



AGENDA PACKET
VILLAGE OF LAKE ZURICH
Village Board of Trustees Virtual Meeting

March 15, 2021
07:00 pm

VILLAGE OF LAKE ZURICH

VILLAGE BOARD OF TRUSTEES VIRTUAL MEETING

MARCH 15, 2021

07:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

3. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and 5 minutes per speaker. Written testimony and comments submitted to info@lakezurich.org prior to the start of the meeting will be read into the record.

4. PRESIDENT'S REPORT / COMMUNITY UPDATE

(This is an opportunity for the Mayor to report on matters of interest to the Village.)

5. CONSENT AGENDA

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

A. Approval of Minutes of the Village Board Meeting, March 1, 2021

Attachment: [5a.pdf](#)

B. Approval of Semi-Monthly Warrant Register Dated March 15, 2021 Totaling \$241,623.44

Attachment: [5b.pdf](#)

C. Ordinance Approving a Special Use Permit for Sungor Transportation at 410 Telser Road (Assign Ord. # 2021-03-405)

Summary: Sungor Transportation has filed a zoning application for the property at 410 Telser Road seeking a Special Use Permit to establish a yard and maintenance facility associated with a trucking and courier services company. The company proposes to establish a trucking company, office and maintenance area in the existing industrial building, along with a truck parking yard on the vacant parcels to the north. Sungor Transportation plans to operate a fleet of 35 semi-trucks at this location with eight full-time employees. The Planning and Zoning Commission held a public hearing on February 17, 2021 to consider this application and voted 7-0 in favor of recommending approval.

Attachment: [5c.pdf](#)

D. Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Decrease Authorized Class A Liquor License for Green Garden at 1241 South Rand Road and Decrease Class M Liquor License for Sake Sushi & Grill at 884 South Rand Road (Assign Ord. # 2021-03-406)

Summary: The extended 2020 / 2021 liquor license renewal period concluded on February 28, 2021, with two local establishments amending their license. Green Garden / Chef Bo cancelled its Class-A liquor license as the business has transitioned to mostly takeout and Sake Sushi & Grill renewed their Class-A liquor license but not their Class M license, which allowed them to offer BYOB.

Attachment: [5d.pdf](#)

E. Agreement Among the Village of Lake Zurich and Village of Kildeer regarding Use of Lake Zurich Gas Pumps and Fuel

Summary: The existing fuel agreement between Lake Zurich and Kildeer expires on April 30, 2021. The proposed renewal agreement allows Kildeer to continue refueling its fleet at the Lake Zurich Community Services Facility for another two years at a rate of 15% of the dollar amount of fuel consumed, in addition to the cost of the fuel itself.

Attachment: [5e.pdf](#)

F. Agreement between the Village of Lake Zurich and the Village of Kildeer for Vehicle Servicing

Summary: The existing fleet services agreement between Lake Zurich and Kildeer expires on April 30, 2021. The proposed renewal agreement allows Kildeer to continue utilizing Lake Zurich's fleet maintenance services at a rate of \$94 per hour, in addition to the cost of any parts and supplies used in the course of the repairs.

Attachment: [5f.pdf](#)

6. OLD BUSINESS - None at this time.

(This agenda item includes matters for action by the Board of Trustees).

7. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action).

A. Agreement with Builders Paving LLC of Hillside, Illinois for the 2021 Road Resurfacing Program in the Amount Not-To-Exceed \$1,798,060 (Trustee Spacone)

Summary: The 2021 budget includes \$1,825,000 in the Non-Home Rule Sales Tax Fund for the annual road resurfacing program. The program consists of pavement resurfacing, concrete repair, utility infrastructure repair, and other related items. Upon completion of the proposed improvements, the roads should have an estimated service life of 15-20 years with proper maintenance. Roads slated for improvements in 2021 include the Quail Run subdivision and Deerpath Road, with construction expected to begin in mid-April.

Eight competitive bids were received on February 24, 2021, with the lowest responsible bid submitted by Builders Paving LLC for the base amount of \$1,594,360. The requested amount for the Board to authorize includes contingency and engineering costs.

Recommended Action: A motion to approve an agreement with Builders Paving LLC of Hillside, Illinois for the 2021 Road Resurfacing Program in the Amount Not-To-Exceed \$1,798,060.

Attachment: [7a.pdf](#)

B. Courtesy Review for Redevelopment Proposal of Village-Owned Properties at 7, 15, and 19 South Old Rand Road (Trustee Beaudoin)

Summary: Ms. Lovejoy, the owner of Lake Zurich Florist, is proposing the redevelopment of the vacant property at 7, 15, and 19 South Old Rand Road, which has been owned by the Village since 2006. The existing parcels comprise a land area of 0.45 acres within the B-2 Central Business District and are subject to the DR -- Downtown Redevelopment Overlay District.

The Lovejoy's propose to acquire the property from the Village and redevelop them with a two-story mixed-used building containing three commercial tenant spaces on the first floor and three residential units on the 2nd floor. The commercial tenant spaces would be designed with larger commercial storefront windows with direct access to the front and rear of the building. 27 parking spaces are proposed to be located at the rear of the building and accessible from Old Rand Road.

It is the intent of Ms. Lovejoy to relocate her existing florist business on Main Street within one of the new commercial tenant spaces and rent the remaining spaces to retail businesses with clientele that would allow the businesses to complement each other.

The Developer intends to propose the redevelopment of the property as a Public-Private Partnership, the details for which are currently being prepared.

Recommended Action: This is a non-voting item at this time. The developer and Village Staff seek to understand the Board's preferences towards the redevelopment proposal.

Attachment: [7b.pdf](#)

8. TRUSTEE REPORTS

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees).

9. VILLAGE STAFF REPORTS

(This is an opportunity for the Village Manager or Department Heads to report on matters of interest to the Board of Trustees).

A. Monthly Data Metric Reports

Attachment: [Village Manager_s Office.pdf](#)

Attachment: [Finance Department.pdf](#)

Attachment: [Community Development.pdf](#)

Attachment: [Fire Department.pdf](#)

Attachment: [Police Department.pdf](#)

Attachment: [Parks.pdf](#)

Attachment: [Public Works.pdf](#)

10. ADJOURNMENT

UNAPPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street
ELECTRONIC ONLINE MEETING



5
A

Monday, March 1, 2021 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Bane Thomey, Dir. of Innovation Michael Duebner, Acting Fire Chief Dave Pilgard, Police Chief Steve Husak, Dir. of Community Development Sarosh Saher, Public Works Dir. Mike Brown, Park and Rec. Dir. Bonnie Caputo, H.R. Dir. Doug Gibson. Guests: Perry Janke, Paper One LLC/Evermore Homes, and Matt Brolley and Russell Whitaker, Pulte Homes.
3. **PUBLIC COMMENT**
There were none.
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
Mayor Poynton requested residents to pick up any garbage revealed by the melting snow.
5. **CONSENT AGENDA**
 - A. Approval of Minutes of the Village Board Meeting, February 16, 2021
 - B. Approval of Semi-Monthly Warrant Register Dated March 1, 2021 Totaling \$527,841.02
 - C. Illinois Department of Transportation Resolution for Motor Fuel Tax Maintenance Under the Illinois Highway Code in the Amount Not-to-Exceed \$449,680.35
Summary: The Village contracts maintenance services and material purchases each year using its Motor Fuel Tax allocation from the State of Illinois. This Resolution appropriates the funds needed in 2021 for items such as traffic signal maintenance, road signage, right-of-way landscaping, and pavement marking.
 - D. Ordinance Proposing the Establishment of a Backup Special Service Area #19 in the Village of Lake Zurich and Providing for a Public Hearing and Other Procedures in Connection Therewith for Brierwoods Estates Subdivision at 23954 Miller Road ORD. #2021-03-404
Summary: The proposed Public Hearing is for the establishment of a backup Special Service Area #19 for maintaining, repairing, reconstructing and/or replacing the stormwater management improvements and open space areas and outlots located within Brierwoods Estates subdivision. Special Service Area #19

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is being setup as a backup SSA in the event the owners of residential units, the homeowner's association, or any future parties of interest in the area fail to maintain stormwater management improvements or open space areas. No levy of taxes are proposed at this time.

Atty. Uhler explained the order of the 5D Ordinance after Trustee Spaccone requested clarification.

Recommended Action: A motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spaccone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

6. PUBLIC HEARING TO CONSIDER FORMING BACKUP SPECIAL SERVICE AREA #19 FOR MAINTENANCE OF STORMWATER MANAGEMENT IMPROVEMENTS FOR BRIERWOODS ESTATES SUBDIVISION AT 23954 MILLER ROAD

Summary: The proposed Special Service Area will allow the Village to assess a tax, in the future and only if necessary, on the property owners of the single-family homes within Brierwoods Estates subdivision to pay for maintenance and repairs to the storm water management improvements and open space areas. This would only occur in the event the subdivision's Homeowners Association (HOA) is delinquent in fulfilling these obligations.

The intent is to provide the Village with a tool to make repairs or maintain these facilities and areas in the future if they are not functioning properly or damaged, before they cause further damage to property within the subdivision or downstream of the property. This backup SSA is required as a condition within the Development Agreement between the Village of Lake Zurich and developer, Paper One LLC doing business as Evermore Homes for the development of the property.

Recommended Action #1: A motion was made by Mayor Poynton, seconded by Trustee Euker, to open the Public Hearing regarding the proposed backup Special Service Area #19 for maintenance of stormwater improvements and open space areas for Brierwoods Estates subdivision at 23954 Miller Road.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spaccone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

The Public Meeting opened at 7.08pm.

Dir. Of Community Development Sarosh Saher explained the proposed SSA #19.

PUBLIC COMMENT.

There were none.

Recommended Action #2: A motion was made by Mayor Poynton, seconded by Trustee Sprawka, to close the Public Hearing.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spaccone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Public Meeting closed at 7.11pm.

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7. OLD BUSINESS

None at this time.

8. NEW BUSINESS

Utilities Services Easement and Development Agreement by and Between the Pulte Home Company, LLC and Village of Lake Zurich and Churchill Associates, Inc. for Kildeer Crossings at the Northeast Corner of Rand Road and Cuba Road in Kildeer

Summary: The Kildeer Village Board recently approved a PUD ordinance for Kildeer Crossings by Pulte Homes, a development that will yield 90 single family homes and 5.6 acres of commercial lots on the Churchill property, located at the northeast corner of Rand Road and Cuba Road in Kildeer.

Rather than work around Lake Zurich's existing water and sewer lines on the property or pursue offsite alternatives, Pulte requested connections to Lake Zurich's water and sewer systems. The Village Board provided initial guidance on this proposal during a courtesy review at their August 17, 2020 meeting.

Under this proposal, Pulte would construct new looped water mains and sewer mains through their subdivision, then dedicate the infrastructure and easements to the Lake Zurich to operate in perpetuity. The proposed 90 residences and the future commercial uses would then connect to these systems as Lake Zurich utility customers and pay nonresident user rates.

In consideration for allowing this connection to Lake Zurich's utilities and the accompanying future replacement liability, the agreement establishes the following terms:

- Pulte will pay a capital reservation fee of \$500,000 for their 90 single family lots, due at the time they close on the purchase of the Churchill property. They will also pay a total of \$956,250 in nonresident connection fees for the homes as they are permitted, with additional connection fees due from the future commercial sites. Lake Zurich agrees to not increase this fee schedule before December 31, 2025.
- Future utility customers would be billed at the nonresident user rate. The 90 dwelling units are projected to pay collectively about \$72,000 more annually than resident customers, generating an additional \$2.8 million (in 2021 dollars) over the next 40 years.
- The new looped water mains will replace Lake Zurich's 50+ year old water line that currently extends across the property. The Village will avoid a \$200,000+ water main replacement project in the near term and reduce the total length of pipe that will require future maintenance and replacement.

In addition to Pulte's contributions, the Churchill property is subject to a 2015 intergovernmental agreement between Lake Zurich and Kildeer that establishes a 50%/50% sharing of sales and municipal property taxes between the two villages. At buildout, Lake Zurich can anticipate receiving approximately \$17,000 from its half of Kildeer's municipal property taxes on the homes, plus 50% of the potential future sales and property taxes generated by the commercial lots.

The approved Kildeer Crossings development plan already incorporates the priority design criteria that Lake Zurich established early in the negotiations and are memorialized in the agreement.

The property will be developed with a 20-foot landscaped buffer around its perimeter, adjacent to the Countryside East neighborhood.

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No connections or access will be provided via Old Mill Grove Road, with all access limited to Rand and Cuba Roads.

The property's stormwater management system will comply with Lake County's more stringent Bulletin 70 standards, which anticipate greater rainfalls due to climate change.

Village Manager Ray Keller introduced Matt Brolley and Russell Whitaker from Pulte Homes to explain the proposed agreement. Mayor Poynton reminded the meeting that the proposed development is in the Village of Kildeer boundary. Matt Brolley gave a PowerPoint presentation of the proposed project and Atty. Russell Whitaker, zoning attorney, added comments about the retail properties, which they will not be developing. Board members commented on the project and they included entrance off of Route 12, emergency vehicle access, stormwater on the northside bordering Windermere Road, Tree Commission chair's request of a tree survey; Mr. Brolley and Atty. Whitaker answered the comments.

Recommended Action: A motion was made by Trustee Beaudoin, seconded by Trustee Weider, to approve the Utilities Services Easement and Development Agreement by and Between the Pulte Home Company, LLC and Village of Lake Zurich and Churchill Associates, Inc. for Kildeer Crossings at the Northeast Corner of Rand Road and Cuba Road in Kildeer.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

9. TRUSTEE REPORTS

Trustee Spacone mentioned sightings of coyotes and residents should be aware of them.

10. VILLAGE STAFF REPORT

There were none.

11. ADJOURNMENT

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Euker.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED

Meeting adjourned at 7.3pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:

Thomas M. Poynton, Village Mayor

Date.

VILLAGE OF LAKE ZURICH WARRANT REPORT - 3/15/2021 <u>\$241,623.44</u>				
<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund 101 GENERAL				
Dept 00000				
101-00000-21455	BUILDING DEPOSIT PAYABLES	HOME DEPOT USA INC	BD PAYMENT REF - PERMIT #PB20-1219	104.00
101-00000-21455	BUILDING DEPOSIT PAYABLES	MURAWSKI, TIMOTHY & ALAINA	BD PAYMENT REF - PERMIT #17070094	<u>100.00</u>
		Total For Dept 00000		<u>204.00</u>
Dept 11006 LEGISLATIVE MAYOR & BOARD				
101-11006-51654	MEMBERSHIPS & SUBSCRIPTIONS	CHICAGO METROPOLITAN AGENCY	CMAP ANNUAL DUES	<u>750.83</u>
		Total For Dept 11006 LEGISLATIVE MAYOR & BOARD		<u>750.83</u>
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				
101-12120-54305	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	EMPLOYEE SCREENINGS	<u>222.00</u>
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		<u>222.00</u>
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
101-12180-54308	TAX REBATES	BRADFORD LAKE ZURICH 5 LLC	TAX REBATE - NOVEMBER 2020	13,884.28
101-12180-54308	TAX REBATES	VILLAGE OF HAWTHORN WOODS	TAX REBATE - NOVEMBER 2020	4,441.42
101-12180-54308	TAX REBATES	VILLAGE OF KILDEER	TAX REBATE - NOVEMBER 2020	<u>8,882.83</u>
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		<u>27,208.53</u>
Dept 13001 FINANCE ADMINISTRATION				
101-13001-51652	TRAINING AND MEETINGS	ILLINOIS GFOA	TIF & SSA WEBINAR	15.00
101-13001-51652	TRAINING AND MEETINGS	SPARKOWSKI, AMY	REIMB - CPE WEBINAR PACKAGE 2021	427.75
101-13001-52111	OTHER PROFESSIONAL SVCS	MENARD CONSULTING, INC	ACTUARIAL REPORT FOR 2020 GASB 75	2,300.00
101-13001-53208	OFFICE SUPPLIES	PITNEY BOWES - SUPPLIES	POSTAGE METER INK - 2/17	<u>80.74</u>
		Total For Dept 13001 FINANCE ADMINISTRATION		<u>2,823.49</u>
Dept 17001 TECHNOLOGY ADMINISTRATION				
101-17001-52111	OTHER PROFESSIONAL SVCS	ADOBE *CREATIVE CLOUD 800-443-8	CREATIVE CLOUD - MAR 2021	206.08
101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE	GOOGLE SERVICE - MAR 2021	24.00
101-17001-52111	OTHER PROFESSIONAL SVCS	MICROSYSTEMS INC.	MS CLOUD SERVICES - JAN 11/FEB 10	95.15
101-17001-53203	TELEPHONE & DATA SVCS	AT & T	VH ELEVATOR 540-9255	255.66
101-17001-53203	TELEPHONE & DATA SVCS	COMCAST CABLE COMMUNICATIONS MGMT	INTERNET - 133 N OLD RAND	167.91

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WARRANT REPORT - 3/15/2021

\$241,623.44

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
101-17001-53203	TELEPHONE & DATA SVCS	RINGCENTRAL INC 650-47241	ANNUAL FEE - HR VIRTUAL FAX	550.53
101-17001-53203	TELEPHONE & DATA SVCS	WINDSTREAM	ANALOG LINES - MAR	159.02
101-17001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM, INC	POWER CABLE & BATTERY - FEB '21	56.99
			Total For Dept 17001 TECHNOLOGY ADMINISTRATION	<u>1,515.34</u>
Dept 24001 POLICE ADMINISTRATION				
101-24001-52111	OTHER PROFESSIONAL SVCS	GATSO USA, INC	RED LIGHT CAMERA FEE - FEBRUARY	3,630.00
101-24001-52602	WASTE REMOVAL	DANIELS SHARPSMART, INC	SHARPS CONTAINERS	35.98
101-24001-52602	WASTE REMOVAL	DANIELS SHARPSMART, INC	SHARPS CONTAINERS	177.79
101-24001-52602	WASTE REMOVAL	STERICYCLE, INC	SHARPS REMOVAL - MAR 2021	29.13
101-24001-52701	MAINT-BLDGS & GROUNDS	USW HOLDING COMPANY LLC	FILTERED WATER - APR 2021	61.00
101-24001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - PD (JAN'21)	301.16
101-24001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	BINDERS, PROTECTOR SHEETS	59.33
101-24001-53209	UNIFORMS	GALL'S, LLC	HUSA - SHIRTS	119.18
101-24001-53407	EQUIP MAINT PART&SUPPLIE	AMAZON.COM, INC	WATER FILTER, BATTERIES - FEB '21	81.71
			Total For Dept 24001 POLICE ADMINISTRATION	<u>4,495.28</u>
Dept 24210 POLICE OPERATIONS				
101-24210-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	RADIO FEE - MAR	1,530.00
101-24210-52204	OTHER LEGAL	ALBARRAN, LUIS	LOCAL PROSECUTOR - LEGAL FEES FEB 2021	6,666.67
101-24210-52204	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING FEE - FEBRUARY	150.00
101-24210-53209	UNIFORMS	GALL'S, LLC	GAFFNEY - SHIRTS	474.20
101-24210-53209	UNIFORMS	GALL'S, LLC	HEER - BELT, SHIRTS, PANTS	560.30
101-24210-53209	UNIFORMS	GALL'S, LLC	YANGO - GLOVES	25.10
101-24210-53209	UNIFORMS	GALL'S, LLC	STRUGA - BOOTS, SHIRTS, PANTS	380.16
101-24210-53209	UNIFORMS	HOOPS, BRADLEY	SEWING	42.00
101-24210-53209	UNIFORMS	MC CORMACK, VINCENT	BLAZER PATCHES SEWN	30.00
101-24210-53209	UNIFORMS	MC CORMACK, VINCENT	SHIRT PATCHES SEWN	6.00
101-24210-53209	UNIFORMS	RAY O'HERRON COMPANY INC.	SIEMERS - BELT	79.18
101-24210-53209	UNIFORMS	STONE, PATRICK	SEWING	30.00
101-24210-53209	UNIFORMS	STONE, PATRICK	SEWING	6.00
101-24210-53209	UNIFORMS	STRIKE TACTICAL SOLUTIONS	WEAPON SIGHT	525.00
101-24210-53209	UNIFORMS	VAN ACKER, JASON	NIGHT SIGHT SET	111.06

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WARRANT REPORT - 3/15/2021

\$241,623.44

GL Number	GL Desc	Vendor	Invoice Description	Amount
101-24210-53209	UNIFORMS	YOUNG, ADAM	FLASH LIGHT	123.84
101-24210-53211	OTHER SUPPLIES	7-ELEVEN	PRISONER MEALS - JAN / FEB 2020	181.10
101-24210-53211	OTHER SUPPLIES	CASPER TRUE VALUE HARDWARE INC	LOCKS	8.37
101-24210-53211	OTHER SUPPLIES	GREAT LAKES FIRE & SAFETY EQUP CO	PRISONER BLANKETS	278.40
101-24210-53211	OTHER SUPPLIES	MGN LOCK-KEY & SAFES INC.	REKEY THREE LOCKS	48.00
101-24210-53211	OTHER SUPPLIES	PHOENIX SUPPLY, LLC	PRISONER PANTS	52.32
101-24210-54305	EMPLOYEE EXAMS	PERSONNEL STRATEGIES, LLC	NEW OFFICER PSYCH	600.00
Total For Dept 24210 POLICE OPERATIONS				<u>11,907.70</u>
Dept 24230 POLICE CRIME PREVENTION				
101-24230-52111	OTHER PROFESSIONAL SVCS	TLO LLC	INVESTIGATIVE SEARCH ENGINE - FEBRUARY	105.60
101-24230-52111	OTHER PROFESSIONAL SVCS	TRANS UNION LLC	CREDIT CHECKS - JANUARY	101.28
101-24230-52111	OTHER PROFESSIONAL SVCS	WEST PUBLISHING GROUP	INVESTIGATIVE SEARCH ENGINE	198.05
101-24230-53209	UNIFORMS	GALL'S, LLC	WITT - GLOVES, SHOES	140.19
Total For Dept 24230 POLICE CRIME PREVENTION				<u>545.12</u>
Dept 24240 POLICE INTERGOVERNMENTAL				
101-24240-51654	MEMBERSHIPS & SUBSCRIP	NIPAS	EST ANNUAL DUES '21	4,800.00
101-24240-51654	MEMBERSHIPS & SUBSCRIP	NIPAS	ANNUAL ASSESSMENT '21	400.00
101-24240-51654	MEMBERSHIPS & SUBSCRIP	NIPAS	MOBILE FIELD FORCE - ANNUAL DUES '21	1,005.00
101-24240-54305	EMPLOYEE EXAMS	ISAAC RAY FORENSIC GROUP, LLC	NIPAS EST PSYCH - KINGERY	395.00
Total For Dept 24240 POLICE INTERGOVERNMENTAL				<u>6,600.00</u>
Dept 25001 FIRE ADMINISTRATION				
101-25001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	137.24
101-25001-53204	CELL PHONES & PAGERS	AT & T	METRO CELL - FIRE	36.83
101-25001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	SHEET PROTECTORS, MARKERS, LAUNDRY DET	13.97
101-25001-53209	UNIFORMS	GREAT LAKES FIRE & SAFETY EQUP CO	BADGES - LIEUTENANT	427.48
101-25001-53209	UNIFORMS	REDWING BUSINESS ADVANTAGE A/CS	ZIPPER, BLACK TRIM (3)	89.97
101-25001-53210	SMALL TOOLS & EQUIP	CASPER TRUE VALUE HARDWARE INC	MISC. HARDWARE	6.36
101-25001-53210	SMALL TOOLS & EQUIP	CASPER TRUE VALUE HARDWARE INC	TV MOUNTI- STA #3	6.99
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	DAWN DETERGENT	49.95
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	SHEET PROTECTORS, MARKERS, LAUNDRY DET	27.99

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GL Number	GL Desc	Vendor	Invoice Description	Amount
101-25001-53211	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER TOWELS, DETERGENT, DRYER SHEETS -	107.95
101-25001-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	CREDIT FOR PO 21-11047	(0.59)
101-25001-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	HUMIDIFER - ST. 1	39.99
101-25001-54305	EMPLOYEE EXAMS	CENTRAL POLYGRAPH SERVICE, LTD	POLYGRAPH - LARSEN, VILLA	420.00
101-25001-54305	EMPLOYEE EXAMS	PERSONNEL STRATEGIES, LLC	PSYCHOLOGICAL ASSESSMENT - BOYD	600.00
Total For Dept 25001 FIRE ADMINISTRATION				1,964.13
Dept 25320 FIRE FIRE SUPPRESSION				
101-25320-51652	TRAINING AND MEETINGS	CORNELL, SPENCER	PER DIEM - THE LEADERSHIP DEVELOPMENT &	275.00
101-25320-51652	TRAINING AND MEETINGS	MICHEHL, KEVIN	PER DIEM - THE LEADERSHIP DEVELOPMENT &	275.00
101-25320-51652	TRAINING AND MEETINGS	STAPLETON, SHAUN	PER DIEM - THE LEADERSHIP DEVELOPMENT &	275.00
101-25320-51652	TRAINING AND MEETINGS	YEE, BENNY	PER DIEM - THE LEADERSHIP DEVELOPMENT &	275.00
101-25320-52111	OTHER PROFESSIONAL SVCS	MOTOROLA SOLUTIONS, INC	RADIO FEE - MAR	1,512.00
101-25320-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	266.63
101-25320-55254	MACHINERY & EQUIPMENT	DINGES FIRE COMPANY	BULLARD QXT W/ RETRACTABLE LANYARD	6,565.00
Total For Dept 25320 FIRE FIRE SUPPRESSION				9,443.63
Dept 25330 FIRE EMS				
101-25330-51651	LICENSING/CERTIFICATIONS	BENE, RYAN	PARAMEDIC LICENSE REIMB 2020	40.00
101-25330-52118	SOFTWARE MAINTENANCE	LANGUAGELINE SOLUTIONS	LANGUAGE LINE VIDEO INTERPRETATION	2.10
101-25330-52118	SOFTWARE MAINTENANCE	NORTHWEST COMMUNITY HOSPITAL EMS	IMAGE TREND - PATIENT CARE REPORTS, LICE	1,804.45
101-25330-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - JAN 2021	49.69
101-25330-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - FEB 2021	50.71
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	59.69
101-25330-53211	OTHER SUPPLIES	AMERICAN GASES CORP	OXYGEN RENTAL	136.68
101-25330-53211	OTHER SUPPLIES	HENRY SCHEIN EMS	MEDICAL BAG REPLACEMENTS	904.95
101-25330-53211	OTHER SUPPLIES	STRYKER SALES CORPORATION	TWO SMART PAK BATTERIES FOR POWER COT	662.61
Total For Dept 25330 FIRE EMS				3,710.88
Dept 25350 FIRE FIRE PREVENTION BUREAU				
101-25350-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - FIRE	170.18
101-25350-53407	EQUIP MAINT PART&SUPPLIE	CASPER TRUE VALUE HARDWARE INC	KNOX BOX SUPPLIES	25.96
Total For Dept 25350 FIRE FIRE PREVENTION BUREAU				196.14

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Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
101-28001-52113	ENGR/ARCHITECTURAL	CHRISTOPHER B. BURKE ENG., LTD	JANUARY SERVICES INV 164160 LIFETIME PRO.	413.26
101-28001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW (JAN '21)	52.81
101-28001-53207	PRINTING-STATIONERY/FORM	STAPLES CONTRACT & COMMERCIAL, INC	ENVELOPES	89.24
Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				555.31
Dept 36001 PUBLIC WORKS ADMINISTRATION				
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 02/25	66.40
101-36001-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 03/04	28.60
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 02/25	85.28
101-36001-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 03/04	53.27
101-36001-52701	MAINT-BLDGS & GROUNDS	DELTA CONTROLS CHICAGO	505 HVAC TECH SUPPORT	77.50
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHREEEN PEST MANAGEMENT SERVICES	PW PEST CONTROL - MAR 2021	49.00
101-36001-52701	MAINT-BLDGS & GROUNDS	SMITHREEEN PEST MANAGEMENT SERVICES	PD PEST CONTROL - MAR 2021	93.00
101-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	LOT 42	40.59
101-36001-53203	TELEPHONE & DATA SVCS	VERIZON WIRELESS LLC	LOT 42 LIFT ALARM - JAN	18.02
101-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW (JAN '21)	52.81
101-36001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - JAN 2021	31.77
101-36001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - FEB 2021	1.78
101-36001-53207	PRINTING-STATIONERY/FORM	STAPLES CONTRACT & COMMERCIAL, INC	ENVELOPES	89.24
101-36001-53405	BLDG & GROUNDS SUPPLIES	CASPER TRUE VALUE HARDWARE INC	MOUNTING VELCRO	3.79
101-36001-53405	BLDG & GROUNDS SUPPLIES	FERGUSON ENTERPRISES LLC	PD URINAL WAX RING	11.06
101-36001-53405	BLDG & GROUNDS SUPPLIES	GRAINGER	EXHAUST FAN GRILL	31.49
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES - TBOX	7.90
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES - LIGHT	33.97
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	BULDING SUPPLIES - FAUCETS	81.98
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES - PUTTY	10.95
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES - TILES	140.60
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	RECESSED LED TRIM GALVANIZED CAP FD	61.03
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	FD PAINT	48.96
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	CEILING TILES VH	39.97
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	CREDIT - RTN LIGHT	(33.97)

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101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	CREDIT - RTN PLUMBING SUPPLIES WASHER	(21.12)
101-36001-53405	BLDG & GROUNDS SUPPLIES	HOME DEPOT CREDIT SERVICES	PLUMBING SUPPLIES	19.65
			Total For Dept 36001 PUBLIC WORKS ADMINISTRATION	1,123.52
	Dept 36420 PUBLIC WORKS PARK MAINTENANCE			
101-36420-52701	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION #2	UNIFORMS/MATS 02/25	61.78
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	200 S RAND RD	80.63
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	PAULUS - TEMP	3,660.53
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	PAULUS - TEMP 2	838.81
101-36420-53201	ELECTRICITY	COMMONWEALTH EDISON	7 E MAIN ST	25.59
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	LIFEGUARD CHAIR PAINTING SUPPLIES	13.47
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	CREDIT - RTN CEILING TILE	(140.60)
101-36420-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	CEILING TILES - BC	70.30
101-36420-53405	BLDG & GROUND MAINT SUPP	SHERWIN WILLIAMS CO	LIFEGUARD CHAIR PAINT	106.48
101-36420-53405	BLDG & GROUND MAINT SUPP	SHERWIN WILLIAMS CO	LIFEGUARD CHAIR PAINT SUPPLIES	43.38
101-36420-54306	EQUIPMENT RENTAL	SERVICE SANITATION, INC	PAULUS PARK PORT-O-POTTY	124.36
			Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE	4,884.73
	Dept 36471 PUBLIC WORKS FLEET SERVICES			
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 02/25	46.17
101-36471-52111	OTHER PROFESSIONAL SVCS	CINTAS CORPORATION #2	UNIFORMS/MATS 03/04	48.92
101-36471-52602	WASTE REMOVAL	LIBERTY TIRE RECYCLING HOLDCO LLC	USED TIRE RECYCLE	334.16
101-36471-52703	MAINT-VEHICLES	ADAMS STEEL SERVICE & SUPPLY, INC	BUCKET REPAIR	682.00
101-36471-52703	MAINT-VEHICLES	CASPER TRUE VALUE HARDWARE INC	KEY CUT	1.75
101-36471-52703	MAINT-VEHICLES	RAINBOW COLLISION CENTER, INC	FENDER PAINT	360.00
101-36471-53209	UNIFORMS	CUTLER WORKWEAR	BOOTS MATHESON	157.46
101-36471-53209	UNIFORMS	NAPA AUTO PARTS	GLOVES	94.08
101-36471-53210	SMALL TOOLS & EQUIP	CASPER TRUE VALUE HARDWARE INC	SAW BLADE	7.49
101-36471-53210	SMALL TOOLS & EQUIP	FASTENAL COMPANY	BRUSH WHEEL	17.89
101-36471-53211	OTHER SUPPLIES	CASPER TRUE VALUE HARDWARE INC	BOLTS	1.90
101-36471-53211	OTHER SUPPLIES	CASPER TRUE VALUE HARDWARE INC	HARDWARE	1.40
101-36471-53211	OTHER SUPPLIES	FASTENAL COMPANY	HEAT SHRINK	10.29
101-36471-53211	OTHER SUPPLIES	FASTENAL COMPANY	CUTTING WHEEL	2.38

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101-36471-53211	OTHER SUPPLIES	INTERSTATE ALL BATTERY CENTER	BATTERY	6.60
101-36471-53406	AUTO PARTS & SUPPLIES	ACME TRUCK BRAKE & SUPPLY CO	SWITCH	19.80
101-36471-53406	AUTO PARTS & SUPPLIES	ACME TRUCK BRAKE & SUPPLY CO	HUB CAP	24.66
101-36471-53406	AUTO PARTS & SUPPLIES	ADAMS STEEL SERVICE & SUPPLY, INC	STEEL 333	1,538.48
101-36471-53406	AUTO PARTS & SUPPLIES	FOSTER COACH SALES INC.	DOOR LATCHES	56.03
101-36471-53406	AUTO PARTS & SUPPLIES	HYDRAULIC SERVICES	HYDRAULIC FITTINGS	42.68
101-36471-53406	AUTO PARTS & SUPPLIES	MACQUEEN EQUIPMENT, LLC	GAUGE	158.85
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTER	29.92
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTER	87.31
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	SOLENOID	92.26
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTER	51.54
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	SOCKET	8.19
101-36471-53406	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	104.76
101-36471-53406	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	HEADLIGHT	15.98
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	SENSOR	455.25
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	DEFLECTOR 328	407.95
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	PLOW BLADES	1,985.60
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	SENSOR	1,511.48
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BONNELL INDUSTRIES INC	CREDIT - SENSOR KIT	(1,253.86)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	BURRIS EQUIPMENT COMPANY	BLOWER PARTS	230.65
101-36471-53407	EQUIP MAINT PART&SUPPLIE	CASPER TRUE VALUE HARDWARE INC	COUPLING	2.69
101-36471-53407	EQUIP MAINT PART&SUPPLIE	CASPER TRUE VALUE HARDWARE INC	PLOW CHAIN	19.37
101-36471-53407	EQUIP MAINT PART&SUPPLIE	FASTENAL COMPANY	PLOW BOLTS	83.33
101-36471-53407	EQUIP MAINT PART&SUPPLIE	FASTENAL COMPANY	PLOW NUTS	97.00
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	CREDIT - CORE DEP	(27.00)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	BATTERY	274.90
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	FILTERS	56.62
101-36471-53407	EQUIP MAINT PART&SUPPLIE	NAPA AUTO PARTS	CREDIT - CORE DEPOSIT	(54.00)
101-36471-53407	EQUIP MAINT PART&SUPPLIE	WEST SIDE EXCHANGE	SCREWS	146.40
101-36471-53407	EQUIP MAINT PART&SUPPLIE	WEST SIDE EXCHANGE	BOLTS	35.46
101-36471-53414	CHEMICALS	O'REILLY AUTOMOTIVE STORES, INC	UPHOLSTRY CLEANER	13.98
Total For Dept 36471 PUBLIC WORKS FLEET SERVICES				7,988.77

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Dept 67001 RECREATION ADMINISTRATION				
101-67001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - JAN 2021	31.77
101-67001-53204	CELL PHONES & PAGERS	VERIZON WIRELESS LLC	CELL PHONE - FEB 2021	1.78
101-67001-53207	PRINTING-STATIONERY/FORM	KK STEVENS PUBLISHING COMPANY	SPRING SUMMER 2021 BROCHURE PRINT	5,060.32
101-67001-53208	OFFICE SUPPLIES	CASPER TRUE VALUE HARDWARE INC	MOP BUCKET BROOM CLEANING SOLUTION	93.72
101-67001-53208	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	PAPER, MARKERS, PENS, TAPE, CLIPBOARDS	<u>277.31</u>
Total For Dept 67001 RECREATION ADMINISTRATION				5,464.90
Dept 67935 RECREATION DANCE				
101-67935-53211	OTHER SUPPLIES	CASPER TRUE VALUE HARDWARE INC	DISTILLED WATER FOR STEAMING	5.97
101-67935-53213	FUNDRAISING EXPENSES	RIGHT FOOT PRODUCTIONS, LLC	APA COMPETITION 2021 CLASS	<u>600.00</u>
Total For Dept 67935 RECREATION DANCE				605.97
Dept 67985 RECREATION FITNESS				
101-67985-52115	RECREATION PROGRAM SERVICE	KONDIC, JENNIFER	YOGA 42 SPRING I	<u>336.00</u>
Total For Dept 67985 RECREATION FITNESS				336.00
Total For Fund 101 GENERAL				92,546.27
Fund 202 MOTOR FUEL TAX				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
202-36001-52701	MAINT-BLDGS & GROUNDS	LAKE COUNTY DIV OF TRANSPORTATION	LCDOT SIGNAL MAINT QUENTIN/ENSELL 1ST C	206.70
202-36001-52701	MAINT-BLDGS & GROUNDS	MEADE, INC	MN STREET SIGNAL MAINT	200.00
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	45 S OLD RAND RD	29.69
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	CLAIRVIEW	33.07
202-36001-53201	ELECTRICITY	COMMONWEALTH EDISON	STREETLIGHTS	12,463.98
202-36001-53405	BLDG & GROUND MAINT SUPP	CARGILL SALT	ROAD SALT 2/18	13,785.58
202-36001-53405	BLDG & GROUND MAINT SUPP	CARGILL SALT	ROAD SALT 2/22	1,186.41
202-36001-53405	BLDG & GROUND MAINT SUPP	CARGILL SALT	ROAD SALT 2/23	2,380.43
202-36001-53405	BLDG & GROUND MAINT SUPP	CARGILL SALT	ROAD SALT 2/25	4,762.63
202-36001-53405	BLDG & GROUND MAINT SUPP	GASAWAY DISTRIBUTORS INC.	LIQUID CALCIUM CHLORIDE	<u>2,805.76</u>
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				37,854.25
Total For Fund 202 MOTOR FUEL TAX				37,854.25

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Fund 207 SPECIAL EVENTS FUND				
Dept 67600 RECREATION SPECIAL EVENTS ADMIN		SIGNUPGENIUS WWW.SIGNUP	RECREATION SIGN UP - MAR 2021	9.99
207-67600-53212 PROGRAM SUPPLIES		Total For Dept 67600 RECREATION SPECIAL EVENTS ADMIN		<u>9.99</u>
Dept 67699 RECREATION MISC SPECIAL EVENTS		ARBOR DAY FOUNDATION 402-474-5	ARBOR DAY SUPPLIES	207.00
207-67699-53212 PROGRAM SUPPLIES		Total For Dept 67699 RECREATION MISC SPECIAL EVENTS		<u>207.00</u>
Total For Fund 207 SPECIAL EVENTS FUND				<u>216.99</u>
Fund 227 DISPATCH CENTER				
Dept 24220 POLICE DISPATCH		GALL'S, LLC	KROLL - SWEATER	168.28
227-24220-53209 UNIFORMS		GALL'S, LLC	KROLL - PANTS	150.31
227-24220-53209 UNIFORMS		GALL'S, LLC	STEFFY - JACKET	59.27
227-24220-53209 UNIFORMS		GALL'S, LLC	YANGO - SWEATER	61.00
227-24220-53209 UNIFORMS		GALL'S, LLC	YANGO - SOCKS	<u>20.88</u>
Total For Dept 24220 POLICE DISPATCH				<u>459.74</u>
Total For Fund 227 DISPATCH CENTER				<u>459.74</u>
Fund 401 VILLAGE CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION		HITCHCOCK DESIGN INC	PAULUS PARK PLANNING - OSLAD	2,000.00
401-36001-55251 LAND IMPROVEMENTS		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>2,000.00</u>
Total For Fund 401 VILLAGE CAPITAL PROJECTS				<u>2,000.00</u>
Fund 405 NHR CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION		SIGNS		1,000.00
405-36001-55253 INFRASTRUCTURE IMPROVEMT	MOBOTREX, INC	PARTS FLASHING BEACON		<u>930.00</u>
405-36001-55253 INFRASTRUCTURE IMPROVEMT	MOBOTREX, INC			

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405-36001-55253	INFRASTRUCTURE IMPROVEMT	MOBOTREX, INC	RRFB PARTS	1,536.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		3,466.00
				<u>3,466.00</u>
			Total For Fund 405 NHR CAPITAL PROJECTS	<u>3,466.00</u>
Fund 501 WATER & SEWER				
Dept 00000				
501-00000-27104	WATER METER LEASE OBLIG	US BANK NATIONAL ASSOC.	WATER METER LEASE PAYMENT #11	26,365.19
		Total For Dept 00000		26,365.19
				<u>26,365.19</u>
Dept 36001 PUBLIC WORKS ADMINISTRATION				
501-36001-51654	MEMBERSHIPS & SUBSCRIP	J U L I E INC.	ANNUAL (2021) MEMBERSHIP ASSESSMENT	3,011.23
501-36001-53203	TELEPHONE & DATA SVCS	WINDSTREAM	ANALOG LINES - MAR	636.08
501-36001-53204	CELL PHONES & PAGERS	AT & T	CELL PHONES - WTR/CS/PW (JAN '21)	388.41
501-36001-53207	PRINTING-STATIONERY/FORM	STAPLES CONTRACT & COMMERCIAL, INC	ENVELOPES	89.24
501-36001-53209	UNIFORMS	CINTAS CORPORATION #2	UNIFORMS/MATS 02/25	26.52
501-36001-53209	UNIFORMS	CINTAS CORPORATION #2	UNIFORMS/MATS 03/04	26.88
501-36001-56603	INTEREST	US BANK NATIONAL ASSOC.	WATER METER LEASE PAYMENT #11	17,277.55
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		21,455.91
				<u>21,455.91</u>
Dept 36530 PUBLIC WORKS WATER BILLING				
501-36530-52111	OTHER PROFESSIONAL SVCS	DATAPROSE, LLC	WATER BILL PROCESSING - FEB 2021	736.10
501-36530-53206	POSTAGE & SHIPPING	DATAPROSE, LLC	WATER BILL PROCESSING - FEB 2021	2,776.79
		Total For Dept 36530 PUBLIC WORKS WATER BILLING		3,512.89
				<u>3,512.89</u>
Dept 36550 PUBLIC WORKS WATER SERVICE				
501-36550-52111	OTHER PROFESSIONAL SVCS	CORE & MAIN LP	SENSUS ANNUAL SAAS FEE YR4	11,200.00
501-36550-52607	WATER SAMPLE ANALYSIS	ENVIRONMENTAL INC. MIDWEST LAB	RADIUM ANALYSIS-WELL 12 WATER SAMPLE	250.00
501-36550-52607	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	WATER SAMPLE ANALYSIS - FEB	1,541.00
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL #9	4,154.71
501-36550-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL #10	5,241.54
501-36550-53210	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	WELL 10 DOOR PROJECT/INTERIOR BLOCK REF	19.94
501-36550-53210	SMALL TOOLS & EQUIP	USA BLUEBOOK	VALVE KEYS	263.90

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501-36550-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	WELL 10 DOOR PROJECT/INTERIOR BLOCK REF	32.19
501-36550-53405	BLDG & GROUND MAINT SUPP	HOME DEPOT CREDIT SERVICES	WELL 10 DOOR PROJECT/BLOCK REPAIR (PAIN	143.32
501-36550-53414	CHEMICALS	COMPASS MINERALS AMERICAN INC	BULK WTR COND SALT - WELL #8	2,235.03
501-36550-53414	CHEMICALS	COMPASS MINERALS AMERICAN INC	BULK WTR COND SALT - WELL #9	2,271.36
501-36550-53414	CHEMICALS	VIKING CHEMICAL COMPANY	CHLORINE	<u>1,000.00</u>
			Total For Dept 36550 PUBLIC WORKS WATER SERVICE	28,352.99
	Dept 36560 PUBLIC WORKS SEWER SERVICE			
501-36560-52111	OTHER PROFESSIONAL SVCS	STATE INDUSTRIAL PRODUCTS CORP	HYDRO SULFIDE REDUCTION - QUENTIN STA	2,549.16
501-36560-52111	OTHER PROFESSIONAL SVCS	STATE INDUSTRIAL PRODUCTS CORP	HYDRO SULFIDE REDUCTION - NW PUMP STA	1,533.67
501-36560-52708	MAINT-PUMPS	METROPOLITAN INDUSTRIES INC.	REPLACEMENT PUMP/DEERPATH LIFT STATION	7,998.00
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	FLOW CONTROL	39.46
501-36560-53201	ELECTRICITY	COMMONWEALTH EDISON	VACUUM PRIME	28.18
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 805 CHURCH ST	24.47
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1115 BETTY DR	33.37
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1297 BERKSHIRE LN	173.49
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 719 CYPRESS BRIDGE R	48.86
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1150 DEERPATH RD	49.51
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 90 S PLEASANT RD	83.41
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 750 N RAND RD	1,576.28
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 825 W MAIN ST	284.56
501-36560-53201	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFT/PUMP STATIONS - 1080 HONEY LAKE RD	36.88
501-36560-53211	OTHER SUPPLIES	LAWSON PRODUCTS INC.	SCREEN ABRASIVE 80 GRIT/ROLL	193.89
501-36560-53405	BLDG & GROUND MAINT SUPP	CASPER TRUE VALUE HARDWARE INC	WD 40	<u>35.94</u>
			Total For Dept 36560 PUBLIC WORKS SEWER SERVICE	14,689.13
			Total For Fund 501 WATER & SEWER	<u>94,376.11</u>
	Fund 615 EQUIPMENT REPLACEMENT			
	Dept 10001 GENERAL GOVERNMENT ADMINISTRATION			
615-10001-55254	MACHINERY & EQUIPMENT	DELL USA LP	OPTIPLEX 5080 SFF	<u>2,046.27</u>
			Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION	<u>2,046.27</u>
			Total For Fund 615 EQUIPMENT REPLACEMENT	<u>2,046.27</u>

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VILLAGE OF LAKE ZURICH

WARRANT REPORT - 3/15/2021

\$241,623.44

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund 710 PERFORMANCE ESCROW				
Dept 00000				
710-00000-21455	BUILDING DEPOSIT PAYABLES	ADVANCE DESIGN STUDIO	BD PAYMENT REF - PERMIT #PB20-1434	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	CUSTOM CONTRACTING LTD	BD PAYMENT REF - PERMIT #PB19-0895	500.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FAIRLAMB, LYN	BD PAYMENT REF - PERMIT #PB21-0091	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	FIELD, KEN	BD PAYMENT REF - PERMIT #PB20-0077	2,500.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	HAMBLIN, JASON & JENNIFER	BD PAYMENT REF - PERMIT #PB21-0053	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	HOME DEPOT USA INC	BD PAYMENT REF - PERMIT #PB20-1219	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	ICON BUILDING GROUP	BD PAYMENT REF - PERMIT #PB19-0823	1,000.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	KUTA, MICHAEL & RACHEL	BD PAYMENT REF - PERMIT #PB21-0110	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	LEAVIT, RICHARD & GUERRA, MARLENE	BD PAYMENT REF - PERMIT #PB21-0056	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	MURAWSKI, TIMOTHY & ALAINA	BD PAYMENT REF - PERMIT #17070094	3,500.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	NEXT DOOR AND WINDOW	BD PAYMENT REF - PERMIT #PB21-0079	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	SUNRUN INSTALLATION INC	BD PAYMENT REF - PERMIT #PB20-1458	105.00
710-00000-21455	BUILDING DEPOSIT PAYABLES	YOUR WINDOW SOLUTIONS	BD PAYMENT REF - PERMIT #PB20-0458	105.00
	Total For Dept 00000			<u>8,445.00</u>
 Total For Fund 710 PERFORMANCE ESCROW				
				<u>8,445.00</u>
 Fund 720 PAYROLL CLEARING				
Dept 00000				
720-00000-22404	SUPPLEMENTAL LIFE INS PAYABI NCPERS-IL IMRF - 0157		GROUP LIFE INS - MAR 2021	156.00
720-00000-22502	PAYROLL PAYABLE	MALIN, ALINA	PRO71020 REPLACEMENT CK	<u>56.81</u>
	Total For Dept 00000			<u>212.81</u>
 Total For Fund 720 PAYROLL CLEARING				
				<u>212.81</u>

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VILLAGE OF LAKE ZURICH

WARRANT REPORT - 3/15/2021

\$241,623.44

<i>GL Number</i>	<i>GL Desc</i>	<i>Vendor</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund Totals:				
	Fund 101 GENERAL			92,546.27
	Fund 202 MOTOR FUEL TAX			37,854.25
	Fund 207 SPECIAL EVENTS FUND			216.99
	Fund 227 DISPATCH CENTER			459.74
	Fund 401 VILLAGE CAPITAL PROJECTS			2,000.00
	Fund 405 NHR CAPITAL PROJECTS			3,466.00
	Fund 501 WATER & SEWER			94,376.11
	Fund 615 EQUIPMENT REPLACEMENT			2,046.27
	Fund 710 PERFORMANCE ESCROW			8,445.00
	Fund 720 PAYROLL CLEARING			<u>212.81</u>
	Total for All Funds			\$ 241,623.44



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

MEMORANDUM

Date: March 15, 2021

To: Ray Keller, Village Manager

From: Sarosh Saher, Community Development Director

CC: Tim Verbeke, Planner
Mary Meyer, Building Services Supervisor

Re: Zoning Application for a Special Use Permit – 410 Telser Road
Sungor Transportation

Issue: Mr. Igor Burduja, Sungor Transportation, (the “Applicant”), has filed a zoning application for the property at 410 Telser Road (the “Subject Property”). Specifically, the applicant is seeking:

- Special Use Permit to establish a yard and maintenance facility (S) associated with a Trucking and Courier services company (SIC 421)

Village Strategic Plan: This agenda item is consistent with the following objectives under Goal #2 Development:

- Expand the Village’s role as a major regional economic hub in Lake County.

Analysis: The Subject Property is located within the Village’s I-Industrial Zoning District. The Applicant, Sungor Transportation, proposes to establish a trucking company, office and maintenance area in the existing industrial building, along with a truck parking yard on the vacant parcels to north. Yard and maintenance facilities require a special use permit in the Lake Zurich I-Industrial zoning district.

Transportation Services provided by Sungor Transportation include Vans, Flatbed, Reefer (refrigerated trailers), Dry Bulk, Hazmat, Car Transport, Tankers, and Coal/Coke. Sungor Transportation Inc. is a Hazmat certified freight shipping Trucking Company. The Applicant has stated that no loads (freight) will be stored on the subject property. Sungor Transportation will operate a fleet of 35 semi-tractor-trailer trucks at this location with eight employees working in the office full time.

Special Use Permit – 410 Telser Road – Sungor Transportation
March 15, 2021

The existing approximately 13,800 square-foot building on the property will be retrofitted with a maintenance facility and supporting offices. The remaining two vacant parcels to the north will be paved for use as a parking lot and operate as a truck parking and staging area. The truck parking area will consist of 31 truck parking spaces 12 feet x 75 feet with a 60-foot wide drive aisle. The parking lot is set back from the street for a distance of 50 feet to provide an area for a landscape berm and screening.

The Planning and Zoning Commission (PZC) held a public hearing on February 17, 2021 to consider the application and voted 7-0 in favor of recommending approval of the Special Use Permit. No additional conditions were added by the PZC other than those initially recommended by staff. The video stream from the PZC meeting can be accessed via the link:

<https://play.champds.com/lakezurichil/event/17>

A detailed evaluation and summary of the project can be found in the Staff Report that was provided to the Planning and Zoning Commission, which is made a part of the attached Ordinance.

Recommendation: At their meeting on February 17, 2021, the Planning and Zoning Commission recommended approval of the Special Use Permit incorporating the conditions for approval provided by staff in its report.

Staff therefore recommends approval of the attached ordinance, with its specific attachments based on the following conditions for approval that are contained within said ordinance:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:
 - a. Zoning Application and Cover Letter prepared by Mr. Igor Burduja, of Sungor Transportation, dated December 28, 2020, and further revised on February 1, 2021
 - b. Exhibit A: Legal Description of the Subject Property
 - c. Development exhibits prepared by MEI (Morris Engineering, Inc.) as follows:
 - i. Plat of Survey dated December 21, 2020
 - ii. Revised Engineering Plans dated January 26, 2021 and last revised and certified on March 8, 2021, including the Geometric Site Plan (Sheet 3 of 7), depicting the proposed truck parking yard consisting of 31 truck parking spaces each measuring 12 feet wide x 75 feet deep separated by a 60-foot wide drive aisle and set back from the street at a distance of 50 feet to provide an area for a landscape berm and screening
 - iii. Fire Truck and WB-65 Turning Exhibits on Sheets 1 and 2, prepared by MEI, last revised on March 8, 2021
 - iv. Engineer's Estimate of Probable Cost dated March 9, 2021
 - v. Stormwater Report dated March 8, 2021

Special Use Permit – 410 Telser Road – Sungor Transportation
March 15, 2021

- d. Exterior Alterations (view from Northwest), prepared by N. Batistich Architects, dated January 28, 2021, depicting the modification to increase the size of the 2 overhead doors on the north elevation of the building for truck repairs.
2. All truck maintenance activities shall be conducted within the enclosed building on the Subject property and no customer loads (freight) shall be stored anywhere on the premises. There shall be no loading or unloading of cargo, gas, equipment, merchandise or materials into or from trucks/trailers on the Subject Property and use of the loading docks for such purposes is prohibited. No hazardous substances, gases or materials of any kind can be brought upon or stored on the Subject Property.
3. The final landscape design plan depicting the required landscape screening of the truck parking yard and maintenance areas from the street and neighboring properties shall be submitted for approval by Village Staff prior to construction of the various new improvements on the Subject Property. Such screening shall consist of a solid fence in compliance with Section 8-11-1 of the Lake Zurich Municipal Code, and screening plant material as approved by Village Staff.
4. The final lighting and photometric design plan depicting, in particular, exterior lighting within the truck parking yard shall be submitted for approval by Village Staff prior to construction of the various new improvements on the Subject Property.
5. The Applicant shall submit any proposals for onsite signage or branding to the Village prior to building permit approval. The final proposed signage plan shall be approved by Village Staff.
6. The Special Use ownership constituting this yard and maintenance facility (S) associated with a Trucking and Courier Services company (SIC 421) is Sungor Transportation operated by Mr. Igor Burduja; and shall be located on the Premises at 410 Telser Road. Such Special Use shall be allowed to continue under successive ownership, so long as the general design and operation is in substantial conformance with the approvals granted by this ordinance. Such Special Use shall expire if this trucking and courier service use with yard and maintenance facility ceases operating at the Subject Property for a period of more than 365 days.
7. The Special Use approval is granted for the 4 lots together comprising the Subject Property here, legally described in Exhibit A, and the 4 lots shall be considered a single zoning lot as provided at Section 9-24-2 of Chapter 24 of Title 9 governing zoning in the Lake Zurich Municipal Code.
8. The development approved as part of the Special Use Permit shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich. Current and continuing compliance with the terms and conditions of this Ordinance and Special Use Permit is required.

• Page 3

Special Use Permit – 410 Telser Road – Sungor Transportation
March 15, 2021

- Approval Ordinance including the following exhibits
 - Exhibit A – Legal description of the subject property
 - Exhibit B – February 17, 2021 staff report and planning and zoning commission recommendation/conditions

● Page 4

ORDINANCE NO. 2021-03-_____

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT
Sungor Transportation – 410 Telser Road**

WHEREAS, Mr. Igor Burduja of Sungor Transportation is the applicant (the "Applicant") for a special use permit for that property at 410 Telser Road ("Subject Property"), legally described in Exhibit A hereto; and

WHEREAS, the Applicant has filed zoning application PZC 2021-02, dated December 28, 2020 (the "Application") seeking the approval of the following:

- Special Use Permit to establish a yard and maintenance facility (S) associated with a Trucking and Courier Services company (SIC 421)

WHEREAS, the Applicant proposes the use of the Subject Property for office, maintenance and service of its trucks/trailers; and

WHEREAS, the current zoning of the Subject Property is the Village's I Industrial Zoning District; and

WHEREAS, Applicant proposes to retrofit the 13,800 square-foot building on the Subject Property to accommodate a truck maintenance facility and supporting offices, and pave the two vacant parcels to the north for use as a truck parking lot and staging area; and

WHEREAS, the proposed truck parking area will consist of 31 truck parking spaces each measuring 12 feet wide x 75 feet deep separated by a 60-foot wide drive aisle and will be set back from the street at a distance of 50 feet to provide an area for a landscape berm and screening (the "Truck Parking Area"); and

WHEREAS, in compliance with the law, and the requirements of the Village of Lake Zurich Zoning Code, notice was published on January 5, 2021, in The Daily Herald, and the Village of Lake Zurich posted a public hearing sign on the Subject Property on December 31, 2020, both the newspaper and sign notices informing the public of a public hearing to be held before the Lake Zurich Planning and Zoning Commission (the "PZC") on January 20, 2021, to consider the Application for this requested zoning authority and approval; and

WHEREAS, the public hearing was opened by the PZC on January 20, 2021, but continued to the February 17, 2021 meeting of the PZC at the request of the Applicant; and

WHEREAS, the PZC received and considered the STAFF REPORT dated February 17, 2021, which was provided to the PZC for the meeting, addressing the request for approval of said Special Use Permit; and considered all information presented by the Applicant, and the applicable factors required under of the Zoning Code; and, after the conclusion of the public hearing, the PZC recommended that the Board of Trustees of the Village of Lake Zurich grant the zoning approval requested in this Application, subject to those conditions of approval recommended by Village staff in said STAFF REPORT; and

WHEREAS, the Mayor and Board of Trustees of the Village of Lake Zurich met on March 15, 2021, and considered the findings and recommendations of the PZC, including the STAFF REPORT dated February 17, 2021, all consisting of 9 pages, said required zoning standards, findings and recommendations attached hereto as Exhibit B and having considered all of the facts and circumstances regarding the Application and these recommended approvals, the Mayor and Board of Trustees have determined that the applicable standards for this zoning approval has been met.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: ADOPTION AND INCORPORATION OF RECITALS. The foregoing recitals, findings, recommendations, exhibits and plans are incorporated herein as findings and requirements of the Mayor and Board of Trustees, and Exhibits referenced herein are made a part of and incorporated into this Ordinance and related approval, except as otherwise provided below.

SECTION 2: GRANT OF SPECIAL USE PERMIT. The Mayor and Board of Trustees, pursuant to the authority vested in them under the laws of the State of Illinois and Chapter 5 (Section 9-5-3) and Chapter 19 of Title 9 governing zoning in the Lake Zurich Municipal Code, hereby grant the following approval, as shown and provided in the STAFF REPORT dated February 17, 2021, and final findings and recommendations of the PZC, all consisting of 9 pages, attached hereto as Exhibit B:

Special Use Permit to establish a yard and maintenance facility (S) associated with a Trucking and Courier services company (SIC 421)

And subject to the following conditions for approval:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:

- a. Zoning Application and Cover Letter prepared by Mr. Igor Burduja, of Sungor Transportation, dated December 28, 2020, and further revised on February 1, 2021
- b. Exhibit A: Legal Description of the Subject Property
- c. Development exhibits prepared by MEI (Morris Engineering, Inc.) as follows:
 - i. Plat of Survey dated December 21, 2020
 - ii. Revised Engineering Plans dated January 26, 2021 and last revised and certified on March 8, 2021, including the Geometric Site Plan (Sheet 3 of 7), depicting the proposed truck parking yard consisting of 31 truck parking spaces each measuring 12 feet wide x 75 feet deep separated by a 60-foot wide drive aisle and set back from the street at a distance of 50 feet to provide an area for a landscape berm and screening
 - iii. Fire Truck and WB-65 Turning Exhibits on Sheets 1 and 2, prepared by MEI, last revised on March 8, 2021
 - iv. Engineer's Estimate of Probable Cost dated March 9, 2021
 - v. Stormwater Report dated March 8, 2021
- d. Exterior Alterations (view from Northwest), prepared by N. Batistich Architects, dated January 28, 2021, depicting the modification to increase the size of the 2 overhead doors on the north elevation of the building for truck repairs.

2. All truck maintenance activities shall be conducted within the enclosed building on the Subject property and no customer loads (freight) shall be stored anywhere on the premises. There shall be no loading or unloading of cargo, gas, equipment, merchandise or materials into or from trucks/trailers on the Subject Property and use of the loading docks for such purposes is prohibited. No hazardous substances, gases or materials of any kind can be brought upon or stored on the Subject Property.
3. The final landscape design plan depicting the required landscape screening of the truck parking yard and maintenance areas from the street and neighboring properties shall be submitted for approval by Village Staff prior to construction of the various new improvements on the Subject Property. Such screening shall consist of a solid fence in compliance with Section 8-11-1 of the Lake Zurich Municipal Code, and screening plant material as approved by Village Staff.
4. The final lighting and photometric design plan depicting, in particular, exterior lighting within the truck parking yard shall be submitted for approval by Village Staff prior to construction of the various new improvements on the Subject Property.
5. The Applicant shall submit any proposals for onsite signage or branding to the Village prior to building permit approval. The final proposed signage plan shall be approved by Village Staff.

