



AGENDA PACKET
VILLAGE OF LAKE ZURICH
Village Board of Trustees Meeting

August 2, 2021
07:00 pm

VILLAGE OF LAKE ZURICH

VILLAGE BOARD OF TRUSTEES MEETING

AUGUST 2, 2021
07:00 PM
AGENDA

1. CALL TO ORDER

2. ROLL CALL

Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and 5 minutes per speaker.

5. PRESIDENT'S REPORT / COMMUNITY UPDATE

A. National American Miss Illinois Teen Hannah Etienne

B. Illinois High School Association State Champion Jake Myers

C. Oaths of Office for Fire Department Leadership

- Deputy Fire Chief Joe Christopherson
- Captain Terry Johnston
- Captain Lee Kammin
- Lieutenant Chris Hedquist
- Lieutenant Spencer Cornell

6. CONSENT AGENDA

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

A. Approval of Minutes of the Village Board Meeting, July 19, 2021

Attachment: [6a.pdf](#)

B. Approval of Semi-Monthly Warrant Register Dated August 2, 2021 Totaling \$1,864,366.16

Attachment: [6b.pdf](#)

C. Ordinance Granting Relief from Residential Rear Yard Setback Requirements for a Terrace at 27 South Shore Lane (Assign Ord. #2021-08-425)

Summary: The property owners of 27 South Shore Lane filed a zoning application to allow for the construction of a patio terrace within the required 20-foot rear yard setback. The Planning and Zoning Commission held a public hearing on July 21, 2021 to consider this application and voted 4-0 in favor of recommending approval of the variation to allow for the construction of the terrace.

Attachment: [6c.pdf](#)

D. Ordinance Authorizing Disposal of Surplus Property Owned by the Village of Lake Zurich (Assign Ord. #2021-08-426)

Summary: Staff has determined the items listed in this proposed Ordinance are no longer necessary, useful, or in the best interests of the Village to retain ownership. The Ordinance declares the property as surplus and authorizes the sale or disposal of the items.

Attachment: [6d.pdf](#)

E. Agreement with Tyler Technology in the Amount of \$30,000 Payable Over Three Years for Software Support and Maintenance of Police Records Management System

Summary: The Village founded a records management consortium in April 2015 on behalf of Lake Zurich and neighboring communities and contracted with Tyler Technology, then New World Systems, to provide an RMS solution. The final lease payment and first software support and maintenance agreement payment would have occurred in the same fiscal year, causing a hardship for member communities.

Staff negotiated a discounted price and deferment of the balance of \$30,000 payable in equal installments in 2022, 2023 and 2024. Lake Zurich's annual share will be \$3,077 in addition to the software support and maintenance agreement share of \$19,292, which is subject to increases.

Attachment: [6e.pdf](#)

F. Ordinance Amending Chapter 7 of Title 1 of the Lake Zurich Municipal Code Regarding Non-Sufficient Fund Fees and the Amending Title 13 Comprehensive Fee Schedule (Assign Ord. #2021-08-427)

Summary: The proposed Ordinance formalizes a fee for payments that are returned by financial institutions for various reasons. The proposed non-sufficient funds (NSF) fee of \$35 would be applied as needed for returns resulting from non-sufficient funds, declined direct debits, cancelled checks, stopped payment or credit card charge backs.

Attachment: [6f.pdf](#)

7. OLD BUSINESS - None at this time.

8. NEW BUSINESS

A. Special Event Request for Phase Three Brewing Company Bushel of Apples Fest on October 2 and October 3, 2021 at Paulus Park (Trustee Weider)

Summary: Phase Three Brewing Company, a Lake Zurich business located on Donata Court, proposes a new special event for this autumn at Paulus Park on Saturday, October 2 from 11 am -- 9 pm and Sunday, October 3 from 11 am -- 6 pm.

The Bushel of Apples Fest would promote their special beer release and local brews at Paulus Park with family friendly activities such as face painting, a pumpkin patch and magician for younger fest goers. The event would be free admissions with attendees to purchase food, beer to consume on premises and packaged beer to go.

Phase Three Brewing is aware of Jack O'Lantern World, the other special event using the Paulus Park grounds the entire month of October by All Community Events, another local Lake Zurich business. Both businesses have agreed to work together for the first weekend in October, potentially sharing food trucks and utilizing Phase Three brews to streamline operations.

Recommended Action: A motion to approve the special event request for Phase Three Brewing Company Bushel of Apples Fest on October 2 and October 3, 2021 at Paulus Park.

Attachment: [8a.pdf](#)

9. TRUSTEE REPORTS

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees).

10. VILLAGE STAFF REPORTS

(This is an opportunity for the Village Manager or Department Heads to report on matters of interest to the Board of Trustees).

11. ADJOURNMENT

UNAPPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street



AGENDA ITEM
6A

Monday, July 19, 2021. 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Management Services Dir. Michael Duebner, Fire Chief Dave Pilgard, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Asst. Dir. Steve Paulus, Park and Rec Dir. Bonnie Caputo, H.R. Dir. Doug Gibson, Acting Treasurer Amy Sparkowski.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Eric Dubiel, 25 N. Pleasant Rd., addressed the Board on Agenda Item 8C and his opposition to the Village financially assisting the buyer of the property; his opposition to Agenda Item 8A and the density and design of The Sanctuary; and he claimed there is a conflict of interest with a Trustee and the Budget.

Mike Schroeder, 250 Whitney Road, addressed the Board as a representative of the LPOA and stated that the Association is supporting the proposed Sanctuary development and their 24 slips for motorized boats.

Mark Smith, 1417 Sandy Pass, addressed the Board about new sidewalk and curbs at his property and suggested that he team with the village to address these projects as it will be two to three years before his street is resurfaced.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. **Oath of Office to Appoint David Pilgard to the Position of Lake Zurich Fire Chief with the Advice and Consent of the Village Board**

Mayor Poynton gave the Oath of Office to Fire Chief Dave Pilgard who was pinned by his father, girlfriend and her son.
6. **CONSENT AGENDA**
 - A. **Approval of Minutes of the Village Board Meeting, July 6, 2021**
 - B. **Approval of Semi-Monthly Warrant Register Dated July 19, 2021, Totaling \$376,942.11**
 - C. **Agreement to Purchase One 2021 John Deere Front-End Loader from West Side Tractor via the Sourcewell Cooperative Purchasing Contract in the Amount Not to Exceed \$185,000**

Village of Lake Zurich Board of Trustees Regular Meeting, Monday July 19th, 2021. 2

Summary: The Community Investment Plan (CIP) identifies replacement of a 2-ton dump truck for \$195,000 in budget year 2021 and a front-end loader with an estimated replacement cost of \$195,000 in budget year 2022. Both units are well beyond their useful service life, but ongoing supply chain disruptions called into question the delivery of the dump truck before the end of the 2021 budget year. Staff was able to confirm delivery of a front-end loader before year end 2021 and is recommending a switch between the two, purchasing the loader in 2021 and the dump truck in 2022.

The total acquisition cost for a 2021 John Deer front-end loader is \$185,000 from budgeted funds, inclusive of \$15,000 trade-in credit and \$4,353 for warning lights and safety equipment.

D. Agreement with Lake Zurich Property Owners Association for Paulus Park Shelter A Rental on Sunday, August 29, 2021

Summary: The LZPOA requests permission to hold a member social event at Shelter A in Paulus Park on August 29, 2021 from 11 am – 7 pm with 100 – 125 people. Activities would include games, food, adult beverages, and music. Applicable shelter rental fees, liquor license fees, and insurance requirements all apply. Village special event guidelines require events at Paulus Park with anticipated attendance over 100 to be reviewed by the Park Advisory Board and approved by the Village Board.

Recommended Action: A motion was made by Trustee Weider, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

7. OLD BUSINESS

None at this time.

8. NEW BUSINESS

A. Ordinance Granting Approval of a Planned Unit Development, Amendment to the Official Zoning Map, Subdivision Plat, Development Concept and Final Plan, Special Use Permits and Modifications to the Zoning and Land Development Code for a Mixed-Use Subdivision – The Sanctuary of Lake Zurich at 300 North Rand Road, 881 North Old Rand Road, and 320 North Rand Road ORD. #2021-07-421

Summary: LZ Development Group, LLC. represented by Mr. Romeo Kapudija requests approval of a Planned Unit Development to construct a mixed-use development known as The Sanctuary of Lake Zurich, containing commercial uses within a 4,200 square-foot building and 23 residential townhomes within three buildings along the waterfront. The subject property includes four parcels with frontage along the lake addressed at 300 North Rand Road, 881 North Old Rand Road and 320 North Rand Road, and is located across the street and south of the new Life Time facility.

The 4.04-acre subject property is currently located within the Village's *B-1 Local and Community Business District* and would require an amendment to the Zoning Map to rezone a portion of the property to *R-6 Multiple-Family Residential District*.

The three proposed townhome buildings are three stories tall with a maximum height of 35 feet and price points beginning in the upper \$500,000's. The development would include three piers containing provision for 10 boat slips each, for a total of 30 boat slips. These boat slips are intended for private lake access for individual homeowners residing within the townhomes. The proposed commercial building is a single-story structure with a drive-through facility, outdoor seating and space for up to two businesses.

The Planning and Zoning Commission considered this proposed development at a public meeting on May 19, 2021 and found that the development is acceptable, voting 5-0 in favor of recommending approval, subject to the conditions outlined in the staff report.

Dir. Of Community Development Sarosh Saher introduced Mr. Romeo Kapudija, LZ Development Group, LLC., who introduced Mr. Jeff Funke, Architect, of the development. A PowerPoint presentation was given of the proposed Sanctuary and then the team answered the Board's questions. Questions included clarification of number of boat slips, number of restaurants and sustainable surfaces. Mr. Kapudija responded that there will be 24 slips for motorized boats and 6 slips for kayaks/canoes etc.; one restaurant and pervious surface materials.

Recommended Action: A motion was made by Trustee Bobrowski, seconded by Trustee Euker, to approve Ordinance #2021-07-421 Granting Approval of a Planned Unit Development, Amendment to the Official Zoning Map, Subdivision Plat, Development Concept and Final Plan, Special Use Permits and Modifications to the Zoning and Land Development Code for a Mixed-Use Subdivision – The Sanctuary of Lake Zurich at 300 North Rand Road, 881 North Old Rand Road, and 320 North Rand Road, substantially in this draft form, subject to final review and approval of the terms of the Village and the completion and inclusion of all exhibits to the Agreement.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

- B. Ordinance Approving and Authorizing the Execution and Attestation of a Development Agreement by and between the Village of Lake Zurich and LZ Development Group, LLC relating to the Development of the Sanctuary of Lake Zurich Subdivision at 300 North Rand Road, 881 North Old Rand Road, and 320 North Rand Road ORD. #2021-07-422**

Summary: As part of the Final Plan approval for The Sanctuary of Lake Zurich mixed-use development, LZ Development Group LLC shall enter into a binding agreement with the Village to install all the required improvements and providing surety of such improvements.

In addition to the requirements outlined in Chapter 5 of the Village Land Development Code, the developer shall agree to the establishment of a "backup" Special Service Area to ensure that common open space, including landscape materials, stormwater management and detention facilities, snow removal, sea wall and private roadway and driveways are maintained in the event of a future Homeowners Association dissolution or its lack of required maintenance of these areas.

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Dir. Of Community Development Sarosh Saher stated that there were no additions to the summary. Mike Anderson, Haeger Engineering, addressed the pervious surfaces maintenance question. Mr. Kapudija stated that the property had not been purchased at the present.

Recommended Action: A motion was made by Trustee Bobrowski, seconded by Trustee Sprawka, to approve Ordinance #2021-07-422 Approving and Authorizing the Execution and Attestation of a Development Agreement by and between the Village of Lake Zurich and LZ Development Group, LLC relating to the Development of the Sanctuary of Lake Zurich Subdivision at 300 North Rand Road, 881 North Old Rand Road, and 320 North Rand Road, substantially in this draft form, subject to final review and approval of the terms by the Village and the completion and inclusion of all exhibits to the Agreement.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

C. **Ordinance Approving a Redevelopment Agreement by and between the Village of Lake Zurich, Lake County, Illinois and LZF Blooms, LLC ORD. #2021-07-423**

Summary: LZF Blooms, LLC, doing business as Lake Zurich Florist, is seeking a redevelopment agreement with the Village for the redevelopment of the properties at 7, 15, and 19 South Old Rand Road. These properties have been owned by the Village since 2006 and were the former side of Tail-Waggers, Alicia's Nails, and the Alpine Medical building, which were demolished in 2019.

Lake Zurich Florist, owned and operated by Mrs. Anping Lovejoy, propose to acquire the vacant parcels from the Village and redevelop them with a new two-story mixed-use building containing four commercial tenant spaces on the first floor and four residential units on the second floor.

The developers have requested financial assistance from the Village through the form of a redevelopment agreement. LZ Blooms LLC intends to acquire the property from the Village for \$225,000. They have identified approximately \$2.45 million in costs for construction of the building and site.

The proposed redevelopment agreement contains the terms and conditions of the public-private partnership, which includes paying the Village \$100,000 up front for the purchase of the property. Over the next fifteen years, as LZF Blooms pays its property taxes, 100% of the TIF increment generated by the property will be deposited into a special tax allocation fund each year for the purpose of paying the initial \$100,000 back to the Developer and paying the remaining \$125,000 of the property mortgage.

Asst. Village Manager Roy Witherow introduced Atty. Joe Menges who was representing Ms. Lovejoy and he gave a brief PowerPoint presentation of the proposal and answered the Boad's questions. On a question about repayment to the TIF Atty. Menges predicted that it would be repaid in six years.

Recommended Action: A motion was made by Trustee Bobrowski, seconded by Trustee Sprawka, to approve Ordinance #2021-07-423 Approving a Redevelopment Agreement by and between the Village of Lake Zurich, Lake County, Illinois and LZF Blooms, LLC, substantially in this draft form, subject to final review and approval of the terms by the Village and the completion and inclusion of all exhibits to the Agreement.

Village of Lake Zurich Board of Trustees Regular Meeting, Monday July 19th, 2021.

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E. Ordinance Approving Budget Amendment #1 for Fiscal Year 2021 Budget

ORD. #2021-07-424

Summary: A mid-year evaluation of the Village's financial situation has prompted an amendment to the 2021 budget to reflect updated revenue and expenditure estimates and year-end projections. General Fund revenues, specifically Sales Tax and Income Tax, are coming in higher than anticipated at the end of 2020.

Based on current estimates and updated projections, staff anticipate a gross increase of \$456k in General Fund revenue in FY 2021. With these additional funds, staff recommend prioritizing filling several positions that have been held vacant through the COVID economic climate, including a Police Officer, a Firefighter/Paramedic, a Water/Sewer Maintenance Worker I, and two part-time Parks & Recreation receptionists.

The amendment also authorizes the addition of a new full-time Community Development Permit Manager to stabilize an important customer service function that has been intermittently filled by part-time employees. This addition increases the total number of authorized full-time employees to 157. Four authorized positions continue to be held vacant until revenues further increase and stabilize.

After accounting for the funding of these positions and other budgeted expenditure modifications, the proposed budget amendment reflects a projected net general fund surplus of \$19,301.

The recommended budget amendment also includes revisions to several expenditure accounts where departments are forecasting increased activity will result in ending the year over budget, including the Special Events Fund, Water and Sewer Fund and Risk Management Fund.

Village Manager Ray Keller gave a PowerPoint presentation of the Budget update and the proposed amendment including a title change for Dir. Duebner. Mr. Keller and staff responded to the Board's questions about being fully staffed and the permit manager's position.

Recommended Action: A motion was made by Trustee Sprawka, seconded by Trustee Spacone, to approve Ordinance #2021-07-424 approving budget amendment #1 for Fiscal Year 2021 budget.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

9. TRUSTEE REPORTS

Trustee Euker reported that Cricket Theatre will be producing four shows in two weeks at Cutting Hall, Palatine.

10. VILLAGE STAFF REPORTS

A. Finance Department - Fiscal Year 2020 Treasurer's Report was presented by Acting Treasurer Amy Sparkowski.

B. Monthly Data Metric Reports

Village of Lake Zurich Board of Trustees Regular Meeting. Monday July 19th, 2021. 7

11. **ADJOURNMENT**

Motion to adjourn the meeting was made by Trustee Sprawka, seconded by Trustee Euker.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 8.30pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:

Thomas M. Poynton, Village Mayor

Date.

