



VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

SEPTEMBER 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at September 2021...

Fiscal Year 2022 Budget Prep

In September, Village Staff began round one budget meeting with all operating departments in preparation for the January 1st start date of Fiscal Year 2022. The annual Committee of the Whole budget workshop to review the proposed FY 22 budget is scheduled for Saturday, November 13, 2021 in the Police Department Community Room from 9 am – noon. Please make sure this is on your calendars.

Justice Cannabis – Bloc Dispensary

After appearing before the Village Board on September 20, 2021 for an initial introduction and courtesy review, Justice Cannabis Company / Botavi Wellness LLC has submitted its zoning application package applying for a Special Use Permit for 676 South Rand Road in time to appear on the October 20, 2021 PZC agenda for a public hearing.

Justice Cannabis proposes to open an adult-use recreational dispensary at the former TGI Friday's restaurant at 676 South Rand Road with the store name Bloc Dispensary. The cannabis zoning regulations approved by the Board in December 2020 require cannabis dispensaries to be a minimum of 500 feet from a school, library, day care or group home; 250 feet from a park, and 1,500 feet away from another dispensary. The subject property at 676 South Rand Road meets all of these zoning criteria.

The parking at the facility is more than adequate for the needs of a dispensary of this size based on experience with other dispensaries in the area. Within the envelope of the 1.6-acre parcel, the subject property has 43 parking spaces in front and to the rear of the building and 27 across the frontage drive adjacent to the Home Depot and Costco parking lots. Additionally, both parking areas are part of larger shared lots that offer additional parking should the need arise. The minimum required number of parking spaces per zoning code for this type of use is 28 parking spaces.

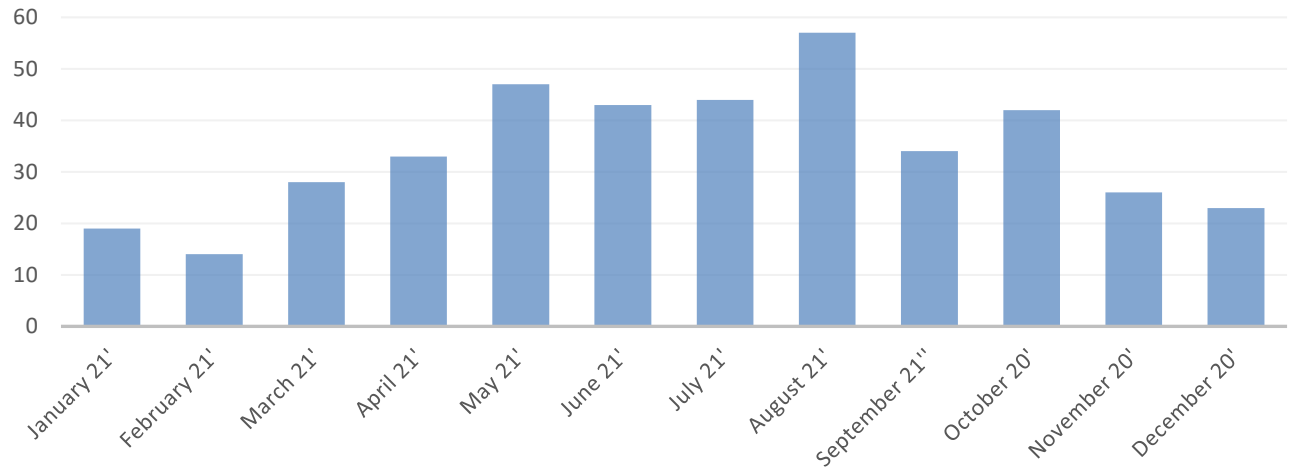
Andy's Deli at 265 N. Rand Road issued a demolition permit

The owners of this property have been issued a demolition permit to begin removal of the existing building and site features on the property. Following demolition, they intend to request their sitework and building permits for the construction of the new mixed-use building and its accompanying site features.

Regal Theaters

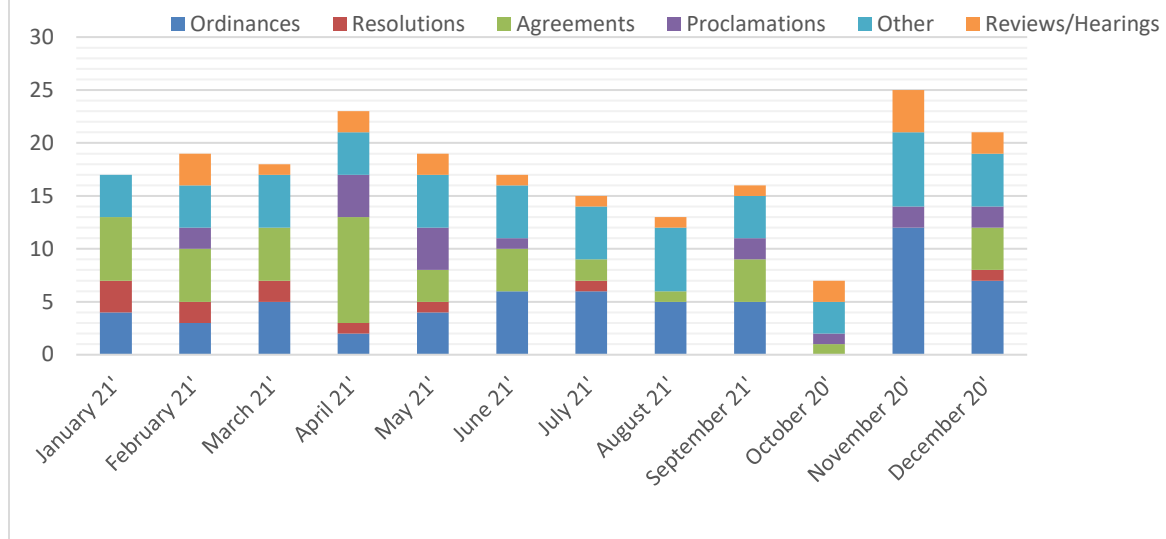
Representatives for the Regal Theater on Rand Road informed the Village in September that it intends to continue operations in Lake Zurich. The theater may be updated at a later date (which was planned pre-pandemic), but it is not high on the list of the parent company, Cinemark. Cinemark is still interested in selling the access acreage on the site, but the corporate culture is such that they do not "lock up" their properties for extended lengths of time while proposed developers attempt to recruit investors or partners. He also expects the theater industry to start pushing back significantly against the movie industry's current trend to agree to a 30-day showing in theaters before releasing films to companies which cater to the home venue model.

New Lake Zurich Households



This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.

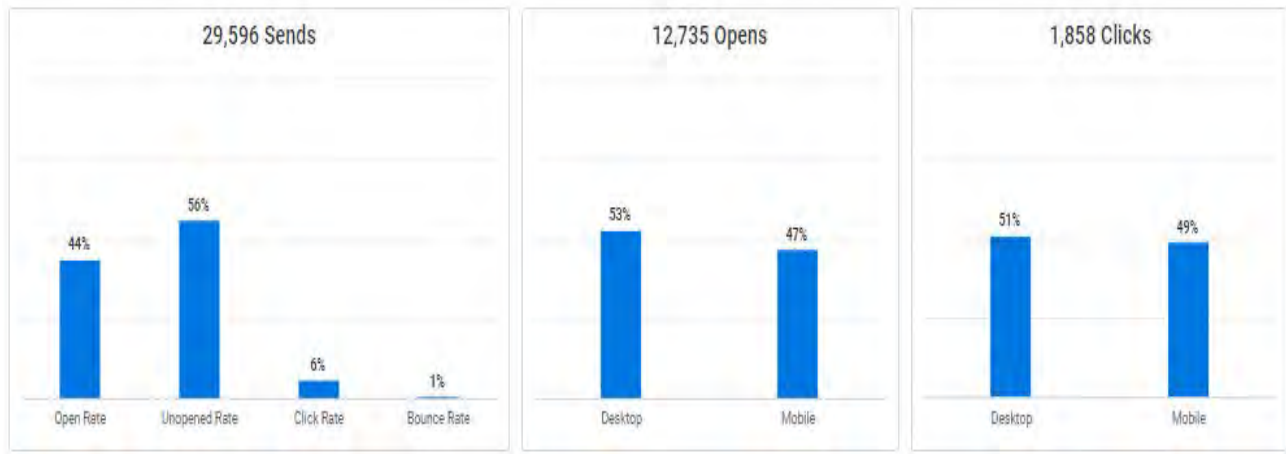
Village Board Agenda Items (Past Year)



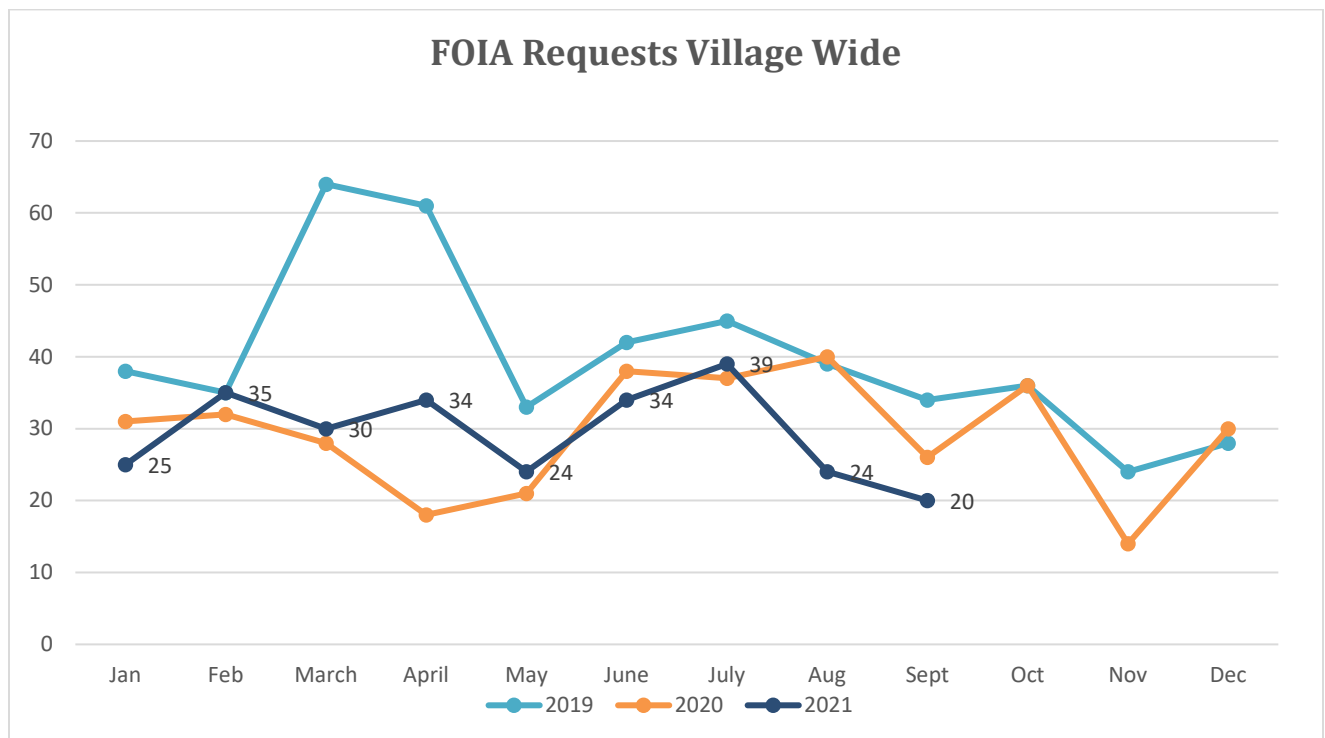
This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

Average length of regular September Village Board meetings: 1 hour 21 minutes

Benchmarks Rates – Past Month

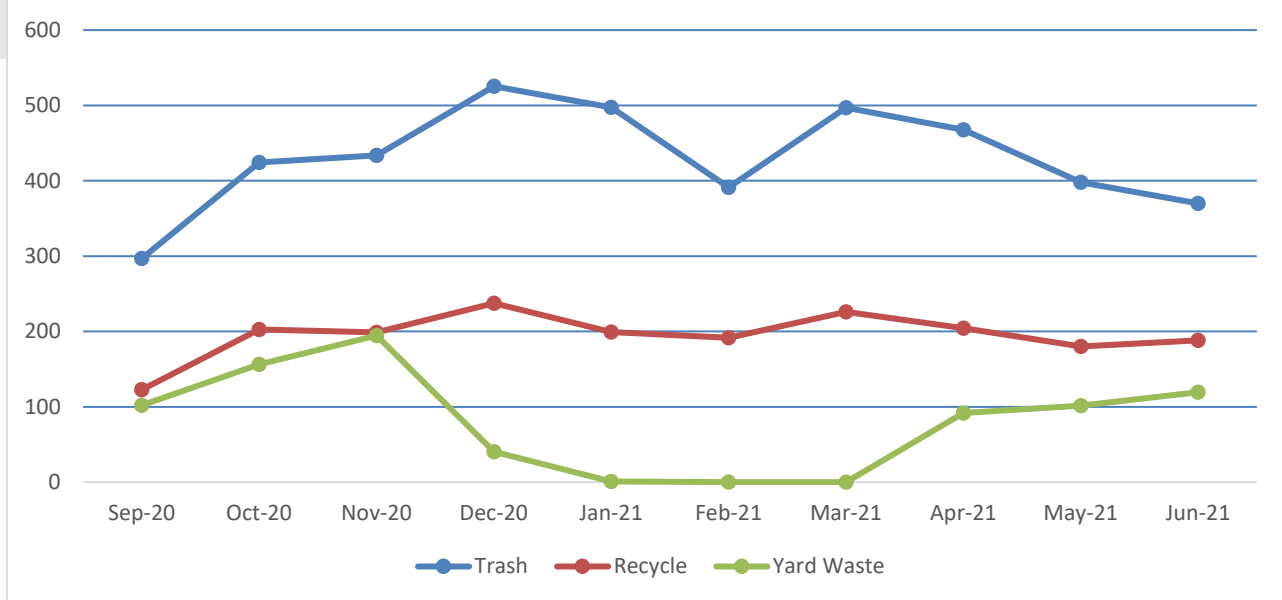


Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has nearly 6,000 subscribers.



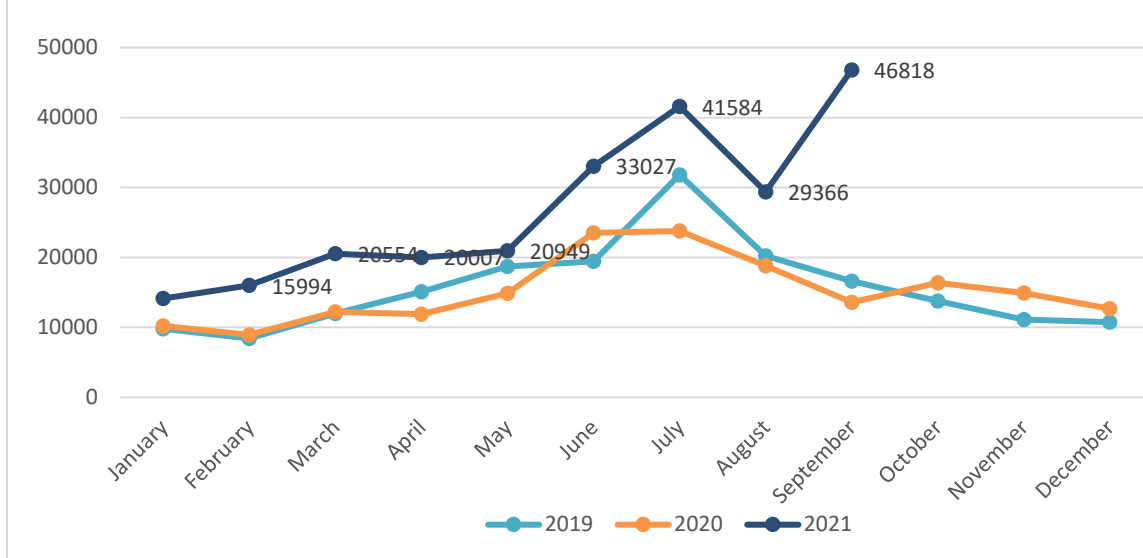
Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

Waste Collected by Praireland Disposal (in Tons)



Praireland Disposal began service to Lake Zurich on September 1, 2020. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter.

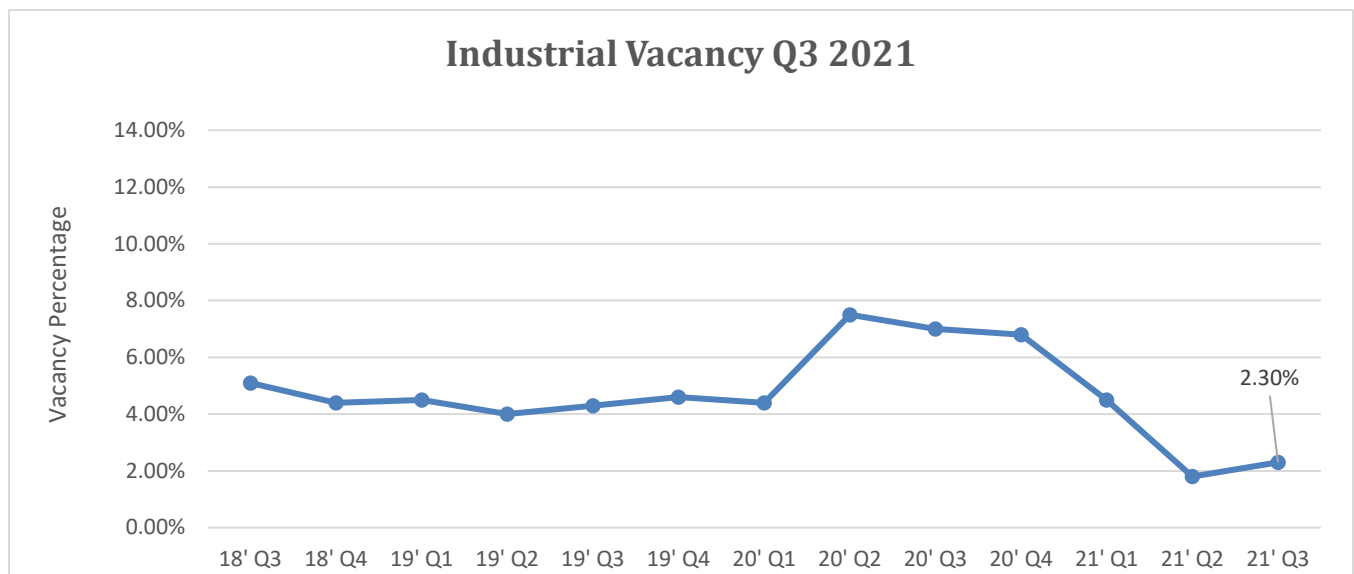
Website Traffic



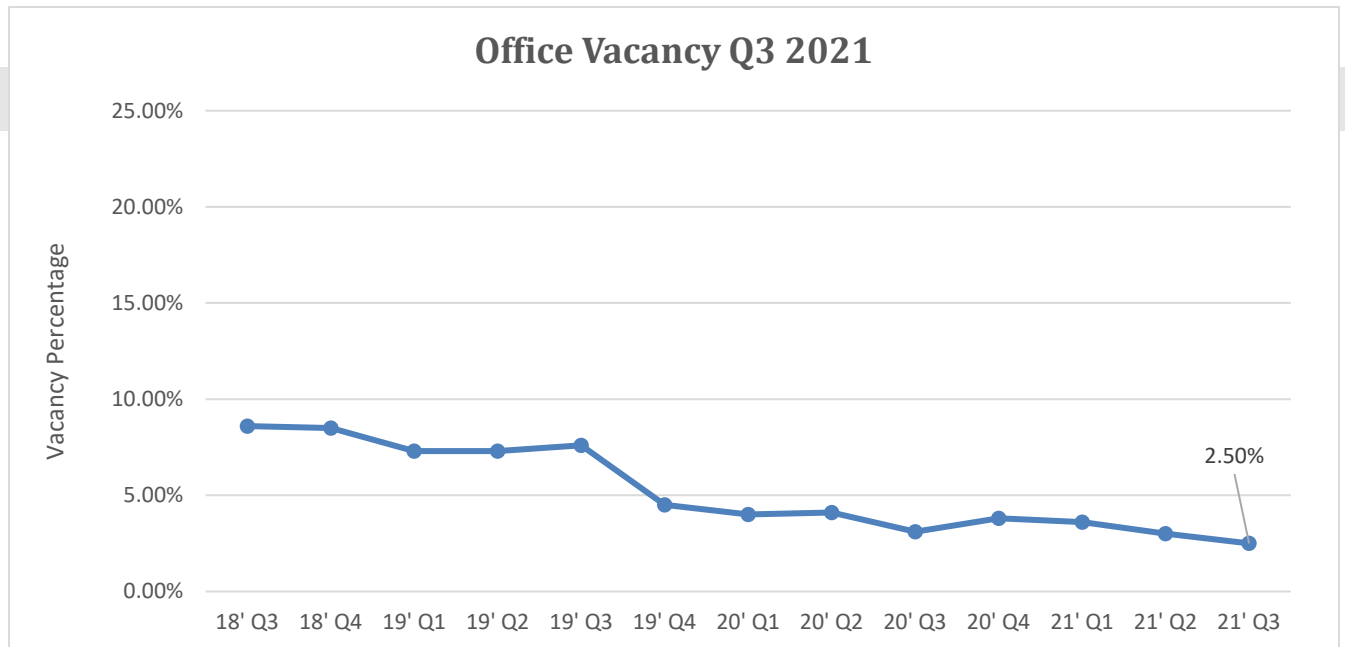
This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page on LakeZurich.org for September: Rock the Block**



The Lake Zurich retail vacancy rate decreased in the third quarter of 2021 to 3.9% vacant from 4.3% in the second quarter (*based on Lake County Partners data*). As of September 30, 2021, there was 103,031 square feet of retail space reported vacant in Lake Zurich, with average rates at \$15.31 per square foot (nnn).

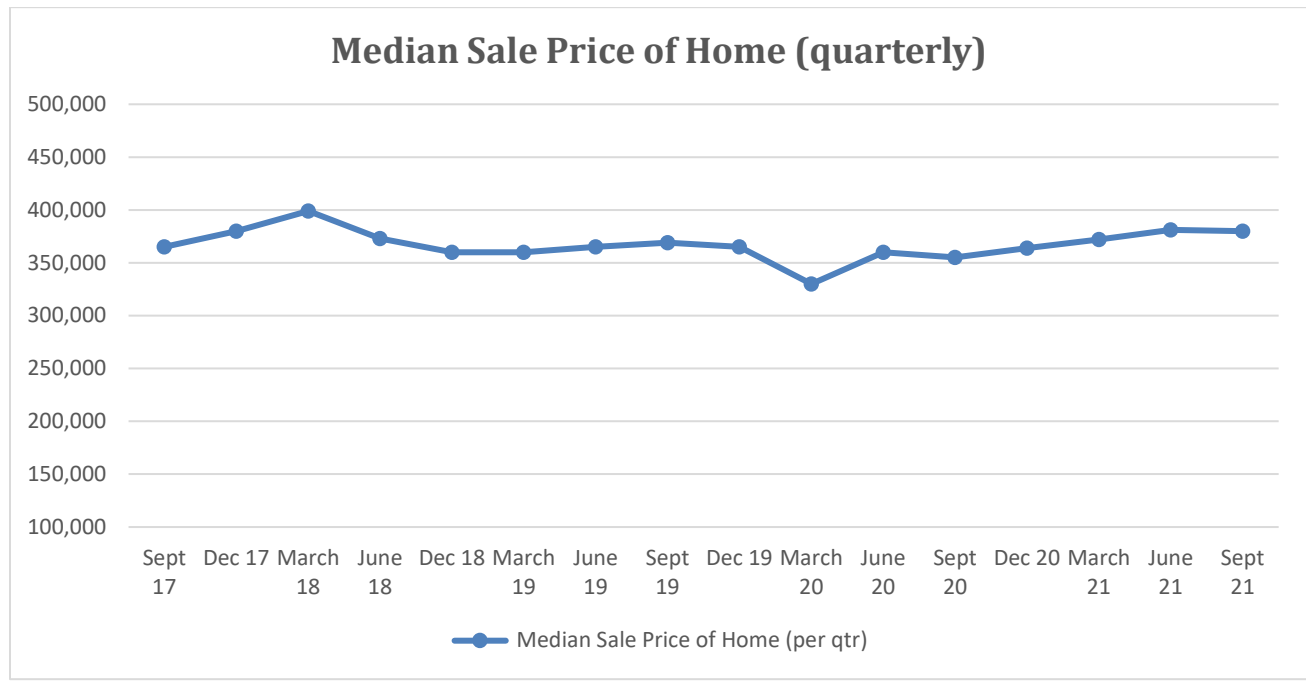


The Lake Zurich industrial vacancy rate increased slightly to 2.3% in Quarter 3 of 2021 compared to Quarter 2 when 1.8% was reported vacant (*based on Lake County Partners data*). As of September 30, 2021, there was 126,924 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$6.95 per square foot (nnn).



The Lake Zurich office vacancy rate decreased from 3.0% in Quarter 2 of 2021 to 2.5% reported vacant in Quarter 3 (*based on Lake County Partners data*). As of September 30, 2021, there was 10,030 square feet of office space reported vacant in Lake Zurich, with average rates at \$24.98 per square foot (full service).

Real Estate Housing Trends – Residential Inventory



The chart above reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

The monthly snapshot below reports more details about the residential real estate market for the most recent month.

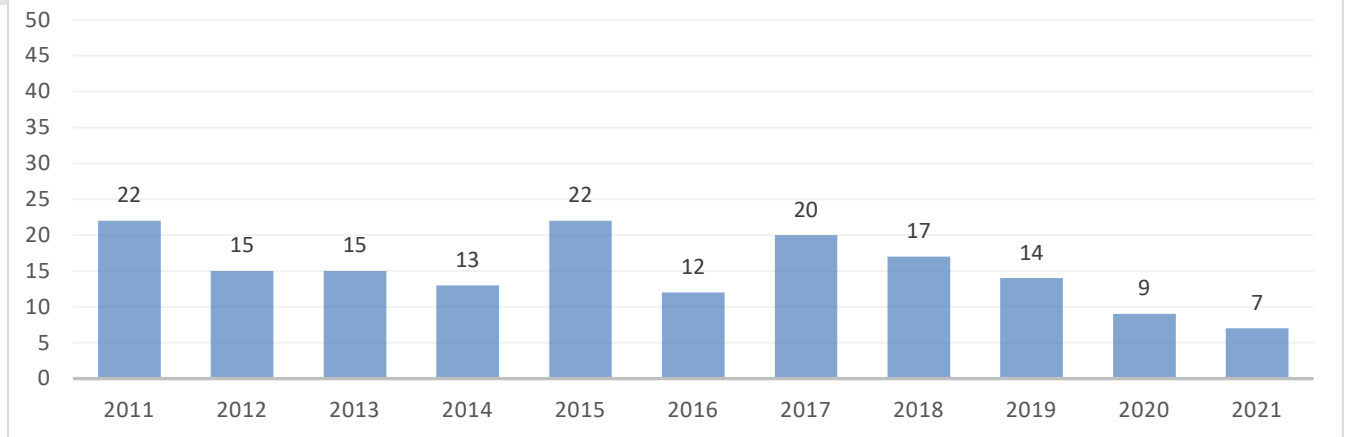
September Snapshot of Real Estate Trends

Homes Reported for Sale:	44
Median Sale Price:	\$380,000
Median Days on Market:	7
Number of Homes Sold:	31

In September 2021, Lake Zurich home prices were up 11.1% compared to last year, selling for a median price of \$380K. On average, homes in Lake Zurich sell after 7 days on the market compared to 42 days last year. There were 31 homes sold in September this year, down from 50 last year.

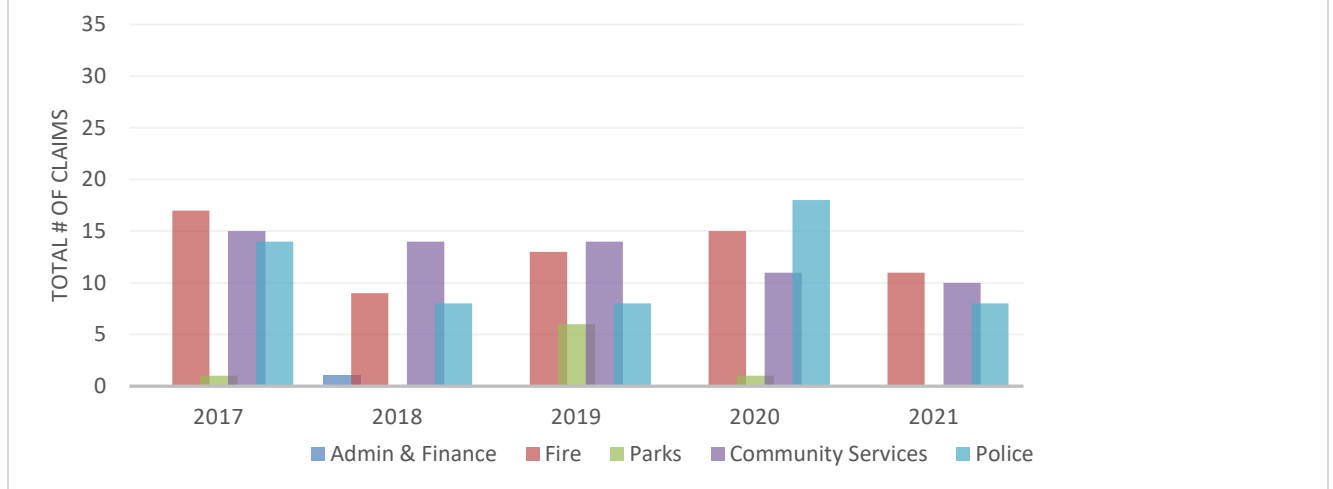
*Source: Redfin Corporation

General Liability Claims -Total Incidents (Year-to-Date)



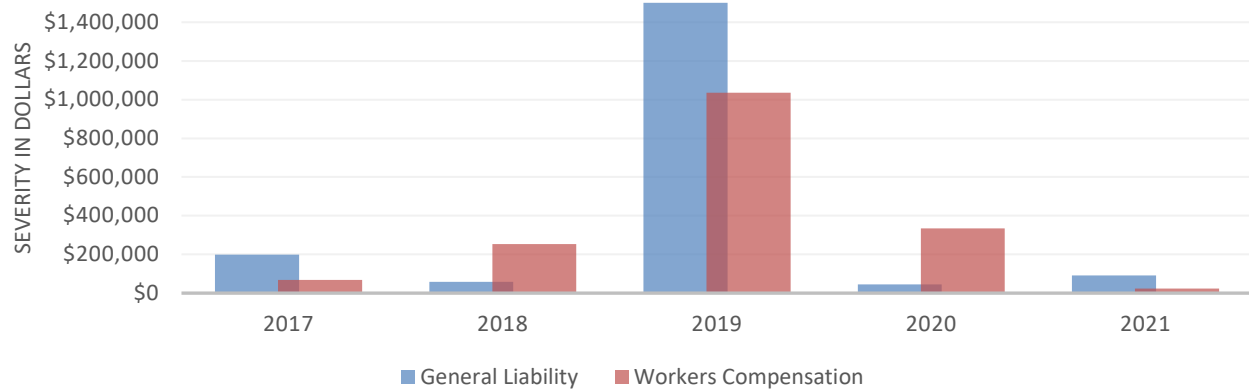
Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1st.

