



## THE BOARD OF FIRE AND POLICE COMMISSION

200 Mohawk Trail  
Lake Zurich, Illinois 60047

(847) 719-1690  
LakeZurich.org

*At the Heart of Community*

### MEETING MINUTES

A regular meeting of the Board of Fire and Police Commissioners was held on April 20, 2021 at 5:00 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

#### **I Call to Order**

The meeting was called to order at 5:00 p.m. by Commissioner Hilt

Roll call shows the following commissioners were present: Commissioner Hilt, Commissioner Bush and Commissioner Kelly.

Also present: Deputy Police Chief Anderson and Acting Fire Chief Pilgard.

#### **II Public Comment**

None

#### **III Approval of Minutes**

Commissioner Bush made a motion to approve the minutes of the March 16, 2021 meeting as presented, seconded by Commissioner Kelly and passed on a voice vote.

#### **IV Communications - None**

#### **V Pending Business**

##### **Fire Department Update**

The commission thanked Acting Chief Pilgard for the monthly reports. Commissioners advised the reports are well done and very informative.

Acting Fire Chief Pilgard advised the board the Lake Zurich Fire Department continues to work with the Lake County Health Department with COVID-19 vaccinations. The Fire Department will be seeking financial assistance, to off-set labor costs, through a FEMA grant.

Acting Chief Pilgard advised the village administration has tasked him with reviewing the department's organizational structure, to include potential future promotions. Additionally, the department is in conversation with the village to repair the training tower and remodel fire station one.

##### **Police Department Update**

Deputy Chief Anderson advised the board future officer George Kourtev will be sworn in on May 17<sup>th</sup>, 2021 at 8:00 a.m. at the Lake Zurich Police Department. Deputy Chief Anderson provided an update on Officer Panik's progress in the field training program. Officer Panik is progressing well and is expected to be released to solo patrol within a month.

## VI New Business

### Fire Candidate Background Reviews

Acting Fire Chief Pilgard reviewed one background investigation for a firefighter/paramedic candidate. There were discussions on the results of the background report.

Alexander Larsen - Commission members discussed their concerns with the background investigation. There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to disqualify firefighter/paramedic candidate Alexander Larsen from further consideration. On a voice vote, there were all ayes and the motion passed.

Commissioner Kelly informed the board Public Act 101-0656, which took effect on March 23, 2021 creates a legal cause of action against employers who refuse to hire an applicant because of a conviction record. Fire and Police commissions are not subject to that restriction; however, they must comply with other components of the new law, including notice provisions and allowing candidates to "clarify" their records.

Commissioner Kelly will be re-appointed to the commission on May 1, 2021.

Acting Fire Chief Pilgard reviewed his department structure proposal with the commissioners to include one deputy chief, six division chiefs and the elimination of captains. If approved, the commission will be required to update their by-laws to incorporate division chiefs and eliminate captains.

## VII Adjournment

There being no further business to come before the Board, Commissioner Bush made a motion to adjourn, seconded by Commissioner Kelly and passed on a voice vote.

Meeting adjourned at 5:35 p.m.

Michael Hilt  
Commissioner

6/15/21  
Date

Submitted by: [Signature]