

APPROVED MINUTES
VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Monday, December 6, 2021 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7:00pm.

2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Janice Gannon, Trustee Jonathan Sprawka, Trustee Greg Weider. Trustee Mary Beth Euker and Trustee Marc Spacone was absent and excused. Also in attendance: Village Manager Ray Keller, Village Atty. Scott Uhler, Management Services Dir. Michael Duebner, Finance Dir. Amy Sparkowski, Police Chief Steve Husak.

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**

Eric Dubiel, 24 N. Pleasant Road, addressed the Board on his sons' enjoyment of the Miracle on Main Street event.

Marty O'Neill's letter, read by the Village Clerk, expressed his opposition of a second marijuana dispensary in the Village.

5. **PUBLIC HEARING ON CONSIDERATION OF PROPOSED VILLAGE OF LAKE ZURICH ANNUAL BUDGET FOR FISCAL YEAR 2022**

Summary: As noticed in the Daily Herald on November 24, 2021 and on the Village website and in *Benchmarks*, this is a public hearing for the proposed annual budget for the Village of Lake Zurich's 2022 fiscal year, which will run January 1 through December 31, 2022. The proposed budget totals \$59.9 million to fund a full-service municipality with 157 full-time employees at Police and Fire, Public Works, Community Development, Parks and Recreation, Finance, and Administration.

The Village enjoys a stable financial position and as such, this budget is presented as a balanced operational plan for the next year with a projected operating surplus of \$11,000 for the General Fund. Due to inflationary market costs for commodities and services, personnel adjustments, and funding for capital projects that were delayed throughout 2021 due to the pandemic, planned expenditures for 2022 are increasing 16.7% compared to 2021.

The 2022 budget includes \$2.3 million in funding for road and related infrastructure improvements, along with another \$2.59 million in land and building capital improvements and \$5.45 million in water and sewer improvements. The Vehicle Replacement Program is updated annually and provides an overview of the age and condition of municipal equipment, with a recommended annual funding level of approximately \$850,000. The 2022 budget includes approximately \$1 million in

vehicle and major equipment purchases, including two police vehicles, an ambulance, and a dump truck.

Total revenues for next year are expected to be \$56.6 million, an increase of 13.8% over 2021. No new revenue sources have been included in the 2022 budget.

A copy of the proposed budget has been available for public review at Village Hall, Ela Area Public Library, and on the Village website since November 10, 2021. All interested persons are invited to attend this public hearing and provide feedback to the Village Board on the proposed budget.

Recommended Action #1: A motion was made by Trustee Sprawka, seconded by Trustee Weider, to open the Public Hearing on the Fiscal Year 2022 Village Budget and accept public comments into the record.

AYES: 4; NAYS: 0; ABSENT: 2; ABSTAIN: 0

VOICE VOTE

MOTION CARRIED.

The Public Hearing opened at 7.07pm

PUBLIC COMMENT

Eric Dubiel, 25 N. Pleasant Road, addressed the hearing on his opposition to the increase in property tax, hiring of six employees, sale of Block A, leases of Village owned property, parking by Breezewald Park, use of Covid-19 funds, reiterated his statement re: the conflict-of-interest accusation with Trustee Euker and the budget. (The 5 minute time expired)

Sam Semrow's letter, 1074 Holly Circle, read by the Village Clerk, expressed his support for the increase in the EAB tree replacement.

Atty. Scott Uhler addressed the accusation by Eric Dubiel and stated that the comment was intentionally misleading and a deceptive statement. Mr. Dubiel is aware that it has been thoroughly investigated by Lake County, and the Village, and there is no basis for conflict.

Recommended Action #2: A motion was made by Trustee Sprawka, seconded by Trustee Weider, to close the Public Hearing on the Fiscal Year 2022 Village Budget.

AYES: 4; NAYS: 0; ABSENT: 2; ABSTAIN: 0

VOICE VOTE

MOTION CARRIED.

