



VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

APRIL 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at April 2021...

Life Time Fitness - In early April, Village Staff was informed by Life Time that they are preparing to resume construction on their project at the corner of US 12 and Old Rand Road in May this year instead of July.

In the meantime, the Village has asked them to certify the condition of the building and site and will review any pending items that need to be resolved prior to their start up, such as evaluation of the structure's integrity due to exposure to the elements to ensure that they are in good condition.

Non-Motorized Watercraft Season Pass for Lake Access – During April, the Village Board began a discussion on expanding lake access for non-motorized boats via a new season pass option for residents only. The Village has traditionally offered *daily* non-motorized boat permits for residents only from April 1 to October 1. With a recommendation from the Parks and Rec Advisory Board to implement a season pass, the Village Board did ultimately approve a \$40 season pass option. This will allow resident to enjoy the lake by launching non-motorized watercraft from Paulus Park, including kayaks, canoes, paddle boats, windsurfers, row boats, and long boards.

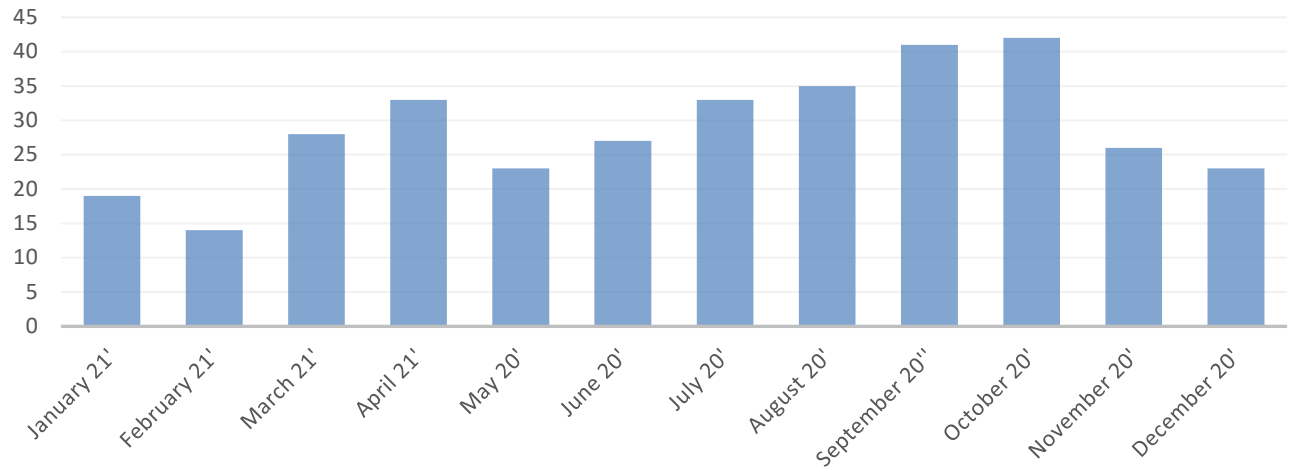
Ryan Homes Begins Construction of Canterbury Estates - Ryan Homes has begun construction of the first townhouse building that will contain four new townhouses at Canterbury Estates on Route 22. They received their building permit April 9, 2021 and immediately began the work of installing formwork for concrete and the building structure. The building is proposed to contain a furnished model unit and sales office. Ryan has indicated it will continue moving forward on the remaining buildings as the demand for new residential units is very high.

National Prescription Drug Take Back Day - On April 24, the Lake Zurich Police Department participated in the DEA's 20th National Prescription Drug Take Back Day. Approximately 30 residents dropped off nearly 90 pounds of unwanted drugs. This was an opportunity for citizens to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription and over-the-counter drugs.

Village Welcomes Formula 1 Cheer to Town – During April, the Village Board approved a Special Use Permit for new business Formula 1 Cheer, a new physical fitness facility at 65 Oakwood Road that will focus on cheerleading, tumbling, and training.

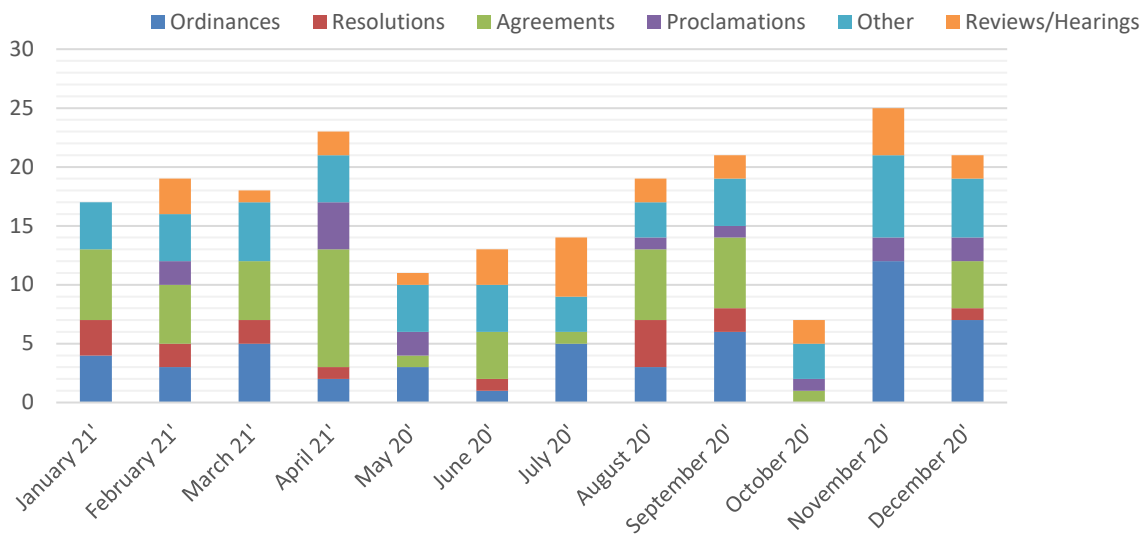
Infrastructure Investments - Several infrastructure investment projects were initiated by the Village in April, including a \$35,000 seal coating program to improve municipal parking lots and walking paths, a \$100,000 asphalt patching program for street repairs, a \$140,000 purchase of new lift station pumps that handle sanitary waste, and a \$1.5 million contract for a sanitary sewer lining project to reinforce the Lake Zurich sewer system, reducing the risk of future emergency sewer collapses.

New Lake Zurich Households



This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.

Village Board Agenda Items (Past Year)



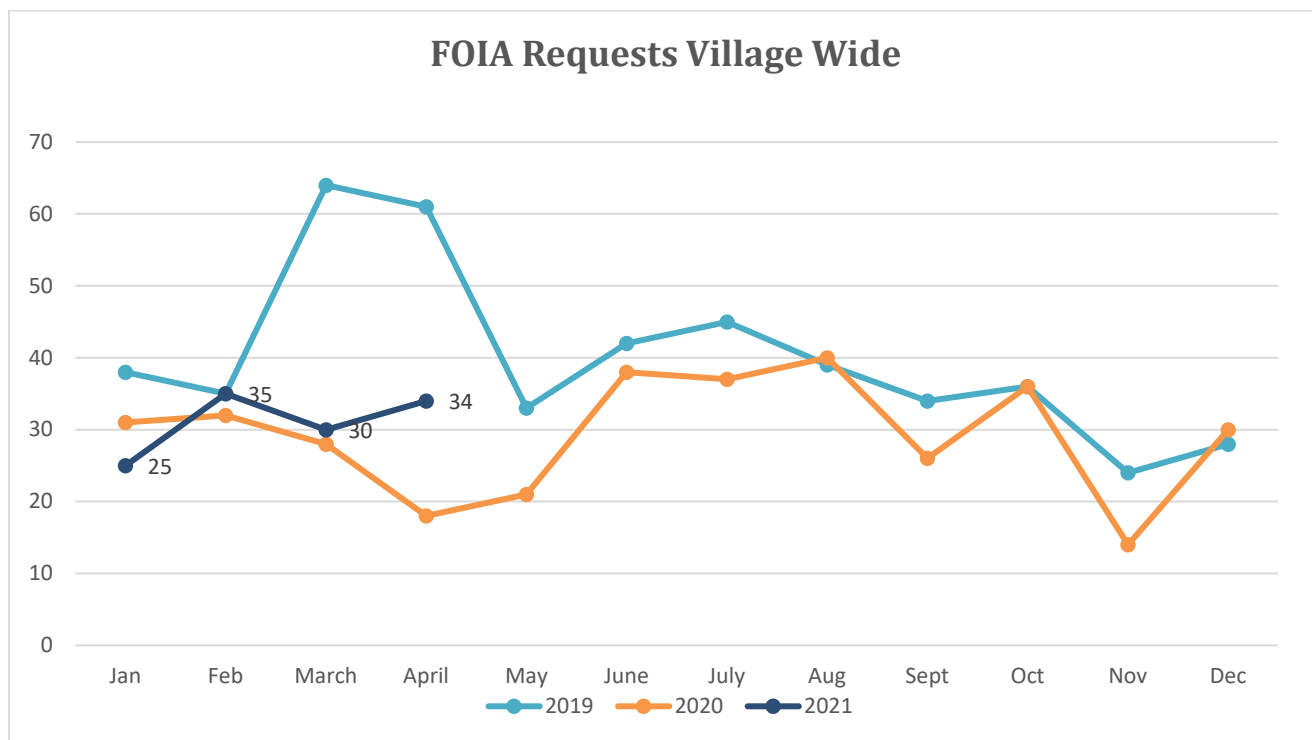
This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

Average length of regular April Village Board meetings: 1 hour 23 minutes

Benchmarks Rates – Past Month

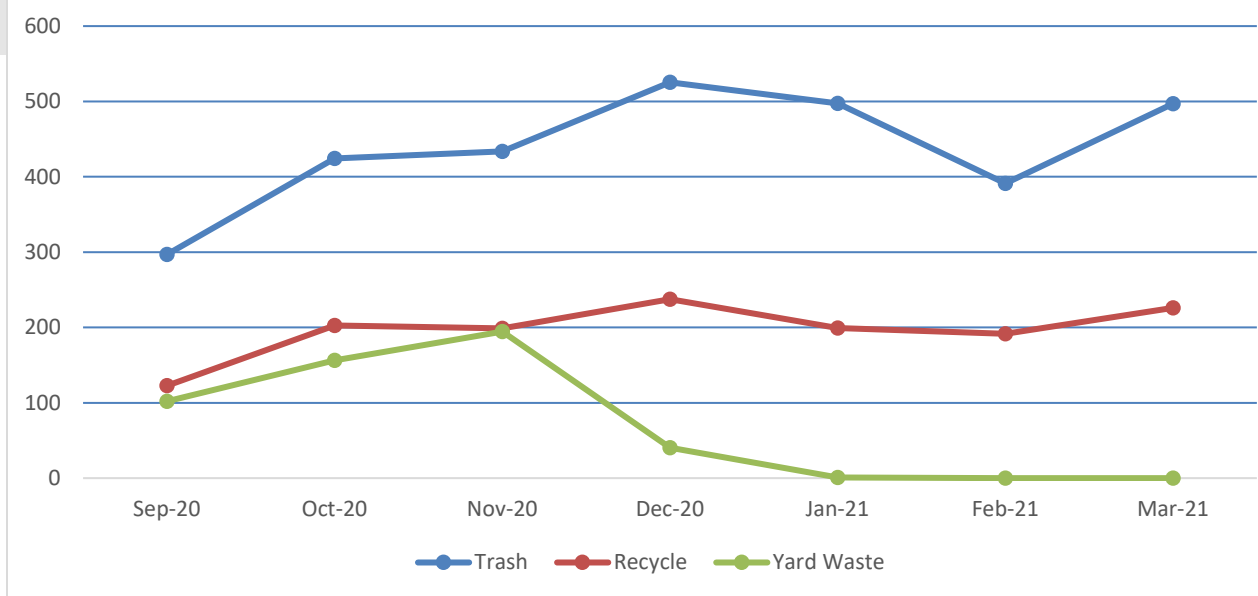


Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 6,600 subscribers.



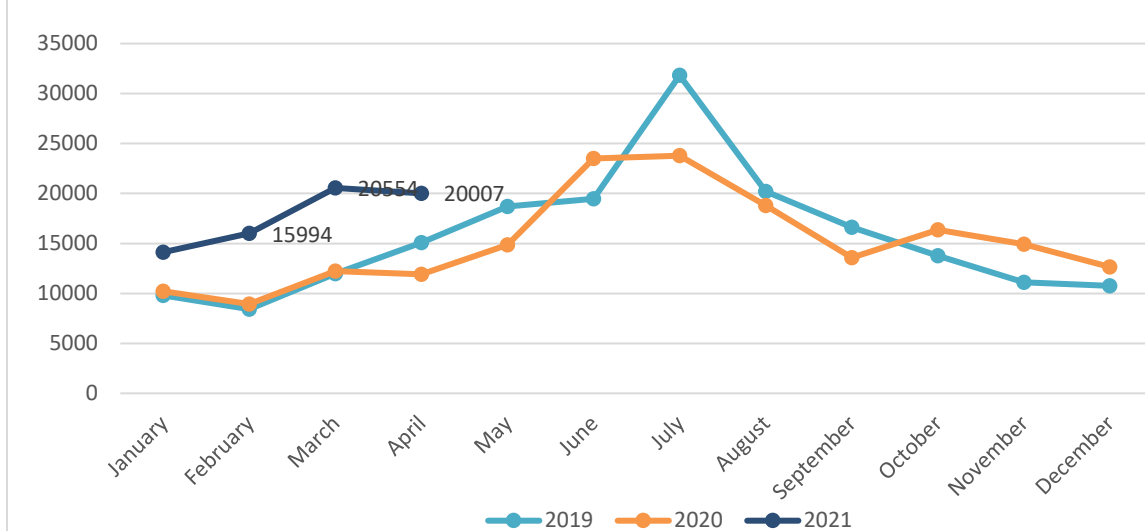
Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

Waste Collected by Prairieland Disposal (in Tons)

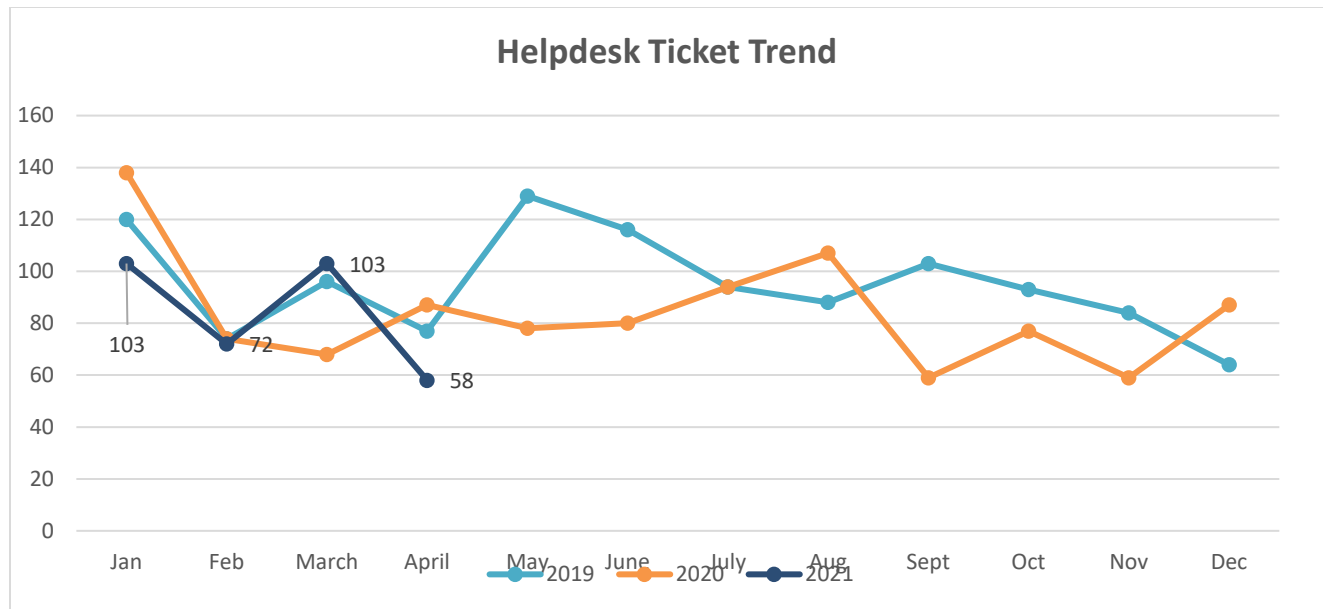


PrairieLand Disposal began service to Lake Zurich on September 1, 2020. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter.

Website Traffic

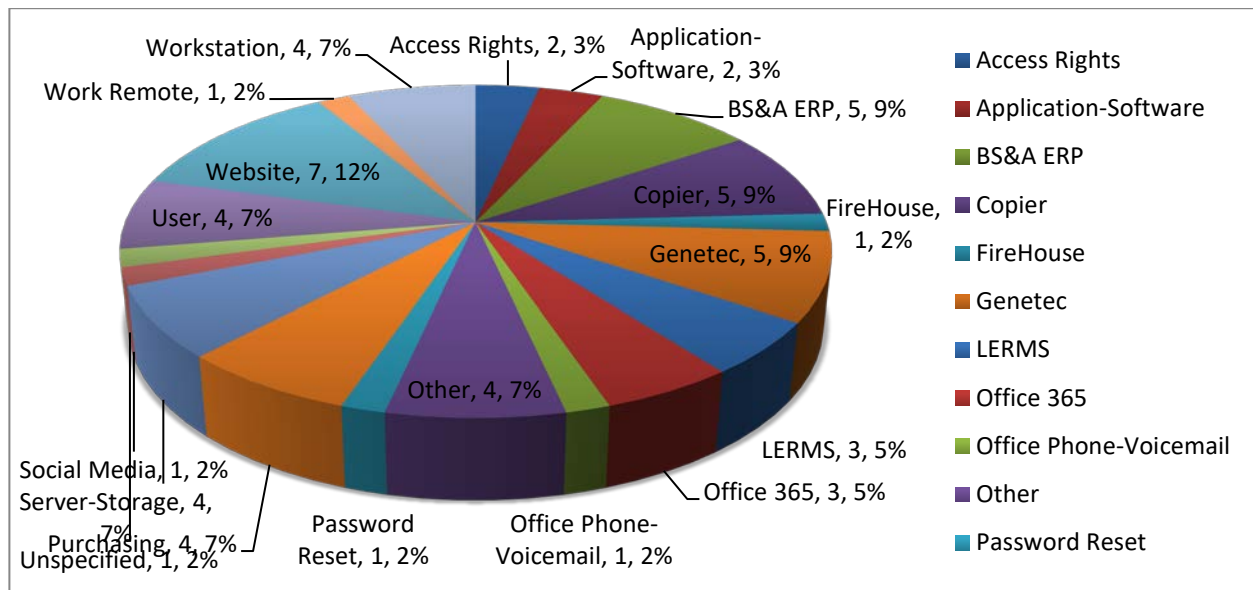


This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page on LakeZurich.org for April: Parks and Recreation**

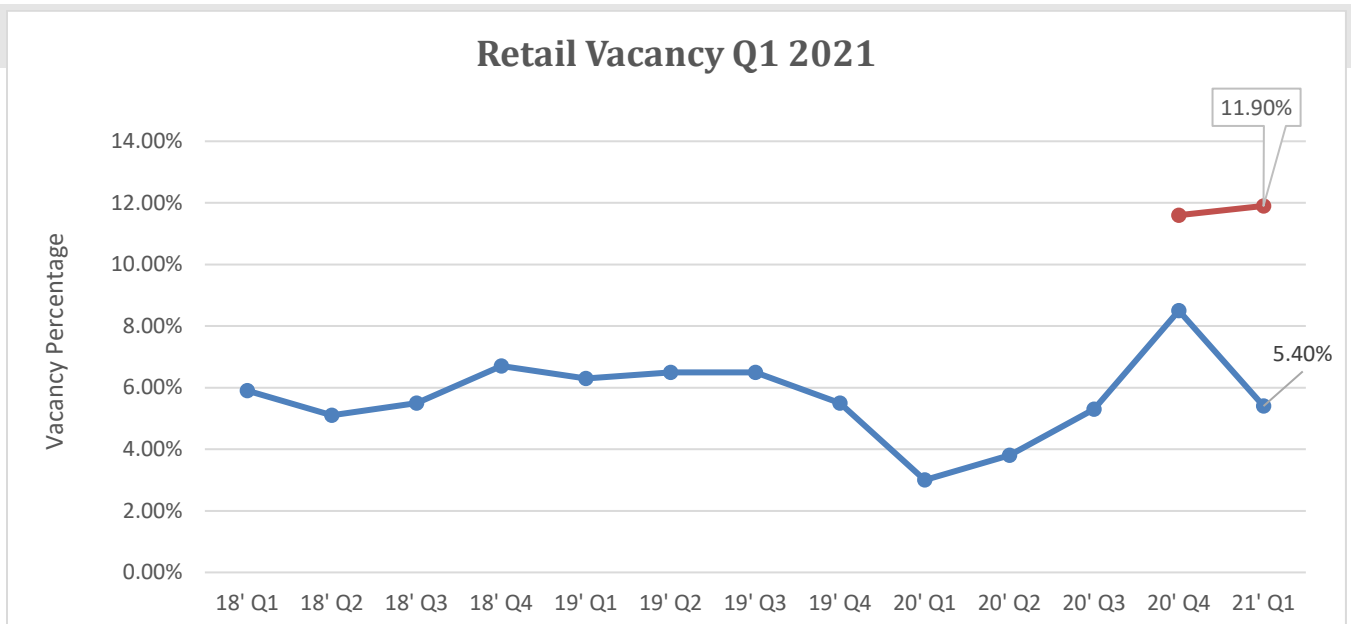


Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for training workshops or investment in technology upgrades. This graph shows the most common requests for assistance this month. **Total Help Desk tickets in April: 58**

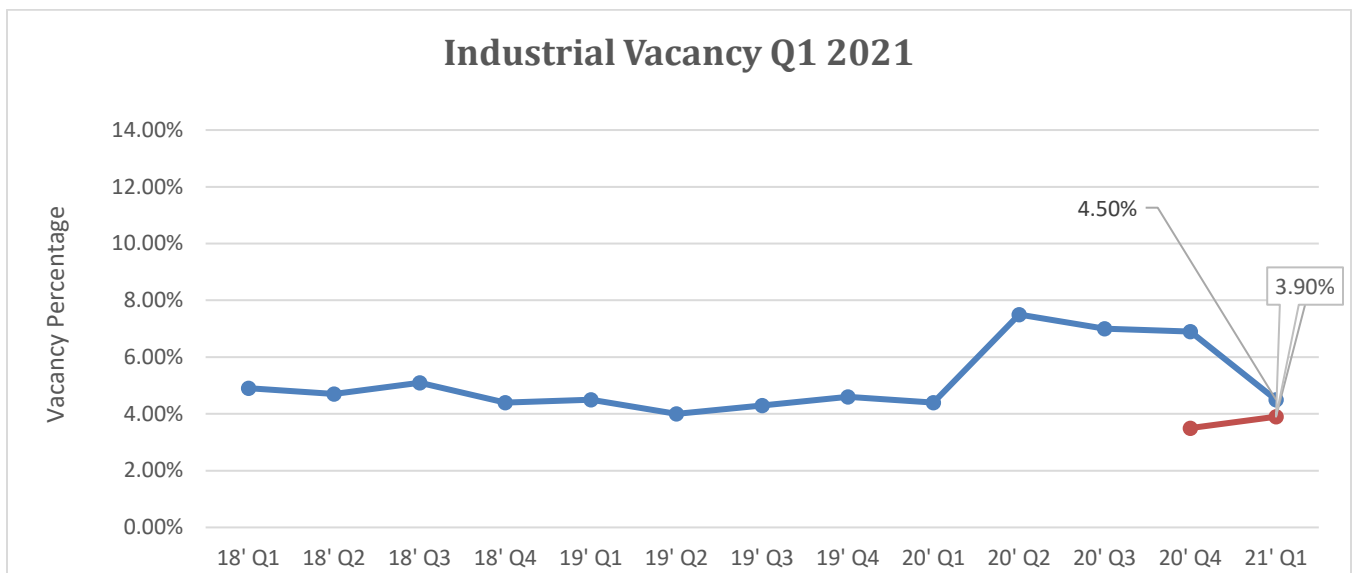
Help Desk – April



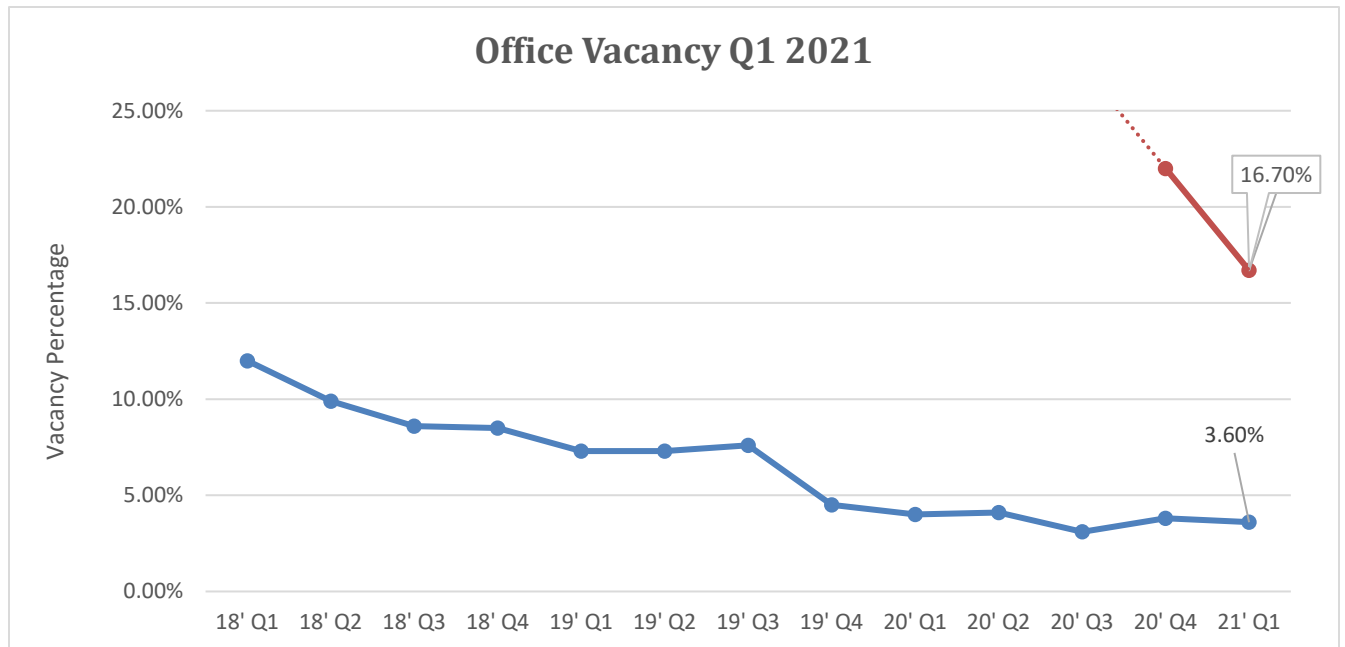
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The Lake Zurich retail vacancy rate decreased in the first quarter of 2021 to 5.4% vacant from 8.5% in the fourth quarter (*based on Lake County Partners data*). As of March 31, 2021, there was 140,272 square feet of retail space reported vacant in Lake Zurich, with average rates at \$15.42 per square foot (nnn). *Chicagoland retail vacancy rate from CBRE (red line).*

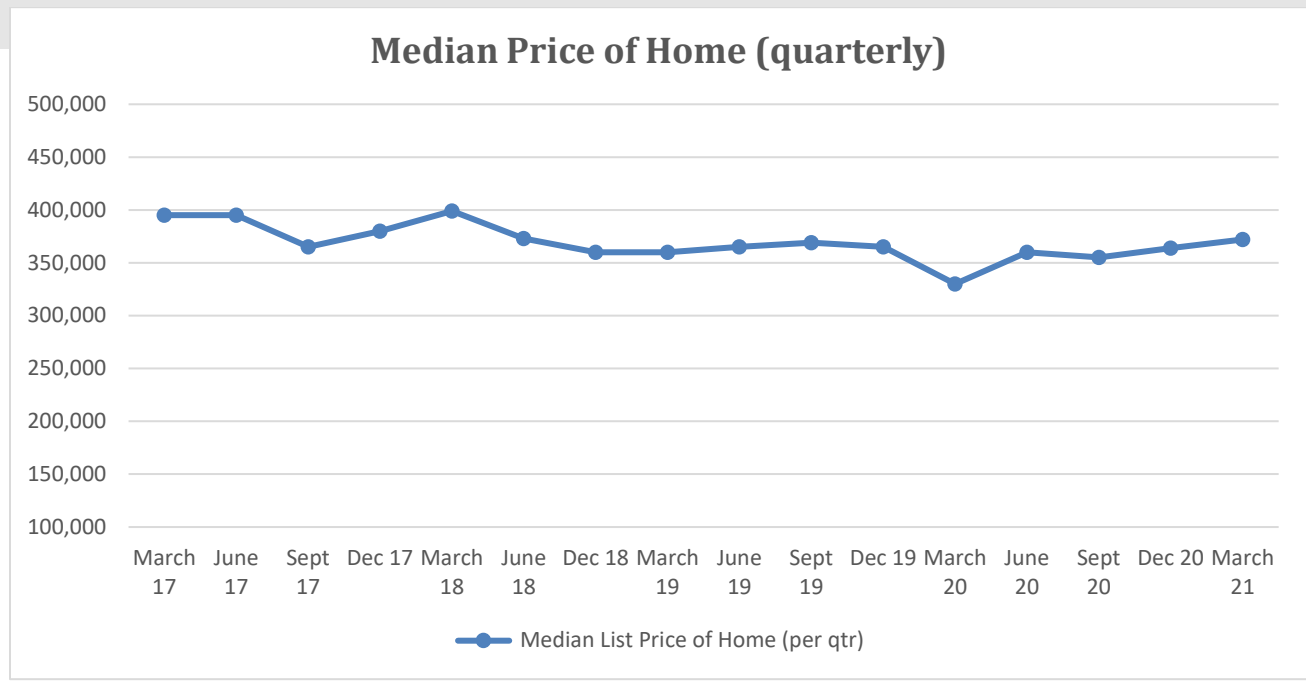


The Lake Zurich industrial vacancy rate decreased to 4.5% in Quarter 1 of 2021 compared to Quarter 4 when 6.8% was reported vacant (*based on Lake County Partners data*). As of March 31, 2021, there was 253,723 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$4.65 per square foot (nnn). *Midwest industrial vacancy rate from CBRE (red line).*



The Lake Zurich office vacancy rate decreased from 3.8% in Quarter 4 of 2020 to 3.6% reported vacant in Quarter 1 (*based on Lake County Partners data*). As of March 31, 2021, there was 14,361 square feet of office space reported vacant in Lake Zurich, with average rates at \$24.98 per square foot (full service). *Chicagoland office vacancy rate from CBRE (red line).*

Real Estate Housing Trends – Residential Inventory



The chart above reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

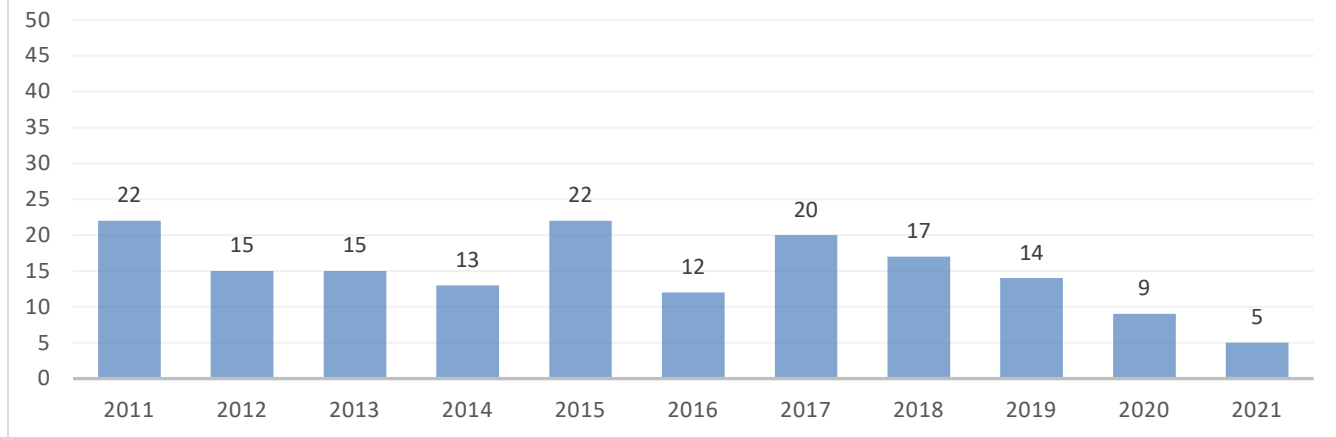
The monthly snapshot below reports more details about the residential real estate market for the most recent month.

