100+ people require both Park Advisory Board and Village Board approval.
- Events such as weddings, races, etc. may be subject to park use fees which vary from \$400-\$600 per day.

## Summary of Operations

### Current Year and Prior Year

Park & Rec	Current Month				Comments
	Current Year		Prior Year	2022 vs 2021 Actual	
MAY	Current Year Actual	Current Year Budget	Actual vs Budget		2022 FY Actual vs Budget
Dance	65,579	222,500	(156,921)	35,767	29,812
Preschool	45,930	165,105	(119,175)	31,228	14,702
Youth	17,648	11,000	6,648	10,261	7,387
Camp	110,485	210,005	(98,850)	140,677	(30,522)
Athletics- Park Fees	28,575	30,000	(1,425)	32,691	(4,116)
Aquatics- Park Permits	5,102	87,425	(82,323)	4,824	278
Special Programs Fees	3,915	37,000	(33,085)	3,575	340
Fitness	3,203	8,000	(4,797)	7,190	(3,987)
Park Fees	206	2,500	(2,294)	2,355	(2,149)
Park Income	250	2,000	(1,750)	3,452	(3,202)
Operating Revenue	582	600	(18)	60	522
Personnel- Full Time	281,145	776,135	(494,990)	272,080	9,056
Personnel- Part Time	53,770	126,187	72,417	49,886	(3,874)
Personnel- Seasonal	18,437	49,872	31,435	5,301	(13,136)
Social Security	79,859	385,738	305,879	50,293	(29,566)
Medicare	9,372	34,852	25,480	6,479	(2,883)
IMRF	2,191	8,151	5,960	1,515	(676)
Health Ins	4,454	10,452	5,998	5,505	1,051
Licensing/Certification	10,902	26,165	15,263	10,578	(324)
Memberships & Subscriptions	2,557	5,690	3,133	3,273	716
Program Services	852	2,038	1,186	1,156	304
Postage & Shipping	22,840	69,500	46,660	14,262	(8,578)
Printing Stationery/Forms	1,494	4,500	3,006	1,330	(164)
Office Supplies	10,709	22,000	11,291	9,780	(929)
Uniforms	2,610	3,500	890	1,322	(1,288)
Other Supplies	2,176	5,050	2,874	3,285	1,109
Program Supplies	27,666	37,525	9,859	18,002	(9,664)
Bank & Credit Card Fees	4,553	17,600	12,647	3,101	(1,852)
Rentals	7,449	26,000	18,551	6,775	(674)
Liability Ins	158	3,000	2,842	3,558	3,400
Operating Expense	21,883	52,521	30,638	14,596	(7,287)
	284,332	890,341	606,009	210,007	(74,325)



# PARKS & RECREATION DEPARTMENT

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## MONTHLY INFORMATION REPORT

April 2022

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

Arbor Day park clean up was held on Saturday, April 30<sup>th</sup> with sapling giveaways on site (and pick up the following week at Community Services), a Tree Commission demonstration and an Oak tree planting ceremony at Kuechmann Arboretum at 9am. There were over 100 volunteers signed up to help keep 10 of our local parks clean and lend a hand that day. Due to the weather, activities and attendance was limited at Kuechmann and about half of the groups made it out to their parks. Other groups will be out the remainder of the following week to clean their designated parks. The next internal events will be Block A Food Truck Socials beginning at Wednesday, May 25<sup>th</sup> from 4-7pm (thru September). Trucks scheduled to be onsite will be posted in the upcoming weeks. Thank you to Kara Marquis to continue to volunteer to organize these events for the community to enjoy.

The event committees for Farmers Market and Rock the Block are continuing to meet to discuss event layout, sponsors and marketing efforts. Both events are done accepting vendor applications as we are at capacity for space. Farmers Markets, which are held on Fridays beginning June 3<sup>rd</sup> from 3-7pm, boosts 30 vendors, weekly live entertainment and artisans, pet rescues, nonprofits/kids activities, and adult beverages. Within the make-up of the vendors, new this year is a variety of hot food vendors ranging from pizza and Thai food to Mexican cuisine and BBQ. With the release of the revised Sponsorship Opportunities, Assistant to the Village Manager, Kyle Kordell, and Intern, Benjamin Polony, have reached out to our community to create awareness and interest in the program. This has resulted in two new sponsors for the market, Silver Sponsor, DipStick Oil Change, and Bronze Sponsor, McDonalds/Mendez-Lawrence-Herrera. Returning sponsors include Gold Sponsor, Jim and Cathy Iverhouse, Lake Zurich Tire & Auto Inc. and Silver Sponsor, Stephanie Seplowin, Coldwell Banker. The department and committee are shifting their focus to finalizing the market layout and wrapping up promotional efforts in the upcoming month. The Rock the Block Committee also recently met to determine vendor placement for the 2022 event as well as inform the group that they are finalizing event sponsors in the upcoining month. Currently Mayor Poynton has received commitments from the following organizations to support RTB this year: Presenting Sponsors- Echo, Fidelity, Martin Enterprises Heating & Air Conditioning (Stage Sponsor), Muir Insurance Group, Ryan Homes, Smalley Steel Ring Company, and Volle's Bridal & Boutique; Gold Sponsors- LRS; Silver Sponsors- Jim and Cathy Iverhouse, Lake Zurich Tire & Auto Inc.

Our Academy of Performing Arts team held their Annual Spring Dance Recital, Journey, with two shows on Saturday, April 30<sup>th</sup> (5:30 and 7:30pm) and one show on Sunday, May 1<sup>st</sup> (9:30am) at Cutting Hall Performing Arts Theatre in Palatine. The shows featured over 360 dancers performing over 50 choreographed pieces for over 1,000 audience members. New this year was a virtual view option due to limited seats particularly for the Sunday show. Thank you to Michael Duebner for attending and streaming the shows live for over 150 viewers. Congratulations goes out to all of our students for their hard work and courage to get up on stage to perform their talents, thank you to the parents who support their children in their pursuit of dance and thank you to the instructors for sharing their knowledge and passion with the youth in our community. Registration for Summer dance is ongoing and the department has already finalized the Fall/Spring dance schedule to be released this July.

The Park and Recreation Department has seen early registration for all Spring and Summer program offerings resulting in all Summer Camps and the majority of youth sports programs filled to capacity with wait lists. The department is working with seasonal leadership in aquatics and day camp to finalize hiring/interviewing and planning for staff orientations and trainings. Program areas will begin transition and begin prepping for the season early May. Paulus Park Beach opens for preseason hours as of May 28<sup>th</sup> and Breezewald Beach opens for preseason hours on May 31<sup>st</sup>. The department did confirm that lake levels are conducive to utilizing the Wibit inflatables this season, however, we are waiting to determine if we will have enough staff to safety facilitate their use (structures require 5 additional staff per day while in operation during regular season). The department is running 3 lifeguarding courses at the beginning of June thru mid-June for the new lifeguard hires. We hope to not lose any new hires to other local job opportunities or to not passing their American Red Cross Lifeguard (LG) course. To open the structures, we need 14 lifeguard shifts to be covered per day and will not have that unless we receive more applicants and all current new hires fully commit and pass their LG tests. The department plans to announce the status of Wibits at Paulus Park Beach the week of June 20<sup>th</sup>.

