

# VILLAGE OF LAKE ZURICH

Board of Trustees  
70 East Main Street



Monday, June 7, 2021 7:00 p.m.

## VIRTUAL ONLINE MEETING

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## AGENDA

### 1. CALL TO ORDER

2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

### 3. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and 5 minutes per speaker. Written testimony and comments submitted to [info@lakezurich.org](mailto:info@lakezurich.org) prior to the start of the meeting will be read into the record.

### 4. PRESIDENT'S REPORT / COMMUNITY UPDATE

(This is an opportunity for the Mayor to report on matters of interest to the Village.)

### 5. CONSENT AGENDA

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

#### A. Approval of Minutes of the Village Board Meeting, May 17, 2021

- B. Approval of Semi-Monthly Warrant Register Dated June 7, 2021 Totaling \$1,097,166.61**

- C. Ordinance Approving a Special Use Permit for Milieu Landscaping at 525 Enterprise Drive (Assign Ord. #2021-06-413)**

**Summary:** Milieu Landscaping is seeking a Special Use Permit to allow outdoor storage associated with a permitted landscape and horticultural services contractor at 525 Enterprise Parkway within the I – Industrial Zoning District. The business proposes to establish a landscape company and office, along with an outdoor storage yard for landscape materials. The Planning and Zoning Commission held a public hearing on May 19, 2021 and voted 5-0 in favor of recommending approval.

- D. Agreement with Layne Christensen Company for Preventative Maintenance on Well #9 in the Amount Not-to-Exceed \$150,000**

**Summary:** The 2021 budget includes \$150,000 in the Water and Sewer Fund for this planned expense. In 2017, the Village Board approved a renewal of a five-year professional services agreement with Layne Christensen Company to provide well and pump maintenance. This five-year agreement provides the Village with a 5% discount on labor and equipment rates. The current well maintenance rotation focuses on Lake Zurich's five wells that have the ion exchange water treatment process. Preventative maintenance on Well #9 last occurred in 2016.

- E. Ordinance Restricting Parking on Ash Street, Oak Street, and Parkway Avenue (Assign Ord. #2021-06-414)**

**Summary:** At the March 17, 2021 Community-Police Advisory Committee (CPAC) meeting, members reviewed a request from residents to address parking regulations in the neighborhood east of Breezewald Park. CPAC is recommending to the Village Board to restrict parking on the hydrant side of Ash Street between Beauteau Street and Grove Street, on Grove Street between Ash Street and Parkway Avenue, and on Parkway Avenue between Beauteau Street and Lions Drive. CPAC recommends restricting parking on the non-hydrant side of Oak Street between North Old Rand Road and Lions Drive because of commercial/shoulder parking currently in place on the hydrant side. Restrictions are recommended as the usable width of all roadways are less than 24 feet.

- F. Ordinance Amending Chapters 1 and 4 of Title 6 of the Lake Zurich Municipal Code Regarding All-Terrain Vehicles and Off-Highway Motorcycles (Assign Ord. #2021-06-415)**

**Summary:** Staff is recommending this ordinance for minor language updates to the Village Code to ensure terminology and definitions are consistent with the Illinois Vehicle Code. Updates to the "All-Terrain Vehicle" definition and the addition of "Off-Highway Motorcycle" are needed so that the language remains consistent with the Illinois Vehicle Code. The rules for the use of these vehicles also require updates.

**G. Ordinance Amending the Village of Lake Zurich Municipal Code to Repeal Ordinance #91-05-448 Establishing a Portion of a Local Street as Residents Permit Parking Only (Assign Ord. #2021-06-416)**

**Summary:** An ordinance passed in May 1991 created Resident Permit Parking Only on Lake Street intended to “preserve the residential character of said area.” This went into effect when both JJ Twigs and Rock n’ Roll bar were in the neighborhood. Both businesses have been gone for over 15 years. There are no other Resident Only restrictions on streets in Lake Zurich and the Village has not issued Resident Only parking permits since at least 2008. Staff recommends a repeal of the 1991 ordinance that created these restrictions.

