



AGENDA PACKET
VILLAGE OF LAKE ZURICH
Village Board of Trustees Virtual Meeting

May 17, 2021
07:00 pm

VILLAGE OF LAKE ZURICH

VILLAGE BOARD OF TRUSTEES VIRTUAL MEETING

MAY 17, 2021
07:00 PM
AGENDA

1. CALL TO ORDER

2. ROLL CALL

Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

3. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and 5 minutes per speaker. Written testimony and comments submitted to info@lakezurich.org prior to the start of the meeting will be read into the record.

4. PRESIDENT'S REPORT / COMMUNITY UPDATE

Proclamations

- o Designation of the Week of May 16 -- 22, 2021 as National Public Works Week
- o Designation of the Week of May 16 -- 22, 2021 as Emergency Medical Services Week
- o Designation of the Week of May 22 -- 28, 2021 as Safe Boating Week

5. CONSENT AGENDA

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

A. Approval of Minutes of the Village Board Meeting, May 3, 2021

Attachment: [5a.pdf](#)

B. Approval of Semi-Monthly Warrant Register Dated May 17, 2021 Totaling \$1,107,939.36

Attachment: [05-17-21 WARRANT.pdf](#)

C. Agreement to Purchase One 2021 Vactor Ramjet Sewer Cleaner from Standard Equipment of Elmhurst, IL via the Sourcewell Purchasing Cooperative in the Amount Not-to-Exceed \$80,000

Summary: The 2021 budget includes \$80,000 in the Water & Sewer Fund to replace a trailer-mounted sewer cleaner from 1995, which has been planned for in the 20-year Community Investment Plan. This Public Works equipment is used on a regular basis for maintaining sanitary and storm sewer systems throughout Lake Zurich.

Attachment: [5c.pdf](#)

D. Agreement to Resurface Heatherleigh Park Tennis Court on Cedar Street and Repainting the Pickle Ball Court at Paulus Park with Evans & Son Blacktop in the Amount Not-to-Exceed \$44,645

Summary: The 2021 budget includes \$50,000 in the Capital Improvement Fund for the resurfacing of the Heatherleigh Park tennis court, which has developed significant structural cracks and shows signs of rapid progression of sub-base failures. A bid opening on April 27, 2021 resulted in five competitive bids, with the lowest responsible bid received by Evans & Son Blacktop of West Chicago, Illinois. Bid results reflect the base bid of the tennis court resurfacing at Heatherleigh plus the extra option of painting the pickle ball court at Paulus.

Attachment: [5d.pdf](#)

E. Member Contribution to the Special Recreation Association of Central Lake County in the Amount Not-to-Exceed \$110,046

Summary: The Village of Lake Zurich is a cooperative member agency of SRACLC, which provides community based therapeutic recreation programs and service to people of all ages with disabilities or special needs. The 2021 budget includes \$110,046 in the General Fund for this expense.

Attachment: [5e.pdf](#)

6. OLD BUSINESS - None at this time.

7. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action).

A. Authorization to Proceed with Food Truck Social Special Event on Block A During June thru September on Wednesdays from 4 pm -- 7 pm and Possibly Sundays from 2 -- 6 pm (Trustee Weider)

Summary: A Lake Zurich resident has proposed an ongoing Food Truck Social event at the village-owned Block A property this summer to make better use of the vacant lakeside property. Food Truck Socials are proposed to be held in June, July, August, and September on Wednesdays from 4 pm -- 7 pm. There is also a possibility of expanding the Food Trucks Socials to include Sundays from 2 pm -- 6 pm if the community is supportive of this new endeavor.

The proposal includes one or two rotating food truck vendors per event. All food trucks would be required to have valid Lake County Health Department Food Service Permits.

This new Main Street initiative also includes a volunteer-led community clean-up effort on Block A for trash collection, installation of new plantings, and installation of seating at the site with benches, picnic tables, and garbage cans.

At its April 13, 2021 meeting, the Park and Recreation Advisory Board voted to recommend approval of this Food Truck Social event proposal.

Recommended Action: A motion to approve Food Truck Socials on Block A during June, July, August, and September on Wednesdays from 4 pm -- 7 pm and Sundays from 2 pm -- 6 pm.

Attachment: [7a.pdf](#)

B. Authorization to Proceed with Groove Grove Special Event on Block A During June thru August on Fridays from 5 pm -- 8 pm (Trustee Weider)

Summary: A Lake Zurich resident and member of the Park and Recreation Advisory Board, Shawn Bergfalk, has proposed an online Groove Grove event at the village-owned Block A property this summer. Similar to the Food Truck Social proposal discussed in the previous agenda item, the Groove Grove event is proposed to make better use of the vacant lakeside property. This Main Street initiative is proposed as a monthly event one Friday each month in June, July, and August from 5 pm to 8 pm.

The proposal includes one or two rotating food truck vendors on Block A with a live band and handful of artisan vendors along the Promenade boardwalk. All food trucks would be required to have valid Lake County Health Department Food Service Permits.

At its April 13, 2021 meeting, the Park and Recreation Advisory Board reached consensus to support this Groove Grove event proposal.

Recommended Action: A motion to approve Groove Grove on Block A during June, July, and August one Friday a month from 5 pm -- 8 pm.

Attachment: [7b.pdf](#)

C. Ordinance Approving Budget Amendment #2 for Fiscal Year 2020 Budget (Assign Ord. #2021-05-412) (Trustee Sprawka)

Summary: The Governmental Accounting Standards Board (GASB) was established in 1984 as an independent, private-sector organization that establishes accounting and financial reporting standards for U.S. state and local governments that follow Generally Accepted Accounting Principles. GASB develops and issues accounting standards to promote financial reporting that provides useful information to taxpayers, public officials, and investors.

As a result of implementing the recently issued GASB Statement # 84 related to fiduciary activities, a number of necessary restatements have been identified from the December 31, 2019 fund balances in the General Fund and Capital Projects Fund.

By applying the new GASB 84 rule, the General Fund receives a new December 31, 2019 fund balance increased by \$704,614, some of which has been restricted for specific purposes.

Also as a result of applying GASB 84, the Capital Projects Fund receives a new December 31, 2019 fund balance increased by \$215,000 related to fees previously recorded for the Meadow Woods townhomes development for payment in lieu of compensating amenities.

As a result of GASB 84 and upon evaluation of the financial projections for the 2020 fiscal year, a number of necessary budget amendments have been identified. In addition to the General Fund net positive impact of \$704,614, the Capital Improvement Fund has a net positive impact of \$665,000 due to the pandemic resulting in delays for 2020 capital improvement projects and the Equipment Replacement Fund has a net positive impact of \$200,000.

The projected increases to fund balances will provide advance funding for critical infrastructure projects and equipment replacement identified in the 20-year Community Investment Plans.

Recommended Action: A motion to approve Ordinance #2021-05-412 approving budget amendment #2 for Fiscal Year 2020 Budget.

Attachment: [7c.pdf](#)

8. TRUSTEE REPORTS

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees).

9. VILLAGE STAFF REPORTS

(This is an opportunity for the Village Manager or Department Heads to report on matters of interest to the Board of Trustees).

A. Alternative Water Source Study Presentation with Engineering Enterprises

B. Monthly Data Metric Reports

Attachment: [Village Managers Office.pdf](#)

Attachment: [Finance.pdf](#)

Attachment: [Community Development.pdf](#)

Attachment: [Public Works.pdf](#)

Attachment: [Fire Department.pdf](#)

Attachment: [Police Department.pdf](#)

Attachment: [Parks and Rec.pdf](#)

10. ADJOURNMENT

UNAPPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street
ELECTRONIC ONLINE MEETING



5A

Monday, May 3, 2021 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.01pm.
2. **SWEARING IN CEREMONY FOR NEWLY ELECTED OFFICIALS**
 - o Village Clerk Kathleen Johnson
 - o Village President Tom Poynton
 - o Village Trustee Mary Beth Euker
 - o Village Trustee Greg Weider
 - o Village Trustee Dan Bobrowski

The video was played of the swearing in ceremony which was held earlier in the day at the Village Hall.
3. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Bane Thomey, Dir. of Innovation Michael Duebner, Acting Fire Chief Dave Pilgard, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, Park and Rec. Dir. Bonnie Caputo, H.R. Dir. Doug Gibson. Guests were: - Perry Janke of Evermore Homes, Jay Terchall of Formula 1 Cheer.
4. **PUBLIC COMMENT**

Eric Dubiel, 25 N. Pleasant Rd., addressed the Board on the expenditure of \$4500 for fireworks v. Block A expenditure of \$200,000.

Mayor Poynton addressed the public comment about Block A expenditure and stated that the amount was put in the approved budget but the Board has not voted on that proposal.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**

Proclamation Recognizing May 31, 2021 as Memorial Day in Lake Zurich
6. **CONSENT AGENDA**
 - A. Approval of Minutes of the Village Board Meeting, April 19, 2021
 - B. Approval of Semi-Monthly Warrant Register Dated May 3, 2021 Totaling \$717,764.17
 - C. A Resolution Approving Public Release of Executive Session Meeting Minutes of the Lake Zurich Village Board of Trustees RES. #2021-05-060

Village of Lake Zurich Board of Trustees Regular Meeting. Monday May 3rd, 2021. 2

Summary: The Village is required to conduct periodic reviews of Executive Session minutes for the purpose of determining whether any minutes may be released for public viewing. The proposed Resolution identifies the Executive Session minutes that the Board has provided consensus on to either keep confidential or release.

D. Ordinance Establishing Village of Lake Zurich Special Service Area #19 for Brierwoods Estates Subdivision at 23954 Miller Road ORD. #2021-05-409

Summary: The proposed ordinance establishes a backup Special Service Area for maintenance or reconstruction of the stormwater management improvements and open space areas located within the outlots of Brierwoods Estates subdivision on Miller Road. This backup SSA is required as a condition of the Development Agreement between the Village and developer Paper One LLC (doing business as Evermore Homes) for the development of this new seven-lot residential development at the corner of Miller Road and Brierwoods Lane. No tax levy is being proposed at this time for this SSA.

E. Ordinance Amending the Intergovernmental Agreement Establishing the Solid Waste Agency of Lake County, Illinois ORD. #2021-05-410

Summary: At the April 15, 2021 Board of Directors meeting for the Solid Waste Agency of Lake County (SWALCO), the Board agreed to send the proposed Ordinance to its 45 government members for approval. The proposed Ordinance amends the qualifications necessary to serve as an Alternate Director on the SWALCO Board and adds another option for members to consider – the immediate past mayor or village president.

The qualifications for Director remain unchanged. Currently, Public Works Director Brown and Assistant to the Village Manager Kordell serve as the Lake Zurich appointed representatives to the SWALCO Board.

F. Ordinance Approving a Special Use Permit for Formula 1 Cheer at 65 Oakwood Road, Unit 3 ORD. #2021-05-411

Summary: Formula 1 Cheer has filed a zoning application for the property at 65 Oakwood Road, Unit 3 for a special use permit to establish a physical fitness facility located in the I – Industrial Zoning District. The new business would focus on cheerleading, tumbling, and training. The facility will be located within an approximately 10,188 square foot portion of the 65,948 square foot industrial tenant condominium.

The Planning and Zoning held a public hearing on April 21, 2021 to consider the application and voted 7-0 in favor of recommending approval of the Special Use Permit.

Recommended Action: A motion was made by Trustee Weider, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Village of Lake Zurich Board of Trustees Regular Meeting. Monday May 3rd, 2021.

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7. OLD BUSINESS

Implementation of a Non-Motorized Watercraft Season Pass for Lake Zurich Residents to Access the Lake

Summary: The Village of Lake Zurich has traditionally offered daily non-motorized watercraft permits for *residents only* from dawn to dusk during the season, which runs each year from April 1 to October 1. This allows residents to enjoy the lake by launching watercraft from Paulus Park, including kayaks, canoes, paddle boats, windsurfers, row boats, sail boats and long boards. Daily usage permits for non-motorized watercraft launch access cost \$5 and are available at the Barn during normal business hours or Paulus Park Beach during hours of operation.

Staff has received several requests over the past few years inquiring about a season pass, in addition to the daily pass. At the February 9, 2021 Park and Recreation Advisory Board meeting, members voted in favor of implementing a non-motorized watercraft launch season pass for Lake Zurich *residents only* with a fee of \$25 per watercraft.

At the April 19 meeting, the Village Board provided feedback about simplifying the form, summarizing the applicable rules and increasing the seasonal fee to \$40. The provided form reflects these changes.

Mayor Poynton explained why this motion was tabled at the last meeting. The Board was asked for further comments.

Recommended Action: A motion was made by Trustee Weider, seconded by Trustee Euker, to approve the implementation of a non-motorized watercraft launch seasons pass for Lake Zurich residents accompanied by a \$40 fee per watercraft.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

8. NEW BUSINESS

None at this time.

9. TRUSTEE REPORTS

Trustee Euker reported that Middle School South will be presented a Spring Show.

10. VILLAGE STAFF REPORTS

Dir. Caputo reported on the damage to Jonquil Park playground equipment resulting in the closing of the park until a decision about repairs. This park, plus the Warwick park, had been recommended for permanent closure in the near future, because of the lack of use. But a District #95 recent survey shows that the neighbourhood has been changing to young families. Dir. Caputo recommended the repair of the equipment. Village Manager Ray Keller reported that the expense was within his administrative authority and he would like the Board's feedback. The Board gave their approval for the repairs and Trustee Spacone suggested that they be complementary and not replications and be inclusive when replaced. Trustee Weider thanked Dir. Caputo and V. M. Keller for responding to this safety issue. V. M. Keller thanked Public Works Dir. and personnel for their work on this issue.

Village of Lake Zurich Board of Trustees Regular Meeting. Monday May 3rd, 2021. 4

11. **EXECUTIVE SESSION called for the purpose of:**

5 ILCS 120 / 2 (c) (21) approval of executive session minutes and 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees

Motion was made by Trustee Sprawka, seconded by Trustee Euker, to adjourn to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) approval of executive session minutes and 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.36pm

Meeting reconvened at 7.53pm

Called to order by Mayor Poynton.

ROLL CALL: Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Atty. Scott Uhler, H.R. Dir. Doug Gibson, Dir. Of Innovation Michael Duebner.

12. **ADJOURNMENT**

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Euker.

AYES: 6 Trustees Bobrowski, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.54pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:

Thomas M. Poynton, Village Mayor

Date.

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VILLAGE OF LAKE ZURICH

WARRANT REPORT - 5/17/2021

\$1,107,939.36

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund 101 GENERAL				
Dept 00000				
101-00000-15001	PREPAID EXPENDITURES	ESO SOLUTIONS, INC	FIREHOUSE SUBSCRIPTION - 6/1/2021 - 5/31/2022	3,850.65
101-00000-15001	PREPAID EXPENDITURES	NORTHWEST MUNICIPAL CONFERENCE	NWMC MEMBERSHIP DUES	4,171.65
101-00000-15001	PREPAID EXPENDITURES	POWER DMS, INC	CALEA PROGRAM SOFTWARE	2,888.36
		Total For Dept 00000		<u>10,910.66</u>
Dept 11006 LEGISLATIVE MAYOR & BOARD				
101-11006-51654	MEMBERSHIPS & SUBSCRIPTIONS	NORTHWEST MUNICIPAL CONFERENCE	NWMC MEMBERSHIP DUES	5,840.35
		Total For Dept 11006 LEGISLATIVE MAYOR & BOARD		<u>5,840.35</u>
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				
101-12120-52111	OTHER PROFESSIONAL SVCS	CAREERBUILDER EMPL. SCREENING, LLC	EMPLOYMENT SCREENING SERVICES	288.00
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		<u>288.00</u>
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
101-12180-54308	TAX REBATES	BRADFORD LAKE ZURICH 5 LLC	TAX REBATE - JANUARY 2021	14,030.09
101-12180-54308	TAX REBATES	VILLAGE OF HAWTHORN WOODS	TAX REBATE - JANUARY 2021	4,529.00
101-12180-54308	TAX REBATES	VILLAGE OF KILDEER	TAX REBATE - JANUARY 2021	9,058.01
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		<u>27,617.10</u>
Dept 13001 FINANCE ADMINISTRATION				
101-13001-51652	TRAINING AND MEETINGS	GFOA	VIRTUAL CONFERENCE - THOMEY	420.00
101-13001-51652	TRAINING AND MEETINGS	ILLINOIS GFOA	PENSION INST. WEBINAR 4/28	100.00
101-13001-52111	OTHER PROFESSIONAL SVCS	FOSTER & FOSTER, INC	ACTUARIAL REPORTS 20201- PUBLIC SAFETY PENSIONS	13,506.00
101-13001-52112	PROFESSIONAL ACCOUNTING	BAKER TILLY VIRCHOW KRAUSE, LLP	FISCAL AUDIT 2020	14,000.00
101-13001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	PURCHASES - APR - STAMP, LENS CLEANING WIPES	29.58
101-13001-53208	OFFICE SUPPLIES	AMAZON.COM SALES, INC	PURCHASE CR - APR - LENS WIPES	<u>(19.59)</u>
		Total For Dept 13001 FINANCE ADMINISTRATION		<u>28,035.99</u>

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WARRANT REPORT - 5/17/2021

\$1,107,939.36

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Dept 17001 TECHNOLOGY ADMINISTRATION				
101-17001-52111	OTHER PROFESSIONAL SVCS	ADOBE *CREATIVE CLOUD 800-443-8	CREATIVE CLOUD - MAY 2021	206.08
101-17001-52111	OTHER PROFESSIONAL SVCS	AWS #140011104 aws.amazon	AWS CLOUD SVCS - APR 2021	16.95
101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE	GOOGLE SERVICE - MAY 2021	24.00
101-17001-52111	OTHER PROFESSIONAL SVCS	MICROSYSTEMS INC.	MS CLOUD SERVICES - MAR 11/APR10	95.21
101-17001-52118	SOFTWARE MAINTENANCE	BS& A SOFTWARE	SOFTWARE MAINT 5/1/21 TO 5/1/22	19,166.00
101-17001-52118	SOFTWARE MAINTENANCE	INTIME SERVICES INC	SOFTWARE SUBSCRIPTION - POLICE SCHEDULING	4,380.00
101-17001-53203	TELEPHONE & DATA SVCS	WINDSTREAM	ANALOG LINES - MAY	168.72
101-17001-53203	TELEPHONE & DATA SVCS	AT & t	VH ELEVATOR	224.40
101-17001-53205	COMPUTER SUPPLIES	AMAZON.COM SALES, INC	PURCHASES - APR - TONER, LABEL MAKER	50.98
101-17001-53205	COMPUTER SUPPLIES	AMAZON.COM SALES, INC	PURCHASE CR - APR - TONER, LABEL MAKER	(50.98)
101-17001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	PURCHASES - APR - BATTERIES	23.99
101-17001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM SALES, INC	PURCHASE CR - APR - BATTERIES	(23.99)
101-17001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS - COPIER LEASE	164.73
			Total For Dept 17001 TECHNOLOGY ADMINISTRATION	<hr/> 24,446.09
Dept 24001 POLICE ADMINISTRATION				
101-24001-52111	OTHER PROFESSIONAL SVCS	GATSO USA, INC	RED LIGHT CAMERA FEE - APRIL	2,610.00
101-24001-52118	SOFTWARE MAINTENANCE	POWER DMS, INC	CALEA PROGRAM SOFTWARE	2,888.37
101-24001-52602	WASTE REMOVAL	STERICYCLE, INC	SHARPS REMOVAL - MAY 2021	29.13
101-24001-52701	MAINT-BLDGS & GROUNDS	USW HOLDING COMPANY LLC	FILTERED WATER - JUNE 2021	61.00
101-24001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - PD (MAR '21)	301.16
101-24001-53207	PRINTING-STATIONERY/FORM	LETTER PERFECT PRINTING	BUSINESS CARDS	30.00
101-24001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	SMITH NOTARY STAMP	23.50
101-24001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PADS, BATTERY, TAPE, BUBBLE WRAP	104.65
101-24001-53209	UNIFORMS	GALL'S, LLC	HUSAK - SHIRTS & PANTS	214.80
101-24001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	PURCHASES - APR - COFFEE FILTERS	19.46
101-24001-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	PURCHASE CR - APR - COFFEE FILTERS	(19.46)
101-24001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	TOWELS & HAND SOAP	202.30
			Total For Dept 24001 POLICE ADMINISTRATION	<hr/> 6,464.91

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VILLAGE OF LAKE ZURICH

WARRANT REPORT - 5/17/2021

\$1,107,939.36

GL Number	GL Desc	Vendor	Invoice Description	Amount
Dept 24210 POLICE OPERATIONS				
101-24210-52204	OTHER LEGAL	ALBARRAN, LUIS	LOCAL PROSECUTOR - APRIL 2021	6,666.67
101-24210-52204	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING	150.00
101-24210-53207	PRINTING-STATIONERY/FORM	LETTER PERFECT PRINTING	BUSINESS CARDS	240.00
101-24210-53209	UNIFORMS	GALL'S, LLC	BEIDELMAN - SUSPENDERS & JACKET	168.72
101-24210-53209	UNIFORMS	GALL'S, LLC	MCCORMACK - BELT & SHORTS	176.62
101-24210-53209	UNIFORMS	GALL'S, LLC	STRUGA - BELT & LENSES	76.65
101-24210-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	PURCHASES - APR - CIGARETTE BUTT RECEPTELIC	80.58
101-24210-53211	OTHER SUPPLIES	AMAZON.COM SALES, INC	PURCHASE CR - APR - CIGARETTE BUTT RECEPTELIC	(80.58)
			Total For Dept 24210 POLICE OPERATIONS	7,478.66
Dept 24230 POLICE CRIME PREVENTION				
101-24230-52111	OTHER PROFESSIONAL SVCS	TLO LLC	INVESTIGATIVE SEARCH ENGINE	81.60
101-24230-52111	OTHER PROFESSIONAL SVCS	TRANS UNION LLC	CREDIT CHECKS	75.00
101-24230-53207	PRINTING-STATIONERY/FORM	LETTER PERFECT PRINTING	BUSINESS CARDS	150.00
101-24230-53209	UNIFORMS	WITT, RANDY	PATCH SEWING	66.00
			Total For Dept 24230 POLICE CRIME PREVENTION	372.60
Dept 24240 POLICE INTERGOVERNMENTAL				
101-24240-53211	OTHER SUPPLIES	BRAVO COMPANY USA, INC	AR 15 RIFLE	1,199.00
			Total For Dept 24240 POLICE INTERGOVERNMENTAL	1,199.00
Dept 25001 FIRE ADMINISTRATION				
101-25001-51655	EMPLOYEE RECOGNITION	NIEMIEC, LINDA S.	BADGES - FIRE	154.00
101-25001-51655	EMPLOYEE RECOGNITION	NIEMIEC, LINDA S.	BADGES - FIRE	140.46
101-25001-52111	OTHER PROFESSIONAL SVCS	ESO SOLUTIONS, INC	FIREHOUSE SUBSCRIPTION - 6/1/2021 - 5/31/2022	5,390.91
101-25001-52707	MAINT-OTHER	INTL FIRE EQUIPMENT	FIRE EXTINGUISHER MAINT - STA #4	79.05
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	136.42
101-25001-53204	CELL PHONES & PAGERS	AT & T	METRO CELL - FIRE	36.88
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	127.76
101-25001-53206	POSTAGE & SHIPPING	UNITED PARCEL SERVICE	SHIPPING COSTS	5.61

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WARRANT REPORT - 5/17/2021

\$1,107,939.36

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS - CAMPBELL	144.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	PANTS - GRANT	138.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	SHIRT - FUHS	46.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	POLO, SHIRT - KLEINHEINZ	107.00
101-25001-53209	UNIFORMS	ON TIME EMBROIDERY, INC	HAT - SKALSKI	22.00
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, MOP HEADS - STA #2	39.99
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	WATER, TOWELS, C FOLDS - STA #1	57.98
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	CLEANER, PAPER TOWELS, TRASH BAGS, SPONGE - STA #1	252.45
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER TOWELS - STA #1	53.98
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	SURFACE CLEANER- STA #4	13.35
101-25001-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	STATION MAINT - DROP CORD	9.99
101-25001-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	BROOM/DUST PANS (2)	23.98
101-25001-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	GRILL BRUSH & SCRAPER	25.48
101-25001-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	50' XHOSE FOR STATION	32.99
101-25001-53405	BLDG & GROUND MAINT SUPP	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	TOWELS, MOP HEADS - STA #2	50.97
101-25001-56601	CAPITAL LEASE	TOSHIBA FINANCIAL SERVICES	FIRE & CS - COPIER LEASE	<u>164.74</u>
			Total For Dept 25001 FIRE ADMINISTRATION	<u>7,253.99</u>
Dept 25310 FIRE EMERGENCY MANAGEMENT				
101-25310-52704	MAINT-EQUIPMENT	BRANIFF COMMUNICATIONS INC.	OUTDOOR WARNING SIREN MAINTENANCE - 6/1/21-5/	<u>3,510.00</u>
			Total For Dept 25310 FIRE EMERGENCY MANAGEMENT	<u>3,510.00</u>
Dept 25320 FIRE FIRE SUPPRESSION				
101-25320-51652	TRAINING AND MEETINGS	BENE, RYAN	PER DIEM - FIREGROUND COMPANY OFFICER	275.00
101-25320-51652	TRAINING AND MEETINGS	CAMPBELL, ANTHONY	PER DIEM - FIREGROUND COMPANY OFFICER	275.00
101-25320-52707	MAINT-OTHER	AIR ONE EQUIPMENT INC	AIR TEST	140.00
101-25320-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	265.04
101-25320-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	248.21
101-25320-53209	UNIFORMS	EAGLE ENGRAVING, INC	HELMET TAGS - NEW HIRES	43.40
101-25320-53209	UNIFORMS	FIREGROUND SUPPLY	STRUCTURAL FIREFIGHTING BOOTS	1,120.50
101-25320-53210	SMALL TOOLS & EQUIP	CASPER TRUE VALUE HARDWARE INC	TOOL HOLDERS, CARBIDE BITS	67.24

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101-25320-53210	SMALL TOOLS & EQUIP	CASPER TRUE VALUE HARDWARE INC	SMALL TOOLS - GARDEN HOSE FOR DECONTAMINATION	32.99
101-25320-53210	SMALL TOOLS & EQUIP	CASPER TRUE VALUE HARDWARE INC	GORILLA TAPE X 3	28.47
101-25320-53210	SMALL TOOLS & EQUIP	CASPER TRUE VALUE HARDWARE INC	12OZ LUBRICANT	4.99
101-25320-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	WATER, TOWELS, C FOLDS - STA #1	47.94
			Total For Dept 25320 FIRE FIRE SUPPRESSION	<u>2,548.78</u>
Dept 25330 FIRE EMS				
101-25330-51651	LICENSING/CERTIFICATIONS	HAUTZINGER, MIKE	PARAMEDIC LICENSE RENEWAL 2021	40.00
101-25330-51651	LICENSING/CERTIFICATIONS	KAMMIN, LEE	PARAMEDIC LICENSE RENEWAL	40.00
101-25330-51651	LICENSING/CERTIFICATIONS	MOGGE JR., KENNETH	PARAMEDIC LICENSE REIMB 2021	40.00
101-25330-51654	MEMBERSHIPS & SUBSCRIP	NORTHWEST COMMUNITY HOSPITAL EMS	CPR CARDS - BLS, HEARTSAVER, FIRST AID	997.00
101-25330-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - MAR 2021	43.44
101-25330-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - APR 2021	52.84
101-25330-53211	OTHER SUPPLIES	WORLD POINT ECC	CPR SUPPLIES - MANIKIN REPLACEMENT, AED TRAINERS	1,694.27
			Total For Dept 25330 FIRE EMS	<u>2,907.55</u>
Dept 25340 FIRE SPECIAL RESCUE				
101-25340-55254	MACHINERY & EQUIPMENT	ELEVATED SAFETY LLC	TRS HARDWARE REPLACEMENT - ROPE GRABS, OMNI BI	1,152.00
			Total For Dept 25340 FIRE SPECIAL RESCUE	<u>1,152.00</u>
Dept 25350 FIRE FIRE PREVENTION BUREAU				
101-25350-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	169.16
101-25350-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	158.42
			Total For Dept 25350 FIRE FIRE PREVENTION BUREAU	<u>327.58</u>
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
101-28001-52111	OTHER PROFESSIONAL SVCS	THOMPSON ELEVATOR INSP SERVICE INC	ELEVATOR PLAN REVIEW	100.00
101-28001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW (MAR '21)	52.81
			Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION	<u>152.81</u>

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Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 04-29	30.68
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 05-06	35.36
101-36001-52605	MOSQUITO ABATEMENT	CLARKE ENVIRON MOSQUITO MGMT	MOSQUITO CONTROL 2020 #4	10,586.25
101-36001-52605	MOSQUITO ABATEMENT	CLARKE ENVIRON MOSQUITO MGMT	CATCH BASIN TREATMENTS	8,098.20
101-36001-52701	MAINT-BLDGS & GROUNDS	ALL AMERICAN COMMERCIAL ROOFING IN 505	ROOF REPAIRS	340.80
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 04-29	55.86
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 05-06	50.64
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND 505	HVAC AHU PULLY	125.00
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND 505	HVAC LUNCH RM MOTOR	1,299.52
101-36001-52701	MAINT-BLDGS & GROUNDS	MARTIN ENTERPRISES HEATING/AIR COND 505	HVAC AHU BEARINGS	1,250.00
101-36001-52701	MAINT-BLDGS & GROUNDS	SAFETY-KLEEN CORPORATION	505 TRIPLE TRAP CLEANING	389.61
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHREEEN PEST MANAGEMENT SERVICE	PD PEST CONTROL - MAY	93.00
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHREEEN PEST MANAGEMENT SERVICE	PW PEST CONTROL - MAY	49.00
101-36001-52701	MAINT-BLDGS & GROUNDS	MCNELLY SERVICE, INC	DOOR INSTALL - PD	200.00
101-36001-52702	MAINT-LAWN & LANDSCAPING	SEBERT LANDSCAPING	LANDSCAPE MAINT - QUENTIN APRIL 2021	1,918.00
101-36001-52702	MAINT-LAWN & LANDSCAPING	SEBERT LANDSCAPING	LANDSCAPE MAINT - APRIL 2021	3,761.83
101-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	LOT 42	31.20
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - MAR	18.02
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - APR	18.02
101-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW (MAR '21)	52.81
101-36001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - MAR 2021	1.78
101-36001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - APR 2021	1.78
101-36001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	NAME PLATE - AMATO	9.95
101-36001-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	VOLTAGE TESTER	43.54
101-36001-53401	CUSTODIAL SUPPLIES	VALDES, LLC	BAGS/ROLL/BATH	529.45
101-36001-53403	LANDSCAPING SUPPLIES	CONSERV FS, INC	SEED	180.00
101-36001-53403	LANDSCAPING SUPPLIES	POTSIE'S INC.	TOPSOIL	75.00
101-36001-53404	RIGHT OF WAY SUPPLIES	HOME DEPOT CREDIT SERVICES	MANHOLE REPAIR	39.49
101-36001-53405	BLDG & GROUNDS SUPPLIES	BATTERIES PLUS HOLDING CORP	BATTERIES	12.00
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	BUILDING MAINT	11.18

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101-36001-54305	EMPLOYEE EXAMS	NORTHWEST COMMUNITY HOSPITAL EMS DOT TESTING		90.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		29,397.97
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
101-36420-52702	MAINT-LAWN & LANDSCAPING	SEBERT LANDSCAPING	LANDSCAPE MAINT - APRIL 2021	12,972.88
101-36420-52704	MAINT-EQUIPMENT	INTL FIRE EQUIPMENT	EXTINGUISHER MAINT	67.65
101-36420-52704	MAINT-EQUIPMENT	INTL FIRE EQUIPMENT	EXTINGUISHER MAINT	43.29
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	7 E MAIN ST	25.36
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	200 S RAND RD	81.22
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	PAULUS - TEMP	1,527.00
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	PAULUS - TEMP II	344.73
101-36420-53210	SMALL TOOLS & EQUIP	CONSERV FS, INC	HAND TOOLS	125.60
101-36420-53401	CUSTODIAL SUPPLIES	VALDES, LLC	BAGS/ROLL/BATH	197.45
101-36420-53403	LANDSCAPING SUPPLIES	AMERICAN GREEN DBA: LURVEYS	PROMENADE LANDSCAPE	313.75
101-36420-53403	LANDSCAPING SUPPLIES	AMERICAN GREEN DBA: LURVEYS	PROMENADE LANDSCAPE	598.00
101-36420-53403	LANDSCAPING SUPPLIES	HOMER INDUSTRIES INC.	MULCH 4-30	1,260.00
101-36420-53403	LANDSCAPING SUPPLIES	HOMER INDUSTRIES INC.	MULCH 4-21	1,170.00
101-36420-53403	LANDSCAPING SUPPLIES	HOMER INDUSTRIES INC.	MULCH 4-22	1,170.00
101-36420-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	PLUMBING FITTINGS	1.50
101-36420-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	MOUNTING TAPE	5.49
101-36420-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	BREEZWALD PLUMBING SUPPLIES	13.17
101-36420-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	KEYS	2.79
101-36420-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	COAL BUCKETS	68.83
101-36420-53405	BLDG & GROUND MAINT SUPP	FERGUSON ENTERPRISES LLC	BW RESTROOM FITTINGS	47.96
101-36420-53405	BLDG & GROUND MAINT SUPP	GRAINGER	PIPE FITTINGS	36.30
101-36420-53405	BLDG & GROUND MAINT SUPP	GRAINGER	PIPE FITTINGS	23.60
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	GANG BOX	20.97
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	PAVILION COUNTER REPAIR	13.26
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	BUILDING MAINT	15.95
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	BRZ PLUMBING REPAIRS	38.39
101-36420-53407	EQUIP MAINT PART&SUPPLIE	SUMMERSSET MARINE CONSTRUCTION LLC PIERS		411.00

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101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	PAULUS PARK PORT-O-POTTY	127.45
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	CHESTNUT PORT-O-POTTY	112.27
		Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE		20,835.86
Dept 36471 PUBLIC WORKS FLEET SERVICES				
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 04-29	48.92
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 05-06	43.70
101-36471-52111	OTHER PROFESSIONAL SVCS	MIKE'S TOWING, INC	SAFETY INSPECTION	36.00
101-36471-52111	OTHER PROFESSIONAL SVCS	MIKE'S TOWING, INC	SAFETY INSPECTIONS	249.00
101-36471-52701	MAINT-BLDGS & GROUNDS	GRECO ELECTRIC	FUEL UPS REPAIR	136.34
101-36471-52703	MAINT-VEHICLES	TEREX USA LLC	OSHA INSPECTION 333	1,125.00
101-36471-53211	OTHER SUPPLIES	CASPER TRUE VALUE HARDWARE INC	HARDWARE	2.88
101-36471-53211	OTHER SUPPLIES	FASTENAL COMPANY	GRINDING DISC	85.80
101-36471-53211	OTHER SUPPLIES	NAPA AUTO PARTS	HOSE CLAMP	27.79
101-36471-53406	AUTO PARTS & SUPPLIES	ACME TRUCK BRAKE & SUPPLY CO	LEVEL VALVE	97.82
101-36471-53406	AUTO PARTS & SUPPLIES	FACTORY MOTOR PARTS	BRAKE PADS	58.74
101-36471-53406	AUTO PARTS & SUPPLIES	FACTORY MOTOR PARTS	FUEL PUMP	386.45
101-36471-53406	AUTO PARTS & SUPPLIES	FACTORY MOTOR PARTS	BRAKE PADS	94.74
101-36471-53406	AUTO PARTS & SUPPLIES	FOSTER COACH SALES INC.	BUMPER COVERS	242.31
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT NEW WATER PUMP	(165.53)
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	WATER PUMP	165.53
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	WATER PUMP	203.84
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	HOSE	40.54
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	DRAIN PLUG	6.22
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	ADAPTER	11.07
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	MUFFLER	100.91
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTER	4.48
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE ROTOR	594.61
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BATTERY	412.35
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	89.33
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	PLUGS	64.16

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101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	454.68
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT - CORE DEPOSIT	(81.00)
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT - CORE DEPOSIT	(18.00)
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	SPARK PLUGS	100.00
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE ROTORS	320.92
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	SENSOR	69.61
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BULB	7.80
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT - EXHAUST ADAPTER	(7.38)
101-36471-53406	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BULBS	10.78
101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES	890.00
101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES	275.96
101-36471-53406	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES	1,835.80
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	TANK STRAPS	454.34
101-36471-53406	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER	FUEL TANK	1,059.48
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	SEAT PADS	430.39
101-36471-53406	AUTO PARTS & SUPPLIES	WICKSTROM AUTO GROUP, INC	CREDIT - DUPLICATE INVOICE	(15.39)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ARLINGTON POWER EQUIPMENT	DRIVER	30.26
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ARLINGTON POWER EQUIPMENT	SNOAW BLOWER PARTS	129.04
101-36471-53407	EQUIP MAINT PART&SUPPLIE	ATLAS BOBCAT, LLC	COUPLER	56.43
101-36471-53407	EQUIP MAINT PART&SUPPLIE	CASPER TRUE VALUE HARDWARE INC	STEEL TUBE	19.31
101-36471-53407	EQUIP MAINT PART&SUPPLIE	CASPER TRUE VALUE HARDWARE INC	PAINT CART	46.51
101-36471-53407	EQUIP MAINT PART&SUPPLIE	CET COMMERCIAL DEVELOPMENT	OIL FILTER	44.03
101-36471-53407	EQUIP MAINT PART&SUPPLIE	DULTMEIER SALES LLC	TANK ADAPTER	30.79
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	SPARK PLUG	5.46
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	FILTER	4.17
101-36471-53414	CHEMICALS	NAPA AUTO PARTS	PLUGS	6.98
101-36471-53418	LUBRICANTS & FLUIDS	KELLER-HEARTT OIL., INC	5W20 OIL	1,540.00
101-36471-53418	LUBRICANTS & FLUIDS	NAPA AUTO PARTS	CREDIT - PS FLUID	(18.56)
101-36471-53418	LUBRICANTS & FLUIDS	NAPA AUTO PARTS	OIL	40.53
101-36471-53418	LUBRICANTS & FLUIDS	NAPA AUTO PARTS	OIL	11.58
Total For Dept 36471 PUBLIC WORKS FLEET SERVICES				11,897.52

