



# VILLAGE MANAGER'S OFFICE

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MONTHLY INFORMATION REPORT

**OCTOBER 2021**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## A Look Back at October 2021...

### **LZF Blooms Update on Old Rand Road Redevelopment**

The Village was informed in mid-October by LZF Blooms, Inc. (*Lake Zurich Florist on Main Street*) that the application process and submission of final drawings for its redevelopment project at 7, 15, 19 Old Rand Road is scheduled for November 2021. It is LZF's intention to break ground in March 2022 with final completion of the project to occur by September 2022. He also noted that anticipated construction costs have risen from \$2 million to \$3 million due in large part to supply chain issues and the cost of materials.

### **LRS Acquires GFL Environmental / Prairieland**

Over the summer, Prairieland Disposal was acquired by GFL Environmental, a large company that operates in 27 states and Canada. Surprisingly, in early October 2021 it was announced that GFL Environmental was acquired by LRS (*formerly Lakeshore Recycling Systems*), which is based out of nearby Morton Grove.

This large and surprising corporate acquisition move includes 16 northern Illinois municipal solid waste contracts, 120 employees, as well as nearby waste transfer stations and other facilities in Elburn, Northbrook, Rolling Meadows, Lake Barrington, and Wauconda. The acquisition of GFL assets is LRS' largest and most influential to-date, and includes all assets of Prairieland Disposal.

The Village has been in touch with the Solid Waste Agency of Lake County (SWALCO) and representatives from LRS. It is clear that this shake-up in the hauling industry does indeed transform the waste and recycling landscape across the Midwest.

There will be no impact to Lake Zurich's franchise hauling contract. All established service levels, costs, trucks, and carts will remain the same. In early 2022, letters will eventually be sent to all residents announcing the latest acquisition.

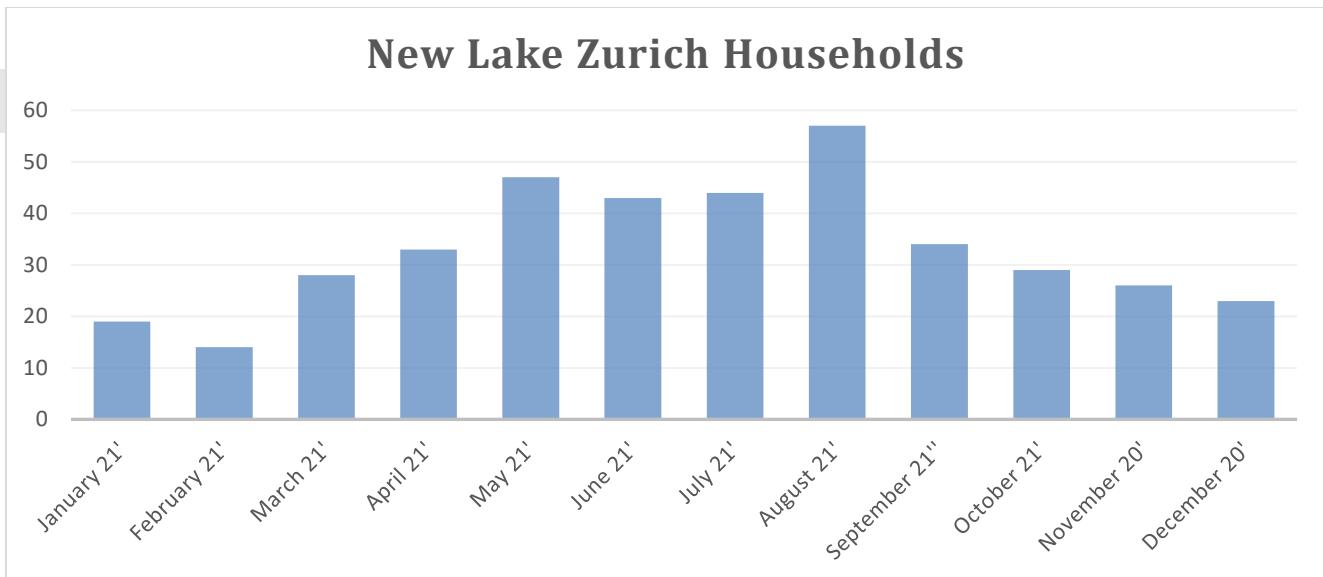
### **Update on Former Giordano's Property (455 South Rand Road)**

In early October, Village Staff met with the out-of-state property owner of 455 South Rand Road to discuss the current condition of the building and site with the intention of requiring remediation of the deteriorated property or demolition of the building. The owner had been informed of these issues to be corrected in May of this year. These included junk and debris behind the building, a greatly deteriorated parking lot, damage to the roof and to the interior.

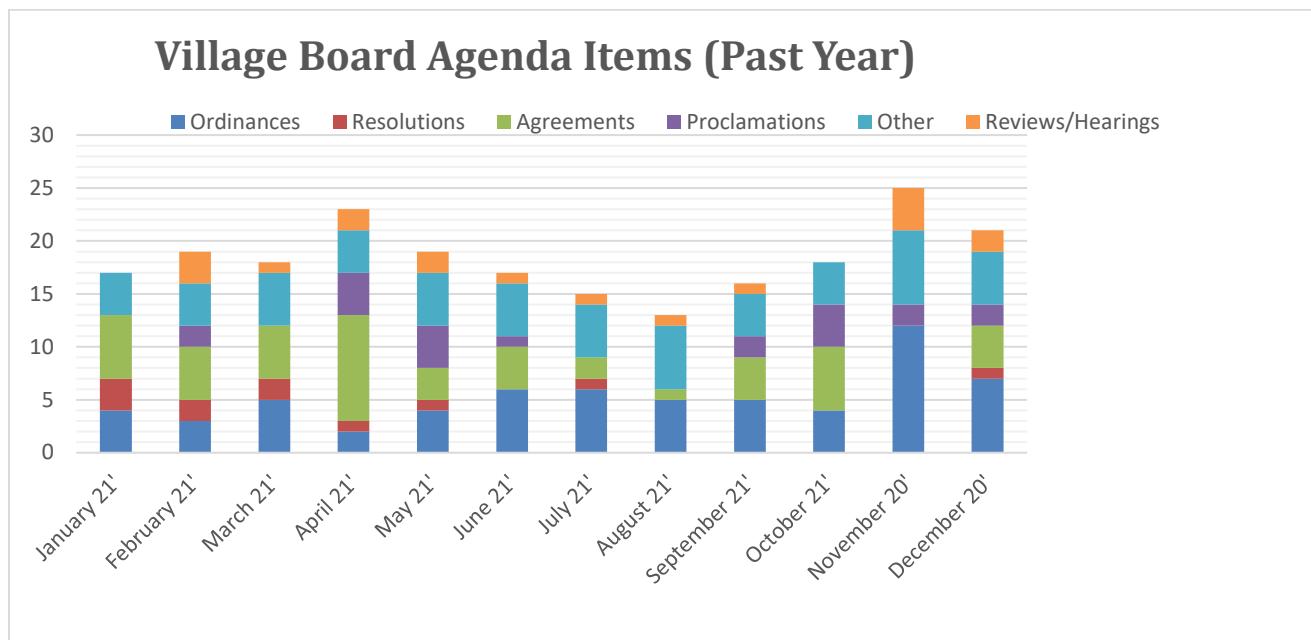
Village Staff informed the owner that these property maintenance violations warranted immediate remediation or demolition of the building would be required. The owner acknowledged these issues, but indicated that he is currently in negotiation with a potential buyer of the property who intends to demolish and redevelop the property. In light of that, the Village requested a timeline for the sale and conveyance barring which would result in proceedings requiring demolition of the property.

### **Canterbury Estates Update**

In October, Village Staff reached out to Ryan Homes to inquire what their plans for the next buildings were and was informed that they are preparing their permit plans for the next building to be submitted within a month or so. However, they indicated that the possibility of that happening this year is also contingent upon the inquiries and contracts on new units based on walk-ins during the next month. At a minimum, they believe they can complete two buildings next year, if not more, depending upon the demand in the housing market.



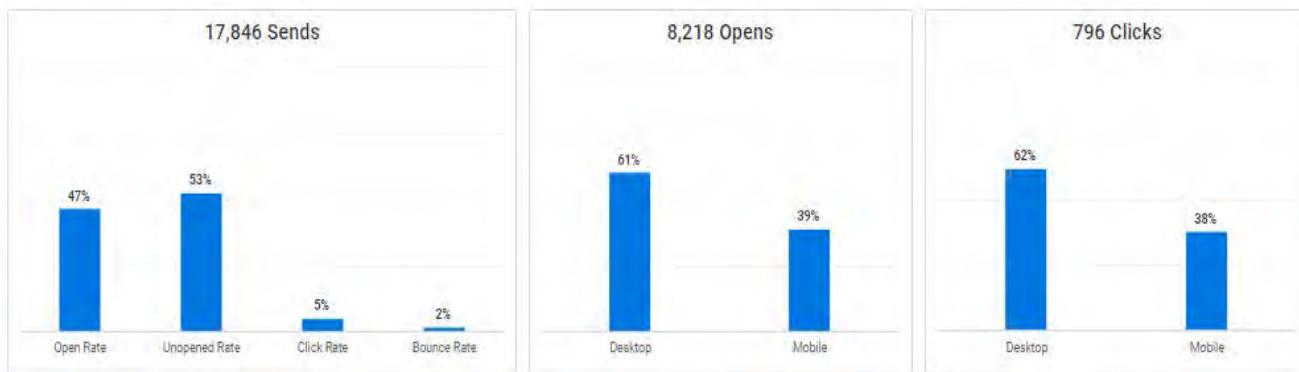
This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.



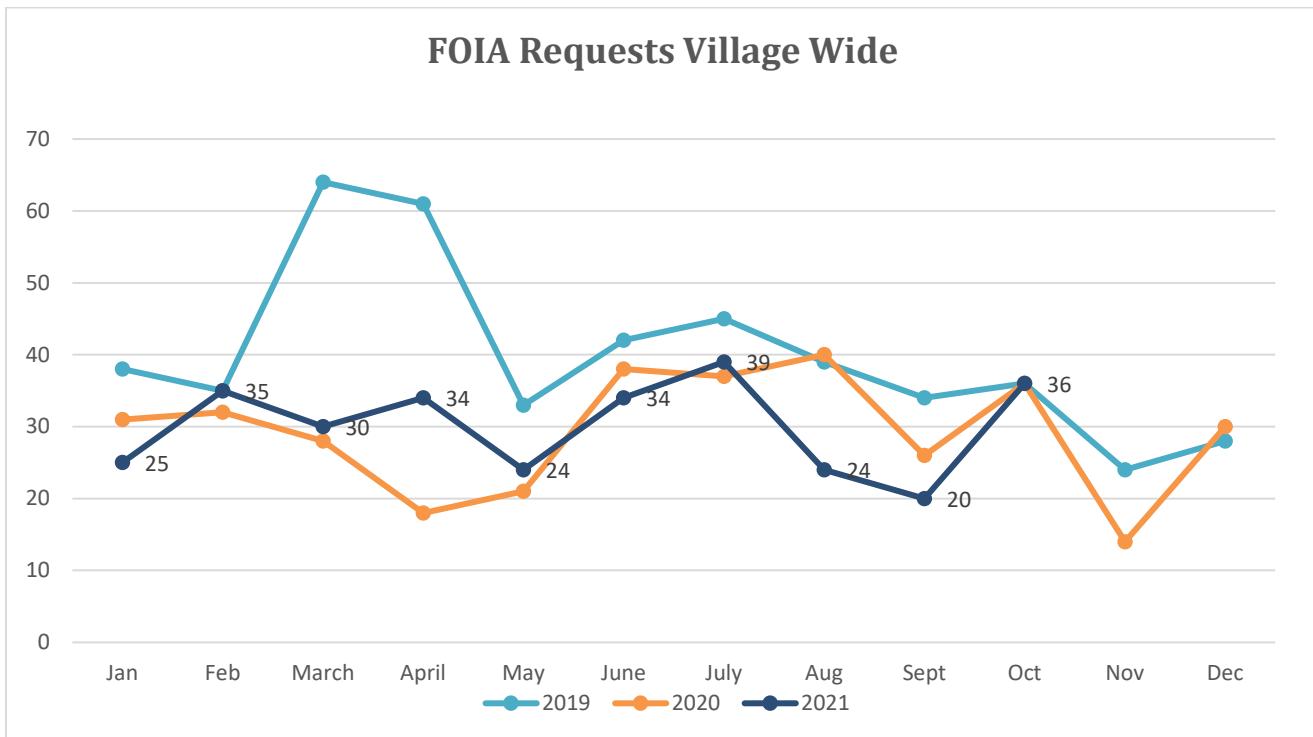
This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

**Average length of regular October Village Board meetings: 29 minutes**

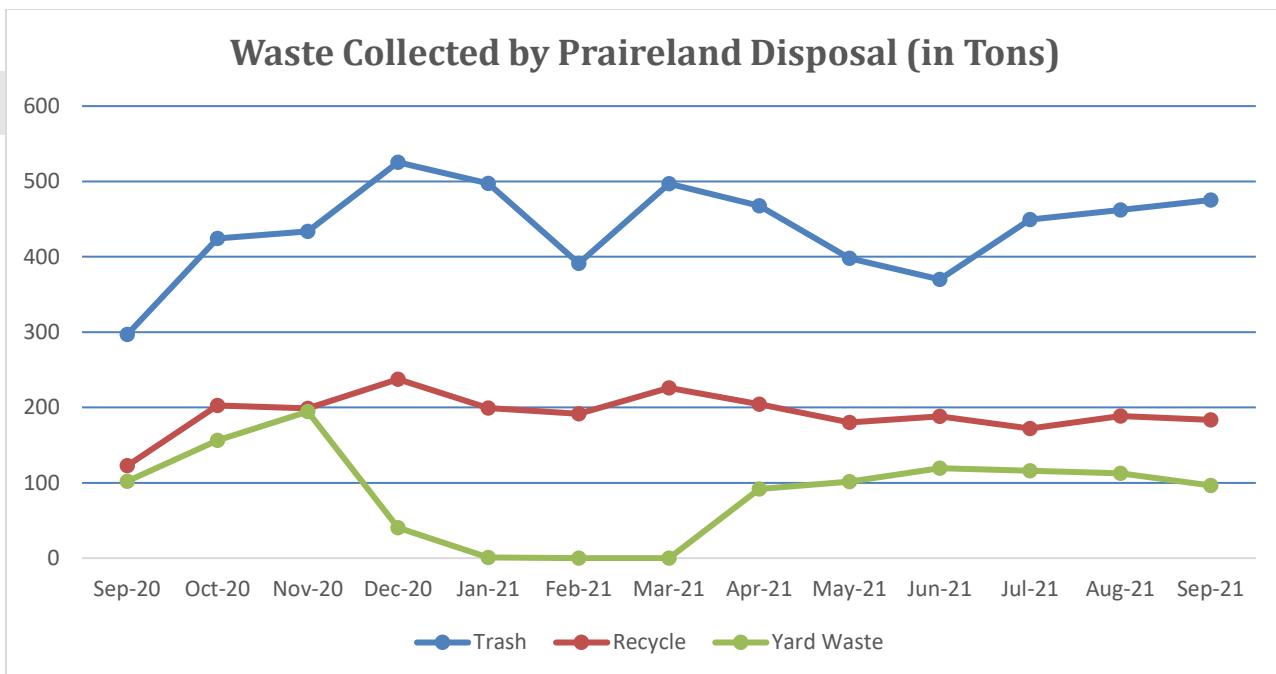
## Benchmarks Rates – Past Month



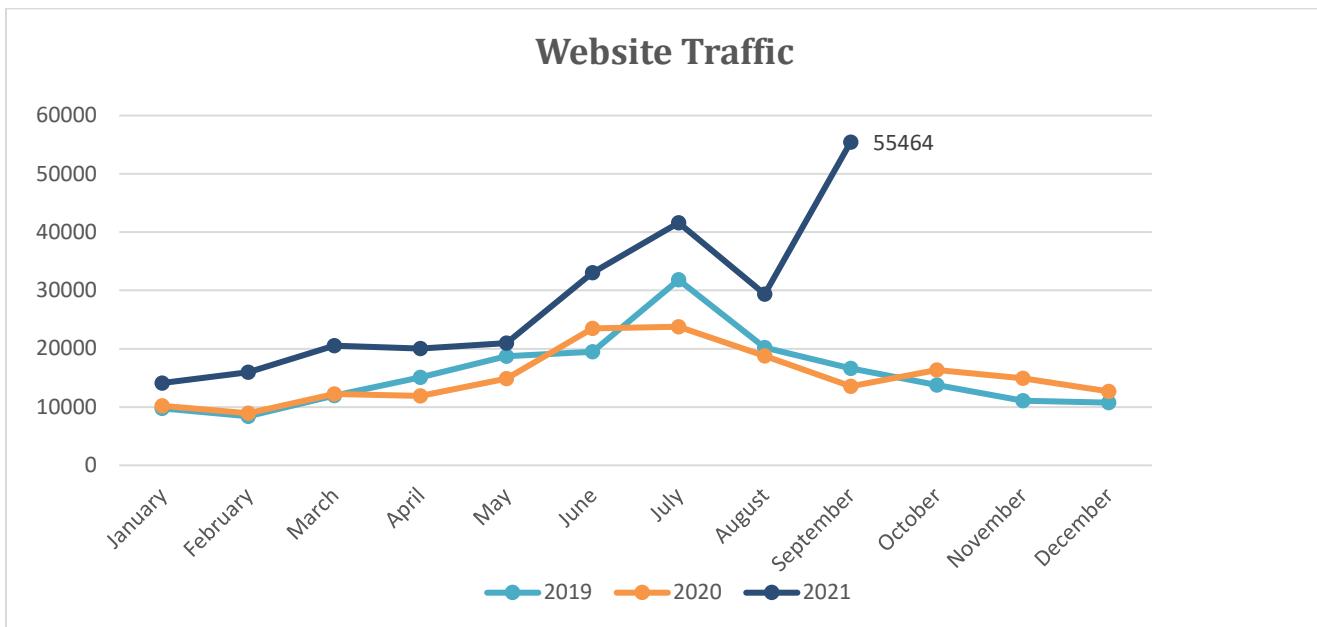
*Benchmarks* is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has nearly 6,000 subscribers.



Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

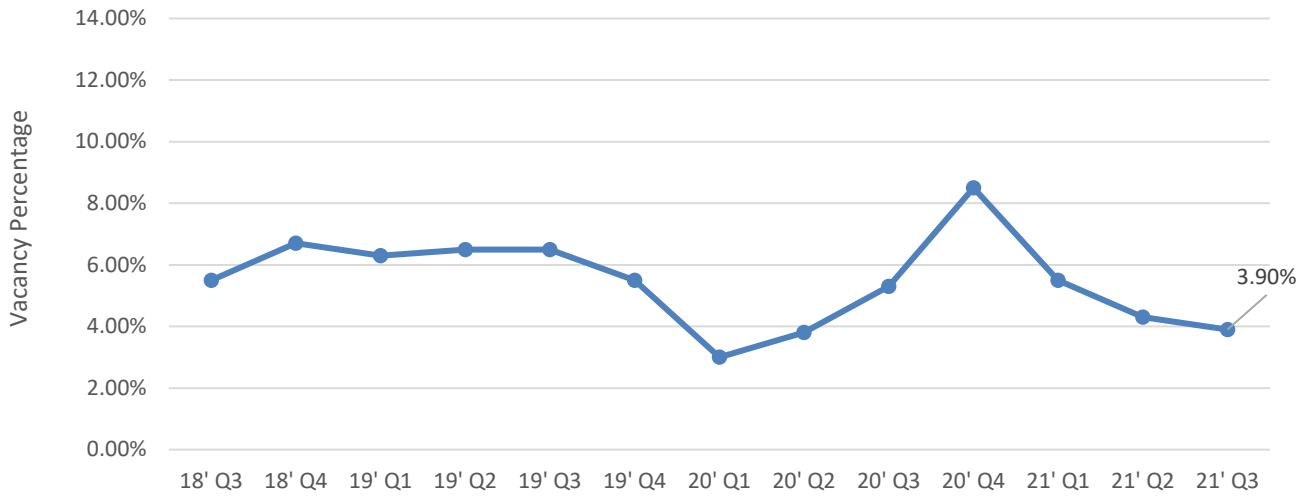


Prairieland Disposal began service to Lake Zurich on September 1, 2020. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter.



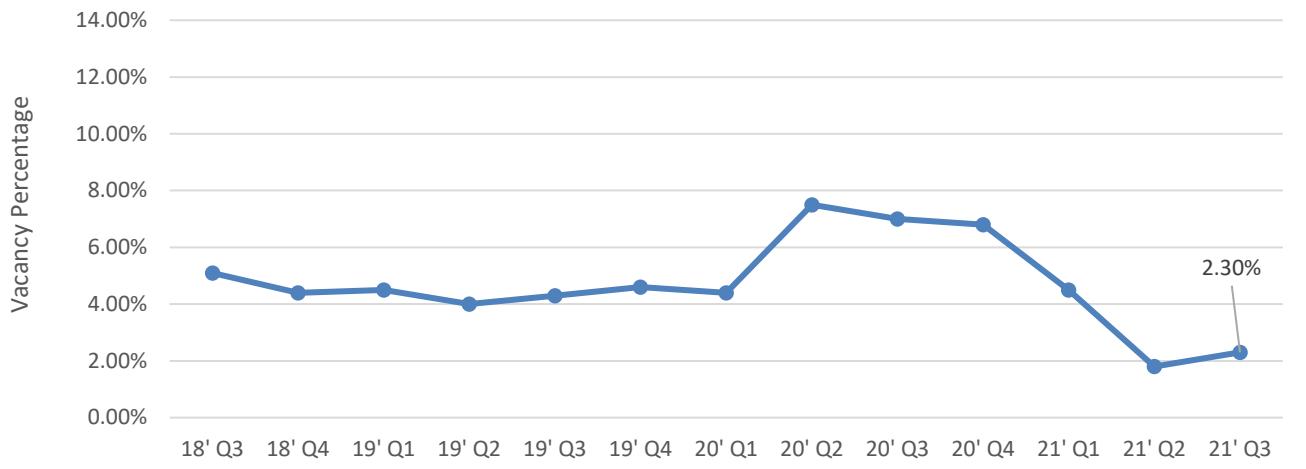
This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page on LakeZurich.org for October: Jack-O-Lantern World**

## Retail Vacancy Q3 2021

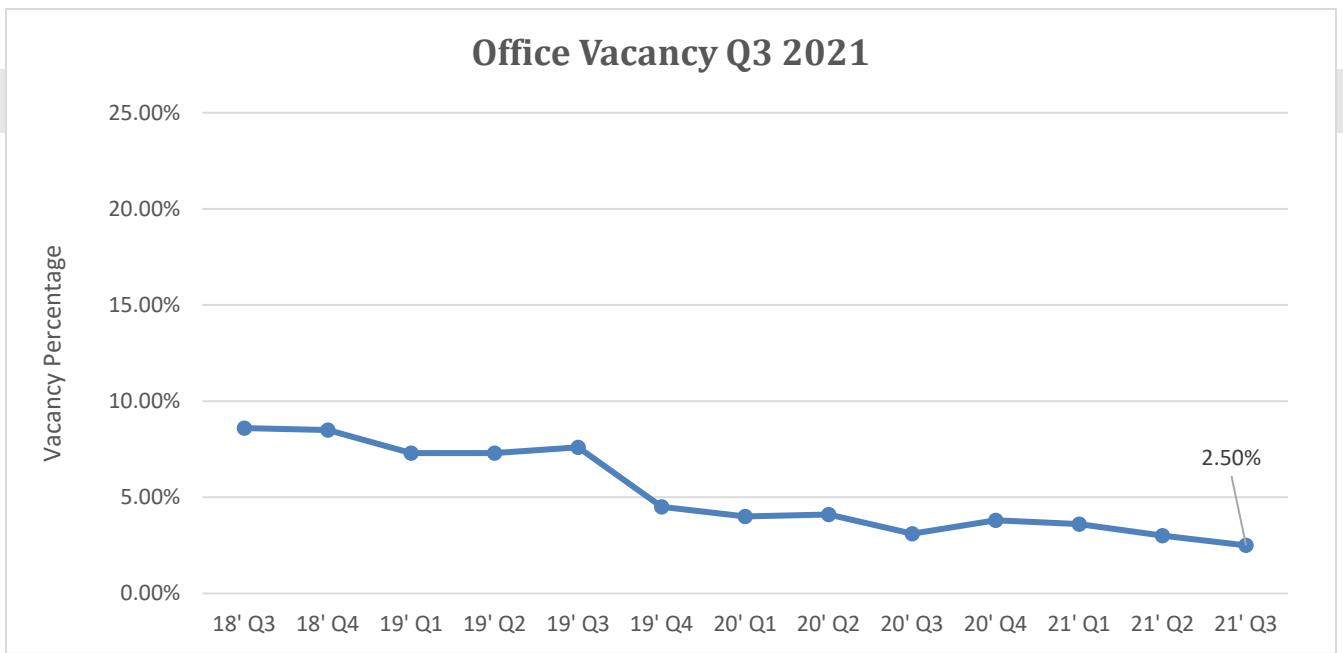


The Lake Zurich retail vacancy rate decreased in the third quarter of 2021 to 3.9% vacant from 4.3% in the second quarter (*based on Lake County Partners data*). As of September 30, 2021, there was 103,031 square feet of retail space reported vacant in Lake Zurich, with average rates at \$15.31 per square foot (nnn).

## Industrial Vacancy Q3 2021

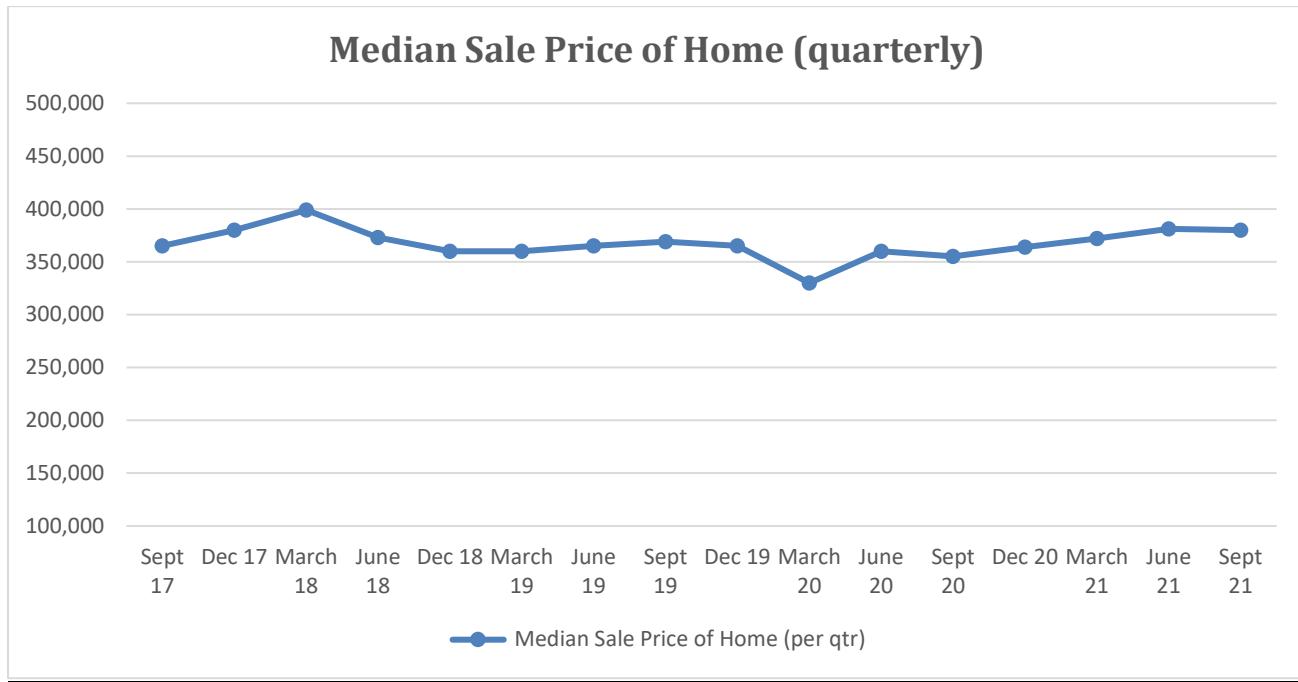


The Lake Zurich industrial vacancy rate increased slightly to 2.3% in Quarter 3 of 2021 compared to Quarter 2 when 1.8% was reported vacant (*based on Lake County Partners data*). As of September 30, 2021, there was 126,924 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$6.95 per square foot (nnn).



The Lake Zurich office vacancy rate decreased from 3.0% in Quarter 2 of 2021 to 2.5% reported vacant in Quarter 3 (*based on Lake County Partners data*). As of September 30, 2021, there was 10,030 square feet of office space reported vacant in Lake Zurich, with average rates at \$24.98 per square foot (full service).

## Real Estate Housing Trends – Residential Inventory



The chart above reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

The monthly snapshot below reports more details about the residential real estate market for the most recent month.

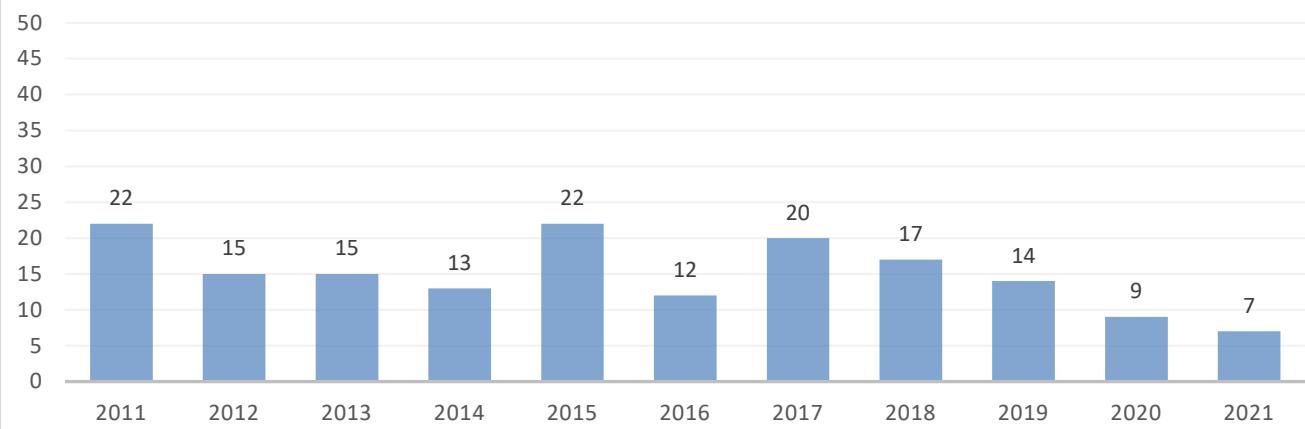
### October Snapshot of Real Estate Trends

Homes Reported for Sale:	39
Median Sale Price:	\$377,500
Median Days on Market:	25
Number of Homes Sold:	33

In October 2021, Lake Zurich home prices were up 15.3% compared to last year, selling for a median price of \$378K. On average, homes in Lake Zurich sell after 25 days on the market compared to 20 days last year. There were 33 homes sold in October this year, down from 53 last year.

