



At the Heart of Community

Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, February 9, 2021- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: December 8, 2020
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. You may request a virtual meeting link by emailing info@lakezurich.org prior to the start of the meeting. Comments submitted to info@lakezurich.org prior to the start of the meeting will be read into the record. You may also call into the meeting live with the following: 1-309-249-8140 Conference ID: 883 551 449#
5. New Business
 - A. FY21 External Special Event Requests- Boy Scout Overnight & Taste of the Towns
 - B. Nonmotorized Boat Permit- Season Pass
6. Old Business
 - A. OSLAD Grant Project Updates
7. Treasurer's Report
8. Advisory Board Member Reports/Update
9. Director's Report
 - A. Event Update- Virtual Plunge, Bunny Hop (Volunteers Appreciated) & Arbor Day (Cruise Nights and Nitelite canceled), Updated Stephen Siller Race Date 10/3, Prairieland Donation
 - B. Park Highlights/Updates- Heatherleigh Tennis Court (budgeted for FY21), PARC Grant Update, A Day for Skating Storywalk at Manor Park
 - C. Facility Highlights/Updates – ADA accessible beach mat at Paulus Park, Barn Reno Updates
 - D. Program Update- Dance Grant, Preschool 2021-2022 Enrollment, NEW Resident Priority Registration for Day Camp, Beach Update, Seasonal Summer Hiring
10. Written Communications- Spring Summer Brochure (link), 2021 State of the Village Strategic Update, Local News, Event & Program Promotions
11. Adjournment

April 13, 2021

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.

**Unapproved
VILLAGE OF LAKE ZURICH
PARK AND RECREATION
ADVISORY BOARD MEETING**

Virtual Meeting on Microsoft Teams
Tuesday, December 8, 2020- 6:30 PM

AGENDA

1. Call to Order

The meeting was called to order at 6:34pm by Chair Koch.

- 2. Roll Call:** Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby. Staff present: Recreation Director, Bonnie Caputo, Recreation Supervisor Elke Kadzielawski and Recreation Supervisor Jenna Stanonik. Park and Recreation Board Liaison Trustee Greg Weider.

3. Approval of Minutes: August 11, 2020

MOTION made by Jeff Carey, seconded by Shawn Bergfalk, to approve the minutes of the August 11, 2020 Park Advisory Board meetings as presented. Roll call vote, all yes. {Tim Andrews and Cathy Malloy abstained as they were not present at last meeting.} MOTION CARRIED

- 4. Public Comments:** There were no public comments.

5. New Business

A. FY21 Internal Special Event Requests

Pending the Governor's orders, the following events were presented for approval to go to the Village Board of Trustees:

Annual Egg Hunt, Tween Nitelite Egg Hunt, Arbor Day, Fishing Derby, Farmer's Market, 4th of July, Rock the Block, Tween Halloween and Miracle on Main Street.

The department removed Breakfast with the Bunny, Cruise Nights and the breakfast portion of Arbor Day from the FY21 budget based off of the recommendations that the Park Advisory Board had given during their August meeting. The department did pull back on contracts for Miracle on Main Street in regards to the reindeer for 2022. With the event cancelation in 2020, the department is locked in with a deposit already for 2021 and will find the final balance dollars within the budget.

Tim Andrews made the motion to approve, Sariah Quimby seconded the motion. All approved- MOTION CARRIED.

B. FY21 External Special Event Requests

These events were presented pending Governor's restrictions in 2021. The department presented External Special Event Requests from the following organizations:

Purple Plunge, Tunnel to Towers Lake Zurich 5k Run/Walk, Lake Zurich Triathlon, Alpine Races. Arts by the Lake, the Chamber and ALS will all not be returning for 2021.

Tim Andrews made the motion to approve, Cathy Malloy seconded the motion. All approved- MOTION CARRIED.

6. Old Business

A. Pets in the Park

Recreation Director Bonnie Caputo wanted to update the Park Board as the Village Board reopened discussion and review of the Village ordinance pertaining to the park rules restricting dogs in the park. Two Trustees on the Village Board wanted to relook at the ordinance, and this matter was discussed at two separate Village Board meetings. Director Caputo added that the Department did reach out to any individual/organization who had a vested interest in this topic. Anyone who had reached out about this issue within the past 6 years had been reached out to so they could give their feedback, whether they were for or against a change in the ordinance. The Village Trustees did vote to overturn the ordinance, 5-2, allowing dogs in parks on pathways only.

The original ordinance was adopted in 2013 banning all dogs/animals in the parks unless they were service type of animals. The amended Village ordinance identifies fines/fees associated with violating leash laws as well as not picking up fecal matter. In regards to Special Events, it is up to the digression of the Village if dogs are allowed or not at the time of the event.

The Park and Recreation Department is currently working on creating new signage to potentially be printed and delivered by the end of fiscal year 2020. The department obtained a few quotes for the replacement signage, the lowest of which was approximately \$1,500. The department does not have to replace the posts with these new signs, which saves the Village an additional cost of \$50 per sign.

Come the New Year, the Village will be exploring the purchase of pet waste stations for the parks and possible sponsors to help with the costs of these stations. Tim Andrews shared interest in helping to possibly secure sponsorships or going through manufactures to help with the purchasing of these pet waste stations.

Jeff Carey asked about the neighborhood pocket parks and if dogs would be allowed there. Director Caputo again clarified that it is only paved pathways. For example, Old Mill Grove or Bristol Trailer, but not Heatherleigh, as there is no paved pathway there.

Chairperson Koch asked how many pet waste stations there would be in Breezewald. Director Caputo stated that there would be 2 at our larger parks such as Breezewald, Paulus Park, Staples, Chestnut Corners, Hunter's Creek etc. for the parks where there is only one, it will be located at the front entrance close to the park sign.

Cathy Malloy asked if there are specific leash limits in regards to length or retractable. Director Caputo stated that there are not specific leash length limits, it really is on the owner to be responsible when walking their pet. Director Caputo stated that if the PAB hears of or experiences any issues, the ordinance can be looked at and updated at any time. She also reminded the park Board that they can open a discussion on any issue at any point if they feel necessary.

7. Treasurer's Report

Director Caputo shared that the department has seen about a 25-30% decrease in registrations for programs resulting in the inability to make up the revenue. The 2021 Budget was adopted by the Village Board during their Monday, December 7th meeting, and the department will be operating within those parameters come the New Year. If the COVID-19 environment eases, the department can ask the Village Board for an amendment to the 2021 budget if expenses rise due an increased demand in program rising once again.

8. Advisory Board Member Reports/Update

Chairperson Kevin Koch facilitated a general discussion regarding park advisory board members' interests and goals as they pertain to their service to the Village. Kevin conveyed that he felt the new Park Board members have not had the opportunity to experience what the board is really all about as there has not been much opportunity to do so in FY20 (quarantine, no special events, etc.). He asked that if anyone is passionate about something specific, or has ideas, he wants to fire up those types of things. He is looking for feedback and will connect with the Park Board members individually to discuss their ideas further. Kevin specifically recommitted to obtaining sponsors and donors for Village events and is hope to obtain new business. He is hoping that the Park Board can come up with some great ideas to do something positive in the light of something so negative right now.

Sariah Quimby spoke up and said she was passionate about getting the marque updated. She would be more than happy to call sponsors, reach out to people to get monies towards a new, updated marque. Jeff Carey stated he brought this up before to Mayor Poynton and was shot down. Director Caputo made mention that this project would require not only Village Board and Village Manager review/approval but also would have to be reviewed by Public Works Director Mike Brown and Community Development Director Sarosh Saher, as they would be able to speak to electric and sign code. The department would need to present them with any ideas/concepts prior to going to sponsors, as their feedback is vital to the project. Shawn Bergfalk mentioned he would like to stir up some live music in the Parks, and would head up a committee for live music. He feels that people right now would love this, as it is something outdoors you can do as a family, and it can be something as simple as one person with an acoustic guitar.

9. Director's Report

A. Event Update- Director Caputo shared that even though the Village did not have any in person events downtown this holiday season, they are busy working on the Letters to Santa, Mistletoe Moments as well as the Virtual Tree Lighting event. The department has made the decision as of today to cancel the Elves Workshop, but will be giving premade kits to all registered participants so that they can still create at home with their families. Director Caputo did apply for a grant for Farmer's Market through Compeer Financial, so she is waiting to hear back from that. Director Caputo also wanted to highlight the partnership with Ela Area Library, and the Storywalk that was created at Oak Ridge Nature Park and Old Mill Grove Park. Jeff Carey asked if the dates for Special Events are all set.

Director Caputo stated they are tentative, nothing has formally been sent out yet, however events such as 4th of July, Rock the Block and Miracle on Main Street are pretty static in their dates.

- B. Park Highlights/Updates- There are two fences down at Braemar Park and Sparrow Ridge due to wind/storm damage. The Village is hoping repairs may be applicable for insurance dollars as claims were filed due to the recent high winds as funds to repair/replace the fencing is not in the budget. The HOAs and affiliates (if they utilize the site) would be contacted if the fencing is not covered as removal may be an option. The Kuechman Nature Playscape was approved by the Village Board, so hopefully that will be up and installed by April of 2021.
- C. Facility Highlights/Updates –PARC Grant is still under review through the IDNR, and the department has not received any further information on the status. The OSLAD projects are in the budget for 2021. A professional agreement will be put before the Village Board at the December 21st meeting the hopes of continuing to work with Hitchcock Design Group for the project. Jeff Carey asked if there is going to be a bandshell put in the park with the improvements, and Director Caputo stated that there will be some sort of stage, but no shell. The Barn trusses will be delivered hopefully on December 14th.
- D. Program Update- Dance is currently running virtual, and the department only had one family drop due to the transition to virtual. Preschool is running in person and has been going very well. The department will begin hiring come January for Day Camp and Aquatics.

10. Written Communications-

2021 Annual Meeting Schedule, FY21 Budget, Virtual Winter Brochure, Local News, Event & Program Promotions

11. Adjournment

MOTION made by Allen Borg seconded by Tim Andrews to adjourn the meeting. Voice vote, all in favor. MOTION CARRIED. The meeting was adjourned at 7:37pm.



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

MEMORANDUM

Date: February 9, 2021
To: Park Advisory Board
From: Bonnie Caputo, Recreation Manager
Subject: FY21 External Special Event Requests

Issue:

According to Special Events guidelines, private events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Park and Recreation Advisory Board and then the Village Board of Trustees.

