

APPROVED MINUTES  
VILLAGE OF LAKE ZURICH

Board of Trustees  
70 East Main Street  
ELECTRONIC ONLINE MEETING



Monday, May 17, 2021 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Jonathan Sprawka, Trustee Greg Weider. Trustee Marc Spacone was absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Bane Thomey, Dir. of Innovation Michael Duebner, Acting Fire Chief Dave Pilgard, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, Park and Rec. Dir. Bonnie Caputo, H.R. Dir. Doug Gibson. Guests:- Stephen Dennison and Jeff Freeman of EEI.

3. **PUBLIC COMMENT**

*Mayor Poynton stated that Public Comment on Agenda Item 7A would be held at that time.*

Eric Dubiel, 25 N. Pleasant Rd., addressed the Board and claimed that the Mayor is misrepresenting on the \$200,000 in the 2021 Budget for Block A and Mr. Dubiel stated that monies are transferred from the TIF to Special Events.

Mayor Poynton responded to the Special Events costs which are self-supporting by the events.

4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**

A. **Proclamations**

Designation of the Week of May 16 – 22, 2021 as National Public Works Week

Designation of the Week of May 16 – 22, 2021 as Emergency Medical Services Week

Designation of the Week of May 22 – 28, 2021 as Safe Boating Week.

5. **CONSENT AGENDA**

- A. Approval of Minutes of the Village Board Meeting, May 3, 2021
- B. Approval of Semi-Monthly Warrant Register Dated May 17, 2021 Totaling \$1,107,939.36
- C. Agreement to Purchase One 2021 Vactor Ramjet Sewer Cleaner from Standard Equipment of Elmhurst, IL via the Sourcewell Purchasing Cooperative in the Amount Not-to-Exceed \$80,000

**Summary:** The 2021 budget includes \$80,000 in the Water & Sewer Fund to replace a trailer-mounted sewer cleaner from 1995, which has been planned for in the 20-year Community Investment Plan. This Public Works equipment is used on a regular basis for maintaining sanitary and storm sewer systems throughout Lake Zurich.

D. **Agreement to Resurface Heatherleigh Park Tennis Court on Cedar Street and Repainting the Pickle Ball Court at Paulus Park with Evans & Son Blacktop in the Amount Not-to-Exceed \$44,645**

**Summary:** The 2021 budget includes \$50,000 in the Capital Improvement Fund for the resurfacing of the Heatherleigh Park tennis court, which has developed significant structural cracks and shows signs of rapid progression of sub-base failures. A bid opening on April 27, 2021 resulted in five competitive bids, with the lowest responsible bid received by Evans & Son Blacktop of West Chicago, Illinois. Bid results reflect the base bid of the tennis court resurfacing at Heatherleigh plus the extra option of painting the pickle ball court at Paulus.

E. **Member Contribution to the Special Recreation Association of Central Lake County in the Amount Not-to-Exceed \$110,046**

**Summary:** The Village of Lake Zurich is a cooperative member agency of SRACLC, which provides community based therapeutic recreation programs and service to people of all ages with disabilities or special needs. The 2021 budget includes \$110,046 in the General Fund for this expense.

Trustee Bobrowski recommended that the Heatherleigh also be marked for pickleball.

**Recommended Action:** A motion was made by Trustee Sprawka, seconded by Trustee Weider, to approve the Consent Agenda as presented.

**AYES:** 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.

**NAYS:** 0

**ABSENT:** 1 Trustee Spacone.

**MOTION CARRIED.**

6. **OLD BUSINESS**

None at this time.

7. **NEW BUSINESS**

A **Authorization to Proceed with Food Truck Social Special Event on Block A During June thru September on Wednesdays from 4 pm – 7 pm and Possibly Sundays from 2 – 6 pm**

**Summary:** A Lake Zurich resident has proposed an ongoing Food Truck Social event at the village-owned Block A property this summer to make better use of the vacant lakeside property. Food Truck Socials are proposed to be held in June, July, August, and September on Wednesdays from 4 pm – 7 pm. There is also a possibility of expanding the Food Trucks Socials to include Sundays from 2 pm – 6 pm if the community is supportive of this new endeavor.

The proposal includes one or two rotating food truck vendors per event. All food trucks would be required to have valid Lake County Health Department Food Service Permits.

This new Main Street initiative also includes a volunteer-led community clean-up effort on Block A for trash collection, installation of new plantings, and installation of seating at the site with benches, picnic tables, and garbage cans.

At its April 13, 2021 meeting, the Park and Recreation Advisory Board voted to recommend approval of this Food Truck Social event proposal.

**PUBLIC COMMENT.**

Claire Slattery, Exec. Dir. of LZACC, addressed the Board as a representative of brick-and-mortar restaurants who are concerned about having food trucks.

Mayor Poynton read an email from Claudette Dyback, PO Box 85, who addressed the Board in her opposition of the events with food trucks.

Park and Rec. Dir. Bonnie Caputo introduced Cara Marquis and Elizabeth Bremner who approached the PAB with their proposal. Ms. Marquis then gave a presentation of the proposal. The Board members responded with their concerns and questions to the proposal. Their questions were answered by Ms. Marquis, Dir. Caputo and Ms. Bremner.