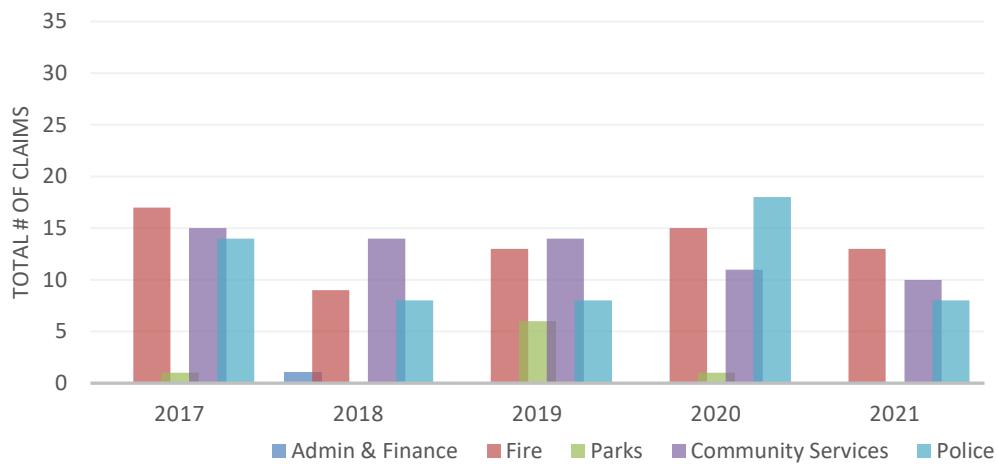
\*Source: Redfin Corporation

## General Liability Claims -Total Incidents (Year-to-Date)



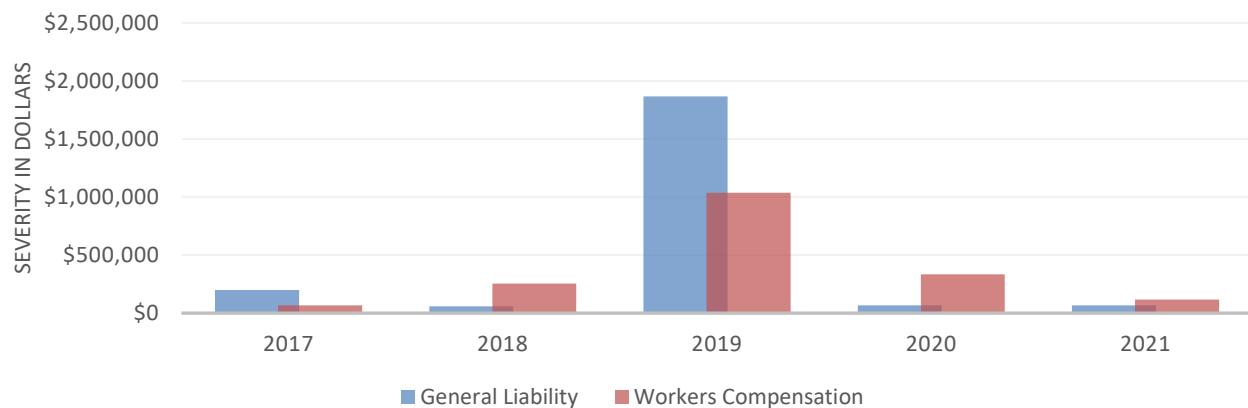
Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1<sup>st</sup>.

## Claim Frequency By Department (Year-to-Date)



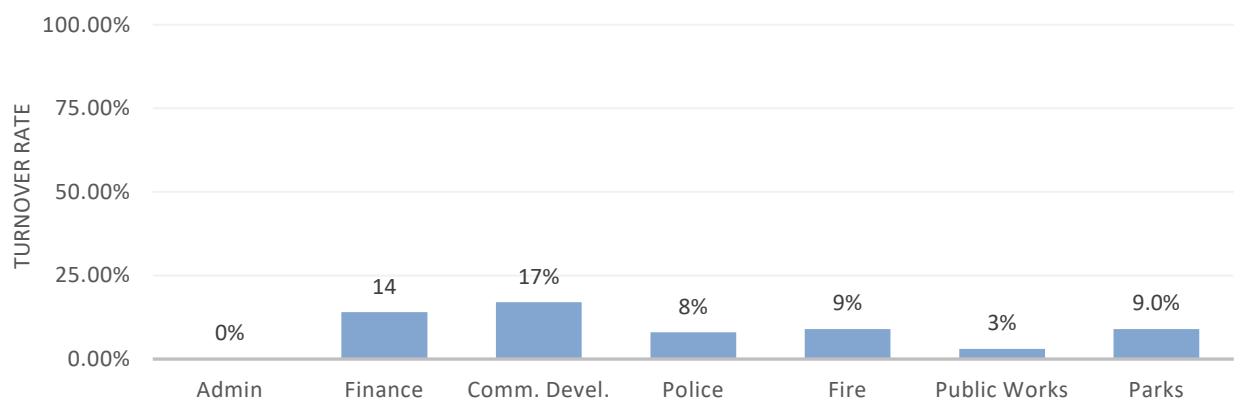
Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.

## Claim Severity for General Liability and Workers Compensation (Year-to-Date)



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.

## Employee Turnover Rate by Department (Past Year)



A certain level of turnover is healthy and desirable for organizations. A zero percent turnover rate is not the goal. Regularly tracking turnover rate will facilitate decision making related to employee satisfaction, human resources screening, and succession planning. This metric tracks turnover for all Village employees, including full-time, part-time, and seasonal on a rotating basis for the past 12 months. The size of the department is an important factor when analyzing this data. **Note:** Parks and Public Works are heavily staffed by part-time seasonal personnel, resulting in a turnover rate that is technically high but this is not a cause for concern.



# FINANCE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**SEPTEMBER 2021**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
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70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## DEPARTMENT NARRATIVE

During September, work continued on the fiscal year 2022 budget. A meeting was held with each department to review initial budget requests. The budget process will continue until the budget is approved in December.

The annual TIF District Joint Review Board meeting took place in September. The Finance Director, Village Manager, and representatives from the community and other tax bodies met to review the reporting for each TIF district.

Additionally, finance staff attended the virtual GFOA conference, which provided staff with continuing education and best practices.

## GENERAL FUND OPERATING RESULTS SUMMARY

For the month of September, revenues totaled \$4.04 million and expenditures \$3.01 million, resulting in an operating excess of \$1.03 million. From a budget perspective, we had expected revenues to exceed expenditures by \$1.48 million. Year-to-date figures below represent the ninth month of activity for the year.

### **General Fund Operating Results**

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 5,142,920	\$ 4,041,214	\$ 22,519,362	\$ 23,778,684
Expenditures	3,659,855	3,014,073	21,698,738	20,507,056
<b>Excess (Deficiency)</b>	<b>\$ 1,483,065</b>	<b>\$ 1,027,141</b>	<b>\$ 820,624</b>	<b>\$ 3,271,628</b>

## REVENUES

Following is a summary of revenues by type through September 30, 2021. These figures represent nine months of financial activity. A more detailed analysis can be found on page 9.

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 3,755,889	\$ 2,362,327	-37.1%	\$ 9,518,107	\$ 8,385,042	-11.90%	82.4%
Intergovernmental	1,232,542	1,371,538	11.3%	10,734,522	12,467,767	16.15%	82.7%
Licenses & Permits	43,212	59,813	38.4%	614,880	748,036	21.66%	103.7%
Fines and Forfeits	41,500	33,149	-20.1%	442,200	311,001	-29.67%	53.4%
Charges for Services	48,269	177,134	267.0%	1,069,622	1,684,889	57.52%	105.7%
Investment Income	7,092	(6,142)	-186.6%	55,323	(2,618)	-104.73%	-2.2%
Miscellaneous	14,416	43,395	201.0%	84,708	184,566	117.89%	166.5%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
<b>Total Revenue</b>	<b>\$ 5,142,920</b>	<b>\$ 4,041,214</b>	<b>-21.4%</b>	<b>\$ 22,519,362</b>	<b>\$ 23,778,684</b>	<b>5.59%</b>	<b>83.8%</b>

### **Taxes:**

Revenues from taxes came in at \$2.36 million in September, 37% below budget expectations. Year to date figures show taxes just 12% below expectations, due mostly to property taxes. The Village will receive at least 3 more property tax distributions before year end. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 18% higher than expected for the month at \$36k. That is 13% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Both utility taxes came in higher than expected for the month. The gas utility tax had \$15k in receipts compared to an expected \$11k. Electric utility tax came in at \$97k versus the expected \$96k. Combined, utility taxes were 5% higher than expected. The payments are based primarily on August activity. More detail on the Utility Taxes can be found on page 13.

### **Intergovernmental Revenue:**

Revenue from other governments totaled \$1.37 million in September, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$636k. This represents sales from June and was 17% higher than the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in above expectations with the receipts for September totaling \$154k compared to an expected \$110k. This is 2% higher than receipts from the prior September. The variation in income tax receipts compared to budget and prior year relates to the extension of income tax filing in 2020 and 2021. Year-to-date receipts are now exceeding budget by 32% after nine months. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 44% above budget expectations at \$28k. Video gaming tax is received two months in arrears; therefore, video gaming tax receipts budgeted for September relate to tax for July activity.

**Licenses and Permits:**

Revenue from the issuance of licenses and permits came in at \$60k for September, 38% above budget expectations. Building permits (\$18k), other permits (\$16k), and permit plan review (\$14k) were the biggest contributors. Additional items included in license and permit revenue were contractor registration (\$3k), and occupancy certificates (\$3k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

**Fines and Forfeits:**

Revenue from police fines were less than expected during September, with receipts of \$33k; 20% below the \$42k projected. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

**Charges for Services:**

Revenue from service charges totaled \$177k in September. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$96k. Engineering review receipts for the month were recorded at \$2k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in September exceeded expectations at \$57k, due to preschool programs. Park fees are 52% higher than expectations year-to-date.

**Investment Income:**

The General Fund investment income in September was negative \$6k, due to the change in market value of investments. Investment returns were balanced between investments in certificates of deposits, treasury obligations, investment pools and interest-bearing money market accounts. Currently, the investments are concentrated in certificates of deposit and interest-bearing money market accounts. While longer term maturities are slightly higher, interest rates are still at an all-time low. A detailed cash and investment report can be found on page 17.

**Miscellaneous:**

The General Fund miscellaneous revenue in September was \$43k. Receipts for this category were pavilion fees (\$13k), permit forfeitures (\$13k), and rental income (\$5k), as well as other small items.

***EXPENDITURES***

For the month of September, expenditures totaled \$3.01 million for the General Fund, which was 17% below projections of \$3.66 million. The table below presents a summary of General Fund expenditures by department as of September 30, 2021. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 4,270	\$ 8,270	93.7%	\$ 52,243	\$ 57,658	10.4%	79.2%
Administration	\$ 72,900	\$ 77,399	6.2%	\$ 777,562	\$ 745,027	-4.2%	60.0%
Finance	\$ 43,594	\$ 30,445	-30.2%	\$ 422,585	\$ 405,168	-4.1%	69.4%
Technology	\$ 44,517	\$ 29,279	-34.2%	\$ 414,700	\$ 384,093	-7.4%	70.6%
Police	\$ 1,235,754	\$ 1,004,718	-18.7%	\$ 6,285,937	\$ 5,851,258	-6.9%	73.7%
Fire	\$ 1,827,970	\$ 1,479,161	-19.1%	\$ 9,630,160	\$ 9,105,964	-5.4%	74.3%
Community Develop.	\$ 89,424	\$ 57,998	-35.1%	\$ 675,278	\$ 606,499	-10.2%	64.4%
Public Works	\$ 246,734	\$ 224,342	-9.1%	\$ 2,286,455	\$ 2,181,000	-4.6%	72.0%
Park & Recreation	\$ 44,133	\$ 51,903	17.6%	\$ 698,787	\$ 715,364	2.4%	80.1%
Operating Transfers	\$ 50,559	\$ 50,558	0.0%	\$ 455,031	\$ 455,025	0.0%	75.0%
Total	\$ 3,659,855	\$ 3,014,073	-17.6%	\$ 21,698,738	\$ 20,507,056	-5.5%	73.0%

## OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

### **Special Revenue Funds:**

Motor fuel tax revenue came in at \$68k in September, which was below the budget of \$69k. Year to date receipts still exceed budget, mainly due to the ‘Transportation Renewal Fund’, in which municipalities will see an increase to their MFT due to the 2019 state capital bill. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were for streetlight electric (\$38k), as well as landscape and signal maintenance (\$7k).

September revenues for the Hotel Tax Fund totaled \$12k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$6k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for September totaled \$57k, consisting of funding transfers in from other funds (\$17k) and Rock the Block (\$40k). Expenditures for the month totaled \$34k, mostly consisting of normal staff expenses (\$10k) and Rock the Block expenses (\$20k).

### **Debt Service Funds:**

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2021. Interest payments are paid semi-annually, typically July and December. Revenues for the debt service fund are from property tax receipts and interest at this point in the year. Transfers from other funding sources will occur later in the year. Interest rates continue to be low for the options available for village investment per law. The expenditures recorded for September were \$1.19 million for principal and interest on the Series 2021 Refunding Bond.

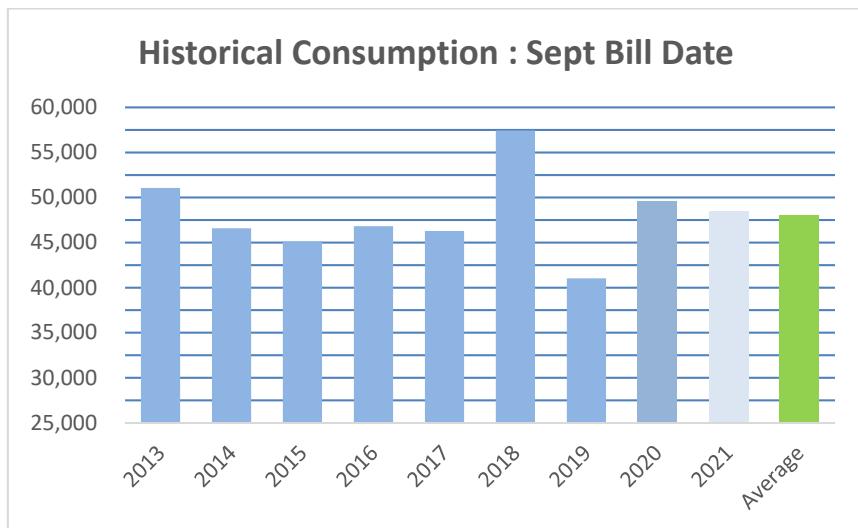
### **Capital Projects Funds:**

September revenue for the capital projects funds came in at \$1.59 million. The majority of this revenue relates to the first payment for the American Rescue Plan Act grant (\$1.35 million). Non-Home Rule Sales Tax (NHRST) had receipts from September of \$217k. This was 36% higher than budget expectations and 23% higher than the same month last year. September receipts represent sales from June. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include park impact fees (\$26k), and the electric aggregation civic contribution (\$6k), as well as residual interest income and negative changes in market value of investments.

Expenditures for capital projects were recorded in September of \$408k, consisting of road resurfacing (\$405k), and OSLAD review costs (\$10k), as well as other small items.

### **Water and Sewer Fund:**

September revenue totaled \$734k, which was 18% higher than the budget estimate of \$621k. Consumption metered in September was 48M gallons, consistent with the nine-year average of 48M gallons. The consumption billed in September primarily represents water metered in late August and early September. With about 55M gallons pumped, about 12% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing September water consumption over the past eight years provided below.



Expenses in the Water Fund were \$397k for the month. Of this amount, \$160k is a non-cash transaction to record depreciation of the infrastructure assets of the fund. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year,

spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

**Internal Service Funds:**

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. September expenses include non-cash depreciation expenses (\$33k).

**Special Service Areas:**

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in September were \$767 for sweeping and mowing (SSA #8, SSA #11, and SSA #13).

SSA Activity Sep-21									
SSA #	Location	Beginning	Year-To-Date		Ending	Annual	Annual		
		Balance 1/1/2021	Revenues	Expenses	Balance 9/30/2021	Expected Revenues	YTD %	Expected Expenses	YTD %
SSA #8	Heatherleigh	73,797	9,054	8,986	73,865	9,697	93.36%	15,600	57.60%
SSA #9	Willow Ponds	130,932	9,604	-	140,536	11,851	81.04%	17,306	0.00% <sup>b</sup>
SSA #10	Westberry	16,027	797	-	16,824	1,000	79.75%	-	N/A
SSA #11	Lake Zurich Pines	23,327	2,375	63	25,639	2,999	79.17% <sup>a</sup>	1,575	4.00%
SSA #13	Conventry Creek	188,041	24,084	7,075	205,051	29,894	80.56% <sup>a</sup>	TBD	N/A
SSA #16	Country Club	(3,803)	1,760	-	(2,042)	1,760	N/A	TBD	N/A
		428,321	47,675	16,124	459,872	57,202	83.34%	34,482	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

**Police and Firefighters' Pension Funds:**

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of negative \$443k for the month. For September, the fund recorded an unrealized loss of \$1.01 million from investments. Total municipal and member contributions for the month totaled \$566k. Expenses for the month were \$195k, of which \$194k was for pension and benefit payments and \$1k was for professional services and investment expenses. For the month of September, the fund experienced a loss of \$638k. As of September 30th, the fund had a net position of \$32.89 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had a similar month for investments, with an unrealized loss of \$1.60 million from investments. Total municipal and member contributions for the month totaled \$708k. Total revenues for the month were negative \$893k. Expenses for the month were \$193k, of which \$192k was for pension and benefit payments, \$47 was for investment expenses, and \$1k was for professional services. For the month of September, the fund experienced a loss of \$1.08 million. As of September 30th, the fund had a net position of \$52.65 million. Additional information can be found on page 18.

**Conclusion:**

For the fiscal periods covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. We will continue to monitor the revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

*Amy Sparkowski*  
Amy Sparkowski  
Finance Director

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**GENERAL FUND**  
**September 30, 2021**

REVENUES	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
<b>Taxes</b>								
Property Taxes	3,618,449	2,214,429	(38.8%)	7,976,331	6,817,765	(14.5%)	8,191,153	83.2%
Utility Tax - Electric	95,911	96,985	1.1%	725,798	725,313	(0.1%)	949,475	76.4%
Utility Tax - Gas	11,117	14,951	34.5%	246,187	264,619	7.5%	293,052	90.3%
Cable Tv Franchise	-	-	0.0%	240,863	239,000	(0.8%)	314,042	76.1%
Telecom Tax	30,412	35,963	18.3%	328,928	338,344	2.9%	427,770	79.1%
<b>Total Taxes</b>	<b>3,755,889</b>	<b>2,362,327</b>	<b>-37.1%</b>	<b>9,518,107</b>	<b>8,385,042</b>	<b>-11.9%</b>	<b>10,175,492</b>	<b>82.4%</b>
<b>Intergovernmental</b>								
State Sales Tax	509,859	636,306	24.8%	4,258,997	5,117,028	20.1%	6,129,659	83.5%
State Income Tax	99,796	154,181	54.5%	1,381,136	2,002,035	45.0%	1,959,244	102.2%
State Use Tax	66,368	62,211	(6.3%)	610,898	626,880	2.6%	844,005	74.3%
Video Gaming Tax	19,167	27,668	44.4%	172,503	178,991	3.8%	230,000	77.8%
Fire/Rescue Srvc Contract	451,902	466,781	3.3%	4,067,118	4,201,028	3.3%	5,601,371	75.0%
Other Intergovernmental	85,450	24,391	(71.5%)	243,870	341,805	40.2%	312,914	109.2%
<b>Total Intergovernmental</b>	<b>1,232,542</b>	<b>1,371,538</b>	<b>11.3%</b>	<b>10,734,522</b>	<b>12,467,767</b>	<b>16.1%</b>	<b>15,077,193</b>	<b>82.7%</b>
<b>Licenses &amp; Permits</b>								
Liquor Licenses	-	500	0.0%	170,797	149,802	(12.3%)	171,000	87.6%
Business Licenses	-	705	0.0%	103,000	94,676	(8.1%)	103,000	91.9%
Building Permits	18,500	17,879	(3.4%)	118,000	174,159	47.6%	160,000	108.8%
Permit Plan Review	7,000	13,880	98.3%	56,000	109,007	94.7%	70,000	155.7%
Other Permits	17,712	26,848	51.6%	167,083	220,393	31.9%	217,250	101.4%
<b>Total Licenses &amp; Permits</b>	<b>43,212</b>	<b>59,813</b>	<b>38.4%</b>	<b>614,880</b>	<b>748,036</b>	<b>21.7%</b>	<b>721,250</b>	<b>103.7%</b>
<b>Fines and Forfeits</b>	<b>41,500</b>	<b>33,149</b>	<b>(20.1%)</b>	<b>442,200</b>	<b>311,001</b>	<b>(29.7%)</b>	<b>582,000</b>	<b>53.4%</b>
<b>Charges for Services</b>								
Fire/Rescue Ambulance Fee	(13,678)	95,778	(800.2%)	393,026	746,603	90.0%	650,000	114.9%
Park Program Fees	29,267	56,514	93.1%	387,096	587,888	51.9%	506,500	116.1%
Other Charges for Services	32,680	24,842	(24.0%)	289,500	350,399	21.0%	437,250	80.1%
<b>Total Charges for Services</b>	<b>48,269</b>	<b>177,134</b>	<b>267.0%</b>	<b>1,069,622</b>	<b>1,684,889</b>	<b>57.5%</b>	<b>1,593,750</b>	<b>105.7%</b>
<b>Investment Income</b>	<b>7,092</b>	<b>(6,142)</b>	<b>(186.6%)</b>	<b>55,323</b>	<b>(2,618)</b>	<b>(104.7%)</b>	<b>118,000</b>	<b>-2.2%</b>
<b>Miscellaneous</b>	<b>14,416</b>	<b>43,395</b>	<b>201.0%</b>	<b>84,708</b>	<b>184,566</b>	<b>117.9%</b>	<b>110,870</b>	<b>166.5%</b>
<b>Total General Fund Revenues</b>	<b>5,142,920</b>	<b>4,041,214</b>	<b>(21.4%)</b>	<b>22,519,362</b>	<b>23,778,684</b>	<b>5.6%</b>	<b>28,378,555</b>	<b>83.8%</b>
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
<b>EXPENDITURES</b>								
<b>General Government</b>								
Legislative	4,270	8,270	93.7%	52,243	57,658	10.4%	72,786	79.2%
Administration	72,900	77,399	6.2%	777,562	745,027	(4.2%)	1,242,148	60.0%
Finance	43,594	30,445	(30.2%)	422,585	405,168	(4.1%)	583,494	69.4%
Technology	44,517	29,279	(34.2%)	414,700	384,093	(7.4%)	544,198	70.6%
Total Gen. Govt.	165,281	145,392	(12.0%)	1,667,090	1,591,946	(4.5%)	2,442,626	65.2%
<b>Public Safety</b>								
Police	1,235,754	1,004,718	(18.7%)	6,285,937	5,851,258	(6.9%)	7,937,417	73.7%
Fire	1,827,970	1,479,161	(19.1%)	9,630,160	9,105,964	(5.4%)	12,248,122	74.3%
Community Development	89,424	57,998	(35.1%)	675,278	606,499	(10.2%)	941,451	64.4%
<b>Total Public Safety</b>	<b>3,153,148</b>	<b>2,541,878</b>	<b>(19.4%)</b>	<b>16,591,375</b>	<b>15,563,721</b>	<b>(6.2%)</b>	<b>21,126,990</b>	<b>73.7%</b>
<b>Streets - Public Works</b>	<b>246,734</b>	<b>224,342</b>	<b>(9.1%)</b>	<b>2,286,455</b>	<b>2,181,000</b>	<b>(4.6%)</b>	<b>3,027,942</b>	<b>72.0%</b>
<b>Culture - Park and Recreation</b>	<b>44,133</b>	<b>51,903</b>	<b>17.6%</b>	<b>698,787</b>	<b>715,364</b>	<b>2.4%</b>	<b>893,497</b>	<b>80.1%</b>
<b>Total General Fund Expend.</b>	<b>3,609,296</b>	<b>2,963,515</b>	<b>(17.9%)</b>	<b>21,243,707</b>	<b>20,052,031</b>	<b>(5.6%)</b>	<b>27,491,055</b>	<b>72.9%</b>
Operating Transfers Out	50,559	50,558	(0.0%)	455,031	455,025	(0.0%)	606,700	75.0%
<b>NET INCOME (LOSS) FOR GENERAL</b>	<b>1,483,065</b>	<b>1,027,141</b>		<b>820,624</b>	<b>3,271,628</b>		<b>280,800</b>	

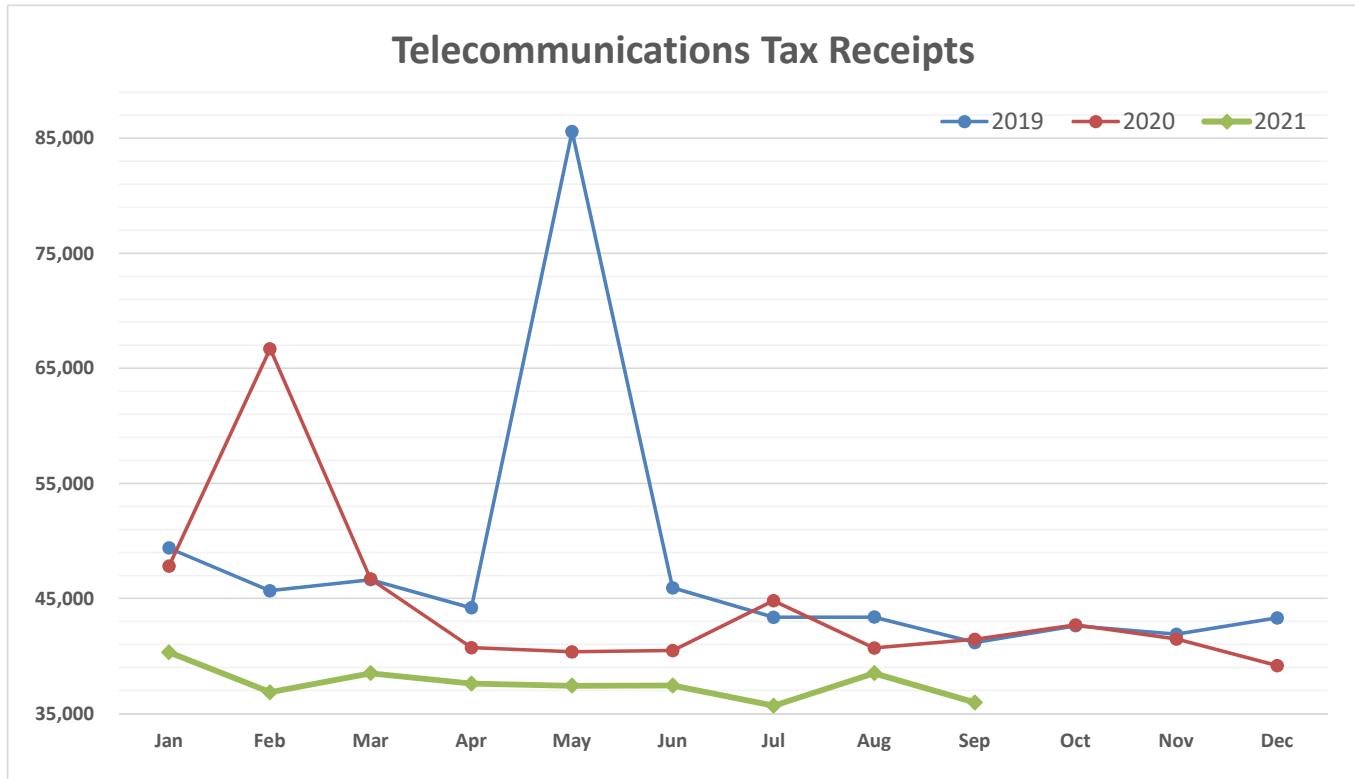
**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**September 30, 2021**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
<b>SPECIAL REVENUE FUNDS</b>								
<b>MOTOR FUEL TAX FUND</b>								
Revenues	69,409	67,935	(2.1%)	420,124	1,010,299	140.5%	641,683	157.4%
Expenditures	18,573	46,056	148.0%	334,256	222,074	(33.6%)	428,267	51.9%
Net Activity Gain (Loss)	50,836	21,879		85,868	788,225		213,416	
<b>HOTEL TAX FUND</b>								
Revenues	3,302	11,757	256.1%	20,359	62,851	208.7%	28,180	223.0%
Expenditures	6,459	6,467	0.1%	71,897	70,969	(1.3%)	91,808	77.3%
Net Activity Gain (Loss)	(3,157)	5,289		(51,538)	(8,118)		(63,628)	
<b>SPECIAL EVENTS FUND</b>								
Admin & Miscellaneous								
Revenues	12,331	12,345	0.1%	111,781	111,184	(0.5%)	152,450	72.9%
Expenditures	11,177	12,917	15.6%	112,800	111,461	(1.2%)	153,080	72.8%
Net Activity Gain (Loss)	1,154	(572)		(1,019)	(277)		(630)	
Rock the Block								
Revenues	55,000	39,329	(28.5%)	59,800	64,504	7.9%	59,800	107.9%
Expenditures	42,350	20,166	(52.4%)	46,100	35,809	(22.3%)	46,100	77.7%
Net Activity Gain (Loss)	12,650	19,163		13,700	28,695		13,700	
Craft Beer Fest								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
Farmers Market								
Revenues	-	150	0.0%	8,500	8,926	5.0%	8,500	105.0%
Expenditures	1,175	572	(51.3%)	8,382	7,021	(16.2%)	8,383	83.8%
Net Activity Gain (Loss)	(1,175)	(422)		118	1,904		117	
Fourth of July								
Revenues	3,655	3,655	(0.0%)	47,895	47,022	(1.8%)	58,858	79.9%
Expenditures	-	-	0.0%	57,144	45,376	(20.6%)	57,144	79.4%
Net Activity Gain (Loss)	3,655	3,655		(9,249)	1,646		1,714	
Winter Festival								
Revenues	1,125	1,125	0.0%	10,625	10,125	(4.7%)	16,300	62.1%
Expenditures	-	-	0.0%	50	48	(4.2%)	16,676	0.3%
Net Activity Gain (Loss)	1,125	1,125		10,575	10,077		(376)	
Special Events Fund Total	17,409	22,948		14,125	42,046		14,525	
<b>TIF #1 TAX FUND</b>								
Revenues	636,985	449,369	(29.5%)	1,372,886	1,234,411	(10.1%)	1,400,350	88.2%
Expenditures	546,211	-	(100.0%)	546,861	1,155	(99.8%)	1,332,061	0.1%
Net Activity Gain (Loss)	90,774	449,369		826,025	1,233,256		68,289	
<b>TIF #2 - DOWNTOWN</b>								
Revenues	67,651	118,493	75.2%	233,599	293,360	25.6%	247,220	118.7%
Expenditures	40,734	275	(99.3%)	136,405	7,364	(94.6%)	227,100	3.2%
Net Activity Gain (Loss)	26,917	118,218		97,194	285,996		20,120	
<b>TIF #3 - RAND ROAD</b>								
Revenues	9,001	5,687	(36.8%)	22,175	55,538	150.5%	26,000	213.6%
Expenditures	-	-	0.0%	-	526	0.0%	1,400	37.6%
Net Activity Gain (Loss)	9,001	5,687		22,175	55,012		24,600	
<b>DISPATCH CENTER FUND</b>								
Revenues	63,104	67,014	6.2%	1,065,246	1,188,714	11.6%	1,374,730	86.5%
Expenditures	128,185	110,777	(13.6%)	1,119,220	1,058,738	(5.4%)	1,502,467	70.5%
Net Activity Gain (Loss)	(65,081)	(43,763)		(53,974)	129,977		(127,737)	