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 8/02/2021
\$1,864,366.16

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund 101 GENERAL				
Dept 00000				
101-00000-15001	PREPAID EXPENDITURES	LEXIPOL, LLC	ANNUAL SUBSCRIPTION - 2021-2022	5,148.00
101-00000-15001	PREPAID EXPENDITURES	TELCOM INNOVATIONS GROUP, LLC	ANNUAL MAINT.	3,829.16
101-00000-21202	AMBULANCE FEES PAYABLE	BLUE CROSS BLUE SHIELD ILLINOIS	AMB REF - DORMAN, T #857123 , 6/29/2020	1,118.88
101-00000-21202	AMBULANCE FEES PAYABLE	BLUE CROSS BLUE SHIELD ILLINOIS	AMB REF - POLITES, A #1065147, 2/08/2021	1,012.80
101-00000-21202	AMBULANCE FEES PAYABLE	STATE FARM INSURANCE	AMB REF - KIM, I #597910, 9/15/19	1,396.80
101-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	INSURANCE COVERAGE JULY 2021	806.55
Total For Dept 00000				13,312.19
Dept 11006 LEGISLATIVE MAYOR & BOARD				
101-11006-51652	TRAINING AND MEETINGS	TST* KOFFEE KUP RESTAU LAKE ZURI	COFFEE W/MAYOR	47.85
101-11006-52111	OTHER PROFESSIONAL SVCS	IL STATE POLICE	FINGER PRINT FEES - DEPOSIT	400.00
101-11006-54303	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	TREASURERS REPORT PUBLICATION	772.80
Total For Dept 11006 LEGISLATIVE MAYOR & BOARD				1,220.65
Dept 12001 VILLAGE ADMIN ADMINISTRATION				
101-12001-51654	MEMBERSHIPS & SUBSCRIP	INTERNATION 202-289-4	MEMB - VLG MGR	1,400.00
101-12001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES THROUGH 6/30/2021	5,175.00
101-12001-52202	LITIGATION	KLEIN THORPE & JENKINS	LEGAL SERVICES THROUGH 6/30/2021	330.00
101-12001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	NAME PLATES	12.00
Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION				6,917.00
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				
101-12120-51654	MEMBERSHIPS & SUBSCRIP	SOCIETY FOR HUMAN RESOURCE MGMT	MEMBERSHIP - GIBSON	219.00
101-12120-54305	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	EMPLOYEE SCREENINGS	282.00
Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				501.00
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
101-12180-53211	OTHER SUPPLIES	BEELOW'S STEAKHOUS LAKE ZURI	FDI LZ HOST - LUNCHEON	211.30
101-12180-53211	OTHER SUPPLIES	DUNKIN #307271 Q35 LAKE ZURI	FDI LZ HOST - COFFEE	42.98
101-12180-53211	OTHER SUPPLIES	PARTY CITY 433 LAKE ZURI	FDI LZ HOST - NAPKINS	12.84

VILLAGE OF LAKE ZURICH
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101-12180-53211	OTHER SUPPLIES	THE KROGER CO	FDI LZ HOST - SNACKS	27.00
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		294.12
Dept 13001 FINANCE ADMINISTRATION				
101-13001-51654	MEMBERSHIPS & SUBSCRIP	AMAZON.COM SALES, INC	VLG BUSINESS MEMBERSHIP	108.25
101-13001-52111	OTHER PROFESSIONAL SVCS	ILLINOIS GFOA	JOB POSTING - FINANCE DIR	250.00
101-13001-52111	OTHER PROFESSIONAL SVCS	INTERNATION 202-289-4	JOB POSTING - FINANCE DIR	225.00
101-13001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	NAME PLATES	12.00
		Total For Dept 13001 FINANCE ADMINISTRATION		595.25
Dept 17001 TECHNOLOGY ADMINISTRATION				
101-17001-51654	MEMBERSHIPS & SUBSCRIP	AMAZON.COM SALES, INC	VLG BUSINESS MEMBERSHIP	108.25
101-17001-52118	SOFTWARE MAINTENANCE	TELCOM INNOVATIONS GROUP, LLC	SWA 2021	2,425.50
101-17001-52704	MAINT-EQUIPMENT	TELCOM INNOVATIONS GROUP, LLC	ANNUAL MAINT.	893.45
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JUL/AUG	4,496.56
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS COPIER LEASE	119.50
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FINANCE COPIER LEASE	192.31
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		8,235.57
Dept 24001 POLICE ADMINISTRATION				
101-24001-52701	MAINT-BLDGS & GROUNDS	STANLEY SECURITY SOLUTIONS	SECURITY CAMERAS - ANNUAL FEE	4,037.28
101-24001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	CABLE - PD	31.47
101-24001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER CUTTER	77.59
101-24001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	ENVELOPES, TRIMMER	29.78
101-24001-53209	UNIFORMS	RISICATO DESIGNS LLC	BIONDO - JACKETS	117.00
101-24001-53209	UNIFORMS	RISICATO DESIGNS LLC	BUFFO - JACKETS	117.00
101-24001-53209	UNIFORMS	RISICATO DESIGNS LLC	SMITH - JACKET	55.00
		Total For Dept 24001 POLICE ADMINISTRATION		4,465.12
Dept 24210 POLICE OPERATIONS				
101-24210-51652	TRAINING AND MEETINGS	SAFE KIDS WORLDWIDE	CAR SEAT RECERT - REFUND	(85.00)
101-24210-53209	UNIFORMS	GALL'S, LLC	BRADSTREET - PANTS	132.66

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101-24210-53209	UNIFORMS	GALL'S, LLC	MARINE - POLO	144.97
101-24210-53209	UNIFORMS	GALL'S, LLC	VANACKER - BELT	63.46
101-24210-53209	UNIFORMS	GALL'S, LLC	KOURTEV - BOOTS	149.95
101-24210-53209	UNIFORMS	GALL'S, LLC	KOURTEV - BOOT RETURN	(107.96)
101-24210-53209	UNIFORMS	HOOPS, BRADLEY	PANTS - BLAUER	103.49
101-24210-53211	OTHER SUPPLIES	PHOENIX SUPPLY, LLC	PRISONER PANTS AND SHIRTS	255.50
101-24210-54305	EMPLOYEE EXAMS	PERSONNEL STRATEGIES, LLC	CANDIDATE PSYCH EVAL	600.00
Total For Dept 24210 POLICE OPERATIONS				1,257.07
Dept 24230 POLICE CRIME PREVENTION				
101-24230-51652	TRAINING AND MEETINGS	HOLIDAY INNS 309-69833	IJOA CONF HOTEL - FREY	428.94
101-24230-53211	OTHER SUPPLIES	VISTAPR*VistaPrint.com 866-89367	RECRUITMENT LOGO DESIGN	95.63
Total For Dept 24230 POLICE CRIME PREVENTION				524.57
Dept 25001 FIRE ADMINISTRATION				
101-25001-51654	MEMBERSHIPS & SUBSCRIP	AMAZON.COM SALES, INC	VLG BUSINESS MEMBERSHIP	433.00
101-25001-51655	EMPLOYEE RECOGNITION	PAYPAL *METROFIRECH 402-935-7	REGISTRATION FOR PILGARD/KELLY	40.00
101-25001-52118	SOFTWARE MAINTENANCE	LEXIPOL, LLC	ANNUAL SUBSCRIPTION - 2021-2022	2,574.00
101-25001-52704	MAINT-EQUIPMENT	TELCOM INNOVATIONS GROUP, LLC	ANNUAL MAINT.	382.95
101-25001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JUL/AUG	3,708.00
101-25001-53207	PRINTING-STATIONERY/FORM	JUMBOPOSTCARD.COM, INC	BUSINESS CARDS - KLEINHEINZ	15.00
101-25001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	RUBBERBANDS, PAPER, CLIPS, PENS - BUREAU	90.83
101-25001-53209	UNIFORMS	EAGLE ENGRAVING, INC	COLLAR NICKEL & BRASS - PROMOTION UNIFOF	76.45
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	POLO - TANNER	46.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS - MICHEHL	72.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRTS, SWEATPANTS - JOHNSTON	58.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	HAT, SHIRTS - KAMMIN	70.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	NAMEPLATE - PILGARD	11.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	CHIEF SHOULDER INSIGNIA - PILGARD	54.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHORTS - HEDQUIST	29.00
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER TOWELS, CFOLDS - STA #1	114.95
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER TOWELS - STA #2	45.98

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101-25001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	COFFEE FILTERS - STATIONS	14.39
101-25001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	OVEN MITTS, POT HOLDERS	22.49
101-25001-53405	BLDG & GROUND MAINT SUPP	BRIMAR INDUSTRIS	OSHA SAFETY SIGN - HOIST LIMIT	27.99
101-25001-53405	BLDG & GROUND MAINT SUPP	AMAZON.COM SALES, INC	FILTERS, BULBS	72.61
101-25001-53405	BLDG & GROUND MAINT SUPP	AMAZON.COM SALES, INC	FAN FOR STATION 1	67.99
101-25001-53405	BLDG & GROUND MAINT SUPP	AMAZON.COM SALES, INC	BURNERS FOR GRILL	33.99
101-25001-53405	BLDG & GROUND MAINT SUPP	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	OFFICE FURNITURE - BOOKCASE	399.00
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS COPIER LEASE	119.50
Total For Dept 25001 FIRE ADMINISTRATION				8,579.12
Dept 25320 FIRE FIRE SUPPRESSION				
101-25320-51652	TRAINING AND MEETINGS	IL FIRE INSPECTORS ASSOCIATION	INSPECTOR I - SANTOYO	350.00
101-25320-51652	TRAINING AND MEETINGS	CONFERENCEPASSPORT.COM 410-63892	COMMUNITY RISK REDUCTION CONF	99.00
101-25320-52707	MAINT-OTHER	AIR ONE EQUIPMENT INC	AIR TEST	140.00
101-25320-53209	UNIFORMS	AMAZON.COM SALES, INC	FLASHLIGHTS FOR MEMBERS, CHARGERS	1,194.73
101-25320-53209	UNIFORMS	EAGLE ENGRAVING, INC	ID TAGS - PROMOTIONS	53.00
Total For Dept 25320 FIRE FIRE SUPPRESSION				1,836.73
Dept 25330 FIRE EMS				
101-25330-52111	OTHER PROFESSIONAL SVCS	ANDRES MEDICAL BILLING	AMBULANCE FEES - JUNE 2021	2,244.48
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	61.64
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	CPR/MANIKIN SUPPLIES - BREATHING FILTERS	39.38
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	EMS BLOOD PRESSURE CUFFS	890.36
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	CREDIT - FAST SPLINT KIT	(258.00)
Total For Dept 25330 FIRE EMS				2,977.86
Dept 25340 FIRE SPECIAL RESCUE				
101-25340-51652	TRAINING AND MEETINGS	VILLAGE OF ROMEOVILLE	WATERCRAFT TECHNICIAN - BENE	250.00
101-25340-53211	OTHER SUPPLIES	AFC INTERNATIONAL, INC	GAS MONITOR - 2 SENSORS	112.80
101-25340-55254	MACHINERY & EQUIPMENT	ROCK RIVER SPORTS LLC	REQUIRED EQUIPMENT FOR COUNTY SONAR TE	881.50
Total For Dept 25340 FIRE SPECIAL RESCUE				1,244.30

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Dept 25350 FIRE FIRE PREVENTION BUREAU				
101-25350-53211	OTHER SUPPLIES	INTL CODE COUNCIL INC.	CURRENT CODE BOOKS	234.00
Total For Dept 25350 FIRE FIRE PREVENTION BUREAU				234.00
Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-51652	TRAINING AND MEETINGS	EB LAKE BRANCH APWA F 888-810-2	APWA LAKE BRANCH MTG	32.54
101-36001-51654	MEMBERSHIPS & SUBSCRIP	AMAZON.COM SALES, INC	VLG BUSINESS MEMBERSHIP	216.50
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 07-12	35.90
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 07-16	30.68
101-36001-52113	ENGR/ARCHITECTURAL	GEWALT HAMILTON ASSOCIATES, INC	ENG SVCS - MIDLOTHIAN RD	372.00
101-36001-52113	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	LZ GENERAL ENG	1,109.00
101-36001-52603	LAKE/WATER QUALITY MGMT	MANHARD CONSULTING LTD	NIPDES	1,412.75
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 07-12	50.64
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 07-16	94.88
101-36001-52701	MAINT-BLDGS & GROUNDS	CRYSTAL MAINTENANCE PLUS CORP	CLEANING SVC - AUG	3,030.00
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND	PD HVAC REPAIR	750.00
101-36001-53203	TELEPHONE & DATA SVCS	OI CORPORATION, DBA OI ANALYTICAL	EWS ANNUAL SAT RADIO SUBSCRIPTION	964.00
101-36001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	DESK GROMET	7.19
101-36001-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	VACUUM CLEANER	159.00
101-36001-53211	OTHER SUPPLIES	VANCE, DIANA	REF - MAILBOX REPAIRS	50.00
101-36001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	LED LIGHT	59.99
101-36001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	BAGS - TP	192.00
101-36001-53403	LANDSCAPING SUPPLIES	CONSERV FS, INC	WEED CONTROL	172.12
101-36001-53403	LANDSCAPING SUPPLIES	POTSIE'S INC.	TOPSOIL #10550	75.00
101-36001-53404	RIGHT OF WAY SUPPLIES	VOLLMAR CLAY PRODUCTS CO	MANHOLE RISER - ASH ST	99.00
101-36001-53404	RIGHT OF WAY SUPPLIES	VOLLMAR CLAY PRODUCTS CO	MANHOLE - ASH ST	220.00
101-36001-53404	RIGHT OF WAY SUPPLIES	VOLLMAR CLAY PRODUCTS CO	MANHOLE - SURRYSE	105.00
101-36001-53405	BLDG & GROUNDS SUPPLIES	AMAZON.COM SALES, INC	BABY STATION RETURN	(179.95)
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	TOILET RING	3.27
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	OUTLET COVERS	10.99
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	CHECK VALVE FITTINGS	41.11
101-36001-53405	BLDG & GROUNDS SUPPLIES	SHERWIN WILLIAMS CO	PAINT - 505	12.00

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101-36001-53405	BLDG & GROUNDS SUPPLIES	SHERWIN WILLIAMS CO	PAINT - 505	182.77
101-36001-53405	BLDG & GROUNDS SUPPLIES	SHERWIN WILLIAMS CO	PAINT - 505	55.28
101-36001-54305	EMPLOYEE EXAMS	NORTHWEST COMMUNITY HOSPITAL EMS	EMPLOYEE EXAMS	210.00
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				9,573.66
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PAULUS PK PEST CONTROL - AUG	76.40
101-36420-52701	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	BUFFALO CREEK PEST CONTROL - AUG	70.20
101-36420-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 07-16	76.45
101-36420-52701	MAINT-BLDGS & GROUNDS	CRYSTAL MAINTENANCE PLUS CORP	CLEANING SVC - AUG	1,706.32
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	PAULUS - TEMP	335.47
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	PAULUS - TEMP II	67.28
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	WICKLOW	20.26
101-36420-53401	CUSTODIAL SUPPLIES	VALDES, LLC	BAGS - TP	362.50
101-36420-53403	LANDSCAPING SUPPLIES	CONSERV FS, INC	WEED CONTROL	172.12
101-36420-53405	BLDG & GROUND MAINT SUPP	AMERICAN GREEN DBA:	RETAINING WALL CAP	97.68
101-36420-53405	BLDG & GROUND MAINT SUPP	FERGUSON ENTERPRISES LLC	SLOAN MODULES	230.03
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	LIFEGUARD CHAIR HARDWARE	33.42
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	BLOCK ADHESIVE	8.48
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	PAINT	120.00
101-36420-53405	BLDG & GROUND MAINT SUPP	KULLY SUPPLY, INC	FOUNTAIN DRAIN	85.49
101-36420-54306	EQUIPMENT RENTAL	RENTAL MAX LLC	AUGER BIT	115.00
101-36420-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	BASKETBALL NETS	52.86
101-36420-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	LED LIGHT	85.12
Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE				3,715.08
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-51652	TRAINING AND MEETINGS	MUNICIPAL FLEET MANAGERS ASSN.	CUMMINS TRAINING - SEM 9/7-10	1,400.00
101-36471-51652	TRAINING AND MEETINGS	MUNICIPAL FLEET MANAGERS ASSN.	FORD MEETING	25.00
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 07-12	48.92
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 07-16	43.70
101-36471-52111	OTHER PROFESSIONAL SVCS	THE JEAN ROSS COMPANY	PUMP TESTING 212	350.00

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101-36471-52111	OTHER PROFESSIONAL SVCS	THE JEAN ROSS COMPANY	PUMP TESTING 214	350.00
101-36471-52111	OTHER PROFESSIONAL SVCS	THE JEAN ROSS COMPANY	PUMP TESTING 215	350.00
101-36471-52111	OTHER PROFESSIONAL SVCS	THE JEAN ROSS COMPANY	PUMP TESTING 211	350.00
101-36471-52111	OTHER PROFESSIONAL SVCS	THE JEAN ROSS COMPANY	PUMP TESTING 210	350.00
101-36471-52701	MAINT-BLDGS & GROUNDS	GRAINGER	FIRE EXT.CABINET	50.48
101-36471-52703	MAINT-VEHICLES	CET COMMERCIAL DEVELOPMENT	POLICE BOAT CHECK	60.00
101-36471-53206	POSTAGE & SHIPPING	TNK SHIPPING, INC	SHIPPING - KNOX	64.33
101-36471-53210	SMALL TOOLS & EQUIP	SNAP-ON INDUSTRIAL	SOCKET	58.85
101-36471-53210	SMALL TOOLS & EQUIP	AMAZON.COM SALES, INC	REPLACEMENT 3/4 IMPACT	542.30
101-36471-53210	SMALL TOOLS & EQUIP	AMAZON.COM SALES, INC	PHONE CASE	69.66
101-36471-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	PHONE CASE	14.90
101-36471-53211	OTHER SUPPLIES	AIRGAS USA, LLC	TORCH GAS	132.07
101-36471-53211	OTHER SUPPLIES	LAWSON PRODUCTS INC.	HARDWARE	222.93
101-36471-53401	CUSTODIAL SUPPLIES	AMAZON.COM SALES, INC	DRUM MATS	53.00
101-36471-53406	AUTO PARTS & SUPPLIES	AMAZON.COM SALES, INC	AIR SOLENOID	66.77
101-36471-53406	AUTO PARTS & SUPPLIES	AMAZON.COM SALES, INC	FUEL FILTERS	127.98
101-36471-53406	AUTO PARTS & SUPPLIES	FACTORY MOTOR PARTS	PLUG WIRES	47.16
101-36471-53406	AUTO PARTS & SUPPLIES	FACTORY MOTOR PARTS	WIRES	46.20
101-36471-53406	AUTO PARTS & SUPPLIES	FACTORY MOTOR PARTS	BRAKE PADS	61.79
101-36471-53406	AUTO PARTS & SUPPLIES	GRAINGER	POWER INLET	35.04
101-36471-53406	AUTO PARTS & SUPPLIES	INTERSTATE ALL BATTERY CENTER	BATTERY 247	3.30
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	BOLT	40.15
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	BATTERY HOLD DOWN ROD	32.45
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	VALVE KIT	483.18
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT - CORE CREDIT	(144.00)
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	MUD FLAP	15.14
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE ROTOR	135.30
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FUSE	21.48
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	SPARK PLUG	100.00
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	ROTORS	210.66
101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	SQUAD TIRES	1,563.80
101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES	664.04

