



*At the Heart of Community*

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## **Park and Recreation Advisory Board**

Virtual Meeting

Tuesday, February 8, 2022- 6:30 PM

### AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: December 14, 2021
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. You may request a virtual meeting link by emailing [info@lakezurich.org](mailto:info@lakezurich.org) prior to the start of the meeting. Comments submitted to [info@lakezurich.org](mailto:info@lakezurich.org) prior to the start of the meeting will be read into the record. Public Comment is limited to 30 minutes total and 5 minutes per speaker. You may also call into the meeting live with the following: 1-309-249-8140 Conference ID: 775 996 601#
5. New Business
  - A. Girl Scout Troop 178 Proposed Park Project  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for a local Girl Scout Troop Silver Award project proposal for the creation and installation of a gaga ball pit on park property located at Chestnut Corners/Hunters Creek Park (1234 Pheasant Ridge Road).
  - B. External Special Event Request- Brazilian Festival LLC  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the Brazilian Festival LLC special event proposed to be held at Paulus Park on Saturday, August 27, 2022 from 11am-5pm and Sunday, August 28, 2022 from 10am-4pm. The approximate number of attendees over the course of the 2 day festival is 1,500-2,000 to come out to the park to enjoy the Brazilian culture featuring 35 food vendors, beverage sales, kids activities and nonprofit presence.
  - C. Internal Special Event Approvals  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the following internally run special event in FY22: Tween Nitelite Egg Hunt, Annual Egg Hunt, Arbor Day, Farmers Market, Movies in the Park, Family Fishing Derby, Groove Grove, July 4<sup>th</sup>, Rock the Block, and Miracle on Main Street
  - D. External Special Event Approvals  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the following externally run special events proposed to be held on Village park property in FY22: Purple Plunge, Block A Food Truck Socials, Stephen Siller Tunnel to Towers, LZ Tri, Unplugged Fest, Taste of the Towns, Boy Scouts Overnight, Alpine Races and Jack O Lantern World



6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
  - A. Cathy Malloy- Picture in a Park and Miracle on Main Street
  - B. Shawn Bergfalk- Groove Grove
  - C. Kevin Koch-Farmers Market
  - D. Jeff Carey- Rock the Block, Financials & Survey results
  - E. Tim Andrews- Miracle on Main Street, Survey results
  - F. Allen Borg- Special Events Opportunities/Give Where You Live
  - G. Sariah Quimby- Special Events Opportunities/Give Where You Live
9. Director's Report
  - A. Event Updates- Purple Plunge (3/5), Tween Nitelite Egg Hunt (4/1), Annual Egg Hunt (4/9) & Arbor Day (4/30), AOF Programs (page 10 of the Spring Summer Brochure)
  - B. Park Highlights/Updates- FY22 OSLAD projects update (possible community survey to come), Chalet Deck, Buffalo Creek Parking Lot and Sonoma Tennis/Pickleball Court
  - C. Facility Highlights/Updates –Barn Reno Updates
  - D. Program Update-Rectrac Upgrade, Summer planning/hiring, Nonmotorized FY21 Boat Permit Report
10. Written Communications- Spring Summer 2022 Brochure, State of the Village Strategic Update, Local News, Event & Program Promotions
11. Adjournment

April 12, 2022

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.



**Unapproved**  
**VILLAGE OF LAKE ZURICH**  
**PARK AND RECREATION**  
**ADVISORY BOARD MEETING**  
Village Hall Board Room  
Tuesday, December 14, 2021- 6:30 PM  
AGENDA

**1. Call to Order**

The meeting was called to order at 6:30pm by Chair Koch.

- 2. Roll Call:** Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Sariah Quimby, and Cathy Malloy. Staff present: Recreation Director Bonnie Caputo, Recreation Supervisor Elke Kadzielawski and Recreation Supervisor Jenna Stanonik. Park and Recreation Board Liaison Trustee Greg Weider.

**3. Approval of Minutes:** August 10, 2021

MOTION made by Jeff Carey, seconded by Sariah Quimby to approve the minutes of the August 10, 2021, Tim Andrews and Cathy Malloy abstained. Park Advisory Board meetings as presented. Roll call vote, all yes. MOTION CARRIED

- 4. Public Comments:** There were no public comments submitted prior to the meeting. There was one resident who attended with public comment.

A. **Mary Kozub, Ancient Oaks Foundation-** Mary wanted the board to be aware of upcoming Ancient Oak events. On December 29, 2021, they Fort Building will take place from 3-5pm at Kuechmann Arboretum for patrons 8+ and on February 26, 2022 they will host a trivia night at Kemper Lakes. Mary also wanted to make sure that the board was comfortable contacting her or AOF with any questions that they may have. Mary also informed the board that Fall was crazy busy and that they personally harvested over \$1700 in seed and planted another \$8000 in seed. This seed was harvested from places like Oak Ridge Marsh to Kuechmann to Old Mill Grove. Mary expressed that changes were coming as they have one paid employee for the past three years and that Claire Slattery will be taking a step back. May expressed that the foundation is seeking a person. Vice-chair Tim Andrews asked if AOF can come in and assess properties for a fee of \$50.00 and AOF could use the fee as fundraising dollars. Mary stated that AOF currently does free oak tree evaluations.

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**5. New Business**

A. Director Caputo summarized SRACLC saying: The Village of Lake Zurich is a cooperative member agency of the Special Recreation Association of Central Lake county. SRACLC provides community based therapeutic recreation programs and services to people of all ages with disabilities or special needs. Presentation on SRACLC's mission, program, services and outreach to the community to be given by Executive Director, John Buckner **Special Recreation Association Central Lake County (SRACLC)** – John thanked Recreation Director Caputo and Recreation Supervisor Stanonik for making his job easier and stated the Lake Zurich is one of the best villages to work with. John hopes for



an open-ended relationship with the Village of Lake Zurich for any questions. John explained that .12/10's - .4 cents of special levied tax is what the Village of Lake Zurich pays SRCLC. Special Recreation Association Central Lake County is made up and services 7 different member agencies Villages or park district including Lake Zurich, Hawthorn Woods, Lincolnshire, Vernon Hills, Grayslake, Mundelein, and Libertyville. The Special Recreation Association of Central Lake County is a cooperative effort of seven Member Agencies to provide year-round, community-based recreation services to individuals with disabilities and their families. Member Agencies provide the primary source of operational revenue through a property tax levy available to park districts and municipalities who have entered into a cooperative agreement or through a general fund. Individuals whose primary residence is within the legal boundaries of one of the Member Agencies are considered residents of SRCLC. SRCLC offers nearly 500 recreation programs per year for people of all ages and ability. SRCLC believes in equal opportunity for all and everyone should be allowed to participate at their highest desired level. SRCLC and their Member Agencies provide inclusion services to individuals with disabilities wishing to participate in the Park District and Village recreation programs at no additional cost to the family. Inclusion services may include, when necessary, staff training, program modifications/adaptations, adapted equipment, additional staff, and program observations. SRCLC tried to keep in-person programming running as much as possible in 2020 and although numbers were lower they were able to help accommodate approximately 30 people in the Summer and 15-20 people in the Fall/Spring. Inclusion aides will help member agencies with all program needs including day camp, horseback riding, and daily programs. SRCLC was founded and formed in the mid 1970's. The Village of Lake Zurich has been a part of SRCLC since the mid 1990's. John Carey asked if there is a maximum age for services and John Buckner replied, No. SRCLC services from 3 years old to seniors. Chairperson Kevin Koch asked what do you specifically do for the Village of Lake Zurich. John responded that they send inclusion aides for day camp, special Olympics, basketball, and any other program that the Village of Lake Zurich offers. They also have social club nights for the adults. SRCLC is a distinguished and accredited agency that offer programs from 10-3pm and hold ratios at 1 to 2. Director Caputo added that John Buckner also leads the Foundation Board, golf outing, and raised money to build a well needed sensory room. John said they rely on core services, staff ideas, ie sensory room and fundraising. SRCLC raised over \$90k in two years to make the sensory room happen. The sensory room originally was built in Mundelein's facility but has since moved to Libertyville. SRCLC is current building low impact trails in Vernon Hills and Grayslake and they are building accessible extensions in parks; Lake Zurich will be eventually added to the list. John would like to see something special in each community. John Carey asked if District 95 is helpful. John Buckner replied that yes, they are helpful and offer a good staff.



**6. Old Business**

**A. Fireworks RFP**

Director Caputo read the Advisory Board the memo created in regards to the fireworks RFP. The contract is for a 3-year agreement. Staff released a request for proposals for a three-year contract for the Lake Zurich's annual July 4<sup>th</sup> celebration firework display (2022-2024) for a maximum cost per display of \$33,000. The RFP was released November 1, 2021 and closed December 1, 2021. The Village of Lake Zurich received one proposal from J&M Displays and the proposal includes rain dates and extra shells for early payment. Staff is seeking recommendation to award the three-year firework contract to J&M Displays. Chairperson Kevin Koch asked why the Village did not receive more than one bid. Director Caputo believes that one bid was received based the unique factor of shooting from the lake. The decision to launch from a barge is two-fold. One the State Fire Marshall proposed to increase the safety zone required for larger shells and two, shooting fireworks from the barge increases viewing space for the public. Chairperson Koch asked about the expense that is charged back to the hotel motel fund to cover the July 4<sup>th</sup> event. Director Caputo shared that annually it is approximately \$60,000 and that the event is fully funded through the hotel motel tax. Motion was approved by Allen Borg and Seconded by Tim Andrews, all in favor, Yes. Motion Approved.

**7. Treasurer's Report**

Director Caputo was happy to share a very healthy-looking report. The end of the year revenue numbers are favorable to both budget and forecast. The monthly information report included charts of growth. The 2022 internal event committees have already begun meeting and setting the 2022 event dates. Multiple contracts for the upcoming year have already been signed including, but not limited to, Rock the Block entertainment (7<sup>th</sup> Heaven and Libido Funk Circus) and July 4<sup>th</sup> Independence Day celebration (DJ Dave Potash, Outta Storage and the Rave). All other contracts will be secured after the first of the year. Vice-chairperson Andrews asked if the Village will be adding to our Wibits in 2022. Director Caputo stated that due to the limited use of the Wibits due to COVID in the past two years, the current equipment is in great shape and the department is hopeful to place it back into use this summer. This is heavily dictated by staffing and lake levels.

**8. Advisory Board Member Reports/Update**

- A. Cathy Malloy - The clothing swap on Saturday, August 28<sup>th</sup> was a success and had 75+ people come through the door. Those in need seem to be very appreciative of the drive. Mistletoe Moment is currently out at Rotary park. Chairperson Koch asked how many people came through Miracle on Main and Director Caputo estimated an attendance size of 3500-4000.
- B. Shawn Bergfalk- Groove Grove will be moving to Wednesday evenings and will be in conjunction with Food Truck Socials. He has one band who is already looking forward to play in 2022, that band is South City Collective.



- C. Kevin Koch- Farmer's Market  
Chairperson Koch shared that Farmer's Markets extended markets went well and the vendors seemed to like the extension. Director Caputo said that she will reach out to all current vendors in January and then new vendors starting in February.
- D. Jeff Carey – Rock the Block – the committee currently has two out of the 3 bands secured. Headliner will be 7<sup>th</sup> Heaven and middle band will be Libido Funk. The committee is still waiting to hear back from a potential opening band. Director Caputo noted that the Village exceeded the sponsorship revenue budget thanks to Mayor Poynton as well as exceeded the rev budget for vendor fees and alcohol sales. No other updates.
- E. Tim Andrews- Miracle on Main Street- Vice Chairperson Andrews shared that the the Village had a great event. He was in charge of the adult beverages and stated that Cathy Malloy's idea of a mug was the hit of the evening. Shawn Bergfalk stated that the committee may want to look at an alternative idea for the long sleigh ride lines. Director Caputo said that the survey will close next week before the committee's wrap up meeting but that this could be conveyed and modified for next year's event. Director Caputo also gave a shout out to Cathy Malloy who contacted all of the area's parishes to see who wanted to participate: Chapel, JCC and come out and Peace Lutheran Church.
- F. Sariah Quimby and Allen Borg shared that the we are revamping the Sponsorship Opportunities packets. The information is outdated and it is time for an update. The committee is working on consolidating the package and the presentation of the piece. The Give Where You Live program will be on hold until next meeting. The Give Where You Live program is an expansion of the member tree and how you can invest in your community.

9. Director's Report

- A. Event Update- all dates have been secured for 2022 events. Purple plunge (3/5), Nitelite Egg Hunt (4/1), Annual Egg Hunt (4/9), and Arbor day (5/1)
- B. Park Highlights/Updates – FY21 the department were able to refinish the dance floor in BCA, purchase a mirror and portable floor in BCB, sand sifter, downtown tree lighting, and lake mile markers that public works will place around the lake. In FY22 OSLAD project including shoreline, Chalet trek deck, Buffalo Creeks parking lot and potentially Sonoma's tennis/pickleball court.
- C. Facility Highlights – The Paulus Park Barn will have a new elevator cab by the end of 2021. There are still items being worked on in the building. Public Works is working closely with the contractor to complete outstanding items.
- D. Program Updates-an unincorporated Lake Zurich senior resident sent in a flyer from Phil's beach showing that the beach is free to seniors and would like Lake Zurich to offer the same for its senior residents. Director Caputo reminded the board that Breezewald beach is a free beach to all Lake Zurich residents. Vice Chairperson Andrews suggested that the Village put a kayak self-storage unit down by the non-swim zone beach as an added amenity to Lake Zurich residents. Chairperson Andrews has offered to write up a proposal and cost analysis. Director Caputo stated the board is always open to proposals and that it needs to go through the VMO/Village Board.



10. Written Communications- include SRACLC Pamphlet, Non-resident flyer, Schedule of 2022 meetings, Local news, Event & program promotions.

11. Adjournment

MOTION made by Vice Chairperson Tim Andrews, seconded by Cathy Malloy to adjourn the meeting. Voice vote, all in favor. MOTION CARRIED. The meeting was adjourned at 7:44pm.





*At the Heart of Community*

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## MEMORANDUM

Date: February 8, 2022  
To: Park and Recreation Advisory Board  
From: Bonnie Caputo, Recreation Director  
Subject: Chestnut Corners Girl Scout Project Proposal

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### Issue:

Over the years, the Village of Lake Zurich has worked with numerous Boy Scouts, Girl Scouts and Eagle Scouts to complete projects throughout our parks that positively impact our community. We were recently approached by Girl Scout Troop 178, a sixth-grade troop out of Middle School North, interested in creating and installing a gaga ball pit at Chestnut Corners Park.

### Analysis:

Troop Leader, Brooke Cheek, reached out the Park and Recreation Department early November after the girls in her troop had identified interest in creating a gaga park amenity in their community as a potential project for completing their Silver Award.

They are requesting approval to design and installation of a 14.5'-18' gaga ball pit, depending on exact park location. The hexagon shaped ball pit will be comprised of 12 wood boards, composite boards are an option, 8'-10' in length per board and approximately 2' in height. Structure will be held together by UV protected, powdered coated steel comers. Ground surfacing will be either sand, mulch (fibar) or rubber flooring (extra cost). If on the concrete, bolting to the flooring is an option. Additional possible accessory add-ons to the structure include: wall top covers, ADA door, signage and balls for park goers. Troop 178 has committed to paying for the gaga ball pit structure through fundraising activities such as cookie selling, badges sales and asking for local donations.

After review of their proposal, the Village would need to involve the Public Works Department in regards to locates if staking into the fibar playground area or assistance with modifying the picnic table location under the pavilion. After installation, the gaga ball pit would become the property and responsibility of the Village of Lake Zurich. Troop 178 is excited to bring this



proposal before the Board as they believe it would be a fun way to get kids in our town active and interacting.

**Recommendation:**

To be discussed by the Park Advisory Board with a recommendation to be made for Village Board consideration.

w/ Attachments; Presentation of Proposed Gaga Pit, Prototype Photos and Email from Girl Scout Troop 178



# Gaga Ball Pit Proposal

Prepared For: Park Advisory Board

By: Troop 178

Date: February 8th



Troop 178 Park Advisory Board



## Meet Troop 178

We are a 6th Grade troop from Middle School North. We have been a troop since we were in second grade. Our troop has gotten much smaller than when we started but we have gained in knowledge and dedication. We sell fall product and cookies every year. We are ready to give back to our community and earn our Silver Award by building a Gaga pit in Lake Zurich.

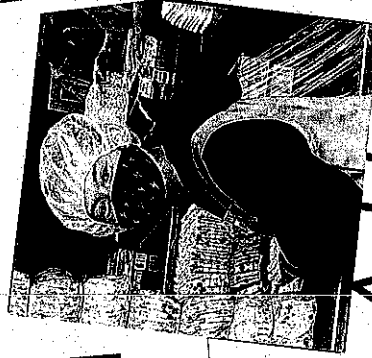




# The Girls!



Ash



Ashlyn



Ella



Olivia



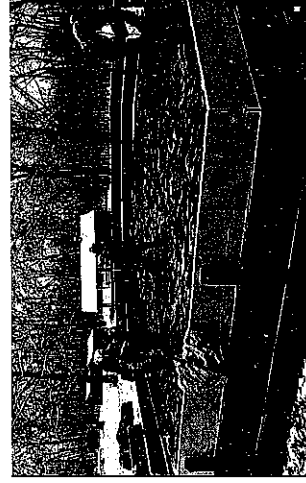
Hailey





## What is Gaga Ball?

- A high energy game, like dodgeball.
- Accommodates various team sizes and skill levels.
- Materials include one ball in an hexagonal shaped pit on various surfaces.