Analysis:

Below are additional external special event requests the Park and Recreation Department is requesting approval for in FY21:

Event	Date(s) and Time(s)	Location	Estimated Attendance
Boy Scouts of America Overnight Camping	8/21-8/22/21 8am (Sat)-10am (Sun)	Paulus Park Shelter B & C and Chalet	100+
Taste of the Towns	8/14/21 12pm-10pm	Paulus Park	1000+

Recommendation:

Staff recommends that the Park Advisory Board accept the above applicant requests to utilize park property for FY21.

w/Attachments: Special Events Requests and/or Applications



Village of Lake Zurich
Application for Special Event Permit (events over 500)

Organization	Name of Organization or Group LZ AREA CHAMBER OF COMMERCE		Type of Organization BUSINESS		In this a "Not For Profit" Organization Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
	Address for Organization or Group 444 S. RAND ROAD, LAKE ZURICH, IL 60047			Home Telephone Number N/A		Business Telephone Number 847-438-5572		
	Contact Person CLAIRE SLATTERY			Home Telephone Number N/A		Business Telephone Number 847-284-4404		
	Chairman or Presidents Name BRAD BAILEY			Home Telephone Number N/A		Business Telephone Number		
	Is your Organization willing to reimburse the Village for costs of services rendered? If not, indicate why? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
Event	Date(s) of Event AUGUST 14, 2021		Day(s) of the week SATURDAY		Time(s) of Event 12:00 - 10:00 PM		Request for pre-event meeting with Village Staff? When?	
	Describe the Type of Event you wish to hold FOOD FEST				Location(s) of event PAULUS PARK			
Police Department	Will your event require the assistance of the Police Department? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will the event require the closing of any roadways? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name(s) of roads to be closed N/A			
	Type of assistance needed from the Police Department Road Closure <input type="checkbox"/> Traffic Control <input checked="" type="checkbox"/> Pedestrian Control <input checked="" type="checkbox"/> Security <input checked="" type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other <input type="checkbox"/>							
	Other assistance Police would be providing:		Type of Police Department Equipment Needed Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other: <input type="checkbox"/>					
	Has contact been made with Police Dept? NO		Name of Official Contacted?		Road closure dates and times: N/A		# of No Parking Signs Needed:	
Fire Department	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain			
	Type of Equipment <input checked="" type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Tanker <input type="checkbox"/> Other (Please Describe)							
	Describe the type of assistance required from the Fire Department MEDIC ON CALL							
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Fire Department Official Contacted N/A		Rank N/A		When Contacted: N/A	
Parks Department	Will your event require the assistance of the Park Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain					
	Name of Park Property to be used (if applicable) PAULUS PARK		Address of Park Property to be used (if applicable) 200 S. RAND ROAD, LAKE ZURICH, IL 60047					
	Will the event require the use of Park Department Personnel <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required BATHROOM MAINTENANCE DURING EVENT N/A					
	Will any equipment belonging to the Park Department be used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Type of Equipment <input checked="" type="checkbox"/> Stage <input type="checkbox"/> Beaches <input type="checkbox"/> Playground Equip. <input checked="" type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents					
	Describe any other Park Department Equipment Needed SHELTERS / GOLF CART							
	Has contact been made with a representative of the Park Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park Department Official Contacted BONNIE CAPUTO		Title DIRECTOR		When Contacted: JANUARY 13, 2021	
Public Works	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	Describe the type of assistance required from the Public Works Department N/A							
	Type of equipment needed Barricades <input type="checkbox"/> Signs <input type="checkbox"/> <input checked="" type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Street Sweeper <input type="checkbox"/> Other: <input type="checkbox"/> Street Sweeper Times: _____							
	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Location of Public works property					
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Public Works Department Official Contacted N/A		Title		When Contacted:	
Building	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event involve the use of electrical equipment <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Will any electrical equipment be used outdoors <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Building Department Official Contacted		Title		When Contacted:	

SPECIAL EVENT APPLICATION & AGREEMENT

EVENT SUMMARY

Event Name Lake Zurich Boy Scout Troops Campout

Event Type/Purpose Recruiting boys to Scouting, demonstrating Scout skills

Event Date(s) 8/21-22/ 2021 Event Start/End Time Sat 8 am, Sunday 10 am

Event Location Paulus Park, Shelter #1, Field, Restrooms,

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

APPLICANT INFORMATION

Organization Name Boy Scout Troop 93

Applicant's Name/Responsible Party Maggie Gulledge

Organization/Applicant/Address/City/State/Zip 47 Church St, Lake Zurich, IL 60047

Applicant Phone Numbers 847-528-4855 Cell

Applicant E-Mail Address mgull@aol.com

Contact Name & Phone Number During Event Maggie (847) 528-4855, Ryan Baehr (847) 774-9930

*Representative must be on site and available during event hours

EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event Scouts from 3 LZ Troops, camp and cook together,

Recruiting of younger Cub Scouts into Boy Scouting.

Tents set up in Jamboree style (in rows) and fishing, games activities for the boys and girls



Approximate number of people expected at event 65 Total, 45 youth and 20 adults

Is this a returning event to Lake Zurich or first time event? Returning

Will there be food concessions at the event? NO *Contact the Lake County Health Dept. for requirements*

Will there be inflatables/bounce houses at the event? NO
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? NO
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? NO If yes, contact Village Hall and see L.H. for details

Number and location of portable toilet facilities provided # na Location: _____

Will there be assembly tents/canopies erected at the event? only 10 x 10
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? NO

Are you requesting the closure of any streets? If so, provide street names and include a map

NO

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) NO

Does the applicant/organization owe any outstanding invoices to the Village? NO
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes, please

Note your event's website address, if you'd like that included www.facebook.com/LZTroop93/

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature _____

Date 12/9/2019



Approximate number of people expected at event 65 Total, 45 youth and 20 adults

Is this a returning event to Lake Zurich or first time event? Returning

Will there be food concessions at the event? NO *Contact the Lake County Health Dept. for requirements*

Will there be inflatables/bounce houses at the event? NO
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? NO
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? NO If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # na Location: _____

Will there be assembly tents/canopies erected at the event? only 10 x 10
(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? NO

Are you requesting the closure of any streets? If so, provide street names and include a map

NO
(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) NO

Does the applicant/organization owe any outstanding invoices to the Village? NO
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes, please

Note your event's website address, if you'd like that included www.facebook.com/LZTroop93/

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature Maggie Guller Date 01/08/2021



WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Maggie Lulledge

Signature

12-9-19

Date

12/9/2019

FOR OFFICE USE ONLY

Date application received _____

Application approved or denied by _____

Date paid _____ Amount _____ Check/Cash/Credit _____

Certificate of Insurance received by _____

Raffle Permit received by _____

Liquor License received by _____

Tent Permit received by _____

JULIE contacted _____





VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)

PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization Boy Scout Troop 93		Type of Organization Youth Organization		Is this a "Not For Profit Organization" <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	
	Address for Organization 47 Church St, Lake Zurich, IL 60047			Email Address mgull@aol.com		
	Contact Person Maggie Gullede		Home Number 847-550-0411	Business Number 847-550-0510	Cell Phone Number 847-528-4855	
	Chairman/Presidents Name (If Different) Ryan Baehr, Co-Chair		Home Number	Business Number	Cell Phone Number 847-774-9930	
Is your Organization willing to reimburse the Village for costs of services rendered? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If not, indicate why? none needed						
Event	Date(s) of Event 8/21,22/ 2021	Day(s) of the week Saturday,Sunday	Time(s) of Event 9 AM to 10 AM Sunday		Has this event been held in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No When? Last 3 years	
	Describe the Type of Event you wish to hold Multiple Boy Scout Troop Campout			Location(s) of event Park by Barn, #1 shelter, Restrooms, lake/fishing		
Police Department	Will your event require the assistance of the Police Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name(s) of roads to be closed	
	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other					
	List any other assistance the Police Department would be providing Usual monitoring		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other:			
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Name of Police Official Contacted		Rank	When Contacted:
Fire Department	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain	
	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)					
	Describe the type of assistance required from the Fire Department					
	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Fire Department Official Contacted		Rank	When Contacted:
Park & Recreation Dept.	Will your event require assistance of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
	Name of Park Property to be used (if applicable) Rest Rooms, open gates		Address of Park Property to be used (if applicable) Paulus Park			
	Will the event require use of Park & Recreation Department Personnel <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		Describe the type of personnel assistance required Open gates, access to rest rooms			
	Will any Park & Recreation Department equipment be required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents			
	Describe any other Park & Recreation Department Equipment Needed					
	Has contact been made with a representative of the Park & Recreation Department <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Name of Park & Recreation Department Official Contacted Bonnie Caputo		Title Rec Dir	When Contacted: Nov 2020
Public Works	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain		Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No		Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Describe the type of assistance required from the Public Works Department					
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:					
	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain					
Building	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Public Works Department Official Contacted		Title	When Contacted:
	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown		Will the event involve the use of electrical equipment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will any electrical equipment be used outdoors <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event involve the building of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Building Department Official Contacted		Title	When Contacted:



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

MEMORANDUM

Date: February 9, 2021
To: Park Advisory Board
From: Bonnie Caputo, Recreation Director
Subject: **Nonmotorized Boat Permit- Season Pass**

Issue: The Village of Lake Zurich Park and Recreation traditionally has only offered daily nonmotorized boat permits for Lake Zurich residents during the boating season (April 1st-October 1st). Recently a request was made to the department by a Lake Zurich resident to expand the offering to include a season pass.

Analysis: Lake Zurich residents (not available to nonresidents) have the opportunity to launch non-motorized watercrafts from Paulus Park. Watercrafts include: Kayaks, Canoes, Paddle Boats, Windsurfers, Row Boats, Long Boards, etc. All water crafts must be able to be carried down to the water as there is no launch nor driving in Paulus Park. All watercrafts need to stay in the No Wake area of Lake Zurich, wear a PFD, carry a whistle for emergencies, and review the rules of the lake.

Daily usage permits for non-power watercraft access cost \$5 and are available at the Barn during normal business hours, Monday-Friday, 8:30am-4pm, or at Paulus Park Beach during their listed hours of operation. Daily permits are required and boating violators are subject to fines.

Staff have received requests over the course of the past 5+ years favoring a season pass due to the limited hours of operation to obtain the daily pass as well as the frequency of their use of the lake. Currently the hours of operation due not accommodate early morning users of nonmotorized boat permits.

The department did verify that the Lake Zurich Property Owners Association, per their 2021 adopted budget, offers a \$25 nonmotorized boat sticker for the season.

Recommendation: To be discussed by the Park Advisory Board with a recommendation to be made for Village Board consideration. If the Park Advisory Board votes in favor of implementing a nonmotorized watercraft season pass for Lake Zurich residents, staff recommends a nominal fee per watercraft of \$25 (decal for each boat and tracking of passes to be provided to the Marina unit) for the boating season.

w/Attachment: Email Request from Jim Rock, Nonmotorized Boat Permit Application and Personal Nonmotorized Watercraft Rules

VILLAGE OF LAKE ZURICH PARK & RECREATION DEPARTMENT

NON-MOTORIZED WATERCRAFT PERMIT

RESIDENTS ONLY

TODAY'S DATE _____ PERMIT DATE _____

APPROVED BY _____ AMOUNT PAID _____

BOATER'S NAME _____ PHONE _____

EMAIL _____

ADDRESS _____

TYPE OF NON-MOTORIZED WATERCRAFT _____

VILLAGE OF LAKE ZURICH WAIVER & RELEASE OF ALL CLAIMS

Please read this form carefully and be aware that in registering yourself or your minor child/ward for participation in this program, you will be waiving and releasing all claims for injuries you or your child/ward might sustain arising from this program.

I recognize and acknowledge that there are certain risks of physical injury to participants in this program and I agree to assume the full risk of any such injuries, damages or loss regardless of severity which I or my child/ward may sustain as a result of participating in this program at Paulus Park, and/or on Lake Zurich. I hereby fully release and discharge the Village of Lake Zurich and its officers, agents, servants and employees and/or The Lake Property Owners Association (LPOA) from any and all claims resulting from injuries, damages and losses sustained by me or by my child/ward, and arising out, connected with, or in any way associated with the activities of the Non-Motorized Watercraft program at Paulus Park, and/or on Lake Zurich.

I HAVE READ, FULLY UNDERSTAND, AND ACCEPT THE CONDITIONS AS DESCRIBED ABOVE.

