



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, August 10, 2021 - 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: June 8, 2021
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Comments submitted to info@lakezurich.org prior to the start of the meeting will be read into the record.
5. New Business
 - A. Fireworks RFP
Summary: The Village of Lake Zurich's three-year firework contract expired in July 2021. Staff is planning to release for the July 4th Independence Day Celebration Fireworks Display this Fall. Review of the previous year RFP. Discussion item only.
6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
 - A. Cathy Malloy- Community Engagement-Pic in the Park & Clothing Swap Event
 - B. Shawn Bergfalk- Groove Grove
 - C. Kevin Koch-Farmers Market
 - D. Jeff Carey- Rock the Block
 - E. Tim Andrews- Miracle on Main Street
 - F. PAB Member(s) needed for Sponsorship Opportunities Update
9. Director's Report
 - A. Event Updates- Block A Food Truck Socials, Family Fishing Derby, July 4th, LZ Tri, Movies in the Park, Unplugged Fest; upcoming events include Taste of the Towns, Alpine Races, Stephen Siller Tunnel to Towers, Jack O'Lantern World, and Bushel of Apples Fest
 - B. Park Highlights/Updates- Heatherleigh Tennis Court/Pickleball & Paulus Pickleball Update, Girl Scouts Scavenger Hunt at Old Mill Grove Park/Trail Update; Kuechmann Kove Ribbon Cutting (8/21); Skate Park at Paulus Park; Shelter Rentals for 2022 & OSLAD
 - C. Facility Highlights/Updates -Barn Reno Updates

D. Program Update- AOF Programs (page 10 of the Fall Winter Brochure), APA Summer & Fall Enrollment Update/Dance the World, Preschool 2021-2022 Enrollment, Day Camp Enrollment/Wrap Up, Beach/Nonmotorized Boat Permit Update

10. Written Communications- Fall Winter Brochure, Resident Email, Local News, Event & Program Promotions

11. Adjournment

October 12, 2021

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.

**Unapproved
VILLAGE OF LAKE ZURICH
PARK AND RECREATION
ADVISORY BOARD MEETING**

Village Hall Board Room
Tuesday, June 8, 2021- 6:30 PM

AGENDA

1. Call to Order

The meeting was called to order at 6:31pm by Chair Koch.

- 2. Roll Call:** Chairperson Kevin Koch; Members: Shawn Bergfalk, Allen Borg, Jeff Carey excused, Cathy Malloy and Sariah Quimby (joined at 7:03pm). Vice-Chair Tim Andrews. Staff present: Recreation Director Bonnie Caputo and Recreation Supervisor Jenna Stanonik. Recreation Supervisor Elke Kadzielawski. Park and Recreation Board Liaison Trustee Greg Weider.

3. Approval of Minutes: April 13, 2021

MOTION made by Allen Borg, seconded by Jeff Carey, to approve the minutes of the April 13, 2021 Park Advisory Board meetings as presented. Roll call vote, all yes.
MOTION CARRIED

- 4. Public Comments:** There were no public comments submitted prior to the meeting. One resident attended virtually with public comment.

A. **Judi Thode-** President of Ancient Oaks gave an update on Kuechmann Kove. Ancient Oaks has been working hard on funding, planning and working to install and finish the nature playscape. They are waiting for materials to be delivered on Friday, June 11th to complete the Discovery lab for building and zoning to approve. Once the pathways and signage are complete they will move to the final phase which will be to have the Fibar installed. AOF is looking to have a ribbon cutting ceremony late June or July 2021. Judi also thanked her board and volunteers for their roll in getting this completed.

- Alicia Timm- volunteer recruitment
- Mary Kozub- Discovery Lab and stepping stumps
- Dave Mock- log tunnel procurement- fundraising
- Mike Kleeman- buckthorn blocks, log tunnel installation
- John Thode- canoe procurement and installation
- Shannon Westphal- boardwalk and art slates/chalkboard
- Judi Thode- climbing mound, boardwalk, stepping stones
- Claire Slattery- signage and general management
- Michelle Titterton- Build Day logistics

Eagle Scout projects related to installation of the playscape:

Liam Harper- BS Troop 93- two benches

Michael Zaucha - BS Troop 964 pollinator plants and insect motel in KA parking lot island

And many Village staff helped in their own way: Mike Brown, Mike Cernock, Shawn, Jason, Steve, Max, Mary Meyer

Any further questions can go to Judi through e-mail,
info@ancientoaksfoundation.org

Board members Chairperson Kevin Koch approved a motion to answer anyone's questions. Cathy Malloy stated that she received good community feed back from a woman that called her. Vice-Chair Tim Andrews said that four families are curious on the outcome of the Kove. Director Caputo thanked Judi on all of her hard work, sweat, equity, and fundraising efforts. Director Caputo informed the group that Judi personally hand sanded and treated pile and piles of wood. Director Caputo also thanked Mary Kozub for a great job and tremendous addition to our community.

5. New Business

A. Jack O'Lantern World External Special Request

The Jack O'Lantern World put on by All Community Events, Inc. will take place on throughout the month of October and was approved by the board on June 7, 2021 and is pending recommendation from the PAB board. The premise of this event is it's fall and you want something to do without the haunted house, this is for you. This is an all community event with over 5000 jack o lanterns. Designed as family friendly option for the community without being scary. This display will be over a .7 mile walk throughout Paulus Park. It will take over 1000 hours to built and a week to set up. All sound will be pointed towards Rand Rd. The event would operate after the park is closed from approximately 6-11pm and will be priced in accordance with other venue like Richardsons and will be approximately \$18-\$20 per adult and \$12-\$15 per child. Five percent of the base ticket fee or park rental fee will be paid to the Village of Lake Zurich, whichever is higher. This event will help fundraise a charity. All Community Events will install cameras or security at their costs, they assume all liability and responsibility for damage. Chairperson Koch shared he feels it is a cool idea and something different for the community. Vice Chair Tim Andrews loves the idea but was concerned on whether there would be damage done to the trees and if there was enough power. Peter Starykowicz assured that the lights are made of LED and electricity is not an issue. Cathy Malloy loves the idea and questioned Peter regarding the security/liability. Cathy Malloy also wanted to make sure that a portion of the proceeds is used for charities. Chairperson Koch approved the recommendation to move forward with this event.

B. Bushel of Apples Fall Fest by Phase 3 Brewery

Phase 3 Brewery is looking to hot a special event on October 2nd from 11am-9pm and October 3, 2021 from 11am-6pm at Paulus Park to promote their special beer release and local brews. The event will include food trucks and on Sunday face painting, a pumpkin patch and magician for young fest goers. Phase 3 is aware that they are up for consideration along with All Community Events, and they will work together for the two nights where their events overlap. Vice Chair Tim Andrews said if both parties could work together this would be a great combination. Cathy Malloy wanted to further information on the fees assessed to

both organizations. Director Caputo said that Phase 3 will be running as a special event and because they are for profit they will be charged accordingly. If they have under 400 people per day the cost is \$400 per night, 500-1000 the cost is \$500 per night and 1000+ the cost is \$600 per night or 5% of the ticket pricing, whichever is higher. Chairperson Koch said they are estimating about 800 per day. Motion made by Shawn Bergfalk, seconded by Vice Chair Tim Andrews and all in favor.

6. Old Business

Playground Renovation Program

Staff is recommending revising the Playground renovation program to include and prioritize Jonquil and Warwick park playgrounds for future reinvestment.

The Village of Lake Zurich operates and maintains 22 playgrounds throughout the town. Playground repairs and replacements are currently funded through CIP. Each playground is listed on the CIP on a different year for improvements to either, remove, repair or replace COVID created more usage at all of our playgrounds. Jonquil and Warwick playgrounds were up for consideration of removal. In light of the renewed emphasis on outdoor spaces driven by the COVID environment, staff proposed reintegrating both playgrounds back into the CIP. Chairperson Koch asked what was wrong with Jonquil and Director Caputo inform the group that it was a \$3500 fix to replace the decking and spider web. Vice Chair Tim Andrews asked what the removal cost vs fixing was. Director Caputo said that Playgrounds around the World removes them for free. Vice chair Tim Andrews stated that he with ok with it. Cathy Malloy asked if the department could create a 22 year CIP vs 20 year and Director Caputo said that the Village is on a 20 year cycle. Recommendation for motion to renovate is made by Vice Chair Tim Andrews and seconded by Cathy Malloy, all in favor.

7. Treasurer's Report

Director Caputo shared that our Dance program is ahead, Yellow Brick Road Preschool is slightly ahead, Camp is lower and the Beach is favorable to budget and very positive. Vice chair Tim Andrews asked when the Wibits would be going in. Director Caputo informed the board that the IDPH limits the Wibits to 7 individuals per use and the Wibits and lifejackets need to be cleansed in between coupled with the fact that the community experiencing a drought causing not enough water depth to install coupled with the fact that the department does not have enough staff to run them.

8. Advisory Board Member Reports/Update

A. Cathy Malloy- Community Clothing Drive

We are moving forward with the community clothing drive on August 28th. Drop off of new, slightly used and in good condition of children's clothing will begin on August 23rd. Any clothing that is not acceptable will be immediately taken to the textile recycling facility. Flyers will be made and distributed in English,

Spanish, Russian and Polish. All board members may be receiving text messages to come help sort and volunteer from Cathy.

B. Shawn Bergfalk - Groove Grove

Planning is in full motion and doing well. Groove Grove will be the last Friday of the month starting June 25, July 30 and August 27th from 5-8pm. Shawn and the department are working to have music, food and artists at Block A. The Band is booked for June 25, 2021 but we are still in need of bands for July and August, so spread the word.

C. Kevin Koch – Farmers Market –

Chairperson Koch shared that there has been fantastic feedback from local vendors in regards to Farmer's Market participation. Opening day attendance was approximately 700 with a bunch of new vendors. The department will need assistance with the September 11th market.

D. Director Caputo – Rock the Block – all contracts are set and the committee is working on soliciting new food trucks and reaching out to sponsors.

9. Director's Report

A. Director Caputo – Food Truck Social

On June 2, 2021 Food truck social had its first event. Not Your Sisters Tomato and Lucky Burger were the food trucks that came out. Lucky Burger sold out of food by the end of the evening. The event brought out between 200-300 people. Next week's event will see Tacos Locos and Cheesies attending. Thank you to Cara and her neighbors for owning this and for their dedication.

B. Dick Shick's Annual Free Fishing Derby will be on June 20, 2021 from 9am - 12pm. This is a catch and release. Every participant will receive a prize. No fishing license is required.

C. July 4th fireworks will go off at 9:15pm. Boon Creek Band, who are Retired Lake Zurich Police Officers and Serendipity Band will be playing along with DJ Dave Potash. New this year is a \$5 open carry wristband to bring in your own alcohol and we will have small food bites available.

D. LZ Triathlon will be taking place at Paulus Park on July 11th. Estimated participants is around 700.

E. Movies in the Park will take place on July 16 with Frozen II and August 13 with Toy Story 4. Movies in the park will start around 8:30pm

F. Park Highlights/Updates- Heatherleigh Tennis Court was budgeted for fiscal year 2021. As part of the Heatherleigh project, the Park and Recreation Department

was able to include a pickleball court in that bid. Director Caputo shared that the project came in \$5000 under budget and should be done by the end of summer.

- G. The girl scout scavenger hunt is underway at Old Mill Grove. The girl scouts have done a great job in getting this done. When it is fully complete, they will send pictures of where everything is placed to be pushed out on Benchmarks.
 - H. Facility Update- the Barn is complete with the final move in date of June 6th. Stop by for a tour. Trailer disassembly will start next week. Once they are disassembled, they will repave the pad and assemble the skate park. This should be completed by late July.
 - I. Program Update: Supervisor Kadzielawski updated that dance was able to finish out their year with an outdoor recital held at Paulus park. The Village rented a stage and painted social distancing squares to maintain social distancing. There were 4 different recital times and the dancers and parents couldn't be happier. The beach has had a strong opening and we are selling beach passes and non motorized season passes like crazy. Supervisor Stanonik shared that Preschool end this year with smaller indoor graduation ceremonies because of inclement weather. She also indicated that we have healthy numbers for the 2021/22 school year with 22 3 yo at Buffalo Creek, and 13 at the Barn, 30 4yos at Buffalo Creek and 16 at the Barn. The Village has purchased new cubbies for the kids as well. Camp is running full swing and we are happy to be bringing life back in. The department has 105 kids on MWF at the Barn and 62 on T/Th, 45 on MWF at the Chalet and 25 on T/Th as well as 25 kids per day at Kamp Kiddie
 - J. The park and recreation department are hiring for a part-time Recreation Guest Services position, so if you know anyone, please send a referral to Bonnie.
10. Written Communications- Resident Letters {Erin Brown, Inflatables }, Local News, Event & Program Promotions. Resident Erin Brown wrote Mayor Poynton regarding the nonmotorized application not allowing in inflatables, after review of what inflatable kayaks are made of, Mayor Poynton is allowing commercial grade inflatables on the lake.

Thank you to all of the Park Advisory Board for your support, feeding us and flowers, it means a lot to us.

11. Adjournment

MOTION made by Tim Andrews, seconded by Alan Borg to adjourn the meeting. Voice vote, all in favor. MOTION CARRIED. The meeting was adjourned at 7:57pm.



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
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MEMORANDUM

Date: August 10, 2021
To: Park and Recreation Advisory Board
From: Bonnie Caputo, Recreation Director
Subject: **2022, 2023 and 2024 Fireworks Display RFP-4th of July Celebration**

Issue: The Village of Lake Zurich's three-year firework contract expired in July 2021. The fireworks show has been launched from the lake since 2013. There are additional expenses and equipment associated with a fireworks show launched from open water as well as limited vendors open to doing so. Staff has evaluated our fireworks display and recommends continuing with the show to be launched from the lake in following years.

The decision to launch from a barge is two-fold:

- ♦ State Fire Marshall proposing to increase the safety zone required for larger sized shells. This enables the Village to permit larger, more spectacular five-inch (5") and six-inch (6") shells. Previous year launchings from land allowed four inch (4") maximum sized shells which did not fully provide vision of the show over the mature Oak trees around the lake.
- ♦ Shooting fireworks from the barge increases viewing space for the public at Paulus Park, Breezewald Park, the Promenade, private properties around the lake, and boaters on the lake.

Analysis: The department will proceed with releasing the Request for Proposal this Fall requesting a three-year agreement for the fireworks display on July 4th in 2022, 2023 and 2024.

The decision to continue with a multiple year contract is to save on administrative time and to provide both the community and staff with the consistency on expectations of the company and display. An additional benefit with the multiyear contract would be possible cost savings due to the commitment and early pay with vendors. The previous RFP is attached for your review. The RFP includes the company to be responsible for all costs associated with shooting the display from

the lake. Per the RFP, the cost will not exceed \$30,000 and all values will remain firm for 2022-2024. The Hotel Motel Tax Fund supports the July 4th event expenses.