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Dept 67001 RECREATION ADMINISTRATION				
101-67001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - MAR 2021	1.80
101-67001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - APR 2021	1.78
101-67001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO. BINDERS		95.09
101-67001-53211	OTHER SUPPLIES	WESTERN FIRST AID & SAFETY	FIRST AID SUPPLIES	<u>67.58</u>
Total For Dept 67001 RECREATION ADMINISTRATION				166.25
Dept 67920 RECREATION SPECIAL RECREATION				
101-67920-52116	SRA PROGRAMS	HOMER INDUSTRIES INC.	PLAYGROUND SURFACING	<u>1,360.00</u>
Total For Dept 67920 RECREATION SPECIAL RECREATION				1,360.00
Dept 67935 RECREATION DANCE				
101-67935-53211	OTHER SUPPLIES	PRO-SAFETY, INC	SPRAY PAINT FOR APA RECITAL	<u>34.20</u>
Total For Dept 67935 RECREATION DANCE				34.20
Dept 67945 RECREATION YOUTH PROGRAMS				
101-67945-52115	RECREATION PROGRAM SERVICE	MUSIC IN THE BOX, INC	MUSIC CLASSES - 10 MEMB	<u>612.00</u>
Total For Dept 67945 RECREATION YOUTH PROGRAMS				612.00
Dept 67965 RECREATION ATHLETICS				
101-67965-52115	RECREATION PROGRAM SERVICE	LZ FAMILY MARTIAL ARTS ACADEMY	MARTIAL ARTS CLASSES - WTR I, SPR I & II - 18 MEMB	1,013.60
101-67965-52115	RECREATION PROGRAM SERVICE	ON COURSE RIDING ACADEMY	SPRING II 1 PARTICPANT	<u>231.00</u>
Total For Dept 67965 RECREATION ATHLETICS				1,244.60
Dept 67970 RECREATION AQUATICS				
101-67970-51651	LICENSING/CERTIFICATIONS	LAKE COUNTY HEALTH DEPARTMENT	PAULUS PARK BEACH LICENSE - 134-28205	228.00
101-67970-51651	LICENSING/CERTIFICATIONS	LAKE COUNTY HEALTH DEPARTMENT	BREEZEWALD BEACH LICENSE - 134-28476	228.00
101-67970-51651	LICENSING/CERTIFICATIONS	LAKE COUNTY HEALTH DEPARTMENT	BEACH SPRAYGROUND LICENSE - 134-28807	228.00
101-67970-53209	UNIFORMS	ORIGINAL WATERMEN, INC	10 FANNY PACKS/10 MASKS/50 WHISTLES/15 VISORS	242.50

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101-67970-53211	OTHER SUPPLIES	ORIGINAL WATERMEN, INC	10 FANNY PACKS/10 MASKS/50 WHISTLES/15 VISORS	<u>120.00</u>
		Total For Dept 67970 RECREATION AQUATICS		<u>1,046.50</u>
		Total For Fund 101 GENERAL		<u>197,100.97</u>
Fund 202 MOTOR FUEL TAX				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-52701	MAINT-BLDGS & GROUNDS	MEADE, INC	MN STREET SIGNAL MAINT	200.00
202-36001-52701	MAINT-BLDGS & GROUNDS	SEBERT LANDSCAPING	LANDSCAPE MAINT - APRIL 2021	1,990.49
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	45 S OLD RAND RD	27.86
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	CLAIRVIEW	30.33
202-36001-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	STREETLIGHT ELECTRIC	<u>365.77</u>
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>2,614.45</u>
		Total For Fund 202 MOTOR FUEL TAX		<u>2,614.45</u>
Fund 207 SPECIAL EVENTS FUND				
Dept 67600 RECREATION SPECIAL EVENTS ADMIN				
207-67600-53212	PROGRAM SUPPLIES	SIGNUPGENIUS WWW.SIGNUP	RECREATION SIGN UP - MAY 2021	<u>9.99</u>
		Total For Dept 67600 RECREATION SPECIAL EVENTS ADMIN		<u>9.99</u>
Dept 67604 RECREATION FOURTH OF JULY FESTIVAL				
207-67604-52111	OTHER PROFESSIONAL SVCS	J & M DISPLAYS, INC	FINAL PAYMENT FOR FIREWORKS	<u>15,000.00</u>
		Total For Dept 67604 RECREATION FOURTH OF JULY FESTIVAL		<u>15,000.00</u>
Dept 67699 RECREATION MISC SPECIAL EVENTS				
207-67699-53212	PROGRAM SUPPLIES	AMERICAN GREEN DBA: LURVEYS	ARBOR DAY TREE	<u>365.00</u>
		Total For Dept 67699 RECREATION MISC SPECIAL EVENTS		<u>365.00</u>
		Total For Fund 207 SPECIAL EVENTS FUND		<u>15,374.99</u>

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\$1,107,939.36

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund 214 TIF #2 DOWNTOWN				
Dept 10490 GENERAL GOVERNMENT TIF				
214-10490-52201 VILLAGE ATTORNEY		KATHLEEN FIELD ORR & ASSOCIATES	TIF LEGAL DEVELOPMENT SERVICES	275.00
		Total For Dept 10490 GENERAL GOVERNMENT TIF		275.00
				<u>275.00</u>
Total For Fund 214 TIF #2 DOWNTOWN				
Fund 227 DISPATCH CENTER				
Dept 24220 POLICE DISPATCH				
227-24220-52111 OTHER PROFESSIONAL SVCS		FRONTLINE PUBLIC SAFETY SOLUTIONS	FRONTLINE SOFTWARE RENEWAL	1,100.00
227-24220-53209 UNIFORMS		GALL'S, LLC	KROLL - SHIRT	69.91
227-24220-53209 UNIFORMS		GALL'S, LLC	STEFFY - PANTS	111.40
227-24220-53209 UNIFORMS		GALL'S, LLC	STEFFY - SHOES CREDIT	(67.50)
		Total For Dept 24220 POLICE DISPATCH		1,213.81
				<u>1,213.81</u>
Total For Fund 227 DISPATCH CENTER				
Fund 310 TIF #1 DEBT SERVICE				
Dept 10490 GENERAL GOVERNMENT TIF				
310-10490-56603 INTEREST		BANK OF NEW YORK MELLON	DEBT SERVICE INTEREST 2014A BOND	45,525.00
310-10490-56603 INTEREST		BANK OF NEW YORK MELLON	DEBT SERVICE INTEREST 2015A BOND	206,842.50
310-10490-56605 PAYING AGENT FEES		BANK OF NEW YORK MELLON	PAYING AGENT FEE 2016A	750.00
		Total For Dept 10490 GENERAL GOVERNMENT TIF		253,117.50
				<u>253,117.50</u>
Total For Fund 310 TIF #1 DEBT SERVICE				
Fund 401 VILLAGE CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
401-36001-55251 LAND IMPROVEMENTS		HITCHCOCK DESIGN INC	PAULUS PARK PLANNING - OSLAD	13,752.65
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		13,752.65
				<u>13,752.65</u>
Total For Fund 401 VILLAGE CAPITAL PROJECTS				

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Fund 405 NHR CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
405-36001-53416	CONCRETE & ASPHALT	FISCHER BROS FRESH CONCRETE, INC.	CONCRETE 4/23	1,084.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		1,084.00
		Total For Fund 405 NHR CAPITAL PROJECTS		1,084.00
Fund 501 WATER & SEWER				
Dept 00000				
501-00000-21205	LC TREATMENT CHARGE PAYABLE	LAKE COUNTY PUBLIC WORKS DEPT	2021 1ST QTR COLLECTIONS	483,649.62
501-00000-21206	WATER BILLING REFUNDS	ABRAHAM, KATLYN	UB REF A/C #001960-01 FINAL	33.00
501-00000-21206	WATER BILLING REFUNDS	HESKIN, MARIA	UB REF A/C #001492-01 FINAL	67.43
501-00000-21206	WATER BILLING REFUNDS	LEE, SUNG H	UB REF A/C #006660-02 FINAL	2.36
501-00000-21206	WATER BILLING REFUNDS	PATEL, KANAIYALAL	UB REF A/C #001998-02 FINAL	3.39
501-00000-21206	WATER BILLING REFUNDS	SHANNON, ELIZABETH	UB REF A/C #003262-05 FINAL	37.30
501-00000-21206	WATER BILLING REFUNDS	SUGRUE, MEGAN	UB REF A/C #001201-01 FINAL	56.05
501-00000-21206	WATER BILLING REFUNDS	WIEMAN, DOLLY M	UB REF A/C #003701-04 FINAL	37.30
501-00000-27102	IEPA LOAN PAYABLE	IL EPA	2006 IEPA LOAN PRINCIPAL AND INTEREST	56,233.59
		Total For Dept 00000		540,120.04
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-53203	TELEPHONE & DATA SVCS	WINDSTREAM	ANALOG LINES - MAY	674.88
501-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW (MAR '21)	388.41
501-36001-53205	COMPUTER SUPPLIES	AMAZON.COM SALES, INC	PURCHASES - APR - CPU, SEAGATE IRON WOLF 3TB	1,124.98
501-36001-53205	COMPUTER SUPPLIES	AMAZON.COM SALES, INC	PURCHASE CR - APR - CPU, SEAGATE IRON WOLF 3TB	(1,124.98)
501-36001-53209	UNIFORMS	CINTAS CORPORATION #2	UNIFORMS/MATS 04-29	26.52
501-36001-53209	UNIFORMS	CINTAS CORPORATION #2	UNIFORMS/MATS 05-06	82.60
501-36001-54305	EMPLOYEE EXAMS	NORTHWEST COMMUNITY HOSPITAL EMS DOT TESTING		240.00
501-36001-56603	INTEREST	BANK OF NEW YORK MELLON	DEBT SERVICE 2016B INTEREST	6,200.00
501-36001-56603	INTEREST	BANK OF NEW YORK MELLON	DEBT SERVICE INTEREST 2013A BOND	24,537.50

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501-36001-56603	INTEREST	IL EPA	2006 IEPA LOAN PRINCIPAL AND INTEREST	<u>8,873.71</u>
			Total For Dept 36001 PUBLIC WORKS ADMINISTRATION	<u>41,023.62</u>
Dept 36530 PUBLIC WORKS WATER BILLING				
501-36530-52111	OTHER PROFESSIONAL SVCS	BS& A SOFTWARE	SOFTWARE MAINT 5/1/21 TO 5/1/22	2,555.00
501-36530-52111	OTHER PROFESSIONAL SVCS	DATAPROSE, LLC	WATER BILL PROCESSING - APR 2021	733.60
501-36530-53206	POSTAGE & SHIPPING	DATAPROSE, LLC	WATER BILL PROCESSING - APR 2021	<u>2,767.45</u>
			Total For Dept 36530 PUBLIC WORKS WATER BILLING	<u>6,056.05</u>
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52113	ENGR/ARCHITECTURAL	CDM SMITH, INC	ENGINEERING SERVICES	11,187.34
501-36550-52607	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	WATER SAMPLE ANALYSIS - APR 2021	521.00
501-36550-52701	MAINT-BLDGS & GROUNDS	SEBERT LANDSCAPING	LANDSCAPE MAINT - APRIL 2021	375.81
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL #7	2,536.59
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL #11	1,068.30
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL #9	3,991.99
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL #10	4,433.76
501-36550-53210	SMALL TOOLS & EQUIP	CASPER TRUE VALUE HARDWARE INC	VACTOR GREASE & MINI SHOVEL	12.99
501-36550-53211	OTHER SUPPLIES	BATTERIES PLUS HOLDING CORP	CORRELATOR TRANSMITTER BATTERY	21.99
501-36550-53211	OTHER SUPPLIES	BATTERIES PLUS HOLDING CORP	CORRELATOR & 9VOLT BATTERIES	110.10
501-36550-53211	OTHER SUPPLIES	CASPER TRUE VALUE HARDWARE INC	ADDRESS NUMBERS & SAMPLING SUPPLIES	27.55
501-36550-53211	OTHER SUPPLIES	USA BLUEBOOK	WORK ZONE SAFETY SIGN	154.90
501-36550-53403	LANDSCAPING SUPPLIES	CONSERV FS, INC	LANDSCAPING REPAIR SUPPLIES	290.40
501-36550-53403	LANDSCAPING SUPPLIES	POTSIE'S INC.	TOPSOIL	75.00
501-36550-53414	CHEMICALS	VIKING CHEMICAL COMPANY	CHLORINE/WATER TREATMENT	<u>1,000.00</u>
			Total For Dept 36550 PUBLIC WORKS WATER SERVICE	<u>25,807.72</u>
Dept 36560 PUBLIC WORKS SEWER SERVICE				
501-36560-52111	OTHER PROFESSIONAL SVCS	METROPOLITAN INDUSTRIES INC.	METROCLOUD MONITORING/11 LIFT STATIONS	360.00
501-36560-52111	OTHER PROFESSIONAL SVCS	STATE INDUSTRIAL PRODUCTS CORP	HYDRO SULFIDE REDUCTION - QUENTIN PUMP STA	2,549.16

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501-36560-52111	OTHER PROFESSIONAL SVCS	STATE INDUSTRIAL PRODUCTS CORP	HYDRO SULFIDE REDUCTION - NW PUMP STA	1,533.67
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	FLOW CONTROL	42.92
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	VACUUM PRIME	28.02
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1160 BRISTOL TRAIL	121.90
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 700 OLD MILL GROVE	46.41
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 620 CHURCH ST	248.88
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 61 W MAIN ST	45.56
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1100 QUENTIN RD	749.08
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1005 MARCH ST	73.15
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1115 BETTY DR	30.98
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1297 BERKSHIRE LN	158.82
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 719 CYPRESS BRIDGE RD	40.96
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1150 DEERPATH RD	49.56
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 90 S PLEASANT RD	76.97
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 750 N RAND RD	1,305.76
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 825 W MAIN ST	274.09
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1080 HONEY LAKE RD	37.04
501-36560-53211	OTHER SUPPLIES	CASPER TRUE VALUE HARDWARE INC	VACTOR GREASE & MINI SHOVEL	2.99
501-36560-53211	OTHER SUPPLIES	CASPER TRUE VALUE HARDWARE INC	ADDRESS NUMBERS & SAMPLING SUPPLIES	3.87
			Total For Dept 36560 PUBLIC WORKS SEWER SERVICE	7,779.79
				<hr/>
			Total For Fund 501 WATER & SEWER	620,787.22
				<hr/>
Fund 603 RISK MANAGEMENT				
Dept 12125 RISK EVENT MANAGEMENT				
603-12125-53205	COMPUTER SUPPLIES	AMAZON.COM SALES, INC	PURCHASES - APR - ETHERNET CABLES, WALL MOUNT	177.34
603-12125-53205	COMPUTER SUPPLIES	AMAZON.COM SALES, INC	PURCHASE CR - APR - EATHERNET CABLES, WALL MOUN	(177.34)
603-12125-53405	BLDG & GROUND MAINT SUPP	USA BLUEBOOK	BACKFLOW PREVENTER REPAIRS	938.20
			Total For Dept 12125 RISK EVENT MANAGEMENT	938.20
				<hr/>
			Total For Fund 603 RISK MANAGEMENT	938.20

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Fund 710 PERFORMANCE ESCROW				
Dept 00000				
710-00000-21455	BUILDING DEPOSIT PAYABLES	FEENEY, MICHAEL	BD PAYMENT REF - PERMIT #PB21-0124	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FELDCO FACTORY	BD PAYMENT REF - PERMIT #PB21-0299	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	GS SIGNS INC	BD PAYMENT REF - PERMIT #PB21-0158	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	JPF INVESTMENTS INC	BD PAYMENT REF - PERMIT #PB21-0141	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	KLEPPINGER, MICHAEL	BD PAYMENT REF - PERMIT #PB20-0456	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	NEXT DOOR AND WINDOW	BD PAYMENT REF - PERMIT #PB21-0033	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	SPLITT, WALTER & LINDA	BD PAYMENT REF - PERMIT #PB20-1472	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	SUNRUN INSTALLATION INC	BD PAYMENT REF - PERMIT #PB20-1493	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	SUNRUN INSTALLATION INC	BD PAYMENT REF - PERMIT #PB21-0241	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	SUNRUN INSTALLATION INC	BD PAYMENT REF - PERMIT #PB21-0168	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	WINDOW WORKS	BD PAYMENT REF - PERMIT #PB20-1477	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	ZENIT CONSULTING, INC.	BD PAYMENT REF - PERMIT #PB21-0071	105.00
710-00000-25502	PEG CABLE FEES	AMAZON.COM SALES, INC	PURCHASES - APR - BATTERIES, VIDEO LIGHT	228.87
710-00000-25502	PEG CABLE FEES	AMAZON.COM SALES, INC	PURCHASE CR - APR - BATTERIES, VIDEO LIGHT	(228.87)
710-00000-25502	PEG CABLE FEES	MATTISON, JUSTIN N	MEDIA CREW - APR 2021	60.00
Total For Dept 00000				1,320.00
Total For Fund 710 PERFORMANCE ESCROW				1,320.00
Fund 731 SSA #8 HEATHERLEIGH SUBDV				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
731-10099-52604	SWEEPING & MOWING	SEBERT LANDSCAPING	LANDSCAPE MAINT - APRIL 2021	174.36
Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				174.36
Total For Fund 731 SSA #8 HEATHERLEIGH SUBDV				174.36

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Fund 734 SSA #11 LZ PINES SUBDV				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
734-10099-52604	SWEEPING & MOWING	SEBERT LANDSCAPING	LANDSCAPE MAINT - APRIL 2021	6.92
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		6.92
				<u>6.92</u>
Total For Fund 734 SSA #11 LZ PINES SUBDV				
Fund 735 SSA #13 CONVENTRY CRK SUB				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
735-10099-52604	SWEEPING & MOWING	SEBERT LANDSCAPING	LANDSCAPE MAINT - APRIL 2021	179.29
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		179.29
				<u>179.29</u>
Total For Fund 735 SSA #13 CONVENTRY CRK SUB				

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Fund Totals:				
	Fund 101 GENERAL			197,100.97
	Fund 202 MOTOR FUEL TAX			2,614.45
	Fund 207 SPECIAL EVENTS FUND			15,374.99
	Fund 214 TIF #2 DOWNTOWN			275.00
	Fund 227 DISPATCH CENTER			1,213.81
	Fund 310 TIF #1 DEBT SERVICE			253,117.50
	Fund 401 VILLAGE CAPITAL PROJECTS			13,752.65
	Fund 405 NHR CAPITAL PROJECTS			1,084.00
	Fund 501 WATER & SEWER			620,787.22
	Fund 603 RISK MANAGEMENT			938.20
	Fund 710 PERFORMANCE ESCROW			1,320.00
	Fund 731 SSA #8 HEATHERLEIGH SUBDV			174.36
	Fund 734 SSA #11 LZ PINES SUBDV			6.92
	Fund 735 SSA #13 CONVENTRY CRK SUB			179.29
Total for All Funds				<u>\$ 1,107,939.36</u>



At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

MEMORANDUM

Date: May 4, 2021

To: Ray Keller, Village Manager *PK* -

From: Steven J. Paulus, Public Works Assistant Director

Copy: Michael J. Brown, Public Works Director

Subject: **Trailer Mounted Sewer Cleaner Replacement-Public Works**

Issue: Replacement of the 1995 Sniper trailer mounted sewer cleaner in the Public Works Department.

Village Strategic Plan: The requested Equipment purchase is consistent with the following Goals and Objectives of the Strategic Plan.

- Goal #1: Financial Sustainability
Objective F: Continue to conduct organizational analyses to determine if further efficiencies are obtainable
- Goal #3: Infrastructure Investment
Objective B: Explore the feasibility of the development of a Fixed Asset Analysis and Inventory (to include the preparation of a schedule for asset replacement and maintenance)

Analysis: The FY 2021 Public Works budget includes \$80,000 to replace a trailer mounted sewer cleaner. The current trailer is a 1995 Sniper with 3300 hours. This unit has had increased maintenance costs due to the age and the overall use of the unit. The purchase has been planned for in the Community Investment Plan (CIP), and meets the replacement evaluation criteria in accordance to the CIP.

This unit is used on a regular basis in maintaining sanitary and storm sewer systems throughout the Village. The small foot print of this unit can reach some places that the large vac truck cannot providing operational efficiencies.

The existing unit will be recommended to the Village Board as surplus at a future Village Board meeting, and sold at auction.

The proposed unit is a Vactor Ramjet, purchased through the Sourcewell Purchasing Cooperative (SPC). The unit would be purchased through the same manufacturer of our sewer vac truck (Standard Equipment) providing efficiencies with using a geographically local vendor.

Additionally, the unit will have additional safety features such as, clean air Tier IV emissions, and an auto hose rewind guide that provides some relief to the operator that was not available on the previous unit.

The total purchase cost will be \$79,891.00, with expected delivery to be 120 days (4 months) upon approval.

Recommendation: Purchase one 2021 Vactor Ramjet trailer mounted sewer cleaner from Standard Equipment of Elmhurst, Illinois under the SPC program not to exceed \$80,000.00.

W/Attachments:

- 1) Proposal from Standard Equipment



Presents a Proposal Summary

of the



Ramjet

Single Engine Sewer Cleaner Mounted on a Trailer

for

Village of Lake Zurich
505 Telser Road
Lake Zurich, IL 60047

PRODUCT DESCRIPTION

- Trailer-Series RamJet 750 Gallons, - 18GPM @ 4000PSI

STANDARD FEATURES

- E-Stop
- 3 Cylinder ceramic plunger run-dry water pump
- Pulsation System
- 600' x 1/2" Piranha Sewer Hose
- Auto Hose Wind Guide
- Manual Footage Counter
- Auto Shutdown (for High Engine Temp/Low Oil Pressure)
- Shrouded Engine
- Tachometer w/Hour Meter
- Hydraulic Speed Control Valve
- Twin 42" Aluminum Toolbox, Front Opening
- Black Round Fenders
- Twin 6000 lbs torsion bar axles
- Dual anchor Tie-Point at rear of unit
- NEMA Ignition Switch Control Panel
- LED Stop/ Turn/ Tail Lights
- By Pass Valve
- Water Pressure Gauge
- LED Strobe Light
- D.O.T. approved lighting
- Electric Brakes
- Electronic Throttle Controls
- Safety Cone holder with 6 D.O.T. Safety Cones
- Water Recirculator and Antifreeze System
- Wash Down Gun with ½" 25' hose
- 3" Tiger Tail Hose Protector
- 2-1/2" x 25' Fill Hose
- Fill Hose Storage Rack
- 2.5" Fill System
- 600' Capacity Pivot Hose Reel
- Two ½" Drain Jet Nozzles
- Warthog spinning nozzle ½"
- Finned Nozzle Extension
- Nozzle Storage Rack
- Module Paint - Standard Powder Coated Frame, Engine White, Reel Black
- 25' Leader Hose
- Hatz 49 HP 4 Cyl Diesel Engine Tier IV emmisions
- Pintle hitch
- Vactor Manual, Partial Manual and USB Version - 1 + Dealer

Module Paint Color - White
Chassis Axle - Tandem

Sourcewell Total: \$79,891.00

Price includes Municipal License, Title and Document Fees

Price valid for 30 Days from date of 4/23/2021



Awarded Contract

Contract #122017-FSC

Product Model: Jetter

Proposal Date: 4/23/2021

P.O. Number:

Payment Terms:

Proposal Notes:

1. Multiple unit orders will be identical to signed proposal. Changes or deviations to any unit of a multiple unit order will require a new signed proposal.
2. Chassis specifications and data codes for customer supplied chassis must be submitted to and approved by Vactor Manufacturing prior to submittal of customer purchase order
3. All prices quoted are in US Dollars unless otherwise noted.

SIGNED BY:

Date: _____

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LIMITED WARRANTY

Limited Warranty. Each machine manufactured by VACTOR/GUZZLER MANUFACTURING (or, "the Company") is warranted against defects in material and workmanship for a period of 12 months, provided the machine is used in a normal and reasonable manner and in accordance with all operating instructions. In addition, certain machines and components of certain machines have extended warranties as set forth below. If sold to an end user, the applicable warranty period commences from the date of delivery to the end user. If used for rental purposes, the applicable warranty period commences from the date the machine is first made available for rental by the Company or its representative. This limited warranty may be enforced by any subsequent transferee during the warranty period. This limited warranty is the sole and exclusive warranty given by the Company.

STANDARD EXTENDED WARRANTIES (Total Warranty Duration)

<u>2100 Series, HXX, Series and Jetters</u>	10 years against water tank leakage due to corrosion. Nonmetallic water tanks are covered for 5 yrs. against any factory defect in material or workmanship.
<u>2100 Series and HXX only</u>	5 years against leakage of debris tank, centrifugal compressor or housing due to rust-through.
<u>2100 Series and Jetters</u>	2 years - Vactor Rodder Pump on all unit serial numbers starting with 13##V#####.

Exclusive Remedy. Should any warranted product fail during the warranty period, the Company will cause to be repaired or replaced, as the Company may elect, any part or parts of such machine that the Company's examination discloses to be defective in material or factory workmanship. Repairs or replacements are to be made at the selling Vactor/Guzzler distributor's location or at other locations approved by the Company. In lieu of repair or replacement, the Company may elect, at its sole discretion, to refund the purchase price of any product deemed defective. The foregoing remedies shall be the sole and exclusive remedies of any party making a valid warranty claim.

This Limited Warranty shall not apply to (and the Company shall not be responsible for):

1. Major components or trade accessories that have a separate warranty from their original manufacturer, such as, but not limited to, trucks, engines, hydraulic pumps and motors, tires and batteries.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as, but not limited to, oils, fluids, vacuum hose, light bulbs, fuses, gaskets.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended by the Company.
5. Repairs, modifications or alterations without the express written consent of the Company, which in the Company's sole judgment, have adversely affected the machine's stability, operation or reliability as originally designed and manufactured.
6. Items subject to misuse, negligence, accident or improper maintenance.

NOTE The use in the product of any part other than parts approved by the Company may invalidate this warranty. The Company reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty. Nothing contained in this warranty shall make the Company liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

THIS WARRANTY SHALL BE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ALL OF WHICH ARE DISCLAIMED.

This warranty is in lieu of all other obligations or liabilities, contractual and otherwise, on the part of the Company. For the avoidance of doubt, the Company shall not be liable for any indirect, special, incidental or consequential damages, including, but not limited to, loss of use or lost profits. The Company makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine. No person or affiliated company representative is authorized to alter the terms of this warranty, to give any other warranties or to assume any other liability on behalf of the Company in connection with the sale, servicing or repair of any machine manufactured by the Company. Any legal action based hereon must be commenced within eighteen (18) months of the event or facts giving rise to such action.

The Company reserves the right to make design changes or improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.

GUZZLER

VACTOR

VACTOR/GUZZLER MANUFACTURING

1621 S. Illinois Street
Streator, IL 61364

TERMS AND CONDITIONS

ORDERS: All orders are subject to acceptance by Vactor Manufacturing, Inc. or Guzzler Manufacturing, Inc. (hereafter referred to as Vactor). Orders for products not normally carried in stock or requiring special engineering or manufacturing is in every case subject to approval by Vactor's Management.

PRICES: All orders are subject to current prices in effect at the time of order acknowledgement.

F.O.B. Point: Unless otherwise stated, all prices listed are F.O.B. factory.

PAYMENT TERMS: The company's payment terms are due upon receipt, unless otherwise stated. However, until such time as Vactor receives full payment, Vactor shall maintain a purchase money security interest in the product.

CANCELLATION: Orders regularly entered cannot be cancelled except upon terms that will compensate Vactor for any loss or damage sustained. Such loss will be a minimum of 10% of the purchase price.

SHIPMENT: All proposals are based on continuous and uninterrupted delivery of the order upon completion, unless specifications distinctly state otherwise. In the event that agreement is reached for Vactor to store completed items, they will be immediately invoiced to the customer and become due and payable. Storage shall be at the risk of the customer and Vactor shall be liable only for ordinary care of the property.

STORAGE CHARGES: Vactor shall charge the customer at current rates for handling and storing customer's property (e.g. truck chassis) held for more than thirty (30) days after notification of availability for shipment. All customer's property, or third party's property, that is stored by Vactor is at the customer's or other party's risk. Vactor is not liable for any loss or damage thereto caused by fire, water, corrosion, theft, negligence, or any caused beyond its reasonable control.

PERFORMANCE: Vactor shall not be liable for failure to complete the contract in accordance with its terms if failure is due to wars, strikes, fires, floods, accidents, delays in transportation or other causes beyond its reasonable control.

EXPERIMENTAL WORK: Work performed at customer's request such as sketches, drawings, design, testing, fabrication and materials shall be charged at current rates.

SKETCHES, ENGINEERING DRAWINGS, MODELS and all preparatory work created or furnished by Vactor, shall remain its exclusive property; and no use of same shall be made nor may ideas obtained therefrom be used except with the consent of and on terms acceptable to Vactor.

TAXES: The pricing attached does not include Federal, State or local taxes which are the buyer's responsibility. However, Vactor/Guzzler Manufacturing, Inc. shall be responsible for Federal Excise Tax (F.E.T.) unless it is separately stated on the invoice and added to the selling price. If F.E.T. is not separately stated on the invoice it has not been included in the price and Vactor/Guzzler will pay any F.E.T. due itself and bear the cost of the tax. Any refunds or adjustments to the F.E.T. in such cases belong to Vactor/Guzzler.

PRODUCT IMPROVEMENTS: Vactor reserves the right to change manufacturing specifications and procedure in accordance with its product improvement policy.

MOUNTING PRICES: Mounting prices assume normally factory installation on a truck chassis suitable for the unit purchased. Relocation of batteries, fuel tanks, mufflers, air tanks, etc. will be an additional charge, billed at the standard factory labor rate.

WARRANTY: Vactor warrants its products to be free from defects in material and workmanship, subject to the limitations and conditions set forth in its current published warranty. Other than those expressly stated herein, THERE ARE NOT OTHER WARRANTIES OF ANY KIND EXPRESS OR IMPLIED, AND SPECIFICALLY EXCLUDED BUT NOT BY WAY OF LIMITATION, ARE THE IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AND MERCHANTABILITY.

IT IS UNDERSTOOD AND AGREED THE SELLER'S LIABILITY WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY IN NEGLIGENCE OR OTHERWISE SHALL NOT EXCEED THE RETURN OF THE AMOUNT OF THE PURCHASE PRICE PAID BY THE PURCHASER AND UNDER NO CIRCUMSTANCES SHALL SELLER BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES. THE PRICES STATED FOR THE EQUIPMENT IS A CONSIDERATION IN LIMITING SELLER'S LIABILITY. NO ACTION REGARDLESS OF FORM, ARISING OUT OF THE TRANSACTION OF THE AGREEMENT MAY BE BROUGHT BY PURCHASER MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION HAS ACCURED.

SELLER'S MAXIMUM LIABILITY SHALL NOT EXCEED AND BUYER'S REMEDY IS LIMITED TO EITHER (I) REPAIR OR REPLACEMENT OF THE DEFECTIVE PART OF PRODUCT, OR AT SELLER'S OPTION (II) RETURN OF THE PRODUCT AND REFUND OF THE PURCHASE PRICE AND SUCH REMEDY SHALL BE BUYER'S ENTIRE AND EXCLUSIVE REMEDY.

TERMS AND CONDITIONS

This agreement shall be construed according to the laws of the State of Illinois. Failure at anytime by Vactor to exercise any right of the Company may have under this agreement shall not constitute a waiver-thereof nor prejudice Vactor's right to enforce it thereafter.

This order, including the above terms and conditions, contains the complete and final agreement between the parties hereto and no other agreement in any way modifying any of said terms and conditions will be binding on Vactor unless in writing and agreed to by an authorized representative of Vactor.

I agree with the above terms and conditions:

Date: _____



At the Heart of Community

PUBLIC WORKS DEPARTMENT
505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

MEMORANDUM

Date: May 5, 2021
To: Ray Keller, Village Manager *PK*
From: Michael J. Brown, Public Works Director
Subject: 2021 Heatherleigh Tennis Court Resurfacing

Issue: The FY 2021 budget includes \$50,000 in the Capital Improvement fund for the resurfacing of the Heatherleigh Park tennis court.

Background: The tennis court at Heatherleigh Park has developed significant structural cracks and delamination of the epoxy surface from the sub-base. The severity and rapid progression of these failures has caused substantial defects. Public Works staff have determined that due to the severity of the failures, complete reconstruction of the surface is needed. Staff prepared bidding documentation, which consists of a base bid for the re-surfacing, net replacement, and painting of the single tennis court at Heatherleigh Park. The bid specifications also includes an option for painting a pickle ball court on an existing asphalt pad located within Paulus Park.

Village Strategic Plan: This agenda item is consistent with the following Goals and Objectives of the Strategic Plan.

- Goal #3 – Infrastructure Investment: Assuring that municipal assets are responsibly maintained by the most equitable and efficient funding sources available.

Analysis: Staff solicited bids for the project on April 5, 2021. The bid opening occurred on April 27, 2021. The Village received five (5) bids. The bid results can be found below. Bid results reflect the base bid, with an option for the painting of the pickle court at Paulus Park.

Company Name	Base Bid	Option
Schroeder Asphalt Services, INC.	\$66,713.00	\$9,600.00
Accu-Paving Company	\$54,330.00	\$3,700.00
DK Contractors	\$51,869.00	\$3,347.00
Chicagoland Paving Contractors	\$40,000.00	\$4,000.00
Evans & Son Blacktop, INC.	\$39,623.86	\$2,913.86

The lowest responsible bid received was from Evans & Son Blacktop, INC of West Chicago, Illinois. Reference checks of similar projects for the St. Charles Park District, and School District 200 returned favorable results.

Recommendation: Award a contract for the 2021 Heatherleigh Park tennis court resurfacing to Evans & Son Blacktop, INC of West Chicago, Illinois with a total project expenditure including a five percent contingency not to exceed \$44,645.00.

W/Attachments:

1. Bid Submittal – Evans & Son Blacktop, INC

Village of Lake Zurich
Tennis Court Resurfacing

FORM OF PROPOSAL

TO: Village of Lake Zurich
70 East Main Street
Lake Zurich, Illinois 60047

FROM: Evans & Son Blacktop, Inc.
CONTRACTOR

3N 775 Powis Rd.

ADDRESS

West Chicago, IL, 60185

CITY, STATE, ZIP CODE

630-377-1212

TELEPHONE NUMBER

Daniel Najera

dnajera@evansandsonblacktop.com

E-MAIL



Gentlemen:

Having examined the Plans, Specifications, Instructions to Bidders, Form of Contract and having thoroughly examined the site and pertinent areas adjacent thereto, acknowledging the same to be accurate and complete insofar as pertinent details are concerned, we the undersigned agree to furnish all labor, materials, equipment, tools and services or whatever else is required for construction as enumerated below, all in accordance with Plans, Specifications and Contract Documents, and entitled:

Village of Lake Zurich
Tennis Court Resurfacing

CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR
TENNIS COURT RESURFACING
LAKE ZURICH, ILLINOIS

The undersigned Bidder declares that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the unit price shown on the Schedule of Prices contained herein.

The undersigned further agrees that if the Owner decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a unit price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Owner prior to performing extra work or at a unit price determined in the same manner.

The undersigned further agrees to execute a Contract for this work and present the same to the Owner within ten (10) calendar days after the date of written notice of the award of the Contract to him.

The undersigned further agrees that he will commence work not later than ten (10) calendar days after written notice to proceed and execution and approval of the Contract and the Contract Bond, unless otherwise provided, and will diligently prosecute the work in such manner and with such materials, equipment, and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the work within the time stated herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the Owner shall withhold from such sums as may be due him under the terms of this Contract the costs (which costs shall be considered and treated not as a penalty but as damages due the Owner) of additional engineering and observation, maintenance of detours, interest, and other items have caused an expenditure of funds resulting from the failure of the undersigned to complete the work within the time specified in the contract.

The undersigned agrees to complete the work by August 31, 2021 unless granted additional time in writing by the Owner.

Accompanying this Proposal is a bank draft, cashier's check, bid bond or certified check complying with the requirements of the Specifications, for 10% of the bid total, made payable to the Village of Lake Zurich.

The amount of the check or draft is: _____

(Fill in Amount)
Contractor to fill in Amount

If this Proposal is accepted and the undersigned fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Owner and shall be considered as payment of damages due to delay and other causes suffered by the Owner because of failure to execute said Contract or Contract Bond; upon the undersigned properly executing a contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned submits herewith his schedule of prices covering the work to be performed under the Contract; he understands that he must show in the schedule the unit prices where applicable for which he proposes to perform each item of work; that the extension must be made by him and that if not so done, his Proposal may be rejected as irregular.

SUBMITTED:

4-23-2021

Date

(CORPORATE SEAL)

Attest: Alberta Yeats
Secretary

CONTRACTOR: Evans & Son

CORPORATE NAME: Evans & Son Blacktop, Inc.

BUSINESS ADDRESS: 3N 715 Powis Rd,
West Chicago, IL, 60185

TELEPHONE NUMBER: 630-377-1212

SIGNED BY: Donald O. Evans
President

Director of Operations

Village
of Lake Zurich
Tennis Court Resurfacing

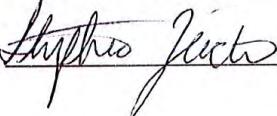
CERTIFICATE OF COMPLIANCE
WITH ARTICLE 33E OF THE
CRIMINAL CODE OF 1961

The undersigned, Evans & Son Blacktop, being the Contractor submitting a bid for the public project as described in these bid documents, hereby certifies that the undersigned is not barred from bidding on the public contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, approved July 28, 1961, as amended.

Date: 4-23-2021

Contractor: Evans & Son Blacktop, Inc

By: 

Attest: 

Village
of Lake Zurich
Tennis Court Resurfacing

NON-COLLUSION STATEMENT

By submission of this Bid, the undersigned certifies, and in the case of a joint Bid, each party thereto certifies as to his own organization, that in connection with the Bid:

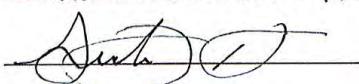
1. The prices in the Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any manner relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in the Bid have not knowingly been disclosed by the Bidder, prior to opening, directly or indirectly to any other Bidder or to any competitor; and,
3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
4. He is the person in the Bidder's organization responsible within that organization for the decision as to the prices being Bid but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to Paragraphs 1 through 3, above, and as their agent shall so certify; and shall also certify the he has not participated, and will not participate in any action contrary to Paragraphs 1 through 3 above.

COMPLIANCE WITH ARTICLE 33 OF THE CRIMINAL CODE OF 1961

I have completed the certificate included as part of this Bid Form regarding compliance with Article 33 of the Criminal code of 1961.