Participant's Signature _____

Date _____

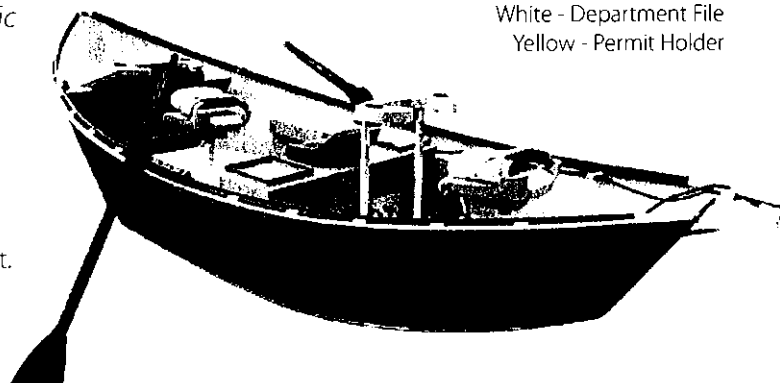
Daily Non-Motorized Watercraft Permits are required to be carried with you on the boat or fines could be issued.

Hours permitted for lake access with permit are daily (dawn to dusk).
For further information, please call (847) 438-5146.

Please remember to operate safely and stay away from the high traffic areas for your safety.



Village of Lake Zurich Park & Recreation Dept.
200 S. Rand Road, Lake Zurich, IL 60047
847.438.5146 | LakeZurich.org



White - Department File
Yellow - Permit Holder

NON-MOTORIZED WATERCRAFT

GENERAL INFORMATION AND RULES



- Peak Boating Season: The Friday before Memorial Day through Labor Day.
- Non-motorized Watercrafts Include: Kayaks, canoes, paddle boats, windsurfers, row boats, and long boards. If you have a question regarding if your watercraft is acceptable, please contact the Village of Lake Zurich Park & Recreation Department.
- Launching your Non-motorized Watercraft: Your watercraft can be launched from Paulus Park (next to the beach area). There is no car access down near this area; all watercrafts must be walked down.
- Permit Form: The permit form is only open to residents of the Village of Lake Zurich. All non-motorized watercrafts must obtain the permit form ensuring it is onboard at all times (to present to a Marine Officer if necessary). The Village of Lake Zurich's Non-Motorized Daily Watercraft Permit Form must be completed in full (i.e. actual Owner's Name, not the person filling out the form, date of use, all watercraft information, etc.) at Paulus Park Beach or Paulus Park Barn during hours of operation listed on our website/in our seasonal brochure and daily fee paid prior to using the lake.
- Safety Inspections: All watercrafts are subject to a safety inspection by the Lake Zurich Police Department or any Lake Zurich Marine Unit Officer. Also note that the State of Illinois Conservation Officers do come out on the lake to perform their duties and enforce the State Illinois Laws per the DNR (Department of Natural Resources) regulations.
- Safety Equipment: All watercrafts must have the proper safety equipment as required by the State of Illinois and the U.S. Coast Guard. Each passenger must have a Coast Guard approved personal flotation device (life jacket or vest) and per the capacity code of the manufacturer, whistle or horn on board at all times. These items may be checked upon filling out the permit form.
- Lifejackets/PFDs: All persons under the age of 12 must wear a Coast Guard approved lifejacket (PFD) at all times when aboard any watercraft.
- Operators: No person under the age of 12 may operate any watercraft unless accompanied by an adult 18 years of age or older.
- Swimming: Swimming from a non-motorized water craft is not allowed. Swimming is open to the public at Paulus Park or Breezewald Park Beaches.
- No Wake: Between the hours of sunset (Marine Officer will turn on his emergency lights at sunset) and 9am.
- Assistance on Lake Zurich: If you require assistance (non-emergency) on the lake, you can contact the Lake Zurich Police Department Dispatch Center at 847-438-2349. If you have a medical emergency, please dial 9-1-1. Make sure to give your location on the lake (i.e. near Paulus Park, etc.).
- Violations: If you are issued an Ordinance Violation Ticket the ticket can be paid at the Village of Lake Zurich's Village Hall (70 East Main Street). Most Ordinance Violation Tickets carry a minimum fine of \$50 payable in ten (10) business days.
- Violation Protests: If you feel that you received an Ordinance Violation Ticket that was not valid, you may protest the ticket by completing an Ordinance Violation Protest Form that can be obtained at the Village of Lake Zurich Police Department (200 Mohawk Trail).

Information included above is only a summary of the complete set of rules for operating watercrafts on Lake Zurich. A full set of the rules can be obtained from the Village of Lake Zurich's website or from Village Hall which contains the following Village Ordinances:

- * 2008-05-564: Change in hours of Operation and adds swimming off a watercraft
- * 2003-07-231: Amending Sections 7-4-5-1 Watercraft Permit, 7-4-5-2 Watercraft Permit Fee and 7-4-7 Water Sports and Activities
- * 2000-03-012: New Ordinance Amending Section 3 adding Police Reserve Officers and Amending Section 4 Safety Inspections and Inspection Fees

Should you have any questions regarding the ordinances or the information listed above, please contact the Village of Lake Zurich Police Department (847-438-2349) and ask to speak with the Marine Unit Supervisor or any Marine Unit Officer on duty.



PERSONAL NON-MOTORIZED WATERCRAFT

Lake Zurich residents only have the opportunity to launch non-motorized watercrafts from Paulus Park. Watercrafts include: Kayaks, Canoes, Paddle Boats, Windsurfers, Row Boats, and Long Boards. Inflatable watercrafts are not permitted. All watercrafts need to stay in the No Wake area of Lake Zurich, wear a PFD, carry a whistle for emergencies, and review the rules of the lake listed below. Daily usage permits for non-power watercraft access cost \$5 and are available at the Barn during normal business hours, Monday-Friday, 8:30am-4pm, or at Paulus Park Beach during their listed hours of operation. Daily permits are required and boating violators are subject to fines.

BASIC RULES

- 1. Single Day Pass:** Before entering the lake, all non-motorized watercraft users must apply for a single day user's pass. Each user must obtain their own pass. Passes are valid only on the day of purchase.
- 2. Wristband:** Once a user completes and signs an application, they will be given a wristband uniquely coded for non-motorized boat permit use. Users must wear the wristband, on their wrists, in such a way that it is visible at all times. Wristbands are not to be shared between users and each user must have a wristband.
- 3. Lake Access:** Access to/from the lake is only allowed at the designated area at Paulus Park. Users must exit the lake no later than 7pm on weekdays and 8pm on weekends/holidays.
- 4. Personal Non-Motorized Watercraft:** Watercrafts include: Kayaks, Canoes, Paddle Boats, Windsurfers, Row Boats, and Long Boards. Inflatable watercrafts are not permitted.
- 5. Safety Inspection:** All watercraft are subject to a safety inspection by the LZPD Marine Unit or any LZPD officer. Also note that the State of Illinois Conservation Officers does come out on the lake to perform their duties and enforce the State of Illinois Laws per the DNR regulations.
- 6. Lifejackets and Whistles:** All users must wear a U. S. Coast Guard approved Lifejacket (PFD) at all time while on or in the lake. It is also strongly advised that all users keep a whistle on their person at all times.
- 7. Areas of Operation:** All personal non-motorized watercraft are to stay within the no wake zones on the perimeter of the lake. These zones are clearly marked by no-wake buoys.
- 8. Operators:** No person under the age of 12 may operate any personal non-motorized watercraft unless accompanied by a parent or legal guardian.
- 9. Assistance on the Lake:** If you require assistance (non-emergency) on the lake you can contact the LZ Police Department Dispatch Center at 847-438- 2349. If you have a medical emergency please dial 911. Make sure to give your location as on the Lake and approximately where you are (i.e. near Paulus Park near Sandy Point, etc.).
- 10. Violations:** Violations of these rules are subject to ticketing. If you are issued an Ordinance Violation Ticket, the ticket can be paid at Village Hall. Most Ordinance Violations carry a minimum fine of \$50.00 dollars and are payable in ten (10) business days.
- 11. Violations Protest:** If you feel that you received an Ordinance Violation that was not valid you may protest that ticket by completing an Ordinance Violation Protest Form that can be obtained at the Police Department.

Please remember that this list is just informational and all rules and regulations are contained in the village ordinances. Should you have any questions please contact the Lake Zurich Police Department and asked for the Marine Unit Supervisor or speak with any Marine Unit Officer who is on duty.

Bonnie Caputo

From: Carolyn Rock <jdrock@ameritech.net>
Sent: Friday, January 22, 2021 11:57 AM
To: Bonnie Caputo
Subject: Kayak/canoe launch

Bonnie,

I hope all is well with you and the Recreation Department. I am writing to ask that the Recreation Department's advisory committee consider adopting an annual/seasonal fee as an option for launching kayaks and canoes at Paulus Park (or submitting such a proposal to the Village Board if Board approval is required). It seems to me that would be a reasonable and administratively efficient way to handle that operation. I've seen other lakes in the area offer a season pass for approximately 10 to 15 times the daily fee. Honestly, I personally wouldn't mind paying even more than that to be able to just pay once for the season and receive some form of identification acknowledging permission to launch at Paulus Park.

Please submit this proposal to the appropriate public body. Please feel free to contact me if you have any questions. Thank you for your time and consideration.

Jim Rock
595 Cortland Drive
Lake Zurich

Sent from my iPhone

Summary of Operations						
Current Year and Prior Year						
Park & Rec	Current Month			Comments		
JANUARY	Current Year Actual	Current Year Budget	Actual vs Budget	Prior Year Actual	2021 vs 2020 Actual	2021 FY Actual vs Budget
Dance	4,387	143,700	(139,313)	20,115	(15,728)	Deferred rev collected in 2020 still needs to be inputted into 2021 - was included in January 2020 revenue; deferred rev for dance is \$12,286; slightly behind year over year due to limited dance registrations for the Winter Spring session (attributing to virtual program at the time due to Governor's restrictions)
Preschool	5,207	85,687	(80,480)	18,748	(13,541)	Deferred rev collected in 2020 still needs to be inputted into 2021 - was included in January 2020 revenue; deferred rev for preschool is \$2,066; behind year over year due to the elimination of a full preschool site and elimination of the lunch bunch program for the 2020-2021 school year.
Youth	2,154	8,000	(5,846)	7,538	(5,384)	Deferred rev collected in 2020 still needs to be inputted into 2021 - was included in January 2020 revenue; deferred rev for youth enrichment is \$3,390; slightly behind year over year due to limited registrations for the Winter session (attributing to virtual program at the time due to Governor's restrictions)
Camp	0	167,566	(167,566)	15,246	(15,246)	Behind year over year as the department intentionally pushed back registration dates for camp this year; due to limited group sizes, the department will be offering a month LZ residents ONLY registration period through March 28th (registration typically began in November, however, with the elimination of a printed guide for Winter, promotion and registration moved back as well)
Athletics	103	10,000	(9,897)	5,810	(5,707)	Behind year over year due to limited registrations for the Winter session (attributing to virtual program at the time due to Governor's restrictions)
Aquatics- Park Permits	0	0	0	0	0	
Aquatics- Park Fees	0	45,000	(45,000)	1,516	(1,516)	
Special Programs Fees	975	5,250	(4,275)	1,687	(712)	
Fitness	468	6,000	(5,532)	772	(304)	
Park Fees	0	5,000	(5,000)	225	(225)	
Rental Income	0	1,500	(1,500)	0	0	
Operating Revenue	13,294	477,703	(464,409)	71,657	(58,363)	
Personnel- Full Time	8,936	118,331	109,395	8,589	(347)	FY20 included receptionist expense through March; unfunded position for FY21
Personnel- Part Time	809	15,187	14,378	2,400	1,591	FY20 included seasonal preschool expenses at 2 sites with all classrooms operating; FY21 includes one condensed site operating as well as an additional winter break week off to be made up during the Spring Break week
Personnel- Seasonal	3,320	270,856	267,536	11,088	7,768	
IMRF	986	13,055	12,069	983	(98)	
Social Security	798	25,093	24,295	1,364	566	
Medicare	186	5,868	5,682	319	133	
Health Ins	0	25,388	25,388	1,863	1,863	Data has not posted yet
Licensing/Certification	0	4,575	4,575	1,864	1,864	
Memberships & Subscriptions	364	2,038	1,674	1,200	836	
Program Services	4,515	39,363	34,848	11,166	6,651	
Postage & Shipping	0	4,500	4,500	0	0	
Printing Stationery/Forms	0	22,000	22,000	0	0	FY20 included expense for 3 seasonal brochures; FY21 includes 2 seasonal brochures and a mailer (combining Spring and Summer as well as Fall and Winter for guides)
Office Supplies	221	3,000	2,779	123	(98)	
Uniforms	0	4,800	4,800	0	0	
Other Supplies	7,252	26,725	19,473	23,333	16,081	Costume ordering for dance took place earlier in FY20; will be reflected partially in Jan and Feb in FY21
Program Supplies	0	11,100	11,100	0	0	
Bank & Credit Card Fees	0	26,000	26,000	1,135	1,135	FY20 and FY21 budgeted to absorb online transaction credit card processing fees; currently working with Innovation and Finance to pass along convenience fees to customer for online transactions only
Rentals	0	5,500	5,500	345	345	FY20 included rental of St. Peter's for 2's preschool program; currently not running due to COVID; anticipated return in the Fall to be relocated to newly constructed Barn studio.
Liability Ins	0	35,031	35,031	437	437	
Operating Expense	27,387	658,410	631,023	66,209	38,822	