Recommendation: Discussion only

w/Attachments: 2018,2019, and 2020 J&M Display Contract; RFP 2018, 2019 & 2020 Firework Display

**VILLAGE OF LAKE ZURICH
PARK AND RECREATION DEPARTMENT**



Date: November 15, 2017
To: Fireworks Vendors
From: Bonnie Caputo, Recreation Manager

Subject: Requests for Proposal – 2018, 2019, and 2020 Fireworks

The Village of Lake Zurich is soliciting Requests for Proposal from vendors interested in providing the fireworks display for the Village's annual Independence Day Celebration in order to award a three (3) year contract for its annual fireworks show on July 4, 2018, July 4, 2019 and July 4, 2020. At this time, the Village is seeking one (1) proposal for:

- 1.) A three year contract for fireworks displays for the years 2018, 2019 and 2020

Proposal shall include a maximum total cost per fireworks display of Thirty Thousand Dollars (\$30,000).

Proposal must include statements of agreement on the following:

1. **Insurance:** All Prospective Contractor/Providers shall carry, during the life of the contract, the following insurance and shall provide to the Village of Lake Zurich evidence of such insurance at least 45 days prior to the scheduled event.
 - a. **Comprehensive General Liability Insurance Providing Bodily Injury and Property Damage Coverage:** Minimum of \$5,000,000.00 each occurrence, \$5,000,000.00 aggregate or the maximum allowable by insurance industry capacity, naming the Village of Lake Zurich and the Lake Property Owners' Association of Lake Zurich (LPOA) as an Additional Insured. Thirty-day written notice of cancellation is required and sent to the Village Clerk of Lake Zurich.
 - b. **Worker's Compensation and Occupation Disease** with limits as provided by the State of Illinois, and Employer's Liability Insurance within limits of not less than \$1,000,000.00 per accident, naming the Village of Lake Zurich as an Additional Insured.
 - c. **Written Confirmation that liability arising out of injuries to the Contractor/Provider's employees, agents, independent contractors or representatives** is covered under the general liability policy of the Contractor/Provider.
2. **Indemnity:** The Bidder hereby agrees to protect, defend, indemnify, and save harmless the Village or any of its past, present or future Officers, agents, volunteers, employees or assigns against loss, damage, or expense from any suit, claim, demand, judgment, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Contractor/Provider be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Village.

3. The **Contractor/Provider** shall provide all certificates for the **Independence Day Celebration** display. Certificates and all evidence of insurance shall be valid.
4. **Dates of Displays:** The 2018, 2019 and 2020 **Independence Day Celebration** displays are to be delivered on July 4 with Friday, July 6, 2018, Friday, July 5, 2019 and Sunday, July 5, 2020 as the "rain-dates", and Saturday, July 14, 2018, Saturday, July 13, 2019 and Saturday, July 11, 2020, as the secondary "rain-date." The **Contractor/Provider shall be responsible for providing, delivering, set-up and removal of the barge** and providing, delivering, set-up, firing and removal of the fireworks. The Contractor/Provider shall also be responsible for the cost associated with placing the barge into, and removing it from the lake, delivering the barge to the mutually agreed upon location in the lake on the July 4th dates prior to the display and retrieving the barge to be cleaned and removed from the lake at the end of the display. Contractor/Provider's representatives must arrive at the designated location to meet Fire Prevention Bureau (FPB) personnel to store/launch the barge, no later than 10:00 a.m. on the date of display for set-up or such time as needed to properly prepare for the evening display to commence at darkness (generally about 9:15 pm). **Fee, if any, for the rain date must be included in the price.**
5. The **Contractor/Provider** shall provide test shells to be fired during the day of the event.
6. The **Contractor/Provider** shall provide, with the proposal, a minimum of three (3) written references, with telephone numbers and contact names. The references must be from the Chicagoland area (preferably surrounding communities near Lake Zurich). **References from barge-launched shows should be included.**
7. The **Contractor/Provider** shall be responsible for clean up of the firing area immediately following the completion of the fireworks display. Failure to do so shall cause the Village of Lake Zurich to clean up the site and to deduct a reasonable sum from the fee for the interruption of Village service and all other costs resulting from the clean-up effort.
8. The **Contractor/Provider** must provide the Village of Lake Zurich with emergency contacts at least two weeks prior to July 4 dates listed.
9. Representative of the **Contractor/Provider** shall meet with representatives of the Village of Lake Zurich's Fire Department and Park & Recreation Department before June 1 annually to review the firing site and to be apprised of any special regulation(s) imposed by the Village or the Fire Department.
10. **Planning Note for Display:**
 - a. The "firing site" shall be off **Contractor/Provider** provided barge in a designated area of Lake Zurich on the lake. Loading and set up will be from a mutually agreed upon site. This will be determined at a future meeting.
 - b. All fireworks must be suitable for shooting into a lake, meeting Illinois Department of Natural Resources (IDNR) regulations, and be biodegradable. Proof of compliance will be required.
 - c. All fireworks and procedures must comply with all federal, state and local regulations.
 - d. The maximum shell size to be used is six-inches (6"). Specified maximum amounts of two-inch (2") shells "multi-shell barrages" shall be permitted for the two (2) proposals (see proposals attached for maximum amounts). The Village prefers to have a greater number of 4", 5" and 6" shells during the Main Show and Grand Finale
 - e. The show must be a minimum of thirty (30) minutes in length.

11. The **Village of Lake Zurich Fire Department** has the authority and responsibility to insure the safe conduct of this event. In decisions of safe conduct, their decision is final.
12. **Only certified pyrotechnicians shall be authorized to fire shells. *Written documentation of the credentials of all pyro technicians must be provided to the Village 45 days prior to the display. All pyro technicians and assistants must be registered with the Illinois Office of the State Fire Marshall (OSFM), and present on the OSFM website a minimum of two (2) weeks before the scheduled shoot. If these individuals' names are not on the list, they will not be allowed on the site. Proof of all pyro technicians and assistants' registration with the American Pyrotechnics Association (APA) must be on file with the Village of Lake Zurich prior to the display.***
13. **ALL pyrotechnics shall be electronically activated.**
14. The Contractor/Provider must abide by the following rules/regulations/codes: International Fire Prevention Code 2006, Chapter 33; National Fire Protection Association (NFPA) 1123 (2014 edition)-Code or Fireworks Display; NFPA 1126 2011 edition); Standards for the Use of Pyrotechnics Before a Proximate Audience; Fireworks Use Act (425 ILCS 35); Pyrotechnic Distributor and Operator Licensing Act (225 ILCS 227) as well as all applicable local code amendments.
15. In addition to addressing the above issues, the **PROPOSAL** should include but not be limited to: references to length of show, size, quantity and quality of shells to be fired for the opening, main body and finale *provided from one distribution source*. The Village will also consider descriptions of experience and certifications of all pyro technicians and assistants, and any "satisfaction guarantees" that Contractor/Provider provide in written format, to accompany the proposal.
16. Contractor/Provider is hereby notified that any future contract with the Village of Lake Zurich, as described below, is subject to the consideration and terms as further provided by the Lake Zurich Property Owners' Association of Lake Zurich (LPOA). This includes, but is not limited to, LPOA requirements for environmental standards, insurance coverage, and setup/cleanup procedures.
17. Finally, the Village of Lake Zurich is seeking a fireworks display of the finest quality.
Service and presentation of the show will be a major factor in the selection process.

All Proposals must be submitted in duplicate and sealed in one envelope. The envelope shall be clearly marked with the **Prospective Contractor/Provider's name and the words "Proposal: 2018, 2019 and 2020 Fireworks Display"**. Proposals must be delivered to the Village of Lake Zurich – Village Clerk, 70 East Main Street, Lake Zurich, Illinois 60047, no later than 10:30 a.m., on Monday, December 15, 2017. Shortly after review of the proposals, a vendor will be chosen and contacted for the 2018, 2019 and 2020 contract.

The Board of Trustees may accept the proposal it deems most favorable to the interests of the Village of Lake Zurich. The acceptance of such proposal is not intended as a contract, express or implied, between the Contractor/Provider and the Village of Lake Zurich. Upon selection of a Contractor/Provider for any of the services described in this proposal, or any further services, the Village will require the formal confirmation of Contractor/Provider's services to the Village in a written contract, to be negotiated between the Contractor/Provider and the authorized Village of Lake Zurich representative. The Board of Trustees and the Village of Lake Zurich reserve the right to reject any or all proposals and may waive any

informality during the proposal and selection process.

I, the undersigned representative, agree to all of the terms stated above.

Print Name

Title

Signature

Date

Company: _____

Address: _____

City/State/Zip: _____

Email: _____

Phone: _____ Fax: _____

Cell # _____

If there are any questions, contact:

Bonnie Caputo, Recreation Manager 847-438-5146

Bonnie.Caputo@LakeZurich.org

No information shall be disseminated about this request for proposal except in writing to all prospective contractors/providers.

**VILLAGE OF LAKE ZURICH
PARKS AND RECREATION DEPARTMENT
Contract for Display at Annual Independence Day Celebration
For the Years 2018 through 2020**

SCOPE OF WORK

The Village of Lake Zurich (the "Village") has holds an annual fireworks display on Independence Day (the "Fireworks Display"). The Village has chosen J&M Displays, Inc. (the "Provider") to provide the Fireworks Display, for the years 2018 through 2020.

PART 1 – GENERAL PROVISIONS

1.1 COST

The Provider shall provide all services and equipment as described in this contract for the total sum of \$30,000.00 for each yearly display, with \$15,000.00 payable at the commencement of work on each respective year, and the balance for that year due and owing upon receipt of an invoice for that year's Fireworks Display, pursuant to the terms of the Local Government Prompt Payment Act, 50 ILCS 505/1, et seq.

1.2 ADMINISTRATION AND ADDITIONAL WORK

This contract will be under the direct administration of the Village's Recreation Director or authorized representatives. Any alterations or modifications of the work performed under this contract shall be made only by written agreement between the Provider and the Recreation Director and shall be made prior to commencement of the altered or modified work. No claims for any extra work or materials shall be allowed unless authorized by further written agreement.

1.3 PERFORMANCE OF FIREWORKS DISPLAY

The 2018, 2019 and 2020 Firework Displays are to commence on July 4 of each year, weather permitting. The Provider agrees to perform the Fireworks Display on alternative "rain-dates" for these respective years, at no additional charge. These dates are as follows:

Friday, July 6, 2018
Friday, July 5, 2019
Sunday, July 5, 2020

The Provider shall also provide a secondary rain-date in the even that the Fireworks Display does not occur on the primary rain-date. These dates are as follows:

Saturday, July 14, 2018
Saturday, July 13, 2019
Saturday, July 11, 2020

In the event that neither the primary or secondary rain date are suitable for commencement of the Fireworks Display, the Provider agrees to provide the Fireworks Display for the Village at a mutually agreed upon alternate date, within one (1) month of the original display date.

The determination to cancel the Fireworks Display because of inclement or unsafe weather, or other unforeseen event of Act of God, shall be the decision of the Village's Recreation Director, the Village's Fire Chief, and the Provider, and the Fire Chief shall have final authority to make the determination.

The Provider shall provide test shells to be fired during the day of the event. All pyrotechnics shall be electronically activated.

The Provider shall be responsible for providing, delivering, set-up and removal of a barge to facilitate the Fireworks Display on Lake Zurich ("the Lake"). The Provider agrees to furnish, set-up and fire all of the fireworks, as described in *Exhibit A* to this Contract (Fireworks Specification Sheet). The Provider shall deliver to the Village an updated Fireworks Specification Sheet by January 1st of each year of this contract, for the Village's review.

The Provider shall also be responsible for the cost associated with placing the barge into, and removing it from the Lake, delivering the barge to the mutually agreed upon location in the Lake on July 4th, prior to the Fireworks Display, and retrieving the barge to be cleaned and removed from the lake at the end of the Fireworks Display. Provider's representatives must arrive at the designated location to meet Village Fire Prevention Bureau (FPB) personnel to store/launch the barge, no later than 10:00 a.m. on the date of the Fireworks Display for set-up or such time as needed to properly prepare for the Fireworks Display to commence at complete darkness that evening.

The Provider shall be responsible for clean up of the firing area immediately following the completion of the Fireworks Display. Failure to do so shall cause the Village to clean up the site and to deduct a reasonable sum from the fee for the interruption of Village service and all other costs resulting from the clean-up effort.

The Village of Lake Zurich Fire Department has the authority and responsibility to insure the safe conduct of this event and in decisions of safe conduct, the Fire Department's decision is final.

Representative of the Provider shall meet with representatives of the Village of Lake Zurich's Fire Department and Park & Recreation Department before June 1 annually to review the firing site and to be apprised of any special regulation(s) imposed by the Village or the Fire Department.

Only certified pyrotechnicians shall be authorized to fire shells. Written documentation of the credentials of all pyrotechnicians must be provided to the Village forty-five (45) days prior to the display. All pyrotechnicians and assistants must be registered with the Illinois Office of the State Fire Marshall (OSFM), and present on the OSFM website a minimum of two (2) weeks before the scheduled shoot. If these individuals' names are not on the list, they will not be allowed on the firing site. Proof of all pyrotechnicians and assistants' registration with the American Pyrotechnics Association (APA) must be on file with the Village of Lake Zurich prior to the display. All fireworks must be suitable for shooting into a lake, meeting Illinois Department of Natural Resources (IDNR) regulations, and be biodegradable. Proof of compliance will be required.

1.4 PROTECTION OF PUBLIC AND PRIVATE PROPERTY

The Provider shall exercise all necessary caution to protect pedestrian traffic and to protect all public and private property from injury or damage caused by the operations of the Provider, during setup, cleanup, and execution of the Fireworks Display. Any practice obviously hazardous in the

opinion of the Recreation Director shall be immediately discontinued by the Provider upon receipt of either written or oral notice to discontinue such practice.

Should the Provider or his representatives damage property of the Village or that of other persons, the repair or replacement shall be the sole responsibility of the Provider. Any such repair work shall be completed under the direction of the Village.

1.5 GENERAL OBSERVANCE OF LAWS, ORDINANCES AND REGULATIONS

The Provider at all times during the term of this contract shall observe and abide by all Federal, State, and local laws which in any way affect the conduct of the work and shall comply with all decrees and order of courts of competent jurisdiction.

The Provider shall comply fully and completely with any and all applicable State and Federal statutes, rules and regulations as they relate with hiring, wages, and any other applicable conditions of employment as further detailed in these specifications, including but not limited to Title 7 of the Civil Rights Act of 1964, the Immigration Reform and Control Act, the Illinois Drug-Free Workplace Act, Article 33E of the Illinois Criminal Code of 1961 and the Illinois Human Rights Act (775 ILCS 5/1-101, et seq.).

The Provider shall comply with all OSHA, IDOL, and other Federal and State safety standards applicable to the handling and discharge of pyrotechnic devices, The Provider/Provider must abide by the following rules/regulations/codes: International Fire Prevention Code 2006, Chapter 33; National Fire Protection Association (NFPA) 1123 (2014 edition)-Code or Fireworks Display; NFPA 1126 2011 edition); Standards for the Use of Pyrotechnics Before a Proximate Audience; Fireworks Use Act (425 ILCS 35); Pyrotechnic Distributor and Operator Licensing Act (225 ILCS 227) as well as all applicable local code amendments.

1.6 ILLINOIS LAWS

With regard to the Illinois Human Rights Act, Provider hereby agrees that this Contract shall be performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the Provider and its Subcontractors shall not engage in any prohibited form of discrimination in employment as defined in that Act and shall maintain a sexual harassment policy as the Act requires.