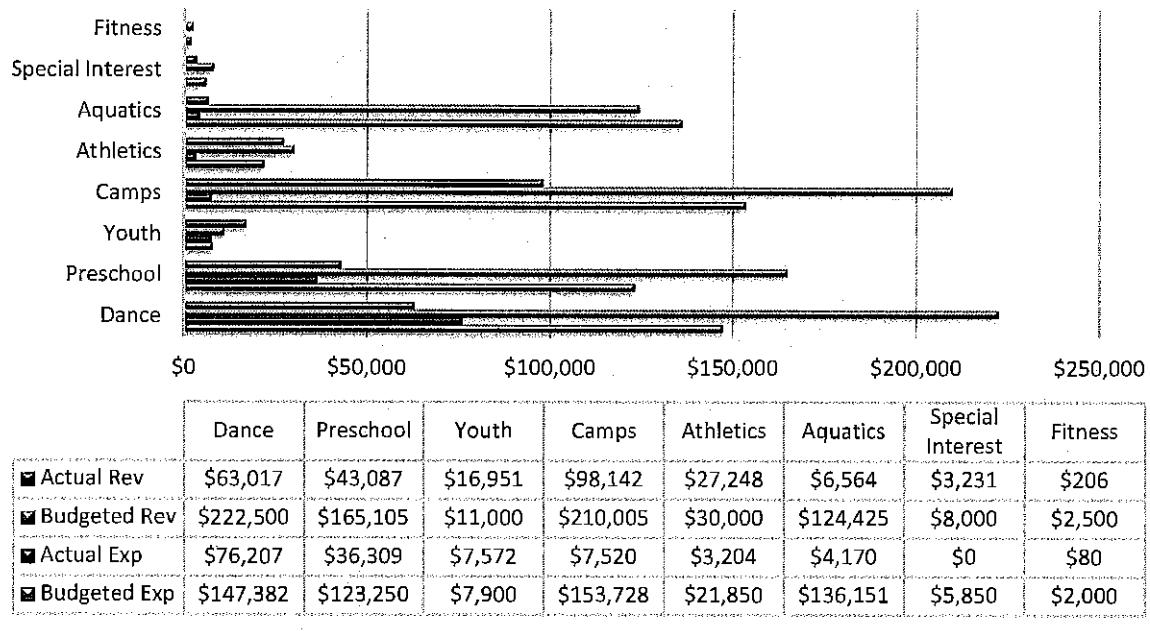
The department is continuing to interview and hire for lifeguards and camp counselor seasonal positions that are posted on the Village's website. Any interested individuals are encouraged to apply at <https://lakezurich.org/jobs.aspx> This year the department has hired approximately 14 counselors and over 35 aquatics staff (gate guards and lifeguards). The decrease in retention is attributed to COVID in 2020 in which we did not operate camp and did not hire many guards due to the limited beach season. Annually we typically hire 15-20 staff for both the aquatics and day camp team; retaining seasonal staff for 2-4 seasons.

The department is continuing to work with the Public Works team to complete a variety of projects including prepping program and beach areas for the Summer season, park visit work orders, OSLAD approved projects (variations and signage), the Chalet deck replacement, parking lot renovation at Buffalo Creek, basketball court renovation at Oak Ridge Park and Barn renovation outstanding punch list items (ie. elevator).

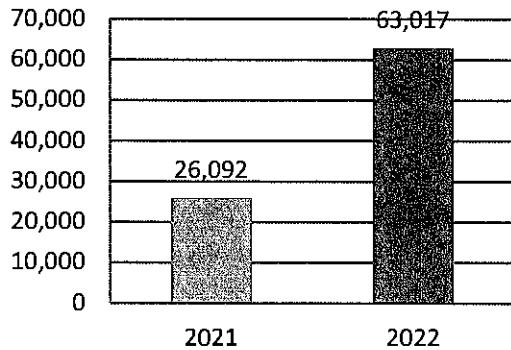
The department has received Village Board approval for the following special event to operate their special events on Village property the remainder of 2022 Stephen Siller Tunnel to Towers 5K (6/12), Block A Food Truck Socials (Wed. 5/25-9/28), LZ Tri (7/10), Unplugged Fest (8/7), Taste of the Towns (8/14), Boys Scout Overnight (8/20-8/21), Alpine Races (8/21), Brazilian Festival (8/27-8/28) and All Community Event's Jack O Lantern World (Thurs-Sun entire month of Oct). The only other external partner the Village is still anticipating an application from is Phase 3's Bushel of Apples Fest. The department will continue their collaboration with Fishing Derby (TBD; awaiting free weekend fishing dates from the IDNR), and the Ancient Oaks Foundation quarterly community events. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

## Program Cost Recovery

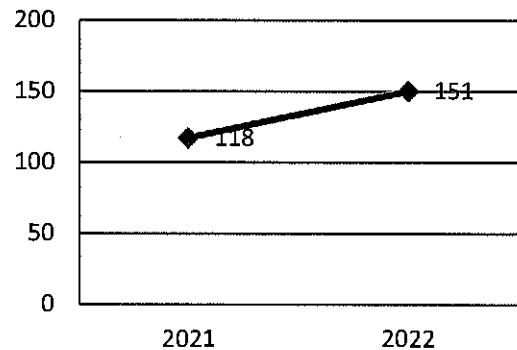
### Fiscal Y-T-D



### Dance Year over Year Revenue Y-T-D

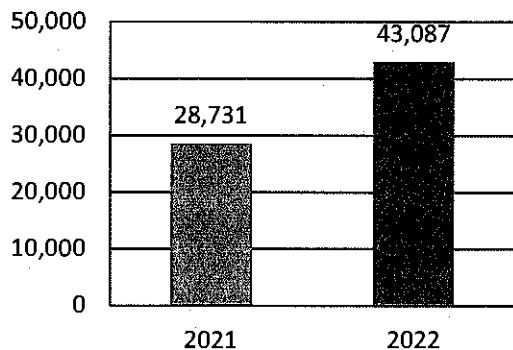


### Dance Year over Year Enrollment

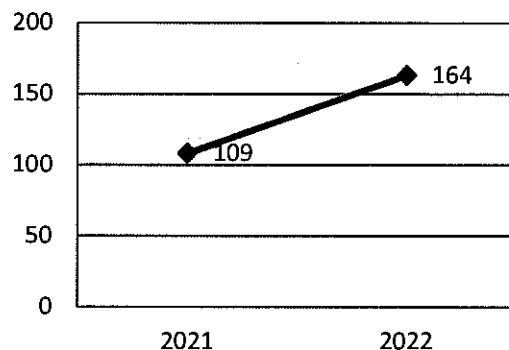


Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options. Registrations above are only reflective for registrations taken to join the dance program for 2<sup>nd</sup> semester and recital ticket sales.

### Preschool Year over Year Revenue Y-T-D

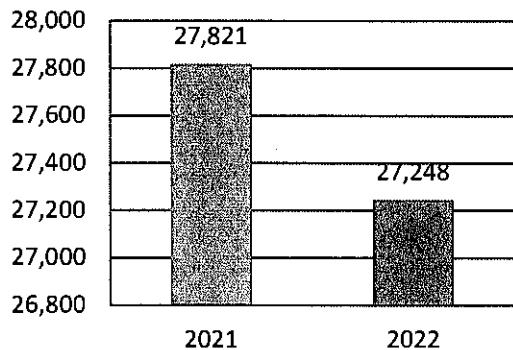


### Preschool Year over Year Enrollment

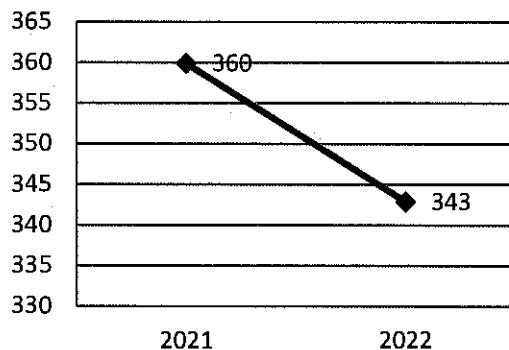


Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in Winter/Spring 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for Winter/Spring 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Due to increased need and enrollment, Fall 2021 includes operations at both the Paulus Park Barn and Buffalo Creek locations.