## Why a Gaga Pit in Lake Zurich?



As a troop, we've been seeing many Gaga ball pits in local parks, camps, and schools.

- It's a fun activity that we see kids like us playing in them almost every time we see one.
- We want to see kids in our town playing too.
- This Gaga pit can help our troop with our silver award. Which will help us advance as a troop, and help us with our college admissions, and resumes.



*Troop 178 in Barrington*

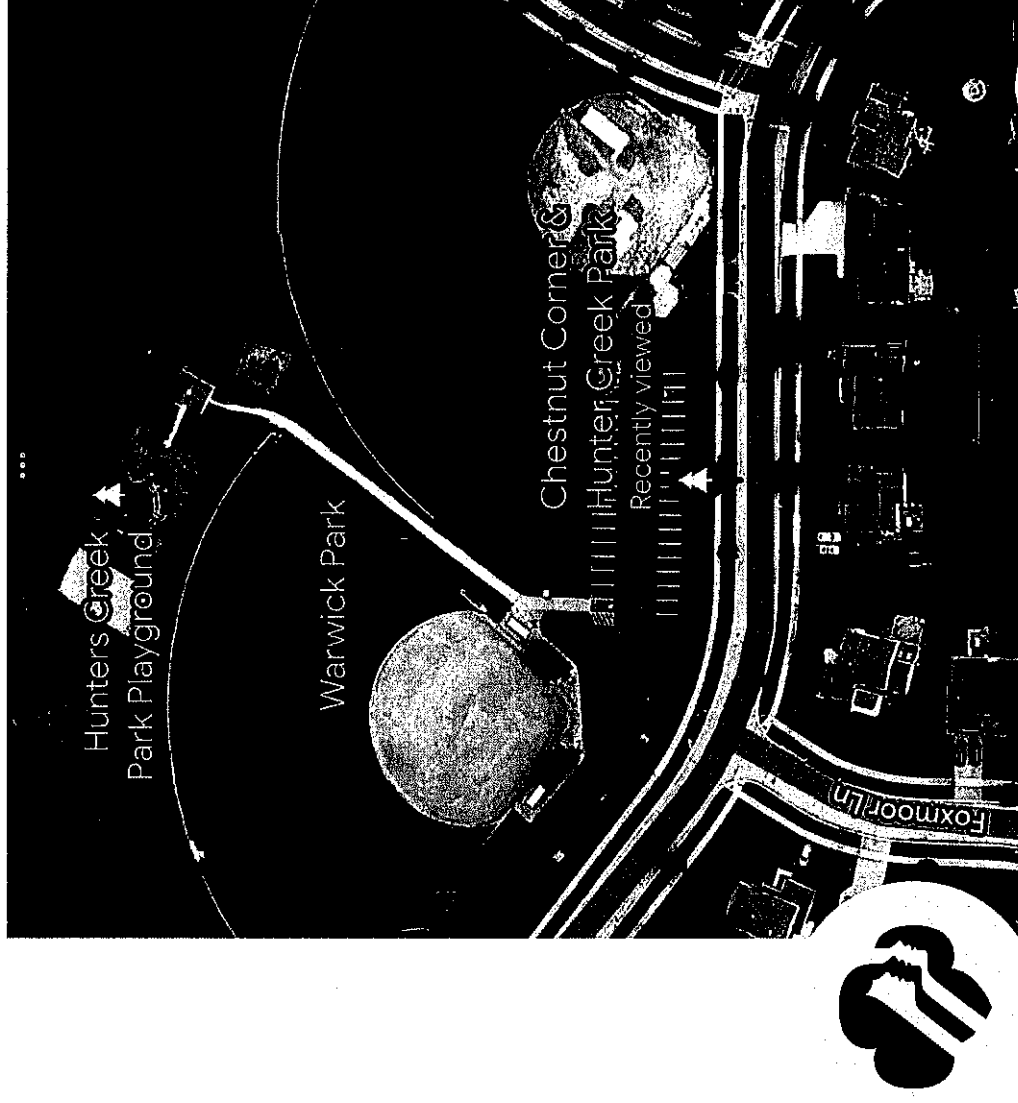


## The location of the Gaga ball pit

The location we would like to put the Gaga ball pit is Chestnut Corners/Hunters Creek Park. The location is 12345 Pheasant Ridge Road.

There are several reasons why we picked this location...

- One reason is because it is near softball/baseball field so when spectators are at a game and they do not want to watch the game they can go play Gaga ball. It's easy to play with strangers.
- Another reason is there is a pavilion so if it is hot out you can play under the pavilion out of the sun or rain.



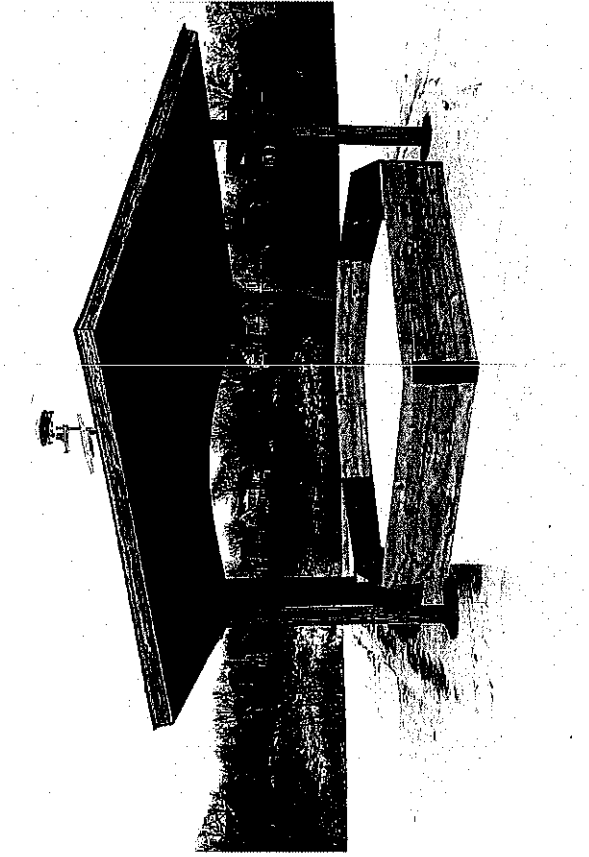


## Placement Options



### Option 1:

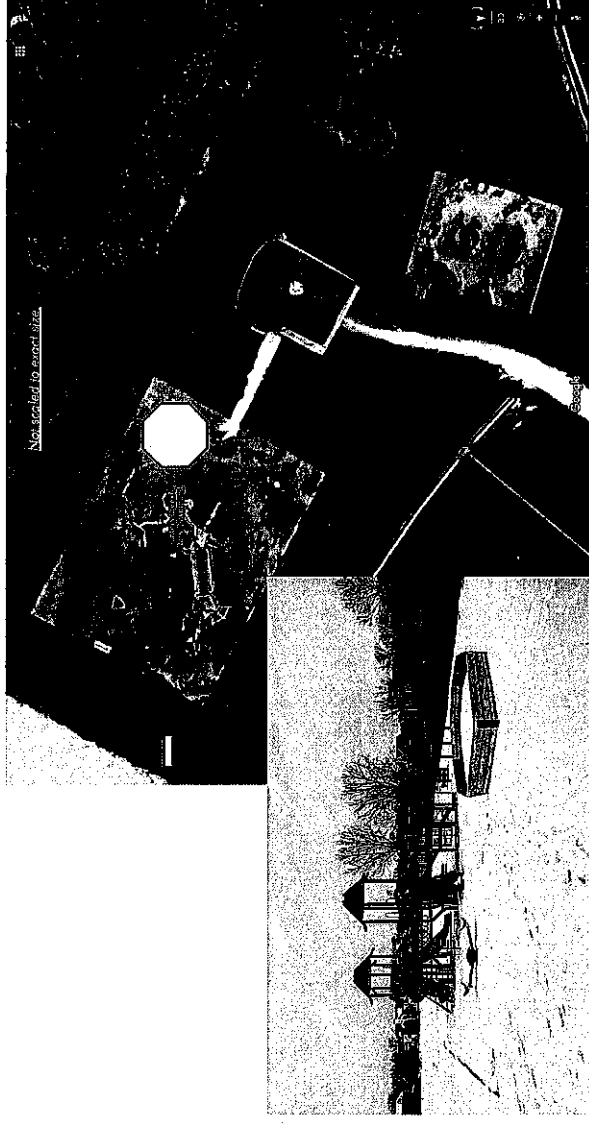
Under the pavilion- 14.5' Gaga ball pit



Pavilion is approximately 15' wide. 14.5' is the smallest pit option.

### Option 2:

On the fibar area - 18' or 14.5' Gaga ball pit



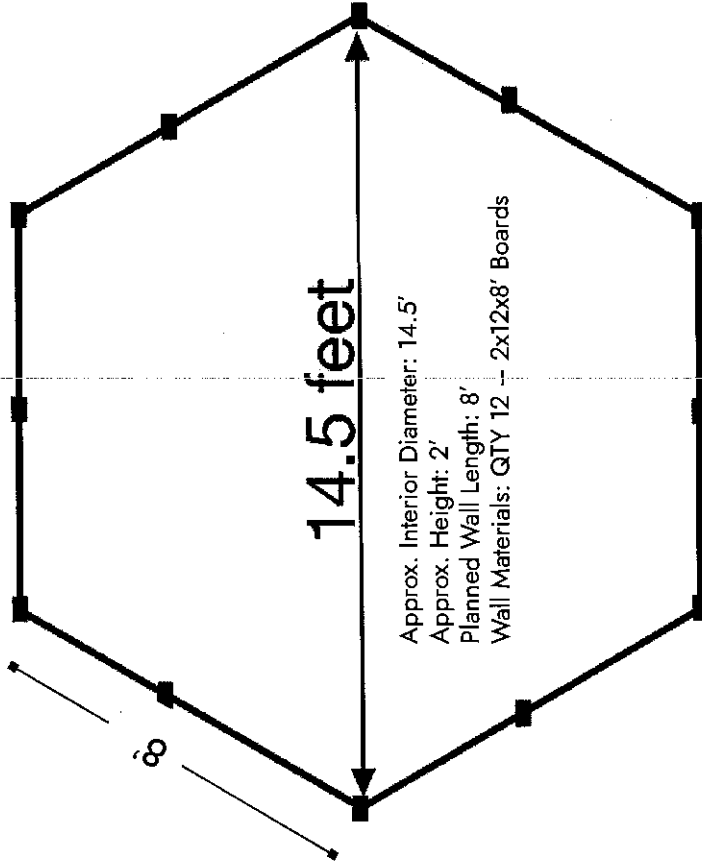
With the current snow on the ground, we are unable to confirm the size area. Need to check clearance of playground equipment and standards.



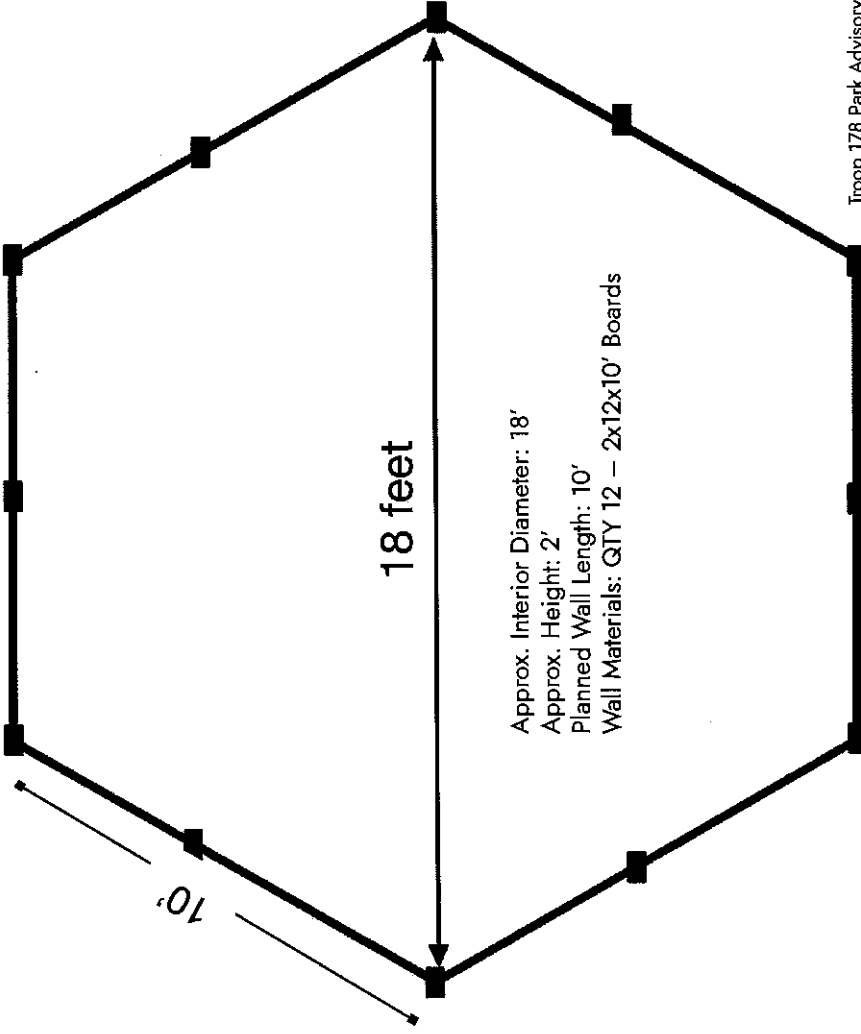
# Design and Construction: Size Options



## Option 1



## Option 2





# Design and Construction



UV protected, powder coated steel corner brackets create the correct angles to align the pit walls — making assembly easy for our Troop to Assemble.

Gaga Ball Pit Bracket System Includes:

- 6-Hex 24' H Brackets
- Hole Drill Template
- Assembly Instructions
- Fastener Pack
- Cut-Out templates and instructions

Side Walls:

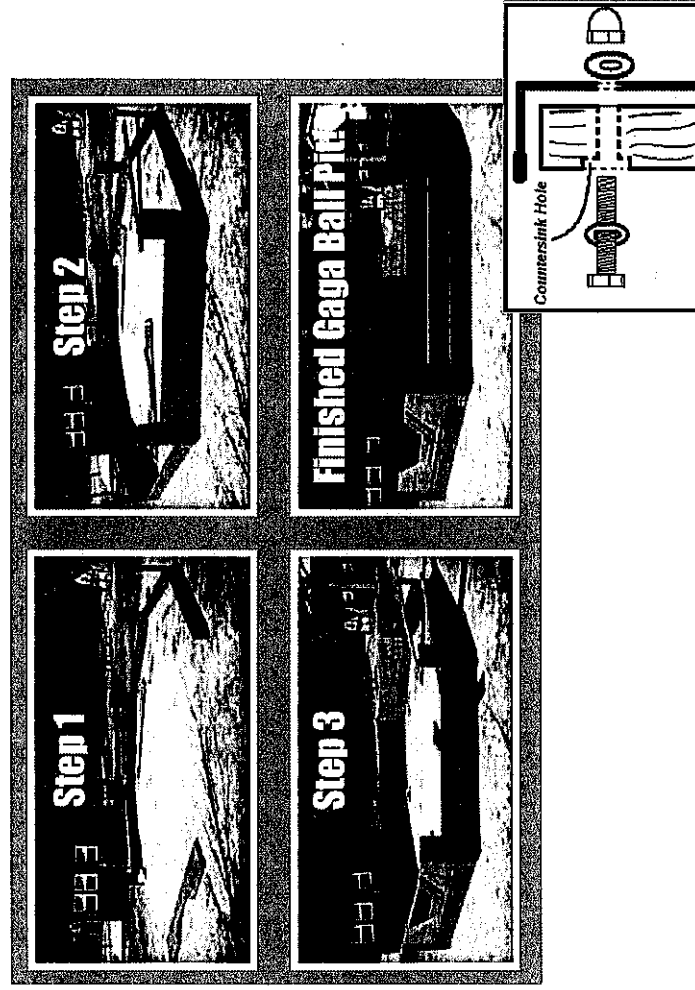
- 2x12 Wood Boards or Option for Structural Composite boards made of recycled plastic
- Lumber product is manufactured from high quality HDPE

Ground Surface:

- Dependent on exact location
- Substrate is usually sand or mulch (fibar)
- Rubber Flooring is an option at an extra cost

Method of Attachment:

- Bolted to concrete





## Additional Add On Accessory Options

### Walltop Covers:

- Wall top covers provide a softer top edge to the pit walls and cover any rough spots on the lumber surface. Made of durable UV protected Polyethylene. Available colors: Hunter Green, Blue, Red, Yellow, Orange and Purple.



### Optional ADA Door:

- ADA Doorway Kit provides easy wheelchair access in and out of the pit if required.

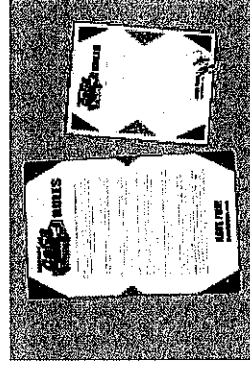


### Signage:

- Rules/How to Play Sign
- Troop 178 Dedicated Sign

### Ball:

- Any playground ball will work! The troop will provide the first ball.
- Balls are brought by players or left on the honor system





## Paying for the pit

We will mainly pay for the Gaga ball pit from:

- Girl Scout Cookie selling (we already sold 604 boxes this year and plan to sell another 400 in booth sales over the next 2 months which will give us a total of \$1000.)