The Provider shall maintain, and require that its Subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. Provider and all Subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act.

Sexual Harassment Policy:

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Provider and each subcontractor shall adopt and maintain written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under state law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Provider/subcontractor's internal complaint process, including penalties;
- (5) the legal recourse, investigative and complaint process available through the Department and Commission (of Human Rights);
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Village on request.

With regard to Article 33E of the Criminal Code of 1961, Provider certifies that it is not barred for bidding or entering into this Contract as a violation of either the bid rigging or bid rotating prior thereto. Provider also certifies that it is not delinquent in any taxes to the Illinois Department of Revenue.

CERTIFICATION UNDER 720 ILCS 5/33E-11

I, James J Oetken (name), certify that I am employed as the President (title) of J+M Displays, Inc (company), a bidder for the prime contract for the work described in the bid to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that the company named above is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961.

James J Oetken
(name & title)
J+M Displays, Inc
(company)

With regard to the Illinois Drug-Free Workplace Act, Provider, having 25 or more employees, certifies that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the Contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this Contract by reasons of debarment for a violation of the Illinois Drug-Free Workplace Act.

The Provider agrees to pay its employees, if any, all rightful salaries, medical benefits, pensions and social security benefits pursuant to applicable labor agreements and federal and state statutes, and the Provider further agrees to make all required withholdings and deposits therefor. Such requirements shall be included by the Provider in all its contracts and agreements with subcontractors for the work performed under this Contract. The parties agree that the most recent of such state and federal requirements will govern the administration of this Contract at any particular time. Likewise, new state and federal laws, regulations, policies and administrative practices may

be established after the date the Contract has been executed and may apply to this Contract. The Provider agrees to maintain full compliance with changing government requirements that govern or apply to its operation. Any complaint of such discrimination received by the Provider shall be immediately forwarded to the Village.

1.7 FEDERAL LAWS

With regard to the Immigration Reform and Control Act, Provider may not knowingly obtain the labor or services of an unauthorized alien. The Provider, not the Village, must verify eligibility for employment as required by the Immigration Reform and Control Act.

The Provider shall comply with the Americans with Disabilities Act.

Provider and all Subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this Contract. Provider hereby certifies that it is in compliance with and is an "equal opportunity employer" as defined by the provisions of Section 2000(e) of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 which are incorporated herein by reference.

1.8 CHANGE IN LAWS

The Provider shall immediately notify the Village of any change in conditions or change in federal, state, county or local laws, or of any other event, which may significantly affect its ability to perform its obligations in accordance with the provisions of this Contract.

1.9 LICENSES AND PERMITS

The Provider shall, at his/her expense, procure all necessary licenses and permits needed to conduct the work required under the terms of this contract. The Village will waive the cost of all required licenses and fees required by the Provider to complete the work included in the terms of this contract, with the exception of those fees associated with securing a business license to conduct business within the Village.

1.10 SUBCONTRACTS

The Provider will not be allowed to subcontract work under this contract unless written approval is granted by the Recreation Director. Any such Subcontractor, as approved, shall be bound by the conditions of this contract between the Village and the Provider, including all specifications provided by the Provider for completion of the work. All required notices, work orders, directives, and requests for emergency services will be directed to the Provider. All directions given to the Subcontractor in the field shall bind the Provider as if the notice had been given directly to the Provider by the Village.

1.11 SEPARABILITY

If any portion of this contract is found to be unenforceable by a competent court of law having jurisdiction, the remaining portions of the contract shall remain in full force and effect.

1.12 LEGAL RESPONSIBILITY AND INSURANCE

A. Additional Insured

The Provider shall furnish one (1) copy of a Certificate of Insurance issued by an insurance carrier having at least an "A" rating as defined in the Best Key Rating Guide for coverage's required, with the Village and Lake Property Owners' Association of Lake Zurich (LPOA) named as additional insureds for coverage, other than Worker's Compensation and Employer's Liability coverage. This Certificate of Insurance shall reflect the actual amount of insurance in force. It should not reflect only the minimum insurance requirements required by the bid specification related to this contract.

B. Accident Notification

In the event of accidents of any kind which involve the general public and/or private or public property in the performance of the services covered in this contract, the Provider shall immediately notify the Recreation Director and shall provide a full accounting of all details of the accident. The Provider shall furnish the Village with copies of all reports of such accidents at the same time that the reports are forwarded to any other interested parties. The Provider shall also notify the Recreation Director immediately of any litigation threatened or commenced against the Provider as a result of the services provided under this contract.

In the event of accidents of any kind which involve the general public and/or private or public property in any other venue, the Provider shall immediately notify the Recreation Director and shall provide a full accounting of all details of the accident. The Provider shall furnish the Village with copies of all reports of such accidents at the same time that the reports are forwarded to any other interested parties. The Provider shall also notify the Recreation Director immediately of any litigation threatened or commenced against the Provider as a result of the services provided by the Provider in any venue other than under this contract.

C. Indemnity Agreement

The Provider shall indemnify and save harmless the Village and its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, that the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of Provider under this contract, including operations of Subcontractor; and the Provider shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such act, the Provider shall, at its own expense, satisfy and discharge same. Provider expressly understands and agrees that any performance and or insurance protection required by the contract, or otherwise provided by Provider, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

In the event of any conflict between the language of the insurance policy(s) and the above-recited indemnity agreement, the indemnity agreement shall govern.

The Village shall not be deemed to waive any claim or right to assert a claim by making any payment hereunder.

D. Policy Cancellation/Change Notice

The Provider shall furnish a certified copy of the policy(s) to the Village upon request. The policy(s) shall provide, in the event the insurance should be changed or canceled, such change or cancellation shall not be effective until thirty (30) days after the Village has received written notice from the insurance company(s). Such notice shall be mailed to the Village in care of the Finance Director, 70 East Main Street, Lake Zurich, IL 60047. Only an insurance company having at least an "A" Policyholders Rating as listed in the most recently published "Alfred M. Best and Company Insurance Guide", will be considered acceptable.

E. Types and Amounts of Insurance

1. Comprehensive General Liability for Bodily Injury and Property Damage Minimum \$5,000,000.00 each occurrence, \$5,000,000.00 aggregate or the maximum allowable by insurance industry capacity, naming the Village of Lake Zurich and the Lake Properties Owners' Association of Lake Zurich (LPOA) as an additional insured. Thirty-day written notice of cancellation is required to be sent to the Village Clerk of the Village of Lake Zurich. Including General Coverage, Broad Form Property Damage (including completed operations), Explosion, Collapse and Underground Hazards, Contractual Liability assumed in the contract documents, Personal Injury Liability, Independent Provider protective products completed and operations liability.
2. Worker's Compensation and Worker's Occupational Disease. Worker's Compensation limits of coverage shall be as required by law in the State of Illinois. This shall include coverage for all persons whom the Provider may employ directly or through subcontractors in carrying out the work under this contract. Employer's Liability Insurance shall have limits of not less than \$1,000,000 per accident, naming the Village of Lake Zurich and the Lake Properties Owner Association of Lake Zurich (LPOA) as an additional insured.
3. Comprehensive Automobile Liability for bodily injury and property damage arising out of owned, no-owned, and hired vehicles. A combined single limit of \$1,000,000 per occurrence is required.
4. Written Confirmation that liability arising out of injuries to the Contractor/Provider's employees, agents, independent contractors or representatives is covered under the general liability policy of the Contractor/Provider
5. The Provider and Subcontractors will retain the responsibility for loss or damage of their own or rented property or property of their employees of whatever kind or nature, including but not limited to tools, equipment, temporary structures including their contents.

PART 2 – PERFORMANCE AND PAYMENT

2.1 PERFORMANCE

The Provider shall faithfully perform all work as set forth in these specifications. If the Provider fails to faithfully perform in accordance with the specifications or if a dispute arises as to the quality and/or quantity of work completed, the Recreation Director reserves the right to withhold authorization of Request for Payment of completed work until such time that performance has been improved or the dispute resolved. In those instances when a dispute cannot be resolved between the Provider and the Recreation Director, the dispute shall be resolved by the Village Manager, whose decision shall be final.

2.2 TERMINATION

The Recreation Director may, upon written notification to the Provider, terminate the remainder of the services no later than January 1 of the year in which services are to be provided to the Village by the Provider.

PART 3 - MISCELLANEOUS

3.1 GOVERNING LAW

This Agreement shall be construed and enforced in accordance with, and governed by, the laws of the state of Illinois. Venue for any legal action shall be in the Circuit Court of Lake County, Illinois.

3.2 ENTIRE AGREEMENT

The complete agreement entered into herein between the Village and Provider shall include the bid invitation, instruction, specifications, and all provisions herein. Except as otherwise provided herein, this Agreement may not be modified in any respect whatsoever or rescinded, in whole or in part, except by a writing executed by the parties hereto. Further, to the extent this Contract conflicts or is inconsistent with any other document or agreement, oral or written, between the parties, the provisions of this Contract shall control and prevail.

Provider:

Name

James J. Oetken

By

James J. Oetken, President

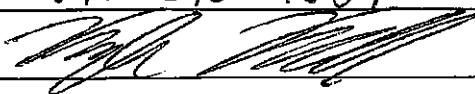
Village of Lake Zurich:

By

R. K. Kell

Address 70 E. Main Street, Lake Zurich

Telephone 847-540-1684

Attest 

Summary of Operations									
Current Year and Prior Year									
Park & Rec				Current Month					Comments
JULY	Current Year Actual	Current Year Budget	Actual vs Budget	Prior Year Actual	2021 vs 2020 Actual	2021 FY Actual vs Budget	2020 Actual vs 2021		
Dance	130,275	159,000	(28,725)	99,532	30,743	Registration began 7/26 for the Fall/Spring season for returning student; resident registration to begin 8/2 with nonresident registration to begin 8/16	COVID limited summer dance programs with the virtual option only in the summer of FY20		
Preschool	41,057	100,000	(58,943)	28,863	12,194	YBR preschool begins after Labor Day, anticipating early pay and month tuition payments to be on target for budget			
Youth	11,381	12,000	(619)	7,479	3,902		COVID limited programs through the spring and early summer of FY20		
Camp	198,159	190,000	8,159	0	198,159		Ahead of last year at this time as we had canceled the first session of camp and only collected deposits for the second session; camp was officially canceled for the summer in June		
Athletics	37,358	40,000	(2,642)	6,571	30,787		COVID limited programs through the spring and early summer of FY20		
Aquatics- Park Permits	30,761	18,500	12,261	85	30,676		Beach passes were not an option in FY20; daily entrance only		
Aquatics- Park Fees	65,559	55,000	10,559	8,899	56,660		Beach opened for daily entrance in FY20 after the July 4th holiday		
Special Programs Fees	7,649	10,000	(2,351)	2,831	4,818				
Fitness	3,069	4,000	(931)	2,544	525				
Park Fees	5,827	6,000	(173)	2,025	3,802				
Rental Income	420	500	(80)	120	300				
Operating Revenue	531,515	595,000	(63,485)	158,949	372,566				
Personnel- Full Time	63,549	119,256	55,707	74,100	10,551				
Personnel- Part Time	6,584	31,187	24,603	17,159	10,575		FY20 included receptionist expense through March; unfunded position for FY21, to be added back onto the books as of August 2021		
Personnel- Seasonal	139,580	309,234	169,654	109,617	(29,963)		FY20 included seasonal preschool expenses at 2 sites with all classrooms operating; FY21 includes one condensed site operating as well as an additional winter break week off to be made up during the Spring Break week; FY20 does not include day camp personnel		
IMRF	7,011	13,157	6,146	8,481	1,470				
Social Security	12,924	27,735	14,811	12,016	(908)				
Medicare	3,022	6,562	3,540	2,810	(212)				
Health Ins	10,578	25,388	14,810	14,908	4,328				
Licensing/Certification	4,325	4,864	539	2,310	(2,015)				
Memberships & Subscriptions	1,519	2,038	519	1,414	(105)				
Program Services	38,680	45,075	6,395	25,119	(13,561)		FY20 does not include day camp program services		
Postage & Shipping	2,659	4,500	1,841	3,540	881				
Printing Stationery/Forms	17,916	22,000	4,084	18,024	108		FY20 included expense for 3 seasonal brochures; FY21 includes 2 seasonal brochures and a mailer (combining Spring and Summer as well as Fall and Winter for guides)		
Office Supplies	2,794	3,000	206	1,687	(1,107)				
Uniforms	3,154	4,800	1,646	2,875	(279)				
Other Supplies	21,318	26,725	5,407	28,551	7,233				
Program Supplies	8,521	11,100	2,579	5,867	(2,654)		FY20 did not include day camp program supplies		
Bank & Credit Card Fees	10,174	26,000	15,826	7,293	(2,881)		FY20 and FY21 budgeted to absorb online transaction credit card processing fees; currently working with Innovation and Finance to pass along convenience fees to customer for online transactions only		
Rentals	3,558	5,500	1,942	3,442	(116)		FY20 included rental of St. Peter's for 2's preschool program; currently not running due to COVID; anticipated return in the Fall to be relocated to newly constructed Barn studio.		
Liability Ins	14,596	35,031	20,435	3,500	(11,096)		employees and Barn fire.		
Operating Expense	372,462	723,152	350,690	342,711	(29,751)				



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

June 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

The 28th Annual Dick Schick Lake Zurich Fishing Derby was held at Paulus Park on Sunday, June 13th and saw 75 fishermen and women come out to enjoy the beautiful fishing weather. Thank you to the Schick Family (Anne, John and Paul), the Warren Family for running such wonderful Father's Day event for the families of Lake Zurich. The Groove Grove June event ran smoothly featuring live entertainment courtesy of Stanley and The Baskets, 7 artisans and 2 food trucks, Kiki's Cotton Candy and Tacos Marios. The event brought out approximately 300 people to enjoy the lakeside event. The next Groove Grove is scheduled for Friday, July 30th from 5-8pm. Make sure to check out the updated on featured food trucks, band and artisans at <https://lakezurich.org/750/Summer-on-Main-Street---Groove-Grove>

The department continues to operate the weekly Farmers Market on Fridays from 3-7pm so make sure to stop by to visit 28 vendors providing a variety of offerings such as fresh produce, cheeses, baked goods, artisans and more. Also included and allowed back at the market this season is live entertainment, hot food, adult beverages provided by the Rotary Club, and the return of the Old Coots Giving Advice booth-it's probably bad advice, but it's free! Average weekly attendance is up from years prior, approximately 1,200 market goers visiting weekly. Please note that the market season runs at Paulus Park thru Friday, September 10th, planning a two-week extension of the market until the end of September with a handful of staple food vendors. Thank you again to our sponsors Lake Zurich Tire and Auto Inc., Stephanie Seplowin, Coldwell Banker, and Compeer.

On Friday, July 16th the department will hold its first Movie in the Park night featuring the movie Frozen II at Paulus Park with the flick to begin at 8:30pm. The department typically sees anywhere from 300-500 individuals come out to enjoy the movie and free popcorn provided by one of our sponsors, First American Bank. The movies are also sponsored in part by Lake Zurich Tire and Auto Inc., Martin Enterprises Heating and Air Conditioning and Moore Orthodontics. The department will be holding the final Movies in the Park event on Friday, August 13th featuring Toy Story 4.