### Athletics Year over Year Rev Y-T-D

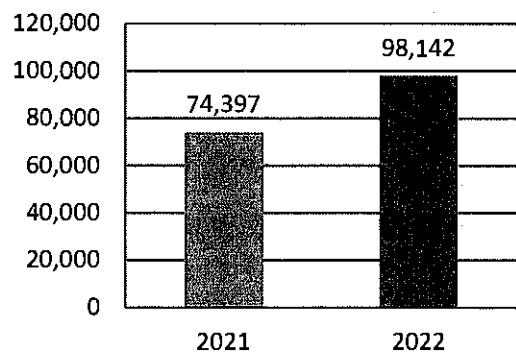


### Athletics Year over Year Enrollment

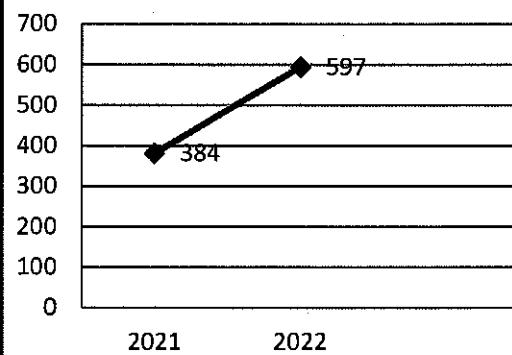


Athletic programs include the following independent contractors: tennis, tae kwon do, golf, soccer, horseback riding, agility training, and youth/parent child sports.

### Day Camp Year over Year Revenue Y-T-D

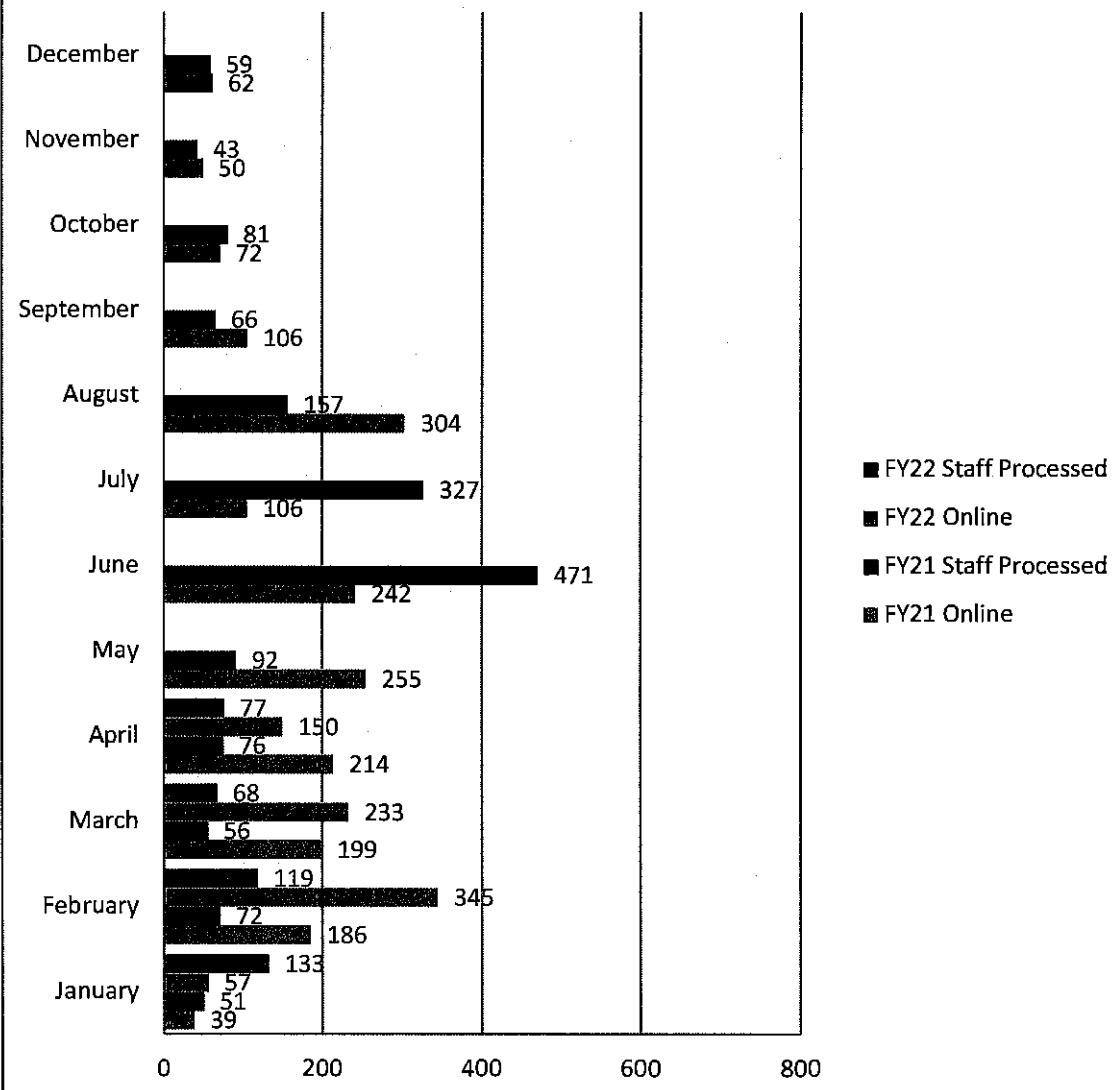


### Day Camp Year over Year Enrollment



Day camp includes Kamp Kiddie (ages 3-5), Camp Alpine (grades 1<sup>st</sup>-5<sup>th</sup>) and Teen Camp (grades 6<sup>th</sup>-8<sup>th</sup>) as well as daily lunch punch cards and specialty weekly camps.

## Registrations Year over Year



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Numbers do not include processing for refunds, credits, POS and rentals.

## **Bonnie Caputo**

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**From:** Mollee Johnson  
**Sent:** Monday, April 18, 2022 12:48 PM  
**To:** Elke Kadzielawski; Bonnie Caputo  
**Subject:** Fw: thank you

Mollee Johnson  
Dance coordinator  
Academy of Performing Arts Lake Zurich  
[Mollee.Johnson@LakeZurich.org](mailto:Mollee.Johnson@LakeZurich.org)  
Register or get Dance program info at [www.lakezurich.org/dance](http://www.lakezurich.org/dance)  
*\*I respond faster to email than voice mail as I am not usually at my desk. If you need to speak with me, best to send me an email and I will call you asap.*

---

**From:** Lisa R. Vosburgh <[lvosburgh@d211.org](mailto:lvosburgh@d211.org)>  
**Sent:** Monday, April 18, 2022 12:33 PM  
**To:** Mollee Johnson <[Mollee.Johnson@lakezurich.org](mailto:Mollee.Johnson@lakezurich.org)>  
**Subject:** thank you

Dear APA Instructors,  
I wanted to take a minute to send a note of appreciation for all you do. As I was sitting at Cutting Hall and watching the Impulse dancers, I was in awe of the manifestation of your hard work with each piece that appeared on stage. Our families (who have been to every recital) were also impressed with the level of talent and variety of dances throughout the showcase. As a parent, it has been refreshing to watch the APA program grow over the past 5 years that we have been involved. That is a testament to EACH OF YOU! Our family truly appreciates the philosophy of APA. I love that the focus is on the development of the whole person and not just trophies. I love that you support our children when they are having bad days. I love that you use dance to help inspire them to be better at everything they do, not to degrade or focus on their weaknesses. I love that you make it a priority to stifle drama and create strong, confident women. Selfishly – I love how easy you make everything for the parents! Your hard work and dedication does not go unnoticed, so THANK YOU for all you do!

