



VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

JUNE 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at June 2021...

Life Time Construction: In the first week of June, Village staff met with the Life Time construction team on-site to discuss Life Time's ongoing investigations of the existing conditions of the site and structure, and to discuss remaining construction work. Pertinent items discussed were as follows:

- Following structural and site evaluations, Life Time will begin remediation work immediately;
- The Rand Road access and offsite roadway improvements permit has been renewed by IDOT due to the delay as a result of the pandemic. Life time is evaluating continued access to the site while the Rand Road access is being constructed. The roadwork is proposed to be completed this summer;
- Due to removal of dead trees along the easterly property line, Life Time will submit an updated landscape plan for review to ensure adequate screening is maintained. Lifetime intends to start their plantings this fall beginning at the east side to install the buffer adjacent to residential properties.

In the interim, the property will be mowed and generally maintained.

In light of the schedule for ongoing work, Life Time has indicated a completion date of "Summer 2022".

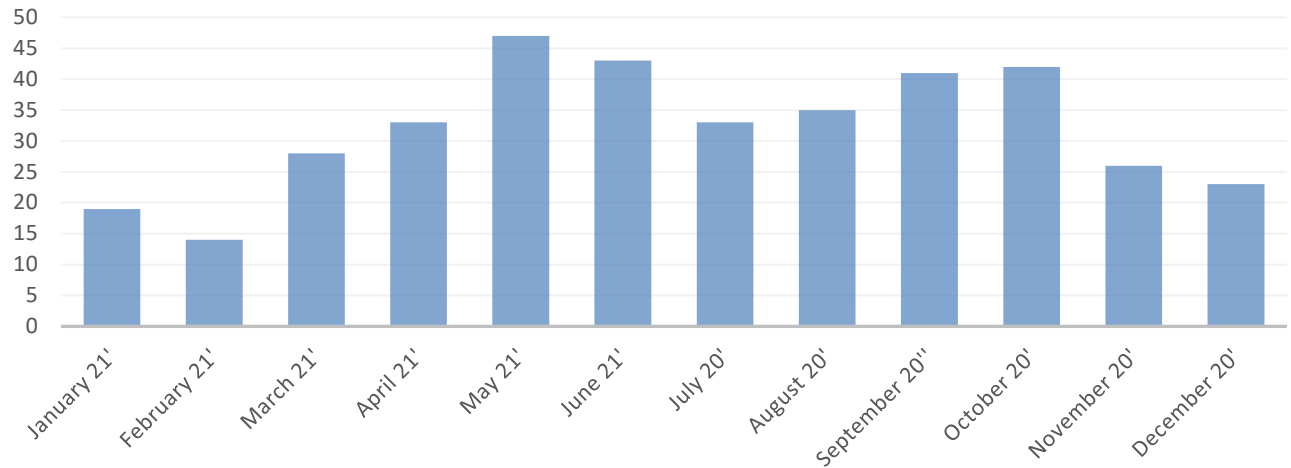
Styrofoam Recycling Pilot Program: The Village's styrofoam recycling partnership with the American Legion, which has been underway since mid-April (two hours each Tuesday and two hours each Friday) and as of June 15, 2021 has seen 191 cars drop-off. The semi- truck trailer used for the styrofoam in the Legion parking lot has already been filled and emptied once.

Select Chicago Foreign Direct Investment Workshop: In June, the Village hosted the first in-person Select Chicago workshop since early last year which focused on foreign direct investment in American cities and counties. Mayor Poynton and Village Staff provided an overview of the advantages of doing business in Lake Zurich.

Next came a presentation from the Counselor of Economic Affairs for the Consulate General of the Republic of Lithuania and the Manager for the USA market of Hegelmann USA, a Lithuanian/German company which is expanding freight transportation operations in the U.S. The session focused on representatives of companies from Australia, Poland, and Estonia who recently started operations in the United States.

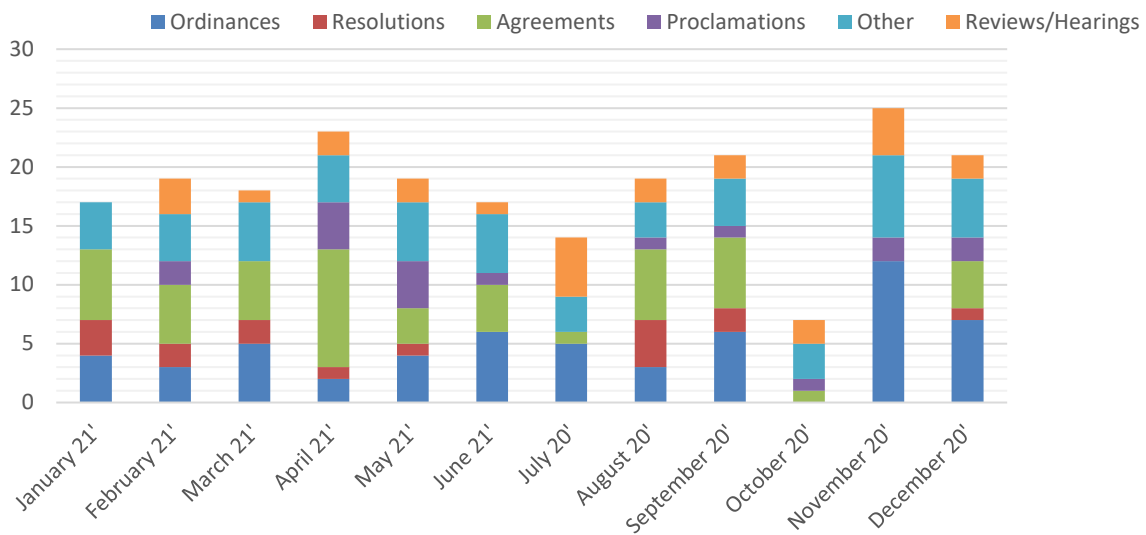
Lake Zurich participates in these economic development outreach efforts to attract future long-term investment into local industrial and commercial properties.

New Lake Zurich Households



This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.

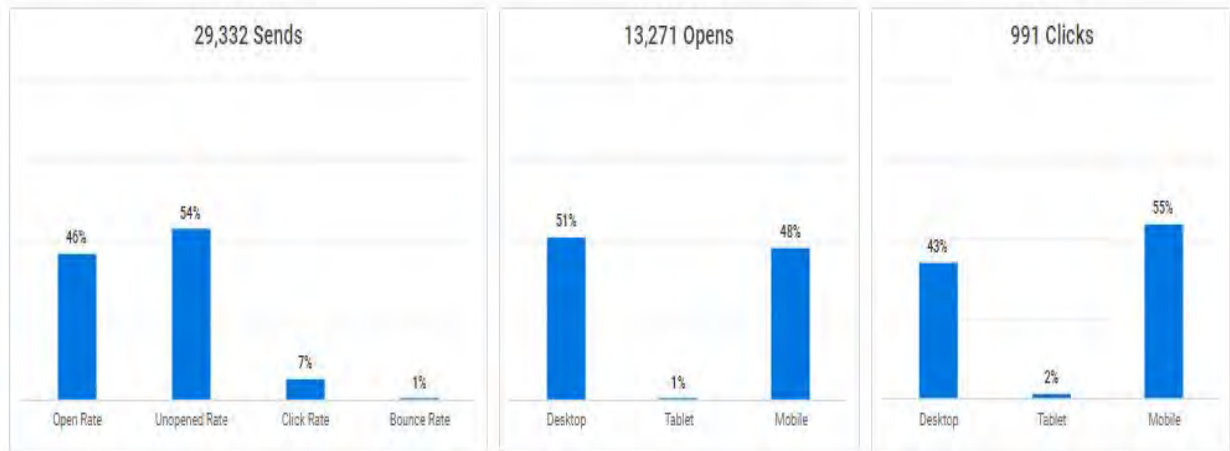
Village Board Agenda Items (Past Year)



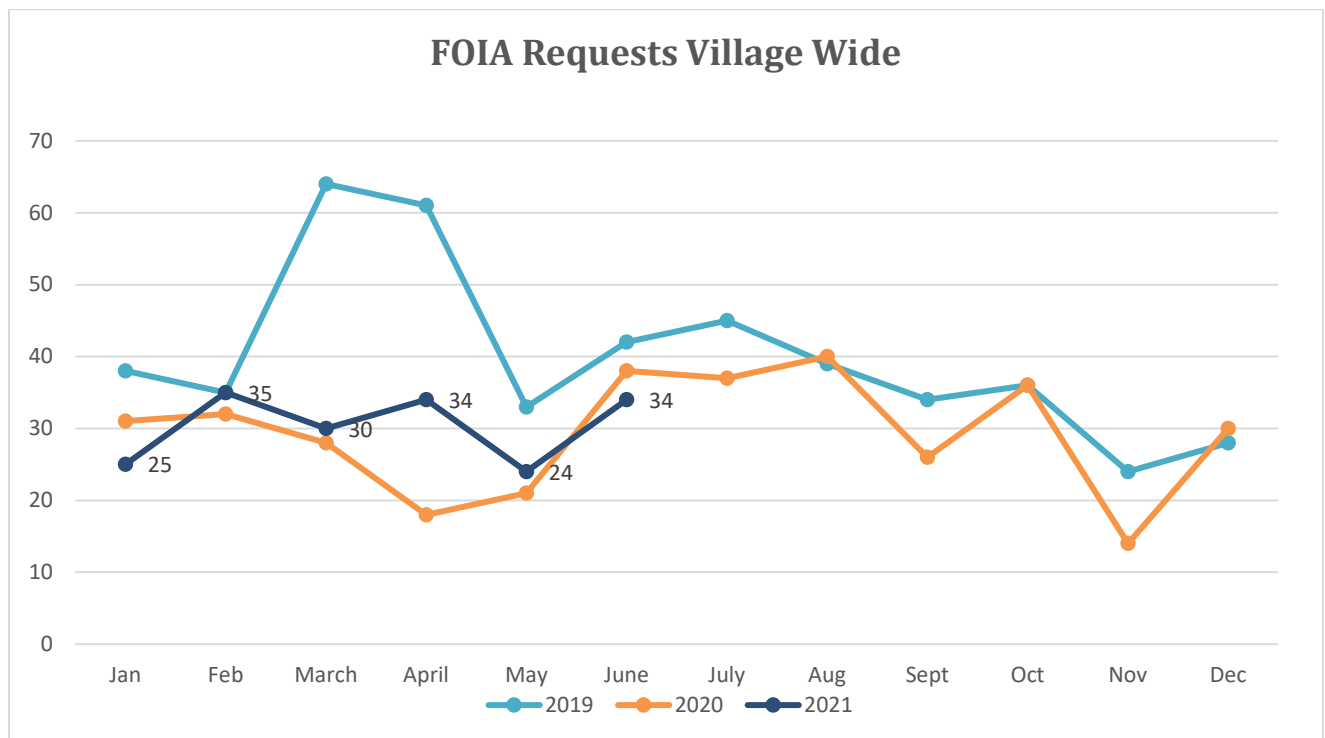
This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

Average length of regular June Village Board meetings: 1 hour 20 minutes

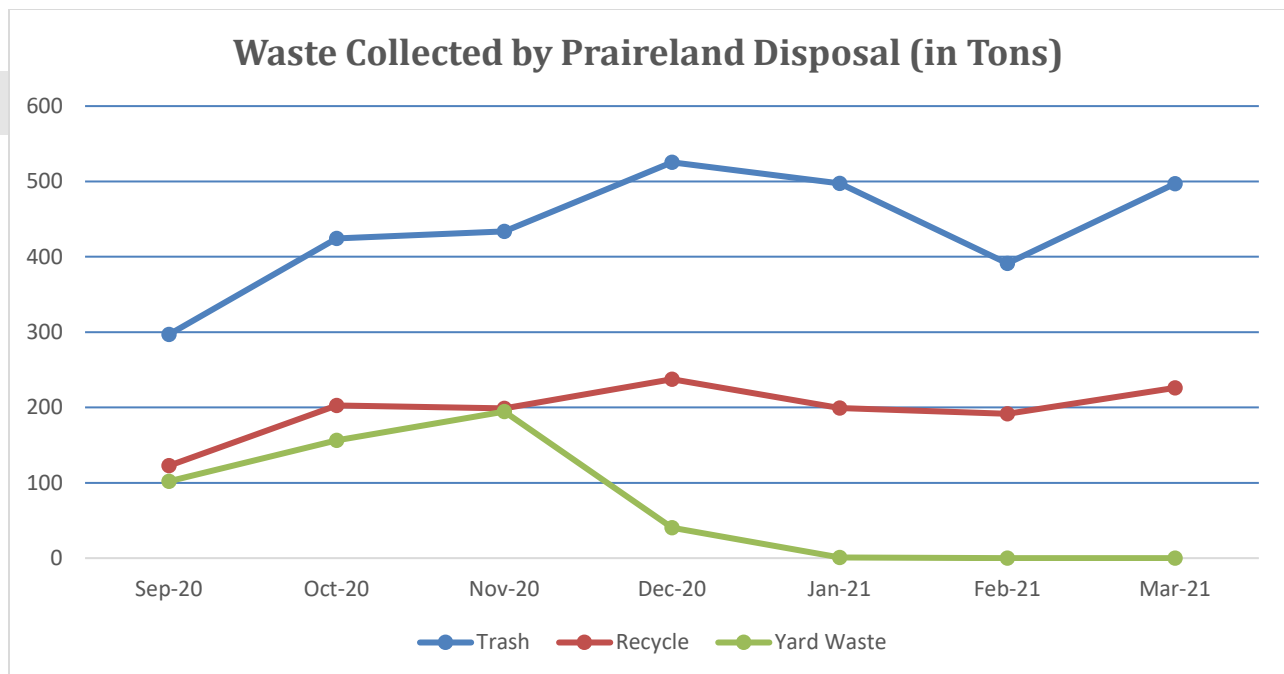
Benchmarks Rates – Past Month



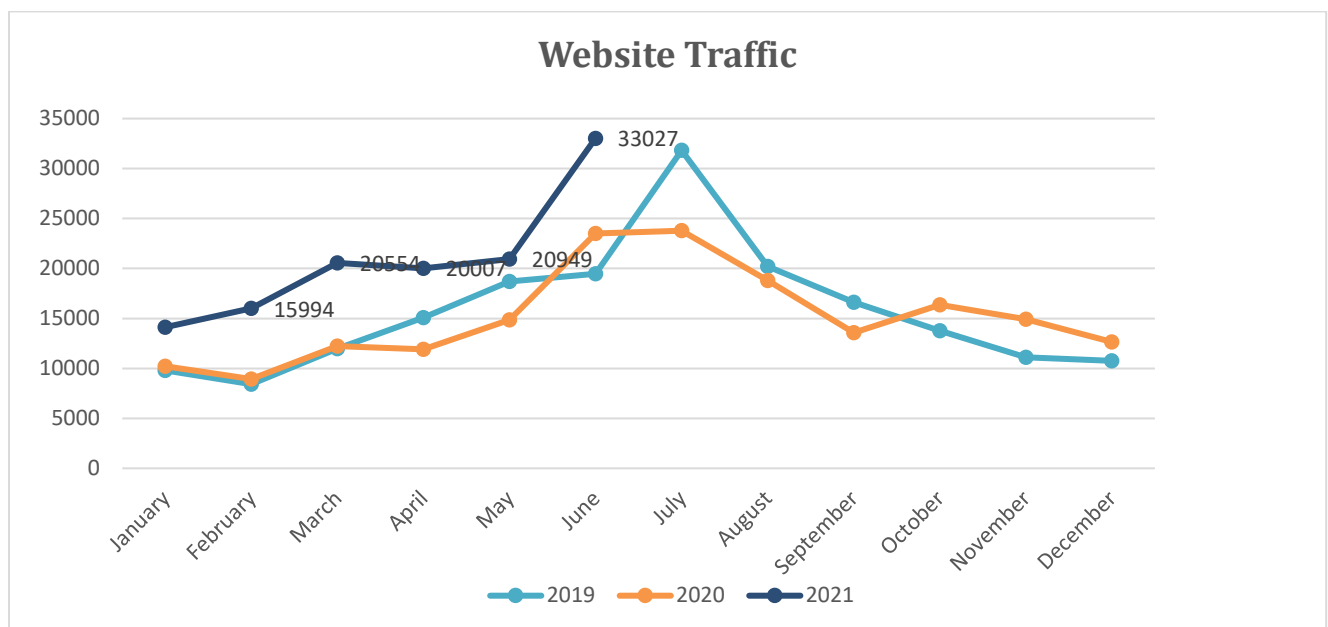
Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 6,600 subscribers.



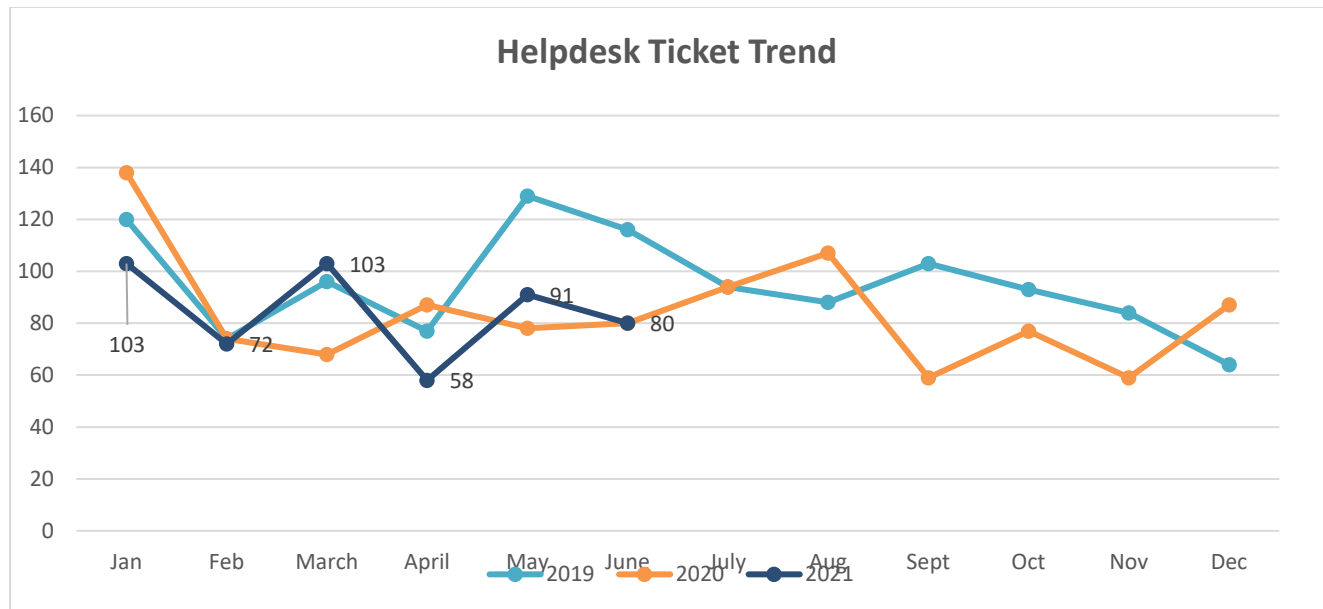
Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.



PrairieLand Disposal began service to Lake Zurich on September 1, 2020. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter.

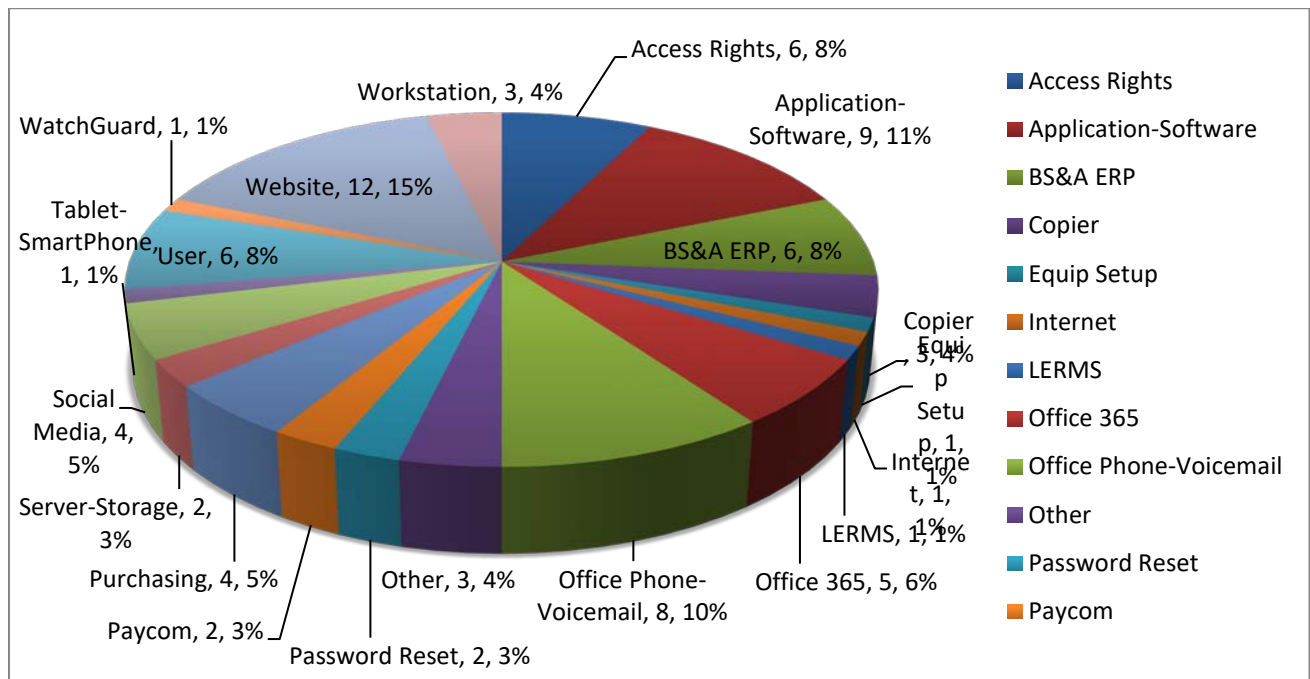


This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page on LakeZurich.org for June: Beaches and Fees**



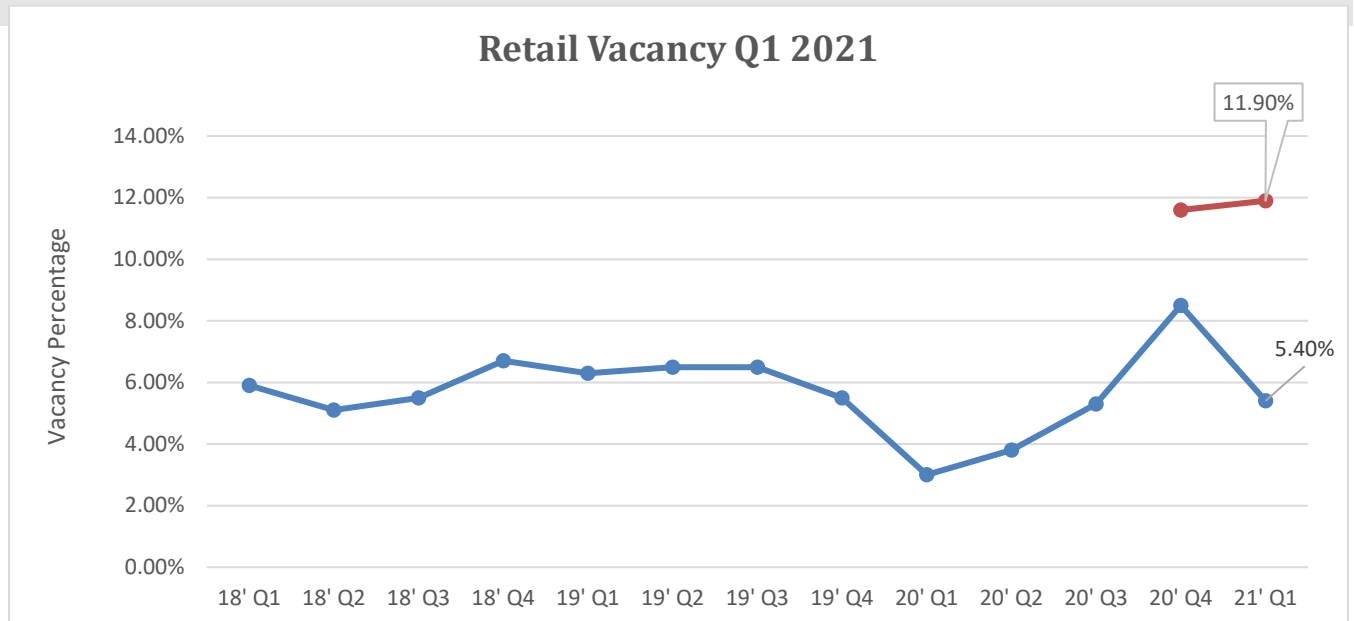
Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for training workshops or investment in technology upgrades. This graph shows the most common requests for assistance this month. **Total Help Desk tickets in June: 80**

Help Desk – June

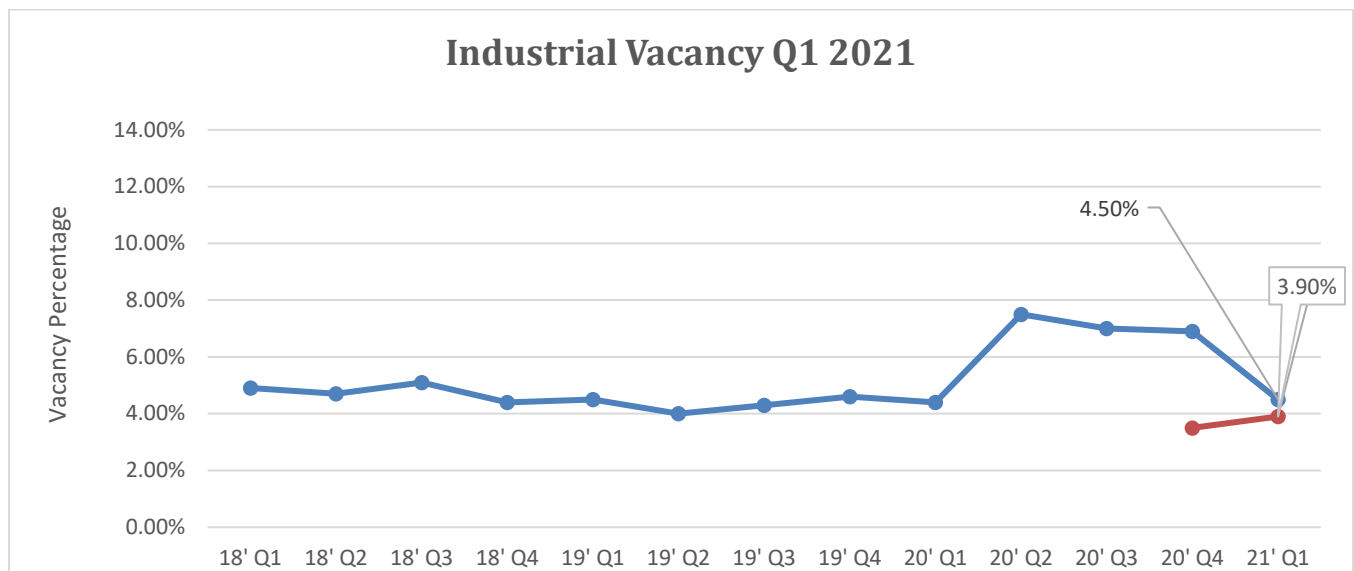


Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may

indicate a need for training workshops or investment in technology upgrades. This graph shows the most common requests for assistance last month.

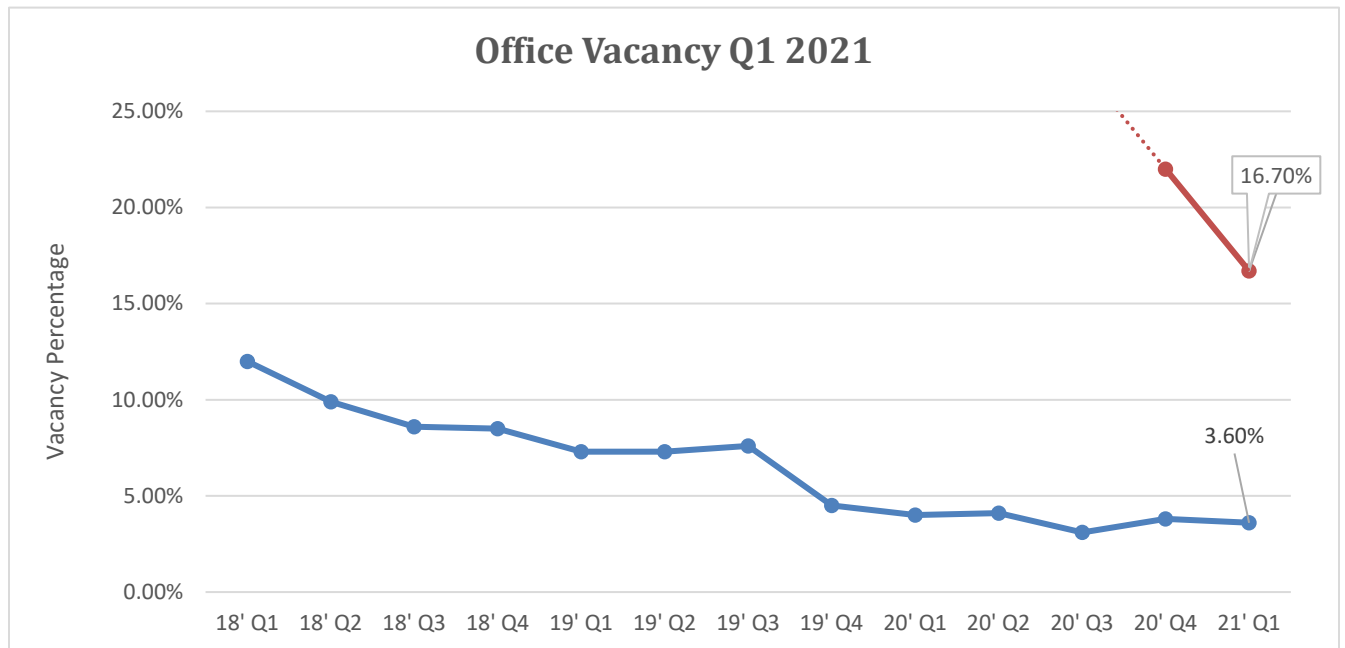


The Lake Zurich retail vacancy rate decreased in the first quarter of 2021 to 5.4% vacant from 8.5% in the fourth quarter (*based on Lake County Partners data*). As of March 31, 2021, there was 140,272 square feet of retail space reported vacant in Lake Zurich, with average rates at \$15.42 per square foot (nnn). *Chicagoland retail vacancy rate from CBRE (red line)*.