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

December 2020

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

As of the new year, Governor J.B. Pritzker announced stricter "Tier 3" mitigation measures which have remained in place for weeks would begin to be relaxed for regions that qualify starting on January 15th. While some states have seen a recent spike in infections, the increase in Illinois has been less dramatic. Pritzker said after January 15, which is one "incubation period" after New Year's Day, regions that meet state criteria can move to less-restrictive "Tier 2." The Park and Recreation Department programming, with the allowed exception of our Yellow Brick Road Preschool, have been virtual since Friday, November 20th and are excited at the possibility of returning to in person programming. Anticipating extended COVID restrictions regarding special events, the department is beginning to plan modified opportunities to deliver the Egg Hunt (3/27) and Tween Nitelite Egg Hunt (4/2).

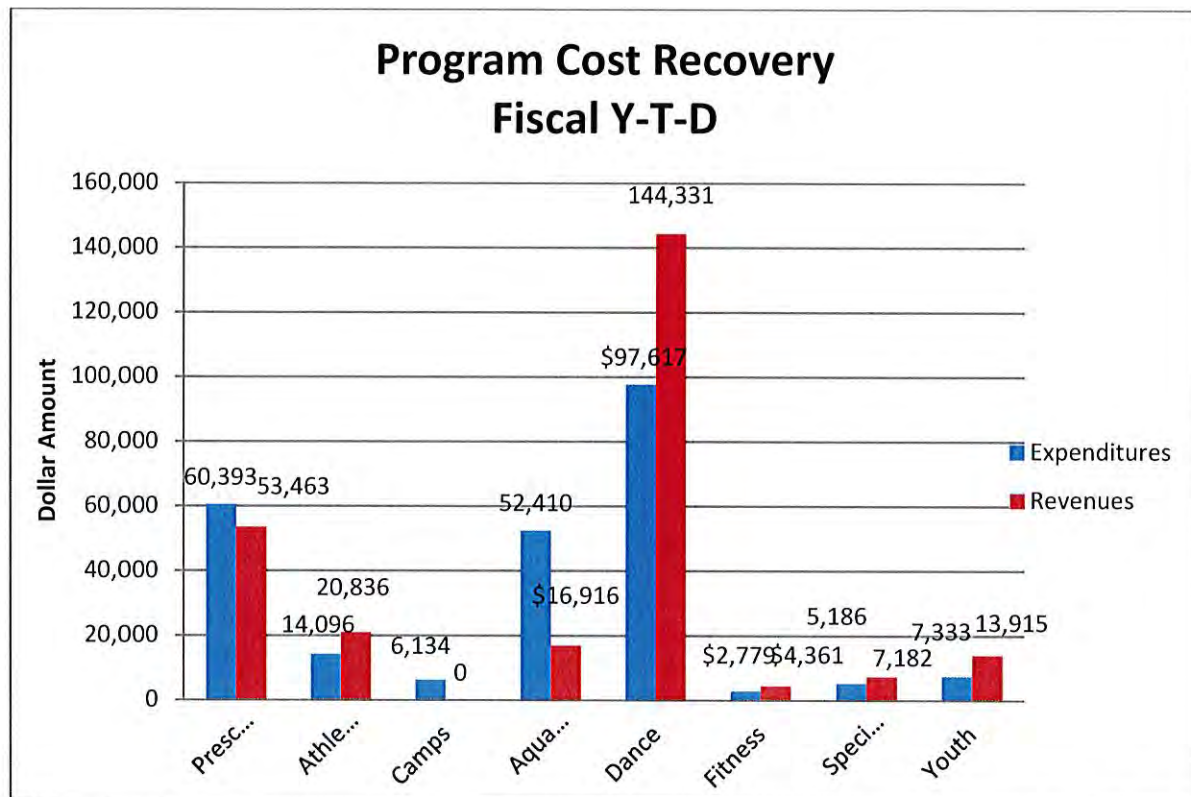
The department is finalizing the Spring and Summer program guide set to hit Lake Zurich households late February/early March, featuring day camp, aquatics offerings, additional dance opportunities as well as new classes such as new sports agility and healthy living courses. Other items the department is continuing to work on is seasonal hiring and operational preparation, ACA Accreditation paperwork, replacement of park signage (dog waste station sponsorship and purchasing to be considered in FY21), special events and independent contractors annual paperwork (COIs, background checks, agreements, etc.).

The department is working with the Public Works team on the following projects this year and moving into 2021: OSLAD grant projects (initial meeting with Hitchcock Design Group for mid-January to begin planning), Paulus Park Barn renovation, removal of the modular units prior to May and replacement of the skate park pad and installation of the stored equipment, and tennis court renovation at Heatherleigh Park. As part of the FY21 budget, the playground replacement for Oak Ridge Park has been deferred to FY22 and the department will begin the process for solicitation of proposals in the Fall. The department is additionally still waiting to hear back from the IDNR as to the status of the PARC grant for which the Village applied for back in January 2020. Our IDNR representative assured us that we should be hearing about the status of the grant soon.

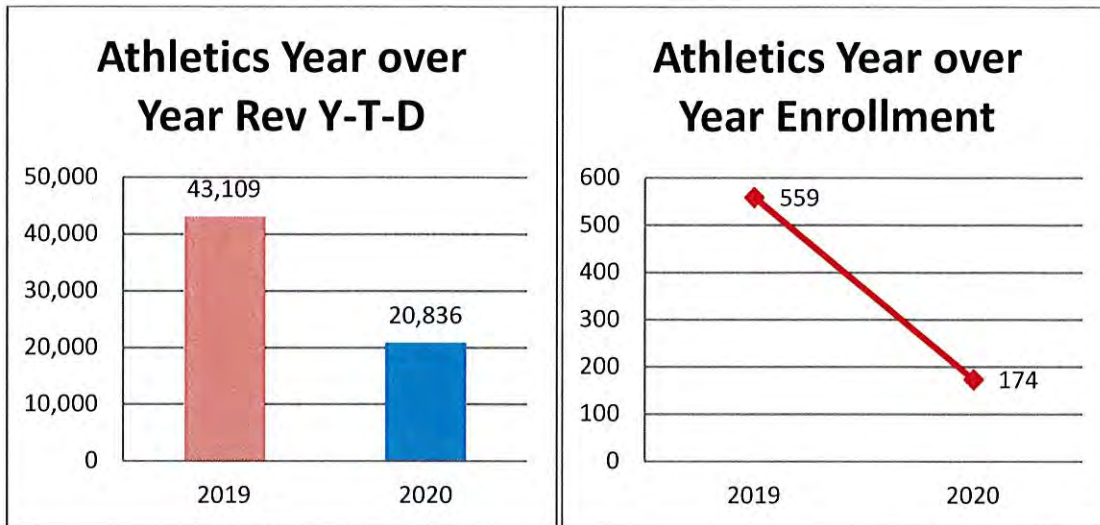
Special event committees will begin meeting as of the new year. The Farmers Market committee has already begun to meet to identify potential vendors and operations for the upcoming season as well as finalizing event applications and marketing plans. The department extend invites to vendors for our 2019-2020 events this December. The department is also working on securing contracts for all special events mid-July -December and selectively signing contracts for the first half of the year due to the uncertainty created by COVID-19.

All returning external events have been reminded that they have through December 21, 2020 to resubmit their event for first right of refusal. The department has received 2021 applications for the Purple Plunge (3/6), the Stephen Siller Tunnel to Towers 5K (6/13), LZ Tri (7/11), Unplugged Fest (8/1), Boys Scout Overnight (8/21-8/22), and Alpine Races (9/26). The department will continue their collaboration with Ancient Oaks Foundation quarterly community events and the Ela Public Library partnership, Story Walk in the parks program which had 85 individuals check in with the QR code at Oak Ridge Nature Marsh (from 9/2-12/11) and 105 at

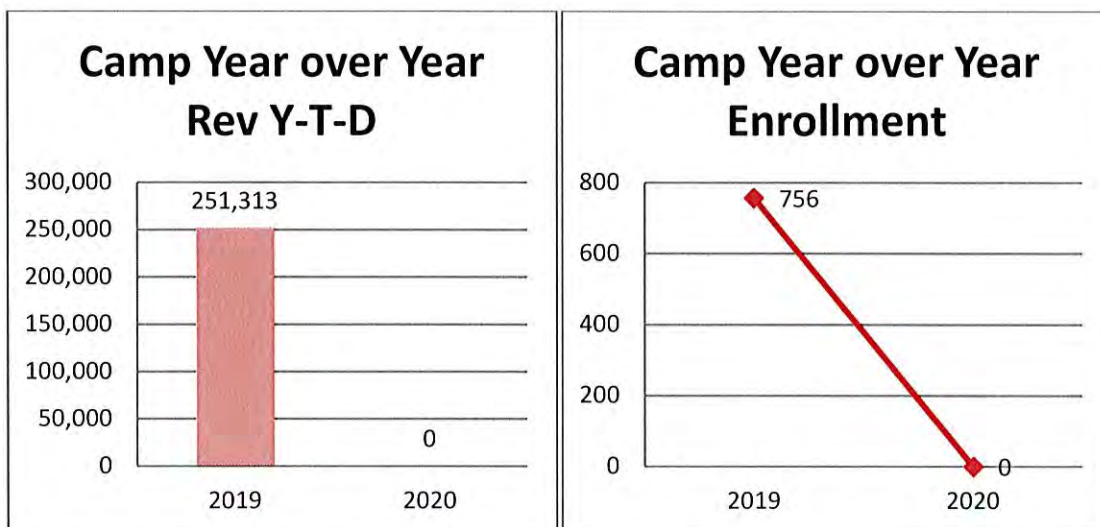
Old Mill Grove Park (month of December). Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.