6. The Special Use ownership constituting this yard and maintenance facility (S) associated with a Trucking and Courier Services company (SIC 421) is Sungor Transportation operated by Mr. Igor Burduja; and shall be located on the Premises at 410 Telser Road. Such Special Use shall be allowed to continue under successive ownership, so long as the general design and operation is in substantial conformance with the approvals granted by this ordinance. Such Special Use shall expire if this trucking and courier service use with yard and maintenance facility ceases operating at the Subject Property for a period of more than 365 days.
7. The Special Use approval is granted for the 4 lots together comprising the Subject Property here, legally described in Exhibit A, and the 4 lots shall be considered a single zoning lot as provided at Section 9-24-2 of Chapter 24 of Title 9 governing zoning in the Lake Zurich Municipal Code.
8. The development approved as part of the Special Use Permit shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich. Current and continuing compliance with the terms and conditions of this Ordinance and Special Use Permit is required.

SECTION 3: FINDINGS IN SUPPORT OF APPROVAL OF GRANT OF SPECIAL USE PERMITS. The findings, conditions and recommendations as set forth in the STAFF REPORT dated February 17, 2021, and the PZC recommendations, all consisting of 9 pages, along with the filings provided to the PZC, Chapter 6 (Section 9-6-3) and Chapter 19 of Title 9 governing zoning of the Lake Zurich Municipal Code, are hereby accepted as the Board's own, are incorporated herein by this reference and shall be made a part of the official record for the Application.

SECTION 4: SEVERABILITY. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 5: CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

PASSED THIS _____ day of March, 2021.

Ayes:

Nays:

Absent:

Abstain:

APPROVED this _____ day of March, 2021.

Mayor Tom Poynton

ATTEST:

Village Clerk
Kathleen Johnson

EXHIBIT A

Legal description of Subject Property

LOTS 13, 14, 15 AND 16 IN LAKE ZURICH INDUSTRIAL CENTER UNIT II BEING A SUBDIVISION OF PART OF SECTION 16, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 24, 1983 AS DOCUMENT NUMBER 2246623, IN LAKE COUNTY, ILLINOIS.

EXHIBIT B

February 17, 2021 staff report and
Planning and Zoning Commission recommendation and conditions



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT
Building and Zoning Division

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

APPLICATION PZC 2021-02
PZC Hearing Date: February 17, 2021

AGENDA ITEM 4.A

STAFF REPORT

To: Chairperson Stratman and Members of the Planning & Zoning Commission

From: Sarosh Saher, Community Development Director

CC: Tim Verbeke, Planner
Mary Meyer, Building Services Supervisor

Date: February 17, 2021

Re: PZC 2021-02 Zoning Application for 410 Telser Road – Sungor Transportation Special Use Permit for trucking company, yard, and maintenance facility

SUBJECT

Igor Burduja, Sungor Transportation, (the “Applicant”) requests a Special Use Permit to operate a trucking company, yard, and maintenance facility for semi-tractor-trailer trucks at the property commonly known as 410 Telser Road and legally described in Exhibit A attached hereto (the “Subject Property”).

GENERAL INFORMATION

Requested Action:	<u>Special Use Permit</u>
Current Zoning:	<u>I Industrial District</u>
Current Use:	<u>Vacant Building</u>
Proposed Use	<u>Office, Truck Yard and Maintenance Facility</u>
Property Location:	<u>410 Telser Road</u>
Applicant:	<u>Igor Burduja, Sungor Transportation</u>
Owner:	<u>Barbara Koldon</u>
Staff Coordinator:	<u>Tim Verbeke, Planner</u>

Staff Report
APPLICATION PZC 2021-02

Community Development Department
PZC Hearing Date: February 17, 2021

LIST OF EXHIBITS

- A. Legal Description
- B. Public Hearing Sign
- C. Site Photos
- D. Aerial Map
- E. Zoning Map
- F. Parcel Map
- G. Development Application and Attachments
- H. Development Review Comments

BACKGROUND

Igor Burduja, Sungor Transportation (the “Applicant”), with the consent of the owner, Ms. Barbara Koldon, is proposing to relocate his licensed and bonded freight shipping/trucking company, known as Sungor Transportation, from Palatine to Lake Zurich. The land use is proposed to be established at 410 Telser Road, and legally described in Exhibit A attached hereto (the “Subject Property”).

The Applicant desires to establish a trucking company and office and maintenance area in the existing industrial building, along with a yard on the vacant parcels to north. Yard and maintenance facilities require a special use permit in the Lake Zurich I-Industrial zoning district.

The primary activity of the land use as classified by the Standard Industrial Classification (SIC) System is “over-the-road” trucking services, (SIC #4212 and #4213), either as common carriers or under special or individual contracts or agreements, for freight generally weighing more than 100 pounds. The SIC code also allows for terminals operated by such motor freight transportation companies for their own use classified in the same Industry Group 421, and also provides for separate maintenance and service facilities operated by motor freight transportation companies (classified as auxiliary). All such activities are allowed as “permitted uses” in the I Industrial District.

However, the Lake Zurich zoning code classifies “yards and maintenance facilities” as special uses, requiring further review and scrutiny through the public hearing process with Village Board approval.

The Applicant has therefore filed an application with the Village of Lake Zurich received on December 28, 2020 (the “Application”) additionally seeking:

- Special Use Permit to establish a yard and maintenance facility (S)

The Subject Property is located within the Village’s I Industrial Zoning District. The existing approximately 13,800 square-foot building on the property will be retrofitted with a maintenance facility and supporting offices. The only alterations to the building will include increasing the size of the two overhead doors on the North Elevation to allow for truck repairs. A floor drain system along with a triple basin will be installed within the building to comply with State of

Staff Report
APPLICATION PZC 2021-02

Community Development Department
PZC Hearing Date: February 17, 2021

Illinois Plumbing Code. The remaining two vacant parcels to the north are proposed to be paved for use as a parking lot and operate as a truck parking and staging area. The truck parking area will consist of 31 truck parking spaces 12 feet x75 feet with a 60-foot wide drive aisle. The parking lot is set back from the street for a distance of 50 feet to provide an area for a landscape berm and screening.

Transportation Services provided by Sungor Transportation include: Vans, Flatbed, Reefer, Dry Bulk, Hazmat, Car Transport, Tankers, Coal/Coke. Sungor Transportation Inc. is a Hazmat certified freight shipping Trucking Company. The Applicant has stated that no loads (freight) will be stored on the subject property. Sungor Transportation will operate a fleet of 35 semi-tractor-trailer trucks at this location with eight employees working in the office full time.

Pursuant to public notice published on January 5, 2021, in the Daily Herald, a public hearing has been scheduled with the Lake Zurich Planning & Zoning Commission for February 17, 2021, to consider the Application. On December 31, 2020 the Village posted a public hearing sign on the Subject Property (Exhibit B).

The public hearing was opened by the PZC on January 20, 2021, but continued at the request of the applicant.

Staff offers the following additional information:

- A. **Courtesy Review.** Due to the low impact of this project, courtesy review was not recommended.
- B. **Zoning History.** The property is located within the Lake Zurich Industrial Center Unit II Subdivision, Lot 13-16, which was recorded on October 24, 1983 in Lake County and is zoned within the I-Industrial District. The existing warehouse building was constructed in 1985, and used by Koldon Moving and Storage, a moving company up until 2020.
- Sungor Transportation has been operating at 300 South Hicks Road in Palatine since 2015. The business is expanding and looking to relocate to a larger property to allow for maintenance and truck parking on the same site.
- C. **Surrounding Land Use and Zoning.** The subject property is located on Telser Road at the heart of the Industrial Park. The land to the north, south, east, and west of the Subject Property is zoned I-Industrial and improved with a variety of Industrial uses.
- D. **Trend of Development.** The subject property is located within the thriving Lake Zurich Corporate and Industrial Park in the northeast quadrant of the Village. The accessibility to major state highways, a strong industrial park community, room for potential growth and development, all position the Subject Property in a desirable location for many industrial-oriented businesses.
- E. **Zoning District.** The I-Industrial district is intended to provide for a range of nuisance free manufacturing, warehousing, transportation, wholesaling, and industrial uses that are

Staff Report
APPLICATION PZC 2021-02

Community Development Department
PZC Hearing Date: February 17, 2021

compatible with the suburban residential character of the village. The industrial district is also meant to accommodate certain professional offices and similar uses that may provide services to the industrial users and are compatible with the industrial character of the district. It is the goal of these regulations to provide and preserve an area within the village for industrial uses that create employment and economic benefits for the village and the industrial district.

GENERAL FINDINGS

Staff of the Village's Development Review Team (DRT) has evaluated the development against the various standards and provisions of the Lake Zurich Municipal Code and offers findings on specific sections of the Code.

9-19-3: STANDARDS FOR SPECIAL USE PERMITS.

Staff has reviewed the plan and found that the development proposal will continue to remain in substantial conformance with the standards for Special Use Permits as outlined below.

A. General Standards: No special use permit shall be recommended or granted unless the applicant shall establish substantial conformance with the following:

1. **Zoning Code and Plan Purposes:** The proposed use and development will be in harmony with the general and specific purposes for which this zoning code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of the official comprehensive plan.

Staff Response: Standard met. The development will continue to remain in substantial conformance with the purpose and intent of the I-Industrial District, and the land use designation of the adopted Comprehensive Plan.

2. **No Undue Adverse Impact.** The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.

Staff Response: Standard met. The business is consistent with industrial-oriented development in the Industrial District. All maintenance activities will take place within the enclosed building on the property. The business has demonstrated that it does not have any substantial or undue adverse effect upon any adjacent properties and does not adversely impact the public health, safety, and general welfare of the Village.

3. **No Interference with Surrounding Development.** The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations.

Staff Report
APPLICATION PZC 2021-02

Community Development Department
PZC Hearing Date: February 17, 2021

Staff Response: Standard met. The entirety of the business and its activities will be operated on the subject property.

Standard somewhat met. Even though the requirement of landscaped yards along the perimeter of parking lots does not apply to parking lots located in required interior side or rear yards in the I industrial district, landscaping is required for yards as proposed in this Application. The Applicant has failed to provide adequate screening and buffering between the proposed parking lot/yard and the street/neighbors properties. Staff continues to work with the Applicant to complete the landscape requirements.

4. **Adequate Public Facilities.** The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.

Staff Response: Standard met. The proposed development is currently served by and will continue to be served adequately by essential public facilities and services such as streets, utilities, drainage and other municipal services. No change in impact these are anticipated at this time.

5. **No Traffic Congestion.** The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through the surrounding streets.

Staff Response: Standard met. Telser Road has adequate capacity to accommodate the traffic generated by semi-tractor-trailer trucks that will be attributed to Sungor Transportation.

Staff Response: Standard somewhat met. The applicant did not provide any details showing the maneuvering and truck movements within the property, as no backing onto Telser Road is allowed. The applicant has yet to provide striping details for truck parking and automobile parking. Staff will review the handicapped spaces location/details upon final engineering submittal if approved.

6. **No Destruction of Significant Features.** The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.

Staff Response: Standard met. The proposed use will not result in the destruction or removal of any natural features. Any removal of trees will require a tree removal permit which provides for compensation through new replacement trees or a fee in lieu of. The proposal indicated that the existing wetland pond will be preserved and enhanced. The Applicant is proposing to

Staff Report
APPLICATION PZC 2021-02

Community Development Department
PZC Hearing Date: February 17, 2021

construct an additional detention facility at the rear of the property to compensate for the additional paved areas of the truck parking lot.

7. **Compliance with Standards.** The proposed use and development complies with all additional standards imposed on it by the particular provision of this Code authorizing such use.

Staff Response: Standard met. There are no additional standards imposed on the land use by the zoning code.

8. **Positive Effect.** The proposed special use creating a positive effect for the zoning district, its purpose, and adjacent properties shall be placed before the benefits of the petitioner.

Staff Response: Standard met. The proposed development will continue to contribute to the established character of the Industrial Park.

B. **Special Standards for Specified Special Uses.** When the district regulations authorizing any special use in a particular district impose special standards to be met by such use in such district, a permit for such use in such district shall not be recommended or granted unless the applicant shall establish compliance with such special standards.

Staff Response: Standard met. The applicant has agreed to and staff will ensure that the Applicant continues to comply with the conditions imposed on trucking company, yard, and maintenance facility.

C. **Considerations.** In determining whether the applicant's evidence establishes that the foregoing standards have been met, the Plan Commission and the Board of Trustees shall consider:

1. **Benefit.** Whether and to what extent the proposed use and development at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.

Staff Response: Standard met. The business will continue to provide a convenient location for this service within the community.

2. **Alternative Locations.** Whether the purposes of the zoning code can be met by the location of the proposed use and development in some other area or zoning district that may be more appropriate than the proposed site.

Staff Response: Standard met. There is no evidence that the proposed location is inappropriate for the proposed land use, so an alternative location would not be any more appropriate than the proposed location. A trucking company,

Staff Report
APPLICATION PZC 2021-02

Community Development Department
PZC Hearing Date: February 17, 2021

with a yard, and maintenance facility requires a Special Use Permit and is only provided for within the Industrial District.

3. **Mitigation of Adverse Impacts.** Whether all steps possible have been taken to minimize any substantial or undue adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.

Staff Response: Standard met: The warehouse building has been developed and constructed to prevent any undue adverse effect on itself or on surrounding property in relation to its location, design and operation.

Standard somewhat met. The proposed truck parking yard will need to provide adequate screening and buffering between the street/neighbors uses.

Staff Report
APPLICATION PZC 2021-02

Community Development Department
PZC Hearing Date: February 17, 2021

RECOMMENDATION

The recommendation of the Planning and Zoning Commission should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-19-3: Standards for Special Use Permits

Based on the review of staff, the standards for approval continue to be met and therefore staff recommends that the Planning and Zoning Commission make these standards a part of the official record of the Application.

Staff of the Community Development Department therefore recommends the approval of Application PZC 2021-02, subject to the following conditions:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:
 - a. Zoning Application and Cover Letter dated December 28, 2020, prepared by Mr. Igor Burduja, of Sungor Transportation
 - b. Exhibit A: Legal Description
 - c. Floor Plan prepared by Sungor Transportation, dated December 28, 2020.
 - d. Engineering Plans dated January 21, 2021, prepared by MEI
 - e. Exterior Design dated January 21, 2021, prepared by MEI
 - f. Engineer's Estimate of Probable Cost dated January 21, 2021, prepared by MEI
 - g. Stormwater Report dated January 21, 2021, prepared by MEI
 - h. Revised Engineering Plans February 3, 2021, prepared by MEI
2. The final landscape design plan depicting the required landscape screening of the yard and maintenance areas from the street and neighboring properties shall be submitted for approval by village staff prior to construction of the various new improvements on the subject property. Such screening shall consist of a solid fence in compliance with Section 8-11-1 of the Lake Zurich Municipal Code, and screening plant material as approved by village staff.
3. The final lighting and photometric design plan depicting, in particular, exterior lighting within the truck parking yard shall be submitted for approval by village staff prior to construction of the various new improvements on the subject property.
4. The Applicant shall submit any proposals for onsite signage or branding to the village prior to final plan approval. The final proposed signage plan shall be approved by village staff.
5. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.

Respectfully Submitted,

Tim Verbeke
 Planner

Staff Report
APPLICATION PZC 2021-02

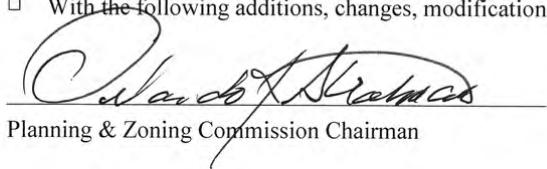
Community Development Department
PZC Hearing Date: February 17, 2021

LAKE ZURICH PLANNING & ZONING COMMISSION
FINAL FINDINGS & RECOMMENDATIONS

FOR 410 TELSER ROAD
February 17, 2021

The Planning & Zoning Commission recommends approval of Application PZC 2021-02, and the Planning & Zoning Commission adopts the findings as contained within the Staff Report dated **February 17, 2021** for this Application and subject to any changes or approval conditions as listed below:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:
 - a. Zoning Application and Cover Letter dated December 28, 2020, prepared by Mr. Igor Burduja, of Sungor Transportation
 - b. Exhibit A: Legal Description
 - c. Floor Plan prepared by Sungor Transportation, dated December 28, 2020.
 - d. Engineering Plans dated January 21, 2021, prepared by MEI
 - e. Exterior Design dated January 21, 2021, prepared by MEI
 - f. Engineer's Estimate of Probable Cost dated January 21, 2021, prepared by MEI
 - g. Stormwater Report dated January 21, 2021, prepared by MEI
 - h. Revised Engineering Plans February 3, 2021, prepared by MEI
2. The final landscape design plan depicting the required landscape screening of the yard and maintenance areas from the street and neighboring properties shall be submitted for approval by village staff prior to construction of the various new improvements on the subject property. Such screening shall consist of a solid fence in compliance with Section 8-11-1 of the Lake Zurich Municipal Code, and screening plant material as approved by village staff.
3. The final lighting and photometric design plan of the entire property depicting, in particular, exterior lighting within the truck parking yard, shall be submitted for approval by village staff prior to construction of the various new improvements on the subject property.
4. The Applicant shall submit any proposals for onsite signage or branding to the village prior to final plan approval. The final proposed signage plan shall be approved by village staff.
5. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.
 - Without any further additions, changes, modifications and/or approval conditions.
 - With the following additions, changes, modifications and/or approval conditions:


Planning & Zoning Commission Chairman

Staff Report
APPLICATION PZC 2021-02

Community Development Department
PZC Hearing Date: February 17, 2021

EXHIBIT A
LEGAL DESCRIPTION OF SUBJECT PROPERTY

LOTS 13, 14, 15 AND 16 IN LAKE ZURICH INDUSTRIAL CENTER UNIT II BEING A SUBDIVISION OF PART OF SECTION 16, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 24, 1983 AS DOCUMENT NUMBER 2246623, IN LAKE COUNTY, ILLINOIS.

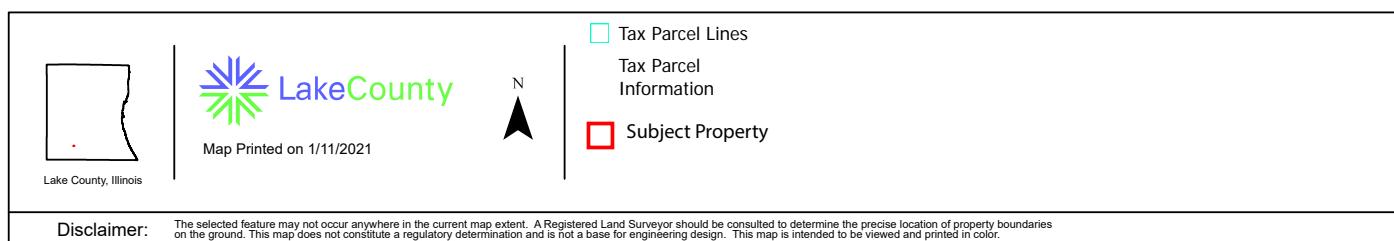
Staff Report
APPLICATION PZC 2021-02

Community Development Department
PZC Hearing Date: February 17, 2021

EXHIBIT B
PUBLIC HEARING SIGN PRESENT AT SUBJECT PROPERTY



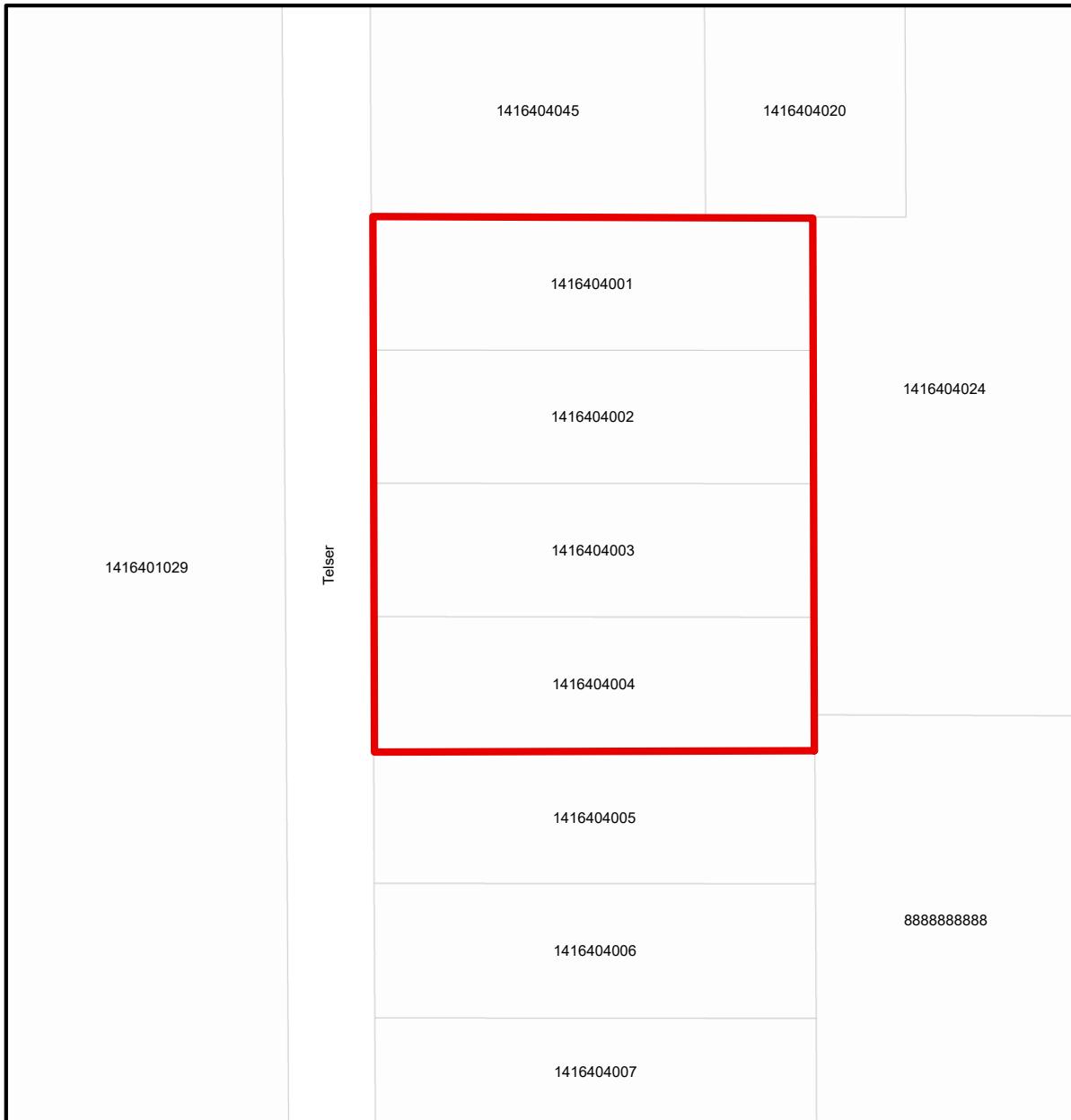
Sungor Transportation - 410 Telser





Sungor Transportation

410 Telser



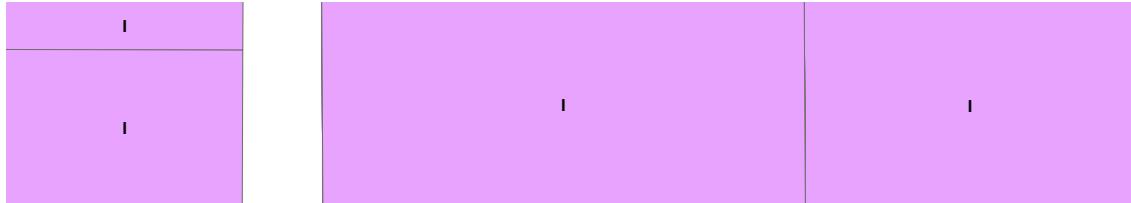
COMMUNITY SERVICES DEPARTMENT
Building and Zoning Division
505 Telser Road, Lake Zurich, Illinois 60047

(847) 540-1696
Fax: (847) 726-2182
LakeZurich.org



Sungor Transportation

410 Telser



Ensell

Capital



COMMUNITY SERVICES DEPARTMENT

Building and Zoning Division

505 Telser Road, Lake Zurich, Illinois 60047

(847) 540-1696
Fax: (847) 726-2182
LakeZurich.org



At the Heart of Community

FIRE DEPARTMENT
Fire Prevention Bureau

1075 N. Old McHenry Road
Lake Zurich, Illinois 60047
Fire.bureau@lakezurich.org
(847) 540-5073
LakeZurich.org

January 4, 2021

Tim Verbeke
Village of Lake Zurich
505 Telser Road
Lake Zurich, IL 60047

**RE: PR21-003 – 410 TELSER ROAD
SUNGOR TRANSPORTATION – P&Z COMMENTS**

Tim:

Thank you for the submittal. After reviewing the submittal, I have the following comments:

1. Provide a layout of the interior showing the intended use.
2. Will the flammable liquid storage tanks be staying? If yes, then the proper state and local permits will be required.
3. Depending on the interior use, a sprinkler study may be required to confirm the protection is correct.
4. Provide drawings to the Village if any interior changes will be made.
5. Contact my office at 847-540-5073 to discuss the fire alarm radio contract.
6. Provide new keys for the Knox key box as soon as locks are changed.

If there are any questions, please contact my office.

Sincerely,

Robert Kleinheinz
Fire Prevention Specialist
Lake Zurich Fire Department



PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
LakeZurich.org

At the Heart of Community

January 8, 2021

Tim Verbeke, Planner
Village of Lake Zurich
505 Telser Road
Lake Zurich, Illinois 60047

PRELIMINARY ENGINEERING REVIEW #1

DEVELOPMENT: 410 Telser Road
Lake Zurich, IL 60047

ITEMS RECEIVED:

- 1) Preliminary Concept Plan for 410 Telser Road in Lake Zurich Industrial Center Subdivision prepared by Morris Engineering, Inc., dated December 21, 2020.
- 2) Preliminary Plat of Survey prepared by Morris Engineering, Inc. dated December 21, 2020.
- 3) Description of Applicants Business and Operations

On behalf of the Village of Lake Zurich, Manhard Consulting has completed a preliminary review of the above referenced material for conformance with the Village ordinances and general accepted engineering practices. We reserve the right to generate additional comments on future submittals. The comments below are preliminary in nature. A detailed review will be provided with the final plan set. By copy of this letter we request that the Developer address all comments in a response letter and submit the appropriate revisions for further review.

Preliminary Engineering Plan

- 1) Developer will be required to provide verification and/or submit documentation of approval or sign off letters from all agencies other than the Village of Lake Zurich that exercise jurisdiction over this development (i.e., USACOE, IEPA, etc.). Please submit a copy of all approvals received to-date and list any approvals pending in the response letter.
- 2) Provide an Engineer's Opinion of Probable Cost (EOPC) for the proposed site improvements.
- 3) It shall be the developer's responsibility to ensure compliance with the 2010 ADA Standards for Accessible Design and the 2018 Illinois Accessibility Code and subsequent amendments. Detailed grades must be provided with final engineering for all pedestrian crossings.
- 4) Provide an engineering plan set prepared by an Illinois licensed professional engineer that includes the appropriate grading, geometrics, utilities, and construction specifications.
- 5) Provide the impervious area calculation for all lots. It should be noted that a 20% minimum landscape area is required for I-1 Zoning.
- 6) Please provide a cross section for the proposed pavement.

Preliminary Stormwater Management

- 7) Lake County SMC has updated the Watershed Development Permit, you can find the most recent version at: <https://www.lakecountylil.gov/2363/Watershed-Development-Permit-Application>. A WDP is required as part of the proposed work.
- 8) Provide a stormwater submittal satisfying the Watershed Development Ordinance requirements for a major development.
- 9) A wetland delineation and report is required. Lake County Stormwater Management Commission (SMC) is the wetland permitting authority in the Village of Lake Zurich. Please contact Juli Crane at SMC for additional information.

If you should have any questions, please do not hesitate to contact me.

Yours truly,
MANHARD CONSULTING



Peter Stoehr, P.E.
Village Engineer

cc: Sarosh Saher, Community Development Director
Betty Harrison, EQC Supervisor
Nadine Gerling, Permit Coordinator
Mary Meyer, Building Services Supervisor



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT
Building and Zoning Division

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

To: Tim Verbeke, Planner
From: Betty Harrison, EQC Supervisor
Date: January 6, 2021
Re: 410 Telser Road – Special Use

- Public Works has no issue with the special use request.



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT
Building and Zoning Division

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

ZONING REVIEW

PROJECT: Sungor Transportation
LOCATION: 410 Telser Rd
REVIEWED BY: Zoning Department
DATE: January 8, 2021

Outstanding Questions:

- 1) Are there any details provided on proposed interior use of building? Staffs concern is that after the public hearing process, the applicant will come back for occupancy and/or build out permit. This information needs to be submitted at time of Special Use Permit.
 - a. Without knowing the existing/proposed uses, staff is not sure what upgrades may be needed, such as: drains interior and exterior, sprinkler system, washrooms, etc.
- 2) It appears as though truck parking is in front yard - new parking lot area. This likely will need relief by variation. Staff is not sure how likely that would be approved as it would have substantial visual impact, especially to the adjacent neighbor and likely at intersection. Without knowing all of the engineering planned, could the applicant relocate the pond to that area, and place the truck parking at the rear of the building?
- 3) Site plan and landscaping plans are required. Will all existing trees be removed? Didn't see any landscaping details of removal and/or new plantings. Will the parking lot be screened?
- 4) Is the applicant providing parking data of proposed employees on site, employee vehicle parking, and number of trucks?
- 5) Existing tank – Assuming the applicant intends on maintaining the existing above ground tank? It's not shown on plan.
- 6) Maneuvering –The applicant did not provide any details showing the maneuvering, as no backing onto Telser Rd is allowed?
- 7) Assuming no outdoor storage is proposed?



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT
Building and Zoning Division

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

- 8) Truck materials – Will any of the loads be stored in the truck at this location? Hazardous materials? Food items?
- 9) Fencing – Is the applicant planning any fencing? Did not provide any fence details?
- 10) Lighting – Is there any new parking lot lighting proposed?
- 11) Exterior modifications – Is there any exterior building modifications proposed?
- 12) Residency – Is there any residency (sleeping area/s) proposed?



Igor Burduja, CEO
Sungor Transportation Inc
300 Hicks Rd
Palatine, Illinois 60067
Direct: 970-208-5102
Email: sungortrans2@gmail.com

VIA EMAIL and IN PERSON DELIVERY

Mr. Orlando Stratman
Chairperson of the Planning & Zoning Commission
Village of Lake Zurich
70 East Main Street
Lake Zurich, Illinois 60047

RE: Application for Special Use Permit for 410 Telser Rd, Lake Zurich, IL 60047 (the "Property")

The undersigned Sungor Transportation, Inc, an Illinois corporation ("Sungor"). Sungor has entered into a contract to purchase the Property and is hereby requesting a special use permit.

- Applicant: Sungor Transportation Inc
- Subject Property: 410 Telser Rd, Lake Zurich, IL 60047
- The property consists of 4 parcels: 1416404001; 1416404002; 1416404003; 1416404004
- Current use of property: vacant.
- Previously used as a Moving and Storage Company with Truck Parking
- Intended use of property: Office, light truck maintenance and limited parking.
- Approval sought: special use permit for Transportation and public utilities: Local and interurban transit companies, yards, and maintenance facilities.

Please find enclosed the following:

- Plat of Survey (5 copies)
- Legal Description of 410 Telser Rd, Lake Zurich, IL 60047 (5 copies)
- Proof of Ownership, title commitment of 410 Telser Rd, Lake Zurich, IL 60047 (5 copies)
- Concept plan for 410 Telser Rd, Lake Zurich, IL 60047 (5 copies)
- Narrative for the applicant and the proposed concept plan (5 copies)
- Signed and notarized application for Special Use Permit (5 copies).
- A check for the Village of Lake Zurich

Respectfully,

A handwritten signature in black ink, appearing to read "Igor Burduja".

Igor Burduja, CEO Sungor Transportation, Inc



(Please Type or Print)

ZONING APPLICATION

Community Development Department

505 Telser Rd.

Lake Zurich, IL 60047

Phone: (847) 540-1696

Fax: (847) 540-1769

1. Address of Subject Property: 410 Telser Rd., Lake Zurich, IL

2. Please attach complete legal description

3. Property Identification number(s): 1416404001; 1416404002; 1416404003; 14164040044. Owner of record is: BARBARA KOLDONY Phone: 847-929-3302
 E-Mail: BARBIEQ22@AOL.COM Address: 25254 SOMERSET CT. LAKE ZURICH, IL 600475. Applicant is (if different from owner): Sungor Transportation Inc Phone: 970-208-5102
 E-Mail: Sungortrans2@gmail.com Address: 300 S. Hicks Rd., Palatine, IL 600676. Applicant's interest in the property (owner, agent, realtor, etc.): Buyer of 410 Telser Rd., Lake Zurich, IL7. All existing uses and improvements on the property are: Vacant 13,000SF Industrial Warehouse
 previously used as a Moving and Storage Company with Truck Parking, 3 Drive in Doors and 3 Docks, 1,792 SF of Office.8. The proposed uses on the property are: Local and interurban transit companies, yards, and maintenance facilities

9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions:

10. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property:

11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property.

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.
 THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT,
 THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.

(Name of applicant)

(Signature of applicant)

Subscribed and sworn to before me this _____ day of _____, 2020.

(Notary Public)

My Commission Expires _____

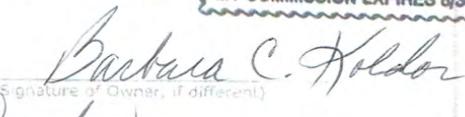
(Name of Owner, if different)

(Signature of Owner, if different)

Subscribed and sworn to before me this _____ day of _____, 2020.

(Notary Public)

My Commission Expires _____

 (Please Type or Print)	ZONING APPLICATION Community Development Department 515 Tellez Rd. Lake Zurich, IL 60047 Phone: (847) 540-1690 Fax: (847) 540-1789
1. Address of Subject Property: 410 Tellez Rd., Lake Zurich, IL	
2. Please attach complete legal description.	
3. Property identification numbers: 1415404001, 1415404002, 1416404003, 1416404004.	
4. Owner of record: BARBARA C. KOLDON 847-989-3302 E-Mail: BARBIEQ22@AOL.COM 25654 SOMERSET CT LAKE ZURICH, IL 60047	
5. Applicant is different from owner: Sungor Transportation Inc. phone 970-268-5102 E-Mail: sungortrans2@gmail.com Address: 300 S. Main Rd., Palatine, IL 60067	
6. Applicant's interest in the property (owner, agent, realtor, etc.): Buyer of 410 Tellez Rd., Lake Zurich, IL	
7. All existing uses and improvements on the property are: Vacant 13,000SF Industrial Warehouse Previously used as a Moving and Storage Company with Truck Parking 4 Drive in Doors and 3 Dock. 1727 SF of Office	
8. The proposed uses for the property are: Local and International moving companies, storage and maintenance facilities	
9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the subject property and how of record and the date of expiration of said restrictions.	
10. Describe any intent or agreement of any nature relevant to the sale or disposal of the subject property.	
11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the subject property.	
THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT. THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.	
Sungor Transportation Inc. (Name of Applicant)	 (Signature of Applicant)
Subscribed and sworn to before me this 21 st day of December, 2020. Karolina Kiskyte (Notary Public)	
BARBARA C. KOLDON (Name of Owner, if different)	 (Signature of Owner, if different)
Subscribed and sworn to before me this 21 day of December Susan M Olson (Notary Public)	



(Please Type or Print)

ZONING APPLICATION

Community Development Department

505 Telser Rd.

Lake Zurich, IL 60047

Phone: (847) 540-1696

Fax: (847) 540-1769

1. Address of Subject Property: 410 Telser Rd., Lake Zurich, IL 60047
2. Please attach complete legal description
3. Property Identification number(s): 1416404001; 1416404002; 1416404003; 1416404004.
4. Owner of record is: Barbara C. Koldon Phone: 847-989-3302
E-Mail barbieq22@aol.com Address: 25654 Somerset Ct, Lake Zurich, IL 60047
5. Applicant is (if different from owner): Sungor Transportation Inc Phone: 970-208-5102
E-Mail sungortrans2@gmail.com Address: 300 S. Hicks Rd., Palatine, IL 60067
6. Applicant's interest in the property (owner, agent, realtor, etc.): Buyer of 410 Telser Rd., Lake Zurich, IL
7. All existing uses and improvements on the property are: Vacant 13,000SF Industrial Warehouse
previously used as a Moving and Storage Company with Truck Parking, 3 Drive in Doors and 3 Docks. 1,792 SF of Office.
8. The proposed uses on the property are: Local and interurban transit companies, yards, and maintenance facilities
9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions:
N/A
10. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property:
Purchase and Sale Agreement between Ms. Koldon and Sungor Transportation fully signed on 12/24/2020.
11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property.

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.
 THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT,
 THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.

(Name of applicant)

(Signature of applicant)

Subscribed and sworn to before me this _____ day of _____, 2020.

(Notary Public)

My Commission Expires _____

(Name of Owner, if different)

(Signature of Owner, if different)

Subscribed and sworn to before me this _____ day of _____, 2020.

(Notary Public)

My Commission Expires _____

Please indicate what form of zoning relief your application requires. For assistance, please contact Staff:

Zoning Code Map Amendment to change zoning of Subject Property from _____ to _____
 Zoning Code Text Amendment to amend the following section(s) of the Zoning Code _____

(See Section 18-103 of the Lake Zurich Zoning Code for specific standards. If a specific parcel is the subject of this amendment, then provide the additional information listed in Section 18-103C.)

Special Use Permit/Amendment for _____ Local and interurban transit companies, yards, and maintenance facilities
(See Section 19-103 of the Lake Zurich Zoning Code for specific standards.)

Planned Unit Development/Major Adjustment/Amendment

(Planned Unit Developments are a distinct category of special use and are intended to create a more desirable environment than through strict application of the zoning and subdivision regulations. See Section 22-105 of the Lake Zurich Zoning Code for specific standards. Please list all the 'modifications' requested in the cover letter.)

Variation for _____

(See Section 17-104 of the Lake Zurich Zoning Code for specific standards. Please indicate what your specific hardships are in the cover letter.)

Modification to the Land Development Code (includes retaining walls more than 2 feet in height)
(See Section 10-6-18 of the Land Development Code for specific standards.)

Preliminary Plat of Subdivision

Final Plat of Subdivision or Amendment to Plat of Subdivision

(See Sections 10-5-2 and 10-5-9 of the Land Development Code for specific standards.)

Site Plan Approval/Major Adjustment/Amendment
(See Section 20-103 of the Lake Zurich Zoning Code for specific standards.)

Exterior Appearance Approval or Amendment
(See Section 21-103 of the Lake Zurich Zoning Code for specific standards.)

APPLICATION TO ANNEX CERTAIN TERRITORY

All land annexed to the Village is classified automatically after such annexation in the R-1\2 Single Family Residential District. The owner must file an application for a Zoning Map amendment if he or she desires a different zoning classification for the Subject Property.

Petition to Annex Certain Territory (Please complete attached petition)
 Application to Annex Certain Territory

COMPREHENSIVE PLAN APPLICATION

Comprehensive Plan **Map** Amendment for _____

Comprehensive Plan **Text** Amendment for _____



Igor Burduja, CEO
Sungor Transportation Inc
300 Hicks Rd
Palatine, Illinois 60067
Direct: 970-208-5102
Email: sungortrans2@gmail.com

December 28, 2020

VIA EMAIL AND IN PERSON DELIVERY

Mr. Orlando Stratman
Chairperson of the Planning & Zoning Commission
Village of Lake Zurich
70 East Main Street
Lake Zurich, Illinois 60047

Tim.Verbeke@lakezurich.org

RE: Description of Applicant's Business and Operations

The undersigned Sungor Transportation, Inc, an Illinois corporation ("Sungor"). Sungor is an interstate transportation company that has been in business since 2012. Sungor is owned by three equal shareholders Igor Burduja, Iurie Barcari and Vitaliy Onypko. Sungor is currently located at 300 Hicks Rd., Palatine, IL and is looking to purchase 410 Telser Rd, Lake Zurich, IL (the "Property") for its business operations.

The Property consists of two developed and two undeveloped parcels. The developed part consists of asphalt paved lot and 13,000SF building with 1,792 SF of office space and a 11,208 SF warehouse with 3 drive-in doors and 3 loading docks. The Property is currently vacant and zoned I-1. Previously the Property was used by a moving and storage Company with limited Truck Parking.

Sungor is seeking a special use permit for the Property under the classification of local and interurban transit companies, yards, and maintenance facilities, as defined under Section 9-6-3(D)(1) of the Lake Zurich Municipal Code (the "Code"). Sungor intends to use the property for light truck and trailer maintenance with limited parking. All the equipment that Sungor owns (trucks and trailers) are new. If any heavy maintenance is required it is performed at the dealership and Sungor Transportation will continue to use the dealership for such service. The Property will be used to service only the fleet that belongs to Sungor Transportation and solely for light repairs.



Sungor Transportation expects limited traffic at the property, because the company operates nationwide and all trucks and trailers are constantly in transit for business purposes. Only during the holiday season will the equipment be parked at the Property for an extended period of time. However, Sungor has arranged parking in other states for many drivers that are not residents of Illinois.

In summary, Sungor believes its business meets the requisites defined under the Code necessary to operate its trucking business under a special use permit at the Property. Accordingly, Sungor requests the village review of the attached supporting documentation and approve Sungor's request.

Very Truly Yours,

A handwritten signature in black ink, appearing to read "Igor Buruja".

Igor Buruja

CEO Sungor Transportation, Inc

ALTA COMMITMENT FOR TITLE INSURANCE

Issued By:



CHICAGO TITLE INSURANCE COMPANY

Commitment Number:

20GNW847196SK

NOTICE

IMPORTANT - READ CAREFULLY: THIS COMMITMENT IS AN OFFER TO ISSUE ONE OR MORE TITLE INSURANCE POLICIES. ALL CLAIMS OR REMEDIES SOUGHT AGAINST THE COMPANY INVOLVING THE CONTENT OF THIS COMMITMENT OR THE POLICY MUST BE BASED SOLELY IN CONTRACT.

THIS COMMITMENT IS NOT AN ABSTRACT OF TITLE, REPORT OF THE CONDITION OF TITLE, LEGAL OPINION, OPINION OF TITLE, OR OTHER REPRESENTATION OF THE STATUS OF TITLE. THE PROCEDURES USED BY THE COMPANY TO DETERMINE INSURABILITY OF THE TITLE, INCLUDING ANY SEARCH AND EXAMINATION, ARE PROPRIETARY TO THE COMPANY, WERE PERFORMED SOLELY FOR THE BENEFIT OF THE COMPANY, AND CREATE NO EXTRACONTRACTUAL LIABILITY TO ANY PERSON, INCLUDING A PROPOSED INSURED.

THE COMPANY'S OBLIGATION UNDER THIS COMMITMENT IS TO ISSUE A POLICY TO A PROPOSED INSURED IDENTIFIED IN SCHEDULE A IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THIS COMMITMENT. THE COMPANY HAS NO LIABILITY OR OBLIGATION INVOLVING THE CONTENT OF THIS COMMITMENT TO ANY OTHER PERSON.

COMMITMENT TO ISSUE POLICY

Subject to the Notice; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and the Commitment Conditions, Chicago Title Insurance Company, a Florida corporation (the "Company"), commits to issue the Policy according to the terms and provisions of this Commitment. This Commitment is effective as of the Commitment Date shown in Schedule A for each Policy described in Schedule A, only when the Company has entered in Schedule A both the specified dollar amount as the Proposed Policy Amount and the name of the Proposed Insured.

If all of the Schedule B, Part I-Requirements have not been met within one hundred eighty (180) days after the Commitment Date, this Commitment terminates and the Company's liability and obligation end.

Chicago Title Insurance Company

By:

President

Attest:

Secretary

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ALTA Commitment for Title Insurance (08/01/2016)

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CHICAGO TITLE INSURANCE COMPANY**COMMITMENT NO. 20GNW847196SK****Transaction Identification Data for reference only:**

ORIGINATING OFFICE	FOR SETTLEMENT INQUIRIES, CONTACT
Chicago Title Company, LLC 5215 Old Orchard, #400 Skokie, IL 60077 Main Phone: (847)677-3410 Email: ctskokie@ctt.com	Chicago Title and Trust Company 5215 Old Orchard, #400 Skokie, IL 60077 Main Phone: (847)677-3410 Main Fax: (847)673-0645

Issued By: GV Title Company
800 Waukegan Rd, # 201
Glenview, IL 60025

Order Number: **20GNW847196SK**

Property Ref.: 410 Telser Rd., Lake Zurich, IL 60047

SCHEDULE A

1. Commitment Date: June 18, 2020
2. Policy to be issued:
 - (a) ALTA Owner's Policy 2006
Proposed Insured:
Proposed Policy Amount:
3. The estate or interest in the Land described or referred to in this Commitment is:
Fee Simple
4. The Title is, at the Commitment Date, vested in:
Chicago Title Land Trust Company, as Successor Trustee to The Cosmopolitan National Bank of Chicago, as Trustee under Trust Agreement dated December 1, 1983 and known as Trust Number 26751
5. The Land is described as follows:
LOTS 13, 14, 15 AND 16 IN LAKE ZURICH INDUSTRIAL CENTER UNIT II, BEING A SUBDIVISION OF PART OF SECTION 16, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 24, 1983 AS DOCUMENT NUMBER 2246623, IN LAKE COUNTY, ILLINOIS.

END OF SCHEDULE A

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ALTA Commitment for Title Insurance (08/01/2018)

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CHICAGO TITLE INSURANCE COMPANY

COMMITMENT NO. 20GNW847196SK

**SCHEDULE B, PART I
REQUIREMENTS**

All of the following Requirements must be met:

1. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.
2. Pay the agreed amount for the estate or interest to be insured.
3. Pay the premiums, fees, and charges for the Policy to the Company.
4. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.
5. Notice: Please be aware that due to the conflict between federal and state laws concerning the cultivation, distribution, manufacture or sale of marijuana, the Company is not able to close or insure any transaction involving Land that is associated with these activities.
6. The Proposed Policy Amount(s) must be increased to the full value of the estate or interest being insured, and any additional premium must be paid at that time. An Owner's Policy should reflect the purchase price or full value of the Land. A Loan Policy should reflect the loan amount or value of the property as collateral. Proposed Policy Amount(s) will be revised and premiums charged consistent therewith when the final amounts are approved.
7. Be advised that the "good funds" of the title insurance act (215 ILCS 155/26) became effective 1-1-2010. This act places limitations upon the settlement agent's ability to accept certain types of deposits into escrow. Please contact your local Chicago Title office regarding the application of this new law to your transaction.
8. Effective June 1, 2009, pursuant to Public Act 95-988, satisfactory evidence of identification must be presented for the notarization of any and all documents notarized by an Illinois notary public. Satisfactory identification documents are documents that are valid at the time of the notarial act; are issued by a state or federal government agency; bear the photographic image of the individual's face; and bear the individual's signature.
9. The Company should be furnished a statement that there is no property manager employed to manage the Land, or, in the alternative, a final lien waiver from any such property manager.

END OF SCHEDULE B, PART I

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CHICAGO TITLE INSURANCE COMPANY

COMMITMENT NO. 20GNW847196SK

**SCHEDULE B, PART I
REQUIREMENTS**
(continued)

Title Insurance Agent:

GV Title Company
800 Waukegan Rd, # 201
Glenview, IL 60025
Phone: (847)724-5151
Fax: (847)724-6316

Authorized Signatory

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CHICAGO TITLE INSURANCE COMPANY

COMMITMENT NO. 20GNW847196SK

**SCHEDULE B, PART II
EXCEPTIONS**

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

General Exceptions

1. **Rights or claims of parties in possession not shown by Public Records.**
2. **Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the Land.**
3. **Easements, or claims of easements, not shown by the Public Records.**
4. **Any lien, or right to a lien, for services, labor or material heretofore or hereafter furnished, imposed by law and not shown by the Public Records.**
5. **Taxes or special assessments which are not shown as existing liens by the Public Records.**
6. **We should be furnished a properly executed ALTA statement and, unless the land insured is a condominium unit, a survey if available. Matters disclosed by the above documentation will be shown specifically.**
7. Any defect, lien, encumbrance, adverse claim, or other matter that appears for the first time in the Public Records or is created, attaches, or is disclosed between the Commitment Date and the date on which all of the Schedule B, Part I-Requirements are met.
- C 8. Taxes for the years 2019 and 2020.
Taxes for the year 2019 are payable in two installments.
The first installment amounting to \$1,297.14 is paid of record.
The second installment amounting to \$1,297.14 is not delinquent before September 8, 2020.
Taxes for the year 2020 are not yet due and payable.
Permanent Tax No.: 14-16-404-001-0000 (Affects Lot 13)
- D Taxes for the years 2019 and 2020.
Taxes for the year 2019 are payable in two installments.

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CHICAGO TITLE INSURANCE COMPANY

COMMITMENT NO. 20GNW847196SK

SCHEDULE B, PART II
EXCEPTIONS
(continued)

The first installment amounting to \$1,297.14 is paid of record.

The second installment amounting to \$1,297.14 is not delinquent before September 8, 2020.

Taxes for the year 2020 are not yet due and payable.

Permanent Tax No.: 14-16-404-002-0000 (Affects Lot 14)

E Taxes for the years 2019 and 2020.

Taxes for the year 2019 are payable in two installments.

The first installment amounting to \$13,237.95 is paid of record.

The second installment amounting to \$13,237.95 is not delinquent before September 8, 2020.

Taxes for the year 2020 are not yet due and payable.

Permanent Tax No.: 14-16-404-003-0000 (Affects Lot 15)

F Taxes for the years 2019 and 2020.

Taxes for the year 2019 are payable in two installments.

The first installment amounting to \$1,297.14 is paid of record.

The second installment amounting to \$1,297.14 is not delinquent before September 8, 2020.

Taxes for the year 2020 are not yet due and payable.

Permanent Tax No.: 14-16-404-004-0000 (Affects Lot 16)

M 9. Mortgage dated March 11, 1985 and recorded May 25, 1985 as Document No. 2358037 made by Cosmopolitan National Bank of Chicago, as Trustee under Trust Agreement dated December 1, 1983 and known as Trust Number 26751 to Libertyville National Bank to secure an indebtedness in the amount of \$150,000.00.

(Affects Lots 15 and 16)

N 10. Assignment of Rents recorded May 28, 1985 as Document No. 2358038 made by Cosmopolitan National Bank of Chicago, as Trustee under Trust Agreement dated December 1, 1983 and known as Trust Number 26751 to Libertyville National Bank.

(Affects Lots 15 and 16)

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CHICAGO TITLE INSURANCE COMPANY

COMMITMENT NO. 20GNW847196SK

SCHEDULE B, PART II
EXCEPTIONS
(continued)

P 11. Mortgage dated May 1, 1986 and recorded June 9, 1986 as Document No. 2449400 made by Cosmopolitan National Bank of Chicago, as Trustee under Trust Agreement dated December 1, 1983 and known as Trust Number 26751 to Libertyville National Bank to secure an indebtedness in the amount of \$148,514.49.
(Affects Lots 15 and 16)

Q 12. Assignment of Rents recorded June 9, 1986 as Document No. 2449401 made by Cosmopolitan National Bank of Chicago, as Trustee under Trust Agreement dated December 1, 1983 and known as Trust Number 26751 to Libertyville National Bank.
(Affects Lots 15 and 16)

R 13. Mortgage dated September 8, 1987 and recorded September 30, 1987 as Document No. 2616959 made by Cosmopolitan National Bank of Chicago, as Trustee under Trust Agreement dated December 1, 1983 and known as Trust Number 26751 to Libertyville National Bank to secure an indebtedness in the amount of \$245,265.27.
(Affects Lots 15 and 16)

S 14. Assignment of Rents recorded September 30, 1987 as Document No. 2616960 made by Cosmopolitan National Bank of Chicago, as Trustee under Trust Agreement dated December 1, 1983 and known as Trust Number 26751 to Libertyville National Bank.
(Affects Lots 15 and 16)

W 15. Mortgage dated January 2, 1992 and recorded May 7, 1992 as Document No. 3153872 made by Cosmopolitan National Bank of Chicago, as Trustee under Trust Agreement dated December 1, 1983 and known as Trust Number 26751 to John J. Koldon as Trustee of the John J. Koldon Trust dated June 4, 1991 to secure an indebtedness in the amount of \$587,000.00.
The original, canceled note or notes secured by the mortgage to be satisfied must be submitted to the Company. In addition we also request a copy of the authority documents for the entity of our payout pursuant to a current payoff letter from the mortgagee or current note holder.
(Affects Lots 15 and 16)

K 16. Terms, powers, provisions, and limitations of the Trust under which title to the Land is held.

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CHICAGO TITLE INSURANCE COMPANY

COMMITMENT NO. 20GNW847196SK

SCHEDULE B, PART II
EXCEPTIONS
(continued)

L 17. Note for Information: Title to this property is vested in an Illinois Land Trust. Please contact Chicago Title Land Trust Company at 312-223-4134 for further information on the requirements necessary to proceed with your transaction.

Z 18. The Company will require the following documents for review prior to the issuance of any title insurance predicated upon a conveyance or encumbrance from the entity named below.

Limited Liability Company: JGS Lake Zurich West, LLC

- a. A copy of its operating agreement, if any, and any and all amendments, supplements and/or modifications thereto, certified by the appropriate manager or member.
- b. If a domestic Limited Liability Company, a copy of its Articles of Organization and all amendment thereto with the appropriate filing stamps.
- c. If the Limited Liability Company is member-managed a full and complete current list of members certified by the appropriate manager or member.
- d. A current dated certificate of good standing from the proper governmental authority of the state in which the entity was created
- e. If less than all members, or managers, as appropriate, will be executing the closing documents, furnish evidence of the authority of those signing.

The Company reserves the right to add additional items or make further requirements after review of the requested documentation.

A 19. Existing unrecorded leases and all rights thereunder of the lessees and of any person or party claiming by, through or under the lessees.

G 20. Building line 50 feet East of the West line of said lot as shown on Plat of said Subdivision.

H 21. Easement for public utilities over the West 7 feet of said lot, as shown on Plat of said Subdivision.

X 22. Leaking underground storage tank environmental notice recorded February 27, 2004 as Document Number 5507739 and the term and conditions contained therein.

B 23. All endorsement requests should be made prior to closing to allow ample time for the company to examine required documentation.

(This note will be waived for policy)

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CHICAGO TITLE INSURANCE COMPANY

COMMITMENT NO. 20GNW847196SK

**SCHEDULE B, PART II
EXCEPTIONS
(continued)**

END OF SCHEDULE B, PART II

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CHICAGO TITLE INSURANCE COMPANY**COMMITMENT NO. 20GNW847196SK****COMMITMENT CONDITIONS****1. DEFINITIONS**

- (a) "Knowledge" or "Known": Actual or imputed knowledge, but not constructive notice imparted by the Public Records.
- (b) "Land": The land described in Schedule A and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is to be insured by the Policy.
- (c) "Mortgage": A mortgage, deed of trust, or other security instrument, including one evidenced by electronic means authorized by law.
- (d) "Policy": Each contract of title insurance, in a form adopted by the American Land Title Association, issued or to be issued by the Company pursuant to this Commitment.
- (e) "Proposed Insured": Each person identified in Schedule A as the Proposed Insured of each Policy to be issued pursuant to this Commitment.
- (f) "Proposed Policy Amount": Each dollar amount specified in Schedule A as the Proposed Policy Amount of each Policy to be issued pursuant to this Commitment.
- (g) "Public Records": Records established under state statutes at the Commitment Date for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge.
- (h) "Title": The estate or interest described in Schedule A.

- 2. If all of the Schedule B, Part I-Requirements have not been met within the time period specified in the Commitment to Issue Policy, this Commitment terminates and the Company's liability and obligation end.

- 3. The Company's liability and obligation is limited by and this Commitment is not valid without:

- (a) the Notice;
- (b) the Commitment to Issue Policy;
- (c) the Commitment Conditions;
- (d) Schedule A;
- (e) Schedule B, Part I-Requirements;
- (f) Schedule B, Part II-Exceptions; and
- (g) a counter-signature by the Company or its issuing agent that may be in electronic form.

4. COMPANY'S RIGHT TO AMEND

The Company may amend this Commitment at any time. If the Company amends this Commitment to add a defect, lien, encumbrance, adverse claim, or other matter recorded in the Public Records prior to the Commitment Date, any liability of the Company is limited by Commitment Condition 5. The Company shall not be liable for any other amendment to this Commitment.

5. LIMITATIONS OF LIABILITY

- (a) The Company's liability under Commitment Condition 4 is limited to the Proposed Insured's actual expense incurred in the interval between the Company's delivery to the Proposed Insured of the Commitment and the delivery of the amended Commitment, resulting from the Proposed Insured's good faith reliance to:
 - (i) comply with the Schedule B, Part I-Requirements;
 - (ii) eliminate, with the Company's written consent, any Schedule B, Part II-Exceptions; or
 - (iii) acquire the Title or create the Mortgage covered by this Commitment.
- (b) The Company shall not be liable under Commitment Condition 5(a) if the Proposed Insured requested the amendment or had Knowledge of the matter and did not notify the Company about it in writing.
- (c) The Company will only have liability under Commitment Condition 4 if the Proposed Insured would not have incurred the expense had the Commitment included the added matter when the Commitment was first delivered to the Proposed Insured.
- (d) The Company's liability shall not exceed the lesser of the Proposed Insured's actual expense incurred in good faith and described in Commitment Conditions 5(a)(i) through 5(a)(iii) or the Proposed Policy Amount.
- (e) The Company shall not be liable for the content of the Transaction Identification Data, if any.
- (f) In no event shall the Company be obligated to issue the Policy referred to in this Commitment unless all of the Schedule B, Part I-Requirements have been met to the satisfaction of the Company.
- (g) In any event, the Company's liability is limited by the terms and provisions of the Policy.

6. LIABILITY OF THE COMPANY MUST BE BASED ON THIS COMMITMENT

- (a) Only a Proposed Insured identified in Schedule A, and no other person, may make a claim under this Commitment.
- (b) Any claim must be based in contract and must be restricted solely to the terms and provisions of this Commitment.

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CHICAGO TITLE INSURANCE COMPANY**COMMITMENT NO. 20GNW847196SK**

(continued)

- (c) Until the Policy is issued, this Commitment, as last revised, is the exclusive and entire agreement between the parties with respect to the subject matter of this Commitment and supersedes all prior commitment negotiations, representations, and proposals of any kind, whether written or oral, express or implied, relating to the subject matter of this Commitment.
- (d) The deletion or modification of any Schedule B, Part II-Exception does not constitute an agreement or obligation to provide coverage beyond the terms and provisions of this Commitment or the Policy.
- (e) Any amendment or endorsement to this Commitment must be in writing and authenticated by a person authorized by the Company.
- (f) When the Policy is issued, all liability and obligation under this Commitment will end and the Company's only liability will be under the Policy.

7. IF THIS COMMITMENT HAS BEEN ISSUED BY AN ISSUING AGENT

The issuing agent is the Company's agent only for the limited purpose of issuing title insurance commitments and policies. The issuing agent is not the Company's agent for the purpose of providing closing or settlement services.

8. PRO-FORMA POLICY

The Company may provide, at the request of a Proposed Insured, a pro-forma policy illustrating the coverage that the Company may provide. A pro-forma policy neither reflects the status of Title at the time that the pro-forma policy is delivered to a Proposed Insured, nor is it a commitment to insure.

9. ARBITRATION

The Policy contains an arbitration clause. All arbitrable matters when the Proposed Policy Amount is Two Million And No/100 Dollars (\$2,000,000.00) or less shall be arbitrated at the option of either the Company or the Proposed Insured as the exclusive remedy of the parties. A Proposed Insured may review a copy of the arbitration rules at <http://www.alta.org/arbitration>.

END OF CONDITIONS**1031 EXCHANGE SERVICES**

If your transaction involves a tax deferred exchange, we offer this service through our 1031 division, IPX1031. As the nation's largest 1031 company, IPX1031 offers guidance and expertise. Security for Exchange funds includes segregated bank accounts and a 100 million dollar Fidelity Bond. Fidelity National Title Group also provides a 50 million dollar Performance Guaranty for each Exchange. For additional information, or to set-up an Exchange, please call Scott Nathanson at (312)223-2178 or Anna Barsky at (312)223-2169.

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ALTA Commitment for Title Insurance (08/01/2016)

Page 11

Printed: 08.23.20 @ 11:29 AM
IL-CT-FCDE-01080.225403-SPS-1-20-20GNW847196SK





Inquire before you wire!

WIRE FRAUD ALERT

This Notice is not intended to provide legal or professional advice. If you have any questions, please consult with a lawyer.

