

APPROVED MINUTES  
VILLAGE OF LAKE ZURICH

Board of Trustees  
70 East Main Street



Monday, May 15, 2017 7:00 p.m.

1. CALL TO ORDER by Mayor Thomas M. Poynton 7.00pm.
2. ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Greg Weider. Trustee Jonathan Sprawka was absent and excused. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Village Atty. Scott Uhler, Finance Dir. Jodie Hartman, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Deputy Fire Chief Rick Johnson, Community Development Director Sarosh Saher, Public Works Dir. Mike Brown, Rec. Manager Bonnie Caputo, H. R. Doug Gibson.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT  
There were none.
5. PRESIDENT'S REPORT / COMMUNITY UPDATE
  - A. Proclamations Declaring May 14-20, 2017 as Police Week and Declaring May 21 – 27, 2017 as Public Works Week
  - B. Retirements / Promotions  
Proclamation Honoring Sergeant Mike Parlberg upon his Retirement after 27 Years of Service. Mayor Poynton honoured Mr. Parlberg on his retirement.
  - C. Oath of Office Sergeant Brad Hoops was administered by Mike Hilt, chair of the Board of Fire & Police Commissioners. Sgt. Hoops was pinned by his wife and his mother.
  - D. Advice and Consent of Village Board to Appoint Citizens Volunteers to Advisory Commissions  
Board of Fire & Police Commissioners – Mike Hilt, until 4/30/2020  
Planning & Zoning Commission – Kurt Baumann, Craig Dannegar, Joe Gianini, until 4/30/2021  
Community & Police Advisory Board – Sean Gallagher, Laurie Stutzman, Corey Frank, Sergeant Goodyear, Director Brown, Trustee Euker, until 4/30/2020  
Parks & Recreation Advisory Board – Kevin Koch, Tim Andrews, Janet Barron, Jeff Carey, until 4/30/2020.

Tree Commission – Kurt Hansen, until 4/30/2021

Police Pension Board –Catherine Williams, until 4/30/2019

Motion was made by Trustee Shaw, seconded by Trustee Beaudoin, to approve the recommended appointments of the Citizen Volunteers to Advisory Commissions.

AYES: 5 Trustees Beaudoin, Euker, Shaw, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sprawka.

MOTION CARRIED.

E. Colour Vibe 5K – will be held on Sunday, May 21<sup>st</sup>, 2017 at Paulus Park.

6. CONSENT AGENDA

A. Approval of Minutes of the Village Board Meeting, May 1, 2017

B. Semi-Monthly Warrant Register Dated May 15, 2017 Totaling \$597,494.26

C. Member Contribution to the Special Recreation Association of Central Lake County in the Amount Not-to-Exceed \$106,840

**Summary:** The Village of Lake Zurich is a cooperative member agency of SRACLC, which provides community based therapeutic recreation programs and services to people of all ages with disability or special needs. The Fiscal Year 2017 budget has \$106,840 in the General Fund for this expense.

D. Resolution for American Legion Memorial Day Parade Road Closures on Monday, May 29, 2017 RES. 2017-5-008

**Summary:** The annual American Legion Memorial Day Parade this year is scheduled for Monday, May 29, 2017. The proposed resolution authorizes a request to the Illinois Department of Transportation to close Route 22 from Ela Road to Buesching Road to facilitate the parade between the hours of 9:00 am to 12:00 pm. Other roads that will temporarily be closed include portions of Old Rand Road, Lions Drive, and Mohawk Trail.

E. Agreement with DMS Pavement Maintenance, Inc. for the 2017 Seal Coating Program in the Amount Not-to-Exceed \$31,310

**Summary:** The Fiscal Year 2017 budget includes \$33,050 for seal coating and striping of Village-owned parking facilities and pathways at 18 locations. A bid opening on April 21, 2017 resulted in two bids being received, with Staff recommending a contract with DMS Pavement Maintenance of Des Plaines.

**Recommended Action:** Motion was made by Trustee Euker, seconded by Trustee Spacone, to approve the Consent Agenda as presented.

AYES: 5 Trustees Beaudoin, Euker, Shaw, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sprawka.

MOTION CARRIED.

7. OLD BUSINESS

None at this time.

8. NEW BUSINESS

A. Special Event Approval for Divas 5k and 15k Running Series at Paulus Park on Sunday, October 15, 2017

**Summary:** After a successful initial event on April 30, 2017, the Divas running series is seeking approval for another 5k and 15k in the Lake Zurich area, on October 15, 2017. The initial Divas race in April 2017 attracted approximately 2,060 participants while the second event is projected to attract upwards of 3,200 people. The race course would be the same as the April event, including streets in Hawthorn Woods. The Holiday Inn Express, District 95, and Village of Hawthorn Woods have all been informed of this October Divas event and are supportive.

Trustee Spacone stated that the Divas 15K race is one of two in the area. Mayor Poynton said that the Holiday Inn was a sell out in April.

**Recommended Action:** A motion was made by Trustee Spacone, seconded by Trustee Beaudoin, to approve the special event request for the Divas 5k and 15k event on Sunday, October, 15, 2017.

AYES: 5 Trustees Beaudoin, Euker, Shaw, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sprawka.

MOTION CARRIED.

#### **9. TRUSTEE REPORTS**

Trustee Beaudoin thanked Bonnie Caputo and her staff, and the many volunteers for the successful Craft Brew Festival.

Trustee Weider also thanked Bonnie Caputo and her staff plus the 120 volunteers.

#### **10. VILLAGE MANAGER'S REPORT**

Monthly Data Metric Reports

#### **11. ATTORNEY'S REPORT**

There was no report.

#### **12. DEPARTMENT HEAD REPORTS**

Police Chief Steve Husak thanked the Board for the Proclamation of the week of May 14-20 as Police Week. Cop on a Rooftop is Friday, May 19<sup>th</sup> at Dunkin Donuts.

Community Development Director Sarosh Saher reported on the seasonal co-compliance inspector, M.J. Brumm.

Rec. Manager Bonnie Caputo thanked the volunteers, breweries, Trustee Weider and Mike Borg, Lake Zurich Police Dept. and Public Works on a successful Craft Beer Festival. About 1450+ attended the event.

#### **13. EXECUTIVE SESSION called for the purpose of**

- 5 ILCS 120/2 (c) (21) approval of executive session minutes
- 5 ILCS 120/2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees

Motion was made by Trustee Shaw, seconded by Trustee Weider, to adjourn to Executive Session for the purpose of 5ILCS 120/2/ (c) (21) approval of executive session minutes and 5 ILCS 120/2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees

AYES: 5 Trustees Beaudoin, Euker, Shaw, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sprawka.

MOTION CARRIED.

Meeting adjourned to Executive Session at 7.35pm

Meeting reconvened 8.46pm

Meeting called to order by Mayor Tom Poynton

**ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee MaryBeth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Greg Weider. Trustee Jonathan Sprawka was absent and excused. Also present: Atty. Scott Uhler, H.R. Gibson.

**14. ADJOURNMENT**

Motion was made by Trustee Beaudoin, seconded by Trustee Euker, to adjourn the meeting.

AYES: 5 Trustees Beaudoin, Euker, Shaw, Spacone, Weider.

NAYS: 0

ABSENT: 1 Trustee Sprawka.

MOTION CARRIED.

Meeting adjourned at 8.47pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:



Thomas M. Poynton, Village Mayor



Date.