The 90 degree, sunny and hot weather did not stop people from attending the annual 4th of July Celebration at Paulus Park. The Village saw over 7,400 people come out to enjoy the beach, park grounds, hot food vendors/trucks, bands/DJ (DJ Dave Potash, Boone Creek Band and Serendipity Band) and fireworks display over the lake. Thank you again to our event sponsors Lake Zurich Tire and Auto Inc., Alpine Runners and Prairieland. Please note that this year was the final year of the 3-year agreement with J&M Displays. The Village will begin the RFP process in the Fall to secure another multi-year agreement.

The department is continuing to work with the Mayor's Office and Rock the Block subcommittee to finalize sponsors and food vendors for the event this year to be held on Saturday, September 11th on Main Street. The event will feature 3 live bands, LAVA Rock, Libido Funk Circus and Bella Cain, approximately 20 food trucks/vendors and adult beverages. Promotions for Rock the Block 2021 will begin early August.

Day Camp wrapped up the first four-week session at the end of June with 41 tweens registered daily for Teen Camp, 106 kids registered daily for Camp Alpine and 30 preschoolers registered daily for Kamp Kiddie. The second four-week sessions have filled to capacity numbers for all camps with limited availability for the week of post camp. The department is continuing to experience a high volume of outdoor, athletic and Summer dance program registration causing many wait listed class participants. The department has accommodated all dance wait lists and is working with contractors to add extra instructors as well as offer additional classes to accommodate most of the wait listed participants prior to the sessions beginning. Priority registration for our Fall/Spring Dance Program begins Monday, July 26th followed by resident registration on August 2nd. We anticipate numbers to increase greatly year over year due to the lifting of several COVID restrictions coupled with the increased enrollment for the Summer programs.

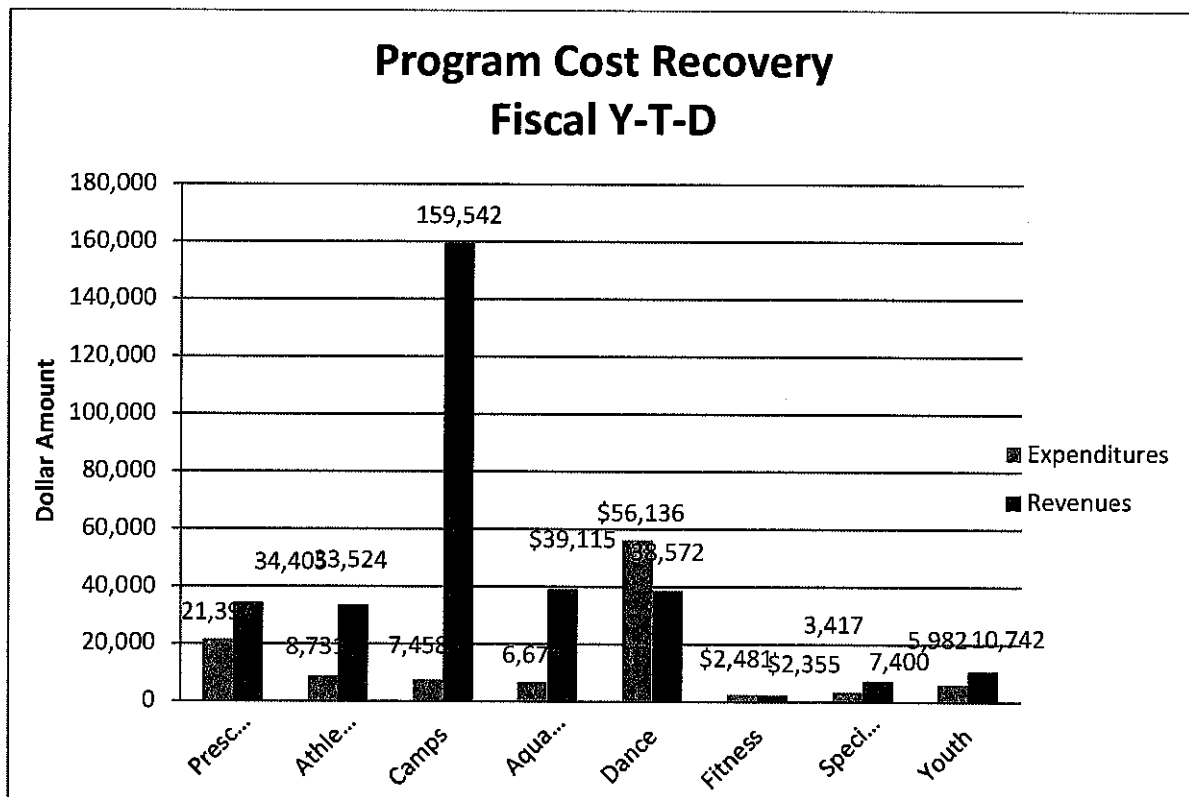
Beach operations entered regular season hours as of June 7th at Paulus and Breezewald beaches. With the lifting of COVID restrictions as of early June, the department has reinstated the beach pass option for both residents and nonresidents for the summer season. This was unbudgeted revenue that will be included in the budget amendment. During the month of June, the beaches were only closed for one day by the County due to high bacteria counts (immediately after a large rain) but were reopened the following day. Please note that Lake County Health Department does come out to our beaches every other week to test the water thru the entire beach season.

The department has finalized the Fall brochure to hit household later this July and is working on inputting registration files for programs. New this Fall much like our Yellow Brick Road Preschool program, we will be offering a week priority registration for our currently enrolled (fall 2018-summer 2019) dance participants. Registration for Yellow Brick Road Preschool is going well with enrollment numbers higher than last year at this time. Registration for both our signature dance and preschool programs are ongoing thru the early Fall.

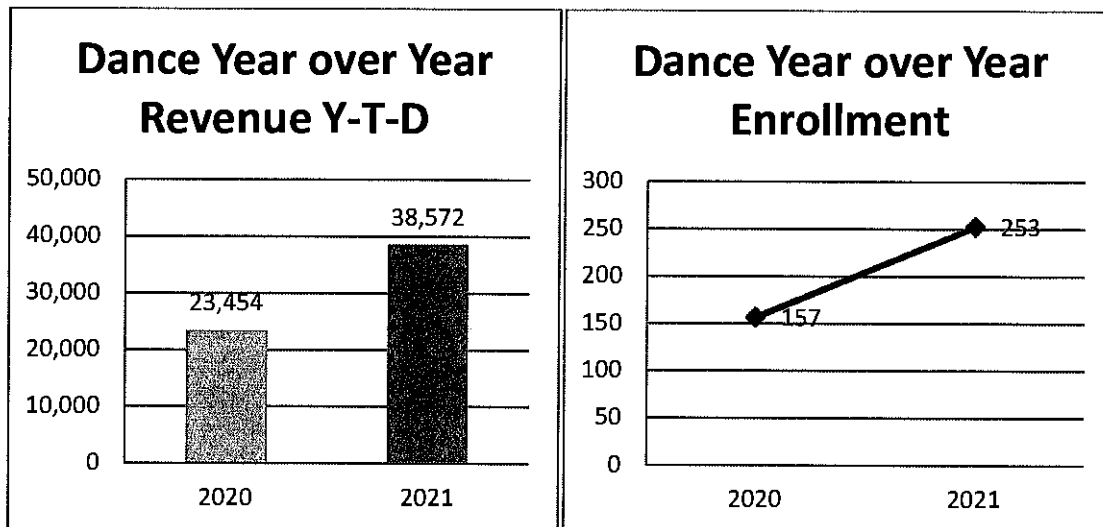
The department is continuing to work with the Public Works team to complete a variety of projects: Barn renovation outstanding punch list items, OSLAD Grant Projects (final design and development meetings; plan for projects to go out to bid in July), Skatepark, and Heatherleigh Tennis/Pickleball Courts/Paulus Park Pickleball Court. Girl Scout Troop 1728 has installed their PAB approved nature themed scavenger hunt for residents to enjoy while walking at Old Mill Grove Park as our Bronze Award project. The Bronze Award project is a chance for Girl Scouts to "make the world a better place" and we hope that this scavenger hunt encourages residents to get out to the park and have even more fun! The hike has eight green wooden plaques for you to find that include nature themed fun facts and activities, which is a great way to learn more about our environment. Can you find all eight? Have fun!"

The department has received applications and Village Board approvals for the following external events to run on Village property for the remainder of FY21: Block A Food Truck Socials (Wednesdays June-Sept), LZ Tri (7/11; converted to a biathlon in FY21 due to construction on Rt. 12 only run/swim), Unplugged Fest (8/1), Lake Zurich Chamber of Commerce's Taste of the Towns (8/15), Boy Scout Overnight (8/21-8/22), Alpine Races (9/26), Jack O'Lantern World (entire month of October), the Stephen Siller Tunnel to Towers 5K (10/3). The department will continue their collaboration with Ancient Oaks Foundation quarterly community events and the

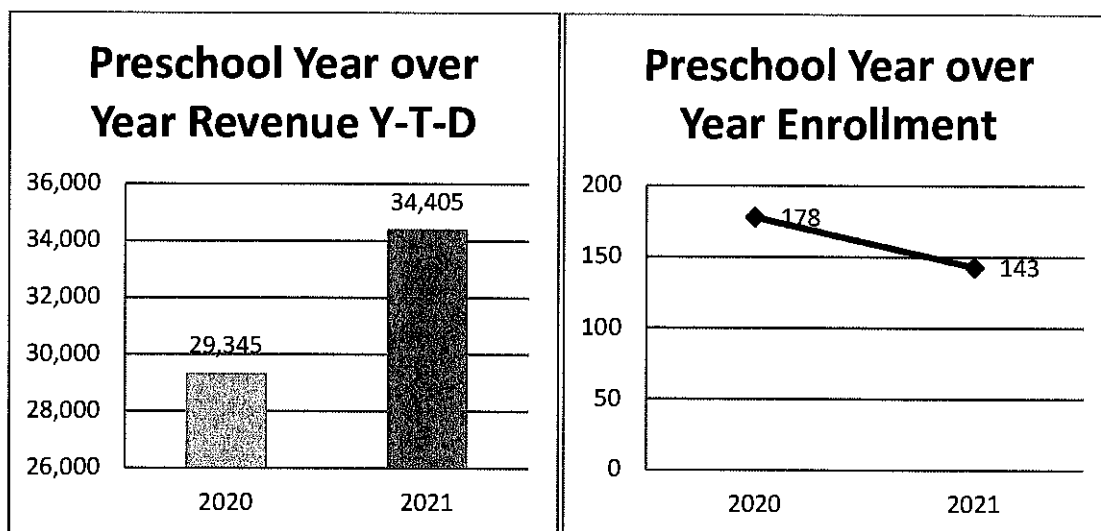
Ela Public Library partnership, new Storywalk available at Old Mill Grove and Bristol Trails Parks thru July and Kuechmann Arboretum as of August. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.



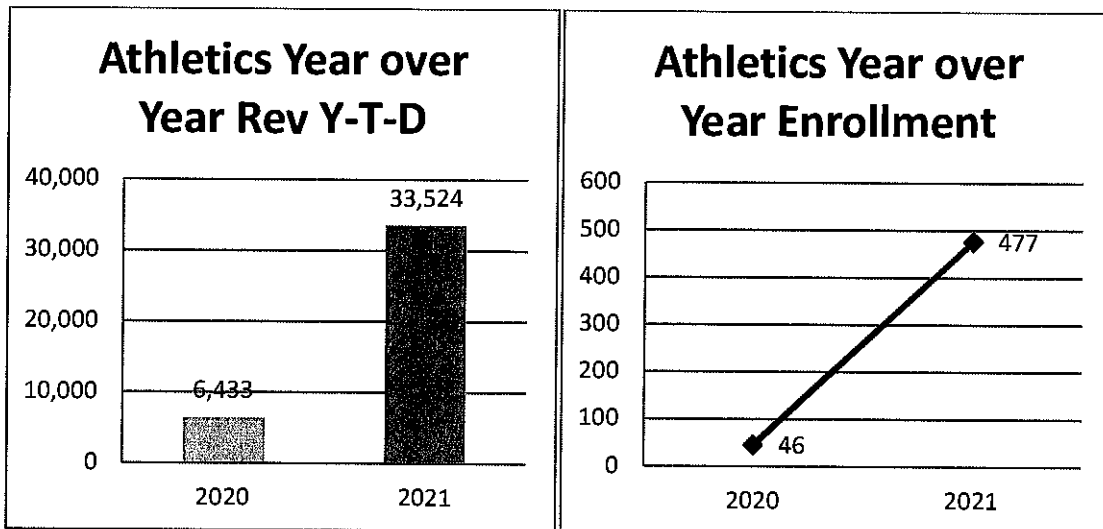
Dance expense show higher than rev as recital costume purchasing takes place in Jan/Feb (rev realized in July-Sept as part of the participant fee for the upcoming year). Additionally, we are still waiting on payroll for camp and aquatics to be updated; numbers only reflect one June payroll. Breakdown of camp and beach year over year rev/enrollment break downs not included below as Camp and Beach did not run in June of 2020.



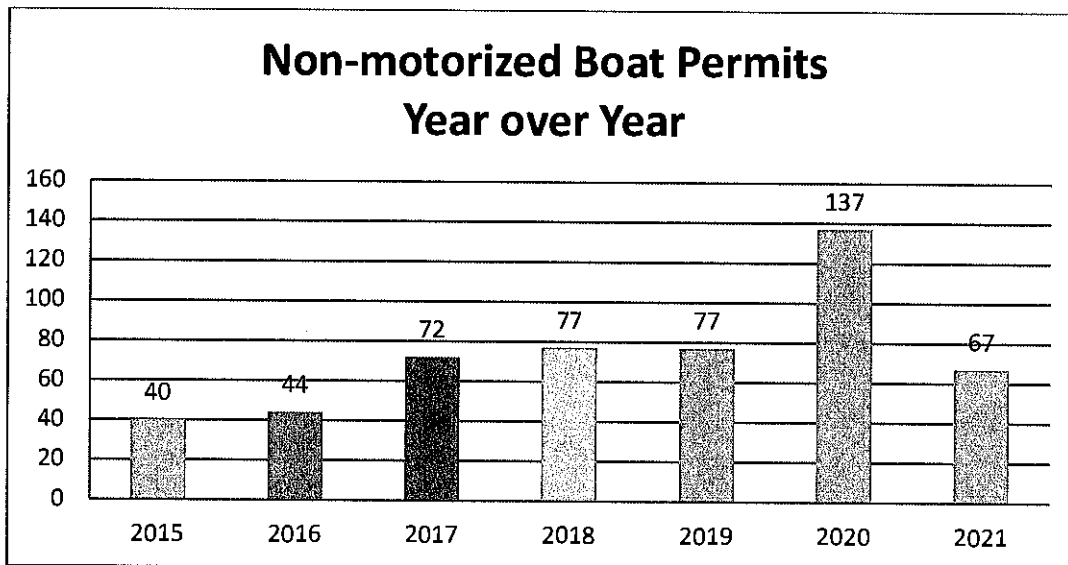
Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options. Summer enrollment has doubled over prior years.