The Public Hearing closed at 7.16pm

6. CONSENT AGENDA

- * Mayor Poynton announced that the Agenda Item 6F MVP Field House had withdrawn their application.
- A. Approval of Minutes of the Village Board Meeting, November 15, 2021
- B. Approval of Semi-Monthly Warrant Register Dated December 6, 2021 Totaling \$2,391,658.58
- C. Agreement to Purchase One 2022 Bobcat Loader from Atlas Bobcat via the Sourcewell Purchasing Cooperative Contract in the Amount Not-to-Exceed \$75,000 from the Tentative Fiscal Year 2022 Budget

Summary: The FY22 Village budget includes \$75,000 in the Equipment Replacement Fund towards the purchase of a replacement Bobcat loader. The proposed new unit total cost is \$71,776, with the remaining funds used for warning lights, communications, and safety equipment. The current state of the heavy equipment / vehicle industry has created extremely long lead times

to deliver equipment with anticipated deliver times expected in eight to twelve months. Staff requests Board approval on this replacement using 2022 budget funds, pending final budget approval by the Board.

D. Agreement to Purchase One 2022 Ford Police Interceptor from Currie Motors via the Suburban Purchasing Cooperative Contract in the Amount Not-to-Exceed \$44,000 from the Tentative Fiscal Year 2022 Budget

Summary: The FY22 Village budget includes \$44,000 in the Equipment Replacement Fund towards the purchase of a replacement police patrol vehicle. The proposed new unit total cost is \$34,499 with the remaining funds used for outfitting the vehicle with specific gear and safety features intended for emergency response vehicles. The current state of the heavy equipment / vehicle industry has created extremely long lead times to deliver equipment with anticipated deliver times expected in eight to twelve months. Staff requests Board approval on this replacement using 2022 budget funds, pending final budget approval by the Board.

E. Agreement to Purchase One 2022 Ford F-150 Police Responder Truck from Sutton Ford via the Suburban Purchasing Cooperative Contract in the Amount Not-to-Exceed \$56,000 from the Tentative Fiscal Year 2022 Budget

Summary: The FY22 Village budget includes \$56,000 in the Equipment Replacement Fund towards the purchase of a replacement police vehicle. Based on last year's Suburban Purchasing Contract, the proposed new unit is estimated to cost approximately \$40,000 plus funds used for outfitting the vehicle with specific gear and safety features intended for emergency response vehicles. However, the 2022 Suburban Purchasing Contract with Sutton Ford is not finalized at this time. Anticipated deliver times expected for this vehicle is eight to twelve months. Staff requests Board approval on this replacement using 2022 budget funds, pending final budget approval by the Board.

F. *Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Increase Authorized Class-H Liquor Licenses for C & S Bridal, LLC doing business as Volle's Bridal & Boutique at 53 South Rand Road. ORD #2021-12-447

Summary: Volle's Bridal has requested Class-H liquor licenses for the complimentary dispensing of beer, wine, and sparkling alcoholic beverages that are ancillary to the operations of the business. The business has completed the requisite documentation and successfully passed the background check for issuance of a Class-H liquor license.

G. Ordinance Amending Chapter 8 Entitled "Parking" of Title 6 Entitled "Traffic Code" of the Lake Zurich Municipal Code Regarding Snow Removal During Snowstorms and Natural Disasters ORD. #2021-12-448

Summary: The Village's new police towing agreement with Alpine Automotive, approved by the Village Board on September 20, 2021 results in a minor change in the Municipal Code language regarding vehicle relocation procedures following snow events. The existing language in the Code that says the Village shall pay the towing service fee up-front and then seek reimbursement from the vehicle owner should be removed.

H. Ordinance Amending Chapter 1 Entitled "Streets, Sidewalks, and Public Ways" of Title 7 Entitled "Public Ways and Property" of the Lake Zurich Municipal Code Regarding Deposits on Public Ways ORD. #2021-12-449

Summary: Village Staff has identified an ongoing annual problem with some residents shoveling or blowing snow in the street after the snow plows have already cleared the roadway. The snow gets driven over and the resulting packed snow and ice creates unsafe driving conditions.

The proposed Ordinance will update the Municipal Code to make it a violation to place any snow or ice into the street or in a way that covers fire hydrants. Staff also recommends including leaves and landscape debris into the violation language. Future violators would be issued local ordinance violation tickets in the amount of \$25 which double to \$50 if not paid within a timely manner.

Recommended Action: A motion was made by Trustee Sprawka, seconded by Trustee Weider, to approve the Consent Agenda as presented and amended*.

AYES: 4 Trustees Bobrowski, Gannon, Sprawka, Weider.

NAYS: 0

ABSENT: 2 Trustees Euker, Spacone.

MOTION CARRIED.