Other fundraising activities include:

- Hosting a capture the flag event for other troops
- Selling badges to other troops
- Asking for donation materials from local companies to help build the Gaga ball pit





## Assistance Needed from Parks Board

The troop would like to manage and execute as much as this project on our own. We believe we will need help with the following:

- Understanding any requirements for location space and clearance around pit
- Any direction or preference from the board on location
- Confirm any ADA requirements to follow
- Possible help with preparing the location for installation
- Help or recommendation on how to properly affix pit to ground
- Guidance with any paperwork or permits needed for the Village of Lake Zurich
- Help moving the table over under the pavilion if selected location





## Proposed Timeline for Gaga Ball Pit

Our timeline for this project is flexible. We would love to have the Gaga Ball Pit installed for summer baseball and softball season if possible.

- February 8, 2022 - Discuss with Advisory Board
- March 15, 2022 - Finish Cookie Fundraising Sales & Order Materials
- May 1, 2022 - Receive bracket kits and prep for assemble





## Bonnie Caputo

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**From:** Bonnie Caputo  
**Sent:** Tuesday, November 23, 2021 1:32 PM  
**To:** Brooke Cheek; Judi Thode  
**Subject:** RE: FW: Gaga Ball Pit - Girl Scout Troop 178

Brooke,

I apologize again for the terribly long voicemail I just left you! I love the idea of a Gaga pit and went out this morning to evaluate our parks for a suitable location (considerations such as proper surfacing, activity at the park, nearby traffic, etc.).

The two locations I would encourage you to take a look at with your troop would be our Buffalo Creek Park located at 675 Old Mill Grove Road (in between the buildings) which contains asphalt surfacing within a fenced in area or Chestnut Corners/Hunters Creek Park located at 12345 Pheasant Ridge Road either on the fibar playground surfacing or on the concrete pad under the covered pavilion. If there are any other ideas or areas of interest, please let me know, and I will take a look at them upon returning to the office next Tuesday.

Once a location has been determined, the idea would need to be present to the Park Advisory Board, either by you or preferably the troop, for consideration. Our next meeting is on Tuesday, December 14<sup>th</sup> at 6:30pm at Village Hall (70 East Main Street). If you would like to get onto the agenda, we would need to nail down an agreed upon location, and I would need to be provided with details on the Gaga Pit (size, design, fundraising info, photos, etc.) to include in the memo to the Board. If December does not work, their next meeting is February 8<sup>th</sup>.

Again, please let me know your thoughts.

Thank you and Happy Turkey Day to all,

Bonnie Caputo  
Recreation Director  
Village of Lake Zurich  
200 South Rand Road  
Lake Zurich, IL 60047  
(847) 540-5068

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**From:** Brooke Cheek <brookesunshinecheek@gmail.com>  
**Sent:** Tuesday, November 23, 2021 11:15 AM  
**To:** Judi Thode <jkthode@comcast.net>  
**Cc:** Bonnie Caputo <bonnie.caputo@lakezurich.org>  
**Subject:** Re: FW: Gaga Ball Pit - Girl Scout Troop 178

Hello,

Judi, as always, thank you so much for helping with my Girl Scouting. @Bonnie - looking forward to connecting on this. Please let me know how you'd like to proceed.

Hope you both have a wonderful Thanksgiving holiday!



Kind Regards,

Brooke S. Cheek  
619-964-6724

On Mon, Nov 22, 2021 at 3:50 PM Judi Thode <[jkthode@comcast.net](mailto:jkthode@comcast.net)> wrote:

Hi again, Brooke,

I am forwarding this set of emails on to LZ Parks Director, Bonnie Caputo. She knows of your troops interest in possibly installing a gag ball pit in one of the parks. She has some ideas of her own. Unless you need something else from AOF, we'll let you two take on this discussion.

Good Luck and Happy Holidays to you and your troop.

Judi Thode

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**From:** [Brooke Cheek](#)  
**Sent:** Monday, November 15, 2021 11:45 AM  
**To:** [Judi Thode](#)  
**Subject:** Re: Gaga Ball Pit - Girl Scout Troop 178

Hi Judi,

We would love your help finding a spot for the gaga pit if you don't mind using your resources. Thank you for the explanation on the Kove, that does make sense. Please let me know if you need anything from us, thanks!

Kind Regards,

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Brooke S. Cheek  
619-964-6724

On Wed, Nov 10, 2021 at 4:45 PM Judi Thode <[jkthode@comcast.net](mailto:jkthode@comcast.net)> wrote:



Hi Brooke,

After some discussion at our AOF board meeting, we came to the conclusion that although we love the gaga ball pit, we think that Kuechmann Kove isn't the right place for it. One of the comments that we hear often is that people who come there love the quiet and peacefulness of the surroundings. Gaga ball looks like a rowdy activity!

Would your troop consider putting it in a different park? The Oak Ridge Park at 357 Lions Drive has some open space as does Old Mill Grove Park on Old Mill Grove Road. I would be happy to bring your ideas to Bonnie Caputo and see where it goes from there.

Let me know how I can be helpful with this.

Judi

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**From:** Brooke Cheek

**Sent:** Monday, November 1, 2021 11:58 AM

**To:** Judi Thode

**Cc:** Claire Slattery

**Subject:** Re: Gaga Ball Pit - Girl Scout Troop 178

Hi Judi,

Thank you for the update and the extra possible lead on where to place one. I will look forward to hearing what the board says on 11/8. Please let me know if you need any further details or presentation material from our troop.

Kind Regards,

Brooke S. Cheek

619-964-6724

On Mon, Nov 1, 2021 at 11:30 AM Judi Thode <[jkthode@comcast.net](mailto:jkthode@comcast.net)> wrote:

Hi Brooke, Just wanted to update you on your idea for a gaga ball pit. We have an AOF board meeting on 11/8 and will be discussing it. One of our board members is not crazy about the placement at Kuechmann Arboretum as this



area is meant to be a quiet play space and gagaball sounds like a fun, noisy activity. Other board members will have other opinions and I'd like to get their input.

I did talk to Bonnie Caputo the director of the Parks and Rec. Dept and she loved the idea. They have a portable pit that they use for summer camps and would welcome a discussion about your troop placing a more permanent pit.

As soon as I get some feedback from our meeting I'll pass it on to you.

Judi

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**From:** Brooke Cheek  
**Sent:** Wednesday, October 20, 2021 5:02 PM  
**To:** Judi Thode  
**Subject:** Re: Gaga Ball Pit - Girl Scout Troop 178

Judi, thanks for much for your consideration! This is so exciting and the girls and I are ready to do all the work and jump through all the hoops. Thank you!!

Brooke

On Wed, Oct 20, 2021 at 9:10 AM Judi Thode <[jkthode@comcast.net](mailto:jkthode@comcast.net)> wrote:

Wow! This looks like a blast! What a neat game and idea for the Kuechmann Arboretum area. I will pass this information on to the AOF Board and to Bonnie Caputo at the LZ Parks Department. As you probably know, we'd need to have the Villages approval before anything is done and they'll want to see some specific plans, materials list and construction plans. But let's get the ball rolling (pun intended!)

I'll be in touch.

Judi

---

**From:** Brooke Cheek  
**Sent:** Tuesday, October 19, 2021 8:10 PM  
**To:** Judi Thode  
**Cc:** Judi Thode  
**Subject:** Gaga Ball Pit - Girl Scout Troop 178

Hello Judi,



It's been a while since Troop 178 (a 6th grade troop out of Middle School North) has helped AOF and we hope you have been well. For several years our Girl Scout troop has been enjoying the game of Gaga Ball at our Girl Scout camps and would like to give back to our community by bringing and building a Gaga Ball pit in the Lake Zurich area. We have a proposal for Ancient Oaks Foundation — we would like to donate our time and earnings to building a Gaga Ball pit at your new Kuechmann Kove Arboretum. We would like to build the Gaga Ball Pit and think that using natural, reclaimed (but safe) materials would be a good fit for the natural playscape. This project would not only benefit the community but also help us earn our Silver Award which is the highest award Girl Scouts our age can earn (and will set us up for future scholarship opportunities).

We think a Gaga Ball Pit would be a great asset for our area because it will bring a fun all season outdoor activity for local kids, teens, and even adults for many years to come. It's a "sport" that is easy to jump in and learn and promotes inviting others in to play. It can also be played with a small group, which we have enjoyed several times ourselves.

Attached is some information on Gaga Ball and a photo of our troop enjoying a pit in the snow. We have taken measurements and explored many types of construction which we would be happy to present to your board members if you think this would be an option for AOF.

Thank you for your time and consideration. We look forward to hearing from you.

Sincerely,

Girl Scout Troop 178

Ella, Hailey, Lilly, Olivia, Leana, and Ashlyn.

Thank You,

Brooke Cheek  
619-964-6724





*At the Heart of Community*

---

## MEMORANDUM

Date: February 8, 2022  
To: Park and Recreation Advisory Board  
From: Bonnie Caputo, Recreation Director  
Subject: Special Event Request- Brazilian Festival

---

### Issue:

The Park and Recreation Department was recently approached by Juliana Guimaraes with a proposal to hold a 2-day Brazilian Festival at Paulus Park on Saturday, August 27, 2022 from 11am-5pm and Sunday, August 28, 2022 from 10am-4pm for approximately 1,500-2,000 attendees.

### Analysis:

Brazilian Festival LLC approached the Village the week of January 31<sup>st</sup> exploring the possibility of expanding their festival that currently has operated in Naperville to include a festival later in the Summer season in Lake Zurich. The purpose of the proposal is to promote cultural awareness building a positive image for Brazil and Brazilians, to connect local communities and small businesses and to work with our local non-profits to have a presence at the event. Activities include 35+ food vendors, adult beverages and kids' activities such as bouncy houses, face painting, etc. Per their application, there would be limited needs for assistance from other Village departments (police, fire, building and zoning and public works).

---

Due to the recent request, as of Friday, February 4<sup>th</sup>, upon receiving the emailed application and presentation, the Park and Recreation Department request Brazilian Festival LLC to provide references from their Naperville event (site and vendor reference), a proposed festival event map at Paulus Park, further information regarding if the event is ticketed or general entry, information on any live entertainment (outside of kids' activities listed above) and a Special Event permit application (to be filled out for events with 500+ attendees). These items will be emailed to the Park and Recreation Advisory Board prior to the Tuesday meeting if received.



**Recommendation:**

To be discussed by the Park Advisory Board with a recommendation to be made for Village Board consideration.

w/Attachments: Emailed application and Brazilian Festival Presentation



## Bonnie Caputo

---

**From:** Brazilian Festival <brazilianfestivalus@gmail.com>  
**Sent:** Thursday, February 3, 2022 10:26 PM  
**To:** Bonnie Caputo  
**Subject:** Brazilian Festival @ Village of Lake Zurich  
**Attachments:** Brazilian Festival Presentation.pdf

Hi Bonnie,

Thanks for all the information you provided during our call.

You were very kind and resourceful. I hope we can make a Brazilian Festival happen in Lake Zurich.

Unfortunately, I don't have access to a printer/scanner today.

Because I know your deadline is tomorrow morning, please find below the details about the event, in the order of the form, and a presentation attached.

### EVENT SUMMARY

Event Name: Brazilian Festival

Event Type/Purpose: Promote Brazilian culture and small businesses, and connect vendors with the local community.

Event Date(s): August, 27 and 28, 2022

Event Start/End Time: 11-5 and 10-4

Event Location: Center Stage Pavillion

### EVENT SITE DETAILS

Provide a detailed description of your event

### APPLICANT INFORMATION

Organization Name: Brazilian Festival LLC

Applicant's Name/Responsible Party: Juliana Guimaraes

Organization/Applicant/Address/City/State/Zip: 381 Prairie Knoll Dr, Naperville, IL 60565

Applicant Phone Numbers: (630) 272-9722

Applicant E-Mail Address: [brazilianfestivalus@gmail.com](mailto:brazilianfestivalus@gmail.com)

Contact Name & Phone Number During Event: Juliana (630.272.9722) and Katy (630.600.7540)

### SPECIAL EVENT APPLICATION & AGREEMENT

Approximate number of people expected at event: 1000-1500 / throughout each day

Is this a returning event to Lake Zurich or first time event? First time

Will there be food concessions at the event? Yes

Will there be inflatables/bounce houses at the event? Yes

Will there be emergency medical services present? No

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? Yes

Number and location of portable toilet facilities provided # 0

Will there be assembly tents/canopies erected at the event? Yes (10x10 tents)

Will you be selling items or raffling items? No

Are you requesting the closure of any streets? No

Are you requesting any other Village services? No

Does the applicant/organization owe any outstanding invoices to the Village? No

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included:

Site under construction



[www.instagram.com/brazilian.festival](https://www.instagram.com/brazilian.festival)  
[www.facebook.com/brazilianfestivalUS](https://www.facebook.com/brazilianfestivalUS)

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application.

I agree to abide by all applicable ordinances & regulations.

Signature JULIANA GUIMARAES

Date 02/03/2022





**BRAZILIAN**

*Festival*





BRAZILIAN

*Festival*

## Our mission

---

- Be the link!
- Connect local community and small businesses
- Promote cultural awareness
- Build a positive image for Brazil & Brazilians
  - Joyful, Creative, Hard-working, and Family people
- Give back
  - Non-profit activities





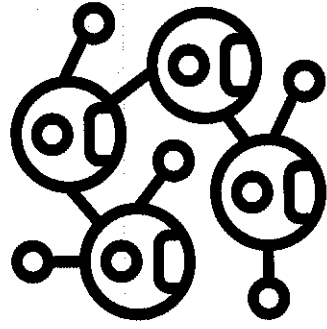


**BRAZILIAN**  
*Festival*

# Our main goals

## NETWORKING

Connecting entrepreneurs in IL and surrounding areas, their small businesses, and the local community.



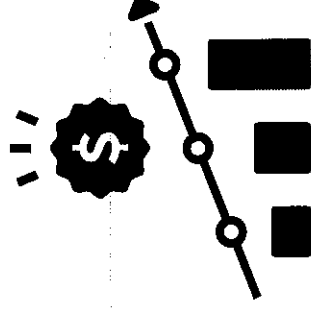
## ADVERTISING

Promoting Brazilian culture, through their food, services and products.



## SALES

Generate new sales, leads, partnerships, and referrals to our small business partners.







BRAZILIAN

*Festival*

# Who we are



**Juliana**

Marketing &  
Planning

- Consumer Marketing & B2B Sales
- from São Paulo, SP
- lives in Naperville, IL



**Katy**

Sales &  
Customer Care

- Journalist & Fashion entrepreneur
- from Goiania, GO
- lives in Plainfield, IL

Design & Social Media

- IT specialist, project management
- Ana** • from São Paulo, SP
- lives in Tampa, FL

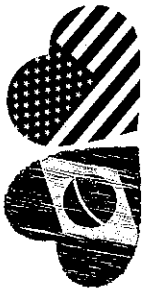






**BRAZILIAN**  
*Festival*

## 2021 events



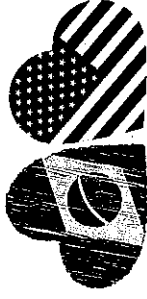
**BRAZILIAN**  
*Festival*

- June
- 2 days (Fri-Sat)
- Outdoor @ YBN
- 25 vendors
- 1,500 visitors



**International  
FRESH MARKET**

- July
- 1 Day (Sat)
- Indoor
- 10 Food vendors
- + typical carnival
- +1000 visitors



**BRAZILIAN**  
*Festival*

- September
- 2 days (Sat-Sun)
- Outdoor @ YBN
- 35 vendors
- +2000 visitors

Great media coverage  
New Partnerships  
New deals



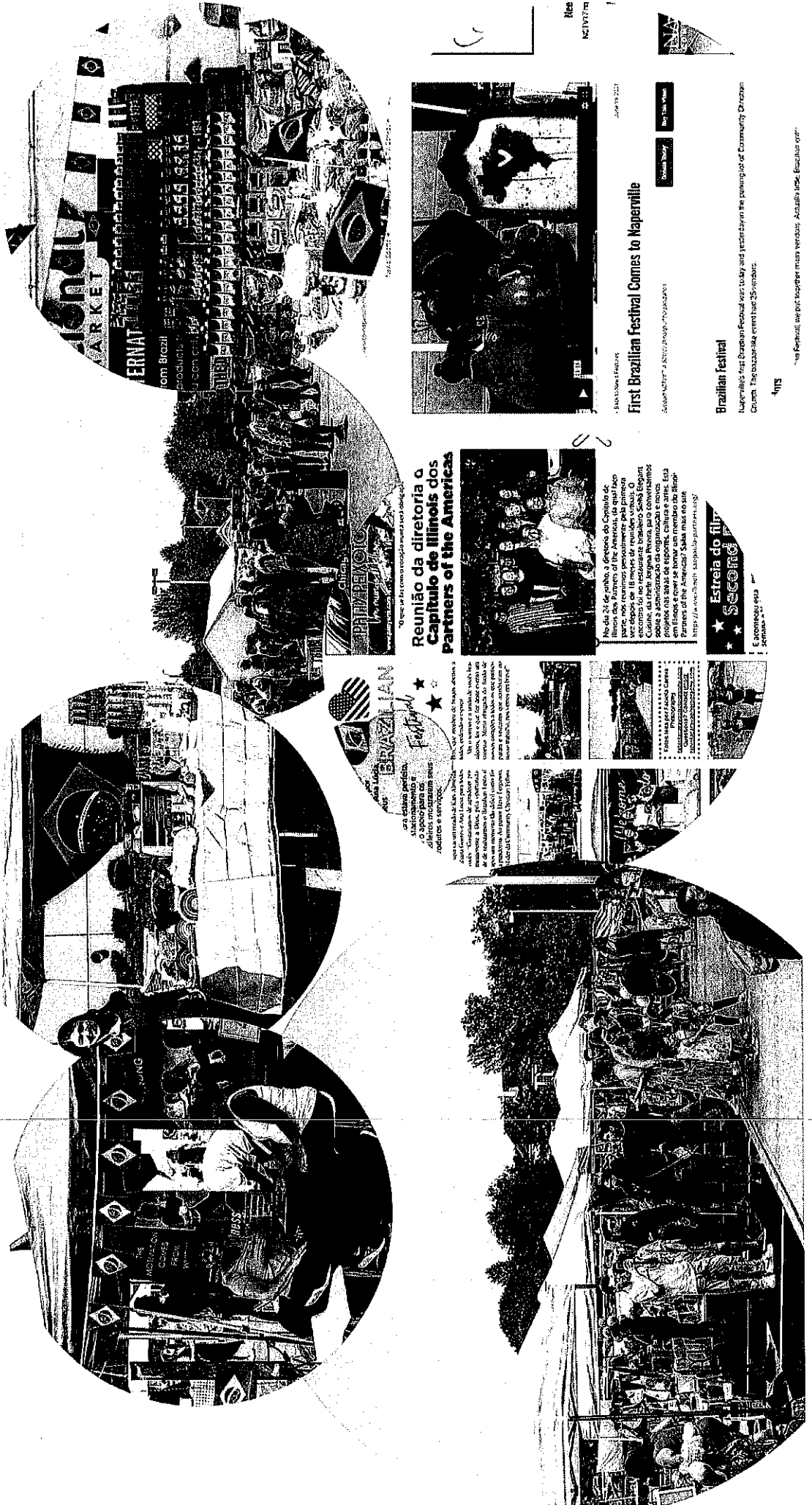




BRAZILIAN

Festival

# 2021 in images



## Reunião da diretoria o Capitão de Ilinois dos Partners of the Americas



Na 31 de junho, a reunião da diretoria do Capitão de Ilinois dos Partners of the Americas, da qual fazem parte, nos reatamos pessoalmente pela primeira vez depois de 18 meses de reuniões virtuais. O encontro foi realizado no Hotel Hilton de Chicago, da cidade de Japão, para comemorar o aniversário da organização e a nova gestão. A reunião foi realizada em um ambiente agradável e com muita comida e bebida. A reunião foi realizada em um ambiente agradável e com muita comida e bebida. A reunião foi realizada em um ambiente agradável e com muita comida e bebida.