Claim Frequency By Department (Year-to-Date)



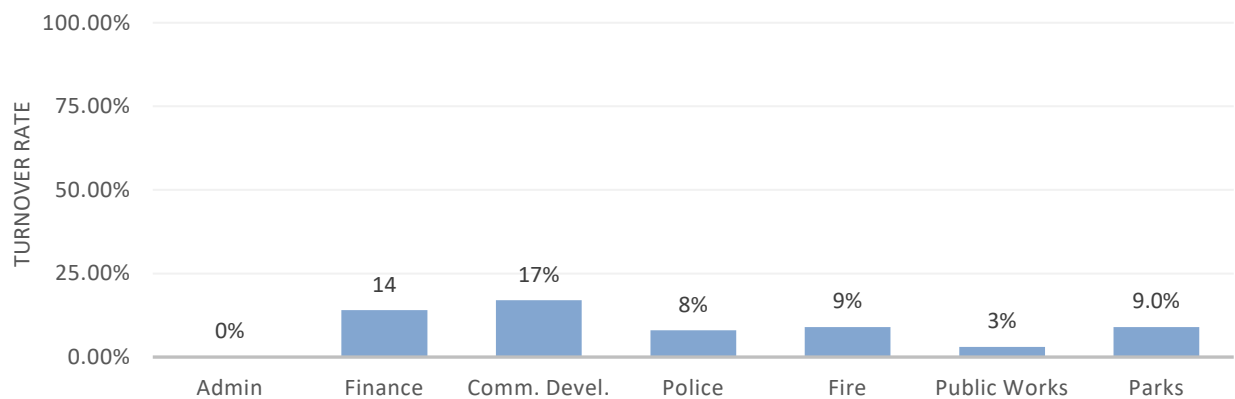
Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.

Claim Severity for General Liability and Workers Compensation (Year-to-Date)



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.

Employee Turnover Rate by Department (Past Year)



A certain level of turnover is healthy and desirable for organizations. A zero percent turnover rate is not the goal. Regularly tracking turnover rate will facilitate decision making related to employee satisfaction, human resources screening, and succession planning. This metric tracks turnover for all Village employees, including full-time, part-time, and seasonal on a rotating basis for the past 12 months. The size of the department is an important factor when analyzing this data. **Note:** Parks and Public Works are heavily staffed by part-time seasonal personnel, resulting in a turnover rate that is technically high but this is not a cause for concern.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

AUGUST 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During August, work continued on the fiscal year 2022 budget. This process will continue until the budget is approved in December. Additionally, maintaining daily operations was also a priority, as the Finance department was still searching for new staff.

GENERAL FUND OPERATING RESULTS *SUMMARY*

For the month of August, revenues totaled \$2.55 million and expenditures \$2.15 million, resulting in an operating excess of \$400k. From a budget perspective, we had expected expenditures to exceed revenues by \$198k. Year-to-date figures below represent the eighth month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,792,988	\$ 2,552,054	\$ 17,376,442	\$ 19,737,470
Expenditures	1,991,175	2,152,050	18,038,883	17,492,983
Excess (Deficiency)	\$ (198,187)	\$ 400,004	\$ (662,441)	\$ 2,244,487

REVENUES

Following is a summary of revenues by type through August 31, 2021. These figures represent eight months of financial activity. A more detailed analysis can be found on page 9.

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 340,272	\$ 736,632	116.5%	\$ 5,762,218	\$ 6,022,715	4.52%	59.2%
Intergovernmental	1,175,332	1,438,843	22.4%	9,501,980	11,096,229	16.78%	73.6%
Licenses & Permits	50,463	47,267	-6.3%	571,668	688,224	20.39%	95.4%
Fines and Forfeits	56,100	37,245	-33.6%	400,700	277,852	-30.66%	47.7%
Charges for Services	149,718	266,484	78.0%	1,021,353	1,507,755	47.62%	94.6%
Investment Income	6,219	4,767	-23.3%	48,231	3,524	-92.69%	3.0%
Miscellaneous	14,884	20,816	39.9%	70,292	141,171	100.84%	127.3%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 1,792,988	\$ 2,552,054	42.3%	\$ 17,376,442	\$ 19,737,470	13.59%	69.6%

Taxes:

Revenues from taxes came in at \$737k in July, 117% above budget expectations, mostly due to property taxes. Year to date figures show property taxes just 6% above expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 20% higher than expected for the month at \$39k. That is 5% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility taxes were mixed for the month. The gas utility tax had \$15k in receipts compared to an expected \$12k. Electric utility tax came in at \$95k versus the expected \$101k. Combined, utility taxes were 2% lower than expected. The payments are based primarily on July activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.44 million in August, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$622k. This represents sales from May and was 21% higher than the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in above expectations with the receipts for August totaling \$146k compared to an expected \$124k. This is 45% lower than receipts from the prior August. The variation in income tax receipts compared to budget and prior year relates to the extension of income tax filing in

2020 and 2021. Year-to-date receipts are now exceeding budget by 31% after eight months. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 47% above budget expectations at \$28k. Video gaming tax is received two months in arrears; therefore, video gaming tax receipts budgeted for August relate to tax for June activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$47k for August, 6% below budget expectations. Building permits (\$17k), permit plan review (\$10k), and contractor registration (\$6k) were the biggest contributors. Additional items included in license and permit revenue were plumbing permits (\$4k), electric permits (\$3k), and zoning special use permits (\$3k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines were less than expected during August, with receipts of \$37k; 34% below the \$56k projected. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$266k in August. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$127k. Engineering review receipts for the month were recorded at \$2k. For park fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in August totaled \$106k, significantly above expectations, due to dance, preschool, and athletics. Park fees are 49% higher than expectations year-to-date.

Investment Income:

The General Fund investment income in August was \$5k, which was below budget expectations. Investment returns were balanced between investments in certificates of deposits, treasury obligations, investment pools and interest-bearing money market accounts. Currently, the investments are

concentrated in certificates of deposit and interest-bearing money market accounts. While longer term maturities are slightly higher, interest rates are still at an all-time low. A detailed cash and investment report can be found on page 17.

Miscellaneous:

The General Fund miscellaneous revenue in August was \$21k. Receipts for this category were pavilion fees (\$13k), and rental income (\$5k), as well as other small items.

EXPENDITURES

For the month of August, expenditures totaled \$2.15 million for the General Fund, which was 8% above projections of \$1.99 million. The table below presents a summary of General Fund expenditures by department as of August 31, 2021. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 5,913	\$ 3,122	-47.2%	\$ 47,973	\$ 49,388	2.9%	67.9%
Administration	\$ 131,483	\$ 82,968	-36.9%	\$ 704,662	\$ 667,628	-5.3%	53.7%
Finance	\$ 39,197	\$ 26,872	-31.4%	\$ 378,991	\$ 374,723	-1.1%	64.2%
Technology	\$ 36,513	\$ 37,514	2.7%	\$ 370,183	\$ 354,814	-4.2%	65.2%
Police	\$ 519,486	\$ 576,140	10.9%	\$ 5,050,183	4,846,540	-4.0%	61.1%
Fire	\$ 771,158	\$ 925,967	20.1%	\$ 7,802,190	7,626,803	-2.2%	62.3%
Community Develop.	\$ 88,771	\$ 116,266	31.0%	\$ 585,854	548,500	-6.4%	58.3%
Public Works	\$ 259,489	\$ 230,465	-11.2%	\$ 2,039,721	1,956,658	-4.1%	64.6%
Park & Recreation	\$ 88,606	\$ 102,178	15.3%	\$ 654,654	663,461	1.3%	74.3%
Operating Transfers	\$ 50,559	\$ 50,558	0.0%	\$ 404,472	404,467	0.0%	66.7%
Total	\$ 1,991,175	\$ 2,152,050	8.1%	\$ 18,038,883	\$ 17,492,983	-3.0%	62.3%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Special Revenue Funds:

Motor fuel tax revenue came in at \$71k in August, which was above the budget of \$64k. The excess is mainly due to the 'Transportation Renewal Fund' (\$29k), in which municipalities will see an increase to their MFT due to the 2019 state capital bill. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were for streetlight electric (\$13k), as well as landscape maintenance (\$6k).

August revenues for the Hotel Tax Fund totaled \$22k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$6k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for August totaled \$38k, consisting of funding transfers in from other funds (\$17k), Rock the Block (\$20k), as well as small amounts related to Farmer's Market, the Food Truck Social, and Fourth of July donations. Expenditures for the month totaled \$31k, consisting of normal staff expenses (\$10k), Rock the Block expenses (\$14k), and small amounts relating to Farmer's Market, Miscellaneous Events, and Fourth of July.

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2021. Interest payments are paid semi-annually, typically July and December. Revenues for the debt service fund are from property tax receipts and interest at this point in the year. Transfers from other funding sources will occur later in the year. Interest rates continue to be low for the options available for village investment per law. Expenditures recorded for August were \$750 for paying agent fees.

Capital Projects Funds:

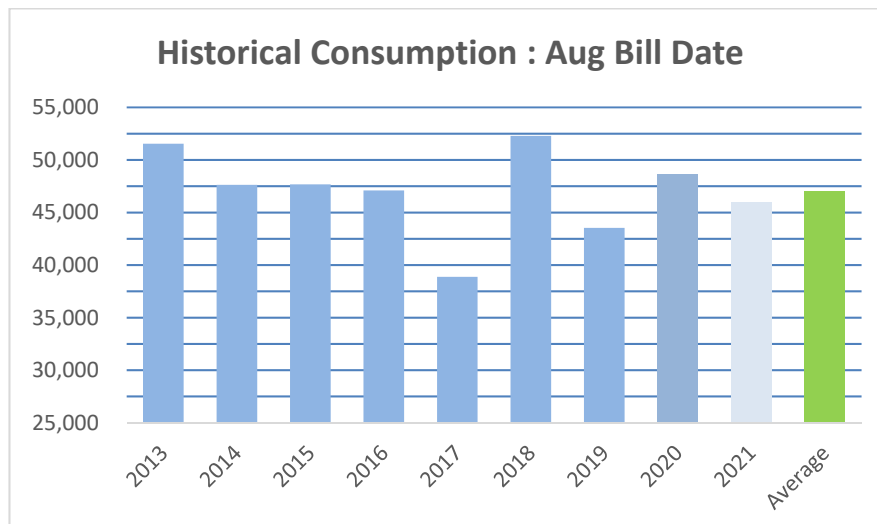
August revenue for the capital projects funds in total came in at \$725k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from August of \$210k. This was 33% higher than budget expectations and 32% higher than the same month last year. August receipts represent sales from May. More detail on the NHRST revenue can be found on page 16. Remaining

revenues for capital project funds include a Kildeer Crossing Capital Contribution (\$500k), park impact fees (\$8k), and the electric aggregation civic contribution (\$6k), as well as residual interest income and negative changes in market value of investments.

Expenditures for capital projects were recorded in August of \$91k, consisting of paving (\$59k), road resurfacing (\$29k), as well as other small items. Due to timing of the budgeted capital projects, the majority of remaining budgeted expenditures will be spent later in the year, during and after construction season.

Water and Sewer Fund:

August revenue totaled \$754k, which was 15% higher than the budget estimate of \$653k. Consumption metered in August was 46M gallons, consistent with the nine-year average of 47M gallons. The consumption billed in August primarily represents water metered in late July and early August. With about 53M gallons pumped, about 14% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing August water consumption over the past eight years provided below.



Expenses in the Water Fund were \$532k for the month. Of this amount, \$160k is a non-cash transaction to record depreciation of the infrastructure assets of the fund. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. August expenses include non-cash depreciation expenses (\$33k).

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in August were \$772 for sweeping and mowing (SSA #8, SSA #11, and SSA #13).

SSA Activity Aug-21

SSA #	Location	Beginning Balance 1/1/2021	Year-To-Date		Ending Balance 8/31/2021	Annual Expected		Annual Expected	
			Revenues	Expenses		Revenues	YTD %	Expenses	YTD %
SSA #8	Heatherleigh	73,797	5,875	8,615	71,056	9,697	60.58%	15,600	55.23%
SSA #9	Willow Ponds	130,932	6,806	-	137,738	11,851	57.43%	17,306	0.00% ^b
SSA #10	Westberry	16,027	465	-	16,492	1,000	46.53%	-	N/A
SSA #11	Lake Zurich Pines	23,327	1,650	48	24,929	2,999	55.01% ^a	1,575	3.06%
SSA #13	Conventry Creek	188,041	17,324	6,693	198,672	29,894	57.95% ^a	TBD	N/A
SSA #16	Country Club	(3,803)	922	-	(2,880)	1,760	N/A	TBD	N/A
		428,321	33,042	15,357	446,006	57,202	57.76%	34,482	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$637k for the month. For August, the fund recorded an unrealized gain of \$484k from investments. Total municipal and member contributions for the month totaled \$152k. Expenses for the month were \$193k, of which \$189k was for pension and benefit payments, \$2k was for professional services, and \$2k was for other expenses. For the month of August, the fund experienced a gain of \$443k. As of August 31st, the fund had a net position of \$33.54 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had a similar month for investments, with an unrealized gain of \$778k from investments. Total municipal and member contributions for the month totaled \$195k. Total revenues for the month were \$973k. Expenses for the month were \$184k, of which \$182k was for pension and benefit payments, \$47 was for investment expenses, and \$2k was for professional services. For the month of August, the fund experienced a gain of \$789k. As of August 31st, the fund had a net position of \$53.74 million. Additional information can be found on page 18.

Conclusion:

For the fiscal periods covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. We will continue to monitor the revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

Amy Sparkowski

Amy Sparkowski
Finance Director

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
GENERAL FUND
August 31, 2021

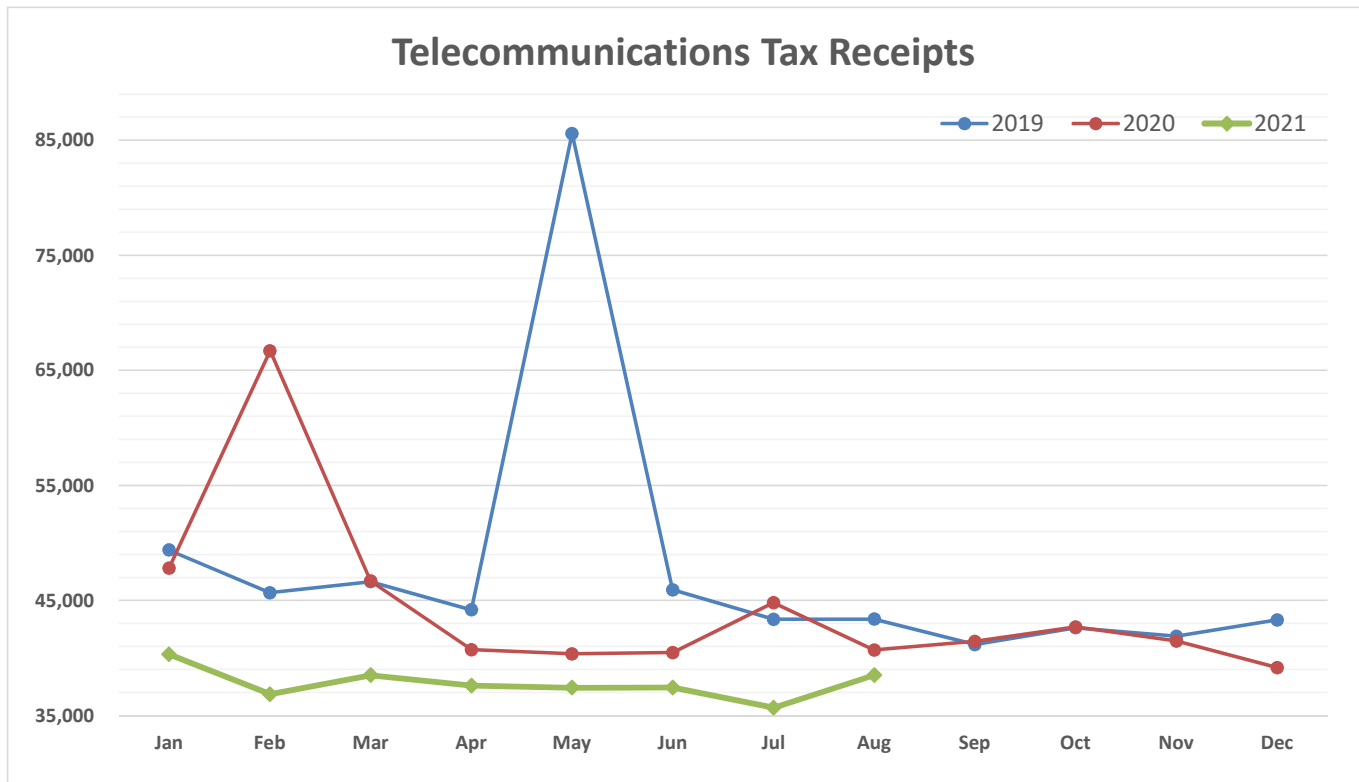
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
REVENUES								
Taxes								
Property Taxes	130,039	518,236	298.5%	4,357,882	4,603,337	5.6%	8,191,153	56.2%
Utility Tax - Electric	101,004	95,110	(5.8%)	629,887	628,329	(0.2%)	949,475	66.2%
Utility Tax - Gas	12,035	15,293	27.1%	235,070	249,669	6.2%	293,052	85.2%
Cable Tv Franchise	65,152	69,476	6.6%	240,863	239,000	(0.8%)	314,042	76.1%
Telecom Tax	32,042	38,518	20.2%	298,516	302,381	1.3%	427,770	70.7%
Total Taxes	340,272	736,632	116.5%	5,762,218	6,022,715	4.5%	10,175,492	59.2%
Intergovernmental								
State Sales Tax	511,299	622,012	21.7%	3,749,138	4,480,722	19.5%	6,129,659	73.1%
State Income Tax	112,757	145,998	29.5%	1,281,340	1,847,853	44.2%	1,959,244	94.3%
State Use Tax	65,284	54,582	(16.4%)	544,530	564,669	3.7%	844,005	66.9%
Video Gaming Tax	19,167	28,163	46.9%	153,336	151,324	(1.3%)	230,000	65.8%
Fire/Rescue Srvc Contract	451,902	466,781	3.3%	3,615,216	3,734,247	3.3%	5,601,371	66.7%
Other Intergovernmental	14,923	121,307	712.9%	158,420	317,414	100.4%	312,914	101.4%
Total Intergovernmental	1,175,332	1,438,843	22.4%	9,501,980	11,096,229	16.8%	15,077,193	73.6%
Licenses & Permits								
Liquor Licenses	3,763	100	(97.3%)	170,797	149,302	(12.6%)	171,000	87.3%
Business Licenses	-	33	0.0%	103,000	93,971	(8.8%)	103,000	91.2%
Building Permits	19,000	17,347	(8.7%)	99,500	156,280	57.1%	160,000	97.7%
Permit Plan Review	7,000	10,150	45.0%	49,000	95,127	94.1%	70,000	135.9%
Other Permits	20,700	19,637	(5.1%)	149,371	193,545	29.6%	217,250	89.1%
Total Licenses & Permits	50,463	47,267	(6.3%)	571,668	688,224	20.4%	721,250	95.4%
Fines and Forfeits	56,100	37,245	(33.6%)	400,700	277,852	(30.7%)	582,000	47.7%
Charges for Services								
Fire/Rescue Ambulance Fee	74,428	126,698	70.2%	406,704	650,825	60.0%	650,000	100.1%
Park Program Fees	30,150	106,127	252.0%	357,829	531,374	48.5%	506,500	104.9%
Other Charges for Services	45,140	33,659	(25.4%)	256,820	325,557	26.8%	437,250	74.5%
Total Charges for Services	149,718	266,484	78.0%	1,021,353	1,507,755	47.6%	1,593,750	94.6%
Investment Income	6,219	4,767	(23.3%)	48,231	3,524	(92.7%)	118,000	3.0%
Miscellaneous	14,884	20,816	39.9%	70,292	141,171	100.8%	110,870	127.3%
Total General Fund Revenues	1,792,988	2,552,054	42.3%	17,376,442	19,737,470	13.6%	28,378,555	69.6%
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
EXPENDITURES								
General Government								
Legislative	5,913	3,122	(47.2%)	47,973	49,388	2.9%	72,786	67.9%
Administration	131,483	82,968	(36.9%)	704,662	667,628	(5.3%)	1,242,148	53.7%
Finance	39,197	26,872	(31.4%)	378,991	374,723	(1.1%)	583,494	64.2%
Technology	36,513	37,514	2.7%	370,183	354,814	(4.2%)	544,198	65.2%
Total Gen. Govt.	213,106	150,475	(29.4%)	1,501,809	1,446,553	(3.7%)	2,442,626	59.2%
Public Safety								
Police	519,486	576,140	10.9%	5,050,183	4,846,540	(4.0%)	7,937,417	61.1%
Fire	771,158	925,967	20.1%	7,802,190	7,626,803	(2.2%)	12,248,122	62.3%
Community Development	88,771	116,266	31.0%	585,854	548,500	(6.4%)	941,451	58.3%
Total Public Safety	1,379,415	1,618,373	17.3%	13,438,227	13,021,844	(3.1%)	21,126,990	61.6%
Streets - Public Works	259,489	230,465	(11.2%)	2,039,721	1,956,658	(4.1%)	3,027,942	64.6%
Culture - Park and Recreation	88,606	102,178	15.3%	654,654	663,461	1.3%	893,497	74.3%
Total General Fund Expend.	1,940,616	2,101,491	8.3%	17,634,411	17,088,516	(3.1%)	27,491,055	62.2%
Operating Transfers Out	50,559	50,558	(0.0%)	404,472	404,467	(0.0%)	606,700	66.7%
NET INCOME (LOSS) FOR GENERAL	(198,187)	400,004		(662,441)	2,244,487		280,800	

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
August 31, 2021

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
SPECIAL REVENUE FUNDS								
MOTOR FUEL TAX FUND								
Revenues	63,937	70,895	10.9%	350,715	942,363	168.7%	641,683	146.9%
Expenditures	68,366	19,682	(71.2%)	315,683	176,017	(44.2%)	428,267	41.1%
Net Activity Gain (Loss)	(4,429)	51,213		35,032	766,346		213,416	
HOTEL TAX FUND								
Revenues	3,229	21,866	577.2%	17,057	51,094	199.5%	28,180	181.3%
Expenditures	6,608	6,423	(2.8%)	65,438	64,502	(1.4%)	91,808	70.3%
Net Activity Gain (Loss)	(3,379)	15,442		(48,381)	(13,408)		(63,628)	
SPECIAL EVENTS FUND								
Admin & Miscellaneous								
Revenues	12,321	12,424	0.8%	99,450	98,840	(0.6%)	152,450	64.8%
Expenditures	12,477	14,502	16.2%	101,623	98,544	(3.0%)	153,080	64.4%
Net Activity Gain (Loss)	(156)	(2,078)		(2,173)	296		(630)	
Rock the Block								
Revenues	-	19,800	0.0%	4,800	25,175	424.5%	59,800	42.1%
Expenditures	1,050	14,373	1,268.9%	3,750	15,643	317.1%	46,100	33.9%
Net Activity Gain (Loss)	(1,050)	5,427		1,050	9,532		13,700	
Craft Beer Fest								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
Farmers Market								
Revenues	-	140	0.0%	8,500	8,776	3.2%	8,500	103.2%
Expenditures	1,797	1,168	(35.0%)	7,207	6,449	(10.5%)	8,383	76.9%
Net Activity Gain (Loss)	(1,797)	(1,028)		1,293	2,327		117	
Fourth of July								
Revenues	3,655	4,655	27.4%	44,240	43,367	(2.0%)	58,858	73.7%
Expenditures	-	1,279	0.0%	57,144	45,376	(20.6%)	57,144	79.4%
Net Activity Gain (Loss)	3,655	3,376		(12,904)	(2,009)		1,714	
Winter Festival								
Revenues	1,125	1,125	0.0%	9,500	9,000	(5.3%)	16,300	55.2%
Expenditures	-	-	0.0%	50	48	(4.2%)	16,676	0.3%
Net Activity Gain (Loss)	1,125	1,125		9,450	8,952		(376)	
Special Events Fund Total	1,777	6,822		(3,284)	19,097		14,525	
TIF #1 TAX FUND								
Revenues	17,683	61,587	248.3%	735,901	785,042	6.7%	1,400,350	56.1%
Expenditures	-	-	0.0%	650	1,155	77.7%	1,332,061	0.1%
Net Activity Gain (Loss)	17,683	61,587		735,251	783,887		68,289	
TIF #2 - DOWNTOWN								
Revenues	3,396	8,409	147.6%	165,948	174,868	5.4%	247,220	70.7%
Expenditures	40,333	1,278	(96.8%)	95,671	7,089	(92.6%)	227,100	3.1%
Net Activity Gain (Loss)	(36,937)	7,131		70,277	167,779		20,120	
TIF #3 - RAND ROAD								
Revenues	13,174	17,328	31.5%	13,174	49,850	278.4%	26,000	191.7%
Expenditures	-	-	0.0%	-	526	0.0%	1,400	37.6%
Net Activity Gain (Loss)	13,174	17,328		13,174	49,324		24,600	
DISPATCH CENTER FUND								
Revenues	108,340	112,938	4.2%	1,002,142	1,121,701	11.9%	1,374,730	81.6%
Expenditures	121,471	110,705	(8.9%)	991,035	947,961	(4.3%)	1,502,467	63.1%
Net Activity Gain (Loss)	(13,131)	2,233		11,107	173,740		(127,737)	

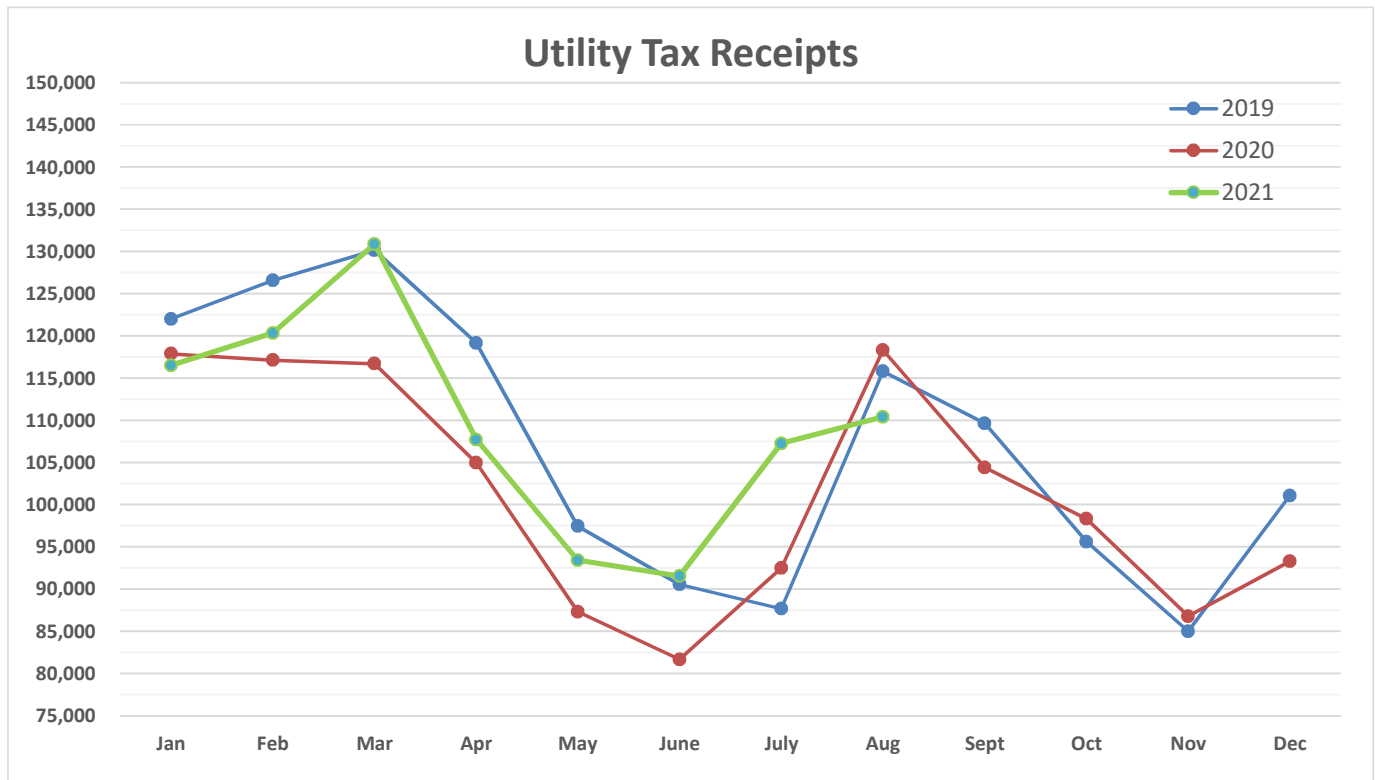
VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
August 31, 2021