April Snapshot of Real Estate Trends

Homes Reported for Sale:	43
Median List Price:	\$365,000
Median List \$/Sq. Ft	\$179
Median Sale Price:	\$352,000
Average Down Payment:	23.2%
Median Sale \$/Sq. Ft.	\$178
Average Sale / List:	99%
Number of Homes Sold:	40

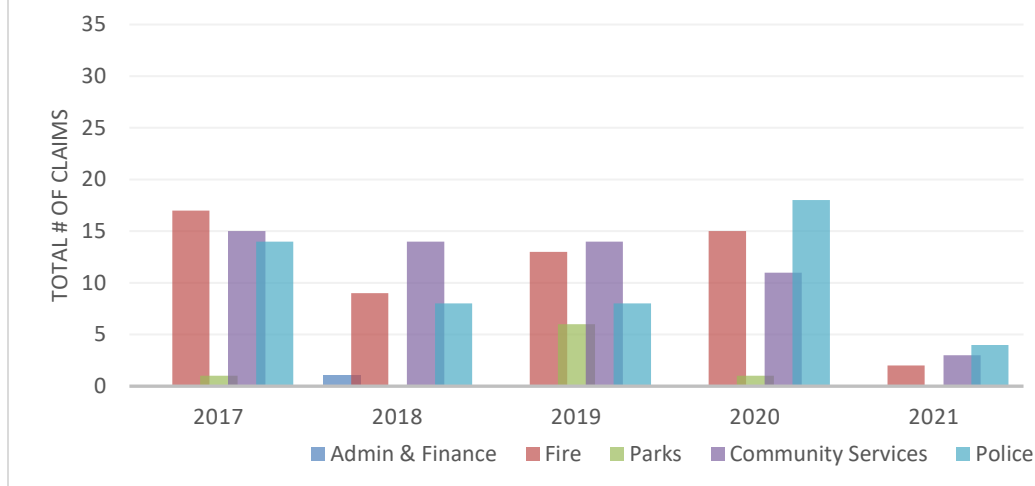
*Source: Redfin Corporation

General Liability Claims -Total Incidents (Year-to-Date)



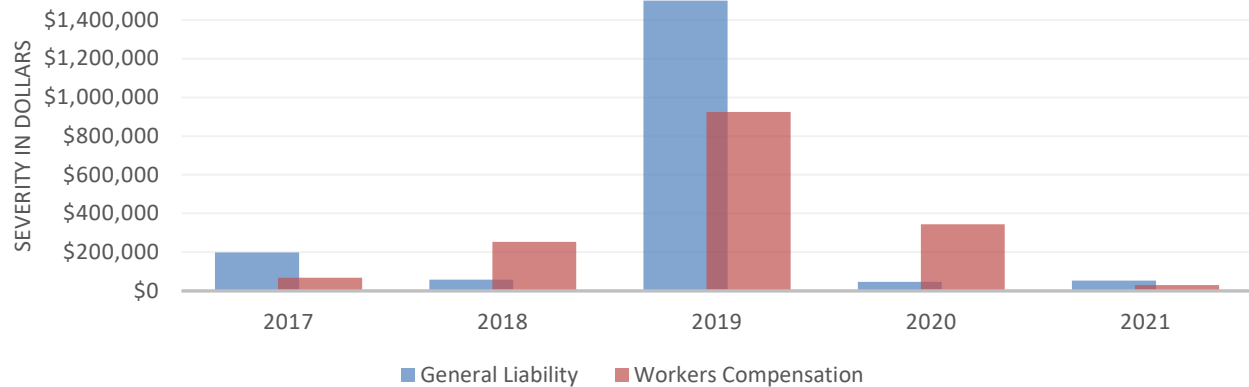
Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1st.

Claim Frequency By Department (Year-to-Date)



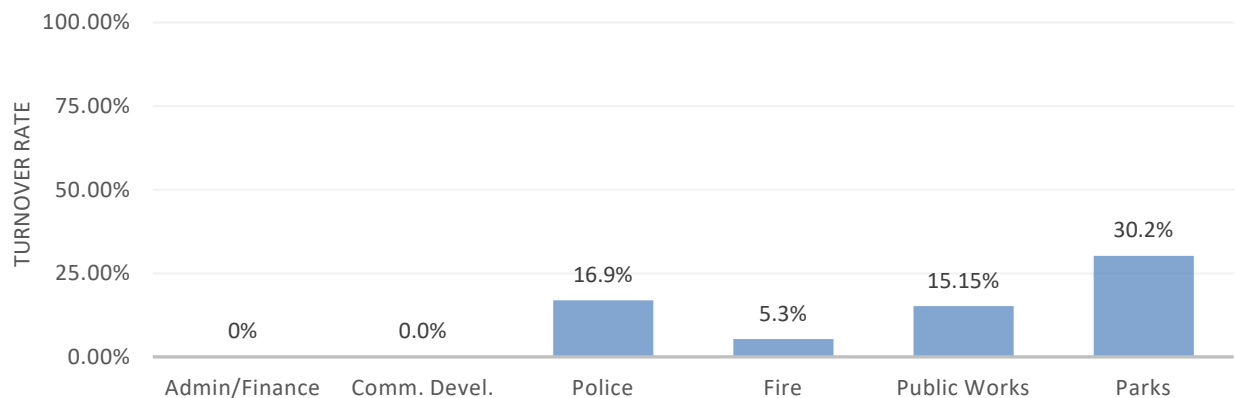
Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.

Claim Severity for General Liability and Workers Compensation (Year-to-Date)



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.

Employee Turnover Rate by Department (Past Year)



A certain level of turnover is healthy and desirable for organizations. A zero percent turnover rate is not the goal. Regularly tracking turnover rate will facilitate decision making related to employee satisfaction, human resources screening, and succession planning. This metric tracks turnover for all Village employees, including full-time, part-time, and seasonal on a rotating basis for the past 12 months. The size of the department is an important factor when analyzing this data. **Note:** Parks and Public Works are heavily staffed by part-time seasonal personnel, resulting in a turnover rate that is technically high but this is not a cause for concern.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

MARCH 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During March, preparation for the annual audit and closing the financial records for fiscal year 2020 were the primary activities outside of day-to-day operations. Auditors from Baker Tilly will begin their three-week fieldwork visit the first week of April. Staff have been diligently working on reviewing the fiduciary activities in advance of the auditor's arrival and in an effort to prepare for the implementation of a new accounting standard, GASB 84. Work has also begun on the bi-annual Capital Improvement Plan; as a collaborative project across all departments, preparation will be ongoing in stages for the next few months with presentation to the board in summer.

GENERAL FUND OPERATING RESULTS *SUMMARY*

For the month of March, revenues totaled \$1.81 million and expenditures \$1.69 million, resulting in an operating excess of \$121k. From a budget perspective, we had expected expenditures to exceed revenues by \$264k. Year-to-date figures below represent the third month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,596,625	\$ 1,806,931	\$ 4,972,818	\$ 5,501,523
Expenditures	1,860,347	1,685,901	5,562,646	5,188,273
Excess (Deficiency)	\$ (263,722)	\$ 121,030	\$ (589,828)	\$ 313,250

REVENUES

Following is a summary of revenues by type through March 31, 2021. These figures represent three months of financial activity. A more detailed analysis can be found on page 9.

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 160,722	\$ 169,397	5.4%	\$ 554,848	\$ 561,442	1.19%	5.5%
Intergovernmental	1,252,001	1,423,768	13.7%	3,676,341	4,061,335	10.47%	28.0%
Licenses & Permits	47,268	52,628	11.3%	359,081	365,862	1.89%	50.7%
Fines and Forfeits	47,500	34,553	-27.3%	131,900	103,913	-21.22%	17.9%
Charges for Services	82,420	104,396	26.7%	222,294	352,096	58.39%	23.9%
Investment Income	2,778	(589)	-121.2%	7,039	(843)	-111.98%	-0.7%
Miscellaneous	3,936	22,779	478.7%	21,315	57,718	170.78%	51.6%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 1,596,625	\$ 1,806,931	13.2%	\$ 4,972,818	\$ 5,501,523	10.63%	19.8%

Taxes:

Revenues from taxes came in at \$169k in March, 5% above budget expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 12% higher than expected for the month at \$39k. That is 18% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Both utility taxes exceeded expectations for the month. The gas utility tax had \$50k in receipts compared to an expected \$48k. Electric utility tax came in at \$81k versus the expected \$78k. Combined, utility taxes were 4% more than expected. The payments are based primarily on February activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.4 million in March, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$667k. This represents sales from December and was 6% less than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in 50% above expectations with the receipts for March totaling \$152k compared to an expected \$101k. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 51% below budget expectations at \$9k, due to the Governor issued shut down, closing gaming from November 19th through most of January 2021. Video gaming tax

is received two months in arrears. The video gaming tax receipts budgeted for March relate to tax for January activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$53k for March, 11% above budget expectations. Building permits (\$16k), liquor licenses (\$9k), contractor registrations (\$8k), and permit plan review (\$7k) were the biggest contributors. Additional items included in license and permit revenue are occupancy certificates (\$4k), and plumbing permits (\$3k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines were less than expected during March, with receipts of \$35k, which was 27% below the \$48k projected. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$104k in March. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$29k. This category is a combination on timing of receipts and fluctuating activity levels.

Investment Income:

The General Fund investment income in March was negative \$589 due to changes in market value. Investment returns were balanced between investments in certificates of deposits, treasury obligations, investment pools and interest-bearing money market accounts. Currently, the investments are concentrated in certificates of deposit and interest-bearing money market accounts. While longer term maturities are slightly higher, interest rates are still at an all-time low. A detailed cash and investment report can be found on page 17.

Miscellaneous:

The General Fund miscellaneous revenue in March was \$23k. Receipts for this category were sale of fixed assets (\$16k), and rental income (\$5k), as well as other small items.

EXPENDITURES

For the month of March, expenditures totaled \$1.69 million for the General Fund, which was 9% below projections of \$1.86 million. The table below presents a summary of General Fund expenditures by department as of March 31, 2021. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 5,825	\$ 6,438	10.5%	\$ 14,431	\$ 24,628	70.7%	33.8%
Administration	\$ 125,083	\$ 80,800	-35.4%	\$ 240,581	\$ 199,530	-17.1%	17.2%
Finance	\$ 41,167	\$ 39,610	-3.8%	\$ 135,031	\$ 134,331	-0.5%	23.9%
Technology	\$ 33,330	\$ 33,983	2.0%	\$ 126,072	\$ 118,225	-6.2%	23.2%
Police	\$ 489,035	\$ 430,718	-11.9%	\$ 1,489,083	1,305,955	-12.3%	16.6%
Fire	\$ 762,641	\$ 729,763	-4.3%	\$ 2,355,696	2,308,229	-2.0%	19.0%
Community Develop.	\$ 74,785	\$ 58,515	-21.8%	\$ 182,768	145,946	-20.1%	16.3%
Public Works	\$ 232,186	\$ 211,692	-8.8%	\$ 716,241	664,469	-7.2%	22.1%
Park & Recreation	\$ 45,736	\$ 43,824	-4.2%	\$ 151,066	135,285	-10.4%	16.3%
Operating Transfers	\$ 50,559	\$ 50,558	0.0%	\$ 151,677	151,675	0.0%	25.0%
Total	\$ 1,860,347	\$ 1,685,901	-9.4%	\$ 5,562,646	\$ 5,188,273	-6.7%	18.7%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Special Revenue Funds:

Motor fuel tax revenue came in at \$271k in March, which was 643% above the budget of \$37k. The excess is mainly due to the 'Transportation Renewal Fund' (\$23k), in which municipalities will see an increase to their MFT due to the 2019 state capital bill, as well as the receipt of the Rebuild Illinois MFT Grant (\$216k). Conservative estimates for revenues highly sensitive to the economy, such as this one,

allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were (\$38k) for road salt and liquid calcium chloride.

March revenues for the Hotel Tax Fund totaled \$4. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Hotel Tax receipts have been declining as the rental nights have been decreasing. Expenditures of \$7k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for March totaled \$19k, which primarily relates to funding transfers in from other funds. Expenditures for the month totaled \$11k, consisting mostly of normal staff expenses.

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2021. Interest payments are paid semi-annually, typically July and December. Revenues for the debt service fund are from interest and changes in market value of investments at this point in the year. Transfers from other funding sources will occur later in the year. Interest rates continue to be low for the options available for village investment per law. Expenditures of \$2k were recorded for the month for paying agent fees.

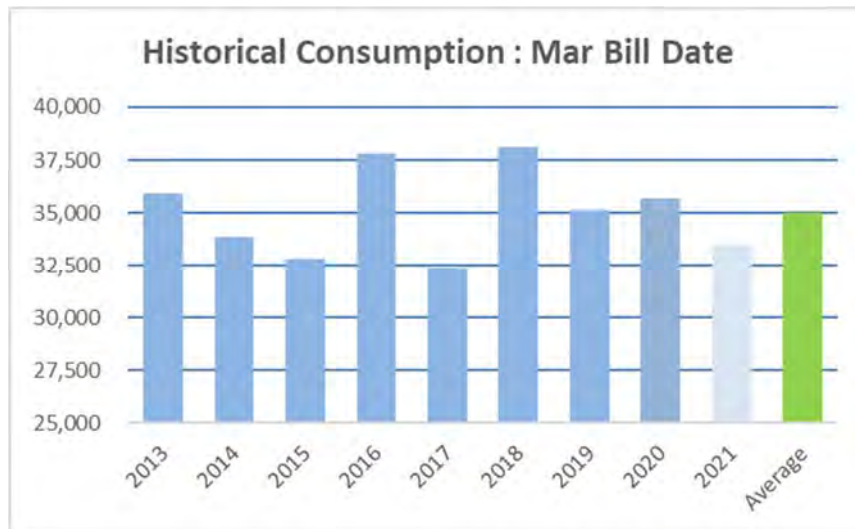
Capital Projects Funds:

March revenue for the capital projects funds in total came in at \$245k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from March of \$212k. This was 22% higher than budget expectations and 2% lower than the same month last year. March receipts represent sales from December. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include park impact fees (\$24k), as well as the electric aggregation civic contribution (\$6k), tree replacement (\$3k), and residual interest income and change in market value of investments.

Expenditures for capital projects were recorded in March of \$26k, consisting of solar flashing beacons (\$15k), 2021 road program expenses (\$9k), and Paulus Park OSLAD planning (\$2k). Due to timing of the budgeted capital projects, the majority of remaining budgeted expenditures will be spent later in the year, during and after construction season.

Water and Sewer Fund:

March revenue totaled \$559k, which was 2% higher than the budget estimate of \$546k. Consumption metered in March was 34M gallons, lower than the nine-year average of 35M gallons. The consumption billed in March primarily represents water metered in late February and early March. With about 40M gallons pumped, about 16% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing March water consumption over the past eight years provided below.



Expenses in the Water Fund were \$453k for the month. Of this amount, \$160k is a non-cash transaction to record depreciation of the infrastructure assets of the fund. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. March expenses include non-cash depreciation expenses (\$33k), and the purchase of computers and memory (\$4k).

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in March were \$300 for water quality management (SSA #13).

SSA Activity Mar-21									
SSA #	Location	Beginning Balance 1/1/2021	Year-To-Date		Ending Balance 1/31/2021	Annual Expected		Annual Expected	
			Revenues	Expenses		Revenues	YTD %	Expenses	YTD %
SSA #8	Heatherleigh	73,797	-	-	73,797	9,697	0.00%	15,600	0.00%
SSA #9	Willow Ponds	130,932	-	-	130,932	11,851	0.00%	17,306	0.00%
SSA #10	Westberry	16,027	-	-	16,027	1,000	0.00%	-	N/A
SSA #11	Lake Zurich Pines	23,327	-	-	23,327	2,999	0.00% ^a	1,575	0.00%
SSA #13	Conventry Creek	188,041	-	338	187,703	29,894	0.00% ^a	TBD	N/A
SSA #16	Country Club	(3,803)	-	-	(3,803)	1,760	N/A	TBD	N/A
		428,321	-	338	427,983	57,202	0.00%	34,482	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$384k for the month. For March, the fund recorded an unrealized gain of \$358k from investments. Total municipal and member contributions for the month totaled \$25k. Expenses for the month were \$195k of which \$188k was for pension and benefit payments, \$5K was for insurance, and \$2k was for professional services and investment expenses. For the month of March, the fund experienced a gain of \$189k. As of March 31st, the fund had a net position of \$30.8 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had a similar month for investments, with an unrealized gain of \$544k from investments. Total municipal and member contributions for the month totaled \$37k. Total revenues for the month were \$581k. Expenses for the month were \$184k, of which \$182k was for pension and benefit payments, \$2k was for professional services, and \$100 was for investment and other expenses. For the month of March, the fund experienced a gain of \$396k. As of March 31st, the fund had a net position of \$49.2 million. Additional information can be found on page 18.

Conclusion:

For the fiscal periods covered by this report, no major concerns were identified. Some of the major revenue sources are performing above expectation for the first quarter, and will be monitored for indications of continued performance. Expenditures have been kept to a minimum. We will continue to monitor the revenues and expenditures closely throughout the coming months, and the lingering effects of the COVID19 pandemic.

Respectfully Submitted,

Bane Thomey

Bane Thomey
Director of Finance

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
GENERAL FUND
March 31, 2021

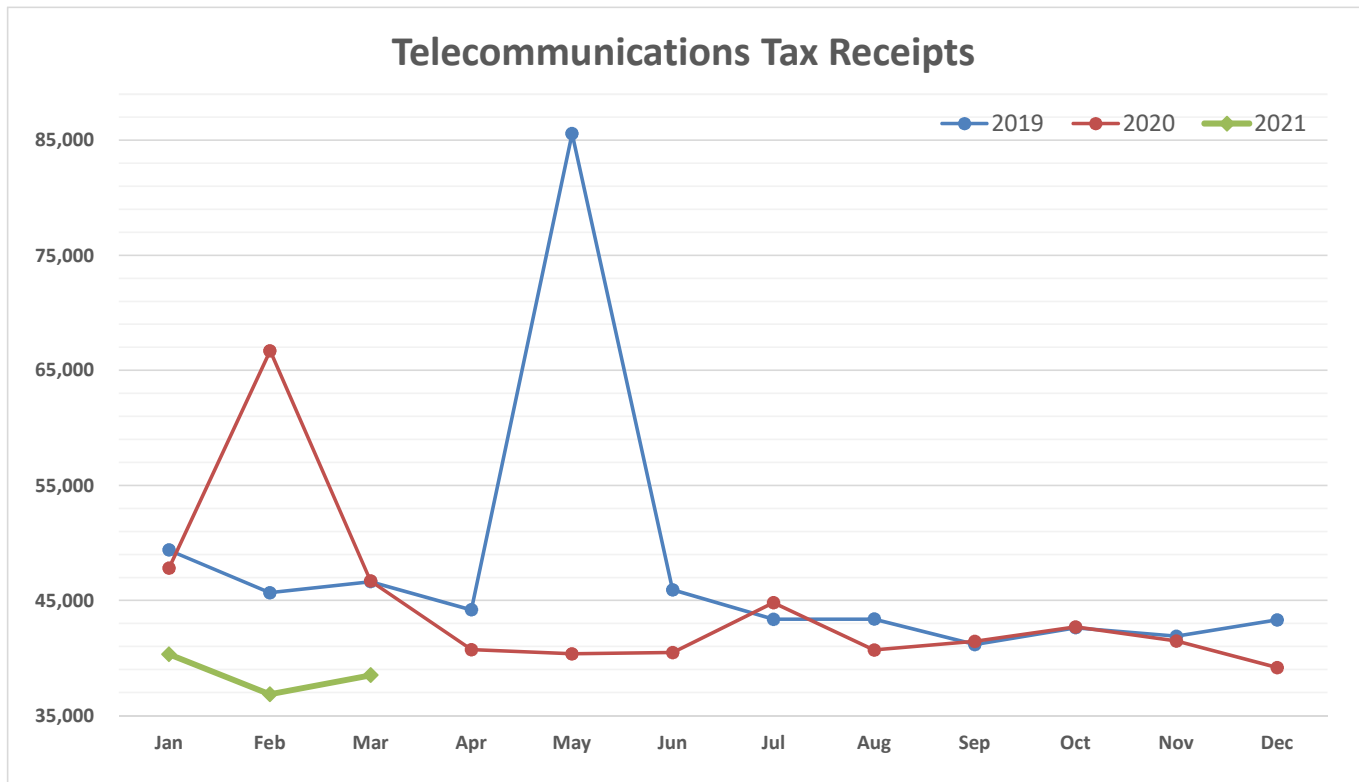
	Current Month			Year-to-Date			Amended	% of
	Budget	Actual	%	Budget	Actual	%	Annual	Budget
			Variance				Budget	Achieved
REVENUES								
Taxes								
Property Taxes	-	-	0.0%	-	-	0.0%	8,191,153	0.0%
Utility Tax - Electric	78,166	80,880	3.5%	244,580	242,899	(0.7%)	949,475	25.6%
Utility Tax - Gas	48,111	50,003	3.9%	123,255	124,822	1.3%	293,052	42.6%
Cable Tv Franchise	-	-	0.0%	82,349	78,022	(5.3%)	314,042	24.8%
Telecom Tax	34,445	38,514	11.8%	104,664	115,698	10.5%	437,770	26.4%
Total Taxes	160,722	169,397	5.4%	554,848	561,442	1.2%	10,185,492	5.5%
Intergovernmental								
State Sales Tax	581,188	667,111	14.8%	1,529,543	1,752,001	14.5%	5,754,018	30.4%
State Income Tax	100,806	151,661	50.4%	407,378	579,862	42.3%	1,785,209	32.5%
State Use Tax	90,398	116,783	29.2%	232,717	277,205	19.1%	844,005	32.8%
Video Gaming Tax	19,167	9,370	(51.1%)	57,501	19,552	(66.0%)	230,000	8.5%
Fire/Rescue Srvc Contract	451,902	466,781	3.3%	1,355,706	1,400,343	3.3%	5,601,371	25.0%
Other Intergovernmental	8,540	12,060	41.2%	93,496	32,371	(65.4%)	312,914	10.3%
Total Intergovernmental	1,252,001	1,423,768	13.7%	3,676,341	4,061,335	10.5%	14,527,517	28.0%
Licenses & Permits								
Liquor Licenses	15,000	9,263	(38.2%)	153,000	146,125	(4.5%)	171,000	85.5%
Business Licenses	2,645	1,015	(61.6%)	100,922	91,121	(9.7%)	103,000	88.5%
Building Permits	10,309	16,291	58.0%	23,500	35,364	50.5%	160,000	22.1%
Permit Plan Review	3,135	6,883	119.6%	24,500	30,843	25.9%	70,000	44.1%
Other Permits	16,179	19,176	18.5%	57,159	62,410	9.2%	217,250	28.7%
Total Licenses & Permits	47,268	52,628	11.3%	359,081	365,862	1.9%	721,250	50.7%
Fines and Forfeits	47,500	34,553	(27.3%)	131,900	103,913	(21.2%)	582,000	17.9%
Charges for Services								
Fire/Rescue Ambulance Fee	35,522	29,350	(17.4%)	103,123	174,524	69.2%	650,000	26.8%
Park Program Fees	23,208	57,797	149.0%	65,056	129,151	98.5%	417,203	31.0%
Other Charges for Services	23,690	17,249	(27.2%)	54,115	48,421	(10.5%)	407,750	11.9%
Total Charges for Services	82,420	104,396	26.7%	222,294	352,096	58.4%	1,474,953	23.9%
Investment Income	2,778	(589)	(121.2%)	7,039	(843)	(112.0%)	118,000	-0.7%
Miscellaneous	3,936	22,779	478.7%	21,315	57,718	170.8%	111,870	51.6%
Total General Fund Revenues	1,596,625	1,806,931	13.2%	4,972,818	5,501,523	10.6%	27,721,082	19.8%
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
EXPENDITURES								
General Government								
Legislative	5,825	6,438	10.5%	14,431	24,628	70.7%	72,786	33.8%
Administration	125,083	80,800	(35.4%)	240,581	199,530	(17.1%)	1,160,001	17.2%
Finance	41,167	39,610	(3.8%)	135,031	134,331	(0.5%)	561,060	23.9%
Technology	33,330	33,983	2.0%	126,072	118,225	(6.2%)	509,825	23.2%
Total Gen. Govt.	205,405	160,831	(21.7%)	516,115	476,713	(7.6%)	2,303,672	20.7%
Public Safety								
Police	489,035	430,718	(11.9%)	1,489,083	1,305,955	(12.3%)	7,890,924	16.6%
Fire	762,641	729,763	(4.3%)	2,355,696	2,308,229	(2.0%)	12,179,293	19.0%
Community Development	74,785	58,515	(21.8%)	182,768	145,946	(20.1%)	897,717	16.3%
Total Public Safety	1,326,461	1,218,995	(8.1%)	4,027,547	3,760,131	(6.6%)	20,967,934	17.9%
Streets - Public Works	232,186	211,692	(8.8%)	716,241	664,469	(7.2%)	3,005,542	22.1%
Culture - Park and Recreation	45,736	43,824	(4.2%)	151,066	135,285	(10.4%)	828,388	16.3%
Total General Fund Expend.	1,809,788	1,635,343	(9.6%)	5,410,969	5,036,598	(6.9%)	27,105,536	18.6%
Operating Transfers Out	50,559	50,558	(0.0%)	151,677	151,675	(0.0%)	606,700	25.0%
NET INCOME (LOSS) FOR GENERAL	(263,722)	121,030	-145.9%	(589,828)	313,250	-153.1%	8,846	3541.1%

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
March 31, 2021

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
SPECIAL REVENUE FUNDS								
MOTOR FUEL TAX FUND								
Revenues	36,537	271,364	642.7%	124,293	395,465	218.2%	641,683	61.6%
Expenditures	33,853	38,148	12.7%	124,237	76,344	(38.5%)	428,267	17.8%
Net Activity Gain (Loss)	2,684	233,216		56	319,121		213,416	
HOTEL TAX FUND								
Revenues	1,358	3,545	161.0%	5,098	8,540	67.5%	28,180	30.3%
Expenditures	6,641	6,547	(1.4%)	19,707	32,077	62.8%	91,808	34.9%
Net Activity Gain (Loss)	(5,283)	(3,002)		(14,609)	(23,538)		(63,628)	
SPECIAL EVENTS FUND								
Admin & Miscellaneous								
Revenues	12,279	12,270	(0.1%)	37,834	36,810	(2.7%)	152,450	24.1%
Expenditures	17,540	10,654	(39.3%)	37,915	31,388	(17.2%)	150,880	20.8%
Net Activity Gain (Loss)	(5,261)	1,616		(81)	5,422		1,570	
Rock the Block								
Revenues	-	200	0.0%	2,000	400	(80.0%)	59,800	0.7%
Expenditures	-	-	0.0%	-	1,250	0.0%	46,100	2.7%
Net Activity Gain (Loss)	-	200		2,000	(850)		13,700	
Craft Beer Fest								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
Farmers Market								
Revenues	1,000	2,170	117.0%	4,150	4,270	2.9%	8,500	50.2%
Expenditures	-	-	0.0%	-	-	0.0%	8,383	0.0%
Net Activity Gain (Loss)	1,000	2,170		4,150	4,270		117	
Fourth of July								
Revenues	3,855	3,655	(5.2%)	12,365	11,365	(8.1%)	58,858	19.3%
Expenditures	-	-	0.0%	-	-	0.0%	57,144	0.0%
Net Activity Gain (Loss)	3,855	3,655		12,365	11,365		1,714	
Winter Festival								
Revenues	1,125	1,125	0.0%	3,875	3,375	(12.9%)	16,300	20.7%
Expenditures	-	-	0.0%	50	48	(4.2%)	16,676	0.3%
Net Activity Gain (Loss)	1,125	1,125		3,825	3,327		(376)	
Special Events Fund Total	719	8,766		22,259	23,534		16,725	
TIF #1 TAX FUND								
Revenues	28	10	(64.9%)	89	31	(65.4%)	1,400,350	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	1,332,061	0.0%
Net Activity Gain (Loss)	28	10		89	31		68,289	
TIF #2 - DOWNTOWN								
Revenues	1,532	2,418	57.8%	12,264	9,675	(21.1%)	247,220	3.9%
Expenditures	334	(167)	(150.0%)	3,463	(167)	(104.8%)	227,100	(0.1%)
Net Activity Gain (Loss)	1,198	2,585		8,801	9,842		20,120	
TIF #3 - RAND ROAD								
Revenues	-	1	0.0%	-	2	0.0%	26,000	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	1,400	0.0%
Net Activity Gain (Loss)	-	1		-	2		24,600	
DISPATCH CENTER FUND								
Revenues	62,978	84,039	33.4%	234,149	398,516	70.2%	1,374,730	29.0%
Expenditures	114,190	117,351	2.8%	345,474	337,795	(2.2%)	1,502,467	22.5%
Net Activity Gain (Loss)	(51,212)	(33,313)		(111,325)	60,721		(127,737)	