RESPECTFULLY SUBMITTED, signed and sealed this 23 day of April, 2021.

Contractor: Evans & Son Blacktop, Inc.

By (Signature) 

Title: Director of Operations

Business Address: 3N775 Powis Rd

City/State: West Chicago, IL

ATTEST:



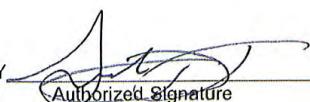
Secretary:

Stephanie Zieche

SEAL

Village
of Lake Zurich
Tennis Court Resurfacing

BID PROPOSAL

BY 
Authorized Signature

Print Name Dexter Torres

Firm Evans & Son Blacktop, Inc.

Address 3N775 Powis Rd. City/State/Zip West Chicago, IL, 60185

Phone 630-377-1212 Fax 630-377-4040

Email Address dhajera@evansandsionblacktop.com

2021 HEATHERLEIGH RESURFACING BID AMOUNT \$ 39623.86

2021 PAULUS PARK PICKLE BALL OPTION BID AMOUNT \$ 2913.86



P.O. Box 712 • Des Moines, Iowa 50306-0712

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

1. Employers Mutual Casualty Company, an Iowa Corporation
2. EMCASCO Insurance Company, an Iowa Corporation
3. Union Insurance Company of Providence, an Iowa Corporation

4. Illinois EMCASCO Insurance Company, an Iowa Corporation
5. Dakota Fire Insurance Company, a North Dakota Corporation
6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

JACLYN KOPECKY

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

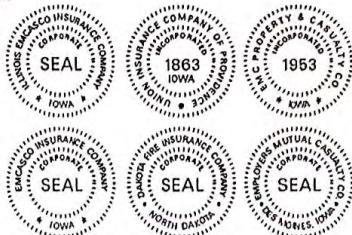
AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of Indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 30th day of March, 2020.

Seals



Scott R. Jean, President & CEO
of Company 1; Chairman, President
& CEO of Companies 2, 3, 4, 5 & 6

Todd Strother, Executive Vice President
Chief Legal Officer & Secretary of
Companies 1, 2, 3, 4, 5 & 6

On this 30th day of March, 2020 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.

Kathy Loveridge

Notary Public in and for the State of Iowa

CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 30th day of March, 2020, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 27th day of April, 2021.

J. D. Clough
Vice President

7854 (3-20)

B013106 M6386 957 A 000000-00

"For verification of the authenticity of the Power of Attorney you may call (515) 345-2689."



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

MEMORANDUM

Date: May 17, 2021
To: Ray Keller, Village Manager *PK*
From: Bonnie Caputo, Recreation Director
Subject: **2021/2022 SRACLC Member Agency Contribution**

Issue: The 2020/2021 Special Recreation Association of Central Lake County member agency contribution of \$110,046 has been requested of the Village of Lake Zurich.

Analysis: The Village of Lake Zurich is a cooperative member agency of the Special Recreation Association of Central Lake County. SRACLC provides community based therapeutic recreation programs and services to people of all ages with disabilities or special needs. SRACLC is a cooperative effort of the Grayslake, Vernon Hills, and Mundelein Park Districts and the Villages of Hawthorn Woods, Lake Zurich, Libertyville, and Lincolnshire.

Individuals residing within the boundaries of the Member Agencies are considered “residents” of SRACLC and may utilize the services. SRACLC offers more than 500 weekly programs, special events, and camps during the year. SRACLC also recognizes that some people with disabilities prefer to participate in our recreation programs at the Village of Lake Zurich and allows assistance for individuals to do so. SRACLC assists in these efforts by providing an extra staff, if deemed necessary, behavior management support, disability awareness training, and other adaptive services necessary for safe and successful participation.

The Village of Lake Zurich levies a tax (FY20 \$180,000) to support inclusion assistance and ADA accessible facilities. Over the course of the year, we have numerous youth who participate in both Village of Lake Zurich programs (with inclusion assistance such as Preschool, Day Camp, youth sports, etc.) as well as SRA programs and events. We were also able to complete the following projects in FY20:

Administration (staff)	\$32,111.38
SRA Inclusion	\$358
Paulus Park Beach Wheelchair Mat	\$3,664.81
Playground (Breezewald Park)	\$24,742.75

Pathway surfacing/ADA Park Picnic Tables/Tech \$11,147.57

TOTAL: \$72,024.51

Recommendation:

A motion to approve the Special Recreation Association of Central Lake County member agency contribution for the amount of \$110,046.

w/ Attachments; 2021/2022 Special Recreation Association of Central Lake County member agency invoice.

SPECIAL RECREATION ASSOCIATION OF CENTRAL LAKE COUNTY
290 Oakwood Road
Vernon Hills, IL 60061
TELEPHONE (847) 816-4866

INVOICE

TO: Ms. Bonnie Caputo
Village of Lake Zurich
200 S. Rand Road
Lake Zurich, IL 60047

Date: May 1, 2021

FOR: **2021/22 Member Agency Contribution**

Member Agency Contribution: **\$110,046.00**

Special Recreation Reimbursement Fund **\$46,046.00**
(As budgeted May 1, 2021)

According to SRACLC policy, the Member Agency Contribution must be paid in full prior to collection of requested Special Recreation Project funds.

PLEASE MAKE CHECK PAYABLE TO: SPECIAL RECREATION ASSOCIATION OF CENTRAL LAKE COUNTY

PLEASE REMIT TO: SRACLC
290 Oakwood Road
Vernon Hills, IL 60061



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

MEMORANDUM

Date: May 17, 2021
To: Ray Keller, Village Manager *PK*
From: Bonnie Caputo, Recreation Director
Subject: Lake Zurich Food Truck Social Events Memo

AC

Issue: The Park and Recreation Department was recently approached by Cara Marquis, a Lake Zurich resident, with a proposal created by herself and fellow Lake Zurich neighbors to offer food truck social events at the Village owned Block A/Promenade property this summer. This proposal also includes community clean up efforts at the site.

Analysis: The purpose of the proposal is to make better use of the vacant downtown lakeside property taking advantage of pedestrian traffic and allowing for further congregation and enjoyment of the site by the community. The residents also hope to provide greater exposure to the site through these events capitalizing off of the promotional efforts by the Village, volunteers and food trucks to potentially bringing more people, possible investors and vendors into Lake Zurich.

Food Truck Socials are proposed to be held at the Block A site throughout the months of June thru September on Wednesdays from 4-7pm, with the possibility of expanding to include Sundays from 2-6pm if feedback and attendance supports the events, featuring rotating food truck vendors (1-2 per event).

Lake Zurich businesses would be encouraged to participate first if they have access to a food truck (as the site is not conducive for street vendors with no access to electricity nor water). Unique food trucks will be sourced and scheduled by volunteers with the hope of limiting duplication to menus already available at Lake Zurich restaurants. All food trucks would be required to submit a nominal fee and paperwork including proof of a valid Lake County Health Department food permit to the Park and Recreation Department.

A volunteer led community clean up effort of Block A accompanies the proposal to further enhance the site for these potential events and make the area more welcoming to the community as a whole. Proposed clean up efforts include trash collection, addition of plants, setting a designated area for

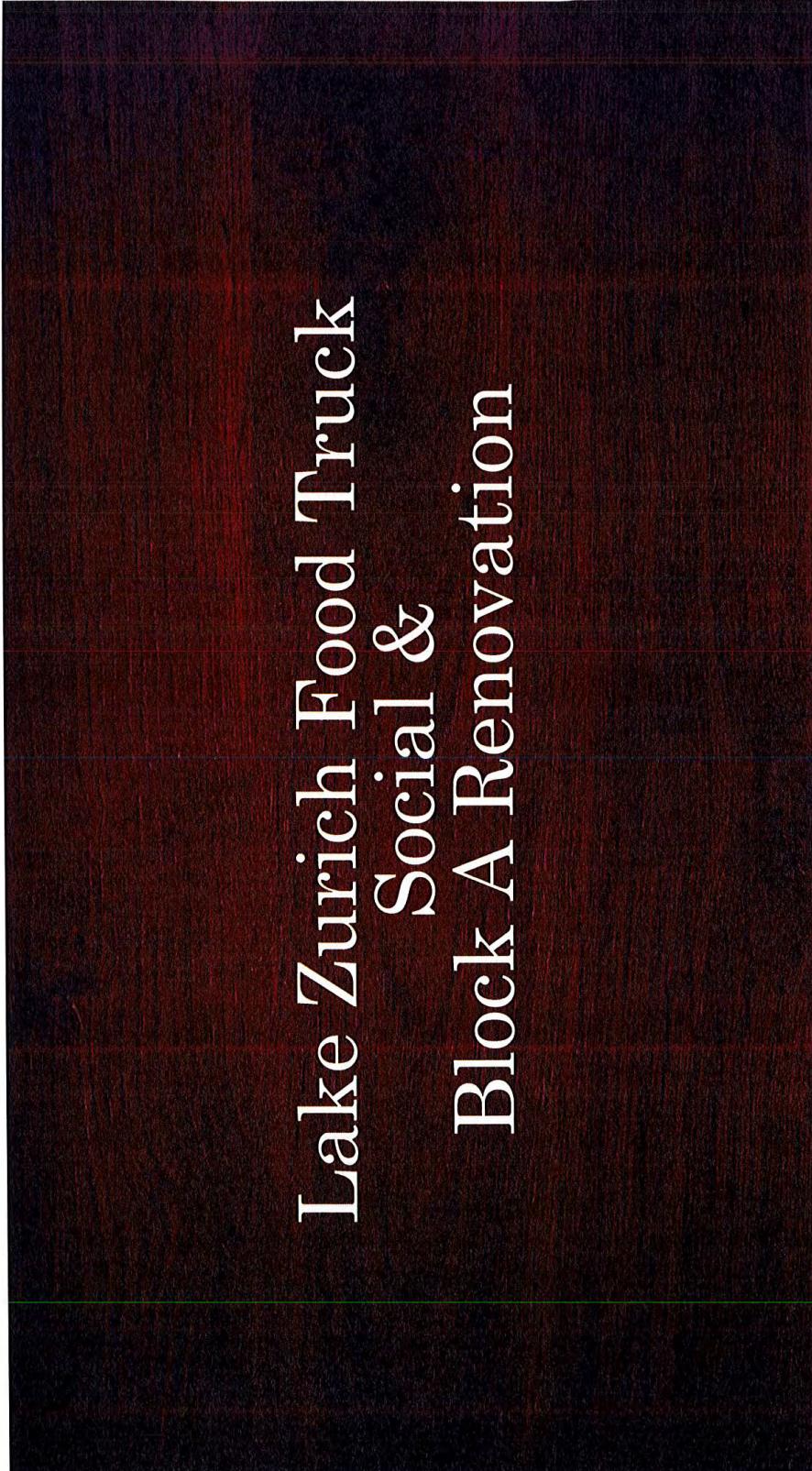
the food trucks and incorporating seating at the site such as benches and picnic tables. The community group intends to seek out donations for planting materials but would desire Village assistance if donations can not be secured. The group also would ask for the Village to provide additional garbage cans, picnic benches and/or benches at the site for the events.

The Park and Recreation Department reached out to the Village of Volo for further information on their food truck social events held at their Village Hall. Volo shared their experiences, current process and application with staff. Their food truck events are volunteer driven with sourcing and scheduling managed by a resident coupled with final approval and administrative documents/payment (\$25 fee per occurrence) processed through staff. Volo currently has no designated days for the events but does publish a monthly schedule with reminders pushed out on their Facebook page.

At the April 13th Park and Recreation Advisory Board meeting, the advisory board reviewed and voted favorably of the proposal, 6-0.

Recommendation: The Park and Recreation Advisory Board recommends proceeding with the volunteer led Lake Zurich Food Truck Social events to be held on the Village's Block A property from June -September on Wednesdays from 4-7pm working with Village staff for final vendor approval and paperwork.

w/Attachments: Lake Zurich Food Truck Social Presentation



Lake Zurich Food Truck
Social &
Block A Renovation

Food Trucks

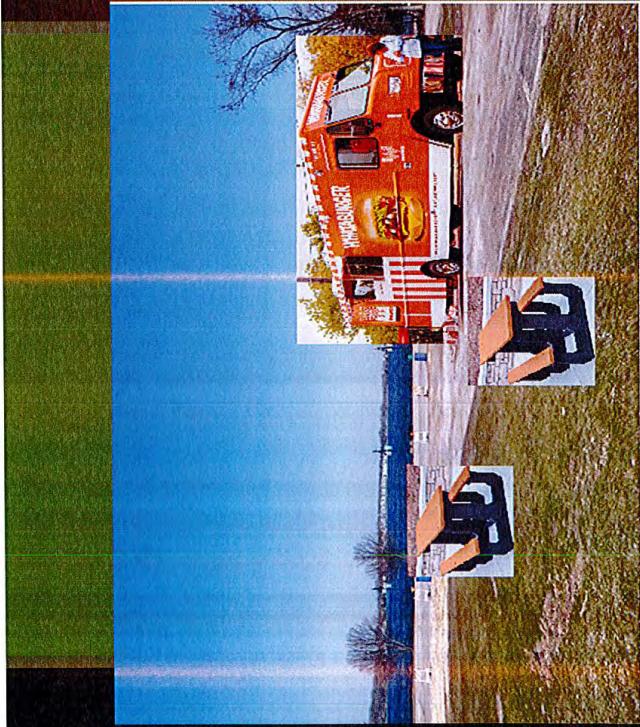
Summary: Lake Zurich has a beautiful downtown and lake front that needs to be utilized more by local residents, with the ability to congregate and walk the downtown. With the vacant space of Block A, we could translate this open area to suit our needs without an expensive overhaul. Being directly across from the promenade, and within walking distance to Breezewald and the local downtown establishments, we feel that this area would be ideal to hold a bi-weekly rotation of food trucks. Our vision is to set up a monthly schedule of food trucks, with one night being mid-week on Wednesday, and then hosting the second night on Sundays, but starting a little earlier in the afternoon. The plan, if all goes well, would be to hopefully have both a food truck and some sort of specialty dessert truck on Sundays, and then one to two food trucks on Wednesdays. Residents could bring chairs and sit along the promenade, or stroll to the Park at Breezewald for dinner, and then maybe a sunset drink at the Pavilion. With this being a very scenic spot, ideally in the warmer weather, it would encourage locals to walk or take a family bike ride to visit the food trucks. In addition, with talks of potential live music on the promenade, this would be an ideal collaboration. Food truck night and live music seem to go hand in hand in my eyes!

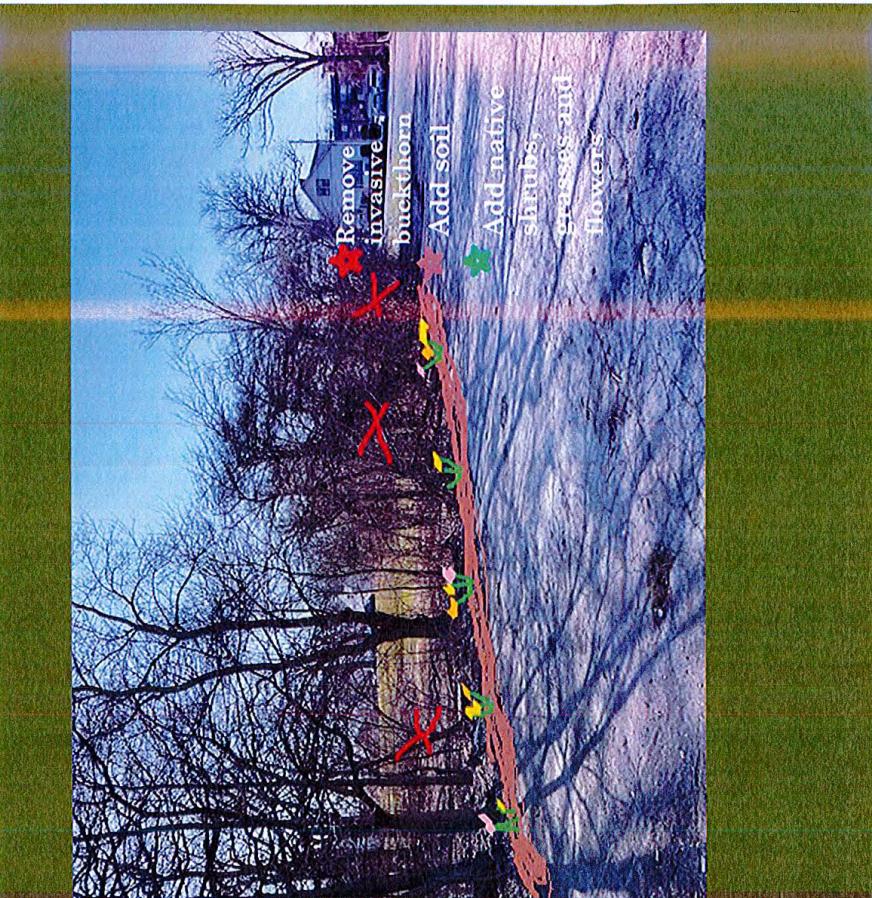
This area has been a hot spot for several years, and with the beautiful backdrop, hopefully this can be a way to make a great use of it, as well as potentially draw some eyes to our community from investors and businesses to set up shop.

One of the concerns was that we don't want to draw away from our local residents, and that most certainly is not our intent! We will work with the Chamber to make sure we are not upsetting any local businesses, as well as encourage them to join if they have the ability to participate. In addition, we are going to be sourcing food trucks that are unique, and hopefully different from our local establishments, so that they will not be drawing from their market. As well as we will be trying to feature some dessert trucks in addition, so people can always dine in a local restaurant, and then come to Food Truck night for a sweet treat afterwards.

Our plan is to have the set nights so there isn't confusion, and it becomes not something to constantly have to check, but rather a weekly occurrence that is easy to remember. I anticipate booking on a monthly basis, so there can be a calendar set ahead of time, which in my opinion makes it more marketable and residents can plan ahead. I am hoping to secure spots with some trucks with a large fan base, which will also bring some outside eyes to our community as well, which not only will bring attention to some spots for businesses, but also with the new housing developments coming up, more residents who will support our town.

Target: date night, family night





BLOCK A

In conjunction with the usage of Block A, we would also like to organize a community clean up to help garner interest for the potential food truck lineup, as well as make the area more welcoming and inviting

*Clean up green space, and add additional plants and grass seed

*Set designated areas for the trucks

*Incorporate additional seating with possible park benches

Community driven

*Run by team of volunteer residents

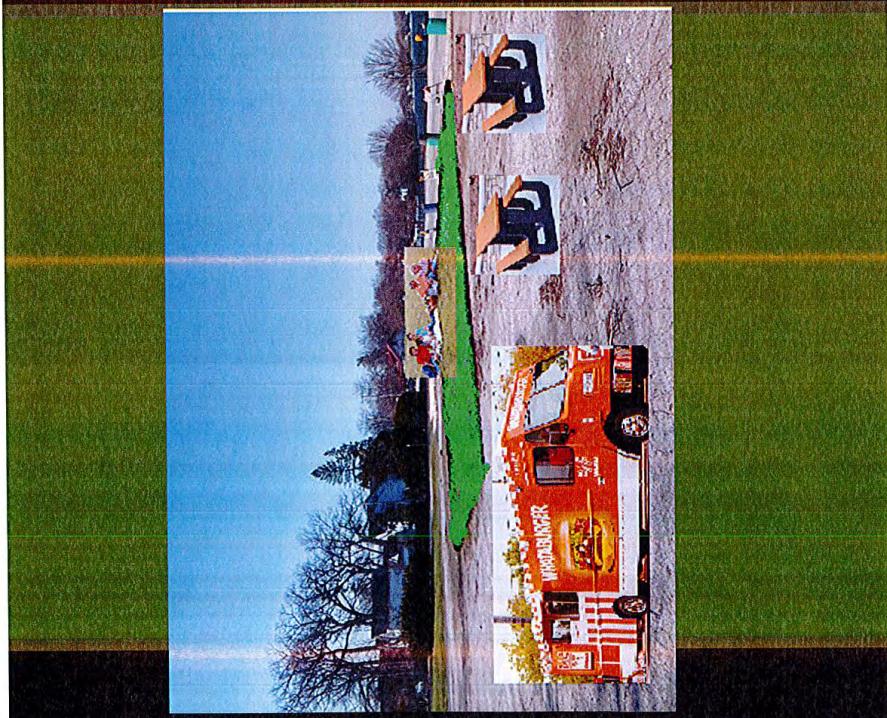
*Will coordinate the trucks and communicate with the Park Department to ensure proper licensing and insurance

*Will work with the village to promote via social media

*Ensuring variety, and not competing with local establishments

*Open to suggestions of residents

*Potential for more popular food trucks to join the list for the Rock the Block





At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

REC'D BY
B
7/1/2021

MEMORANDUM

Date: May 17, 2021
To: Ray Keller, Village Manager *PK*
From: Bonnie Caputo, Recreation Director
Subject: Groove Grove Internal Special Event Memo

Issue: Park and Recreation Advisory Board member, Shawn Bergfalk, presented the Park and Recreation Advisory Board with a proposal to offer a monthly event at the Village owned Block A/Promenade property this summer June-August. This featured live music, 1-2 food trucks and artisans along the boardwalk.

Analysis: Shawn Bergfalk's Groove Grove proposal stemmed from conversations had with Lake Zurich residents and neighbors regarding the desire to further develop gathering spaces where the community can come together, listen to music while enjoying the view, unique artisans and food trucks.

These monthly micro-produced events through the Park and Recreation Department would focus on supporting the togetherness that the community is craving while bringing in culture. There is an aspect of art that Shawn would like to include that showcases true talent; through experiential art mediums such as paintings and sculpture, more of an experience for people who attend.

Groove Grove is proposed to be held on designated Fridays in June, July and August from 5-8pm at the Promenade/Block A area. The event would have approximately 2 food trucks, a live band and a handful of artists along the Promenade boardwalk. There would not be any street closures necessary as the music and art would also be spaced out along the promenade area with the food trucks located on Block A.

Expenses to operate the events would be minimal as the Village would utilize staff members from Park and Recreation and Public Works Departments already in and working for the Farmers Market. Other event expenses include porta-potties, bands and marketing materials. Opportunities to offset with revenue include food truck vendor fees and sponsors.

Recommendation: The Park and Recreation Advisory Board recommends proceeding with the Groove Grove monthly summer events to be held on the Village's Block A/Promenade property June-August.

MUSIC FOOD ART

5-8PM
6/25

1/30

8/27

LAKE
ZURICH
PROMENADE

GROOVE GROOVE GROOVE

A PARK AND RECREATION MICRO PRODUCTION

VILLAGE OF LAKE ZURICH PARKS AND RECREATION DEPT.
200 SOUTH BAND ROAD, LAKE ZURICH, IL 60047
(847) 428-5166 | LAKEZURICH.ORG



*At the Heart of Community*

FINANCE DEPARTMENT

70 East Main Street
Lake Zurich, Illinois 60047(847) 438-5141
LakeZurich.org

MEMORANDUM

Date: May 10, 2021

To: Ray Keller, Village Manager *RK*

From: Bane Thomey, Director of Finance

Subject: Budget Amendment #2 for Fiscal Year 2020

Issue: Upon evaluation of the financial projections for the 2020 fiscal year, and as a result of implementing GASB 84 related to fiduciary activities, a number of necessary budget amendments have been identified. These amendments are based on either actual figures or best estimates for projected year-end results.

Strategic Plan: A critical component to financial stability is properly monitoring revenues and expenditures throughout the year, adjusting the budget as necessary.

Analysis: The annual budget is a legal document, providing legal level of control at the department level for the General Fund and at the fund level for the remaining funds. The proposed ordinance must be passed by a two-thirds vote of the Village Board. A listing of all proposed amendments has been included as Appendix A. The net impact to each fund affected is as shown below. Positive numbers INCREASE fund balance position, the result of reduced expenditures and/or increased revenues.

Fund Title	Net Impact to Fund Balance
General Fund	(864,679)
Hotel/Motel Fund	-
Special Events Fund	-
TIF #1 Special Revenue Fund	-
TIF #2 Downtown Fund	-
TIF #3 Rand Road	-
Dispatch Center Fund	-
TIF #1 Debt Service Fund	-
Capital Improvement Fund	664,679
Non-Home Rule Sales Tax Fund	-
Water & Sewer Fund	-
Medical Insurance	-
Risk Management	-
Equipment Replacement	200,000
Total Net Adjustments	-

Highlights for the funds include:

GENERAL FUND:

With the implementation of GASB 84, related to the accounting for fiduciary activities, there was a fund balance restatement related to the Performance Escrow Fund, which resulted in adding \$705k to the General Fund Balance as of 12/31/2019. Prior to the painstaking evaluation of the Performance Escrow Fund and subsequent restatement, while staff anticipated an increase to the fund balance, the ability to forecast the year end effect related to this restatement was difficult. Upon completion of the Performance Escrow Fund evaluation and restatement, staff reviewed the General Fund's final position to evaluate if additional funds can be transferred to the Capital Improvement Fund, and if reserves can be increased towards the 40% target. Upon final review of the General Fund, in the fourth quarter of 2020, Sales Tax and Use Tax each performed 7% higher than expected and Engineering Review exceeded expectations by 77% due to the Avery Ridge Development. Additionally, grant revenue received in the last quarter was also 5% higher than the adjusted budget, thus allowing for the advanced funding of \$665k to the Capital Improvement Fund and \$200k to the Equipment Replacement Fund.

CAPITAL IMPROVEMENT FUND: Due to the pandemic, staff held back on spending for land improvement and building improvement projects. The overall impact to the fund will be an increase of \$665k for the year, advance funding some of critical projects coming due in future years, and reprioritizing projects that were delayed as a result of the pandemic.

EQUIPMENT REPLACEMENT FUND: The overall impact to the fund will be an increase of \$200k for the year, advance funding some of critical equipment coming due in future years.

Recommendation: Staff recommends the Village Board approve via a minimum two-thirds majority vote, the attached ordinance approving budget amendment #2 for the fiscal year 2020.

W/Attachments: Ordinance for Budget Amendment #2, including Appendix A



At the Heart of Community

FINANCE DEPARTMENT

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

MEMORANDUM

Date: May 10, 2021
 To: Ray Keller, Village Manager *PK*
 From: Bane Thomey, Director of Finance
 Subject: GASB 84 Restatement

Issue: As a result of implementing GASB 84 related to fiduciary activities, a number of necessary restatements have been identified, which effected the 12/31/2019 Fund Balances in the General Fund and the Capital Projects Fund.

Analysis: GASB 84 offered improved guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The statement establishes criteria for identifying fiduciary activities. Through the process of implementation, Finance staff collaborated with Community Development and Public Works Departments and reviewed all of the activity in Fund 710, the Performance Escrow Fund, and worked under the direction of Baker Tilly to apply the new GASB 84 guidance. Appropriate journal entries and reclassification of the funds were made, with a net effect on fund balances outlined below.

FUND 401 – Capital Projects Fund

The Capital Projects Fund experienced a net increase to fund balance of \$215,000 related to fees recorded in Fund 710 for the Meadow Woods Development (Ord 2004-09-307), for payment in lieu of compensating amenities.

The net effect to the Capital Projects Fund takes the previously reported FY19 Fund Balance of \$3,024,135 to a restated FY19 Fund Balance of \$3,239,135

FUND 101 – General Fund

The General Fund experienced a total net increase to Fund Balance of \$704,614, some of which has been restricted, assigned and unassigned as outlined below.

1). The General Fund experienced an increase to Fund Balance of \$471,643.17 related to various fees and donations previously recorded in fund 710, related to:

- (\$45,276.25) Beg of YR Balance in 18651 Project Fees Suspense
- \$94,268.08 Beg of YR Balance in 25203 Project Fee Deposits
- \$14,000.00 Beg of YR Balance in Engineering Deposits
- \$73,686.00 Beg of YR Balance in Lieu of Park
- \$65,916.35 Beg of YR Balance Recapture to VOLZ
- \$19,197.00 Beg of YR Balance Lifetime Golf View Swale
- \$26,048.50 Beg of YR Balance Jean Terrace Lift Station
- \$18,617.50 Beg of YR Balance Pulte Fence/Landscape
- \$604.50 Beg of YR Balance AT&T Landscape
- \$13,001.36 Beg of YR Balance Deerpath Foxfire Lift Station
- \$2,500.00 Beg of YR Balance Deerpath Commons Wetland
- \$104,836.00 Beg of YR Balance Sidewalk Escrow
- \$13,465.58 Beg of YR Balance Lakeside Water Line
- 18,000.00 Beg of YR Balance Barratt Development
- \$13,327.00 Beg of YR Balance IDOT Audit Sidewalk ESC
- \$36,451.55 Beg of YR Balance Signage Comp Amenities
- \$3,000.00 Beg of YR Salt Dome Maint Fees

2). The General Fund experienced an increase of \$127,351.62, related to various fees previously recorded in fund 710 related to PEG Cable Fees. This amount is the beginning of year balance in the PEG Cable Fees and moving forward, while consolidated to the General Fund, will be restricted to PEG.

3). The General Fund experienced an increase of \$10,171.11 which is Assigned to the Police Statue, related to various donations previously recorded in Fund 710. This amount is the beginning of year balance and will be assigned to the Police Statue.

4). The General Fund experienced an increase of \$95,448.68 related to the beginning Fund Balance in Fund 710 which, due to GASB 84, is now consolidated into Fund 101.

The net effect to the General Fund takes the previously reported FY19 Fund Balance of \$11,375,123 to a restated FY19 Fund Balance of \$12,079,737.

ORDINANCE NO. 2021-05-412

**AN ORDINANCE APPROVING BUDGET AMENDMENT #2 FOR FISCAL
YEAR 2020 BUDGET**

WHEREAS, on December 2, 2019, the President and Board of Trustees of the Village of Lake Zurich approved the FY 2020 budget and since its passage the Village has found it necessary to amend said Ordinance; and

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, by a two-thirds vote of the members of the corporate authorities then holding office, the annual budget may be revised by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves.

BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: The Village of Lake Zurich Budget Amendment No. 2 for Fiscal Year 2020, attached hereto and made a part hereof, is hereby approved.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

PASSED this _____ day of May, 2021.

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of May, 2021.

Tom Poynton, Village President

Kathleen Johnson, Village Clerk

SEAL

Village of Lake Zurich
 Fiscal Year 2020
 Budget Amendment #2
 May 17, 2021

APPENDIX A

Revenue/ Expenditure	Department	Title	Account #	Revenue	Increase / (Decrease)	Budget	Amended Budget
GENERAL FUND							
Expenditure	GENERAL GOVERNMENT	TRANSFER TO CIP	101-99001-59401	664,679		905,406	1,570,085
Expenditure	GENERAL GOVERNMENT	TRANSFER TO ERF	101-99001-59615	200,000		200,000	400,000
					864,679		
					<u>864,679</u>		
CAPITAL IMPROVEMENT FUND							
Revenue	GENERAL GOVERNMENT	TRANSFER FROM GENERAL	401-99001-49101	664,679		905,406	1,570,085
					664,679		
					<u>664,679</u>		
EQUIPMENT REPLACEMENT FUND							
Revenue	GENERAL GOVERNMENT	TRANSFER FROM GENERAL	615-10001-49101	200,000		200,000	400,000
					200,000		
					<u>200,000</u>		



VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

APRIL 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at April 2021...

Life Time Fitness - In early April, Village Staff was informed by Life Time that they are preparing to resume construction on their project at the corner of US 12 and Old Rand Road in May this year instead of July.

In the meantime, the Village has asked them to certify the condition of the building and site and will review any pending items that need to be resolved prior to their start up, such as evaluation of the structure's integrity due to exposure to the elements to ensure that they are in good condition.

Non-Motorized Watercraft Season Pass for Lake Access – During April, the Village Board began a discussion on expanding lake access for non-motorized boats via a new season pass option for residents only. The Village has traditionally offered *daily* non-motorized boat permits for residents only from April 1 to October 1. With a recommendation from the Parks and Rec Advisory Board to implement a season pass, the Village Board did ultimately approve a \$40 season pass option. This will allow resident to enjoy the lake by launching non-motorized watercraft from Paulus Park, including kayaks, canoes, paddle boats, windsurfers, row boats, and long boards.

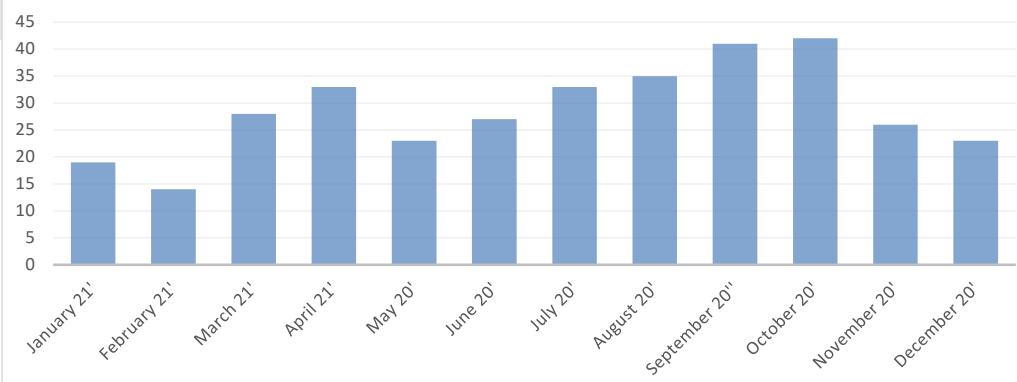
Ryan Homes Begins Construction of Canterbury Estates - Ryan Homes has begun construction of the first townhouse building that will contain four new townhouses at Canterbury Estates on Route 22. They received their building permit April 9, 2021 and immediately began the work of installing formwork for concrete and the building structure. The building is proposed to contain a furnished model unit and sales office. Ryan has indicated it will continue moving forward on the remaining buildings as the demand for new residential units is very high.

National Prescription Drug Take Back Day - On April 24, the Lake Zurich Police Department participated in the DEA's 20th National Prescription Drug Take Back Day. Approximately 30 residents dropped off nearly 90 pounds of unwanted drugs. This was an opportunity for citizens to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused, and unwanted prescription and over-the-counter drugs.

Village Welcomes Formula 1 Cheer to Town – During April, the Village Board approved a Special Use Permit for new business Formula 1 Cheer, a new physical fitness facility at 65 Oakwood Road that will focus on cheerleading, tumbling, and training.

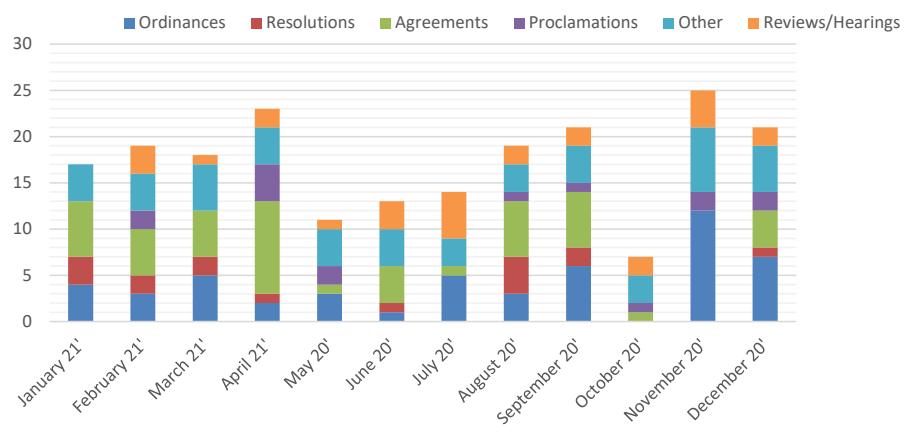
Infrastructure Investments - Several infrastructure investment projects were initiated by the Village in April, including a \$35,000 seal coating program to improve municipal parking lots and walking paths, a \$100,000 asphalt patching program for street repairs, a \$140,000 purchase of new lift station pumps that handle sanitary waste, and a \$1.5 million contract for a sanitary sewer lining project to reinforce the Lake Zurich sewer system, reducing the risk of future emergency sewer collapses.

New Lake Zurich Households



This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.

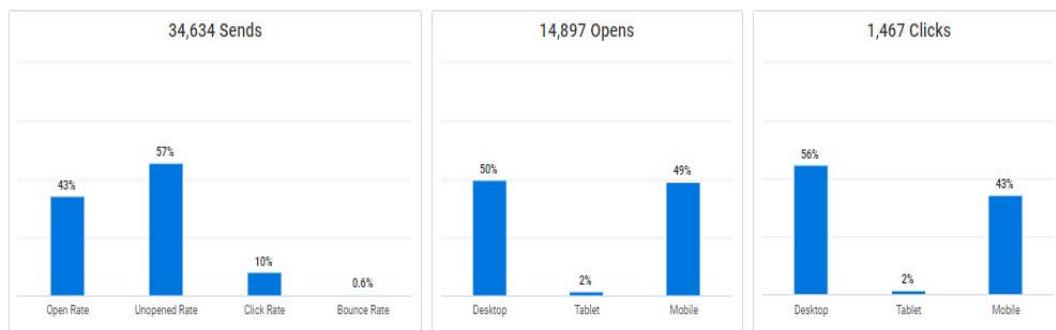
Village Board Agenda Items (Past Year)



This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

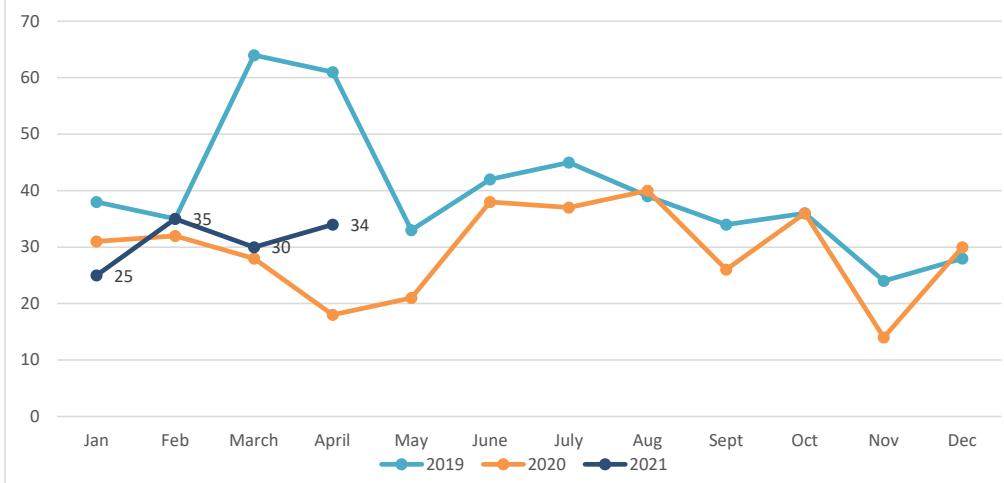
Average length of regular April Village Board meetings: 1 hour 23 minutes

Benchmarks Rates – Past Month

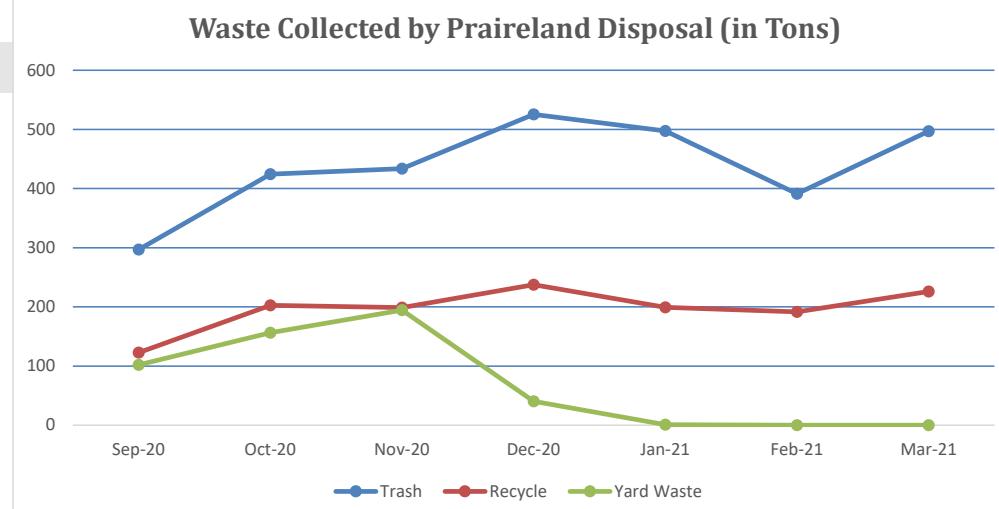


Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 6,600 subscribers.