All parties to a real estate transaction are targets for wire fraud and many have lost hundreds of thousands of dollars because they simply relied on the wire instructions received via email, without further verification. **If funds are to be wired in conjunction with this real estate transaction, we strongly recommend verbal verification of wire instructions through a known, trusted phone number prior to sending funds.**

In addition, the following non-exclusive self-protection strategies are recommended to minimize exposure to possible wire fraud.

- **NEVER RELY** on emails purporting to change wire instructions. Parties to a transaction rarely change wire instructions in the course of a transaction.
- **ALWAYS VERIFY** wire instructions, specifically the ABA routing number and account number, by calling the party who sent the instructions to you. DO NOT use the phone number provided in the email containing the instructions, use phone numbers you have called before or can otherwise verify. **Obtain the number of relevant parties to the transaction as soon as an escrow account is opened.** DO NOT send an email to verify as the email address may be incorrect or the email may be intercepted by the fraudster.
- **USE COMPLEX EMAIL PASSWORDS** that employ a combination of mixed case, numbers, and symbols. Make your passwords greater than eight (8) characters. Also, change your password often and do NOT reuse the same password for other online accounts.
- **USE MULTI-FACTOR AUTHENTICATION** for email accounts. Your email provider or IT staff may have specific instructions on how to implement this feature.

For more information on wire-fraud scams or to report an incident, please refer to the following links:

Federal Bureau of Investigation:
<http://www.fbi.gov>

Internet Crime Complaint Center:
<http://www.ic3.gov>

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Effective April 9, 2020

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A limited number of FNF subsidiaries have their own privacy notices. If a subsidiary has its own privacy notice, the privacy notice will be available on the subsidiary's website and this Privacy Notice does not apply.

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FNF may collect the following categories of Personal Information:

- contact information (e.g., name, address, phone number, email address);
- demographic information (e.g., date of birth, gender, marital status);
- identity information (e.g. Social Security Number, driver's license, passport, or other government ID number);
- financial account information (e.g. loan or bank account information); and
- other personal information necessary to provide products or services to you.

We may collect Personal Information about you from:

- information we receive from you or your agent;
- information about your transactions with FNF, our affiliates, or others; and
- information we receive from consumer reporting agencies and/or governmental entities, either directly from these entities or through others.

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FNF automatically collects the following types of Browsing Information when you access an FNF website, online service, or application (each an "FNF Website") from your Internet browser, computer, and/or device:

- Internet Protocol (IP) address and operating system;
- browser version, language, and type;
- domain name system requests; and
- browsing history on the FNF Website, such as date and time of your visit to the FNF Website and visits to the pages within the FNF Website.

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- To provide products and services to you or in connection with a transaction involving you.
- To improve our products and services.
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We may disclose your Personal Information and Browsing Information in the following circumstances:

- to enable us to detect or prevent criminal activity, fraud, material misrepresentation, or nondisclosure;
- to nonaffiliated service providers who provide or perform services or functions on our behalf and who agree to use the information only to provide such services or functions;
- to nonaffiliated third party service providers with whom we perform joint marketing, pursuant to an agreement with them to jointly market financial products or services to you;
- to law enforcement or authorities in connection with an investigation, or in response to a subpoena or court order; or
- in the good-faith belief that such disclosure is necessary to comply with legal process or applicable laws, or to protect the rights, property, or safety of FNF, its customers, or the public.

The law does not require your prior authorization and does not allow you to restrict the disclosures described above. Additionally, we may disclose your information to third parties for whom you have given us authorization or consent to make such disclosure. We do not otherwise share your Personal Information or Browsing Information with nonaffiliated third parties, except as required or permitted by law. We may share your Personal Information with affiliates (other companies owned by FNF) to directly market to you. Please see "Choices with Your Information" to learn how to restrict that sharing.

We reserve the right to transfer your Personal Information, Browsing Information, and any other information, in connection with the sale or other disposition of all or part of the FNF business and/or assets, or in the event of bankruptcy, reorganization, insolvency, receivership, or an assignment for the benefit of creditors. By submitting Personal Information and/or Browsing Information to FNF, you expressly agree and consent to the use and/or transfer of the foregoing information in connection with any of the above described proceedings.

Security of Your Information

We maintain physical, electronic, and procedural safeguards to protect your Personal Information.

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The FNF Websites are not intended or designed to attract persons under the age of eighteen (18). We do not collect Personal Information from any person that we know to be under the age of thirteen (13) without permission from a parent or guardian.

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Accessing and Correcting Information; Contact Us

If you have questions, would like to correct your Personal Information, or want to opt-out of information sharing for affiliate marketing, send your requests to privacy@fnf.com, by phone to (888) 934-3354, or by mail to:

Fidelity National Financial, Inc.
601 Riverside Avenue,
Jacksonville, Florida 32204
Attn: Chief Privacy Officer

Legal description of 410 Telser Rd, Lake Zurich, IL 60047:

LOTS 13, 14, 15 AND 16 IN LAKE ZURICH INDUSTRIAL CENTER UNIT II, BEING A SUBDIVISION OF PART OF SECTION 16, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 24, 1983 AS DOCUMENT NUMBER 2246623, IN LAKE COUNTY, ILLINOIS.

February 1, 2021

Igor Burduja, CEO
Sungor Transporttaion Inc
300 Hicks Rd
Palatine, Illinois 60067

VIA EMAIL

Mr. Orlando Stratman
Chairperson of the Planning & Zoning Commission
Village of Lake Zurich
70 East Main Street
Lake Zurich, Illinois 60047

**RE: Description of Applicant's Business, Operations and Proposed Development
for 410 Telser Rd, Lake Zurich, Illinois 60047**

I. Description of Applicant's Business and Operations

The undersigned Sungor Transportation, Inc, an Illinois corporation ("Sungor"). Sungor is an interstate transportation company that has been in business since 2012. Sungor Transportation was founded by three partners, Igor Burduja, Iurie Barcari and Vitaliy Onypko, who have worked in the transportation industry for many years. Sungor is a carrier of general freight such as household goods, dry food, paper products, beverages. Sungor owns 24 trucks and 27 trailers. The owners' goal is to maintain successful operations by adhering to its core values of safety, technology and customer service. Sungor is currently located at 300 Hicks Rd., Palatine, IL and is looking to purchase 410 Telser Rd, Lake Zurich, IL (the "Property") for its business operations. Sungor is seeking a special use permit for the Property under the classification of local and interurban transit companies, yards, and maintenance facilities, as defined under Section 9-6-3(D)(1) of the Lake Zurich Municipal Code (the "Code"). Sungor intends to use the property for light truck and trailer maintenance with limited parking as well as office for business management staff.

II. Existing Property at 410 Telser Rd, Lake Zurich Illinois 60047

The Property consists of two developed and two undeveloped parcels. The developed part consists of asphalt paved lot and 13,000SF building with 1,792 SF of office space and a 11,208 SF warehouse with 3 drive-in doors and 3 loading docks. Structural, plumbing, electrical and sprinkler systems of the building appear to be in good working condition. The undeveloped part is a grass covered field with some bushes and trees at the rear end of the lot. The Property is currently vacant

and zoned I-1. Previously the Property was used by a moving and storage Company with limited Truck Parking.

III. Proposed Minor Improvements to the Developed Part of 410 Telser Rd, Illinois 60047

Sungor will use the subject building for office and light truck maintenance. Currently the office space requires cosmetic repairs. Sungor will replace old carpets and will paint walls. Sungor has eight office employees that will work at this location. Parking of their vehicles will be in front of the building where the existing parking spaces are. The warehouse space is in good condition. Sungor will apply for permit to only adjust the height of the drive-in doors at the rear side of the building and install triple basin. The existing outdoor gas tank is not needed for Sungor operations. No major building improvements are necessary and Sungor is ready to start operating from the developed part of the property.

The warehouse space will be used for light truck and trailer maintenance. All the equipment that Sungor owns (trucks and trailers) are new. If any heavy maintenance is required it is performed at the dealership and Sungor Transportation will continue to use the dealership for such service. The Property will be used to service only the fleet that belongs to Sungor Transportation and solely for light maintenance.

IV. Proposed Improvements to the Undeveloped Part of 410 Telser Rd., Illinois 60047

Sungor proposes to asphalt pave the undeveloped lot. Sungor will fence the lot and provide landscaping buffer in accordance with Village of Lake Zurich requirements and install the outdoor LED lighting. Stormwater management area is proposed along the rear property line connecting to the existing stormwater facility within developed area. No changes to existing drainage patterns are proposed and proposed grading allows parking lot to sheet flow to stormwater facility. Lake County WDO requirements will be met and VCBMP will be provided within detention pond area. Development will utilize two existing entrances and no work is proposed within the ROW.

No outside storage of any materials is proposed. Only trucks and trailers of Sungor will be parked at the property waiting for maintenance. Sungor expects limited traffic at the property, because the company operates nationwide and all trucks and trailers are constantly in transit for business purposes. Only during the holiday season will the equipment be parked at the Property for an extended period of time. However, Sungor has arranged parking in other states for many drivers that are not residents of Illinois.

V. Closing Remarks

Sungor is looking forward to bring its business to the Village of Lake Zurich. Sungor intends to create well paid jobs for local mechanics and office personnel. After successfully completing its due diligence with the seller and the bank Sungor is very motivated to finish the purchase of the property. Sungor will respectfully cooperate with Village requirements in order to obtain approval and proceed with closing. In summary, Sungor believes its business meets the requisites defined under the Code necessary to operate a its trucking business under a special use permit at the Property. Accordingly, Sungor requests the village review the attached supporting documentation and approve Sungor's request.

Very Truly Yours,

Igor Burduja, CEO Sungor Transportation Inc



N. BATISTICH, ARCHITECTS

MEADOWBROOK OFFICE CENTER

16 W. 475 S. FRONTAGE RD. SUITE 201

BURR RIDGE, IL 60527

PHONE: (630) 986-1773

FAX: (630) 986-1783

E-MAIL: SIMON@BATISTICHARCHITECTS.COM

Feb. 1, 2021

Community Development Department

Building and Zoning Division

Lake Zurich, Illinois

Re: 410 Telser Road Sungor Transportation

Response to your comments dated January 8, 2021

1. The only alterations to the building are to increase the size of the two overhead doors on the North Elevation to allow for truck repairs. A floor drain system along with a triple basin will be installed to comply with State of Illinois Plumbing Code.
2. Engineering has been submitted for review.
3. Site / Landscape plans will be submitted for review upon final engineering.
4. The parking requirements are not changing. The existing uses remain.
5. Tank is to be removed.
6. Engineering submitted indicates maneuvering.
7. There will be no outdoor storage.
8. There will be no truck loads stored on site.
9. Fencing will be installed as required by the Village.
10. Parking lot lighting will be installed as required by the Village.
11. The only exterior modification is to increase the size of the two exterior doors on the North elevation.
12. There is no residency (sleeping area) proposed.

Sincerely,

Simon Batistich, ALA



N. BATISTICH, ARCHITECTS

MEADOWBROOK OFFICE CENTER
16 W. 475 S. FRONTAGE RD. SUITE 201
BURR RIDGE, IL 60527
PHONE: (630) 986-1773
FAX: (630) 986-1783
E-MAIL: SIMON@BATISTICHARCHITECTS.COM

Feb. 1, 2021

Robert Kleinheinz
Fire Prevention Specialist
Lake Zurich Fire Department

Re: PR21-003 410 Telser Road Sungor Transportation

Response to your comments dated January 4, 2021

1. There are no revisions to the interior. The only revisions proposed are increasing the size of two overhead doors on the North Elevation.
2. Flammable liquid storage tanks to be removed.
3. If required, a sprinkler study will be provided.
4. If interior changes are proposed in the future, drawings will be submitted to the Village.
5. Owner will contact your office to discuss the fire alarm radio contract.
6. Keys will be provided for the Knox box.

Sincerely,

Simon Batistich, ALA



PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
LakeZurich.org

At the Heart of Community

January 8, 2021

Tim Verbeke, Planner
Village of Lake Zurich
505 Telser Road
Lake Zurich, Illinois 60047

PRELIMINARY ENGINEERING REVIEW #1

DEVELOPMENT: 410 Telser Road
Lake Zurich, IL 60047

ITEMS RECEIVED:

- 1) Preliminary Concept Plan for 410 Telser Road in Lake Zurich Industrial Center Subdivision prepared by Morris Engineering, Inc., dated December 21, 2020.
- 2) Preliminary Plat of Survey prepared by Morris Engineering, Inc. dated December 21, 2020.
- 3) Description of Applicants Business and Operations

On behalf of the Village of Lake Zurich, Manhard Consulting has completed a preliminary review of the above referenced material for conformance with the Village ordinances and general accepted engineering practices. We reserve the right to generate additional comments on future submittals. The comments below are preliminary in nature. A detailed review will be provided with the final plan set. By copy of this letter we request that the Developer address all comments in a response letter and submit the appropriate revisions for further review.

Preliminary Engineering Plan

- 1) Developer will be required to provide verification and/or submit documentation of approval or sign off letters from all agencies other than the Village of Lake Zurich that exercise jurisdiction over this development (i.e., USACOE, IEPA, etc.). Please submit a copy of all approvals received to-date and list any approvals pending in the response letter.
- 2) Provide an Engineer's Opinion of Probable Cost (EOPC) for the proposed site improvements.
- 3) It shall be the developer's responsibility to ensure compliance with the 2010 ADA Standards for Accessible Design and the 2018 Illinois Accessibility Code and subsequent amendments. Detailed grades must be provided with final engineering for all pedestrian crossings.
- 4) Provide an engineering plan set prepared by an Illinois licensed professional engineer that includes the appropriate grading, geometrics, utilities, and construction specifications.
- 5) Provide the impervious area calculation for all lots. It should be noted that a 20% minimum landscape area is required for I-1 Zoning.
- 6) Please provide a cross section for the proposed pavement.

Preliminary Stormwater Management

- 7) Lake County SMC has updated the Watershed Development Permit, you can find the most recent version at: <https://www.lakecountylil.gov/2363/Watershed-Development-Permit-Application>. A WDP is required as part of the proposed work.
- 8) Provide a stormwater submittal satisfying the Watershed Development Ordinance requirements for a major development.
- 9) A wetland delineation and report is required. Lake County Stormwater Management Commission (SMC) is the wetland permitting authority in the Village of Lake Zurich. Please contact Juli Crane at SMC for additional information.

If you should have any questions, please do not hesitate to contact me.

Yours truly,
MANHARD CONSULTING



Peter Stoehr, P.E.
Village Engineer

cc: Sarosh Saher, Community Development Director
Betty Harrison, EQC Supervisor
Nadine Gerling, Permit Coordinator
Mary Meyer, Building Services Supervisor



At the Heart of Community

FIRE DEPARTMENT
Fire Prevention Bureau

1075 N. Old McHenry Road
Lake Zurich, Illinois 60047
Fire.bureau@lakezurich.org
(847) 540-5073
LakeZurich.org

February 5, 2021

Mary Meyer
Village of Lake Zurich
505 Telser
Lake Zurich, IL 60047

**RE: PR21-025 – 410 TELSER
SUNGOR TRANSPORTATION**

Mary:

Thank you for the packet and responses. If any vehicles will be parked inside, then a sprinkler study will be required. At this time, I do not have any further comments. If you have any questions, please contact my office.

Sincerely,

Robert Kleinheinz
Fire Prevention Specialist
Lake Zurich Fire Department



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT
Building and Zoning Division

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

BUILDING & ZONING REVIEW

PROJECT: Sungor Transportation
LOCATION: 410 Telser Rd
REVIEWED BY: Building & Zoning Department
DATE: February 9, 2021

- **Parking Lot**
 - Show striping details – truck parking and automobile parking. Indicate handicapped spaces location/details.
 - Parking lot lighting plan will be submitted upon final engineering. Parking lot lighting is noted to be installed as required by the Village.
 - General parking data is needed. The comment about parking requirements not changing and existing use remain is not correct. The use is changing, this will be a new “truck terminal.” Info is needed to verify parking compliance.

(2)	Truck terminals	1 for each employee plus 1 for each truck regularly stored on site plus 1 for each patron to design capacity
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- **Landscaping**
 - Tree removal will be submitted upon final engineering. Landscaping is noted that it will be submitted for review upon final engineering. Landscaping is a requirement for the parking lot expansion, and we should have a plan to review (details of removal and new).
 - Unless mandated by PZC/Board, fencing will not be required, except as a trash enclosure screening.

Additional Questions

- **Truck Repair**
 - Will Sungor only repair their own fleet or will they be doing truck repairs for anyone else?
 - Will inoperable vehicles be in lot awaiting repairs?

Village of Lake Zurich
Utilities Division of
Public Works

Memo

To: Tim Verbeke, Planner
From: Betty Harrison, EQC Supervisor
Date: February 10, 2021
Re: February Commission Meeting

1. 410 Telser Road – Special Use; Second Submittal
 - Public Works has no issue with the special use request



PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
LakeZurich.org

At the Heart of Community

February 12, 2021

Tim Verbeke, Planner
Village of Lake Zurich
505 Telser Road
Lake Zurich, Illinois 60047

PRELIMINARY ENGINEERING REVIEW #2

DEVELOPMENT: 410 Telser Road
Lake Zurich, IL 60047

ITEMS RECEIVED:

- 1) Response to Comments Letter received via email dated February 3, 2021.
- 2) Engineers Opinion of Probable Cost for the site improvements.
- 3) Preliminary Civil Engineering Plan set prepared by Morris Engineering, Inc. dated January 26, 2021.
- 4) Preliminary Stormwater Report dated January 29, 2021.
- 5) Description of Applicants Business and Operations

On behalf of the Village of Lake Zurich, Manhard Consulting has completed a preliminary review of the above referenced material for conformance with the Village ordinances and general accepted engineering practices. We reserve the right to generate additional comments on future submittals. The comments below are preliminary in nature. A detailed review will be provided with the final plan set. By copy of this letter we request that the Developer address all comments in a response letter and submit the appropriate revisions for further review.

Preliminary Engineering Plan

- 1) Developer will be required to provide verification and/or submit documentation of approval or sign off letters from all agencies other than the Village of Lake Zurich that exercise jurisdiction over this development (i.e., USACOE, IEPA, etc.). Please submit a copy of all approvals received to-date and list any approvals pending in the response letter.
- 2) On sheet 2 of the Civil Engineering Plan set there is a section of 15" RCP storm sewer on the property that is draining into the R.O.W. Show the upstream portion of the storm sewer.
- 3) Please include the preparers information on the EOPC including seal and signature. Further detailing of the work items would be beneficial.
- 4) It appears the grading of the pond is incomplete. Further the wetland elevation is shown above the bottom of the proposed pond. No outlet control structure is in place to regulate runoff out of the detention pond.
- 5) Add a construction entrance consistent with the Illinois Urban Manual.
- 6) Revise the silt fence detail to match SMC WDO requirements.

- 7) Include Lake Zurich Standard Details that are applicable to the proposed improvements, which can be provided upon request.
- 8) Provide construction sequencing and restoration details in the final engineering plans.

Preliminary Stormwater Management

- 1) Lake County SMC has updated the Watershed Development Permit, you can find the most recent version at <https://www.lakecountyl.gov/2363/Watershed-Development-Permit-Application>. A WDP is required as part of the proposed work.
- 2) Provide a stormwater submittal satisfying the Watershed Development Ordinance requirements for a major development with final engineering.
- 3) A wetland delineation is still required for this site. It is understood that this will be supplied in Spring.
- 4) Please provide an exhibit including off-site topo that shows that there is no off-site tributary area to the site that will need to be accounted for in the design of the pond and its overflow. If off-site tributary area exists, show that bypass flows are accounted for.
- 5) Please provide an existing conditions analysis to show the discharge rate and HWL of the existing pond.
- 6) Based on our review of the detention nomograph, the unit area volume is 0.43, not 0.42. Please revise.
- 7) Please provide restrictor calculations to show that the proposed release rate is less than or equal to the allowable release rate. Also, please provide details in the plans if revisions to the existing restrictor are necessary.
- 8) Please provide Runoff Volume Reduction discussion according to the Hierarchy outlined in Section 503 of the Watershed Development Ordinance, and show how this requirement is being met. Also, provide calculations showing the required runoff volume reduction quantity. Per Section 503.02, calculations showing the drawdown time of the RVR area is between 48 and 96 hours.
- 9) Please provide a Water Quality Treatment discussion according to Section 504, and show how this requirement is being met.
- 10) Please provide emergency overflow calculations according to Section 507, and ensure no changes need to be made to the existing overflow because of the proposed development.

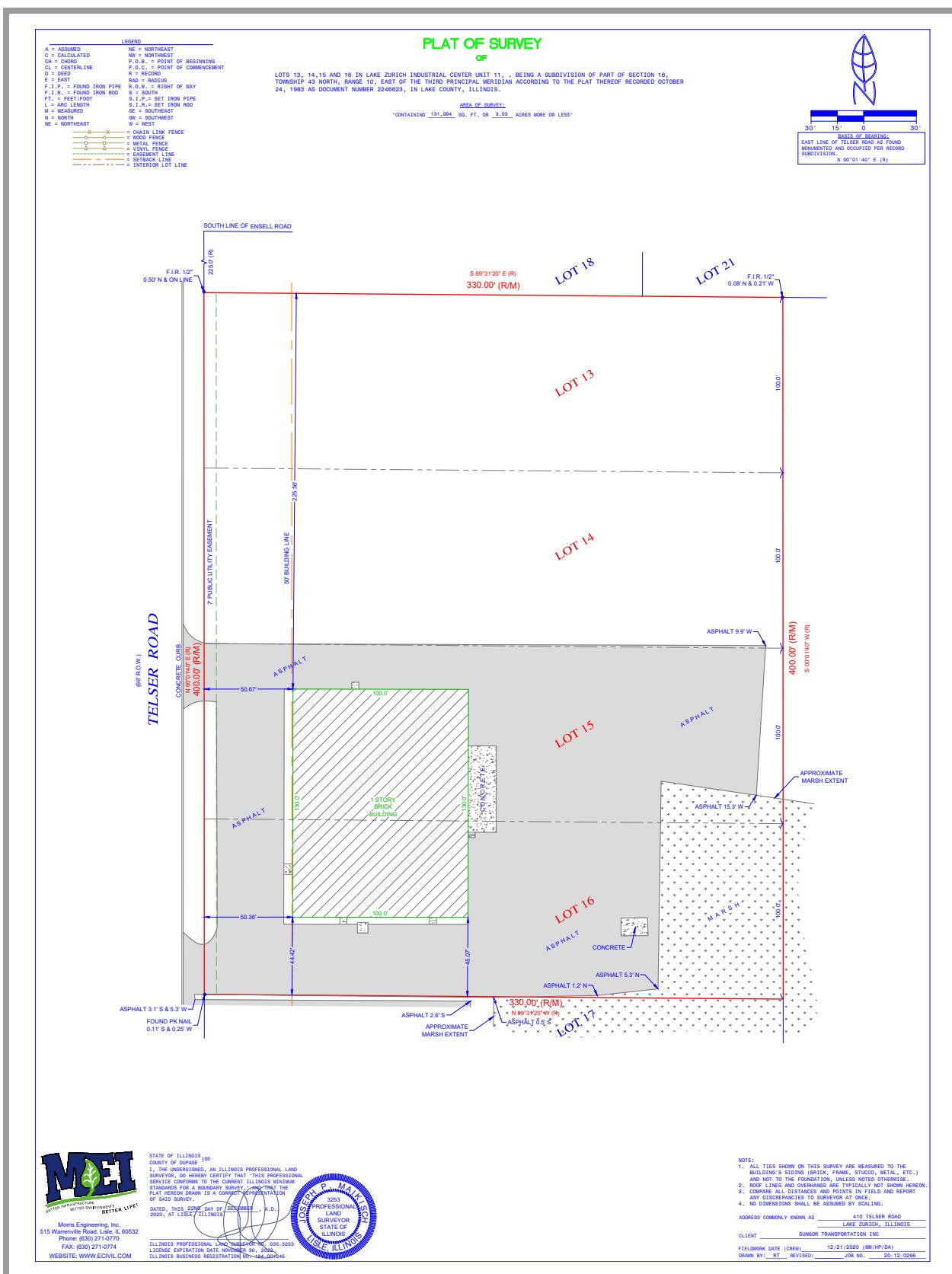
If you should have any questions, please do not hesitate to contact me.

Yours truly,
MANHARD CONSULTING



Peter Stoehr, P.E.
Village Engineer

cc: Sarosh Saher, Community Development Director
Betty Harrison, EQC Supervisor
Nadine Gerling, Permit Coordinator
Mary Meyer, Building Services Supervisor



410 TELSER ROAD
LAKE ZURICH, ILLINOIS

LEGEND

EXISTING	PROPOSED
MANHOLE	DECIDUOUS TREE
CATCH BASIN	EVERGREEN TREE
INLET	OVERLAND FLOOD ROUTE
CLEANOUT	DRAGAGE ROUTE
FLANGE END SECTION	DOWNSPROUT
MANHOLE BOX	BILT FENCE LINE
BUFFALO BOX (B.BOX)	DEPRESSED CURB
WATER VALVE & VAULT	EMBANKMENT GEOTEXTILE PROTECTION
PIPE REINFORCANT	CONCRETE
WELD	BRICK
GAS VALVE	ASPHALT
GAS METER	BLADING
COMMUNICATION JACKET	GRAVEL
COMMUNICATION HANHOLE	STONE
COMMUNICATION MANHOLE	
ELECTRIC JACKET	
ELECTRIC HANHOLE	
ELECTRIC MANHOLE	
ELECTRIC TOWER	
TRAFFIC SIGNAL	
TRAFFIC HANHOLE	
TRAFFIC CONTROL BOX	
UTILITY POLE	
UTILITY POLE W/LIGHT	
STREET LIGHT	
STREET SIGN	
STREET LOCATION	
MAILBOX	
SPOT ELEVATIONS	
PROPERTY LINE	
ADJACENT PROPERTY LINE	
EASEMENT LINE	
SEWER LINE	
RIGHT OF WAY LINE	
STORM SEWER LINE	
SEWAGE SEWER LINE	
WATER LINE	
UNDERGROUND GAS LINE	
UNDERGROUND COMM. LINE	
UNDERGROUND ELECTRIC	
OVERHEAD ELECTRIC	
FENCE LINE	
GUARDRAIL LINE	
CONTOUR LINE	

PROJECT LOCATION MAP

INDEX OF SHEETS

1. COVER SHEET
2. DEMOLITION PLAN
3. GEOMETRIC PLAN
4. GRADING PLAN
5. EROSION CONTROL PLAN
6. LANDSCAPING PLAN
7. DETAIL SHEET

SHEET	1	2	3	4	5	6	7
REVIEWED FOR VALUE OWNERS	✓						

COVER SHEET

410 TELSER ROAD
LAKE ZURICH, ILLINOIS

COVER SHEET

410 TELSER ROAD
LAKE ZURICH, ILLINOIS

COVER SHEET

410 TELSER ROAD
LAKE ZURICH, ILLINOIS

SITE BENCHMARK #1

ON SOIL ON THE INSIDE OF NORTH SIDE OF TELSER ROAD APPROXIMATELY 2 FEET EAST OF THE NORTHWEST PROPERTY CORNER.
ELEVATION = 844.64 (SPS)

SITE BENCHMARK #2

ON SOIL ON THE INSIDE ON NORTH SIDE OF TELSER ROAD APPROXIMATELY 71 FEET WEST OF THE NORTHEAST PROPERTY CORNER.
ELEVATION = 844.62 (SPS)

SITE BENCHMARK #3

ON SOIL ON THE INSIDE OF THE NORTHEAST PROPERTY CORNER AND ON THE INSIDE OF THE NORTH SIDE OF TELSER ROAD APPROXIMATELY 2 FEET WEST OF THE NORTHEAST PROPERTY CORNER.
ELEVATION = 844.76 (SPS)

NOTICE TO CONTRACTORS

EXISTING UTILITIES

WHEN THE PLANS OR SPECIAL PROVISIONS INCLUDE INFORMATION PERTAINING TO THE LOCATION OF OVERHEAD AND UNDERGROUND UTILITY FACILITIES, SUCH INFORMATION IS FOR THE CONVENIENCE OF THE OWNER. THE ENGINEER AND THE OWNER ASSUME NO RESPONSIBILITY WHATSOEVER IN REGARD TO THE LOCATION OF OVERHEAD UTILITY FACILITIES. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR LOCATING THE EXACT LOCATION OF OVERHEAD UTILITY FACILITIES OR THE MANNER IN WHICH THEY ARE TO BE REMOVED OR ADJUSTED. THE CONTRACTOR SHALL NOT REMOVE OR ADJUST OVERHEAD UTILITY FACILITIES. IN THE LOCATION OF ALL SUCH FACILITIES, HE SHALL ALSO OBTAIN FROM THE RESPECTIVE UTILITY COMPANIES DETAILED INFORMATION CONCERNING THE LOCATION OF THE FACILITIES AND THE WORKING SCHEDULES OF THE UTILITY COMPANIES FOR REMOVING OR ADJUSTING THEM.

ENGINEER'S CERTIFICATION

STATE OF ILLINOIS
COUNTY OF DUKE
I, ALGUS J. RUGENIS, A REGISTERED PROFESSIONAL ENGINEER OF ILLINOIS, HEREBY CERTIFY THAT THESE PLANS WERE DRAWN AND PREPARED BY ME, ALGUS J. RUGENIS, INC., 215 WARRIORVILLE ROAD, PALATINE, ILLINOIS, 60067, UNDER MY PERSONAL DIRECTION. THIS TECHNICAL SUBMISSION IS INTENDED TO BE USED AS AN INTEGRAL PART OF AND IN CONNECTION WITH THE PROJECT SPECIFICATIONS. FURTHER STATE THAT THE PROPOSED IMPROVEMENTS WILL NOT CAUSE FLOODING OR FLOODED ON THE PROPERTY OR ADJACENT PROPERTY.

PROFESSIONAL ENGINEER'S SIGNATURE

ALGUS J. RUGENIS, A REGISTERED PROFESSIONAL ENGINEER NO. 050-047342
SPECIALTY: LAND SURVEYING
PHONE: (847) 356-1002
FAX: (847) 356-1020
EMAIL: algus@algus.com
WEBSITE: www.algus.com

PROFESSIONAL ENGINEER'S SIGNATURE

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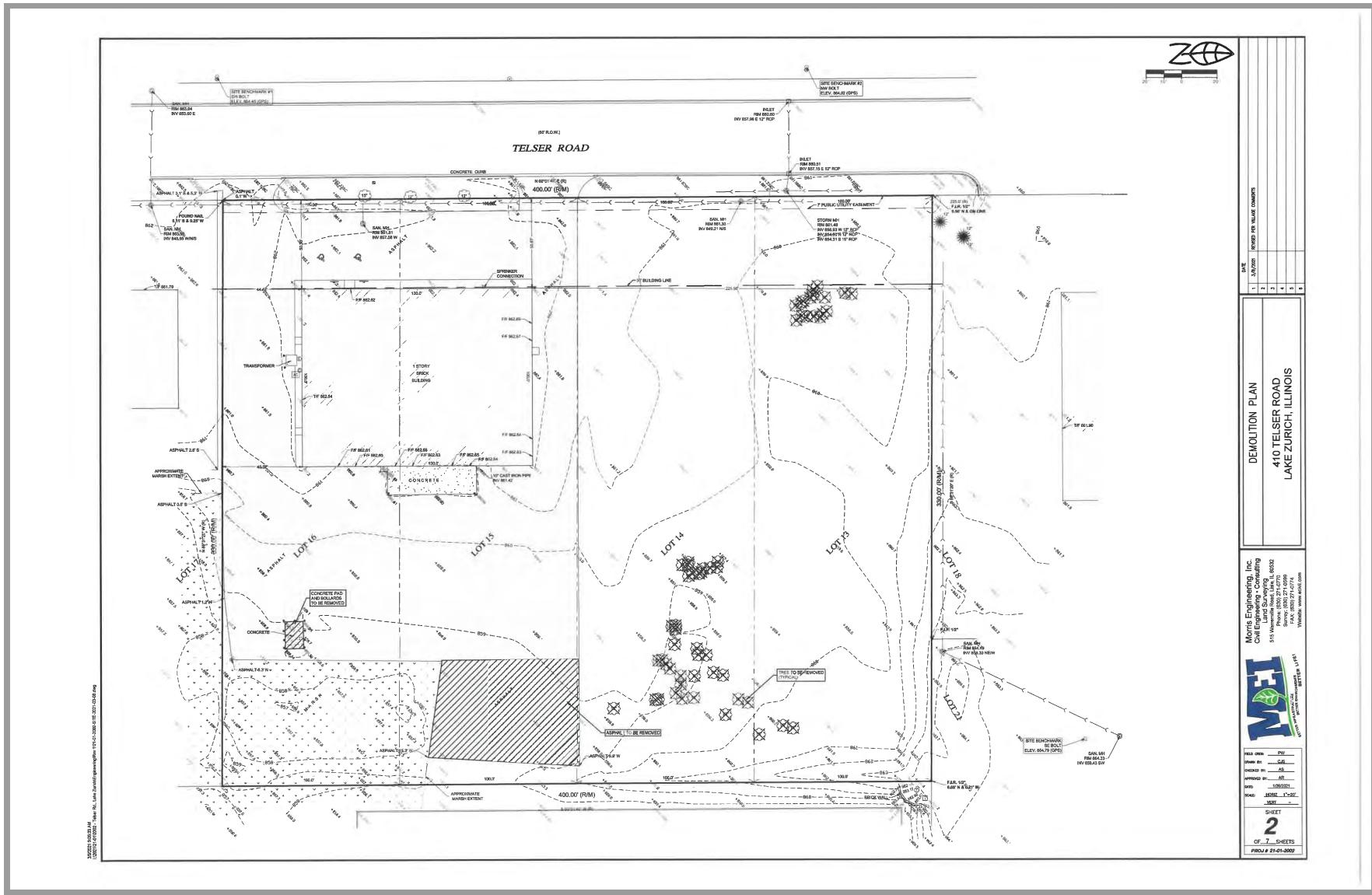
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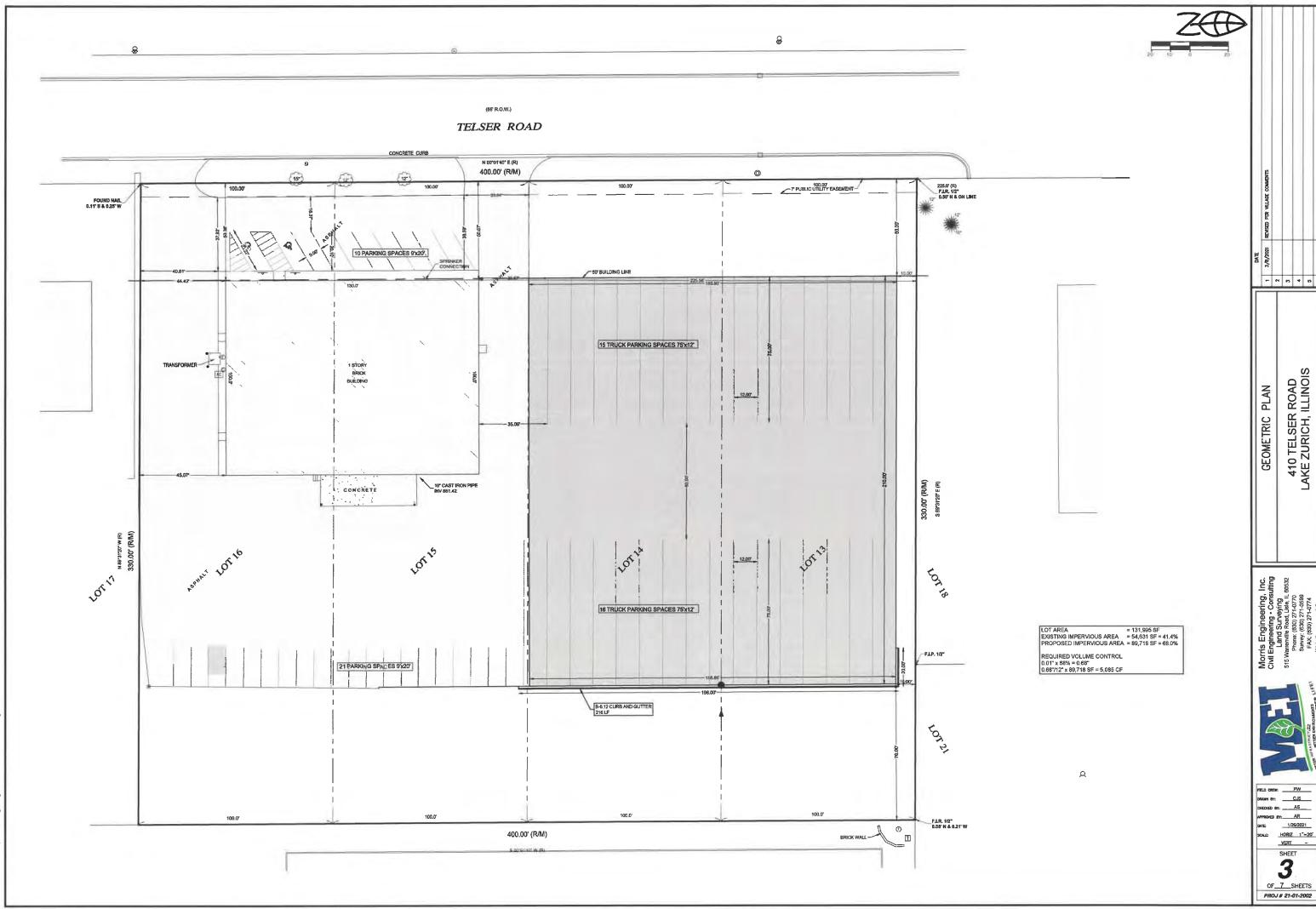
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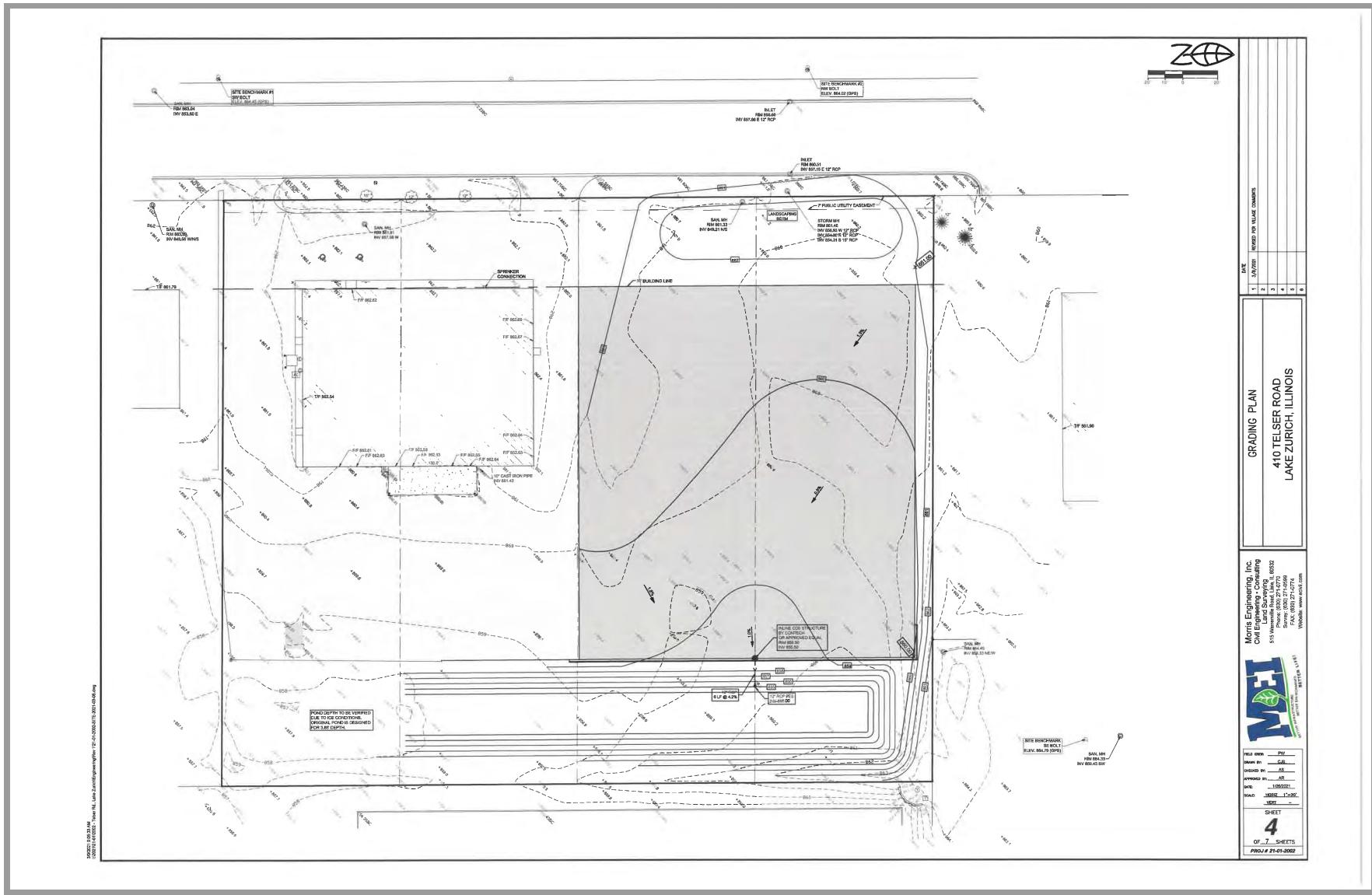
NOTICE TO CONTRACTORS

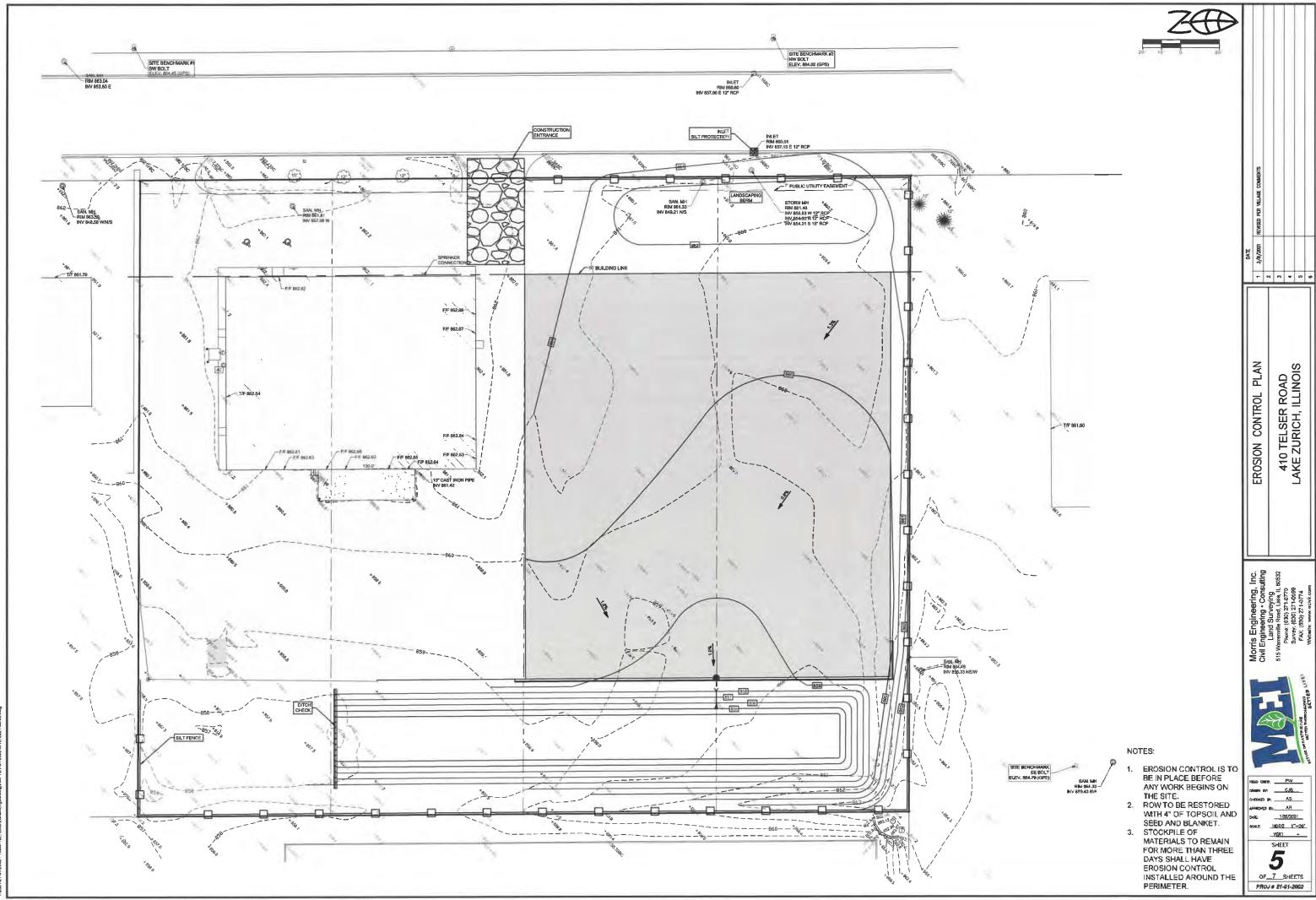
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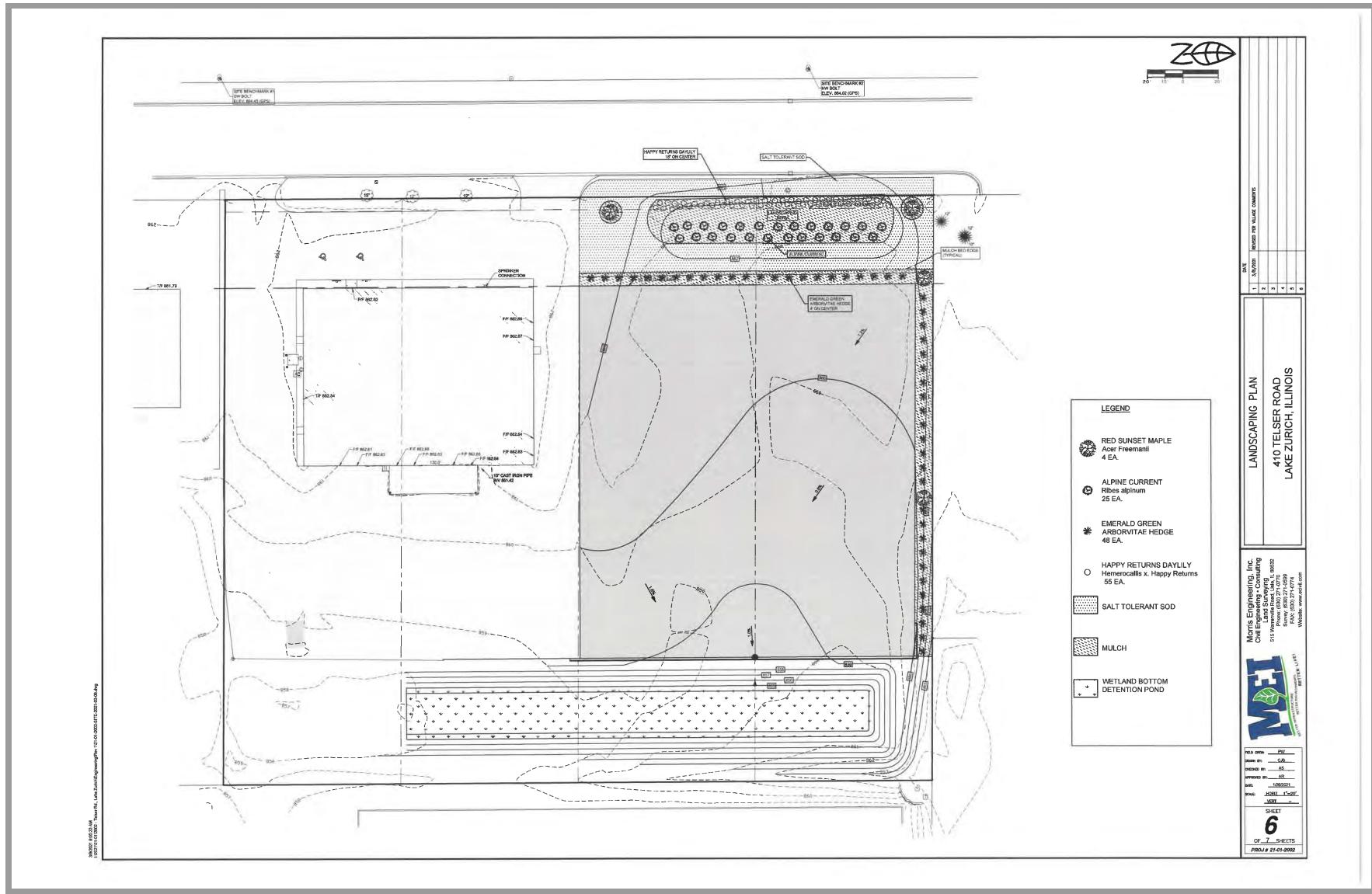
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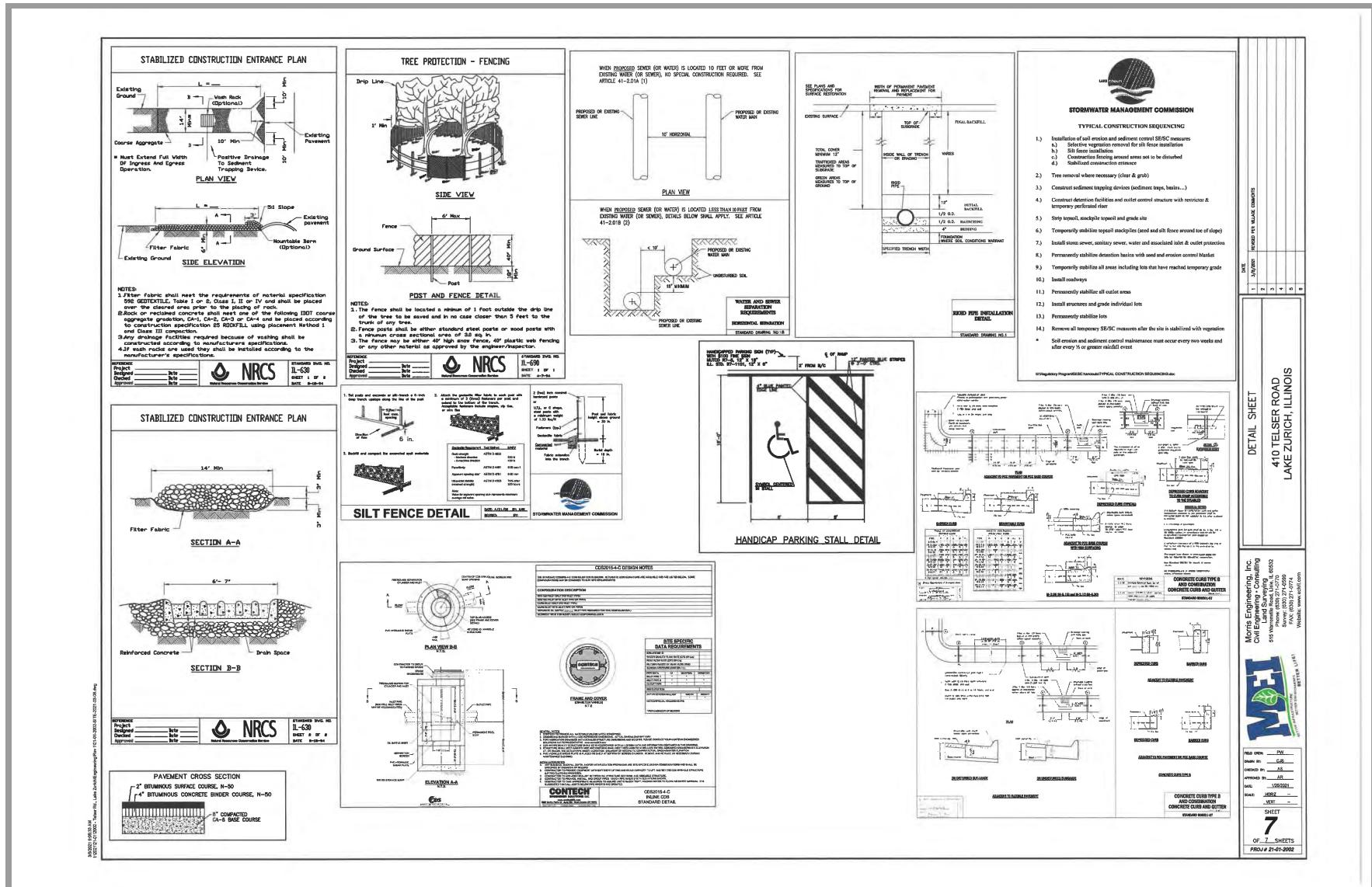


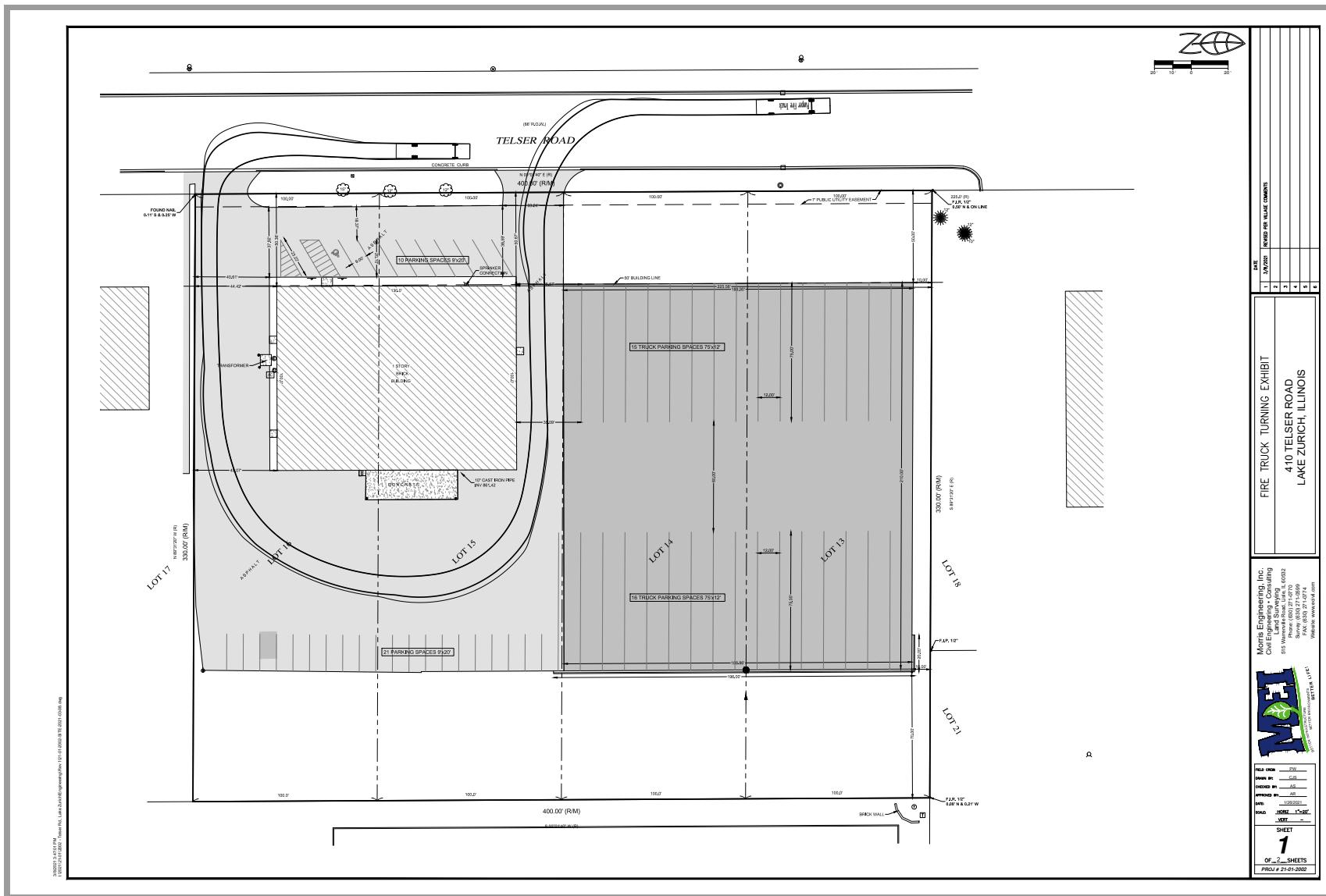


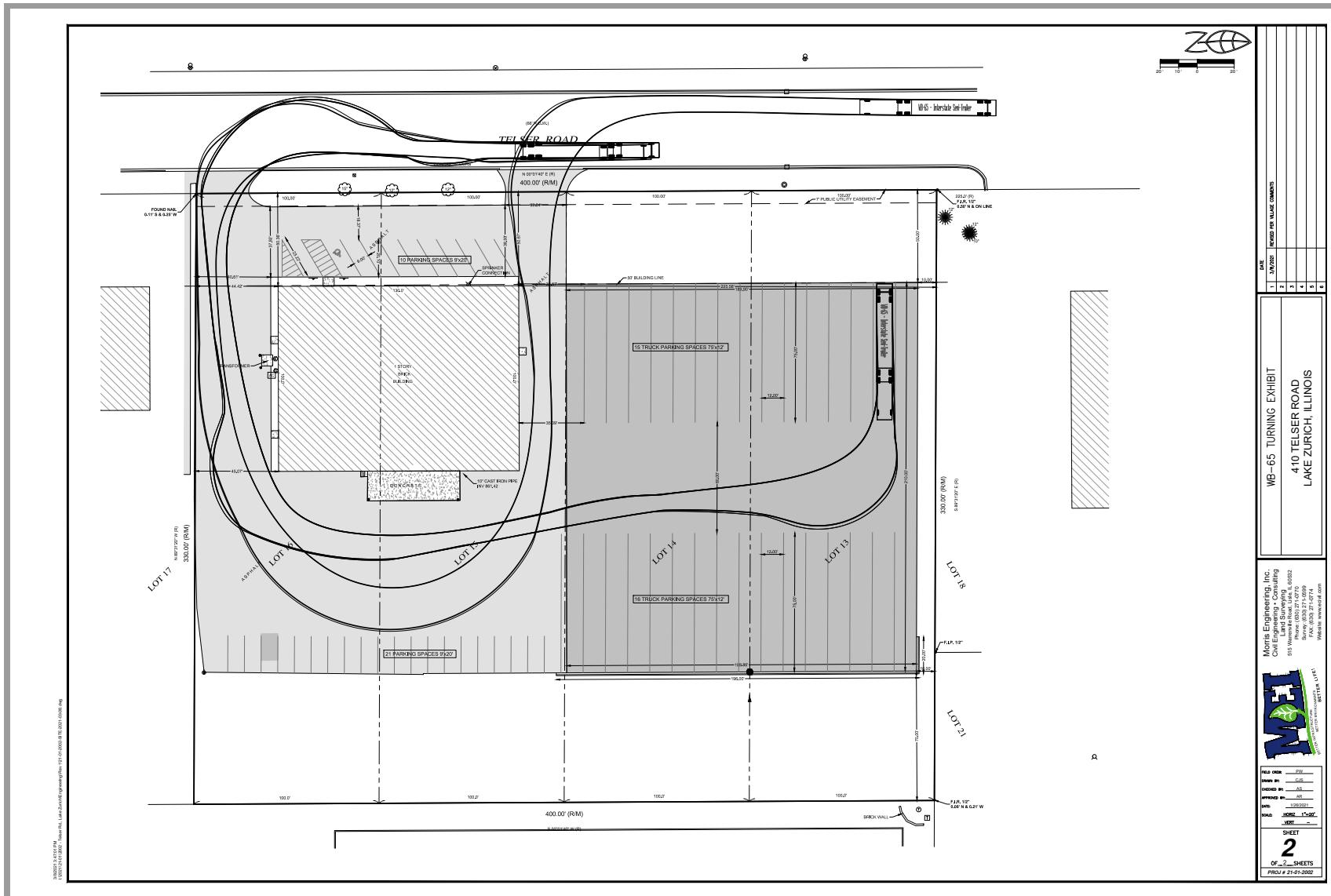












410 Telser Road, Lake Zurich

ENGINEER'S ESTIMATE OF PROBABLE COST

	UNIT	QUANTITY	UNIT PRICE	ITEM COST	SUM COST
Site Grading	LS	1	\$10,000.00	\$10,000	
Erosion Control	LS	1	\$3,000.00	\$3,000	
Landscaping	LS	1	\$10,000.00	\$10,000	
Stormwater Facility	LS	1	\$20,000.00	\$20,000	
Lighting	LS	1	\$10,000.00	\$10,000	
Aggregate Base Course, 8"	SY	4,630	\$8.00	\$37,037	
HMA Binder Course, 4"	SY	4,630	\$25.00	\$115,742	
HMA Surface Course, 2"	SY	4,630	\$20.00	\$92,593	
				SUM	\$298,372

Run Date 3/9/2021



Eric Foytik, P.E.