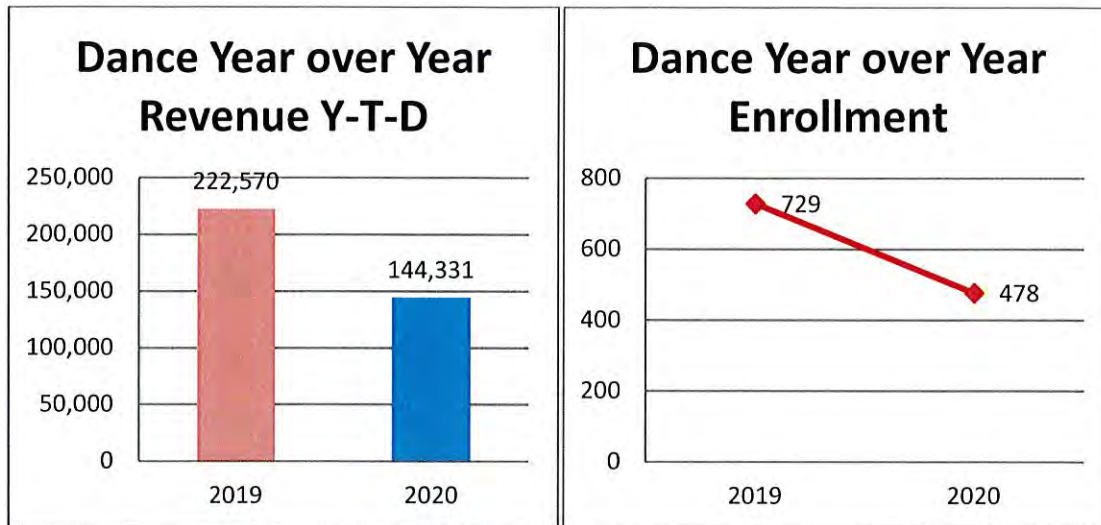
Revenue across all program departments is down due to COVID-19 cancelations/program hiatus. Preschool staff was paid for 2 weeks prior to being furloughed; dance staff were paid for two weeks of initial shut down prior to moving the program virtually for the remainder of the season.



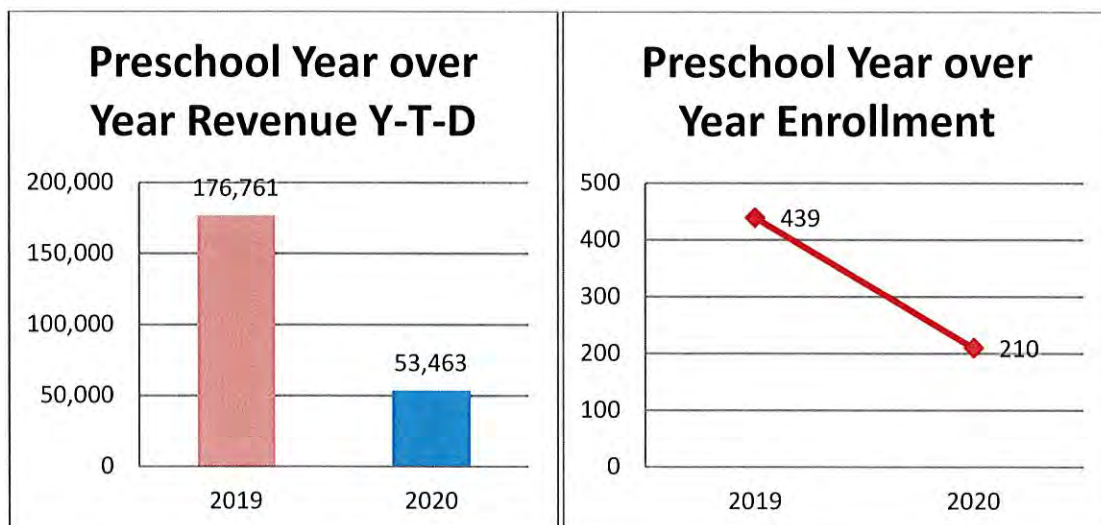
Athletic programs include the following independent contractors: tennis, tae kwon do, golf, soccer, parent child sports and tee ball. 2020 did project a budgeted loss of revenue year over year in this department due to the relocation of karate in their own stand-alone facility in downtown Lake Zurich. COVI-19 refunds and missed revenue for March-May is projected to be approximately \$12K.



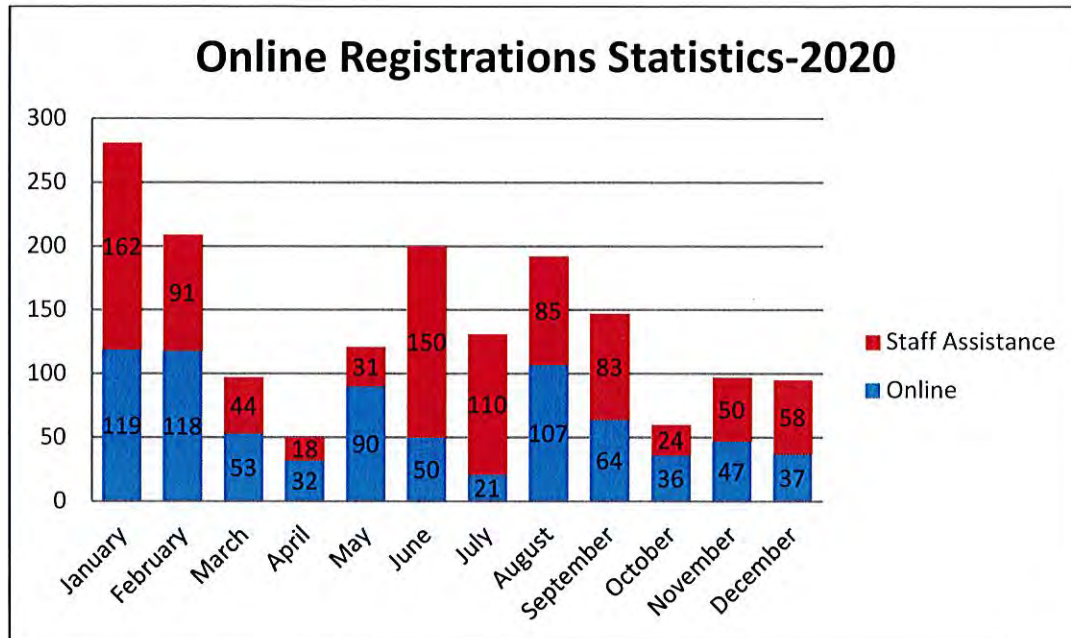
Camp programs include Kamp Kiddie camp, Camp Alpine, Teen camp, build a camp options, weekly specialty camps, the lunch punch program and Safety Town Camp. Canceled all camp as of 6.15.20.



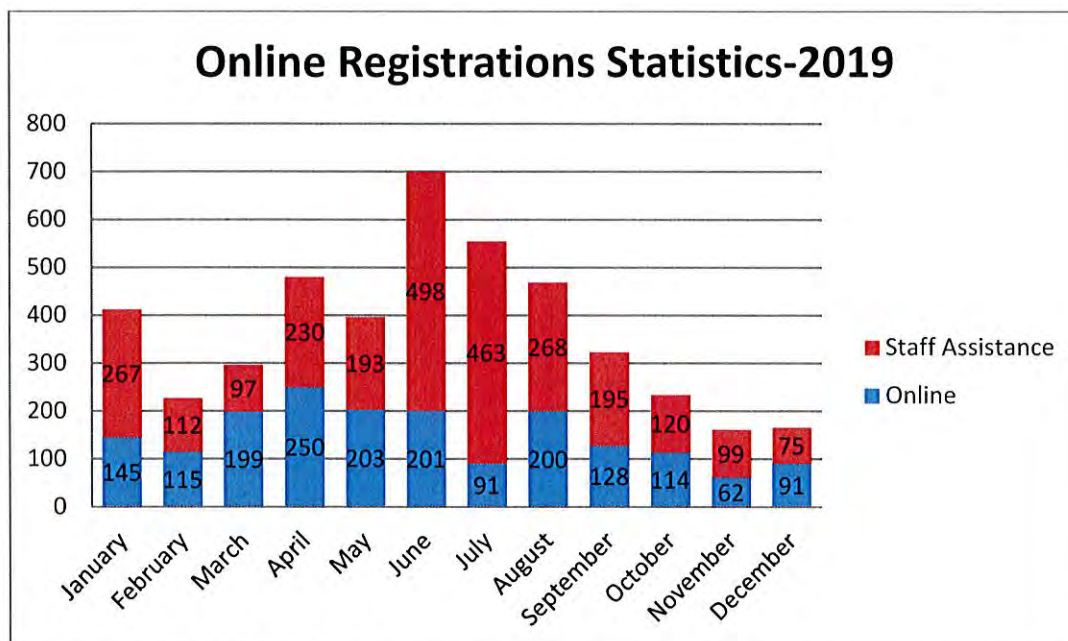
Dance programs include Ballet/Tap, Pointe, Jazz, Company, Lyrical, Hip Hop, Mom & Me classes, etc. The Academy of Performing Arts also offers winter and summer camp/class options. COVID-19 refunds for March were \$12,000 and missed recital revenue was approximately \$25K. Fall/Winter enrollment is down year over year approximately 125 dancers (equates to approximately \$43K in revenue).



Preschool includes Terrific Twos, Lunch Bunch, Preschool (3yrs-4yrs). Classes take place in three locations: The Barn, St. Peter's Church and Buffalo Creek. COVID-19 refunds for March-May will amount to approximately \$30,000. Experienced over 50+ cancellations for preschool in August due to COVID with parent feedback conveying they intend to revisit participation as of the new year.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn. Payments made at the beach are NOT included in these numbers. Decrease in registrations is attributed to lower enrollment due to COVID/shelter in place. Registration has been handled during this time solely by the Rec Director and Supervisors; guest service associates have been furloughed since early April. Numbers do not include processing for refunds, credits, POS and rentals.



AGES 2-12 YRS OLD



**EVENT
SPONSORS**



EGG DRIVE THRU

PAULUS PARK, 200 S. RAND ROAD, LAKE ZURICH

SATURDAY, MARCH 27TH - 9AM-1PM!

Bring the kids, stay in the car and wave to the Bunny socially distanced at our first ever Bunny Hop drive thru egg event! Register your children today at lakezurich.org/bunnyhop. Each registered child will receive a small bag of goodies. Please note that this is a ONE WAY drive thru so all vehicles will enter into Paulus Park from Rt. 12 and exit down Whitney Rd.

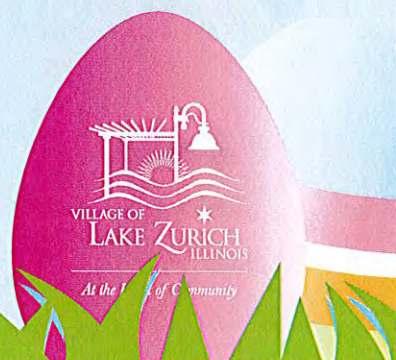
SPACE IS LIMITED SO SIGN UP EARLY!

Lake Zurich Residents only priority registration period will begin Monday, February 22nd with open registration to all beginning March 15th.

(LZ Residents will be required to provide their water billing address/pin upon sign up as proof of residency.)

Village of Lake Zurich Park & Recreation Dept.

200 S Rand Rd, Lake Zurich, IL | 847-438-5146 | LakeZurich.org



Bonnie Caputo

From: Paul Hunt <prh79ta@gmail.com>
Sent: Thursday, February 4, 2021 9:28 AM
To: Bonnie Caputo
Cc: Kari Hunt
Subject: Fwd: 2021 Virtual Purple Plunge IS NOW OPEN!