7. NEW BUSINESS

Ordinance Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2022 and Ending December 31, 2022 ORD. #2021-12-450

Summary: At the November 13, 2021 Committee of the Whole budget workshop meeting, Mayor Poynton and Trustees reviewed with Village Staff the proposed budget for Fiscal Year 2022, which begins on January 1.

The proposed budget for next year is presented as a balanced operational plan that advances several local infrastructure projects. The FY22 budget shows a small operating surplus for the General Fund.

The financial impact of the COVID-19 pandemic had many ramifications for Village finances since Quarter 1 of 2020, which led to the Village deferring infrastructure projects, capital purchases, and leaving some authorized positions unfilled for parts of 2021. Local revenues bounced back significantly in 2021 as the pandemic economy recovered, allowing the Village to increase funding for the current state of operations while also planning to invest significantly in local infrastructure in 2022.

With an eye on sustaining progress towards strategic goals and objectives, nearly \$11 million in Village infrastructure, municipal buildings, land improvements, and capital equipment is budgeted for 2022. The proposed budget plans on advancing several large capital projects identified in the Community Investment Plan. Some highlights in the FY 2022 budget include:

\$2.2 million in road resurfacing and sidewalk improvements for the Braemar neighborhood and Concord Village.

\$100,000 to accelerate the parkway tree replacement program to over 400 trees a year.

\$756,000 for amenity and open space improvements at Paulus, Staples, and Sonoma parks.

\$600,000 for parking lot and walking path resurfacing at Village Hall, Buffalo Creek, and Breezewald Park.

\$1.69 million for infrastructure improvements along South Old Rand Road, including water and sewer mains, road resurfacing, and streetscaping. An additional \$150,000 for parking improvements on North Old Rand Road is also budgeted.

\$35,000 for Buffalo Creek streambank stabilization.

\$1.25 million in water main replacements along Route 12 and in Flint Creek Estates.

\$2.5 million for a Buffalo Creek sewer lining project.

\$136,000 for the replacement of two lift station pumps.

Revenues are forecast to remain fairly conservative in 2022, with modest increases for Utility Tax and more significant increases for Income Tax, Sales Tax, and Personal Property Tax as the post-COVID economy finds a new equilibrium. The projected budget is representative of careful consideration of the current economic environment, requests, balancing of department needs, limited resources, and a commitment for quality services.

Finance Dir. Sparkowski thanked all the staff involved in the process and she presented the proposed 2022 budget.

The Board then commented on the proposed Budget and their comments included a Trustee stating it was an irresponsible budget with a increase in taxes; other Trustees thanked the Finance Director and staff for the Budget which included a number of critical projects which had been deferred in previous years. Trustee Sprawka clarified the misinformation that the Village has a large debt due to TIF districts. Mr. Sprawka stated that the TIF#1 debt is being covered by the revenue income.

Recommended Action: A motion was made by Trustee Weider, seconded by Trustee Sprawka, to approve Ordinance #2021-12-450 Adopting the Annual Budget of the Village of Lake Zurich for All Corporate Purposes for the Fiscal Year Commencing January 1, 2022 and Ending December 31, 2022.

AYES: 4 Trustees Bobrowski, Sprawka, Weider. Mayor Poynton.

NAYS: 1 Trustee Gannon.

ABSENT: 2 Trustee Euker, Spacone.

MOTION CARRIED.

8. TRUSTEE REPORTS

Trustee Weider thanked Village staff and volunteers for the successful Miracle on Main Street.

9. PRESIDENT'S REPORT / COMMUNITY UPDATE

Mayor Poynton thanked the volunteers involved in the Styrofoam recycling programme. He also thanked the residents of Kincaid and Oak Rd who decorated their trees for the sleigh/hayrides at the Miracle on Main Street event as well as the residents who placed luminaria on the route. Lastly, he thanked the Park and Rec staff, volunteers, Sponsors, PAB members and Police and Fire Dept. for the Miracle on Main Street event.

10. VILLAGE STAFF REPORTS

There were none.

11. ADJOURNMENT

Motion was made by Trustee Weider, seconded by Trustee Sprawka, to adjourn the meeting.

AYES: 4 Trustees Bobrowski, Gannon, Sprawka, Weider.

NAYS: 0

ABSENT: 2 Trustees Euker, Spacone.

MOTION CARRIED.

The meeting adjourned at 7.48pm

Respectfully Submitted by:-

Kathleen Johnson, Village Clerk

Approved by:



Thomas M. Poynton, Village Mayor



12-10-2021

Date.