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101-36471-53407	EQUIP MAINT PART&SUPPLIE	ARLINGTON POWER EQUIPMENT	BOLTS	5.60
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ARLINGTON POWER EQUIPMENT	CREDIT - SNOW BLOWER PARTS	(129.04)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ARLINGTON POWER EQUIPMENT	SCREEN	5.84
101-36471-53407	EQUIP MAINT PART&SUPPLIE	GRAINGER	HANDLE	12.33
101-36471-53407	EQUIP MAINT PART&SUPPLIE	INTERSTATE ALL BATTERY CENTER	BATTERY	3.30
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	CREDIT - CORE DEPOSIT	(9.00)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	BATTERY	66.93
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	FUEL LINE	4.00
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	FILTERS	271.41
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	FILTER	26.47
101-36471-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	FUEL FILTER PD BOAT	28.20
101-36471-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	FUEL FILTERS	89.98
101-36471-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	GOLF CART TIRES	83.66
101-36471-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	WATERING SYSTEM FITTINGS	13.89
101-36471-53415	FUELS	COSTCO WHOLESALE #378	MOTORCYCLE FUEL	33.86
101-36471-53415	FUELS	BELL FUELS SERVICE CO	FUEL 7/16	7,769.00
101-36471-53415	FUELS	BELL FUELS SERVICE CO	FUEL 7/16	7,336.71
101-36471-53418	LUBRICANTS & FLUIDS	ARLINGTON POWER EQUIPMENT	SAW OIL	120.00
		Total For Dept 36471 PUBLIC WORKS FLEET SERVICES		23,779.72
Dept 67001 RECREATION ADMINISTRATION				
101-67001-51654	MEMBERSHIPS & SUBSCRIP	AMAZON.COM SALES, INC	VLG BUSINESS MEMBERSHIP	324.75
101-67001-53207	PRINTING-STATIONERY/FORM	KK STEVENS PUBLISHING COMPANY	FALL/WINTER 2021 BROCHURE	3,941.11
101-67001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	DOOR STOPPERS/BATTERIES	105.23
101-67001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	CC MACHINE/MESSAGE BOARDS	29.94
101-67001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	SNAP FRAMES	129.53
101-67001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	WALL CLOCK	309.55
101-67001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	FURNITURE FELT PROTECTORS	24.59
101-67001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	WORKSTATIONS	191.04
101-67001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	FILE FOLDERS, PAPER, STICKY NOTES	214.32
101-67001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	CC MACHINE/MESSAGE BOARDS	39.86
101-67001-54301	BANK & CREDIT CARD FEES	PLUG N PAY INC 800-945-2	BANK & CREDIT CARD FEES	34.95
		Total For Dept 67001 RECREATION ADMINISTRATION		5,344.87

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Dept 67935 RECREATION DANCE				
101-67935-53212	PROGRAM SUPPLIES	APPLE STORE #R258 DEER PARK	DANCE IPADS	897.00
		Total For Dept 67935 RECREATION DANCE		897.00
Dept 67940 RECREATION PRESCHOOL				
101-67940-53212	PROGRAM SUPPLIES	TARGET.COM * 800-591-3	STORAGE BINS	125.76
		Total For Dept 67940 RECREATION PRESCHOOL		125.76
Dept 67945 RECREATION YOUTH PROGRAMS				
101-67945-52115	RECREATION PROGRAM SVC	BARNETT, JENA	SUMMER I - PAINT & CLAY CLASS	420.00
		Total For Dept 67945 RECREATION YOUTH PROGRAMS		420.00
Dept 67960 RECREATION CAMPS				
101-67960-52115	RECREATION PROGRAM SVC	Bowlero Deer Park 847-438-5	TEEN CAMP FIELD TRIP BOWLERO DEPOSIT	248.86
101-67960-52115	RECREATION PROGRAM SVC	Bowlero Deer Park 847-438-5	TEEN CAMP FIELD TRIP BOWLERO DEPOSIT	120.22
101-67960-52115	RECREATION PROGRAM SVC	CNK*CINEMARK HQ 001 800-246-3	TEEN CAMP MOVIE FIELD TRIP	699.00
101-67960-52115	RECREATION PROGRAM SVC	ELK GROVE PARK DISTRIC ELK GROVE	TEEN CAMP FIELD TRIP RAINBOW FALLS DEPOS	360.00
101-67960-52115	RECREATION PROGRAM SVC	INDEPENDENCE GROVE LIBERTYVI	TEEN CAMP FIELD TRIP-INDEPENDENCE GROVE	90.00
101-67960-52115	RECREATION PROGRAM SVC	INDEPENDENCE GROVE LIBERTYVI	T EEN CAMP FIELD TRIP INDEPENDENCE GROVE	147.00
101-67960-52115	RECREATION PROGRAM SVC	PINOTS PALETTE BAR 224-48485	TEEN CAMP FIELD TRIP- PINOT PALETTE DEPOS	300.00
101-67960-52115	RECREATION PROGRAM SVC	SQ *CLAY MONET Lake Zuri	TEEN CAMP FIELD TRIP CLAY MONET	352.00
101-67960-52115	RECREATION PROGRAM SVC	WHEELING PARK DISTRICT	WHEELING WATER PARK DEPOSIT	200.00
101-67960-52115	RECREATION PROGRAM SVC	WHEELING PARK DISTRICT	TEEN CAMP FIELD TRIP WHEELING WATER PARI	236.00
101-67960-52115	RECREATION PROGRAM SVC	WWW.PINSTRIPES.COM WWW.PINSTR	TEEN CAMP FIELD TRIP BOCCE BALL	500.00
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	LEMONADE	21.98
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	POTATO CHIPS	23.38
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	BALL PUMP	23.98
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	SUNSCREEN	64.96
101-67960-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	FIRST AID DRAWSTRING BAGS	22.69
101-67960-53212	PROGRAM SUPPLIES	DOLLAR TREE ECOMM 877-530-8	ROCKS, PLASTIC JARS, FOAM CUPS	22.00
101-67960-53212	PROGRAM SUPPLIES	JEWEL #3485 LAKE ZURI	EGGS, WATER, BUTTER & COFFEE FILTERS	33.71

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101-67960-53212	PROGRAM SUPPLIES	ROSATIS PIZZA - LAKE LAKE ZURI	PIZZA	67.70
101-67960-53212	PROGRAM SUPPLIES	WAL-MART #1404 LAKE ZURI	WOWBUTTER, STOOLS, BREAD, MASKS	157.63
		Total For Dept 67960 RECREATION CAMPS		3,691.11
Dept 67965 RECREATION ATHLETICS				
101-67965-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	PROGRAM SUPPLIES	60.98
		Total For Dept 67965 RECREATION ATHLETICS		60.98
Dept 67970 RECREATION AQUATICS				
101-67970-51651	LICENSING/CERTIFICATIONS	AMERICAN RED CROSS 800-733-2	LIFEGUARD CERTIFICATIONS - 40	520.00
101-67970-51651	LICENSING/CERTIFICATIONS	AMERICAN RED CROSS 800-733-2	LIFEGUARD CERTIFICATIONS - 12	252.00
101-67970-51651	LICENSING/CERTIFICATIONS	AMERICAN RED CROSS 800-733-2	LIFEGUARD CERTIFICATIONS - 7	280.00
101-67970-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	SWIM BELTS/KICKBOARDS	177.89
101-67970-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	BEACH EXPO MARKERS	7.98
101-67970-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	BOCCE BALLS	28.02
101-67970-53414	CHEMICALS	AMAZON.COM SALES, INC	CHEMICAL TEST	18.86
		Total For Dept 67970 RECREATION AQUATICS		1,284.75
Dept 67975 RECREATION SPECIAL INTERESTS/EVENTS				
101-67975-52115	RECREATION PROGRAM SVC	DOGZ ARE US, LLC	SUMMER I - DOG TRAINING CLASSES (2)	161.00
101-67975-52115	RECREATION PROGRAM SVC	MORETTI, KATHRYN A.	SPRING II, SUMMER I & II 5, 7WK, 6, 4 WK, 4, 5	1,407.00
		Total For Dept 67975 RECREATION SPECIAL INTERESTS/EVENTS		1,568.00
Dept 67985 RECREATION FITNESS				
101-67985-52115	RECREATION PROGRAM SVC	KONDIC, JENNIFER	SUMMER II YOGA	248.00
		Total For Dept 67985 RECREATION FITNESS		248.00
Total For Fund 101 GENERAL				102,903.48
Fund 202 MOTOR FUEL TAX				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	STREETLIGHT ELECTRIC	332.51

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202-36001-55253	INFRASTRUCTURE IMPROVEMT	TRAFFIC CONTROL & PROTECTION INC	SIGNS	889.65
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		1,222.16
		Total For Fund 202 MOTOR FUEL TAX		1,222.16
Fund 207 SPECIAL EVENTS FUND				
Dept 00000				
207-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	INSURANCE COVERAGE JULY 2021	4.63
		Total For Dept 00000		4.63
Dept 67600 RECREATION SPECIAL EVENTS ADMIN				
207-67600-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	DOOR STOPPERS/BATTERIES	27.00
207-67600-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	CC MACHINE/MESSAGE BOARDS	172.00
207-67600-53212	PROGRAM SUPPLIES	OFFICE DEPOT	EVENT POSTERS	1,139.97
207-67600-53212	PROGRAM SUPPLIES	OFFICE DEPOT	CHAIRS	99.99
207-67600-53212	PROGRAM SUPPLIES	OFFICE DEPOT	CHAIRS	(99.99)
		Total For Dept 67600 RECREATION SPECIAL EVENTS ADMIN		1,338.97
Dept 67603 RECREATION FARMERS MARKET				
207-67603-53212	PROGRAM SUPPLIES	JEWEL #3485 LAKE ZURI	WATER AND ICE	13.99
207-67603-53212	PROGRAM SUPPLIES	JEWEL #3485 LAKE ZURI	ICE	4.99
207-67603-52115	RECREATION PROGRAM SERV	JENNINGS, CHARLES K	FRMS MKT '21 - BLUE 8/31	200.00
207-67603-52115	RECREATION PROGRAM SERV	LAMBERT, JOHN	FRMS MKT '21 - LAMBERT 8/06	125.00
		Total For Dept 67603 RECREATION FARMERS MAI	325.00	343.98
Dept 67604 RECREATION FOURTH OF JULY FESTIVAL				
207-67604-54302	PUBLIC RELATIONS	OFFICE DEPOT	EVENT POSTERS	309.27
		Total For Dept 67604 RECREATION FOURTH OF JULY FESTIVAL		309.27
Dept 67699 RECREATION MISC SPECIAL EVENTS				
207-67699-45953	EVENT ADMISSION	TROPICAL CHILL ICE CREAM TRUCKS	FOOD TRUCK SOCIAL REFUND	25.00
207-67699-52115	RECREATION PROGRAM SERV	DANCE PARTY DJS INC	MIP - AUG 13TH FINAL	800.00

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207-67699-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	SWIM BELTS/KICKBOARDS	21.98
207-67699-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	MIP - MOVIES	51.98
207-67699-53212	PROGRAM SUPPLIES	WAL-MART #1404 LAKE ZURI	FISHING DERBY SUPPLIES	504.09
		Total For Dept 67699 RECREATION MISC SPECIAL EVENTS		1,403.05
		Total For Fund 207 SPECIAL EVENTS FUND		3,399.90
Fund 210 TIF #1				
Dept 10490 GENERAL GOVERNMENT TIF				
210-10490-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES THROUGH 6/30/2021	105.00
		Total For Dept 10490 GENERAL GOVERNMENT TIF		105.00
		Total For Fund 210 TIF #1		105.00
Fund 214 TIF #2 DOWNTOWN				
Dept 10490 GENERAL GOVERNMENT TIF				
214-10490-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES THROUGH 6/30/2021	84.00
		Total For Dept 10490 GENERAL GOVERNMENT TIF		84.00
		Total For Fund 214 TIF #2 DOWNTOWN		84.00
Fund 216 TIF #3 WEST SIDE				
Dept 10490 GENERAL GOVERNMENT TIF				
216-10490-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES THROUGH 6/30/2021	126.00
		Total For Dept 10490 GENERAL GOVERNMENT TIF		126.00
		Total For Fund 216 TIF #3 WEST SIDE		126.00
Fund 227 DISPATCH CENTER				
Dept 00000				
227-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	INSURANCE COVERAGE JULY 2021	82.63
		Total For Dept 00000		82.63

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Dept 24220 POLICE DISPATCH				
227-24220-52704	MAINT-EQUIPMENT	RADICOM INC.	DISPATCH EQUIPMENT MAINTENANCE	62.50
227-24220-52704	MAINT-EQUIPMENT	RADICOM INC.	DISPATCH EQUIPMENT MAINTENANCE	251.25
227-24220-53209	UNIFORMS	RISICATO DESIGNS LLC	CIPOLA - SOCKS, POLOS, SHIRTS	172.75
227-24220-53209	UNIFORMS	RISICATO DESIGNS LLC	RISICATO - POLOS, BOOTS, SHIRT	316.60
227-24220-53209	UNIFORMS	RISICATO DESIGNS LLC	SCHROEDER - JACKETS	166.30
227-24220-53209	UNIFORMS	RISICATO DESIGNS LLC	TAYLOR - SHIRT, PANTS	126.00
227-24220-53209	UNIFORMS	RISICATO DESIGNS LLC	YANGO - SHIRTS	60.88
227-24220-54303	LEGAL NOTICE/PUBLISHING	THE BLUE LINE	DISPATCH EMPLOYMENT AD	298.00
Total For Dept 24220 POLICE DISPATCH				1,454.28
Total For Fund 227 DISPATCH CENTER				1,536.91
Fund 401 VILLAGE CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251	LAND IMPROVEMENTS	PADDOCK PUBLICATIONS INC.	OSLAD BID NOTICE	264.50
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				264.50
Dept 36440 PUBLIC WORKS RIGHT OF WAY				
401-36440-55253	INFRASTRUCTURE IMPROVEMT	MID AMERICAN WATER OF WAUCONDA INC	STORM PIPE	280.00
Total For Dept 36440 PUBLIC WORKS RIGHT OF WAY				280.00
Total For Fund 401 VILLAGE CAPITAL PROJECTS				544.50
Fund 405 NHR CAPITAL PROJECTS				
Dept 00000				
405-00000-21207	CONTRACTS RETAIN PAYABLE	PETER BAKER & SON COMPANY	2020 ROAD PROGRAM	12,761.64
Total For Dept 00000				12,761.64
Dept 36001 PUBLIC WORKS ADMINISTRATION				
405-36001-53416	CONCRETE & ASPHALT	FISCHER BROS FRESH CONCRETE, INC.	CONCRETE 7/13	805.25

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405-36001-53416	CONCRETE & ASPHALT	PETER BAKER & SON COMPANY	BLACKTOP 7/16	487.62
405-36001-53416	CONCRETE & ASPHALT	PETER BAKER & SON COMPANY	BLACKTOP 7/21 & 7/22	790.86
405-36001-55253	INFRASTRUCTURE IMPROVEMT	BUILDERS PAVING, LLC	2021 ROAD RESURFACING PROGRAM	746,862.70
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2021 ROAD PRG	17,901.00
405-36001-55253	INFRASTRUCTURE IMPROVEMT	MEADE, INC	SIGNAL LOOP REPAIR	3,500.00
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				770,347.43
Total For Fund 405 NHR CAPITAL PROJECTS				783,109.07
Fund 501 WATER & SEWER				
Dept 00000				
501-00000-15001	PREPAID EXPENDITURES	LINKO TECHNOLOGY INC	ANNUAL BACKFLOW SOFTWARE SUPPORT	2,083.36
501-00000-21205	LC TREATMENT CHARGE PAYABL	LAKE COUNTY PUBLIC WORKS DEPT.	2021 2ND QTR COLLECTIONS	533,572.30
501-00000-21206	WATER BILLING REFUNDS	VANDERBUSCH, MARGARITA	UB REF A/C #000601-07 FINAL	88.57
501-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	INSURANCE COVERAGE JULY 2021	89.33
Total For Dept 00000				535,833.56
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-51654	MEMBERSHIPS & SUBSCRIP	J U L I E INC.	ANNUAL (2021) MEMBERSHIP ASSESSEMENT	3,011.23
501-36001-51654	MEMBERSHIPS & SUBSCRIP	AMAZON.COM SALES, INC	VLG BUSINESS MEMBERSHIP	108.25
501-36001-51654	MEMBERSHIPS & SUBSCRIP	AWWA	ANNUAL MEMBERSHIP - PEARSON	83.00
501-36001-52118	SOFTWARE MAINTENANCE	ADOBE INC	ADOBE SUBSCRIPTION	15.93
501-36001-52118	SOFTWARE MAINTENANCE	LINKO TECHNOLOGY INC	ANNUAL BACKFLOW SOFTWARE SUPPORT	1,041.64
501-36001-52201	VILLAGE ATTORNEY	KLEIN THORPE & JENKINS	LEGAL SERVICES THROUGH 6/30/2021	575.00
501-36001-53209	UNIFORMS	CINTAS CORPORATION #2	UNIFORMS/MATS 07-12	26.52
501-36001-53209	UNIFORMS	CINTAS CORPORATION #2	UNIFORMS/MATS 07-16	26.52
501-36001-56605	PAYING AGENT FEES	BANK OF NEW YORK MELLON	PAYING AGENT FEES 2013A BOND	428.00
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				5,316.09
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52113	ENGR/ARCHITECTURAL	ENGINEERING ENTERPRISES, INC	2021 WATER SOURCE STUDY	2,859.00
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #7	133.74