Hello Bonnie,

Here is the email we just sent yesterday to all our past donors and participants.

We have chosen to move forward with a virtual Purple Plunge Challenge this year. The details are described in the email with links to our video showing examples. We hope that we can have a safe post plunge celebration later this year but since we don't know when we would be able to have a large gathering there are no set dates.

Paul

----- Forwarded message -----

From: Purple Plunge <info@purpleplunge.org>
Date: Wed, Feb 3, 2021 at 6:05 PM
Subject: 2021 Virtual Purple Plunge IS NOW OPEN!
To: Paul Hunt <prh79ta@gmail.com>

[Can't See This Message? View in a browser](#)



**The Purple Plunge family is excited to announce the
2021 Virtual Purple Plunge!**

**Registration and fundraising for the
8th annual Purple Plunge IS NOW OPEN!**

Purple Plungers,

It's that time of year when we typically start to think about that icy jump into Lake Zurich, singing songs with friends at the Scoreboard after party, and waiting excitedly to hear just how many families this year's plunge has helped. Our charity is based on helping our community members fight cancer. Those fighters may be at risk of complications from COVID-19 and to help stop the spread of the virus, we will be doing the Plunge a bit differently this year. Register NOW for the [Virtual Purple Plunge 2021](#) to start your own fundraising challenge and to check out how this year will be different but just as exciting as years past.

We as a community can still help those who need help the most. We will be organizing and facilitating a social media campaign to spread awareness and raise money for the Purple Plunge foundation. We will need each and every one of you to help us keep the Purple Plunge funded. Beginning February 1st, we are kicking off our 2021 Virtual Purple Plunge. We are asking that you complete one of the challenges below and make a donation. If these challenges are too crazy for you, a donation is still greatly appreciated.

Here are some of the wacky challenges suggested for this year's plunge:

- Snow Angels on Lake Zurich in your swimsuit
- Run through a sprinkler in the snow
- Have a squirt gun fight outside
- Dump a bucket of ice on yourself
- An Ice bath
- Go sledding in your swimsuit
- Indoor snowball fight
- GET CREATIVE

We are asking that participants share their videos with the Plunge through social media and tag as many of your friends as you can. Challenge them to either complete one of the tasks above, or donate to the Purple Plunge. When you submit a video or photo, include a reason why you choose to Plunge. It would be great if each participant would tag at least 3 people to take the Purple Plunge too! This Virtual Plunge will run through April 1st 2021, so get out there and start tagging the Plunge: **Facebook: @purpleplunge | Twitter: @PurplePlunge | Instagram: @purpleplunge**

Looking for an example? Check out The Official Plunge

Video: <https://www.youtube.com/watch?v=qQhauxBQiYA&t=29s>

You can register for this year's event here:

<https://secure.ggiv.com/event/2021purpleplunge/>

Registration is FREE this year, and we have rewards set for fundraising levels:

\$100 – Purple Plunge T-Shirt

\$250 - Purple Plunge Hat

\$500 – Purple Plunge Sweatshirt

\$1000 – Purple Plunge 1k Mug

\$2000 – Purple Plunge Fleece Jacket

\$5000 – Customized Yeti Cooler with Purple Plunge logo

There will also be team prizes for the top fundraising teams, and giveaways throughout the weeks during special fundraising challenges. Keep a look out for fundraising nights at many of your favorite local restaurants around the Lake Zurich and surrounding areas.

[Lou Malnati's will be our first give-back night on 2/24/2021, just mention the Purple Plunge when ordering from the Lake Zurich Lou Malnati's \(847-550-8800\) or use FUNDPLR21 for online orders.](#)

The Purple Plunge cannot survive without the help and support of our community. Although this year may be different, we must continue to help those in our community affected by Cancer. Thank you for all of the love and support we have received over the past years, and let's show 2021 that Community is Stronger Than Cancer.

Sincerely,

The Purple Plunge Team

Follow Us



ARBOR DAY 2021

SAT, MAY 1ST, 9AM-12PM

AT KUECHMANN ARBORETUM

OPEN TO ALL AGES

9-10am Sapling Giveaway & Tree Planting Ceremony

10am-12pm Park Clean-up

Don't miss the opportunity to recognize Arbor Day 2021. Individuals, families, community groups, or scout groups can sign up to help clean-up any of our 32 parks. Arbor Day will begin at Kuechmann Arboretum with a sapling giveaway and tree planting ceremony by our Village Arborist and members of the Lake Zurich Tree Commission. Volunteers will depart for their assigned parks to clean up (and once finished, will leave). We provide the bags, please bring work gloves, and dress appropriately.

To volunteer, please contact Bonnie Caputo at: 847-438-5146 or Bonnie.Caputo@lakezurich.org

Great Volunteer Opportunity
for Scouts, Teams,
Organizations & Families



TREE CITY USA®



At the Heart of Community

**SING A SONG OF PRAISE
FOR HEALTHCARE WORKERS**



Strategic Update

State of the Village 2021

Village of Lake Zurich

70 E. Main St, Lake Zurich, IL 60047

847.438.5141 | LakeZurich.org

VILLAGE OF
LAKE ZURICH
ILLINOIS

At the Heart of Community



MESSAGE FROM THE MAYOR

Welcome to 2021!

The Village has made exciting and continuous progress toward its goals, carefully utilizing the constrained resources available. We have successfully balanced making the community as safe as possible for everyone, while encouraging residents and businesses the latitude to make the best possible decisions for themselves.

Looking back at 2020 it is clear that we didn't sit still. Together we've made important strides in making Lake Zurich a better community. It has certainly been challenging and there is no question that we have been tested but working together as a community of friends and neighbors we have endured and prospered. Some examples:

- ★ We have attracted over 30 new businesses, such as Stompin' Grounds Cafe and La Michoacana Ice Cream in the Main Street area, Hay Chihuahua, Happy Paws Animal Clinic, Companion Animal Hospital, a modern McDonald's rebuilt on Rand Rd, same with a new Burger King.
- ★ We have been successful in attracting Popeyes Louisiana Kitchen and Blue Ridge Korean BBQ.
- ★ White Alps Café has re-opened; Eggshells has successfully relocated; Hungry Mule is expanding and a new restaurant, La Mule is coming on Rand Road and Phase Three Brewing in the Industrial Park is a major recruiting and expansion success story.
- ★ The Village secured a \$400,000 OSLAD grant from the Illinois DNR for upgrades to Paulus Park. Residents in 2021 can look forward to a new and improved kayak and canoe launch, new fishing pier, and woodland trail extensions. The grant funds will also be put towards needed shoreline restorations on the south side of the park, the replacement of the aged band shell stage, new picnic shelters, and additional site landscaping throughout our most popular park.
- ★ Partnering with Ancient Oaks Foundation at Kuechmann Park Arboretum on North Old Rand Rd. we continue to invest in invasive species removal, trail restoration, installation of interpretive signage, and a playscape.
- ★ Private-sector investment continues in Lake Zurich, including 18-acres on Midlothian Road for the 34-home single-family Avery Ridge neighborhood, 24-duplex homes on the south side of Honey Lake Road, 38 new townhomes on the north side of Route 22 for the Canterbury Estates neighborhood and a significant private local resident investment in the former Bank of America building on Main Street.
- ★ The Village lowered its share of the property tax bill with the full repayment of bonds that had been issued for the new police station 20 years ago.
- ★ We continue to fund public safety pension obligations for police/fire in order to meet our 100% funding goal by 2040. We are in far better shape than most public safety pensions in Illinois.

Resiliency, adaptability and a hopeful return of some semblance of normalcy are the key words for 2021 amid the unpredictability of the Covid-19 pandemic. Our immediate priorities are to keep our residents safe and to support and promote our businesses through 2021 and beyond, while moving toward making our community better.

We have accomplished a great deal together and there is always more to do in a community with over 6,000 families and 20,000 people.

We should all be proud of the Lake Zurich we're building together.

Sincerely,
Mayor Tom Poynton



Tom Poynton



MAYOR / CLERK / VILLAGE TRUSTEES / DEPARTMENT DIRECTORS



MAYOR
TOM POYNTON



VILLAGE CLERK
KATHLEEN JOHNSON



TRUSTEE
JIM BEAUDOIN



TRUSTEE
MARC SPACONE



TRUSTEE
JON SPRAWKA



TRUSTEE
MARY-BETH EUKER



TRUSTEE
GREG WEIDER



TRUSTEE
JANICE GANNON



VILLAGE MANAGER
RAY KELLER



**ASSISTANT VILLAGE
MANAGER**
ROY WITHEROW



FINANCE DIRECTOR
BANE THOMEY



POLICE CHIEF
STEVE HUSAK



ACTING FIRE CHIEF
DAVID PILGARD



**INNOVATION
DIRECTOR**
MICHAEL DUEBNER



**PARKS & RECREATION
DIRECTOR**
BONNIE CAPUTO



**HUMAN RESOURCES
DIRECTOR**
DOUG GIBSON



**COMMUNITY
DEVELOPMENT DIRECTOR**
SAROSH SAHER



**PUBLIC WORKS
DIRECTOR**
MIKE BROWN

MISSION

The mission of the Village of Lake Zurich is to provide our residents and businesses with exceptional quality municipal services. We will achieve this through strategic planning, fiscal responsibility, and transparent, accessible, and responsive municipal leadership and staff. This will result in continually improving quality of life and return on investment for all stakeholders in the community.

VISION

Lake Zurich is THE premier community in Lake County offering a quality way of life, a thriving economy, diverse opportunity, and a commitment to fostering civic pride through community participation and ethical, professional governance. Through the use of strategic planning, a blueprint is created that provides focus necessary to achieve organizational and performance excellence.

GUIDING PRINCIPLES

- * Trust & Integrity
- * Teamwork
- * High Performance, Quality Services
- * Caring and Respectful Leadership
- * Transparency & Accountability
- * Dedicated Professionals

RESPONDING TO GLOBAL PANDEMIC

The Village of Lake Zurich has matured into an established community with a stable financial position. This strength is primarily due to the organizational and financial restructuring efforts over the past 6-8 years. These sound financial practices and policy decisions enabled the Village to weather the COVID-19 crisis and the economic crisis that came with it.

WHAT HAS THE VILLAGE BEEN DOING TO ASSIST LOCAL BUSINESSES DURING THIS PANDEMIC?

- ★ The Village has consistently worked with the Lake Zurich Area Chamber of Commerce and over 800 local businesses to assist them with grant procurement efforts.
- ★ Worked with Lake County and Lake County Partners to secure over \$1,850,000 of small business grants to over 100 Lake Zurich businesses.
- ★ Developed a webpage dedicated to a live, updated listing of eateries offering take-out/delivery.
- ★ Suspended noise ordinance for grocery/essential stores' early or late deliveries.
- ★ Eased signage restrictions for essential businesses.
- ★ Through a partnership with Lake County Partners, the Village was able to find lending institutions that will work with local businesses to procure funding for the Paycheck Protection Program and CARES Act. Eased rent restrictions to business tenants who rent Village-owned buildings.
- ★ Worked with households that encountered financial difficulties to allow flexible water-sewer payment plans for those in need.

IN THE INTEREST OF MAXIMIZING PUBLIC SAFETY, THE VILLAGE HAS:

- ★ Cancelled/postponed most events scheduled for 2020 and early 2021.
- ★ Moved public meetings to virtual formats, which has had the added benefit of increasing accessibility to local legislative meetings.
- ★ Adjusted staffing levels to allow mobile working and staggered staff-levels.
- ★ Commercial plan review and inspections were transitioned to online permitting and virtual inspections.