Estreia do filme  
"Second"

## First Brazilian Festival Comes to Naperville



July 19, 2021

By the way

## Brazilian festival

Naperville's first Brazilian Festival was today and yesterday in the parking lot of Community Christian Church. The Brazilian event had 25 vendors.



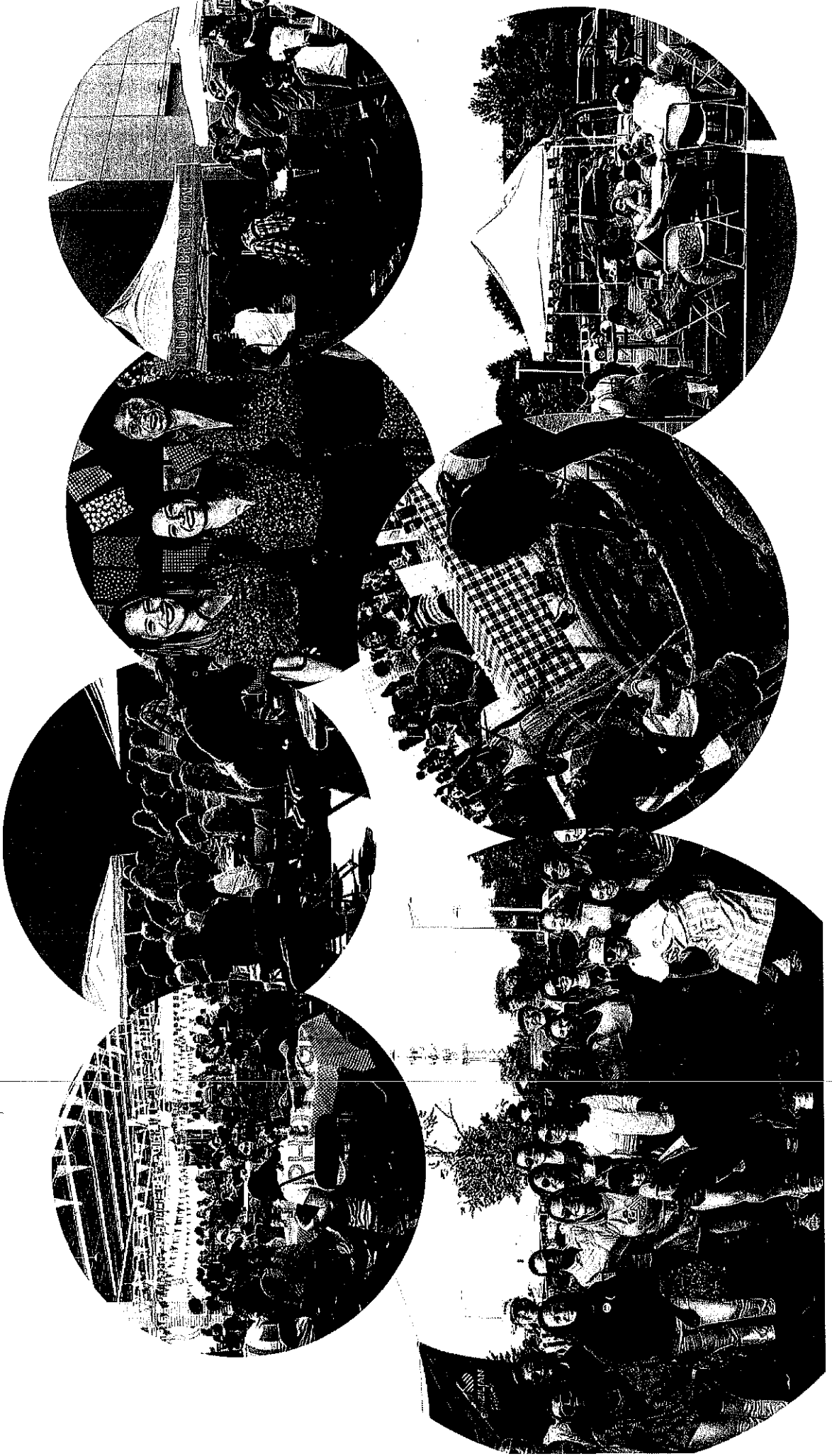


BRAZILIAN

*Festival*

# 2021 in images

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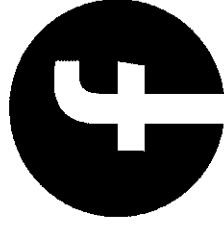




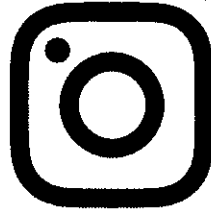
Thank you!!!



[brazilianfestivalus@gmail.com](mailto:brazilianfestivalus@gmail.com)



[@brazilianfestivalus](https://www.facebook.com/brazilianfestivalus)



[@brazilian.festival](https://www.instagram.com/brazilian.festival)





PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047

(847) 438-5146  
LakeZurich.org

*At the Heart of Community*

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**MEMORANDUM**

Date: February 8, 2022  
To: Park and Recreation Advisory Board  
From: Bonnie Caputo, Recreation Director  
Subject: Park and Recreation Internal Special Event Requests FY22

---

**Issue:**

According to Special Events guidelines, events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Village Board of Trustees.

**Analysis:**

Below is a summary of the internal special events the Park and Recreation Department is requesting approval for in FY22:

Event	Date(s) and Time(s)	Location	Estimated Attendance
Tween Nitelite Egg Hunt	4/1/22 7:45-9:45pm	Paulus Park Barn	100+ per night
Annual Egg Hunt	4/9/22 11:30am-12pm	Paulus Park	1,500+
Arbor Day	4/30/22 9am-12pm	Kuechmann Arboretum	100+

---



<b>Farmers Market</b>	6/3/22-9/23/22 3-7pm	Paulus Park	800+ each market
<b>Movies in the Park</b>	6/17/22 & 7/15/22 8:30pm	Paulus Park	500+ per night
<b>Family Fishing Derby</b>	June Date TBD 9am-12pm	Paulus Park	100+
<b>Groove Grove</b>	6/29, 7/27, 8/31/22 4-7:30pm	Promenade/Block A	200+ per date
<b>July 4<sup>th</sup></b>	7/4/22 10am-approx. 10pm	Paulus Park	8,000+
<b>Rock the Block</b>	9/10/22 5pm-11pm	Downtown Lake Zurich Main Street	8,000+
<b>Miracle on Main Street</b>	12/4/21 3-7pm	Downtown Lake Zurich Main Street	3000+

Certain events listed above require local street closures for event set up and operations. Rock the Block requires Main Street (from Church to Old Rand Road) to be closed from 10am through event clean up (approximately 3am on 9/11/22). The Miracle on Main Street event requires Main Street (from Church Street to Old Rand Road) to be closed from 9am through event clean up (approximately 11pm on 12/4/22).

**Recommendation:**

To be discussed by the Park and Recreation Advisory Board with a recommendation to be made for Village Board.





*At the Heart of Community*

PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047

(847) 438-5146  
LakeZurich.org

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**MEMORANDUM**

Date: February 8, 2022  
To: Park and Recreation Advisory Board  
From: Bonnie Caputo, Recreation Director  
Subject: FY22 External Special Event Requests

---

**Issue:**

According to Special Events guidelines, private events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Park and Recreation Advisory Board and then the Village Board of Trustees.

**Analysis:**

Below are additional external special event requests the Park and Recreation Department is requesting approval for in FY22:

Event	Date(s) and Time(s)	Location	Estimated Attendance
Purple Plunge	3/5/22 9am-12pm	Breezewald Park/Beach	1000+
Block A Food Truck Socials	May 25-Sept. 28, Wednesdays, 4-7:30pm	Promenade/Block A	200+
Stephen Siller Tunnel to Towers 5K	6/12/22 7:30-10:30am	Paulus Park	400+
LZ Tri (swim/bike/run)	7/10/22 4am-1pm	Paulus Park/Beach	1,000+



<b>Unplugged Fest</b>	8/7/22 10am-4pm	Paulus Park	200+
<b>Taste of the Towns</b>	8/14/22 9am-10pm	Paulus Park	1000+
<b>Boy Scouts of America Overnight Camping</b>	8/20-8/21/22 8am (Sat)-10am (Sun)	Paulus Park Shelter B & C and Chalet	100+
<b>Alpine Races</b>	8/21/22 5:30-11:30am	Breezewald Park	500+
<b>All Community Events Inc. Jack O Lantern World</b>	9/30-10/31 Thursdays- Sundays and Halloween (Monday, October 31 <sup>st</sup> ); Set up the week of 9/24 and cleanup the week of 11/1) 5:30-11pm	Paulus Park FY21 Event Areas closed off to the public 9/24-11/7; Event Map included with application	50,000+

**Recommendation:**

Staff recommends that the Park and Recreation Advisory Board accept the above applicant requests to utilize park property for FY22.

w/Attachments: Special Events Requests and/or Applications





VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)  
PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization <b>PURGE PLUNK INC</b>		Type of Organization <b>CHARITY</b>		Is this a "Not For Profit Organization" <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Address for Organization <b>804 WOODBINE CIR</b>			Email Address <b>JR.BORDENAVE@COMCAST.NET</b>		
	Contact Person <b>JOE BORDENAVE</b>		Home Number —		Business Number —	
	Cell Phone Number <b>224-715-4545</b>		Home Number —		Business Number —	
Event	Date(s) of Event <b>3/5/22</b>		Day(s) of the week <b>SATURDAY</b>		Time(s) of Event <b>9am - 12pm</b>	
	Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When? <b>3/7/20</b>		Describe the type of event you wish to hold <b>PLUNK INTO LAKE ZURICH</b>			
	Location(s) of event <b>BREEZEWALD PARK: BEACH</b>		Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
	Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name(s) of roads to be closed —			
Police Department	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input checked="" type="checkbox"/> Traffic Control <input checked="" type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input checked="" type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing <b>EXPOSERS</b>					
	Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input checked="" type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:					
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
Fire Department	Name of Police Official Contacted <b>Sgt COLIN GAFFNEY</b>		Rank <b>Sgt</b>		When Contacted:	
	Will your event require the assistance of the Fire Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <input checked="" type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)					
	Describe the type of assistance required from the Fire Department <b>DIVERS IN WATER DURING PLUNK</b>					
Park & Recreation Dept.	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	
	When Contacted:		Will your event require assistance of the Park & Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain	
	Name of Park Property to be used (if applicable) <b>BREEZEWALD</b>		Address of Park Property to be used (if applicable)			
	Will the event require use of Park & Recreation Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Uncertain		Describe the type of personnel assistance required			
Public Works	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input type="checkbox"/> Shelters <input type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents			
	Describe any other Park & Recreation Department Equipment Needed <b>PA SYSTEM</b>		Has contact been made with a representative of the Park & Recreation Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	Name of Park & Recreation Department Official Contacted <b>BONNIE CAPUTO</b>		Title <b>MANAGER</b>		When Contacted:	
	Will the event require the assistance of the Public Works Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel? <input type="checkbox"/> Yes <input type="checkbox"/> No		Will the Event require the use of Public Works Equipment? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Building	Describe the type of assistance required from the Public Works Department <b>BARRIAGES FOR OPEN ICE (10)</b>					
	Type of equipment needed <input checked="" type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
	Will the event require the use of any Public Works Property? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Certain					
	Has contact been made with a representative of the Public Works Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
Building	Name of Public Works Department Official Contacted		Title		When Contacted:	
	Will the event require the assistance of the Building Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any electrical equipment be used outdoors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Has contact been made with a representative of the Building Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title	
When Contacted:						



# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name PURPLE PLUNGE

Event Type/Purpose CHARITABLE FUND RAISER

Event Date(s) 3/5/22 Event Start/End Time 9:00am - 12:00 pm

Event Location BREEZEWOOD PARK & BEACH

*Note: The Village does not grant exclusive use of their parks and outdoor facilities.*

## APPLICANT INFORMATION

Organization Name PURPLE PLUNGE, INC.

Applicant's Name/Responsible Party JOE BORDENAVE

Organization/Address/City/State/Zip

804 WOODBINE CIR. LAKE ZURICH

Applicant Phone Numbers

Applicant E Mail Address 224-715-4545

Contact Name & Phone Number During Event JR BORDENAVE @ COMCAST.NET  
PAUL HUNT 847-306 0753

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event

PARTICIPANTS PLUNGE INTO LAKE ZURICH





Approximate number of people expected at event 1000

Is this a returning event to Lake Zurich or first time event? RETURNING

Will there be food concessions at the event? NO Contact the Lake County Health Dept for requirements

Will there be inflatables/bounce houses at the event? NO

(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? YES

(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? NO If yes, contact Village Hall and see 'H' for details

Number and location of portable toilet facilities provided # \_\_\_\_\_ Location: \_\_\_\_\_

Will there be assembly tents/canopies erected at the event? YES  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? YES

Are you requesting the closure of any streets? If so, provide street names and include a map

NO

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (ie water, electric, etc) YES

Does the applicant/organization owe any outstanding invoices to the Village? NO

(Unpaid invoices may result in denial of event application)

Would you like your event listed on the Village's social media (free of charge)? YES

Note your event's website address, if you'd like that included PURPLE PLOWSE.ORG

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature

Date

10/28/21



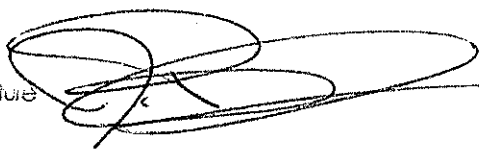


## WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of my injury including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Signature



Date

10/28/21

## FOR OFFICE USE ONLY

Date application received

10/28/21

Application approved or denied by

Date paid

Amount

Check/Cash/Credit

Certificate of Insurance received by

Raffle Permit received by

Liquor License received by

N/A

Tent Permit received by

PULIE contacted







VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)  
PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization	Block A Social		Type of Organization	Volunteer Run Food Trucks <input checked="" type="checkbox"/> <input type="checkbox"/>		Is this a "Not For Profit Organization"	<input checked="" type="checkbox"/>
	Address for Organization			Email Address				
	823 Foxmoor Ln.			a blockasocial@gmail.com				
	Contact Person	Home Number	Business Number	Call Phone Number				
	Cara Maravis			847-571-3996				
	Chairman/President's Name (If Different)	Home Number	Business Number	Cell Phone Number				
	Same							
	Is your Organization willing to reimburse the Village for costs of services rendered? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
	If not, indicate why? Trucks will be paying village directly							
Event	Date(s) of Event	Day(s) of the week	Time(s) of Event	Has this event been held in the past?				
	May-Sept.	Wednesday	4:30p - 7:30p	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When? Summer 2021				
	Describe the type of Event you wish to hold			Location(s) of event				
	Food Trucks			Block A				
Police Department	Will your event require the assistance of the Police Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name(s) of roads to be closed			
	Type of assistance needed from the Police Department (Check all that apply)							
	<input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other							
	List any other assistance the Police Department would be providing							
	Has contact been made with a representative of the Police Department? <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Police Official Contacted		Rank	When Contacted:		
Fire Department	Will your event require the assistance of the Fire Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain			
	Type of Equipment							
	<input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)							
	Describe the type of assistance required from the Fire Department							
	Has contact been made with a representative of the Fire Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	When Contacted:		
			Robert Kleinheinz					
Park & Recreation Dept.	Will your event require assistance of the Park & Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain					
	Name of Park Property to be used (if applicable)		Address of Park Property to be used (if applicable)					
	Block A / Promenade							
	Will the event require use of Park & Recreation Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required					
			Verifying trucks					
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment					
			<input type="checkbox"/> Stages <input type="checkbox"/> Benches <input type="checkbox"/> Shelters <input checked="" type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents					
	Describe any other Park & Recreation Department Equipment Needed							
	Construction horses							
	Has contact been made with a representative of the Park & Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted		Title	When Contacted:		
			Bonnie Caputo		Director			
Public Works	Will the event require the assistance of the Public Works Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the Event require the use of Public Works Equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
	Describe the type of assistance required from the Public Works Department							
	checking the site to make sure it is usable							
	Type of equipment needed							
	<input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input checked="" type="checkbox"/> Others: garbage cans							
	Will the event require the use of any Public Works Property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain							
	Has contact been made with a representative of the Public Works Department? <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Public Works Department Official Contacted		Title	When Contacted:		
Building	Will the event require the assistance of the Building Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will any electrical equipment be used outdoors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	Will the event involve the modification of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	Has contact been made with a representative of the Building Department? <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Building Department Official Contacted		Title	When Contacted:		



# SPECIAL EVENT APPLICATION & AGREEMENT

## ☒ EVENT SUMMARY

Event Name Block A Food Truck Social

Event Type/Purpose ~~Food~~ Weekly rotation of food trucks

Event Date(s) May-Sept (Wednesdays) Event Start/End Time 4:30p - 7:30p

Event Location Block A / Promenade

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

## ☒ APPLICANT INFORMATION

Organization Name Block A Social

Applicant's Name/Responsible Party Cara Marquis

Organization/Applicant/Address/City/State/Zip 9123 Foxmoor Ln.  
Lake Zurich, IL 60047

Applicant Phone Numbers 847-571-3996

Applicant E-Mail Address block-asocial@gmail.com/caramarquis711@gmail.com

Contact Name & Phone Number During Event Cara (847) 571-3996

\*Representative must be on site and available during event hours

## ☒ EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event weekly rotation of various  
food trucks hosted at the site of block A.