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501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #8	138.75
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #9	50.67
501-36550-53202	NATURAL GAS	NICOR GAS COMPANY	NATURAL GAS - WELL #12	28.53
501-36550-53211	OTHER SUPPLIES	JOSEPH D FOREMAN & COMPANY, INC	HYDRANT PARTS	76.51
501-36550-53413	DISTRIBUTION SYS REPAIR	FASTENAL COMPANY	WATER MAIN VALVE HARDWARE (NUTS)	26.84
501-36550-53414	CHEMICALS	COMPASS MINERALS AMERICAN INC	BULK WTR COND SALT - WELL #9	2,219.52
501-36550-53414	CHEMICALS	COMPASS MINERALS AMERICAN INC	BULK WTR COND SALT - WELL #8	2,225.29
501-36550-53416	CONCRETE & ASPHALT	THE PAVER DOCTOR INC 815-47986	MAIN BREAK REPAIRS - 300 PEBBLE CRK	389.00
501-36550-53416	CONCRETE & ASPHALT	FISCHER BROS FRESH CONCRETE, INC.	980 MILLBROOK DRIVEWAY APRON REPAIR FRC	670.75
Total For Dept 36550 PUBLIC WORKS WATER SERVICE				8,818.60
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	METROPOLITAN INDUSTRIES INC.	METROCLOUD MONITORING/11 LIFT STATIONS	360.00
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 805 CHURCH ST	24.64
501-36560-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	GFCI ELEC OUTLETS/QUENTIN	129.78
501-36560-55253	INFRASTRUCTURE IMPROVEMT	MANHARD CONSULTING LTD	2021 SANITARY SEWER LINING	2,467.00
Total For Dept 36560 PUBLIC WORKS SEWER SERVICE				2,981.42
Total For Fund 501 WATER & SEWER				552,949.67
Fund 601 MEDICAL INSURANCE				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
601-10001-52340	MEDICAL ADMIN FEE	I P B C	INSURANCE COVERAGE JULY 2021	295.34
601-10001-52340	MEDICAL ADMIN FEE	BASIC	COBRA PLAN - JUL 2021	102.00
601-10001-52340	MEDICAL ADMIN FEE	BASIC	FSA PLAN - JUL 2021	102.30
601-10001-52341	HEALTH INS. FIXED COSTS	I P B C	INSURANCE COVERAGE JULY 2021	195,003.66
601-10001-52342	LOCAL 150 HEALTH INS PRE	MIDWEST OPERATING ENG L/150	HEALTH INS - SEPTEMBER 2021	39,656.00
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				235,159.30
Total For Fund 601 MEDICAL INSURANCE				235,159.30

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Fund 603 RISK MANAGEMENT				
Dept 00000				
603-00000-22501	ER - UNDISTRIBUTED LIFE INS	I P B C	INSURANCE COVERAGE JULY 2021	2.86
		Total For Dept 00000		2.86
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
603-10001-52114	LIABILITY INSURANCE CLAIMS	AMERICAN GARAGE FLOOR SYSTEMS	FLOOR REPAIRS - 505	19,478.65
603-10001-52114	LIABILITY INSURANCE CLAIMS	BRANIFF COMMUNICATIONS INC.	EMERGENCY REPAIRS - OUTDOOR WARNING SI	1,983.00
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		21,461.65
Dept 12125 RISK EVENT MANAGEMENT				
603-12125-53205	COMPUTER SUPPLIES	CDW GOVERNMENT LLC	BATTERY UPS - BARN	701.23
603-12125-53205	COMPUTER SUPPLIES	COSTCO WHOLESALE #378	REPLACEMENT TV / DVR	539.98
603-12125-53205	COMPUTER SUPPLIES	WHOLESALE TELECOM INC ST LOUIS	REPLACEMENT TELEPHONES	388.67
603-12125-53211	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	FRONT DOOR BELL	38.96
603-12125-53212	PROGRAM SUPPLIES	AMAZON.COM SALES, INC	DOSIMETER	540.41
603-12125-53405	BLDG & GROUND MAINT SUPP	AMAZON.COM SALES, INC	BABY STATION	179.95
603-12125-53405	BLDG & GROUND MAINT SUPP	AMAZON.COM SALES, INC	EYE WASH STATION	112.74
		Total For Dept 12125 RISK EVENT MANAGEMENT		2,501.94
Total For Fund 603 RISK MANAGEMENT				23,966.45
Fund 710 PERFORMANCE ESCROW				
Dept 00000				
710-00000-18651	PROJECT FEES SUSPENSE	KLEIN THORPE & JENKINS	LEGAL SERVICES THROUGH 6/30/2021	1,386.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	AC HOME DESIGN	BD PAYMENT REF - PERMIT #PB21-0388	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	AMOROSO, CHRISTOPHER & LAUREN	BD PAYMENT REF - PERMIT #PB21-0032	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	COSTCO WHOLESALE CORP - PROPERTY TA	BD PAYMENT REF - PERMIT #PB21-0075	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FESSENDEN, KEVIN & SALLY	BD PAYMENT REF - PERMIT #PB21-0044	1,125.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	HOME DEPOT USA INC	BD PAYMENT REF - PERMIT #PB21-0641	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	LEITNER, JERRY	BD PAYMENT REF - PERMIT #PB21-0721	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	M/I HOMES OF CHICAGO	BD PAYMENT REF - PERMIT #PB21-0041	105.00

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710-00000-21455	BUILDING DEPOSIT PAYABLES	SIGNCO	BD PAYMENT REF - PERMIT #PB20-1396	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	TURF INDUSTRIES INC	BD PAYMENT REF - PERMIT #PB21-0521	1,020.00
710-00000-25501	RECORDS MGMT CONSORT	TYLER TECHNOLOGIES, INC	RECORDS MGMT PROJ	65,199.51
710-00000-25502	PEG CABLE FEES	COMCAST CABLE COMMUNICATIONS MGMT	COMBINED INTERNET - JUL/AUG	899.32
		Total For Dept 00000		70,364.83
Dept 17001 TECHNOLOGY ADMINISTRATION				
710-17001-53214	PEG CABLE EXPENSE	INSIGHT PUBLIC SECTOR, INC	MICROPHONES	448.84
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		448.84
Total For Fund 710 PERFORMANCE ESCROW				70,813.67
Fund 720 PAYROLL CLEARING				
Dept 00000				
720-00000-22253	IMRF W/H	I M R F	PR DEDUCTIONS - JUNE 2021	68,622.93
720-00000-22301	DENTAL / VISION BENEFITS	STANDARD LIFE INSURANCE COMPANY	STANDARD INS - JUL	10,248.60
720-00000-22301	DENTAL / VISION BENEFITS	VISION SERVICE PLAN OF ILLINOIS NFP	VISION INS - JULY	1,804.61
720-00000-22403	AFLAC PLANS PAYABLE	AFLAC INC.	MONTHLY PREMIUM	6,430.88
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE I P B C		INSURANCE COVERAGE JULY 2021	1,183.03
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE NCPERS-IL IMRF - 0157		GROUP LIFE INSURANCE	156.00
		Total For Dept 00000		88,446.05
Total For Fund 720 PAYROLL CLEARING				88,446.05

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Fund Totals:				
			Fund 101 GENERAL	102,903.48
			Fund 202 MOTOR FUEL TAX	1,222.16
			Fund 207 SPECIAL EVENTS FUND	3,399.90
			Fund 210 TIF #1	105.00
			Fund 214 TIF #2 DOWNTOWN	84.00
			Fund 216 TIF #3 WEST SIDE	126.00
			Fund 227 DISPATCH CENTER	1,536.91
			Fund 401 VILLAGE CAPITAL PROJECTS	544.50
			Fund 405 NHR CAPITAL PROJECTS	783,109.07
			Fund 501 WATER & SEWER	552,949.67
			Fund 601 MEDICAL INSURANCE	235,159.30
			Fund 603 RISK MANAGEMENT	23,966.45
			Fund 710 PERFORMANCE ESCROW	70,813.67
			Fund 720 PAYROLL CLEARING	88,446.05
			Total for All Funds	<u>1,864,366.16</u>



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

AGENDA ITEM

6C

MEMORANDUM

Date: August 2, 2021

To: Ray Keller, Village Manager

From: Sarosh Saher, Community Development Director

CC: Tim Verbeke, Planner
Mary Meyer, Building Services Supervisor

Re: **Zoning Application for a Variation – 27 South Shore Lane
Nathan and Lauren Gustin**

Issue: Mr. Nathan and Ms. Lauren Gustin (the “Applicants”), have filed a zoning application for the property at 27 South Shore Lane (the “Subject Property”). Specifically, the Applicants are seeking:

- A Variation from Code Section 9-3-11-E-6-h, “Specified Structures and Uses in Required Yards” to allow for the construction of a patio (referred to as a “Terrace” in the Lake Zurich Zoning Code) within the required 20-foot rear yard setback.

Village Strategic Plan: This agenda item is consistent with the following objectives under Goal #2 – Development:

- Development: Become more business friendly and customer oriented.

Analysis: The Subject Property is located within the Village’s R-5 single-family residential district that provides for single-family homes. The area is one of the community’s earlier developed areas laid out for residential lots in 1929.

Terraces may be located no less than 20 feet from the rear lot line or 5 feet from any interior side lot line. In the case of the subject property, the terrace is proposed to be constructed 4.5 feet from the rear lot line but will not encroach into the interior side yard or street yard setback. The subject property has a smaller rear yard based on its 100-foot lot depth and configuration within the subdivision. This hardship is noted in the Zoning Code acknowledging this configuration of smaller lots along South Shore Lane. This configuration is not conducive to accommodating most types of backyard accessory structures. The proposed terrace therefore requires a variation to encroach into the rear yard setback and give it the necessary depth to make it a usable amenity.

Variation – 27 South Shore Lane
August 2, 2021

The Planning and Zoning Commission (PZC) held a public hearing on July 21, 2021 to consider the application and voted 4-0 in favor of recommending approval of the variation to allow for the construction of the terrace. No additional conditions were added other than those initially recommended by staff, and no further additional changes to the location and configuration of the terrace were required of the applicant. The video stream from the PZC meeting can be viewed via the following link:

<https://play.champds.com/lakezurichil/event/31>

A detailed evaluation and summary of the project can be found in the Staff Report that was provided to the Planning and Zoning Commission, which is a part of the attached Ordinance.

Recommendation: At their meeting on July 21, 2021, the Planning and Zoning Commission recommended approval of the variation incorporating the conditions for approval provided by staff in its report with no further conditions.

Staff therefore recommends approval of the attached ordinance, with its specific attachments based on the following conditions for approval that are contained within said ordinance:

1. Substantial conformance with the following documentation submitted as part of the application and subject to revisions required by Village Staff, Village Engineer, and any applicable governmental agencies:
 - a. Zoning Application prepared by Nathan and Lauren Gustin, homeowners of 27 S Shore Lane; and Cover Letter both dated June 10, 2021.
 - b. Exhibit A: Legal Description of the Subject Property
 - c. Plat of Survey provided by Nathan and Lauren Gustin, dated June 10, 2021.
 - d. Building Permit Application prepared by Nathan and Lauren Gustin, dated June 10, 2021.
 - e. Terraces are additionally subject to the provisions of the Village of Lake Zurich Zoning Code and the 2012 International Building Code.
2. As further mitigation for development of patio the applicant shall agree not to further increase the amount of impervious surface on the parcel (Lot 16), beyond what is being proposed.
3. The Applicant shall ensure that the existing fence and landscape material along the lot line coterminous with the adjacent property to the west that serves as visual screening and shall be properly maintained to continue its function as visual screening, including replacement of substantially the same plantings/landscape material in the event of the death, deterioration or damage to or of said plantings/landscape material or fence, to continue its current function as visual screening.

Variation – 27 South Shore Lane
August 2, 2021

4. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.
 - Approval Ordinance including the following exhibits
 - Exhibit A – Legal description of the property
 - Exhibit B – July 21, 2020 staff report and planning and zoning commission final recommendation/conditions and its referenced exhibits

ORDINANCE NO. 2021-08-_____



**A VARIATION GRANTING RELIEF FROM RESIDENTIAL REAR YARD
SETBACK REQUIREMENTS FOR A TERRACE**

27 South Shore Lane

WHEREAS, Nathan and Lauren Gustin are the owners and applicant ("Applicant") for a variation for the property at *27 South Shore Lane* ("Property"), said Property legally described in **Exhibit A** hereto:

WHEREAS, the Applicant has filed zoning application PZC 2021-08, dated June 10, 2021, (the "*Application*") seeking the grant and approval of the following for the Property:

- A Variation from Code Section 9-3-11-E-6-h, "Specified Structures and Uses in Required Yards" which allows for terraces within the required 30-foot rear yard setback "...but not within 20 feet of any front, corner side, or rear lot line..." to allow for the construction of a terrace which encroaches into the required 20-foot rear yard setback for the Property.

WHEREAS, the Applicant seeks this variation under Chapter 17 of the Zoning Code of the Village of Lake Zurich for the Property, said Property currently within the Village's R-5 Single Family Residential Zoning District; and

WHEREAS, in compliance with the law, and the requirements of the Village of Lake Zurich Zoning Code, notice was published on July 6, 2021, in *The Daily Herald*, and the Village posted a public hearing sign on the Subject Property on July 2, 2021, both the newspaper and sign notices informing the public of a public hearing to be held before the Lake Zurich Planning and Zoning Commission on July 21, 2021, to consider the Application for this requested zoning relief; and

WHEREAS, the Lake Zurich Planning and Zoning Commission received and considered the STAFF REPORT dated July 21, 2021, all consisting of 10 pages, addressing the request for a variation to construct the proposed terrace which will encroach into the required rear yard; and considered all information presented by the Applicant, and the applicable factors required under of the Zoning Code; and, after the conclusion of the public hearing, the Planning and Zoning Commission recommended that the Board of Trustees approve the zoning relief and approval requested in this Application, with no additional conditions of approval, except those set forth hereinafter; and

WHEREAS, the President and Board of Trustees of the Village of Lake Zurich met on August 2, 2021, and considered the findings and recommendations of the Planning and Zoning Commission, including the STAFF REPORT dated July 21, 2021, consisting of 10 pages, including the differing lot sizes and original platting of the Property in 1929 and the unique Property configuration, and the final findings and recommendations of the Planning and Zoning Commission with no additional conditions, said required zoning standards, findings and recommendations attached hereto as Exhibit B and having considered all of the facts and circumstances affecting the Application and these approvals, the President and Board of Trustees have determined that the applicable standards related to this zoning approval under the Village Zoning Code, Title 9, Chapter 17, have been met.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: ADOPTION AND INCORPORATION OF RECITALS. The foregoing recitals, findings, recommendations, exhibits and plans are incorporated herein as findings and requirements of the President and Board of Trustees, and all Exhibits referenced herein are made a part of and incorporated into this Ordinance and related approvals, except as otherwise provided below.

SECTION 2: GRANT OF VARIATION. The President and Board of Trustees, pursuant to the authority vested in them under the laws of the State of Illinois and Chapter 17 of the Lake Zurich Zoning Code, hereby grant the following approval for the requested variation to allow for the construction of a new terrace, as shown and provided in the STAFF REPORT dated July 21, 2021, and Planning and Zoning Commission findings and recommendation, all consisting of 10 pages:

- A. A variation from Section 9-3-11-E-6-h, "Specified Structures and Uses in Required Yards" which establishes the minimum required rear yard setback of 20 feet for the construction of terraces, in accordance with the standards for the grant of a variation set forth at Chapter 17 of the Zoning Code, Section 9-17-4, entitled "Standards for Variation", to allow for a fifteen and one half (15.5) foot encroachment into the minimum rear yard setback of twenty (20) feet.

SECTION 3: FINDINGS IN SUPPORT OF APPROVAL OF VARIATION. The findings, conditions and recommendations of the Planning and Zoning Commission as set forth in the STAFF REPORT dated July 21, 2021, and Planning and Zoning Commission recommendation, all consisting of 10 pages, are hereby accepted as the Board's own and shall be made a part of the official record for the Application and this grant of approval and subject to the following conditions for approval:

- 1. Substantial conformance with the following documentation submitted as part of the application and subject to revisions required by Village Staff, Village Engineer, and any applicable governmental agencies:

- a. Zoning Application prepared by Nathan and Lauren Gustin, homeowners of 27 S Shore Lane; and Cover Letter both dated June 10, 2021.
 - b. Exhibit A: Legal Description of the Subject Property
 - c. Plat of Survey provided by Nathan and Lauren Gustin, dated June 10, 2021.
 - d. Building Permit Application prepared by Nathan and Lauren Gustin, dated June 10, 2021.
 - e. Terraces are additionally subject to the provisions of the Village of Lake Zurich Zoning Code and the 2012 International Building Code.
2. As further mitigation for development of patio the applicant shall agree not to further increase the amount of impervious surface on the parcel (Lot 16), beyond what is being proposed.
 3. The Applicant shall ensure that the existing fence and landscape material along the lot line coterminous with the adjacent property to the west that serves as visual screening and shall be properly maintained to continue its function as visual screening, including replacement of substantially the same plantings/landscape material in the event of the death, deterioration or damage to or of said plantings/landscape material or fence, to continue its current function as visual screening.
 4. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.

