



## THE BOARD OF FIRE AND POLICE COMMISSION

200 Mohawk Trail  
Lake Zurich, Illinois 60047

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LakeZurich.org

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### MEETING MINUTES

A rescheduled meeting of the Lake Zurich Board of Fire and Police Commissioners was held on November 23, 2021 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

#### I Call to Order

The meeting was called to order at 5:36 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt, Commissioner Kelly, and Commissioner Bush.

Also present: Police Chief Husak and Fire Chief Pilgard

#### II Public Comment

None

#### III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the November 4, 2021 meeting as presented, seconded by Commissioner Kelly and passed on a voice vote.

#### IV Communications

- A. Legal update from fall conference – Commissioner Kelly shared the legislative and case law update packet from the fall 2021 Illinois Fire and Police Commissioners seminar.
- B. Approve meeting dates for 2022 - Commissioner Kelly made a motion to approve the proposed 2022 meeting dates as presented, seconded by Commissioner Bush and passed on a voice vote

#### V. Unfinished Business

##### A. Department Updates

Fire –

Chief Pilgard provided the Board with an update on COVID-19 cases within the Fire Department.

Chief Pilgard briefed the Board about the proposed 2022 budget, including the challenges with vehicle delivery delays.

Police -

Chief Husak provided the Board with an update on Police Department personnel.

Chief Husak briefed the Board about the proposed 2022 budget, including the challenges with vehicle delivery delays.

B. Approve updated Rules and Regulations

The commissioners and chiefs discussed proposed updates to the rules and regulations. Commissioner Bush made a motion to approve the revised rules and regulations with the changes discussed today, seconded by Commissioner Kelly and passed on a voice vote.

**VI New Business**

**Fire**

A. FD Promotional Process – Determination for testing based on OSFM certifications  
The commissioners and fire chief discussed the eligibility of promotional candidates based on the CBA language. The current CBA language is not up to date on the new IL OSFM Fire Officer certifications. The dialog clarified the completion and passing of the classroom and written test for IL OSFM Company Fire Officer as the equivalent of the prior IL OSFM Provisional Fire Officer I and the completion and passing of the classroom and written test for IL OSFM Advanced Fire Officer as the equivalent of IL OSFM Provisional Fire Officer II.

B. FD Promotions Process – Assessment center testing in event of COVID by promotional candidate

The Board agreed that any candidates that are unable to attend elements of the promotional process due to illness (COVID or other) will be disqualified as stated in BOFPC Rules & Regulation Section 6.5 Attendance at Examination - All applicants who have not been disqualified by the Board shall present themselves for examination.

**Police**

A. Candidate Background review

Chief Husak reviewed the background and polygraph results of police officer candidate James Moore. The commissioners discussed their concerns with the results. There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to disqualify police officer candidate James Moore from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.

**VII Adjournment**

There being no further business to come before the Board, Commissioner Bush made a motion to adjourn, seconded by Commissioner Kelly and passed on a voice vote.

Meeting adjourned at 7:08 p.m.

Michael Hill  
Commissioner

1-18-22  
Date

Submitted by: X Ha  
Recording Secretary