Approximate number of people expected at event 200

Is this a returning event to Lake Zurich or first time event? Returning

Will there be food concessions at the event? ☒ Contact the Lake County Health Dept. for requirements

Will there be inflatables/bounce houses at the event?                       
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present?                       
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? Yes If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided #            Location:                     

Will there be assembly tents/conopies erected at the event?                       
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items?                     

Are you requesting the closure of any streets? If so, provide street names and include a map  
                    

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

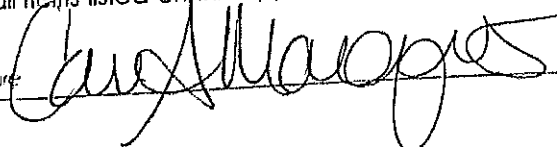
Are you requesting any other Village services? (i.e. water, electric, etc)                     

Does the applicant/organization owe any outstanding invoices to the Village?  
(Unpaid invoices may result in denial of event application.)                     

Would you like your event listed on the Village's social media (free of charge) yes

Note your event's website address, if you'd like that included                     

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature:  Date 1-18-22

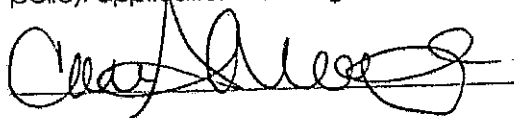




☒ WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.



Signature

1-10-22

Date

☒ FOR OFFICE USE ONLY

Date application received \_\_\_\_\_

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_







# VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)

PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization <b>Tunnel to Towers Foundation</b>		Type of Organization <b>Nonprofit</b>		Is this a "Not For Profit Organization" <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Address for Organization <b>2361 Hylan Blvd.</b>			Email Address <b>lakezurich@tunnel2towers.org</b>		
	Contact Person <b>Denise and David Bradstreet, Volunteer Race Directors</b>		Home Number	Business Number	Cell Phone Number <b>847-254-1797</b>	
	Chairman/Presidents Name (If Different) <b>Frank Siller</b>		Home Number	Business Number <b>718-987-1931</b>	Cell Phone Number	
Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?						
Event	Date(s) of Event <b>06-12-22</b>	Day(s) of the week <b>Sunday</b>	Time(s) of Event <b>7:30am to 10:00am</b>		Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When?	
	Describe the Type of Event you wish to hold <b>5K run/walk fundraiser</b>			Location(s) of event <b>Start and finish at Paulus Park, 200 S. Rand Road</b>		
Police Department	Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the event require the closing of any roadways? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name(s) of roads to be closed <b>Westbound Route 22 for 15 minutes</b>	
	Type of assistance needed from the Police Department (Check all that apply) <input checked="" type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input checked="" type="checkbox"/> No Parking Signs <input checked="" type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:			
	Has contact been made with a representative of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Police Official Contacted <b>Sgt. Colin Gaffney</b>		Rank <b>Sgt.</b>	When Contacted: <b>Ongoing</b>
Fire Department	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe) <b>N/A</b>					
	Describe the type of assistance required from the Fire Department <b>N/A</b>					
	Has contact been made with a representative of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	When Contacted:
Park & Recreation Dept.	Will your event require assistance of the Park & Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
	Name of Park Property to be used (if applicable) <b>Paulus Park</b>		Address of Park Property to be used (if applicable) <b>200 S. Rand Road, Lake Zurich</b>			
	Will the event require use of Park & Recreation Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required <b>N/A</b>			
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input type="checkbox"/> Picnic Tables <input checked="" type="checkbox"/> Tents			
	Describe any other Park & Recreation Department Equipment Needed <b>3 shelters have been reserved, use of 5 tents during event, tables and chairs day of event and bib pickup</b>					
	Has contact been made with a representative of the Park & Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted <b>Bonnie Caputo</b>		Title <b>Director</b>	When Contacted: <b>Ongoing</b>
Public Works	Will the event require the assistance of the Public Works Department? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the Event require the use of Public Works Equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department <b>Barricades, no parking sign placement</b>					
	Type of equipment needed <input type="checkbox"/> Barricades <input checked="" type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
	Will the event require the use of any Public Works Property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain					
	Has contact been made with a representative of the Public Works Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Public Works Department Official Contacted		Title	When Contacted:
Building	Will the event require the assistance of the Building Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any electrical equipment be used outdoors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Has contact been made with a representative of the Building Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title	When Contacted:



# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name Tunnel to Towers Lake Zurich 5K Run/Walk

Event Type/Purpose 5K run/walk fundraiser

Event Date(s) Sunday, June 12, 2022 Event Start/End Time 7:30am to 10:00am

Event Location Start and finish at Paulus Park, 200 S. Rand Road

*Note: The Village does not grant exclusive use of their parks and outdoor facilities.*

## APPLICANT INFORMATION

Organization Name Tunnel to Towers Foundation

Applicant's Name/Responsible Party Denise and David Bradstreet, Volunteer Race Directors

Organization/Applicant/Address/City/State/Zip 160 Dartmoor Drive, Crystal Lake, IL 60014

Applicant Phone Numbers (847)254-1797

Applicant E-Mail Address lakezurich@tunnel2towers.org

Contact Name & Phone Number During Event Denise Bradstreet (847)254-1797

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Event starts at Paulus Park, to Whitney, to Route 22,

to W. Main Street, to Parkway, to Lions Drive, to E. Main Street, to W. Main Street, to Robertson Rd

to footpath, to Whitney Rd to Paulus Park finish





Approximate number of people expected at event 400

Is this a returning event to Lake Zurich or first time event? 5th year

Will there be food concessions at the event? No *Contact the Lake County Health Dept. for requirements*

Will there be inflatables/bounce houses at the event? No  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? First aid only  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (**only for LZ residents + LZ businesses/organizations**) at the event? No If yes, contact Village Hall and see L.H. for details

Number and location of portable toilet facilities provided # 2 Location: Adjacent to skate park

Will there be assembly tents/canopies erected at the event? Only easy-up tents  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? No

Are you requesting the closure of any streets? If so, provide street names and include a map

Westbound Route 22 for 15 minutes

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) No

Does the applicant/organization owe any outstanding invoices to the Village? No  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included T2T.org

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature D. Bradstreet Date 10-27-21





## WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Denise Bradstreet

10-27-21

Signature

Date

## FOR OFFICE USE ONLY

Date application received 10/27/21

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by N/A

Liquor License received by N/A

Tent Permit received by N/A

JULIE contacted N/A







**VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)**  
**PLEASE COMPLETE PAGE ONE OF THE APPLICATION**

Organization	Name of Organization <b>ChampionChip247</b>		Type of Organization <b>Event Coordination</b>		Is this a "Not For Profit Organization" <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Address for Organization <b>1140 CO RD E, Neoga, IL 62447</b>			Email Address <b>championchip247@gmail.com</b>		
	Contact Person <b>Tony Garrett</b>		Home Number	Business Number	Cell Phone Number <b>217-218-7777</b>	
	Chairman/Presidents Name (If Different)		Home Number	Business Number	Cell Phone Number	
Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?						
Event	Date(s) of Event <b>07/10/2022</b>	Day(s) of the week <b>Sunday</b>	Time(s) of Event <b>4:00AM - 1:00PM</b>		Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When?	
	Describe the Type of Event you wish to hold <b>Triathlon</b>			Location(s) of event <b>Paulus Park</b>		
Police Department	Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the event require the closing of any roadways? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name(s) of roads to be closed <b>Portions of Rt. 12, Rt. 22, &amp; Old Rand</b>	
	Type of assistance needed from the Police Department (Check all that apply) <input checked="" type="checkbox"/> Road Closure <input checked="" type="checkbox"/> Traffic Control <input checked="" type="checkbox"/> Pedestrian Control <input checked="" type="checkbox"/> Security <input checked="" type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input checked="" type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input checked="" type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:			
	Has contact been made with a representative of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Police Official Contacted <b>Collin Gaffney</b>		Rank	When Contacted: <b>11/11/2021</b>
	Will your event require the assistance of the Fire Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain	
Fire Department	Type of Equipment <input checked="" type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)					
	Describe the type of assistance required from the Fire Department: <b>Incident Command Ops, Ambulance, Divers for Swim</b>					
	Has contact been made with a representative of the Fire Department? <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	When Contacted:
Park & Recreation Dept.	Will your event require assistance of the Park & Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
	Name of Park Property to be used (if applicable) <b>Paulus Park</b>		Address of Park Property to be used (if applicable) <b>200 S. Rand Rd.</b>			
	Will the event require use of Park & Recreation Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required <b>Lifeguard &amp; Maintenance</b>			
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment <input checked="" type="checkbox"/> Stage <input checked="" type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input checked="" type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents			
	Describe any other Park & Recreation Department Equipment Needed <b>Golf Cart, Buoys</b>					
Public Works	Has contact been made with a representative of the Park & Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted <b>Bonnie Caputo</b>		Title <b>Rec. Director</b>	When Contacted: <b>11/10/2021</b>
	Will the event require the assistance of the Public Works Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the Event require the use of Public Works Equipment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department <b>Potential movement of garbage cans and picnic tables</b>					
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
	Will the event require the use of any Public Works Property? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Name of Public Works Department Official Contacted		Title	When Contacted:
Building	Has contact been made with a representative of the Public Works Department? <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Public Works Department Official Contacted		Title	When Contacted:
	Will the event require the assistance of the Building Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will any electrical equipment be used outdoors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Will the event involve the modification of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has contact been made with a representative of the Building Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title	When Contacted:	



# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name ET Lake Zurich Area Triathlon

Event Type/Purpose Triathlon

Event Date(s) Sunday, July 10, 2022

Event Start/End Time 4:30 am - 1:00 pm

Event Location Paulus Park

*Note: The Village does not grant exclusive use of their parks and outdoor facilities.*

## APPLICANT INFORMATION

Organization Name ChampionChip247

Applicant's Name/Responsible Party Tony Garrett

Organization/Applicant/Address/City/State/Zip 1140 CO RD E

Neoga, IL 62447

Applicant Phone Numbers 217-218-7777

Applicant E-Mail Address championchip247@gmail.com

Contact Name & Phone Number During Event Tony Garrett / 217-218-7777

*\*Representative must be on site and available during event hours*

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Triathlon event where the swim will be in Lake Zurich

The bike portion will be in and around Lake Zurich and Hawthorn Woods. The run portion will be around

Lake Zurich. The Start/Finish and Transition area will be within Paulus Park.



Approximate number of people expected at event 1,000

Is this a returning event to Lake Zurich or first time event? Returning

Will there be food concessions at the event? No *Contact the Lake County Health Dept. for requirements*

Will there be inflatables/bounce houses at the event? No  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? Yes  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? No If yes, contact Village Hall and see L.H. for details

Number and location of portable toilet facilities provided # 25 Location: Within Paulus Park

Will there be assembly tents/canopies erected at the event? 10 x 10 Popup Tents  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? No

Are you requesting the closure of any streets? If so, provide street names and include a map

**Yes. Closures around Paulus Park similiary to previous years. Maps are similiar to 2019 and 2021**

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) Lifeguards

Does the applicant/organization owe any outstanding invoices to the Village? No  
(Unpaid invoices may result in denial of event application)

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included www.lakezurichri.com/

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature

Tony Gru

Date

12-13-21



## WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Signature

Date

## FOR OFFICE USE ONLY

Date application received

12/13/21

Application approved or denied by

Date paid Amount Check/Cash/Credit

Certificate of Insurance received by

Raffle Permit received by

N/A

Liquor License received by

N/A

Tent Permit received by

N/A

JULIE contacted





## VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)

PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization <b>Unwaged Fest</b>		Type of Organization		Is this a "Not For Profit Organization" <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Address for Organization <b>738 Spencer Lane IL 60047</b>		Email Address <b>1odi.ait@gmail.com</b>			
	Contact Person <b>Jodi Ait</b>		Home Number <b>847-847-7886</b>	Business Number	Cell Phone Number <b>847-530-7778</b>	
	Chairman/President's Name (If Different) <b>Alexis Ait (13 years old)</b>		Home Number <b>847-847-7886</b>	Business Number	Cell Phone Number	
Is your Organization willing to reimburse the Village for costs of services rendered? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?						
Event	Date(s) of Event <b>8/7/2022</b>	Day(s) of the week <b>Sunday</b>	Time(s) of Event <b>10A - 4pm</b>		Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When?	
	Describe the Type of Event you wish to hold <b>Festival Celebrating Unplugging</b>			Location(s) of event <b>Paulus Park</b>		
Police Department	Will your event require the assistance of the Police Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name(s) of roads to be closed	
	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input checked="" type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:			
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Police Official Contacted		Rank	When Contacted:
Fire Department	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)					
	Describe the type of assistance required from the Fire Department					
Park & Recreation Dept.	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	When Contacted:
	Will your event require assistance of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
	Name of Park Property to be used (if applicable) <b>Paulus Park</b>		Address of Park Property to be used (if applicable) <b>200 S. Rand Rd., Lake Zurich, IL 60047</b>			
	Will the event require use of Park & Recreation Department Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Uncertain		Describe the type of personnel assistance required			
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Type of Equipment <input checked="" type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input checked="" type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents			
Describe any other Park & Recreation Department Equipment Needed <b>shelter A and shelter B picnic tables</b>						
Public Works	Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted <b>Bonnie Cesuto</b>		Title <b>Director</b>	When Contacted: <b>12/4/2021</b>
	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department					
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
Building	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain					
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Public Works Department Official Contacted		Title	When Contacted:
	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any electrical equipment be used outdoors <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title	When Contacted:	



# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name Unplugged Fest

Event Type/Purpose Festival

Event Date(s) 8/7/2021 Event Start/End Time 10a-4p

Event Location Paulus Park 200 S. Rand Rd., Lake Zurich  
IL 60047

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

## APPLICANT INFORMATION

Organization Name Unplugged Fest

Applicant's Name/Responsible Party Jodi Alt

Organization/Applicant/Address/City/State/Zip 728 Spenser Lane

Lake Zurich, IL 60047

Applicant Phone Numbers 847-530-7778

Applicant E-Mail Address jodialt@gmail.com

Contact Name & Phone Number During Event Jodi Alt (847) 530-7778

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event A free festival for families

to disconnect with each other and to reconnect with

local businesses and for local businesses to promote  
themselves for free and provide activities to demonstrate  
their business





Approximate number of people expected at event 200

Is this a returning event to Lake Zurich or first time event? Yes returning

Will there be food concessions at the event? possibly h Contact the Lake County Health Dept. for requirements

Will there be inflatables/bounce houses at the event? no  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? no although CERT and  
(Outside municipalities may not provide services in the Village) Fire Dept. will be present

Will you be selling or serving alcohol (Only for LZ residents + LZ businesses/organizations) at the event? no If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # \_\_\_\_\_ Location: \_\_\_\_\_

Will there be assembly tents/canopies erected at the event? individual organizations will  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10) bring own tents

Will you be selling items or raffling items? Possibly

Are you requesting the closure of any streets? If so, provide street names and include a map

no

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) electric at sites  
already there

Does the applicant/organization owe any outstanding invoices to the Village? no  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) yes

Note your event's website address, if you'd like that included \_\_\_\_\_

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature Jodi Alt Date 12/14/2024