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**September 30, 2021**

							<b>% of Annual Budget Achieved</b>	
	<b>Current Month</b>			<b>Year-to-Date</b>			<b>Amended Annual Budget</b>	
	<b>Budget</b>	<b>Actual</b>	<b>% Variance</b>	<b>Budget</b>	<b>Actual</b>	<b>% Variance</b>		
<b>DEBT SERVICE FUNDS</b>								
<b>VILLAGE DEBT SERVICE</b>								
Revenues	530,470	326,446	(38.5%)	1,170,923	1,005,363	(14.1%)	1,203,120	83.6%
Expenditures	825,911	1,190,557	44.2%	1,190,857	1,190,557	(0.0%)	1,190,857	100.0%
Net Activity Gain (Loss)	(295,441)	(864,111)		(19,934)	(185,193)		12,263	
<b>TIF #1 DEBT SERVICE</b>								
Revenues	251	(224)	(189.2%)	1,172,674	1,171,879	(0.1%)	1,958,600	59.8%
Expenditures	1,200	-	(100.0%)	997,770	1,061,159	6.4%	2,040,261	52.0%
Net Activity Gain (Loss)	(949)	(224)		174,904	110,720		(81,661)	
<b>CAPITAL PROJECT FUNDS</b>								
<b>CAPITAL IMPROVEMENTS</b>								
Revenues	6,024	1,380,870	22,822.8%	652,972	2,283,573	249.7%	274,616	831.6%
Expenditures	406,420	10,108	(97.5%)	623,000	214,889	(65.5%)	642,250	33.5%
Net Activity Gain (Loss)	(400,396)	1,370,762		29,972	2,068,684		(367,634)	
<b>PARK IMPROVEMENTS</b>								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
<b>NON-HOME RULE SALES TAX</b>								
Revenues	159,623	216,832	35.8%	1,274,265	1,844,404	44.7%	1,724,871	106.9%
Expenditures	1,832,834	408,233	(77.7%)	2,203,500	1,734,612	(21.3%)	2,224,500	78.0%
Net Activity Gain (Loss)	(1,673,211)	(191,401)		(929,235)	109,793		(499,629)	
<b>ENTERPRISE FUND</b>								
<b>WATER AND SEWER</b>								
Revenues	620,711	734,079	18.3%	5,392,118	5,967,995	10.7%	7,052,243	84.6%
Expenses								
Administration	45,502	37,474	(17.6%)	397,911	359,683	(9.6%)	535,445	67.2%
Debt	15,351	16,948	10.4%	123,554	129,393	4.7%	175,998	73.5%
Depreciation	159,917	159,917	(0.0%)	1,439,253	1,439,250	(0.0%)	1,919,000	75.0%
Billing	17,413	15,999	(8.1%)	178,283	161,322	(9.5%)	242,417	66.5%
Water	124,820	108,695	(12.9%)	1,472,961	1,100,496	(25.3%)	2,233,404	49.3%
Sewer	447,075	57,537	(87.1%)	1,997,714	794,794	(60.2%)	2,727,788	29.1%
	810,078	396,569		5,609,676	3,984,937		7,834,052	
Net Activity Gain (Loss)	(189,367)	337,510		(217,558)	1,983,058		(781,809)	
<b>INTERNAL SERVICE FUNDS</b>								
<b>MEDICAL INSURANCE</b>								
Revenues	246,559	241,320	(2.1%)	2,227,506	2,212,661	(0.7%)	2,978,503	74.3%
Expenses	239,691	226,728	(5.4%)	2,300,157	2,370,068	3.0%	2,976,259	79.6%
Net Activity Gain (Loss)	6,868	14,592		(72,651)	(157,407)		2,244	
<b>RISK MANAGEMENT</b>								
Revenues	97,504	94,067	(3.5%)	877,179	1,019,975	16.3%	1,169,679	87.2%
Expenses	20,658	20,524	(0.6%)	1,057,050	1,101,345	4.2%	1,330,114	82.8%
Net Activity Gain (Loss)	76,846	73,542		(179,871)	(81,370)		(160,435)	
<b>EQUIPMENT REPLACEMENT</b>								
Revenues	63,217	62,611	(1.0%)	567,409	565,458	(0.3%)	957,050	59.1%
Expenses	32,084	33,713	5.1%	1,024,037	931,184	(9.1%)	1,146,450	81.2%
Net Activity Gain (Loss)	31,133	28,898		(456,628)	(365,726)		(189,400)	
<b>TOTAL ALL VILLAGE FUNDS</b>	<b>(834,753)</b>	<b>2,376,338</b>		<b>89,498</b>	<b>9,280,580</b>		<b>(1,635,676)</b>	

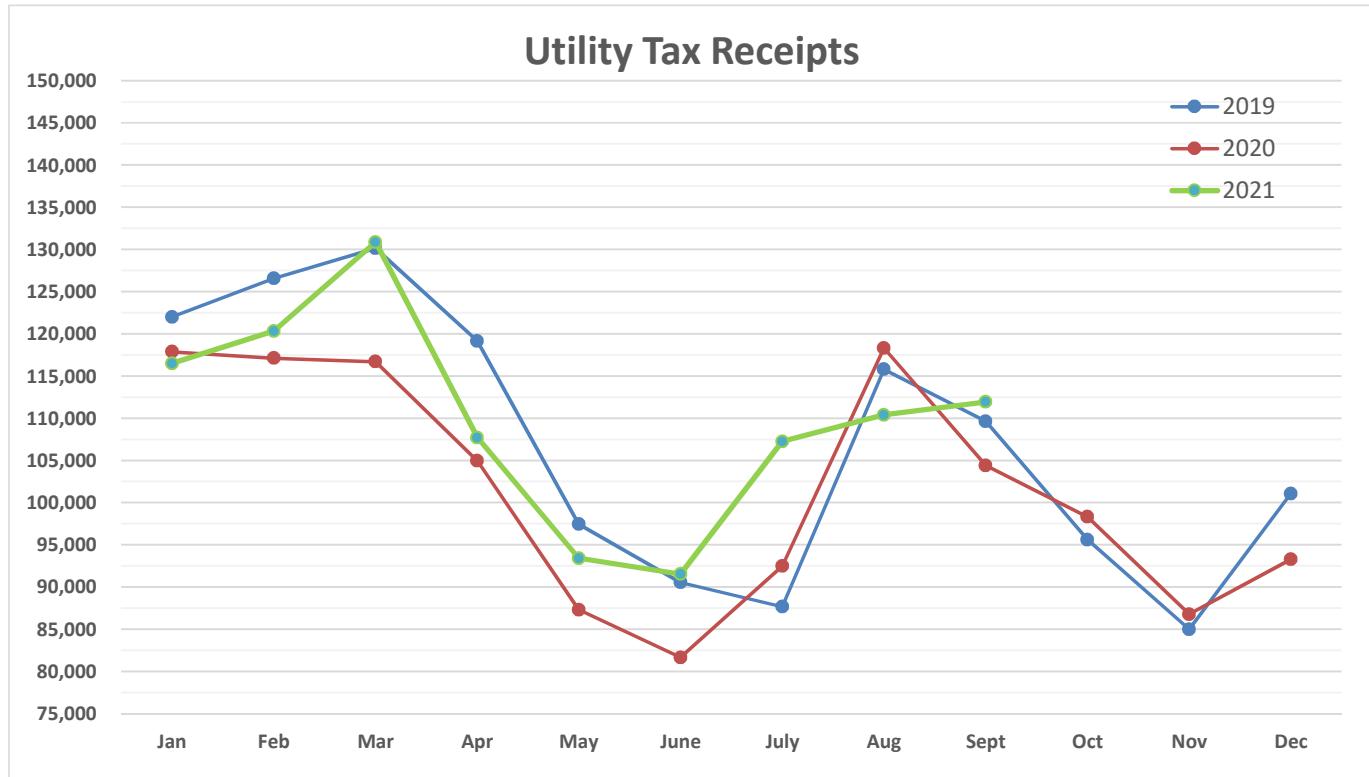
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
SEPTEMBER 2021



### Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2019	FY 2020	% Change	FY 2021	% Change	Budget	Variance \$	Variance %
January	October	49,387	47,823	-3.17%	40,329	-15.67%	36,479	3,850	10.55%
February	November	45,678	66,708	46.04%	36,855	-44.75%	33,740	3,115	9.23%
March	December	46,633	46,694	0.13%	38,514	-17.52%	34,445	4,069	11.81%
April	January	44,188	40,718	-7.85%	37,621	-7.61%	32,639	4,982	15.26%
May	February	85,580	40,356	-52.84%	37,428	-7.25%	63,212	(25,784)	-40.79%
June	March	45,928	40,486	-11.85%	37,438	-7.53%	33,924	3,514	10.36%
July	April	43,371	44,824	3.35%	35,678	-20.40%	32,035	3,643	11.37%
August	May	43,380	40,706	-6.16%	38,518	-5.38%	32,042	6,476	20.21%
September	June	41,173	41,448	0.67%	35,963	-13.23%	30,412	5,551	18.25%
October	July	42,628	42,693	0.15%		-100.00%	31,486	(31,486)	-100.00%
November	August	41,893	41,476	-0.99%		-100.00%	30,943	(30,943)	-100.00%
December	September	43,311	39,177	-9.54%		-100.00%	46,413	(46,413)	-100.00%
		573,151	533,107	-6.99%			437,770	(99,426)	
Y-T-D		445,319	409,761	-7.98%	338,344	-17.43%	328,928	9,416	2.86%

DEPARTMENT OF FINANCE  
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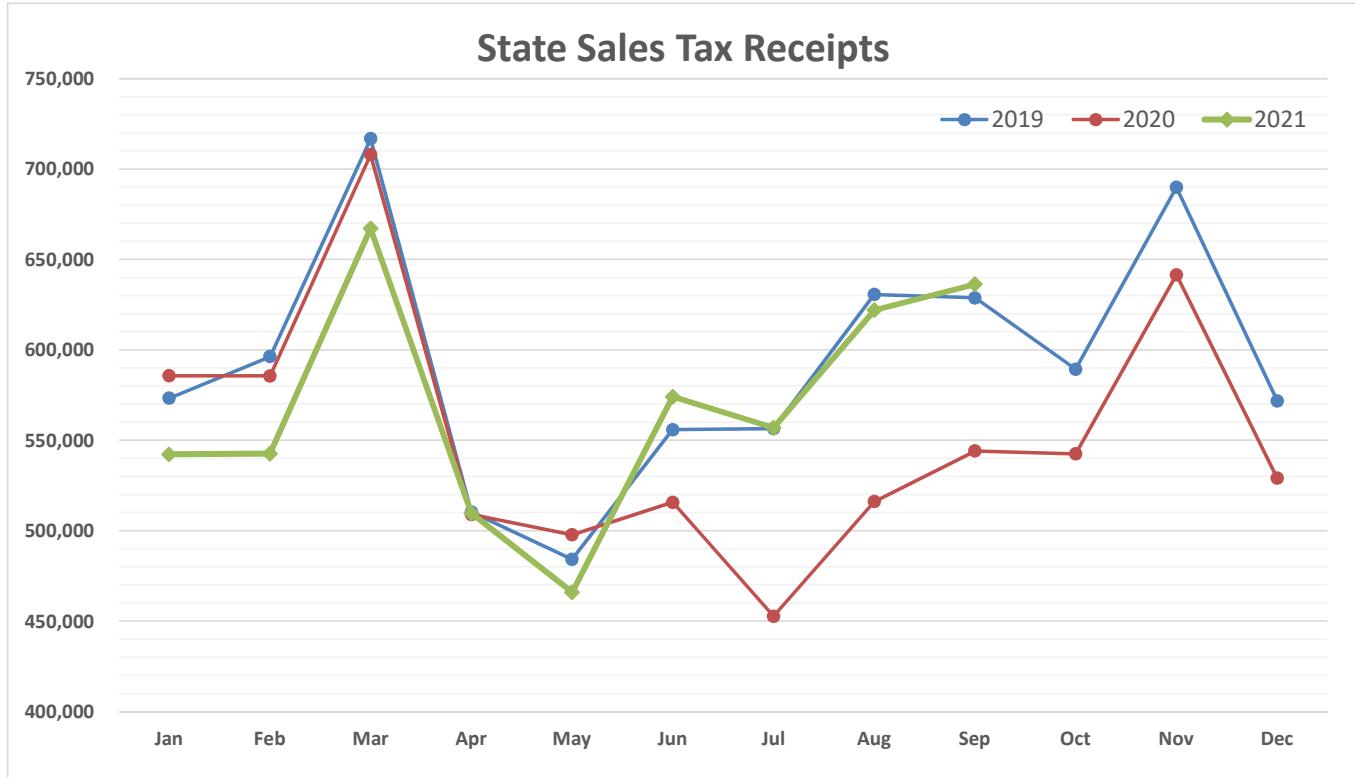


### Collection History

#### COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		Variance %
		2019	2020	% Change	2021	% Change	FY 2021	Variance \$	
Jan	Dec	122,004	117,886	-3.4%	116,503	-1.2%	118,565	(2,062)	-1.7%
Feb	Jan	126,567	117,123	-7.5%	120,335	2.7%	122,993	(2,658)	-2.2%
Mar	Feb	130,142	116,704	-10.3%	130,883	12.2%	126,277	4,606	3.6%
Apr	Mar	119,145	104,962	-11.9%	107,700	2.6%	115,656	(7,956)	-6.9%
May	Apr	97,442	87,312	-10.4%	93,403	7.0%	94,751	(1,348)	-1.4%
June	May	90,545	81,656	-9.8%	91,526	12.1%	88,184	3,342	3.8%
July	June	87,662	92,490	5.5%	107,244	16.0%	85,492	21,752	25.4%
Aug	July	115,800	118,303	2.2%	110,403	-6.7%	113,039	(2,636)	-2.3%
Sept	Aug	109,636	104,416	-4.8%	111,936	7.2%	107,028	4,908	4.6%
Oct	Sept	95,602	98,328	2.9%	-	-100.0%	93,297	(93,297)	-100.0%
Nov	Oct	84,994	86,781	2.1%	-	-100.0%	82,874	(82,874)	-100.0%
Dec	Nov	101,081	93,274	-7.7%	-	-100.0%	94,371	(94,371)	-100.0%
		1,280,618	1,219,235	-4.79%	989,933	-18.8%	1,242,527	(252,594)	
Y-T-D		998,941	940,852	-5.82%	989,933	5.2%	971,985	17,948	1.8%

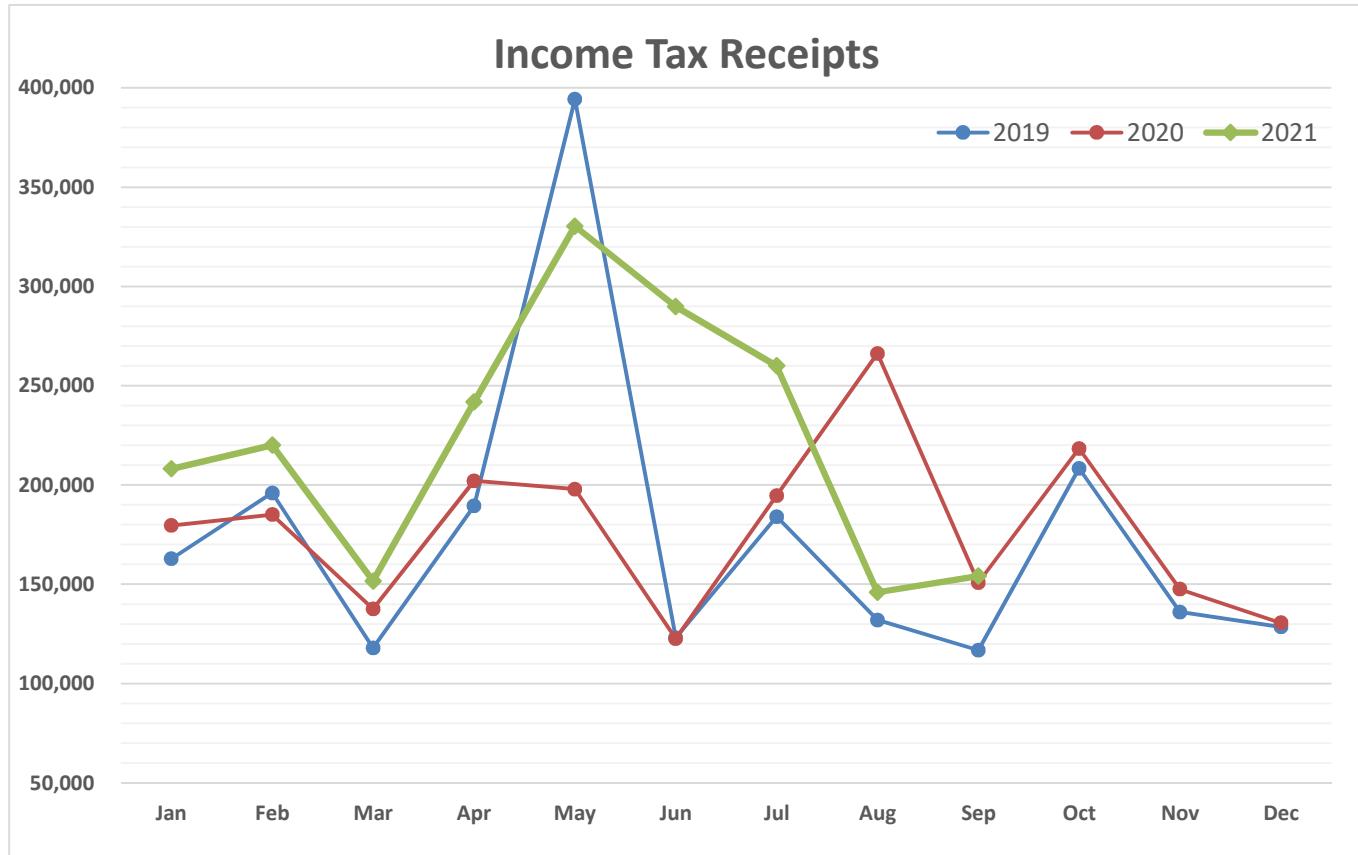
DEPARTMENT OF FINANCE  
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### Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	573,338	585,729	2.16%	542,215	-7.43%	495,194	47,022	9.50%
February	November	596,355	585,612	-1.80%	542,675	-7.33%	515,073	27,602	5.36%
March	December	716,833	708,009	-1.23%	667,111	-5.78%	619,130	47,981	7.75%
April	January	510,348	508,950	-0.27%	509,698	0.15%	440,789	68,910	15.63%
May	February	484,267	497,768	2.79%	466,021	-6.38%	418,262	47,759	11.42%
June	March	555,869	515,679	-7.23%	574,063	11.32%	480,105	93,957	19.57%
July	April	556,516	452,741	-18.65%	556,926	23.01%	480,663	76,263	15.87%
August	May	630,633	516,160	-18.15%	622,012	20.51%	544,678	77,334	14.20%
September	June	628,856	544,099	-13.48%	636,306	16.95%	543,144	93,162	17.15%
October	July	589,297	542,519	-7.94%	-	-100.00%	508,977	(508,977)	-100.00%
November	August	689,952	641,526	-7.02%	-	-100.00%	595,913	(595,913)	-100.00%
December	September	571,876	529,081	-7.48%	-	-100.00%	487,730	(487,730)	-100.00%
		7,104,140	6,627,872	-6.70%	5,117,028		6,129,659	(1,012,631)	
Y-T-D		5,253,014	4,914,746	-6.44%	5,117,028	4.12%	4,537,038	579,990	12.78%

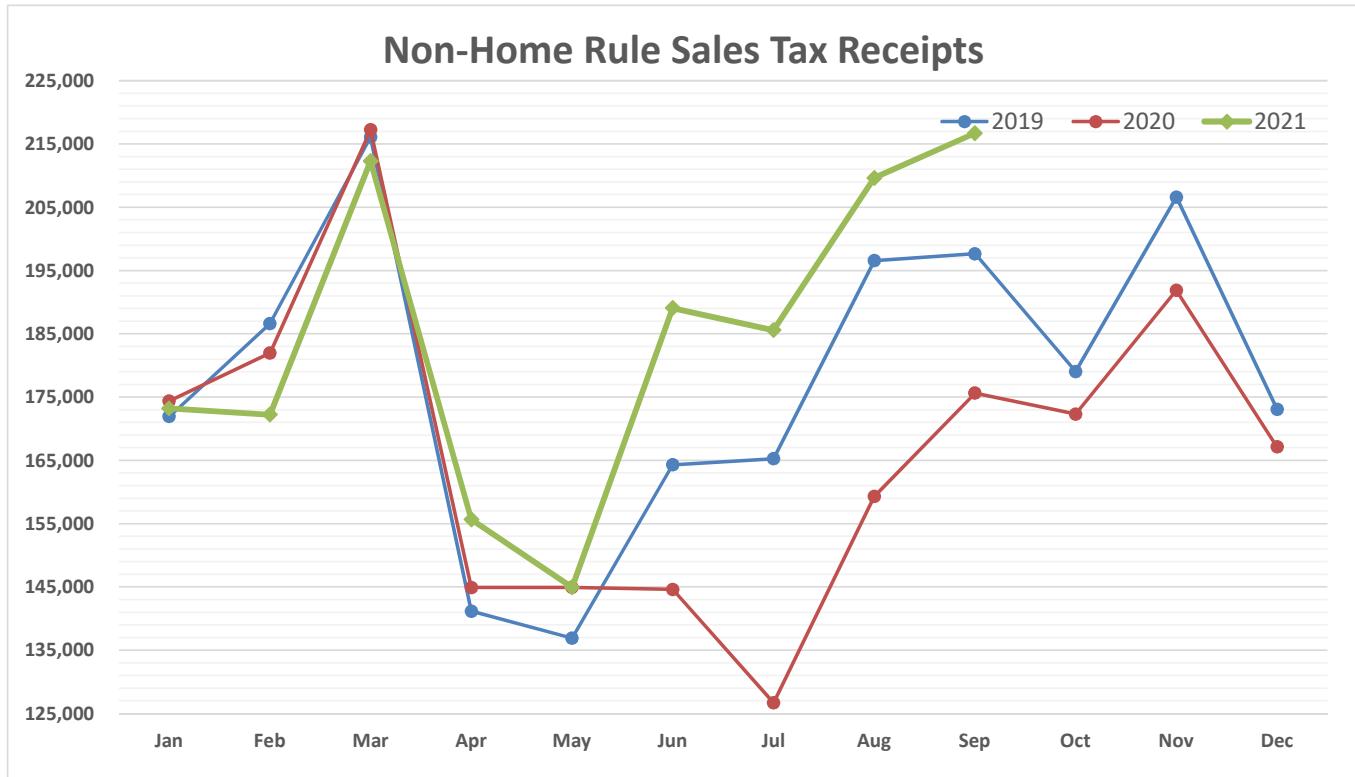
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
SEPTEMBER 2021



### Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2019	2020	% Change	2021	% Change	FY 2021	Variance \$	Variance %
January	162,876	179,651	10.30%	208,145	15.86%	152,831	55,314	36.19%
February	195,953	185,089	-5.54%	220,056	18.89%	183,736	36,320	19.77%
March	117,989	137,632	16.65%	151,661	10.19%	110,633	41,029	37.09%
April	189,515	202,147	6.67%	241,823	19.63%	177,699	64,124	36.09%
May	394,217	197,921	-49.79%	330,332	66.90%	369,640	(39,307)	-10.63%
June	123,113	122,594	-0.42%	289,833	136.42%	115,438	174,395	151.07%
July	184,112	194,674	5.74%	260,006	33.56%	172,633	87,374	50.61%
August	131,977	266,162	101.67%	145,998	-45.15%	123,749	22,249	17.98%
September	116,806	150,811	29.11%	154,181	2.24%	109,524	44,657	40.77%
October	208,404	218,387	4.79%		-100.00%	195,411	(195,411)	-100.00%
November	136,016	147,566	8.49%		-100.00%	127,536	(127,536)	-100.00%
December	128,529	130,645	1.65%		-100.00%	120,516	(120,516)	-100.00%
	2,089,504	2,133,279	2.09%	2,002,035	-6.15%	1,959,344	42,691	2.18%
Y-T-D	1,616,556	1,636,681	1.24%	2,002,035	22.32%	1,515,881	486,154	32.07%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
SEPTEMBER 2021



### Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	171,944	174,393	1.42%	173,241	-0.66%	138,255	34,986	25.31%
February	November	186,644	181,973	-2.50%	172,248	-5.34%	150,075	22,173	14.77%
March	December	216,076	217,245	0.54%	212,281	-2.29%	173,741	38,540	22.18%
April	January	141,165	144,913	2.65%	155,657	7.41%	113,507	42,150	37.13%
May	February	136,920	144,946	5.86%	144,939	0.00%	109,611	35,328	32.23%
June	March	164,308	144,621	-11.98%	189,084	30.74%	132,116	56,968	43.12%
July	April	165,275	126,701	-23.34%	185,597	46.48%	132,893	52,704	39.66%
August	May	196,564	159,315	-18.95%	209,622	31.58%	158,052	51,570	32.63%
September	June	197,652	175,641	-11.14%	216,705	23.38%	158,927	57,778	36.36%
October	July	179,039	172,331	-3.75%		-100.00%	143,961	(143,961)	-100.00%
November	August	206,609	191,900	-7.12%		-100.00%	166,129	(166,129)	-100.00%
December	September	173,055	167,141	-3.42%		-100.00%	138,304	(138,304)	-100.00%
		2,135,250	2,001,120	-6.28%	1,659,372		1,715,571	(56,199)	
Y-T-D		1,576,547	1,469,748	-6.77%	1,659,372	12.90%	1,267,177	392,195	30.95%