062-068043

Expires 11/30/21

**SUNGOR TRANSPORTATION
410 TELSER ROAD
LAKE ZURICH, ILLINOIS**

**STORMWATER REPORT
MARCH 8, 2021**

**SUNGOR TRANSPORTATION
300 S. HICKS ROAD
PALATINE, ILLINOIS 60067**



**515 WARRENVILLE ROAD
LISLE, ILLINOIS 60532
(630) 271-0770**
MEI Project Number 21-01-2002



January 29, 2021

Re: 410 Telser Road
Lake Zurich, Illinois
MEI Project No. 21-01-2002

The Property consists of two developed and two undeveloped parcels. The developed part consists of asphalt paved lot and a 13,000-sf building.

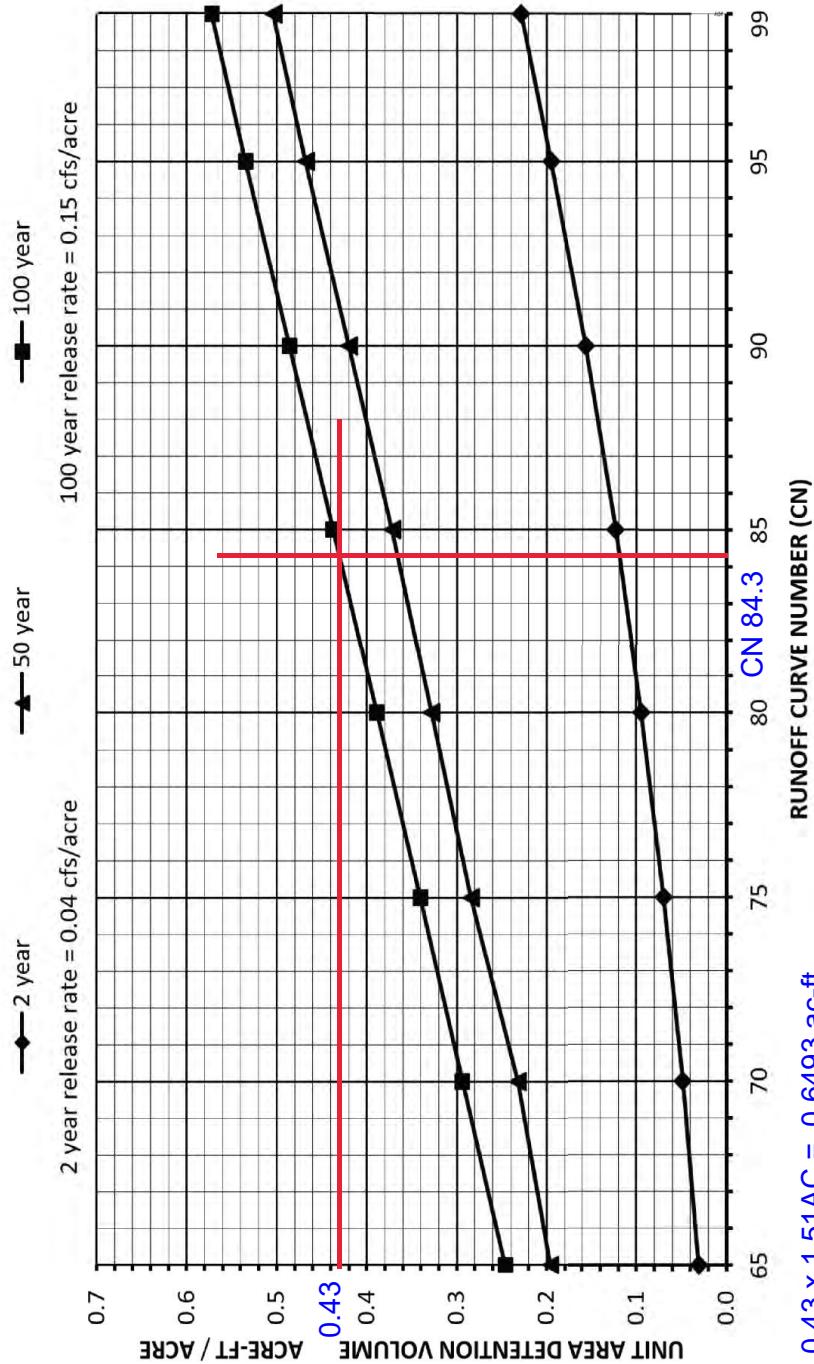
The proposed project will include the installation of a new parking area on lots 14 and 13. The proposed work will require detention to be installed in addition to the existing pond. The proposed pond will be installed along the rear of the property and will connect to the existing pond. The bottom of this pond will be designed as a wet bottom to act as the PCBMP.

There is no known floodplain on or near the parcel. Per Lake County GIS information, there is an isolated wetland located on the portion of the parcel that is to be developed. The exact size of this wetland has not been determined at this time due to weather conditions. A wetland study will be performed in the spring to determine its size and quality. Wetland mitigation will be required, and this study will help determine the extent that the mitigation needs to be.

The property owner will be responsible for the maintenance of the detention pond and all PCBMPs that are constructed.

During the construction process, erosion control will be provided around the site with the installation of silt fence along the property lines.

Appendix K: Detention Volume Versus Curve Number



Proposed Detention Pond Volume Calculation

Project: Telser Rd
Location: Lake Zurich
Date: 1/26/2021
Engineer: EF
Project No: 21-01-2002

Elevation	Area	Avg. Area	Change in Elev.	Total Volume
-----------	------	-----------	--------------------	-----------------

855	7353	8220	1	8220
856	9087	9990	1	9990
857	10893	11686.5	1	11686.5
858	12480			

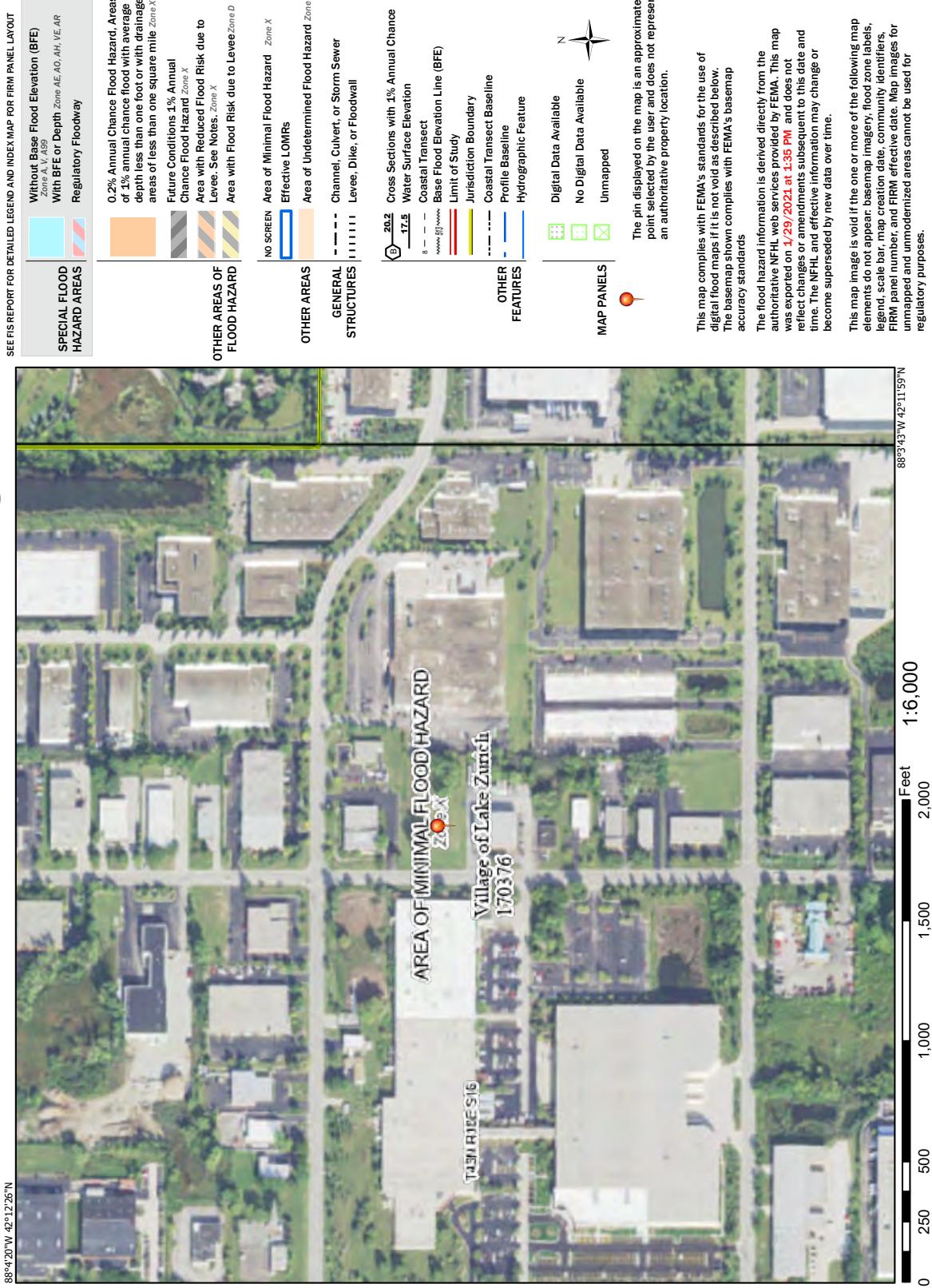
29896.5 c.f.

0.686 ac-ft

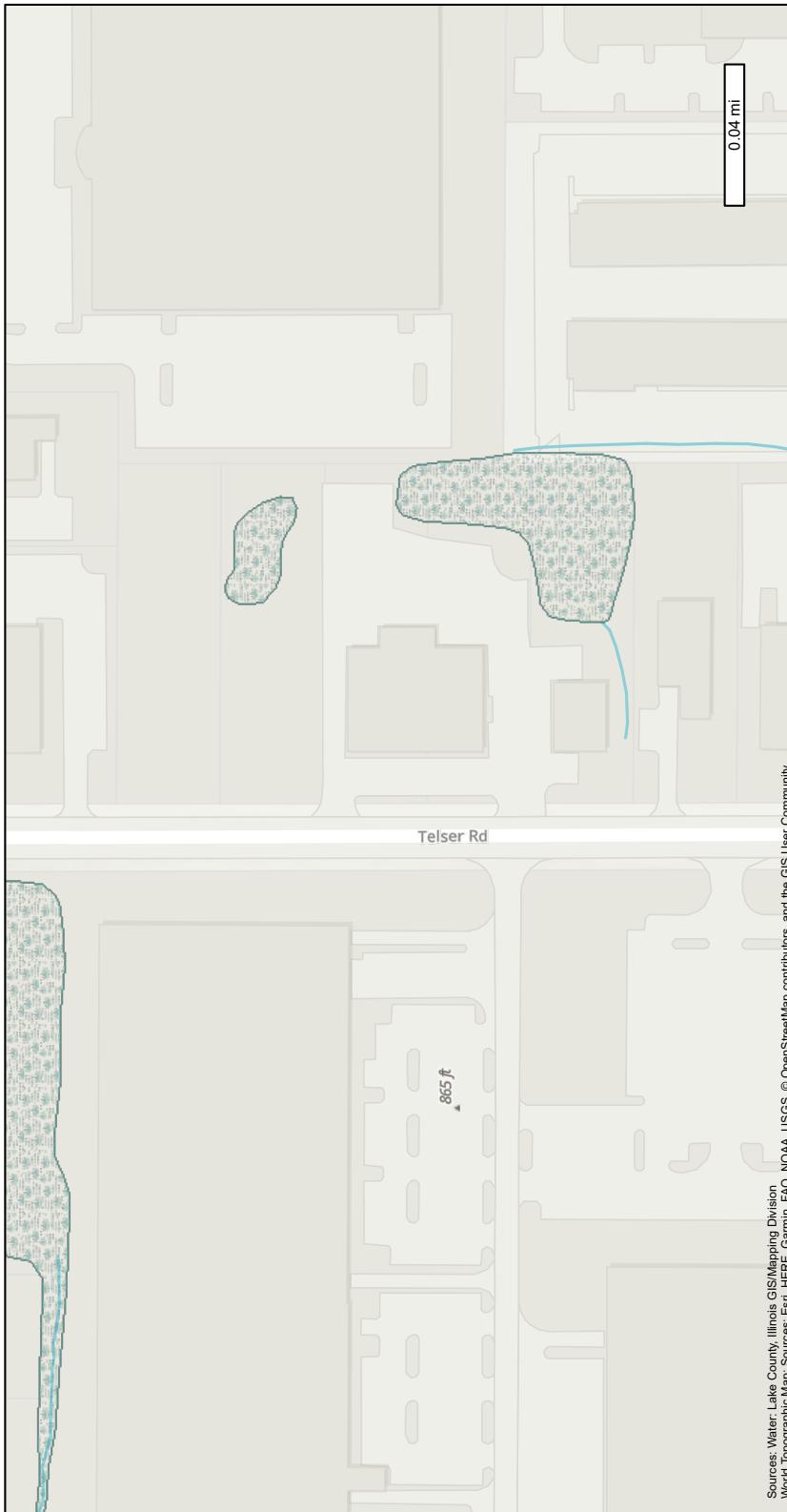
National Flood Hazard Layer FIRMette



Legend



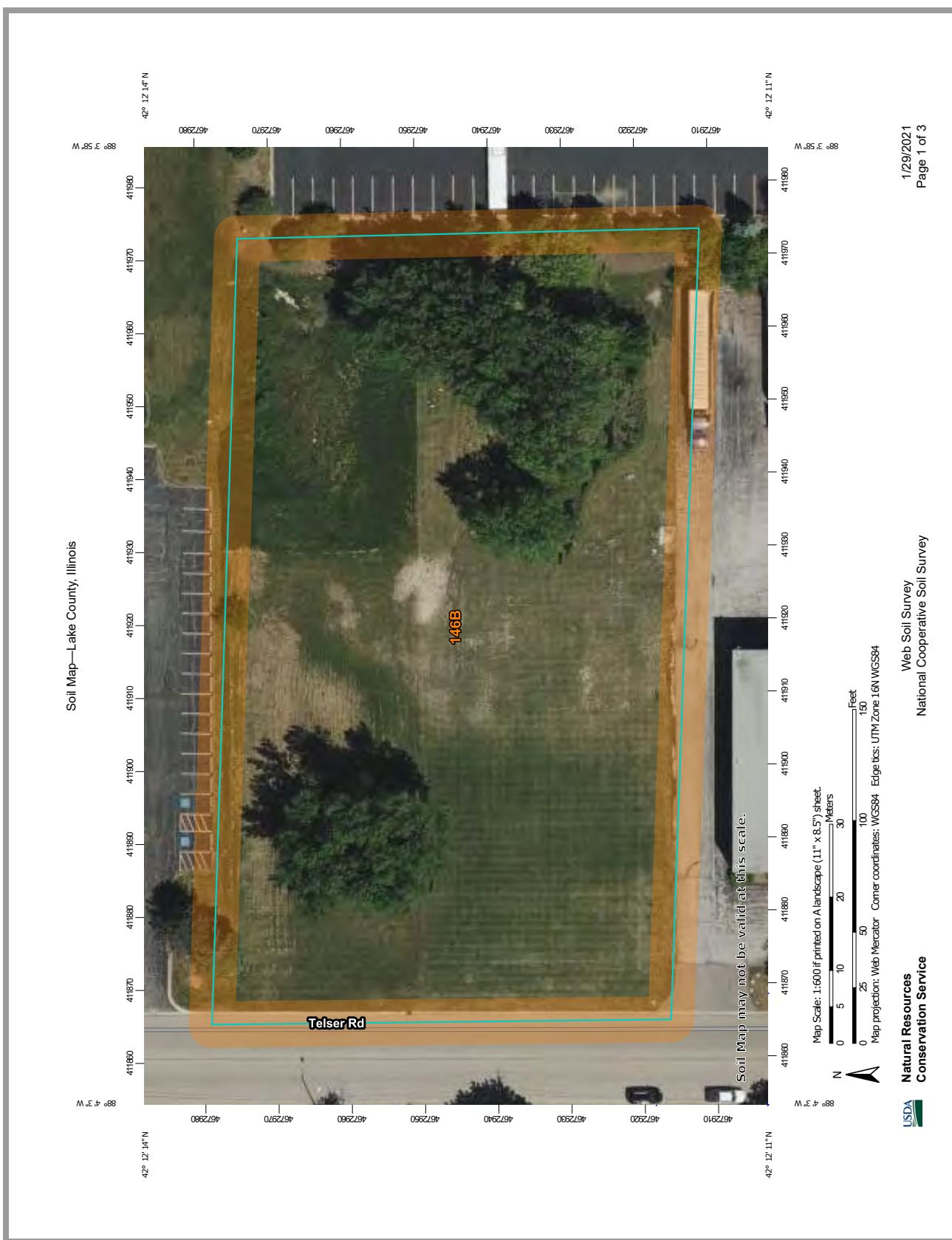
Lake County, Illinois



Map Printed on 1/29/2021

Tax Parcel Information	Advanced Identification
	Wetlands
Lake County Wetland Inventory	
	
Map Printed on 1/29/2021	

Disclaimer: The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.



Soil Map—Lake County, Illinois

MAP LEGEND

Area of Interest (AOI)		Area of Interest (AOI)
Soils		Soil Map Unit Polygons Soil Map Unit Lines Soil Map Unit Points
Special Point Features		Blowout Borrow Pit Clay Spot Closed Depression Gravel Pit Gravelly Spot Landfill Lava Flow Marsh or swamp Mine or Quarry Miscellaneous Water Perennial Water Rock Outcrop Saline Spot Sandy Spot Severely Eroded Spot Sinkhole Slide or Slip Sodic Spot
		Spill Area Stony Spot Very Stony Spot Wet Spot Other Special Line Features Water Features Streams and Canals Transportation Rails Interstate Highways US Routes Major Roads Local Roads Background Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:12,000.

Warning: Soil Map may not be valid at this scale.
 Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
 Web Soil Survey URL:
 Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Lake County, Illinois
 Survey Area Data: Version 15, May 29, 2020

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Jun 13, 2020—Jul 1, 2020

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Soil Map—Lake County, Illinois

Map Unit Legend

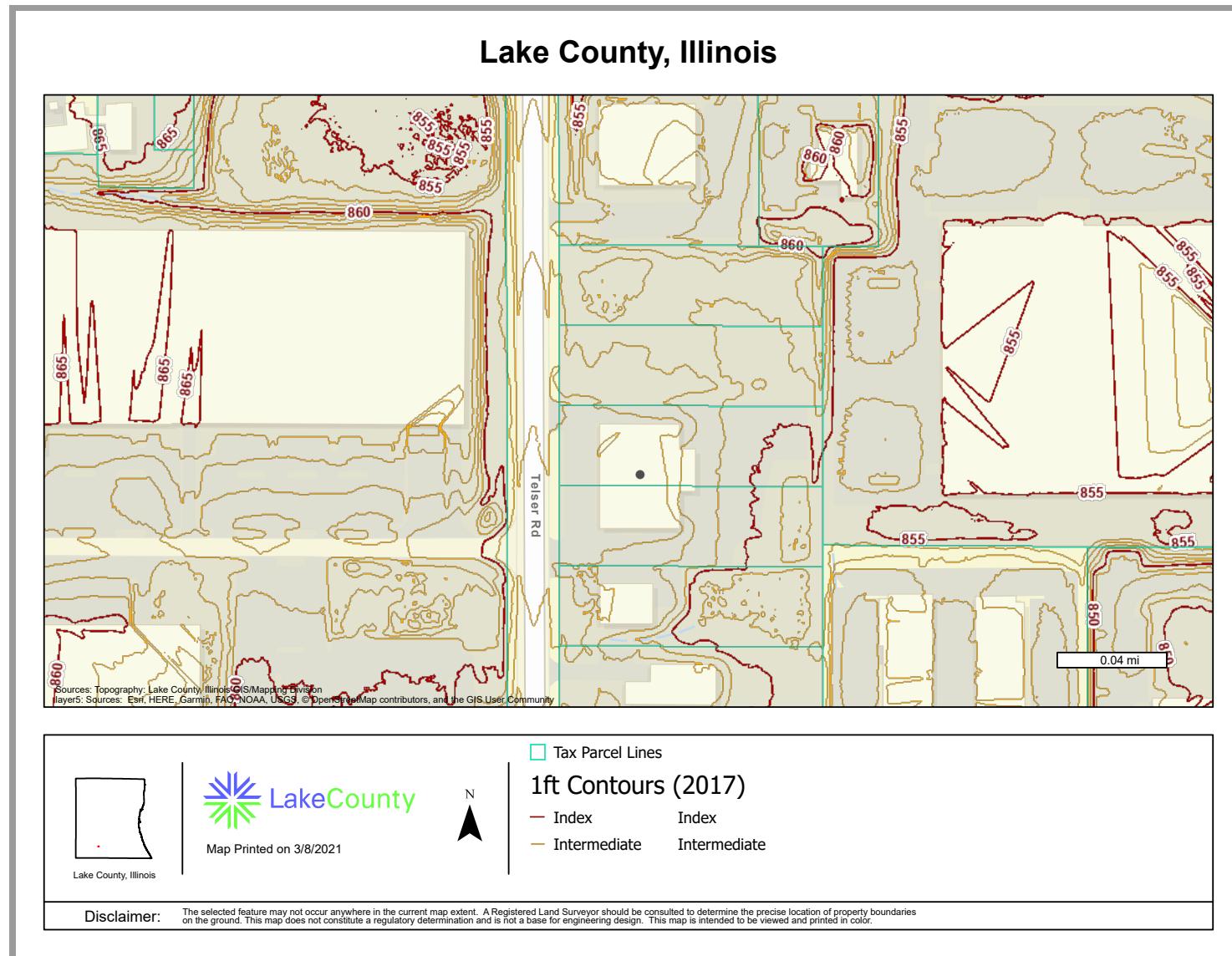
Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
146B	Elliott silt loam, 2 to 4 percent slopes	1.7	100.0%
Totals for Area of Interest		1.7	100.0%

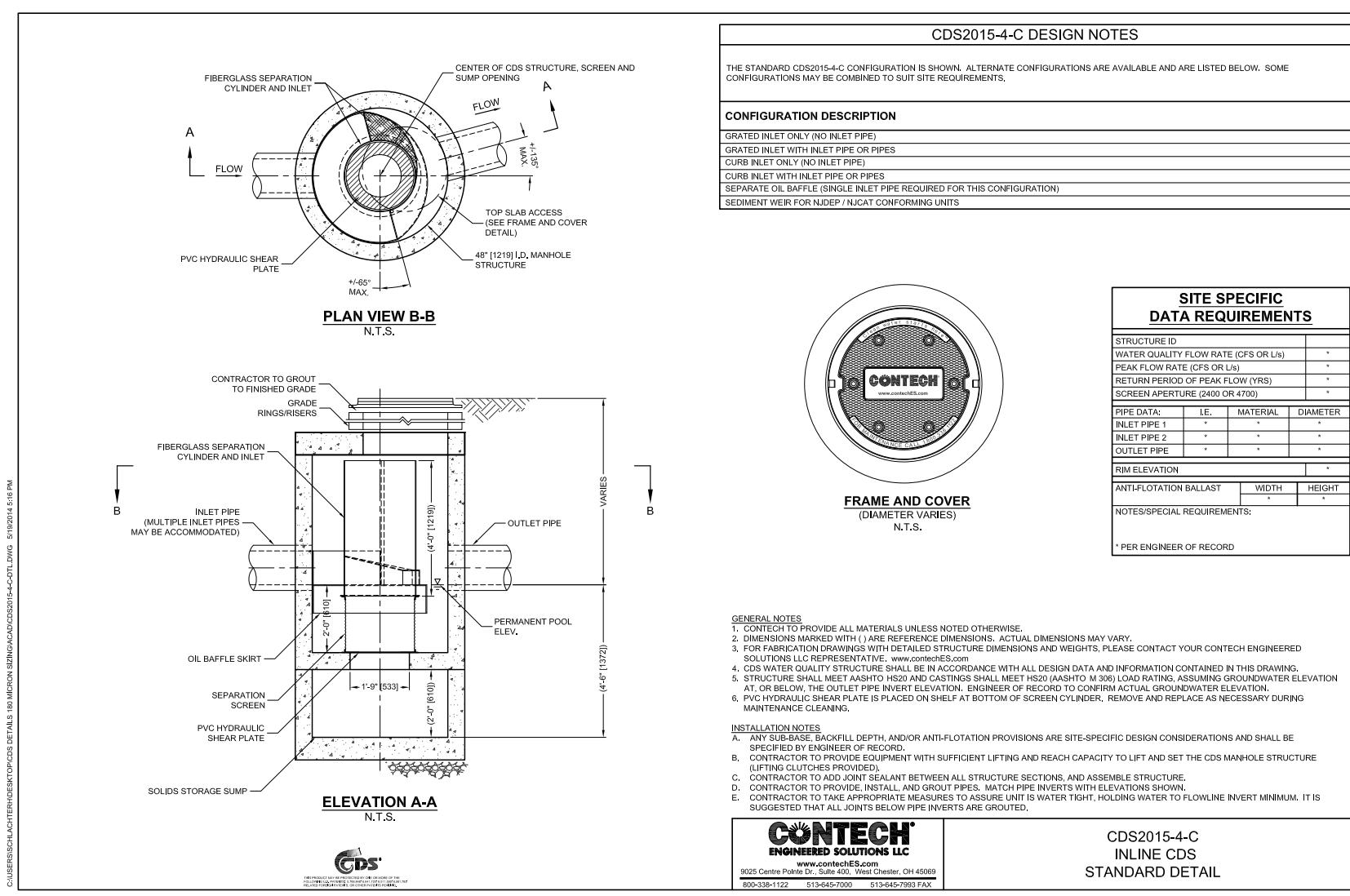


**Natural Resources
Conservation Service**

Web Soil Survey
National Cooperative Soil Survey

1/29/2021
Page 3 of 3







CDS Guide

Operation, Design, Performance and Maintenance



CDS®

Using patented continuous deflective separation technology, the CDS system screens, separates and traps debris, sediment, and oil and grease from stormwater runoff. The indirect screening capability of the system allows for 100% removal of floatables and neutrally buoyant material without blinding. Flow and screening controls physically separate captured solids, and minimize the re-suspension and release of previously trapped pollutants. Inline units can treat up to 6 cfs, and internally bypass flows in excess of 50 cfs (1416 L/s). Available precast or cast-in-place, offline units can treat flows from 1 to 300 cfs (28.3 to 8495 L/s). The pollutant removal capacity of the CDS system has been proven in lab and field testing.

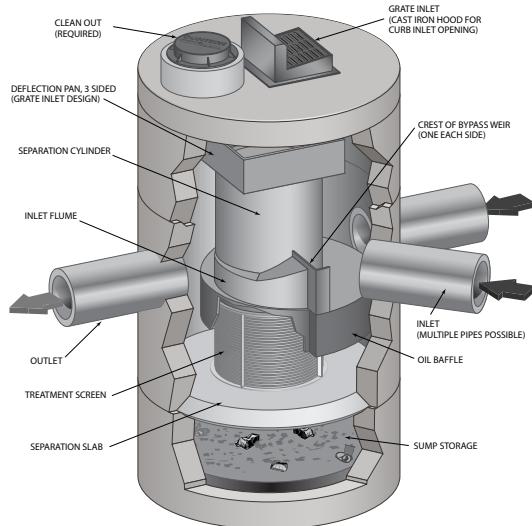
Operation Overview

Stormwater enters the diversion chamber where the diversion weir guides the flow into the unit's separation chamber and pollutants are removed from the flow. All flows up to the system's treatment design capacity enter the separation chamber and are treated.

Swirl concentration and screen deflection force floatables and solids to the center of the separation chamber where 100% of floatables and neutrally buoyant debris larger than the screen apertures are trapped.

Stormwater then moves through the separation screen, under the oil baffle and exits the system. The separation screen remains clog free due to continuous deflection.

During the flow events exceeding the treatment design capacity, the diversion weir bypasses excessive flows around the separation chamber, so captured pollutants are retained in the separation cylinder.



Design Basics

There are three primary methods of sizing a CDS system. The Water Quality Flow Rate Method determines which model size provides the desired removal efficiency at a given flow rate for a defined particle size. The Rational Rainfall Method™ or the and Probabilistic Method is used when a specific removal efficiency of the net annual sediment load is required.

Typically in the United States, CDS systems are designed to achieve an 80% annual solids load reduction based on lab generated performance curves for a gradation with an average particle size (d50) of 125 microns (μm). For some regulatory environments, CDS systems can also be designed to achieve an 80% annual solids load reduction based on an average particle size (d50) of 75 microns (μm) or 50 microns (μm).

Water Quality Flow Rate Method

In some cases, regulations require that a specific treatment rate, often referred to as the water quality design flow (WQQ), be treated. This WQQ represents the peak flow rate from either an event with a specific recurrence interval, e.g. the six-month storm, or a water quality depth, e.g. 1/2-inch (13 mm) of rainfall.

The CDS is designed to treat all flows up to the WQQ. At influent rates higher than the WQQ, the diversion weir will direct most flow exceeding the WQQ around the separation chamber. This allows removal efficiency to remain relatively constant in the separation chamber and eliminates the risk of washout during bypass flows regardless of influent flow rates.

Treatment flow rates are defined as the rate at which the CDS will remove a specific gradation of sediment at a specific removal efficiency. Therefore the treatment flow rate is variable, based on the gradation and removal efficiency specified by the design engineer.

Rational Rainfall Method™

Differences in local climate, topography and scale make every site hydraulically unique. It is important to take these factors into consideration when estimating the long-term performance of any stormwater treatment system. The Rational Rainfall Method combines site-specific information with laboratory generated performance data, and local historical precipitation records to estimate removal efficiencies as accurately as possible.

Short duration rain gauge records from across the United States and Canada were analyzed to determine the percent of the total annual rainfall that fell at a range of intensities. US stations' depths were totaled every 15 minutes, or hourly, and recorded in 0.01-inch increments. Depths were recorded hourly with 1-mm resolution at Canadian stations. One trend was consistent at all sites; the vast majority of precipitation fell at low intensities and high intensity storms contributed relatively little to the total annual depth.

These intensities, along with the total drainage area and runoff coefficient for each specific site, are translated into flow rates using the Rational Rainfall Method. Since most sites are relatively small and highly impervious, the Rational Rainfall Method is appropriate. Based on the runoff flow rates calculated for each intensity, operating rates within a proposed CDS system are

determined. Performance efficiency curve determined from full scale laboratory tests on defined sediment PSDs is applied to calculate solids removal efficiency. The relative removal efficiency at each operating rate is added to produce a net annual pollutant removal efficiency estimate.

Probabilistic Rational Method

The Probabilistic Rational Method is a sizing program Contech developed to estimate a net annual sediment load reduction for a particular CDS model based on site size, site runoff coefficient, regional rainfall intensity distribution, and anticipated pollutant characteristics.

The Probabilistic Method is an extension of the Rational Method used to estimate peak discharge rates generated by storm events of varying statistical return frequencies (e.g. 2-year storm event). Under the Rational Method, an adjustment factor is used to adjust the runoff coefficient estimated for the 10-year event, correlating a known hydrologic parameter with the target storm event. The rainfall intensities vary depending on the return frequency of the storm event under consideration. In general, these two frequency dependent parameters (rainfall intensity and runoff coefficient) increase as the return frequency increases while the drainage area remains constant.

These intensities, along with the total drainage area and runoff coefficient for each specific site, are translated into flow rates using the Rational Method. Since most sites are relatively small and highly impervious, the Rational Method is appropriate. Based on the runoff flow rates calculated for each intensity, operating rates within a proposed CDS are determined. Performance efficiency curve on defined sediment PSDs is applied to calculate solids removal efficiency. The relative removal efficiency at each operating rate is added to produce a net annual pollutant removal efficiency estimate.

Treatment Flow Rate

The inlet throat area is sized to ensure that the WQQ passes through the separation chamber at a water surface elevation equal to the crest of the diversion weir. The diversion weir bypasses excessive flows around the separation chamber, thus preventing re-suspension or re-entrainment of previously captured particles.

Hydraulic Capacity

The hydraulic capacity of a CDS system is determined by the length and height of the diversion weir and by the maximum allowable head in the system. Typical configurations allow hydraulic capacities of up to ten times the treatment flow rate. The crest of the diversion weir may be lowered and the inlet throat may be widened to increase the capacity of the system at a given water surface elevation. The unit is designed to meet project specific hydraulic requirements.

Performance

Full-Scale Laboratory Test Results

A full-scale CDS system (Model CDS2020-5B) was tested at the facility of University of Florida, Gainesville, FL. This CDS unit was evaluated under controlled laboratory conditions of influent flow rate and addition of sediment.

Two different gradations of silica sand material (UF Sediment & OK-110) were used in the CDS performance evaluation. The particle size distributions (PSDs) of the test materials were analyzed using standard method "Gradation ASTM D-422 "Standard Test Method for Particle-Size Analysis of Soils" by a certified laboratory.

UF Sediment is a mixture of three different products produced by the U.S. Silica Company. "Sil-Co-Sil 106", "#1 DRY" and "20/40 Oil Frac". Particle size distribution analysis shows that the UF Sediment has a very fine gradation ($d_{50} = 20$ to $30 \mu\text{m}$) covering a wide size range (Coefficient of Uniformity, C averaged at 10.6). In comparison with the hypothetical TSS gradation specified in the NJDEP (New Jersey Department of Environmental Protection) and NJCAT (New Jersey Corporation for Advanced Technology) protocol for lab testing, the UF Sediment covers a similar range of particle size but with a finer d_{50} (d_{50} for NJDEP is approximately $50 \mu\text{m}$) (NJDEP, 2003).

The OK-110 silica sand is a commercial product of U.S. Silica Sand. The particle size distribution analysis of this material, also included in Figure 1, shows that 99.9% of the OK-110 sand is finer than 250 microns, with a mean particle size (d_{50}) of 106 microns. The PSDs for the test material are shown in Figure 1.

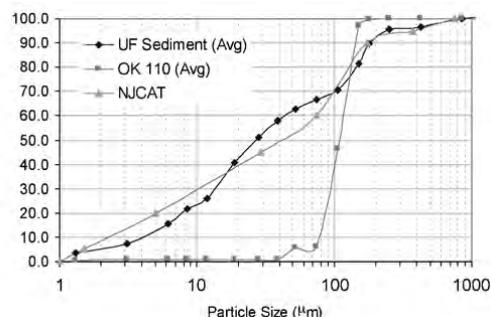


Figure 1. Particle size distributions

Tests were conducted to quantify the performance of a specific CDS unit (1.1 cfs (31.3-L/s) design capacity) at various flow rates, ranging from 1% up to 125% of the treatment design capacity of the unit, using the 2400 micron screen. All tests were conducted with controlled influent concentrations of approximately 200 mg/L. Effluent samples were taken at equal time intervals across the entire duration of each test run. These samples were then processed with a Dekaport Cone sample splitter to obtain representative sub-samples for Suspended Sediment Concentration (SSC) testing using ASTM D3977-97 "Standard Test Methods for Determining Sediment Concentration in Water Samples", and particle size distribution analysis.

Results and Modeling

Based on the data from the University of Florida, a performance model was developed for the CDS system. A regression analysis was used to develop a fitting curve representative of the scattered data points at various design flow rates. This model, which demonstrated good agreement with the laboratory data, can then be used to predict CDS system performance with respect

to SSC removal for any particle size gradation, assuming the particles are inorganic sandy-silt. Figure 2 shows CDS predictive performance for two typical particle size gradations (NJCAT gradation and OK-110 sand) as a function of operating rate.

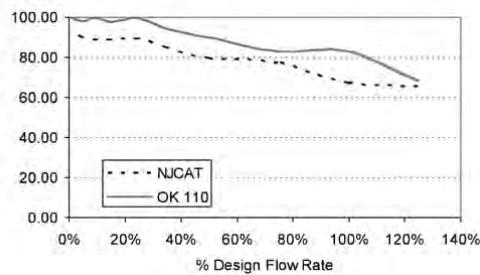


Figure 2. CDS stormwater treatment predictive performance for various particle gradations as a function of operating rate.

Many regulatory jurisdictions set a performance standard for hydrodynamic devices by stating that the devices shall be capable of achieving an 80% removal efficiency for particles having a mean particle size (d_{50}) of 125 microns (e.g. Washington State Department of Ecology — WASDOE - 2008). The model can be used to calculate the expected performance of such a PSD (shown in Figure 3). The model indicates (Figure 4) that the CDS system with 2400 micron screen achieves approximately 80% removal at the design (100%) flow rate, for this particle size distribution ($d_{50} = 125 \mu\text{m}$).

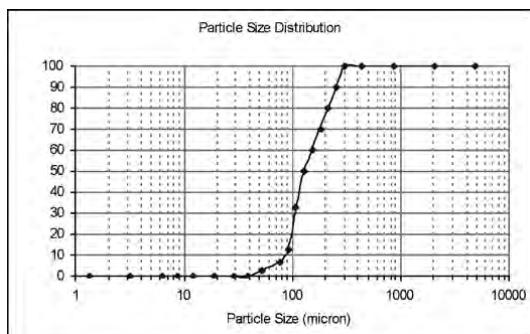


Figure 3. WASDOE PSD

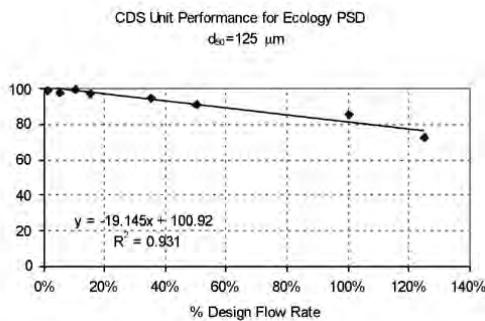


Figure 4. Modeled performance for WASDOE PSD.

Maintenance

The CDS system should be inspected at regular intervals and maintained when necessary to ensure optimum performance. The rate at which the system collects pollutants will depend more heavily on site activities than the size of the unit. For example, unstable soils or heavy winter sanding will cause the grit chamber to fill more quickly but regular sweeping of paved surfaces will slow accumulation.

Inspection

Inspection is the key to effective maintenance and is easily performed. Pollutant transport and deposition may vary from year to year and regular inspections will help ensure that the system is cleaned out at the appropriate time. At a minimum, inspections should be performed twice per year (e.g. spring and fall) however more frequent inspections may be necessary in climates where winter sanding operations may lead to rapid accumulations, or in equipment washdown areas. Installations should also be inspected more frequently where excessive amounts of trash are expected.

The visual inspection should ascertain that the system components are in working order and that there are no blockages or obstructions in the inlet and separation screen. The inspection should also quantify the accumulation of hydrocarbons, trash, and sediment in the system. Measuring pollutant accumulation can be done with a calibrated dipstick, tape measure or other measuring instrument. If absorbent material is used for enhanced removal of hydrocarbons, the level of discoloration of the sorbent material should also be identified



during inspection. It is useful and often required as part of an operating permit to keep a record of each inspection. A simple form for doing so is provided.

Access to the CDS unit is typically achieved through two manhole access covers. One opening allows for inspection and cleanout of the separation chamber (cylinder and screen) and isolated sump. The other allows for inspection and cleanout of sediment captured and retained outside the screen. For deep units, a single manhole access point would allow both sump cleanout and access outside the screen.

The CDS system should be cleaned when the level of sediment has reached 75% of capacity in the isolated sump or when an appreciable level of hydrocarbons and trash has accumulated. If absorbent material is used, it should be replaced when significant discoloration has occurred. Performance will not be impacted until 100% of the sump capacity is exceeded however it is recommended that the system be cleaned prior to that for easier removal of sediment. The level of sediment is easily determined by measuring from finished grade down to the top of the sediment pile. To avoid underestimating the level of sediment in the chamber, the measuring device must be lowered to the top of the sediment pile carefully. Particles at the top of the pile typically offer less resistance to the end of the rod than consolidated particles toward the bottom of the pile. Once this measurement is recorded, it should be compared to the as-built drawing for the unit to determine whether the height of the sediment pile off the bottom of the sump floor exceeds 75% of the total height of isolated sump.

Cleaning

Cleaning of a CDS system should be done during dry weather conditions when no flow is entering the system. The use of a vacuum truck is generally the most effective and convenient method of removing pollutants from the system. Simply remove the manhole covers and insert the vacuum hose into the sump. The system should be completely drained down and the sump fully evacuated of sediment. The area outside the screen should also be cleaned out if pollutant build-up exists in this area.

In installations where the risk of petroleum spills is small, liquid contaminants may not accumulate as quickly as sediment. However, the system should be cleaned out immediately in the event of an oil or gasoline spill. Motor oil and other hydrocarbons that accumulate on a more routine basis should be removed when an appreciable layer has been captured. To remove these pollutants, it may be preferable to use absorbent pads since they are usually less expensive to dispose than the oil/water emulsion that may be created by vacuuming the oily layer. Trash and debris can be netted out to separate it from the other pollutants. The screen should be cleaned to ensure it is free of trash and debris.

Manhole covers should be securely seated following cleaning activities to prevent leakage of runoff into the system from above and also to ensure that proper safety precautions have been followed. Confined space entry procedures need to be followed if physical access is required. Disposal of all material removed from the CDS system should be done in accordance with local regulations. In many jurisdictions, disposal of the sediments may be handled in the same manner as the disposal of sediments removed from catch basins or deep sump manholes. Check your local regulations for specific requirements on disposal.



CDS Model	Diameter		Distance from Water Surface to Top of Sediment Pile		Sediment Storage Capacity	
	ft	m	ft	m	y ³	m ³
CDS1515	3	0.9	3.0	0.9	0.5	0.4
CDS2015	4	1.2	3.0	0.9	0.9	0.7
CDS2015	5	1.5	3.0	0.9	1.3	1.0
CDS2020	5	1.5	3.5	1.1	1.3	1.0
CDS2025	5	1.5	4.0	1.2	1.3	1.0
CDS3020	6	1.8	4.0	1.2	2.1	1.6
CDS3025	6	1.8	4.0	1.2	2.1	1.6
CDS3030	6	1.8	4.6	1.4	2.1	1.6
CDS3035	6	1.8	5.0	1.5	2.1	1.6
CDS4030	8	2.4	4.6	1.4	5.6	4.3
CDS4040	8	2.4	5.7	1.7	5.6	4.3
CDS4045	8	2.4	6.2	1.9	5.6	4.3
CDS5640	10	3.0	6.3	1.9	8.7	6.7
CDS5653	10	3.0	7.7	2.3	8.7	6.7
CDS5668	10	3.0	9.3	2.8	8.7	6.7
CDS5678	10	3.0	10.3	3.1	8.7	6.7

Table 1: CDS Maintenance Indicators and Sediment Storage Capacities

Note: To avoid underestimating the volume of sediment in the chamber, carefully lower the measuring device to the top of the sediment pile. Finer silty particles at the top of the pile may be more difficult to feel with a measuring stick. These finer particles typically offer less resistance to the end of the rod than larger particles toward the bottom of the pile.



CDS Inspection & Maintenance Log

CDS Model: _____ Location: _____

1. The water depth to sediment is determined by taking two measurements with a stadia rod: one measurement from the manhole opening to the top of the sediment pile and the other from the manhole opening to the water surface. If the difference between these measurements is less than the values listed in table 1 the system should be cleaned out. Note: to avoid underestimating the volume of sediment in the chamber, the measuring device must be carefully lowered to the top of the sediment pile.
2. For optimum performance, the system should be cleaned out when the floating hydrocarbon layer accumulates to an appreciable thickness. In the event of an oil spill, the system should be cleaned immediately.

SUPPORT

- Drawings and specifications are available at www.ContechES.com.
- Site-specific design support is available from our engineers.

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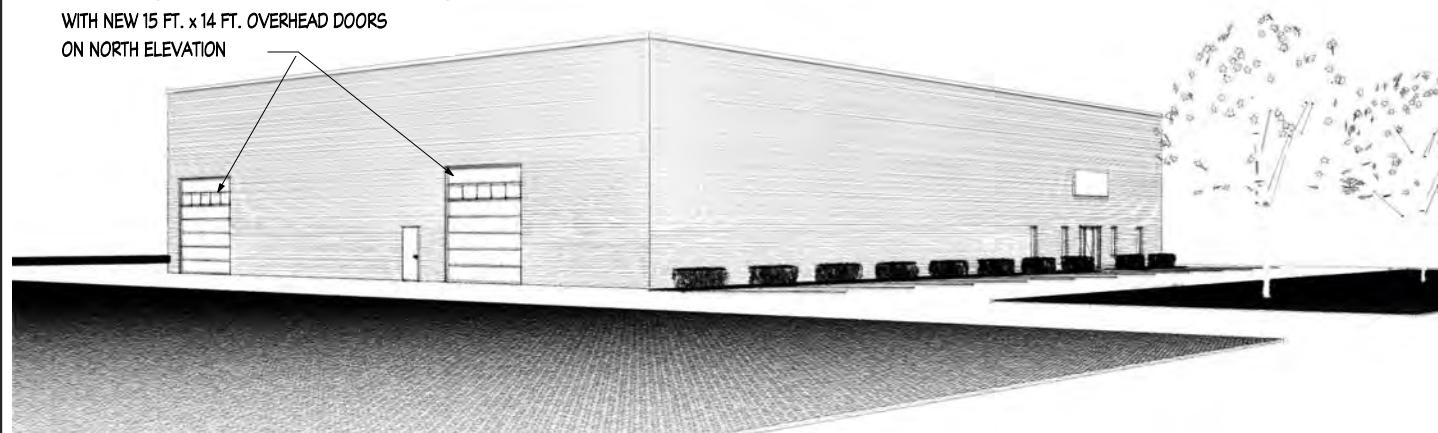
The product(s) described may be protected by one or more of the following US patents: 5,322,629; 5,624,576; 5,707,527; 5,759,415; 5,788,848; 5,985,157; 6,027,639; 6,350,374; 6,406,218; 6,641,720; 6,511,595; 6,649,048; 6,991,114; 6,998,038; 7,186,058; 7,296,692; 7,297,266; related foreign patents or other patents pending.

cds_manual 3/17 PDF



EXTERIOR ALTERATIONS:
410 TELSER RD, LAKE ZURICH, IL

REPLACE EXISTING 10 FT. x 10 FT. OVERHEAD DOORS
WITH NEW 15 FT. x 14 FT. OVERHEAD DOORS
ON NORTH ELEVATION



VIEW FROM NORTHWEST

PLAN NO. SHEET NO. 11	REVISED 01/26/11	DO NOT SCALE DRAWINGS
		LIBERTY COPY THAT THESE PLANS WERE PREPARED BY DO NOT USE IN CONSTRUCTION AND THAT THE COMPANY RECOMMENDS THAT THE PLANS BE CHECKED FOR COMPLIANCE WITH THE APPROPRIATE BUILDING CODE AND THE REQUIREMENTS OF THE APPLICABLE PLANNING COMMISSION AND LOCAL GOVERNMENT AUTHORITY BEFORE USE.
1. bathstitch, architects TELEGRAPHIC OFFICE CENTERS 1000 S. FRONTAGE RD., SUITE 201 SURF SPRINGS, NC 28385 (704) 875-1000		



At the Heart of Community

VILLAGE MANAGER'S OFFICE

70 E Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

SD

MEMORANDUM

Date: March 9, 2021
To: Ray Keller, Village Manager
From: Michael Duebner, Innovation Director
Copy: Kyle Kordell, Assistant to the Village Manager
Subject: **Liquor License Cancellations 2021**

Issue: The extended 2020/2021 liquor license renewal period concluded on February 28, 2021. Two restauranteurs amended their license.

Analysis: Green Garden / Chef Bo, 1241 S Rand Rd, cancelled the Class-A liquor license they had held since 2009. According to the owner, the business has transitioned to mostly takeout and there is little demand for alcoholic beverages in the restaurant at this time.

Sake Sushi & Grill at 884 S Rand Rd renewed their Class-A liquor license but did not renew their Class-M BYOB license. They had been considering this move for a few years and with reduced indoor dining, there would be even less need to offer the BYOB option.

Recommendation: Consideration and approval of the proposed Ordinance.

w/Attachments: Ordinance revoking Class A and Class M liquor licenses

VILLAGE OF LAKE ZURICH
ORDINANCE NO. 2021-03-



ORDINANCE AMENDING TITLE 3 OF CHAPTER 3 OF THE VILLAGE OF LAKE ZURICH MUNICIPAL CODE TO DECREASE AUTHORIZED CLASS A LIQUOR LICENSE FOR GREEN GARDEN AT 1241 SOUTH RAND ROAD AND DECREASE CLASS M LIQUOR LICENSE FOR SAKE SUSHI & GRILL AT 884 SOUTH RAND ROAD

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: The number of **Class A – Full Service Restaurant** liquor licenses authorized by section 3-3b-14 of Chapter 3 of Title 3 of the Village Code of the Village of Lake Zurich is hereby **decreased** by one for **Green Garden**, located at **1241 South Rand Road** in accordance with the Village Code of the Village of Lake Zurich. Issuance of the license is subject to the approval and action of the Local Liquor Commissioner of the Village of Lake Zurich.

SECTION 2: The number of **Class M - BYOB** liquor licenses authorized by section 3-3b-14 of Chapter 3 of Title 3 of the Village Code of the Village of Lake Zurich is hereby **decreased** by one for **Sake Sushi & Grill**, located at **884 South Rand Road** in accordance with the Village Code of the Village of Lake Zurich. Issuance of the license is subject to the approval and action of the Local Liquor Commissioner of the Village of Lake Zurich.

SECTION 3: That Section 3-3B-14 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "NUMBER OF LICENSES" be and is hereby further amended with the corresponding number of licenses in each class, shown with bold letters with underscoring below:

Class	Description	Maximum Number	
		Issued	Remaining
A	Restaurant	22	22
A-1	Outdoor Add-On	12	12
B	Retail Sales	19	19
B-1	Annual Tasting Add-On	5	5

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B-2	Single Event Add-On	0
C	Retail Sales Convenience	3
E	Club	2
F	Single Private Event	0
G	Single Public Event	1
G-1	Multiple Public Event	1
H	Complimentary Dispensing of Beer & Wine	0
K	Gift Boutique	0
M	BYOB Corkage	0
N	Craft Distillery	1
O	Off-Site Catering	1
P	Craft Brewery	1
R	Outdoor Concession / Beer Garden	1
V	Video Gaming	18
W	Boutique Wine & Sparking Beverage	1
Y	Brew Pub	0

SECTION 4: If any section, paragraph, clause or provision of this Ordinance shall be invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION 5: That if any provision of this ordinance or application thereof to any entity or person or circumstance is declared invalid or held to be unlawful, such declaration or holding shall not affect the validity of any other portion or provision of this Ordinance and such declaration or holding shall be severable from the remainder hereof.

SECTION 6: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

ADOPTED this _____ day of March, 2021 by the following vote:

Ayes: _____

Nays: _____

Absent: _____

APPROVED by the Mayor on this _____ day of March, 2021.

Tom Poynton, MAYOR

Kathleen Johnson, VILLAGE CLERK

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At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
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57
77

MEMORANDUM

Date: February 9, 2021

To: Ray Keller, Village Manager *PK*

From: Steven J. Paulus, Public Works Assistant Director

Copy: Michael J. Brown, Public Works Director

Subject: **Intergovernmental Agreement - Use of Refueling System**

Issue: The current Intergovernmental Agreement (IGA) between the Village of Lake Zurich and the Village of Kildeer to purchase fuel and utilize the Village's fueling system expires on April 30, 2021.

Village Strategic Plan: This agenda item is consistent with an objective under Goal #1 – Financial Sustainability: *Identify Opportunities to Provide Services to other Agencies.*

Background: An IGA was mutually approved by the Village of Lake Zurich and the Village of Kildeer in March 2003. The agreement assures Kildeer has access to purchase fuel via the fueling system at 505 Telser Road.

Analysis: The Village of Kildeer is assessed a fee of 15% of the dollar amount of fuel consumed. This 15% fee and the cost of the fuel is collected monthly. In FY 2021, it is estimated that \$15,000 will be received from Kildeer. The term of this agreement is from May 1, 2021 through April 30, 2023.

Recommendation: Approve a two-year Intergovernmental Agreement between the Village of Lake Zurich and the Village of Kildeer regarding use of the fueling system at the Community Services Facility.

Attachment: 2021-2023 Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF LAKE ZURICH
AND THE VILLAGE OF KILDEER REGARDING USE OF
LAKE ZURICH GAS PUMPS AND FUEL**

THIS AGREEMENT is made as of this 15th day of March, 2021 by and among the Village of Lake Zurich and Village of Kildeer.

WITNESSETH

WHEREAS, Lake Zurich and Kildeer are municipal corporations organized and existing under the laws of the State of Illinois; and

WHEREAS, Lake Zurich has a Public Works facility that includes a fuel pumping station (the "Station"), which Station supplies fuel to Lake Zurich's municipal vehicles; and

WHEREAS, Kildeer (the "Purchaser") desires to purchase fuel for their municipal vehicles from the Station pursuant to the terms established in this Agreement; and

WHEREAS, Lake Zurich desires to sell gasoline and diesel fuel (collectively "Fuel") to the Purchaser from the Station pursuant to the terms established in this Agreement; and

WHEREAS, the Villages have the authority under Illinois law to enter into this agreement;

NOW, THEREFORE. Lake Zurich and Kildeer hereby agree as follows:

Section 1. Agreement to Sell and Purchase. Lake Zurich agrees to sell, and the Purchaser agrees to purchase, Fuel from the Station for the Purchaser's municipal vehicles, pursuant to the terms of this Agreement.

Section 2. Monthly Usage Payments. In consideration of Lake Zurich's payment of all costs to construct and maintain the Station, Kildeer shall make a monthly payment to Lake Zurich that will include fuel consumed by Kildeer.

Section 3. Lake Zurich shall charge the Purchaser for Fuel at the same rate paid by Lake Zurich for the Fuel + 15%.

Section 4. Payments for Fuel. Lake Zurich shall provide monthly an invoice to the Purchaser for the Fuel used by the Purchaser for the preceding month. Such invoices shall be due and payable by the Purchaser immediately on receipt. Payment for Fuel purchases in the month shall be made no later than the end of the next month. The failure of the Purchaser to make any required payment within 30 days after notice from Lake Zurich that such payment is due shall be grounds for Lake Zurich, immediately and

without notice, to terminate this Agreement as to the Purchaser. The Purchaser's duty to make payments required by this Agreement shall survive the termination or expiration of this Agreement.

Section 5. General Conditions.

A. Keys. Lake Zurich shall provide, to each Purchaser at the Purchaser's expense, one electronic station key for each of the Purchaser's vehicles or personnel. Lake Zurich shall charge the Purchaser the same cost, as paid by Lake Zurich, of the keys. The Purchaser shall pay the cost of the keys at the time of receipt of the keys. Lake Zurich shall provide replacement keys, or new keys for additional vehicles, to the Purchaser as needed, also at that Purchaser's expense. The Purchaser shall not allow the possession or use of any key except only for a municipally owned vehicle operated by a duly designated municipal employee or officer in accordance with the provisions of this Agreement.

B. Official Use Only. The Purchaser shall use Fuel from the Station only for municipally owned vehicles used for official purposes only. No person shall use the Station except municipal employees and officers duly designated by Lake Zurich or by the Purchaser. Lake Zurich reserves the right to deny use of the Station to any vehicle or person that Lake Zurich determines is not any official use or a duly authorized municipal employee or officer.

C. No Liability for Supply or Station Failure. Lake Zurich shall make all reasonable efforts to provide a continuous supply of Fuel at the Station. Lake Zurich shall not be liable for, however, and the Purchaser hereby waives and releases any and all claims that it or they may have at any time for any interruption of the supply of Fuel or any disruption in the use of the Station. In the event of any such interruption or disruption shall neither be grounds for any refund or any annual payment made hereunder nor relieves the Purchaser from any obligation to make any payment required hereunder.

D. Lake Zurich Regulations Apply. The generally applicable ordinances, resolutions, and rules and regulations of Lake Zurich shall apply to the use of the Station and the Public Works facility at which the Station is located.

Section 6. Term of Agreement. This Agreement shall expire on April 30, 2023. The Term of this Agreement may be extended for additional two-year terms by written agreements of the parties hereto.

Section 7. Termination of Agreement.

A. Termination by Lake Zurich for Breach. Lake Zurich may terminate this Agreement as to the Purchaser upon 15 days' notice to a Purchaser of a breach of this Agreement by the Purchaser and the failure of the Purchaser to cure such breach within said 15 days; provided, however, that Lake Zurich may terminate this Agreement immediately as to the Purchaser for any failure to pay pursuant to Section 2 or Section 4 of this Agreement.

B. Termination by Lake Zurich Without Cause. Lake Zurich may terminate this Agreement without cause as to the Purchaser upon 90 days written notice of such termination to the Purchaser.

C. Termination by Purchaser. The Purchaser may terminate this Agreement upon 60 days' notice of such termination to Lake Zurich. No such termination shall be grounds for refund of any annual lump sum payment. The Purchaser shall remain responsible to pay for any Fuel used prior to such termination.

Section 8. Assumption of Risk by Purchaser: No Liability of Lake Zurich. Each Purchaser assumes full responsibility and liability for the actions of its employees, officers, officials and agents in the use of the Station and the Public Works facility at which the Station is located. Each Purchaser hereby agrees to, and does, indemnify and hold harmless forever Lake Zurich and its employees, officers, officials, attorneys, legal representatives, and agents against and from any and all claims, actions, and liabilities that arise from or are in any way related to the use by the Purchaser of, or the presence of the Purchaser at the Station or the Public Works facility at which the Station is located.

WHEREFORE, the Village of Lake Zurich and Village of Kildeer have caused this Agreement to be executed by their Presidents and attested by their clerks after the due approval hereof and authorization thereof of their corporate authorities as of the date first written above.

VILLAGE OF LAKE ZURICH

VILLAGE OF KILDEER

Village President

Date

Village President

ATTEST:

ATTEST:

Village Clerk
Date

Date

Village Clerk

— Date



At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

MEMORANDUM

Date: February 22, 2021

To: Ray Keller, Village Manager *PK*

From: Steven J. Paulus, Public Works Assistant Director

Copy: Michael J. Brown, Public Works Director

Subject: **Intergovernmental Agreement - Village of Kildeer Fleet Services**

Issue: The current Intergovernmental Agreement (IGA) with the Village of Kildeer to provide fleet maintenance and repairs expires on April 30, 2021.

Strategic Plan: Goal #1 – Financial Sustainability: *Identify Opportunities to Provide Services to other Agencies.*

Analysis: Since 2013, Lake Zurich has provided maintenance and repairs for the Village of Kildeer's municipal fleet. Kildeer has been receiving quality repairs and maintenance by technicians familiar with emergency response vehicles at a secured location. Lake Zurich vehicles/equipment in need of maintenance and repairs will continue to remain a priority.

Kildeer will be charged a labor rate of \$94 per hour. This labor rate has been in effect since the current agreement went into effect May 1, 2019. Per the agreement, the rate will be reviewed on an annual basis. Any parts and supplies used in the course of the repairs are charged back to Kildeer. This agreement is for the period of May 1, 2021 through April 30, 2023. In FY 2021, staff estimates it will receive \$9,000 from Kildeer for services provided.

Recommendation: Approve an Intergovernmental Agreement to provide fleet maintenance and repairs to the Village of Kildeer for a two year period ending April 30, 2023.

Attachment: 2021-2023 Intergovernmental Agreement

INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF LAKE ZURICH AND THE
VILLAGE OF KILDEER FOR VEHICLE SERVICING

THIS AGREEMENT entered into this March, 15 2021 by and
and between the Village of Lake Zurich, Illinois (the "Village")
and the Village of Kildeer (the "Agency"),

WITNESSETH:

Whereas, the Village is an Illinois municipal corporation;
and

WHEREAS, the Agency is a unit of local government organized
and existing under the laws of the State of Illinois; and

WHEREAS, the Village and the Agency have authority to enter
into this Agreement pursuant to the Intergovernmental Cooperation
Act, 5 ILCS 220/1 et seq., Article VII, Section 10 of the 1070
Constitution of the State of Illinois, and other applicable law;
and

WHEREAS, the Village and the Agency enter into this Agreement
for the purpose of the Village making repairs to and maintaining,
Agency vehicles and equipment;

NOW, THEREFORE, in consideration of the foregoing and of the
mutual promises and obligations expressed herein and other good
and valuable consideration, the sufficiency, adequacy and receipt
of which is hereby acknowledged, IT IS HEREBY AGREED by and between
the Village and the Agency as follows:

Section 1. The foregoing recitals are incorporated by
reference into the text of the Agreement as if fully set forth
herein.

Section 2. The Agency shall:

A. To the extent possible, deliver the vehicles and equipment to
and from the Village's Community Services Facility for maintenance
and repairs.

B. Maintain its vehicles and equipment in accordance with
applicable operation manuals and manufacturer and dealer
standards.