**H. Ordinance Amending the Village of Lake Zurich Municipal Code to Update the Provisions of Title 3, Chapter 5, Section 10 Imposing a Municipal Cannabis Retailers’ Occupation Tax (Assign Ord. #2021-06-417)**

**Summary:** The Village Board adopted an ordinance on April 21, 2021 that amended a previous ordinance adopted on December 21, 2020 which enacted a 3% local tax on the sale of adult use recreational cannabis, should a dispensary decide to locate to Lake Zurich in the future. While this local tax ordinance has already been accepted for meeting the statutory filing deadline, the Illinois Department of Revenue has requested further amendments to correct provisions which are not consistent with the Municipal Cannabis Retailer’s Occupation Tax Law.

**Recommended Action:** A motion to approve the Consent Agenda as presented.

**6. OLD BUSINESS**

(This agenda item includes matters for action by the Board of Trustees).

**None at this time.**

**7. NEW BUSINESS**

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action).

**A. Special Event Approval for All Community Events for Jack O’ Lantern World at Paulus Park for the Whole Month of October Wednesday through Sunday Evenings (Trustee Weider)**

**Summary:** The Village has received an event request from All Community Events, a Lake Zurich business, to operate an autumn family-friendly event called Jack O’ Lantern World at Paulus Park throughout the entire month of October, Wednesday through Sunday evenings from 9 pm – 11 pm.

This event would include the exclusive use of the southeast end of the property for the entire month of October and one week in September and November for setup and cleanup efforts, use of electric and restroom facilities, as well as food trucks and adult beverages during event hours.

The ticketed entry event will feature a walk-through of designated pathways at Paulus to enjoy 10-15 stations of 100-200 professionally carved pumpkins with scene sounds at each station. All pumpkins would contain flameless candles only and all sounds would be directed towards Route 12 at all times. Entry fees are still being determined but the organizer has agreed to rental terms of 5% of gross ticket sales or a minimum of \$400 per night, whichever is greater.

Village Special Event guidelines for events with over 100 in attendance required approval by the Park and Recreation Advisory Board and the Village Board. Due to timing concerns, All Community Events has requested Village Board consideration first and has agreed, pending Board feedback and approval, to present its event to the Park and Recreation Advisory Board at its June 8, 2021 meeting.

**Recommended Action:** A motion to approve the special event request for All Community Events for Jack O' Lantern World at Paulus Park for the Whole Month of October Wednesday through Sunday Evenings.

**B. Ordinance Granting Approval of a Planned Unit Development, Amendment to the Official Zoning Map, Final Plan, Special Use Permits, and Modifications to the Zoning and Land Development Code for Andy's Deli at 265 North Rand Road (Assign Ord. #2021-06-418) (Trustee Bobrowski)**

**Summary:** Kolasa Real Estate Investment has filed an application for a new development at 265 North Rand Road, site of the vacant Joe's Barber Shop. The proposal for Andy's Deli underwent a Courtesy Review with the Village Board on July 6, 2020, initial consideration by the Planning and Zoning Commission (PZC) on October 21, 2020, and further PZC consideration on February 17, 2021.

The proposal for Andy's Deli would require a Special use Permit for a Planned Unit Development for the construction of the restaurant with residential uses on the second floor, a Zoning Map Amendment to rezone the property from R-5 single-family residential to B-1 local and community business district, modifications to the zoning and building code requirements, and Site Plan Review and Exterior Appearance Review to approve their proposed building and landscaping design.

At its February 17, 2021 meeting, the PZC recommended denial of the Planned Unit Development and Zoning Map amendment as proposed by the developer. The Zoning Code allows petitioners to continue with the request for consideration of a project to the Village Board.

**Recommended Action:** The Village Board has three options it may choose:

- **A)** Deny the application for approval of the development concept plan
- **B)** Refer the application back to the PZC for further consideration of specified matters

- **C)** Approve the development concept plan, with or without modifications and conditions to be accepted by the applicant

**8. TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees).

**9. VILLAGE STAFF REPORTS**

(This is an opportunity for the Village Manager or Department Heads to report on matters of interest to the Board of Trustees).

**10. EXECUTIVE SESSION called for the purpose of:**

- 5 ILCS 120 / 2 (c) (21) approval of executive session minutes
- 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees

**11. ADJOURNMENT**

(Next regularly scheduled Village Board meeting on Monday, June 21, 2021)

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.