

VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Monday, February 1, 2021 7:00 p.m.

ELECTRONIC ONLINE MEETING

Microsoft Teams Meeting

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AGENDA

1. CALL TO ORDER

2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.

3. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and 5 minutes per speaker. Written testimony and comments submitted to info@lakezurich.org prior to the start of the meeting will be read into the record.

4. PRESIDENT'S REPORT / COMMUNITY UPDATE

(This is an opportunity for the Mayor to report on matters of interest to the Village.)

- A. Public Water Supply Study Update with Engineering Enterprises, Inc.

5. CONSENT AGENDA

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

- A. Approval of Minutes of the Village Board Meeting, January 18, 2021

- B. **Approval of Semi-Monthly Warrant Register Dated February 1, 2021 Totaling \$1,865,521.19**
- C. **Ordinance Approving a Final Plat of Subdivision for Beech Drive Subdivision at 1240 Honey Lake Road (Assign Ord. #2021-02-401)**

Summary: National Land Development Group, LLC, doing business as Luxor Home Builders, is requesting Final Plat Approval for the creation of a new subdivision at 1240 Honey Lake Road. The 1.3-acre site is intended to be subdivided into four new single-family lots with a minimum frontage of 75 feet in keeping with the requirement of the R-5 Single-Family zoning district. The Planning and Zoning Commission held a public meeting on January 20, 2021 and voted 6-0 in favor or recommending approval of this request with no future conditions.

Recommended Action: A motion to approve the Consent Agenda as presented.

6. **OLD BUSINESS**

(This agenda item includes matters for action by the Board of Trustees.)

None at this time.

7. **NEW BUSINESS**

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

- A. **Amended and Restated Agreement between the Lake Property Owners' Association of Lake Zurich and the Village of Lake Zurich for Law Enforcement Services on the Private Lake of Lake Zurich (Mayor Poynton)**

Summary: Representatives from the Village of Lake Zurich and the Lake Property Owners' Association collaborated to review and revise their agreement governing the Village's law enforcement services on the private lake of Lake Zurich. The purpose of this agreement is to provide a safe, enjoyable environment on the lake for the benefit of the surrounding lake property owners and the community at large.

Last updated in 2017, the revised agreement more accurately reflects the Village's actual costs for providing lake patrol services. The LPOA agrees to reimburse the Village for up to 300 hours of patrol services annually, with reimbursement calculated on an hourly basis to include patrol, supervisory and training costs; boat maintenance, and related overhead costs. The Village will establish a reserve fund to save for the future replacement of the patrol boat, a prorated share of which will also be included in the LPOA reimbursement rate. For comparison, the reimbursement for the 2021 season is projected to increase from \$7,590 under the current agreement to \$13,049 under the new agreement.

The agreement would be effective this year and would automatically renew for four additional one-year terms through 2025, with notice provisions should either

party wish to discontinue it. The Village will continue to provide monthly and season-ending reports on its patrol activities, and the LPOA will continue to share its annual budget and provide opportunities for financial review if so requested by the Village. The agreement also reaffirms the Village's and the LPOA's commitment to work together to maintain a safe lake environment.

Recommended Action: A motion to approve an Amended and Restated Agreement between the Lake Property Owners' Association of Lake Zurich and the Village.

B. Ordinance Approving Budget Amendment #1 for Fiscal Year 2020 Budget (Assign Ord. #2021-02-402) (Trustee Sprawka)

Summary: Upon evaluation of the financial projections and end-of-year results for Fiscal Year 2020, a number of necessary budget amendments have been identified based on actual figures or best estimates to date. The largest adjustment to the General Fund revenues are Sales Tax, Use Tax, Income Tax, Grant Revenue, Park and Rec program fees, and ambulance service fees.

Sales tax has been reduced by \$1.1 million, due to the Peapod closure and the economic impact of the pandemic. Also impacted by the pandemic are Park and Rec program fees, which are reduced by \$595,000 and ambulance service fees, which are reduced by \$100,000. Grant revenue increased by \$1 million with pandemic relief received through Lake County. Use Tax is up \$186,000 due to the shift to more online purchases and Income Tax receipts are up \$150,000. Overall, the 2020 revenue budget change is a net decrease of \$485,000.

The amendment includes revisions to General Fund expenditures as well, including a shift in the allocation for liability insurance that impacted several departments. Larger expenditures included in this budget amendment include a \$209,000 increase in overtime for Fire, a \$120,000 increase in Community Development for engineering and architectural services, and a \$343,000 decrease in Economic Development tax rebates.

A listing of all proposed amendments impacting revenues and expenditures to several different municipal funds has been included in the proposed Ordinance.

Recommended Action: A motion to approved Ordinance #2021-02-402 Approving Budget Amendment #1 for Fiscal Year 2020.

8. TRUSTEE REPORTS AND COMMENTS

This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.

9. VILLAGE MANAGER'S REPORT

This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.

A. Update on Village Tax Increment Finance Districts

10. DEPARTMENT HEAD REPORTS

This is an opportunity for department heads to report on matters of interest to the Board of Trustees.

11. EXECUTIVE SESSION called for the purpose of:

- 5 ILCS 120/2 (c) (21) approval of executive session minutes
- 5 ILCS 120/2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees

12. ADJOURNMENT

(Next regularly scheduled Village Board meeting on *Tuesday*, February 16, 2021)

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.