**Lisa Vosburgh**  
Social Studies Teacher  
Palatine High School

# SERVING UP COMMUNITY FUN AT LAKE ZURICH'S PROMENADE!



BLOCK A  
FOOD TRUCK  
*Socials*



SCAN ME  
FOR MORE INFO

# WEDNESDAYS ALL SUMMER LONG 4:00-7:00PM

FOLLOW THE FUN BY VISITING OUR  
FACEBOOK PAGE TO VIEW LOCAL ROTATING  
TRUCKS & THEIR MENUS STOPPING BY THE  
BLOCK A & MAIN STREET PROMENADE, 173 W  
MAIN STREET THROUGHOUT THE SEASON.

[f/BLOCKASOCIAL/](#)

VILLAGE OF LAKE ZURICH PARK & RECREATION DEPT.  
173 W MAIN STREET, LAKE ZURICH, IL 60047 | 847.438.5146 | [LAKEZURICH.ORG](#)



The Village Of  
**LAKE ZURICH**



*At the Heart of Community*

**FARMERS**  
*Market*

JUNE 3-SEPTEMBER 9

**FRIDAYS**  
**@ PAULUS PARK** **3-7 PM** **FROM**

**THANK YOU TO OUR EVENT SPONSORS:**

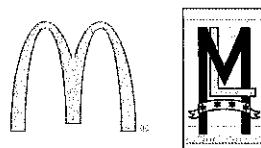
**GOLD SPONSORS**



**SILVER SPONSORS**



**BRONZE SPONSORS**



VILLAGE OF LAKE ZURICH ★ 200 S. RAND RD, LAKE ZURICH, IL | 847.438.5146 | LAKEZURICH.ORG

LAKE ZURICH

FARMERS  
Market

# BAND ENTERTAINMENT

[FACEBOOK.COM/LZFARMERSMARKET](https://www.facebook.com/lzfarmersmarket)

6.3 **BLUE EYED LEO**

6.10 **JOSH GOODMAN**

6.17 **BROTHERHOOD  
OF HARMONY  
MUSICAL GROUP**

6.24 **FRANK BAGOT**

7.1 **FACE N TIME**

7.8 **JOHN LEAHY**

7.15 **LZHS JAZZ COMBO**

7.22 **FRANK BAGOT**

7.29 **INVERSION**

8.5 **FACE N TIME**

8.12 **BROTHERHOOD  
OF HARMONY  
MUSICAL GROUP**

8.19 **FRANK BAGOT**

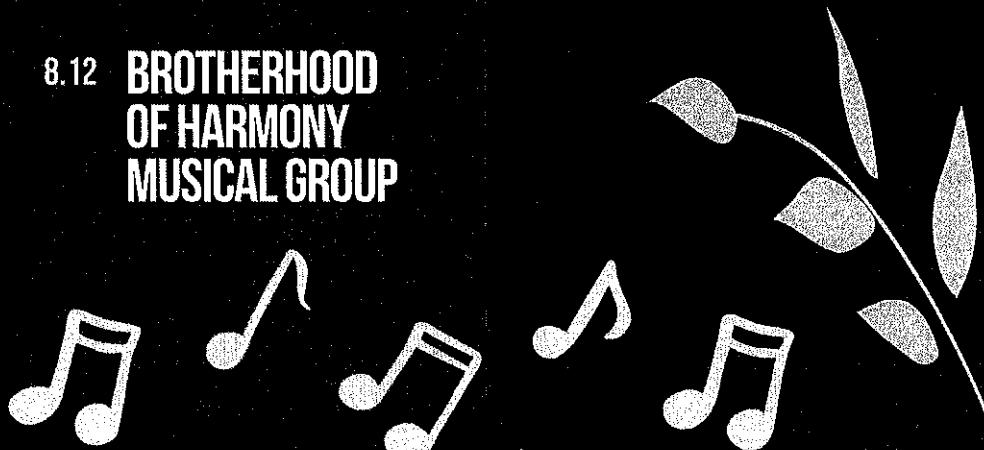
8.26 **INVERSION**

9.2 **BLUE EYED LEO**

9.9 **JOHN LEAHY**

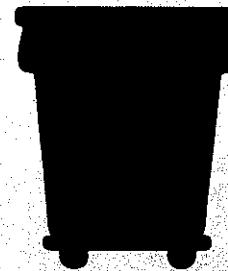


Village of Lake Zurich Parks & Recreation Dept.  
200 South Rand Road, Lake Zurich, IL 60047  
847.438.5146 | [www.lakezurich.org](http://www.lakezurich.org)



**EVERY FRI. | 3:30-7PM**

# STYROFOAM RECYCLING



**OPEN SATURDAYS 10-NOON**

**MAY 14, JUNE 11, JULY 9, AUGUST 13 & SEPTEMBER 10**

**AMERICAN LEGION, 51 LIONS DRIVE LAKE ZURICH  
(DROP-OFF CONTAINER BEHIND BUILDING)**

**TUESDAYS: 12-2PM**

Excludes  
Holidays

**FRIDAYS: 9-11AM**

## Foodservice Styrofoam Products

## Packaging Styrofoam Products

- ★ **MAKE SURE YOUR STYROFOAM HAS THE  SYMBOL.**
- ★ Styrofoam should be loose and free of any other packing (no boxes, paper, plastic bags).
- ★ Foodservice containers should be wiped clean and dry.
- ★ NO straws, lids, labels, tape or trash.
- ★ NO packaging peanuts.  
(please contact your local post office or parcel service to verify if they accept the material for reuse)
- ★ NO styrofoam insulation.
- ★ NO commercial styrofoam, this is for residential use only.

VILLAGE OF  
**LAKE ZURICH**   
ILLINOIS

*At the Heart of Community*



**pactiv**   
**evergreen**

**Village of Lake Zurich**  
70 E. Main St, Lake Zurich, IL 60047  
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RUN WALK HONOR ★ ★ ★ ★ ★ ★ ★ ★ ★ ★

# TUNNEL TO TOWERS 5K RUN & WALK LAKE ZURICH

FOLLOW THE FOOTSTEPS OF 9/11 HERO, NEW YORK CITY FIREFIGHTER STEPHEN SILLER, TO ENSURE THAT WE NEVER FORGET AND HONOR THE SACRIFICES OF OUR NATION'S FIRST RESPONDERS AND MILITARY HEROES.