**WAIVER AND RELEASE OF ALL CLAIMS**

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

pdiaet 12/14/2021  
Signature Date

**FOR OFFICE USE ONLY**

Date application received 12/18/21  
Application approved or denied by \_\_\_\_\_  
Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_  
Certificate of Insurance received by \_\_\_\_\_  
Raffle Permit received by \_\_\_\_\_  
Liquor License received by N/A  
Tent Permit received by N/A  
JULIE contacted \_\_\_\_\_





# VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)

PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization <b>Lake Area Chamber of Commerce</b>		Type of Organization <b>Business</b>		Is this a "Not For Profit Organization" <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Address for Organization <b>444 S. Rand Road, Ste. 308 Lake Zurich, IL 60047</b>		Email Address <b>events@lacc.com</b>			
	Contact Person <b>Judy Scalzitti</b>		Home Number <b>N/A</b>		Business Number <b>847-438-5972</b>	
	Chairman/President's Name (if Different) <b>Amanda Howland</b>		Home Number <b>N/A</b>		Business Number <b>847-204-3413</b>	
Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?						
Event	Date(s) of Event <b>Aug. 14, 2022</b>		Day(s) of the week <b>Sunday</b>		Time(s) of Event <b>9am - 10pm</b>	
	Describe the Type of Event you wish to hold <b>Food Fest</b>		Location(s) of event <b>Paulus Park</b>			
Police Department	Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name(s) of roads to be closed	
	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input checked="" type="checkbox"/> Pedestrian Control <input checked="" type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:			
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Police Official Contacted		Rank	When Contacted:
Fire Department	Will your event require the assistance of the Fire Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <input checked="" type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)					
	Describe the type of assistance required from the Fire Department <b>Medic On Call</b>					
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted <b>N/A</b>		Rank <b>N/A</b>	When Contacted: <b>N/A</b>
Park & Recreation Dept.	Will your event require assistance of the Park & Recreation Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
	Name of Park Property to be used (if applicable) <b>Paulus Park</b>		Address of Park Property to be used (if applicable) <b>200 S Rand Rd. Lake Zurich, IL 60047</b>			
	Will the event require use of Park & Recreation Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required <b>Bathroom Maintenance During Event</b>			
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input checked="" type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents			
Describe any other Park & Recreation Department Equipment Needed						
Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted <b>Bonnie Caputo</b>		Title <b>Director</b>	When Contacted: <b>Dec. 1, 2021</b>	
Public Works	Will the event require the assistance of the Public Works Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the Event require the use of Public Works Equipment? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department					
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
	Will the event require the use of any Public Works Property? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Name of Public Works Department Official Contacted			
Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Title		When Contacted:		
Building	Will the event require the assistance of the Building Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any electrical equipment be used outdoors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title	When Contacted:



# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name Taste of the Towns  
Event Type/Purpose Community - Food Fest  
Event Date(s) Aug. 14, 2022 Event Start/End Time 9-10 pm  
Event Location Paulus Park

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

## APPLICANT INFORMATION

Organization Name Lake Zurich Area Chamber of Commerce  
Applicant's Name/Responsible Party Judy Scalzitti  
Organization/Applicant/Address/City/State/Zip 444 S. Rand Rd. Ste 308  
Lake Zurich IL 60047  
Applicant Phone Numbers 847-438-5572, ext. 2  
Applicant E-Mail Address events@lzaacc.com  
Contact Name & Phone Number During Event Judy Scalzitti 847-224-343-0280

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Opportunity to showcase  
the food & beverage businesses in the  
area ~~with~~ to the community





Approximate number of people expected at event 1,000

Is this a returning event to Lake Zurich or first time event? Yes - Returning

Will there be food concessions at the event? Yes Contact the Lake County Health Dept. for requirements

Will there be inflatables/bounce houses at the event? NO  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? NO  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? Yes If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # NO Location: —

Will there be assembly tents/canopies erected at the event? Yes  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? Yes

Are you requesting the closure of any streets? If so, provide street names and include a map

NO

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) NO

Does the applicant/organization owe any outstanding invoices to the Village? NO  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes!

Note your event's website address, if you'd like that included www.lzacc.com

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature C. Flattery

Date 12-16-2021

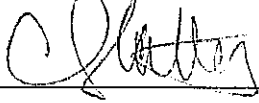




## WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.



12-16-2021

Signature

Date

## FOR OFFICE USE ONLY

Date application received 12/18/21

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_







# VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)

PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization <b>Boy Scout Troop 93</b>		Type of Organization <b>Scouts</b>		Is this a "Not For Profit Organization" <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Address for Organization <b>47 Church St, Lake Zurich, IL 60047</b>			Email Address <b>mgull@aol.com</b>		
	Contact Person <b>Maggie Gulledge</b>		Home Number <b>8475500411</b>	Business Number	Cell Phone Number <b>8475284855</b>	
	Chairman/Presidents Name (If Different) <b>Erik Kale - Committee Chair</b>		Home Number <b>8474143815</b>	Business Number	Cell Phone Number <b>2246231245</b>	
	Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?					
Event	Date(s) of Event <b>8/20/2022-8/21/22</b>	Day(s) of the week <b>Saturday, Sunday</b>	Time(s) of Event <b>9 AM to 10 AM Sunday</b>		Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When? <b>8/21/2021</b>	
	Describe the Type of Event you wish to hold <b>Youth/Family Campout</b>			Location(s) of event <b>Park Grounds and Shelter B</b>		
Police Department	Will your event require the assistance of the Police Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name(s) of roads to be closed	
	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:			
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Police Official Contacted		Rank	When Contacted:
Fire Department	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)					
	Describe the type of assistance required from the Fire Department					
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	When Contacted:
Park & Recreation Dept.	Will your event require assistance of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
	Name of Park Property to be used (if applicable) <b>Rest Rooms</b>		Address of Park Property to be used (if applicable)			
	Will the event require use of Park & Recreation Department Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required <b>Open gates, access to rest rooms</b>			
	Will any Park & Recreation Department equipment be required? <input type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents			
	Describe any other Park & Recreation Department Equipment Needed					
Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted <b>Bonnie Caputo</b>		Title	When Contacted: <b>8/23/2021</b>	
Public Works	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department					
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain					
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Public Works Department Official Contacted		Title	When Contacted:
Building	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will any electrical equipment be used outdoors <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input type="checkbox"/> Yes <input type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Building Department Official Contacted		Title	When Contacted:



# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name Lake Zurich Boy Scout Troops Campout

Event Type/Purpose Recuiting Boys and Girls to Scouting

Event Date(s) 8-20-2022 to 8-21-2022

Event Start/End Time 9 am Saturday/10 am Sun

Event Location Park Grounds and Shelter B

*Note: The Village does not grant exclusive use of their parks and outdoor facilities.*

## APPLICANT INFORMATION

Organization Name Boy Scout Troop 93

Applicant's Name/Responsible Party Maggie Gulledge

Organization/Applicant/Address/City/State/Zip 47 Church St. Lake Zurich. IL 60047

Applicant Phone Numbers C: 847-528-4855

Applicant E-Mail Address mgull@aol.com

Contact Name & Phone Number During Event Maggie (847) 528-4855, Ryan Baehr (847)774-9930

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is far a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Boy Scout activities around the park, games, grilling,

camping on the grassy area N of the Barn by Shelter B





Approximate number of people expected at event 55

Is this a returning event to Lake Zurich or first time event? Returning

Will there be food concessions at the event? No *Contact the Lake County Health Dept. for requirements*

Will there be inflatables/bounce houses at the event? No  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? No  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? NO If yes, contact Village Hall and see LH for details

Number and location of portable toilet facilities provided # NA Location: \_\_\_\_\_

Will there be assembly tents/canopies erected at the event? Possibly pop up canopy, weather dependant  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? No

Are you requesting the closure of any streets? If so, provide street names and include a map

No

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) No

Does the applicant/organization owe any outstanding invoices to the Village? No  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes, please

Note your event's website address, if you'd like that included www.facebook.com/LZTroop93/

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature Margaret Gullledge

Date 10/18/2021





## WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Signature Margaret Gullledge

Date 10/18/2021

## FOR OFFICE USE ONLY

Date application received 10/18/21

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by N/A

Liquor License received by N/A

Tent Permit received by N/A

JULIE contacted N/A







VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)  
PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization Apline Running Club		Type of Organization Athletic Club		Is this a "Not For Profit Organization" <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Address for Organization 39 Lake Breeze Ct Lake Zurich il 160047			Email Address louibai@cdw.com		
	Contact Person Louis Baigorria		Home Number 847-848-4827		Business Number Cell Phone Number 847-848-4827	
	Chairman/Presidents Name (If Different)		Home Number		Business Number Cell Phone Number	
Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why?						
Event	Date(s) of Event august 21 2022		Day(s) of the week Sunday		Time(s) of Event 5:30 to 11:30	
	Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When?					
Police Department	Describe the Type of Event you wish to hold Running races			Location(s) of event Paulas PArk		
	Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the event require the closing of any roadways? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name(s) of roads to be closed Map has been provided to the police	
	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input checked="" type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input checked="" type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:			
Fire Department	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Police Official Contacted		Rank When Contacted:	
	Will your event require the assistance of the Fire Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <input checked="" type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)					
	Describe the type of assistance required from the Fire Department					
Park & Recreation Dept.	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted		Rank When Contacted:	
	Will your event require assistance of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
	Name of Park Property to be used (if applicable) Breezewald Park		Address of Park Property to be used (if applicable) 125 n Old Rand Rd Lake Zurich il			
	Will the event require use of Park & Recreation Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required			
Public Works	Will any Park & Recreation Department equipment be required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input type="checkbox"/> Shelters <input type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents			
	Describe any other Park & Recreation Department Equipment Needed Just Trash Cans					
	Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted Bonnie Caputo		Title When Contacted:	
	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No		Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input type="checkbox"/> No	
Building	Describe the type of assistance required from the Public Works Department					
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Certain					
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Public Works Department Official Contacted		Title When Contacted:	
Building	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will any electrical equipment be used outdoors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title When Contacted:	



# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name Alpine Races  
Event Type/Purpose Running Event 10.5 mile 3.2K and Kid races  
Event Date(s) August 21 2022 Event Start/End Time 6:30 AM  
Event Location Breezewalk Park LZ

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

## APPLICANT INFORMATION

Organization Name Alpine Runners  
Applicant's Name/Responsible Party Louis Baigarría  
Organization/Applicant/Address/City/State/Zip 39 LAKEBREEZE CT  
LZ IL 60047  
Applicant Phone Numbers (847) 848-4827  
Applicant E-Mail Address LOUIS.BAIGARRIA@CDW.COM  
Contact Name & Phone Number During Event SAME

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event This is a running race. We  
have provide the course detail to the park and  
police





Approximate number of people expected at event 400 hundred

Is this a returning event to Lake Zurich or first time event? Returning event 40 Years

Will there be food concessions at the event? NO Contact the Lake County Health Dept. for requirements

Will there be inflatables/bounce houses at the event? NO  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? Yes: LZ Police & Fire Emergency  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (**only for LZ residents + LZ businesses/organizations**) at the event? NO If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # 14? Location: Breezewald

Will there be assembly tents/canopies erected at the event? Yes  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? no

Are you requesting the closure of any streets? If so, provide street names and include a map

Yes, mapping and direction have been provided to the Police  
(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) NO

Does the applicant/organization owe any outstanding invoices to the Village? NO  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes, and will pay!

Note your event's website address, if you'd like that included \_\_\_\_\_

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature Alan Bazam Jr Date 12-13/21

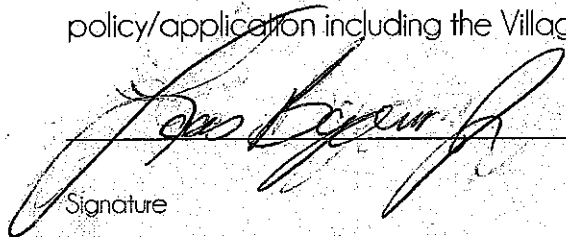




## WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

  
Signature

12/13/21

Date

## FOR OFFICE USE ONLY

Date application received 12/18/21

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by NA

Liquor License received by N/A

Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_







## VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)

PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization All Community Events		Type of Organization Event Company		Is this a "Not For Profit Organization" <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Address for Organization 1152 Ensell Road, Lake Zurich, IL			Email Address Bobby@allcommunityevents.com		
	Contact Person Bobby Jaenicke		Home Number		Business Number	
	Chairman/Presidents Name (If Different) Peter Starykowicz		Home Number		Business Number	
Event	Date(s) of Event 9/24-11/7		Day(s) of the week Thursday - Sunday		Time(s) of Event 5:30 PM - 11:00 PM	
	Describe the Type of Event you wish to hold 3/4 mile long walk through thousands of hand carved Pumpkins		Location(s) of event Paulus Park			
Police Department	Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name(s) of roads to be closed	
	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input checked="" type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:			
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Police Official Contacted		Rank	
Fire Department	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)					
	Describe the type of assistance required from the Fire Department					
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	
Park & Recreation Dept.	Will your event require assistance of the Park & Recreation Department <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
	Name of Park Property to be used (if applicable) Paulus Park		Address of Park Property to be used (if applicable) 200 S Rand Road			
	Will the event require use of Park & Recreation Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required			
	Will any Park & Recreation Department equipment be required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input checked="" type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents			
Public Works	Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted Bonnie Caputo		Title Recreation Director	
	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the Event require the use of Public Works Equipment <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department Garbage Bins					
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
Building	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	Name of Public Works Department Official Contacted		Title		When Contacted:	
	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any electrical equipment be used outdoors <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title		
				When Contacted:		



# SPECIAL EVENT APPLICATION & AGREEMENT

## EVENT SUMMARY

Event Name Jack O' Lantern World  
Event Type/Purpose 3/4 mile walk through thousands of hand carved pumpkins  
Event Date(s) 10/24-11/7 (Thurs/Sun) Event Start/End Time 5:30 PM - 11:00 PM  
Event Location Paulus Park

*Note: The Village does not grant exclusive use of their parks and outdoor facilities.*

## APPLICANT INFORMATION

Organization Name All Community Events  
Applicant's Name/Responsible Party Bobby Jaenicke  
Organization/Applicant/Address/City/State/Zip 1152 Ensell Road, Lake Zurich IL  
  
Applicant Phone Numbers 630-656-0804  
Applicant E-Mail Address Bobby@allcommunityevents.com  
Contact Name & Phone Number During Event Bobby Jaenicke 630-656-0804

\*Representative must be on site and available during event hours

## EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event 3/4 long walk through thousands of hand carved pumpkins. The route will be similar if not the same as last year.





Approximate number of people expected at event 50,000

Is this a returning event to Lake Zurich or first time event? Returning

Will there be food concessions at the event? Yes *Contact the Lake County Health Dept. for requirements*

Will there be inflatables/bounce houses at the event? No  
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? No  
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (**only for LZ residents + LZ businesses/organizations**) at the event? Yes If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # 12 Location: Off the main path leading into the park

Will there be assembly tents/canopies erected at the event? Yes  
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? Possibly

Are you requesting the closure of any streets? If so, provide street names and include a map

No

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) Electric

Does the applicant/organization owe any outstanding invoices to the Village? No  
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes

Note your event's website address, if you'd like that included <https://thejackolanternworld.com/>

