VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street

Monday, August 2, 2021 7:00 p.m.

AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**
    This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and 5 minutes per speaker.

5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
    (This is an opportunity for the Mayor to report on matters of interest to the Village.)

    A. National American Miss Illinois Teen Hannah Etienne

    B. Illinois High School Association State Champion Jake Myers

    C. Oaths of Office for Fire Department Leadership

        ▪ Deputy Fire Chief Joe Christopherson
        ▪ Captain Terry Johnston
        ▪ Captain Lee Kammin
        ▪ Lieutenant Chris Hedquist
        ▪ Lieutenant Spencer Cornell

6. **CONSENT AGENDA**
    (These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

A.   Approval of Minutes of the Village Board Meeting, July 19, 2021

B.   Approval of Semi-Monthly Warrant Register Dated August 2, 2021 Totaling $1,864,366.16

C.   Ordinance Granting Relief from Residential Rear Yard Setback Requirements for a Terrace at 27 South Shore Lane (Assign Ord. #2021-08-425)

Summary: The property owners of 27 South Shore Lane filed a zoning application to allow for the construction of a patio terrace within the required 20-foot rear yard setback. The Planning and Zoning Commission held a public hearing on July 21, 2021 to consider this application and voted 4-0 in favor of recommending approval of the variation to allow for the construction of the terrace.

D.   Ordinance Authorizing Disposal of Surplus Property Owned by the Village of Lake Zurich (Assign Ord. #2021-08-426)

Summary: Staff has determined the items listed in this proposed Ordinance are no longer necessary, useful, or in the best interests of the Village to retain ownership. The Ordinance declares the property as surplus and authorizes the sale or disposal of the items.

E.   Agreement with Tyler Technology in the Amount of $30,000 Payable Over Three Years for Software Support and Maintenance of Police Records Management System

Summary: The Village founded a records management consortium in April 2015 on behalf of Lake Zurich and neighboring communities and contracted with Tyler Technology, then New World Systems, to provide an RMS solution. The final lease payment and first software support and maintenance agreement payment would have occurred in the same fiscal year, causing a hardship for member communities.

Staff negotiated a discounted price and deferment of the balance of $30,0000 payable in equal installments in 2022, 2023 and 2024. Lake Zurich's annual share will be $3,077 in addition to the software support and maintenance agreement share of $19,292, which is subject to increases.

F.   Ordinance Amending Chapter 7 of Title 1 of the Lake Zurich Municipal Code Regarding Non-Sufficient Fund Fees and the Amending Title 13 Comprehensive Fee Schedule (Assign Ord. #2021-08-427)

Summary: The proposed Ordinance formalizes a fee for payments that are returned by financial institutions for various reasons. The proposed non-sufficient funds (NSF) fee of $35 would be applied as needed for returns resulting from non-sufficient funds, declined direct debits, cancelled checks, stopped payment or credit card charge backs.

Recommended Action: A motion to approve the Consent Agenda as presented.

7. **OLD BUSINESS**
(This agenda item includes matters for action by the Board of Trustees).

   None at this time.

8. **NEW BUSINESS**
(This agenda item includes matters coming to the Board of Trustees for discussion and possible action).

   A. **Special Event Request for Phase Three Brewing Company Bushel of Apples Fest on October 2 and October 3, 2021 at Paulus Park** (Trustee Weider)

   Summary: Phase Three Brewing Company, a Lake Zurich business located on Donata Court, proposes a new special event for this autumn at Paulus Park on Saturday, October 2 from 11 am – 9 pm and Sunday, October 3 from 11 am – 6 pm.

   The Bushel of Apples Fest would promote their special beer release and local brews at Paulus Park with family friendly activities such as face painting, a pumpkin patch and magician for younger fest goers. The event would be free admissions with attendees to purchase food, beer to consume on premises and packaged beer to go.

   Phase Three Brewing is aware of Jack O'Lantern World, the other special event using the Paulus Park grounds the entire month of October by All Community Events, another local Lake Zurich business. Both businesses have agreed to work together for the first weekend in October, potentially sharing food trucks and utilizing Phase Three brews to streamline operations.

   Recommended Action: A motion to approve the special event request for Phase Three Brewing Company Bushel of Apples Fest on October 2 and October 3, 2021 at Paulus Park.

9. **TRUSTEE REPORTS**
(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees).

10. **VILLAGE STAFF REPORTS**
(This is an opportunity for the Village Manager or Department Heads to report on matters of interest to the Board of Trustees).

11. **ADJOURNMENT**

(Next regularly scheduled Village Board meeting on Monday, August 16, 2021)

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141

(TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.