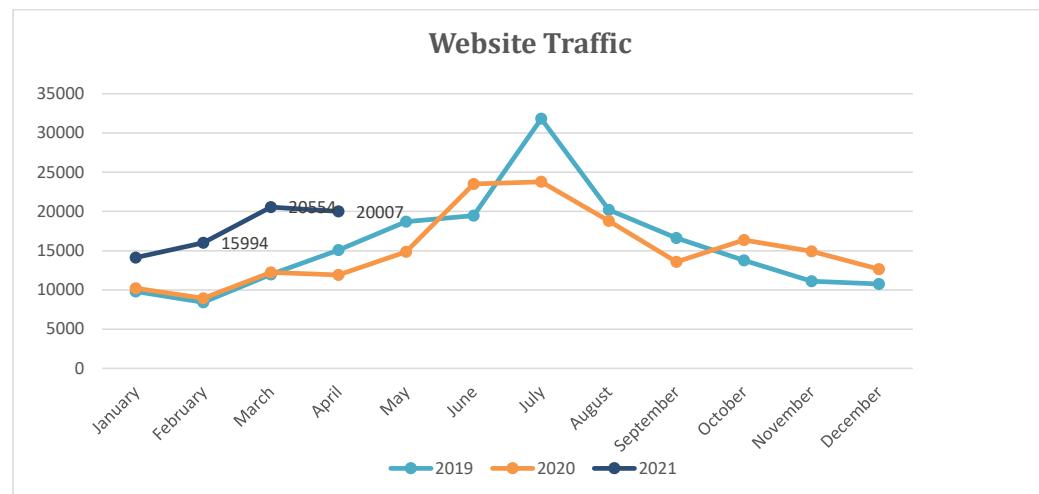
FOIA Requests Village Wide



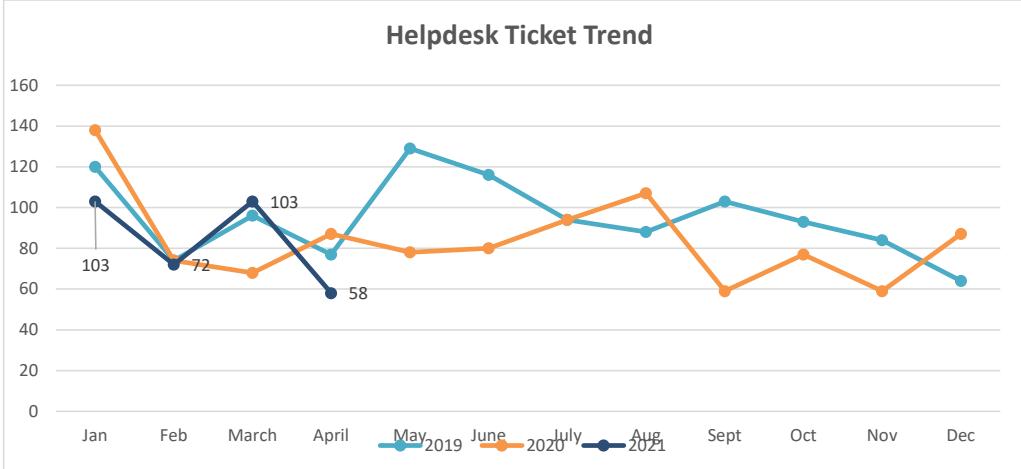
Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.



Prairieland Disposal began service to Lake Zurich on September 1, 2020. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter.

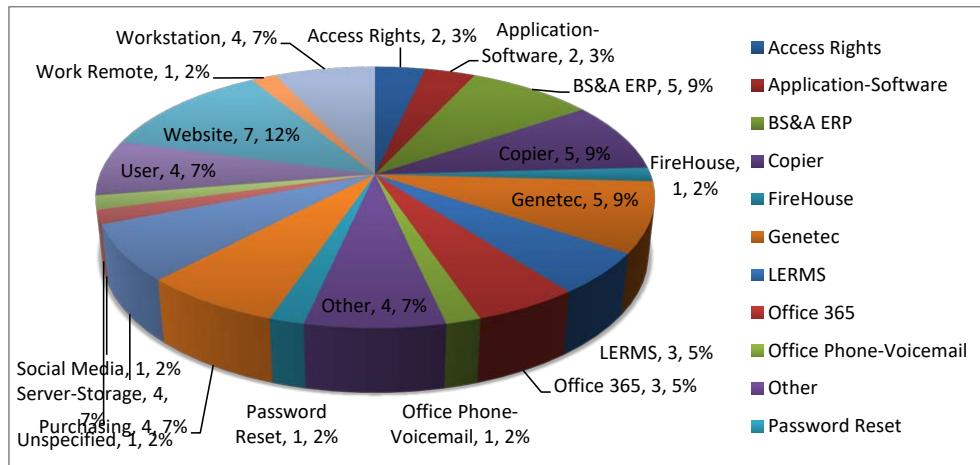


This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page on LakeZurich.org for April: Parks and Recreation**



Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for training workshops or investment in technology upgrades. This graph shows the most common requests for assistance this month. **Total Help Desk tickets in April: 58**

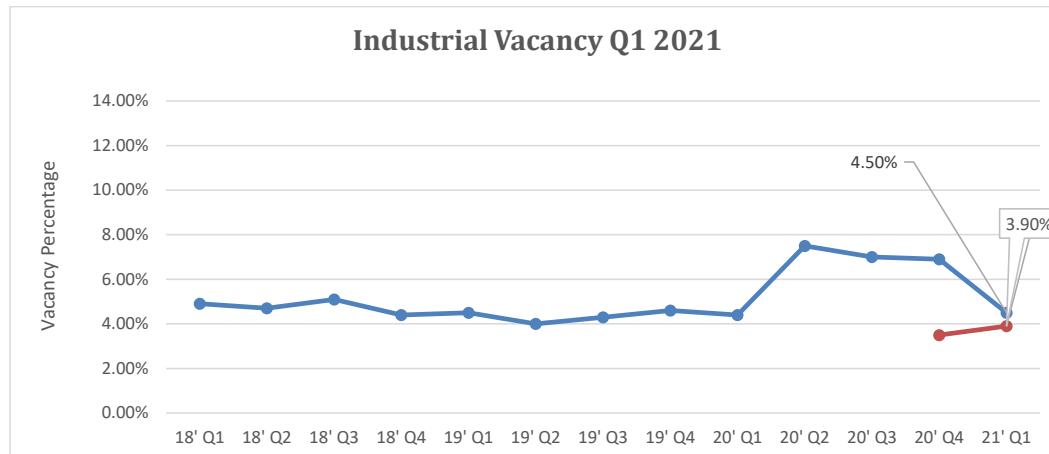
Help Desk – April



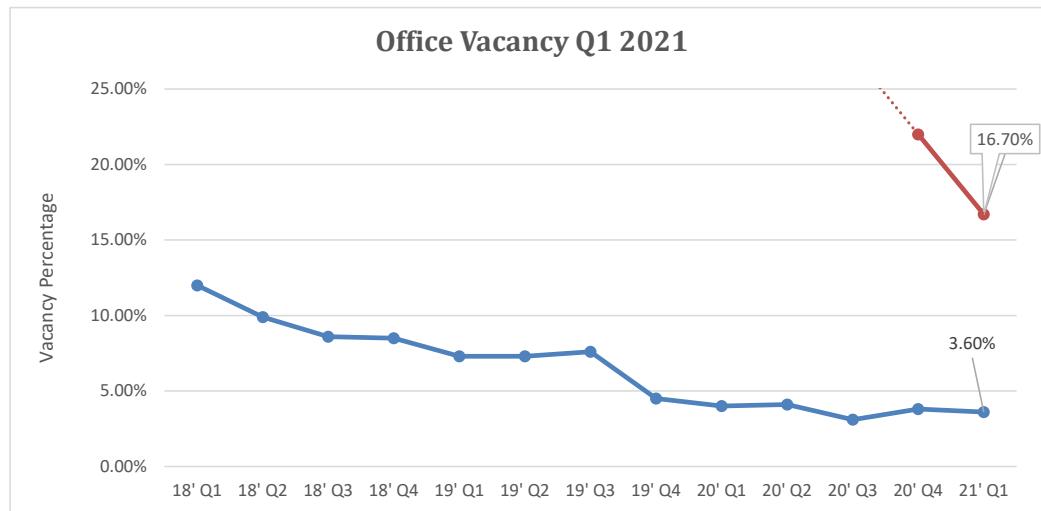
Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for training workshops or investment in technology upgrades. This graph shows the most common requests for assistance last month.



The Lake Zurich retail vacancy rate decreased in the first quarter of 2021 to 5.4% vacant from 8.5% in the fourth quarter (*based on Lake County Partners data*). As of March 31, 2021, there was 140,272 square feet of retail space reported vacant in Lake Zurich, with average rates at \$15.42 per square foot (nnn). *Chicagoland retail vacancy rate from CBRE (red line)*.

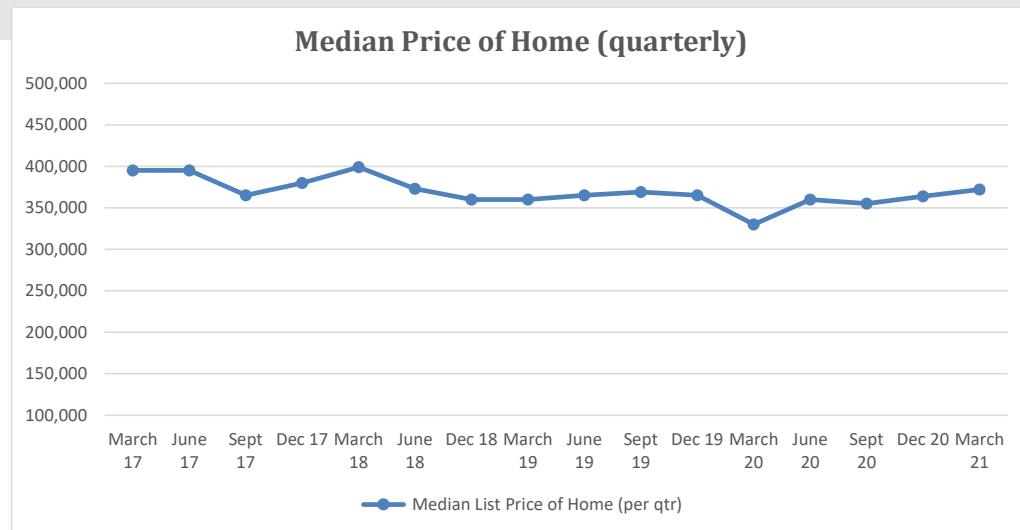


The Lake Zurich industrial vacancy rate decreased to 4.5% in Quarter 1 of 2021 compared to Quarter 4 when 6.8% was reported vacant (*based on Lake County Partners data*). As of March 31, 2021, there was 253,723 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$4.65 per square foot (nnn). *Midwest industrial vacancy rate from CBRE (red line)*.



The Lake Zurich office vacancy rate decreased from 3.8% in Quarter 4 of 2020 to 3.6% reported vacant in Quarter 1 (*based on Lake County Partners data*). As of March 31, 2021, there was 14,361 square feet of office space reported vacant in Lake Zurich, with average rates at \$24.98 per square foot (full service). *Chicagoland office vacancy rate from CBRE (red line)*.

Real Estate Housing Trends - Residential Inventory



The chart above reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

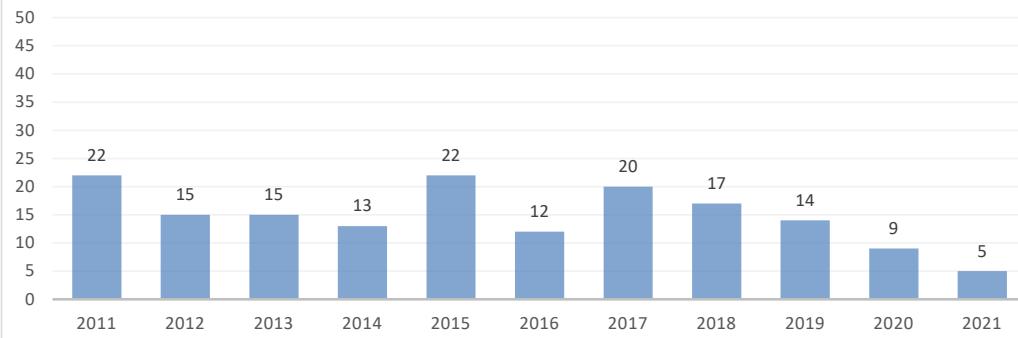
The monthly snapshot below reports more details about the residential real estate market for the most recent month.

April Snapshot of Real Estate Trends

Homes Reported for Sale:	43
Median List Price:	\$365,000
Median List \$/Sq. Ft	\$179
Median Sale Price:	\$352,000
Average Down Payment:	23.2%
Median Sale \$/Sq. Ft.	\$178
Average Sale / List:	99%
Number of Homes Sold:	40

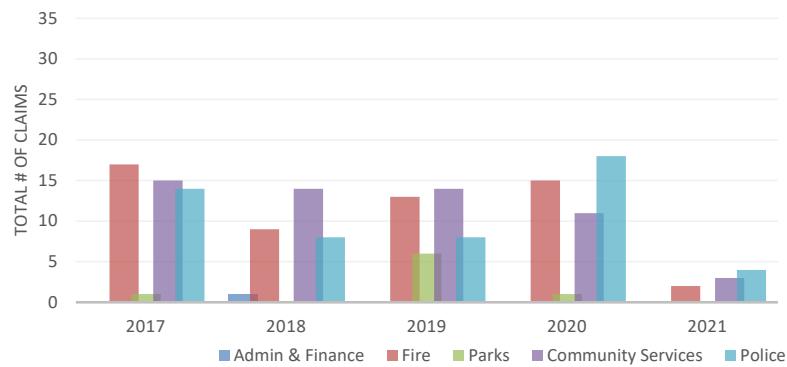
*Source: Redfin Corporation

General Liability Claims -Total Incidents (Year-to-Date)

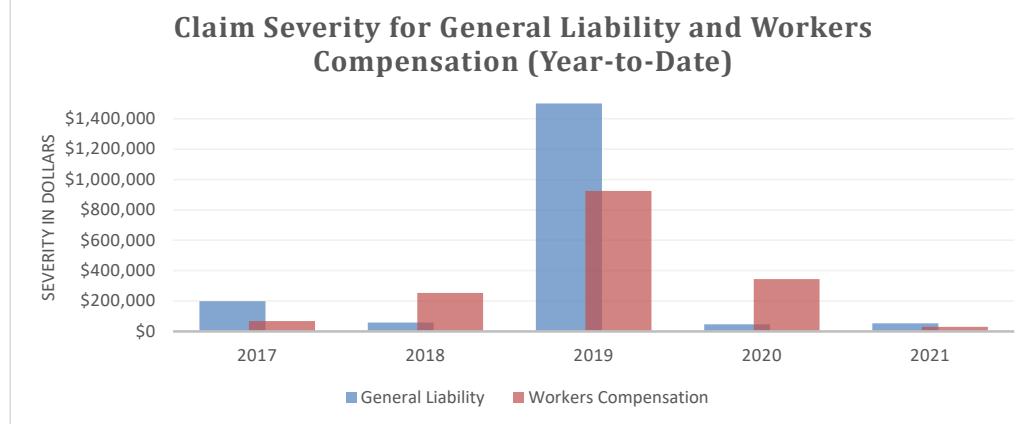


Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1st.

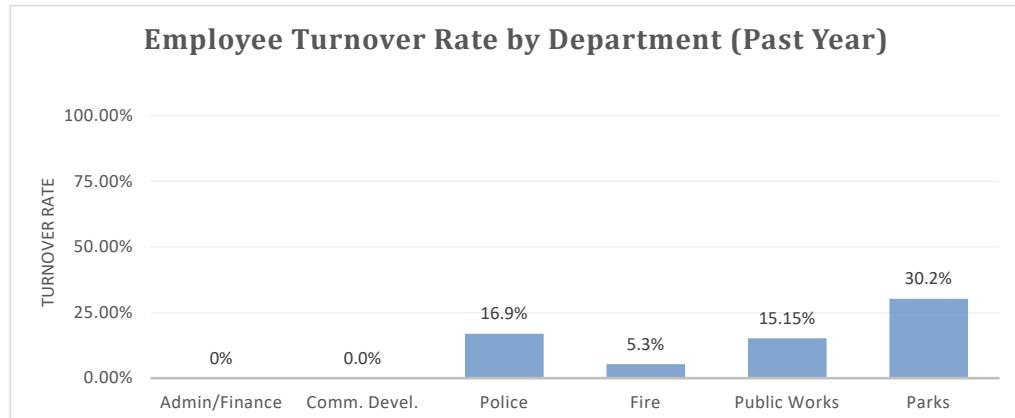
Claim Frequency By Department (Year-to-Date)



Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.



A certain level of turnover is healthy and desirable for organizations. A zero percent turnover rate is not the goal. Regularly tracking turnover rate will facilitate decision making related to employee satisfaction, human resources screening, and succession planning. This metric tracks turnover for all Village employees, including full-time, part-time, and seasonal on a rotating basis for the past 12 months. The size of the department is an important factor when analyzing this data. **Note:** Parks and Public Works are heavily staffed by part-time seasonal personnel, resulting in a turnover rate that is technically high but this is not a cause for concern.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

MARCH 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Finance Monthly Report – March 2021

DEPARTMENT NARRATIVE

During March, preparation for the annual audit and closing the financial records for fiscal year 2020 were the primary activities outside of day-to-day operations. Auditors from Baker Tilly will begin their three-week fieldwork visit the first week of April. Staff have been diligently working on reviewing the fiduciary activities in advance of the auditor's arrival and in an effort to prepare for the implementation of a new accounting standard, GASB 84. Work has also begun on the bi-annual Capital Improvement Plan; as a collaborative project across all departments, preparation will be ongoing in stages for the next few months with presentation to the board in summer.

GENERAL FUND OPERATING RESULTS SUMMARY

For the month of March, revenues totaled \$1.81 million and expenditures \$1.69 million, resulting in an operating excess of \$121k. From a budget perspective, we had expected expenditures to exceed revenues by \$264k. Year-to-date figures below represent the third month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,596,625	\$ 1,806,931	\$ 4,972,818	\$ 5,501,523
Expenditures	1,860,347	1,685,901	5,562,646	5,188,273
Excess (Deficiency)	\$ (263,722)	\$ 121,030	\$ (589,828)	\$ 313,250

REVENUES

Following is a summary of revenues by type through March 31, 2021. These figures represent three months of financial activity. A more detailed analysis can be found on page 9.

Finance Monthly Report – March 2021

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 160,722	\$ 169,397	5.4%	\$ 554,848	\$ 561,442	1.19%	5.5%
Intergovernmental	1,252,001	1,423,768	13.7%	3,676,341	4,061,335	10.47%	28.0%
Licenses & Permits	47,268	52,628	11.3%	359,081	365,862	1.89%	50.7%
Fines and Forfeits	47,500	34,553	-27.3%	131,900	103,913	-21.22%	17.9%
Charges for Services	82,420	104,396	26.7%	222,294	352,096	58.39%	23.9%
Investment Income	2,778	(589)	-121.2%	7,039	(843)	-111.98%	-0.7%
Miscellaneous	3,936	22,779	478.7%	21,315	57,718	170.78%	51.6%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 1,596,625	\$ 1,806,931	13.2%	\$ 4,972,818	\$ 5,501,523	10.63%	19.8%

Taxes:

Revenues from taxes came in at \$169k in March, 5% above budget expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 12% higher than expected for the month at \$39k. That is 18% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Both utility taxes exceeded expectations for the month. The gas utility tax had \$50k in receipts compared to an expected \$48k. Electric utility tax came in at \$81k versus the expected \$78k. Combined, utility taxes were 4% more than expected. The payments are based primarily on February activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.4 million in March, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$667k. This represents sales from December and was 6% less than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in 50% above expectations with the receipts for March totaling \$152k compared to an expected \$101k. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 51% below budget expectations at \$9k, due to the Governor issued shut down, closing gaming from November 19th through most of January 2021. Video gaming tax

Finance Monthly Report – March 2021

is received two months in arrears. The video gaming tax receipts budgeted for March relate to tax for January activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$53k for March, 11% above budget expectations. Building permits (\$16k), liquor licenses (\$9k), contractor registrations (\$8k), and permit plan review (\$7k) were the biggest contributors. Additional items included in license and permit revenue are occupancy certificates (\$4k), and plumbing permits (\$3k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines were less than expected during March, with receipts of \$35k, which was 27% below the \$48k projected. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$104k in March. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$29k. This category is a combination on timing of receipts and fluctuating activity levels.

Investment Income:

The General Fund investment income in March was negative \$589 due to changes in market value. Investment returns were balanced between investments in certificates of deposits, treasury obligations, investment pools and interest-bearing money market accounts. Currently, the investments are concentrated in certificates of deposit and interest-bearing money market accounts. While longer term maturities are slightly higher, interest rates are still at an all-time low. A detailed cash and investment report can be found on page 17.

Finance Monthly Report – March 2021

Miscellaneous:

The General Fund miscellaneous revenue in March was \$23k. Receipts for this category were sale of fixed assets (\$16k), and rental income (\$5k), as well as other small items.

EXPENDITURES

For the month of March, expenditures totaled \$1.69 million for the General Fund, which was 9% below projections of \$1.86 million. The table below presents a summary of General Fund expenditures by department as of March 31, 2021. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 5,825	\$ 6,438	10.5%	\$ 14,431	\$ 24,628	70.7%	33.8%
Administration	\$ 125,083	\$ 80,800	-35.4%	\$ 240,581	\$ 199,530	-17.1%	17.2%
Finance	\$ 41,167	\$ 39,610	-3.8%	\$ 135,031	\$ 134,331	-0.5%	23.9%
Technology	\$ 33,330	\$ 33,983	2.0%	\$ 126,072	\$ 118,225	-6.2%	23.2%
Police	\$ 489,035	\$ 430,718	-11.9%	\$ 1,489,083	\$ 1,305,955	-12.3%	16.6%
Fire	\$ 762,641	\$ 729,763	-4.3%	\$ 2,355,696	\$ 2,308,229	-2.0%	19.0%
Community Develop.	\$ 74,785	\$ 58,515	-21.8%	\$ 182,768	\$ 145,946	-20.1%	16.3%
Public Works	\$ 232,186	\$ 211,692	-8.8%	\$ 716,241	\$ 664,469	-7.2%	22.1%
Park & Recreation	\$ 45,736	\$ 43,824	-4.2%	\$ 151,066	\$ 135,285	-10.4%	16.3%
Operating Transfers	\$ 50,559	\$ 50,558	0.0%	\$ 151,677	\$ 151,675	0.0%	25.0%
Total	\$ 1,860,347	\$ 1,685,901	-9.4%	\$ 5,562,646	\$ 5,188,273	-6.7%	18.7%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Special Revenue Funds:

Motor fuel tax revenue came in at \$271k in March, which was 643% above the budget of \$37k. The excess is mainly due to the 'Transportation Renewal Fund' (\$23k), in which municipalities will see an increase to their MFT due to the 2019 state capital bill, as well as the receipt of the Rebuild Illinois MFT Grant (\$216k). Conservative estimates for revenues highly sensitive to the economy, such as this one,

Finance Monthly Report – March 2021

allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were (\$38k) for road salt and liquid calcium chloride.

March revenues for the Hotel Tax Fund totaled \$4. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Hotel Tax receipts have been declining as the rental nights have been decreasing. Expenditures of \$7k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for March totaled \$19k, which primarily relates to funding transfers in from other funds. Expenditures for the month totaled \$11k, consisting mostly of normal staff expenses.

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2021. Interest payments are paid semi-annually, typically July and December. Revenues for the debt service fund are from interest and changes in market value of investments at this point in the year. Transfers from other funding sources will occur later in the year. Interest rates continue to be low for the options available for village investment per law. Expenditures of \$2k were recorded for the month for paying agent fees.

Capital Projects Funds:

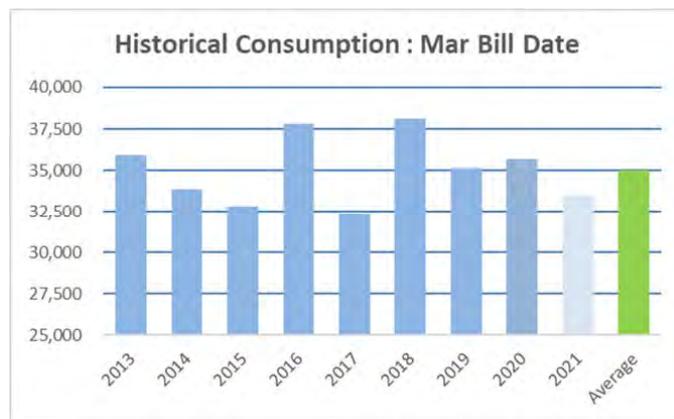
March revenue for the capital projects funds in total came in at \$245k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from March of \$212k. This was 22% higher than budget expectations and 2% lower than the same month last year. March receipts represent sales from December. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include park impact fees (\$24k), as well as the electric aggregation civic contribution (\$6k), tree replacement (\$3k), and residual interest income and change in market value of investments.

Expenditures for capital projects were recorded in March of \$26k, consisting of solar flashing beacons (\$15k), 2021 road program expenses (\$9k), and Paulus Park OSLAD planning (\$2k). Due to timing of the budgeted capital projects, the majority of remaining budgeted expenditures will be spent later in the year, during and after construction season.

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Water and Sewer Fund:

March revenue totaled \$559k, which was 2% higher than the budget estimate of \$546k. Consumption metered in March was 34M gallons, lower than the nine-year average of 35M gallons. The consumption billed in March primarily represents water metered in late February and early March. With about 40M gallons pumped, about 16% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing March water consumption over the past eight years provided below.



Expenses in the Water Fund were \$453k for the month. Of this amount, \$160k is a non-cash transaction to record depreciation of the infrastructure assets of the fund. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

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The Equipment Replacement fund in particular is subject to funding availability from the General Fund. March expenses include non-cash depreciation expenses (\$33k), and the purchase of computers and memory (\$4k).

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for special service areas in March were \$300 for water quality management (SSA #13).

SSA Activity Mar-21								
SSA #	Location	Beginning Balance	Year-To-Date		Ending Balance	Annual Expected Revenues	Annual Expected Expenses	
		1/1/2021	Revenues	Expenses	1/31/2021	YTD %	YTD %	
SSA #8	Heatherleigh	73,797	-	-	73,797	9,697	15,600	0.00%
SSA #9	Willow Ponds	130,932	-	-	130,932	11,851	17,306	0.00% ^b
SSA #10	Westberry	16,027	-	-	16,027	1,000	-	N/A
SSA #11	Lake Zurich Pines	23,327	-	-	23,327	2,999	1,575	0.00%
SSA #13	Conventry Creek	188,041	-	338	187,703	29,894	TBD	N/A
SSA #16	Country Club	(3,803)	-	-	(3,803)	1,760	TBD	N/A
		428,321	-	338	427,983	57,202	34,482	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$384k for the month. For March, the fund recorded an unrealized gain of \$358k from investments. Total municipal and member contributions for the month totaled \$25k. Expenses for the month were \$195k of which \$188k was for pension and benefit payments, \$5k was for insurance, and \$2k was for professional services and investment expenses. For the month of March, the fund experienced a gain of \$189k. As of March 31st, the fund had a net position of \$30.8 million. Additional information can be found on page 18.

Finance Monthly Report – March 2021

The Firefighters' Pension Fund had a similar month for investments, with an unrealized gain of \$544k from investments. Total municipal and member contributions for the month totaled \$37k. Total revenues for the month were \$581k. Expenses for the month were \$184k, of which \$182k was for pension and benefit payments, \$2k was for professional services, and \$100 was for investment and other expenses. For the month of March, the fund experienced a gain of \$396k. As of March 31st, the fund had a net position of \$49.2 million. Additional information can be found on page 18.

Conclusion:

For the fiscal periods covered by this report, no major concerns were identified. Some of the major revenue sources are performing above expectation for the first quarter, and will be monitored for indications of continued performance. Expenditures have been kept to a minimum. We will continue to monitor the revenues and expenditures closely throughout the coming months, and the lingering effects of the COVID19 pandemic.

Respectfully Submitted,

Bane Thomey

Bane Thomey
Director of Finance

**VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
GENERAL FUND
March 31, 2021**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
REVENUES										
Taxes										
Property Taxes			0.0%			0.0%	8,191,153	0.0%		
Utility Tax - Electric	78,166	80,880	3.5%	244,580	242,899	(0.7%)	949,475	25.6%		
Utility Tax - Gas	48,111	50,003	3.9%	123,255	124,822	1.3%	293,052	42.6%		
Cable Tv Franchise	-	-	0.0%	82,349	78,022	(5.3%)	314,042	24.8%		
Telecom Tax	34,445	38,514	11.8%	104,664	115,698	10.5%	437,770	26.4%		
Total Taxes	160,722	169,397	5.4%	554,848	561,442	1.2%	10,185,492	5.5%		
Intergovernmental										
State Sales Tax	581,188	667,111	14.8%	1,529,543	1,752,001	14.5%	5,754,018	30.4%		
State Income Tax	100,806	151,661	50.4%	407,378	579,862	42.3%	1,785,209	32.5%		
State Use Tax	90,398	116,783	29.2%	232,717	277,205	19.1%	844,005	32.8%		
Video Gaming Tax	19,167	9,370	(51.1%)	57,501	19,552	(66.0%)	230,000	8.5%		
Fire/Rescue Srvc Contract	451,902	466,781	3.3%	1,355,706	1,400,343	3.3%	5,601,371	25.0%		
Other Intergovernmental	8,540	12,060	41.2%	93,496	32,371	(65.4%)	312,914	10.3%		
Total Intergovernmental	1,252,001	1,423,768	13.7%	3,676,341	4,061,335	10.5%	14,527,517	28.0%		
Licenses & Permits										
Liquor Licenses	15,000	9,263	(38.2%)	153,000	146,125	(4.5%)	171,000	85.5%		
Business Licenses	2,645	1,015	(61.6%)	100,922	91,121	(9.7%)	103,000	88.5%		
Building Permits	10,309	16,291	58.0%	23,500	35,364	50.5%	160,000	22.1%		
Permit Plan Review	3,135	6,883	119.6%	24,500	30,843	25.9%	70,000	44.1%		
Other Permits	16,179	19,176	18.5%	57,159	62,410	9.2%	217,250	28.7%		
Total Licenses & Permits	47,268	52,628	11.3%	359,081	365,862	1.9%	721,250	50.7%		
Fines and Forfeits										
	47,500	34,553	(27.3%)	131,900	103,913	(21.2%)	582,000	17.9%		
Charges for Services										
Fire/Rescue Ambulance Fee	35,522	29,350	(17.4%)	103,123	174,524	69.2%	650,000	26.8%		
Park Program Fees	23,208	57,797	149.0%	65,056	129,151	98.5%	417,203	31.0%		
Other Charges for Services	23,690	17,249	(27.2%)	54,115	48,421	(10.5%)	407,750	11.9%		
Total Charges for Services	82,420	104,396	26.7%	222,294	352,096	58.4%	1,474,953	23.9%		
Investment Income										
	2,778	(589)	(121.2%)	7,039	(843)	(112.0%)	118,000	-0.7%		
Miscellaneous										
	3,936	22,779	478.7%	21,315	57,718	170.8%	111,870	51.6%		
Total General Fund Revenues	1,596,625	1,806,931	13.2%	4,972,818	5,501,523	10.6%	27,721,082	19.8%		
Operating Transfers In										
	-	-	0.0%	-	-	0.0%	-	0.0%		
EXPENDITURES										
General Government										
Legislative	5,825	6,438	10.5%	14,431	24,628	70.7%	72,786	33.8%		
Administration	125,083	80,800	(35.4%)	240,581	199,530	(17.1%)	1,160,001	17.2%		
Finance	41,167	39,610	(3.8%)	135,031	134,331	(0.5%)	561,060	23.9%		
Technology	33,330	33,983	2.0%	126,072	118,225	(6.2%)	509,825	23.2%		
Total Gen. Govt.	205,405	160,831	(21.7%)	516,115	476,713	(7.6%)	2,303,672	20.7%		
Public Safety										
Police	489,035	430,718	(11.9%)	1,489,083	1,305,955	(12.3%)	7,890,924	16.6%		
Fire	762,641	729,763	(4.3%)	2,355,696	2,308,229	(2.0%)	12,179,293	19.0%		
Community Development	74,785	58,515	(21.8%)	182,768	145,946	(20.1%)	897,717	16.3%		
Total Public Safety	1,326,461	1,218,995	(8.1%)	4,027,547	3,760,131	(6.6%)	20,967,934	17.9%		
Streets - Public Works										
	232,186	211,692	(8.8%)	716,241	664,469	(7.2%)	3,005,542	22.1%		
Culture - Park and Recreation										
	45,736	43,824	(4.2%)	151,066	135,285	(10.4%)	828,388	16.3%		
Total General Fund Expend.	1,809,788	1,635,343	(9.6%)	5,410,969	5,036,598	(6.9%)	27,105,536	18.6%		
Operating Transfers Out										
	50,559	50,558	(0.0%)	151,677	151,675	(0.0%)	606,700	25.0%		
NET INCOME (LOSS) FOR GENERAL	(263,722)	121,030	-145.9%	(589,828)	313,250	-153.1%	8,846	3541.1%		

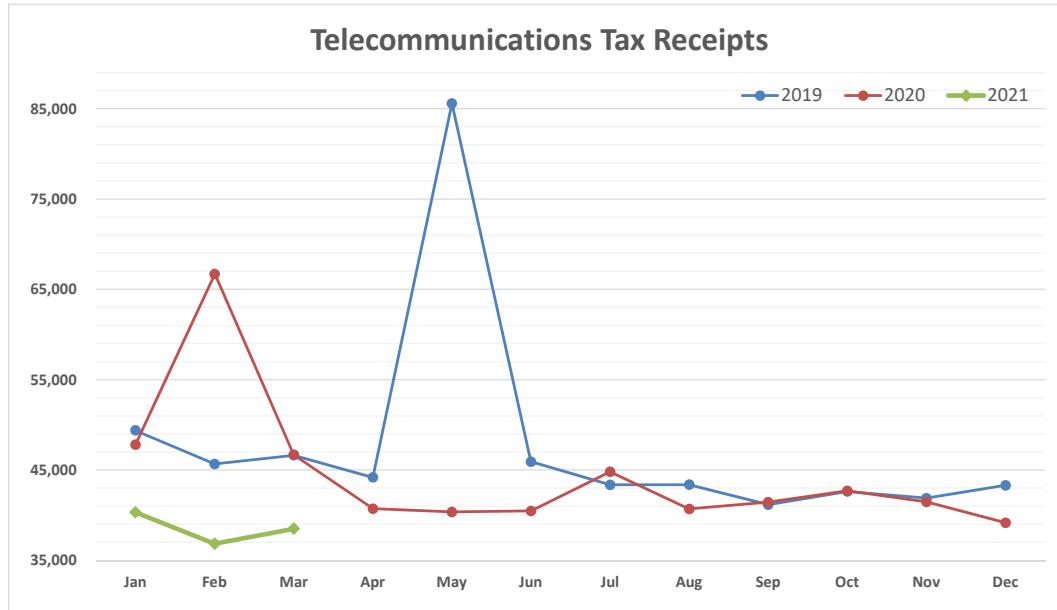
VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY

March 31, 2021

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
SPECIAL REVENUE FUNDS										
MOTOR FUEL TAX FUND										
Revenues	36,537	271,364	642.7%	124,293	395,465	218.2%	641,683	61.6%		
Expenditures	33,853	38,148	12.7%	124,237	76,344	(38.5%)	428,267	17.8%		
Net Activity Gain (Loss)	2,684	233,216		56	319,121		213,416			
HOTEL TAX FUND										
Revenues	1,358	3,545	161.0%	5,098	8,540	67.5%	28,180	30.3%		
Expenditures	6,641	6,547	(1.4%)	19,707	32,077	62.8%	91,808	34.9%		
Net Activity Gain (Loss)	(5,283)	(3,002)		(14,609)	(23,538)		(63,628)			
SPECIAL EVENTS FUND										
Admin & Miscellaneous										
Revenues	12,279	12,270	(0.1%)	37,834	36,810	(2.7%)	152,450	24.1%		
Expenditures	17,540	10,654	(39.3%)	37,915	31,388	(17.2%)	150,880	20.8%		
Net Activity Gain (Loss)	(5,261)	1,616		(81)	5,422		1,570			
Rock the Block										
Revenues	-	200	0.0%	2,000	400	(80.0%)	59,800	0.7%		
Expenditures	-	-	0.0%	-	1,250	0.0%	46,100	2.7%		
Net Activity Gain (Loss)	-	200		2,000	(850)		13,700			
Craft Beer Fest										
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%		
Net Activity Gain (Loss)	-	-		-	-		-			
Farmers Market										
Revenues	1,000	2,170	117.0%	4,150	4,270	2.9%	8,500	50.2%		
Expenditures	-	-	0.0%	-	-	0.0%	8,383	0.0%		
Net Activity Gain (Loss)	1,000	2,170		4,150	4,270		117			
Fourth of July										
Revenues	3,855	3,655	(5.2%)	12,365	11,365	(8.1%)	58,858	19.3%		
Expenditures	-	-	0.0%	-	-	0.0%	57,144	0.0%		
Net Activity Gain (Loss)	3,855	3,655		12,365	11,365		1,714			
Winter Festival										
Revenues	1,125	1,125	0.0%	3,875	3,375	(12.9%)	16,300	20.7%		
Expenditures	-	-	0.0%	50	48	(4.2%)	16,676	0.3%		
Net Activity Gain (Loss)	1,125	1,125		3,825	3,327		(376)			
Special Events Fund Total	719	8,766		22,259	23,534		16,725			
TIF #1 TAX FUND										
Revenues	28	10	(64.9%)	89	31	(65.4%)	1,400,350	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	1,332,061	0.0%		
Net Activity Gain (Loss)	28	10		89	31		68,289			
TIF #2 - DOWNTOWN										
Revenues	1,532	2,418	57.8%	12,264	9,675	(21.1%)	247,220	3.9%		
Expenditures	334	(167)	(150.0%)	3,463	(167)	(104.8%)	227,100	(0.1%)		
Net Activity Gain (Loss)	1,198	2,585		8,801	9,842		20,120			
TIF #3 - RAND ROAD										
Revenues	-	1	0.0%	-	2	0.0%	26,000	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	1,400	0.0%		
Net Activity Gain (Loss)	-	1		-	2		24,600			
DISPATCH CENTER FUND										
Revenues	62,978	84,039	33.4%	234,149	398,516	70.2%	1,374,730	29.0%		
Expenditures	114,190	117,351	2.8%	345,474	337,795	(2.2%)	1,502,467	22.5%		
Net Activity Gain (Loss)	(51,212)	(33,313)		(111,325)	60,721		(127,737)			

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY March 31, 2021										
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
DEBT SERVICE FUNDS										
VILLAGE DEBT SERVICE										
Revenues	105	65	(38.1%)	477	205	(56.9%)	1,203,120	0.0%		
Expenditures	-	-	0.0%	361,004	-	(100.0%)	1,190,857	0.0%		
Net Activity Gain (Loss)	105	65		(360,527)	205		12,263			
TIF #1 DEBT SERVICE										
Revenues	22	(35)	(258.9%)	57	(70)	(223.1%)	1,958,600	(0.0%)		
Expenditures	4,035	2,355	(41.6%)	657,138	719,121	9.4%	2,040,261	35.2%		
Net Activity Gain (Loss)	(4,013)	(2,390)		(657,081)	(719,191)		(81,661)			
CAPITAL PROJECT FUNDS										
CAPITAL IMPROVEMENTS										
Revenues	6,126	32,674	433.4%	18,358	276,753	1,407.5%	274,616	100.8%		
Expenditures	6,420	2,000	(68.8%)	19,250	3,599	(81.3%)	642,250	0.6%		
Net Activity Gain (Loss)	(294)	30,674		(892)	273,154		(367,634)			
PARK IMPROVEMENTS										
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%		
Net Activity Gain (Loss)	-	-		-	-		-			
NON-HOME RULE SALES TAX										
Revenues	174,452	212,558	21.8%	464,100	558,642	20.4%	1,724,871	32.4%		
Expenditures	13,334	24,311	82.3%	14,000	48,425	245.9%	2,224,500	2.2%		
Net Activity Gain (Loss)	161,118	188,247		450,100	510,217		(499,629)			
ENTERPRISE FUND										
WATER AND SEWER										
Revenues	546,241	559,369	2.4%	1,707,346	1,715,258	0.5%	7,052,243	24.3%		
Expenses										
Administration	47,077	37,503	(20.3%)	130,977	117,999	(9.9%)	535,078	22.1%		
Debt	14,394	17,278	20.0%	38,567	44,921	16.5%	175,998	25.5%		
Depreciation	159,917	159,917	(0.0%)	479,751	479,750	(0.0%)	1,919,000	25.0%		
Billing	18,896	16,328	(13.6%)	57,943	46,171	(20.3%)	240,226	19.2%		
Water	140,512	149,954	6.7%	358,054	308,356	(13.9%)	2,193,898	14.1%		
Sewer	80,964	72,152	(10.9%)	200,402	181,767	(9.3%)	2,727,788	6.7%		
	461,760	453,130		1,265,694	1,178,965		7,791,988			
Net Activity Gain (Loss)	84,481	106,238		441,652	536,294		(739,745)			
INTERNAL SERVICE FUNDS										
MEDICAL INSURANCE										
Revenues	245,762	243,287	(1.0%)	737,546	737,070	(0.1%)	2,978,503	24.7%		
Expenses	286,969	231,944	(19.2%)	807,881	777,198	(3.8%)	2,976,259	26.1%		
Net Activity Gain (Loss)	(41,207)	11,343		(70,335)	(40,128)		2,244			
RISK MANAGEMENT										
Revenues	97,426	104,908	7.7%	292,287	354,717	21.4%	1,169,679	30.3%		
Expenses	20,664	32,747	58.5%	917,455	905,848	(1.3%)	1,328,279	68.2%		
Net Activity Gain (Loss)	76,762	72,162		(625,168)	(551,132)		(158,600)			
EQUIPMENT REPLACEMENT										
Revenues	62,863	62,700	(0.3%)	188,534	188,133	(0.2%)	957,050	19.7%		
Expenses	74,559	37,154	(50.2%)	762,525	715,577	(6.2%)	1,146,450	62.4%		
Net Activity Gain (Loss)	(11,696)	25,546		(573,991)	(527,444)		(189,400)			
TOTAL ALL VILLAGE FUNDS	(50,332)	761,178		(2,080,799)	184,936		(1,861,531)			

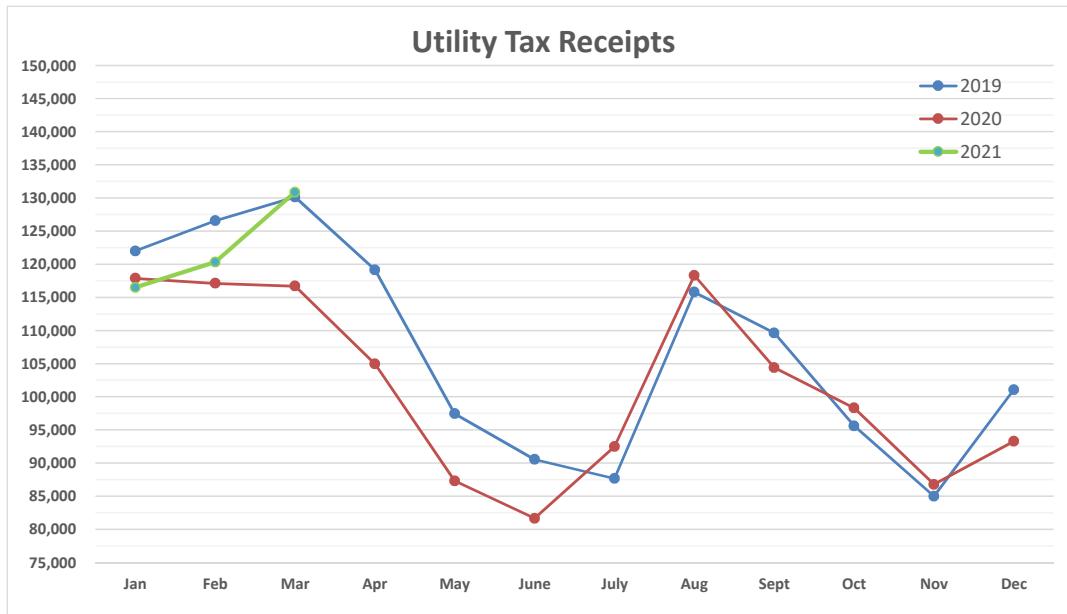
DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2021



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget			
		FY 2019	FY 2020	% Change	FY 2021	% Change	Budget	Variance \$	Variance %	
January	October	49,387	47,823	-3.17%	40,329	-15.67%	36,479	3,850	10.55%	
February	November	45,678	66,708	46.04%	36,855	-44.75%	33,740	3,115	9.23%	
March	December	46,633	46,694	0.13%	38,514	-17.52%	34,445	4,069	11.81%	
April	January	44,188	40,718	-7.85%	-100.00%	-100.00%	32,639	(32,639)	-100.00%	
May	February	85,580	40,356	-52.84%	-100.00%	-100.00%	63,212	(63,212)	-100.00%	
June	March	45,928	40,486	-11.85%	-100.00%	-100.00%	33,924	(33,924)	-100.00%	
July	April	43,371	44,824	3.35%	-100.00%	-100.00%	32,035	(32,035)	-100.00%	
August	May	43,380	40,706	-6.16%	-100.00%	-100.00%	32,042	(32,042)	-100.00%	
September	June	41,173	41,448	0.67%	-100.00%	-100.00%	30,412	(30,412)	-100.00%	
October	July	42,628	42,693	0.15%	-100.00%	-100.00%	31,486	(31,486)	-100.00%	
November	August	41,893	41,476	-0.99%	-100.00%	-100.00%	30,943	(30,943)	-100.00%	
December	September	43,311	39,177	-9.54%	-100.00%	-100.00%	46,413	(46,413)	-100.00%	
		573,151	533,107	-6.99%	115,698		437,770	(322,072)		
		Y-T-D	141,699	161,224	13.78%	115,698	-28.24%	104,664	11,034	10.54%

DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2021

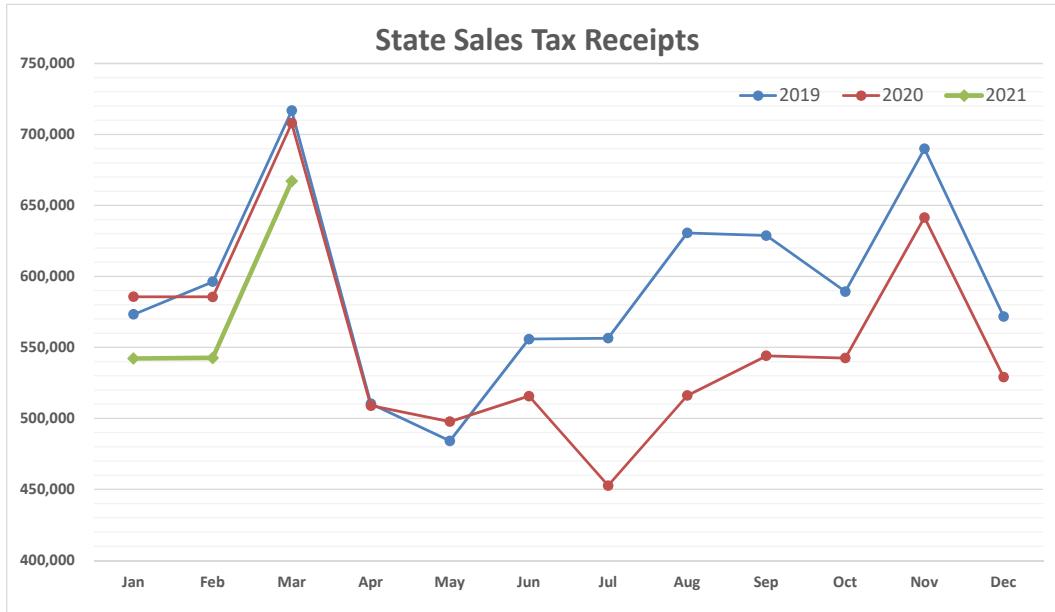


Collection History

COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	FY 2021	Variance \$	%
Jan	Dec	122,004	117,886	-3.4%	116,503	-1.2%	118,565	(2,062)	-1.7%
Feb	Jan	126,567	117,123	-7.5%	120,335	2.7%	122,993	(2,658)	-2.2%
Mar	Feb	130,142	116,704	-10.3%	130,883	12.2%	126,277	4,606	3.6%
Apr	Mar	119,145	104,962	-11.9%	-	-100.0%	115,656	(115,656)	-100.0%
May	Apr	97,442	87,312	-10.4%	-	-100.0%	94,751	(94,751)	-100.0%
June	May	90,545	81,656	-9.8%	-	-100.0%	88,184	(88,184)	-100.0%
July	June	87,662	92,490	5.5%	-	-100.0%	85,492	(85,492)	-100.0%
Aug	July	115,800	118,303	2.2%	-	-100.0%	113,039	(113,039)	-100.0%
Sept	Aug	109,636	104,416	-4.8%	-	-100.0%	107,028	(107,028)	-100.0%
Oct	Sept	95,602	98,328	2.9%	-	-100.0%	93,297	(93,297)	-100.0%
Nov	Oct	84,994	86,781	2.1%	-	-100.0%	82,874	(82,874)	-100.0%
Dec	Nov	101,081	93,274	-7.7%	-	-100.0%	94,371	(94,371)	-100.0%
		1,280,618	1,219,235	-4.79%	367,722	-69.8%	1,242,527	(874,805)	
Y-T-D		378,712	351,713	-7.13%	367,722	4.6%	367,835	(113)	0.0%

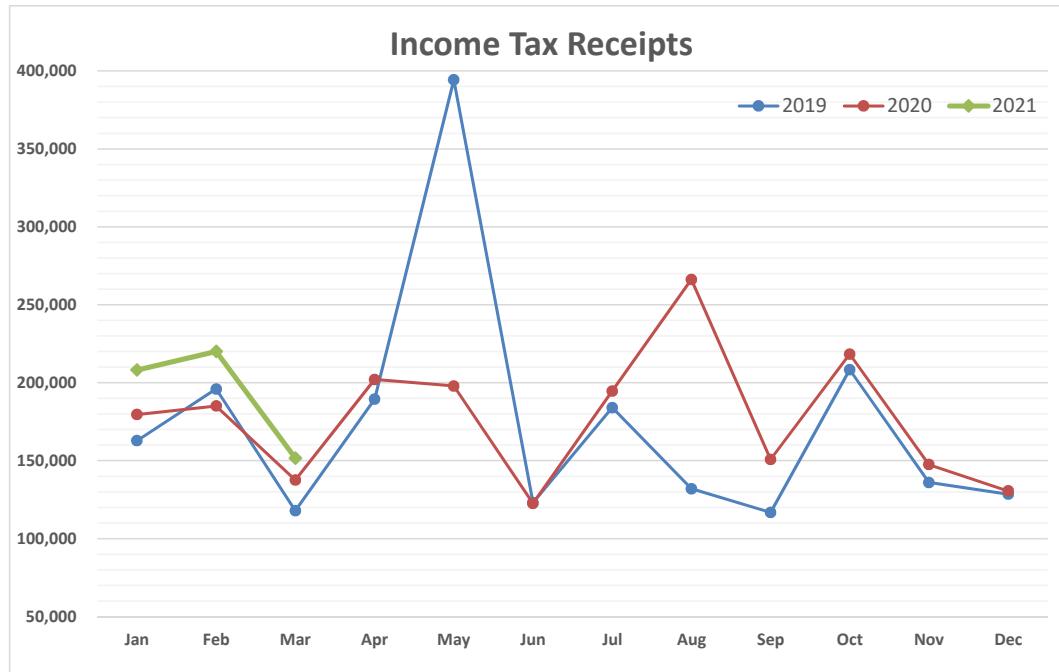
DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2021



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	573,338	585,729	2.16%	542,215	-7.43%	464,847	77,368	16.64%
February	November	596,355	585,612	-1.80%	542,675	-7.33%	483,508	59,167	12.24%
March	December	716,833	708,009	-1.23%	667,111	-5.78%	581,188	85,923	14.78%
April	January	510,348	508,950	-0.27%	-	-100.00%	413,776	(413,776)	-100.00%
May	February	484,267	497,768	2.79%	-	-100.00%	392,630	(392,630)	-100.00%
June	March	555,869	515,679	-7.23%	-	-100.00%	450,683	(450,683)	-100.00%
July	April	556,516	452,741	-18.65%	-	-100.00%	451,207	(451,207)	-100.00%
August	May	630,633	516,160	-18.15%	-	-100.00%	511,299	(511,299)	-100.00%
September	June	628,856	544,099	-13.48%	-	-100.00%	509,859	(509,859)	-100.00%
October	July	589,297	542,519	-7.94%	-	-100.00%	477,786	(477,786)	-100.00%
November	August	689,952	641,526	-7.02%	-	-100.00%	559,394	(559,394)	-100.00%
December	September	571,876	529,081	-7.48%	-	-100.00%	457,841	(457,841)	-100.00%
		7,104,140	6,627,872	-6.70%	1,752,001	-	5,754,018	(4,002,017)	
Y-T-D		1,886,526	1,879,350	-0.38%	1,752,001	-6.78%	1,529,543	222,458	14.54%

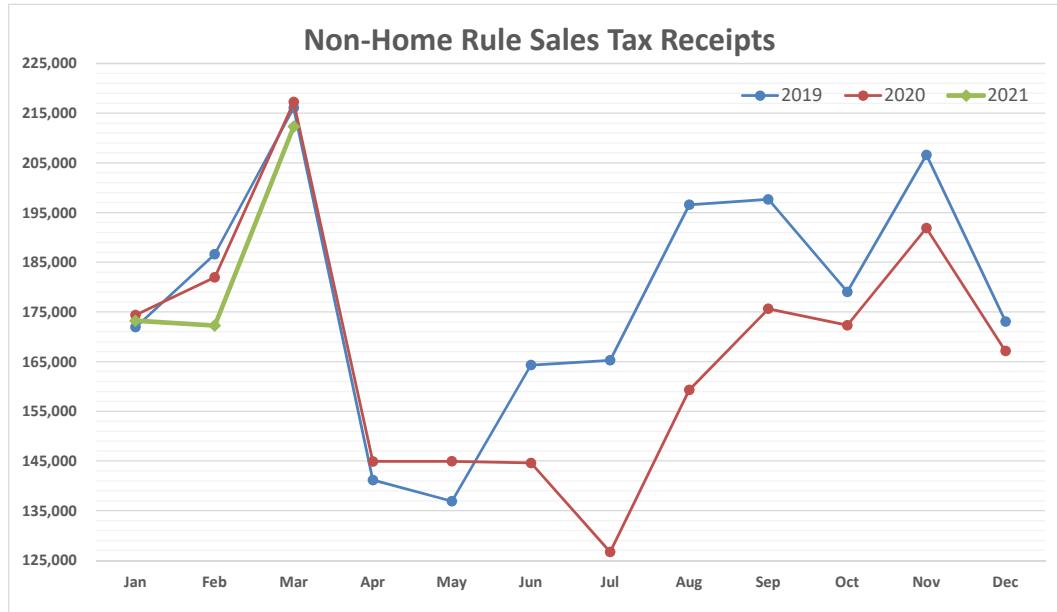
DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2021



Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2019	2020	% Change	2021	% Change	FY 2021	Variance \$	Variance %
January	162,876	179,651	10.30%	208,145	15.86%	139,156	68,989	49.58%
February	195,953	185,089	-5.54%	220,056	18.89%	167,416	52,640	31.44%
March	117,989	137,632	16.65%	151,661	10.19%	100,806	50,855	50.45%
April	189,515	202,147	6.67%	-100.00%	161,915	(161,915)	-100.00%	
May	394,217	197,921	-49.79%	-100.00%	336,807	(336,807)	-100.00%	
June	123,113	122,594	-0.42%	-100.00%	105,184	(105,184)	-100.00%	
July	184,112	194,674	5.74%	-100.00%	157,299	(157,299)	-100.00%	
August	131,977	266,162	101.67%	-100.00%	112,757	(112,757)	-100.00%	
September	116,806	150,811	29.11%	-100.00%	99,796	(99,796)	-100.00%	
October	208,404	218,387	4.79%	-100.00%	178,054	(178,054)	-100.00%	
November	136,016	147,566	8.49%	-100.00%	116,208	(116,208)	-100.00%	
December	128,529	130,645	1.65%	-100.00%	109,811	(109,811)	-100.00%	
	2,089,504	2,133,279	2.09%	579,862	-72.82%	1,785,209	(1,205,347)	-67.52%
Y-T-D	476,817	502,372	5.36%	579,862	15.42%	407,378	172,484	42.34%

DEPARTMENT OF FINANCE
MONTHLY REPORT
MARCH 2021



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	171,944	174,393	1.42%	173,241	-0.66%	138,255	34,986	25.31%
February	November	186,644	181,973	-2.50%	172,248	-5.34%	150,075	22,173	14.77%
March	December	216,076	217,245	0.54%	212,281	-2.29%	173,741	38,540	22.18%
April	January	141,165	144,913	2.65%		-100.00%	113,507	(113,507)	-100.00%
May	February	136,920	144,946	5.86%		-100.00%	109,611	(109,611)	-100.00%
June	March	164,308	144,621	-11.98%		-100.00%	132,116	(132,116)	-100.00%
July	April	165,275	126,701	-23.34%		-100.00%	132,893	(132,893)	-100.00%
August	May	196,564	159,315	-18.95%		-100.00%	158,052	(158,052)	-100.00%
September	June	197,652	175,641	-11.14%		-100.00%	158,927	(158,927)	-100.00%
October	July	179,039	172,331	-3.75%		-100.00%	143,961	(143,961)	-100.00%
November	August	206,609	191,900	-7.12%		-100.00%	166,129	(166,129)	-100.00%
December	September	173,055	167,141	-3.42%		-100.00%	138,304	(138,304)	-100.00%
		2,135,250	2,001,120	-6.28%	557,770		1,715,571	(1,157,801)	
Y-T-D		574,664	573,611	-0.18%	557,770	-2.76%	462,071	95,699	20.71%

Village of Lake Zurich
Investment Report
March 31, 2021

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
MONEY MARKET & CASH									
Eagle Bank	N/A	N/A	0.000%	214754-1	177.21	177.21	-	177.21	N/A
IPRIME	NA	NA	0.000%		3,786,395.26	3,786,395.26	-	3,786,395.26	N/A
CERTIFICATE OF DEPOSIT									
Morgan Stanley Pvt Bank	04/06/18	04/12/21	2.800%	61747MT35	246,000.00	246,000.00	-	246,225.34	225.34
Ally Bank	05/11/18	05/17/21	2.900%	02007GCR2	210,000.00	210,000.00	-	210,781.20	781.20
Discover Bank	05/11/18	05/17/21	2.900%	254673PP5	129,000.00	128,815.63	184.37	129,471.49	655.86
Preferred Bank	01/28/21	07/27/21	0.150%		249,986.02	249,800.00		249,800.00	-
Western Alliance Bank	01/28/21	01/28/22	0.250%		249,933.22	249,300.00		249,300.00	-
Texas Capital Bank	01/28/21	01/28/22	0.200%		249,999.37	249,500.00		249,500.00	-
Customers Bank	01/28/21	07/27/22	0.150%		249,959.40	249,400.00		249,400.00	-
Bank USA/Private Bank	01/28/21	07/27/22	0.150%		249,971.52	249,400.00		249,400.00	-
Servisfirst Bank	01/28/21	01/30/23	0.160%		249,197.83	248,400.00		248,400.00	-
Pacific Western Bank	01/28/21	01/30/23	0.210%		249,948.24	248,900.00		248,900.00	-
First Internet Bank of IN	02/10/21	08/11/22	0.080%		249,999.63	249,700.00		249,700.00	-
GBC International Bank	02/10/21	08/11/22	0.090%		249,946.01	249,600.00		249,600.00	-
Midland States Bank	02/19/21	02/22/23	0.110%		249,955.94	249,400.00		249,400.00	-
Allegiance Bank Texas	02/19/21	02/22/23	0.110%		249,953.44	249,400.00		249,400.00	-
BMW Bank North America	02/19/21	02/22/23	0.150%		249,000.00	249,000.00		248,989.79	(10.21)
Bank 7, OK	03/26/21	03/28/22	0.200%		249,911.56	249,400.00		249,400.00	-
Centier Bank, IN	03/26/21	03/28/22	0.050%		249,925.59	249,800.00		249,800.00	-
Wex Bank	03/31/21	03/31/22	0.050%		249,000.00	249,000.00		248,896.67	(103.33)
INSBank, TN	03/26/21	03/27/23	0.130%		249,961.56	249,300.00		249,300.00	-
First National Bank, ME	03/26/21	03/27/23	0.070%		249,950.10	249,600.00		249,600.00	-
CIBM Bank, WI	03/26/21	03/27/23	0.070%		249,949.92	249,600.00		249,600.00	-
Commonwealth Bus Bk	03/31/21	03/31/23	0.100%		249,000.00	249,248.74		248,960.16	(288.58)
TOTAL					9,117,121.82	9,109,136.84	184.37	9,110,397.12	1,260.28
Per Statement				PMA Invests	9,117,121.82	9,109,136.84		9,110,397.12	1,260.28
				Total	9,117,121.82	9,109,136.84		9,110,397.12	-

Village of Lake Zurich
 Police and Firefighters' Pension Funds
 Statement of Net Position
 March 31, 2021

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND		
	March-21	Year-to-Date	March-21	
Revenues:			Revenues:	
Municipal Contributions	-	17,999	Municipal Contributions	
Member Contributions	25,113	74,537	Member Contributions	
Total Contributions	25,113	92,536	Total Contributions	
Investment Income	358,486	782,388	Investment Income	
Total Revenues	383,599	874,924	Total Revenues	580,586
Expenses:			Expenses:	
Pension and Benefits	188,149	587,846	Pension and Benefits	
Insurance	4,909	4,909	Insurance	
Professional Services	1,565	2,885	Professional Services	
Investment Expenses	37	15,278	Investment Expenses	
Other Expenses	-	-	Other Expenses	
Total Expenses	194,660	610,917	Total Expenses	184,470
Operating Income (Loss)	188,939	264,007	Operating Income (Loss)	
Beginning Net Position*	30,566,814	30,491,747	Beginning Net Position*	
Ending Net Position	30,755,753	30,755,753	Ending Net Position	49,200,884
Assets			Assets	
Cash and Investments	30,708,348		Cash and Investments	49,107,498
Other Assets	62,099		Other Assets	118,309
Total Assets	30,770,446		Total Assets	49,225,807
Liabilities			Liabilities	
Net Position 03/31	14,693		Net Position 03/31	24,923
				49,200,884



COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

April 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of April 2021, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Permits issued:

143 E Main St: Interior Remodel - MVP Sports
1st townhouse permit issued for Canterbury Estates (Ryan Homes on Route 22)

Commercial Occupancy Permits issued:

1881 Rose Rd: Energy Light, Inc.
923 S Rand: Hassle less Mattress
800 Church: G2 Revolution
539 Telser – MVC Environmental – Industrial Manufacturer
642 S Rand – Burger King (partial occupancy after fire)

FOIA Requests: Total number of FOIA requests:9

PLANNING DIVISION:

Planning and Zoning Commission (PZC) Activity:

The following applications were considered by the PZC in April.

1. *Formula 1 Cheer (Physical Fitness) - 65 Oakwood – Special Use Permit.* Mr. Jason Tercall presented his application to establish his new physical fitness facility specializing in cheerleading and tumbling training. There was one objection to the application from a similar facility concerned about the competing business. However, at the close of the hearing and discussion, the PZC voted unanimously to recommend approval of the special use.
2. *The Sanctuary at Lake Zurich - 300 North Rand Road/881 North Old Rand Road and 320 North Rand Road – Planned Unit Development (PUD).* At the request of the Applicant, the item was continued to the May 19, 2021 meeting of the PZC.

New Zoning Applications received (for PZC consideration).

The following new applications were received for consideration by the PZC at their May 19, 2021 meeting:

1. *Journey Cremation at 708 Telser Road – Text Amendment and Special Use Permit.* Application by Journey Cremation to provide direct cremation services within Brooke Commons Industrial Condominiums in the I-Industrial District. A text amendment is required to include this use in the I-district.
2. *Milieu Landscaping at 525 Enterprise Parkway – Special Use Permit.* Application by Milieu Landscaping to establish its landscape company in the I Industrial District. A special use permit is required for special trade contractors requesting outdoor storage in the I-Industrial district. Milieu currently operates out of Wheeling, IL and is looking to locate in Lake Zurich. Milieu is also the Village's selected mowing contractor.

Continued Application:

3. *The Sanctuary at Lake Zurich - 300 North Rand Road/881 North Old Rand Road and 320 North Rand Road – Planned Unit Development (PUD).* The Application was continued April meeting of the PZC.

Development Planning:

1. *Life Time Fitness at 400 N Rand Road.* Community Development permit staff was informed by Life Time that they were preparing to resume construction on the project in May instead of July as previously stated by Mr. Aaron Koehler. Site superintendent, Mr. Derek Delahanty updated Village staff with contact information of their project manager, project superintendent, field engineer, etc., while they continue to confirm the schedules of the various trades that will resume work on the project. In the meantime, staff asked them to certify the condition of building and site, and reviewed any pending items needed to be resolved prior to their start up, such as evaluation of the structure's integrity due to exposure to the elements to ensure that they are in good repair. Staff also planned to meet with Life Time's construction staff for a Pre-Construction meeting at the site.

Later in the month, Life Time personnel and equipment were brought on site to begin remediation work to the waterproofing system and sandblasting steel in some locations impacted by the delay.

2. *Sanctuary of Lake Zurich at 300 North Rand Road and 881 North Old Rand Road (Sansonetti/Naccarato) and 320 North Rand Road (Sponsler).* On April 2, 2021, Staff received an application for PZC consideration on April 21, 2021 by Mr. Romeo Kapudija of Miller Street Partners for a mixed-use development containing retail uses within a 4,200 square-foot building and 23 residential townhomes within three buildings. However, while in the process of addressing comments and request for documentation from the village's Development Review Team (DRT) and other interested parties, he requested that the hearing be continued to the May 19, 2021 meeting to allow more time to do so.
3. *Cummings Property Development Update.* During the early part of the month, Assistant Village Manager Roy Witherow was made aware that the developer of the Somerfield mixed-use development at the Cummings Property, Mr. Joe Elias of Vintage Luxury Homes had terminated his agreement with Mr. Victor Cummings. The status was later confirmed in a conversation with Mr. Cummings.

Subsequently, Assistant Manager Witherow and Director Saher spoke with the daughter of Mr. Victor Cummings, Ms. Rina Dukor about their intentions with the property now that Mr. Elias had terminated the contract. Ms. Dukor inquired about whether development could move forward in phases beginning with the commercial component. She indicated that the bank and gas station were ready to move forward on the property. Staff indicated that since the project entitlements for the PUD were approved, components of the project could begin and be completed in phases. However, there were certain items of work that would need to be undertaken at the onset. These included:

- a. An amendment to the development agreement restated with a new developer and include information on the phases of development;
- b. All commercial related site work would need to be done at the same time, including mass grading, connecting private roadways, access points, utility installation, storm water detention (regional), and subdivision level landscape installation.
- c. All access roadways directly serving the commercial areas would need to be constructed. Staff also reiterated that ideally the developer would want to consider completing all site engineering, grading, roadway and utility installation, to benefit from the economies of scale. This would also remove the need to disturb constructed roads to install new utilities at a later date.

Ms. Dukor was appreciative of the information and indicated that she would keep staff informed of their progress on securing a developer for the property. Assistant Manager Witherow also reiterated that staff would also assist with reaching out to developers and home builders to gauge their interest in developing the property.

Later in the month, Assistant Manager Witherow and Director Saher met (virtually) with Mr. Joe Goodman and Mr. Dan Wander of Terraco (developers), and Mr. Brian Maude of Jameson Sotheby's International Realty (broker), to discuss potentially continuing with the recently approved development at the property. They were also joined by Management Intern, Mr. Sam Reiss. The discussion focused on the details of the approved entitlements, process to resume the development by a developer other than Mr. Elias, and the requirements for phased development if the commercial component were to commence right away knowing that the bank (Barrington Bank) and gas station (Thornton's) are ready to move forward on their respective lots.

Continuing discussions with potential developers, Assistant Manager Witherow and Director Saher had discussions with three other interested brokers or developers - Mr. Tom Williams of XCeed CRE and Mr. Jim Sutphen of Abbell Associates who were commercial real estate brokers and developers; Mr. Andrew Goodman of GMX Real Estate Group, LLC in Northbrook, also a commercial broker and developer; and Mr. Sherwin Portnoy, an independent broker. In each conversation staff provided information on the current status of the entitlements and the process and requirements to allow for a new developer to continue with the project in its entirety or in a phased manner.

Finally, Director Saher was also contacted by Mr. Cummings who was in town and had a few questions on the recently completed Kildeer Creek stream stabilization project. He also updated Director Saher on the status of his contract with Mr. Elias stating that it had been terminated and that neither party owed each other anything. However, he did reiterate that he intended to allow his tenants – the resident and the farmer to continue living in the existing house and farming the land until a new developer is selected. He also acknowledged that his daughter, Ms. Rina Dukor, was assisting him in reviewing the various offers that have been submitted for the land.

4. Blue Ridge Korean BBQ at 133 West Main Street. Assistant Village Manager Witherow spoke with Mr. Song Choe, proprietor of Blue Ridge Korean BBQ last Friday afternoon. Mr. Choe noted that there was a "hiccup" with the HVAC drawings, and was correcting for that. He expected the drywall to be installed soon. He was also talking to prospects to purchase his Park Ridge restaurant. He would like to sell the Park Ridge business before opening in Lake Zurich, but may have to operate both locations at the same time if the sale doesn't occur before opening the Lake Zurich location. He hoped to be open as soon as possible to take advantage of the increased summer traffic. He was also very enthused to learn of the various other projects occurring in the Main Street area and is looking forward to being part of this new synergy.
5. Canterbury Estates on Route 22. Ryan Homes began construction of the first townhouse building that would contain four new townhouses at Canterbury Estates on Route 22. They received their building permit and immediately began the work of installing formwork for concrete and the building structure. The building was proposed to contain a furnished model unit and sales office. Ryan indicated it would continue moving forward on the remaining buildings as the demand for new residential units was very high.
6. Distillery Export Outreach. Through its membership in the Select Chicago Foreign Direct Investment municipal consortium, Assistant Manager Witherow was approached by Bloco Foods of Chile to provide an introduction to local breweries and distilleries to consider the potential to export their product to

Latin America and Africa. Introductions had been made with the Village's local breweries and distillery, with a meeting to occur this morning between the Bloco representative and Copper Fiddle Distillery to further discuss the potential project.

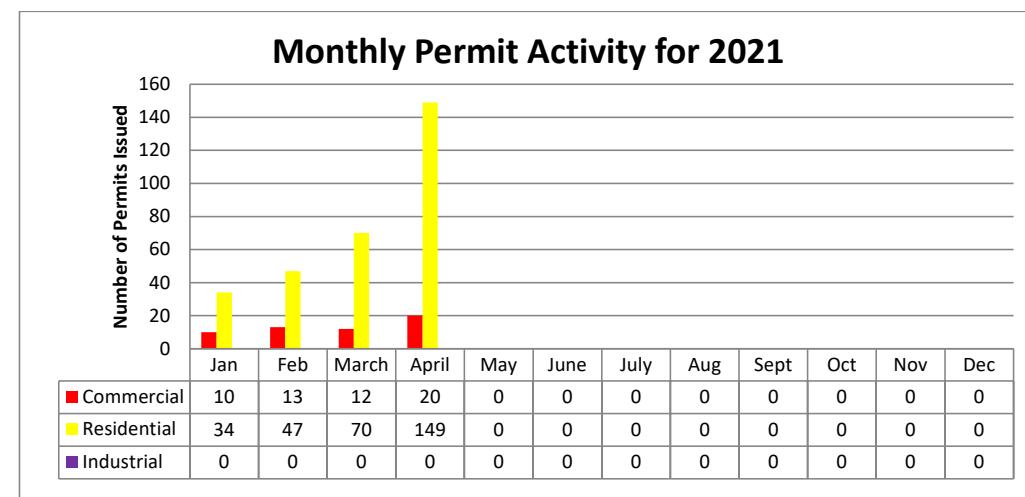
7. Structure Fire at Burger King at 642 South Rand Road. A commercial structure fire at 642 South Rand Road (Burger King) occurred March 30, 2021. The preliminary fire investigation determined the fire started in the exterior landscape mulch and progressed into the exterior wall of the building. The business sustained fire, smoke and water damage that was estimated at \$150,000. The estimated property and contents saved was \$400,000. There were no reports of any civilian or firefighter injuries. Through the month, the restaurant carried out substantial repairs to the kitchen to be able to resume drive-through operations. At the end of the month, Staff of the Community Development Department issued a temporary occupancy to allow these operations to resume pending completion of the remaining portion of the interior dining area.
8. Volle's Bridal and Boutique Considering Expansion. Assistant Village Manager Witherow and Community Development Director Saher met with Mr. Chad & Ms. Susanne Dershaw, owners of Volle's Bridal and Boutique at their store at 53 South Old Rand Road. Assistant Manager Witherow had been in prior discussion with them about their need for additional space to house their clothing product, which is currently stored in the basement of the adjacent building to the north. They were exploring the possibility of building an addition to their property on the south side of their building, which currently contains a patio and entryway porch. The expansion would allow them to bring their product back onto the premises for easier access and also allow for their business to expand. The Dershaw's were working with an architect to develop a concept for their expansion and would resume discussion once they were ready to proceed. They currently have a cross-access and parking agreement with the property owner to the north.
9. Misik property at the rear of Meadow Wood Subdivision. Community Development Director Saher was contacted by Mr. Greg Schwermer of Jade Development who expressed interest in developing the rear portion of the Meadow Wood development. In August last year, the property owner Ms. Mary Christine Misik began marketing the property for sale. This undeveloped portion is at the rear of Meadow Wood Subdivision and was subdivided for 9 single-family lots of approximately 20,000 square feet each and zoned within the R-4 district. Vehicular access was provided from Manchester Road located within the David M. Schorvitz's Subdivision to the south (and east of Millers Grove Subdivision). While the front 11.5 acres of Meadow Woods was developed with 66 townhouse units by Pulte in 2005, with the central approximately 8 acres set aside for wetlands (now controlled by the Meadow Wood HOA), the rear approximate 7-acre single-family component has remained undeveloped. Mr. Schwermer was interested in developing the property with townhouses and was informed that this would require amending the PUD and rezoning of the portion of the property from its current classification within the R-4 district to the R-6 district. Director Saher recommended that Mr. Schwermer present the idea to the Village Board at a Courtesy Review to obtain feedback on the change in use, density, and the expectation of the property owners on its redevelopment with this concept.
10. Crematory in the Industrial Park - 708 Telser Road. Over the past few months, the Village had received a number of inquiries regarding establishing crematories within Lake Zurich's corporate and industrial park. However, because the land use was not provided for in the I-Industrial District, these inquiries did not result in any formal application for consideration. However, Assistant Village Manager Witherow and Community Development Director Saher were approached by commercial broker Lisa Gagliano of Coldwell Banker Commercial NRT on behalf of her client Paul Chapman associated with Journey Cremation, a company that provides "direct cremation" services to the public and the funeral industry.