C. Pay the Village for all costs of all fuel operations and maintenance services for all vehicles serviced under this agreement at the following labor rate effective **May 1, 2021 - April 30, 2023** **Labor Rate: \$94 / hour.**

D. Indemnify and hold harmless the Village, and its officers, employees, legal representatives, attorneys and agents from and against all liabilities, actions, damages, claims, demands, judgements, losses, costs, expenses, suits, or actions and defend the indemnified parties in any suit including appeals, for personal injury to or death of, any person or persons, or for loss or damage to property, including the execution and performance of this Agreement. Said indemnification shall be only for acts occasioned by the Agency's employees, agents, independent contractors, officers, members and any person or entity performing services on behalf of the Agency. The Agency is not, however, required to protect, indemnify or hold harmless any indemnified party for loss or claim resulting from performance (or nonperformance) of the indemnified party's obligations or the negligence or willful misconduct of any indemnified party. The Agency's duty to indemnify is for the exclusive benefit of the indemnified parties and in no event shall such indemnity inure to the benefit of any third person.

section 3. The Village shall:

A. Maintain the vehicles and equipment in accordance with the manufacturer and dealer maintenance program.

B. Invoice the Agency for all fuel, operations, maintenance and repair costs for the Vehicle at a rate determined on May 1st for the next fiscal year.

c. Indemnify and hold harmless the Agency, and its officers, employees, legal representatives, attorneys and agents from and against all liabilities, actions, damages, claims, demands, judgements, losses, costs, expenses, suits, or actions and defend the indemnified parties in any suit including appeals, for personal injury to or death of, any person or persons, or for loss or damage to property, including the execution and performance of this Agreement. Said indemnification shall be only for acts occasioned by the Village's employees, agents, independent contractors, officers, members and any person or entity performing services on behalf of the Village. The Village is not, however, required to protect, indemnify or hold harmless any indemnified party for loss or claim resulting from performance (or nonperformance) of the indemnified party's obligations or the negligence or willful

misconduct of any indemnified party. The Village's duty to indemnify is for the exclusive benefit of the indemnified parties and in no event shall such indemnity inure to the benefit of any third person.

Section 4. The Agency acknowledges that emergency response vehicles in for service are the priority vehicles for service. The Agency also acknowledges that Village vehicles required for snow plowing or other time sensitive tasks might take priority over other vehicles in for service.

Section 5. This Agreement shall commence immediately upon the execution of this Agreement by both parties and shall be valid until April 30, 2021 unless terminated earlier as provided in Section 6.

Section 6. The Agreement can be terminated by either the Agency or the Village, for any reason or no reason, upon written notification of a least 30 calendar days in advance of the termination date. If the Agency terminates this Agreement, then the Agency nevertheless shall pay to the Village all eligible costs incurred by the Village prior to the date of such termination.

Section 7. This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and all prior or contemporaneous agreements, understandings, representations and statements, oral or written, are merged herein. This Agreement may be modified only by a written instrument executed by the parties.

Section 8. No consent or waiver, express or implied, as to any provisions of this Agreement shall constitute a consent or waiver of any other provisions, whether similar or dissimilar, of this Agreement.

Section 9. Notices to the parties shall be in writing and delivered by personal service or by U.S. or registered mail, postage prepaid, to the parties at the following address,

If to the Agency: Steve Balinski, Police Chief, Village of Kildeer, 21911 Quentin Road, Kildeer, IL 60047.

If to the Village: Steve Paulus, Assistant Public Works Director, Village of Lake Zurich, 505 Telser Road, IL 60047.

Either party may change the address for notices to such party by written notice to the other. Notice given by personal service shall be effective upon the date delivered. Notice given by mail shall be effective on the third business day after posting.

IN WITNESS WHEREOF, the parties have executed this Agreement pursuant to the ordinances or resolutions adopted by the relevant authorities of the respective parties.

VILLAGE OF LAKE ZURICH

VILLAGE OF KILDEER

By: _____

By: _____

Attest:



At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

MEMORANDUM

Date: March 5, 2021
To: Ray Keller, Village Manager *PK*
From: Michael J. Brown, Director of Public Works
Subject: Bid Award: 2021 Road Program

Issue: The FY 2021 budget includes \$1.825 Million in the Non-Home Rule Sales Tax (NHRST) Fund for the annual road resurfacing project.

Background: In March 2015 the Village's Pavement Management and Five-Year Road Resurfacing Capital Plan was presented to the Village Board. Staff performs an annual field inspection of the Village's roadways for recommendations for the proceeding years program.

The program consists of pavement resurfacing, concrete repair, utility infrastructure repair, and other related items. Upon completion of the proposed improvements, the roads should have an estimated service life of 15-20 years with proper maintenance (crack sealing, spot repairs, etc.).

Village Strategic Plan: This agenda item is consistent with the following Goals and Objectives of the Strategic Plan.

- Goal #3 – Infrastructure: *Develop and formalize a long-range street maintenance program.*

Analysis: Staff solicited bids for the annual Road Program in February of 2021. The bid opening occurred on February 24, 2021, in which the Village received eight (8) bids. The bid results are shown on Page 2. The 2021 program includes roadway improvements in the Quail Run Subdivision, and Deerpath Road. Construction is expected to begin in mid-April through the end of August, weather permitting.

The lowest responsible bid was submitted by Builders Paving L.L.C. of Hillside, Illinois. Staff is familiar with Builders Paving L.L.C. as they performed the 2018 and 2019 Road Program and are a known and reputable contractor in Lake County.

Name of Bidder	Bid Amount
Builders Paving L.L.C. (Hillside, IL)	\$1,594,360.00
Arrow Road Construction Co. (Elk Grove Village, IL)	\$1,681,568.70
Peter Baker & Son Co. (Lake Bluff, IL)	\$1,707,797.70
Geske & Sons, Inc. (Crystal Lake, IL)	\$1,760,763.15
J.A. Johnson Paving Co. (Arlington Heights, IL)	\$1,788,230.00
A Lamp Concrete Contractors, Inc. (Schaumburg, IL)	\$1,817,475.95
Schroeder Asphalt Services, Inc. (Huntley, IL)	\$1,971,959.20
Brothers Asphalt Paving, Inc. (Addison, IL)	\$1,967,040.67

2021 Road Program Proposed Budget	
Construction (Base Bid Amount)	\$1,594,360
Contingency (5%)	\$80,000
Engineering	\$115,000
Materials Testing Services	\$8,700
Total Estimated Cost	\$1,798,060

Recommendation: Award a contract for the 2021 Road Program to Builders Paving L.L.C. of Hillside, IL for the base project of \$1,594,360.00, with a total project expenditure including contingency and engineering not-to-exceed \$1,798,060.00.

W/Attachments:

1. 2021 Road Program Location Map
2. Bid Submittal – Builders Paving L.L.C.



RETURN WITH BID



**Local Public Agency
Formal Contract
Proposal**

PROPOSAL SUBMITTED BY		
Builders Paving LLC		
Contractor's Name		
4413 Roosevelt Rd. Suite 108		
Street	P.O. Box	
Hillside	IL 60162	
City	State	Zip Code

STATE OF ILLINOIS

COUNTY OF LAKE

VILLAGE OF LAKE ZURICH

(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

STREET NAME OR ROUTE NO. VARIOUSSECTION NO. N/ATYPES OF FUNDS NON-HOME RULE SALES TAX SPECIFICATIONS PLANS

**2021 ROAD PROGRAM
LAKE ZURICH, ILLINOIS**

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

RETURN WITH BID

SCHEDULE OF PRICES

County Lake
 Local Public Agency Lake Zurich
 Section N/A
 Route Various

Schedule of Prices

(For complete information covering these items, see plans and specifications)

Bidder's Proposal for making Entire Improvements

BASE BID

Item No.	Items	Unit	Quantity	Unit Price	Total
1	HMA Surface Removal (4.0")	SY	49,950	4.00	199,800.00
2	Butt Joint	SY	60	20.00	1,200.00
3	Aggregate Base Course, Type B	TON	1,000	5.00	5,000.00
4	HMA Surface Course, Mix "D", N50 (Special)	TON	4,200	70.00	294,000.00
5	HMA Binder Course, IL-19.0, N50	TON	7,000	69.00	483,000.00
6	Bituminous Materials (Tack Coat)	POUND	33,720	0.01	337.20
7	Class D Patching, TY. II (modified), 9"	SY	1,500	15.00	22,500.00
8	Class D Patching, TY. III (modified), 9"	SY	3,000	15.00	45,000.00
9	Geogrid	SY	500	3.80	1,900.00
10	Undercuts	CY	1,100	20.00	22,000.00
11	Combination Curb & Gutter Removal	LF	7,000	2.75	19,250.00
12	Combination Curb & Gutter, M-3.12	LF	5,700	20.00	114,000.00
13	Combination Curb & Gutter, B-6.24	LF	1,300	20.00	26,000.00
14	Portland Cement Concrete Sidewalk Removal	SF	17,800	1.00	17,800.00
15	Portland Cement Concrete Sidewalk, 5"	SF	17,800	5.15	91,670.00
16	Detectable Warnings	SF	770	21.00	16,170.00
17	Remove & Replace HMA Driveway Pavement, 3"	SY	780	50.00	39,000.00
18	Remove & Replace PCC Driveway, 6"	SY	60	60.00	3,600.00
19	Remove & Reinstall Paver Driveway	SF	360	12.00	4,320.00
20	Frames and Lids to be Adjusted (Special)	EACH	17	993.00	16,881.00
21	Drainage Structures To Be Adjusted w/ Existing F&G	EACH	34	434.00	14,756.00
22	Drainage Structures To Be Adjusted w/ New F&G	EACH	46	493.00	22,678.00
23	Drainage Structures To Be Reconstructed w/ Existing F&G	EACH	3	1,049.00	3,147.00
24	Drainage Structures To Be Reconstructed w/ New F&G	EACH	3	1,049.00	3,147.00
25	Drainage Structure Removal and Replacement	EACH	9	5,008.00	45,072.00
26	Remove & Replace Storm Sewer (10"-18")	LF	300	163.80	49,140.00

RETURN WITH BID

Bidder's Proposal for making Entire Improvements

BASE BID

Item No.	Items	Unit	Quantity	Unit Price	Total
27	Thermoplastic Pavement Marking, 4"	LF	5,270	0.72	3,794.40
28	Thermoplastic Pavement Marking, 6"	LF	2,265	1.15	2,604.75
29	Thermoplastic Pavement Marking, 24"	LF	310	5.00	1,550.00
30	Thermoplastic Pavement Marking, L&S	SF	180	5.00	900.00
31	Short Term Pavement Marking	LF	2,500	1.19	2,975.00
32	Temporary Information Sign	SF	24	12.50	300.00
33	Detector Loop Replacement	LF	34	43.00	1,462.00
34	Traffic Control & Protection	LS	1	10,885.65	10,885.65
35	Base Preparation	SY	17,040	0.50	8,520.00
Base Bid Total:					\$1,594,360.00

ADDITIVE QUANTITY

Item No.	Items	Unit	Quantity	Unit Price	Total
ADD 1	Fiber Reinforced Asphalt Additive	TON	11,200	8.35	93,520.00
Additive Total:					\$93,520.00

Project Totals

Base Bid Total:	\$1,594,360.00
Base Bid + Additive Total:	\$1,687,880.00

The Bid will be awarded to the lowest responsive responsible bidder for either the Base Bid or Base Bid plus the Additive.

ADDENDUM NO. 1
 VILLAGE OF LAKE ZURICH
 2021 ROAD PROGRAM

February 17, 2021

TO: ALL PROSPECTIVE BIDDERS
 FROM: VILLAGE OF LAKE ZURICH

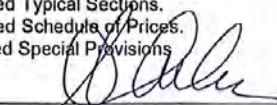
Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

ADDENDUM NO. 1

This Addendum is an integral part of the contract documents and shall be treated as such. Bidders shall acknowledge receipt of this Addendum by signing below and including this sheet and utilizing the revised units in the Schedule of Prices in the bid proposal as indicated below.

This Addendum No. 1 contains the following revisions detailed below;

1. Updated Location Map.
2. Updated Typical Sections.
3. Updated Schedule of Prices.
4. Revised Special Provisions

Signed: 

STEVEN SALINAS

Printed Name

Builders Paving LLC

Name of Company

REVISIONS:

1. **Revised the Location Map**
 - a. Updated the map and legend with different hatch patterns to show the varying road cross sections.
 - b. Added additional road names to show all the roads included in the 2021 Road Program.
2. **Revised the Typical Sections**
 - a. Split up Quail Run Subdivision and generated a new typical section to follow the revised Location Map.
 - b. *Revised the legend for Deerpath Dr, Rock Rose Dr, and Quail Run Subdivision (Orange Hatching from Location Map). Item #5 - "Class D Pavement Patching, 3" has been revised to "Class D Pavement Patching, 9".*
 - c. *Revised Item #5 - "Class D Pavement Patching, 3" to be "Undercuts with Geogrid" on the Quail Run Subdivision (Cyan Hatching from Location Map).*
 - d. *Revised Item #2 - "Existing HMA Binder and BAM" to be "Existing HMA and Agg Base" on the Quail Run Subdivision (Cyan Hatching from Location Map).*
3. **Updated Schedule of Prices**
 - a. Omit the current Schedule of Prices and replace with the revised Schedule of Prices enclosed (Pages 5-1, 5-2, form BLR 12200a)
4. **Revised Special Provisions**
 - a. Special Provisions to Roadway Work - Item 17 Protection of Exposed Surfaces

Project No. 201.001.005.21
 February 17, 2021

Addendum #1
 Sheet 1 of 2

2021 Road Program

Village of Lake Zurich

- b. Project Special Provisions – Items 7 & 8 Class D Patching, 9"
- c. Project Special Provisions – Item 9 Geogrid
- d. Project Special Provisions – Item 31 Short Term Pavement Marking
- e. Project Special Provisions – Item 35 Fiber Reinforced Asphalt Additive

ATTACHMENT:

1. Revised Location Map.
2. Revised Typical Sections.
3. Revised Schedule of Prices (BLR 12200a).
4. Revised Lake Zurich Special Provisions

End of Addendum # 1.

ADDENDUM NO. 2
 VILLAGE OF LAKE ZURICH
 2021 ROAD PROGRAM

February 19, 2021

TO: ALL PROSPECTIVE BIDDERS

FROM: VILLAGE OF LAKE ZURICH

Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

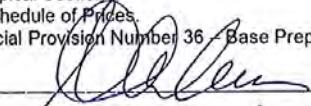
CUT OFF FOR ALL PROJECT RELATED QUESTIONS SHALL BE NOON ON FEBRUARY 22, 2021.

ADDENDUM NO. 2

This Addendum is an integral part of the contract documents and shall be treated as such. Bidders shall acknowledge receipt of this Addendum by signing below and including this sheet and utilizing the revised units in the Schedule of Prices in the bid proposal as indicated below.

This Addendum No. 2 contains the following revisions detailed below:

1. Updated Typical Sections
2. Updated Schedule of Prices
3. Added Special Provision Number 36 Base Preparation.

Signed: 

STEVEN SALINAS

Printed Name

Builders Paving LLC

Name of Company

REVISIONS:

The revisions noted below shall replace and/or be inserted into the contract documents.

1. ***Revised the Typical Sections (Sheet 4)***
 - a. Revised Quail Run Subdivision (Cyan Hatching from Location Map) to call out Aggregate Base Improvements and application of prime coat.
2. ***Updated Schedule of Prices***
 - a. Omit the current Schedule of Prices and replace with the revised Schedule of Prices enclosed (Pages 5-1, 5-2, form BLR 12200a)
3. ***Revised Special Provisions (Insert the following after Item 35)***
 - a. Project Special Provisions – Number 36 Base Preparation

36. Base Preparation

Description: This item shall be utilized for the preparation of aggregate base such as reestablishing the roadway crown and/or profile. This work shall be done in accordance with applicable portions of Articles 212 and 351 of the IDOT Standard Specifications except as revised herein.

Materials: See Aggregate Base Course, Type B special provision.

Project No. 201.001.005.21
 February 19, 2021

Addendum #2
 Sheet 1 of 2

2021 Road Program

Village of Lake Zurich

General: The Contractor shall shape and trim the base to restore the crown of the roadway to the minimum cross slope of 2% or as directed by the engineer.

Method of Measurement: This work shall be measured for payment in place in SQUARE YARDS.

Basis of Payment: This work shall be paid for at the contract unit price per square yard for BASE PREPARATION, and shall include all required labor, equipment, and disposal necessary to complete the work.

ATTACHMENT:

1. Revised Typical Sections.
2. Revised Schedule of Prices (BLR 12200a).

End of Addendum # 2.

RETURN WITH BID

Affidavit of Illinois Business Office

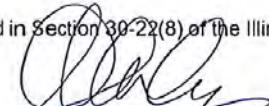
County Lake
 Local Public Agency Lake Zurich
 Section Number N/A
 Route Various

State of Illinois)
 County of Cook) ss.

I, Steve Salinas of Hillside, Illinois,
 (Name of Affiant) (City of Affiant) (State of Affiant)

being first duly sworn upon oath, states as follows:

1. That I am the Vice President of Builders Paving LLC.
 officer or position bidder
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under this proposal, Builders Paving LLC, will maintain a
 (bidder) business office in the State of Illinois which will be located in Cook County, Illinois.
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.


 (Signature)

STEVEN SALINAS
 (Print Name of Affiant)

This instrument was acknowledged before me on 23rd day of


 (Signature of Notary Public)

(SEAL)

OFFICIAL SEAL
 SHERRY FERREBEE
 NOTARY PUBLIC - STATE OF ILLINOIS
 MY COMMISSION EXPIRES 03/03/23

Printed 2/3/2021

BLR 12326 (01/08/14)

RETURN WITH BID

NOTICE TO BIDDERS

County	Lake
Local Public Agency	Lake Zurich
Section Number	N/A
Route	Various

Sealed proposals for the improvement described below will be received at the office of Village Hall,

<u>70 E. Main Street, Lake Zurich, Illinois 60047</u>	until	<u>10:00 AM</u>	on	<u>February 24, 2021</u>
Address	Time		Date	

Sealed proposals will be opened and read publicly at the office of Village Hall

<u>70 E. Main Street, Lake Zurich, Illinois 60047</u>	at	<u>10:00 AM</u>	on	<u>February 24, 2021</u>
Address	Time		Date	

DESCRIPTION OF WORK

Name	<u>2021 Road Program</u>	Length:	<u>13 700.00</u>	feet (<u>2.59</u>	miles)
Location	<u>W Deerpath Rd, Waterford Dr (West of Deerpath), Washo Dr, Washo Ct, Queen Ann Ln, Denberry Dr, Denberry Ct</u>					
	<u>Foxfire Dr, Fescue Ct, Rock Rose Dr, Tracie Dr, Michael Ct, Maria Ct, Tara Ct</u>					

Proposed Improvement: Hot-Mix Asphalt (HMA) removal, placement of HMA binder course, 1.5" HMA surface course, undercuts, class D pavement patching, curb & gutter and sidewalk removal & replacement, utility structure adjustment, and other related items.

1. Plans and proposal forms will be available in the office of Paper copies from Manhard Consulting, One Overlook Point Suite 290, Lincolnshire, Illinois 60069, OR from www.questcdn.com, project #7538544, both for a non-refundable \$30.00
Address
2. Prequalification
If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57), in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority.
3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.
4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:
 - a. BLR 12200: Local Public Agency Formal Contract Proposal
 - b. BLR 12200a Schedule of Prices
 - c. BLR 12230: Proposal Bid Bond (if applicable)
 - d. BLR 12326: Affidavit of Illinois Business Office
5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.
6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.
8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.
9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

RETURN WITH BID

PROPOSAL

County	Lake
Local Public Agency	Lake Zurich
Section Number	N/A
Route	Various

1. Proposal of Builders Paving LLC
4413 Roosevelt Rd. Suite 108 Hillside IL 60162
for the improvement of the above section by the construction of Hot-Mix Asphalt (HMA) removal, placement of IIMA binder course, HMA surface course, undercut, class D pavement patching, curb and gutter and sidewalk removal and replacement utility structure adjustments, and other related items of work.
a total distance of 13700.00 feet, of which a distance of 13700.00 feet, (2.590 miles) are to be improved.
2. The plans for the proposed work are those prepared by Manhard Consulting, Ltd.
3. The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.
4. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.
5. The undersigned agrees to complete the work within 60 calendar days.
6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to:

Lake Zurich Treasurer of the Village of Lake Zurich

The amount of the check is 5% of the bid amount ().

7. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the Awarding Authority.
8. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
9. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
10. The undersigned submits herewith the schedule of prices on BLR 12200a covering the work to be performed under this contract.

RETURN WITH BID

CONTRACTOR CERTIFICATIONS

County	Lake
Local Public Agency	Lake Zurich
Section Number	N/A
Route	Various

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

- Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
- Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of Section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

- Bribery.** The bidder or contractor or subcontractor, respectively, certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
- Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative Code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be cancelled.

RETURN WITH BID

SIGNATURES

(If an individual)

Signature of Bidder _____
 Business Address _____

(If a partnership)
 Limited Liability Company

Firm Name Building Paving LLC

Signed By Dalee

Business Address 4413 Roosevelt Rd. Suite 108
Hillside IL 60162

Insert Names and Addresses of All Partners

SKE36 LLC
4413 Roosevelt Rd.
Hillside IL 60162

(If a corporation)

Corporate Name _____

Signed By _____ President

Business Address _____

Insert Names of Officers

President _____

Secretary _____

Treasurer _____

Attest: _____

Secretary _____



Illinois Department
of Transportation

RETURN WITH BID

Loc
Proposal

Route	Various
County	Lake
Local Agency	Lake Zurich
Section	N/A

PAPER BID BOND

WE Builders Paving, LLC 4413 Roosevelt Road, Suite 108, Hillside, IL 60162 as PRINCIPAL,

and Fidelity and Deposit Company of Maryland 300 South Riverside Plaza, Ste. 2100, Chicago, IL 60606 as SURETY, are held jointly, severally and firmly bound unto the above Local Agency (hereafter referred to as "LA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly to pay to the LA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 24th day of February, 2021

Principal

Builders Paving, LLC

(Company Name)

By:

V.P.

(Signature and Title)

(Company Name)

By:

(Signature and Title)

Fidelity and Deposit Company of Maryland
(Name of Surety)

Surety

By: James I. Moore



STATE OF Illinois
COUNTY OF DuPage

I, Alexandra Sartori, a Notary Public in and for said county, and James I. Moore

do hereby certify that

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 24th day of February, 2021

My commission expires July 5, 2024

OFFICIAL SEAL
ALEXANDRA SARTORI
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires July 5, 2024

ELECTRONIC BID

Electronic bid bond is allowed (box must be checked by LA if electronic bid bond is allowed)
The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

(Company/Bidder Name)

(Signature and Title)

Date

Bond Number Bid Bond
 Obligee Lake Zurich

ZURICH AMERICAN INSURANCE COMPANY
 COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
 FIDELITY AND DEPOSIT COMPANY OF MARYLAND
 POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint James I. Moore, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York, the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland, in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

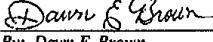
IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 19th day of June, A.D. 2019.

ATTEST:

ZURICH AMERICAN INSURANCE COMPANY
 COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
 FIDELITY AND DEPOSIT COMPANY OF MARYLAND


 By: Robert D. Murray
 Vice President




 By: Dawn E. Brown
 Secretary



State of Maryland
 County of Baltimore



On this 19th day of June, A.D. 2019, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, Robert D. Murray, Vice President and Dawn E. Brown, Secretary of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.




 Constance A. Dunn, Notary Public
 My Commission Expires: July 9, 2023

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 24th day of February, 2021.



Brian M. Hodges, Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
www.reportsfclaims@zurichna.com
800-626-4577


**Illinois Department
of Transportation**

Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764

**Affidavit of Availability
For the Letting of 2/24/2021
(Letting date)**

Instructions: Complete this form by either typing or using black ink.
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Part I. Work Under Contract

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	1	2	3	4	Awards Pending
Contract Number	20001	20002	20003	None	None
Contract With	IDOT-62H47	Berger Excavating	Village of Montgomery		
Estimated Completion Date	10/31/20+6WD	105 WD	10/30/2020		
Total Contract Price	5,648,000.00	457,588.00	3,168,000.00		Accumulated Totals
Uncompleted Dollar Value If Firm is the Prime Contractor	1,500,768.56		233,871.63		1,734,640.19
Uncompleted Dollar Value If Firm is the Subcontractor		439,508.65			439,508.65
					2,174,148.84

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show NONE.

					Accumulated Totals
Earthwork	49,259.00		23,154.25		72,413.25
Portland Cement Concrete Paving					0.00
HMA Plant Mix					0.00
HMA Paving	164,611.71	235,675.00	40,225.88		440,512.59
Clean & Seal Cracks/Joints					0.00
Aggregate Bases & Surfaces		4,207.60	38,740.44		42,947.94
Highway, R.R. and Waterway Structures					0.00
Drainage					0.00
Electrical					0.00
Cover and Seal Coats					0.00
Concrete Construction					0.00
Landscaping					0.00
Fencing					0.00
Guardrail					0.00
Painting					0.00
Signing					0.00
Cold Milling, Planning & Rotomilling	35,912.08	35,455.00			71,367.08
Demolition					0.00
Pavement Markings (Paint)					0.00
Other Construction	661,112.26	164,171.15	85,252.98		910,536.39
					0.00
					0.00
Totals	910,895.05	439,508.65	187,373.55	0.00	1,537,777.25

Disclosure of this information is REQUIRED to accomplish the statutory purpose as outlined in the "Illinois Procurement Code". Failure to comply will result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

Part III. Work Subcontracted to Others

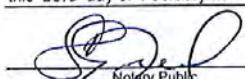
For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	5
Subcontractor	20001-A-K Underground, Inc	20001-ProTack, LLC	20003-Corrective Asphalt Materials	20003-Superior Road Striping, Inc	None
Type of Work	Storm Sewer Cleaning	Joint Sealant	Pavement Rejuvenator	Striping	
Subcontract Price	37,000.00	155,665.00	139,566.70	13,853.47	
Amount Uncompleted	27,000.00	126,554.69	6,924.19	2,643.99	
Subcontractor	20001-D2K Traffic Equipment & Design, LLC	20001-Quality Saw & Seal, Inc	20003-Galaxy Underground, Inc.	20003-Traffic Control & Protection, Inc	
Type of Work	Striping / Traffic Control	Rumble Strips	Sewer Adjustments	Traffic Control	
Subcontract Price	198,884.20	3,753.09	82,790.00	33,788.40	
Amount Uncompleted	174,932.46	3,753.09	6,865.00	1,692.15	
Subcontractor	20001-Hawk Enterprises	20001-Sincere Landscaping, Inc	20003-J & S Construction Sewer And Water, Inc		
Type of Work	Electrical	Landscaping	Storm Sewer		
Subcontract Price	162,305.00	19,929.24	165,866.06		
Amount Uncompleted	106,409.00	3,192.00	0.00		
Subcontractor	20001-Homer Tree Service, Inc		20003-James L. Lord, Inc.		
Type of Work	Tree Removal		James L. Lord, Inc.		
Subcontract Price	15,354.00		12,250.00		
Amount Uncompleted	13,754.00		5,840.00		
Subcontractor	20001-Humir Construction, Inc		20003-Palnot Pavement Maintenance, Inc		
Type of Work	Concrete / Site Utilities		Crackfilling		
Subcontract Price	486,828.25		54,052.96		
Amount Uncompleted	129,058.27		3,798.85		
Subcontractor	20001-Integrity Environmental Services, Inc.		20003-Reliable Landscaping LLC		
Type of Work	Waste Disposal		Landscaping		
Subcontract Price	20,450.00		36,753.00		
Amount Uncompleted	3,620.00		8,867.69		
Subcontractor	20001-Millenia Professional Services		20003-Suburban Concrete, Inc		
Type of Work	Layout		Concrete		
Subcontract Price	23,707.00		544,312.10		
Amount Uncompleted	1,600.00		9,968.21		
Total Uncompleted	456,373.73	133,499.78	42,261.94	4,236.14	0.00

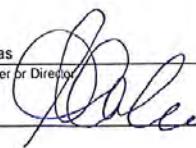
I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this 23rd day of February 2021



My commission expires: 6/3/2023

 Type or Print Name Steven Salinas Vice President
 Officer or Director 
Signed Company Builders Paving, LLCAddress 4413 Roosevelt Road, Suite 108
Hillside, IL 60162

(Notary Seal)

 OFFICIAL SEAL
 SHERRY FERREBEE
 NOTARY PUBLIC - STATE OF ILLINOIS
 COMMISSION EXPIRES 07/01/2023


**Illinois Department
of Transportation**

Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764

**Affidavit of Availability
For the Letting of 2/24/2021
(Letting date)**

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	1	2	3	4	Awards Pending
Contract Number	20004	20008	20009	20013	None
Contract With	Alston Construction Company, Inc.	DOT-62J44	Capitol Cement Company, Inc.	Village of Skokie	
Estimated Completion Date	5/31/2021	60 WD	125 WD	9/4/2020	
Total Contract Price	404,769.00	4,050,500.00	1,488,898.00	4,254,180.00	Accumulated Totals
Uncompleted Dollar Value If Firm is the Prime Contractor		343,511.23		114,872.78	2,193,024.20
Uncompleted Dollar Value If Firm is the Subcontractor		132,454.25		855,813.95	1,427,776.85
					3,620,801.05

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show NONE.

					Accumulated Totals
Earthwork		11,205.00		3,696.00	87,314.25
Portland Cement Concrete Paving					0.00
HMA Plant Mix	75,007.50				75,007.50
HMA Paving			511,528.66	65,198.44	1,017,237.69
Clean & Seal Cracks/Joints					0.00
Aggregate Bases & Surfaces	33,273.75			5,210.00	81,431.69
Highway, R.R. and Waterway Structures					0.00
Drainage					0.00
Electrical					0.00
Cover and Seal Coats					0.00
Concrete Construction					0.00
Landscaping					0.00
Fencing					0.00
Guardrail					0.00
Painting					0.00
Signing					0.00
Cold Milling, Planning & Rotomilling	9,337.50	4,986.00	63,480.96	14,425.40	163,596.84
Demolition					0.00
Pavement Markings (Paint)					0.00
Other Construction	14,326.60	93,586.34	280,806.33	-49,873.56	1,249,381.00
					0.00
					0.00
Totals	131,944.26	109,777.34	855,813.95	38,656.28	0.00
					2,673,969.07

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Part III. Work Subcontracted to Others

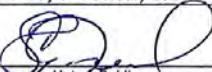
For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	5
Subcontractor	20004-DeMarr	20008-Alpha Environmental, Inc	20008-Sumit Construction Co, Inc.	20013-DeVinci	
Type of Work	Striping	Waste Disposal	Concrete	Site Utilities	
Subcontract Price	4,947.80	19,950.00	110,897.00	591,242.00	
Amount Uncompleted	510.00	17,450.00	4,449.00	0.00	
Subcontractor		20008-Beverly Environmental Landscape	20008-The Stellner Group	20013-Superior	
Type of Work		Landscaping	Layout	Striping	
Subcontract Price		13,202.00	3,495.00	9,523.65	
Amount Uncompleted		2,172.80	3,495.00	0.00	
Subcontractor		20008-D2K Traffic Equipment & Design, LLC	20008-Visu-Sewer Of Illinois, LLC	20013-R&L	
Type of Work		Striping / Traffic Control	Storm Sewer Cleaning	Concrete	
Subcontract Price		245,720.42	132,823.75	1,739,086.70	
Amount Uncompleted		107,671.40	24,365.05	15,265.50	
Subcontractor		20008-Galaxy Underground, Inc		20013-R&L	
Type of Work		Site Utilities		Landscaping	
Subcontract Price		198,090.00		172,952.00	
Amount Uncompleted		19,430.00		55,952.00	
Subcontractor		20008-Hawk Enterprises Inc		20013-TCP	
Type of Work		Electrical		Traffic Control	
Subcontract Price		129,096.70		26,001.00	
Amount Uncompleted		14,935.50		4,999.00	
Subcontractor		20008-James L. Lord, Inc			
Type of Work		Erosion Control			
Subcontract Price		5,270.00			
Amount Uncompleted		5,270.00			
Subcontractor		20008-ProTack, LLC			
Type of Work		Joint Sealant			
Subcontract Price		130,950.56			
Amount Uncompleted		34,495.14			
Total Uncompleted	510.00	201,424.84	32,309.05	76,216.50	0.00

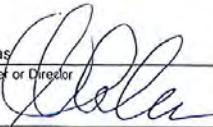
I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this 23rd day of February 2021



Notary Public

 Type or Print Name Steven Salinas 
 Officer or Director Vice President
 Title

Signed _____

My commission expires: 6/3/2023Company Builders Paving, LLCAddress 4413 Roosevelt Road, Suite 108Hillside, IL 60162

(Notary Seal)

 OFFICIAL SEAL
 SHERRY FERREBEE
 NOTARY PUBLIC - STATE OF ILLINOIS
 COMMISSION EXPIRES 06/03/20


**Illinois Department
of Transportation**

Bureau of Construction
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For the Letting of 2/24/2021
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Contract Number	1 20017	2 20018	3 20019	4 20020	Awards Pending
Contract With	Village Of Arlington Heights	Village of Wheeling	The Village of South Elgin	The Village of South Elgin	
Estimated Completion Date	8/14/2020	75 WD	35 WD	10 WD	
Total Contract Price	2,898,000.00	1,548,201.11	1,595,888.00	265,612.16	Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	45,995.64	58,598.53	171,280.84	42,951.18	2,511,850.39
Uncompleted Dollar Value if Firm is the Subcontractor					1,427,776.85
					3,939,627.24

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Accumulated Totals

Earthwork		524.00	10,220.12	3,903.44		101,961.81
Portland Cement Concrete Paving						0.00
HMA Plant Mix						75,007.50
HMA Paving			30,024.70	8,077.10		1,055,339.49
Clean & Seal Cracks/Joints						0.00
Aggregate Bases & Surfaces	1,487.40	1,000.00	25,468.51	6,041.63		115,429.23
Highway,R.R. and Waterway Structures						0.00
Drainage						0.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction						0.00
Landscaping						0.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling	5,385.00	-17,300.88	4,119.75	1,843.35		157,644.16
Demolition						0.00
Pavement Markings (Paint)						0.00
Other Construction	-98,806.98	0.00	2,133.15	2,517.47		1,155,224.64
						0.00
						0.00
Totals	-91,934.58	-15,776.88	71,966.23	22,382.99	0.00	2,660,606.83

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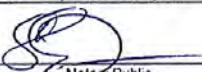
For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	5
Subcontractor	20017- DeMarr	20018-Advanced Video	20018-TCP	20019-Alpha	20020-D'Land
Type of Work	Striping	Video Taping	Traffic Control	Waste Disposal	Concrete
Subcontract Price	1,873.25	3,700.00	15,302.00	1,800.00	47,135.75
Amount Uncompleted	0.00	0.00	0.00	1,800.00	7,114.82
Subcontractor	20017-Galaxy	20018-DeVinci		20018-D'Land	20020-Humir
Type of Work	Site Utilities	Site Utilities		Concrete	Site Utilities
Subcontract Price	171,055.00	232,191.00		454,431.70	15,220.00
Amount Uncompleted	28,613.40	41,064.45		45,379.35	9,970.00
Subcontractor	20017-RGL	20018-Kramer Tree		20018-Humir	20020-Maintenance
Type of Work	Landscaping	Tree Removal		Site Utilities	Striping
Subcontract Price	111,405.60	0.00		92,830.00	2,466.00
Amount Uncompleted	102,435.69	0.00		48,400.00	1,456.00
Subcontractor	20017-Suburban Concrete	20018-Mackie Consultants		20019-Maintenance	20020-Reliable
Type of Work	Concrete	Layout		Striping	Landscaping
Subcontract Price	819,222.74	10,500.00		3,134.00	3,820.00
Amount Uncompleted	0.00	0.00		0.00	64.00
Subcontractor	20017-Steiner	20018-Precision		20019-Reliable	20020-Slope Piper
Type of Work	Layout	Striping		Landscaping	Tree Removal
Subcontract Price	26,895.51	5,989.00		29,417.50	215.00
Amount Uncompleted	0.00	0.00		0.00	125.00
Subcontractor	20017-TCP	20018-RGL		20019-Steve Piper	20020-TCP
Type of Work	Traffic Control	Landscaping		Tree Removal	Traffic Control
Subcontract Price	20,001.00	31,221.50		2,150.00	8,617.00
Amount Uncompleted	0.00	14,951.81		1,250.00	1,838.37
Subcontractor	20017-Utilities Dynamics	20018-Schroeder		20019-TCP	
Type of Work	Electrical	Concrete		Traffic Control	
Subcontract Price	8,325.00	537,640.25		35,171.00	
Amount Uncompleted	6,881.13	18,359.15		2,485.26	
Total Uncompleted	137,930.22	74,375.41	0.00	99,314.61	20,568.19

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this 23rd day of February 2021



Notary Public

My commission expires: 6/3/2023

 Type or Print Name Steven Salinas Vice President
 Officer or Director Salas Title

Signed

Company Builders Paving, LLCAddress 4413 Roosevelt Road, Suite 108Hillside, IL 60162

(Notary Seal)

 OFFICIAL SEAL
 HENRY FERREBEE
 NOTARY PUBLIC - STATE OF ILLINOIS
 MY COMMISSION EXPIRES 06/03/22


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	1	2	3	4	Awards Pending
Contract Number	20022	20025	20028	20033	None
Contract With	Pan-Oceanic	IDOT 62J94	Village Of Arlington Heights	Alston Construction	
Estimated Completion Date	10/16/2020	55 WD	10/31/2020	5/30/2021	
Total Contract Price	458,375.40	2,288,000.00	3,043,667.50	1,260,187.00	Accumulated Totals
Uncompleted Dollar Value If Firm is the Prime Contractor		337,806.93	220,062.80		3,069,720.12
Uncompleted Dollar Value If Firm is the Subcontractor	202,587.61			958,536.51	2,588,900.97
					5,658,621.09

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					Accumulated Totals
Earthwork					101,961.81
Portland Cement Concrete Paving					0.00
HMA Plant Mix					75,007.50
HMA Paving	21,808.21	87,757.50	9,612.00	431,343.76	1,605,860.96
Clean & Seal Cracks/Joints					0.00
Aggregate Bases & Surfaces				299,848.25	415,277.48
Highway, R.R. and Waterway Structures					0.00
Drainage					0.00
Electrical					0.00
Cover and Seal Coats					0.00
Concrete Construction					0.00
Landscaping					0.00
Fencing					0.00
Guardrail					0.00
Painting					0.00
Signing					0.00
Cold Milling, Planning & Rotomilling	3,154.00		9,749.00		170,547.16
Demolition					0.00
Pavement Markings (Paint)					0.00
Other Construction (List)	177,626.40	125,543.87	15,922.08	91,547.40	1,565,863.39
					0.00
					0.00
Totals	202,587.61	213,301.37	35,283.08	822,739.41	0.00
					3,934,518.30

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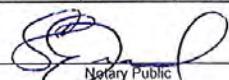
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	1	2	3	4	5
Subcontractor	None	20025-A-K	20025-JE Landworks	20028-Galaxy	20033-DeMarr
Type of Work		Storm Sewer Cleaning	Landscaping	Site Utilities	Striping
Subcontract Price		7,125.00	2,426.00	132,900.00	9,940.00
Amount Uncompleted		950.00	66.00	26,205.00	1,800.00
Subcontractor		20025-ABi	20025-Mackie	20028-Maintenance Coat	20033-O'Gogia
Type of Work		Concrete	Layout	Striping	Concrete
Subcontract Price		93,920.00	2,500.00	9,381.25	193,493.75
Amount Uncompleted		8,433.88	0.00	2,490.75	133,997.10
Subcontractor		20025-Alpha	20025-Precision	20028-Reliable	
Type of Work		Waste Disposal	Striping	Landscaping	
Subcontract Price		11,650.00	138,200.40	19,075.00	
Amount Uncompleted		4,250.00	42,059.00	9,046.62	
Subcontractor		20025-Ashphalt Stone Co	20025-ProTack	20028-Suburban Concrete	
Type of Work		Rumble Strips	Joint Sealant	Concrete	
Subcontract Price		18,341.60	95,607.90	1,015,069.25	
Amount Uncompleted		8,498.56	0.00	147,037.35	
Subcontractor		20025-D2K		20028-TCP	
Type of Work		Traffic Control		Traffic Control	
Subcontract Price		65,389.12		27,175.00	
Amount Uncompleted		44,491.12		0.00	
Subcontractor		20025-Galaxy			
Type of Work		Site Utilities			
Subcontract Price		28,975.00			
Amount Uncompleted		8,125.00			
Subcontractor		20025-H&H Electric			
Type of Work		Electrical			
Subcontract Price		23,264.00			
Amount Uncompleted		7,632.00			
Total Uncompleted	0.00	82,380.56	42,125.00	184,779.72	135,797.10

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this 23rd day of February 2021



Notary Public

My commission expires: 6/3/2023

Type or Print Name Steven Salinas

Officer or Director

Vice President

Title

Signed

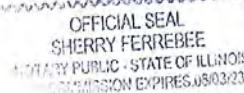


Company Builders Paving, LLC

Address 4413 Roosevelt Road, Suite 108

Hillside, IL 60162

(Notary Seal)




**Illinois Department
of Transportation**

Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764

Affidavit of Availability

2/24/2021

(Letting date)

Instructions: Complete this form by either typing or using black ink.
"Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

Part I. Work Under Contract

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompleted dollar value is to be based upon the most recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show NONE.

	1	2	3	4	Awards Pending
Contract Number	9020035	None	None	None	None
Contract With	Judiau				
Estimated Completion Date	12/1/2023				
Total Contract Price	6,369,945.34				Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor					3,069,720.12
Uncompleted Dollar Value If Firm is the Subcontractor	5,453,117.75				8,042,018.72
					11,111,738.84

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show NONE.

						Accumulated Totals
Earthwork						101,961.81
Portland Cement Concrete Paving						0.00
HMA Plant Mix						75,007.50
HMA Paving	5,234,224.98					6,840,085.94
Clean & Seal Cracks/Joints						0.00
Aggregate Bases & Surfaces						415,277.48
Highway, R.R. and Waterway Structures						0.00
Drainage						0.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction						0.00
Landscaping						0.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling	20,583.60					191,130.76
Demolition						0.00
Pavement Markings (Paint)						0.00
Other Construction (List)	198,309.17					1,764,172.56
						0.00
						0.00
Totals	5,453,117.75	0.00	0.00	0.00	0.00	9,387,836.05

Disclosure of this information is REQUIRED to accomplish the statutory purpose as outlined in the "Illinois Procurement Code". Failure to comply will result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	5
Subcontractor	None	None	None	None	None
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	0.00	0.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

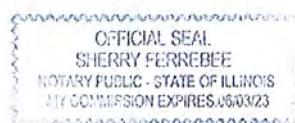
this 23rd day of February 2021



Notary Public

My commission expires: 6/3/2023

(Notary Seal)



Type or Print Name Steven Salinas Vice President
 Officer or Director 

Signed

Company Builders Paving, LLCAddress 4413 Roosevelt Road, Suite 108

Hillside, IL 60162



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

✓ B

MEMORANDUM

Date: March 15, 2021

To: Ray Keller, Village Manager *PK*

From: Roy Witherow, Assistant Village Manager
Sarosh Saher, Community Development Director

CC: Tim Verbeke, Planner

Re: **Courtesy Review – Proposal to Redevelop the Village-Owned Properties at
7, 15 and 19 South Old Rand Road
Proposal by Anping Lovejoy, Lake Zurich Florist**

Issue: Ms. Anping Lovejoy, the owner of Lake Zurich Florist, is proposing the redevelopment of the Village-owned vacant properties at 7, 15 and 19 South Old Rand Road. The purpose of the Courtesy Review is to introduce the project to the village and community as her intent is to acquire the properties currently owned by the Village.

Village Strategic Plan. This agenda item is consistent with the following objectives under Goal #2 – Development:

- Revitalization of Downtown
- Expand the Village's Role as a major regional economic hub in Lake County

Background: The properties at 7, 15 and 19 South Old Rand Road are commonly referred to as the "former Alpine Medical" properties. They are located in the heart of the older part of the community close to the intersection of Main Street and Old Rand Road. The Village acquired and has owned these properties since 2006.

The assemblage of three parcels contained three buildings that accommodated the business of Tail-Waggers, Alicia's Nails, and the old Alpine Medical building. The buildings were demolished by the village in 2019 and environmentally remediated in the summer of 2020.

The existing vacant parcels comprise a land area of 19,650 square feet (0.45 acre) with access available from South Old Rand Road.

Courtesy Review – Lake Zurich Florist (Anping Lovejoy)
March 15, 2021

page 2

Ms. Anping Lovejoy, with the assistance of her husband Mr. Matthew Lovejoy (the “Developer”) propose to acquire the vacant parcels from the village and redevelop them with a new 2-story mixed use building containing three commercial tenant spaces on the first floor and three residential units on the 2nd floor. The building is proposed to be designed in the Prairie Style with the use of brick and stone. The commercial tenant spaces will be designed with larger commercial storefront windows and direct access to the front and rear of the building. Adequate parking is proposed to be located at the rear of the building.

It is the intent of Ms. Lovejoy to locate her florist business within one commercial tenant space and rent the remaining spaces to retail businesses with clientele that would allow the businesses to complement each other.

The Developer intends to propose the redevelopment of the property as a Public-Private Partnership, the details for which are currently being prepared.

Analysis: Staff offers the following information for the Village Board to consider as it relates to the site and proposed development:

- 1. Land Uses.** The property is zoned within the B-2 Central Business District and subject to the DR Downtown Redevelopment Overlay District. The land use for a florist and similar retail uses are allowed as permitted uses and can be established by right.
The DR Downtown Redevelopment Overlay District allows for multiple family dwellings to be established by right on upper stories of buildings that abut Main Street and Old Rand Road.
- 2. Bulk Regulations.** The B-2 central business district allows for buildings and parking lots to be constructed to the lot line (without the need for setbacks). The DR overlay district additionally allows for flexibility in the building height, and minimum parking requirement.
- 3. Parking.** The development proposes 27 parking spaces to be located at the rear of the building but accessible by means of an access and driveway off Old Rand Road. The minimum required number of parking spaces by code is 22 (1.2 spaces per dwelling unit requiring 4 spaces for three units; and 3 spaces per 1,000 square feet of retail space requiring 18 spaces for 6,000 square feet).
- 4. Environmental Remediation.** The property was certified with a final “No Further Remediation” (NFR) status granted by the Illinois Environmental Protection Agency (I-EPA) on August 5, 2020. The certification provides that there are no environmental restrictions, impairments or land use limitations of any kind on the property thereby allowing for its development.

Recommendation: The developer and staff seek to understand the Village Board’s preferences towards the proposed development of the property with the proposed land uses and building, and the inclination of the Village Board to participate in a Public/Private Partnership for its conveyance to the Developer.

Courtesy Review – Lake Zurich Florist (Anping Lovejoy)
March 15, 2021

page 3

Next Steps: The developer has indicated that if positive feedback on the proposed development is provided by the Village Board, they would move forward with acquiring the property and complete the project. Should the Village Board be inclined to participate in the Public/Private Partnership, staff will return with a Redevelopment Agreement for consideration of the Board at a future meeting.

Respectfully Submitted,

Roy Witherow, Assistant Village Manager

Sarosh Saher, AICP, Community Development Director

Attachments:

1. Map of existing property
2. Developer narrative and concept proposal

LZF Blooms, LLC
24285 Dell Court, Lake Zurich, IL 60047

Lake Zurich Florist is currently located at 34 East Main Street, its home since the earth cooled. The current owner, Anping Lovejoy, purchased the business in 2018. In the three ensuing years, Anping invested in new technologies, new equipment and a new look. She was honored as the 2019 "Entrepreneur of the Year" and then the 2020 "Business of the Year" by the Lake Zurich area Chamber of Commerce. She proved that hard work and a willingness to resist the tide of "internet florists" can work in a community flower shop.

Anping would like to build a new retail/residential space on South Old Rand Road.

Lake Zurich Florist has two years remaining in its lease at the current location and plans to move. Anping wishes to stay in downtown Lake Zurich and provide the delight of fresh flowers for many years to come. Anping, her husband and her daughter (Rose) live in Lake Zurich and adore this community.

Retail is in trouble, owing to trends away from in-person shopping in favor of online purchases and delivery. Retail space is overbuilt, cheap and commands measly rents. The advent of Covid-19 didn't help, but the trend away from retail started before we had the virus in our midst.

In Lake Zurich, it is cheaper to buy existing retail space than it is to build it. The recent runup in building materials makes building even more costly. In fact, Anping can buy an existing retail location with high traffic in Lake Zurich for about half of the cost to acquire land and build.

So, why would the "Entrepreneur of the Year" spend more to build than to buy? One word – Downtown. Anping has the advantage of taking a long view to an investment in Lake Zurich's downtown resurgence. The Village faces a classic Catch-22, wherein downtown will not be vibrant until there are destinations worth visiting – yet few are willing to take the plunge and make the investment in new destinations.

It seems that the Village took the greatest leap by promulgating the Economic Development Plan and leading the way to purchase, raze and greenfield numerous sites for development. Anping is willing to take another leap, hopefully adding momentum with recent investors and the Village in getting downtown the impetus it needs to attract even more investment.

Attached please find a plan to add the new building on Lots 7, 15 and 19 on South Old Rand Road. The building will be built by LZF Blooms, LLC, a single member LLC owned by Anping Lovejoy. The architect, Joe Muran, is a resident of Lake Zurich with a 30+ year history of designing beautiful buildings. Construction will be managed by Principle Construction Corp, a local builder of high repute (<http://www.pccdb.com>).

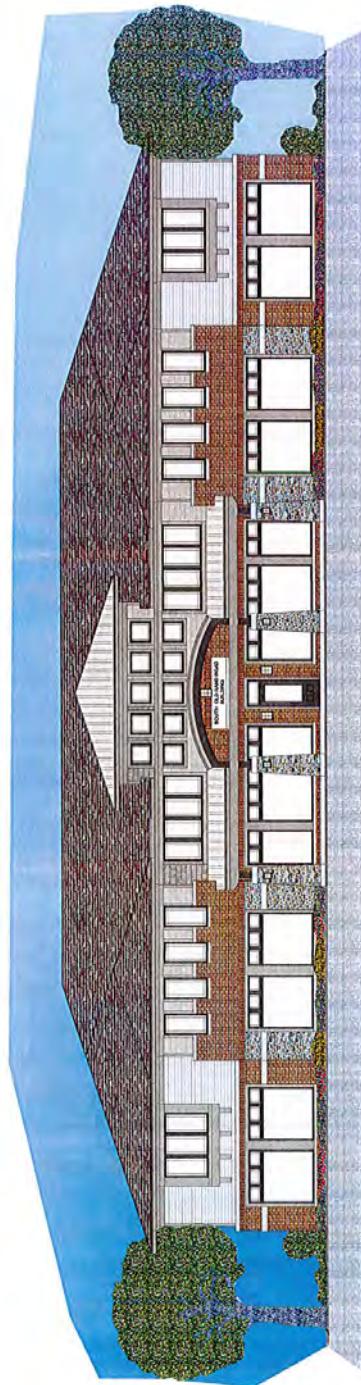
The building will not consume an undue percentage of the land available and already meets all the local codes regarding parking, offsets, height and other specifications. Anping will not ask for any variances to local codes. The look is one of "Prairie" which fits perfectly in Illinois and mimics that of Anping's home.

Lake Zurich Florist will be the first tenant – planning to use one-third (2000 ft²) of the retail space. The goal is to attract other retail tenants related to the wedding industry. With Volle's Bridal Shoppe, Mr. Tux and the new "Every Kind of Beautiful" bridal salon, the street might become a veritable wedding row destination. Weddings need flowers! Adding a bakery and a photographer would round out the wedding destination theme Anping hopes to attract.

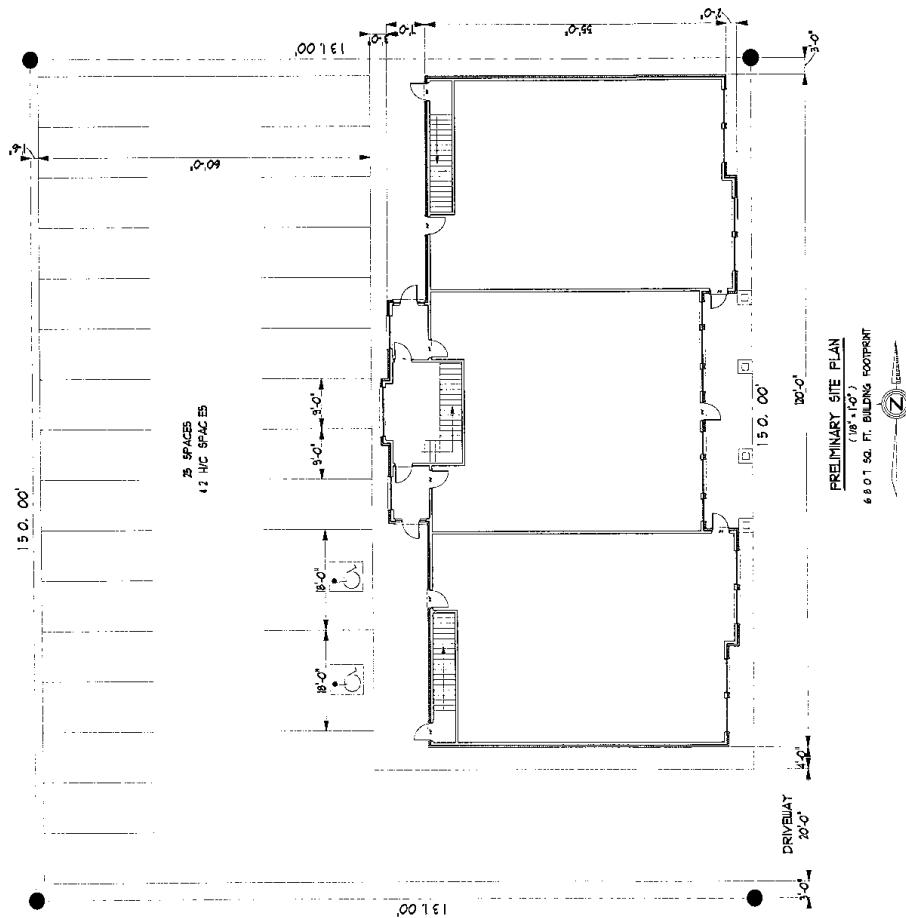
Anping hopes the Trustees will see virtue in this proposal and approve her plans. Construction can begin in June 2021 and be complete by autumn 2022.

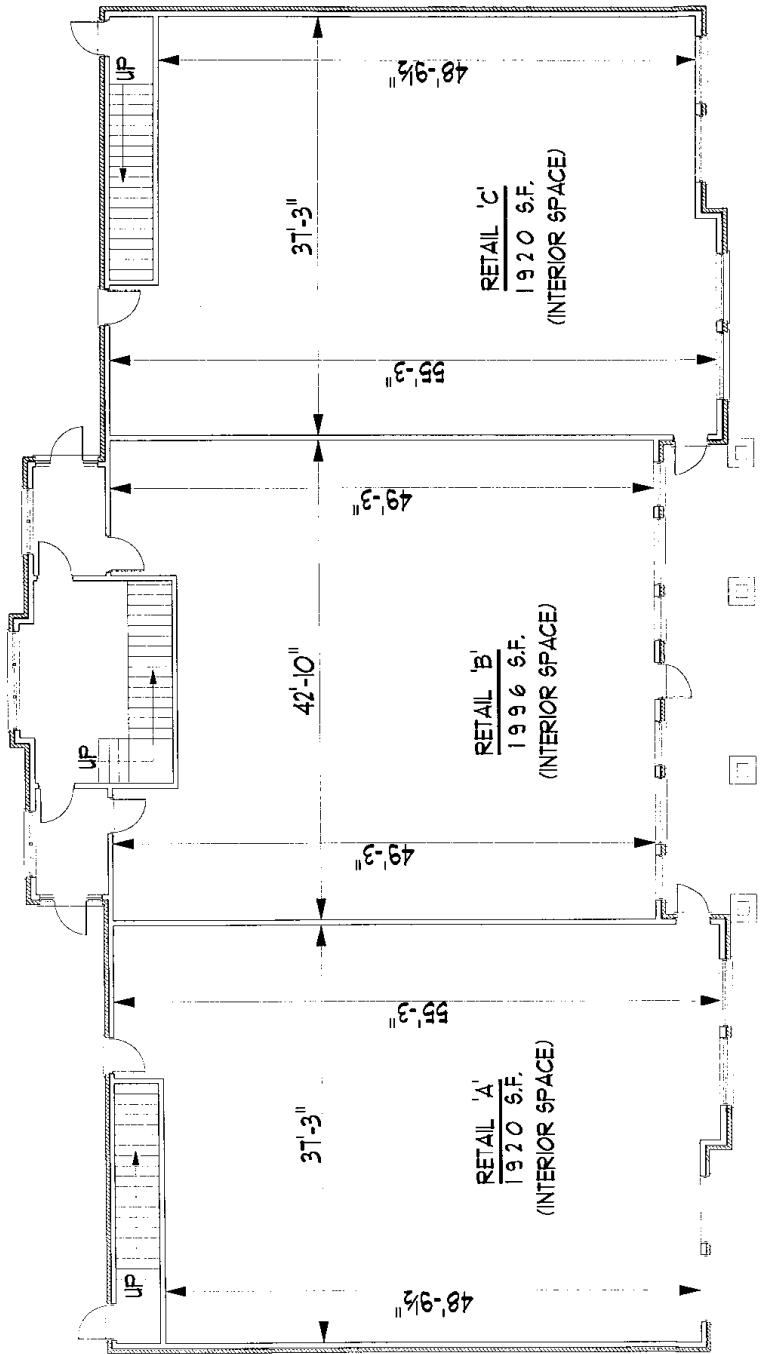


Map Courtesy Google2021

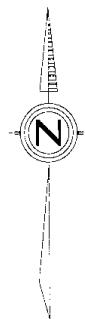


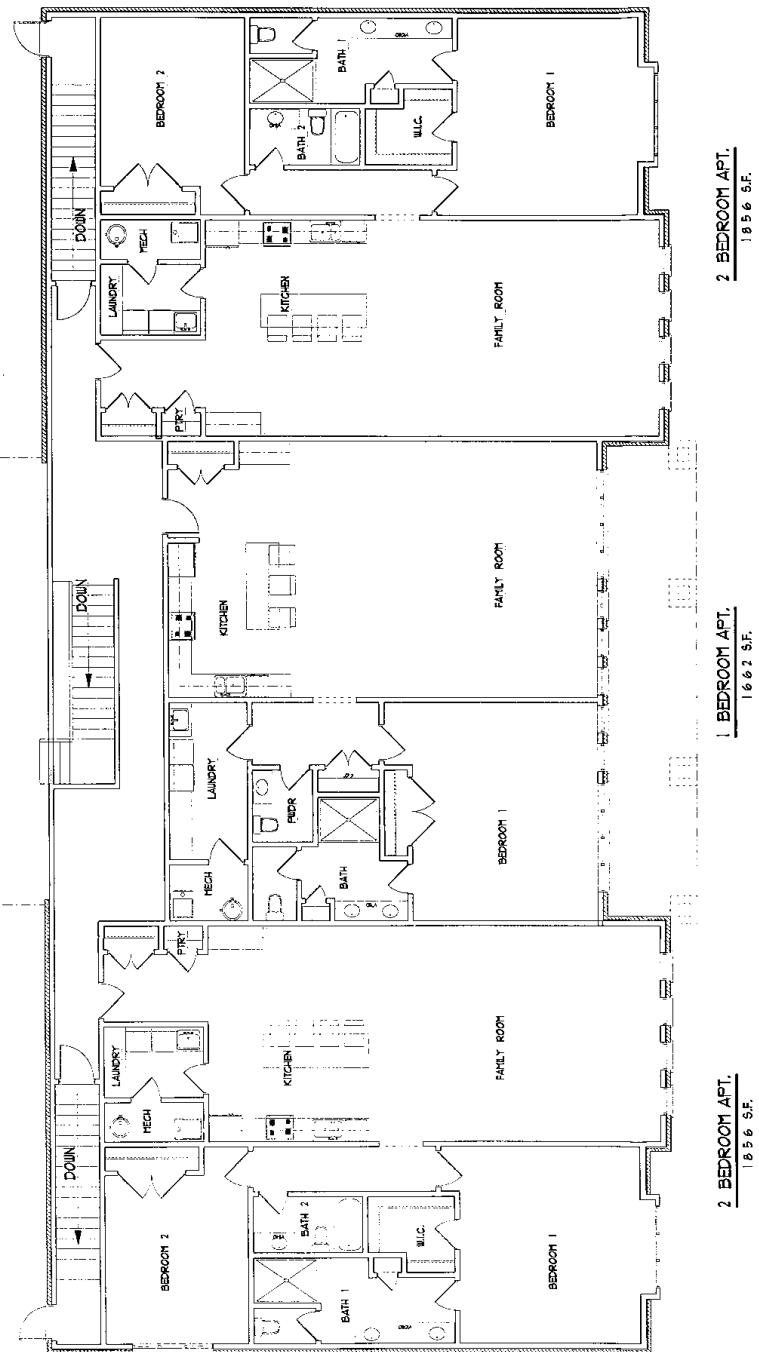
Proposed South Old Rand Road Building





PRELIMINARY FIRST FLOOR PLAN



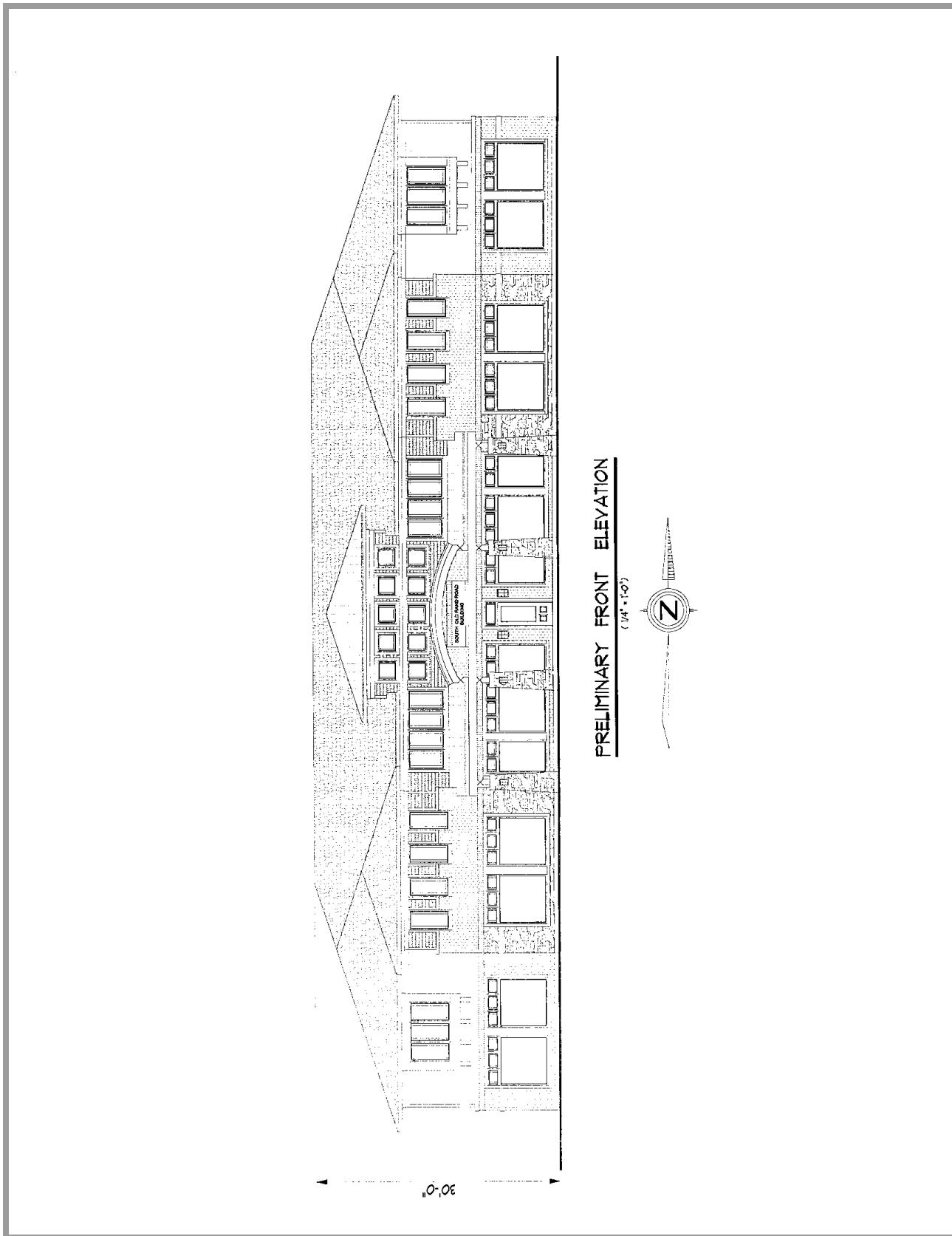


PRELIMINARY SECOND FLOOR PLAN

2 BEDROOM APT.
1856 S.F.
(INTERIOR SPACE)

1 BEDROOM APT.
1662 S.F.
(INTERIOR SPACE)







VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

FEBRUARY 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at February 2021....