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
<b>MONEY MARKET &amp; CASH</b>									
Eagle Bank	N/A	N/A	0.000%	214754-1	-	-	-	0.00	N/A
<b>CERTIFICATE OF DEPOSIT</b>									
Western Alliance Bank	01/28/21	01/28/22	0.250%		249,933.22	249,300.00	633.22	249,300.00	-
Texas Capital Bank	01/28/21	01/28/22	0.200%		249,999.37	249,500.00	499.37	249,500.00	-
Customers Bank	01/28/21	07/27/22	0.150%		249,959.40	249,400.00	559.40	249,400.00	-
Bank USA/Private Bank	01/28/21	07/27/22	0.150%		249,971.52	249,400.00	571.52	249,400.00	-
Servisfirst Bank	01/28/21	01/30/23	0.160%		249,197.83	248,400.00	797.83	248,400.00	-
Pacific Western Bank	01/28/21	01/30/23	0.210%		249,948.24	248,900.00	1,048.24	248,900.00	-
First Internet Bank of IN	02/10/21	08/11/22	0.080%		249,999.63	249,700.00	299.63	249,700.00	-
GBC International Bank	02/10/21	08/11/22	0.090%		249,946.01	249,600.00	346.01	249,600.00	-
Midland States Bank	02/19/21	02/22/23	0.110%		249,955.94	249,400.00	555.94	249,400.00	-
Allegiance Bank Texas	02/19/21	02/22/23	0.110%		249,953.44	249,400.00	553.44	249,400.00	-
BMW Bank North America	02/19/21	02/22/23	0.150%		249,000.00	249,000.00	-	248,779.64	(220.36)
Bank 7, OK	03/26/21	03/28/22	0.200%		249,911.56	249,400.00	511.56	249,400.00	-
Centier Bank, IN	03/26/21	03/28/22	0.050%		249,925.59	249,800.00	125.59	249,800.00	-
Wex Bank	03/31/21	03/31/22	0.050%		249,000.00	249,000.00	-	248,938.00	(62.00)
INSBank, TN	03/26/21	03/27/23	0.130%		249,961.56	249,300.00	661.56	249,300.00	-
First National Bank, ME	03/26/21	03/27/23	0.070%		249,950.10	249,600.00	350.10	249,600.00	-
CIBM Bank, WI	03/26/21	03/27/23	0.070%		249,949.92	249,600.00	349.92	249,600.00	-
Commonwealth Bus Bk	03/31/21	03/31/23	0.100%		249,000.00	249,248.74	(248.74)	248,682.03	(566.71)
Royal Business Bank	04/14/21	07/15/22	0.070%		249,923.54	249,700.00	223.54	249,700.00	-
Third Coast Bank	04/19/21	07/27/22	0.100%		249,929.99	249,600.00	329.99	249,600.00	-
US Treasury N/B	04/15/21	01/15/24	0.250%		250,000.00	249,140.63	859.37	248,642.50	(498.13)
US Treasury N/B	04/15/21	01/31/25	0.480%		964,000.00	996,422.03	(32,422.03)	988,062.40	(8,359.63)
US Treasury N/B	04/15/21	07/31/25	0.620%		406,000.00	399,640.39	6,359.61	398,102.08	(1,538.31)
Alameda Cnty-a-txbl	04/16/21	08/01/23	0.200%		250,000.00	271,707.50	(21,707.50)	266,752.50	(4,955.00)
US Treasury N/B	05/19/21	07/31/25	0.570%		350,000.00	345,351.56	4,648.44	343,191.45	(2,160.11)
US Treasury N/B	07/28/21	07/31/25	0.500%		252,000.00	249,499.69	2,500.31	247,097.84	(2,401.85)
<b>TOTAL</b>					9,094,249.52	9,125,843.20	(31,593.68)	9,105,081.10	(20,762.10)
Per Statement				PMA Invests	9,094,249.52	9,125,843.20	-	9,105,081.10	(20,762.10)
				Total	9,094,249.52	9,125,843.20	-	9,105,081.10	-

Village of Lake Zurich  
 Police and Firefighters' Pension Funds  
 Statement of Net Position  
 September 30, 2021

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND		
	September-21	Year-to-Date	September-21	Year-to-Date
<b>Revenues:</b>			<b>Revenues:</b>	
Municipal Contributions	539,726	1,730,982	Municipal Contributions	670,240
Member Contributions	26,210	243,662	Member Contributions	37,603
Total Contributions	<u>565,935</u>	<u>1,974,644</u>	Total Contributions	<u>707,842</u>
Investment Income	(1,008,635)	2,232,868	Investment Income	(1,601,028)
<b>Total Revenues</b>	<b>(442,699)</b>	<b>4,207,512</b>	<b>Total Revenues</b>	<b>(893,186)</b>
<b>Expenses:</b>			<b>Expenses:</b>	
Pension and Benefits	194,532	1,725,061	Pension and Benefits	191,889
Insurance	-	4,909	Insurance	-
Professional Services	680	14,762	Professional Services	-
Investment Expenses	35	47,297	Investment Expenses	47
Other Expenses	-	8,309	Other Expenses	1,355
<b>Total Expenses</b>	<b>195,247</b>	<b>1,800,337</b>	<b>Total Expenses</b>	<b>193,291</b>
Operating Income (Loss)	(637,946)	2,407,174	Operating Income (Loss)	(1,086,476)
Beginning Net Position*	33,536,867	30,491,747	Beginning Net Position*	53,739,180
<b>Ending Net Position</b>	<b>32,898,921</b>	<b>32,898,921</b>	<b>Ending Net Position</b>	<b>52,652,704</b>
<b>Assets</b>			<b>Assets</b>	
Cash and Investments	32,847,843	32,847,843	Cash and Investments	52,559,034
Other Assets	65,771	65,771	Other Assets	118,592
Total Assets	<u>32,913,614</u>	<u>32,913,614</u>	Total Assets	<u>52,677,626</u>
<b>Liabilities</b>			<b>Liabilities</b>	
<i>Net Position 09/30</i>	<i>32,898,921</i>	<i>32,898,921</i>	<i>Net Position 09/30</i>	<i>52,652,704</i>



# PARKS & RECREATION DEPARTMENT

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## MONTHLY INFORMATION REPORT

**October 2021**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

Save the date for Miracle on Main Street to be held in downtown Lake Zurich on Saturday, December 4<sup>th</sup> from 3-6:30pm featuring a visit from Santa and Mrs. Claus, photo op with Santa's reindeer, sleigh rides, crafts, local artisans, food vendors, adult beverages and more! We are always looking for great volunteers to assist with a variety of event functions so please visit <https://lakezurich.org/571/Event-Volunteer-Opportunities> for a full listing of all opportunities.

Thank you to our event sponsors, Lake Zurich Area Chamber of Commerce, Lake Zurich Lions Club, Moore Orthodontics, Grand Dental, Prairieland/LRS and Lake Zurich Tire & Auto Inc. An extra thank you to Dr. Kristin Moore for sponsoring the holiday mugs for the event's mulled wine. Please also note that the Lions Club will be holding their Annual Candy Cane Hunt at 3pm with the adult hunt to begin in Lions Park at 6:30pm.

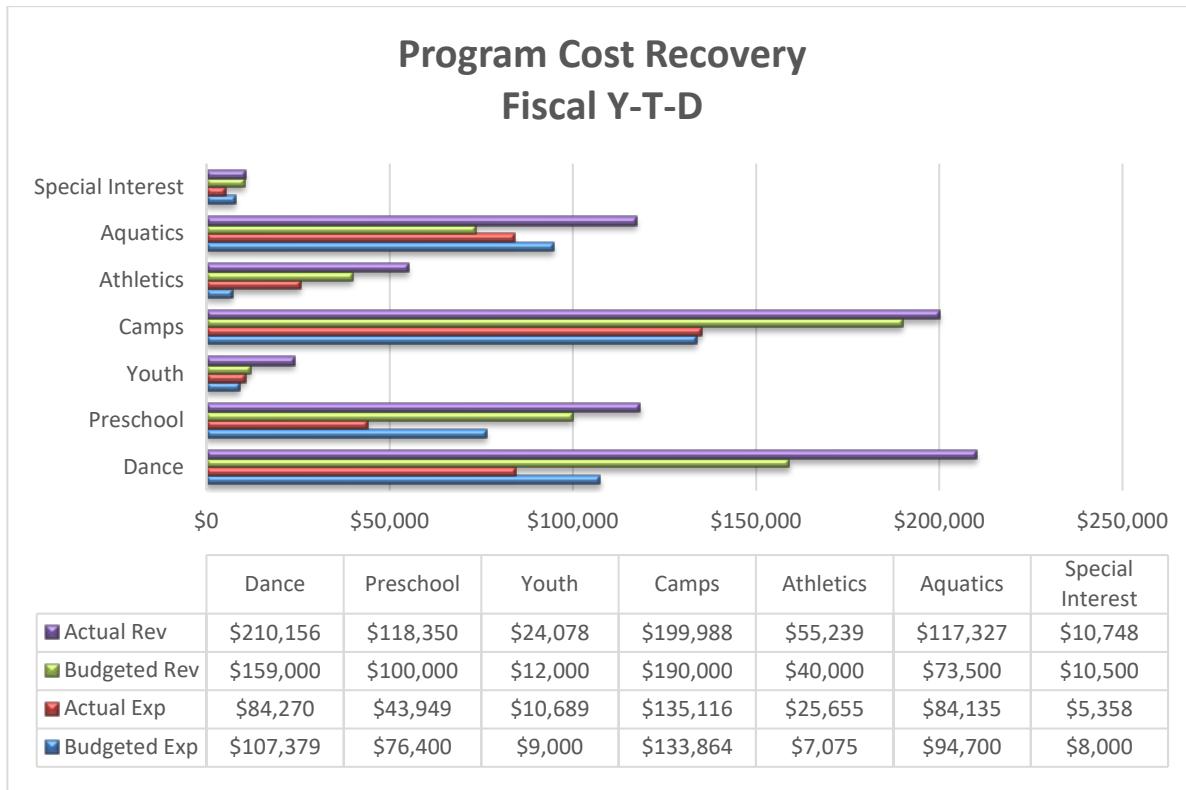
Later next month will be the return of the Mistletoe Moment and Letters to Santa throughout the holiday season in Rotary Park. Beginning November 26<sup>th</sup> at 8am, the Lions Club will continue to offer their Holiday and Wreath Fundraising Sale at Lions Park. Available tree sizes include 6'-10' starting at \$40 and wreath sizes ranging from 18"-36" starting at \$22 with delivery in the 60047-zip code listed as free. Please visit [lzlions.com](http://lzlions.com) for further information.

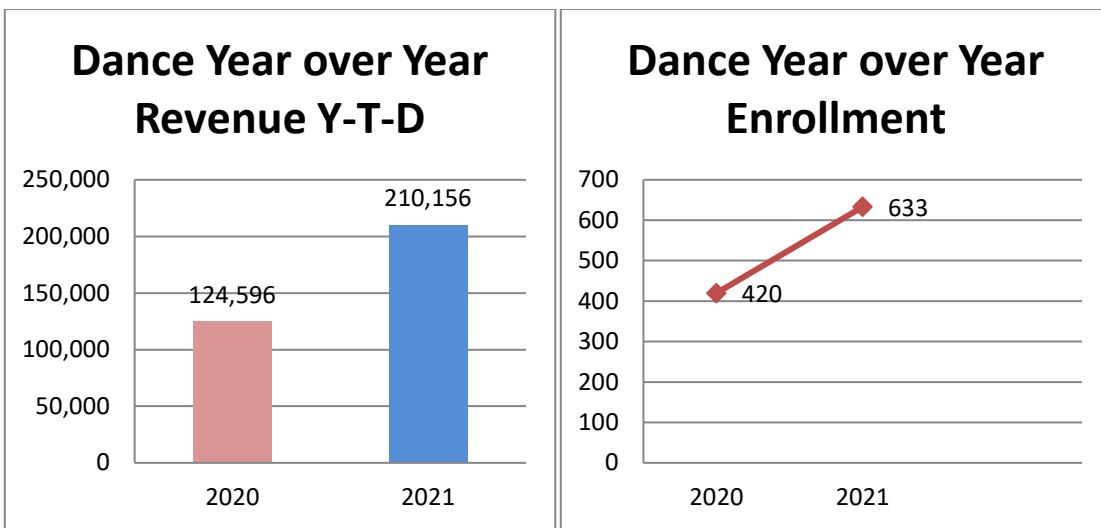
The department is continuing to work with the Public Works team to complete a variety of projects including holiday preparations. In addition to décor, community members can enjoy holiday tree up lighting throughout Main Street, the Promenade and Breezewald Park. Also new this year in our downtown area, Public Works is assisting with securing the 4-foot trees that are available for \$50 sponsorship for the Deck the Trees at Breeze program. Currently the department has had 3 local businesses offer to sponsor and decorate a tree. We are hoping to obtain 8-10 more sponsors. Outside of holiday happenings, the Barn renovation outstanding punch list items (ie. elevator, stair treads, etc.) and the OSLAD projects are underway. Landworks Limited, the Village Board approved construction contractor, began work at Paulus Park mid-October focusing their attention on the shoreline restoration to hopefully be completed by Thanksgiving. Landworks has also purchased the floating fishing pier, shelter and nonmotorized ADA craft launch.

Other items the department is continuing to work on is the RFP for the Fireworks Display 2022-2024, 2022 Spring /Summer programming/brochure, reworking seasonal staff manuals for aquatics, dance, day camp and for independent contractors, updating all other general forms as well as all special event applications and marketing materials for 2022 rentals. The department is continuing to work with Park Advisory Board members (posting Park and Recreation Advisory Board Special Meetings open to the public as 3 Park Board members attend) to update the Village's Special Event Opportunities program and explore a park program/service/amenities donation program for the community to "Give Where You Live". Both programs will be reviewed by the Park and Recreation Advisory Board once in final draft for further recommendations.

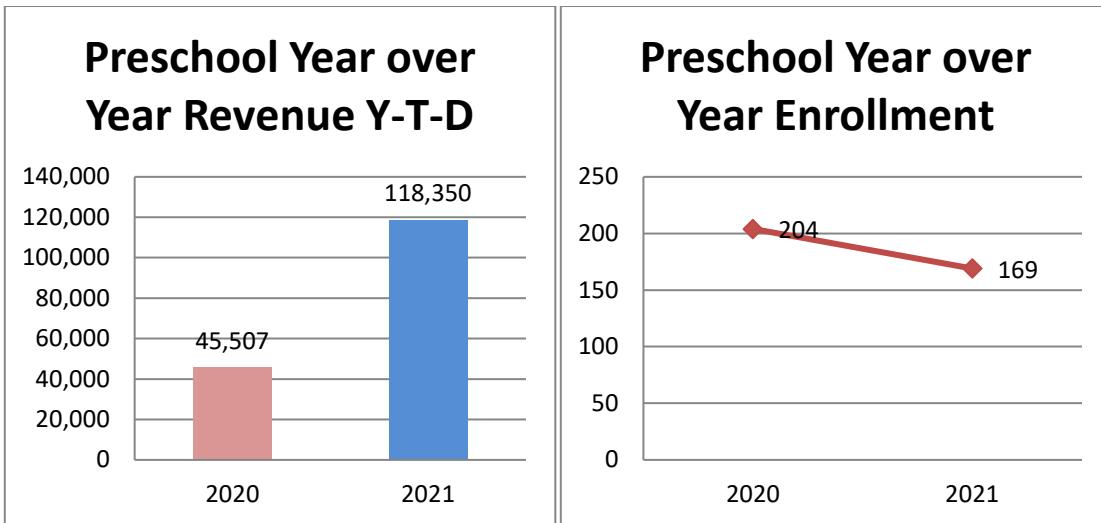
All external Board approved events have wrapped up for 2021. The department has released the Special Events Policies & Procedures application for FY22 to all external organizations as of

early October. All returning events have through December 17, 2021 to resubmit their event for first right of refusal. Please note that the Lake County Winter Indoor Farmers Markets are running this Fall-Spring at the Paulus Park Chalet (rental) the 1<sup>st</sup> and 3<sup>rd</sup> Sunday of every month November 2021-April 2022. The department will continue their collaboration with Ela Public Library on the Storywalks throughout the community park properties (available at Oak Ridge Nature Marsh featuring the title Sneeze Big Bear Sneeze and Bristol Trails Park featuring Pumpkin Trouble as of October 1<sup>st</sup> thru early November) and Ancient Oaks Foundation quarterly community events. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.



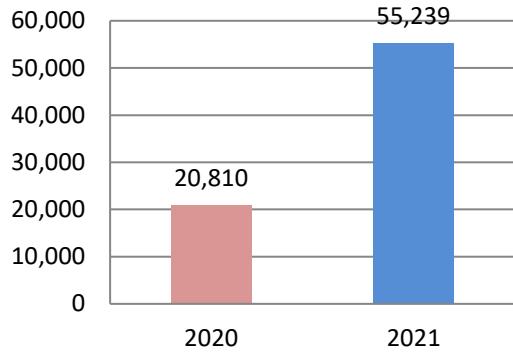


Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options. 2021 Summer enrollment has doubled over prior years.

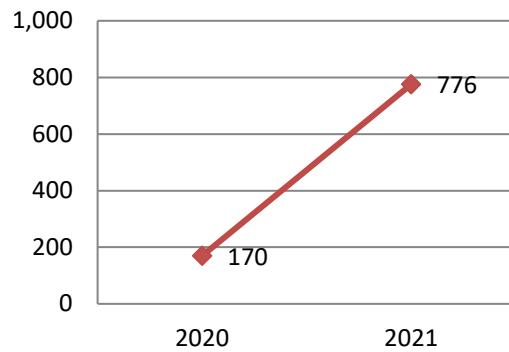


Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in Winter/Spring 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for Winter/Spring 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Due to increased need and enrollment, Fall 2021 includes operations at both the Paulus Park Barn and Buffalo Creek locations.

### **Athletics Year over Year Rev Y-T-D**

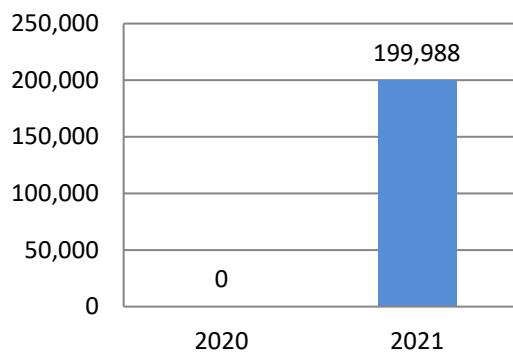


### **Athletics Year over Year Enrollment**

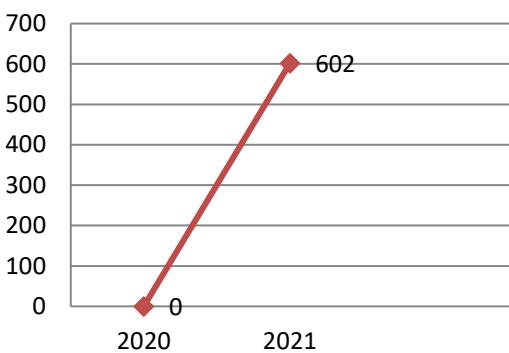


Athletic programs include the following independent contractors: tennis, tae kwon do, golf, soccer, horseback riding, agility training, and parent child sports.

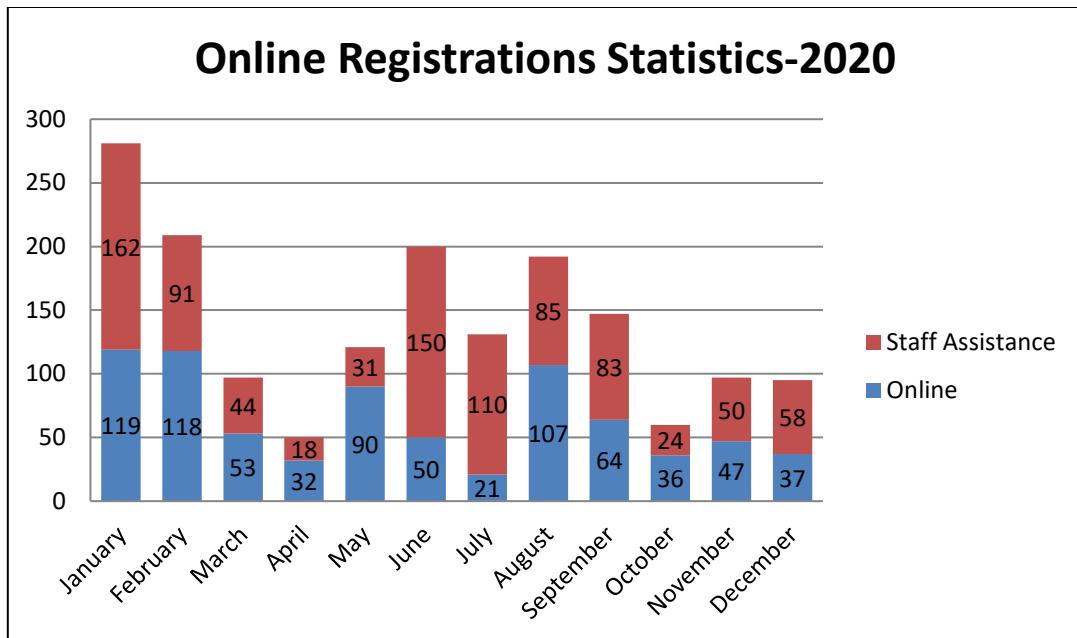
### **Day Camp Year over Year Revenue Y-T-D**



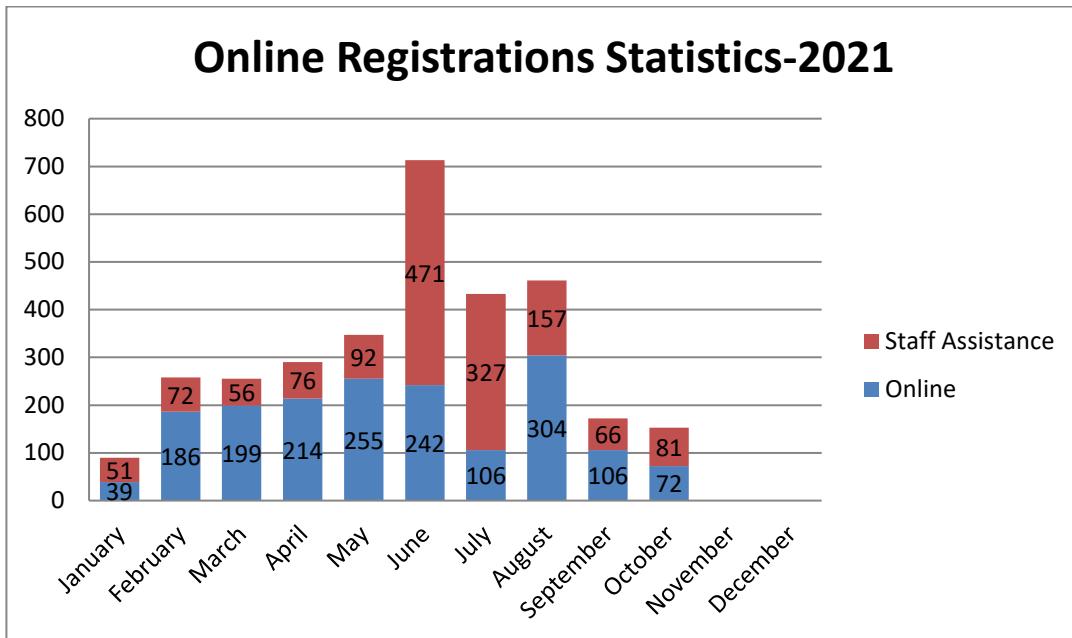
### **Day Camp Year over Year Enrollment**



Day camp did not run in 2020.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Numbers do not include processing for refunds, credits, POS and rentals.





# POLICE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**OCTOBER 2021**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

### **General**

- On Saturday, October 23, the Lake Zurich Police Department participated in the DEA's National Prescription Drug Take Back Day. This was an opportunity for citizens to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription and over-the-counter drugs. Community members dropped off over 28 pounds of unwanted drugs.
- The Police Department processed 18 Freedom of Information requests this month.
- Our agency participated in the IDOT Halloween campaign from October 16<sup>th</sup> through November 1<sup>st</sup>. 38 grant hours were worked as part of the campaign. The grant hours yielded the following results: 19 seat belt citations, 8 speeding citations, 5 distracted driving citations, 2 arrests, and 5 other citations.
- The Marine Unit completed its 2021 boating season, providing 251 patrol hours with 238 contacts and 38 boat stops. The unit issued 19 tickets and 23 warnings, while also responding to 14 swimming complaints and 12 calls for service. The unit also overhauled their training manual, modified their ticket issuance procedure and collectively completed 71 hours of training.
- On Wednesday, October 6, members of the Department participated in the annual Isaac Fox Walk to School event. This walk is held in conjunction with International Walk to School Day and celebrates the benefits of walking to school. The participants walked from LA Fitness to the Cuba Road schools.
- The Lake Zurich Police Department has now switched over to the FBI's National Incident-Based Reporting System (NIBRS). As the new national data collection standard, NIBRS captures details on victims, known offenders, relationships between victims and offenders, arrestees, property, and drugs involved in crimes for up to 10 offenses within an incident, representing a substantial shift in the way we report crime. By using this new reporting system, we are changing how information on victimization and offending is collected and reported in order to meet federal data standards, improve operations, and better inform the public about the nature of crime in Lake Zurich. Reporting with this new system will be a month behind. For example, the data included in this report is from January – September for the October monthly report. The November report will include data from January – October.

### **Patrol and Communications**

- Year-to-date, officers have conducted 3296 traffic stops and issued 1681 traffic citations.
- During October, Dispatch handled 1802 9-1-1 calls and 4898 administrative calls.
- Craig Rosenbaum was hired as a telecommunicator on October 15<sup>th</sup>. He has dispatching experience and previously worked at CenCom.

### **Investigations**

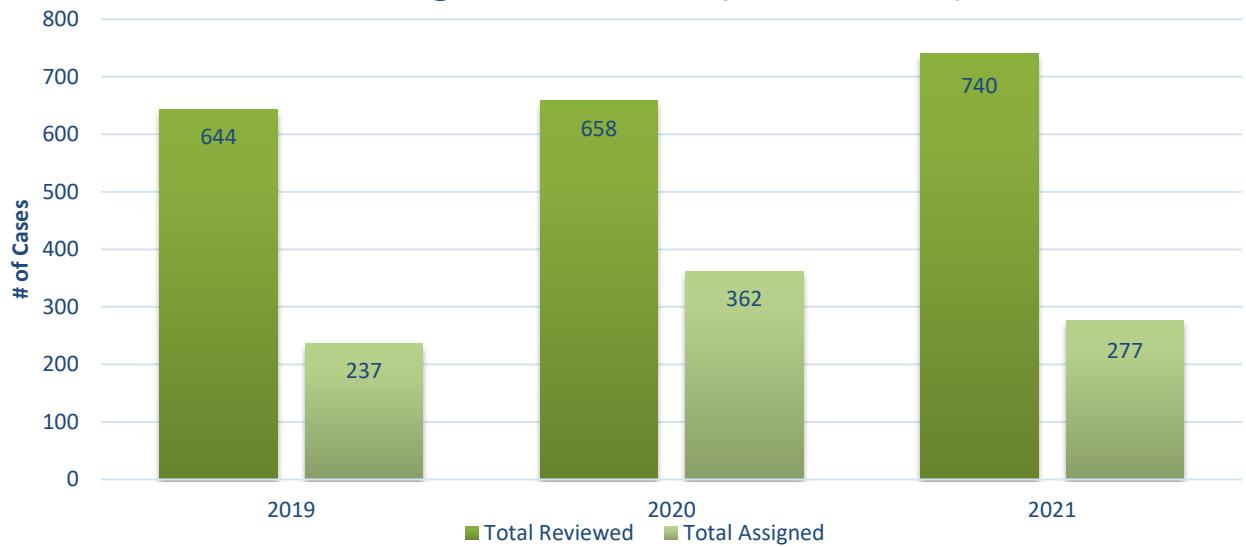
- The Criminal Investigations Division is currently investigating 82 cases, averaging 20.5 cases per detective. Of the 82 cases, 7 have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects.
- Administrative Aide McCormack received and approved 6 solicitation permit requests. Two raffle permits were also received and approved. One liquor license application was processed.
- SRO Frey participated in two hard lockdown drills and one soft lockdown drill at area schools this month.

## Computer-Aided Dispatch (CAD) Incidents (Year-to-Date)



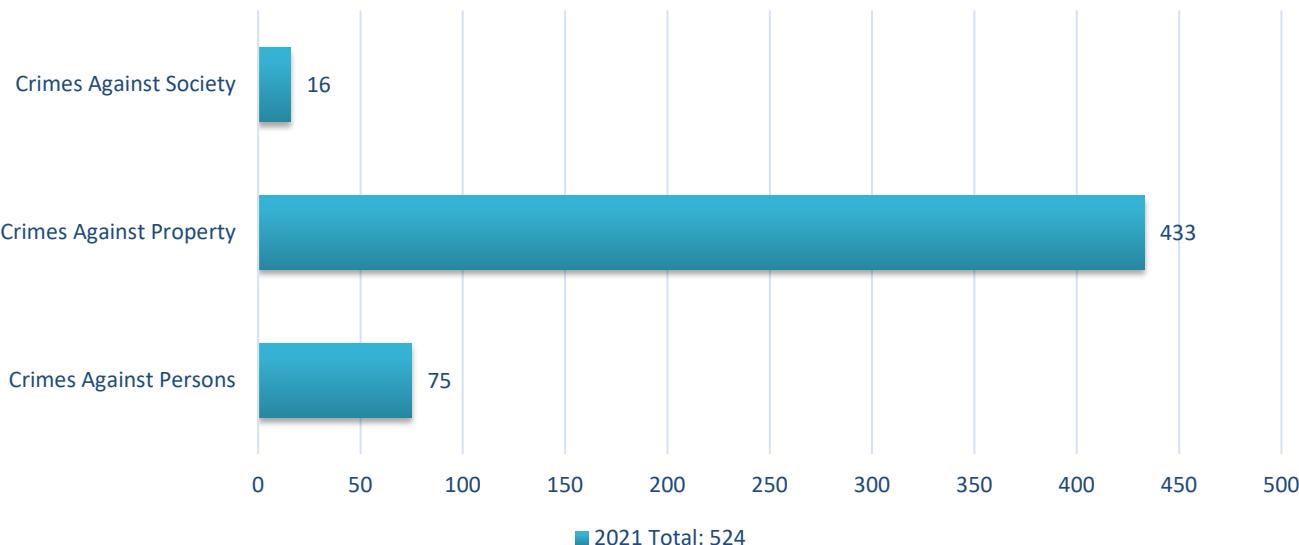
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.