In this business model, there is no provision for funerals or visitation by the public. Their preference is an industrial location with the deliberate intention not to encourage visitors. Establishment of such a use in the industrial district will require an amendment to the text of the zoning code to allow such a use. Staff has therefore recommended that Mr. Chapman present this idea to the Village Board at a Courtesy Review to obtain feedback on the likelihood of this use being allowed in the I-Industrial District.

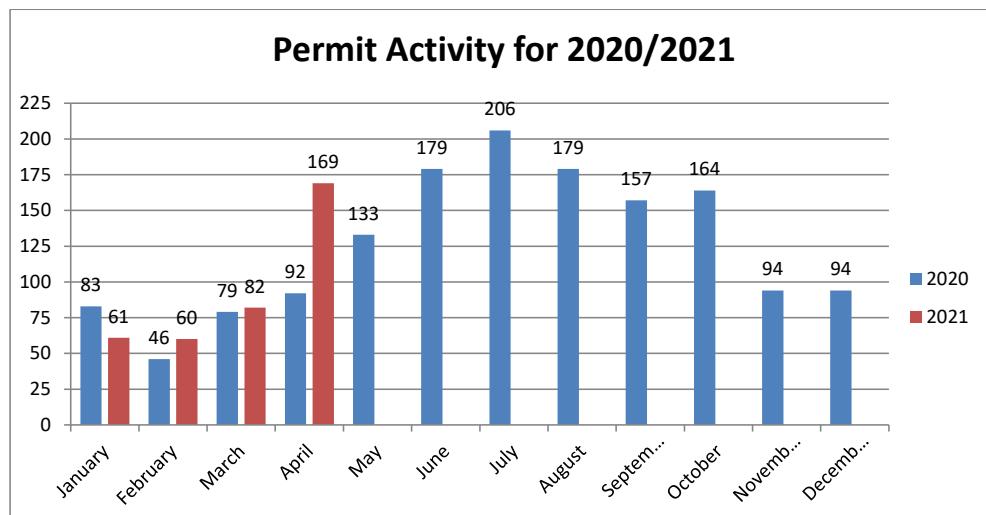
11. Industrial property owner requesting an off-premise sign - EZ Kut. Assistant Village Manager Roy Witherow and Community Development Director Saher met with Mr. Scott Bast of "EZ Kut Products" (landscape products and tools, etc.) located at 744 Telser Road in the Industrial Park. Mr. Bast wanted to discuss the possibility of installing a permanent off-premise commercial sign at Staples Landscaping at the corner of Telser Road and Route 22. Staples Landscaping has frontage and visibility on Route 22. Commercial off-premise signs are classified as "prohibited signs" in the Village sign code. Director Saher and Assistant Manager Witherow provided reasons why such signs are prohibited – to prevent sign clutter along the Village's main arterials, but more importantly to prevent bill boards from being able to make a case for installation along main streets in the community.

The Community Development Department had required him to remove a similar unlawful sign at the Staples property last year. Mr. Bast contended that the Village already allows off-premise signs in the form of the election campaign signs. However, staff clarified that those are temporary, non-commercial signs, exempt from requiring a permit, and subject to different regulations in the sign code. He indicated that a commercial sign advertising his business placed along Route 22 would benefit the sale of his products at his facility. However, he also indicated that his products are sold in a number of specialty tool stores and other distribution channels.

12. Capital Improvements at Sarah Adams Elementary School. Directors Brown and Saher, and representatives from Village Engineer Manhard met with engineering consultants for District D-95, Gewalt Hamilton Associates, to provide guidance on stormwater management and wetland issues in advance of their permit submittal for work proposed at Sarah Adams Elementary School at 555 Old Mill Grove Road. The project proposed parking lot expansion and reconstruction along with new driveway and new sidewalk upgrades. No zoning relief was being requested. The school district proposes to begin construction on this project by June 1 and have it completed in time for the opening of the next school year in fall.
13. Jewel Stores Remodeling. Staff of the Community Development Department received a building permit application for the remodeling of the Ela Road store at 485 Ela Road. Staff was also informed by Jewel's architect that plans for a complete remodel of the other Jewel store at 345 S. Rand were also being prepared for submission. Similarly, Aldi had recently submitted plans for its exterior and interior remodel at Deerpath Commons and Walmart had recently completed a similar project which included a change in the exterior branding colors of the building.

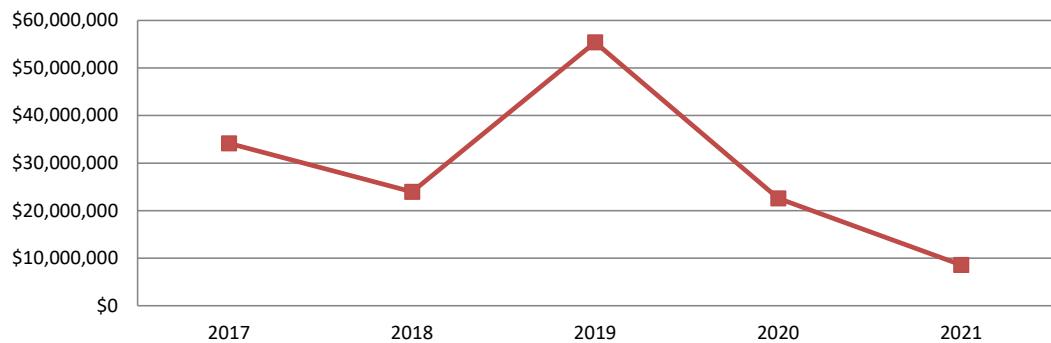


The chart above represents the total of permit activity on a monthly basis for 2021.



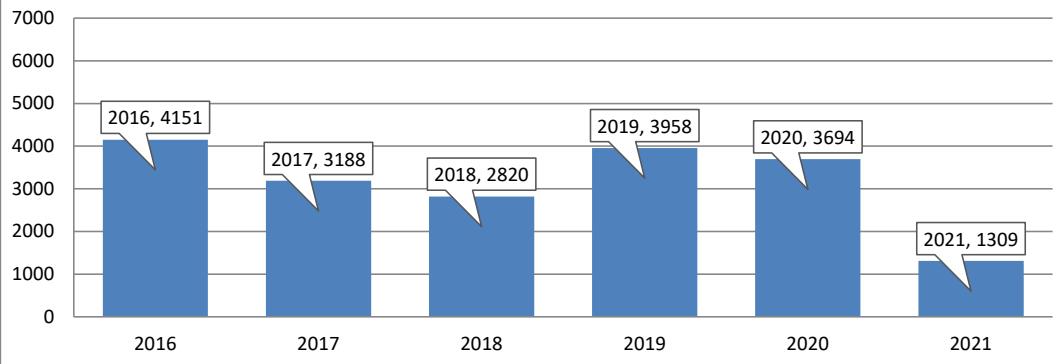
The chart above compares monthly permit activity for 2021 to the previous year 2020.

Construction Value of New Permits:
January-December
2017-2021

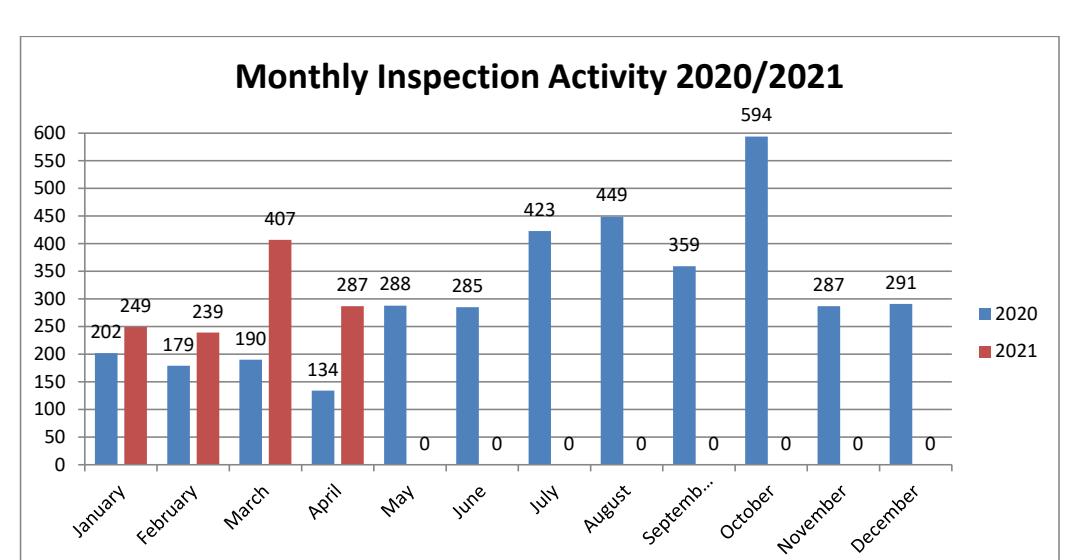


This chart tracks construction value of permit activity by year for 5 years. Comparable data will not be available until the end of the year.

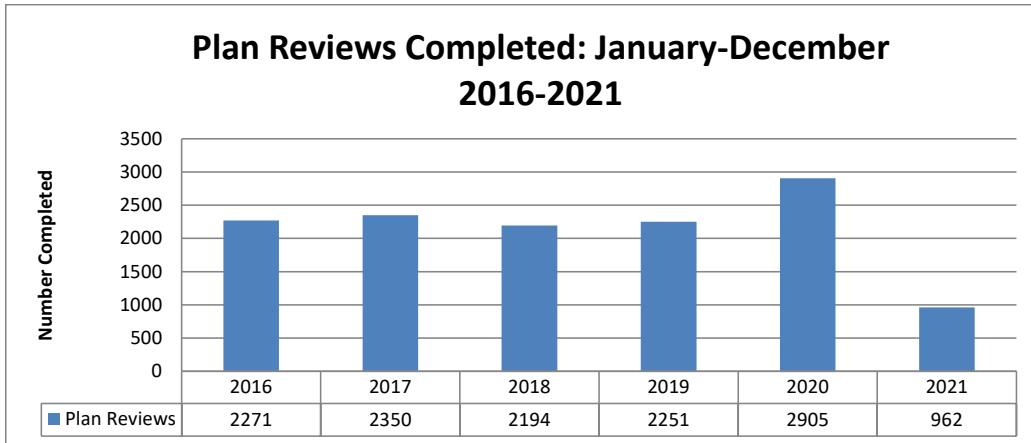
Inspection Activity: January-December
2016-2021



This graph illustrates the number of inspections performed by year. Comparable data for 2021 will not be available until the end of the year.

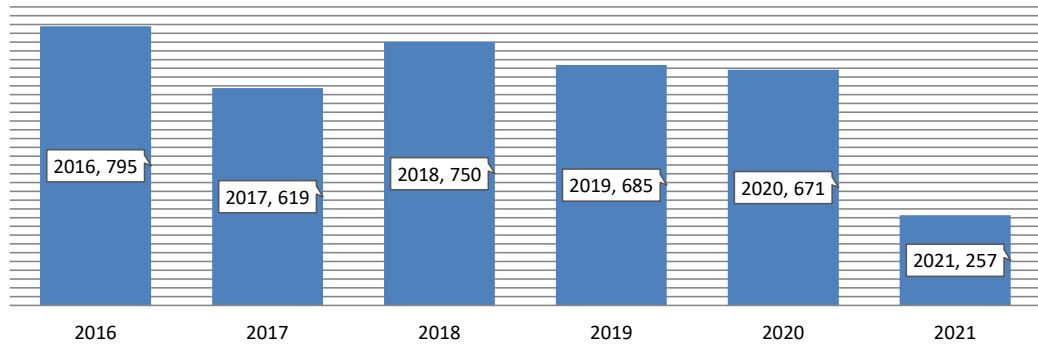


This chart indicates inspection activity on a monthly basis for 2021 compared to the previous year 2020.



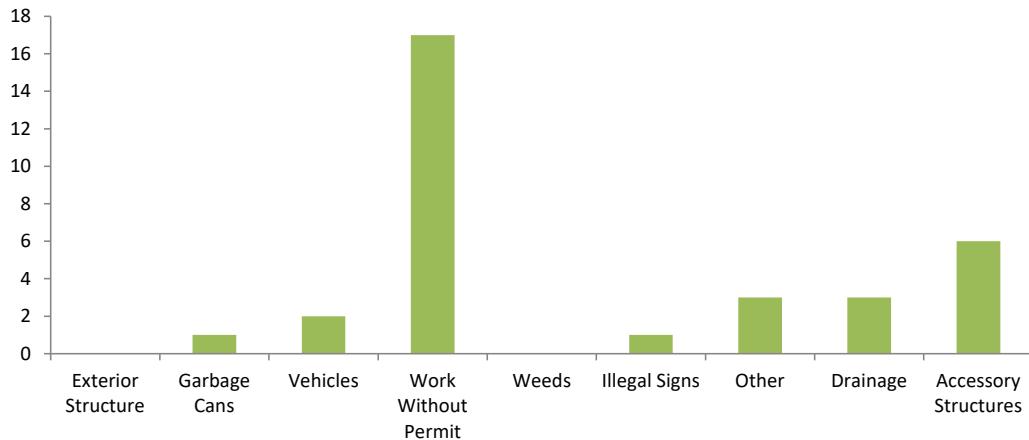
This graph illustrates the number of plan reviews performed by year. Comparable data for 2021 will not be available until the end of the year.

Contractor Registrations January-December (applied for) 2016-2021



Comparable data for 2021 will not be available until the end of the year.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

April 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Park Maintenance: Crews continue to address both routine and specific maintenance items as needed. Crews have begun preparation for the beach openings. The Breezewald fishing pier has been installed and Installation has begun on the Paulus Park lifeguard piers.

Storm Water System Maintenance: Crews are completing routine maintenance. Administrative staff has been receiving an unprecedented number of calls relating to private property drainage. Crews have completed televising all storm infrastructure affected by the 2021 road resurfacing program.

Infrastructure Projects: The 2020 Road Resurfacing Program has been awarded. Concrete and storm water removals, replacements, and repairs are nearing completion with milling and paving to follow.

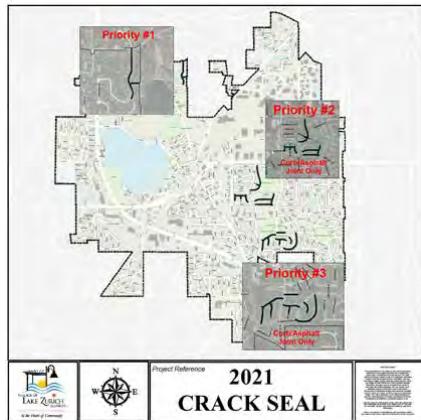
Crews have completed field work for the 2021 sign replacement program. The program locations mimics the annual Road Resurfacing Program.



The 2021 Concrete Program was awarded and construction completed in late April with minor punch-list items to be addressed.



Staff has all documents prepared for the 2021 Crack Sealing Program. Work is expected to begin in May.



April Water Main Break Locations:

Pheasant Ridge @ Rt. 12 (S. Rand Road)
 350 Thistle Lane
 1065 Cedar Creek Drive
 300 Church Street
 107 Butterfield Court

Water Main Replacement:

The Rt. 12 emergency water main replacement (between L.A. Fitness and Starbucks) plan was recently approved by IDOT. The Village's consulting engineer, Manhard Consulting, is revising the design plan due to recently determined conditions and change in scope. Bidding and award expected soon.

Employee Training:

All employees participated in Personal Protective Equipment training.

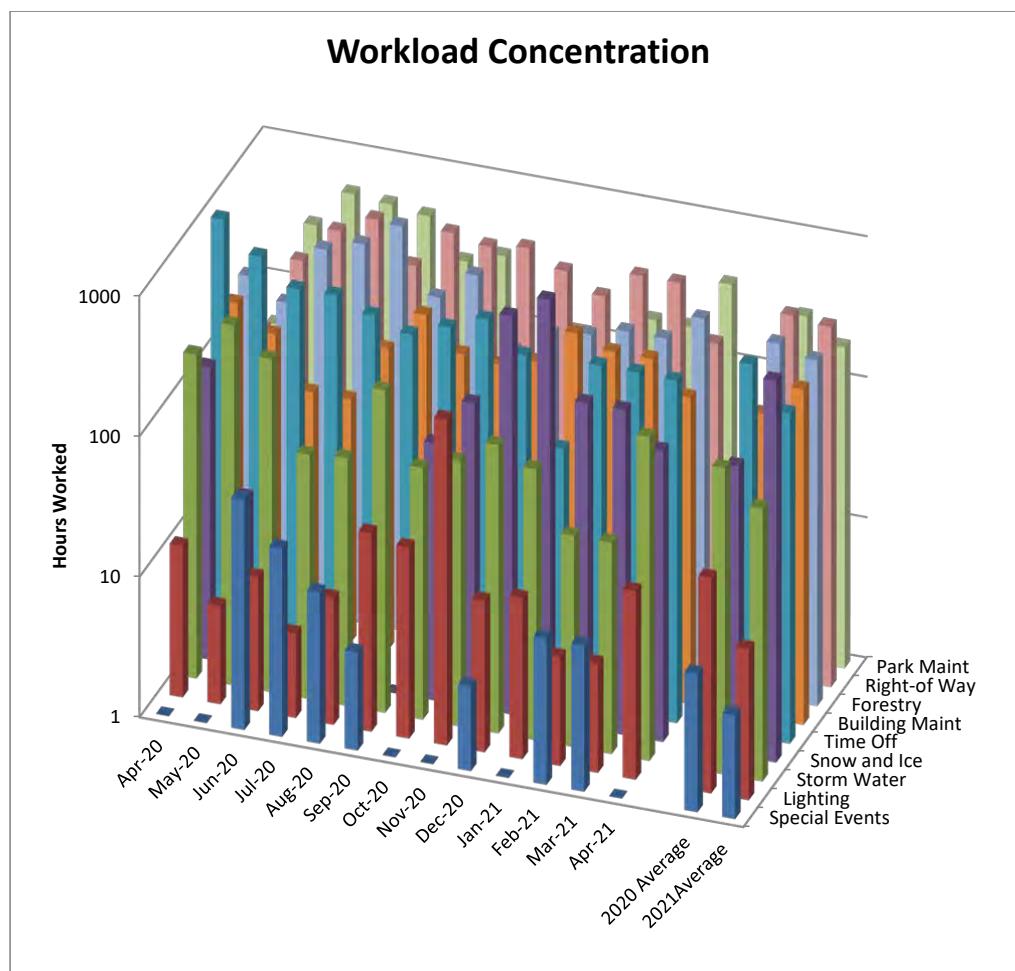
Anniversaries:

April 6th, Dave Pearson, Utilities Operations Supervisor, 29 years.

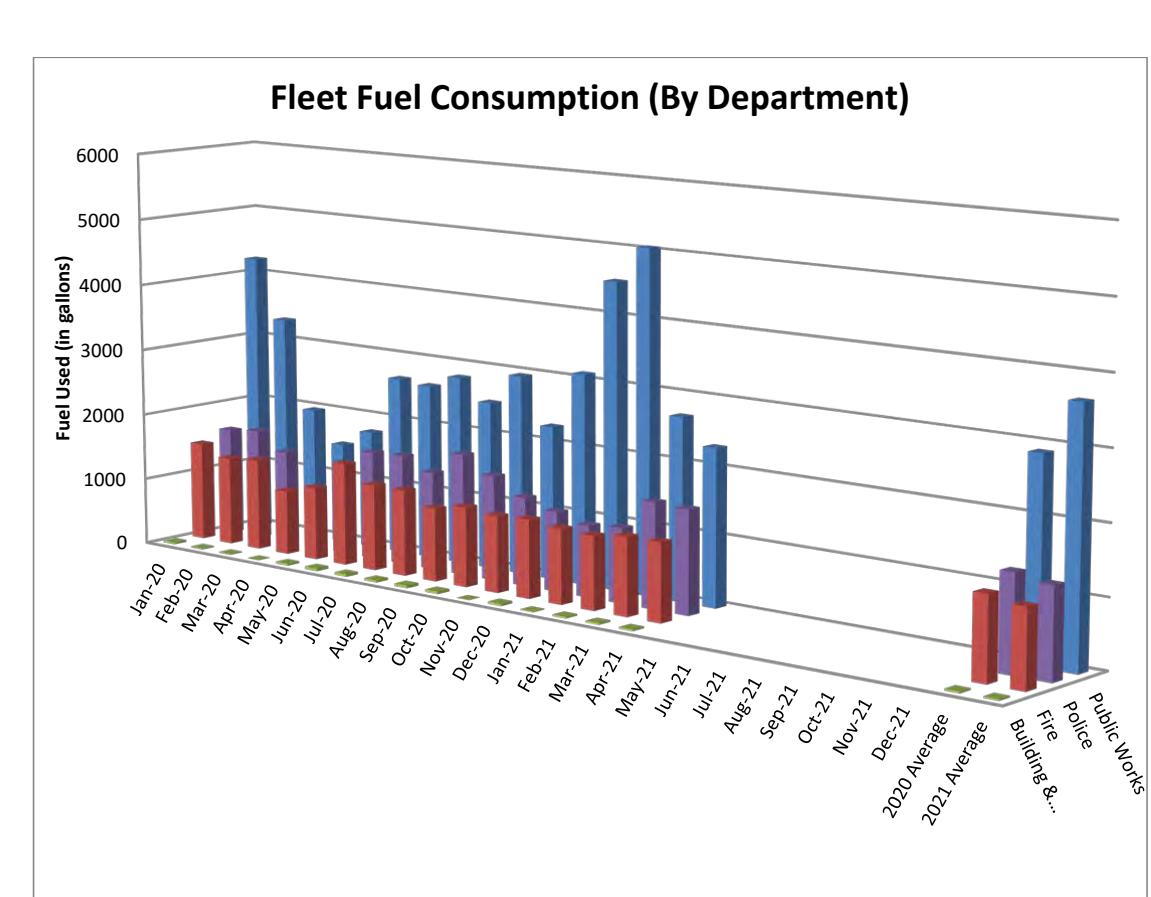
Staff Kudos:

Gregg Sweeney, 162 W. Harbor called (April 7, 2021) to compliment Terry Brown and Bob Wojcik for assisting him with his sanitary sewer lateral concern. Gregg stated that he was very pleased, that Terry and Bob were so professional, and they did a great job!

Dan Dote, 705 Burr Oak called (April 28, 2021) to compliment Jeremy Reusch with his assistance with a water service interruption to accommodate a plumbing repair. Dan stated how nice and polite Jeremy was and how someone like Jeremy makes Public Works great!

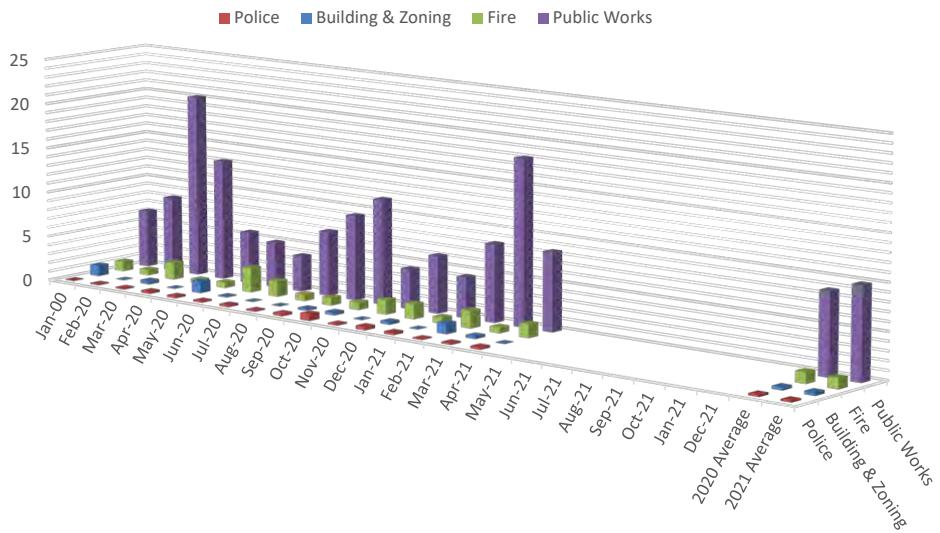


A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

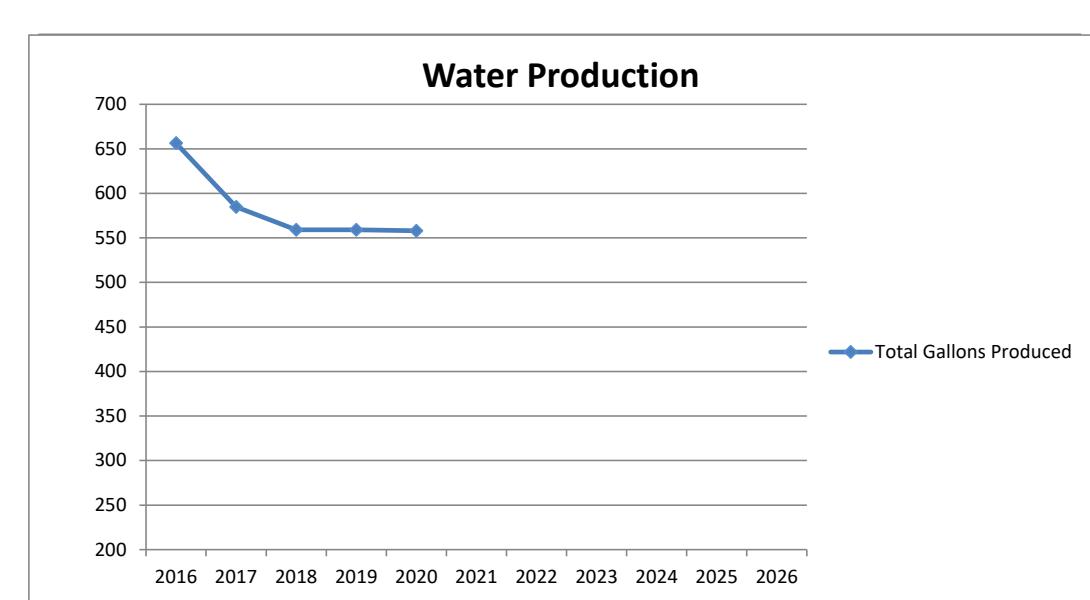


Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



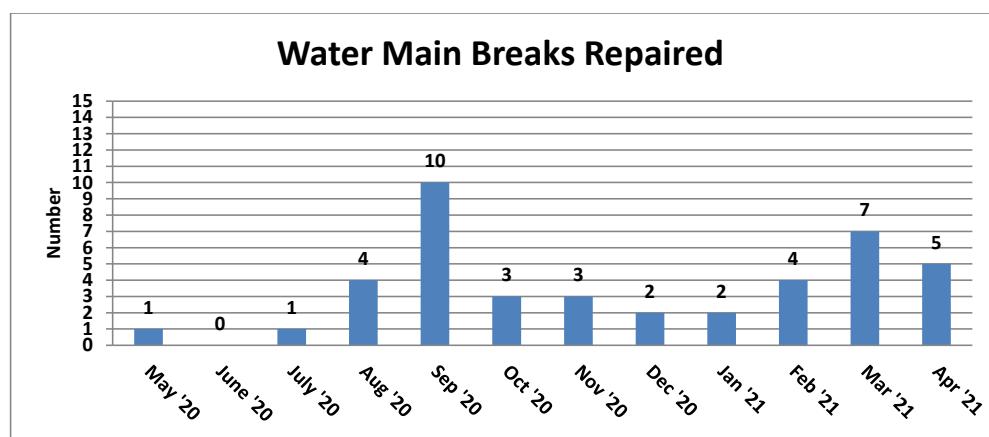
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

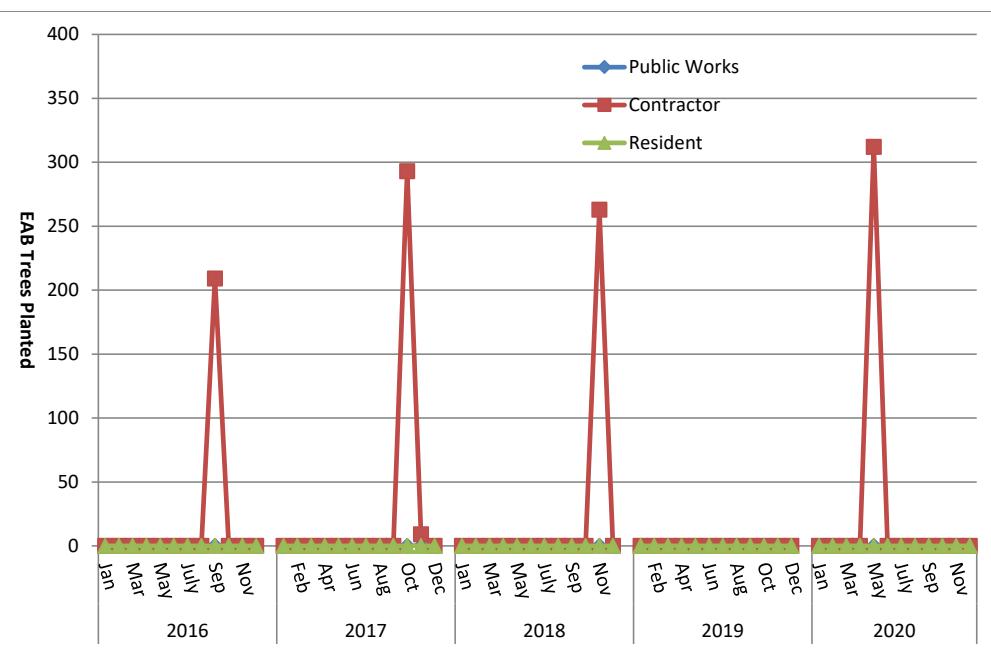
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319			
February	45.801	40.952	41.098	41.452	41.645	40.367			
March	53.467	44.543	43.155	43.946	43.552	42.924			
April	55.963	49.974	45.098	43.570	40.662	45.129			
May	60.273	49.588	48.065	45.339	44.834				
June	63.819	56.169	46.114	45.489	51.130				
July	68.751	53.755	57.074	59.526	54.529				
August	66.229	54.746	54.067	61.419	58.959				
September	58.664	53.928	46.809	44.786	51.040				
October	45.838	47.169	44.369	43.476	44.443				
November	42.120	42.335	42.089	41.475	40.680				
December	46.088	44.961	45.305	44.379	42.684				
Total	656.314	584.787	559.111	559.084	558.025				
Avg	1.793	1.598	1.532	1.532	1.529				
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%				

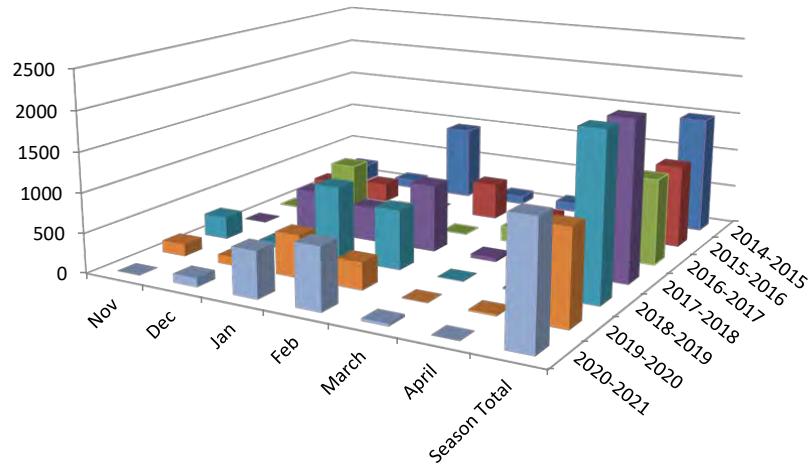
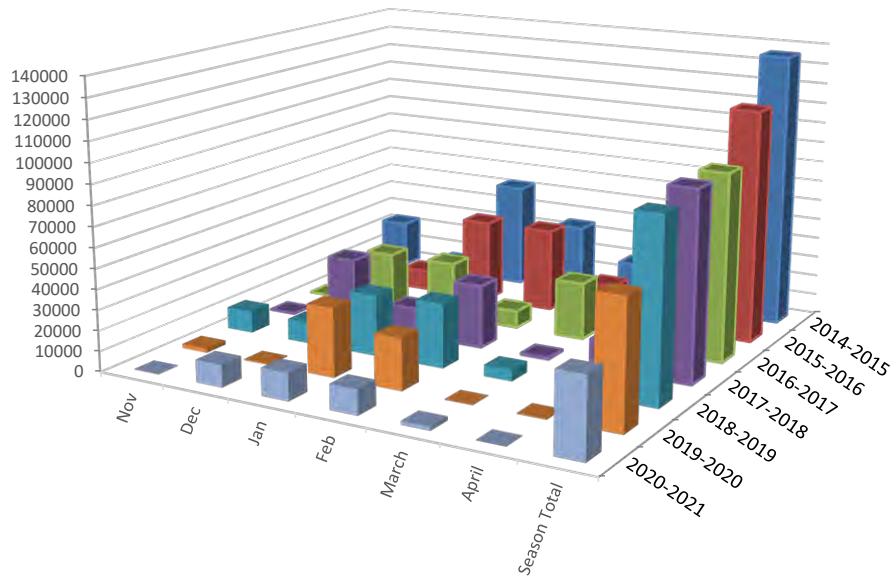
The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 5 years occurred in July of 2016. In 2020, our daily average was 1.53 million gallons per day.



A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

Emerald Ash Borer Tree Replacement Program



Tons of Road Salt**Gallons of Liquid Deicer**



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

April 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

OUR MISSION: To care for and protect our community.

OUR VISION: The Lake Zurich Fire Department is dedicated to meeting the ever changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity and teamwork.

OUR VALUES: Professionalism, Responsibility, Integrity, Dedication, Honor

Departmental Narrative - April 2021 Overview

The Department responded to **319 calls** for service in April, which averaged **11 calls per day** and required **505 individual vehicle responses** to provide the necessary personnel for each incident.

Forty-three percent (**43%**) of the responses occurred while another call was in progress. Twenty-four percent (**24%**) of needs required a response from the non-primary engine, ambulance, or a mutual aid department due to multiple calls in progress.

Our current staffing model increases response times when simultaneous calls occur as the Department is only structured to handle a single response per station. We staff two vehicles with only three personnel using what is called a "jump company." If the call is for the ambulance, the personnel respond with the ambulance, and if it is a fire call, the staff responds with the engine. One of the vehicles remains in the station unstaffed on every call we respond to due to the limited personnel we have on shift. Once a station commits on a call, the next call for service requires another station or mutual aid to handle the incident.



Lake Zurich Significant Calls



Extrication Vehicle Crash – April 8, 2021

Fire department crews responded about 9:35 a.m. on Thursday April 8, 2021 to Route 12 and Deer Park Boulevard, Deer Park, for a traffic crash with injuries. Upon arrival, crews located three vehicles with extensive damage. The driver of a minivan and a front-seat passenger were extricated and transported to Advocate Good Shepherd Hospital. The front-seat passenger succumbed to her injuries at the hospital. The crash remains under investigation by the Lake County Sheriff's Office Technical Crash Investigations Unit and Lake County Coroner's Office. (Pictured left)

Wildland Fire – April 26, 2021, 3:54 p.m. – 7:24 p.m.

Lake Zurich responded to the Cuba Marsh Forest Preserve for a report of black smoke coming from the marsh. Units arrived to find a large area of wind-driven brush and open fields on fire. The incident commander upgraded the response by requesting a MABAS wildland fire box alarm. A total of 31 different resources ranging from brush trucks, tenders, wildland technicians to the MESS Canteen from throughout Lake, McHenry, and Cook Counties responded to assemble an effective firefighting force to control the fire.