SECTION 4: COMPLIANCE WITH ORDINANCE AND ALL CODES. Except as otherwise specifically provided in writing in advance by the Village, no work may be commenced on the Subject Property pursuant to the approvals granted in this Ordinance until all conditions precedent of this Ordinance to such work have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.

SECTION 5: SEVERABILITY. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 6: CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 7: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

PASSED THIS _____ day of August, 2021.

Ayes:

Nays:

Absent:

Abstain:

APPROVED this _____ day of August, 2021.

Mayor Tom Poynton

ATTEST:

Village Clerk
Kathleen Johnson

EXHIBIT A

Legal description of Property

LOTS 16 AND 17 IN FROELCH'S SOUTH SHORE SUBDIVISION OF PART OF THE
SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, AND THE
SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 20,
TOWNSHIP 43 NORTH. RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN,
ACCORDING TO THE PLAT THEREOF, RECORDED NOVEMBER 14, 1929 AS
DOCUMENT 346314, IN BOOK "V" OF PLATS, PAGE 7, IN LAKE COUNTY, ILLINOIS.

EXHIBIT B

July 21, 2021 staff report and planning and zoning commission
recommendation/conditions consisting of 10 total pages and accompanying Exhibits



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

APPLICATION PZC 2021-08
PZC Hearing Date: July 21, 2021

AGENDA ITEM 4A

STAFF REPORT

To: Chairperson Stratman and Members of the Planning & Zoning Commission

From: Sarosh Saher, Community Development Director

CC: Mary Meyer, Building Services Supervisor
Tim Verbeke, Planner

Date: July 21, 2021

Re: PZC 2021-08 Zoning Application for a Variation
27 South Shore Lane

SUBJECT

Mr. Nathan and Ms. Lauren Gustin (the "Applicants") request a Variation from Zoning Code Section 9-3-11-E-6-h, "Specified Structures and Uses in Required Yards" pursuant to Section 9-3-11-C-3, Residential Minimum Yards: Rear Yard, to allow for the construction of a patio (referred to as a "Terrace" in the Lake Zurich Zoning Code) that will encroach into the required 20-foot rear yard setback at the property commonly known as 27 South Shore Lane, legally described in Exhibit A attached hereto (the "Subject Property"). The property is located within Froelich's South Shore Subdivision.

GENERAL INFORMATION

Requested Action: Variation of the Rear Yard Setback for Terraces (Patios)

Current Zoning: R-5 Single Family Residential District

Current Use: Single Family Home

Property Location: 27 South Shore Lane

Applicant and Owner: Mr. Nathan and Ms. Lauren Gustin

Staff Coordinator: Tim Verbeke, Planner

Staff Report
APPLICATION PZC 2021-08

Community Development Department
PZC Hearing Date: July 21, 2021

LIST OF EXHIBITS

- A. Legal Description
- B. Public Hearing Sign
- C. Site Photos
- D. Aerial Map
- E. Zoning Map
- F. Parcel Map
- G. Development Application and Attachments
- H. Development Review Comments

BACKGROUND

Mr. Nathan and Ms. Lauren Gustin (the “Applicants”), are the owners of the property located at 27 South Shore Lane, and legally described in Exhibit A attached hereto (the “Subject Property”). The Applicant filed an application with the Village of Lake Zurich received on July 21, 2021 (the “Application”) seeking:

- A Variation from Code Section 9-3-11-E-6-h, “Specified Structures and Uses in Required Yards” pursuant to Section 9-3-11-C-3, Residential Minimum Yards: Rear Yard

The Subject Property is located within the Village’s R-5 Residential District that provides for single-family homes. The R-5 zoning district requires a 30-foot setback from the rear lot line for primary and accessory structures. Terraces may be located no less than 20 feet from the rear lot line or 5 feet from any interior side lot line (as provided for in Item 6-h). In the case of the subject property, the terrace is proposed to be constructed 4.5 feet from the rear lot line but will not encroach into the interior side yard or street yard setback.

Note: the term “Terrace” is used in place of “Patio” within Title 9 “Zoning” of the Lake Zurich Municipal Code, wherein, the definition of “terrace” is as follows:

TERRACE: A level plane or surfaced patio, abutting a principal building at grade with no railings or other vertical structural elements and not covered by any permanent structure.

No definition of “patio” is provided for in the municipal code.

Terraces are additionally subject to the provisions of the Village of Lake Zurich Zoning Code and the 2012 International Building Code. Such provisions require a concrete terrace to have a 6x6 #10 wire mesh with a minimum of 4” of compacted gravel base, CA-6, and a minimum of 4 inches of poured concrete. A brick paver patio, which the Applicant is proposing, requires a minimum of 6-12 inches of base gravel and 1-1 ½ inches of bedding. The bedding must be installed on 4 inch high lifts with the appropriate edge restraints.

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Other structures within the rear yard. Currently, there is a detached garage on the subject property that is adjacent to the proposed terrace location and is approximately 5 feet from the rear lot line. The garage is in conformance with the allowable zoning code. The proposed terrace will encroach only 0.5 foot closer to the rear lot line than the existing garage. The owners will obtain the clearance from all utility companies to install the terrace in the rear yard prior to construction. There are no Village utility easement requirements or grade concerns that would prevent the terrace from being constructed in the rear portion of this lot.

Neighborhood precedence. In 2009, the adjacent property to the north at 35 South Shore Lane obtained a similar variation to allow for the construction of a patio 10 feet from the rear property line. This was granted through Ord. 2009-10-662.

Pursuant to public notice published on July 6, 2021, in the Daily Herald, a public hearing has been scheduled with the Lake Zurich Planning & Zoning Commission for July 21, 2021, to consider the Application. On July 2, 2021, the Village posted a public hearing sign on the Subject Property (Exhibit B).

Staff offers the following additional information:

- A. **Courtesy Review.** Due to the low impact of this project, courtesy review was not recommended.
- B. **Zoning History.** The property is located within Froelich's South Shore Subdivision in Lake County and is zoned within the R-5 Single Family Residential District. The property was platted in November of 1929.
- C. **Surrounding Land Use and Zoning.** The subject property is zoned within the R-5 Single Family Residential District. The surrounding properties on the north south and west are zoned R-5 Single Family Residential District and are improved with residences similar in vintage to the Subject Property. the property to the west is developed with mobile homes within South Shore Village. The properties to the east of the subject property are zoned within the R-4 Single Family Residential District and are currently unimproved within Lake Zurich Oaks Subdivision with the exception of one lot.
- D. **Trend of Development.** The residence at 27 South Shore Lane is an older home within a section of a mature residential neighborhood. The original home was constructed in 1944 during the first stage of development of Froelich's South Shore Subdivision. It is a one-story home and is consistent with other homes in the subdivision that were constructed between the 1930s and 1960s.

However, over time, a number of the modest homes originally built were replaced with newer and larger homes, due to the attraction and proximity of the lake.

- E. **Zoning District.** The zoning code provides for four (4) zoning districts for single-family residential development. The single-family districts provide for a limited range of single-

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family detached housing densities consistent with the village's established single-family residential neighborhoods. The R-5 district allows for somewhat higher density residential use and smaller lot sizes.

Taken as a whole, the residential district regulations are intended to preserve established neighborhoods and encourage new residential development, but only in a manner consistent with the overall character of the village. (Ord., 10-2004)

Specifically, as it relates to properties along South Shore Lane, the zoning code recognizes these older smaller lots that were platted with lot areas far less than the required 10,000 square feet and provides for their subdivision and development. The subject property is comprised of two parcels of 6,800 square feet each for a total land area of 13,600 square feet. The parcels are consistent with the other lots platted within the subdivision.

- F. General provisions for the granting of variations.** The purpose of the variation procedure is intended to provide a narrowly circumscribed means by which relief may be granted from unforeseen particular applications of the zoning code that create practical difficulties or particular hardships for which no other remedy is available.

Section 9-17-3 entitled "Authorized Variations" provides a list of the zoning code provisions that may be varied by authority of the Village Board.

GENERAL FINDINGS

Staff of the Community Development Department and its development review team have evaluated the development against the various standards and provisions of the Lake Zurich Municipal Code and offer findings on specific sections of the Code as they relate to the development of the property.

9-17-4: STANDARDS FOR VARIATIONS.

- A. **General Standard:** No variation shall be granted pursuant to this chapter unless the applicant shall establish that carrying out the strict letter of the provisions of this zoning code would create a particular hardship or a practical difficulty. Such a showing shall require proof that the variation being sought satisfies each of the standards set forth in this section.

Staff Response: Standard met. Applicant has shown proof that there is a practical difficulty in constructing the terrace in compliance with the provisions of the current provisions of the zoning code. The proposed terrace is restricted in size due to the rear yard dimensions and setbacks. The variation being sought will provide utility to the proposed terrace and satisfy each of the standards set forth in this section.

- B. **Unique Physical Condition:** The subject property is exceptional as compared to other lots subject to the same provision by reason of a unique physical condition, including presence

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of an existing use or structure, whether conforming or nonconforming; irregular or substandard shape or size; exceptional topographical features; or other extraordinary physical conditions peculiar to and inherent in the subject property that amount to more than a mere inconvenience to the owner and that relate to or arise out of the lot rather than the personal situation of the current owner of the lot.

Staff Response: Standard met. Lot 16 of Froelich's South Shore Subdivision has a relatively smaller rear yard based on its 100-foot lot depth and configuration within the subdivision. This hardship is also recognized in Section 9-3-11-E-3 of the Zoning Code recognizing this configuration of smaller lots in the area.

This configuration is not conducive to accommodating most types of backyard accessory structures. The proposed terrace therefore requires a variation to encroach into the rear yard setback and give it the necessary depth to make it a usable feature.

- C. Not Self-Created: The aforesaid unique physical condition is not the result of any action or inaction of the owner, or of the owner's predecessors in title and known to the owner prior to acquisition of the subject property, and existed at the time of the enactment of the provisions from which a variation is sought or was created by natural forces or was the result of governmental action, other than the adoption of this zoning code, for which no compensation was paid.

Staff Response: Standard met. The unique or extraordinary physical condition was not the result of any action of the property owner, rather a result of the design and configuration of the subdivision and the original builder of the home who is not known to the current property owner.

- D. Denied Substantial Rights: The carrying out of the strict letter of the provision from which a variation is sought would deprive the owner of the subject property of substantial rights commonly enjoyed by owners of other lots subject to the same provision.

Staff Response: Standard met. The owners are requesting an outdoor 26 foot by 21-foot terrace on their property. Denying the terrace to be built would deny the property owners to opportunity to enjoy a feature offered to other residents in the community.

- E. Not Merely Special Privilege: The alleged hardship or difficulty is not merely the inability of the owner or occupant to enjoy some special privilege or additional right not available to owners or occupants of other lots subject to the same provision, nor merely an inability to make more money from the use of the subject property; provided, however, that where the standards herein set out exist, the existence of an economic hardship shall not be a prerequisite to the grant of an authorized variation.

Staff Response: Standard met. The hardship does not involve the inability of the owner to enjoy any special privilege in using the property. Granting the variation will

Staff Report
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allow the current owners to enjoy an outdoor terrace space that is traditional and customary to the enjoyment and use of a residential property.

- F. Code and Plan Purposes: The variation would not result in a use or development of the subject property that would be not in harmony with the general and specific purposes for which this zoning code and the provision from which a variation is sought were enacted or the general purpose and intent of the official comprehensive plan.

Staff Response: Standard met. Granting the variation would not change the residential use of the Subject Property. The location and design of the home, terrace and other accessory structures will continue to remain in harmony with the residential purpose of the zoning code and comprehensive plan.

- G. Essential Character of the Area: The variation would not result in a use or development on the subject property that:

1. Detrimental to Enjoyment: Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or

Staff Response: Standard met. Granting of the variation will not create a negative effect on public welfare, enjoyment, development, or value of property if the Applicant is granted the requested variation.

2. Light and Air: Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or

Staff Response: Standard met. Granting of the variation would have no effect on the supply of light and air to the subject property or those properties in the vicinity as the Applicants only wish to construct a terrace that encroaches 15.5 feet into the allowable rear yard setback. The terrace is proposed to be built to modern standards of the building and zoning code, and will not impede the drainage flow on the property.

3. Congestion: Would substantially increase congestion in the public streets due to traffic or parking; or

Staff Response: Not Applicable. Granting of the variation would not affect any congestion due to traffic or parking as the land use or density of the property is not being altered.

4. Flood or Fire: Would unduly increase the danger of flood or fire; or

Staff Response: Standard met. The proposed terrace will conform to current building codes and therefore would not increase any risk of flood

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or fire. The zoning lot comprises of two parcels for a total land area of 13,600 square feet and possesses sufficient pervious landscaped areas.

5. Tax Public Facilities: Would unduly tax public utilities and facilities in the area; or

Staff Response: Standard met. No utilities are proposed to be connected to the proposed terrace. Any new electrical connection to the terrace would be incidental to the residential use of the property. Granting of the variation would therefore not cause the property to unduly tax public utilities or facilities in the area since its function would not change.

6. Endangerment: Would endanger the public health or safety.

Staff Response: Standard met. The proposed variation would not affect the public's health, safety or welfare. The terrace proposes to reduce the rear yard setback to 4.5 feet towards the adjacent neighbors in South Shore Village. The Applicant has obtained the consent of the property owner who would likely experience the impact of the new patio – located to the rear of the subject property. Additionally, the Applicant currently has a row of evergreens that will be maintained to create screening between the two properties thereby further mitigating the impact of the proposed terrace.

Additionally, the side of the terrace will not extend past the farthest north portion of the home and will therefore have minimal visibility from the street.

- H. No Other Remedy: There is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property.

Staff Response: Standard partially met. The dimensions of the terrace are not at the minimum adjustment that the property owner could apply to give the terrace a reasonable level of functionality – namely, a smaller terrace can be constructed at the rear with a variation and still be functional. Additionally, the terrace may be constructed at another location on the subject property – within the open space to the north and in compliance with the codes.

However, the terrace can only be built in the proposed location to have the desired utility that such a feature offers – close proximity and with direct access to the house. Due to the extraordinary configuration of the lot, any other location would either not offer sufficient room to give the feature any utility, or place it in an area where such features are prohibited, or in the side yard (on the open portion of the lot) making it readily visible from the street where it would not be practical or offer the owners a desired level of privacy.

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The proposed terrace is being constructed to roughly the same setback as the existing detached garage and is therefore not creating a precedence for additional non-conformity on the property.

Further, the following measures or existing features serve as mitigation of the variation being requested:

1. A privacy fence and landscape material along the rear lot line current screen the existing detached garage and proposed terrace from view from the adjacent property to the west;
2. The vacant parcel to the north, also owned by the Applicants, creates a buffer from the proposed terrace;
3. The existing garage screens the proposed terrace from property to the south;
4. The proposed terrace creates less impact on the adjacent property to the south than the existing detached garage as it possesses less bulk than the garage;
5. The owner of the adjacent property has not objected to the construction of the terrace as proposed; and
6. There is precedence for similar variations being granted within this subdivision.

Staff therefore recommends approval of the variation, despite the partial compliance with this standard.

Staff Report
APPLICATION PZC 2021-08

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RECOMMENDATION

The recommendation of the Planning and Zoning Commission should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-17-4: Standards for Variations

Section 9-17-5 entitled "Variation less than requested" provides the PZC with the option of granting a variation less than or different from that requested when the record supports the applicant's right to some relief but not to the relief requested.

Based on the review of the standards for approval which have been met with the exception of Standard H, staff recommends that the Planning and Zoning Commission make these standards a part of the official record of the Application.

Further, based on the existing conditions and mitigation proposed by the owner as further described in the staff response to Standard H, Staff of the Community Development Department recommends the approval of PZC 2019-05, subject to the following conditions:

1. Substantial conformance with the following documentation submitted as part of the application and subject to revisions required by Village Staff, Village Engineer, and any applicable governmental agencies:
 - a. Zoning Application prepared by Nathan and Lauren Gustin, homeowners of 27 S Shore Lane; and Cover Letter both dated June 10, 2021.
 - b. Exhibit A: Legal Description of the Subject Property
 - c. Plat of Survey provided by Nathan and Lauren Gustin, dated June 10, 2021.
 - d. Building Permit Application prepared by Nathan and Lauren Gustin, dated June 10, 2021.
2. As further mitigation for development of patio the applicant shall agree not to further increase the amount of impervious surface on the parcel (Lot 16), beyond what is being proposed.
3. The Applicant shall ensure that the existing fence and landscape material along the lot line coterminous with the adjacent property to the west that serves as visual screening and shall be properly maintained to continue its function as visual screening.
4. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.