**Tunnel to Towers**  
Foundation  
T2T.ORG

★ ★ ★ ★ ★ ★ ★ ★

**STAY INFORMED!**  
f c t #T2TRUN

**SUNDAY**  
**JUNE 12, 2022 7:30AM**

**PAULUS PARK**  
**200 S RAND ROAD**  
**LAKE ZURICH, IL 60047**

**FOR MORE INFO & REGISTRATION,**  
**VISIT US AT [T2T.ORG](http://T2T.ORG)**  
**[LAKEZURICH@T2T.ORG](mailto:LAKEZURICH@T2T.ORG)**



SCAN ME

**30**  
ANNUAL  
DICK SCHICK

# Fishing Derby

**SUN**  
**JUNE 19**

**9AM-12PM**

**HENRY J.  
PAULUS  
PARK**

*Free Community Event*

**AGES  
16 AND  
UNDER**

This fishing derby is in celebration and honor of, Lake Zurich resident and former community teacher, Dick Schick who ran this free community event for 24 years

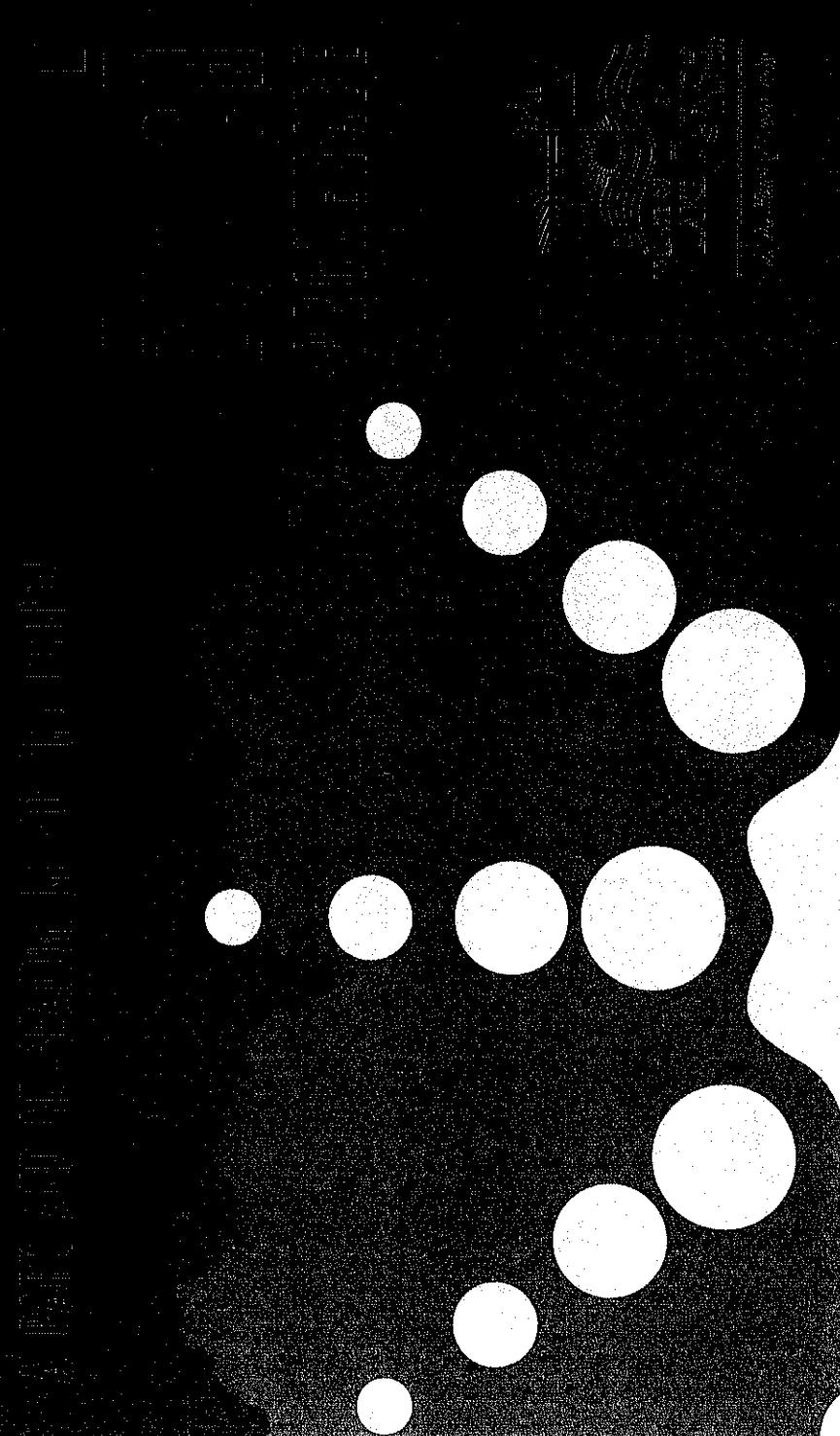
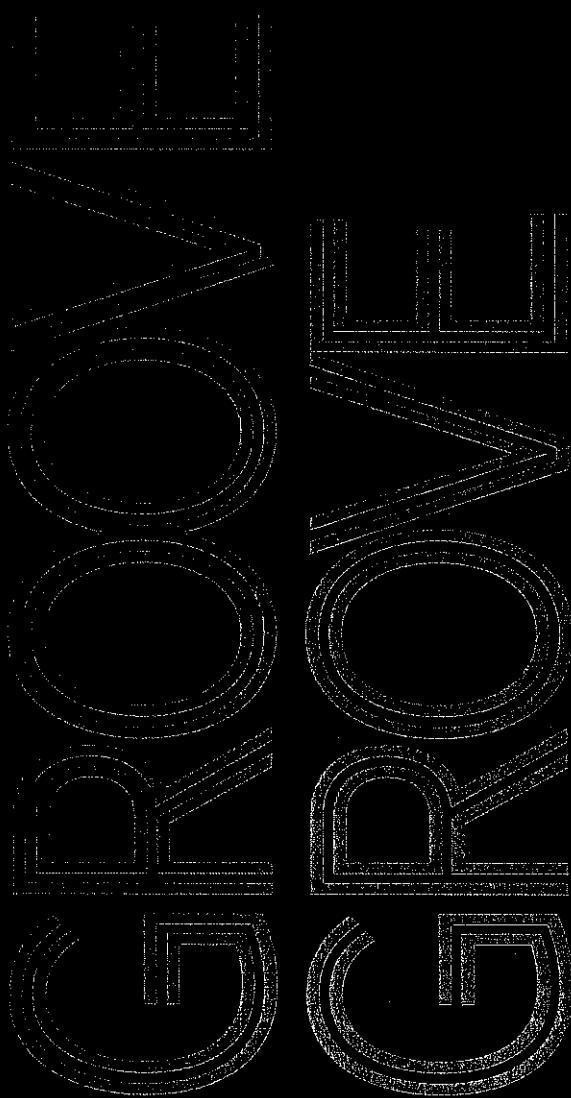
All participants must register before starting to fish (registration is free). Fishing shall not begin before 9 a.m. to be eligible for prizes, fish must be registered by 11:29 a.m.

Fish sizes will be determined by length. In the event of a tie, the weight will be used to determine the winner.