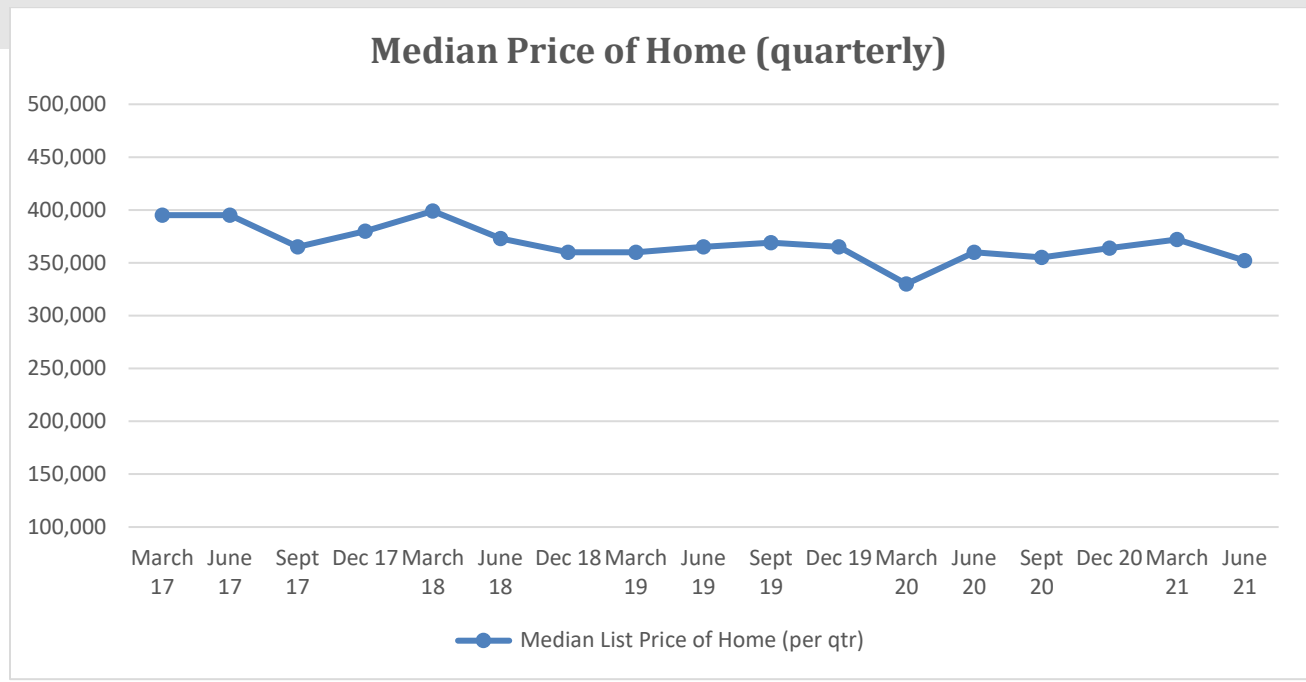
The Lake Zurich industrial vacancy rate decreased to 4.5% in Quarter 1 of 2021 compared to Quarter 4 when 6.8% was reported vacant (*based on Lake County Partners data*). As of March 31, 2021, there was 253,723 square feet of industrial space reported vacant in Lake Zurich, with

average rates at \$4.65 per square foot (nnn). *Midwest industrial vacancy rate from CBRE (red line).*



The Lake Zurich office vacancy rate decreased from 3.8% in Quarter 4 of 2020 to 3.6% reported vacant in Quarter 1 (*based on Lake County Partners data*). As of March 31, 2021, there was 14,361 square feet of office space reported vacant in Lake Zurich, with average rates at \$24.98 per square foot (full service). *Chicagoland office vacancy rate from CBRE (red line).*

Real Estate Housing Trends – Residential Inventory



The chart above reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

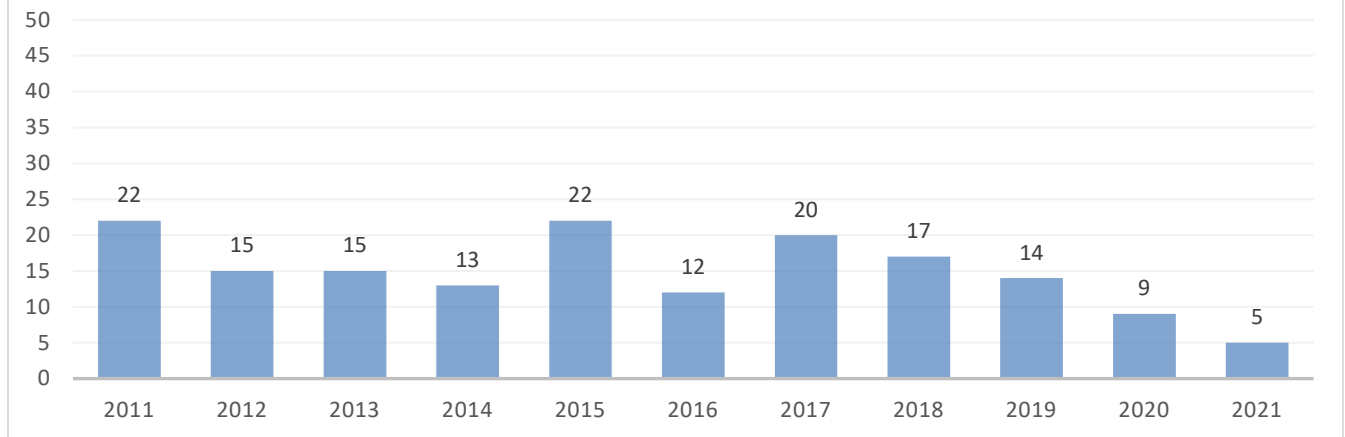
The monthly snapshot below reports more details about the residential real estate market for the most recent month.

June Snapshot of Real Estate Trends

Homes Reported for Sale:	53
Median Sale Price:	\$381,200
Median Days on Market:	6
Number of Homes Sold:	53

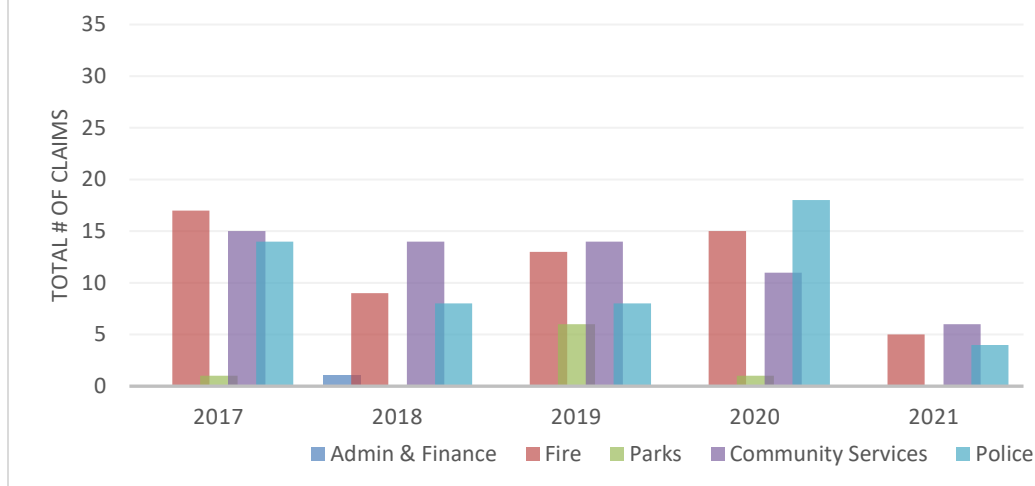
*Source: Redfin Corporation

General Liability Claims -Total Incidents (Year-to-Date)



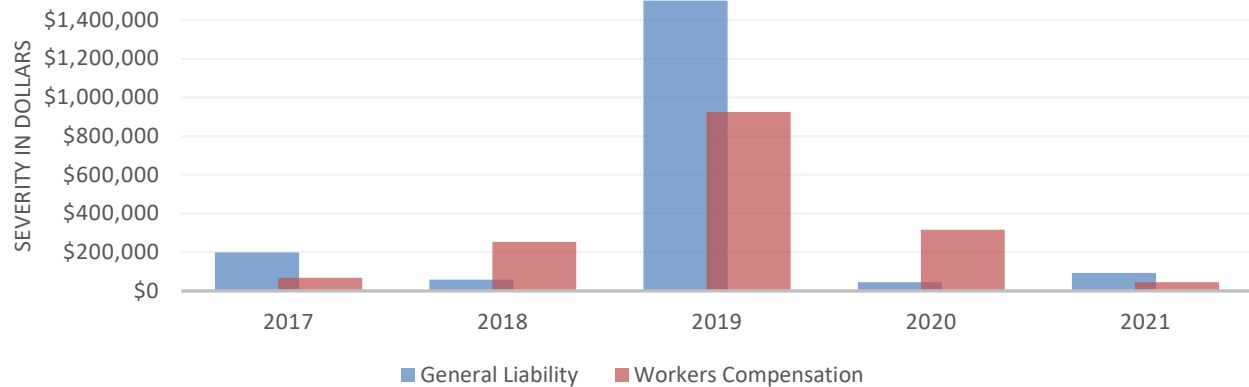
Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1st.

Claim Frequency By Department (Year-to-Date)



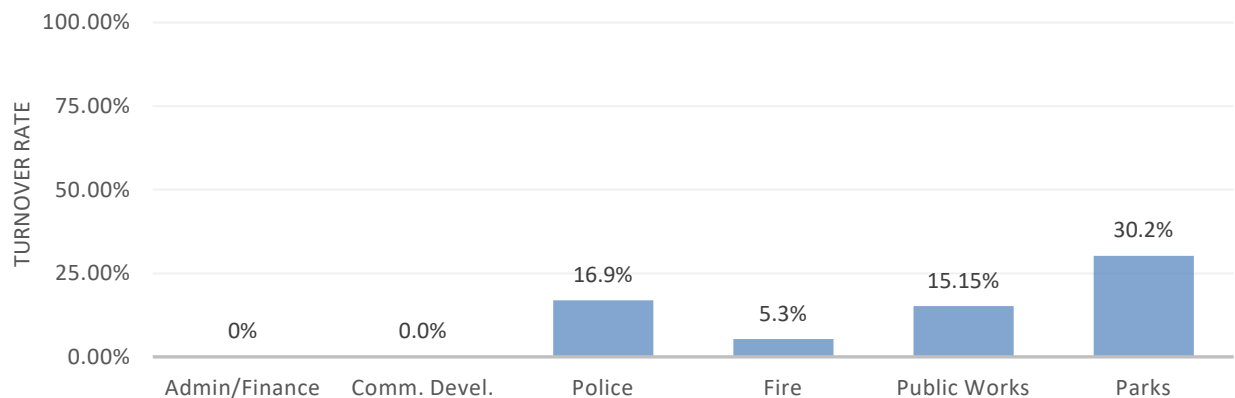
Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.

Claim Severity for General Liability and Workers Compensation (Year-to-Date)



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.

Employee Turnover Rate by Department (Past Year)



A certain level of turnover is healthy and desirable for organizations. A zero percent turnover rate is not the goal. Regularly tracking turnover rate will facilitate decision making related to employee satisfaction, human resources screening, and succession planning. This metric tracks turnover for all Village employees, including full-time, part-time, and seasonal on a rotating basis for the past 12 months. The size of the department is an important factor when analyzing this data. **Note:** Parks and Public Works are heavily staffed by part-time seasonal personnel, resulting in a turnover rate that is technically high but this is not a cause for concern.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

MAY 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During May, the focus of the finance department was on the preparation and review of the Comprehensive Annual Financial Report. The staff worked diligently to ensure timely delivery of all year-end financial reports. Additionally, the senior accountants concentrated on the cross training of accounting procedures in preparation for the retirement of one senior accountant at the end of June.

GENERAL FUND OPERATING RESULTS *SUMMARY*

For the month of May, revenues totaled \$2.14 million and expenditures \$2.07 million, resulting in an operating excess of \$71k. From a budget perspective, we had expected expenditures to exceed revenues by \$348k. Year-to-date figures below represent the fifth month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,802,307	\$ 2,142,423	\$ 8,288,184	\$ 9,402,622
Expenditures	2,150,554	2,071,652	10,180,436	9,620,701
Excess (Deficiency)	\$ (348,247)	\$ 70,772	\$ (1,892,252)	\$ (218,078)

REVENUES

Following is a summary of revenues by type through May 31, 2021. These figures represent five months of financial activity. A more detailed analysis can be found on page 9.

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 338,734	\$ 479,974	41.7%	\$ 1,056,918	\$ 1,198,319	13.38%	11.8%
Intergovernmental	1,276,346	1,389,205	8.8%	6,067,909	6,782,096	11.77%	46.7%
Licenses & Permits	36,190	50,477	39.5%	442,245	498,844	12.80%	69.2%
Fines and Forfeits	52,200	33,151	-36.5%	235,300	171,351	-27.18%	29.4%
Charges for Services	86,960	176,389	102.8%	432,340	674,732	56.07%	45.7%
Investment Income	6,585	4,229	-35.8%	21,108	(644)	-103.05%	-0.5%
Miscellaneous	5,292	8,997	70.0%	32,364	77,923	140.77%	69.7%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 1,802,307	\$ 2,142,423	18.9%	\$ 8,288,184	\$ 9,402,622	13.45%	33.9%

Taxes:

Revenues from taxes came in at \$480k in May, 42% above budget expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 41% lower than expected for the month at \$37k. That is 7% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility tax results were mixed for the month. The gas utility tax had \$30k in receipts compared to an expected \$27k. Electric utility tax came in at \$64k versus the expected \$68k. Combined, utility taxes were 1% less than expected. The payments are based primarily on April activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.39 million in May, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$466k. This represents sales from February and was 6% less than the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in 2% below expectations with the receipts for May totaling \$330k compared to an expected \$337k. This is 67% higher than receipts from the prior May. The variation in income tax receipts compared to budget and prior year relates to the extension of income tax filing in

2020 and 2021. Year-to-date receipts are now exceeding budget by 27% after five months. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 55% above budget expectations at \$30k. Video gaming tax is received two months in arrears; therefore, video gaming tax receipts budgeted for May relate to tax for March activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$50k for May, 40% above budget expectations. Building permits (\$21k), contractor registration (\$9k), and permit plan review (\$8k) were the biggest contributors. Additional items included in license and permit revenue are plumbing permits (\$3k), occupancy certificates (\$3k), and electric permits (\$2k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines were less than expected during May, with receipts of \$33k, which was 37% below the \$52k projected. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$176k in May. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$65k. For park fees, this is a combination on timing of receipts and fluctuating activity levels; receipts in May totaled \$85k, 133% above expectations. Park fees are 94% higher than expectations year-to-date.

Investment Income:

The General Fund investment income in May was \$4k, which was below budget expectations. Investment returns were balanced between investments in certificates of deposits, treasury obligations, investment pools and interest-bearing money market accounts. Currently, the investments are concentrated in certificates of deposit and interest-bearing money market accounts. While longer term

maturities are slightly higher, interest rates are still at an all-time low. A detailed cash and investment report can be found on page 17.

Miscellaneous:

The General Fund miscellaneous revenue in May was \$9k. Receipts for this category were rental income (\$5k), and the sale of fixed assets (\$2k), as well as other small items.

EXPENDITURES

For the month of May, expenditures totaled \$2.07 million for the General Fund, which was 4% below projections of \$2.15 million. The table below presents a summary of General Fund expenditures by department as of May 31, 2021. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 14,123	\$ 8,971	-36.5%	\$ 32,822	\$ 38,188	16.3%	52.5%
Administration	\$ 72,354	\$ 75,131	3.8%	\$ 429,767	\$ 408,493	-5.0%	35.2%
Finance	\$ 59,142	\$ 52,666	-10.9%	\$ 253,102	\$ 256,707	1.4%	45.8%
Technology	\$ 57,608	\$ 46,960	-18.5%	\$ 267,097	\$ 251,123	-6.0%	49.3%
Police	\$ 516,578	\$ 511,896	-0.9%	\$ 2,671,804	2,433,313	-8.9%	30.8%
Fire	\$ 894,912	\$ 859,525	-4.0%	\$ 4,308,917	4,118,051	-4.4%	33.8%
Community Develop.	\$ 70,771	\$ 64,953	-8.2%	\$ 333,911	313,709	-6.1%	34.9%
Public Works	\$ 251,635	\$ 242,394	-3.7%	\$ 1,260,169	1,206,455	-4.3%	40.1%
Park & Recreation	\$ 162,872	\$ 158,597	-2.6%	\$ 370,052	341,869	-7.6%	41.3%
Operating Transfers	\$ 50,559	\$ 50,558	0.0%	\$ 252,795	252,792	0.0%	41.7%
Total	\$ 2,150,554	\$ 2,071,652	-3.7%	\$ 10,180,436	\$ 9,620,701	-5.5%	34.7%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Special Revenue Funds:

Motor fuel tax revenue came in at \$280k in May, which was above the budget of \$39k. The excess is mainly due to the 'Transportation Renewal Fund' (\$27k), in which municipalities will see an increase to their MFT due to the 2019 state capital bill, as well as the receipt of the Rebuild Illinois MFT Grant (\$216). Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were for streetlight electric (\$13k), as well as street and landscape maintenance (\$2k).

May revenues for the Hotel Tax Fund totaled \$8. The revenue in this fund is normally a combination of hotel tax receipts and interest income, however, the current month consists of only interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$7k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for May totaled \$21k, which primarily relates to funding transfers in from other funds. A small portion of May revenues included vendor fees for the Farmer's Market (\$3k), and Rock the Block (\$600). Expenditures for the month totaled \$29k, consisting mostly of normal staff expenses (\$10k) and July 4th expenses (\$17k).

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2021. Interest payments are paid semi-annually, typically July and December. Revenues for the debt service fund are \$41k from property taxes and \$200 from interest and changes in market value of investments. Transfers from other funding sources will occur later in the year. Interest rates continue to be low for the options available for village investment per law. There were no expenditures recorded for May.

Capital Projects Funds:

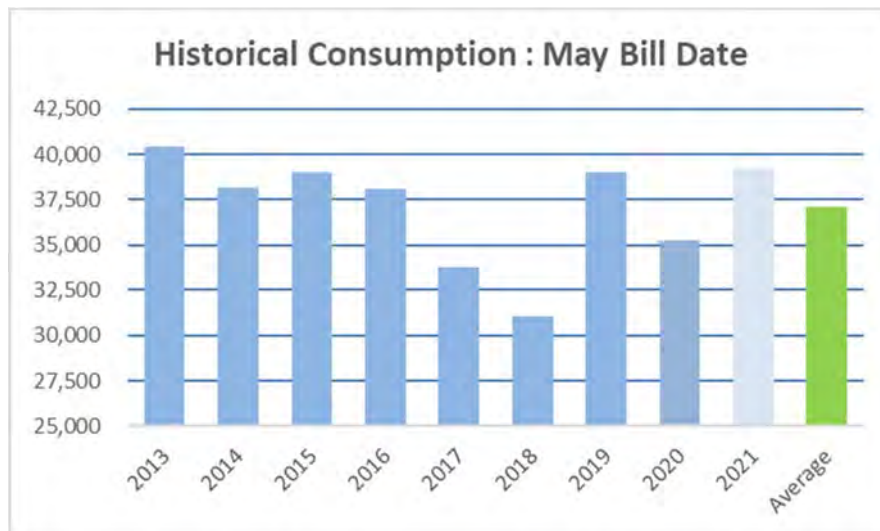
May revenue for the capital projects funds in total came in at \$177k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from May of \$145k. This was 32% higher than budget expectations and consistent with the same month last year. May receipts represent sales from February. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital

project funds include park impact fees (\$24k), as well as the electric aggregation civic contribution (\$6k), and residual interest income and changes in market value of investments.

Expenditures for capital projects were recorded in May of \$284k, consisting of the road resurfacing program (\$268k), Paulus Park OSLAD planning (\$14k), as well as other small items. Due to timing of the budgeted capital projects, the majority of remaining budgeted expenditures will be spent later in the year, during and after construction season.

Water and Sewer Fund:

May revenue totaled \$617k, which was 13% higher than the budget estimate of \$545k. Consumption metered in May was 39M gallons, higher than the nine-year average of 37M gallons. The consumption billed in May primarily represents water metered in late April and early May. With about 47M gallons pumped, about 16% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing May water consumption over the past eight years provided below.



Expenses in the Water Fund were \$415k for the month. Of this amount, \$160k is a non-cash transaction to record depreciation of the infrastructure assets of the fund. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. May expenses include non-cash depreciation expenses (\$33k), and the purchase of a fire engine radio system (\$11k).

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in May were \$361 for sweeping and mowing and \$7k for water quality management (SSA #8, SSA #11, and SSA #13).

SSA Activity May-21

SSA #	Location	Beginning Balance 1/1/2021	Year-To-Date		Ending Balance 1/31/2021	Annual Expected		Annual Expected	
			Revenues	Expenses		Revenues	YTD %	Expenses	YTD %
SSA #8	Heatherleigh	73,797	283	7,574	66,506	9,697	2.92%	15,600	48.55%
SSA #9	Willow Ponds	130,932	812	-	131,743	11,851	6.85%	17,306	0.00% ^b
SSA #10	Westberry	16,027	37	-	16,063	1,000	3.66%	-	N/A
SSA #11	Lake Zurich Pines	23,327	-	7	23,320	2,999	0.00% ^a	1,575	0.44%
SSA #13	Conventry Creek	188,041	1,056	517	188,580	29,894	3.53% ^a	TBD	N/A
SSA #16	Country Club	(3,803)	-	-	(3,803)	1,760	N/A	TBD	N/A
		428,321	2,188	8,099	422,410	57,202	3.82%	34,482	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is

the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$217k for the month. For May, the fund recorded an unrealized gain of \$120k from investments. Total municipal and member contributions for the month totaled \$97k. Expenses for the month were \$202k of which \$188k was for pension and benefit payments, \$8K was for professional services, and \$6k was for other expenses. For the month of May, the fund experienced a gain of \$15k. As of May 31st, the fund had a net position of \$31.6 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had a similar month for investments, with an unrealized gain of \$167k from investments. Total municipal and member contributions for the month totaled \$122k. Total revenues for the month were \$290k. Expenses for the month were \$192k, of which \$182k was for pension and benefit payments, \$8k was for other expenses, and \$2k was for professional services. For the month of May, the fund experienced a gain of \$97k. As of May 31st, the fund had a net position of \$50.7 million. Additional information can be found on page 18.

Conclusion:

For the fiscal periods covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. We will continue to monitor the revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

Amy Sparkowski

Amy Sparkowski
Acting Treasurer

**VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
GENERAL FUND
May 31, 2021**

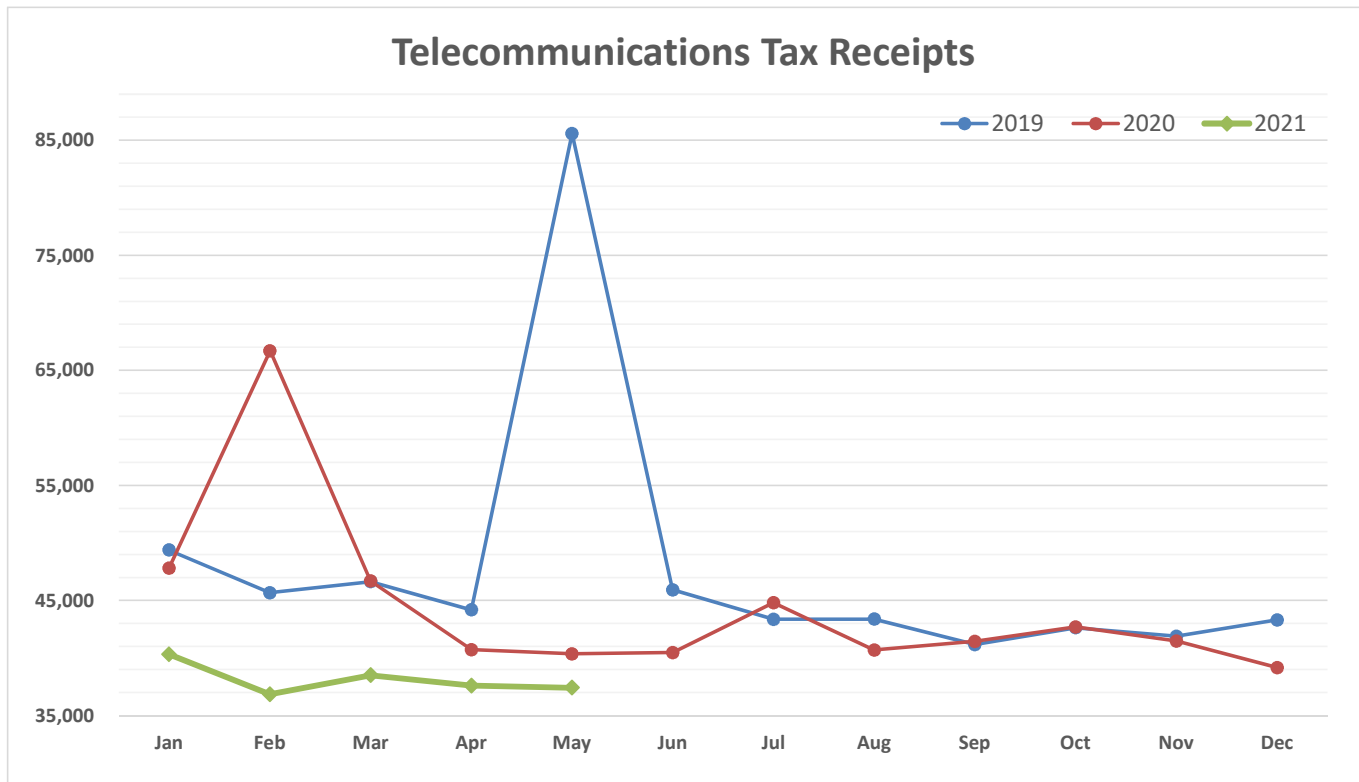
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
REVENUES								
Taxes								
Property Taxes	116,428	280,732	141.1%	116,428	280,732	141.1%	8,191,153	3.4%
Utility Tax - Electric	67,962	63,867	(6.0%)	386,416	377,239	(2.4%)	949,475	39.7%
Utility Tax - Gas	26,789	29,536	10.3%	191,826	191,585	(0.1%)	293,052	65.4%
Cable Tv Franchise	64,343	68,411	6.3%	161,733	158,015	(2.3%)	314,042	50.3%
Telecom Tax	63,212	37,428	(40.8%)	200,515	190,747	(4.9%)	437,770	43.6%
Total Taxes	338,734	479,974	41.7%	1,056,918	1,198,319	13.4%	10,185,492	11.8%
Intergovernmental								
State Sales Tax	392,630	466,021	18.7%	2,335,949	2,727,721	16.8%	5,754,018	47.4%
State Income Tax	336,807	330,332	(1.9%)	906,100	1,152,017	27.1%	1,785,209	64.5%
State Use Tax	60,411	51,055	(15.5%)	345,567	385,517	11.6%	844,005	45.7%
Video Gaming Tax	19,167	29,784	55.4%	95,835	70,566	(26.4%)	230,000	30.7%
Fire/Rescue Srvc Contract	451,902	466,781	3.3%	2,259,510	2,333,905	3.3%	5,601,371	41.7%
Other Intergovernmental	15,429	45,232	193.2%	124,948	112,371	(10.1%)	312,914	35.9%
Total Intergovernmental	1,276,346	1,389,205	8.8%	6,067,909	6,782,096	11.8%	14,527,517	46.7%
Licenses & Permits								
Liquor Licenses	103	250	142.7%	165,103	146,990	(11.0%)	171,000	86.0%
Business Licenses	887	1,030	16.1%	104,383	93,346	(10.6%)	103,000	90.6%
Building Permits	13,500	21,290	57.7%	50,000	85,759	71.5%	160,000	53.6%
Permit Plan Review	3,500	8,087	131.0%	31,000	54,874	77.0%	70,000	78.4%
Other Permits	18,200	19,821	8.9%	91,759	117,876	28.5%	217,250	54.3%
Total Licenses & Permits	36,190	50,477	39.5%	442,245	498,844	12.8%	721,250	69.2%
Fines and Forfeits	52,200	33,151	(36.5%)	235,300	171,351	(27.2%)	582,000	29.4%
Charges for Services								
Fire/Rescue Ambulance Fee	17,172	64,830	277.5%	187,566	312,955	66.9%	650,000	48.1%
Park Program Fees	36,523	84,907	132.5%	131,479	255,444	94.3%	417,203	61.2%
Other Charges for Services	33,265	26,652	(19.9%)	113,295	106,333	(6.1%)	407,750	26.1%
Total Charges for Services	86,960	176,389	102.8%	432,340	674,732	56.1%	1,474,953	45.7%
Investment Income	6,585	4,229	(35.8%)	21,108	(644)	(103.0%)	118,000	-0.5%
Miscellaneous	5,292	8,997	70.0%	32,364	77,923	140.8%	111,870	69.7%
Total General Fund Revenues	1,802,307	2,142,423	18.9%	8,288,184	9,402,622	13.4%	27,721,082	33.9%
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
EXPENDITURES								
General Government								
Legislative	14,123	8,971	(36.5%)	32,822	38,188	16.3%	72,786	52.5%
Administration	72,354	75,131	3.8%	429,767	408,493	(5.0%)	1,160,001	35.2%
Finance	59,142	52,666	(10.9%)	253,102	256,707	1.4%	561,060	45.8%
Technology	57,608	46,960	(18.5%)	267,097	251,123	(6.0%)	509,825	49.3%
Total Gen. Govt.	203,227	183,729	(9.6%)	982,788	954,511	(2.9%)	2,303,672	41.4%
Public Safety								
Police	516,578	511,896	(0.9%)	2,671,804	2,433,313	(8.9%)	7,890,924	30.8%
Fire	894,912	859,525	(4.0%)	4,308,917	4,118,051	(4.4%)	12,179,293	33.8%
Community Development	70,771	64,953	(8.2%)	333,911	313,709	(6.1%)	897,717	34.9%
Total Public Safety	1,482,261	1,436,374	(3.1%)	7,314,632	6,865,073	(6.1%)	20,967,934	32.7%
Streets - Public Works	251,635	242,394	(3.7%)	1,260,169	1,206,455	(4.3%)	3,005,542	40.1%
Culture - Park and Recreation	162,872	158,597	(2.6%)	370,052	341,869	(7.6%)	828,388	41.3%
Total General Fund Expend.	2,099,995	2,021,093	(3.8%)	9,927,641	9,367,909	(5.6%)	27,105,536	34.6%
Operating Transfers Out	50,559	50,558	(0.0%)	252,795	252,792	(0.0%)	606,700	41.7%
NET INCOME (LOSS) FOR GENERAL	(348,247)	70,772		(1,892,252)	(218,078)		8,846	