HISTORY AND DEMOGRAPHICS

Lake Zurich is located in the northwest suburbs of Chicago, approximately 25 miles from O'Hare International Airport and the City of Chicago. Incorporated in 1896, the Village is part of a growing Lake County, which has seen its population increase to more than 700,000 residents.

Lake Zurich's population has more than quadrupled since 1960, as the Village has shared in the economic growth that has come from an expanding Chicago metropolitan area. Lake Zurich has developed into a community with above-average wealth and housing values and a balanced tax and revenue base. The Village is known for its excellent schools and abundant recreational opportunities for its residents.

Our community has derived many benefits from its environmental, geographical, and transportation attributes working together with the Village's practice of long-range community planning.

KEY DEMOGRAPHICS



STRATEGIC GOALS

Strategic planning is an essential tool that is embraced by the Village Board and Staff Team. By evaluating the Village's current position, identifying areas of improvement, and setting goals for future years, a strategic plan is created that provides the necessary focus to optimize performance and achieve organizational excellence. Therefore, the following goals are prioritized each year.



FINANCIAL SUSTAINABILITY

Meet the critical financial needs of the Village while maintaining a balanced budget through responsible management of the Village's financial obligations and diligent use of revenues without placing undue burden upon Village residents.



DEVELOPMENT

Expand the economic base of the Village by incorporating the current multitude of opportunities which includes Main Street revitalization, Route 12 and 22 Business Corridors, and professional partnerships with the business community, in order to further establish and expand Lake Zurich as the regional economic hub of Lake County.



INFRASTRUCTURE

Provide prudent policies and operational practices which will enhance the quality of life of Lake Zurich residents by caring for the Village's natural resources including safe and reliable water supply and preservation of its urban canopy, while also assuring that municipal assets such as its street, water/sewer, and storm water systems are responsibly maintained by the most equitable and efficient funding sources available.



SERVICE SUSTAINABILITY

Foster change which will enable the Village to become a community which is both adaptable and responsive, and efficiently delivers high-quality services which are cost-effective, reliable, and sustainable, and based on community values, priorities, expectations, and available resources.



CIVIC ENGAGEMENT

Work collaboratively to increase informed citizen participation in the policy process where the Village works with and through its citizenry to improve the community, share knowledge and responsibility; and encourage collaborative solutions and participation in order to broaden consensus around shared values and acceptable outcomes.

FISCAL SUSTAINABILITY

Through 2020, the Village's revenues were impacted by not only the reduced revenues and increased costs related to the pandemic, but also by the closing of a significant employer that had previously generated \$600K annually in sales taxes. Overall, the Village's General Fund is adjusting to a \$3 million decline in revenue between the end of 2019 and the start of 2021. Despite these challenges, the Village continues to operate within its fiscal constraints, adjusting on a monthly basis to advance the community.



PENSION OBLIGATIONS

Continued to fund public safety pension obligations to meet the 100% funding goal by 2040. As of the Actuarial Valuation on January 1, 2020, the Police Pension Fund is 52.5% funded and the Fire Pension Fund is 63.6% funded.



REDUCING RISK

Contained general liability claims to less than 10 through December 2020. The average number of general liabilities claims since 2010 is 17.



REDUCING COSTS FOR SERVICE DELIVERY

In August, the Village formalized a new franchise agreement with Prairieland Disposal, utilizing the first solid waste hauling bidding process ever conducted in the history of Lake Zurich. This effort reduced the costs for refuse, recycling, yard waste, and leaf vacuuming collection for the majority of residents while avoiding a substantial increase that was imminent if the Village had not switched.



GRANTS SECURED - \$2 MILLION +

The Village secured over \$2 million in 2020 in various grant funds, including \$900,000 in CARES Act assistance, \$400,000 in Parks and Rec grants via the State OSLAD program, \$400,000 in Motor Fuel Tax grants via the State Rebuild Illinois program, \$300,000 for firefighter/paramedic equipment via the FEMA Assistance to Firefighters program and tens of thousands of dollars in other funding of public safety training, first responder gear, and traffic safety. Each grant we secure reduces the Village's dependence on property taxes.

REDUCING RISKS

Contained general liability claims to less than 10 through Dec. 31, 2020, which is a low level compared to the average claims since 2010.

VILLAGE RESERVES

The Village's fund balance policy is to maintain a minimum of 25% for the General Fund, with a target of 40%. This reserve is maintained for use in emergency situations. As of Dec. 31, 2020, the General Fund Reserve is at 34%.



DEVELOPMENT

NEW PERMITS

The Village issued over \$22 million in construction value of new permits over the last year as of early January 2021. A large portion of this is interior build-out for commercial and industrial businesses and single-family residential projects.

YEAR	CONSTRUCTION VALUE
2020	\$22 MILLION
2019	\$55 MILLION
2018	\$23 MILLION
2017	\$34 MILLION

TOP 4 EMPLOYERS

ESTIMATED EMPLOYEES



942



819



600



234

Does not include large national retailers



VELA CARINA ON MAIN

The Village partnered with local private citizens in a redevelopment partnership which will repurpose the former Bank of America building, which had been vacant for several years, into a suite of hospitality businesses which will enhance efforts to increase day and nighttime density and foot traffic to the Village Main Street Area.



CUMMINGS PROPERTY DEVELOPMENT

After a number of attempts by developers and owners over the past four years, the Village worked with Deer Park developer Vintage Luxury Homes to grant plan approval to develop the 4.6-acres at the corner of Route 22 and Quentin Road with commercial uses including a drive-through coffee shop, bank, two general retail sites and a gas station with the remaining 9.8 acres to the south with 56 residential townhomes within 14 buildings.



AVERY RIDGE ON MIDLOTHIAN ROAD

Mass grading, utility and roadway installation for the 34-unit single-family residential subdivision was completed in October 2020. The first model home plus two more homes are built so far, with the rest to follow when the construction season resumes in Spring 2021.



MCDONALD'S RESTAURANT ON ELA ROAD COMPLETED & OPEN FOR BUSINESS

The McDonald's restaurant began construction in May 2020 and stayed with its 101-day construction schedule to open in July. Lake Zurich is now proud to boast two ultra-modern Mickey D's.



ANNEXATION OF THE HUMMEL PROPERTY

Prestige Development received approval for annexation of the 35-acre property on the south side of Honey Lake Road for the development of 24 duplex homes on 12 lots. The 28 acres to the south will be preserved as open space conservation area to safeguard a sensitive wetland area. Construction of the new homes is expected to commence in early 2021.



CANTERBURY ESTATES ON ROUTE 22

The project broke ground in 2020 after lying vacant for more than 17 years and seeing a number of attempted development projects by the owner. The current project proposes 38 new townhomes to be constructed by Ryan Homes. Units are anticipated to be priced at approximately \$350,000.



JAPAN TRADE COMMISSIONER VISIT

In early 2020, the Village hosted a reception and tour with the new Japan Trade Commissioner. Through its membership in Select Chicago Foreign Direct Investment, the opportunity was presented to discuss Lake Zurich with the Japan External Trade Organization, resulting in Commissioner Okada choosing Lake Zurich as his first municipality to visit in the Midwest.



CONSTRUCTION PERMITS

Despite the reduction in economic activity during a significant part of 2020 due to the COVID-19 pandemic, the Village issued 1,506 construction permits, which is on par with the number of permits issued during the same time period last year. Staff attributes this push in construction to the fact that construction was designated an essential service during the lockdown and owners took the opportunity to upgrade their homes or move into new homes due to lower mortgage interest rates.

NEW BUSINESSES

As of early January 2021, over 30 new businesses were registered in Lake Zurich over the last year. Some of which include:

Barrett Accounting & Tax,



INFRASTRUCTURE

Each year the Village completes a number of infrastructure projects, as outlined in the Community Investment Plan (CIP). Four major projects completed in 2020 are shown below:

1 WATER MAIN IMPROVEMENTS

Aging water main infrastructure received investment to the tune of over \$1 million in 2020, focusing along Route 22, Rand Road, and in Paulus Park. In 2020, replacement pipe totaled 2,500 feet and about 1,000 feet of new 10" water main.

2 NEW ROAD RESURFACING

The Village invested approximately \$1.7 million of Non-Home Rule Sales Tax as part of its ongoing street improvements. Street improvements in 2020 included Chasewood North, Whispering Creek, East Lane, Deerborn Court, and Sunset Court among others.

3 KILDEER CREEK STREAM BANK STABILIZATION

In partnership with Lake County Stormwater Management Commission and Coventry Creek Subdivision the Village addressed stormwater management issues by restoring a portion of Kildeer Creek and the adjacent Cedar Creek detention pond.

4 WATER SUPPLY STUDY

In October 2020, the Village approved a water resource study with Engineering Enterprises to study two distinct paths that will provide operational guidance for future capital investments. The Village could install system improvements to stay on the current deep well aquifer well system or partner with a regional water agency to connect to Lake Michigan water.



OTHER INFRASTRUCTURE PROJECTS COMPLETED IN 2020 INCLUDE:

- ✓ Water, sewer and streetscape improvements were completed for the mixed-use redevelopment of the former Bank of America building on Main Street.
- ✓ Street patching was performed in the Orchards, Mosley Hills, Countryside West Subdivisions, as well as Honey Lake Road, Wilmette and Evanston Terrace.
- ✓ Invested \$50,000 in the parkway tree/EAB replacement program to revitalize the suburban forest canopy.
- ✓ Received a \$400,000 public enhancement OSLAD grant from the State for Paulus Park. Coming soon! Canoe & Kayak Launch. Replacement of band shell stage, new picnic shelter & extended trails.
- ✓ Invested \$70,000 in new playground at Breezewald Park

SERVICE SUSTAINABILITY

The uncertainty of the COVID-19 pandemic coupled with an unstable local and national economy, and the State's fiscal crisis, created challenges that the Village was ready to face primarily due to the Village's strong financial position. The Village continued to provide sustainable services and showed a unique ability to adapt to unexpected circumstances.

RECREATION PROGRAMS

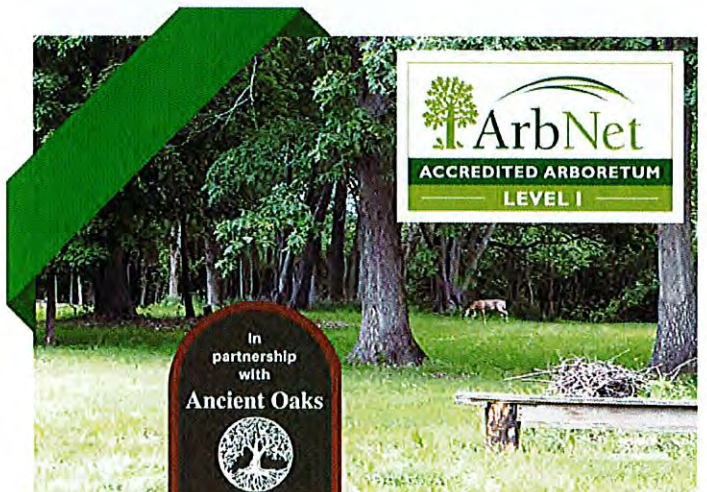
Despite the loss of the Barn in November of 2019 the Village continued to provide extraordinary program experiences at an exceptional value. The COVID-19 pandemic created immense challenges, but the Parks & Recreation Department adapted their programs quickly to deliver virtual youth programming to the community. Staff explored creative ways to continue to engage with the community throughout the year including Pop Up youth activities weekly at Paulus Park and Community Cares Chalk Art contests during the summer, Halloween Havens and Paulus Pumpkin Patch Fall contests, and holiday offerings such as Mistletoe Moment in downtown Lake Zurich, Letters to Santa and Virtual Tree Lighting.



