



*At the Heart of Community*

PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047

(847) 438-5146  
LakeZurich.org

**Park and Recreation Advisory Board**

Village Hall Board Room

Tuesday, June 8, 2021- 6:30 PM

**AGENDA**

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: April 13, 2021
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. You may request a virtual meeting link by emailing [info@lakezurich.org](mailto:info@lakezurich.org) prior to the start of the meeting. Comments submitted to [info@lakezurich.org](mailto:info@lakezurich.org) prior to the start of the meeting will be read into the record. You may also call into the meeting live with the following: 1-309-249-8140 Conference ID: 883 551 449#
5. New Business
  - A. External Special Events Request- Jack O'Lantern World  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the Jack O'Lantern World special event proposed to be held at Paulus Park Friday-Sunday throughout the month of October (portion of the South end of the property closed off during entire month of October, week of set up the last week in September and a week clean up the first week in November). Entry to this ticketed event includes a ½ mile walk through the park to view family friendly jack-o-lantern scenes. Event proposal also includes use of the restrooms, electric, food trucks and alcohol sales.
  - B. External Special Events Request- Bushel of Apples Fall Fest  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the Bushel of Apples Fall Fest special event proposed to be held at Paulus Park Saturday, October 2 (11am-9pm if able to work with All Community Events pending their event approvals) and Sunday, October 3 (11am-6pm). Event proposal also includes use of restrooms, electric, food trucks, draft beer and packaged beer to go sales as well as family friendly activities.
6. Old Business
  - A. Playground Renovation Plan  
During a recent inspection of the playground equipment at Jonquil Park, Public Works staff noted safety concerns that warranted closing the playground at Jonquil Park. The playground, featuring a play structure and swing set, was built in 1994 and is the oldest maintained by the Village. Per the Playground Renovation Plan, developed in 2016 to guide future park equipment renovations, recommended that the Jonquil Park playground be removed and not replaced at the end of the equipment's useful life. At the Monday, May 3<sup>rd</sup> Village Board meeting, Staff provided the Village Board additional information and options for this playground at the Monday, May 3<sup>rd</sup> Village Board

meeting. Village Board provided direction make the necessary repairs and revisit the plan to include both Jonquil and Warwick Parks.

7. Treasurer's Report
8. Advisory Board Member Reports/Updates
  - A. Cathy Malloy- 0-5T Clothing Drive for Community Members in Need
  - B. Shawn Bergfalk- Groove Grove
  - C. Kevin Koch-Farmers Market
  - D. Jeff Carey- Rock the Block
9. Director's Report
  - A. Event Update- Block A Food Truck Socials, Family Fishing Derby, July 4<sup>th</sup>, LZ Tri, Movies in the Park, Unplugged Fest
  - B. Park Highlights/Updates- Heatherleigh Tennis Court/Pickleball & Paulus Pickleball Update, Girl Scouts Scavenger Hunt at Old Mill Grove Park/Trail Update
  - C. Facility Highlights/Updates –Barn Reno Updates
  - D. Program Update- APA Spring Outdoor Dance Recital Review, Preschool 2021-2022 Enrollment, Day Camp Enrollment, Beach Update
10. Written Communications- Resident Letters, Local News, Event & Program Promotions

11. Adjournment

August 9, 2021

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.