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
May 31, 2021

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
SPECIAL REVENUE FUNDS								
MOTOR FUEL TAX FUND								
Revenues	39,245	279,872	613.1%	206,309	740,116	258.7%	641,683	115.3%
Expenditures	35,266	15,504	(56.0%)	198,217	116,026	(41.5%)	428,267	27.1%
Net Activity Gain (Loss)	3,979	264,367		8,092	624,090		213,416	
HOTEL TAX FUND								
Revenues	1,707	8	(99.5%)	8,640	15,662	81.3%	28,180	55.6%
Expenditures	19,293	6,503	(66.3%)	45,613	45,177	(1.0%)	91,808	49.2%
Net Activity Gain (Loss)	(17,586)	(6,495)		(36,973)	(29,514)		(63,628)	
SPECIAL EVENTS FUND								
Admin & Miscellaneous								
Revenues	12,389	12,269	(1.0%)	62,504	61,350	(1.8%)	152,450	40.2%
Expenditures	11,574	11,696	1.1%	64,703	59,061	(8.7%)	150,880	39.1%
Net Activity Gain (Loss)	815	573		(2,199)	2,289		1,570	
Rock the Block								
Revenues	-	600	0.0%	2,000	2,000	0.0%	59,800	3.3%
Expenditures	-	20	0.0%	-	1,270	0.0%	46,100	2.8%
Net Activity Gain (Loss)	-	580		2,000	730		13,700	
Craft Beer Fest								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
Farmers Market								
Revenues	2,500	2,986	19.4%	7,650	7,656	0.1%	8,500	90.1%
Expenditures	200	883	341.4%	200	883	341.4%	8,383	10.5%
Net Activity Gain (Loss)	2,300	2,103		7,450	6,773		117	
Fourth of July								
Revenues	4,055	3,655	(9.9%)	20,475	18,674	(8.8%)	58,858	31.7%
Expenditures	-	16,500	0.0%	-	16,500	0.0%	57,144	28.9%
Net Activity Gain (Loss)	4,055	(12,845)		20,475	2,174		1,714	
Winter Festival								
Revenues	1,125	1,125	0.0%	6,125	5,625	(8.2%)	16,300	34.5%
Expenditures	-	-	0.0%	50	48	(4.2%)	16,676	0.3%
Net Activity Gain (Loss)	1,125	1,125		6,075	5,577		(376)	
Special Events Fund Total	8,295	(8,464)		33,801	17,543		16,725	
TIF #1 TAX FUND								
Revenues	18,778	33,360	77.7%	18,898	33,399	76.7%	1,400,350	2.4%
Expenditures	-	-	0.0%	-	-	0.0%	1,332,061	0.0%
Net Activity Gain (Loss)	18,778	33,360		18,898	33,399		68,289	
TIF #2 - DOWNTOWN								
Revenues	10,292	3,166	(69.2%)	24,673	15,255	(38.2%)	247,220	6.2%
Expenditures	3,033	2,068	(31.8%)	13,473	3,298	(75.5%)	227,100	1.5%
Net Activity Gain (Loss)	7,259	1,098		11,200	11,957		20,120	
TIF #3 - RAND ROAD								
Revenues	-	1	0.0%	-	3	0.0%	26,000	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	1,400	0.0%
Net Activity Gain (Loss)	-	1		-	3		24,600	
DISPATCH CENTER FUND								
Revenues	395,643	345,310	(12.7%)	730,261	842,269	15.3%	1,374,730	61.3%
Expenditures	114,577	104,182	(9.1%)	615,594	594,784	(3.4%)	1,502,467	39.6%
Net Activity Gain (Loss)	281,066	241,128		114,667	247,485		(127,737)	

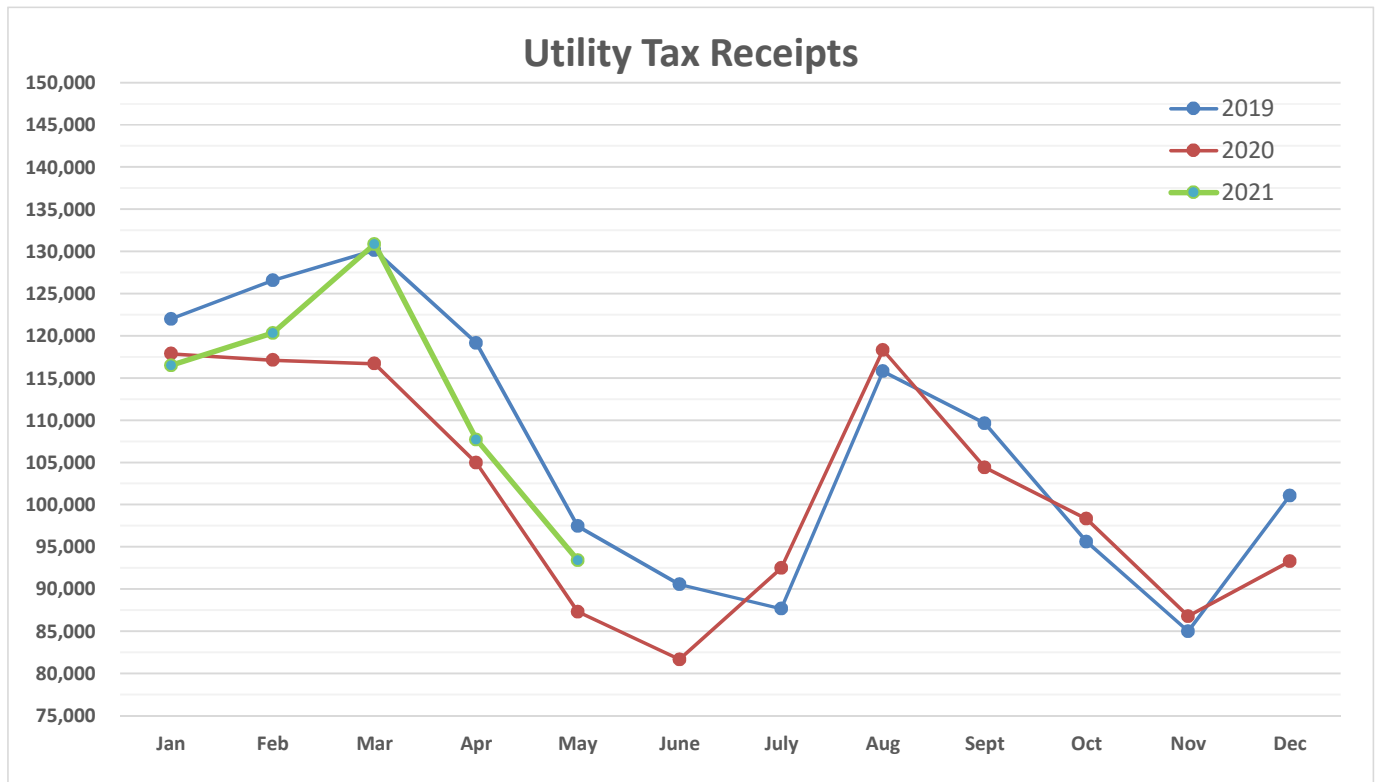
VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
May 31, 2021

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
DEBT SERVICE FUNDS								
VILLAGE DEBT SERVICE								
Revenues	17,284	41,442	139.8%	17,893	41,699	133.0%	1,203,120	3.5%
Expenditures	3,942	-	(100.0%)	364,946	-	(100.0%)	1,190,857	0.0%
Net Activity Gain (Loss)	13,342	41,442		(347,053)	41,699		12,263	
TIF #1 DEBT SERVICE								
Revenues	31	150	383.9%	134	(75)	(156.0%)	1,958,600	(0.0%)
Expenditures	-	-	0.0%	900,329	972,239	8.0%	2,040,261	47.7%
Net Activity Gain (Loss)	31	150		(900,195)	(972,314)		(81,661)	
CAPITAL PROJECT FUNDS								
CAPITAL IMPROVEMENTS								
Revenues	6,122	31,953	421.9%	30,629	367,250	1,099.0%	274,616	133.7%
Expenditures	6,415	13,753	114.4%	117,080	24,660	(78.9%)	642,250	3.8%
Net Activity Gain (Loss)	(293)	18,201		(86,451)	342,590		(367,634)	
PARK IMPROVEMENTS								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
NON-HOME RULE SALES TAX								
Revenues	110,471	145,149	31.4%	688,890	859,657	24.8%	1,724,871	49.8%
Expenditures	180,333	270,404	49.9%	194,666	496,046	154.8%	2,224,500	22.3%
Net Activity Gain (Loss)	(69,862)	(125,256)		494,224	363,610		(499,629)	
ENTERPRISE FUND								
WATER AND SEWER								
Revenues	544,889	616,678	13.2%	2,822,211	2,965,893	5.1%	7,052,243	42.1%
Expenses								
Administration	41,293	35,960	(12.9%)	224,564	201,746	(10.2%)	535,078	37.7%
Debt	-	15,074	0.0%	84,700	84,532	(0.2%)	175,998	48.0%
Depreciation	159,917	159,917	(0.0%)	799,585	799,583	(0.0%)	1,919,000	41.7%
Billing	18,865	17,990	(4.6%)	104,242	92,548	(11.2%)	240,226	38.5%
Water	238,066	127,982	(46.2%)	750,610	579,970	(22.7%)	2,193,898	26.4%
Sewer	66,769	57,591	(13.7%)	363,704	323,141	(11.2%)	2,727,788	11.8%
	524,910	414,514		2,327,405	2,081,520		7,791,988	
Net Activity Gain (Loss)	19,979	202,164		494,806	884,373		(739,745)	
INTERNAL SERVICE FUNDS								
MEDICAL INSURANCE								
Revenues	257,000	243,801	(5.1%)	1,240,308	1,236,088	(0.3%)	2,978,503	41.5%
Expenses	245,273	39,058	(84.1%)	1,300,148	1,244,029	(4.3%)	2,976,259	41.8%
Net Activity Gain (Loss)	11,727	204,743		(59,840)	(7,941)		2,244	
RISK MANAGEMENT								
Revenues	97,469	113,207	16.1%	487,196	570,151	17.0%	1,169,679	48.7%
Expenses	27,741	21,977	(20.8%)	972,537	960,887	(1.2%)	1,328,279	72.3%
Net Activity Gain (Loss)	69,728	91,230		(485,341)	(390,735)		(158,600)	
EQUIPMENT REPLACEMENT								
Revenues	63,221	62,642	(0.9%)	314,713	315,135	0.1%	957,050	32.9%
Expenses	68,749	43,788	(36.3%)	889,218	792,514	(10.9%)	1,146,450	69.1%
Net Activity Gain (Loss)	(5,528)	18,855		(574,505)	(477,379)		(189,400)	
TOTAL ALL VILLAGE FUNDS	(7,332)	1,047,296		(3,206,922)	470,789		(1,861,531)	



Collection History

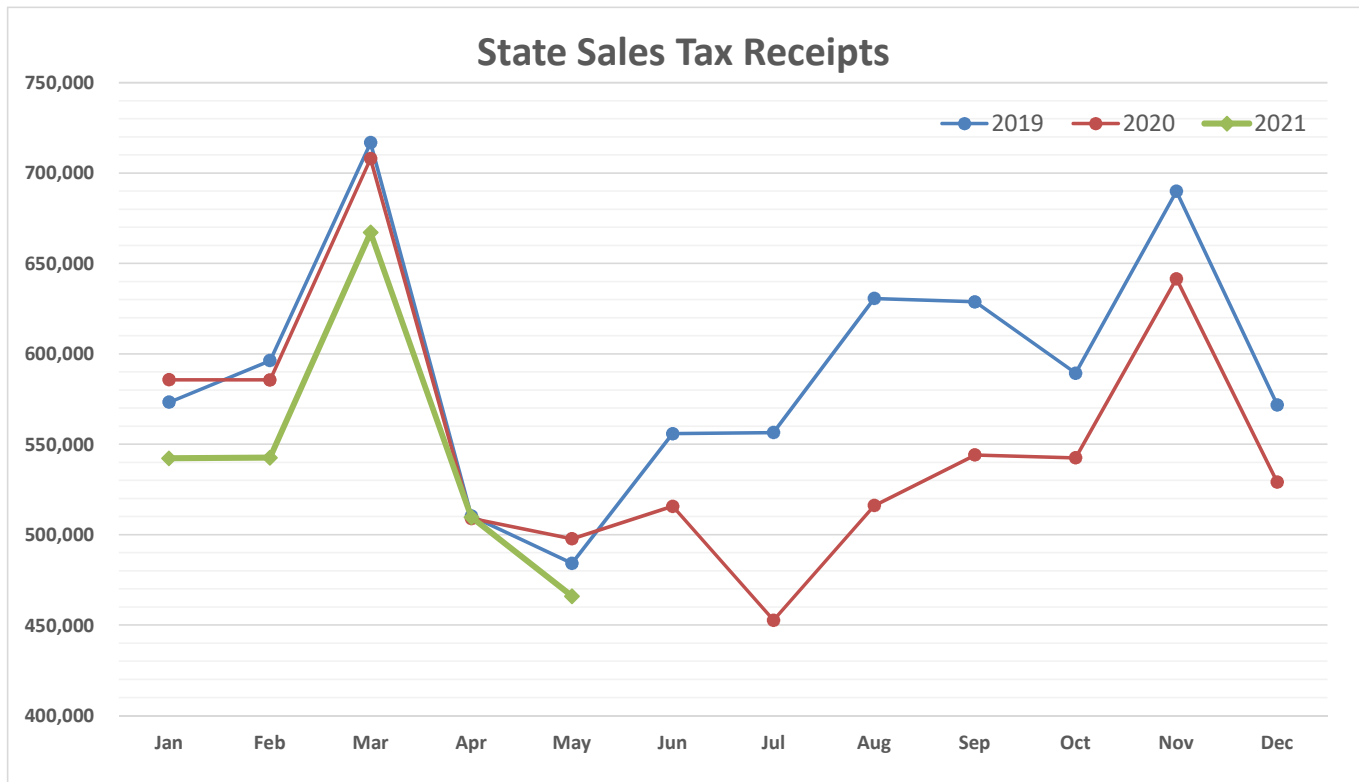
Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2019	FY 2020	% Change	FY 2021	% Change	Budget	Variance \$	Variance %
January	October	49,387	47,823	-3.17%	40,329	-15.67%	36,479	3,850	10.55%
February	November	45,678	66,708	46.04%	36,855	-44.75%	33,740	3,115	9.23%
March	December	46,633	46,694	0.13%	38,514	-17.52%	34,445	4,069	11.81%
April	January	44,188	40,718	-7.85%	37,621	-7.61%	32,639	4,982	15.26%
May	February	85,580	40,356	-52.84%	37,428	-7.25%	63,212	(25,784)	-40.79%
June	March	45,928	40,486	-11.85%		-100.00%	33,924	(33,924)	-100.00%
July	April	43,371	44,824	3.35%		-100.00%	32,035	(32,035)	-100.00%
August	May	43,380	40,706	-6.16%		-100.00%	32,042	(32,042)	-100.00%
September	June	41,173	41,448	0.67%		-100.00%	30,412	(30,412)	-100.00%
October	July	42,628	42,693	0.15%		-100.00%	31,486	(31,486)	-100.00%
November	August	41,893	41,476	-0.99%		-100.00%	30,943	(30,943)	-100.00%
December	September	43,311	39,177	-9.54%		-100.00%	46,413	(46,413)	-100.00%
		573,151	533,107	-6.99%	190,747		437,770	(247,023)	
Y-T-D		271,467	242,297	-10.75%	190,747	-21.28%	200,515	(9,768)	-4.87%



Collection History

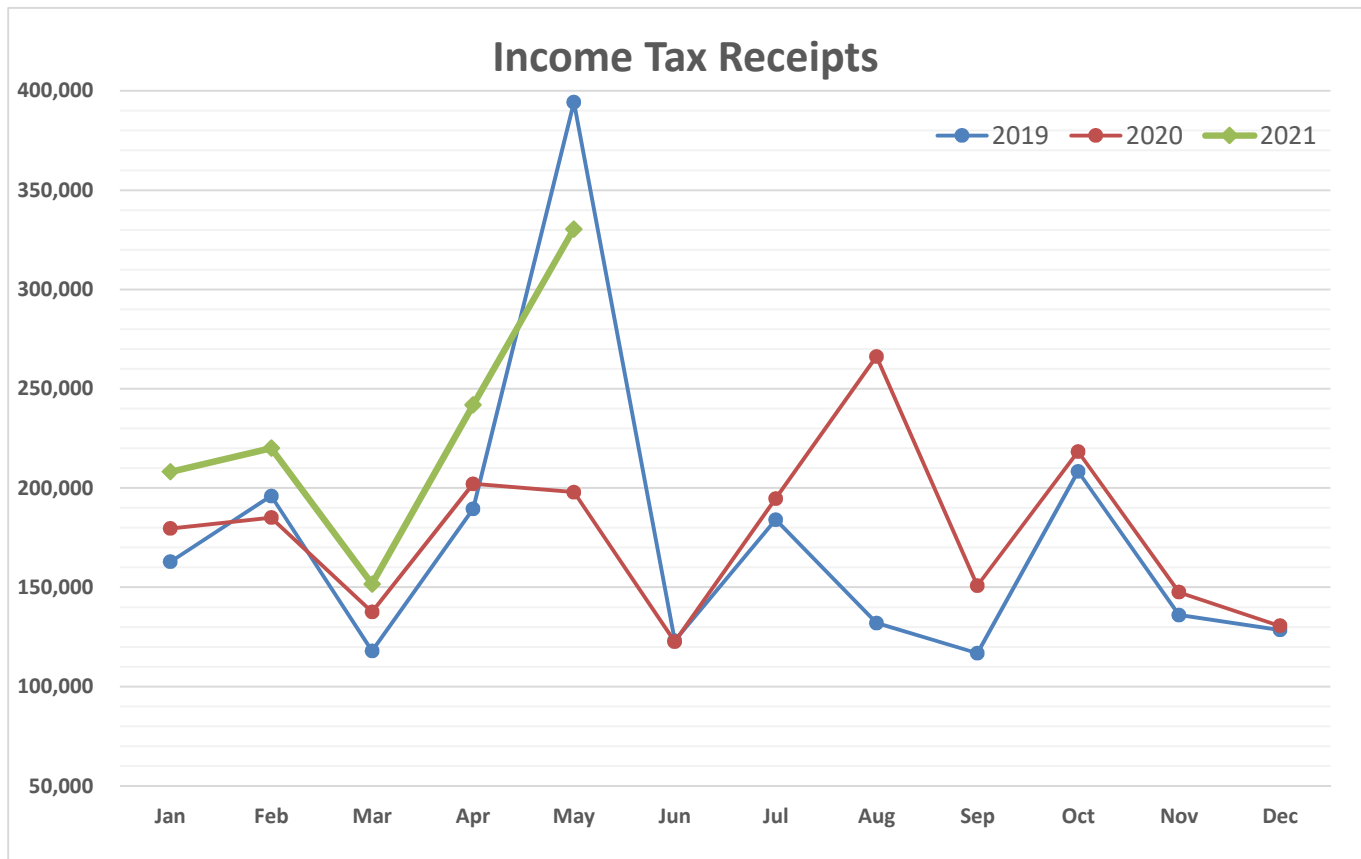
COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	FY 2021	Variance \$	Variance %
Jan	Dec	122,004	117,886	-3.4%	116,503	-1.2%	118,565	(2,062)	-1.7%
Feb	Jan	126,567	117,123	-7.5%	120,335	2.7%	122,993	(2,658)	-2.2%
Mar	Feb	130,142	116,704	-10.3%	130,883	12.2%	126,277	4,606	3.6%
Apr	Mar	119,145	104,962	-11.9%	107,700	2.6%	115,656	(7,956)	-6.9%
May	Apr	97,442	87,312	-10.4%	93,403	7.0%	94,751	(1,348)	-1.4%
June	May	90,545	81,656	-9.8%	-	-100.0%	88,184	(88,184)	-100.0%
July	June	87,662	92,490	5.5%	-	-100.0%	85,492	(85,492)	-100.0%
Aug	July	115,800	118,303	2.2%	-	-100.0%	113,039	(113,039)	-100.0%
Sept	Aug	109,636	104,416	-4.8%	-	-100.0%	107,028	(107,028)	-100.0%
Oct	Sept	95,602	98,328	2.9%	-	-100.0%	93,297	(93,297)	-100.0%
Nov	Oct	84,994	86,781	2.1%	-	-100.0%	82,874	(82,874)	-100.0%
Dec	Nov	101,081	93,274	-7.7%	-	-100.0%	94,371	(94,371)	-100.0%
		1,280,618	1,219,235	-4.79%	568,825	-53.3%	1,242,527	(673,702)	
Y-T-D		595,298	543,987	-8.62%	568,825	4.6%	578,242	(9,417)	-1.6%



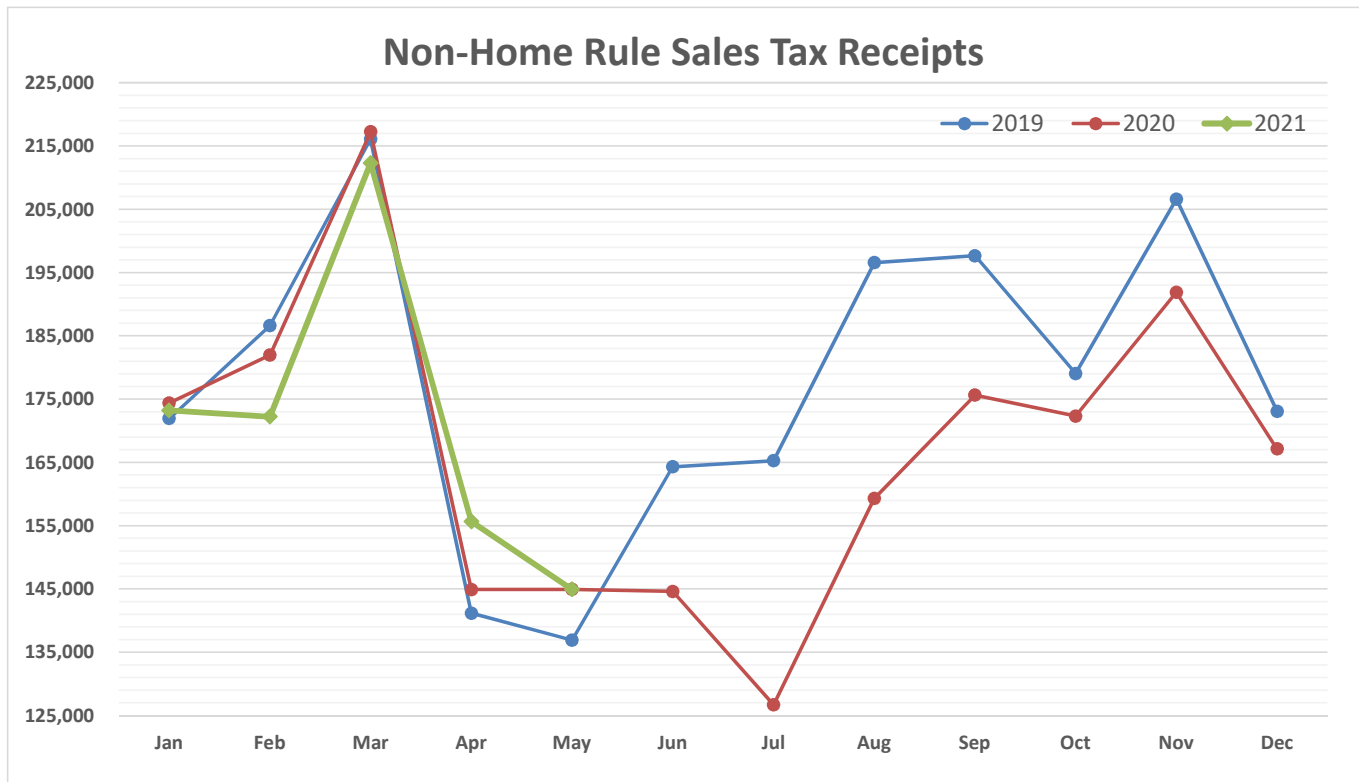
Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	573,338	585,729	2.16%	542,215	-7.43%	464,847	77,368	16.64%
February	November	596,355	585,612	-1.80%	542,675	-7.33%	483,508	59,167	12.24%
March	December	716,833	708,009	-1.23%	667,111	-5.78%	581,188	85,923	14.78%
April	January	510,348	508,950	-0.27%	509,698	0.15%	413,776	95,922	23.18%
May	February	484,267	497,768	2.79%	466,021	-6.38%	392,630	73,391	18.69%
June	March	555,869	515,679	-7.23%	-	-100.00%	450,683	(450,683)	-100.00%
July	April	556,516	452,741	-18.65%	-	-100.00%	451,207	(451,207)	-100.00%
August	May	630,633	516,160	-18.15%	-	-100.00%	511,299	(511,299)	-100.00%
September	June	628,856	544,099	-13.48%	-	-100.00%	509,859	(509,859)	-100.00%
October	July	589,297	542,519	-7.94%	-	-100.00%	477,786	(477,786)	-100.00%
November	August	689,952	641,526	-7.02%	-	-100.00%	559,394	(559,394)	-100.00%
December	September	571,876	529,081	-7.48%	-	-100.00%	457,841	(457,841)	-100.00%
		7,104,140	6,627,872	-6.70%	2,727,721		5,754,018	(3,026,297)	
Y-T-D		2,881,140	2,886,067	0.17%	2,727,721	-5.49%	2,335,949	391,772	16.77%



Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2019	2020	% Change	2021	% Change	FY 2021	Variance \$	Variance %
January	162,876	179,651	10.30%	208,145	15.86%	139,156	68,989	49.58%
February	195,953	185,089	-5.54%	220,056	18.89%	167,416	52,640	31.44%
March	117,989	137,632	16.65%	151,661	10.19%	100,806	50,855	50.45%
April	189,515	202,147	6.67%	241,823	19.63%	161,915	79,908	49.35%
May	394,217	197,921	-49.79%	330,332	66.90%	336,807	(6,475)	-1.92%
June	123,113	122,594	-0.42%		-100.00%	105,184	(105,184)	-100.00%
July	184,112	194,674	5.74%		-100.00%	157,299	(157,299)	-100.00%
August	131,977	266,162	101.67%		-100.00%	112,757	(112,757)	-100.00%
September	116,806	150,811	29.11%		-100.00%	99,796	(99,796)	-100.00%
October	208,404	218,387	4.79%		-100.00%	178,054	(178,054)	-100.00%
November	136,016	147,566	8.49%		-100.00%	116,208	(116,208)	-100.00%
December	128,529	130,645	1.65%		-100.00%	109,811	(109,811)	-100.00%
	2,089,504	2,133,279	2.09%	1,152,017	-46.00%	1,785,209	(633,192)	-35.47%
Y-T-D	1,060,549	902,440	-14.91%	1,152,017	27.66%	906,100	245,917	27.14%



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	171,944	174,393	1.42%	173,241	-0.66%	138,255	34,986	25.31%
February	November	186,644	181,973	-2.50%	172,248	-5.34%	150,075	22,173	14.77%
March	December	216,076	217,245	0.54%	212,281	-2.29%	173,741	38,540	22.18%
April	January	141,165	144,913	2.65%	155,657	7.41%	113,507	42,150	37.13%
May	February	136,920	144,946	5.86%	144,939	0.00%	109,611	35,328	32.23%
June	March	164,308	144,621	-11.98%		-100.00%	132,116	(132,116)	-100.00%
July	April	165,275	126,701	-23.34%		-100.00%	132,893	(132,893)	-100.00%
August	May	196,564	159,315	-18.95%		-100.00%	158,052	(158,052)	-100.00%
September	June	197,652	175,641	-11.14%		-100.00%	158,927	(158,927)	-100.00%
October	July	179,039	172,331	-3.75%		-100.00%	143,961	(143,961)	-100.00%
November	August	206,609	191,900	-7.12%		-100.00%	166,129	(166,129)	-100.00%
December	September	173,055	167,141	-3.42%		-100.00%	138,304	(138,304)	-100.00%
		2,135,250	2,001,120	-6.28%	858,365		1,715,571	(857,206)	
Y-T-D		852,749	863,469	1.26%	858,365	-0.59%	685,189	173,176	25.27%

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
MONEY MARKET & CASH									
Eagle Bank	N/A	N/A	0.000%	214754-1	177.21	177.21	-	177.21	N/A
IPRIME	NA	NA	0.000%		1,612,956.41	1,612,956.41	-	1,612,956.41	N/A
CERTIFICATE OF DEPOSIT									
Preferred Bank	01/28/21	07/27/21	0.150%		249,986.02	249,800.00	186.02	249,800.00	-
Western Alliance Bank	01/28/21	01/28/22	0.250%		249,933.22	249,300.00	633.22	249,300.00	-
Texas Capital Bank	01/28/21	01/28/22	0.200%		249,999.37	249,500.00	499.37	249,500.00	-
Customers Bank	01/28/21	07/27/22	0.150%		249,959.40	249,400.00	559.40	249,400.00	-
Bank USA/Private Bank	01/28/21	07/27/22	0.150%		249,971.52	249,400.00	571.52	249,400.00	-
Servisfirst Bank	01/28/21	01/30/23	0.160%		249,197.83	248,400.00	797.83	248,400.00	-
Pacific Western Bank	01/28/21	01/30/23	0.210%		249,948.24	248,900.00	1,048.24	248,900.00	-
First Internet Bank of IN	02/10/21	08/11/22	0.080%		249,999.63	249,700.00	299.63	249,700.00	-
GBC International Bank	02/10/21	08/11/22	0.090%		249,946.01	249,600.00	346.01	249,600.00	-
Midland States Bank	02/19/21	02/22/23	0.110%		249,955.94	249,400.00	555.94	249,400.00	-
Allegiance Bank Texas	02/19/21	02/22/23	0.110%		249,953.44	249,400.00	553.44	249,400.00	-
BMW Bank North America	02/19/21	02/22/23	0.150%		249,000.00	249,000.00	-	249,188.00	188.00
Bank 7, OK	03/26/21	03/28/22	0.200%		249,911.56	249,400.00	511.56	249,400.00	-
Centier Bank, IN	03/26/21	03/28/22	0.050%		249,925.59	249,800.00	125.59	249,800.00	-
Wex Bank	03/31/21	03/31/22	0.050%		249,000.00	249,000.00	-	248,985.31	(14.69)
INSBank, TN	03/26/21	03/27/23	0.130%		249,961.56	249,300.00	661.56	249,300.00	-
First National Bank, ME	03/26/21	03/27/23	0.070%		249,950.10	249,600.00	350.10	249,600.00	-
CIBM Bank, WI	03/26/21	03/27/23	0.070%		249,949.92	249,600.00	349.92	249,600.00	-
Commonwealth Bus Bk	03/31/21	03/31/23	0.100%		249,000.00	249,248.74	(248.74)	249,184.26	(64.48)
Royal Business Bank	04/14/21	07/15/22	0.070%		249,923.54	249,700.00	223.54	249,700.00	-
Third Coast Bank	04/19/21	07/27/22	0.100%		249,929.99	249,600.00	329.99	249,600.00	-
US Treasury N/B	04/15/21	01/15/24	0.250%		250,000.00	249,140.63	859.37	249,287.00	146.37
US Treasury N/B	04/15/21	01/31/25	0.480%		964,000.00	996,422.03	(32,422.03)	995,480.38	(941.65)
US Treasury N/B	04/15/21	07/31/25	0.620%		406,000.00	399,640.39	6,359.61	400,163.75	523.36
Alameda Cnty-a-txbl	04/16/21	08/01/23	0.200%		250,000.00	271,707.50	(21,707.50)	269,900.00	(1,807.50)
US Treasury N/B	05/19/21	07/31/25	0.570%		350,000.00	345,351.56	4,648.44	344,968.75	(382.81)
TOTAL					9,078,536.50	9,112,444.47	(33,907.97)	9,110,091.07	(2,353.40)
Per Statement				PMA Invests	9,078,536.50	9,112,444.47		9,110,091.07	(2,353.40)
						-		-	
				Total	9,078,536.50	9,112,444.47		9,110,091.07	
					-	-		-	

Village of Lake Zurich
Police and Firefighters' Pension Funds
Statement of Net Position
May 31, 2021

POLICE PENSION FUND			FIREFIGHTERS' PENSION FUND		
	May-21	Year-to-Date		May-21	Year-to-Date
Revenues:			Revenues:		
Municipal Contributions	71,913	133,366	Municipal Contributions	84,939	160,712
Member Contributions	25,376	137,645	Member Contributions	37,477	224,097
Total Contributions	97,289	271,011	Total Contributions	122,416	384,810
Investment Income	119,611	1,900,426	Investment Income	167,319	2,987,749
Total Revenues	216,900	2,171,437	Total Revenues	289,735	3,372,559
Expenses:			Expenses:		
Pension and Benefits	188,342	964,530	Pension and Benefits	182,442	985,037
Insurance	-	4,909	Insurance	-	-
Professional Services	7,862	10,747	Professional Services	1,730	16,002
Investment Expenses	37	30,731	Investment Expenses	51	48,863
Other Expenses	5,284	6,384	Other Expenses	8,160	8,230
Total Expenses	201,526	1,017,301	Total Expenses	192,383	1,058,132
Operating Income (Loss)	15,374	1,154,136	Operating Income (Loss)	97,352	2,314,427
Beginning Net Position*	31,630,508	30,491,747	Beginning Net Position*	50,647,846	48,430,770
Ending Net Position	31,645,882	31,645,882	Ending Net Position	50,745,197	50,745,197
Assets			Assets		
Cash and Investments	31,583,603		Cash and Investments	50,616,518	
Other Assets	76,972		Other Assets	153,603	
Total Assets	31,660,575		Total Assets	50,770,120	
Liabilities			Liabilities		
	14,693			24,923	
Net Position 05/31	31,645,882		Net Position 05/31	50,745,197	



COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

June 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of June 2021, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Permits issued:

- 65 S Old Rand: Classy Critters – interior build out
- 765 Ela Rd, Suite 206: Illinois Gaming Entertainment – interior build out
- 555 S. Rand: Target – exterior modifications

Commercial Occupancy Permits issued:

- 65 S Old Rand: Classy Critters (relocated from 78 S Old Rand)
- 642 S Rand: Burger King – completion of fire restoration
- 708 S Rand: Cricket Theatre – set building for offsite productions
- 765 Ela Rd, Suite 206: Illinois Gaming Entertainment office
- 232 Oakwood: Blue view – bathroom plumbing product supplier

FOIA Requests: Total number of FOIA requests: 12

PLANNING DIVISION:

Planning and Zoning Commission (PZC) Activity:

The following applications were considered by the PZC in June.