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature Robert Jaenisch

Date 1/25/22





## WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

*Robert Juenicks*

1/25/22

Signature

Date

## FOR OFFICE USE ONLY

Date application received 1/25/22

Application approved or denied by \_\_\_\_\_

Date paid \_\_\_\_\_ Amount \_\_\_\_\_ Check/Cash/Credit \_\_\_\_\_

Certificate of Insurance received by \_\_\_\_\_

Raffle Permit received by \_\_\_\_\_

Liquor License received by \_\_\_\_\_

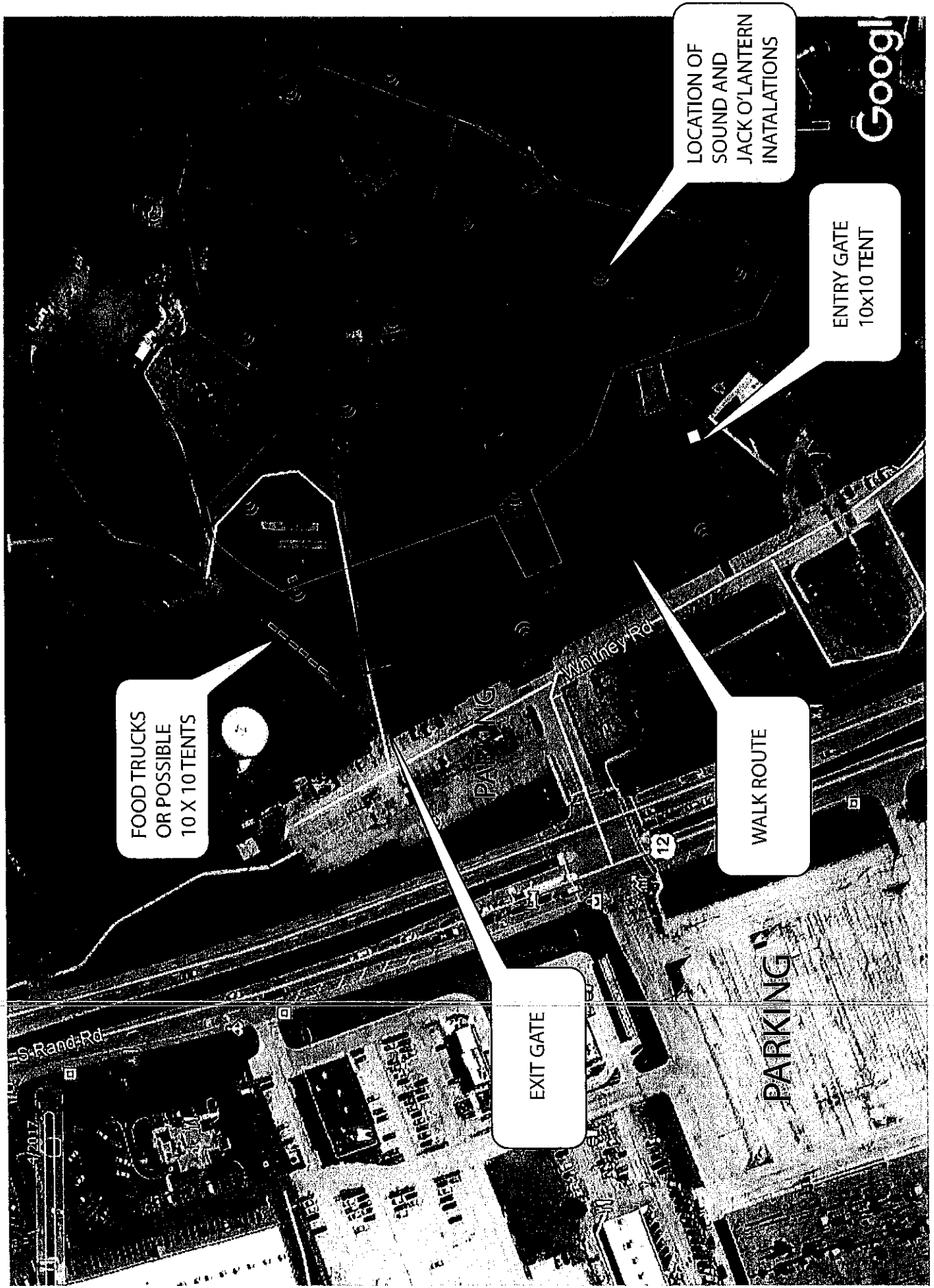
Tent Permit received by \_\_\_\_\_

JULIE contacted \_\_\_\_\_





# MAP DURING EVENT





Summary of Operations							
Current Year and Prior Year							
Park & Rec	Current Month				Comments		
	Current Year Actual	Current Year Budget	Actual vs Budget	Prior Year Actual	2022 FY Actual vs Budget	2021 Actual vs 2022	
<b>JANUARY</b>							
Dance	(6,360)	222,500	(228,860)	16,404	(22,764)	Deferred revenue from FY21 has not been entered yet; updated number will be \$46,852.27 which would result in January revenue listed as \$40,482.27; this is higher year over year to the increase in dancers and Impulse members participating in competitions and conventions	
Preschool	8,788	165,105	(156,317)	11,030	(2,242)	Deferred revenue from FY21 has not been entered yet; updated number will be \$5,326.48 which would result in January revenue listed as \$14,114.48; this is higher year over year due to the increase in enrollments year over year (2021 was condensed to one preschool site due to COVID enrollment)	
Youth	1,015	11,000	(9,985)	5,706	(4,691)	Deferred revenue from FY21 has not been entered yet; updated number will be \$8,048 which would result in January revenue listed as \$9,063	
Camp	0	210,005	(210,005)	0	Enrollment begins February 1st for resident registration (March 14th for nonresident)		
Athletics	825	30,000	(29,175)	338	487	Deferred revenue from FY21 has not been entered yet; updated number will be \$3,924 which would result in January revenue listed as \$4,749	
Aquatics- Park Permits	0	37,000	(37,000)	0	0		
Aquatics- Park Fees	0	87,425	(87,425)	0	0	Beach pass sales begin February 1st	
Special Programs Fees	332	8,000	(7,668)	975	(643)	Daily fees sales will begin Memorial Day weekend; working on booking field trip visits and accepting swim lessons registration as of February	
Fitness	0	2,500	(2,500)	468	(468)		
Park Fees	90	2,000	(1,910)	2,025	(1,935)		
Rental Income	0	500	(500)	540	(40)		
<b>Operating Revenue</b>	<b>4,690</b>	<b>776,135</b>	<b>(771,445)</b>	<b>37,586</b>	<b>(32,896)</b>		
Personnel- Full Time	4,622	126,187	(121,565)	8,937	4,315		
Personnel- Part Time	668	49,872	(49,207)	810	145		
Personnel- Seasonal	2,179	385,738	(383,559)	3,320	1,141		
Social Security	457	34,852	(34,395)	799	342		
Medicare	106	8,151	(8,045)	187	81		
IMRF	382	10,452	(10,070)	986	604		
Health Ins	0	26,165	(26,165)	2,116	2,116		
Licensing/Certification	0	5,690	(5,690)	1,864	1,864		
Memberships & Subscriptions	0	2,038	(2,038)	1,156	1,156		
Program Services	2,189	69,500	(67,311)	6,117	3,928		
Postage & Shipping	0	4,500	(4,500)	0	0		
Printing Stationery/Forms	0	22,000	(22,000)	0	0		
Office Supplies	208	3,500	(3,292)	531	323		
Uniforms	0	5,050	(5,050)	0	0		
Other Supplies	8,680	37,525	(28,845)	14,548	5,868		
Program Supplies	0	17,600	(17,600)	542	542		
Bank & Credit Card Fees	0	26,000	(26,000)	745	745		
Rentals	0	3,000	(3,000)	0	0		
Liability Ins	0	52,521	(52,521)	2,919	2,919		
<b>Operating Expense</b>	<b>19,488</b>	<b>890,341</b>	<b>(870,853)</b>	<b>45,576</b>	<b>26,089</b>		





# PARKS & RECREATION DEPARTMENT

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## MONTHLY INFORMATION REPORT

**December 2021**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047



## Departmental Narrative

The Village of Lake Zurich saw over 3,000 people come out to enjoy this year's Miracle on Main Street held in downtown Lake Zurich on Saturday, December 4<sup>th</sup> from 3-6:30pm. The event featured a socially distanced photo with Santa and Mrs. Claus, photo op with Santa's reindeer, free sleigh rides, free crafts, local artisans, food vendors, adult beverages and more! Thank you to all of our community volunteers, especially NHS, that came out to support and assist with the event. Thank you also to our event sponsors, Lake Zurich Area Chamber of Commerce, Lake Zurich Lions Club, Moore Orthodontics, Grand Dental, Prairieland/LRS and Lake Zurich Tire & Auto Inc. The Deck the Trees at Breeze sponsored holiday trees, Mistletoe Moment and Letters to Santa will be available throughout the holiday season in Rotary Park. The department is now turning it's attention to the planning of Spring internal events to include the Egg Hunt, Tween Nitelite Egg Hunt and Arbor Day. Further details on all events to come in the upcoming months.

The department is continuing to work with the Public Works team to complete a variety of projects including the Chalet decking and Barn renovation outstanding punch list items (ie. elevator, stair treads, etc.) and the OSLAD projects. Landworks Limited, the Village Board approved construction contractor, Hitchcock Design Group and the Village has finalized the plans for the shelter design/engineering. We hope to see the installation of the shelter as well as the other outstanding amenities as of the Spring (floating fishing pier, pathway, stage and nonmotorized ADA craft launch).

Other items the department is continuing to work on is the upcoming February Park Advisory Board meeting agenda which will feature a presentation from Girl Scout Troop 178 seeking approval on a park project as well as both the external and internal special event recommendations for FY22. Hiring for aquatics and camp seasonal positions for FY22 will be posted on the Village's website with interview set to begin late February. Staff are also in the final stages of wrapping up content for the 2022 Spring /Summer programming/brochure, reworking seasonal staff manuals for aquatics, dance, day camp, obtaining annual independent contractor documentation (background checks, agreements, etc.), updating all other general forms as well as all special event applications and marketing materials for 2022.

The department has finalized 90% of the contracts associated with internal special events in the upcoming year and continuing to work on updates associated with the event sponsorships, event applications, marketing materials and vendor solicitation.

2021 department highlights include:

- The Village began work on the IDNR awarded OSLAD grant projects- woodland trails, shelter and shoreline restoration.
- Renovated the Heatherleigh tennis court to include pickleball courts (to be used with portable nets) and repurposed the former Safety Town pad at Paulus Park to be a permanent pickleball court furnished with a net for community use.
- Received Governor's Hometown Award for improvements and investments over the past few years at Kuechmann Arboretum which also welcomed a new nature playscape courtesy of Ancient Oaks in FY22.

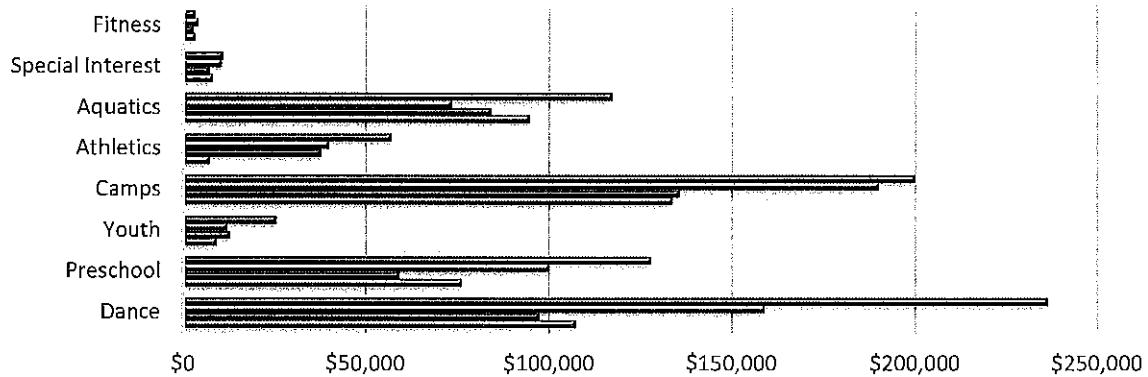


- Finished renovations and return of operations in the Paulus Park Barn as of June 2021 followed with the removal of the modular trailers and restoration of the skate park.
- Village Board revisited and expanded the Playground Renovation Plan to include formerly eliminated neighborhood park playgrounds at Jonquil Park and Warwick Park.
- Onboarded two new Guest Service Associates as of Fall 2021, Marisa Boynton and Maddie Brown.
- Restored and increased program impact- Signature programs offered through the Park & Recreation Department include aquatics, Academy of Performing Arts (dance), day camp, and early childhood Yellow Brick Road Preschool programs. The department has seen growth in both participation and revenue year over year in aquatic beach passes/daily visits- 30% and dance- 66%. The department also returned to offering day camp (canceled in 2020 due to COVID restrictions associated with childcare) and expanded the Preschool offerings to two different locations due to the increase in Fall enrollment. In 2021 the Park and Recreation Advisory and Village Board also included a resident benefit of a season nonmotorized water craft permit program resulting in 59 season permits and 52 daily permits issued to the community.
- The department pivoted to COVID friendly events such as the Drive thru Bunny and social media engagements/contests in the Spring with returned to in person community events in the Summer of 2021. Welcomed four new external events/partners, Phase 3's Bushel of Apples, All Community Event's Jack O Lantern World, Block A Food Truck Socials and Unplugged Fest. The department expanded internal event line up to include Deck the Trees at Breeze, a community clothing drive and Groove Grove Friday's at the Promenade. Food Truck Socials and Groove Grove operated from the Block A/Promenade property to increase exposure and use of the site and bring more community members to enjoy Main Street.
- Over 80 points of contact with Lake Zurich businesses and organizations throughout the year of 2021.
- The department organized and hosted over approximately 70 days special events (internally and externally ran on Village property) that was attended by approximately 95,000+ individuals. The department also worked with approximately 212 community volunteers to facilitate internal events (Bunny Drive Thru Egg Hunt, RTB, Miracle on Main Street, etc.). Community members collectively donated over 500 hours of their time to help ensure the success of these events.

The department is reaching out to a few outstanding external special event partners for their paperwork and commitment for FY22 which includes Block A Food Truck Socials, Phase 3 Bushel of Apples and All Community Events Jack O Lantern World (all organizers verbally confirmed their return, however, have not yet submitted their paperwork). Please note that the Lake County Winter Indoor Farmers Markets are continuing to run thru April at the Paulus Park Chalet (rental) the 1<sup>st</sup> and 3<sup>rd</sup> Sunday of every month (10am-2pm). The department will continue their collaboration with Elia Public Library on the Storywalks throughout the community park properties (available at Oak Ridge Nature Marsh featuring the title A Day of Skating by Sarah Sullivan thru January 20th) and Ancient Oaks Foundation quarterly community events. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

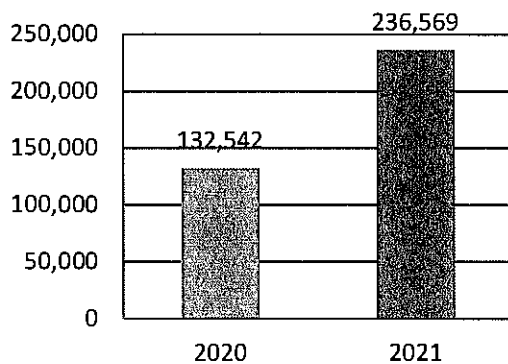


## Program Cost Recovery Fiscal Y-T-D

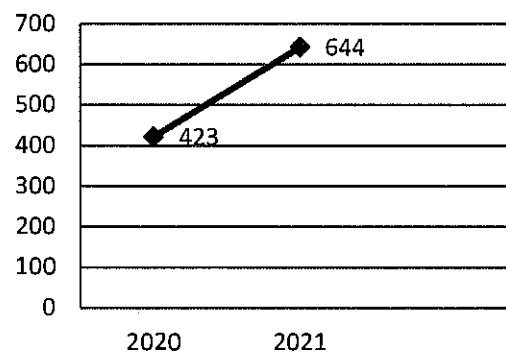


	Dance	Preschool	Youth	Camps	Athletics	Aquatics	Special Interest	Fitness
Actual Rev	\$236,569	\$128,034	\$25,458	\$199,988	\$57,136	\$117,327	\$10,748	\$3,083
Budgeted Rev	\$159,000	\$100,000	\$12,000	\$190,000	\$40,000	\$73,500	\$10,500	\$4,000
Actual Exp	\$97,522	\$59,246	\$12,823	\$135,636	\$37,814	\$84,413	\$7,198	\$2,641
Budgeted Exp	\$107,379	\$76,400	\$9,000	\$133,864	\$7,075	\$94,700	\$8,000	\$3,200

### Dance Year over Year Revenue Y-T-D



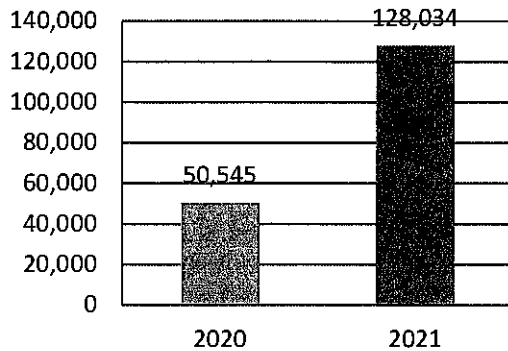
### Dance Year over Year Enrollment



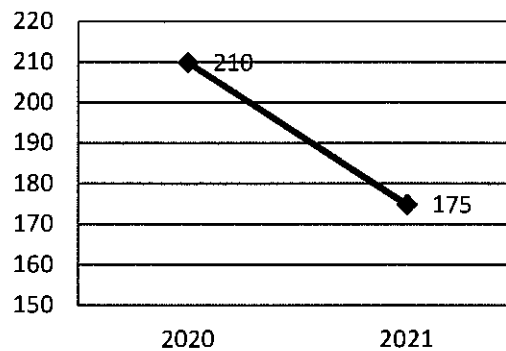
Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options. 2021 Summer enrollment has doubled over prior years.



### Preschool Year over Year Revenue Y-T-D

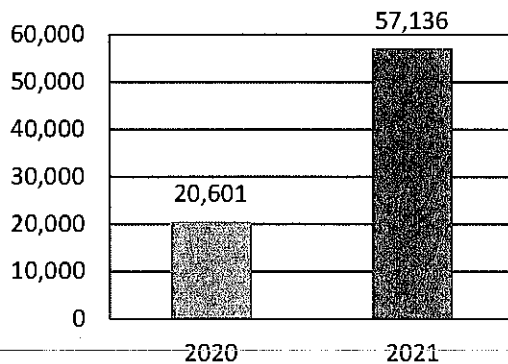


### Preschool Year over Year Enrollment

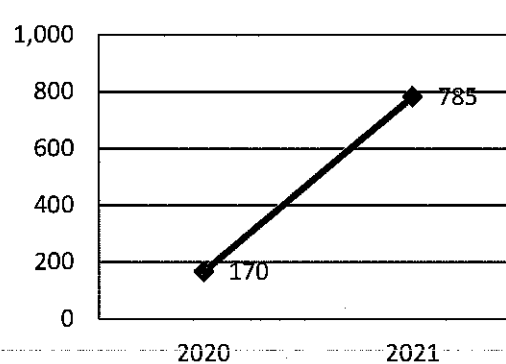


Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in Winter/Spring 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for Winter/Spring 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Due to increased need and enrollment, Fall 2021 includes operations at both the Paulus Park Barn and Buffalo Creek locations.