- **Life Time Site Walk with Village Staff**

On February 19, 2021, Public Works Director Brown, Community Development Director Saher and Building Services Supervisor Meyer walked the property with a representative of Life Time, to assess the condition of the trees on the easterly side of the site and to ensure that the property continues to remain properly secured. Director Brown identified the trees that were dead or in a condition that required their removal and advised Life Time on performing the work while the ground is still hard. Life Time indicated that they would have its landscape contractor move forward with their removal.

Life Time construction is still expected to continue sometime in May or June 2021 once the company recovers from the negative financial situation the pandemic created over the last year as the closed facilities across the USA to comply with State shut-down orders.

- **New Agreement with Lake Property Owners' Association (LPOA)**

During February, the Village Board approved an updated agreement between the Village and the LPOA, the home-owners association surrounding the waters of the lake. Last updated in 2017, the revised agreement more accurately reflects the Village's actual costs for providing lake patrol services.

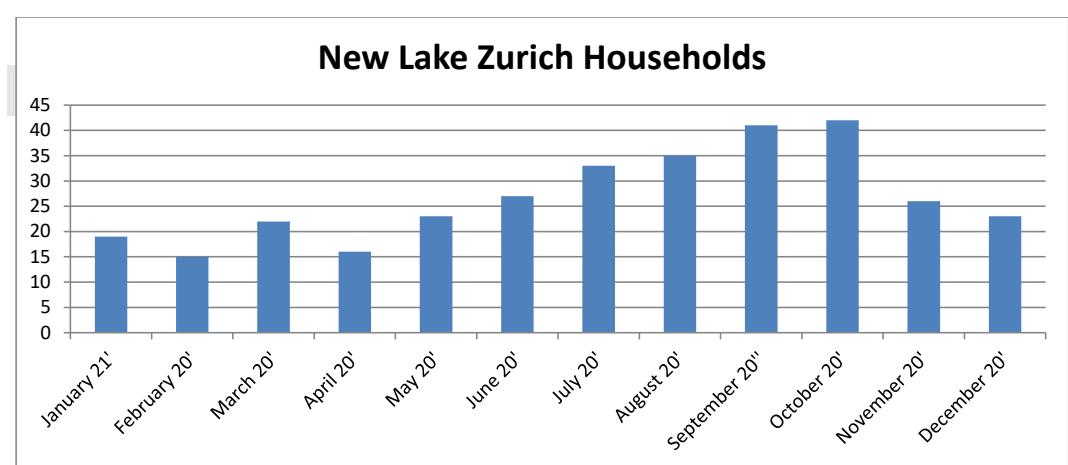
The LPOA agrees to reimburse the Village for up to 300 hours of patrol services annually, with reimbursement calculated on an hourly basis to include patrol, supervisory and training costs; boat maintenance, and related overhead costs. The Village will establish a reserve fund to save for the future replacement of the patrol boat, a prorated share of which will also be included in the LPOA reimbursement rate. For comparison, the reimbursement for the 2021 season is projected to increase from \$7,590 under the current agreement to \$13,049 under the new agreement.

- **2021 Parkway Tree Program Kicks Off**

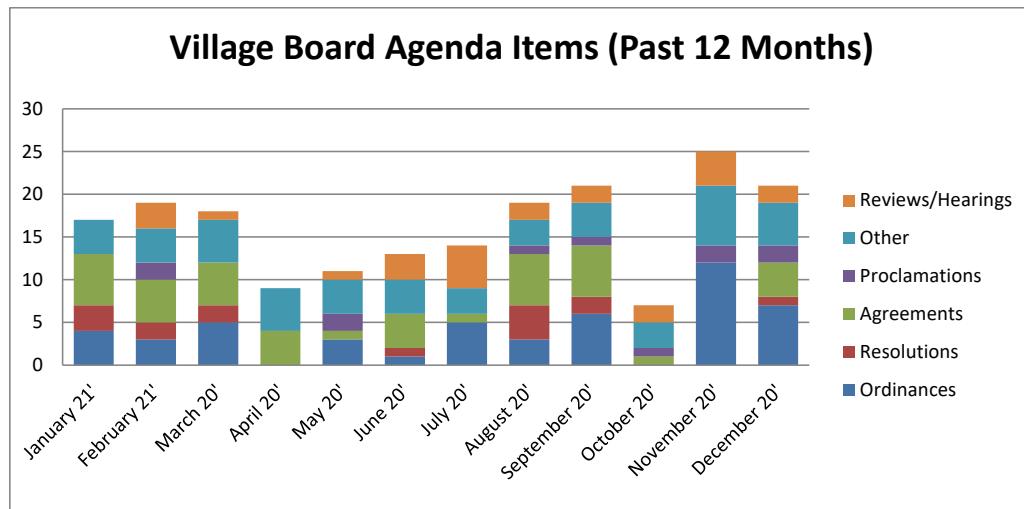
At the end of January, four bids were received for the annual parkway tree planting, which the Village spends \$50,000 on each year to gradually recover from the emerald ash borer infestation of prior years. The trees for the 2021 program will be planted by St. Aubin Nursery, and include planting in the Sonoma, Orchards, Farm Bridge Estates, Heights, Jonquil, Concord village and Heatherleigh subdivisions.

Tree plantings for 2021 will start in May or June.

In May 2016, the Village Board approved a Resolution Adopting a Parkway Tree Replacement Program, which includes a size-upgrade option for property owners who are selected to receive a replacement tree in the parkway adjacent to their property the opportunity to upgrade to a larger diameter tree by contributing private funds to cover the difference of the larger tree.



This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.



This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

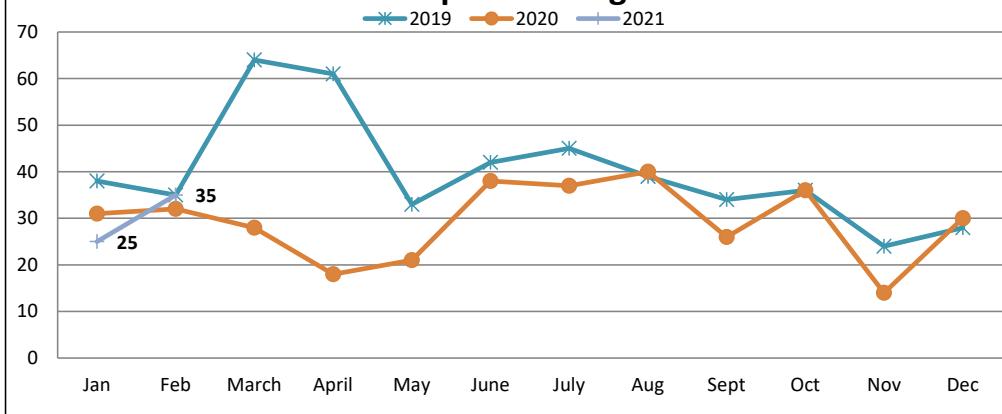
Average length of regular February Village Board meetings:

Benchmarks Rates – Past Month

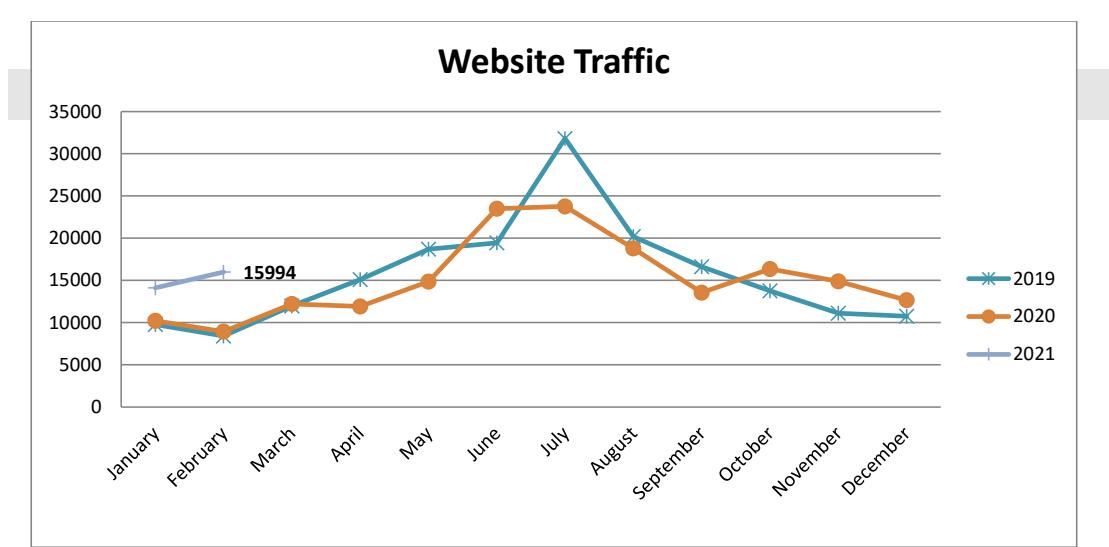


Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows *Benchmarks* rates over the past month. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 6,600 subscribers.

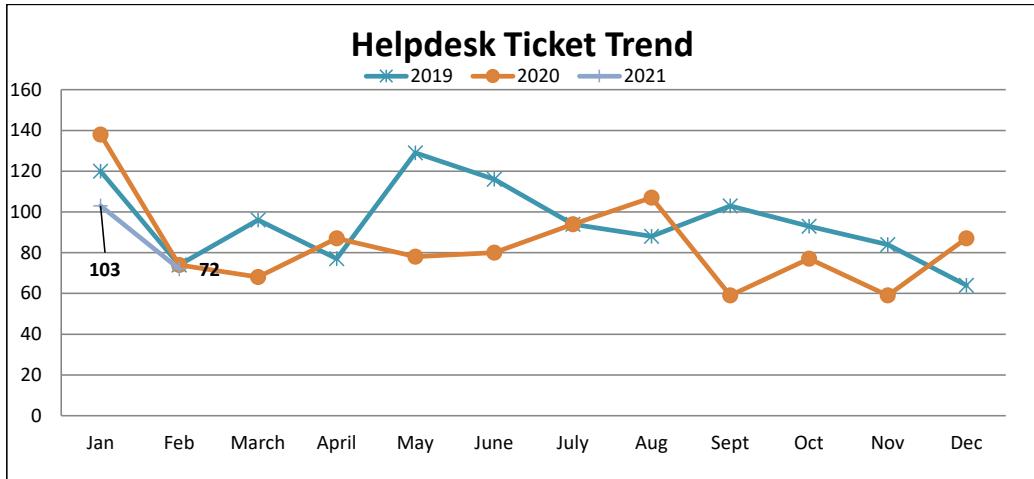
FOIA Requests Village Wide



Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

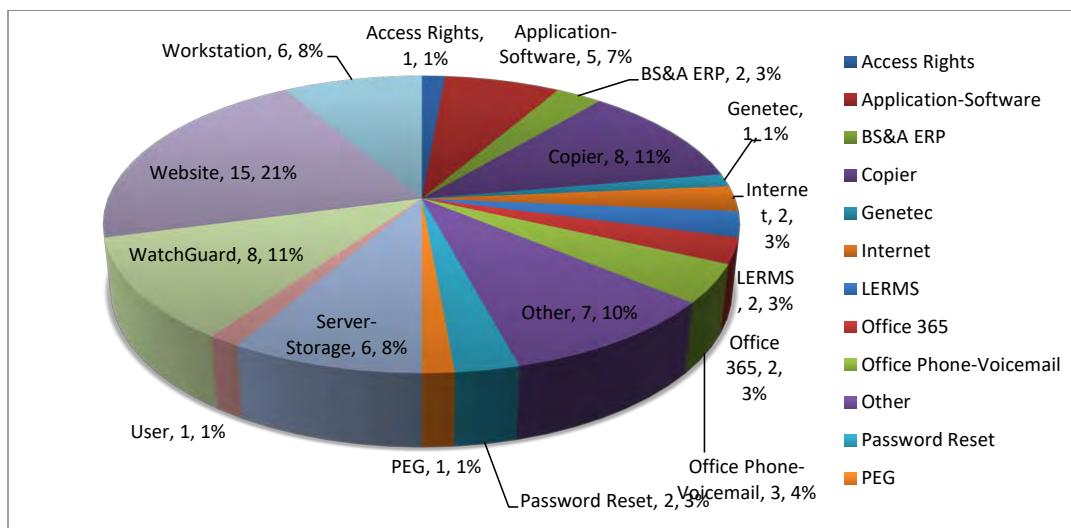


This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing citizen oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org. **Most Visited Page on LakeZurich.org for February: Pay Online**



Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for training workshops or investment in technology upgrades. This graph shows the most common requests for assistance this month. **Total number of Help Desk tickets in February: 72**

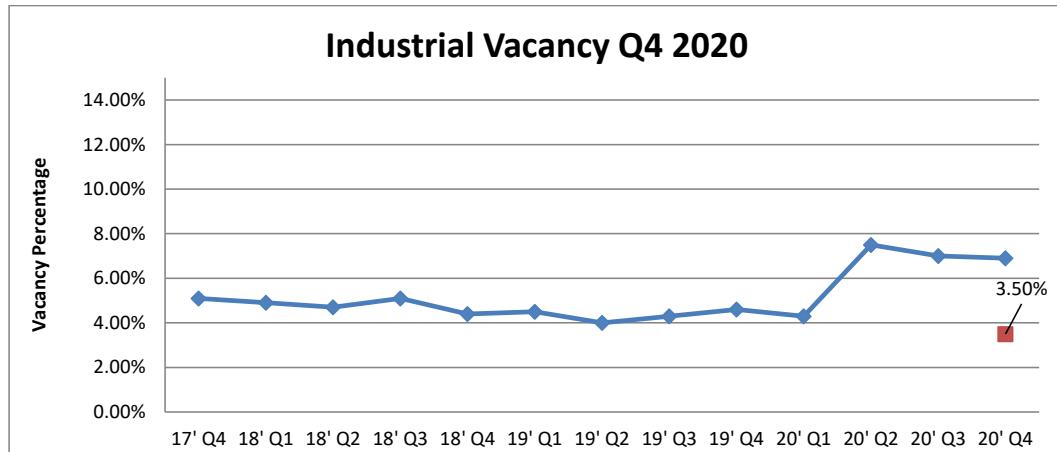
Help Desk – February



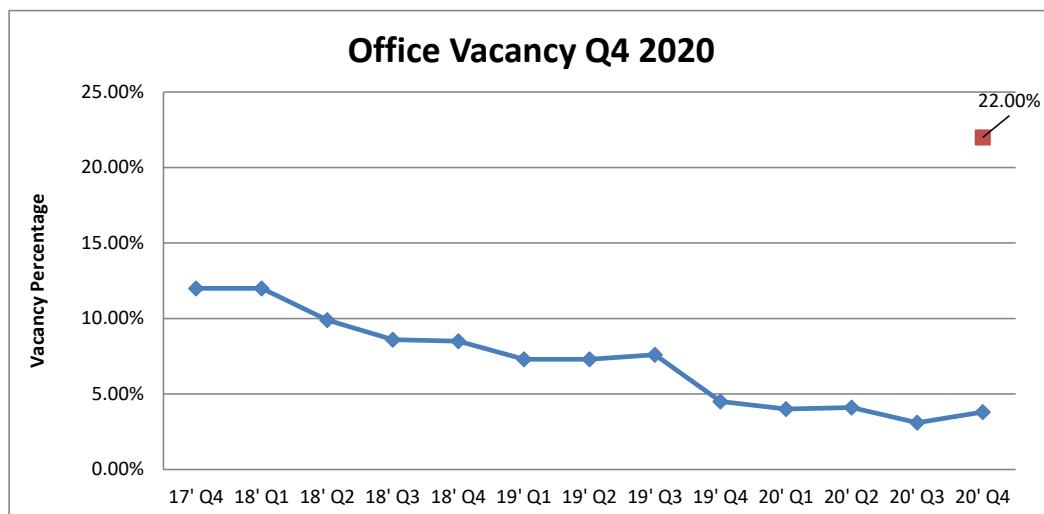
Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for training workshops or investment in technology upgrades. This graph shows the most common requests for assistance last month.



The Lake Zurich retail vacancy rate increased in the fourth quarter of 2020 to 8.5% vacant from 5.3% in the third quarter (*based on Lake County Partners data*). As of December 31, 2020, there was 227,112 square feet of retail space reported vacant in Lake Zurich, with average rates at \$15.86 per square foot (nnn). *Chicagoland retail vacancy rate from CBRE (red dot)*.

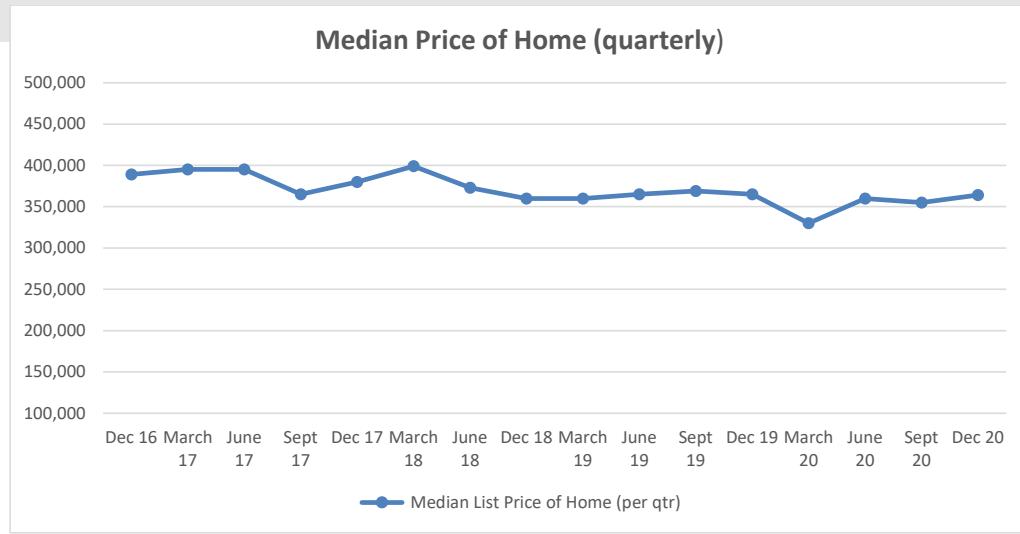


The Lake Zurich industrial vacancy rate decreased to 6.9% in Quarter 4 of 2020 compared to Quarter 3 when 7.0% was reported vacant (*based on Lake County Partners data*). As of December 31, 2020, there was 381,991 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$4.44 per square foot (nnn). *Chicagoland industrial vacancy rate from CBRE (red dot)*.



The Lake Zurich office vacancy rate increased from 3.1% in Quarter 3 of 2020 to 3.8% reported vacant in Quarter 4 (based on Lake County Partners data). As of December 31, 2020, there was 15,425 square feet of office space reported vacant in Lake Zurich, with average rates at \$20.07 per square foot (full service). *Chicagoland office vacancy rate from CBRE (red dot).*

Real Estate Housing Trends – Residential Inventory



The chart above reports the recent trend for median sale price of Lake Zurich houses. The prices are reported by quarter.

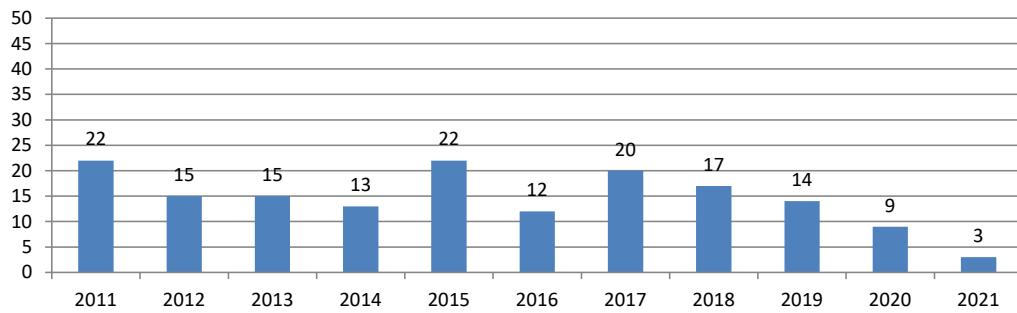
The monthly snapshot below reports more details about the residential real estate market for the most recent month.

February Snapshot of Real Estate Trends

Homes Reported for Sale:	37
Median List Price:	\$350,000
Median List \$/Sq. Ft	\$170
Median Sale Price:	\$307,000
Average Down Payment:	11.5%
Median Sale \$/Sq. Ft.	\$154
Average Sale / List:	96.4%
Number of Homes Sold:	22

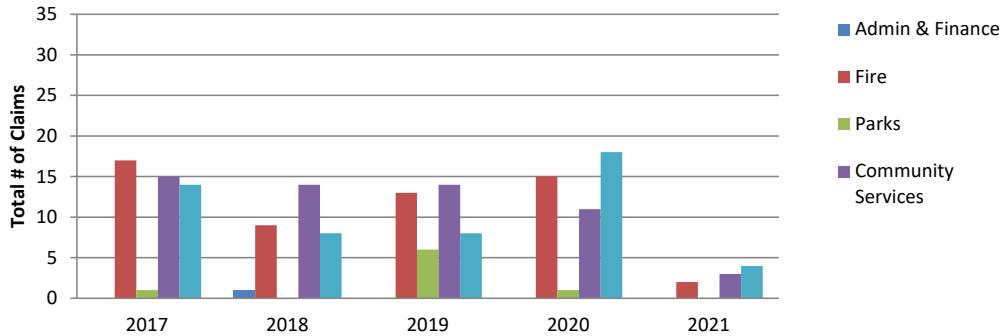
*Source: Redfin Corporation

General Liability Claims -Total Incidents (Year-to-Date)

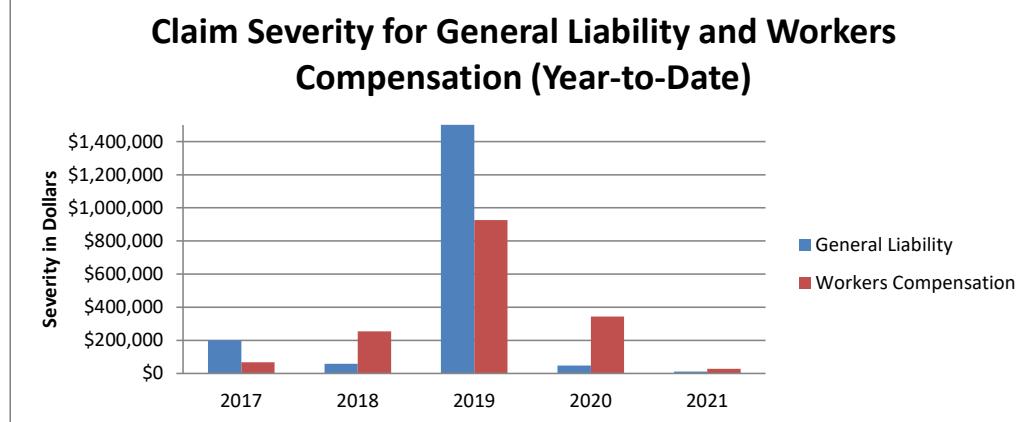


Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1st.

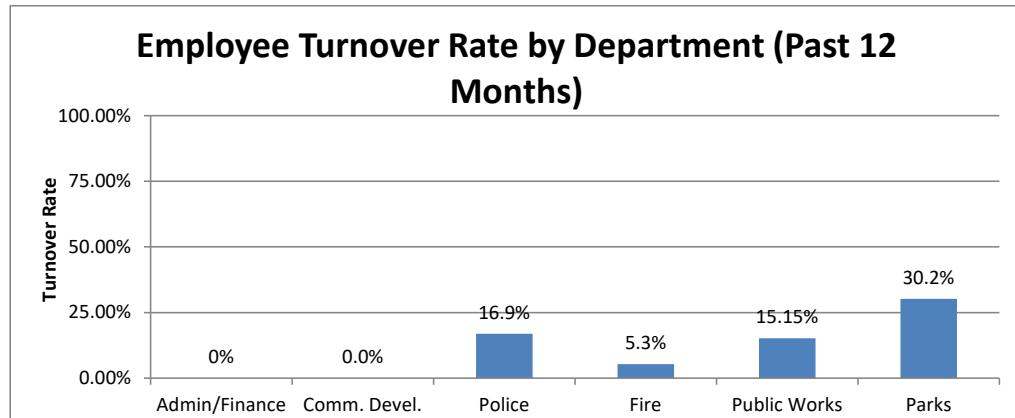
Claim Frequency By Department (Year-to-Date)



Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.



This metric provides a snapshot of the Village's overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.



A certain level of turnover is healthy and desirable for organizations. A zero percent turnover rate is not the goal. Regularly tracking turnover rate will facilitate decision making related to employee satisfaction, human resources screening, and succession planning. This metric tracks turnover for all Village employees, including full-time, part-time, and seasonal on a rotating basis for the past 12 months. The size of the department is an important factor when analyzing this data. Note: Parks and Public Works are heavily staffed by part-time seasonal personnel, resulting in a turnover rate that is technically high but this is not a cause for concern.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

JANUARY 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Finance Monthly Report – January 2021

DEPARTMENT NARRATIVE

During January, preparation for the annual audit and closing financial records for fiscal year 2020 were the primary activities outside of day-to-day operations. The auditors spent a week remote in January for preliminary fieldwork and things went smoothly. Staff began the tedious work of preparing for the annual audit scheduled to take place in early April. Other projects for the month included cleaning up records for old receivables and reviewing escrow accounts. The Finance Director attended the Illinois Financial Forecast Forum, the first of four IMRF Authorized Agent workshops and both quarterly pension fund meetings.

GENERAL FUND OPERATING RESULTS SUMMARY

For the month of January, revenues totaled \$1.88 million and expenditures \$1.78 million, resulting in an operating excess of \$94k. From a budget perspective, we had expected expenditures to exceed revenues by \$76k. Year-to-date figures below represent the first month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual
Revenues	\$ 1,713,722	\$ 1,875,143
Expenditures	1,789,507	1,781,317
Excess (Deficiency)	\$ (75,785)	\$ 93,826

REVENUES

Following is a summary of revenues by type through January 31, 2021. These figures represent one month of financial activity. A more detailed analysis can be found on page 9.

Finance Monthly Report – January 2021

	Current Month's Budget	Current Month's Actual	% Variance	% of Annual Budget
Taxes	\$ 170,007	\$ 169,332	-0.40%	1.7%
Intergovernmental	1,219,532	1,321,040	8.32%	9.1%
Licenses & Permits	196,878	193,052	-1.94%	26.8%
Fines and Forfeits	43,000	35,843	-16.64%	6.2%
Charges for Services	67,714	143,817	112.39%	9.8%
Investment Income	3,020	(29)	-100.96%	0.0%
Miscellaneous	13,571	12,087	-10.93%	10.8%
Operating Transfers	0	0	0.0%	0.0%
Total Revenue	\$ 1,713,722	\$ 1,875,143	9.42%	6.8%

Taxes:

Revenues from taxes came in at \$169k in January, very close to budget expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 11% higher than expected for the month at \$40k. That is 16% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility tax results were mixed for the month. The gas utility tax had \$33k in receipts compared to an expected \$37k. Electric utility tax came in at \$84k versus the expected \$82k. Combined, utility taxes were 2% less than expected. The payments are based primarily on December activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.3 million in January, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$542k. This represents sales from October and was 7% less than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in 50% above expectations with the receipts for January totaling \$208k compared to an expected \$139k. Details on Income Tax are provided on page 15.

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Video gaming tax receipts came in 50% below budget expectations at \$10k, due to the Governor issued shut down, closing gaming from November 19th through most of January 2021. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for January relate to tax for November activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$193k for January, just below budget expectations. Business licenses (\$86k), and liquor licenses (\$56k) were the biggest contributor. Additional items included in license and permit revenue are permit plan review (\$19k), and building permits (\$7k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines were less than expected during January, with receipts of \$36k, which was 17% below the \$43k projected. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$144k in January. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$94k. This category is a combination on timing of receipts and fluctuating activity levels.

Investment Income:

The General Fund investment income in January was negative \$29 due to changes in market value. Investment returns were balanced between investments in certificates of deposits, treasury obligations, investment pools and interest-bearing money market accounts. Currently, the investments are concentrated in certificates of deposit and interest-bearing money market accounts. While longer term maturities are slightly higher, interest rates are still at an all-time low. A detailed cash and investment report can be found on page 17.

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Miscellaneous:

The General Fund miscellaneous revenue in January was \$12k. Receipts for this category were rental income (\$5k), fundraising proceeds (\$5k), as well as other small items.

EXPENDITURES

For the month of January, expenditures totaled \$1.78 million for the General Fund, which was 1% below projections of \$1.79 million. The table below presents a summary of General Fund expenditures by department as of January 31, 2021. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	% of Annual Budget
Legislative	\$ 4,338	\$ 15,247	251.5%	20.9%
Administration	\$ 57,734	\$ 47,289	-18.1%	4.1%
Finance	\$ 39,874	\$ 39,341	-1.3%	7.0%
Technology	\$ 49,955	\$ 54,800	9.7%	10.7%
Police	\$ 468,948	\$ 452,648	-3.5%	5.7%
Fire	\$ 778,131	\$ 807,150	3.7%	6.6%
Community Develop.	\$ 54,229	\$ 43,041	-20.6%	4.8%
Public Works	\$ 225,725	\$ 218,961	-3.0%	7.3%
Park & Recreation	\$ 60,014	\$ 52,282	-12.9%	6.3%
Operating Transfers	\$ 50,559	\$ 50,558	0.0%	8.3%
Total	\$ 1,789,507	\$ 1,781,317	-0.5%	6.4%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Special Revenue Funds:

Motor fuel tax revenue came in at \$70k in January, which was 42% above the budget of \$50k. The excess is mainly due to the 'Transportation Renewal Fund' (\$25k), in which municipalities will see an increase to their MFT due to the 2019 state capital bill. Conservative estimates for revenues highly

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sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were (\$32k) for road salt.

January revenues for the Hotel Tax Fund totaled \$5k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Hotel Tax receipts have been declining as the rental nights have been decreasing. Expenditures of \$6k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for January totaled \$19k, which primarily relates to funding transfers in from other funds. Expenditures for the month totaled \$10k, consisting of normal staff expenses.

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2021. Interest payments are paid semi-annually, typically July and December. Revenues for the debt service fund are from interest and changes in market value of investments at this point in the year. Transfers from other funding sources will occur later in the year. Interest rates continue to be low for the options available for village investment per law. Expenditures of \$717k were recorded for the month; principal and interest payments due in early February were processed in January to avoid any timing delays.

Capital Projects Funds:

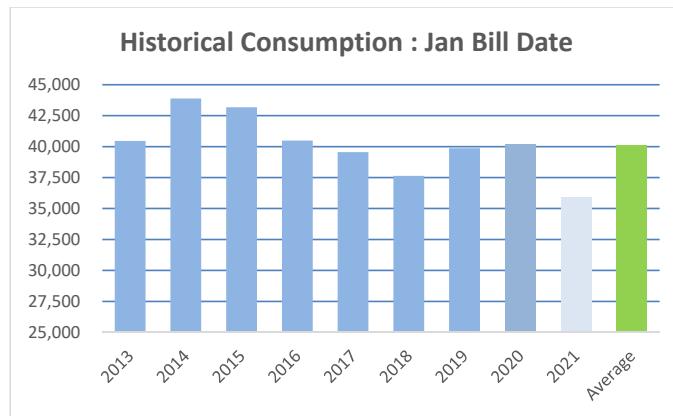
January revenue for the capital projects funds in total came in at \$188k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from January of \$173k. This was 25% higher than budget expectations and 1% lower than the same month last year. January receipts represent sales from October. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include residual interest income and change in market value of investments, as well as park impact fees (\$8k), and the electric aggregation civic contribution of (\$6k).

Expenditures for capital projects were recorded in January of \$1k, consisting of concrete and asphalt. Due to timing of the budgeted capital projects, the majority of remaining budgeted expenditures will be spent later in the year, during and after construction season.

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Water and Sewer Fund:

January revenue totaled \$579k, which was 3% below the budget estimate of \$594k. Consumption metered in January was 36M gallons, lower than the nine-year average of 40M gallons. The consumption billed in January primarily represents water metered in late December and early January. With about 41M gallons pumped, about 13% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing January water consumption over the past eight years provided below.



Expenses in the Water Fund were \$358k for the month. Of this amount, \$160k is a non-cash transaction to record depreciation of the infrastructure assets of the fund and \$28k is for interest payments. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

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The Equipment Replacement fund in particular is subject to funding availability from the General Fund. January expenses include non-cash depreciation expenses (\$33k), and the purchase of a Pierce Saber Fire Engine (\$611k).

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. No revenues or expenses were incurred for the month of January.

SSA Activity Jan-21								
SSA #	Location	Beginning Balance	Year-To-Date		Ending Balance	Annual Expected Revenues	Annual Expected Expenses	
		1/1/2021	Revenues	Expenses	1/31/2021	YTD %	YTD %	
SSA #8	Heatherleigh	73,412	-	-	73,412	9,697	15,600	0.00%
SSA #9	Willow Ponds	130,833	-	-	130,833	11,851	17,306	0.00% ^b
SSA #10	Westberry	16,026	-	-	16,026	1,000	-	N/A
SSA #11	Lake Zurich Pines	23,324	-	-	23,324	2,999	1,575	0.00%
SSA #13	Conventry Creek	246,977	-	-	246,977	29,894	TBD	N/A
SSA #16	Country Club	10,957	-	-	10,957	1,760	TBD	N/A
		501,529	-	-	501,529	57,202	34,482	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+.

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$2k for the month. For January, the fund recorded an unrealized loss of \$40k from investments. Total municipal and member contributions for the month totaled \$43k. Expenses for the month were \$228k of which \$212k was for pension and benefit payments, \$15k was for investment expenses, and \$1k was for professional services. For the month of January, the fund experienced a loss of \$226k. As of January 31st, the fund had a net position of \$30.3 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had a similar month for investments, with an unrealized loss of \$44k from investments. Total municipal and member contributions for the month totaled \$60k. Total

Finance Monthly Report – January 2021

revenues for the month were \$16k. Expenses for the month were \$213k, of which \$185k was for pension and benefit payments, \$4k was for professional services, and \$24k for investment expenses. For the month of January, the fund experienced a loss of \$197k. As of January 31st, the fund had a net position of \$48.2 million. Additional information can be found on page 18.

Conclusion:

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources will be monitored and expenditures have been kept to a minimum. January is often a light month for expenditures as focus can be on ensuring all invoices for the prior fiscal year have been recorded and waiting on invoices for the new year to arrive. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

Bane Thomey

Bane Thomey
Director of Finance

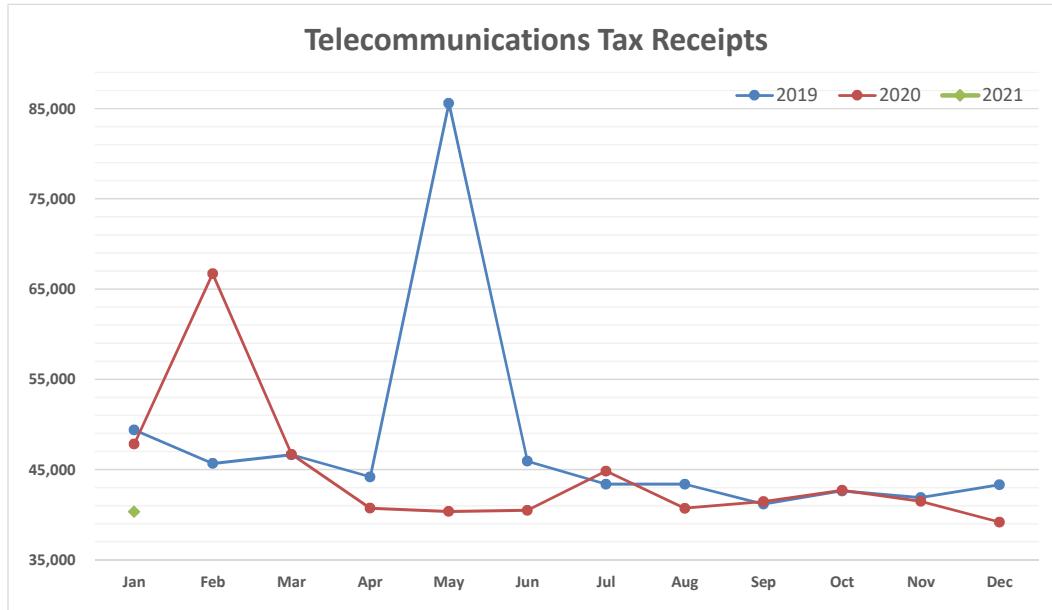
**VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
GENERAL FUND
January 31, 2021**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
REVENUES								
Taxes								
Property Taxes	-	-	0.0%	-	-	0.0%	8,191,153	0.0%
Utility Tax - Electric	81,805	83,593	2.2%	81,805	83,593	2.2%	949,475	8.8%
Utility Tax - Gas	36,760	32,910	(10.5%)	36,760	32,910	(10.5%)	293,052	11.2%
Cable Tv Franchise	14,963	12,500	(16.5%)	14,963	12,500	(16.5%)	314,042	4.0%
Telecom Tax	36,479	40,329	10.6%	36,479	40,329	10.6%	437,770	9.2%
Total Taxes	170,007	169,332	-0.4%	170,007	169,332	-0.4%	10,185,492	1.7%
Intergovernmental								
State Sales Tax	464,847	542,215	16.6%	464,847	542,215	16.6%	5,754,018	9.4%
State Income Tax	139,156	208,145	49.6%	139,156	208,145	49.6%	1,785,209	11.7%
State Use Tax	67,563	77,663	14.9%	67,563	77,663	14.9%	844,005	9.2%
Video Gaming Tax	19,167	10,182	(46.9%)	19,167	10,182	(46.9%)	230,000	4.4%
Fire/Rescue Srvc Contract	451,902	466,781	3.3%	451,902	466,781	3.3%	5,601,371	8.3%
Other Intergovernmental	76,897	16,055	(79.1%)	76,897	16,055	(79.1%)	312,914	5.1%
Total Intergovernmental	1,219,532	1,321,040	8.3%	1,219,532	1,321,040	8.3%	14,527,517	9.1%
Licenses & Permits								
Liquor Licenses	57,000	56,142	(1.5%)	57,000	56,142	(1.5%)	171,000	32.8%
Business Licenses	89,411	85,866	(4.0%)	89,411	85,866	(4.0%)	103,000	83.4%
Building Permits	7,066	7,067	0.0%	7,066	7,067	0.0%	160,000	4.4%
Permit Plan Review	18,521	18,521	0.0%	18,521	18,521	0.0%	70,000	26.5%
Other Permits	24,880	25,456	2.3%	24,880	25,456	2.3%	217,250	11.7%
Total Licenses & Permits	196,878	193,052	(1.9%)	196,878	193,052	(1.9%)	721,250	26.8%
Fines and Forfeits	43,000	35,843	(16.6%)	43,000	35,843	(16.6%)	582,000	6.2%
Charges for Services								
Fire/Rescue Ambulance Fee	22,525	94,466	319.4%	22,525	94,466	319.4%	650,000	14.5%
Park Program Fees	30,194	30,195	0.0%	30,194	30,195	0.0%	417,203	7.2%
Other Charges for Services	14,995	19,156	27.8%	14,995	19,156	27.8%	407,750	4.7%
Total Charges for Services	67,714	143,817	112.4%	67,714	143,817	112.4%	1,474,953	9.8%
Investment Income	3,020	(29)	(101.0%)	3,020	(29)	(101.0%)	118,000	0.0%
Miscellaneous	13,571	12,087	(10.9%)	13,571	12,087	(10.9%)	111,870	10.8%
Total General Fund Revenues	1,713,722	1,875,143	9.4%	1,713,722	1,875,143	9.4%	27,721,082	6.8%
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
EXPENDITURES								
General Government								
Legislative	4,338	15,247	251.5%	4,338	15,247	251.5%	72,786	20.9%
Administration	57,734	47,289	(18.1%)	57,734	47,289	(18.1%)	1,160,001	4.1%
Finance	39,874	39,341	(1.3%)	39,874	39,341	(1.3%)	561,060	7.0%
Technology	49,955	54,800	9.7%	49,955	54,800	9.7%	509,825	10.7%
Total Gen. Govt.	151,901	156,677	3.1%	151,901	156,677	3.1%	2,303,672	6.8%
Public Safety								
Police	468,948	452,648	(3.5%)	468,948	452,648	(3.5%)	7,890,924	5.7%
Fire	778,131	807,150	3.7%	778,131	807,150	3.7%	12,179,293	6.6%
Community Development	54,229	43,041	(20.6%)	54,229	43,041	(20.6%)	897,717	4.8%
Total Public Safety	1,301,308	1,302,839	0.1%	1,301,308	1,302,839	0.1%	20,967,934	6.2%
Streets - Public Works	225,725	218,961	(3.0%)	225,725	218,961	(3.0%)	3,005,542	7.3%
Culture - Park and Recreation	60,014	52,282	(12.9%)	60,014	52,282	(12.9%)	828,388	6.3%
Total General Fund Expend.	1,738,948	1,730,759	(0.5%)	1,738,948	1,730,759	(0.5%)	27,105,536	6.4%
Operating Transfers Out	50,559	50,558	(0.0%)	50,559	50,558	(0.0%)	606,700	8.3%
NET INCOME (LOSS) FOR GENERAL	(75,785)	93,826	-223.8%	(75,785)	93,826	-223.8%	8,846	1060.7%

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY January 31, 2021								
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
SPECIAL REVENUE FUNDS								
MOTOR FUEL TAX FUND								
Revenues	49,627	70,276	41.6%	49,627	70,276	41.6%	641,683	11.0%
Expenditures	46,018	31,854	(30.8%)	46,018	31,854	(30.8%)	428,267	7.4%
Net Activity Gain (Loss)	3,609	38,423		3,609	38,423		213,416	
HOTEL TAX FUND								
Revenues	2,185	4,981	128.0%	2,185	4,981	128.0%	28,180	17.7%
Expenditures	6,438	6,445	0.1%	6,438	6,445	0.1%	91,808	7.0%
Net Activity Gain (Loss)	(4,253)	(1,465)		(4,253)	(1,465)		(63,628)	
SPECIAL EVENTS FUND								
Admin & Miscellaneous								
Revenues	13,278	12,271	(7.6%)	13,278	12,271	(7.6%)	152,450	8.0%
Expenditures	10,188	10,352	1.6%	10,188	10,352	1.6%	150,880	6.9%
Net Activity Gain (Loss)	3,090	1,919		3,090	1,919		1,570	
Rock the Block								
Revenues	2,000	-	(100.0%)	2,000	-	(100.0%)	59,800	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	46,100	0.0%
Net Activity Gain (Loss)	2,000	-		2,000	-		13,700	
Craft Beer Fest								
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%
Net Activity Gain (Loss)	-	-		-	-		-	
Farmers Market								
Revenues	2,250	1,750	(22.2%)	2,250	1,750	(22.2%)	8,500	20.6%
Expenditures	-	-	0.0%	-	-	0.0%	8,383	0.0%
Net Activity Gain (Loss)	2,250	1,750		2,250	1,750		117	
Fourth of July								
Revenues	4,655	3,655	(21.5%)	4,655	3,655	(21.5%)	58,858	6.2%
Expenditures	-	-	0.0%	-	-	0.0%	57,144	0.0%
Net Activity Gain (Loss)	4,655	3,655		4,655	3,655		1,714	
Winter Festival								
Revenues	1,625	1,125	(30.8%)	1,625	1,125	(30.8%)	16,300	6.9%
Expenditures	50	48	(4.2%)	50	48	(4.2%)	16,676	0.3%
Net Activity Gain (Loss)	1,575	1,077		1,575	1,077		(376)	
Special Events Fund Total	13,570	8,401		13,570	8,401		16,725	
TIF #1 TAX FUND								
Revenues	32	11	(64.2%)	32	11	(64.2%)	1,400,350	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	1,332,061	0.0%
Net Activity Gain (Loss)	32	11		32	11		68,289	
TIF #2 - DOWNTOWN								
Revenues	8,653	4,839	(44.1%)	8,653	4,839	(44.1%)	247,220	2.0%
Expenditures	2,796	-	(100.0%)	2,796	-	(100.0%)	227,100	0.0%
Net Activity Gain (Loss)	5,857	4,839		5,857	4,839		20,120	
TIF #3 - RAND ROAD								
Revenues	-	1	0.0%	-	1	0.0%	26,000	0.0%
Expenditures	-	-	0.0%	-	-	0.0%	1,400	0.0%
Net Activity Gain (Loss)	-	1		-	1		24,600	
DISPATCH CENTER FUND								
Revenues	62,970	194,277	208.5%	62,970	194,277	208.5%	1,374,730	14.1%
Expenditures	120,342	110,685	(8.0%)	120,342	110,685	(8.0%)	1,502,467	7.4%
Net Activity Gain (Loss)	(57,372)	83,592		(57,372)	83,592		(127,737)	

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY January 31, 2021										
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
DEBT SERVICE FUNDS										
VILLAGE DEBT SERVICE										
Revenues	264	77	(71.0%)	264	77	(71.0%)	1,203,120	0.0%		
Expenditures	361,004	-	(100.0%)	361,004	-	(100.0%)	1,190,857	0.0%		
Net Activity Gain (Loss)	(360,740)	77		(360,740)	77		12,263			
TIF #1 DEBT SERVICE										
Revenues	23	(15)	(163.4%)	23	(15)	(163.4%)	1,958,600	(0.0%)		
Expenditures	653,103	716,766	9.7%	653,103	716,766	9.7%	2,040,261	35.1%		
Net Activity Gain (Loss)	(653,080)	(716,781)		(653,080)	(716,781)		(81,661)			
CAPITAL PROJECT FUNDS										
CAPITAL IMPROVEMENTS										
Revenues	6,151	13,957	126.9%	6,151	13,957	126.9%	274,616	5.1%		
Expenditures	6,415	-	(100.0%)	6,415	-	(100.0%)	642,250	0.0%		
Net Activity Gain (Loss)	(264)	13,957		(264)	13,957		(367,634)			
PARK IMPROVEMENTS										
Revenues	-	-	0.0%	-	-	0.0%	-	0.0%		
Expenditures	-	-	0.0%	-	-	0.0%	-	0.0%		
Net Activity Gain (Loss)	-	-		-	-		-			
NON-HOME RULE SALES TAX										
Revenues	138,910	173,584	25.0%	138,910	173,584	25.0%	1,724,871	10.1%		
Expenditures	333	923	177.3%	333	923	177.3%	2,224,500	0.0%		
Net Activity Gain (Loss)	138,577	172,660		138,577	172,660		(499,629)			
ENTERPRISE FUND										
WATER AND SEWER										
Revenues	593,994	579,080	(2.5%)	593,994	579,080	(2.5%)	7,052,243	8.2%		
Expenses										
Administration	40,393	43,723	8.2%	40,393	43,723	8.2%	535,078	8.2%		
Debt	24,173	27,643	14.4%	24,173	27,643	14.4%	175,998	15.7%		
Depreciation	159,917	159,917	(0.0%)	159,917	159,917	(0.0%)	1,919,000	8.3%		
Billing	18,865	13,475	(28.6%)	18,865	13,475	(28.6%)	240,226	5.6%		
Water	105,326	63,788	(39.4%)	105,326	63,788	(39.4%)	2,193,898	2.9%		
Sewer	59,669	49,197	(17.6%)	59,669	49,197	(17.6%)	2,727,788	1.8%		
	408,343	357,743		408,343	357,743		7,791,988			
Net Activity Gain (Loss)	185,651	221,337		185,651	221,337		(739,745)			
INTERNAL SERVICE FUNDS										
MEDICAL INSURANCE										
Revenues	245,900	254,896	3.7%	245,900	254,896	3.7%	2,978,503	8.6%		
Expenses	280,575	273,153	(2.6%)	280,575	273,153	(2.6%)	2,976,259	9.2%		
Net Activity Gain (Loss)	(34,675)	(18,257)		(34,675)	(18,257)		2,244			
RISK MANAGEMENT										
Revenues	97,434	112,905	15.9%	97,434	112,905	15.9%	1,169,679	9.7%		
Expenses	876,135	863,309	(1.5%)	876,135	863,309	(1.5%)	1,328,279	65.0%		
Net Activity Gain (Loss)	(778,701)	(750,404)		(778,701)	(750,404)		(158,600)			
EQUIPMENT REPLACEMENT										
Revenues	62,805	62,737	(0.1%)	62,805	62,737	(0.1%)	957,050	6.6%		
Expenses	644,084	644,435	0.1%	644,084	644,435	0.1%	1,146,450	56.2%		
Net Activity Gain (Loss)	(581,279)	(581,698)		(581,279)	(581,698)		(189,400)			
TOTAL ALL VILLAGE FUNDS	(2,198,853)	(1,431,482)		(2,198,853)	(1,431,482)		(1,861,531)			

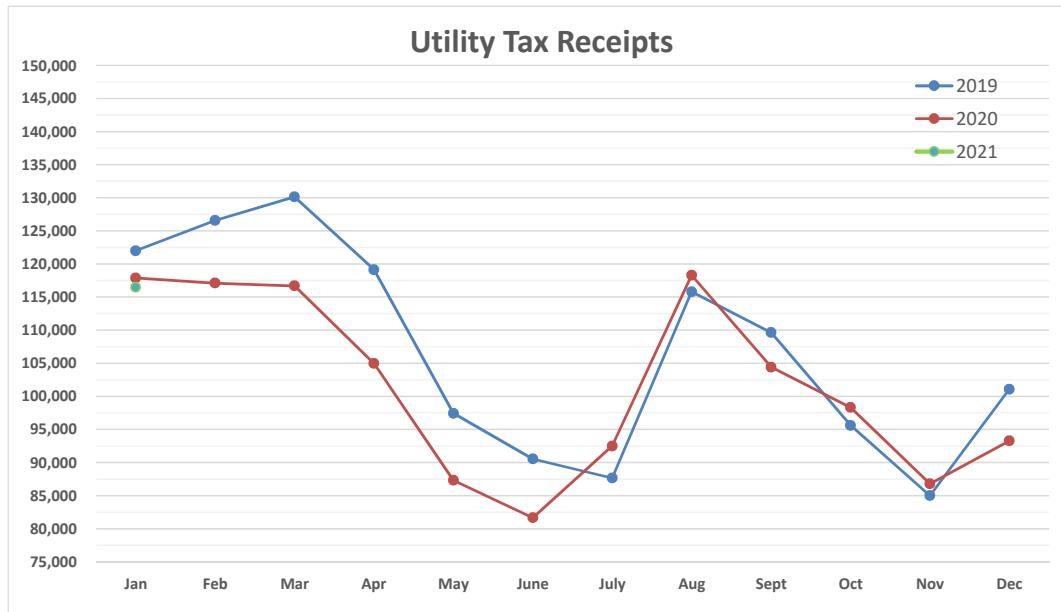
DEPARTMENT OF FINANCE
MONTHLY REPORT
JANUARY 2021



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2019	FY 2020	% Change	FY 2021	% Change	Budget	Variance \$	Variance %
January	October	49,387	47,823	-3.17%	40,329	-15.67%	36,479	3,850	10.55%
February	November	45,678	66,708	46.04%		-100.00%	33,740	(33,740)	-100.00%
March	December	46,633	46,694	0.13%		-100.00%	34,445	(34,445)	-100.00%
April	January	44,188	40,718	-7.85%		-100.00%	32,639	(32,639)	-100.00%
May	February	85,580	40,356	-52.84%		-100.00%	63,212	(63,212)	-100.00%
June	March	45,928	40,486	-11.85%		-100.00%	33,924	(33,924)	-100.00%
July	April	43,371	44,824	3.35%		-100.00%	32,035	(32,035)	-100.00%
August	May	43,380	40,706	-6.16%		-100.00%	32,042	(32,042)	-100.00%
September	June	41,173	41,448	0.67%		-100.00%	30,412	(30,412)	-100.00%
October	July	42,628	42,693	0.15%		-100.00%	31,486	(31,486)	-100.00%
November	August	41,893	41,476	-9.99%		-100.00%	30,943	(30,943)	-100.00%
December	September	43,311	39,177	-9.54%		-100.00%	46,413	(46,413)	-100.00%
		573,151	533,107	-6.99%	40,329		437,770	(397,441)	
Y-T-D		49,387	47,823	-3.17%	40,329	-15.67%	36,479	3,850	10.55%

DEPARTMENT OF FINANCE
MONTHLY REPORT
JANUARY 2021

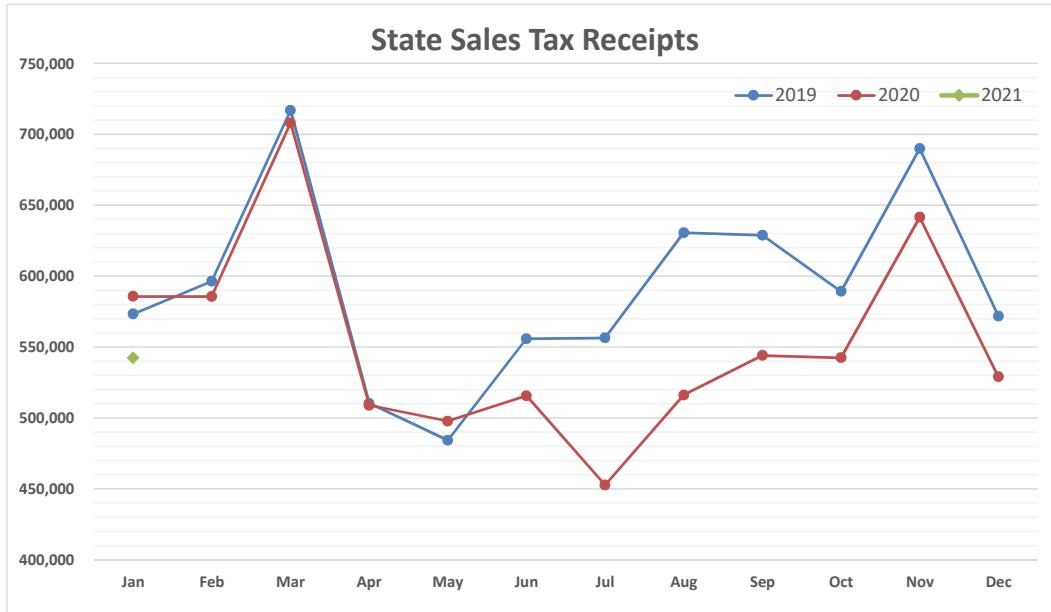


Collection History

COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		Variance %
		2019	2020	% Change	2021	% Change	FY 2021	Variance \$	
Jan	Dec	122,004	117,886	-3.4%	116,503	-1.2%	118,565	(2,062)	-1.7%
Feb	Jan	126,567	117,123	-7.5%	-	-100.0%	122,993	(122,993)	-100.0%
Mar	Feb	130,142	116,704	-10.3%	-	-100.0%	126,277	(126,277)	-100.0%
Apr	Mar	119,145	104,962	-11.9%	-	-100.0%	115,656	(115,656)	-100.0%
May	Apr	97,442	87,312	-10.4%	-	-100.0%	94,751	(94,751)	-100.0%
June	May	90,545	81,656	-9.8%	-	-100.0%	88,184	(88,184)	-100.0%
July	June	87,662	92,490	5.5%	-	-100.0%	85,492	(85,492)	-100.0%
Aug	July	115,800	118,303	2.2%	-	-100.0%	113,039	(113,039)	-100.0%
Sept	Aug	109,636	104,416	-4.8%	-	-100.0%	107,028	(107,028)	-100.0%
Oct	Sept	95,602	98,328	2.9%	-	-100.0%	93,297	(93,297)	-100.0%
Nov	Oct	84,994	86,781	2.1%	-	-100.0%	82,874	(82,874)	-100.0%
Dec	Nov	101,081	93,274	-7.7%	-	-100.0%	94,371	(94,371)	-100.0%
		1,280,618	1,219,235	-4.79%	116,503	-90.4%	1,242,527	(1,126,024)	
Y-T-D		122,004	117,886	-3.38%	116,503	-1.2%	118,565	(2,062)	-1.7%