New Application

1. *Knight Music Academy at 805 Telser Road - Special Use Permit.* The application was presented by Ms. Laura Knight, the Applicant and owner of Knight Music Academy. Public comment was provided by both objectors to and supporters of the business. The objectors to the special use permit commented on the fact that the use was not appropriate for an industrial park and cited issues of safety and traffic conflict (with trucks). The supporters encouraged to PZC to consider allowing a successful business to continue to remain and service the community. Following the close of the hearing, the PZC voted 5-0 to recommend approval of the special use permit to allow Knight Music Academy to operate within the tenant space.

Continued Application

2. *Journey Cremation at 708 Telser Road – Text Amendment and Special Use Permit.* The public hearing had been continued at the May 19 meeting of the PZC due to time constraints. Mr. Paul Chapman of Journey Cremation (the Applicant) was present at this meeting and made a brief statement. He stated that the current seller of the unit had terminated the sales contract process with them and intended to sell the unit to someone else. However, Journey Cremation would like to locate in Lake Zurich and were going to pursue other options/properties in the industrial park. In light of that, Mr. Chapman asked the PZC to continue the application until they were able to determine their next course of action. The PZC agreed and moved to continue the application to September 15, 2021 (3 months out) to give the Applicant this opportunity. However, the motion to continue was conditioned to allow the PZC the ability to close the hearing and dismiss the application if the Applicant did not return on that date; or

allow consideration at an earlier date if the applicant was successful in securing another location before that date with proper notice of such earlier hearing date.

New Zoning Applications received (for PZC consideration).

The following new applications were received for consideration by the PZC at their July 21, 2021 meeting:

1. *27 South Shore Lane, Nate and Laura Gustin* – Patio Variation. Application by owners Nate and Lauren Gustin to allow a new brick paver patio to extend into the 20-foot required rear yard setback on the property.

Development Planning:

1. *Life Time Fitness at 400 N Rand Road.* Building, permitting, engineering and inspection staff of the Community Development Department met with the site superintendent, project manager, project superintendent, field engineer and various trades on site to discuss Life Time's ongoing investigations of the existing conditions of the site and structure, and to discuss remaining construction work. Pertinent items discussed were as follows: - Following structural and site evaluations, Life Time will begin remediation work immediately; - The Rand Road access and offsite roadway improvements permit has been renewed by IDOT due to the delay as a result of the pandemic. Life time is evaluating continued access to the site while the Rand Road access is being constructed. The roadwork is proposed to be completed this summer; - Due to removal of dead trees along the easterly property line, Life Time will submit an updated landscape plan for review to ensure adequate screening is maintained. Lifetime intends to start their plantings this fall beginning at the east side to install the buffer adjacent to residential properties. - In the interim, the property will be mowed and generally maintained. In light of the schedule for ongoing work, Life Time has indicated a completion date of "Summer 2022".
2. *Sanctuary of Lake Zurich 300 North Rand Road and 881 North Old Rand Road and 320 North Rand Road.* Following a positive recommendation of the Sanctuary of Lake Zurich project by the Planning and Zoning Commission on May 19, Mr. Kapudija and his team reached out to Community Development Director Saher to explore the possibility of presenting a concurrent Preliminary and Final Plan for the project to the Village Board in July. Director Saher provided his team with information on the procedures and the document submittal requirements for review before the project could be presented to the Village Board for approval. Later in the month, Mr. Kapudija decided to proceed with concurrent Preliminary and Final Plan approval and submitted the necessary documents for staff review. The Final Plan will be presented to the Village Board at its second meeting in July.
3. *Capital Improvements at Sarah Adams Elementary School.* Community Development staff issued a site engineering and inspections permit to allow the School District 95 to commence their project to reconfigure and reconstruct the entrance driveway and northerly parking lots on the property located at 555 Old Mill Grove Road. The project is being completed to increase the efficiency of access at the front entrance and to increase the amount of parking available on the property. The project will also involve storm water management work on the property and is anticipated to be completed by mid-August.
4. *May Whitney School Roadwork.* The Community Development Department issued the required Watershed Development Permits (WDP) to School District D-95 for off-site roadway improvements along Midlothian Road/Church Street and the accompanying on-site work in front of May Whitney Elementary School. This portion of the roadway is under the jurisdiction of IDOT and requires its permit

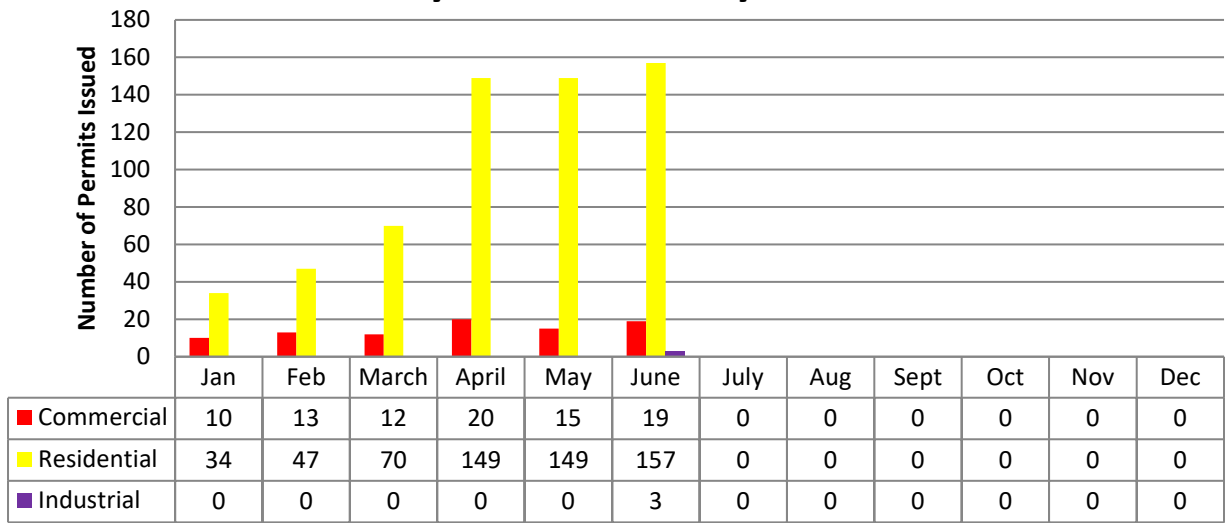
approval. The scope of work includes roadway, intersection, sidewalk, and stormwater management improvements within and adjacent to the roadway along its frontage with the school property.

5. *Paulus Barn Recreation Facility*. The Community Development issued a TCO that would allow the structure to be occupied by staff. Parks department employees moved in shortly thereafter and resumed operations in the building.

Other Activities

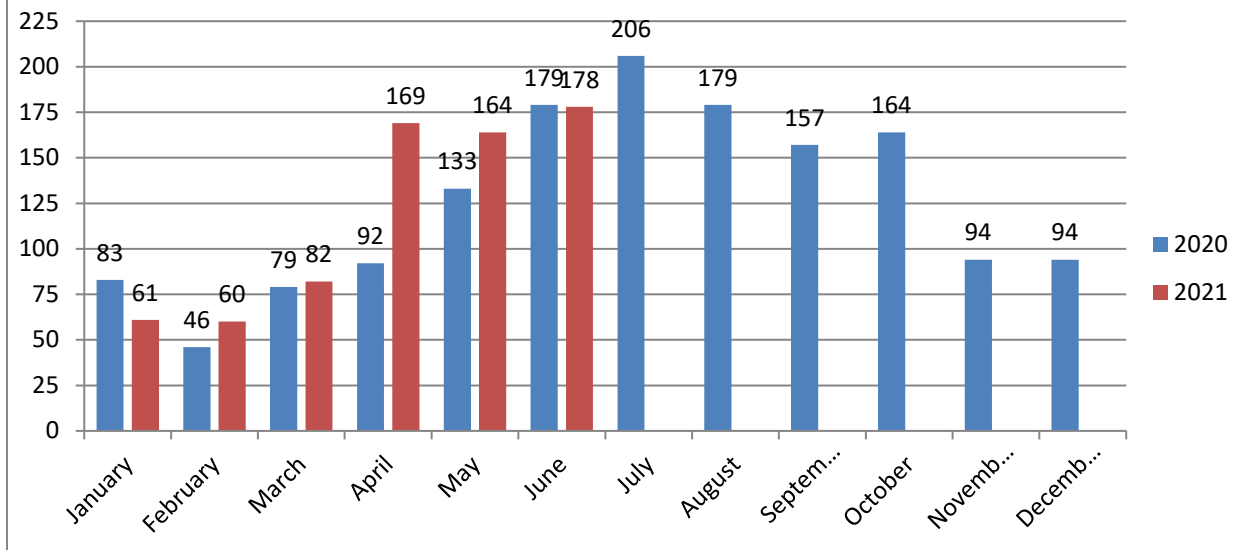
1. *Foreign Direct Investment Workshop*. The Village hosted the first in-person Select Chicago workshop since early last year which focused on foreign direct investment in American cities and counties. Mayor Poynton, Assistant Manager Witherow, and Director Saher provided an overview of the advantages of doing business in Lake Zurich, followed by a presentation from Vidmantas Verbickas, Counselor of Economic Affairs for the Consulate General of the Republic of Lithuania and Andrew Jasinskas, Manager for the USA market of Hegelmann USA, a Lithuanian/German company which is expanding freight transportation operations in the U.S. The third hour session focused on representatives of companies from Australia, Poland, and Estonia who recently started operations in the United States. The three-hour session was recorded and will be available for viewing in the near future.

Monthly Permit Activity for 2021



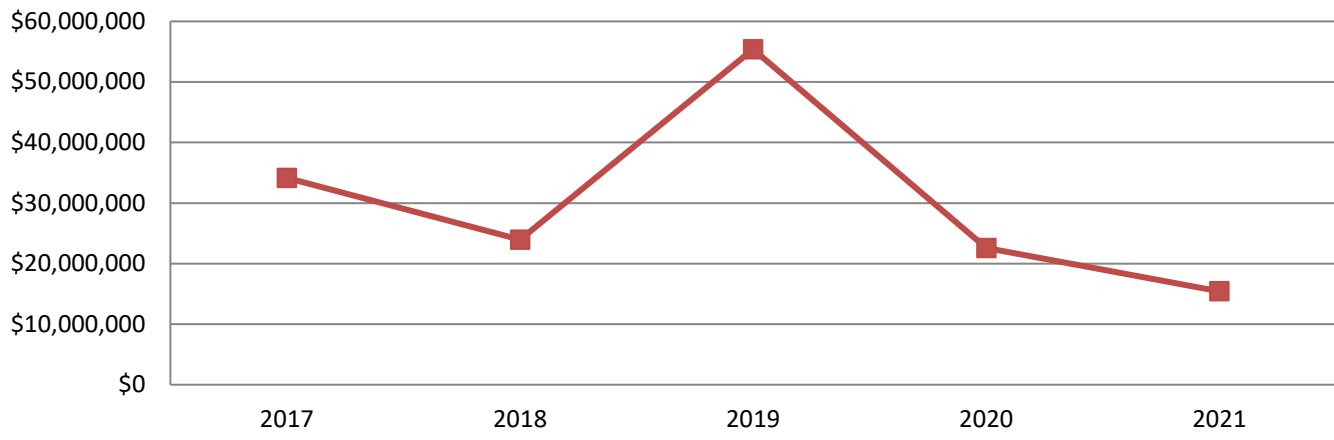
The chart above represents the total of permit activity on a monthly basis for 2021.

Permit Activity for 2020/2021



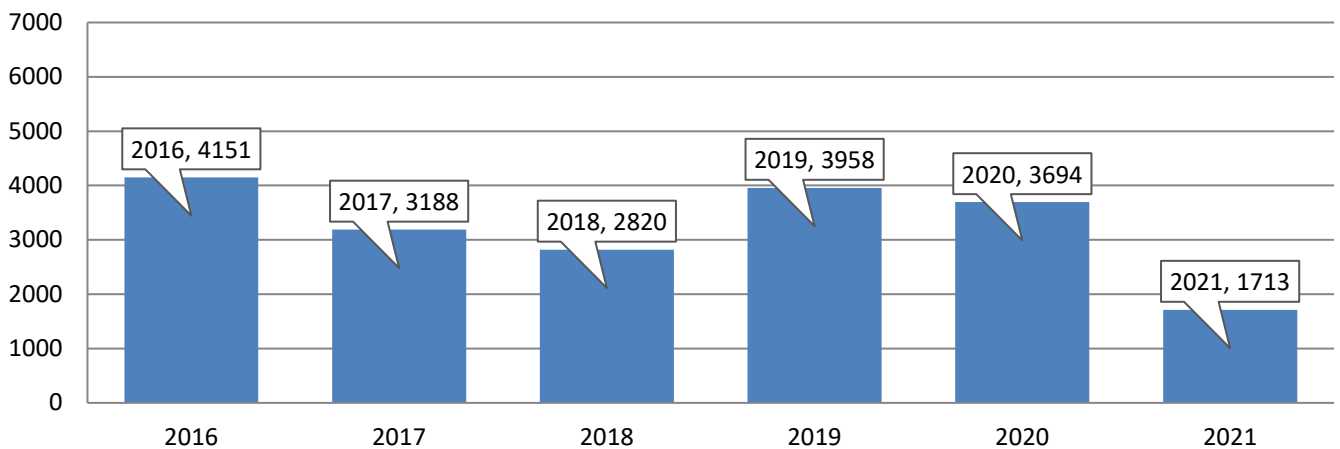
The chart above compares monthly permit activity for 2021 to the previous year 2020.

Construction Value of New Permits: January-December 2017-2021



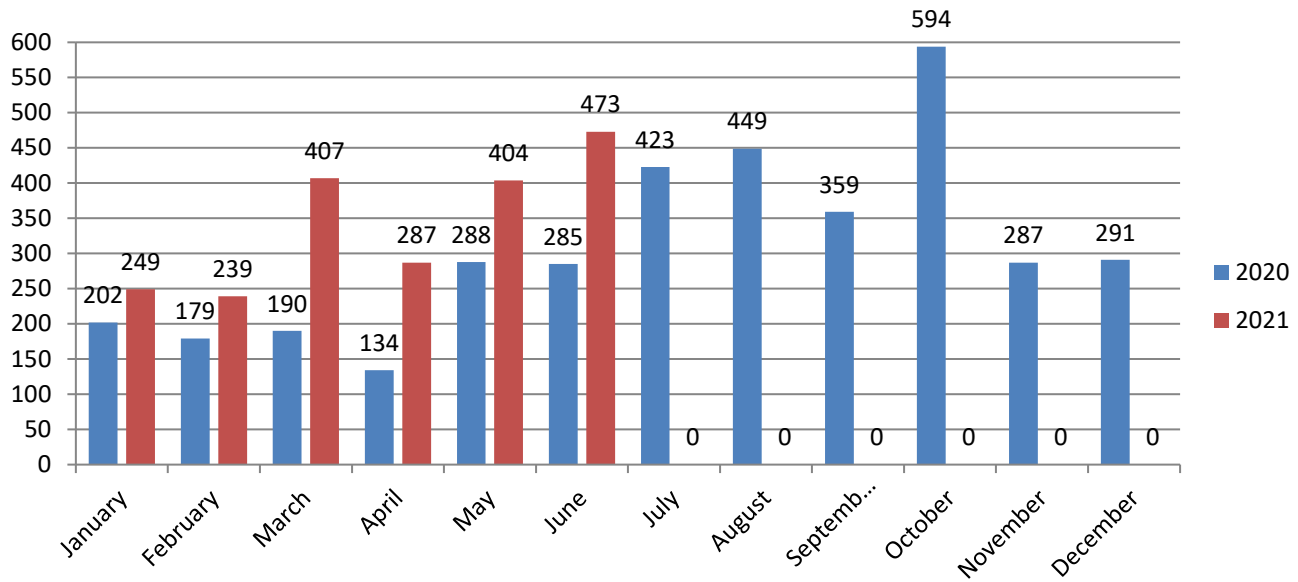
This chart tracks construction value of permit activity by year for 5 years. Comparable data will not be available until the end of the year.

Inspection Activity: January-December 2016-2021



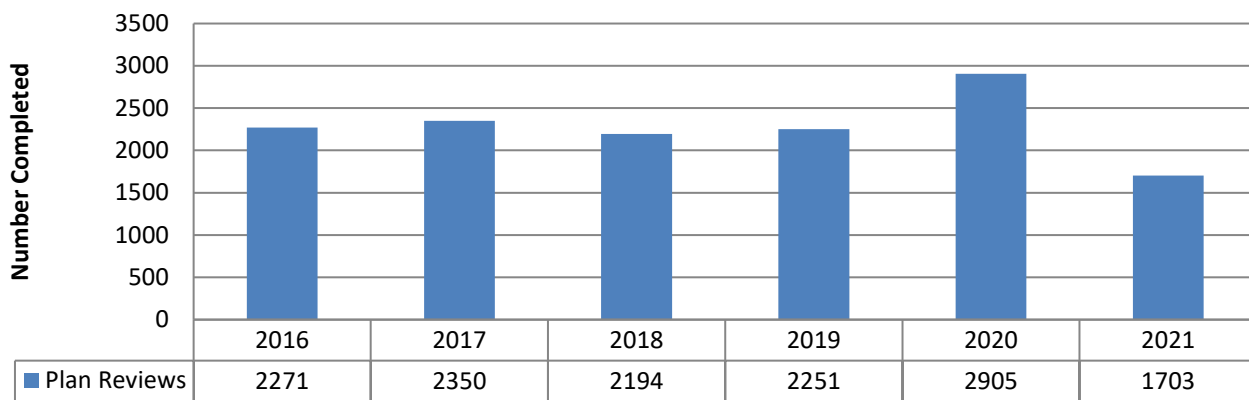
This graph illustrates the number of inspections performed by year. Comparable data for 2021 will not be available until the end of the year.

Monthly Inspection Activity 2020/2021



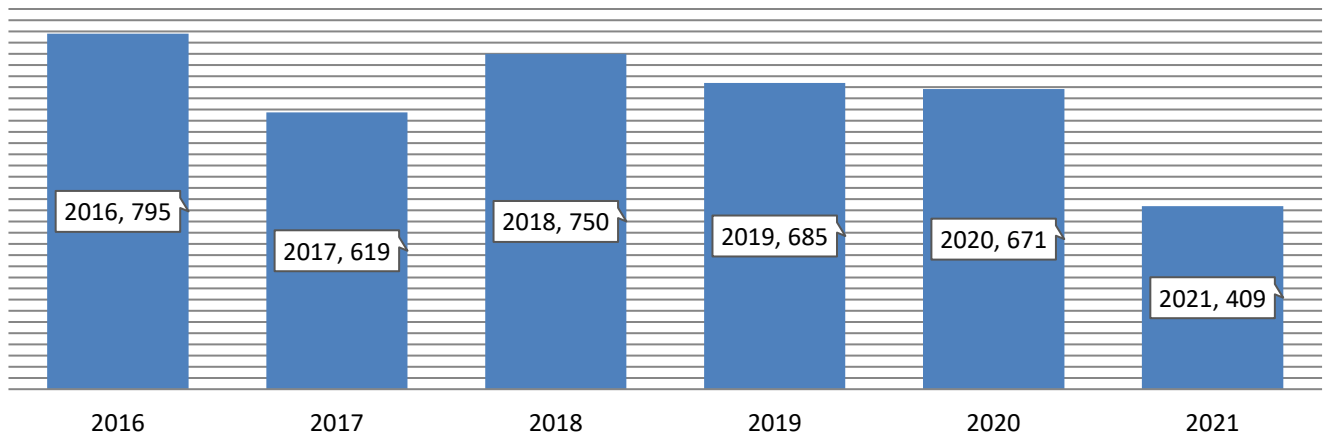
This chart indicates inspection activity on a monthly basis for 2021 compared to the previous year 2020.

Plan Reviews Completed: January-December 2016-2021



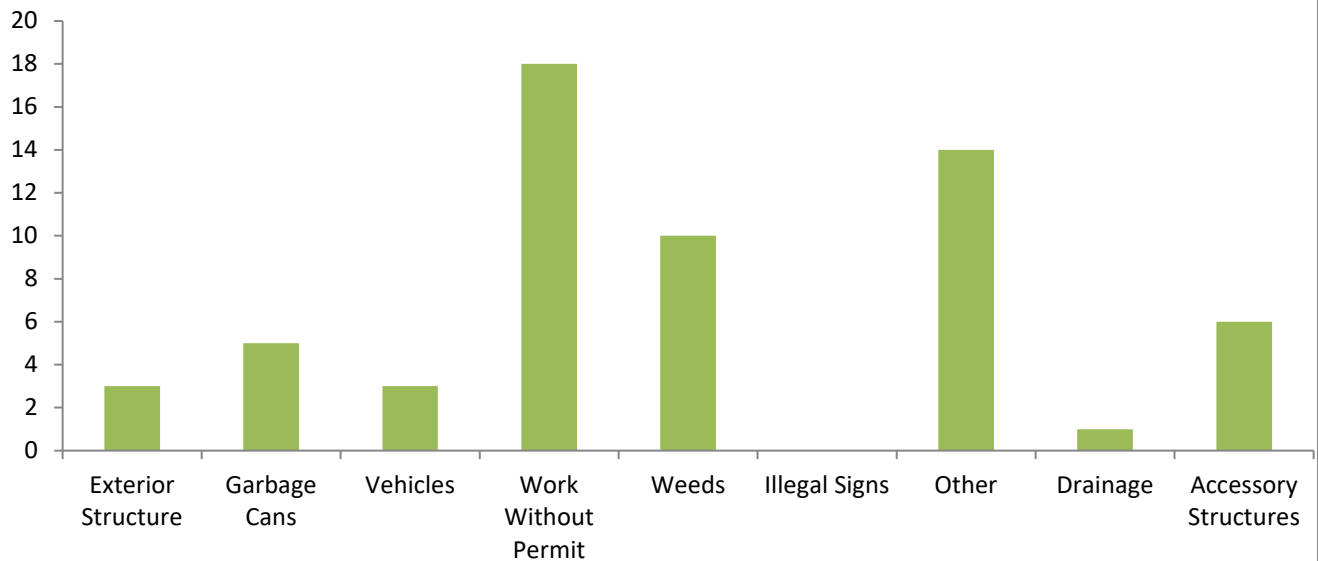
This graph illustrates the number of plan reviews performed by year. Comparable data for 2021 will not be available until the end of the year.

Contractor Registrations January-December (applied for) 2016-2021



Comparable data for 2021 will not be available until the end of the year.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

June 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

The 28th Annual Dick Schick Lake Zurich Fishing Derby was held at Paulus Park on Sunday, June 13th and saw 75 fishermen and women come out to enjoy the beautiful fishing weather. Thank you to the Schick Family (Anne, John and Paul), the Warren Family for running such wonderful Father's Day event for the families of Lake Zurich. The Groove Grove June event ran smoothly featuring live entertainment courtesy of Stanley and The Baskets, 7 artisans and 2 food trucks, Kiki's Cotton Candy and Tacos Marios. The event brought out approximately 300 people to enjoy the lakeside event. The next Groove Grove is scheduled for Friday, July 30th from 5-8pm. Make sure to check out the updated on featured food trucks, band and artisans at <https://lakezurich.org/750/Summer-on-Main-Street---Groove-Grove>

The department continues to operate the weekly Farmers Market on Fridays from 3-7pm so make sure to stop by to visit 28 vendors providing a variety of offerings such as fresh produce, cheeses, baked goods, artisans and more. Also included and allowed back at the market this season is live entertainment, hot food, adult beverages provided by the Rotary Club, and the return of the Old Coots Giving Advice booth-it's probably bad advice, but it's free! Average weekly attendance is up from years prior, approximately 1,200 market goers visiting weekly. Please note that the market season runs at Paulus Park thru Friday, September 10th, planning a two-week extension of the market until the end of September with a handful of staple food vendors. Thank you again to our sponsors Lake Zurich Tire and Auto Inc., Stephanie Seplowin, Coldwell Banker, and Compeer.

On Friday, July 16th the department will hold its first Movie in the Park night featuring the movie Frozen II at Paulus Park with the flick to begin at 8:30pm. The department typically sees anywhere from 300-500 individuals come out to enjoy the movie and free popcorn provided by one of our sponsors, First American Bank. The movies are also sponsored in part by Lake Zurich Tire and Auto Inc., Martin Enterprises Heating and Air Conditioning and Moore Orthodontics. The department will be holding the final Movies in the Park event on Friday, August 13th featuring Toy Story 4.

The 90 degree, sunny and hot weather did not stop people from attending the annual 4th of July Celebration at Paulus Park. The Village saw over 7,400 people come out to enjoy the beach, park grounds, hot food vendors/trucks, bands/DJ (DJ Dave Potash, Boone Creek Band and Serendipity Band) and fireworks display over the lake. Thank you again to our event sponsors Lake Zurich Tire and Auto Inc., Alpine Runners and Prairieland. Please note that this year was the final year of the 3-year agreement with J&M Displays. The Village will begin the RFP process in the Fall to secure another multi-year agreement.

The department is continuing to work with the Mayor's Office and Rock the Block subcommittee to finalize sponsors and food vendors for the event this year to be held on Saturday, September 11th on Main Street. The event will feature 3 live bands, LAVA Rock, Libido Funk Circus and Bella Cain, approximately 20 food trucks/vendors and adult beverages. Promotions for Rock the Block 2021 will begin early August.

.

Day Camp wrapped up the first four-week session at the end of June with 41 tweens registered daily for Teen Camp, 106 kids registered daily for Camp Alpine and 30 preschoolers registered daily for Kamp Kiddie. The second four-week sessions have filled to capacity numbers for all camps with limited availability for the week of post camp. The department is continuing to experience a high volume of outdoor, athletic and Summer dance program registration causing many wait listed class participants. The department has accommodated all dance wait lists and is working with contractors to add extra instructors as well as offer additional classes to accommodate most of the wait listed participants prior to the sessions beginning. Priority registration for our Fall/Spring Dance Program begins Monday, July 26th followed by resident registration on August 2nd. We anticipate numbers to increase greatly year over year due to the lifting of several COVID restrictions coupled with the increased enrollment for the Summer programs.

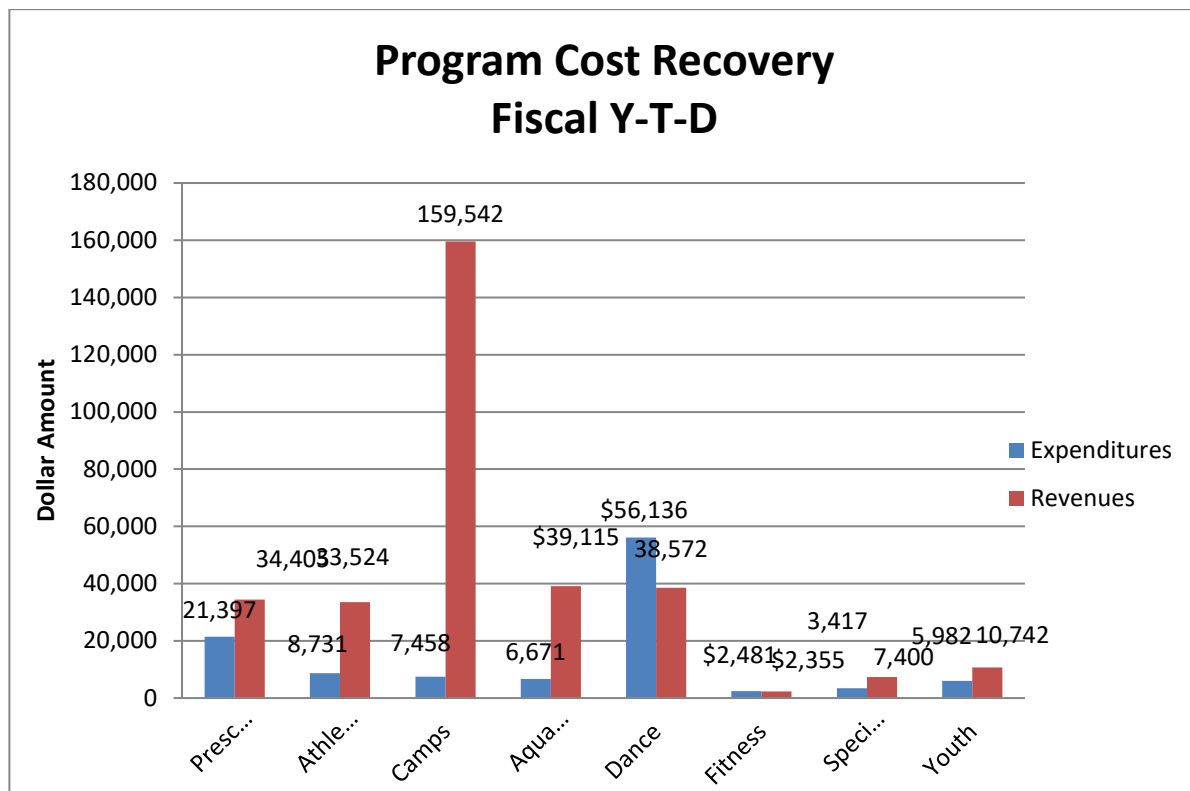
Beach operations entered regular season hours as of June 7th at Paulus and Breezewald beaches. With the lifting of COVID restrictions as of early June, the department has reinstated the beach pass option for both residents and nonresidents for the summer season. This was unbudgeted revenue that will be included in the budget amendment. During the month of June, the beaches were only closed for one day by the County due to high bacteria counts (immediately after a large rain) but were reopened the following day. Please note that Lake County Health Department does come out to our beaches every other week to test the water thru the entire beach season.

