

APPROVED MINUTES
VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street
ELECTRONIC ONLINE MEETING



Monday, February 1, 2021 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7:01pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Bane Thomey, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, Park and Rec. Dir. Bonnie Caputo, H.R. Dir. Doug Gibson. Guests: Stephen Dennison and Jeff Freeman of Engineering Enterprises, Inc and Sam Ghanna of national Land Development Group, LLC
3. **PUBLIC COMMENT**
Jody Kien, 805 N. Old Rand Road, addressed the Board on the possibility of an ice-skating rink on Lake Zurich provided by the Village.
Eric Dubiel, 25 N. Pleasant Road, addressed the Board on a number of issues including, first filing day for Consolidated Election, Block A expenditures, Sales tax revenue and Water/Sewer fund, and Benchmarks and Village website.
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - A. Mayor Poynton reported on the recent ribbon cutting at All Kind of Beautiful opening at S. Old Rand Road and the owner is a lifelong Village resident.
 - B. Public Water Supply Study Update with Engineering Enterprises, Inc. and Dir. Brown introduced Stephen Dennison and Jeff Freeman who gave a PowerPoint presentation on Alternate Water Source. The next presentations will be in April and then June and August. The Board's questions were answered by Messrs. Dennison and Freeman as well as by Staff.
5. **CONSENT AGENDA**
 - A. Approval of Minutes of the Village Board Meeting, January 18, 2021
 - B. Approval of Semi-Monthly Warrant Register Dated February 1, 2021 Totaling \$1,865,521.19
 - C. Ordinance Approving a Final Plat of Subdivision for Beech Drive Subdivision at 1240 Honey Lake Road ORD. #2021-02-401
Summary: National Land Development Group, LLC, doing business as Luxor Home Builders, is requesting Final Plat Approval for the creation of a new subdivision at 1240 Honey Lake Road. The 1.3-acre site is intended to be

subdivided into four new single family lots with a minimum frontage of 75 feet in keeping with the requirement of the R-5 Single-Family zoning district. The Planning and Zoning Commission held a public meeting on January 20, 2021 and voted 6-0 in favor or recommending approval of this request with no future conditions.

Recommended Action: A motion was made by Trustee Sprawka, seconded by Trustee Weider, to approve the Consent Agenda as presented.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT:0

MOTION CARRIED.

6. OLD BUSINESS

None at this time.

7. NEW BUSINESS

A. Amended and Restated Agreement between the Lake Property Owners' Association of Lake Zurich and the Village of Lake Zurich for Law Enforcement Services on the Private Lake of Lake Zurich

Summary: Representatives from the Village of Lake Zurich and the Lake Property Owners' Association collaborated to review and revise their agreement governing the Village's law enforcement services on the private lake of Lake Zurich. The purpose of this agreement is to provide a safe, enjoyable environment on the lake for the benefit of the surrounding lake property owners and the community at large.

Last updated in 2017, the revised agreement more accurately reflects the Village's actual costs for providing lake patrol services. The LPOA agrees to reimburse the Village for up to 300 hours of patrol services annually, with reimbursement calculated on an hourly basis to include patrol, supervisory and training costs; boat maintenance, and related overhead costs. The Village will establish a reserve fund to save for the future replacement of the patrol boat, a prorated share of which will also be included in the LPOA reimbursement rate. For comparison, the reimbursement for the 2021 season is projected to increase from \$7,590 under the current agreement to \$13,049 under the new agreement.

The agreement would be effective this year and would automatically renew for four additional one-year terms through 2025, with notice provisions should either party wish to discontinue it. The Village will continue to provide monthly and season-ending reports on its patrol activities, and the LPOA will continue to share its annual budget and provide opportunities for financial review if so requested by the Village. The agreement also reaffirms the Village's and the LPOA's commitment to work together to maintain a safe lake environment.

Mayor Poynton thanked Trustees Euker and Spacone and Rich Sustich who facilitated the discussion between LPOA and the Village.

Recommended Action: A motion was made by Trustee Spacone, seconded by Trustee Euker, to approve an Amended and Restated Agreement between the Lake Property Owners' Association of Lake Zurich and the Village.