When bringing a fish to be registered, please place them in a plastic bag filled with water. We encourage you to practice catch and release. Fish returned to the lake in good condition will receive the following bonus lengths:

- Panfish = +1/2 inch      - Bass, Northern, Muskie, Walleye = +1/2 inch

# MUSIC FOR EVER





# ALL DAY FUN FOR THE WHOLE FAMILY

# 4TH

# of

# July

## CELEBRATION

## MONDAY AT PAULUS PARK

**FREE PARK ADMISSION • FIREWORKS DISPLAY • FOOD VENDORS  
LIVE MUSIC • SWIMMING • \$5 OPEN CARRY WRISTBANDS\***

### FREE ADMISSIONS TO PAULUS PARK GROUNDS

PARK OPENS AT 10AM | PLEASE SEE BEACH ADMISSION PRICES BELOW

#### BEACH ADMISSION (10AM-7PM)

To enter, must have a valid beach pass or pay daily entrance fee

#### RESIDENTS

Adults (18+): \$9  
Ages 4-17: \$6  
3 & Under: Free

#### NON-RESIDENTS

Adults (18+): \$11  
Ages 4-17: \$8  
3 & Under: Free

\* Information above is for Paulus Park Beach; Breezewald Beach will be open for residents only for entry from 12-7pm

### EVENT SCHEDULE

**10AM**

Paulus Park & Beach Open  
D & J DJ's Entertainment  
(throughout the day)

**11AM**

Taste of the Summer:  
Food Vendors  
Trucks Open

**4-5:30PM** Out of Storage

**7:15-9:15PM** The Rave

**9:15PM** Fireworks

\*New Open Carry Wristbands will be available for purchase for \$5/person at the entry gate so you can bring your own beverages to enjoy at Paulus Park (ID required; no adult beverage sales located on property this year; no glass bottles allowed).

For the safety of all, the following cannot be brought into the park:

Pets • Tents • Sparklers/Fireworks • Glass Bottles • Grills under 24" • Firepits

Park picnic tables will be available on a first come, first serve basis (only one table per family, please).

Village of Lake Zurich  
70 East Main Street, Lake Zurich, IL  
847.438.5141 | LakeZurich.org

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SPONSORS



*At the Heart of Community*

All days/times are tentative and subject to change at the discretion  
of the Village of Lake Zurich Park and Recreation Department.

# TEEN CAMP

# FIELD TRIPS

**BOWLERO** **THURS - JUNE 9**

**CONGO RIVER** **FRI - JUNE 10**

**WHEELING WATER PARK** **MON - JUNE 13**

**INDEPENDENCE GROVE** **WED - JUNE 15**

**SAFARI LAND** **THURS - JUNE 16**

**ACTION TERRITORY** **TUES - JUNE 21**

**WILDLIFE DISCOVERY MUSEUM** **WED - JUNE 22**

**RAINBOW FALLS** **FRI - JUNE 24**

**VERNON HILLS AQUATIC CENTER** **WED - JUNE 29**

**MCHENRY CONSERVATION** **FRI - JULY 1**

**RAINBOW FALLS** **WED - JULY 6**

**NORTH WALL ROCK CLIMBING GYM** **THU - JULY 7**

**VERNON HILLS AQUATIC CENTER** **MON - JULY 11**

**INDEPENDENCE GROVE** **WED - JULY 13**

**CHICAGO DOGS** **WED - JULY 20**

**ULTIMATE NINJAS** **THUR - JULY 21**

**CONGO RIVER** **FRI - JULY 22**

**WHEELING WATER PARK** **MON - JULY 25**

**PINSTRIKES** **TUE - JULY 26**

**BOWLERO** **WED - JULY 27**



# CAMPER LUNCHES

Our concessionaire will be providing our campers with a delicious daily catered hot lunch!

**\$25**

5 LUNCH PUNCH CARD

Available at the Barn  
Only good Mon-Fri  
Expires 8/5/22



## MONDAY

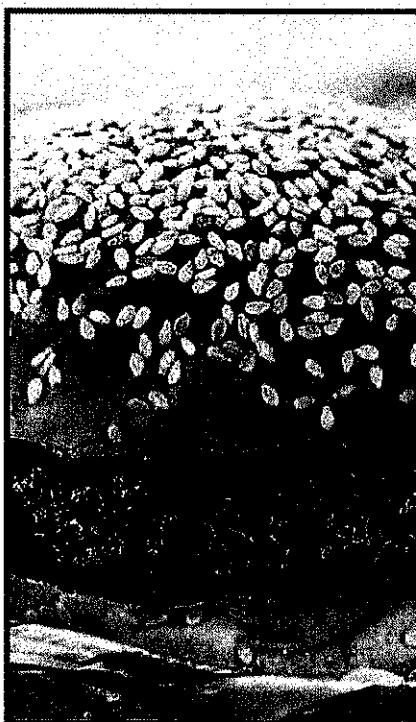
Hot Dog, Chips, Lemonade

## TUESDAY

2 Beef Tacos w/ Cheese  
& Lettuce, Lemonade

## WEDNESDAY

Grilled Cheese, Chips, Lemonade



## THURSDAY

Hamburger, Chips, Lemonade

## FRIDAY

Chicken Nuggets, Chips, Drink

Lunch Punch Cards are used at  
our Paulus Park Concessions



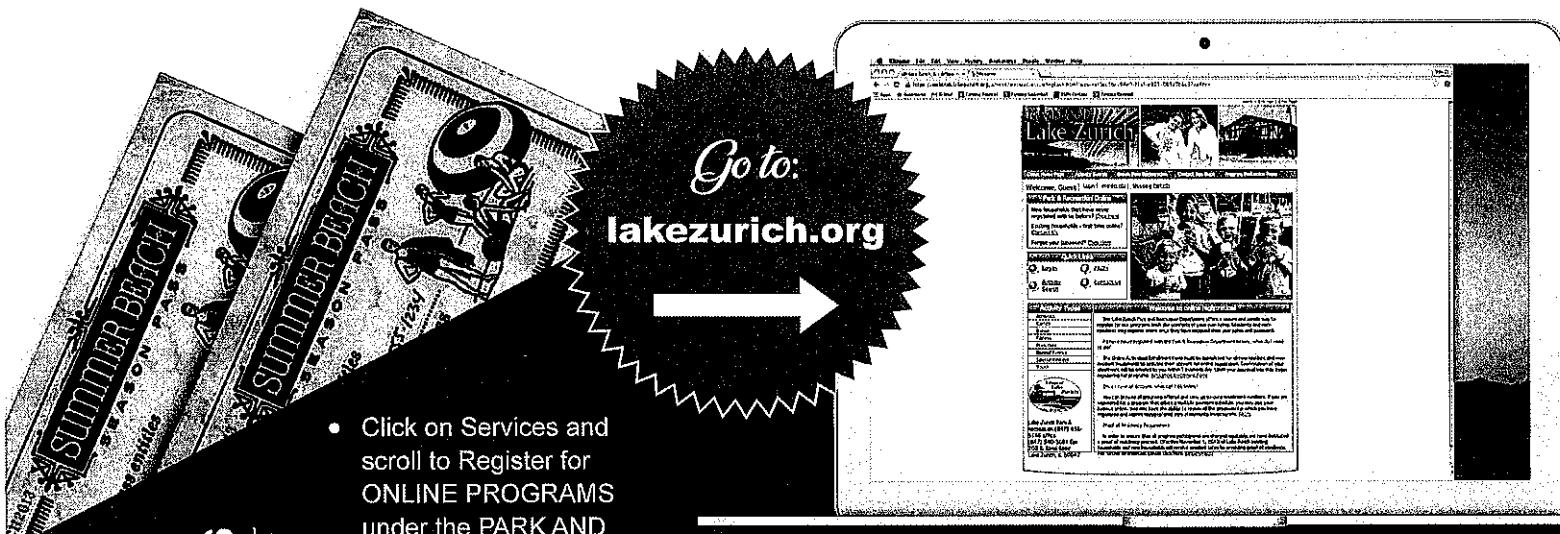
*At the Heart of Community*

# Paulus Park Beach Passes

We have a pass to suit everyone's need including Family, Individual, Daily and Guest passes for both residents and nonresidents!