### Athletics Year over Year Rev Y-T-D



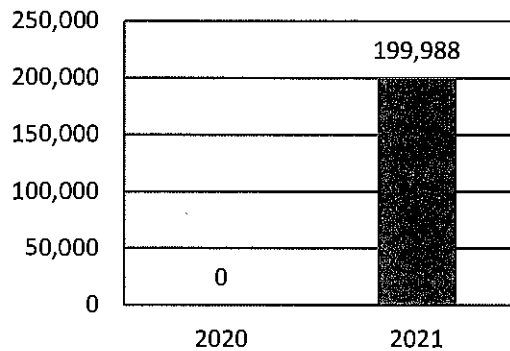
### Athletics Year over Year Enrollment



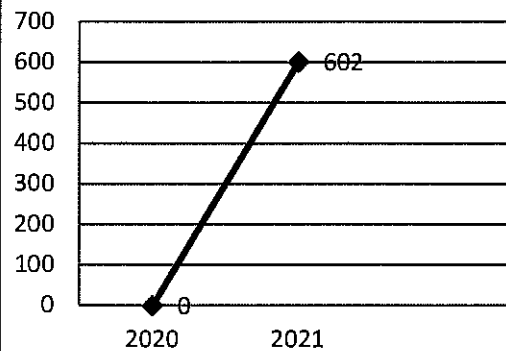
Athletic programs include the following independent contractors: tennis, tae kwon do, golf, soccer, horseback riding, agility training, and parent child sports.



### Day Camp Year over Year Revenue Y-T-D

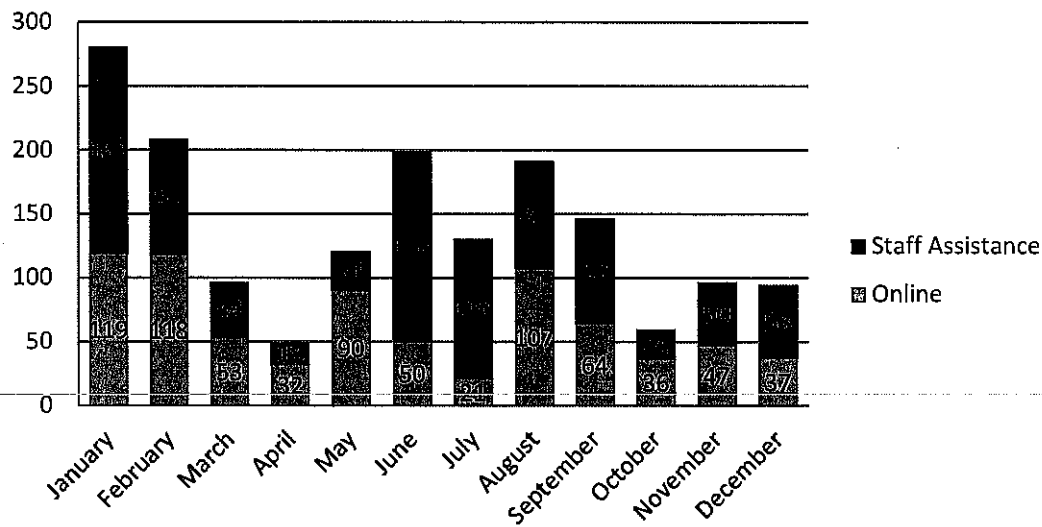


### Day Camp Year over Year Enrollment



Day camp did not run in 2020. Camp rev/enrollment numbers in FY21 are still a bit below 2019 pre pandemic numbers (786 enrollments; \$253,919) due to lower allowed group sizes going into Summer as well as the month, still lingering hesitation from parents moving back into in person programming as well as the priority month and half registration period for residents. This year, we will have shorter priority registration period, 2-3 weeks to open fully by Spring Break to all families.

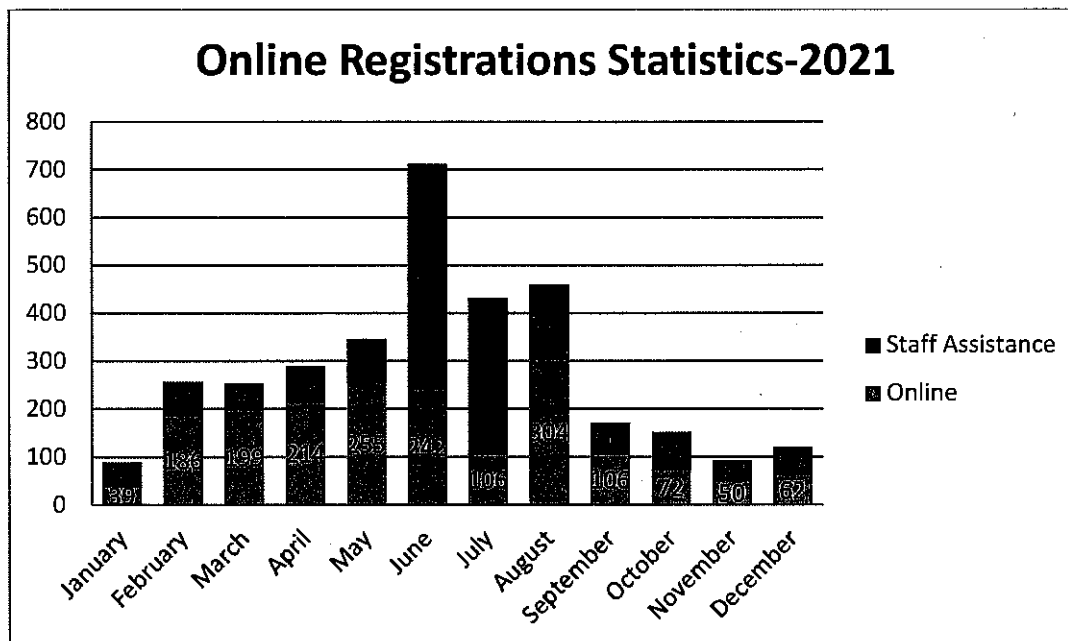
### Online Registrations Statistics-2020



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the



beach are NOT included in these numbers. Numbers do not include processing for refunds, credits, POS and rentals.





01/18/2022

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ZURICH  
PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 12/31/2021	ACTIVITY FOR MONTH 12/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 207 - SPECIAL EVENTS FUND						
Revenues						
Dept 67601 - RECREATION ROCK THE BLOCK						
207-67601-45951	EVENT ITEM SALES	40,000.00	40,429.00	0.00	(429.00)	101.07
207-67601-45952	VENDOR FEE	2,800.00	3,575.00	0.00	(775.00)	127.68
207-67601-48302	DONATIONS	17,000.00	20,500.00	0.00	(3,500.00)	120.59
Total Dept 67601 - RECREATION ROCK THE BLOCK		59,800.00	64,504.00	0.00	(4,704.00)	107.87
TOTAL REVENUES		59,800.00	64,504.00	0.00	(4,704.00)	107.87
Expenditures						
Dept 67601 - RECREATION ROCK THE BLOCK						
207-67601-50113	SEASONAL	1,200.00	289.75	0.00	910.25	24.15
207-67601-50114	OVERTIME	6,000.00	7,101.56	0.00	(1,101.56)	118.36
207-67601-50201	SOCIAL SECURITY	446.00	443.77	0.00	2.23	99.50
207-67601-50202	MEDICARE	104.00	103.77	0.00	0.23	99.78
207-67601-50302	IMRF PENSION EXPENSE	550.00	439.55	0.00	110.45	79.92
207-67601-52115	RECREATION PROGRAM SERV	15,850.00	14,495.40	0.00	1,354.60	91.45
207-67601-52120	SPECIAL EVENT INSURANCE	2,500.00	175.00	0.00	2,325.00	7.00
207-67601-53212	PROGRAM SUPPLIES	12,050.00	13,270.26	0.00	(1,220.26)	110.13
207-67601-54302	PUBLIC RELATIONS	4,200.00	4,892.77	0.00	(692.77)	116.49
207-67601-S4307	RENTAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
207-67601-S4314	SALES TAX EXPENSE	3,200.00	0.00	0.00	3,200.00	0.00
207-67601-59101	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 67601 - RECREATION ROCK THE BLOCK		46,100.00	41,211.83	0.00	4,888.17	89.40
TOTAL EXPENDITURES		46,100.00	41,211.83	0.00	4,888.17	89.40
Fund 207 - SPECIAL EVENTS FUND:						
TOTAL REVENUES		59,800.00	64,504.00	0.00	(4,704.00)	107.87
TOTAL EXPENDITURES		46,100.00	41,211.83	0.00	4,888.17	89.40
NET OF REVENUES & EXPENDITURES		13,700.00	23,292.17	0.00	(9,592.17)	170.02



community **stronger than cancer**

# PURPLE PLUNGE

**\$25 REGISTRATION FEE**

**Saturday March 5th, 2022**

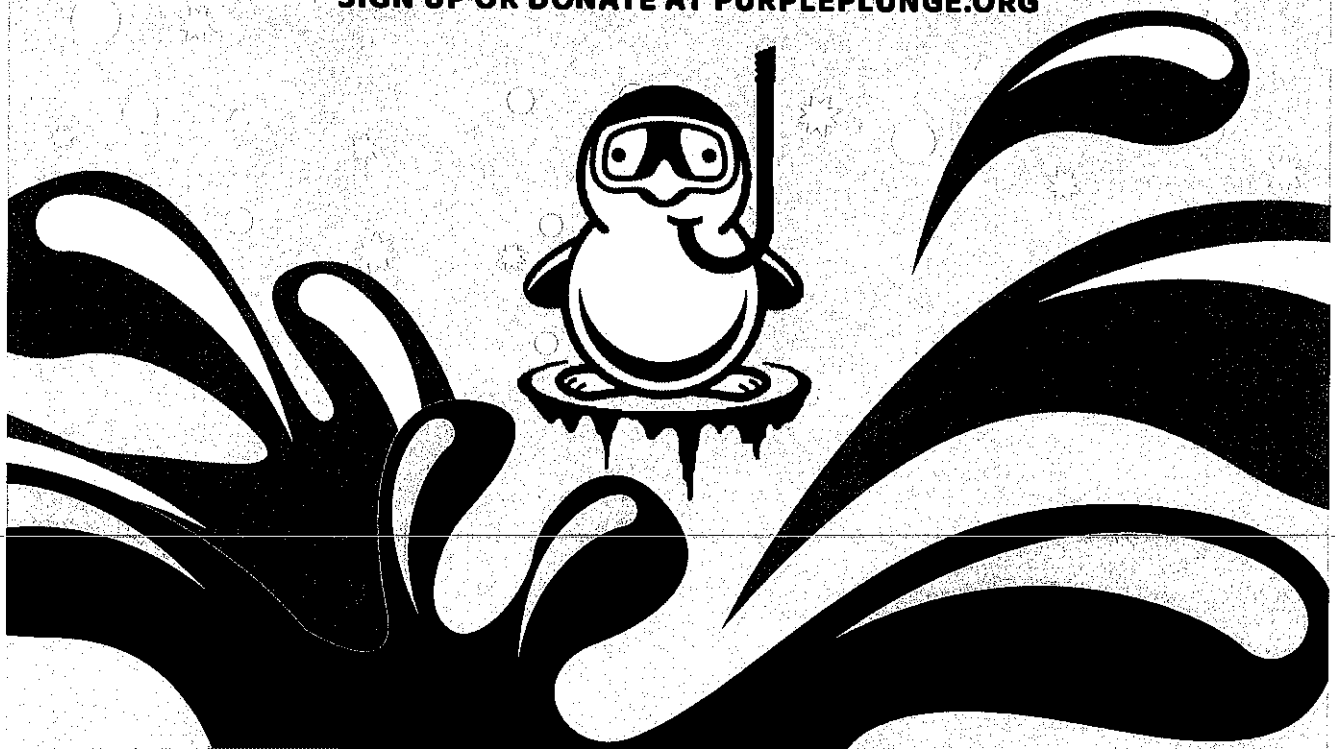
**CHECK-IN  
9:00AM**

**AT SCOREBOARD  
BAR & GRILL**

**FIRST PLUNGE  
11:00AM**

**AT BREEZEWALD PARK  
LAKE ZURICH**

**SIGN UP OR DONATE AT [PURPLEPLUNGE.ORG](http://PURPLEPLUNGE.ORG)**



**SCAN ME**



PRESENTING SPONSOR

*Lou Malnati's*  
PIZZERIA

 ORTHODONTICS

*Culver's*  
Welcome to delicious.

# NITELITE EGG HUNT APRIL 1

**7:30-9:30PM | PAULUS PARK**

Hunt for eggs outside at Paulus Park in this game of Hide-n-Glow seek! Find golden eggs and WIN BIG! Stay after to enjoy the party atmosphere with a DJ, pizza and beverages. Remember to dress appropriate for the weather and to bring your own flashlight and bag. Register early as space is limited.

\* Please note that this event is a drop off event, tweens only!

**AGES 9-12**  
Strictly Enforced

**FEE (PER PERSON):**

RESIDENT	NON-RESIDENT
\$11	\$13



Village of Lake Zurich Parks & Recreation Dept.  
200 S. Rand Road, Lake Zurich, IL 60047  
(847) 438-5146 | LakeZurich.org



# AGES 2-10 YRS OLD



RAIN OR SHINE

**EVENT  
SPONSORS**



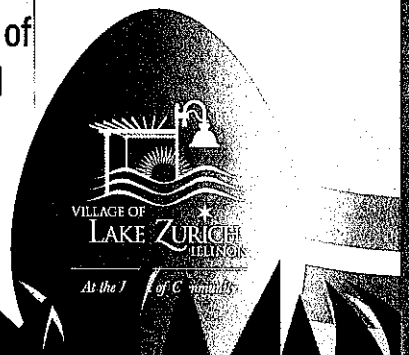
# EGG HUNT

PAULUS PARK, 200 S. RAND ROAD, LAKE ZURICH, IL 60047

**SATURDAY, APRIL 9TH - 12PM SHARP!**

Get ready, get set, and go for our annual egg hunt! Dance to the tunes of the DJ before discovering all the eggs the bunny has hid in designated areas. Each group will go into their area to hunt for their eggs.

Village of Lake Zurich Park & Recreation Dept. | 200 S Rand Rd, Lake Zurich, IL | 847-438-5146 | [LakeZurich.org](http://LakeZurich.org)





# ARBOR DAY 2022

**SAT, APRIL 30, 9AM-12PM**  
**AT KUECHMANN ARBORETUM**

**OPEN TO ALL AGES**

**9-10am** Sapling Giveaway & Tree Planting Ceremony  
**10am-12pm** Park Clean-up

Don't miss the opportunity to recognize Arbor Day 2022. Individuals, families, community groups, or scout groups can sign up to help clean-up any of our 32 parks. Arbor Day will begin at Kuechmann Arboretum with a sapling giveaway and tree planting ceremony by our Village Arborist and members of the Lake Zurich Tree Commission. Volunteers will depart for their assigned parks to clean up (and once finished, will leave). We provide the bags, please bring work gloves, and dress appropriately.

To volunteer, please contact Bonnie Caputo at:  
847-438-5146 or [Bonnie.Caputo@lakezurich.org](mailto:Bonnie.Caputo@lakezurich.org)

Great Volunteer Opportunity  
for Scouts, Teams,  
Organizations & Families



**TREE CITY USA®**



*At the Heart of Community*



# BEACH FIELD TRIPS

## JUNE-AUGUST

### AVAILABLE TUESDAY & THURSDAY FROM 10AM-3PM



#### SPRAY 'N PLAY

3-5 YEARS OLD

\$5PP

2 hours of unlimited playtime at Paulus Park Beach Spray Ground and Lakeside Lookout Park. Includes: Designated area for your group, concession stand onsite for snack/lunch purchase, open grassy areas.

#### SPLASH 'N PLAY

6-10 YEARS OLD

\$6PP

2 hours of unlimited playtime at Paulus Park Beach for swimming, spray ground, and lakeside lookout park. (Includes: designated area for your group, concession stand onsite for snack/lunch purchase, open grassy areas to play games, sand volleyball area, over half mile of walking trails)

#### WACKY WIBITS

7+ YEARS OLD

\$12PP

Exclusive hours 10am-12pm. Each participant must pass a swim test. Minimum group size 35. 2 exclusive hours of unlimited playtime at Paulus Park Beach for swimming, Paulus Park Wibits, Paulus Park Spray Ground and Lakeside Lookout Park (Includes: Designated area for your group, concession stand onsite for snack/lunch purchase, open grassy areas to play games, sand volleyball area available, over half mile of walking trails).

#### PLAY FOR A DAY

GROUP RENTAL 15+

\$5PP

Groups consist of 15+ (R-\$5 pp | NR-\$8 pp | CR-\$5 pp | CNR-\$7 pp). Entrance to Paulus Park Beach, Spray Ground, Wibits (ages 7+ and must pass a swim test) and Lakeside Lookout Park (Includes: Concession stand onsite for snack/lunch purchase, open grassy areas to play games, over half mile of walking trails)



**Village of Lake Zurich Park & Recreation Dept.**

200 S Rand Rd, Lake Zurich, IL | 847-438-5146 | LakeZurich.org







*At the Heart of Community*

# CAMP

## OPEN HOUSE

JUNE 2 • 5-7PM

### CAMP MIDDLE

OPEN HOUSE LOCATED AT BUFFALO CREEK  
AND COUNTRY CREEK ELEMENTARY SCHOOLS

### CAMP ALPINE

OPEN HOUSE LOCATED AT PAULUS PARK BATH  
AND STANLEY LAKE SUEDE

### TEEN CAMP

OPEN HOUSE LOCATED AT THE CHALEY  
TOWN OF LAKESIDE PARK LAKE SUEDE

Open to families looking to join our Summer Day Camp program as well as our parenting families. This is a great way to meet our staff, get to know our parks and beaches, and find out all about what a day at our camps is all about!

Village of Lake Zurich Park & Recreation Department  
200 N. Grand Street, Lake Zurich, IL 60059  
630-583-5000 | [LakeZurich.org](http://LakeZurich.org)