

APPROVED MINUTES
VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Monday, August 2, 2021 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spaccone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Atty. Mallory M, Management Services Dir. Michael Duebner, Fire Chief Dave Pilgard, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, H.R. Dir. Doug Gibson,
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
Eric Dubiel, 25 N. Pleasant Road, addressed the Board on three issues:- late fee schedule, campaign contribution and conflict of interest of a Board member.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. National American Miss Illinois Teen Hannah Etienne
 - B. Illinois High School Association State Champion Jake Myers
 - C. Oaths of Office for Fire Department Leadership
 - Deputy Fire Chief Joe Christopherson: Oath of Office was administered by Mayor Poynton, Christopherson was pinned by his wife.
 - Captain Terry Johnston: Oath of Office was administered by Commissioner Mike Hilt and Johnston's wife pinned him.
 - Captain Lee Kammin: Oath of Office was administered by Commissioner Mike Hilt, Kammin was pinned by his wife.
 - Lieutenant Chris Hedquist: Oath of Office was administered by Commissioner John Kelly, pinning was by his wife.
 - Lieutenant Spencer Cornell: Oath of Office was administered by Commissioner Marty Bush and Cornell was pinned by his wife.
6. **CONSENT AGENDA**
 - *A. Approval of Minutes of the Village Board Meeting, July 19, 2021
 - B. Approval of Semi-Monthly Warrant Register Dated August 2, 2021 Totaling \$1,864,366.16
 - C. Ordinance Granting Relief from Residential Rear Yard Setback Requirements for a Terrace at 27 South Shore Lane ORD. #2021-08-425

Summary: The property owners of 27 South Shore Lane filed a zoning application to allow for the construction of a patio terrace within the required 20-foot rear yard setback. The Planning and Zoning Commission held a public hearing on July 21, 2021 to consider this application and voted 4-0 in favor of recommending approval of the variation to allow for the construction of the terrace.

D. Ordinance Authorizing Disposal of Surplus Property Owned by the Village of Lake Zurich. Ord. #2021-08-426

Summary: Staff has determined the items listed in this proposed Ordinance are no longer necessary, useful, or in the best interests of the Village to retain ownership. The Ordinance declares the property as surplus and authorizes the sale or disposal of the items.

E. Agreement with Tyler Technology in the Amount of \$30,000 Payable Over Three Years for Software Support and Maintenance of Police Records Management System.

Summary: The Village founded a records management consortium in April 2015 on behalf of Lake Zurich and neighboring communities and contracted with Tyler Technology, then New World Systems, to provide an RMS solution. The final lease payment and first software support and maintenance agreement payment would have occurred in the same fiscal year, causing a hardship for member communities.

Staff negotiated a discounted price and deferment of the balance of \$30,000 payable in equal installments in 2022, 2023 and 2024. Lake Zurich's annual share will be \$3,077 in addition to the software support and maintenance agreement share of \$19,292, which is subject to increases.

***F. Ordinance Amending Chapter 7 of Title 1 of the Lake Zurich Municipal Code Regarding Non-Sufficient Fund Fees and the Amending Title 13 Comprehensive Fee Schedule ORD. #2021-08-427**

Summary: The proposed Ordinance formalizes a fee for payments that are returned by financial institutions for various reasons. The proposed non-sufficient funds (NSF) fee of \$35 would be applied as needed for returns resulting from non-sufficient funds, declined direct debits, cancelled checks, stopped payment or credit card charge backs.

*Trustee Weider stated that the recording of the vote of Agenda Item #8C in the minutes of the July 19th, 2021 meeting was omitted. Clerk Johnson will amend the minutes to show the vote of Agenda Item 8C at the July 19th, 2021 meeting.

*Trustee Gannon requested further information on Agenda Item #6F. Dir. Duebner and Village Manager Keller explained that it was clarifying of the Village code. There was discussion about it being a hardship for the residents and V.M. Keller stated that there are methods to help residents if they contact staff.

Recommended Action: A motion was made by Mayor Poynton, seconded by Trustee Weider, to approve the Consent Agenda as amended.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spaccone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

7. OLD BUSINESS

None at this time.

8. NEW BUSINESS

A. Special Event Request for Phase Three Brewing Company Bushel of Apples Fest on October 2 and October 3, 2021 at Paulus Park

Summary: Phase Three Brewing Company, a Lake Zurich business located on Donata Court, proposes a new special event for this autumn at Paulus Park on Saturday, October 2 from 11 am – 9 pm and Sunday, October 3 from 11 am – 6 pm.

The Bushel of Apples Fest would promote their special beer release and local brews at Paulus Park with family friendly activities such as face painting, a pumpkin patch and magician for younger fest goers. The event would be free admissions with attendees to purchase food, beer to consume on premises and packaged beer to go.

Phase Three Brewing is aware of Jack O'Lantern World, the other special event using the Paulus Park grounds the entire month of October by All Community Events, another local Lake Zurich business. Both businesses have agreed to work together for the first weekend in October, potentially sharing food trucks and utilizing Phase Three brews to streamline operations.

Dir. Duebner introduced Evan Morris of Phase Three Brewing Co. who gave a brief explanation of the proposed event.

Recommended Action: A motion was made by Trustee Weider, seconded by Trustee Euker, to approve the special event request for Phase Three Brewing Company Bushel of Apples Fest on October 2 and October 3, 2021 at Paulus Park.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

9. TRUSTEE REPORTS

There were none.

10. VILLAGE STAFF REPORTS

There were none.

11. ADJOURNMENT

Motion to adjourn the meeting was made by Trustee Sprawka, seconded by Trustee Spacone.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 8.05pm.

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor

8-19-2021

Date.