Paulus Park Beach & Spray Ground is open to the public Memorial Day weekend through Labor Day weekend. Our pre-season hours are Weekdays and Weekends from 11am-5pm. Regular Summer hours 10am-7pm and post season hours are weekends only from 11am-5pm. Beach passes are honored at Breezewald Beach, please visit [lakezurich.org](http://lakezurich.org) for Breezewald's hours of operation.

Please be aware that if you are renewing your beach pass, your beach pass cards are still valid from previous year(s). For new beach passes, each member will need to stop into the Paulus Park Barn to obtain their photo id. The Barn is open Monday-Friday from 8:30am-4pm. Stay up to date on Village of Lake Zurich beach information by visiting [lakezurich.org](http://lakezurich.org).



## ONLINE REGISTRATION STEPS FOR BEACH PASSES

- Click on Services and scroll to Register for ONLINE PROGRAMS under the PARK AND RECREATION TAB
- LOG IN to your account; if you do not have an account, please register for one. Please note that new households require 1 business day to be processed and accepted.
- Click on the BEACH PASS REGISTRATION category at the top of the page underneath the photo header.
- Choose the pass type that you would like to Purchase or Renew
- Click the shopping cart to add your item
- Select who will be the PRIMARY Beach pass account holder (if you are choosing the Family option)
- Your family members (4 years old and older) will be automatically added to your cart. If you have more than 7 people in your household or are in need of your account log-in information, please call us at 847-438-5146 or stop into the Paulus Park Barn, 200 S. Rand Rd and we will be happy to assist you
- Click Submit then Click Proceed to Checkout
- If you have a pass with your picture on it, you WILL NOT need a new picture taken. We will reactivate your pass when you renew it for the year.

# It's Magic

Ages 5-12 6/27 6:45-7:40pm

Children are guaranteed to have a great time as they learn fascinating tricks from a professional magician! Amaze family and friends with tricks that involve cards, ropes, coins, mind-reading, and more. While the trick may appear difficult, you'll discover that they are quick to learn and easy to perform. All materials are provided and each child receives a magic kit to take home. Children are grouped by age and always learn tricks that are age-appropriate. You can sign up for this class multiple times since brand new tricks are always taught at each session.

Resident

Non-Resident

**\$20/\$25**

Held at Wauconda Park District  
600 Main St, Wauconda, IL



*At the Heart of Community*

# MINI NINJA WARRIORS

PAULUS PARK BARN

FRIDAYS

APR 22 - MAY 27

JUNE 10 - JULY 15

JULY 22 - AUG 26

AGES

4-5

TIME

6-6:45PM

LEAP

HOP

SKIP

RUN

Put your Ninja skills to the test. This fun movement based class will challenge your Ninja to maneuver over and under objects. We will also play many large group games to further challenge their Ninja skills.



Resident: **Non-Resident:**  
\$65 \$78

**Paulus Park Barn:**  
200 S. Rand Rd, Lake Zurich, IL 60047

Village of Lake Zurich Parks & Recreation Dept.  
200 South Rand Road, Lake Zurich, IL 60047  
(847) 438-5146 | [LakeZurich.org](http://LakeZurich.org)

VILLAGE OF

# LAKE ZURICH PARKS & RECREATION

PRESENTS

## Youth Speed Training

**TUE, 4:00 – 4:50 PM**

Apr 12 – May 17

May 24 – Jun 28

Jul 12 – Aug 16



To register, verify dates  
and times, please scan



## Youth Track & Field

**FRI, 4:00 – 4:50 PM**

Apr 15 – May 20

May 27 – Jul 1

Jul 15 – Aug 19

**"Speed is a winning  
advantage that you don't  
have to leave to chance.  
It can be taught".**

**Location: Paulus Park, Bristol Park**

**Age: 7 – 12**

**Fees: \$79, \$95 Non-resident**



# TENNIS

Using the best and greatest of the Full-Court Tennis format, participants will learn to play with a combination of technique and strategy, and a sense of fun, safety, and sportsmanship in the terms of tennis. Participants must have their own racquets, wear tennis shoes, and bring a water bottle.

FREE WEEV 9AM  
JR TENNIS 9AM  
YOUTH TENNIS 9AM

9:15AM  
6:30PM  
7:30PM

10:15AM  
7:30PM

**WEDNESDAYS, JULY 20TH - AUG. 24TH**

STAPLES PARK (510 RED BRIDGE RD)

Full Court Tennis is a registered trademark of Full Court Tennis, Inc. © 2000 Full Court Tennis, Inc. All rights reserved.

# HORSE LOVERS

## INDOOR ARENA

**AGES 5+**

Spend time learning horse care and riding. You will learn how to tack up and groom a horse. Each session includes time on horseback. Children who have attended previous lessons can add to their skills.

**Located at:**  
Birch Hill Farm  
29031 N. Garland Rd, Wauconda, IL

**Instructed By:**



Village of Lake Zurich Park  
& Recreation Department  
200 S. Rand Road, Lake Zurich, IL  
847.438.5146 | LakeZurich.org

### UPCOMING DAYS/DATES/TIMES/PRICES

**JUNE 6 - 27**

**MONDAYS \* 5-6:30PM \* \$330/\$396**

**JUNE 11 - JULY 9**

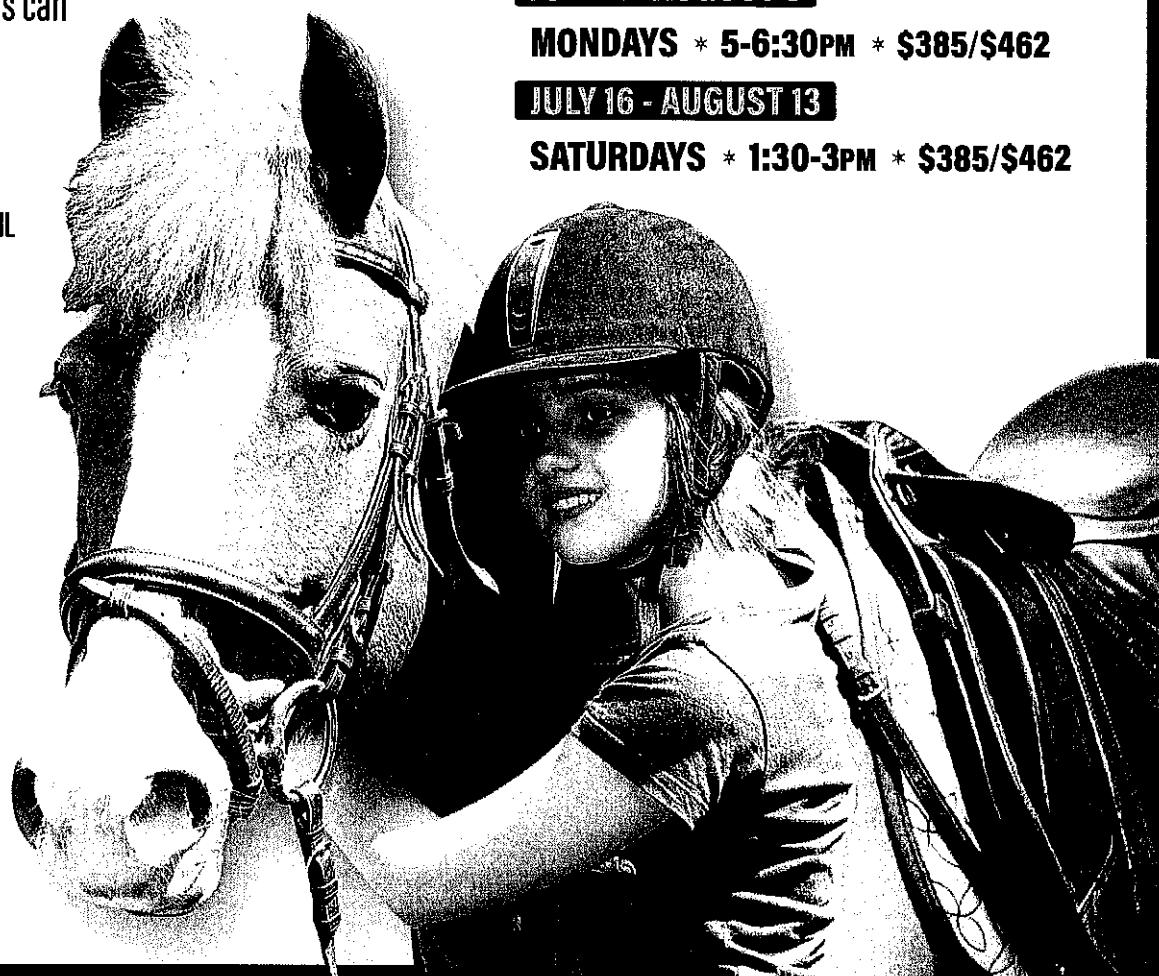
**SATURDAYS \* 1:30-3PM \* \$385/\$462**

