



*At the Heart of Community*

## THE BOARD OF FIRE AND POLICE COMMISSION

200 Mohawk Trail  
Lake Zurich, Illinois 60047

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LakeZurich.org

### MEETING MINUTES

A scheduled meeting of the Lake Zurich Board of Fire and Police Commissioners was held on January 18, 2022 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

#### **I Call to Order**

The meeting was called to order at 5:31 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused

Also present: Police Chief Husak and Fire Chief Pilgard

#### **II Public Comment**

None

#### **III Approval of Minutes**

Commissioner Bush made a motion to approve the minutes of the November 23, 2021 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

#### **IV Communications**

None

#### **V. Unfinished Business**

##### **A. Department Updates**

##### **Fire –**

- Chief Pilgard provided the Board with an update on COVID-19 cases within the Fire Department.
- Chief Pilgard briefed the Board about a variety of tasks that the Department is involved in as the new year began including strategic planning, MABAS box card updates, and 2022 department goals.
- Status updates on the three probationary members of the Department were provided.
- Chief Pilgard briefed the commissioners about an ongoing internal investigation involving a Fire Department lieutenant.
- Firefighter Testing Process
  - 39 applicants for firefighter were received. 26 applicants sat for the written test and 17 passed.

Police -

- Chief Husak provided the Board with an update on Police Department personnel. Sergeant Witt is attending Northwestern University Center for Public Safety School of Police Staff and Command. Officer Scarry is progressing well in field training.

## VI New Business

### Fire

#### A. Fire Department Promotional Process

- Chief Pilgard presented the Seniority and Ascertained Merit Posting documentation to the Board. The Board reviewed and accepted the documents.
- The promotional process oral interviews with the Board will take place on Monday, February 21 and Tuesday, February 22, 2022 beginning at 5:00 p.m. at the Lake Zurich Police station.

Police

#### A. Lateral entry process

Chief Husak reviewed planned phases of the lateral entry process with the Board. The Board agreed with the plan. Advertising for openings should commence in February, 2022. Once finalists are selected to interview with the Board, potential interview dates will be discussed.

## VII Adjournment

There being no further business to come before the Board, Commissioner Bush made a motion to adjourn, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 6:44 p.m.



Commissioner



Date

Submitted by:

  
Recording Secretary