



*At the Heart of Community*

## THE BOARD OF FIRE AND POLICE COMMISSION

200 Mohawk Trail  
Lake Zurich, Illinois 60047

(847) 719-1690  
LakeZurich.org

---

### MEETING MINUTES

A regular meeting of the Board of Fire and Police Commissioners was held on March 16, 2021 at 5:00 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

#### **I Call to Order**

The meeting was called to order at 5:06 p.m. by Commissioner Hilt

Roll call shows the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused.

Also present: Police Chief Husak, Deputy Fire Chief Kelly, and Acting Fire Chief Pilgard

#### **II Public Comment**

None

#### **III Approval of Minutes**

Commissioner Bush made a motion to approve the minutes of the February 16, 2021 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

#### **IV Communications**

The commissioners confirmed that Commissioners Kelly and Hilt agreed to another three-year appointment by Mayor Poynton. Commissioner Hilt signed his official oath document.

#### **V Pending Business**

##### **Fire Department Update**

Acting Chief Pilgard advised the board that collective bargaining negotiations are ongoing with the IAFF. Filling the two vacant supervisory positions is still on hold. The department is waiting for the results of the medical testing on firefighter/paramedic candidate Boyd.

##### **Police Department Update**

Chief Husak advised the board that Officer Lonski has been released from probation and Officer Kingery is slated to be released on March 25, 2021.

The Commissioners requested that the police department work with the village to conduct public swearing in ceremonies at village board meetings once in-person meetings are resumed.

## **VI New Business**

### **Fire Department**

#### **A. Disqualification Hearing per Section 3.4(F) of the BOFPC Rules and Regulations**

Commissioner Bush made a motion to open the disqualification hearing, seconded by Commissioner Hilt and passed by a voice vote.

Firefighter/paramedic candidate Jack Logan appeared before the board and acknowledged that he received written notice of disqualification from the hiring process. He asked for details that led to his disqualification. Commissioner Bush explained that applicants are not entitled to receive or review the specific grading of, or information or reports resulting from, any element of the process, but that Mr. Logan was welcome to share any information with the board. Mr. Logan explained that he made some mistakes approximately five years ago and that he has matured since then.

Commissioner Bush made a motion to close the disqualification hearing, seconded by Commissioner Hilt and passed by a voice vote.

At the conclusion of the hearing the board discussed the elements of the background investigation with fire department staff. The commissioners confirmed the preliminary finding of disqualification.

#### **B. Discussion and action on next conditional offer**

The commissioners confirmed that fire department personnel should continue to review firefighter/paramedic candidates on the eligibility list to fill the current firefighter/paramedic vacancy.

#### **C. Candidate background review**

The commissioners reviewed background investigation of firefighter/paramedic candidate Gilberto Villa. The board discussed the results of the background reports and polygraph verification forms.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to provide a conditional job offer to firefighter/paramedic candidate Gilberto Villa pending the completion of a psychological assessment, medical exam, and drug screening. On a voice vote, there were all ayes and the motion passed.

### **Police Department**

None

## **VII Adjournment**

There being no further business to come before the board, Commissioner Bush made a motion to adjourn, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 5:40 p.m.

Michael Hill  
Commissioner

4/20/21  
Date

Submitted by: [Signature]  
Recording Secretary