The department has finalized the Fall brochure to hit household later this July and is working on inputting registration files for programs. New this Fall much like our Yellow Brick Road Preschool program, we will be offering a week priority registration for our currently enrolled (fall 2018-summer 2019) dance participants. Registration for Yellow Brick Road Preschool is going well with enrollment numbers higher than last year at this time. Registration for both our signature dance and preschool programs are ongoing thru the early Fall.

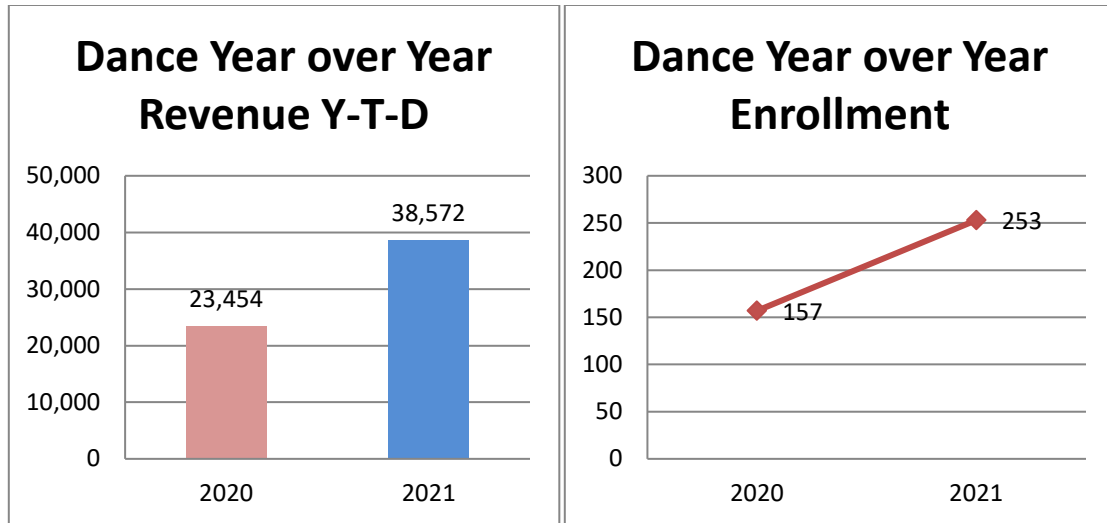
The department is continuing to work with the Public Works team to complete a variety of projects: Barn renovation outstanding punch list items, OSLAD Grant Projects (final design and development meetings; plan for projects to go out to bid in July), Skatepark, and Heatherleigh Tennis/Pickleball Courts/Paulus Park Pickleball Court. Girl Scout Troop 1728 has installed their PAB approved nature themed scavenger hunt for residents to enjoy while walking at Old Mill Grove Park as our Bronze Award project. The Bronze Award project is a chance for Girl Scouts to "make the world a better place" and we hope that this scavenger hunt encourages residents to get out to the park and have even more fun! The hike has eight green wooden plaques for you to find that include nature themed fun facts and activities, which is a great way to learn more about our environment. Can you find all eight? Have fun!"

The department has received applications and Village Board approvals for the following external events to run on Village property for the remainder of FY21: Block A Food Truck Socials (Wednesdays June-Sept), LZ Tri (7/11; converted to a biathlon in FY21 due to construction on Rt. 12 only run/swim), Unplugged Fest (8/1), Lake Zurich Chamber of Commerce's Taste of the Towns (8/15), Boy Scout Overnight (8/21-8/22), Alpine Races (9/26), Jack O'Lantern World (entire month of October), the Stephen Siller Tunnel to Towers 5K (10/3). The department will continue their collaboration with Ancient Oaks Foundation quarterly community events and the

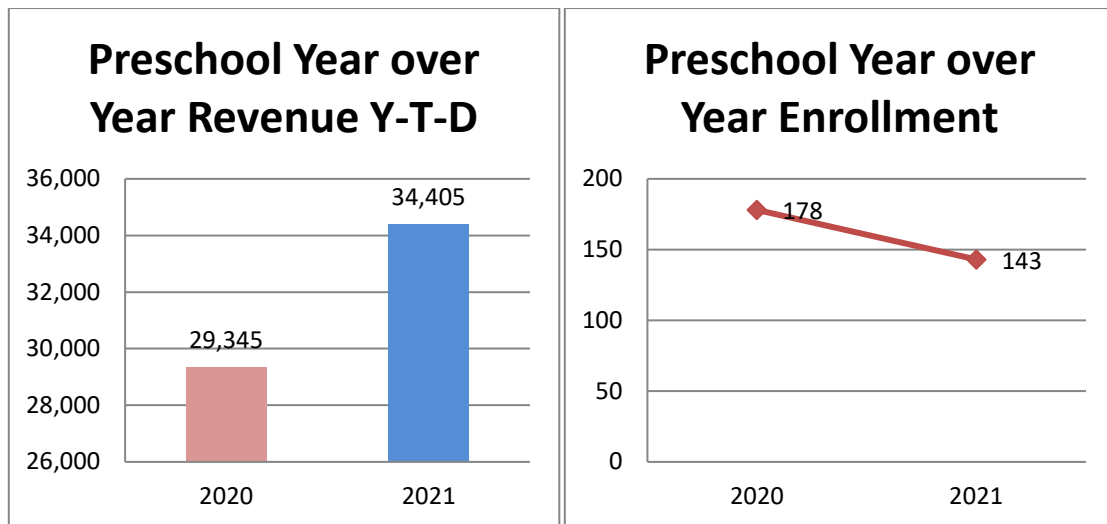
Ela Public Library partnership, new Storywalk available at Old Mill Grove and Bristol Trails Parks thru July and Kuechmann Arboretum as of August. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.



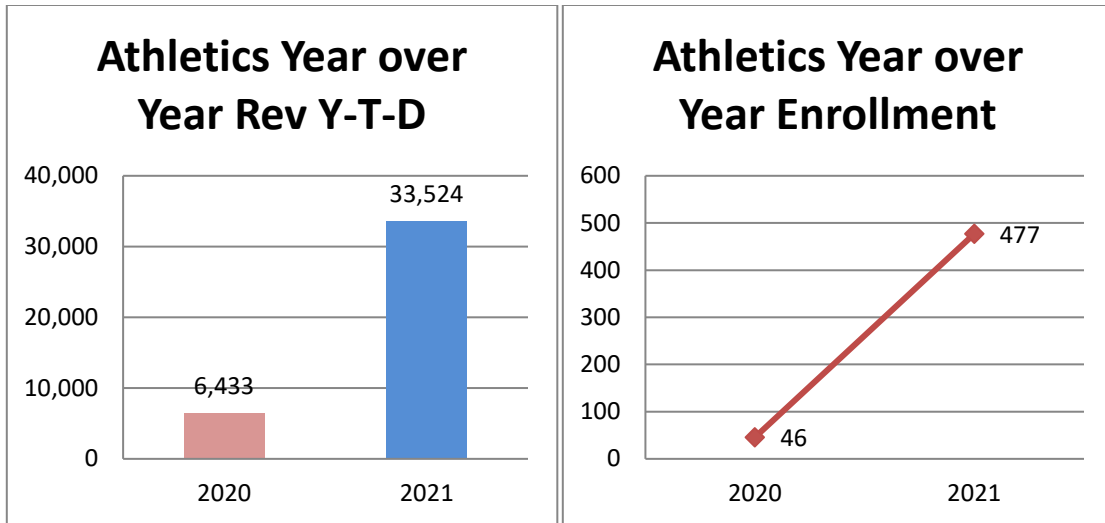
Dance expense show higher than rev as recital costume purchasing takes place in Jan/Feb (rev realized in July-Sept as part of the participant fee for the upcoming year). Additionally, we are still waiting on payroll for camp and aquatics to be updated; numbers only reflect one June payroll. Breakdown of camp and beach year over year rev/enrollment break downs not included below as Camp and Beach did not run in June of 2020.



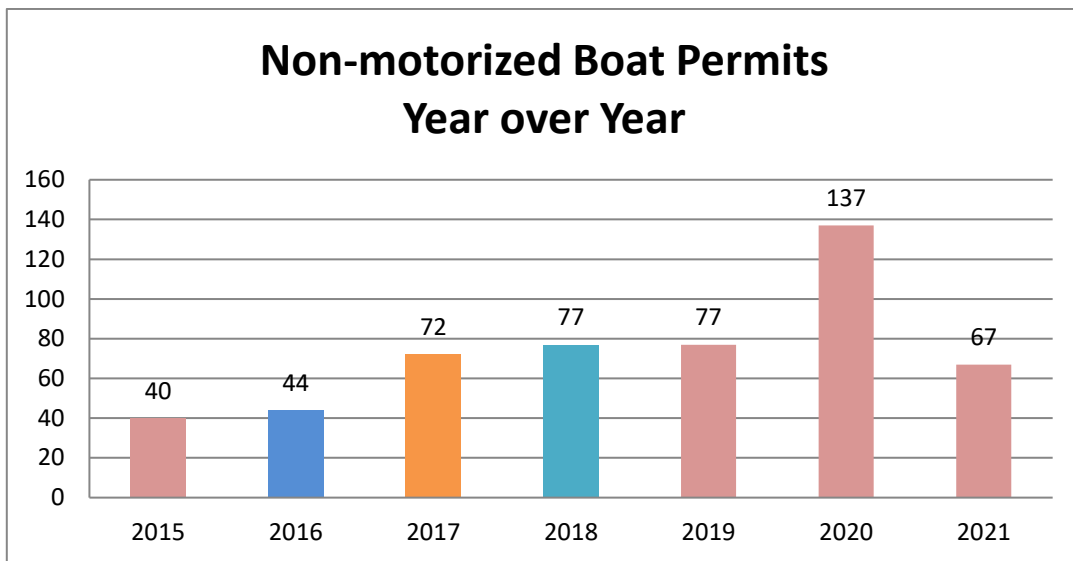
Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options. Summer enrollment has doubled over prior years.



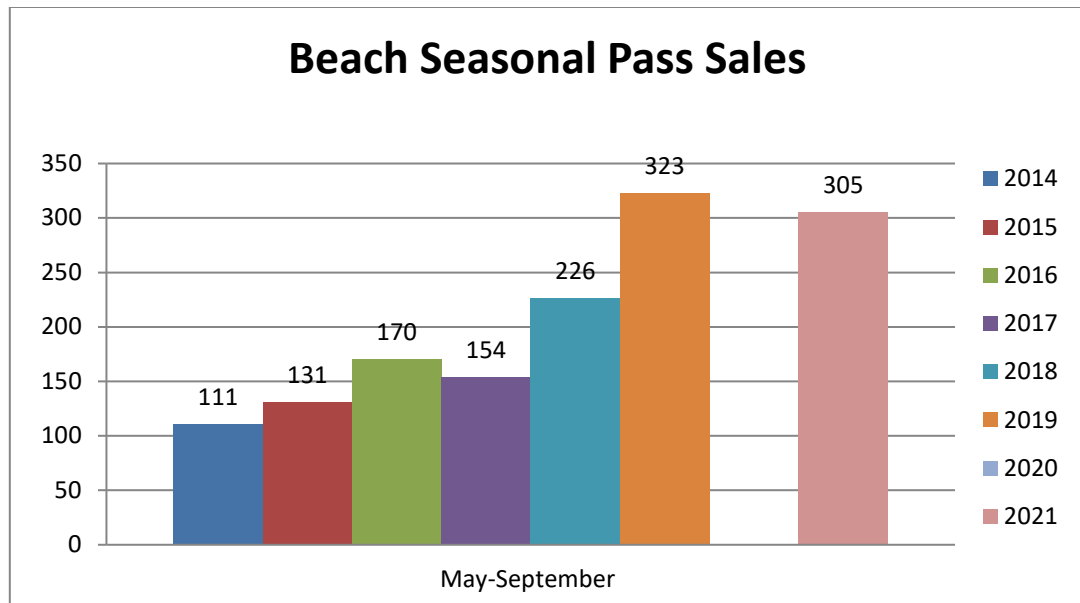
Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in Winter/Spring 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Experienced over 50+ cancellations for preschool in August 2020 due to COVID with parent feedback conveying they intend to revisit participation as of the new year- Fall 2021.



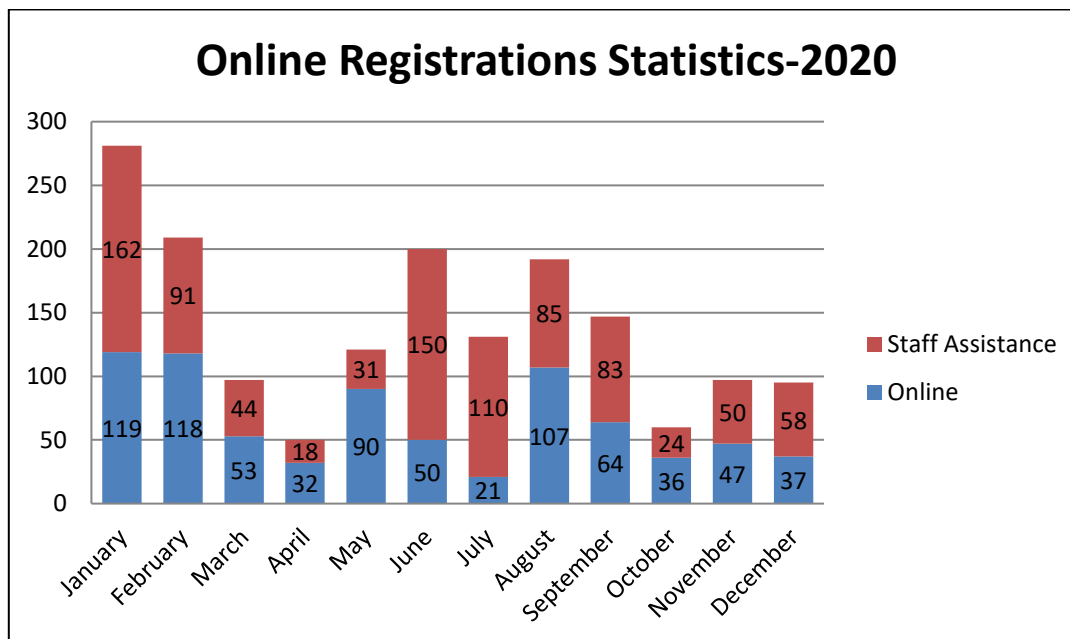
Athletic programs include the following independent contractors: tennis, tae kwon do, golf, soccer, horseback riding, agility training, and parent child sports.



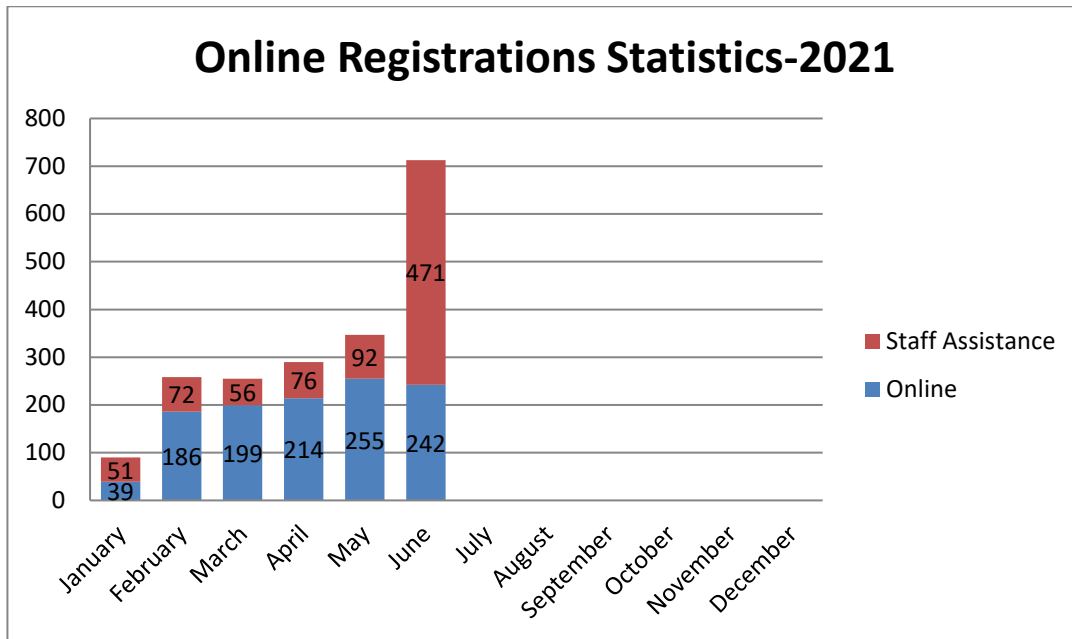
2021 numbers include both daily and seasonal nonmotorized craft permits; includes 23 daily permits and 44 season permits purchased.



Beach pass sales are back up for the season. In 2018 the Paulus Park location underwent a beach expansion adding an addition 220 feet of shoreline to the facility. In addition, passes increased in 2019 due to the addition of the Wibit inflatables. In 2020, beach passes were eliminated due to COVID.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Decrease in registrations is attributed to new camp registration dates to begin in March (traditionally began taking camp registrations in November) and lower overall enrollment due to COVID. Registration has been handled during this time solely by the Rec Director and Supervisors; guest service associates have been furloughed since early April 2020. Numbers do not include processing for refunds, credits, POS and rentals.





PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

June 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Park Maintenance: Crews continue to address both routine and specific maintenance items as needed. Crews have begun preparation for the July 4th Celebration. Crews replaced a failing section of pipe on a main pump at the splash pad. Crews completed transferring furniture, equipment, and supplies to the Barn. Punch list items are being monitored for completion while PW continues to assist with items such as office décor and maintenance.

Infrastructure Projects: The 2021 Road Resurfacing Program has been awarded. Concrete and storm water removals, replacements, and repairs are complete. Milling and paving have been completed. Lane marking, crosswalk, and stop bars are scheduled to be completed in July.

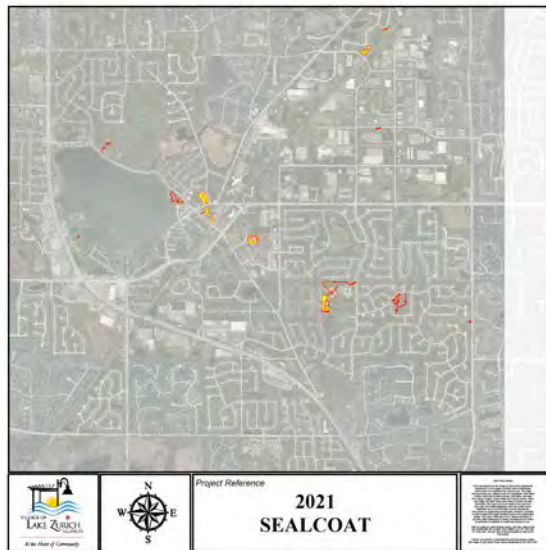
Crews have completed field work for the 2021 sign replacement program. The program locations mimics the annual Road Resurfacing Program. PW Crews will install new signage upon contractor completion.



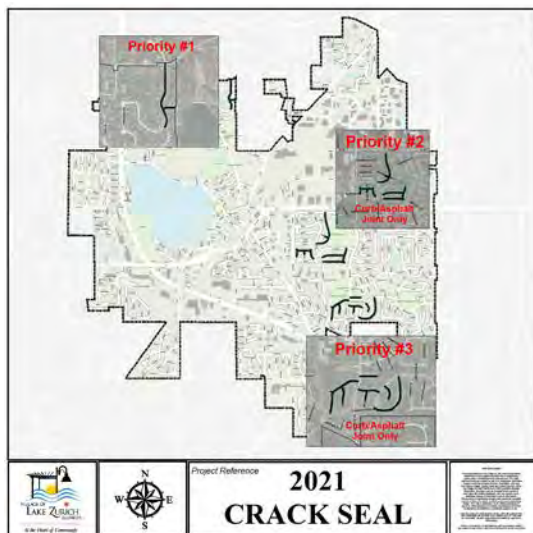
The 2021 pavement marking program is complete. Areas addressed this year can be seen below.



The 2021 Sealcoat program is complete. Areas addressed this year can be seen below.



Staff has all documents prepared for the 2021 Crack Sealing Program. Work is expected to begin in July.



June Water Main Break Locations:

165 Vista Road
912 Manchester Road

Water Main Replacement:

The Rt. 12 emergency water main replacement (between L.A. Fitness and Starbucks) has been postponed due to higher than expected cost estimates. Due to field and operational adjustments, this segment will temporarily remain out of service while a reasonable plan & scope can be developed, budgeted for and competitively bid for in 2022.

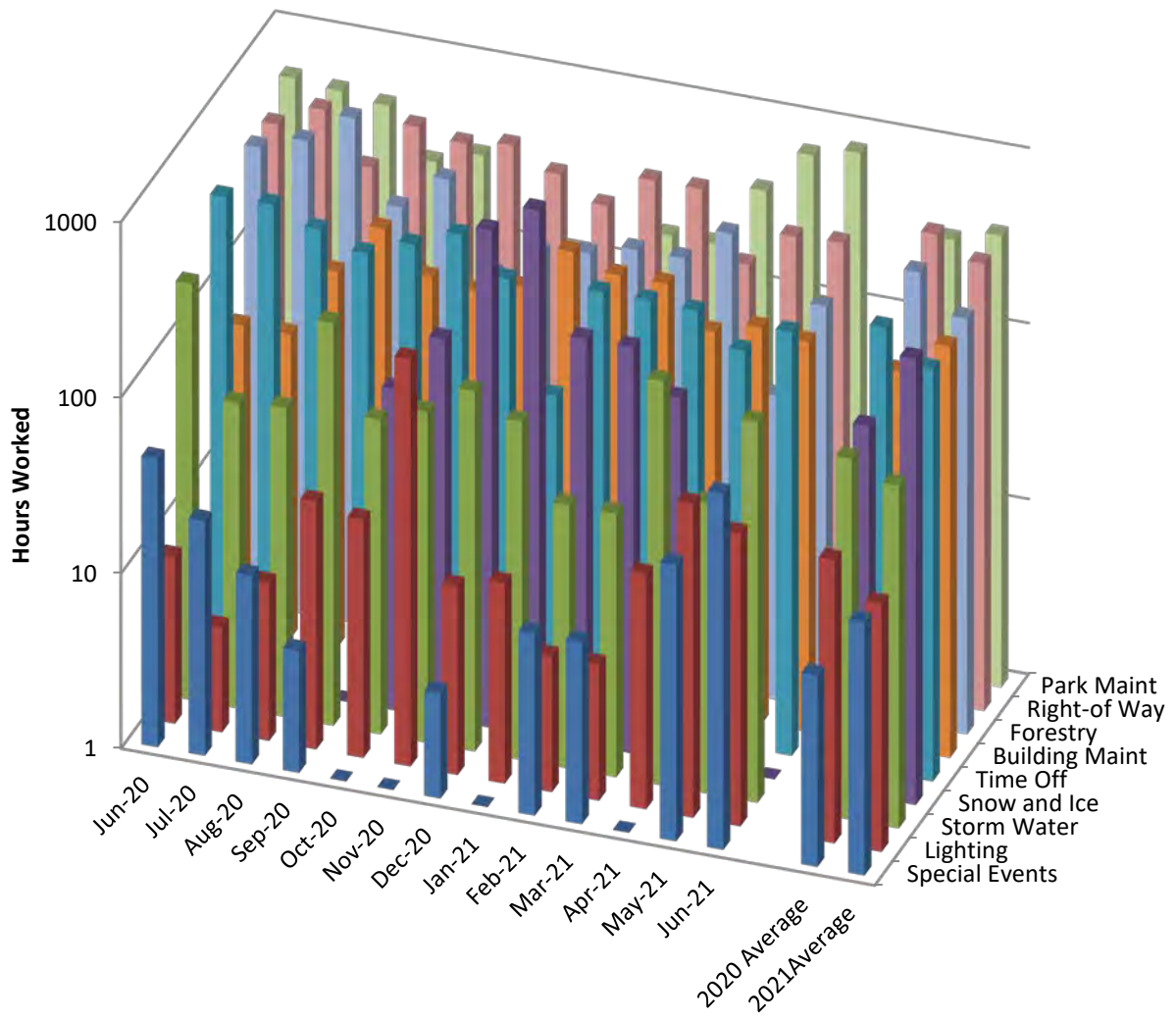
Employee Training:

All employees participated in First Aid and Electrical Lock Out and Tag Out training.

Anniversaries:

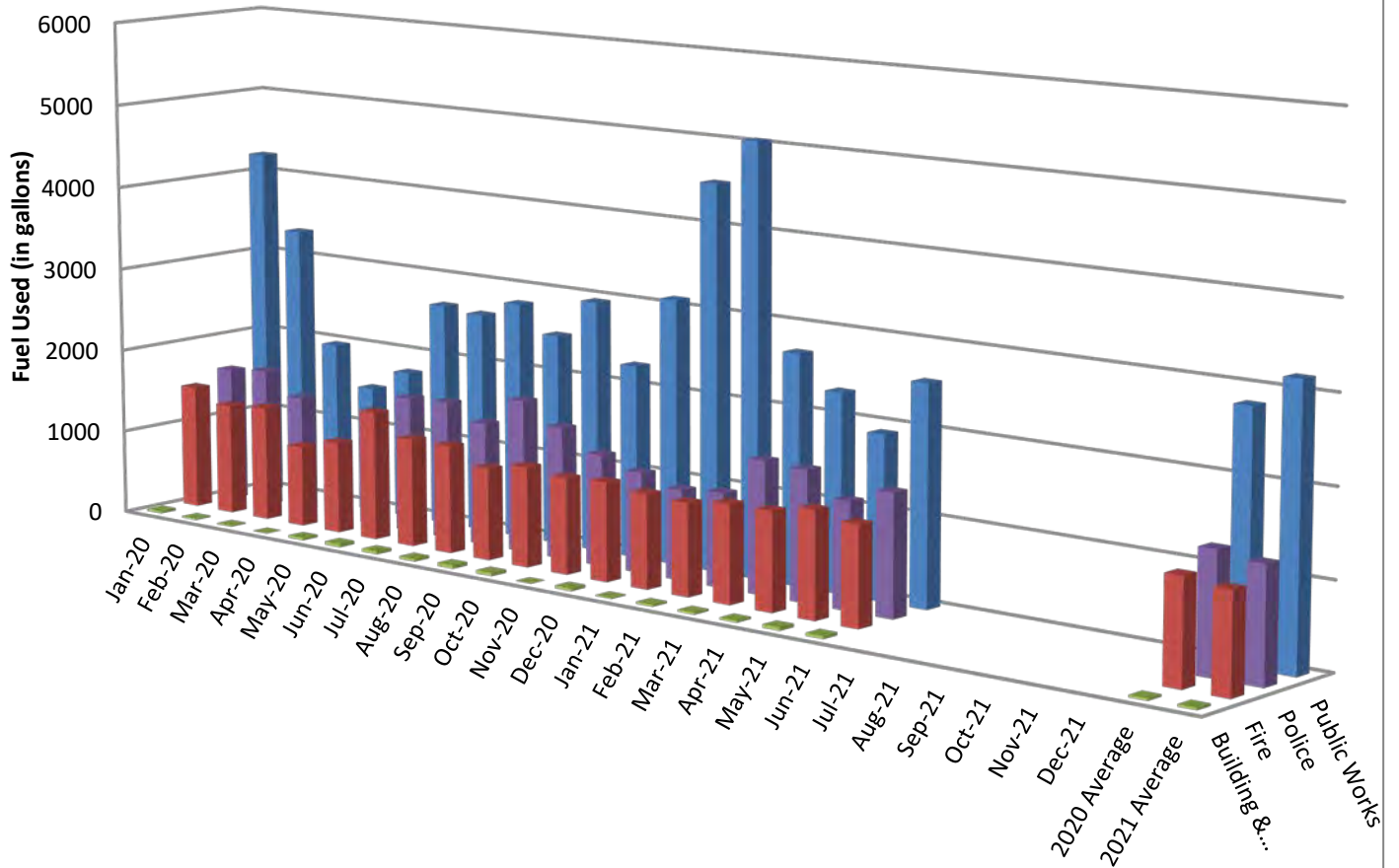
Staff Kudos:

Workload Concentration



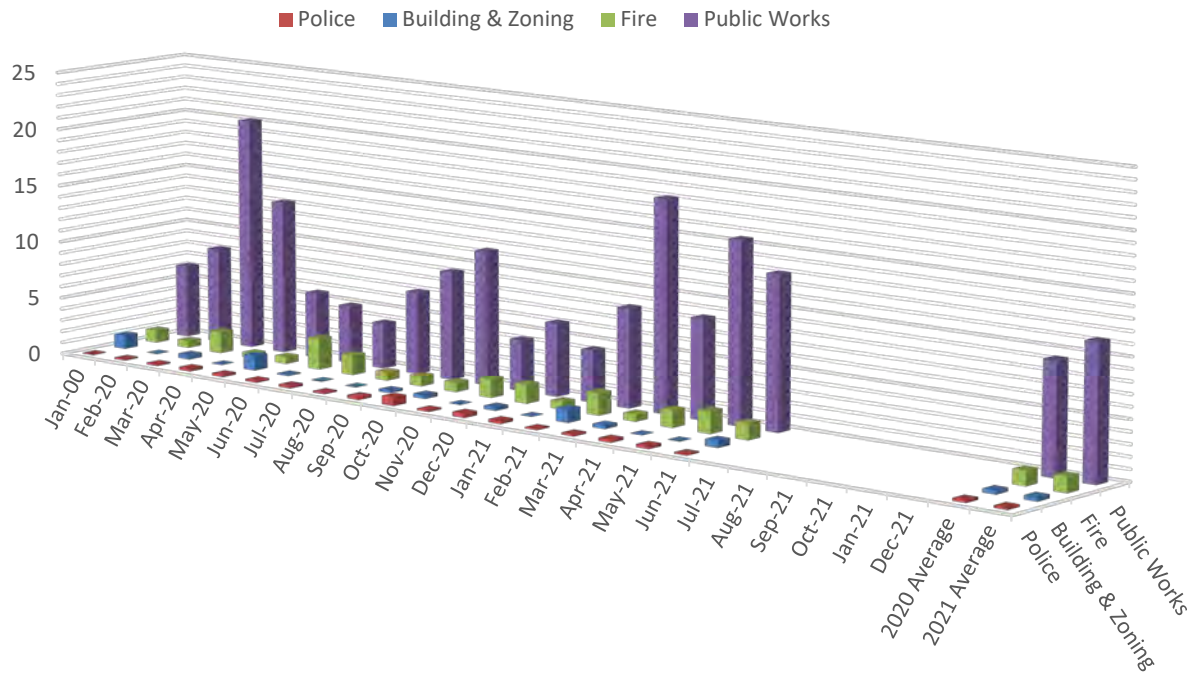
A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

Fleet Fuel Consumption (By Department)



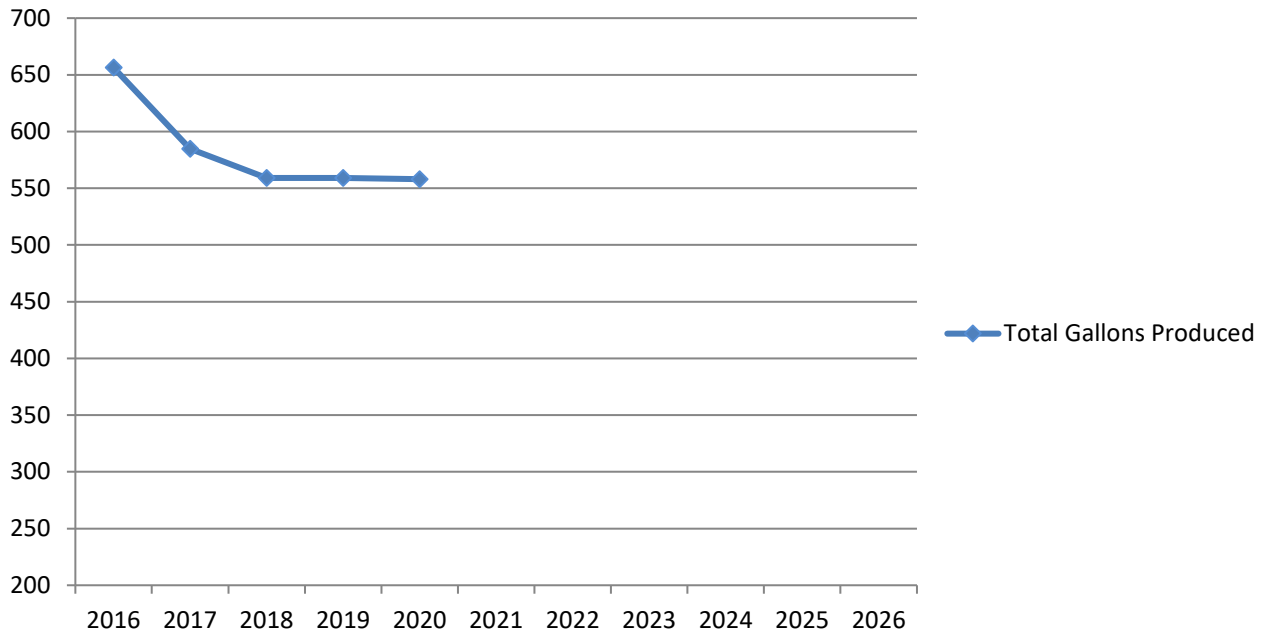
Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.