Lake Zurich - Year To Date - Fire Value/Save/Loss**Mutual/Auto Aid Significant Fire Calls**

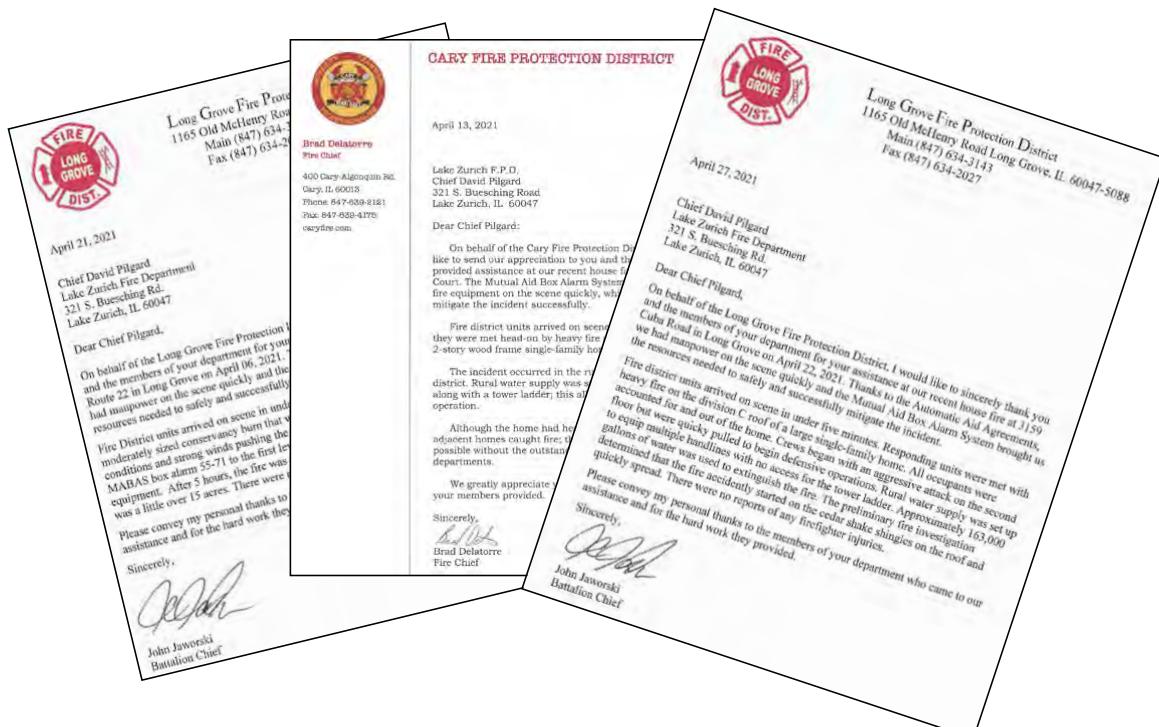
- Round Lake Fire Protection District – The Round Lake Fire Protection District had a residential structure fire on Sunday, April 18 that required the activation of a MABAS box for additional resources. Lake Zurich Engine 323 responded to the change of quarter's assignment to cover the Round Lake area. They responded to an indoor odor of natural gas call in the Round Lake community. This call demonstrated the importance of fire department auto-aid and mutual aid to assemble an effective firefighting force and ensure any additional incidents in the community are addressed.
- Long Grove Fire Protection District – *(pictured right)* On April 6, 2021, Deputy Chief Pilgard and Lt. David Reid – Wildland technician responded to the 20300 block of Route 22 between Old McHenry Road and South Krueger Road for a wildland fire. The fire burned approximately 15 acres and required a MABAS box alarm to provide the required wildland resources consisting of brush trucks, UTV's and wildland technicians to assist at the incident. The operational period of the incident lasted five hours and involved protection of homes and structures, fire containment, fire extinguishment, and confirmation that all hotspots were out.



- Long Grove Fire Protection District – Lake Zurich Engine 324 and Lake Zurich Deputy Chief Kelly responded mutual aid to Long Grove for a residential structure fire on April 22, 2021. When crews arrived, they found a large, two-story home with fire coming from the roof. The house was set back significantly from the road as the driveway was nearly 1,000ft long. Engine 324 dropped its entire bed (885ft) of 5" large diameter hose from Cuba Road up to Long Grove Tender 55. Engine 324 crew then deployed a hose line to the backyard to extinguish a grass fire that was started from falling embers and control the flames coming from the home. Crews remained on scene flowing water until the fire was under control, nearly two hours later. DC Kelly was assigned as the water supply division officer and established remote fill sites in both Lake Zurich and the Long Grove Fire Station. He coordinated multiple water dropoffs from 13 different mutual-aid tenders. Approximately 163,000 gallons of water were shuttled between the 3 fill sites and the scene of the fire. At the end of the operation, approximately 5-hours, all of the hose was drained, rolled, and re-bedded.

Mutual Aid – Thank You Letters

Long Grove Fire Protection District – April 6, 2021 – Brush Fire at 20365 Route 22
Cary Fire Protection District – April 13, 2021 – Residential Fire on Holly Lynn Court
Long Grove Fire Protection District – April 22, 2021 – Residential Fire at 3159 Cuba Road



News Highlights - Lake Zurich Fire Department

[SW Lake Lifestyle May 2021 \(citylifestyle.com\)](http://SW Lake Lifestyle May 2021 (citylifestyle.com))



Welcome New Members Firefighter / Paramedics Chandler Boyd & Gilberto Villa



Member Spotlights Firefighter/Paramedic & IAFF Local 3191 Union President – Shaun Stapleton



Congratulations to Firefighter / Paramedic Shaun Stapleton for completing his Master's Degree in Public Safety and Homeland Security Management from Southern Illinois University. Since coming to Lake Zurich, Shaun enrolled in the bachelor program at SIU for Public Safety Management and then continued onto the master's program. Shaun has become the third member of the Department to complete their master's degree, including Deputy Chief Rick Johnson (*retired*) and Captain Joe Christopherson. Shaun has been an exemplary model to his fellow firefighters and has inspired others to pursue their formal education. In recent history, 20 fire department members have pursued higher education since coming to Lake Zurich. FF/PM Stapleton has a long career ahead of him, and Lake Zurich Fire is fortunate to have him help elevate the department to the next era.

5 | Page



**Lieutenant
Brian Blaauw**

Humanitarian Service Medal and
Award for the 2019 Mississippi
and Illinois River Flood
Response and Relief Effort



**Firefighter / Paramedic
Jeremiah Johnson**

Rope Technician certification and
10 years of service with the Lake
Zurich Fire Department

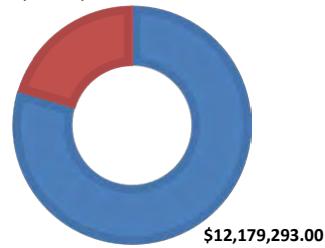
Administration Division

Budget Update

FIRE DEPARTMENT BUDGET

■ Overall Budget ■ Amount Spent

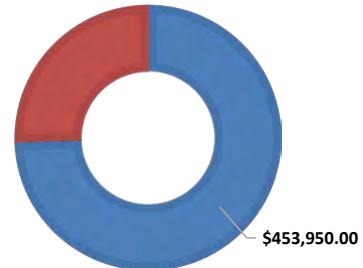
\$3,127,450.31, 26%



OVERTIME ACCOUNTS

■ Overtime Budget ■ Overtime Spent

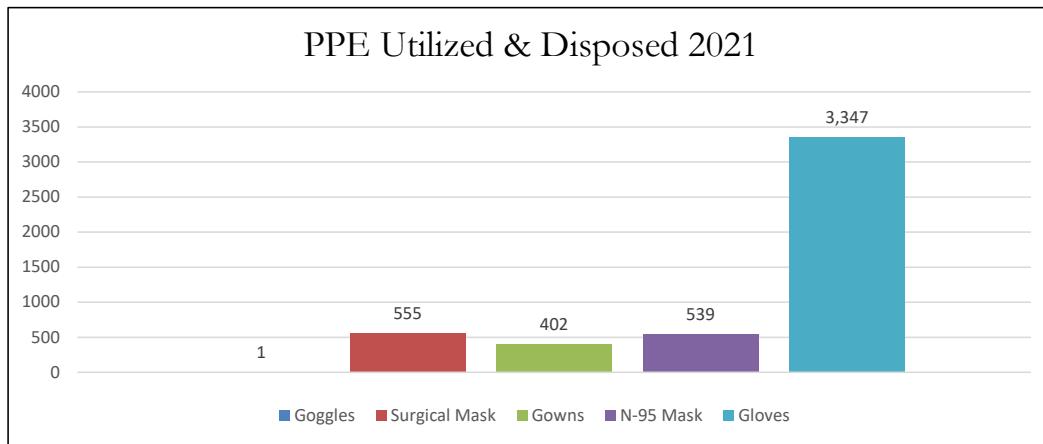
\$155,346.46, 34%



COVID-19 Updates

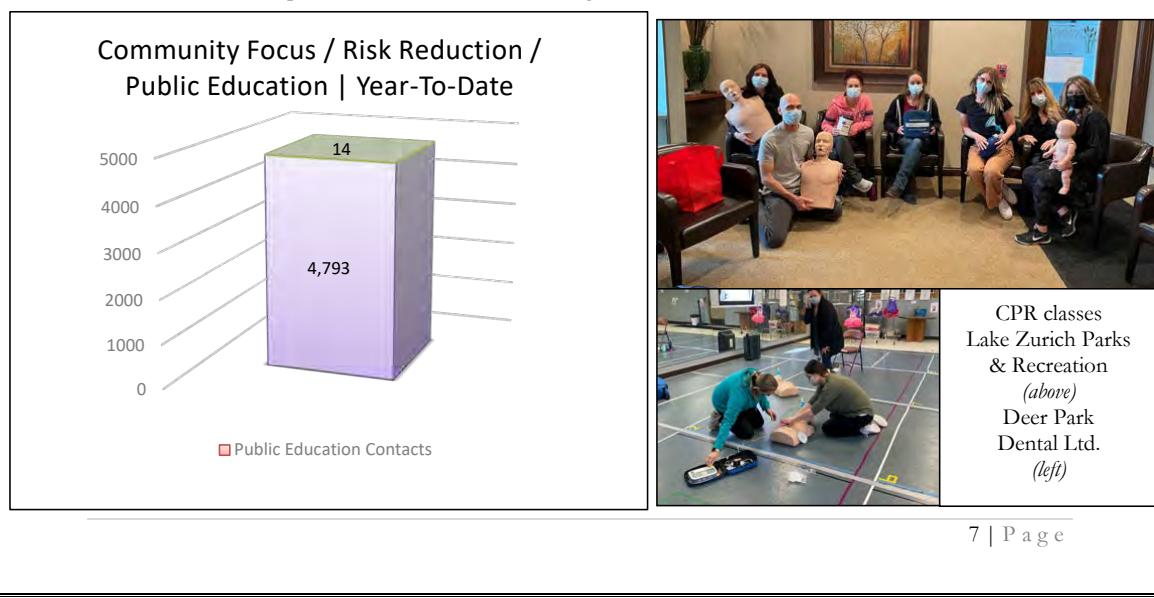
We want to express gratitude for the extra community-wide support shown to the Department during this COVID-19 pandemic and give a shout out to all of the residents and businesses that have donated miscellaneous PPE and mailed us well wishes. We genuinely appreciate it.

We are currently tracking the Personal Protective Equipment (PPE) that members are using and disposing of due to the COVID-19 pandemic. In April, we have issued 0 pairs of safety goggles, used 52 surgical masks on patients, 47 N95 respirators for our personnel, 20 gowns, and approximately 333 pairs of surgical gloves. The graph pictured below shows year-to-date.



Community Focus/Risk Reduction/Public Education

Examples of community focus/risk reduction/public education include but are not limited to; school talks and station tours where a safety message such as stop, drop, and roll is covered. We monitor fire and severe weather drills in schools and educate children about fire safety. Also, we teach exit drills in the home to middle school students as well as provide CPR/First-Aid training.



EMS Division

Northwest Community EMS System Provider Based Performance Improvement – April Procedures Administered

Procedure Performed Description And Code (eProcedures.03)	Number of Times Procedure Administered	Percent of Total Procedures Administered
Surgical face mask applied to patient (465635009)	179	58.31%
Cervical Spine Motion Restriction (398041008)	36	11.73%
IV - Peripheral (392230005)	28	9.12%
Cold pack application (229585002)	12	3.91%
Wound - Application of bandage (182555002)	9	2.93%
Splinting - General (79321009)	6	1.95%
Wound Care - General (225358003)	3	0.98%
Assisted Ventilation - CPAP (47545007)	2	0.65%
CPR - Manual (896666000)	2	0.65%
IO - Intraosseous Access (430824005)	2	0.65%
Airway - Clear / Suction (230040009)	1	0.33%
Assist Ventilation - BVM (425447009)	1	0.33%
CPR - Mechanical Device (429283006)	1	0.33%
Nasopharyngeal Insertion (182692007)	1	0.33%
Orotracheal Intubation (232674004)	1	0.33%
Orotracheal intubation Video + Bougie (398128007)	1	0.33%
Wound - Tourniquet (20655006)	1	0.33%
Z-Hemostatic Agent Application (372045002)	1	0.33%

As of April 2021, the following is true for some of our most at-risk COVID-19 patients in the Lake Zurich Fire Protection area:

Azpira Place of Lake Zurich: 795 N. Rand Road - 95-100% residents have been vaccinated. Residents are still tested regularly. Staff wears surgical masks and gloves throughout their entire workday.

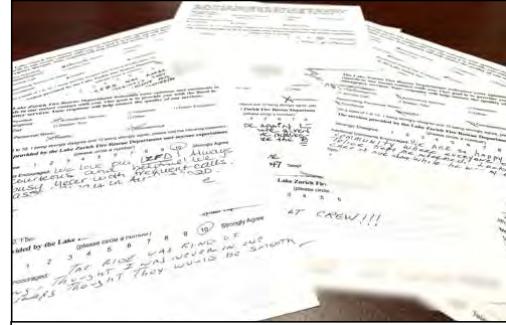
The Auberge at Lake Zurich: 555 America Court - All residents have been vaccinated. Residents are still tested regularly. Staff wears surgical masks and gloves throughout their entire workday.

Cedar Lake Assisted Living & Memory Care: 777 Church Street - All residents have been vaccinated. Residents are still tested regularly. Staff wears surgical mask and gloves throughout their entire workday.

Lexington Health Care Center of Lake Zurich: 900 S. Rand Road - The last report was that 95-100% of their residents were vaccinated and being tested regularly.

Zurich Meadows Senior Apartments: 250 Mohawk Trail - 95% of the residents have been vaccinated. Surgical masks and gloves are being worn at all times by staff.

Deer Park Village Senior Living: 21840 W. Lake Cook Road - 98% of residents have been vaccinated. Residents are being tested regularly. Staff wears surgical masks and gloves throughout their entire workday.



EMS Survey Cards received in April 2021
(various examples below)

“Fantastic crew – calm, professional and friendly.
Thank you!”

“We are so happy we live in a community where
everyone comes together.”

“We love our LZFD! Always kind, courteous and
helpful!”

“LZFD was amazing! Very professional & friendly”

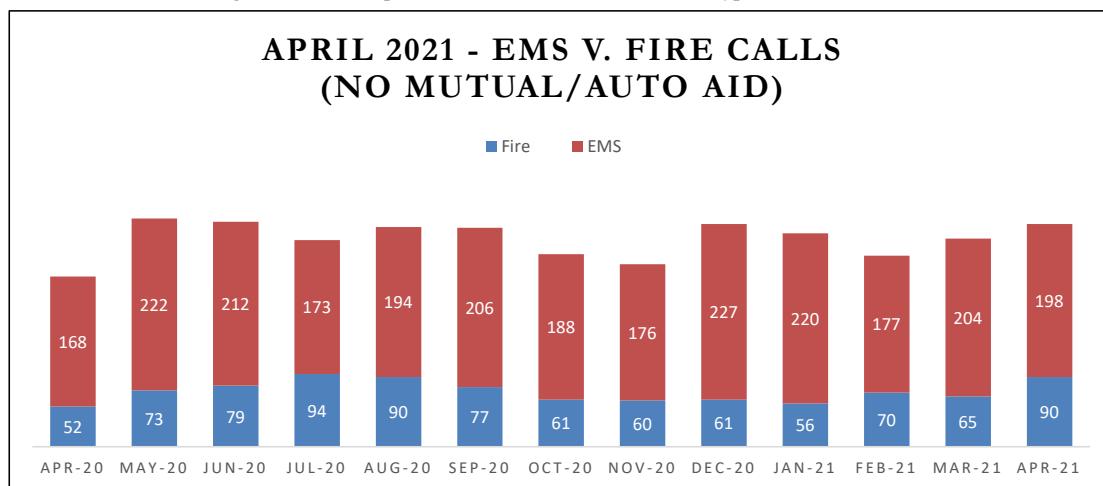
Operations Division

Vehicles Out of Service

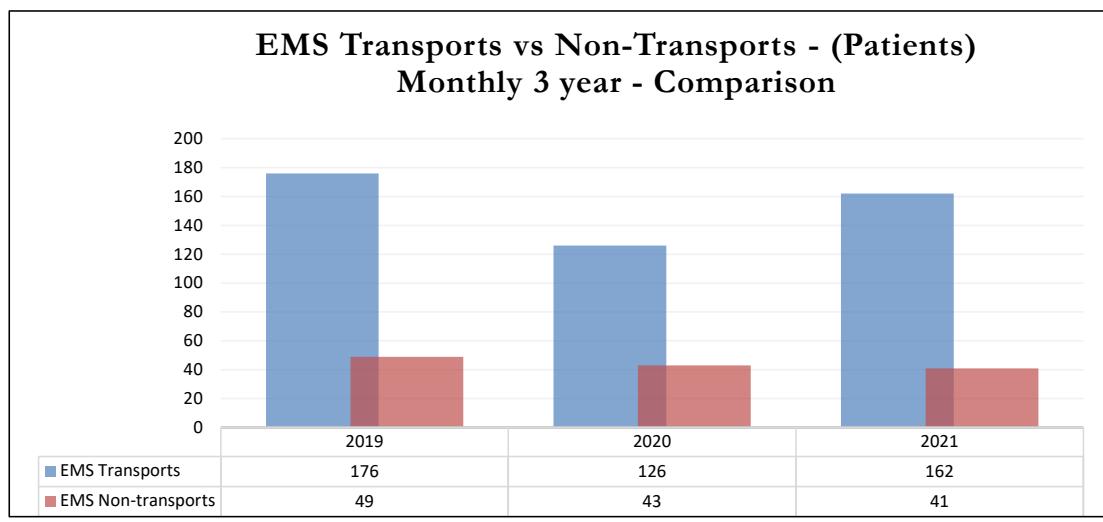
- During April, the following vehicles were out of service due to maintenance, repairs, or breakdowns:
 - Ambulances – 15.50 hours
 - Engines – 387 hours
 - Year-To-Date Hours:

Ambulances: **225.58 hours** | Engines: **631.50 hours**

Below is the breakdown of Fire versus EMS incidents in Lake Zurich – minus aid given. Our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other types of service calls.

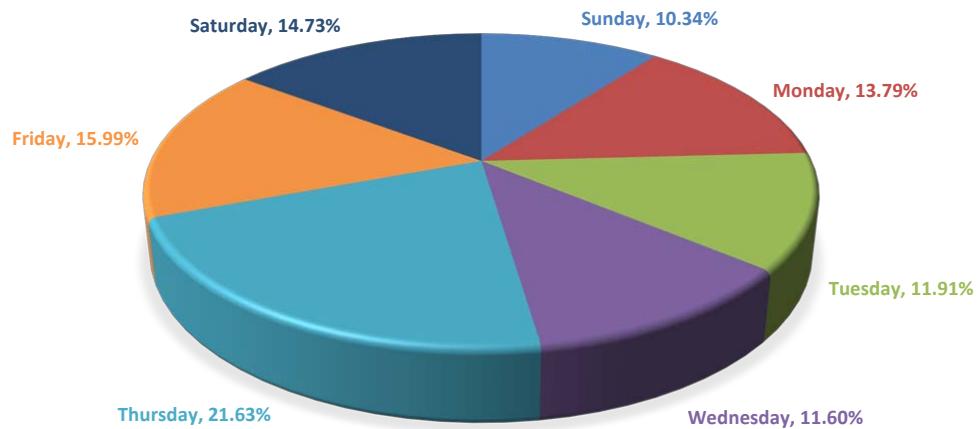


This next chart reflects activity related to emergency medical services, a core function of the fire department — not every EMS call results in transport. A prime example of this is an automobile accident where several victims refuse transport. EMS transports always outpace refusals. This chart compares the month of April across 3 years. The trend is consistent with the data period. These numbers represent the patients seen.

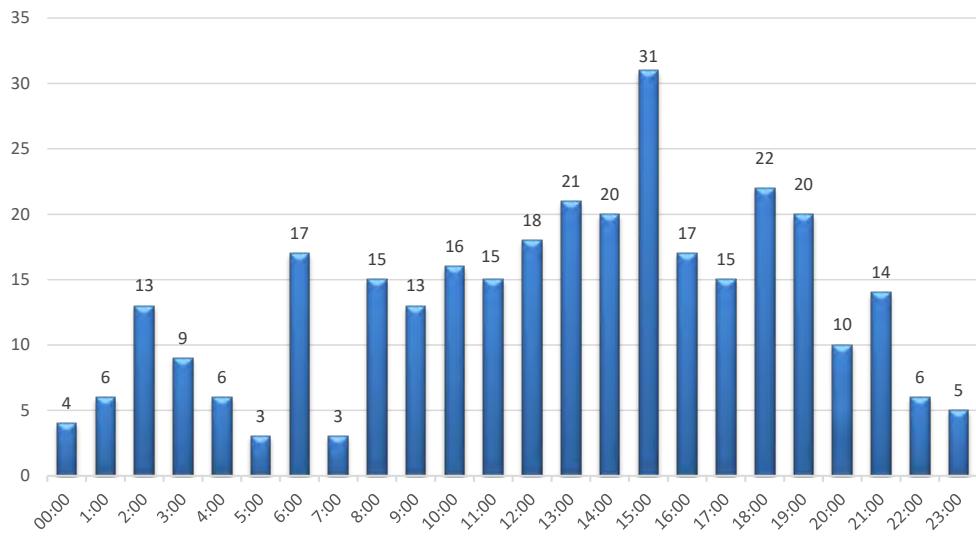


The following two charts break down calls by the day-of-week and hour-of-day.

RESPONSE BY DAY OF WEEK - APRIL 2021



RESPONSE BY HOUR OF DAY - APRIL 2021



STATIONS & STAFFING | OFFICER FIREFIGHTER/PARAMEDIC

STATION 1

321 S. Buesching Road
Lake Zurich, IL 60047

APPARATUS & STAFFING BATTALION 32



STATION 2

350 W. Highway 22
North Barrington, IL 60010

APPARATUS & STAFFING

ENGINE 322
AMBULANCE 322



STATION 3

1075 Old McHenry Road
Lake Zurich, IL 60047

APPARATUS & STAFFING

ENGINE 323
AMBULANCE 323



STATION 4

21970 Field Pkwy
Deer Park, IL 60010

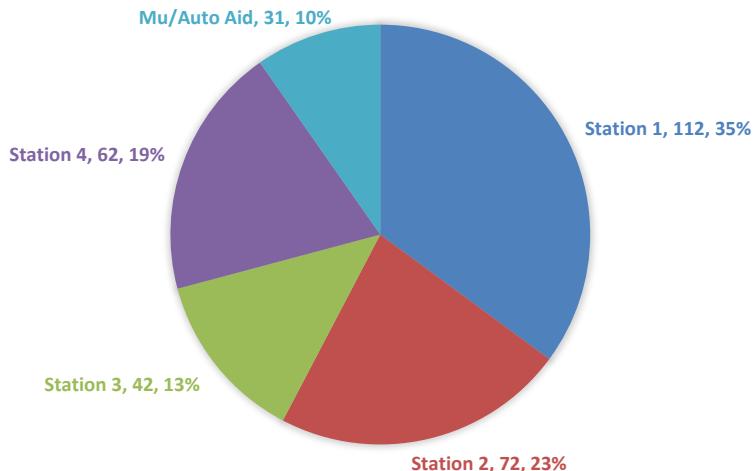
APPARATUS & STAFFING

ENGINE 324
AMBULANCE 324



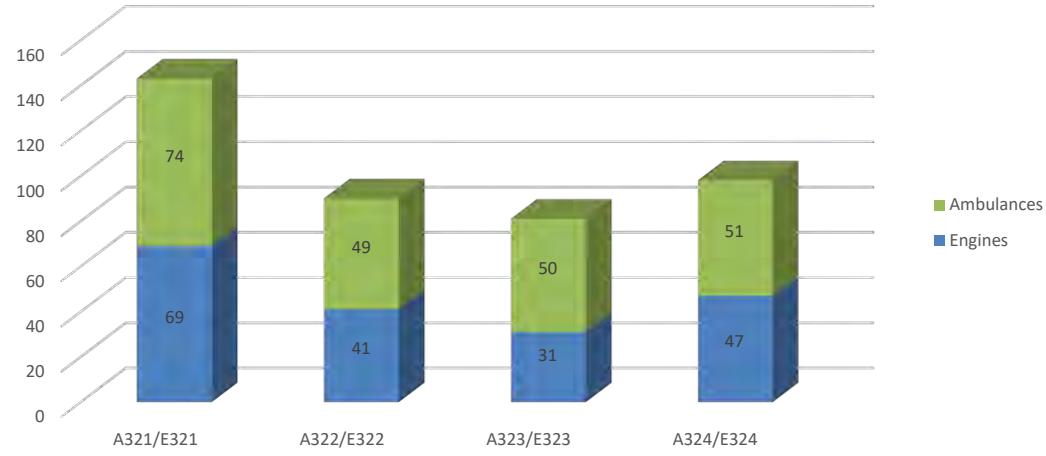
The graph below represents the percentage of calls by each station and mutual/auto aid for April 2021. The chart does **not** represent the station that responded as the primary resource to the area – it means where the call originated. Station 1 is historically the busiest district.

ORIGIN OF CALLS - APRIL 2021

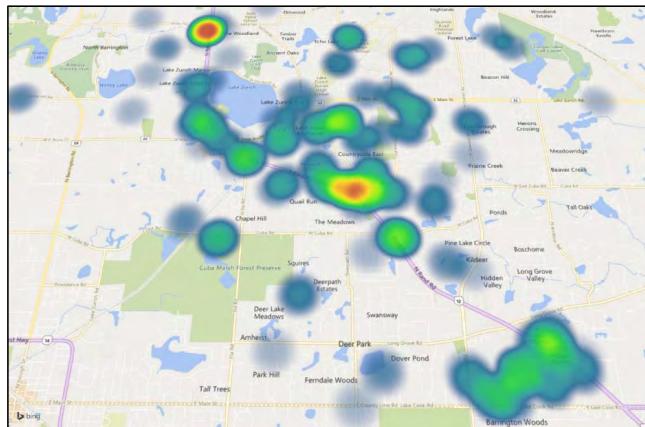


The graph below shows the responses by each unit – Ambulances & Engines – in April 2021.

Total Unit Responses - Ambulances & Engines



The next graphic is a visual representation of call distribution for April. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top ten locations responded to each month. We frequently respond to doctor offices and health clinics, along with automobile accidents near the Route 12 corridor.

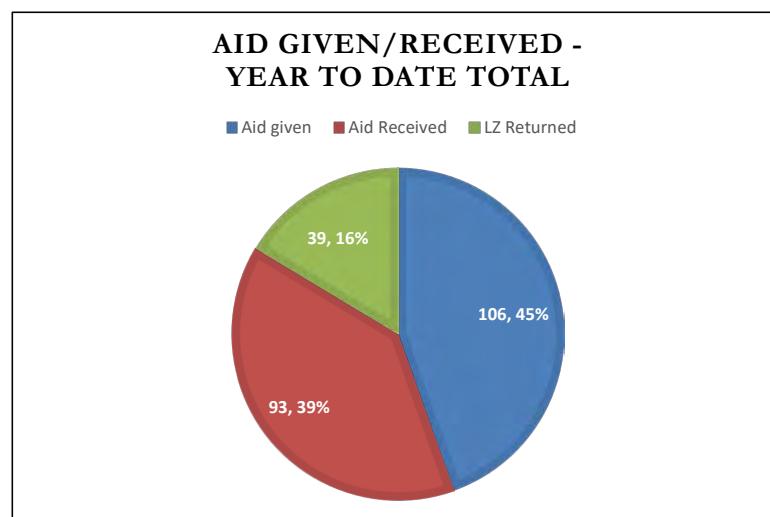


Frequent Call Locations:

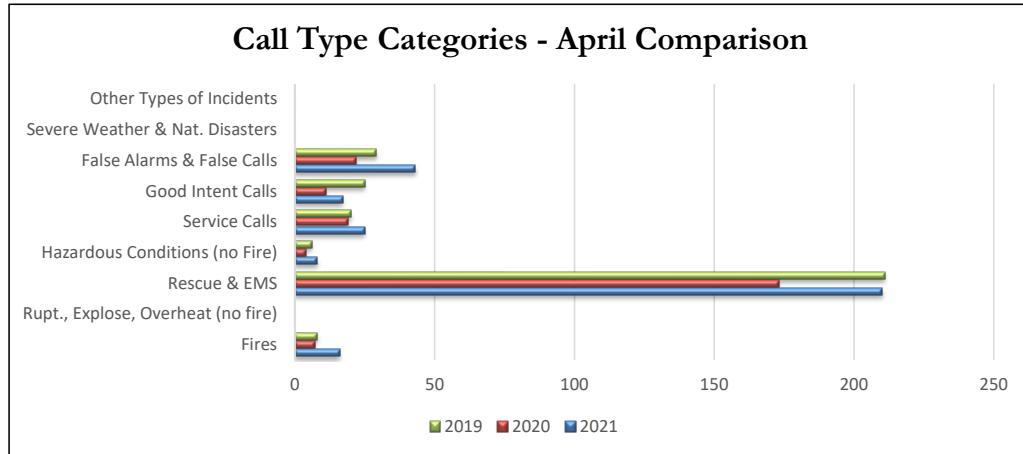
- 795 N. Rand Road – Azpira Place of Lake Zurich – 23 responses
- 900 S. Rand Road – Lexington Health Care Center of Lake Zurich – 10 responses
- 21481 N. Rand Road – Northwest Community Healthcare – 9 responses
- 777 Church Street – Cedar Lake Assisted Living & Memory Care – 6 responses
- 555 America Court – The Auberge at Lake Zurich – 5 responses
- 21840 Lake Cook Road – Deer Park Village Senior Living – 4 responses

Mutual/Auto Aid Response Year to Date –

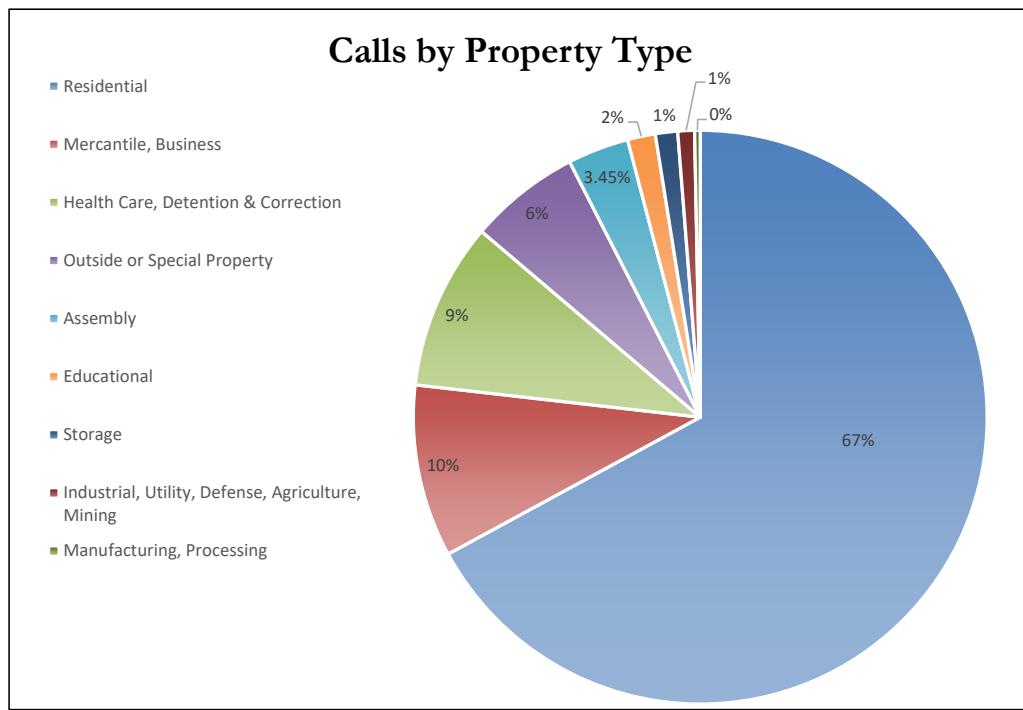
The mutual aid agreements are designed not to overburden any one agency and are looked at carefully for any necessary adjustments. Run cards for the Department have changed, and our partners are responding to assist us more often. In April, we responded to **32 calls** for mutual aid and were **returned 8 times** before our arrival. The chart to the right shows YTD Aid Given/Received and how many times LZ returned before their arrival. Many of our response incidents do not require intervention from the LZPD 911 center through automated dispatching and resource sharing. They are entirely handled by the agency requesting our response — direct cost savings to our budget and an added benefit of the automated dispatch system.



All calls we code as a department within the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the chart below. As indicated below, you will see across the three years that the trends remain mostly the same. Rescue and EMS incidents account for the majority of calls we respond to and continue to increase, as indicated below.

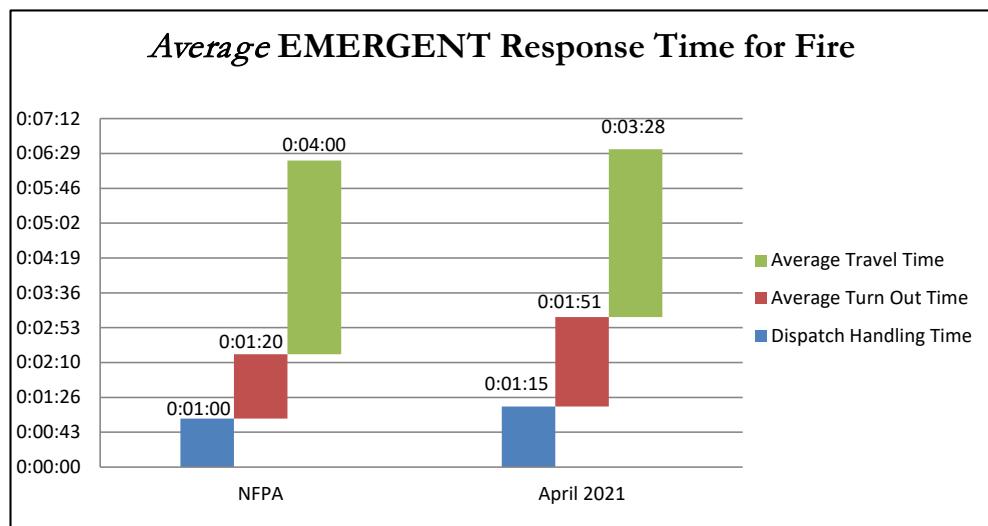
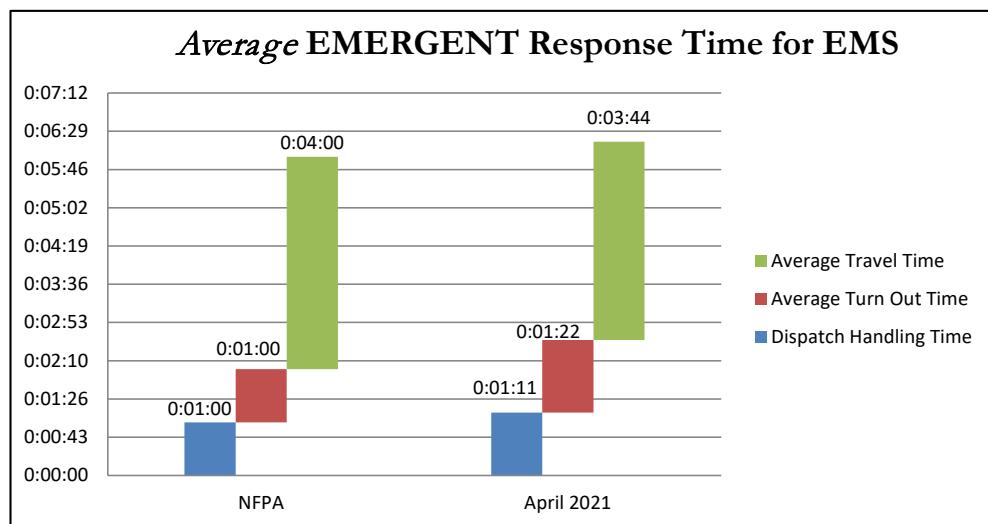


As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various types of occupancies and use them to determine our service demand. For example, the healthcare category would increase if additional assisted living or nursing homes open. As shown below, we continue to respond to Residential Properties more than any other (67%), and Mercantile/Business was second with (10%) of all calls.



Response time includes three key factors: dispatch handling time, turnout time, and travel time. Dispatch handling time is the time for dispatch to take in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the en-route button. Travel time reflects the time from en route to the time they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is a total of 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The following two graphs compare the average emergency response times for both Fire and EMS calls within our first arriving unit's primary response area. These times will vary based on part on the first responding unit's location, multiple calls, weather, time of day, and traffic conditions. *Dispatch handle times have increased after switching to the new CAD system and delays caused by processing an alarm. The ETSB and Infor continue to work on the issue.



Training Division

During April, we completed the following shift training:

- **EMS Continuing Education** – During April, the Department's paramedics trained on Cardiac Case Studies and EKG interpretation, which a nurse educator instructed.
- **Quarterly Intubations** – Quarterly, all paramedics are required by Northwest Community Hospital to train on advanced airways procedures.
- **Hose Advancement** – Firefighters practiced deploying, advancing, and rebedding the fire hose loads that we use. We also tested a new load to see if it would meet our needs.
- **Multiple Line Fire Attack** – Companies practiced advancing multiple fire attack hose lines into the training tower.
- **Multi-Company Fire Suppression** – During this training, all companies and the shift commander trained together at the training tower to conduct a coordinated fire attack.
- **Pediatric EMS Bag In-Service** – The EMS committee put together new EMS pediatric bags. The paramedics must review these bags before they are placed in service on the ambulances.
- **Department SOG Review** – All members must review and acknowledge the Lexipol SOG's when they are released.
- **Mandatory Training Make-up** – Members that needed to complete missed mandatory training worked on completing it.
- **After Action Review** – An After Action Review of the Burger King fire was completed to discuss what went well, what did not, & what changes we could make to improve our operations.

Outside Training Classes attended during April:

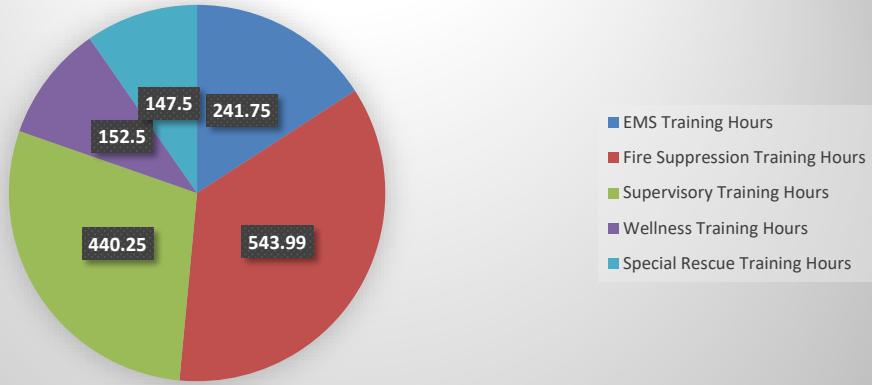
- **Leadership Development & Decision Making** – 40 hour class at the Illinois Fire Service Institute attended by Lt. Yee, FF/PM Cornell, FF/PM Michehl & FF/PM Stapleton. The typical cost for tuition for this class is \$1,000, but due to state grants, this training was tuition-free, which saved the Department \$4,000.
- **Fireground Company Officer School** – 45 hour class at the Illinois Fire Service Institute attended by FF/PM Bene & FF/PM Campbell. The standard cost for tuition for this class is \$1,150, but due to state grants, this training was tuition-free, saving the Department \$2,300.
- **Command Officer School** – 40 hour class at Romeoville Fire Academy attended by Lt. Santoyo & Lt. Yee.