Respectfully Submitted,

Tim Verbeke, Planner

Staff Report
APPLICATION PZC 2021-08

Community Development Department
PZC Hearing Date: July 21, 2021

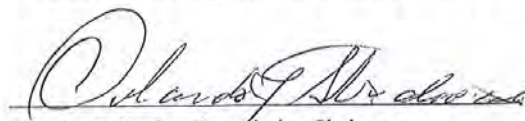
**LAKE ZURICH PLANNING & ZONING COMMISSION
FINAL FINDINGS & RECOMMENDATIONS**

**27 SOUTH SHORE
JULY 21, 2021**

The Planning & Zoning Commission recommends approval of Application PZC 2021-08, and the Planning & Zoning Commission adopts the findings as contained within the Staff Report dated July 21, 2021 for this Application and subject to any changes or approval conditions as listed below:

1. Substantial conformance with the following documentation submitted as part of the application and subject to revisions required by Village Staff, Village Engineer, and any applicable governmental agencies:
 - a. Zoning Application prepared by Nathan and Lauren Gustin, homeowners of 27 S Shore Lane; and Cover Letter both dated June 10, 2021.
 - b. Exhibit A: Legal Description of the Subject Property
 - c. Plat of Survey provided by Nathan and Lauren Gustin, dated June 10, 2021.
 - d. Building Permit Application prepared by Nathan and Lauren Gustin, dated June 10, 2021.
2. As further mitigation for development of patio the applicant shall agree not to further increase the amount of impervious surface on the parcel (Lot 16), beyond what is being proposed.
3. The Applicant shall ensure that the existing fence and landscape material along the lot line coterminous with the adjacent property to the west that serves as visual screening and shall be properly maintained to continue its function as visual screening.
4. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.

- ☐ Without any further additions, changes, modifications and/or approval conditions.
- ☐ With the following additions, changes, modifications and/or approval conditions:


Planning & Zoning Commission Chairman

Staff Report
APPLICATION PZC 2021-08

Community Development Department
PZC Hearing Date: July 21, 2021

EXHIBIT A
LEGAL DESCRIPTION OF SUBJECT PROPERTY

LOTS 16 AND 17 IN FROELCH'S SOUTH SHORE SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, AND THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF, RECORDED NOVEMBER 14, 1929 AS DOCUMENT 346314, IN BOOK "V" OF PLATS, PAGE 7, IN LAKE COUNTY, ILLINOIS.

Staff Report
APPLICATION PZC 2021-08

Community Development Department
PZC Hearing Date: July 21, 2021

EXHIBIT B
HEARING SIGN ON SUBJECT PROPERTY



27 South Shore Lane





Map Printed on 10/30/2019

N



□ Tax Parcel Lines

Tax Parcel Information



Lake County, Illinois

Disclaimer: The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a basis for engineering design. This map is intended to be viewed and printed in color.



27 South Shore Lane Setback Variation

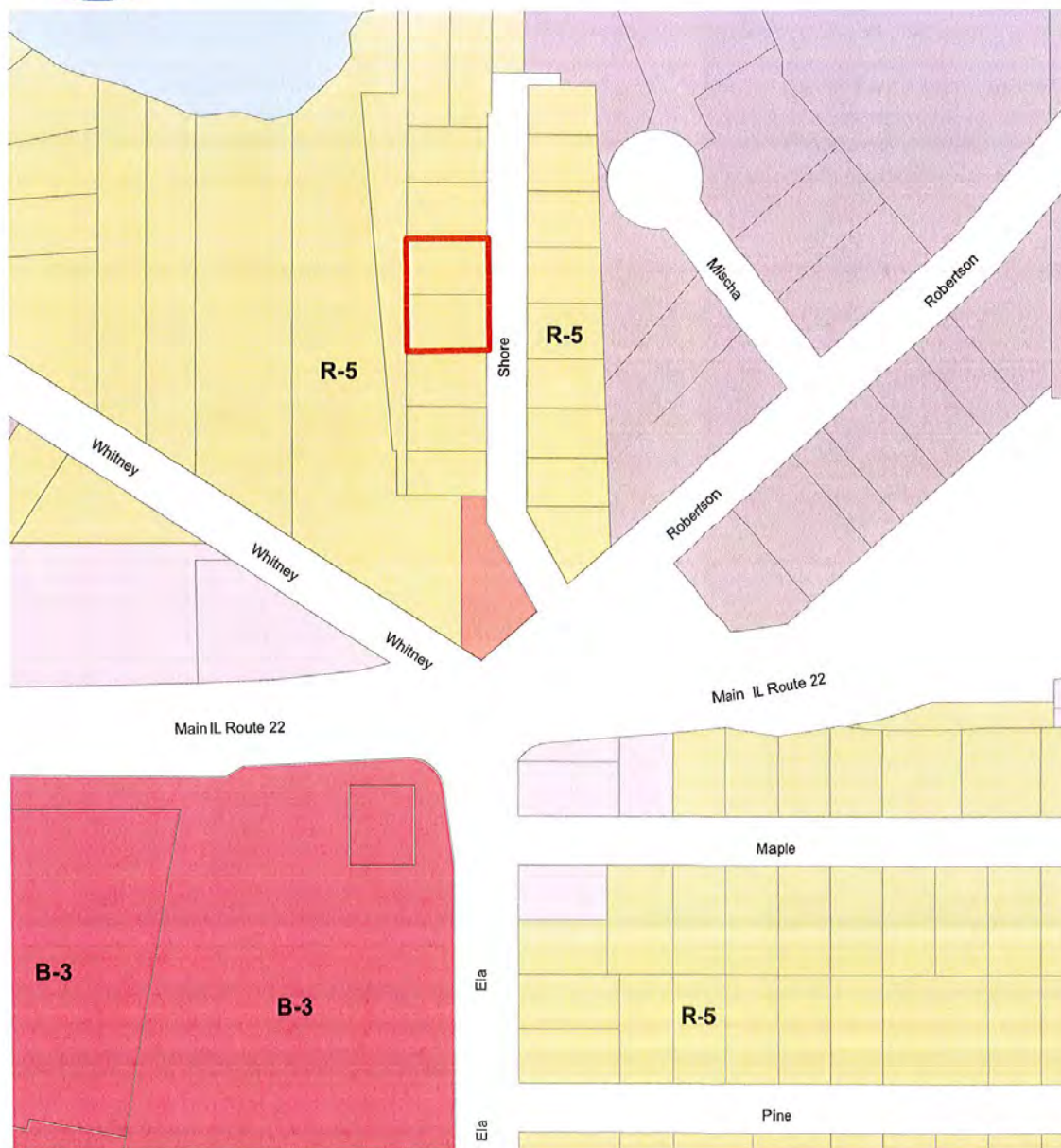


COMMUNITY SERVICES DEPARTMENT
Building and Zoning Division
505 Telser Road, Lake Zurich, Illinois 60047

(847) 540-1696
Fax: (847) 726-2182
LakeZurich.org



27 South Shore Lane Setback Variation



COMMUNITY SERVICES DEPARTMENT
Building and Zoning Division
505 Telser Road, Lake Zurich, Illinois 60047

(847) 540-1696
Fax: (847) 726-2182
LakeZurich.org

**ZONING APPLICATION**

Community Development Department
505 Telser Rd.
Lake Zurich, IL 60047
Phone: (847) 540-1696
Fax: (847) 540-1769

(Please Type or Print)

1. Address of Subject Property: 27 S Shore Lane
2. Please attach complete legal description
3. Property Identification number(s): 14-19-201-028
4. Owner of record is: Nathan and Lauren Gustin Phone: 8152451302
E-Mail: nathan.tyler.gustin@gmail.com Address: 27 S Shore Lane
5. Applicant is (if different from owner): _____ Phone: _____
E-Mail: _____ Address: _____
6. Applicant's interest in the property (owner, agent, realtor, etc.): owner
7. All existing uses and improvements on the property are: Residential
8. The proposed uses on the property are: primary residence
9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions:
10. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property:
none
11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property.

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.
THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT, THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.

Nathan Gustin
(Name of applicant)

[Signature]
(Signature of applicant)

Subscribed and sworn to before me this 10th day of June, 2021.

[Signature]
(Notary Public)

My Commission Expires 01/19/2025

(Name of Owner, if different)

(Signature of Owner, if different)

Subscribed and sworn to before me this _____ day of _____, 2021.

(Notary Public)

My Commission Expires _____



Please indicate what form of zoning relief your application requires. For assistance, please contact Staff:

☐ Zoning Code **Map** Amendment to change zoning of Subject Property from ____ to ____

☐ Zoning Code **Text** Amendment to amend the following section(s) of the Zoning Code _____

(See Section 18-103 of the Lake Zurich Zoning Code for specific standards. If a specific parcel is the subject of this amendment, then provide the additional information listed in Section 18-103C.)

☐ Special Use Permit/Amendment for _____

(See Section 19-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Planned Unit Development/Major Adjustment/Amendment

(Planned Unit Developments are a distinct category of special use and are intended to create a more desirable environment than through strict application of the zoning and subdivision regulations. See Section 22-105 of the Lake Zurich Zoning Code for specific standards. Please list all the 'modifications' requested in the cover letter.)

☒ Variation for 9-3-11- E6h

(See Section 17-104 of the Lake Zurich Zoning Code for specific standards. Please indicate what your specific hardships are in the cover letter.)

☐ Modification to the Land Development Code (includes retaining walls more than 2 feet in height)

(See Section 10-6-18 of the Land Development Code for specific standards.)

☐ Preliminary Plat of Subdivision

☐ Final Plat of Subdivision or Amendment to Plat of Subdivision

(See Sections 10-5-2 and 10-5-9 of the Land Development Code for specific standards.)

☐ Site Plan Approval/Major Adjustment/Amendment

(See Section 20-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Exterior Appearance Approval or Amendment

(See Section 21-103 of the Lake Zurich Zoning Code for specific standards.)

APPLICATION TO ANNEX CERTAIN TERRITORY

All land annexed to the Village is classified automatically after such annexation in the R-1\2 Single Family Residential District. The owner must file an application for a Zoning Map amendment if he or she desires a different zoning classification for the Subject Property.

☐ Petition to Annex Certain Territory (Please complete attached petition)

☐ Application to Annex Certain Territory

COMPREHENSIVE PLAN APPLICATION

☐ Comprehensive Plan **Map** Amendment for _____

☐ Comprehensive Plan **Text** Amendment for _____

Dear Zoning Commission,

My wife and I live at 27 S Shore Ln in Lake Zurich and we wish to have a brick paver patio installed in our backyard. We recently had our initial application for a permit denied because the proposed patio falls within 20 feet of our rear lot line. We currently have an elevated deck in the back of our house which acts as the primary entrance point to our home and do not wish to remove the deck to install this patio as it would drastically change the rear entry to our home. Our rear neighbors' back door is approximately 35 feet from our back door and about 10 feet from the rear lot line. There are also two more mobile homes within 10 feet of our rear lot line with windows and doors in direct line of sight to our back door and our elevated deck (see photos on the next page).

Our first step to improve privacy in our backyard was planting seventeen arbor vitae trees along our rear fence line. The fence provides some privacy while in the yard, but again, with our elevated deck and the elevated windows in the mobile homes to our rear still allow our neighbors direct line of sight to our deck. These trees are young and will eventually provide more privacy, both visual and auditory, for both us and our neighbors. We believe that the best way to fully enjoy the backyard of our home is to install a brick paver patio at the ground level where the trees and the fence provide complete visual privacy from our nearby neighbors in the rear of our home.

Our primary challenge in meeting the minimum of 20 feet between our rear lot line and the patio is the depth of our backyard, the distance from our deck to the rear lot line. Currently, from the back of our deck to our rear lot line is approximately 20-25 feet. This leaves us essentially no room to install the patio in our backyard without encroaching on the 20-foot requirement. Our property does consist of a double lot, the lot that our home sits on and an empty lot to the north of our home. We do not wish to install the patio on this property because we wish to leave an option open for ourselves if in the future if we decide to subdivide this lot for a future home. This leaves us with two options, either we do not install a patio in our backyard with lack of privacy and we cannot fully enjoy our backyard or we seek a variance in the zoning code to accommodate the proposed patio.

I understand that the zoning code is in place to protect neighbors from undue burden caused by installing things like patios, and as such, I have spoken with the property manager of the South Shore Village Community, our neighbors to the rear of our property, and they have agreed that the patio as drawn does not cause undue burden to their tenants and they have consented to letting us encroach within the 20-foot minimum. The letter of consent is included in this application for zoning variance.

Thank you for your consideration on this matter and I hope that this variance will be granted so that our family can fully enjoy our backyard with as much privacy as possible from our rear neighbors.

Sincerely,
Nate and Lauren Gustin
27 S Shore Lane Lake Zurich, IL



The neighbors directly to the rear of our property, approximately 35 feet from our back door. Seen here drying their laundry.



The neighbors directly to the rear of our open lot with their door directly facing the elevated deck space.



The neighbors directly to the rear of our garage with boarded windows in direct line of sight from our elevated deck space.



The depth of our backyard is approximately 25 feet from the edge of the elevated deck.



The deck acts as a rear entrance to our home.



The fence and the privacy trees that we have planted provide privacy at the ground level but they do not provide privacy on the elevated deck space.

COMPASS ALTERNATIVES
 4706 GREGORY STREET
 MCHEERY, IL 60051
 Licensed Professionals in
 both Illinois & Wisconsin

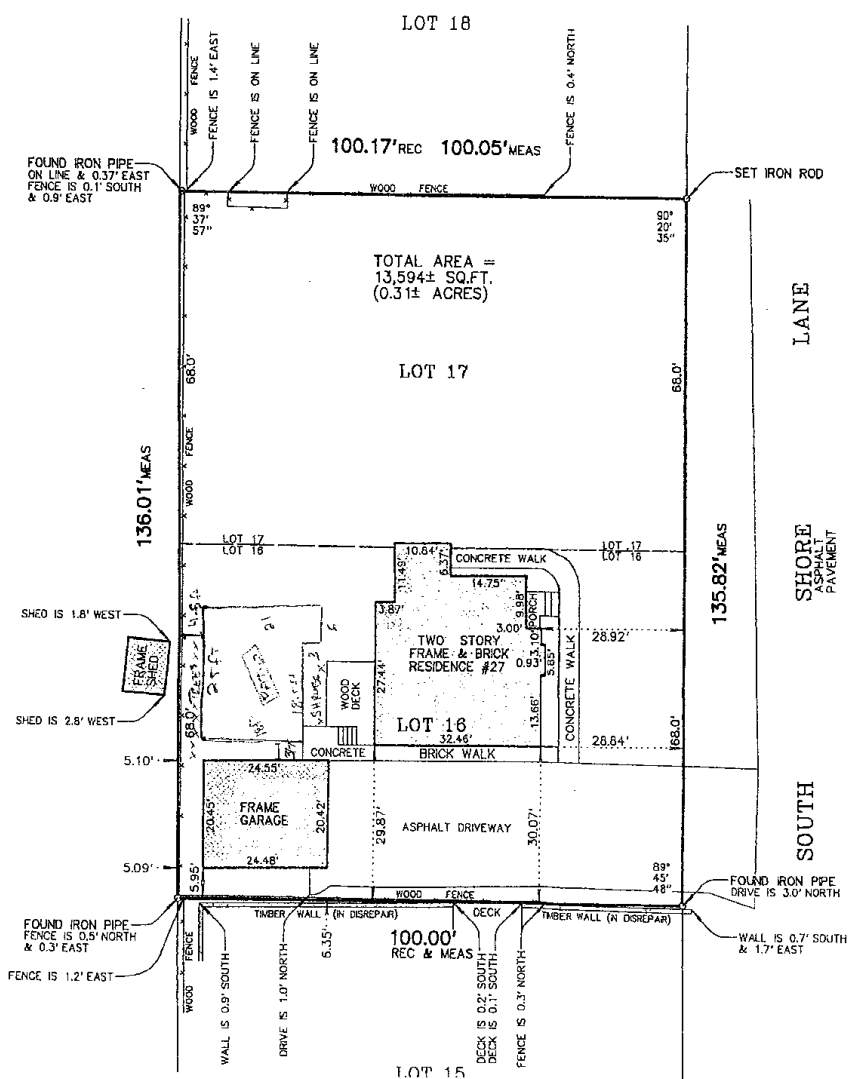
PLAT OF SURVEY

LOTS 16 AND 17 IN FROELICH'S SOUTH SHORE SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, AND THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF, RECORDED NOVEMBER 14, 1929 AS DOCUMENT 346314, IN BOOK "V" OF PLATS, PAGE 7, IN LAKE COUNTY, ILLINOIS.

COMMONLY KNOWN AS: 27 SOUTH SHORE LANE, LAKE ZURICH, IL 60047
 PERMANENT INDEX NUMBER: 14-19-201-028

PHONE: 84

jims@compassalt



Date: 5/5/21

I, David Maurer, property owner/manager of South Shore Village in Lake Zurich, IL consent to allowing Nate and Lauren Gustin of 27 S Shore Ln, Lake Zurich, IL to construct the patio/terrace that is sketched and attached on the following page. I acknowledge that this patio will encroach within the 20 feet of the rear property line and have no objection to this construction or usage as it is sketched on the following page.

Sincerely,

David Maurer (print name)David Maurer (signature)

WARRANTY DEED
ILLINOIS STATUTORY
INDIVIDUAL

FIRST AMERICAN TITLE
FILE # 2951292

Preparer File: 2951292
FATIC No.: 2951292

THE GRANTOR(S) Richard E. Butt, a married person, of the Village of Island Lake, County of McHenry, State of IL for and in consideration of Ten and 00/100 Dollars, and other good and valuable consideration in hand paid, CONVEY(S) and WARRANT(S) to:
NATHAN: Gustin and Lauren^W Gustin, husband and wife, of 55 South Vail Ave. Apt 813 Arlington Heights, IL 60005 of the County of Cook, not as Joint Tenants or Tenants in Common but as Tenants by the Entirety, all interest in the following described Real Estate situated in the County of LAKE in the State of IL, to wit:

LOTS 16 AND 17, AND AN UNDIVIDED 4/63RDS INTEREST IN LOT C, IN FROELICH'S SOUTH SHORE SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, AND THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 14, 1929 AS DOCUMENT 346314, IN BOOK "V" OF PLATS, PAGE 7, IN LAKE COUNTY, ILLINOIS.