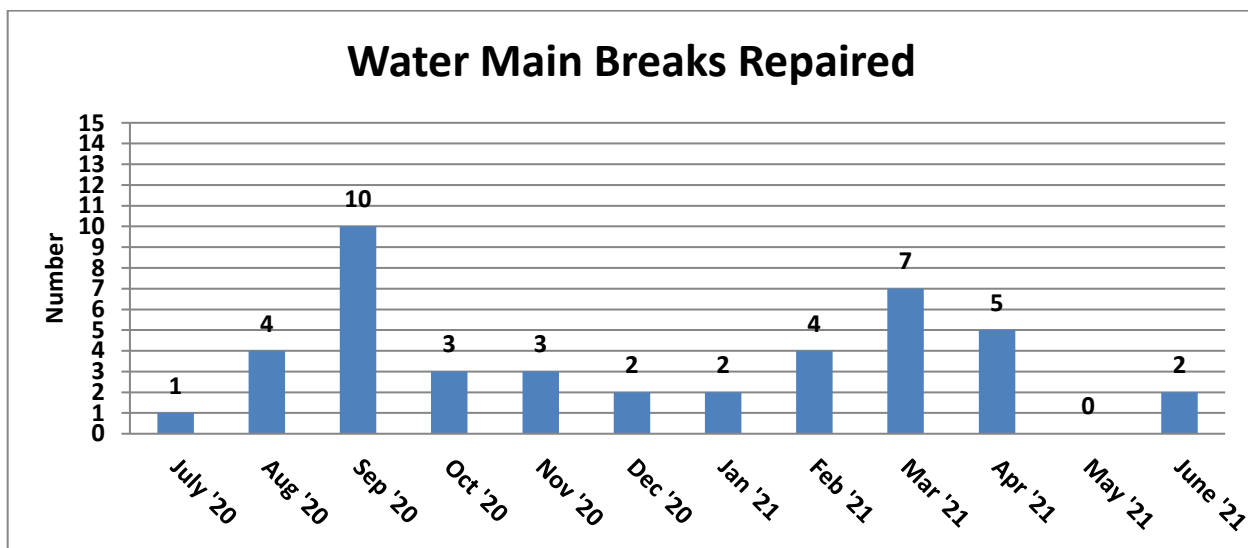
Water Production



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

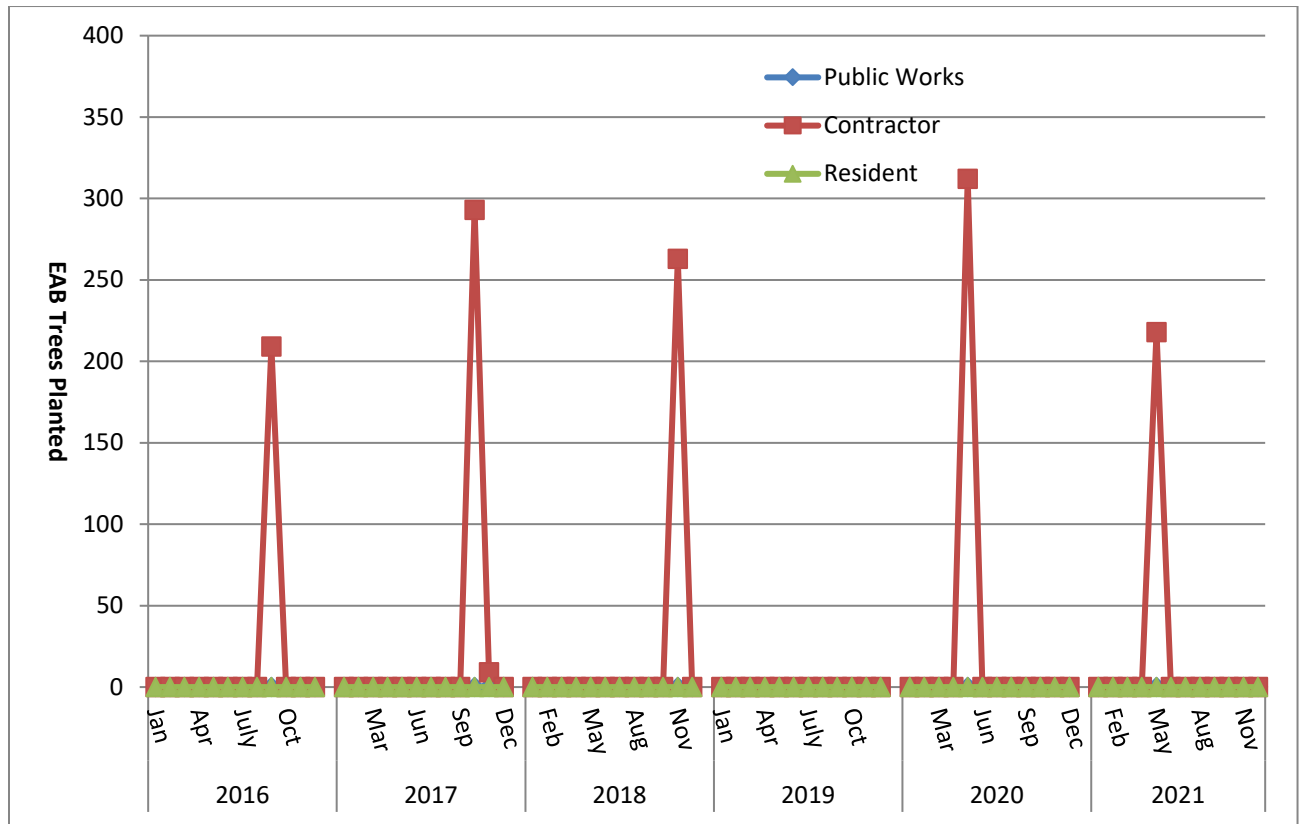
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319			
February	45.801	40.952	41.098	41.452	41.645	40.367			
March	53.467	44.543	43.155	43.946	43.552	42.924			
April	55.963	49.974	45,098	43.570	40.662	45.129			
May	60.273	49.588	48,065	45.339	44.834	51.240			
June	63.819	56.169	46.114	45.489	51.130	56.763			
July	68.751	53.755	57.074	59.526	54.529				
August	66.229	54.746	54.067	61.419	58.959				
September	58.664	53.928	46.809	44.786	51.040				
October	45.838	47.169	44.369	43.476	44.443				
November	42.120	42.335	42.089	41,475	40.680				
December	46.088	44,961	45.305	44.379	42.684				
Total	656.314	584.787	559.111	559.084	558.025	278.742			
Avg	1.793	1.598	1.532	1.532	1.529	1.540			
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%				

The **highlighted** months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 5 years occurred in July of 2016. In 2020, our daily average was 1.53 million gallons per day.

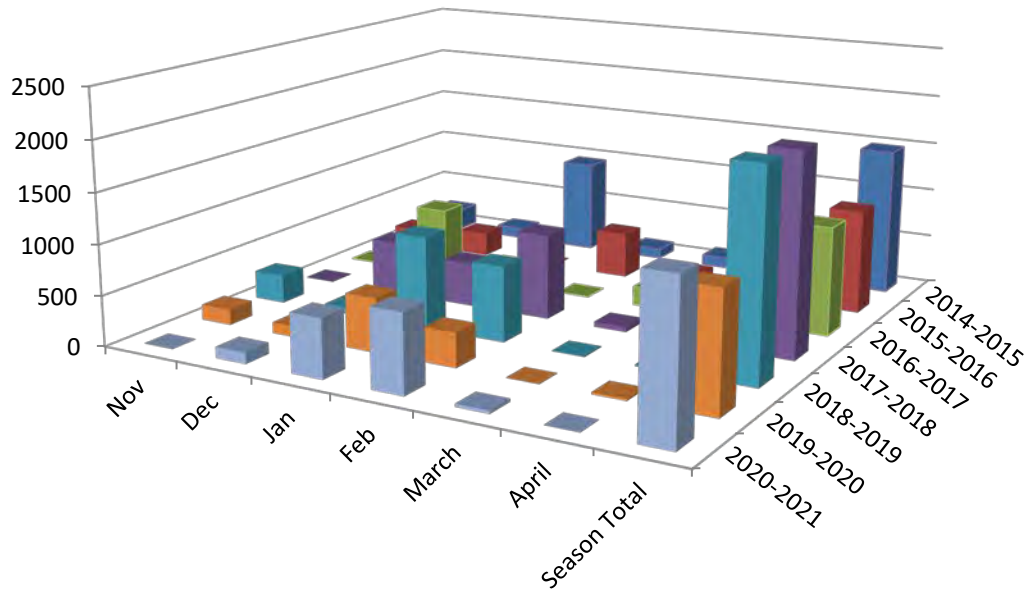


A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

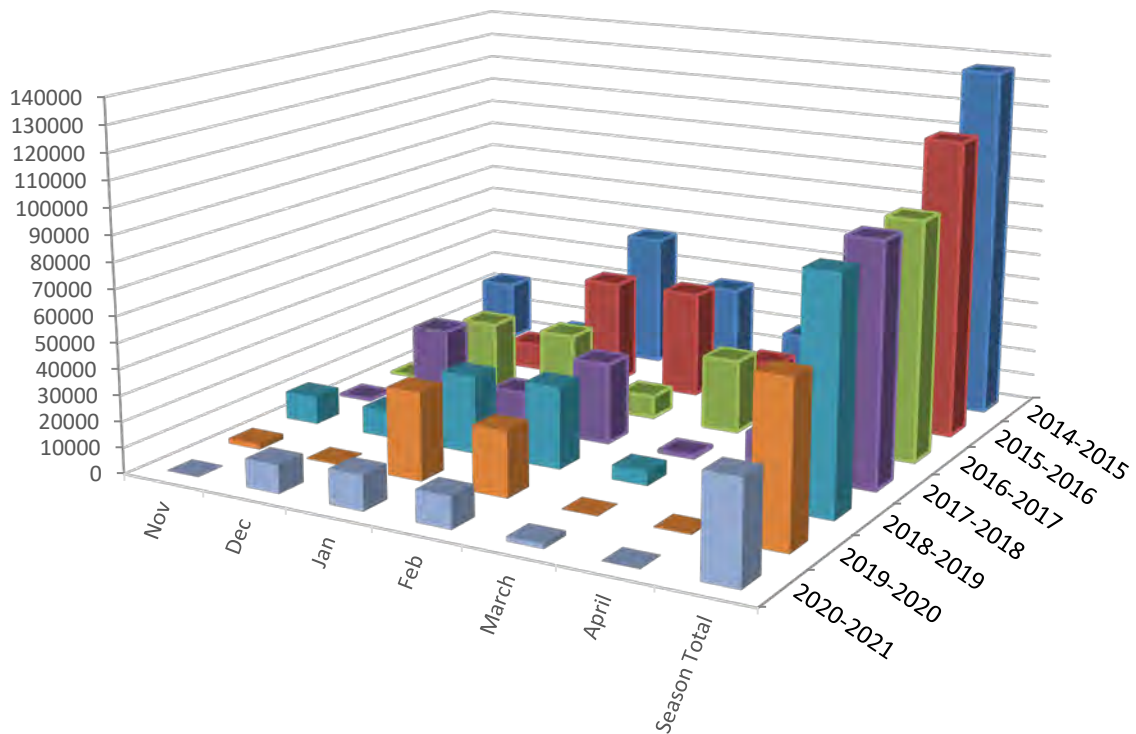
Emerald Ash Borer Tree Replacement Program



Tons of Road Salt



Gallons of Liquid Deicer





FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

June 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

OUR MISSION: To care for and protect our community.

OUR VISION: The Lake Zurich Fire Department is dedicated to meeting the ever changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity and teamwork.

OUR VALUES: Professionalism, Responsibility, Integrity, Dedication, Honor

Departmental Narrative - June 2021 Overview

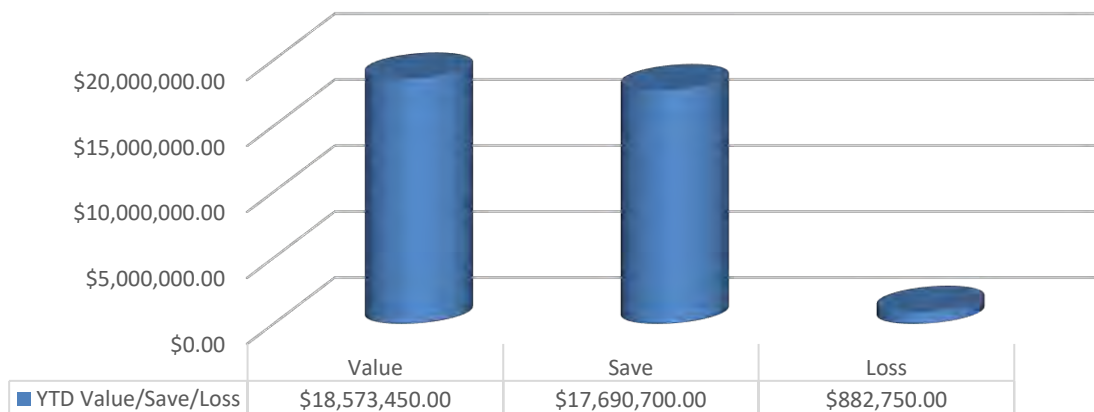
The Department responded to **359 calls** for service in June, which averaged **12 calls** per day and required **531 individual vehicle responses** to provide the necessary personnel for each incident.

Forty-two percent (**42%**) of the responses occurred while another call was in progress. Twenty-one percent (**21%**) of needs required a response from the non-primary engine, ambulance, or a mutual aid department due to multiple calls in progress.

Our current staffing model increases response times when simultaneous calls occur as the Department is only structured to handle a single response per station. We staff two vehicles with only three personnel using what is called a "jump company." If the call is for the ambulance, the personnel respond with the ambulance, and if it is a fire call, the staff responds with the engine. One of the vehicles remains in the station unstaffed on every incident we respond to due to the limited personnel we have on shift. Once a station commits on a call, the next call for service requires another station or mutual aid to handle the incident.



Lake Zurich - Year To Date - Fire Value/Save/Loss



Lake Zurich Significant Calls



Due to the heavy volume of fire, smoke, and sagging floor, the command decision was made to evacuate the building and extinguish the fire from an exterior position. The incident commander activated a Mutual Aid Box Alarm to bring additional resources to the scene. Extinguishment occurred using three hose lines and multiple support companies. The preliminary fire investigation determined the fire started in the exterior area of the home under the outside deck. The home sustained fire, smoke, and water damage estimated at \$400,000 to the house and \$200,000 in contents. There were no reports of any civilian injuries. Two firefighters were transported to Good Shepherd Hospital for medical evaluation.

Residential Structure Fire – 100 Block Miller Road

The Lake Zurich Fire Department responded to a residential structure fire in the block of 100 Miller Road on June 14, 2021. Fire department units responded and arrived on the scene and found heavy smoke coming from the eaves of the building and ensured all occupants were accounted for with the homeowner. During the initial 360° walk-around of the home, crews discovered heavy fire coming from the rear of the house at the main and basement levels. The forces deployed a hose line to the base of the fire and attempted to enter the structure.



Mutual/Auto Aid Significant Fire Calls



Chemical Explosion Fire - Rockton, Illinois -

Lake Zurich Fire Department sent an engine as a part of the Lake County MABAS Division 4 Strike Team that responded to the chemical explosion fire in Rockton, Illinois, on June 14, 2021.

Pictured right are the crew members that worked all through the night pumping water – FF/PMs Spencer Cornell, Kevin Michehl, and Chris Hedquist.



Member Spotlights



Congratulations to Lieutenant Brian Blaauw & FF/PM Jeremy Holden on 20 years of service with LZFD.

(Pictured left)

Congratulations to FF/PM Gilberto Villa on his Fire Service Operator certification. *(Pictured above)*

Congratulations to FF/PM Mike Griffiths on 20 years with LZFD, Lieutenant Dave Reid on 15 years with LZFD, and FF/PM Pete Penkava on 5 years with LZFD as well as obtaining his Fire Service Instructor I, Hazardous Materials Technician, and Hazardous Materials Incident Command certifications.

(Pictured right)



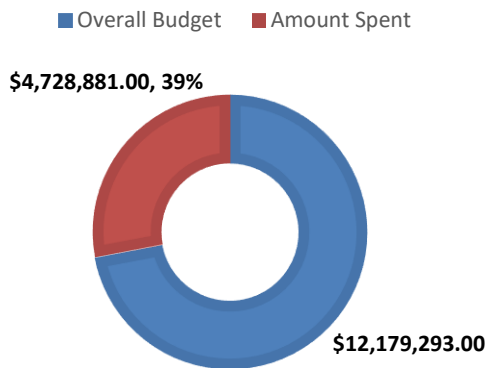
LZFD crews saved Mr. Jim Witt's life 25 years ago and he stopped by to say thank you. Mr. Witt is LZPD Sergeant Randy Witt's father.

(Pictured left)

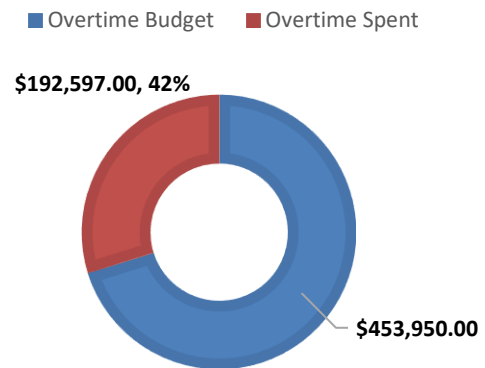
Administration Division

Budget Update

FIRE DEPARTMENT BUDGET



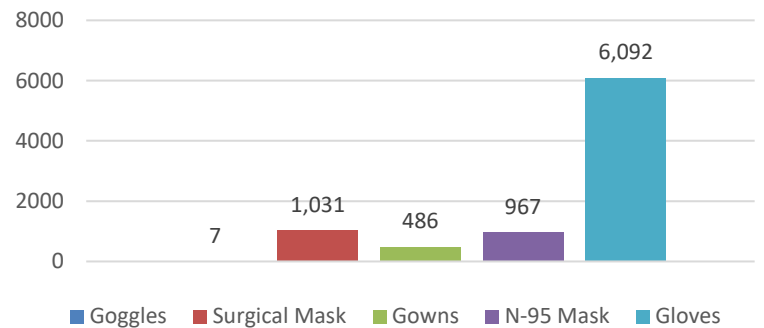
OVERTIME ACCOUNTS



COVID-19 Updates

We are currently tracking the Personal Protective Equipment (PPE) that members use and dispose of due to the COVID-19 pandemic. In June, we issued 5 pairs of safety goggles and used 198 surgical masks on patients, 167 - N95 respirators for our personnel, 3 gowns, and approximately 962 surgical gloves. The graph pictured right shows year-to-date.

PPE Utilized & Disposed 2021



Community Focus/Risk Reduction/ Public Education

Examples of community focus/risk reduction/public education include but are not limited to; school talks and station tours where a safety message such as stop, drop, and roll is covered. *Pictured right is a presentation during "Safety Town" at Buffalo Creek Preschool.* We also monitor fire and severe weather drills in schools and educate children about fire safety. Also, we teach exit drills in the home to middle school students



and provide CPR/First-Aid training, such as the *class for the Park and Recreation summer camp counselors pictured left.* So far in 2021, we have attended about **23 events** and interacted with approximately **6,712 people** in public education.

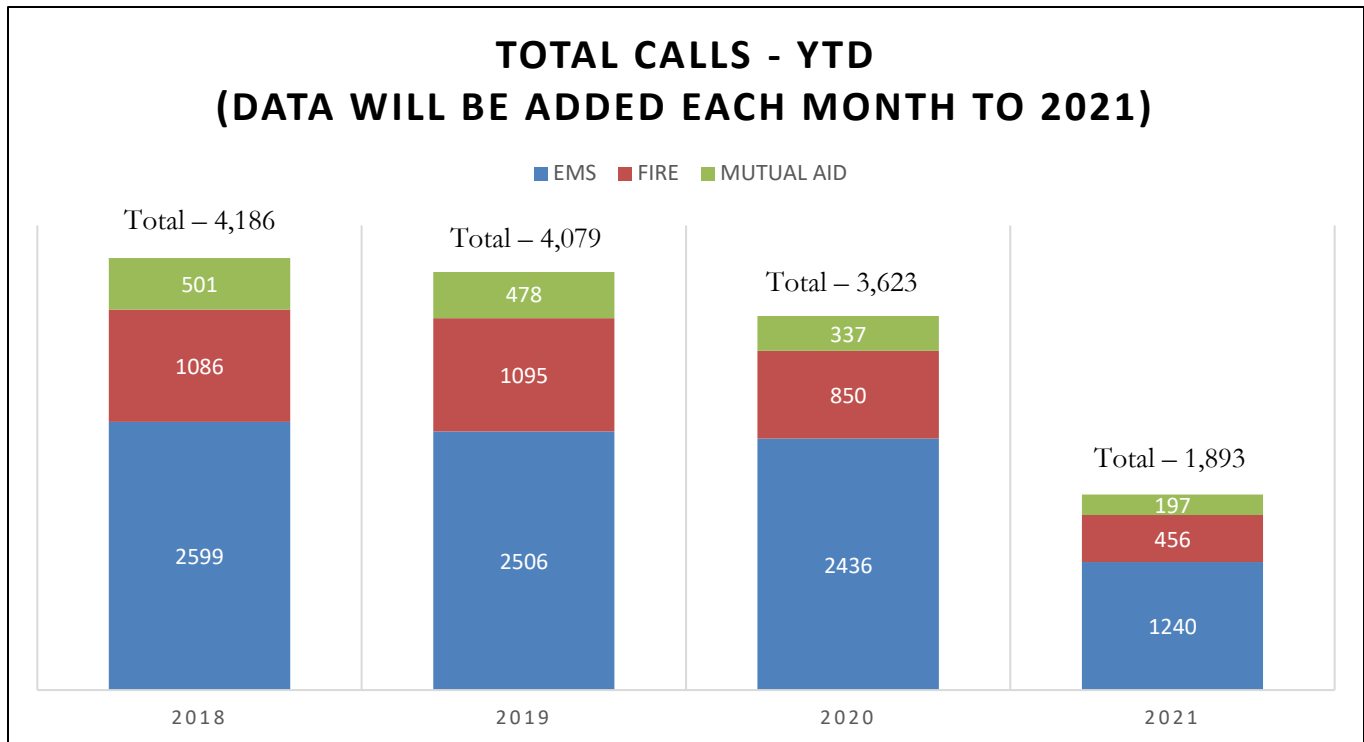


Operations Division

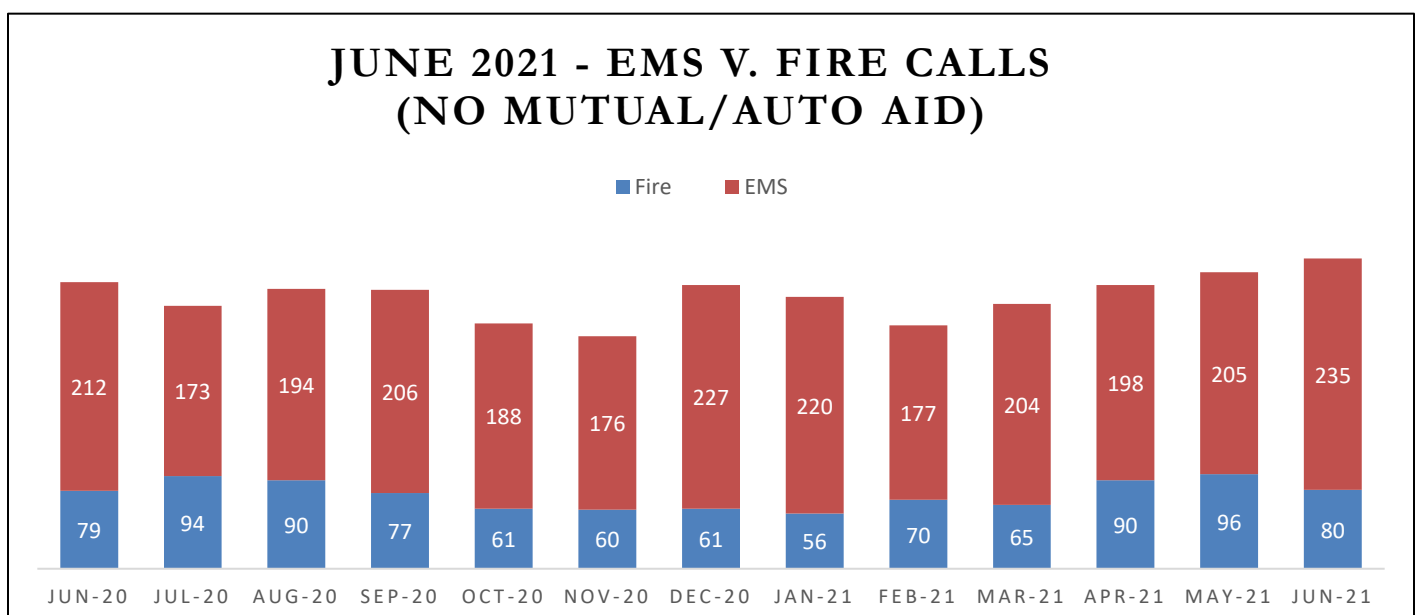
Vehicles Out of Service

- During June, the following vehicles were out of service due to maintenance, repairs, or breakdowns:
 - Ambulances – 105.50 hours
 - Engines – 254.50 hours
 - Year-To-Date Hours:

Ambulances: **346.08 hours** | Engines: **913.28 hours**

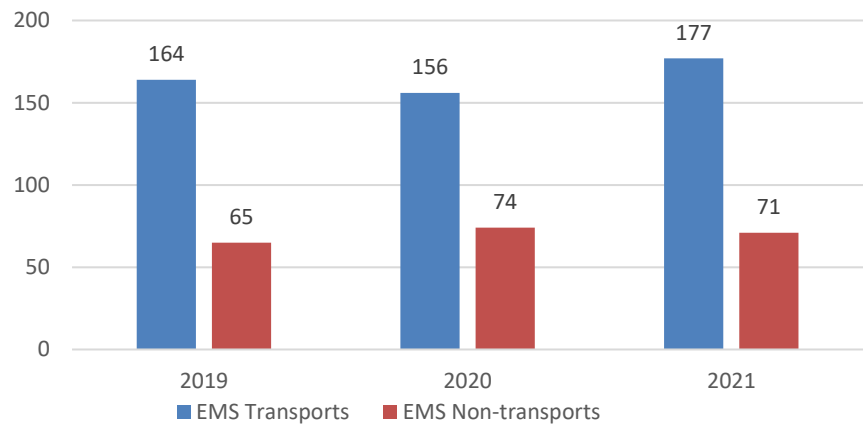


Below is the breakdown of Fire versus EMS incidents in Lake Zurich – minus aid given. Our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other types of service calls.



