



At the Heart of Community

THE BOARD OF FIRE AND POLICE COMMISSION

200 Mohawk Trail
Lake Zurich, Illinois 60047

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MEETING MINUTES

A regular meeting of the Board of Fire and Police Commissioners was held on July 20, 2021 at 5:00 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:00 p.m. by Commissioner Hilt.

Roll call shows the following commissioners were present: Commissioner Hilt, Commissioner Kelly, and Commissioner Bush.

Also present: Police Chief Husak, Fire Chief Pilgard, Deputy Fire Chief Kelly, and Fire Captain Christopherson

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the June 15, 2021 meeting as presented, seconded by Commissioner Kelly and passed on a voice vote.

IV Pending Business

Fire Department Update

The commissioners congratulated Chief Pilgard on his recent appointment as fire chief.

Commissioner Kelly thanked the fire department for the thorough reports that have been forwarded to the Board.

Police Department Update

Chief Husak advised the Board that Officer Kourtev is doing well in field training.

Chief Husak told the Board that the review and potential updates to the rules and regulations is in progress.

Police officer candidate Scarry has returned to the area from his military deployment and has scheduled his psychological assessment and medical screening. If the results are favorable, his start date should be August 23, 2021.

V New Business

Fire

Eligibility list update:

Chief Pilgard advised the Board that all but one of the remaining firefighter/paramedic candidates that had interviewed with the Board in January, 2021 have taken passes or withdrawn from the process. A background investigation will be initiated on the one remaining candidate. Board interviews with three more candidates will take place later during this meeting. It is anticipated that the current firefighter/paramedic eligibility list will be depleted before it expires, necessitating a new testing process early in 2022.

FD manning and promotions:

As a result of his promotion to fire chief, Chief Pilgard outlined his proposals for deputy fire chief, fire captain, and fire lieutenant promotions to the Board. The plan has been shared with Village Manager Keller and Mayor Poynton and received positive feedback.

- It is Chief Pilgard's intention to promote Captain Joe Christopherson to Deputy Fire Chief. The Board agreed with this selection and offered their best wishes to him.
- Chief Pilgard recommended that the next two eligible fire captain candidates fill two vacant positions. Commissioner Kelly made a motion to approve the promotion of the next candidates on the promotional eligibility list, Terry Johnston and Lee Kamin, to the rank of fire captain, seconded by Commissioner Bush and passed on a voice vote.
- Chief Pilgard recommended that the next two eligible fire lieutenant candidates fill two vacant positions. Commissioner Bush made a motion to approve the promotion of the next candidates on the promotional eligibility list, Chris Hedquist and Spencer Cornell, to the rank of fire lieutenant, seconded by Commissioner Hilt and passed on a voice vote.

All promotions are being planned for August 2, 2021. Chief Pilgard advised the Board that the approved fire captain promotions will deplete the current eligibility list, necessitating a new testing process early in 2022.

Fire candidate interviews

The Board of Fire and Police Commissioners interviewed firefighter/paramedic candidates.

VI Adjournment

There being no further business to come before the Board, Commissioner Bush made a motion to adjourn, seconded by Commissioner Kelly and passed on a voice vote.

Meeting adjourned at 7:30 p.m.

Michael Hilt
Commissioner

8-17-21
Date

Submitted by: A. Hilt
Recording Secretary