## Investigative Caseload (Year-to-Date)



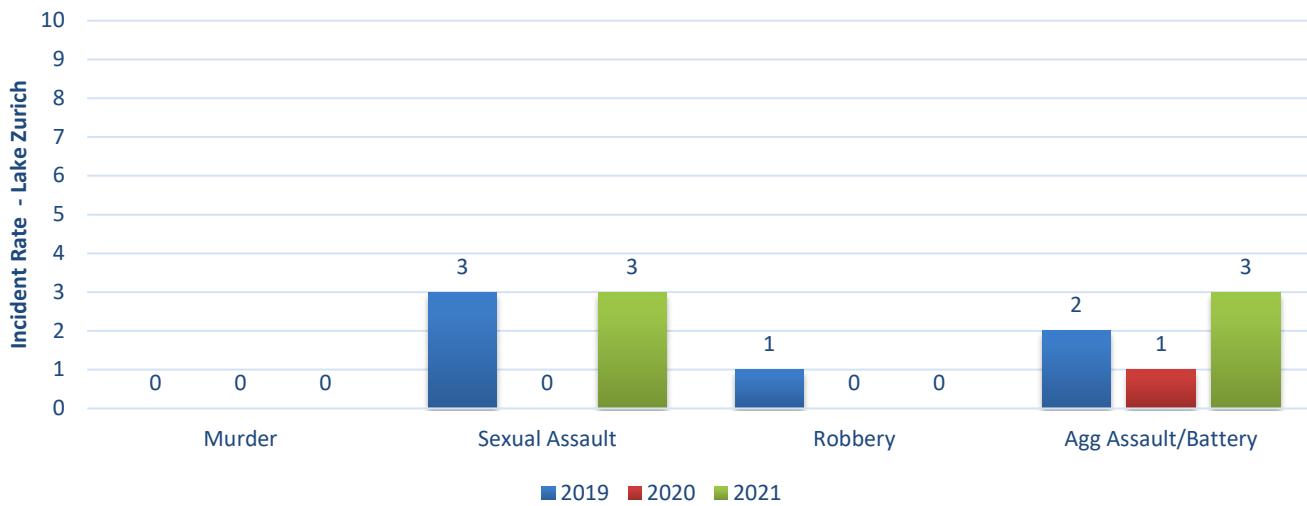
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

## NEW NIBRS Offense Reporting (January - September)



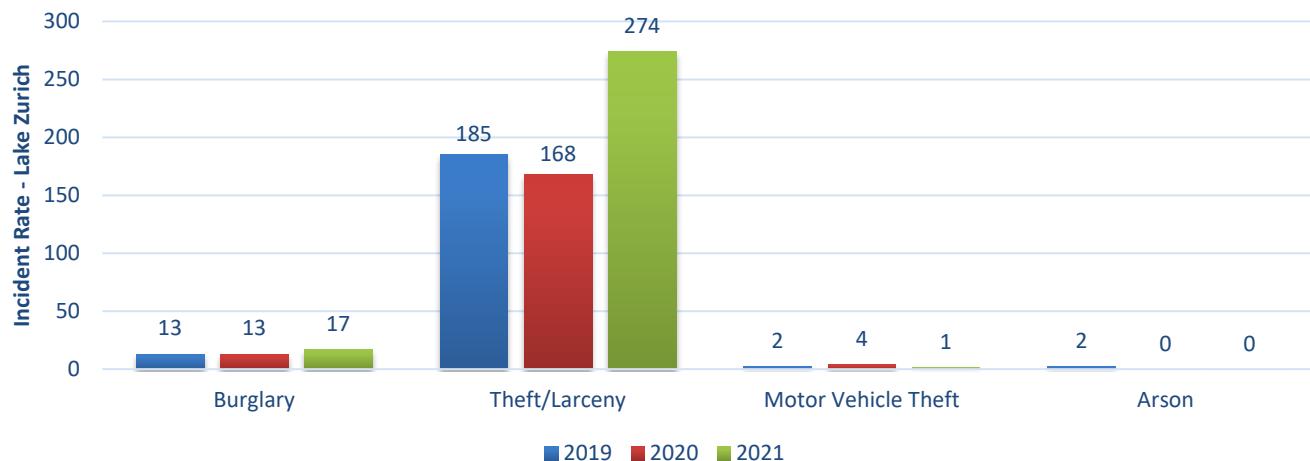
The Lake Zurich Police Department has now switched over to the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations.

## I-UCR Crime Rate for Violent Crimes (January - September)



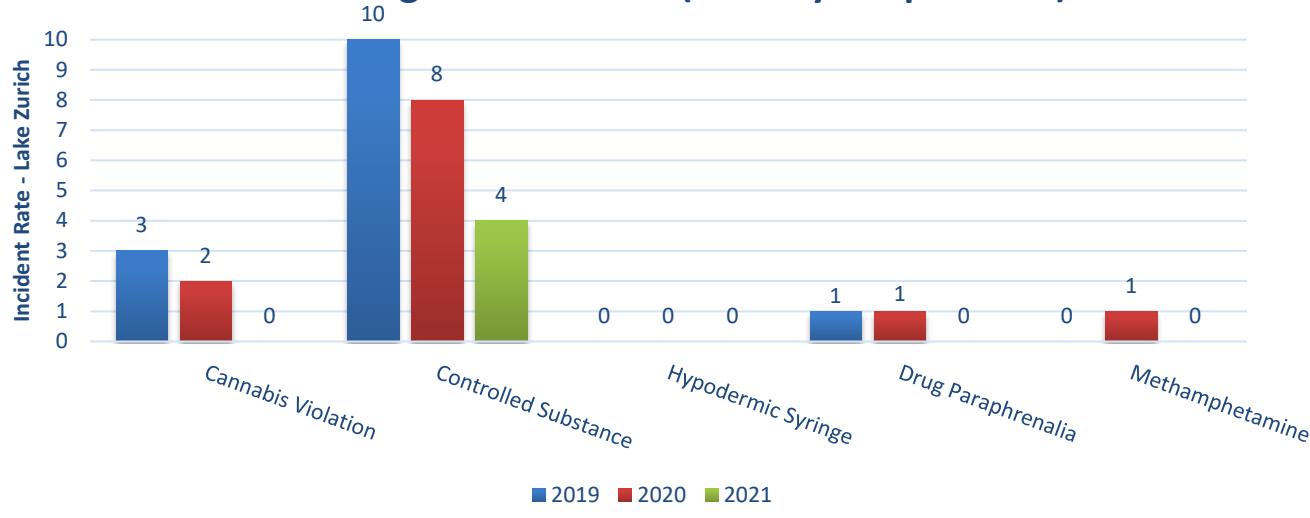
The Federal Bureau of Investigation requires four different Crimes against Persons offenses be reported for statistical purposes based on identified criteria. This information is provided to the Illinois State Police (Illinois Uniform Crime Report (I-UCR)) and passed through to the FBI. Generally, this information is converted to incidents per 100,000, although the actual numbers are used for this report.

### I-UCR Crime Rate for Property Crimes (January - September)

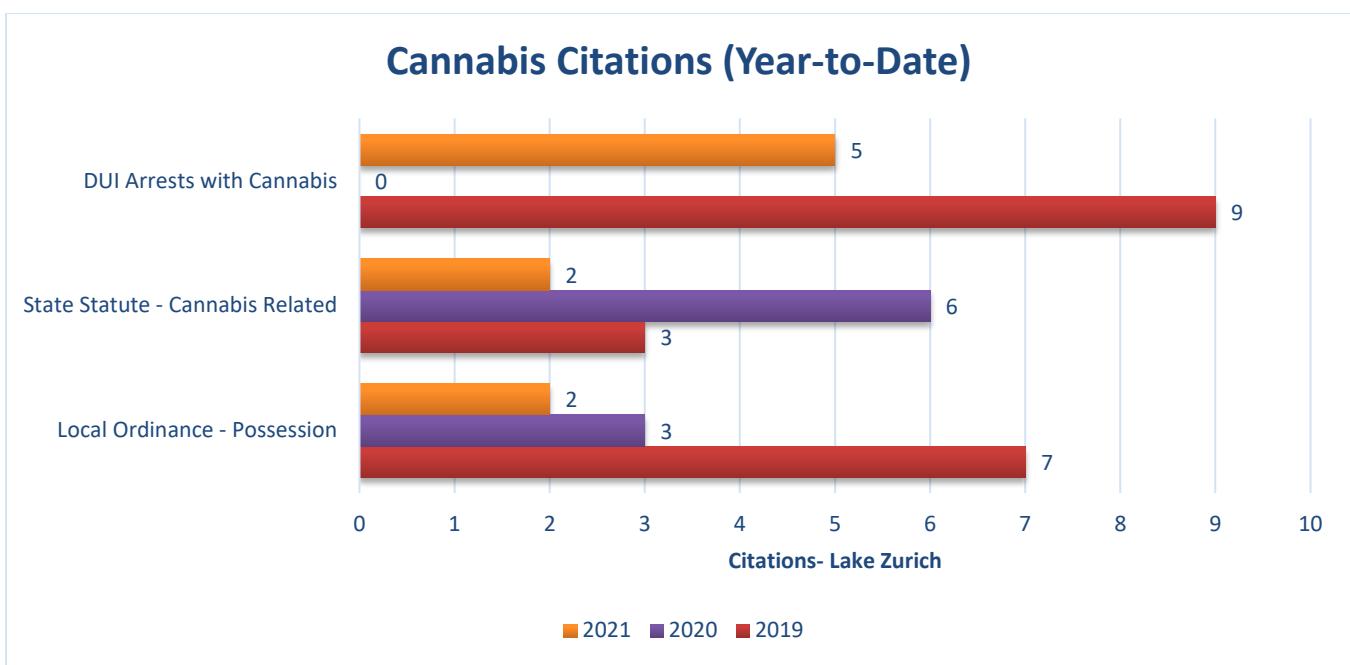


This information is provided to the Federal Bureau of Investigation via the Illinois State Police. Crime in Illinois provides crime information throughout Illinois. More information about this can be found at the Illinois State Police website: (<http://www.isp.state.il.us/crime/ucrhome.cfm>).

### I-UCR Drug Crime Arrests (January - September)



The Department is required to report Drug Crime Arrests to the Illinois State Police. The violations reported are related to the Cannabis Control Act, Controlled Substances Act, Hypodermic Syringe Act, Drug Paraphrenalia Act, and the Methamphetamine Act.



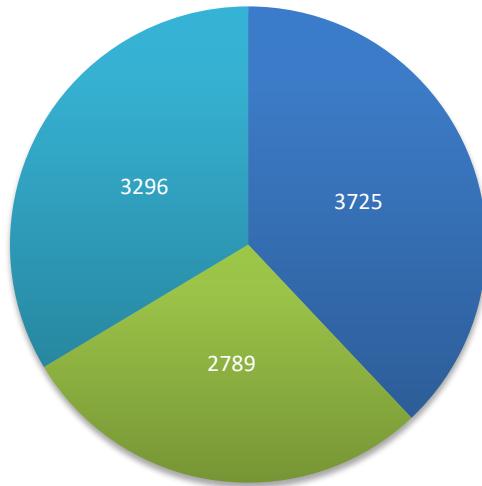
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. Information was gathered from previous years to compare what effect the new laws have made on cannabis citations. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a 'mental health crisis' is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.

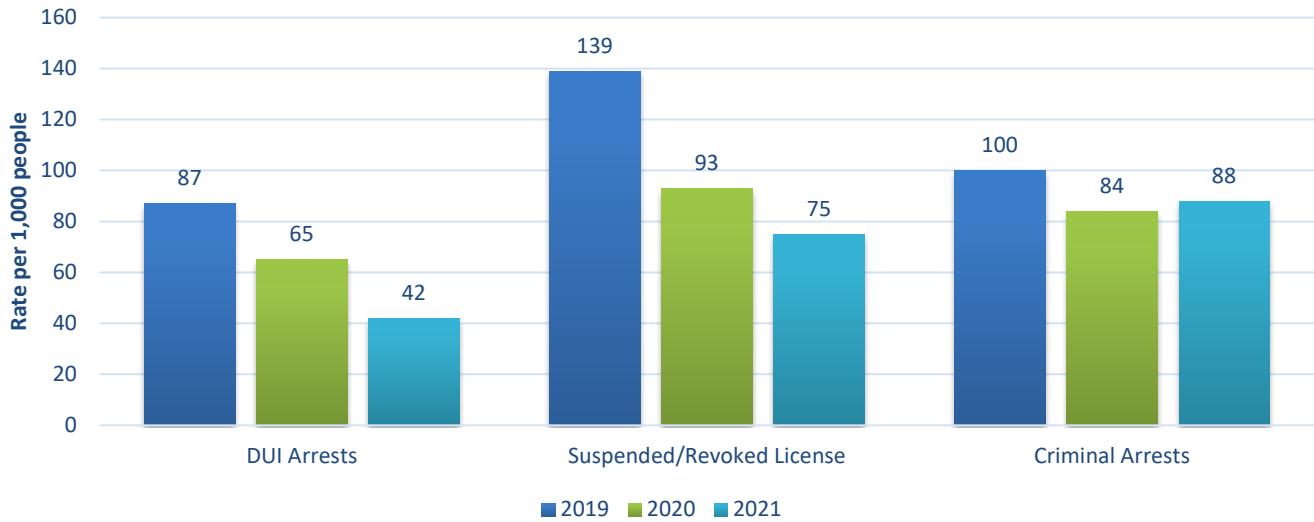
## Traffic Stops (Year-to-Date)

■ 2019 ■ 2020 ■ 2021

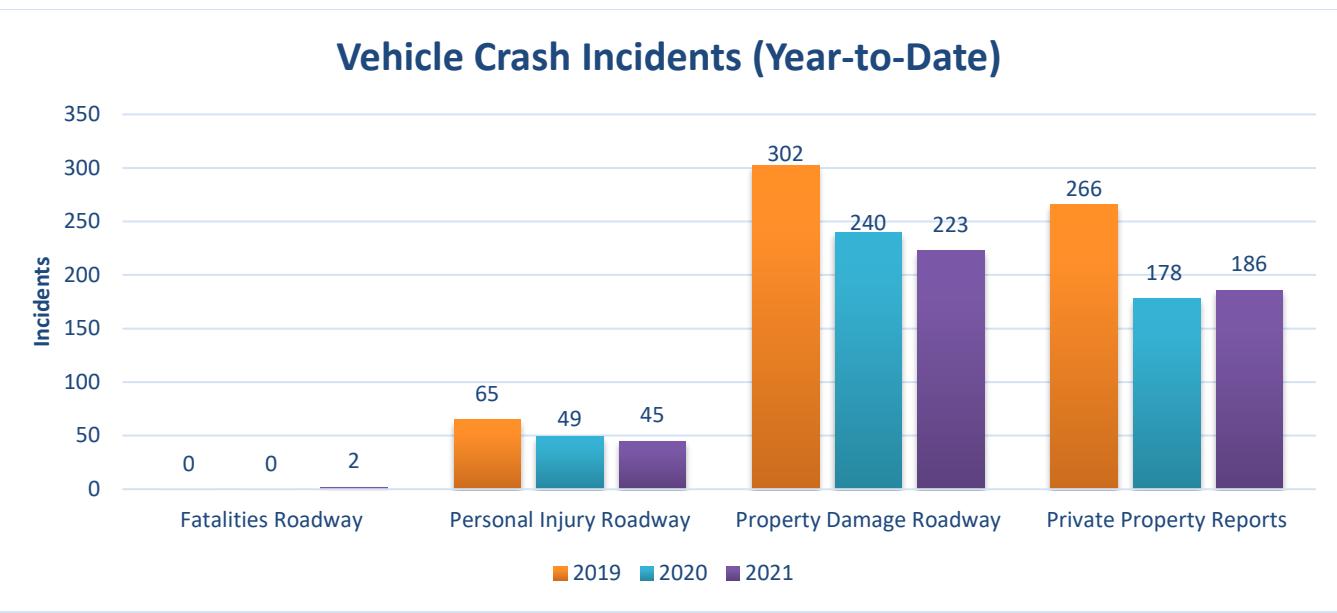


Information depicted in this graph relates to traffic stops conducted by Department personnel.

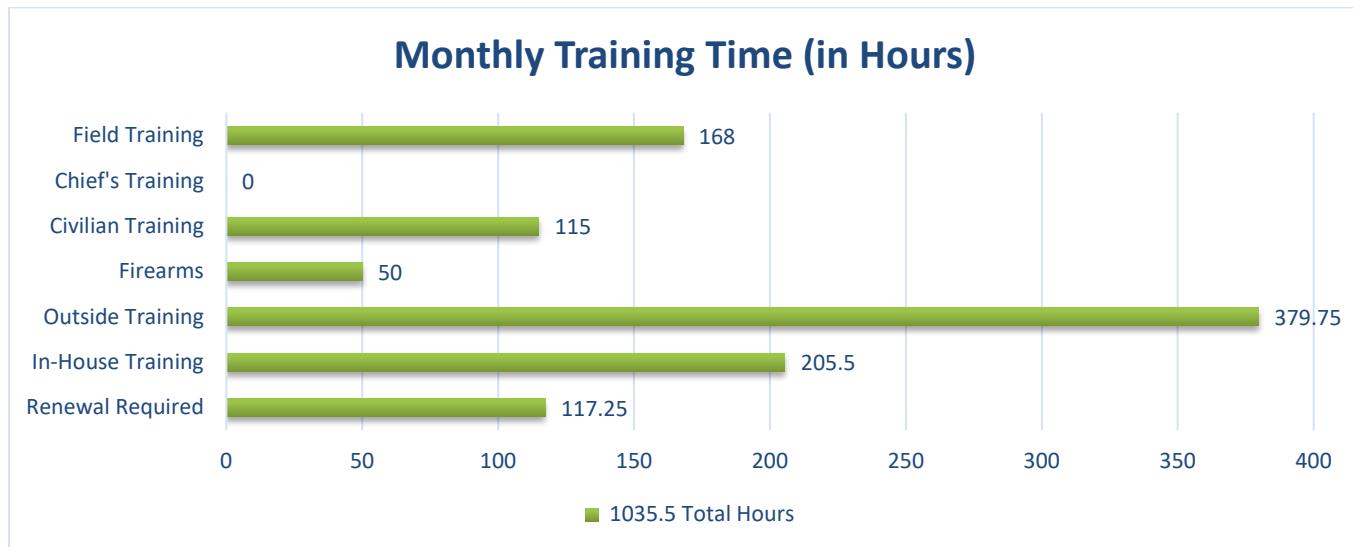
## Criminal and Traffic Offenses (Year-to-Date)



Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.

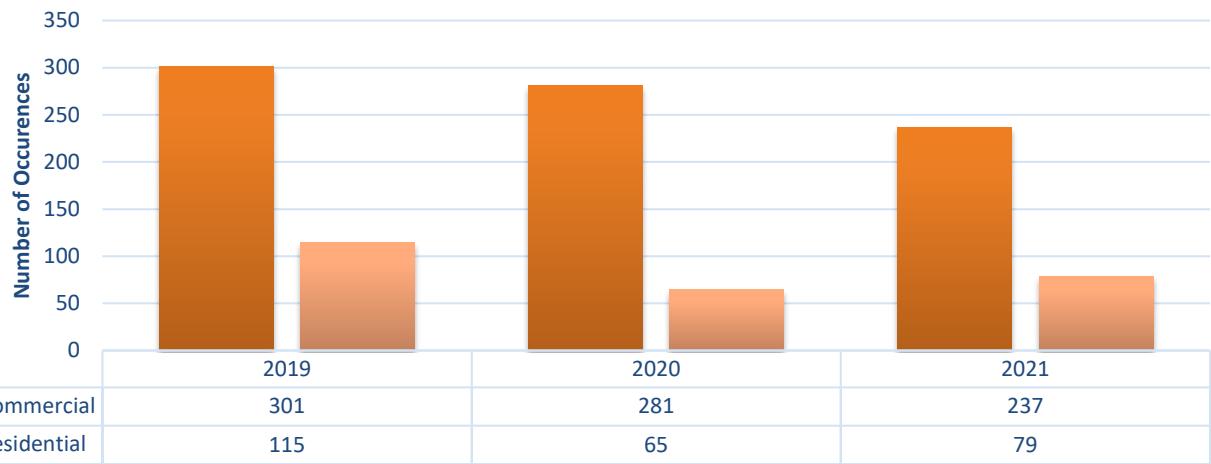


The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.



Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief's training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.

## Alarm Occurrences (Year-to-Date)



The records department monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

## Administrative Adjudication Caseload 2021



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

## Red Light Camera Violations and Accidents (Year-to-Date)

2021	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	266	\$12,270.00	4	4	0	0	1	1	1
February	121	\$17,220.00	3	2	0	1	1	2	1
March	159	\$7790.00	0	0	0	0	0	2	0
April	116	\$10,040.00	13	9	4	0	0	4	2
May	155	\$7700.00	3	2	0	0	0	2	2
June	189	\$7480.00	2	1	0	0	2	3	2
July	140	\$9150.00	6	2	3	0	0	1	0
August	174	\$8030.00	3	0	3	0	0	2	3
September	175	\$6875.00	3	1	2	0	0	2	0
October	291	\$9157.50	5	2	3	0	0	2	2
November									
December									
<b>Total</b>	<b>1786</b>	<b>\$95,712.50</b>	<b>42</b>	<b>23</b>	<b>15</b>	<b>1</b>	<b>4</b>	<b>21</b>	<b>13</b>

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



# FIRE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**October 2021**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

**OUR MISSION:** To care for and protect our community.

**OUR VISION:** The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

**OUR VALUES:** Professionalism, Responsibility, Integrity, Dedication, Honor

## Departmental Narrative - October 2021 Overview

In October, the Department responded to **384** calls for service, averaged **12** calls per day and required **559 individual vehicle responses** to provide the necessary personnel for each incident.

Forty-nine percent (**49%**) of the service area responses occurred while another call was in progress. Twenty-eight percent (**28%**) of needs required a response from the non-primary engine, ambulance, or a mutual aid department due to multiple calls in progress.

Our current staffing model increases response times when simultaneous calls occur as the Department is only structured to handle a single response per station. We staff two vehicles with only three personnel using what is called a "jump company." If the call is for the ambulance, the personnel respond with the ambulance, and if it is a fire call, the staff responds with the engine. One of the vehicles remains in the station unstaffed on every incident we respond to due to the limited personnel we have on shift. Once a station commits on a call, the next call for service requires another station or mutual aid to handle the incident.



**Lake Zurich - Year To Date - Fire Value/Save/Loss**



## **Significant Calls**

### **Auto Extrication Car vs. Semi-truck**

On October 18, 2021 the Lake Zurich Fire Department responded to the intersection of Ensell Road and Telser Road for a vehicle collision involving a semi-truck and compact vehicle. On arrival, the driver of the compact vehicle was found to be entrapped as the vehicle's driver side was severely damaged.

Lake Zurich Engine 323, with the assistance of Countryside FD E-411 was able to successfully extricate the driver. The patient was then treated and transported by LZ Ambulance 324 to Condell Medical Center for further evaluation and treatment. Lake Zurich Police Department was also on scene and assisted with traffic control and scene safety. This is a repeated example of multi-department collaboration with an emphasize on safety and exceptional patient care.

Crew Members: A324: Lt. Booth, FF/PM Tanner, FF/PM Griffiths - E323: LT. Reid, FF/PM Corral, FF/PM Lucas B32: Lt. Yee,



*(Pictured left)* Image of a cordless spreader like the one used to extricate the patient from their vehicle. A set of extrication equipment is due for replacement in 2022 and the FD Apparatus and Equipment Committee is working with Fleet Services on this project.

## **Member Spotlights**

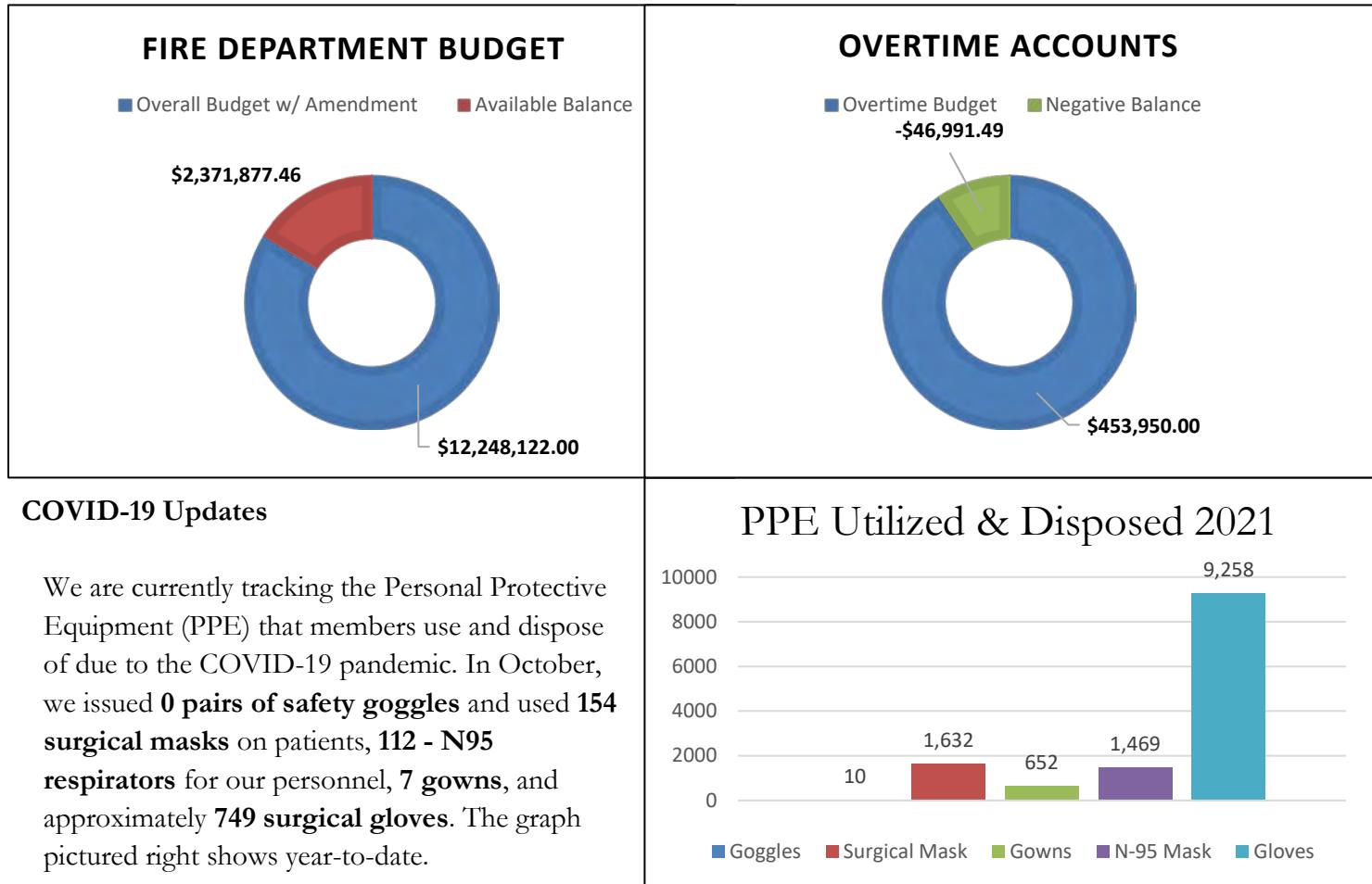


Congratulations New hire Daniel Frano, Anthony Kinsley, and Nathan Welter *(Pictured left)*

New Hires practice large area search at the old May Whitney school *(Pictured right)*

## Administration Division

**Budget Update** – The administrative team is busy working on entry-level and promotional testing and preparing the 2022 budget and looks forward to working with the Board to meet our future needs.



### Community Focus/Risk Reduction/Public Education



Examples of community focus/risk reduction/public education include but are not limited to; school talks and station tours where a safety message such as stop, drop, and roll is covered. We also monitor fire and severe weather drills in schools and educate children about fire safety. Also, we teach exit drills in the home to middle school students and provide CPR/First-Aid training.

So far in 2021, we have attended about **81 events** and interacted with approximately **25,918 people** in public education. For example, (*pictured above*) Crews attended a gathering at the Deer Park Town Center introducing young children to fire fighters and their equipment.

Learn the Sounds of Fire Safety, Fire Prevention Week 2021. (*Pictured right*)



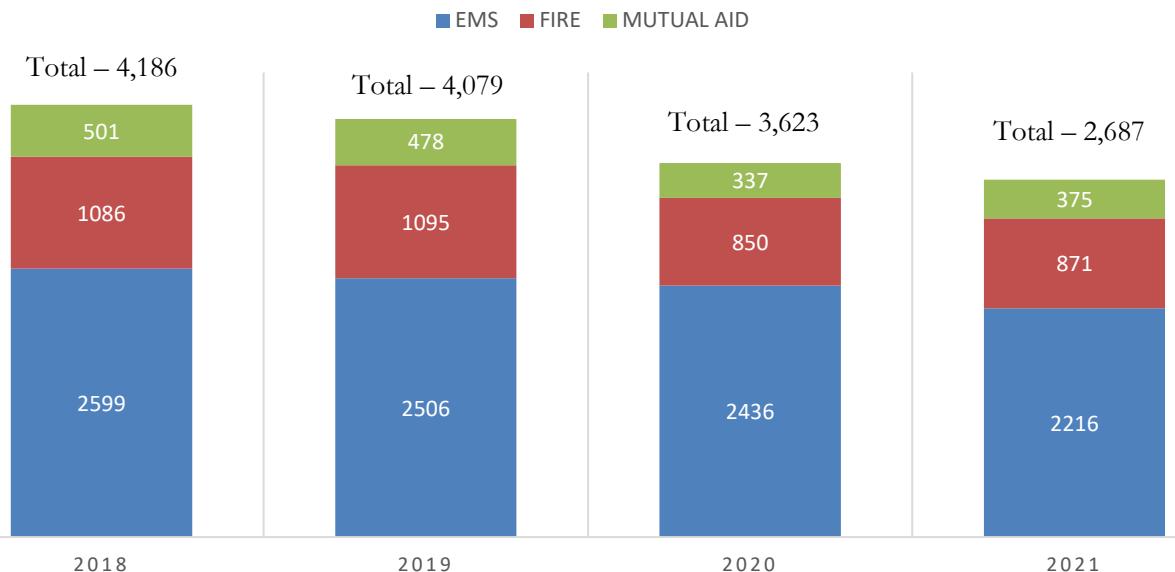
## Operations Division

### Vehicles Out of Service

- During October, the following vehicles were out of service due to maintenance, repairs, or breakdowns:
  - Ambulances – 107.5 hours
  - Engines – 28.75 hours
  - Year-To-Date Hours:**

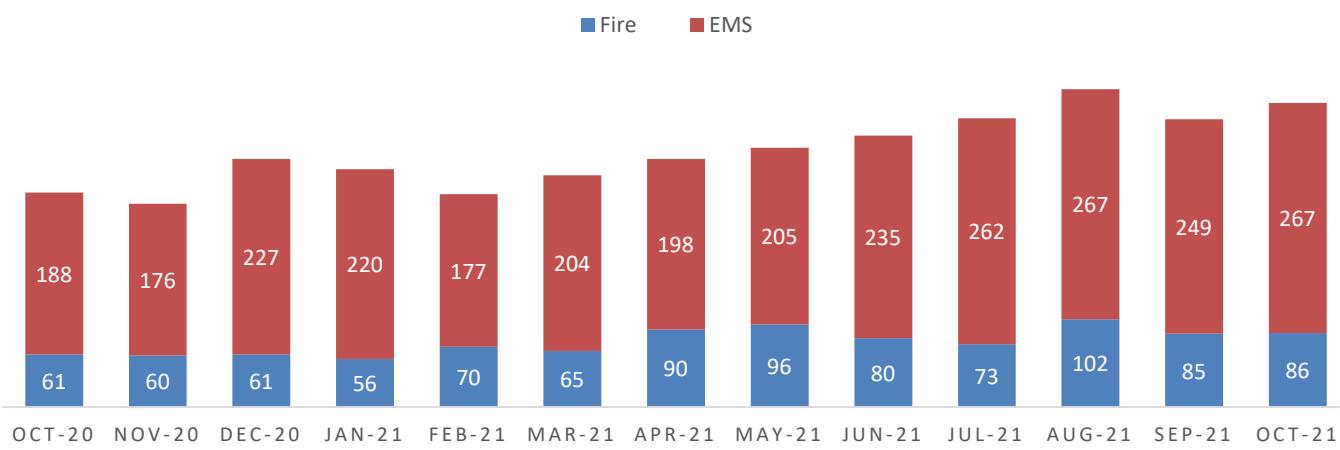
Ambulances: 959 hours | Engines: 2,748 hours

### TOTAL CALLS - YTD (DATA WILL BE ADDED EACH MONTH TO 2021)



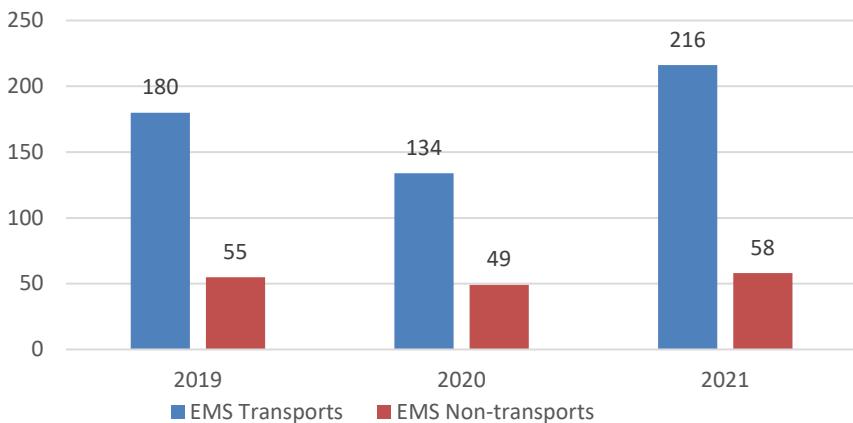
Below is the breakdown of Fire versus EMS incidents in Lake Zurich – minus aid given. Our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other types of service calls.