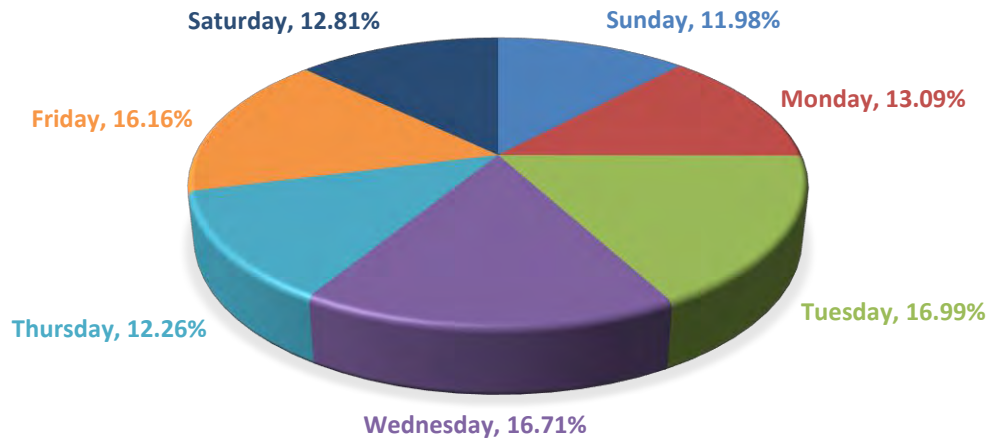
This next chart reflects activity related to emergency medical services, a core function of the fire department — not every EMS call results in transport. A prime example of this is an automobile accident where several victims refuse transport. EMS transports always outpace refusals. This chart compares the month of June across 3 years. The trend is consistent with the data period. These numbers represent the patients seen.

EMS Transports vs Non-Transports - (Patients)
Monthly 3 year - Comparison

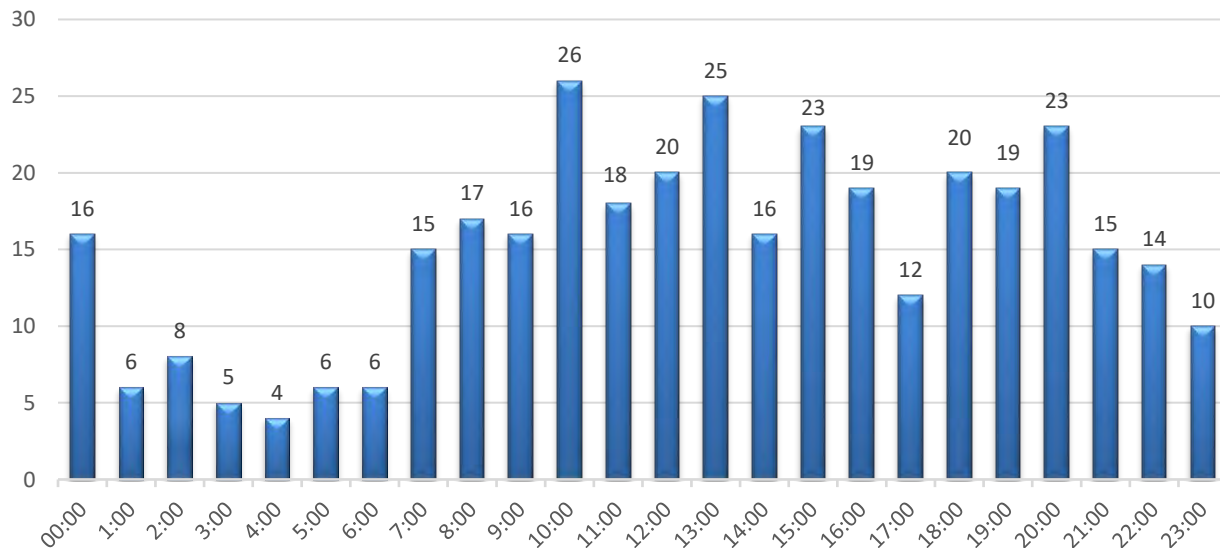


The following two charts break down calls by the day-of-week and hour-of-day.

RESPONSE BY DAY OF WEEK - JUNE 2021



RESPONSE BY HOUR OF DAY - JUNE 2021



STATION 1

321 S. Buesching Road
Lake Zurich, IL 60047

APPARATUS & STAFFING BATTALION 32



ENGINE 321
AMBULANCE 321



STATION 2

350 W. Highway 22
North Barrington, IL 60010

APPARATUS & STAFFING

ENGINE 322
AMBULANCE 322



STATION 3

1075 Old McHenry Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

ENGINE 323
AMBULANCE 323



STATION 4

21970 Field Pkwy
Deer Park, IL 60010

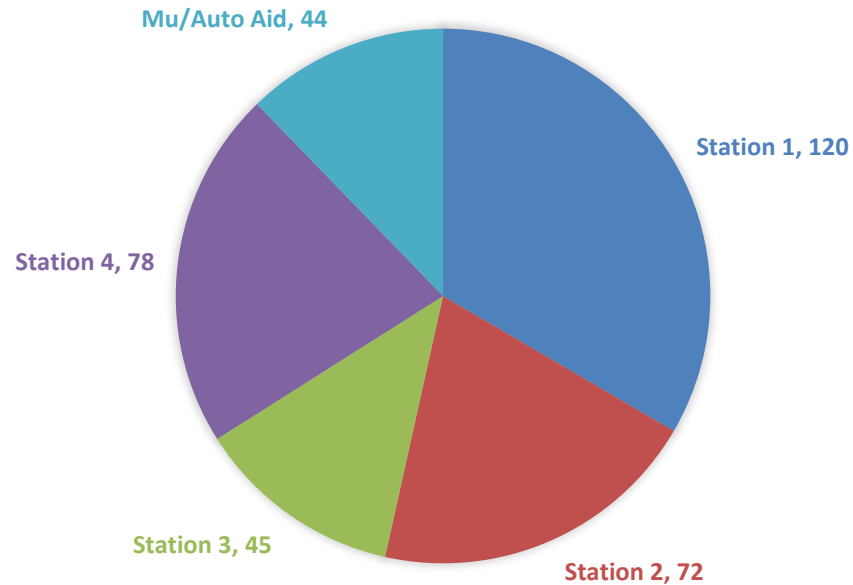
APPARATUS & STAFFING

ENGINE 324
AMBULANCE 324



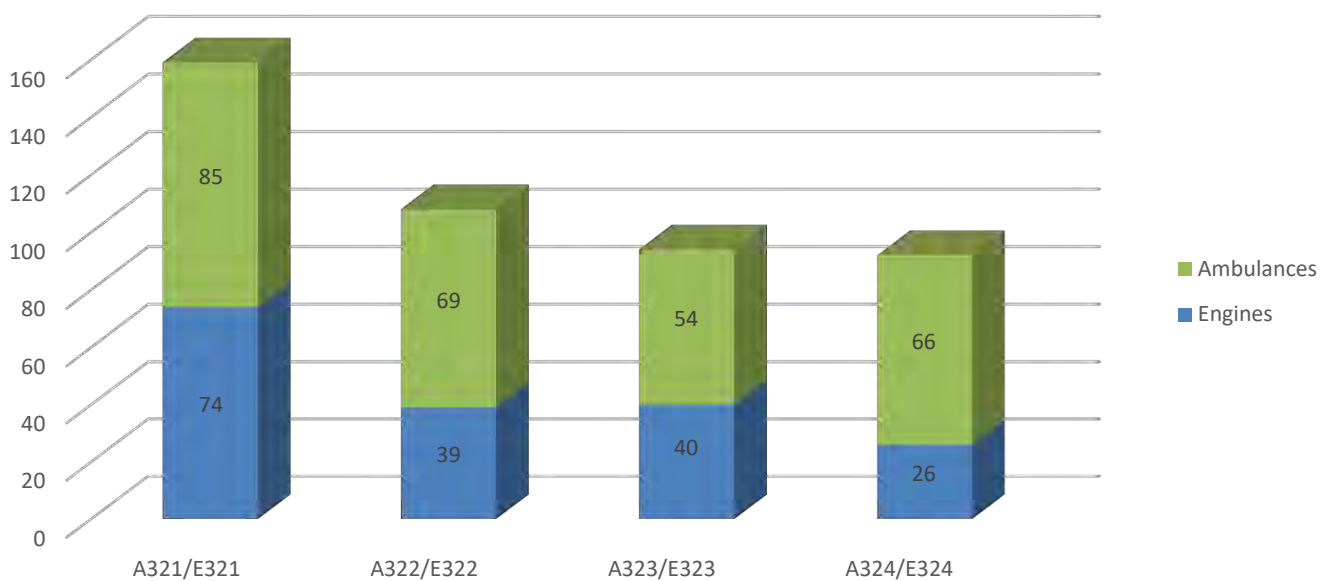
The graph below represents the percentage of calls by each station and mutual/auto aid for June 2021. The chart does **not** represent the station that responded as the primary resource to the area – it means where the call originated. Station 1 is historically the busiest district.

ORIGIN OF CALLS - JUNE 2021

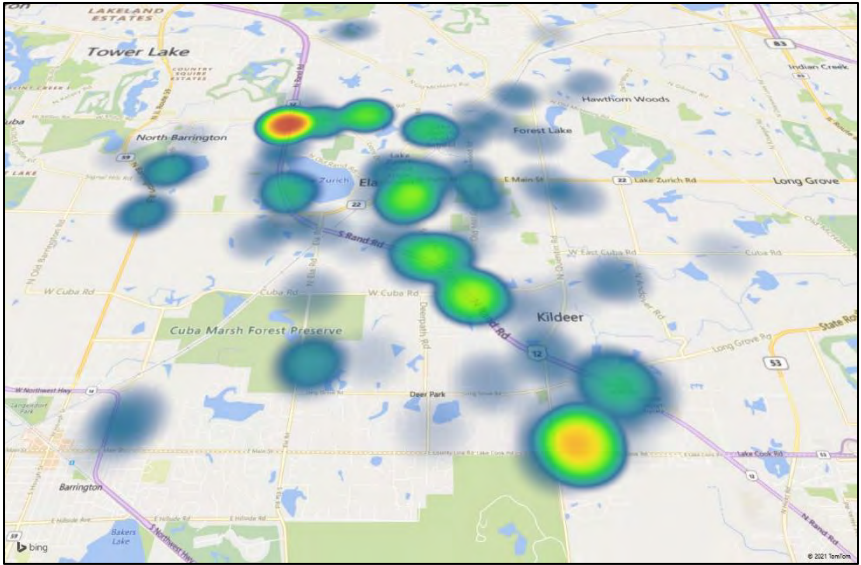


The graph below shows the responses by each unit – Ambulances & Engines – in June 2021.

Total Unit Responses - Ambulances & Engines



The next graphic is a visual representation of call distribution for June. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top ten locations responded to each month. We frequently respond to doctor offices and health clinics, along with automobile accidents near the Route 12 corridor.

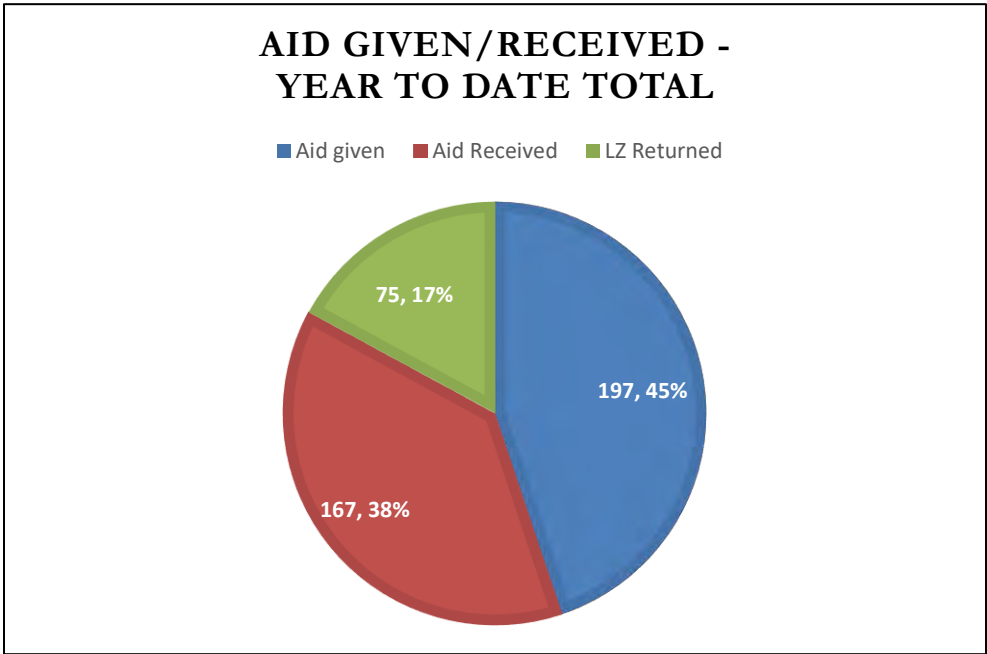


Frequent Call Locations:

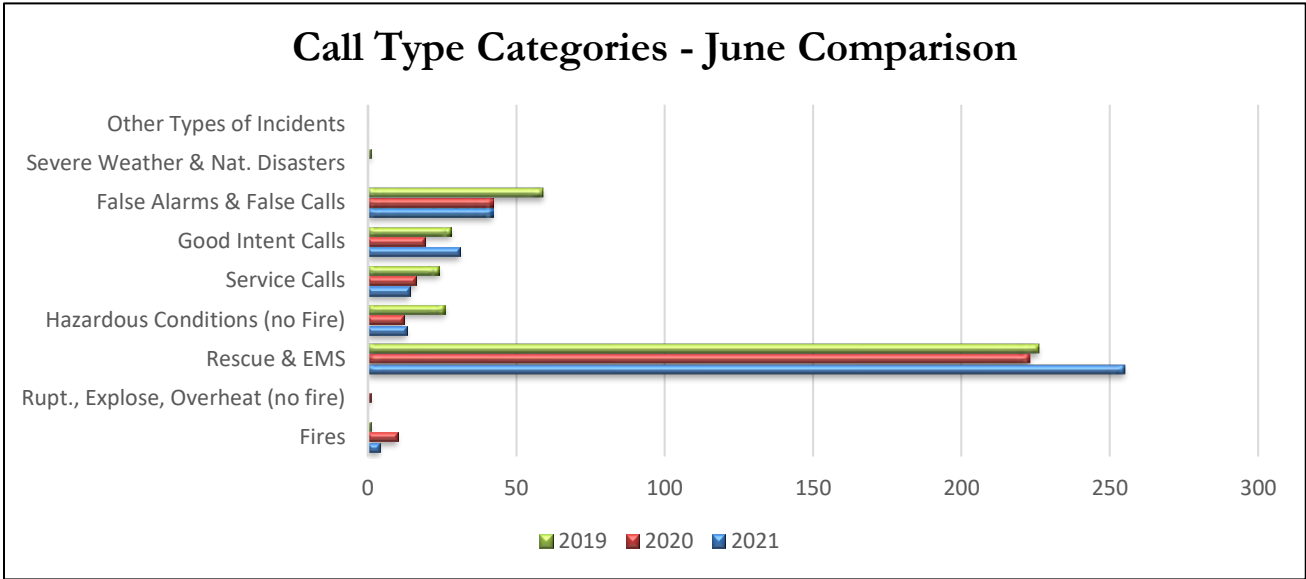
- 795 N. Rand Road – Azpira Place of Lake Zurich – 32 responses
- 21840 Lake Cook Road – Deer Park Village Senior Living – 19 responses
- 900 S. Rand Road – Lexington Health Care Center of Lake Zurich – 7 responses
- 21481 N. Rand Road – Northwest Community Healthcare – 7 responses
- 777 Church Street – Cedar Lake Assisted Living & Memory Care – 6 responses
- 555 America Court – The Auberge at Lake Zurich – 4 responses

Mutual/Auto Aid Response Year to Date –

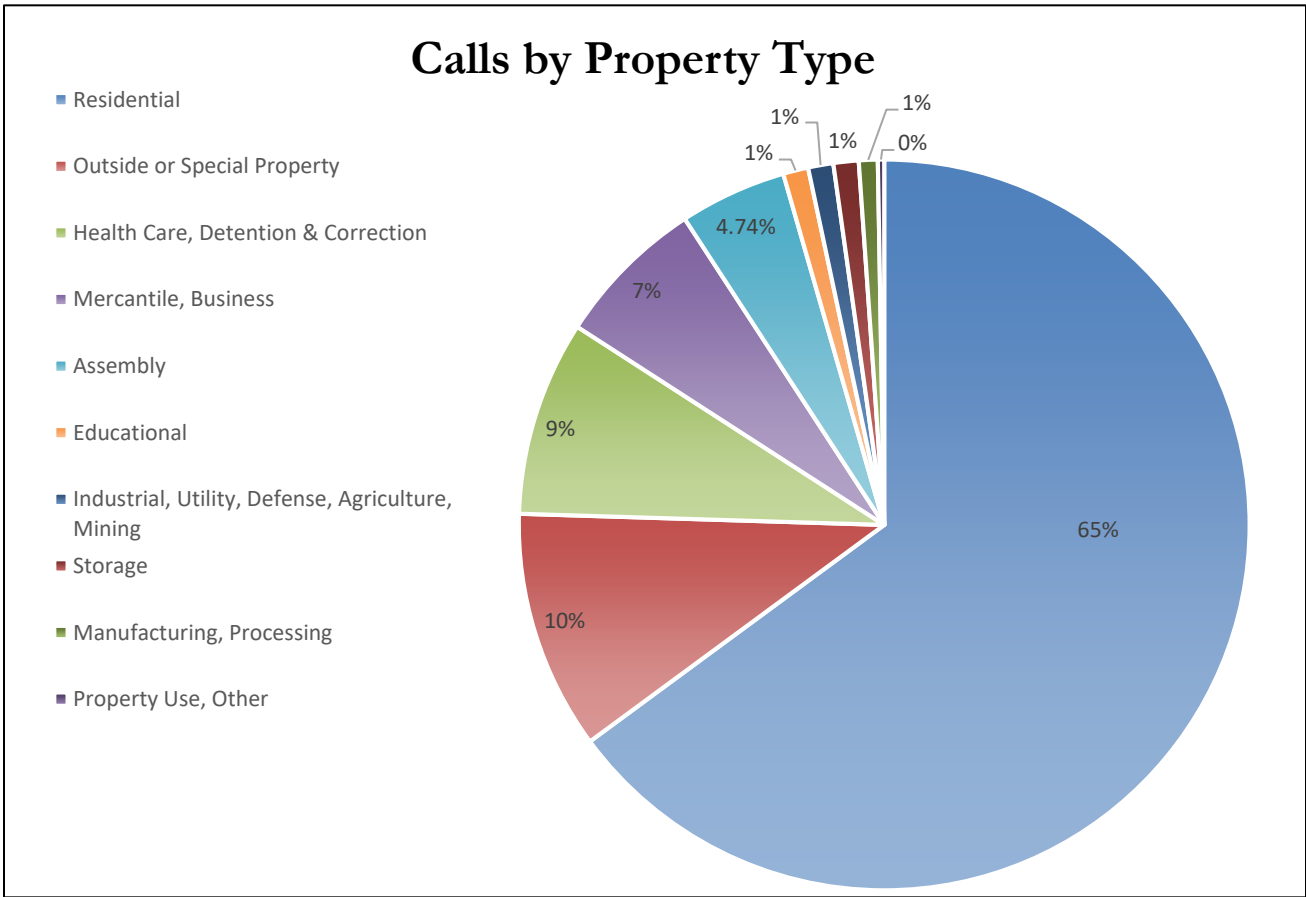
The mutual aid agreements are designed not to overburden any one agency and are looked at carefully for any necessary adjustments. Run cards for the Department have changed, and our partners are responding to assist us more often. In June, we responded to **43 calls** for mutual aid and were **returned 15 times** before our arrival. The chart to the right shows YTD Aid Given/Received and how many times LZ returned before their arrival. Many of our response incidents do not require intervention from the LZPD 911 center through automated dispatching and resource sharing. They are entirely handled by the agency requesting our response — direct cost savings to our budget and an added benefit of the automated dispatch system.



All calls we code as a department within the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the chart below. As indicated below, you will see across the three years that the trends remain mostly the same. Rescue and EMS incidents account for the majority of calls we respond to and continue to increase, as indicated below.

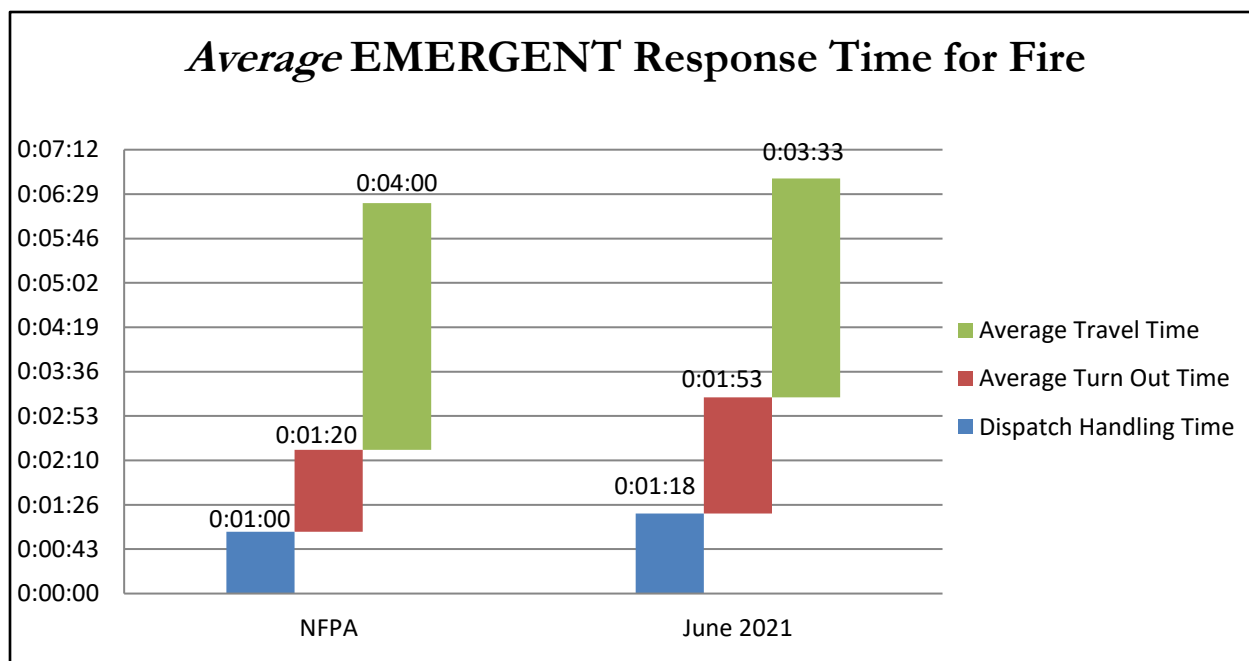
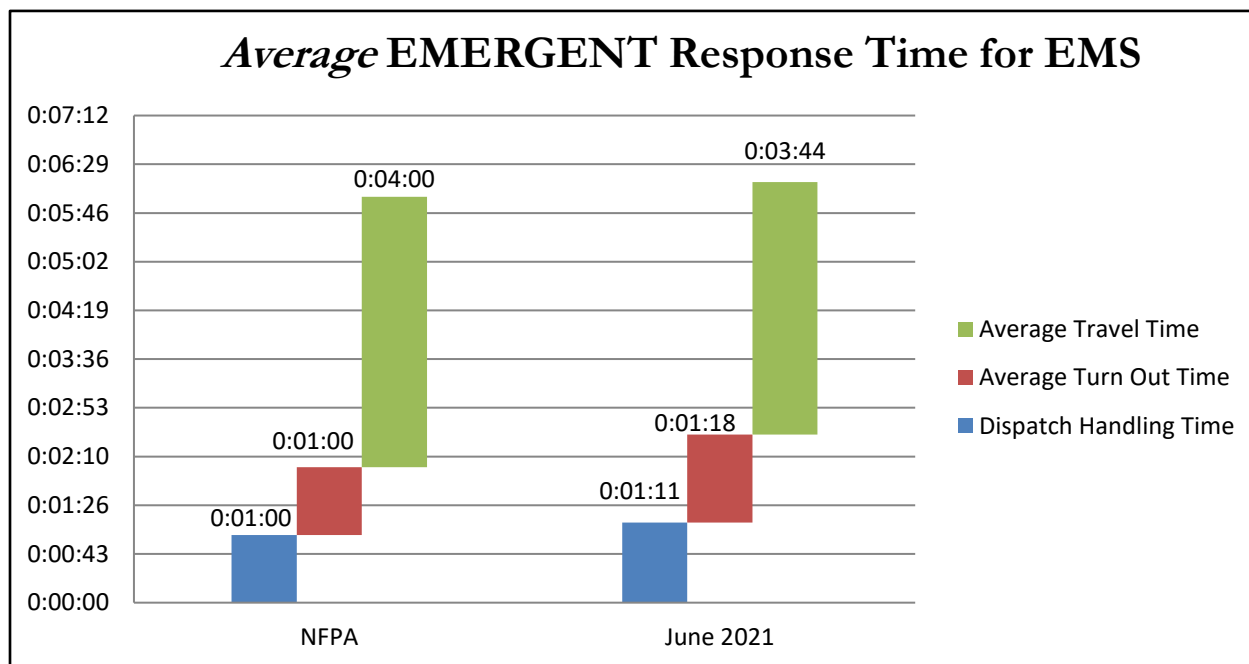


As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various types of occupancies and use them to determine our service demand. For example, the healthcare category would increase if additional assisted living or nursing homes open. As shown below, we continue to respond to Residential Properties more than any other (65%), and Outside/Special Property was second with (10%) of all calls.



Response time includes three key factors: dispatch handling time, turnout time, and travel time. Dispatch handling time is the time for dispatch to take in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the en-route button. Travel time reflects the time from en route to the time they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is a total of 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following two graphs compare the average emergency response times for both Fire and EMS calls within our first arriving unit's primary response area. These times will vary based in part on the first responding unit's location, multiple calls, weather, time of day, and traffic conditions. *Dispatch handle times have increased after switching to the new CAD system and delays caused by processing an alarm. The ETSB and Infor continue to work on the issue.



Training Division

During June, we completed the following shift training:

EMS Controlled Substances Accountability – A mandatory review of the Northwest Community Hospital policy on the handling and documentation on controlled substances.

First Due Engine on a Hydrant – NFPA 1410 drill during which 2 lines are deployed, and the engine obtains a positive water supply

First Due Engine Rural Water Supply – Practiced rural water supply operations

Multi-Company Rural Water Supply and Coordinated Fire Attack –
(Pictured right)

All company drill involving rural water supply, command operations, forcible entry, roof ventilation, coordinated fire attack, and rescue

Stop the Bleed Refresher – A review of the equipment and procedures used for uncontrolled bleeding

Dive Support – Crews assisted the Dive Team with instruction of the Fire Explorers on dive support and participated in a diving drill at Paulus Park Beach

EMS Refusals, Invalid Assists, and Standard of Care – This was a mandatory review of the Northwest Community Hospital Policies on these subjects

Each June, we have the National Stand Down for Safety week. This training is about making sure firefighters keep safety in mind while working on the fire scene. This year we conducted training on the following subjects:

Rebuilding Rehab – Firefighters face an increased risk of having a medical emergency while working at fires or an extended emergency scene. A review for all firefighters to complete rehab on these scenes with proper hydration and nutrition

PPE Inspections and Cleaning – A review on completing an inspection of our PPE (Turnout Gear) and properly cleaning it safely to remove the carcinogens from the PPE following a fire.

Company Fitness – One factor in being able to perform on the emergency scene is the fitness level of the firefighters.





Additional Training Classes attended during June:

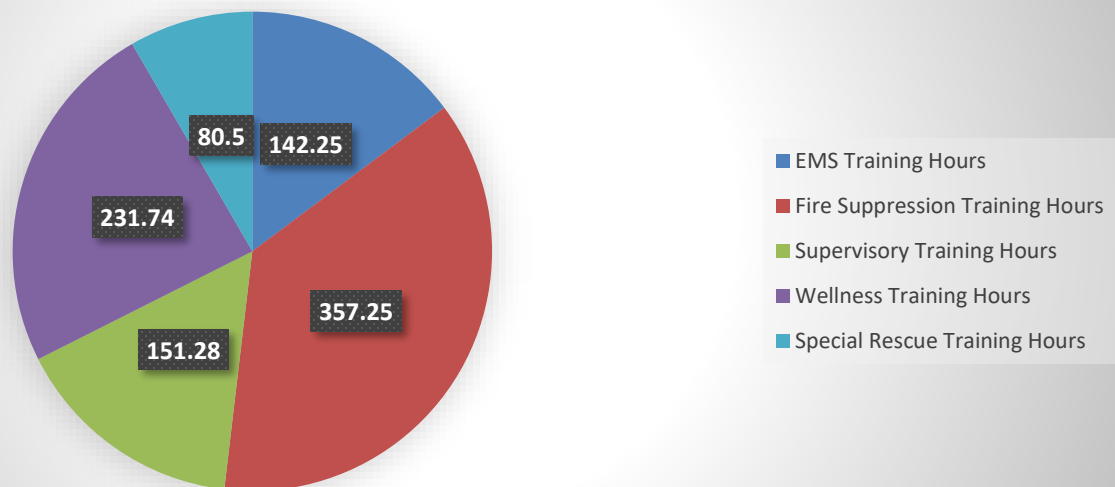
FF/PM Phil Rotstein attended the 2-day IFSI Fire College and completed the First in Officer Class

FF/PM Ryan Bene attended the 8-hour OSFM Watercraft Technician class

FF/PM Ryan Bene (*pictured left*) was selected to participate in Operation Great Lakes, a Dive Team Task Force Deployment drill held in Chicago on Lake Michigan and involving multiple departments.

FF/PM Gilberto Villa and FF/PM Chandler Boyd completed NCH System Entry and have received full EMS ALS privileges from Dr. Jordon, the NCH EMS Medical System Director

June Training Hours - 963.02 Total



Fire Prevention Bureau Division

The month of June traditionally begins our summer activities. In 2020, events were on hold, but not 2021!

The Lake Zurich Fire Department permits and provides a safety detail for four fireworks shows within our protection area.

Each show requires a complete plan review submittal and permit, plus a site inspection before the event. Once the fireworks are on-site, the Fire Prevention Bureau is on-site, providing a fire safety watch. (*Pictured right*)





AND THE BARN RE-OPENS! After suffering a severe fire (*pictured left*), the Paulus Park Barn was rebuilt out of the ashes. The repaired facility required the addition of fire sprinklers, a fire alarm system, and a new water main. Along with numerous final inspections, each new safety feature required a plan review and separate inspections. The Village can be proud of this fire-safe building for the staff and children.

The Fire Prevention Bureau also assisted with investigating a structure fire at 189 Miller Road in Lake Zurich. The fire began on the exterior under the deck and quickly spread throughout the home, causing extensive damage.

Lake Zurich received from the Village of Woodridge a request for assistance with damage assessments from the F-3 tornado. (*Pictured right*). The tornado had struck the Village the week prior, and IEMA was requesting all damage be assessed.

