



At the Heart of Community

THE BOARD OF FIRE AND POLICE COMMISSION

200 Mohawk Trail
Lake Zurich, Illinois 60047

(847) 719-1690
LakeZurich.org

MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on October 19, 2021 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:27 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt, Commissioner Kelly, and Commissioner Bush.

Also present: Police Chief Husak, Fire Chief Pilgard, and Deputy Fire Chief Kelly.

II Public Comment

None

III Approval of Minutes

Commissioner Kelly made a motion to approve the minutes of the September 21, 2021 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

None

V. Pending Business

Fire Department Update

- Chief Pilgard provided the commissioners with an update on Fire Department personnel.
- Chief Pilgard briefed the commissioners about an ongoing internal investigation involving a Fire Department lieutenant.
- Village Intern Reiss continues to assist the Fire Department on a part time basis while Management Assistant Sprow is out of the office on extended leave.
- The new LZFD / IAFF collective bargaining agreement has been ratified by the membership and approved by the Village Board.
- The Fire Department's 2022 budget proposal has been submitted and the Village's Finance Department continues to prepare the upcoming budget documents.
- The Village Board approved the purchase of a new ambulance in 2022. Production time delays necessitated the request being made before the end of the 2021 fiscal year.

Police Department Update

- Chief Husak provided the commissioners with an update on Police Department personnel.
- The Police Department's 2022 budget proposal has been submitted and the Village's Finance Department continues to prepare the upcoming budget documents.
- A new telecommunicator started with the Police Department on October 15th.
- Recruit Scarry is doing well at the Suburban Law Enforcement Academy (SLEA) and has been selected as the class vice president.
- An interview with police officer candidate #11 has been scheduled for next week. The Police Department remains short one sworn position and one sworn position remains unfunded in the budget.

VI New Business

Fire

Discussion and action for an Examination Call for a Fire Department Eligibility List

Deputy Chief Kelly shared a proposal and timeline for firefighter recruitment and testing. Commissioner Kelly made a motion to utilize IOS Recruitment and Testing Services for firefighter recruitment and testing, following the timeline as presented, seconded by Commissioner Bush and passed on a voice vote.

Discussion and action for an Examination Call for a Fire Department Promotional Lists for the rank of Captain and Lieutenant

Deputy Chief Kelly shared notification, application, and timeline documents for captain and lieutenant promotional processes. The commissioners agreed to schedule the oral interviews for both ranks on February 21 & 22, 2022. Commissioner Kelly made a motion to utilize Resource Management Associates for fire captain and lieutenant promotional testing, following the timeline as presented, seconded by Commissioner Hilt and passed on a voice vote.

General

Update to Board Rules and Regulations

The commissioners agreed to meet on November 4, 2021 at 5:30 p.m. for a workshop to discuss updating the rules and regulations.

The commissioners also agreed to reschedule the November 16, 2021 meeting to November 23 at 5:30 p.m.

VII Adjournment

There being no further business to come before the Board, Commissioner Bush made a motion to adjourn, seconded by Commissioner Kelly and passed on a voice vote.

Meeting adjourned at 6:38 p.m.

Michael Holt
Commissioner

11/4/21
Date

Submitted by: AH
Recording Secretary