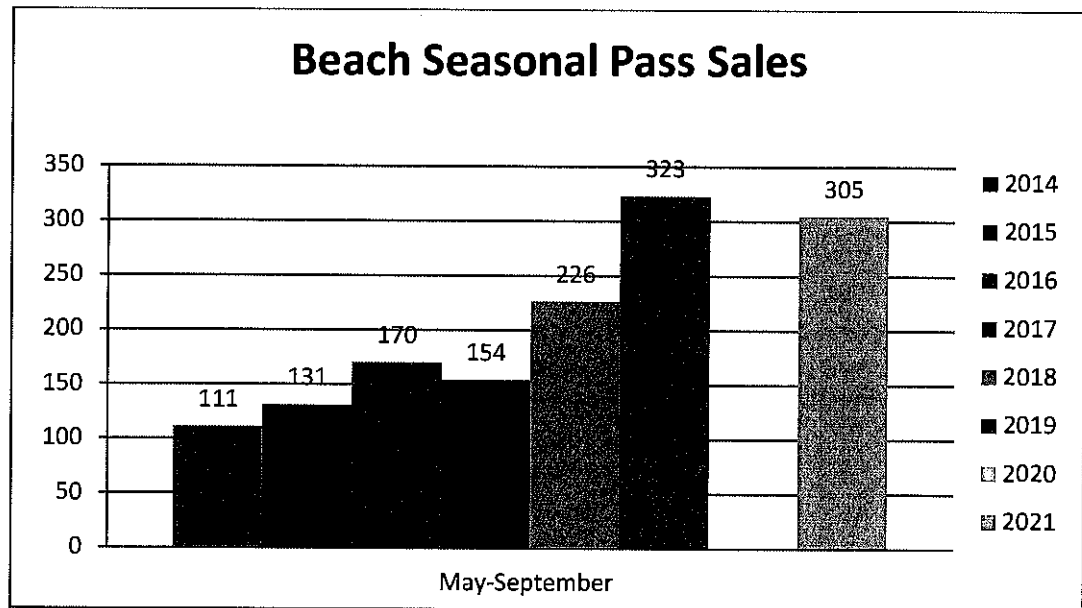
Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in Winter/Spring 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Experienced over 50+ cancellations for preschool in August 2020 due to COVID with parent feedback conveying they intend to revisit participation as of the new year- Fall 2021.



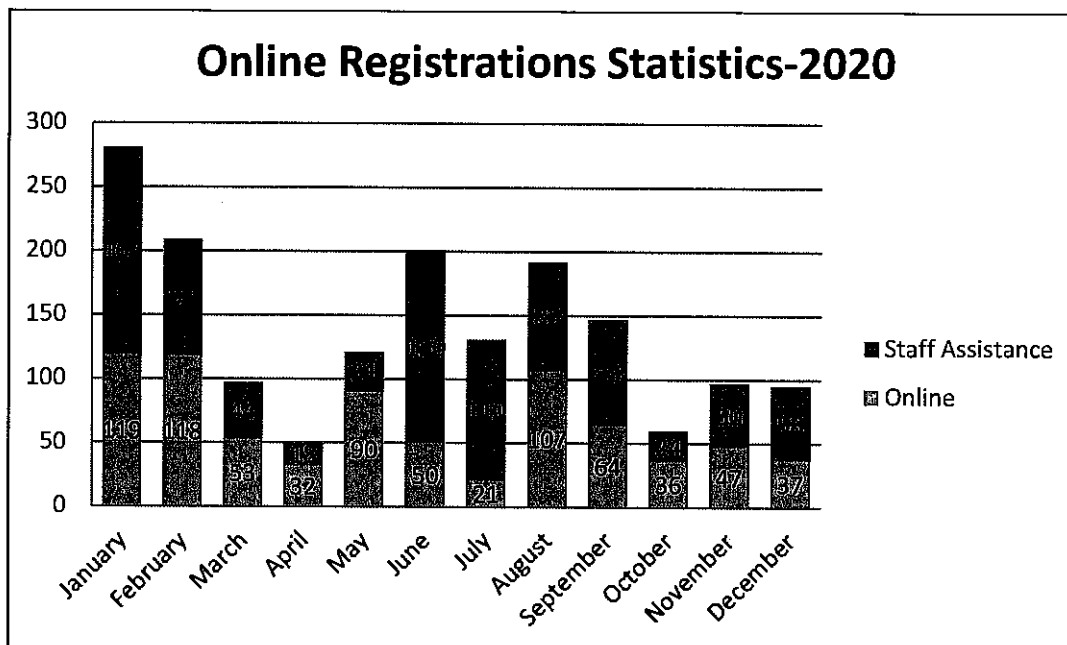
Athletic programs include the following independent contractors: tennis, tae kwon do, golf, soccer, horseback riding, agility training, and parent child sports.



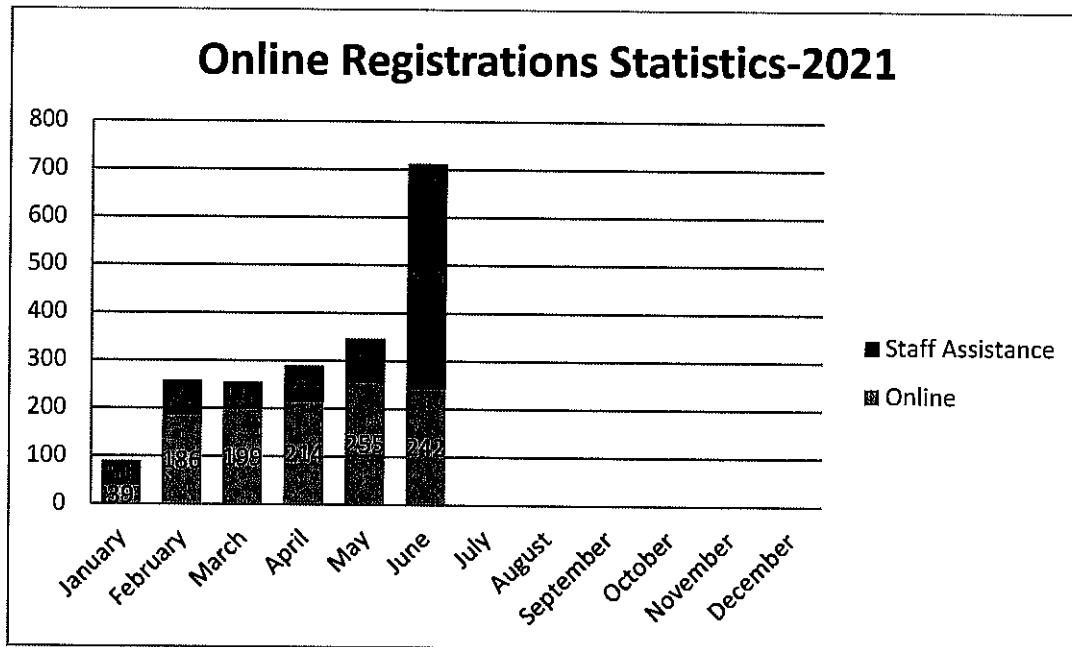
2021 numbers include both daily and seasonal nonmotorized craft permits; includes 23 daily permits and 44 season permits purchased.



Beach pass sales are back up for the season. In 2018 the Paulus Park location underwent a beach expansion adding an addition 220 feet of shoreline to the facility. In addition, passes increased in 2019 due to the addition of the Wibit inflatables. In 2020, beach passes were eliminated due to COVID.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Decrease in registrations is attributed to new camp registration dates to begin in March (traditionally began taking camp registrations in November) and lower overall enrollment due to COVID. Registration has been handled during this time solely by the Rec Director and Supervisors; guest service associates have been furloughed since early April 2020. Numbers do not include processing for refunds, credits, POS and rentals.



PICTURE IN THE PARKS

*Come out
and play!*



Whether it is your favorite spot to picnic or a place to play a spirited game of soccer, we want you to show your community pride and share your favorite Lake Zurich park. Make sure to snap a photo and text it to 224-267-5969. We will be displaying all sent photos on the Village FB page encouraging all Lake Zurich residents to get up, get out and enjoy all that Lake Zurich has to offer!

Village of Lake Zurich Park and Recreation Dept.
200 S. Rand Rd, Lake Zurich, IL | 847.438.5146 | LakeZurich.org





CLOTHING DRIVE

FOR COMMUNITY MEMBERS IN NEED

SAT, AUGUST 28 AT THE PAULUS PARK BARN

DONATION

This past year has been very trying for so many and a lot of families have had to go without. The Park & Recreation Advisory Board sees this and wants to help! We will be organizing a clothing drive for community members in need of children's clothes for preschool age kids and under. This will take a village and we are asking for your help.

Can you donate children's new or like new (no holes, stains or smells) clothing size 0-5T? We will be accepting new/like new clothing size 0-5T during the week of August 23 from 9am to 2pm at the Paulus Park Barn, 200 South Rand Rd. On Saturday August 28th, we will accept drop off clothing from 8am to 10am. Then from NOON to 4 on August 28th, we welcome any community member who is having a hard time and needs clothes for their children (0-5T) to come and take what they need.

FOR MORE INFORMATION

Please feel free to reach out to —————>

Park and Recreation Department

Phone: 847-438-5146

Email: askparkrec@lakezurich.org





ZBIÓRKA UBRAŃ

DLA RODZIN W POTRZEBIE

SAT, AUGUST 28 AT THE PAULUS PARK BARN

DONATION

Miniony rok był ciężkim dla wszystkich rodzin. Było to zauważone przez nas, Park & Recreation Advisory Board (radni oddziału parków i rekreacji) W związku z tym chcielibyśmy pomóc! Będziemy organizować zbiórkę ubrań dziecięcych dla dzieci w wieku przedszkolnym oraz młodszych. Wszystkie ubrania zostaną przekazane dzieciom z rodzin będących w potrzebie. Prosimy wszystkich o pomoc oraz wsparcie.

Najbardziej potrzebne są ubrania dziecięce, nowe lub mało używane, w rozmiarach 0-5T. Ubrania będą przyjmowane od 23 Sierpnia do 27 Sierpnia od godziny 9am do 2pm w Paulus Park Barn, 200 South Rand Rd, Lake Zurich. W sobotę 28 Sierpnia ubrania będą przyjmowane od godziny 8am do godziny 10am. O godzinie 12pm zebrane ubrania będą udostępnione najbardziej potrzebującym rodzinom.

Rozdanie ubrań będzie trwało do godziny 4pm.

**W RAZIE PYTAŃ,
PROSIMY O KONTAKT** →

Oddział Parków i Rekreacji
Telefon: 847-438-5146
Email: askparkrec@lakezurich.org



Village of Lake Zurich | 200 S. Rand Road, Lake Zurich, IL 60047 | 847.438.5146 | LakeZurich.org



Одежда для нуждающихся членов сообщества.

Суббота, 28 августа в Paulus Park амбар.

DONATION

Прошедший год был для многих таким трудным, и многим семьям пришлось обходиться без него. Консультативный совет парков и зон отдыха видит это и хочет помочь! Мы организуем пожертвование одежды для членов сообщества, нуждающихся в детской одежде для дошкольников и малышей. Это займет деревня, и мы просим вашей помощи.

У вас есть новая или похожая на новую (без дырок, пятен и запахов) детскую одежду от 0 до 5 лет? Мы будем принимать новую / похожую новую одежду размеров 0-5T в течение недели 23 августа с 9:00 до 14:00 в Paulus Park Barn, 200 South Rand Road. В субботу 28 августа мы принимаем детскую одежду с 8.00 до 10.00. Затем, с полудня до 16:00 28 августа, мы приветствуем любого члена сообщества, который испытывает трудности и нуждается в одежде для своих детей (0-5 лет), чтобы они пришли и забрали то, что им нужно.

Для получения более подробной информации, пожалуйста, свяжитесь с нами. →

Департамент парков и отдыха
Телефон: 847-438-5146
Электронное письмо:
askparkrec@lakezurich.org





Colecta de Ropa

Para miembros de la comunidad que lo necesiten

Sabado, Agosto 28 en Paulus Park Barn

DONATION

El año pasado ha sido muy difícil para muchos y muchas familias han tenido que pasar tiempos difíciles. ¡La junta de parques y recreación se ha dado cuenta y quiere ayudar! Organizaremos una colecta de ropa para los miembros de la comunidad que necesiten ropa para niños en edad preescolar y menores. Esto tomará mucho esfuerzo de la comunidad y estamos pidiendo su ayuda.

¿Puede donar ropa para niños nueva o como nueva (sin agujeros, manchas ni olores) talla 0-5T? Aceptaremos ropa nueva o como nueva talla 0-5T durante la semana del 23 de agosto de 9am a 2pm en Paulus Park Barn, 200 South Rand Rd. El sábado 28 de agosto aceptaremos ropa de 8am a 10am. Luego, desde el mediodía hasta las 4 del 28 de agosto, damos la bienvenida a cualquier miembro de la comunidad que esté pasando por un momento difícil y necesite ropa para sus hijos (0-5T) para que venga y lleve lo que necesite. Para obtener más información, no dude en comunicarse con el Departamento de Parques y Recreación.