REVAMPING UNDERUTILIZED RESOURCES

Efforts continue to enhance Kuechmann Arboretum on North Old Rand Rd, which became a certified arboretum in the summer of 2019. In 2020, the Village approved the Kuechmann Kove playscape from the Lake Zurich Ancient Oaks Foundation.

This nature playscape will use native natural components and trees to invite children into nature, providing an opportunity for unstructured play in a woodland setting.



Dedicated Signage



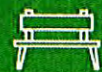
Nature Playscape



Walking Trails



Benches



CIVIC ENGAGEMENT

ILLINOIS DEPARTMENT OF NATURAL RESOURCES (PARC) GRANT

The Parks and Recreation Department applied for the IDNR's PARC grant program for public enhancements to the Paulus Park Barn facility. As part of the application process, the department held community engagement meetings to present concept designs to the community for review and feedback. Status of the grant application is still pending as of January 2021.

% OF RESIDENTS RATING LAKE ZURICH AS AN "EXCELLENT OR GOOD" PLACE TO LIVE

2015	2017	2019
94%	95%	93%

THE NCS™
The National Citizen Survey™



REFERENDUM RESIDENT ENGAGEMENT

The Village launched an inclusive process to seek citizen input on the future of the outdated Fire Station 1 and Parks & Recreation facilities. The initiative culminated in a referendum to determine if residents wished to proceed with 0.5% local sales tax increase to fund upgrades to the aging facilities. A referendum was put before voters in November 2020 providing clear direction to the Village Board and staff on future investment decisions, which was the primary reason the Board initiated the question. Future repairs to the Paulus Park Barn to bring the building back to pre-fire status is underway but the Barn will not be expanded to accommodate future community programs per the direction of voters.



MEETING PEOPLE WHERE THEY ARE

Engaged in discussions with residents in the community continued at various venues, including neighborhood block parties and the ongoing Coffee with the Mayor events each month. The Village strives to seek a wide-range of resident opinions and insights to move forward together.



PROMOTING TRANSPARENT GOVERNMENT

Despite additional challenges due to the pandemic, the Village continued to promote the availability of live broadcasts of Village public meetings and information through the Village website, Benchmarks and Facebook.



7,248
Facebook Followers
(up from 6,454)



82
Benchmarks Sent



74
NextDoor Posts



41
Tweets

PUBLIC SAFETY

Lake Zurich is routinely below the national, state, and county averages in all reported categories for crime statistics. Your chances of becoming the victim of a violent crime in Lake Zurich is 1 in over 4,000, versus 1 in 247 for Illinois as a whole.

Lake Zurich Police and Fire adapted their methods of providing public safety services as various restrictions were put into place without compromising service expectations of the community. Both departments procured sufficient PPE supplies and pursued COVID-related grant opportunities. Ongoing training is critical in maintaining or improving skills and knowledge collectively. In 2020, LZ Police Officers participated in over 4,950 hours and LZ Firefighters/Paramedics participated in over 9,500 hours of training.

Type	2018	2019	2020
Murders	0	0	0
Sexual Assaults	1	4	0
Assault / Battery	4	3	1
Burglaries	17	14	15
Vehicle Theft	4	2	5
Arson	0	3	0



The Lake Zurich Fire Department is a full service operation, providing fire suppression, emergency medical services, hazardous material response, fire investigations, water rescue, and low/high angle rescue teams. Other functions through the Fire Prevention Bureau include community safety and fire education, plan review, code enforcement, and emergency preparedness to the greater Lake Zurich area.

Type	2018	2019	2020
Calls (Rescue/ EMS)	2667	2509	2074
Calls (Fire)	1010	1145	730
EMS Transportation	172	149	167
Fire Inspections	1389	1494	824
Mutual Aide	499	426	750

FAST-FACT

Lake Zurich has 4 fire stations. In addition to the departments official logo, each station has their own logo as a symbol of "station pride." Each logo contains characteristics unique to each station. The station logos can be seen below:



VILLAGE GREEN INITIATIVES

Local governments have an important role to play in reducing carbon emissions and ensuring future generations inherit a sustainable ecosystem and livable environment. Some things Lake Zurich is doing to help the planet include:

- ✱ 170 Village-owned streetlights have been converted to LED, reducing electricity consumption by over \$10,000 annually.
- ✱ Starting in 2021, a new village-wide curbside electronics waste recycling event will be arranged each July for residents. This will be free for all customers of Prairieland Disposal.
- ✱ The Village added anti-icing and pre-wet controls to all snow plow vehicles to reduce road salt usage and phosphate deposits.
- ✱ The Village reduced electricity consumption and cooling requirements by completing server and storage array consolidations at the Police Department.
- ✱ Clothing and textile recycling is available at Community Services, shoe recycling is available at Buffalo Creek and Fire Station #1, and pharmaceutical recycling is available at the Police Station.
- ✱ The Village installed an electric-vehicle charging station at Village Hall on Main Street to promote the use of EV's. Other charging stations in Lake Zurich have been installed at Walgreens on Rand/Miller as well as the corner of Rand / Route 22 in the Jewel parking lot.
- ✱ The Village partnered with the Lake County Storm Water Management Commission for streambank stabilization efforts in the Coventry Creek and Cedar Creek subdivisions and shoreline restorations along the Paulus Park shore.



PRIORITIES FOR 2021 AND BEYOND

- * Adopt a new 5-year Village Strategic Plan for 2022-2027.
- * Update the 20 year Community Investment Plan and budget for priority capital projects for the upcoming years.
- * Continue to fund public safety pension obligations to meet 100% funding goal by 2040.
- * Facilitate industrial development in Industrial Park and Route 22 corridor.
- * Implement year 4 of a multi-year sewer lining program to minimize future sewer collapses.
- * Complete storm water improvement at the Promenade.
- * Maintain public safety and public works service levels (response times, customer service, etc.) within current fiscal constraints.
- * Expand on-line self-service opportunities for real-time access to public services using current tools/resources.
- * Conduct Year 4 of the National Citizen Survey.
- * Broaden public safety recruitment to under-represented populations.
- * Continue availability of live online broadcasts of Village public meetings and information available through the Village website, Benchmarks and social media platforms.
- * Continue monthly Coffee with the Mayor and similar events as conditions warrant.



MUSIC MASTERS

*Teaching children and their
grown-ups to DO music!*



Both Virtually and
In-Person pending
Governors Orders

Located at Paulus Park Trailers
(200B S. Rand Rd, Lake Zurich, IL)



EVERY THURSDAY

*We develop the total child; mind, body & senses through RHYTHM &
READINESS, MUSIC & MOVEMENT; AND PURPOSEFUL MUSIC PLAY.*



At the Heart of Community

*Visit musicmattersathome.com for
makeup locations and information.*

FAMILY MUSIC MASTERS ALL AGES

1/14-2/11 • 11-11:30AM • \$60/\$72

2/25-4/8* • 11-11:30AM • \$72/\$86

MUSIC MASTERS 2 12 MO-PRE-K w/adult

1/14-2/11 • 10:05-10:50AM • \$72/\$86

2/25-4/8* • 10:05-10:50AM • \$84/\$100

*No class 3/25

PICASSO'S Paint & Clay Studios

Classes taught by published & experienced artists & teachers.

AGES 5-12

Young Artists learn to discover, explore and imagine while experimenting with a variety of materials. Draw and paint animals, sculpt silly creatures and create colorful works of art!

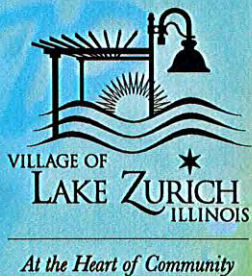
This class encourages creative thinking and problem solving. Students experience the joy of making art through drawing, painting and sculpture. **All new projects each session!**

Upcoming Workshops

- Jan. 22 4:30-6pm
- Feb. 5 4:30-6pm
- Mar. 12 4:30-6pm

LOCATED AT

Buffalo Creek Building A-3
(675 Old Mill Grove Rd)



Resident
\$46

Non-Resident
\$55



Village of Lake Zurich
Park & Recreation Dept.
200 S. Rand Road, Lake Zurich
(847) 438.5146 | LakeZurich.org



Powered by

zoom

Virtual



The Magic Team
of Gary Kantor

Ages 5+

Magic Class A

Learn & master six different tricks!

Ages 7+

Balloon Animals

Learn how to make balloon animals!

Our online classes are very interactive and fun for the entire family. You can expect to learn six different tricks.

You'll learn to make animals like dogs, fish, butterflies, etc.

Materials for this class can be purchased online.

45 min. online videos

\$13



Village of Lake Zurich
Park & Recreation Dept.
200 S. Rand Road, Lake Zurich
(847) 438.5146 | LakeZurich.org

At the Heart of Community

Guitar & Ukulele

30 MINUTE
VIRTUAL PRIVATE LESSONS
Powered by
 **zoom**

KIDS: AGES 7-15

ADULTS: AGES 16+

R: \$190 * NR: \$228

LESSONS

WINTER I

JAN. 4 - FEB. 15

WINTER II

FEB. 22 - MAR. 5

*participants must have
their own instrument*

Times to be coordinated w/ instructor

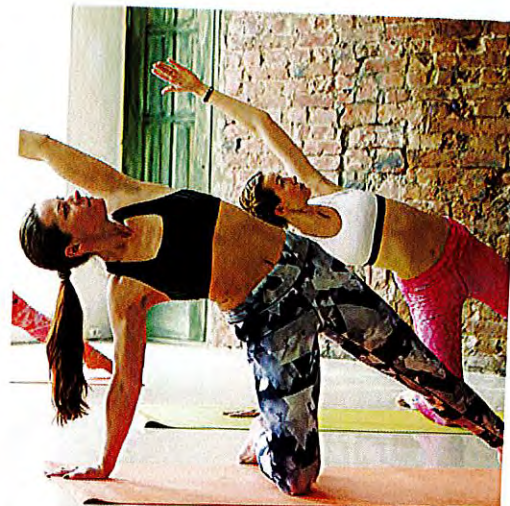


At the Heart of Community

Village of Lake Zurich Park & Recreation Dept.

200 S. Rand Road, Lake Zurich, IL 60047

(847) 438.5146 | LakeZurich.org



Vinyasa

FLOW

YOGA

WED - 1/6-2/17: 8-9:15pm * SAT - 1/9-2/20: 8:30-9:45am * SUN - 1/10-2/21: 10:15-11:15am

Located at the Chalet - 160 S. Rand Rd

Let's take a moment to step away from our busy lives and dedicate some time to honoring the body, mind, and spirit. What to expect? Beginning of class, breathing and centering, learning to use that breathe to move the body in and out of the poses as we warm up with Vinyasa flow, then holding certain poses to gain strength, as we wind down, stretching with the heat we created, and then final relaxation, with an optional temple massage. We practice in dim lighting, great music, for an experience that allows us to walk away renewed.

R	NR
\$98	\$118

Y O G A PUNCH CARDS

20-Punch Card

Res: \$220 / Non-Res: \$264
(expires in 6 months)

10-Punch Card

Res: \$120 / Non-Res: \$154
(expires in 3 months)

*Each punch entitles you to one class



Village of Lake Zurich Park & Recreation Dept
200 S. Rand Road, Lake Zurich, IL 60047
(847) 438.5146 | LakeZurich.org