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
DEBT SERVICE FUNDS								
VILLAGE DEBT SERVICE								
Revenues	19,503	76,396	291.7%	640,453	678,918	6.0%	1,203,120	56.4%
Expenditures	-	-	0.0%	364,946	-	(100.0%)	1,190,857	0.0%
Net Activity Gain (Loss)	19,503	76,396		275,507	678,918		12,263	
TIF #1 DEBT SERVICE								
Revenues	127	186	46.3%	1,172,423	1,172,103	(0.0%)	1,958,600	59.8%
Expenditures	-	750	0.0%	996,570	1,061,159	6.5%	2,040,261	52.0%
Net Activity Gain (Loss)	127	(564)		175,853	110,944		(81,661)	
CAPITAL PROJECT FUNDS								
CAPITAL IMPROVEMENTS								
Revenues	6,059	515,838	8,413.6%	646,948	902,704	39.5%	274,616	328.7%
Expenditures	31,415	59,218	88.5%	216,580	204,781	(5.4%)	642,250	31.9%
Net Activity Gain (Loss)	(25,356)	456,620		430,368	697,922		(367,634)	
PARK IMPROVEMENTS								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
NON-HOME RULE SALES TAX								
Revenues	159,012	209,623	31.8%	1,114,642	1,627,573	46.0%	1,724,871	94.4%
Expenditures	107,833	31,624	(70.7%)	370,666	1,326,379	257.8%	2,224,500	59.6%
Net Activity Gain (Loss)	51,179	177,999		743,976	301,194		(499,629)	
ENTERPRISE FUND								
WATER AND SEWER								
Revenues	653,131	753,975	15.4%	4,771,407	5,233,916	9.7%	7,052,243	74.2%
Expenses								
Administration	43,524	38,394	(11.8%)	352,409	322,209	(8.6%)	535,445	60.2%
Debt	-	-	0.0%	108,203	112,445	3.9%	175,998	63.9%
Depreciation	159,917	159,917	(0.0%)	1,279,336	1,279,333	(0.0%)	1,919,000	66.7%
Billing	18,865	14,867	(21.2%)	160,870	145,323	(9.7%)	242,417	59.9%
Water	226,700	170,140	(24.9%)	1,348,141	991,801	(26.4%)	2,233,404	44.4%
Sewer	352,569	148,781	(57.8%)	1,550,639	737,256	(52.5%)	2,727,788	27.0%
	801,575	532,099		4,799,598	3,588,368		7,834,052	
Net Activity Gain (Loss)	(148,444)	221,876		(28,191)	1,645,548		(781,809)	
INTERNAL SERVICE FUNDS								
MEDICAL INSURANCE								
Revenues	246,869	245,794	(0.4%)	1,980,947	1,971,342	(0.5%)	2,978,503	66.2%
Expenses	255,867	431,356	68.6%	2,060,466	2,143,340	4.0%	2,976,259	72.0%
Net Activity Gain (Loss)	(8,998)	(185,562)		(79,519)	(171,999)		2,244	
RISK MANAGEMENT								
Revenues	97,514	104,818	7.5%	779,675	925,908	18.8%	1,169,679	79.2%
Expenses	22,532	37,722	67.4%	1,036,392	1,080,821	4.3%	1,330,114	81.3%
Net Activity Gain (Loss)	74,982	67,097		(256,717)	(154,913)		(160,435)	
EQUIPMENT REPLACEMENT								
Revenues	63,259	62,470	(1.2%)	504,192	502,847	(0.3%)	957,050	52.5%
Expenses	37,122	33,496	(9.8%)	991,953	897,472	(9.5%)	1,146,450	78.3%
Net Activity Gain (Loss)	26,137	28,975		(487,761)	(394,624)		(189,400)	
TOTAL ALL VILLAGE FUNDS	(234,299)	1,404,596		924,251	6,904,242		(1,635,676)	



Collection History

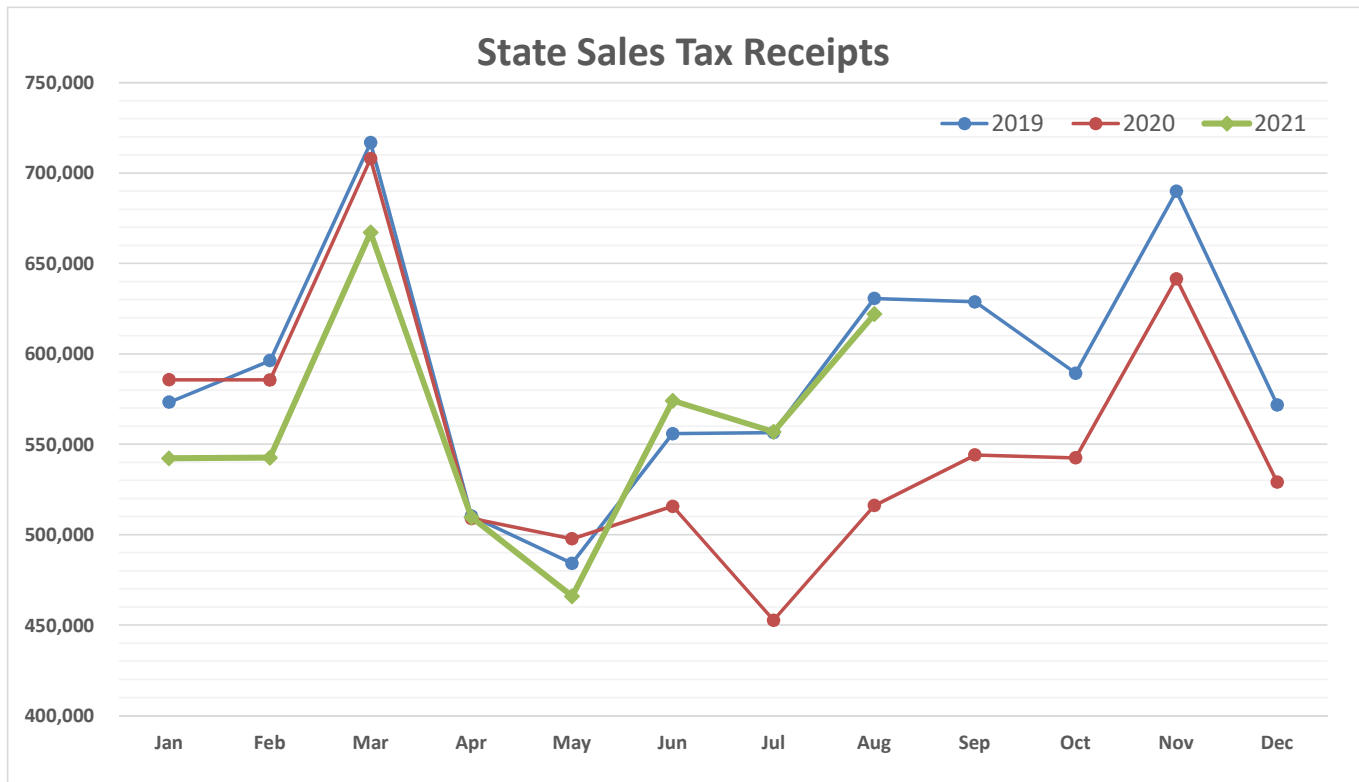
Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2019	FY 2020	% Change	FY 2021	% Change	Budget	Variance \$	Variance %
January	October	49,387	47,823	-3.17%	40,329	-15.67%	36,479	3,850	10.55%
February	November	45,678	66,708	46.04%	36,855	-44.75%	33,740	3,115	9.23%
March	December	46,633	46,694	0.13%	38,514	-17.52%	34,445	4,069	11.81%
April	January	44,188	40,718	-7.85%	37,621	-7.61%	32,639	4,982	15.26%
May	February	85,580	40,356	-52.84%	37,428	-7.25%	63,212	(25,784)	-40.79%
June	March	45,928	40,486	-11.85%	37,438	-7.53%	33,924	3,514	10.36%
July	April	43,371	44,824	3.35%	35,678	-20.40%	32,035	3,643	11.37%
August	May	43,380	40,706	-6.16%	38,518	-5.38%	32,042	6,476	20.21%
September	June	41,173	41,448	0.67%		-100.00%	30,412	(30,412)	-100.00%
October	July	42,628	42,693	0.15%		-100.00%	31,486	(31,486)	-100.00%
November	August	41,893	41,476	-0.99%		-100.00%	30,943	(30,943)	-100.00%
December	September	43,311	39,177	-9.54%		-100.00%	46,413	(46,413)	-100.00%
		573,151	533,107	-6.99%	302,381		437,770	(135,389)	
Y-T-D		404,146	368,313	-8.87%	302,381	-17.90%	298,516	3,865	1.29%



Collection History

COMBINED - ELECTRICITY & GAS

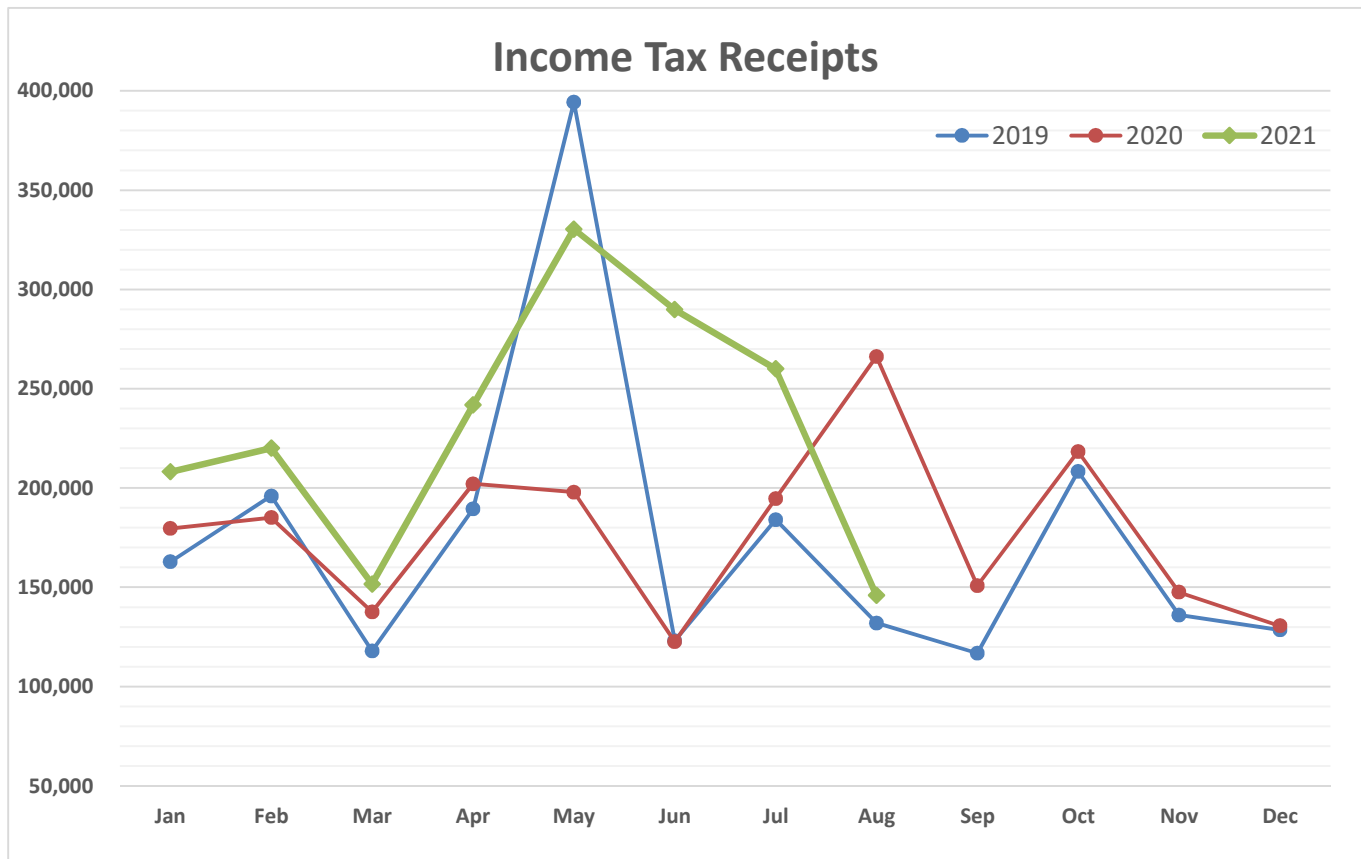
Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	FY 2021	Variance \$	Variance %
Jan	Dec	122,004	117,886	-3.4%	116,503	-1.2%	118,565	(2,062)	-1.7%
Feb	Jan	126,567	117,123	-7.5%	120,335	2.7%	122,993	(2,658)	-2.2%
Mar	Feb	130,142	116,704	-10.3%	130,883	12.2%	126,277	4,606	3.6%
Apr	Mar	119,145	104,962	-11.9%	107,700	2.6%	115,656	(7,956)	-6.9%
May	Apr	97,442	87,312	-10.4%	93,403	7.0%	94,751	(1,348)	-1.4%
June	May	90,545	81,656	-9.8%	91,526	12.1%	88,184	3,342	3.8%
July	June	87,662	92,490	5.5%	107,244	16.0%	85,492	21,752	25.4%
Aug	July	115,800	118,303	2.2%	110,403	-6.7%	113,039	(2,636)	-2.3%
Sept	Aug	109,636	104,416	-4.8%	-	-100.0%	107,028	(107,028)	-100.0%
Oct	Sept	95,602	98,328	2.9%	-	-100.0%	93,297	(93,297)	-100.0%
Nov	Oct	84,994	86,781	2.1%	-	-100.0%	82,874	(82,874)	-100.0%
Dec	Nov	101,081	93,274	-7.7%	-	-100.0%	94,371	(94,371)	-100.0%
		1,280,618	1,219,235	-4.79%	877,997	-28.0%	1,242,527	(364,530)	
Y-T-D		889,305	836,435	-5.95%	877,997	5.0%	864,957	13,040	1.5%



Collection History

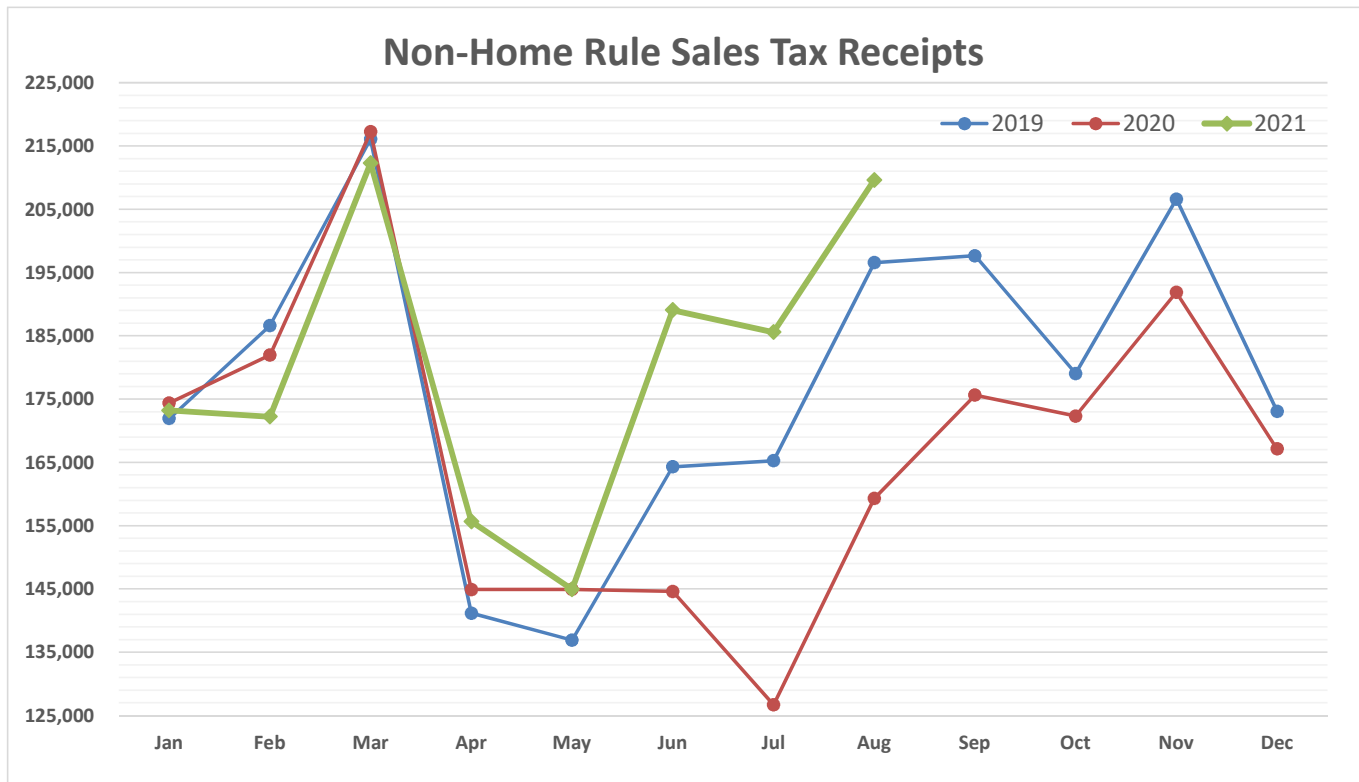
Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	573,338	585,729	2.16%	542,215	-7.43%	495,194	47,022	9.50%
February	November	596,355	585,612	-1.80%	542,675	-7.33%	515,073	27,602	5.36%
March	December	716,833	708,009	-1.23%	667,111	-5.78%	619,130	47,981	7.75%
April	January	510,348	508,950	-0.27%	509,698	0.15%	440,789	68,910	15.63%
May	February	484,267	497,768	2.79%	466,021	-6.38%	418,262	47,759	11.42%
June	March	555,869	515,679	-7.23%	574,063	11.32%	480,105	93,957	19.57%
July	April	556,516	452,741	-18.65%	556,926	23.01%	480,663	76,263	15.87%
August	May	630,633	516,160	-18.15%	622,012	20.51%	544,678	77,334	14.20%
September	June	628,856	544,099	-13.48%		-100.00%	543,144	(543,144)	-100.00%
October	July	589,297	542,519	-7.94%		-100.00%	508,977	(508,977)	-100.00%
November	August	689,952	641,526	-7.02%		-100.00%	595,913	(595,913)	-100.00%
December	September	571,876	529,081	-7.48%		-100.00%	487,730	(487,730)	-100.00%
		7,104,140	6,627,872	-6.70%	4,480,722		6,129,659	(1,648,937)	
Y-T-D		4,624,157	4,370,647	-5.48%	4,480,722	2.52%	3,993,894	486,828	12.19%

DEPARTMENT OF FINANCE
MONTHLY REPORT
AUGUST 2021



Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2019	2020	% Change	2021	% Change	FY 2021	Variance \$	Variance %
January	162,876	179,651	10.30%	208,145	15.86%	152,831	55,314	36.19%
February	195,953	185,089	-5.54%	220,056	18.89%	183,736	36,320	19.77%
March	117,989	137,632	16.65%	151,661	10.19%	110,633	41,029	37.09%
April	189,515	202,147	6.67%	241,823	19.63%	177,699	64,124	36.09%
May	394,217	197,921	-49.79%	330,332	66.90%	369,640	(39,307)	-10.63%
June	123,113	122,594	-0.42%	289,833	136.42%	115,438	174,395	151.07%
July	184,112	194,674	5.74%	260,006	33.56%	172,633	87,374	50.61%
August	131,977	266,162	101.67%	145,998	-45.15%	123,749	22,249	17.98%
September	116,806	150,811	29.11%		-100.00%	109,524	(109,524)	-100.00%
October	208,404	218,387	4.79%		-100.00%	195,411	(195,411)	-100.00%
November	136,016	147,566	8.49%		-100.00%	127,536	(127,536)	-100.00%
December	128,529	130,645	1.65%		-100.00%	120,516	(120,516)	-100.00%
	2,089,504	2,133,279	2.09%	1,847,853	-13.38%	1,959,344	(111,491)	-5.69%
Y-T-D	1,499,750	1,485,870	-0.93%	1,847,853	24.36%	1,406,357	441,496	31.39%



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	171,944	174,393	1.42%	173,241	-0.66%	138,255	34,986	25.31%
February	November	186,644	181,973	-2.50%	172,248	-5.34%	150,075	22,173	14.77%
March	December	216,076	217,245	0.54%	212,281	-2.29%	173,741	38,540	22.18%
April	January	141,165	144,913	2.65%	155,657	7.41%	113,507	42,150	37.13%
May	February	136,920	144,946	5.86%	144,939	0.00%	109,611	35,328	32.23%
June	March	164,308	144,621	-11.98%	189,084	30.74%	132,116	56,968	43.12%
July	April	165,275	126,701	-23.34%	185,597	46.48%	132,893	52,704	39.66%
August	May	196,564	159,315	-18.95%	209,622	31.58%	158,052	51,570	32.63%
September	June	197,652	175,641	-11.14%		-100.00%	158,927	(158,927)	-100.00%
October	July	179,039	172,331	-3.75%		-100.00%	143,961	(143,961)	-100.00%
November	August	206,609	191,900	-7.12%		-100.00%	166,129	(166,129)	-100.00%
December	September	173,055	167,141	-3.42%		-100.00%	138,304	(138,304)	-100.00%
		2,135,250	2,001,120	-6.28%	1,442,667		1,715,571	(272,904)	
Y-T-D		1,378,895	1,294,107	-6.15%	1,442,667	11.48%	1,108,250	334,417	30.18%

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
MONEY MARKET & CASH									
Eagle Bank	N/A	N/A	0.000%	214754-1	-	-	-	0.00	N/A
IPRIME	NA	NA	0.000%		1,626,775.26	1,626,775.26	-	1,626,775.26	N/A
CERTIFICATE OF DEPOSIT									
Western Alliance Bank	01/28/21	01/28/22	0.250%		249,933.22	249,300.00	633.22	249,300.00	-
Texas Capital Bank	01/28/21	01/28/22	0.200%		249,999.37	249,500.00	499.37	249,500.00	-
Customers Bank	01/28/21	07/27/22	0.150%		249,959.40	249,400.00	559.40	249,400.00	-
Bank USA/Private Bank	01/28/21	07/27/22	0.150%		249,971.52	249,400.00	571.52	249,400.00	-
Servisfirst Bank	01/28/21	01/30/23	0.160%		249,197.83	248,400.00	797.83	248,400.00	-
Pacific Western Bank	01/28/21	01/30/23	0.210%		249,948.24	248,900.00	1,048.24	248,900.00	-
First Internet Bank of IN	02/10/21	08/11/22	0.080%		249,999.63	249,700.00	299.63	249,700.00	-
GBC International Bank	02/10/21	08/11/22	0.090%		249,946.01	249,600.00	346.01	249,600.00	-
Midland States Bank	02/19/21	02/22/23	0.110%		249,955.94	249,400.00	555.94	249,400.00	-
Allegiance Bank Texas	02/19/21	02/22/23	0.110%		249,953.44	249,400.00	553.44	249,400.00	-
BMW Bank North America	02/19/21	02/22/23	0.150%		249,000.00	249,000.00	-	248,632.48	(367.52)
Bank 7, OK	03/26/21	03/28/22	0.200%		249,911.56	249,400.00	511.56	249,400.00	-
Centier Bank, IN	03/26/21	03/28/22	0.050%		249,925.59	249,800.00	125.59	249,800.00	-
Wex Bank	03/31/21	03/31/22	0.050%		249,000.00	249,000.00	-	248,990.29	(9.71)
INSBank, TN	03/26/21	03/27/23	0.130%		249,961.56	249,300.00	661.56	249,300.00	-
First National Bank, ME	03/26/21	03/27/23	0.070%		249,950.10	249,600.00	350.10	249,600.00	-
CIBM Bank, WI	03/26/21	03/27/23	0.070%		249,949.92	249,600.00	349.92	249,600.00	-
Commonwealth Bus Bk	03/31/21	03/31/23	0.100%		249,000.00	249,248.74	(248.74)	248,543.09	(705.65)
Royal Business Bank	04/14/21	07/15/22	0.070%		249,923.54	249,700.00	223.54	249,700.00	-
Third Coast Bank	04/19/21	07/27/22	0.100%		249,929.99	249,600.00	329.99	249,600.00	-
US Treasury N/B	04/15/21	01/15/24	0.250%		250,000.00	249,140.63	859.37	249,033.25	(107.38)
US Treasury N/B	04/15/21	01/31/25	0.480%		964,000.00	996,422.03	(32,422.03)	992,619.23	(3,802.80)
US Treasury N/B	04/15/21	07/31/25	0.620%		406,000.00	399,640.39	6,359.61	400,480.84	840.45
Alameda Cnty-a-txbl	04/16/21	08/01/23	0.200%		250,000.00	271,707.50	(21,707.50)	267,540.00	(4,167.50)
US Treasury N/B	05/19/21	07/31/25	0.570%		350,000.00	345,351.56	4,648.44	345,242.10	(109.46)
US Treasury N/B	07/28/21	07/31/25	0.500%		252,000.00	249,499.69	2,500.31	248,574.31	(925.38)
TOTAL					9,094,192.12	9,125,785.80	(31,593.68)	9,116,430.85	(9,354.95)
Per Statement				PMA Invests	9,094,192.12	9,125,785.80		9,116,430.85	(9,354.95)
						-		-	
				Total	9,094,192.12	9,125,785.80		9,116,430.85	
					-	-		-	

Village of Lake Zurich
Police and Firefighters' Pension Funds
Statement of Net Position
August 31, 2021

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND	
	August-21	August-21	Year-to-Date
Revenues:		Revenues:	
Municipal Contributions	126,309	Municipal Contributions	156,852
Member Contributions	25,940	Member Contributions	37,862
Total Contributions	152,249	Total Contributions	194,715
Investment Income	484,325	Investment Income	778,498
Total Revenues	636,573	Total Revenues	973,213
Expenses:		Expenses:	
Pension and Benefits	189,314	Pension and Benefits	182,442
Insurance	-	Insurance	-
Professional Services	1,975	Professional Services	1,730
Investment Expenses	36	Investment Expenses	47
Other Expenses	1,925	Other Expenses	-
Total Expenses	193,250	Total Expenses	184,219
Operating Income (Loss)	443,323	Operating Income (Loss)	788,994
Beginning Net Position*	33,093,544	Beginning Net Position*	52,950,186
Ending Net Position	33,536,867	Ending Net Position	53,739,180
Assets		Assets	
Cash and Investments	33,476,513	Cash and Investments	53,644,815
Other Assets	75,047	Other Assets	119,288
Total Assets	33,551,560	Total Assets	53,764,103
Liabilities		Liabilities	
	14,693		24,923
Net Position 08/31	33,536,867	Net Position 08/31	53,739,180



COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

September 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of September 2021, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Permits issued:

- 35 W Main: Build out
- 1190 Heather: Flex Construction – Build out
- 265 N Rand: Demolition of former hair salon (future Andy's Deli)
- 400 Oakwood: Echo - Solar Panels
- 125 N Old Rand: Breezewald Park – Expansion of outdoor dining area

Commercial Occupancy Permits issued:

- 750 Oakwood: Kraft Chemical (CO from interior remodel)
- 525 Enterprise: Milieu Landscaping
- 815 Oakwood Unit D: Ohio Model Products - Wholesale Hobby Products Distributor
- 795 Ela Suites 208 & 210: Senator Dan McConchie Office
- 143 E Main: MVP Sports: Cricket, Baseball and Golf Training; Golf Simulators

FOIA Requests: Total number of FOIA requests: 9

PLANNING DIVISION:

Planning and Zoning Commission (PZC) Activity:

The following applications were considered by the PZC in September.

1. *363 Enterprise Parkway – Special Use Permit for a Youth Baseball Facility.* The Application was presented by Mr. Aaron Zarkowsky, Attorney for Lake County Stars. Ms. Cynthia Zarkowsky, Operations Director was available to answer questions. There was no objection to the application either prior to or at the meeting. Statements were made in support of the application. PZC Commissioner Castillo recused himself from discussion and voting on the matter due to his voluntary connections with the organization. Following the close of the hearing the PZC recommended approval of the application.
2. *570A Telser Road – Special Use Permit for an indoor Badminton sports training facility.* The Application was presented by Mr. Robert Nauman, attorney for the Applicant. The Applicant, Mr. Jimmy Sun was also present and answered questions of the Commission. There was no objection to the application either prior to or at the meeting. However, during deliberation the PZC discussed the noted increase in the number of these types of uses (sports, recreation and fitness) within the industrial park. PZC members asked whether the number of these uses should be regulated, and how that could be done. Staff indicated that these uses are already allowed uses within the industrial park and recommended that the market be allowed to determine when and where they could be established. Regulations to prohibit such uses could restrict owners of properties from gainfully leasing their spaces. However, staff stated that there are regulatory means available such as reviewing the land use designations of the industrial districts in the Comprehensive Plan, through dispersion requirements and through either

clustering them in certain areas or prohibiting them in others. Following the close of the hearing and deliberation, the PZC unanimously recommended approval of the application.