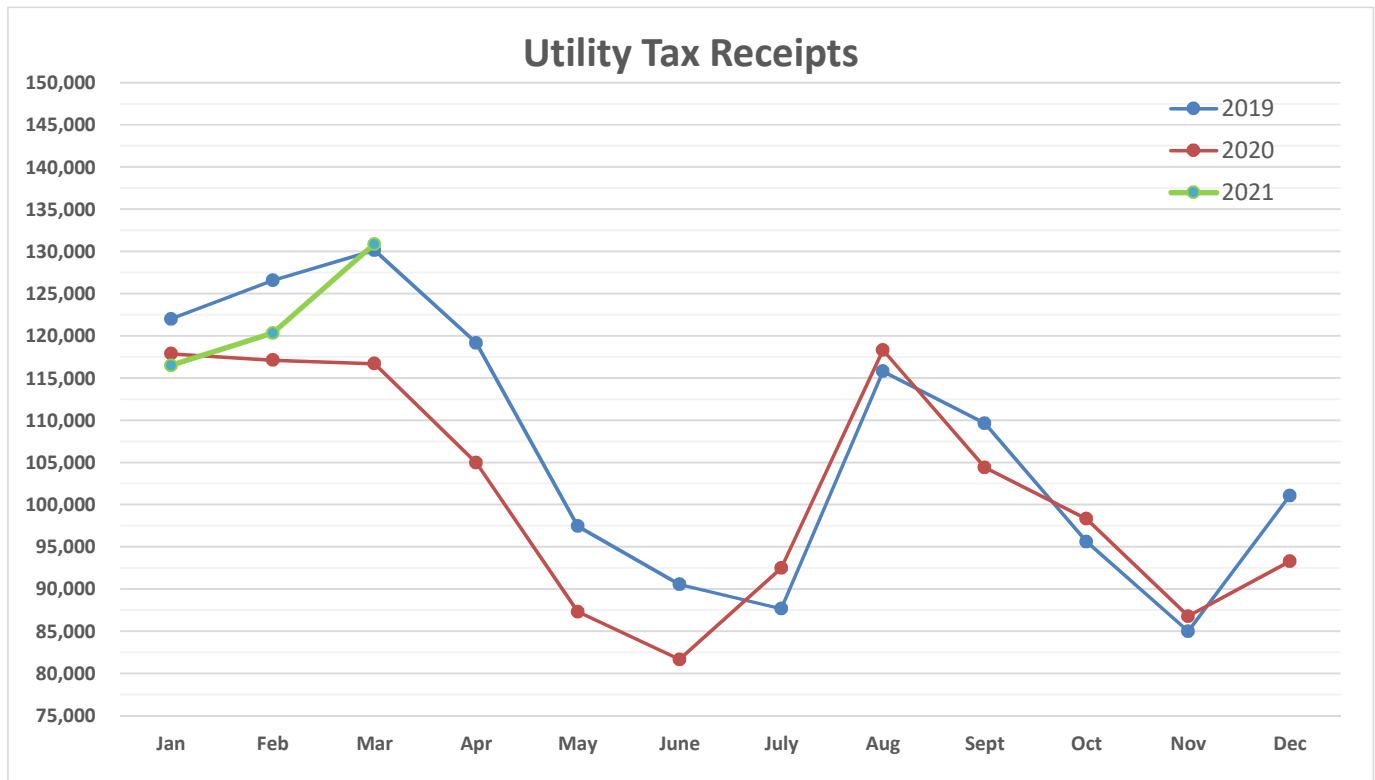
VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
March 31, 2021

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
DEBT SERVICE FUNDS								
VILLAGE DEBT SERVICE								
Revenues	105	65	(38.1%)	477	205	(56.9%)	1,203,120	0.0%
Expenditures	-	-	0.0%	361,004	-	(100.0%)	1,190,857	0.0%
Net Activity Gain (Loss)	105	65		(360,527)	205		12,263	
TIF #1 DEBT SERVICE								
Revenues	22	(35)	(258.9%)	57	(70)	(223.1%)	1,958,600	(0.0%)
Expenditures	4,035	2,355	(41.6%)	657,138	719,121	9.4%	2,040,261	35.2%
Net Activity Gain (Loss)	(4,013)	(2,390)		(657,081)	(719,191)		(81,661)	
CAPITAL PROJECT FUNDS								
CAPITAL IMPROVEMENTS								
Revenues	6,126	32,674	433.4%	18,358	276,753	1,407.5%	274,616	100.8%
Expenditures	6,420	2,000	(68.8%)	19,250	3,599	(81.3%)	642,250	0.6%
Net Activity Gain (Loss)	(294)	30,674		(892)	273,154		(367,634)	
PARK IMPROVEMENTS								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
NON-HOME RULE SALES TAX								
Revenues	174,452	212,558	21.8%	464,100	558,642	20.4%	1,724,871	32.4%
Expenditures	13,334	24,311	82.3%	14,000	48,425	245.9%	2,224,500	2.2%
Net Activity Gain (Loss)	161,118	188,247		450,100	510,217		(499,629)	
ENTERPRISE FUND								
WATER AND SEWER								
Revenues	546,241	559,369	2.4%	1,707,346	1,715,258	0.5%	7,052,243	24.3%
Expenses								
Administration	47,077	37,503	(20.3%)	130,977	117,999	(9.9%)	535,078	22.1%
Debt	14,394	17,278	20.0%	38,567	44,921	16.5%	175,998	25.5%
Depreciation	159,917	159,917	(0.0%)	479,751	479,750	(0.0%)	1,919,000	25.0%
Billing	18,896	16,328	(13.6%)	57,943	46,171	(20.3%)	240,226	19.2%
Water	140,512	149,954	6.7%	358,054	308,356	(13.9%)	2,193,898	14.1%
Sewer	80,964	72,152	(10.9%)	200,402	181,767	(9.3%)	2,727,788	6.7%
	461,760	453,130		1,265,694	1,178,965		7,791,988	
Net Activity Gain (Loss)	84,481	106,238		441,652	536,294		(739,745)	
INTERNAL SERVICE FUNDS								
MEDICAL INSURANCE								
Revenues	245,762	243,287	(1.0%)	737,546	737,070	(0.1%)	2,978,503	24.7%
Expenses	286,969	231,944	(19.2%)	807,881	777,198	(3.8%)	2,976,259	26.1%
Net Activity Gain (Loss)	(41,207)	11,343		(70,335)	(40,128)		2,244	
RISK MANAGEMENT								
Revenues	97,426	104,908	7.7%	292,287	354,717	21.4%	1,169,679	30.3%
Expenses	20,664	32,747	58.5%	917,455	905,848	(1.3%)	1,328,279	68.2%
Net Activity Gain (Loss)	76,762	72,162		(625,168)	(551,132)		(158,600)	
EQUIPMENT REPLACEMENT								
Revenues	62,863	62,700	(0.3%)	188,534	188,133	(0.2%)	957,050	19.7%
Expenses	74,559	37,154	(50.2%)	762,525	715,577	(6.2%)	1,146,450	62.4%
Net Activity Gain (Loss)	(11,696)	25,546		(573,991)	(527,444)		(189,400)	
TOTAL ALL VILLAGE FUNDS	(50,332)	761,178		(2,080,799)	184,936		(1,861,531)	



Collection History

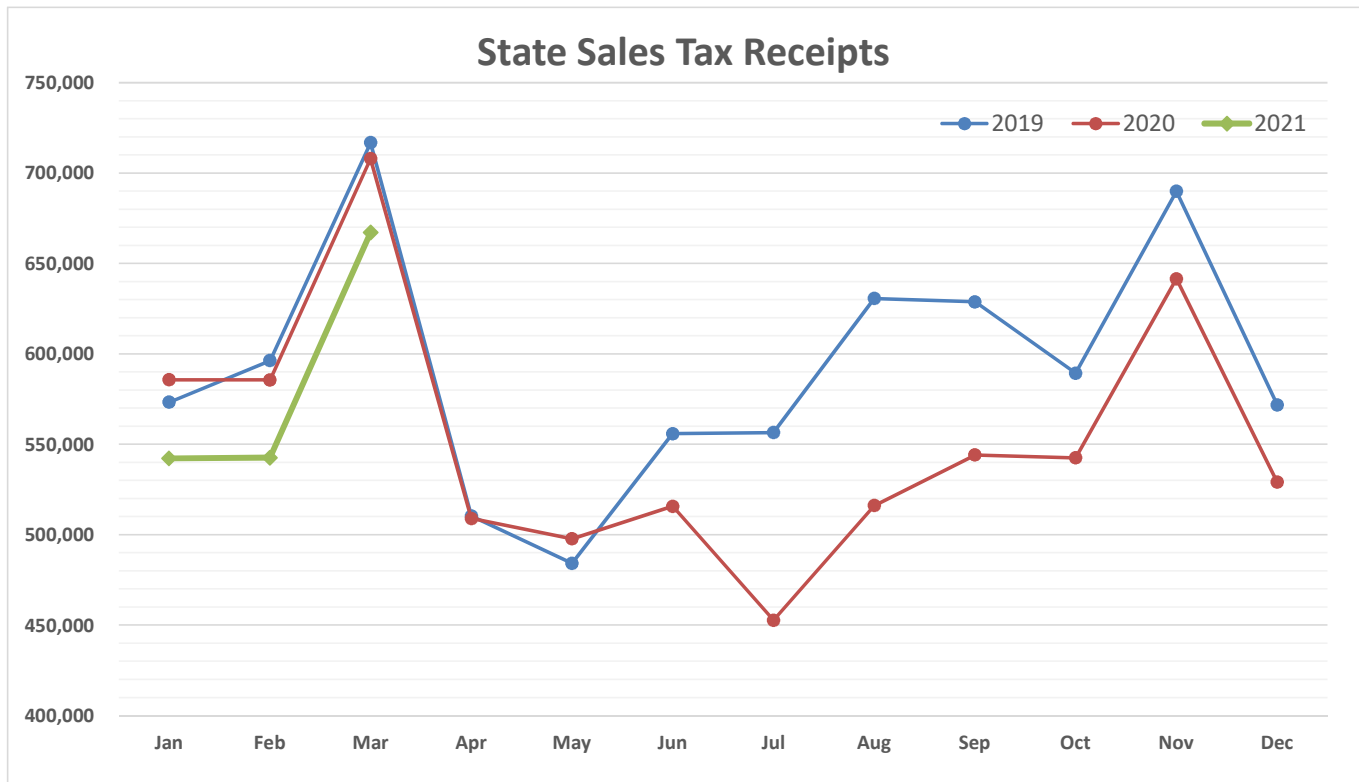
Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2019	FY 2020	% Change	FY 2021	% Change	Budget	Variance \$	Variance %
January	October	49,387	47,823	-3.17%	40,329	-15.67%	36,479	3,850	10.55%
February	November	45,678	66,708	46.04%	36,855	-44.75%	33,740	3,115	9.23%
March	December	46,633	46,694	0.13%	38,514	-17.52%	34,445	4,069	11.81%
April	January	44,188	40,718	-7.85%		-100.00%	32,639	(32,639)	-100.00%
May	February	85,580	40,356	-52.84%		-100.00%	63,212	(63,212)	-100.00%
June	March	45,928	40,486	-11.85%		-100.00%	33,924	(33,924)	-100.00%
July	April	43,371	44,824	3.35%		-100.00%	32,035	(32,035)	-100.00%
August	May	43,380	40,706	-6.16%		-100.00%	32,042	(32,042)	-100.00%
September	June	41,173	41,448	0.67%		-100.00%	30,412	(30,412)	-100.00%
October	July	42,628	42,693	0.15%		-100.00%	31,486	(31,486)	-100.00%
November	August	41,893	41,476	-0.99%		-100.00%	30,943	(30,943)	-100.00%
December	September	43,311	39,177	-9.54%		-100.00%	46,413	(46,413)	-100.00%
		573,151	533,107	-6.99%	115,698		437,770	(322,072)	
Y-T-D		141,699	161,224	13.78%	115,698	-28.24%	104,664	11,034	10.54%



Collection History

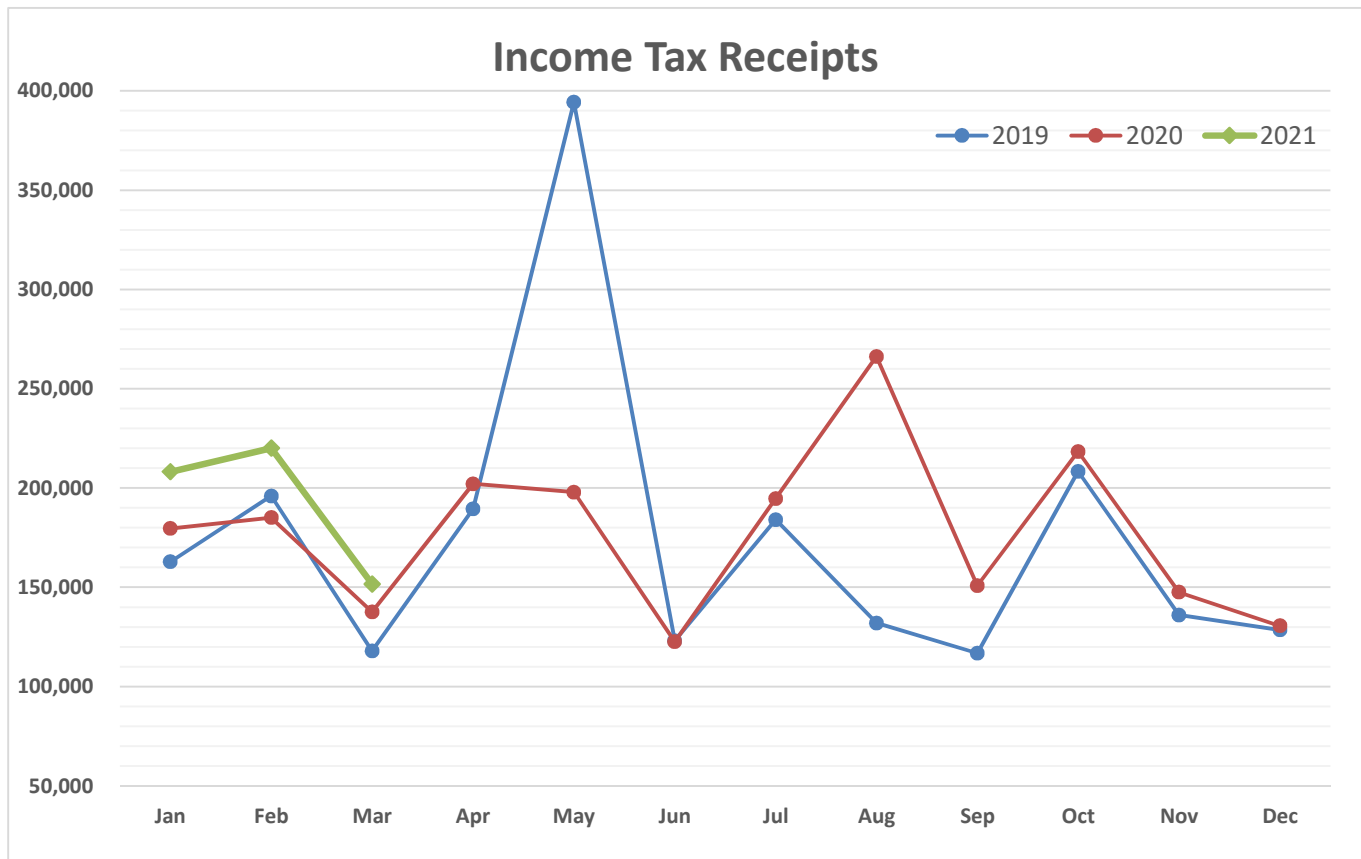
COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	FY 2021	Variance \$	Variance %
Jan	Dec	122,004	117,886	-3.4%	116,503	-1.2%	118,565	(2,062)	-1.7%
Feb	Jan	126,567	117,123	-7.5%	120,335	2.7%	122,993	(2,658)	-2.2%
Mar	Feb	130,142	116,704	-10.3%	130,883	12.2%	126,277	4,606	3.6%
Apr	Mar	119,145	104,962	-11.9%	-	-100.0%	115,656	(115,656)	-100.0%
May	Apr	97,442	87,312	-10.4%	-	-100.0%	94,751	(94,751)	-100.0%
June	May	90,545	81,656	-9.8%	-	-100.0%	88,184	(88,184)	-100.0%
July	June	87,662	92,490	5.5%	-	-100.0%	85,492	(85,492)	-100.0%
Aug	July	115,800	118,303	2.2%	-	-100.0%	113,039	(113,039)	-100.0%
Sept	Aug	109,636	104,416	-4.8%	-	-100.0%	107,028	(107,028)	-100.0%
Oct	Sept	95,602	98,328	2.9%	-	-100.0%	93,297	(93,297)	-100.0%
Nov	Oct	84,994	86,781	2.1%	-	-100.0%	82,874	(82,874)	-100.0%
Dec	Nov	101,081	93,274	-7.7%	-	-100.0%	94,371	(94,371)	-100.0%
		1,280,618	1,219,235	-4.79%	367,722	-69.8%	1,242,527	(874,805)	
Y-T-D		378,712	351,713	-7.13%	367,722	4.6%	367,835	(113)	0.0%



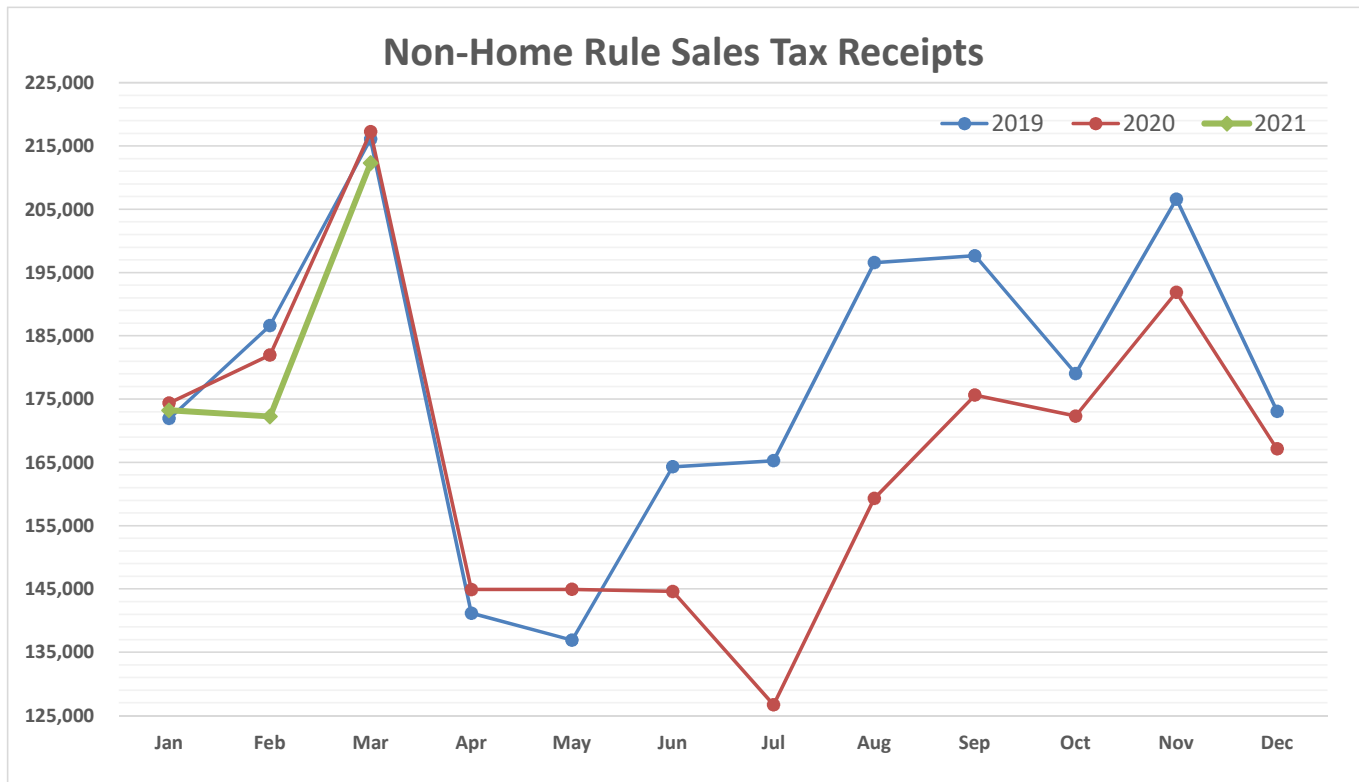
Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	573,338	585,729	2.16%	542,215	-7.43%	464,847	77,368	16.64%
February	November	596,355	585,612	-1.80%	542,675	-7.33%	483,508	59,167	12.24%
March	December	716,833	708,009	-1.23%	667,111	-5.78%	581,188	85,923	14.78%
April	January	510,348	508,950	-0.27%	-	-100.00%	413,776	(413,776)	-100.00%
May	February	484,267	497,768	2.79%	-	-100.00%	392,630	(392,630)	-100.00%
June	March	555,869	515,679	-7.23%	-	-100.00%	450,683	(450,683)	-100.00%
July	April	556,516	452,741	-18.65%	-	-100.00%	451,207	(451,207)	-100.00%
August	May	630,633	516,160	-18.15%	-	-100.00%	511,299	(511,299)	-100.00%
September	June	628,856	544,099	-13.48%	-	-100.00%	509,859	(509,859)	-100.00%
October	July	589,297	542,519	-7.94%	-	-100.00%	477,786	(477,786)	-100.00%
November	August	689,952	641,526	-7.02%	-	-100.00%	559,394	(559,394)	-100.00%
December	September	571,876	529,081	-7.48%	-	-100.00%	457,841	(457,841)	-100.00%
		7,104,140	6,627,872	-6.70%	1,752,001	-	5,754,018	(4,002,017)	-
Y-T-D		1,886,526	1,879,350	-0.38%	1,752,001	-6.78%	1,529,543	222,458	14.54%



Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2019	2020	% Change	2021	% Change	FY 2021	Variance \$	Variance %
January	162,876	179,651	10.30%	208,145	15.86%	139,156	68,989	49.58%
February	195,953	185,089	-5.54%	220,056	18.89%	167,416	52,640	31.44%
March	117,989	137,632	16.65%	151,661	10.19%	100,806	50,855	50.45%
April	189,515	202,147	6.67%		-100.00%	161,915	(161,915)	-100.00%
May	394,217	197,921	-49.79%		-100.00%	336,807	(336,807)	-100.00%
June	123,113	122,594	-0.42%		-100.00%	105,184	(105,184)	-100.00%
July	184,112	194,674	5.74%		-100.00%	157,299	(157,299)	-100.00%
August	131,977	266,162	101.67%		-100.00%	112,757	(112,757)	-100.00%
September	116,806	150,811	29.11%		-100.00%	99,796	(99,796)	-100.00%
October	208,404	218,387	4.79%		-100.00%	178,054	(178,054)	-100.00%
November	136,016	147,566	8.49%		-100.00%	116,208	(116,208)	-100.00%
December	128,529	130,645	1.65%		-100.00%	109,811	(109,811)	-100.00%
	2,089,504	2,133,279	2.09%	579,862	-72.82%	1,785,209	(1,205,347)	-67.52%
Y-T-D	476,817	502,372	5.36%	579,862	15.42%	407,378	172,484	42.34%



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	171,944	174,393	1.42%	173,241	-0.66%	138,255	34,986	25.31%
February	November	186,644	181,973	-2.50%	172,248	-5.34%	150,075	22,173	14.77%
March	December	216,076	217,245	0.54%	212,281	-2.29%	173,741	38,540	22.18%
April	January	141,165	144,913	2.65%		-100.00%	113,507	(113,507)	-100.00%
May	February	136,920	144,946	5.86%		-100.00%	109,611	(109,611)	-100.00%
June	March	164,308	144,621	-11.98%		-100.00%	132,116	(132,116)	-100.00%
July	April	165,275	126,701	-23.34%		-100.00%	132,893	(132,893)	-100.00%
August	May	196,564	159,315	-18.95%		-100.00%	158,052	(158,052)	-100.00%
September	June	197,652	175,641	-11.14%		-100.00%	158,927	(158,927)	-100.00%
October	July	179,039	172,331	-3.75%		-100.00%	143,961	(143,961)	-100.00%
November	August	206,609	191,900	-7.12%		-100.00%	166,129	(166,129)	-100.00%
December	September	173,055	167,141	-3.42%		-100.00%	138,304	(138,304)	-100.00%
		2,135,250	2,001,120	-6.28%	557,770		1,715,571	(1,157,801)	
Y-T-D		574,664	573,611	-0.18%	557,770	-2.76%	462,071	95,699	20.71%

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
MONEY MARKET & CASH									
Eagle Bank	N/A	N/A	0.000%	214754-1	177.21	177.21	-	177.21	N/A
IPRIME	NA	NA	0.000%		3,786,395.26	3,786,395.26	-	3,786,395.26	N/A
CERTIFICATE OF DEPOSIT									
Morgan Stanley Pvt Bank	04/06/18	04/12/21	2.800%	61747MT35	246,000.00	246,000.00	-	246,225.34	225.34
Ally Bank	05/11/18	05/17/21	2.900%	02007GCR2	210,000.00	210,000.00	-	210,781.20	781.20
Discover Bank	05/11/18	05/17/21	2.900%	254673PP5	129,000.00	128,815.63	184.37	129,471.49	655.86
Preferred Bank	01/28/21	07/27/21	0.150%		249,986.02	249,800.00		249,800.00	-
Western Alliance Bank	01/28/21	01/28/22	0.250%		249,933.22	249,300.00		249,300.00	-
Texas Capital Bank	01/28/21	01/28/22	0.200%		249,999.37	249,500.00		249,500.00	-
Customers Bank	01/28/21	07/27/22	0.150%		249,959.40	249,400.00		249,400.00	-
Bank USA/Private Bank	01/28/21	07/27/22	0.150%		249,971.52	249,400.00		249,400.00	-
Servisfirst Bank	01/28/21	01/30/23	0.160%		249,197.83	248,400.00		248,400.00	-
Pacific Western Bank	01/28/21	01/30/23	0.210%		249,948.24	248,900.00		248,900.00	-
First Internet Bank of IN	02/10/21	08/11/22	0.080%		249,999.63	249,700.00		249,700.00	-
GBC International Bank	02/10/21	08/11/22	0.090%		249,946.01	249,600.00		249,600.00	-
Midland States Bank	02/19/21	02/22/23	0.110%		249,955.94	249,400.00		249,400.00	-
Allegiance Bank Texas	02/19/21	02/22/23	0.110%		249,953.44	249,400.00		249,400.00	-
BMW Bank North America	02/19/21	02/22/23	0.150%		249,000.00	249,000.00		248,989.79	(10.21)
Bank 7, OK	03/26/21	03/28/22	0.200%		249,911.56	249,400.00		249,400.00	-
Centier Bank, IN	03/26/21	03/28/22	0.050%		249,925.59	249,800.00		249,800.00	-
Wex Bank	03/31/21	03/31/22	0.050%		249,000.00	249,000.00		248,896.67	(103.33)
INSBank, TN	03/26/21	03/27/23	0.130%		249,961.56	249,300.00		249,300.00	-
First National Bank, ME	03/26/21	03/27/23	0.070%		249,950.10	249,600.00		249,600.00	-
CIBM Bank, WI	03/26/21	03/27/23	0.070%		249,949.92	249,600.00		249,600.00	-
Commonwealth Bus Bk	03/31/21	03/31/23	0.100%		249,000.00	249,248.74		248,960.16	(288.58)
TOTAL					9,117,121.82	9,109,136.84	184.37	9,110,397.12	1,260.28
Per Statement				PMA Invests	9,117,121.82	9,109,136.84		9,110,397.12	1,260.28
						-		-	
				Total	9,117,121.82	9,109,136.84		9,110,397.12	
					-	-		-	

Village of Lake Zurich
Police and Firefighters' Pension Funds
Statement of Net Position
March 31, 2021

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND		
	March-21	Year-to-Date	March-21	Year-to-Date
Revenues:				
Municipal Contributions	-	17,999	Municipal Contributions	22,190
Member Contributions	25,113	74,537	Member Contributions	112,419
Total Contributions	25,113	92,536	Total Contributions	134,609
Investment Income	358,486	782,388	Investment Income	1,219,795
Total Revenues	383,599	874,924	Total Revenues	1,354,404
Expenses:				
Pension and Benefits	188,149	587,846	Pension and Benefits	549,964
Insurance	4,909	4,909	Insurance	-
Professional Services	1,565	2,885	Professional Services	1,865
Investment Expenses	37	15,278	Investment Expenses	49
Other Expenses	-	-	Other Expenses	70
Total Expenses	194,660	610,917	Total Expenses	584,291
Operating Income (Loss)	188,939	264,007	Operating Income (Loss)	770,114
Beginning Net Position*	30,566,814	30,491,747	Beginning Net Position*	48,430,770
Ending Net Position	30,755,753	30,755,753	Ending Net Position	49,200,884
Assets				
Cash and Investments	30,708,348		Cash and Investments	49,107,498
Other Assets	62,099		Other Assets	118,309
Total Assets	30,770,446		Total Assets	49,225,807
Liabilities				
	14,693			24,923
Net Position 03/31	30,755,753		Net Position 03/31	49,200,884



COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

April 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of April 2021, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Permits issued:

143 E Main St: Interior Remodel - MVP Sports

1st townhouse permit issued for Canterbury Estates (Ryan Homes on Route 22)

Commercial Occupancy Permits issued:

1881 Rose Rd: Energy Light, Inc.

923 S Rand: Hassle less Mattress

800 Church: G2 Revolution

539 Telser – MVC Environmental – Industrial Manufacturer

642 S Rand – Burger King (partial occupancy after fire)

FOIA Requests: Total number of FOIA requests:9

PLANNING DIVISION:

Planning and Zoning Commission (PZC) Activity:

The following applications were considered by the PZC in April.

1. *Formula 1 Cheer (Physical Fitness) - 65 Oakwood – Special Use Permit.* Mr. Jason Tercall presented his application to establish his new physical fitness facility specializing in cheerleading and tumbling training. There was one objection to the application from a similar facility concerned about the competing business. However, at the close of the hearing and discussion, the PZC voted unanimously to recommend approval of the special use.
2. *The Sanctuary at Lake Zurich - 300 North Rand Road/881 North Old Rand Road and 320 North Rand Road – Planned Unit Development (PUD).* At the request of the Applicant, the item was continued to the May 19, 2021 meeting of the PZC.

New Zoning Applications received (for PZC consideration).

The following new applications were received for consideration by the PZC at their May 19, 2021 meeting:

1. *Journey Cremation at 708 Telser Road – Text Amendment and Special Use Permit.* Application by Journey Cremation to provide direct cremation services within Brooke Commons Industrial Condominiums in the I-Industrial District. A text amendment is required to include this use in the I-district.
2. *Milieu Landscaping at 525 Enterprise Parkway – Special Use Permit.* Application by Milieu Landscaping to establish its landscape company in the I Industrial District. A special use permit is required for special trade contractors requesting outdoor storage in the I-Industrial district. Milieu currently operates out of Wheeling, IL and is looking to locate in Lake Zurich. Milieu is also the Village's selected mowing contractor.

Continued Application:

3. *The Sanctuary at Lake Zurich - 300 North Rand Road/881 North Old Rand Road and 320 North Rand Road – Planned Unit Development (PUD).* The Application was continued April meeting of the PZC.

Development Planning:

1. *Life Time Fitness at 400 N Rand Road.* Community Development permit staff was informed by Life Time that they were preparing to resume construction on the project in May instead of July as previously stated by Mr. Aaron Koehler. Site superintendent, Mr. Derek Delahanty updated Village staff with contact information of their project manager, project superintendent, field engineer, etc., while they continue to confirm the schedules of the various trades that will resume work on the project. In the meantime, staff asked them to certify the condition of building and site, and reviewed any pending items needed to be resolved prior to their start up, such as evaluation of the structure's integrity due to exposure to the elements to ensure that they are in good repair. Staff also planned to meet with Life Time's construction staff for a Pre-Construction meeting at the site.

Later in the month, Life Time personnel and equipment were brought on site to begin remediation work to the waterproofing system and sandblasting steel in some locations impacted by the delay.

2. *Sanctuary of Lake Zurich at 300 North Rand Road and 881 North Old Rand Road (Sansonetti/Naccarato) and 320 North Rand Road (Sponsler).* On April 2, 2021, Staff received an application for PZC consideration on April 21, 2021 by Mr. Romeo Kapudija of Miller Street Partners for a mixed-use development containing retail uses within a 4,200 square-foot building and 23 residential townhomes within three buildings. However, while in the process of addressing comments and request for documentation from the village's Development Review Team (DRT) and other interested parties, he requested that the hearing be continued to the May 19, 2021 meeting to allow more time to do so.
3. *Cummings Property Development Update.* During the early part of the month, Assistant Village Manager Roy Witherow was made aware that the developer of the Somerfield mixed-use development at the Cummings Property, Mr. Joe Elias of Vintage Luxury Homes had terminated his agreement with Mr. Victor Cummings. The status was later confirmed in a conversation with Mr. Cummings.