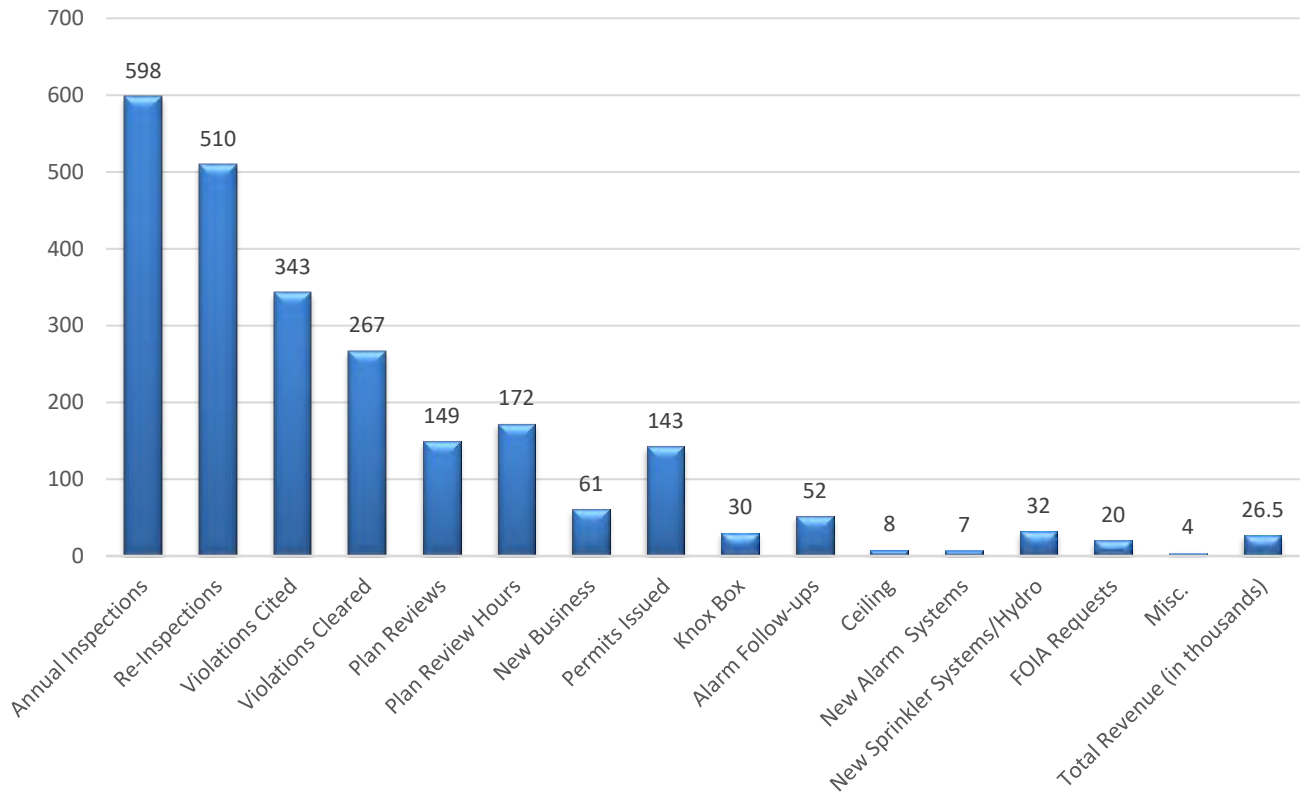
The Lake Zurich Fire Prevention Bureau and the Wauconda Fire Prevention Bureau responded and worked a large damaged area. Together, we assessed over 50 homes ranging in damage from very little to complete loss. This effort shows how fire crews handle mutual aid, but building and inspectional services also need help when a Village suffers a significant loss.



JUNE FIRE PREVENTION ACTIVITIES

- Final inspections on the new First Watch restaurant in Kildeer
- Fireworks show at Biltmore Country Club
- Meeting with the new Life Time Fitness construction crew to restart construction
- Attend weekly fireworks meetings with the Village of Hawthorn Woods.
- Fireworks planning meetings for Village of Lake Zurich event
- Fire Department staff meetings
- NIFIA Board and General meetings
- Construction meetings:
 - G2 Revolution
 - Kraft Chemical
 - Life Time Fitness
 - 35 W. Main
- Pontoon placement for fireworks at Paulus Park
- Chamber Expo meeting
- IEMA mutual aid tornado assessments in Woodridge
- Weekly Food Truck inspections at the Promenade

Year-To-Date - June 2021





POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

JUNE 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

- The Police Department processed 19 Freedom of Information requests this month.
- \$2,475 in overweight truck permit fees were received during the month of June.
- Our agency participated in the IDOT Independence Day Campaign. The grant runs through July 6th. Results will be compiled for the July report.
- The Pro-Life Action League hosted its annual “Truth Tour” in the area of South Rand Road and Route 22 on Tuesday, June 22. Officers monitored the area and noted approximately 50 people who participated in the event. The participants fanned out approximately ½ block covering all four corners of the intersection and remained in the grassy areas along the roadway while holding large signs. Officers did observe one participant distributing flyers to vehicles in traffic and recommended that she stop this for her own safety. She complied without incident. The dispatch center only received one complaint during the event.
- Forty-four sworn officers, civilian employees and police explorers completed CPR/AED training.
- A department child safety seat event has been set for Saturday, August 28th, in the parking lot of Target (555 South Rand Road). Further details will be provided when the date is closer.

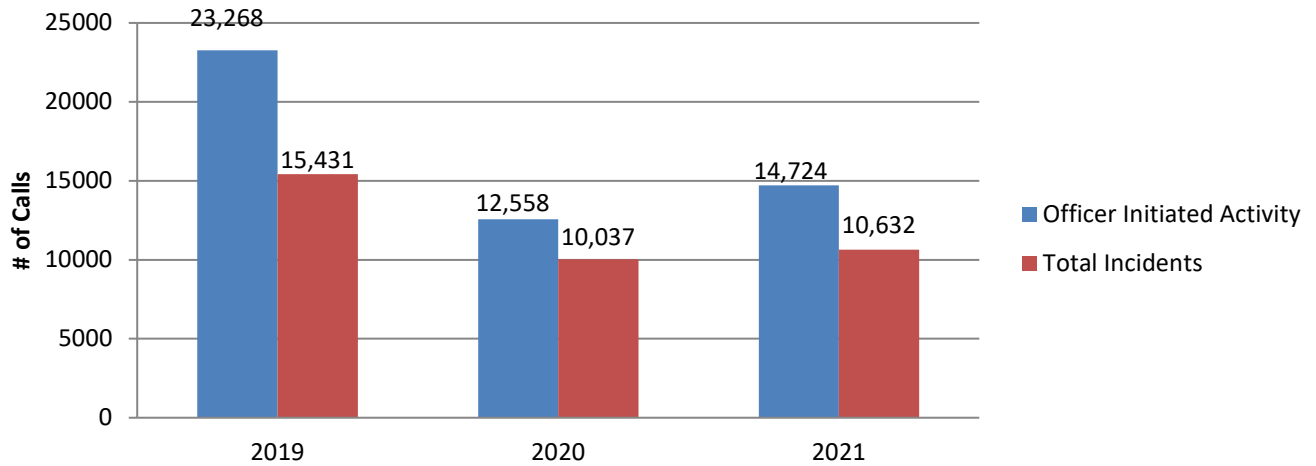
Patrol and Communications

- Year-to-date, officers have conducted 1,837 traffic stops and issued 946 traffic citations.
- During June, Dispatch handled 2,008 9-1-1 calls and 5,015 administrative calls.
- All sworn officers are “compliant” in required training mandates within the Illinois Law Enforcement Training and Standards Board (ILETSB) document interchange portal.
- On June 10, Sergeant Gaffney, Officer Bereza, and Officer Young responded to an MCAT callout for a fatal motor vehicle vs. motor scooter crash in Lake Zurich. Officer Bereza served as the incident commander while Officer Young shadowed as a team leader, and Sergeant Gaffney served as the Lake Zurich Police Department supervisor on scene.
- Patrol personnel monitored the weekly food truck and Groove Grove events at Block A and did not report any issues.

Investigations

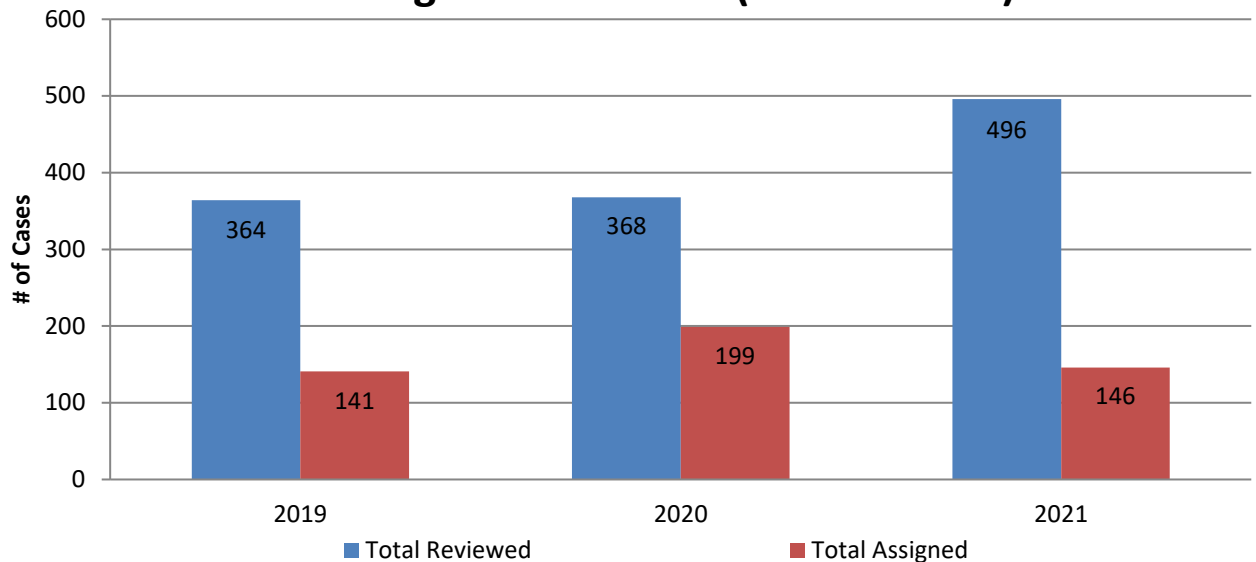
- The Criminal Investigations Division is currently investigating 53 cases, averaging 18 cases per detective. Of the 53 cases, 12 have been sent to the Lake County State’s Attorney’s Office (LCSAO) to obtain arrest warrants for identified suspects.
- No solicitation permit requests or ride-along applications were received. One raffle permit application and one liquor license application were issued and approved.

Computer-Aided Dispatch (CAD) Incidents (Year-to-Date)



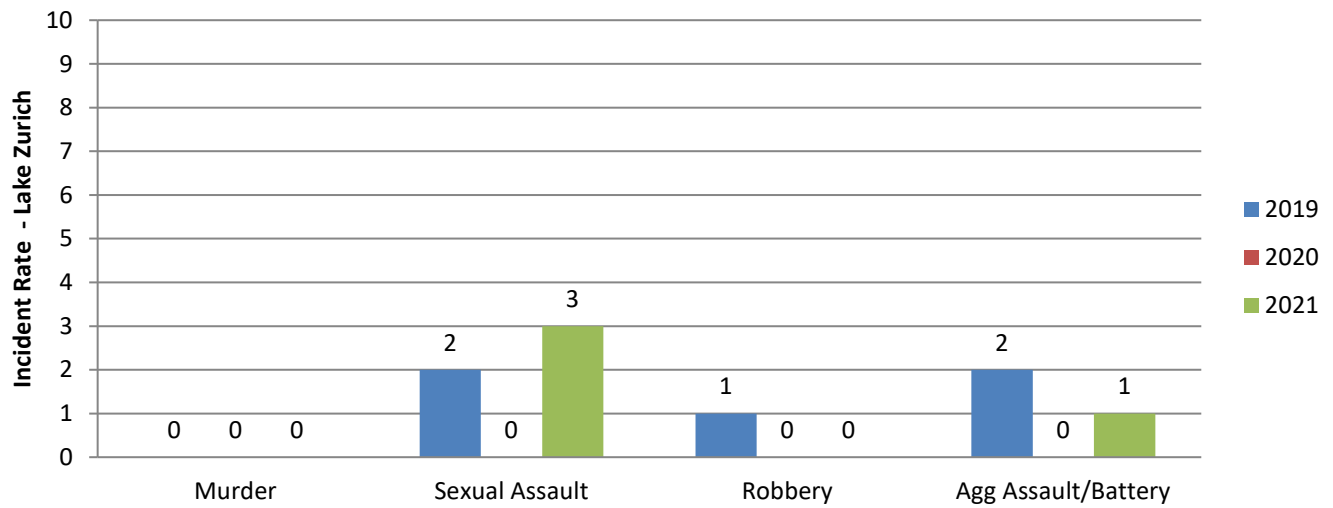
Officer initiated activity includes; DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.

Investigative Caseload (Year-to-Date)



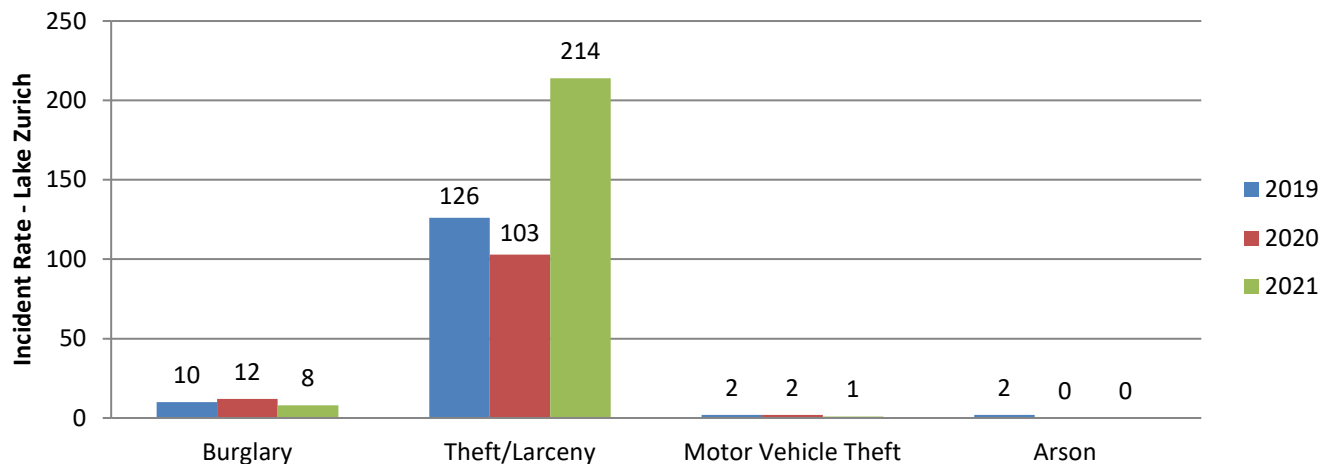
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

Crime Rate for Violent Crimes (Year-to-Date)



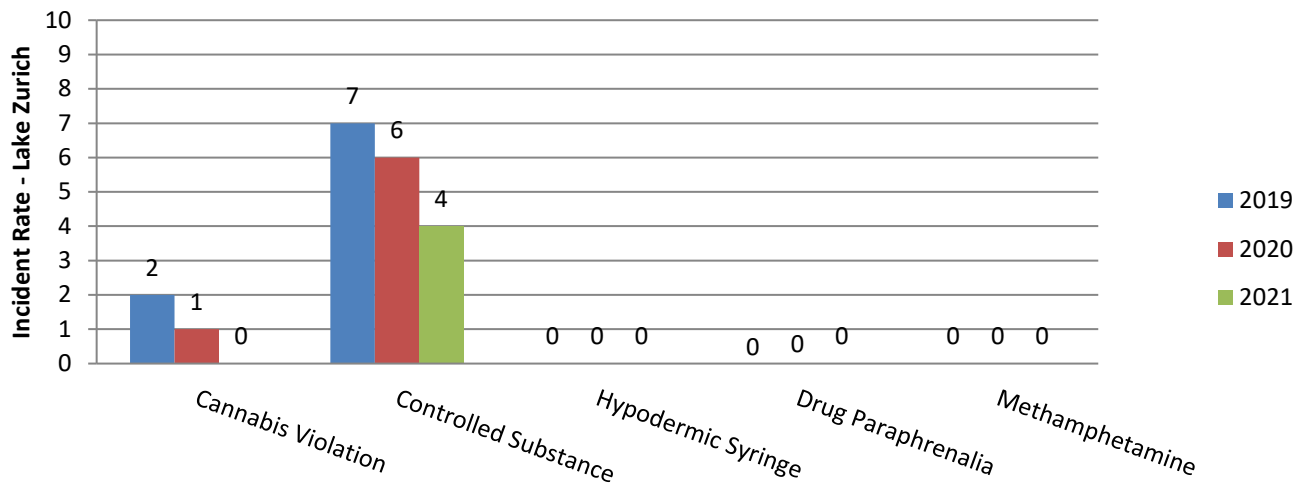
The Federal Bureau of Investigation requires four different Crimes against Persons offenses be reported for statistical purposes based on identified criteria. This information is provided to the Illinois State Police (Illinois Uniform Crime Report (I-UCR)) and passed through to the FBI. Generally, this information is converted to incidents per 100,000, although the actual numbers are used for this report.

Crime Rate for Property Crimes (Year-to-Date)



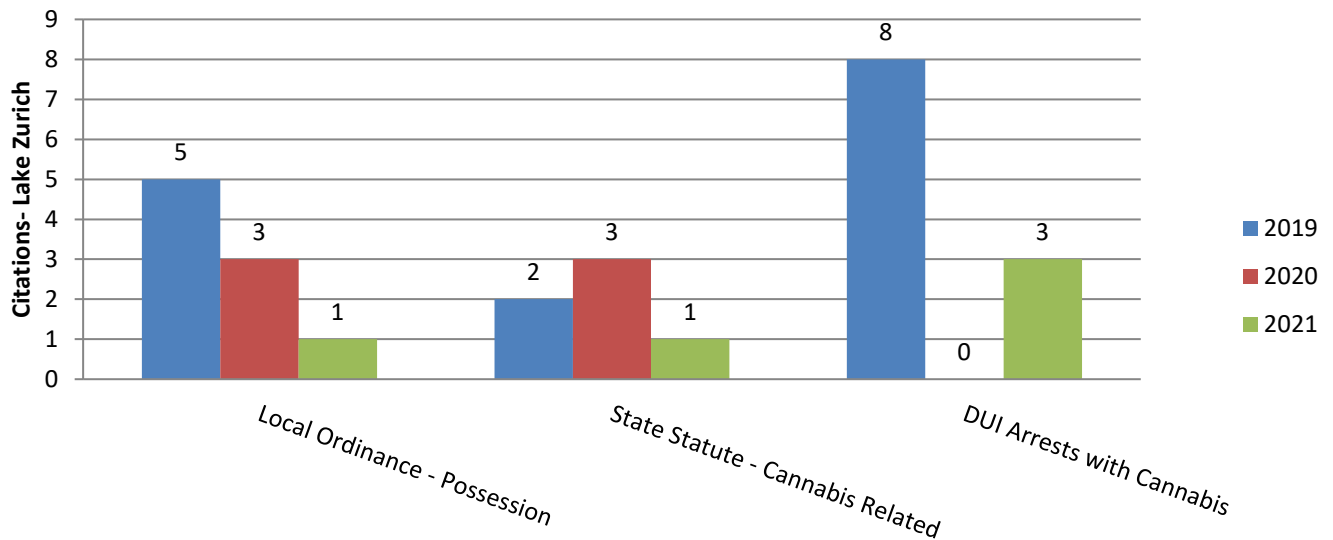
This information is provided to the Federal Bureau of Investigation via the Illinois State Police. Crime in Illinois provides crime information throughout Illinois. More information about this can be found at the Illinois State Police website: (<http://www.isp.state.il.us/crime/ucrhome.cfm>). The high rate of thefts include identity theft reports involving the IDES scam.

Drug Crime Arrests (Year-to-Date)



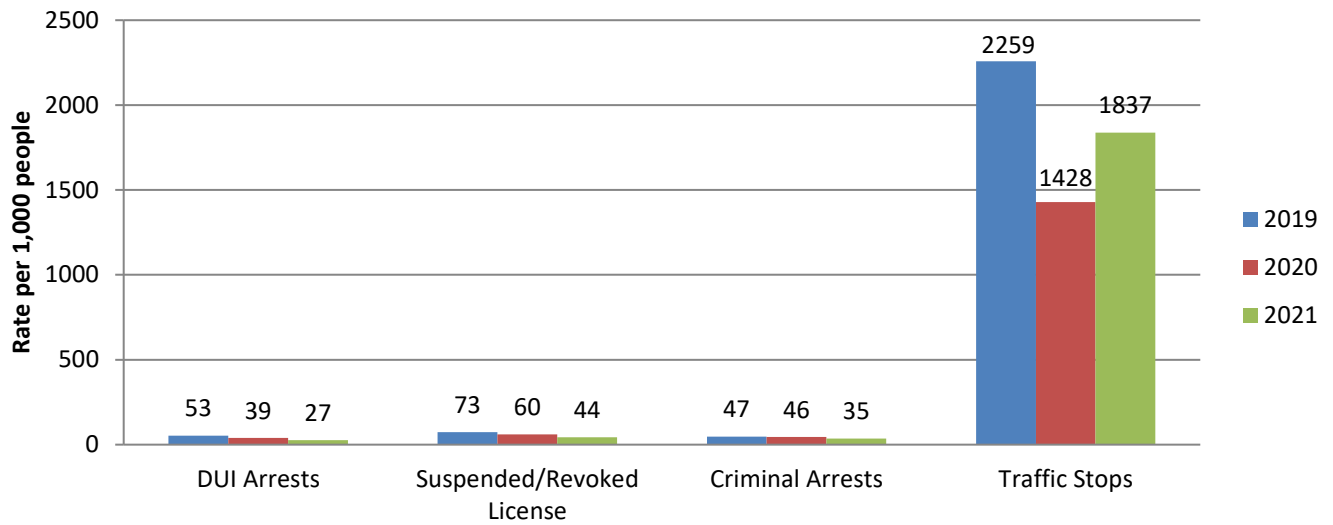
The Department is required to report Drug Crime Arrests to the Illinois State Police. The violations reported are related to the Cannabis Control Act, Controlled Substances Act, Hypodermic Syringe Act, Drug Paraphrenalia Act, and the Methamphetamine Act.

Cannabis Citations (Year-to-Date)



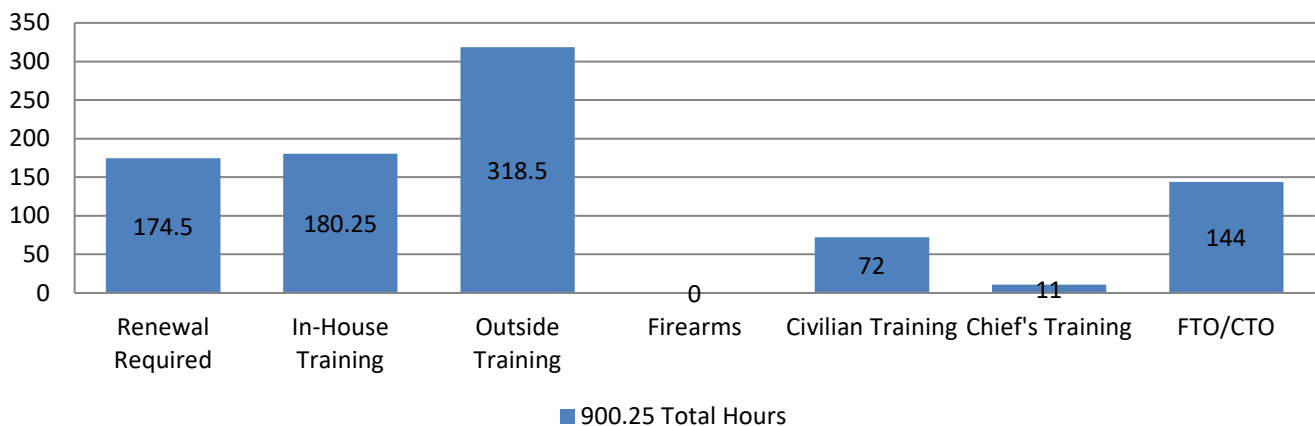
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. Information was gathered from previous years to compare what effect the new laws have made on cannabis citations. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.

Criminal and Traffic Offenses (Year-to-Date)



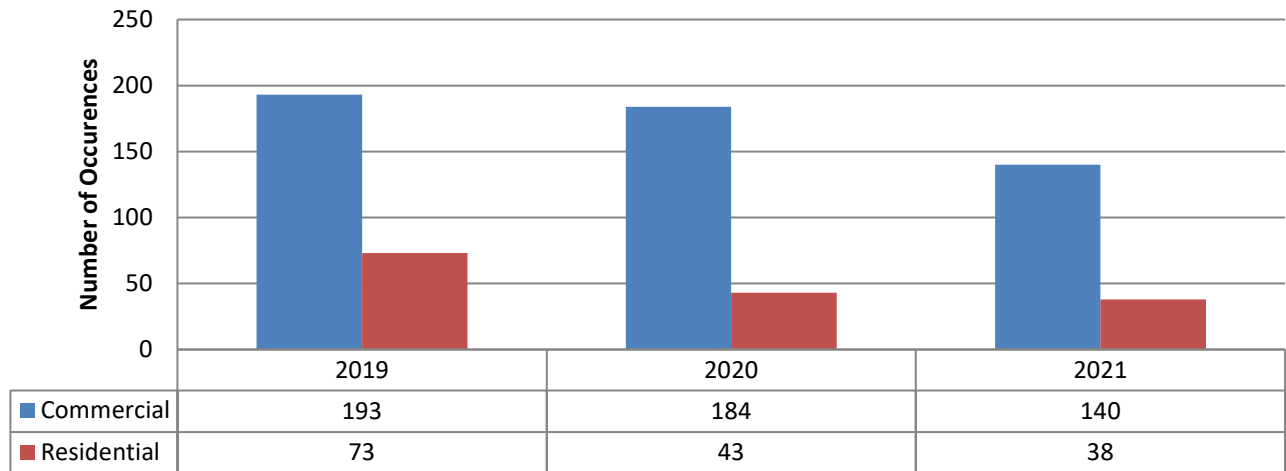
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.), and traffic stops conducted by Department personnel.

Monthly Training Time (in Hours)



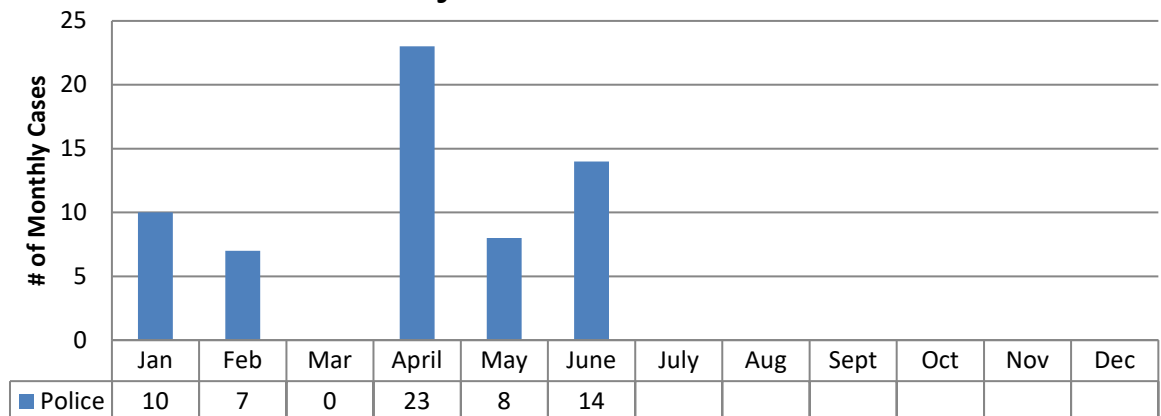
Training is an important element to maintain or improve skills/knowledge/ability.

Alarm Occurences (Year-to-Date)



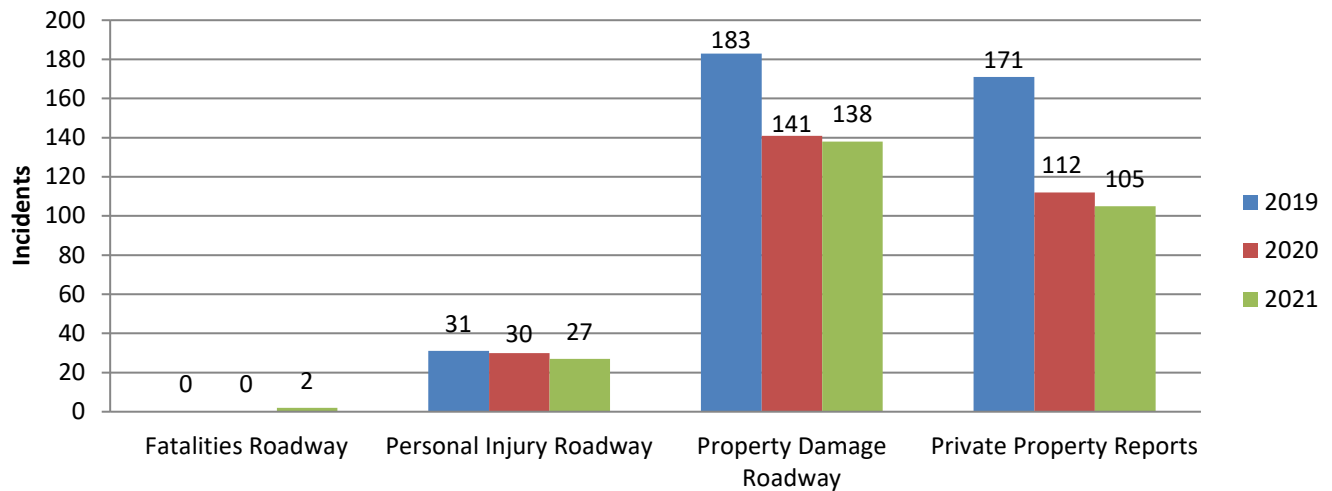
The Crime Prevention/Community Relations function monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

Administrative Adjudication Caseload 2021



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

Vehicle Crash Incidents (Year-to-Date)



The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.

Red Light Camera Violations and Accidents (Year-to-Date)

2021	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liabe	Not Liabe	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	266	\$12,270.00	4	4	0	0	1	1	1
February	121	\$17,220.00	3	2	0	1	1	2	1
March	159	\$7790.00	0	0	0	0	0	2	0
April	116	\$10,040.00	13	9	4	0	0	4	2
May	155	\$7700.00	3	2	0	0	0	2	2
June	189	\$7480.00	2	1	0	0	2	3	2
July									
August									
September									
October									
November									
December									
Total	1006	\$62,500.00	25	18	4	1	4	14	8

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.