New Zoning Applications received (for PZC consideration).

The following new applications were received for consideration by the PZC for their October 20, 2021 meeting:

1. *676 S Rand Road – Special Use Permit for a Cannabis Dispensary.* Justice Cannabis Company / Botavi Wellness LLC has submitted its zoning application package applying for a Special Use Permit for 676 South Rand Road. The Applicant presented their proposal to the Village Board on October 4 at a Courtesy Review and was encouraged to proceed to the PZC for a hearing and recommendation.

Development Planning:

1. *Beech Drive Subdivision.* Public Works Director Brown, Community Development Director Saher and Building Services Supervisor Meyer accompanied by Village Engineer Stoehr, met with developer Sam Ghanma and his project engineer Len Kleinjan of Haeger Engineering to discuss moving forward with building out the 4-lot residential Beech Drive subdivision that was approved in February of this year. The Beech Drive Subdivision is located on the northeast corner of Honey Lake Road and Beech Drive and consists of 4 single-family lots. The property was formerly owned by the Armentrout family. Since February, Mr. Ghanma had focused on obtaining demolition and building permits for another adjacent property to the north at 68 Beech Drive (not part of the Beech Drive Subdivision), but had held back on these lots due to the unavailability and high price of building materials. However, now that prices and availability have begun to normalize, Mr. Ghanma intended to resume the development building out each lot as he obtains potential buyers.
2. *Sanctuary of Lake Zurich.* Community Development Director Saher was contacted by Mr. Rick Cortopassi, who has been the spokesperson and representative of the two owners of the northerly parcels at the southwest corner of Rand and Old Rand Roads (Mr. Sansonetti and Mr. Naccarato). Mr. Cortopassi informed Director Saher that Mr. Romeo Kapudija had closed on the two parcels the previous week. The entire assemblage of parcels, (comprising approx. 4 acres) was now under the control of LZ Development Group, LLC, represented by Mr. Romeo Kapudija and Mr. Tim Andrews representing the Sponsler family. Mr. Kapudija and Mr. Andrews later met with Mayor Poynton and village staff including Manager Keller, Assistant Manager Witherow, Director Brown and Director Saher to discuss a number aspects of the project moving forward including fees, engineering and site improvements, IDOT access, permits and the project timeline. The developer obtained a tree removal permit and completed tree removal. He would then proceed with demolition of the bait shop building on the property followed by mass grading.
3. *Canterbury Estates.* The Community Development Department issued an occupancy permit to Canterbury Townes Building 1: Ryan Homes, the builder, received a temporary occupancy to begin use of the new sales office and models at the 1st building. A few pending issues related to landscape material in the rear, new garage doors and exterior cladding remain, which after being addressed will allow them to request their final occupancy.
4. *265 N Rand Road - Andy's Deli.* The owners of the property Kolasa Real Estate, owner of Andy's Deli was issued a demolition permit to begin removal of the existing building and site features on the property. Mobilizing equipment on the property would begin shortly. Following demolition, they would

request their sitework and building permits for the construction of the new mixed-use building and its accompanying site features.

5. *G2 Revolution at 800 Church Street.* One of the Lake Zurich Industrial Park's newest residents, G2 Revolution, hosted an Open House for Lake Zurich elected officials, staff, Chamber representatives and selected other invitees on Friday, September 17, at 3:00 p.m. at its new location, 800 Church Street. G2 revolution moved earlier this year from Lake in the Hills to the LZ Industrial Park. G2 Revolution President, Scott DeMuth, offered guests a tour of the recently remodeled facility. G2 revolution is a specialty recycling company which develops sustainable second life solutions for hard to recycle items and materials for the retail and manufacturing sectors.
6. *Heritage Christian Church.* Staff had earlier reported that the church had begun discussions on potentially expanding the existing 19,000 square foot building with a new larger 750-seat worship space, entry and gathering lobby, and administration offices. The expansion would also require expanding the existing parking lot. This month, the church's consulting engineers informed staff that the church intended to move forward on the project and began discussion on permit submittals. Concurrently, Community Development Director Saher was also informed by attorneys for the church that the owners intended to acquire the adjacent residential property to the north to accommodate the expansion. That property at 23346 North Quentin Road is located in unincorporated Lake County. The church would request annexation of that property to Lake Zurich to complete the consolidation. The church would first annex and zone the property and then follow through with the building addition project.
7. *Regal Theaters.* Peter Ruznak, representative for the Regal Theater site on Rand Road, informed Assistant Village Manager Witherow that Regal intends to continue operations in Lake Zurich. The theater may be updated at a later date (which was planned pre-pandemic), but it is not high on the list of the parent company, Cinemark. Cinemark was still interested in selling the excess acreage on the site but did not want to "lock up" their properties for extended lengths of time while proposed developers attempted to recruit investors or partners.
8. *Echo, Inc. Purchases Former Tredegar Property (351 Oakwood Road).* Mr. Mike Hilt of Echo informed staff of the Community Development Department that Echo, Inc. had acquired the former Tredegar property. He stated that Echo closed on the 20-acre property on September 8. Echo would develop a plan for the use of the property, but intended to use the existing buildings for storage in the short term.
9. *670 Old Rand Road under Contract with Developer.* The vacant unimproved 9-acre property at 670 South Old Rand Road was under contract to be sold to a developer, OSK Capital Development, LLC. The property had recently been relisted for sale by broker Sean Dailey ([Claim Realty](#)). This is the triangular property just north the intersection of Buesching and Old Rand Roads. In past conversations with Mr. Dailey, Community Development Director Saher had provided information on the zoning, potential land uses, and existing conditions including the Lake County wetland at the northerly portion of the property (approximately 2 acres). Mr. Dailey inquired about potential new land uses including townhouses, apartments, single-family residential to be developed on the property. Director Saher also advised him that if commercial development is proposed, such as the property immediately to the north along Surryse Road, it would be helpful discussing first. The current zoning of the property is R-1/2. Unless large lot single-family residences are contemplated, the property would need to be rezoned.
10. *MVP Sports.* The Community Development Department issued an occupancy permit to the property at 143 E. Main St. – MVP Sports: The business completed interior remodeling and received a temporary occupancy to begin operations for sporting activities in cricket, baseball, softball, golf simulations and a dance studio. They intend to approach the village for a liquor license in the near future.

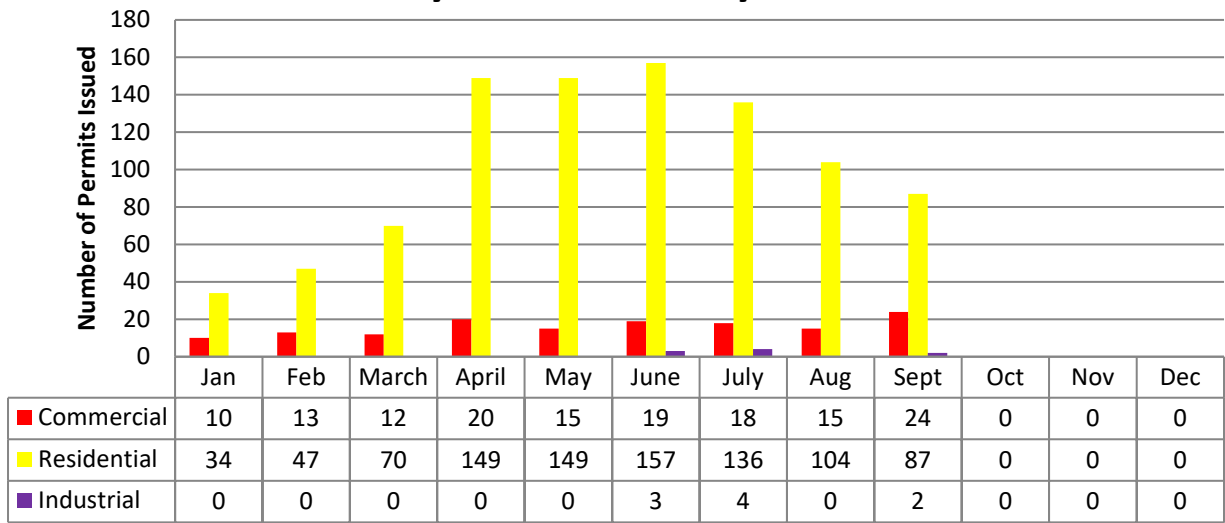
11. Factor75 (F) at 1325 Ensell Road. The Community Development Department issued an occupancy permit to Factor 75 (F_) at the former Peapod Building: The company specializing in providing fresh packaged, refrigerated, ready to eat meals in the Chicago area recently undertook a lease agreement with the property owners (CRE-Provender Lake Zurich LLC) of the former Peapod building at 1325 Ensell Road. "F_" is a subsidiary of "Hello Fresh" after having been acquired in December 2020. The Chicagoland based company has two kitchens in Aurora and Burr Ridge. However, due to the increasing demand for this product they were looking to expand. More importantly, damage to the Burr Ridge facility after the recent July tornado in Burr Ridge had accelerated their urgency in securing this location. They recently received an interior demolition permit to begin setting up for their use of the building. A temporary occupancy permit was issued to allow them to begin operations. Information about their services can be viewed at <https://www.factor75.com/r/home>.

Other Activities.

Janis Higgins begins work as Permit Coordinator at the Community Development Department.

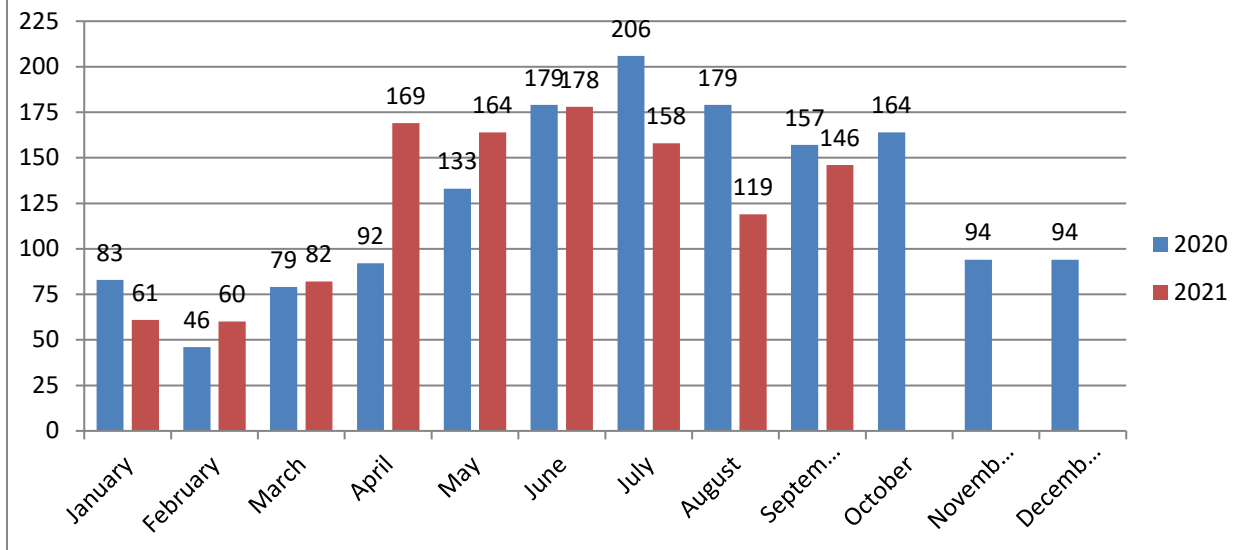
On October 4, 2021 Janis Higgins joined the Community Development team as a full-time Permit Coordinator. Janis began her career with the Village in 2007 as a part-time receptionist at Village Hall. In 2010, Janis transferred to Public Works as a receptionist. She also worked with the former Building Department in that role. In 2014, she took a position with the Fire Prevention Bureau. Janis has been a resident in Lake Zurich for 30 years.

Monthly Permit Activity for 2021



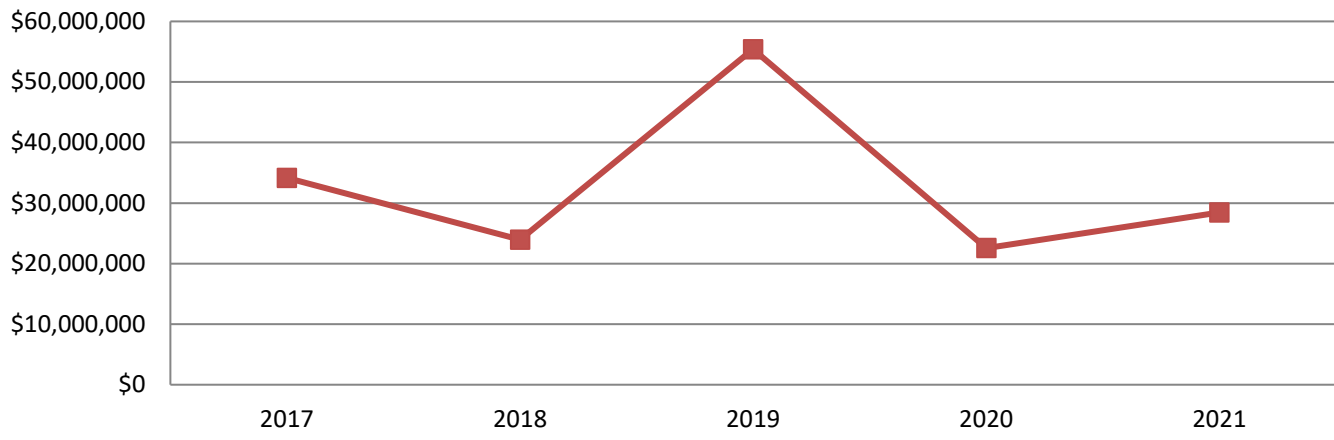
The chart above represents the total of permit activity on a monthly basis for 2021.

Permit Activity for 2020/2021



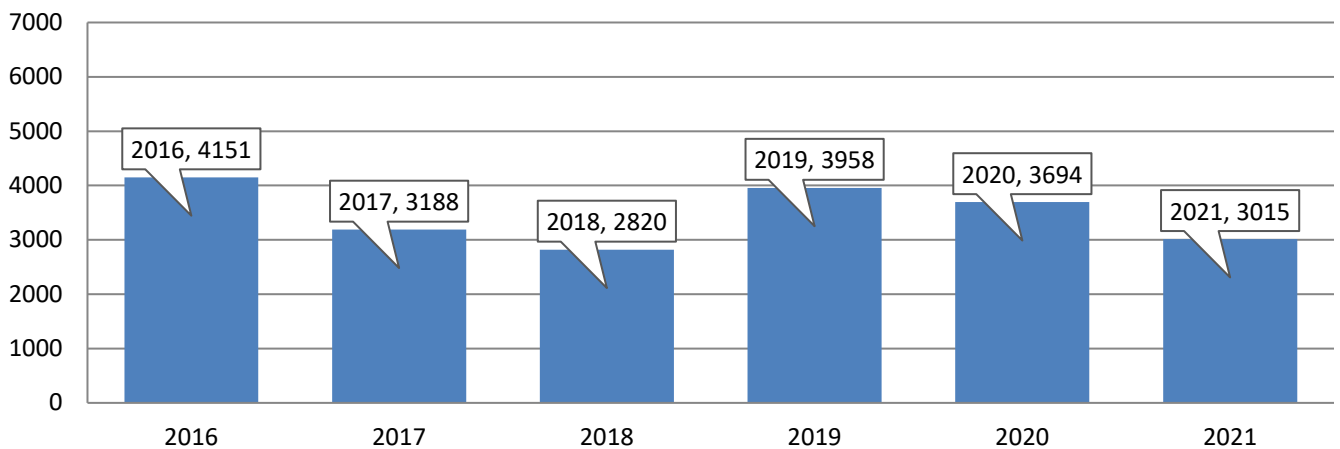
The chart above compares monthly permit activity for 2021 to the previous year 2020.

Construction Value of New Permits: January-December 2017-2021



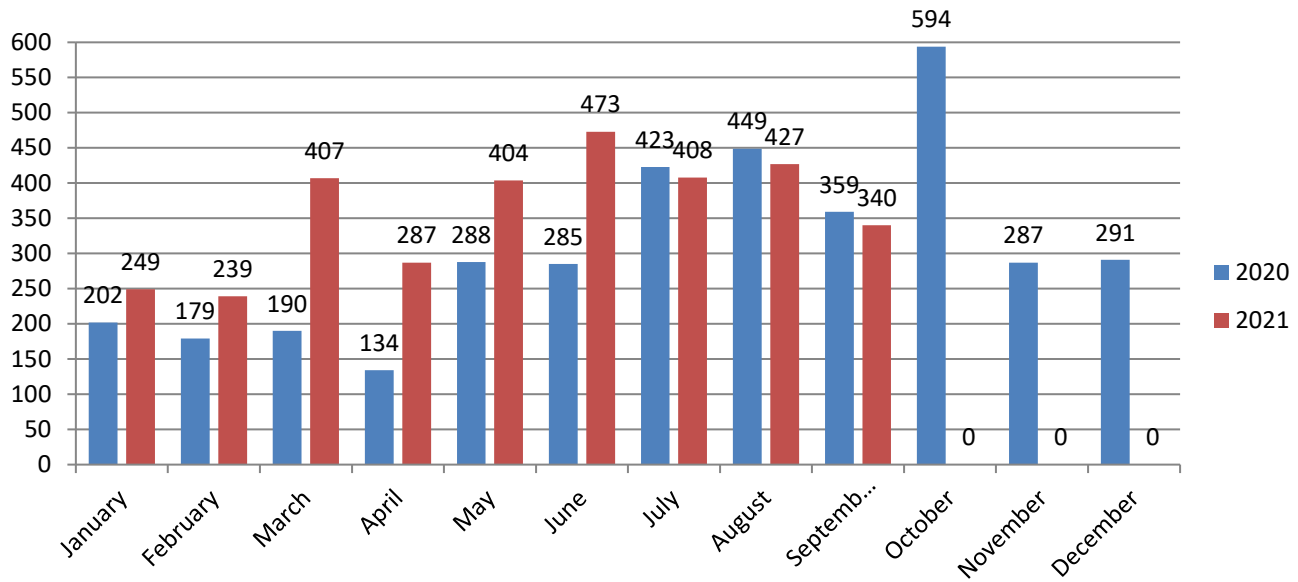
This chart tracks construction value of permit activity by year for 5 years. Comparable data will not be available until the end of the year.

Inspection Activity: January-December 2016-2021



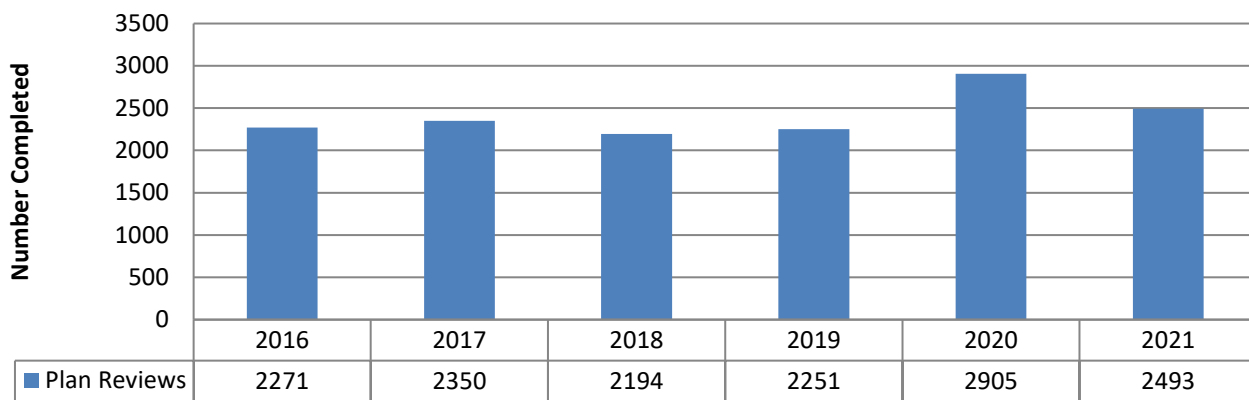
This graph illustrates the number of inspections performed by year. Comparable data for 2021 will not be available until the end of the year.

Monthly Inspection Activity 2020/2021



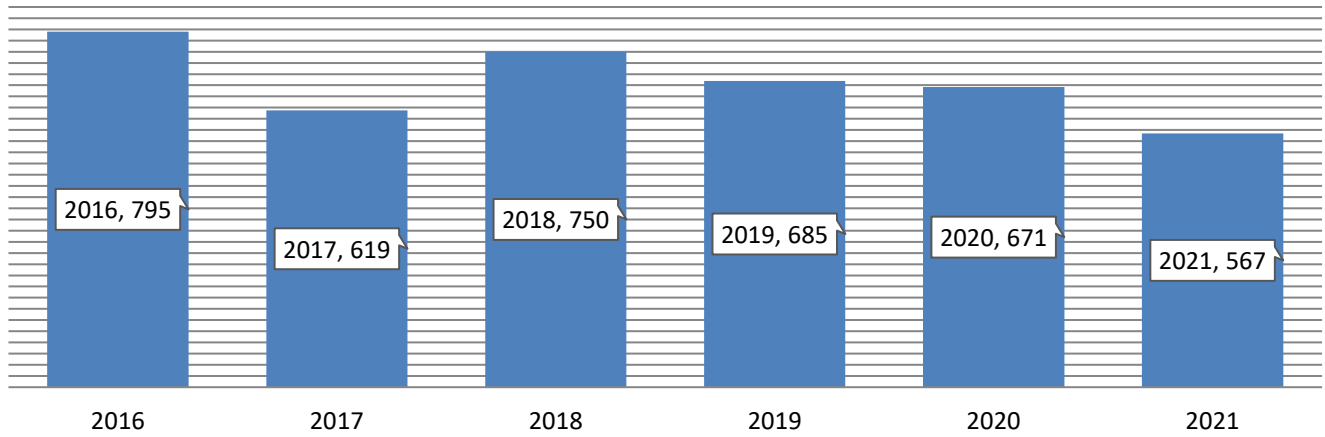
This chart indicates inspection activity on a monthly basis for 2021 compared to the previous year 2020.

Plan Reviews Completed: January-December 2016-2021



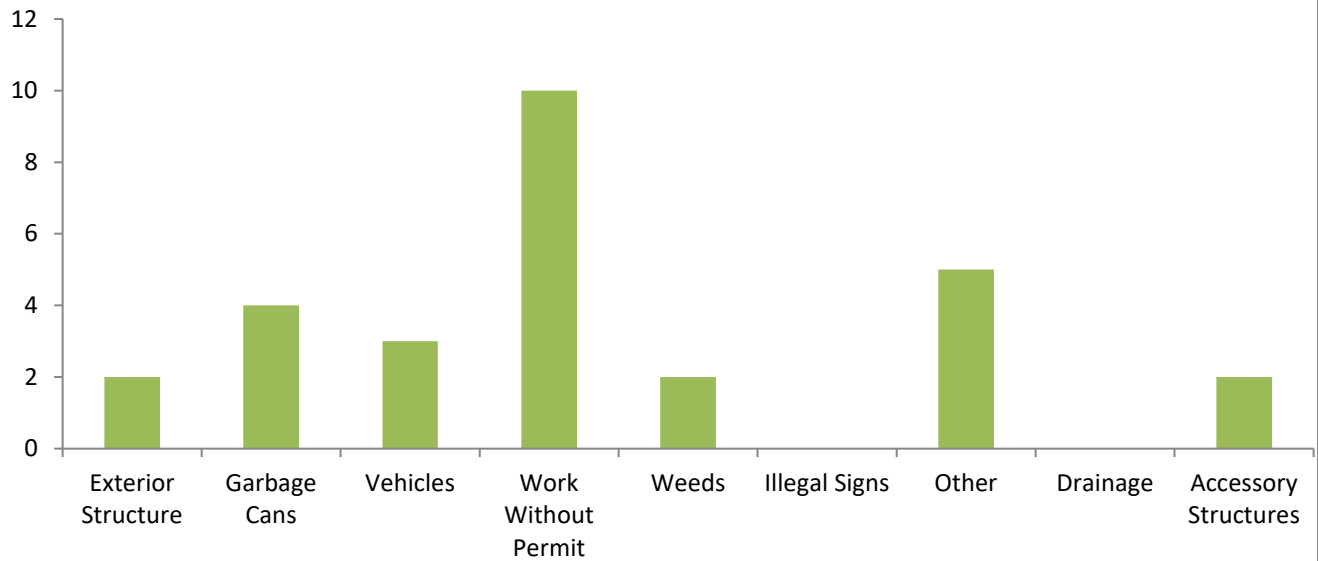
This graph illustrates the number of plan reviews performed by year. Comparable data for 2021 will not be available until the end of the year.

Contractor Registrations January-December (applied for) 2016-2021



Comparable data for 2021 will not be available until the end of the year.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

September 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Park Maintenance: Crews continue to address both routine and specific maintenance items as needed. Crews completed transferring furniture, equipment, and supplies to the Barn. Punch list items are being monitored for completion while PW continues to assist with items such as office décor and maintenance.

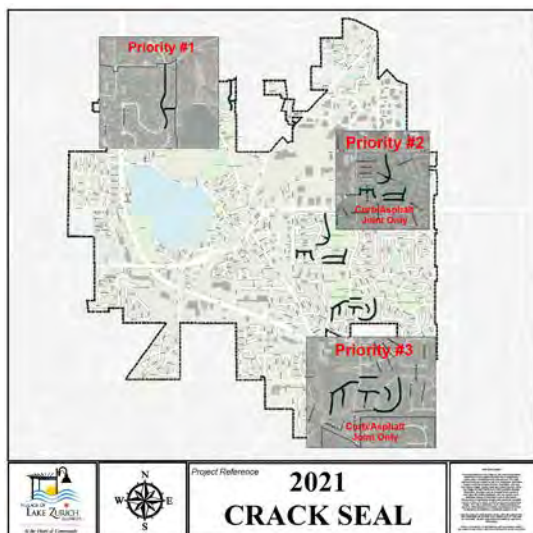
Special Events: Crews prepared and completed set-up and breakdown for the 2021 Rock the Block. Crews set-up and broke down four Farmers Markets, four block parties, five Food Truck Socials.

Infrastructure Projects:

Crews have completed the 2021 sign replacement program. The program locations mimics the annual Road Resurfacing Program.



Staff has all documents prepared for the 2021 Crack Sealing Program. Work is expected to begin in October.



September Water Main Break Locations:

336 Whitney Road
960 Manchester Ct.
186 Bern Ct.
578 Richmond Circle x 2
250 Telser Road
826 Woodbine Circle
688 Sheridan Ct.

Water Main Replacement:

The Rt. 12 emergency water main replacement (between L.A. Fitness and Starbucks) has been postponed due to higher than expected cost estimates. Due to field and operational adjustments, this segment will temporarily remain out of service while a reasonable plan & scope can be developed, budgeted for and competitively bid for in 2022.

Well 9-Out of Service

Well 9, authorized for preventative maintenance earlier this year to occur this Fall, is now out of service due to a pump motor failure experienced during routine operation on July 3rd. The Village's designated deep well contractor, Layne Christensen Company has pulled the pumping assembly for inspection. The motor demonstrates a compromised internal thrust bearing which requires shipping to the manufacturer for disassembly, repair and conversion to a mechanical seal and is estimated to take between 4 – 12 weeks to complete. In order to return the well to service expeditiously, the well contractor will proceed with the pump and column pipe repairs and reinstall with our spare well pump motor. The current project cost estimate (without the motor repair) does not exceed the expenditure amount previously authorized in June by the Village Board. Once a cost estimate has been determined for the failed motor repair, staff will provide an update and recommendation to the Village Board. Supply chain issues have delayed column pipe repairs but it is anticipated that remobilization and reinstallation will begin in October.

Employee Training:

All employees attended Work Zone Safety Training.

All employees attended operational training with the new trailer mounted sewer rodder.

Anniversaries:

Staff Kudos: Message sent to Operations Supervisor Jason Schuler

Hi Jason,

I wanted to say thank you for fixing the driveway. I really appreciate you coming back, knowing how busy you all are

Thanks again and have a great week!