Para obtener mas información
No dude en comunicarse →

Park and Recreation Department
Phone: 847-438-5146
Email: askparkrec@lakezurich.org



GROOVE
GROOVE

MUSIC
FOOD
ART

LAKE ZÜRICH
ZÜRICH
PROTECTOR

A PARK AND RECREATION AREA



Association of Lake Zurich

LAKE ZÜRICH
PROTECTIONS
ASSOCIATION

The Village Of
LAKE ZURICH



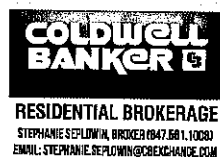
At the Heart of Community



JUNE 4-SEPTEMBER 10

FRIDAYS FROM
@ PAULUS PARK 3-7 PM

THANK YOU TO OUR EVENT SPONSORS:



VILLAGE OF LAKE ZURICH | 200 S. RAND ROAD, LAKE ZURICH, IL 60047 | 847.438.5146 | LAKEZURICH.ORG



LAKE ZURICH

FARMERS
★Market★

BAND ENTERTAINMENT

FACEBOOK.COM/LZFARMERSMARKET

6.4 BLUE EYED LEO

6.11 JOHN LAMBERT

6.18 MR. FRANK BAGOT

6.25 CHRIS O'BRIEN

7.2 JOHN LAMBERT

7.9 CHRIS O'BRIEN

7.16 FACE N TIME

7.23 MR. FRANK BAGOT

7.30 CHRIS O'BRIEN

8.6 JOHN LAMBERT

8.13 BLUE EYED LEO

8.20 MR. FRANK BAGOT

8.27 FACE N TIME

9.3 MR. FRANK BAGOT

9.10 JOHNNY & THE
MADMEN



Village of Lake Zurich Parks & Recreation Dept.
200 South Rand Road, Lake Zurich, IL 60047
847.438.5146 | www.lakezurich.org

EVERY FRI. | 3:30-7PM



ROCK BLOCK

DINE DANCE DISCOVER

FOOD TRUCKS



OUTDOOR BAR

MAIN ST. * SEPT. 11TH * 5-11 PM



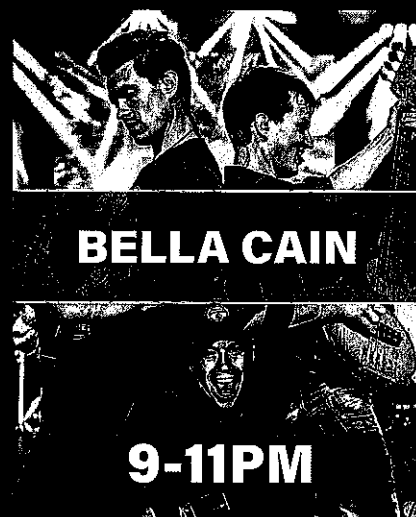
LAVA ROCK

5-6:15PM



**LIBIDO
FUNK CIRCUS**

6:45-8:15PM



BELLA CAIN

9-11PM



VILLAGE OF LAKE ZURICH
70 E. MAIN ST, LAKE ZURICH, IL 60047
847.438.5141 • LAKEZURICH.ORG

FREE ADMISSION

f Find us on
Facebook

LAKEZURICH.ORG/ROCKTHEBLOCK



SATURDAY, DECEMBER 4TH

LAKE  ZURICH

MIRACLE

— ON MAIN STREET —

3PM - 6:30PM

TREE LIGHTING CEREMONY (5PM) | MR. & MRS. CLAUS | LIVE ENTERTAINMENT | SLEIGH RIDES

ENTERTAINMENT BY BAREVOICES, THE ACADEMY OF PERFORMING ARTS, CRICKET THEATRE, DJ, CRAFTS, AND MORE

—  FOOD VENDORS & ADULT BEVERAGES  —

SILVER SPONSORS:

ComEd
An Exelon Company

GrandDental
ALLISON, CHANDLER, HOFF, KRAMER, LARSEN, LEE, LIND, LINDSEY, LINDSEY, LINDSEY, LINDSEY

MOORE
ORTHODONTICS

Chicago's Finest
MIRACLE TREE LIGHTING

BRONZE SPONSORS:

Area
CHAMBERS OF COMMERCE

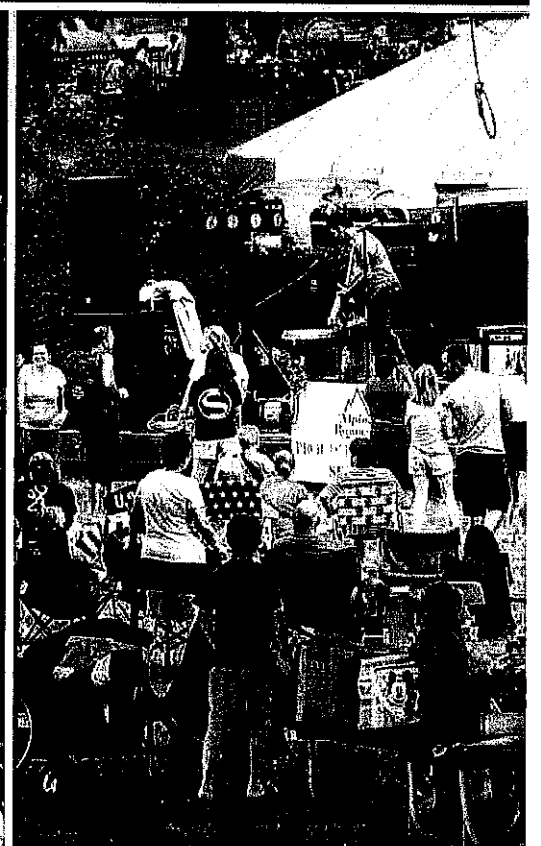
Goody's



Village of Lake Zurich Park & Recreation Dept
70 E. Main Street, Lake Zurich, IL 60047
847.438.5146 | LakeZurich.org



Village of Lake Zurich **SPONSORSHIP OPPORTUNITIES**





WELCOME SPONSORS

Our mission for the Village of Lake Zurich's signature events is to provide a diverse program of events that will enhance the already high quality of life in Lake Zurich while providing exposure and traffic for our local community businesses and organizations.

The Village of Lake Zurich is proud to offer a wide variety of special events throughout the year that create a sense of community and foster civic pride. The Village of Lake Zurich values its sponsors and provides quality opportunities that businesses will find have a positive return on their investment.

All sponsors enjoy these great benefits:

- Increased brand recognition
- Ability to build community support and brand loyalty
- Direct contact with community leaders

Feel free to contact the Village of Lake Zurich Park and Recreation Office with any questions or to discuss customized packages targeting your marketing and advertising goals.

Phone: 847.438.5146 / Fax: 847.540.5081

Email: Bonnie.Caputo@lakezurich.org

Sponsors have been a vital part of the Village of Lake Zurich's recreational activities in the past and we look forward to your support.

Thank you again for your consideration.

Mayor

Tom Poynton

Village Trustees

Jim Beaudoin, Mary Beth Euker, John Shaw,
Marc Spacone, Jonathan Sprawka, Greg Weider

Village Clerk

Kathleen Johnson

Village Manager

Ray Keller



Sponsorship Form

1 | Select your sponsorship opportunities

Early sponsorship registration helps the community plan events appropriately and equates to lower ticket prices and enhanced programs and events for our residents. Submit your commitment form and payment at least 90 days prior to the event(s) of your choice for optimal exposure before and during the program.

01 Breakfast with the Bunny

- ☐ Bronze \$250
- ☐ Silver \$500
- ☐ Gold \$750

02 Egg Hunt

- ☐ Bronze \$250
- ☐ Silver \$500
- ☐ Gold \$750

03 Arbor Day

- ☐ Bronze \$100
- ☐ Silver \$250
- ☐ Gold \$500

04 Cruise Nights

- ☐ Bronze \$250
- ☐ Silver \$500
- ☐ Gold \$750

05 Craft Beer Festival

- ☐ Bronze \$500
- ☐ Gold \$2,000
- ☐ Silver \$1,000
- ☐ Presenting \$3,000

06 Movies in the Park

- ☐ Bronze \$250
- ☐ Silver \$500
- ☐ Gold \$750

07 Farmers Market

- ☐ Bronze \$500
- ☐ Silver \$750
- ☐ Gold \$1,000

08 July 4th Independence Day

- ☐ Bronze \$500
- ☐ Silver \$1,000
- ☐ Gold \$2,000
- ☐ Presenting \$3,000

09 Tween Holiday Events

- ☐ Bronze \$250
- ☐ Silver \$500
- ☐ Gold \$750

10 Rock the Block

- ☐ Bronze \$500
- ☐ Silver \$1,000
- ☐ Gold \$2,000
- ☐ Presenting \$3,000

11 Miracle on Main Street

- ☐ Bronze \$500
- ☐ Silver \$1,000
- ☐ Gold \$2,000



2 | Optional In-Kind Sponsorship Opportunities

Kindly identify the service/item(s) offered and their value. Sponsorship benefits will be determined by the in-kind value of the donation.

Service/item(s): _____

Market Value: \$_____ Event Name: _____

3 | Contact information (Please print legibly.)

Company Name: _____

Contact Person: _____

Address: _____

City/State/Zip Code: _____

Phone: _____ Fax: _____

Email: _____

4 | Return your completed sponsorship form to:

Recreation Manager
Village of Lake Zurich
200 S. Rand Road
Lake Zurich, IL 60047

P 847.438.5146

E bonnie.caputo@lakezurich.org

Please make checks payable to: Village of Lake Zurich.

All sponsorship forms are available online at www.lakezurich.org

Thank you!

The Village of Lake Zurich would like to thank you in advance for supporting our signature events. These events are made possible because of organizations like yours. We look forward to the opportunity to work with you.

01

Breakfast with the Bunny

March/April



For families primarily with children ages 2-10, the Breakfast with the Bunny event is an Eggs-travaganza. Before the annual egg hunt, registered families hop on over to the Bunny Hutch for a delicious breakfast followed by a visit and photo opportunity with the Bunny himself! After, everyone races to the park for the free Annual Egg Hunt event.

Approximate Attendance
350+



Breakfast with the Bunny

Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold
	\$250	\$500	\$750
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓
Sponsor logo placed in marketing materials		✓	✓
Village of Lake Zurich online and social media promotions with a link to your website		✓	✓
PR Announcements			✓
On site signage placement			✓
On site recognition and presence			✓

In-Kind Donations accepted for this event include:

- Food and beverages for the breakfast
- Bags of candy
- Egg baskets
- Unopened toys/games to fill egg baskets
- Gift certificates for kid-friendly activities

02

Egg Hunt

March/April



Bring a basket to collect eggs and enjoy a fun day with your neighbors. Kids ages 2-10 will dance to the tunes of the DJ before discovering all the eggs the Bunny hid in designated areas. Each group will go into their area to hunt for their eggs. The hunt is held rain or shine.

Approximate Attendance
1,000+



Egg Hunt

Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold
	\$250	\$500	\$750
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓
Sponsor logo placed in marketing materials		✓	✓
Village of Lake Zurich online and social media promotions with a link to your website		✓	✓
PR Announcements			✓
On site signage placement			✓
On site recognition and presence			✓

In-Kind Donations accepted for this event include:

- Inflatable jumping device
- DJ/audio services at the park
- Plastic eggs
- Bags of candy
- Egg baskets
- Unopened toys/games to fill egg baskets
- Gift certificates for kid-friendly activities

03

Arbor Day

April



Lake Zurich's Arbor Day event celebrates volunteerism and encourages the community to plant and care for our local trees. This all ages event invites individuals, families, community groups and scout groups to help cleanup any of our 32 parks. Arbor Day includes a volunteer appreciation breakfast followed by a tree planting ceremony with our Village Arborist and members of the Lake Zurich Tree Commission. Volunteers then depart for their assigned parks to help clean them up.

Approximate Attendance
175





Arbor Day Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold
	<div>\$100</div>	<div>\$250</div>	<div>\$500</div>
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓
Sponsor logo placed in marketing materials		✓	✓
Village of Lake Zurich online and social media promotions with a link to your website		✓	✓
On site signage placement			✓

In-Kind Donations accepted for this event include:

- Breakfast or beverages for the volunteers
- Purchase a shade, ornamental or evergreen tree (must be approved by the Village of Lake Zurich Arborist) to be planted at a Village of Lake Zurich park of choice
- Clean up materials such as garbage bags, rakes, gloves, etc.
- Gift certificates to be given to volunteers as a thank you

04

Cruise Nights

May-October



The Lake Zurich Cruise Nights monthly event is one of the best car shows in the area, featuring between 50 -150 cars on display from every era in downtown Lake Zurich from 6pm-9pm. These events take place the first Wednesday of every month May-October. Cruisers and spectators can enjoy the nostalgic sounds of our DJ and stroll through Lake Zurich's downtown shops and eateries. Trophies award for spectator choice along with fun car trivia and raffle prizes.

Approximate Attendance
300



Cruise Nights

Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold
	\$250	\$500	\$750
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓
Sponsor logo placed in marketing materials		✓	✓
Village of Lake Zurich online and social media promotions with a link to your website		✓	✓
PR Announcements			✓
On site signage placement			✓
On site recognition and presence			✓

In-Kind Donations accepted for this event include:

- DJ/Audio services at the event
- Gift certificates for local activities or restaurants for giveaway
- Food or beverages for volunteers

05

Craft Beer Festival

May



Participants barrel out to picturesque Henry J. Paulus Park to enjoy the spring season with Lake Zurich's Craft Beer Festival to celebrate unique beer and those who brew it! Tasting passes include admission to the festival, live music, commemorative logo tasting glass, and unlimited 3 oz samples from over 40+ craft beers offered by acclaimed local favorites and regional breweries.

Approximate Attendance
1,500+



Craft Beer Festival Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold	Presenting
	\$500	\$1,000	\$2,000	\$3,000
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓	✓
Sponsor logo placed in marketing materials	✓	✓	✓	✓
Village of Lake Zurich online and social media promotions with a link to your website	✓	✓	✓	✓
Recognition on day of event handouts and materials		✓	✓	✓
PR Announcements		✓	✓	✓
Logo listed on event handouts			✓	✓
On stage signage placement			✓	✓
Exclusive logo placed on event glasses (with Village logo)				✓
On site recognition and presence				✓
Plaque recognizing sponsorship				✓

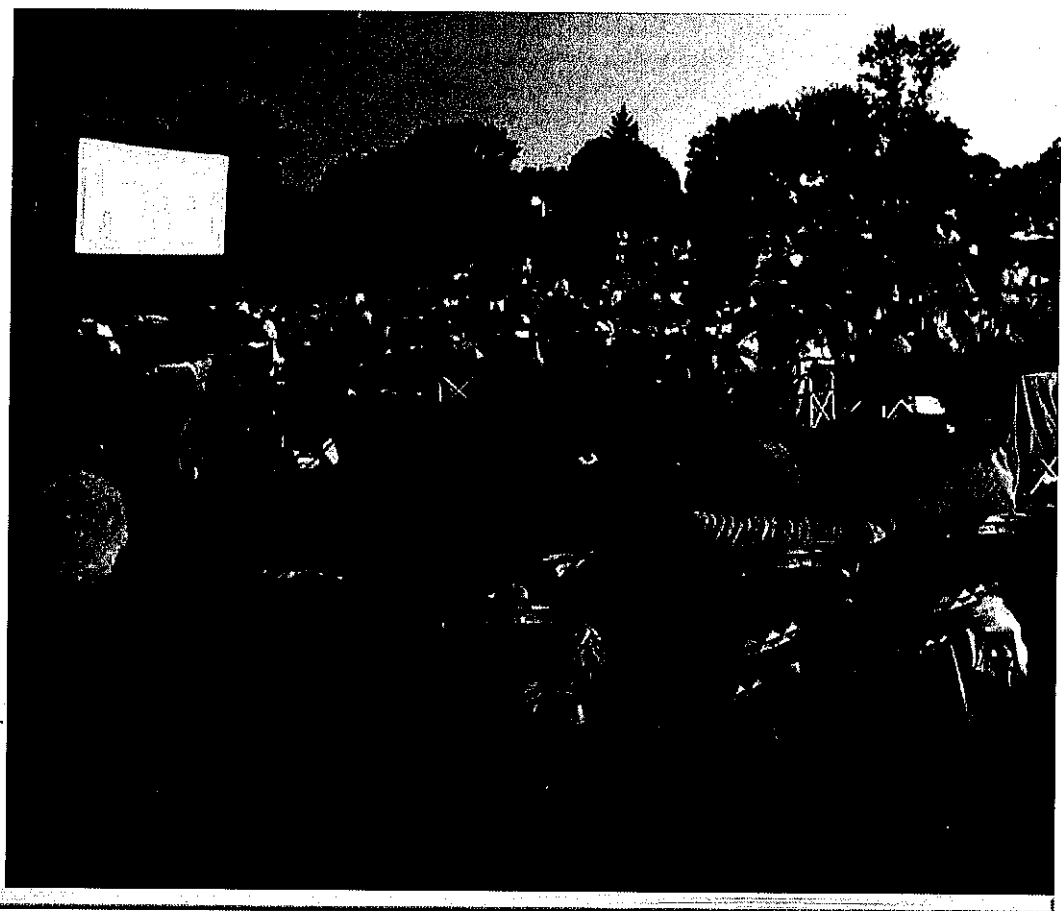
In-Kind Donations accepted for this event include:

- Food and beverages for volunteers
- Ticket trailers, tables, chairs, linens, etc.
- DJ/audio services at the event
- Event promotional print materials such as banners, lawn signs, etc.