**JULY 11 - AUGUST 8**

**MONDAYS \* 5-6:30PM \* \$385/\$462**

**JULY 16 - AUGUST 13**

**SATURDAYS \* 1:30-3PM \* \$385/\$462**



— AGES 5-12 —

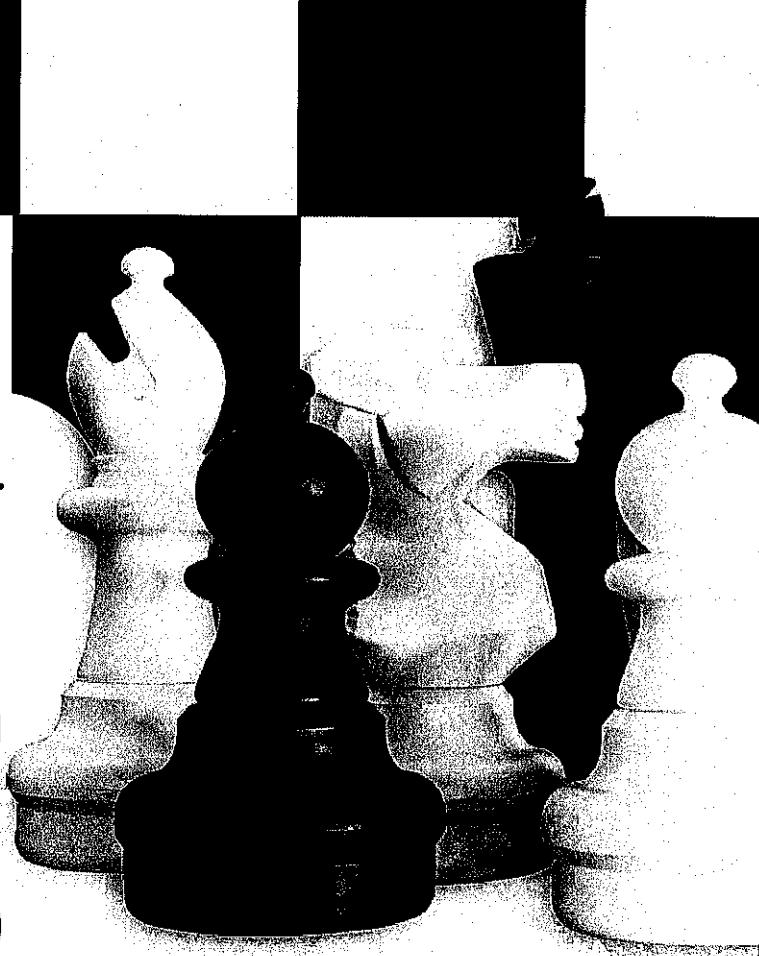
# CHESS SCHOLARS

**AFTERSCHOOL CHESS CLUB**

**TUES. FROM 5:30-6:30PM**

**JUL. 12 - AUG. 16**

Develop your child's intellect through the royal game of chess! Current research has shown a strong link between chess and academic performance in a variety of areas, including mathematics and language arts. Also, chess has been proven to enhance children's motivation, concentration, focus, social skills, and creativity. No previous knowledge of chess is necessary. Each class will consist of a fun interactive teaching period and guided practice time. Both beginner and experienced players are welcome and will get to the next level under the guidance of an experienced Chess Scholars coach. There will also be a chess competition with prizes at the end of the session!



**RESIDENT**

**NON-RESIDENT**

**\$104 | \$125**

**LOCATED AT**

**PAULUS PARK BARN**

**200 S. RAND RD**



*At the Heart of Community*

Village of Lake Zurich Park & Recreation Dept.

200 S. Rand Rd, Lake Zurich, IL 60047

847.438.5146 | [LakeZurich.org](http://LakeZurich.org)



**COUNTRYSIDE EAST SOCCER**  
(683 OLD MILL GROVE RD)

**AGES 7-10 YEARS OLD**

# **SOCCE-R**

**101 SATURDAYS  
JULY 23-AUG. 27  
10:30-11:30AM**

Players are introduced to the fundamentals of soccer tactics such as passing the ball, offensive moves, defensive moves, keeping/controlling the ball and taking the ball away from the opposing team. Players learn to score and prevent goals.

Physical endurance and fitness are emphasized while touching the ball. At this age, the focus starts to change from simple games to organized, tactical, competitive games.

**RESIDENT**

**\$70**

**NON-RESIDENT**

**\$84**



**Village of Lake Zurich Parks & Recreation Dept.**  
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(847) 438-5146 | [LakeZurich.org](http://LakeZurich.org)

**MONDAYS**

**WEDNESDAYS**

1:30-2:15 PM

**THROUGH**

# SIX WEEK | BOXING BOOTCAMP



This is an intense boxing-based class that uses H.I.I.T - High Intensity Interval Training with a twist. We're adding lights for a punch of fun. Expect amazing music, disco balls and colored lights for a high-energy workout. You will give all your effort through quick, intense bursts of exercise followed by short recovery periods. This will burn more fat in less time by keeping your heart rate up. Our boxing trainer will lead you through rounds of different punches and combos. You will receive a high level of cardio and muscle strength.

1 CLASS PER WEEK - 40 MINUTE WORKOUT

**\$119**

**\$143**



Village of Lake Zurich Parks & Recreation Dept.  
200 South Rand Road, Lake Zurich, IL 60047  
(847) 438-5146 | LakeZurich.org

# GOLF LESSONS

Learn basic golf skills including full swing, chipping and putting. Golf rules and etiquette will be discussed. Lessons are taught in a small group by a PGA Golf Pro.

## PLEASE BRING YOUR OWN CLUBS

Rental clubs are  
available but limited

## YOUTH LESSONS

7/5-8/9 • 5-6PM

8/23-9/27 • 5-6PM

## ADULT LESSONS

**YOUTH AGES = 7-14**

**ADULT AGES = 15+**

INSTRUCTOR:  
DEACON KALLISH



## YOUTH & ADULT FEE

RESIDENT  
\$114

NON-RESIDENT  
\$137

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