The department also conducted a New Hire Orientation for Probationary Firefighter/Paramedics Boyd & Villa.

This is a four-week orientation during which FF/PM Boyd & FF/PM Villa completed all required regulatory training, learned the department's operations, and demonstrated their skills. (Pictured left). The final week of the orientation focuses on EMS skills and knowledge as the new hire work towards gaining entry into the Northwest Community Hospital EMS System.

April Training Hours - 1,525.99 Total



Fire Prevention Bureau Division

The Fire Prevention Bureau supported department operations during April by following up on numerous open burning issues. Due to the extremely dry conditions, multiple small mulch fires were reported. The Fire Prevention Bureau investigated the fires and then followed up with the property management companies. The department responded to a dozen outside fires during this period.

As open burning has been responsible for extensive field/grass fires, burn permits were banned until conditions improve. Some of these fires have caused property damage in our Fire Protection District. Numerous social media posts were placed asking residents to either not burn or take extra precautions while burning. For example, the picture on the right shows a recently discarded cigarette at a local business drive-through which had the potential for significant fire and loss to the community.

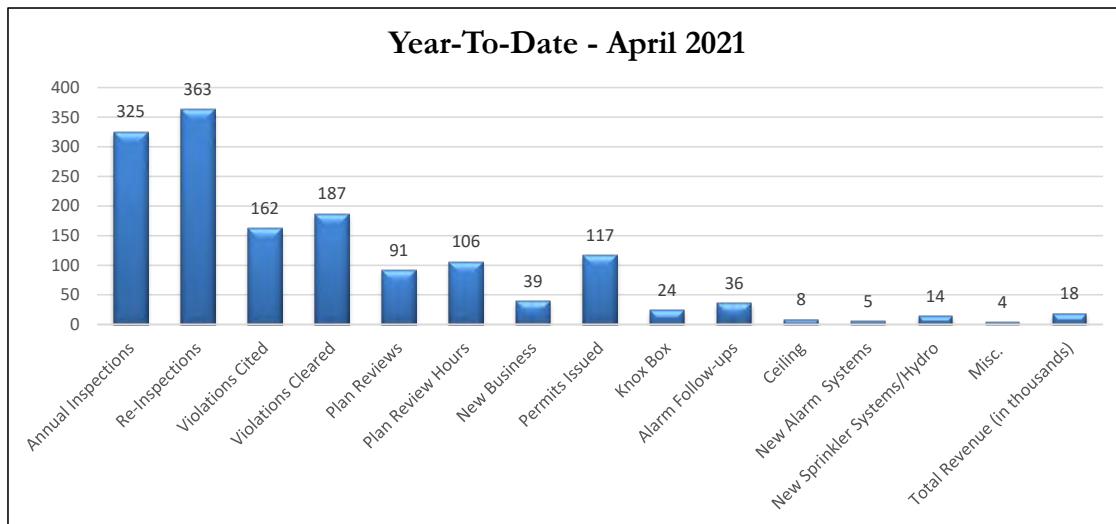


The Bureau has also been busy supporting the schools within our area by witnessing fire drills. Each school is required to have three exercises per year. Now that schools are back to full-day sessions, all three drills need to be completed by the end of May. In the month of April, the Fire Prevention Bureau conducted six drills for the school district.

Both residential and commercial construction has increased dramatically. Each new home constructed will need three sprinkler inspections by our office. Every commercial project can have two or more sprinkler inspections. An example is Walmart; almost 1,000 sprinklers were replaced during their remodel. These replacements required inspections before opening hours, so the store had protection while shoppers were present.

Throughout the month, the Fire Prevention Bureau conducted the following special duties:

- Construction Meetings
 - First Watch
 - 65 Oakwood
 - Life Time
 - 540 Cortland
 - 133 W. Main
 - 650 Church
 - 800 Church
 - 570 Capital – Continental
- Two fire investigations
- Water main break at Tredegar
- NIFIA Board Meeting
- NIFIA General Meeting and Training
- Picked up PPE supplies at fairgrounds twice in April
- Staff meeting
- Fire Drills – 6 at Lake Zurich Schools





POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

APRIL 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

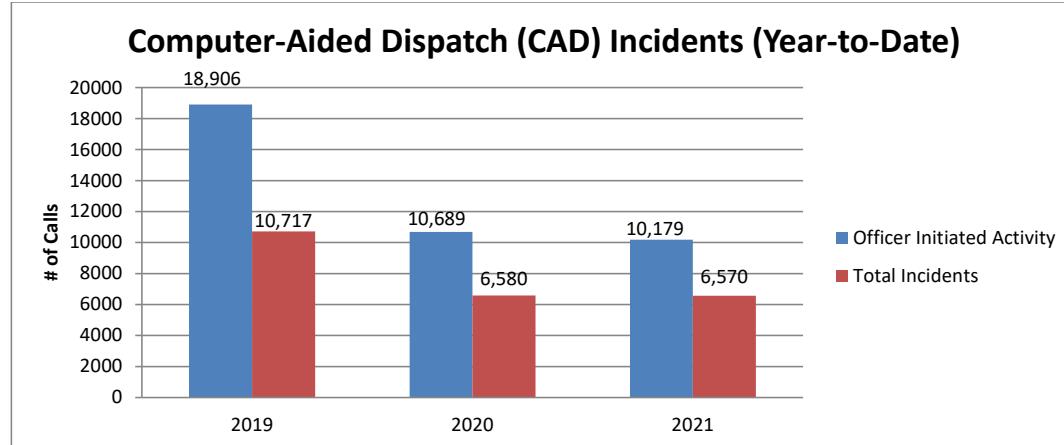
- National Public Safety Telecommunicator Week was celebrated by the Department April 11th -17th.
- The Police Department processed 18 Freedom of Information requests this month.
- Members of the Department completed over 842 hours of training this month.
- A total of \$525 was received from overweight truck permit fees.
- On April 14th, the Lake Zurich Police Department dropped off 5 sealed boxes (approximately 84 lbs.) containing medicinal items dropped off at LZPD for destruction at the SWALCO location in Gurnee.
- On Saturday, April 24th, the Department participated in the DEA's 20th National Prescription Drug Take Back Day. Approximately 30 residents dropped off an additional 90 pounds of unwanted drugs.
- Our agency participated in the IDOT distracted driving prevention campaign. 156 grant hours were worked as part of the campaign. The grant hours yielded the following results: 26 seat belt citations, 29 speeding citations, 119 distracted driving citations, 2 DUI arrests, 3 other arrests, and 24 other citations.

Patrol and Communications

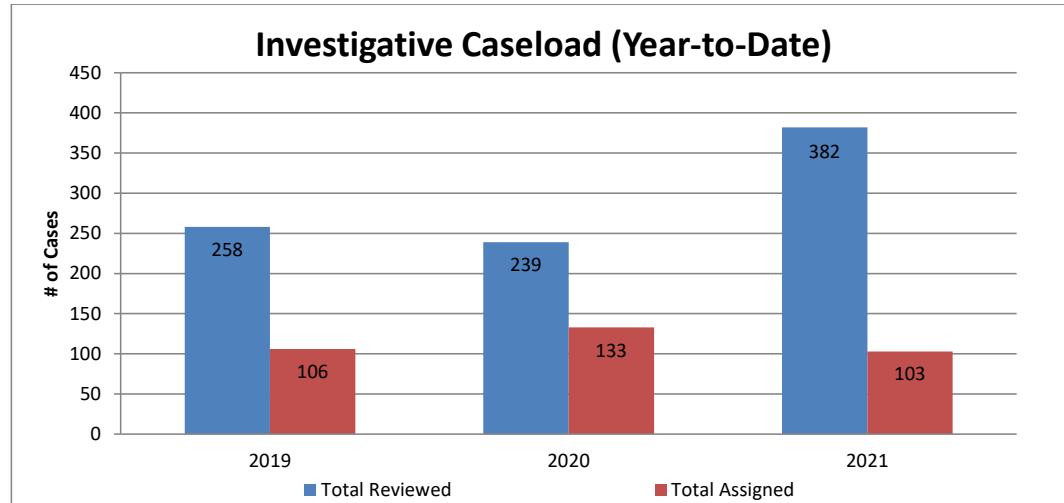
- Year-to-date, officers conducted 994 traffic stops and issued 537 traffic citations.
- During April, Dispatch handled 1564 9-1-1 calls and 4471 administrative calls.
- Child Safety Seat technicians inspected one child safety seat this month.
- Officer Young assisted on two Major Crash Assistance Team (MCAT) callouts in April. On April 7, he assisted our agency by piloting a drone for the search for a missing person. On April 13, he assisted the Zion Police Department on a serious motor vehicle crash. Officer Young has been selected by MCAT to become a team leader.

Investigations

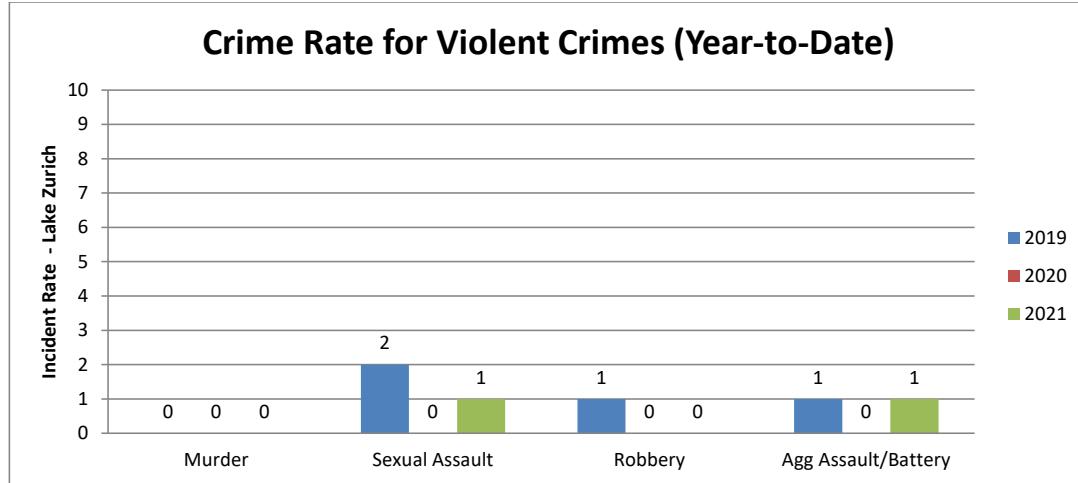
- There is a total of 80 active investigations in CID, averaging 20 cases per detective. Out of these 80 cases being investigated, 17 of those cases have been sent to the Lake County State's Attorney's Office (LCSAO) to obtain arrest warrants for identified suspects in Lake Zurich criminal cases.
- One raffle permit application was received and issued this month.
- There was one NIPAS Mobile Field Force callout in Evanston.
- SRO Frey assisted St. Francis de Sales with their hard lockdown drill.



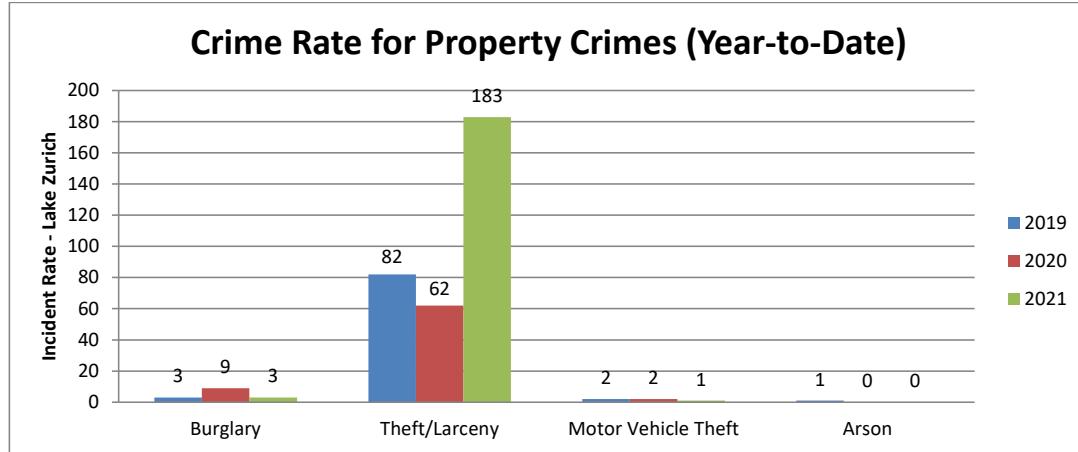
Officer initiated activity includes; DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.



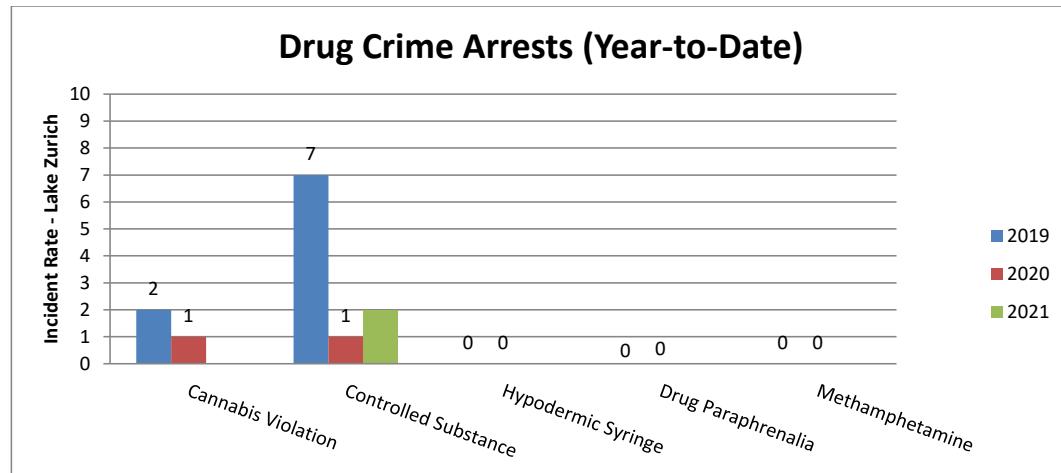
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.



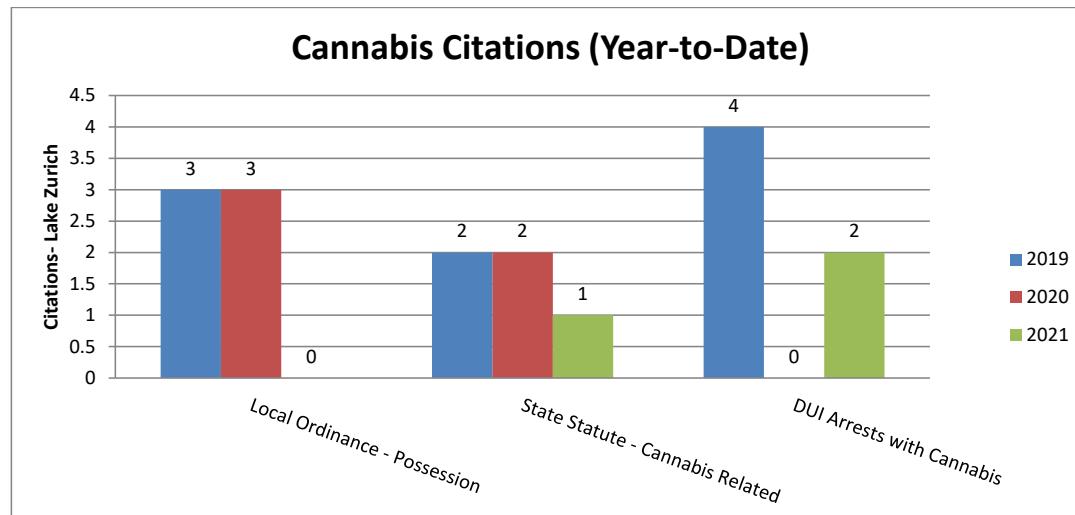
The Federal Bureau of Investigation requires four different Crimes against Persons offenses be reported for statistical purposes based on identified criteria. This information is provided to the Illinois State Police (Illinois Uniform Crime Report (I-UCR)) and passed through to the FBI. Generally, this information is converted to incidents per 100,000, although the actual numbers are used for this report.



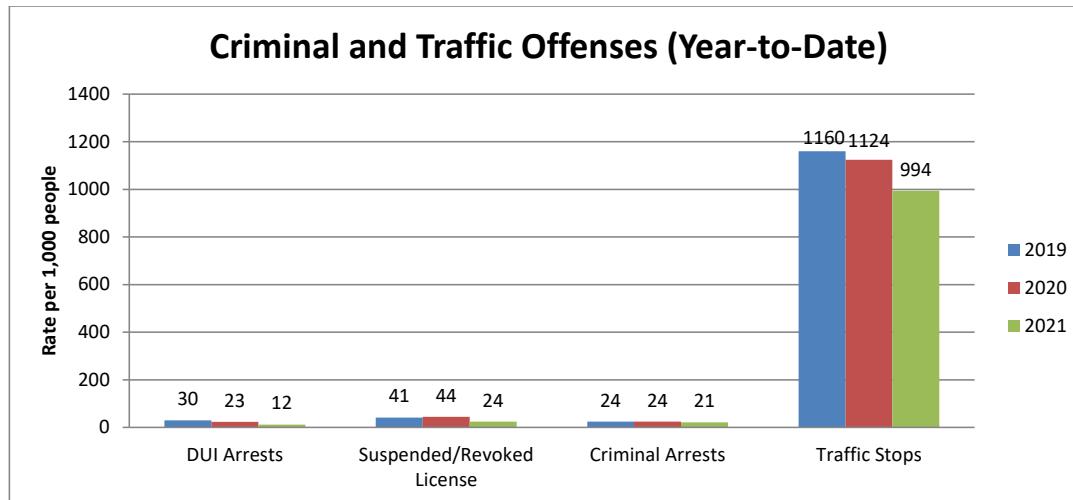
This information is provided to the Federal Bureau of Investigation via the Illinois State Police. Crime in Illinois provides crime information throughout Illinois. More information about this can be found at the Illinois State Police website: (<http://www.isp.state.il.us/crime/ucrhome.cfm>). The high rate of thefts include identity theft reports involving the IDES scam.



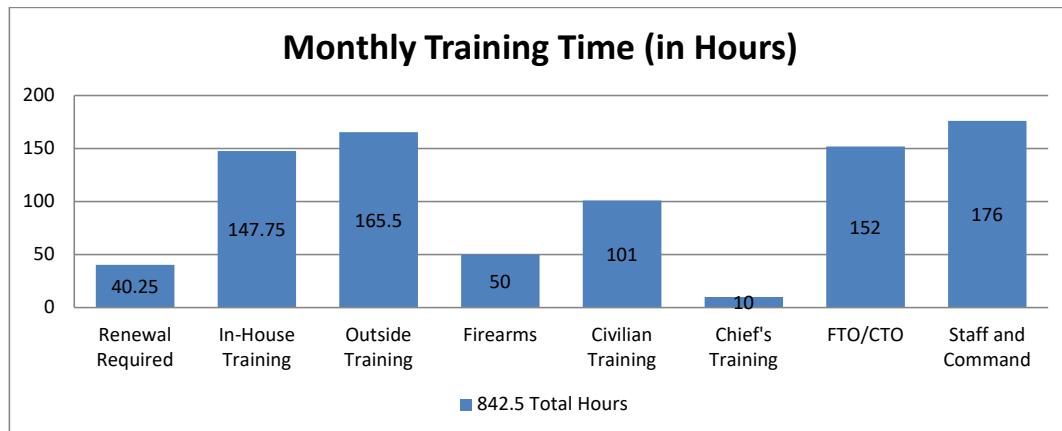
The Department is required to report Drug Crime Arrests to the Illinois State Police. The violations reported are related to the Cannabis Control Act, Controlled Substances Act, Hypodermic Syringe Act, Drug Paraphrenalia Act, and the Methamphetamine Act.



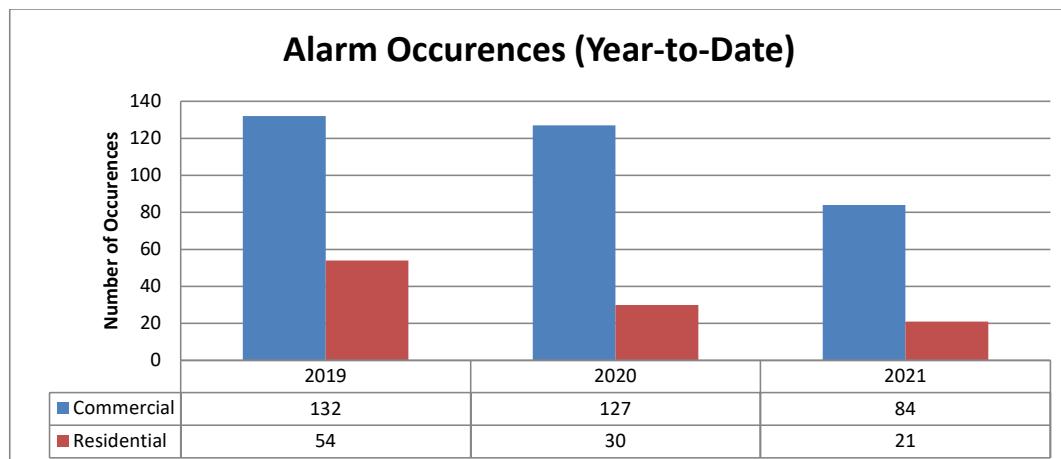
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. Information was gathered from previous years to compare what effect the new laws have made on cannabis citations. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



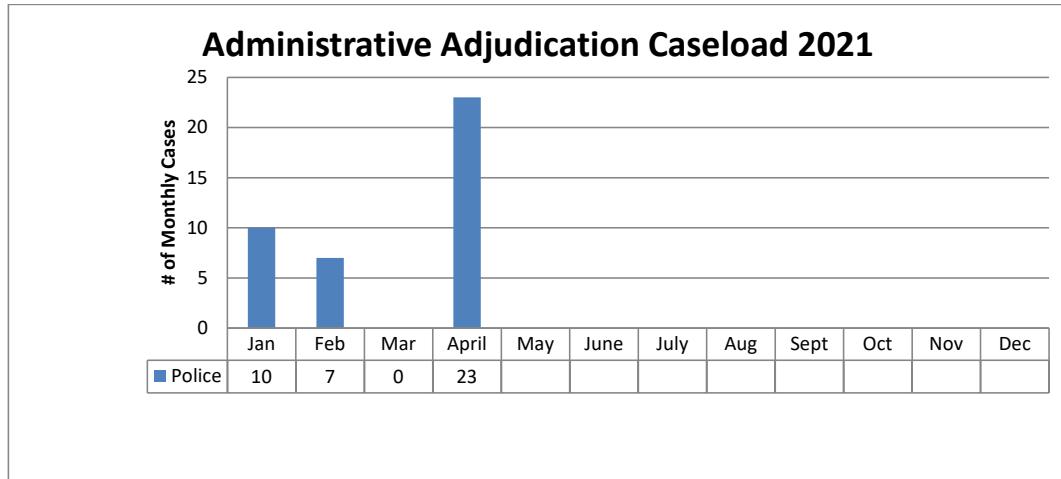
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.), and traffic stops conducted by Department personnel.



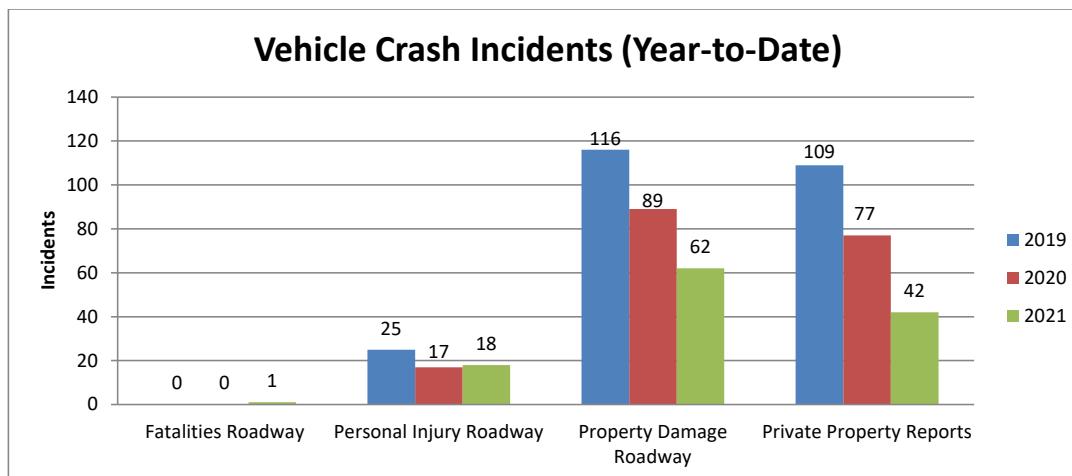
Training is an important element to maintain or improve skills/knowledge/ability.



The Crime Prevention/Community Relations function monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.



The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.

Red Light Camera Violations and Accidents (Year-to-Date)

2021	Red Light Violations		Adjudication for Red Light Violations			Accidents at Red Light Intersections			
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	266	\$12,270.00	4	4	0	0	1	1	1
February	121	\$17,220.00	3	2	0	1	1	2	1
March	159	\$7790.00	0	0	0	0	0	2	0
April	116	\$10,040.00	13	9	4	0	0	4	2
May									
June									
July									
August									
September									
October									
November									
December									
Total	662	\$47,320.00	20	15	4	1	2	9	4

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

April 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

Our Spring Dance Recital, Emerge, held on Saturday, May 8th at Paulus Park was a success largely due to the staff's efforts to pivot the traditionally held in door recital to an outdoor venue. Over 267 dancers took to the rented main stage and tent throughout four different show times to ensure proper social distancing of both dancers and attendees. We want to thank our Dance Coordinator, Mollee Johnson, her dance team, the dancers and their families for all the hard work and dedication to the program this past season. Summer dance classes are available and open for registration. We have seen a tremendous growth in the summer dance program offering and are hopeful to capture many of those students to continue into the Fall/Spring offering. Dance will wrap up their season after their last Impulse Dance Company competition this Sunday, May 16th at Des Plaines Park District.

The department has seen an uptick in preschool registration for the 2021-2022 school year. Our Buffalo Creek location filled as of the end of March allowing the department to reopen two classrooms for both the 3-year-old and 4-year-old program at the Paulus Park location. Registration for the Paulus Park and Terrific Twos programs are ongoing.

Other items the department is continuing to work on is the hiring of approximately 40 seasonal positions (day camp and aquatics) and summer operational preparation (orientations, trainings, purchasing, manuals, etc.). Orientations for aquatics begin the week of May 10th with internal American Red Cross Lifeguard training to take place the first couple weeks in June. The department is reviewing the guidance released by the State in regards to the Bridge to Phase 5 guidance which eliminates the need for larger social distancing buffers between groups and temperature checks upon entry. An update on restrictions leading into the summer season will be provided to the Village Board at the May 17th meeting. Day Camp orientation and training begins May 28th thru June 4th. Day Camp registration has picked up during the month of April. Leading into the May, spots are still available in every session of camp for the summer. Program registration for the Spring and Summer programs is ongoing. The department has experienced a high volume of outdoor, athletic program registration causing many wait listed class participants. The department worked with contractors to add extra instructors as well as offer additional classes to accommodate most of the wait listed participants prior to the sessions beginning.

The department is working with the Public Works team on the following budgeted projects this year: beach preparations for the season opening Memorial Day weekend, renovation of Heatherleigh tennis/pickleball court at Paulus Park, OSLAD grant projects, Paulus Park Barn renovation (trailers extended with our insurance company for an anticipated move back in date of May 21st), removal of the modular units and reconstruction of the skate park.

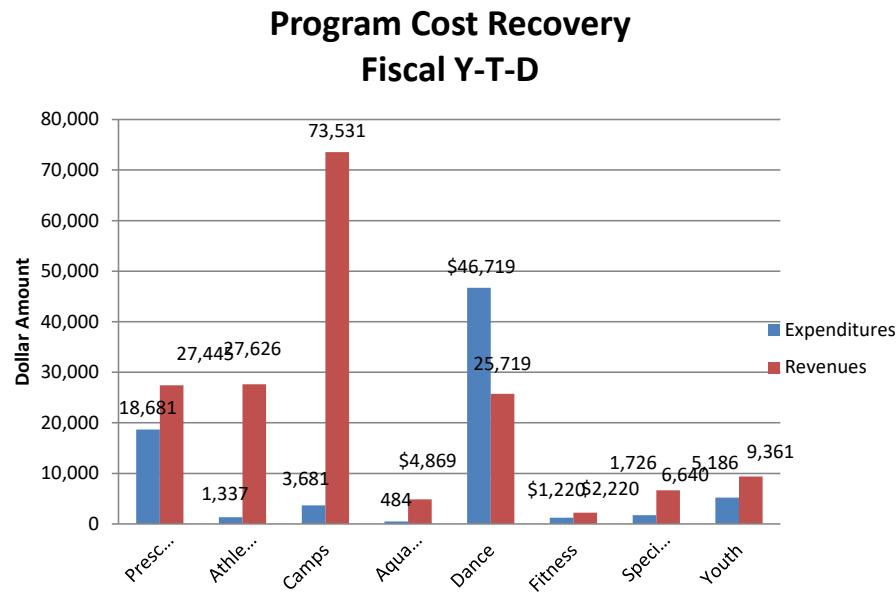
The Park and Recreation Department was informed the week of March 22nd that Kooker's Restaurant will be unable to provide concessionaire services at Paulus Park this year due to limited staff resources. Kooker's has been the concessionaire at Paulus Park since 2014 when their establishment was located in Barrington. After serving the Lake Zurich community at the property for a couple of years, they determined Lake Zurich was where they wanted to be and moved into their current location at 620 E, IL-22 in Lake Zurich. They will be continuing to

work with the department as the day camp lunch program vendor as well as to be part of Lake Zurich special events. The RFP that promoted the concessionaire at Paulus Park opportunity for this summer (closed April 23rd) produced no interested parties. Kooker's will continue to offer the beverage vending machines at the Paulus Park location for the season.

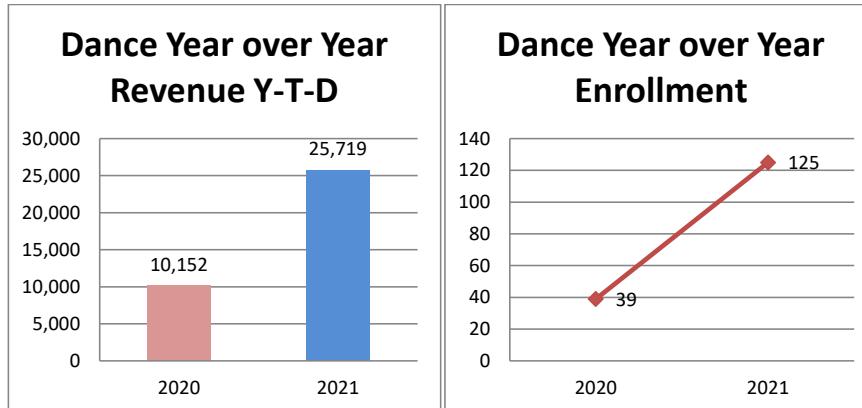
The department held its annual Arbor Day event at Kuechmann Arboretum on Saturday, May 1st at 9am. The day began with a presentation from the Tree Commission and Ancient Oaks followed by a tree planting and designated park clean ups. Currently over 50 participants signed up to clean different parks around the community. The department did see a decline in attendance at the tree planting ceremony from year's prior which we attribute to the elimination of the volunteer thank you breakfast and COVID environment.

The Farmers Market committee has finalized vendors for the season markets with approximately 35 vendors to be in attendance weekly. The market will operate on Fridays from June 4th thru September 10th from 3-7pm at Paulus Park. Under current restrictions, the market still will have limited access of market goers to 15 per 1,000 square feet (approximately 105 market goers allowed into the site at any given time) as well as limitations associated with sampling, hot food, adult beverages and kids' activities. The department is continuing to monitor restrictions thru the Governor's Office and best practices set by the Illinois Farmers Market Association preparing to modify or add back in features when able to do so. The department is continuing to reach out to food vendors for the following events in hopes that events can operate as normal this year: July 4th, Rock the Block and Miracle on Main Street. The Rock the Block committee has begun to meet to review 2019 event feedback and plan for the Saturday, September 11th event. All contracts have been secured for Rock the Block and the committee is now turning it's attention to securing food trucks and sponsorships.

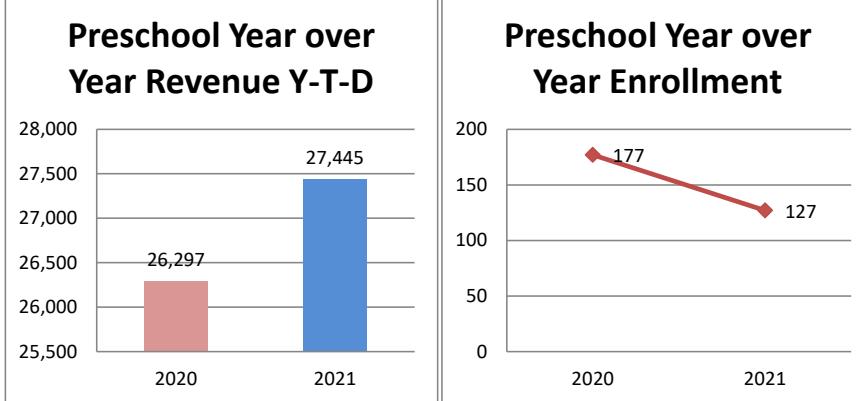
The department has received applications and Village Board approvals for the following external events to run on Village property for the remainder of FY21: LZ Tri (7/11), Unplugged Fest (8/1), Lake Zurich Chamber of Commerce's Taste of the Towns (8/15), Boy Scout Overnight (8/21-8/22), Alpine Races (9/26), the Stephen Siller Tunnel to Towers 5K (10/3). The department has also just received an application from a local business, All Community Events, Inc. (located in the industrial park on Ensell Road) to hold a Fall event throughout the entire month of October at Paulus Park. The proposed event, Jack O'Lantern World, will be a family friendly walk the park event featuring 12-15 stations of 100-200 carved pumpkin scenes (flameless candles), food trucks and adult beverages. The event is to be reviewed by the Park Advisory Board at their June meeting and then will proceed to the Village Board for their review/approvals. The Park Advisory Board also approved the following special events to be held at the Block A/Promenade location up for Village Board consideration at the May 17th meeting: Groove Grove and Food Truck Socials. The department will continue their collaboration with Ancient Oaks Foundation quarterly community events and the Ela Public Library partnership, new Storywalk available at Manor Park. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.



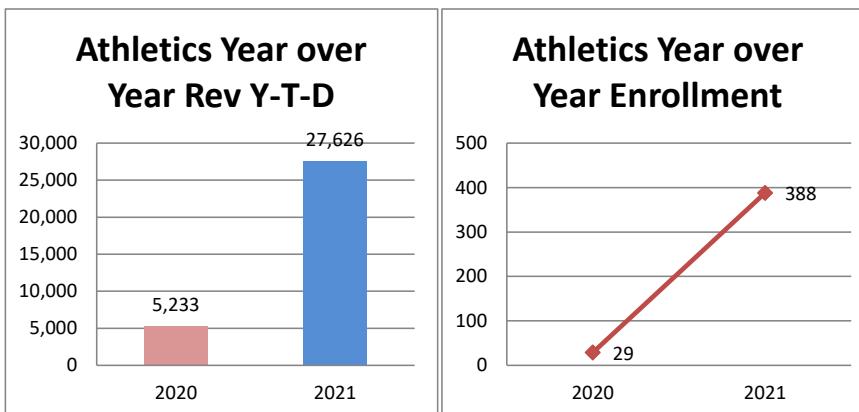
Revenue across all program departments is down due to COVID-19 cancelations/program hiatus. Dance expense show higher than rev as recital costume purchasing takes place in Jan/Feb (rev realized in July-Sept as part of the participant fee for the upcoming year).



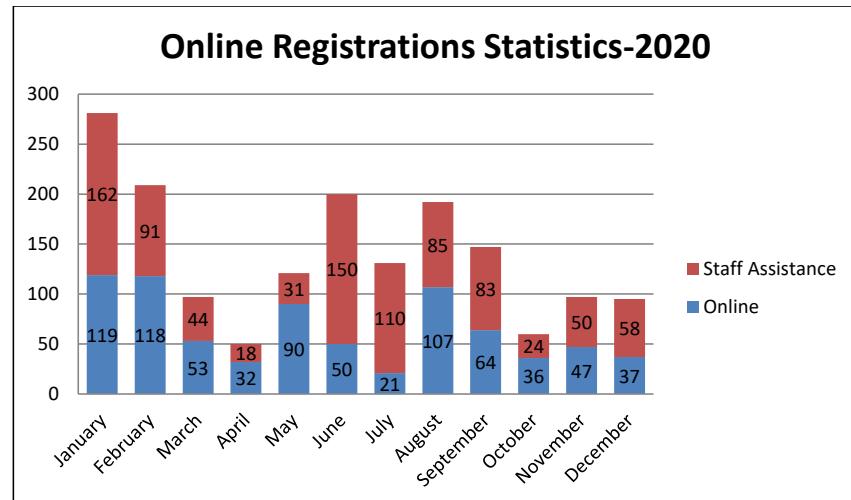
Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options. Fall/Winter enrollment is down year over year approximately 125. Enrollment numbers above reflect new registrations for January only. Current dancer enrollment for the Fall/Spring season is approximately 275 dancers.



Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Experienced over 50+ cancellations for preschool in August 2020 due to COVID with parent feedback conveying they intend to revisit participation as of the new year- Fall 2021.



Athletic programs include the following independent contractors: tennis, karate, tae kwon do, golf, soccer, parent child sports and tee ball.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Decrease in registrations is attributed to new camp registration dates to begin in March (traditionally began taking camp registrations in November) and lower overall enrollment due to COVID. Registration has been handled during this time solely by the Rec Director and Supervisors; guest service associates have been furloughed since early April 2020. Numbers do not include processing for refunds, credits, POS and rentals.