Take care,

Heather

Email received by Utilities Superintendent Steve Schmitt:

Steve,

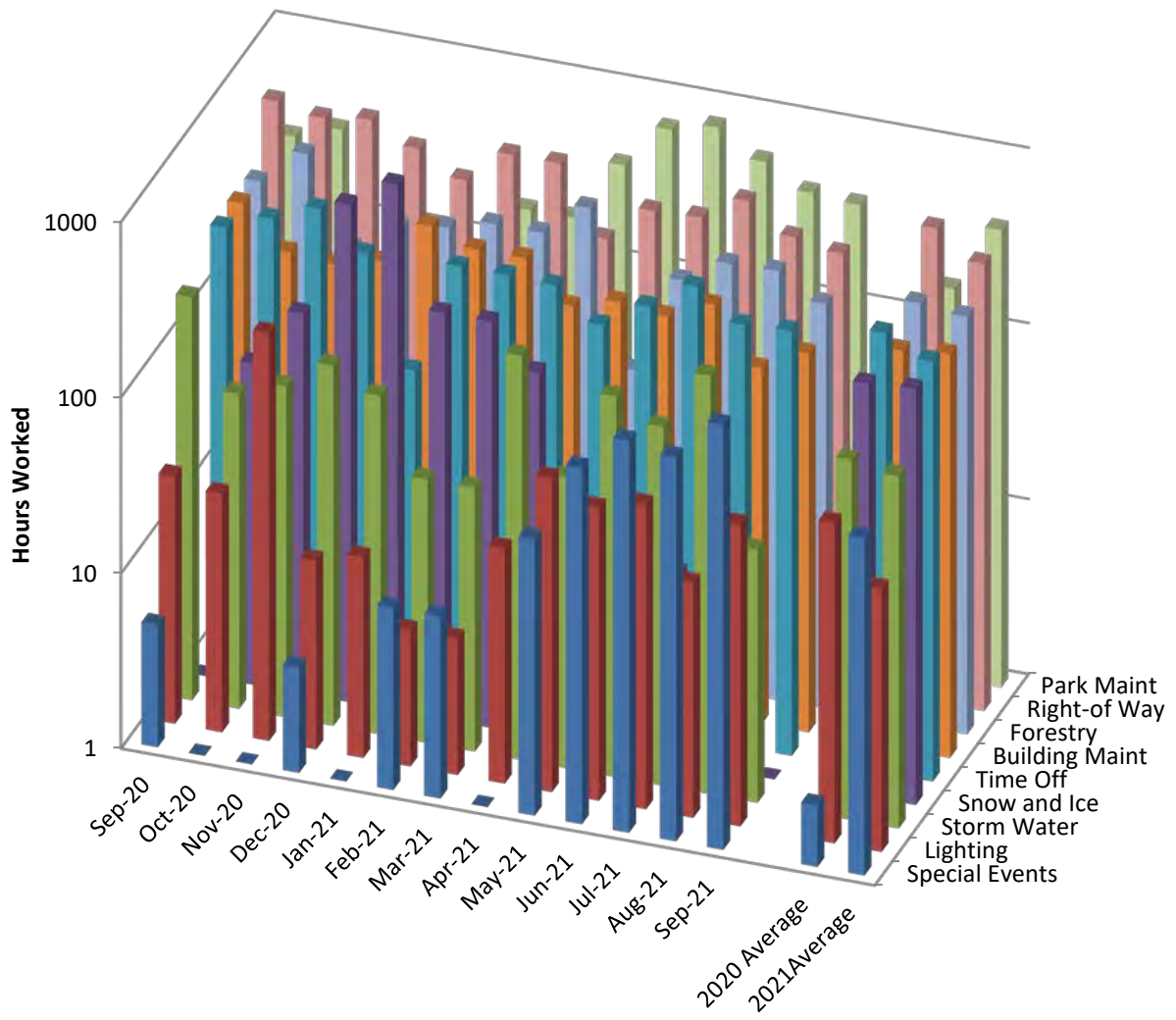
I live on Richmond Circle and was affected by the water main break that occurred this past Sunday. I wanted to let you know about Jeremy and his crew. As you know they worked all afternoon and late into the night to make the repair.

Jeremy was professional, friendly and knowledgeable in keeping the residents informed about what happened, how it was going to be repaired and assured everyone that they weren't leaving until it was fixed. Knowing Jeremy is on your staff and working within the Village is reassuring that things will be handled in a way that makes residents proud to be part of the Village of Lake Zurich.

Sincerely,

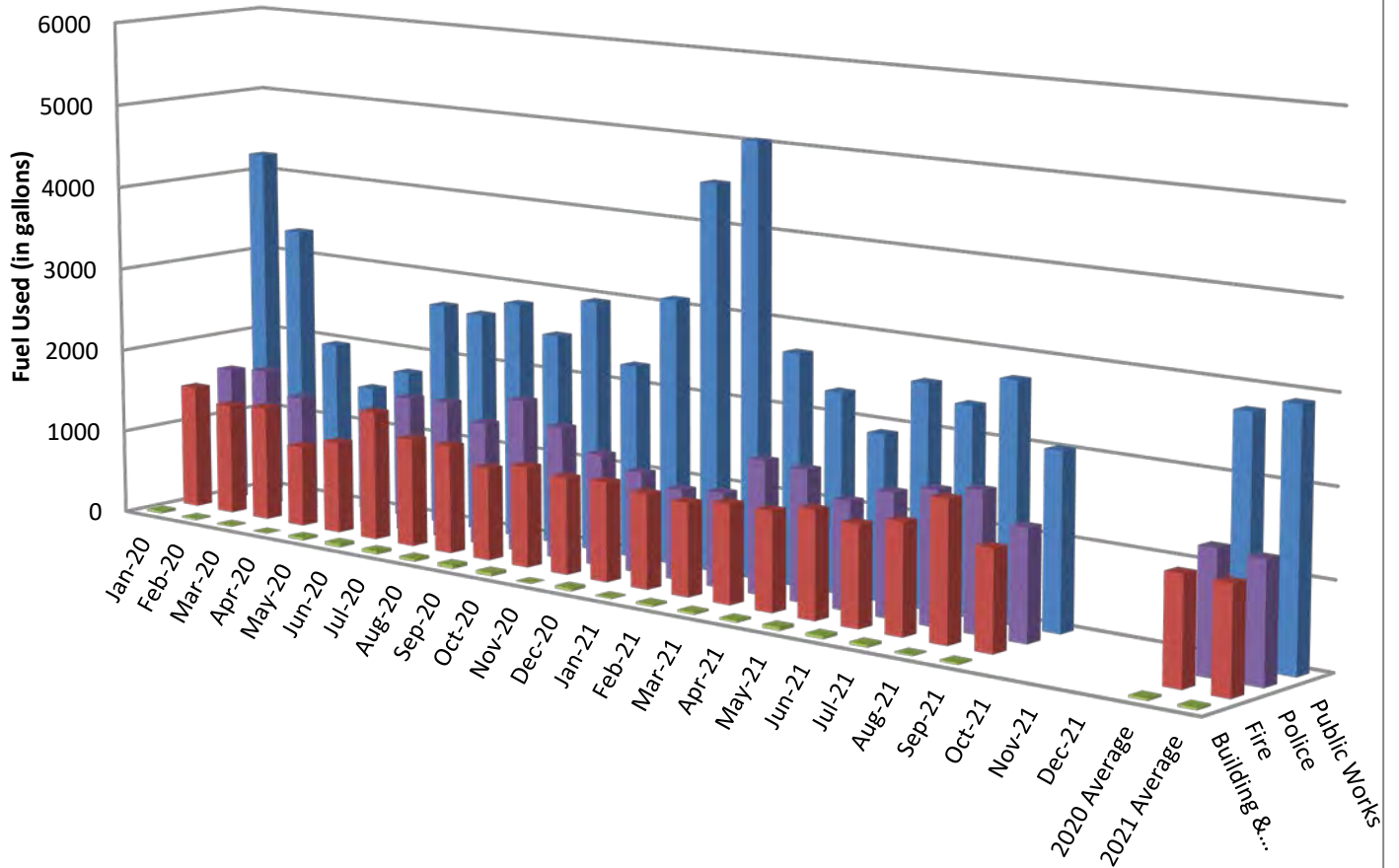
Ron McGinnis

Workload Concentration



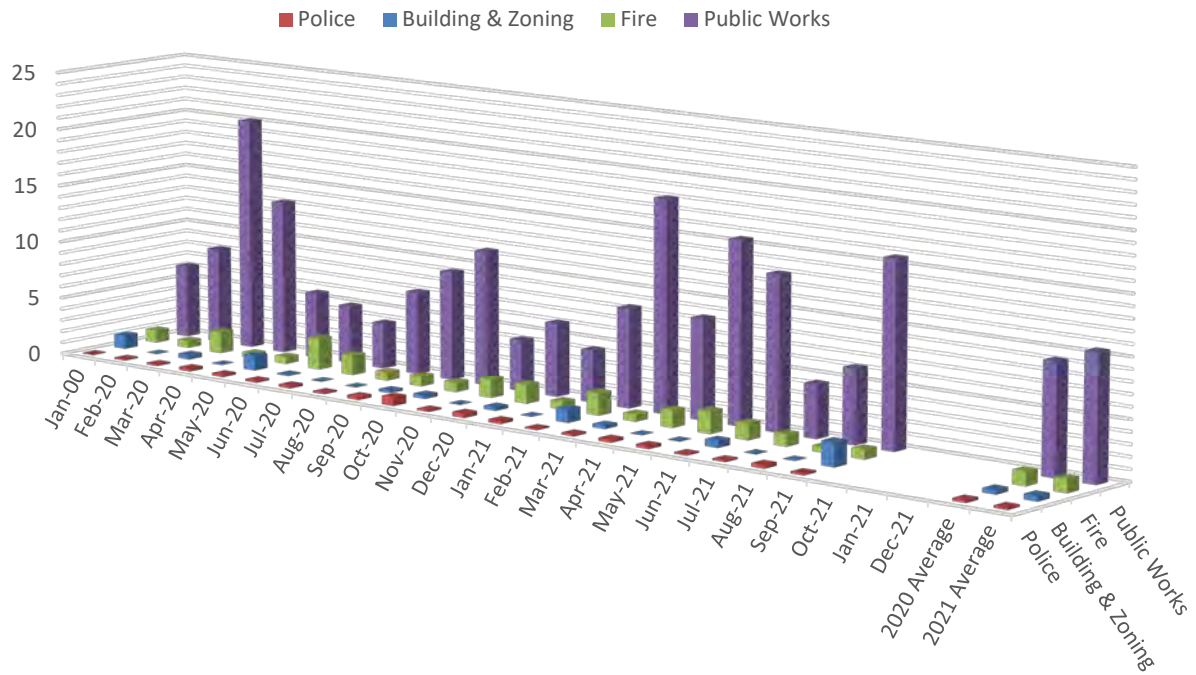
A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

Fleet Fuel Consumption (By Department)



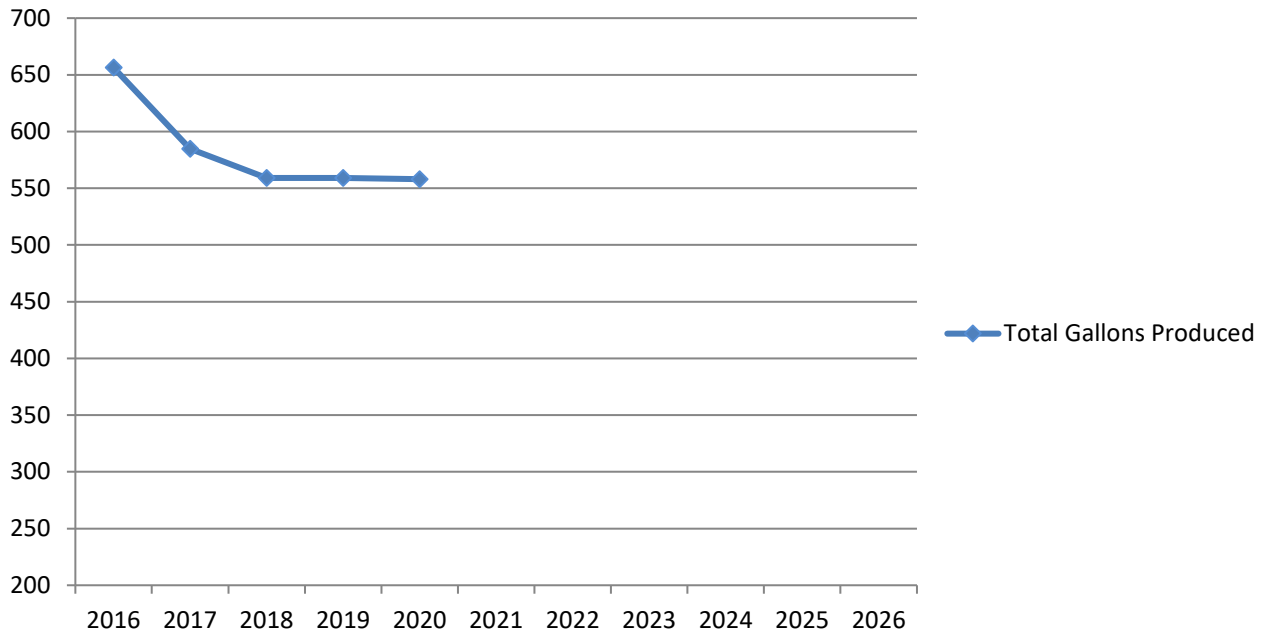
Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.

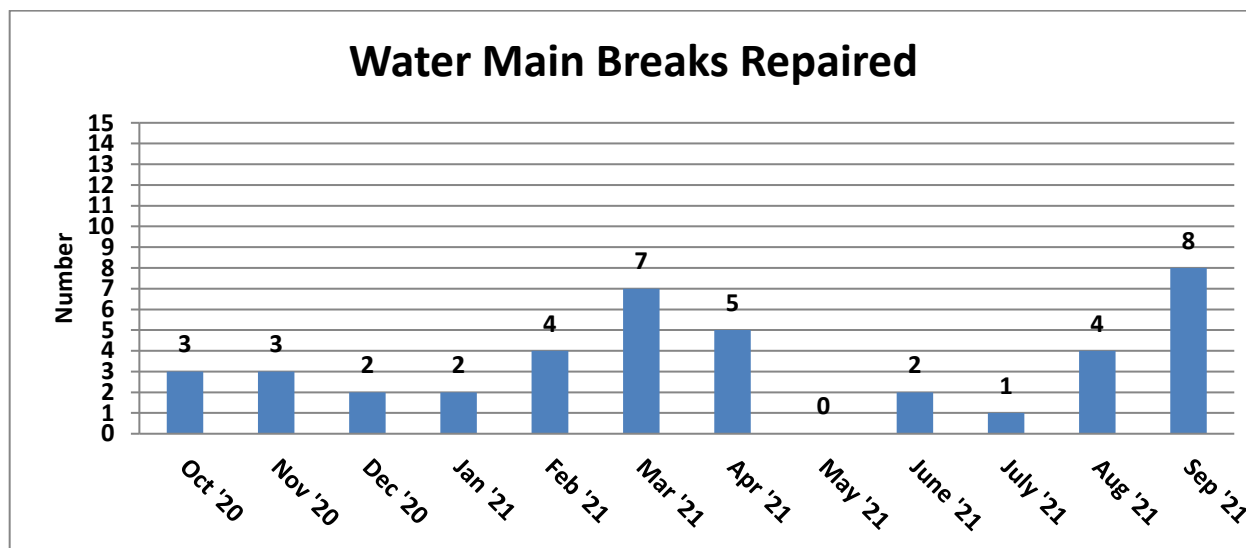
Water Production



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

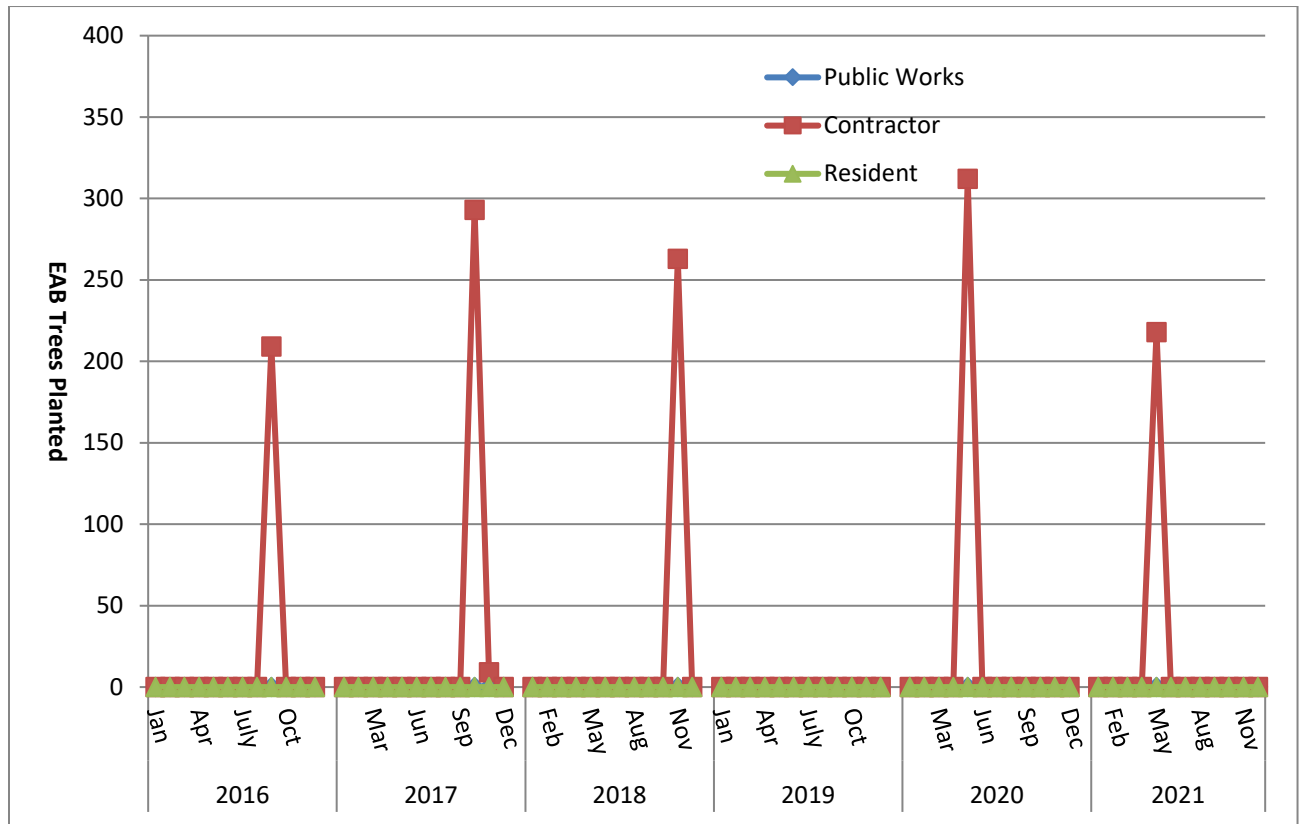
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319			
February	45.801	40.952	41.098	41.452	41.645	40.367			
March	53.467	44.543	43.155	43.946	43.552	42.924			
April	55.963	49.974	45,098	43.570	40.662	45.129			
May	60.273	49.588	48,065	45.339	44.834	51.240			
June	63.819	56.169	46.114	45.489	51.130	56.763			
July	68.751	53.755	57.074	59.526	54.529	53.105			
August	66.229	54.746	54.067	61.419	58.959	54.083			
September	58.664	53.928	46.809	44.786	51.040	51.058			
October	45.838	47.169	44.369	43.476	44.443				
November	42.120	42.335	42.089	41,475	40.680				
December	46.088	44,961	45.305	44.379	42.684				
Total	656.314	584.787	559.111	559.084	558.025	436.988			
Avg	1.793	1.598	1.532	1.532	1.529	1.601			
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%				

The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 5 years occurred in July of 2016. In 2020, our daily average was 1.53 million gallons per day.

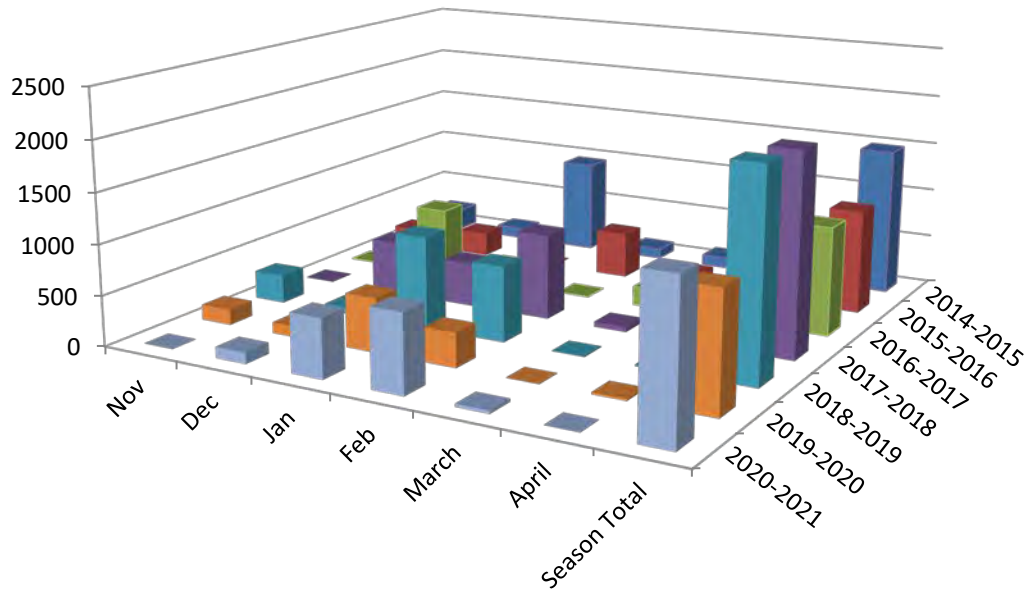


A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

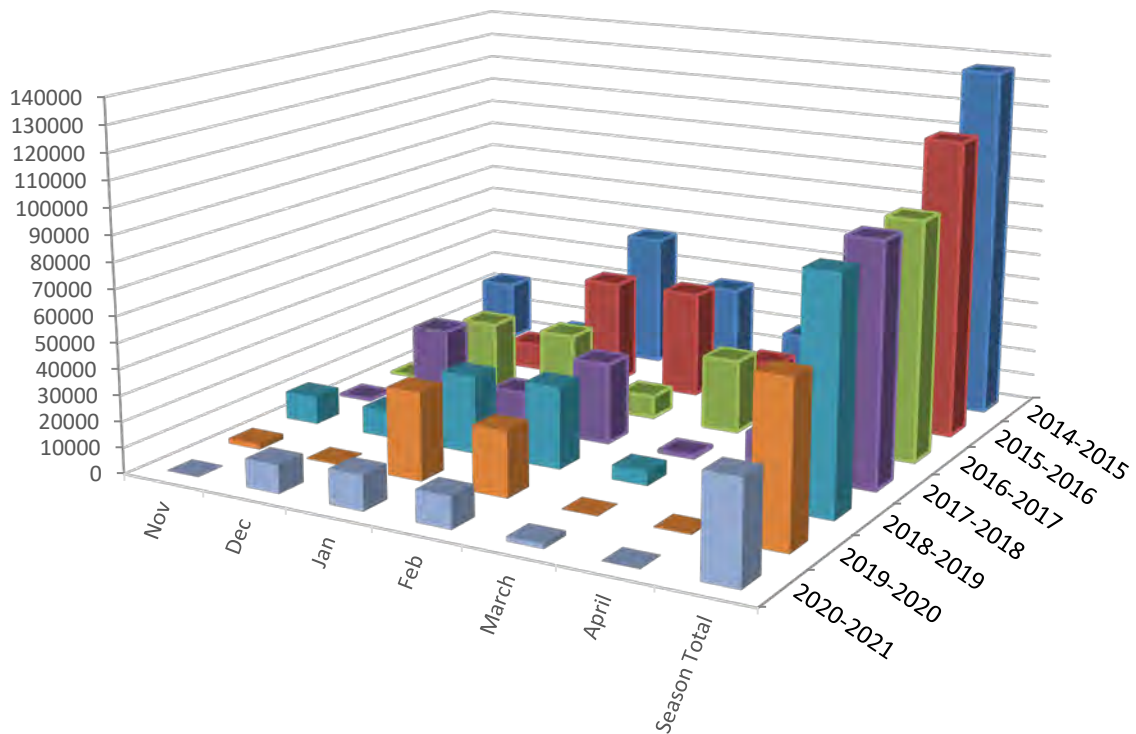
Emerald Ash Borer Tree Replacement Program



Tons of Road Salt



Gallons of Liquid Deicer





POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

SEPTEMBER 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

- In conjunction with National Assisted Living Week, several Lake Zurich police officers stopped by Azpira Place on North Rand Road for some social time with the residents and staff on September 17th.
- The District 95 Educational Foundation sponsored a cultural diversity celebration at Lake Zurich High School on Sunday, September 19th. The event included cultural performances, food vendors, and interactive booths. Dayshift officers interacted with the people attending the event and those who had booths.
- The Police Department processed 12 Freedom of Information requests this month.
- \$625 in overweight truck permit fees were received during the month of September.
- The Department participated in IDOT's Labor Day campaign. 48 hours were worked as part of the grant. The grant yielded the following results: 51 seat belt citations, 3 speeding citations, 9 distracted driving citations, 0 DUI arrests, 1 other arrest, and no other citations.
- Our agency also participated in the IDOT Child Passenger Safety campaign from September 17th through September 30th. 68 grant hours were worked as part of the campaign. The grant hours yielded the following results: 62 seat belt citations, 4 speeding citations, 13 distracted driving citations, 1 DUI arrest, 3 other arrests, and 9 other citations.
- The traffic safety division participated in "Operation Clear Track" on Tuesday, September 21st. Due to manpower restrictions, participation was limited to public outreach via social media. The information posted regarding rail safety was received/viewed by 2,704 people.

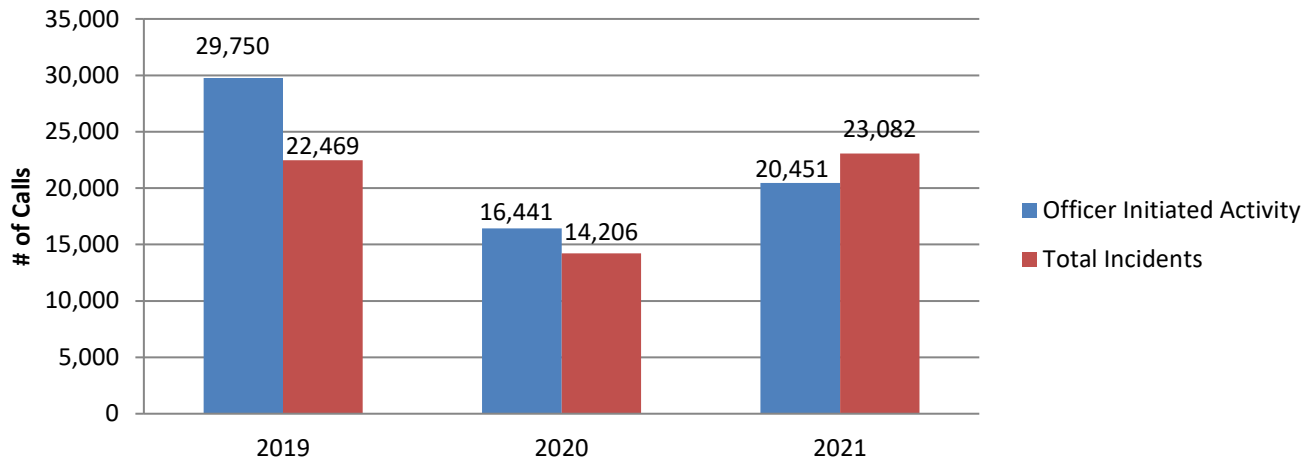
Patrol and Communications

- Year-to-date, officers have conducted 2978 traffic stops and issued 1552 traffic citations.
- During September, Dispatch handled 1785 9-1-1 calls and 5082 administrative calls.
- Susan Johnson was hired as a telecommunicator on September 20th. She has previous dispatching experience and previously worked at Cencom.
- Officer Jason VanAcker was selected to be the next detective. He will rotate to this position in January 2022.

Investigations

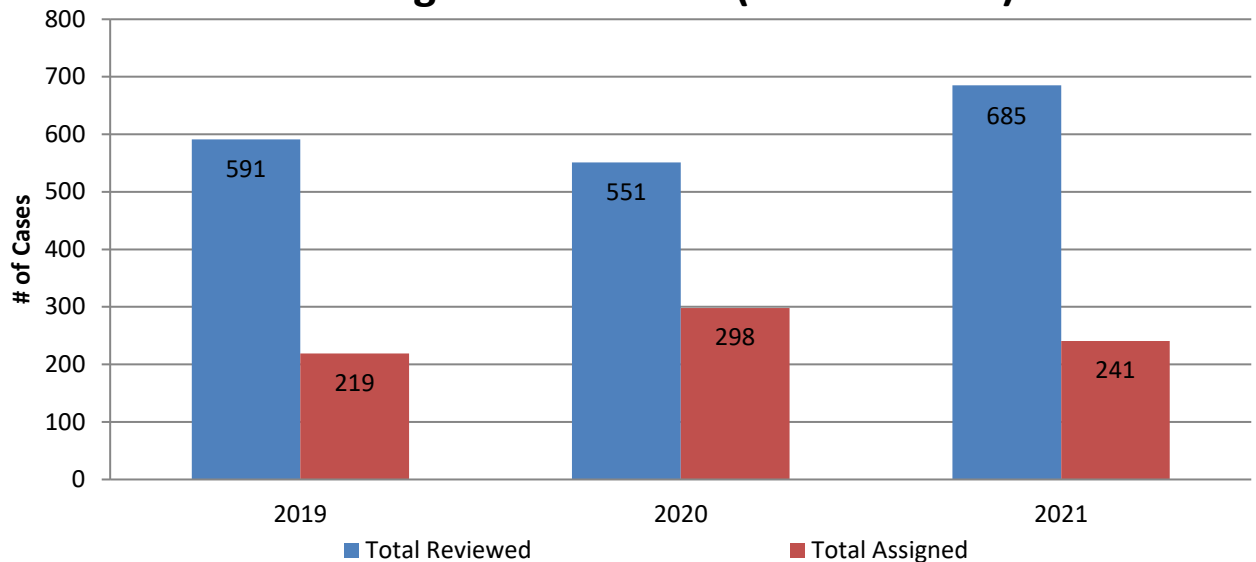
- The Criminal Investigations Division is currently investigating 95 cases, averaging 23 cases per detective. Of the 95 cases, 15 have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects.
- Administrative Aide McCormack received one solicitation permit request and one permit was issued. One raffle permit application was requested, one was approved and one is still pending. No ride-along applications were received this month. No liquor license applications were requested or approved this month.
- There was one NIPAS Mobile Field Force callout in Waukegan.
- SRO Mark Frey participated in hard lockdown school drills at three area schools and assisted with three internet safety presentations at one of the middle schools this month.
- There were three Lake County Major Crime Task Force callouts this month; two in North Chicago and one in Zion.