Subsequently, Assistant Manager Witherow and Director Saher spoke with the daughter of Mr. Victor Cummings, Ms. Rina Dukor about their intentions with the property now that Mr. Elias had terminated the contract. Ms. Dukor inquired about whether development could move forward in phases beginning with the commercial component. She indicated that the bank and gas station were ready to move forward on the property. Staff indicated that since the project entitlements for the PUD were approved, components of the project could begin and be completed in phases. However, there were certain items of work that would need to be undertaken at the onset. These included:

- a. An amendment to the development agreement restated with a new developer and include information on the phases of development;
- b. All commercial related site work would need to be done at the same time, including mass grading, connecting private roadways, access points, utility installation, storm water detention (regional), and subdivision level landscape installation.
- c. All access roadways directly serving the commercial areas would need to be constructed. Staff also reiterated that ideally the developer would want to consider completing all site engineering, grading, roadway and utility installation, to benefit from the economies of scale. This would also remove the need to disturb constructed roads to install new utilities at a later date.

Ms. Dukor was appreciative of the information and indicated that she would keep staff informed of their progress on securing a developer for the property. Assistant Manager Witherow also reiterated that staff would also assist with reaching out to developers and home builders to gauge their interest in developing the property.

Later in the month, Assistant Manager Witherow and Director Saher met (virtually) with Mr. Joe Goodman and Mr. Dan Wander of Terraco (developers), and Mr. Brian Maude of Jameson Sotheby's International Realty (broker), to discuss potentially continuing with the recently approved development at the property. They were also joined by Management Intern, Mr. Sam Reiss. The discussion focused on the details of the approved entitlements, process to resume the development by a developer other than Mr. Elias, and the requirements for phased development if the commercial component were to commence right away knowing that the bank (Barrington Bank) and gas station (Thornton's) are ready to move forward on their respective lots.

Continuing discussions with potential developers, Assistant Manager Witherow and Director Saher had discussions with three other interested brokers or developers - Mr. Tom Williams of XCEED CRE and Mr. Jim Sutphen of Abbell Associates who were commercial real estate brokers and developers; Mr. Andrew Goodman of GMX Real Estate Group, LLC in Northbrook, also a commercial broker and developer; and Mr. Sherwin Portnoy, an independent broker. In each conversation staff provided information on the current status of the entitlements and the process and requirements to allow for a new developer to continue with the project in its entirety or in a phased manner.

Finally, Director Saher was also contacted by Mr. Cummings who was in town and had a few questions on the recently completed Kildeer Creek stream stabilization project. He also updated Director Saher on the status of his contract with Mr. Elias stating that it had been terminated and that neither party owed each other anything. However, he did reiterate that he intended to allow his tenants – the resident and the farmer to continue living in the existing house and farming the land until a new developer is selected. He also acknowledged that his daughter, Ms. Rina Dukor, was assisting him in reviewing the various offers that have been submitted for the land.

4. Blue Ridge Korean BBQ at 133 West Main Street. Assistant Village Manager Witherow spoke with Mr. Song Choe, proprietor of Blue Ridge Korean BBQ last Friday afternoon. Mr. Choe noted that there was a "hiccup" with the HVAC drawings, and was correcting for that. He expected the drywall to be installed soon. He was also talking to prospects to purchase his Park Ridge restaurant. He would like to sell the Park Ridge business before opening in Lake Zurich, but may have to operate both locations at the same time if the sale doesn't occur before opening the Lake Zurich location. He hoped to be open as soon as possible to take advantage of the increased summer traffic. He was also very enthused to learn of the various other projects occurring in the Main Street area and is looking forward to being part of this new synergy.
5. Canterbury Estates on Route 22. Ryan Homes began construction of the first townhouse building that would contain four new townhouses at Canterbury Estates on Route 22. They received their building permit and immediately began the work of installing formwork for concrete and the building structure. The building was proposed to contain a furnished model unit and sales office. Ryan indicated it would continue moving forward on the remaining buildings as the demand for new residential units was very high.
6. Distillery Export Outreach. Through its membership in the Select Chicago Foreign Direct Investment municipal consortium, Assistant Manager Witherow was approached by Bloco Foods of Chile to provide an introduction to local breweries and distilleries to consider the potential to export their product to

Latin America and Africa. Introductions had been made with the Village's local breweries and distillery, with a meeting to occur this morning between the Bloco representative and Copper Fiddle Distillery to further discuss the potential project.

7. Structure Fire at Burger King at 642 South Rand Road. A commercial structure fire at 642 South Rand Road (Burger King) occurred March 30, 2021. The preliminary fire investigation determined the fire started in the exterior landscape mulch and progressed into the exterior wall of the building. The business sustained fire, smoke and water damage that was estimated at \$150,000. The estimated property and contents saved was \$400,000. There were no reports of any civilian or firefighter injuries.

Through the month, the restaurant carried out substantial repairs to the kitchen to be able to resume drive-through operations. At the end of the month, Staff of the Community Development Department issued a temporary occupancy to allow these operations to resume pending completion of the remaining portion of the interior dining area.

8. Volle's Bridal and Boutique Considering Expansion. Assistant Village Manager Witherow and Community Development Director Saher met with Mr. Chad & Ms. Susanne Dershaw, owners of Volle's Bridal and Boutique at their store at 53 South Old Rand Road. Assistant Manager Witherow had been in prior discussion with them about their need for additional space to house their clothing product, which is currently stored in the basement of the adjacent building to the north. They were exploring the possibility of building an addition to their property on the south side of their building, which currently contains a patio and entryway porch. The expansion would allow them to bring their product back onto the premises for easier access and also allow for their business to expand. The Dershaw's were working with an architect to develop a concept for their expansion and would resume discussion once they were ready to proceed. They currently have a cross-access and parking agreement with the property owner to the north.
9. Misik property at the rear of Meadow Wood Subdivision. Community Development Director Saher was contacted by Mr. Greg Schwermer of Jade Development who expressed interest in developing the rear portion of the Meadow Wood development. In August last year, the property owner Ms. Mary Christine Misik began marketing the property for sale. This undeveloped portion is at the rear of Meadow Wood Subdivision and was subdivided for 9 single-family lots of approximately 20,000 square feet each and zoned within the R-4 district. Vehicular access was provided from Manchester Road located within the David M. Schorvitz's Subdivision to the south (and east of Millers Grove Subdivision). While the front 11.5 acres of Meadow Woods was developed with 66 townhouse units by Pulte in 2005, with the central approximately 8 acres set aside for wetlands (now controlled by the Meadow Wood HOA), the rear approximate 7-acre single-family component has remained undeveloped. Mr. Schwermer was interested in developing the property with townhouses and was informed that this would require amending the PUD and rezoning of the portion of the property from its current classification within the R-4 district to the R-6 district. Director Saher recommended that Mr. Schwermer present the idea to the Village Board at a Courtesy Review to obtain feedback on the change in use, density, and the expectation of the property owners on its redevelopment with this concept.
10. Crematory in the Industrial Park - 708 Telser Road. Over the past few months, the Village had received a number of inquiries regarding establishing crematories within Lake Zurich's corporate and industrial park. However, because the land use was not provided for in the I-Industrial District, these inquiries did not result in any formal application for consideration. However, Assistant Village Manager Witherow and Community Development Director Saher were approached by commercial broker Lisa Gagliano of Coldwell Banker Commercial NRT on behalf of her client Paul Chapman associated with Journey Cremation, a company that provides "direct cremation" services to the public and the funeral industry.

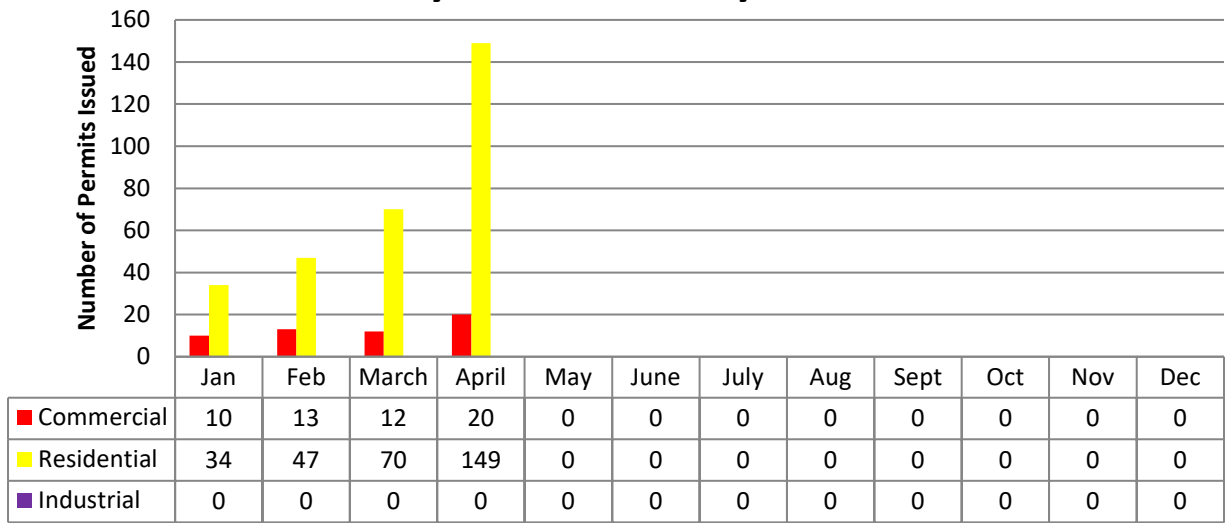
In this business model, there is no provision for funerals or visitation by the public. Their preference is an industrial location with the deliberate intention not to encourage visitors. Establishment of such a use in the industrial district will require an amendment to the text of the zoning code to allow such a use. Staff has therefore recommended that Mr. Chapman present this idea to the Village Board at a Courtesy Review to obtain feedback on the likelihood of this use being allowed in the I-Industrial District.

11. Industrial property owner requesting an off-premise sign - EZ Kut. Assistant Village Manager Roy Witherow and Community Development Director Saher met with Mr. Scott Bast of “EZ Kut Products” (landscape products and tools, etc.) located at 744 Telser Road in the Industrial Park. Mr. Bast wanted to discuss the possibility of installing a permanent off-premise commercial sign at Staples Landscaping at the corner of Telser Road and Route 22. Staples Landscaping has frontage and visibility on Route 22. Commercial off-premise signs are classified as “prohibited signs” in the Village sign code. Director Saher and Assistant Manager Witherow provided reasons why such signs are prohibited – to prevent sign clutter along the Village’s main arterials, but more importantly to prevent bill boards from being able to make a case for installation along main streets in the community.

The Community Development Department had required him to remove a similar unlawful sign at the Staples property last year. Mr. Bast contended that the Village already allows off-premise signs in the form of the election campaign signs. However, staff clarified that those are temporary, non-commercial signs, exempt from requiring a permit, and subject to different regulations in the sign code. He indicated that a commercial sign advertising his business placed along Route 22 would benefit the sale of his products at his facility. However, he also indicated that his products are sold in a number of specialty tool stores and other distribution channels.

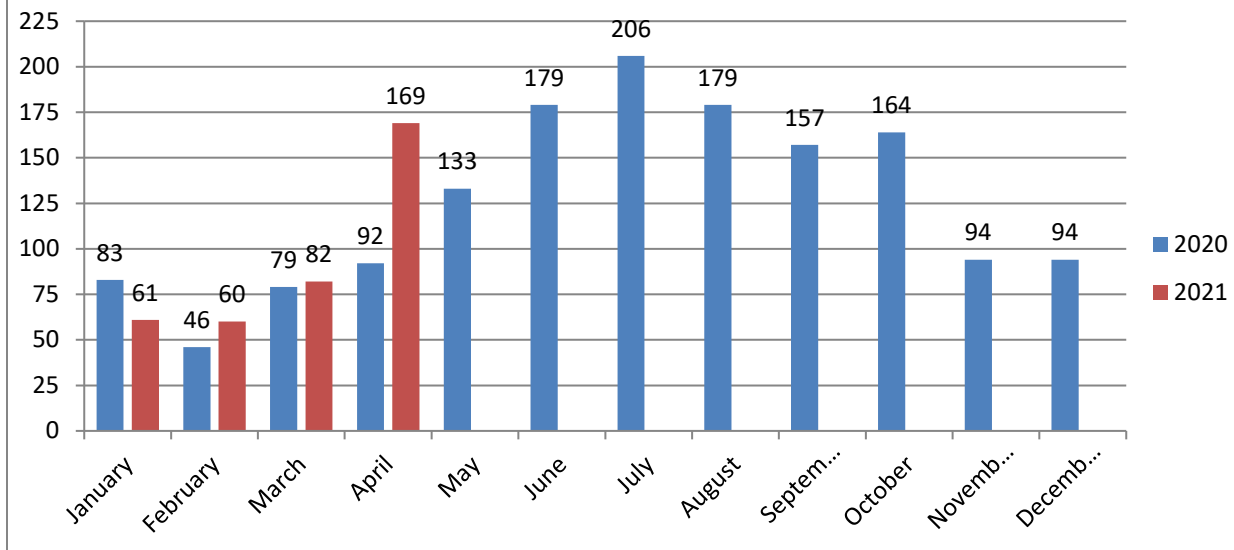
12. Capital Improvements at Sarah Adams Elementary School. Directors Brown and Saher, and representatives from Village Engineer Manhard met with engineering consultants for District D-95, Gewalt Hamilton Associates, to provide guidance on stormwater management and wetland issues in advance of their permit submittal for work proposed at Sarah Adams Elementary School at 555 Old Mill Grove Road. The project proposed parking lot expansion and reconstruction along with new driveway and new sidewalk upgrades. No zoning relief was being requested. The school district proposes to begin construction on this project by June 1 and have it completed in time for the opening of the next school year in fall.
13. Jewel Stores Remodeling. Staff of the Community Development Department received a building permit application for the remodeling of the Ela Road store at 485 Ela Road. Staff was also informed by Jewel’s architect that plans for a complete remodel of the other Jewel store at 345 S. Rand were also being prepared for submission. Similarly, Aldi had recently submitted plans for its exterior and interior remodel at Deerpath Commons and Walmart had recently completed a similar project which included a change in the exterior branding colors of the building.

Monthly Permit Activity for 2021



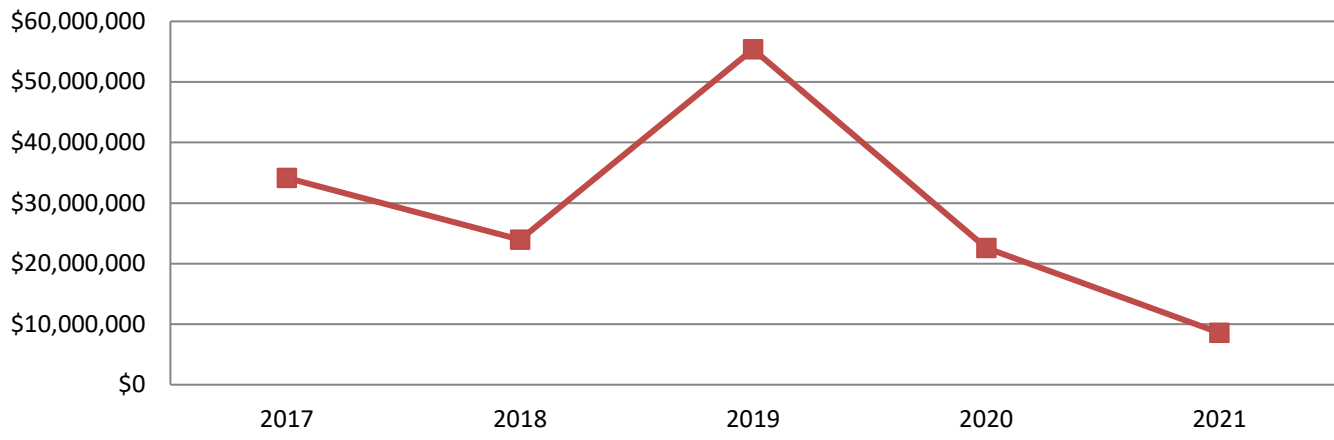
The chart above represents the total of permit activity on a monthly basis for 2021.

Permit Activity for 2020/2021



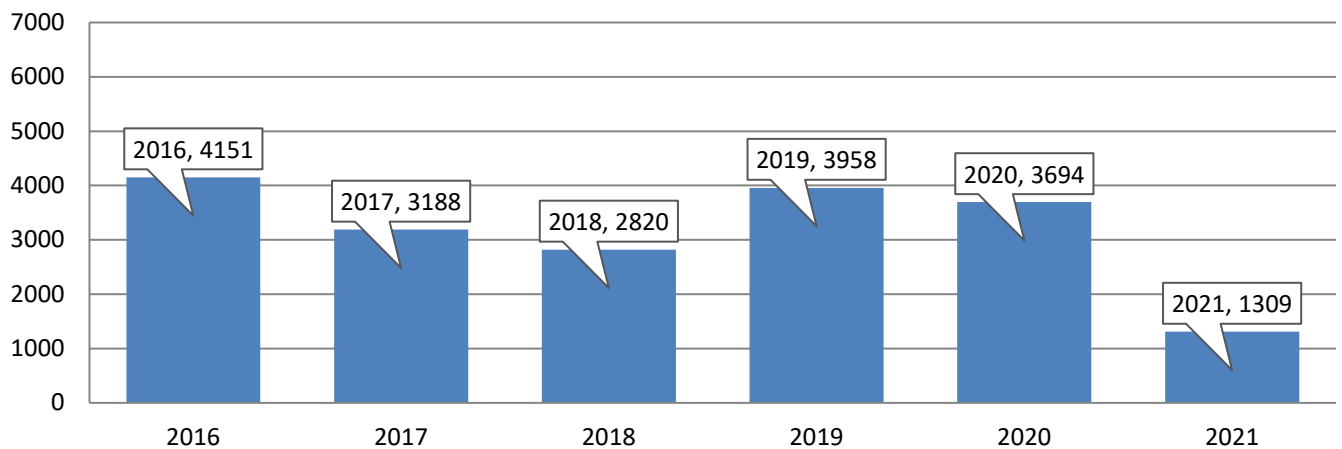
The chart above compares monthly permit activity for 2021 to the previous year 2020.

Construction Value of New Permits: January-December 2017-2021



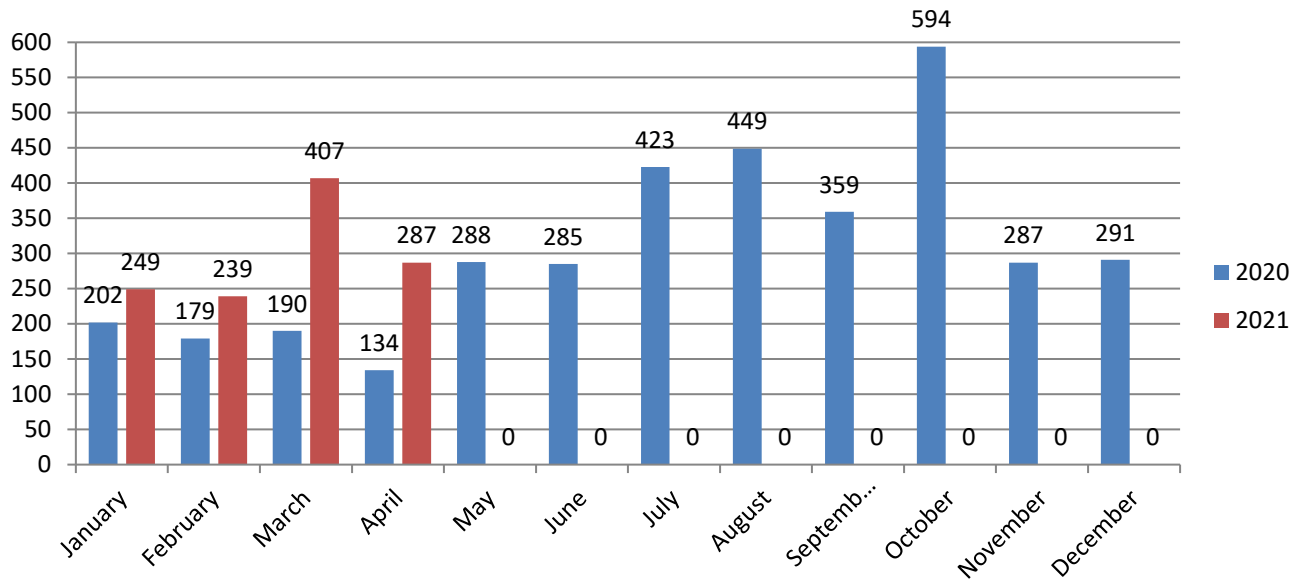
This chart tracks construction value of permit activity by year for 5 years. Comparable data will not be available until the end of the year.

Inspection Activity: January-December 2016-2021



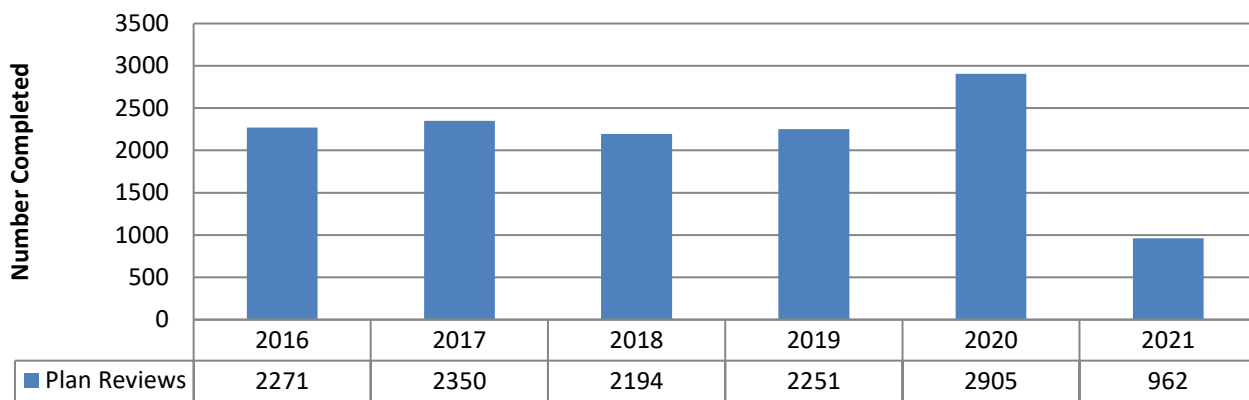
This graph illustrates the number of inspections performed by year. Comparable data for 2021 will not be available until the end of the year.

Monthly Inspection Activity 2020/2021



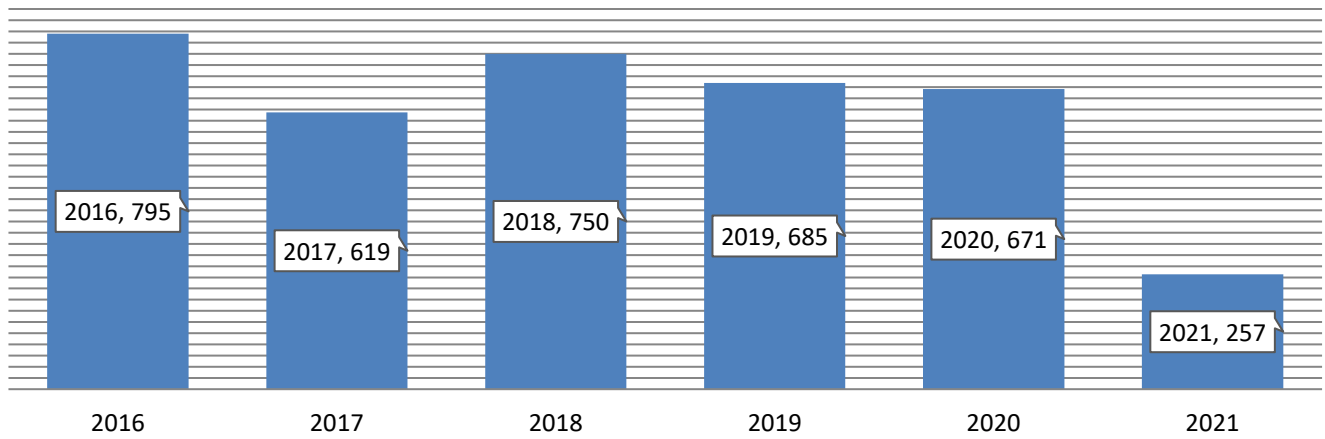
This chart indicates inspection activity on a monthly basis for 2021 compared to the previous year 2020.

Plan Reviews Completed: January-December 2016-2021



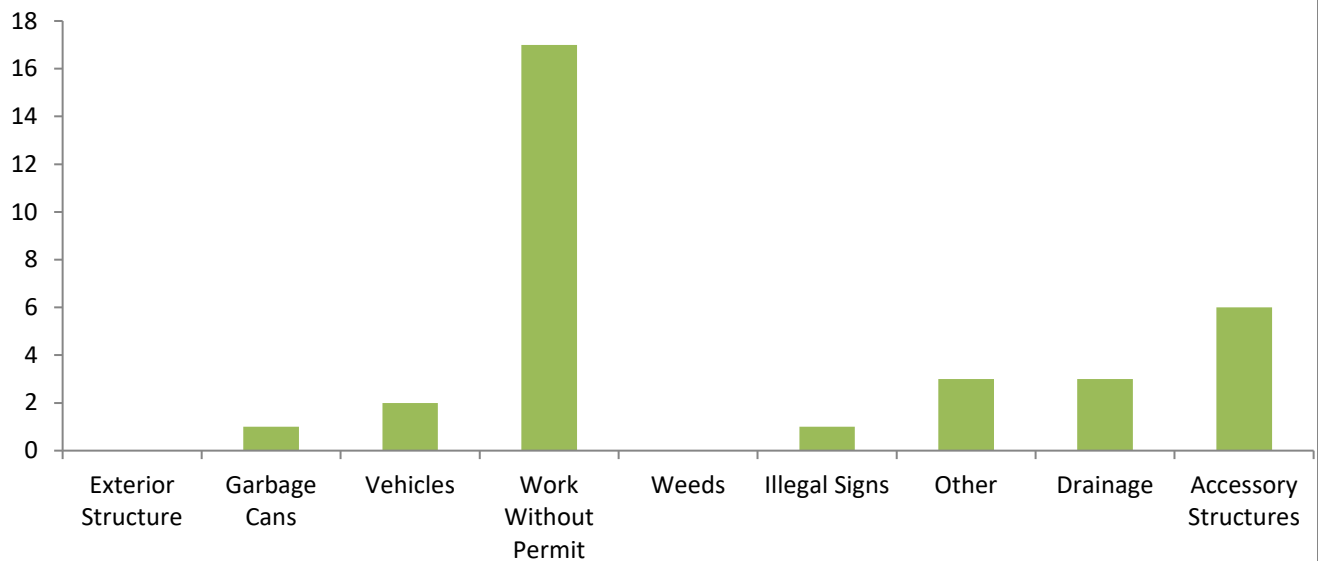
This graph illustrates the number of plan reviews performed by year. Comparable data for 2021 will not be available until the end of the year.

Contractor Registrations January-December (applied for) 2016-2021



Comparable data for 2021 will not be available until the end of the year.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

April 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

OUR MISSION: To care for and protect our community.

OUR VISION: The Lake Zurich Fire Department is dedicated to meeting the ever changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity and teamwork.

OUR VALUES: Professionalism, Responsibility, Integrity, Dedication, Honor

Departmental Narrative - April 2021 Overview

The Department responded to **319 calls** for service in April, which averaged **11 calls** per day and required **505 individual vehicle responses** to provide the necessary personnel for each incident.

Forty-three percent (**43%**) of the responses occurred while another call was in progress. Twenty-four percent (**24%**) of needs required a response from the non-primary engine, ambulance, or a mutual aid department due to multiple calls in progress.

Our current staffing model increases response times when simultaneous calls occur as the Department is only structured to handle a single response per station. We staff two vehicles with only three personnel using what is called a "jump company." If the call is for the ambulance, the personnel respond with the ambulance, and if it is a fire call, the staff responds with the engine. One of the vehicles remains in the station unstaffed on every call we respond to due to the limited personnel we have on shift. Once a station commits on a call, the next call for service requires another station or mutual aid to handle the incident.



Lake Zurich Significant Calls



Extrication Vehicle Crash – April 8, 2021

Fire department crews responded about 9:35 a.m. on Thursday April 8, 2021 to Route 12 and Deer Park Boulevard, Deer Park, for a traffic crash with injuries. Upon arrival, crews located three vehicles with extensive damage. The driver of a minivan and a front-seat passenger were extricated and transported to Advocate Good Shepherd Hospital. The front-seat passenger succumbed to her injuries at the hospital. The crash remains under investigation by the Lake County Sheriff's Office Technical Crash Investigations Unit and Lake County Coroner's Office. *(Pictured left)*

Wildland Fire – April 26, 2021, 3:54 p.m. – 7:24 p.m.

Lake Zurich responded to the Cuba Marsh Forest Preserve for a report of black smoke coming from the marsh. Units arrived to find a large area of wind-driven brush and open fields on fire. The incident commander upgraded the response by requesting a MABAS wildland fire box alarm. A total of 31 different resources ranging from brush trucks, tenders, wildland technicians to the MESS Canteen from throughout Lake, McHenry, and Cook Counties responded to assemble an effective firefighting force to control the fire.

Lake Zurich - Year To Date - Fire Value/Save/Loss



Mutual/Auto Aid Significant Fire Calls

- Round Lake Fire Protection District – The Round Lake Fire Protection District had a residential structure fire on Sunday, April 18 that required the activation of a MABAS box for additional resources. Lake Zurich Engine 323 responded to the change of quarter's assignment to cover the Round Lake area. They responded to an indoor odor of natural gas call in the Round Lake community. This call demonstrated the importance of fire department auto-aid and mutual aid to assemble an effective firefighting force and ensure any additional incidents in the community are addressed.
- Long Grove Fire Protection District – *(pictured right)*
On April 6, 2021, Deputy Chief Pilgard and Lt. David Reid – Wildland technician responded to the 20300 block of Route 22 between Old McHenry Road and South Krueger Road for a wildland fire. The fire burned approximately 15 acres and required a MABAS box alarm to provide the required wildland resources consisting of brush trucks, UTV's and wildland technicians to assist at the incident. The operational period of the incident lasted five hours and involved protection of homes and structures, fire containment, fire extinguishment, and confirmation that all hotspots were out.