### OCTOBER, 2021 EMS V FIRE CALLS (NO MUTUAL OR AUTO AID)



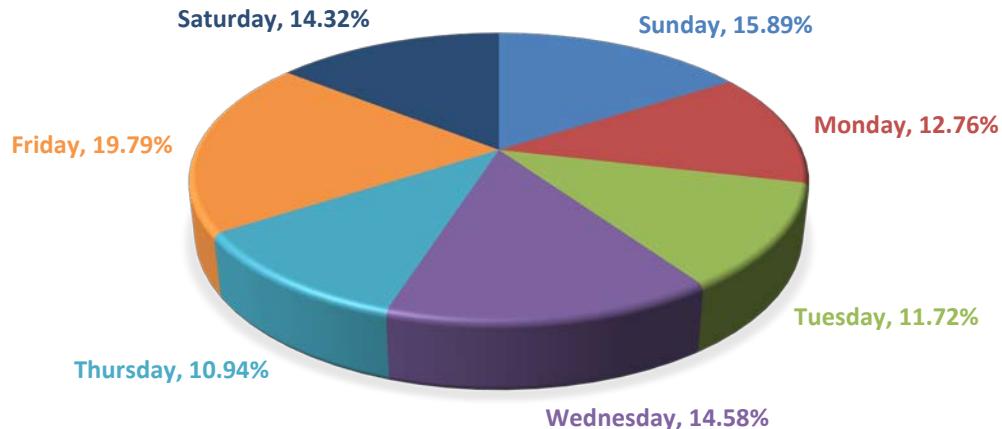
The following chart reflects activity related to emergency medical services, a core function of the fire department — not every EMS call result in transport. A prime example of this is an automobile accident where several victims refuses transport. EMS transports always outpace refusals. This chart compares the month of October across 3 years. The trend is consistent with the data period. These numbers represent the patients seen.

**EMS Transports vs Non-Transports - (Patients)**  
**Monthly 3 year - Comparison**

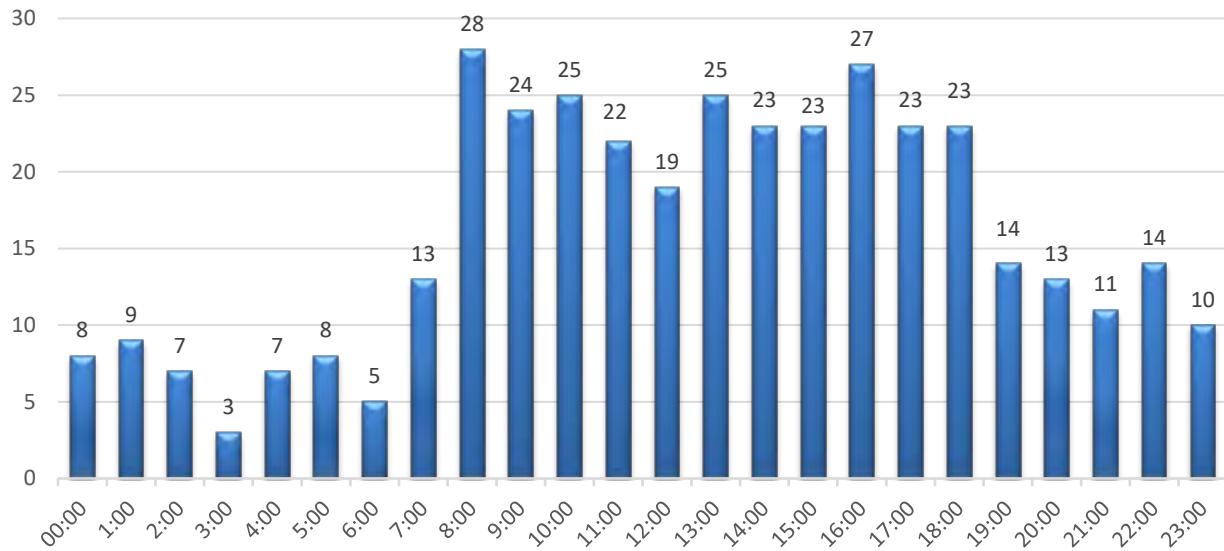


The following two charts break down calls by the day-of-week and hour-of-day.

**RESPONSE BY DAY OF WEEK - OCTOBER, 2021**



**RESPONSE BY HOUR OF DAY - OCTOBER, 2021**



**STATION 1**

321 S. Buesching Road  
Lake Zurich, IL 60047

**APPARATUS & STAFFING**  
BATTALION 32



ENGINE 321  
AMBULANCE 321



**STATION 2**

350 W. Highway 22  
North Barrington, IL 60010

**APPARATUS & STAFFING**

ENGINE 322  
AMBULANCE 322



**STATION 3**

1075 Old McHenry Road  
Lake Zurich, IL 60047

**APPARATUS & STAFFING**

ENGINE 323  
AMBULANCE 323



**STATION 4**

21970 Field Pkwy  
Deer Park, IL 60010

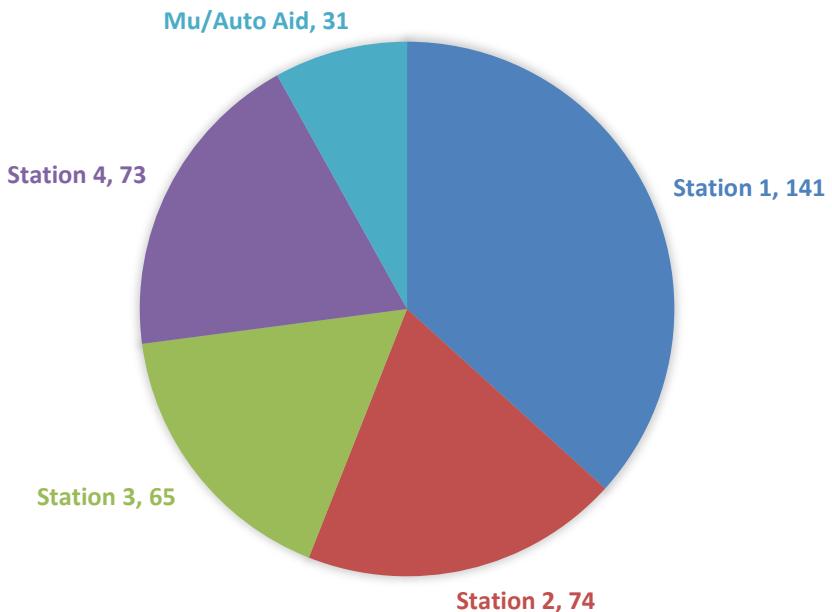
**APPARATUS & STAFFING**

ENGINE 324  
AMBULANCE 324



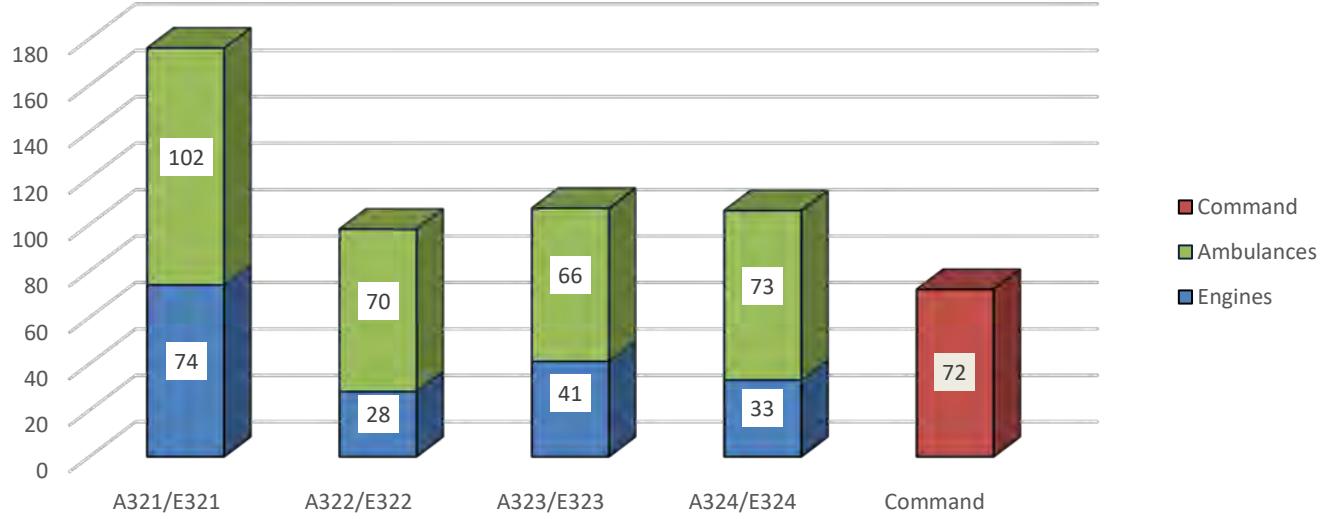
The graph below represents the percentage of calls by each station and mutual/auto aid for October, 2021. The chart does **not** represent the station that responded as the primary resource to the area – it means where the call originated. Station 1 is historically the busiest district.

### ORIGIN OF CALLS - OCTOBER, 2021

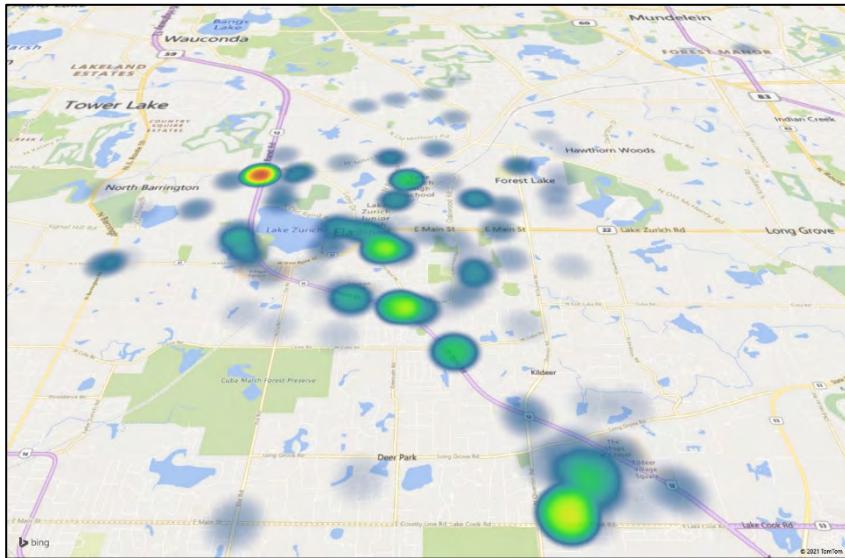


The graph below shows the responses by each unit – Ambulances, Engines, and Command Officer – in October

### Total Unit Responses - Ambulances, Engines, & Command Officer



The following graphic is a visual representation of call distribution for October. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top ten locations responded to each month. We frequently respond to doctor offices and health clinics, along with automobile accidents near the Route 12 corridor.



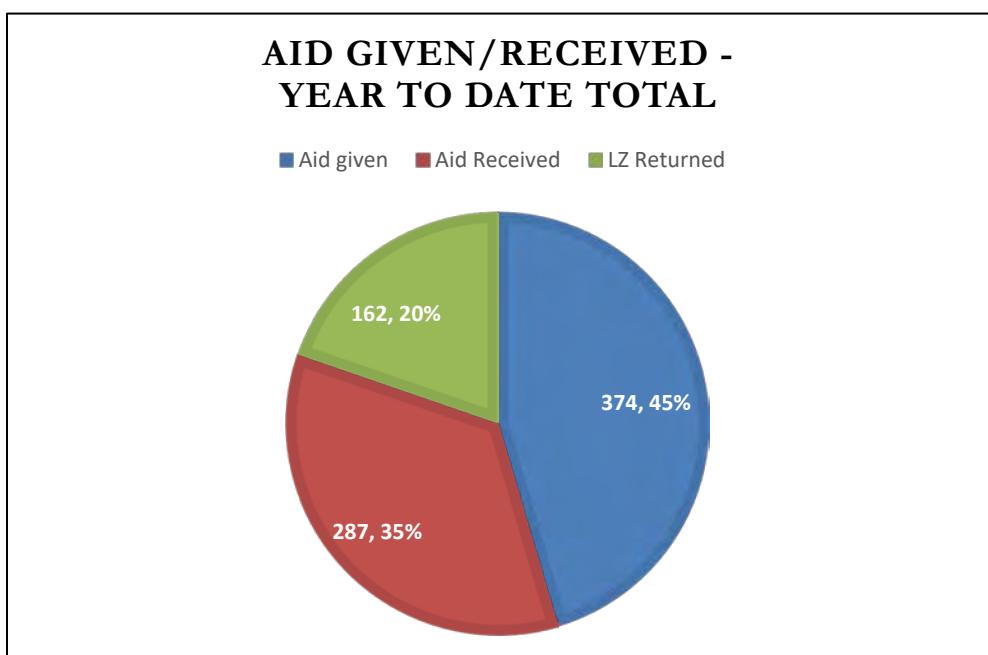
#### Frequent Call Locations:

- 795 N. Rand Road – Azpira Place of Lake Zurich – 32 responses
- 21840 Lake Cook Road – Deer Park Village Senior Living – 22 responses
- 777 Church Street - Cedar Lake Assistant Living - 12 Responses
- 21481 N. Rand Road – Northwest Community Healthcare – 12 responses
- 900 S. Rand Road – Avantara Health Care Center of Lake Zurich – 11 responses

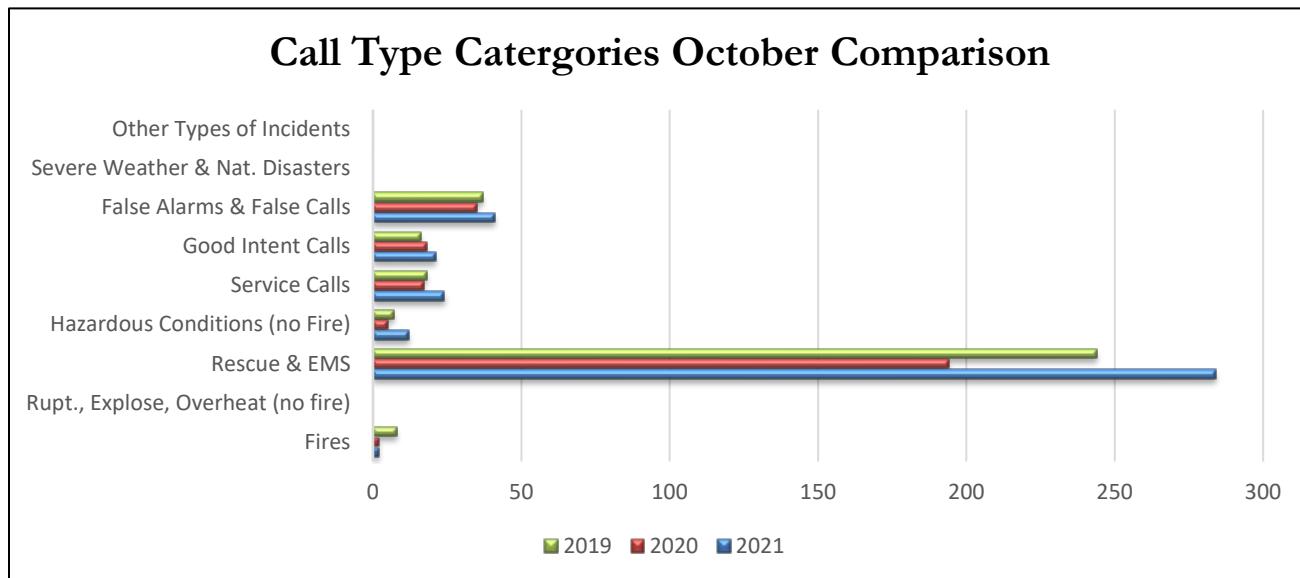
#### Mutual/Auto Aid Response Year to Date –

The mutual aid agreements are designed not to overburden any one agency and are looked at carefully for any necessary adjustments. Run cards for the Department have changed, and our partners are responding to assist us more often. In October, we responded to **31 mutual aid calls and returned 13 times** before our arrival. The chart to the right shows YTD Aid Given/Received and how many times LZ returned before their arrival. Many of our response incidents do not require

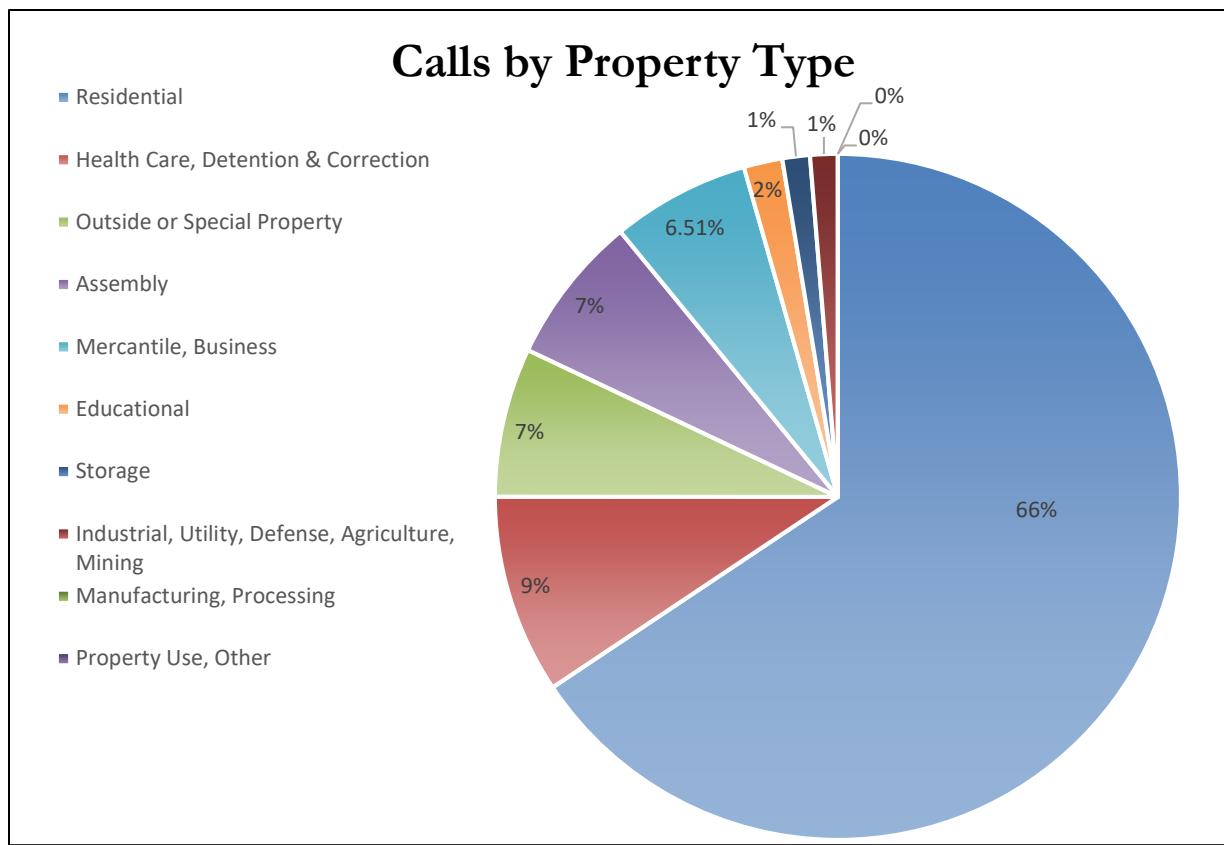
intervention from the LZPD 911 center through automated dispatching and resource sharing. They are entirely handled by the agency requesting our response — direct cost savings to our budget and an added benefit of the automated dispatch system.



All calls we code as a department within the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the chart below. As indicated below, you will see across the three years that the trends remain mostly the same. Rescue and EMS incidents account for most calls we respond to and continue to increase, as indicated below.

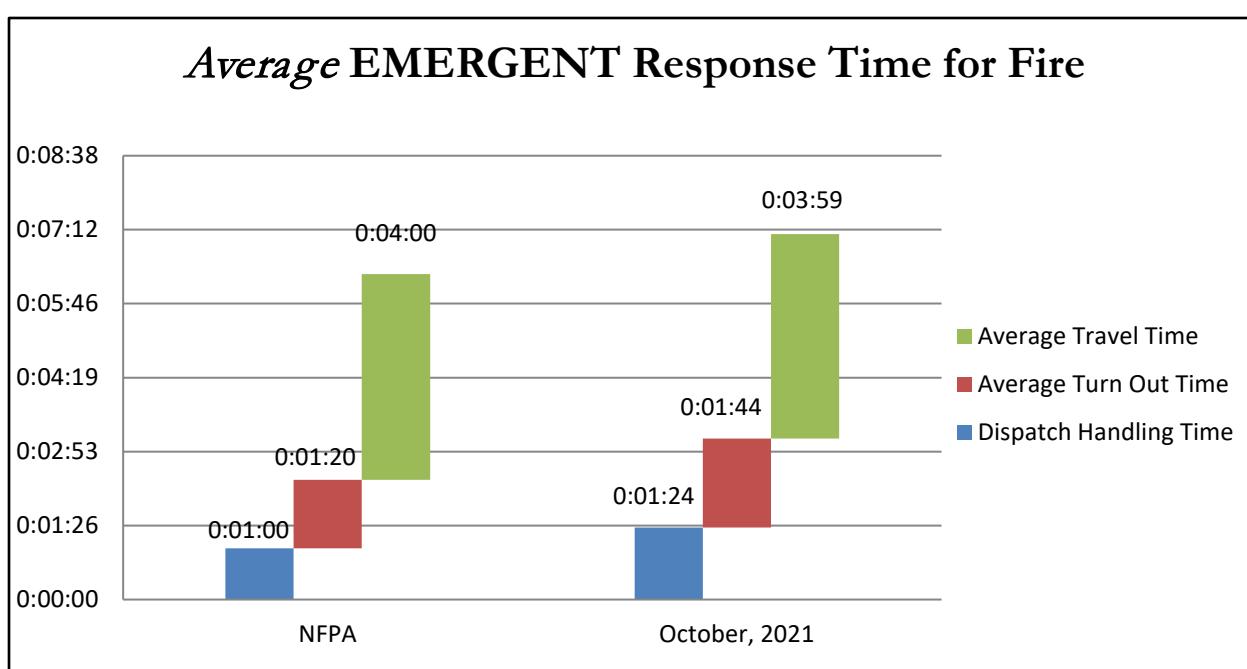
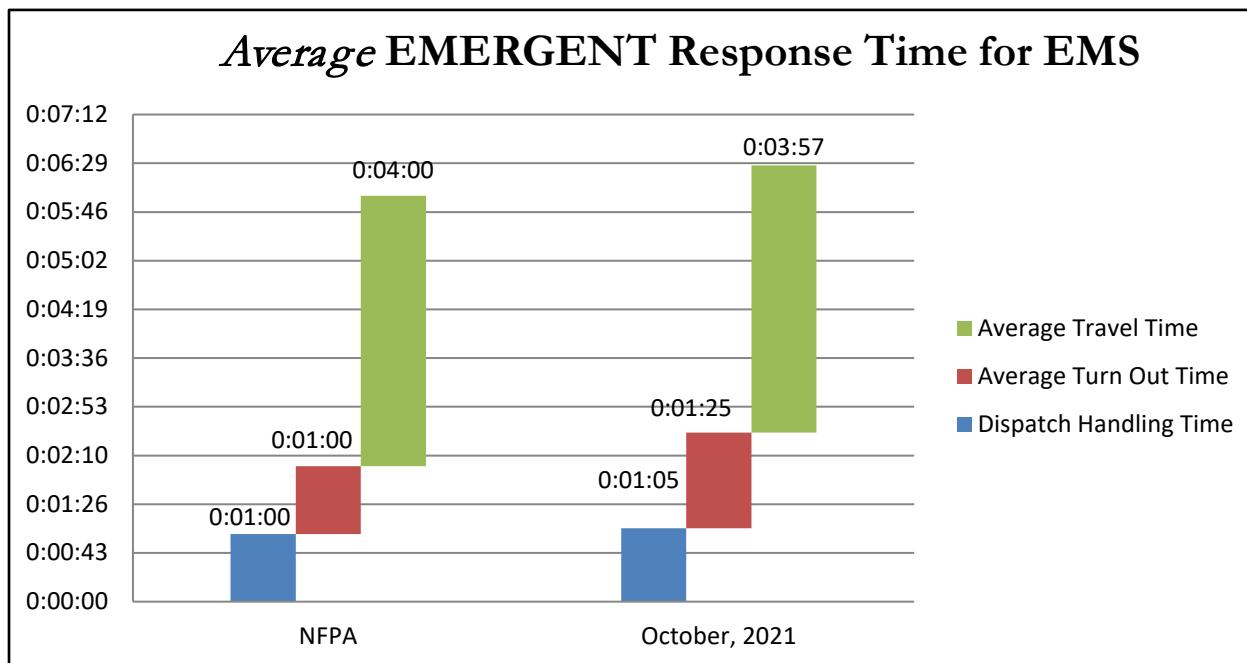


As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various types of occupancies and use them to determine our service demand. For example, the healthcare category would increase if additional assisted living or nursing homes were open. As shown below, we continue to respond to Residential Properties more than any other (65%), and Health Care/Detention was second with (9%) of all calls.



Response time includes three key factors: dispatch handling time, turnout time, and travel time. Dispatch handling time is the time for dispatch to take in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from en route to the time they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is a total of 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following two graphs compare the average emergency response times for both Fire and EMS calls within our first arriving unit's primary response area. These times will vary based in part on the first responding unit's location, multiple calls, weather, time of day, and traffic conditions. \*Dispatch handle times have increased after switching to the new CAD system and delays caused by processing an alarm. The ETSB and Infor continue to work on the issue.



## Training Division

During October, we completed the following shift training:

**EMS SOP Review** – Paramedics completed quarterly endotracheal intubation training.

**EMS Continued Education** – Paramedic continuing education covering burns.

**Fire House Entry Training** – Department members reviewed common mistakes and tips for completing the Fire House NFIRS and training entries.

**New Hire Orientation**- New hires started a 3 week orientation academy to practice skills, learn Lake Zurich procedures and start Northwest Community Hospital EMS system entry.

**LDDM** – Members Jerimiah Johnson, Ryan Bene, Jeff Hall, and Anthony Campbell attended Leadership Development and Decision Making at the Illinois Fire Service Institute.

*(Pictured right)*

**Company Needs** – Company Officers evaluated their personnel and based the training on the needs of their company.



**Weekly Equipment Review** – Crews review different types of department equipment weekly and ensure they can operate it correctly and effectively.

**Command Officer Training** – As part of the department's succession planning and professional development, interested lieutenants have continued mentoring to fill the role of the Command Officer as needed.

The following personnel attended outside training classes.

**FF/PM Stodola** – Completed the 40-hour Trench Rescue Technician class

**FF/PM Johnson, Bene, Campbell**, - Completed the 40-hour Company Officer level Leadership Development and Decision Making course.