06

Movies in the Park

June & July



Movies in the Park free community events take place monthly during June and July in Henry J. Paulus Park. We encourage families to bring their picnic basket, blanket and family to enjoy the movies on a 15 foot screen.

Approximate Attendance
300



Movies in the Park Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold
	\$250	\$500	\$750
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓
Sponsor logo placed in marketing materials		✓	✓
Village of Lake Zurich online and social media promotions with a link to your website		✓	✓
PR Announcements			✓
On site signage placement			✓
On site recognition and presence			✓

In-Kind Donations accepted for this event include:

- Inflatable jumping device
- DJ/audio services at the events
- Candy, popcorn, food or beverages
- Unopened toys/games or gift certificates for kid-friendly activities as giveaways

07

Farmers Market

June - Mid
September



The Lake Zurich Farmers Market located at Paulus Park, runs every Friday, rain or shine, from June through mid-September from 3pm to 7pm. Weekly the market hosts 25+ vendors and features food vendors as well as a rotating schedule of live musical acts, pet rescues, artisans, non profit community organizations and children's activities.

Approximate Attendance
1,000+



Farmers Market Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold
	\$500	\$750	\$1,000
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓
Sponsor logo placed in marketing materials	✓	✓	✓
Village of Lake Zurich online and social media promotions with a link to your website	✓	✓	✓
On site signage placement		✓	✓
On site recognition and presence at one market a month		✓	✓
PR Announcements			✓
Plaque recognizing sponsorship			✓

In-Kind Donations accepted for this event include:

- Inflatable jumping device
- Tents or umbrellas for children activities
- DJ/audio services at the market
- Unopened toys/games/gift certificates for kid-friendly activities as giveaways
- Event promotional print materials such as banners, lawn signs, etc.

08

Fourth of July

July



Held at Paulus Park, this daylong event includes live bands and a DJ, kid's rides and inflatables, swimming at our beach, and food vendors featuring great restaurants that serve everything from hot dogs and burgers to pizza, tacos and egg rolls. The day concludes with a massive fireworks display over the lake.

Approximate Attendance
6,000+



Fourth of July Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold	Presenting
	\$500	\$1,000	\$2,000	\$3,000
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓	✓
Sponsor logo placed in marketing materials	✓	✓	✓	✓
Village of Lake Zurich online and social media promotions with a link to your website	✓	✓	✓	✓
Recognition on day of event handouts and materials		✓	✓	✓
PR Announcements		✓	✓	✓
On stage signage placement			✓	✓
On site recognition and presence			✓	✓
10 VIP Tickets (Chalet facility viewing), and 3 VIP Parking Passes			✓	✓
Plaque recognizing sponsorship				✓

In-Kind Donations accepted for this event include:

- Inflatable jumping device
- Entertainment- bands, pony rides, petting zoo, etc.
- Bands/DJ/audio services at the event
- Event promotional print materials such as banners, lawn signs, etc.

09

Tween Holiday Events

**April, August
& October**



Throughout the calendar year, the Village of Lake Zurich holds multiple holiday events to engage and recognize tweens in our community. Tweens are youth ages 9-12 years of age and are one of the most underserved populations. Holiday events we hold for tweens include a Nitelite Egg Hunt in April, Beach Bash in August and Trick or Tween Halloween in October.

Approximate Attendance
100-150 Per Event



Tween Holiday Events

Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold
	\$250	\$500	\$750
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓
Sponsor logo placed in marketing materials		✓	✓
Village of Lake Zurich online and social media promotions with a link to your website		✓	✓
PR Announcements			✓
On site signage placement			✓
On site recognition and presence			✓

In-Kind Donations accepted for this event include:

- Food, beverages, etc. for the event
- DJ/audio services at the event
- Unopened toys/games or gift certificates for kid friendly activities as giveaway/prizes

10

Rock the Block

September



This is the Village of Lake Zurich's premier signature event. Held annually every second Saturday in September, this downtown block party invites thousands of party goers to Dine, Dance and Discover downtown Lake Zurich. Rock the Block features three live bands who take the stage for an evening of music, food and fun for adults. Admission to the event is free of charge. Rock The Block is the result of a continued effort by the Village of Lake Zurich to bring more special events to the community, and in this case, specifically to Downtown Lake Zurich.

Approximate Attendance
7,500



Rock the Block

Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold	Presenting
	\$500	\$1,000	\$2,000	\$3,000
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓	✓
Sponsor logo placed in marketing materials	✓	✓	✓	✓
Village of Lake Zurich online and social media promotions with a link to your website	✓	✓	✓	✓
Business card size ad in event book		✓		
PR Announcements		✓	✓	✓
Double business card size ad in event book			✓	
On stage signage placement			✓	✓
Full page ad in event book				✓
On site recognition and presence				✓
Plaque recognizing sponsorship				✓

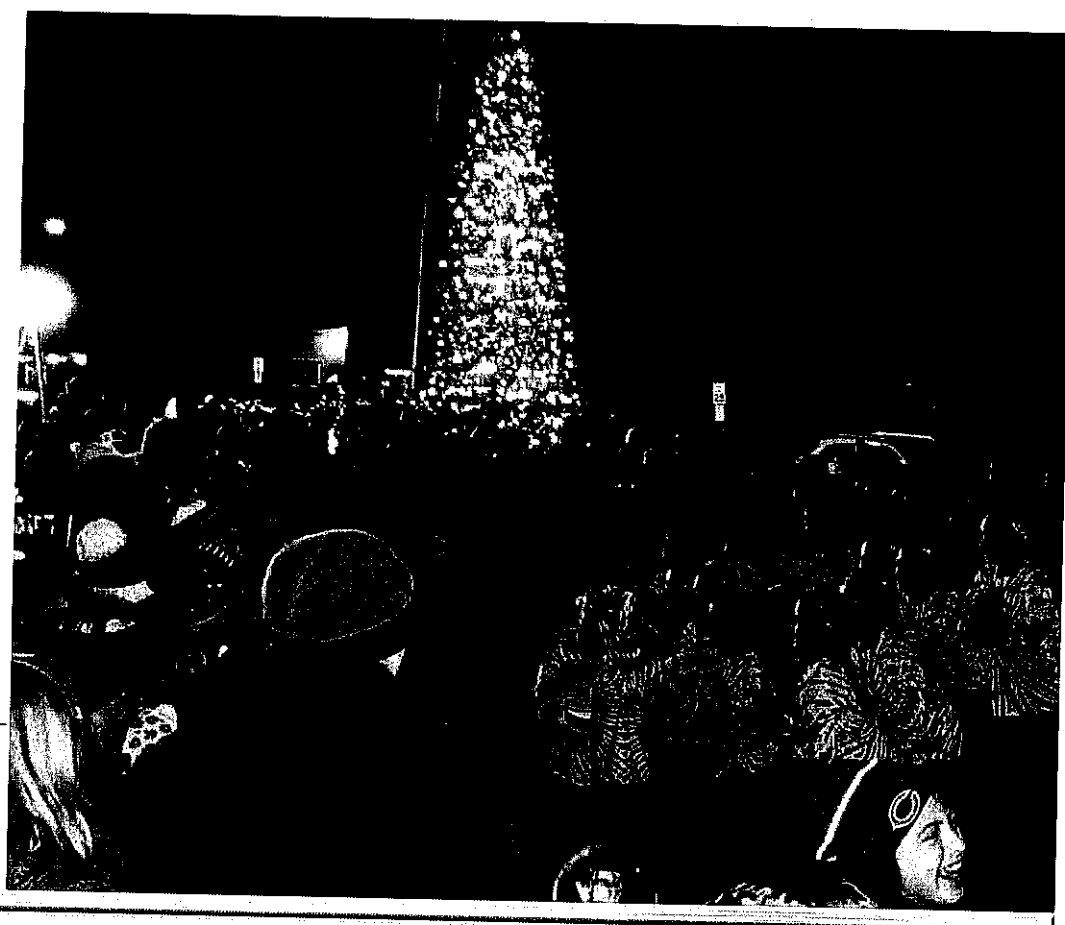
In-Kind Donations accepted for this event include:

- Food and beverages for volunteers
- Ticket trailers, tables, chairs, linens, etc.
- DJ/audio services at the event
- Event promotional print materials such as banners, lawn signs, etc.

11

Miracle on Main Street

December



This family friendly event kicks off the holiday season in downtown Lake Zurich with the annual tree lighting ceremony and arrival of Santa Claus. Miracle on Main Street features live reindeers, free crafts for kids, sleigh rides, food vendors, craft vendors and more. Be part of the tradition and join us for a night full of holiday cheer.

Approximate Attendance
2,500



Miracle on Main Street

Sponsorship Levels

Sponsorship Levels	Bronze	Silver	Gold
	\$500	\$1,000	\$2,000
Name listed as a sponsor in the Park & Recreation program guide recognition (mailed to over 7,000 residents)	✓	✓	✓
Sponsor logo placed in marketing materials	✓	✓	✓
Village of Lake Zurich online and social media promotions with a link to your website	✓	✓	✓
Recognition on day of event handouts and materials	✓	✓	✓
PR Announcements	✓	✓	✓
Logo listed on event handouts		✓	✓
On site signage placement		✓	✓
Logo listed on event glasses			✓
On site recognition and presence			✓
Plaque recognizing sponsorship			✓

In-Kind Donations accepted for this event include:

- Food and beverages for volunteers or attendees
- Tables, Chairs, Heater, Tents, Holiday (lighting, bows, etc.), etc.
- DJ/audio services at the event
- Live 25-30 foot tree
- Event promotional print materials such as banners, lawn signs, etc.



ADDITIONAL OPPORTUNITIES

Through our park and recreation programs, there are many other opportunities to sponsor.

- Aquatic t-shirts or sweatshirts
- Preschool t-shirts
- Day camper t-shirts
- Draw string back packs, water bottles, etc. for day camp
- Pop up tents
- iPad or computers for early education
- Meals for volunteers at special events
- Imprinted goodie bags
- Banners/print materials

Value Added:

- Sponsor logo included in all marketing and promotional materials
- Logo on Event Banner, Signage and Program
- Posted on Web sponsorship page
- Included but not limited to Facebook, Village newsletter Benchmarks, marquee, community posters, etc.

In return for your donation, the Park and Recreation Department will provide you with a complimentary advertisement in our seasonal brochure and recognition on our marquee.

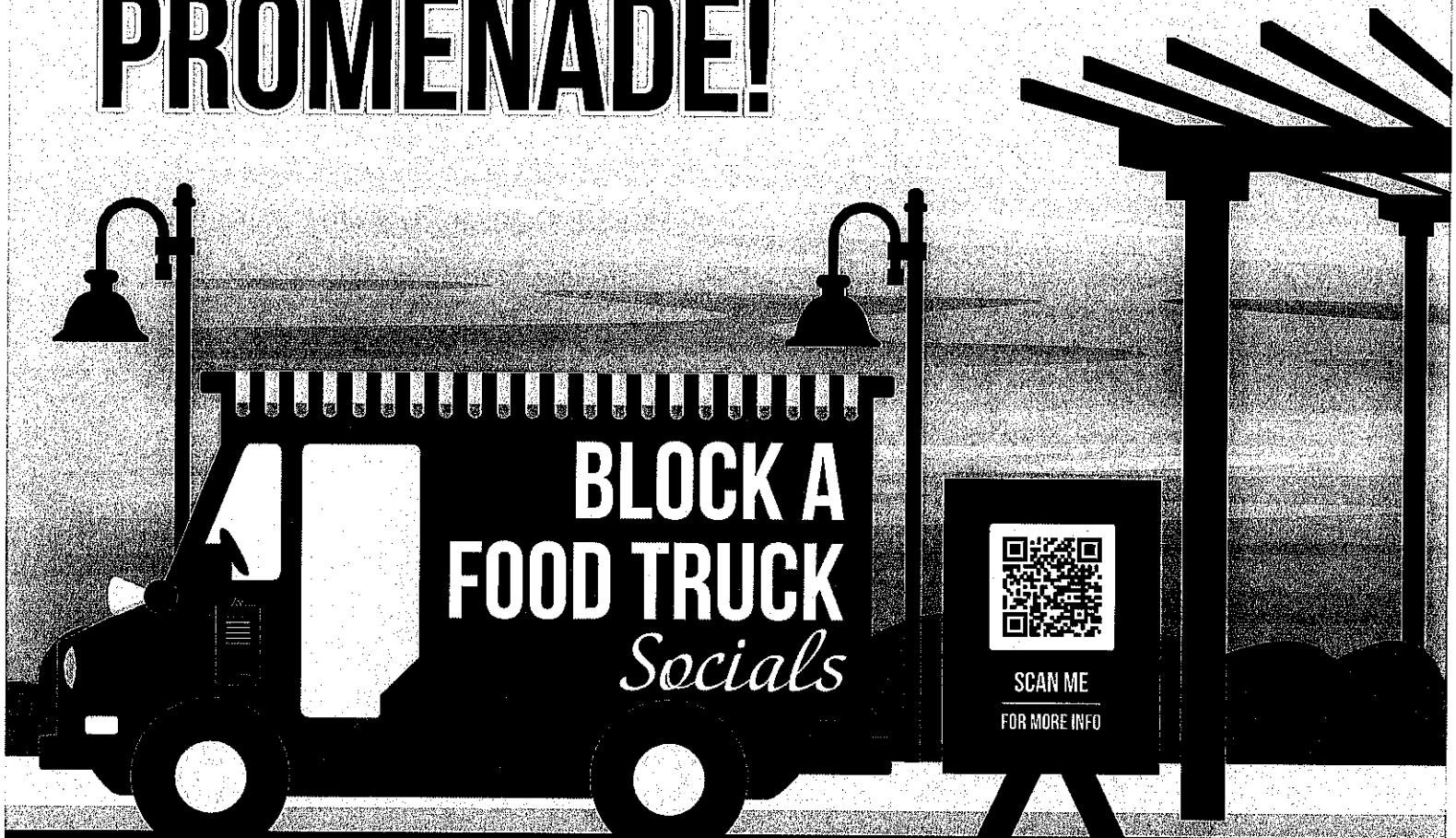
Interested in a Long-Term Naming Opportunity? Become a Friend of the Park

The Village is in the initial stage of considering offering special opportunities for community sponsors interested in long-term naming rights of various park amenities. The Village understands that various local community entities may be interested in enhancing their image thru a more permanent naming presence.

Please contact Bonnie Caputo to discuss your naming idea and how you can become part of the Friend of the Park program.



SERVING UP COMMUNITY FUN AT LAKE ZURICH'S PROMENADE!