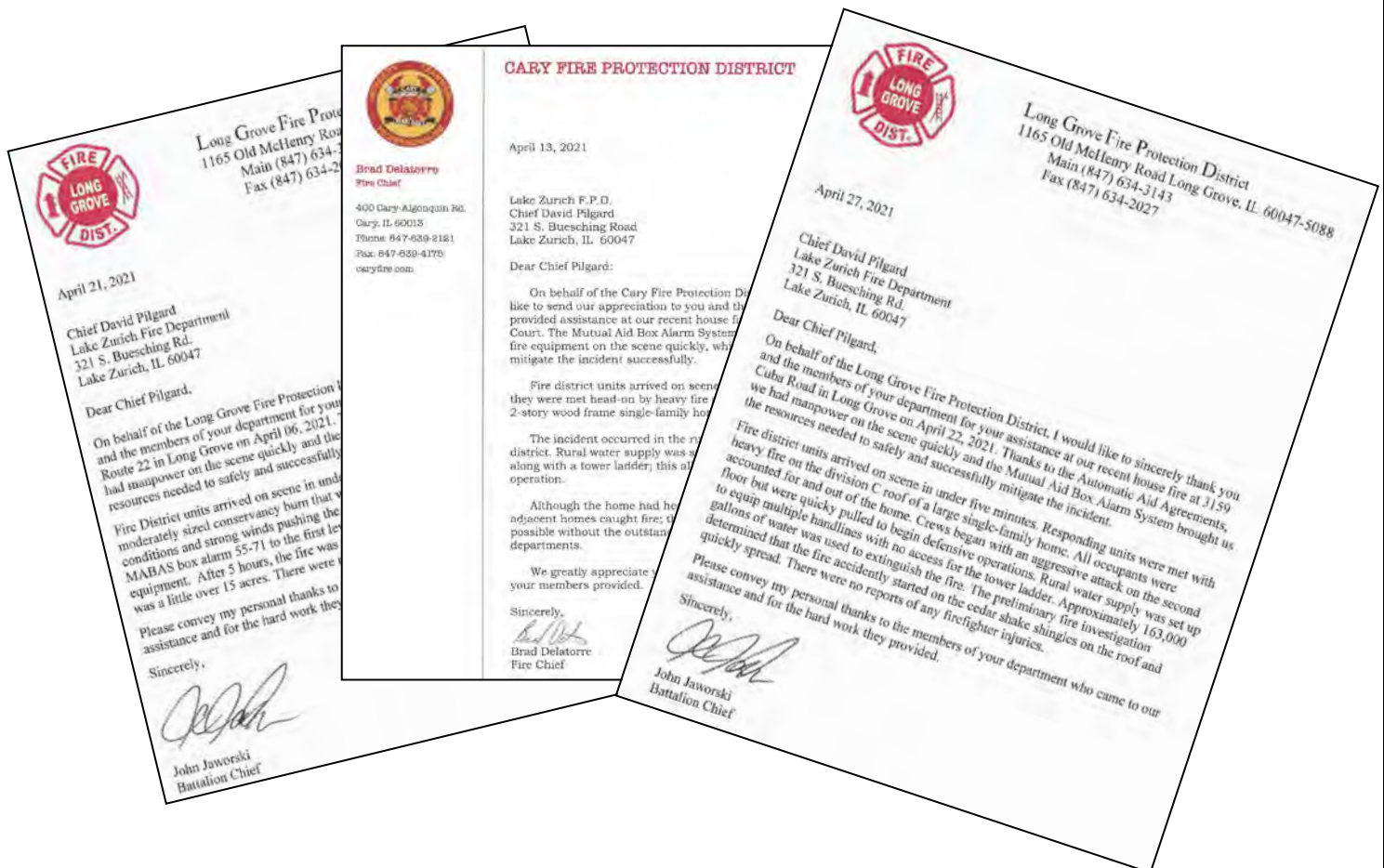
- Long Grove Fire Protection District – Lake Zurich Engine 324 and Lake Zurich Deputy Chief Kelly responded mutual aid to Long Grove for a residential structure fire on April 22, 2021. When crews arrived, they found a large, two-story home with fire coming from the roof. The house was set back significantly from the road as the driveway was nearly 1,000ft long. Engine 324 dropped its entire bed (885ft) of 5" large diameter hose from Cuba Road up to Long Grove Tender 55. Engine 324 crew then deployed a hose line to the backyard to extinguish a grass fire that was started from falling embers and control the flames coming from the home. Crews remained on scene flowing water until the fire was under control, nearly two hours later. DC Kelly was assigned as the water supply division officer and established remote fill sites in both Lake Zurich and the Long Grove Fire Station. He coordinated multiple water dropoffs from 13 different mutual-aid tenders. Approximately 163,000 gallons of water were shuttled between the 3 fill sites and the scene of the fire. At the end of the operation, approximately 5-hours, all of the hose was drained, rolled, and re-bedded.

Mutual Aid – Thank You Letters

Long Grove Fire Protection District – April 6, 2021 – Brush Fire at 20365 Route 22

Cary Fire Protection District – April 13, 2021 – Residential Fire on Holly Lynn Court

Long Grove Fire Protection District – April 22, 2021 – Residential Fire at 3159 Cuba Road



News Highlights - Lake Zurich Fire Department

[SW Lake Lifestyle May 2021 \(citylifestyle.com\)](http://citylifestyle.com)



Welcome New Members Firefighter / Paramedics Chandler Boyd & Gilberto Villa



FF/PM Chandler Boyd



FF/PM Gilberto Villa

Member Spotlights

Firefighter/Paramedic & IAFF Local 3191 Union President – Shaun Stapleton



Congratulations to Firefighter / Paramedic Shaun Stapleton for completing his Master's Degree in Public Safety and Homeland Security Management from Southern Illinois University. Since coming to Lake Zurich, Shaun enrolled in the bachelor program at SIU for Public Safety Management and then continued onto the master's program. Shaun has become the third member of the Department to complete their master's degree, including Deputy Chief Rick Johnson (*retired*) and Captain Joe Christopherson. Shaun has been an exemplary model to his fellow firefighters and has inspired others to pursue their formal education. In recent history, 20 fire department members have pursued higher education since coming to Lake Zurich. FF/PM Stapleton has a long career ahead of him, and Lake Zurich Fire is fortunate to have him help elevate the department to the next era.



**Lieutenant
Brian Blauw**

Humanitarian Service Medal and
Award for the 2019 Mississippi
and Illinois River Flood
Response and Relief Effort



**Firefighter / Paramedic
Jeremiah Johnson**

Rope Technician certification and
10 years of service with the Lake
Zurich Fire Department

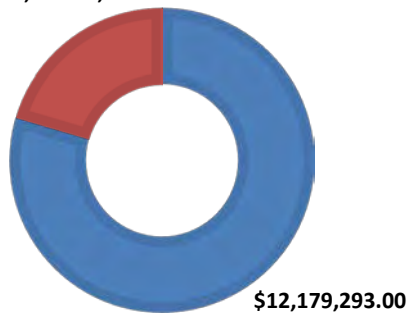
Administration Division

Budget Update

FIRE DEPARTMENT BUDGET

■ Overall Budget ■ Amount Spent

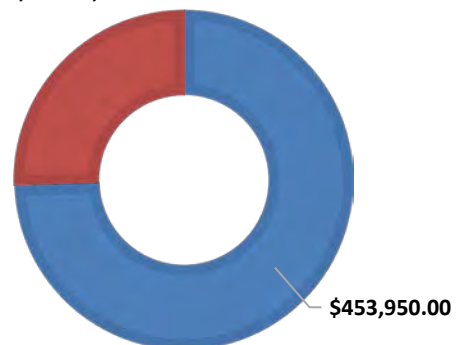
\$3,127,450.31, 26%



OVERTIME ACCOUNTS

■ Overtime Budget ■ Overtime Spent

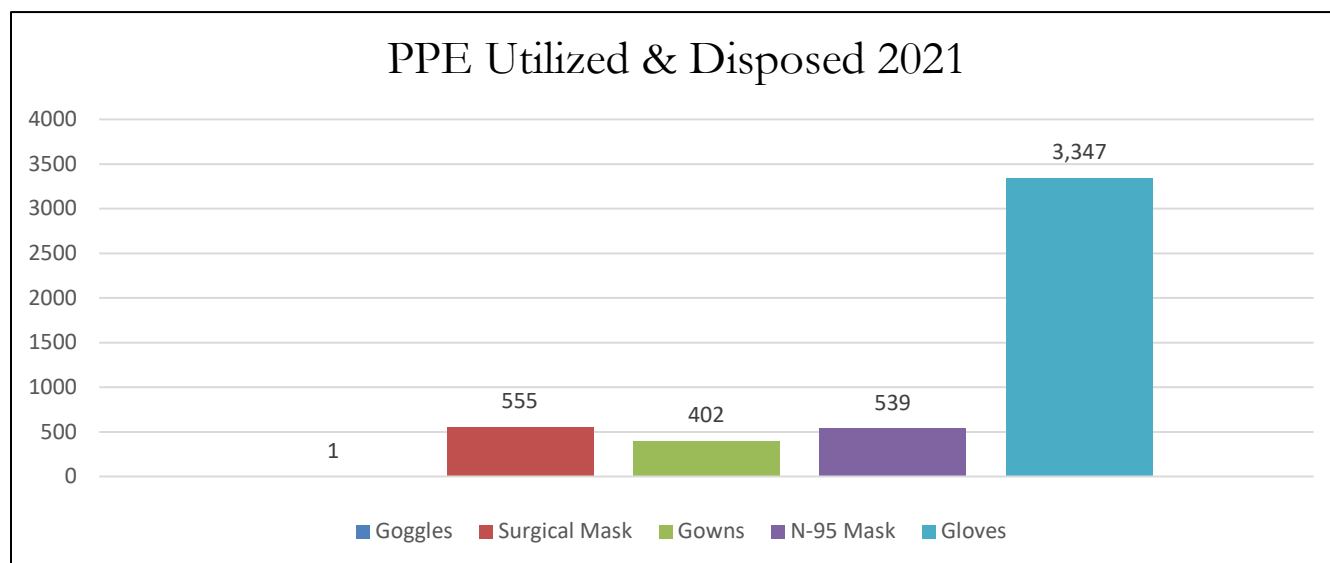
\$155,346.46, 34%



COVID-19 Updates

We want to express gratitude for the extra community-wide support shown to the Department during this COVID-19 pandemic and give a shout out to all of the residents and businesses that have donated miscellaneous PPE and mailed us well wishes. We genuinely appreciate it.

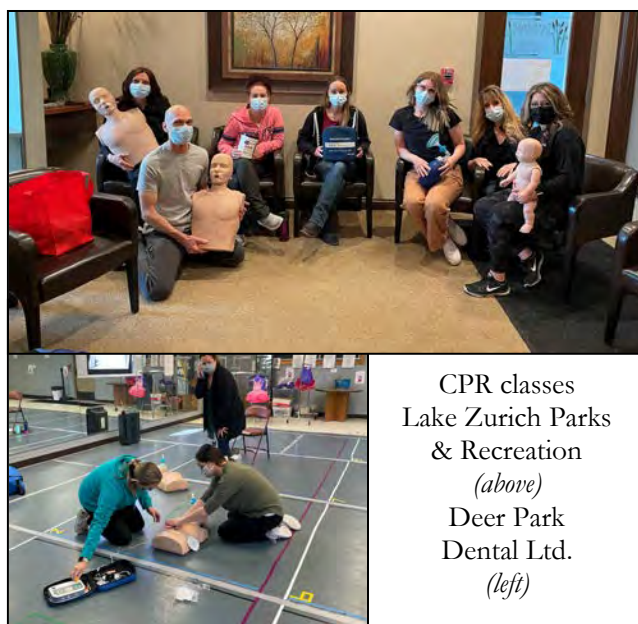
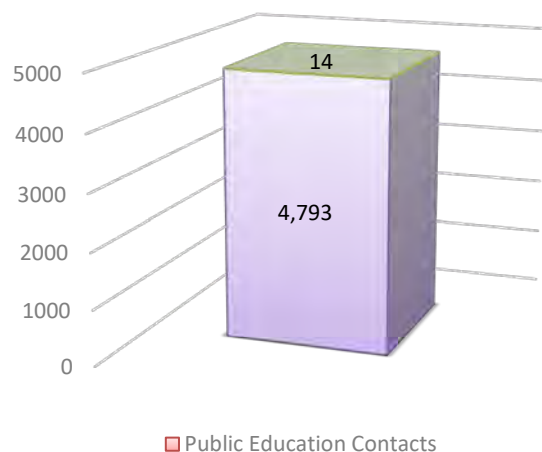
We are currently tracking the Personal Protective Equipment (PPE) that members are using and disposing of due to the COVID-19 pandemic. In April, we have issued 0 pairs of safety goggles, used 52 surgical masks on patients, 47 N95 respirators for our personnel, 20 gowns, and approximately 333 pairs of surgical gloves. The graph pictured below shows year-to-date.



Community Focus/Risk Reduction/Public Education

Examples of community focus/risk reduction/public education include but are not limited to; school talks and station tours where a safety message such as stop, drop, and roll is covered. We monitor fire and severe weather drills in schools and educate children about fire safety. Also, we teach exit drills in the home to middle school students as well as provide CPR/First-Aid training.

Community Focus / Risk Reduction / Public Education | Year-To-Date



CPR classes
Lake Zurich Parks
& Recreation
(above)
Deer Park
Dental Ltd.
(left)

EMS Division

Northwest Community EMS System Provider Based Performance Improvement – April Procedures Administered

Procedure Performed Description And Code (eProcedures.03)	Number of Times Procedure Administered	Percent of Total Procedures Administered
Surgical face mask applied to patient (465635009)	179	58.31%
Cervical Spine Motion Restriction (398041008)	36	11.73%
IV - Peripheral (392230005)	28	9.12%
Cold pack application (229585002)	12	3.91%
Wound - Application of bandage (182555002)	9	2.93%
Splinting - General (79321009)	6	1.95%
Wound Care - General (225358003)	3	0.98%
Assisted Ventilation - CPAP (47545007)	2	0.65%
CPR - Manual (89666000)	2	0.65%
IO - Intraosseous Access (430824005)	2	0.65%
Airway - Clear / Suction (230040009)	1	0.33%
Assist Ventilation - BVM (425447009)	1	0.33%
CPR - Mechanical Device (429283006)	1	0.33%
Nasopharyngeal Insertion (182692007)	1	0.33%
Orotracheal Intubation (232674004)	1	0.33%
Orotracheal intubation Video + Bougie (398128007)	1	0.33%
Wound - Tourniquet (20655006)	1	0.33%
Z-Hemostatic Agent Application (372045002)	1	0.33%

As of April 2021, the following is true for some of our most at-risk COVID-19 patients in the Lake Zurich Fire Protection area:

Azpira Place of Lake Zurich: 795 N. Rand Road - 95-100% residents have been vaccinated. Residents are still tested regularly. Staff wears surgical masks and gloves throughout their entire workday.

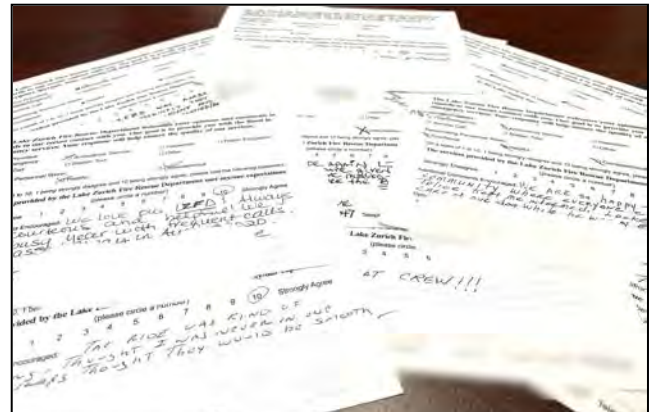
The Auberge at Lake Zurich: 555 America Court - All residents have been vaccinated. Residents are still tested regularly. Staff wears surgical masks and gloves throughout their entire workday.

Cedar Lake Assisted Living & Memory Care: 777 Church Street - All residents have been vaccinated. Residents are still tested regularly. Staff wears surgical mask and gloves throughout their entire workday.

Lexington Health Care Center of Lake Zurich: 900 S. Rand Road - The last report was that 95-100% of their residents were vaccinated and being tested regularly.

Zurich Meadows Senior Apartments: 250 Mohawk Trail - 95% of the residents have been vaccinated. Surgical masks and gloves are being worn at all times by staff.

Deer Park Village Senior Living: 21840 W. Lake Cook Road - 98% of residents have been vaccinated. Residents are being tested regularly. Staff wears surgical masks and gloves throughout their entire workday.



EMS Survey Cards received in April 2021 (various examples below)

*"Fantastic crew – calm, professional and friendly.
Thank you!"*

*"We are so happy we live in a community where
everyone comes together."*

*"We love our LZFD! Always kind, courteous and
helpful!"*

"LZFD was amazing! Very professional & friendly"

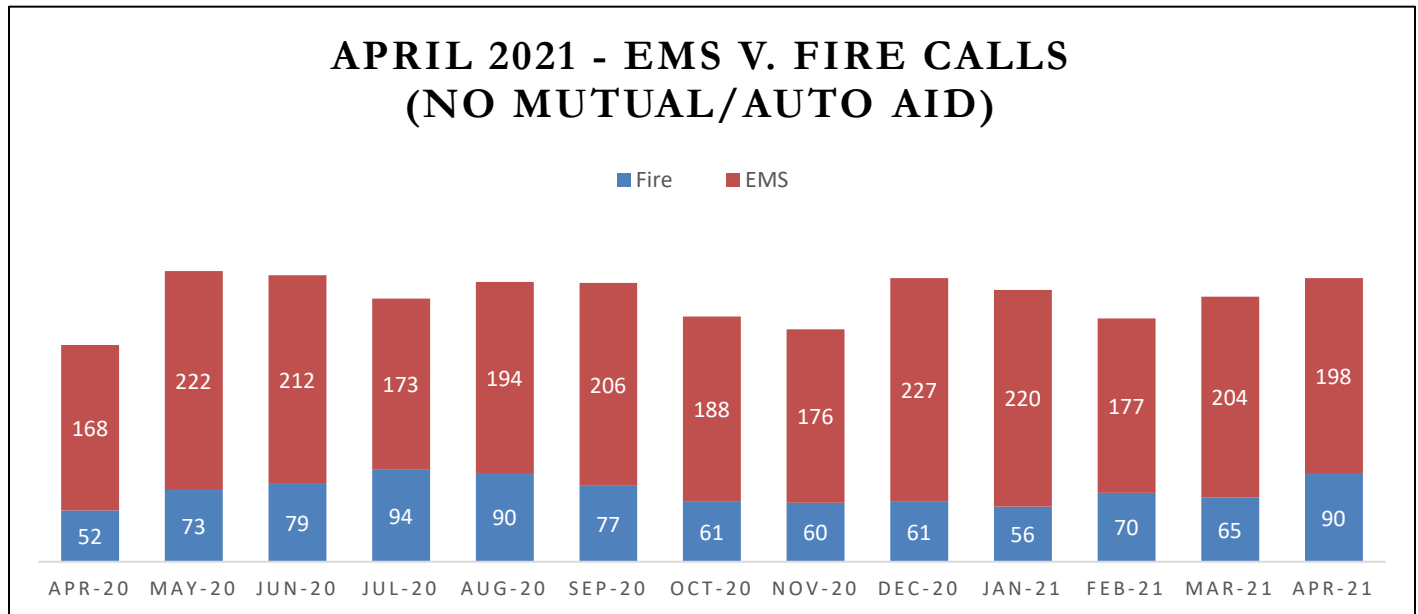
Operations Division

Vehicles Out of Service

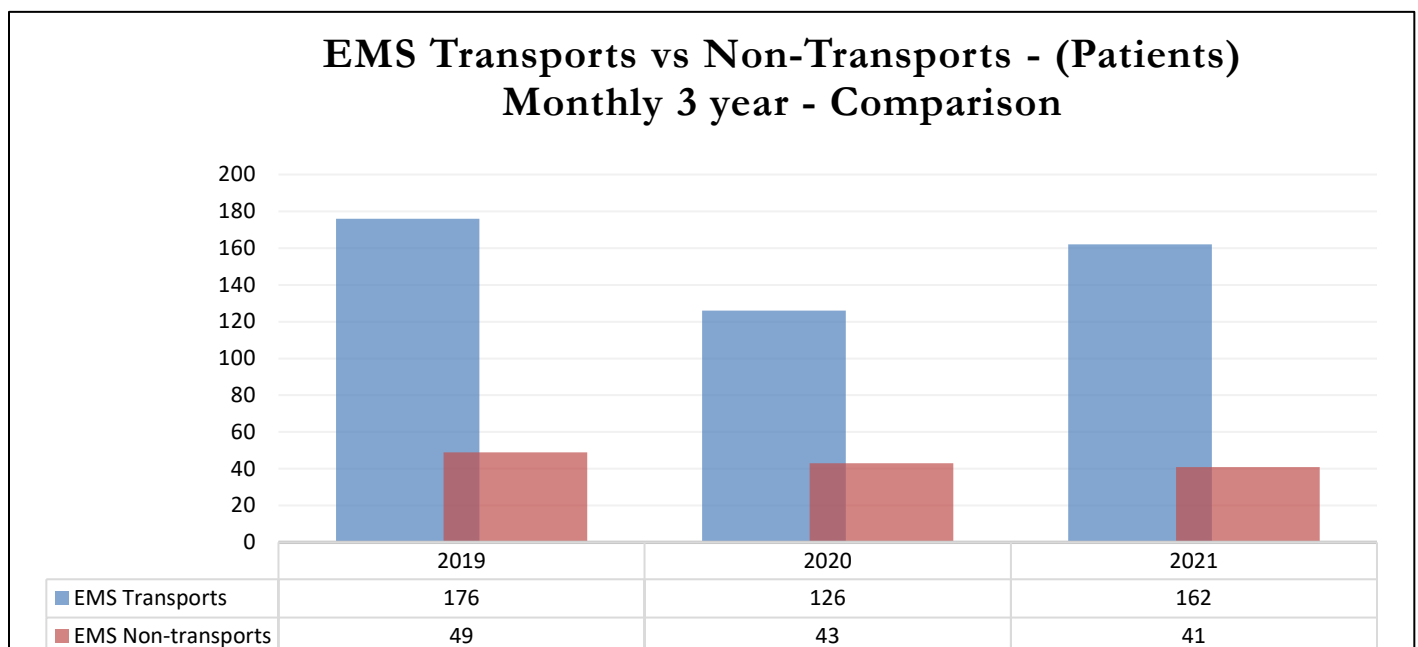
- During April, the following vehicles were out of service due to maintenance, repairs, or breakdowns:
 - Ambulances – 15.50 hours
 - Engines – 387 hours
 - Year-To-Date Hours:

Ambulances: **225.58 hours** | Engines: **631.50 hours**

Below is the breakdown of Fire versus EMS incidents in Lake Zurich – minus aid given. Our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other types of service calls.

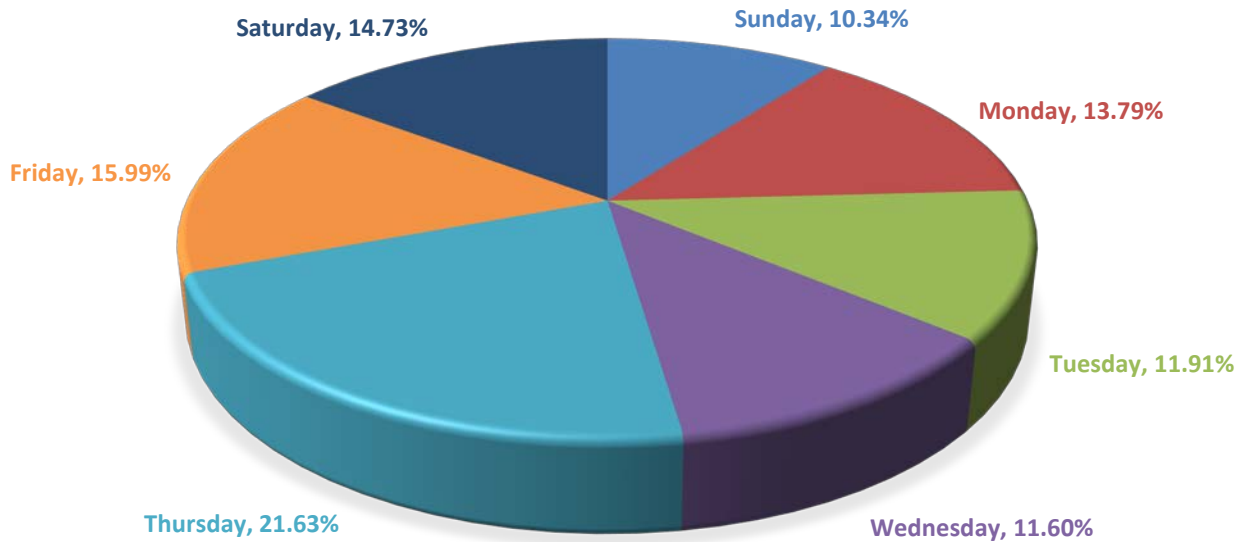


This next chart reflects activity related to emergency medical services, a core function of the fire department — not every EMS call results in transport. A prime example of this is an automobile accident where several victims refuse transport. EMS transports always outpace refusals. This chart compares the month of April across 3 years. The trend is consistent with the data period. These numbers represent the patients seen.

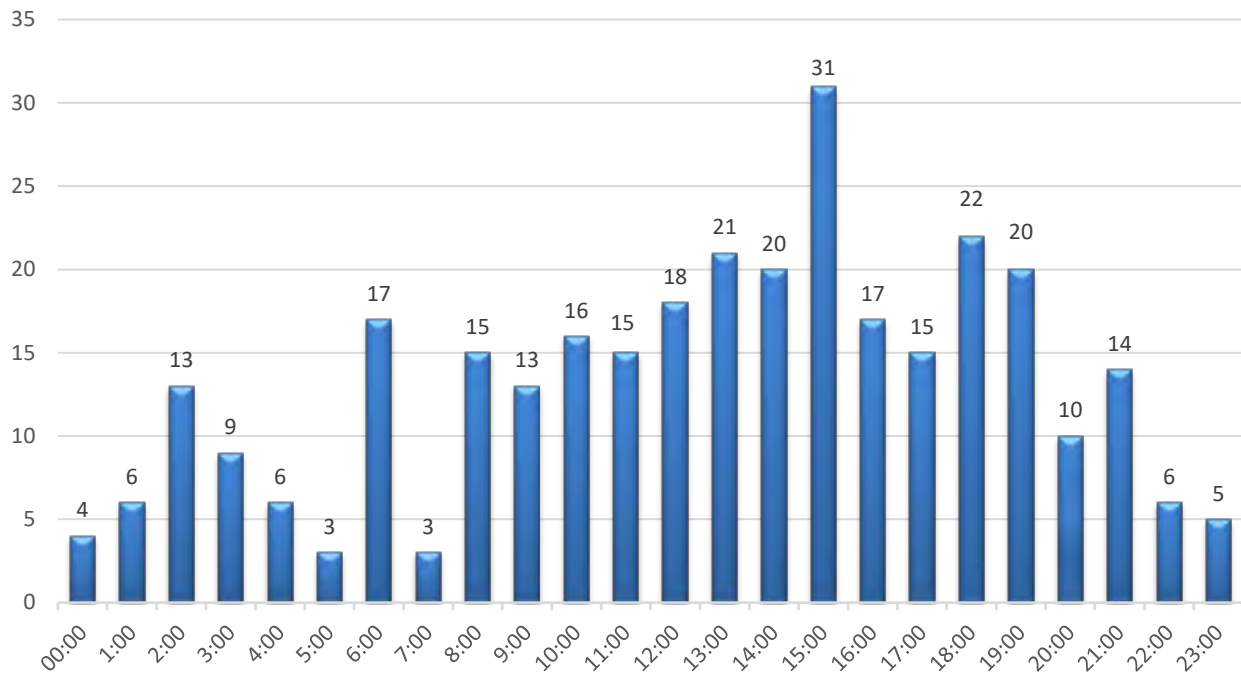


The following two charts break down calls by the day-of-week and hour-of-day.

RESPONSE BY DAY OF WEEK - APRIL 2021



RESPONSE BY HOUR OF DAY - APRIL 2021



**STATION 1**

321 S. Buesching Road
Lake Zurich, IL 60047

APPARATUS & STAFFING
BATTALION 32

ENGINE 321
AMBULANCE 321

**STATION 2**

350 W. Highway 22
North Barrington, IL 60010

APPARATUS & STAFFING

ENGINE 322
AMBULANCE 322

**STATION 3**

1075 Old McHenry Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

ENGINE 323
AMBULANCE 323

**STATION 4**

21970 Field Pkwy
Deer Park, IL 60010

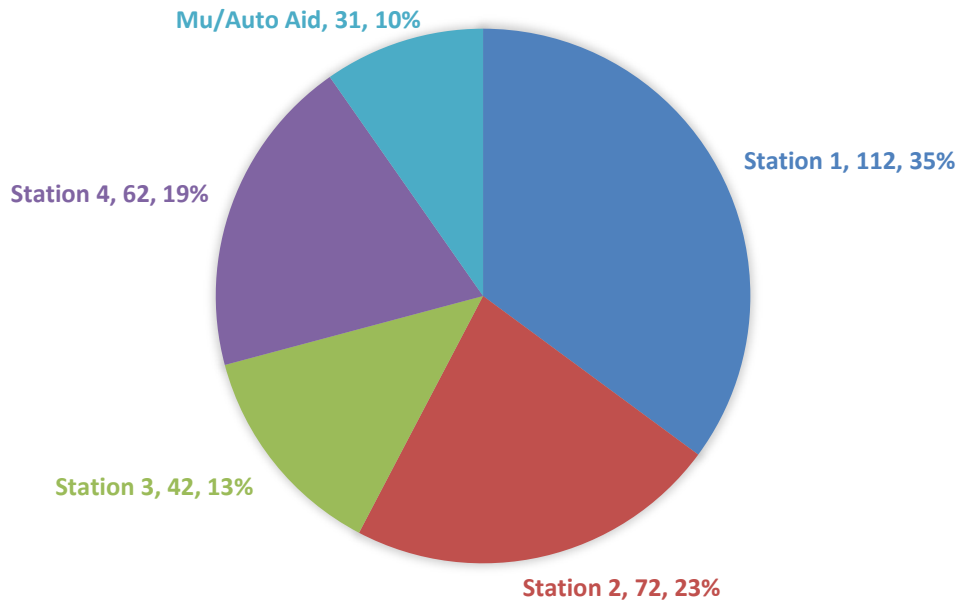
APPARATUS & STAFFING

ENGINE 324
AMBULANCE 324



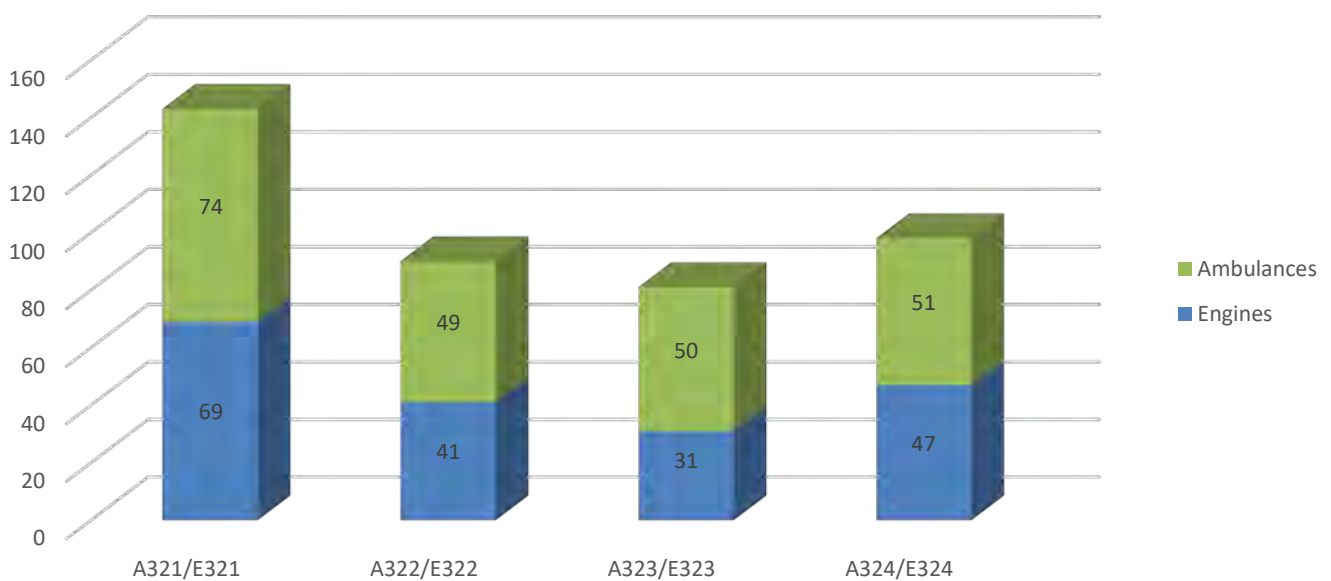
The graph below represents the percentage of calls by each station and mutual/auto aid for April 2021. The chart does **not** represent the station that responded as the primary resource to the area – it means where the call originated. Station 1 is historically the busiest district.