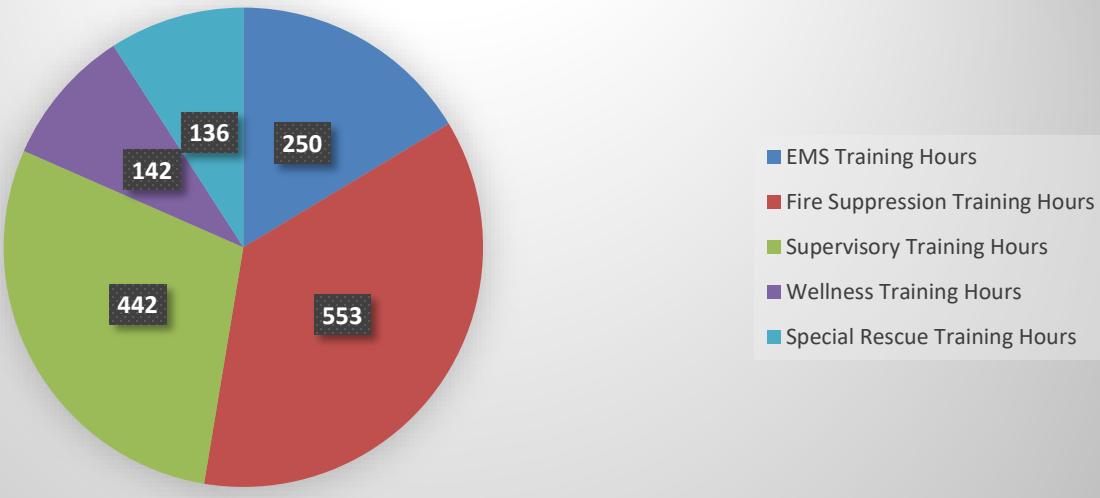
**FF/PM Hall** - Completed the 40-hour Firefighter level Leadership Development and Decision Making course.

**Lieutenants Cornell and Yee** - completed the 8-hour Old Time Leadership class.

**Lt. Reid, FF/PM Stodola and FF/PM Johnson** – Completed the 40 hour Structural Collapse Technician Class.

**Lt. Yee** – Attended the Senior Officer Development for the 21<sup>st</sup> Century 8-hour seminar at the Barrington-Countryside Fire Protection District

## October Training Hours - 1,526 Total



## Fire Prevention Bureau Division

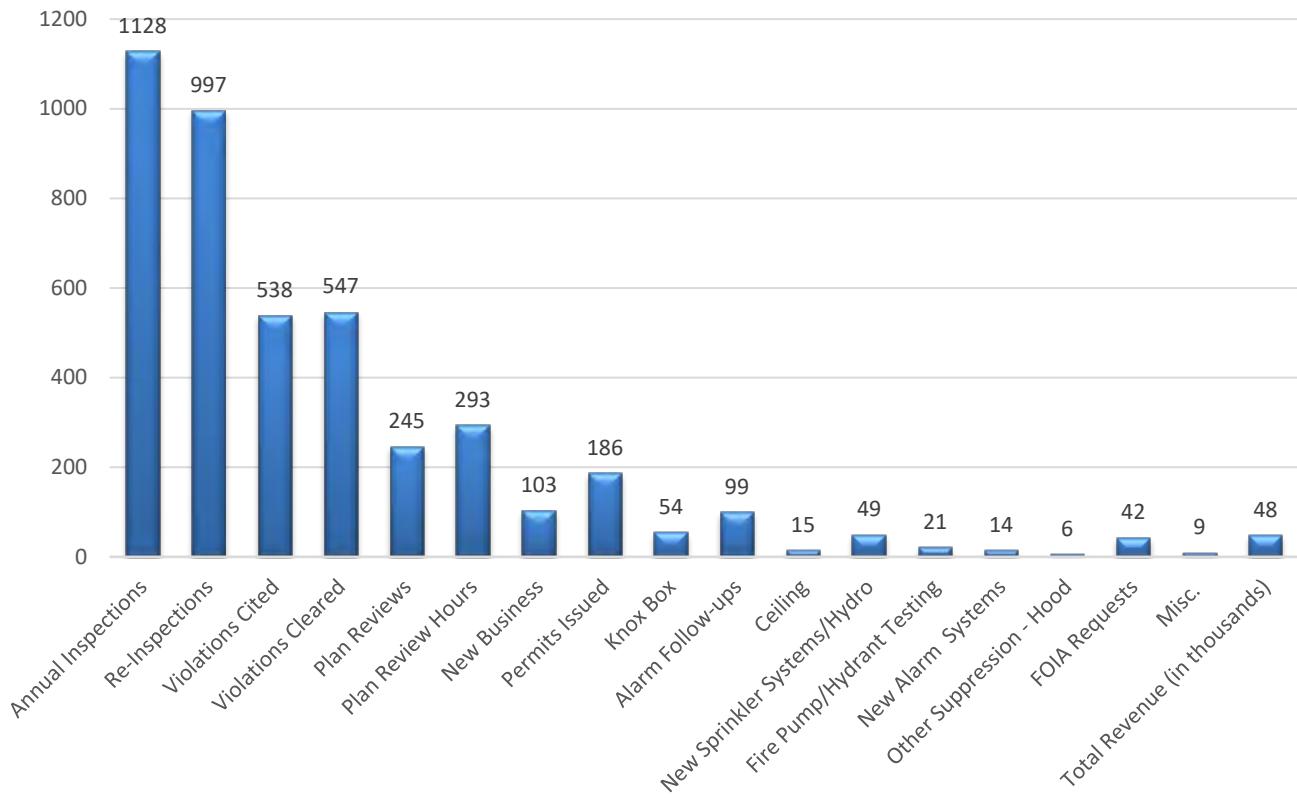
The month of October was very busy with numerous special events. From the events at Paulus Park every weekend, Deer Park Trick or Treat, to required fire drills at every District 95 school with thousands of contacts made.

October was also extremely busy as our annual Deer Park fire inspections are all scheduled in October. We saw a large increase in plan reviews with over 35 hours of logged plan review time. This was made difficult because we are currently without a Fire Prevention Clerk.

### **OCTOBER FIRE PREVENTION ACTIVITIES**

- Construction Meetings
  - Fidelity Deer Park
  - Lululemon
  - Life Time Fitness
  - The Sanctuary of Lake Zurich
  - Kraft Chemical
- Paulus Park tent and special event inspections
- Fire drills – District 95 schools
- Residential Knox Box request led to Building Department involvement due to living conditions in the home
- Meeting with sprinkler pipe company to discuss issues at Avery Ridge
- Village of North Barrington special event inspection
- Deer Park Town Center water main break and fire alarm issues
- Training class on fire alarms in Chicago
- Open burning complaint on Overhill
- Deer Park Town Center Trick or Treat
- Chamber Expo
- NIFIA Board and General meetings
- Strike Force Investigation training
- Fire Inspectors Meeting & Training
- Fire Investigation Training

## Year-To-Date October, 2121





# PUBLIC WORKS DEPARTMENT

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## MONTHLY INFORMATION REPORT

**October 2021**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

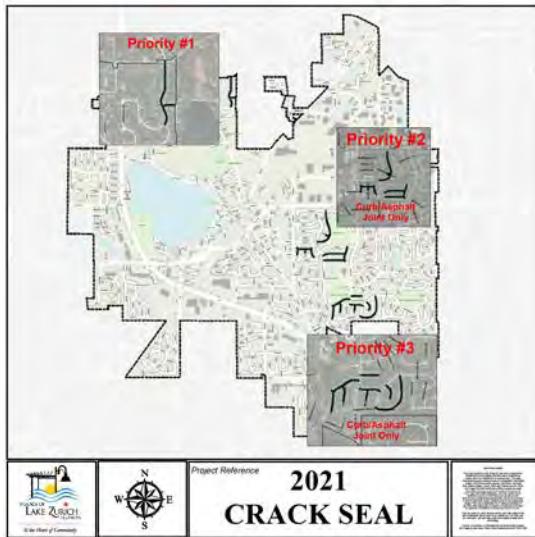
## DEPARTMENTAL NARRATIVE

**Park Maintenance:** Crews continue to address both routine and specific maintenance items as needed. Punch list items are being monitored for completion while PW continues to assist with items such as office décor and maintenance.

**Special Events:** Crews prepared and assisted with tasks related to the Jack-O-Lantern Fest and delivered one block party.

### **Infrastructure Projects:**

Staff has all documents prepared for the 2021 Crack Sealing Program. Work was completed in October.



**Winter Operations:** Crews have prepared all vehicles and equipment associated with winter operations. Initial blending of liquid de-icing products used in anti-icing and pre-wetting of granular material is complete and will continue throughout the season.

**Holiday Lighting:** Crews have begun to test and install holiday décor at locations throughout the Village. Additional LED up lighting is being added to the downtown area and Breezewald Park this year.

**October Water Main Break Locations:**

45 Johnathon Road

**Water Main Replacement:**

The Rt. 12 emergency water main replacement (between L.A. Fitness and Starbucks) has been postponed due to higher than expected cost estimates. Due to field and operational adjustments, this segment will temporarily remain out of service while a reasonable plan & scope can be developed, budgeted for and competitively bid for in 2022.

**Well 9-Out of Service**

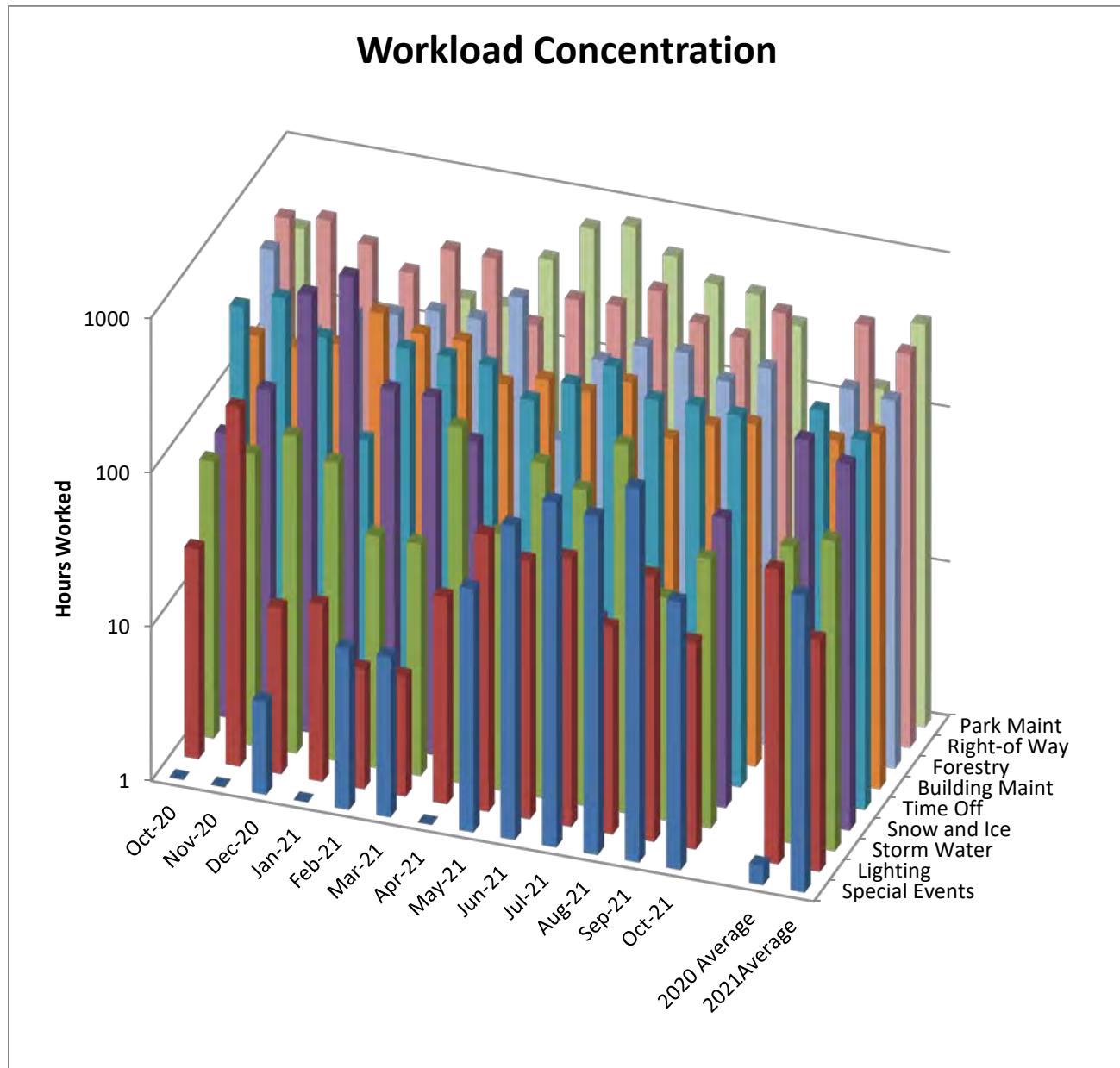
Well 9, authorized for preventative maintenance earlier this year to occur this Fall, is now out of service due to a pump motor failure experienced during routine operation on July 3<sup>rd</sup>. The Village's designated deep well contractor, Layne Christensen Company has pulled the pumping assembly for inspection. The motor demonstrates a compromised internal thrust bearing which requires shipping to the manufacturer for disassembly, repair and conversion to a mechanical seal and is estimated to take between 4 – 12 weeks to complete. In order to return the well to service expeditiously, the well contractor will proceed with the pump and column pipe repairs and reinstall with our spare well pump motor. The current project cost estimate (without the motor repair) does not exceed the expenditure amount previously authorized in June by the Village Board. Once a cost estimate has been determined for the failed motor repair, staff will provide an update and recommendation to the Village Board. Supply chain issues have delayed column pipe repairs and replacement cable delivery has extended the delay. It is anticipated that remobilization and reinstallation will begin in December.

**Employee Training:**

All employees attended Back Safety Training.

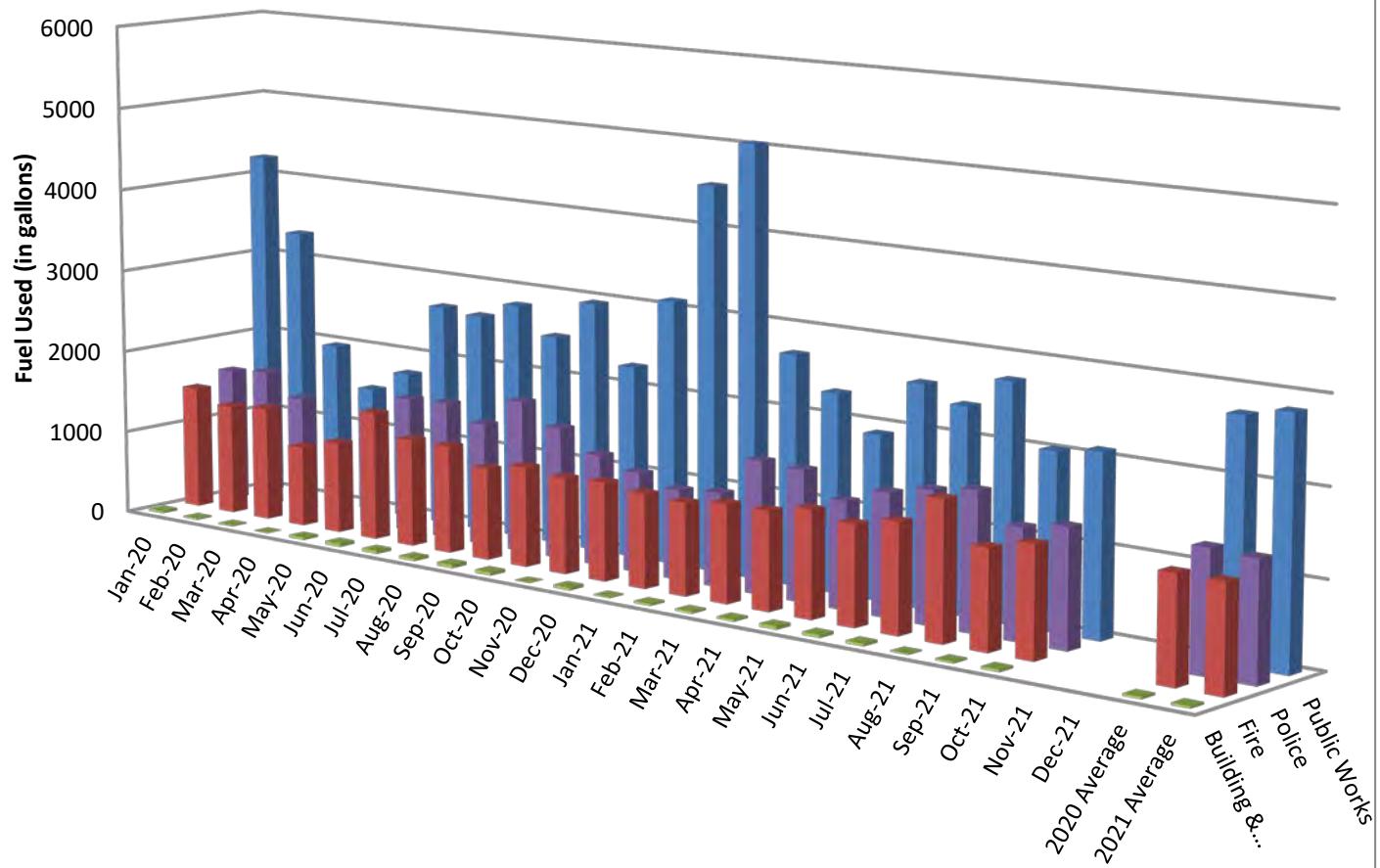
**Anniversaries:**

**Staff Kudos:**



A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

## Fleet Fuel Consumption (By Department)

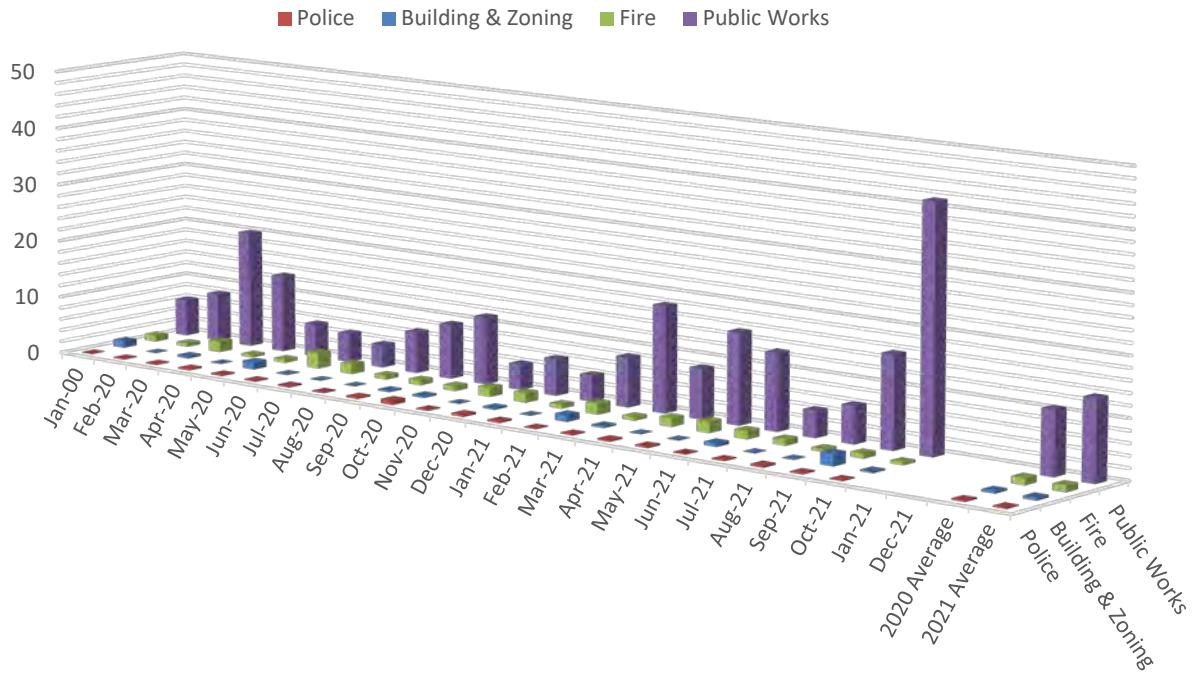


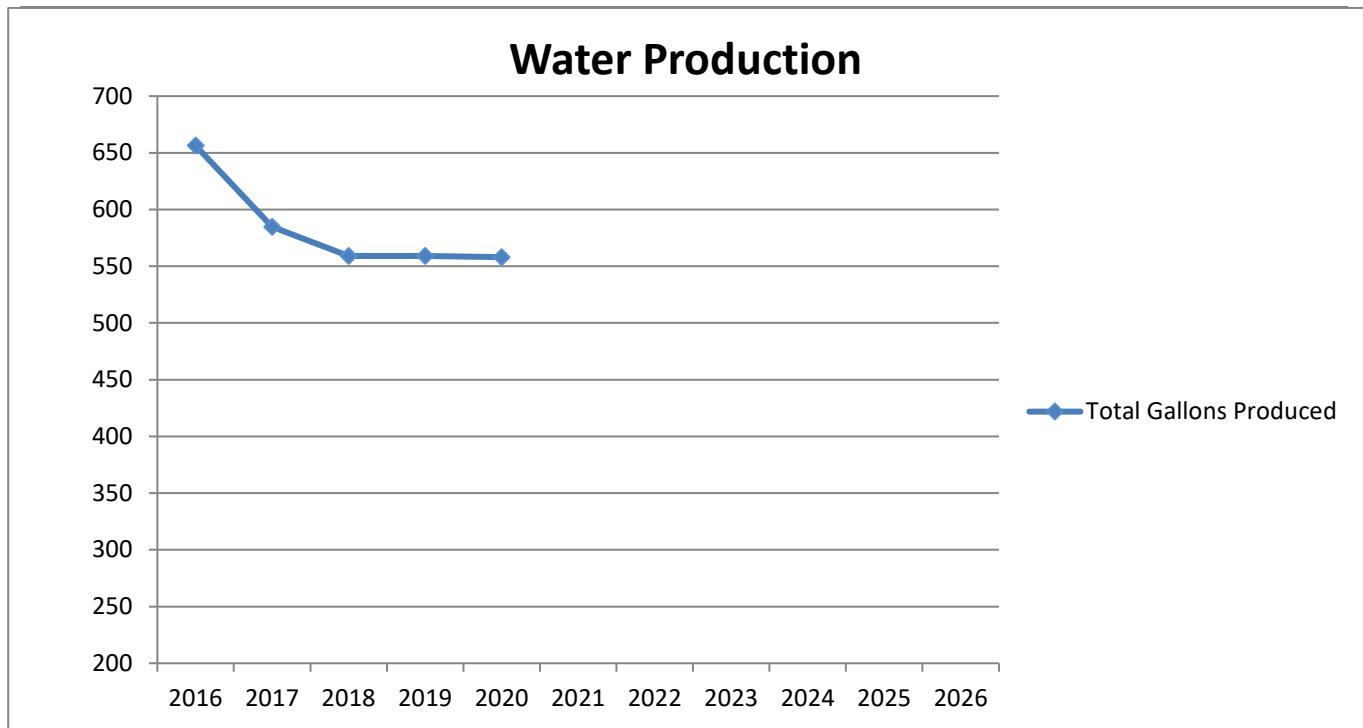
Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including

the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used.

Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

## Average Cost per Mile for Village Fleet (By Department)



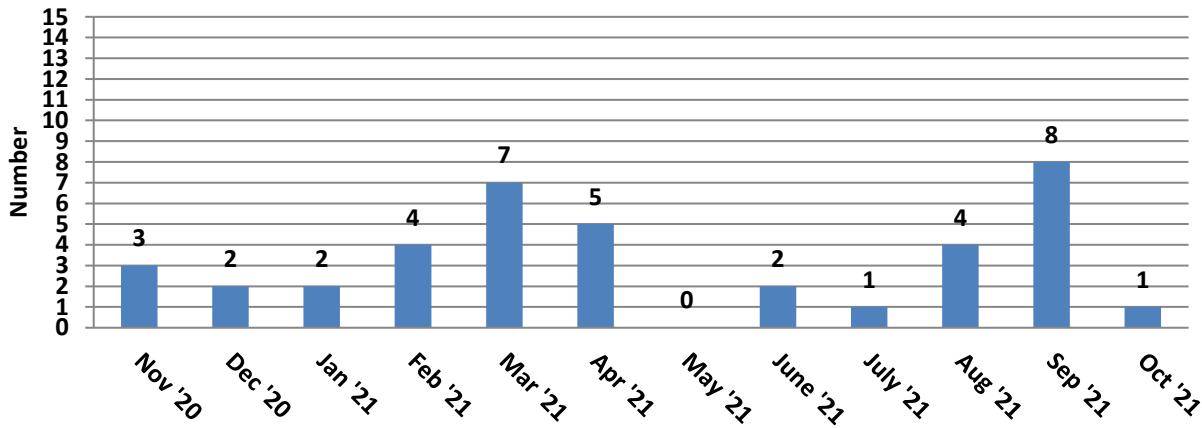


From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319			
February	45.801	40.952	41.098	41.452	41.645	40.367			
March	53.467	44.543	43.155	43.946	43.552	42.924			
April	55.963	49.974	45.098	43.570	40.662	45.129			
May	60.273	49.588	48.065	45.339	44.834	51.240			
June	63.819	56.169	46.114	45.489	51.130	56.763			
July	68.751	53.755	57.074	59.526	54.529	53.105			
August	66.229	54.746	54.067	61.419	58.959	54.083			
September	58.664	53.928	46.809	44.786	51.040	51.058			
October	45.838	47.169	44.369	43.476	44.443	44.019			
November	42.120	42.335	42.089	41.475	40.680				
December	46.088	44.961	45.305	44.379	42.684				
<b>Total</b>	<b>656.314</b>	<b>584.787</b>	<b>559.111</b>	<b>559.084</b>	<b>558.025</b>	<b>481.007</b>			
<b>Avg</b>	1.793	1.598	1.532	1.532	1.529	1.582			
<b>% incr/decr</b>	11.37%	-12.23%	-4.59%	0%	-0.02%				

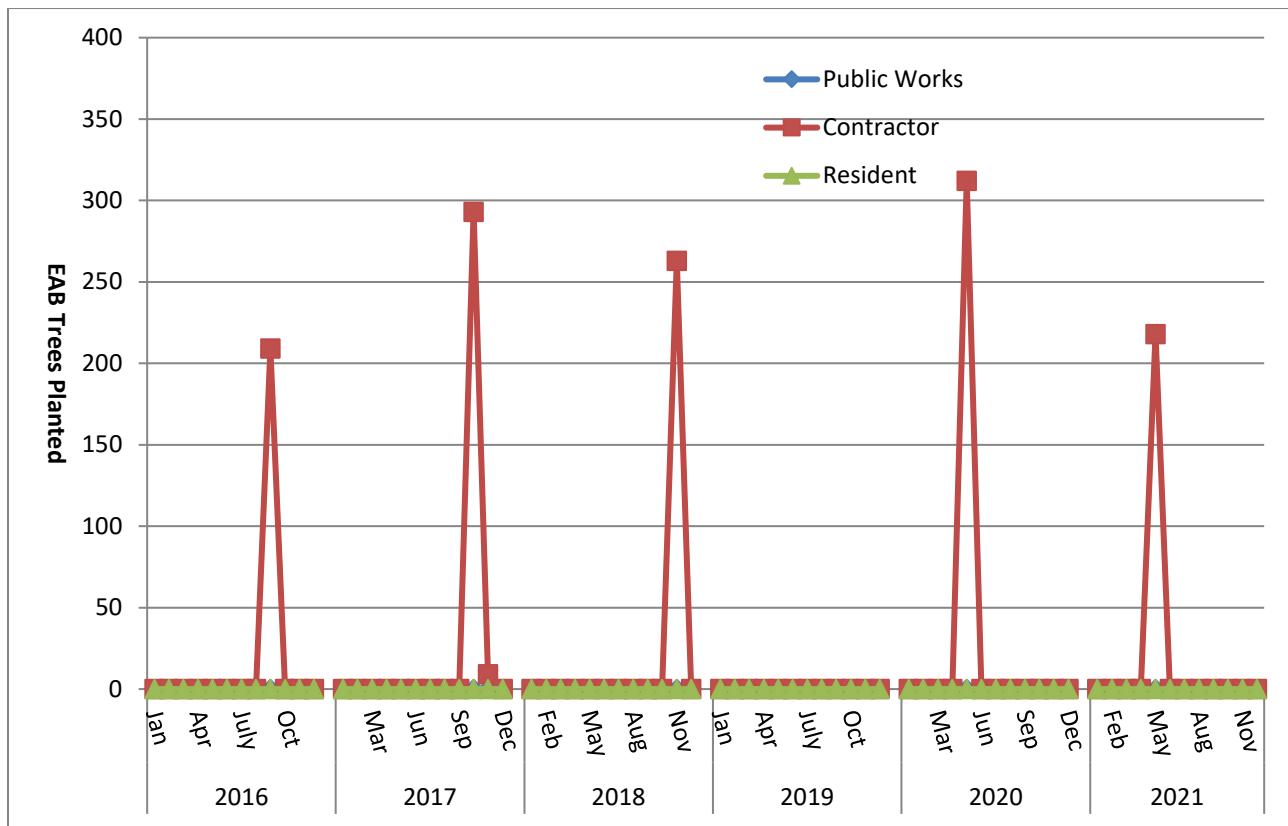
The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 5 years occurred in July of 2016. In 2020, our daily average was 1.53 million gallons per day.