AYES: 5 Trustees Beaudoin, Euker, Spacone, Sprawka, Weider.

NAYS: 0

RECUSE:1 Trustee Gannon.

MOTION CARRIED.

**B. Ordinance Approving Budget Amendment #1 for Fiscal Year 2020 Budget
ORD. #2021-02-402**

Summary: Upon evaluation of the financial projections and end-of-year results for Fiscal Year 2020, a number of necessary budget amendments have been identified based on actual figures or best estimates to date. The largest adjustment to the General Fund revenues are Sales Tax, Use Tax, Income Tax, Grant Revenue, Park and Rec program fees, and ambulance service fees.

Sales tax has been reduced by \$1.1 million, due to the Peapod closure and the economic impact of the pandemic. Also impacted by the pandemic are Park and Rec program fees, which are reduced by \$595,000 and ambulance service fees, which are reduced by \$100,000. Grant revenue increased by \$1 million with pandemic relief received through Lake County. Use Tax is up \$186,000 due to the shift to more online purchases and Income Tax receipts are up \$150,000. Overall, the 2020 revenue budget change is a net decrease of \$485,000.

The amendment includes revisions to General Fund expenditures as well, including a shift in the allocation for liability insurance that impacted several departments. Larger expenditures included in this budget amendment include a \$209,000 increase in overtime for Fire, a \$120,000 increase in Community Development for engineering and architectural services, and a \$343,000 decrease in Economic Development tax rebates.

A listing of all proposed amendments impacting revenues and expenditures to several different municipal funds has been included in the proposed Ordinance. Finance Dir. Thomey explained the reason for the amendment and answered the Board's questions.

Recommended Action: A motion was made by Trustee Sprawka, seconded by Trustee Weider, to approve Ordinance #2021-02-402 Approving Budget Amendment #1 for Fiscal Year 2020.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT:0

MOTION CARRIED.

8. TRUSTEE REPORTS AND COMMENTS

Trustee Gannon thanked Dir. Brown and Public Works staff for their snowplowing this past weekend.

Trustee Spacone requested that residents should contact Village staff for answers instead of social media. He also stated that Public Comment should not be used for electioneering.

Trustee Euker thanked the new businesses which have started during the COVID-19 quarantine.

Trustee Sprawka responded to some of the comments by Eric Dubiel at Agenda item #3. Mayor Poynton requested that Eric Dubiel present his issues in writing so that they may be addressed.

9. VILLAGE MANAGER'S REPORT

A. Update on Village Tax Increment Finance Districts, V.M. Ray Keller gave a PowerPoint presentation on the history of the TIF districts and the restructuring. He stated that the 2009A Bonds were paid off in 2020 and the other three Bonds – 2014A, 2016A and 2015A – will be paid in 2024, 2029 and 2034 respectively.

Mr. Keller answered the Board's questions including Block A, Eminent Domain purchases (which was addressed by Dir. Brown), current Village owned properties.

10. DEPARTMENT HEAD REPORTS

Public Works Dir. Brown announced that there was going to be snow hauling done in the next few nights.

11. EXECUTIVE SESSION called for the purpose of:

5 ILCS 120/2 (c) (21) approval of executive session minutes and 5ILCS 120/2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Motion was made by Trustee Euker, seconded by Trustee Beaudoin, to move to Executive Session for the purpose of 5 ILCS 120/2 (c) (21) approval of executive session minutes and 5 ILCS 120/2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT:0

MOTION CARRIED.

Meeting adjourned at 9.10pm to Executive Session.

Meeting reconvened at 9.27pm

Called to order by Mayor Poynton.

ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider. Village Manager Ray Keller, Village Atty. Scott Uhler, H.R. Dir. Doug Gibson, Dir. of Innovation Michael Dubner.

12. ADJOURNMENT

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Euker.

AYES: 6 Trustees Beaudoin, Euker, Gannon, Spacone, Sprawka, Weider.

NAYS: 0

ABSENT:0

MOTION CARRIED.

Meeting adjourned at 9.29pm

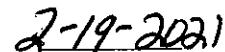
Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor



Date.