ORIGIN OF CALLS - APRIL 2021

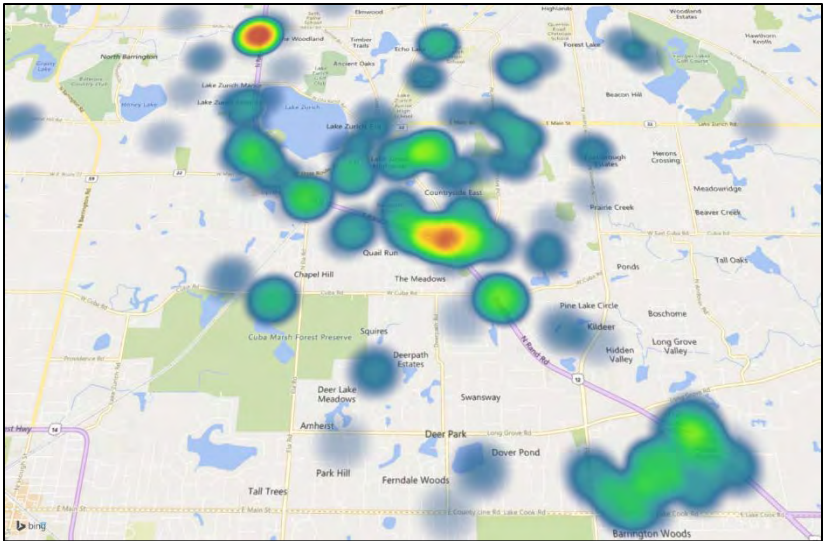


The graph below shows the responses by each unit – Ambulances & Engines – in April 2021.

Total Unit Responses - Ambulances & Engines



The next graphic is a visual representation of call distribution for April. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top ten locations responded to each month. We frequently respond to doctor offices and health clinics, along with automobile accidents near the Route 12 corridor.

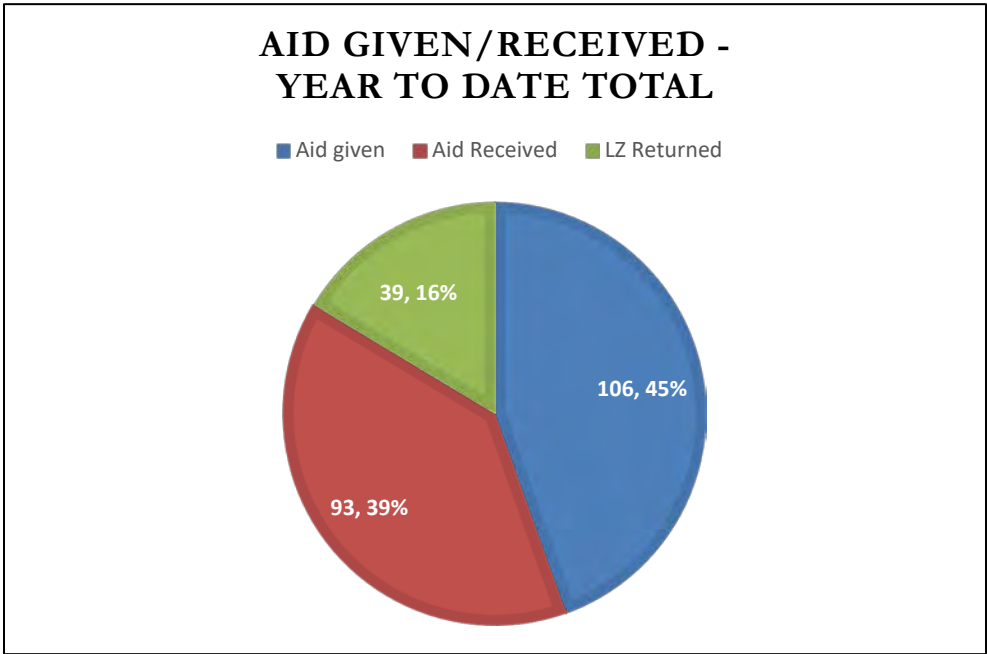


Frequent Call Locations:

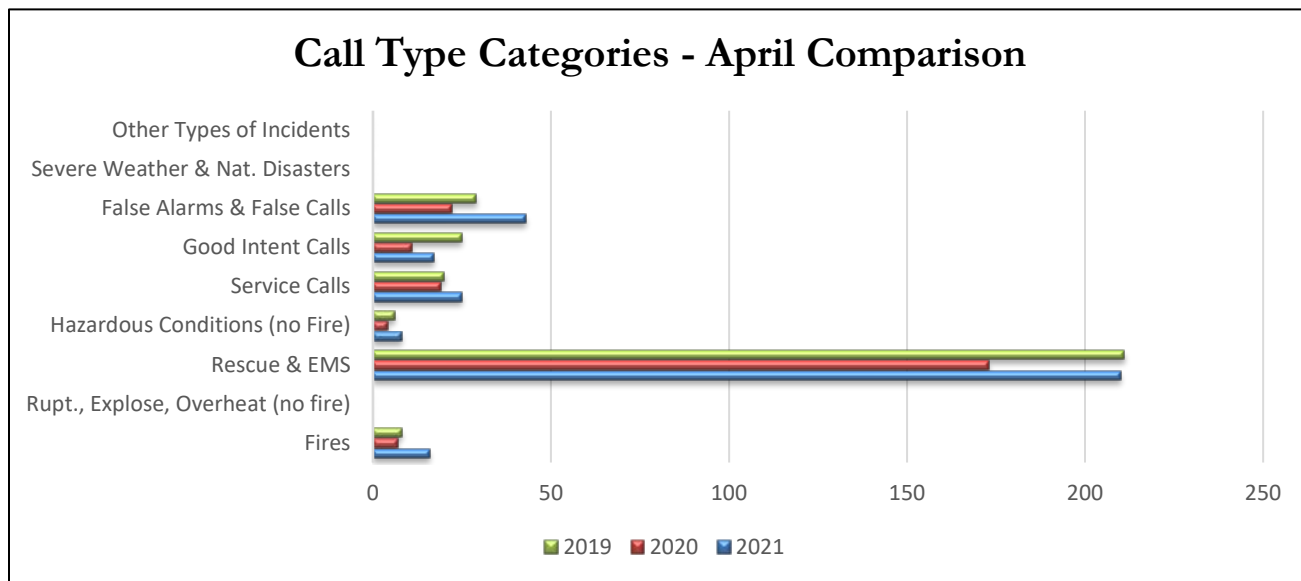
- 795 N. Rand Road – Azpira Place of Lake Zurich – 23 responses
- 900 S. Rand Road – Lexington Health Care Center of Lake Zurich – 10 responses
- 21481 N. Rand Road – Northwest Community Healthcare – 9 responses
- 777 Church Street – Cedar Lake Assisted Living & Memory Care – 6 responses
- 555 America Court – The Auberge at Lake Zurich – 5 responses
- 21840 Lake Cook Road – Deer Park Village Senior Living – 4 responses

Mutual/Auto Aid Response Year to Date –

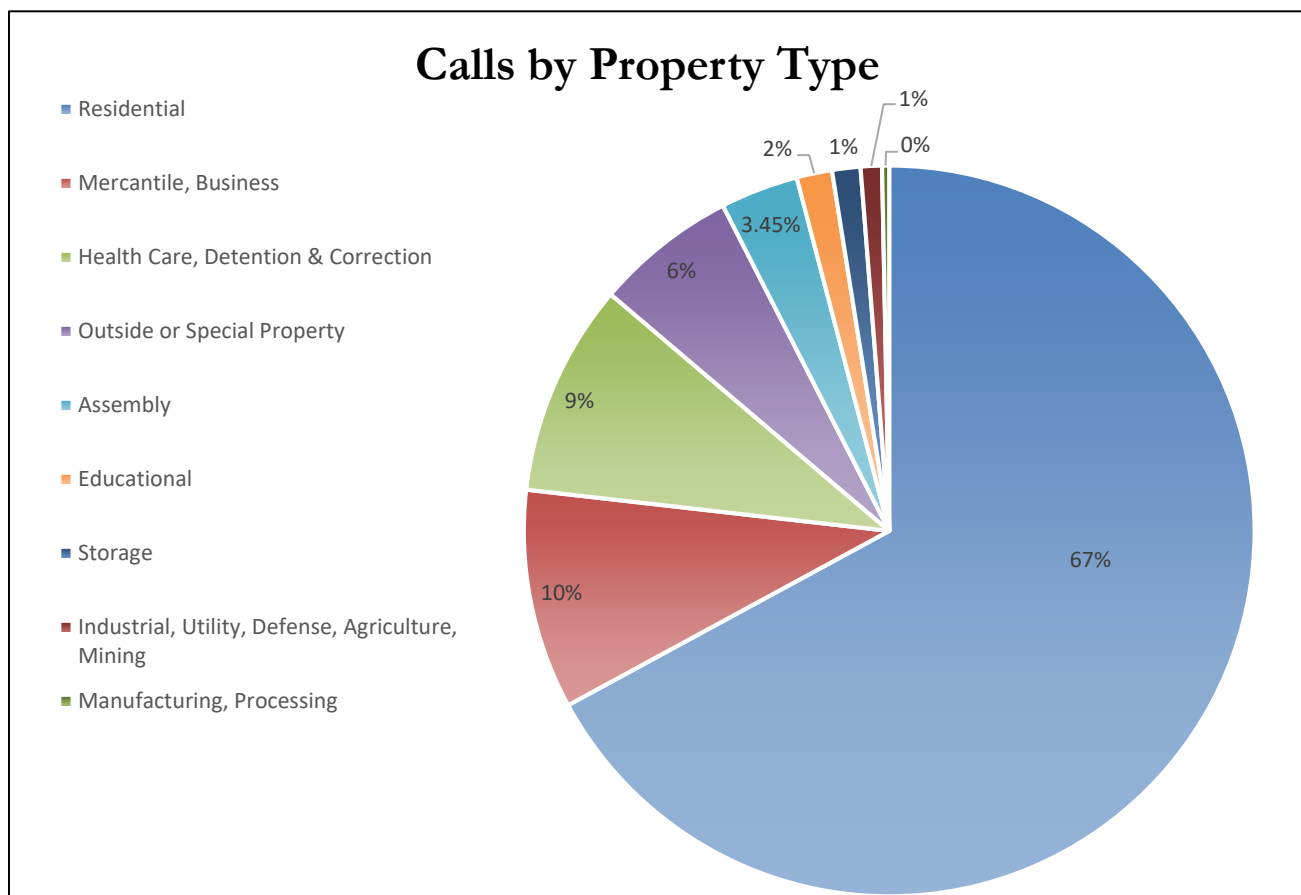
The mutual aid agreements are designed not to overburden any one agency and are looked at carefully for any necessary adjustments. Run cards for the Department have changed, and our partners are responding to assist us more often. In April, we responded to **32 calls** for mutual aid and were **returned 8 times** before our arrival. The chart to the right shows YTD Aid Given/Received and how many times LZ returned before their arrival. Many of our response incidents do not require intervention from the LZPD 911 center through automated dispatching and resource sharing. They are entirely handled by the agency requesting our response — direct cost savings to our budget and an added benefit of the automated dispatch system.



All calls we code as a department within the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the chart below. As indicated below, you will see across the three years that the trends remain mostly the same. Rescue and EMS incidents account for the majority of calls we respond to and continue to increase, as indicated below.

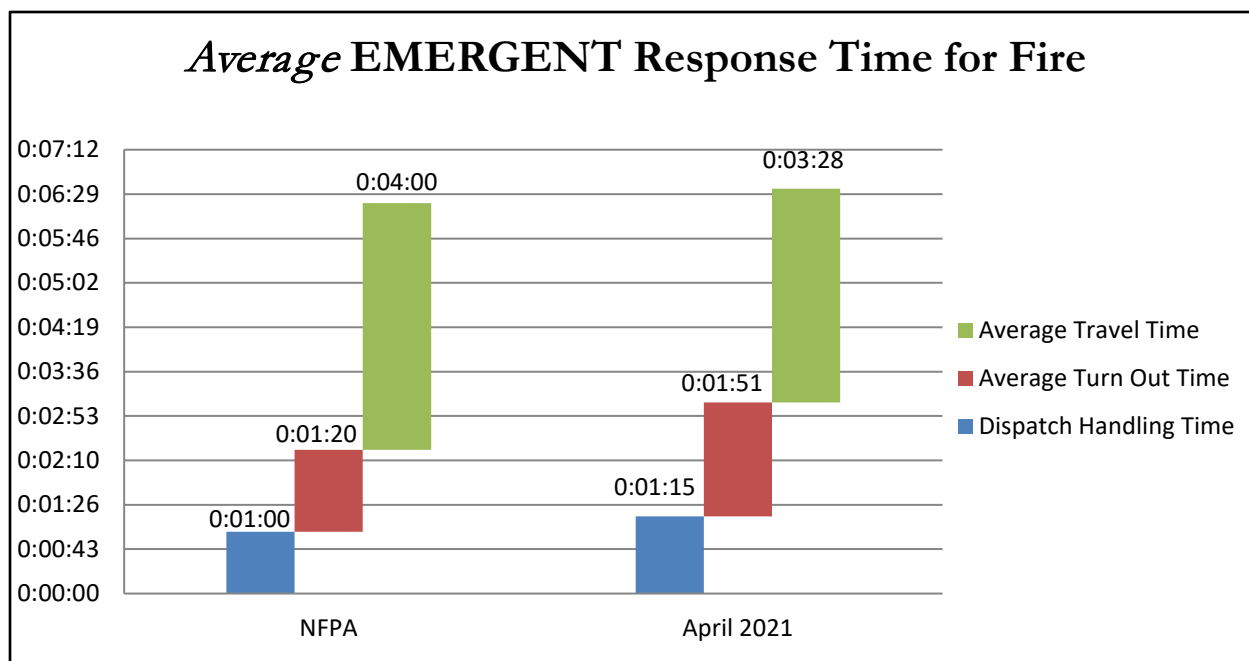
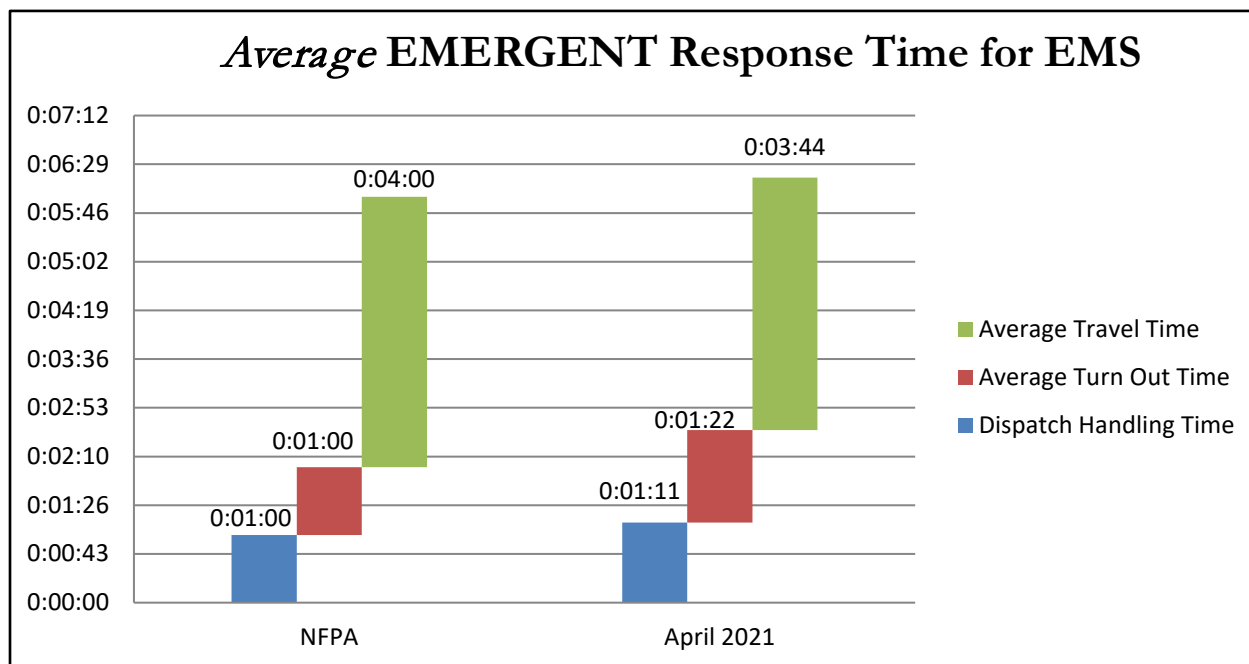


As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various types of occupancies and use them to determine our service demand. For example, the healthcare category would increase if additional assisted living or nursing homes open. As shown below, we continue to respond to Residential Properties more than any other (67%), and Mercantile/Business was second with (10%) of all calls.



Response time includes three key factors: dispatch handling time, turnout time, and travel time. Dispatch handling time is the time for dispatch to take in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the en-route button. Travel time reflects the time from en route to the time they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is a total of 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following two graphs compare the average emergency response times for both Fire and EMS calls within our first arriving unit's primary response area. These times will vary based on part on the first responding unit's location, multiple calls, weather, time of day, and traffic conditions. *Dispatch handle times have increased after switching to the new CAD system and delays caused by processing an alarm. The ETSB and Infor continue to work on the issue.



Training Division

During April, we completed the following shift training:

- **EMS Continuing Education** – During April, the Department's paramedics trained on Cardiac Case Studies and EKG interpretation, which a nurse educator instructed.
- **Quarterly Intubations** – Quarterly, all paramedics are required by Northwest Community Hospital to train on advanced airways procedures.
- **Hose Advancement** – Firefighters practiced deploying, advancing, and rebedding the fire hose loads that we use. We also tested a new load to see if it would meet our needs.
- **Multiple Line Fire Attack** – Companies practiced advancing multiple fire attack hose lines into the training tower.
- **Multi-Company Fire Suppression** – During this training, all companies and the shift commander trained together at the training tower to conduct a coordinated fire attack.
- **Pediatric EMS Bag In-Service** – The EMS committee put together new EMS pediatric bags. The paramedics must review these bags before they are placed in service on the ambulances.
- **Department SOG Review** – All members must review and acknowledge the Lexipol SOG's when they are released.
- **Mandatory Training Make-up** – Members that needed to complete missed mandatory training worked on completing it.
- **After Action Review** – An After Action Review of the Burger King fire was completed to discuss what went well, what did not, & what changes we could make to improve our operations.

Outside Training Classes attended during April:

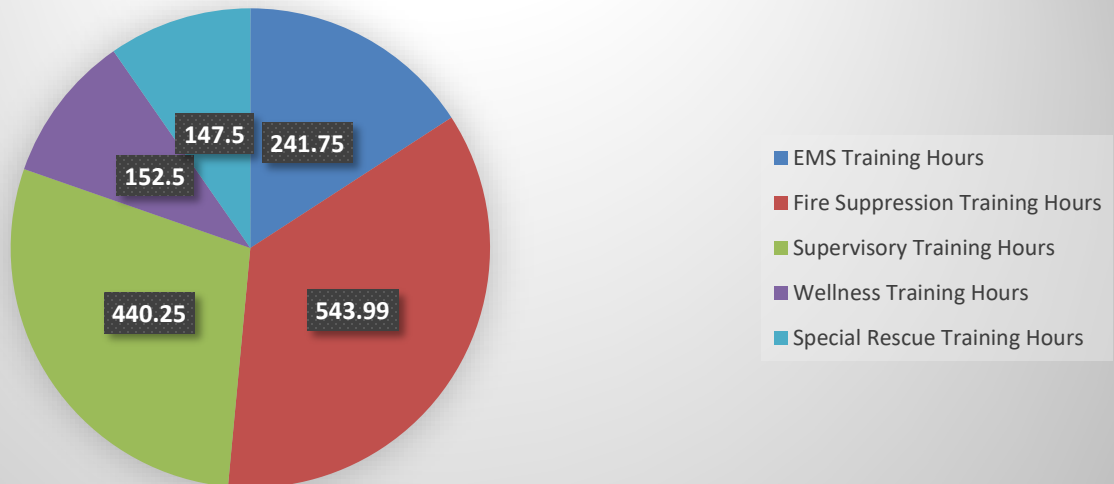
- **Leadership Development & Decision Making** – 40 hour class at the Illinois Fire Service Institute attended by Lt. Yee, FF/PM Cornell, FF/PM Michehl & FF/PM Stapleton. The typical cost for tuition for this class is \$1,000, but due to state grants, this training was tuition-free, which saved the Department \$4,000.
- **Fireground Company Officer School** – 45 hour class at the Illinois Fire Service Institute attended by FF/PM Bene & FF/PM Campbell. The standard cost for tuition for this class is \$1,150, but due to state grants, this training was tuition-free, saving the Department \$2,300.
- **Command Officer School** – 40 hour class at Romeoville Fire Academy attended by Lt. Santoyo & Lt. Yee.



The department also conducted a New Hire Orientation for Probationary Firefighter/Paramedics Boyd & Villa.

This is a four-week orientation during which FF/PM Boyd & FF/PM Villa completed all required regulatory training, learned the department's operations, and demonstrated their skills. *(Pictured left)*. The final week of the orientation focuses on EMS skills and knowledge as the new hire work towards gaining entry into the Northwest Community Hospital EMS System.

April Training Hours - 1,525.99 Total



Fire Prevention Bureau Division

The Fire Prevention Bureau supported department operations during April by following up on numerous open burning issues. Due to the extremely dry conditions, multiple small mulch fires were reported. The Fire Prevention Bureau investigated the fires and then followed up with the property management companies. The department responded to a dozen outside fires during this period.

As open burning has been responsible for extensive field/grass fires, burn permits were banned until conditions improve. Some of these fires have caused property damage in our Fire Protection District. Numerous social media posts were placed asking residents to either not burn or take extra precautions while burning. For example, the picture on the right shows a recently discarded cigarette at a local business drive-through which had the potential for significant fire and loss to the community.



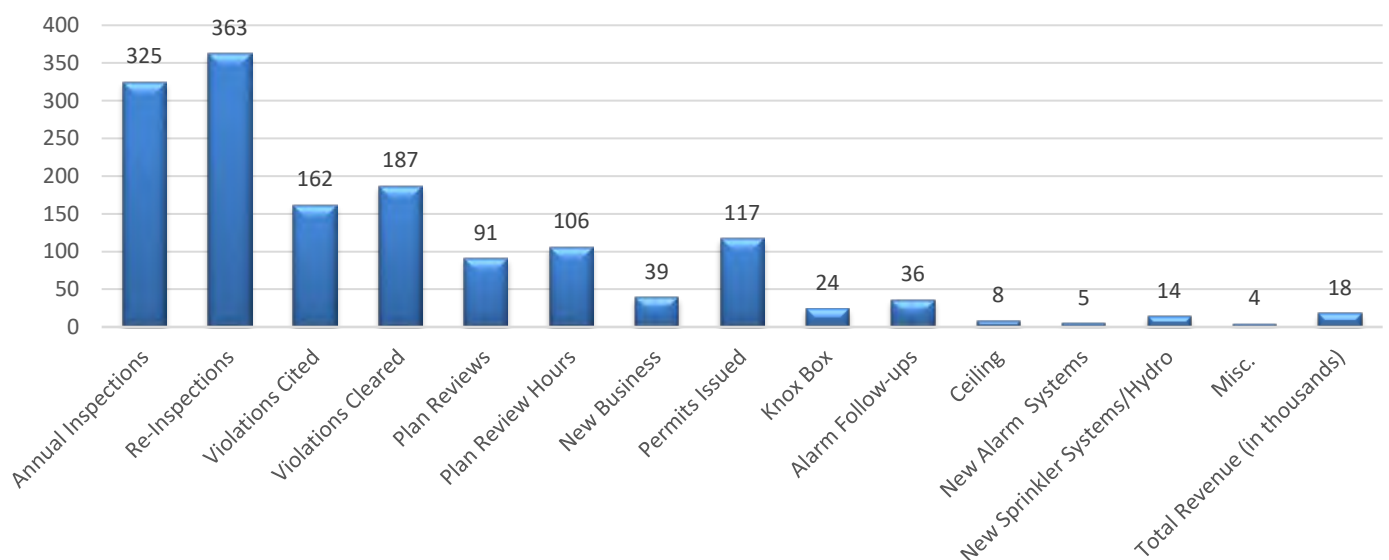
The Bureau has also been busy supporting the schools within our area by witnessing fire drills. Each school is required to have three exercises per year. Now that schools are back to full-day sessions, all three drills need to be completed by the end of May. In the month of April, the Fire Prevention Bureau conducted six drills for the school district.

Both residential and commercial construction has increased dramatically. Each new home constructed will need three sprinkler inspections by our office. Every commercial project can have two or more sprinkler inspections. An example is Walmart; almost 1,000 sprinklers were replaced during their remodel. These replacements required inspections before opening hours, so the store had protection while shoppers were present.

Throughout the month, the Fire Prevention Bureau conducted the following special duties:

- Construction Meetings
 - First Watch
 - 65 Oakwood
 - Life Time
 - 540 Cortland
 - 133 W. Main
 - 650 Church
 - 800 Church
 - 570 Capital – Continental
- Two fire investigations
- Water main break at Tredegar
- NIFIA Board Meeting
- NIFIA General Meeting and Training
- Picked up PPE supplies at fairgrounds twice in April
- Staff meeting
- Fire Drills – 6 at Lake Zurich Schools

Year-To-Date - April 2021





POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

APRIL 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

- National Public Safety Telecommunicator Week was celebrated by the Department April 11th -17th.
- The Police Department processed 18 Freedom of Information requests this month.
- Members of the Department completed over 842 hours of training this month.
- A total of \$525 was received from overweight truck permit fees.
- On April 14th, the Lake Zurich Police Department dropped off 5 sealed boxes (approximately 84 lbs.) containing medicinal items dropped off at LZPD for destruction at the SWALCO location in Gurnee.
- On Saturday, April 24th, the Department participated in the DEA's 20th National Prescription Drug Take Back Day. Approximately 30 residents dropped off an additional 90 pounds of unwanted drugs.
- Our agency participated in the IDOT distracted driving prevention campaign. 156 grant hours were worked as part of the campaign. The grant hours yielded the following results: 26 seat belt citations, 29 speeding citations, 119 distracted driving citations, 2 DUI arrests, 3 other arrests, and 24 other citations.

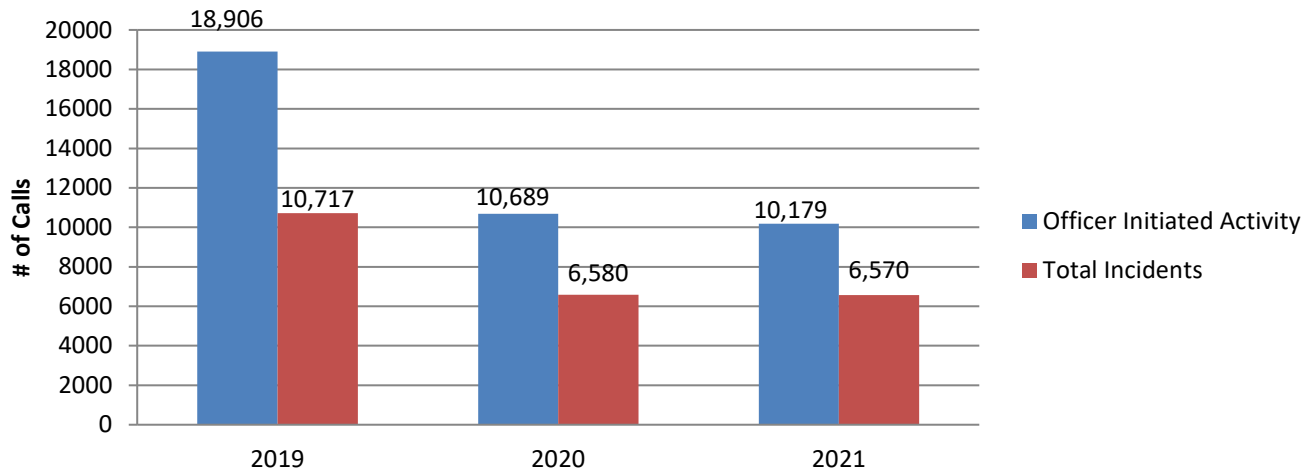
Patrol and Communications

- Year-to-date, officers conducted 994 traffic stops and issued 537 traffic citations.
- During April, Dispatch handled 1564 9-1-1 calls and 4471 administrative calls.
- Child Safety Seat technicians inspected one child safety seat this month.
- Officer Young assisted on two Major Crash Assistance Team (MCAT) callouts in April. On April 7, he assisted our agency by piloting a drone for the search for a missing person. On April 13, he assisted the Zion Police Department on a serious motor vehicle crash. Officer Young has been selected by MCAT to become a team leader.

Investigations

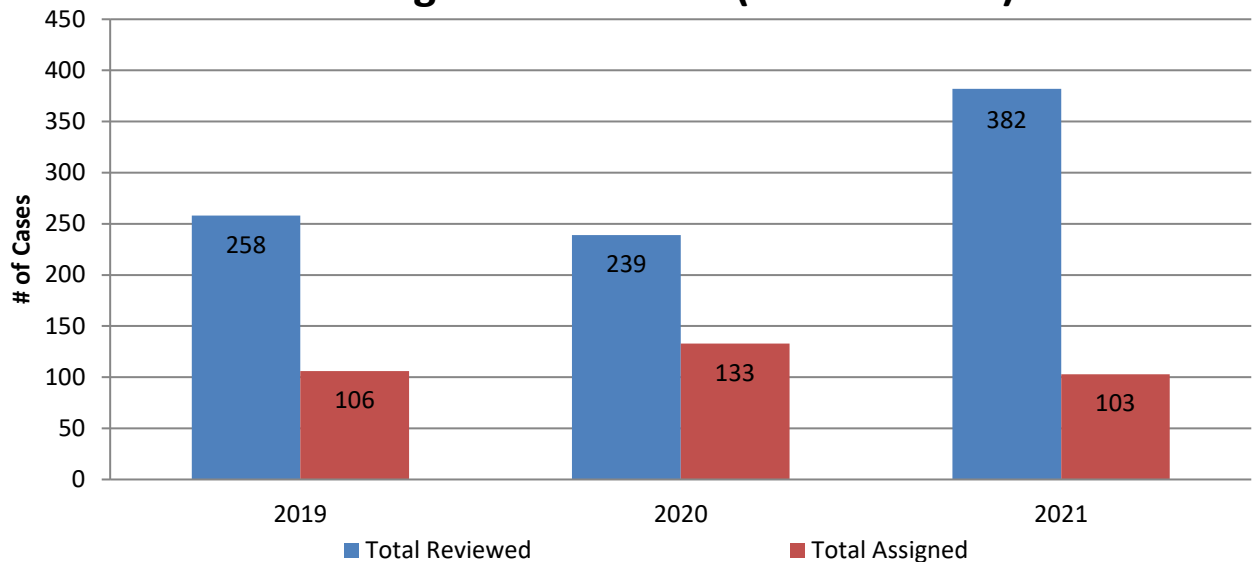
- There is a total of 80 active investigations in CID, averaging 20 cases per detective. Out of these 80 cases being investigated, 17 of those cases have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects in Lake Zurich criminal cases.
- One raffle permit application was received and issued this month.
- There was one NIPAS Mobile Field Force callout in Evanston.
- SRO Frey assisted St. Francis de Sales with their hard lockdown drill.