Computer-Aided Dispatch (CAD) Incidents (Year-to-Date)



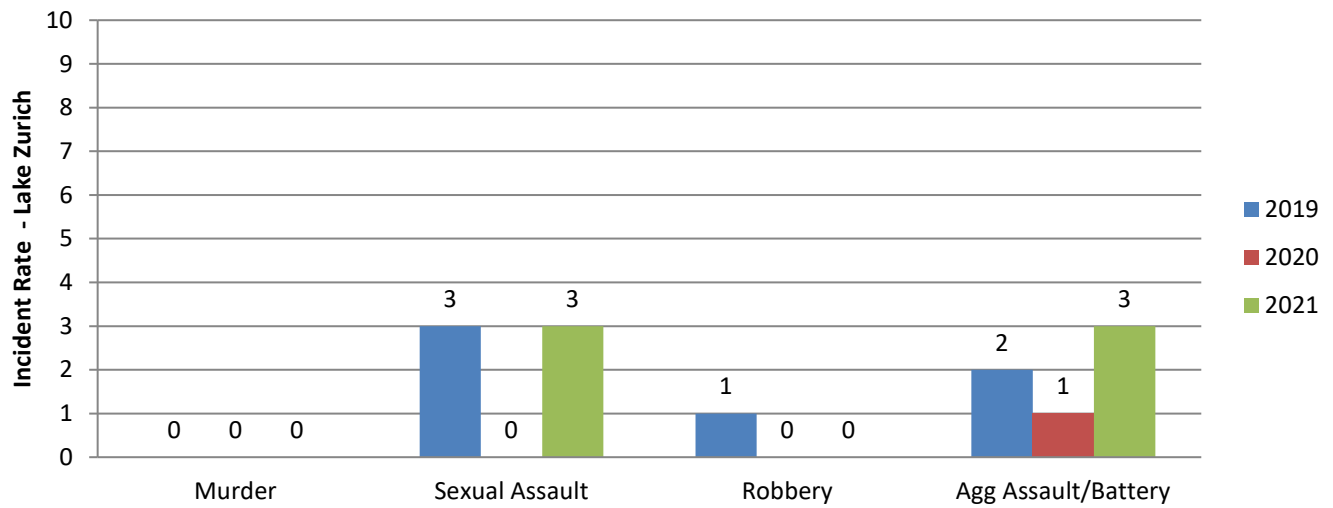
Officer initiated activity includes; DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.

Investigative Caseload (Year-to-Date)



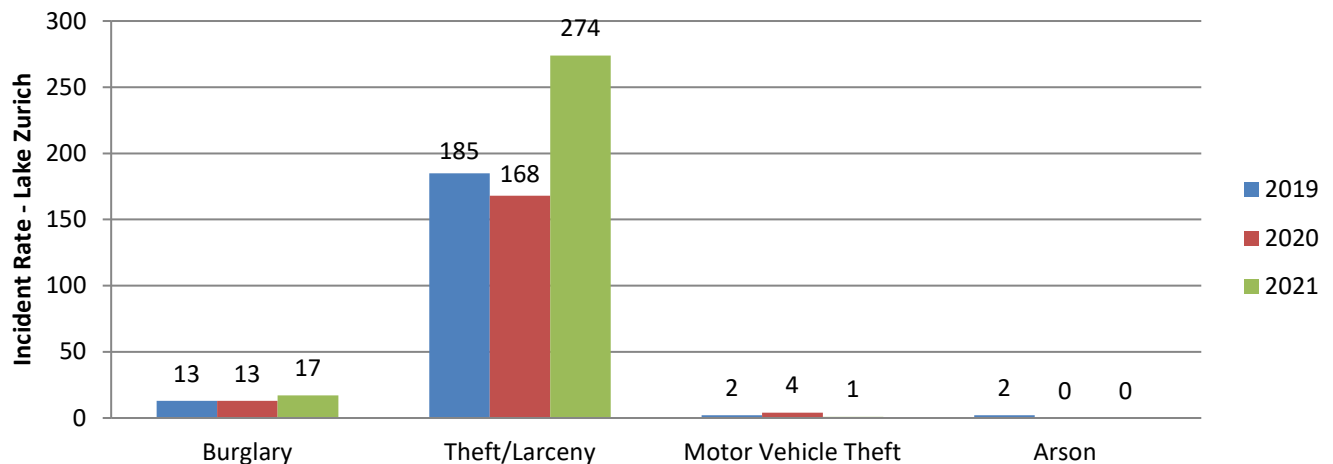
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

Crime Rate for Violent Crimes (Year-to-Date)

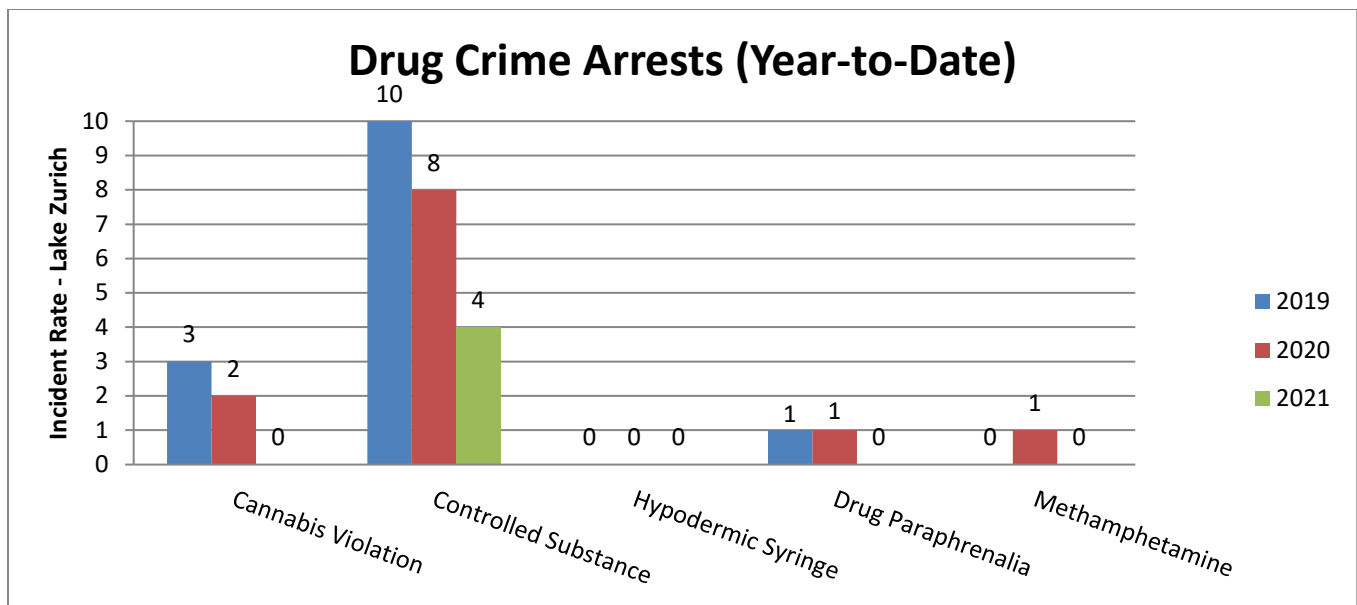


The Federal Bureau of Investigation requires four different Crimes against Persons offenses be reported for statistical purposes based on identified criteria. This information is provided to the Illinois State Police (Illinois Uniform Crime Report (I-UCR)) and passed through to the FBI. Generally, this information is converted to incidents per 100,000, although the actual numbers are used for this report.

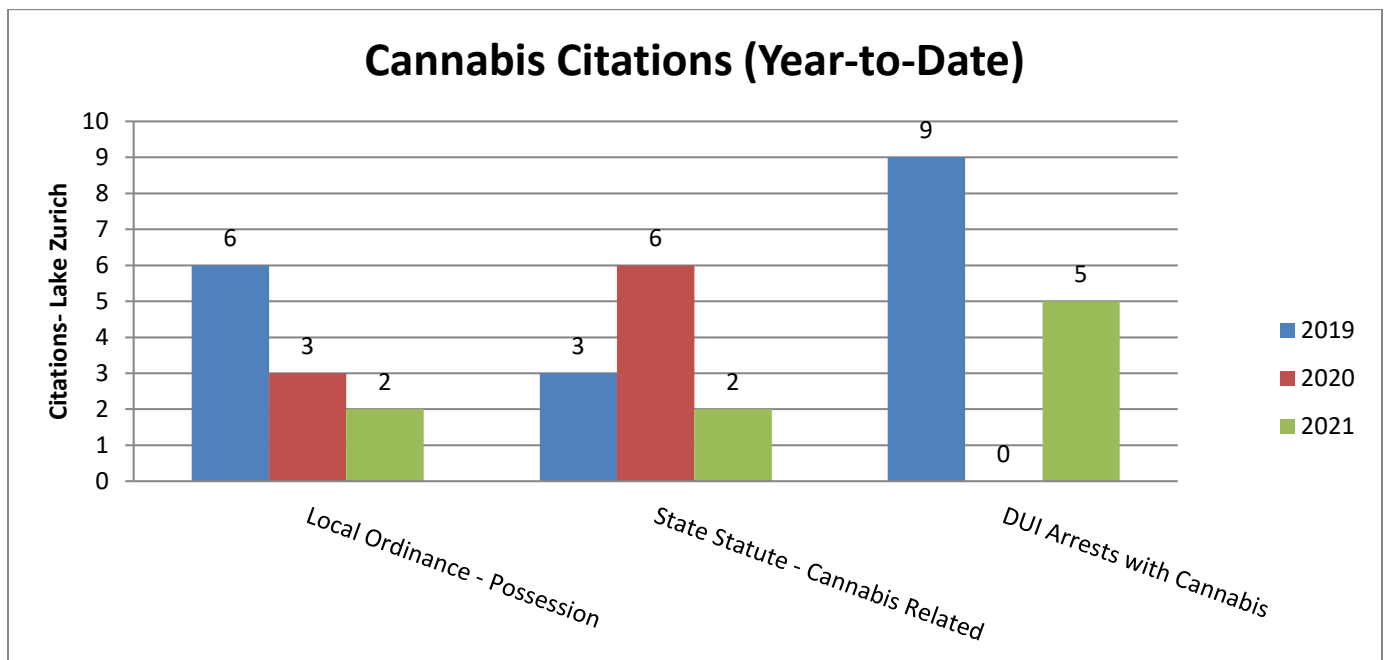
Crime Rate for Property Crimes (Year-to-Date)



This information is provided to the Federal Bureau of Investigation via the Illinois State Police. Crime in Illinois provides crime information throughout Illinois. More information about this can be found at the Illinois State Police website: (<http://www.isp.state.il.us/crime/ucrhome.cfm>). The high rate of thefts include identity theft reports involving the IDES scam.

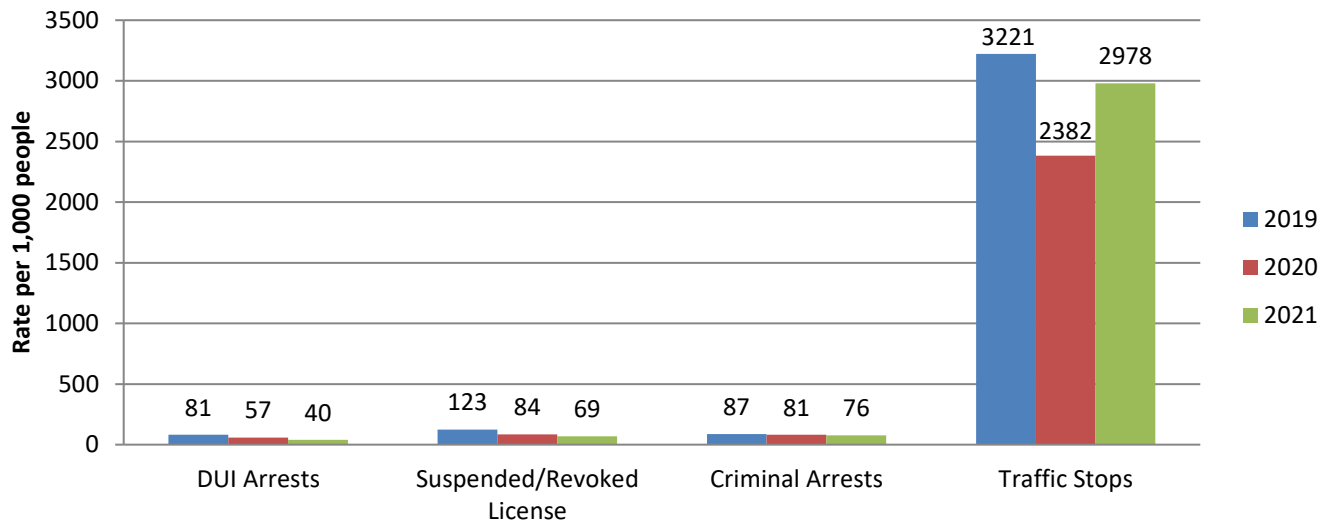


The Department is required to report Drug Crime Arrests to the Illinois State Police. The violations reported are related to the Cannabis Control Act, Controlled Substances Act, Hypodermic Syringe Act, Drug Paraphrenalia Act, and the Methamphetamine Act.



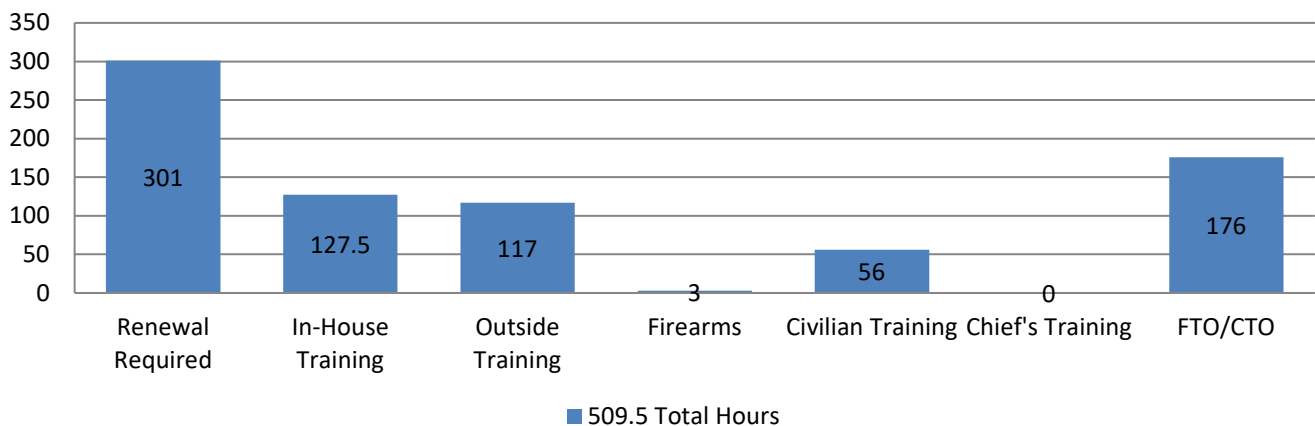
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. Information was gathered from previous years to compare what effect the new laws have made on cannabis citations. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.

Criminal and Traffic Offenses (Year-to-Date)



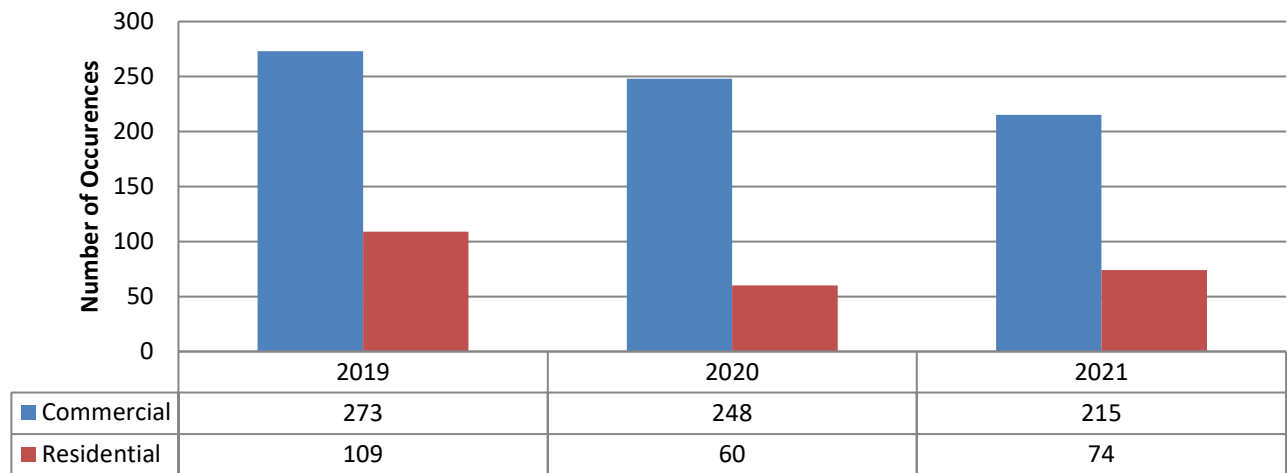
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.), and traffic stops conducted by Department personnel.

Monthly Training Time (in Hours)



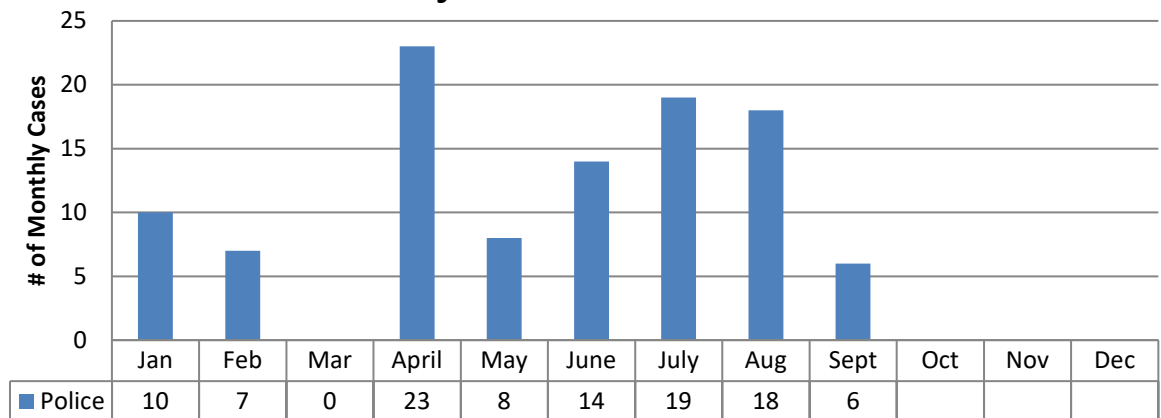
Training is an important element to maintain or improve skills/knowledge/ability.

Alarm Occurences (Year-to-Date)



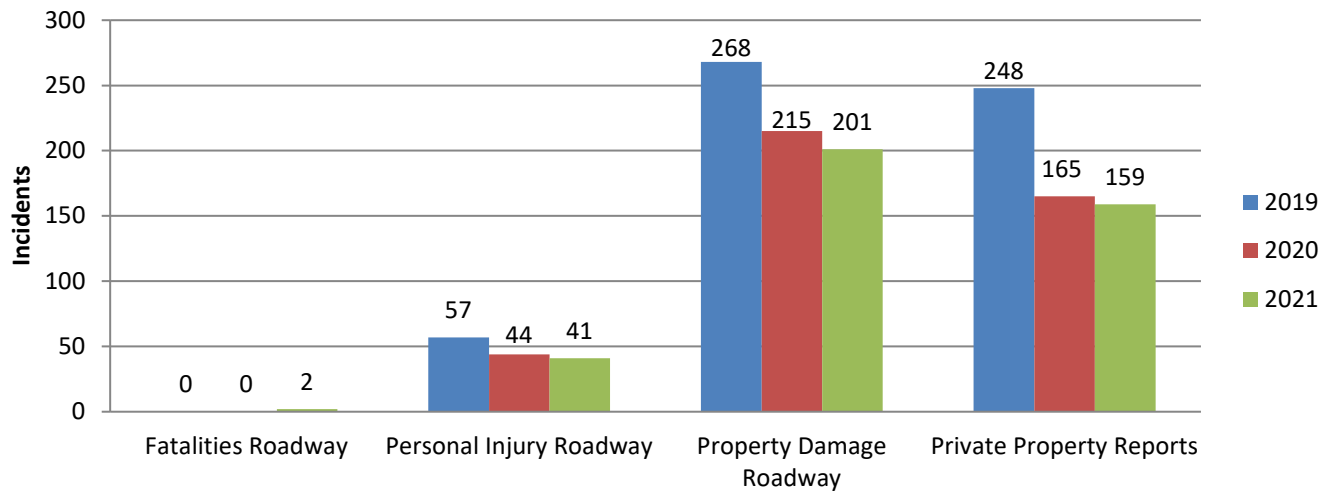
The Crime Prevention/Community Relations function monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

Administrative Adjudication Caseload 2021



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

Vehicle Crash Incidents (Year-to-Date)



The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.

Red Light Camera Violations and Accidents (Year-to-Date)

2021	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liabe	Not Liabe	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	266	\$12,270.00	4	4	0	0	1	1	1
February	121	\$17,220.00	3	2	0	1	1	2	1
March	159	\$7790.00	0	0	0	0	0	2	0
April	116	\$10,040.00	13	9	4	0	0	4	2
May	155	\$7700.00	3	2	0	0	0	2	2
June	189	\$7480.00	2	1	0	0	2	3	2
July	140	\$9150.00	6	2	3	0	0	1	0
August	174	\$8030.00	3	0	3	0	0	2	3
September	175	\$6875.00	3	1	2	0	0	2	0
October									
November									
December									
Total	1495	\$86,555.00	37	21	12	1	4	19	11

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

September 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

OUR MISSION: To care for and protect our community.

OUR VISION: The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

OUR VALUES: Professionalism, Responsibility, Integrity, Dedication, Honor

Departmental Narrative - September 2021 Overview

In September, the Department responded to 390 calls for service, averaged 13 calls per day and required **604 individual vehicle responses** to provide the necessary personnel for each incident.

Forty-seven percent (47%) of the responses occurred while another call was in progress. Twenty-nine percent (29%) of needs required a response from the non-primary engine, ambulance, or a mutual aid department due to multiple calls in progress.

Our current staffing model increases response times when simultaneous calls occur as the Department is only structured to handle a single response per station. We staff two vehicles with only three personnel using what is called a "jump company." If the call is for the ambulance, the personnel respond with the ambulance, and if it is a fire call, the staff responds with the engine. One of the vehicles remains in the station unstaffed on every incident we respond to due to the limited personnel we have on shift. Once a station commits on a call, the next call for service requires another station or mutual aid to handle the incident.



Lake Zurich - Year To Date - Fire Value/Save/Loss



Significant Calls

The Lake Zurich Fire Department responded to Concord Banquets in Kildeer for a man down. Lake Zurich Ambulance 324, Engine 321, and Battalion 32 responded. Upon arrival, A324 made patient contact (62 Y/O male) and immediately assessed the patient. It was quickly determined that the patient was unresponsive and not breathing. CPR was immediately initiated, and the patient was placed on the cardiac monitor. The patient was then defibrillated as he was in a lethal cardiac rhythm. If it were not for the quick actions that were taken in providing lifesaving treatment, the outcome would have been ominous. A well-deserved “Job well done” to all that were involved with the positive outcome of this patient.

Crew Members: A324: Lt. Booth, FF/PM Hautzinger, FF/PM Hall - E321: Company Officer Erb, FF/PM Stodola, FF/PM Villa
B32: Capt. Grant



(Pictured left) LifPak-15, like the one used in the successful resuscitation of the (62 Y/O male) The department is working to purchase a new unit in October as part of the approved 2021 budget.

Member Spotlights



Congratulations Lieutenant Chris Hedquist on you 15-year anniversary *(Pictured left)*



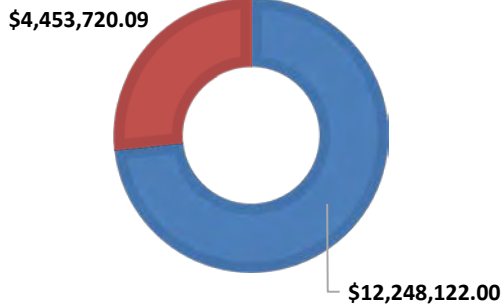
Congratulations to FF/PM Scott Nemeth on his 20-year anniversary *(Pictured right)*

Administration Division

Budget Update – The administrative team is busy hiring three (3) FF/PM and preparing the 2022 budget and looks forward to working with the Board to meet our future needs.

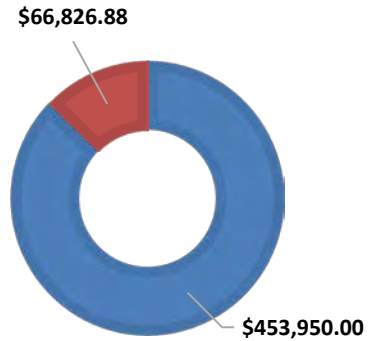
FIRE DEPARTMENT BUDGET

■ Overall Budget w/ Amendment ■ Available Balance



OVERTIME ACCOUNTS

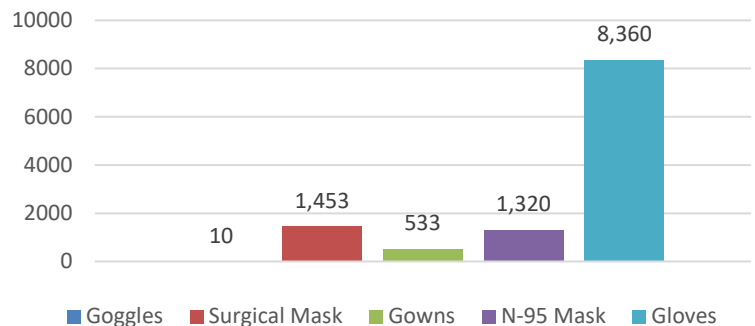
■ Overtime Budget ■ Available Balance



COVID-19 Updates

We are currently tracking the Personal Protective Equipment (PPE) that members use and dispose of due to the COVID-19 pandemic. In September, we issued **0 pairs of safety goggles** and used **147 surgical masks** on patients, **103 - N95 respirators** for our personnel, **12 gowns**, and approximately **769 surgical gloves**. The graph pictured right shows year-to-date.

PPE Utilized & Disposed 2021



Community Focus/Risk Reduction/Public Education

Examples of community focus/risk reduction/public education include but are not limited to; school talks and station tours where a safety message such as stop, drop, and roll is covered. We also monitor fire and severe weather drills in schools and educate children about fire safety. Also, we teach exit drills in the home to middle school students and provide CPR/First-Aid training.

So far in 2021, we have attended about **78 events** and interacted with approximately **22,719 people** in public education. For example, *(pictured above)* David Santoyo and FF/PM Shaun Stapleton at the 9-11 memorial bell ceremony remembering those that gave the last full measure of devotion.