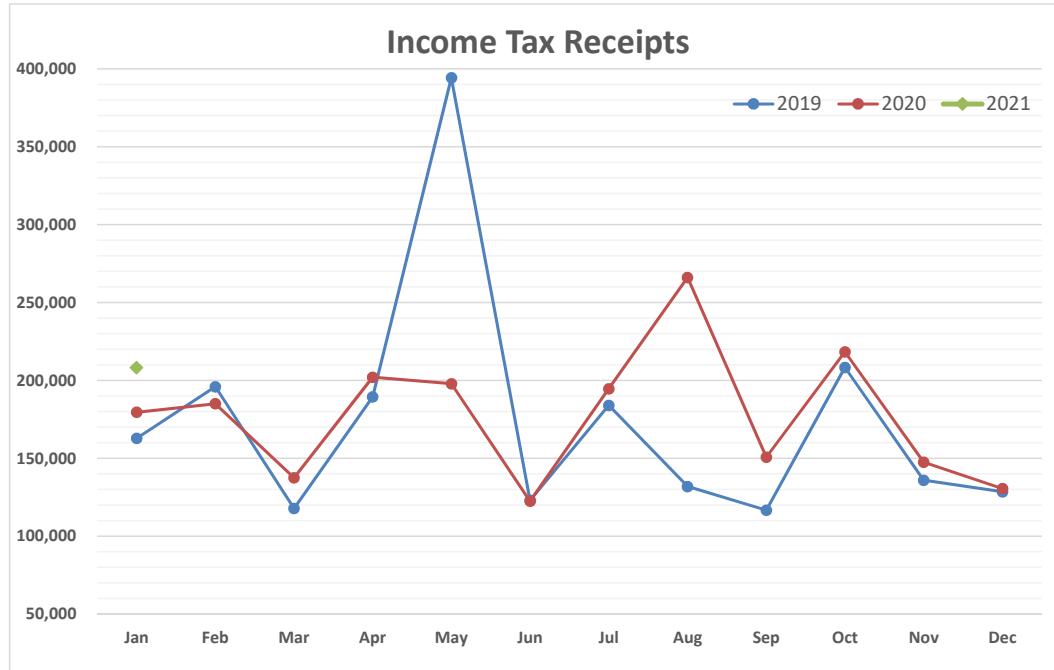
DEPARTMENT OF FINANCE
MONTHLY REPORT
JANUARY 2021



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	573,338	585,729	2.16%	542,215	-7.43%	464,847	77,368	16.64%
February	November	596,355	585,612	-1.80%	-100.00%	-100.00%	483,508	(483,508)	-100.00%
March	December	716,833	708,009	-1.23%	-100.00%	-100.00%	581,188	(581,188)	-100.00%
April	January	510,348	508,950	-0.27%	-100.00%	-100.00%	413,776	(413,776)	-100.00%
May	February	484,267	497,768	2.79%	-100.00%	-100.00%	392,630	(392,630)	-100.00%
June	March	555,869	515,679	-7.23%	-100.00%	-100.00%	450,683	(450,683)	-100.00%
July	April	556,516	452,741	-18.65%	-100.00%	-100.00%	451,207	(451,207)	-100.00%
August	May	630,633	516,160	-18.15%	-100.00%	-100.00%	511,299	(511,299)	-100.00%
September	June	628,856	544,099	-13.48%	-100.00%	-100.00%	509,859	(509,859)	-100.00%
October	July	589,297	542,519	-7.94%	-100.00%	-100.00%	477,786	(477,786)	-100.00%
November	August	689,952	641,526	-7.02%	-100.00%	-100.00%	559,394	(559,394)	-100.00%
December	September	571,876	529,081	-7.48%	-100.00%	-100.00%	457,841	(457,841)	-100.00%
		7,104,140	6,627,872	-6.70%	542,215		5,754,018	(5,211,803)	
Y-T-D		573,338	585,729	2.16%	542,215	-7.43%	464,847	77,368	16.64%

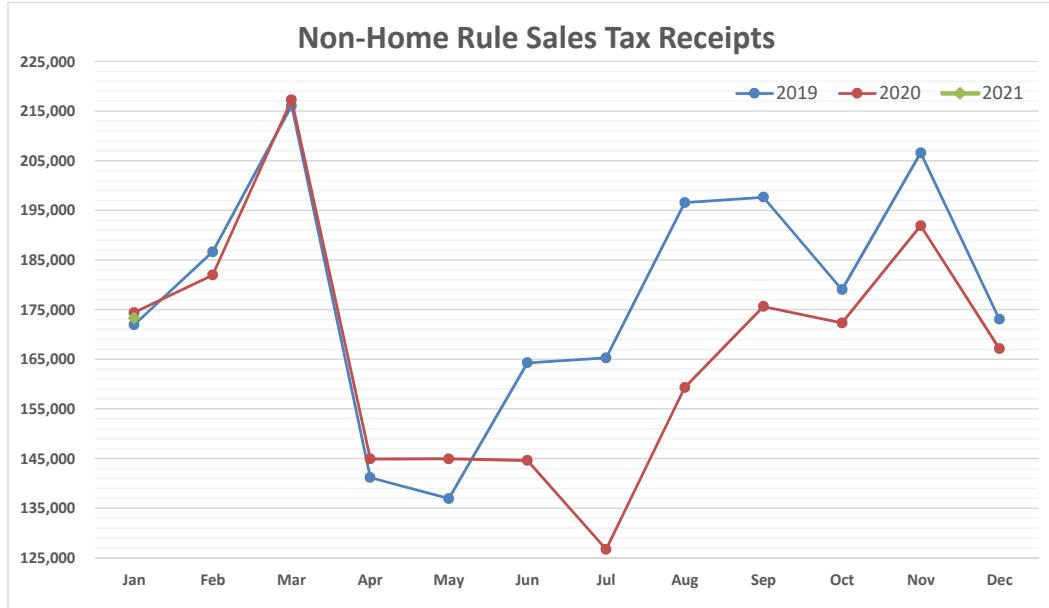
DEPARTMENT OF FINANCE
MONTHLY REPORT
JANUARY 2021



Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2019	2020	% Change	2021	% Change	FY 2021	Variance \$	Variance %
January	162,876	179,651	10.30%	208,145	15.86%	139,156	68,989	49.58%
February	195,953	185,089	-5.54%	-100.00%	-100.00%	167,416	(167,416)	-100.00%
March	117,989	137,632	16.65%	-100.00%	-100.00%	100,806	(100,806)	-100.00%
April	189,515	202,147	6.67%	-100.00%	-100.00%	161,915	(161,915)	-100.00%
May	394,217	197,921	-49.79%	-100.00%	-100.00%	336,807	(336,807)	-100.00%
June	123,113	122,594	-0.42%	-100.00%	-100.00%	105,184	(105,184)	-100.00%
July	184,112	194,674	5.74%	-100.00%	-100.00%	157,299	(157,299)	-100.00%
August	131,977	266,162	101.67%	-100.00%	-100.00%	112,757	(112,757)	-100.00%
September	116,806	150,811	29.11%	-100.00%	-100.00%	99,796	(99,796)	-100.00%
October	208,404	218,387	4.79%	-100.00%	-100.00%	178,054	(178,054)	-100.00%
November	136,016	147,566	8.49%	-100.00%	-100.00%	116,208	(116,208)	-100.00%
December	128,529	130,645	1.65%	-100.00%	-100.00%	109,811	(109,811)	-100.00%
	2,089,504	2,133,279	2.09%	208,145	-90.24%	1,785,209	(1,577,064)	-88.34%
Y-T-D	162,876	179,651	10.30%	208,145	15.86%	139,156	68,989	49.58%

DEPARTMENT OF FINANCE
MONTHLY REPORT
JANUARY 2021



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2019	2020	% Change	2021	% Change	Budget	Variance \$	Variance %
January	October	171,944	174,393	1.42%	173,241	-0.66%	138,255	34,986	25.31%
February	November	186,644	181,973	-2.50%	150,075	(150,075)	(150,075)	(150,075)	-100.00%
March	December	216,076	217,245	0.54%	173,741	(173,741)	(173,741)	(173,741)	-100.00%
April	January	141,165	144,913	2.65%	113,507	(113,507)	(113,507)	(113,507)	-100.00%
May	February	136,920	144,946	5.86%	109,611	(109,611)	(109,611)	(109,611)	-100.00%
June	March	164,308	144,621	-11.98%	132,116	(132,116)	(132,116)	(132,116)	-100.00%
July	April	165,275	126,701	-23.34%	132,893	(132,893)	(132,893)	(132,893)	-100.00%
August	May	196,564	159,315	-18.95%	158,052	(158,052)	(158,052)	(158,052)	-100.00%
September	June	197,652	175,641	-11.14%	158,927	(158,927)	(158,927)	(158,927)	-100.00%
October	July	179,039	172,331	-3.75%	143,961	(143,961)	(143,961)	(143,961)	-100.00%
November	August	206,609	191,900	-7.12%	166,129	(166,129)	(166,129)	(166,129)	-100.00%
December	September	173,055	167,141	-3.42%	138,304	(138,304)	(138,304)	(138,304)	-100.00%
		2,135,250	2,001,120	-6.28%	173,241		1,715,571	(1,542,330)	
Y-T-D		171,944	174,393	1.42%	173,241	-0.66%	138,255	34,986	25.31%

Village of Lake Zurich
Investment Report
January 31, 2021

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
MONEY MARKET & CASH									
Eagle Bank	N/A	N/A	0.000%	214754-1	177.21	177.21	-	177.21	N/A
IPRIME	NA	NA	0.000%		6,779,029.23	6,779,029.23	-	6,779,029.23	N/A
CERTIFICATE OF DEPOSIT									
Morgan Stanley Pvt Bank	04/06/18	04/12/21	2.800%	61747MT35	246,000.00	246,000.00	-	247,371.45	1,371.45
Ally Bank	05/11/18	05/17/21	2.900%	02007GCR2	210,000.00	210,000.00	-	211,803.06	1,803.06
Discover Bank	05/11/18	05/17/21	2.900%	254673PP5	129,000.00	128,815.63	184.37	130,088.24	1,272.61
Preferred Bank	01/28/21	07/27/21	0.150%		249,986.02	249,800.00		249,800.00	-
Western Alliance Bank	01/28/21	01/28/22	0.250%		249,933.22	249,300.00		249,300.00	-
Texas Capital Bank	01/28/21	01/28/22	0.200%		249,999.37	249,500.00		249,500.00	-
Customers Bank	01/28/21	07/27/22	0.150%		249,959.40	249,400.00		249,400.00	-
Bank USA/Private Bank	01/28/21	07/27/22	0.150%		249,971.52	249,400.00		249,400.00	-
Servisfirst Bank	01/28/21	01/30/23	0.160%		249,197.83	248,400.00		248,400.00	-
Pacific Western Bank	01/28/21	01/30/23	0.210%		249,948.24	248,900.00		248,900.00	-
TOTAL					9,113,202.04	9,108,722.07	184.37	9,113,169.19	4,447.12
Per Statement				PMA Invests	9,113,202.04	9,108,722.07		9,113,169.19	4,447.12
					Total	9,113,202.04	9,108,722.07	9,113,169.19	

Village of Lake Zurich
 Police and Firefighters' Pension Funds
 Statement of Net Position
 January 31, 2021

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND		
	January-21	Year-to-Date	January-21	Year-to-Date
Revenues:			Revenues:	
Municipal Contributions	17,999	17,999	Municipal Contributions	22,190
Member Contributions	24,645	24,645	Member Contributions	38,210
Total Contributions	42,645	42,645	Total Contributions	60,400
Investment Income	(40,454)	(40,454)	Investment Income	(44,081)
Total Revenues	2,191	2,191	Total Revenues	16,320
 Expenses:			 Expenses:	
Pension and Benefits	211,548	211,548	Pension and Benefits	185,182
Insurance	-	-	Insurance	-
Professional Services	1,320	1,320	Professional Services	4,042
Investment Expenses	15,212	15,212	Investment Expenses	24,171
Other Expenses	-	-	Other Expenses	-
Total Expenses	228,080	228,080	Total Expenses	213,395
 Operating Income (Loss)			 Operating Income (Loss)	
	(225,889)	(225,889)		(197,075)
Beginning Net Position*	30,491,747	26,407,391	Beginning Net Position*	48,430,770
Ending Net Position	30,265,857	26,181,502	Ending Net Position	48,233,695
 Assets			 Assets	
Cash and Investments	30,209,826	30,209,826	Cash and Investments	48,155,954
Other Assets	70,724	70,724	Other Assets	102,664
Total Assets	30,280,550	30,280,550	Total Assets	48,258,618
 Liabilities			 Liabilities	
	14,693	14,693		24,923
 Net Position 01/31			 Net Position 01/31	
	30,265,857	30,265,857		48,233,695



COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

February 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of February 2021, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Occupancy Permits issued:

92 E Main: Chris Bos Illinois State Rep

463 S Rand: Hungry Mule (restaurant expansion)

FOIA Requests: Total number of FOIA requests: 20

PLANNING DIVISION:

Planning and Zoning Commission (PZC) Activity:

The following applications were considered by the PZC at their February 17, 2021 meeting:

1. *Special Use Permit for a Light Truck Maintenance Facility – 410 Telser Road (Sungor Transportation Inc).* The application was presented by the applicant's attorney, Mr. Peter Monzon. The owners of the company and their engineering consultant, Morris Engineering were also present. Discussion focused on the screening of the yard from Telser Road and adjacent properties as well as stormwater management. Following the close of the hearing, the PZC voted unanimously (7-0) to recommend approval of the Special Use Permit. The application will likely be presented to the Village Board for consideration at the March 15 meeting.
2. *265 North Rand Road – Andy's Deli (former Joe's Barbershop property).* The revised application was presented by the Applicant's attorney, Mr. Mark Kupiec, and Mr. Jack Zack of Andy's Deli. The revisions to further mitigate the impact of the development on the residences to the east were presented through renderings of the proposal. The four residential property owners to the east on Sunrise Lane were also present among other interested persons and objected to the development citing reasons that the proposed land use would not be a good fit, the excessive traffic, noise, odors and activity on the site would disrupt the residential environment, and that the developers had not reached out to them to share their ideas and obtain feedback. Members of the PZC acknowledged the complexity of the proposal at this location – a new retail establishment along the busy Rand Road commercial corridor, with a residential neighborhood to the east. Members of the PZC stated that they understood the intentions of both sides (developer and adjacent property owner), but also shared their concerns with the proposed rezoning and intended development. Following the close of the hearing and deliberation, the PZC voted 3 yes and 4 no (denial) on the development proposal. The Applicants has since indicated their intention to further discuss the project with staff before proceeding to the Village Board for consideration and a decision.

New Zoning Applications received (for PZC consideration).

No new applications were received for consideration by the Planning and Zoning Commission. The March 17, 2021 meeting of the PZC was therefore canceled.

Development Planning:

1. *Life Time Fitness at 400 N Rand Road.* Public Works Director Brown, Community Development Director Saher and Building Services Supervisor Mary Meyer walked the property with a representative of Life Time, Mr. Derek Delahanty, to assess the condition of the trees on the easterly side of the site and to ensure that the property continues to remain properly secured. Director Brown identified the trees that were dead or in a condition that required their removal and advised Mr. Delahanty on performing the work while the ground is still hard. Mr. Delahanty indicated that he would have their landscape contractor move forward with their removal.
2. *Thornton's at NW Corner of Miller and Rand Roads.* Manager Keller, Assistant Manager Witherow, Director Saher, and Director Duebner met virtually with Katriina McGuire, Partner with Thompson Coburn LLP, the brokers for Thornton's, Patrick Daly, a broker for the Daly Group, David Bossy, a broker with the MidAmerica Group, and Mike Krasucki, Real Estate Manager for Thornton's (who was also involved with the Thornton's at the Cummings property) to discuss the feasibility developing a facility at the northwest corner of Route 12 and Miller Road. The initial concept envisions a truck-stop operation which would include a convenience store, diesel fuel pumps, shower accommodations, and video gaming on approximately 3.1 acres. The developers stated that the cost of assembling the three remaining properties, which are under contract, makes the ability to provide gaming provisions essential.

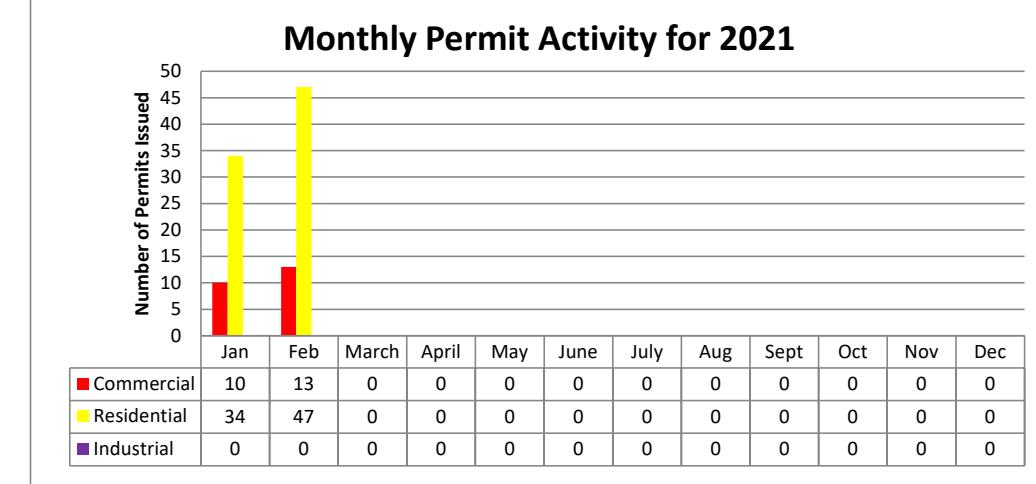
Staff was also informed that the developers had successfully addressed the concerns of Lake County (the proposed site is unincorporated and is bordered on the north, east, and south by Lake Zurich and on the west by North Barrington). Staff was also asked about the feasibility of providing sewer and water to the development. Such an arrangement would require boring beneath Route 12 to connect with the water main on the east side of the highway at two different points in order to create the required loop. Without water and sewer utilities from the Village, the site would need to be served by well and septic.

Manager Keller informed the group that the Village would oppose any development on this site without annexation to Lake Zurich. He also informed them that the proposed truck stop concept, which would allow video gaming by right, is completely unacceptable to the Village. The developers inquired whether a traditional convenient store/gas station would be acceptable. Staff cautioned that the Village and the community would closely scrutinize such a proposal, weighing its merits along with what other retail or similarly compatible uses might accompany the gas station. Staff also informed them of the Village's policy that video gaming is not compatible with gas stations, and that there is no interest in expanding video gaming further at this time. Manager Keller advised that they may request a courtesy review with the Village Board to consider their scaled down concept. He advised that archived videos of past courtesy reviews about gas station-centered developments are available online for reference.

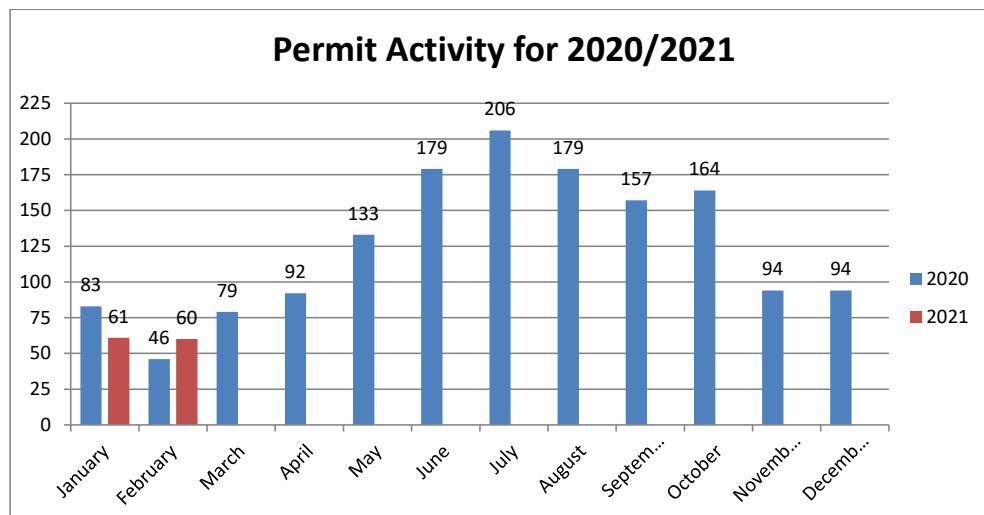
3. *Canterbury Estates.* Ryan Homes advised Community Development staff on a modification to the name that they want to use for the townhouse development on Route 22 (Block G). "Canterbury Townes" is the name they will use for marketing purposes. The subdivision sign and their marketing literature will reflect the new name. However, they understand that the plat and all legal documents will continue to say Canterbury Estates. Staff was in the process of reviewing the building permit for the first of nine townhouse buildings to be constructed by Ryan to begin construction of this building in April.
4. *Avery Ridge.* The Community Development Department issued the first Certificate Occupancy to M/I Homes. The completed single-family home will be used as a model and sales office. M/I Homes is now on their fifth home being constructed with two more permits in review. The project was approved for

34 new single-family homes along Midlothian Road. Elected officials and senior staff were also invited to the official ribbon-cutting ceremony for the new Avery Ridge Subdivision to be held Thursday, February 11 at 3:00 p.m. at 1038 Avery Ridge Circle.

5. Former Giordano's property at 455 S Rand Road. Development staff received an inquiry about the property from an engineering consultant (Hunter Development Group) preparing a site feasibility report for their design engineers. On inquiring more about this with the property owner, Mr. Agim Saliu (Windyrige Group, LLC), Building Services Supervisor Mary Meyer learned that the owners intended to revive the development as they now had interest from Chipotle Restaurant in one of the four tenant spaces. Staff was unable to obtain any more detail from the owners, but continued to urge them to demolish the building to make way for the new development. In 2019, the owners had applied for and received a demolition permit for the restaurant building and had mobilized equipment onto the site. However, the equipment was removed when they were discouraged by their lender to demolish the building pending final approval of the changes.
6. Aldi Remodel of its Lake Zurich Store. As part of a program to refresh their stores in the Midwest, Aldi was proposing to remodel its Lake Zurich store at Deerpath Commons Retail Center. The project would include a redesign of the façade in a new design with new building materials including brick, stone and accent cladding materials. Aldi intended to change the profile of their tenant frontage and provided examples of recently completed projects to show how the new design was compatible with adjacent facades. The new façade would be constructed within the requirements of the code for building height and signage. The examples of their completed projects can be viewed at the following links: 7390 OH-161 E, Plain City, OH 43064 <https://goo.gl/maps/LQ97TcD5hp2Mijup8> 2492 S Oneida St, Ashwaubenon, WI 54304 <https://goo.gl/maps/1gKsxT4JtB4ZBboK8>
7. Former Alpine Medical Property at 7, 15, 19 S Old Rand Road. Assistant Village Manager Roy Witherow and Community Development Director Saher had been in discussion with Mr. Matthew Lovejoy who indicated his interest in developing a building for his wife, Ms. Anping Lovejoy, the owner of Lake Zurich Florist. In early December, staff had reported on his interest in a new building project at the former Alpine Medical property at 7, 15 and 19 South Old Rand Road. Mr. Lovejoy later informed staff that he intended to move forward with potentially acquiring the village-owned property and constructing a new mixed-use building containing three commercial tenant spaces on the first floor and three residential units on the upper floor. The village-owned property recently underwent demolition of the buildings and an environmental clean-up with a final certification of "No Further Remediation" (NFR) in August 2020.

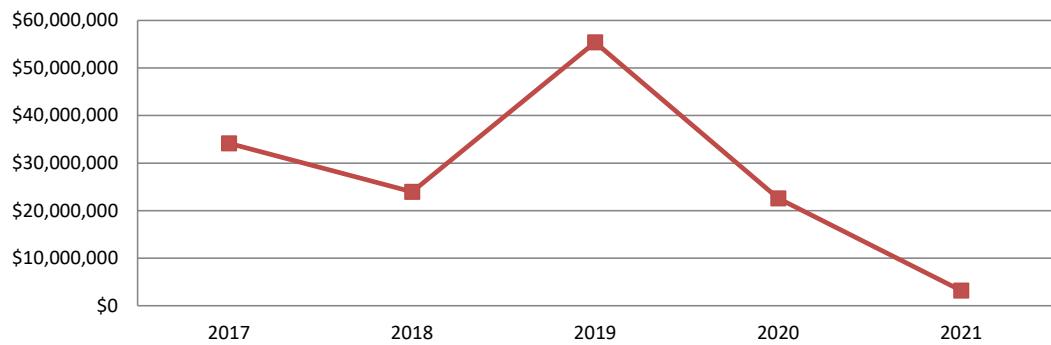


The chart above represents the total of permit activity on a monthly basis for 2021.



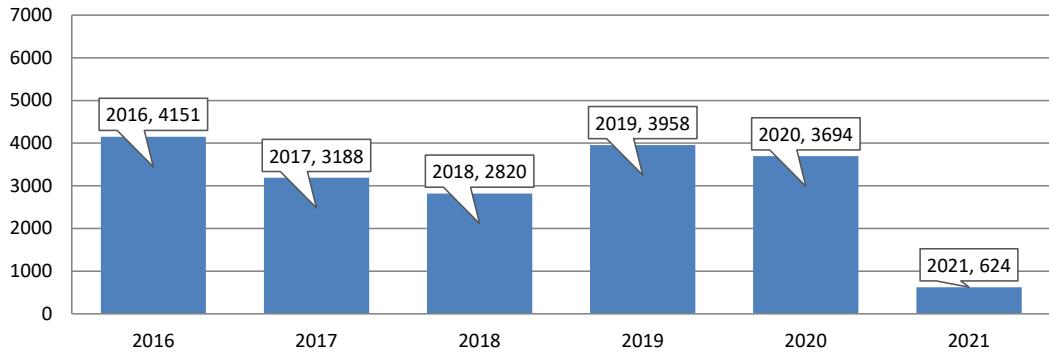
The chart above compares monthly permit activity for 2021 to the previous year 2020.

**Construction Value of New Permits:
January-December
2017-2021**

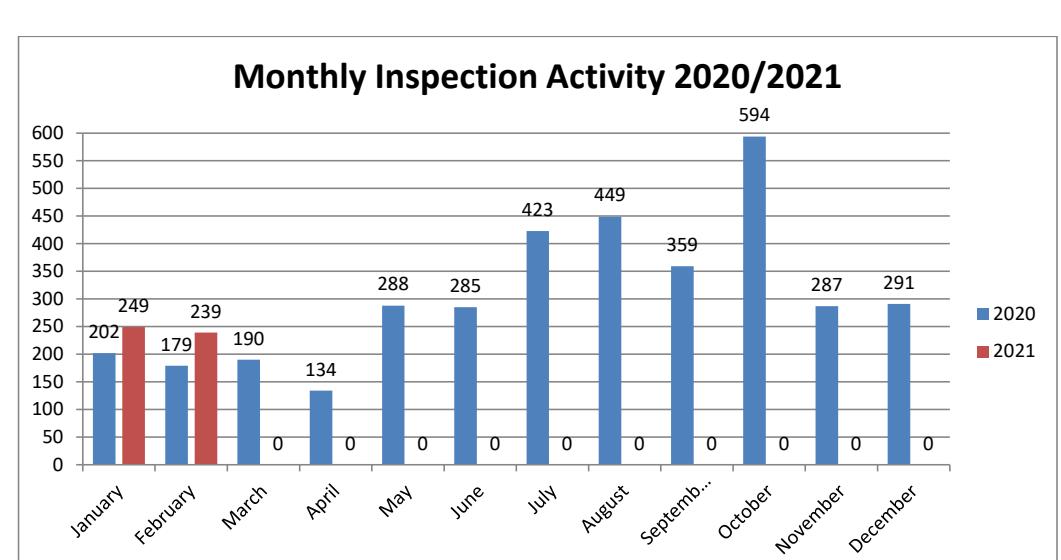


This chart tracks construction value of permit activity by year for 5 years. Comparable data will not be available until the end of the year.

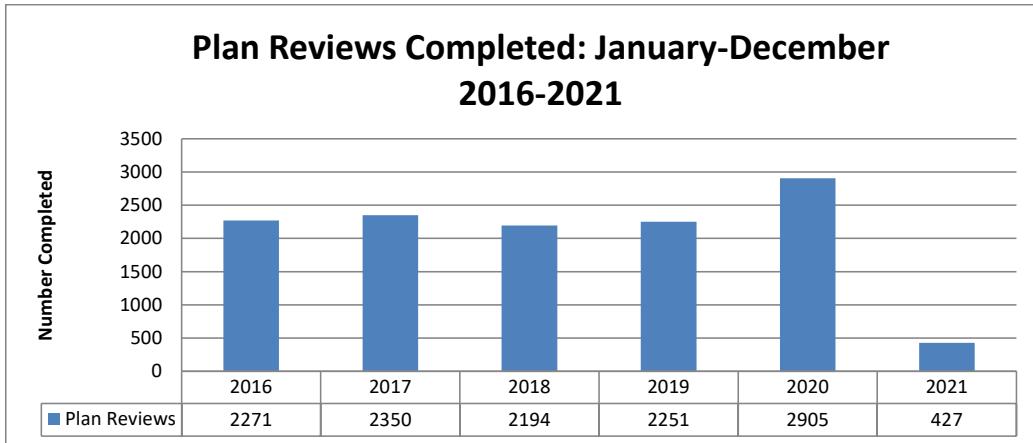
**Inspection Activity: January-December
2016-2021**



This graph illustrates the number of inspections performed by year. Comparable data for 2021 will not be available until the end of the year.

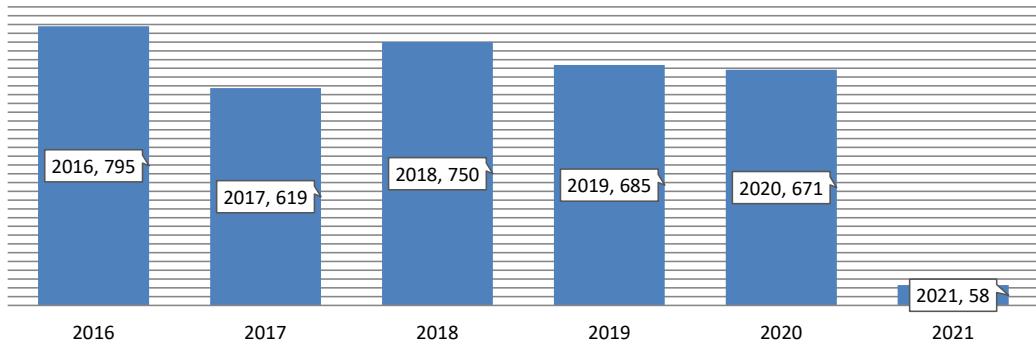


This chart indicates inspection activity on a monthly basis for 2021 compared to the previous year 2020.



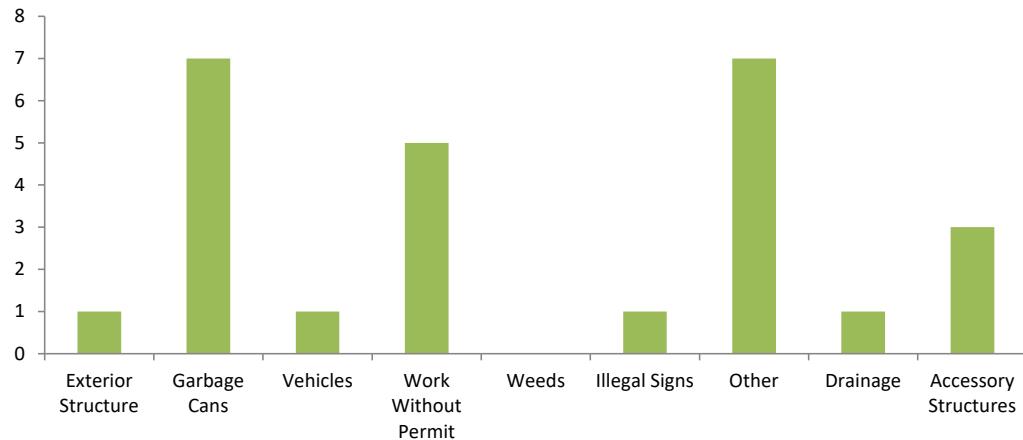
This graph illustrates the number of plan reviews performed by year. Comparable data for 2021 will not be available until the end of the year.

Contractor Registrations January-December (applied for) 2016-2021



Comparable data for 2021 will not be available until the end of the year.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

February 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

OUR MISSION: To care for and protect our community.

OUR VISION: The Lake Zurich Fire Department is dedicated to meeting the ever changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity and teamwork.

OUR VALUES: Professionalism, Responsibility, Integrity, Dedication, Honor

Departmental Narrative - February 2021 Overview

The Department responded to **273 calls** for service in February, which averaged **10** calls per day and required **436 individual vehicle responses** to provide the necessary personnel for each incident.

Thirty-two percent (**32%**) of the responses occurred while another call was in progress. Fifteen percent (**15%**) of calls required a response from the non-primary engine, ambulance, or a mutual aid department due to multiple calls in progress.

Our current staffing model increases response times when simultaneous calls occur as the department is only structured to handle a single response per station. We staff two vehicles with only three personnel using what is called a "jump company." If the call is for the ambulance, the personnel respond with the ambulance, and if it is a fire call, the staff responds with the engine. One of the vehicles remains in the station unstaffed on every call we respond to due to the limited personnel we have on shift. Once a station commits on a call, the next call for service requires another station or mutual aid to handle the incident.



News Highlights - Lake Zurich Fire Department

[Lake Zurich, Barrington area firefighters receive COVID-19 vaccine; police officers now waiting to be inoculated, officials say - Chicago Tribune](#)

[Lake Zurich fire chief retires while on short leave of absence; deputy takes interim helm of department - Chicago Tribune](#)

Lake Zurich Significant Calls

Dryer Fire – January 13, 2021 (previous month)
 Fire department crews responded to an appliance fire on the 1100 Block of Stratford Lane. On arrival, crews found a fire contained inside the dryer that had not extended into the residence. The fire was extinguished and the dryer removed from the home. The fire investigation determined that the dryer exhaust pipe was blocked, causing the dryer to overheat and start the clothes in the dryer on fire. Due to the smoke damage in the home, the insurance company set the loss at \$58,000.00.



Motor Vehicle Crash - February 16, 2021

Ambulance 324, Engine 321, and Battalion 32 were called for a Motor Vehicle Crash in the area of Lake-Cook Road and Deer Park Boulevard. Crews found a single vehicle had collided with a snowbank. The vehicle sustained front-end damage, and the driver's door was unable to be opened. In the best interest of patient care, E321 utilized extrication equipment to remove the driver's door. The patient was then packaged, removed, and transported to the hospital for evaluation and treatment. (Pictured left)

Hazardous Investigation Call – February 25, 2021

Ambulance 323 was dispatched for a check-up on 2 residents who came in contact with an unknown substance from a suspicious package. The resident stated that they had received a package from an unknown sender and when they opened the package, the residents were exposed to reddish-brown dust. Battalion 32 and the on-duty Hazardous Material Technician responded to the incident to support in identifying the item. Additional efforts to identify the item with the resident and Hawthorn Woods Police Department determined the package to be non-hazardous and an item the resident had ordered some months prior.

Lake Zurich - Year To Date - Fire Value/Save/Loss



Carbon Monoxide Call – February 20, 2021

Nicor requested fire department assistance for a Nicor service call at the Club House Apartments when they could not determine the location of carbon monoxide (CO) in the building. The scope of the incident required the response of Battalion 32, E322 and E321. Crews performed monitoring of the first floor level and found readings of approximately 8 parts-per-million (PPM) of CO. The second and third floors had levels of 48-PPM. Crews were able to narrow the source of CO to specific units. These units shared a common flue vent and the crews worked with Nicor to locate the source of the CO. After approximately an hour of investigation, the determined cause was a bad furnace in

one of the units. The furnace was shut down, and the homeowner advised to have repairs made by a licensed contractor. Crews also vented the building areas involved to exhaust the CO. While this monitoring, ventilation and location of the source of the CO was performed, a few residents were moved to a safe area of the building until the CO was eliminated. Nicor assisted residents with relighting furnaces and monitored the building until the CO level was safe.



The crew also donated a CO detector to one of the residents. "We felt uneasy just leaving this resident without CO monitoring capabilities. She had an infant in her care which also weighed into our uneasiness." Lt. Ben Yee

Structure Fire – February 24, 2021

The Lake Zurich Fire Department and neighboring auto-aid fire departments responded to the 900 block of Honey Lake Road for a report of a fire in a residence. The initial arriving crews found a back-up battery charging system, electronics and shelving unit on fire. The fire was extinguished and the occupants of the residence accounted for. Smoke and gases from the fire were ventilated from the home and a fire investigation was completed to determine the fire's cause and origin. The responding Lake Zurich Fire Department units were able to handle the incident and the auto-aid units were returned. The home was uninhabitable due to the smoke, odor and gases released from the fire. A damage estimate from insurance is not yet available.

Mutual/Auto Aid Significant Fire Calls

- Palatine Rural Fire Protection District – Engine 321 responded to a mutual aid request from Palatine Rural FPD for a residential structure fire that had two fatalities.
- Barrington Fire Department – Engine 322 responded to Barrington for a residential fire and assisted with fire extinguishment and overhaul. The incident required ten fire and ems units to provide an effective firefighting force to bring the fire under control.
- Wauconda Fire Protection District – Engine 323 responded to and handled a transformer fire for Wauconda FPD while Wauconda was committed to a residential structure fire.
- Lake Forest Fire Department – Engine 324 responded to Lake Forest for a large home under construction on fire. Winter conditions presented a challenge to fire fighting efforts. E324 was on the scene for more than three hours.



Chief,

Please pass on my sincere thanks to your crews that assisted us last night for a structure fire. We faced challenging weather conditions and some stubborn hidden fires in the basement area. The home was about 90% complete and was 10,000+ square feet. I feel like we put everybody to work last night, some crews recycling multiple times. We utilized several COQ units, and had a few rescue calls in town during the fire un by out of town companies. We all rely on each other on these types of calls, and I appreciate the help.

Fire Chief Pete Siebert | Lake Forest Fire Department

Administration Division

Budget Update – As of February 28, 2021

FIRE DEPARTMENT BUDGET

■ Overall Budget ■ Amount Spent

\$1,695,348.46, 12%



\$12,179,293.00

OVERTIME ACCOUNTS

■ Overtime Budget ■ Overtime Spent

\$62,766.00, 12%

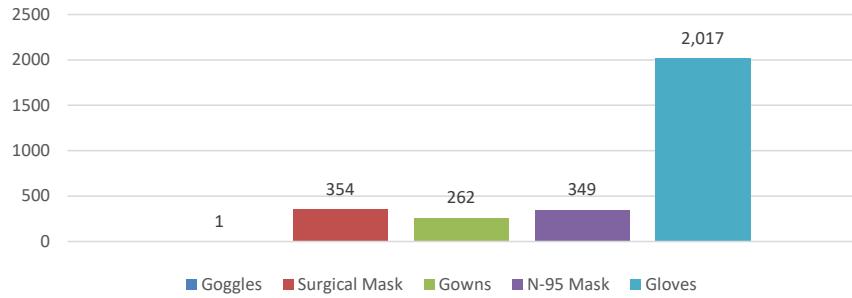


\$453,950.00

COVID-19 Updates

We are currently tracking the Personal Protective Equipment (PPE) that members are using and disposing of due to the COVID-19 pandemic. In February, we have issued 1 pair of safety goggles, used 145 surgical masks on patients, 136 N95 respirators for our personnel, 104 gowns, and about 861 pairs of surgical gloves. The graph pictured below shows year-to-date.

PPE Utilized & Disposed 2021



Community Focus and Risk Reduction

We want to express gratitude for the extra community-wide support shown to the department during this COVID-19 pandemic and give a shout out to all of the residents and businesses that have donated miscellaneous PPE, mailed us well wishes, or had food delivered to the stations. We genuinely appreciate it.

Pictured right are members with thank-you letters from St. Francis de Sales students.



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Operations Division

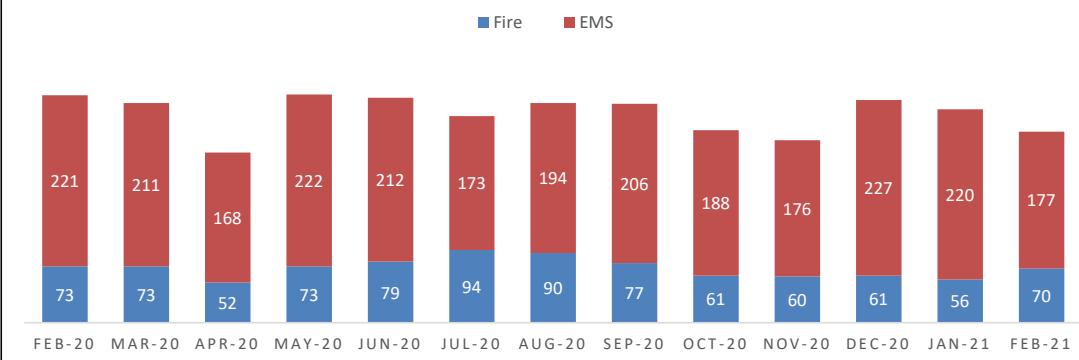
Vehicles Out of Service

- During February, the following vehicles were out-of-service due to maintenance, repairs, or breakdowns:
 - Ambulances – 17.58 hours
 - Engines – 105.50 hours
 - Year-To-Date Hours:

Ambulances: **194.08 hours** | Engines: **125 hours**

Below is the breakdown of Fire versus EMS incidents in Lake Zurich – minus aid given. Our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other types of service calls.

FEBRUARY 2021 - EMS V. FIRE CALLS (NO MUTUAL/AUTO AID)



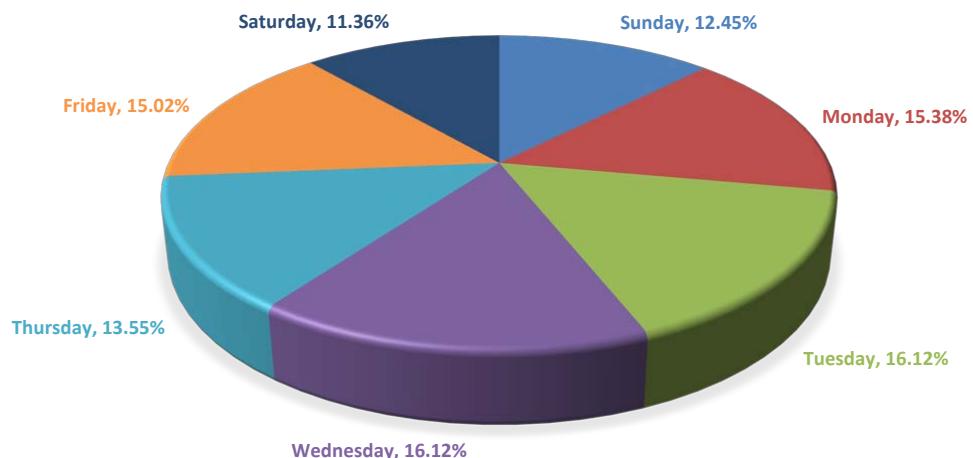
This next chart reflects activity related to emergency medical services, a core function of the fire department — not every EMS call results in transport. A prime example of this is an automobile accident where several victims refuse transport. EMS transports always outpace refusals. This chart compares the month of February across 3 years. The trend is consistent with the data period. These numbers represent the patients seen.

EMS Transports vs Non-Transports - (Patients) Monthly 3 year - Comparison

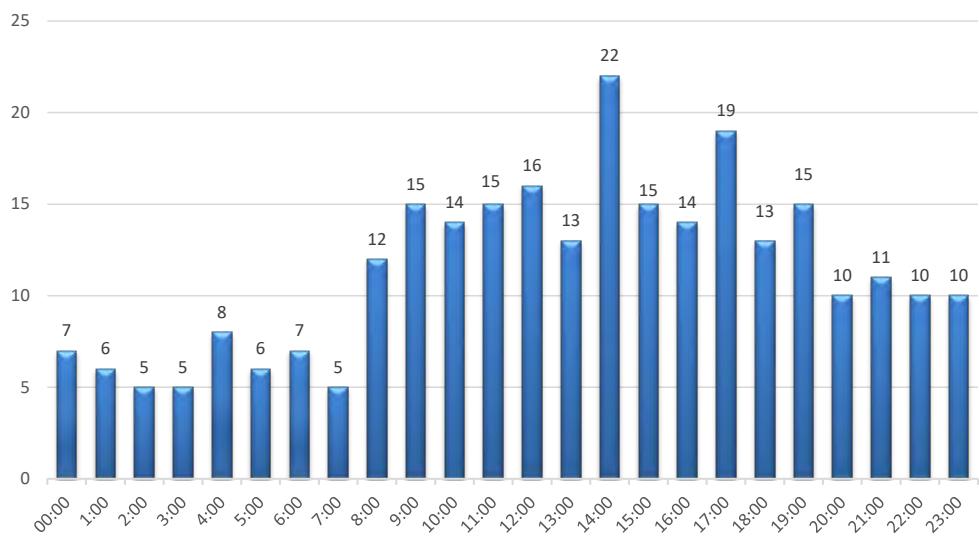


The next two charts breakdown calls by the day-of-week and hour-of-day. Overall, requests distribute evenly across the week.

RESPONSE BY DAY OF WEEK - FEBRUARY 2021



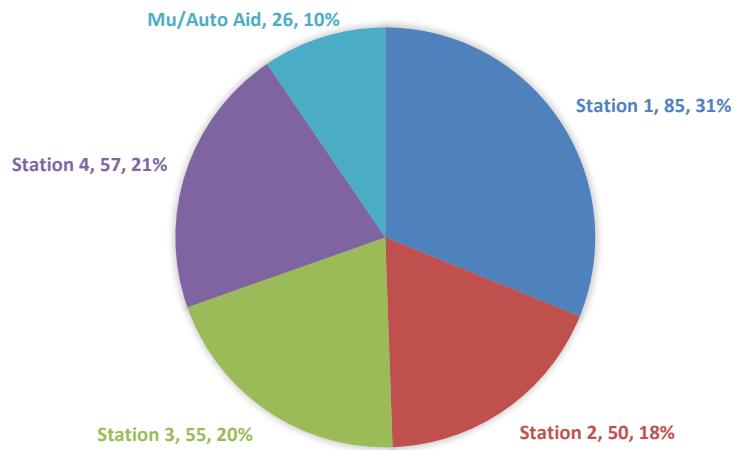
RESPONSE BY HOUR OF DAY - FEBRUARY 2021



The Lake Zurich Fire Department's service area contains the Village of Lake Zurich and the Lake Zurich Fire Protection District. The placement of the four fire stations allows division of the service area into first response areas.

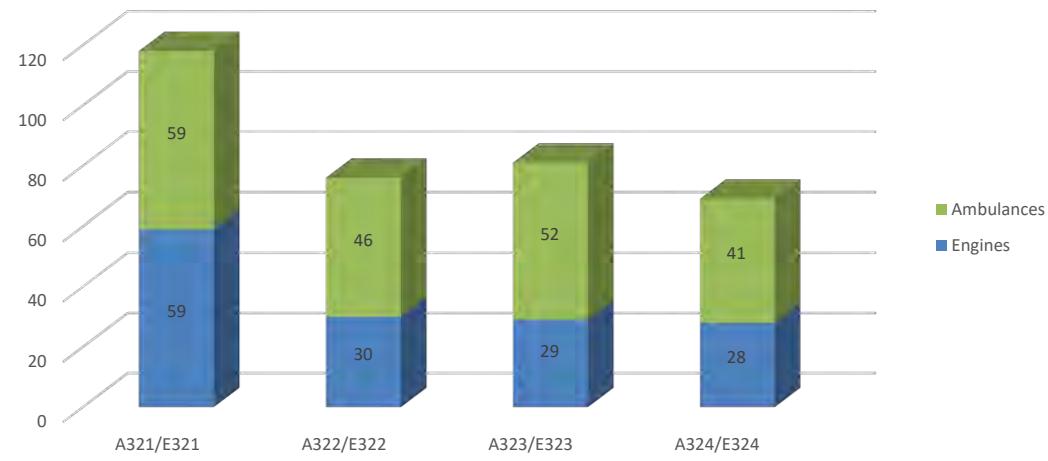
The graph below represents the percentage of calls by each station and mutual/auto aid for February 2021. The chart does not represent the station that responded as the primary resource to the area – it means where the call originated. Station 1 is historically the busiest district.

ORIGIN OF CALLS - FEBRUARY 2021

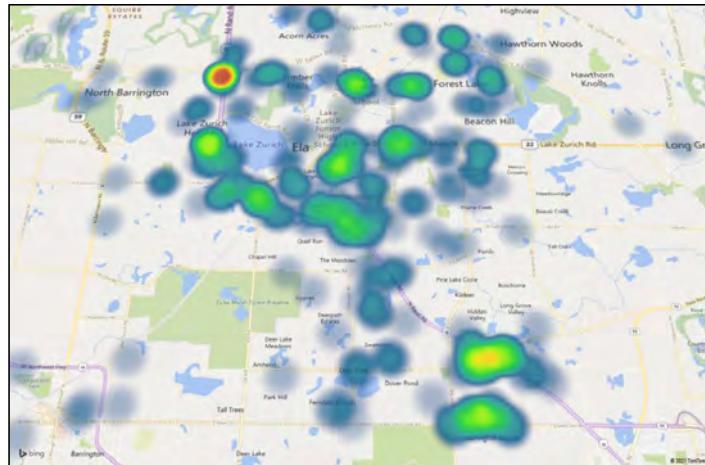


The graph below shows the responses by each unit – Ambulances & Engines – in February 2021.

Total Unit Responses - Ambulances & Engines



The next graphic is a visual representation of call distribution for February. As visually displayed, the assisted living/memory care facilities are a large portion of our department calls and are consistently within the top ten locations responded to each month. We frequently respond to doctor offices and health clinics, along with automobile accidents near the Route 12 corridor.

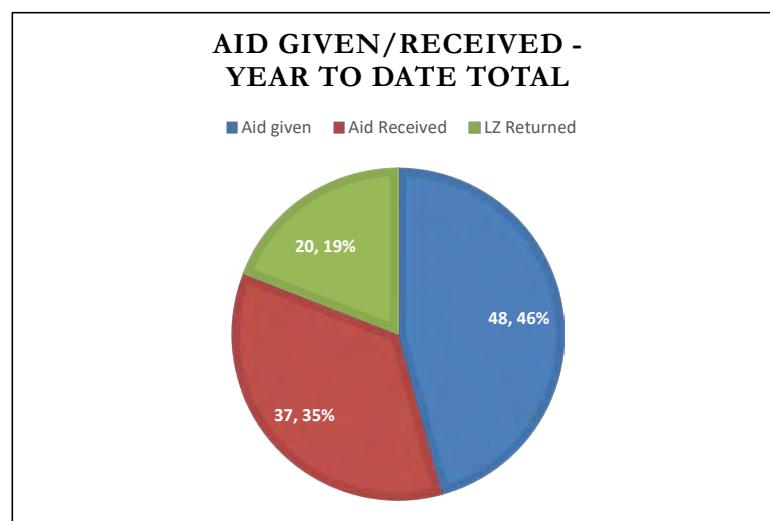


Frequent Call Locations:

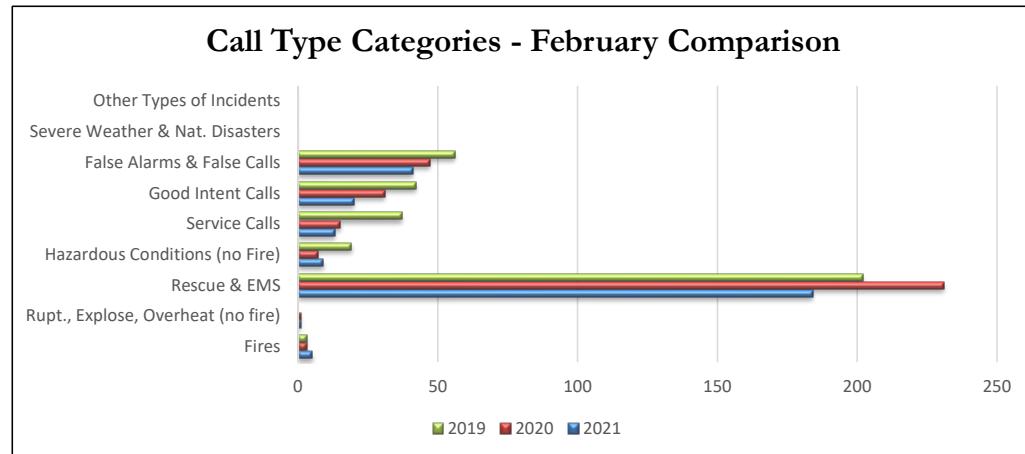
- 795 N. Rand Road – Azpira Place Assisted Living – 18 responses
- 21840 Lake Cook Road – Solana Senior Living – 8 responses
- 777 Church Street – Cedar Lake Assisted Living & Memory Care – 6 responses
- 900 Rand Road – Lexington of Lake Zurich – 3 responses
- 21481 N. Rand Road – Northwest Community Healthcare – 2 responses

Mutual/Auto Aid Response Year to Date –

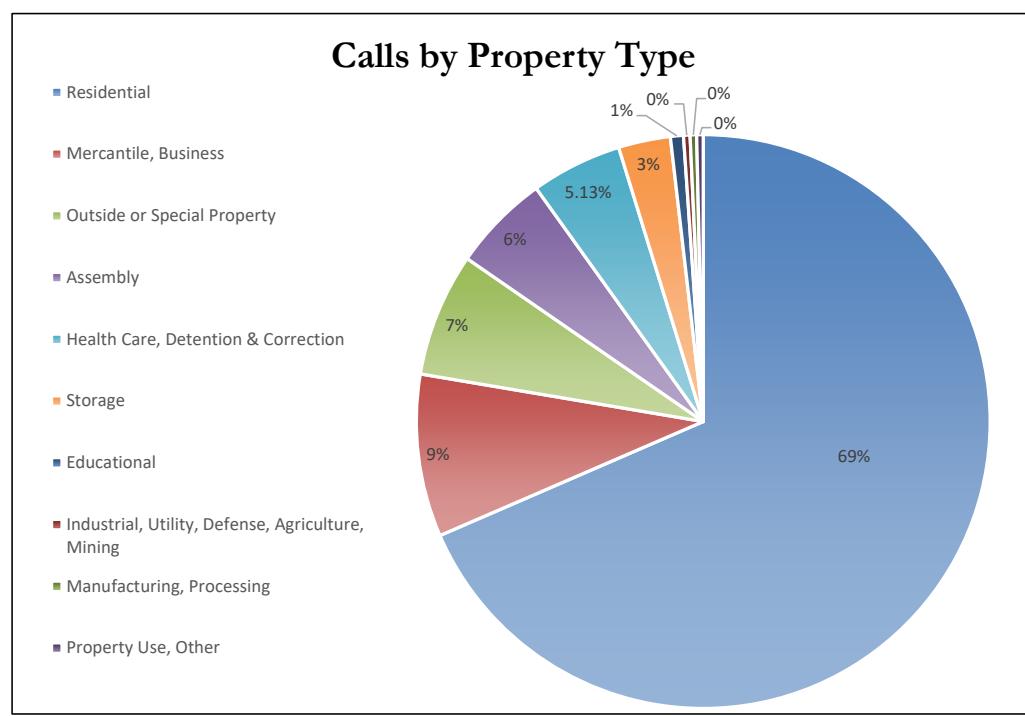
The mutual aid agreements are designed not to overburden any one agency and are looked at carefully for any necessary adjustments. Run cards for the department have changed, and our partners are responding to assist us more often. In February, we responded to **26 calls** for mutual-aid and were **returned 13 times** before our arrival. The chart to the right shows YTD Aid Given/Received and how many times LZ returned before their arrival. Many of our response incidents do not require intervention from the LZPD 911 center through automated dispatching and resource sharing. They are entirely handled by the agency requesting our response — direct cost savings to our budget and an added benefit of the automated dispatch system.



All calls we code as a department within the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the chart below. As indicated below, you will see across the three years that the trends remain mostly the same. Rescue and EMS incidents account for the majority of calls we respond to and continue to increase, as indicated below.

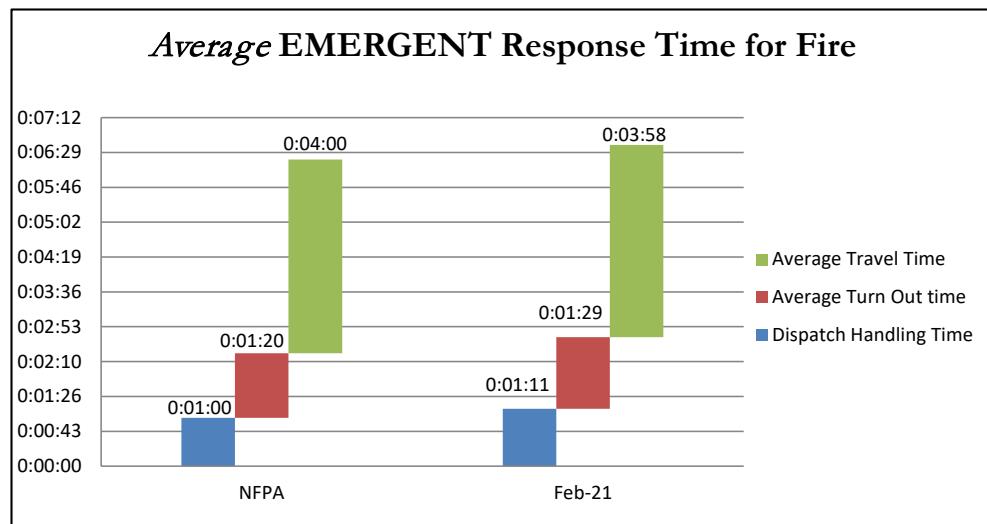
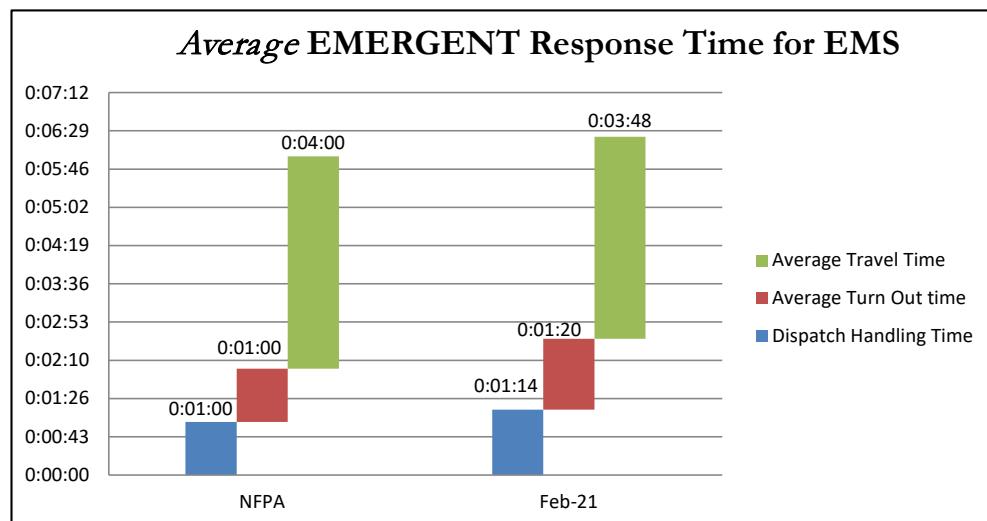


As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various types of occupancies and use them to determine our service demand. For example, the healthcare category would increase if additional assisted living or nursing homes open. As shown below, we continue to respond to Residential Properties more than any other (69%), and Healthcare and Mercantile/Business were second with (9%) of all calls.



Response time includes three key factors: dispatch handling time, turnout time, and travel time. Dispatch handling time is the time for dispatch to take in information and then dispatch personnel. The turnout time is when the crews receive the call to the time they get into the vehicles and hit the en-route button. Travel time reflects the time from en route to the time they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is a total of 6 minutes and 20 seconds from the time of notification until the first unit arrives on the scene. For a response to an EMS incident, this time is 6 minutes.

The next two graphs compare the average emergency response times for both Fire and EMS calls within our first arriving unit's primary response area. These times will vary based on part on the first responding unit's location, multiple calls, weather, and time of day, and traffic conditions. *Dispatch handle times have increased after switching to the new CAD system and delays caused by processing an alarm. The ETSB and Infor continue to work on the issue.