Computer-Aided Dispatch (CAD) Incidents (Year-to-Date)



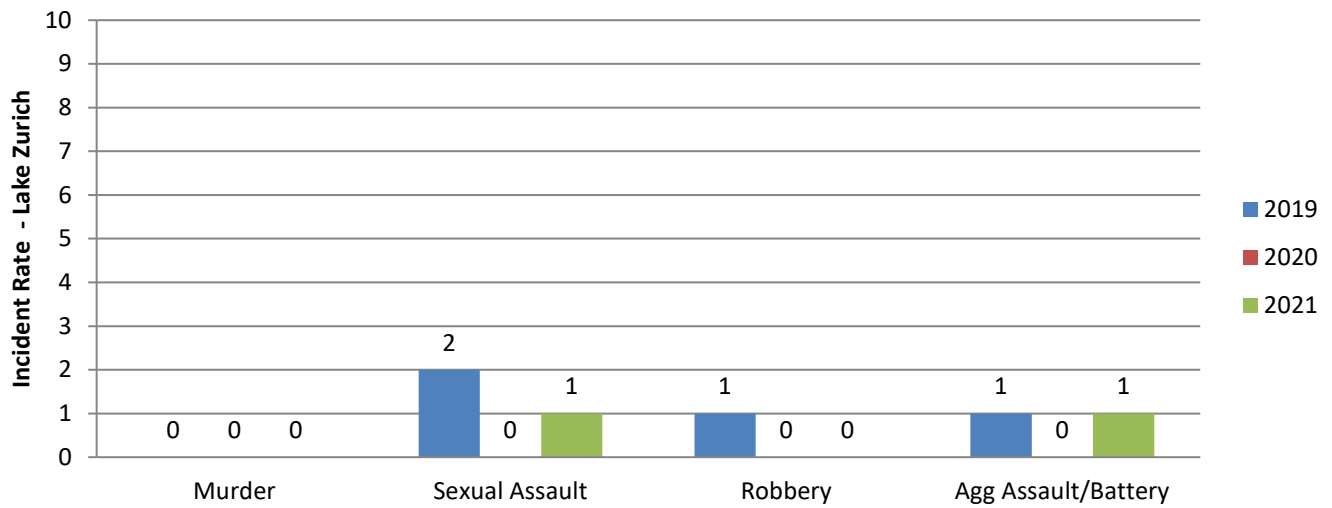
Officer initiated activity includes; DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.

Investigative Caseload (Year-to-Date)



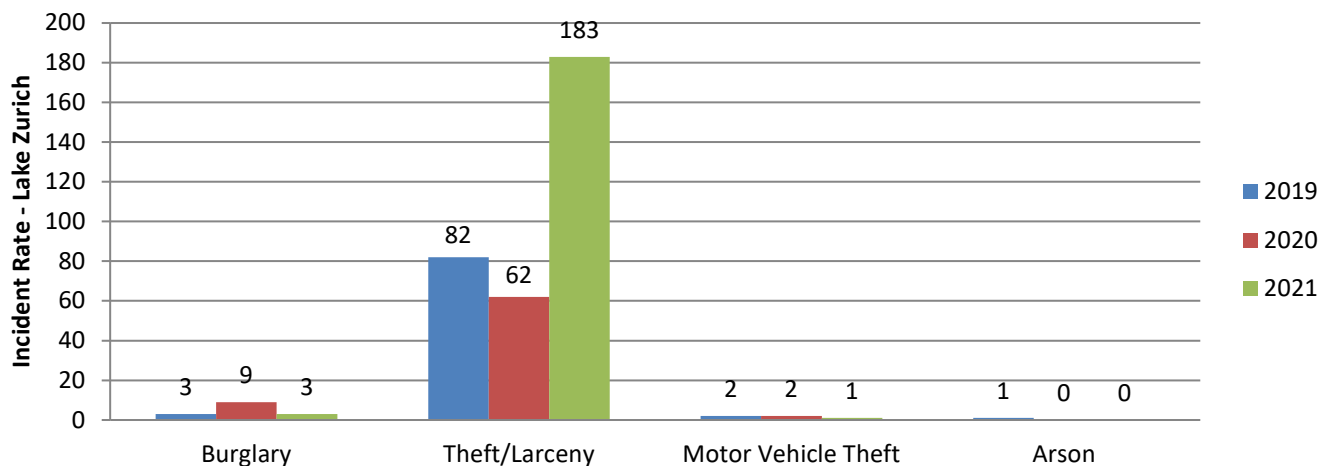
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

Crime Rate for Violent Crimes (Year-to-Date)



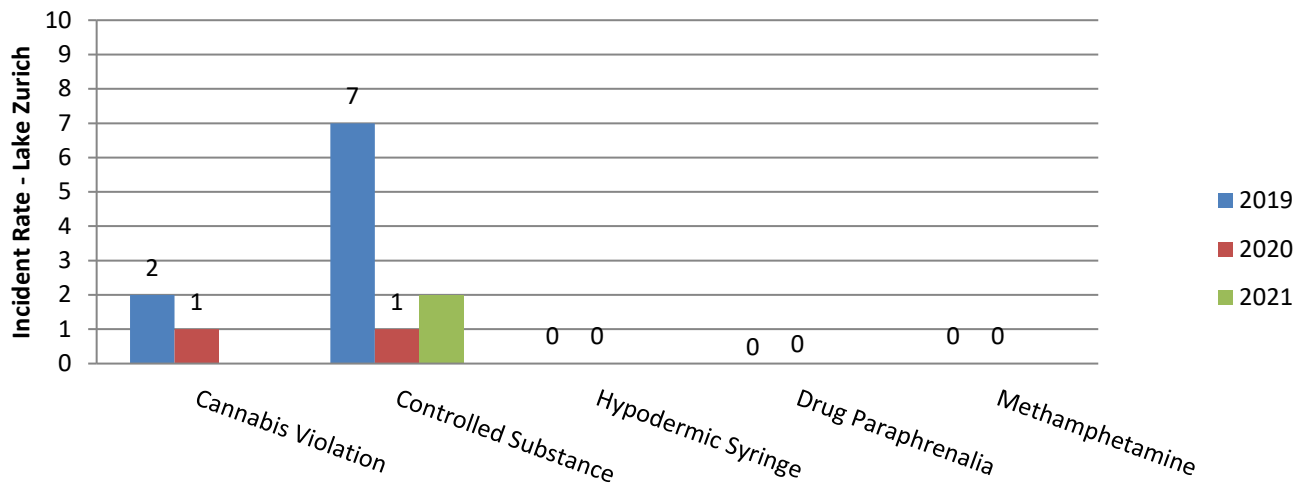
The Federal Bureau of Investigation requires four different Crimes against Persons offenses be reported for statistical purposes based on identified criteria. This information is provided to the Illinois State Police (Illinois Uniform Crime Report (I-UCR)) and passed through to the FBI. Generally, this information is converted to incidents per 100,000, although the actual numbers are used for this report.

Crime Rate for Property Crimes (Year-to-Date)



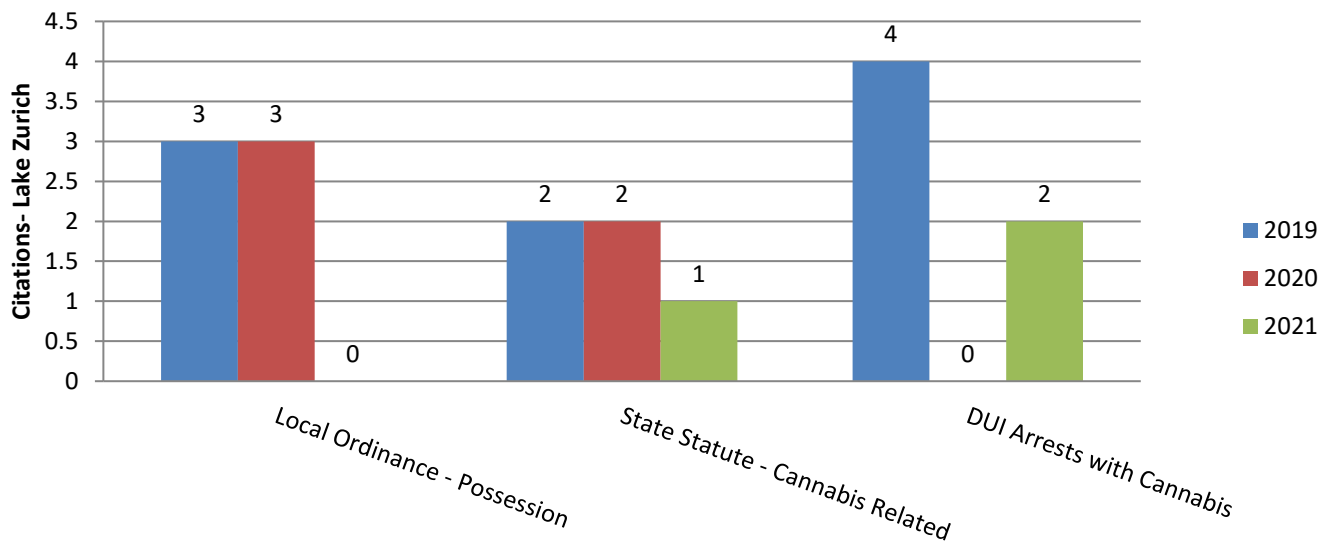
This information is provided to the Federal Bureau of Investigation via the Illinois State Police. Crime in Illinois provides crime information throughout Illinois. More information about this can be found at the Illinois State Police website: (<http://www.isp.state.il.us/crime/ucrhome.cfm>). The high rate of thefts include identity theft reports involving the IDES scam.

Drug Crime Arrests (Year-to-Date)



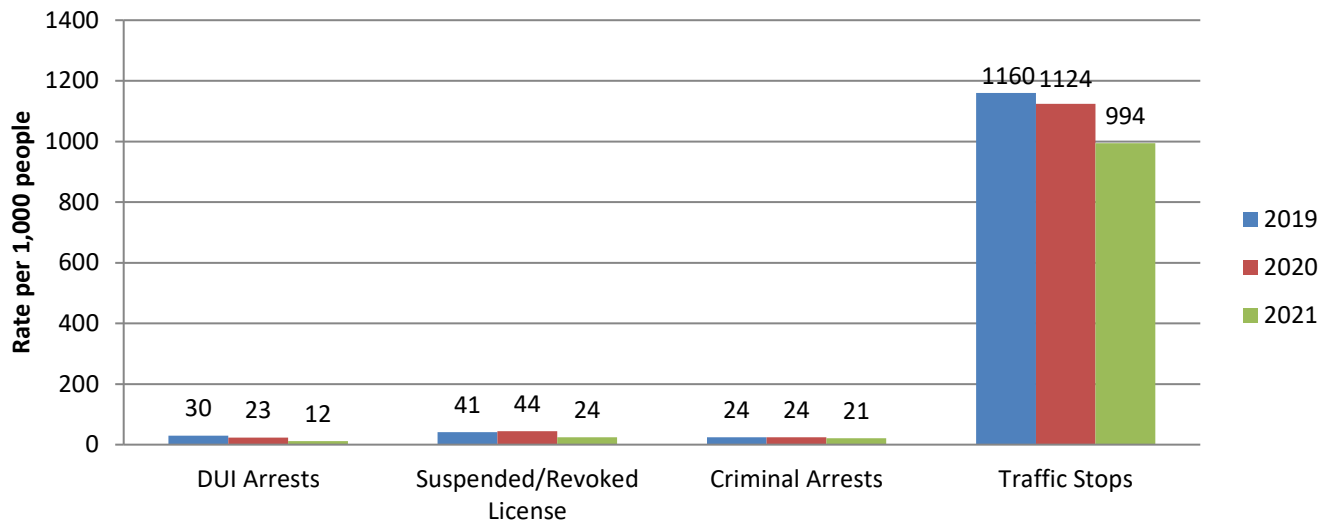
The Department is required to report Drug Crime Arrests to the Illinois State Police. The violations reported are related to the Cannabis Control Act, Controlled Substances Act, Hypodermic Syringe Act, Drug Paraphrenalia Act, and the Methamphetamine Act.

Cannabis Citations (Year-to-Date)



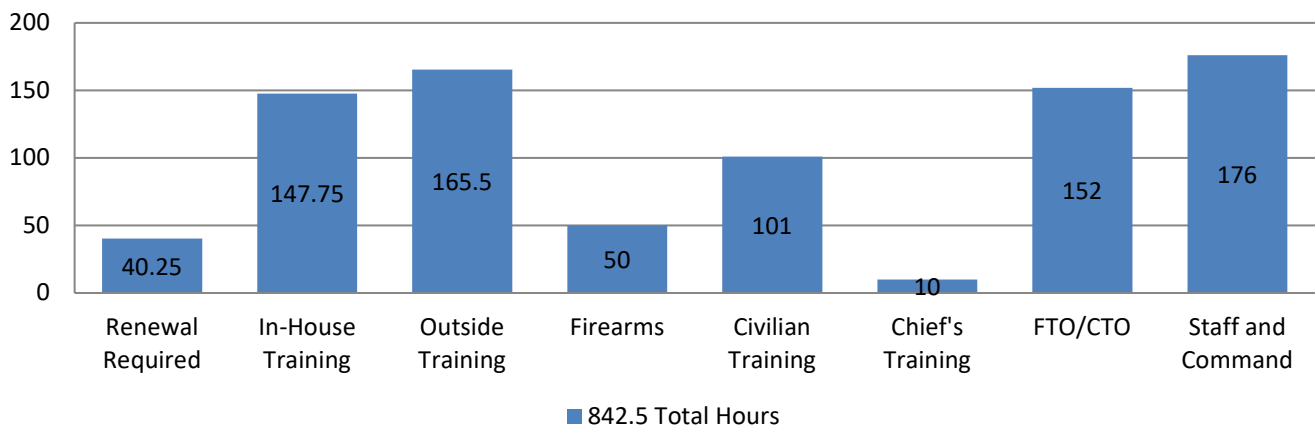
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. Information was gathered from previous years to compare what effect the new laws have made on cannabis citations. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.

Criminal and Traffic Offenses (Year-to-Date)



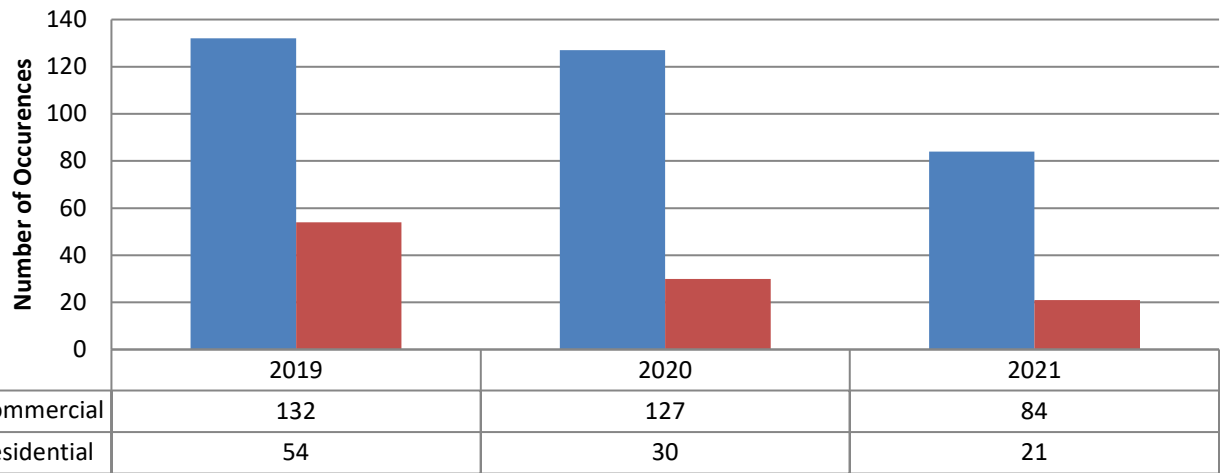
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.), and traffic stops conducted by Department personnel.

Monthly Training Time (in Hours)



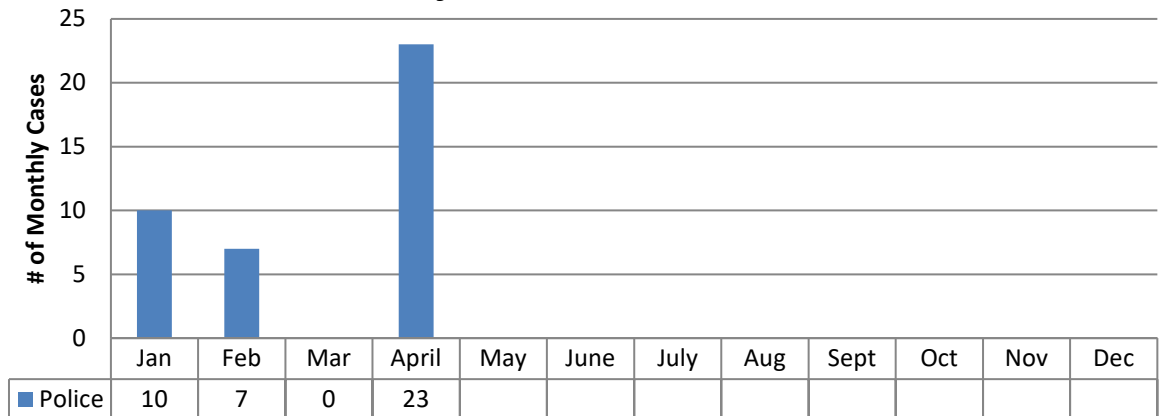
Training is an important element to maintain or improve skills/knowledge/ability.

Alarm Occurences (Year-to-Date)



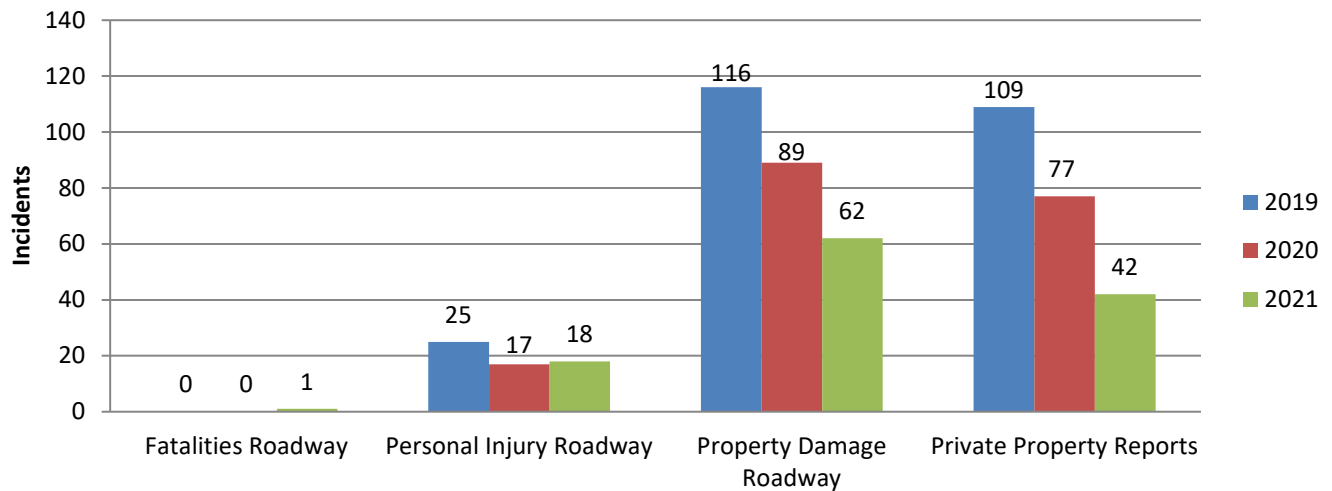
The Crime Prevention/Community Relations function monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

Administrative Adjudication Caseload 2021



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

Vehicle Crash Incidents (Year-to-Date)



The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.

Red Light Camera Violations and Accidents (Year-to-Date)

2021	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liabe	Not Liabe	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	266	\$12,270.00	4	4	0	0	1	1	1
February	121	\$17,220.00	3	2	0	1	1	2	1
March	159	\$7790.00	0	0	0	0	0	2	0
April	116	\$10,040.00	13	9	4	0	0	4	2
May									
June									
July									
August									
September									
October									
November									
December									
Total	662	\$47,320.00	20	15	4	1	2	9	4

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

April 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Park Maintenance: Crews continue to address both routine and specific maintenance items as needed. Crews have begun preparation for the beach openings. The Breezewald fishing pier has been installed and Installation has begun on the Paulus Park lifeguard piers.

Storm Water System Maintenance: Crews are completing routine maintenance. Administrative staff has been receiving an unprecedented number of calls relating to private property drainage. Crews have completed televising all storm infrastructure affected by the 2021 road resurfacing program.

Infrastructure Projects: The 2020 Road Resurfacing Program has been awarded. Concrete and storm water removals, replacements, and repairs are nearing completion with milling and paving to follow.

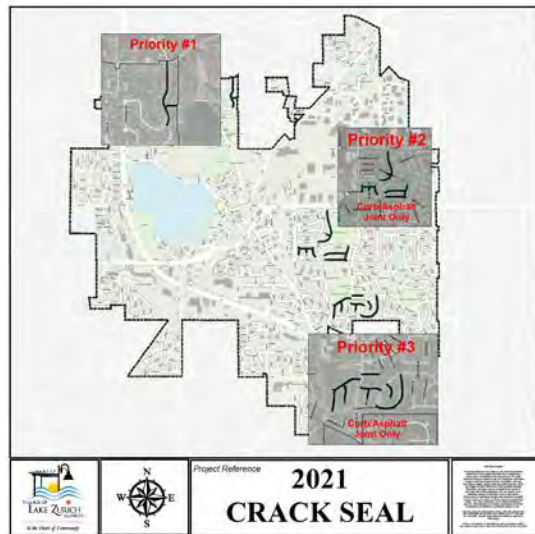
Crews have completed field work for the 2021 sign replacement program. The program locations mimics the annual Road Resurfacing Program.



The 2021 Concrete Program was awarded and construction completed in late April with minor punch-list items to be addressed.



Staff has all documents prepared for the 2021 Crack Sealing Program. Work is expected to begin in May.



April Water Main Break Locations:

Pheasant Ridge @ Rt. 12 (S. Rand Road)
350 Thistle Lane
1065 Cedar Creek Drive
300 Church Street
107 Butterfield Court

Water Main Replacement:

The Rt. 12 emergency water main replacement (between L.A. Fitness and Starbucks) plan was recently approved by IDOT. The Village's consulting engineer, Manhard Consulting, is revising the design plan due to recently determined conditions and change in scope. Bidding and award expected soon.

Employee Training:

All employees participated in Personal Protective Equipment training.

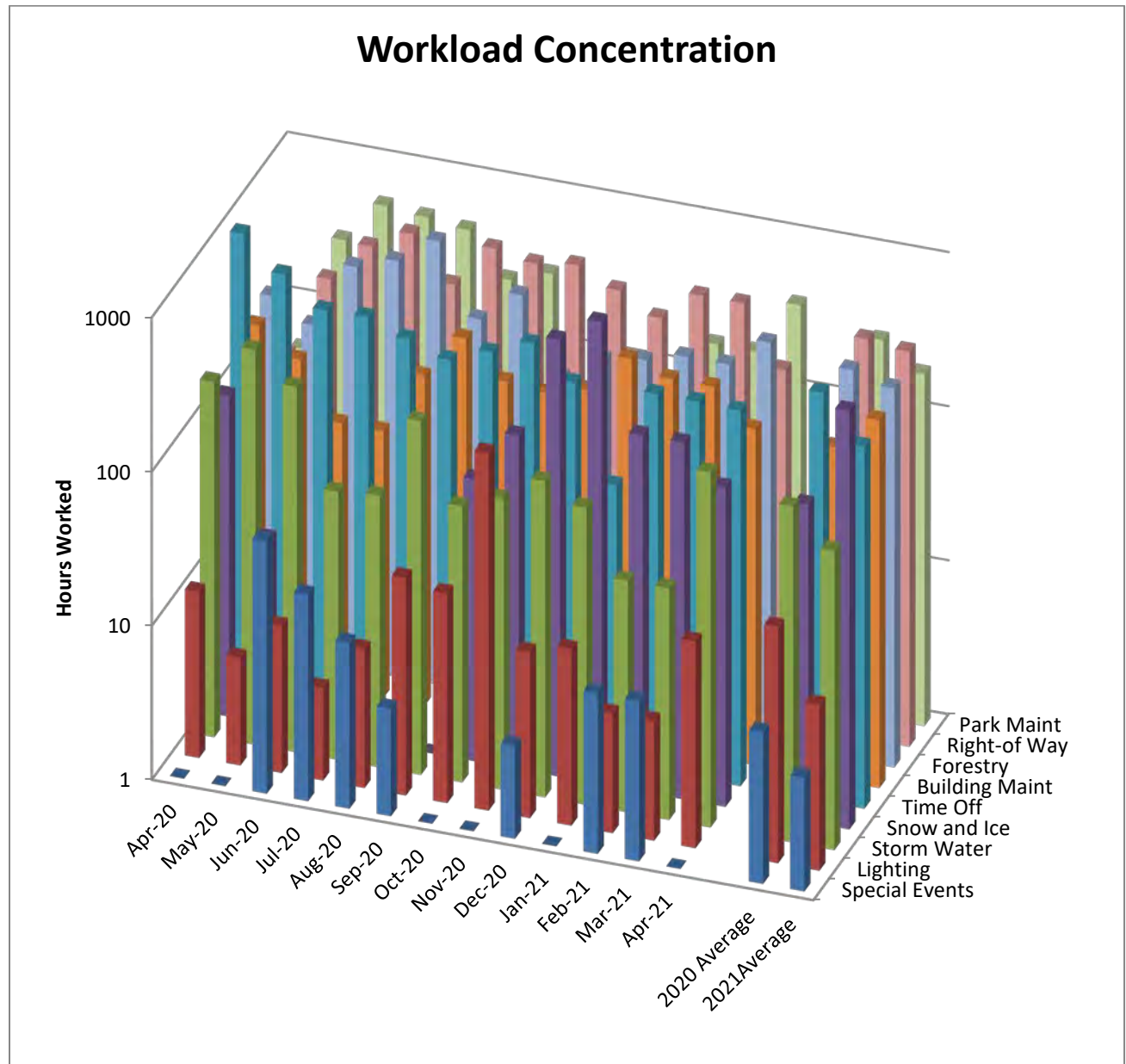
Anniversaries:

April 6th, Dave Pearson, Utilities Operations Supervisor, 29 years.

Staff Kudos:

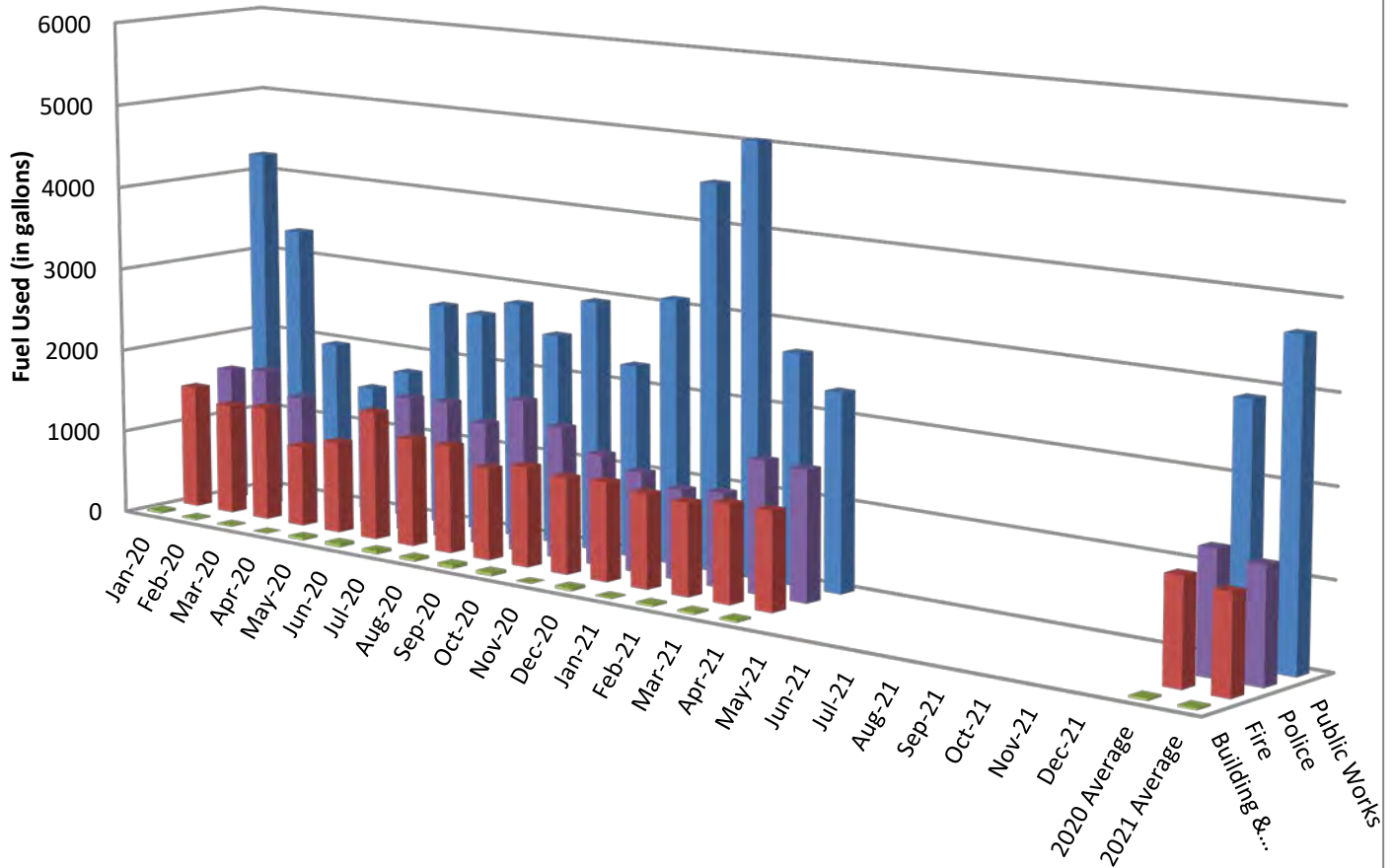
Gregg Sweeney, 162 W. Harbor called (April 7, 2021) to compliment Terry Brown and Bob Wojcik for assisting him with his sanitary sewer lateral concern. Gregg stated that he was very pleased, that Terry and Bob were so professional, and they did a great job!

Dan Dote, 705 Burr Oak called (April 28, 2021) to compliment Jeremy Reusch with his assistance with a water service interruption to accommodate a plumbing repair. Dan stated how nice and polite Jeremy was and how someone like Jeremy makes Public Works great!