- This is not homestead property.


SUBJECT TO:

Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Permanent Real Estate Index Number(s): 14-19-201-029 14-19-201-028

Address(es) of Real Estate: 27 South Shore Lane
Lake Zurich, IL 60047

Dated this 10th day of April, 2019.


Richard E. Butt



First American
Title Insurance Company

Warranty Deed - Individual



Community Development Department
 505 Telser Road
 Lake Zurich, IL 60047
 P: (847) 540-1696 F: (847) 726-2182
 www.LakeZurich.org
 Permits@LakeZurich.org

Permit Application

Date of Application

4-27-2021

Project Information

Property Address: 27 South Shore Lane
 Type of Project: Brick patio Business Name: _____
 Owner's Name/Address: Lauren Gustin (For commercial/industrial applications only)
 (If different from above) Owner's Phone: 1-630-605-3626
 Value of proposed construction/improvements: \$ 10,865.00 Owner's Email: _____

Description of Work

Install Brick Unilock Patio.

Contractor Information

Contractors are required to be registered with the Village of Lake Zurich. Please refer to the Contractor Registration Application.

General Contractor: Carlos Nicoli Phone: 847-417-8505
 Address: 952 N. Hainesville Rd. E-mail: jennschli@earthlink.net
 Other Contractor: _____ Type: _____ Phone: _____
 Address: _____ E-mail: _____
 Other Contractor: _____ Type: _____ Phone: _____
 Address: _____ E-mail: _____

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Printed Applicant Name: _____ Phone: _____
 Applicant Signature: _____ Owner or Contractor
 Property Owner Signature: _____ (Please Select One)

Application must be signed by the property owner. A signed letter of authorization/contract from the property owner must be submitted with the application in lieu of signature on application.

Mayor of Lake Zurich Signature

Notary



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT
Building and Zoning Division

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

**Zoning Department
Plan Review**

Date: April 29, 2021

Address: 27 S SHORE LN
LAKE ZURICH, IL 60047

Project: Patio

Review by: Tim Verbeke
Planner

Ref Codes: 2012 International Building Code, Village of Lake Zurich Amendments, Zoning Code

A zoning review of the above noted project has been completed. The plans are NOT APPROVED due to the following conditions/comments:

- 1.) On the Plat of Survey show all existing structures with the proposed location of the patio and the setbacks (all sides).
- 2.) Patios cannot be placed within 20 feet of any front, corner side, or rear lot line, and not within 5 feet of any interior side lot line.

CARLOS NICOLI
C&C
952 N. HAINESVILLE RD.
ROUND LAKE IL 60073
847-270-9148
847-417-8505

4-27-2021

SCOPE OF WORK
LAUREN GUSTIN
27 SOUTHSORE LANE
LAKE ZURICH IL
1-630-605-9626

SCOPE OF WORK:
INSTALL PATIO (SEE PLAT DRAWING)
UNLOCK BRICK PAVERS
BRUSSELS
APPROX. 564SF
SUPPLY GRAVEL (MINIMUM 6"-12" BASE)
SUPPLY SAND (1 - 1 ½ BEDDING)
INSTALL BASE IN 4" LIFTS
SUPPLY AND INSTALL EDGING
ALL AREAS TO BE COMPACTED
INSTALL PVC

CONTRACTED PRICE \$10,865.00

CARLOS NICOLI



Thank You for Your Payment - Illinois: Village of Lake Zurich

5/27/2020 1:54 PM Central Standard Time

Customer Name JENNIFER SCHLIEVE

Effective Date

5/27/2020

Approved 20012425

Item

Contractor Registration

\$110.00

Subtotal:

\$110.00

Transaction Fee: Checking ***** 9484

\$0.50

Total Charged to:

\$110.50

Checking ***** 9484

Total Amount Paid:

\$110.50

Collection Mode: Web

Payment Details

Contractor Registration

Name of Contact Person: JENNIFER SCHLIEVE - Cell or Day Time Phone Number: 8472709148 - Contact Email: jennschlieve@sbcglobal.net -

Company Name: C&C Snowplowing and Brickpaving - JENNIFER SCHLIEVE - \$110.00

A Transaction Fee has been included in the total amount paid for this transaction.



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT
Building and Zoning Division

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

To: Tim Verbeke, Planner
From: Jodi McCarthy, Senior Project Manager: Manhard
Date: June 24, 2021
Re: 27 South Shore – Variation

With the info available on the Lake County GIS and the provided plat, I would not object. It is not in a floodplain or near a wetland. There does not appear to be any defined swale in their rear yard that would be filled as part of the work, and we would caveat any review with requiring that they maintain existing drainage patterns.

They may not construct on any existing easements or utilities that may not be included on the plat.



**Village of Lake Zurich
Utilities Division of
Public Works**

Memo

To: Tim Verbeke, Planner
From: Betty Harrison, EQC Supervisor
Date: July 9, 2021
Re: July Commission Meeting

1. 27 S Shore Patio Variation
 - No concerns from Public Works



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT
Building and Zoning Division

305 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

Zoning status and review of deck

The property is located in one of the older residential subdivisions that was platted in 1929. Parcels on the lot were approx. 6800 sq. ft.

35 South Shore lane was granted a variation for a patio in October 2009 (Ordinance 2009-10-662)

House is approx. 38.5 from rear lot line

Deck is approx. 10 feet deep

Remaining back yard – 28.5 feet between deck and rear lot line

Amount of rear yard by code remaining for a patio is $28.5 - 20 = 8.5$ feet – (not enough)

Proposed

Deck is $21+3 = 24$ feet wide at max

(3-foot return – to allow space between deck and patio Net usable is 21 feet)

Amount of encroachment is $24 - 8.5 = 15.5$ feet

Rear yard remaining is $28.5 - 24 = 4.5$ feet (Garage is approx. 5 to 5.1 feet from rear lot line).

9-3-11: BULK, SPACE, AND YARD REQUIREMENTS:

E. Exceptions And Explanatory Notes:

3. Lot Areas In R-5 District: Many lots in the R-5 district were platted and developed at times when applicable regulations permitted lot areas smaller than 10,000 square feet. Subsections B1a, C1a, and C2a of this section establish such lots as permitted in the R-5 district. The regulations of subsections B1a, C1a, and C2a of this section shall not be interpreted, construed, or applied in any way to authorize the creation of any lot, whether by subdivision or any other means, the area of which is less than 10,000 square feet; provided, however that the minimum lot area shall be 5,400 square feet for lots that, as of January 1, 2006, abut South Shore Lane and are classified in the R-5 district. No alteration or addition of any kind shall be allowed to encroach into any established required front, corner side, or side yard/setback lines.

6. Specified Structures And Uses In Required Yards: The following structures and uses, except as limited below, may be located in any required yard:

h. Terraces, but not within 20 feet of any front, corner side, or rear lot line, and not within 5 feet of any interior side lot line; and



At the Heart of Community

OFFICE OF THE VILLAGE MANAGER

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

AGENDA ITEM

6D

MEMORANDUM

Date: July 27, 2021
To: Ray Keller, Village Manager
From: Kyle Kordell, Assistant to the Village Manager
Subject: Disposal of Surplus Property

Issue: Staff has identified various pieces of equipment that are not in working order, would require repairs in excess of present market value, or are obsolete. This equipment is therefore no longer useful and should be disposed of in accordance with Illinois Municipal Code 65 ILCS5/11-76.4

Analysis: The surplus equipment listed in Exhibit A has been stripped of any useful value, is of no further use to the Village and will be disposed of as indicated.

Recommendation: Staff recommends that the Village Board approve the Ordinance declaring the listed equipment no longer necessary.

w/Attachments: Ordinance Authorizing Disposal of Village Property

VILLAGE OF LAKE ZURICH
ORDINANCE NO. 2021-08-_____



AN ORDINANCE AUTHORIZING DISPOSAL OF SURPLUS PROPERTY OWNED BY
THE VILLAGE OF LAKE ZURICH

WHEREAS, pursuant to 65 ILCS 5/11-76.4 and in the opinion of a simple majority of the corporate authorities holding office in the Village of Lake Zurich Lake County, Illinois, ("Village") it is no longer necessary, useful, or for the best interests of the Village to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and the Board of Trustees of the Village of Lake Zurich to dispose of said personal property in the manner described in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County and the State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Disposal of Surplus Property. The President and Board of Trustees find that the personal property described as follows in **Exhibit A** by this reference incorporated into this Ordinance (the "Property") is no longer necessary or useful to the Village, and thus the Village Manager for the Village of Lake Zurich is hereby authorized to direct the sale or disposal of the property in the manner most appropriate to the Village consistent with 65 ILCS 5/11-76.4. The property shall be sold "as is."

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of August, 2021.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of August, 2021.

By: _____
Thomas Poynton, Village President

ATTEST:

Kathleen Johnson, Village Clerk



EXHIBIT A
Disposal of Surplus Equipment
August 2, 2021

<u>Quantity</u>	<u>Description</u>	<u>Estimated Value</u>
<u>Public Works Department:</u>		
1	2008 Ford F550 Dump Truck	\$3,000
1	Holmatro 2060PU Rescue Pump	\$0
1	Honda Generator Light EM650	\$0
1	Honda Generator Light EU1000	\$0
1	Subaru R1100 Generator	\$0
1	Subaru 3200W Generator/Invertor	\$0
1	Subaru PKX201T 2" Trash Pump	\$0
1	Pondstar PB7 Dewatering Pump PB7	\$0
12	Spare Tires	\$0
6	Unmounted Tires	\$0
	Robin Air 75700 Coolant Recycler	\$0
6	Alternators	\$0
1	Starter	\$0
1	Pro-Tec Shoring System	\$0
1	MillerMatic 200 Welder	\$0
1	John Deere 544G Loader	\$15,000
1	OTC HD Code Reader	\$0
3	Motorola Radios	\$0
<u>Village Hall:</u>		
6	Shure MX400 Wired Desktop Microphone	\$150

####



At the Heart of Community

FINANCE DEPARTMENT

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

AGENDA ITEM

6/17

Date: July 27, 2021
To: Ray Keller, Village Manager
From: Michael Duebner, Acting Finance Director
Subject: **Tyler Technology Agreement Addendum**

Issue: The software support and maintenance agreement (SSMA) for the shared Police Records Management System (RMS) needs to be amended to address a negotiated payment schedule.

Analysis: The Village founded a records management consortium in April 2015 on behalf of the Village and neighboring communities and contracted with Tyler Technology, then New World Systems, to provide an RMS solution. The initial 5-year contract for licenses, installation and support was folded into a lease agreement with costs shared based on population numbers by the member communities. The lease has been fully paid with SSMA remaining as the ongoing commitment to Tyler Technologies by the Village to operate the RMS system.

The final lease payment and first SSMA payment would have occurred in the same fiscal year causing a hardship for member communities. Staff negotiated a discounted price and deferment of the balance of \$30,000 payable in equal installments in 2022, 2023 and 2024. Lake Zurich's annual share will be \$3,077 in addition to the SSMA share of \$19,292 which is subject to increases.

Recommendation: The approval of the software support and maintenance agreement addendum with Tyler Technology in the amount of \$30,000, payable over three years and shared among consortium member agencies.

Attachment: Tyler Amendment



AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date"), by and between Tyler Technologies, Inc. with offices at One Tyler Drive, Yarmouth, Maine 04096 ("Tyler") and the Village of Lake Zurich, IL ("Client").

WHEREAS, Tyler and the Client are parties to a support agreement dated April 30, 2020 ("Agreement");

WHEREAS, Tyler has issued to Client a credit of \$39,167.99 that has been applied to invoice(s) #130-17407 and #130-17947;

WHEREAS, Tyler will recoup \$30,000.00 of the \$39,167.99 credit in equal installments over the next three (3) annual maintenance and support billing cycles of the Agreement; and

WHEREAS, Tyler and Client desire to amend the terms of the Agreement as provided herein.

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. As of the Amendment Effective Date, Tyler will add \$10,000.00 to Client's annual maintenance and support renewal invoices for each of the next three (3) years.
2. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
3. Except as expressly indicated in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below.

Tyler Technologies, Inc.

Village of Lake Zurich, IL

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____





At the Heart of Community

VILLAGE MANAGER'S OFFICE

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

AGENDA ITEM

6
H

Date: July 27, 2021
To: Ray Keller, Village Manager
From: Kyle Kordell, Assistant to the Village Manager
Copy: Michael Duebner, Director of Management Services
Subject: **Comprehensive Fee Schedule – NSF Fees**

Issue: In December 2018, Title 13 was added to the Lake Zurich Village Code as a Comprehensive Fee Schedule to provide a single convenient location for a list of all fees and fines that have been codified into the Village Code over several decades. Staff recommends adding a line for non-sufficient funds fee of \$35.

Analysis: The proposed Ordinance formalizes a fee for payments that are returned by financial institutions for various reasons. The proposed non-sufficient funds (NSF) fee of \$35 would be applied as needed for returns resulting from non-sufficient funds, declined direct debits, cancelled checks, stopped payment or credit card charge backs.

Recommendation: Ordinance Amending Title 1 and Title 13 of the Village Code.

ORDINANCE NO. 2021-08-_____

**AN ORDINANCE AMENDING CHAPTER 7 OF TITLE 1 OF THE LAKE
ZURICH MUNICIPAL CODE REGARDING NON-SUFFICIENT FUND
FEES AND AMENDING THE TITLE 13 COMPREHENSIVE FEE
SCHEDULE**

WHEREAS, a Comprehensive Fee Schedule was created in December 2018 via Ordinance #2018-12-279 to create a unified fee schedule to increase transparency of municipal fees and make it easier to amend fees as part of the budget cycle as necessary; and

WHEREAS, the attached fines and fees included in the Comprehensive Fee Schedule are directly related to the costs reasonably necessary to provide municipal services; and

WHEREAS, the Village desires to formalize a non-sufficient fund (NSF) fee at the point of transaction for payments that are returned by financial institutions for various reasons such as non-sufficient funds, declined direct debits, cancelled checks, stopped payment or credit card charge backs.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: ADOPTION AND INCORPORATION OF RECITALS. The foregoing recitals are hereby incorporated into this Ordinance as the findings of the Mayor and Board of Trustees.

SECTION 2: APPROVAL OF ADDITIONS TO TITLE 1 OF THE VILLAGE MUNICIPAL CODE. The Board of Trustees, pursuant to the authority vested in it under the laws of the State of Illinois and the Lake Zurich Municipal Code, hereby approves the following amendments to Chapter 7 of Title 10 of the Lake Zurich Municipal Code, specifically as follows:

CHAPTER 7 OF TITLE 1

1-7-7: NON-SUFFICIENT FUND (NSF) CHECK FEE

A. The Village hereby sets a NSF fee for any declined direct debit or cancelled check or stopped payment transaction or credit card charge back involved in any payment received from any customer, subscriber, or resident for payment of any obligations to the Village. This shall include any transaction involving non-cash payment to the Village.

B. The NSF fee defined herein shall be separate from and supplemental to any other charge(es) that may be assessed by any financial institution or other entity involved in the financial transaction.

C. The NSF fee shall be set forth in title 13, chapter 1 "Fee Schedule" of this Code.

SECTION 3: APPROVAL OF ADDITIONS TO TITLE 13 OF THE VILLAGE MUNICIPAL CODE. The Board of Trustees, pursuant to the authority vested in it under the laws of the State of Illinois and the Lake Zurich Municipal Code, hereby approves the following amendments to Title 13 Section 1 the Lake Zurich Municipal Code, specifically as follows:

SECTION 1 OF TITLE 13

ADMINISTRATION

Code Section	Subject	Fee/Fine
1-3-2	General penalty	\$25.00 - \$750.00
1-6-14E2	Code of conduct conviction of elected officials and Village Clerk, Trustees, and President:	
	Each violation	\$100.00 - \$500.00
	Subsequent conviction for same violation	\$250.00 - \$500.00
1-8-18	Adjudication hearing violations:	
1-8-18A	Standing, parking, vehicle condition - fine	\$25.00
	Standing, parking, vehicle condition - late penalty	50.00
	Automated traffic law violation - fine (red light camera)	100.00
	Automated traffic law violation - late penalty (red light camera)	100.00
	Violation of title 3, 4, 5, 7, 8, 9, 10, 11 of this Code - fine	750.00
	Violation of title 3, 4, 5, 7, 8, 9, 10, 11 of this Code - late penalty	750.00
1-8-18B	Standing, parking, vehicle condition - violation penalty	5.00
	Automated traffic law violation or violation of title 3, 4, 5, 7, 8, 9, 10, 11 of this Code penalty	40.00

1-8-18C1	Late penalty for failure to complete traffic education program	Not to exceed \$10.00
1-7-7	Non-sufficient funds (NSF) Check Fee	\$35.00

SECTION 4: SEVERABILITY. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 5: CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

PASSED this ____ day of August, 2021.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of August, 2021.