## Water Main Breaks Repaired

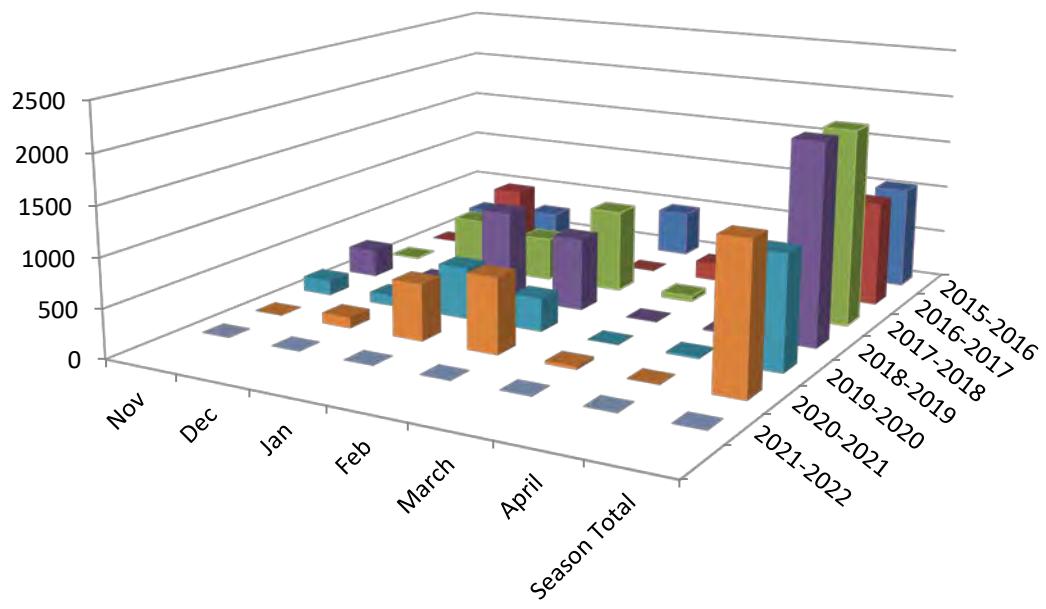


A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

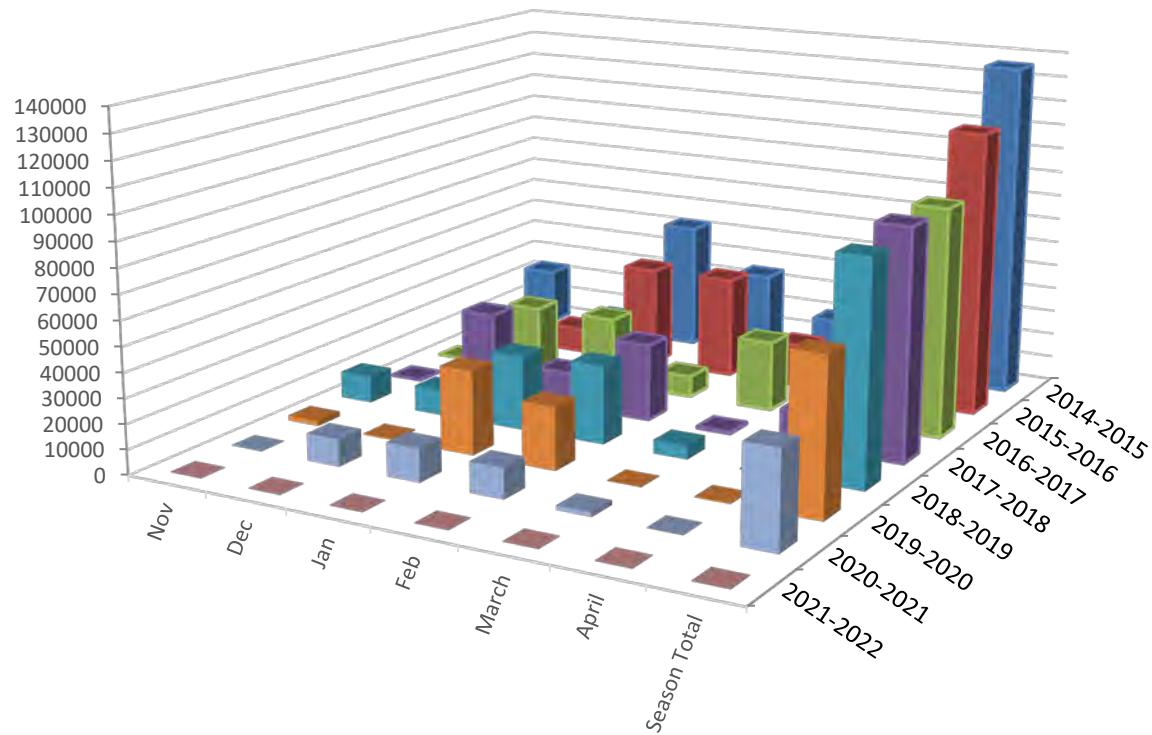
## Emerald Ash Borer Tree Replacement Program



## Tons of Road Salt



## Gallons of Liquid Deicer





# COMMUNITY DEVELOPMENT DEPARTMENT

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## MONTHLY INFORMATION REPORT

**October 2021**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

## DEPARTMENT NARRATIVE

During the month of October 2021, the Community Development Department was engaged in the following activities:

### **BUILDING & ZONING DIVISION:**

#### **Commercial Permits issued:**

- 410 Telser: Sungor Transportation: Interior Buildout
- 1325 Ensell: Factor 75 (former PeaPod): Interior Buildout

#### **Commercial Occupancy Permits issued:**

- 351/355 Oakwood: Echo (expanded to former Tredegar property)
- 884 S Rand: Cozy Nails
- 981 S Rand: Aldi's buildout

**FOIA Requests:** Total number of FOIA requests: 6

### **PLANNING DIVISION:**

#### **Planning and Zoning Commission (PZC) Activity:**

The following application was considered by the PZC at the October 20, 2021 meeting.

1. *676 S Rand Road – Special Use Permit for a Cannabis Dispensary.* The application for a Special Use Permit was introduced by the attorney for the Applicant, Mr. Craig Krandel. The Applicant's representative, Mr. Mitchell Zaveduk provided background information on the company and on the proposed establishment by means of a PowerPoint presentation. The owner's representative, Mr. Greg Winner of Hamilton Partners was also available to answer questions. Public testimony was provided by two residents – one in favor of the proposed application and one opposed to the use of Marijuana in principle.

During the hearing, the Applicant answered numerous questions of the PZC. Following the close of the hearing, the members of the PZC deliberated on issues such as the exterior character of the building, in particular the window treatment, number of customers, expected sales and revenue to the village, visibility and prominence of the location in the community. The PZC recommended that staff work with the Applicant on traffic calming measures along the private circular access road in front of the lot, to eliminate the "butterfly" mural on the Rand Road facing elevation, and to give consideration to maintain the condition prohibiting visibility of the interior from the exterior, in the event that provision was relaxed by the state in the future. These issues were discussed as recommendations and not added to the findings of the PZC. Director Saher also summarized the various stringent requirements of the state that the dispensary had to follow in order to operate in keeping with the requirements of their license. The PZC then voted 4-2 in favor of recommending approval of the Special Use Permit. The item was scheduled to be presented to the Village Board for consideration at the first meeting in November.

#### **New Zoning Applications received (for PZC consideration).**

No new applications were received for consideration by the PZC for their November 17, 2021 meeting; the meeting was canceled.

## Development Planning:

1. *Life Time Update (400 N Rand Road)*. Public Works Director Brown, Building Services Supervisor Mary Meyer and Community Development Director Saher held discussions with Charlie Thompson, Sr. Project Manager and David Maille, Project Superintendent of Life Time regarding the issue of construction trucks using Lakebreeze Court to turn around. The discussion was called in response to complaints from residents of Lakebreeze Townhomes. Staff reminded Mr. Thompson and Mr. Maille that this is prohibited and that they need to put a stop to it immediately. Staff also recommended an alternate route for these trucks to get to the Old Rand Road construction area from Rand Road and through the Life Time property and then out the same way or west along Old Rand Road itself. Both Mr. Thompson and Mr. Maille agreed that this was a viable option and would take immediate measures to first inform the subcontractor of this requirement, but also take steps to install barriers and/or signage at the eastern end of the Old Rand Road construction area to prevent trucks from further accessing the Lakebreeze Townhomes and Bayshore Village properties. Village Staff later visited the site to note the progress on these measures that Life Time has agreed to implement.
2. *Sanctuary of Lake Zurich*. Staff of the Community Development Department issued the developer, Mr. Romeo Kapudija a demolition permit to remove the existing masonry building on the property. The building was formerly used as a bait shop. The developer planned to remove the building over the next few days. He then intended to request a grading permit to begin moving earth on the property. Staff would await submittal of surety for the work in the form of a Letter of Credit prior to issuance of that permit.
3. *Canterbury Estates*. Community Development Director Saher reached out to Ryan Homes to inquire what their plans for the next building(s) were and was informed that they are preparing their permit plans for the next building to be submitted within a month or so. However, they indicated that the possibility of that happening in 2021 is also contingent upon the inquiries and contracts on new units based on walk-ins over the upcoming months. At a minimum, they believe they would complete two buildings during the following year, if not more, depending upon the demand in the housing market.
4. *Former Giordano's property at 455 S Rand Road*. Community Development Director Saher and Building Services Supervisor Meyer met with the property owner, Mr. Agim Saliu, to discuss the condition of the building and site with the intention of requiring remediation of the deteriorated property or demolition of the building. The owner had been informed of these issues to be corrected in May of this year. These included junk and debris behind the building, a greatly deteriorated parking lot, damage to the roof and to the interior. Supervisor Meyer had become aware that the building was not secure and was being trespassed by a homeless person. Accompanied by an officer of the PD, Ms. Meyer inspected the property and noted that the earlier cited issues had not been addressed. At the meeting, Director Saher informed the owner that these property maintenance violations warranted immediate remediation or demolition of the building would be required. Mr. Saliu acknowledged these issues, but indicated that he is currently in negotiation with a potential buyer of the property who intends to demolish and redevelop the property. In light of that, Director Saher requested a timeline for the sale and conveyance barring which would result in proceedings requiring demolition of the property. The owner indicated that he would provide a response within a week, but requested that the name of the potential buyer remain confidential at this time.
5. *LZF Blooms at the former Alpine Medical property (7, 15, 19 S Old Rand Road)*. The Village was informed by Matthew Lovejoy of LZF Blooms, Inc. that the application process and submission of final drawings for its redevelopment project at 7, 15, 19 Old Rand Road is scheduled for next month. He added that it is LZF's intention to break ground in March, 2022 with final completion of the project to occur by

September, 2022. He also noted that anticipated construction costs have risen from \$2M to \$3M due in large part to supply chain issues and the cost of materials.

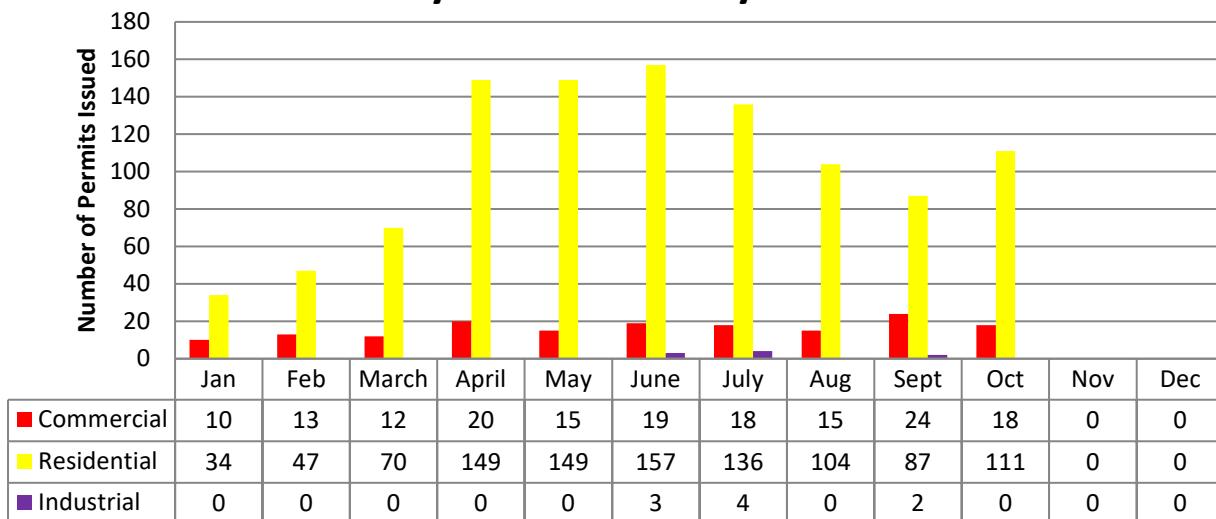
6. Heritage Christian Church. The Village's Development Review Team (DRT) met with representatives of Heritage Christian Church including Pastor Skyler Goodman, Mr. Chad Charon and Mr. Erik Pieters of PBS Companies, the design/build firm that the church has hired to assist with the expansion. Pastor Goodman clarified that while the Church is still interested in and intends to acquire the approximately 2.3-acre property to the north, they are first prioritizing the expansion of the current church building. As such the DRT provided guidance on the permitting process and code requirements for the Church to expand on the current property – with a new larger 750-seat worship space, entry and gathering lobby, and administration offices. The land use is classified as a Special Use in the IB Institutional Building district and is required to go through the public hearing process and obtain Village Board approval for an expansion of the land use. The Church intended to submit a Special Use Permit application for consideration by the PZC in December. The Church would also begin the process of acquiring the property to the north followed by a request for annexation to the village.
7. Stompin' Grounds Café Improvement. Stompin' Grounds Café, located at 64 North Old Rand Road recently added a new awning to its front entryway. The new addition would enhance a welcoming message to customers and passersby as well as enhance its image as a fun, urban-style coffee shop.
8. Kraft Chemical acquiring 880 Donata Ct. David Meklenberger of Kraft Chemical at 750 Oakwood informed Community Development staff that Kraft intended to acquire the vacant industrial property at 880 Donata Court. The property was formerly occupied by Comcast. Even though Kraft recently moved to Lake Zurich in November 2020, the company is already looking to expand. It is now under contract to purchase 880 Donata and expects to close in December. Kraft planned to occupy the entire 43,000 square-foot building, and would also retain its current operations at the 750 Oakwood building. It planned to submit its occupancy application packet in 2 phases – first phase to occupy a portion of that building for storage only, and second phase to have a build-out constructed for business operations which will also include a new loading dock to the building.

#### **Other Activities.**

#### **Code Enforcement.**

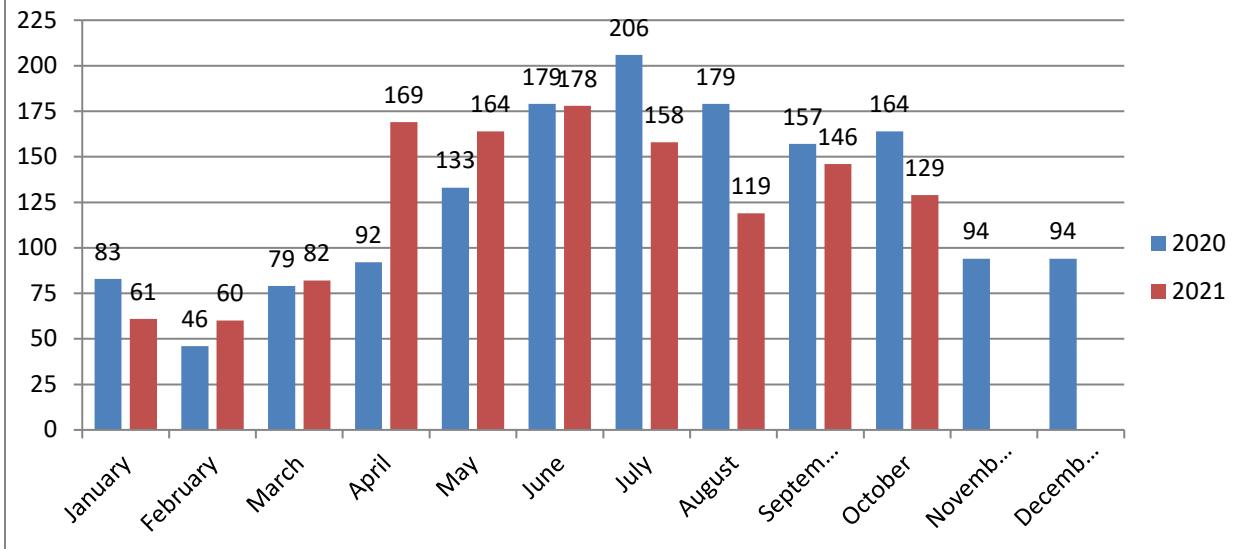
1. Bills Boats Violations. On October 4, the Village proceeded to the bench trial before Judge Christopher Kennedy in the Mundelein Branch Court on various ordinance citations brought against Dennis Abbott related to the unlawful construction of a pier expansion at the property at 216 West Main Street. The Village's witnesses included Community Development Director Saher and Building Services Supervisor Mary Meyer. Mr. Dennis Abbott and his daughter testified for the defense. The Village testified largely without objection in support of the violations. Mr. Abbott and his daughter provided a considerable amount of testimony that supported their position that a permit is not required for the pier expansion, or any construction on the piers. Mr. Abbott also noted that he never intended to and never will procure a permit to perform work on his piers, and that his property was "grandfathered in" and therefore not subject to the Village's Zoning Code. He admitted that he ignored the pre-citation notice, or any other notice from the Village, and that he is at odds with the Village and the LPOA, because they want his marina closed. At the close of evidence and arguments from both sides, the judge reserved his ruling and requested that both attorneys provide him any case law or statutes that supported their respective positions within 7 days. The judge stated he would provide his ruling on November 5, 2021.

## Monthly Permit Activity for 2021



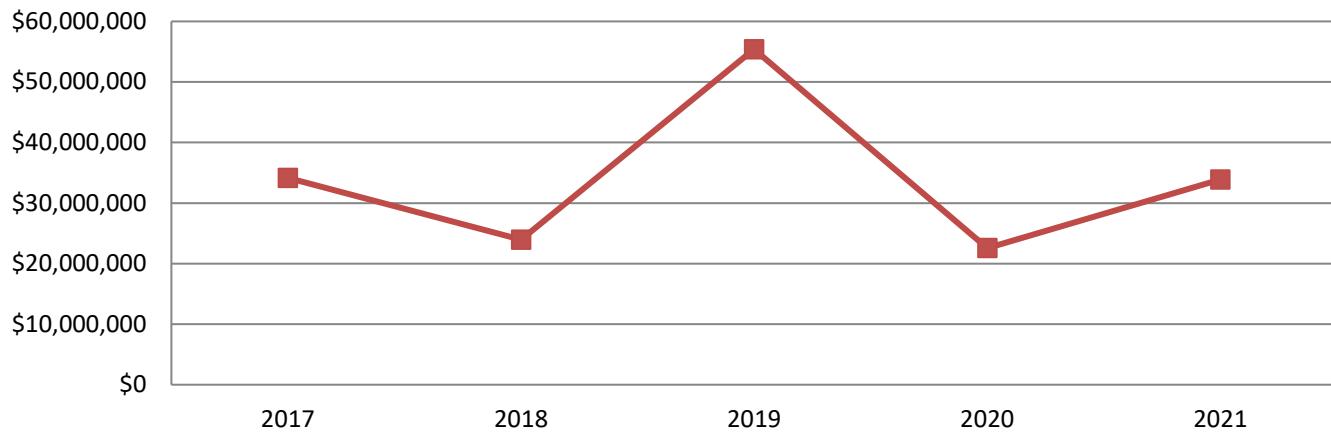
The chart above represents the total of permit activity on a monthly basis for 2021.

## Permit Activity for 2020/2021



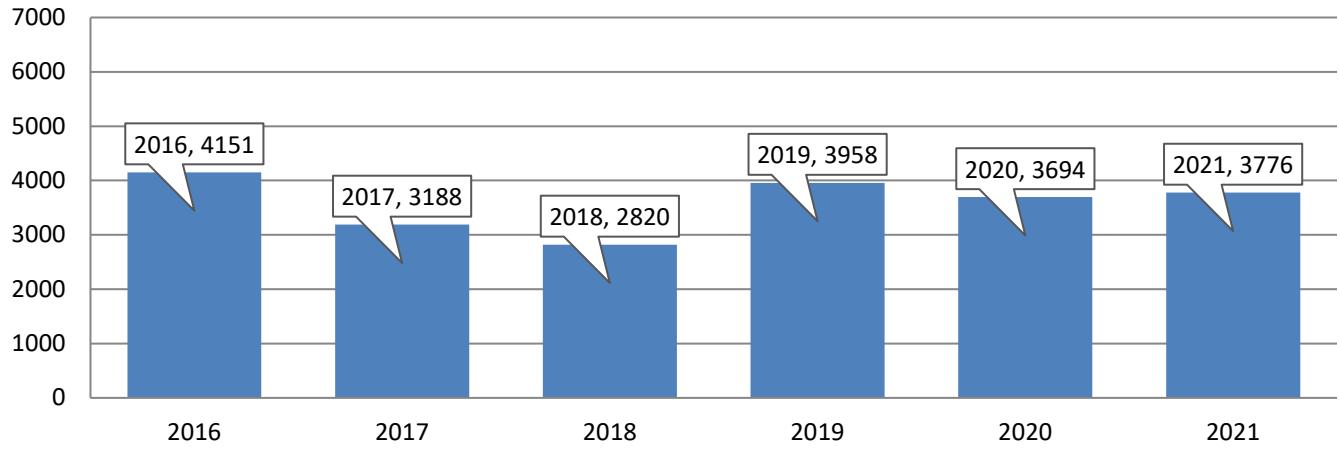
The chart above compares monthly permit activity for 2021 to the previous year 2020.

## Construction Value of New Permits: January-December 2017-2021



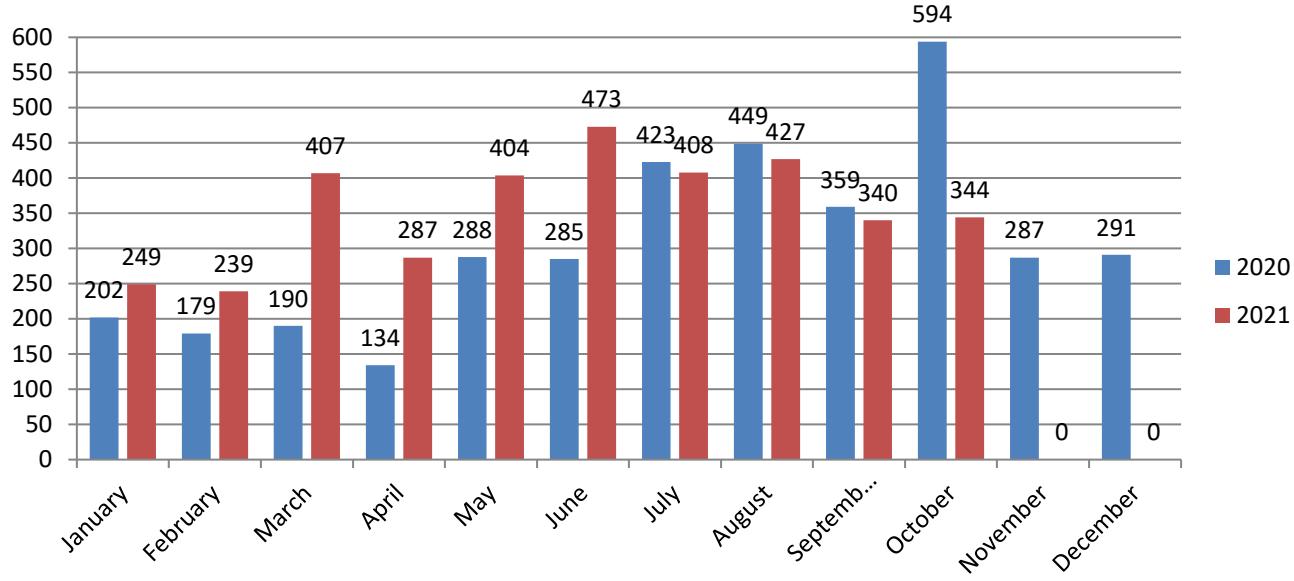
This chart tracks construction value of permit activity by year for 5 years. Comparable data will not be available until the end of the year.

## Inspection Activity: January-December 2016-2021



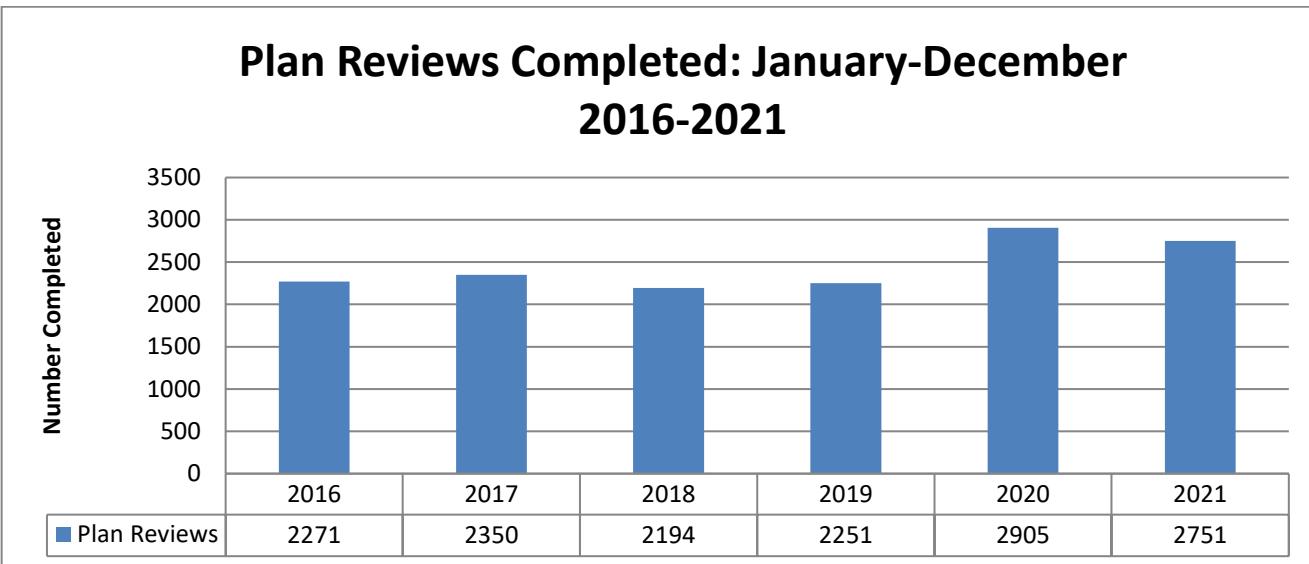
This graph illustrates the number of inspections performed by year. Comparable data for 2021 will not be available until the end of the year.

## Monthly Inspection Activity 2020/2021



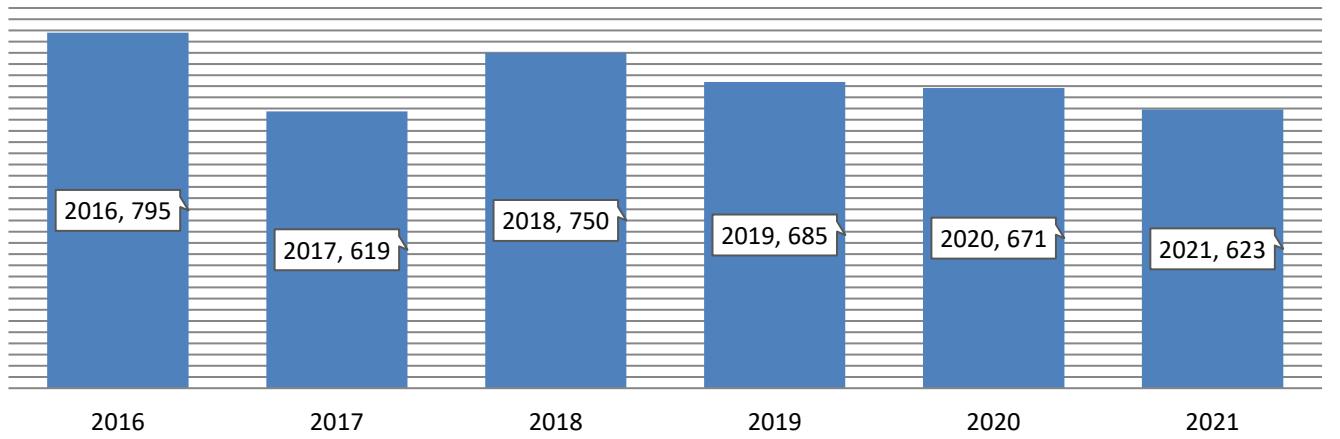
This chart indicates inspection activity on a monthly basis for 2021 compared to the previous year 2020.

## Plan Reviews Completed: January-December 2016-2021



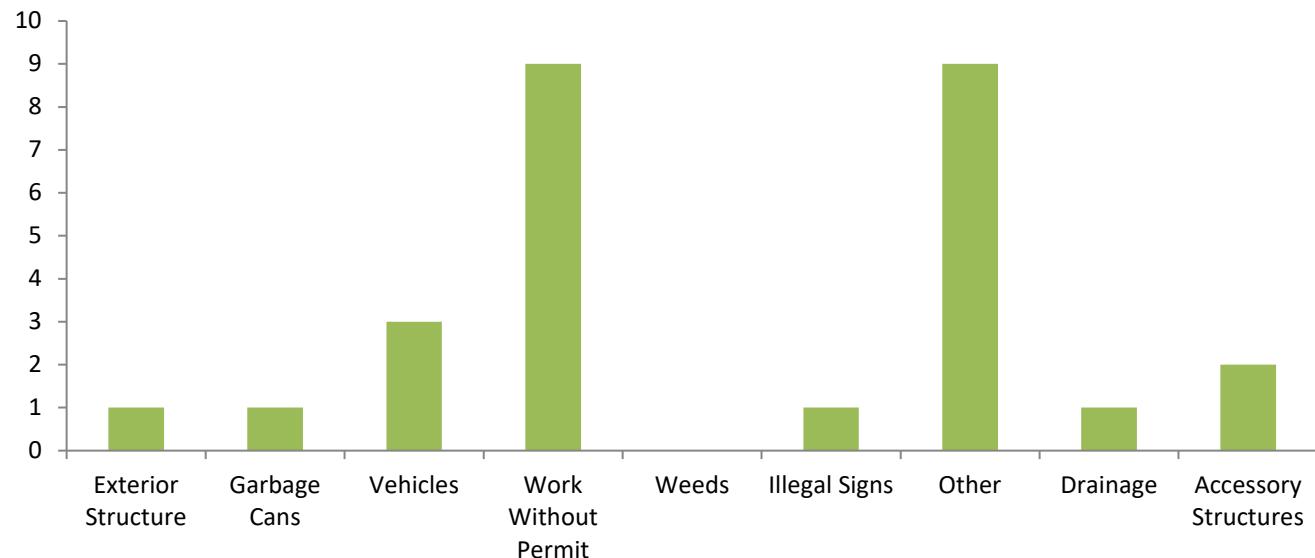
This graph illustrates the number of plan reviews performed by year. Comparable data for 2021 will not be available until the end of the year.

## Contractor Registrations January-December (applied for) 2016-2021



Comparable data for 2021 will not be available until the end of the year.

## Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.