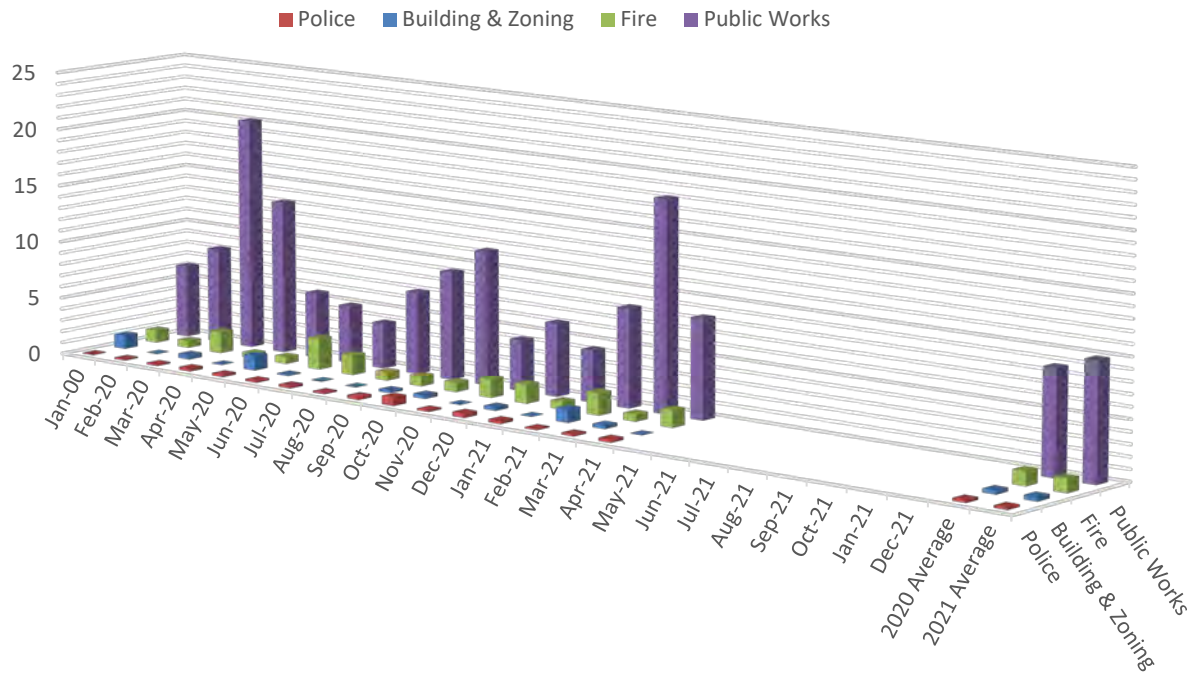
A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

Fleet Fuel Consumption (By Department)



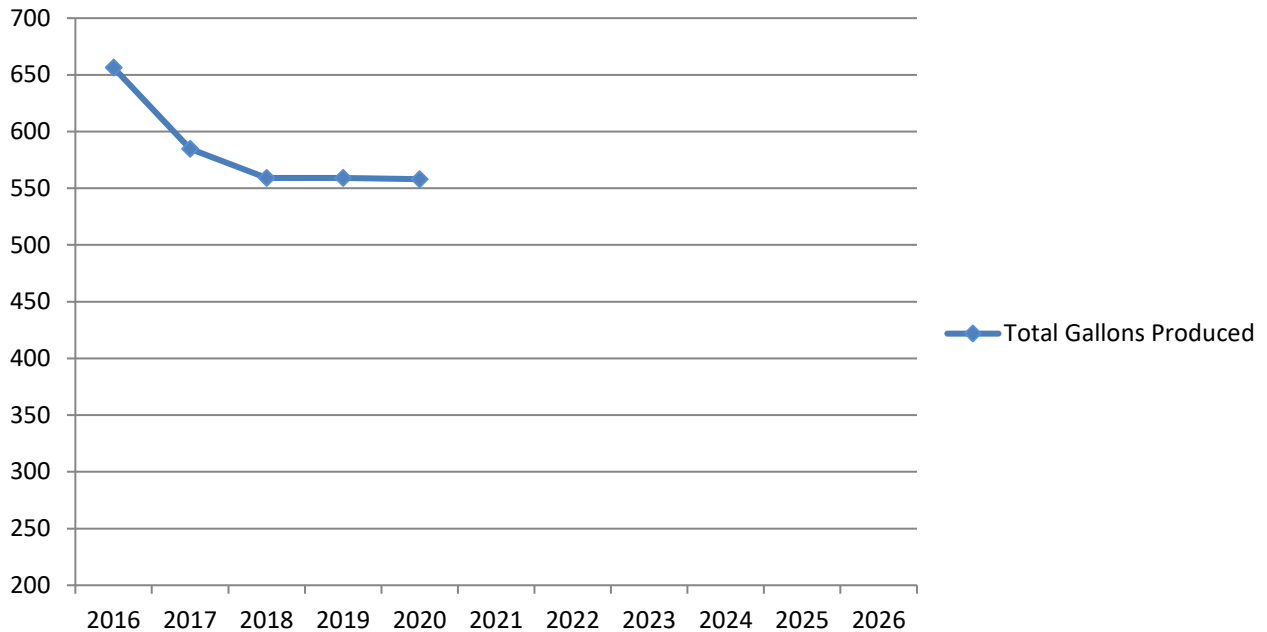
Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.

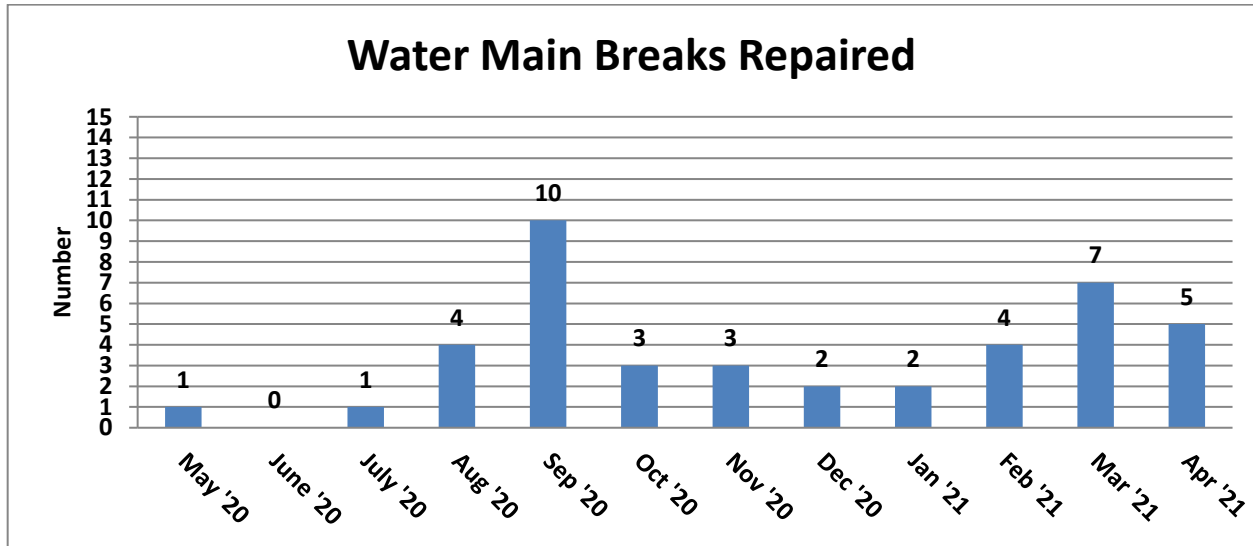
Water Production



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

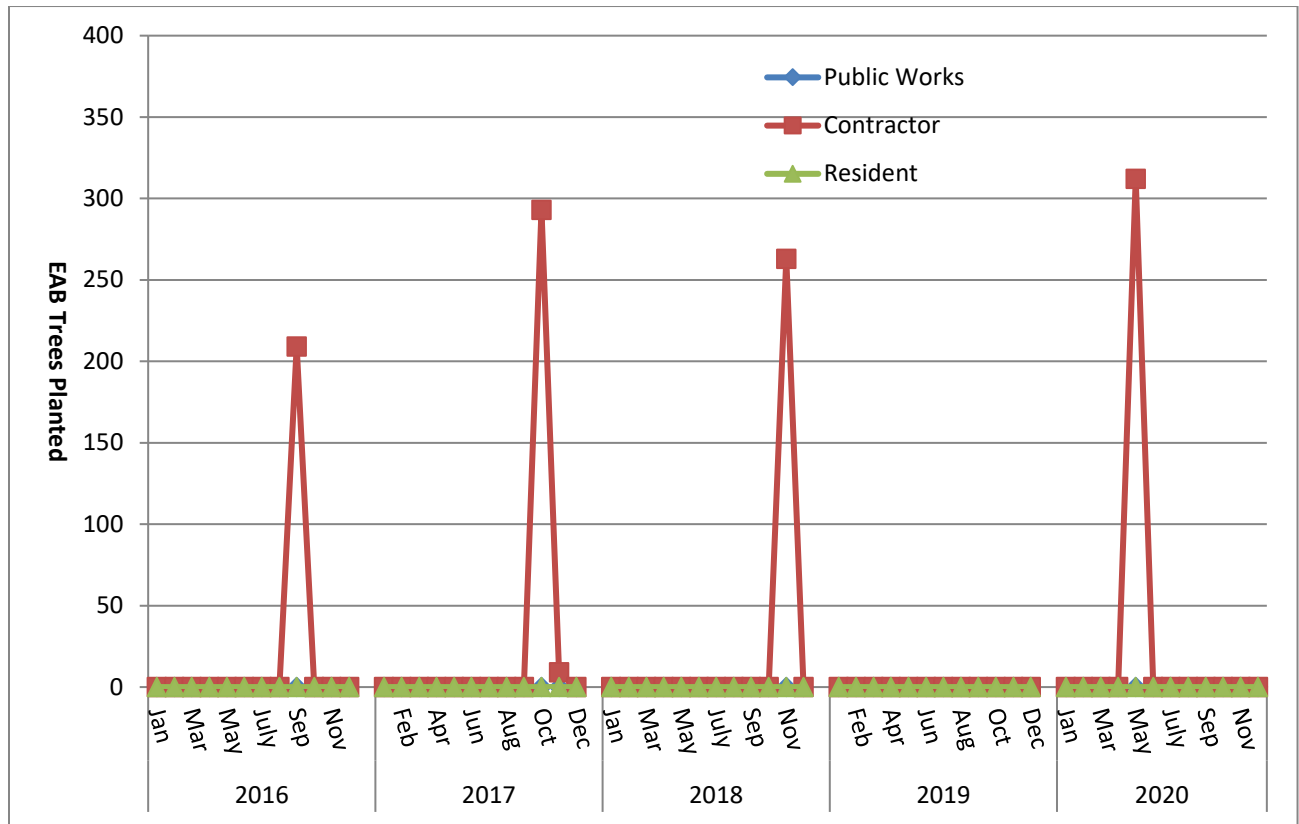
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319			
February	45.801	40.952	41.098	41.452	41.645	40.367			
March	53.467	44.543	43.155	43.946	43.552	42.924			
April	55.963	49.974	45,098	43.570	40.662	45.129			
May	60.273	49.588	48,065	45.339	44.834				
June	63.819	56.169	46.114	45.489	51.130				
July	68.751	53.755	57.074	59.526	54.529				
August	66.229	54.746	54.067	61.419	58.959				
September	58.664	53.928	46.809	44.786	51.040				
October	45.838	47.169	44.369	43.476	44.443				
November	42.120	42.335	42.089	41,475	40.680				
December	46.088	44,961	45.305	44.379	42.684				
Total	656.314	584.787	559.111	559.084	558.025				
Avg	1.793	1.598	1.532	1.532	1.529				
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%				

The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 5 years occurred in July of 2016. In 2020, our daily average was 1.53 million gallons per day.

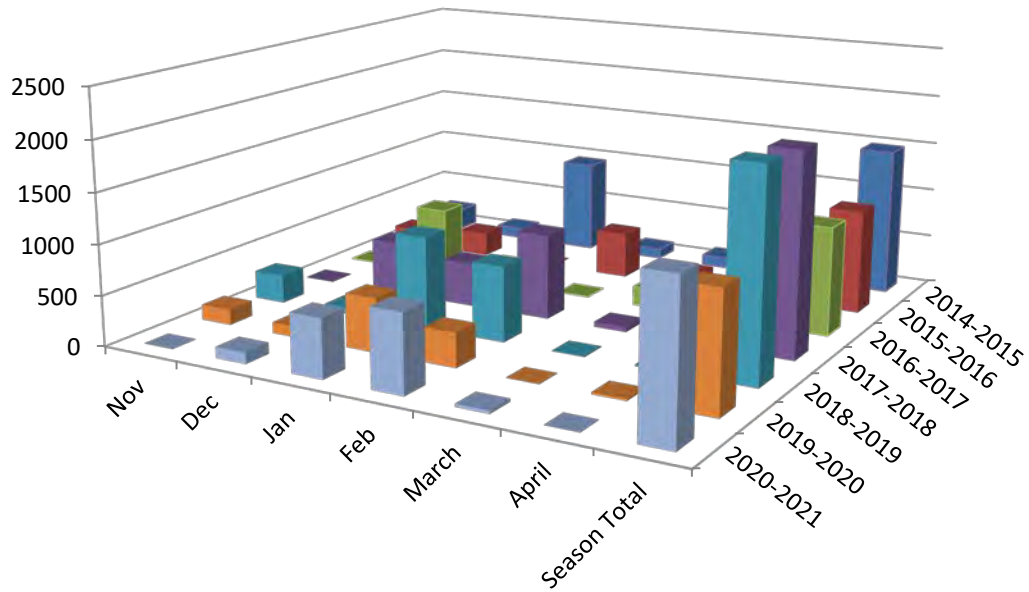


A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

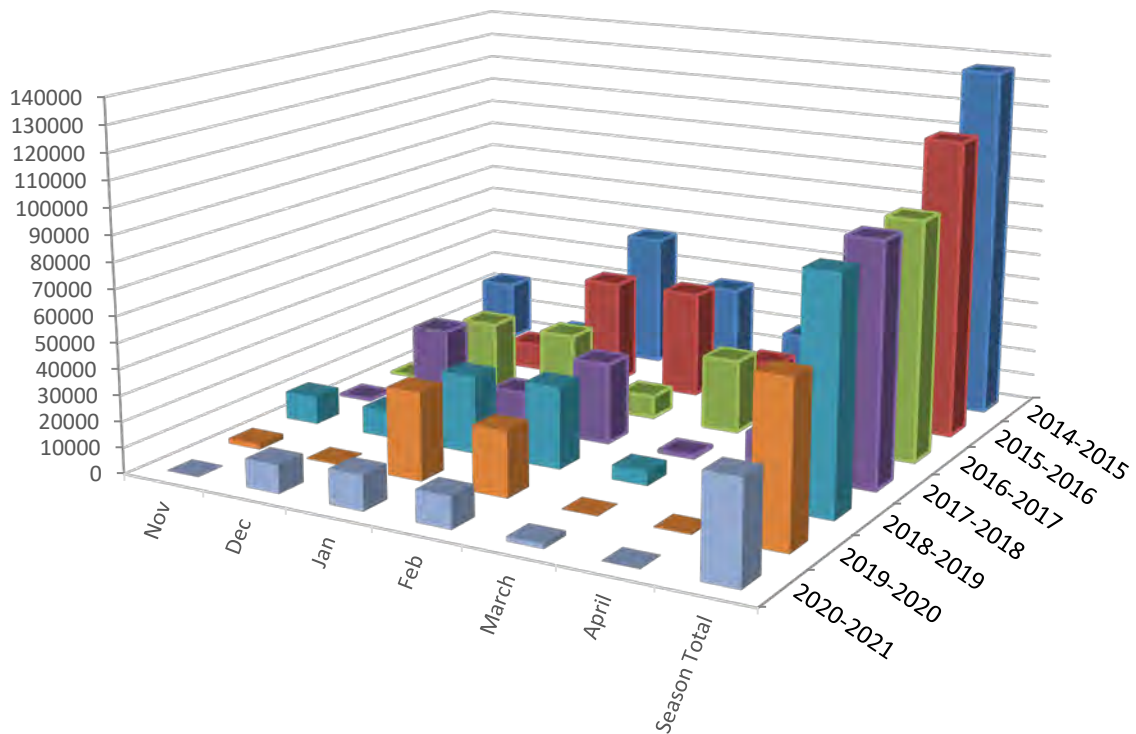
Emerald Ash Borer Tree Replacement Program



Tons of Road Salt



Gallons of Liquid Deicer





PARKS & RECREATION DEPARTMENT

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70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

Our Spring Dance Recital, Emerge, held on Saturday, May 8th at Paulus Park was a success largely due to the staff's efforts to pivot the traditionally held in door recital to an outdoor venue. Over 267 dancers took to the rented main stage and tent throughout four different show times to ensure proper social distancing of both dancers and attendees. We want to thank our Dance Coordinator, Mollee Johnson, her dance team, the dancers and their families for all the hard work and dedication to the program this past season. Summer dance classes are available and open for registration. We have seen a tremendous growth in the summer dance program offering and are hopeful to capture many of those students to continue into the Fall/Spring offering. Dance will wrap up their season after their last Impulse Dance Company competition this Sunday, May 16th at Des Plaines Park District.

The department has seen an uptick in preschool registration for the 2021-2022 school year. Our Buffalo Creek location filled as of the end of March allowing the department to reopen two classrooms for both the 3-year-old and 4-year-old program at the Paulus Park location. Registration for the Paulus Park and Terrific Twos programs are ongoing.

Other items the department is continuing to work on is the hiring of approximately 40 seasonal positions (day camp and aquatics) and summer operational preparation (orientations, trainings, purchasing, manuals, etc.). Orientations for aquatics begin the week of May 10th with internal American Red Cross Lifeguard training to take place the first couple weeks in June. The department is reviewing the guidance released by the State in regards to the Bridge to Phase 5 guidance which eliminates the need for larger social distancing buffers between groups and temperature checks upon entry. An update on restrictions leading into the summer season will be provided to the Village Board at the May 17th meeting. Day Camp orientation and training begins May 28th thru June 4th. Day Camp registration has picked up during the month of April. Leading into the May, spots are still available in every session of camp for the summer. Program registration for the Spring and Summer programs is ongoing. The department has experienced a high volume of outdoor, athletic program registration causing many wait listed class participants. The department worked with contractors to add extra instructors as well as offer additional classes to accommodate most of the wait listed participants prior to the sessions beginning.

The department is working with the Public Works team on the following budgeted projects this year: beach preparations for the season opening Memorial Day weekend, renovation of Heatherleigh tennis/pickleball court at Paulus Park, OSLAD grant projects, Paulus Park Barn renovation (trailers extended with our insurance company for an anticipated move back in date of May 21st), removal of the modular units and reconstruction of the skate park.

The Park and Recreation Department was informed the week of March 22nd that Kooker's Restaurant will be unable to provide concessionaire services at Paulus Park this year due to limited staff resources. Kooker's has been the concessionaire at Paulus Park since 2014 when their establishment was located in Barrington. After serving the Lake Zurich community at the property for a couple of years, they determined Lake Zurich was where they wanted to be and moved into their current location at 620 E, IL-22 in Lake Zurich. They will be continuing to

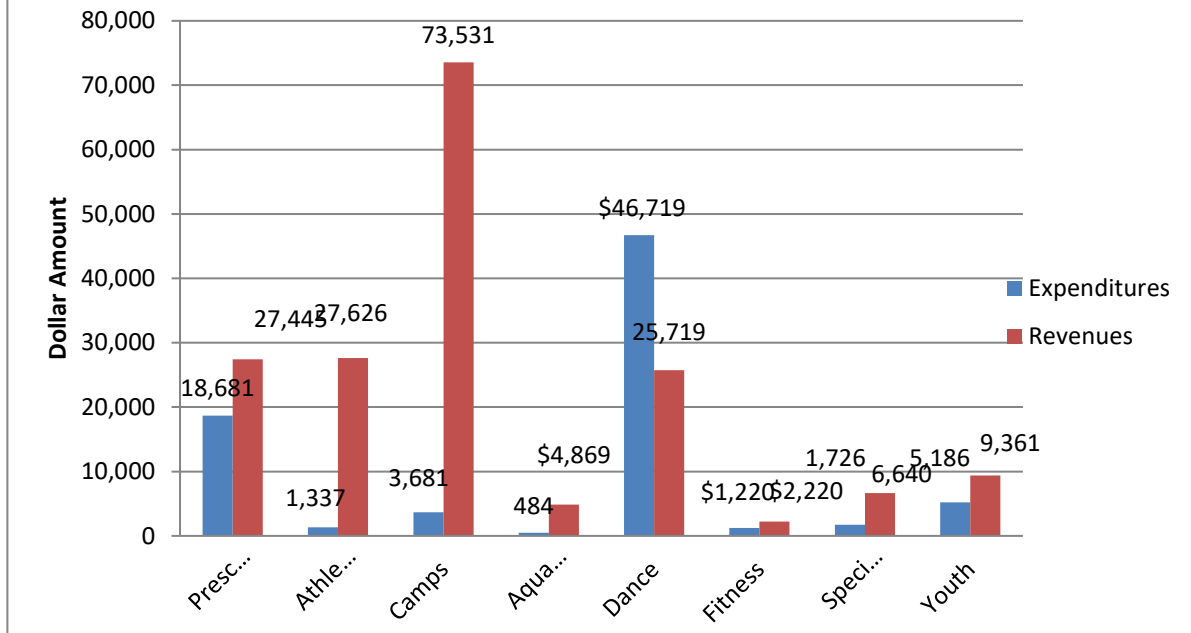
work with the department as the day camp lunch program vendor as well as to be part of Lake Zurich special events. The RFP that promoted the concessionaire at Paulus Park opportunity for this summer (closed April 23rd) produced no interested parties. Kooker's will continue to offer the beverage vending machines at the Paulus Park location for the season.

The department held its annual Arbor Day event at Kuechmann Arboretum on Saturday, May 1st at 9am. The day began with a presentation from the Tree Commission and Ancient Oaks followed by a tree planting and designated park clean ups. Currently over 50 participants signed up to clean different parks around the community. The department did see a decline in attendance at the tree planting ceremony from year's prior which we attribute to the elimination of the volunteer thank you breakfast and COVID environment.

The Farmers Market committee has finalized vendors for the season markets with approximately 35 vendors to be in attendance weekly. The market will operate on Fridays from June 4th thru September 10th from 3-7pm at Paulus Park. Under current restrictions, the market still will have limited access of market goers to 15 per 1,000 square feet (approximately 105 market goers allowed into the site at any given time) as well as limitations associated with sampling, hot food, adult beverages and kids' activities. The department is continuing to monitor restrictions thru the Governor's Office and best practices set by the Illinois Farmers Market Association preparing to modify or add back in features when able to do so. The department is continuing to reach out to food vendors for the following events in hopes that events can operate as normal this year: July 4th, Rock the Block and Miracle on Main Street. The Rock the Block committee has begun to meet to review 2019 event feedback and plan for the Saturday, September 11th event. All contracts have been secured for Rock the Block and the committee is now turning it's attention to securing food trucks and sponsorships.

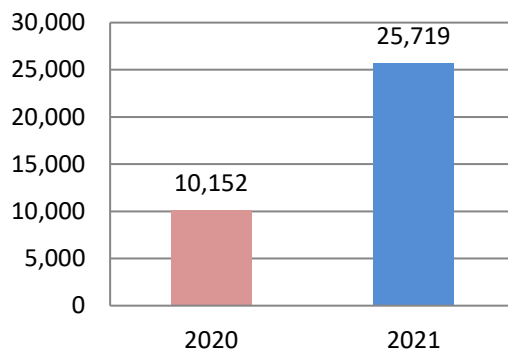
The department has received applications and Village Board approvals for the following external events to run on Village property for the remainder of FY21: LZ Tri (7/11), Unplugged Fest (8/1), Lake Zurich Chamber of Commerce's Taste of the Towns (8/15), Boy Scout Overnight (8/21-8/22), Alpine Races (9/26), the Stephen Siller Tunnel to Towers 5K (10/3). The department has also just received an application from a local business, All Community Events, Inc. (located in the industrial park on Ensell Road) to hold a Fall event throughout the entire month of October at Paulus Park. The proposed event, Jack O'Lantern World, will be a family friendly walk the park event featuring 12-15 stations of 100-200 carved pumpkin scenes (flameless candles), food trucks and adult beverages. The event is to be reviewed by the Park Advisory Board at their June meeting and then will proceed to the Village Board for their review/approvals. The Park Advisory Board also approved the following special events to be held at the Block A/Promenade location up for Village Board consideration at the May 17th meeting: Groove Grove and Food Truck Socials. The department will continue their collaboration with Ancient Oaks Foundation quarterly community events and the Elia Public Library partnership, new Storywalk available at Manor Park. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

Program Cost Recovery Fiscal Y-T-D

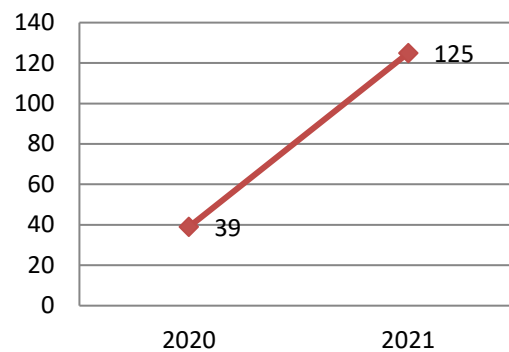


Revenue across all program departments is down due to COVID-19 cancelations/program hiatus. Dance expense show higher than rev as recital costume purchasing takes place in Jan/Feb (rev realized in July-Sept as part of the participant fee for the upcoming year).

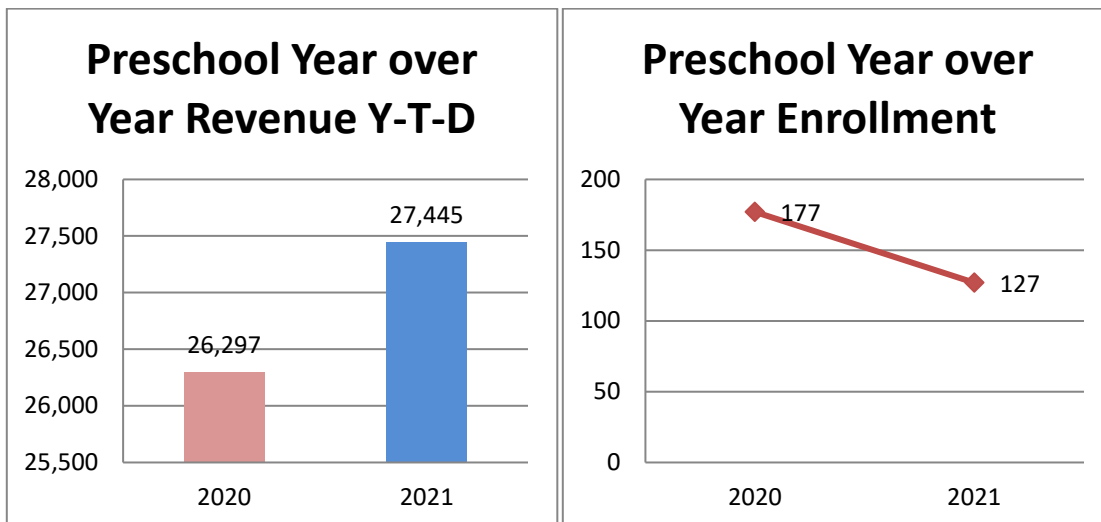
Dance Year over Year Revenue Y-T-D



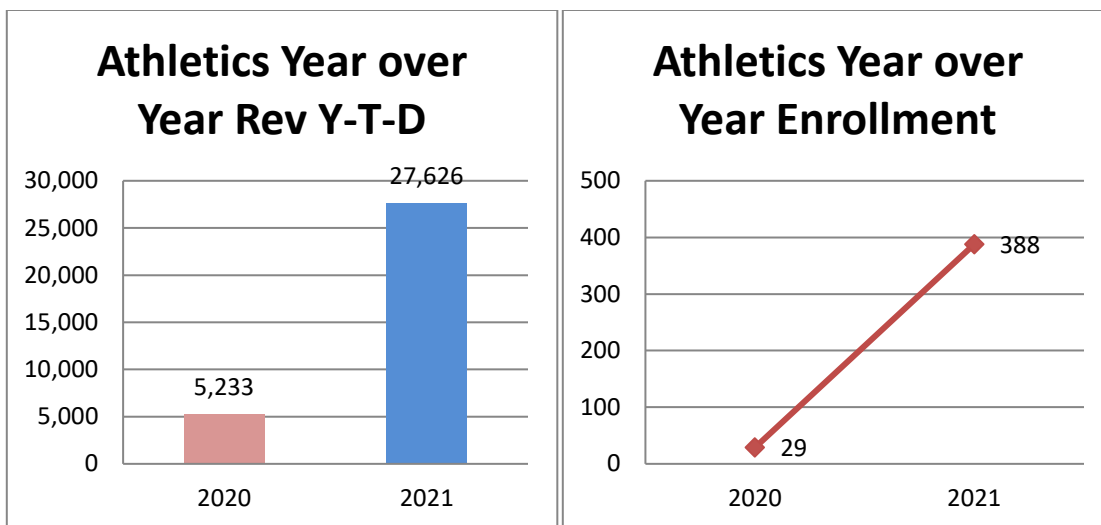
Dance Year over Year Enrollment



Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options. Fall/Winter enrollment is down year over year approximately 125. Enrollment numbers above reflect new registrations for January only. Current dancer enrollment for the Fall/Spring season is approximately 275 dancers.

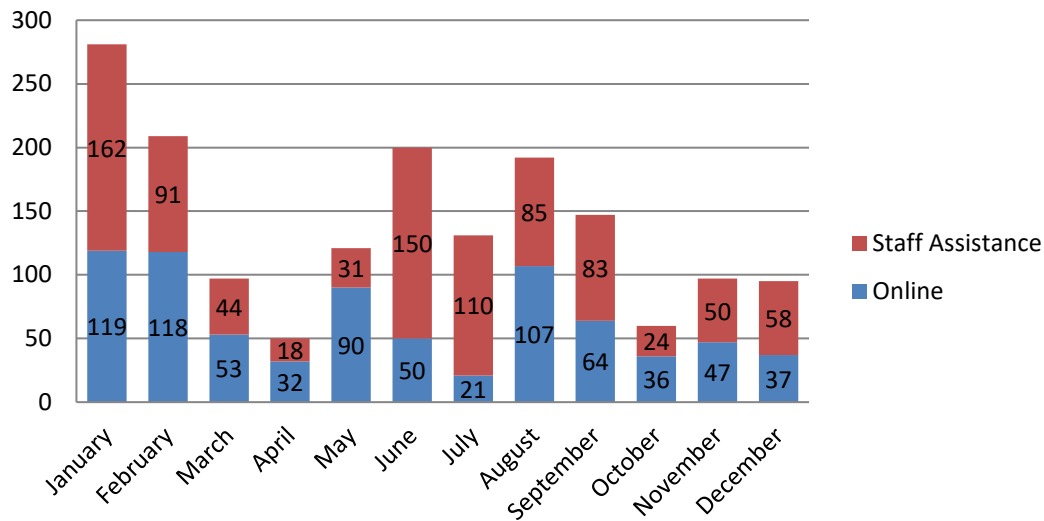


Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Experienced over 50+ cancelations for preschool in August 2020 due to COVID with parent feedback conveying they intend to revisit participation as of the new year- Fall 2021.



Athletic programs include the following independent contractors: tennis, karate, tae kwon do, golf, soccer, parent child sports and tee ball.

Online Registrations Statistics-2020



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Decrease in registrations is attributed to new camp registration dates to begin in March (traditionally began taking camp registrations in November) and lower overall enrollment due to COVID. Registration has been handled during this time solely by the Rec Director and Supervisors; guest service associates have been furloughed since early April 2020. Numbers do not include processing for refunds, credits, POS and rentals.

Online Registrations Statistics-2021