**Recommended Action:** A motion was made by Trustee Weider, seconded by Trustee Sprawka, to approve Food Truck Socials on Block A during June, July, August, and September on Wednesdays from 4 pm – 7 pm and Sundays from 2 pm – 6 pm.

AYES: 4 Trustees Bobrowski, Euker, Sprawka, Weider.

NAYS: 1 Trustee Gannon.

ABSENT: 1 Trustee Spacone.

MOTION CARRIED.

**B. Authorization to Proceed with Groove Grove Special Event on Block A During June thru August on Fridays from 5 pm – 8 pm**

**Summary:** A Lake Zurich resident and member of the Park and Recreation Advisory Board, Shawn Bergfalk, has proposed an online Groove Grove event at the village-owned Block A property this summer. Similar to the Food Truck Social proposal discussed in the previous agenda item, the Groove Grove event is proposed to make better use of the vacant lakeside property. This Main Street initiative is proposed as a monthly event one Friday each month in June, July, and August from 5 pm to 8 pm.

The proposal includes one or two rotating food truck vendors on Block A with a live band and handful of artisan vendors along the Promenade boardwalk. All food trucks would be required to have valid Lake County Health Department Food Service Permits.

At its April 13, 2021 meeting, the Park and Recreation Advisory Board reached consensus to support this Groove Grove event proposal.

Park and Rec. Dir. Bonnie Caputo described the proposal of Groove Grove and answered the Board's questions.

**Recommended Action:** A motion was made by Mayor Poynton, seconded by Trustee Bobrowski, to approve Groove Grove on Block A during June, July, and August one Friday a month from 5 pm – 8 pm.

AYES: 4 Trustees Bobrowski, Euker, Gannon, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Spacone, Weider.

MOTION CARRIED.

**C. Ordinance Approving Budget Amendment #2 for Fiscal Year 2020 Budget ORD. #2021-05-412**

**Summary:** The Governmental Accounting Standards Board (GASB) was established in 1984 as an independent, private-sector organization that establishes accounting and financial reporting standards for U.S. state and local governments that follow Generally Accepted Accounting Principles. GASB develops and issues accounting standards to promote financial reporting that provides useful information to taxpayers, public officials, and investors.

As a result of implementing the recently issued GASB Statement # 84 related to fiduciary activities, a number of necessary restatements have been identified from the December 31, 2019 fund balances in the General Fund and Capital Projects Fund.

By applying the new GASB 84 rule, the General Fund receives a new December 31, 2019 fund balance increased by \$704,614, some of which has been restricted for specific purposes.

Also as a result of applying GASB 84, the Capital Projects Fund receives a new December 31, 2019 fund balance increased by \$215,000 related to fees previously recorded for the Meadow Woods townhomes development for payment in lieu of compensating amenities.

As a result of GASB 84 and upon evaluation of the financial projections for the 2020 fiscal year, a number of necessary budget amendments have been identified. In addition to the General Fund net positive impact of \$704,614, the Capital Improvement Fund has a net positive impact of \$665,000 due to the pandemic resulting in delays for 2020 capital improvement projects and the Equipment Replacement Fund has a net positive impact of \$200,000.

The projected increases to fund balances will provide advance funding for critical infrastructure projects and equipment replacement identified in the 20-year Community Investment Plans.

Finance Dir. Thomey gave an explanation of the Ordinance.

**Recommended Action:** A motion was made by Trustee Sprawka, seconded by Trustee Euker, to approve Ordinance #2021-05-412 approving budget amendment #2 for Fiscal Year 2020 Budget.

AYES: 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.

NAYS: 0

ABSENT: 1 Trustee Spaccone.

MOTION CARRIED.

**8. TRUSTEE REPORTS**

There were none.

**9. VILLAGE STAFF REPORTS**

**A. Alternative Water Source Study Presentation with Engineering Enterprises**  
Stephen Dennison and Jeff Freeman of EEI were introduced by Public Works Dir. Brown, who stated that this was the second update by the consultants. Mr. Dennison then gave a PowerPoint presentation on the Village's treatment of water and the possible solutions. The Board's questions were answered by Stephen Dennison and Dir. Brown. The next update will be July.

**B. Monthly Data Metric Reports**

C. Park and Rec. Dir. Bonnie Caputo gave an update on the Summer Camp and activities in the bridge to Phase 5 (COVID-19).  
Public Works Dir. Brown gave an update on the remodel of the Paulus Park Barn which could be ready in two weeks.

10. **EXECUTIVE SESSION** called for the purpose of:  
5 ILCS 120 / 2 (c) (21) approval of executive session minutes; 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees and 5 ILCS 120 / 2 (c) (11) pending or imminent litigation.  
Motion was made by Trustee Euker seconded by Trustee Sprawka, to adjourn to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) approval of Executive Session minutes and 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees. There will be no further business after the close of the Executive Session.  
AYES: 5 Trustees Bobrowski, Euker, Gannon, Sprawka, Weider.  
NAYS: 0  
ABSENT: 1 Trustee Spacone.  
MOTION CARRIED.  
Meeting adjourned at 9.22pm

Respectfully Submitted by:-

Kathleen Johnson, Village Clerk

Approved by:

  
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Thomas M. Poynton, Village Mayor

6-15-2021

Date.