**WEDNESDAYS
ALL SUMMER LONG
4:00-7:00PM**

FOLLOW THE FUN BY VISITING OUR
FACEBOOK PAGE TO VIEW LOCAL ROTATING
TRUCKS & THEIR MENUS STOPPING BY THE
BLOCK A & MAIN STREET PROMENADE, 173 W
MAIN STREET THROUGHOUT THE SEASON.

f /BLOCKASOCIAL/

VILLAGE OF LAKE ZURICH PARK & RECREATION DEPT.
173 W MAIN STREET, LAKE ZURICH, IL 60047 | 847.438.5146 | LAKEZURICH.ORG



Sponsors



FREE @ Paulus Park
to community

MOVIES

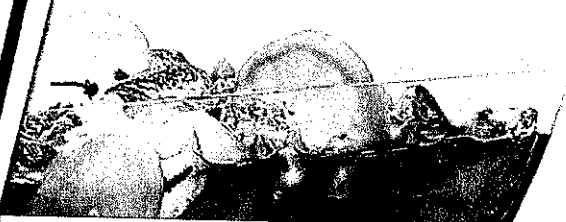
in the All Ages

PARK

AUGUST 13 @ 8:30PM
TOY STORY 4

Bring a picnic basket, blanket and your friends and family and enjoy the movie. We will have popcorn and drinks available for attendees. The movie begins at dusk (approximately 8:30pm).

Make sure to make your way to the Farmers Market, running every Friday, 6/4-9/10, before the event!



Village of Lake Zurich Parks & Recreation Dept.
200 S. Rand Road, Lake Zurich, IL 60047
(847) 438.5146 | LakeZurich.org



At the Heart of Community

fresh
POP CORN
DELICIOUS CRISP

Bonnie Caputo

From: Girl Scout Troop 1728 <girlscouttroop1728@gmail.com>
Sent: Tuesday, June 29, 2021 10:35 PM
To: Bonnie Caputo
Subject: Bronze Award Project 1728



For Bonnie1.JPG



For Bonnie6.JPG



For Bonnie5.JPG



For Bonnie4.JPG



For Bonnie3.JPG



For Bonnie2.JPG

Hi Mrs. Caputo,

Thank you for letting us install our scavenger hunt Bronze Award project at Old Mill Grove Park. We really had fun installing the project and we hope residents have fun looking for the clues!

We wrote a short blurb about our project in case you wanted to include it in your newsletter.

"Girl Scout Troop 1728 has installed a nature themed scavenger hunt for residents to enjoy while walking at Old Mill Grove Park as our Bronze Award project. The Bronze Award project is a chance for Girl Scouts to "make the world a better place" and we hope that this scavenger hunt encourages residents to get out to the park and have even more fun! The hike has eight green wooden plaques for you to find that include nature themed fun facts and activities, which is a great way to learn more about our environment. Can you find all eight? Have fun!"

We are also attaching a few photos of us installing the project in case you wanted to use them while promoting the project on Facebook.

If you have any questions, please let us know. We are happy to help!

Troop 1728

P.S. And thank you for the popsicle treats!!

Littering, glass containers and open fires are not permitted in the park.

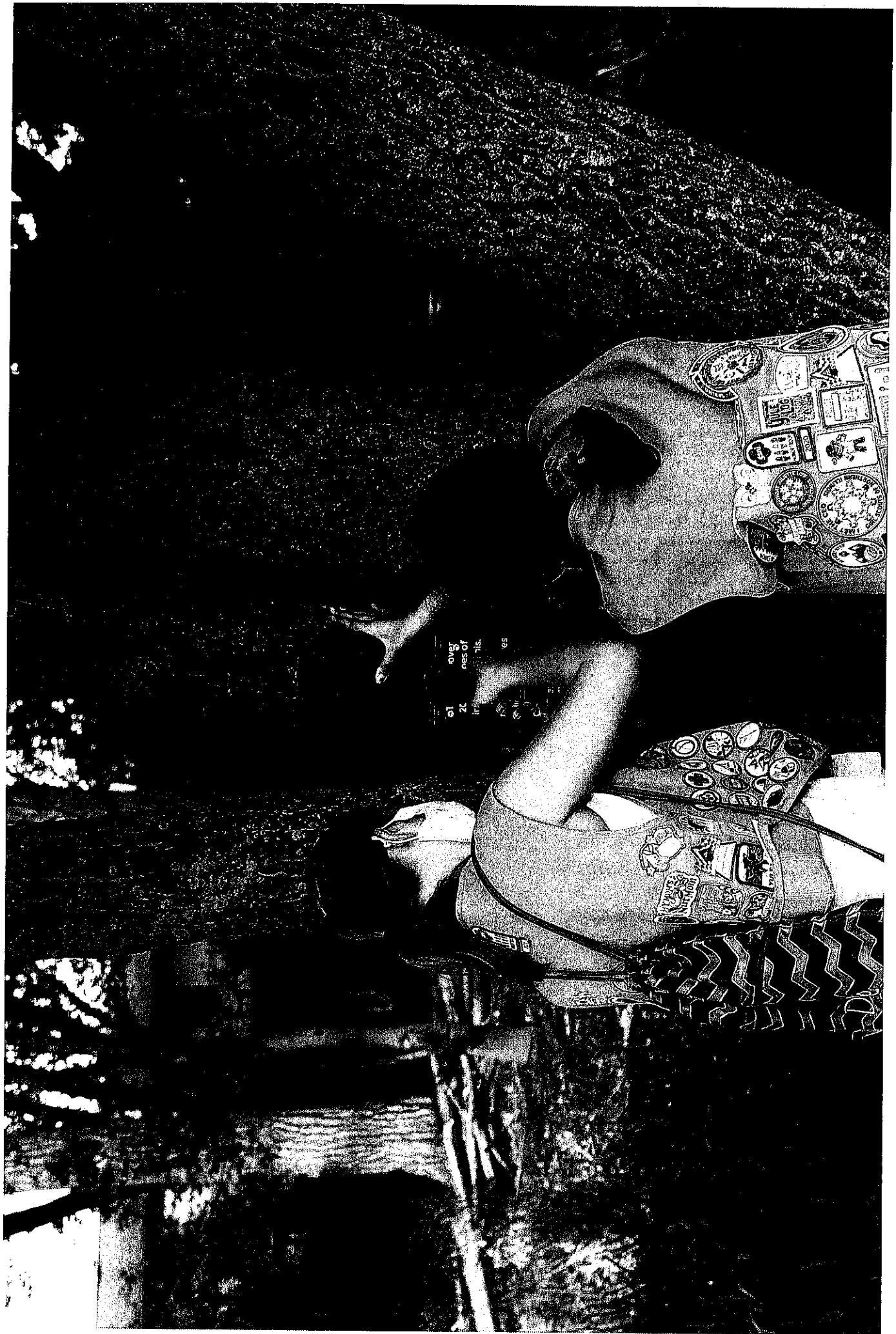
No motorized vehicles are permitted in the park, except in designated parking lots or municipal vehicles.

Leashed dogs are welcome to use park pathways, except as posted for special events or conditions. Please care for your pet. A \$250 fine will be assessed for each dog that is not leashed. A \$500 fine will be assessed for dogs that are not vaccinated.

For public use of the park and facilities by any person or entity other than the Village of Lake Zurich is not permitted unless proper permit is obtained through the village.

To report any safety or emergency repairs, call Park & Rec at 847-428-5161. To report any suspicious activity, call 911.





RIBBON CUTTING

**Saturday, August 21 @ 10:00 am
to celebrate the opening of:**



**KUECHMANN ARBORETUM
626 N. OLD RAND ROAD
LAKE ZURICH**

PLEASE RSVP ONLINE LZACC.COM

Bonnie Caputo

From: Maksim Sahitau <sahitau@gmail.com>
Sent: Saturday, July 31, 2021 4:57 PM
To: Tom Poynton
Cc: Bonnie Caputo; Ray Keller; Kyle Kordell
Subject: Re: Gender bias and diversity

Mr. Poynton,

Thank you for your reply. I appreciate you taking action based on the feedback.

Have a good weekend,
-Maksim Sahitau

On Tue, Jul 27, 2021 at 3:41 PM Tom Poynton <tom.poynton@lakezurich.org> wrote:
Good afternoon Mr. Sahitau,

Thank you for your email suggestion and thank you for recognizing that Lake Zurich *"is a very welcoming community and there are no policies that discriminate by gender or race."*

I found nothing in any of the program descriptions that represented any sort of "gender bias". I also have never noted any "gender bias" in any of the actual activities that I have witnessed.

But, I also believe that as they say *"a picture is worth a thousand words"* and that it is possible that "visual presentation of programs makes a big difference".

Thank you for bringing that to our attention. We will make every attempt to correct that perception in future editions. You are the first person to bring that to our attention.

Best regards,

Tom Poynton
Mayor, Village of Lake Zurich, IL

From: Maksim Sahitau <sahitau@gmail.com>
Sent: Saturday, July 24, 2021 11:50 AM
To: Bonnie Caputo <bonnie.caputo@lakezurich.org>
Cc: Tom Poynton <tom.poynton@lakezurich.org>
Subject: Gender bias and diversity

Bonnie,

I am a Lake Zurich resident with two small kids. We enjoy programs offered by your department.

My daughter recently started attending Ballet & Tap class and I was surprised to see that only girls are attending this class.

I recently receive a magazine from LZ park and recreation department with descriptions of all programs. We are interested in youth sports programs for my daughter, but the page is clearly designed to target boys. All photos feature only boys and theme color is blue. Please see attached.

Special
Events

Parent &
Child

Early
Childhood

Dance

Youth
Activities

h
ts

YOUTH SPORTS

Mini Ninja Warriors

AGES: 4-5 YEARS OLD

Leap, hop, skip, run your way through obstacles and put your Ninja skills to the test. This fun movement based class will challenge your Ninja to maneuver over and under objects. We will also play many large group games to further challenge their Ninja skills.

LOCATION: Paulus Park Chalet, 160 South Rand Road

INSTRUCTOR: Hot Shots Sports

Pee Wee Soccer

AGES: 4-6 YEARS OLD

Let your child's early soccer skills shine. Young players will develop confidence, coordination, communication skills. Through drills and exercises to teach dribbling, shooting and more.

LOCATION: Countryside East
(The first field upon entry)

Special
Events

Parent &
Child

Early
Childhood

Dance

Youth
Activities

Youth
Sports



NEW! Olympic Games

AGES: 7-14 YEARS OLD

Built around the original Olympic dream, athletes train for five weeks in multiple track and field events and compete on the final day in a single day competition in a five-event format. All events take part on the track and include sprints, endurance, jumps and throws. Medals will be awarded for top place winners in each event.

LOCATION: Pauline Park, 200 S. Rand Rd.

INSTRUCTOR: NFront Speed Development

AGES: 7-10 YEARS OLD

PROG#	DAY	DATES	TIME	WKS	FEE R/NR
255965-E	Fri	8/27-10/15	3-4:30pm	8	\$89/\$107
255965-F	Fri	10/22-12/10	4-4:45pm	8	\$89/\$107
255965-C	Fri	1/14-2/25	4-4:45pm	8	\$89/\$107

AGES: 11-14 YEARS OLD

PROG#	DAY	DATES	TIME	WKS	FEE R/NR
255965-G	Fri	8/27-10/15	5-6pm	8	\$89/\$107
255965-H	Fri	10/22-12/10	5-6pm	8	\$89/\$107
255965-D	Fri	1/14-2/25	5-6pm	8	\$89/\$107

NFRONT

Youth Golf

AGES: 7-14 YEARS

Learn basic golf skills including putting. Golf rules are taught in a fun format.

LOCATION: Golf Park

INSTRUCTOR: Deacon

PROG#	DAY
255965-DD	Tues



Nerf Elite Battle

AGES: 5-7 & 8-11 YEARS

Come experience the style team game. Battle Nerf Elite battle gun ammo and eye protection. Your own gun or eye protection.

LOCATION: Pauline Park

INSTRUCTOR: Hot Sh

PROG#	AGES
255965-XX	5-7
255965-YY	8-11

At the same time dance section features four photos with girls only, not including photos of female only instructors.

I also reviewed the rest of the photos and there is a clear lack of diversity.

I am sure this is not intentional as LZ is a very welcoming community and there are no policies that discriminate by gender or race. However, visual presentation of programs makes a big difference.

I would appreciate if you can address the issues I've described above.

Thank you,
Maksim Sahitau

Sent from my iPhone

This message contains information which may be confidential and privileged. Unless you are the intended addressee (or authorized to receive for the intended addressee), you may not use, copy or disclose to anyone the message or any information contained in the message. If you have received the message in error, please advise the sender by reply at domainadmin@lakezurich.org and delete the message. -050513-

Surf-and-turf restaurant going into old Bank of America building in downtown Lake Zurich



This rendering depicts 35 West Main St. in Lake Zurich, the former site of a Bank of America location. The building is being redeveloped into a restaurant called Vault 232.

(Rendering courtesy village of Lake Zurich)



Doug T. Graham

Updated

8/2/2021 6:35 PM

Two veteran restaurateurs have leased the old downtown Lake Zurich Bank of America building and plan to turn it into an upscale restaurant called Vault 232.

Restaurant owner Frank Radogna said the name reflects the restaurant's emphasis on surf and turf with "Vault" a reference to the building's past as a bank and "232" the size of the village's namesake lake in acres.

Once open, the restaurant will have a dining room and banquet hall space for 80 or more people.

Radogna and business partner and chef Jorge Ojeda hope to have their new restaurant at 35 W. Main St. open by October or November, but Radogna acknowledged that getting equipment is slower than it was before the pandemic.

The two currently run Franco's Pescheria restaurant, raw bar and fish market at 471 S. Rand Road in Lake Zurich and plan to close it when the new restaurant is ready to open. Radogna said Vault 232 will offer fresh seafood like Franco's, but emphasized that the menu will not be confined to just fish.

"We want to build on the success of who we are and who we've been and bring it to the next level," Radogna said.

Radogna said they aim to have a bar as well as two features from Franco's, a raw food bar and a market that will stock seafood as well as other goods.

"We are still creating the menus and the concepts," Radogna said.
"There is still a little mystery there."

The building is owned by Lake Zurich couple and first-time developers Don and Cindy Malin, who acquired the building after walking by it for years wishing someone would do something to improve it.

In 2020, the village board approved a public/private redevelopment plan that gave the couple two adjacent village-owned properties worth a total of \$390,000 as well as contributions of \$150,000 in upfront reconstruction funds and another \$150,000 in tax increment financing funds.

Radogna said he thinks the restaurant -- which is a short walk from many other restaurants as well as the lake and beach -- will enhance the village's downtown.

"We think this is going to be an anchor location and will make downtown Lake Zurich more of a walking location," Radogna said. "It is something downtown sorely needs."

\$1 for 12 Weeks

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THROUGH

MONDAYS

WEDNESDAYS

1:30-2:15PM

SIX WEEK | BOXING BOOTCAMP



This is an intense boxing-based class that uses H.I.I.T - High Intensity Interval Training with a twist. We're adding lights for a punch of fun. Expect amazing music, disco balls and colored lights for a high-energy workout. You will give all your effort through quick, intense bursts of exercise followed by short recovery periods. This will burn more fat in less time by keeping your heart rate up. Our boxing trainer will lead you through rounds of different punches and combos. You will receive a high level of cardio and muscle strength.

\$119

\$143



Village of Lake Zurich Parks & Recreation Dept.
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