Another successful Rock-the-Block for 2022. *(Pictured right)*

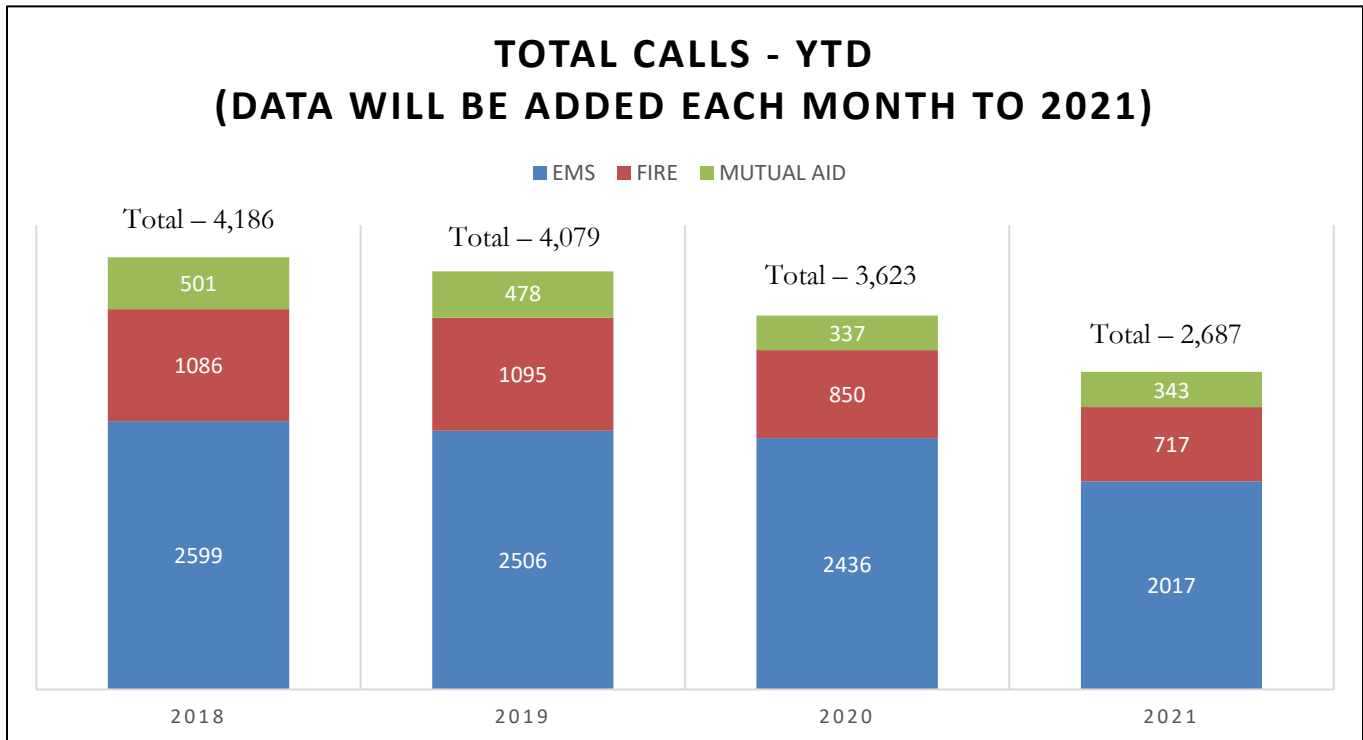


Operations Division

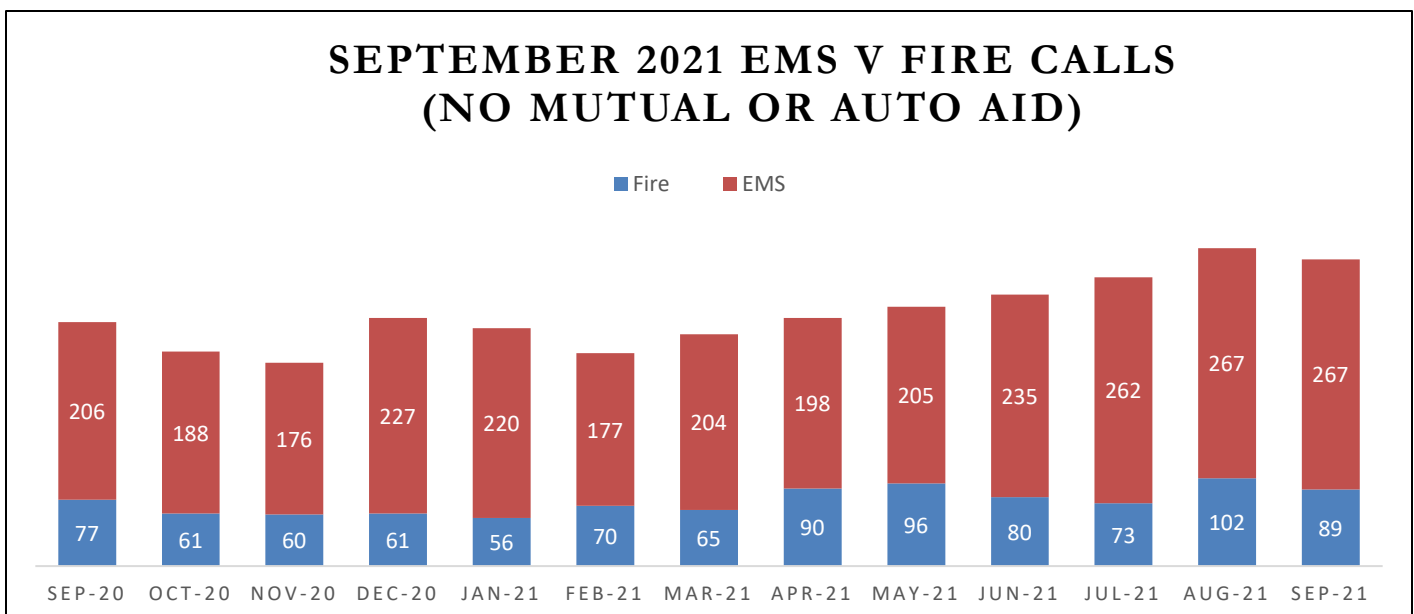
Vehicles Out of Service

- During September, the following vehicles were out of service due to maintenance, repairs, or breakdowns:
 - Ambulances – 26 hours
 - Engines – 563 hours
 - Year-To-Date Hours:

Ambulances: 851.83 hours | Engines: 2,719.35 hours

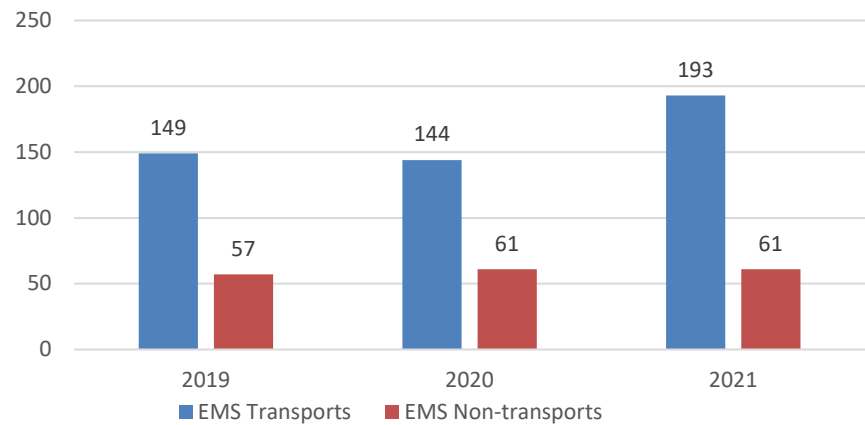


Below is the breakdown of Fire versus EMS incidents in Lake Zurich – minus aid given. Our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other types of service calls.



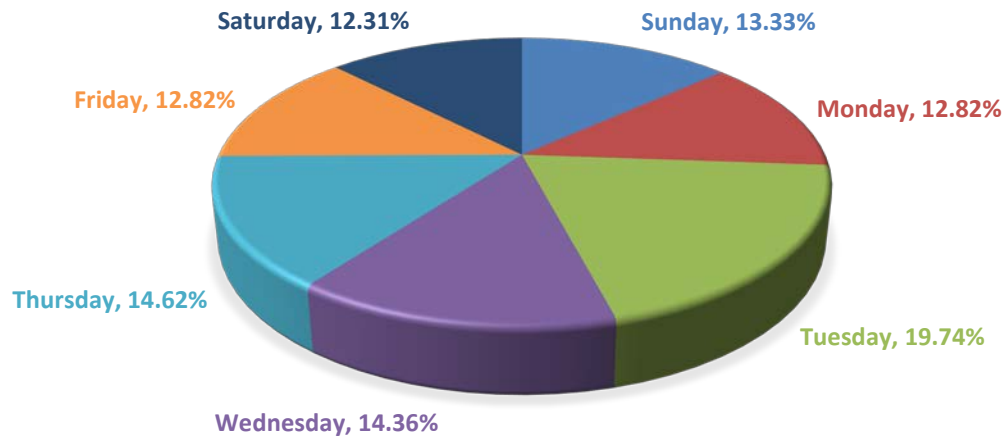
The following chart reflects activity related to emergency medical services, a core function of the fire department — not every EMS call result in transport. A prime example of this is an automobile accident where several victims refuse transport. EMS transports always outpace refusals. This chart compares the month of September across 3 years. The trend is consistent with the data period. These numbers represent the patients seen.

**EMS Transports vs Non-Transports - (Patients)
Monthly 3 year - Comparison**

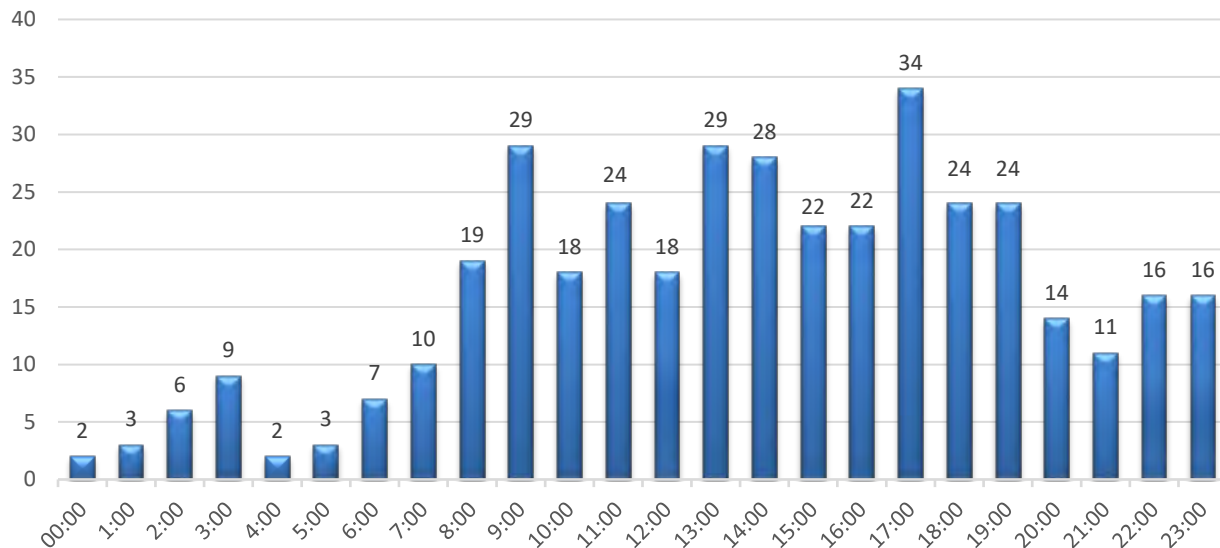


The following two charts break down calls by the day-of-week and hour-of-day.

RESPONSE BY DAY OF WEEK - SEPTEMBER 2021



RESPONSE BY HOUR OF DAY - SEPTEMBER 2021



STATION 1

321 S. Buesching Road
Lake Zurich, IL 60047

APPARATUS & STAFFING BATTALION 32



ENGINE 321
AMBULANCE 321



STATION 2

350 W. Highway 22
North Barrington, IL 60010

APPARATUS & STAFFING

ENGINE 322
AMBULANCE 322



STATION 3

1075 Old McHenry Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

ENGINE 323
AMBULANCE 323



STATION 4

21970 Field Pkwy
Deer Park, IL 60010

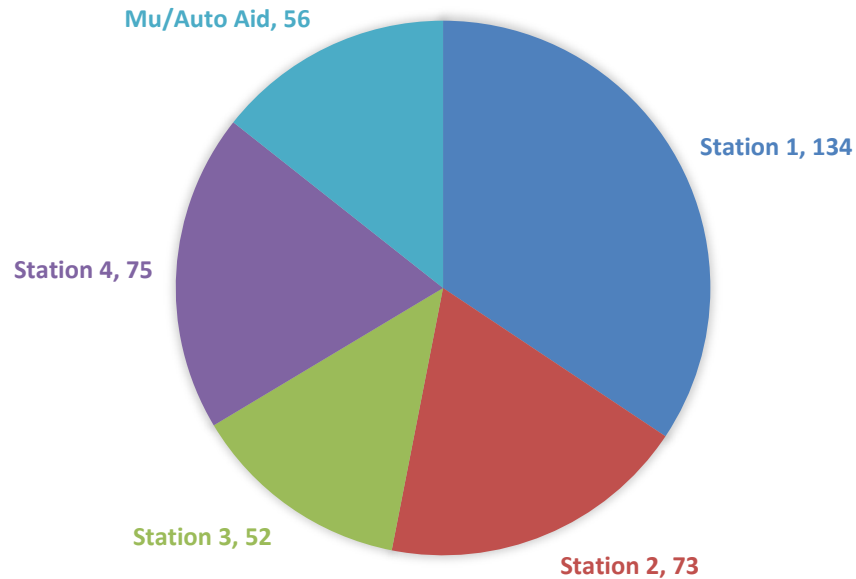
APPARATUS & STAFFING

ENGINE 324
AMBULANCE 324



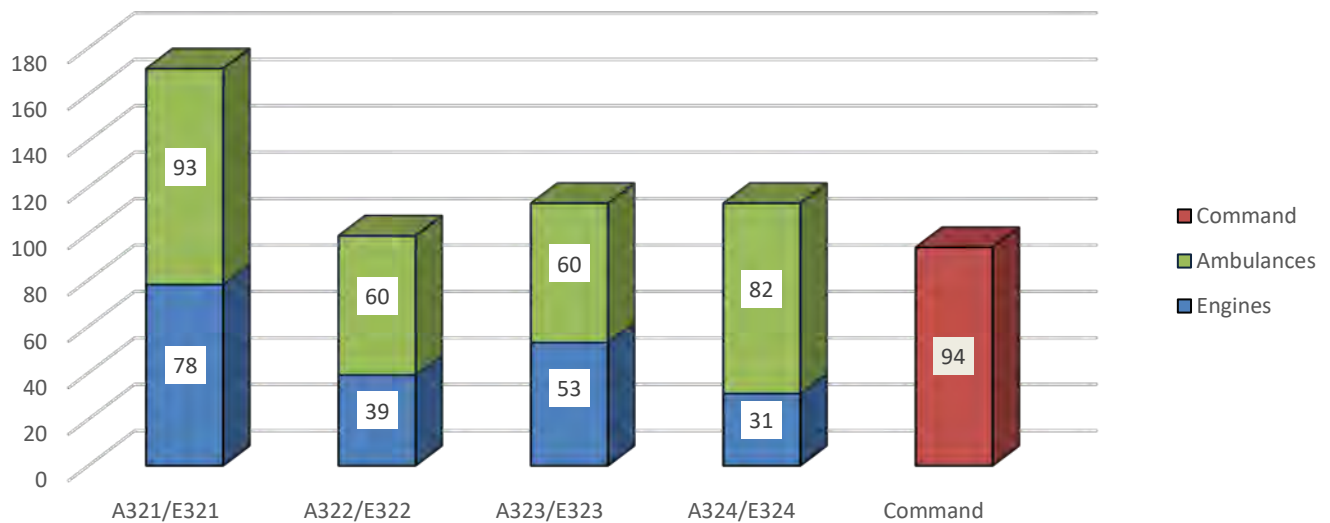
The graph below represents the percentage of calls by each station and mutual/auto aid for September 2021. The chart does **not** represent the station that responded as the primary resource to the area – it means **where** the call originated. Station 1 is historically the busiest district.

ORIGIN OF CALLS - SEPTEMBER 2021

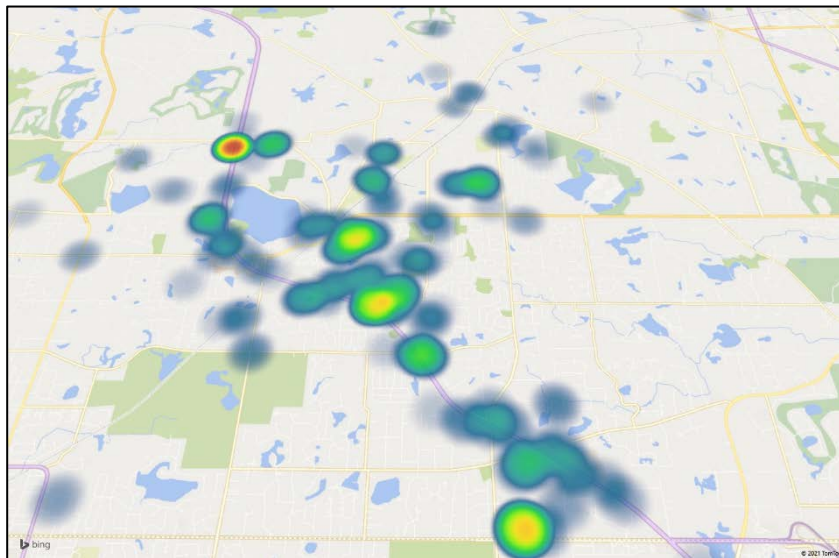


The graph below shows the responses by each unit – Ambulances, Engines, and Command Officer – in September

Total Unit Responses - Ambulances, Engines, & Command Officer



The following graphic is a visual representation of call distribution for September. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top ten locations responded to each month. We frequently respond to doctor offices and health clinics, along with automobile accidents near the Route 12 corridor.

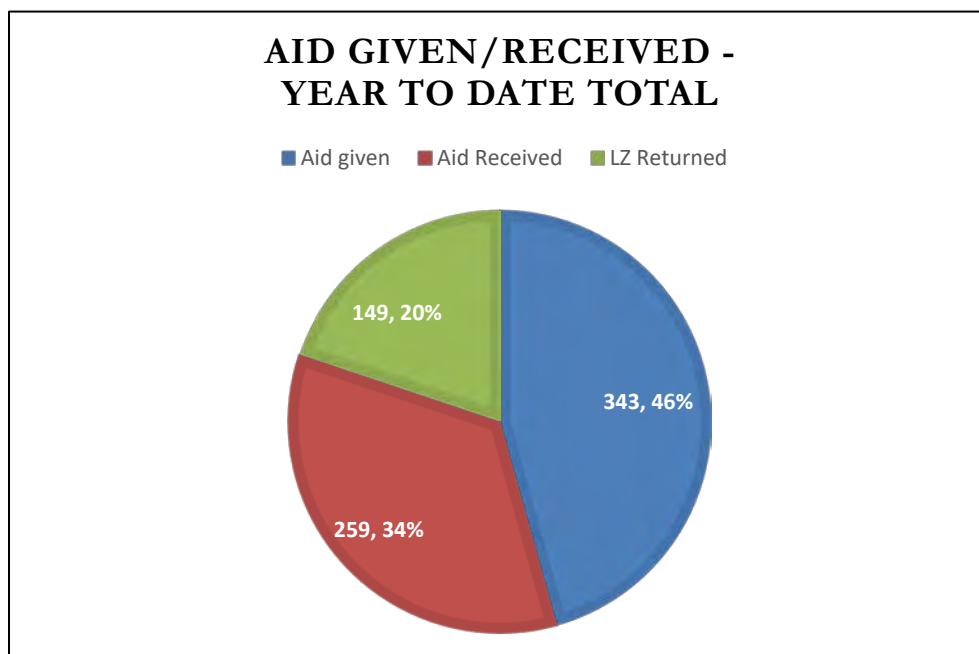


Frequent Call Locations:

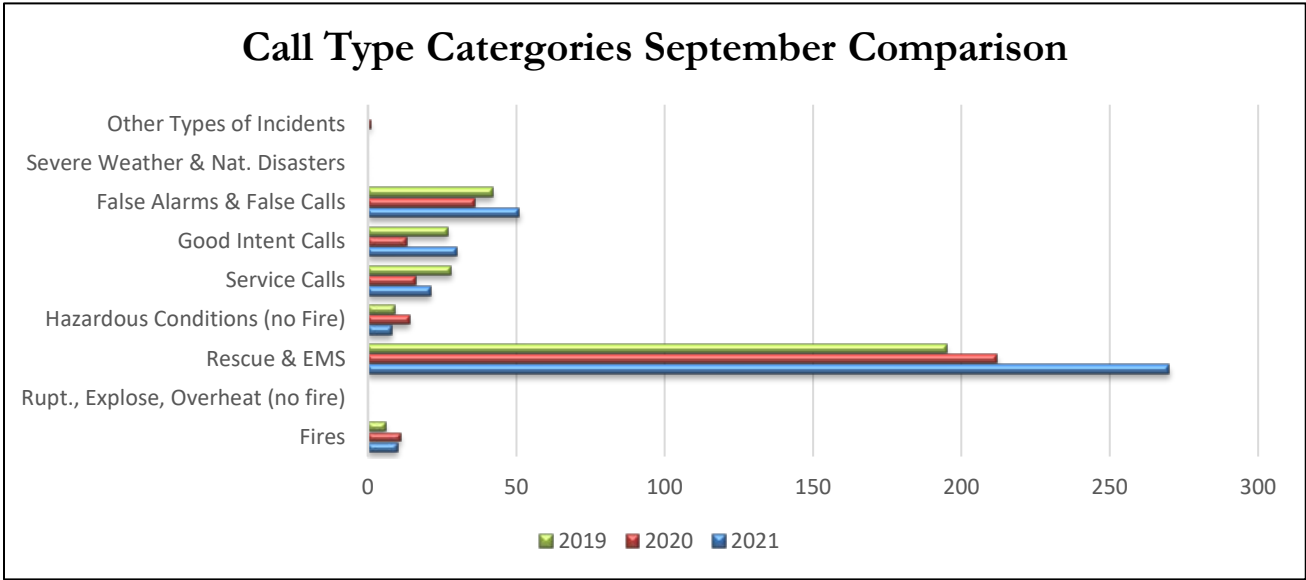
- 795 N. Rand Road – Azpira Place of Lake Zurich – 27 responses
- 21840 Lake Cook Road – Deer Park Village Senior Living – 15 responses
- 900 S. Rand Road – Avantara Health Care Center of Lake Zurich – 14 responses
- 21481 N. Rand Road – Northwest Community Healthcare – 8 responses
- 300 Church Street – Lake Zurich High School – 6 responses

Mutual/Auto Aid Response Year to Date –

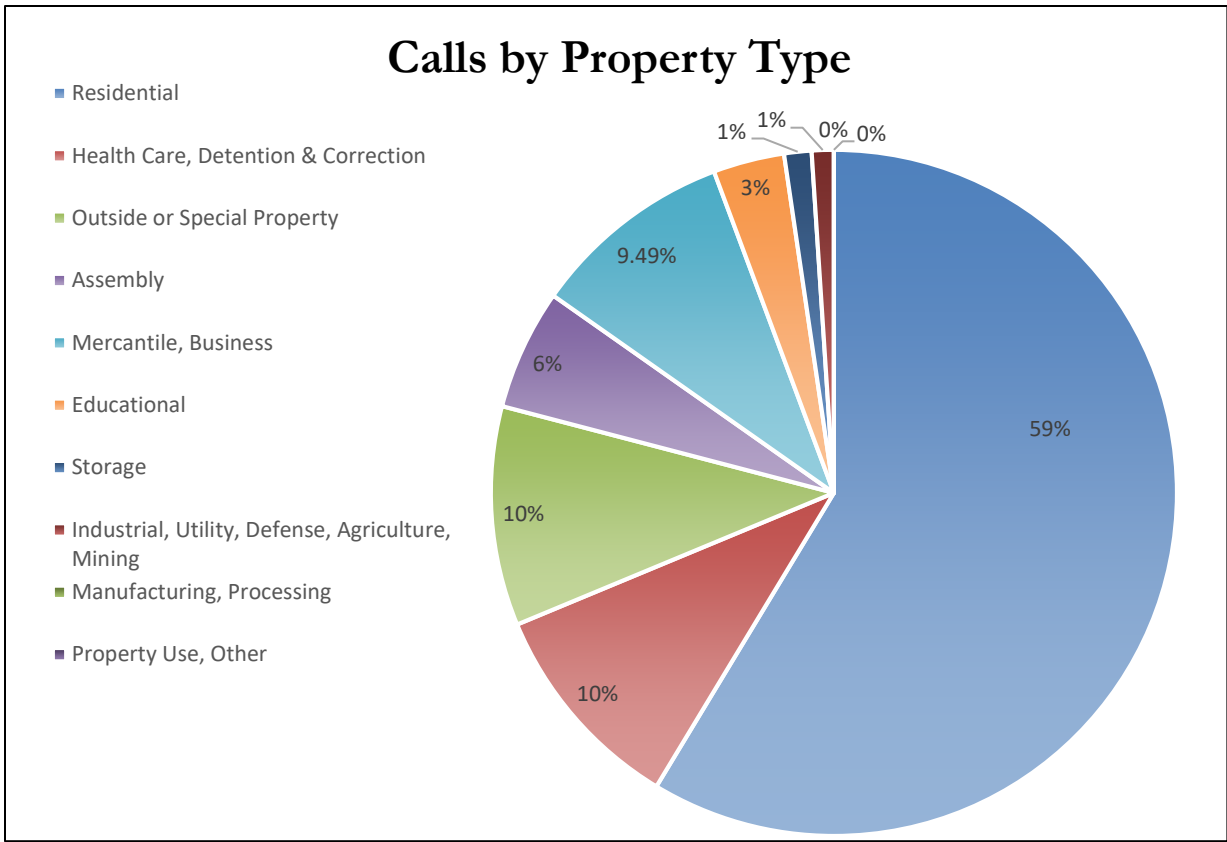
The mutual aid agreements are designed not to overburden any one agency and are looked at carefully for any necessary adjustments. Run cards for the Department have changed, and our partners are responding to assist us more often. In September, we responded to **46 mutual aid calls and returned 21 times** before our arrival. The chart to the right shows YTD Aid Given/Received and how many times LZ returned before their arrival. Many of our response incidents do not require intervention from the LZPD 911 center through automated dispatching and resource sharing. They are entirely handled by the agency requesting our response — direct cost savings to our budget and an added benefit of the automated dispatch system.



All calls we code as a department within the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the chart below. As indicated below, you will see across the three years that the trends remain mostly the same. Rescue and EMS incidents account for most calls we respond to and continue to increase, as indicated below.

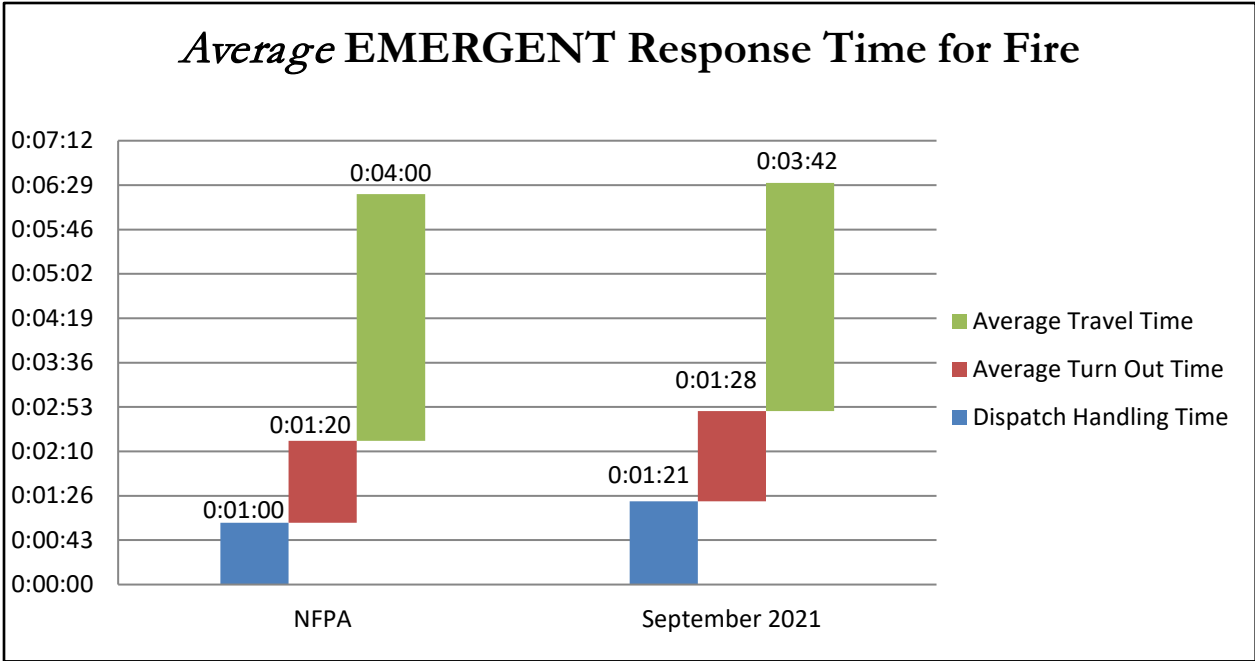
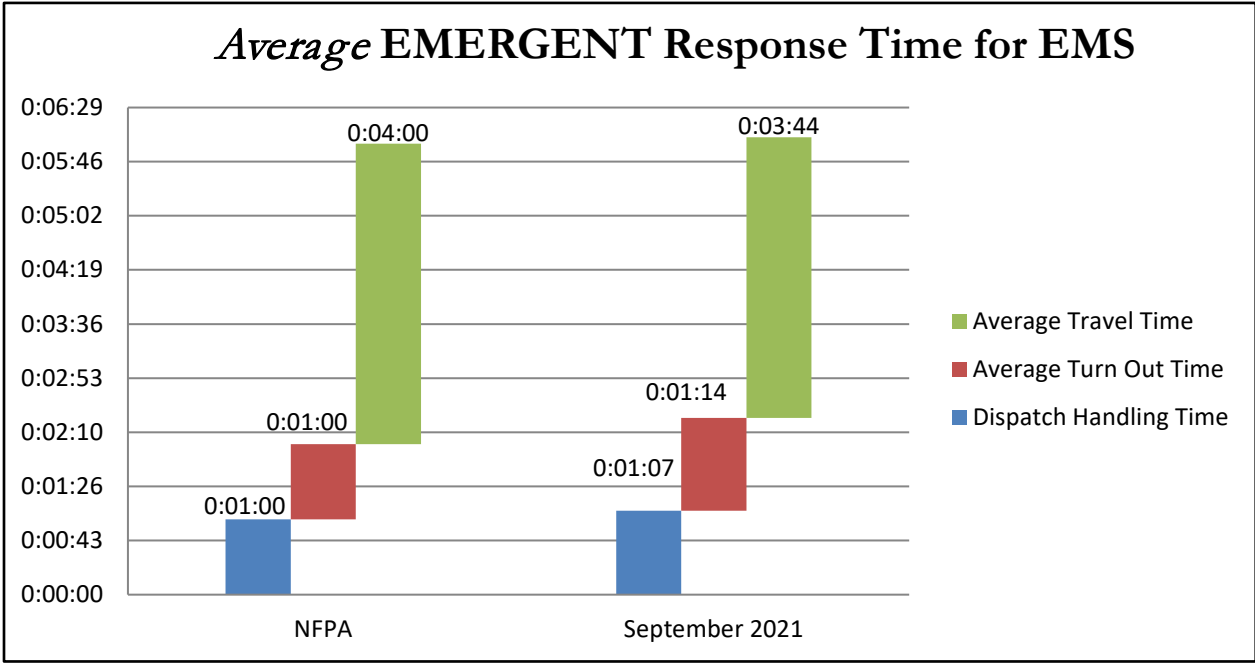


As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various types of occupancies and use them to determine our service demand. For example, the healthcare category would increase if additional assisted living or nursing homes were open. As shown below, we continue to respond to Residential Properties more than any other (59%), and Health Care/Detention was second with (10%) of all calls.



Response time includes three key factors: dispatch handling time, turnout time, and travel time. Dispatch handling time is the time for dispatch to take in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from en route to the time they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is a total of 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following two graphs compare the average emergency response times for both Fire and EMS calls within our first arriving unit's primary response area. These times will vary based in part on the first responding unit's location, multiple calls, weather, time of day, and traffic conditions. *Dispatch handle times have increased after switching to the new CAD system and delays caused by processing an alarm. The ETSB and Infor continue to work on the issue.