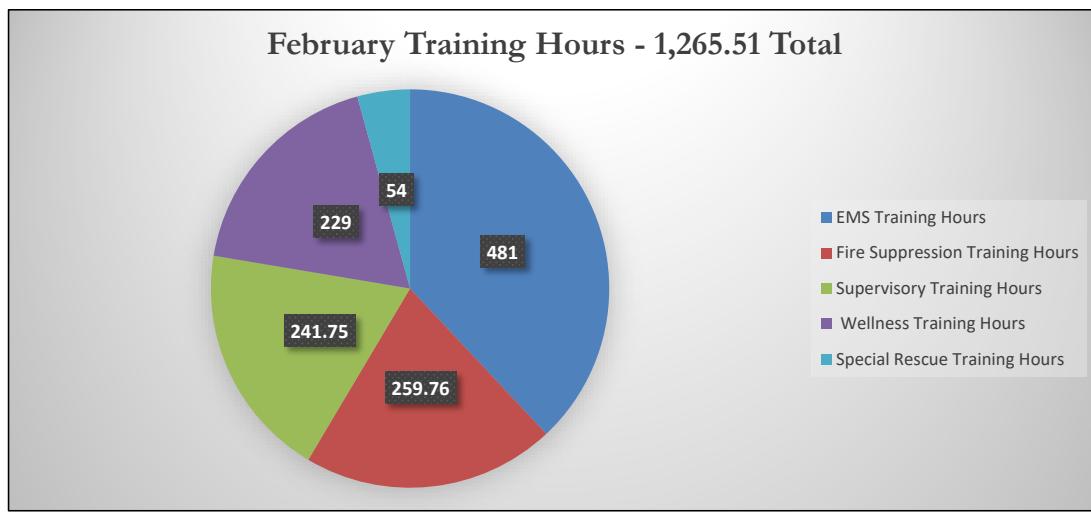
Training Division

During February, we completed the following shift training:

- **Modified Minuteman Hose Load** – Crews practiced deployment and re-bedding of the modified minuteman hose load. We are researching changing to this hose load due to a potential injury risk with our current hose load.
- **EMS In-station** – Pediatric Respiratory Emergencies
- **EMS SOG Review** – Paramedics reviewed the Adult Respiratory Emergencies SOG's
- **CPR Recertification** – Northwest Community Hospital requires all Paramedics to complete an annual CPR recertification class which is taught in-house by our CPR instructors
- **Department Updates** – Shift meetings gave department members information on the village and department updates.
- **Rig Checks** – Complete cleaning, inspection, and operating of all Fire and EMS equipment.
- **Ladder Inspections** – Monthly cleaning and inspection of all fire department ground ladders.
- **Bailout Bags Inservice** – Part 1 of a 2 part in-service training of personal bailout bags. The bailout bags are for trapped firefighters to self-rescue from elevated areas.
- **Vaccine Administration Part 1** – This is required training for our paramedics to administer the COVID-19 vaccine. We will be completing the 2nd part of this training at the beginning of March.
- **Mandatory Training Make-up** – Completion of required mandatory training by department members.

Outside training during February consisted of the following:

- **Instructor I class at NIPSTA** – Jason Kraus & Peter Penkava completed this 40-hour class, which is a requirement for obtaining the Basic Company Officer Certification.



Fire Prevention Bureau Division

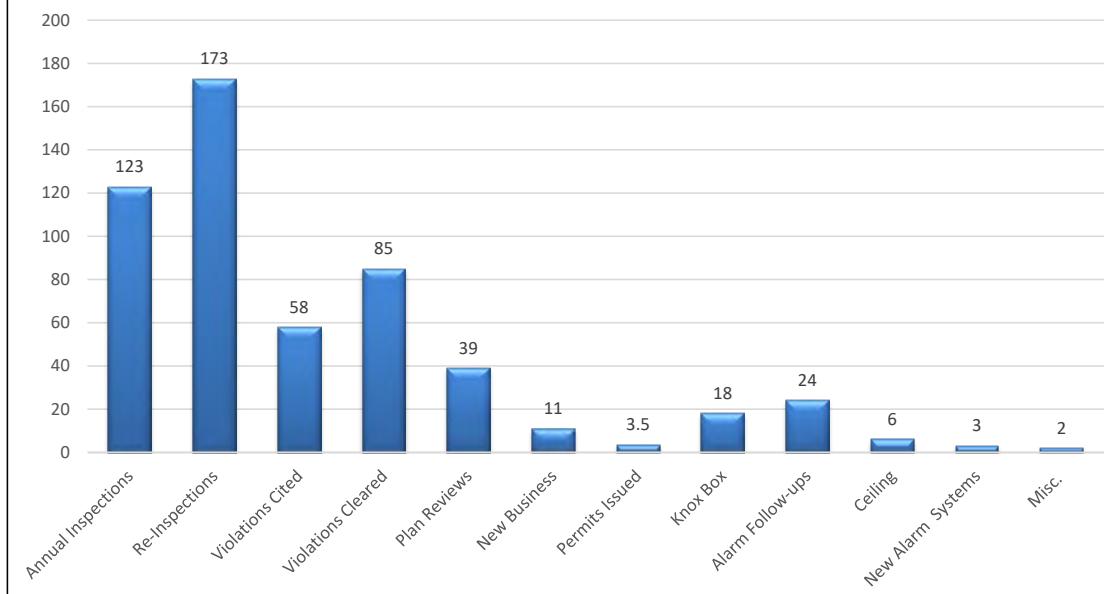
The month of February saw some of the coldest and snowiest weather since January 2018. Cold weather like this can present severe challenges for fire protection systems. When notified of potentially extreme temperatures, we sent cold weather warning notices to every property manager, building owner, and facility within our town and district. This letter reminds property owners to check that their heat is set correctly during the cold temperatures.

With hundreds of potential sprinkler freeze-ups, we were only made aware of four within our response district. The four commercial freeze-ups were directly related to the failure of the heating units.

We focused our Community Risk Reduction (CRR) efforts on checking as many riser rooms as possible during this time. Countless hours were spent by both staff members checking not only sprinklers but also fire alarm problems. We utilized approximately 15-20 person-hours working on repairs or preventing systems from freezing.



Year-To-Date - February 2021



Throughout the month, the Fire Prevention Bureau conducted the following special duties:

- Worked with the property manager at Deer Park Estates to open roads, clear hydrants, and repair broke exterior sprinkler Post-Indicating-Valve (PIV) valve.
- Worked with the homeowner to reduce hazards and silence the local smoke detectors at 37 Red Tail from a severe water leak.
- Followed-up on broken Knox box key, repaired the Knox box, and replaced all keys, as needed.
- Followed-up on a residential garage collapse in Echo Lake notified Lake County and checked for hazards.
- While doing inspections, we assisted the owner of Johnny's Shoe Repair with changing his smoke detectors' batteries.
- Assisted a resident with installing new 10-year smoke detectors. Due to the detector locations, we spent 1.5 hours making sure she was safe!
- Worked with the following customers on alarm issues:
 - Gere Marie
 - One Golfview
 - 555 America Court
 - China Style Restaurant
 - 794 S. Rand
 - Walmart
 - Biaggi's
- Construction Meetings
 - Arlington Machinery
 - Costco
 - Echo - Solar
 - May Whitney School
 - Lake Zurich High School
- Meetings
 - Staff Meeting
 - RMS Demo at Wauconda
 - Meeting with Captain regarding Knox Box and alarm issues
 - Meeting with Division Chief Wenzel on investigation policies
- Responded to Wauconda Fire with two fire investigators on automatic aid – both were returned before arrival.
- Training
 - Investigation Training: 3 hours – Round Lake
 - National Fire Academy – 16 hours
 - Community Risk Reduction Class
- The Fire Prevention Bureau Clerk processed 26 plan reviews and processed and issued 38 Operational Permits.



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POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

FEBRUARY 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

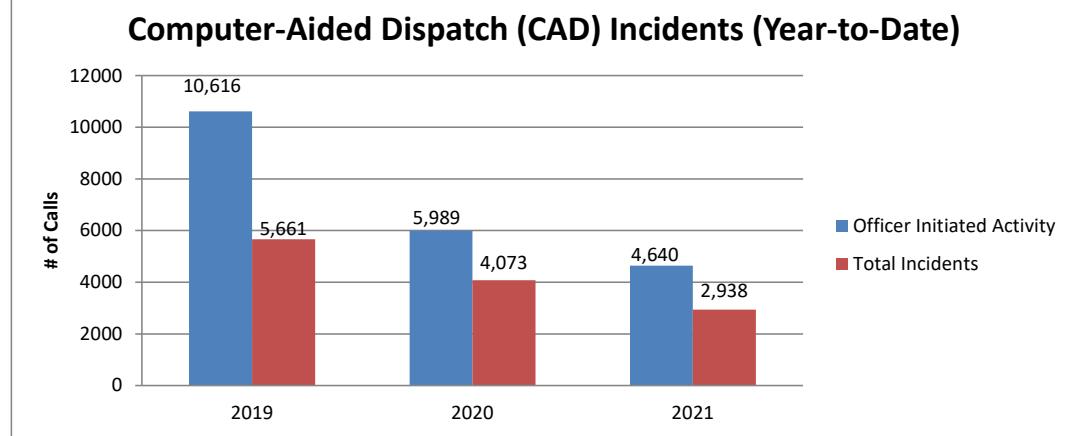
- The Police Department processed 16 Freedom of Information requests this month.
- Members of the Department completed over 490 hours of training this month.
- Officer Zach Panik graduated from the Suburban Law Enforcement Academy on February 26th. Officer Panik was not only the class drill and ceremony leader, but was also awarded the very prestigious George P. Graves Award. This award is named after retired Downers Grove Police Chief George Graves. He was instrumental in creating SLEA over 25 years ago. The award is voted on by the members of the class and reads, “for the integrity, dedication, and ethical attitude demonstrated during the past 14 weeks, traits which exemplify law enforcement professionals”.
- On February 18th the Department took 6 sealed boxes (111 lbs.) of unwanted medicine to SWALCO in Gurnee. The drop off was part of the Village’s on-going participation in the county’s Rx collection efforts. The next drop off will be in April.

Patrol and Communications

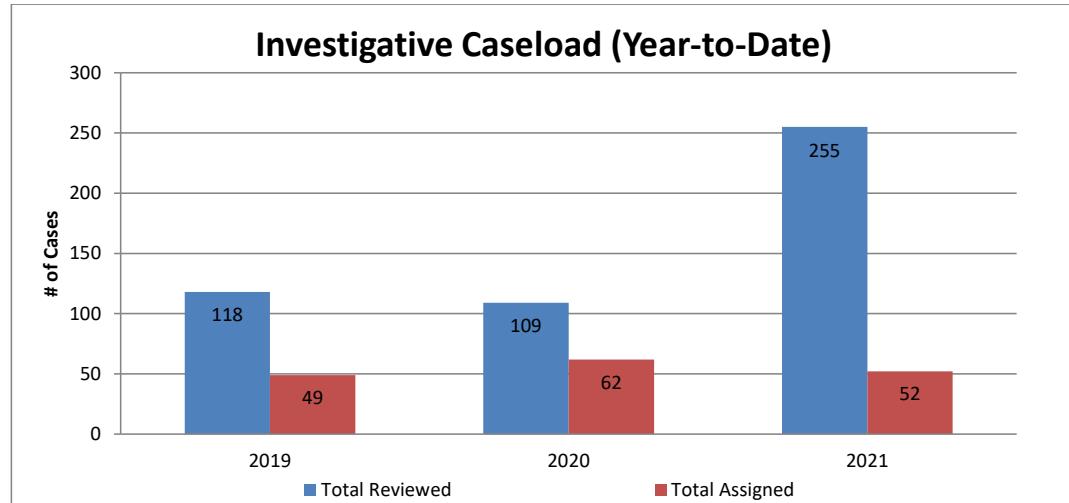
- Year-to-date, officers conducted 181 traffic stops and issued 92 traffic citations. Pandemic enforcement restrictions remained in effect during February, but will be released in March.
- During February, Dispatch handled 1320 9-1-1 calls and 4079 administrative calls.
- One officer assisted with one Major Crash Assistance Team callout on February 20th in Round Lake Beach. The officer conducted an aerial survey of the scene.

Investigations

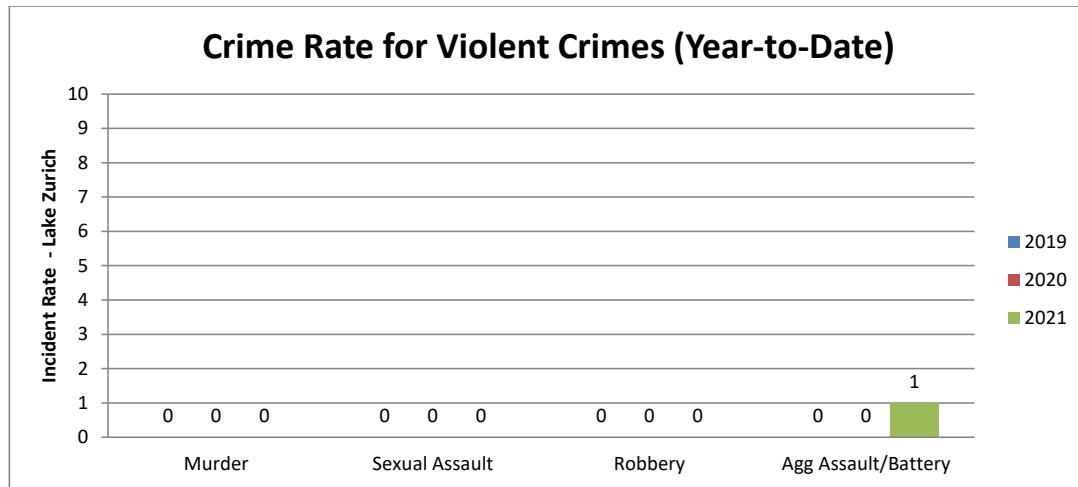
- There is a total of 80 active investigations in CID, averaging 20 cases per detective.
- School Resource Officer Mark Frey assisted three elementary schools and the high school with their lockdown drills throughout the month.
- There was one Lake County Major Crime Task Force callout in February.



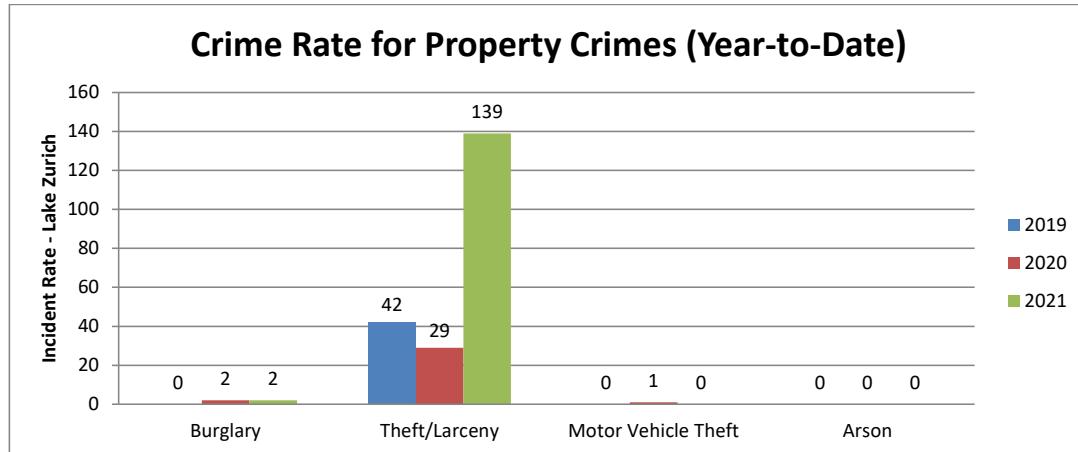
Officer initiated activity includes; DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are now listed under officer-initiated activity and are no longer CAD incidents.



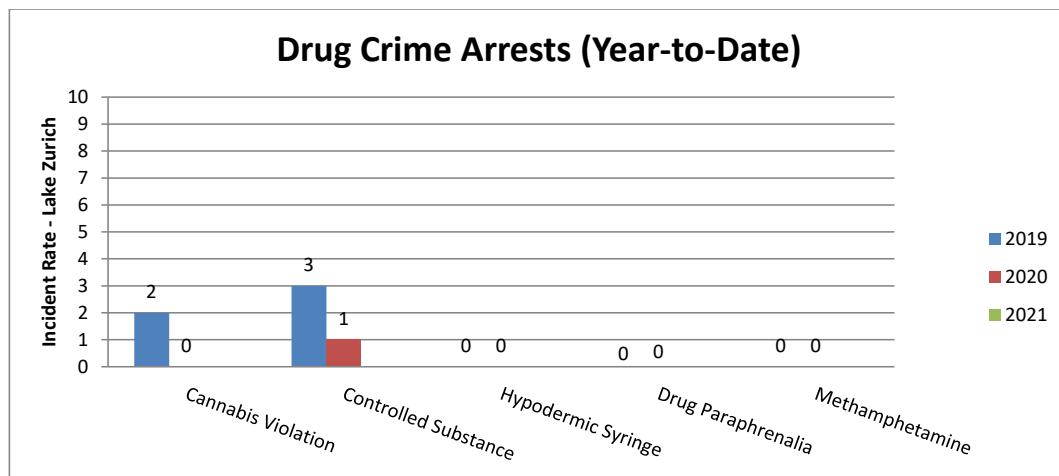
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.



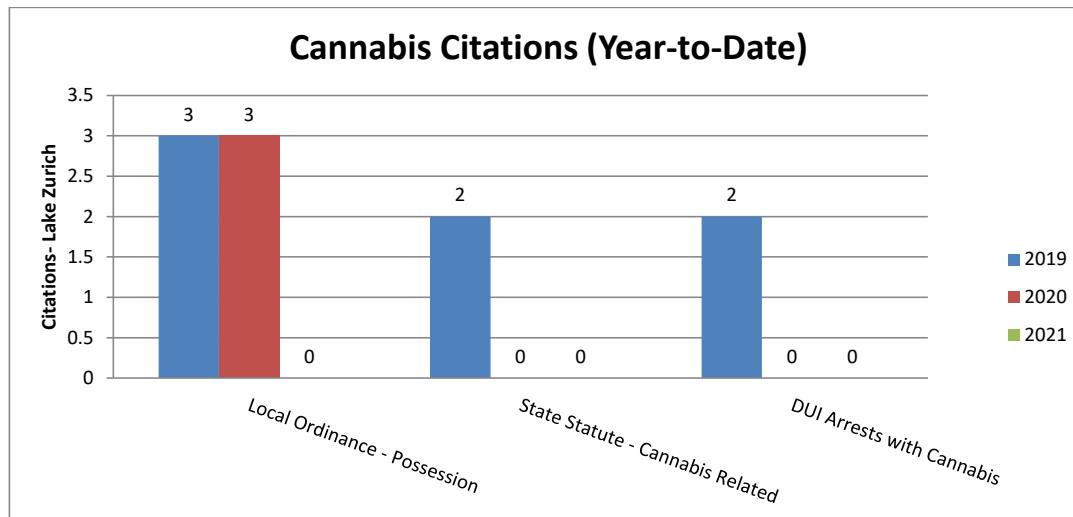
The Federal Bureau of Investigation requires four different Crimes against Persons offenses be reported for statistical purposes based on identified criteria. This information is provided to the Illinois State Police (Illinois Uniform Crime Report (I-UCR)) and passed through to the FBI. Generally, this information is converted to incidents per 100,000, although the actual numbers are used for this report.



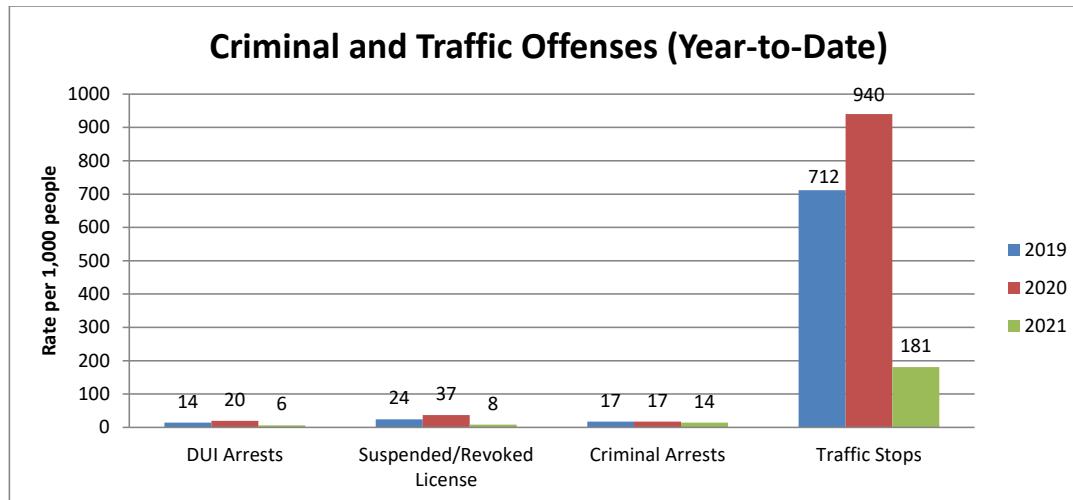
This information is provided to the Federal Bureau of Investigation via the Illinois State Police. Crime in Illinois provides crime information throughout Illinois. More information about this can be found at the Illinois State Police website: (<http://www.isp.state.il.us/crime/ucrhome.cfm>). The high rate of thefts include identity theft reports involving the IDES scam.



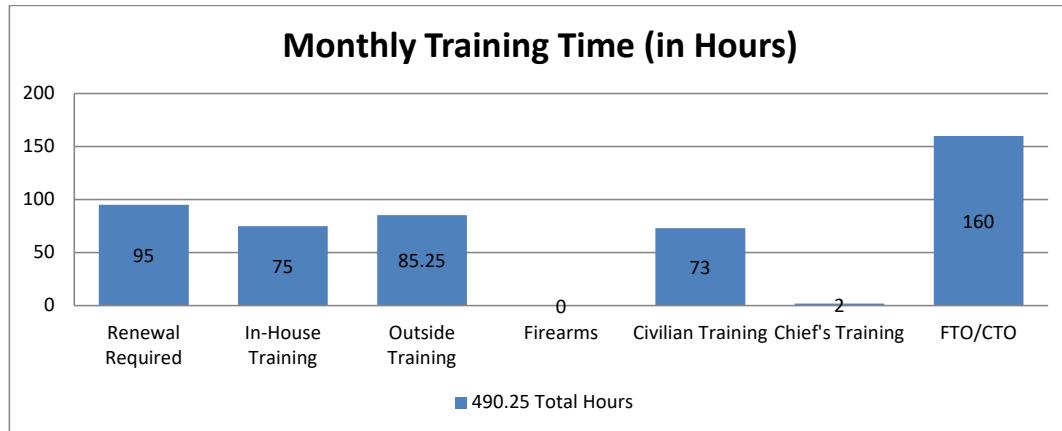
The Department is required to report Drug Crime Arrests to the Illinois State Police. The violations reported are related to the Cannabis Control Act, Controlled Substances Act, Hypodermic Syringe Act, Drug Paraphrenalia Act, and the Methamphetamine Act.



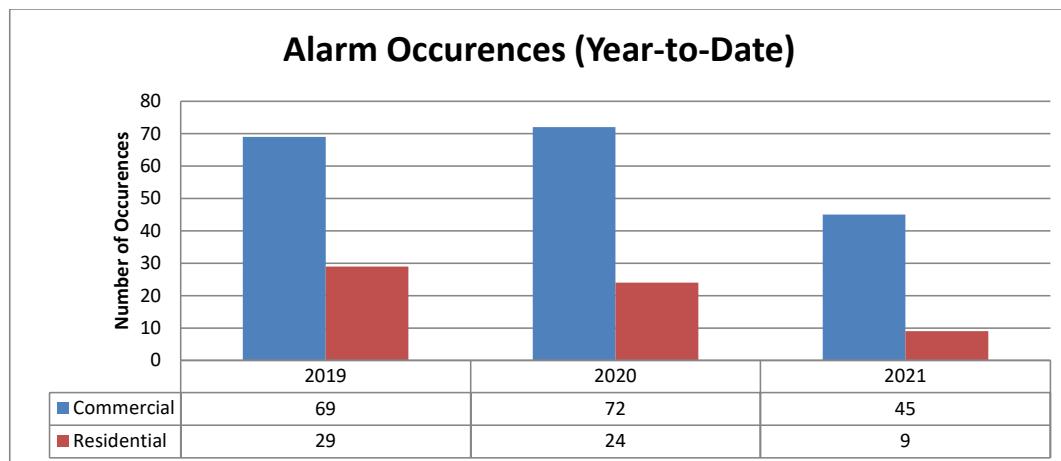
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. Information was gathered from previous years to compare what effect the new laws have made on cannabis citations. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



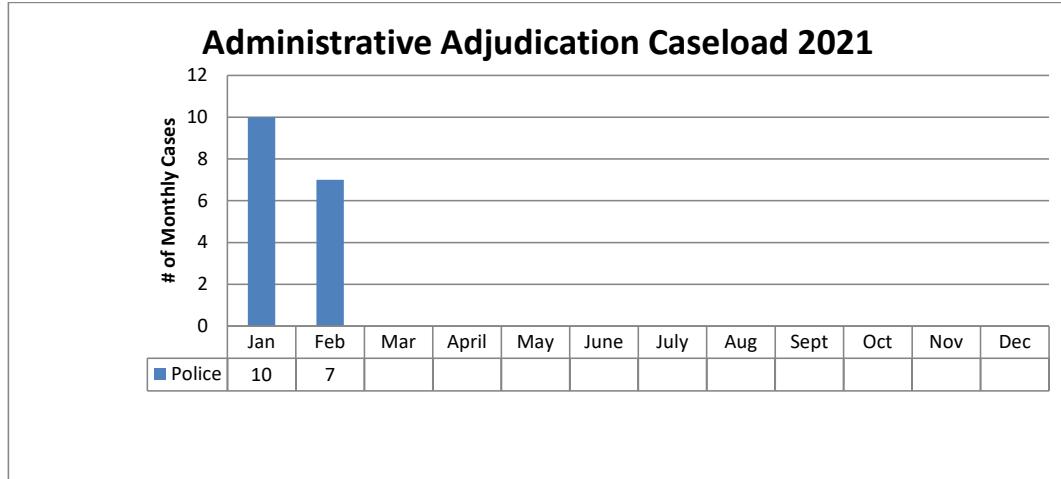
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.), and traffic stops conducted by Department personnel.



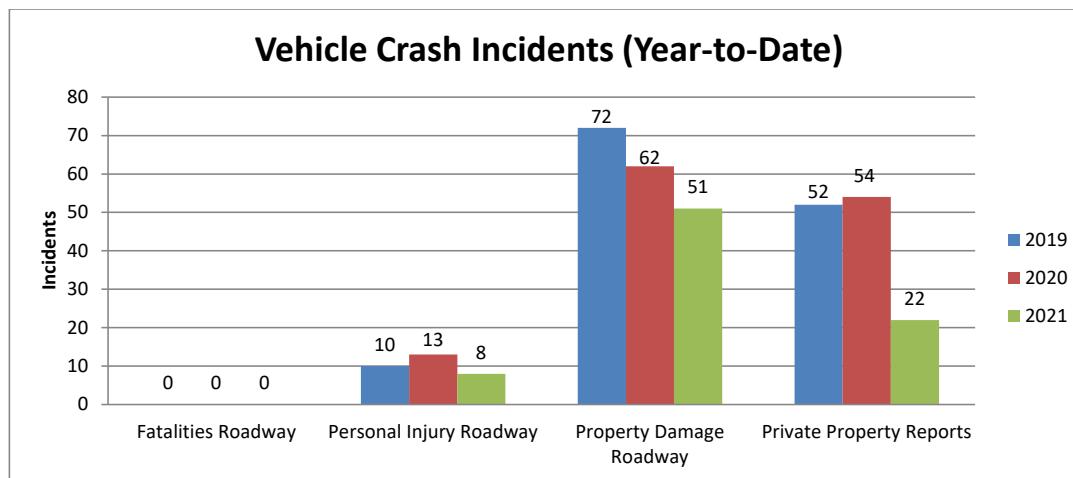
Training is an important element to maintain or improve skills/knowledge/ability.



The Crime Prevention/Community Relations function monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.



The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.

Red Light Camera Violations and Accidents (Year-to-Date)

2021	Red Light Violations		Adjudication for Red Light Violations			Accidents at Red Light Intersections			
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	266	\$12,270.00	4	4	0	0	1	1	1
February	121	\$17,220.00	3	2	0	1	1	2	1
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total	387	\$29,490.00	7	6	0	1	2	3	2

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

February 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

Congratulations to our Impulse dancers and our Academy of Performing Arts (APA) dance instructors on their incredible wins at the Applause Dance Competition held at the Westin Hotel, Itasca on March 5, 2021. Our Impulse Dance Company competed against dance studios throughout the Chicagoland area where 485 dance routines were judged. Impulse performed 15 dances and brought home 8 double platinum's and 7 platinum's awards. Our Impulse Petite dancers received an invitation to come to NYC and perform their Someone in the Crowd routine (will not be moving forward with this opportunity at this time). Our dance studio came in as the Top First Call Studio (for petite and jr level). Other awards consisted of two – 1st place, three – 2nd place, one- 3rd place, one -4th place, four- 5th place, one-6th place and one-8th place. All of these routines will be held at the annual Spring dance recital, Emerge, to be held May 7-8th at the Northbrook Theater.

The department opened registration to all interested households as of February 22nd for the 2021-2022 Yellow Brick Road Preschool program (resident priority registration took place at the mid-month). During the week of resident registration, all classrooms at our Buffalo Creek location were filled allowing us to open up classrooms at the Paulus Park Barn location in the Fall for the 3 and 4-year-old program. We will approach the Village Board regarding a budget amendment for the additional classrooms at the Paulus Park Barn facility later in the calendar year.

Registration for the program is ongoing.

The department is working with the Public Works team on the following budgeted projects this year: park signage update at all park properties (to reflect updated pets in the park), renovation of Heatherleigh tennis/pickleball court, OSLAD grant projects, Paulus Park Barn renovation (trailers extended with our insurance company for an anticipated move back in date of May 1st), removal of the modular units and reconstruction of the skate park.

Other items the department is continuing to work on is the hiring of approximately 40 seasonal positions (day camp and aquatics), summer operational preparation (orientations, trainings, purchasing, manuals, etc.), special events contracts and independent contractors' annual paperwork (COIs, background checks, agreements, etc.). The department received an update from our IDNR representative regarding the PARC grant application. At this time, all grant applications require approval from the Governor's Office prior to being awarded. No timeline was conveyed as to when we can expect to hear back regarding the status of our application.

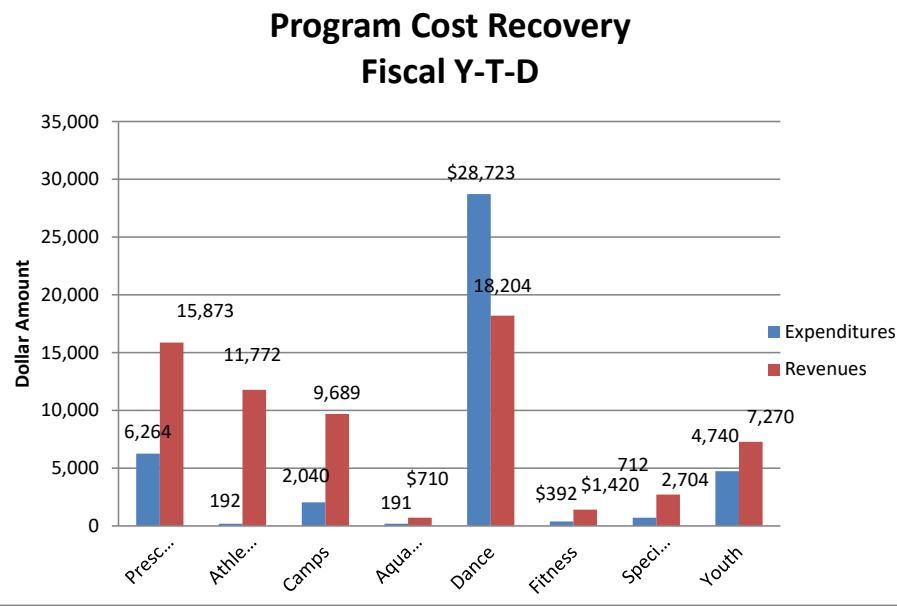
The department is continuing to reach out to all prior vendors in hopes that events can operate as normal this year. Vendors have been contacted for July 4th, Rock the Block and Miracle on Main Street. The Farmers Market committee has met several times this calendar year to review, accept and invite vendors to this year's market season. Currently the market has 17 vendors which includes returning vendors as well as six new businesses: Andrews Heirlooms LLC, Honey with Style, Puga & Mello Artisanal Sweets, Pet Wants Arlington Heights, Sunshine Bakery, and Thai Sweetory by Nikki. The committee and department will continue to review and solicit new vendors leading up to the season. Live, acoustic entertainment has been secured for all market dates and will be posted on the Farmers Market FB page and Village website in the weeks leading up to the opening market date, Friday, June 4th. The committee is waiting to

secure kids activities, adult beverages, hot food vendors, pet rescues, etc. until COVID-19 market operations recommendations and restrictions are released leading into the summer. All contracts for Rock the Block have been secured and the department has shifted their focus to continuous contact with returning vendors. The Rock the Block committee will begin meeting again in April to discuss event logistics, marketing and further needs such as event sponsorship. All event webpages have been updated and can be viewed at LakeZurich.org under the Community tab.

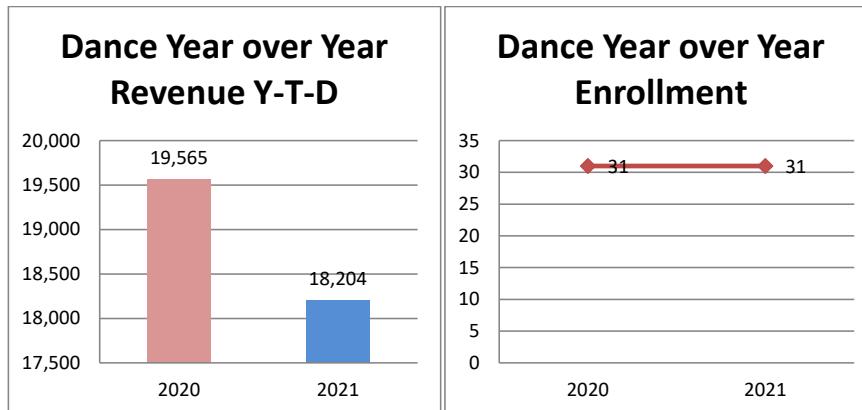
Save the date for this year's first ever Bunny Hop Drive Thru Egg Event at Paulus Park on Saturday, March 27th from 9am-1pm (rain or shine) for ages 2-12. This spin on our traditional egg hunt encourages families to stay in the car and wave to the Bunny socially distanced while still receiving a small bag of the Bunny's eggs! Resident priority registration took place thru March 15th with then open registration for all to begin. Registration can be found by visiting LakeZurich.org/BunnyHop. As of the end of February, the department already received over 275 registrations to attend. Thank you to our event sponsors, Lake Zurich Tire & Auto Inc. and D&J DJz Dave Potash. Also a reminder that all event volunteer opportunities for the 2021 calendar year are posted and sign up can be done online by visiting <https://lakezurich.org/571/Event-Volunteer-Opportunities>

The department is working on new initiatives with the Park and Recreation Advisory Board (PAB) members and matching their passions to potentially further expand engagement, events and programs in Lake Zurich. PAB member Sariah Quimby has begun working with the department to explore a future electronic message center (EMC) for Paulus Park including potential sponsorship and grant opportunities to help fund the unit. PAB member Cathy Malloy has taken on the role as a volunteer champion amongst the group and is working with the department to develop bi-monthly community engagement pieces encouraging all to get out, get moving and get into our parks to enjoy the outdoors. She also worked with the department to craft the Early Childhood Survey that was released in Benchmarks to identify potential opportunities for Lake Zurich families. The survey did receive over 126 responses which will be presented to the PAB. PAB member Shawn Bergfalk is working with the department in regards to exploring summer entertainment opportunities at the Promenade downtown as well as different opportunities to educate our residents for support of local nonprofits throughout the calendar year.

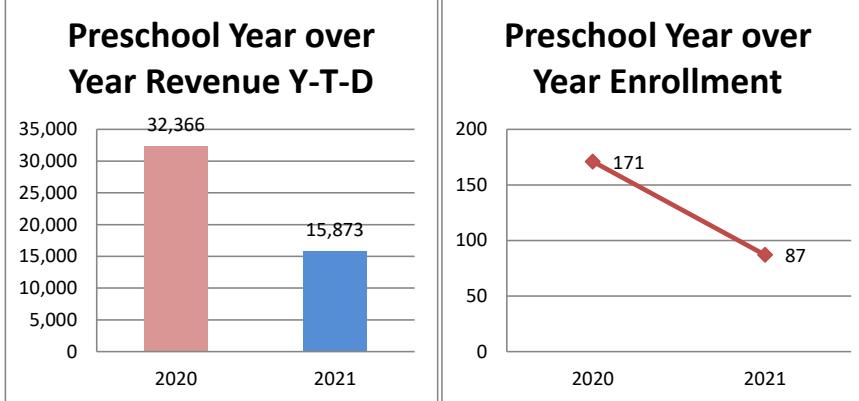
The department has received applications and Village Board approvals for the following external events to run on Village property for FY21: Purple Plunge (3/6), LZ Tri (7/11), Unplugged Fest (8/1), Lake Zurich Chamber of Commerce's Taste of the Towns (8/15), Boy Scout Overnight (8/21-8/22), Alpine Races (9/26), the Stephen Siller Tunnel to Towers 5K (10/3). As a reminder, due to current restrictions, the Purple Plunge is holding a virtual event this year and further information can be found by visiting <https://www.purpleplunge.org/the-plunge> The department has also touched base with ColorVibe who plans to apply to hold their 5K at Paulus Park on 8/29 (application to be submitted later in the Spring). The department will continue their collaboration with Ancient Oaks Foundation quarterly community events and the Ela Public Library partnership, new Storywalk available at Manor Park. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.



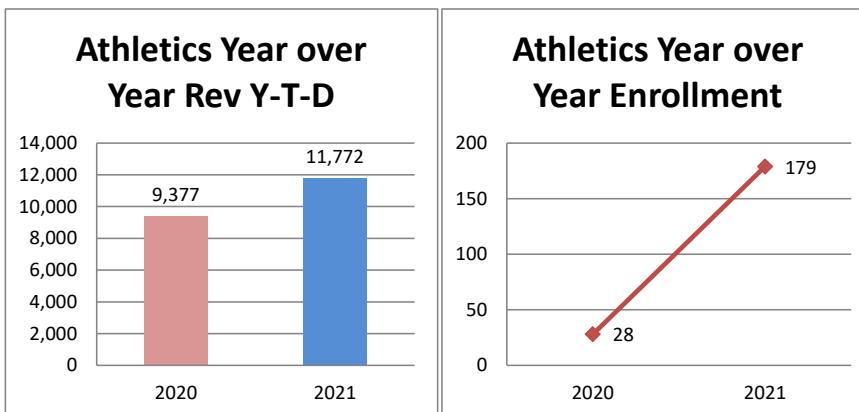
Revenue across all program departments is down due to COVID-19 cancelations/program hiatus. Dance expense show higher than rev as recital costume purchasing takes place in Jan/Feb (rev realized in July-Sept as part of the participant fee for the upcoming year).



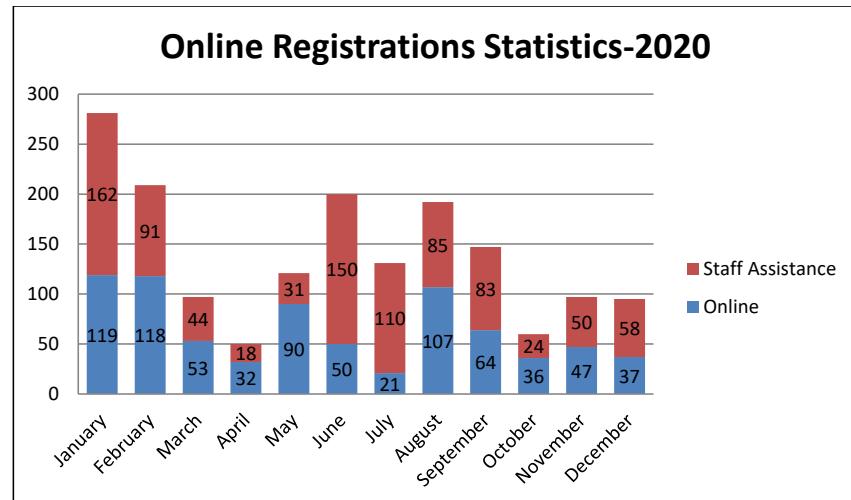
Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers summer camp/class options. Fall/Winter enrollment is down year over year approximately 125. Enrollment numbers above reflect new registrations for January only. Current dancer enrollment for the Fall/Spring season is approximately 275 dancers.



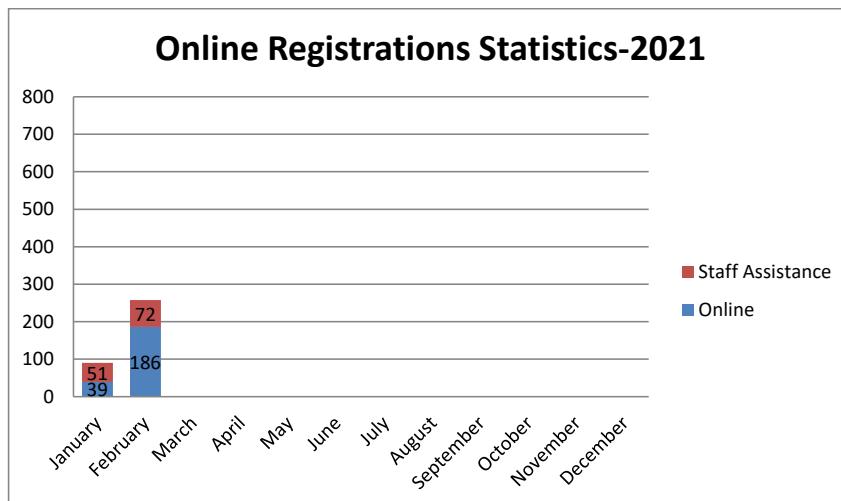
Preschool includes Terrific Twos, Just for Me Almost 3, Lunch Bunch and enrichment programs, Preschool (3yrs-4yrs). Classes in 2020 operated daily in three locations: The Barn, St. Peter's Church and Buffalo Creek. Classes for 2021 were condensed to operate daily at 1 location due to lower enrollment: Buffalo Creek. Experienced over 50+ cancellations for preschool in August 2020 due to COVID with parent feedback conveying they intend to revisit participation as of the new year- Fall 2021.



Athletic programs include the following independent contractors: tennis, karate, tae kwon do, golf, soccer, parent child sports and tee ball.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Decrease in registrations is attributed to new camp registration dates to begin in March (traditionally began taking camp registrations in November) and lower overall enrollment due to COVID. Registration has been handled during this time solely by the Rec Director and Supervisors; guest service associates have been furloughed since early April 2020. Numbers do not include processing for refunds, credits, POS and rentals.





PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

February 2021

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Park Maintenance: Crews continue to address both routine and specific maintenance items as needed. Staff has been monitoring facilities during the Covid-19 pandemic insuring proper sanitation is occurring. Facility HVAC system levels have been adjusted in an effort to minimize usage.

Storm Water System Maintenance: Crews are completing routine maintenance. Administrative staff has been receiving an unprecedented number of calls relating to private property drainage. Crews have begun televising all storm infrastructure affected by the 2021 road resurfacing program.

Winter Events: Crews have prepared all vehicles and equipment associated with winter operations. Initial blending of liquid de-icing products used in anti-icing and pre-wetting of granular material is complete and will continue throughout the season. Crews responded to 9 events in February with snow totaling 13.9 inches. Detailed product usage can be found in charts below.

February Water Main Break Locations:

125 Hobblebush Dr.
300 Pebblecreek Dr.
980 Millbrook Dr.
1027 Avery Ridge Cir. (Contractor damaged)

Water Main Replacement:

The Rt. 12 emergency water main replacement (between L.A. Fitness and Starbucks) plan was recently approved by IDOT. The Village's consulting engineer, Manhard Consulting, is revising the design plan due to recently determined conditions and change in scope. Bidding and award expected soon.

Employee Training:

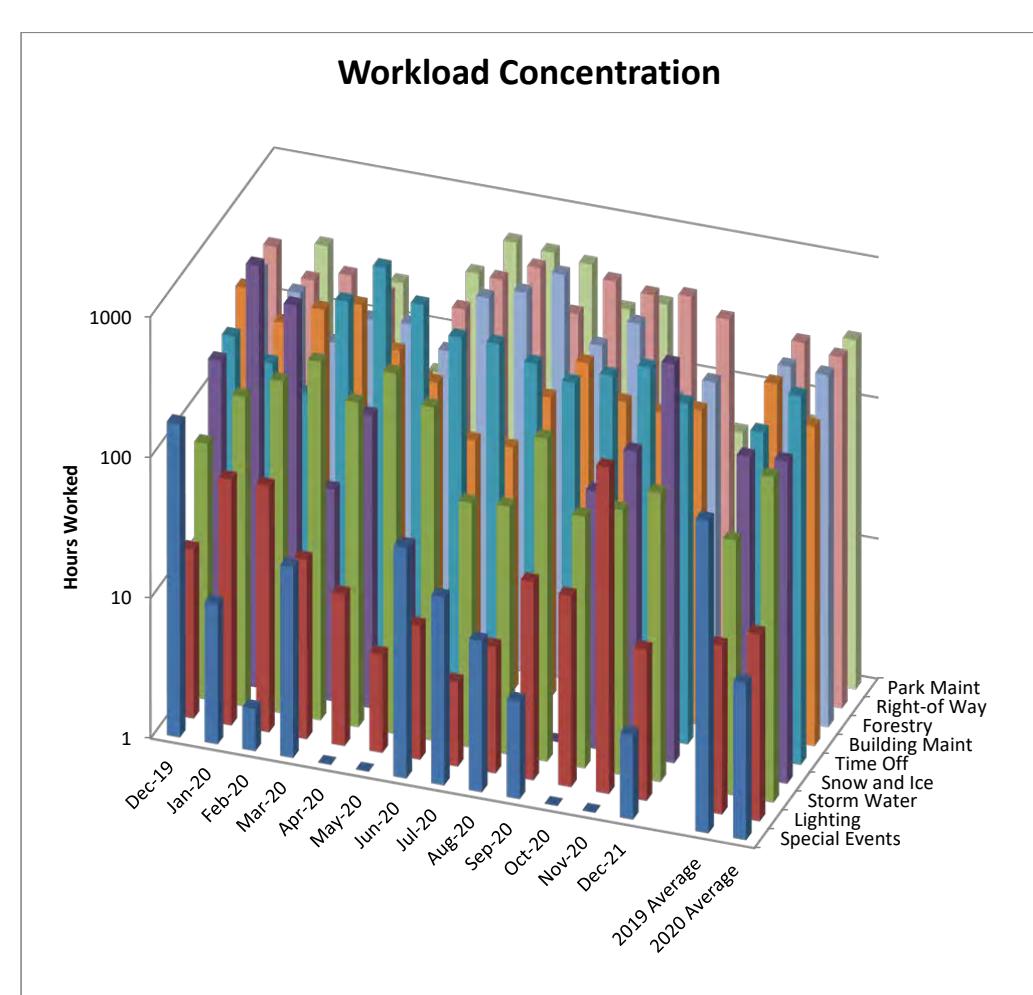
Anniversaries: Sean Matheson Mechanic II, 20 years, 2/12.

Staff Kudos:

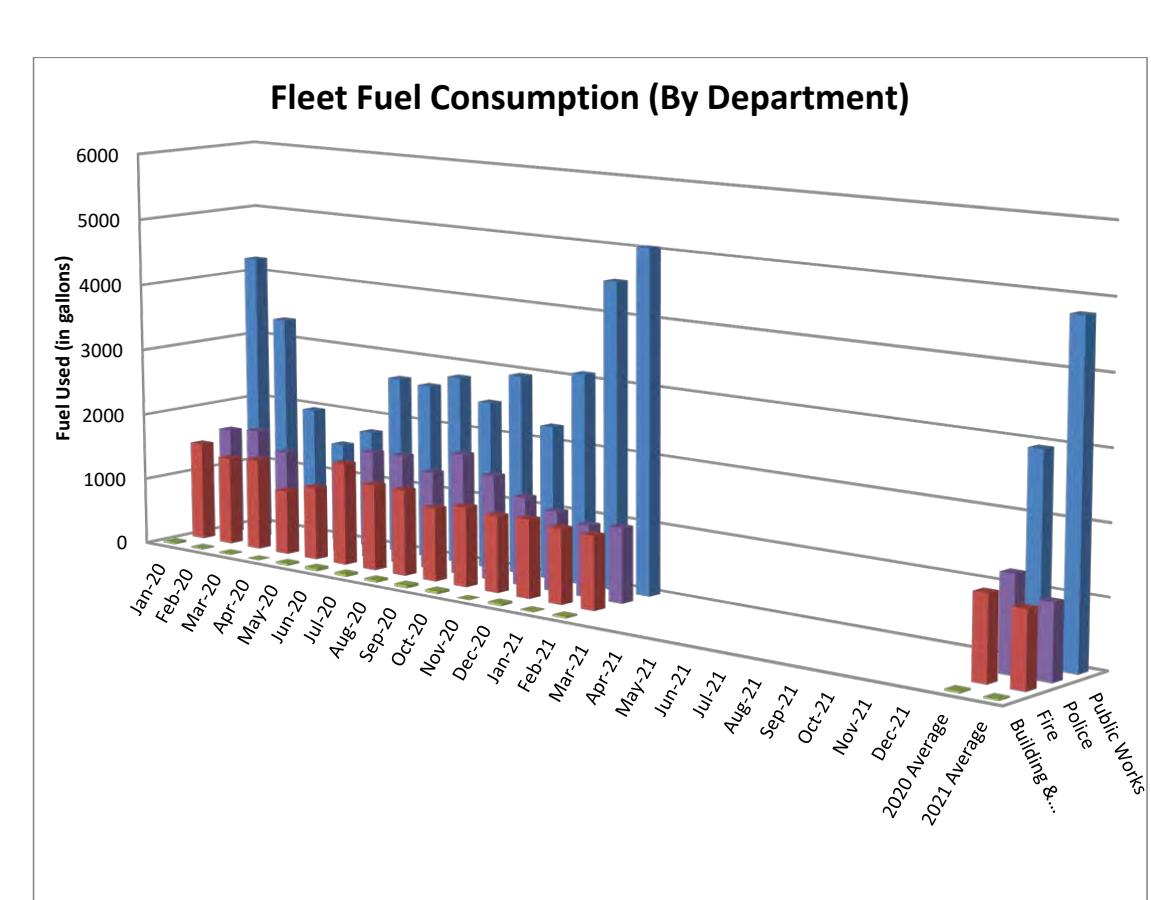
Letter to Public Works Snow Removal from Barbara Fisk of 200 Red Bridge Rd.

You are the best – moving millions of snowflakes from our street, making it possible for us to get out of our driveway and get to the drugstore and grocery store! Thank you for being dependable and timely. You are appreciated and I thank god for your service!

Barbara

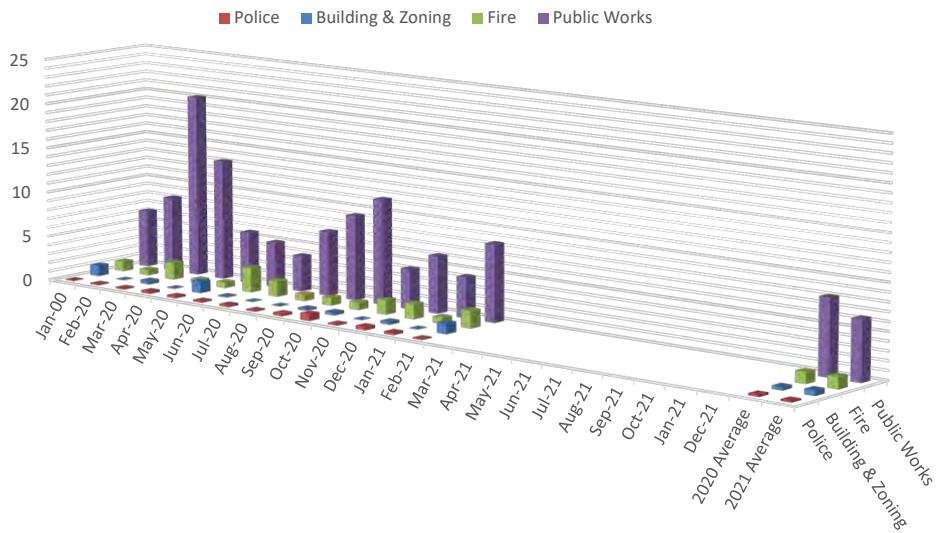


A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

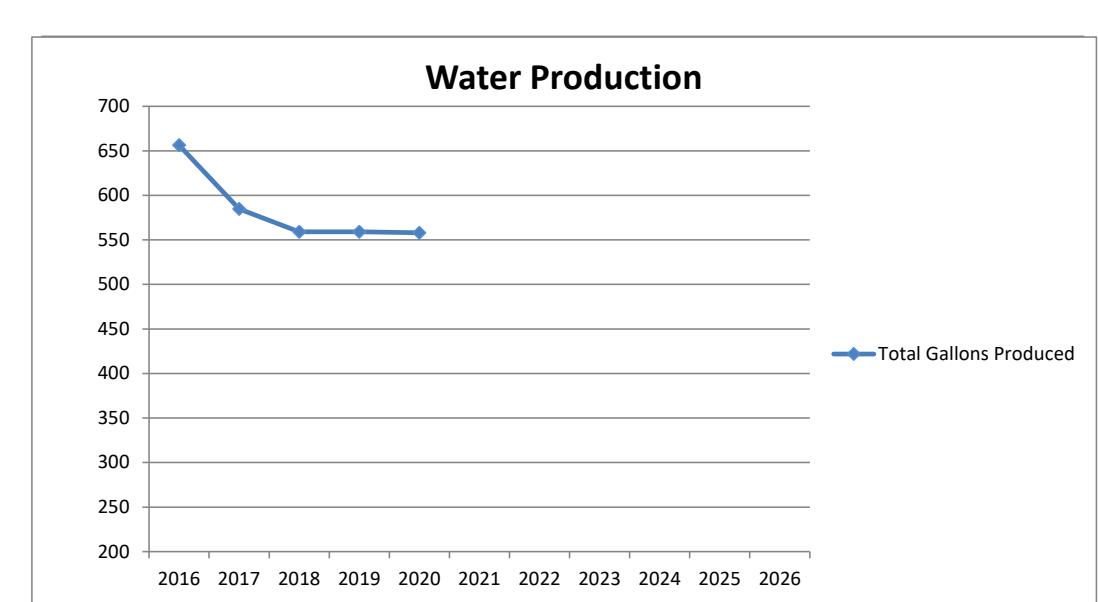


Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



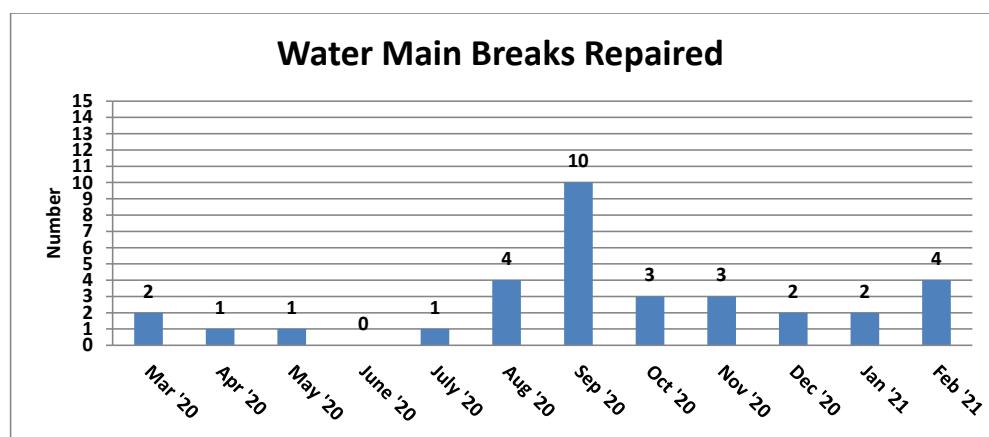
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

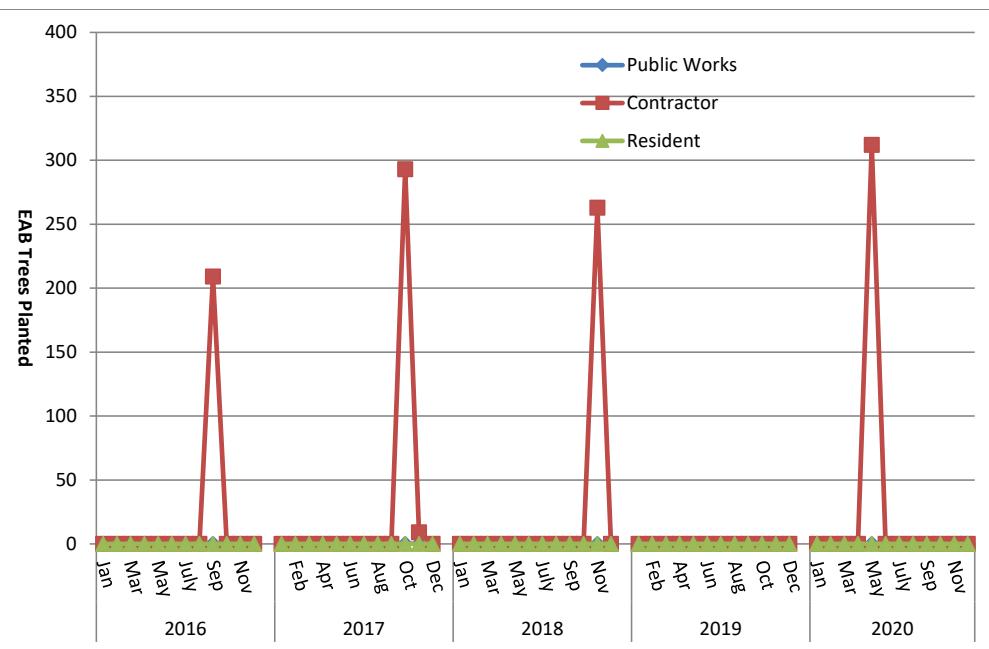
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319			
February	45.801	40.952	41.098	41.452	41.645	40.367			
March	53.467	44.543	43.155	43.946	43.552				
April	55.963	49.974	45.098	43.570	40.662				
May	60.273	49.588	48.065	45.339	44.834				
June	63.819	56.169	46.114	45.489	51.130				
July	68.751	53.755	57.074	59.526	54.529				
August	66.229	54.746	54.067	61.419	58.959				
September	58.664	53.928	46.809	44.786	51.040				
October	45.838	47.169	44.369	43.476	44.443				
November	42.120	42.335	42.089	41.475	40.680				
December	46.088	44.961	45.305	44.379	42.684				
Total	656.314	584.787	559.111	559.084	558.025				
Avg	1.793	1.598	1.532	1.532	1.529				
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%				

The highlighted months are the lowest for each of these months in the last 6 years. The highest monthly production in the last 5 years occurred in July of 2016. In 2020, our daily average was 1.53 million gallons per day.

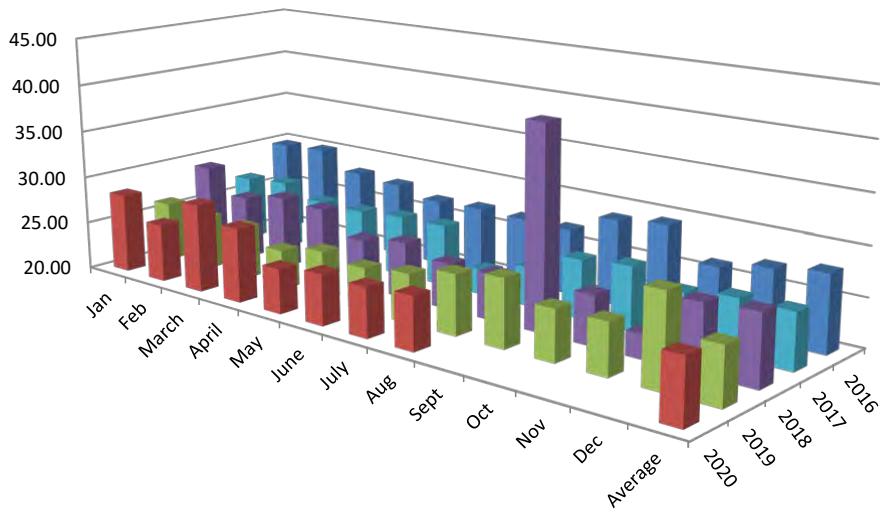


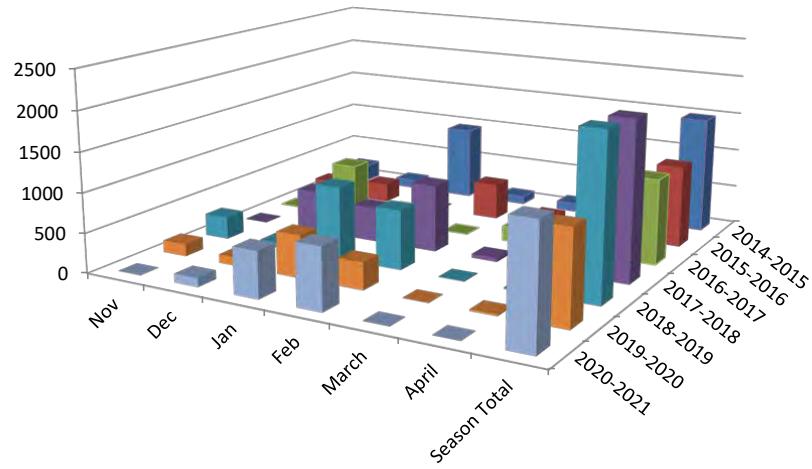
A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

Emerald Ash Borer Tree Replacement Program



Percentage of Refuse Recycled by Month/Year



Tons of Road Salt**Gallons of Liquid Deicer**