



At the Heart of Community

MEETING MINUTES

A regular meeting of the Board of Fire and Police Commissioners was held on June 15, 2021 at 5:00 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:03 p.m. by Commissioner Hilt.

Roll call shows the following commissioners were present: Commissioner Hilt, Commissioner Kelly, and Commissioner Bush.

Also present: Police Chief Husak and Acting Fire Chief Pilgard

II Public Comment

None

III Approval of Minutes

Commissioner Kelly made a motion to approve the minutes of the April 20, 2021 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Pending Business

Fire Department Update

Acting Chief Pilgard advised the Board that probationary firefighter/paramedics Villa and Boyd are doing well.

He also advised that he is reviewing the fire department's operations, assessing the processes and procedures for the organization, and is developing a strategic plan that will encompass his vision moving forward. He plans to share his observations with the village manager and potentially incorporate them into an upcoming budget amendment and manning proposal.

Acting Chief Pilgard reviewed the recent structure fire at 189 Miller Road and LZFD's participation in the large industrial fire in Rockton, Illinois.

Police Department Update

Chief Husak advised the Board that Officer Panik has successfully completed his field training and has been released to solo patrol. Officer Kourtev is doing well in the first phase of his field training.

Chief Husak told the Board that LZPD has secured a slot in the September, 2021 basic police academy at the Suburban Law Enforcement Academy if we have a candidate approved to attend. In exchange for the position, LZPD will supply a recruit supervisor for a class in 2022.

V New Business

Police

Candidate background review

Chief Husak reviewed the background investigation of police officer candidate Gregory Scarry.

There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to provide a conditional job offer to police officer candidate Gregory Scarry pending the completion of a psychological assessment, medical exam, and drug screening. The Board decided to waive the polygraph exam requirement based on the candidate's background, military service, and current employment with the Lake County Sheriff's Department. On a voice vote, there were all ayes and the motion passed.

Other

Members of the Board expressed an interest in reviewing the Board of Fire and Police Commissioners rules and regulations. The documents were last updated in 2016. There is a desire to update some of the job titles, legal updates, and the potential to allow lateral entry for police officers.

Chief Husak and Acting Chief Pilgord will begin reviewing the rules and regulations and share drafts with the Board at a future meeting.

VI Adjournment

There being no further business to come before the Board, Commissioner Bush made a motion to adjourn, seconded by Commissioner Kelly and passed on a voice vote.

Meeting adjourned at 5:44 p.m.

Michael Helt
Commissioner

7-20-21
Date

Submitted by: [Signature]
Recording Secretary