Training Division

During September, we completed the following shift training:

Building Construction – Crews reviewed basic building construction and then walked through several building types to discuss the risks and how a fire would affect each type.

EMS SOP Review – Paramedics reviewed 6 NWC EMSS SOP's covering different types of trauma.

EMS Continued Education – Paramedic continuing education covering Initial Trauma Care, Thoracic, Abdominal, Pelvic, OB & Skeletal Trauma.

Vehicle and Machinery Operations Extrication – Crews completed a scenario involving a patient entrapped in a vehicle. They removed pieces of the car to gain access to the patient for removal.

Fire Apparatus Engineer - FAE's completed a positive water drill during which they supplied water to 2 fire suppression hoses while they also finished a hydrant hookup.

Rope Bailouts – Members practiced using their rope bailout devices to repel from the roof of the training tower, simulating the need to perform an emergency exit from the upper levels of a building.

(Pictured right)

Company Needs – Company Officers evaluated their personnel and based the training on the needs of their company.

Weekly Equipment Review – Crews review different types of department equipment weekly and ensure they can operate it correctly and effectively.

Command Officer Training – As part of the department's succession planning and professional development, interested lieutenants have been mentored to fill the role of the Command Officer as needed.

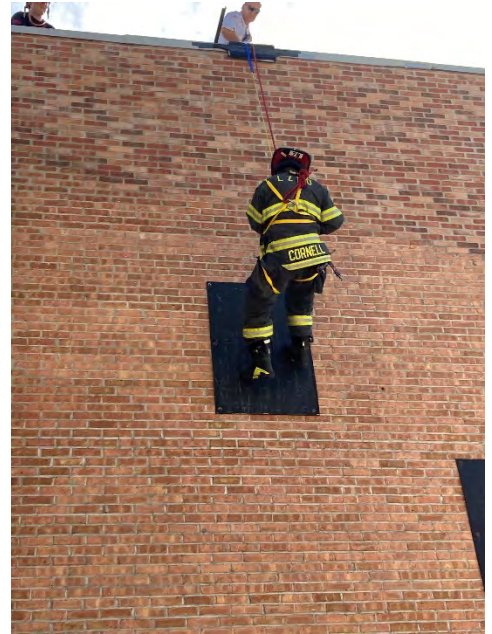
The following personnel attended outside training classes.

FF/PM Alex Tanner – Began the 120-hour Basic Company Officer Class

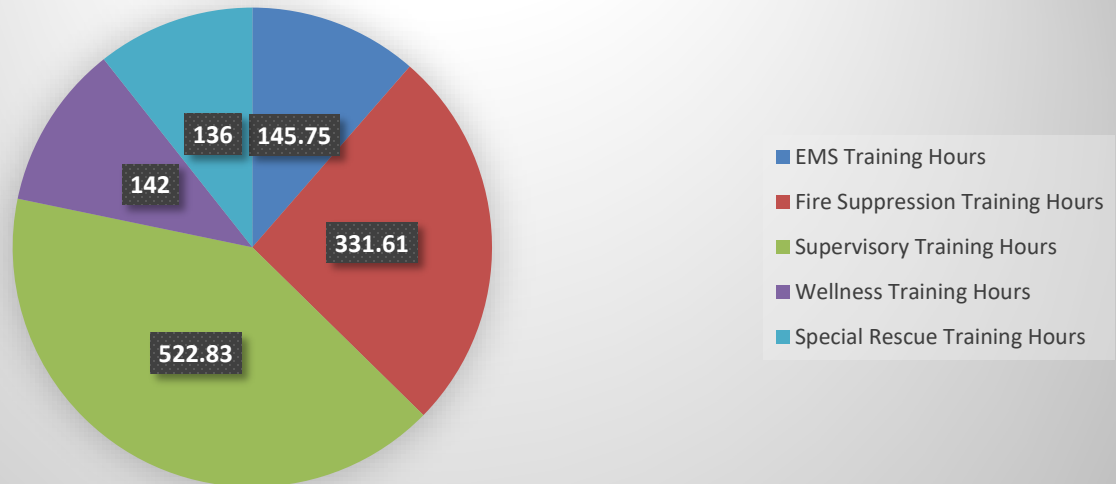
Lieutenant Clayton Booth - Completed the 40-hour OSFM Instructor II Class

FF/PM Kevin Michehl and Jacob Bartoli - completed the 8-hour CPR Instructor Class.

Lieutenant David Santoyo – completed the 40-hour OSFM Inspector 1 class.



August Training Hours - 1,278 Total



Fire Prevention Bureau Division

September has been spent planning and attending special events.

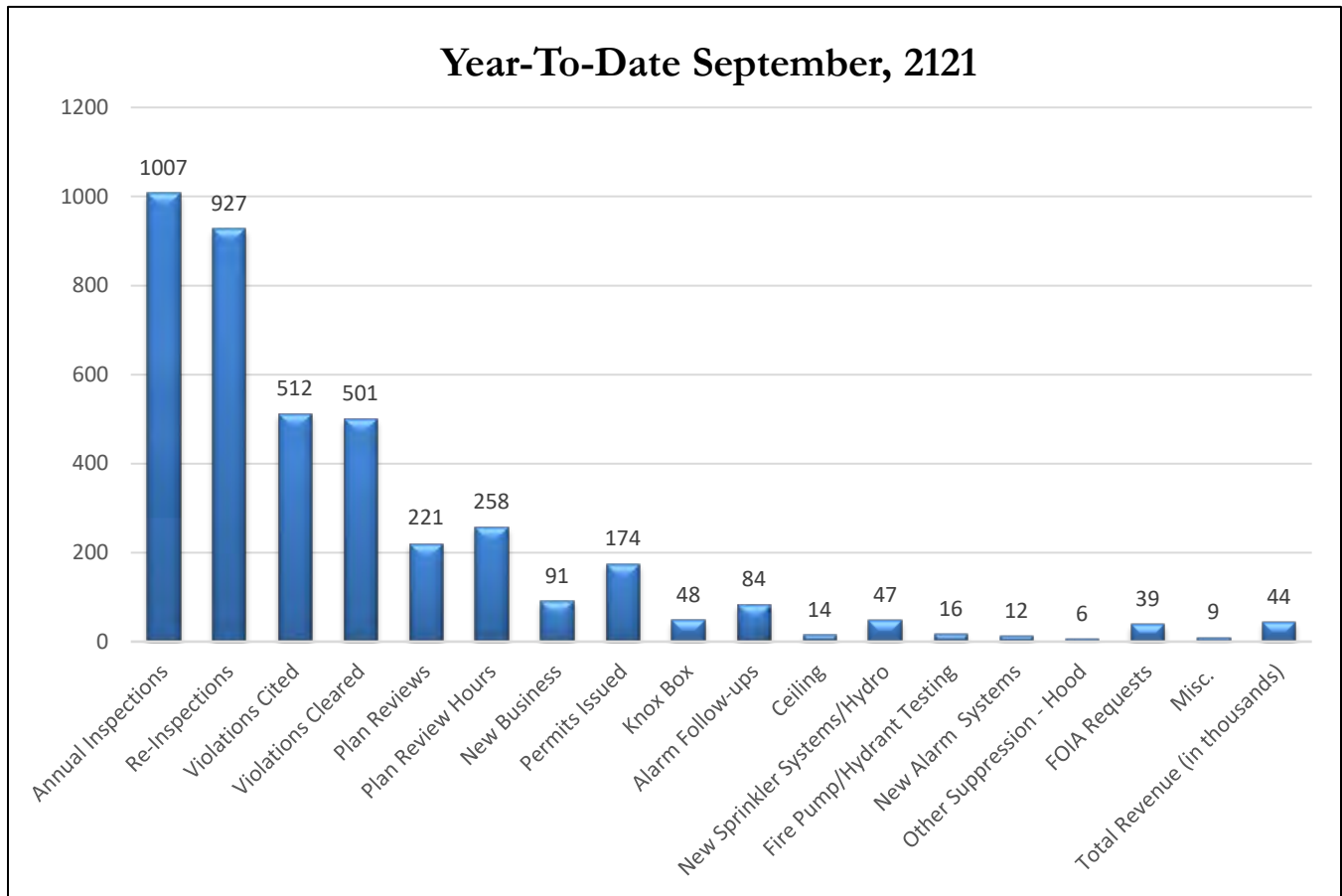
- On 9/11/21, the Fire Department participated with an engine, fire pole, and safety materials at a Touch a Truck show at the Folia YMCA. The event was a huge success with over 1000 participants.
- Once again, the Fire Department provided safety inspections for the site, stage, and every vendor at the Village of Lake Zurich Rock the Block. As part of the Community Risk Reduction (CRR) efforts and as the lead under the Emergency Management Agency (EMA), the Fire Department also provided Emergency Operation Center (EOC) personnel, onsite medical, and safety until the event ended.

September also saw the return to school, which involves multiple fire drills at every school. The month ended with the new Jack O Lantern World and Barrel of Apple events at Paulus Park.

SEPTEMBER FIRE PREVENTION ACTIVITIES

- Construction Meetings
 - Life Time Fitness
 - Lake Zurich High School
 - The Sanctuary of Lake Zurich
 - Rose Road - new factory
 - Heritage Church – new addition
 - Biltmore Country Club
- Special Events
 - YMCA 911
 - Rock the Block
 - Numerous school fire drills
 - Costco fire drills
 - Schweitzer Labs fire drill
 - Paulus Park – Jack O Lantern World inspections
- NIFIA Board and General meetings
- Strike Force Investigation training
- Mutual Aid fire investigation in Wauconda
- Lake Zurich fire investigation in Forest Lake

- Wednesday night food truck inspections
- Rock the Block – 16 hours multiple inspections of the site and all vendors and provided safety during the event.





PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

September 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

The return of Rock the Block brought out an estimated 8,000 people over the course of the event hours (5-11pm) to Main Street on Saturday, September 11th. The event boasts over 100 volunteers, 11 local sponsors, 16 food vendors and food trucks, 3 great bands and thousands coming out to enjoy all the festivities. Thank you to all who assisted with this year's event, especially the committee, Bonnie Conte, Dale Perrin, Joe Schweda, Stefani Jerard, Cheryl Gorey, Janet Barron, Jeff Carey, Marty Jalove and Mayor Poynton. Thank you again to all of our volunteers and sponsors for RTB: Casper True Value Hardware, Echo, Pat Muir Insurance, Smalley Steel Ring Company, The Fidelity Group, Life Time, Comed, Costco, Prairieland, Lake Zurich Tire & Auto Inc. and Martin Enterprises Heating and Air Conditioning. The department has begun to send out surveys (vendors, community and volunteer) that the committee will review at their wrap up meeting and begin planning for next year!

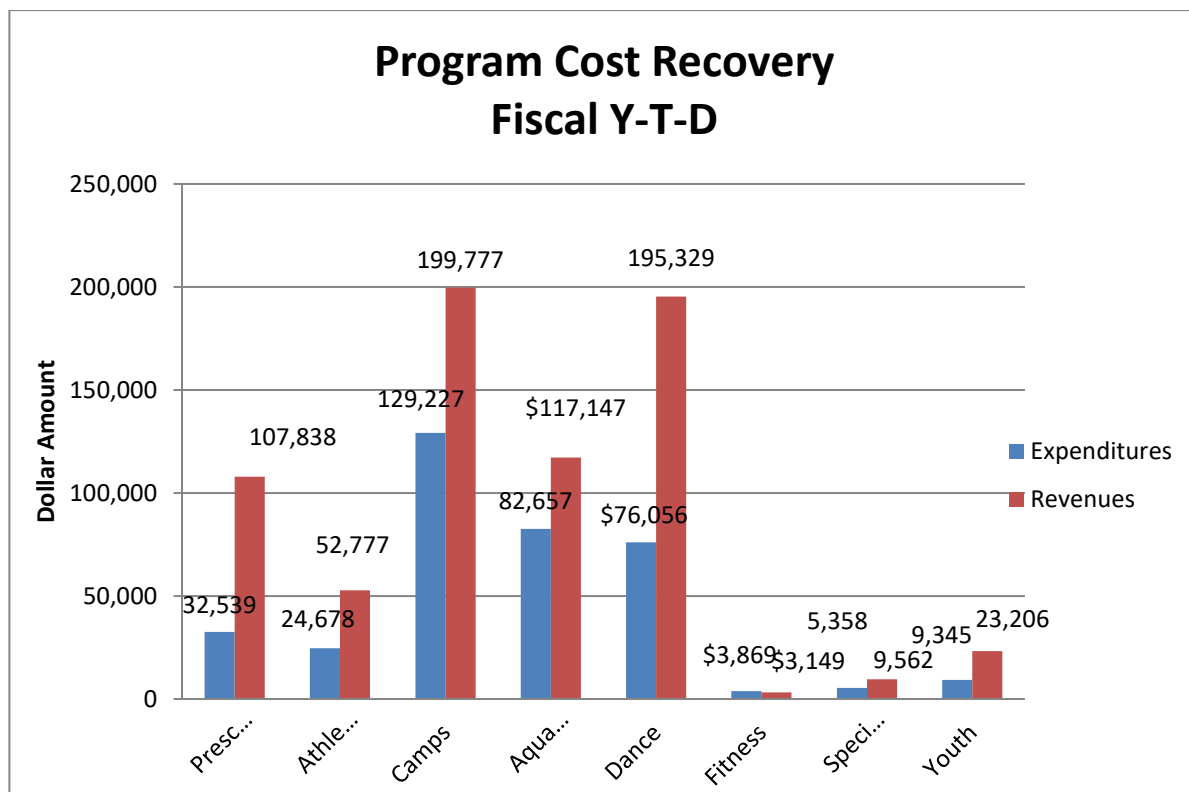
The Farmers Market season officially wrapped up on Friday, September 10th offering a free extension of the market season for the Fridays of September 17th and 24th to 5 vendors: Andrews Heirlooms, Chef M Rustic Table, The Cheese People, Farmer Nick, and Harms Farm and Garden Center. Average market attendance for the season was approximately 700 market goers per week. Surveys have currently been released to the vendors and community to gather feedback to begin planning for the 2022 season as of the new year. Thank you again to Stephanie Seplowin for sponsoring the markets and offering the Free Shredding Day at Paulus Park and also a big thank you to our Gold Sponsor, Lake Zurich Tire and Auto Inc. The department would also like to acknowledge Compeer Financial for the \$1,000 grant received that assisted with market promotions for the season. A tremendous thank you also goes out to Cara Marquis the success of the Summer Block A Food Truck Social events which wrapped up it's final date on Main Street Wednesday, September 29th featuring 3 delicious trucks: Bearded Veterans Grill, Lucky Burger and My Funnel Truck. Cara also assisted with food truck placement at Rock the Block setup and has been a tremendous help forging relationships between the Village and new food truck vendors. Cara has committed to the return of the weekly Food Truck Social events in 2022 and has joined the Rock the Block committee to assist further with booking of food vendors and trucks for the 2022 event.

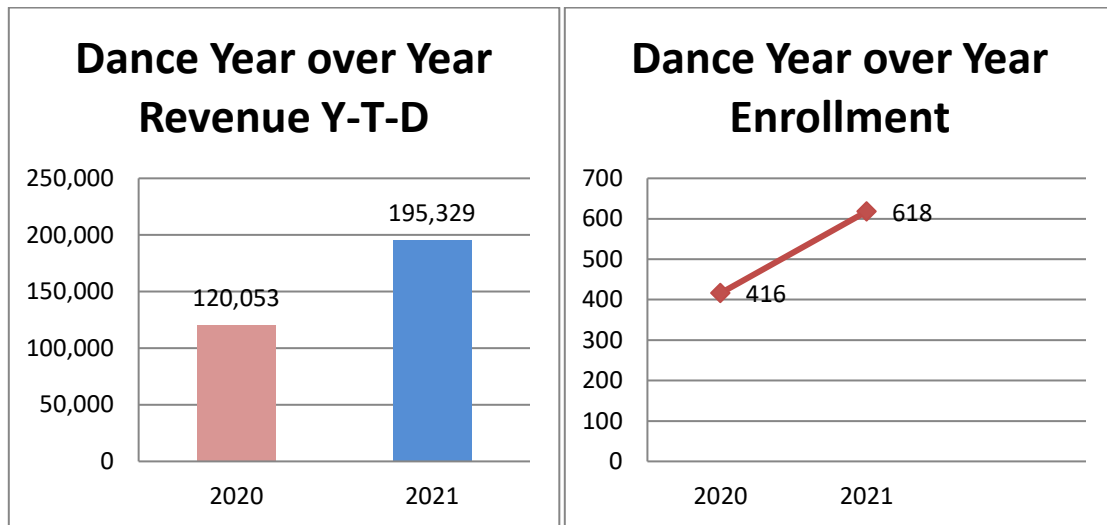
The committee for Miracle on Main Street has begun to meet to plan the holiday festivities for this season. Please mark your calendars for Saturday, December 4th from 3-6:30pm featuring a visit from Santa and Mrs. Claus, photo op with Santa's reindeer, sleigh rides, crafts, local artisans, food vendors, adult beverages and more! We are always looking for great volunteers to assist with a variety of event functions so please visit [https://lakezurich.org/571/Event-Volunteer-Opportunities for a full](https://lakezurich.org/571/Event-Volunteer-Opportunities-for-a-full) listing of all opportunities. Thank you to our event sponsors, Lake Zurich Area Chamber of Commerce, Lake Zurich Lions Club, Moore Orthodontics, Grand Dental, Prairieland and Lake Zurich Tire & Auto Inc. The department is also planning for the return of the Mistletoe Moment and Letters to Santa throughout the holiday season in Rotary Park. Beginning November 26th at 8am, the Lions Club will continue to offer their Holiday and Wreath Fundraising Sale at Lions Park. Available tree sizes include 6'-10' starting at \$40 and wreath sizes ranging from 18"-36" starting at \$22 with delivery in the 60047-zip code listed as free. Please visit lzlions.com for further information.

The department is continuing to work with the Public Works team to complete a variety of projects: Barn renovation outstanding punch list items and the OSLAD projects. Landworks Limited, the Village Board approved construction contractor, will begin work at Paulus Park mid-October focusing their attention on the Northern end of the property thru October constructing the trails and shelter/storage before moving onto the shoreline restoration in early November.

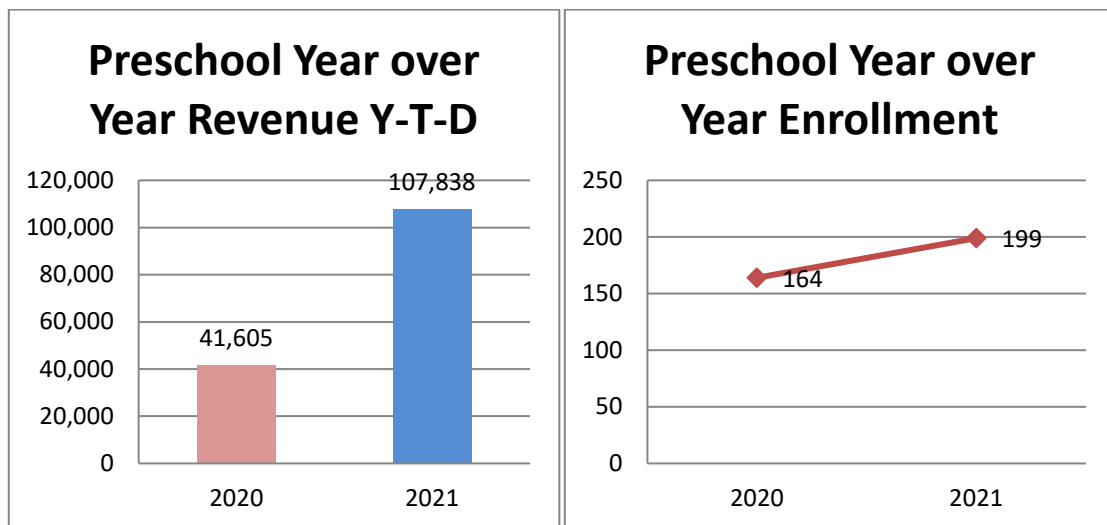
Other items the department is continuing to work on is 2022 Spring /Summer programming/brochure, reworking seasonal staff manuals for aquatics, dance, day camp and for independent contractors, updating all other general forms as well as all special event applications and marketing materials for 2022 rentals. The department will also be working with Park Advisory Board members to update the Village's Special Events Policies and Procedures for the new year as the last update took place in 2018.

The department has received applications and Village Board approvals for the following external events to run on Village property for the remainder of FY21: Jack O'Lantern World (entire month of October), Phase 3 Bushel of Apples Fest (10/2-10/3), and the Stephen Siller Tunnel to Towers 5K (10/3). The department will continue their collaboration with Ancient Oaks Foundation quarterly community events and the Ela Public Library partnership, new Storywalk available at Oak Ridge Nature Marsh featuring the title Sneeze Big Bear Sneeze and Bristol Trails Park featuring Pumpkin Trouble as of October 1st thru early November. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

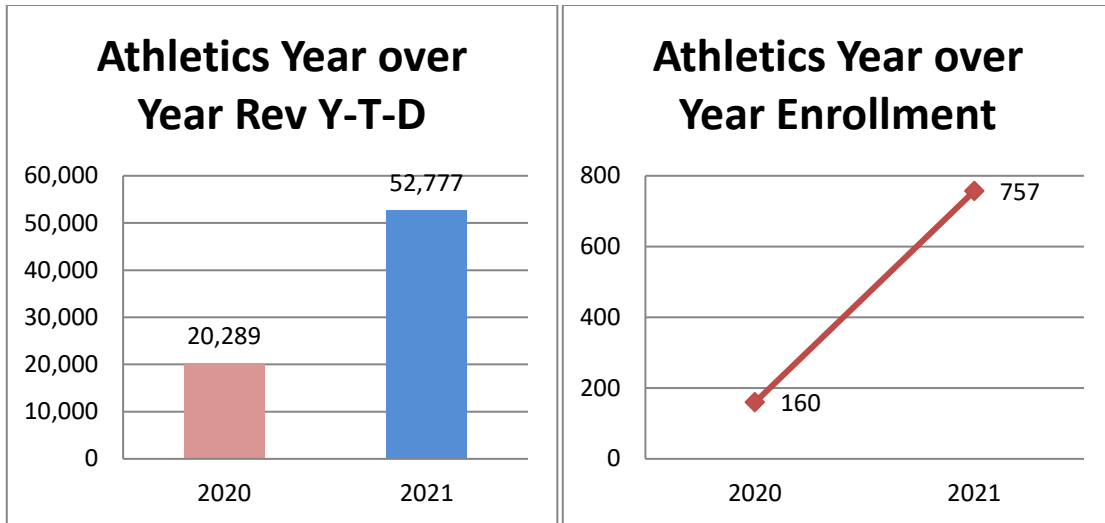




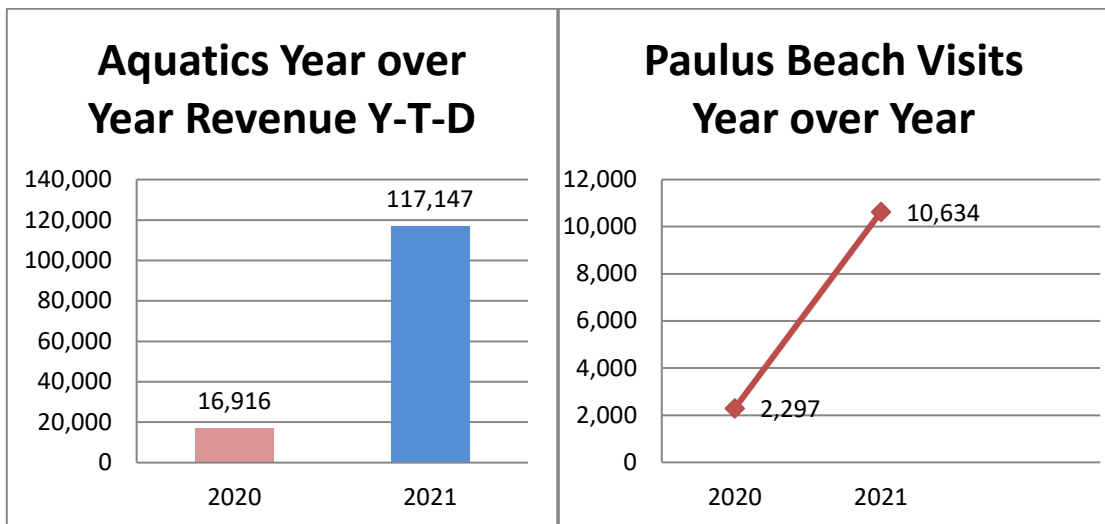
Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options. 2021 Summer enrollment has doubled over prior years.



Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in Winter/Spring 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for Winter/Spring 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Due to increased enrollment, Fall 2021 includes operations at both the Paulus Park Barn and Buffalo Creek locations.

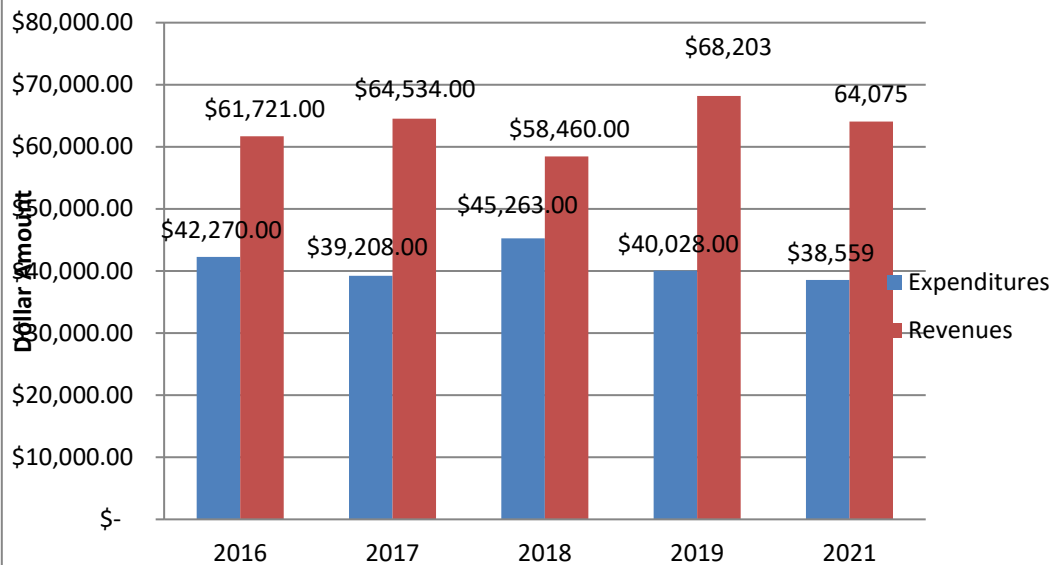


Athletic programs include the following independent contractors: tennis, tae kwon do, golf, soccer, horseback riding, agility training, and parent child sports.



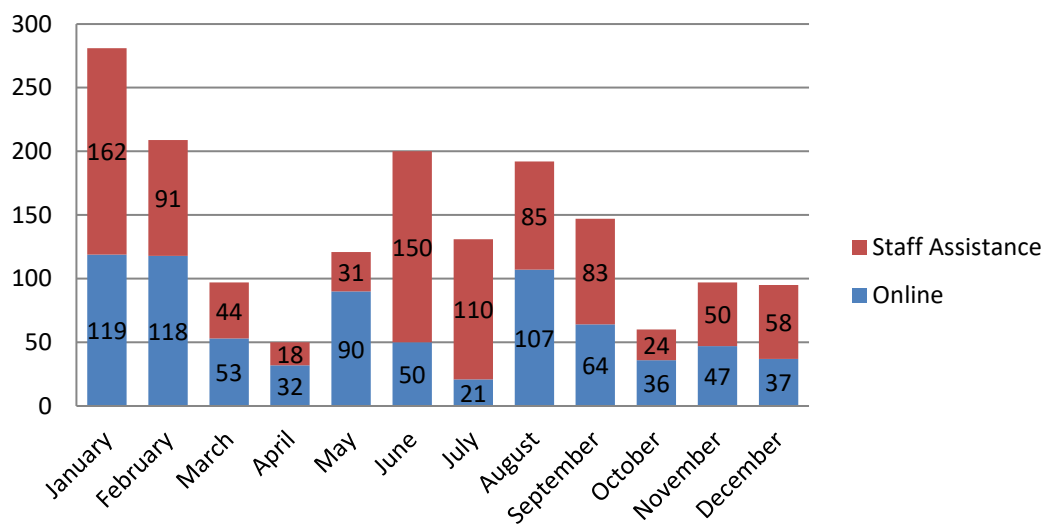
This includes swim lessons, daily entrance fees and beach passes for the summer season both in rev and visits. Reminder that in 2020 due to COVID, beaches opened in July and had limited capacity numbers. Total visits also appear lower than years prior due to the transition back to the Paulus Park Barn location. Power was done for approximate a week and beach pass technology was not available until late July resulting in unrecorded visits for beach passes (approximately 1,500 unrecorded visits).

Rock the Block (Preliminary) Year Over Year



Still awaiting a few additional expenses associated with licenses, program supplies and the daily herald promotion. Anticipate coming in on budget for expenses (\$43K) and exceeding revenue by \$4K due to an increase in sponsors and food vendors. Please also note that deposits paid in paid in FY20 were credited to the FY21 event due to the COVID cancelation. Program service expenses were budgeted lower taking this into account.

Online Registrations Statistics-2020



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Registration has been handled during this time solely by the Rec Director and Supervisors; guest service associates have been furloughed since early April 2020. Numbers do not include processing for refunds, credits, POS and rentals.