Mayor
Tom Poynton

ATTEST:

Village Clerk Kathleen
Johnson



At the Heart of Community

PARK AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

AGENDA ITEM

8A

MEMORANDUM

Date: July 26, 2021

To: Ray Keller, Village Manager

From: Bonnie Caputo, Recreation Director
Michael Duebner, Management Services Director

Subject: **Park and Recreation External Special Event Request, Bushel of Apples Fall Fest**

Issue: The Park and Recreation Department would like consideration to partner with Phase Three Brewing Company, LLC. to offer a Fall special event for our community at Paulus Park on Saturday, October 2nd and Sunday, October 3rd. This would continue to meet the Village's Strategic Goal to enhance our community image and positive interactions through special events. According to Special Events guidelines, private events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Park and Recreation Advisory Board and the Village Board of Trustees.

Analysis: The Park and Recreation Department has received an event application from Phase Three Brewing Company LLC., a Lake Zurich brewery, to operate a Fall event to promote their special beer release and local brews at Paulus Park on Saturday, October 2nd from 11am-9pm and Sunday October 3rd from 11am-6pm. The event will also include some food trucks as well as family friendly event activities such as face painting, a pumpkin patch and magician for younger fest goers. The event will be free admissions with attendees to purchase food, beer and packaged beer to go.

Phase Three is aware of the other Village Board approved event proposal, Jack O'Lantern World, for use of the grounds the entire month of October by All Community Events, Inc., another local Lake Zurich business. Both businesses have agreed to work together for the first weekend in October potentially sharing food trucks and utilizing Phase Three brews to streamline operations.

The proposal includes the use of the North west end of the property for the event setup and operations, use of electric and the restroom facilities (to be stocked and cleaned by All Community Events, Inc. and Phase Three Brewing for the first weekend in October). Phase Three Brewing Co. will also be partnering with proceeds to go to the Greater Chicago Food Depository.

Recommendation: The Park and Recreation Advisory Board recommends approval of the Phase Three Brewing Company, LLC. request to utilize the Paulus Park property for their Bushel of Apples Fest on Saturday, October 2nd and Sunday, October 3rd.

w/Attachments: Special Events Application and Presentation

Village of Lake Zurich Park & Recreation Dept | 200 S. Rand Road, Lake Zurich, IL 60047 | 847.438.5146 | LakeZurich.org



VILLAGE OF LAKE ZURICH

SPECIAL EVENT POLICIES



I. SPECIAL EVENT APPLICATION PROCESS

The Village of Lake Zurich has a variety of parks and facilities available for your event. A Special Event Application is required for any public event held on Village property. While there are several Village departments involved in the special event process, this policy centralizes the administration of special events with the Village of Lake Zurich's Park & Recreation Department. Events held on private property that do not utilize any Village services, do not require a Special Event Application with the Park & Recreation Department. (Block party application requests must be obtained and processed through the Village Manager's Office.)

- A | Application Intake** - The Park and Recreation Department staff shall be responsible for intake of Special Event Applications and dissemination to appropriate Village staff for review and approval. Liquor license applications shall be filed at Village Hall (please refer to section I.H.). Any additional permit applications such as sales, tents, etc. shall be filed with the Community Development Department.
- B | Returning Events** - Events returning to the Village of Lake Zurich year to year (consecutive years) have priority registration provided their application has been submitted to the Village of Lake Zurich's Park & Recreation Department by December 21st (year prior to event date).
- C | Application Approval** - The Village will issue an approval or denial no later than sixty (60) days after the application date whenever possible. Preliminary approval may be given, allowing the applicant to advertise the event, with final details to be worked out with staff.
- D | Application Denial** - Staff reviews an application and denies the application, it shall state in writing the reasons for denial. An appeal of that decision may be made to the Village Manager, whose decision shall be final.
- E | Runs/Walks** - For runs or walks the applicant must file the appropriate application paperwork with the Park & Recreation Department at least ninety (90) days prior to the event submitting a map with the application, showing the proposed route. In addition, if any streets are proposed to be closed or partially closed, the applicant must provide written notification to all residents and businesses along the routes at least fourteen (14) days prior to the event. The Park & Recreation Department can provide the applicant with the effected routes that need to be notified.
- F |** Applications for special event runs and walks that require full or partial road closures are to be scheduled on Sunday mornings to be completed no later than 12pm. In addition, the Village reserves the right to schedule no more than one (1) walk/run per month. Exceptions must be heard and recommended by the Park Advisory Board as well as approved by the Village Board or Village Manager.



- G** The applicant is responsible for any public safety and costs associated with the street closures (IDOT, police and/or fire department presence, barricades, etc). The Village of Lake Zurich will invoice for services associated with the event after the event.
- H** **Liquor Licenses (Available for LZ Residents & LZ Businesses/Organizations Only)** - For events where alcohol is served, applicants must also obtain a permit from Village Hall (must be filed at least 30 days out from the event) and obtain liquor liability insurance (listing the Village as additionally insured) in addition to completing the Special Event Application. Liquor license approval is a separate process from the Special Event Application, with its own fees and regulations. For further information, please visit: <http://www.lakezurich.org/637/Liquor-Gaming-Licenses>
- I** **Meetings** - Village staff is happy to meet with applicants to discuss event details if needed. Contact the Village's Park & Recreation Manager in the Park & Recreation Department to request a meeting. There may also be instances where Village staff requires a meeting with the applicant. New event applicants are required to present their event proposal to the Park Advisory Board and may additionally be asked to present to the Village Board. Failure to attend a requested meeting may result in denial of the application.
- J** **Site Plan** - The Village may require submittal of a site plan showing the event grounds and the location of tents, vendors, portable toilets, and other structures. Failure to produce site plans upon request may result in denial of the application.
- K** **Unpaid Invoices Due the Village** - Any past due fees/invoices owed to the Village may result in denial of the event application and/or future Special Event requests.

II. EVENT REQUIREMENTS

All Special Event permittees must adhere to the following rules and regulations. Failure to do so may result in the applicant being held responsible for any damages, and/or denial of future event applications.

- A** **Public Safety Personnel** - While the presence of public safety personnel (police/fire/medical/public works/park and recreation) may not be required at all special events, it shall be the discretion of the Park & Recreation Manager as to whether or not, and how many, city police and/or fire officials will be required. The applicant/organization will be responsible for payment of public safety personnel service. If an event is cancelled with less than 72 hours' notice, the applicant/ organization will be responsible for paying two hours' pay per safety personnel per contract requirements. Applicants are not allowed to provide their own public safety staff (police/fire/medical) without prior approval of the Village Manager. If you would like a cost estimate for services please reach out to the Recreation Director upon submitting your application.



- B | Event Equipment** - All necessary event equipment such as tables, chairs, tents, generators, barricades, etc. are to be furnished. Any necessary permits must be applied for by the applicant/organization. The Village does have a small inventory of equipment that, if available, can be rented for a fee. All equipment rented through the Village will be inspected before and after event use. Applicant/organization is responsible for any damages sustained to Village equipment.

- C | Liability Insurance** - The applicant must provide proof of liability insurance naming the Village of Lake Zurich as an additionally insured. You may use an insurance agent of your choice. An acceptable certificate of insurance must be submitted no later than 14 days before the event date. See Section III "Liability Insurance Requirements" for the required language.

- D | Restroom Facilities** - All outdoor events shall provide adequate restroom facilities (i.e. portable toilets) including handicapped-accessible facilities per ADA requirements. Restroom placement shall not impede sidewalk traffic and should be placed in proper locations.

- E | Digging & Staking** - Digging or staking into paved areas, including roadways, sidewalks, and public parking areas, is not permitted. Digging or staking into non-paved ground shall be cleared through JULIE in order to avoid damage to underground utilities. The Applicant Organization is responsible for contacting JULIE (1-800-892-0123, or dial 811) prior to event set-up. The date and time that you are legally allowed to begin your excavation will be 48 hours/2 business days from the time that JULIE processes your request but no more than 14 days after receipt of confirmation. The applicant will be responsible for the cost of any damages to underground utilities, including irrigation lines.

- F | Electrical & Water Hook Up** - The applicant must adapt to electrical power available on-site, or provide their own generator (needs to be grounded and inspected). Village fire hydrants may be used as a water source for a fee. It is the responsibility of the applicant to provide acceptable hoses for potable water usage (which meet Health Department requirements).

- G | Inspections** - The event location is subject to all building, plumbing, mechanical, electrical, and fire codes. It is the permittee's responsibility to schedule an inspection by any and all required inspectors and pay the required inspection fee(s). The Village of Lake Zurich's building and zoning department requires an inspection of assembly tents as well as fire retardant certificates (tents larger than 10x10).

- H | Event Setup & Tear Down** - For events utilizing any public roadway, no tents, booths, vendors, or equipment shall be set up in the roadway prior to 5am the day of the event. (Set-up of tents, booths and other event equipment on park property may occur the day prior with approval from the Recreation Manager. Clean-up of these materials are to be immediately after event unless prior authorization is received.) All signs, tents, booths, vendors, and equipment must be removed from the roadway no later than 1pm the day of the event unless prior authorization is received.



- I | Site Clean Up & Trash Disposal** - The applicant shall be responsible for clean-up of sites after the event. This includes the removal of trash from the site. Applicants shall provide their own Dumpster (if Village dumpster is not on-site or trash exceeds dumpster capacity). The Village shall have the right to enforce cleanup measures, including but not limited to entry and cleaning of property by Village personnel with costs charged to the applicant. Village staff may require a walk-through after the event to ensure proper clean-up. In the case of recurring problems with clean-up of an event, the Village may require a cash deposit prior to event approval or deny the issuance of an event permit.
- J | Merchandise Sales** - Sales of all merchandise for Special Events must have prior approval (permit may be required) and be out of the public right-of-way, unless prior authorization is received.
- K | Compliance with all Regulations** - Special Event applicants/organizations are responsible to ensure that all applicable laws and ordinances are followed. Failure to comply with all Village ordinances, rules and regulations may result in the denial of future Special Event requests.

III. LIABILITY INSURANCE REQUIREMENTS

You may contact an insurance agent of your choice to obtain liability insurance coverage. (Check out imarisk.org, click on TULIP for coverage limits.) Please inform your insurance agent that the wording on the certificate must read:

"The Village of Lake Zurich, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof; it is understood and agreed that by naming the Village of Lake Zurich as additional insured, coverage afforded is considered to be primary and any other insurance the Village of Lake Zurich may have in effect shall be considered secondary and/or excess."

If you would like to take out proper insurance policy from the Village of Lake Zurich's Risk Management Agency, IRMA, please follow these instructions:

1. Go to imarisk.org (Intergovernmental Risk Management Agency)
2. Click on TULIP on the left hand side of the screen (Tennant User Liability Insurance Program)
3. Click on 'Click here To Obtain a Quote for a Non-Sports Event'
4. Fill out quote application
5. An automated quote will generate.
6. Continue to fill out information for the application
7. Address information of the Village venue needs to be provided.
8. Application will be e-mailed to you - a copy must accompany your application one week prior to the event. (Deliver to The Paulus Park Barn, Attn. Recreation Manager, 200 S. Rand Road, Lake Zurich, IL 60047).



SPECIAL EVENT APPLICATION & AGREEMENT

EVENT SUMMARY

Event Name Bushel of Apples Fall Fest - Phase Three Brewing Co. // Affy Tapple // Greater Chicago Food Depository

Event Type/Purpose Beer Release // Community Fundraising Event

Event Date(s) 10/2 - 10/3 Event Start/End Time 10/2 - 11am - 9pm // 10/3 - 11am - 6pm

Event Location Paulus Park

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

APPLICANT INFORMATION

Organization Name Phase Three Brewing Company, LLC

Applicant's Name/Responsible Party Evan Morris

Organization/Applicant/Address/City/State/Zip 932 Donata Ct. Lake Zurich, IL 60047

Applicant Phone Numbers 847-338-0071

Applicant E-Mail Address evan@phasethreebrewing.com

Contact Name & Phone Number During Event Evan Morris - 847-338-0071

*Representative must be on site and available during event hours

EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Fall Fest Event with proceeds benefiting the Greater Chicago Food Depository.

Activities will include pumpkin patch, face painting, magician, and other family-friendly aspects. 2-3 licensed food trucks would be on-site.

Draft beer and packaged beer for to-go sales would also be available.

Village of Lake Zurich Park & Recreation Dept | 200 S. Rand Road, Lake Zurich, IL 60047 | 847.438.5146 | LakeZurich.org



Approximate number of people expected at event 400-500

Is this a returning event to Lake Zurich or first time event? Last year event was held at our business location.

Will there be food concessions at the event? Yes *Contact the Lake County Health Dept. for requirements*

Will there be inflatables/bounce houses at the event? No
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? TBD
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (**only for LZ residents + LZ businesses/organizations**) at the event? Yes If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # 10 Location: Paulus Park

Will there be assembly tents/canopies erected at the event? Yes
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? Yes

Are you requesting the closure of any streets? If so, provide street names and include a map

No

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) Yes, electric and water

Does the applicant/organization owe any outstanding invoices to the Village? No
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes!

Note your event's website address, if you'd like that included www.phasethreebrewing.com

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature Evan Morris

Date 5/14/2021



WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Signature *Evan Morris*

Date 5/14/2021

FOR OFFICE USE ONLY

Date application received _____

Application approved or denied by _____

Date paid _____ Amount _____ Check/Cash/Credit _____

Certificate of Insurance received by _____

Raffle Permit received by _____

Liquor License received by _____

Tent Permit received by _____

JULIE contacted _____



VILLAGE OF LAKE ZURICH PARK RULES

VOLZ PARKS ARE OPEN DAWN TO DUSK

PARK SHELTERS

There are many picnic shelters throughout our parks. All shelters are available for reservations. If a shelter has not been reserved (noted by a posting at the shelter site), it is available on a first come, first serve basis. Electricity is available only at select locations; generators are not allowed in any of our parks without the permission of the Park and Recreation Department (certificate of insurance required). There is no water available at any of the shelters. Please contact the Park and Recreation Department to reserve a shelter.

RESTROOM FACILITIES

Only certain parks have restroom facilities or portable toilets during the summer season (May -September). Paulus and Breezewald parks have indoor restroom facilities on the park property (on a locked timer opened dawn to dusk).

ALCOHOL

Available to Lake Zurich Residents Only. No alcoholic beverages of any kind are permitted. This prohibition may be waived ONLY IN THE EVENT of a special event or shelter rental for qualified adults who pay the non-refundable fee per event to allow them to be added to the Village of Lake Zurich's insurance policy as an additional insured or by providing a Certificate of Insurance. This Certificate must be for \$2,000,000 Host Liquor Liability with the Village of Lake Zurich added as an additional insured through the homeowner's insurance. Your permit will indicate whether alcohol is allowed or not. If any underage drinking is present, beach and security staff will be required to contact the police. For more information, please visit: lakezurich.org/637/Liquor-Gaming-Licenses

OPEN FIRES

Fires are only permitted in the shelter grill. Bonfires are not allowed in the park or on the beach. Charcoal is only to be used in the grills provided at the shelter. Gas and propane grills are allowed. The grills base must be at least 24 inches from the surface on which it rests; grills are not permitted on picnic tables. Coals must be thoroughly extinguished, cooled and disposed of in disposal receptacles NOT garbage cans. All fires must be carefully supervised and extinguished before the group leaves the site.

FIREWORKS

No fireworks allowed at any time.



PETS

No dogs or pets are allowed. Please refrain from feeding wildlife.

VEHICLES

No vehicles are allowed in any of our parks (park pathways, grass, etc.) except for the parking lots. Driving through the park is prohibited. Motor vehicles left in the parking lot after the park closes will be towed.

CLEAN UP

All trash and garbage must be placed in appropriate receptacles. No glass of any kind is allowed on park grounds.

SWIMMING

For parks near the water, swimming is only allowed in the designated beach areas when a lifeguard is on duty. Beach admission is by a pass or daily fee at Paulus Park only. (Breezewald Park is open to residents with proof of residency or pass holders). Please contact the Park & Recreation Department for further information.

FISHING

Fishing is allowed on Lake Zurich. Anyone over 15 years old requires an Illinois fishing license and must have it on their person when fishing. Fishing in the swimming area is prohibited.

SOUND

Loudspeakers, public address systems, musical instruments, bands or amplified equipment are not allowed without the permission of the Park and Recreation Department (certificate of insurance required).

SPECIAL EQUIPMENT

Inflatables, rides, porta-potties, tents, etc. are not allowed in our parks without permission of the Park and Recreation Department (certificate of insurance/permits are required). The use of metal detectors, golfing, or use of hardballs is not permitted within the park areas.



FIREARMS OR OTHER WEAPONS

No person shall carry, use or discharge any firearm or other weapon causing a projectile of any sort to travel through the air in any public park. Police and staff will enforce.

CATERING

No caterers are allowed to stay on site in our parks without permission of the Park and Recreation Department (certificate of insurance/permits are required). We do work with a seasonal caterer at Paulus Park. Please contact the Park and Recreation Department for further information.

BOATING

The Village of Lake Zurich is only permitted to sell non-motorized boat permits to Lake Zurich residents during the boating season. Watercrafts include but are not limited to: Kayaks, Canoes, Paddle Boats, Row Boats, and Long Boards. Inflatable crafts are not permitted. All crafts must stay in the No Wake area of Lake Zurich, wear a PFD, carry a whistle for emergencies, and review the rules of the lake. Daily usage permits for non-power watercraft access may be purchased for \$5 and are available at the Paulus Park Barn during normal business hours, Monday-Friday, 8:30am-4pm, or at Paulus Park Beach during the listed hours of operation. Daily permits are required and boating violators are subject to fines.

To report any safety or emergency repairs, please contact the Park & Recreation Department at 847-438-5146. To report any suspicious activity, please call 9-1-1.

